



CITY COUNCIL REGULAR AGENDA
MONDAY, NOVEMBER 06, 2023
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
 - A. Chief Dan Retka, SBM Fire Department
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - October 16, 2023 City Council Meeting
 - [B.](#) City Administrator Performance Evaluation Statement
 - [C.](#) Mayor's Proclamation - Veterans Day - November 11, 2023
 - [D.](#) Contractor's Licenses
 - [E.](#) Business Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2023-40, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2024-2025
 - [B.](#) Resolution 2023-41, Approving a Conditional Use Permit for a Dog Kennel License at 7925 6th Street NE
- 9. NEW BUSINESS**
 - [A.](#) Accept Letter of Retirement from Public Works Director Terry Randall
 - [B.](#) Authorize Purchase of Storage Container
 - [C.](#) Authorize Construction of Additional Dumpster Bays
 - [D.](#) Approve Contract with Xcel Energy/Slipstream Group, Inc for Collection of Fluorescent Lamps
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer's Report
 - C. Administrator Report
- 11. OTHER**
 - [A.](#) Correspondence
 - B. Motion to Close City Council Meeting Pursuant to M.S. 13D.03(1) to Discuss Labor Negotiation Strategies
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 16, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Public Works Director Terry Randall, Public Works Director George Linngren, Sergeant Karen Fiske, Recreation Director Kay Okey, Attorney John Thames, Engineer Phil Gravel, Architect Bruce Paulson (Stantec), Administrator Daniel Buchholtz

VISITORS

None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

- A. Administrator Buchholtz requested that Motion to Close City Council Meeting Pursuant to M.S. 13D.03 (1) to discuss Labor Negotiation Strategies be added as item 11.C. under Other.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – October 2 2023 City Council Meeting
- B. Approval of Claims – General Disbursement No 23-17- \$335,396.08
- C. Resolution 2023-38, Accepting Monetary Donation from RCX Sports League, LLC
- D. Approval of 2024 Agreement for Residential Recycling Program
- E. Contractor's Licenses

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Sergeant Fiske reported that the Police Department responded to 719 calls for service in September 2023 compared to 807 calls for service for the month of September 2022. She stated that School Resource Officer Imig handled 6 calls for service, 20 student contacts, 20 escorts and 3 follow-up investigations.

Sergeant Fiske reported that Investigator Bennek handled 35 cases for the month of September, 28 of which were felony in nature and 7 misdemeanors. She said Investigator Bennek is monitoring 5 active forfeiture cases.

B. Recreation Report

Parks Director Okey reported that during the month of September the Parks Department offered 32 programs with a total of 475 participants. She said the Able Park Activities Building was rented out 6 times and the park was utilized 17 times for organized events or programs.

Director Okey mentioned the Fall Fest will be held on October 28, 2023 from 1:00-4:00 pm after Able Park.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2023-37, Approving Plans and Specifications and Authorizing the Advertisement for Bids for the 2024 City Hall Renovation/Expansion Project

Administrator Buchholtz stated that staff is requesting the City Council adopt Resolution 2023-37, approving plans and specifications and authorization of bids for the City Hall Renovation/Expansion project. Administrator Buchholtz said the City Hall Renovation/Expansion will address the building's energy efficiency, adding public meeting spaces, creating a front entrance for the Police Department, enhancing the security and functionality of the building, and adding public and staff restrooms.

Motion made by Mayor Nelson authorizing Resolution 2023-37, Approving Plans and Specifications and Authorizing the Advertisement for Bids for the 2024 City Hall Renovation/Expansion Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Resolution 2023-39, For Counting Write-In Votes for Local Elective Office

Administrator Buchholtz gave an overview of the current write-in vote counting process. He said the proposed resolution would allow the City to take advantage of a change in State Law that allows the City to conform its process to match write-in votes for Federal, State and County elections.

Administrator Buchholtz stated a candidate who is running a write-in campaign can file a request with the Administrator that he or she wishes to have their votes counted. He noted that the request must be filed seven days before the election.

Motion made by Councilmember Goodboe-Bisschoff approving Resolution 2023-39, For Counting Write-In Votes for Local Elective Office.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Proposal to Update City's Geographic Information System

Engineer Gravel stated that the City has existing GIS data in Infrasek related to their utility systems and planning purposes that they would like uploaded into a cloud-based GIS system. He gave an overview of the project.

Engineer Gravel said that the licensing for the various components will be \$7,500.00 in addition to the \$19,500 for time and materials. He said the project will take 90-120 days to complete.

Motion made by Councilmember Wendling to approve Proposal to Update City's Geographic Information System.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. CIT City Hall IT Closet Relocation Proposal

Administrator Buchholtz stated that to prepare for the City Hall Renovation the new IT room will require additional switches and hardware to accommodate the new CAT 5e wiring. He stated the building will need additional wireless access points to provide Wi-Fi throughout the building. Administrator Buchholtz said that there is a 9-month lead time on the switches.

Councilmember Wendling asked if the quote was for \$26,588.75. Administrator Buchholtz stated that the \$9,700 was for time and materials. The hardware cost of the quote is \$16,888.75.

Motion made by Councilmember Wendling authorizing the CIT City Hall IT Closet Relocation Proposal.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Municipal Agreement – Voting Operations, Technology & Election Resources (VOTER) Account

Administrator Buchholtz stated the City has a joint powers agreement (JPA) with Anoka County to share costs associated with facilitating elections in the City. He said the agreement allows the County to apply the City's state aid towards its JPA fees. He said the City's fees are \$1,463.22 and, subtracting the state aid of \$607.00, the City will owe Anoka County \$856.21.

Motion made by Mayor Nelson approving Municipal Agreement – Voting Operations, Technology & Election Resources (VOTER) Account.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Request to Schedule Work Session for November 6, 2023 at 5:30pm

Administrator Buchholtz requested the City Council schedule a work session on Monday, November 6, 2023 at 5:30pm to review the Public Utilities Rate Study. He stated that staff is requesting a work session on Monday, November 13, 2023 at 5:30pm to review the 2024-2028 Capital Improvement Plan and the SRO issue.

Councilmember Goodboe-Bisschoff requested that the November 13, 2023 work session be moved to November 20, 2023 at 5:30pm. The consensus of the Council was to move the meeting to November 20, 2023 at 5:30pm before the regularly scheduled Council Meeting.

10. REPORTS

A. Attorney's Report

None

B. Engineer's Report

Reported accepted as presented.

C. Administrator Report

None

11. OTHER

A. Correspondence

None

B. Motion to Close City Council Meeting Pursuant to M.S. 13D.03 (1) to discuss Labor Negotiation Strategies

Motion made by Councilmember Dircks to Close the City Council Meeting Pursuant to M.S. 13D.02(1) to Discuss Labor Negotiation Strategies.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

City Council Meeting adjourned at 7:32 pm for closed session

City Council Meeting resumed at 7:50 pm.

Attorney Thames stated that the City Council adjourned to the close session Pursuant to M.S. 13D.03 (1) to discuss Labor Negotiation Strategies with Public Works, Local 49. He stated staff and the negotiation team were given direction on how to proceed.

C. Motion to Close Meeting Pursuant to M.S. 13D.05, subd 3(a) to Conduct the City Administrator's Performance Evaluation

Motion made by Councilmember Dircks to Close the City Council Meeting Pursuant to M.S. 13D.05, subd 3(a) to Conduct the City Administrator's Performance Evaluation.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

City Council Meeting adjourned at 7:51 pm.

