CITY COUNCIL WORK SESSION AGENDA

MONDAY, NOVEMBER 16, 2026

SPRING LAKE PARK CITY HALL, 1301 81ST AVE NE at 5:30 PM

1. **CALL TO ORDER**
2. **DISCUSSION ITEMS**
   - A. 2027 Public Utilities and Stormwater Utility Budget
   - B. Proposed 2027 Recycling Budget
   - C. Proposed 2027 Fee Schedule
3. **REPORT**
   - A. Council/Staff Reports
4. **ADJOURN**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law (M.S. §13D.02).

Memorandum

Spring Lake Park
History. Community. Home.

To: **Mayor Nelson and Members of the City Council**
From: **Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer**
Date: **October 28, 2026**
Subject: **2027 Proposed Public Utilities and Stormwater Utility Budgets**

The proposed 2027 utility budgets provide for the continued operation, maintenance, and long-term capital needs of the City's water, sanitary sewer, water treatment, and stormwater systems.

Fund 601 – Public Utilities Operations is proposed at $2,464,132 in revenues and $2,450,070 in expenditures, resulting in a projected operating surplus of $14,062. Fund 603 – Stormwater Utility is proposed as a balanced budget of $198,500. Combined, the two utility funds provide $2,662,632 in revenues and $2,648,570 in expenditures.

The proposed rate adjustments are intended to keep pace with inflationary operating costs, more accurately allocate the cost of providing utility services, increase funding for infrastructure renewal and replacement, and prepare the Stormwater Utility for significant capital projects identified in the City's Capital Improvement Plan.

Principal Cost Drivers

The proposed 2027 utility rate adjustments reflect both inflationary cost increases and changes in how the City allocates the cost of providing utility services. Personnel, employee benefits, insurance, utilities, chemicals, contractual services, and other operating costs have increased since the City's utility rate study was completed in 2023.

The 2027 budget also assigns a greater share of Public Works personnel costs to the utility funds to better reflect the time staff spend operating and maintaining the water, sanitary sewer, and stormwater systems. In addition, the proposed budget increases the transfer from the Public Utilities Fund to the General Fund to reimburse the City for administrative, finance, information technology, facilities, and other support services provided to utility operations.

The budget also increases contributions toward renewal and replacement of utility infrastructure and provides additional stormwater revenue to finance projects identified in the City's Capital Improvement Plan. Staff believes the proposed adjustments are reasonable given the increase in operating costs and the City's long-term infrastructure needs.

Fund 601 – Public Utilities Operations

Fund 601 supports the City's water distribution system, water treatment facilities, sanitary sewer collection system, and utility billing functions.

The proposed 2027 budget includes $2,464,132 in revenue, compared with $2,226,578 in the 2026 amended budget. The major revenue sources are water collections, the water administrative charge, sanitary sewer collections, penalties, and investment earnings.

Water collections are budgeted at $795,000. The estimate is intentionally conservative because water consumption during the summer of 2026 was elevated due to dry conditions. The 2027 projection assumes more normalized water usage rather than assuming drought-level consumption will continue.

Sanitary sewer collections are budgeted at $1,362,000 based on current billing activity and the proposed 2027 rate structure. The final 2027 Metropolitan Council Environmental Services wastewater treatment charge is $668,665, compared with $646,215 budgeted in 2026.

The proposed budget continues the City's effort to strengthen annual funding for future water and sanitary sewer infrastructure replacement.

The 2027 budget includes the following contributions to the Public Utilities Renewal and Replacement Fund:

Renewal and Replacement Contribution	2027
Water	**$66,000**
Water Treatment Plant	**$52,500**
Sanitary Sewer	**$170,000**
Total	**$288,500**

The Water Department also includes transfers of $45,000 to the General Fund and $80,000 to the City Hall Debt Service Fund.

Sanitary sewer transfers total $295,000, consisting of $45,000 to the General Fund, $170,000 to Renewal and Replacement, and $80,000 to City Hall Debt Service.

Staff intends to continue to recommend gradually increasing these contributions in future years as rates and operating conditions permit. These transfers supplement other resources available for capital replacement, including revenue associated with leases on the City's water towers.

Fund 603 – Stormwater Utility

The proposed 2027 Stormwater Utility budget totals $198,500, compared with $164,819 in 2026.

Stormwater collections are budgeted at $194,000, based on increasing the stormwater charge from $9.99 to $12.00 per residential equivalency factor (REF) per quarter. Interest earnings and penalties bring total Fund 603 revenue to $198,500.

The proposed budget includes $100,000 in capital outlay, compared with $64,500 in 2026. The increase reflects the City's upcoming stormwater capital program, including the Terrace Road/78th Avenue infiltration project, the 83rd Avenue/Monroe Street infiltration project, and continued storm-sewer lining and catch-basin repairs.

Federal funding will offset a substantial portion of the two infiltration projects, but the Stormwater Utility must provide the remaining local share. The proposed $12.00 rate begins positioning the fund to meet those obligations while avoiding a larger single-year rate increase when construction occurs.

Rate Impact

The proposed rate structure continues the City's practice of gradually adjusting utility rates to reflect operating and capital costs while maintaining comparatively affordable utility service.

For a typical single-family residential customer using approximately 6,000 gallons of water per month, the proposed 2027 water, sanitary sewer, and stormwater rates would increase the combined monthly utility cost from approximately $56.11 to $59.46. This represents an increase of approximately $3.35 per month, $10.05 per quarter, or $40.20 per year, an overall increase of approximately 6.0%.

Despite the proposed adjustments, Spring Lake Park would continue to have one of the lowest combined residential utility costs among the North Metro communities surveyed. The rate comparison shows the proposed Spring Lake Park 2027 monthly cost of $59.46 remains below the comparable costs for Brooklyn Park, Lexington, Coon Rapids, Blaine, Anoka, Mounds View, New Brighton, and most other communities included in the survey.

The proposed 2027 rates also remain generally consistent with the financial direction established by the 2023 Northland Securities utility rate study, although actual rates are modestly higher than originally projected. The principal difference is stormwater, where the City is now preparing to finance significant resiliency improvements identified in the updated Capital Improvement Plan. Water rates have also advanced somewhat faster than Northland's original schedule, while the proposed sanitary sewer rate remains relatively close to the study's projection. For a typical residential customer, the proposed 2027 combined utility bill is approximately $4.36 per month higher than Northland projected for 2027.

Overall Utility Budget

	Fund 601	Fund 603	Combined
2027 Revenue	**$2,464,132**	**$198,500**	**$2,662,632**
2027 Expenditures	**$2,451,570**	**$198,500**	**$2,650,070**
Surplus/(Deficit)	**$12,562**	**$0**	**$12,562**

The proposed budgets maintain current utility operations, fully fund the final MCES wastewater treatment charge, increase contributions toward water and sanitary sewer renewal and replacement, and provide the local resources needed to advance the City's stormwater capital program.

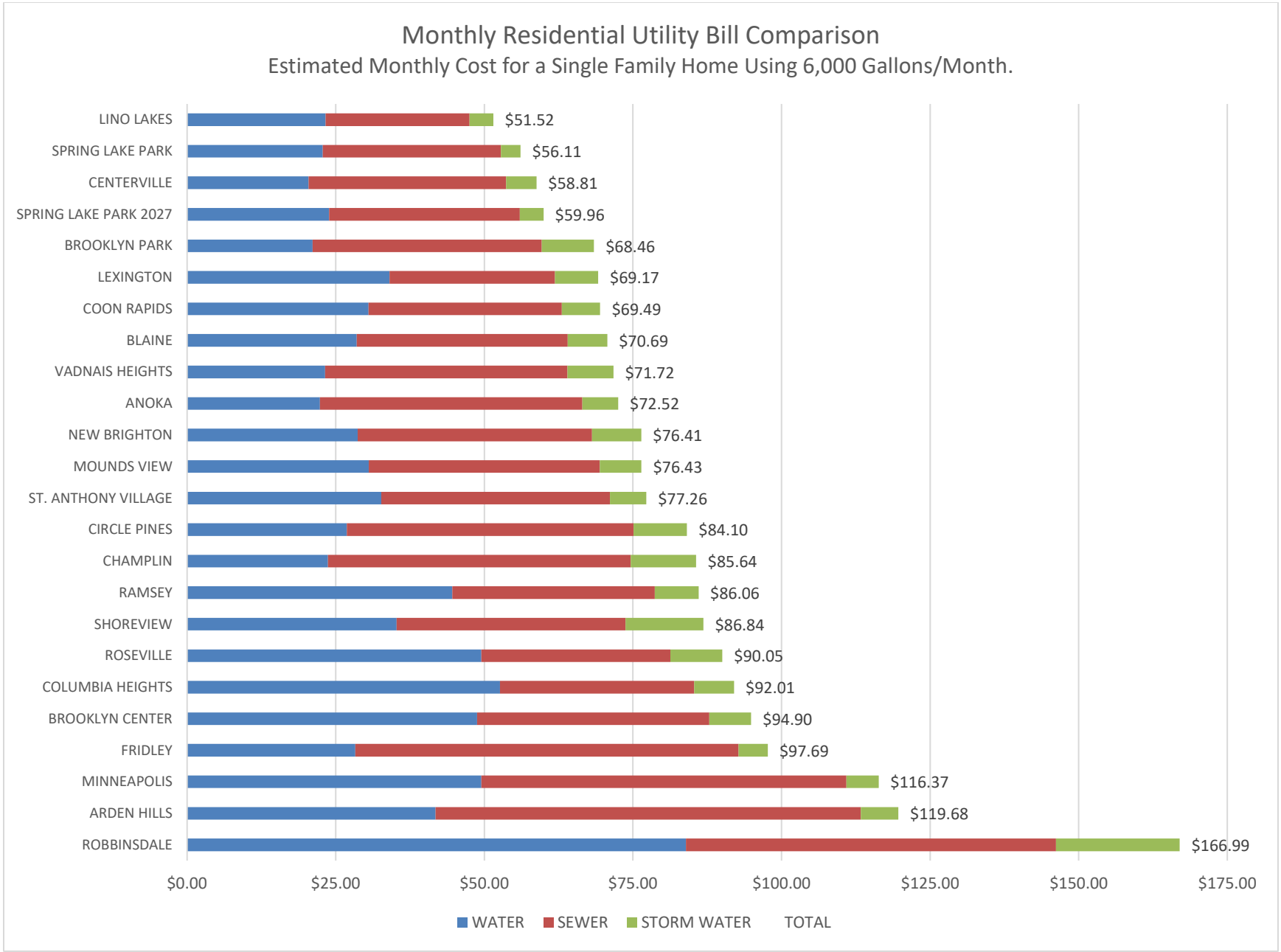
Council Discussion

This item is presented for initial City Council review and discussion of the proposed 2027 Public Utilities Operations Fund and Stormwater Utility Fund budgets and associated utility rates.

Staff is seeking Council feedback on the proposed rate adjustments, the level of funding for utility renewal and replacement, and the proposed stormwater rate strategy in advance of preparing the budgets and rate schedule for final consideration.

Based on Council direction at the work session, staff will make any necessary revisions and return the proposed 2027 utility budgets and rates for formal consideration at a future City Council meeting.

If you have any questions, please do not hesitate to contact me at 763-784-6491.


Monthly Residential Utility Bill Comparison
Estimated Monthly Cost for a Single Family Home Using 6,000 Gallons/Month.
LINO LAKES $51.52
SPRING LAKE PARK $56.11
CENTERVILLE $58.81
SPRING LAKE PARK 2027 $59.96
BROOKLYN PARK $68.46
LEXINGTON $69.17
COON RAPIDS $69.49
BLAINE $70.69
VADNAIS HEIGHTS $71.72
ANOKA $72.52
NEW BRIGHTON $76.41
MOUNDS VIEW $76.43
ST. ANTHONY VILLAGE $77.26
CIRCLE PINES $84.10
CHAMPLIN $85.64
RAMSEY $86.06
SHOREVIEW $86.84
ROSEVILLE $90.05
COLUMBIA HEIGHTS $92.01
BROOKLYN CENTER $94.90
FRIDLEY $97.69
MINNEAPOLIS $116.37
ARDEN HILLS $119.68
ROBBINSDALE $166.99
$0.00 $25.00 $50.00 $75.00 $100.00 $125.00 $150.00 $175.00
WATER SEWER STORM WATER TOTAL

2027 PROPOSED RATES

WATER CONSERVATION RATES – ALL PROPERTIES

Water Service Fee:	$21.44 per quarter, per water connection
MN Test Fee:	$3.81 per quarter, per water connection

Tier 1	$2.43 per 1,000 gallons, 0-9,000 gallons per quarter
Tier 2:	$2.73 per 1,000 gallons, 9,001-18,000 gallons per quarter
Tier 3:	$4.20 per 1,000 gallons, 18,001-27,000 gallons per quarter
Tier 4:	$4.67 per 1,000 gallons, 27,001-36,000 gallons per quarter
Tier 5	$5.07 per 1,000 gallons, 36,001-45,000 gallons per quarter
Tier 6	$5.50 per 1,000 gallons, 45,001+ gallons per quarter

SEWER RATES – ALL PROPERTIES

Single Family, Duplex, Townhouse & Similar Residential
$96.20/unit per quarter

Apartment, Mobile Home, Institutional, Commercial & Industrial
$96.20/unit for 18,000 gallons and $6.01 per 1,000 gallons for all usage over 18,000 gallons

STORM WATER UTILITY FEE

$12.00 per quarter per residential equivalency factor (REF)

