



**CITY COUNCIL REGULAR AGENDA**  
**MONDAY, OCTOBER 19, 2020**  
**CITY HALL at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
  - [A.](#) Approval of Minutes - October 5, 2020 City Council Meeting
  - [B.](#) General Operation Disbursements #20-17 \$209,042.69
  - [C.](#) Right of Way Application - CenterPoint Energy
  - [D.](#) Contractor's Licenses
- 7. DEPARTMENT REPORTS**
  - [A.](#) Police Report
  - [B.](#) Parks and Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
- 9. NEW BUSINESS**
  - [A.](#) Authorization to Purchase Riot Helmets and Gas Mask Respirators
  - [B.](#) Approve Issuance of RFP for Park Master Plan
- 10. REPORTS**
  - [A.](#) Engineer's Report
  - B. Administrator Reports
- 11. OTHER**
  - A. Administrator's Performance Evaluation (Closed Session)
  - [B.](#) Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND**  
**DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81<sup>st</sup> Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

## **RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS**

### **DISCUSSION FROM THE FLOOR**

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

### **PUBLIC HEARINGS**

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 5, 2020 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Public Works Director Randall, Police Chief Ebeltoft, Code Enforcement Officer Baker, Engineer Gravel, Attorney Thames, Administrator Buchholtz and Executive Assistant Gooden

#### VISITORS

Pat Beberg, 841 Manor Drive NE  
William Rust, Rust Architects  
Family of Brady Lohse-Johnson  
Staff of City of Spring Lake Park

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

Administrator Buchholtz requested that Resolution 20-31, Appointing Election Judges for the 2020 Presidential General Election, be added to the Consent Agenda as Item 6E and a Right of Way Application from CenterPoint Energy be added to the Consent Agenda as Item 6F.

### **5. PRESENTATION – Swearing In of Police Officer Brady Lohse-Johnson**

### **6. DISCUSSION FROM THE FLOOR - None**

### **7. CONSENT AGENDA**

- A. Approval of Minutes - September 21, 2020 City Council Meeting
- B. Mayor's Proclamation - Commending Officer Randy Brown
- C. Contractor's Request for Payment No. 2 Final - 2020 Seal Coat Project
- D. Contractor's Licenses

- E. Resolution 20-31 Appointing Election Judges for the 2020 Presidential General Election
- F. Right of Way Application – CenterPoint Energy

Mayor Nelson read the Mayor's Proclamation commending Officer Brown and thanked him for his service.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

## **8. DEPARTMENT REPORTS**

### **A. Public Works Report**

Public Works Director Randall reported that the Public Works Department has been collecting garbage and recycling in the parks; mowing the grass and weed whipping the parks. He reported that the Department has completed recoating the tennis courts and painted the courts for pickleball at Terrace Park. He reported that the painting of crosswalks and stop bars as well as sewer cleaning is complete. He stated that the Department is preparing the trucks for winter.

Mr. Randall reported that he attended several meetings in the month of September. He stated that he read all the water meters and reported that 28 meters were not readable. He stated that those meters are in the process of being replaced or repaired.

### **B. Code Enforcement Report**

Code Enforcement Officer Baker reviewed the monthly staff report. He stated he received the interior plans for Hy-Vee and will be reviewing them. He reported that the first administrative citation was issued for violation of the rental moratorium that is currently in effect.

Councilmember Goodboe-Bisschoff inquired if the property on Terrace Road, where the administrative citation was issued, is managed by a rental brokerage. Mr. Baker confirmed that it is currently being managed by a broker.

## **9. ORDINANCES AND/OR RESOLUTIONS**

### **A. Resolution 20-30 Approving A Variance From The Rear Setback to Allow Construction of A Home Addition - 841 Manor Drive NE**

Administrator Buchholtz reviewed the staff memo regarding a variance request from the resident at 841 Manor Drive. He reported that the application is for a variance from the rear yard setback for a home addition to accommodate a sunroom and indoor swim spa. He



stated that due to the COVID-19 pandemic, the applicant and her family members have not been able to receive the water therapy that is medically required for their mobility. He reported that it would be for private home use only.

Administrator Buchholtz reported that the Planning Commission held a public hearing on the variance request and recommended approval with the following conditions: 1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's Zoning Code. 2. Applicant must apply for all building permits as required.

Councilmember Goodboe-Bisschoff inquired if the water discharge would be drained through the municipal water system and if the system can handle the amount of chlorinated water. Engineer Gravel reported that the lateral system should not have any problem handling the swim spa water and the water that is being discharged would like that of a chlorinated swimming pool.

Motion made by Councilmember Dircks to Approve Resolution 20-30 Approving a Variance From the Rear Setback to Allow Construction of a Home Addition to Accommodate a Sun Room and Indoor Swim Spa at 841 Manor Drive NE with the following conditions:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code. 2. Applicant must apply for all building permits as required.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

## **10. NEW BUSINESS**

### **A. City of Spring Lake Park Firewall and Wi-Fi Upgrade**

Administrator Buchholtz reported the City received a price quote from Computer Integration Technologies (CIT) for the upgrade to the City's Firewall and an upgrade to the Wi-Fi. He stated that with an update to the system, it would allow for more employees to access the computer system from home if needed due to the pandemic. He reported that the COVID-19 Cares Act money allows for upgrades to technology equipment to accommodate remote work.

Councilmember Delfs inquired if the price quote included the contractual cost or if it was only an installation fee. Administrator Buchholtz reported that the cost will cover the three-year license and additional licenses as well as the existing licenses that the City already has in place. He stated that the current firewall will not be supported for much longer as it has a technology life of three years.

Councilmember Dircks inquired if the firewall allows for more access points and creates new VPN addresses. Administrator Buchholtz reported that with the new firewall and Wi-Fi, if all

the Administrative staff were working from home, there would not be an overload on the system.

Motion made by Councilmember Wendling to approve City of Spring Lake Park Firewall and Wi-Fi Upgrade.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

## **11. REPORTS**

### **A. Attorney's Report – None**

### **B. Engineer's Report**

Engineer Gravel reviewed the monthly staff report. He reported that the Rice Creek Watershed District is satisfied with the work at the Garfield Pond project site and will be reimbursing half of the grant money at this time and the remainder will be reimbursed in the spring.

Mr. Gravel reported that the concrete work is completed at the JP Brooks Housing project site. He reported that there were some tree removal issues at the 525 Osborne Road site however; the contractor and Public Works Director Randall have decided that a few more trees can be saved from removal. He reported that Anoka County is working on the Osborne Road project and weekly updates are posted on the County's website.

### **C. Administrator's Report**

Administrator Buchholtz reported that an additional letter was sent to the nearby residents of the 525 Osborne Road project to inform the residents of the construction time line. He reported that his performance evaluation will take place at the October 19, 2020 Council meeting.

Administrator Buchholtz reported that the Councilmembers requested a work session to be scheduled to discuss trash and debris near Manor Drive and Lakewood Drive as well as installing a sidewalk on Manor Drive near the Legends of Spring Lake Park. The work session will take place on October 19, 2020, before the Council meeting.

Administrator Buchholtz provided an update on his health and thanked the staff for their work while he was out of the office during his medical procedure.

## **12. OTHER**

Mayor Nelson reported that the Beyond Yellow Ribbon Committee held the pork chop dinner for the first time since March. He reported that it was well attended and the Committee will be serving food

on Sunday's from 1:00 PM - 5:00 PM at Kraus Hartig VFW. He reported that the Spring Lake Park Lions is now handling the gambling for the VFW.

Councilmember Goodboe-Bisschoff inquired if the lake water at Lakeside Park could be tested for the COVID-19 virus as she had read about traces of the virus appearing in lakes. Administrator Buchholtz stated that he would discuss the possible testing with Public Works Director Randall.

