



CITY COUNCIL REGULAR AGENDA
MONDAY, JULY 19, 2021
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. PRESENTATIONS**
 - A. Oath of Office - Police Officer Corbin Peterson
 - B. Legislative Update - Sen. Newton, Sen. Kunesch, Rep. Bernardy, Rep. Koegel
- 7. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - July 6, 2021 City Council Meeting
 - [B.](#) Approval of Minutes - July 12, 2021 City Council Work Session
 - [C.](#) Approval of Claims - General Disbursements - \$376,986.94
 - [D.](#) Application for Payment #7 - Arthur Street Water Treatment Plant Repairs
 - [E.](#) Accept proposal from Smith Schafer for Auditing Services 2021-2025
 - [F.](#) Resolution 21-28, Certifying Unpaid Administrative Offenses - Anoka County
 - [G.](#) Authorization to Purchase Postage Machine
 - [H.](#) Mayor's Proclamation - Park and Recreation Professionals Day - July 6, 2021
 - [I.](#) Mayor's Proclamation - Park and Recreation Month - July 2021
 - [J.](#) Contractors Licenses
- 8. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
 - [C.](#) Code Enforcement Report
- 9. UNFINISHED BUSINESS**
 - [A.](#) Resolution 21-25, Approving a Variance From the Front Yard Setback to Allow the Construction of a Covered Porch at 518 Rosedale Road NE
- 10. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance 476, Amending Chapter 5 of the City Code Establishing a Storm Water Utility
 - [B.](#) Resolution 21-26, Authorizing Summary Publication of Ordinance 476, Amending Chapter 5 of the City Code Establishing a Storm Water Utility
 - [C.](#) Resolution 21-27, Ordering Feasibility Report for 2022 Street Improvement Project
 - [D.](#) Resolution 21-29, Imposing Emergency Conservation Regulations

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

11. NEW BUSINESS

- [A.](#) Approval of 2022 Budget for North Metro Telecommunications Commission
- [B.](#) Award Quote for SCADA System Replacement
- [C.](#) Assignment of Site Development Agreement from Landco Investments of Spring Lake Park, LLC to Coventry Properties of Spring Lake Park, LLC

12. REPORTS

- A. Attorney Report
- [B.](#) Engineer Report
- C. Administrator Report

13. OTHER

- A. Beyond the Yellow Ribbon Report
- [B.](#) Correspondence

14. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on July 6, 2021 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

STAFF PRESENT

Police Chief Antoine, Public Works Director Randall, Recreation Director Okey, Attorney Thames, Engineer Gravel, Peter Allen (Stantec), Administrator Buchholtz

OTHERS PRESENT:

Members of the Spring Lake Park Beyond the Yellow Ribbon Committee:
Ryan and Kelsey Hollihan, 518 Rosedale Rd NE
Jerry Sallberg, 517 Rosedale Rd NE
Bonnie Dircks, 773 83rd Ave NE

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

5. DISCUSSION FROM THE FLOOR – None

6. PRESENTATION

A. Beyond the Yellow Ribbon Committee Recognition

Mayor Nelson presented certificates of appreciation to members of the Spring Lake Park Beyond the Yellow Ribbon Committee, including: Bob Nelson (Chair), Ken Wendling (Vice Chair), Doug Ebeltoft (Police Chief), Josh Antoine (Police Chief), Doug Eischens (Secretary), Lynn Eischens, Shawn Webb, Bill Nash, Tony Bulau (Treasurer), Rich Williams, Don Westling, Lynn King, Deb Hanney, Ray Ray, Chuck Jones, Justin Whitehead, Neal Whitehead, Sarah Whitehead, Kitty Emanuel, Bobby Britz, Candy Britz, Kevin Britz and Tommy Thompson.

7. CONSENT AGENDA

- A. Approval of Minutes - July 21, 2021 City Council Meeting
- B. Right of Way Permit - Centerpoint Energy - 7955 Van Buren St NE
- C. Mayor's Proclamation - Kraus Hartig VFW Day - July 6, 2021
- D. Contractor's Request for Payment No. 1 - 2021 Seal Coat Project
- E. Sign Permit
- F. Contractor's License

Mayor Nelson presented Kraus Hartig VFW Vice Commander Don Westling the Mayor's Proclamation declaring July 6, 2021 as Kraus Hartig VFW Day in the City of Spring Lake Park, commemorating 75 years of outstanding service to veterans and the community.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS**A. Public Works Report**

Public Works Director Randall reported that the 2021 Seal Coat Project is nearing completion as the contractor has concluded the first sweeping of the seal coat area. He reported there was a water main break at 8423 University Avenue. He stated that the water main showed significant signs of deterioration. He said if there are future main breaks in the area, additional work will need to be completed on the main. He thanked volunteers from Emmanuel Christian Center for their volunteerism in the city parks.

Mayor Nelson inquired if it is feasible to line the water mains. Director Randall stated that the technology is not at a point yet where it is feasible.

9. PUBLIC HEARING**A. MS4 Annual Report**

Mayor Nelson opened the Public Hearing at 7:25 PM. Peter Allen, Stantec, gave an overview of the City's compliance activities for 2020 conducted in conjunction with its Municipal Separate Storm Sewer System (MS4) system.

Mayor Nelson asked if there were any comments from the public. Hearing none, Mayor Nelson closed the Public Hearing at 7:35 PM.

Mayor Nelson lamented the fact that the MS4 program represented a large unfunded mandate upon the residents and businesses of the City of Spring Lake Park and encouraged lawmakers to provide funding to address municipal stormwater needs.

10. ORDINANCES AND/OR RESOLUTIONS

A. Ordinance 474 - Amending Chapter 16 Establishing Specific Development Standards for Bulk Deicer Storage Facilities

Administrator Buchholtz reviewed the staff memorandum. He stated that the adoption of an ordinance regulating Bulk Deicer Storage Facilities is a requirement of the City's new MS4 permit.

Motion made by Councilmember Dircks to approve Ordinance 474, Amending Chapter 16 Establishing Specific Development Standards for Bulk Deicer Storage Facilities.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 21-23, Authorizing Summary Publication of Ordinance 474, Amending Chapter 16 of the City Code Establishing Specific Development Standards for Bulk Deicer Storage Facilities

Motion made by Councilmember Dircks to approve Resolution 21-23, Authorizing Summary Publication of Ordinance 474, Amending Chapter 16 of the City Code Establishing Specific Development Standards for Bulk Deicer Storage Facilities.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Ordinance 475, Amending Chapter 12 of the City Code Relating to Construction Site Runoff Control

Administrator Buchholtz reviewed the staff memorandum. He stated that the proposed ordinance is technical in nature, correcting a typographical error in existing code and correcting references to the new NPDES Construction Stormwater General Permit.

Motion made by Councilmember Delfs to approve Ordinance 475, Amending Chapter 12 of the City Code Relating to Construction Site Runoff Control.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Resolution 21-24, Authorizing Summary Publication of Ordinance 475, Amending Chapter 12 of the City Code Relating to Construction Site Runoff Control

Motion made by Councilmember Wendling to approve Resolution 21-24, Authorizing Summary Publication of Ordinance 475, Amending Chapter 12 of the City Code Relating to Construction Site Runoff Control.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Resolution 21-25, Approving a Variance from the Front Yard Setback to Allow the Construction of a Covered Porch at 518 Rosedale Road NE

Administrator Buchholtz reviewed the staff memo. He stated that the applicant is requesting a 12-foot variance to the front yard setback to permit the construction of a covered front porch that will stretch over the entire width of the house. He stated that below the front porch would be a vault that will store firearms in accordance with the applicants Federal Firearms License (FFL).

Kelsey Hollihan, 518 Rosedale Rd NE, stated that she wanted a space where she could watch her kids play in the front yard as well as a place to store firearms that she sells under her FFL. She stated that she currently stores them off-site. She said they have been active in the community through being a sponsor of the Spring Lake Park Trap Team. She said she loves the neighborhood and wants to stay in her home. She stated that this variance would permit the expansion of her business and allow her business to grow in her current home.

Mayor Nelson expressed concerns about parking. Ryan Hollihan, 518 Rosedale Rd NE, noted that the construction trailer would be removed from the property by the end of August, which will replace the parking space eliminated as a result of the construction of the porch.

Councilmember Wendling inquired about insurance. Ms. Hollihan stated that she has had conversations with their insurance agent about insurance for the new addition.

Councilmembers expressed concern that there was not a lot of information included with the application that showed what the porch would look like. Mayor Nelson suggested tabling the resolution to provide the applicant time to provide additional information and drawings associated with the construction of the front porch.

Motion by Mayor Nelson to table Resolution 21-25, Approving a Variance from the Front Yard Setback to Allow the Construction of a Covered Porch at 518 Rosedale Road NE.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. NEW BUSINESS**A. Accept Letter of Retirement from Officer Dave Chelbeck**

Mayor Nelson expressed his appreciation to Officer Chlebeck for his many years of service to the City and wished him the best in his retirement.

Motion made by Mayor Nelson to accept the letter of retirement from Officer Dave Chlebeck.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Conditional Job Offer for Police Officer Candidate

Chief Antoine stated that with the unexpected retirement notice of Officer Dave Chelbeck, the Police Department will be short staffed. He stated that there is a qualified applicant within the City's reserve program. He recommended that the City Council issue a conditional job offer to Corbin Peterson, subject to passing the psychological, medical and drug testing.

Motion made by Mayor Nelson to extend a conditional job offer to Corbin Peterson to serve as a Police Officer with the Spring Lake Park Police Department.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Authorize Hiring Process for a Police Officer Position

Chief Antoine requested that the City Council authorize the Police Department to begin a hiring process to fill two open Police Officer positions.

Motion made by Councilmember Delfs to authorize the Police Department to begin a hiring process to fill two open Police Officer positions.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Approve Hire of Recreation Support Specialist

Recreation Director Okey reported that the previously selected candidate for the Recreation Support Specialist declined the City's offer. She stated that staff expanded its interview list and concluded that Mara Olden has met the qualifications for the position. She

recommended the City Council issue a conditional offer of employment to Ms. Olden contingent on her passing a criminal background check.

Motion made by Councilmember Dircks to extend a conditional offer of employment to Mara Olden, contingent on her passing a criminal background check.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Recycling Contract Negotiations for 2022-2026

Administrator Buchholtz reported that the City issued a request for proposal for qualified firms to provide residential recycling collection for 2022-2026. He stated that the low bid for the five-year contract was Walters Recycling and Refuse. He noted that there would be an increase in the quarterly recycling fee from \$11.21/quarter to \$12.96/quarter as a result of the new contract. He requested approval from the City Council to engage into contract negotiations with the successful vendor.

Motion made by Councilmember Wendling to authorize staff to begin negotiations with Walters Recycling and Refuse on a new five-year recycling contract.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

F. Request for July 12 Work Session

Administrator Buchholtz requested a work session for July 12, 2021 at 5:30pm. Consensus of the City Council was to authorize the Administrator to schedule the work session.

12. REPORTS

A. Attorney Report

Attorney Thames extended his heartfelt congratulations to Officer Chelbeck on his retirement.

B. Engineer Report

Engineer Gravel had no additional items to report except what was included in his report in the City Council packet.

C. Administrator Report

Administrator Buchholtz reported that due to the length of the meeting, several agenda items, including the Storm Water Utility Fee ordinance, were moved to the July 19, 2021 agenda.

13. OTHER

A. Correspondence

There were no reports or other business.

14. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 8:35 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on July 12, 2021 at the 1301 81st Ave NE, Spring Lake Park, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

MEMBERS PRESENT

Mayor Nelson
Councilmember Wendling
Councilmember Delfs
Councilmember Goodboe-Bisschoff
Councilmember Dircks

STAFF PRESENT

Chief Antoine, Public Works Director Randall, Building Official Baker, Administrator Buchholtz

OTHERS PRESENT

Bonnie Dircks, 773 83rd Ave NE
Kerry McCartney, 6 Isabel St W, St. Paul

2. DISCUSSION ITEMS

A. SCADA System Update

Public Works Director Randall reported that the City's Supervisory Control and Data Acquisition (SCADA) system has not been updated since the system was installed in combination with the construction of the water treatment plants in 2003. He stated that with the improvements to the Arthur Street Water Plant, there have been some compatibility issues between new SCADA system components installed as part of those improvements and the original system. He provided the City Council with two options: full replacement or phased-in replacement. He recommended full replacement at a cost of \$179,367.00.

Administrator Buchholtz stated that there was funding in the Public Utilities Renewal and Replacement Fund. He stated that the SCADA system upgrade may also be eligible for funding through the Federal American Rescue Plan Act.

Members noted a discrepancy between the phased in quote versus the all-in quote, reporting that the phased-in quote was \$2,800 less than the all-in quote. Director Randall stated he would look into the discrepancy.

CONSENSUS of the City Council was to recommend moving forward with the full replacement of the City's SCADA system.

B. Water Conservation Measures Discussion

Public Works Director Randall stated that the drought has increased water demand within the City. He stated that the water level at Well 5 has declined 108 feet from January 1, 2021 to July 1, 2021. He stated that the low water level alarm is set at 340 feet on Well 5. He stated that the City's other wells have also showed a decline in water levels. He recommended the City Council implement a watering ban between the hours of 11am and 6pm to help reduce the amount of water pumped.

Administrator Buchholtz stated that the restriction would take effect upon passage of a resolution and publication of the restriction in the City's official newspaper. He said staff would prepare signage to be placed across the City and post information on the watering restrictions on the City's electronic bulletin board, Facebook, Twitter and website. He stated that there would be proactive enforcement of the water restriction by the Code Enforcement Department.

CONSENSUS of the City Council was to direct staff to prepare a resolution establishing a watering ban between the hours of 11am and 6pm, prepare a public notice for publication and implement the City's plan for communicating the watering restrictions to the public.

C. Residential Parking Issues

Councilmember Dircks stated that she has received parking complaints from residents near both the Northtown Apartments and Legends of Spring Lake Park. She requested the Council strategize how to address these complaints. Mayor Nelson commented that he has received parking complaints near 933 Manor Drive as well.

The City Council discussed the matter in detail. CONSENSUS of the City Council is to implement the following action plan: 1) ask the Code Enforcement Department to reach out to the management of the Northtown Apartments to send notification to residents to park in the main parking lot rather than on the street; 2) ask the Administrator to reach out to the ownership of Trust in Us to see if there is a way to spread out parking demand in the proximity of 933 Manor Drive; and 3) draft a policy for how to address requests for on-street handicap parking spaces.

D. Administrative Penalty Citation Certification

Building Official Baker presented the proposed certification resolution for outstanding Administrative Penalties and answered questions from the City Council.

CONSENSUS of the City Council was to place the proposed administrative penalty citation certification resolution on the next City Council agenda.

E. Hollihan Variance Discussion

Administrator Buchholtz reported that the City had received additional information from Ryan and Kelsey Hollihan in support of their variance application for a front porch/storage addition. He inquired if the City Council needed additional information. Councilmember Dircks inquired about life safety concerns. Building Official Baker stated that he had no concerns about the basement vault complying with fire code or building code. He stated that he would conduct a fire inspection of the basement vault on an annual basis.

CONSENSUS of the City Council was that they had the information necessary to take action on the variance request and asked that the request be scheduled for the next City Council meeting.

F. Discussion of FFLs in Residential Zoning Districts

Councilmember Goodboe-Bisschoff requested that the City Council consider restrictions on permitting the location of future Federal Firearm Licenses (FFLs) in residential areas.

There was significant discussion of the matter. Councilmembers Dircks and Goodboe-Bisschoff believed that there should be performance standards added to the City's zoning code regulating FFLs in residential areas. Councilmember Delfs, Councilmember Wendling and Mayor Nelson believed that current Federal regulations set forth by the Bureau of Alcohol Tobacco and Firearms was sufficient and that no further regulation was needed.

G. Letter of Interest to Purchase City owned Lot on McKinley Street

Administrator Buchholtz stated that he received a letter from a resident inquiring about purchasing one of the City's lots on McKinley Street.

CONSENSUS of the City Council was to offer the lot to the resident at a firm price of \$115,000.

3. REPORT

A. Council Member Reports -- No reports

B. Administrator Report – No report

4. ADJOURN

Mayor Nelson adjourned the meeting at 7:25pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2021
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Claim Res.#21-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70240	CITY OF SPRING LAKE PARK	PETTY CASH	950.00
70241	JIM RYGWALL	TOWER DAYS PERFORMANCE	100.00
70242	AMERITAS	PAYROLL	29.08
70243	CENTRAL PENSION FUND	PAYROLL	1,040.04
70244	DEARBORN LIFE INSURANCE	PAYROLL	293.18
70245	DELTA DENTAL	PAYROLL	1,163.20
70246	L.E.L.S.	PAYROLL	317.50
70247	LOCAL 49	PAYROLL	105.00
70248	MINNESOTA CHILD SUPPORT	PAYROLL	267.60
70249	NCPERS GROUP LIFE INS	PAYROLL	56.00
70250	PREFERREDONE INSURANCE CO	PAYROLL	13,309.35
70251	ANAGO	JANITORIAL SERVICES	1,370.00
70252	AT & T MOBILITY	CELL PHONE SERVICE	550.46
70253	AT & T MOBILITY	CELL PHONE SERVICE	345.10
70254	BETHANY WALDRON	RECREATION REFUND	19.00
70255	CARSON, CLELLAND & SCHREDER	ATTORNEY FEES	10,280.14
70256	CENTERPOINT ENERGY	MONTHLY UTILITY BILL	888.29
70257	CINTAS	OPERATING SUPPLIES - MATS	76.58
70258	CITY OF ROSEVILLE	DATA SERVICES	144.96
70259	CJ SPRAY INC	SUPPLIES	224.25
70260	COMM-WORKS LLC	PARK CAMERA MONITORING	125.00
70261	COMPUTER INTERGRATION TECH	MANAGED BACKUP AGREEMENT	720.00
70262	CONNEXUS ENERGY	MONTHLY UTILITY	10.20
70263	COON RAPIDS CHRYSLER	AUTO REPAIR/SERVICE	115.52
70264	DEAN MCCURDY	RECREATION REFUND	100.00
70265	PEGGY DECKER	RECREATION INSTRUCTOR	160.00
70266	DIAMOND VOGEL PAINTS	PAINT SUPPLIES	1,280.47
70267	GARY GILSRUD	RECREATION REFUND	20.00
70268	GOHPER STATE ONE-CALL	LOCATES	99.90
70269	INSTRUMENTAL RESEARCH INC	MAY WATER TESTING	72.00
70270	KENNEDY & GRAVEN, CHARTERED	LEGAL SERVICES	1,500.00
70271	LEE'S HEATING & AIR	SERVICE CALL	300.00
70272	MAGNEY CONSTRUCTION	ARTHUR ST WTP REHAB - PAY #6	95,858.79
70273	MANSFIELD OIL COMPANY	FUEL	1,874.82
70274	MARCO	COPIER PAYMENT	714.00
70275	MARIE RIDGEWAY	CONTRACTUAL SERVICES	350.00
70276	MARY HENDERSON	RECREATION REFUND	62.00
70277	MENARDS-CAPITAL ONE TRADE CRED	CHARGE CARD PAYMENT	123.93
70278	METROPOLITAN COUNCIL	WASTE WATER SERVICES PAYMENT	44,271.83
70279	MILL CITY SIGN	SIGN RENTAL	280.00
70280	MINNESOTA DEPT. OF HEALTH	2ND QTR WTS SUPPLY CONNECT FEE	5,350.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2021
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Claim Res.#21-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70281	MINNESOTA SAFETY COUNCIL	DRIVING CLASS	18.00
70282	M-R SIGN CO INC	PARK & STREET SIGNS	3,023.76
70283	MYRANDA LOPEZ	UTILITY REFUND	63.36
70284	NORTH VALLEY INC	PATCH WORK	10,753.05
70285	OFFICE DEPOT	OFFICE SUPPLIES	76.12
70286	ON SITE SANITATION INC	RESTROOM RENTAL	55.00
70287	ROSEMARY SCHUELLE	UTILITY REFUND	257.70
70288	SHARON LAFRANCE	RECREATION REFUND	75.00
70289	SLP FIRE DEPARTMENT	FIRE PROTECTION/CAPITAL BUDGET	22,561.00
70290	STREICHER'S	RANGE	410.92
70291	TWIN CITIES BMEU WEST	POSTAGE FOR UTILITY BILLS	750.00
70292	VISU-SEWER INC	2020 SANITARY SEWER LINING	17,995.07
70293	WASTE MANAGEMENT OF WI-MN	MONTHLY RECYCLING FEE	7,861.02
70294	WIPERS AND WIPES INC	SUPPLIES	801.66
70295	WSB & ASSOCIATES	PARK MASTER PLAN	4,100.50
70296	ZULEY AWARDS	CAPS/TROPHIES	1,825.50
70297	AMERITAS	PAYROLL	29.08
70298	CENTRAL PENSION FUND	PAYROLL	1,040.04
70299	DEARBORN LIFE INSURANCE	PAYROLL	293.18
70300	DELTA DENTAL	PAYROLL	1,163.20
70301	L.E.L.S.	PAYROLL	317.50
70302	LOCAL 49	PAYROLL	105.00
70303	MINNESOTA CHILD SUPPORT CTR	PAYROLL	267.60
70304	NCPERS GROUP LIFE INS	PAYROLL	56.00
70305	PREFERREDONE INSURANCE CO	PAYROLL	13,309.35
70306	AMANDA & DEREK STAVEM	UTILITY REFUND	50.74
70307	ASPEN MILLS	UNIFORMS	256.10
70308	AWWA MINNESOTA SECTION	CONFERENCE	310.00
70309	WANDA BROWN-MCGRECK	MILEAGE REIMBURSEMENT	22.40
70310	CINTAS	OPERATING SUPPLIES - MATS	76.58
70311	CJ SPRAY INC	HOSES	87.40
70312	COMCAST	MONTHLY UTILITY	105.92
70313	CONNEXUS ENERGY	MONTHLY UTILITY	319.40
70314	COORDINATED BUSINESS SYSTEMS	MAINTENANCE AGREEMENT	903.83
70315	CORE & MAIN LP	METER SUPPLIES	6,371.00
70316	COTTENS INC	AUTO REPAIR/SERVICE	116.04
70317	DALE & YOSHIKO MILLER	UTILITY REFUND	37.07
70318	DEARBORN LIFE INSURANCE	COBRA PAYMENT	3.50
70319	DELTA DENTAL	COBRA PAYMENT	121.24
70320	DIAMOND VOGEL PAINTS	PAINT	674.20
70321	EMBEDDED SYSTEMS INC	SIREN MAINTENANCE	553.50

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2021
Page: 3
Claim Res.#21-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70322	GRAINGER INC	DEHUMIDIFIER	632.54
70323	JIM DONNA	MUSIC IN THE PARK	850.00
70324	JIM GROEBNER	UMPIRE SERVICES	50.00
70325	LISA MURPHY	UNFIROM REIMBURSEMENT	47.99
70326	MANSFIELD OIL COMPANY	FUEL	879.47
70327	METROPOLITAN COUNCIL	JUNE SAC PAYMENT	2,771.44
70328	MINNESOTA SAFETY COUNCIL	DRIVING CALSS	252.00
70329	MINNESOTA SECRETARY OF STATE	NOTARY APPLICATION	120.00
70330	MUNICIPAL PAVING PLANT	ASPHALT MIX	785.26
70331	OFFICE OF MN.IT SERVICES	POLICE DEPT. FIBER	40.60
70332	SHORT ELLIOTT HENDRICKSON	ARTHUR ST WTP REHAB	718.21
70333	TAHO SPORTSWEAR	RECREATION T-SHIRTS	197.40
70334	KENNETH TOLZMANN	2ND QTR ASSESSMENT PAYMENT	9,403.75
70335	TOPWASH.COM	AUTO REPAIR/SERVICE	66.00
70336	ULINE	GLOVES	647.77
70337	WALTERS RECYCLING REFUSE SERV	GARBAGE/ORGANICS PAYMENT	498.32
70338	WATER CONSERVATION SERVICE	LEAK LOCATES/MILEAGE	307.98
70339	WELLS FARGO CREDIT CARD	CREDIT CARD PAYMENT	870.08
70340	XCEL ENERGY	MONTHLY UTILITY	4,318.72
70341	ALLSION CURTIS	RED CROSS BABYSITTER INSTRUCTOR	330.00
70342	ANOKA COUNTY 4H	WASTE EDUCATOR - TOWER DAYS	710.00
70343	BATTERIES PLUS BULBS	BATTERIES	306.95
70344	CAROL & RICHARD JANSEN	RECREATION REFUND	200.00
70345	CINTAS	OPERATING SUPPLIES - MATS	153.16
70346	COMPUTER INTERGRATION TECH	COMPUTER AGREEMENTS	3,598.00
70347	COON RAPIDS CHRYSLER	AUTO REPAIR/SERVICE	55.00
70348	COTTENS INC	AUTO REPAIR/SERVICE	30.22
70349	COURTNEY GERR	RECREATION REFUND	25.00
70350	DAN BUCHHOLZ		VOID
70351	DAVE PERKINS CONTRACTING	WATER MAIN REPAIR	3,634.00
70352	DO-GOOD BIZ INC	RECREATION FLYER	910.62
70353	DOREEN SIEDLECKI	RECREATION REFUND	100.00
70354	DUAINE & LYNN WORDER		VOID
70355	ECM PUBLISHERS	PUBLIC HEARING NOTICES	134.39
70356	FERGUSON WATERWORKS	WATER PAINT	209.48
70357	GREEN LIGHTS RECYCLING INC	MAY RECYCLING EVENT	3,091.25
70358	HAWKINS WATER TREATMENT	WATER CHEMICALS	2,088.26
70359	JEANNIE HUTCHINSON	RECREATION REFUND	85.00
70360	GARY KING	RECREATION INSTRUCTOR	680.00
70361	MICHAEL LEDMAN	RECREATION INSTRUCTOR	297.00
70362	LEE'S HEATING & AIR	SERVICE CALL	700.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2021
Page: 4
Claim Res.#21-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70363	LINNEA HACKETT	RECREATION REFUND	100.00
70364	MAGNEY CONSTRUCTION INC	REPAIR KIT	588.83
70365	MANSFIELD OIL COMPANY	FUEL	2,008.80
70366	MENARDS-CAPITAL ONE TRADE CRED	CREDIT CARD PAYMENT	22.98
70367	MTI DISTRIBUTING INC	SUPPLIES	275.38
70368	NORTHLAND TRUST SERVICES	INTEREST - GO EQUIP. CERTIFICATE	6,825.00
70369	ON SITE SANTIATION INC	RESTROOM RENTAL	350.00
70370	PANTHER TRACK BOOSTER CLUB	2021 PANTHER 5K FUN RAUN	700.00
70371	PLUNKETT'S INC	PEST CONTROL	90.00
70372	QUILL	OFFICE SUPPLIES	408.57
70373	SCHWAAB, INC	SIGNATURE STAMP	39.25
70374	SHRED-IT USA	SHREDDING SERVICE	112.30
70375	STANTEC	ENGINEERING FEES	27,801.36
70376	TASC	COBRA FEE	30.08
70377	THE HOME DEPOT CREDIT SERVICES	CREDIT CARD PAYMENT	160.70
70378	USS MINNESOTA ONE MT LLC	MONTHLY UTILITY	14,542.11
		TOTAL DISBURSEMENTS	<u>376,986.94</u>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer



June 17, 2021

RE: Application for Payment No. 7
City of Spring Lake Park
Arthur Street WTP Repairs
SEH No. 154852

Daniel Buchholtz, MMC
Administrator, Clerk/Treasurer
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Dear Mr. Buchholtz:

Attached is Application for Payment No. 7 from Magney Construction, Inc. This application for payment is for work on the Arthur Street WTP Repairs project through June 1, 2021. I have reviewed this application for payment and believe it to accurately reflect work completed through the above referenced date. We recommend that the City pay the requested amount of \$50,741.27. Please sign the application for payment and provide a copy to me.

If you have any questions regarding this application for payment, please call me at (651) 765-2961.

Sincerely,

A handwritten signature in black ink, appearing to read "Miles Jensen", written over a horizontal line.

Miles Jensen
Project Manager

Enclosures



CONTRACTOR'S REQUEST FOR PAYMENT
 ARTHUR STREET WTF REPAIRS
 CITY OF SPRING LAKE PARK
 SPRING LAKE PARK, MN
 SEH FILE NO.

Payment No.: 7	For Period: 6-1-21	Date: June 17, 2021
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SUMMARY

1	Original Contract Amount		\$ <u>552,700.00</u>
2	Change Order - Addition	\$ <u>9,137.45</u>	
3	Change Order - Deduction	\$ <u>0.00</u>	
4	Revised Contract Amount		\$ <u>561,837.45</u>
5	Work Completed to Date		\$ <u>23,841.45</u>
6	Material on Hand		\$ <u>0.00</u>
7	Amount Completed and Stored		\$ <u>561,837.90</u>
8	Less Retainage		\$ <u>0.00</u>
9	Subtotal		\$ <u>561,837.90</u>
10	Less Amount Paid Previously		\$ <u>511,096.63</u>
11	Liquidated Damages		\$ <u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.		<u>\$ 50,741.27</u>

Recommended for Approval by:
SEH

Approved by Owner:
CITY OF SPRING LAKE PARK

 Date:

 Date:

Approved by Contractor:
MAGNEY CONSTRUCTION

Approved by Owner:
CITY OF SPRING LAKE PARK

Peter Aldritt

 Peter Aldritt - Project Manager

 Date:

Date:

 6/17/2021

 Date:

Unit Prices															
Item No.	DESCRIPTION OF WORK	SCHEDULED VALUE				WORK COMPLETED				STORED MATERIAL	TOTAL		BALANCE TO FINISH	RETAINAGE	
		UNITS	QTY	UNIT PRICE	TOTAL	Previous Application		This Application			COMPLETED TO DATE	% COMPLETE			
No	ITEM					QTY	TOTAL	QTY	TOTAL				QTY	TOTAL	5%
1	Clean and Paint walls, ceilings, pipe, filters	LS	1	25,500.00	25,500.00	1.00	\$25,500.00	0.00	\$0.00		\$25,500.00	100.00%	0.0	\$0.00	\$1,275.00
2	Replace Chlorine Automatic Shutoff system	LS	1	19,200.00	19,200.00	1.00	\$19,200.00	0.00	\$0.00		\$19,200.00	100.00%	0.0	\$0.00	\$960.00
3	Replace Chlorine Gas Detector	LS	1	12,700.00	12,700.00	1.00	\$12,700.00	0.00	\$0.00		\$12,700.00	100.00%	0.0	\$0.00	\$635.00
4	Replace Sample Taps	LS	1	2,800.00	2,800.00	1.00	\$2,800.00	0.00	\$0.00		\$2,800.00	100.00%	0.0	\$0.00	\$140.00
5	Replace Chlorine Room Window	LS	1	3,500.00	3,500.00	1.00	\$3,500.00	0.00	\$0.00		\$3,500.00	100.00%	0.0	\$0.00	\$175.00
6	Replace Water Heater	LS	1	7,500.00	7,500.00	1.00	\$7,500.00	0.00	\$0.00		\$7,500.00	100.00%	0.0	\$0.00	\$375.00
7	Replace Air Compressor, Air Dryer & Filter	LS	1	17,500.00	17,500.00	1.00	\$17,500.00	0.00	\$0.00		\$17,500.00	100.00%	0.0	\$0.00	\$875.00
8	Replace Faucet and Eyewash	LS	1	1,600.00	1,600.00	1.00	\$1,600.00	0.00	\$0.00		\$1,600.00	100.00%	0.0	\$0.00	\$80.00
9	Replace Filter Pressure Transmitter	LS	1	4,800.00	4,800.00	1.00	\$4,800.00	0.00	\$0.00		\$4,800.00	100.00%	0.0	\$0.00	\$240.00
10	Replace Door Hdwe #101A, 102A, 102B, 103A	LS	1	16,800.00	16,800.00	1.00	\$16,800.00	0.00	\$0.00		\$16,800.00	100.00%	0.0	\$0.00	\$840.00
11	Replace Windows	LS	1	27,600.00	27,600.00	1.00	\$27,600.45	0.00	\$0.00		\$27,600.45	100.00%	0.0	\$0.00	\$1,380.02
12	Replace Supervisory Control Panel	LS	1	167,500.00	167,500.00	1.00	\$167,500.00	0.00	\$0.00		\$167,500.00	100.00%	0.0	\$0.00	\$8,375.00
13	Replace MCC	LS	1	96,700.00	96,700.00	0.88	\$85,096.00	0.12	\$11,604.00		\$96,700.00	100.00%	0.0	\$0.00	\$4,835.00
14	Replace Fire Alarm Panel	LS	1	8,100.00	8,100.00	1.00	\$8,100.00	0.00	\$0.00		\$8,100.00	100.00%	0.0	\$0.00	\$405.00
15	Replace Emergency Light	LS	1	500.00	500.00	1.00	\$500.00	0.00	\$0.00		\$500.00	100.00%	0.0	\$0.00	\$25.00
16	Replace Local Disconnects rooms 101, 102 & 103	LS	1	5,000.00	5,000.00	1.00	\$5,000.00	0.00	\$0.00		\$5,000.00	100.00%	0.0	\$0.00	\$250.00
17	Replace Filter Valve Solenoids (6 total)	LS	1	12,600.00	12,600.00	1.00	\$12,600.00	0.00	\$0.00		\$12,600.00	100.00%	0.0	\$0.00	\$630.00
18	Replace Mixing Valves	LS	1	4,600.00	4,600.00	1.00	\$4,600.00	0.00	\$0.00		\$4,600.00	100.00%	0.0	\$0.00	\$230.00
19	Replace Wiring and receptacles rms 101,102, 103	LS	1	1,800.00	1,800.00	1.00	\$1,800.00	0.00	\$0.00		\$1,800.00	100.00%	0.0	\$0.00	\$90.00
20	Replace RPZ's	LS	1	3,400.00	3,400.00	1.00	\$3,400.00	0.00	\$0.00		\$3,400.00	100.00%	0.0	\$0.00	\$170.00
21	Replace Sprinkler Flow Monitoring sensors and wiring	LS	1	4,300.00	4,300.00	1.00	\$4,300.00	0.00	\$0.00		\$4,300.00	100.00%	0.0	\$0.00	\$215.00
22	Replace unit heaters and thermostats rms 102 & 103	LS	1	11,200.00	11,200.00	1.00	\$11,200.00	0.00	\$0.00		\$11,200.00	100.00%	0.0	\$0.00	\$560.00
23	Wash Building Exterior	LS	1	2,000.00	2,000.00	1.00	\$2,000.00	0.00	\$0.00		\$2,000.00	100.00%	0.0	\$0.00	\$100.00
24	Replace Floating Suction Strainer and Hose	LS	1	4,200.00	4,200.00	1.00	\$4,200.00	0.00	\$0.00		\$4,200.00	100.00%	0.0	\$0.00	\$210.00
25	Construct Masonry Partition	LS	1	63,900.00	63,900.00	1.00	\$63,900.00	0.00	\$0.00		\$63,900.00	100.00%	0.0	\$0.00	\$3,195.00
26	Replace Light Fixtures	LS	1	11,200.00	11,200.00	1.00	\$11,200.00	0.00	\$0.00		\$11,200.00	100.00%	0.0	\$0.00	\$560.00
27	Replace Flow Control Valve	LS	1	13,100.00	13,100.00	1.00	\$13,100.00	0.00	\$0.00		\$13,100.00	100.00%	0.0	\$0.00	\$655.00
28	Replace removable Aluminum Railing Section	LS	1	3,100.00	3,100.00	0.00	\$0.00	1.00	\$3,100.00		\$3,100.00	100.00%	0.0	\$0.00	\$155.00
29	Change Order 1	LS	1	9,137.45	9,137.45	0.00	\$0.00	1.00	\$9,137.45		\$9,137.45	100.00%	0.0	\$0.00	\$456.87
TOTAL SECTION No.2					\$552,700.00		\$537,996.45		\$23,841.45	\$0.00	\$561,837.90	100.00%		\$0.00	\$28,091.90



Building a Better World
for All of Us®

PUNCH LIST

Owner: City of Spring Lake Park **Date of Current Issue:** 5/20/2021

Project: Arthur Street Water Treatment Facility Repairs **Date of Original Issue:** 5/20/2021

Owner Project No.: N/A **Contract Comp Date:** **Substantial** 5/20/2021 **Final** -

Contractor: Magney Construction **SEH File No.:** SPLAK 154852 71.60

Date(s) of Inspection(s): 5/20/2021

Below is a Partial List of Items which must be completed or corrected prior to final acceptance of the subject project

Item No.	Contract Reference	Item Description	Current Status	Accepted	
				By	Date
1	Partition Wall	Caulk between floor and new partition wall on both sides of wall.	Complete	Terry Randall	6/25/21
2	Electrical Room	Seal conduit penetrations from electrical room to chemical room near front door.	Complete	Terry Randall	6/25/21
3	All	Touch up paint on doors between door hinge and frame.	Complete	Terry Randall	6/25/21
4	Air Tank	Install blow off drain on air compressor.	Complete	Terry Randall	6/25/21
5	All valves	Remove tape from valve handles throughout plant.	Complete	Terry Randall	6/25/21
6	Filter gaskets	Remove tape on filter hatch's gaskets and repaint underneath.	Complete	Terry Randall	6/25/21
7	Reaction vessels	Repaint conduit for chemical feed lines adjacent to reaction vessels to have more visually pleasing striping.	Complete	Terry Randall	6/25/21

Please provide 48 hour notice prior to the start of this work. This work should be completed in accordance with the provisions of Article 3 (Contract Time) of the Agreement.

Issued By: Ryan Hanson

Title: Project Engineer

RAH

document1



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: July 13, 2021
Subject: Auditor Services

The City Council initially appointed Smith Schafer & Associates as its audit firm for fiscal years 2013, 2014 and 2015 after an RFP process. The City Council extended that engagement for fiscal years 2016-2020, inclusive. City staff has been pleased with the level of service provided by Jason Miller and his staff at Smith Schafer and invited him to provide a quote for services for five fiscal years. The quote is included with this memorandum.

The quotation provides the City with audit services, including financial statement preparation and preparation and submission of the Minnesota State Auditor's Annual Financial Reporting Form.

The quote is shown below:

Fiscal Year	2021	2022	2023	2024	2025
5 year proposal	\$23,900 (6%)	\$24,850 (4%)	\$25,800 (3.8%)	\$26,800 (3.9%)	\$27,800 (3.7%)

** The fees for the year ended December 31, 2020 were \$22,575.

The fee proposed for 2020 is still about \$1,000 less than what the City paid its previous auditor in 2012. Based on that information, staff sees no need to issue another RFP for auditor services.

Staff recommends approval of the proposal.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

June 7, 2021

Daniel Buchholtz, City Administrator
City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432

Dear Dan:

Thank you for the opportunity to propose continuing professional services for the City of Spring Lake Park. for the years ended December 31, 2021 through 2025.

We propose the following fee structure for the five-year term of this proposal:

Description of Services	2021	2022	2023	2024	2025
Audit services including preparation of the City's financial statements and submission of the Minnesota State Auditor's Annual Financial Reporting Form	\$23,900	\$24,850	\$25,800	\$26,800	\$27,800

The quoted fees are all-inclusive unless unusual circumstances are encountered during our examinations. If such circumstances occur, we would discuss any additional fees with you prior to performing the services.

For your reference, the fees for the year ended December 31, 2020 were \$22,575.

If you would like to retain the services of our firm in accordance with the above, please sign where indicated on the next page and return this letter to us. We will issue an engagement letter with the above quoted prices before we begin fieldwork each year.

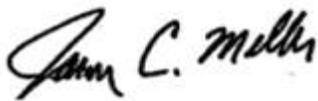
Please also retain a copy of this letter for your records.

City of Spring Lake Park
Daniel Buchholtz, City Administrator
Page 2

We have enjoyed working with the City of Spring Lake Park and your staff, and we appreciate the opportunity to propose continuing services for you. If you have any questions, please feel free to call.

Sincerely,

SMITH, SCHAFFER AND ASSOCIATES, LTD.

A handwritten signature in black ink that reads "Jason C. Miller". The signature is written in a cursive style with a large initial "J" and "M".

Jason C. Miller, CPA
Principal

Response:

On behalf of the City of Spring Lake Park, I am in agreement with the terms listed in this letter.

Signature: _____

Title: _____

Date: _____

RESOLUTION NO. 21-28

**RESOLUTION CERTIFYING UNPAID ADMINISTRATIVE OFFENSES
ANOKA COUNTY**

**Fund No. 85534– Service Charges
Fund No. 85535 – Administrative Fees**

WHEREAS, the City Council of the City of Spring Lake Park, Minnesota, by Chapter 3.20.010(F)(2) of the Municipal Code of the City of Spring Lake Park, has provided that the uncollected citations shall become a lien against the property and be certified against the property for collection in the same manner as taxes. (Exhibit A).

NOW THEREFORE BE IT RESOLVED, that the following uncollected administrative offense citations are deemed to be delinquent and are hereby determined to be liens against the real estate referred to herein, and that the same shall and is hereby certified to the County Auditor pursuant to Minnesota Statute 514.67 and Minnesota Statute 429.101 for the collection of said citation along with taxes against property as other taxes are collected.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 19th day of July 2021.

Robert Nelson, Mayor

ATTEST:

Daniel Buchholtz, City Administrator

State of Minnesota)
Counties of Anoka and Ramsey) ss
City of Spring Lake Park)

I, Daniel Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 21-28, A Resolution Certifying Unpaid Administrative Offense Citations, adopted by the Spring Lake Park City Council at their regular meeting on the 19th day of July 2021.