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As Of 12/31/2026

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 601 PUBLIC UTILITIES OPERATIONS							
Account Category: Estimated Revenues							
601.00000.34950	REFUNDS & REIMB	875.52	1,216.99	1,429.03	500.00	1,000.00	0.00
601.00000.36210	INTEREST EARNINGS	16,808.67	13,944.15	2,512.13	60,000.00	25,000.00	0.00
601.00000.37101	WATER COLLECTIONS	634,436.99	734,970.22	587,634.11	785,993.00	795,000.00	0.00
601.00000.37103	SALES TAX ADDED	0.00	(0.35)	7,623.01	8,000.00	10,000.00	0.00
601.00000.37104	PENALTIES/WATER	19,390.12	20,649.57	18,810.86	12,500.00	15,000.00	0.00
601.00000.37109	SAFE DRINKING WATER FEE	21,455.40	22,145.35	26,083.70	34,245.00	34,800.00	0.00
601.00000.37111	ADMINISTRATIVE CHARGE	167,406.24	177,407.89	139,865.42	195,145.00	192,832.00	0.00
601.00000.37115	ESTIMATE READING CHRG	0.00	50.00	85.00	0.00	0.00	0.00
601.00000.37149	WATER CONNECTION CHRG-INTEREST	77.97	123.39	464.64	0.00	0.00	0.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	84.80	(0.31)	1,457.17	0.00	0.00	0.00
601.00000.37151	WATER RECONNECTION	250.69	0.00	262.50	0.00	0.00	0.00
601.00000.37172	WATER METER SALES	1,311.83	2,438.04	2,127.86	1,500.00	2,000.00	0.00
601.00000.37201	SEWER COLLECTIONS	929,406.80	1,113,216.76	988,524.53	1,110,195.00	1,362,000.00	0.00
601.00000.37204	PENALTIES-SEWER	20,912.77	24,785.32	26,093.45	15,000.00	23,000.00	0.00
601.00000.37250	SEWER CONNECTION CHARGES-SAC	218.88	(0.08)	3,767.32	0.00	0.00	0.00
601.00000.37251	SEWER CONNECTION CHRG-INTEREST	(993.13)	(1,194.72)	166.58	0.00	0.00	0.00
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	145.00	0.00	0.00	0.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,510.00	3,500.00	0.00	3,500.00	3,500.00	0.00
Estimated Revenues		1,815,153.55	2,113,397.22	1,806,907.31	2,226,578.00	2,464,132.00	0.00
Account Category: Appropriations							
601.49400.41010	FULL TIME EMPLOYEES	128,619.93	138,186.36	108,087.48	161,348.00	193,447.00	0.00
PUBLIC WORKS DIRECTOR (0.25 FTE)						34,582.00	0.00
PUBLIC WORKS MAINTENANCE WORKER (1.4 FTE)						117,298.00	0.00
UTILITY BILLING CLERK (50%)						37,490.00	0.00
CERTIFICATION PAY						4,077.00	0.00
	GL # FOOTNOTE TOTAL					193,447.00	0.00
601.49400.41013	OVERTIME	2,475.71	4,700.27	2,293.62	5,500.00	5,500.00	0.00
601.49400.41020	ON CALL SALARIES	184.17	2,300.93	732.01	5,663.00	5,663.00	0.00
601.49400.41040	TEMPORARY EMPLOYEES	6,315.74	1,914.20	12,236.24	10,000.00	15,000.00	0.00
601.49400.41050	VACATION BUY BACK	1,646.04	1,892.14	782.83	2,500.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	6,405.83	10,326.63	8,780.26	13,108.00	15,534.00	0.00
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	9,584.74	11,123.53	9,315.49	14,135.00	17,395.00	0.00
601.49400.41230	MN PAID LEAVE	0.00	0.00	515.76	0.00	888.00	0.00
601.49400.41300	HEALTH INSURANCE	17,728.46	22,868.68	24,540.68	32,899.00	41,352.00	0.00
601.49400.41313	LIFE INSURANCE	81.03	100.63	90.57	100.00	111.00	0.00
601.49400.41510	WORKERS COMPENSATION	8,002.61	7,823.56	6,646.53	8,133.00	7,930.00	0.00
PREMIUM						4,930.00	0.00
DEDUCTIBLE						3,000.00	0.00
	GL # FOOTNOTE TOTAL					7,930.00	0.00
601.49400.42000	OFFICE SUPPLIES	790.95	792.27	287.65	750.00	500.00	0.00
601.49400.42030	PRINTED FORMS	87.58	1,708.42	1,447.91	1,500.00	1,500.00	0.00
601.49400.42100	OPERATING SUPPLIES	1,746.20	1,208.59	843.21	1,200.00	5,000.00	0.00
601.49400.42120	MOTOR FUELS & LUBRICANTS	4,621.34	3,993.89	3,747.25	5,000.00	5,000.00	0.00

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 601 PUBLIC UTILITIES OPERATIONS							
Account Category: Appropriations							
601.49400.42200	REPAIR & MAINTENANCE	93,830.15	74,943.99	114,364.08	85,000.00	85,000.00	0.00
	HYDRANT CONVERSION						
	WATER MAIN BREAKS						
	WATER SYSTEM MAINTENANCE						
601.49400.42210	EQUIPMENT PARTS	4,363.40	1,359.52	3,022.74	2,500.00	2,500.00	0.00
	SAME FROM 2025 PARTS FOR CHEM FEED						
601.49400.42220	POSTAGE	2,783.07	3,239.59	3,133.97	3,000.00	3,000.00	0.00
601.49400.42221	TIRES	1,518.48	1,000.80	0.00	2,500.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	4,052.50	802.20	25,334.72	20,000.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,962.40	1,854.10	998.00	1,750.00	1,800.00	0.00
601.49400.42262	WATER METER & SUPPLIES	13,707.85	10,071.23	15,075.57	10,000.00	12,000.00	0.00
601.49400.42264	SAFE DRINKING WATER FEE	18,712.54	22,440.23	26,037.00	34,245.00	34,245.00	0.00
601.49400.42280	UNIFORM ALLOWANCE	875.02	1,068.51	1,078.48	1,600.00	1,785.00	0.00
	UNIFORM ALLOWANCE						
						1,485.00	0.00
	T-SHIRTS						
						300.00	0.00
	GL # FOOTNOTE TOTAL					1,785.00	0.00
601.49400.43010	AUDIT & ACCTG SERVICES	6,962.50	10,825.00	9,581.25	8,450.00	9,800.00	0.00
	AUDIT						
						7,300.00	0.00
	FINANCIAL SERVICES SUPPORT						
						2,500.00	0.00
	GL # FOOTNOTE TOTAL					9,800.00	0.00
601.49400.43030	ENGINEERING FEES	852.00	426.00	0.00	1,000.00	1,000.00	0.00
601.49400.43040	LEGAL FEES	0.00	0.00	0.00	300.00	300.00	0.00
601.49400.43210	TELEPHONE	764.78	712.94	358.46	1,145.00	1,145.00	0.00
601.49400.43310	TRAVEL EXPENSE	0.00	172.20	0.00	1,500.00	3,000.00	0.00
601.49400.43500	PRINTING & PUBLISHING	13,693.72	14,255.28	17,289.85	14,500.00	14,500.00	0.00
601.49400.43600	INSURANCE	21,355.65	22,938.35	24,228.75	25,000.00	25,440.00	0.00
601.49400.43870	WATER USAGE-CITY OF BLAINE	11,230.97	7,128.50	7,484.06	12,000.00	9,200.00	0.00
601.49400.44000	CONTRACTUAL SERVICE	20,064.19	5,705.79	16,152.42	9,000.00	12,000.00	0.00
	I.T. SERVICES						
	SAFETY CONSULTANT						
	DRUG TESTING						
601.49400.44050	MAINTENANCE AGREEMENTS	11,178.93	11,763.84	12,569.13	12,120.00	15,000.00	0.00
	BS&A						
	GOPHER STATE ONE CALL						
	CATHODIC PROTECTION SERVICE						
	SCADA SYSTEM (66%)						
	METER READER SOFTWARE/EQUIPMENT SUPPORT						
	ARC GIS						
601.49400.44300	CONFERENCE & SCHOOLS	1,235.00	1,299.69	2,706.00	2,700.00	3,000.00	0.00
	BS&A CONFERENCE						
	MN RURAL WATER CONFERENCE						
	AWWA						
	CON-EXPO						
	MISCELLANEOUS TRAINING						
601.49400.44330	DUES & SUBSCRIPTIONS	62.50	1,494.50	362.50	1,500.00	1,500.00	0.00

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 601 PUBLIC UTILITIES OPERATIONS							
Account Category: Appropriations							
601.49400.44370	TAXES	6,394.35	3,210.19	13,411.47	12,000.00	14,000.00	0.00
	DNR FEES (WELL PERMITS)						
	QUARTERLY SALES TAX						
601.49400.47000	PERMANENT TRANSFERS OUT	203,875.00	180,246.00	0.00	152,303.00	191,000.00	0.00
	TRANSFER TO GENERAL FUND						
						45,000.00	0.00
	TRANSFER TO RENEWAL & REPLACEMENT						
						66,000.00	0.00
	TRANSFER TO CITY HALL DEBT SERVICE FUND						
						80,000.00	0.00
	GL # FOOTNOTE TOTAL					191,000.00	0.00
601.49402.42100	OPERATING SUPPLIES	277.69	285.61	337.59	500.00	500.00	0.00
601.49402.42120	MOTOR FUELS & LUBRICANTS	0.00	0.00	0.00	3,000.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,929.14	31,426.86	25,810.57	30,000.00	35,000.00	0.00
601.49402.42200	REPAIR & MAINTENANCE	21,681.56	16,283.83	18,912.62	20,000.00	20,000.00	0.00
601.49402.42210	EQUIPMENT PARTS	9,803.36	2,468.46	532.13	10,000.00	10,000.00	0.00
601.49402.43030	ENGINEERING FEES	0.00	0.00	0.00	1,000.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	0.00	0.00	0.00	300.00	300.00	0.00
601.49402.43600	INSURANCE	18,855.00	18,794.25	20,486.65	19,733.00	21,512.00	0.00
601.49402.43810	ELECTRIC UTILITIES	104,340.00	96,399.06	89,555.01	105,000.00	105,000.00	0.00
601.49402.43830	GAS UTILITIES	3,372.00	4,524.20	2,797.46	4,000.00	4,750.00	0.00
601.49402.44000	CONTRACTUAL SERVICE	5,631.77	2,285.49	4,320.91	4,000.00	4,500.00	0.00
	ELECTRICIAN						
	FILTER EVALUATION						
	SECURITY CAMERA MAINTENANCE						
	COMCAST						
601.49402.44300	CONFERENCE & SCHOOLS	0.00	0.00	0.00	0.00	1,500.00	0.00
601.49402.44370	TAXES	1,000.00	1,050.00	550.00	2,550.00	2,550.00	0.00
	HAZARDOUS CHEMICAL INVENTORY FEE & PRESSURE VESSEL PERMIT (MN)						
	WTP PERMIT (MET COUNCIL)						
	STRENGTH CHARGE (MET COUNCIL)						
601.49402.47000	PERMANENT TRANSFERS OUT	39,271.00	155,485.00	0.00	44,469.00	52,500.00	0.00
	TRANSFER TO RENEWAL & REPLACEMENT FUND						
						52,500.00	0.00
601.49450.41010	FULL TIME EMPLOYEES	127,174.56	136,539.29	108,074.50	161,347.00	188,411.00	0.00
	PUBLIC WORKS DIRECTOR (0.25 FTE)						
						34,582.00	0.00
	PUBLIC WORKS MAINTENANCE (1.4 FTE)						
						112,437.00	0.00
	UTILITY BILLING CLERK (50%)						
						37,315.00	0.00
	CERTIFICATION PAY						
						4,077.00	0.00
	GL # FOOTNOTE TOTAL					188,411.00	0.00
601.49450.41013	OVERTIME	2,475.19	4,698.41	2,292.44	5,500.00	5,500.00	0.00
601.49450.41020	ON CALL SALARIES	184.22	2,300.15	731.36	5,417.00	5,417.00	0.00
601.49450.41040	TEMPORARY EMPLOYEES	6,315.51	1,700.00	12,235.51	10,000.00	15,000.00	0.00
601.49450.41050	VACATION BUY BACK	1,645.92	1,892.09	782.77	2,500.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	9,046.23	10,672.97	8,777.43	13,108.00	15,138.00	0.00

