



CITY COUNCIL REGULAR AGENDA
MONDAY, MARCH 07, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. PRESENTATION**
 - [A.](#) Administer Oath of Office to Officer Kelsey Smith
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - February 22, 2022 City Council Meeting
 - [B.](#) 2022 First Half Assessment - Suburban Rate Authority
 - [C.](#) First Quarter Billing for 2023 Payable 2024 Property Tax Assessment - Ken Tolzmann
 - [D.](#) Contractor's Licenses
 - [E.](#) Sign Permits
- 7. DISCUSSION FROM THE FLOOR**
 - A. Cicely Davis, Candidate for Congress, District 5
- 8. DEPARTMENT REPORTS**
 - A. Public Works Report
 - [B.](#) Code Enforcement Reports
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 22-11, Supporting Housing and Local Decision-Making Authority
- 10. NEW BUSINESS**
 - [A.](#) Authorization to Purchase Terrace Park Picnic Shelter
 - [B.](#) Park and Recreation Commissioner Application
 - [C.](#) Approval of Digital Records Policy
- 11. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator's Report
- 12. OTHER**
 - [A.](#) Correspondence
- 13. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.



OATH OF OFFICE

State of Minnesota)
) SS
Counties of Anoka and Ramsey)

*I, **Kelsey Smith**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of **Patrol Officer** of the City of Spring Lake Park in the Counties of Anoka and Ramsey, the State of Minnesota, to the best of my judgment and ability.*

Signature

Subscribed and sworn to before me this 28th day of February, 2022.

Daniel R. Buchholtz, MMC
Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 22, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Lisa Dircks
Councilmember Barbara Goodboe-Bisschoff

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Parks Director Kay Okey, City Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following changes be made to the agenda: 1) that Item 9C be removed; and 2) that Item 9F be added for the Planning Commission Application - Kelsey Hollihan.

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – February 7, 2022 Council Meeting
- B. Approval of Claims – General Disbursements - \$646,550.92
- C. Contractor's License
- D. Business License
- E. Sign Permit

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Police Chief Antoine reported that the full report was in the packet; however, he highlighted that the Police Department responded to 666 calls for service in January 2022 compared to 588 calls for service for the month of January 2021. He said that School Resource Officer Imig reported handling 3 calls for service in January, as well as handling 15 student contacts, and 9 student escorts. Investigator Bennek reported handling 29 cases for the month of January, 23 of which are felony in nature, 2 gross misdemeanors and 1 misdemeanor. He reported that he has finished the hiring process, and Officer Kelsey Smith will begin her duties on February 28, 2022.

Chief Antoine thanked the Police Reserves for their service in 2021, noting that the Reserves worked 469 hours in 2021 saving the City \$14,537.00.

B. Recreation Report

Administrator Buchholtz reviewed the Recreation report with the Councilmembers. He highlighted the activities for the month of February.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution No. 22-10, Ordering Hearing on Proposed Assessment – 2022 Street Improvement Project

Administrator Buchholtz reviewed with Council that the City received bids on January 31, 2022. He stated that based on bids they were able to calculate out the final proposed assessable cost. The final cost is \$483,238.00 with \$207,176 to be assessed. Total amount to be assessed is based on our assessment policy which is 45% of the assessable project cost with 76 parcels to be assessed. Each parcel will be assessed \$2,726.00.

Motion made by Councilmember Delfs to Approve Resolution No. 22-10, Ordering Hearing on Proposed Assessment – 2022 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. NEW BUSINESS**A. Approval to Clean & Televiser Sanitary Sewer**

Public Works Director Randall gave a review of his request to have 30,000 feet of unlined sanitary sewer televised and cleaned. He stated this is a procedure he has done before each sewer lining project so that any repairs can be identified and made during the project. He said three (3) quotes were requested, but only received two. Ritter & Ritter at \$1.55 per foot and Visu-Sewer at \$1.10 per foot.

Director Randall recommended awarding the job to Visu-Sewer at \$1.10 per foot. He said the funds will come from the Utility Renewal and Replacement Fund.

Motion made by Councilmember Dircks for Approval to Award the Quote to Clean and Televiser the Sanitary Sewer to Visu-Sewer.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Conditional Job Offer to Haley Morrison for Accounting Clerk/Special Projects Coordinator position

Administrator Buchholtz stated that the hiring process was completed for the Accounting Clerk/Special Projects Coordinator. He informed the Council that 17 applications were received and that Accountant Barker and Deputy Clerk Brown narrowed down the pool to eight. He said that those eight candidates were interviewed in the first round, and narrowed down to four candidates. He informed Council that he and Deputy Clerk Brown than interviewed the final four.

He said that staff is recommending Haley Morrison for the position. He recommended that City Council start her at Step 1 of the Salary Schedule, 52,580.06/year, and grant her the City's standard benefits package.

Motion made by Councilmember Wendling Authorizing a Conditional Job Offer to Haley Morrison for the Accounting Clerk/ Special Projects Coordinator Position.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Approval to purchase Park Picnic Shelter – Removed from the agenda.**D. Consideration to Adopt Park Maser Plan**

Director Okey gave an overview of the Park Master Plan. She stated that the plan began in 2020 to develop a guide for future changes and improvements to the Parks. The process

was done through engaging the public with resident surveys, meetings and park assessments.

The Park Master Plan is on the website for review by the public. The improvements would be funded overtime through the Park Improvement Funds and grants.

Motion made by Councilmember Goodboe-Bisschoff Adopting the Park Master Plan.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Consideration to Hire Architecture Design Firm for Park Upgrades

Director Okey says that she is seeking permission to enter into a contract with Wendell Companies to authorize renovation design plans and rough cost estimates for remodeling the Able Park Building. She states that in order to get more detail cost the Architects would prepare two designs. The plans would require a floor sketch of the preferred option and a rough cost estimate to prepare the City to proceed with bids if the City Council should make that determination.

Council discussed where the funding for the project would come from. Director Okey confirmed it would come from the Park Acquisition Fund, which is monies that developers contribute when a new development project is implemented.

City Attorney Thames stated that the contract should be updated to reflect the changes that came in after the contract proposal was made.

Motion made with contract amendment by Councilmember Wendling to Authorize Staff to Contract with Wendell Companies for Architecture Design Services for the Able Park Building.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

F. Planning Commission Appointment

Administrator Buchholtz provided an overview of the Planning Commission application received from Kelsey Hollihan. He provided the Council with her application. He said if Council appoints Ms. Hollihan the Commission would be at its full complement.

Motion made by Councilmember Delfs to appoint Kelsey Hollihan to the Planning Commission.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Barbara Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. REPORTS

- A. Attorney Report -- No Report
- B. Engineer Report – Report in packet
- B. Administrator Report

Administrator Buchholtz provided an update on the changes going on at the Fire Department. Effective March 1, 2022 Fire Chief Smith will transition to a consulting role through May 1, 2022, and Deputy Chief Retka will be the interim Fire Chief.

He reminded the Council that there will be a Council Work Session on Monday, March 14, 2022 at 5:30 PM.

11. OTHER

- A. Correspondence

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:45 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Offices in
Minneapolis
Saint Paul
St. Cloud

Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

JAMES M. STROMMEN
Attorney at Law
Direct Dial: (612) 337-9233
Email: jstrommen@kennedy-graven.com

February 18, 2022

Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

Re: 2022 First Half Suburban Rate Authority Assessment

Dear Mr. Buchholtz,

Enclosed is the first half assessment for 2022 membership in the SRA. With its 32-city membership, the SRA continues to be a strong, collective voice for cities and their utility ratepayers.

2021 and 2022 have been and promise to be very busy with Xcel and CenterPoint gas and electric utility rate increase requests affecting customers in all SRA cities. With expert assistance, the SRA has been scrutinizing all customer rate impacting utility requests during this time. We are pleased to report that for Xcel Energy's 2021 rate maintaining "stay-out" proposal, the SRA obtained agreement from Xcel to separate electricity demand municipal pumping from other commercial demand "true-up" calculations for 2021 services, trued-up in 2022. The result was approximately \$627,000 in 2021 rate savings to cities with municipal pumping demand stations. SRA cities of course comprise a substantial percentage of that total.

In 2022, three large rate increase requests by CenterPoint Energy, Xcel Gas and Xcel Electric are moving forward. The SRA is actively intervening in each proceeding. The SRA has also reviewed closely a proposal by the City of Minneapolis and CenterPoint that seeks to establish a pilot program for energy improvements to homes and apartments across the CenterPoint service area that has the potential to benefit a wide range of gas customers regardless of income. That matter, and similar initiatives, impacting SRA residential commercial customers are before the PUC currently.

We value your membership in the SRA. Membership assists Minneapolis and Saint Paul suburban communities address important utility rates, utility right-of-way use and related issues.

Very truly yours,

James M. Strommen
General Counsel

Enclosure

cc: SRA Delegate

SUBURBAN RATE AUTHORITY

150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9233

INVOICE

TO:
Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

DATE: 02/18/2022

<u>DESCRIPTION</u>	<u>NUMBER OF VOTES</u>	<u>AMOUNT</u>
2022 Membership Assessment: (\$470.00 per vote)	2	\$ 940.00
Assessment Paid:		\$0
<u>First Half Assessment Due and Payable:</u>		<u>\$ 470.00</u>

Please Send Payment To:

Mr. Darin Nelson
Treasurer
Suburban Rate Authority
Minnetonka City Hall
14600 Minnetonka Boulevard
Minnetonka, MN 55345-1502

101-41110-4330

Kenneth A. Tolzmann, SAMA

Spring Lake Park City Assessor

March 1, 2022

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, Mn 55432
Attn: Mr. Daniel Bucholtz, Admin.

Re: First Quarter Billing for 2023 Payable 2024 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for assessment services in accordance with our contract is as follows:

1991 Residential improved parcels @ \$10.00 per parcel -----	\$19,910.00
323 Commercial/Ind/Apt parcels @ \$55.00 per parcel -----	17,765.00
44 Unimproved land parcels @ \$ 2.50 per parcel -----	110.00
91 Exempt parcels	nc

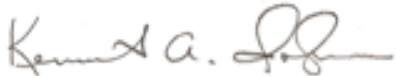
Total Cost for year 2023 assessment payable in 2024: \$37,785.00

First Quarter Amt. Due: \$ 9,446.25

The above figures are in accordance with our contract for services dated June 8, 2021.

If you have any questions, please give me a call at 651 605-5125.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939
Spring Lake Park City Assessor
13921 45th Ave. N
Plymouth, MN. 55446

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor License's

March 7, 2022

General Contractor

All Season Garage Door

Mechanical Contractor

Vector Services

Plumbing Contractor

Adam's On-Time Plumbing & Water Heaters, LLC.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

March 7, 2022

Sign Permit

Tintpros

1313 Osborne Road NE

Don Goyo Mexican Salvadorian Restaurant

* Approval contingent on architectural plans

8492 Central Ave NE



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 2/23/22

NAME OF APPLICANT: Triet Nguyen (Tintpros LLC)

ADDRESS OF APPLICANT: 1313 Osborne Ave NE Spring Lake Park 55432

TELEPHONE NUMBER OF APPLICANT: 612 644-0021

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Tintpros/Platinum Auto Wraps (Side of building Southside of building)

Handwritten email address: info@tintprosmobile.com

New Construction: Remodel: Word Change Only: x

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Contact Signs

Handwritten signature: Contact Signs

Address: 1803 Victoria N Roseville MN 55113

Is an Electrical Permit required? NA

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Handwritten signature and line above the text SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$185 RECEIPT NUMBER:

DATE OF APPROVAL: DATE OF ISSUE:

REASON FOR DENIAL:

South Side

1287A

55.5"



328.5"

TINTPROS
PLATINUM AUTO WRAPS
TINT • WRAPS • CLEAR BR • DETAILING



- Interior
- Exterior
- Channel Letters
- Post and Panel
- Pylon Sign
- Monument Sign
- Light Box
- Acrylic Sign
- Vehicle Graphics
- Digital Pinning



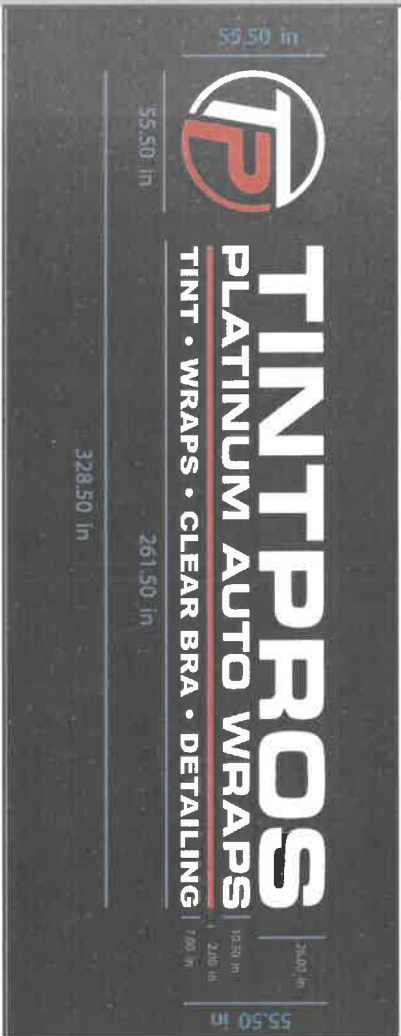
CLIENT

Tintpros Platinum Auto Wraps
 Tiet Nguyen
 info@tintprosmobile.com
 (612) 229-5691
 Installation Location:
 1313 Osborne RD NE
 Fridley, MN 55432



Installation Location:
 1313 Osborne RD NE
 Fridley, MN 55432

PROPOSED:
 Install new proposed lit signage.



- Sign Permit(s), Electrical Permit(s), and Office Staff fees are not included in bid price unless otherwise noted.
- Permit application will be submitted upon receipt of signed proposal & down payment.
- Production of project will begin after all permit(s) are approved from the city officials.
- Proposal does not include final primary electrical connection unless otherwise noted.
- No private locates included unless otherwise noted.
- No excessive dewatering included.
- No premium hours included unless otherwise noted, all work is to be performed on straight time, regular hours.
- Image 360-Bloomington is not responsible for damages to existing utilities, private underground wires, sprinkler lines, etc. that have not been located by the client.

Trimless Channel Letters
 White Acrylic Faces Excluding Red Bar and Logo Letter "P"
 All 3" Thick Return Excluding Tagline
 All White Returns
 Red Bar and Logo Letter "P" = 3M Red Vinyl 3630-33,3632-33
 TP Logo = Front Lit and Halo Lit
 Tintpros and Platinum Auto Wraps and Red Bar = Front Lit
 Window Tint • Clear Bra • Detailing = 1" White Cut Acrylic
 All Flush Mount
 UL Listed

Existing Signage
 No Existing Signage
Proposed Signage Coverage
 Front Elevation Sign = (328.5" x 55.5")/144 = **126.60ft²**
 Front Elevation Sign from Ground = **164"**
 Left Side of Building Sign = (36" x 36")/144 = **9ft²**
 Front Elevation + Left Side of the Building Sign = **215.14ft²**
 Left Side of Building Sign from Ground = **266.5"**
Building
 Front Building Elevation = (1362.40" x 417.5")/144 = **3950.01ft²**
 8% Front Building Elevation = **316ft²**
 Left Side of Building Elevation = (1021.80" x 417.5")/144 = **2962.51ft²**
 8% Left Side Building Elevation = **237ft²**

I have verified the accuracy of colors, layout, quantities, sizes, materials and content. I hereby authorize the release to production according to this approved substantial.

APPROVE
 NAME: _____
 DATE: _____

PRODUCTION WILL NOT BEGIN UNTIL SIGNED APPROVAL IS RECEIVED.

REVISE & RESUBMIT: _____

Color Disclaimer: Due to variances among color monitors and printers, the colors that appear on your screen or as printed may not be exact.

THIS IS AN ARTISTIC REPRESENTATION ONLY. ARTISTIC DRAWINGS ARE NOT TO BE REPRODUCED OR THE CONTENTS DISCLOSED TO OTHERS WITHOUT THE CONSENT OF MORGES& CO. FOR MARKETING PURPOSES. UNLESS REQUESTED OTHERWISE IN WRITING, THE SIGNER OF THIS SIGNAGE DOES NOT ASSUME ANY RESPONSIBILITY FOR REDISSEMINATED IMAGES AND IMAGES OF OTHERS.