(SEAL)

Daniel Buchholtz, Administrator, Clerk/Treasurer

Dated:

**EXHIBIT A
UNPAID ADMINISTRATIVE CITATIONS**

PID #	Citation Amount	Admin Fee	Total Assessment
02-30-24-21-0075	\$5,600.00	\$ 125.00	\$5,725.00
01-30-24-33-0006	\$2,000.00	\$ 125.00	\$2,125.00
02-30-24-42-0020	\$ 150.00	\$ 125.00	\$ 275.00
01-30-24-43-0052	\$ 150.00	\$ 125.00	\$ 275.00
01-30-24-13-0009	\$ 400.00	\$ 125.00	\$ 525.00
01-30-21-21-0015	\$6,500.00	\$ 125.00	\$6,625.00
02-30-24-44-0071	\$ 150.00	\$ 125.00	\$ 275.00
02-30-24-43-0016	\$3,100.00	\$ 125.00	\$3,225.00
01-30-24-13-0009	\$ 400.00	\$ 125.00	\$ 525.00
02-30-24-24-0063	\$ 100.00	\$ 125.00	\$ 225.00
01-30-24-13-0042	\$ 300.00	\$ 125.00	\$ 425.00
01-30-24-22-0175	\$ 300.00	\$ 125.00	\$ 425.00
02-30-24-24-0018	\$ 250.00	\$ 125.00	\$ 375.00
02-30-24-42-0003	\$ 50.00	\$ 125.00	\$ 175.00
02-30-24-21-0098	\$ 400.00	\$ 125.00	\$ 525.00
01-30-24-12-0012	\$ 150.00	\$ 125.00	\$ 275.00
01-30-24-13-0039	\$ 350.00	\$ 125.00	\$ 475.00
01-30-24-13-0040	\$ 350.00	\$ 125.00	\$ 475.00
01-30-24-13-0036	\$3,150.00	\$ 125.00	\$3,275.00
01-30-24-13-0019	\$ 150.00	\$ 125.00	\$ 275.00
01-30-24-12-0081	\$ 400.00	\$ 125.00	\$ 525.00
01-30-24-14-0002	\$ 250.00	\$ 125.00	\$ 375.00



Memorandum

To: Mayor Nelson and Members of the City Council
From: Wanda Brown, Accounting Clerk/Special Projects Coordinator
Date: July 12, 2021
Subject: Postage Machine

I am requesting the Council's permission to purchase a Postage Machine. At the current time postage is done through Stamps.com and the program utilizes my computer system, so that when I am not in the office other staff need to access my system to run postage. Having multiple people accessing my system does cause some issues, when I return to the office. The last couple of times I have been out of the office, as well as my backup, we have had to run postage prior to leaving. Without knowing how much postage will be needed it sometimes leaves staff short and we get calls asking how to run the system.

One issue we have encountered is weighing and running postage for large packages. Stamps.com has made it difficult with their new rules for this to happen, unless the package is a media package.

A postage machine would allow one person from each department to run the needed stamps with the correct access code, if I or my backup is out of the office, which does happen occasionally.

Attached are the companies that submitted proposals. The Maintenance Agreement price will stay in effect for five (5) years before an increase would be requested. The cost of the meter includes the accounting package we need to track how much postage each department uses for the month. The cost of the meter may change yearly based on the post office. The meter will automatically update any changes the post office may make for postage.

Based on the bids we received I am recommending that we purchase the system from Pitney Bowes.

Thank you

Features	MEVCO	Pitney Bowes	Quadient
Postage Machine Purchase	\$6950.00 - \$600.00 (Gov. Discount) = \$6350.00	\$3,279.32	\$3,769.00
Model	Vision A5	SendPro C	IX5AF
Feeding Capability	Automatic Feeder	Automatic Feeder	Automatic Feeder
Maintenance Agreement	\$395.00 Yearly for 5 yrs. \$395.00/yr. x 5 yrs. = \$1,975.00	\$368.12 Yearly (First Year Free) \$368.12/yr. x 4 yrs. = \$1,472.48	\$744.00 Yearly (First Year Free) \$744.00/yr. x 4 yrs. = \$2,976.00
Meter Rental/Month Meter Rental Includes Accounting Package	\$52.00 x 12 months = \$624.00 \$624/yr. x 5 yrs. = \$3,120.00	\$44.84 x 12 months = \$358.08 \$538.08/yr. x 5 yrs. = \$2,690.00	\$65.00 x 12 months = \$780.00 \$780.00/yr. x 5 yrs. = \$3,900
Account Tracking	Yes	Yes	Yes
Scale Weight	10 lb. Weighing Platform	10 lb. Weighing Platform	10 lb. Weighing Platform
Supplies	Ink High Yield \$189.95 Labels Single Box - \$15.95 Box of 2 - \$25.00 Sealing Solution \$15/gallon	Ink High Yield \$159.99 Labels Single Box - \$79.99 Sealing Solution \$89.99 (4 Pint Bottles)	



MAYOR'S PROCLAMATION
PARK AND RECREATION PROFESSIONALS DAY
JULY 16, 2021

WHEREAS, the City of Spring Lake Park recognizes that the parks and recreation field is a diverse and comprehensive system that improves personal, social, environmental and economic health; and

WHEREAS, the City recognizes the importance and benefits of park and recreation services that enrich the lives of its citizens and help make this community a desirable place to live, work and visit; and

WHEREAS, the City supports the skillful work of park and recreation professionals to strengthen community cohesion and resiliency, connect people with nature and each other and provide and promote opportunities for healthful living; and

WHEREAS, the City values the essential services that our park and recreation professionals and volunteers perform to provide recreational and developmental enrichment for our children, youth, adults and older adults; and to ensure our parks and recreational spaces are clean, safe, inclusive, welcoming and ready to use; and

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim July 16, 2021 as

PARK AND RECREATION PROFESSIONALS DAY

in the City of Spring Lake Park and commend our Parks and Recreation staff for the excellent work they do to make Spring Lake Park a great place to live, work and play.

Dated this 16th day of July, two thousand twenty-one.




Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Clerk



MAYOR'S PROCLAMATION
DESIGNATION OF JULY AS PARK AND RECREATION MONTH

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including in Spring Lake Park; and

WHEREAS, our parks and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the City of Spring Lake Park recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim July 2021 as

PARK AND RECREATION MONTH

in the City of Spring Lake Park and commend our Parks and Recreation staff for the excellent work they do in making Spring Lake Park an outstanding place to live, work and play.

Dated this 19th day of July, two thousand twenty-one.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Clerk

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

July 19, 2021

General Contractor

GG Home Investments, LLC.

Mechanical Contractor

All Climate Mechanical

Plumbing Contractor

Alpha Plumbing, LLC.

B & B Plumbing

Sign Contractor

Precision Sign



Police Report

June 2021

Submitted for Council Meeting: July 19,2021

The Spring Lake Park Police Department responded to six hundred and fifty calls for service for the month of June 2021. This is compared to responding to six hundred and four calls for service in June 2020.

Investigator Bennek reports handling sixteen cases for the month of June 2021. Fourteen of these cases were felony in nature, one case was gross misdemeanor in nature and one case was misdemeanor in nature. Investigator Bennek also continues to monitor four forfeiture cases along with his monthly case load, attempting to bring all cases to a conclusion as soon as possible. For further details, see Investigator Bennek's attached report.

Officer Kramer, our School Resource Officer reports handling six calls for service at our local schools for the month of June 2021, along with conducting seven student contacts, ten escorts and ten follow up investigations into school related incidents. For further details, see Officer Kramer's attached report.

The Spring Lake Park Police Department Administrative Office Staff continue to remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, along with other duties that may be assigned on a daily basis.

The month of June 2021 has been a busy month for myself and incoming Chief Antoine, besides handling the day to day operations of the police department, we continued to attend meetings on a daily basis representing the City of Spring Lake Park and the Police Department.

This will conclude my report for the month of June 2021.

Are there any questions?



Spring Lake Park Police Department

Investigations Monthly Report

Investigator
Tony Bennek

June 2021

Total Case Load

Case Load by Level of Offense: 16

Felony	14
Gross Misdemeanor	1
Misdemeanor	1

Case Dispositions:

County Attorney	13
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	4
Forfeitures Closed	1

Spring Lake Park Police / School Resource Officer Report

June 2021

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	5	7	10	10
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	1			
Totals:	6	7	10	10

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	2
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	4

Parks and Recreation Report for the Month of June

Staff were on hand for the Tower Days Celebration from June 12-13. Even though events were modified due to the pandemic and the safety of our citizens we still had successful events. Good crowd sizes attended the kid's activities (350 crowd attendance), 5 k run (35), car show (20 cars), lumberjack (170) and music (120). A big thank you to the Public Works and our volunteers for their help and support during Tower Days. Also, want to give a special thanks to the HS football players for volunteering and helping with kid's activities.

I attended the Tower Days wrap up meeting on June 22. The celebration was reviewed, recommendations were made for 2021. Discussion included changing bands every year, moving fireworks to Saturday along with the entire day long celebration and bringing back the parade.

The Music in the Park program has been well received. Approximately 180 people attended the two concerts on June 9 and 23 at Lakeside Lions Park. It was fun to see the large age range of people enjoying the music.

Able Park playground program is averaging 20 children per session for both the paid and free programs. On Wednesday's special events at Able Park are planned along with a few day trips. In the past we coordinated with Fridley for transportation on day trips however due to COVID restrictions, Fridley made the decision early on not to do any day trips which then unfortunately raised the cost for our participants thus limiting our offerings.

In Person activities offered in June included:
Adult Yoga, Nordic Walking, Mosaic Bird Bath, Pickleball, Dance Classes, T Ball, Paddleboard, youth soccer, sand volleyball, and ninja warrior classes.

I attended the Parks and Recreation Commission meeting on June 1st. The commission discussed their plans for Tower Days participation.

On June 18, I met with Mark Beer from Mounds View to review Lakeside Lions Park financials to date and to set the 2022 budget. I also completed the Parks and Recreation Budget for 2022.

Jamie Cassidy, our new Program Supervisor started working on June 21.

Staff met with WSB to discuss the status of the Park Master plan on June 22. WSB should be ready to present the finalized plan in August. Once details are finalized viewing will be announced.

Staff met with website consultants to work on a separate site for the Parks and Recreation Department.

In addition, I attended city council meetings and department head meetings during the month of June.

Upcoming programs:

At Lakeside Lions Park on July 21th, the No Limits B-side Band will be performing a variety of music playing many familiar songs from both today and yesterday starting at 6:30pm.

The youth softball tournaments will be held July 29-31. Come out to the parks and cheer on the young ball players as they compete.

This concludes the report for June.

Respectfully submitted by,

Kay Okey
Parks and Recreation Director



City of Spring Lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for June 2021
DATE: June 30, 2021

Inspections for June 2021, had a total of 23 building, 1 Fire, 6 Zoning, 13 mechanical, 8 plumbing and 0 Certificate of Occupancy for a total of 51 permits issued compared to a total of 61 in 2020. Code Enforcement conducted 155 inspections in the month of June including 61 building, 33 housing, 17 fire, 6 zoning and 38 nuisance inspections.

With everything starting to open back up, we have been able to communicate with PermitWorks again (PermitWorks is the software program the City currently uses for building permits.). I have talked with multiple Cities who were having the same problems as we were with communication. The Code Enforcement module will be working very soon, helping steam line the corrections and saving a large amount of time. The City of Spring Lake Park has not been billed for the added Code Enforcement Module yet.

Inspector Walter Morris has been with the City for over a year now. I have received multiple messages and compliments on how he is interacting with residents. One rental property owner called me to say that Mr. Morris was very thorough and could tell that he genuinely cared about the life safety of the tenants. Walter goes above and beyond to explain the reasoning behind any correction notice he sends, no matter the severity. Thank you, Walter, for your hard work and dedication to the City of Spring Lake Park.

The Monroe project(s) are moving along very well. Every home has framing on it, 7812 is nearing completion with 7818 not very far behind.

In June of 2021, I did not post any abandoned properties. 8 administrative offense tickets were issued.

In June of 2021, I also attended the following appointments:

- City Council meetings on June 7th.
- Department Head meeting on June 8th.
- Staff Meeting June 14th.
- Planning Commission Meeting June 28th.

- 2022 Budget Meeting June 30th.

This concludes the Code Enforcement Department monthly report for June 2021.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: July 13, 2021

Subject: Hollihan Front Yard Variance Application

At the July 6, 2021 City Council meeting, staff reviewed an application for a 12 foot front yard variance at 518 Rosedale Road NE. After discussion, the City Council requested the applicant provide additional information regarding the variance application.

The applicant has submitted additional drawings that more clearly articulate the scope of the project.

The variance application will be on the July 19, 2021 agenda for City Council consideration. Please note that an amendment has been made to the conditions listed under Resolution 21-25 to require the applicant obtain a certificate of occupancy for the improvements and, pursuant to the Minnesota State Fire Code, permit the City's Fire Marshal to inspect the vault on an annual basis.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 21-25

A RESOLUTION APPROVING A VARIANCE FROM THE FRONT YARD SETBACK TO ALLOW THE CONSTRUCTION OF A COVERED PORCH WITH A VAULT UNDERNEATH AT 518 ROSEDALE ROAD NE

WHEREAS, Kelsey and Ryan Hollihan (“Applicant”) have made application for a variance from the front yard setback standard for a home addition to accommodate a covered porch with a vault beneath; and

WHEREAS, the property, 518 Rosedale Road NE, is legally described as follows:

Lot 4 Block 1 Clearview Heights Addition, subject to easement of record; and

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held on June 28, 2021; and

WHEREAS, the request was made for a twelve-foot variance from the front yard setback; resulting in a 23 foot setback from the northern property line instead of 35 feet; and

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 16.60.040 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval subject to reasonable conditions, based on the following findings of fact:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City’s zoning code;
2. Applicant must apply for all building permits as required.

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendations of the Spring Lake Park Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Kelsey and Ryan Hollihan, 518 Rosedale Road NE, for a variance from the front yard setback standard for a home addition to accommodate a covered porch with a vault below; subject to the following conditions:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City’s zoning code, including the remaining provisions of Section 16.20.080(H)(1);
2. Applicant must apply for all building permits as required and a certificate of occupancy upon completion of the structure; and

3. Pursuant to the Minnesota State Fire Code, applicant shall permit the Fire Marshal to perform a fire inspection of the vault annually for as long as the applicant is a Federal Firearms Licensee.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 19th day of July, 2021.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

RESOLUTION NO. 21-25A

**A RESOLUTION DENYING A VARIANCE FROM THE FRONT YARD SETBACK AT
518 ROSEDALE ROAD NE**

WHEREAS, Kelsey and Ryan Hollihan have made application for a variance from the front yard setback standard for a home addition to accommodate a covered porch with a vault beneath; and

WHEREAS, the property, 518 Rosedale Road NE, is legally described as follows:

Lot 4 Block 1 Clearview Heights Addition, subject to easement of record; and

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held on June 28, 2021; and

WHEREAS, the request was made for a twelve-foot variance from the front yard setback; resulting in a 23 foot setback from the northern property line instead of 35 feet; and

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 16.60.040 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval subject to reasonable conditions, based on the following findings of fact:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code;
2. Applicant must apply for all building permits as required.

WHEREAS, the Spring Lake Park City Council has reviewed the application and disagrees with the findings and recommendations of the Spring Lake Park Planning Commission, making the following findings of fact:

1. The proposed front porch addition, at 528 square feet, greatly exceeds the standards for permitted encroachments in the front yard setback, as set forth by Section 16.20.080(H)(1) which limits such front porch additions to 60 square feet. A deviation of this size is not in harmony with the general purposes and intent of the City's Zoning Code.
2. While home based businesses are permitted in the R-1, Single Family Residential, zoning district, they are an accessory use. The property owner can continue to utilize the property as a single-family home without approval of the variance.

3. The proposed front porch addition will substantially alter the essential character of the neighborhood as all of the properties on this block of Rosedale Road are built to the setback line, with the exception of elements in conformance with Section 16.20.080(H) governing permitted encroachments to the front yard setback; and

WHEREAS, the City Council determines that, based on the findings of fact listed above, the practical difficulties test set forth in Section 16.60.040 of the Zoning Code has not been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby deny the request of Kelsey and Ryan Hollihan, 518 Rosedale Road NE, for a 12-foot variance from the front yard setback.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 19th day of July, 2021.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

Memorandum

To: Mayor Nelson and Members of the Planning Commission
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: July 1, 2021
Subject: Variance Request – 518 Rosedale Rd NE

Background

Ryan and Kelsey Hollihan, 518 Rosedale Road NE, submitted an application for a variance from the front yard setback standard for a home addition to accommodate a covered front porch and storage below.



The applicant is seeking a variance from the 35 foot front yard setback requirement, as set forth in Appendix E of the Spring Lake Park City Code.

The site is located on the 500 block of Rosedale Road NE, between Terrace Road and Monroe Street. The property is guided for low density residential in the 2040 Comprehensive Plan.

The property is zoned R-1, Single Family Residential – allowed uses include single-family homes. Property records show that the house on the property was constructed in 1965.

The City's current yard setback standards for the R-1 zoning district is as follows:

Dwelling, single family – front yard	35 feet
Dwelling, single family – rear yard	40 feet
Dwelling, single family – side yard	10 feet
Accessory uses, rear yard	5 feet
Accessory uses, side yard	5 feet

Section 16.20.080(H)(1) permits a covered porch to extend into the front yard setback a distance not exceeding 6 feet if the landing place or porch has its floor no higher than the entrance floor of the building and is not enclosed with windows, screens or the like. The Code restricts the covered area to 60 square feet and requires it to be architecturally compatible with the principal structure. However, the applicant is requesting a covered porch to extend 12 feet into the front yard setback at a square footage of 528 square feet. The applicant has stated that the covered porch will not be enclosed with windows, screens or the like.

Appendix D sets the maximum percentage of lot coverage of all structures in the R-1 district at 35%. The applicant's property is approximately 10,050 square feet, which would accommodate a maximum structure lot coverage of 3,517 square feet. With the addition, the total square footage of all structures on the property is 3,270 or 32.5% of the total lot size.

The applicant is proposing to utilize the addition to accommodate a covered porch and a vault underneath the porch for their federal firearms licensed business. The applicant believes that the proposed addition will improve the aesthetics of their home, as well as make the home more functional for their home-based businesses.

Section 16.36.010(F) establishes the following performance standards for home-based businesses:

- F. Home occupations.
 1. No home occupation shall require internal or external alterations or involve construction features not customarily found in dwellings except where required to comply with local and state fire and police recommendations.
 2. Conduct of the home occupation does not generate more noise, vibration, glare, fumes, odors, or electrical interference than normally associated with residential occupancy in the neighborhood
 3. The home occupation is not of a scale requiring the use of a commercial vehicle for the delivery of materials to or from the premises.
 4. The home occupation may increase vehicular traffic flow and parking by no more than one additional vehicle at a time and any need for parking generated by the conduct of a home occupation shall be met off the street, other than in a required front yard.
 5. No outdoor display of goods or outside storage of equipment or materials shall be permitted.
 6. Home occupations shall not include employment of persons not residing on the premises.

7. The area used for the home occupation may not exceed 25% of the total floor area of the dwelling.
8. Home occupations may have one wall sign per dwelling not exceeding one square foot in area.

The applicant stated that they operate two home-based businesses from their property: Realm Electric LLC and Realm Firearms. The applicant has stated they currently use a small, 60 square foot room, in their home to manage both businesses. The new vault below the patio would not exceed the 25% of total area square footage threshold as outlined in the ordinance.

Previous applications: Zoning permit for fence.

Variance

Section §16.60.040 of the City of Spring Lake Park's zoning code outlines the criteria for considering variances:

“The City Council may grant a variance from the strict application of this title and impose conditions and safeguards on the variance so granted only in instances where their strict enforcement would cause practical difficulties in complying with the official control because of circumstances unique to the individual property under consideration, and may grant a variance only when it is demonstrated that such actions will be in harmony with the general purposes and intent of this title and when the variances are consistent with the Comprehensive Plan. “Practical difficulties” as used in connection with granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by an official control, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties also includes, but is not limited to, direct sunlight for solar energy systems. A variance shall not be granted to allow a use that is not allowed in the zoning district involved.”

Recommendation

The Planning Commission held a public hearing on the proposed variance at its June 28, 2021 meeting. The draft minutes from the Planning Commission meeting are in the packet. A replay of the entire Planning Commission meeting is available online at <https://northmetrotv.com/spring-lake-park-stream/>.

The Planning Commission, on a 3-2 vote, recommended approval of the variance. A majority of the Planning Commission believes that the proposed addition will not alter the character of the neighborhood as the proposed addition is residential in nature. The Commission believes the proposed addition will improve the aesthetic of the home, thereby increasing the value of their property and the surrounding neighborhood. The City has not received complaints from the surrounding neighborhood about traffic or parking concerns as a result of these home-based businesses. The minority of the Commission stated their belief that the proposed addition would

negatively impact the character of the neighborhood with a significant encroachment into the front yard setback.

Staff has presented two resolutions for the City Council to consider. Resolution 21-26 would adopt the variance with the following conditions:

1. Addition must be architecturally compatible with the existing home (siding, roof pitch, roof material and the like) and must comply with all other requirements as set forth in the City's zoning code, including the remaining provisions of Section 16.20.080(H)(1).
2. Applicant must apply for all building permits as required.

A second resolution, numbered 21-26A, if adopted, would deny the proposed variance and lays out findings of fact supporting that decision.

Staff does not have any objections to the proposed variance so long as the covered porch is not enclosed.

If you have any questions regarding this application, please don't hesitate to contact me at 763-784-6491.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on June 28, 2021 at the City Hall, at 7:00 PM

1. CALL TO ORDER

Chairperson Hansen called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Chairperson Hans Hansen
Commissioner Jeff Bernhagen
Commissioner Rick Cobbs
Commissioner Doug Eischens
Commissioner Eric Julien

MEMBERS ABSENT

Commissioner Aisha Ali

STAFF PRESENT

Building Official Jeff Baker and Administrator Daniel Buchholtz

VISITORS

Kelsey and Ryan Hollihan, 518 Rosedale Road NE
Kathy and Aaron Buck, 532 Rosedale Road NE
Gerald Sallberg, 517 Rosedale Road NE
Kaylea Hicks, 531 Rosedale Road NE
Jim Sorman, 500 80th Avenue NE
Brad Delfs, Spring Lake Park City Council

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Approval of Minutes for March 22, 2021 Meeting

Motion made by Commissioner Eischens, seconded by Commissioner Bernhagen, to approve the March 22, 2021 meeting minutes.

Voting Yea: Chairperson Hansen, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien. Motion carried.

5. PUBLIC HEARINGS

A. Public Hearing - Variance Application - Kelsey and Ryan Hollihan - 518 Rosedale Rd NE

Administrator Buchholtz reviewed the staff memo. He stated that Kelsey and Ryan Hollihan have submitted a variance application to encroach 12 feet into the front yard setback in order to permit the construction of 12 foot by 44 foot covered porch, with storage constructed below the porch that would be accessible from the basement.

Kelsey Hollihan, 518 Rosedale Road NE, reviewed the application, explaining that they would like to construct a solid concrete bunker below the porch to accommodate storage for inventory and paperwork from her Federal Firearms Licensed (FFL) business. She stated that the covered porch would be constructed above the bunker, extending the full width of the house. She said the covered porch would be otherwise open. She said that without the variance, she and her family would need to move.

Commissioner Eischens inquired if there was a commercial area they could rent for storing inventory. Ms. Hollihan stated that she inquired a number of places but was unable to find a commercial property owner who would rent to an FFL. She stated that their only option would be to construct their own commercial building.

Commissioner Cobbs inquired whether there is adequate parking on the site. Ms. Hollihan stated that they have one commercial trailer that they park on site. Building Official Baker stated that he reviewed the file and was unable to find any record of complaints of parking violations by the applicant.

Chairperson Hansen asked which firm was doing the design work. Ryan Hollihan, 518 Rosedale Road NE, stated that RSPR Architects would be drafting the engineered construction plans for the porch addition.

Chairperson Hansen opened the public hearing at 7:17pm.

Administrator Buchholtz stated that the City had received two letters referencing the project. He said the first letter was from Brad Meyer, Co-coach for the Spring Lake Park Trap Team, who expressed support for the variance. He said the second letter was from Gerald Sallberg, 517 Rosedale Road, expressing opposition to the variance. He said that both letters have been included with the official record. Both letters were distributed to members of the Planning Commission.

Kathy Buck, 532 Rosedale Road NE, stated her opposition to the variance. She stated that the size does not fit well with the aesthetic of the business. She stated that the porch would be a visual obstruction from her home to the street. She asked where vehicles would park once the addition was constructed. She expressed concern about where snow would

be deposited once a significant portion of their front yard would be taken up by the porch addition.

Kaylea Hicks, 531 Rosedale Road NE, stated that it took several years for her to know that there was a business operating from their home. She expressed her support, stating that it is important for the City to retain businesses in an effort to keep taxes lower for all residents. She stated that she believes the improvements will have a positive impact on the aesthetics of the neighborhood.

Jim Sorman, 500 80th Avenue NE, said that the applicant works hard to keep up their property. He stated that he did not believe the 12 foot porch would have a negative impact on the neighborhood. He stated that the project would be an improvement and encouraged approval of the variance.

Gerald Sallberg, 517 Rosedale Road, expressed concern about the parking of trailers on the street and that they block his mailbox. He stated that the 12 foot addition would impact resident parking, pushing more vehicles onto the street.

Hearing no further public comment, Chairperson Hansen closed the public hearing at 7:30pm.

Commissioner Eischens expressed his opinion that granting the variance would negatively impact the neighborhood as the home would no longer be compatible with other homes in the neighborhood. Commissioner Eischens stated that the difference between previous variances and the current request is that the previous variances were for rear yard setbacks.

Commissioner Cobbs stated that he did not believe the 12 foot variance would significantly change the neighborhood. He said that the Commission has, in the past, discussed the challenges of bringing 1960s era homes to meet current expectations of homeowners and that the variance request is consistent with that philosophy.

Commissioner Bernhagen inquired if there was a concept drawing. Ms. Hollihan responded no, stating that they did not want to spend significant money on drawings only to have the City reject the application.

Administrator Buchholtz inquired as to the smallest variance required to meet their needs. Mr. Hollihan stated that they could make the project work with a 10 foot front yard variance, but any narrower than that would result in the creation of a tunnel rather than a storage room.

Commissioner Julien stated that he can respect the opinions of those who support and oppose the proposed variance. He noted that while it may look aesthetically out of place in the neighborhood, he respects the investment the homeowners have made to the property and their desire to make it functional to meet their needs. Mr. Hollihan stated that they have made significant investments to the property, including replacing all of the trusses

supporting the roof. Ms. Hollihan stated that the property is painted a bright red color that already stands out in the neighborhood.

Motion made by Commissioner Eischens, seconded by Commissioner Bernhagen, to recommend denial of the variance application finding that the proposed variance would negatively impact the character of the neighborhood as all of the homes on the north side of Rosedale Road are lined

Voting Yea: Commissioner Bernhagen, Commissioner Eischens. Voting Nay: Chairperson Hansen, Commissioner Cobbs, Commissioner Julien. Motion failed 2-3.

Motion made by Commissioner Cobbs, seconded by Commissioner Julien, to recommend approval of the proposed 12 foot front yard variance, with the following conditions: 1) the covered porch must be architecturally compatible with the existing home (siding, roof pitch, roof material and the like) and must comply with all other requirements as set forth in the City's Zoning Code and 2) applicant must apply for all building permits as required.

Voting Yea: Chairperson Hansen, Commissioner Cobbs, Commissioner Julien. Voting Nay: Commissioner Bernhagen, Commissioner Eischens. Motion carried 3-2.

B. Public Hearing - Ordinance Amending Chapter 16 of the City Code Establishing Specific Development Standards for Bulk Deicer Storage Facilities

Administrator Buchholtz reviewed the staff memo. He stated that the proposed ordinance establishes performance standards for new or expanded bulk deicer storage facilities. He stated that the proposed ordinance is a requirement for the City's new Municipal Separate Storm Sewer System (MS4) permit.

Chairperson Hansen opened the public hearing at 7:40pm. Hearing no public comment, Chairperson Hansen closed the public hearing at 7:41pm.

Motion made by Commissioner Eischens, seconded by Commissioner Julien, to recommend approval of an Ordinance Amending Chapter 16 of the City Code Establishing Specific Development Standards for Bulk Deicer Storage Facilities.

Voting Yea: Chairperson Hansen, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien. Motion carried.

6. OTHER

A. Administrator Reports

Administrator Buchholtz reported that Hy-Vee opened on May 25, 2021 to great fanfare. He stated that the intersection improvements at the intersection of 81st Avenue and Highway 65 appear to be acceptably handling the new traffic from Hy-Vee. Administrator

Buchholtz stated that the City is awaiting construction to start on the new assisted living/memory care facility at 525 Osborne Road.

7. ADJOURN

Motion by Commissioner Julien, seconded by Commissioner Bernhagen, to adjourn.

Voting Yea: Chairperson Hansen, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien. Motion carried.

Meeting adjourned at 7:50pm.



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	
Received by:	
Date Filed:	
Date Complete:	
Base Fee:	Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal	<input type="checkbox"/> Site Plan/Building Plan Review	<input type="checkbox"/> Minor Subdivision
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Conceptual Plan Review	<input type="checkbox"/> Lot Combination
<input type="checkbox"/> Ordinance Amendment (Text)	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Rezoning	<input checked="" type="checkbox"/> Variance	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 518 Rosedale Rd NE, Spring Lake Park MN 55432		
Property Identification Number (PIN#): 023024420005		Current Zoning:
Legal Description: LOT 4 BLK 1 CLEARVIEWHEIGHTS ADD, SUBJ TO EASE OF REC (Attach if necessary):		
APPLICANT INFORMATION		
Name: Ryan & Kelsey Holliohan		Business Name:
Address: 518 Rosedale Rd NE		
City: Spring Lake Park	State: MN	Zip Code: 55432
Telephone: Ryan: 612-408-7134, Kelsey: 651-460-0122		Fax:
Contact: Ryan & Kelsey Hollihan		E-mail: kelseyhollihan@yahoo.com
		Title: Owners
OWNER INFORMATION (if different from applicant)		
Name: Same As Above		Business Name:
Address:		
City:	State:	Zip Code:
Telephone:		Fax:
Contact:		E-mail:
		Title:
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: Front yard		
Nature of Proposed Use: We are requesting a variance to install a 12'Wx44'L front porch. The reasoning for requesting a front porch is we currently operate a FFL out of our home. Installation of the porch would allow for us to install a vault underneath the proposed porch.		
Reason(s) to Approve Request: Approval of the porch would allow us to remain in our home, which means that we would be able to keep both of our businesses and our family in our home. It would improve the aesthetics of our home and would provide for additional (and much needed) storage for our businesses.		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name:		Date of Application:
Nature of Request:		
NOTE: Applications only accepted with ALL required support documents. See City Code		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park requires all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

Minnesota Statute § 471.462 requires all cities to provide, upon request, a nonbinding estimate of consulting fees in connection with applications for permits, licenses, or other approvals relating to real estate development or construction. If the applicant requests the estimate, the application shall not be deemed complete until the City has (1) provided an estimate to the applicant; (2) received the required application fees, as specified by the City; (3) received a signed acceptance of the fee estimate from the applicant; and (4) received a signed statement that the applicant has not relied on the estimate of fees in its decision to proceed with the final application from the applicant.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

E-mail kelseyhollihan@yahoo.com Fax _____ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application, including all four requirements of Minnesota Statute § 471.462, should I request a written estimate of consultant fees. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: [Signature] Date: 05-17-2021
Owner: [Signature] Date: 05-17-2021
KEISEY ERYAN HOLLIHAN

**NOTE: Applications only accepted with ALL required support documents.
See City Code**

**City of Spring Lake Park
Variance Application**

A variance cannot be approved unless the Planning Commission and City Council find that the "practical difficulties" standard has been met. Please provide a response as to how/why your project will meet the following criteria. Use additional sheets if necessary and consult with the Zoning Administrator if you need clarification on the intent of any of the standards set below.

1. Applicant Information:

Name: Ryan & Kelsey Hollihan

Telephone: 612-408-7134 (Ryan Cell)

Address: 518 Rosedale Rd NE

Cell Phone: 651-460-0122 (Kelsey Cell)

City/State/Zip: Spring Lake Park, MN 55432

E-mail: Kelseyhollihan@yahoo.com

2. Property Owner Information (if different from above):

Name: **SAME AS ABOVE**

Telephone: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

E-mail: _____

3. Project Location (Address and Legal Description): 518 Rosedale Rd NE, Spring Lake Park MN 55432 Lot 4, Blk 1, Clearview Heights Add.

4. Present Use of Property: Residential - Homestead. Location is front yard, front of home.

5. Description of Project: We are requesting a variance to install a 12'W x 44"L (length of home) front porch.

6. Specify Section of the Ordinance from which variance is sought: SLPCC 16.20.080 (H)

Request would trigger two sections of this provision – that the porch not extend more than 6 feet into the front yard setback and the porch not be more than 60 square feet.

7. Explain how you wish to vary from the applicable provisions of this Ordinance: The proposed porch would be greater then the allowed 60 SqFt.

8. Please attach a site plan or accurate survey as may be required by Ordinance.

9. **Practical Difficulties Test:** Please answer the following questions as they relate to your specific variance request.

a. In your opinion, is the variance in harmony with the purposes and intent of the Ordinance?

Yes No Why or why not?

Approval of the variance will allow for additional secured stored of highly regulated NFA and BATFE items.

The approval will allow for us to stay in our home and not be forced to move our 2 businesses from the home our children have grown up in.

b. In your opinion, is the variance consistent with the Comprehensive Plan?

Yes No Why or why not?

While the proposed variance is greater than the stated size allowed, allowing the variance will improve the overall aesthetic of the home, which will lead to a more inviting appearance to the neighborhood. The proposed variance will not be greater than the requested size and we are willing to adhere to any design guidelines the City wishes to set forth.

c. In your opinion, does the proposal put property to use in a reasonable manner?

Yes No Why or why not?.

The proposed variance will not only allow for the additional storage that was mentioned above, it will also provide for an area in which our children can play and we can host neighborly gatherings. At this time, the front of our home has little character, adding the porch will add to that, as we will ensure it increases the over aesthetics of the home.

d. In your opinion, are there circumstances unique to the property? (physical characteristics of the property – i.e. sloping topography or other natural features like wetlands or trees)?

Yes No Why or why not?

The location in which the home was originally constructed, does not allow for this additional storage to be located anywhere else within the lot. Additionally, the 60 Sq Ft the current ordinance allocates does not sufficiently allow for what we are looking to achieve.

e. In your opinion, will the variance maintain the essential character of the locality?

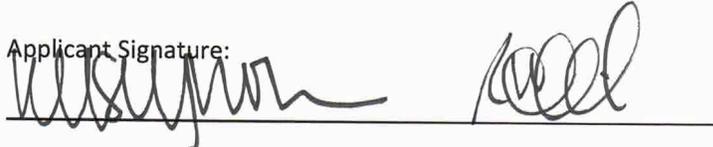
Yes No Why or why not?

Yes, if anything, allowing the addition of a front porch will increase the aesthetics of the home. We will ensure the best materials are used. If approved, we plan on having a stone facade to add additional appeal.

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant Signature:



Date:

05.27.2021

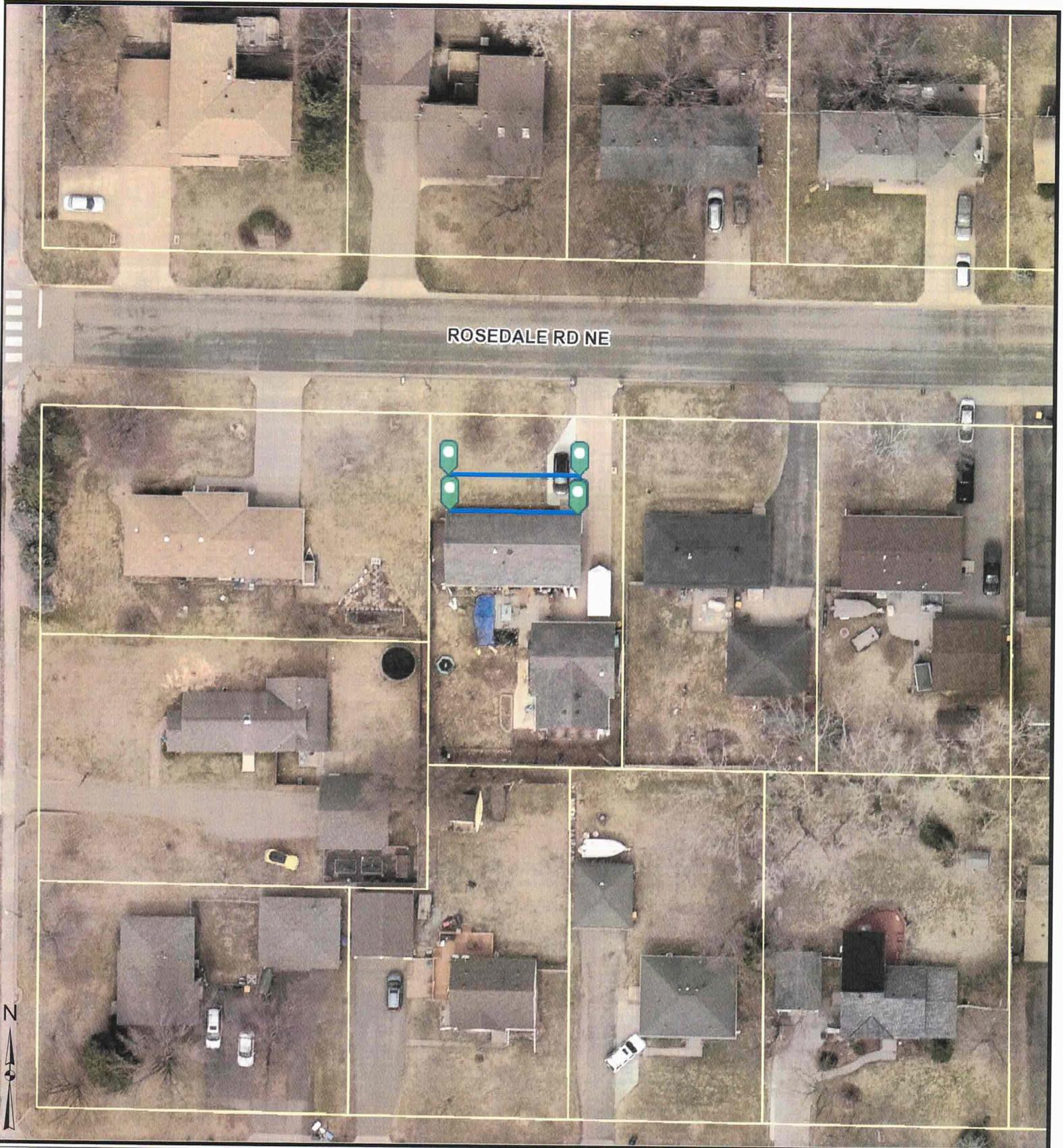
Fee Owner's (Property Owner) Signature:



Date:

05.27.2021

Anoka County Parcel Viewer



Parcel Information: Approx. Acres: 0.23
02-30-24-42-0005 Commissioner: ROBYN WEST
518 ROSEDALE RD NE
SPRING LAKE PARK
MN 55432
Plat: CLEARVIEW HEIGHTS ADDITION

Owner Information:



Anoka County GIS 1:600 Date: 5/27/2021

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Existing garage

518 Rosedale Rd
Existing House

* House is 24'W currently.



* Stone Facade to Enhance 100k.