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 601 PUBLIC UTILITIES OPERATIONS							
Account Category: Appropriations							
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	9,583.25	11,119.69	9,312.46	14,135.00	16,970.00	0.00
601.49450.41230	MN PAID LEAVE	0.00	0.00	514.06	0.00	888.00	0.00
601.49450.41300	HEALTH INSURANCE	17,726.31	22,864.06	24,536.84	32,899.00	41,476.00	0.00
601.49450.41313	LIFE INSURANCE	80.36	99.03	89.22	100.00	111.00	0.00
601.49450.41510	WORKERS COMPENSATION	9,048.28	7,259.31	6,273.02	10,555.00	12,500.00	0.00
	PREMIUM						
						10,500.00	0.00
	DEDUCTIBLE						
						2,000.00	0.00
	GL # FOOTNOTE TOTAL					12,500.00	0.00
601.49450.42000	OFFICE SUPPLIES	0.00	41.08	58.02	500.00	500.00	0.00
601.49450.42030	PRINTED FORMS	0.00	1,708.43	1,447.90	1,600.00	1,600.00	0.00
	UTILITY BILLS & ENVELOPES						
	SPECIAL NOTICES, RADIO INSTALL FORMS						
601.49450.42100	OPERATING SUPPLIES	365.42	0.00	0.00	500.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,621.16	3,993.73	3,668.74	4,000.00	4,500.00	0.00
601.49450.42200	REPAIR & MAINTENANCE	14,899.25	4,546.95	30,267.80	15,000.00	15,000.00	0.00
	TOOLS						
	RPZ TESTING						
	LOAD BANK TESTING (GENERATOR)						
601.49450.42210	EQUIPMENT PARTS	1,159.78	1,263.93	3,534.44	6,000.00	6,000.00	0.00
601.49450.42220	POSTAGE	2,351.74	2,630.64	2,743.98	2,500.00	2,500.00	0.00
601.49450.42221	TIRES	0.00	0.00	0.00	3,000.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	0.00	0.00	3,079.87	3,000.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	0.00	0.00	0.00	5,000.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	874.98	1,068.26	1,078.33	1,550.00	1,500.00	0.00
601.49450.43010	AUDIT & ACCTG SERVICES	6,962.50	10,825.00	9,581.25	8,450.00	9,800.00	0.00
	AUDIT						
	FINANCIAL SERVICES SUPPORT						
601.49450.43030	ENGINEERING FEES	905.25	0.00	0.00	1,000.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	0.00	0.00	0.00	300.00	300.00	0.00
601.49450.43210	TELEPHONE	764.88	712.97	358.49	875.00	875.00	0.00
601.49450.43310	TRAVEL EXPENSE	0.00	0.00	0.00	500.00	500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	0.00	0.00	0.00	300.00	300.00	0.00
601.49450.43600	INSURANCE	21,179.65	22,718.35	24,210.75	24,100.00	25,422.00	0.00
601.49450.43810	ELECTRIC UTILITIES	5,797.23	5,611.28	4,664.01	6,250.00	6,250.00	0.00
601.49450.43840	METRO WASTE CONTROL	626,278.17	656,042.70	539,062.20	646,215.00	668,665.00	0.00
601.49450.44000	CONTRACTUAL SERVICE	7,047.79	8,347.79	13,708.77	10,000.00	10,000.00	0.00
	I.T. SERVICES						
	SAFETY CONSULTANT						
	DRUG TESTING						
	LOAD BANK TESTING (GENERATOR)						
	MISCELLANEOUS						
601.49450.44050	MAINTENANCE AGREEMENTS	10,320.86	6,319.81	9,659.04	9,995.00	10,000.00	0.00
	BS&A						
	GOPHER STATE ONE CALL						
	SCADA SYSTEM (33%)						
	METER PROGRAM SOFTWARE/EQUIPMENT SUPPORT						
	ARC GIS						

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 601 PUBLIC UTILITIES OPERATIONS							
Account Category: Appropriations							
	GPS/GIS SOFTWARE SUPPORT						
601.49450.44300	CONFERENCE & SCHOOLS	1,601.23	398.38	1,250.00	1,500.00	1,800.00	0.00
	APWA CERTIFICATE						
	BS&A ENGAGE CONFERENCE						
	MN RURAL WATER CONFERENCE						
	AWWA						
	CON-EXPO						
	MISC. TRAINING						
601.49450.44330	DUES & SUBSCRIPTIONS	62.50	1,069.50	212.50	300.00	1,000.00	0.00
601.49450.44390	MISCELLANEOUS	2.07	0.00	0.00	9,193.00	10,000.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	(550.99)	67,839.62	2,771.44	12,425.00	20,000.00	0.00
601.49450.47000	PERMANENT TRANSFERS OUT	246,333.00	144,052.00	0.00	276,463.00	295,000.00	0.00
	TRANSFER TO GENERAL FUND					45,000.00	0.00
	TRANSFER TO RENEWAL AND REPLACEMENT					170,000.00	0.00
	TRANSFER TO CITY HALL DEBT SERVICE FUND					80,000.00	0.00
	GL # FOOTNOTE TOTAL					295,000.00	0.00
	Appropriations	1,997,183.15	2,053,236.73	1,461,816.02	2,226,578.00	2,451,570.00	0.00
Fund 601 - PUBLIC UTILITIES OPERATIONS:							
TOTAL ESTIMATED REVENUES		1,815,153.55	2,113,397.22	1,806,907.31	2,226,578.00	2,464,132.00	0.00
TOTAL APPROPRIATIONS		1,997,183.15	2,053,236.73	1,461,816.02	2,226,578.00	2,451,570.00	0.00
NET OF REVENUES & APPROPRIATIONS:		(182,029.60)	60,160.49	345,091.29	0.00	12,562.00	0.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As Of 12/31/2026

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 City Administrator	2027 Council Preliminary
Fund: 603 STORMWATER UTILITY							
Account Category: Estimated Revenues							
603.00000.36210	INTEREST EARNINGS	7,606.70	5,299.27	3.51	2,500.00	2,500.00	0.00
603.00000.36504	STORMWATER COLLECTION	103,033.41	108,892.70	122,069.88	160,819.00	194,000.00	0.00
603.00000.36506	STORMWATER PENALITIES	2,178.03	2,441.54	3,008.30	1,500.00	2,000.00	0.00
Estimated Revenues		112,818.14	116,633.51	125,081.69	164,819.00	198,500.00	0.00
Account Category: Appropriations							
603.49785.41010	FULL TIME EMPLOYEES	12,908.67	22,059.35	22,486.45	27,488.00	29,179.00	0.00
PUBLIC WORKS DIRECTOR (0.10 FTE)						13,833.00	0.00
ACCOUNTING CLERK (0.20 FTE)						15,346.00	0.00
	GL # FOOTNOTE TOTAL					29,179.00	0.00
603.49785.41050	VACATION BUY BACK	237.30	490.00	0.00	1,000.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	782.58	1,646.19	1,737.28	2,137.00	2,264.00	0.00
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	794.81	1,676.90	1,731.08	2,180.00	2,309.00	0.00
603.49785.41230	MN PAID LEAVE	0.00	0.00	91.79	109.00	135.00	0.00
603.49785.41300	HEALTH INSURANCE	1,362.58	3,239.41	3,561.12	4,339.00	4,752.00	0.00
603.49785.41313	LIFE INSURANCE	73.54	12.50	14.29	16.00	16.00	0.00
603.49785.41510	WORKERS COMPENSATION	288.15	1,002.27	873.68	1,709.00	1,732.00	0.00
DEDUCTIBLE						1,000.00	0.00
PREMIUM						732.00	0.00
	GL # FOOTNOTE TOTAL					1,732.00	0.00
603.49785.42200	REPAIR & MAINTENANCE	17,402.07	2,001.18	26,477.41	20,000.00	20,000.00	0.00
603.49785.42280	UNIFORM ALLOWANCE	0.00	82.52	87.51	300.00	150.00	0.00
603.49785.43030	ENGINEERING FEES	4,558.99	19,443.90	848.75	10,000.00	10,000.00	0.00
603.49785.43040	LEGAL FEES	0.00	0.00	0.00	500.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	0.00	0.00	0.00	200.00	200.00	0.00
603.49785.43500	PRINTING & PUBLISHING	0.00	735.25	0.00	0.00	250.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	25,240.63	66,183.11	17,867.50	29,650.00	25,075.00	0.00
MISCELLANEOUS						8,000.00	0.00
PRAIRIE RESTORATIONS						5,000.00	0.00
COON CREEK WATERSHED COST SHARE						12,075.00	0.00
	GL # FOOTNOTE TOTAL					25,075.00	0.00
603.49785.44389	CONTINGENCY FUND	0.00	0.00	0.00	691.00	938.00	0.00
603.49785.45000	CAPITAL OUTLAY	103,304.85	79,225.00	0.00	64,500.00	100,000.00	0.00
Appropriations		166,954.17	197,797.58	75,776.86	164,819.00	198,500.00	0.00
Fund 603 - STORMWATER UTILITY:							
TOTAL ESTIMATED REVENUES		112,818.14	116,633.51	125,081.69	164,819.00	198,500.00	0.00
TOTAL APPROPRIATIONS		166,954.17	197,797.58	75,776.86	164,819.00	198,500.00	0.00
NET OF REVENUES & APPROPRIATIONS:		(54,136.03)	(81,164.07)	49,304.83	0.00	0.00	0.00

Memorandum

Spring Lake Park
History. Community. Home.

To: **Mayor Nelson and Members of the City Council**

Cc: **Daniel Buchholtz, MMC, Administrator, Clerk/Treasurer**

From: **Haley Morrison, Accounting Clerk/Special Projects Coordinator**

Date: **November 16, 2026**

Subject: **Proposed Recycling Budget 2027**

Attached you will find the projected revenues and expenditures for 2027, along with the actual revenues and expenditures for 2026 as of November 13, 2026. Please note that 2026 revenues will increase once we submit our July–December 2026 SCORE Report and our reimbursement request to Xcel Energy for the recycling of fluorescent bulbs. Both will be submitted in January 2027.

The 2027 projected revenues and expenditures are based on actual revenues and expenditures from 2026, with anticipated adjustments for the upcoming year. Due to increased staffing and contract costs, we are requesting a 4% increase in the quarterly recycling fee, from $15.43 to $16.05 per quarter.

Additionally, due to increasing program costs and lower participation, I have made the decision to adjust some of the recycling programs offered in 2027. The January curbside recycling program will be discontinued; however, residents will instead be offered a coupon to drop off eligible items at Recycle Technologies during a designated one-week period. We will also continue offering our bi-monthly recycling events at Recycle Technologies. The Spring recycling event will be eliminated, but we will continue to offer one fall recycling event at City Hall in October 2027. To help manage event costs, the hours will be shortened to 9:00 a.m. – 12:00 p.m.

These adjustments are intended to help manage rising program expenses while continuing to provide residents with convenient recycling opportunities.

If you have any questions or would like additional information regarding the proposed budget or program changes, I would be more than happy to answer them. I can be reached at 763-792-7240, Monday through Friday, from 8:00 a.m. – 4:30 p.m.

Thank you.

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As Of 12/31/2026

GL Number	Description	2024 Activity	2025 Activity	2026 Activity	2026 Amended Budget	2027 Department Request	2027 City Administrator	2027 Council Preliminary	2027 Council Final
Fund: 230 RECYCLING FUND									
Account Category: Estimated Revenues									
230.00000.33425	ANOKA CTY LANDFILL	61,350.00	61,070.00	37,114.23	60,867.00	64,042.00	0.00	0.00	0.00
230.00000.34950	REFUNDS & REIMB	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
230.00000.36210	INTEREST EARNINGS	3,848.71	4,001.84	204.71	1,000.00	1,000.00	0.00	0.00	0.00
230.00000.36506	STORMWATER PENALITIES	329.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230.00000.37601	RECYCLING COLLECTIONS	162,905.44	182,039.75	139,901.00	187,481.00	191,700.00	0.00	0.00	0.00
230.00000.37604	RECYCLING PENALTIES	3,452.40	4,179.75	4,274.91	3,640.00	3,640.00	0.00	0.00	0.00
Estimated Revenues		231,885.55	251,291.34	181,494.85	253,988.00	260,382.00	0.00	0.00	0.00
Account Category: Appropriations									
230.47660.41010	FULL TIME EMPLOYEES	27,736.30	32,445.62	30,296.36	35,638.00	38,365.00	0.00	0.00	0.00
ACCOUNTING CLERK/RECYCLING COORDINATOR (49%)						38,365.00	0.00	0.00	0.00
230.47660.41050	VACATION BUY BACK	0.00	0.00	0.00	685.00	700.00	0.00	0.00	0.00
230.47660.41210	PERA CONTRIBUTIONS-EMPLOYER	1,783.26	2,419.83	2,347.29	2,724.00	2,930.00	0.00	0.00	0.00
230.47660.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,765.79	2,396.33	2,325.98	2,778.00	2,989.00	0.00	0.00	0.00
230.47660.41230	MN PAID LEAVE	0.00	0.00	123.60	0.00	155.00	0.00	0.00	0.00
230.47660.41300	HEALTH INSURANCE	3,540.80	4,968.73	4,860.34	5,021.00	5,636.00	0.00	0.00	0.00
230.47660.41313	LIFE INSURANCE	19.92	25.66	25.20	26.00	30.00	0.00	0.00	0.00
230.47660.41510	WORKERS COMPENSATION	46.44	182.49	176.82	160.00	165.00	0.00	0.00	0.00
230.47660.42000	OFFICE SUPPLIES	0.00	144.99	25.02	150.00	200.00	0.00	0.00	0.00
230.47660.42100	OPERATING SUPPLIES	180.12	597.54	1,024.22	350.00	1,100.00	0.00	0.00	0.00
230.47660.42220	POSTAGE	353.23	350.00	1,157.87	500.00	500.00	0.00	0.00	0.00
230.47660.43310	TRAVEL EXPENSE	25.73	40.46	0.00	100.00	50.00	0.00	0.00	0.00
230.47660.43500	PRINTING & PUBLISHING	2,135.00	1,050.00	1,476.83	2,000.00	500.00	0.00	0.00	0.00
230.47660.44000	CONTRACTUAL SERVICE	147,203.87	142,344.04	112,421.70	149,900.00	157,300.00	0.00	0.00	0.00
230.47660.44002	CLEAN-UP & YARD WASTE	27,306.54	19,285.85	11,213.56	35,000.00	25,000.00	0.00	0.00	0.00
230.47660.44011	RECYCLING COMMUNITY EVENTS	5,272.34	13,333.25	12,609.00	8,500.00	15,000.00	0.00	0.00	0.00
230.47660.44300	CONFERENCE & SCHOOLS	0.00	12.00	0.00	0.00	1,000.00	0.00	0.00	0.00
230.47660.44330	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	100.00	50.00	0.00	0.00	0.00
230.47660.44389	CONTINGENCY FUND	0.00	0.00	0.00	900.00	500.00	0.00	0.00	0.00
230.47660.44390	MISCELLANEOUS	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
230.47660.47000	PERMANENT TRANSFERS OUT	7,500.00	7,500.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
TRANSFER TO GENERAL FUND						4,500.00	0.00	0.00	0.00
TRANSFER TO PUBLIC UTILITIES FUND						3,500.00	0.00	0.00	0.00
	GL # FOOTNOTE TOTAL					8,000.00	0.00	0.00	0.00
Appropriations		224,869.34	227,096.79	180,083.79	252,632.00	260,270.00	0.00	0.00	0.00
Fund 230 - RECYCLING FUND:									
TOTAL ESTIMATED REVENUES		231,885.55	251,291.34	181,494.85	253,988.00	260,382.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		224,869.34	227,096.79	180,083.79	252,632.00	260,270.00	0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		7,016.21	24,194.55	1,411.06	1,356.00	112.00	0.00	0.00	0.00

Memorandum

Spring Lake Park
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To: **Mayor Nelson and Members of the City Council**
From: **Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer**
Date: **November 6, 2026**
Subject: **2027 Fee Schedule**

The City annually reviews its fee schedule to ensure that fees charged for municipal services, permits, licenses, and other activities remain reasonable and reflect the cost of providing those services.

