



CITY COUNCIL REGULAR AGENDA
MONDAY, SEPTEMBER 19, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Claims List - August 2022 General Disbursements - \$413,997.82
 - [B.](#) Business Licenses
 - [C.](#) Contractor's License
 - [D.](#) Sign Permits
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks Report
- 8. NEW BUSINESS**
 - [A.](#) Zoning Compliance Agreement - 911 Osborne Road NE
 - [B.](#) Authorize Conditional Job Offer for Utility Billing Clerk
 - [C.](#) Approve Water Quality Cost Share Grant Agreement between City of Spring Lake Park and Coon Creek Watershed District
 - [D.](#) Approve Proposal from Prairie Restorations for Native Landscape at Triange Park Storm Water Pond
 - [E.](#) Retaining Wall Repair at 8466 Highway 65 NE
- 9. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator Report
- 10. OTHER**
 - A. Motion to Close Meeting Pursuant to M.S. 13D.05, subd 3(a) to Conduct the City Administrator's Performance Evaluation
- 11. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2022

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Claim Res. #22-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
72419	SPRING LAKE PARK LEASED HOUSING ASSOC	PMNT OF TIF NOTE FOR DIST 6-1 95% OF INC	\$	122,282.89
72420	AMAZON CAPITAL SERVICES	STAKE CHASRS/RANGE EQUIP/ CLEANING SUP	\$	186.94
72421	AMERICAN MESSAGING	PW PAGER	\$	5.03
72422	ASPEN MILLS	VEST-BENNEK	\$	225.00
72423	AT&T MOBILITY	CELL PHONE SERVICES	\$	648.97
72424	BEACON ATHLETICS	LIME FOR BASEBALL FIELDS	\$	530.60
72425	BETTY BISKE	MATURE DRIVER'S COURSE WITHDRAW X2	\$	48.00
72426	BITUMINOUS ROADWAYS, INC	ABLE PARK BASKETBALL CT RESURF & FENCE	\$	15,300.00
72427	BOYER FORD TRUCKS	AIR TANKS X2	\$	625.73
72428	CAROLE IACARELLA	MATURE DRIVER'S COURSE WITHDRAW	\$	24.00
72429	CAROUSEL MOTOR GROUP	AUTO REPAIR & SERVICES--CHIEF SQUAD	\$	263.50
72430	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	7,640.65
72431	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	34.56
72432	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	35.96
72433	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	68.43
72434	CENTRAL TURF & IRRIGATION SUPPLY	SUPPLIES	\$	266.58
72435	CINTAS	FLOOR MATS	\$	92.23
72436	CITY OF ROSEVILLE	NET MOTION ACCESS	\$	150.13
72437	CITYWIDE SERVICE CORP.	02' LINCOLN TOWN CAR TOWING	\$	189.00
72438	CONNEXUS ENERGY	STREET LIGHTS	\$	9.75
72439	CONNOR MOLL	YOUTH SOFTBALL UMPIRE	\$	136.50
72440	COTTENS, INC	SERVICE & REPAIRS FOR CHIEF'S SQUAD	\$	439.02
72441	STEVEN COYLE	DRAGGING & LINING BALL FIELDS X6 WEEKS	\$	590.00
72442	DIAMOND VOGEL PAINTS	TRAFFIC PAINT & GLASS BEADS	\$	374.28
72443	FASETNAL COMPANY	BLADE & BATTERIES	\$	59.84
72444	GOPHER STATE ONE-CALL INC	LOCATES	\$	101.25
72445	HEARTLAND TIRE INC	AUTO SERVICE & REPAIR--SQUAD 220	\$	692.04
72446	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	205.69
72447	ISNTRUMENTAL RESEARCH	JULY WATER TESTING	\$	80.00
72448	JIM GROEBNER	YOUTH SOFTBALL UMPIRE	\$	50.00
72449	KORTERRA	KORWEB SERVICE FEE	\$	2,695.00
72450	KYLENE KNOBLAUCH	YOUTH SOFTBALL UMPIRE	\$	125.00
72451	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	941.71
72452	MARIE RIDGEWAY & ASSOCIATES	POWER PROGRAM	\$	510.00
72453	MCCLELLAN SALES INC	YELLOW RUBBER COATED GLOVES	\$	65.76
72454	METROPOLITAN COUNCIL	WASTE WATER SERVICE DEF REV	\$	48,922.81
72455	MC CHIEFS OF POLICE ASSOCIATION	LEADERSHIP ACADEMY-FISKE	\$	765.00
72456	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSEL	\$	20.00
72457	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSEL	\$	20.00
72458	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSEL	\$	20.00
72459	MN DEP'T OF LABOR & INDUSTRY	2021 SURCHARGES (1ST/2ND/3RD/4TH QTR)	\$	3,645.23
72460	PATRICK OLSON	SHADOW BOX--M.LONG	\$	370.00
72461	RECYCLE TECHNOLOGIES	RECYCLING EVENT 07/09	\$	2,199.75
72462	REVOLUTIONARY SPORTS, LLC	SUMMER SESSION 1&2 CLASSES	\$	2,256.76
72463	SCHAAF FLORAL	SYMPATHY ARRAGEMENT-LADD, TERRY	\$	134.99
72464	SCHMITTY & SONS TRANSPORTATION	MINNETONKA CRUSIE TRANSPORTATION	\$	980.38
72465	SHAWN WILLSON	YOUTH SOFTBALL UMPIRE	\$	75.00
72466	SLP FIRE DEPT	FIRE PROTECTION SERVICES AUGUST 2022	\$	21,260.00
72467	SMITH & LOVELESS, INC	SUPPLIES	\$	1,098.74
72468	SMITH SCHAFFER & ASSOCIATES	AUDITING SERVICES	\$	800.00
72469	STREICHER'S	UNIFORM ALLOWANCE-KRAMER	\$	33.99
72470	VADIM MUNICIPAL SOFTWARE	MONTHLY UB FEE	\$	57.20
72471	AMERITAS	PAYROLL	\$	34.36
72472	CENTRAL PENSION FUND	PAYROLL	\$	1,040.04

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2022
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Claim Res. #22-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72473	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 157.20
72474	DELTA DENTAL	PAYROLL	\$ 1,075.94
72475	L.E.L.S.	PAYROLL	\$ 292.50
72476	LOCAL 49	PAYROLL	\$ 105.00
72477	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$ 235.50
72478	NCPERS GROUP LIFE INS	PAYROLL	\$ 32.00
72479	PREFERRED ONE INSURANCE COMPANY	PAYROLL	\$ 14,313.43
72480	ANOKA COUNTY TREASURY	MOBILE DATA ACESS/ LANG. LINE/RADIO REP.	\$ 584.31
72481	AT&T MOBILITY	CELL PHONE SERVICES	\$ 387.42
72482	AUTOMATIC SYSTEMS	SUPPLIES	\$ 2,865.70
72483	BCA BTS	BCA CRIMINAL JUSTICE CONF-KILEY/MURPHY	\$ 550.00
72484	CITY OF BLAINE	2ND HALF CAPITAL BUDGET	\$ 23,205.00
72485	CAROUSEL MOTOR GROUP	AUTO SERVICE & REPAIRS	\$ 613.92
72486	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 260.90
72487	COTTENS, INC	SUPPLIES	\$ 116.28
72488	DEARBORN LIFE INSURANCE COMPANY	COBRA PMNTS	\$ 191.50
72489	DELTA DENTAL	COBRA PMNTS	\$ 95.65
72490	FERGUSON ENTERPRISES	LOCATOR	\$ 911.23
72491	CITY OF FRIDLEY	WET & WILD EVENT/ NICKEL JAM EVENT	\$ 195.00
72492	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 1,044.52
72494	MARTIN-MCALLISTER	PUBLIC SAFETY ASSESSMENT-ALVARADO	\$ 600.00
72495	CITY OF MOUNDSVIEW	50% SHARE OF LAKESIDE PRK BUDGET	\$ 11,500.00
72496	MTI DISTRIBUTING, INC	V BELTS	\$ 191.67
72497	NORSAN	SUPPLIES	\$ 19.51
72498	SOULO COMMUNICATION	POLICE DEPT ENVELOPES	\$ 374.43
72499	TOPWASH.COM	CAR WASHES	\$ 78.00
72500	VOIGT'S BUS COMPANIES	BUNKER BEACH WATERPARK TRANSPORT	\$ 997.50
72501	WATLER'S RECYCLING & REFUSE SERV	MONTHLY RECYCLING SERVICES	\$ 10,137.27
72502	XCEL ENERGY	MONTHLY UTILITIES	\$ 3,234.69
72503	ZIEGLER, INC	SUPPLIES	\$ 269.61
72504	ANTIONETTE MORTENSEN	2022 PRIMARY ELECTION	\$ 235.13
72505	BARBARA GOODBOE-BISSCHOFF	2022 PRIMARY ELECTION	\$ 345.00
72506	DARRELL RITZEMA	2022 PRIMARY ELECTION-JUDGE TRAINING	\$ 28.50
72507	DAVID NOVAK	2022 PRIMARY ELECTION-JUDGE TRAINING	\$ 28.50
72508	KELLY DELFS	2022 PRIMARY ELECTION	\$ 238.69
72509	JOAN HAGEDORN	2022 PRIMARY ELECTION	\$ 206.63
72510	KAREN HOKENSON	2022 PRIMARY ELECTION	\$ 242.25
72511	HERB HOPPENSTEDT	2022 PRIMARY ELECTION	\$ 285.00
72512	JOANN HYDEMAN	2022 PRIMARY ELECTION	\$ 277.88
72513	JENNIFER WALKER	2022 PRIMARY ELECTION	\$ 251.25
72514	KATHRYN ELLIOTT	2022 PRIMARY ELECTION	\$ 235.13
72515	NORM KELZENBERG	2022 PRIMARY ELECTION	\$ 235.13
72516	KIRSTEN STRAND	2022 PRIMARY ELECTION	\$ 274.32
72517	DELORES KOTHMAN	2022 PRIMARY ELECTION	\$ 382.50
72518	LAURANE ELY	2022 PRIMARY ELECTION	\$ 249.38
72519	LINDA HANSEN	2022 PRIMARY ELECTION	\$ 238.69
72520	LINDA SLINDE	2022 PRIMARY ELECTION	\$ 274.32
72521	MICHAEL MOREHOUSE	2022 PRIMARY ELECTION	\$ 235.13
72522	LISA MONSON-HOKENSON	2022 PRIMARY ELECTION	\$ 285.00
72523	MARY KAY PILTZ	2022 PRIMARY ELECTION-JUDGE TRAINING	\$ 28.50
72524	ELEANOR PUUMALA	2022 PRIMARY ELECTION	\$ 352.50
72525	JUDY ANN ROGGE	2022 PRIMARY ELECTION	\$ 267.19
72526	RONALD NOLBY	2022 PRIMARY ELECTION	\$ 238.69
72527	KATHY ROTHAM	2022 PRIMARY ELECTION	\$ 318.75