PROPERTY LINE

PROPERTY LINE



Rosedale Road NE



518 Rosedale Rd NE
Spring Lake Park, MN

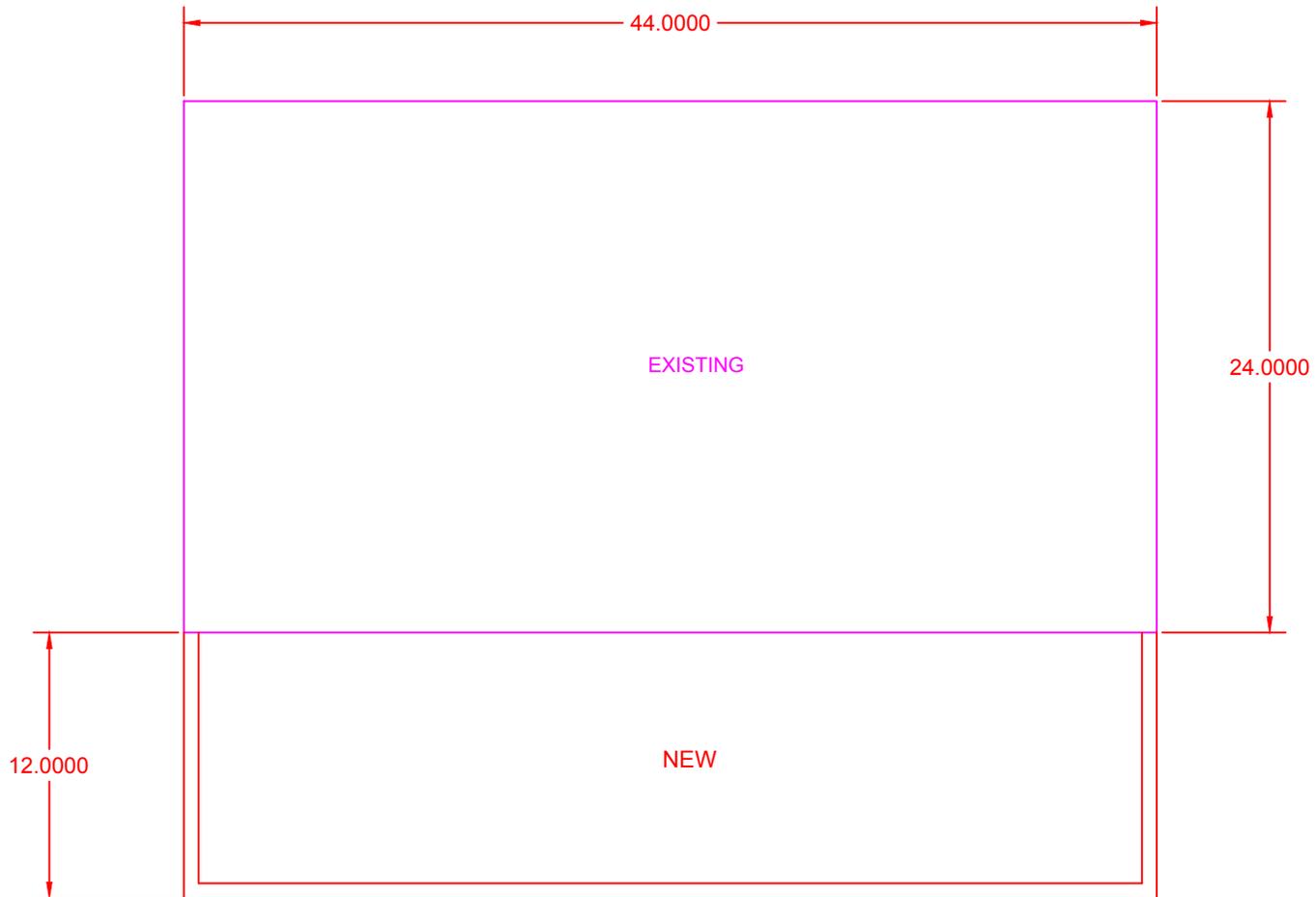


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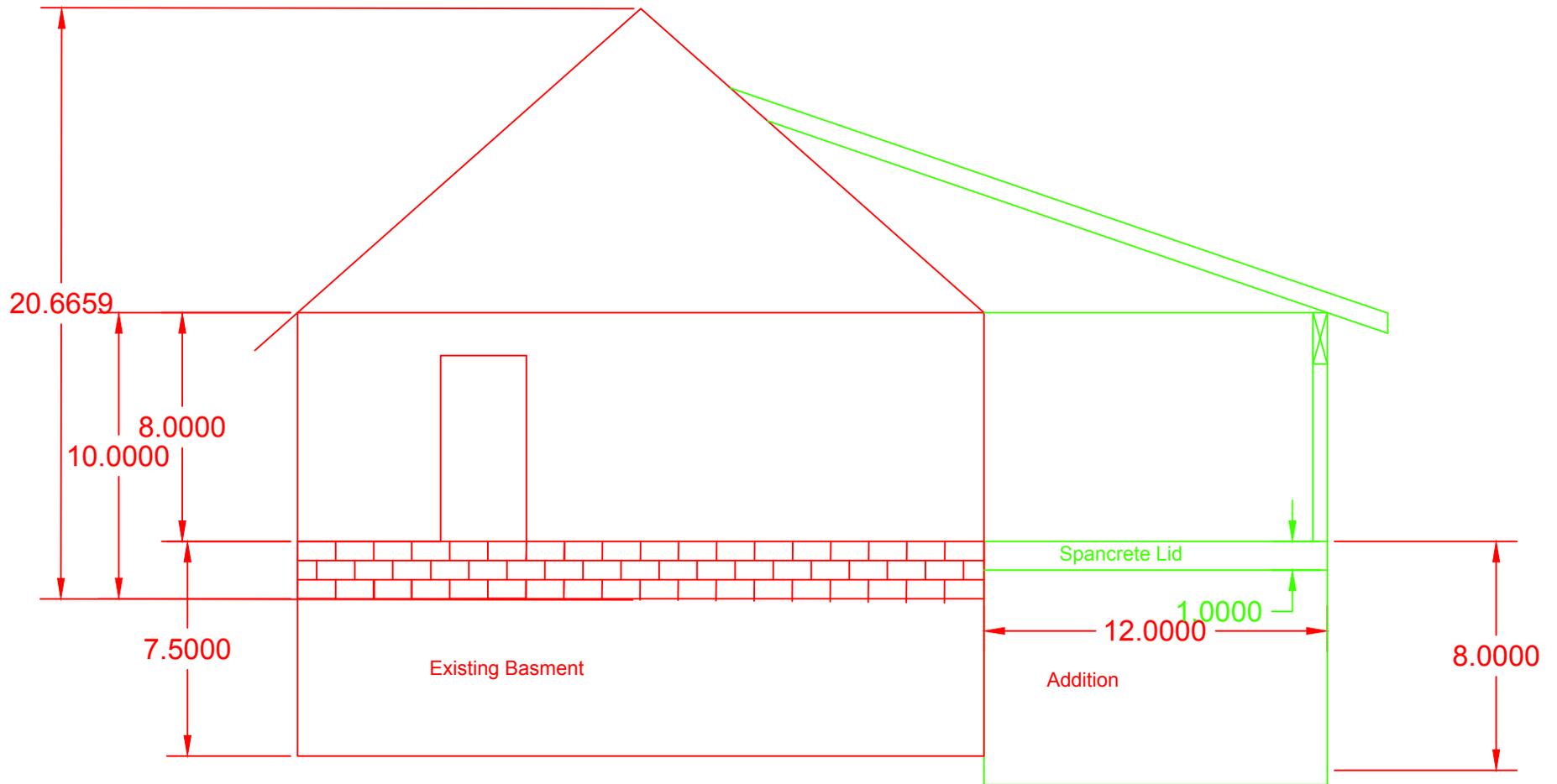
Camera: 340 m 45°06'44"N 93°15'27"W 271 m

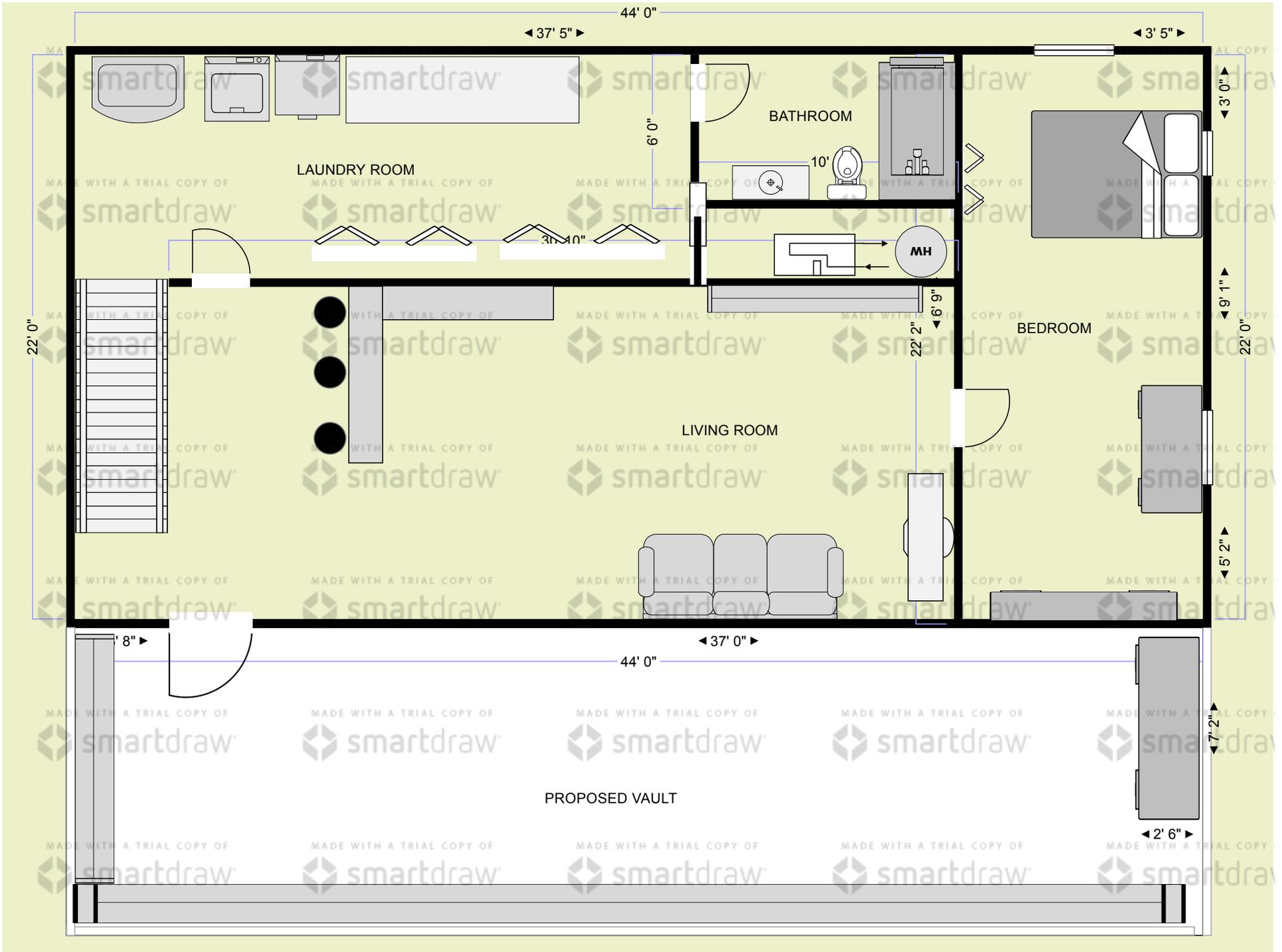


Ariel Overview
Hollihan - 518 Rosedale Rd NE - Variance Request
1/8"/1'



Side View
Hollihan - 518 Rosedale Rd - Variance Request
3/16"/1'





P R O T E C T

W H A T

M A T T E R S

M O S T



OUTSTANDING FIRE PROTECTION

Fort Knox® strives to protect your valuables in the most violent of conditions. Without adequate fire protection a safe is useless against the damaging effects of heat, smoke and pressure. A home fire burns hot and fast, consuming those items that matter most. At Fort Knox®, we've engineered fire protection that allows our vaults to withstand the highest temperatures for the longest time. It is important to combine time and temperature, not just focusing on one and neglecting the other.



FIRE TEST

To ensure maximum protection, Fort Knox® subjects their vaults through rigorous tests that pushes our fire protection engineering to the upper limits. Fort Knox® vaults pass through vigorous tests that place thermocouples in the top, middle and bottom of the vault to ensure consistent, reliable results. Testing vaults up to 1,680 degrees in 90 minutes, while keeping the vault interior temperature below 350 degrees Fahrenheit, makes Fort Knox® the leader in the industry. (See graph on pg. 6)



HEAT TRANSFER

Fort Knox® vaults are engineered to keep your valuables protected from the intense and violent heat of a fire. Our vaults are designed and engineered to minimize the transfer of heat from the outer body to the interior space. These features combined with thicker steel doors and vault bodies work to reduce heat transfer.



FIRE LINER

Fort Knox® is the only company in the industry to use a fireboard manufactured with a proprietary blend of components that contain shrinkage compensating additives. The fire barrier has fire-retardant capabilities and increased fibers help fireboard retain their structural integrity. Combining mechanical welded mounting studs and a thermal barrier, Fort Knox® gets more fire protection without sacrificing space.



THERMAL BARRIER

Our vaults have an engineered thermal break between the outer body of your vault and fireboard. This thermal break significantly reduces heat transfer by keeping scorching hot metal from touching the fireboard reducing heat transfer. The thermal barrier allows hot air to rise up the sides and circulate within the safe and this allows our fireboard to protect your valuables for a longer period of time in the event of a home fire.



MECHANICAL ANCHORS

At Fort Knox®, we secure our fireboard components with metal mechanical anchors that are welded to the outer steel wall. Metal straps are used to secure the fireboard in place that in turn gives support to our shelf standards. Other safe manufacturers use glue to adhere their non-proprietary fireboard directly to the steel wall of their safe. When exposed to 500 degrees glue will boil and melt, causing fire board to separate and slump away from the walls of the safe. At 500 degrees the glue will also begin to release toxic gas that could leave a caustic residue, destroying valuables.



DUAL DOOR SEALS

Every Fort Knox® vault has two seals around its door – the first seal keeps smoke, caustic residues and hot air from directly entering your vault until the second seal is heat activated. As the fire intensifies, increasing the safe temperature to 212 degrees, the Palusol seal swells, creating a sealing effect around the door that prevents flames and extreme heat from directly entering your vault.

PREMIUM THEFT PROTECTION

At Fort Knox®, we believe your valuables deserve the highest level of protection and security against hostile attacks. From tamper-proof engineering to the thickest steel doors and bodies in the industry, Fort Knox® vaults are built to deter even the most determined intruder.



100% DOOR PLATE COVERAGE

We construct every Fort Knox® vault door with dual steel security plates that cover 100% of the door—from top to bottom and side to side. Some companies manufacture their composite doors with a security plate that only covers 60% of the door, or just the locking mechanism.



SOLID WELDED SEAMS

Fort Knox® vaults are made of American steel that's machine folded and formed to minimize joints. The few seams that remain are welded for 100% penetration. Some companies cut corners by using stitch welds. Stitch welds leave gaps along the joints, making the safe weaker and more susceptible to attack, heat, and fire damage.



SAFE WITHIN A SAFE

Fort Knox® vaults are made of the thickest, high-grade steel bodies to ensure your valuables stay secure. Customize your vault by adding torch-resistant stainless steel, drill-resistant AR500 steel, or multiple layers of carbon steel to the interior for a total of 4 additional steel liners—essentially creating a safe within a safe—for maximum protection.



CORNER BOLTS

Fort Knox® locking bolts are among the thickest diameter in the industry, at 1.5 inches. Our specially designed corner bolts option provides maximum protection against intruders who attempt to pry the corner of the door. **Standard on Legends, Titans and Guardians. Optional on Defenders, Protectors and Executives.*



MULTIPLE RELOCKERS

Fort Knox® uses multiple relockers in a variety of locations throughout the door. By adding multiple relockers the Fort Knox door will foil attacks from any direct assault. Don't settle for only one line of defense. Multiple relockers are essential for maximum security.



SLIP-CLUTCH HANDLE

Our vault handles include a mechanism that will slip if the handle is forced or overturned. This protects your lock and door mechanisms from damage. **Not available on Spartan Models.*

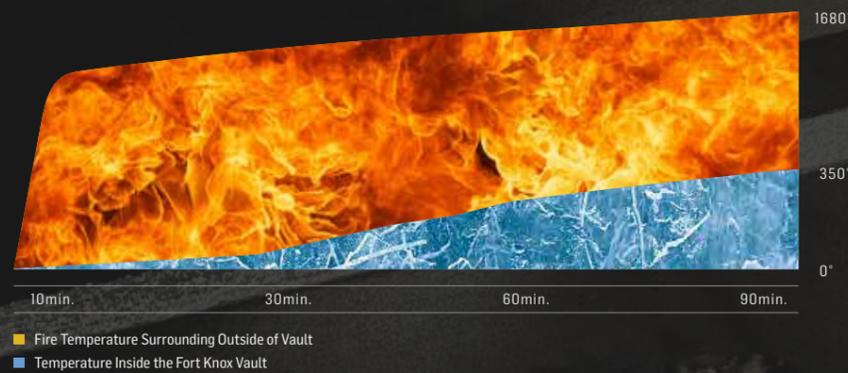
THE FORT KNOX DIFFERENCE

FIRE TESTING

Comprehensive Fire Simulation



Fire Protection 1680° in 90 Minutes



Nine thermocouples are placed evenly from top to bottom as per UL72 standards. Because air at the top of the vault can be hundreds of degrees hotter than the air at the bottom, the test is terminated once the first sensor reaches 350 degrees. These testing standards ensure an honest reliable test.

MAKE IT A BUNDLE

Save by Choosing a Bundle Package



Fort Knox® is known for being able to customize your safe making it unique to you. This year we are making it easier to customize your vault with our Bundle Packages. We have taken the most popular accessories and combined them together into one easy bundle.

SPARTAN/MAVERICK

- Door Organizer
- Lights
- Hinge Caps
- Dehumidifier

DEFENDER/PROTECTOR/EXECUTIVE:

- Corner Bolts
- Lights
- Pull Handle
- Dehumidifier

*Sizes 4026 & 6026 Bundle: Lights, Dehumidifier, & Door Upgrade

LIFETIME WARRANTY

The Best Warranty in the Industry



GUARANTEED AMERICAN QUALITY

Fort Knox® warrants to the original purchaser, that each new vault will be free from defects in material and workmanship for the lifetime of the original purchaser from the date of delivery. Integral units such as locks are subject to this same warranty.

BURGLAR ATTACK

Fort Knox® will repair or replace any vault damaged due to an unlawful or forced attempt during the lifetime of the original purchaser.

INCIDENTAL DAMAGE PROTECTION

Fort Knox® will repair or replace, at our option, any vault due to incidental damage as a result of accident, flood, or fire.

Go to www.FTKNOX.com for written warranty and freight responsibilities.

FAQ'S

SECURITY

More Steel = Higher Security

WHY IS THE STEEL PLATE IN THE DOOR SO IMPORTANT?

Fort Knox® dual steel door plates cover 100% of the door, top to bottom and side to side. This provides up to 1" of steel in the door and insures the best protection against door attacks. Other safe manufacturers sell a composite door and security plate that only covers 60% of the door. This leaves only a thin shell covering the face of the door and only partial coverage to support the lock and handle, giving their safe the illusion of strength and security.

WHY ADD INNER-STEEL LINERS TO MY VAULT?

Additional steel increases security. Fort Knox® allows you to add up to 4 additional steel liners to protect what matters most. Add a layer of 3/16-inch AR500 steel to withstand cutting/drilling, a 10-gauge stainless steel liner to counter torch attacks, or multiple carbon steel liners to increase strength and security. Combine liners up to four layers thick to optimize the protection needed.

ARE CORNER BOLTS NECESSARY IN THE DOOR?

Corner bolts provide additional protection against pry attacks which will usually start at the corner of the door.

FIRE PROTECTION

Block The Flames

WHAT BENEFIT DOES INFERNO SHIELD FIRE PROTECTION ADD TO MY VAULT?

Choosing the correct fire protection is one of the most important decisions of your vault purchase. Fort Knox® offers different levels of Inferno Shield fire protection. The Spartan 1450° in 50 minutes. The Maverick 1200° in 75 minutes. The Defender, Protector, Executive, Guardian, Titan and Legend are all standard with the 1680° in 90 minutes with the option to upgrade to 1680° in 120 minutes.

DOES THE TYPE OF FIREBOARD MAKE A DIFFERENCE?

Fort Knox® uses superior proprietary Type C fireboard that contains shrinkage compensating additives, this blend of fibers helps the fireboard retain its structure and fire-retardant properties during extreme temperatures. Many other manufacturers use regular drywall or Type X that will lose its structural integrity and fail during high temperatures.

HOW DO THE DOOR SEALS ASSIST IN FIRE PROTECTION?

Fort Knox® utilizes dual door seals which work in unison against fire and smoke. The flexible seals slow heat transfer and harmful damaging smoke from entering the vault at low temperatures. The second seal is heat activated, swelling as temperatures increase, keeping harmful elements from entering the vault.

KEY FEATURES

The Difference Is In The Details

WHAT SIZE VAULT SHOULD I BUY?

Three primary factors should be considered when choosing a size:

- Number of long guns
- The size, shape and volume of other valuable items
- Where it's going to be stationed.

Always buy the next size larger than you think you'll need. Allow your vault to grow and expand with you as your collections grow and your needs increase.

HOW DO I DETERMINE THE LOCK I NEED?

Mechanical Locks offer a more traditional look and style, providing you long term dependability and little maintenance. **Electronic Locks** are increasing in popularity because of their ease, speed and convenience. The electronic lock with its easy to read key pad is simple to use and allows the owner to easily add or change their combination. Batteries are needed and are easily changed. **Redundant Locks** combine the traditional mechanical style lock and the electronic lock. The combination of mechanical and electronic gives you the choice of using the traditional mechanical lock to open your vault or have the ease and convenience of the electronic lock.

FORT KNOX PROVIDES THREE TYPES OF LOCKS:.....

- Mechanical Dial: EMP proof which cannot be affected by an EMP pulse;
- Electronic locks offer same security as mechanical locks and are EMP resistant;
- The redundant lock utilizes both the mechanical and electronic lock allowing ease of access and are EMP proof.

WHAT IS THE DIFFERENCE BETWEEN INTERNAL AND EXTERNAL HINGES?

Internal hinges open past 90 degrees and give a vault a sleek minimalistic look, while external hinges open to a full 180 degrees. Hinges are a preference and do not impact your vault's security or fire protection.

PAYING FOR YOUR VAULT

Flexible Plans on Any Budget

IS FINANCING AVAILABLE?

Once you determine which safe is best for you, financing is available to make the necessary purchase to protect what matters most to you. Flexible payment plans are available on any budget. Find local dealer at www.FTKNOX.com

BUILD YOUR VAULT AT [FTKNOX.COM](https://ftknox.com)



MAKE IT A BUNDLE
 Save By Choosing a Bundle Package
*Vaults Shown with Optional Features & Finishes



SPARTAN VAULT



MAVERICK VAULT



DEFENDER VAULT



PROTECTOR VAULT



EXECUTIVE VAULT



GUARDIAN VAULT



TITAN VAULT



LEGEND VAULT



HOME SAFES



VAULT DOOR IN-SWING



VAULT DOOR OUT-SWING

Fire Protection	1450° F In 50 Minutes	1200° F In 75 Minutes	1680° F In 90 Minutes	1680° F In 120 Minutes	N/A	N/A					
Overall Body Steel Thickness	3/16"	11 Gauge	10 Gauge	3/16"	1/4"	5/16"	3/8"	1/2"	3/16"	3/16"	3/16"
Door Edge Steel Thickness	3/8"	3/8"	1/2"	1/2"	5/8"	5/8"	3/4"	1"	1/2"	5/8"	5/8"
Locking Bolts	12	9	11	11	11	18	18	26	11	19	24
Stainless Steel Inner Liner	N/A	Optional	Optional	Optional	Optional	Optional	Optional	Standard	Optional	Optional	Optional
AR500 Steel Inner Liner	N/A	Optional	Optional	Optional	Optional	Optional	Optional	3/16"	3/16"	Optional	Optional
Carbon Steel Inner Liner	Optional	Optional	Optional	Optional	Optional	10 Gauge	Optional	Optional	Optional	Optional	Optional
Corner Bolts	N/A	N/A	Optional	Optional	Optional	Standard	Standard	Standard	N/A	N/A	Standard
Door Organizer	Optional	Optional	Standard	Standard	Standard	Standard	Standard	N/A	Home Safe Organizer	N/A	N/A
Lights	Optional	Optional	Optional	Optional	Optional	Standard	Standard	Standard	Standard	N/A	N/A
Dehumidifier	Optional	Optional	Optional	Optional	Optional	Optional	Standard	Standard	Optional	N/A	N/A
Hinge Caps	Optional	Optional	Standard	Standard	Standard						
Pull Handle	Optional	Standard	Standard								

Included in Bundle

SPARTAN VAULT

Affordable & Formidable

The Spartan Vault stands as the first line of defense against home invaders. With its 3/16" body and 3/8" plate door the Spartan repels attacks with ease. Increase the Spartans value by adding a bundle package. Rest assured, knowing your valuables are protected by the Spartan Vault.

3/16"
OVERALL BODY
STEEL THICKNESS

12
LOCKING
BOLTS



VAULT FEATURES

- FIRE PROTECTION 1450°F In 50 Minutes
- OVERALL BODY STEEL THICKNESS 3/16"
- DOOR EDGE STEEL THICKNESS 3/8"
- LOCKING BOLTS 12
- LIGHTS Optional
- DEHUMIDIFIER Optional
- DOOR ORGANIZER Optional
- HINGE CAPS Optional

Included in Bundle



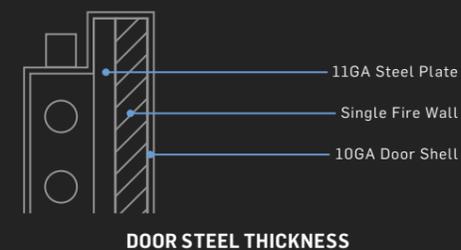
MAVERICK VAULT

Construction Makes The Vault

The Maverick vault is perfect for budget-minded buyers looking for great value. Its heavy 11 gauge body thickness and 3/8" door edge thickness compares to most competitor's mid to upper-level safes. It's 75 min in 1200° engineered fire protection is far superior to most competitors top line.

11GA
OVERALL BODY
STEEL THICKNESS

9
LOCKING
BOLTS



VAULT FEATURES

- FIRE PROTECTION 1200°F In 75 Minutes
- OVERALL BODY STEEL THICKNESS 11GA
- DOOR EDGE STEEL THICKNESS 3/8"
- LOCKING BOLTS 9
- LIGHTS Optional
- DEHUMIDIFIER Optional
- DOOR ORGANIZER Optional
- HINGE CAPS Optional

Included in Bundle

(Corner Bolts Unavailable on Maverick Vaults)



Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Spartan 4026	40"	26"	20"/22"	10 Cubic Feet	560 Lbs.	12
Spartan 6026	60"	26"	20"/22"	16 Cubic Feet	750 Lbs.	12
Spartan 6031	60"	31"	27"/29"	28 Cubic Feet	975 Lbs.	12
Spartan 6637	66"	37"	27"/29"	36 Cubic Feet	1,160 Lbs.	12
Spartan 7241	72"	41"	27"/29"	45 Cubic Feet	1,325 Lbs.	14
Spartan 7251	72"	51"	27"/29"	57 Cubic Feet	1,455 Lbs.	14
Spartan 7261	72"	61"	27"/29"	69 Cubic Feet	1,575 Lbs.	14

Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Maverick 4024	40"	24"	18"/21"	8 Cubic Feet	415 Lbs.	9
Maverick 6024	60"	24"	18"/21"	14 Cubic Feet	555 Lbs.	9
Maverick 6026	60"	26"	20"/23"	16 Cubic Feet	595 Lbs.	9
Maverick 6031	60"	31"	27"/30"	28 Cubic Feet	770 Lbs.	9
Maverick 6041	60"	41"	27"/30"	32 Cubic Feet	955 Lbs.	9
Maverick 6637	66"	37"	27"/30"	36 Cubic Feet	960 Lbs.	9
Maverick 7241	72"	41"	27"/30"	45 Cubic Feet	1,085 Lbs.	11

DEFENDER VAULT

Durable & Practical

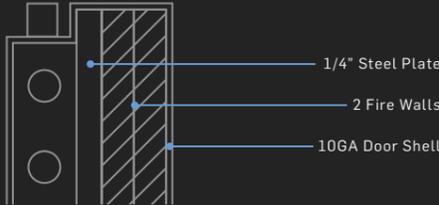
The Defender Vault is our workhorse. Its design standards are superior to the high-end products of most other manufacturers. Compare the 10-gauge steel body, 11 locking bolts, 1/2" door edge thickness and 1680° in 90 min fire protection of the Defender Vault and see how it stands out from the rest of the safe industry.

10GA

OVERALL BODY
STEEL THICKNESS

11

LOCKING
BOLTS



DOOR STEEL THICKNESS

VAULT FEATURES

- FIRE PROTECTION 1680°F In 90 Minutes
- OVERALL BODY STEEL THICKNESS 10GA
- DOOR EDGE STEEL THICKNESS 1/2"
- LOCKING BOLTS 11
- DOOR ORGANIZER Standard
- DEHUMIDIFIER Optional
- LIGHTS Optional
- CORNER BOLTS Optional
- PULL HANDLE Optional

Included in Bundle (Corner Bolts Unavailable for 4026 & 6026)



Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Defender 4026	40"	26"	20"/23"	10 Cubic Feet	510 Lbs.	11
Defender 6026	60"	26"	20"/23"	16 Cubic Feet	705 Lbs.	11
Defender 6031	60"	31"	27"/30"	28 Cubic Feet	895 Lbs.	11
Defender 6637	66"	37"	27"/30"	36 Cubic Feet	1,125 Lbs.	11
Defender 7241	72"	41"	27"/30"	45 Cubic Feet	1,365 Lbs.	13
Defender 7251	72"	51"	27"/30"	57 Cubic Feet	1,505 Lbs.	13
Defender 7261	72"	61"	27"/30"	69 Cubic Feet	1,645 Lbs.	13

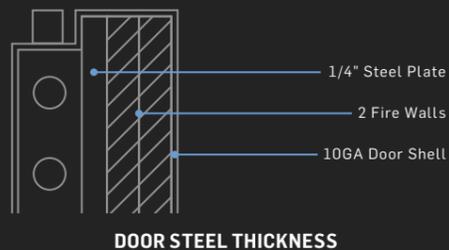
PROTECTOR VAULT

Exacting Details & Manufacturing

The Protector Vault features a 3/16" steel body, 1/2" door-edge steel thickness, 11 locking bolts, and 1680° in 90 min fire protection is superior to other manufacturer's high-end models, making the Protector an unbeatable value amongst competitors.

3/16"
OVERALL BODY
STEEL THICKNESS

11
LOCKING
BOLTS



VAULT FEATURES

FIRE PROTECTION 1680°F In 90 Minutes

OVERALL BODY STEEL THICKNESS 3/16"

DOOR EDGE STEEL THICKNESS 1/2"

LOCKING BOLTS 11

DOOR ORGANIZER Standard

DEHUMIDIFIER Optional

LIGHTS Optional

CORNER BOLTS Optional

PULL HANDLE Optional

Included in Bundle (Corner Bolts Unavailable for 4026 & 6026)

Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Protector 4026	40"	26"	20"/23"	10 Cubic Feet	570 Lbs.	11
Protector 6026	60"	26"	20"/23"	16 Cubic Feet	785 Lbs.	11
Protector 6031	60"	31"	27"/30"	28 Cubic Feet	980 Lbs.	11
Protector 6637	66"	37"	27"/30"	36 Cubic Feet	1,240 Lbs.	11
Protector 7241	72"	41"	27"/30"	45 Cubic Feet	1,495 Lbs.	13
Protector 7251	72"	51"	27"/30"	57 Cubic Feet	1,645 Lbs.	13
Protector 7261	72"	61"	27"/30"	69 Cubic Feet	1,805 Lbs.	13



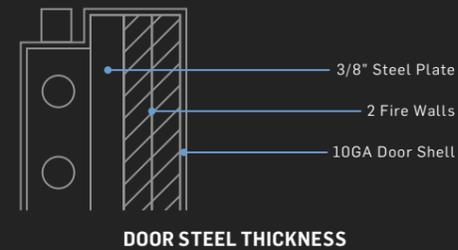
EXECUTIVE VAULT

More Steel, More Security

The Fort Knox® Executive Vault starts with a 4-gauge (1/4") solid steel wall, and 11 locking bolts. The Executive is the entry-level vault in our heavy duty line. When you need solid, heavy protection, the Executive Vault is the way to go.

1/4"
OVERALL BODY
STEEL THICKNESS

11
LOCKING
BOLTS



VAULT FEATURES

- FIRE PROTECTION 1680°F In 90 Minutes
- OVERALL BODY STEEL THICKNESS 1/4"
- DOOR EDGE STEEL THICKNESS 5/8"
- LOCKING BOLTS 11
- DOOR ORGANIZER Standard
- DEHUMIDIFIER Optional
- LIGHTS Optional
- CORNER BOLTS Optional
- PULL HANDLE Optional

Included in Bundle (Corner Bolts Unavailable for 4026 & 6026)



Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Executive 4026	40"	26"	20"/23"	10 Cubic Feet	650 Lbs.	11
Executive 6026	60"	26"	20"/23"	16 Cubic Feet	885 Lbs.	11
Executive 6031	60"	31"	27"/30"	28 Cubic Feet	1,111 Lbs.	11
Executive 6637	66"	37"	27"/30"	36 Cubic Feet	1,360 Lbs.	11
Executive 7241	72"	41"	27"/30"	45 Cubic Feet	1,660 Lbs.	13
Executive 7251	72"	51"	27"/30"	57 Cubic Feet	1,845 Lbs.	13
Executive 7261	72"	61"	27"/30"	69 Cubic Feet	2,005 Lbs.	13

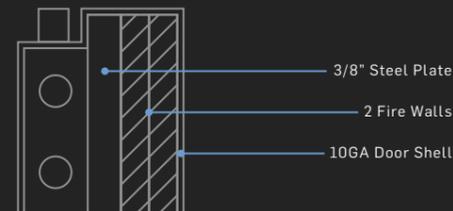
GUARDIAN VAULT

Personalized Precision Vault

Other manufacturers can only hope to build a safe with the features and precision of the Guardian Vault. The Guardian starts with a 3/16" outer body, 90 min fire protection, and 10-gauge inner steel liner, 18 locking bolts, 4 star corner bolts, 5/8" door edge thickness and add a stout 10-gauge inner carbon steel liner.

5/16"
OVERALL BODY
STEEL THICKNESS

18
LOCKING
BOLTS



DOOR STEEL THICKNESS

VAULT FEATURES

- FIRE PROTECTION 1680°F In 90 Minutes
- OVERALL BODY STEEL THICKNESS 5/16"
- DOOR EDGE STEEL THICKNESS 5/8"
- CORNER BOLTS Standard
- LOCKING BOLTS 18
- INNER STEEL LINER 10GA Standard
- LIGHTS Standard
- DEHUMIDIFIER Optional
- DOOR ORGANIZER Standard
- PULL HANDLE Optional



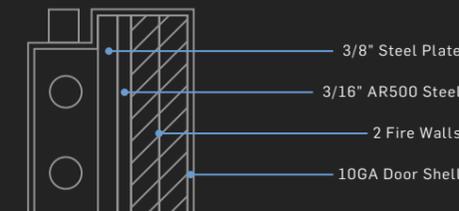
TITAN VAULT

Securing Your Possessions

The Titan Vault begins with a 3/8" thick dual body constructed of a 3/16" carbon steel body, and 3/16" ArmaKnox AR500 inner steel liner. The standard inner AR500 steel liner gives you safe-within-a-safe style security and provides superior protection. In addition to dual steel bodies the Titan has a massive 3/4" door edge thickness held in place by 18 locking bolts.

3/8"
OVERALL BODY
STEEL THICKNESS

18
LOCKING
BOLTS



DOOR STEEL THICKNESS

VAULT FEATURES

- FIRE PROTECTION 1680°F In 90 Minutes
- OVERALL BODY STEEL THICKNESS 3/8"
- DOOR EDGE STEEL THICKNESS 3/4"
- CORNER BOLTS Standard
- LOCKING BOLTS 18
- AR500 STEEL 3/16"
- LIGHTS Standard
- DEHUMIDIFIER Standard
- DOOR ORGANIZER Standard
- PULL HANDLE Optional



Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Guardian 6031	60"	31"	27"/30"	28 Cubic Feet	1,245 Lbs.	18
Guardian 6637	66"	37"	27"/30"	36 Cubic Feet	1,575 Lbs.	20
Guardian 7241	72"	41"	27"/30"	45 Cubic Feet	1,880 Lbs.	20
Guardian 7251	72"	51"	27"/30"	57 Cubic Feet	2,100 Lbs.	20
Guardian 7261	72"	61"	27"/30"	69 Cubic Feet	2,250 Lbs.	20

Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Titan 6031	60"	31"	27"/30"	28 Cubic Feet	1,455 Lbs.	18
Titan 6637	66"	37"	27"/30"	36 Cubic Feet	1,810 Lbs.	20
Titan 7241	72"	41"	27"/30"	45 Cubic Feet	2,160 Lbs.	20
Titan 7251	72"	51"	27"/30"	57 Cubic Feet	2,530 Lbs.	20
Titan 7261	72"	61"	27"/30"	69 Cubic Feet	2,705 Lbs.	20

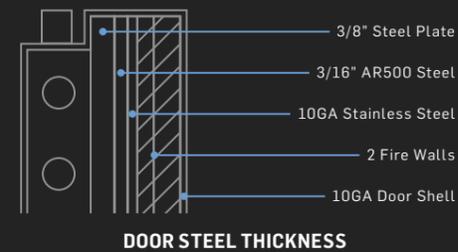
LEGEND VAULT

When Only The Best Will Do

The industry-leading Legend Vault offers a 1/2" steel body comprised of layered carbon steel, stainless steel and AR500 steel. The Legend has maximum theft and breach protection against cutting or torching. The 55 rack and pinion matching machined gears give the Legend an exclusive opening system that only Fort Knox provides.

1/2"
OVERALL BODY
STEEL THICKNESS

26
LOCKING
BOLTS



DOOR STEEL THICKNESS

VAULT FEATURES

- FIRE PROTECTION 1680°F In 90 Minutes
- OVERALL BODY STEEL THICKNESS 1/2"
- DOOR EDGE STEEL THICKNESS 1"
- CORNER BOLTS Standard
- LOCKING BOLTS 26
- STAINLESS STEEL 10GA Standard
- AR500 STEEL 3/16"
- INNER STEEL LINER Optional
- LIGHTS Standard
- PULL HANDLE Optional
- DEHUMIDIFIER Standard
- DOOR ORGANIZER N/A



Model	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Legend 6637	66"	37"	27"/30"	36 Cubic Feet	2,254 Lbs.	26
Legend 7241	72"	41"	27"/30"	45 Cubic Feet	2,673 Lbs.	28
Legend 7251	72"	51"	27"/30"	57 Cubic Feet	2,940 Lbs.	28
Legend 7261	72"	61"	27"/30"	69 Cubic Feet	3,200 Lbs.	28



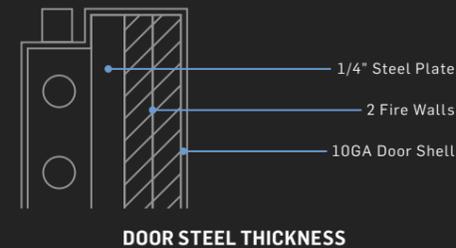
HOME SAFES

Perfection Refined

The Home Safe combines elegance and superior craftsmanship to give owners peace of mind, knowing their valuables are protected by a 3/8" edge steel door thickness, and fire protection up to 1680° in 120 minutes.

3/16"
OVERALL BODY
STEEL THICKNESS

11
LOCKING
BOLTS



SAFE FEATURES

- FIRE PROTECTION 1680°F in 120 Minutes
- OVERALL BODY STEEL THICKNESS 3/16"
- DOOR EDGE STEEL THICKNESS 1/2"
- LOCKING BOLTS 11
- STAINLESS STEEL Optional
- AR500 STEEL Optional
- LIGHTS Standard
- DEHUMIDIFIER Optional

Model	Body Thickness	Liners	Height	Width	Overall Depth	Volume	Weight	Locking Bolts
Marquise 4026	3/16"	N/A	40"	26"	20"/23"	10 Cubic Feet	693 Lbs.	11
Marquise 6026	3/16"	N/A	60"	26"	20"/23"	16 Cubic Feet	908 Lbs.	11
Legacy 4026	3/16"	AR500 Steel	40"	26"	20"/23"	10 Cubic Feet	906 Lbs.	11
Legacy 6026	3/16"	AR500 Steel	60"	26"	20"/23"	16 Cubic Feet	1,203 Lbs.	11
Treasury 4026	3/16"	AR500 Steel + Stainless Steel	40"	26"	20"/23"	10 Cubic Feet	1,043 Lbs.	11
Treasury 6026	3/16"	AR500 Steel + Stainless Steel	60"	26"	20"/23"	16 Cubic Feet	1,402 Lbs.	11

VAULT DOOR IN-SWING

All Collections Grow

Fort Knox® In-Swing doors are a perfect solution if you want to place a vault door behind a concealment door. The In-Swing door also works great for panic rooms and storm shelters, they can be reinforced with stainless steel, AR500 steel and additional layers of carbon steel.

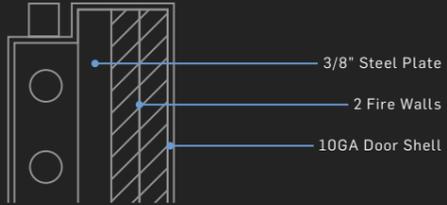
N/A

OVERALL BODY
STEEL THICKNESS

19

LOCKING
BOLTS





3/8" Steel Plate
2 Fire Walls
10GA Door Shell

DOOR STEEL THICKNESS

VAULT DOOR FEATURES

LOCKING BOLTS 19

AR500 STEEL Optional

STAINLESS STEEL Optional

INNER STEEL LINER Optional

PULL HANDLE Standard

SWING Left or Right

Model	Height	Width	Weight	Locking Bolts	Door Size	Rough Door Opening
In-Swing 8240	85"	45"	1,310 Lbs.	19	76" x 30"	82" x 40"
In-Swing 8248	85"	53"	1,580 Lbs.	19	76" x 38"	82" x 48"

VAULT DOOR OUT-SWING

Rest Assured

Fort Knox® vault doors ensure all of your valuables are safe and secure. Available in two different sizes, 8240 & 8248 each vault door is built from thick, hardened steel. Need extra protection? Add additional steel layers of cut-resistant AR500 steel, torch-resistant stainless steel, or carbon steel. Only Fort Knox® gives you complete theft protection.