City Council meeting resumed at 8:05 pm.

Attorney Thames stated that the City Council adjourned to the close session Pursuant to M.S. 13D.05, subd 3(a) to Conduct the City Administrator's Performance Evolution, and a there will be a synopsis at the next meeting.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:15 pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 30, 2023

Subject: City Administrator Performance Evaluation Statement

Here is the public statement that is required to be read the meeting after which a closed session is held to conduct a performance evaluation.

“The City Council went into closed session to conduct a performance evaluation on the City Administrator’s job performance. An evaluation was given by the Council. The evaluation focused on various performance areas. The City Council, as a whole, believes the City Administrator’s job performance meets or exceeds the job requirements of the position and that he is serving the City of Spring Lake Park well.”



**MAYOR'S PROCLAMATION
VETERANS DAY
NOVEMBER 11, 2023**

WHEREAS, the City of Spring Lake Park, Minnesota, takes great pride in honoring and recognizing the dedication, sacrifice, and service of our veterans; and

WHEREAS, our veterans have selflessly defended our nation, our freedoms, and our way of life, and they have played an essential role in preserving the peace, security, and prosperity we enjoy today; and

WHEREAS, the City of Spring Lake Park is home to many veterans who have bravely served our country in times of war and peace; and

WHEREAS, the City of Spring Lake Park joins the nation in commemorating Veterans Day each year, a day set aside to pay tribute to all American veterans, living and deceased, and to express our heartfelt gratitude for their extraordinary contributions and service; and

WHEREAS, it is our responsibility to ensure that the stories, sacrifices, and legacies of our veterans are never forgotten and that they are honored for their unwavering commitment to our great nation.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, Minnesota, do hereby proclaim November 11, 2023 as

VETERANS DAY

in the City of Spring Lake Park and do hereby call upon all residents, businesses, schools, and organizations to observe this day with appropriate ceremonies and activities that honor our veterans and express our gratitude for their service.

Dated this sixth day of November, two thousand twenty three.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

November 6, 2023

General Contractor

Acoustics Associates

Mechanical Contractor

Metro Heating, Cooling, Plumbing and Electrical, LLC.

Plumbing Contractor

Castro Plumbing and Construction, LLC.

Plumbing Masters, LLC.

Roofing Contractor

Midwest Roof and Solar

**City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432**

**Business License
Tobacco License
November 6, 2023**

Dick's Vape Shop
7777 Hwy 65 NE
T-24-1

Holiday Stationstore LLC
Dbas Holiday Stationstore #2746334
8101 University Avenue NE
T-24-2

Hy-Vee, Inc
Dbas Fast & Fresh
8101 Hwy 65 NE
T-24-3

Hy-Vee, Inc
8155 Hwy 65 NE
T-24-4

Hy-Vee, Inc
Dbas Hy-Vee Wine & Spirits
8155 Hwy 65 NE
T-24-5

HK Corporation
Dbas Speedway #4828
7701 Hwy 65 NE
T-24-6

Mazaj 369 Inc
8484 Hwy 65 NE
T-24-7

Spring Lake Tobacco Plus, Inc
8185 University Ave NE
T-24-8

Super Tobacco 4 LLC
8097 Central Ave NE
Suite 105
T-24-9



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: November 2, 2023
Subject: October 2023 Public Works Report

During the month of October, the Public Works Department was busy doing the following activities:

- Weeding, Mowing, garbage and recycling pickup daily.
- Changing the gate on the hockey rink at Able Park, moving it to the west side.
- Filled area around the players benches on the ballfields with black dirt, seed and mulch.
- Sprinklers have been blown out and the building winterized.
- Patching various streets by putting down 12 tons.
- All fire hydrants have been checks for drainage, and pumped the ones that needed to be drained.
- Repairing snow plow equipment.
- On October 31, 2023 staff plowed.
- Continue to train George on the daily duties of Public Works Director.
- Staff changed the volutes on the Arthur Lift, the bolts holes wore out from pulling rags out of the pumps.

Appointments:

- October 2 – Attended rate study meeting
- October 3 – Attended a staff meeting
- October 5 – Attended a snow conference in St. Cloud
- October 9 – Met with Mansfield Oil about moving the fuel tanks
- October 19 – Attended rate study meeting
- Attended a CIP Meeting



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Official
RE: Code Enforcement Monthly Report for October 2023
DATE: November 1, 2023

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In October, a total of 34 building, 1 Fire Suppression, 18 mechanical, 11 plumbing, 0 Certificate of Occupancy and 4 zoning for a total of 68 permits issued compared to a total of 55 in 2022. Code Enforcement conducted 189 inspections in the month of October including 89 building, 23 rental, 12 zoning, 38 nuisance and 27 fire. 5 Admin tickets were issued for non-compliance.

Inspector Morris and Permit Technician Pearson have been working hard, trying to get all remaining rental properties inspected. Currently, there are 29 properties that have not had any inspections. 21 need a full inspection and 8 need their common areas inspected. All properties have been notified upwards of 5 different times. All by letter, email or phone call.

CONSTRUCTION UPDATE:

7900 McKinley St – Has had their rough-in plumbing inspection completed. The under-slab poly/radon inspection and rough-in mechanical inspection. The home is moving along very quickly.

In October of 2023, I also attended the following appointments:

- City Council meeting on October 2nd.
- Department Head meeting on October 3rd.
- Planning Commission Meeting October 23rd.

This concludes the Code Enforcement monthly report for October 2023. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 13, 2023

Subject: LELS Local #265 – Sergeants - Union Contract

This is to inform you that on August 27, 2023, the LELS Local #265 – Sergeants - Union employees accepted the offer outlined in Resolution 2023-40.

The Negotiation Committee is recommending that the City Council approve the 2024/2025 union contract as outlined in the Resolution.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2023-40

A RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE CITY OF SPRING LAKE PARK AND LELS LOCAL #265, REPRESENTING THE SERGEANT BARGAINING UNIT FOR CALENDAR YEARS 2024-2025

WHEREAS, representatives of the City of Spring Lake Park and representatives of LELS Local #265, representing the Sergeant bargaining unit of the City have negotiated a 2 year labor agreement for the term of January 1, 2024 through December 31, 2025; and

WHEREAS, the attached document summaries the substantive agreement between the parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council approves and ratifies the tentative agreement and that the appropriate individuals designated by the City are authorized and directed to execute the original contracts.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same: None

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of November, 2023.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

APPENDIX A

**TENTATIVE AGREEMENT BETWEEN CITY OF SPRING LAKE PARK
AND LELS LOCAL #265**

- 1. Article #25: Two year contract for 2024 and 2025 calendar years
- 2. Appendix A: Implementation of following compensation table

	4.0% <u>1/1/2024</u>	3.25% <u>1/1/2025</u>
STEP 1 – START	\$ 7,444.64	\$ 7,686.59
STEP 2 – 6 months service	7,705.20	7,955.63
STEP 3 – 1 year service	7,974.89	8,234.07
STEP 4 – 2 years service	8,254.01	8,522.27
STEP 5 - 3 years service	8,542.90	8,820.54
STEP 6 – 4 years service	8,841.90	9,129.26
STEP 7 – 5 years service	9,151.37	9,448.79
LONGEVITY – After 7 years service	9,380.15	9,448.79
LONGEVITY – After 9 years service	9,614.65	9,927.13
LONGEVITY – After 11 years service	9,855.02	10,175.31