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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Date: August 2022

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Claim Res. #22-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
72528	NANCY ROSE-BALAMUT	2022 PRIMARY ELECTION	\$	348.75
72529	SHARON DEINKEN	2022 PRIMARY ELECTION	\$	235.13
72530	ERNA THOMLEY	2022 PRIMARY ELECTION	\$	270.76
72531	MARILYN TROOP	2022 PRIMARY ELECTION	\$	235.13
72532	AID ELECTRIC SERVICE, INC	LIFT STATION REPAIRS	\$	296.00
72533	BATTERIES PLUS BULBS	BATTERIES	\$	207.06
72534	CINTAS	FLOOR MATS	\$	184.46
72535	COMCAST	MONTHLY UTILITIES	\$	107.92
72536	COMPUTER INTEGRATION TECHNOLOGIES	THERMAL PRINTER SUPPLIES	\$	997.00
72537	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	303.99
72538	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	50.53
72539	ECM PUBLISHERS, INC	PW MAINT. WORKER X2/ AUG 22 PH	\$	299.09
72540	GAMETIME	REPLACEMENT PARTS	\$	170.74
72541	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	6,041.10
72542	JOEY D'S TREE SERVICE	7741 TYLER ST--DEAD ASH TREE	\$	1,000.00
72543	KATHRYN THURSTON	DUNGEONS & DRAGONS WITHDRAW	\$	42.00
72544	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	888.35
72545	METRO SALES, INC	PARK & REC PRINTER SUPPLIES & RETURN	\$	98.50
72546	MINNESOTA-WIS PLAYGROUND INC	TERRACE PARK INSTAL/ TABLES & BENCHES	\$	25,749.53
72547	MN FALL EXPO	MN FALL EXPO REGISTR. (PW 10/06 & 10/07)	\$	210.00
72548	M-R SIGN CO. INC	POSTS	\$	1,394.02
72549	MTI DISTRIBUTING, INC	BEARING & SEALS/ RETURN/ SPINDLES	\$	476.38
72550	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	288.00
72551	RIEANNA MOHAMMED	MAGICAL STORYBK ADVENTR WITHDRAW X2	\$	80.00
72552	RIVARD COMPANIES	REC-STEP CERT. PLAYGROUND	\$	1,735.00
72553	SCHMITTY & SONS TRANSPORTATION	OLD LOG THEATER TRANSPORTATION	\$	1,032.63
72554	SMITH & LOVELESS, INC	GASKETS	\$	207.65
72555	SPRING CREST HOA	SETTLEMENT PAYMENT	\$	1,300.00
72556	TAHO SPORTSWEAR, INC.	MAGNETIC NAME TAG	\$	11.00
72557	TASC	COBRA ADMIN FEE	\$	31.04
72558	THE TOONIES	ENVIRO SHOWS X2 ABLE PARK 07/12/22	\$	750.00
72559	TRMF	TRMF TICKETS & CATERING	\$	2,072.79
72560	USS MINNESOTA ONE MT LLC	SOLAR	\$	16,074.90
72561	WALTER'S RECYCLING & REFUSE SERV	ORGANICS & TRASH	\$	524.17
72562	DENA BRUNETTE	MILEAGE REIMBURSEMENT	\$	7.18
72563	AMERIFORMS	AP CHECK BLANKS	\$	345.00
72564	ASPEN MILLS	UNIFORM ALLOW--FISKE / DRINKWINE	\$	359.30
72565	BOYER FORD TRUCKS	AIR FITTINGS	\$	46.95
72566	CEMSTONE PRODUCT CO	8 YDS X DRIVE CEMENT	\$	1,243.00
72567	COMPUTER INTEGRATION TECHNOLOGIES	AGREEMENT SERVICES/ BACKUP/ PREMIUM	\$	3,400.00
72568	DUSTIN LEMKE	UNIFORM ALLOW-REIMBURSEMENT	\$	120.94
72569	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	100.00
72570	HEALTH PARTNERS OCCUPATIONAL HEALTH	MEDICAL EXPENSES-ALVARADO	\$	714.00
72571	HEARTLAND TIRE INC	AUTO SERVICE & REPAIR	\$	623.68
72572	HOUSE OF PRINT	FALL BROCHURE	\$	3,547.98
72573	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	1,629.68
72574	MCFOA REGION IV	LIQUOR LICENSING MEETING--W. BROWN	\$	20.00
72575	MHSRC/RANGE	EVOC/PIT REFRESHER COURSE-DRINKWINE	\$	490.00
72576	MN DEPT OF HEALTH	QTR WATER CONNECTION FEE	\$	5,373.00
72577	NORTHERN TOOL & EQUIPMENT	WHEELBARROW TIRE/ ANGLE GRINDER/RETRN	\$	133.99
72578	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$	44.60
72579	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOM	\$	72.00
72580	QC DANCE	2022 SUMMER CLASSES	\$	2,072.00
72581	STANTEC	CONSULTING SERVICES	\$	6,767.12

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2022
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Claim Res. #22-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
72582	SUBURBAN RATE AUTHORITY	2022 MEMBERSHIP ASSESS 2ND 1/2 DUE	\$	470.00
72583	AMERITAS	PAYROLL	\$	40.48
72584	CENTRAL PENSION FUND	PAYROLL	\$	1,040.04
72585	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	157.17
72586	DELTA DENTAL	PAYROLL	\$	1,015.06
72587	L.E.L.S.	PAYROLL	\$	292.50
72588	LOCAL 49	PAYROLL	\$	105.00
72589	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$	235.50
72590	NCPERS GROUP LIFE INS	PAYROLL	\$	8.00
72591	PREFERRED ONE INSURANCE COMPANY	PAYROLL	\$	13,816.05
72592	AID ELECTRIC SERVICE, INC	LIGHT POLE REPAIR/ SHELTER RECEPTACLE	\$	1,559.19
72593	ANIMAL HUMANE SOCIETY	STRAY SURRENDER ADMIN FEE X2	\$	48.00
72594	CEMSTONE PRODUCT CO	CONCRETE--7800 TERRACE RD	\$	1,436.00
72595	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	135.28
72596	CINTAS	FLOOR MATS	\$	92.23
72597	DO-GOOD.BIZ INC	DEC 2021 POST/ ADDRESS LABELS, POST/FLYER	\$	2,529.39
72598	MICHAEL LEDMAN	YOGA--ADULT SESSION	\$	324.00
72599	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	1,265.32
72600	MARCO	COPIER	\$	766.20
72601	MCCRAY EXPRESS SPORTS NETWORK	ADULT SOFTBALL GAMES UMPIRE	\$	512.00
72602	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$	66.80
72603	MHSRC/RANGE	MATURE DRIVER 4 HOUR REFRESHER 8/17	\$	340.00
72604	MINNESOTA GOFA	BEGINNING GOV ACCTING--MORRISON	\$	20.00
72605	OWATONNA AREA CHAMBER OF COMMERCE	OWATONNA MYSTERY TRIP 08/18	\$	704.00
72606	SCHMITTY & SONS TRANSPORTATION	MYSTERY TOUR 08/18 TRANSPORTATION	\$	1,432.75
72607	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$	496.32
72608	WENDEL	ABLE PARK SHELTER	\$	4,000.00
72609	EXCEL ENERGY	MONTHLY UTILITIES	\$	2,166.01
72610	ZULEY AWARDS	LIGHTS DECAL	\$	25.00
TOTAL DISBURSEMENTS			\$	413,997.82

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432

Business License – Used Car License
September 19, 2022

Platinum Auto Group

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432

Edible Cannabinoid Product
September 19, 2022

Spring Lake Park Tobacco Inc

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's License

Septemeber 19, 2022

Blacktopping Contractor

Ace Asphalt, Inc.

Concrete Contractor

DecoCrete

Mechanical Contractor

McQuillan Brothers, LLC.

Plumbing Contractor

Centraire Heating & A/C

McQuillan Brothers, LLC.