### **13. ADJOURN**

Motion made by Councilmember Wendling to adjourn the meeting.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting adjourned at 7:40 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: Sept. 2020  
Page: 1  
Claim Res.#20-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
68857	ANOKA COUNTY TREASURER	POLLING PLAC ECHANGE MAILING	677.73
68858	ASPEN MILLS	UNIFORM ALLOWANCE	159.80
68859	AT & T MOBILITY	CELL PHONE SERVICES	553.09
68860	BUREAU OF CRIM APPREHENSION	VOID	-
68861	CENTERPOINT ENERGY	MONTHLY UTILITY FEE	139.73
68862	CINTAS	OPERATING SUPPLIES	119.53
68863	CITY OF ROSEVILLE	DATA SERVICES	194.00
68864	COMPUTER INTERGRATION TECH.	MANAGED BACKUP AGREEMENT	720.00
68865	COON RAPIDS CHRYSLER	AUTO REPAIR & SERVICE	1,028.77
68866	COTTENS INC	AUTO REPAIR SUPPLIES	50.04
68867	DIAMOND VOGEL PAINTS	PAINT	651.08
68868	FERGUSON WATERWORKS	OPERATING SUPPLIES	334.62
68869	GOPHER STATE ONE-CALL INC	MONTHLY LOCATES	122.85
68870	GRAINGER IINC	REPAIR & MAINTENANCE	113.80
68871	GREENHAVEN PRINTING	2020 AUGUST RECYCLING POSTCARD	1,640.04
68872	HAWKINS WATER TREATMENT	WATER CHEMICALS	4,848.97
68873	HOUSE OF PRINT	FALL RECREATION BROCHURE	3,254.57
68874	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	266.56
68875	INSTRUMENTAL RESEARCH INC	AUGUST WATER TESTING	63.00
68876	JESSICA SIEWERT	REFUND - CHECK REISSUANCE	35.00
68877	LEAUGE OF MINNESOTA CITIES	2020-2021 DUES	7,022.00
68878	MICHAEL LEDMAN	RECREATION INSTRUCTOR FEE	324.00
68879	MANSFIELD OIL COMPANY	FUEL	1,441.89
68880	MINNEAPOLIS SAW	SUPPLIES	42.40
68881	MINNESOTA MAYORS ASSOC.	ANNUAL DUES	30.00
68882	MTI DISTRIBUTING INC	SUPPLIES	253.42
68883	SHARON DEINKEN	ELECTION JUDGE	235.13
68884	SMITH SCHAFER & ASSOCIATES	2019 AUDIT	1,500.00
68885	STREICHER'S	UNIFORM ALLOWANCE	227.88
68886	THE HOME DEPOT CREDIT SERVICES	CREDIT CARD PAYMENT	150.08
68887	KENNETH A. TOLZMANN, SAMA	3RD QTR ASSESSMENT BILLING	9,340.00
68888	TRUST IN US, LLC	ONSITE TESTING	295.00
68889	WASTE MANAGEMENT	MONTHLY RECYCLING FEE	7,783.49
68890	AMERITAS	PAYROLL	37.42
68891	CENTRAL PENSION FUND	PAYROLL	1,040.04
68892	DEARBORN LIFE INSURANCE CO	PAYROLL	355.14
68893	DELTA DENTAL	PAYROLL	1,400.56
68894	L.E.L.S.	PAYROLL	310.00
68895	LOCAL 49	PAYROLL	105.00
68896	VOID		-
68897	NCPERS GROUP LIFE INS	PAYROLL	56.00
68898	PREFERREDONE INSURANCE CO	PAYROLL	15,217.68
68899	ALLINA HEALTH	COVID TESTING	249.77

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: Sept. 2020  
Page: 2  
Claim Res.#20-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
68900	AT & T MOBILITY	CELL PHONE SERVICE	343.16
68901	WANDA BROWN-MCGRECK	REIMBURSEMENT	96.63
68902	CARSON, CLELLAND & SCHREDER	ATTORNEY FEES	11,345.67
68903	CENTERPOINT ENERGY	MONTHLY UTILITY FEES	182.60
68904	CENTRALSQUARE	UB EBILLING	0.40
68905	CONCAST	MONTHLY UTILITY FEES	105.92
68906	COMM-WORKS	PARK CAMERA MONITORING	850.00
68907	CONNEXUS ENERGY	MONTHLY UTILITY FEES	285.18
68908	COON RAPIDS CHRYSLER	AUTO REPAIR	675.80
68909	COORDINATED BUSINESS SYSTEMS	MAINTENANCE AGREEMENT	2,401.43
68910	COTTENS INC	OIL FILTERS	4.99
68911	DEARBORN LIFE INSURANCE CO.	COBRA PAYMENT	3.50
68912	DELTA DENTAL	COBRA PAYMENT	161.54
68913	DO-GOOD.BIZ INC	RECREATIN NEWSLETTER	995.06
68914	GALES AUTO BODY	AUTO REPAIR	120.00
68915	GARY CAARLSON	UTILITY REFUND	33.23
68916	JAMES & KRIS MANETAS	UTILITY REFUND	57.30
68917	JERRY'S FLOOR STORE	BATHROOM RETILE	1,860.00
68918	RICHARD KRAMER	UNIFORM ALLOWANCE	131.97
68919	MANDSFIELD OIL COMPANY	FUEL	619.55
68920	METROPOLITAN COUNCIL	WASTE WATER SERVICES	48,743.25
68921	MINNESSOTA DEPT. OF HEALTH	3RD QTR WTD CONNECTIN FEE	5,341.00
68922	OFFICE OF MN.IT SERVICES	FIBER OPTICS	40.60
68923	PREFERREDONE INSURANCE CO	COBRA PAYMENT	962.57
68924	KEN PROKOTT	VOID	-
68925	TERRY RANDALL	REIMBURSEMENT	123.77
68926	SAFETY SIGNS	SIGNAL PANELS & SIGNS	2,100.00
68927	SHORT ELLIOTT HENDRICKSON	WTP REHAB ARTHUR STREET	2,705.12
68928	SLP FIRE DEPARTMENT	FIRE PROTECTION - SEPTEMBER	19,225.00
68929	TOPWASH.COM	AUTO REPAIR	42.00
68930	TIWN CITIES BMEU WEST	POSTAGE	800.00
68931	WALTERS RECYCLING REFUSE SERVICE	SCRAP METAL CONTAINER	191.63
68932	WASTE MANAGEMENT	CONTAMINATION CHARGE	60.00
68933	WELLS FARGO CREDIT CARD	CREDIT CARD PAYMENT	179.96
68934	XCEL ENERGY	MONTHLY UTILITY FEES	3,113.54
68935	AMERITAS	PAYROLL	37.42
68936	CENTRAL PENSION FUN	PAYROLL	1,040.04
68937	DEARBORN LIFE INSURANCE CO.	PAYROLL	355.14
68938	DELTA DENTAL	PAYROLL	1,400.56
68939	L.E.L.S.	PAYROLL	310.00
68940	LOCAL 49	PAYROLL	105.00
68941	NCPERS GROUP LIFE INS	PAYROLL	56.00
68942	PREFERREDONE INSURANCE CO	PAYROLL	15,217.68