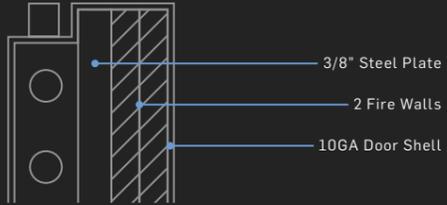
N/A

OVERALL BODY
STEEL THICKNESS

24

LOCKING
BOLTS





3/8" Steel Plate
2 Fire Walls
10GA Door Shell

DOOR STEEL THICKNESS

VAULT DOOR FEATURES

CORNER BOLTS 4 Bolts Standard

LOCKING BOLTS 24

AR500 STEEL Optional

STAINLESS STEEL Optional

INNER STEEL LINER Optional

PULL HANDLE Standard

SWING Left or Right

Model	Height	Width	Weight	Locking Bolts	Door Size	Rough Door Opening
Out-Swing 8240	85"	45"	1,330 Lbs.	24	76" x 30"	82" x 40"
Out-Swing 8248	85"	53"	1,610 Lbs.	24	76" x 38"	82" x 48"

KNOW BEFORE YOU BUY

Vault Door FAQ'S

WHAT DOES ROUGH OPENING MEAN?

Rough opening is the recess in the wall in which the Vault Door will be installed. Measure Height and Width

Standard Rough Openings:

82"H x 40"W or 82"H x 48"W

WHAT IS MY WALL THICKNESS?

Your Vault Door frame dimensions are specific to your wall thickness. Provide the dimension of your wall thickness to ensure a proper installation.

Standard wall thicknesses 6"-12"

Custom Thickness Available

HOW DO I DECIDE IN-SWING VS OUT-SWING?

In-Swing doors can be used as a storm shelter or panic room in the event the door is blocked from the outside. The in-swing door is also ideal for hiding or concealing the location of your vault. Out-swing benefits those with limited vault room space.

WHAT IS RIGHT SWING VS LEFT SWING?

We define right vs left swing based on which side the hinges are on. Standing outside the room facing the front of the door your hinge will be on the right or the left. In the picture shown the door is a right swing.

WHAT IS THE DIFFERENCE BETWEEN CONCEALED HINGE & EXTERNAL HINGE FOR OUT-SWING?

Out-swing safes allow for the option of choosing a concealed hinge(hidden) or external hinge allowing 180° swing radius.

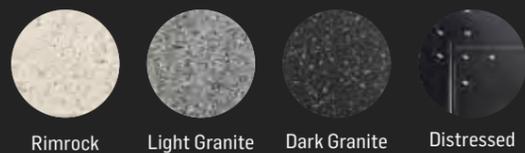


EXTERIOR OPTIONS

HIGH-GLOSS PAINT FINISH



TEXTURED PAINT FINISH



NEW

LIMITED PAINT FINISH



TRIM & LOCK COLOR



LOCK OPTIONS



MECHANICAL LOCK
EMP PROOF



ELECTRONIC LOCK
EMP RESISTANT



REDUNDANT LOCK
EMP PROOF



BIOMETRIC LOCK
EMP RESISTANT

INTERIOR LAYOUTS

CRUSHED VELOUR



FABRIC



INTERIOR LAYOUT OPTIONS

	<p>UNIVERSAL CONFIGURATION 26" 4 Shelves 31" 4 Shelves 37" 5 Shelves 41" 5 Shelves 51" 5 Shelves 61" 5 Shelves</p>		<p>UNIVERSAL WITH GUNS 26" 3 Guns 31" 4 Guns 37" 4 Guns 41" 4 Guns 51" 4 Guns 61" 4 Guns</p>		<p>1/4 GUN RACK CONFIGURATION 26" Not Available 31" 8 Guns 37" 8 Guns 41" 12 Guns 51" 12 Guns 61" 12 Guns</p>
	<p>1/2 EZ GUN RACK CONFIGURATION 26" Not Available 31" 13 Guns 37" 14 Guns 41" 15 Guns 51" 18 Guns 61" 21 Guns</p>		<p>1/2 GUN RACK CONFIGURATION 26" 8 Guns 31" 18 Guns 37" 22 Guns 41" 26 Guns 51" 34 Guns 61" 42 Guns</p>		<p>3/4 GUN RACK CONFIGURATION 26" Not Available 31" 26 Guns 37" 30 Guns 41" 38 Guns 51" 46 Guns 61" 54 Guns</p>
	<p>ALL GUN RACK CONFIGURATION 26" 16 Guns 31" 36 Guns 37" 44 Guns 41" 52 Guns 51" 68 Guns 61" 84 Guns</p>		<p>COLLECTOR CONFIGURATION 26" 18 Guns 31" 40 Guns 37" 48 Guns 41" 57 Guns 51" 73 Guns 61" 100 Guns</p>		<p>CABINET CONFIGURATION *External hinges only. Number of guns determined by cabinet placement and vault size.</p>

CUSTOM PAINT, FABRIC, AND INTERIOR LAYOUTS AVAILABLE

CUSTOMIZE YOUR VAULT AT [FTKNOX.COM](https://ftknox.com)

ACCESSORIES



SMALL DRAWER SYSTEM

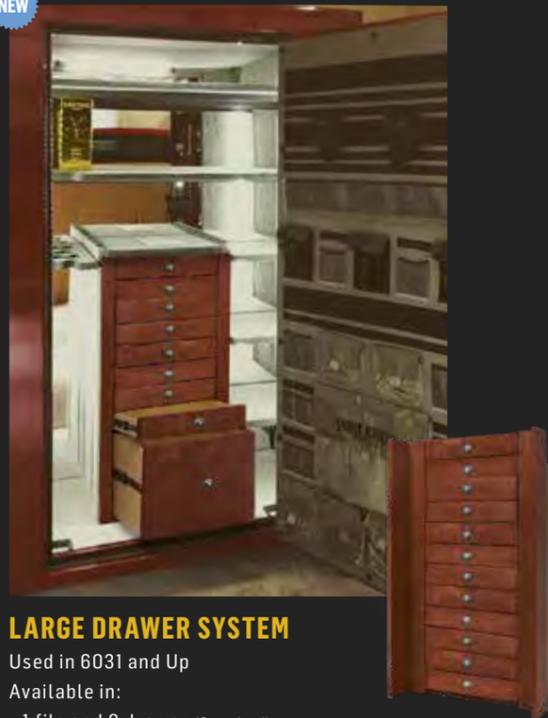
Used in 4026 and 6026

Available in:

- 1 file and 6 drawer (Standard)
- 10 drawer
- 2 file and 2 drawer

*Inserts Optional

NEW



LARGE DRAWER SYSTEM

Used in 6031 and Up

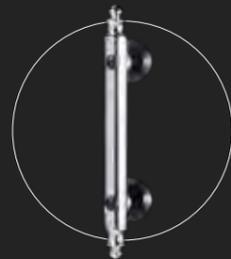
Available in:

- 1 file and 8 drawer (Standard)
- 12 drawer
- 3 file drawers

*Inserts Optional



LED LIGHT SYSTEM



PULL HANDLE



DEHUMIDIFIERS



DOOR ORGANIZER



DOOR HOLSTERS



MIRROR

SECURITY BOXES

Lock your handguns or possessions in the strongest and most secure personal security box. Fort Knox® security boxes and handgun safes meet the highest standards and exceed all California Department of Justice requirements. *Security boxes are not rated for fire protection.*



ORIGINAL PISTOL BOX

The Heaviest Pistol Box on the Market

The Original Pistol Box offers a quick access lock and a strong, heavy design. Constructed of a rugged 10-gauge body and a massive 3/16" wrap around door, this box exceeds the California Firearms Safety Device Requirements.

ORIGINAL PISTOL BOX: 12 1/4" L X 10 3/8" W X 4 1/4" H 22LBS



PISTOL BOX

Protect your valuables

Choose from one of these three sizes for maximum storage. These new high-security Pistol Boxes are constructed with a heavy 10-gauge body and 3/16" plate door. The 6" deep version (Auto) is great for an automobile while the 12" (Personal) can be used in many applications. The larger Shotgun box is great for storing your self defense shotgun for quick easy access.

AUTO PISTOL BOX: 6" L X 9" W X 5" H, 13LBS

PERSONAL PISTOL BOX: 12" L X 9" W X 5" H, 20LBS

SHOTGUN BOX: 45" L X 9" W X 5" H, 54LBS



CONTROLLED ACCESS BOX

Privacy Lock Box

The Controlled Access boxes are great for storing ammo and other valuables. They can be used as a standalone security container or inside your vault for an additional layer of security. They come in three sizes for your convenience.

CAB20: 20" L X 16" W X 9" H, 43LBS

CAB24: 24" L X 16" W X 9" H, 55LBS

CAB28: 28" L X 16" W X 9" H, 63LBS

Daniel Buchholtz

From: Jeff Baker
Sent: Wednesday, July 14, 2021 4:23 PM
To: Daniel Buchholtz
Subject: FW: 518 Rosedale Road Variance

From: Karen Hedtke <karen_a1971@live.com>
Sent: Wednesday, July 14, 2021 3:13 PM
To: Jeff Baker <jbaker@slpmn.org>
Subject: 518 Rosedale Road Variance

Hi Jeff,

It is my understanding that you are the person to contact with concerns regarding the variance request for 518 Rosedale Road.

I have a few things I would like to address with you regarding this variance.

The first meeting I watched of the planning commission there were 2 for it and 3 were not but I felt after Kelsey made a statement relating to "if we are unable to get the variance, we would likely have to move and take our kids away from their friends, etc. The issue I have with the Hollihan's statements at the meeting is that they seem to be giving the city an ultimatum - either you allow for the variance or we'll move and we will no longer be able to donate to the school programs we currently do. This seems like a threat to me - either I get what I want or I'm gone -

While I do not live on Rosedale Road, I can see down Rosedale Road from my back yard. Please consider not allowing the variance - I believe if there are neighbors who object, that should hold some weight in the decision. I did see on the MLS home listings that after the meeting a couple weeks ago a home on that street was put on the market. I also believe that the home owner spoke at the first meeting objecting to the variance. 560 Rosedale Road is the address.

I am not in favor of the variance being approved for the following reasons:

1. I feel it will look out of place with EVERY home in SLP. Not to mention the city code does not allow for more than a 6' porch or deck on the front of the house.
2. The Firearms business they run out of this home seems risky for the neighborhood and surrounding area. Plus, I remember the homeowner stating that she contacted several commercial locations and were told that they would not lease to them because they wanted to lease it for the firearms business. If a commercial property will not lease to them because of the nature of the business - it is appropriate in a residential neighborhood??

3. If there should be a fire and/or explosion -
- 4.
5. a. Are they required to have a sprinkler system in the home to prevent possible explosion caused by any ammo?
6. b. If not, should they be required to?
7. c. If there were to be an explosion and damage to surrounding properties - whose insurance would be responsible to repair/replace others properties?

I drove past the property to take a closer look at it to see what they currently have on it and if they do receive the variance to add the 12' x 40' porch, it looks to me like it will come out almost as far as their concrete parking pad - which from the street looks like almost to the middle of the front yard the front yard isn't flat, there is an incline down to the street, just short of the trees planted there.

It also appears that they have an oversized garage which takes up a lot of the back yard. By the looks of it they won't have much yard left with the garage, front porch and all the concrete.

I also looked at their website for the firearms business and it appears they have business hours from 5-9pm, Monday - Friday, as well as all day Saturday and Sunday hours. This is a residential area not commercial - this creates a lot of unnecessary traffic where families are raising small children/teens and retired residents are just trying to enjoy their retirement. Who wants all that extra traffic buzzing around and all those extra people hanging around?

Sorry this is so long but it is a very serious situation here.

Thanks
Karen

City of Spring Lake Park

June 22,2021

Re Porch Variance at 518 Rosedale Rd

This variance should NOT be allowed.

Occupants already have numerous parking problems with their three commercial trailers and their three regular vehicles.

A 12ft wide porch would eliminate the current space (recently expanded in May) for Kelsey's car.

A 12x44 porch would be totally out of character for this area

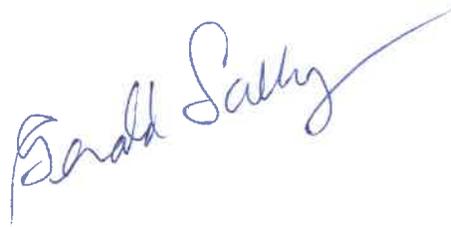
Would this addition have a roof, and if so how would it be integrated to the existing barn roof

Would this also include more obnoxious lighting?

This family needs more space than their lot can supply, and should consider a move to a location with ample room for multiple vehicles

Gerald Sallberg

517 Rosedale Rd.



To whom it may concern:

6/17/2021

I am writing this referral letter with intent of conveying the importance of gaining approval for the variance requested by Realm Firearms. I personally have been a client of Realm Firearms for the past couple years. They have always provided exceptional client satisfaction, along with ethical business transactions, and a neat and organized business. This focus on client satisfaction has grown into a relationship the helps foster growth in our younger generation.

You see, I am also one of the coaches on the Spring Lake Park trap shooting team and head coach of the 5-stand and skeet shooting teams. Realm Firearms and I began discussions about helping the youth on the team grow at our 1st interaction. Realm has been extremely eager to help in any way possible. They did donate a Garmin trap shooting trainer to the team. This sizeable donation helped our team achieve a conference championship with 4 of the top 22 shooters in the conference, an all-state qualifying shooter, and major improvements across all our shooters. Not only did this donation of equipment help our trap shooters, but it has also helped our multi-sport shooters as well. We also won the conference championship in skeet with 5 of the top 7 shooters in the conference.

As a coach, I admire the passion that Realm Firearms has about helping our youth. We have already begun conversations about sponsorships and scholarship opportunities for years to come. I believe that this variance will allow Realm Firearms to continue to grow, prosper, and give back to our community in the safest manner possible. Please accept this letter as sign of support for improvements to this admirable business. They have been instrumental in helping our Spring Lake Park youth achieve success.

Thank you,

A handwritten signature in black ink that reads "Brad Meyer". The signature is written in a cursive, flowing style.

Brad Meyer

Head Coach Spring Lake Park 5-stand
and skeet team

Co-coach Spring Lake Park Trap team

Daniel Buchholtz

From: Kathy Buck <bossma4evr@aol.com>
Sent: Tuesday, July 6, 2021 5:18 AM
To: Daniel Buchholtz
Cc: Bob Nelson; Ken Wendling; Barbara Bisschoff; Brad Delfs; Lisa Dircks
Subject: Proposed porch/vault addition, 518 Rosedale Road NE

To the Mayor and City Council Members:

We will be making every effort to attend the Council meeting on 7/6/21, but on the “off” chance that neither my husband or I are able to attend the meeting (I will be taking our daughter to her softball game in Chisago City if it isn’t rained out and we are not sure if Aaron will be able to leave work early), we would like it to be known that we are opposed to the proposed porch/bunker addition at 518 Rosedale Road NE.

As stated at the Planning and Zoning meeting on 6/28/21, we are opposed to this addition. The size of the proposed porch/bunker is almost 9 times the size of what is currently allowed by the city (sq ft). Currently, the city allows for a 6x10 (60 sq ft) porch and their request is for 12x44 (528 sq ft). They are requesting a 12 foot encroachment into the 35 foot setback, which we understand is actually a state statute/requirement.

We are concerned with the aesthetics that this “porch/bunker” will have in the neighborhood as we do not feel the size of the lot is conducive to an addition this size. In addition, we feel the size of this porch will obstruct the view of the street for residents on either side of them.

This addition as planned, per the variance application, will remove a parking spot in the driveway where one vehicle is currently parked and will also reduce space for snow removal.

Another concern is that this underground “bunker” could feasibly be a shooting range for handguns, based on the size of it.

This is a residential neighborhood and if the needs of their two businesses requires more space than what is currently available in their residence or what they city currently allows, then they need to pursue commercial space for these needs.

Thank you

Aaron and Kathy Buck

[Sent from the all new AOL app for iOS](#)



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 25, 2021

Subject: Storm Water Utility

The City has experienced significant street flooding during significant rainfall events. These rainfall events have caused damage to the City's infrastructure, damage to resident and City vehicles alike, and threatened damage to property. In light of these flooding issues, the City commissioned the preparation of a Local Surface Water Management Plan (LSWMP) to serve as a comprehensive planning document to guide the City in conserving, protecting and managing its surface water resources and comply with the requirements of M.S. 103B, M.R. 8410, and the Metropolitan Council's 2040 *Water Resources Policy Plan* in 2018. In that planning process, the City modeled its storm water treatment system and identified a list of system-wide capital projects to improve the operation of the storm water system.

The 2018 Local Surface Water Management Plan identified \$1,469,000 in projects over the next ten years and \$25,000 in annual maintenance, inspection and reporting costs. The City has completed \$569,000 in projects identified in the 2018 LSWMP, thanks in large part to a significant water quality grant from Rice Creek Watershed District. However, additional projects have been identified, including repairs to the City's storm sewer mains to prevent sinkholes in the City's infrastructure.

Many cities across Minnesota have established a storm water utility to generate funds to pay for these types of improvements. The City is proposing a \$2.00/month per REF (residential equivalency factor) to fund the City's storm sewer maintenance. This would generate approximately \$95,000 per year for storm water operations and maintenance. These charges would be included as a line item on the City's utility bill, to be collected in the same manner as water, sanitary sewer, recycling, and street light charges.

The City is proposing that the storm water utility fee begin on January 1, 2022. This will provide time for staff to program the fee into the City's utility billing software.

The City understands that the storm water utility fee will be a hardship for some residents and business owners. To reduce that hardship, the City will be reducing the water treatment plant charge on the City's utility bill in a commensurate amount. This is possible because the City's two

water treatment plants will be paid off in 2023 and sufficient cash reserves are available to cover the debt service with reduced revenues from the water treatment plant charge.

The proposed ordinance is included with this memorandum for review. In addition, staff has included the Storm Water Utility feasibility report, prepared by Stantec, which explains what the purpose of the storm water utility is, how the fee is calculated and allocated to parcels within the city, and how the fee would be implemented. Finally, staff wanted to provide the City Council with a link to the 2018 Local Surface Water Management Plan, which is available on the City's website at <http://www.slpmn.org/public-works.html>.

The City does not take its obligation to preserve its infrastructure lightly, nor does it take for granted the cost associated with maintaining that infrastructure in a cost-effective manner. Staff recommends approval of Ordinance 475, with a fee implementation date of January 1, 2022.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 476**

**AN ORDINANCE AMENDING CHAPTER 5 OF THE CITY CODE ESTABLISHING
A STORM WATER UTILITY**

NOW THEREFORE, be it ordained by the Council of Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **ADOPTION** “5.16 STORM WATER UTILITY” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16 STORM WATER UTILITY (*Added*)

SECTION 2: **ADOPTION** “5.16.010 Storm Water Utility Established” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.010 Storm Water Utility Established (*Added*)

A municipal storm water utility is hereby established and shall be operated as a public utility pursuant to M.S. § 444.075, as amended from time to time, from which revenues will be derived subject to the provisions of this Chapter and Minnesota Statutes.

SECTION 3: **ADOPTION** “5.16.020 Purpose” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.020 Purpose (*Added*)

The intent of this Ordinance is to improve the quality of storm water runoff, to promote the long term sustainability of storm water infrastructure, and to position the City to meet regulatory requirements. Consequently, the purpose of this Ordinance is to establish a storm water utility to collect charges to finance costs associated with the operation and maintenance of the City's storm sewer system and implementation of storm water management programs.

SECTION 4: ADOPTION “5.16.030 Rate Structure” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.030 Rate Structure(Added)

A. *Definition.* For purposes of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

RESIDENTIAL EQUIVALENCY FACTOR (REF). The ratio of runoff volume generated by one acre of land to the runoff volume generated by a typical low density residential lot.

B. The REF for each land use established as part of this storm water utility shall be as follows:

Land Use	REF
Low density residential	1.0
Medium Density Residential (3-10 units/acre)	5.6
High Density Residential (10+ units)	5.6
<u>Senior/Handicapped Residential</u>	<u>5.6</u>
Commercial	7.3
Commercial/Industrial	6.3
Public/Semi Public	6.3

C. All storm water utility fees shall be calculated based on the following formula:

1. Low Density Residential: (REF)(Base Rate as established by the City Council) = Rate per Lot.
2. All other land uses: (REF)(Base Rate as established by the City Council) = Rate per Acre

D. Low Density Residential will be charged 1.0 REF per lot. Individual townhomes will

be charged 1.0 REF if the townhomes are identified as separate parcels and the owners are billed separately for municipal utilities. If the townhome development is treated as one parcel and the townhome association is billed for utilities as a whole, the association will be treated as Medium Density Residential.

E. The quarterly base rate shall be established by the City Council by ordinance.

SECTION 5: **ADOPTION** “5.16.040 Exemptions” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.040 Exemptions(*Added*)

The following land uses are exempt from storm water utility fees:

- A. Public rights of way;
- B. Delineated wetlands, lakes and rivers;
- C. City-owned land; and
- D. Vacant, unimproved land with ground cover.

SECTION 6: **ADOPTION** “5.16.050 Appeal” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.050 Appeal(*Added*)

Property owners may appeal their storm water utility fee by providing data demonstrating that the actual storm water runoff volume from their site is substantially different from that of the assigned land use. These appeals shall be made to the City Engineer, who may make adjustments to individual parcels based on the information provided. No adjustments to the utility fee shall be made retroactive.

SECTION 7: **ADOPTION** “5.16.060 Billing And Payment” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.060 Billing And Payment(*Added*)

Storm water utility fees shall be computed and billed periodically along with the bill for other utility services such as water and sanitary sewer. Each billing for storm water utility fees which is not paid when due shall incur a penalty charge set forth under the City's fee schedule.

SECTION 8: **ADOPTION** “5.16.070 Certification Of Past Due Fees” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

5.16.070 Certification Of Past Due Fees(*Added*)

The City shall certify delinquent and unpaid charges, together with penalties, to the County Auditor to be collected with other real estate taxes on the parcel.

SECTION 9: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 10: **EFFECTIVE DATE** This Ordinance shall be in full force and effect upon passage and publication.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Delfs	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer Spring Lake Park



Stormwater Utility

June 8, 2021

Prepared for:

City of Spring Lake Park

Prepared by:

Dan Edgerton



STORMWATER UTILITY

This document entitled Stormwater Utility was prepared by Stantec Consulting Services Inc. ("Stantec") for the account of City of Spring Lake Park (the "Client"). Any reliance on this document by any third party is strictly prohibited. The material in it reflects Stantec's professional judgment in light of the scope, schedule and other limitations stated in the document and in the contract between Stantec and the Client. The opinions in the document are based on conditions and information existing at the time the document was published and do not take into account any subsequent changes. In preparing the document, Stantec did not verify information supplied to it by others. Any use which a third party makes of this document is the responsibility of such third party. Such third party agrees that Stantec shall not be responsible for costs or damages of any kind, if any, suffered by it or any other third party as a result of decisions made or actions taken based on this document.

Prepared by 
(signature)

Dan Edgerton

Reviewed by 
(signature)

Rob Monk

Approved by _____
(signature)

Phil Gravel



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Executive Summary

This document presents the rationale and methods that guided the creation of the City of Spring Lake Park Stormwater Utility (SWU). Implementing a stormwater utility creates a dedicated funding source for storm drainage improvements and maintenance. The funding created by a stormwater utility can also be used to implement the requirements of the MS4 permit.

This document includes a methods discussion for defining the "**Residential Equivalency Factor**" (REF), which is the basic unit for the fee structure. One REF represents the runoff volume generated by a typical low density residential lot. The utility assigns REFs to other properties based on their size and existing land use classification.

Since the volume of runoff varies according to rainfall amounts, the creation of the stormwater utility rate schedule contained herein is based on a 24-hour, 3.6-inch storm event (approximately a 5-year storm event).

In general, each low density residential parcel is assumed to have an equal benefit and will be charged as one REF. Parcels with land uses other than low density residential have a charge based on runoff relative to a typical low density residential parcel.



STORMWATER UTILITY

INTRODUCTION

1.0 INTRODUCTION

1.1 PURPOSE OF A STORMWATER UTILITY

Municipalities create stormwater utilities so that dedicated funds are available to operate, maintain, manage, construct, and/or reconstruct their municipal stormwater systems. A stormwater utility is a dedicated revenue source intended to alleviate the burden on general funds. Essentially, the stormwater utility is identical to a water or sanitary sewer utility, in which the utility's users finance the utility's infrastructure costs. The stormwater utility charge is not associated in any way with property value, property taxes, or the owner's income.

The proposed stormwater utility for the City of Spring Lake Park defines a "user" as any property that contributes stormwater runoff to the storm drainage system. The users include all existing land use categories, with the exception of the following:

- City-owned property
- Delineated wetlands, lakes, and rivers
- Public rights-of-way
- Vacant, unimproved areas with ground cover

Typically, municipalities charge a stormwater utility fee to all users within the City based on the amount of runoff that each property generates and contributes to the stormwater system. As a rule, the runoff generated relates directly to the amount of hard surface, or impervious area, found on the property.

Hard surfaces such as rooftops, driveways, and parking lots prevent rainfall from infiltrating into the ground, thus increasing the amount of runoff that a property generates. Consequently, a property with more impervious area uses the system to a greater extent than a property with less hard surface. The existing land use and current parcel coverage within the City of Spring Lake Park used for the generation of the stormwater utility can be found as Figure 2-1, 2018 Existing Land Use, in the Spring Lake Park 2040 Comprehensive Plan. A copy of the map is attached to this report for reference purposes (Appendix A).

2.0 PROPOSED STORMWATER UTILITY FEES

2.1 PROPOSED FEE METHODOLOGY

Stormwater utility fees are based on the user's share of the costs to be funded by the utility. This is an equitable and practical means of financing these ongoing costs. Conceptually, users pay a stormwater



STORMWATER UTILITY

PROPOSED STORMWATER UTILITY FEES

utility fee in proportion to the amount of stormwater runoff generated by their property during a defined design storm. The following criteria were used to determine the total runoff and fee structure:

Design storm: 3.6 inches in 24 hours (approximately a 5-year rainfall event)

Hydrologic soil group: HSG B

Typical low density residential lot: 0.275 acre, 38% impervious

The typical low density residential lot identified above defines the stormwater utility fee structure's basic unit, the "**Residential Equivalency Factor**" (REF). This typical low density residential lot is not representative of any particular lot and is used only as a means to calculate REFs per acre for properties with other existing land use designations.

The existing land use designations from the 2040 Comprehensive Plan are presented in Table 2.1. The different land use designations are defined to characterize all parcels within the City. As shown in Table 2.1, all low density residential properties are assigned 1 REF. For the other land uses, the REF per acre values are based on the amount of runoff generated by the various land uses compared to the amount generated by the typical low density residential lot.

A summary of the typical percent impervious values, REFs per acre, and current total number of REFs for each existing land use category in the City is presented in Table 2.1.



STORMWATER UTILITY

PROPOSED STORMWATER UTILITY FEES

Table 1.1 – Approximate Residential Equivalency Factor Summary

Existing Land Use	Typical Curve Number Value	Typical % Impervious	REFs/ parcel	REFs/ acre	acres	Total REFs
Low Density Residential (1-3 units/acre) ¹	75	38%	1	--	--	1,807
Medium Density Residential (3-10 units/acre)	85	65%	--	5.6	23.99	134
High Density Residential (10+ units/acre) ²	85	65%	--	5.6	65.64	368
Commercial	92	85%	--	7.3	78.43	573
Commercial/Industrial	88	72%	--	6.3	74.26	468
Public/Semi-Public	88	72%	--	6.3	96.01	605
Parks/Open Spaces ³	61	0%	0	0	--	0
Right-of-Way ³	61	0%	0	0	--	0
Open Water, NWI Wetland ³	61	0%	0	0	--	0
Vacant, unimproved ³	61	0%	0	--	0	0
					Total	3,955

¹Individual townhomes will be assigned 1 REF if the townhomes are identified as separate parcels and the owners are billed separately for municipal utilities. If the townhome development is treated as one parcel and the townhome association is billed for utilities as a whole, the association will be treated as medium density residential.

²Includes Senior/Handicapped Residential.

³Exempt from the stormwater utility.

For parcels that do not appear to fit with the percent impervious assumptions identified above, a table identifying REF/acre values based on percent impervious coverage can be found in Appendix B. A site-specific REF determination for unique parcels can be made based on the Equivalent REF/acre figures in Appendix B.

2.2 PROPOSED FEE CALCULATION

The total estimated revenue collected each year is directly proportional to the utility charge per REF and the number of REFs. As noted in Table 2.1, there are an estimated 3,955 REFs in the City. As an example calculation using a monthly charge of \$2.00 per REF (quarterly charge of \$6.00 per REF), the total annual revenue generated by the stormwater utility is as follows:

Total annual revenue = Total number of REFs x Charge per REF = 3,955 x \$2.00 x 12 = \$94,920 per year



STORMWATER UTILITY

Recommendations

2.3 IMPLEMENTATION

To implement the Spring Lake Park stormwater utility, the City will need to adopt an ordinance outlining the specifics of the stormwater utility. A stormwater utility ordinance establishes the user fee system as the principal funding mechanism for the City's stormwater management program.

Furthermore, it is recommended that the stormwater utility fee be added to each individual sewer and water utility bill as an additional line item on the bill. Properties that do not receive sewer and water bills should receive separate bills, possibly on a quarterly or annual basis.

2.4 SAMPLE PROPERTIES

To illustrate how the stormwater utility will be implemented the following shows how some sample properties will be charged.

<input type="checkbox"/>	Low Density Residential lot	1 REF for all Low Density lots
<input type="checkbox"/>	30-unit townhome development	30 REFs (1 REF per unit)
<input type="checkbox"/>	4.56-acre Medium Density Residential development	25.4 REFs (5.6 REFs per acre)
<input type="checkbox"/>	2.6-acre Commercial parcel	19.0 REFs (7.3 REFs per acre)
<input type="checkbox"/>	2.0-acre Commercial/Industrial parcel	12.6 REFs (6.3 REFs per acre)
<input type="checkbox"/>	0.7-acre vacant, unimproved parcel	0 REF (vacant parcels exempt)

3.0 RECOMMENDATIONS

The recommended actions necessary to proceed with the implementation and integration of the stormwater utility fee are as follows:

1. Adopt an ordinance establishing the stormwater utility.
2. Establish procedures to bill and collect the fees.

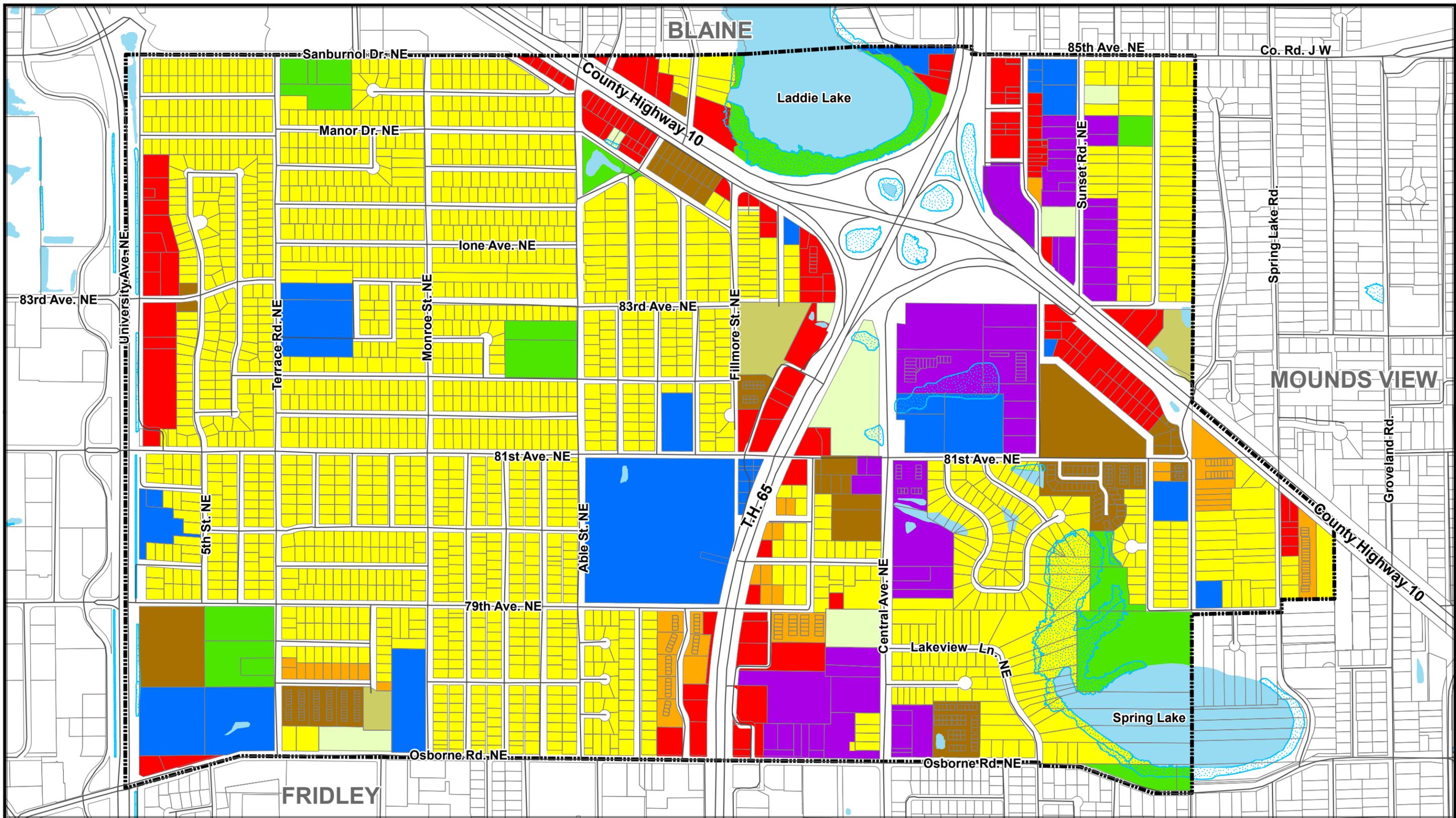
The recommended actions necessary to maintain the stormwater utility are:

1. Modify the charge for parcels in the system as specific development projects are approved.
2. Review and update the existing land use designations as necessary.
3. Review the stormwater utility charge rate annually as part of the annual budgeting process.
4. Periodically review and update the billing list as necessary.



Appendix A EXISTING LAND USE MAP





2018 Existing Land Use

Spring Lake Park 2040 Comprehensive Plan



Note: This is the existing land use in Spring Lake Park in 2018. Existing land use may differ from zoning and future land use.



April 16, 2019



Appendix B IMPERVIOUS PERCENTAGE AND REF PER ACRE CALCULATION

Impervious Coverage	Equivalent Composite CN value	3.6" Rainfall Runoff Depth	Equivalent REF/ac
0%	61	0.57	1.6
1%	61	0.59	1.7
2%	62	0.61	1.7
3%	62	0.63	1.8
4%	62	0.65	1.8
5%	63	0.67	1.9
6%	63	0.69	1.9
7%	64	0.70	2.0
8%	64	0.72	2.0
9%	64	0.74	2.1
10%	65	0.76	2.1
11%	65	0.78	2.2
12%	65	0.80	2.2
13%	66	0.82	2.3
14%	66	0.84	2.3
15%	67	0.86	2.4
16%	67	0.88	2.4
17%	67	0.90	2.5
18%	68	0.92	2.5
19%	68	0.94	2.6
20%	68	0.95	2.7
21%	69	0.97	2.7
22%	69	0.99	2.8
23%	69	1.01	2.8
24%	70	1.03	2.9
25%	70	1.05	2.9
26%	71	1.07	3.0
27%	71	1.09	3.0
28%	71	1.11	3.1
29%	72	1.13	3.1
30%	72	1.15	3.2
31%	72	1.17	3.2
32%	73	1.18	3.3
33%	73	1.20	3.3
34%	74	1.22	3.4
35%	74	1.24	3.4
36%	74	1.26	3.5
37%	75	1.28	3.5
38%	75	1.30	3.6



STORMWATER UTILITY

Impervious Coverage	Equivalent Composite CN value	3.6" Rainfall Runoff Depth	Equivalent REF/ac
39%	75	1.33	3.7
40%	76	1.35	3.7
41%	76	1.38	3.8
42%	76	1.41	3.9
43%	77	1.43	4.0
44%	77	1.46	4.0
45%	78	1.49	4.1
46%	78	1.51	4.2
47%	78	1.54	4.3
48%	79	1.57	4.3
49%	79	1.59	4.4
50%	79	1.62	4.5
51%	80	1.65	4.6
52%	80	1.67	4.6
53%	81	1.70	4.7
54%	81	1.73	4.8
55%	81	1.75	4.9
56%	82	1.78	4.9
57%	82	1.81	5.0
58%	82	1.83	5.1
59%	83	1.86	5.2
60%	83	1.89	5.2
61%	84	1.91	5.3
62%	84	1.94	5.4
63%	84	1.97	5.5
64%	85	1.99	5.5
65%	85	2.02	5.6
66%	85	2.06	5.7
67%	86	2.09	5.8
68%	86	2.13	5.9
69%	87	2.16	6.0
70%	87	2.20	6.1
71%	88	2.23	6.2
72%	88	2.27	6.3
73%	88	2.30	6.4
74%	89	2.33	6.5
75%	89	2.36	6.5
76%	89	2.38	6.6
77%	90	2.41	6.7
78%	90	2.44	6.8
79%	90	2.47	6.8
80%	90	2.50	6.9
81%	91	2.53	7.0
82%	91	2.55	7.1



STORMWATER UTILITY

Impervious Coverage	Equivalent Composite CN value	3.6" Rainfall Runoff Depth	Equivalent REF/ac
83%	91	2.58	7.1
84%	92	2.61	7.2
85%	92	2.64	7.3
86%	92	2.68	7.4
87%	93	2.72	7.5
88%	93	2.76	7.6
89%	94	2.80	7.8
90%	94	2.84	7.9
91%	94	2.88	8.0
92%	95	2.92	8.1
93%	95	2.96	8.2
94%	96	3.00	8.3
95%	96	3.04	8.4
96%	96	3.08	8.5
97%	97	3.12	8.7
98%	97	3.16	8.8
99%	98	3.20	8.9
100%	98	3.24	9.0



2018 ELU 2040 Comp Plan	acres	
Commercial	78.426756	
Commercial/Industrial	74.258419	
Single Family Residential	539.664101	1807 Parcels
Medium Density Residential	23.990179	
High Density Residential	53.398021	
Public/Semi-Public	96.008751	
Senior/Handicapped Residential	12.246705	
Open Water	9.010575	
Parks	43.378236	
Vacant	21.136647	
Total	951.51839	

1.48674748 sq mi

REFs	
572.5	
467.8	
1,807.0	
134.3	
299.0	
604.9	
68.6	65.644726
-	367.61
-	
-	
3,954.2	

HDR + Senior
REFs

RESOLUTION NO. 21-26

A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 476, AN ORDINANCE AMENDING CHAPTER 5 OF THE CITY CODE ESTABLISHING A STORM WATER UTILITY

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 476 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 476 is approved for publication:

“On July 19, 2021, the Spring Lake Park City Council approved Ordinance No. 476, entitled ‘An Ordinance Amending Chapter 5 of the Spring Lake Park City Code Establishing a Storm Water Utility.’

The following is a summary of Ordinance No. 476, a copy of which is available in its entirety for review during regular office hours at the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN, or for review on the City’s website, www.slpmn.org.

The Ordinance establishes a storm water utility pursuant to M.S. §444.075, with revenues subject to the provisions of the Ordinance and Minnesota State Law. The purpose of the Ordinance is to improve the quality of storm water runoff, to promote the long term sustainability of storm water infrastructure and the position the City to meet regulatory requirements. The Ordinance establishes a rate structure based on Residential Equivalency Factors (REF) and sets forth REF for each type of land use. The Ordinance establishes a formula for calculating storm water utility fees. The Ordinance exempts certain land uses from the fee and establishes an appeal process for property owners to seek a fee adjustment. The Ordinance states that the storm water utility fee shall be on the same bill as the City’s other utility services. The Ordinance states that unpaid and delinquent charges, together with penalties, can be certified to the County Auditor for collection with real estate taxes.

The Ordinance takes effect upon its passage by the City Council and publication in the City’s newspaper of record. While the Ordinance will be in effect after passage and publication, the fee will begin to be charged on the January 2022 utility bill.”

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 19th day of July, 2021.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

June 28, 2021

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2022 Street Improvements Project (Hayes-80th-Garfield)
Authorization for Project - Order Feasibility Report

Dear Dan:

The City is considering a project to reconstruct Garfield Street/Hayes Street/80th Avenue in 2022. These streets were initially constructed in the mid-1980s. The current street surface includes some potholes and alligator cracking. Sealcoating is no longer adequate for rehabilitating these roadways. The city could complete a street reconstruction project following the Chapter 429 financing process and assess a portion of the public improvement costs to the benefitting properties.

At this time, we request authorization to proceed with the 2022 Street Improvements project. The initial step will be to prepare a Feasibility Report. The action of ordering preparation of the project Feasibility Report should be by Resolution.

following is the proposed timeline for the 2022 Street Improvement Project

Council Orders Feasibility Report	July 19, 2021
Council Receives Report and Calls for Public Improvement Hearing	September 7, 2021
Neighborhood Meeting	September 2021
Public Improvement Hearing	October 4, 2021
Council Orders Plans and Specifications – Order Improvements	October 18, 2021
Council Approves Construction Plans and Orders Bids	December 6, 2021
City Receives Bids	January 27, 2022
Council Declares Costs and Orders Final Assessment Roll	February 7, 2022
Council Orders Assessment Hearing	February 22, 2022
Council Holds Final Assessment Hearing	March 21, 2022
Council Awards Project	March 21, 2022
Begin Construction	May 2022

If you have any questions or require any additional information, please feel free to contact me.