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CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 02/22/2022
NAME OF APPLICANT: William Lee Blackwelder
ADDRESS OF APPLICANT: 37464 Jasper St. NW, Dalbo, MN 55017
TELEPHONE NUMBER OF APPLICANT: 612-545-6636
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected 8492 Central Ave NE, Spring Lake Park, MN 55432

New Construction: Remodel: Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Signcoink

Address: 37464 Jasper St. NW, Dalbo, MN 55017

Is an Electrical Permit required?

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.

Lee Blackwelder

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$75.00 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 1724

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 197

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 32

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Existing

Western Choppers 54
W. B. Tatto 32
Lincoln Pawn 111

517 - 30%
197 - ~~proposed~~ Existing
32 proposed

288 Remaining

Building
60
9
36

Proposed

32 - \$75.00

324





MAHARAJA
Indian Cuisine
763-784-6008

8492

MAHARAJA
Indian Cuisine
763-784-6008



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for February 2022
DATE: March 1, 2022

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, nuisance, and zoning codes within Spring Lake Park.

In February, a total of 13 building, 9 mechanical, 10 plumbing, 4 fire suppression, 1 Fire Alarm and 6 Certificate of Occupancy for a total of 43 permits issued compared to a total of 24 in 2021. Code Enforcement conducted 141 inspections in the month of February including 27 rental, 28 fire, 68 Building and 21 Code Enforcement inspections.

The Code Enforcement Department issued 8 Administrative Offense tickets this month. All tickets were for nuisance violations.

Both Rental and Fire Inspections are going well. Every commercial property within the City of Spring Lake park has now been inspected by a current staff member. The need for re-inspections is going down, which in turn means we are effectively doing our job of life safety and property maintenance prevention and education!!

In February of 2022, I also attended the following appointments:

- SBM Team Meeting February 2nd.
- City Council meeting February 7th.
- Planning Commission February 22nd.
- Construction Meeting February 18th.

This concludes the Code Enforcement Department monthly report for February 2022. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 3, 2022

Subject: Resolution Supporting Housing and Local Decision-Making Authority

Legislation is being introduced this session that could take away certain aspects of a city's land use authority, particularly regarding zoning and planned use developments. Housing industry groups have recently attacked city land use tools such as zoning and planned unit developments. They claim incorrectly that these basic regulatory functions are prohibiting the building of more affordable housing stock, when market factors such as labor costs, land and materials are creating the market failures we see today.

Local officials are in the best position to make land use, zoning and housing decisions in Minnesota communities.

This resolution is consistent with the League of Minnesota Cities' legislative policies and Metro Cities legislative policies. Once approved, this resolution will be sent to our legislators, the LMC and Metro Cities.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 22-11

**RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING
AUTHORITY**

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

The foregoing resolution was moved for adoption by Councilmember Wendling.

Upon roll call, the following voted aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson

And the following voted nay: None

Whereupon the Mayor declared said resolution duly passed and adopted this 7th day of March, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 22-11, A Resolution Supporting Housing and Local Decision-Making Authority, adopted by the Spring Lake Park City Council at their regular meeting on the 7th day of March 2022.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____

the city spot



THE SPOT FOR TIMELY NEWS AND INFO FOR AND ABOUT MINNESOTA CITIES

FRIDAY, DECEMBER 3, 2021

Housing Is Local: Do the Math — Preemption Arguments Are Based on Incomplete Research (post #2 of 2)

This is Post #2 of a series. Read Post #1 "Undermining local authority is not a solution" here

For several months now, a trade association representing private builders and developers - with the help of a group of state legislators - has promoted state legislation that would undermine city authority to administer development fees that cover costs for city expenses and zoning regulations in their own communities. Supporters contend that these proposals would accelerate the building of affordable housing in the Twin Cities metro area. They also attempt to link city zoning policy to long-standing racial disparities in homeownership in our state.

Cities acknowledge that racial disparities exist and want to address ways to mitigate those disparities. Cities also are working to address affordable housing needs in our communities.

It is critically important, though, that cities maintain local authority to respond to community-specific housing needs and support the construction and preservation of [housing stock across the housing spectrum](#) in order for a city to support the diverse needs of its residents. State preemption promoted by for-profit developers is not a solution and will only hinder local efforts to support housing issues in their communities.



Research unpacked

To help bolster their case for preemption, the group known as Housing First and legislators who seek state mandates point to research highlighted in a Star Tribune story published this past summer. The story presented data and statistics on zoning and its relationship to racial disparities in homeownership.

However, there are issues with the Star Tribune's research that cast doubt on some of its conclusions. For example, the Star Tribune created a "rural residential" zoning classification that was characterized as "residential." At first glance, there doesn't seem to be any issue with this. However, "rural residential" is described as zoning districts that only allow single-family detached homes but have minimum lot size requirements exceeding five acres.

Upon closer examination, our own League research found an overwhelming majority of the zoning districts with this designation are zoned for agricultural purposes or future development. It makes sense that the lots would be larger in nature. Very few of these "rural residential" categories actually included single-family detached homes, but were nevertheless included in the reported statistics for the percentage of the Metro that is residential and also single-family zoning.

ABOUT ME

MNCities Blog

The League of Minnesota Cities is a membership organization dedicated to helping cities throughout Minnesota build quality communities through effective advocacy, expert analysis, trusted guidance, and collective action. The League serves its more than 830 members through advocacy, education and training, policy development, risk management, and other services. For more information, visit www.lmc.org.

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So who exactly is the League of Minnesota Cities? Read more about our organization at www.lmc.org

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▶ 2018 (28)

▶ 2017 (40)

▶ 2016 (54)

▶ 2015 (87)

NOTE: The Star Tribune collected zoning ordinances in 2019. The League re-examined the "rural residential" zoning ordinances in 2021, so there may be differences based on time. However, zoning districts in 2021 would be modified to be more specific, not less.

What does this all mean?

The League took a closer look at the data provided by the Star Tribune and found that if you don't include farmland or land zoned for future development, 43% of the land in the Metro area allows for a residential structure to be built on less than or equal to a ¼ acre.

Here's how the formula works:

- Percentage from city_zoning_sizes.csv = (Mixed + Only Detached + Two Family + PUD-R + MF Residential, Minimum lot size per unit ≤ 1/4 acre)/(Mixed + Only Detached + Two Family + PUD-R + MF Residential)

If farmland or land zoned for future development is not included, 31% of the land in the Metro area is zoned to allow only single-family, detached homes to be built on less than or equal to ¼ acre.

- Percentage from city_zoning_sizes.csv = (Only Detached, Minimum lot size per unit ≤ 1/4 acre)/(Mixed + Only Detached + Two Family + PUD-R + MF Residential)

But how many cities allow for homes to be built on less than ¼ acre? The numbers show that 84% (86 cities out of 102 Metro-area cities) have at least one zoning district that allows a residential property to be built on ¼ acre lot or less. 60% (62 of these cities) allow for single-family, detached homes and other residential structures on 1/5 acre lot or less.

Housing First and some legislators have for years pushed to undermine local planning and zoning authority. And now they're drawing on the Star Tribune's incomplete analysis to push legislation that would undermine local decision-makers across the entire state.



Comprehensive solutions support local efforts

As the 2022 legislative session approaches, the League will work with stakeholders to advance a more comprehensive solution for housing in Minnesota that seeks to support local efforts rather than hinder them. We will continue to oppose measures, however, that undermine local control under the guise that it improves housing affordability. Housing development is a local matter.

[View Housing Needs in Cities: State Policy Solutions That Work](#)

[View the League's other housing and development resources](#)

As this topic continues to unfold in the state legislature, watch this blog and the Cities Bulletin for additional updates.

Posted by [MNCities Blog](#)



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the city spot



THE SPOT FOR TIMELY NEWS AND INFO FOR AND ABOUT MINNESOTA CITIES

FRIDAY, DECEMBER 3, 2021

Housing Is Local: Undermining Local Authority Is Not a Solution (post #1 of 2)

This is Post #1 of a series. Read Post #2 "Do the Math — Preemption Arguments Are Based on Incomplete Research" here

Minnesota cities often have strong partnerships with residential developers when it comes to supplying housing that fits community needs. Over the past few years, that partnership has been strained by a trade association that continues to blame cities for a scarcity of more affordable housing in cities across the state.

First, some context ...

The trade association, Housing First Minnesota, formed an advocacy organization in 2018 called the Housing Affordability Institute (**formerly known as their Legal Defense Fund**) that has compiled and distributed flawed reports omitting key data points and overstating the impact of city requirements and development fees on housing costs. Those reports are contributing to confused dialogue and misinformed legislative action designed to preempt local control over city planning and zoning decisions and development-related fees.

For example, Housing First reported that cities are the highest driver of home costs claiming that one-third of a new home's price is due to regulations and policies. However, city analysis shows that only 3%-7% of the cost of a new home can be attributed to city fees that are collected to support critical infrastructure and to ensure a home is built safe and built to last. Indeed, the trade association's own analysis shows the highest cost drivers are labor and materials at 48-55% of a home's price, not local government fees and regulations. Furthermore, according to their own research, 20%-23% of home costs are due to builder profits and administrative costs.



Misleading and missing information

Consistent with the paper's misleading analysis, one of its home comparison case studies even included the cost for a private pool as a "park and green space fee/other open space" fee. This pool was 58% of the "green space fees" the city supposedly required in that example.

While cities are only collecting 3%-7% for city development-related fees, Housing First accuses Minnesota cities of making money on these fees. The reality is from 2009 through 2018, cities statewide lost \$244 million in their collection of development and building permit fees. Housing First examined a shorter timeframe and only looked at one category of fees and expenses (building permits) instead of all reported fees and expenses - despite having access to the same information as League researchers. Housing First is using that omission to advance an incorrect narrative.

There are numerous other **errors and inaccuracies to note**. Taken together, we can conclude that city regulations are not the largest drivers of housing costs: instead labor, materials, and land are.

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Recent zoning discussions

Fast forward to this past summer, the Star Tribune published an article about today's zoning and drew comparisons to the historic and harmful practice of redlining used to discriminate against people of color and low-income populations. The Star Tribune research [has provided helpful data](#) to dive deep into conversations on housing, but the League has analyzed this data and found necessary information is missing from this conversation (see the [next post in this two-post series](#) for details). Despite these issues, the Star Tribune and Housing First reports continue to be publicly referenced by those supporting preemption measures affecting current city zoning authority.



▶ [2014](#) (115)

▶ [2013](#) (60)

Motivated by service, not profit

Cities know there isn't a one-size-fits-all approach that effectively addresses housing needs in our state.

Development fees are necessary to cover the city's costs related to the review, approval, and inspection of the development. Those costs include significant time of many highly trained municipal professionals, including those working in the areas of administration, planning, community development, engineering, and fire prevention among others.

Unlike private developers, cities are motivated by service goals to ensure the health, safety, and welfare of their residents — not financial profits. The safety and well-being of residents are top priorities. Cities work with developers to ensure improvements like new streets, sidewalks, trails, sewer, water lines, and stormwater systems are safe and in good working condition, and the development project is consistent with the standards of existing properties.

In addition to ensuring homes are built right and critical infrastructure is in place to support residential development, city zoning regulates the kinds of uses a property may be used for — typically residential, commercial, industrial, and agricultural uses. This prevents overlapping incompatible uses, like having a home next door to a factory. Zoning decisions are best made by city officials and the residents who elect them.

What works: actual comprehensive solutions

The League of Minnesota Cities will continue working with cities to:

1. Address the full housing spectrum.
2. Support local housing innovations.
3. Utilize incentives instead of mandates.
4. Partner with the state to create community-specific solutions throughout Minnesota.

The League will also continue to oppose one-size-fits-all legislative proposals that would expand developer profits without effectively addressing the issue of housing.

[View Housing Needs in Cities: State Policy Solutions That Work](#)

[View the League's other housing and development resources](#)

Next in series: [A closer look at the Star Tribune analysis](#)

Posted by [MNCities Blog](#)



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Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Terry Randall, Public Works Director
Date: 3-2-2022
Subject: **Recommend Approval of Contract for Terrace Park Picnic Shelter Purchase and Installation**

Action To be Considered: Staff recommends the Council approve contracting for purchase and installation of a steel Picnic Shelter at Terrace Park from St. Croix Recreation, State of Minnesota contractor. Material delivery is approximately 15 weeks out and in order to get supplies and construction scheduled placing an order now is a priority so residents may fully utilize this structure during the summer.

Staff is requesting a dollar amount of \$ 56,675.00 for the following work:
Delivery, drawings, installation of structural steel roofing, trim and footings.
Installation of optional standing seam and tongue and grove decking.

Staff is requesting an additional dollar amount not to exceed \$6,500 for the following work to be completed by the Public Works Department:
Demolition of existing slab, footings, waste soils disposal and offloading of new shelter.
Purchase and Installation of new slab and site restoration (cement, top soil, grass seed).

Background: The picnic shelter, located near the park building which was originally installed in 1983, was removed this winter due to poor structural condition. The arbor, which sat beside the shelter and was originally installed in 2005 was also removed.

The Parks and Recreation Commission will recommend a final color scheme which will compliment the park and surrounding structures.

Financial Impact: This cost would be funded using the Parks Improvement Fund, which is not a taxpayer funded account. Total cost of project: \$63,175.00

ATTACHMENTS: Quote proposals from St. Croix Recreation and MN/WI Playground

Respectfully submitted,

Kay Okey

Director of Parks and Recreation

St. Croix Recreation Fun Playgrounds INC.

1826 Tower Dr W
Stillwater, MN 55082 US
16514301247
hannah@stcroixrec.com



Estimate

ESTIMATE # 5559

DATE 02/16/2022

EXPIRATION DATE 03/16/2022

ADDRESS

City of Spring Lake Park
Accounts Payable c/o Kay
Okey
1301 81st Ave NE
Spring Lake Park, MN 55432

SHIP TO

City of Spring Lake Park
Attn: Kay Okey
1301 81st Ave NE
Spring Lake Park, MN
55432
763.792.7201

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

SALES REP

Mike Basich

ACTIVITY	QTY	RATE	AMOUNT
CW SQ-24-SW Coverworx Steelworx All-Steel Gable Shelter, 24'x24' w/7'6" Eave Height, w/Std. 4:12 Roof Pitch, Polyester Powder Coated Steel Frame w/24 Ga. MultiRib Steel Panel Roof	1	20,500.00	20,500.00
CW SS Standing Seam Upgrade	1	6,600.00	6,600.00
CW TG SYP T&G Roof Decking Upgrade	1	7,200.00	7,200.00
CW MN DRAWINGS MINNESOTA STAMPED ENGINEERED DRAWINGS	1	1,150.00	1,150.00
Shipping Estimated Shipping	1	3,200.00	3,200.00
INSTALLATION To include Off-loading materials, site preparation, (4) Steel Reinforced Concrete footings, Erection of Shelter Structural Steel, Roofing and Trim, Building permit is not included. If required, it would be invoiced at actual cost.	1	18,025.00	18,025.00

NOTE: Installation will be invoiced directly to the City by the contractor and would be a separate purchase order or service contract.

QUOTES ARE EFFECTIVE FOR 30 DAYS.

SALES TAX SUBJECT TO CHANGE. ADD IF NOT TAX EXEMPT OR

SUPPLY EXEMPTION CERTIFICATE IF NOT ON FILE OR ADD.

PAYMENT TERMS ARE NET 30 DAYS UNLESS OTHERWISE NOTED.

FAILURE TO PAY IN A TIMELY MANNER WILL BE SUBJECT TO

INTEREST AT 1.5%/MONTH OR 18% ANNUALLY.

TOTAL

\$56,675.00

ST CROIX RECREATION IS NOT LIABLE FOR INTERPRETATION OF PROJECT BIDS, DRAWINGS OR ADDENDA. IT IS THE CUSTOMER'S RESPONSIBILITY TO VERIFY ACCURACY OF MODEL NUMBER, DESCRIPTION, QUANTITY AND COLOR DIRECTLY WITH ARCHITECT OR END USER.

By signing estimate or authorizing by email or PO, purchaser is agreeing to all terms and conditions as listed on the estimate, body of emails and supplemental documents including billing terms, shipping information and model number(s), quantity and color(s).