Terry Nelson Plumbing, Inc.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

September 19, 2022

Sign Permit

Hi-Stakes Café & Bar
8299 University Ave



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 8-30-22
NAME OF APPLICANT: Dan Freih
ADDRESS OF APPLICANT: 26649 Fremont Dr. Zimmerman, MN 55398
TELEPHONE NUMBER OF APPLICANT: 612-290-5163
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Hi-Stakes Cafe + Bar
8299 University Ave NE. SLP, MN 55432
New Construction: Remodel: Word Change Only: X

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Dan Freih

Address: same

Is an Electrical Permit required? NO

- I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:
1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Handwritten signature of Dan Freih

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$940 RECEIPT NUMBER:

DATE OF APPROVAL: DATE OF ISSUE:

REASON FOR DENIAL:

96 in

910A x 7 = 587



144 in

Qty 4

Decals = \$1,000/ea panel

(Decals would need to be seamed vertically in the middle to fit printer. Left and Right pieces would be 49" wide by 144" tall so that you have a 2" lineup in the middle of the panel)

Banners = \$750/ea panel

(Banners would have an extra 6" of white around the outer border so that you can wrap around the edges and grommets every 1-2 feet around the border so that you can screw it to the outer frame of the panel)

191.5 in

35A x 12 = 70



26.5 in

Qty 2

Decals = \$400/ea panel

(Decals would be just one print to fit on the panel)

Banners = \$250/ea panel

(Banners would have an extra 6" of white around the outer border so that you can wrap around the edges and grommets every 1-2 feet around the border so that you can screw it to the outer frame of the panel)

191 in

64A x 2 = 128A



48 in

Qty 2

Decals = \$675/ea panel

(Decals would be just one print to fit on the panel)

Banners = \$500/ea panel

(Banners would have an extra 6" of white around the outer border so that you can wrap around the edges and grommets every 1-2 feet around the border so that you can screw it to the outer frame of the panel)

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 10,000

SQUARE FOOTAGE OF ALL EXISTING SIGNS: pulling permit for awnings on another permit

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 96' x 4 + 35' x 2 + 64' x 2 = 582'

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

$$\begin{array}{l} \text{Proposed} \\ 96' \end{array} \$75 + 56 \begin{array}{l} 70 \\ (1.25) \end{array} \times 4 = \$580$$

$$35' \$75 \times 2 = \$150$$

$$64' \$75 + 24 \begin{array}{l} 30 \\ (1.25) \end{array} \times 2 = \$210$$

$$\$940$$

$$\begin{array}{r} 3,000 - 30\% \\ \text{Proposed } 582' \\ \hline 2418' \text{ Remaining} \end{array}$$



Police Report

August 2022

Submitted for Council Meeting: September 19, 2022

The Spring Lake Park Police Department responded to seven hundred and seventy-five calls for service for the month of August 2022. This is compared to responding to seven hundred and five calls for service in August 2021.

The police department would like to remind residents that school is back in session. We will be having school buses driving on our streets, along with students driving and walking to and from school. The police department would like to remind everyone to allow extra time for traveling to and from your destinations to help prevent any unfortunate incidents happening and to help keep our roadways and those utilizing them safe! On behalf of the police department, I would like to thank everyone in advance for your attention with this matter. Working together, we can help each other keep everyone safe. For further information on bus safety please see the **Minnesota Department of Public Safety website and navigate to the Commercial Vehicle section for School Bus Safety.**

The Spring Lake Park Police Department participated in "Night to Unite" again this year on August 2, 2022. It was great for all of us to get out and connect with the individual neighborhoods again this year. The officers, reserves, Administrator Buchholtz and myself attended 16 parties throughout the city. We look forward to next years events on August 1, 2023.

Investigator Bennek reports handling thirty-two cases for the month of August 2022. Thirty of these cases were felony cases and two were misdemeanor cases. Investigator Bennek also continues to monitor five forfeiture cases. For further details, see Investigator Bennek's attached report.

The Spring Lake Park Police Department Administrative Office Staff continues to support myself and the officers on a daily basis. Lisa Murphy our BCA Terminal Agency Contact has been diligently working on our CJIS BCA Audit and will be bring that to a close in the very near future. I am thanking for all of our Administrative staff and the work that they do.

We are continuing to move towards being fully staffed in the Police Department. We are currently conducting backgrounds on our top 3 candidates and are looking forward to making a conditional offer to one of the them in early October.

The month of August 2022 was a busy month for myself. Besides handling the day to day operations of the police department, I have stayed busy running the police officer hiring process as well as attending several trainings throughout the month. I have also continued to represent the Police Department at various meetings throughout the county and city.

This will conclude my report for the month of August 2022.



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

August 2022

Total Case Load

Case Load by Level of Offense: 32

Felony	30
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	29
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

Parks and Recreation Department

August 2022 Report

Recreation Programs

- Recreational activities held during the month included: Adult Pickleball League, Dungeons & Dragons Class, Dance Classes, Ninja Camp, Nordic Walking Class, Yoga, Day trip to Old Log Theater and a Mystery Tour, Playground programs, Youth presentation with Jolly Pops and youth day trips to Cascade Bay and Nickel Jam.
- Summer Dine & Dance Music performances included Dan Ferstenou and unfortunately a rain out was on the final night so Jim Tones had to be cancelled.
- Staff developed programs and created the fall catalog. Catalog was be mailed to resident's middle of August. New Journeys newsletter was mailed out to past participants announcing upcoming day and extended tours
- Staff attended the Anoka County Parks sponsored event Conocer Los Parques (Meet the Parks) held at Locke Park on Sunday, August 28, 2022. Recreation Staff had an information booth along with activities for the participants to enjoy.

Parks

- Terrace Shelter roof missing pieces were installed completing the picnic shelter.
- Public works poured the cement flooring for Terrace Park new shelter.
- Picnic Tables arrived and Public Works assembled the six new tables with four going to Terrace Park and two going to Able Park. The tables were purchased with grant monies.
- Four new benches also arrived and will be installed at both Able and Lakeside Lions Park.
- Public Works installed a new water drinking and bottle filling station at Lakeside Lions Park.
- Adopt-A-Flower Program volunteers continue to maintain Terrace and Able Park.
- Staff is working continues to work with Wendell Companies on the development of the construction design and bid documents for the Able Park Activities Building remodel.
- Park staff continue to maintain softball fields for youth and adult softball. Along with rake the sand volleyball courts for league play.
- Westwood Play area certified playground mulch was replaced.

Tower Days-June 8-11, 2022

- The Committee will begin planning for the 2023 events in November of 2022. If interested in joining the committee please contact the Recreation Office at 763-792-7201

Department Activity

- Director Okey attended the following meetings and events during the month:
 - City Council session
 - City Council Workshop
 - Pre-Design Meeting for City Hall
 - SLP Lions President and Needs Request Committee meeting
 - Attended Conocer Los Parques (Meet the Parks) Planning Event Meeting
 - Attended Conocer Los Parques Event on Sunday, August 28
 - Day trip on August 18
 - Invited to serve on the Child Development Advisory Board for District 16
 - Invited to attend the Industry Roundtable at SLP High School in October
- Staff continue to monitor safety recommendations from MDH and CDC.

Upcoming Programs

Youth Activities

Fee(s) Day Begins Wks

September

Teen Intro to Pickleball (Ages 12-18)	\$45.00	Tue	9/20/2022	4
Back to School Break Dance (Ages 4-8)	\$30.00	Sat	9/24/2022	1
Dungeons & Dragons: Learn to Play (Ages 10 & up)	\$42.00	Wed	9/28/2022	1

October

North Metro Esports League - Fall Season (Ages 8-18+)	\$40.00	Mon	10/3/2022	8
Drawing as Easy as 1, 2, 3 with Kidcreate Studio (Ages 5-12)	\$59.00	Tue	10/4/2022	4
Kidlets (Ages 2-3)	\$50.00	Wed	10/5/2022	6
Mommy & Me (Ages 0-2 & Adult)	\$50.00	Wed	10/5/2022	6
Kidance (Ages 4-5)	\$50.00	Wed	10/5/2022	6
Dancing Kids (Ages 6-8)	\$50.00	Wed	10/5/2022	6
Dancing Tweens (Ages 9-11)	\$50.00	Wed	10/5/2022	6
Grandparent and Me Classes - Halloween Fun	\$28.00	Sat	10/8/2022	1
Karate/Art of Self Defense - New, Returning, Advanced Students	\$48.00	Tue	10/11/2022	8
MEA BREAK - Conquer Ninja Gym Outing (Ages 6-12)	\$20.00	Mon	10/17/2022	1
MEA BREAK - Squishy Squishmallows (Ages 4-9)	\$36.00	Tue	10/18/2022	1
MEA BREAK - Bedazzled Unicorns (Ages 5-12)	\$36.00	Tue	10/18/2022	1

MEA BREAK - Minnesota Zoo Outing (Ages 6-12)	\$55.00	Wed	10/19/2022	1
MEA BREAK - Afton Apple Orchard Outing (Ages 6-12)	\$65.00	Thu	10/20/2022	1
MEA BREAK - Zero Gravity & Pumpkin Carving Outing (Ages 6-12)	\$55.00	Fri	10/21/2022	1
Mermaid Medleys (Ages 4- 8)	\$30.00	Sat	10/22/2022	1
Dungeons & Dragons: Learn to Paint (Ages 10 & up)	\$32.00	Wed	10/26/2022	1

Adult Activities

Fee(s) Day Begins Wks

September

Online Technology Classes - *Learn about various apps & social media. Online classes start in September and go thru October. Call or register online.*

Online Technology Classes - <i>Learn about various apps & social media. Online classes start in September and go thru October. Call or register online.</i>	\$17.00	Mon	9/12/2022	1
Medicare 101	\$2.00	Wed	9/14/2022	1
Nordic Walking	\$12.00	Thu	9/15/2022	1
Knitting Class	\$32.00	Fri	9/16/2022	7
Pickleball Skills & Drills (Ages 18+)	\$55.00	Mon	9/19/2022	4
Minneapolis Queen Luncheon Cruise	\$85.00	Mon	9/19/2022	1
Mixed Media - Create Flowers with Alcohol Inks	\$45.00	Tue	9/20/2022	1
Gardens of Rice Creek	\$0	Wed	9/21/2022	1
Sip & Paint - Stacked Pumpkins	\$35.00	Thu	9/22/2022	1
Crocheting Class	\$32.00	Sat	9/24/2022	6
Adult Indoor Volleyball League - Coed - Fall (Ages 18+)	\$365.00	Mon	9/26/2022	10
Adult Painting - Painting a Fall Pumpkin Cover	\$38.00	Mon	9/26/2022	1
Jeff Sandino Cooking Class - OKTOBERFEST	\$42.00	Tue	9/27/2022	1
Adult Indoor Volleyball League - Women's - Fall (Ages 18+)	\$365.00	Wed	9/28/2022	10

October

Women's Kayaking Day Trip	\$39.00	Wed	10/5/2022	1
Intro to Pickleball Clinic (Ages 18+)	\$25.00	Wed	10/5/2022	1
Zumba - Session I	\$35.00	Wed	10/5/2022	5
Yoga - October Session (Ages 18+)	\$36.00	Thu	10/6/2022	4
Adult Painting - Candles and Pumpkins	\$38.00	Mon	10/10/2022	1
Sip & Paint - Skeleton couple	\$35.00	Thu	10/13/2022	1
Mixed Media - Fall Painting with Glass and Resin	\$45.00	Tue	10/18/2022	1
Alexandra House - Bingo with a Purpose	\$0	Wed	10/19/2022	1
Coffee Talk - Scams and Frauds	\$0	Tue	10/25/2022	1
Mike Lynch Starwatch 7:00pm (Single-\$22, DBL.-\$37, Family of 3-5-\$47)	Varies	Tue	10/25/2022	1
Jeff Sandino Cooking Class - Traditional French Cuisine	\$42.00	Thu	10/27/2022	1

Free Senior Clubs - *Bingo* (2nd & 4th Monday of the month), ***Card Club*** (every Thur.), ***Book Club*** (1st Thursday of the month) and ***Indoor Walking*** (call 763-600-5050 for details and to preregister).