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: Sept. 2020  
Page: 3  
Claim Res.#20-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
68943	ALLINA HEALTH	COVID TESTING	375.77
68944	BATTERIES PLUS	BATTERIES	97.95
68945	CINTAS	OPERATING SUPPLIES	119.53
68946	COMPUTER INTERGRATION TECH	MANAGED BACKUP AGREEMENT	3,453.00
68947	DIAMOND VOGEL PAINTS	PAINT	299.70
68948	ECM PUBLISHERS INC	PLANNING COMMISSION MEETING	43.00
68949	FASTENAL COMPANY	BATTERIES	23.85
68950	GRAINGER INC	EMERGENCY LIGHTS	109.20
68951	GREEN LIGHTS RECYCLING INC	AUGUST RECYCLING EVENT	12,108.80
68952	MICHAEL LEDMAN	RECREATION INSTRUCTOR	378.00
68953	MANSFIELD OIL COMPANY	FUEL	1,113.43
68954	MTI DISTRIBUTING INC	OPERATING SUPPLIES	65.72
68955	NORTH METRO TELEVISION	CARES ACT GRANT	3,473.10
68956	KEN PROKOTT	CHECK RE-ISSUANCE	123.77
68957	QUILL	CANNON PRINTER	108.60
68958	RITTER & RITTER SEWER SERVICE	GROUTING	1,614.00
68959	SHRED-IT USA	MONTHLY SHREDDING SERVICE	107.39
68960	THE HOME DEPOT CREDIT SERVICES	CREDIT CREDIT CARD PAYMENT	133.58
68961	WALTERS RECYCLIGN REFUSE SERVICE	MONTHLY SERVICES	480.01
		<b>TOTAL DISBURSEMENTS</b>	<b>209,042.69</b>

WHEREAS,  
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,  
the City Council has determined that all disbursements, as listed, with the following exceptions:  
\_\_\_\_\_  
\_\_\_\_\_  
are proper.

NOW, THEREFORE BE IT RESOLVED:  
that the City Council directs and approves the payment of the aforementioned disbursements  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer



CITY OF SPRING LAKE PARK  
1301 Eighty-First Avenue N.E.  
Spring Lake Park, MN 55432  
Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 95600515

MGC# 20-4318

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.: 0029

ADDRESS: 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

PHONE: 612-31-5532

FAX: \_\_\_\_\_

E-MAIL ADDRESS: jodell.cox@centerpointenergy.com

NAME OF REPRESENTATIVE: JODY COX

REPRESENTATIVE PHONE NO'S.: 612-321-5532

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

INSTALL A NEW GAS SERVICE

TO: 7806 MONROE ST NE

START DATE: 10/19/2020

COMPLETION DATE: 4/30/2021

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: \_\_\_\_\_

OK 10/12/20  
JR

Jody Cox

Authorized Representative Signature

Please waive permit  
fees per franchise  
agreement

10/10/2020

Date

## FOR OFFICE USE ONLY

- ☐ PROOF OF CERTIFICATE OF INSURANCE:  
☐ SCALED DRAWING SHOWING LOCATION  
☐ COPY OF INSURANCE POLICIES  
(If Corporation; from Secretary of State)

VERIFICATION DATE: \_\_\_\_\_

- ☐ LETTER OF CREDIT OR CONST. BOND  
☐ COPY OF CERTIFICATE OF AUTHORITY  
(From M.P.U.C., State, or Federal Agency)

PERMIT FEES: ☐ Excavation Hole - \$150.00  
☐ Trench - \$70.00/100'+Hole fee

☐ Emergency Hole - \$55.00  
☐ Obstruction Fee - \$50.00+.05/Ft.

Receipt No.: \_\_\_\_\_

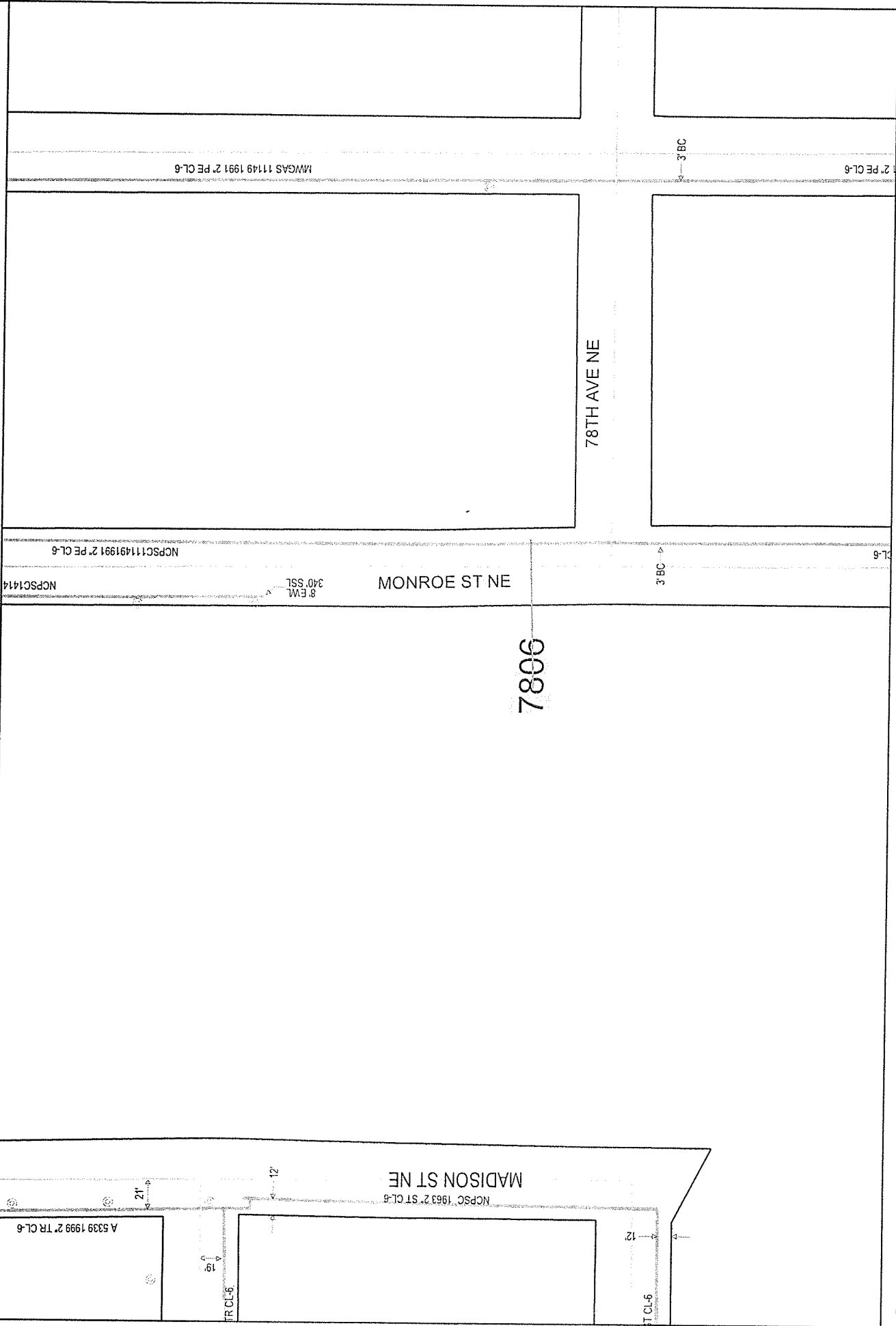
Date: \_\_\_\_\_

Initials: \_\_\_\_\_

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227  
48 HOURS PRIOR TO COMMENCING WORK



GENERAL LOCATION ONLY. DO NOT USE TO LOCATE FOR EXCAVATION. CALL 1-800-252-1166 FOR ONSITE LOCATIONS AND STAKING.



Plotted by: i217774

Plot Date: 9/30/2020

7806 MONROE ST NE

SPRING LAKE PARK, MN 55432

Scale: 1" : 100'



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

October 19, 2020

### General Contractor

H & T Trucking, LLC.