Regards,
STANTEC

Phil Gravel

cc: Mr. Terry Randall, Public Works Director

RESOLUTION NO. 21-27

**RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT FOR
2022 STREET IMPROVEMENT PROJECT**

WHEREAS, it is proposed to improve Garfield Street between the center line of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the center line of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the center line of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project; and

WHEREAS, it is the City's intent to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Spring Lake Park that the proposed improvement, called "2022 Street Improvement Project", be referred to the City Engineer for study and that that person is instructed to report to the Council will all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

The foregoing resolution was moved for adoption by Councilmember.

Upon roll call, the following voted aye: Councilmembers .

And the following voted nay: .

Whereupon the Mayor declared said resolution duly passed and adopted this 19th day of July, 2021.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: July 8, 2021
Subject: Water Restrictions for 2021

Due to the drought we have been experiencing I am requesting that the City put in place a water restriction for watering the lawns. Residents will not be able to water their lawns from 11:00 am to 6:00 pm daily in conjunction with our odd/even water rules.

I have been monitoring the water levels of the wells, and well #5 has gone from 155 feet in January to 263 feet on July 7, 2021. The low alarm for this well is set at 340 feet, and it is the deepest well the City has, and it has the most water available. The rest of the wells are showing a decline.

The ban would stay in place until the drought is over or until November 1, 2021, whichever comes first.

If you should have any questions please contact me at 763-360-4973.

RESOLUTION NO. 21-29

RESOLUTION ESTABLISHING EMERGENCY WATER CONSERVATION REGULATIONS

WHEREAS, as of July 6, 2021, the Minnesota Department of Natural Resources has determined the Twin Cities to be in an area of Moderate Drought; and

WHEREAS, aquifer levels at Well 5 (Arthur Street Water Treatment Plant) have dropped 106 feet between January 1, 2021 and July 1, 2021; and

WHEREAS, the City's other municipal wells have experienced drops in aquifer levels as well; and

WHEREAS, Section 5.04.010 of the City Code grants the City Council with the authority to impose emergency regulations pertaining to conservation of water by resolution; and

WHEREAS, the City Council, in 1993, established a conservation program for outside water use, where addresses ending in odd numbers can only water on odd numbered days and addresses ending in even numbers can water on even numbered days; and

WHEREAS, the City Council finds that a temporary expansion of the odd/even day watering conservation program is warranted due to the drought conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby enhance the City's water conservation program by restricting watering between the hours of 11am and 6pm.

BE IT FURTHER RESOLVED that the Administrator, Clerk/Treasurer is hereby directed to publish and post notice of this water conservation restriction pursuant to the requirements of City Code.

BE IT FURTHER RESOLVED that this emergency regulation shall take effect upon publication in the City's newspaper of record and shall remain in place until terminated by a majority vote of the City Council.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 19th day of July 2021.

Robert Nelson, Mayor

ATTEST:

Daniel Buchholtz, City Administrator



June 21, 2021

TO: NMTC OPERATIONS COMMITTEE

**RE: APPROVAL OF 2022 NORTH METRO TELECOMMUNICATIONS
COMMISSION BUDGET**

Enclosed, please find for the council's review and approval the 2022 North Metro Telecommunications Commission Budget and support materials.

The Commission's operating budget for 2022 is proposed at \$1,353,056. This number represents a \$14,617 increase over last year's operating budget. The increase is due entirely to an up to 2.75% COLA increase. Any actual increase will be determined later in 2021, and will be dependent upon whether income meets or exceeds expectations.

Budgeted capital costs for 2022 are \$727,496. Capital expenditures include video equipment for North Metro TV, office equipment, closed captioning equipment, \$228,480 for the HD Bond payment, and \$225,000 to be returned to cities for capital expenditures. Some NMTV video equipment expenditures and the introduction of closed captioning may be revisited later in 2021, if income estimates do not meet expectations.

Recommendation: That the Member Cities approve the 2022 Commission Budget as recommended by the Telecommunications Commission and the Operations Committee.

The Joint Powers Agreement states, "submitted budgets shall be deemed approved by a Member City unless, prior to October 15 preceding the effective date of the proposed budget, the Member City gives notice in writing to the Commission that it is withdrawing from the Commission."

I want to thank the Commission directors, staff, and the Operations Committee for their efforts in preparing these budgets. If you have any questions about either budget please consult with your Commission director or City Administrator.

Page 2

I look forward to working with all parties, throughout the remainder of 2021, toward reaching the full potential of North Metro TV and to increase both the quality and quantity of community programming and services in 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Nelson". The signature is fluid and cursive, with the first name "Robert" and last name "Nelson" clearly distinguishable.

Robert Nelson
Chair, North Metro Telecommunications Commission

Enc.

2022 North Metro Telecommunications Commission Budget Talking Points

Overall Organizational Goals

- Continue with organizational assessment and strategy.
- Better define income parameters with information from court decisions and franchise renewal.
- Introduce closed-captioning to the system.
- Grow commercial remote productions streaming service.
- Continue with franchise renewal negotiations.
- Continue to provide staff for meeting coverage.
- Continue to be responsive to cities communications needs.
- Maintain accessibility of all channels through live streaming, OTT channels, and video on demand services, 24-hours-a-day, on any device.
- Provide program playback, video transport, channel management services, video equipment maintenance and consulting services, internet streaming services for city channels, VOD libraries for meetings, meeting management software licenses and bookmarking services, program production and event coverage services, home-media transfer services, and public access to television production for our cities, schools and general public.

Estimated Fund Balance/Revenues/Expenses

- The beginning fund balances for 2022 are estimates based on previous allocations, planned spending for 2021, and estimated income.
- Estimated revenues include: Franchise fees, including the actual first quarter franchise fee payment, with anticipated reductions across quarters two through four. PEG fees based on estimated number of subscribers, throughout 2022, multiplied by the PEG fee, or by a percentage in a new franchise document. Other income includes dub fees, home movie transfers, drone, and production services. Interest income is estimated based on the first quarter interest earnings of this year.
- Estimated expenditures include the operating expenses and capital expenses including the bond payment, production and office equipment, and the fee payment to the cities.
- The year end fund balances include:
 - The **Operating reserve** traditionally at 25% of the operating budget. Temporarily includes additional allocations for possible 2022 budgetary support.
 - **Accrued vacation, sick and comp** time. The total value of owed vacation, sick, and comp time to employees.

- The **capital equipment fund** is intended for emergency replacement of unplanned equipment failures. Could also be used for closed captioning equipment.
- The **vehicle replacement fund** is to cover the cost of a new fleet vehicle.
- The **building repair fund** is to cover major costs related to the building such as windows, roof, furnace, parking lot, AC replacement and painting, carpet replacement etc.
- The **franchise renewal fund** is a reserve fund for the NMTC's franchise renewal process. Franchise renewal can be very expensive, with the informal negotiation process historically costing around \$200,000 across the renewal period. Moving to a formal negotiation process is more expensive. These costs include needs assessments, consulting, and legal fees.

Budget

- The recommended operating budget for the organization totals \$1,353,056. This number is a \$14,617 increase over last year's operating budget. If income does not meet expectations, COLA increases will be reexamined.
- Budgeted capital purchases for 2022 are set at \$727,496. Budgeted capital items include channel server replacements, a tripod for the truck, several cameras, microphones, and closed captioning equipment. The capital budget also includes routine computer/software upgrades, and software licenses. The HD Bond payment of \$228,480 and \$225,000 in capital equipment support for cities are also included.
- Some reductions may be made in capital equipment expenditures. If necessary, fewer channel servers could be purchased and introduction of closed captioning could be delayed.

Closing Points

- We have worked together to create a thriving and dynamic service for our cities, schools, producers, and viewers. Through program playback and channel management, internet streaming of city meetings including an agenda bookmarking tool, channel live streaming, Roku and AppleTV channels, video equipment consulting, drone services, and video production services, our cities are seeing real benefits from their investment of franchise fees and PEG fees. Our cable subscribers are benefiting from this investment with educational opportunities, tape and film transfer services, and varied, informative and interesting programming regarding their communities.
- While financial circumstances may dictate modifications, North Metro TV will continue to serve as a vital, responsive, and economical local communication resource.
- 2022 will be a busy year for the Commission. Franchise renewal will move forward, questions regarding funding will be answered, and the new service of

closed captioning will be provided...all under a backdrop of self-examination and responsive change.

North Metro Telecommunications Commission
2022 FINANCIAL SUMMARY
Estimated Fund Balances/Revenues/Expenditures.

BEGINNING FUND BALANCES

Operating Reserve	\$395,656
Accrued Vac, Sick, Comp	\$120,000
Capital Equip. Fund	\$253,323
Vehicle Replacement Fund	\$45,000
Bldg Repair Reserve	\$200,000
Franchise Renewal Fund	\$200,000
Bond Reserve	\$0

TOTAL: \$1,213,979

ESTIMATED REVENUES

Franchise Fees	\$1,150,000
PEG Fees	\$700,000
Other Income	\$25,000
Interest Income	\$500
Income From Reserve Funds	\$205,052

TOTAL: \$2,080,552

ESTIMATED EXPENDITURES

Operating Expenses	\$1,353,056
Capital Expenses: Equipment	\$274,016
Capital Expenses: Bond Payment	\$228,480
Capital Expenses: PEG Fees to Cities	\$225,000

TOTAL: \$2,080,552

YEAR END FUND BALANCES

		Increase(Decrease)
Operating Reserve	\$338,264	-\$57,392
Accrued Vac, Sick, Comp	\$120,000	\$0
Capital Equip. Fund	\$155,663	-\$97,660
Truck Replacement Fund	\$45,000	\$0
Bldg Repair Reserve	\$200,000	\$0
Franchise Renewal Fund	\$150,000	-\$50,000
Bond Reserve	\$0	\$0

TOTAL: \$1,008,927 -\$205,052

North Metro Telecommunications Commission

Budget Line Item Supporting Information

Personnel

- As with last year, there is some uncertainty regarding income. The personnel line-item is our largest, and, usually, the only budget area that experiences any fluctuation from year to year. Last year I had planned to include no COLA increase because of income concerns. At that time, it was recommended that an up-to COLA increase be put in the budget as a separate line-item that could be revisited based on income. I have followed that same protocol this year. Based on information provided by the Operations Committee, I have budgeted an up-to 2.75% COLA increase as a separate line-item. The personnel total could increase by \$21,984. The possible increase would cover a step increase for one employee, and an up-to 2.75% COLA increase. Final salary determinations can be made when a clearer understanding of income for 2022 is known.
- Part-time staff is divided into two groups; freelancers and 20 hour-per-week staff. Employees in the freelancer group are contracted when needed for a sports shoot or to cover a city meeting and generally do not work enough to qualify for PERA. The second part-time designation is for two 20 hours per week positions that do qualify for PERA. Neither category is eligible for health benefits. Payroll taxes apply.

Benefits

- The NMTC employee benefits package budget is based on the values of the benefits packages offered by the Member Cities to their employees. It is budgeted at \$1,225.00 per person/per month. This is \$30 more than was budgeted for 2020 and for 2021. This amount is less than the average of Member City package values for 2022 (average = \$1,285) The benefits package was not increased last year, so currently remains at the 2020 level.
- All indications are that the NMTC's contribution to PERA will remain at 7.5% in 2022.
- If no COLA increases are given the benefits line-item would decrease by \$3,331.

Administrative Expenses

- Budgeted administrative expenses are \$20,000 less than 2021. The difference is that \$20,000 was budgeted for a consultant in 2021 to analyze the needs of the organization going forward. That amount was removed from the 2022 budget. It is anticipated that there will be no need to conduct a technical audit or additional franchise or PEG fee audits of Comcast in 2022.

Production Expenses

- Budgeted production expenses are \$1,000 more than 2021. The DVD/Flash Drive/Cases line-item was increased to reflect actual 2020 costs.
- All other production expenses remain near the 2021 level.

Office Expenses

- Office expenses are budgeted \$1,900 more than the 2021 level.
- The building maintenance line-item remains at \$30,000. Building maintenance includes the furnace/AC maintenance contract, lawn care, snow removal, carpet and window cleaning, fire inspection, and landscaping and building mechanical services. While expenses have been high in 2020 and so far in 2021, it includes some COVID related costs.
- The building utilities line item remains at \$30,000. Building utilities include sewer, water, gas, and electric.
- Insurance includes all property, liability, crime, volunteer, vehicle, and monument sign coverage.
- Office supply line-item includes all office supplies, and maintenance contracts on printers and copiers. It was reduced by \$3,500.
- The Telephone/Internet/Web Hosting line-item was increased by \$5,000 over the 2021 budget. The increase will cover probable cost increases for bandwidth. Bandwidth is required to transport signals from city hall. NMTV continues to pay a fee to house video-on-demand and streaming content on a remote server. This allows for unlimited simultaneous viewing, without a reduction in speed, or an inordinate amount of bandwidth for that purpose. The line-item also covers the wireless live transmission of sporting events and other field productions. The website maintenance contract, web hosting, telephone costs, license fees for our Roku and AppleTV apps, and the annual phone software upgrade are also included.
- Postage covers the cost of mailing dubs and equipment for contract maintenance, and other postage for the NMTC.
- Property tax is for the recycling assessment. It went up by \$1,000 in 2021, so the line-item was increased to reflect that charge.
- Building cleaning, trash, recycling, and hazardous material disposal/recycling.

Capital Expenditures

- The 2022 capital budget currently includes \$186,016 for production equipment, \$60,000 for the introduction of closed captioning, \$28,000 for office systems, \$228,480 for the HD bond payment, and \$225,000 for city capital expenses. The only capital item set in stone for the 2022 budget is the HD bond payment. The majority of the equipment budget is dedicated to master control server upgrades. The current 9 channel servers will outlive their hardware support lives as of May 22, 2022. Having hardware support means that if a channel server goes down we will have a replacement server within 24 hours. Without the contract we would have to wait until the failing server is repaired or until we could replace the server with a new one. That means a channel would be down for that period of time. We can't pick which channel is down. It would be whichever channel is housed on that server. Money was also budgeted to introduce one closed captioning unit to the system. Other capital items for 2022 have been kept to a bare minimum and include a tripod system for the production truck, microphone replacements, two camcorders and the annual maintenance/support/insurance contracts for city and NMTV Tightrope, Ross, Haivision and Carousel equipment.
- Office equipment includes routine computer and software upgrades, and software licenses for office and editing computers

- Fees back to Cities are included as a capital cost. Once the franchise is renewed with Comcast PEG fees could be restricted to capital costs. In such a case, any PEG fees used for operating costs would result in lower franchise fees. As such, PEG fees will be returned to cities for equipment upgrades and reserves.

Summary

- Depending on COLA and benefits decisions, operating expenses could be \$10,329 less than in 2021, or up to \$14,617 more than was budgeted in 2021.
- Capital equipment expenditures are budgeted at \$186,016. It is possible to reduce this expenditure to \$153,216. The majority of the equipment expenditures are for master control servers.
- Delaying the introduction of closed captioning would decrease the capital budget by \$60,000
- It is recommended that fees returned to cities be included in capital expenditures in order to maximize fee payments in the future. This budget includes \$225,000 in fees for city capital expenditures and capital reserves.

2022 North Metro Telecommunications Commission Budget

	2020 ACTUAL	2021 BUDGET		2022 BUDGET	NOTES
		Budget	April Act.		
PERSONNEL					
Director Meeting Per Diem	3,780	0	0	0	7 per month @ \$45
Executive Director (1) FT	95,666	94,886	29,197	94,886	Heidi Arnson
IT Engineer/ Administrative Asst.	71,561	70,967	21,837	70,967	Rose Valez
Video Engineer (1) FT	71,561	70,967	21,837	70,967	Matt Waldron
Sports Director (1) FT	64,325	63,799	19,629	63,799	Kenton Kipp
News Director (1) FT	64,325	63,799	19,629	63,799	Danika Peterson
Programming Coord. (1) FT	58,774	58,305	17,939	58,305	Michele Silvester
Ed./Special Projects Coord. (1) FT	58,774	58,305	17,939	58,305	T.J. Tronson
Municipal Producer (1) FT	48,573	51,214	15,197	51,214	Trevor Scholl
Sports Producer (1) FT	48,486	51,214	15,008	51,214	Jeremy Millington
News Producer (1) FT	45,165	48,772	14,291	51,214	Rusty Ray
Studio Manager (1) FT	58,774	58,305	17,939	58,305	Eric Houston
Freelancers/Sports/Meetings	62,921	74,473	33,462	74,473	Freelancers Sports/City Mtgs
20 Hour per Week Assistants (2)	12,150	34,384	0	34,384	News/City Mtgs/Sports
Contingency Up to 2.75% COLA	0		0	21,984	
PERSONNEL TOTAL:	764,835	799,390	243,904	823,816	Up to 2.75 % COLA increase 1 staff w/ step increase
BENEFITS					
FICA	56,190	49,562	17,786	49,562	6.2% of gross wages
Medicare		11,592		11,592	1.45% of gross wages
PERA	53,680	59,955	16,747	59,955	7.50% of FT gross wages
Benefits Package	154,757	157,740	66,207	161,700	Health/Dental/STD, LTD, ADD
Workers Compensation	8,708	2,000	1,016	2,000	
Electronic Filing Charges	1,456	2,000	444	2,000	
Contingency COLA Tax Increase				3,331	Dependent on any COLA increase
BENEFITS TOTAL:	274,791	282,849	102,200	290,140	
<p style="text-align: right;">*Benefits package = based on cities \$1,225 per employee/per month \$30 increase over 2020</p> <p style="text-align: right;">\$1,241 = 2020 average \$1,285 = 2022 average</p>					

2022 North Metro Telecommunications Commission Budget

	2020 ACTUAL	2021		2022	NOTES
		Budget	April Act.		
ADMINISTRATIVE EXPENSES					
Audit: Commission	16,925	16,500	0	17,000	Annual audit of Commission finances
Audit: Company	0	0	0		
Conferences	0	500	0		
Consultants	800	20,000	0		
General/Special Meeting Expenses	477	1,000	0	1,000	
Government/Legislative Affairs	0	0	0		
Legal Fees	38,168	50,000	8,355	50,000	Franchise renewal/FCC Issues
Membership Dues	5,221	5,500	5,281	5,500	NATOA, MACTA, Arts Alliance, Cof C
Mileage Reimbursement	1,828	1,500	198	1,500	
Personnel Recruitment	0	0	0		
Tuition and Training	0	0	0		
Contingency Expenses	0	0	0		
ADMINISTRATIVE EX. TOTAL:	63,419	95,000	13,834	75,000	
PRODUCTION EXPENSES					
Advertising/Marketing/Entry Fees	433	1,500	54	1,000	Printed materials, entry fees
Awards Ceremony/ Entry Fees	170	0	225	0	
Bulbs/Batteries/Other Prod. Costs	2,428	4,000	842	4,000	Bulbs, Camera Batt. Duct tape
Interns	2,375	5,500	875	5,500	Stipends for internships
Truck/Fleet Vehicle Gas/Oil	1,937	2,500	471	2,500	Prod. Van & fleet vehicles
Truck/Fleet Vehicle Maint/Lic.	4,047	6,000	1,986	6,000	Prod. Van & fleet vehicles
Video Equipment/Parts/Maint.	2,198	5,000	0	4,000	Parts and Maintenance for video equip.
DVDs/Flash Drives/Cases	7,499	5,000	1,582	7,500	Blank media for masters/copies
PRODUCTION EX. TOTAL:	21,087	29,500	6,035	30,500	
OFFICE EXPENSES					
Building Maintenance	29,009	30,000	29,639	30,000	Bldg & Prop./Fire Insp./Furn. Contract
Building Security	538	800	171	700	
Building Utilities	27,090	30,000	8,951	30,000	Sewer, Water, Gas & Electric
Insurance	11,331	12,500	11,775	12,500	Liability/property/vehicle/volunteer
Office Supp./Office Equip. Maint.	11,573	16,500	3,839	13,000	Copier & Fax maint. contracts, Supplies
Phone/Internet Service/Web Hosting	37,754	33,000	12,338	38,000	VOD, Live Streaming, web maint., bandwidth
Postage/Shipping	775	2,000	49	1,000	equipment/dub/packet postage
Property Tax	389	400	1,363	1,400	Recycling assessment
Trash/Recycling/Janitorial	6,534	6,500	2,358	7,000	
OFFICE EXPENSES TOTAL:	124,993	131,700	70,483	133,600	
OPERATIONS TOTAL:	1,124,132	1,338,439	436,456	1,353,056	

2022
North Metro Telecommunications Commission Budget

	2020 ACTUAL	2021		2022	NOTES
		Budget	April Act.		
CAPITAL EXPENDITURES					
Video Equipment	117,873	100,000	73,280	186,016	MC Channel servers; cameras; tripods; mics
Closed Captioning 1 live Stream				60,000	Set-up for 1 live stream & post captioning
Computer/Office Equipment/Sftwre	21,563	28,000	3,914	28,000	office systems, software
Vehicles	0		0		
Building Expenditures	0		0		
Bond Payment	231,630	227,430	227,430	228,480	HD Upgrade
City Capital Expenditures				225,000	Equipment/Equipment Reserves
CAPITAL EXP. TOTAL:	371,066	355,430	304,624	727,496	
GRAND TOTAL:	1,495,198	1,693,869	741,080	2,080,552	

North Metro TV 2022 Equipment Budget

Master Control Service & Subscriptions

ID No.	Model No.	Make	Description	Qty	Cost	Total
2022-1	CBL-PLATINUM-4	Tightrope	4 I/O Platinum Support through Tightrope. Loaner, Night Support, Upgrade Assistance	1	3600	3600
2022-2	CBL-PLATINUM-ADDL	Tightrope	Tightrope Additional I/O Annual Software Maintenance Contract for Large Systems	8	450	3600
2022-3	CBL-REFLECT-BND	Tightrope	Cablecast Reflect Live Stream Server Subscription - 3 Channels	4	2200	8800
2022-4	M-PREM-SUPP-1	Haivision	Premium Maintenance & Support 1-Year -Renew in November-	1	4000	4000
2022-5	Ross Equipment Support	Ross	Ross Service Contract Quote 30330 - Studio Xpression, Studio Carbointes, Blackstorm, Tr	1	20000	20000
2022-6	Imagine Equipment Support	Imagine Communcial	Imagine Contract for MC Router, Encoder "Good Through April 30"	1	8600	8600
2022-7	K2-ESA-1YR	Grass Valley	Dyno Service Contract -Renew in March-	1	9500	9500
						58100.00

Master Control Equipment

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2022-11	Vio 4 Plus	Tightrope	Two 8-channel fully configurable boxes	2	32800	65600
2022-12	Vio Lite	Tightrope	1 in 1 out Tightrope Box	1	9000	9000
2022-15	SVR450 VOD 10	Tightrope	Video on Demand Player with 40TB *priority	1	13900	13900
						88500.00

Control Room/Studio A

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-20						0
						0

Control Room/Studio B

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-30						0
						0

Production Truck

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-41	Tripod	Vinten	Vinten Vision 250 Carbon Fiber Tripod with Mid-Spreader	1	13000	13000
						13000

Sports Department

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-42	AG-CX350	Panasonic	Panasonic AG-CX350 4K Camcorder w Network	1	4500	4500
						4500

Public Access

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-50			Various Small Items: audio, hard drives, decks, transfer equipment	1	4000	4000
						4000

News Department

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-60	aktiv8 flowtech75	Sachtler	IMS Tripod System	2	3300	6600
						6600

Special Events

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-71	TB50	DJI	TB50 Batteries for the Drone	4	179	716
2021-72		SD Cards	SD Cards	10	40	400
						1116

Municipal Servies

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-80	Cyber Shot	Sony	DSC-RX100 VII Digital Camera	1	1200	1200
						1200

Tech Shop Equipment							1200
ID No.	Model No.	Make	Description	Qty	Unit Price	Total	
2021-90			Cable Reels, Cable Ends, Small Tools, etc.....			4000	
			AMOUNT LEFT			0	
						4000	
Various Small Items							
ID No.	Model No.	Make	Description			Total	
	-	-	Small Item Budget Remaining			5000	
						5000	
Grand Total						186016.00	



Memorandum

To: Mayor Nelson and Members of the City Council

From: Terry Randall, Public Works Director

Date: July 13, 2021

Subject: Authorization to Replace SCADA System

I am seeking authorization to replace the SCADA System. The system was last upgraded in 2003 when the water treatment plants were built. The SCADA System controls all of the wells, water treatments plants, water towers and the lift stations.

We have been experiencing problems with the computers that control the system. The hard drive has failed once and the company said there is no hard drive left because of the age. All of the of PLCs are old and cannot be replaced without an upgrade. The hardware and software are obsolete. The issues we are experiencing make it difficult to communicate between City Hall, where the main computer is located, and the Arthur Street Water Plant, because the radios are old. All of the new systems will run by Ethernet Radios.

The new system will have redundancy, which will eliminate problems that other communities have had in the past. After speaking to our vendor, I was told we could do it in Phases or all at once. The City Council expressed its preference to complete the project all at once. I have attached the quote. The contractor for this project is one we have been using since the water plants were built.

The funds for this purchase will be paid from the Utility Renewal and Replacement Fund.

If you should have any questions please contact me at 763-360-4973.



AUTOMATIC SYSTEMS CO.

Tuesday, July 13, 2021

Mr. Terry Randall
City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, MN 55432

Reference: Control Panel SCADA Computer Replacement
Water Treatment Plant **(Updated July 13, 2021)**

Dear Terry:

We are pleased to update/refresh our proposal as of today from the original proposal date of 11/24/20. In doing so, with some labor changes/savings/methods, we are able to provide the new proposal with a savings of \$2,862.00 over the original proposal.

In accordance with our recent conversations and discussions with Ryan Willis, we reviewed and discussed the failing and obsolescence of components utilized in the existing control system for the City’s Water System with the exception of the Arthur Street Water Treatment Plant which is currently under a separate contract to be upgraded to the latest technology.

Due to obsolescence and non-support of existing components within the control system, including the Programmable Logic Controllers (PLCs), Operator Interface Module (OIMs), SCADA Computers hardware/software and Radios, the system is in dire need of an upgrade.

The existing control systems PLC network consists of Allen-Bradley SLC family of PLCs, power supplies, processors, and input/output modules which are no longer supported, nor available, since they are considered obsolete from the factory. The existing MDS Radios are a mix of serial and Ethernet Radios, all of which need to be upgraded to MDS Orbit Ethernet Wide Band Radios. The new PLCs and new Radios will provide all PLCs & SCADA Computers to be on the same Ethernet communications platform and provide a much needed, better, and faster transfer of data between all sites.

A summary of proposed upgrades includes the following:

- **City Hall:** Upgrade SCADA Computer Hardware/Software, PLC and Ethernet Radio
- **Terrace Park Water Treatment Plant:** Upgrade SCADA Computer hardware/software, PLC and Ethernet Radio
- **Well 4:** Upgrade PLC, Ethernet Radio and Antenna
- **Well 5:** Upgrade PLC, Ethernet Radio and Antenna

MANUFACTURERS REPRESENTITIVES	•	CONTROLS	•	MECHANICAL EQUIPMENT
<input checked="" type="checkbox"/> MAIN OFFICE:	P.O. BOX 120359	ST. PAUL, MINNESOTA 55112	PHONE 651-631-9005	(FAX) 651-631-0027
<input type="checkbox"/> BRANCH OFFICE:	P.O. BOX 787	AMES, IOWA 50010	PHONE 515-232-4770	(FAX) 515-232-0795
<input type="checkbox"/> BRANCH OFFICE:		CHICAGO, ILLINOIS	PHONE 815-927-3386	(FAX) 651-631-0027

- **Abel Elevated Tank:** Upgrade PLC, Ethernet Radio and Antenna
- **Lift Station No. 1:** Upgrade Radio to Ethernet Radio and Antenna
- **Lift Station No. 2:** Upgrade Radio to Ethernet Radio and Antenna

We are pleased to offer the following for phasing in the system upgrade:

PHASE I - CITY HALL COMPUTER HARDWARE/SOFTWARE UPGRADE

SCADA Computer Workstation, DELL, Intel Core i9-9900 3.1 GHz processor, 32GB memory, one (1) 512GB Solid-State hard drive, keyboard, mouse, speakers, 22" Flat Panel Monitor, Windows 10 Professional, Microsoft Office Professional & AVG Antivirus for installation in place of the existing SCADA Computer Workstation. Proposed computer shall be complete including:

- **Rockwell FactoryTalk Industrial Software License Upgrade**, compatible with Windows 10 installed in place of the existing license on the computer, including all configuration services.
- **WIN911 Alarm Dialing Software License Upgrade** to the latest Version compatible with Windows 10 including new Grand Stream Ethernet/phone modem, configuration, and setup including all configuration services.

PHASE I - TERRACE PARK WTP – COMPUTER HARDWARE/SOFTWARE UPGRADE

SCADA Computer Workstation, DELL, Intel Core i9-9900 3.1 GHz processor, 32GB memory, one (1) 512GB Solid-State hard drive, keyboard, mouse, speakers, 22" Flat Panel Monitor, Windows 10 Professional, Microsoft Office Professional & AVG Antivirus for installation in place of the existing SCADA Computer Workstation. Proposed computer shall be complete including:

- **Rockwell FactoryTalk Industrial Software License Upgrade**, compatible with Windows 10 installed in place of the existing license on the computer, including all configuration services.

PHASE II - TERRACE PARK – WTP PLC & RADIO UPGRADE

Supervisory Control Panel PLC & Radio Upgrade including labor and materials as required to include removal of the existing SLC PLC processor, power supplies, input/output modules and existing MDS UHF and 900MHz Radios.

Proposed upgrade includes installation and wiring of a Rockwell Allen-Bradley CompactLogic Programmable Logic Controller with memory module & input/output modules as required, Ethernet Switch, power supplies and accessories as required in place of the existing PLC to accommodate all existing inputs and outputs of the existing control system including new a MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna system will be abandoned in place. The existing 900MHZ Antenna will remain in place and reused for the new Ethernet Radio.

PHASE III - WELL 4 - PLC & RADIO UPGRADE

Supervisory Control Panel PLC & Radio Upgrade including labor and materials as required to include removal of the existing SLC PLC processor, power supplies, input/output modules and existing MDS UHF Radio.

Proposed upgrade includes installation and wiring of a Rockwell Allen-Bradley MicroLogic 1400 Programmable Logic Controller with memory module & input/output modules as required, Ethernet Switch, power supplies and accessories as required in place of the existing PLC to accommodate all existing inputs and outputs of the existing control system including new a MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna will be replaced with a new 900MHZ Antenna for the new Ethernet Radio.

PHASE IV - WELL 5 - PLC & RADIO UPGRADE

Supervisory Control Panel PLC & Radio Upgrade including labor and materials as required to include removal of the existing SLC PLC processor, power supplies, input/output modules and existing MDS UHF Radio.

Proposed upgrade includes installation and wiring of a Rockwell Allen-Bradley MicroLogic 1400 Programmable Logic Controller with memory module & input/output modules as required, Ethernet Switch, power supplies and accessories as required in place of the existing PLC to accommodate all existing inputs and outputs of the existing control system including new a MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna will be replaced with a new 900MHZ Antenna for the new Ethernet Radio.

PHASE V - ABEL ELEVATED TANK

Supervisory Control Panel PLC & Radio Upgrade including labor and materials as required to include removal of the existing SLC PLC processor, power supplies, input/output modules and existing MDS UHF and 900MHz Radios.

Proposed upgrade includes installation and wiring of a Rockwell Allen-Bradley MicroLogic 1400 Programmable Logic Controller with memory module & input/output modules as required, Ethernet Switch, power supplies and accessories as required in place of the existing PLC to accommodate all existing inputs and outputs of the existing control system including new a MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna system will be abandoned in place. The existing 900MHZ Antenna will remain in place and reused for the new Ethernet Radio.

PHASE VI - LIFT STATION NO. 1

Supervisory Control Panel Radio Upgrade including labor and materials as required to include removal of the existing MDS UHF Radio.

Proposed upgrade includes installation and wiring of a new MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna will be replaced with a new 900MHZ Antenna for the new Ethernet Radio.

PHASE VII - LIFT STATION NO. 2

Supervisory Control Panel Radio Upgrade including labor and materials as required to include removal of the existing MDS UHF Radio.

Proposed upgrade includes installation and wiring of a new MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna will be replaced with a new 900MHZ Antenna for the new Ethernet Radio.

PHASE VIII - CITY HALL – PLC & RADIO UPGRADE

Supervisory Control Panel PLC & Radio Upgrade including labor and materials as required to include removal of the existing SLC PLC processor, power supplies, input/output modules and existing MDS UHF and 900MHz Radios.

Proposed upgrade includes installation and wiring of an Rockwell Allen-Bradley CompactLogic Programmable Logic Controller with memory module & input/output modules as required, Ethernet Switch, power supplies and accessories as required in place of the existing PLC to accommodate all existing inputs and outputs of the existing control system including new a MDS Orbit Wide Band Ethernet Radio.

Please note, existing UHF Antenna system will be abandoned in place. The existing 900MHZ Antenna will remain in place and reused for the new Ethernet Radio.

Your net price for PHASE I through PHASE VIII, FOB factory with freight allowed to jobsite including one (1) year warranty and electronic set of updated drawings for insertion in your existing Operation and Maintenance Manuals is**\$163,305.00 Not taxable with ST3 Form on file.**

OPTIONAL ADDER – NEW REPORTING DATA BASE

to the above price for the addition of new daily/monthly/yearly reports in Excel format.

Your net price adder is.....\$13,200.00

Please note the following:

- Existing surge protection, power supplies, printers, Uninterruptible Power Supplies (UPS), & terminals are in good condition, are not obsolete & replacements are available within 24 hours, therefore, these components will remain and reused.
- Existing SCADA graphics and reports will be reused on Windows 10 operating system.
- Personal Laptop Computer is not included.
- Sales tax not included or required with ST3 Form on file.

If you wish to proceed with an order simply sign on the space(s) provided below and return a copy to this office, upon receipt we will immediately proceed with equipment release and scheduling installation.

Thank you for the opportunity of providing you with this proposal. Should you have any questions or wish to get together to discuss in greater detail please do not hesitate to give Ryan or me a call.

Best personal regards,



Bruce Wirth, President
Automatic Systems Company

PHASE I THROUGH PHASE VIII.....<u>\$163,305.00.</u>	
ACCEPTED BY: _____	DATE: _____

OPTIONAL ADDER – NEW REPORTING DATA BASE	
Please add... <u>\$13,200.00</u> to the above price for the addition of new daily/monthly/yearly reports in Excel format.	
Accepted by: _____	Date: _____

cc: Mr. Ryan Willis, ASC



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: July 15, 2021

Subject: Development Agreement Assignment – 525 Osborne Road NE

City Attorney Thames will present on this item and will have documents to share with the City Council at the meeting. This is a routine item that will facilitate development of the 525 Osborne Road project.

July 14, 2021

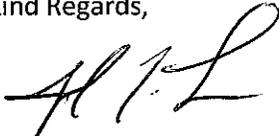
Daniel Buchholtz
City Administrator, Clerk/Treasurer
1301 81st Ave. N. E.,
Spring Lake Park MN 55432

RE: Suite Living of Spring Lake Park, Amendment to Site Developers Agreement

Mr. Buchholtz

Landco Investments of Spring Lake Park has transferred ownership of the property located at 525 Osbourne Rd. to another entity owned, operated, and controlled by exclusively the same principals. The new company is Coventry Properties of Spring Lake Park, LLC. Per paragraph 35 in the Site Developers agreement, Landco Investments of Spring Lake Park requests that the parties execute an amendment to memorialize this assignment. Landco Investments understands this assignment does not relieve it from the liability pursuant to the Site Development Agreement.

Kind Regards,

A handwritten signature in black ink, appearing to read 'JL', is written over the typed name 'Joel Larson'.

Joel Larson
Landco Investments of Spring Lake Park, LLC
Coventry Properties of Spring Lake Park, LLC
1824 Buerkle Rd
White Bear Lake MN 55110



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 07.19.21 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2021 MS4 Permit and SWPPP Update (193805251). Annual Report and Public Meeting due by June 30th. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis due in December. Coordination with CCWD related to TMDL information will happen as needed. *The application has been submitted to MPCA for their review. Annual Public Meeting was held on July 6, 2021. Peter Allen is working with Dan Buchholtz on ordinance updates.*

Risk and Resiliency Assessment (RRA) and Emergency Response Plan (ERP) – Water System (193805314). This is an assessment and evaluation of the water system based on requirements of the Environmental Protection Agency (EPA) and Department of Homeland Security (DHS). The RRA is due June 30, 2021. The due date for the ERP completion and certification is December 30, 2021. *The RRA was completed and certified by the EPA at the end of June. The next step is the completion of the ERP. The target date for completing the ERP is November 15, 2021.*

Garfield Pond Improvements Project (193804750). Final contractor payment for release of \$20,747.78 retainage was approved on June 21, 2021. *A reimbursement request for the remaining 50% of RCWD grant has been submitted.*

Utilities for 525 Osborn Road Project (193805012). This city project was for off-site utilities for 525 Osborne Rd. Construction was completed in 2020. A punch-list inspection was completed on May 12th (contractor has completed turf establishment and irrigation system repair). *Final Contractor payment will be processed once final close-out documents are received from Contractor.*

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). A project kick-off meeting was held with the developer on April 21, 2021. *No update on this project. It looks like new survey stakes have been placed on the site, so construction may be starting soon.*

Stormwater Utility Plan (193804944). The city is considering a stormwater utility charge. *A report has been prepared. The Administrator has prepared a draft ordinance. Next steps are to process ordinance and work with billing department on implementation set-up.*

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. *Construction Contracts have been signed. Preconstruction Conference will be scheduled.*

2021 Street Seal Coat and Crack Repair Project (193805205). The 2021 street maintenance area is the area south of 81st Ave. and west of Monroe St. *Crack repair and seal coat has been completed. Sweeping has been completed. Street pavement markings will occur in late July.*

Sidewalk Project: Possible sidewalk improvements in Triangle Park and at City Hall. *This work will likely be delayed until 2022 and may be combined with the 2022 Street Project.*

2021 Anoka County CSAH 35 (Central Ave.) and CSAH 32 (85th Ave. NE) Projects. City MSAS # 183-101-012. The County has prepared a Joint Powers Agreement to define the city's share of the costs.

2022 Street Improvements Project (19380_). Staff has reviewed the street inventory to identify needs for future street maintenance. *It is recommended that a pavement replacement project be completed in the Garfield-Hayes neighborhood in 2022. See separate letter regarding this matter.*

2021 Storm Pond and Basin Inspections: *Staff has been inspecting storm ponds in the area east of TH65 and north of 81st Avenue in 2021. Repair work on many of the city ponds has been completed. Letters will be sent to owners of private ponds to inform them of required maintenance.*

Cellular Antenna Installations on Water Towers:

- **2021 T-Mobile/Sprint antennae replacement on Arthur Street tower.** This is a new request based on a 12-30-20 email message from Shane Bagley of Begley Wireless Consultants to Dan Buchholtz. Construction Drawings (CDs) prepared by Fullerton Engineering Design (dated 12/15/20 and updated 5/25/21). *Updated 5/25/21 Construction Documents (CDs) need to be reviewed by engineering/public works. Lease negotiations continue as of 5/26/21. Second Review memo was sent to applicant on 6/4/2021. 7/13/21: No change.*
- **T-Mobile Antenna Maintenance on Able Street Tower (2020 Anchor).** This project includes antennae replacement. The contact person for the design is Tom Jemilo at insite inc. An escrow account has been established. Review of the Construction Drawings (CDs) for this project were approved on 9/29/20. The Second Amendment to T-Mobile Lease Agreement was approved in January 2021. Preconstruction Conference was held with Premise Electrical on 2/17/21. The Electrical portion of the work was done as of 4/5/21. *The antenna work has been completed, but the touch-up painting work has not been scheduled (as of 6/3/21). Still no progress on this issue but should be able to be combined with Clearwire work below. 7/13/21: Have sent email to Contractor reminding him that his work is not done.*
- **T-Mobile Utility Upgrade/Generator - Able Street Tower (Network Hardening).** Contact people for the project are Tom Jemilo at insite inc. and Jason Bayer from JDR (contractor). Review of the drawings was completed in 2020. Precon was held on 1/13/21. Construction was substantially complete as of 2/9/21. Natural gas has been installed. Generator has been startup has been completed. *Restoration is an issue (5/12/21): The turf not acceptable, fence is broken. Photos have been sent to the Contractor. 7/13/21: No Change. Site will be inspected this week.*
- **2019-2021 Verizon on Arthur Street tower.** This is a new installation. The contact person is Michael Raia of TechScape. Revised Construction Drawings labeled Revision E were submitted in March 2019 and are considered approvable. Final Lease was approved by city council on October 21, 2019. *Construction may not occur until late 2021.*
- **2021 Clearwire equipment removal from Able Street tower (MS52XC144).** Equipment removal project (from Qualtek Wireless - fall of 2020). City Building Permit Number for this project is 2020-00449. Plans have been reviewed by engineering/public works - all equipment (including ground equipment) shall be removed. Precon was on March 20, 2021 (minutes sent on 4/2/21). Construction started on April 28, 2021. Removal work on tank has been completed. Work on the ground is not complete. *Mark Rolfs visited the site on 6/11/21 – slab is still on-site - no restoration yet. 7/13/21: Tom Slack has completed his paint touch-up work. Clearwire said that they planned to remove concrete pad and finish site restoration. Site will be inspected this week.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

North Metro TV

June 2021 Update

Program Production

In June, a total of 74 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **67:15:00 hours of new programming**.