- 3. Article #15: Employees can cash out compensatory time the second payroll in the months of March, June, September and December upon written request to the Employer.
- 4. Article #19: Add Juneteenth to list of Holidays
- 5. Appendix B: Increase uniform allowance to \$950 in 2024 and \$1,000 in 2025
- 6. MOU: Updates placement of employees into salary scale

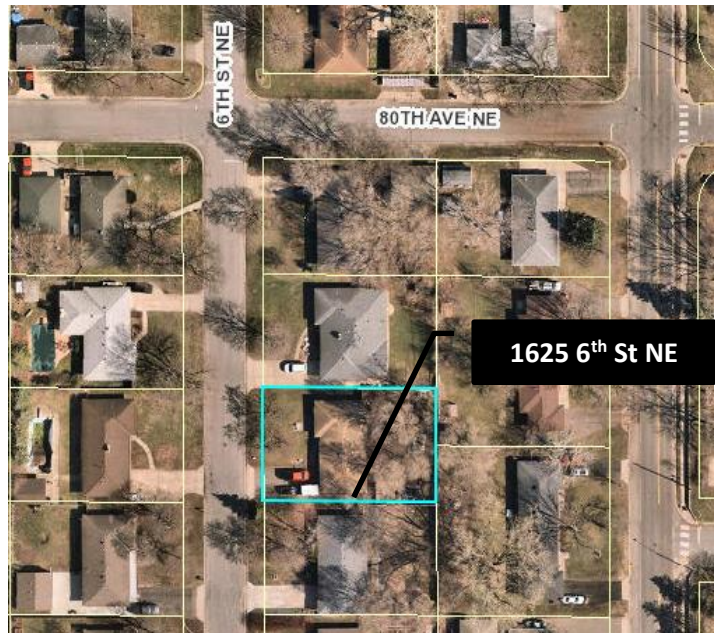
Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: October 30, 2023
Subject: Staff Report for 7925 6th St NE CUP request

Applicant Alexandra Rivera Cedeno (“Applicant”) is requesting a Conditional Use Permit for her property at 7925 6th St NE to allow 4 dogs in her single-family home. It is the definition of a “Kennel-Private” in the ordinance that is triggering the CUP:

“A place where a dog owner keeps three or more dogs over six months of age on property occupied by the dog owner for residential purposes and where the keeping of such dogs is incidental to the occupancy of the premises and may include breeding and selling of dogs as a hobby. A conditional use permit is required for three or more dogs.”

The property is in a residential neighborhood between 80th Avenue NE and 79th Avenue NE.



Planning Issues Discussion

1. *Comprehensive Plan and Zoning.* The property is guided Single Family Residential in the 2040 Comprehensive Plan. It is zoned R-1, Single Family Residential, in the zoning code. Allowed uses include single-family dwellings, family daycares, and limited home-based businesses.
2. *Application.* The Applicant is requesting a CUP for the housing of one additional do on the residential parcel.
 - a. Building: single family dwelling, 1 story
 - b. Fence: application states backyard is fenced in. Approximately 75 feet by 45 feet.

- c. Detrimental effects: applications states no effect on others use and enjoyment of other properties in immediate vicinity.
 - d. Odor and noise nuisance: application states no odor and noise nuisance.
 - e. Other notes: One pet has been with the family for 13 years with the other three pets rescued from a bad situation. Also notes that applicant takes care of son's pets when he is on drill.
3. *Licensing.* Chapter 9.12 of the Code of Ordinance requires kennels to be licensed. This applies to any person who owns more than three dogs over the age of six months. Additionally, each individual dog is required to be licensed and registered with the City.
4. *Conditional Uses.* SLPC 16.04.060 of the Zoning Code outlines the requirements to approve a conditional use permit. The application has been analyzed with respect to those requirements, listed below:
- a. **The proposed use at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.**
While the proposed use does not contribute to the general welfare of the neighborhood or community since it is a private residence, a private kennel with the proposed five dogs should not impede on the community's general welfare if it is in compliance with applicable licensing requirements for individual dogs and a kennel.
 - b. **The use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity.**
The dogs shall remain contained within the existing fenced yard to avoid interactions with members of the public
 - c. **The proposed use will comply with the regulations specified in this chapter for the district in which the proposed use is to be located.**
No changes related to this proposed CUP will challenge regulations in the R-1 Single Family Residential district.
 - d. **The use is one of the conditional uses specifically listed for the district in which it is to be located.**
The requirement for a Conditional Use Permit is contained in the definition of a Kennel-Private.
 - e. **The proposed use shall not have a detrimental effect on the use and enjoyment of other property in the immediate vicinity.**
The applicant states the proposed use will not affect others. However, any grouping of dogs may bark. The owner shall maintain up to date and compliance licenses for a kennel and individual dogs.
 - f. **The use will not lower property values or impact scenic views in the surrounding area.**
Dogs contained at a private residence will have no impact on property values. The CUP is not triggering any physical changes to the single-family lot and therefore will not impact scenic views surrounding the property.

- g. Existing streets and highways and proposed access roads will be adequate to accommodate anticipated traffic.**
If the owner maintains compliance with their license for a private kennel, no additional traffic is anticipated.
- h. Sufficient off-street parking and loading space will be provided to service the proposed use.**
As a private kennel, no customers shall be driving to and parking at the site.
- i. The use includes adequate protection for the natural drainage system and natural topography.**
The proposed private kennel does not trigger a change in drainage of natural topography.
- j. The proposed use includes adequate measures to prevent or control offensive odor, fumes, dust, noise, or vibration so that none of these will constitute a nuisance.**
The owner shall take appropriate steps to clean up the yard at regular intervals through the entire year to eliminate smell for adjacent neighbors.
- k. The proposed use will not stimulate growth incompatible with prevailing density standards.**
The issuance of a license for a private kennel will required the number of dogs be maintained at the number (4) proposed in this CUP.

The Planning Commission held a public hearing on the application at its meeting on Monday, October 23, 2023. No one, beside the applicant, spoke on the application.

Recommendation

The Planning Commission reviewed and ultimately approved a recommendation to the City Council to approve a CUP to allow a Kennel-Private in the R-1 Single Family Residential district with the following conditions:

1. The owner shall keep up-to-date licenses for the Kennel and individual dogs.
2. The owner shall take appropriate steps to clean up the yard at regular intervals through the entire year to eliminate smell for adjacent neighbors.
3. The dogs shall be contained within a fenced yard.
4. All actions necessary shall be taken to reduce incessant dog barking outside.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2023-41

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A DOG
KENNEL LICENSE AT 7925 6TH STREET NE**

WHEREAS, Alexandra Rivera Cedeno has made application for a conditional use permit to allow a kennel license at 7925 6th Street NE; and

WHEREAS, the property is zoned R-1, Single Family Residential, and is legally described as follows:

Lot 12, Block 2 Ferndale Addition, subject to easement of record; and

WHEREAS, mailed and published notice of a public hearing to consider the proposed conditional use permit was given; and

WHEREAS, a public hearing to consider the proposed conditional use permit was held by the Planning Commission on October 23, 2023; and

WHEREAS, the Planning Commission has recommended approval of the conditional use permit, subject to conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves a conditional use permit to permit a kennel license at 7925 6th Street NE, subject to the following conditions:

1. The owner shall keep up-to-date licenses for the kennel and individual dogs.
2. The owner shall take appropriate steps to clean up the yard at regular intervals through the entire year to eliminate smell for adjacent neighbors.
3. The dogs shall be contained within the fenced yard.
4. All actions necessary shall be taken to reduce incessant dog barking outside.
5. The kennel license is limited to a total of four dogs.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of November, 2023.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Terry Randall
1656 1385th Ave. NE
Ham Lake, MN 55304
(763)360-4973

October 30, 2023

Dan Buchholtz - City Administrator
Bob Nelson - Mayor
City Council Members

Dear Mr. Buchholtz, Mayor Nelson and Council Members,

This letter is meant to serve as an official notice of my retirement from the City of Spring Lake Park, effective July 5, 2024. However, due to the amount of Vacation and Comp-time hours I have left to use, my official last day at the office will be on Friday, December 22, 2023.