Register online at www.slprec.org or call 763-792-7201



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 12, 2022

Subject: Zoning Compliance Agreement

Code Enforcement has been working to bring a property into compliance with numerous City Code provisions.

The following is a summary of code violations on the property:

- Multiple vehicles parked on an unapproved surface (SLPC 16.20.120(C)).
- Recreational vehicle is parked closer than five feet to the side yard property line (SLPC 16.20.120(B)).
- Driveway is damaged and/or badly worn (IPMC 302.3)
- Front window is broken (IPMC 304.13)
- Roof is in disrepair (IPMC 304.7)
- Property is being rented without a license (SLPC 12.16.020)

There is \$17,250 in outstanding fines associated with these violations over the past year. The property owner has met with Code Enforcement staff about bringing the property into compliance. The property owner is looking to sell the property to his son, but the pending special assessments associated with the outstanding fines are blocking that transaction.

Staff is recommending entering into a Zoning Compliance Agreement with the property owner whereby the agreement specifies specific timeframes for the property owner to complete the actions. During the term of the agreement, the outstanding administrative penalties will be stayed and Code Enforcement will not issue any additional citations over the course of the agreement. If the property owner completes all of the actions within the timeframe specified in the agreement, the outstanding administrative penalties will be waived. If the property owner fails to complete those actions, the administrative penalties will be reinstated and Code Enforcement will once again cite the property for violations.

The property owner has completed the roofing repairs, which is a good start.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

ZONING COMPLIANCE AGREEMENT

WHEREAS, the City of Spring Lake Park (“City”) has adopted a City Code (SLPC); and

WHEREAS, the City has adopted the International Property Maintenance Code, 2018 edition, which establishes minimum requirements for the maintenance of existing buildings; and

WHEREAS, SLPC 16.20.120(C) states that motor vehicles and trailers must be parked on an approved driveway; and

WHEREAS, SLPC 16.20.120(B) states that only one recreational vehicle may be parked within the front yard setback provided that the vehicle may not be parked closer than five feet to the side yard property line; and

WHEREAS, Section 302.3 of the International Property Maintenance Code (IPMC, adopted under SLPC 12.36.010) requires all sidewalks, walkways stairs, driveways, parking spaces and similar areas shall be kept in proper state of repair; and

WHEREAS, Section 304.13 of the IPMC requires every window to be kept in sound condition, good repair and weather tight; and

WHEREAS, SLPC 12.16.020 states that no person shall operate a rental dwelling without first obtaining a certificate of rental inspection from the City; and

WHEREAS, the City has conducted numerous inspections of real property located at 911 Osborne Road NE (the “Property”) and found the following violations (collectively the “Code Violations”):

- Multiple vehicles were parked on an unapproved surface, in violation of SLPC 16.20.120(C); and
- Recreational vehicle is parked closer than five feet to the side yard property line, in violation of SLPC 16.20.120(B); and
- Driveway is damaged and/or badly worn, in violation of IPMC Section 302.3; and
- Front window is broken, in violation of IPMC Section 304.13; and
- Roof is in disrepair, in violation of IPMC Section 304.7; and
- Property is being rented in violation of SLPC 12.16.020.

WHEREAS, Walter L. Evans (“Owner”) is the owner of the Property; and

WHEREAS, Owner has stated his intention to address and abate the Code Violations; and

WHEREAS, the Owner requests additional time to bring the Property into compliance; and

WHEREAS, the City is willing to grant additional time to Owner in an effort to ensure long-term compliance with the City’s Zoning Code, on certain conditions, which are set forth within this Zoning Compliance Agreement (this “Agreement”).

NOW, THEREFORE BE IT RESOLVED that the City and Owner, in consideration of the mutual covenants contained herein, agree as follows:

1. The City has imposed the following penalties for 911 Osborne Road NE, which are currently outstanding:
 - 2021-378 in the amount of \$1,000.00
 - 2021-395 in the amount of \$2,000.00
 - 2021-407 in the amount of \$4,050.00
 - 2021-424 in the amount of \$8,100.00
 - 2022-142 in the amount of \$150.00
 - 2022-153 in the amount of \$200.00
 - 2022-160 in the amount of \$400.00
 - 2022-169 in the amount of \$450.00
 - 2022-179 in the amount of \$800.00
 - 2022-180 in the amount of \$100.00

Contingent upon Owner's compliance with all terms of this Agreement, the City will stay the imposition and collection of these citations until June 1, 2023. If all Code Violations are fully abated by 4:00pm on June 1, 2023, these penalties shall be deemed waived.

2. Owner states that Owner's son currently resides in the home. Owner agrees to submit a Homestead Application to Anoka County no later than September 15, 2022 changing the homestead status of the Property to Relative Homestead. This homestead change will bring the Property into compliance with SLPC 12.16.020.
3. Owner will park all vehicles on an approved surface pursuant to SLPC 16.20.120(C) no later than September 15, 2022.
4. Owner will move the recreational vehicle parked on the Property so that it is parked no closer than five feet from the side yard property line, no later than September 15, 2022.
5. Owner will replace all broken windows and replace the roof to the residence on the Property, no later than November 30, 2022.
6. Owner will repair or replace the driveway on the Property to bring in into compliance with City Code, no later than June 1, 2023.
7. The City will not issue any additional citations for the above-referenced and currently existing Code Violations on the Property from the effective date of this Agreement through the specific deadlines set forth herein, conditioned upon Owner's full compliance with this Agreement.
8. If Owner does not comply with all of the terms of this Agreement, the penalties stayed in Section 1 will become immediately due and payable. Owner and the City agree that Owner's right of appeal as to each of the referenced citations has expired, and that Owner shall not receive any renewed right of appeal to the reinstated penalties. The City reserves its right to issue additional citations for any violation of City Code and the International Property Maintenance Code, including Code Violations, as defined herein, upon Owner's non-compliance with any of requirements and deadlines set forth within this Agreement until the property is

brought into compliance with the City Code and International Property Maintenance Code.

9. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

APPROVED this ____ day of September, 2022.

WALTER L. EVANS, OWNER

Walter L Evans

Owner

9 - 8 - 2022

Date

CITY OF SPRING LAKE PARK

Robert Nelson, Mayor

Daniel Buchholtz, Administrator/Clerk

Date



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 12, 2022

Subject: Utility Billing Clerk

The Administration Department has concluded its hiring process for the Utility Billing Clerk position. We received 31 applications for the position. Deputy Clerk Brown, Public Works Director Randall, Permit Technician Pearson and I interviewed 4 applicants and narrowed the pool to 2, which were interviewed by Deputy Clerk Brown and me. We were pleased with the quality of applicants we received, but one applicant rose to the top. I am pleased to recommend Stephanie Brandt for the position.

Stephanie Brandt has over 24 years of billing experience in different industries. She currently is a Billing Specialist at Stinson, LLP, where she has worked since 2013. She has strong customer service skills. She is also a 17-year Spring Lake Park resident, which will be helpful as she transitions into the role. We are confident that she will be a great fit on our team.

Staff is recommending the City Council grant a conditional offer to Stephanie Brandt, conditioned on successful pre-employment drug test. Her background check has been completed. We recommend the City Council start her at Step 2 of the Salary Schedule, or \$54,420.36/year, and grant her the City's standard benefits package. We anticipate her starting date as Monday, October 3.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 12, 2022

Subject: Water Quality Cost Share Grant & Vegetated Swale Construction Authorization

The City applied for a Water Quality Cost Share Grant from Coon Creek Watershed District to fund a vegetated swale around the Triangle Park storm water pond. I am pleased to report that this project received funding from the grant program.

The City requested 50% of the cost of the vegetated swale, or \$14,204.00. The remainder of the cost will be covered with funds from the City's storm water utility.

This project was identified as a 2022 capital improvement in the City's Water Resource Management Plan.

The benefits will be to reduce nutrient load for storm water flowing into the storm water pond, reduce the number of geese residing in the pond, improve safety due to there being a natural barrier around the pond, and providing pollinator friendly habitat. All of these things will have a positive environmental impact and will improve water quality to Glen Creek and the Mississippi River. The project will also help the City achieve its stormwater treatment goals under its MS4 permit.

The City proposes utilizing Prairie Restorations as the vendor for the project. The total project cost is \$28,408. Staff also recommends contracting with Prairie Restorations for their 3-year maintenance plan, as outlined in the quote. This will help guarantee the best growing outcome for the project.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

**COON CREEK WATERSHED DISTRICT
WATER QUALITY COST-SHARE AGREEMENT**

This Agreement is entered into _____, 2022 (Effective Date), by the Coon Creek Watershed District, a metropolitan watershed district and political subdivision of the State of Minnesota (District), and the City of Spring Lake Park, a Minnesota municipal corporation (City).

RECITALS

A. The District and the City share a common interest in water resource protection and improving water quality within the City of Spring Lake Park and the Coon Creek Watershed District.

B. The City intends to implement the Vegetated Buffer Strip for Triangle Park Pond Project (Project). The Project will provide a vegetated buffer strip consisting of native plantings around an existing stormwater pond in Triangle Park. The Project will also provide erosion and sediment control improvements with the installation of erosion blanket and 12-inch diameter coir logs along a portion of the pond perimeter. The Project will filter runoff and reduce the existing geese population.