Hy-Vee Construction

Rust Construction Services

### Mechanical Contractor

Affordable Comfort Mechanical

### Plumbing Contractor

Z's Plumbing, LLC.

### Sewer and Water Contractor

Meyer Companies dba Pete's Water and Sewer





## Police Report

September 2020

Submitted for Council Meeting October 19, 2020

The Spring Lake Park Police Department responded to five hundred and seventy- five calls for service for the month of September 2020. This is compared to responding to six hundred and thirty-three calls for service in September of 2019.

The Spring Lake Park Police Department is happy to advise that we have partnered with the Anoka County Community Social Services and Behavioral Health Department, along with numerous other private and public community-based organizations and other Anoka County Police agencies to assist with the continued homeless concerns confronting our society.

On August 27, 2020, the police department participated in a back to school event at Northtown. At this event the Northtown location distributed 288 backpacks w/school supplies and 100 boxes of produce. There were two other locations for this event as well in Anoka and Columbia Heights, Minnesota.

The focus of these events was geared at getting the above items out to the public, in preparation for the upcoming school year. The event was considered to be a success and we are looking forward to participating in future events.

With school now back in session and students being back in our schools on a limited basis, our School Resource Officer has provided his first report for the school year and the city council. Officer Kramer, is this year's School Resource Officer, he is very excited to be in our schools and is eagerly awaiting new experiences that this position will provide. For the month of September 2020, Officer Kramer reports handling six calls for service, twelve student contacts, twenty escorts and six follow up investigations into school related incidents.

Officer Kramer also reported conducting six welcome speeches for new Spring Lake Park students, having a meeting with the Spring Lake Park Athletic Director for upcoming football games and conducted two fire drills. For further details, see Officer Kramer's attached report.

Investigator Bennek reports handling a total of seven new cases for the month of September 2020. Five of these cases were felony in nature and two of these cases were misdemeanor in nature. Investigator

Bennek also continues to monitor five forfeiture cases and is attempting to bring all cases to a conclusion as soon as possible.

Investigator Bennek noted that with the assistance of Kandiyohi County he executed three search warrants in Spicer, Minnesota regarding a "Theft by Swindle" case that occurred here in Spring Lake Park and recovered a considerable amount of stolen property, including property that was stolen from the Minneapolis Third Precinct when it was overtaken during the riots this summer. An individual has been arrested and charged for the Spring Lake Park case. For further details, see Investigator Bennek's attached report.

The Spring Lake Park Police Department Administrative Office Staff continue to remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, along with other duties that may be assigned on a daily basis. The police department administrative staff also continue on a daily basis to address the ongoing concerns of COVID-19 by providing daily sanitary cleaning within our department.

The month of September has been a busy month for myself as well, besides handling the day to day operations of the police department, I continue to attend meetings (Virtually) on a daily basis, representing the City of Spring Lake Park and the Police Department.

This will conclude my report for the month of September 2020.

Are there any questions?



Investigator  
Tony Bennek

# **Spring Lake Park Police Department**

## **Investigations Monthly Report**

**September 2020**

### **Total Case Load**

#### **Case Load by Level of Offense:7**

<b>Felony</b>	<b>5</b>
<b>Gross Misdemeanor</b>	<b>0</b>
<b>Misdemeanor</b>	<b>2</b>

#### **Case Dispositions:**

<b>County Attorney</b>	<b>5</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>2</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>0</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>0</b>
<b>Closed/Inactive</b>	<b>0</b>

#### **Forfeitures:**

<b>Active Forfeitures</b>	<b>5</b>
<b>Forfeitures Closed</b>	<b>0</b>

## Spring Lake Park Police / School Resource Officer Report

September 2020

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	6	12	20	6
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	6	12	20	6

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	6

## **Parks and Recreation Report for the Month of September**

I attended the Parks and Recreation Commission meeting on Tuesday, September 8 which was held at Able Park. During COVID-19 the Commission has been meeting outside at a different park each month allowing for not only a tour of the facilities but also for interaction with the public. Able Park was extremely busy this warm day with participants at the playgrounds, basketball courts and in the general play areas. Commissioner Hoard spoke to a group of youth playing basketball and informed them that there will be benches installed for their use. The response was quite positive.

On Monday, September 14, I lead a tour through three city parks - Terrace, Sanburnol, and Able Park with City Council Members to view current conditions of park structures and to present possible future opportunities. Per Councils' suggestion the Parks and Recreation Department will develop an RFP for a Park Master Plan.

I attended the Adult Fall Softball Tournaments which were held on Friday, September 25 and Saturday, September 26. 14 Teams consisting of 256 participants competed in a double elimination tournament. Thank you to Torg Brewery for their sponsorship. Thank you to the Public Works staff for preparing the park fields before and during the tournament.

The Recreation Department has learned that our current registration software program will no longer be supported by Microsoft by the end of 2021. The Recreation Department has started the process of reviewing other Recreation Management and Facility Reservation systems. Our current contract expires April 2021.

Activities offered during the month of September included Yoga sessions, Nordic Walking, Mature Driving Courses, art classes, Day trip to a local garden, Virtual Film Series, Virtual 5k, water challenge, Personal Finances, and a Facebook for Seniors course.

This concludes the report for September.







## Memorandum

To: Mayor Nelson and Members of the City Council  
From: Douglas M. Ebeltoft, Director of Public Safety/Police Chief  
Date: October 12, 2020  
Re: Civil Unrest -Officer Safety Gear/Gas Mask/Respirators

Mayor and City Council,

Since March of 2020, our society has experienced a pandemic of epic proportion, this coupled with the continued societal issues presented over the summer leading to continued civil unrest locally and nationally, the police department is continually being confronted with adopting to the changing societal issues and still providing the same level of service to our community that they have experienced in the past and have come to expect.

With these changes occurring sometimes on a daily basis, it also requires the acquisition of equipment to be able to continue to perform these duties. The police department is requesting to purchase officer riot helmets with shields and gas masks/respirators with a "First Responder Kit" for the continued issues of civil unrest and the COVID-19 Pandemic which has affected our community and surrounding communities, most notably the incidents of rioting at "Northtown" this summer, where we were called upon to assist and the continued civil unrest that has occurred in Minneapolis, along with responding to calls for service with the continued increase of COVID-19 cases.

Attached is a quote for the above items requested to be purchased from a local business "Streicher's Police Equipment". The quoted price (attached) for the purchase of the above stated equipment is:

- 1) \$5,600.00 for the First Responder Gas Mask/Respirator kit (qualifies under Care Act guidance)
- 2) \$1,799.90 for the Riot Helmet/visor-shield

For a total of \$7,399.90.

If approved I would recommend that the cost of this purchase be completed by using the "Cares Act" money for the First Responder Gas Mask/Respirator and that our Traffic Education Fund (248) be utilized for the purchase of the Riot Helmet with visor/face shield.

I have conferred with Administrator Buchholtz and have been advised he is in support of this purchase. This request is being made out of necessity due to the changing and dynamic times we are currently living in and for the safety of our officers to be able to provide our community with the services that they have come to expect from their police department.

Therefore, I am asking for the Mayor and City Council's approval to facilitate the purchase of the above described equipment.