Staff has completed its review of the City's fee schedule and is recommending several adjustments for 2027. The proposed changes are intended to better align fees with the costs of providing services, account for increasing personnel and operational expenses, and ensure that the costs of certain services are borne by those utilizing them rather than the general taxpayer.

The proposed 2027 Fee Schedule is attached, with changes from the current schedule identified in redline format.

Proposed Changes

The majority of the proposed changes involve adjustments to existing fees that have not kept pace with increasing costs. Significant changes include:

- Building Permits and Inspections: Residential electrical inspections will be governed by the fee schedule provided by Tokle Inspections, rather than being relisted specifically in our schedule.
- Planning and Zoning: Increased escrow requirements for several development applications to ensure sufficient funds are available to cover engineering, legal, planning, and other professional review expenses. Most development application fees remain unchanged. Escrow deposits are used to cover actual expenses, with applicants responsible for costs exceeding the initial deposit.
- Administrative and Miscellaneous Fees: Adjustments to assessment searches, certified copies, notary services, and other administrative fees. The proposed schedule also establishes that notary services will be provided to City residents at no charge.
- Police and Code Enforcement: Adjustments to certain administrative citation amounts to encourage compliance with City ordinances, including violations involving nuisance conditions, illegal dumping, rental housing, and other property maintenance issues. The schedule also increases the dangerous dog review hearing fee from $75 to $100.
- Business Licensing: Increases to several business licensing and application fees, including tobacco licensing, amusement devices, garbage haulers, and license investigation fees. These

adjustments are intended to better reflect the administrative and enforcement costs associated with regulated businesses.

- Water and Sewer: Adjustments to utility-related fees, including availability and access charges, connection and inspection fees, and service charges. These changes are intended to better reflect the cost of utility infrastructure and services provided to individual customers.
- Right-of-Way Permits: Revisions to street opening and right-of-way permit fees and security requirements to better account for the costs associated with utility work, inspections, and restoration of public infrastructure.

Financial Impact

The proposed adjustments are expected to provide additional revenue to offset the cost of providing municipal services and reduce the extent to which certain activities are subsidized by general tax revenues or utility ratepayers.

The actual financial impact will depend on the number and type of permits, licenses, applications, and services requested during the year. While the changes are not anticipated to significantly impact overall City revenues, they will help improve cost recovery within individual service areas.

Staff recommends that the City Council review and discuss the proposed 2027 Fee Schedule and provide direction on any desired changes. Based on Council feedback, staff will finalize the fee schedule and bring it forward for formal consideration and adoption at a future City Council meeting.

City of Spring Lake Park
~~2026~~2027 Fee Schedule

1. Building Permit Fee – Valuation Table

Valuation	Permit Fee
$1 to $500	$50.00
$501 to $2,000	$28.00 for the first $500 plus $3.70 for each additional $100 in value or fraction thereof; min. $50.00
$2,001 to $25,000	$83.50 for the first $2,000 plus $16.55 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$464.15 for the first $25,000 plus $12.00 for each additional $1,000 or fraction thereof
$50,001 to $100,000	$764.15 for the first $50,000 plus $8.45 for each additional $1,000 or fraction thereof
$100,001 to $500,000	$1,186.65 for the first $100,000 plus $6.75 for each additional $1,000 or fraction thereof
$500,001 to $1,000,000	$3,886.65 for the first $500,000 plus $5.50 for each additional $1,000 or fraction thereof.
$1,000,001 and up	$6,636.65 for the first $1,000,000 plus $5.00 for each additional $1,000 or fraction thereof.

Pursuant to MN Rules Chapter 1300.0160, subpart 3, building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

2. Electrical Permit Fee – Valuation Table

A. Commercial Electrical Permit

Valuation	Permit Fee
$1 to $1,000	$50.00 per trip
$1,001 to $2,000	$50.00 for the first $1,000 plus $3.25 for each additional $100 or fraction thereof
$2,001 to $25,000	$82.00 for the first $2,000 plus $14.85 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$423.55 for the first $25,000 plus $10.70 for each additional $1,000 or fraction thereof
$50,001 to $100,000	$691.05 for the first $50,000 plus $7.45 for each additional $1,000 or fraction thereof
$100,001 to $500,000	$1,063.55 for the first $100,000 plus $6.00 for each additional $1,000 or fraction thereof
$500,001 to $1,000,000	$3,463.55 for the first $500,000 plus $5.10 for each additional $1,000 or fraction thereof
$1,000,001 and up	$6,013.55 for the first $1,000,000 plus $4.00 for each $1,000 or fraction thereof

Valuation	Permit Fee
Solar Fees:	
0kw to 5kw	$90.00
5.1kw to 10kw	$150.00
10.1kw to 20kw	$225.00
20.1kw to 30kw	$300.00
30.1kw to 40kw	$375.00
40.01kw and larger	$375.00 plus $25.00 for each additional 10kw

B. Residential Electrical Permit (single family homes, apartments, condominiums)

See attached fee schedule from Tokle Inspections

~~Item~~	~~Fee~~
~~Residential Panel Replacement~~	~~$110.00~~
~~Sub Panel~~	~~$50.00~~
~~New Service or Power Supply (Circuits)~~	~~Add $16.00 for each additional 100 amps~~
~~0 to 300 amp~~	~~$55.00~~
~~400 amp~~	~~$71.00~~
~~New Service or Power Supply (Feeders)~~	~~Add $6.00 for each additional 100 amps~~
~~0 to 100 amp~~	~~$9.00~~
~~101-200 amp~~	~~$15.00~~
~~• Minimum permit fee is $50.00 plus $1.00 state surcharge. This is for one inspection only. Minimum fee for rough-in and final inspection is $100.00 plus $1.00 state surcharge.~~ ~~• Maximum fee for single family dwelling or townhouse not over 200 amps (no max if service is over 200 amps) is $200.00 plus $1.00 state surcharge.~~ ~~• Failed inspections are an additional $50.00 each~~	
~~Apartment or Condominium Complex *(Does not cover service, unit feeders or house panels)*~~	~~$90.00 per unit~~
~~Swimming Pool and Hot Tub~~	~~$100.00 plus circuits at $9 per circuit – includes 2 inspections~~
~~Addition/Remodel/Basement Finish~~	~~$100.00 (includes up to 10 circuits and 2 inspections)~~
~~Residential Accessory Structure~~	~~Greater of $55.00 for panel plus $9 per circuit or $100 for 2 inspections~~
~~Street and Parking Lot Lights~~	~~$5 per standard~~
~~Transformers and Generators:~~	
~~Up to 10 kva~~	~~$5.00~~
~~11 to 74 kva~~	~~$45.00~~
~~75 to 299 kva~~	~~$60.00~~
~~Over 299 kva~~	~~$165.00~~
~~Retrofit Lighting~~	~~$0.85 per fixture~~
~~Sign Transformer or Driver~~	~~$9.00 per transformer~~
~~Low Voltage Fire Alarm, Low Voltage Heating and Air Conditioning Control Wiring~~	~~$0.85 per device~~
~~Re-siding Jobs~~	~~$50.00 first unit, $35.00 for each additional unit~~
~~Reinspection Fee~~	~~$50.00~~

~~Item~~	~~Fee~~
~~Solar Fees:~~	
~~0kw to 5kw~~	~~$90.00~~
~~5.1kw to 10kw~~	~~$150.00~~
~~10.1kw to 20kw~~	~~$225.00~~
~~20.1kw to 30kw~~	~~$300.00~~
~~30.1kw to 50kw~~	~~$375.00~~
~~40.01kw and larger~~	~~$375.00 plus $25.00 for each additional 10kw~~
~~Electrical Inspection Fee: Furnace, Air Conditioning, Bath Fan, Fireplace or Receptacle for Water Heater Vent~~	~~$40.00~~
~~• Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the City's 20% handling fee.~~ ~~• Permit fee is doubled if the work starts before the permit is issued.~~ ~~• Min. fee permits expire in 6 months; permits over the min. fee and up to $250, expire in 1 year.~~	

3. Residential Permit Fees

Item	Fee
Maintenance Permit Fees (re-roof, re-side, re-door/garage door, re-window, if replacing existing opening)	Valuation based permit
Plumbing Permit Fees:	
Per Fixture Fee	$75.00 plus $9.00 per fixture after five (5) fixtures (includes each of any of the following: floor drains, toilets, bidets, sinks, hose bibs, laundry, dishwasher and/or refrigerator connections, water heater, whole-house humidifier, water softener, lawn irrigation system, shower, tub, sump pump, future rough-in fixture and water supply pipe replacement)
Lawn Irrigation System	$60.00
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	$60.00
Fire Suppression	Valuation based permit
Mechanical Permit Fees	
AC (only); Furnace (only); Air Exchanger; Sheet Metal/Duct Work; Gas Appliance (inc. Fireplace Insert) Gas, oil piping; Steam, hot water heating	$50.00/unit; minimum fee $100.00
Fire Place Masonry	Valuation based; building permit required
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	$60.00

4. Commercial Permit Fees

Item	Fee
Plumbing	Valuation based; minimum fee $95.00
Mechanical	Valuation based; minimum fee $95.00
Gas line minimum (unless included with other mechanical work)	$95.00
Irrigation system	Valuation based; minimum fee $95.00
Fire Sprinkler Systems	Valuation based; building permit required
Fire Alarm Systems	Valuation based

5. Miscellaneous Permit Fees

Item	Fee
Billboards	$250.00 per ~~billboard side~~advertising face
Temporary Signs	$35.00 per side per 14 day period Maximum of 3 permits or six weeks per year
Permanent Signs	$~~75.00~~100.00 for the first 40 square feet plus $1.25 for each additional square foot thereafter
Fire Alarm Systems	$100.00
Tank Installation (fuel, oil, gas, etc.)	Valuation based, minimum $100.00; no surcharge
Tank Removal (fuel, oil, gas, etc.)	Valuation based, minimum $100.00; no surcharge
Temporary Structures (Tents < 200 sq. ft.)	$50.00
Moving Principal Structure	$~~175.00~~250.00 per building (plus $1.00 surcharge)
Moving Accessory Structure (400 sq. ft. or less)	$~~25.00~~50.00
Moving Accessory Structure (~~<~~> than 400 sq. ft.)	$~~50.00~~100.00 per building (plus $1.00 surcharge)

6. State Surcharge

Valuation of Work	Surcharge Computation
$1,000,000 or less	.0005 x valuation
$1,000,000 to $2,000,000	$500 + .0004 x (Value - $1,000,000)
$2,000,000 to $3,000,000	$900 + .0003 x (Value - $2,000,000)
$3,000,000 to $4,000,000	$1,200 + .0002 x (Value - $3,000,000)
$4,000,000 to $5,000,000	$1,400 + .0001 x (Value - $4,000,000)
Greater than $5,000,000	$1,500 + .00005 x (Value - $5,000,000)
For fixed-fee permits	$1.00 per permit (or .0005 of the permit fee if fee exceeds $1,000).