C. The features of the above City Project will improve water quality within the City and the Coon Creek Watershed District by reducing total suspended solid, total phosphorus, and e. coli loading to Stonybrook Creek and the Mississippi River.

D. The City has applied to the District for cost-share assistance in implementing this Project.

E. The District under its Water Quality Cost-Share Program desires to provide the City cost-share assistance for the above water quality improvement treatment features, as more particularly set forth below.

THEREFORE, in consideration of mutual promises set forth below and other good and valuable consideration, the District and City agree as follows:

1. Scope of Work.

The City assumes the full and sole responsibility for implementation of the Project as set forth in the City's Grant Application attached as Exhibit A. The City will provide for the Project's planning, engineering, construction, and construction administration and will construct the Project in accordance with the District's permit requirements and approved plans and specifications. The City is responsible for obtaining all required permits and approvals, and for complying with all applicable laws in constructing and implementing this Project. Minor changes in Project design that maintain the same or greater level of water quality treatment are allowable by amending this Agreement with both parties' written mutual consent.

2. Project Completion.

The City will complete the above Project by December 31, 2023, unless this Agreement is amended by the parties' written mutual consent to reschedule the work and funding.

3. Cost-Share Funds.

To defray the Project costs to the City, the District will provide the City cost-share assistance up to the total amount of \$14,204, not to exceed 50% of total Project costs as outlined in the attached Exhibit A Grant Application Budget Form.

4. Terms of Payment.

The District upon the Effective Date of this Agreement will disburse to the City 80% of the Project's above cost-share amount.

On District receipt of the certification of completion and review of such Project documentation as it may require, including invoices and receipts documenting actual Project costs, the District will disburse to the City the remaining District approved cost-share funds.

The City is to provide as-built records, an approved operations and maintenance plan, and documentation of pollution reductions in accordance with the stated water quality outcomes included in Exhibit A.

5. Term of Agreement; Survival of Terms; Incorporation of Exhibits.

This Agreement will be effective on _____, 2022, and will expire on December 31, 2023, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clause: 7(E) Government Data Practices.

Exhibit A is attached and incorporated by reference.

6. Contingencies.

The District's obligation to provide cost-share funds is contingent on the City's compliance with the terms of this Agreement, including but not limited to Project completion in accordance with the District-approved plans and specifications, by the December 31, 2023 completion date. The City will return to the District any cost-share funds already received if this condition is not satisfied.

7. Miscellaneous.

A. Relationship of Parties. Nothing in this Agreement creates or establishes a partnership, joint venture or agency relationship between the parties. District review or approval of design plans and specifications, and any other Project-related documents is solely for the District’s own accounting for funds expended. As between the parties, the City is solely responsible for selection of the Project design and the means, method and manner of construction. Nothing in this Agreement creates a right in any third-party or affects any immunity, defense or liability limitation enjoyed by either party.

B. Employees. The City represents that it has or will secure, at its own expense, all personnel and/or contractors required for the performance of this Agreement. No City personnel or contractor will be considered an agent, representative or employee of the District.

C. Assignment or Modification. This Agreement binds and inures to the benefit of the City and the District, and their respective successors and assigns. Neither party may assign this Agreement without the prior written consent of the other. Any modification of the Agreement must be in writing and signed by both parties.

D. Notices. Any notice provided under this Agreement will be sent by certified mail, return receipt requested, or by personal service at the following address:

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Coon Creek Watershed District
13632 Van Buren Street NE
Ham Lake, MN 55304

E. Government Data Practices Act. The District and City will comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, as it applies to all data created, collected, received, stored, used, maintained or disseminated by the District or the City under this Agreement.

F. Recitals. The Recitals stated above are incorporated as part of this Agreement.

COON CREEK WATERSHED DISTRICT:

CITY OF SPRING LAKE PARK:

By _____
President, Board of Managers

By _____
Mayor

Dated: _____

Dated: _____

By _____
Administrator

Dated: _____



Coon Creek Watershed District
 13632 Van Buren St NE
 Ham Lake, MN 55304
 763.755.0975

Office Use: Grant App # (WAN) _____
 Amount Awarded _____
 Funding Agreement signed _____

CCWD Water Quality Cost-Share Program Grant Application

Applicant Information

Project Information - *Be clear and brief. If necessary, attach additional pages*

Name, Title	Daniel Buchholtz, Administrator	
Organization	City of Spring Lake Park	
Address	1301 81 st Ave NE Spring Lake Park, MN 55432	
Email, Phone	dbuchholtz@slpmn.org 763-784-6491	763-784-6491
Title	Vegetated Buffer Strip for Triangle Park Pond Project	

Description

What, where, when, and why?

If the project is subject to a District permit, describe how the proposed work goes above and beyond permit requirements.

The City of Spring Lake Park has prepared a Capital Improvement Plan that includes implementing stormwater projects to improve water quality and flood mitigation. A proposed 2022-2023 water quality project is a Vegetated Buffer Strip for Triangle Park Pond.

The project will provide a Vegetated Buffer Strip consisting of native plantings around an existing stormwater pond in Triangle Park. The project will also erosion and sediment control improvements with the installation of erosion blanket and 12-inch diameter coir logs along a portion of the pond perimeter.

Triangle Park is located east of Able Street N and south of Manor Dr. NE in the City of Spring Lake Park. The project is in the Oak Glen Creek Subwatershed in the southern end of Coon Creek Watershed District (CCWD). The existing pond functions as a detention pond with a drainage area of 54 acres that is primarily residential land use and flows to the pond via city storm sewer and overland flow from the surrounding property.

The proposed project will provide water quality benefits to the downstream water bodies of Oak Glen Creek and the Mississippi River.

<p>Water Quality Outcomes <i>Include pollutants or parameters addressed and receiving water(s) benefited. Quantify when possible.</i></p>	<p>The project will filter runoff and reduce the existing geese population. The primary pollutants to be treated by the project be Total Suspended Solids (TSS), Total Phosphorus (TP), and E. coli. Based on accepted water quality practices, it is estimated the proposed Vegetated Buffer Strip will remove 10–25 percent of TSS and TP.</p> <p>Although Oak Glenn Creek has not been identified by CCWD as an impaired stream, the proposed improvements will provide benefit to the Mississippi River.</p> <p>The City identified this project as a priority and included it in its Capital Improvements Projects (CIP) list in the current Local Surface Water Management Plan (LSWMP).</p> <p>It is the City’s intent to complete this project in the 2022 calendar year with an ongoing maintenance contract for 3 years to help make sure the native vegetation gets established.</p>
<p>Secondary Benefits <i>flood mitigation, safety, aesthetics, reduced maintenance</i></p>	<p>In addition to the water quality benefits, the proposed improvements will provide pollinator habitat. The project will also improve safety by providing a natural barrier around the pond.</p>
<p>Total \$ Requested <i>not to exceed \$50,000 or 50% of project cost</i></p>	<p>\$ 14,204.00 (50% of total project cost, not including 3-year maintenance)</p>

Attach design, photos, or other related project documents as needed - **SEE ATTACHED WORK SCOPE FROM PRARIE RESTORATIONS, INC.**

Signature/ Date:  July 26, 2022
Not valid without signature

City of Spring Lake Park - Proposed Triangle Park Pond buffer strip map
June 2022



Buffer Areas



Coir Log Installation

Proposal to Create a Native Landscape at the Triangle Park Spring Lake Park, MN

Prepared for:

Kay Okey
84th Avenue NE
Spring Lake Park, MN 55432
Office: 763-792-7232
Cell: 612-868-3618
kokey@slpmn.org

Prepared by:

Aaron Soltau
Site Manager- Princeton
612-723-3319
asoltau@prairieresto.com

Project Area:

12,000 square feet

Prairie Restorations, Inc. 

31646 128th St.
Princeton, MN 55371
www.prairieresto.com

A. Company Background:

Prairie Restorations, Inc. (PRI) has been dedicated to the restoration and management of native plant communities for over 40 years. We are fortunate to have worked with thousands of clients on a wide variety of projects in both the public and private sectors throughout the Upper Midwest.

The PRI staff currently consists of 54 full-time professionals and about an equal number of seasonal employees which operate out of five Minnesota locations. Most of the staff has B.S. degrees in natural resource related fields such as biology, forestry, horticulture or wildlife. As a full service restoration company, PRI is able to provide our clients expertise and service in all facets of native landscape restoration. Along with consulting, design, installation and land management services, we also produce our own local ecotype seed and plant materials which are used on all of our projects.

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Wet Grass Mix:

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2. From the following list a minimum of 15 species will be used.
3. Plant a total of 1,500 plugs.