**LEAD TIMES AND SHIPPING DATES ARE BASED ON CURRENT INVENTORY AND ARE SUBJECT OT CHANGE. WE WILL KEEP CUSTOMERS UPDATED ON ANY CHANGES PERTAINING TO ORDER WITH OPTION TO CANCEL. PLEASE BE PATIENT AS OUR VENDORS NAVIGATE SUPPLY CHAINS & NATIONAL SHORTAGES.

Accepted By

Accepted Date

SCALE: 1/4" = 1'

Model #: RHS2424

Design Criteria: Structure shall be designed to meet site specific snow and wind load design criteria using most current applicable building codes. All structural members are ASTM A-500 U.S. grade B steel. Welded connection plates shall be ASTM A-36 hot rolled steel. All fabrication performed to latest AISC standards by AWS Certified welders. All framing connections are done using A325 grade bolts within concealed access openings from above and will later be concealed by the roofing. All roof framing shall be flush against the roof decking to eliminate the possibility of bird nesting.

Tubular Steel Columns and Beams: Standard column dimension shall be 5" x 5" x 3/16" tubular steel welded to 5/8" base plates for surface mounting. Main support beams are 7" x 5" x 3/16" and purlins are 6" x 3" x 1/8" and 5" x 3" x 1/8". Steel sizes are preliminary and may change due to ongoing review and final engineering.

Roofing: 24 Ga. pre-cut steel Multi-Rib panels with Kynar 500 finish in a variety of colors with white underside. Standard roof slope is a 4/12 pitch with a eave height of 7'-6". Attached to structural framing with exposed self tapping screws painted to match roof color. Matching 24 Ga. trim included.

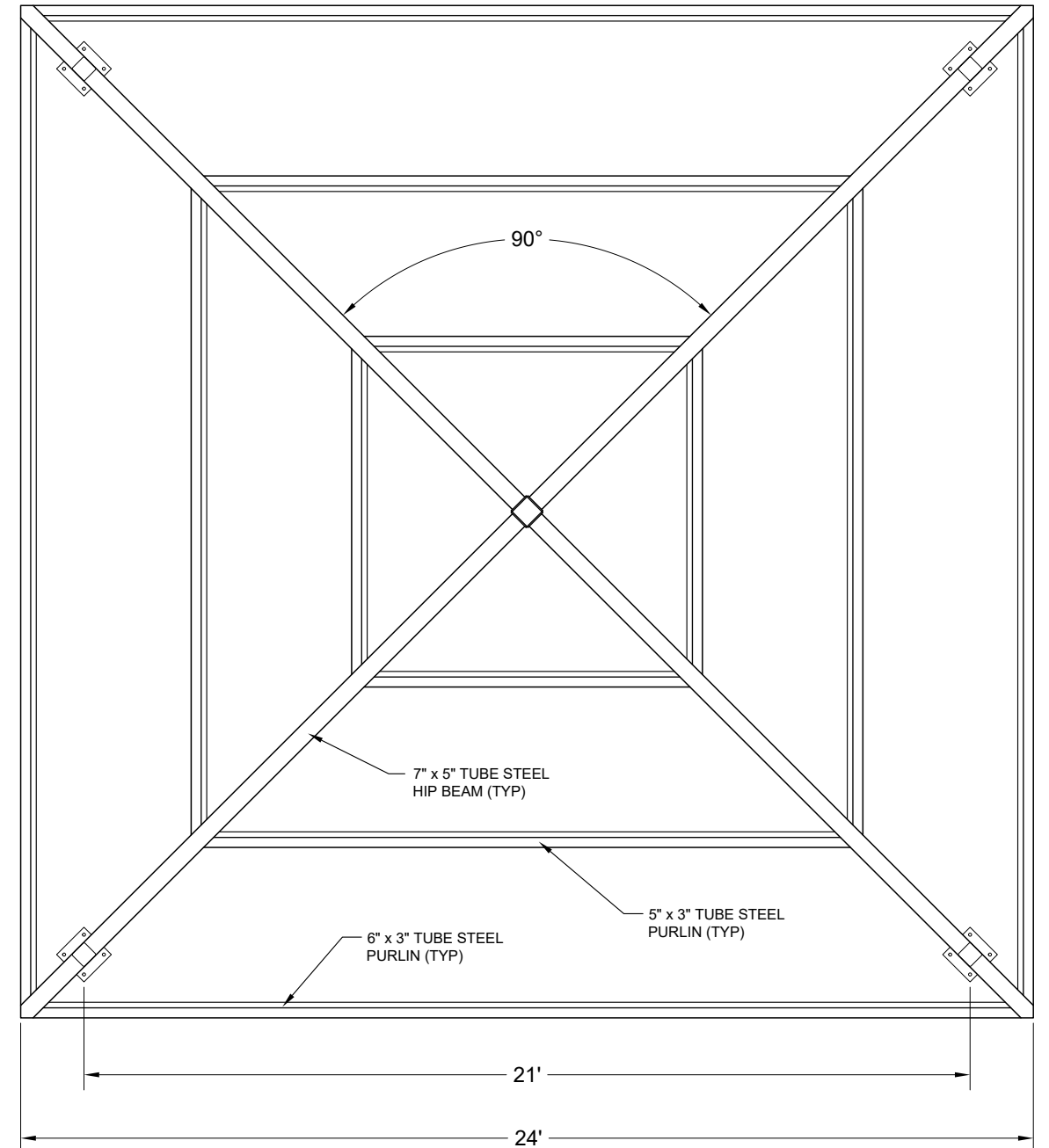
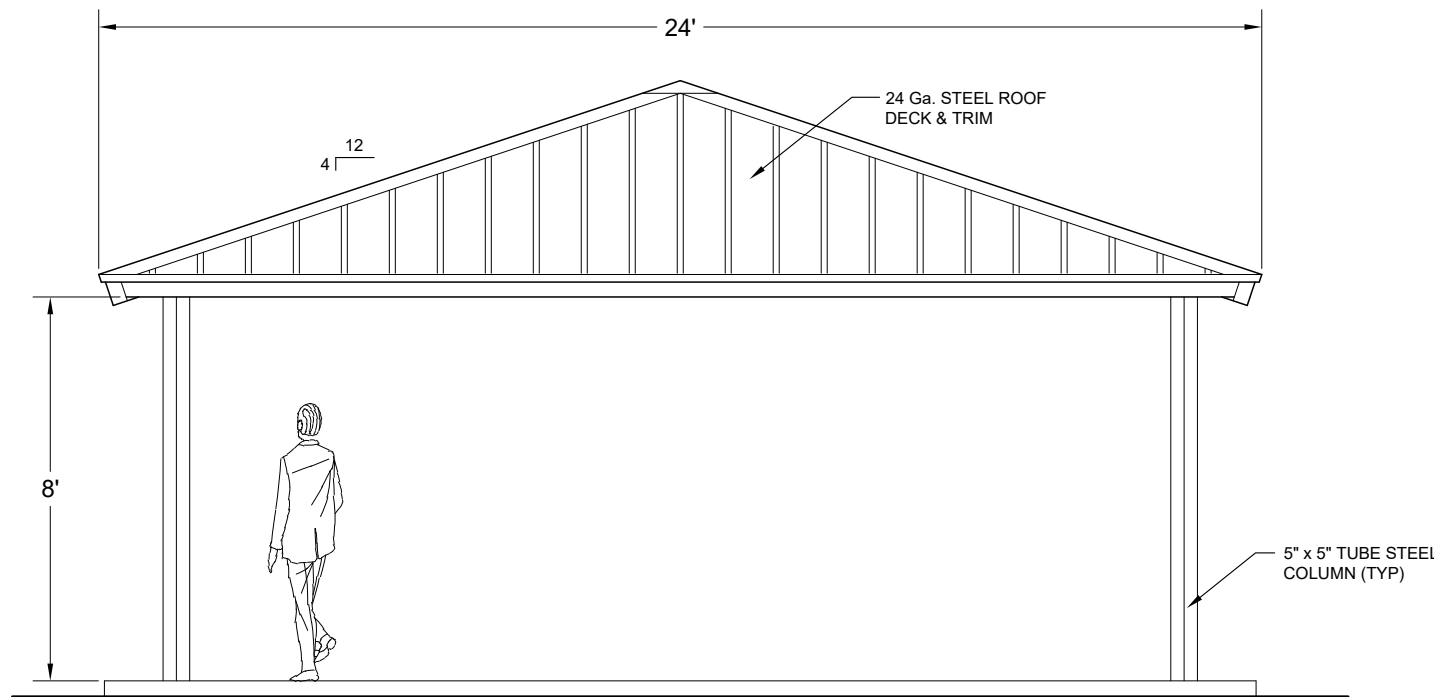
Frame Finish: All steel framework will receive a corrosion protective TGIC Polyester powder coat, electro-statically applied and cured at 400°F. A large selection of standard colors are available.

Foundation: All columns need to be anchored to concrete footings (footing design provided separately). Columns can be surface mounted to footings with anchor bolts at or below finish slab elevation or they can be embedded directly into the footing without base plates upon request. Anchor bolts and bracing templates are included. Optional base plate covers are available at an additional cost.

Hardware: All structural hardware and roofing fasteners shall be provided.

Warranty: 10 years against manufacturer defects.

Not Included: Concrete work of any kind, unloading of product and installation.





Rectangular Hip

Single-tier and double-tier options available, 24 gauge metal roofing, factory applied powder coat finish on all steel components, 4:12 roof pitch



Standard Sizes			
Rectangular Hip	Roof Size	Rectangular Hip	Roof Size
RHS1212	12 x 12	RHS2424	24 x 24
RHS1616	16 x 16	RHS2434	24 x 34
RHS1624	16 x 24	RHS2444	24 x 44
RHS1634	16 x 34	RHS2464	24 x 64
RHS1644	16 x 44	RHS3030	30 x 30
RHS2020	20 x 20	RHS3044	30 x 44
RHS2024	20 x 24	RHS3064	30 x 64
RHS2034	20 x 34	RHS3084	30 x 84
RHS2044	20 x 44	RHS3636	36 x 36

Options: Roof Decking • Finish Roofing • Roof Pitches • Shelter Tiers • Cupola • Ornamentation • Laser Cut Medallions • Column Style • Metal Base Covers • Electrical Access & Cutouts • Lightning Protection • Customization

EAVE OPTIONS



STANDARD GABLE



GABLE BARGE BEAM



STANDARD



EXTENDED



MAX COLUMN

CUPOLAS

Complete steel Cupolas come pre-finished and are available on most shelters. Custom designs are also available.



OCTAGON / HEXAGON



SQUARE



DECORATIVE



FUNCTIONAL



OPEN FRAME

METAL ROOF OPTIONS



MEGA-RIB*



MEDALLION-LOK
STANDING SEAM*



2 x 6 TONGUE & GROOVE
DECKING



MULTI-RIB* (STANDARD)



MERIDIAN STANDING SEAM**



MAX-RIB**

* Available with or without tongue & groove decking
** Requires tongue & groove decking

RAIL & LATTICE

Tube steel rails & lattice styles may be combined. Custom designs are also available.



STANDARD



SQUARE



DIAMOND



CROSSING
DIAMOND



CIRCLE

VENTED ROOF OPTIONS



LOW



HIGH (STANDARD)



MINI LOW



MINI HIGH



Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | harlan@mnwiplay.com

03/01/2022
 Quote #
 102112-01-15

CONSULTANT: HARLAN LEHMAN

Terrace Park Shelter - Installation 24 x 24

City of Spring Lake Park
 Attn: Kay Okey
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 Phone: 763-792-7232
 kokey@slpmn.org

Ship to Zip 55432

Quantity	Part #	Description
1	INSTALL	<p>Install - Installation of Shelter - 24 x 24' with 8ft eave, concrete footings-</p> <p><i>Excludes: Off-loading, storing shelter materials, paint or stain on shelter, gutters or downspouts, floor drains, or permits.</i></p> <p><u>City of Spring Lake Park is responsible for:</u></p> <ul style="list-style-type: none"> • Removing the existing trellis • Removal of existing shelter, concrete and footings • Off-loading shelter when delivered • Concrete slab • Disposal of packaging materials and trash • Site restoration • Permit of shelter/ permit for footings • • <u>INCLUDES:</u> • -install four 30" diam post hole footings to 4' deep. Includes rebar cage. <p>-lay out and auger footings. -supply & install concrete, rebar & sauna tube. -set anchor bolts</p>
		Total \$15,085.00

Comments

This quotation is subject to current

Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.





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Terrace Park Shelter - Installation 24 x 24

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MWP will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

2021 Projects: Installations, whether for play equipment or other products of our scope as well as the related services they may be included with your project, typically start up around May 1st based on weather conditions, road restrictions, etc. Based on the issues being experienced within our own country, and worldwide, the start of a typical installation year may be jeopardized. Every effort will be made to work with your project time frame but the various shutdowns will have an effect on work performance throughout the year, not just starting up. Please telephone your company contact, or our office, to discuss your project further.





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Terrace Park Shelter - Installation 24 x 24

Project Scope:

Please note, installation is based on site being ready prior to our arrival to install play equipment as well as site conditions that have been conveyed to our organization by the owner/owner's representative and/or ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Weather can change project scheduling in many ways. Take rain for an example. Day, or days, before rain... If weather forecasts show a high percentage chance for rain that will effect the site conditions, a postponement may be in order. Digging holes, laying certain surfacing materials, etc., are greatly affected by weather conditions and work may not begin/continue due to weather forecasts. There's the rain days themselves, which if heavy enough rainfall occurs, makes a site unworkable. Day, or days, after rain... Drying time will be needed after rain and the number of days needed will vary depending on amount of moisture received. One actual rain day may equal multiple delay days depending on work scheduled to be done.

+ INCLUSIONS +

- + One mobilization
- + Public utility locates only
- + Installation of shelter
- + Marking and digging of footings holes to accept shelter uprights
- + Unpacking of shelter
- + Assembly of shelter
- + 4 Concrete footings
- + Pouring of concrete for footings
- + setting anchor bolts in concrete footings
- + Construction tape/temporary bracing (as needed)
- + Standard insurance offerings
- + Standard warranty offerings
- + Standard industry accepted labor wages

- EXCLUSIONS -

- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation. Please note, orders can be packaged/shipped in large crates, pallets, etc., requiring heavy-duty equipment to unload.
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Concrete slab nor any sitework/restoration
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)
- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities. Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has





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Terrace Park Shelter - Installation 24 x 24

been completed.

- Short term maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. To help set up short (and ongoing) term maintenance, use the first twelve months to regularly check equipment (such as, but not limited to, tightening hardware, checking moving features, etc.). Twelve months allows use in all seasons and will provide a better understanding of what will be necessary for your ongoing maintenance. This short term schedule will be based on the amount of use the play equipment is getting as well as the type of play event that is being played on. Activities with movement have a more dynamic play which can lead to more maintenance due to the nature of the motion but also because these types of play events tend to be more popular. Static features may require less attention during the short term and ongoing maintenance as inspections will determine frequency of maintenance needed for these events. There may be a need for scheduled lower and higher frequency inspections.

- Ongoing maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. After short term maintenance period is done and data is collected for that time period, an ongoing schedule should be implemented. The ongoing maintenance can change with age and greater use. There may be a need for scheduled lower and higher frequency inspections.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) _____
 (Cell) _____
 (Other Telephone Number) _____

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Order Information:

Bill To: _____ Ship To: _____
 Company: _____ Project Name: _____
 Attn: _____ Attn: _____
 Address: _____ Address: _____
 City, State, Zip: _____ City, State, Zip: _____
 Contact: _____ Contact: _____
 Tel: _____ Tel: _____
 Fax: _____ Fax: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____
 Signature: _____ Date: _____
 Title: _____ Phone: _____
 Facsimile: _____ Purchase Amount: **\$15,085.00**





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | harlan@mnwiplay.com

03/01/2022
 Quote #
 102112-01-14

CONSULTANT: HARLAN LEHMAN

Terrace Park Shelter 24 x 24

City of Spring Lake Park
 Attn: Kay Okey
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 Phone: 763-792-7232
 kokey@slpmn.org

Ship to Zip 55432

Quantity	Part #	Description	Unit Price	Amount
1	RHS 2024	Cedar Forest Products - Rectangular Hip Shelter, 24' x 24' x 8' eave height-	\$25,278.00	\$25,278.00
		<u>Options:</u> MN Stamped Engineering Drawings \$1,500.00 Electric cut outs \$40.00 <i>*initial the options you want</i>		
1	Lump Sum	Other - Standing Seam Roof	\$7,308.00	\$7,308.00
1	Lump Sum	Other - T and G Roof Deck	\$8,088.00	\$8,088.00
			Sub Total	\$40,674.00
			Freight	\$100.00
			Total	\$40,774.00

Comments

Price Includes:

- Roof pitch is 4:12, designed for a standard 30 PSF live load & 90 MPH wind speed
- Powder coated steel frame
- 24 ga. multi-rib metal roofing
- Zinc plated fasteners
- Tubular steel frame utilizes hidden bolts & fasteners where possible

Does NOT include:

Unloading, storage, installation (unless initialed above), clear coat, stain, gutters, downspouts, floor drains nor permits.