**Streichers - Minneapolis**  
10911 W Hwy 55  
Minneapolis, MN 55441  
Phone: 763-546-1155  
Fax: 763-546-6776



## SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q337362  
Sales Quote Date: 09/30/20  
Page: 1

Sell 798  
To: SPRING LAKE PARK POLICE DEPT.  
1301 81ST AVE NE  
SPRING LAKE PARK, MN 55432

Ship  
To: SPRING LAKE PARK POLICE DEPT.  
1301 81ST AVE NE  
SPRING LAKE PARK, MN 55432

Phone: (763) 792-7200  
Fax:

Ship Via  
Terms Net 15

SalesPerson Rochel Moore  
Phone: 612-325-1869  
E-mail: rochelm@Streichers.com

m No.	Description	Unit	Quantity	Unit Price	Total Price
70501.556	First Responder Kit: C50 Medium, Outserts, Filters, Carrier	EA	10	560.00	5,600.00
906FS6QBK	HELMET: RIOT DUTY W/VISOR,& GAS MASK SHIELD, QRB2 BLACK UNI	EA	10	179.99	1,799.90

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 7,399.90



# Memorandum



**To:** Mayor and City Council  
**From:** Kay Okey, Parks & Recreation Director  
**Date:** October 12, 2020  
**Re:** RFP for Park Master Plan

## **Purpose/Action Requested**

Authorize staff to issue RFP for Park Master Plan

## **Summary**

Major categories of services needed are:

Update an inventory of existing parks and provide a condition report for each park and their facilities

Develop and implement a public participation and engagement strategy for the process

Review community demographics as they relate to the park system

Identify unmet current and future needs in the parks system, including location, scope and budget for each of the assets listed below:

- Shelters
- Skatepark
- Playgrounds (include recommendations for accessibility)
- Athletic fields
- Restrooms
- Picnic Shelters
- Parking
- Community Center

Prioritize additional park improvements and development, including a community center

Identify staff and funding needs and strategies. Attention should be given to reducing long term maintenance costs.

Identify potential grant funding and/or partnership opportunities

## **Attachments:**

RFP solicitation for bids

Respectfully submitted by

Kay Okey  
Parks and Recreation Director



# Request for Proposals (RFP) For Spring Lake Park Parks Master Plan

Spring Lake Park - Parks and Recreation

Spring Lake Park, MN

## **Introduction**

The City of Spring Lake Park - Parks and Recreation Department (SLP) is seeking a professional services team to provide the necessary planning services to create the City's 2021-2031 Parks Master Plan. This plan will provide guidance for both short and long-range planning for the SLP Parks and Recreation Department by integrating community input and recreation planning standards. The selected firm will have proven experience and knowledge in park and recreation planning, project management and effective public involvement processes and work closely with City staff, and the Park Commission.

The SLP Parks and Recreation Department serves an established residential community, located ten miles north of Minneapolis in the counties of Anoka and Ramsey. Population approximately 7,000. The City of Spring Lake Park consists of approximately 2.1 square miles with six community parks totaling 58 acres. Facilities include four (4) park shelters. It utilizes a mix of Public Works and seasonal positions to maintain its parks. Recreation Department staffed by 3.5 FTEs (not including seasonal staff). SLP also partners with local school districts, youth organizations and private businesses to provide recreation and leisure services to the community.

## **Schedule**

RFP posted: Monday, October 20, 2020

Proposals due: November 19, 2020 2:00pm

Contract Award: December 8, 2020

Note: This is the SLP Parks and Recreation Department's desired schedule. The SLP Parks and Recreation Department reserves the right to modify the schedule. Notice to proceed will be issued shortly after contract award.

## **Scope of Work**

The project expectations include the following items:

Update an inventory of existing parks and give a condition report for each park and their facilities

Develop and implement a public participation and engagement strategy for the process

Review community demographics as they relate to the park system

Identify unmet current and future needs in the parks system, including location, scope and budget for the assets listed below:

- Shelters
- Skatepark
- Playgrounds (include recommendations for accessibility)
- Athletic fields
- Restrooms
- Picnic Shelters
- Parking
- Community Center – non-existent

Prioritize park improvements and potential future park acquisitions

Identify staff and funding needs and strategies. Attention will be given to reducing long-term maintenance costs. Identify potential grant funding and/or partnership opportunities

Prepare final document organized such that it can be adopted by the City of Spring Lake Park

### **Specific Tasks**

#### **Task 1: Inventory and Conditions Report**

Develop a comprehensive inventory of the city's existing parks and recreation facilities that will include the following:

- Park type and purpose
- Park location
- Acreage
- Inventory of facilities and amenities
- General assessment of physical conditions and functionality

#### **Task 2: Public Involvement**

The Consultant should develop an overall approach to public and agency involvement, as well as specific involvement activities, techniques, strategies and how these specific tasks will integrate into the overall process. Best Practices used for number of open meetings and surveys should be utilized.

#### **Task 3: Gap Analysis/Needs Assessment**

The Consultant will develop and administer a city-wide community needs assessment that examines both needs in the existing parks as well as the need for additional parks and amenities. This should include recommendations for system-wide improvements, improving existing parks and potential partnership opportunities to provide community needs. This survey will be used as a baseline to determine needs, desires and willingness to pay. The analysis will come primarily from existing data including:

- The inventory and conditions report (see above)
- Projections of population growth, demographic characteristics



- Recreation participation trends
- National Level of Service (LOS) standards
- Geographic distribution within the city
- Identified unmet needs of residents
- Identification of areas of significant recreational opportunities (not existing)

#### Task 4: Priority Recommendations for Park Improvements, Development and Potential Future Acquisitions

From the conditions report and needs assessment, the Consultant will develop prioritized recommendations to meet needs through renovation and maintenance of parks/outdoor facilities, development of additional recreational amenities/facilities and land acquisition

The Consultant will develop estimates of the capital and operational cost for renovation and maintenance of parks/outdoor facilities, development of additional recreational amenities/facilities and land acquisition

The Consultant will also work with Staff to produce an updated CIP list

#### Task 5: Identify Staffing and Funding Needs along with Strategies

The Consultant will assess the city's organizational structure, staffing and funding levels in relation to national averages and comparative to cities of similar size. The Consultant will provide a budget and staffing analysis needed for current level of service, an adequate level of service and a desirable level of service. The analysis will also include funding and staffing requirements for future growth and operation in line with the priority recommendations. The Consultant will also provide suggested funding strategies

#### Task 6: Prepare Final Document

The Plan should be in a reader-friendly document with an emphasis on maps, charts, photos, graphics and tables to convey information rather than using lengthy text. The Plan should be formatted in such a way that it is easy to update on a routine basis. The Plan should be constructed in a manner that allows for the relevant parts to be adopted by the City of Spring Lake Park

Please provide one (1) digital copy, one (1) original and six (6) color copies of the Proposal.

#### Task 7: Meetings, Presentations and Public Involvement

We look to the firm to establish the adequate number and type of public meetings for community buy-in of the plan

### **Request for Clarification**

All requests for clarification in specifications regarding this RFP must be submitted in writing no later than November 2, 2020 to Kay Okey, Parks and Recreation Director

Email: [kokey@slpmn.org](mailto:kokey@slpmn.org)

Mail: SLP Parks and Recreation

Attn: Kay Okey

1301 81<sup>st</sup> Ave NE

Spring Lake Park, MN 55432

Any questions or comments directed by a respondent to persons outside of the individual listed above are inappropriate and such activity may result in that proposal being deemed non-responsive.

### **Rights of Review**

The City of Spring Lake Park reserves the right to reject any or all proposals or to request additional information from any or all applicants as determined to be in the best interest of the City. The City may, at its discretion, request firm(s) to make oral presentations. Not all firms may be asked to make an oral presentation. The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected.

### **Contract Execution**

The contractor chosen will be required to enter into a contract with the City of Spring Lake Park for the proposed work prior to commencement of any work.