7. Building Permit Related Fees (Commercial and Residential)

Item	Fee
Contractor Licenses	$75.00 per Year State License
Contractor's License Verification Fee	$5.00 per Permit
Investigation Fee (building, plumbing and electrical)	100%/Equivalent to permit fee (when work commences without an approved permit)
Plan Review Fee	65% of permit fee for residential and commercial projects
Master Plan	When submittal documents for similar plans are approved, plan review fees shall not exceed 25% of normal building permit fee established and charged for same structure. Original structure plan review fee is 65% of permit fee
Review of State Approved Plans	25% of the Plan Review required by the adopted fee schedule (for orientation to the plans)
Residential Site Inspection (required for all new construction -- new homes, detached garages, accessory structures)	$~~60.00~~75.00
Commercial Site Inspection (required for all new construction – new buildings and accessory structures)	$~~90.00~~125.00
Fire Inspection Fee	$~~75.00~~100.00/hr., 1 hour minimum
Certificate of Occupancy fee	$200.00 Commercial/Industrial Business $150.00 Residential
Temporary Certificate of Occupancy – Escrow	$~~500.00~~1,000.00 – Residential $~~1,000.00~~2,000.00 – Commercial
Demolition –Commercial	Based on valuation; minimum $~~250.00~~300.00
Demolition – Residential	Based on valuation; minimum $150.00
Exterior Structures:	
Driveway	$~~60.00~~75.00
Retaining Wall (under 4' in height)	$~~60.00~~75.00
Retaining Wall (over 4' in height)	Based on valuation
Fence (under 7' in height)	$~~60.00~~75.00
Fence (over 7' in height)	Based on valuation
Shed (under 200 square feet)	$~~60.00~~75.00
Shed (over 200 square feet)	Based on valuation
Seasonal Swimming Pools (over 24" and 5,000 gallons, installed entirely above grade and located in the same place in yard year after year)	$~~80.00~~100.00 (one time fee)
Permanent and In-ground Swimming Pools	Based on valuation
Pre-moved in single family dwelling	$~~175.00~~200.00 plus travel time and mileage from City Hall (as calculated by Google Maps)

Item	Fee
Pre-moved in accessory structure	$~~175.00~~200.00 plus travel time and mileage from City Hall (as calculated by Google Maps)
Connection fee – moved in structure (does not include foundation/interior remodel)	$~~200.00~~250.00
Connection fee – plumbing	$~~50.00~~75.00
Connection fee – mechanical	$~~50.00~~75.00
Manufactured home installation (does not include foundation/interior remodel)	$~~200.00~~300.00 plus connection fees (if applicable)
Site work for manufactured, prefab or moved in home (foundation, basement, etc)	Based on valuation

8. Plumbing Plan Review

Valuation	Permit Fee
$1 to $1,500	$135.00
$1,501 to $2,500	$135.00 for the first $1,500 plus $28.00 for each additional $500 in value or fraction thereof
$2,501 to $5,000	$191.00 for the first $2,500 plus $25.00 for each additional $500 or fraction thereof
$5,001 to $25,000	$316.00 for the first $5,000 plus $33.00 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$976.00 for the first $25,000 plus $31.00 for each additional $1,000 or fraction thereof
$50,001 to $500,000	$1,751.00 for the first $50,000 plus $23.00 for each additional $10,000 or fraction thereof
$500,001 to $3,000,000	$2,786.00 for the first $500,000 plus $41.00 for each additional $100,000 or fraction thereof
$3,000,001 and up	$3,811.00 for the first $3,000,000 plus $33.00 for each additional $100,000 or fraction thereof
Manufactured home park or campground (plumbing only)	
1-25 sites	$300.00
26-50 sites	$350.00
51-125 sites	$400.00
126 + sites	$500.00
Plan Revisions	
Review of plans for which city has issued two or more requests for additional information, per review	$125.00/hour with a minimum of one-half (1/2) hour
Additional plan review required for changes, additions or revisions to previously approved plans	$125.00/hour with a minimum of one-half (1/2) hour
Abandoned Permit Applications	100% of the plan review fee, whether or not

	a permit is issued.

9. Other Inspections and Fees

Item	Fee
Re-inspection Fee	$~~63.25~~75.00
Inspections outside of normal business hours (will include travel time both ways – 2 hour min.)	$63.25/hour
Inspections for which no fee is indicated; Miscellaneous and Special Services (1/2 hour minimum)	Building Official - $~~95.00~~100.00/hour
Additional Plan Review required by changes, additions, or revisions to approved plans (1/2 hour minimum)	Building Official - $~~95.00~~100.00/hour
Special Investigation Fee (work started without a permit)	100% of the permit fee
Duplicate permit card fee	$25.00 – short card (8½ x 7) $50.00 – long card (8½ x 14)
Lead Certification (for eligible construction) (contractor Lead Certification verification)	$5.00
Permit Renewal (within 6 months of expiration)	50% of fee, minimum $75.00
Permit Renewal (> 6 months after expiration)	Valuation of remaining work; new permit required
Pre-Final inspection (new home/structure	$~~63.25~~75.00
No Show Fee	$~~63.25~~75.00
Refunds	
Plan Review (if plan review has not begun)	100%
Plan Review (if plan review has started	50%
Plan review (if plan review has been completed)	0%
Permit fee (if work not started) within 6 months of permit issuance	80%
Permit fee (if work has started)	0%
Maintenance permits	0%

10. Zoning/Development

Item	Fee
Comprehensive Plan Amendment	$1,000.00/amendment plus $~~1,500.00~~2,500.00 escrow
Conditional Use Permit (CUP): R-1 District	$200.00 plus $300.00 Escrow
Conditional Use Permit (CUP) All other Districts	$600.00 plus $~~1,500.00~~2,500.00 Escrow
Conditional Use Permit (CUP) Amendment	Same as CUP Fee
Concept Plan Review Fee	$500.00 plus $~~1,500.00~~2,000.00 Escrow
Interim Use Permit (IUP): R-1 District	$200.00 plus $300.00 Escrow
Interim Use Permit (IUP): All other districts	$600.00 plus $~~1,500.00~~2,500.00 Escrow
Park Dedication Fee – Commercial/Industrial	3% fair market of improved/unimproved land

	value or monetary fund by discretion of City.
Park Dedication Fee - Residential	$2,725.00 per unit
Planned Unit Development (PUD)	$1,000.00 plus $~~1,500.00~~2,500.00 Escrow
Planned Unit Development (PUD) Amendment	$600.00 plus $~~1,500.00~~2,500.00 Escrow
Planned Unit Development (PUD) Refund Policy	All but $100.00 of the permit fee can be refunded within 100 days of application if no work done.
Rezoning / Text Amendment	$500.00 plus $~~1,500.00~~2,500.00 Escrow
Minor Subdivision & Lot Combination Fee	$250.00 plus $~~1,000.00~~1,500.00 Escrow
Major Subdivision – Preliminary Plat	$~~500.00~~750.00 plus $5,000.00 Escrow
Major Subdivision – Final Plat	$500.00 plus $~~1,000.00~~2,500.00 Escrow
Variance: R-1 District	$250.00 plus $300.00 Escrow
Variance: All Other Districts	$600.00 plus $~~1,500.00~~2,500.00 Escrow
Site Plan Review	$~~500.00~~600.00 plus $~~1,500.00~~2,500.00 Escrow
Street or Easement Vacation	$~~250.00~~350.00 per property
Zoning Letter	$100.00 for standard; $200 for complex zoning/compliance letter

Applicants are responsible for all costs related to filing, reviewing, and processing development applications. Fees must be paid in escrow at submission or upon receipt of a City invoice. Costs may include consultant services, legal and engineering fees, public notices, materials, and staff time. A deposit may be required, and the applicant is responsible for any reasonable costs exceeding that amount. Park dedication fees must be paid with subdivision applications. Application fees are non-refundable.

11. Miscellaneous Fees

Item	Fee
Copy of City Code & Comp. Plan	Online: no charge; printed and bound: $150.00
Annual Financial Report	Online: no charge; printed: $25.00
Adopted Annual Budget	Online: no charge; printed: $25.00
Copy of any Code Chapter	Online: no charge; printed: $10.00
Copy of Zoning Code	Online: no charge; printed: $50.00
Capital Improvement Plan	Online: no charge; printed: $10.00
Assessment Search Fee	$~~25.00~~30.00
Administrative Fee for Certification to Tax Roll	$125.00/parcel
Certified Copies	$~~5.00~~10.00 plus photocopy fee
Non-Resident Notary Fee	$~~2.00~~5.00
Resident Notary Fee	No charge
Photocopies per Page	$ .25 per sheet (8½ x 11; b/w) $ .50 per sheet (11 x 17; b/w) $1.00 per sheet (8½ x 11; color) $2.00 per sheet (11 x 17; color) $~~4.00~~10.00 per sheet (large plan sheet) or actual cost
Filing Fee for Public Office	$15.00 (no sales tax)
Insufficient Funds (NSF) checks~~/Credit Card Chargebacks~~	$~~35.00~~30.00

Item	Fee
Credit Card Chargebacks	$35.00 or actual charges
Mailed City Council Agendas	$~~60.00~~75.00/year

12. Police Administration

Item	Fee
Excess Alarm Fee – Police Calls/year	1st – 3rd No Charge; 4th - $75.00 5th~~+~~ - $150.00~~ each~~ 6th + - $250.00 each
Excess Alarm Fee – Fire Calls/year	1st – 2nd No Charge 3rd - $75.00 Each after doubles the previous charge
Finger Printing	$40.00/set
Digital Photos	$30.00 plus costs
Digital Recordings	$30.00
~~Electronic copies to Digital Media~~Digital evidence/data export	$50.00 per ~~disc~~16GB
Police Records Check/Clearance Letters/Certified Copies	$5.00 + $5.00 certification fee
Dangerous Dog Review Hearing	$~~75.00~~100.00

13. Administrative Offenses (Chapter 3)

A. Police Administrative Citations

Item	Fee 0-14 Days	Fee 15-31 Days	Reference
Animal Violations			
Dog Running at Large	$75.00	$90.00	§9.12.010, A(1)
Barking Dog	$75.00	$90.00	§9.12.010, A(3)
Noise Violations			
Prohibited Noises	$50.00	$65.00	§9.20.020, E(1)
Safety Violations			
Handicap Parking Violation	$200.00	$215.00	§7.04.010
Fire Lane Violation	$50.00	$65.00	§9.16
Parking Violations			
Seasonal Parking Restrictions	$50.00	$65.00	§7.08.020, E
Parking, Time Limit	$50.00	$65.00	§7.08.020, A
Parking, Permit Violation	$50.00	$65.00	§7.08.010(A)
Commercial Vehicle on Public Street	$50.00	$65.00	§7.08.020, B
Impede Access to Driveway	$50.00	$65.00	§7.08.020, D(1)
Obstruct Mail Delivery	$50.00	$65.00	§7.08.020, D(2)
Parking with 10’ of Fire Hydrant	$50.00	$65.00	§9.16

B. Code Enforcement

Item	Fee	Reference
Abandoned, Wrecked or Inoperable Vehicle	$~~50.00~~75.00	§9.04
Adult Use Cannabis Use in Park or Other Public Place	$100.00	§11.48.080
Adult Use Cannabis – Sale Without Valid Retail Registration	$500.00 – 1st offense $1,000.00 – 2nd offense within 36 months $2,000.00 – 3rd + offense within 36 month period	§11.48.070
All Terrain Vehicle (ATV) Violation	$~~50.00~~75.00	§7.04.030
Animals		
Dog/Cat Must be Vaccinated	$75.00	§9.12.010
Dog/Cat Must be Licensed	$75.00	§9.12.010
Building Code Violations	$100.00	§12.04
Critical Water Deficiency Declaration Ordinance or Emergency Conservation Regulations Violation	warning - 1st offense $100.00 - 2nd offense $200.00 - 3rd offense $300.00 - 4th + offense	§5.04.050/ §5.04.010
Deposit Debris onto Roadway	$~~50.00~~75.00 for 1st offense, $~~75.00~~150.00 for 2nd offense $~~100.00~~250.00 for 3rd + offense	§9.04.010
Expired License Plates – Motorized Vehicle	$50.00	§16.20.120
Fire Code Violations	$100.00	§9.16
Fire Prevention Violations	$~~50.00~~75.00	§9.16
Fireworks Violations	$~~100.00~~150.00	§9.20.020
Flammable Products	$~~100.00~~150.00	§9.16
Garage Sale Violations	$50.00	§11.04.02
General Municipal Water and Water Violations	$~~50.00~~75.00	§1.04.200
Housing Code Violations	$100.00	§12
Illegal Garbage Dumping	$~~100.00~~200.00 + cleanup costs	§9.20.020
Inoperable Vehicles Parked on Street	$~~50.00~~75.00	§9.04.010
Intoxicating Beverages in Parks and Other Public Areas	$~~50.00~~75.00	§11.08.010
Junk or Debris	$~~50.00~~75.00	§9.20.020
Keys in Ignition	$50.00	§7.01
License and Permit Violations	$100.00	§1.04.200
License Plate/Tabs Missing – Motorized Vehicle	$50.00	§16.20.120
Load Limit / Road Restriction Violation	$~~100.00~~150.00	§7.04.020
Missing Address Numbers	$~~50.00~~75.00	§12.20
Outdoor Storage of Wood	$50.00	§9.20.020
Park Hours Violation	$50.00	§9.28.010
Parking at Park After Park Hours	$50.00	§9.28.010
Public Nuisances	$~~50.00~~75.00	§9.20.020

Item	Fee	Reference
Regulated Business Activity	$100.00	§1.04.200
Rental Code Violations	$~~50.00~~100.00/Unit	§12.16
Sign Code Violations	$100.00 for 1st offense $250.00 for 2nd+ offense	§16.24
Snowmobile Violation	$~~50.00~~75.00	§7.04.040
Bicycle Violation	$25.00	§7.04.050
Subdivision Regulation	$100.00	§14
Trespass	$100.00	§11.04.010
Trucks Parking on Restricted Route	$~~50.00~~75.00	§7.08.020
~~Road Restriction Violation~~	~~$100.00~~	~~§7.04.020~~
Waste Disposal Violations	$~~50.00~~100.00	§5.08
Weeds and Grass	$~~50.00~~75.00	§9.20.030
Zoning Code Violations	$100.00	§16