My time with the city has filled me with a sense of purpose and belonging that none other could offer. I have led the Public Works Team for the past 23 years, currently on my 24th year. Over the past month, I have watched the team embrace George as their leader and I feel good that I'm leaving the city in a great position. I have been blessed to have your support and I will always be thankful for the opportunity you gave me.

Sincerely,



Terry Randall



Memorandum

To: Mayor Nelson and Members of the City Council
Cc: Dan Buchholtz
From: George Linngren, Public Works Director
Date: October 31, 2023
Subject: Approval to purchase storage container

With the city Hall renovation coming up, we will need to purchase a storage container for equipment and for Park and Rec supplies. I have received quotes from 4 companies and the lowest being \$2,708.00.

After construction is complete, we will be selling it to recoup our money from the purchase of the container.

1. \$2708 delivery included
2. \$3000 delivery included
3. \$3450 plus \$195.00 for delivery
4. \$3000 - \$3250 plus \$325.00 for delivery

It should only take a week or two for delivery as the cheapest is local in St. Paul.

If you have questions or concerns, please contact me at 763-257-7106. Thank you.



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: October 31, 2023
Subject: Approval to Upgrade Trash Pad

With the City Hall Renovation, it has been discovered that the fuel tanks will need to be relocated. I am seeking approval to upgrade the trash pad by adding two bays that will house the fuel tanks

Classic Construction, has submitted a bid for \$11,634.20. The bid includes the following scope of work:

- Saw-Cut & Remove Asphalt – 352 SF
- Floating Slab, 6” with Rebar – 264 SF
- 4’ Apron, 6” with Rebar – 88 SF
- 3 Sonotubes Drilled (Bollards Supplied by Owner)
- 9 CRS Black Wall with Top BB Filled & Corefills Every 4”

If you should have any questions please contact me at 763-360-4973.



CONCRETE • MASONRY • EXCAVATING • GENERAL CONTRACTING

Quote # 2023-245

PROPOSAL 10/12/2023

JHB

PROPOSAL SUBMITTED TO: City of Spring Lake Park				WORK TO BE PERFORMED AT: Trash Pad			
Name	Terry Randall			Street			
Street				City		State	MN
City		State		Date of Plans			
Telephone Number/Email				Architect			

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

Bid Includes:

- Saw-Cut & Remove Asphalt – 352 SF
- Floating Slab, 6” with Rebar – 264 SF
- 4’ Apron, 6” with Rebar – 88 SF
- (3) Sonotubes Drilled (Bollards Supplied by Owner)
- 9 CRS Block Wall with Top BB Filled & Corefills Every 4’

Total: \$11,634.20

All material is guaranteed to be as specified, and the work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of **See Above Pricing** with payments to be made as follows: Upon completion Billing.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen’s Compensation and Public Liability Insurance on above work to be taken out by CLASSIC CONSTRUCTION, INC.

Respectfully submitted CLASSIC CONSTRUCTION, INC.

Jared Milbradt

Note – This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SUBCONTRACTORS NOTICE OF LIEN RIGHTS – MN Statute: Section 514.01 – “PLEASE TAKE NOTICE: that persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner.: We hereby notify you of our labor and material cost we will be furnishing to the improvement of real property stated.

Accepted By: _____ Signature _____

Date _____

MEMORANDUM

October 30, 2023

To: Mayor and Council

Cc: Dan Buchholtz, City Administrator

From: Haley Morrison

Re: Contract with Xcel Energy/Slipstream Group, Inc. for Collection of Fluorescent Lamps

Xcel Energy/ Slipstream Group, Inc. has agreed to work with the City of Spring Lake Park on its fluorescent bulb collection. The Recycling Division and Xcel Energy/ Slipstream Group, Inc. agreed that the City would arrange the collection of the bulbs. Staffing for the event will be the responsibility of the City. Xcel Energy/ Slipstream Group, Inc. will reimburse the City 100% of the costs of the collection and the costs of recycling which shall include the costs of transportation, hauling, supplies, administrative expenses and labor costs directly associated with lamp recycling for Xcel residential and small business customers who can prove they have an Xcel account.

Please find attached to this memo a copy of the contract. I am seeking the Council's permission to enter into said contract (2024-2026), with Xcel Energy.

Thank you

Attachment

Agreement for Collections of Lamps

Issued To

City of Spring Lake Park

Lamp Recycling

Effective as of January 1, 2024

**AGREEMENT FOR COLLECTIONS
OF FLUORESCENT AND HIGH INTENSITY DISCHARGE LAMPS
BETWEEN
SLIPSTREAM GROUP, INC.
AND CITY OF SPRING LAKE PARK**

THIS AGREEMENT (“Agreement”) is between Slipstream Group, Inc. (“Slipstream”) and City of Spring Lake Park (the “Recycler”), a CITY of the State of Minnesota.

WHEREAS, Slipstream has contracted with Xcel Energy Services Inc. (“Xcel Energy”) to administer a lamp recycling program; and

WHEREAS, the Minnesota Legislature has enacted Minn. Stat. § 115A.932, which prohibits the disposal of fluorescent and high intensity discharge (HID) lamps in solid waste, and Minn. Stat. § 216B.241, subd. 5(b), requires Xcel Energy, as a public utility that provides electric service to 200,000 or more customers, to establish, either directly or by contracting with another, a system to collect and recycle lamps from its residential customers and its small business customers that generate an average of fewer than ten spent lamps per year; and

WHEREAS, the Recycler has established and currently operates a program for the collection and management of household hazardous waste (HHW program), including the collection of fluorescent and HID lamps from Xcel Energy’s residential household customers located in the Recycler’s area; and

WHEREAS, Recycler’s area consists of City of Spring Lake Park; and

WHEREAS, Slipstream and the Recycler desire to enter into an Agreement whereby Slipstream will pay costs incurred by the Recycler for the collection and recycling of fluorescent and HID lamps (lamps) from Xcel Energy’s residential customers as part of Xcel Energy’s system to meet its statutory obligations.

NOW, THEREFORE, in consideration of the terms and conditions stated in the Agreement, Slipstream and the Recycler agree as follows:

1. Lamp collection and recycling. On behalf of Slipstream and Xcel Energy and as part of the Recycler’s HHW program, the Recycler shall collect and recycle lamps in the Recycler’s area. Collection and recycling services will be provided at no cost to Xcel Energy residential customers generating an average of fewer than ten spent lamps per year. The Recycler shall offer lamp collection services to such Xcel Energy customers at Recycler’s household hazardous waste collection site(s), and may arrange with local units of government to provide additional sites for collecting lamps. The Recycler shall be responsible for:

- a. Providing to Slipstream on a monthly basis throughout the program year a description and schedule of lamp collection events in the Recycler’s area for the program year and updated schedule information throughout the year;
- b. Operating and maintaining HHW collection sites;
- c. Arranging collection, storage, transportation, and recycling of lamps; and

- d. Completion and prompt submittal to Slipstream on at least a quarterly basis of a CFL Recycling Report, an example of which is attached hereto as Exhibit A.