### **Disclaimer**

There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

### **Submittal Instructions**

Proposals should be submitted in a sealed envelope, or other sealed container, which is clearly marked "SLP Parks Master Plan". Please provide one (1) digital copy, one (1) original and six (6) color copies of the Proposal. The original should be marked "Original" and must bear an original ink signature by an individual authorized to represent the Consultant. Please indicate if you would like the device on which the digital copy is submitted returned to you.

Proposals should be submitted to:

SLP Parks and Recreation

Attn: Kay Okey

1301 81<sup>st</sup> Ave NE

Spring Lake Park, MN 55432



City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 10.19.20 Meeting**  
File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

**2020 MS4 Permit (193802936).** MS4 deadlines: Annual Report and Public Meeting due by June 30<sup>th</sup>. (Annual Report was submitted to MPCA on June 26, 2020). Pond, structural BMP, and outfall inspections by July 31<sup>st</sup>. City held Public Meeting on July 20<sup>th</sup>. *Annual Training and program analysis due in December. New MS4 Permit application due in April 2021.*

**2019 Sanitary Sewer Lining Project (193804547).** This project includes lining in the area near TH65 and Osborne Rd. Warranty televising has been completed. *Need close-out information from contractor.*

**Garfield Pond Improvements Project (193804750).** Construction started in March and is complete. A punch-list was sent to the contractor on July 24<sup>th</sup>. Contractor has completed remaining punch-list items. *The required paperwork has been sent to RCWD for partial grant reimbursement.*

**Fillmore & 83<sup>rd</sup> Pond Improvements Project (193805029).** This possible project includes expanding an existing pond and adding treatment features. CCWD partial funding is available. Preliminary drawings have been prepared. A wetland delineation has been prepared and geotechnical borings have been completed. *We are still working with CCWD on possible options for this pond.*

**2020 Street Seal Coat and Crack Repair Plan (193804979).** *Final payment was approved at October 5<sup>th</sup> council meeting.*

**2020 Sewer Lining Plan (193804980).** Sewer lining in western portion of city including an alternate bid for lining the 36-inch diameter storm sewer on Monroe south of 81<sup>st</sup> Ave. Construction Contracts with Visu-Sewer have been signed. A preconstruction conference was held on 9/30/20. *Work will begin in late October.*

**Anoka County Osborn Road Project.** Agreements approved in June. Contract in the amount of \$1,766,913 awarded to Park Construction on July 28<sup>th</sup>. *Construction scheduled to be completed by November 19<sup>th</sup>. County updates: <https://www.anokacounty.us/1578/Construction-Weekly>*

**Utilities for 525 Osborn Road Project (193805012).** This city project is for off-site utilities for 525 Osborne Rd.(water main looping and storm sewer). *Construction started on October 5<sup>th</sup> and is expected to last 4-weeks. Directional drilling of water main was completed on October 16<sup>th</sup>.*

**Hy-Vee Project:** Initial inspection lists for the building site, 81<sup>st</sup> Avenue/Highway 65, and CSAH 35 work have been prepared and sent to Hy-Vee. Waiting to hear from Hy-Vee before scheduling follow-up inspection. *Final documents for the Hwy 65 traffic signal and 81<sup>st</sup> Avenue have been submitted to MnDOT.*

**JP Brooks Housing Project (on Monroe):** Site work stated on August 10<sup>th</sup>. *Work is substantially complete. Two building permits have been pulled.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Peter Allen, or me if you have questions or require additional information.

We are sending this letter to  
Law Enforcement Agencies in each state. We  
hope it gets to all officers in the U.S.A.

Please make copies for your officers.  
We can not give enough thanks to you and your  
staff for the job that you do for us on a daily  
basis. We can only say thank you!

We have sent over 16,100 letters to date 9/25/20

We will continue to send letters across the  
U.S.A. until we think most officers have read it.

Our MILITARY and LAW ENFORCEMENT  
are equally important to our Great Country



**Just When You Think No One Cares Read This**  
**To All Law Enforcement Agencies Across the USA**

Our family wishes to thank you from the bottom of our hearts for  
your dedication and service.

In spite of all the restrictions put on law enforcement you still put  
on your uniform and go out every day to every call and put your  
life on the line to protect our families and communities.  
Our society would not survive without your service.

Please stay safe and watch over your Brothers and Sisters.  
We pray daily for your safety.  
God Bless You!

*John & Barbara Diarretta*  
From a Family that cares.







## To All Law Enforcement Agencies Across the USA

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FALL 2020

# The Achiever

ACHIEVE SERVICES' QUARTERLY NEWSLETTER

## A LOOK INSIDE

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Participants Back to Work  
Support Achieve this fall  
Thank you to Our Gala Sponsors

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Virtual Gala

### Page 4

Dance At Your Own Risk  
Receives Award  
Recent events inspire  
new songs

### Page 5

Last in line, still  
A message from our CEO  
Tom Weaver

### Back

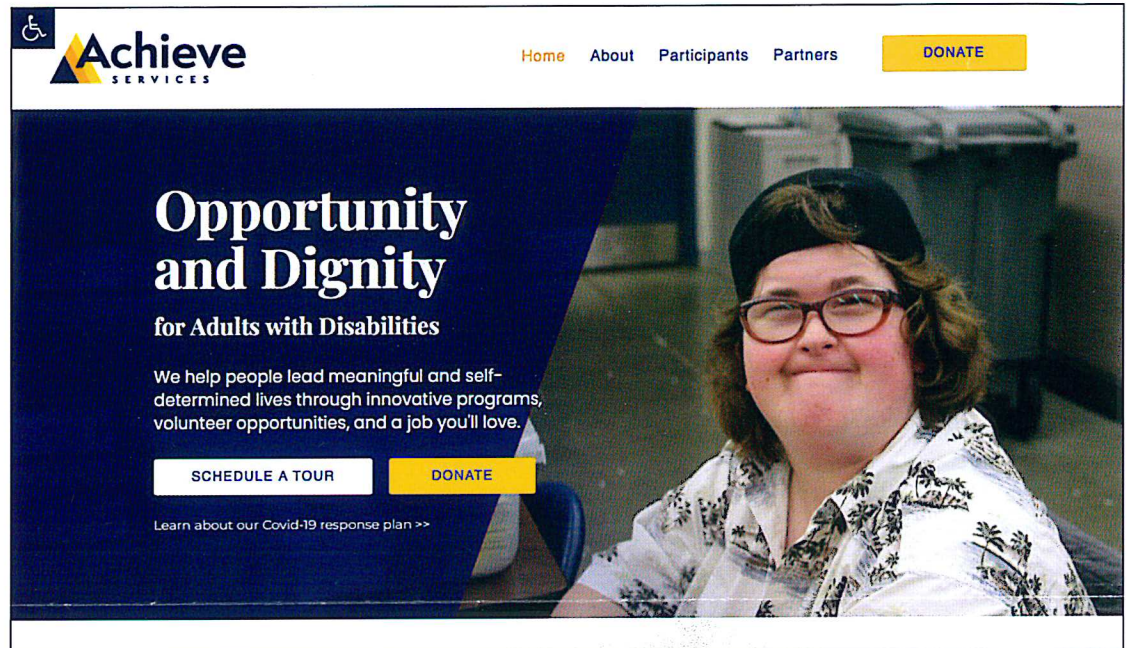
Your Support is Needed



The **Achiever** is published quarterly by Achieve Services, Incorporated, a non-profit day training and habilitation service provider. Achieve Services creates innovative opportunities to inspire people with disabilities, enabling every participant to lead a meaningful self-determined life.



Find us and follow us on social media



# Achieve has a new look

If you've visited Achieve's website lately, you may have noticed we look a little different! Last fall, our team and the team at Banker Creative met with the goal of evolving our existing brand to better reflect our mission and capture interest.