14. Licenses

A. General Business Licenses

Item	Fee
Administrative Application Fee	$~~50.00~~75.00
Amusement Devices and Centers	$~~15.00~~50.00 per location plus $~~15.00~~25.00 per machine
Automobile Sales, New and Used	$300.00/year
Amusement Rides, Carnivals, Circuses	$~~130.00~~150.00 for first day plus $~~20.00~~25.00 for each additional day
Boxing and Wrestling Processing Fee	Regulated by the State of Minnesota
Cigarette and Tobacco License Fee	$~~150.00~~250.00/year
Dance	$~~100.00~~150.00/year
Food Sales & Service Application Fee	$100.00/Application
Garbage and Rubbish Hauler	$~~50.00~~125.00/1st Truck & $~~15.00~~50.00 additional
Criminal Investigation Fee – General Business Licenses (first time applicants)	$~~50.00~~75.00
Sexually Oriented Business	
License Fee	$10,000.00/yr
Initial Investigation Fee	$1,500.00
Special Event Permit	$100.00/event
Special Services Fee Escrow	125% of estimated cost for required City services/resources
Pawn Shops	
Non-Refundable Application Fee (includes cost of investigation)	New - $500.00 Renewal - $~~100.00~~250.00
New Manager Investigation Fee	$150.00
Annual License	$6,250.00
Billable Transaction Fee	$2,192.00/year
Performance Bond	$5,000.00
Therapeutic Massage	

Item	Fee
Partnership/Corporation License	$350.00 + $200.00 - Background Check
Technician License	$100.00 + $100.00 - Background Check
Peddler/Transient Merchants	
Permits	Transient - $100.00 + $150.00 Escrow Peddlers - $60.00/day, $200.00/month, $500.00/year
Investigation fee	$~~10.00~~25.00 investigation fee for each new peddler
I.D. Card	$~~5.00~~10.00/person
Criminal Investigation Fee – Peddler/ Transient Merchant Licenses (first time applicants)	$50.00

B. Liquor Licenses

Item	Fee
On-Sale Intoxicating	Class A - $6,200.00/yr Class B - $9,300.00/yr
On-Sale Wine	$500.00/yr
On-Sale Malt Liquor/3.2 Beer	$300.00/yr
Off-Sale Intoxicating	$310.00/yr
Off-Sale 3.2% Malt Liquor	$100.00/yr
Brewer Tap Room	$400.00/yr
On-Sale Brewer Pub License	$400.00/yr
Off-Sale Brewer Pub License	$100.00/yr
Cocktail Room License	$400.00/yr
Culinary Class Ltd. On-Sale Malt Liquor/Wine	$300.00/yr
Consumption and Display – City Fee	$250.00/yr
Club	$300.00/yr
Sunday On Sale	$200.00/yr
Two A.M. Closing Permit – City Fee	$100.00/yr
Liquor Licensing Background Investigation Fee	$500.00 (in state) Actual cost not to exceed $10,000 (out of state)
Temporary 3.2% Liquor License Fee	$25.00/Event
Temporary Intoxicating Liquor License Fee	$50.00/Event

C. Adult Use Cannabis

Item	Fee
Initial Retail Registration Fee	$500.00 or half the amount of the initial state license fee/yr, whichever is less
Renewal Retail Registration Fee	$1,000.00 or half the amount of a renewal state license fee/yr, whichever is less
Temporary Cannabis Event ~~License~~Permit	$100.00 + Special Services Escrow
~~Lower Potency Hemp Edible Retailer~~	~~$125.00/yr~~
Lower Potency Hemp Edible Retailer ~~License~~Registration Fee (Initial & Renewal)	$125.00/yr

D. Animals

Item	Fee
Spayed or neutered – Cats and Dogs	$10.00/yr
Unspayed or Unneutered – Cats and Dogs	$25.00/yr
Duplicate tags	$~~2.00~~5.00 per tag
Dangerous Dog Registration	$500.00/yr
Potentially Dangerous Dog Registration	$250.00/yr
Kennel – Residential	$50.00/yr
Kennel – Commercial	$100.00/yr
~~Criminal~~ Background Investigation Fee~~Check~~ – Kennel License (first time applicant)	$50.00
Impound Fee	1st offense - $75.00 plus Animal Hospital fees as outlined in Animal Control agreement 2nd offense - $125.00 plus Animal Hospital fees as outlined in Animal Control agreement 3rd offense - $~~175.00~~200.00 plus Animal Hospital fees as outlined in Animal Control agreement 4th and subsequent offense - $325.00 plus Animal Hospital Fees as outlined in Animal Control agreement

E. Rental Housing

Item	Fee
Single Family	$250.00
Duplex	$325.00
Apartment	$500.00 per Building plus $50.00 per Unit
Reinspection Fee	$150.00 after the 2nd inspection
Revoked Rental Housing License Reinstatement Fee	Five (5) times the annual licensing fee
Excessive Consumption Fee: rental/non-rental	$~~50.00~~100.00 per incident
Conversion Fee	$1,250.00 includes 1st year registration fee
Late Conversion Fee	$1,750.00

F. Vacant Property Licenses

Item	Fee
Residential Unit	$~~200.00~~$500.00/yr.
Monitoring Fee	$~~20.00~~75.00 per visit

15. Facility Rental

A. Park Facilities[1]

Item	Resident/Non Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Able Park Building	$100.00	$200.00	$150.00	$250.00
Able Park Hockey Rink	$50.00	$100.00	$100.00	$200.00
Able Park South Softball Field	$25.00	$50.00	$50.00	$75.00
Able Park North Softball Field	$25.00	$50.00	$50.00	$75.00
Able Park Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Able Park Volleyball Court	$10.00	$20.00	$20.00	$40.00
Sanburnol Park No. Softball Field	$25.00	$50.00	$50.00	$75.00
Sanburnol Park So. Softball Field	$25.00	$50.00	$50.00	$75.00
Lakeside Softball Field	$25.00	$50.00	$50.00	$75.00
Lakeside Volleyball Court	$10.00	$20.00	$20.00	$40.00
Terrace Park East Softball Field	$25.00	$50.00	$50.00	$75.00
Terrace Park West Softball Field	$25.00	$50.00	$50.00	$75.00
Terrace Park Pickleball Court	$10.00	$20.00	$15.00	$25.00
Terrace Park Volleyball Court	$10.00	$20.00	$15.00	$25.00
Terrace Park East Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Terrace Park West Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Terrace Park Hockey Rink	$50.00	$100.00	$100.00	$200.00
Terrace Park Football Field	$50.00	$100.00	$100.00	$200.00
Triangle Park Gazebo	$25.00	$50.00	$50.00	$75.00
Westwood Softball Field	$25.00	$50.00	$50.00	$75.00
Westwood Park Picnic Shelter	$10.00	$20.00	$20.00	$40.00

Item	Fee
Athletic Field Use by Youth Sports Teams	$12.00 per rostered player per sports season
Field Lined	$35.00
Damage Deposit	$100.00

B. City Hall[2]

Item	Resident/Non-Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Laddie Room (Mon-Fri)	$75.00	$100.00	$100.00	$125.00
Laddie Room (Sat-Sun)	$125.00	$175.00	$175.00	$225.00
Spring Room (Mon-Fri)	$125.00	$175.00	$175.00	$225.00
Spring Room (Sat-Sun)	$175.00	$225.00	$225.00	$275.00
Spring & Laddie Rooms (M-F)	$150.00	$175.00	$175.00	$200.00

[1] All park amenity rentals are taxable. Damage deposit required.

[2] City Hall available for rent Monday-Friday, 9am and 10pm; Saturday-Sunday, 9am-10pm.

Item	Resident/Non-Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Spring & Laddie Rooms (Sat-Sun)	$225.00	$225.00	$225.00	$275.00
City Hall Link (M-F)[3]	$50.00	$75.00	$75.00	$100.00
City Hall Link (Sat-Sun)	$75.00	$100.00	$100.00	$125.00
Sunrise Room (M-F)	$20.00	$25.00	$25.00	$35.00
Sunrise Room (Sat-Sun)	$35.00	$40.00	$40.00	$50.00
City Hall A/V Package	$50.00	$50.00	$50.00	$50.00
Damage Deposit	$100.00	$100.00	$100.00	$100.00
Lost Key	$50.00	$50.00	$50.00	$50.00

16. Utility and Other Fees

A. Water

Item	Fee
Water Availability Charge (WAC)	$~~1,700.00~~1,900.00~~-~~/Unit (City determines # of units)
Water Connection/Disconnect and/or Demo Inspection Fee	Residential - $~~50.00~~75.00 Commercial – $~~75.00~~125.00
Water Connection Inspection Fee – New Residential Connection	$~~50.00~~75.00 (plus WAC)
Water Connection Inspection Fee – New Commercial Connection	$~~75.00~~125.00 (plus WAC)
Connection and Reconnection Fee	$~~125.00~~150.00/Hour ($~~187.50~~225.00/Hour after Business Hours)
Water Meter Installation Fee	3/4" – 1" meter - $~~75.00~~100.00 Over 1" meter - $~~100.00~~150.00
Water Meters and Parts	Cost plus ~~2~~10%
Water General Repair/Inspection	$~~75.00~~100.00
Call out Fee	Regular Business Hours ~~--~~ N/C for City-caused issues Customer Requested/Non-Emergency Service - $100.00 ~~–~~After Business Hours O.T. Fees apply (minimum $~~100.00~~225.00)
Estimated Water Meter Reading	1st est. – $25.00 2nd est. - $50.00 3rd and subsequent est. - $75.00
Disconnect Tag Fee	$25.00

B. Sanitary Sewer

Item	Fee
Sewer Access Charge (SAC)	$2,485.00/Unit (M.C. determines no. of units)

[3] City Hall Link only available to rent evenings and Weekends

~~SAC Administrative Fee~~City SAC	$~~500.00~~750.00/Unit (based on M.C. unit count)
Sewer Connection/Disconnection and/or Demo Inspection Fee	$~~50.00~~75.00 – Residential $~~75.00~~125.00 – Commercial
Sewer Hook-up Fee – New Only	$~~145.00~~150.00 (plus SAC)
Sewer General Repair/Inspection	$~~75.00~~100.00
Call out Fee	Regular Business Hours - N/C for City-caused issues Customer Requested/Non-Emergency Service - $100.00~~–~~ After Business Hours O.T. Fees apply (minimum $~~100.00~~225.00)

C. Street

Item	Fee
Load Limits Permit Fee	$~~25.00~~50.00/entry/truck
Street Opening Permit	$~~150.00~~200.00 permit fee plus ~~$1,000~~ Street Opening Security ~~Fee~~
Street Opening Security	$2,000 minimum; $5,000 for complex work; higher amount at discretion of PW Director
Right of Way Permit (ROW) - Excavation Permit	$150.00
ROW - Obstruction Permit	$150.00
ROW - Excavation Hole Permit	$150.00
ROW – Trench	~~$70.00 per 100 feet~~$0.70/linear foot
ROW – Direction Bore	$0.50/linear foot, plus bore pit fees
ROW – Emergency Hole	$~~75.00~~200.00
ROW – Boring ~~Holes~~Pit/Pothole/Launch or Receiving Pit	$50.00 ~~per hole~~each
ROW Security Fee	Subject to the Discretion of the PW Director, minimum $2,000.00
Permit Extension	$75.00
Delay Penalty/Work Beyond Permit Dates	$60.00/day for first 3 days plus $10/day thereafter, plus actual City costs
Work Without Required ROW Permit	Double the applicable permit fee, plus actual City costs
Traffic Control Review/Inspection	Actual cost, minimum $100,00/hour
Pavement Degradation/Restoration Fee	Actual cost
Winter Street Opening Surcharge	$75.00 for work between Nov. 1 and Mar. 31
Small Cell Wireless Fees	Maximum fee allowed under Statute

City of Spring Lake Park
2027 Fee Schedule

1. Building Permit Fee – Valuation Table

Valuation	Permit Fee
$1 to $500	$50.00
$501 to $2,000	$28.00 for the first $500 plus $3.70 for each additional $100 in value or fraction thereof; min. $50.00
$2,001 to $25,000	$83.50 for the first $2,000 plus $16.55 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$464.15 for the first $25,000 plus $12.00 for each additional $1,000 or fraction thereof
$50,001 to $100,000	$764.15 for the first $50,000 plus $8.45 for each additional $1,000 or fraction thereof
$100,001 to $500,000	$1,186.65 for the first $100,000 plus $6.75 for each additional $1,000 or fraction thereof
$500,001 to $1,000,000	$3,886.65 for the first $500,000 plus $5.50 for each additional $1,000 or fraction thereof.
$1,000,001 and up	$6,636.65 for the first $1,000,000 plus $5.00 for each additional $1,000 or fraction thereof.