2. Reimbursement Request for Lamp Collection Activities. At the same time that the Recycler submits its CFL Recycling Report, the Recycler shall also provide on at least a quarterly basis and in a form acceptable to Slipstream (Exhibit B – Lamp Recycling Reporting Invoice) the following documentation regarding the Recycler's lamp collection and recycling activities:

- a. A description of the number and types of lamps collected;
- b. Costs of administration, labor, supplies, storage, transportation, and recycling of lamps from residential households;
- c. Proof that collected lamps were recycled;
- d. The percentage of the Recycler's lamp collection and reimbursement costs that Slipstream will pay is 100%.
- e. The total amount to be reimbursed to the Recycler.

This documentation shall be provided to the Slipstream designated representative on at least a quarterly basis, or as available.

Slipstream shall pay to the Recycler the costs incurred by the Recycler for the collection and recycling of lamps from residents at the percentage defined in 2d.

Slipstream shall pay to the Recycler the costs incurred by the Recycler for the collecting and recycling of the following type of lamps: fluorescent tubes, circular, u-bend, compact fluorescents and high intensity discharge. Ballasts that are not attached to the bulb will not be reimbursed.

- f. The Recycler shall be responsible for its own expenses, including but not limited to operation and maintenance of collection site(s), and promotional expenses above and beyond Slipstream's planned and coordinated promotions.
- g. This Agreement is expressly contingent upon Minnesota Department of Commerce's (DOC) approval of Xcel Energy's request to implement the Program in Xcel Energy's Minnesota service area as a Conservation Improvement Program (CIP). If such approval is not given initially, or is subsequently withdrawn, or recovery of program costs through electrical rates is disallowed by the Minnesota Public Utilities Commission (MPUC), this Agreement shall be null and void upon notification to the Recycler. Slipstream shall make no further payments to the Recycler, except that Slipstream shall make such payments for which services have been rendered through the date of the notification.

Prior year invoices shall be submitted on or before April 1, following each year of this Agreement. Invoices received after this date will not be eligible for reimbursement.

3. Reimbursement Payments by Slipstream. Slipstream shall reimburse the Recycler for costs associated with the collection and recycling of lamps as follows:

- a. Within thirty (30) days following receipt of complete, timely and accurate documentation listed in Section 2 of this Agreement, Slipstream shall reimburse the Recycler the percentage of the costs incurred by the Recycler for the collection and recycling of lamps as calculated by Section 2 of this Agreement. For lamps from residential customers, this shall include reimbursement for costs including administration, labor, supplies, storage, transportation, and recycling of lamps and costs associated with the Recycler coordination with local units of government for establishment of additional lamp collection events in the Recycler's area.
- b. Slipstream shall not reimburse the Recycler for promotional expense above and beyond Slipstream's planned and coordinated promotions.
- c. To be considered for reimbursement, all prior year invoices must be submitted on or before April 1, following each year of this Agreement. Invoices received after this date will not be eligible for reimbursement.

4. Auditing. Within sixty (60) days of receipt of documentation listed in Section 2, Slipstream shall have the right to audit said documentation and request additional information. Further, the Recycler shall maintain adequate supporting records for verification of actual costs paid by the Recycler. The records shall be in a form that is consistent with generally accepted accounting principles, consistently applied. During the term of this Agreement and six (6) years following final payment hereunder, the Recycler shall preserve such records and allow access to them, by Slipstream auditors, during normal business hours. The Slipstream and Xcel Energy records and documents that are relevant to this Agreement or transaction shall be subject to examination by Slipstream, the legislative auditor or the State auditor, during the term of this Agreement and for a period of at least six years following termination or cancellation of this Agreement, pursuant to the requirements of Minn. Stat. Section 16C.05 Subd. 5, as it may be amended.

5. Reserved

6. Recycler's Obligation Defined by Agreement. Slipstream and the Recycler acknowledge and agree that the Recycler's obligations to collect and recycle lamps are solely defined by this Agreement and any applicable law.

Recycler will conduct all lamp collection activities under the Agreement in an economically, socially and environmentally responsible manner. Recycler further agrees to ensure that its employees, agents and representatives perform the lamp collection activities in accordance with Xcel Energy's Code of Conduct, as in effect from time-to-time, which is available upon request.

7. Term. The term of this Agreement is from January 1, 2024, until December 31, 2026, regardless of the date of signatures. At the option of Slipstream and the Recycler, this Agreement may be renewed on an annual or biannual basis concurrent with Xcel Energy's statutory obligation to establish a system to collect and recycle lamps from residential and small business customers or otherwise. This three-year Scope of Work and Agreement is subject to change or withdrawal dependent on updates to program filings/guidelines and legislation. Slipstream will give City of Spring Lake Park 30-days notice if changes are to be made.

8. Termination. Notwithstanding the terms of this Agreement, Slipstream may, at its option, terminate the Agreement in whole or in part at any time by written notice thereof to Recycler, whether or not Recycler is in default. Recycler may terminate this Agreement, in whole or in part, upon sixty (60) days prior notification to Slipstream.

9. Notice. All information shall be sent by United States mail, postage prepaid, to the following representatives of Slipstream and Recycler, or may be submitted by email:

To Slipstream

Becky Jones
Slipstream
431 Catalyst Way
Madison, WI 53719

To the Recycler:

Haley Morrison
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

10. Indemnification. Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The liability of the Recycler shall be governed by the provisions of Minnesota Statutes, Chapter 466 and other applicable law.

11. Compliance with Laws. The parties agree to abide by all applicable Federal, State or local laws, statutes, ordinances, rules and regulations now in effect of hereafter adopted pertaining to this Agreement or the facilities, programs and staff for which each party is responsible. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in courts located within the State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

ACCEPTED:

RECYCLER

City of Spring Lake Park

By: _____

Name: _____

Title: _____

Date: _____

ACCEPTED:

Slipstream

By _____

Name: Sandra Henry

Title: COO

Date: _____

Exhibit "A"

2024 Xcel Energy Minnesota County CFL Recycling Report

Date of submitted report:

County Name:

% of total reimbursed by Xcel Energy: 0% (insert % approved to be paid by Xcel Energy per 2015 contract)

County Name:

County Address:

County Contact:

Time Period	Invoice #	under 4ft	over 4ft	CFLS	Circular	U - bent/tube	HID	Other	Broken (lbs)	Total Bulbs	Admin	Labor	Storage/Transportation	Supplies	Disposal	Business Bulb Costs	Total Costs	Xcel Energy Reimbursement Total
										-	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
										-							\$ -	\$ -
										-							\$ -	\$ -
										-							\$ -	\$ -
Totals		-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Disposal Company :

Description of recycling offering(s):

Please ensure that all receipts, invoices and certificates of recycling are attached to this report along with an actual INVOICE from your county

Any questions please contact Becky Jones at Slipstream

608-729-6815

beckyj@slipstreaminc.org
[BG](#)

Exhibit "B"

**City of Spring Lake Park Lamp Recycling
Invoice**

Invoice date:

Invoice #:

Recycle Time Date/Period:

To: Slipstream
Attn: Becky Jones
431 Catalyst Way
Madison WI 53719

DISPOSAL COSTS:	Quantity	Price each	Total Cost
4 ft or less Fluorescent Lamps			\$
Over 4 ft Fluorescent Lamps			
CFLs			
Circular			
U-Bent Fluorescent Lamps			
HID			
Other			
Broken			
Total Disposal Costs			\$
OTHER COSTS:			
Administration			
Labor			
Storage			
Supplies			
Total Expenses			\$
Amount due (%)			\$

Remit Payment to: City of Spring Lake Park
Attn: Haley Morrison
1301 81st Ave NE
Spring Lake Park, MN 55432



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 11.06.23 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2023 MS4 Permit and SWPPP Update (193805251). Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training is due in December. The next Annual Report is due by June 30, 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

2023-2024 Sewer Lining Project (193805871). This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). Terry Randall will watch this project. The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. Construction Contracts have been signed. *A preconstruction Conference with contractor was held on September 28, 2023. Construction is scheduled to begin in December.*

City Hall Building (193806049). Design Phase started in January 2023. Construction could begin in 2024. City Council has been updated at workshops (including *September 11th*). Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. *Bids will be opened at 2:00 PM on November 20, 2023. Construction Contract award to be considered in January 2024.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (SAP 183-103-001) and Elm Drive (SAP 183-104-001) were reconstructed in 1998. 83rd Avenue NE (SAP 183-107-002) was last paved in 1994. Sanburnol Drive is a shared road between the cities of Spring Lake Park and Blaine. Spring Lake Park will be the lead agency on this project, but it will be a cooperative project between Blaine and Spring Lake Park. Geotechnical work has been completed. Feasibility Report has been prepared. *Public improvement hearing was held on October 2nd. Final design process continues.*

Geographic Information System (GIS) and Mapping (19380----). The city has a need to update the mapping and records system for public works documents. Staff has determined a process for implementing an online ArcGIS system maintain documents and mapping of infrastructure. *Council authorized proceeding with and ArcGIS system on 10/16/23.*

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). A site work and landscaping inspection needs to be completed in 2023. *The remaining financial surety will be held until a final landscaping has been completed (not done as of 9-6-23).*

Take 5 Express Car Wash (8301 Univ. Ave. NE): Revised site plans dated 8-24-22 include a sidewalk on 83rd Ave. *A site inspection needs to be completed this fall or next spring.*

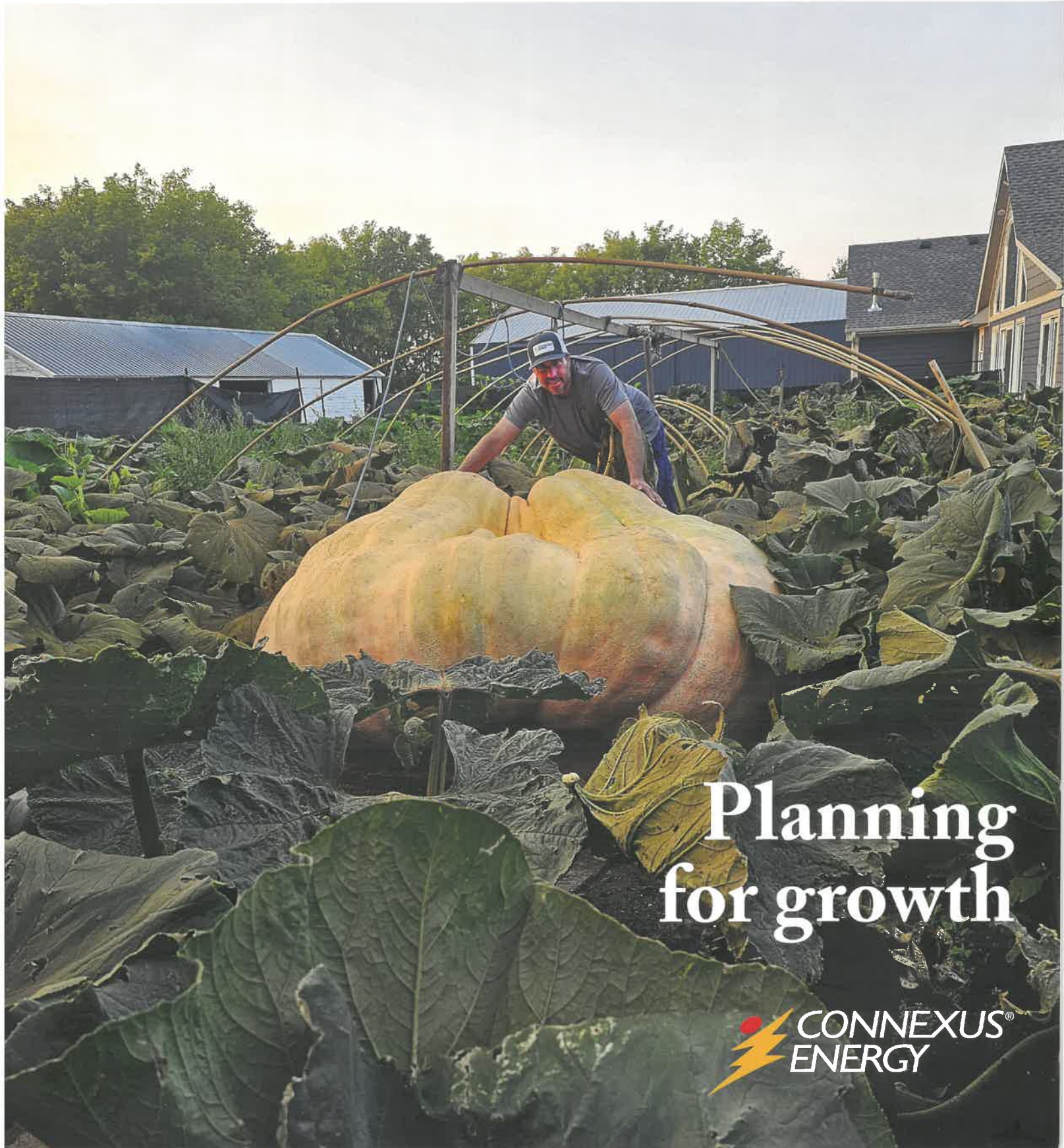
Please contact Phil Carlson, Bruce Paulson, Jeff Preston, or me if you have questions or require additional information.

CORRESPONDENCE

your
Connexus Connection

For Connexus Energy Members

Issued October 2023



**Planning
for growth**



Board of Directors



Fran Bator
Chair
East Bethel



Mark Ethen
Vice Chair
Blaine



Shelly Peterson
Secretary/Treasurer
Nowthen



Michael Cady
Asst. Secretary/Treasurer
Blaine



Rick Braastad
Ham Lake



Kenneth Fiereck
Clear Lake



Mike Thews
Coon Rapids



Gordon Westerlind
Big Lake

CONTACT US

Phone

Services/Outage: 763.323.2650

Online

Website: connexusenergy.com

Email: info@connexusenergy.com

Address

14601 Ramsey Blvd.
Ramsey, MN 55303

Connect with Connexus



Cover and Co-op Cuisine images courtesy of
Connexus member Travis Gienger.