Minnesota/Wisconsin Playground.

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MWP will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwiplay.com

03/01/2022
Quote #
102112-01-14

CONSULTANT: HARLAN LEHMAN

Terrace Park Shelter 24 x 24

Pricing: f.o.b. factory, firm for 15 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Cedar Forest Products Shipment: order shall ship within (OPTION A for WOOD - eight to ten weeks) (OPTION B for METAL - ten to twelve weeks) after MWP's receipt and acceptance of your purchase order, color selections, preparation/creation of "stamped" drawings, if required, approved submittals and receipt of deposit/full payment, if required. Receipt of anything other than what is stated herein will not constitute an order and therefore no materials will be placed into production nor installation, if required, will be scheduled.

Requested Time of Completion: shall be on or by MONTH, DATE, YEAR, provided conditions allow performance of work as outlined herein as well as favorable weather existing, site readiness, schedule allowing, etc. While every effort is made to adhere to installation timing requests, much is beyond our control and cannot be guaranteed.

Order Information:

Bill To: _____ Ship To: _____

Company: _____ Project Name: _____

Attn: _____ Attn: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Contact: _____ Contact: _____

Tel: _____ Tel: _____

Fax: _____ Fax: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimile: _____ Purchase Amount: **\$40,774.00**



**APPLICATION
BOARD/COMMISSION MEMBER**

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Barbara P Yawn Adult (18+) Student (under 18)

Address: 1963 112th Circle NE **Zip:** 55449

Home #: _____ **Cell #:** _____

Email: _____ **Work #:** _____

Length of residence in Spring Lake Park (in years) 7 May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

Planning and Zoning Commission

Parks and Recreation Commission

Community, Civic or Volunteer Experience:

Have worked as a health professional on several community groups and state groups including child protection, community public health, community asthma

Have served as a youth soccer coach, school class "parent", parent and grandparent chaperon for trips

Volunteer at local art fairs

Interests and Hobbies: reading, hiking, entertaining grandchildren, travel
(5 years in Blaine)

Occupation and Work Experience (you may attach a resume if desired): _____
Retired physician and researcher. Continue to work on large national studies in areas of asthma and COPD.

Please complete other side of application

Educational Background/Training: degrees in physics as undergraduate, medical degree, masters degrees in public health and one in statistics.

What skills or personal qualities do you possess that would make you valuable as a board or commission member? Hard worker, like to get to know new people and gain new skills, good interacting with public

Why are you interested in volunteering? need new challenges and learning opportunities and to get to know new people

Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.

Barbara P Yawn

Digitally signed by Barbara P Yawn
Date: 2022.02.24 10:41:11 -06'00'

Applicant signature (electronic)

February 24, 2022

Date



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 25, 2022

Subject: Digital Records Policy

As the City continues to scan records into Laserfiche, the City's document management system, staff is in the process of disposing of records. While we have been in compliance with records retention laws and M.S. 600.135, staff felt it important to establish a digital records policy which states that the City will recognize digital copies of records as original copies.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

City of Spring Lake Park Digital Records Policy

Purpose: To establish a policy for the City of Spring Lake Park in regards to digital copies of records.

Scope: This policy shall apply to all departments within the City of Spring Lake Park.

Policy Statement:

It shall be the policy of the City of Spring Lake Park to recognize digital copies of documents both business, public and, police department records as original copies. This policy does not cover documents that must be retained in a custodial or fiduciary capacity. This policy does not require departments to create digital copies unless expressly required by the City Administrator.

This policy adheres to **MN State Statute 600.135 Photographic copies of Business and Public Records**. For further details see state statute.

600.135 PHOTOGRAPHIC COPIES OF BUSINESS AND PUBLIC RECORDS.

Subdivision 1. **Records; destruction, photographic copies.** If any business, institution, member of a profession or calling, or any department or agency of government, in the regular course of business or activity has kept or recorded any memorandum, writing, entry, print, representation or combination thereof, of any act, transaction, occurrence or event, and in the regular course of business has caused any or all of the same to be recorded, copied or reproduced by any photographic, photostatic, microfilm, microcard, miniature photographic, optical disk imaging, or other process which accurately reproduces or forms a durable medium for so reproducing the original, the original may be destroyed in the regular course of business unless held in a custodial or fiduciary capacity or unless its preservation is required by law. Such reproduction, when satisfactorily identified, is as admissible in evidence as the original itself in any judicial or administrative proceeding whether the original is in existence or not and an enlargement or facsimile of such reproduction is likewise admissible in evidence if the original reproduction is in existence and available for inspection under direction of court. The introduction of a reproduced record, enlargement or facsimile, does not preclude admission of the original.

Subd. 2. **In the regular course of business.** The phrase "in the regular course of business" as used in subdivision 1 with reference to making reproductions of originals not held in a custodial or fiduciary capacity nor required by law to be preserved and also with reference to destroying such originals shall be construed to include reproducing at any time and destroying at any time, respectively, if done in good faith and without intent to defraud, and with reference to making reproductions of originals held in a custodial or fiduciary capacity shall be construed to mean reproducing at any time in good faith and without intent to defraud and whether or not made with the intention of thereafter destroying such originals. Neither the manner in which an original is destroyed, whether voluntarily or by casualty or otherwise, nor the fact that it was destroyed while it was held in a custodial or fiduciary capacity shall affect the admissibility of a reproduction. This subdivision shall not be construed to exclude from evidence any document or copy thereof which is otherwise admissible under the Rules of Evidence.

Subd. 3. **Uniform.** This section shall be so interpreted and construed as to effectuate its general purpose of making uniform the law of those states which enact it.

Subd. 4. **Citation.** This section may be cited as the Uniform Photographic Copies of Business and Public Records as Evidence Act.

History: 1951 c 125 s 1-4; 1953 c 190 s 1; 1990 c 506 art 2 s 22



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 03.07.22 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2022 MS4 Permit and SWPPP Update (193805251). Annual Report and Public Meeting due by June 30th. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training due in December.

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). Site work (including parking lot) complete for 2021. Finish work in 2022. Developer has completed parking lot restoration at Spring Crest Estates but needs to resolve issues with irrigation system.

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Construction Contracts have been signed. *Lining work will be ongoing in March 2022. Contractor is Visu-Sewer.*

2022 Street Seal Coat and Crack Repair Project (193805507). 2022 project area will include all of 81st Avenue, Arthur Street, Middletown, and Service Drive southwest of 10 and 65. *Plans are being prepared. Public Works Director is reviewing the necessary street patch areas.*

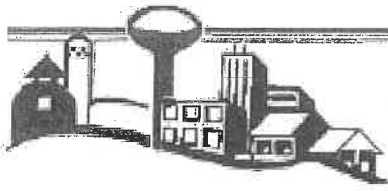
2022 Street Improvements Project (193805383). Project includes pavement replacement in the Garfield-Hayes neighborhood. Public Improvement Hearings were on 10/4/21 and 11/15/21. Construction Plans and Specifications were approved on 12/6/21. Bids were received on January 31st. *Public Assessment Hearing and considering project Award will be on March 21st.*

Open Bids	January 31, 2022 ✓
Declare Costs to Be Assessed and Order Final Assessment Roll	February 7, 2022 ✓
Receive Assessment Roll and Order Assessment Hearing	February 22, 2022 ✓
Public Assessment Hearing	March 21, 2022
Award Contract (Award Bids)	March 21, 2022
Begin Construction	May 2022
Final Wear Course Paving	August 2022

2022-2023 City of Mounds View Street Project (trail in Spring Lake Park along Co. Rd 10): SAP 183-020-009 (193805303). Spring Lake Park's part of this project would be a segment of bituminous trail along the south side of Co. Rd. 10 east of Sprig Lake Road to the east city limits. *Mounds View will receive bids on 9th.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE



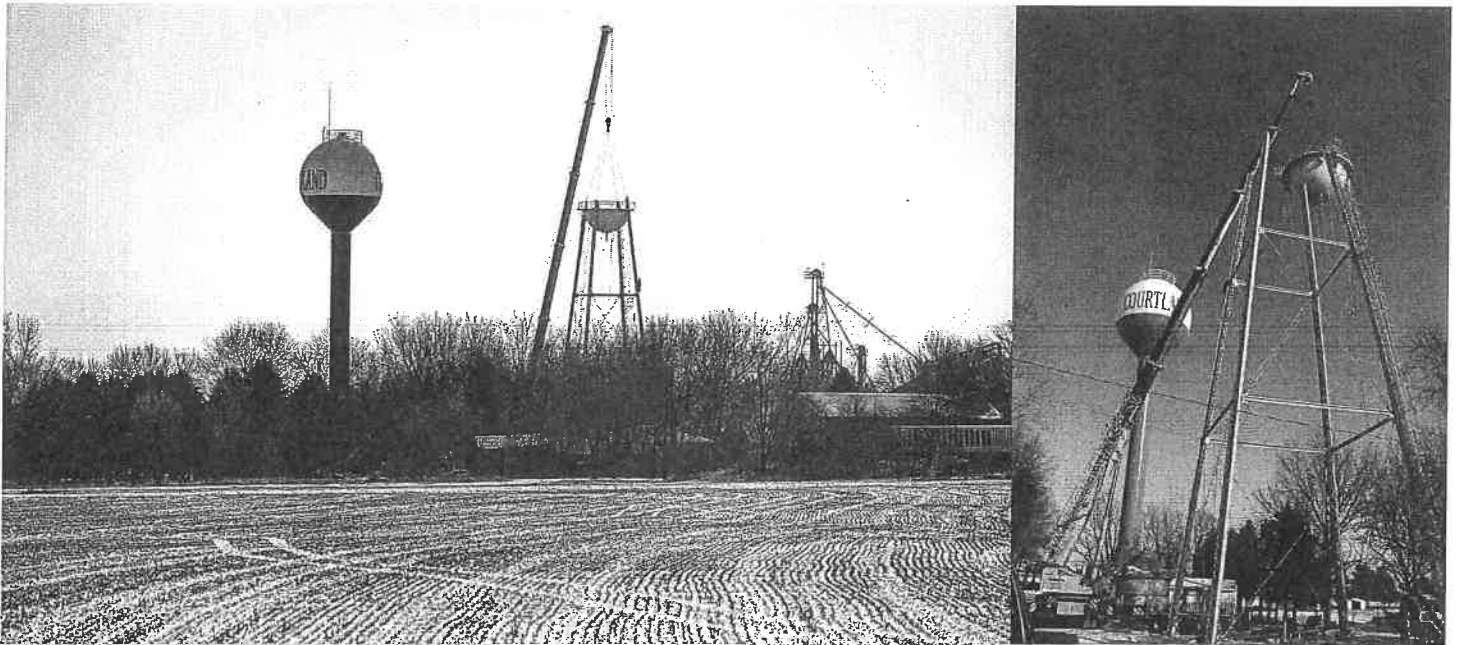
WATER LINE

m
DEPARTMENT
OF HEALTH

NEWS AND INFORMATION

FOR PUBLIC WATER SUPPLIERS IN MINNESOTA

Water Towers: New, Old, and Both



The west-central Minnesota city of Courtland recently replaced its water tower, an event commemorated by some scenic photos: the one above on the left is by Mathew D. Sparlin Photography of New Ulm, and the one on the right by Tiffany Hoffmann of the city of Courtland.

Another notable tower (to the left), which once held more than 24,000 gallons of water, has been spruced up in recent years. It was the namesake of Tower View Estate, the home of Alexander Pierce Anderson on U. S. Hwy. 61 in Burnside Township, which was annexed by Red Wing in the 1970s. Anderson is best remembered as the creator of the process for puffing cereal grains. In 1901, Anderson was able to heat corn starch to a temperature high enough to cause it to explode, thus turning the expanded starch granules into a porous puffed mass. He started the Anderson Puffed Rice Company and eventually received 25 patents for the puffing process and the machinery used in the manufacturing process. Anderson was self-sufficient (or, in today's lingo, "off the grid") on his estate, which contained his home, a farm, a research center, and the water tower. Anderson died in 1943, and the property has gone through different owners. It became the home of Central Research Laboratories in the 1940s and later a campus for Red Wing Vocational Technical College, which established an energy education center on the grounds.

Water Towers—Continued on page 2

In 1995, the site became the Anderson Center for Interdisciplinary Studies at Tower View, a center that supports artists through residency programs. “It’s for arts and ideas and how they intersect with other disciplines, such as science,” said Stephanie Rogers, the center’s executive director, who added that their objectives line up with A. P. Anderson’s values.

The tower, which hasn’t held water since the 1970s, is one of eight buildings on the estate listed on the National Register of Historic Places. In need of repairs, the tower underwent a five-year restoration project that began in 2016.

The work—which included replacing concrete, rebuilding the circular balcony, and repainting—had to follow historic specifications. Another challenge was dealing with a 115-foot-high structure. “When working that high,” notes Rogers, “everything becomes more complicated.”

The balcony serves as an observation deck and surrounds the Tea Room, which is used for special events and as a studio for artists in residence. The restoration work was partially funded by the Minnesota Historical Society through the 2008 Minnesota Clean Water, Land and Legacy Amendment.

OPERATOR SCHOOL NEWS

John Kriesel to be Keynote Speaker for 2022 Metro Water Operators School

The Metro Water Operators School is back after a two-year absence because of COVID-19. It will be at the Earle Brown Heritage Center in Brooklyn Center from Tuesday, April 5 to Thursday, April 7, 2022.

The keynote speaker the opening morning will be John Kriesel (pictured at right), who is a former member of the Minnesota House of Representatives and currently a motivational speaker, author, and part-time personality on KFAN Radio. In 2006 Kriesel lost his legs in Iraq when an improvised explosive device detonated. He was at Walter Reed Army Medical Center for nine months and will share his stories and lessons with the water operators April 5. He is the author of the book, *Still Standing: The Story of SSG John Kriesel*, which will be available for purchase at the school.

Half-day sessions will cover distribution, treatment, leadership, regulatory issues, operations, and emerging technologies.



The breakfast and lunch on Wednesday, April 6 will include speakers on the topics of an update on commercial driver’s licenses and on diversity and inclusion.

A study class for those taking the exams for Class C and D licenses will be Wednesday with exams for all classes on Thursday morning, April 7.

Special Session for Superintendents

The annual vendor exposition will be held Thursday morning along with mini-sessions and Gimmicks and Gadgets. In addition, all superintendents are invited to attend on Thursday morning at a discounted price, which includes admission to the vendor exposition, lunch, and a special session for supervisors and superintendents.

A tentative agenda for the school, which will be updated as speakers are confirmed, is at <https://www.health.state.mn.us/communities/environment/water/wateroperator/metro.html>.

Registration for all schools is available at https://www.mnawwa.org/events/event_list.asp.

Other Spring Water Operator Schools

SOUTHEAST DISTRICT SCHOOL

The Southeast District Water Operators School will be held Wednesday, March 9 to Friday, March 11 at the Rochester International Event Center. A certification exam will be given at 8:30 a.m. on March 11.

SOUTHWEST DISTRICT SCHOOL

The Southwest District Water Operators School will be held Wednesday, April 6 at the Redwood Area Community Center in Redwood Falls. A certification exam will be given at 1:00 p.m.

NORTHEAST DISTRICT SCHOOL

The Northeast District Water Operators School will be held Tuesday, April 19 to Thursday, April 21 at the Timberlake Lodge in Grand Rapids. A certification exam will be given at 8:30 a.m. on April 21.