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Sweet flag (<i>Acorus americanus</i>)	Prairie larkspur (<i>Delphinium virescens</i>)
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Wild leek (<i>Allium tricoccum</i>)	Rattlesnake master (<i>Eryngium yuccifolium</i>)
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Wild indigo (<i>Baptisia alba</i>)	Hispid sunflower (<i>Helianthus hirsutus</i>)
Marsh marigold (<i>Caltha palustris</i>)	Maximilian's sunflower (<i>Helianthus maximiliani</i>)
Tooth-leaved primrose (<i>Calylophus serrulatus</i>)	Stiff sunflower (<i>Helianthus pauciflorus</i>)
Harebell (<i>Campanula rotundifolia</i>)	Common ox-eye (<i>Heliopsis helianthoides</i>)
New Jersey tea (<i>Ceanothus americanus</i>)	Sharp-lobed hepatica (<i>Hepatica acutiloba</i>)
Turtlehead (<i>Chelone glabra</i>)	Golden aster (<i>Heterotheca villosa</i>)
Spring beauty (<i>Claytonia virginica</i>)	Alum-root (<i>Heuchera richardsonii</i>)
Bead lily (<i>Clintonia borealis</i>)	Long-leaved bluets (<i>Houstonia longifolia</i>)
Stiff tickseed (<i>Coreopsis palmata</i>)	Virginia waterleaf (<i>Hydrophyllum virginianum</i>)
Bunchberry (<i>Cornus canadensis</i>)	Wild iris (<i>Iris versicolor</i>)
Slender penstemon (<i>Penstemon gracilis</i>)	Dwarf dandelion (<i>Krigia biflora</i>)
Showy penstemon (<i>Penstemon grandiflorus</i>)	Rough blazing star (<i>Liatris aspera</i>)
White prairie clover (<i>Dalea candida</i>)	Cylindric blazing star (<i>Liatris cylindracea</i>)
Purple prairie clover (<i>Dalea purpurea</i>)	Meadow blazing star (<i>Liatris ligulistylis</i>)

Dotted blazing star (*Liatris punctata*)
 Tall blazing star (*Liatris pycnostachya*)
 Turk's cap lily (*Lilium michiganense*)
 Twinflower (*Linnaea borealis*)
 Carolina puccoon (*Lithospermum carolinense*)
 Cardinal flower (*Lobelia cardinalis*)
 Great blue lobelia (*Lobelia siphilitica*)
 Pale lobelia (*Lobelia spicata*)
 Wild lupine (*Lupinus perennis*)
 Fringed loosestrife (*Lysimachia ciliata*)
 Starflower (*Lysimachia borealis*)
 Swamp candles (*Lysimachia terrestris*)
 False lily of the valley (*Maianthemum canadense*)
 False solomon's seal (*Maianthemum racemosum*)
 Starry false solomon's seal (*Maianthemum stellatum*)
 Northern lungwort (*Mertensia paniculata*)
 Monkey flower (*Mimulus ringens*)
 Bishop's cap (*Mitella diphylla*)
 Wild bergamot (*Monarda fistulosa*)
 Downy sweet cicily (*Osmorhiza claytonii*)
 Woodland phlox (*Phlox divaricata*)
 Prairie phlox (*Phlox pilosa*)
 Obedient plant (*Physostegia virginia*)
 Jacob's ladder (*Polemonium reptans*)
 Solomon's seal (*Polygonatum biflorum*)
 Prairie cinquefoil (*Potentilla arguta*)
 Rattlesnake root (*Prenanthes alba*)
 Mountain mint (*Pycnanthemum virginianum*)
 Prairie buttercup (*Ranunculus fascicularis*)
 Long-headed coneflower (*Ratibida columnifera*)
 Yellow coneflower (*Ratibida pinnata*)
 Prairie rose (*Rosa arkansana*)
 Meadow rose (*Rosa blanda*)
 Dwarf raspberry (*Rubus pubescens*)
 Black-eyed Susan (*Rudbeckia hirta*)
 Green-headed coneflower (*R. laciniata*)
 Arrow-head (*Sagittaria latifolia*)
 Early Figwort (*Scrophularia lanceolata*)
 Golden ragwort (*Senecio aureus*)
 Balsam ragwort (*Senecio paupercaulis*)
 Wineleaf cinquefoil (*Sibbaldiopsis tridentata*)

Compass plant (*Silphium laciniatum*)
 Cup plant (*Silphium perfoliatum*)
 Blue-eyed grass (*Sisyrinchium campestre*)
 Wood blue-eyed grass (*Sisyrinchium montanum*)
 Zig zag goldenrod (*Solidago flexicaulis*)
 Hairy goldenrod (*Solidago hispida*)
 Gray goldenrod (*Solidago nemoralis*)
 Upland goldenrod (*Solidago ptarmicoides*)
 Stiff goldenrod (*Solidago rigida*)
 Showy goldenrod (*Solidago speciosa*)
 Bog goldenrod (*Solidago uliginosa*)
 Bur reed (*Sparganium eurycarpum*)
 Woundwort (*Stachys palustris*)
 Rosy twisted stalk (*Streptopus roseus*)
 Lindley's aster (*Symphotrichum ciliolatum*)
 Heath aster (*Symphotrichum ericoides*)
 Smooth aster (*Symphotrichum laeve*)
 Calico aster (*Symphotrichum lateriflorum*)
 New England aster (*Symphotrichum novae-angliae*)
 Aromatic aster (*Symphotrichum oblongifolium*)
 Azure aster (*Symphotrichum oolentangiense*)
 Red-stalked aster (*Symphotrichum puniceum*)
 Silky aster (*Symphotrichum sericeum*)
 Arrow-leaved aster (*Symphotrichum urophyllum*)
 Tall meadow rue (*Thalictrum dasycarpum*)
 Early meadow rue (*Thalictrum dioicum*)
 Western spiderwort (*Tradescantia occidentalis*)
 Large-flowered bellwort (*Uvularia grandiflora*)
 Sessile-leaf bellwort (*Uvularia sessifolia*)
 Blue vervain (*Verbena hastata*)
 Hoary vervain (*Verbena stricta*)
 Ironweed (*Vernonia fasciculata*)
 Culver's root (*Veronicastrum virginicum*)
 Canada white violet (*Viola canadensis*)
 Blue marsh violet (*Viola cucullata*)
 Prairie violet (*Viola pedatifida*)
 Downy yellow violet (*Viola pubescens*)
 Arrow leaved violet (*Viola sagittata*)
 Downy blue violet (*Viola sororia*)
 Heart-leaved Alexander (*Zizia aptera*)
 Golden alexanders (*Zizia aurea*)

Grasses and Sedges

Big bluestem (*Andropogon gerardii*)
 Sweetgrass (*Anthoxanthum nitens*)
 Side oats grama (*Bouteloua curtipendula*)
 Blue grama (*Bouteloua gracilis*)
 Hairy grama (*Bouteloua hirsuta*)
 Fringed brome (*Bromus ciliatus*)
 Kalm's brome (*Bromus kalmii*)
 Blue joint grass (*Calamagrostis canadensis*)
 Prairie sandreed grass (*Calamovilfa longifolia*)
 Bebb's sedge (*Carex bebbii*)
 Plains oval sedge (*Carex brevior*)

Bottlebrush sedge (*Carex comosa*)
 Fringed sedge (*Carex crinita*)
 Dewey's sedge (*Carex deweyana*)
 Graceful sedge (*Carex gracillima*)
 Lake sedge (*Carex lacustris*)
 Hop sedge (*Carex lupulina*)
 Pennsylvania sedge (*Carex pennsylvanica*)
 Wood sedge (*Carex rosea*)
 Pointed broom sedge (*Carex scoparia*)
 Sprengel's sedge (*Carex sprengelii*)
 Stalk-grained sedge (*Carex stipata*)

Tussock sedge (*Carex stricta*)
 Fox sedge (*Carex vulpinoidea*)
 Poverty oats grass (*Danthonia spicata*)
 Spike rush (*Eleocharis ovata*)
 Canada wild rye (*Elymus canadensis*)
 Bottlebrush grass (*Elymus hystrix*)
 Slender wheatgrass (*Elymus trachycaulum*)
 Rattlesnake manna grass (*Glyceria canadensis*)
 Tall manna grass (*Glyceria grandis*)
 Fowl manna grass (*Glyceria striata*)
 Porcupine grass (*Hesperostipa spartea*)
 Soft rush (*Juncus effuses*)
 Greene's rush (*Juncus greenei*)
 Path rush (*Juncus tenuis*)
 June grass (*Koeleria macrantha*)

Wood rush (*Luzula accuminata*)
 Many-flowered wood rush (*Luzula multiflora*)
 Rough mountain rice (*Oryzopsis asperifolia*)
 Switch grass (*Panicum virgatum*)
 False melic grass (*Schizachne purpurascens*)
 Little bluestem (*Schizachyrium scoparium*)
 Hardstem bulrush (*Schoenoplectus acutus*)
 Three-square bulrush (*Schoenoplectus pungens*)
 Soft-stem bulrush (*Schoenoplectus tabernaemontani*)
 Green bulrush (*Scirpus atrovirens*)
 Wool grass (*Scirpus cyperinus*)
 River bulrush (*Scirpus fluviatilis*)
 Indian grass (*Sorghastrum nutans*)
 Cord grass (*Spartina pectinata*)
 Prairie dropseed (*Sporobolus heterolepis*)

H. Protective Fencing:

1. A protective fence will be installed to protect the planting from foot traffic and herbivory by deer, rabbits and geese. *(To be completed by Spring Lake Park Staff)*
2. The fence will be installed around the perimeter of the entire planting area.
3. The fence should be removed after approximately one growing season.

I. Management:

1. Management (maintenance) plays a vital role in the eventual success of any native landscape installation, especially during the establishment period. Active management of your native landscape is highly recommended to give the project the best opportunity for long term success.
2. During the germination year, the project area may need to be mowed to control annual weed development. If a “closed” canopy of weed cover develops, it should be mowed to aid in the growth of the prairie seedlings by reducing competition. Mowing may also be necessary if the weeds are about to set seed. Optimum cutting height, depending on the wildflower species present, is typically 4 to 6 inches. It is important that the clippings are finely mulched in order to prevent smothering. PRI can provide the mowing services if desired. Please refer to the cost section of this proposal for a mowing quote.
3. In years following the first growing season, Integrated Plant Management (IPM) services are utilized to control annual, biennial and perennial weed species within the developing native landscape. Typical IPM services include spot herbicide spraying, spot mowing, herbicide wicking or hand weeding. These services are billed on a per trip cost agreed upon prior to the growing season. Rough estimates are provided in the cost section of this proposal for these future management activities.
4. Prescribed burning is a highly effective management tool and may be recommended

for your project as it matures. Burning stimulates native species to grow more robustly and also help to deter the presence of many non-native and/or woody species. Prescribed burning, when recommended, will be provided as a separate lump sum cost.

- 5. In lieu of burning, or during years when the site is not burned, a Spring Dormant Mowing can be used to “clean up” previous year’s growth and set the table for the new growing season. This mowing would occur early in the spring, as soon as conditions permit. Spring Dormant Mowing, when recommended, will be provided as a separate lump sum cost.

J. Anticipated Management:

The following table conveys the anticipated management procedures for your project during the first 3 growing seasons. Estimates for these procedures are provided in the cost section of this proposal.