Executive Team



Front: Yan Paul Martinez, VP, Finance & CFO • Krista Benjamin, Manager, Executive Services • Nick Loehlein, VP, Electric Operations • Linda Maegi, VP, Employee Services • Brian Burandt, VP, Power Supply & Business Development • Greg Ridderbusch, President & CEO
Back: Alison Miles, VP, Members • Mark Koplín, VP, Technology

SEEKING 2024 SELECTION COMMITTEE VOLUNTEERS

This committee plays an integral role in director elections by interviewing applicants to determine those qualified to be placed on the 2024 annual election ballot. Those serving on the selection committee receive a stipend and mileage reimbursement. Please visit connexusenergy.com/annualmeeting to learn more. Requests must be submitted by 5 p.m. on Nov. 10, 2023.

CEO sparks

A celebration of member service and evolution to an independent utility

Questioning the status quo can be extremely hard work but doing it alongside colleagues and in service to others is a path to a fulfilling career and life.

Founded in 1937 as one of the nation's first 100 electric cooperatives, the first team of engineers and leaders hired by your cooperative took extraordinary steps to provide the very first electric service to communities and farms throughout Anoka County and our north metro region. The status quo of kerosene lanterns gave way to better, affordable, and reliable electric lighting, refrigeration, and electric motors for irrigation and milking. The times and technologies may have changed but for Connexus Energy staff, the commitment to member service and innovation has not.

Earlier this fall, I had the opportunity to reflect on the achievements of our team and our shared work in service to members. In pursuit of continuous improvement for our members, we've challenged the status quo. From the transition to advanced digital meters and powerful data analytics, to building our in-house talent for managing local rooftop and grid-scale solar and batteries.

In the course of these innovations, Connexus negotiated an exit from Great River Energy membership and permanently converted to a customer business model effective Jan. 1, 2023. We evolved from a traditional distribution utility into an independent electric cooperative. As a result, building upon capped legacy generation and transmission resources, Connexus now enjoys 100% flexibility and responsibility for building and evolving our power supply portfolio.

Connexus members experience reliability that is perennially in the top 5% of the nation's utilities and enjoyed five years of zero rate increase until inflation forced a modest 2.94% increase in 2023. The new customer business model is already saving costs, and the first full year of results will be reported at the cooperative's annual meeting on April 18, 2024.

Joining the organization in 2015, it has been a privilege to work with so many talented, expert, and committed cooperative employees. In August, the Board of Directors accepted my letter of retirement and announced the beginning of the orderly process of President/Chief Executive Officer succession to be completed by early 2024.

Thank you for being a member-owner sharing the north metro as a great place to live and work.



Greg Ridderbusch
President & CEO



"It has been a privilege to work with so many talented, expert, and committed cooperative employees."



DOE fellow accomplishments at Connexus Energy



United States Department of Energy (DOE) Clean Energy Innovator Fellow Elizabeth Ballor joined Connexus in October 2022. She has a master's degree focused on sustainable systems and a bachelor's degree in environmental science with a concentration in policy and management. Connexus was one of 12 electric utilities selected to host a DOE Fellow and the only utility in the Midwest.

A new tool for understanding EV impacts

Elizabeth helped us better understand the impact of electric vehicles (EVs) on our distribution grid. She developed a tool in Microsoft Power BI that pulls all the great EV-related data at Connexus into one central location. Now, our engineers can make more informed decisions for load management and maintaining reliability in the top 5% of U.S. utilities.

We are already using Elizabeth's dynamic reporting tool. The report is updated on a weekly basis as systemwide data is added. The tool identified potential trouble spots where increased capacity may be needed, so we are proactively replacing or adding a few transformers in the next six months to handle their increased loads.

Making the EV transition easier for members

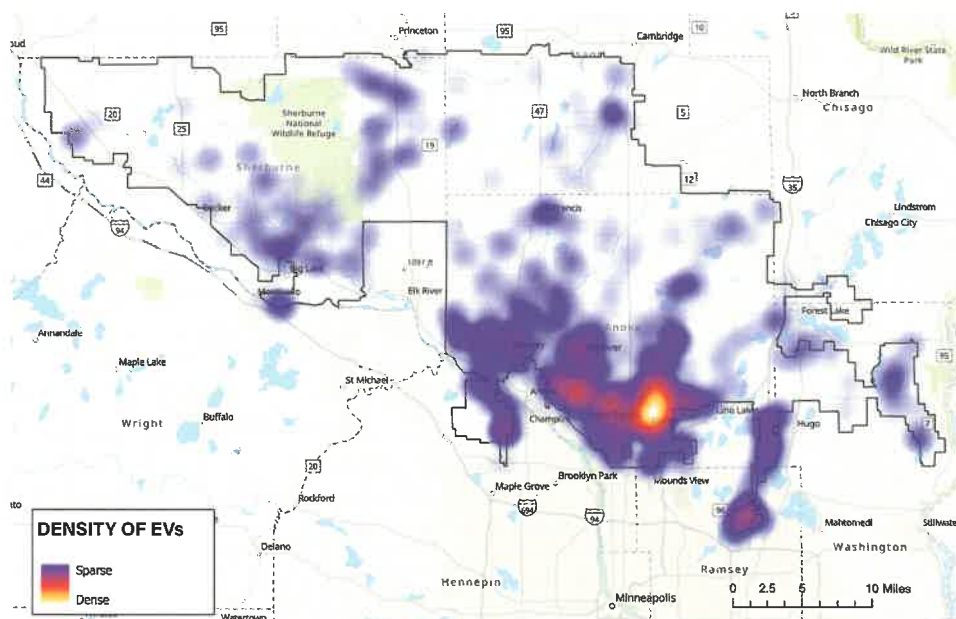
With more options for electrified transportation becoming available, including trucks and sport-utility vehicles, we expect to see significant growth in EV load in Connexus' service territory in coming years. While we generally have plenty of existing capacity to handle new EVs, we will continue to make necessary upgrades to strengthen our system when needed. Elizabeth's research findings are also helping us update our design practices to meet future electric needs for our members.

SUPPORTING ELECTRIFICATION

Please call Member Services at 763.323.2650 or search electric vehicles on our website if you are planning to purchase an EV or recently purchased one.

We want to do everything we can to support electrification in our service area and make this transition easier for you. Our rate program options can save you almost 50% when you program your car to charge during the off-peak period, and we need notification from you to help keep our system reliable.

Heatmap of EVs in the Connexus service area





EV owners can access three ChargePoint Level 2 charging stations and one DC fast charging station next to the community solar garden at our headquarters in Ramsey.

EVs in the Connexus fleet



We're learning about EVs while we're driving them. We have three Ford F-150 Lightnings at Connexus. Employees from our warehouse, metering, and distribution design departments drive these all-electric trucks in our service area. Their range is 165-300 miles depending on several factors, and they have dedicated chargers in our garage that are powered by renewable energy credits. Our EVs have reduced maintenance costs, with 7,500-mile inspections (vs. 5,000 miles with gas) and no oil changes. Ask us about our driving experiences when you see them in use!

ELECTRIC VEHICLE RATES & OFFERS

- **EV Subscription Program:** Know exactly what you will pay each month to power your EV. Choose the Tier 1 monthly rate of \$30/month or Tier 2 monthly rate of \$50/month, depending on your off-peak usage.
- **EV Time-of-Day Program:** Pay almost half the normal residential rate (6.8¢/kWh) when charging off-peak.
- **Level 2 EV Charger Rebate:** \$500 rebate for installation.
- **Level 2 PHEV Charger Rebate:** \$100 rebate for installation.

Note: EV programs and rebates require an off-peak meter socket installation. Many homes qualify for a \$300 meter installation by a Connexus electrician.