Reminder to All Water Operators

When submitting water samples for analyses, remember to do the following:

- Take coliform samples on the distribution system, not at the wells or entry points.
- Write the Date Collected, Time Collected, and Collector’s Name on the laboratory request form.
- Attach the label to each bottle (do not attach labels to the lab form).
- Include laboratory request forms with submitted samples.
- Use something other than a rollerball or gel pen (the ink may run).
- Consult your monitoring plan(s) prior to collecting required compliance samples.

Notify your Minnesota Department of Health district engineer of any changes to your system.

If you have questions, call the Minnesota Department of Health contact on the back of all sample instruction forms.

Worth Watching: Minneapolis and St. Paul Water Treatment Videos

City of Minneapolis Drinking Water Treatment System—<https://www.youtube.com/watch?v=7NJerDHQkqM>

St. Paul Regional Water Services Drinking Water—<https://www.youtube.com/watch?v=kRAfs9hDqLE>

The MINNESOTA WATERLINE



Vol. 1 No. 1

November 17, 1978

Did you know . . . the Minnesota Department of Health's *Waterline* newsletter is almost as old as Tom Brady, who, like the *Waterline*, is still going strong? Above is the masthead from the first *Waterline*, which was edited by the incomparable Gunilla Montgomery. All *Waterlines* from 1978 to the present are in PDF format and available upon request. Those wishing to peruse past issues may contact Stew Thornley, stew.thornley@state.mn.us.

Threats Highlight Need for Emphasis on Cybersecurity

On December 16, 2021 a joint advisory was issued on Russian state-sponsored cyberoperations against critical infrastructure, including U. S. water and wastewater facilities and operations. The advisory was from the Federal Bureau of Investigation, National Security Agency, and the Cybersecurity and Infrastructure Security Agency (CISA). The groups stated that, "due to persistent cyber-threats from sophisticated actors, including nation-states and their proxies, critical infrastructure owners and operators should immediately strengthen their computer network defenses."

In conjunction with the advisory, the U. S. Environmental Protection Agency (EPA) and the Water Information Sharing and Analysis Center (ISAC) held a series of webinars for water professionals. The webinars covered ways hackers gain initial access and exploit known vulnerabilities, such as patches that are available but not yet installed. "Russia knows we're terrible at patching," said Michael Arceneaux of ISAC. (See <https://tinyurl.com/2p8useyw> for a rundown of known exploited vulnerabilities.)

The webinar presenters offered a number of recommendations regarding ways to prevent cyberattacks and responses to an attack:

- Use long passwords (at least 18 characters) and do not reuse passwords nor variations of them. Andrew Hildick-Smith of Water ISAC says "Winter2021!" may meet minimum standards but "is a dud." He recommends passphrases, such as "astrid#lunar68spitBALL," which are long and complicated but that can be remembered.
- Back up data. Isolate backups from the network and rotate physical backup media offsite. Test the restoration process if the backups are needed.
- Surge support: Minimize gaps in staff coverage, especially during holiday seasons. Have a responder on retainer. Partner with neighboring utilities.
- As part of preparation, have contact information for staff and responders updated and readily available.
- In case of an attack, respond by isolating affected systems.
- Recovery, if there is an attack, involves eradication and restoration. Having paper copies of information may be important in these situations.

Other tips:

- Avoid pop-ups and emails from suspicious or unknown people.
- Check the URL of sites. Type in a URL rather than clicking on the first link found in a search engine.
- Keep your software updated.
- Be aware of the latest cybersecurity trends and new malware.

For more information

American Water Works Association Resources on Cybersecurity—<https://tinyurl.com/2p8weryy>
EPA Cybersecurity Best Practices for the Water Sector—<https://tinyurl.com/y2d3b3zs>

Want a scary story? Read *The President Is Missing* by James Patterson and Bill Clinton for an eye-opening look at the possible magnitude of a cyberattack.

Minnesota Water Research Funds Keep Flowing

The Minnesota Water Research Fund (MWRF), established in 2015 by Bernie Bullert, continues to provide support for water research done by faculty and students in the University of Minnesota's Department of Civil, Environmental, and Geo-Engineering. More than 25 individuals and organizations have joined Bullert in supporting the Minnesota Water Research Fund and awards are being distributed to support research. To learn more about participating in or benefiting from research generated from these efforts, go to <https://cse.umn.edu/cege/minnesota-water-research-fund>.

EPA Finishes Lead and Copper Rule Revision, Plans Improvements

The U. S. Environmental Protection Agency (EPA) released the final version of the Lead and Copper Rule Revisions (LCRR) in December, the first major update to the Lead and Copper Rule in nearly 30 years. The LCRR is designed to support near-term actions with the EPA also announcing a series of enhancements it envisions over the next few years. The focus of the Lead and Copper Rule Improvements (LCRI) includes replacing all lead service lines and more equitably protecting public health by prioritizing communities that have been historically underserved.

The LCRR requires public water systems to identify and make public the locations of lead service lines by developing lead service line (LSL) inventories by October 16, 2024 (and the current LCR will be in effect until then). It is also establishing a trigger level of 10 parts per billion (the lead action level is 15 ppb) that requires systems that already have corrosion control to re-optimize their treatment and for systems without corrosion control to conduct a corrosion control study to identify the best treatment approach. The Minnesota Department of Health (MDH), which has seen few exceedances of the lead action level in recent years, plans to reach out to systems that have approaching 10 ppb to help head off exceedances.

Karla Peterson, supervisor of the Community Public Water Supply Unit at MDH, says water systems must contact MDH before beginning any treatment changes in corrosion control optimization.

The LCRR also mandates testing in schools and child-care facilities served by community water systems. Minnesota has already had a program in place that addresses schools.

The Minnesota Rural Water Association (MRWA) also provides assistance for water systems. John Nelson is MRWA's

technical advisor for lead and copper (and is known as the "boots-on-the-ground guy"). Along with MDH district engineers, Nelson will advise systems, especially with their communication with schools that receive water from a public water system. "Schools need to understand how they use water and their plumbing," said Nelson, who outlined some of the challenges that schools face. They include mixed plumbing materials from new and old plumbing, the grounding of electric circuits to plumbing, irregular water usages because of vacations and long weekends, and the lack of a building management plan for water.

For more information, contact John Nelson, john.nelson@mrwa.com, or Michael Bourland of MDH, michael.bourland@state.mn.us.

Money Available

With the recent passing of the Infrastructure Investment and Jobs Act, a large influx of federal dollars will be coming to Minnesota for lead service line replacement. All LSL replacement funding will be channeled through the Drinking Water Revolving Fund (DWRf). Currently, grant funds are available for replacement of the privately-owned portion of an LSL. State legislative changes are being proposed to allow the grant funds to be used for LSL replacements regardless of ownership. As of now, the federal dollars would be limited to a 49 percent grant and 51 percent below-market-rate loan through DWRf. Public water systems need to apply for the funds and can determine how they want to structure the funding package for their customers. Property owners cannot directly apply for funding. The application deadline for DWRf is May 6, 2022. More details about how to apply can be found at <https://tinyurl.com/2p93w2cr>.

Fact Sheets

The New Lead and Copper Rule (PDF)
<https://tinyurl.com/2p88ksb9>

MDH Lead and Copper Rule Revisions
<https://tinyurl.com/2dss89ew>

Lead Service Line inventories are public information and will be required to be in Consumer Confidence Reports. Systems serving populations of greater than 50,000 will also have to make the information available on-line. A good resource for this and other data on is the the Minnesota Infrastructure Stress Transparency Tool: <https://tinyurl.com/2p8m8bty>.

And There's More!!!

In other lead news, the Biden administration announced a Lead Pipe and Paint Action Plan, which outlines initiatives among federal agencies to reduce lead in water, air, and paint in schools and homes. The actions include collaboration with local, state, and federal partners to accelerate the replacement of lead pipes over the next decade; the EPA launching a new regulatory process to protect communities from lead in drink-

ing water; the EPA and Department of Labor establishing regional technical assistance hubs to fast track lead service line removal projects in partnership with labor unions and local water agencies; and the Centers for Disease Control closing gaps in childhood lead testing through the Childhood Lead Poisoning Prevention Program.

More information: <https://tinyurl.com/mum88zde>



CALENDAR

COVID-19 has created uncertainty about upcoming training and schools.

For an up-to-date list of events, see the training calendar on the MDH web site:

https://www.health.state.mn.us/communities/environment/water/wateroperator/wat_op_sched.html

Minnesota Section, American Water Works Association

*March 9-11, Southeast Water Operators School, Rochester International Event Center. Contact Keven Maxa, kevenm@austinutilities.com.

*April 5-7, Metro Water Operators School, Earle Brown Conference Center, Brooklyn Center. Contact Stew Thornley, 651-201-4655, or Erin Culver, 651-201-4697.

*Northeast Water Operators School, Timberlake Lodge, Grand Rapids. Contact Stew Thornley, 651-201-4655, or Erin Culver, 651-201-4697.

***Includes a water operator certification exam.**

Information for all district schools, including agendas:

<https://www.health.state.mn.us/communities/environment/water/wateroperator/schoolagendas.html>

Registration information is available at https://www.mnawwa.org/events/event_list.asp

Minnesota Rural Water Association (MRWA)

Contact Bob Klug, 800-367-6792

*March 1-3, St. Cloud

*June 23, Wahkon

Note: Only the MRWA workshops with water operator certification exams are listed to the left.

For more workshops, go to:

<https://www.mrwa.com/training/trainingcalendar>

More Training Opportunities

Water-Wastewater Utilities Treatment and Technology (WUTT) Program

Two modules are currently underway, with more planned, in the Water-Wastewater Utilities Treatment and Technology (WUTT) program. WUTT is a series of non-credit water and wastewater modules taught at St. Paul College. Students who complete the modules will be able to get water operator certificates and jobs with water utilities. In addition to full modules for new students and people entering the industry, individual courses within a module are available for existing water-wastewater operators for advanced training and education that could lead to promotional opportunities with their current employers. For more information, contact Carol Kaszynski, carol.kaszynski@ci.stpaul.mn.us.

Drinking Water Institute Set for Red Wing in August

After a two-year absence because of COVID, the Drinking Water Institute for Educators is set to resume this summer. The Minnesota Department of Health and Minnesota Section of American Water Works Association have been conducting these institutes since 2001. Science teachers from around the state gather and develop action plans to create inquiry-based activities that they can integrate their existing science curriculum. The 2022 Drinking Water Institute will be held from Monday, August 1 to Wednesday, August 3 at the Twin Bluff Water Treatment Facility in Red Wing. A follow-up session at a to-be-determined location will be held in the fall. A special feature of this year's institute will be a tour of the Anderson Center and its renovated water tower (as featured on pages 1-2 of this issue).

The Institute is free to Minnesota science teachers, who may receive two college credits for their participation. Information is available at [health.state.mn.us/communities/environment/water/institute.htm](https://www.health.state.mn.us/communities/environment/water/institute.htm).

You can't be an important and life-changing presence for some people
without also being a joke and an embarrassment to others.

—Mark Manson from *The Subtle Art of Not Giving a #@%!*

Make Your Own Kind of Music

—Cass Elliot

A real patriot is the fellow who gets a parking ticket and rejoices that the system works.

—Bill Vaughan

Inflation & Pace of Rate Increases Still Front & Center



Market Commentary - March 2, 2022

by Greg Johnson

While the Russian invasion of Ukraine will be watched closely for how it impacts the global economy (particularly energy), it has not changed immediate expectations that the Federal Reserve will embark on a series of increases to the fed funds rate throughout 2022.

The CME FedWatch tool projects an 87.6% probability the target range for the federal funds rate will increase 25-50 basis points (1 basis point equals 0.01%) at the March 2022 meeting of the Federal Open Market Committee.

Inflation remains elevated. The Commerce Department last week reported its personal-consumption-expenditures index measure of core inflation (the Federal Reserve's preferred measure) **rose an annualized rate of 5.2% in January** from a year ago. That is up from 4.9% in December and marks the **sharpest 12-month increase since April 1983**.

Other data released by the Commerce Department indicates inflation is taking its toll. Income after taxes (adjusting for inflation) fell for the sixth straight month in January. The savings rate, defined as the share of income left over after paying expenses, fell to 6.4% in January, its lowest level since December 2013.

In addition, the University of Michigan Surveys of Consumers reported last Friday its measure of consumer sentiment fell to 62.8 in February, its lowest level in more than a decade. According to Director Richard Curtin, the drop was entirely due to a 12.9% decline among households with incomes of \$100,000 or more. Interviews were conducted prior to the Russian invasion. "The Russian invasion of Ukraine is likely to increase inflation and job losses. This makes the task of the Fed even more challenging," Curtin said. "Accelerating inflation has caused financial harm and growing angst among consumers, and prospects for retaliatory cyberattacks could cause added concerns about jobs and access to household funds. This will make finding the balance between the two Fed objectives (price stability and full employment) even more difficult and more critical."

Looking ahead, geopolitical factors will be monitored closely. With inflation far above the Fed's stated goal of 2.0%, the impact of the Russian-Ukraine conflict could push prices higher, especially for energy and other commodities, putting more pressure on the Fed to pursue more aggressive rate increases.

So far, only two Fed officials have publicly made comments in favor of increasing the fed funds rate by a half point at upcoming policy meetings. If there was an increase of a quarter point at each of the seven remaining Fed meetings in 2022, the fed funds rate at year end would range between 1.75% and 2.00%. This range is slightly higher than two years ago prior to the pandemic.

Federal Reserve Chair Jerome Powell has stated that inflation above 3.0% by the end of the year is unacceptable. While escalating inflation at the beginning of the year due to brisk demand and supply shortages was expected, the recent data is worse.

As we have stated repeatedly in this Commentary for the past several weeks, it is not about when the fed funds rate will increase it is about how quickly these future increases will occur. That still holds true, although economic shock could dampen the tone of Federal Reserve officials. Additionally, it remains to be seen how much impact removal of monetary policy accommodation will truly have on supply chains, many of which are global in nature.

Municipal Bond Issue Volume Drops Sharply

The Bond Buyer reports municipal bond issuance volume decreased 28.5% year over year in February. Total volume was down \$10.571 billion. Taxable issuance was down 79.9% and new money issuance was down 28.1%. The light supply has produced an imbalance, as demand remains strong for bonds. Ehlers conducted 9 competitive bond sales the week of February 21, 2022 and the average number of bids per issue was six, even as global tensions were apparent.