Year	Projected Management Procedures
1	Complete site mowings to control annual weed canopy (2 or 3 mowings as needed). Project monitoring
2	Complete site mowing Integrated Plant Management (IPM) – includes spot spraying, spot mowing, wicking, hand weeding, and other techniques to control weeds and invasive species (3 to 4 visits are typical) Project monitoring
3	Spring burn to encourage native plant growth and to help deter the presence of non-native and woody species. Integrated Plant Management (IPM) – 3 to 4 visits are typical Project monitoring

K. Costs:

Project Installation:

Project set up and mobilization	\$2,337.00
Site preparation (<i>includes spraying, tillage, harrowing or raking</i>)	\$4,388.00
Seed and seeding as specified	\$2,720.00
Erosion blanket and coir logs as specified	\$12,335.00
Wildflower seedlings (<i>1,500 installed</i>)	\$6,308.00
Native Restoration Signs (<i>8 installed</i>)	\$320.00
Total	\$28,408.00

Vegetation Management*(IPM Estimates NOT included within Installation Quote):

Germination year management quote:

Complete site mowings as needed (*1 to 3 mowings are typical*).... **\$900/mowing**

Future Management Estimates:

Growing season 1 (<i>assumes 3 IPM visits</i>).....	\$3,000
Growing season 2 (<i>assumes 3 IPM visits</i>).....	\$3,000
Growing season 3 (<i>assumes 3 IPM visits</i>).....	\$2,500

Please note: The **Future Management Estimates** are meant to convey typical management costs for projects of similar size and characteristics. Prior to each growing season, you will receive a specified quote from your project manager detailing the recommended management strategies and associated costs for your project.

L. Contract:

If you accept the proposal as written and want to proceed with the project, please sign the contract below and return via mail or email (asoltau@prairieresto.com).

A 50% down payment is required at this time. Please return a copy of the signed contract, along with payment for 50% of the total project cost. The remainder of the contract will be billed upon completion.

Owner: _____ **Date:** _____

Signed: _____ **Title:** _____

Project: *Triangle Park, City of Spring Lake Park Install 2022*

Contract Value: *\$28,408.00*

Contractor: *Prairie Restorations, Inc.*

Signed: Aaron Soltau

Date: *6/1/2022*

– Restorationist/sales
Prairie Restorations, Inc.
31646 128th Street
Princeton, MN 55371

- M. Notes:** Please note that this proposal is valid for 1 month (from the date on the proposal). If the proposal is accepted after the 1 month period, PRI reserves the right to modify the proposal based on cost fluctuations and material availability.

Restoration outline prepared by Prairie Restorations, Inc. (PRI), Princeton, Minnesota

City of Spring Lake Park - Proposed Triangle Park Pond buffer strip map
June 2022



Buffer Areas



Coir Log Installation

Proposal to Create a Native Landscape at the Triangle Park Spring Lake Park, MN

Prepared for:

Kay Okey
84th Avenue NE
Spring Lake Park, MN 55432
Office: 763-792-7232
Cell: 612-868-3618
kokey@slpmn.org

Prepared by:

Aaron Soltau
Site Manager- Princeton
612-723-3319
asoltau@prairieresto.com

Project Area:

12,000 square feet

Prairie Restorations, Inc. 

31646 128th St.
Princeton, MN 55371
www.prairieresto.com

A. Company Background:

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Wild indigo (<i>Baptisia alba</i>)	Hispid sunflower (<i>Helianthus hirsutus</i>)
Marsh marigold (<i>Caltha palustris</i>)	Maximilian's sunflower (<i>Helianthus maximiliani</i>)
Tooth-leaved primrose (<i>Calylophus serrulatus</i>)	Stiff sunflower (<i>Helianthus pauciflorus</i>)
Harebell (<i>Campanula rotundifolia</i>)	Common ox-eye (<i>Heliopsis helianthoides</i>)
New Jersey tea (<i>Ceanothus americanus</i>)	Sharp-lobed hepatica (<i>Hepatica acutiloba</i>)
Turtlehead (<i>Chelone glabra</i>)	Golden aster (<i>Heterotheca villosa</i>)
Spring beauty (<i>Claytonia virginica</i>)	Alum-root (<i>Heuchera richardsonii</i>)
Bead lily (<i>Clintonia borealis</i>)	Long-leaved bluets (<i>Houstonia longifolia</i>)
Stiff tickseed (<i>Coreopsis palmata</i>)	Virginia waterleaf (<i>Hydrophyllum virginianum</i>)
Bunchberry (<i>Cornus canadensis</i>)	Wild iris (<i>Iris versicolor</i>)
Slender penstemon (<i>Penstemon gracilis</i>)	Dwarf dandelion (<i>Krigia biflora</i>)
Showy penstemon (<i>Penstemon grandiflorus</i>)	Rough blazing star (<i>Liatris aspera</i>)
White prairie clover (<i>Dalea candida</i>)	Cylindric blazing star (<i>Liatris cylindracea</i>)
Purple prairie clover (<i>Dalea purpurea</i>)	Meadow blazing star (<i>Liatris ligulistylis</i>)

Dotted blazing star (*Liatris punctata*)
 Tall blazing star (*Liatris pycnostachya*)
 Turk's cap lily (*Lilium michiganense*)
 Twinflower (*Linnaea borealis*)
 Carolina puccoon (*Lithospermum carolinense*)
 Cardinal flower (*Lobelia cardinalis*)
 Great blue lobelia (*Lobelia siphilitica*)
 Pale lobelia (*Lobelia spicata*)
 Wild lupine (*Lupinus perennis*)
 Fringed loosestrife (*Lysimachia ciliata*)
 Starflower (*Lysimachia borealis*)
 Swamp candles (*Lysimachia terrestris*)
 False lily of the valley (*Maianthemum canadense*)
 False solomon's seal (*Maianthemum racemosum*)
 Starry false solomon's seal (*Maianthemum stellatum*)
 Northern lungwort (*Mertensia paniculata*)
 Monkey flower (*Mimulus ringens*)
 Bishop's cap (*Mitella diphylla*)
 Wild bergamot (*Monarda fistulosa*)
 Downy sweet cicily (*Osmorhiza claytonii*)
 Woodland phlox (*Phlox divaricata*)
 Prairie phlox (*Phlox pilosa*)
 Obedient plant (*Physostegia virginia*)
 Jacob's ladder (*Polemonium reptans*)
 Solomon's seal (*Polygonatum biflorum*)
 Prairie cinquefoil (*Potentilla arguta*)
 Rattlesnake root (*Prenanthes alba*)
 Mountain mint (*Pycnanthemum virginianum*)
 Prairie buttercup (*Ranunculus fascicularis*)
 Long-headed coneflower (*Ratibida columnifera*)
 Yellow coneflower (*Ratibida pinnata*)
 Prairie rose (*Rosa arkansana*)
 Meadow rose (*Rosa blanda*)
 Dwarf raspberry (*Rubus pubescens*)
 Black-eyed Susan (*Rudbeckia hirta*)
 Green-headed coneflower (*R. laciniata*)
 Arrow-head (*Sagittaria latifolia*)
 Early Figwort (*Scrophularia lanceolata*)
 Golden ragwort (*Senecio aureus*)
 Balsam ragwort (*Senecio paupercaulis*)
 Wineleaf cinquefoil (*Sibbaldiopsis tridentata*)

Compass plant (*Silphium laciniatum*)
 Cup plant (*Silphium perfoliatum*)
 Blue-eyed grass (*Sisyrinchium campestre*)
 Wood blue-eyed grass (*Sisyrinchium montanum*)
 Zig zag goldenrod (*Solidago flexicaulis*)
 Hairy goldenrod (*Solidago hispida*)
 Gray goldenrod (*Solidago nemoralis*)
 Upland goldenrod (*Solidago ptarmicoides*)
 Stiff goldenrod (*Solidago rigida*)
 Showy goldenrod (*Solidago speciosa*)
 Bog goldenrod (*Solidago uliginosa*)
 Bur reed (*Sparganium eurycarpum*)
 Woundwort (*Stachys palustris*)
 Rosy twisted stalk (*Streptopus roseus*)
 Lindley's aster (*Symphyotrichum ciliolatum*)
 Heath aster (*Symphyotrichum ericoides*)
 Smooth aster (*Symphyotrichum laeve*)
 Calico aster (*Symphyotrichum lateriflorum*)
 New England aster (*Symphyotrichum novae-angliae*)
 Aromatic aster (*Symphyotrichum oblongifolium*)
 Azure aster (*Symphyotrichum oolentangiense*)
 Red-stalked aster (*Symphyotrichum puniceum*)
 Silky aster (*Symphyotrichum sericeum*)
 Arrow-leaved aster (*Symphyotrichum urophyllum*)
 Tall meadow rue (*Thalictrum dasycarpum*)
 Early meadow rue (*Thalictrum dioicum*)
 Western spiderwort (*Tradescantia occidentalis*)
 Large-flowered bellwort (*Uvularia grandiflora*)
 Sessile-leaf bellwort (*Uvularia sessifolia*)
 Blue vervain (*Verbena hastata*)
 Hoary vervain (*Verbena stricta*)
 Ironweed (*Vernonia fasciculata*)
 Culver's root (*Veronicastrum virginicum*)
 Canada white violet (*Viola canadensis*)
 Blue marsh violet (*Viola cucullata*)
 Prairie violet (*Viola pedatifida*)
 Downy yellow violet (*Viola pubescens*)
 Arrow leaved violet (*Viola sagittata*)
 Downy blue violet (*Viola sororia*)
 Heart-leaved Alexander (*Zizia aptera*)
 Golden alexanders (*Zizia aurea*)

Grasses and Sedges

Big bluestem (*Andropogon gerardii*)
 Sweetgrass (*Anthoxanthum nitens*)
 Side oats grama (*Bouteloua curtipendula*)
 Blue grama (*Bouteloua gracilis*)
 Hairy grama (*Bouteloua hirsuta*)
 Fringed brome (*Bromus ciliatus*)
 Kalm's brome (*Bromus kalmii*)
 Blue joint grass (*Calamagrostis canadensis*)
 Prairie sandreed grass (*Calamovilfa longifolia*)
 Bebb's sedge (*Carex bebbii*)
 Plains oval sedge (*Carex brevior*)