- 21 programs were produced by the public
- 48.5 programs were produced by NMTV staff
- 4.5 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 44:15:00 hours of production in June. The following events were produced live and recorded for additional playback:

- Blaine High School Graduation
- Coon Rapids High School Graduation
- Boys Lacrosse: 7A Semi-Final: Duluth vs. Blaine
- Boys Lacrosse: 7A Final: Chisago Lakes vs. Blaine
- Softball: 5AAAA Championship: Maple Grove vs. Centennial
- Centennial High School Graduation: 4 PM
- Centennial High School Graduation: 7 PM
- Columbia Heights Jamboree Days Parade
- Blaine Festival Parade



vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit live two high school sporting events. The vMix system requires significantly fewer staff members, than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Softball: 5AAA Semi-Final: Maple Grove vs. Centennial
- Softball: State AAAA Semi-Final: Centennial vs. Rosemount



Most Viewed YouTube Sporting Event

Boys Lacrosse: 7A Final:
Chisago Lakes vs. Blaine
552 Views

Live Workshops

Workshop	Instructor	Organization	Students
0 Live Workshops			0 Students

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
We Love Lucy: The Lucille Ball Story	Full	67	6.75 hrs
The Immortal Ingrid Pitt	Mini	22	1.25 hrs
The Oscars: 90 Years of the Academy Awards	Full	9	1.5 hrs
Tim Curry Horror Picture Show	Mini	15	.75 hrs
Back to the Eighties: The Decade's Biggest...	Full	3	1 hrs
James Bond: 50 Years of 007	Full	N/A	N/A
Eurovision: A Celebration	Mini	2	.25 hrs
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	793	72.5 hrs
Superman: The Man of Steel on the Silver Screen	Full	N/A	N/A
The Fantastic Four on the Silver Screen	Mini	8	.5 hrs
Christmas in Hollywood	Full	N/A	N/A
TV's Greatest Christmas Specials	Full	24	3 hrs
Chicago Christmas Classics	Mini	148	5 hrs
Let's Go Ghostbusters: Filmaton's Haunted Heroes	Mini	42	1.5 hrs
Monster Movies of the 40s and 50s	Full	396	56 hrs
Monster Movies of the 20s and 30s	Full	182	31.75 hrs
The Presidency on Film JQA to JFK	Full	5	1 hrs
Monstervision: The Legend of Joe Bob Briggs	Mini	115	8 hrs
The Cult of Caroline Munro	Mini	1224	46 hrs
The Marilyn Monroe Story	Full	2751	458.5 hrs
Nick at Nite: A TV Viewer's Dream	Mini	60	1.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	4	.5 hrs
Hollywood Goes to War: World War II	Full	24	.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	74	10 hrs
The Quiz Show Scandals and Other Game Shows...	Full	134	25.5 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	3	.5 hrs
The Marx Brothers: Groucho, Harpo, Chico...	Full	501	56.25 hrs
Mary Pickford: The World's First Movie Star	Full	38	4.75 hrs
Hollywood Goes to the Dogs: Lassie, Benji...	Full	6	1.75 hr
29 VOD Workshops		6,650 Total Views	796.5 Hours Viewed



Most Viewed YouTube Workshop

The Marilyn Monroe Story
2,751 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	23,800	38,487	3,620.2	132	532,400
February	21,198	34,307	3,201	103	507,655
March	26,738	46,359	5,147	145	668,404
April	20,378	28,623	1,653	84	462,844
May	26,205	39,801	4,364	141	559,725
June	78,020	98,880	16,114	335	2,187,848
TOTAL:	196,339	286,457	34,099.2	940	4,918,876

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	6,103	20,923	1,324
February	5,860	16,285	1,692
March	5,347	14,476	2,182
April	4,313	9,558	599
May	3,534	8,928	845
June	4,072	10,641	1,360
TOTAL:	29,229	80,811	8,002

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	387	74	136	3	516	\$1,927.20
February	358	77	101	15	1,097	\$688.06
March	587.50	153	76	73	850	\$3,007.08
April	429	134	52	92	860	\$1,550.12
May	302.5	92	83	0	300	\$1,916.48
June	230.5	37	57	0	363	\$582.78
TOTAL:	2,294.5	567	505	183	3,986	\$9,671.72

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some June highlights include:

- Newly Vaccinated at Lino Lakes Site React to State Incentives



- Anoka County Library Ready to Operate as Close to Normal as Possible
- North Metro Businesses Struggle to Hire Enough Workers After Pandemic Shutdown
- One Man Benefit Run Highlights Fight Against Veteran Suicides
- Centennial Fire May Partner with SBM in the Near Future
- Blaine Breaks Ground on New Development Called Blaine35
- Police Say Tell Tale Catalytic Converter Theft Sound Should Help Catch More Crooks
- North Metro Blood Donations Sought
- Northtown Mall Owners File for Bankruptcy Protection Amid Uncertain Bus Station Future
- Anoka County Master Gardener: Summer Maintenance for Plantings
- State Patrol Continues Crack Down on Late Night Freeway Racing
- Blaine Leaders Mull Changes to Pioneer Park
- Firefighters Warn About Potentially Dangerous Fireworks Conditions With Continued Dry Weather
- Anoka County Master Gardener: Protecting Fruit Trees
- Centerville History on Display Inside Renovated City Hall
- Anoka County Employment Services Seek Workers to Fill Jobs
- Anoka County Prosecutors Get Boost in Fight Against Surging Auto Theft Rates

In addition to daily playbacks of North Metro TV News on the cable systems, there are 880 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Blaine Breaks Ground on New Development Called Blaine35
107 Views

Graduations and Parades

It wouldn't be June without graduations and the start of "parade season." Both the Blaine and Centennial High School graduation ceremonies were streamed live on the website, channels, Youtube, Facebook, and were recorded for additional playbacks. Flyers are distributed to students, as part of their graduation packets, letting them know that blu-rays are available for sale on the NMTV website. This year, the Coon Rapids High School Graduation took place at the same venue, just before the Blaine graduation. The facility would only allow one production truck, so we also recorded that graduation. Spring Lake Park High School chooses to record its graduation ceremony internally. June also includes coverage of parades. We were hired to record the Columbia Heights Jamboree Days Parade, and followed with the Blaine Festival parade. All Member City parades are cablecast on both the public and corresponding City channels.



Anoka County Empowers Youth Program

NMTV began working with two young men through the Empowers Program at the Anoka County Job Training Center in June. (Anyone partnered with NMTV, through the job training partnership, is employed and paid by the program, but works under the direct supervision of North Metro TV staff.) Ben and Carter work on Tuesdays and Thursdays helping Studio Manager, Eric Houston, with a variety of jobs. They've already done photo editing, document scanning, video logging and participated in their first video production. The famous Oscar Meyer Wienermobile was at the Spring Lake Park HyVee, so Eric, Ben and Carter decided to produce a story about it. Carter and Ben assisted with microphones and equipment, and then helped edit the video and recorded voice-over narration. Their story was included as part of NMTV News. After being sent a link to the story, Darcy Hokkanen, Program Coordinator for the Anoka County Job Training Center, had this to say. "This is beyond awesome! The opportunity you are



giving these two youth is amazing!.... Words are not enough to thank you for your partnership and the great experience you are giving these two young men.”

Master Gardener Series

What started out as a news story on building your own composter, turned into a series of videos on gardening, with University of Minnesota Extension Service Master Gardener, Tim Baland. The news team has been working with Tim all summer to produce eight more videos offering helpful advice and tips regarding common gardening projects.

Topics include:

- Midget Cantaloupe in Pots
- Potatoes in Containers
- Using Seed Tape
- Apple Tree Planting
- Summer Maintenance
- Composter Update
- Protecting Fruit Trees
- Watering Techniques



The stories are first aired on NMTV News but can also be found playing on City channels and on Youtube.

City Productions

In June, Municipal Producer, Trevor Scholl, completed six productions. The shows include an episode of Mayor's Minutes, coverage of the Spring Lake Park blood drive, and a meeting for the City of Blaine. Programs completed include:

- Families Recognized for Adopt a Drain Program
- Street Sweepings Reused in Blaine
- Spring Lake Park Blood Donations
- Blaine Beach
- Centerville Mayor's Minutes: Summer
- Blaine Supervisor Training Meeting



New and ongoing projects include:

- Summer Mayor's minutes
- Alloy Brewing business profile
- Blaine PD awards
- Anoka County community action promo
- Centerville business profiles
- BPD hearing impaired relations
- Ham Lake farmers market
- Fetes des Lacs
- Night to Unite previews
- Circle Pines virtual tour

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Public Access Programs

Title	Producer	Runtime
Chit Chat: Jamie Bartlett	Sharon Carlson	00:20:37
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	03:58:20
Christ Lutheran Church (6 episodes)	Chance Amundson	05:22:28
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:39:07
21 New Programs		18:20:27 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (6/8/21)	T.J. Tronson	00:37:50
Anoka County Board Meeting (6/22/21)	T.J. Tronson	00:37:23
NMTC Meeting (6/16/21)	T.J. Tronson	00:26:31
NMTV News (3 episodes)	Danika Peterson/Rusty Ray	01:10:20
Summer Changes at Anoka County Library	Danika Peterson/Rusty Ray	00:01:49
HyVee Opens in Spring Lake Park	Danika Peterson/Rusty Ray	00:02:15
Anoka County Master Gardener: Planting a Tree	Danika Peterson/Rusty Ray	00:03:36
Blaine Teen Tackles COVID Research	Danika Peterson/Rusty Ray	00:02:49
Families Recognized for Adopt a Drain Program	Trevor Scholl	00:02:29
Street Sweepings Reused in Blaine	Trevor Scholl	00:02:43
Spring Lake Park Blood Donations	Trevor Scholl	00:03:43
Blaine Beach	Trevor Scholl	00:02:45
Centerville Mayor's Minutes: Summer	Trevor Scholl	00:06:55
Blaine Supervisor Training Meeting	Trevor Scholl	01:30:00
Softball: 5AAA SF: Maple Grove/Centennial	Kenton Kipp/J. Millington	02:19:43
Softball: State AAAA SF: Centennial/Rosemount	Kenton Kipp/J. Millington	01:48:05
Blaine High School Graduation	Kenton Kipp/J. Millington	01:22:08
Coon Rapids High School Graduation	Kenton Kipp/J. Millington	01:29:55
Boys Lacrosse: 7A SF: Duluth/Blaine	Kenton Kipp/J. Millington	02:07:59
Boys Lacrosse: 7A Final: Chisago Lakes/Blaine	Kenton Kipp/J. Millington	01:42:35
Softball: FAAAA Championship: Maple Grove/Centennial	Kenton Kipp/J. Millington	02:19:43
Centennial High School Graduation: 4 PM	Kenton Kipp/J. Millington	00:55:54
Centennial High School Graduation: 7 PM	Kenton Kipp/J. Millington	00:55:07
Columbia Heights Jamboree Days Parade	Kenton Kipp/J. Millington	01:13:27
Blaine Festival Parade	Kenton Kipp/J. Millington	01:13:27
27 New Programs		22:19:11 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (6/7/21)	T.J. Tronson	01:34:05
Blaine Planning Commission Meeting (6/8/21)	T.J. Tronson	00:14:55
Blaine Natural Resources Conservation Board Meeting (6/15/21)	Trevor Scholl	01:06:09
Blaine City Council Meeting (6/21/21)	Trevor Scholl	00:46:19
Centerville Park & Rec Meeting (6/2/21)	Danika Peterson	02:10:16
Centerville Special City Council Meeting (6/3/21)	Danika Peterson/Teresa Bender	01:30:14
Centerville Planning & Zoning Commission Meeting (6/8/21)	Danika Peterson	01:25:57
Centerville City Council Meeting (6/9/21)	Teresa Bender	01:15:59
Centerville EDA Meeting (6/16/21)	Danika Peterson	01:56:52
Centerville City Council Meeting (6/23/21)	Teresa Bender	00:58:15
Circle Pines Park Board Meeting (5/4/21)	Patrick Willson	00:39:59
Circle Pines City Council Meeting (6/8/21)	Patrick Willson	00:13:45
Circle Pines Utility Commission Meeting (6/16/21)	Patrick Willson	00:11:42
Circle Pines City Council Meeting (6/22/21)	Patrick Willson	00:11:03
Ham Lake City Council Meeting (6/7/21)	Patrick Willson	01:41:02
Ham Lake Planning Commission Meeting (6/14/21)	Patrick Wilson	00:26:53
Ham Lake City Council Meeting (6/21/21)	Patrick Willson	00:54:40
Ham Lake Planning Commission Meeting (6/28/21)	Patrick Wilson	01:30:27
Lexington City Council Meeting (6/3/21)	Lexington Staff	00:27:42
Lexington City Council Meeting (6/17/21)	Lexington Staff	00:42:03
Lino Lakes Park Board Meeting (6/2/21)	Anne Serwe	00:43:28
Lino Lakes Planning & Zoning Meeting (6/9/21)	Anne Serwe	02:35:23
Lino Lakes City Council Meeting (6/14/21)	Anne Serwe	00:45:16
Lino Lakes City Council Meeting (6/28/21)	Anne Serwe	01:30:51
Spring Lake Park City Council Meeting (6/7/21)	Isaac Quick	00:17:49
Spring Lake Park City Council Meeting (6/21/21)	Isaac Quick	00:44:12
Spring Lake Park Planning Commission Meeting (6/28/21)	Isaac Quick	00:48:23
26 New Programs		26:44:19 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Video Production



Municipal Producer, Trevor Scholl, completed six productions in June. The shows include an episode of Mayor’s Minutes, coverage of the Spring Lake Park blood drive, re-edits of several news stories, and a meeting for the City of Blaine. Programs were also produced by T.J. Tronson, Danika Peterson, Rusty Ray, Kenton Kipp and Jeremy Millington for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ June Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Spring Lake Park Blood Donations	Trevor Scholl	00:03:43
Centerville Mayor’s Minutes: Summer	Trevor Scholl	00:06:55
Blaine Supervisor Training Meeting	Trevor Scholl	01:30:00
Families Recognized for Adopt a Drain Program	Trevor Scholl	00:02:29
Street Sweepings Reused in Blaine	Trevor Scholl	00:02:43
Blaine Beach	Trevor Scholl	00:02:45
Summer Changes at Anoka County Library	Danika Peterson/Rusty Ray	00:01:49
HyVee Opens in Spring Lake Park	Danika Peterson/Rusty Ray	00:02:15
Anoka County Master Gardener: Planting a Tree	Danika Peterson/Rusty Ray	00:03:36
Blaine Teen Tackles COVID Research	Danika Peterson/Rusty Ray	00:02:49
Blaine Festival Parade	Kenton Kipp/J. Millington	01:13:27
Anoka County Board Meeting (6/8/21)	T.J. Tronson	00:37:50
Anoka County Board Meeting (6/22/21)	T.J. Tronson	00:37:23
NMTC Meeting (6/16/21)	T.J. Tronson	00:26:31

Blaine F
Para

Some projects that Trevor is working on or is scheduled to produce include:

- Summer Mayor’s minutes
- Alloy Brewing business profile
- Blaine PD awards
- Anoka County community action promo

- Centerville business profiles
- BPD hearing impaired relations
- Ham Lake farmers market
- Fetes des Lacs
- Night to Unite previews
- Circle Pines virtual tour



Equipment Consulting/Technical Support

Blaine

- 6.28.21: Ben requested a TV to play video using a USB stick for an upcoming event. We did not have a TV available, but recommended using a Brightsign player.
- 6.30.28: Trouble with city channel Brightsign player. Turned out an HDMI to SDI converter died. Fixed.

Centerville

- 6.3.21: Danika Peterson reported audio trouble during a meeting. Chamber monitors were also having intermittent issues. Set up a time to troubleshoot.
- 6.4.21: Met at City Hall. Fixed audio problem by cycling the power on an AJA converter. For some reason the converter had stopped passing the signal. Showed Danika and Teresa how to do it, should it happen again. Reset the monitor's internal setting to factory default. Now working.
- 6.4.21: Received system diagrams from Z Systems.
- 6.14.21: Camera settings off. Danika re-set macros and it seemed to fix problem. Told her how to manually re-set white balance.

Circle Pines

- No assistance required.

Ham Lake

- No assistance required.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- 6.9.21: Touched base with Wanda regarding PTZ camera. It is still on back order.

All Cities

- No assistance required.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrape playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and

then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in June:

Title	Producer	Runtime
Blaine City Council Meeting (6/7/21)	T.J. Tronson	01:34:05
Blaine Planning Commission Meeting (6/8/21)	T.J. Tronson	00:14:55
Blaine Natural Resources Conservation Board Meeting (6/15/21)	Trevor Scholl	01:06:09
Blaine City Council Meeting (6/21/21)	Trevor Scholl	00:46:19
Centerville Park & Rec Meeting (6/2/21)	Danika Peterson	02:10:16
Centerville Special City Council Meeting (6/3/21)	Danika Peterson/Teresa Bender	01:30:14
Centerville Planning & Zoning Commission Meeting (6/8/21)	Danika Peterson	01:25:57
Centerville City Council Meeting (6/9/21)	Teresa Bender	01:15:59
Centerville EDA Meeting (6/16/21)	Danika Peterson	01:56:52
Centerville City Council Meeting (6/23/21)	Teresa Bender	00:58:15
Circle Pines Park Board Meeting (5/4/21)	Patrick Willson	00:39:59
Circle Pines City Council Meeting (6/8/21)	Patrick Willson	00:13:45
Circle Pines Utility Commission Meeting (6/16/21)	Patrick Willson	00:11:42
Circle Pines City Council Meeting (6/22/21)	Patrick Willson	00:11:03
Ham Lake City Council Meeting (6/7/21)	Patrick Willson	01:41:02
Ham Lake Planning Commission Meeting (6/14/21)	Patrick Wilson	00:26:53
Ham Lake City Council Meeting (6/21/21)	Patrick Willson	00:54:40
Ham Lake Planning Commission Meeting (6/28/21)	Patrick Wilson	01:30:27
Lexington City Council Meeting (6/3/21)	Lexington Staff	00:27:42
Lexington City Council Meeting (6/17/21)	Lexington Staff	00:42:03
Lino Lakes Park Board Meeting (6/2/21)	Anne Serwe	00:43:28
Lino Lakes Planning & Zoning Meeting (6/9/21)	Anne Serwe	02:35:23
Lino Lakes City Council Meeting (6/14/21)	Anne Serwe	00:45:16
Lino Lakes City Council Meeting (6/28/21)	Anne Serwe	01:30:51
Spring Lake Park City Council Meeting (6/7/21)	Isaac Quick	00:17:49
Spring Lake Park City Council Meeting (6/21/21)	Isaac Quick	00:44:12
Spring Lake Park Planning Commission Meeting (6/28/21)	Isaac Quick	00:48:23

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	161	186:42:18
Centerville	68	120:18:31
Circle Pines	144	73:41:22
Ham Lake	64	75:24:55
Lexington	99	64:19:59
Lino Lakes	78	71:03:48
Spring Lake Park	99	67:59:38
Totals:	713 Program Playbacks	639:30:31 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in June:

Blaine

- Transcoded and uploaded 6 videos to Carousel.

Centerville

- Transcoded and uploaded 2 videos to Carousel.
- Followed up with city staff after zoom bombing incident

Circle Pines

- Transcoded and uploaded 1 video to Carousel.

Ham Lake

- Transcoded and uploaded 1 video to Carousel.
- Created 3 new data pages for Carousel.

Lexington

- Transcoded and uploaded 1 video to Carousel.

Lino Lakes

- Transcoded and uploaded 1 video to Carousel.

Spring Lake Park

- Transcoded and uploaded 2 videos to Carousel.
- Created 3 new data pages for Carousel.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in June:

- **Blaine**
 - 4 meetings bookmarked and placed on VOD.
- **Centerville**
 - 6 meetings bookmarked and placed on VOD.
- **Circle Pines**
 - 4 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 4 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meeting placed on VOD.
- **Lino Lakes**
 - 4 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 3 meetings bookmarked and placed on VOD

Administrative

The issues dealt with in June included presenting and finalizing the 2022 NMTC budget, and organizing new expense reports for additional COVID 19 costs.



- **Budget**
 - Completed several versions of draft budget.
 - Outlined options for amending budget to save money.
 - Presented to Operations and Executive Committees.
 - Presented to Commission.
 - Approved by Commission.
 - Sent approved budget to Operations Committee for consideration by City Councils.
- **Franchise Renewal**
 - Comcast has our draft of the franchise.
 - Waiting for a response from Comcast regarding.
- **Miscellaneous**
 - Mediated Blaine subscriber complaint with Comcast.
 - Responded to Emergency Alert Test question from Commissioner Dale Stoesz.
 - Submitted recommended facility usage updates to Legal Counsel for review.
 - Emailed contract and rate sheet to Columbia Heights staff for city parade coverage.

- Began organizing COVID 19 expenses incurred after first COVID grant documentation.
- Read industry articles.



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Jul

09

In This Issue:

- [Special Legislative Session Update](#)

Special Legislative Session Update

During a special session of the Legislature, called by Governor Walz on June 14 and lasting over two weeks, state budget bills and a tax bill passed the House and Senate. The setting of the state budget by June 30th averted a July 1 state government shutdown. The Governor's emergency powers, per an agreement with the Legislature during the special session, expired July 1. There was ongoing discussion about an omnibus capital investment bill, but no bill was considered during the special session.

Upcoming Events

Thu Jul 22, 2021

[MAMA Meeting](#)

Category: MAMA

Thu Aug 19, 2021

[Metro Cities Board of Directors Meeting](#)

Category: Metro Cities Board of Directors

Thu Aug 26, 2021

[MAMA Meeting](#)

Category: MAMA

Thu Sep 16, 2021

[Metro Cities Board of Directors Meeting](#)

Category: Metro Cities Board of Directors

Thu Oct 14, 2021

[Metro Cities Board of Directors Meeting](#)

Category: Metro Cities Board of Directors

[View Full Calendar](#)

Our Tweets

The February budget forecast showing a projected surplus and the newly issued \$2.83 billion in federal fiscal recovery funds, shaped the tenor and content of legislative debates and proposals during the regular and special sessions. The enacted state government omnibus bill appropriates federal fiscal recovery funds in several ways.

After passing the omnibus bills, the House adjourned sine die, while the Senate remained in session and held hearings this week to consider the Senate confirmation of appointments for several state commissioners. MPCA Commissioner Laura Bishop resigned just ahead of a scheduled hearing in the Senate Environment Committee Tuesday. Other committees held informal confirmation hearings. The Senate confirmed some commissioners and adjourned sine die Wednesday without taking up other appointments, including MN Housing Commissioner Jennifer Ho and DNR Commissioner Sarah Strommen.

With the expiration of the Governor’s orders for the peacetime emergency, the Legislature is not required to meet every 30 days to consider renewals of emergency orders, as it did throughout 2020.

Below is information on the content of omnibus of interest to Metro Cities and information on the association’s positions and advocacy. Links to bills and summaries are also included.

Taxes

[Chapter 14](#)

[Taxes Summary \(HF9 / SF26\)](#)

An omnibus tax bill passed the House, and shortly thereafter the Senate, during the wee hours of July 1st. The bill is now signed into law. Below are provisions of interest to Metro Cities.

4d Low Income Rental Classification

The tax law requires a study and report of the 4d rental classification program, both of which are supported by Metro Cities. It also freezes the first tier of 0.75 percent at \$100,000 for the next two years (currently indexed at \$174,000 in 2021). The study will examine the effects of a program expansion on local property tax bases.

Public Safety Facilities Sales Tax Exemption

The bill exempts materials and supplies for the construction, remodeling, expansion or improvement of a fire or police station. The bill includes ‘related facilities’ that applies to access roads, lighting, sidewalks and utilities on or adjacent to facilities that are necessary for safe access. This provision is effective for sales and purchases made after June 30, 2021. Metro Cities supports this provision.

Tweets by @MetroCitiesMN

MetroCities
@MetroCitiesMN

The Senate adjourns until Friday at 10:00 am.

Jul 1, 2021

MetroCities
@MetroCitiesMN

The Senate passes the tax bill 54-11.

Y ABLETT	Y EATON	Y KENT	Y PAPPAS
Y ANDERSON	Y EICHORN	Y KETMEYER	Y SOFT
Y BAKK	Y EXEN	Y KLEIN	Y PRAIT
Y BENSON	Y FATHI	Y KOSAN	Y PUTNAM
Y BIGNAM	Y FRANZEN	Y KUNESH	Y RANCK
Y CARLSON	Y FRENZ	Y LANG	Y REEL
Y CHAMBERLAIN	Y GAZELKA	Y LAZ	Y ROSEN
Y CLARSON	Y HANSEN	Y LEWIS	Y RYKO
Y COLEMAN	Y HANLEY	Y MATHIS	Y SOLUM
Y CHRISTENSEN	Y HOFFMAN	Y MATHIAS	Y TOMASSONI
Y DAMBS	Y HOLETT	Y MCELREY	Y TORRES PARR
Y DORSE	Y HOWE	Y MILLER	Y UTKE
Y DOWNING	Y HUGHSTON	Y MURPHY	Y WELCH
Y DRABINS	Y HANLON	Y NELSON	Y WESTROM
Y DUCKWORTH	Y HANSON	Y NEUMAN	Y WOOD
Y DODSON	Y JOHNSON	Y NEWTON	Y WIKLUND
	Y JOHNSON STERNAT	Y OBERN	

HF 9 Nelson YEA 54
FINAL PASSAGE NAY 11

Jul 1, 2021

[Embed](#)

[View on Twitter](#)

The bill also includes construction sales tax exemptions for these facilities specifically for the cities of Maplewood and Plymouth, both of which apply retroactively.

Fire Protection and Emergency Medical Service Districts

The bill allows two or more political subdivisions to establish a special taxing district to provide fire protection or emergency medical services. A special taxing district Board may levy a tax or alternatively apportion its levy among the subdivisions, using certain factors such as population, number of service calls, etc. Metro Cities supports this provision.

Utility Assessments

The bill provides a one-time \$30 million appropriation to counties to pay for property tax refunds owed by local governments to utility companies due to state over-assessment.

Local Budgeting Processes

The bill requires local governments to provide additional supplemental information regarding the local notices of proposed property taxes including the certified levy for current taxes, proposed levy, summary budget information (described in the bill) on expenditures, levy percent changes, etc. The language is effective for taxes payable in FY 2023. These requirements do not apply to cities under 500 in population. Metro Cities expressed concerns about this provision as it was considered in the regular and special sessions.

State Tax Credit

A new state housing tax credit was established to encourage private financial support for new affordable housing developments. The tax law created a housing tax credit for contributions to a newly established contribution fund under Minnesota Housing, to support affordable housing investments. It is funded at \$10 million per year. This is supported by Metro Cities.

Supplemental Local Government Aid

The bill provides a one-time supplemental aid for cities that will see reductions in their local government aid in 2022. The aid for each city represents the difference in FY2021 and FY2022 aid. Metro Cities supports this provision.

Angel Investor Tax Credit

The Angel Investor tax credit was funded at \$5 million for tax years beginning in 2022. This program encourages private investment in small scale high-tech businesses. This is supported by Metro Cities.

Local Option Sales Taxes

The bill defines “capital project” and authorizes local sales taxes for the cities of Edina, Maple Grove,

and Oakdale. Metro Cities does not take positions on individual city bills but supports efforts to expand local revenue diversification.

Tax Increment Financing

The bill provides for the temporary use of unobligated tax increment financing (TIF) increment to provide improvements, loans, subsidies or other assistance to private development to create jobs, to make an equity or similar investment in a company that meets requirements. This authority expires on December 31, 2022 and all transferred must be spent by December 31, 2025. The TIF authority must create a written spending plan that details the use of the transferred increment. Metro Cities supports this provision.

The bill also expands rules on TIF pooling to allow the expenditure of increment on housing projects outside a district and extends the five year rule to eight years for redevelopment districts certified after December 31, 2017 and before June 30, 2020. The bill also provides a corresponding extension of the six- year rule. Metro Cities supports these provisions.

Historic Tax Credit

The state's historic structure tax credit was extended through 2022. This is supported by Metro Cities.

Contact Patricia Nauman at 651-215-4002 or patricia@metrocitiesmn.org with any questions.

Jobs

[Chapter 10](#)

[Jobs Summary \(HF1 / SF9\)](#)

The omnibus budget and policy jobs bill was signed into law June 30. The [budget funds](#) several economic development, redevelopment, and workforce programs supported by Metro Cities.

Two state programs, the Minnesota Investment Fund (MIF) and Job Creation Fund (JCF), are funded. JCF funding will remain flat at \$8 million. MIF was cut by \$4.7 million, less of a cut than initially proposed in the House bill and will receive \$10 million. Businesses under contract for awards by March 15, 2020 will have additional time to meet hiring, wage, and investment obligations through December 31, 2021. The one-time exception to MIF revolving loan fund uses was renewed, allowing cities broader uses of local MIF dollars, with a 20 percent fee paid for this flexibility.

The redevelopment grant and demolition loan program will continue to be funded through DEED internal transfers in 2022-23 and is included in DEED's 2024-25 base budget at \$2.246 million per year. Base

funding for the redevelopment program was a priority for Metro Cities this session. See the related article in this newsletter for details on the September 2021 funding round.

State assistance for businesses affected by COVID-19 and civil unrest was funded in two programs with \$150 million. \$70 million is for the Main Street COVID-19 Relief Grant Program, with funds split evenly between the metro area and greater Minnesota. \$80 million is for the Main Street Economic Revitalization Loan Program. The Main Street COVID-19 Relief Grant Program is targeted to for-profit businesses and nonprofit organizations affected by the pandemic to support payroll, rent/mortgage payments, utility bills and other expenses occurring since March 13, 2020. Funds cannot be used to refinance debt that existed at the time of the state emergency declaration.

Eligible recipients of the Main Street Economic Revitalization Loan Program include businesses, a nonprofit organization, or a developer. Awards will be made in up to three rounds, with the first applications due August 31, 2021. Future rounds will be open in 2022. Eligible projects must be designed to address the greatest economic development and redevelopment needs that have arisen since March 15, 2020. Eligible projects include but are not limited to the construction of buildings, infrastructure, and related site amenities, landscaping, or street-scaping. Eligible projects do not include the purchase of real estate or business operations or business operating expenses, such as inventory, wages, or working capital. DEED will hold a webinar on this program July 15 at 2:30 pm.

The Job Skills Partnership, a Metro Cities-supported program, will receive \$4.2 million each year. \$70 million for broadband is included. The money will be requested by DEED from the US Treasury Department for an award via the American Rescue Plan Act.

Automatic sprinklers are now required for public housing buildings. An automatic sprinkler system must be installed in those portions of an existing building in which a sprinkler system would be required if the building were constructed on the effective date of the law. The system must comply with standards in the State Fire Code and State Building Code and be fully operational by August 1, 2033. The mandate does not come with any direct funding.

Following the debate this year on sprinklers in wedding barns and other event venues, the new law includes a sprinkler requirement in a place of public accommodation. Sprinklers will be required if, on or after August 1, 2008 the facility was constructed, added to, or altered; and the facility has an occupant load of 300 or more.

Contact Charlie Vander Aarde at 651-215-4001 or charlie@metrocitiesmn.org with any questions.

Housing

[Chapter 8](#)

[Housing Summary \(HF4 / SF16\)](#)

The omnibus budget and policy housing bill was signed into law June 29. The budget includes several funding items supported by Metro Cities. It also notably does not include local preemption language that is opposed by Metro Cities and was also opposed by several city officials through contact with their local legislators.

[The budget](#) includes a \$10 million appropriation increase and \$100 million in housing infrastructure bonds for construction and preservation. The general fund increase includes a \$2.8 million increase for the Challenge Program, \$1 million for a new state match for local housing trust funds, \$1 million for the homeownership assistance fund to address homeownership disparities, \$1.75 million for manufactured home park infrastructure grants, \$3.25 million for the Workforce Homeownership Program, and \$200,000 for a shelter provider task force.

The legislation increases the rehabilitation loan amount for existing owner-occupied housing to a maximum of \$37,500 (up from \$27,000). Replacing manufactured homes is a newly eligible use of loans under this law.

The \$100 million in housing infrastructure bonds come with targeted goals for 1/3 of the funding. \$18.33 million must be applied to fund costs related to single-family housing (acquisition, rehabilitation, adaptive reuse, or new construction) and \$15 million must be applied for acquisition of manufactured home parks, park improvements and infrastructure. Metro Cities supports this funding.

Several local preemption policy provisions in the Senate housing bill and opposed by Metro Cities are not enacted, including language regarding local zoning decisions related to allowing duplexes, triplexes and fourplexes and mixed-use development in areas zoned for single-family housing. The Senate bill also preempted certain planned unit development (PUD) conditions, prohibited aesthetic conditions and tied building standards to the State Building Code. Metro Cities opposed these provisions on the basis that they eliminate fundamental areas of local authority and decision making and impose a statewide approach on local zoning matters.

The law also includes a plan for the state to end the eviction moratorium issued by the Governor in March 2020. The phaseout includes several steps tied to the state's emergency rental assistance program funded by the federal government. 15 days after the governor signs the bill into law, evictions can proceed for "material breach of lease" cases. 45 days after, leases may be non-renewed for tenants who do not qualify for rental assistance and after 75 days, evictions may proceed for tenants who do not qualify for rental assistance. And 105 days after enactment, evictions and lease non-renewals return

to pre-COVID law. Additionally, the law prohibits an eviction for nonpayment of rent until June 1, 2022 if the tenant has a pending application for rental assistance. One permanent policy change is a required 15-day notice period to tenants before an eviction can be filed for non-payment of rent.

Other housing policy provisions not enacted include requiring MN Housing to award points based on how quickly a housing project could be constructed, a MN Housing preference for lower costs per unit, and a repeal of the exception allowing local governments to control rents if approved by voters. Metro Cities opposed these provisions as they impede local authority and decision-making.

Contact Charlie Vander Aarde at 651-215-4001 or charlie@metrocitiesmn.org with any questions.

Public Safety

[Chapter 11](#)

[Public Safety Summary \(HF63 / SF7\)](#)

An omnibus public safety bill passed the House and Senate and was signed into law on June 30. The bill sets budgets for the Department of Public Safety, Department of Corrections, Minnesota courts, civil legal services, Guardian ad Litem Board, Tax Court, Uniform Laws Commission, Board on Judicial Standards, Board of Public Defense and Human Rights Department. Among these areas is a \$12 million appropriation for crisis intervention and de-escalation training for peace officers.

The bill also contains several policy changes including changes to civil asset forfeiture laws, the use of restraints on children appearing in court, jail safety rules, and criminal sexual assault statutes. The bill establishes the crime of child torture. The Office of Missing and Murdered Indigenous Relatives is created along with a task force on Missing and Murdered African Women. The bill also creates the Hometown Heroes program for Minnesota firefighters diagnosed with job-related illnesses or injuries.

The bill includes several policy provisions related to policing. These include:

- Regulation of use of no-knock warrants.
- Requirement that 911 operators refer calls to mental health professionals in certain situations.
- Requirement that police chiefs report all disciplinary actions taken against police officers to the Peace Officers Standards and Training (POST) Board.
- Establishing a crime for assaulting officers.
- Requiring the use “sign and release” warrants in certain situations.
- Establishing penalties for revealing personal information about an officer if it poses a threat to the officer’s safety.

The bill does not include arbitration measures that would allow for the discipline or removal of officers found to have violated local law enforcement agency policies, which is supported by Metro Cities' policy. The bill also does not include several reforms put forward by the People of Color and Indigenous (POCI) Caucus including limits on pretextual traffic stops, changes to the statute of limitations on (police involved) wrongful death lawsuits, requiring officers to carry liability insurance, and prohibiting officers from associating with white supremacist organizations. In a [statement](#) released shortly before the bill passed both bodies, Governor Walz committed to using his executive power to advance police reform where he has the authority to do so. This includes the allocation of \$15 million in American Rescue Plan funds toward community violence prevention grants, efforts to increase transparency and accountability at the POST Board, and policy changes that would allow family members to view video footage of officer-involved deaths.

Contact Mike Lund at michael@metrocitiesmn.org or 651-215-4003 with any questions.

State Government and Elections

[Chapter 12](#)

[State Government Summary \(HF12 / SF2\)](#)

An State Government omnibus bill was passed as amended during the special session and signed into law by the Governor June 30.

The bill includes \$4.25 million for the Secretary of State Office for local election grants. Grants for cities include \$750,000 for election equipment as well as \$1 million for ballot drop boxes. A one-time appropriation of \$3 million is set aside for local government election grants from the existing Help America Vote Act. The availability of Help American Vote Act funds is extended until December 21, 2028. The bill includes new rules for determining polling place locations and new standards for the use of ballot drop boxes. The Senate bill prohibited ranked choice voting in local elections, but this provision was not included. The bill also does not include Senate language to prohibit public officials from spending public funds to promote or defeat ballot questions.

The bill does not include a repeal of the salary cap for local employees and does not include street impact fee or street improvement district authority. These proposals were supported by Metro Cities.

The [A3 Amendment](#) added to the bill as it was considered in the Senate Finance Committee includes direction for the spending of federal COVID-19 funds: \$663.1 million for general fund revenue replacement in FY 22-23, \$550 million in revenue replacement for FY24-25 and \$1.5 billion to be appropriated by the Legislature in 2022 or prior through a special session. A provision for \$250 million

for pandemic bonus pay that will be considered later this year will be paid from these funds. Click [HERE](#) for a spreadsheet on the funding included in the amendment.

Majority Leader Winkler offered an amendment to end the peacetime emergency declaration by the Governor that would allow the Governor to continue authority over COVID-19 vaccination and testing activities. The amendment would also allow the Governor to declare a new peacetime emergency, including an emergency related to COVID-19. The House's adoption of this amendment was ultimately reversed, leaving the language ending the peacetime emergency in the bill. The portion of the amendment allowing for some continuing authority was later amended into the omnibus tax bill.

Contact Michael Lund at 651-215-4003 or michael@metrocitiesmn.org with any questions.

Environment

[Chapter 6](#)

[Environment Summary \(HF5 / SF20\)](#)

The omnibus environment bill passed the Senate and House and was signed into law June 28. The bill includes \$1.2 million for local governments to address Emerald Ash Borer and \$3.5 million in one-time grants. A program that provides grants to local governments to evaluate the climate resilience of their infrastructure is also included.

The bill includes a \$100,000 per year general fund transfer to the Metropolitan Landfill Contingency Account (MLCAT) with a goal of eventually replacing the funds transferred from this account in 2003 and 2007 to solve state budget deficits. The amount transferred from the account totals over \$13.9 million. Sen. Bigham offered [a bill](#) in the 2021 regular session to transfer the full transfer amount back into MLCAT.

Language that banned the use of PFAS in food packaging was subsequently amended to apply only to "intentionally added" PFAS. The bill also includes previously adopted language appropriating funds for an advisory group tasked with developing and implementing strategies to reduce sources of PFAS in the environment that are conveyed to municipal wastewater treatment facilities. The bill does not include a House provision that allowed cities to ban the use of certain pollinator-lethal pesticides. Click [HERE](#) for the budget spreadsheet.

Contact Mike Lund at michael@metrocitiesmn.org or 651-215-4003 with any questions.

Transportation

[Chapter 5](#)

[Transportation Summary \(HF10 / SF10\)](#)

An omnibus transportation bill passed the House and Senate and was signed into law June 24. It funds the Department of Transportation, portions of the Department of Public Safety, and the Metropolitan Council's transit services.

Municipal Street Aid funding (MSA) received a slight increase (\$430M total), and the Corridors of Commerce program is appropriated \$200 million from trunk highway bond proceeds. The House bill included several revenue raisers including the indexing of the fuel tax, with none of this funding included in the final bill. There is one-time funding for cities, including \$5 million for the Active Transportation program, \$10 million for a second daily Amtrak train between St. Paul and Chicago, \$14 million for the Local Bridge Program, \$5.5 million for the Local Road Improvement program; and \$18 million for the Small Cities Assistance program.

During the regular session, bills with various proposals to fund the small cities assistance account were considered. [HF 1620/SF 1991](#), reallocated revenue from the motor vehicle rental tax to the small cities assistance program from the highway user tax distribution fund (HUTDF). Based on last year's tax data this change would deposit \$24 million in the account. [HF 1147](#) appropriated money to the account directly from the general fund. As introduced, the bill would provide \$8 million in one-time transfers to small cities in 2022 and 2023. The final bill appropriates \$18 million in 2022. This is a historically high amount but is one-time funding.

The Metropolitan Council is funded at base levels, plus \$57.5 million for arterial bus rapid transit projects, \$250,000 for a zero-emission transit vehicle transition plan, and \$250,000 for an analysis of transit in a Trunk Highway 55 corridor. The BRT funding will advance the E and F Line projects. The bill also makes Metro Mobility a forecasted line item for future budgets. One Metropolitan Council priority not included was the authority for the issuance of administrative citations for fare evasion. There was also no direct funding for the Council's transit ambassador program.

The bill establishes several task forces. One focuses on transportation project selection, transparency, and legislative input. Another will analyze the effects of the COVID-19 pandemic on public transportation. Finally, a legislative task force is established to examine the issue of Trunk Highway Fund (THF) and Highway User Tax Distribution (HUTD) Fund expenditures on non-highway purposes, a priority for the Senate Chair. The Senate omnibus bill from the regular session includes several general fund replacements for MnDOT spending out of these funds. That replacement is still present in the final

transportation bill, but to a lesser extent. The bill lists several new limitations on spending out of the HUTD Fund and the THF.

The bill passed the House with a vote of 112-21 and the Senate 67-0. Click [HERE](#) for the budget spreadsheet.

Legacy

[Chapter 1](#)

[Legacy Summary \(HF13 / SF21\)](#)

The Legacy bill was signed into law June 24. The package appropriates \$128.4 million in FY2022-23 from the Outdoor Heritage Fund. It appropriates \$256.8 million from the Clean Water Fund, \$110.6 million from the Parks and Trails Fund, and \$149.7 from the Arts and Cultural Heritage Fund. It includes an appropriation of more than \$3 million to the Metropolitan Council for projects that address threats to the drinking water supply and over \$43 million for regional parks and trails.