Pursuant to MN Rules Chapter 1300.0160, subpart 3, building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

2. Electrical Permit Fee – Valuation Table

A. Commercial Electrical Permit

Valuation	Permit Fee
$1 to $1,000	$50.00 per trip
$1,001 to $2,000	$50.00 for the first $1,000 plus $3.25 for each additional $100 or fraction thereof
$2,001 to $25,000	$82.00 for the first $2,000 plus $14.85 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$423.55 for the first $25,000 plus $10.70 for each additional $1,000 or fraction thereof
$50,001 to $100,000	$691.05 for the first $50,000 plus $7.45 for each additional $1,000 or fraction thereof
$100,001 to $500,000	$1,063.55 for the first $100,000 plus $6.00 for each additional $1,000 or fraction thereof
$500,001 to $1,000,000	$3,463.55 for the first $500,000 plus $5.10 for each additional $1,000 or fraction thereof
$1,000,001 and up	$6,013.55 for the first $1,000,000 plus $4.00 for each $1,000 or fraction thereof

Valuation	Permit Fee
Solar Fees:	
0kw to 5kw	$90.00
5.1kw to 10kw	$150.00
10.1kw to 20kw	$225.00
20.1kw to 30kw	$300.00
30.1kw to 40kw	$375.00
40.01kw and larger	$375.00 plus $25.00 for each additional 10kw

B. Residential Electrical Permit (single family homes, apartments, condominiums)

See attached fee schedule from Tokle Inspections

3. Residential Permit Fees

Item	Fee
Maintenance Permit Fees (re-roof, re-side, re-door/garage door, re-window, if replacing existing opening)	Valuation based permit
Plumbing Permit Fees:	
Per Fixture Fee	$75.00 plus $9.00 per fixture after five (5) fixtures (includes each of any of the following: floor drains, toilets, bidets, sinks, hose bibs, laundry, dishwasher and/or refrigerator connections, water heater, whole-house humidifier, water softener, lawn irrigation system, shower, tub, sump pump, future rough-in fixture and water supply pipe replacement)
Lawn Irrigation System	$60.00
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	$60.00
Fire Suppression	Valuation based permit
Mechanical Permit Fees	
AC (only); Furnace (only); Air Exchanger; Sheet Metal/Duct Work; Gas Appliance (inc. Fireplace Insert) Gas, oil piping; Steam, hot water heating	$50.00/unit; minimum fee $100.00
Fire Place Masonry	Valuation based; building permit required
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	$60.00

4. Commercial Permit Fees

Item	Fee
Plumbing	Valuation based; minimum fee $95.00
Mechanical	Valuation based; minimum fee $95.00
Gas line minimum (unless included with other mechanical work)	$95.00
Irrigation system	Valuation based; minimum fee $95.00
Fire Sprinkler Systems	Valuation based; building permit required
Fire Alarm Systems	Valuation based

5. Miscellaneous Permit Fees

Item	Fee
Billboards	$250.00 per advertising face
Temporary Signs	$35.00 per side per 14 day period Maximum of 3 permits or six weeks per year
Permanent Signs	$100.00 for the first 40 square feet plus $1.25 for each additional square foot thereafter
Fire Alarm Systems	$100.00
Tank Installation (fuel, oil, gas, etc.)	Valuation based, minimum $100.00; no surcharge
Tank Removal (fuel, oil, gas, etc.)	Valuation based, minimum $100.00; no surcharge
Temporary Structures (Tents < 200 sq. ft.)	$50.00
Moving Principal Structure	$250.00 per building (plus $1.00 surcharge)
Moving Accessory Structure (400 sq. ft. or less)	$50.00
Moving Accessory Structure (> than 400 sq. ft.)	$100.00 per building (plus $1.00 surcharge)

6. State Surcharge

Valuation of Work	Surcharge Computation
$1,000,000 or less	.0005 x valuation
$1,000,000 to $2,000,000	$500 + .0004 x (Value - $1,000,000)
$2,000,000 to $3,000,000	$900 + .0003 x (Value - $2,000,000)
$3,000,000 to $4,000,000	$1,200 + .0002 x (Value - $3,000,000)
$4,000,000 to $5,000,000	$1,400 + .0001 x (Value - $4,000,000)
Greater than $5,000,000	$1,500 + .00005 x (Value - $5,000,000)
For fixed-fee permits	$1.00 per permit (or .0005 of the permit fee if fee exceeds $1,000).

7. Building Permit Related Fees (Commercial and Residential)

Item	Fee
Contractor Licenses	$75.00 per Year State License
Contractor's License Verification Fee	$5.00 per Permit
Investigation Fee (building, plumbing and electrical)	100%/Equivalent to permit fee (when work commences without an approved permit)
Plan Review Fee	65% of permit fee for residential and commercial projects
Master Plan	When submittal documents for similar plans are approved, plan review fees shall not exceed 25% of normal building permit fee established and charged for same structure. Original structure plan review fee is 65% of permit fee
Review of State Approved Plans	25% of the Plan Review required by the adopted fee schedule (for orientation to the plans)
Residential Site Inspection (required for all new construction -- new homes, detached garages, accessory structures)	$75.00
Commercial Site Inspection (required for all new construction – new buildings and accessory structures)	$125.00
Fire Inspection Fee	$100.00/hr., 1 hour minimum
Certificate of Occupancy fee	$200.00 Commercial/Industrial Business $150.00 Residential
Temporary Certificate of Occupancy – Escrow	$1,000.00 – Residential $2,000.00 – Commercial
Demolition –Commercial	Based on valuation; minimum $300.00
Demolition – Residential	Based on valuation; minimum $150.00
Exterior Structures:	
Driveway	$75.00
Retaining Wall (under 4' in height)	$75.00
Retaining Wall (over 4' in height)	Based on valuation
Fence (under 7' in height)	$75.00
Fence (over 7' in height)	Based on valuation
Shed (under 200 square feet)	$75.00
Shed (over 200 square feet)	Based on valuation
Seasonal Swimming Pools (over 24" and 5,000 gallons, installed entirely above grade and located in the same place in yard year after year)	$100.00 (one time fee)
Permanent and In-ground Swimming Pools	Based on valuation
Pre-moved in single family dwelling	$200.00 plus travel time and mileage from City Hall (as calculated by Google Maps)
Pre-moved in accessory structure	$200.00 plus travel time and mileage from City Hall (as calculated by Google Maps)

Item	Fee
Connection fee – moved in structure (does not include foundation/interior remodel)	$250.00
Connection fee – plumbing	$75.00
Connection fee – mechanical	$75.00
Manufactured home installation (does not include foundation/interior remodel)	$300.00 plus connection fees (if applicable)
Site work for manufactured, prefab or moved in home (foundation, basement, etc)	Based on valuation

8. Plumbing Plan Review

Valuation	Permit Fee
$1 to $1,500	$135.00
$1,501 to $2,500	$135.00 for the first $1,500 plus $28.00 for each additional $500 in value or fraction thereof
$2,501 to $5,000	$191.00 for the first $2,500 plus $25.00 for each additional $500 or fraction thereof
$5,001 to $25,000	$316.00 for the first $5,000 plus $33.00 for each additional $1,000 or fraction thereof
$25,001 to $50,000	$976.00 for the first $25,000 plus $31.00 for each additional $1,000 or fraction thereof
$50,001 to $500,000	$1,751.00 for the first $50,000 plus $23.00 for each additional $10,000 or fraction thereof
$500,001 to $3,000,000	$2,786.00 for the first $500,000 plus $41.00 for each additional $100,000 or fraction thereof
$3,000,001 and up	$3,811.00 for the first $3,000,000 plus $33.00 for each additional $100,000 or fraction thereof
Manufactured home park or campground (plumbing only)	
1-25 sites	$300.00
26-50 sites	$350.00
51-125 sites	$400.00
126 + sites	$500.00
Plan Revisions	
Review of plans for which city has issued two or more requests for additional information, per review	$125.00/hour with a minimum of one-half (1/2) hour
Additional plan review required for changes, additions or revisions to previously approved plans	$125.00/hour with a minimum of one-half (1/2) hour
Abandoned Permit Applications	100% of the plan review fee, whether or not a permit is issued.

9. Other Inspections and Fees

Item	Fee
Re-inspection Fee	$75.00
Inspections outside of normal business hours (will include travel time both ways – 2 hour min.)	$63.25/hour
Inspections for which no fee is indicated; Miscellaneous and Special Services (1/2 hour minimum)	Building Official - $100.00/hour
Additional Plan Review required by changes, additions, or revisions to approved plans (1/2 hour minimum)	Building Official - $100.00/hour
Special Investigation Fee (work started without a permit)	100% of the permit fee
Duplicate permit card fee	$25.00 – short card (8½ x 7) $50.00 – long card (8½ x 14)
Lead Certification (for eligible construction) (contractor Lead Certification verification)	$5.00
Permit Renewal (within 6 months of expiration)	50% of fee, minimum $75.00
Permit Renewal (> 6 months after expiration)	Valuation of remaining work; new permit required
Pre-Final inspection (new home/structure	$75.00
No Show Fee	$75.00
Refunds	
Plan Review (if plan review has not begun)	100%
Plan Review (if plan review has started	50%
Plan review (if plan review has been completed)	0%
Permit fee (if work not started) within 6 months of permit issuance	80%
Permit fee (if work has started)	0%
Maintenance permits	0%

10. Zoning/Development

Item	Fee
Comprehensive Plan Amendment	$1,000.00/amendment plus $2,500.00 escrow
Conditional Use Permit (CUP): R-1 District	$200.00 plus $300.00 Escrow
Conditional Use Permit (CUP) All other Districts	$600.00 plus $2,500.00 Escrow
Conditional Use Permit (CUP) Amendment	Same as CUP Fee
Concept Plan Review Fee	$500.00 plus $2,000.00 Escrow
Interim Use Permit (IUP): R-1 District	$200.00 plus $300.00 Escrow
Interim Use Permit (IUP): All other districts	$600.00 plus $2,500.00 Escrow
Park Dedication Fee – Commercial/Industrial	3% fair market of improved/unimproved land value or monetary fund by discretion of City.

Park Dedication Fee - Residential	$2,725.00 per unit
Planned Unit Development (PUD)	$1,000.00 plus $2,500.00 Escrow
Planned Unit Development (PUD) Amendment	$600.00 plus $2,500.00 Escrow
Planned Unit Development (PUD) Refund Policy	All but $100.00 of the permit fee can be refunded within 100 days of application if no work done.
Rezoning / Text Amendment	$500.00 plus $2,500.00 Escrow
Minor Subdivision & Lot Combination Fee	$250.00 plus $1,500.00 Escrow
Major Subdivision – Preliminary Plat	$750.00 plus $5,000.00 Escrow
Major Subdivision – Final Plat	$500.00 plus $2,500.00 Escrow
Variance: R-1 District	$250.00 plus $300.00 Escrow
Variance: All Other Districts	$600.00 plus $2,500.00 Escrow
Site Plan Review	$600.00 plus $2,500.00 Escrow
Street or Easement Vacation	$350.00 per property
Zoning Letter	$100.00 for standard; $200 for complex zoning/compliance letter

Applicants are responsible for all costs related to filing, reviewing, and processing development applications. Fees must be paid in escrow at submission or upon receipt of a City invoice. Costs may include consultant services, legal and engineering fees, public notices, materials, and staff time. A deposit may be required, and the applicant is responsible for any reasonable costs exceeding that amount. Park dedication fees must be paid with subdivision applications. Application fees are non-refundable.

11. Miscellaneous Fees

Item	Fee
Copy of City Code & Comp. Plan	Online: no charge; printed and bound: $150.00
Annual Financial Report	Online: no charge; printed: $25.00
Adopted Annual Budget	Online: no charge; printed: $25.00
Copy of any Code Chapter	Online: no charge; printed: $10.00
Copy of Zoning Code	Online: no charge; printed: $50.00
Capital Improvement Plan	Online: no charge; printed: $10.00
Assessment Search Fee	$30,00
Administrative Fee for Certification to Tax Roll	$125.00/parcel
Certified Copies	$10.00 plus photocopy fee
Non-Resident Notary Fee	$5.00
Resident Notary Fee	No charge
Photocopies per Page	$ .25 per sheet (8½ x 11; b/w) $ .50 per sheet (11 x 17; b/w) $1.00 per sheet (8½ x 11; color) $2.00 per sheet (11 x 17; color) $10.00 per sheet (large plan sheet) or actual cost
Filing Fee for Public Office	$15.00 (no sales tax)
Insufficient Funds (NSF) checks	$30.00
Credit Card Chargebacks	$35.00 or actual charges
Mailed City Council Agendas	$75.00/year

12. Police Administration

Item	Fee
Excess Alarm Fee – Police Calls/year	1st – 3rd No Charge; 4th - $75.00 5th - $150.00 6th + - $250.00 each
Excess Alarm Fee – Fire Calls/year	1st – 2nd No Charge 3rd - $75.00 Each after doubles the previous charge
Finger Printing	$40.00/set
Digital Photos	$30.00 plus costs
Digital Recordings	$30.00
Digital evidence/data export	$50.00 per 16GB
Police Records Check/Clearance Letters/Certified Copies	$5.00 + $5.00 certification fee
Dangerous Dog Review Hearing	$100.00

13. Administrative Offenses (Chapter 3)

A. Police Administrative Citations

Item	Fee 0-14 Days	Fee 15-31 Days	Reference
Animal Violations			
Dog Running at Large	$75.00	$90.00	§9.12.010, A(1)
Barking Dog	$75.00	$90.00	§9.12.010, A(3)
Noise Violations			
Prohibited Noises	$50.00	$65.00	§9.20.020, E(1)
Safety Violations			
Handicap Parking Violation	$200.00	$215.00	§7.04.010
Fire Lane Violation	$50.00	$65.00	§9.16
Parking Violations			
Seasonal Parking Restrictions	$50.00	$65.00	§7.08.020, E
Parking, Time Limit	$50.00	$65.00	§7.08.020, A
Parking, Permit Violation	$50.00	$65.00	§7.08.010(A)
Commercial Vehicle on Public Street	$50.00	$65.00	§7.08.020, B
Impede Access to Driveway	$50.00	$65.00	§7.08.020, D(1)
Obstruct Mail Delivery	$50.00	$65.00	§7.08.020, D(2)
Parking with 10’ of Fire Hydrant	$50.00	$65.00	§9.16

B. Code Enforcement

Item	Fee	Reference
Abandoned, Wrecked or Inoperable Vehicle	$75.00	§9.04
Adult Use Cannabis Use in Park or Other Public	$100.00	§11.48.080