Trends in Municipal Bond Yields January 28, 2022 to February 25, 2022					
AAA Yields*	Jan. 28, 2022	Feb. 11, 2022	Feb. 25, 2022	Change Since 1/28	Change Since 2/11
5 Years	1.24%	1.40%	1.40%	0.16%	0.00%
10 Years	1.57%	1.64%	1.62%	0.05%	-0.02%
20 Years	1.83%	1.92%	1.89%	0.06%	-0.03%
30 Years	1.99%	2.08%	2.03%	0.04%	-0.05%
Bond Buyer 20 Bond Index**	2.33%	2.41%	2.51%	0.18%	0.10%

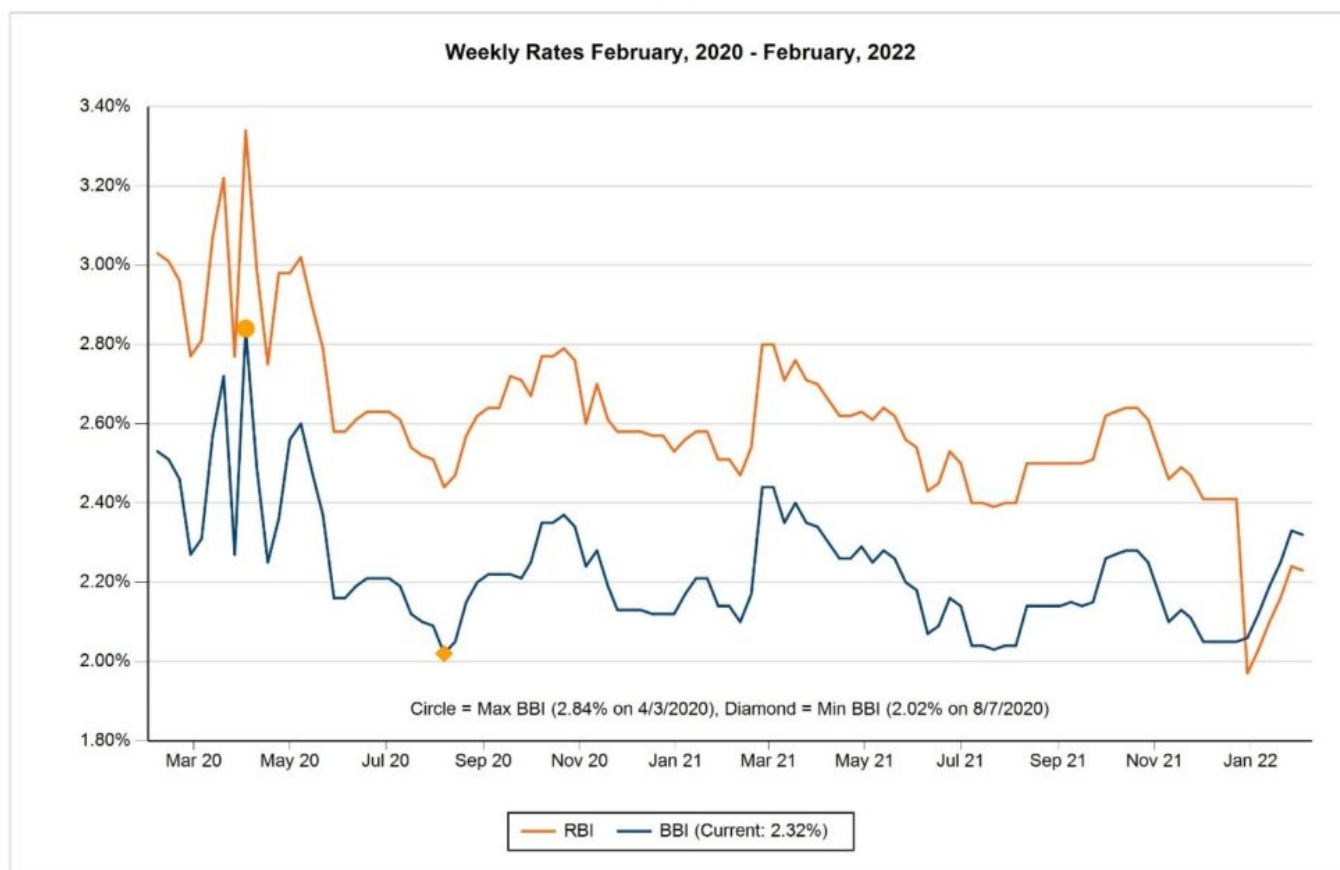
Source:

* Bloomberg Valuation

** *The Bond Buyer*, average yield on a portfolio of municipal bonds maturing in 20 years, AA/Aa2 average rating

Over the past two weeks there have been modest declines across the yield curve. Ongoing conflict in Ukraine is compounding inflation concerns resulting in a flatter U.S. Treasuries curve and muni yield curve (short and intermediate rates stable and long rates declining). While rates increased sharply and more broadly at the beginning of the year, municipal bond indices are still below yields seen at the start of the pandemic.

2 YEAR TREND IN MUNICIPAL BOND INDICES



Source: *The Bond Buyer*

The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

The Revenue Bond Index (RBI) shows the average yield on a group of revenue bonds that mature in 30 years and have an average rating equivalent to Moody's A1 and S&P's A+.



Issuers still need to be mindful of long-term capital needs and investment. Please contact your Ehlers Municipal Advisor to discuss the current interest rate environment and evaluation of your capital and operational needs.

Required Disclosures: Please Read

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Categories:

Connect With Us

Get more information about Ehlers or speak directly with a Municipal Advisor.

 [1-800-552-1171](tel:1-800-552-1171)

 info@ehlers-inc.com

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Fridley

COMMUNITY CONNECTION

Parks and Recreation
Brochure Enclosed

MARCH/APRIL 2022
NO. 235

WE BELIEVE IN A FRIDLEY THAT IS A SAFE, VIBRANT, FRIENDLY AND STABLE HOME FOR FAMILIES AND BUSINESSES.

7071 University Avenue NE
Fridley, MN 55432
phone: (763) 571-3450
FridleyMN.gov

email: info@FridleyMN.gov

Mayor – Scott Lund
Councilmember-at-Large – David Ostwald
Councilmember 1st Ward – Tom Tillberry
Councilmember 2nd Ward – Steve Eggert
Councilmember 3rd Ward – Ann Bolkom
City Manager – Wally Wysopal

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Stay Connected!

Like Us on Facebook: search City of Fridley

Follow Us on Twitter: @CityofFridley

Watch City Programming: Search Fridley Municipal TV

Sign up for email notifications on FridleyMN.gov

Adopt-A-Park

You can make a difference! The City of Fridley is looking for community members, families, organizations, and businesses to adopt a park. Adopt-A-Park participants will work alongside City of Fridley Parks and Recreation staff to help keep our City parks clean and beautiful.

Volunteers will be responsible for picking up litter, removing weeds, and reporting any vandalism or safety hazards to City staff. Responsibilities may vary from park to park. Adopting a park is a minimum one-year commitment with four clean-ups per year. The City has over 30 different City parks available for adoption. After you have been approved to adopt a park, you will have a short training with Fridley Parks staff to learn more about your adopted park. The City of Fridley will recognize

Adopt-A-Park participants through community events and by placing signs in adopted parks with the Adopt-A-Park group's name. To check which parks are available to adopt and register, please visit FridleyMN.gov/AdoptAPark or call Fridley Parks and Recreation at 763-572-3570.

Adopt-A-Park Success Story

The City of Fridley would like to thank Frank and Maija Sedzielarz for their wonderful work adopting Innsbruck Nature Center through the City of Fridley's Adopt-a-Park program! Frank and Maija have gone above and beyond the normal expectations of an Adopt-A-Park group and made a generous donation to fund a much-needed improvement to the park, a replacement of damaged interpretive signage.



An Invasive species European Buckthorn

What is an "invasive species"?
An "invasive species" is something living in a place it doesn't normally, and hurting the diversity of its habitat. Diversity is important. Having many different living things in a habitat means that habitat is healthy.

How did they get here?
Usually, invasive species spread by accident. They can hitch a ride on boat motors, bury in plants getting moved around the world, and crawl inside shipping boxes.

European buckthorn was originally brought to the United States as a decorative plant for peoples' yards. But, it spread very quickly due to mammals and birds eating its berries and spreading its seeds in their scat, becoming very hard to manage.



Pictured above, is one of five new interpretive signs that were purchased and installed through their generous donation. In addition to the sign pictured on invasive species, other educational topics include Great-Horned Owls, Painted Turtles, White-tailed Deer, and Dragonflies. Thank you, Frank and Maija!

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City Administrator
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188



community concert SERIES

Join us again this summer for our **Community Concert Series!**

Concerts will be held at the Civic Campus, Springbrook Nature Center and Commons Park on Tuesdays beginning mid-June and continuing through early fall. The line-up will feature a variety of genres which are sure to please any music lover. Follow us on Instagram @fridleyrecreation for the line-up announcement and concert previews. Know any local acts you would like to see perform? Let us know by emailing Recreation@FridleyMN.gov or calling 763-572-3570.



Development Update

Ursa at Fridley Station Village

Ursa, the affordable building at Fridley Station Village located at 6030 Main Street is now accepting applications and opened February 2022. This 73-unit apartment building includes one-bedroom, two-bedroom and three-bedroom floor plans. Each home features in-home washer/dryer, kitchen island, private balcony or patio, and fully equipped kitchen with black appliances. Building amenities include Club Room, Outdoor Patio with grill station, Fitness Center, Outdoor Tot Lot, Electronic Package Concierge, private resident storage, and underground and surface lot parking options. Ursa participates in an affordable housing program and household income limits apply to all homes.

For more information visit LiveAtUrsa.com or call 651-504-0511.



Medtronic: Rice Creek Campus

Medtronic's Rice Creek Campus at 7000 Central Avenue N.E. continues to work on their new entrance feature and complex chiller addition to their building. The campus has been and continues to be a very striking campus with beautiful corporate architecture; befitting of the renowned international medical device industry that it has become. Additional landscaping and some drive-aisle parking modifications will be made as well. Rain gardens have been planned by the new entry to both enhance the beauty of the site and to manage and treat storm water before it enters the creek. The project expects to be completed by mid-May 2022.

Harbors Assisted Living at 53rd Avenue and 4th Street N.E.

The 18-unit addition to the Harbors Assisted Living building at 5300 4th Street is complete. The addition is connected to the original building through a 2-level skyway. Landscaping and exterior and interior finishing touches were completed last fall. For more information visit TheHarborsMN.com or call 763-792-8990.



Vacant Lot behind Target on 53rd Avenue.

In 2020, a developer received City Council approval to construct an assisted living facility on the vacant lot behind Target. In anticipation of that property being developed, the developer cleared many of the large trees. Further review of that project is expected by the Planning Commission and the City Council in April or May 2022.

Save the Date: 2022 Town Hall Meeting

SATURDAY, APRIL 23 AT 10 A.M.
FRIDLEY CIVIC CAMPUS –
CITY HALL

Join us for our annual town hall meeting! You will hear from City leaders with updates on projects, developments and other initiatives. It will also be a great opportunity to provide community input through a question and answer session.

More information will become available on our website at FridleyMN.gov and social media channels.

Fridley Earth Week & Environmental Fun Fair



Fridley Earth Week kicks off on Arbor Day April 29.

Throughout the week, we encourage you to participate in a variety of activities that support a healthy environment, including: a park clean-up day, story walks, scavenger hunts and more!

This week will lead up to the return of the Fridley Environmental Fun Fair! New this year, we will have a fun run on the trails at the Springbrook Nature Center. We encourage all who participate in the fun run to bring at least one can of non-perishable food to donate. Donations will be given to local food shelves in Fridley.

Local natural resource groups will provide a wide variety of activities including educational crafts and games, interactive exhibits, hands-on learning, and electric vehicles!

Fridley Earth Week	Apr 29 - May 6	Free
Environmental Fun Fair	May 7 10 a.m. - 1 p.m.	Free

2022 Elections Information

- **August 9, 2022 - Regular Primary**
- **November 8, 2022 - General Election**

Important Dates

- Candidate Filing for Fridley offices begins May 17, 2022 and runs through May 31, 2022
- Early Voting for the Regular Primary begins June 24, 2022
- Early Voting for the General Election begins September 23, 2022

Local Candidates

For Fridley City Council, the following vacancies will be on the ballot: Council members for Wards 1, 2 and 3. Terms for these Council positions are four years beginning January 1, 2023 and ending December 31, 2026.

Election Judges

Election judges help guarantee the rights of voters are protected on Election Day. They are responsible for the administration of election procedures in each polling location on Election Day. The City is now recruiting for election judges. If you would like more information, or

are interested in applying please visit the City's website.

Redistricting

Redistricting is the process of redrawing the boundaries of election districts to ensure that the people of each district are equally represented. It is done in the United States every ten years, after the completion of the decennial Census. City governments must reestablish all precincts after the State has finalized its redistricting plan. Cities have the option to reconfirm existing precinct boundaries, or they may choose to rewrite, or realign precincts for various reasons. Cities with wards must redistrict ward boundaries to ensure compliance with ward population equality and other legal requirements.

In early 2022, staff will begin meeting to discuss this plan and prepare to assess if ward or precinct boundaries should be redrawn. The City Manager and City Clerk will provide goals and timelines to prepare the plan in anticipation of receiving Federal census data.

The City may not redistrict its wards before the State legislative redistricting plan has been adopted. Once the State's redistricting has been completed, the City may redistrict wards and precincts within 60 days of legislative redistricting, or by March 29, 2022, whichever comes first.

An ordinance establishing new ward boundaries will follow the City's required process for City Code updates requiring two readings and publication in the Official Publication. Pursuant to State law, the redrawn ward boundaries will become effective on August 9, 2022, the date of the State primary election. For more information on the City's redistricting project, please visit FridleyMN.gov/1594/Redistricting.

For More Information

For more detailed election and voter information, including where to vote, please visit the Minnesota Secretary of State's website at www.sos.state.mn.us or contact the City Clerk's office at CityClerk@FridleyMN.gov.

Recodification

A complete review and update of the Fridley City Code (Code) is underway. The recodification process involves the Fridley City Council (Council), the City Attorney and a wide array of staff who work collaboratively to suggest updates to the Code for the public and Council to consider. The process will include a thorough inventory of the Code, analysis of every chapter to ensure compliance and alignment with the Charter, state statutes, federal laws and various best practices.

The Code is a collection of ordinances, or local laws, adopted by the Council and arranged into a common structure. Coupled with the City Charter (Charter), it provides the foundation for nearly all municipal functions – it governs

numerous procedures of the City, and many behaviors of residents and business owners.

On August 23, 2021, the Council authorized the City Manager to begin recodification. The project is led by the City Manager's Office and facilitated by the City Clerk's Office. At its January 24, 2022 meeting the Council heard an update from staff on Title 1 of the Code and provided direction. At its meetings in February the Council conducted a public hearing and two considerations of the ordinance to update Title 1. The City has created a webpage for the project where all supporting documents may be viewed. Any questions on the project may be directed to the City Clerk's office at CityClerk@FridleyMN.gov.



Reminder: Sales and Repair of Vehicles

Repair or painting of motor vehicles and small engines is not permitted either as a business or a hobby. Minor repairs are allowed if completed within one day.

Vehicle dealers cannot buy, sell or store vehicles on residential property.



DIY Resilient Yards Workshops from Blue Thumb

Will you be spending time in your yard this summer? Before you begin your projects, attend a Blue Thumb workshop to learn simple, DIY tactics that make your yard healthy and beautiful, welcoming to pollinators, and protect our lakes and streams.

You will receive online resources when you register for a workshop. Join the workshop on Zoom on April 12 from 6:30 - 8 p.m. to learn about rain gardens, native plantings for pollinators, bee lawns, and the Lawns to Legumes program. Bring your questions about landscape design, soil health, trees and shrubs, and more. The cost is \$15 (scholarships are available). Register for a workshop on the Blue Thumb website: bluethumb.org/events.

This workshop is sponsored by the Rice Creek Watershed District, Anoka Conservation District, and the City of Fridley..

Other workshops available this spring include Resilient Yards workshops on March 29 and May 5, and a Pollinator Plants and Bee Lawns workshop on April 5.

Recycling Drop-off

March 12 from 8 a.m. - noon

All Fridley residents can receive \$30 in free items with proof of residency. What can that include?

- Two appliances
- A small TV
- Electronic media
- A large 60" TV for only \$25
- 4 Tires
- And more!

Recycle your mattresses appliances, electronic, batteries, and more. All recycling drop-offs will be held at Recycle Technologies Inc. (formerly Green Lights Recycling), enter at 1525 99th Lane NE, Blaine. Paper shredding, scrap metal, batteries, fluorescent light bulbs, bicycles and handheld electronics are always free. See a full pricing list at

FridleyMN.gov/Dropoff

New in 2022: Free recycling of VHS tapes, cassette tapes, CDs, floppy discs and other electronic media.



Organics Recycling – It’s Easier Than You Think

Landfills around the Twin Cities are running out of space, making it more important than ever to reduce our trash. If you already recycle at home, it is easy to start recycling your organics as well. Organics, such as food waste, paper towels, and compostable products, are the most common types of material in the trash and the greatest source of greenhouse gas emissions from landfills.

Similar to bottles and cans, your food waste can be collected, processed, and turned into something valuable—compost! Organics recycling is as easy as regular recycling. Sign up for the organics recycling program, collect your organics in the compostable bags*, put the bags in your organics recycling cart, and wheel the cart down to the curb on organics recycling day. Your organic material will be collected by Republic Services and sent to a commercial composting facility.

*Compostable bags are available for free to program participants at City Hall and Springbrook Nature Center and also can be purchased from local retailers.



Sign up for organics recycling at FridleyMN.gov/Organics.

Program is \$10.98/month through Republic Services

Three Free Months when you sign up in March*

*Free months will be applied to second billing cycle.

Fridley Community Calendar

March

- 3 Housing & Redevelopment Authority Meeting
- 7 Charter Commission Meeting
- 7 Parks & Recreation Commission Meeting
- 8 Environmental Quality & Energy Commission Meeting
- 14 City Council Meeting
- 16 Planning Commission Meeting
- 28 City Council Meeting

April

- 4 Charter Commission Meeting
- 4 Parks & Recreation Commission Meeting
- 7 Housing & Redevelopment Authority Meeting
- 11 City Council Meeting
- 12 Environmental Quality & Energy Commission Meeting
- 20 Planning Commission Meeting
- 23 Town Hall Meeting
- 25 City Council Meeting

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Fridley Civic Campus, 7071 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.