Our logo still has an upward momentum but



now has several levels to represent the diversity in our participants and how success looks different for every person. We also added pops of tangerine and orange to our blue to represent the energy that exists at Achieve.

We also have a new tagline "opportunity and dignity for adults

## Opportunity and Dignity

for Adults with Disabilities

with disabilities." A lot of adults with disabilities feel ignored because they aren't given real choice in their lives. At Achieve Services, we help them find opportunities to pursue what they want and give them dignity to choose a meaningful and self-determined life.

We hope you will take some time to explore our updated website – [achieveservices.org](https://achieveservices.org) and let us know what you think of Achieve's new look!



# Participants Back to Work



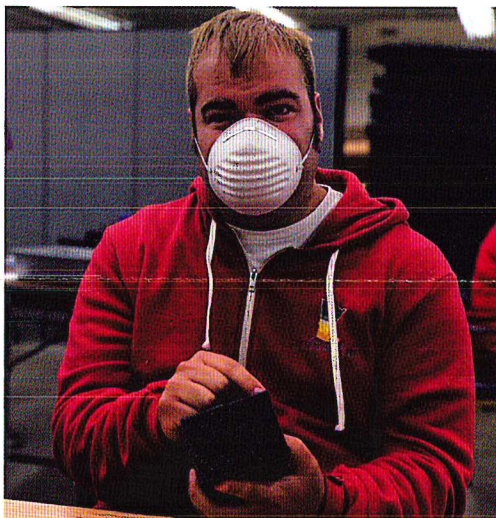
Amy



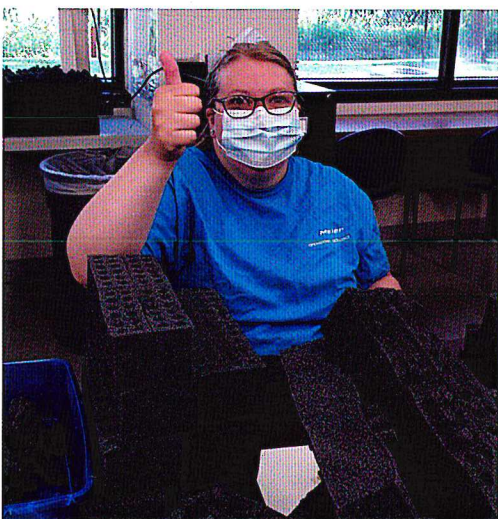
Ronnie and Brad



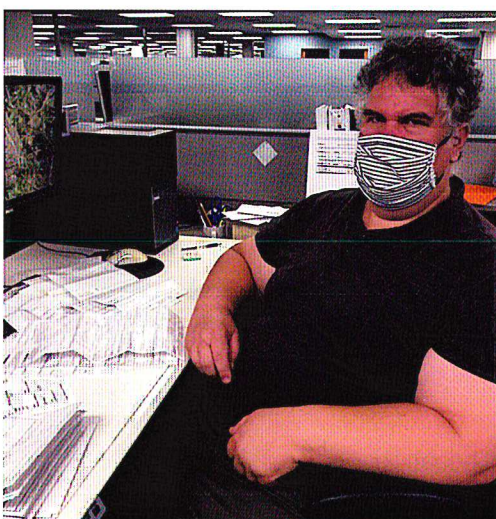
Dan and Chris



Jared



Mindy



Jeff at Sullivan Lake Medtronic

## Thank you to Our Gala Sponsors

We are incredibly grateful to our sponsors who have generously donated to this year's Gala. We appreciate their flexibility and unwavering support as we make difficult and significant changes to the structure of this year's event.

### PLATINUM SPONSORS:

**ENVISION**  
COMPANY

**PSD**  
LAND DEVELOPMENT

**Strand/Duffy**

### GOLD SPONSORS:

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Further Together

Personal Injury Law  
**SiebenCarey**  
Know your rights

**SIMEK'S**  
GREAT FOOD FOR A GREATER GOOD™

**THE SVANDA  
FAMILY**

### SILVER SPONSORS:

**21<sup>st</sup> Century Bank**

**Larkin Hoffman**  
ATTORNEYS

Sandy Crawford  
&  
Scott Irbeck

**SLP Lions**  
LIONS CLUB

APPLY SERVICE & CARE  
**VICTORY**  
HONEST · DEPENDABLE · SERVICE

**Village Bank**  
LIFE BANK

### BRONZE SPONSORS:

Barna Guzy & Steffen, Big Dog Duck Calls, Blaine Ham Lake Rotary, Carol & Mike Donahoe, Coborn's, Enterprise, Jameson Crawford, Marsh & McLennan Companies, Meier, Minnesota Vikings, Northeast Bank, Sannerud Savarese & Associates, Sharren Homes, Smith Schafer & Associates, and Western Bank.



# Support Achieve this fall

## VIRTUAL GALA

Wednesday,  
September 16  
at 7:00 pm

Achieve has made some difficult decisions to ensure we keep our community safe and healthy this fall. Our Spring Gala, typically held in April, was postponed with the hope we would be able to gather in person this fall. Unfortunately, we still do not feel like meeting in person is the best option at this time. We have also decided to cancel our Fall Fundraiser, which was scheduled in October.

However, we will be bringing all the elements you love about our Spring Gala and Fall Fundraiser to your home! This year's event will be held on Wednesday, September 16 at 7:00 pm and will be fully virtual. There is no cost to participate, and you can participate anywhere that has an internet connection.

The 30-minute program led by Emcees John and Miles LeTourneau and CEO Tom Weaver will take place on YouTube Live. Following the program, we will be hosting a dance party on Zoom featuring a playlist created by DJ Nate. You'll also have an awesome selection of premiere and silent auction items to bid on.

We will also be recognizing long-time partners Village Bank with the 2020 Legacy Award.

It's free to participate. All you need to do is register here:

<https://one.bidpal.net/superhero/ticketing>

We'll text and email reminders, so you know when it's time to start bidding and when to log on to view the program live.

The pandemic has disproportionately impacted people with disabilities – both physically and mentally. Funds raised ensure that Achieve will continue to be there for our 195 participants who rely on us for opportunities to lead meaningful, self-determined lives.

Your contributions will allow us to safely resume in person services, expand virtual service offerings, and retain our superhero staff.

### Do you have an item or service you'd be willing to contribute to this year's Gala?

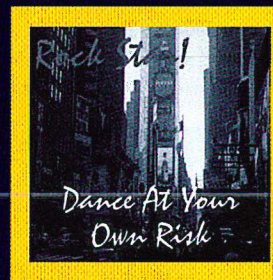
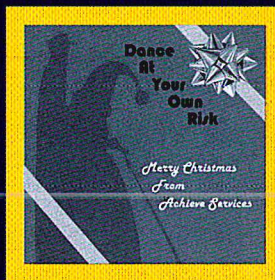
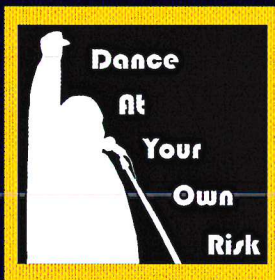
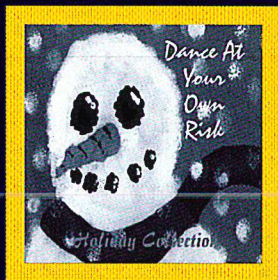
We are looking for unique and exciting items that will inspire people to bid high and often! Here are some ideas of items that have been popular at other virtual events:

- \* Dinners for 6-8 people prepared by a local chef
- \* Local trips/getaways or private cabins
- \* Virtual experiences such as online classes or subscription to a streaming service
- \* Home delivery: floral, wine/spirits, meals, coffee, dessert, etc.
- \* Restaurant gift cards or gift cards to other local businesses
- \* Home improvement or landscaping packages

If you have something you're willing to donate, please email us at [info@achieveservices.org](mailto:info@achieveservices.org) or call 763-717-7801.