Item	Fee	Reference
Place		
Adult Use Cannabis – Sale Without Valid Retail Registration	$500.00 – 1st offense $1,000.00 – 2nd offense within 36 months $2,000.00 – 3rd + offense within 36 month period	§11.48.070
All Terrain Vehicle (ATV) Violation	$75.00	§7.04.030
Animals		
Dog/Cat Must be Vaccinated	$75.00	§9.12.010
Dog/Cat Must be Licensed	$75.00	§9.12.010
Building Code Violations	$100.00	§12.04
Critical Water Deficiency Declaration Ordinance or Emergency Conservation Regulations Violation	warning - 1st offense $100.00 - 2nd offense $200.00 - 3rd offense $300.00 - 4th + offense	§5.04.050/ §5.04.010
Deposit Debris onto Roadway	$75.00 for 1st offense, $150.00 for 2nd offense $250.00 for 3rd + offense	§9.04.010
Expired License Plates – Motorized Vehicle	$50.00	§16.20.120
Fire Code Violations	$100.00	§9.16
Fire Prevention Violations	$75.00	§9.16
Fireworks Violations	$150.00	§9.20.020
Flammable Products	$150.00	§9.16
Garage Sale Violations	$50.00	§11.04.02
General Municipal Water and Water Violations	$75.00	§1.04.200
Housing Code Violations	$100.00	§12
Illegal Garbage Dumping	$200.00 + cleanup costs	§9.20.020
Inoperable Vehicles Parked on Street	$75.00	§9.04.010
Intoxicating Beverages in Parks and Other Public Areas	$75.00	§11.08.010
Junk or Debris	$75.00	§9.20.020
Keys in Ignition	$50.00	§7.01
License and Permit Violations	$100.00	§1.04.200
License Plate/Tabs Missing – Motorized Vehicle	$50.00	§16.20.120
Load Limit / Road Restriction Violation	$150.00	§7.04.020
Missing Address Numbers	$75.00	§12.20
Outdoor Storage of Wood	$50.00	§9.20.020
Park Hours Violation	$50.00	§9.28.010
Parking at Park After Park Hours	$50.00	§9.28.010
Public Nuisances	$75.00	§9.20.020
Regulated Business Activity	$100.00	§1.04.200
Rental Code Violations	$100.00/Unit	§12.16
Sign Code Violations	$100.00 for 1st offense $250.00 for 2nd+ offense	§16.24
Snowmobile Violation	$75.00	§7.04.040
Bicycle Violation	$25.00	§7.04.050
Subdivision Regulation	$100.00	§14

Item	Fee	Reference
Trespass	$100.00	§11.04.010
Trucks Parking on Restricted Route	$75.00	§7.08.020
Waste Disposal Violations	$100.00	§5.08
Weeds and Grass	$75.00	§9.20.030
Zoning Code Violations	$100.00	§16

14. Licenses

A. General Business Licenses

Item	Fee
Administrative Application Fee	$75.00
Amusement Devices and Centers	$50.00 per location plus $25.00 per machine
Automobile Sales, New and Used	$300.00/year
Amusement Rides, Carnivals, Circuses	$150.00 for first day plus $25.00 for each additional day
Boxing and Wrestling Processing Fee	Regulated by the State of Minnesota
Cigarette and Tobacco License Fee	$250.00/year
Dance	$150.00/year
Food Sales & Service Application Fee	$100.00/Application
Garbage and Rubbish Hauler	$125.00/1st Truck & $50.00 additional
Criminal Investigation Fee – General Business Licenses (first time applicants)	$75.00
Sexually Oriented Business	
License Fee	$10,000.00/yr
Initial Investigation Fee	$1,500.00
Special Event Permit	$100.00/event
Special Services Fee Escrow	125% of estimated cost for required City services/resources
Pawn Shops	
Non-Refundable Application Fee (includes cost of investigation)	New - $500.00 Renewal - $250.00
New Manager Investigation Fee	$150.00
Annual License	$6,250.00
Billable Transaction Fee	$2,192.00/year
Performance Bond	$5,000.00
Therapeutic Massage	
Partnership/Corporation License	$350.00 + $200.00 - Background Check
Technician License	$100.00 + $100.00 - Background Check
Peddler/Transient Merchants	
Permits	Transient - $100.00 + $150.00 Escrow Peddlers - $60.00/day, $200.00/month, $500.00/year
Investigation fee	$25.00 investigation fee for each new peddler
I.D. Card	$10.00/person
Criminal Investigation Fee – Peddler/	$50.00

Item	Fee
Transient Merchant Licenses (first time applicants)	

B. Liquor Licenses

Item	Fee
On-Sale Intoxicating	Class A - $6,200.00/yr Class B - $9,300.00/yr
On-Sale Wine	$500.00/yr
On-Sale Malt Liquor/3.2 Beer	$300.00/yr
Off-Sale Intoxicating	$310.00/yr
Off-Sale 3.2% Malt Liquor	$100.00/yr
Brewer Tap Room	$400.00/yr
On-Sale Brewer Pub License	$400.00/yr
Off-Sale Brewer Pub License	$100.00/yr
Cocktail Room License	$400.00/yr
Culinary Class Ltd. On-Sale Malt Liquor/Wine	$300.00/yr
Consumption and Display – City Fee	$250.00/yr
Club	$300.00/yr
Sunday On Sale	$200.00/yr
Two A.M. Closing Permit – City Fee	$100.00/yr
Liquor Licensing Background Investigation Fee	$500.00 (in state) Actual cost not to exceed $10,000 (out of state)
Temporary 3.2% Liquor License Fee	$25.00/Event
Temporary Intoxicating Liquor License Fee	$50.00/Event

C. Adult Use Cannabis

Item	Fee
Initial Retail Registration Fee	$500.00 or half the amount of the initial state license fee/yr, whichever is less
Renewal Retail Registration Fee	$1,000.00 or half the amount of a renewal state license fee/yr, whichever is less
Temporary Cannabis Event Permit	$100.00 + Special Services Escrow
Lower Potency Hemp Edible Retailer RegistrationFee (Initial & Renewal)	$125.00/yr

D. Animals

Item	Fee
Spayed or neutered – Cats and Dogs	$10.00/yr
Unspayed or Unneutered – Cats and Dogs	$25.00/yr
Duplicate tags	$5.00 per tag
Dangerous Dog Registration	$500.00/yr
Potentially Dangerous Dog Registration	$250.00/yr
Kennel – Residential	$50.00/yr

Item	Fee
Kennel – Commercial	$100.00/yr
Background Investigation Fee – Kennel License (first time applicant)	$50.00
Impound Fee	1st offense - $75.00 plus Animal Hospital fees as outlined in Animal Control agreement 2nd offense - $125.00 plus Animal Hospital fees as outlined in Animal Control agreement 3rd offense - $200.00 plus Animal Hospital fees as outlined in Animal Control agreement 4th and subsequent offense - $325.00 plus Animal Hospital Fees as outlined in Animal Control agreement

E. Rental Housing

Item	Fee
Single Family	$250.00
Duplex	$325.00
Apartment	$500.00 per Building plus $50.00 per Unit
Reinspection Fee	$150.00 after the 2nd inspection
Revoked Rental Housing License Reinstatement Fee	Five (5) times the annual licensing fee
Excessive Consumption Fee: rental/non-rental	$100.00 per incident
Conversion Fee	$1,250.00 includes 1st year registration fee
Late Conversion Fee	$1,750.00

F. Vacant Property Licenses

Item	Fee
Residential Unit	$$500.00/yr.
Monitoring Fee	$75.00 per visit

15. Facility Rental

A. Park Facilities[1]

Item	Resident/Non Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Able Park Building	$100.00	$200.00	$150.00	$250.00
Able Park Hockey Rink	$50.00	$100.00	$100.00	$200.00
Able Park South Softball Field	$25.00	$50.00	$50.00	$75.00
Able Park North Softball Field	$25.00	$50.00	$50.00	$75.00
Able Park Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Able Park Volleyball Court	$10.00	$20.00	$20.00	$40.00
Sanburnol Park No. Softball Field	$25.00	$50.00	$50.00	$75.00

[1] All park amenity rentals are taxable. Damage deposit required.

Item	Resident/Non Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Sanburnol Park So. Softball Field	$25.00	$50.00	$50.00	$75.00
Lakeside Softball Field	$25.00	$50.00	$50.00	$75.00
Lakeside Volleyball Court	$10.00	$20.00	$20.00	$40.00
Terrace Park East Softball Field	$25.00	$50.00	$50.00	$75.00
Terrace Park West Softball Field	$25.00	$50.00	$50.00	$75.00
Terrace Park Pickleball Court	$10.00	$20.00	$15.00	$25.00
Terrace Park Volleyball Court	$10.00	$20.00	$15.00	$25.00
Terrace Park East Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Terrace Park West Picnic Shelter	$25.00	$50.00	$50.00	$75.00
Terrace Park Hockey Rink	$50.00	$100.00	$100.00	$200.00
Terrace Park Football Field	$50.00	$100.00	$100.00	$200.00
Triangle Park Gazebo	$25.00	$50.00	$50.00	$75.00
Westwood Softball Field	$25.00	$50.00	$50.00	$75.00
Westwood Park Picnic Shelter	$10.00	$20.00	$20.00	$40.00

Item	Fee
Athletic Field Use by Youth Sports Teams	$12.00 per rostered player per sports season
Field Lined	$35.00
Damage Deposit	$100.00

B. City Hall[2]

Item	Resident/Non-Profit		Non-Resident	
	Half Day	Full Day	Half Day	Full Day
Laddie Room (Mon-Fri)	$75.00	$100.00	$100.00	$125.00
Laddie Room (Sat-Sun)	$125.00	$175.00	$175.00	$225.00
Spring Room (Mon-Fri)	$125.00	$175.00	$175.00	$225.00
Spring Room (Sat-Sun)	$175.00	$225.00	$225.00	$275.00
Spring & Laddie Rooms (M-F)	$150.00	$175.00	$175.00	$200.00
Spring & Laddie Rooms (Sat-Sun)	$225.00	$225.00	$225.00	$275.00
City Hall Link (M-F)[3]	$50.00	$75.00	$75.00	$100.00
City Hall Link (Sat-Sun)	$75.00	$100.00	$100.00	$125.00
Sunrise Room (M-F)	$20.00	$25.00	$25.00	$35.00
Sunrise Room (Sat-Sun)	$35.00	$40.00	$40.00	$50.00
City Hall A/V Package	$50.00	$50.00	$50.00	$50.00
Damage Deposit	$100.00	$100.00	$100.00	$100.00
Lost Key	$50.00	$50.00	$50.00	$50.00

[2] City Hall available for rent Monday-Friday, 9am and 10pm; Saturday-Sunday, 9am-10pm.

[3] City Hall Link only available to rent evenings and Weekends

16. Utility and Other Fees

A. Water

Item	Fee
Water Availability Charge (WAC)	$1,900.00/Unit (City determines # of units)
Water Connection/Disconnect and/or Demo Inspection Fee	Residential - $75.00 Commercial – $125.00
Water Connection Inspection Fee – New Residential Connection	$75.00 (plus WAC)
Water Connection Inspection Fee – New Commercial Connection	$125.00 (plus WAC)
Connection and Reconnection Fee	$150.00/Hour ($225.00/Hour after Business Hours)
Water Meter Installation Fee	3/4" – 1" meter - $100.00 Over 1" meter - $150.00
Water Meters and Parts	Cost plus 10%
Water General Repair/Inspection	$100.00
Call out Fee	Regular Business Hours -- N/C for City-caused issues Customer Requested/Non-Emergency Service - $100.00 After Business Hours O.T. Fees apply (minimum $225.00)
Estimated Water Meter Reading	1st est. – $25.00 2nd est. - $50.00 3rd and subsequent est. - $75.00
Disconnect Tag Fee	$25.00

B. Sanitary Sewer

Item	Fee
Sewer Access Charge (SAC)	$2,485.00/Unit (M.C. determines no. of units)
City SAC	$750.00/Unit (based on M.C. unit count)
Sewer Connection/Disconnection and/or Demo Inspection Fee	$75.00 – Residential $125.00 – Commercial
Sewer Hook-up Fee – New Only	$150.00 (plus SAC)
Sewer General Repair/Inspection	$100.00
Call out Fee	Regular Business Hours - N/C for City-caused issues Customer Requested/Non-Emergency Service - $100.00 After Business Hours O.T. Fees apply (minimum $225.00)

C. Street

Item	Fee
Load Limits Permit Fee	$50.00/entry/truck
Street Opening Permit	$200.00 permit fee plusStreet Opening Security
Street Opening Security	$2,000 minimum; $5,000 for complex work; higher amount at discretion of PW Director
Right of Way Permit (ROW) - Excavation Permit	$150.00
ROW - Obstruction Permit	$150.00
ROW - Excavation Hole Permit	$150.00
ROW – Trench	$0.70/linear foot
ROW – Direction Bore	$0.50/linear foot, plus bore pit fees
ROW – Emergency Hole	$200.00
ROW – Boring Pit/Pothole/Launch or Receiving Pit	$50.00 each
ROW Security Fee	Subject to the Discretion of the PW Director, minimum $2,000.00
Permit Extension	$75.00
Delay Penalty/Work Beyond Permit Dates	$60.00/day for first 3 days plus $10/day thereafter, plus actual City costs
Work Without Required ROW Permit	Double the applicable permit fee, plus actual City costs
Traffic Control Review/Inspection	Actual cost, minimum $100,00/hour
Pavement Degradation/Restoration Fee	Actual cost
Winter Street Opening Surcharge	$75.00 for work between Nov. 1 and Mar. 31
Small Cell Wireless Fees	Maximum fee allowed under Statute