Anoka County MINNESOTA
Respectful. Innovative. Fiscally Responsible

FREE Household Hazardous Waste Collection Event

Products used to maintain your home, yard and vehicle or control pests are hazardous. Drop them off at our free household hazardous waste collection site for safe disposal.

HOW DO I KNOW?

Check the label. If it says CAUTION, WARNING, DANGER or POISON, it doesn't belong in the trash unless the containers are empty.

Fridley Fire Division
7071 University Ave. NE | Fridley

EVENT HOURS

Saturday, April 30, 9 a.m. - 1 p.m.

COLLECTION EVENT DETAILS

AT THE EVENT:

Load items into your truck or cargo bed and stay in your vehicle while staff unload. Bring drivers license or proof of residency.

CAN'T MAKE IT?

Visit the year-round collection site in Blaine for HHW disposal. Find location and hours at AnokaCounty.us/HHW.

Scan for more accepted items:

Questions? Visit AnokaCounty.us/HHW or call 763-324-3400.



Get Comfortable in 2022- New Insulation Rebates!

New in 2022, the Fridley HRA is offering rebates of up to \$500 for home insulation projects. If your home feels drafty in the winter or hot in the summer, improved insulation and air sealing can help. Adding insulation to your attics and walls has many benefits including improved comfort, lower energy bills, increased energy efficiency, and prolonged life of your home mechanicals such as the air conditioner and furnace. Improved insulation can also eliminate ice dams and frozen gutters which form as heat from your home escapes and melts the snow on your roof. While insulation projects typically pay for themselves in a few years through energy bill

savings, this program offsets the upfront cost to make it easier than ever to get started.

The Fridley Insulation Rebate will match utility (Xcel Energy or CenterPoint Energy) insulation rebates up to \$500 for projects completed after January 1, 2022. All applicants must have had a Home Energy Squad visit occurring after January 1, 2019 to qualify. During the Home Energy Squad visit, you will receive a blower door test to measure your home for air leaks, as well as a complete insulation inspection of your attic and walls using an infrared camera, among

other services. The Home Energy Squad advisors will let you know if you qualify for a rebate and help schedule your project from a list of pre-approved contractors. Once you receive your utility rebate, simply send the City a copy and complete the short application to receive your insulation rebate. Qualified attic air sealing, attic insulation, wall insulation, and rim joist insulation projects are eligible. Funding is available on a limited, first-come basis. Learn more about the insulation rebate and other HRA programs at FridleyMN.gov/HomePrograms or call 763-572-3593.

Spring Cleaning: Streets Style

Spring will (hopefully!) be arriving soon! Our street sweepers are eager to get all the salt and sand off of the roads. Due to the unpredictable personality of Minnesota weather, we are not able to provide an exact date for street sweeping. Our Public Works team tries to clear the streets after the last snowfall, and before the "April showers." Typically, streets are cleaned in late March or early April.

Street sweeping is essential to remove winter debris buildup before the rainy season arrives to avoid washing salt and other debris into the City's storm sewer system. We do this to reduce stormwater pollution and maintain the water quality. Ways you can help include: picking up dog poop, sweeping near your storm drains, or installing a raingarden on your property.

Hydrant flushing

After we finish street sweeping, we move onto hydrant flushing in April. Hydrant flushing occurs twice a year, in the spring and fall, when the City flushes its water mains through the fire hydrants. This helps clear the water of small amounts of sediment like iron or manganese that settle over time and it verifies that the hydrants are in good working order.

During hydrant flushing, deposits from the water lines may create yellowish-brownish discoloration of water in homes near the flushing area. While this water is safe for drinking, it may discolor laundry. If discoloration lasts longer than two days, call us at 763-572-3566. You can also call the same number for current flushing locations and updated information.



Migration Celebration

Saturday, May 14
10 a.m. - 1 p.m.

Bring the entire family to Springbrook Nature Center to learn more about birds through hikes, crafts, games, and more. Free event! Learn more at SpringbrookNatureCenter.org.





Daylight Savings Time Begins March 13

Change Your Clocks, Change Your Batteries

Now is a great time to change the batteries in your smoke alarms and carbon monoxide detectors!
FridleyMN.gov/FireSafety

Change Your Clocks, Change Your Batteries

It is almost time to "spring forward" and change your clocks as daylight savings time starts. Fridley Public Safety also recommends that when you change your clocks, it is a great time to change the batteries on your smoke detectors and carbon monoxide detectors as well. The National Fire Protection Association reports that everyone should switch out their smoke alarm batteries twice per year. Make it an easy-to-remember task by pairing it with updating your clocks. Carbon monoxide (CO) is an odorless, tasteless and invisible gas. Signs of CO poisoning include headache, nausea, fatigue, vomiting and disorientation. Cooking and heating units that burn fuel and are not properly ventilated or malfunction can be a source of CO in the home.

What You Need to Know

- Carbon monoxide alarms should be installed within 10 feet of each sleeping room or inside each sleeping room.
- Test alarm monthly.
- Follow the instructions on the package to properly install the CO alarm.
- If the battery is low, replace it.

If the Alarm Sounds

- Make sure you and your family know the sound the CO alarm makes.
- The CO alarm will sound if CO is detected. It makes a different type of sound to indicate a low battery.
- If a CO alarm sounds and you feel ill, make sure everyone in the house gets to fresh air and call 9-1-1 immediately.

Prevent CO Poisoning

- When warming a vehicle, move it out of the garage. Opening the garage door is not enough.
- Make sure the exhaust pipe of a running vehicle is not blocked by snow or anything else.
- During and after a snowstorm, make sure vents for the dryer, furnace, stove and fireplace are clear of snow buildup.
- A gas-powered generator should only be used outdoors and in a well-ventilated location away from windows, doors and vent openings.

- Gas and charcoal grills can produce CO, only use them outside.
- Never use your oven or stove to heat your home.
- Have heating equipment and chimneys inspected by a professional yearly.

For questions about fire safety and preventing CO poisoning, contact the Fridley Fire Division by email at FridleyFire@FridleyMN.gov or call 763-572-3613.

Free Batteries through Fridley Fire

Fridley Fire is still offering free batteries, as well as smoke and carbon monoxide detectors to all Fridley residents. As you check your detectors on March 13, if you need a new smoke or carbon monoxide detector call the Fridley Fire Division at 763-572-3616 or request one online at FridleyPublicSafety.org/1546.



BUY ONLINE

Pickup curbside or in-store

START SHOPPING AT

FridleyLiquor.com/Shop

Available only at the 57th Ave.
location (next to Cub Foods)

Fridley Fire Division's Tips for Tornado Safety

March is the beginning of tornado season in Minnesota. Fridley Fire Division wants to remind you that the safest place to be in the event of a tornado is an underground shelter, such as a basement. If you do not have a basement, pick a small, windowless interior room or hallway on the lowest level.

Remember the word, DUCK when a tornado warning is issued or if threatening weather is forecast.

DUCK stands for:

D - Down to the lowest level

U - Under something sturdy

C - Cover your head

K - Keep in shelter until the storm has passed

"It's also important to know your community's tornado alert system," says James Lange, Fire Marshal/Chief 2. "Tornadoes often occur suddenly with little or no warning." Fridley Fire Division also recommends subscribing to alert services that will send text messages or emails alerting you to local emergencies or bad weather.



Recreational Fire Safety

Now that spring is here, Fridley Fire Division wants you to enjoy your recreational fires safely. Here is a reminder of Fridley's recreational fire rules:

- No fires are allowed between midnight and 9 a.m.
- Only clean wood or charcoal may be burned. This means no burning of trash, leaves and brush.
- The ground within 5' of the fire pit or other contained area must be cleared of all combustible material.
- The fire pit or other contained area must be at least 25' away from a structure. This distance may be reduced to within 15' from a structure when contained in an outdoor fireplace or container approved by the Fridley Fire Division.
- Recreational fires may not be started on windy days when smoke may create a nuisance for neighbors.
- The fire must be attended by an adult from the time it is ignited until it is fully extinguished.
- Fire extinguishing equipment, such as a garden hose, must be readily available to put out the fire.

Poison Prevention

While some poisonous products, such as household cleaners, are obvious, others might not be so easy to spot. According to Nationwide's "Make Safe Happen" campaign the top five poisonous household products include hand sanitizers, button batteries, laundry detergent packets, e-cigarettes and medications.

Fridley Fire Division warns that these items pose a bigger risk than you may think. For example, just two to three squirts of certain hand sanitizers can make children really sick – even to the point of alcohol poisoning.

Children have a way of getting into everything, even household items that can be dangerous. In fact, nine out of 10 poisonings occur in the home.

It is important to keep these products up high and put away.

For more information about poison prevention, visit Makesafehappen.com/safety-tips/poison-prevention-kids.

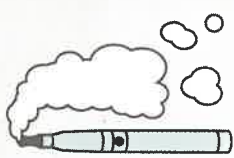
If you have any questions about poisoning, call 1-800-222-1222 or call 9-1-1 for potentially life-threatening situations.

#MAKESAFEHAPPEN

5 PRODUCTS TO KEEP UP AND AWAY FROM KIDS.



Laundry Packets



E-Nicotine



Hand Sanitizer



Button Batteries



Medication



Winter Parking in Effect through April 1

Friendly reminder: Fridley does not declare snow emergencies. From November 1 through April 1, however, it is a violation to park any vehicle on City streets between 2 a.m. and 6 a.m.

It is a violation to stop, park or leave standing a vehicle in such a manner as to impede the plowing or removal of snow, ice or waste from public streets or highways regardless of date or time.

Violators will be tagged and towed, and subject to storage charges.

Fridley City Code, Chapter 506.05



Seasonal Hiring

We will begin hiring for our seasonal Recreation and Public Works positions soon! Visit FridleyMN.gov/Jobs to look for open positions as well as create an account on NEOGOV to receive job posting updates.

Typical openings include:

Recreation Program Assistant

Examples of work performed include: helping to carry out lesson plans and activities, playing and interacting with children, and chaperoning off-site trips. Daytime hours, Monday - Friday, starting in June.

Preschool Program Assistant

Examples of work performed include helping to carry out lesson plans and activities, playing, crafting and interacting with children.

Preschool Program Leader

Examples of work performed include creating and leading lesson plans (crafts, songs, games and more), playing and interacting with children, and communicating regularly with parents and guardians. Monday through Thursday.

Youth Sports Instructor

These positions are responsible for instructing youth ages 4-10 in a variety of instructional sports including soccer, t-ball, track, and more. Daytime and evening shifts, flexible schedule.

Seasonal/Temporary Public Works Maintenance

Hiring now! Do you like working outdoors? Join Fridley Public Works this summer! Help perform a variety of tasks for the parks, streets, sewer and water divisions. Monday through Friday hours available. Pay range is \$15.19 - \$17.51 per hour.





DAY CAMPS

WEEKLY 9 AM - 3:45 PM



JUNE 13 - AUGUST 19



DAY CAMP

9 am - 3:45 pm
Ages 5 - 14



Weekly

June 13 - August 19

How to Register:
Springbrooknaturecenter.org
763.572.3588



SCHOLARSHIPS Available



See Parks and Recreation Brochure for more information.
Full Camp Descriptions and Health Guidelines are available at springbrooknaturecenter.org

SUMMER ROCKS

RECREATION OPPORTUNITIES FOR CREATIVE KIDS IN THE SUMMER

This is a popular, all-day program (7:30 a.m. - 5:00 p.m.) that offers continuous activities running June 14 - August 19. Kids grades K-7 get to participate a wide variety of activities each week (see Parks and Recreation brochure for details). All activities are included in the weekly fee of \$165. Full information and registration will be available in March at FridleyMN.gov/Rec



44th Avenue Bridge – Resident Feedback Needed

Anoka County and the City of Fridley are requesting resident feedback on need and scope for improvements to the 44th Avenue bridge over the BNSF railroad tracks between East River Road and Main Street. During public outreach on the City's trail plan in 2019, the 44th Avenue bridge was identified as a safety concern for bicyclists and pedestrians due to lack of sidewalks and trails. Staff are requesting resident feedback to determine and shape this project. Share your thoughts on the bridge at FridleyMN.gov/44thBridge.



Home Landscaping and Garden Fair

Saturday, April 2, 2022

Bunker Hills Activities Center
550 Bunker Lake Blvd NW, Andover
***pre-registration required**



Hosted by the Anoka County Extension Master Gardener Volunteers

Register at z.umn.edu/2022HLGF by March 23, 2022

The 2022 Home Landscaping and Garden Fair is offering a Morning and an Afternoon session, each featuring a selection of 3 classes and a vendor fair.

Participants may also choose to register for both a.m. and p.m. sessions.

Additional material fees apply to the Kokedama class and the Beeswax Luminary class.

Both Morning and Afternoon Registration \$35
8:30 a.m. - 4:10 p.m. (check-in begins at 7:45 a.m.)

Only Morning Registration \$20
A.M. Session: 8:30 a.m. - 12 p.m. (check-in and vendor fair begin at 7:45 a.m.)

Only Afternoon Registration \$20
P.M. Session: 12:45 p.m. - 4:10 p.m. (check-in begins at 12:15 p.m.)

NOTE: Registration closes on 3/23/22. Walk-in Registration is not allowed this year.
See back of brochure for more event details.



UNIVERSITY OF MINNESOTA EXTENSION

Class Descriptions

A.M. Session 1, 8:30-9:30 am

1A) Beyond Monarchs & Milkweeds: Gardening for MN Butterflies and Moths *Kathy Johnson & Eva Knudsen*



Minnesota is home to over 100 butterflies and 370 moths. Learn about the host plants & life cycles of the most common butterflies and moths you'll see in the Twin

Cities and how your gardening practices can help the populations of more than just the Monarchs.

Kathy Johnson: A Master Gardener for 10 years, she has participated in Monarch Citizen Science projects for 6+ years. Her garden practices focus on supporting insects & birds; her garden is a registered Monarch Waystation. Eva has been an ACGM for 25 years and specializes in insects, their habitat, growing foods and sustainable landscaping.

1B) Those Wascally Weeds *John Schmidt & Lynne Hagen*

Quackgrass, chickweed, thistles, and MORE! Knowing which weeds are re-seeders, stoloniferous or rhizomous makes a difference in when and how they should be treated. Non-chemical methods and responsibly used chemical options will be discussed.

John Schmidt has been an avid gardener for over thirty years and a Master Gardener since 2012. He specializes in tree care, perennials, shrubs, sustainable garden design, plant diagnostics, and orchids. Lynne has been a MG for 15 years, is a UMN Extension Educator and the former program coordinator for the Anoka County Master Gardeners.

1C) BEE-utiful Lawns — *Kim Sullivan*

What makes a bee lawn a bee lawn? And, how do we maintain a bee lawn? How often to mow, how to control pests and weeds in the most natural and bee-safe ways are on everyone's mind. Join us to discuss your lowest impact options.

Kim has been a Master Gardener for 20 years and has worked with turf and forestry research at the U of M for several years along the way. She loves to bring science to your lawn & tree experiences.



A.M. Session 2, 9:45-10:40 am

2A) Edible Landscaping: Blending Beauty with Bounty *Julie Weisenhorn*

Gorgeous plants and delicious food both have a place in gardens. University of Minnesota Extension horticulturist, Julie Weisenhorn, shows how to make good plant choices, and how to creatively mix and match for your desired garden look and plant for sustainability and healthy plants.

MN native Julie Weisenhorn holds master's degrees in visual communication and horticulture from the University of Minnesota where she taught landscape design and served as state director of the Extension Master Gardener Program. Most recently, she has conducted studies on Flowers for Pollinators (2.umn.edu/flowers), a study assessing annual flowers' attractiveness to insect pollinators, and Pollinators for Food studying insect pollination of bell peppers. Weisenhorn coordinates and regularly appears on the popular WCCO Radio Smart Gardens show (Saturdays, 8-9am, AM 830).

A.M. Session 2, 9:45-10:40 am continued

2B) Growing Root Vegetables in the Home Garden — *Kari Martin*

This class will describe how to select, plant, maintain, harvest and store many root vegetables that can be grown in a Minnesota garden. These vegetables are generally easy to grow, but some require a few "tricks" to ensure a good crop. Root vegetables discussed will include potatoes, carrots, onions, leeks, garlic, beets, radishes, turnips, rutabagas, sweet potatoes – and even horseradish.