Bottlebrush sedge (*Carex comosa*)
 Fringed sedge (*Carex crinita*)
 Dewey's sedge (*Carex deweyana*)
 Graceful sedge (*Carex gracillima*)
 Lake sedge (*Carex lacustris*)
 Hop sedge (*Carex lupulina*)
 Pennsylvania sedge (*Carex pennsylvanica*)
 Wood sedge (*Carex rosea*)
 Pointed broom sedge (*Carex scoparia*)
 Sprengel's sedge (*Carex sprengelii*)
 Stalk-grained sedge (*Carex stipata*)

Tussock sedge (*Carex stricta*)
Fox sedge (*Carex vulpinoidea*)
Poverty oats grass (*Danthonia spicata*)
Spike rush (*Eleocharis ovata*)
Canada wild rye (*Elymus canadensis*)
Bottlebrush grass (*Elymus hystrix*)
Slender wheatgrass (*Elymus trachycaulum*)
Rattlesnake manna grass (*Glyceria canadensis*)
Tall manna grass (*Glyceria grandis*)
Fowl manna grass (*Glyceria striata*)
Porcupine grass (*Hesperostipa spartea*)
Soft rush (*Juncus effuses*)
Greene's rush (*Juncus greenei*)
Path rush (*Juncus tenuis*)
June grass (*Koeleria macrantha*)

Wood rush (*Luzula accuminata*)
Many-flowered wood rush (*Luzula multiflora*)
Rough mountain rice (*Oryzopsis asperifolia*)
Switch grass (*Panicum virgatum*)
False melic grass (*Schizachne purpurascens*)
Little bluestem (*Schizachyrium scoparium*)
Hardstem bulrush (*Schoenoplectus acutus*)
Three-square bulrush (*Schoenoplectus pungens*)
Soft-stem bulrush (*Schoenoplectus tabernaemontani*)
Green bulrush (*Scirpus atrovirens*)
Wool grass (*Scirpus cyperinus*)
River bulrush (*Scirpus fluviatilis*)
Indian grass (*Sorghastrum nutans*)
Cord grass (*Spartina pectinata*)
Prairie dropseed (*Sporobolus heterolepis*)

H. Protective Fencing:

1. A protective fence will be installed to protect the planting from foot traffic and herbivory by deer, rabbits and geese. *(To be completed by Spring Lake Park Staff)*
2. The fence will be installed around the perimeter of the entire planting area.
3. The fence should be removed after approximately one growing season.

I. Management:

1. Management (maintenance) plays a vital role in the eventual success of any native landscape installation, especially during the establishment period. Active management of your native landscape is highly recommended to give the project the best opportunity for long term success.
2. During the germination year, the project area may need to be mowed to control annual weed development. If a “closed” canopy of weed cover develops, it should be mowed to aid in the growth of the prairie seedlings by reducing competition. Mowing may also be necessary if the weeds are about to set seed. Optimum cutting height, depending on the wildflower species present, is typically 4 to 6 inches. It is important that the clippings are finely mulched in order to prevent smothering. PRI can provide the mowing services if desired. Please refer to the cost section of this proposal for a mowing quote.
3. In years following the first growing season, Integrated Plant Management (IPM) services are utilized to control annual, biennial and perennial weed species within the developing native landscape. Typical IPM services include spot herbicide spraying, spot mowing, herbicide wicking or hand weeding. These services are billed on a per trip cost agreed upon prior to the growing season. Rough estimates are provided in the cost section of this proposal for these future management activities.
4. Prescribed burning is a highly effective management tool and may be recommended

for your project as it matures. Burning stimulates native species to grow more robustly and also help to deter the presence of many non-native and/or woody species. Prescribed burning, when recommended, will be provided as a separate lump sum cost.

5. In lieu of burning, or during years when the site is not burned, a Spring Dormant Mowing can be used to “clean up” previous year’s growth and set the table for the new growing season. This mowing would occur early in the spring, as soon as conditions permit. Spring Dormant Mowing, when recommended, will be provided as a separate lump sum cost.

J. Anticipated Management:

The following table conveys the anticipated management procedures for your project during the first 3 growing seasons. Estimates for these procedures are provided in the cost section of this proposal.

Year	Projected Management Procedures
1	Complete site mowings to control annual weed canopy (2 or 3 mowings as needed). Project monitoring
2	Complete site mowing Integrated Plant Management (IPM) – includes spot spraying, spot mowing, wicking, hand weeding, and other techniques to control weeds and invasive species (3 to 4 visits are typical) Project monitoring
3	Spring burn to encourage native plant growth and to help deter the presence of non-native and woody species. Integrated Plant Management (IPM) – 3 to 4 visits are typical Project monitoring

K. Costs:

Project Installation:

Project set up and mobilization	\$2,337.00
Site preparation (<i>includes spraying, tillage, harrowing or raking</i>)	\$4,388.00
Seed and seeding as specified	\$2,720.00
Erosion blanket and coir logs as specified	\$12,335.00
Wildflower seedlings (<i>1,500 installed</i>)	\$6,308.00
Native Restoration Signs (<i>8 installed</i>)	\$320.00
Total	\$28,408.00

Vegetation Management*(IPM Estimates NOT included within Installation Quote):

Germination year management quote:

Complete site mowings as needed (*1 to 3 mowings are typical*).... **\$900/mowing**

Future Management Estimates:

Growing season 1 (<i>assumes 3 IPM visits</i>).....	\$3,000
Growing season 2 (<i>assumes 3 IPM visits</i>).....	\$3,000
Growing season 3 (<i>assumes 3 IPM visits</i>).....	\$2,500

Please note: The **Future Management Estimates** are meant to convey typical management costs for projects of similar size and characteristics. Prior to each growing season, you will receive a specified quote from your project manager detailing the recommended management strategies and associated costs for your project.

L. Contract:

If you accept the proposal as written and want to proceed with the project, please sign the contract below and return via mail or email (asoltau@prairieresto.com).

A 50% down payment is required at this time. Please return a copy of the signed contract, along with payment for 50% of the total project cost. The remainder of the contract will be billed upon completion.

Owner: _____ **Date:** _____

Signed: _____ **Title:** _____

Project: *Triangle Park, City of Spring Lake Park Install 2022*

Contract Value: *\$28,408.00*

Contractor: *Prairie Restorations, Inc.*

Signed: Aaron Soltau

Date: *9/14/2022*

– Restorationist/sales
Prairie Restorations, Inc.
31646 128th Street
Princeton, MN 55371

- M. Notes:** Please note that this proposal is valid for 2 month (from the date on the proposal). If the proposal is accepted after the 2-month period, PRI reserves the right to modify the proposal based on cost fluctuations and material availability.

Restoration outline prepared by Prairie Restorations, Inc. (PRI), Princeton, Minnesota

Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 12, 2022

Subject: Sunset Grill Retaining Wall Repairs

The retaining wall supporting the rear parking lot at 8466 Central Avenue (Sunset Grill) is near collapse. Staff has been studying ways to reinforce the wall to ensure the tenant has access to the rear parking lot.

The tenant, Ray McManus, has proposed a cost sharing project for the wall repair that would consist of the following:

- Reinforce damaged patio wall
- Build reinforced bulkhead wall to replace the collapsed wall
- Supply fill
- Complete final grade
- Correct drainage issues in damaged area
- Complete asphalt repair at damaged area
- Spot patch the rear parking lot

The estimate that Mr. McManus has obtained for this project is \$40,000. He has expressed his confidence in the project that he will cover up to \$10,000 in cost overruns on the project.

Staff believes that this will be an attractive fix that will address the collapsed wall, which is jeopardizing safe use of the rear parking lot.



Staff would propose City Council approving a lease amendment where we would reduce the rent as follows to compensate for our share of the project:

October	\$0
November	\$0
December	\$0
January	\$2,400

The taxes and insurance will continue to be paid each month.

February's rent would return to the standard rate of \$5,600/month.

Staff recommends approval.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 09.19.22 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Lining work has been completed. *Grout work has been delayed until late this summer. Contractor is Visu-Sewer.*

2023 Sewer Lining Project (193805871). Terry Randall has received preliminary televising reports of the remaining sanitary sewers in the city that need to be lined (approximately 30,000-feet). Plans and specs were ordered on 9-6-22. *Bidding will occur this winter.*

2022 Street Seal Coat and Crack Repair Project (193805507). 2022 project area included 81st Ave., Arthur St., Middletown, and the Service Drive southwest of 10 and 65. Project also included striping part of 81st Ave. as a 3-lane road. Crack repair work completed week of June 13th. Seal coat was placed on June 24th. Pavement Markings were placed in late-July. *Final payment will be processed when close-out documents are received from Contractor.*

2022 Street Improvements Project (193805383). Public Hearings were on 10/4/21 and 11/15/21. Bids were received on January 31st. Public Assessment Hearing was on March 21st. Construction Contractor is Northwest Asphalt. Construction started on May 9th. Bituminous base course and sidewalk work were completed in May. Final bituminous wear course was paved on June 6, 2022. *Punch-list work has been completed. Final payment will be processed when close-out documents are received from Contractor.*

City Hall Building (193805580). A process for evaluating possible city hall remodel options has started. A kick-off meeting with city staff was held on 5-31-22. Initial schematic floor plan options as distributed on 7-8-22. *Administrator comments were provided on 8-2-22 and 8-17-22. A staff review meeting was held on 9-15-22.*

Take 5 Express Car Wash (8301 Univ. Ave. NE): Revised site plans were submitted on 8-3-22. *Revised plans have been submitted that include a sidewalk on 83rd Ave. Tree removal as recommended in the traffic study has been added to plans.*

Feel free to contact Harlan Olson, Mark Rolfs, Phil Carlson, Jim Engfer, Peter Allen, Bruce Paulson, or me if you have questions or require additional information.