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Xcel Energy Recognizes Efficiency Partners for Helping Customers Reap \$9 Million in Rebates in 2020

Efficiency Partners help customers save electricity and natural gas; earn rebates

MINNEAPOLIS (July 7, 2021) – Xcel Energy recently recognized 41 Minnesota businesses for their outstanding efforts to help customers save energy and reduce their environmental impact. The Efficiency Partner awards recognized the top contractors, equipment suppliers and engineers that contributed the greatest electricity and natural gas savings to Xcel Energy’s Minnesota conservation programs in 2020. These are the top 41 trade partners out of the 1,475 partners working with Xcel Energy.

The rebates submitted by these 41 companies saved customers more than 70 million kilowatt-hours of electricity and 68,000 dekatherms of natural gas. According to the [Environmental Protection Agency’s Greenhouse Gas Equivalencies Calculator](#), that’s the equivalent of powering roughly 9,650 homes for a year.

Xcel Energy offers incentives, such as rebates and funding for energy efficiency studies and upgrades, to its business and residential customers to encourage them to make energy-efficient choices. Through the help of this group of partners, Xcel Energy distributed nearly \$9 million in energy efficiency rebates for the various projects completed.

The rebates dollars also helped create jobs and fund capital projects. Clean Energy Economy Minnesota reports that out of the roughly 50,000 clean energy jobs in Minnesota, 75 percent of those are in the energy-efficiency field.

“Even during a pandemic these partners worked with companies to help them save energy and money,” said Greg Olson, Xcel Energy trade relations manager. “These projects also reduce environmental impacts and help us reach our aggressive energy conservation goals.”

The 41 companies recognized were:

Aquarius Home Services • Blue Ox Heating and Air • Boelter Premier • Bonfe Plumbing, Heating and Air Services • Brabazon Pump and Compressor • CentrePoint Energy – Home Service Plus • Climate Makers, Inc. • Collins Electrical Construction Co. • Corval Group Inc. • Cozy Insulation LLC • Edward H. Cook & Associates, P.A. • Golden Valley Heating and Air Conditioning • Gunner Insulation • Hero Plumbing, Heating and Cooling • Hoffman Cooling and Heating • Houle Insulation, Inc. • Inflow Co. •

Jayhawk Mechanical, Inc. • John Henry Foster • Metro Heating and Cooling • Midwest Mechanical Solutions • Mulcahy Company • NAC Mechanical & Electrical Services • Nasseff Mechanical Contractors • NHA Heating and Air Conditioning, Inc. • Noble Conservation Solutions • OTF Resources • Premier Lighting, Inc. • Pronto Heating & Air Conditioning • SVL, Inc. • South-Town Refrigeration & Mechanical • SCR, Inc. • Standard Heating & Air Conditioning • SES • Sustainable Energy Savings, Inc. • Total Comfort • Trane • UHL Company, Inc. • Viking Electric • Voss Lighting • Xcel Energy HomeSmart

For more information on Xcel Energy's energy efficiency programs, visit www.xcelenergy.com.

#

About Xcel Energy

Xcel Energy (NASDAQ: XEL) provides the energy that powers millions of homes and businesses across eight Western and Midwestern states. Headquartered in Minneapolis, the company is an industry leader in responsibly reducing carbon emissions and producing and delivering clean energy solutions from a variety of renewable sources at competitive prices. For more information, visit xcelenergy.com or follow us on [Twitter](#) and [Facebook](#).

Takeaways from the June Jobs' Report

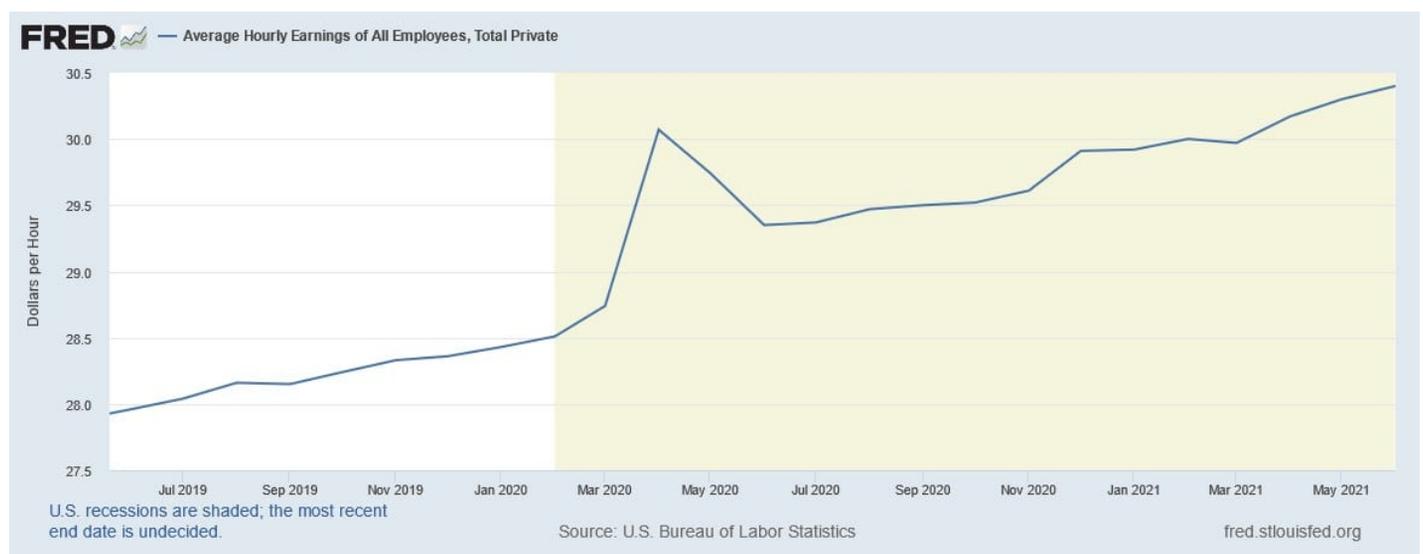


Market Commentary - July 9, 2021

by Shelby McQuay

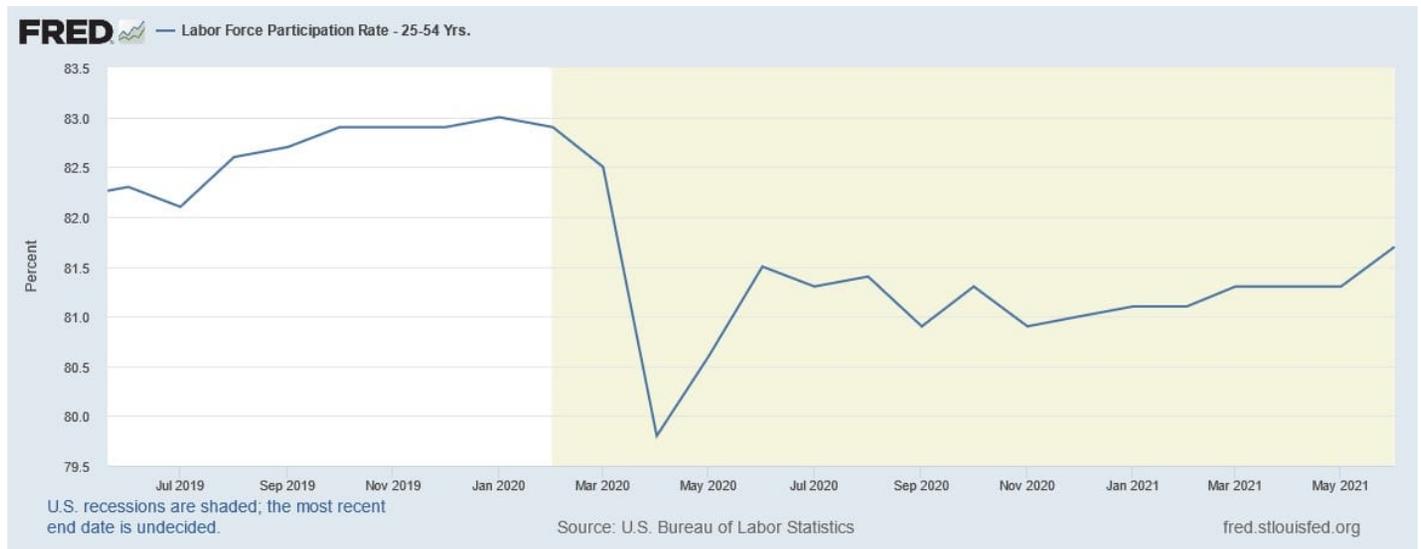
The monthly employment report that was released on Friday, July 2 showed that the U.S. added 850,000 jobs in June. This exceeded expectations, which were anticipated at around 720,000. Good news from the June jobs report is that factors which may have been seen as inhibitors to job growth, such as additional unemployment benefits, fears of the virus, and unavailability of childcare are easing, allowing more employees to return to work. However, the unemployment rate (5.9%) ticked up from the previous month (5.8%), which is higher than the consensus estimate of 5.6%. The unemployment rate prior to the pandemic hovered around 3.5%.

As the new data are teased apart, a few themes are noteworthy. First, average hourly earnings grew just 0.3%. This is lower than the previous month and may ease perceived tension of wage inflation. Growth in hourly earnings for April and May were 0.7% and 0.4%, respectively. The year-over-year increase in wages is 3.5%.



Second, the largest gains this month are in the leisure and hospitality sector, which added 343,000 jobs. By comparison, manufacturing added just 15,000. And though this is a big boost to the economy as re-opening unfolds across the country and consumer's fears subside, the increase in jobs in this sector may result in moderation of growth in average hourly earnings, compared to previous months. The leisure and hospitality wages are among the lowest across all sectors. Finally, the labor force

participation rate among workers aged 25 – 54 years, considered to be the prime working cohort, rose to its highest level since the pandemic began.



In terms of the Federal Reserve’s somewhat nebulous ‘substantial further progress’ threshold for jobs, the report was an indicator that the Fed is looking to a return to something close to a pre-COVID jobs level prior to taking major actions on monetary policy changes.

Federal Open Market Committee Meeting Minutes

Commentary following the June meeting of the Federal Open Market Committee was reported in our last publication. Since that time, the official meeting minutes were released, but not much new information was gleaned. The meeting minutes also didn’t reflect the announcement of the latest jobs report. The takeaway from the minutes seems to only be that the Committee began discussing the fact that they should soon talk about scaling back on asset purchases, though a consensus on the magnitude and timeline was not clearly stated. The bond market had an initial reaction of increases in yields, which quickly retreated to prior levels just before the announcement.

Muni Bond Supply & Trends in Yields

As the potential for a tax increase looms over investors, the demand for municipal bonds remains strong. For seventeen straight weeks, municipal bond funds have posted net positive inflows. The demand is so strong that some municipal bond funds have announced they would close to new investors.^[1] High demand by institutional and retail investors is compounded by the lack of supply as municipal issuers await news on infrastructure spending or other infrastructure spending/programs from the federal government. Topping off the imbalance of supply and demand is the seasonality of the municipal market, generally. By summer, most of the bonds financing construction projects have been sold, limiting the number and amount of new issuance. In addition, the months of June through August have a relatively high dollar amount of maturities and optional redemptions (bond calls) than the rest of the year, leaving investors with plenty of cash to reinvest.

The Bond Buyer reports that total potential estimated volume for the shortened July 5 holiday week is \$4.709 billion, while the 30-day supply is currently at \$11.5 billion^[2].

There's little new to report in terms of municipal bond yield trends. Rates are continuing at historic lows, with little movement as a result of the release of economic data, FOMC meetings, or federal government action or inaction, for that matter. There remains some variation over the last month across the spectrum, as "AAA" yields reported by Bloomberg Valuation at the five-year maturity mark are up 7 basis points compared to a reduction of 1 basis point at 30 years. The increase on the low end of the maturity spectrum and a decrease at the longer end represent a movement toward a flattening of the yield curve.

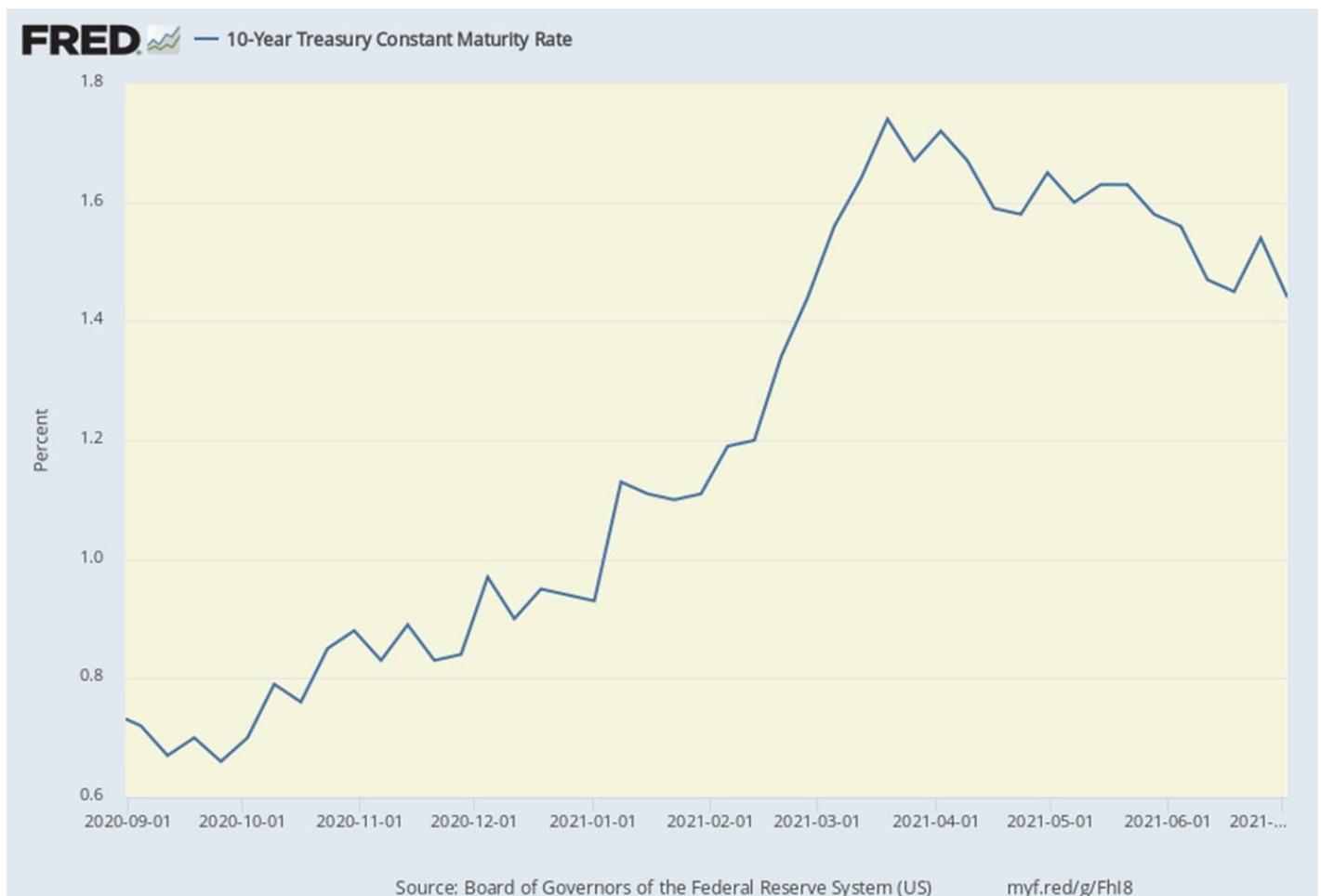
Trends in Municipal Bond Yields June 4, 2021 to July 2, 2021					
AAA Yields*	Jun. 4, 2021	Jun. 18, 2021	July 2, 2021	Change Since 6/4	Change Since 6/18
5 Years	0.40%	0.47%	0.47%	0.07%	0.00%
10 Years	0.93%	0.95%	0.97%	0.04%	0.02%
20 Years	1.31%	1.29%	1.31%	0.00%	0.02%
30 Years	1.50%	1.47%	1.49%	-0.01%	0.02%
Bond Buyer 20 Bond Index**	2.18%	2.09%	2.16%	-0.02%	0.07%

Source:

* Bloomberg Valuation

** The Bond Buyer, average yield on a portfolio of municipal bonds maturing in 20 years, AA/Aa2 average rating

Comparatively the 10-year Treasury is down considerably from the high of 1.74% in March. Following this week's release of economic data and possible concerns surrounding the delta variant, the yield has fallen to as low as 1.25%, then stabilizing around 1.30%. The last time it was this low was in February 2021.



As mentioned, the summer months may present refunding opportunities. Your Ehlers’ advisory team is regularly monitoring your outstanding debt for refunding opportunities, but don’t hesitate to reach out to discuss your refunding questions or anything else you might need to assist you with your financing needs.

[1] <https://www.sec.gov/Archives/edgar/data/909466/000119312521154358/d359286d497.htm>

[2] <https://www.bondbuyer.com/news/muni-yields-grind-lower-on-day-2-ust-rally-as-fomc-minutes-offer-little-new>

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Daniel Buchholtz

From: Malm, Craig B <Craig.Malm@allina.com>
Sent: Friday, July 9, 2021 9:40 AM
To: Daniel Buchholtz; Bob Nelson
Subject: Allina Health Public Affairs COVID-19 Update

Mayor Nelson & Dan:

Below is our most recent Allina Health Public Affairs COVID-19 Update.

On another note Mercy Hospital is beginning our next MN State required Community Health Needs Assessment in partnership with Anoka County Public Health and Environmental Services. We are forming a Community Health Assessment/Planning Team to help guide us in our process and identify priority community health needs. **If you have any interest in participating on this team which will begin meeting in September just let me know.**

Thanks, and hope you had a great 4th of July holiday weekend!

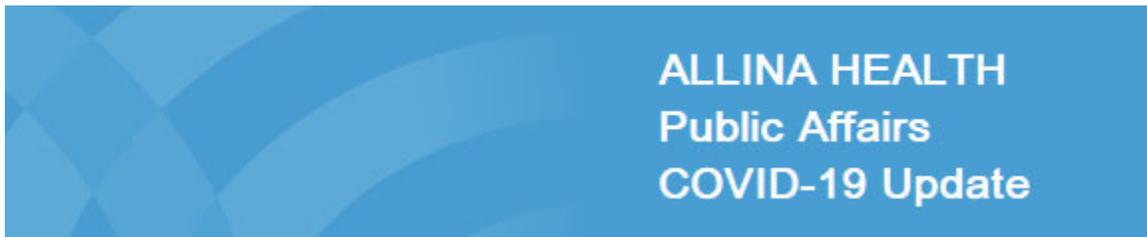
Craig

Craig Malm

Director • Community Engagement • Allina Health, Northwest Metro Region

Phone: 763-236-4343 • Fax: 763-236-4340 craig.malm@allina.com

Mail Route 53165 • 7590 Lyric Lane NE • Fridley, MN 55432



July 6, 2021

Please see below update on how Allina Health is managing the outbreak of COVID-19 and working to ensure access to health care and the safety of our patients. It is based on the latest information and guidance from state and federal agencies, which frequently change. We also highlight our greatest needs which can be helped by federal and state policymakers. Finally, check out the Allina Health [media blog](#) for the latest interviews and stories. We hope you find this update informative.

– *The Allina Health Public Affairs Team*

Minnesota Twins Front Office Staff will join Courage Kenny Rehabilitation Institute and the City of Brooklyn Park for Adaptive Softball – New

Allina Health's Courage Kenny Rehabilitation Institute's Sports & Recreation department is joining the Minnesota Twins Front Office staff and the City of Brooklyn Park Recreation and Parks department to host an adaptive softball event.

We welcome youth and teens with cognitive and physical disabilities to join. All necessary equipment will be provided. All activities can be adapted to fit ambulatory and seated participants. Adaptive sports offer barrier-free opportunities to explore new skills and sports programs. Courage Kenny offers both individual and team sports for people of all skill levels and age groups. Courage Kenny worked in partnership with the City of Brooklyn Park to develop the only dedicated competitive wheelchair softball field in the five-state area. Todd Anderson field is located at Northwoods Park in Brooklyn Park.

Learn more and register for the event by visiting [the City of Brooklyn Park's website](#). The registration deadline is July 9.

Allina Health hosting blood donations drives to stabilize blood supply

Allina Health is partnering with the American Red Cross to host blood donation drives across our health system in order to address the national blood shortage.

The Red Cross is urging all eligible donors – particularly those with type O blood and those giving platelets – to aid in replenishing the supply and keeping our community healthy.

The Red Cross has scheduled donation drives at the following Allina Health locations:

- Allina Health Elk River Clinic -- July 26 – Noon - 6 p.m.
- Mercy Hospital – Coon Rapids – July 27 – 9 a.m. - 3 p.m.
- District One Hospital – Faribault – August 3 – Noon - 6 p.m.
- Allina Health Woodbury Clinic – August 3 - 9 a.m. - 3 p.m.
- St. Francis Regional Medical Center – Shakopee – August 6 - 10 a.m. - 4 p.m.
- Allina Health Champlin Clinic – August 16 - 1 p.m. – 7 p.m.
- Mercy Hospital, Unity Campus – Fridley – August 20 - 8:30 a.m. - 2:30 p.m.

You can search [RedCrossBlood.org](#) by zip code for donation sites nearest you or call 1-800-RED-CROSS (1-800-733-2767) to schedule your appointment. To reduce wait time,

you can make an appointment and complete the RapidPass online health history questionnaire at redcrossblood.org/RapidPass.

Federal Needs and Requests

- Urge Congress to support the health care workforce and health care facilities, including physical improvements and technical upgrades, in legislation addressing infrastructure and public health.
- Urge Congress to support legislation addressing health care provider resiliency and burnout, including the Dr. Lorna Breen Health Care Provider Protection Act (S. 610/H.R. 1667). Many thanks to those who have signed on as cosponsors. – **Urgent**
- Request Congress support H.R. 3589, which provides a one-year delay of repayment of the Medicare Accelerated and Advance Payments. – **New**
- Request the Department of Health and Human Services and Congress to maintain the telehealth flexibilities provided during the Public Health Emergency, including supporting the Connect for Health Act of 2021 (S. 1512), Protecting Access to Post-COVID-19 Telehealth Act of 2021 (H.R. 366), Telehealth Modernization Act (S. 368/H.R. 1332). – **Urgent**
- Request Congress repeal the in-person visit Medicare requirement for mental health services provided via telehealth and support the Tele-mental Health Care Access Act of 2021 (S. 2061). – **Urgent**
- Request Congress protect hospital 340B program eligibility from the pandemic's impact on patient mix and disproportionate share hospital (DSH) percentage and support S. 773/H.R. 3203. – **Urgent**

State Needs and Requests

- Thank you for including the Allina Health legislative priorities in the final budget bills. Priorities include maintaining grant funding for United Family Medical Residency program, the Dignity in Childbirth Act, extending Medical Assistance postpartum coverage from 60 days to one year, and extending health care professionals' ability to complete their background checks or to renew their license and the MN Telehealth Act. – **New**

Resources

-
- [Allina Health Coronavirus Screening](#)
 - [Centers for Disease Control](#)
 - [Minnesota Department of Health](#)
 - [Minnesota Department of Education](#)
 - [Wisconsin Department of Health Services](#)
 - [Wisconsin Department of Public Instruction](#)



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METRO F Line (Central Avenue) Bus Rapid Transit

Kickoff Meeting
July 14, 2021



Today's agenda

- Introductions (name, organization, role + favorite corridor destination)
- F Line project introduction
 - Arterial BRT program overview
 - Corridor concept development to date
 - Cost estimate & funding status
 - Project schedule
- What to expect from the planning process starting later in 2021
- Project coordination
- Next steps

PowerPoint will be distributed for your reference



Arterial BRT improves our region's highest-ridership routes with:



- A faster, more reliable ride that's 20-25% faster than existing local bus



- Frequent, all day, every day access to a network of destinations



- A dignified, improved experience at the station and on board

3



Arterial Bus Rapid Transit

Stations every half mile

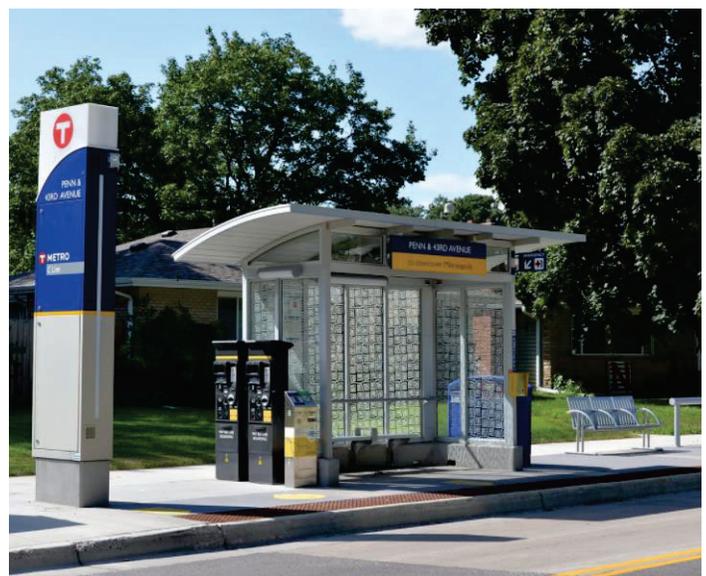
Pre-boarding fare payment for faster stops

Higher-capacity buses & boarding through all doors

High-tech, high-amenity, secure stations

Faster, frequent, all-day service

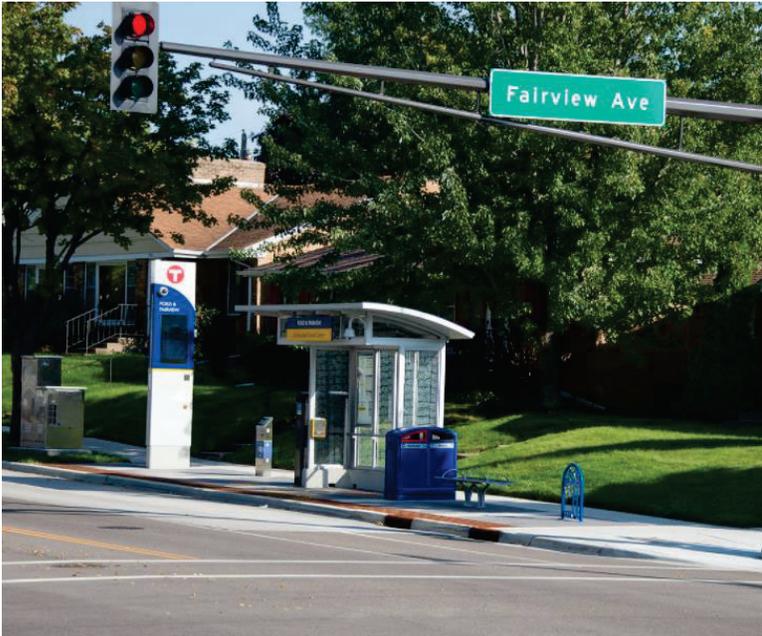
Bus priority signals & lanes



4



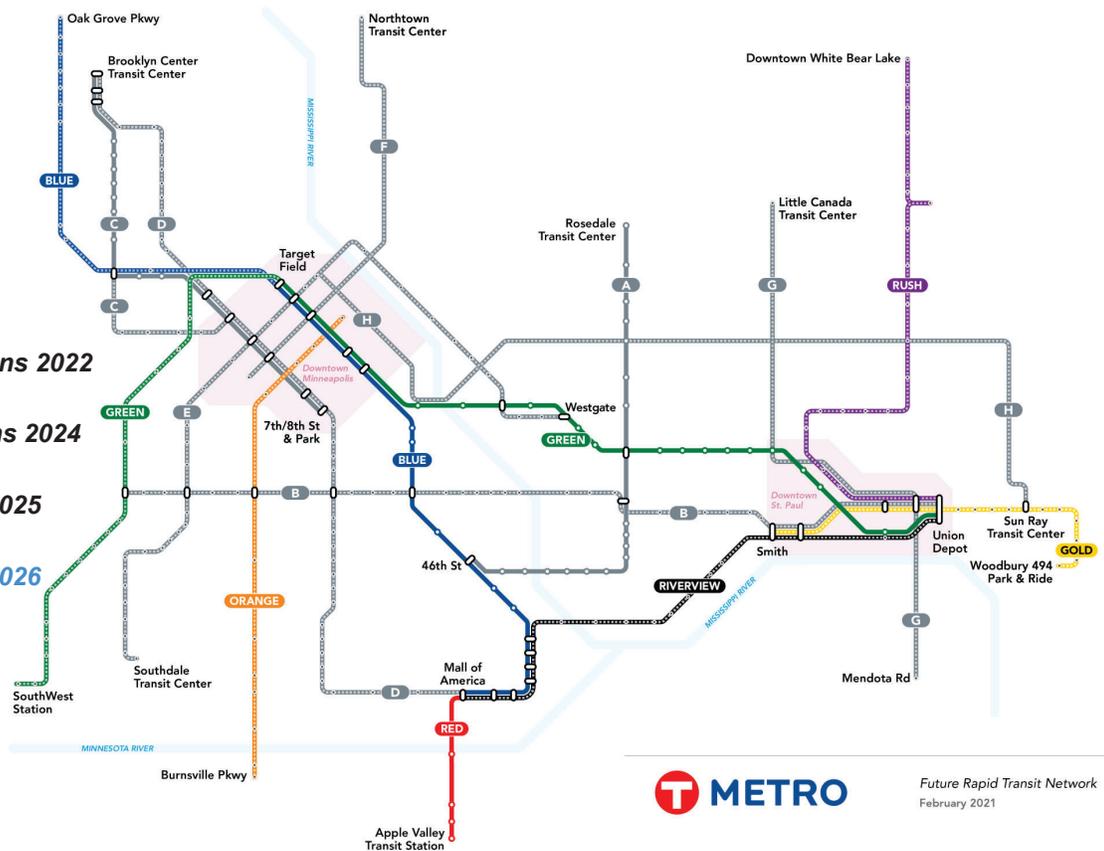
Consistent design & experience, tailored to fit each context



5

Arterial BRT 2021 Status

- A Line (Snelling Avenue): Open 2016
- C Line (Penn Avenue): Open 2019
- D Line (Chicago/Fremont): Construction; *Planned operations 2022*
- B Line (Lake/Marshall/Selby): Engineering; *Planned operations 2024*
- E Line (Hennepin/France): Planning; *Planned operations 2025*
- F Line (Central Avenue): Planning; *Planned operations 2026*
- G Line (Rice/Robert): 2025-2030 implementation
- H Line (Como/Maryland): 2025-2030 implementation

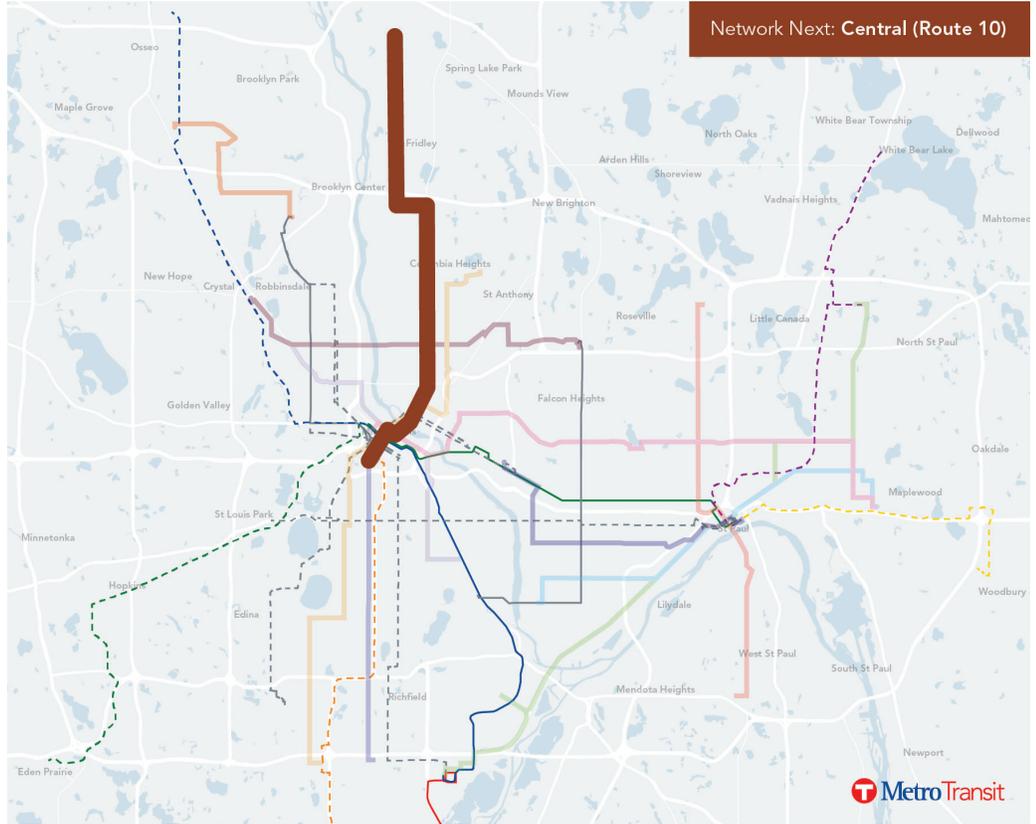


Future Rapid Transit Network
February 2021

6

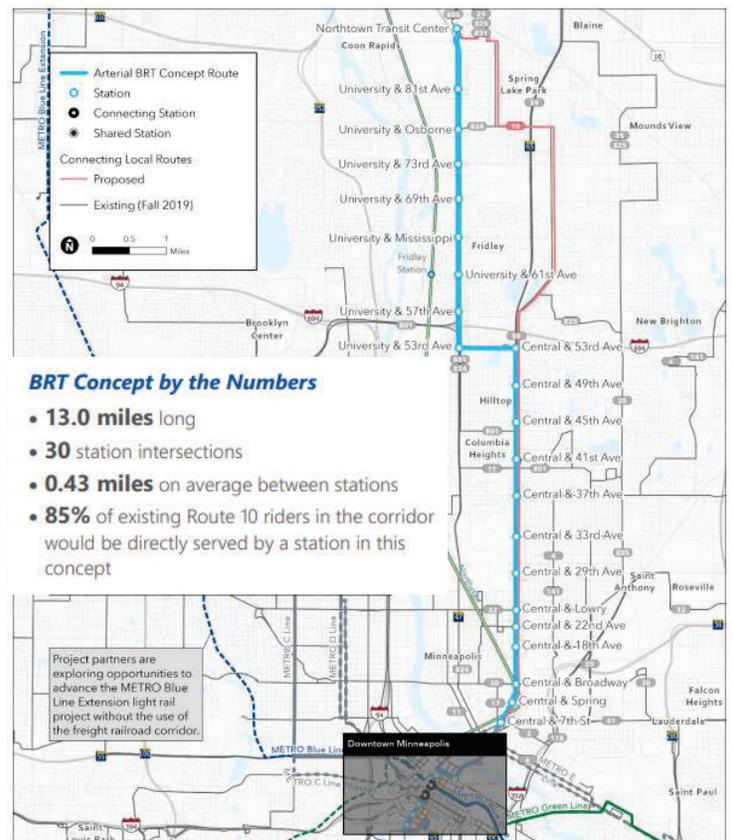
Network Next

- 2040 plan with priorities for implementation
- 2020-2021 planning focused on arterial BRT
- Central Avenue prioritized as F Line from 10 corridors evaluated



Initial concept planning through Network Next

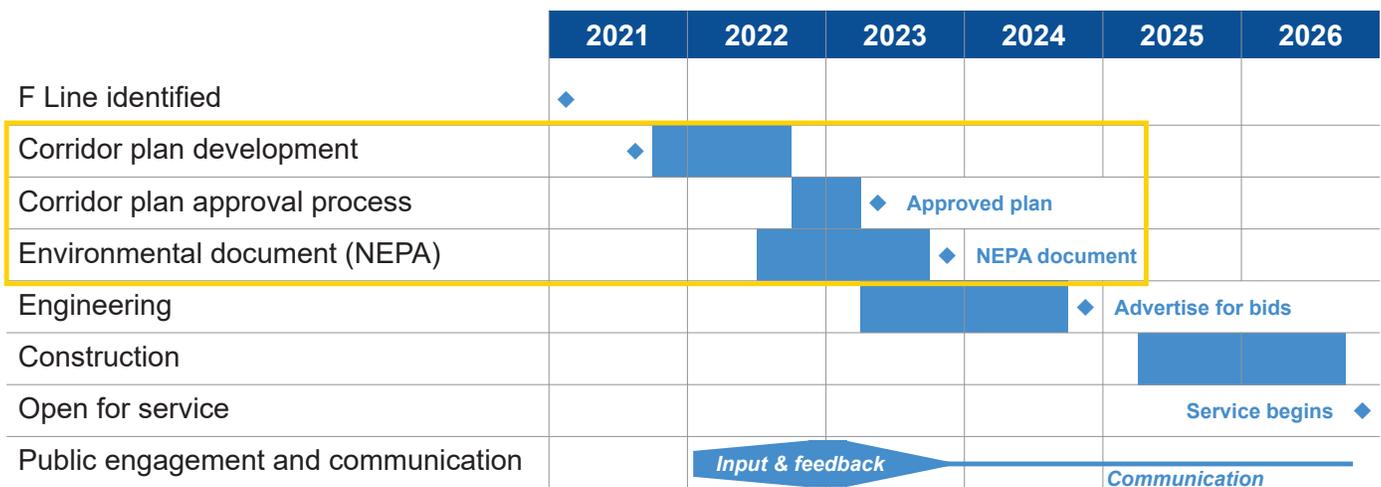
- Corridor concept
 - 30 preliminary station locations
 - Preliminary service plan for F Line and existing routes in the corridor
 - F Line service every 10 minutes replaces Route 10U branch
 - Local service every 30 minutes on Route 10N branch
 - Both operate together south of 53rd Avenue
 - Route 59 replaced by F Line
 - [Central Avenue corridor summary](#)
- Estimated factors for comparison
 - Ridership
 - Operating & capital cost
 - Corridor access, benefits & people served
- Public feedback on corridor
- metrotransit.org/library-archive



Project cost estimate & funding status

- Preliminary \$81 million (2024) cost estimate
 - To be refined into project budget as project advances
 - Includes station construction, buses, technology, project delivery
- Project is partially funded
 - \$25 million in Regional Solicitation funds awarded to the F Line by TAB in April 2021
- Recent 2021 State appropriation for arterial BRT (\$57.5 million total) will help advance the F Line project

Preliminary project schedule



Schedule is pending full funding, and subject to change pending funding opportunities

BRT planning process – what to expect

- Metropolitan Council is the governing policy body
- Two primary staff recommendation groups:
 - Internal Working Group – Metro Transit departmental representatives (service development, street operations, engineering & facilities, community outreach)
 - Technical Advisory Committee – comprised of roadway authority agency representatives along BRT corridor (typically counties, cities, MnDOT)
- Typical meeting frequency: monthly 60-90 minute meetings



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BRT planning process – what to expect

- IWG and TAC discuss and review:
 - Planning recommendations
 - Technical reports and/or scopes of work (e.g. traffic operations studies)
 - Corridor plan drafts and public feedback
 - Public engagement plans and/or key communications messages
- TAC representative roles:
 - Oversee document reviews and compile comments from multiple staff
 - Coordinate formal comment on Corridor Plan deliverables
 - Act as liaison between BRT project and other planned projects within community/along roadway
 - Coordinate contact points with agency advisory or decision-making bodies

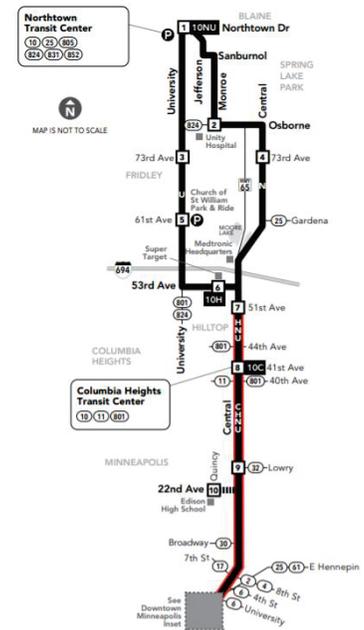


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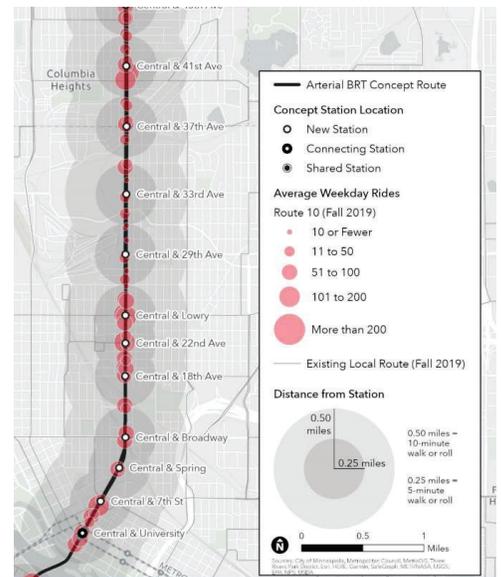
BRT project – early planning steps

- Review planning history
- Review existing transit conditions
- Define project goals and scope
- Identify corridor-wide or segment-wide planning issues or questions
- Identify other planned projects within similar location and timeframe for potential coordination
- Begin development of station location recommendations
- Develop public engagement plan



Key BRT planning objective: defining station locations

- Corridor plan will address key station location questions:
 - What intersections will have BRT stations?
 - In which quadrants of the intersections will platforms be located?
 - How was the location determined?
- Primary considerations
 - Station spacing based on BRT guidelines
 - Transit ridership patterns
 - Walk/roll access
 - Transit network connections
 - Existing/future land use patterns
 - Existing/future roadway characteristics, traffic patterns
 - Geometric constraints (ROW width, driveways, etc.)
 - Interaction with bus priority treatments
 - Public feedback



BRT corridor plan development

- Draft corridor plan
 - Initial recommendations for station and platform locations based on IWG and TAC process
 - BRT basics, other context around corridor-specific planning questions
 - Intensive outreach activities, public comment period
- Recommended corridor plan
 - Incorporate feedback heard from draft corridor plan
 - Action by Metropolitan Council to release for public review and comment
 - Additional public comment period
- Final corridor plan
 - Minor changes from recommended corridor plan
 - Presented to Metropolitan Council for adoption
 - Finalizes station locations to advance detailed engineering phase



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F Line anticipated NEPA process

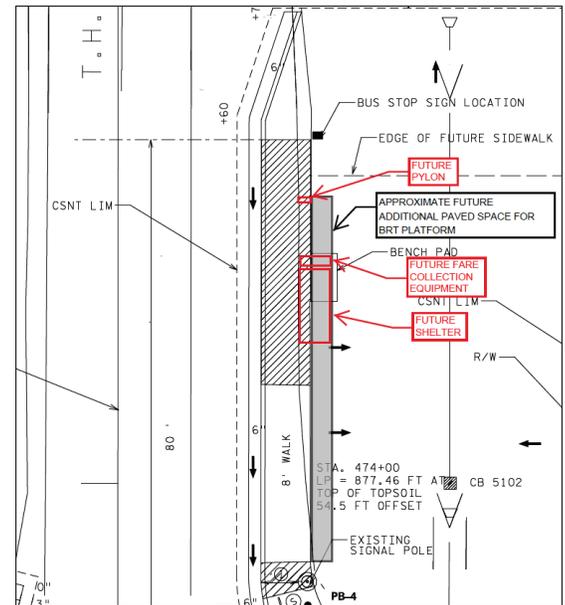
- Federal Transit Administration (FTA) is lead agency
- FTA determines document type based on Class of Action request
- Previous BRT projects have prepared Documented Categorical Exclusion; Metro Transit expects F Line to follow similar path
- Categorical exclusion describes project and associated environmental effects based on platform quadrant level of detail
- Section 106 and Section 4(f) processes typically concurrent with development of NEPA document
- Section 106 process: identify listed and eligible historic resources in vicinity of stations, evaluate potential effects on historic resources, seek concurrence from SHPO
- Section 4(f) process: identify potential effects on parkland property, coordinate with officials with jurisdiction based on potential effects

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F Line early coordination

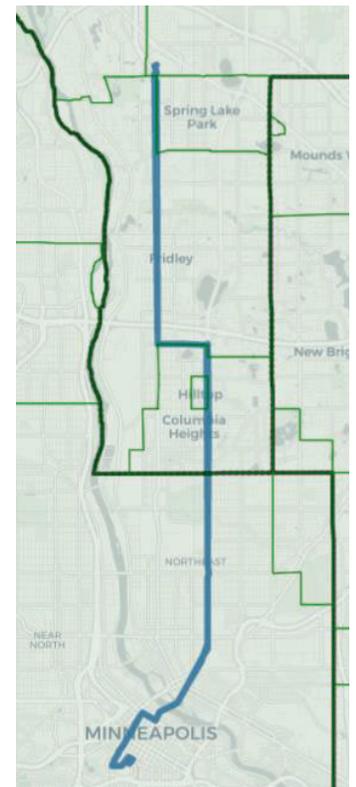
- MnDOT TH 47 and TH 65 Planning and Environmental Linkages (PEL) Study
 - Environmental process coordination
 - Review of draft Purpose & Need and Evaluation Criteria
 - Consideration of transit user needs
 - Consistency with F Line project
 - List of individual projects along corridor
- TH 47 and 81st Avenue ADA project
 - Consideration of potential future BRT facilities



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F Line local & state project coordination (Applicable projects identified in PEL study)

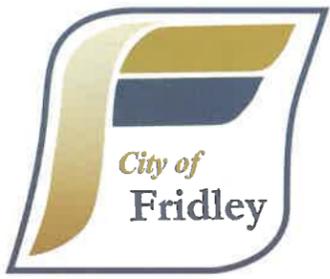
- Hwy 47: Safety improvements including modifying pedestrian crossing distances, tightening corner radii and lane reductions at various intersections from Hennepin/Anoka County line to U.S. 610 (2025)
- Hwy 65: Safety improvements including modifying pedestrian crossing distances, tightening corner radii and lane reductions at various intersections from Hennepin/Anoka County line to U.S. 610 (2025)
- Resurface bridge over railroad in Minneapolis at 8th St NE (2027)
- Resurface road from Washington Ave to 53rd NE (2028)
- Resurface bridge over BNSF railroad at Broadway NE (2030)
- County Highway 6 (Mississippi Street) State Aid Project – Implementation of recommended alternatives from the Anoka County Highway 6 (Mississippi Street) Corridor Study (2022 and 2025)
- Hennepin Ave/1st Ave – Construct bike facility between Main Street and 8th Street (2023)
- Lowry Ave – Reconstruct roadway between Washington Ave and Johnson Ave, crossing Hwy 65 (2023)



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Next steps

- Requests: Please provide by August 15
 - Identify TAC participants (typically 1 planning + 1 public works/transportation)
 - Identify projects for potential coordination
- TAC initiation late 2021
- Continued coordination with PEL study process
- Development of project website, public materials



Fridley

COMMUNITY CONNECTION

Parks and Recreation
Brochure Enclosed

JULY/AUGUST 2021
NO. 231

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

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email: info@FridleyMN.gov

Mayor – Scott Lund
Councilmember at Large – David Ostwald
Councilmember 1st Ward – Tom Tillberry
Councilmember 2nd Ward – Steve Eggert
Councilmember 3rd Ward – Ann Bolkcom
City Manager – Wally Wysopal

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Stay Connected!