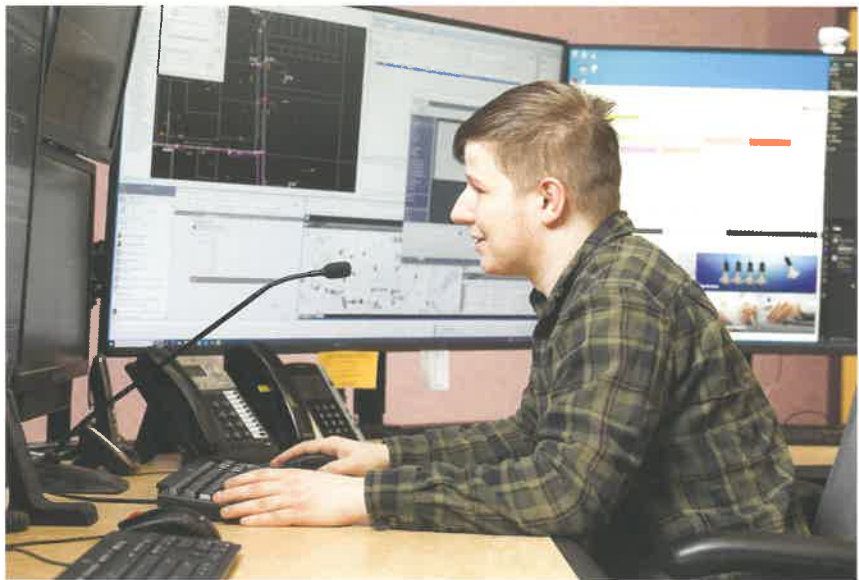
Scan this QR code for EV rates & offers.

A successful summer managing reliability and costs

Together, we made it happen

Power supply is a complex process of balancing our energy resources with demand, critical to keeping the lights on and costs low for us and our members. This past summer proved how working together positively impacts both.

While managing our system demand is a year-round priority, it is most critical in the summer months when the demand and cost for electricity is highest. Thanks to our team of engineers, system planners, operators, and YOU, we were successful in managing our system peaks affordably, all while keeping the lights on.



Key drivers of our success

» Smart grid management

We invest in smart grid technologies and use our internal capabilities to increase power grid efficiency. Connexus Energy's automation results in lower peak demands and reduces energy losses. These cost savings help keep our rates low.

» Member program enrollment and participation

Over 45,000 residential members participate in energy saving programs, like the Peak-Time Rebate (PTR) and air conditioning programs. They reduce peak demand at critical times in June, July, and August. Participating members received over \$1.2 million in summer bill credits.

Additionally, commercial members participating in our standby generator program help ensure some of our largest loads are shifted from the peak by running on electricity generated onsite. We're doing our part on the Connexus campus as well, shifting to our standby generator to help lower member expenses.



Scan this QR code to explore the programs, incentives, and rebates available to Connexus members.

Co-op cuisine

ROASTED PUMPKIN SEEDS

1½ cups pumpkin seeds, rinsed and dried with a towel

2 teaspoons extra-virgin olive oil or melted butter

¼ teaspoon salt, fine salt preferred

Choose an optional flavor – 2 teaspoons maple syrup or honey, freshly ground black pepper (to taste), or 1 teaspoon cinnamon, brown sugar, chili powder, or curry powder

Preheat the oven to 450°. Line a rimmed baking sheet with parchment paper. Stir together pumpkin seeds, oil or butter, salt, and optional flavors. Spread coated seeds evenly across the baking sheet. Bake for 12-16 minutes, stirring every 5 minutes, until the seeds turn golden brown. Store cooled seeds in a bag or airtight container at room temperature for up to 2 weeks.

Connexus member Travis Gienger from Anoka set a U.S. record for the heaviest pumpkin with a gourd weighing 2,560 pounds on Oct. 10, 2022. He also won Half Moon Bay's Safeway World Championship in 2020 and is competing again on Oct. 9, 2023, hoping to beat a 2,702-pound squash in Italy that holds the world record. Travis is a horticulture teacher at Anoka Technical College and owner of Waterstone Fire Tables.



New ERA for Connexus Energy

The United States Department of Agriculture (USDA) announced in May the New ERA program, competitively providing grants of up to 25% of project costs for new electric generation and storage facilities that do not emit carbon dioxide. It is the nation's largest investment in electric cooperatives since passage of the Rural Electrification Act in 1936.



Given the state mandate for 100% carbon-free electricity by 2040, securing grant funds would lower our long-run costs for new carbon-free resources and related greenhouse gas reduction initiatives. Connexus is ambitiously competing for New ERA funding and took the first step in the application process by submitting a Letter of Intent to the USDA in September.

CEO Greg Ridderbusch and Rob Davis from Connexus attended the announcement event hosted by USDA Rural Utilities Service Administrator Andrew Berke (pictured center) at the White House on May 16.

JOIN US IN ANOKA

Watch for the Connexus bucket truck pulling our spooky float in the Anoka Halloween Grande Day Parade on Saturday, Oct. 28, at 1 p.m. We give out over 400 pounds of candy!





14601 Ramsey Blvd.
Ramsey, MN 55303

Presort Standard
US Postage
Paid
Twin Cities, MN
Permit No. 1000



*****AUTO**5-DIGIT 55432

00128330
Or Current Resident
1301 81ST AVE NE
FRIDLEY MN 55432-2116

P-15 P146

Oh snap



Noah Lambertz caught a 3-pound rainbow trout while with his dad, Brian, and other Connexus employees at Running Aces in Columbus. Families also enjoyed the live harness horse racing.



Connexus Energy's Rob Davis and Board Director Mike Thews (both on far left) spoke at a media event in the Horticulture Building at the Minnesota State Fair. Permanent signage shares information about pollinators and farming activity at our solar arrays.



KaZoua Berry, from Big River Farms, checked the progress of our emerging farmers demonstration project. While only researchers from the National Renewable Energy Lab can touch most of the plants, KaZoua pruned peppers, basil, and tomatoes that we planted at the end of the rows.



Connexus employees and their families enjoyed their 10- and 16-mile bike rides along the Mississippi River at our annual Bike into Fall event. Anoka County Commute Solutions was onsite and provided bike trail maps and backpacks with cool bike accessories.

ENTREPRENEUR WORKSHOP

Turn Your Business Idea Into Reality or Grow Your Startup

12
DECEMBER
10:30AM-12:00PM



Presented By

MCCD Open to Business



Business Advisor for
Anoka County

Interested In Starting Or Growing A Business?

Explore and discover your potential for entrepreneurship as a career choice!

Register at careerforce.mn/events
or SCAN Code



Walk-Ins Welcome

This class will walk through the basics of turning your business idea into reality or growing your startup. Topics Include:

Characteristics of an
Entrepreneur

Important First Steps
For a Sustainable &
Successful Business

Legal Requirements

The 5 C's of Business
Financing

Mapping Out a Strategy
& Timeline to Reach
Your Goals & Dreams



Blaine Human Service Center – Room 201
1201 89th Ave NE – Suite 235
Blaine MN 55434

ANOKA COUNTY REAL ESTATE SUMMIT



TUESDAY, DECEMBER 5 | 8:30 AM- 12:00 PM

TPC Twin Cities

11444 Tournament Players Pkwy, Blaine, MN 55449

Join fellow CRE and development leaders to learn about real estate solutions to help systemic problems, creating successful retail areas and unique approaches to housing projects.

Networking event to follow from 12 -1 PM.

Hosted by:



ANOKA COUNTY
Regional Economic Development