# Dance At Your Own Risk Receives Award

Achieve Services' resident band – Dance At Your Own Risk (DAYOR) – is a recipient of a 2020 Life Enrichment Award from The Minnesota Organization for Habilitation and Rehabilitation (MOHR). The award was presented by MOHR President Julie Johnson outside of Achieve on July 20.

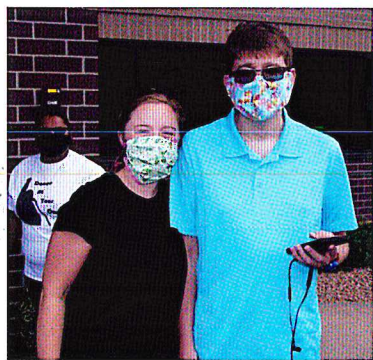
DAYOR was formed in 2013. After doing some research, Training Specialist Joe Loskota found that music made by people with disabilities often included childish themes. He wanted to do something different. Using iPads and the Garage Band app, he made music accessible to anyone who is interested. The band does it all! They write the lyrics and music, record and sell original music, and perform for the public.



Achieve staff and board members as well as DAYOR band members and their families gathered outside to receive the award.

"It's funny, it's heart-wrenching, and personal. It's just been a great experience," said Loskota, "I feel like music creates such an incredible connection between people."

Photos and a video from the presentation are available on our website:  
<https://achieveservices.org/achieve-band-receives-award/>



Josh and his sister

## Recent events inspire new songs

Dance At Your Own Risk band member Josh Larson finds inspiration in many things. He's written songs about his family, his favorite Anoka County spots, the Northstar train, and now, the pandemic.

Joe Loskota. He created videos of him singing lyrics, and Joe added instrumental accompaniment. Josh's "Wash Your Hands" is a catchy 20-second tune that can replace "Happy Birthday" as your go-to song for hand washing. "Stay At Home" reminds everyone that staying home is an important step to stop the spread of the coronavirus. Josh is currently participating in virtual services, and we look forward to hearing what inspires his next song!

When Achieve Services temporarily closed in mid-March, Josh continued to stay in contact with Training Specialist

**You can find Josh's most recent songs on Dance At Your Own Risk's Facebook page.**



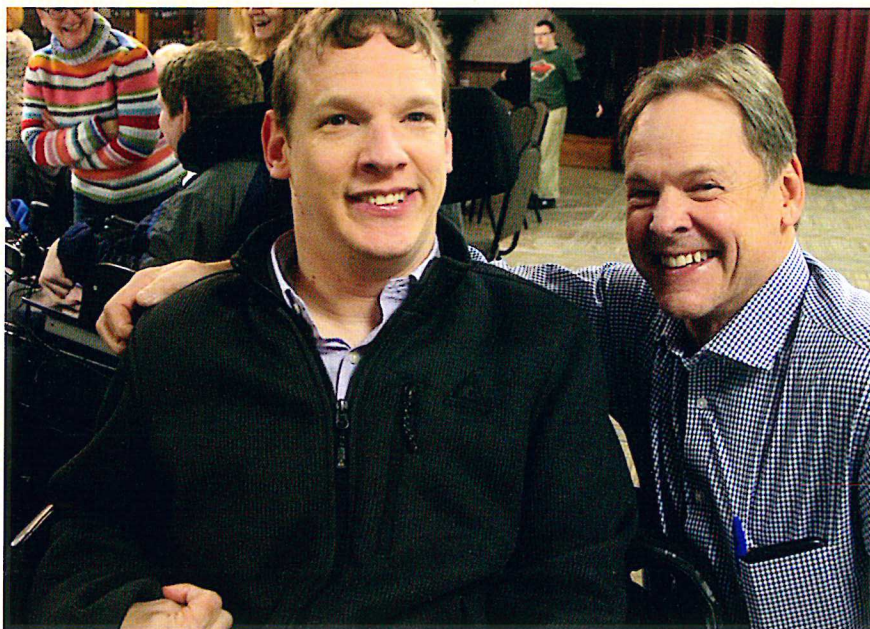
# Last in line, still –

## A message from our CEO Tom Weaver

I was so encouraged to see Kirsten Swanson and KSTP's investigative series entitled "Last in Line," which clearly exposed the way the state has neglected the needs of people with disabilities. During their third special session, the State Legislature finally passed a \$30 million financial relief package for disability service providers. This, however, is too late for some and may not be enough for others.

Minnesota adults with developmental disabilities have long enjoyed an infrastructure of service providers who have ensured access to employment, skill building, recreation, volunteer, and other life enhancing opportunities and services. We have over 100 providers of day and employment services scattered around the state, providing services to about 26,000 adults with intellectual and developmental disabilities.

When COVID hit, however, most service providers were forced to shut down in compliance with Executive Orders and to ensure the safety of staff and the people we serve. That not only meant services were suspended, it also meant that reimbursement revenue for



Jameson Crawford and Tom Weaver at the 2019 Fall Fundraiser

those services – the lifeblood that keeps those non-profit providers afloat, was cut off. For most providers, 85 – 95% of their total revenue comes from reimbursement for services. When services stop, so does funding. In the meantime, fixed costs for things like rent, insurance, vehicle leases, utilities, etc., continue to mount.

To prevent the disability service infrastructure from crumbling, we continued to ask for financial relief from the State. But, unfortunately, people with disabilities were relegated to the end of the line. It took three special sessions and herculean efforts from Sen. Abeler, Sen. Hoffman, Sen. Kiffmeyer, Sen. Isaacson, and the rest of the state senate, along with Rep. Cantrell, and Speaker Hortman, to finally secure some state support, but still only a fraction of what is needed.

What's even more shocking is that 35 states asked for, and received, federal support to help disability service providers stay afloat, but Minnesota's Department of Human Services *couldn't even figure out how to ask!* This blatant disregard for some of our most vulnerable citizens is nothing short of unconscionable. As a result of indifference, some disability service providers have permanently closed their doors, and people with disabilities will be denied the opportunities and services they deserve.

It's been said that a society should be judged by the way it treats its most vulnerable citizens. Let's hope that Minnesota finds a way to provide the necessary resources to weather the pandemic while meeting the needs of people with disabilities.





Opportunity & Dignity for Adults with Disabilities

1201 89th Ave NE #105  
Blaine, MN 55434

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PERMIT # 32674



City Of Spring Lake Park  
1301 81st Ave NE  
Spring Lake Park MN 55432-2188

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## YOUR SUPPORT IS NEEDED

Sheri Holschbach's son Brian has been participating in Achieve's virtual social skills group. "It is easy to see how much Achieve means to so many and how much the staff is loved by all," said Sheri, "and to see the humor, respect, and friendship unfold in conversations with the whole group. I have always believed this about Achieve."



Brian

We are grateful to everyone who has provided financial contributions as we navigate the most challenging time in Achieve's 56-year history. **Your donation of any amount will ensure we can safely resume in person services, expand virtual services, and retain our superhero staff.** To give, use the enclosed envelope or make a gift securely on our website: [achieveservices.org/support-our-mission](http://achieveservices.org/support-our-mission).

Thank you for your continued investment in Achieve Services and the people we are privileged to serve!



Phone – (763) 783-4909  
Fax – (763) 783-4725

[info@achieveservices.org](mailto:info@achieveservices.org)  
[www.achieveservices.org](http://www.achieveservices.org)