- Like Us on Facebook: search City of Fridley.
- Follow Us on Twitter: @CityofFridley
- Watch City Programming: Search Fridley Municipal TV
- Sign up for email notifications on FridleyMN.gov

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City Administrator
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188

GET RENT HELP MN TODAY

Visit renthelpmn.org or call **211**

RentHelpMN

What is RentHelpMN?

This program was created to help Minnesotans who have fallen behind on their rent or fear that could happen. If you find yourself in this position, RentHelpMN can assist you. Find out if you qualify and get ready to apply.

What does RentHelpMN offer?

Eligible Minnesota renters can receive help with rent and utility bills dated on or after March 13, 2020. If you

qualify, you could receive up to 15 months total in assistance.

Who can I call with questions?

Trained operators are available to answer questions about your eligibility, bills, documents or to make a reasonable accommodation. Call 211 today.

Learn more at RentHelpMN.org.

Anoka County Mediation Services - Housing Help

Landlord-Tenant Mediation

Whether you have issues surrounding eviction, lease termination, move-out plans, security deposits, unpaid rental and/or maintenance, Anoka County Mediation Services can help. They will provide a neutral space for negotiations to take place, where parties reach their own self-determined agreement.

Their low-cost mediation services are confidential, voluntary, and flexible – and help both parties avoid the cost and time commitment of going to court. Learn more at MediationService.org or call 763-422-8878.

Anoka County Housing Clinic

The Anoka County Housing Clinic was created through a partnership between the Tenth Judicial District, Central Minnesota Legal Services (CMLS), Volunteer Lawyers Network (VLN), Judicare of Anoka County, and Mediation and Restorative Services (MARS).

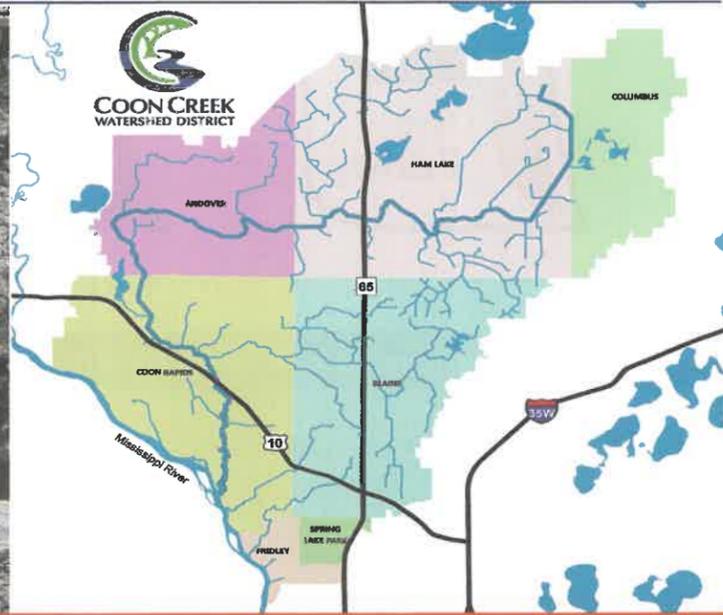
Clinics are held every Monday and Wednesday morning during eviction calendars. The clinics provide free mediation and legal services to those who qualify. If you have any questions, please contact Dana Amundson at dana@mediationservice.org.

Extended – Well Locating and Sealing

Private wells can be a potential pathway for contaminants into groundwater if not properly managed or sealed. These wells are often located in basement offset rooms or under basement floors and may not be readily visible without close inspection. Property owners are responsible for sealing unused wells. The presence of an unsealed well can delay the sale of your home. The City received a grant from the Minnesota Department of Health to provide homeowners grants of up to 60 percent of total cost to seal unused wells on their property. Use the City's Well Screening tool by visiting FridleyMN.gov/Groundwater or calling 763-572-3554 to determine if your property has a higher likelihood of a well. If it does, receive a free well screening visit to



determine the presence of a well. If a well is found, you can receive guidance and apply for cost-share funding for well sealing from the City's Public Works Department. Grant funding is limited and expires April 30, 2022. Call 763-572-3554 or email Beth.Kondrick@FridleyMN.gov with questions.



Get to Know Your Watershed: Coon Creek Watershed District

This year, we are interviewing the different organizations that manage water and natural resources in Fridley. In this issue, we are interviewing Justine Dauphinais, Water Quality Coordinator, and Britta Dornfeld, Outreach Specialist, at the Coon Creek Watershed District regarding the work that they are doing in the Coon Creek Watershed.

Can you tell us about the Coon Creek Watershed District?

The Coon Creek Watershed District (CCWD) is a special purpose unit of government responsible for managing water resources within a 107-square mile area of Anoka County, including the northern part of Fridley. We work with residents and partners to prevent flooding and to protect and improve water quality and habitat. Our work focuses on supporting sustainable development, inspecting and maintaining the public drainage system, installing water quality improvement projects, and doing education and outreach to help people reduce water pollution. We have a staff of 12 with expertise in these areas and are happy to assist with any questions or concerns regarding local water resources.

What are some projects that you have done in Fridley?

We have done several outreach and water quality projects. We have participated in the Fridley Environmental Fun Fair every year since it began. In 2018, we created a fun poop-emoji scavenger hunt to teach attendees about E. coli sources in the environment! In 2019, we started a CCWD-wide citizen winter salt monitoring program and have some very dedicated volunteers from Fridley. Their data

helps us target chloride hot spots to reduce pollution. This year, we co-created a contest with the City of Fridley and three other cities – the Community Adopt-a-Drain Challenge. City residents compete to see which city can get the most storm drains adopted and cleaned from March to October!

In addition to our ongoing outreach, monitoring, and inspection activities, we have partnered with the Anoka Conservation District and City of Fridley to complete several water quality improvement projects. We studied the Springbrook Creek and Oak Glen Creek drainage areas to identify and diagnose specific flooding and water quality issues and determine workable solutions. As a result of these assessments, we constructed several projects, including several stream bank stabilizations, a new stormwater pond, and two innovative filters designed to remove nutrients and bacteria from stormwater runoff. We also provided cost-share grant funding towards two City of Fridley projects that went above and beyond requirements in protecting water quality: 1) the installation of an in-pipe stormwater treatment device as part of a road reconstruction project, and 2) construction of stormwater swales with native plantings as part of updates to Craig Park in 2021-22.

Why should Fridley residents care about our water resources?

As a resident of a city bordered by the great Mississippi River and peppered with wetlands, lakes, and streams, water surrounds and sustains each of us, our biological communities, and our economy. How we use the land directly impacts the health of our local water resources. This is especially important in a city

like Fridley that was largely developed in the 1960s, before environmental protections were a major consideration in land use and development. With older infrastructure, stormwater is typically piped directly into local waters. Unlike sanitary sewers, the water entering storm sewers does not pass through a treatment plant, so it is important to prevent pollution at its source, keeping pollutants from entering our wetlands, streams, and the Mississippi River. Fridley also has the unique distinction of being home to the intake pipes supplying drinking water to all of Minneapolis, St. Paul, and many surrounding suburbs!

What is one of your favorite tips to help protect water quality?

After a winter storm, always shovel first and only apply de-icing salt if it is above 15 degrees F. Use salt sparingly and sweep up any extra to be re-used. This will not only help protect our local waters, but also your wallet!



Activity/Park Packs Available for Check-Out!

Springbrook Nature Center Activity Backpack

Check out an Activity Backpack at no charge by calling Springbrook at 763-572-3588.

There are three themes available:

- Pond Exploration
- Wonderful Wildlife
- Art Adventures

Each backpack includes supplies and activities that can be done on Springbrook's trails with the entire family. Try them all!



Anoka County Library Park Pack – Available at the Northtown Location

A collaboration of Anoka County Parks Department and Anoka County Library to encourage outdoor recreation, nature appreciation, conservation and creativity. Library card holders can check out a park pack to experience local parks! Here is what's included:

- Anoka County Parks parking pass
- Leaf rubbing plates
- Crayons
- Two-way bug viewer
- Nature journals of Minnesota birds, trees, flowers, etc.
- Binoculars
- And more!

Development Update

Fridley Station Village

Minneapolis-based Sherman Associates received final plat approval in April 2019 to finalize the Fridley Station Village project, located at 6050 Main Street NE. This project will allow for the construction of a 275-unit mixed income, transit-oriented, multi-family residential development. The development includes a 95-unit market-rate building, a 107-unit age-restricted (55+) market-rate building, a 73-unit affordable building, and a private outdoor dog park.

Altair - Fridley Station Village

Altair is a luxury market-rate building developed by Minneapolis-based Sherman Associates, located at 6060 Main Street NE in Fridley. The building opened in January 2021, and is accepting applications for



immediate move-ins. Apartment homes can be held for up to 90 days from the date you apply. Altair features 95 residences including studio, one-bedroom, two-bedroom, and three-bedroom homes available for lease. Those interested in reserving an apartment home or scheduling a tour can visit their website.

Learn more at LiveAtAltair.com or contact the leasing office at 763-343-8607.



Aura - Fridley Station Village

Aura is a luxury 55+ active community developed by Minneapolis-based Sherman Associates, located at 6000 Main Street NE in Fridley. The building opened in May 2021, and is accepting applications for immediate move-ins. Apartment homes can be held for up to 90 days from the date you apply. Aura features 107 residences including studios, one-bedroom, one-bedroom + den, and two-bedroom homes available for lease. Those interested in reserving an apartment home or scheduling a tour can visit their website.

Learn more at LiveAtAura.com or contact the leasing office at 844.420.1259.



Ursa - Fridley Station Village

The 73-unit affordable project, named Ursa, is in the construction phase. This building is expected to be completed early 2022.

All properties are pet friendly and will offer on-site management and 24/7 emergency maintenance services.

D & B Plating

Jordan Marshall with Corval Constructors, Inc., who is representing V&T Properties LLC, the property owner of 7989 Main Street (a.k.a. D & B Plating), requested a special use permit to increase the allowable lot coverage requirement from 40% to 49%. This increase in lot coverage will allow for the construction of a building addition, which will connect the two buildings that exist on the site.

When this property and the surrounding properties were developed in the 1980s, the owner and developer (at the time) wanted the area to function as a campus that would share an access easement off 79th Avenue and parking in some cases. Over the years, this has created some issues with maintenance of the easement area, because each parcel is now owned by different parties. The subject property will continue to have a row of parking along the eastern property line and does have an access easement with the properties to the east, which allows direct access to 79th Avenue in addition to access to Main Street.



City Code allows industrial properties to increase the amount of lot coverage (roofed structures) on a lot from 40% to 50% with a special use permit, provided all other code requirements can be met. The addition will be on the south side of the main building and will connect the two buildings on-site.

According to D&B Plating representatives, they have outgrown their existing building and need additional space to continue to grow their business and serve their clients. They would prefer to grow their business in Fridley instead of moving to another location.

Medtronic Solar Installation - Rice Creek Campus

Dan Rogers on behalf of Nokomis Energy and Medtronic, Inc. requested a special use permit to allow a Photovoltaic Carport Canopy 1.0-megawatt Solar Energy System, which will cover a portion of the parking lot and walkway on the Medtronic Rice Creek Campus. The project will take place on the East Rice Creek Campus, which is addressed as 6951 Central Avenue.



Medtronic recently committed to achieving zero net carbon emissions by 2030, including obtaining more than 50% of their energy from renewable sources by 2025. This project represents one of several large, clean energy projects Medtronic is investing in to support their sustainability goals. Medtronic employees will be able to subscribe to the energy produced by the system as part of a Community Solar Garden program, similar to what the City subscribed to in early 2020.

The M-2, Heavy Industrial, zoning code allows solar energy devices that are part of the principal structure as an accessory use, which means it is allowed without special consideration. If the solar device is located on the roof of a building, it is part of the principal structure and simply requires a building permit to ensure the roof is structurally sound to hold the solar device. Many Fridley homeowners and businesses have this type of solar. The code does require that a special use permit be issued if the solar device is not part of the principal structure. This is the City's first request to allow solar that is not part of the principal structure.

The petitioner is proposing to construct a solar carport and covered walkway that will consist of approximately 3,300 solar panels that will cover approximately 240 parking stalls and the walkway to the building entrance. The foundation of the canopies will be poured piers that are embedded in the ground, and the solar modules will be attached to the top. The solar canopies will tilt west and south and have a minimum clearance of 13 ft. 6 in., which is the minimum required based on the City's Fire Division's review. The solar panels will have an anti-glare coating, which is an important factor considering the residential users to the south.



The representatives from Medtronic started meeting with City staff a few months ago to make sure their proposal would comply with City requirements. Generally, ground-mounted solar does not need to comply with lot coverage standards if the soil under the equipment is maintained in vegetation and not compacted. In this case, the solar canopy is being located over existing hard surface parking areas, so there will not be an additional storm water impact. A stipulation will still be placed on the special use permit to make sure the project meets any requirements set forth by the City's Engineering Division and the Rice Creek Watershed District.

In 2018, the City Council adopted an Energy Action Plan. The vision of the plan is "to continue leading by example and engaging residents, businesses, and institutions to save money and reduce greenhouse gas emissions for the benefit of everyone in the community." Industries are a heavy energy user, so the proposed use would meet what the City is hoping to achieve through the adoption of the Energy Action Plan.

Staff has not heard from any neighboring property owners. The petitioner anticipates that when this special use permit is approved, construction would start as early as September of this year. Council is to consider this proposal in early June.

For more information on any of these projects, please call 763-572-3592.

Pet Reminders

If your pet is not on your property, it must be on a leash (Fridley City Code 101.06.2). If you want to let your dog enjoy some time running around, you can go to Locke County Dog Park. It is a one-and-a-half acre, fenced, off-leash dog park located at Locke County Park (840 71st Ave NE, Fridley, MN 55432). This dog park provides a nicely shaded, wood chipped, enclosed areas for dogs of all sizes.

Clean up after your pets. It is unlawful to allow your pet to relieve itself on another person's property (Fridley City Code 101.06.11). You are also required to clean up after your pet in parks and other public places (Fridley City Code 101.06.12).

Dogs six months of age and older must be registered and licensed with the City (Fridley City Code 101.07). Licenses are valid for the life of the dog. In order to get a license, your dog must have proof of current rabies vaccination. The City-issued dog tag must be worn by the dog at all times.



You cannot have more than three dogs or cats, or any combination of dogs or cats that are at least six months of age without obtaining a multiple pet location license (Fridley City Code 101.16.1).

If we find a lost dog, it will be brought to North Metro Animal Care and Control (formerly Dover Kennels). You can contact them at 763-434-7332.

Did you know? There are two Fridley Liquor locations!



Fridley Market
264 57th Avenue NE, Fridley, MN 55432
(University Avenue & I-694)
Phone: 763-571-1994
Monday through Saturday: 10 a.m. - 10 p.m.
Sunday: 11 a.m. - 6 p.m.



Fridley Liquor: Moore Lake
6289 Highway 65, Fridley, MN 55432
Phone: 763-571-8365
Monday through Wednesday: Noon - 8 p.m.,
Thursday through Saturday: Noon - 10 p.m.
Sunday: CLOSED

Currently, we have two off-sale liquor locations, 6289 Highway 65 and 264 57th Avenue NE.

History

The Fridley municipal liquor operations began in 1949 in the building that currently houses the American Legion at 7361 Central Avenue NE. According to former liquor operations manager, Bob McGuire, we operated on-sale and off-sale businesses at this site.

Throughout the years, there have been multiple locations for Fridley Liquor, including East River Road, Highway 65 and University Avenue. In 1960, the City was operating four different liquor stores.

In 1971, the City stopped all on-sale liquor operations and scaled back to two off-sale facilities. Learn more about Fridley Liquor's history at FridleyLiquor.com.



BUY ONLINE

Pickup curbside
or in-store

START SHOPPING AT

FridleyLiquor.com/Shop

Available only at the 57th Ave.
location (next to Cub Foods)

Attention Utility Customers!

Did you know? You can have your City of Fridley utility bill paid automatically with our free Direct Payment program. Save money by eliminating stamps and processing fees, save time and avoid late fees.

1. Simply complete the form below.
2. Attach a voided check or savings withdrawal slip.
3. Return it to us with your current City of Fridley utility payment or mail to anytime.

Once you are enrolled, your utility bill will state *** Bank Draft***. It is that simple!

Bills are automatically paid from your checking or savings account on the due date. Our Direct Payment program is a free service, and you can withdraw anytime by contacting us at least 10 days prior to your due date.



Utility Auto Payments

Mail completed forms to:
City of Fridley, Attn: Utility Billing
7071 University Ave NE, Fridley MN 55432

Questions? Call us! 763-572-3529

Name: _____

Address: _____

Utility Account #: _____ Daytime Phone#: _____

Financial Institution: _____ Checking Savings

By signing below I am authorizing the City of Fridley Utility Department to automatically withdraw my utility payment from my checking / savings account.

Signature _____ Date _____

Attach voided check or savings withdrawal slip here.

Home Improvement Loans & Grants

The Fridley Housing and Redevelopment Authority (HRA) provides a variety of housing rehabilitation programs to help Fridley residents maintain and improve their homes. The following is a summary of the programs available.

Home Improvement Loan Program:

This program is intended to address the home improvement financing needs of eligible homeowners residing in the City of Fridley. The interest on this loan has been reduced to 2%. Owners of 1-4 unit residential properties may borrow up to \$50,000 for most permanent interior and exterior improvements.

Multi-Family Loan Program:

The intent of the program is to provide more incentive for Fridley's multifamily property owners to make substantial exterior and interior improvements to their rental units. Properties with 12 or fewer units, owned by the same entity for two or more years, are eligible for a 2% loan, up to \$50,000. Improvements can include correcting code violations, roofing, solar, siding, painting, windows, driveways, parking, signage, security systems, ADA accessibility, fire prevention, HVAC, insulation, plumbing, electrical and flooring.

Mobile Home Loan Program:

The intent of this program is to make low-interest home improvement loans available to Fridley residents for basic mobile home improvements. Owner-occupied mobile homes are eligible for up to a \$10,000 loan, with a 2% interest rate, for most permanent interior and exterior improvements.

Senior Deferred Loan Program Update:

Note: All funds have been used, please check back in 2022 for program availability.

The intent of the Senior Deferred Loan Program is to provide an incentive for Fridley seniors to make home improvements that will allow them to remain in their homes and/or update the homes for a future sale. The program provides a 0% loan, up to \$25,000, that is due when the borrower sells, transfers ownership or no longer occupies the property.

Down Payment Assistance Loan Program:

The program is intended to provide incentive for first-time home buyers, earning 110% or less of the area

median income (AMI), to move to Fridley. Eligible properties include 1-4 unit residential properties. The program provides a 0% loan, up to \$5,000, that is due when the borrower sells, transfers ownership or no longer occupies the property. Funds may only be used for down-payment and/or closing costs. The borrower(s) CANNOT receive any portion of these funds as cash.

Fridley Foundations Residential Major Project Grant Program:

This program is intended to provide financial incentives for homeowners to do major remodeling projects of at least \$35,000. Eligible properties include one and two unit residential properties, at least 20 years old, homesteaded by the owner.

Qualifying Projects include the following:

- Building an addition
- Building a sun room
- Finishing previously unfinished space
- Constructing a covered front porch
- Converting a garage into livable space
- Major kitchen, bathroom or basement remodel
- Adding a bathroom
- Reconfiguring living space

Exterior Upgrade Projects including the following:

- Altering the roofline on the front of the house
- Constructing columns at the front door
- Building a covered front porch
- Enhancing the front of the house with brick, stone, or shakes
- Upgrading the front door and/or garage door if it faces the street
- Landscaping (landscape design assistance required)
- Other elements as approved by the HRA

Projects including two or more exterior upgrades are eligible for a grant of up to 10% of the project cost, not to exceed \$5,000. Projects that do not include eligible exterior upgrades are limited to a grant of up to 5% of the project cost, not to exceed \$2,500.

New! Residential Paint Rebate Program:

This program is intended to assist in eliminating blight by preserving and improving the appearance of neighborhoods by reimbursing the cost of materials and supplies for exterior painting, for households

earning less than 110% of the area median income. One to four unit, owner-occupied, residential properties are eligible. The maximum grant amount is not to exceed \$500 for a single-family residence, with up to \$350 for each additional unit.

New! Front Door Grant Program:

This program is intended to incentivize homeowners to increase the "curb appeal" of their home (and the City) by making improvements on the street side of their home. Eligible properties include 1 and 2 unit residential properties, with an assessed market value of less than \$400,000, located in Fridley and homesteaded by the owner. The maximum grant amount is \$5,000 and must include improvements from the "Beautification Projects" list.

Basic Projects including the following:

- Roof
- Siding
- Painting
- Soffit
- Facia
- Trim
- Windows
- Chimney repair; tuck-pointing, repointing
- Deck – front/side yard, visible from front
- Porch – front/side yard, visible from front
- Retaining wall – repair or replace

Beautification Projects including the following:

- Front door, storm door and/or garage door
- Sidelight windows by front door
- Columns at front door
- Covered front porch
- Brick, stone or shakes
- Permanent landscaping
- Driveway and Sidewalk repair and replacement
- Window boxes and shutters
- Screening of utility boxes, garbage/recycling cans
- Fence

If you are interested in learning more about these programs or would like to complete an application, visit [FridleyMN.gov/HomeLoans](https://www.fridleymn.gov/HomeLoans). Questions? Call 763-572-3593.

Reminder: Additional Water Rebates Available

Last year, 70 Fridley residents and businesses took advantage of the water rebate program to receive 75 percent off the cost of water-efficient appliances and irrigation system components. Over 74 water-saving devices were installed, resulting in annual savings of over 400,000 gallons per year. Rebates are available on a first-come, first-served basis and are expected to run out in 2021. Learn more at [FridleyMN.gov/WaterGrant](https://www.fridleymn.gov/WaterGrant) or by calling 763-572-3554.





2021 Resident Survey Overview & Methodology

Survey Overview & Methodology

In 2021, the City of Fridley conducted a survey of 400 Fridley residents. The survey was designed to assess the quality of life in Fridley, and measure resident satisfaction with current City services and City staff. It also included questions to help give direction to City staff around City services. This work was contracted through The Morris Leatherman Company.

The last time the City conducted a survey of Fridley residents was in 2013. You can view the 2021 Resident Survey results in more detail including the questions and reports as well as look at previous surveys of Fridley residents, on the City's website at FridleyMN.gov/ResidentSurvey.



Methodology

The Morris Leatherman Company randomly selected 400 households to answer the survey by phone from February 25 to March 30, 2021. Survey responses were gathered by professional interviewers, and the average interview time was 30 minutes.

All households in the City had an equal chance of being selected, and the adult respondent in each household was also chosen randomly. Morris Leatherman randomly selected from households that had only landlines, only cellphones, as well as households with both landlines and cellphones. The households that were randomly sampled for the survey were demographically representative of the community across various demographics such as age, renting versus owning a home, household income, gender, race, and City ward.

The Morris Leatherman Company did not ask for names of residents who were being interviewed and does not share with the City the phone numbers that were contacted for the Resident Survey.

Demographics

Fridley remains a demographically balanced first-ring suburban community. Twenty-four percent of Fridley residents surveyed report moving to the City during the past five years, while 35% have been here for over three decades. Eighty-two percent of residents surveyed have no plans to leave during the next ten years, with 46% sure to spend the "rest of their lives" in the City.

Twenty-five percent of Fridley households surveyed are completely composed of seniors, while 31% of the households contain school-aged children or preschoolers.

Of Fridley residents surveyed, 59% self-report they are White, 11% are Hispanic-Latino, 10% are African

American, six percent are mixed or bi-racial, 6% are also Asian or Pacific Islander, and 2% are Native American.

You can learn more about the demographics of survey participants in the 2021 Fridley Results Presentation and 2021 Executive Summary. The City of Fridley will also share additional demographic information about the community from the 2020 Census with the public later in 2021 when the results are made public.

Resident Survey Results

Fridley residents are overall satisfied with the community and give comparatively high ranks on most aspects of City operations and services.

Quality of Life

- When it comes to quality of life in the City of Fridley, 97% of Fridley residents surveyed rated their quality of life as either "excellent" or "good," which is a 9% increase in seven years.
- The most serious issues facing Fridley according to those who were surveyed are high taxes, at 17%; rising crime rates, at 17%; street maintenance, at 8%; property maintenance, at 7%; and aging infrastructure, at 6%.

Community Identity and Relationship Building

- Of Fridley residents surveyed, 88% percent rated the strength of community identity in Fridley as "excellent" or "good."
- When it comes to creating a welcoming community, 95% of Fridley residents surveyed think the City of Fridley is doing "excellent" or "good" in making all residents feel welcome and that they belong. Eighty-seven percent of residents surveyed rated the City either "excellent" or "good" in openness and acceptance of the community toward people of diverse backgrounds.
- Sixty-seven percent of Fridley residents surveyed, have "daily" or "few times a week" contact with their neighbors, 28% report "once a week" or "few times a month" contact.

Vibrant Neighborhoods & Places

- Of Fridley residents surveyed, 91% rated the general appearance of their neighborhood as either "excellent" or "good." When it comes to the general appearance of business and commercial areas in the City 85% rated them as either "excellent" or "good."
- Residents surveyed were asked if there are any types of development or redevelopment they would like to see in the City of Fridley. Sixty-one percent say there is nothing they would like to see, while nine percent are "unsure." Retail opportunities was suggested by 6% of residents surveyed.

Organizational Excellence

- Of Fridley residents surveyed, 92%, a seven percent increase since 2013, think "things in Fridley are generally headed in the right direction."
- Fridley residents who interacted with City staff rated their interactions with City staff positively, either "excellent" or "good," in the following areas: courtesy of staff at 93%; responsiveness of staff at 88%; and knowledge of staff at 86%; and follow-up by staff at 77%.
- When it comes to City services, the top four positively-rated services are Recycling, at 96%; Fire Services, at 95%; Police Services, at 94%; and Park maintenance, at 91%.

Public Safety

- Fridley Public Safety services and personnel score remarkably high positive ratings in comparison with neighborhood communities.
- Of Fridley residents sampled, 98% feel safe in the City of Fridley. 92%, up 7% from 2013, feel safe walking alone at night in their immediate neighborhood, and 93% feel safe using both City parks and trails.
- The most serious public safety concerns are distracted driving, traffic speeding, and stop sign violations.
- Those surveyed were asked to rate the accuracy of Public Safety personnel in regard to their relationship with the community. These areas rated: are respectful to residents of all backgrounds, at 94%; fair to residents of all backgrounds at 92%; and trustworthy to residents of all backgrounds at 88%.

Communications & Engagement

- The three main communication sources where residents are getting City information are the City's newsletter, the "Community Connection"; family and friends; and direct mail. The City's newsletter, the "Community Connection," is a highly valued source of information with 98% rating the content favorably.
- Of Fridley residents sampled, 89% believe they have adequate opportunities to provide input and feedback about City issues.

Financial Stability

- One most serious issues facing Fridley according to those who were surveyed are high taxes, at 17%.
- Of Fridley residents surveyed, 43%, think their property taxes are "high" in comparison with neighboring suburban communities, while 47% see them as "about average." Eighty-one percent of the residents view City services as either an "excellent" or a "good" value for the property taxes paid.

2021 Resident Survey, continued

Next Steps

The results from the 2021 Fridley Residents Survey were presented to City Council, Department Directors and City leaders. City staff are continuing to educate and inform additional City staff of the results of the resident survey.

City staff are also available to present these results to neighborhood and community groups, as well as community partners. Please reach out to Alyssa Kruzel, Community Engagement Specialist at Alyssa.Kruzel@FridleyMN.gov or 763-572-3579, if you are interested.



Stay Engaged & Get Involved

You can help make Fridley a Friendly, Responsive, and Driven community!

- Tell others about the Resident Survey results!
 - City staff are also available to present these results to neighborhood and community groups, as well as community partners.
- Give feedback, ask questions, and share your ideas. Reach out to Alyssa Kruzel, Community Engagement Specialist at 763-572-3579 or Alyssa.Kruzel@FridleyMN.gov.
- Stay informed by signing up for Fridley For You emails, the official email newsletter for the City. Visit our Fridley For You News & Updates page and enter your email. If you are already subscribed to the Fridley For You e-newsletter, you do not need to sign up again.
- Volunteer!

Questions

If you are interested in volunteering or have a question about the Resident Survey, do not hesitate to reach out! Reach out to Alyssa Kruzel, Community Engagement Specialist at 763-572-3579 or Alyssa.Kruzel@FridleyMN.gov.



Community Adopt-a-Drain Challenge Update

Fridley is currently competing against Columbia Heights, Andover, and Blaine in the Community Adopt-A-Drain challenge. In the challenge, residents of the four communities compete in a series of monthly challenges to win prizes and support the Adopt-A-Drain program

Fridley resident, Sara Jones and her children won the monthly challenge in April for most reported cleanings in the City! When asked why they adopted their drains, Sara explained “We often go on walks to the Mississippi or Locke Lake so we can see where everything from our drains would go if we did not get rid of it. Adopting our storm drains is an easy way to keep out pollution!” Remaining competitions in the challenge are:

- July - Most Adopted Drains in Fridley
- August - Group Recognition
- September - Most Pounds of Debris Removed in Fridley
- October - Randomly Selected new Fridley Adopter

Fridley is currently in third place overall in the Challenge. Help us advance and potentially win prizes by adopting a drain or reporting a cleaning today at Adopt-a-Drain.org!

Cool Off Your Energy Bill

Looking to save on your cooling costs this year? Check out the Xcel Energy’s AC Rewards or Saver’s Switch programs. Both programs provide you with a rebate on your electric bill for allowing Xcel Energy to remotely adjust your smart thermostat (AC Rewards) or air conditioning (Saver’s Switch) for a few minutes on summer’s hottest days. Participants in the AC Rewards program receive a \$75 enrollment bill credit and \$25 for every year that they are enrolled;

participants in the Saver’s Switch program receive 15% off their June through September electric energy charges.

Additional rebates are available to purchase a smart thermostat which allows you to remotely adjust your thermostat. If you have ever forgotten to turn your AC down before going on vacation, a smart thermostat is for you! Find out all the details at MN.my.xcelenergy.com/s/residential.



Register Your Party for Night to Unite!

Save the date! Tuesday, August 3 from 6-9 p.m.

Night to Unite will take place on Tuesday, August 3! Registration for Night to Unite 2021 parties will be open until Friday, July 23 at 4:30 p.m. You can register online at FridleyMN.gov/NightToUnite or in-person at the Public Safety front desk. Registration is required if you would like a visit from Fridley Public Safety.

For questions, email Crime Prevention Specialist, Courtney Miller, at Courtney.Miller@FridleyMN.gov.



Become a Police Explorer!

High School Students interested in law enforcement? Join the Explorers and train side-by-side with Fridley officers and participate in state competitions in:

- Hostage Rescue Negotiations
- Bomb Scene Search
- Burglary Response
- Search and Arrest
- Domestic Crisis
- And more!

Interested? Please Contact Officer Shawn Murphy, 763-238-7805 or Shawn.Murphy@FridleyMN.gov.



Springbrook Nature Center Foundation Board of Directors Elects New Officers

The Springbrook Nature Center Foundation (SNCF) is a non-profit, tax-exempt organization, governed by a Board of Directors, dedicated to enhancing the Springbrook Nature Center (SNC). Board members are volunteers and receive no remuneration for their time serving on the Board. Board members are selected by the current Board to serve one-year renewable terms.

Position	Nomination
Chair	Renee Wrich
Vice Chair	Ross Meisner
Secretary	Amy Collura
Treasurer	Richard Walch
Assistant Treasurer	Hatice Bilgic-Lim

Fridley Community Calendar

July

- 3 Housing & Redevelopment Authority Meeting
- 5 City Offices Closed in Observance of July 4 Holiday
- 12 City Council Meeting
- 13 Environmental Quality & Energy Commission Meeting
- 21 Planning Commission Meeting
- 26 City Council Meeting

August

- 2 Parks & Recreation Commission Meeting
- 5 Housing & Redevelopment Authority Meeting
- 9 City Council Meeting
- 10 Environmental Quality & Energy Commission Meeting
- 18 Planning Commission Meeting
- 23 City Council Meeting

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Fridley Civic Campus, 7071 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.



Fridley Public Safety – Helping Residents Big & Small

Late this spring, Fridley Fire was called to help out a group of ducklings on University Avenue. They were rescued and released in a safe spot.

Volunteering in Fridley!

Volunteering in Fridley provides the opportunity for community members and groups to make a difference and take pride in Fridley! Becoming a volunteer is a great way to share your knowledge, skills, and expertise with our community, while also learning new skills and building relationships with your neighbors and fellow community members.

There are a variety of volunteer opportunities throughout the community, with the City, and in your neighborhood. We invite you to start your volunteering journey around the Fridley community!

Volunteer to support the Fridley Parks System Plan—Finding Your Fun in Fridley!

Community members passionate about Fridley parks are encouraged to become Fridley Park Champions and help advocate for the future of our parks. You should have a strong interest in the Fridley Parks Plan and are willing to share your voice in the community and volunteer your time to create awareness of the plan. If you are interested in becoming a Fridley Parks Champion, please contact Alyssa Kruzel, Community Engagement Specialist, at Alyssa.Kruzel@FridleyMN.gov or 763-572-3579.

Volunteer in your neighborhood!

- Adopt-A-Park
- Adopt-A-Drain
- Adopt-A-Fire Hydrant
- Neighborhood Watch & Block Captains

Volunteer with the City of Fridley!

- Parks & Recreation Programs & Events
- Springbrook Nature Center
- Public Safety Crime Prevention Programs & Events
- Election Judges

Fridley launches a new Fridley community Volunteer Opportunity List & Map!

There are many additional volunteer opportunities in the Fridley and Anoka County communities. Fridley staff have created a running list of community organizations in Fridley and Anoka County that have volunteer opportunities. You can use the Fridley Volunteer Opportunities List and Map to explore volunteer opportunities in the Fridley and Anoka County communities. You can view the map online at FridleyMN.gov/Volunteer. If you would like your community organization's volunteer opportunities considered for this list, visit the volunteer webpage on the city's website to submit your opportunities.

Thank you to the many volunteers already out there putting in the time and effort to enhance their neighborhoods and the City. Your commitment is appreciated by everyone in our community!

To learn more about how to start your volunteering journey, visit FridleyMN.gov/Volunteer.

community concert SERIES

SPRINGBROOK NATURE CENTER @ 7PM
100 85TH AVENUE NE, FRIDLEY
SNC Concerts made possible through a generous gift by the Springbrook Nature Center Foundation.

BLUE GROOVE BLUEGRASS Bluegrass	JULY 20
XIBABA BRAZILIAN JAZZ Brazilian Jazz	AUG 17

CIVIC CAMPUS @ 7PM
7071 UNIVERSITY AVE NE, FRIDLEY
(EAST SIDE OF CIVIC CAMPUS)

INNOCENT REGGAE BAND Reggae	JULY 13
BETTY RYDELL SHOW Country	JULY 27
ROSEVILLE BIG BAND Big Band/Swing	AUG 10
TBD	AUG 24

COMMONS PARK @ 11AM
6249 7TH STREET NE, FRIDLEY

THE JOLLY POPS Children's	JULY 20
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CHALK THE WALK @ 10:30AM
Come out early on July 20 to spread positivity and get artsy! Each artist will be provided with the tools to spread joy, optimism and inspiration using sidewalk chalk.
See full 'Chalk the Walk Contest' details in the Parks and Recreation Brochure.

Covid-19 safety precautions will be in place based on current guidelines.

Fridley is getting musical this summer with a full line-up of live performances. Musical acts range from big band to blue grass to Brazilian, and it is music that the whole family can enjoy. So, grab a blanket or chair and join us for a season of song!

Concerts may be cancelled due to inclement weather. Check our Facebook page (City of Fridley) or call the weather hotline 763-572-3578 for updates.