Kari, a corporate continuous improvement ninja with an addiction to gardening on her small suburb spot in Champlin, has been a Master Gardener since 2017. Having taught adults in a variety of courses, this is Kari's first chance to teach about root vegetables to fellow garden aficionados.

2C) Buds to Bugs: Tips for Photographing Your Garden *Dennis Zerwas, Jr.*

Whether you take photos of your garden for fun or function, getting the results you desire can sometimes be a challenge. Learn tips and techniques to help you get more out of today's amazing photography tools. We'll touch on fundamental topics such as lighting, focusing,

and composing, as well as cover a few ideas on how to best enjoy and utilize your garden images. Regardless of your photography skill level, or gardening skill level, there will be something for everyone in this session. Come join Dennis to see what results when passions and professions collide!

Dennis (MG, 2018) is a multi-award-winning professional photographer with over 25 years of experience. Along that journey, he also earned his Landscape/Horticulture degree from Hennepin Technical College in Brooklyn Park. Dennis joined the Master Gardener program in 2018.

2D) How to Make a Kokedama *Jan Welsh*

Are you eager to get your hands in the dirt and create something amazing for your home, or for gifting?

Kokedama is the Japanese art of creating beautiful moss balls that feature a unique plant. They are really fun to create, and embellishments will be available to make it uniquely your own. Pre-registration required. Materials fee: \$30

Jan Welsh is an Anoka County Master Gardener, and has taught plant design classes for the past several years at Mickman Brothers, where she works as a plant coach.



A.M. Session 3, 11:00-11:55 am

3A) Xeriscaping and Plants for Dry Conditions — *Julie Weisenhorn*

Even in the land of 10,000 lakes, gardeners should be conscientious about conserving water. This includes considerations of soil health, plant choices, and best practices. Join University of Minnesota Extension horticulturist, Julie Weisenhorn, in exploring garden styles, plant selection and other landscape practices that provide a "water wise" approach for home gardeners. **Julie's bio under A.M. Session 2A

A.M. Session 3, 11:00-11:55am continued

3B) No Till, No Problem

Kathy T. Johnson & Kathy R. Johnson

Learn how to transition to growing vegetables and fruit without tilling the soil. This time-saving organic technique will teach you how to reduce your effort controlling weeds while increasing your garden productivity, build up your soil's health, and save your back.

Kathy T. has been a Master Gardener for 10 years and gave away her tiller several years back. Her gardens are for the insects & birds. Kathy R. has been a Master Gardener since 2015. Her main interest is in any type of garden plant that you can eat, (i.e. fruits or veggies), or drink (i.e. hops or wine grapes). She had a very small CSA for five years after retiring. Kathy R. is most interested in canning and preserving and cooking with what she grows.

3C) What's Wrong with My Hosta? *Cheryl Holmes*

Come and learn what could be causing the hosta leaves to become tattered and brown and why the plant is losing vigor. Class will look at virus x, nematodes, slugs, spring frost, deer damage, and fairy rings. Determine how these issues affect the hosta plant and what to about the problems.

Cheryl is a Master Gardener for Anoka County, but her expertise in gardening comes with years of experience. Her perennial garden, at this time, has greater than 250 varieties of hostas. She has gardened all her life in both vegetable and perennial gardens. Some of her fondest childhood memories are being in the vegetable garden with her mother and harvesting gigantic carrots and beets. Cheryl has been a member of Anoka Garden Club for more than 20 years.

3D) Everything Herbs! — *Chef Aric Miech*

Chef Aric will be demonstrating pesto, chimichurri sauce, and herb butter. We'll be covering such topics as infused oils, dressings, marinades and personal herb blends. Aric will discuss freezing and drying techniques to preserve fresh herbs. Also, don't forget the drinks. We'll sample the creations at the end of class.

Seasoned local chef with a passion for culinary excellence. Focused on creating vibrant, intricate flavors with high quality, fresh ingredients, for the enjoyment of guests. As a chef who has been classically trained with experience in ultra-fine dining environments, every dish Aric creates is created with infinite layers of flavor and love.

P.M. Session 4, 12:45-1:45 pm

4A) Garden Insects: Friends & Foes *Marissa Schuh*

Minnesota is the land of 10,000 lakes and even more bugs! Some of these insects are bystanders, some are pests, and some are a gardener's greatest ally. Learn the basics of bug ID and broad strategies for coping with garden pests.

Marissa Schuh is a horticulture IPM Extension Educator with UMN Extension. She works with produce growers and master gardeners to troubleshoot issues, as well as develop relevant, timely educational content and programming. She has experience working with specialty crop growers on insect, disease, nutritional, weed, food safety, and regulatory issues.

4B) Non-Native Invasive Earthworms 101: From the Nightcrawler to the Jumping Worm *Ryan Hueffmeier*—description and bio on next page

Class Descriptions

P.M. Session 4, 12:45-1:45 pm continued

Through this presentation we will discuss what makes most earthworms invasive species in North America. We will start the discussion with European earthworms (ex: Nightcrawlers) and how they got here, what their impacts are and what we can do. We will then move to Asian earthworms (ex: Jumping worms) the latest invasive worm to arrive in the region. Found in garden beds, mulch and compost piles they represent a threat to the health of our managed and wild landscapes. We will learn how to identify the differences between the 2 groups and how you can participate in documenting them across the landscape.

Ryan Hueffmeier is a research, outreach, and education specialist with active projects in forest and landscape ecology and invasive species. He is the Program Director at Boulder Lake Environmental Learning Center in Duluth, MN which runs programs for over 4,000 people and has over 10,500 visitors annually. He works towards the transfer of scientific knowledge from evidence based research to the public through creating accessible outreach programs.

4C) Ornamental Grasses for Sun or Shade — Dennis Zerwas, Jr.

In this presentation, Dennis will share the benefits of featuring ornamental grasses in your home landscape. Whether you're working with sun or shade, he'll highlight the 'usual suspects' you're likely to find offered in local garden centers, as well as some lesser known varieties that add color and nearly year-round interest to your garden. Come learn why the ornamental grasses trend continues to grow!



***Dennis's bio under A.M. Session 2C*

4D) How to Win the War of Planting Under Trees — Kim Sullivan

Why is it so hard to grow grass or anything that's not hosta under trees? Shade is a mysterious beast. In this class we'll talk about the different kinds of shade, what it is about trees that makes them difficult, and what plants, including grasses and flowering perennials, will do well under trees. **Kim's bio under A.M. Session 1C*

4E) Everything Herbs! Chef Aric Miech

Same as A.M. Session 3D

P.M. Session 5, 2:00-2:55 pm

5A) 80 Years of Minnesotan Ecology: An Update from Cedar Creek Caitlin Barale Potter, Ph. D.



Minnesota is the birthplace of ecosystem ecology, wildlife radio telemetry and biodiversity research, and scientific work at Cedar Creek Ecosystem Science

P.M. Session 5, 2:00-2:55 pm continued

Reserve in East Bethel, which continues to shape our understanding of the world we live in. 2022 is the 80th anniversary of Cedar Creek's charter, and provides an opportunity to look both backwards at the reserve's legacy and forwards into the future of field ecology. This session will provide an overview of Cedar Creek's past, present and upcoming research projects - from food webs to oak wilt, and prescribed burning to restoration. This talk will give folks who haven't heard about Cedar Creek a peek into our legacy, while also providing something new for old friends.

Caitlin Barale Potter is the Education and Community Engagement Coordinator at Cedar Creek Ecosystem Science Reserve. Her background is in wildlife ecology, and she holds a B.S. in Wildlife, Fish and Conservation Biology as well as a masters and Ph.D. in ecology and evolutionary biology. She studied wildlife and animal behavior all over the world (mostly monkeys in Ethiopia) before finding her passion doing environmental education!

5B) One is the Loneliest Number, Unless You Are a Native Bee Bruce Galer, PG MCWP

The Minnesota Department of Natural Resources estimates there are 466 species of bees that call Minnesota home. While the 27 species of bumblebees and nonnative honeybees get much of the press, the 400-plus other species of native bees can also be important pollinators in native and home landscapes. Bruce will identify many of the more frequently observed groups of native bees, discuss how they can be important to landscapes and gardens, dispel common myths, and present strategies to improve habitat to attract native bees to your own back yard.

Bruce is a Master Gardener and Master Naturalist based in Sherburne County. He is employed with Stantec, where he is a Senior Scientist and manages environmental permitting of energy and mining projects and provides technical expertise for wetlands, threatened and endangered species, migratory birds, and pollinators. Bruce has a B.A. in geology from the University of Minnesota at Morris and is licensed as a Professional Geologist and a Certified Wetland Professional in Minnesota.

5C) Beeswax Luminary Ping Honzay

Create a beeswax luminary – a unique, decorative item or gift. Bowl-shaped with the natural color and scent of beeswax, the luminary can be used as is or with a tealight candle or small light inside to illuminate the beeswax. You'll learn more



about honey bees and beeswax Attendee & Materials fee: \$15 per person, max 10 attendees.

Ping joined the MN Landscape Arboretum in 2016 as an educator at the newly opened Tashjian Bee and Pollinator Discovery Center, developing and delivering education programs and maintaining the Center's honey bee hives. She is thrilled for the opportunity to share her passion for bees and the natural world with students and visitors. Prior to the Arboretum, Ping worked at the American Horticultural Society outside of Washington, DC, coordinating garden programs such as the AHS's National Children & Youth Garden Symposium. She has an MS in Natural Resources with a focus in Environmental Education, and a BS in Zoology. Outside of work she enjoys cooking, running, reading, and (as someone who didn't grow up in MN) embracing the Minnesota seasons.

P.M. Session 5, 2:00-2:55 pm continued

5D) How to Make a Kokedama Jan Welsh

Same as A.M. Session 2D

P.M. Session 6, 3:15-4:10 pm

6A) Intro to Hydroponics Natalie Hoidal & Amanda Reardon

Hydroponics, or growing plants in water, has become increasingly popular in recent years. This presentation provides a basic overview of hydroponics for people who want to try it themselves, and to prepare Master Gardeners for questions from the public about this style of growing. Learn about the history of hydroponics, how to grow plants successfully in an indoor environment using various hydroponic systems, and how to troubleshoot common problems in hydroponic production systems. *Natalie is an Extension Educator for local foods and vegetable crops with UMN Extension. She supports growers across the state with issues ranging from soil health and nutrient management to pest management. Amanda is a graduate student in the Masters of Professional Studies Horticulture program at the University of Minnesota. She works with Dr. Mary Roger's lab and oversees hydroponics research.*

6B) Monarch Conservation and Community Science Wendy Andberg

Learn about monarch education, conservation, and research. Citizen, or community, stewardship includes an understanding of plants, creatures, monarch and milkweed ecology, threats to migration and ethical dimensions and views regarding human effects on ecosystems management. Additional topics include results of North American conservation efforts, Wendy's experience with data collection and the mistakes she made, and citizen participation in conservation work. She'll also share about her stunning visit to the monarchs' overwintering site in Michoacán, Mexico.

Wendy is a retired university educator and Ph.D. advisor in public policy and administration, and a retired tour business owner-operator who specialized in student musical performance tours. She is an Anoka County Master Gardener (Class of 2020) and Master Naturalist, who has an interest in pollinators and is especially fond of birds—especially hummingbirds, and butterflies—especially monarchs. She gardens in her Ham Lake yard, which contains three species of milkweeds, among other pollinator plants.

6C) Secrets & Shortcuts from Master Gardeners

Jeff Stahmann, Jane Ann Calhoun, & Todd Knowler

This casual roundtable discussion will feature Master Gardener specialists with advanced training in turf, trees, native plants, ornamentals, herbs and vegetables. Come with questions about any topic and learn their secrets and tips!

Jeff, an engineer and scientist by trade, and an avid gardener, has established a 30 acre native prairie in west-central MN. He has been a MG since 2010 and has taught classes on fruits, rooting and vining vegetables, container gardening, early spring gardening and native plants. Todd has been with the MG for over 13 years and specializes in lawns, trees and shrubs. Jane Ann has been a MG for 14 years and has worked in the Green industry for the last 13 years.

Schedule for the Day

ROOMS	A.M. SESSION 1 8:30 - 9:30 A.M.	A.M. SESSION 2 9:45 – 10:40 A.M.	A.M. SESSION 3 11:00-11:55 A.M.
OAK	Beyond Monarchs & Milkweeds: Gardening for MN Butterflies and Moths <i>Kathy Johnson & Eva Knudsen</i>	Edible Landscaping: Blending Beauty with Bounty <i>Julie Weisenhorn</i>	Xeriscaping and Plants for Dry Conditions <i>Julie Weisenhorn</i>
MAPLE	Those Wascally Weeds <i>John Schmidt & Lynne Hagen</i>	Growing Root Vegetables in the Home Garden <i>Kari Martin</i>	No Till, No Problem <i>Kathy T. Johnson & Kathy R. Johnson</i>
TEACHING CENTER	BEE-utiful Lawns <i>Kim Sullivan</i>	Buds to Bugs: Tips for Photographing Your Garden <i>Dennis Zerwas, Jr.</i>	What's Wrong with my Hosta? <i>Cheryl Holmes</i>
ASPEN		How to Make a Kokedama (\$) <i>Jan Welsh</i>	
CEDAR			Everything Herbs! <i>Chef Aric Miech</i>

ROOMS	P.M. SESSION 4 12:45-1:45 P.M.	P.M. SESSION 5 2:00-2:55 P.M.	PM. SESSION 6 3:15-4:10 P.M.
OAK	Garden Insects: Friends and Foes <i>Marissa Schuh</i>	80 Years of Minnesotan Ecology <i>Caitlin Barale Potter, Ph.D.</i>	Intro to Hydroponics <i>Natalie Hoidal & Amanda Reardon</i>
MAPLE	Non-native Invasive Earthworms 101: From the Nightcrawler to the Jumping Worm <i>Ryan Hueffmeier</i>	One is the Loneliest Number, Unless You Are a Native Bee <i>Bruce Galer</i>	Monarch Conservation and Community Science <i>Wendy Andberg</i>
TEACHING CENTER	Ornamental Grasses for Sun or Shade <i>Dennis Zerwas, Jr.</i>	Beeswax Luminary: Gifts from the Hive (\$) <i>Ping Honzay</i>	Master Gardeners Secrets & Shortcuts <i>Jeff Stahmann, Jane Ann Calhoun, and Todd Knowler</i>
ASPEN	How to Win the War of Planting Under Trees <i>Kim Sullivan</i>	How to Make a Kokedama (\$) <i>Jan Welsh</i>	
CEDAR	Everything Herbs! <i>Chef Aric Miech</i>		

(\$) indicates additional materials fees due at registration

Registration fee includes vendor fair, door prizes, coffee, tea & water & session materials. There will be no lunch provided, please bring your own if desired. Class size is limited and will be filled as registrations are received. No cancellations or refunds after March 23, 2022.

Due to current COVID conditions we are following CDC guidelines and participants are strongly encouraged to wear masks while attending the event. Classrooms will be cleaned between sessions.

ATTENTION: We are planning on having an in-person event in 2022. However, if health & safety concerns or severe weather event make that not possible, we will transition as many sessions as we can to be live, online. Notice and viewing links will be provided to registrants via email. Refunds will not be provided for the virtual event due to speaker and other fees incurred. However, the Kokedama class and the Beeswax Luminary classes will not be virtual and material fees will be refunded.

To maintain public safety during an in-person event, we are requiring participants to choose all classes at the time of registration. Class sizes are reduced, and we are encouraging social distancing while in the classrooms and when visiting vendors. Classes will be filled on a first come, first served basis so we encourage participants to register early to select their top choices. Classes must be selected after payment has been completed. **One registration per person is allowed. If you'd like to register more than one attendee, you must fill out separate registrations with a unique email address for each registration.**

Online registration is highly encouraged. If, for some reason, you are unable to complete the registration online; you are able to register by phone. Contact: jenri001@umn.edu or call 651-480-7732.

If you are experiencing financial hardship, the Anoka County Master Gardeners have limited funds available to cover partial or full registration fees. Unfortunately, we are not able to cover the materials fees for the Beeswax Luminary and Kokedama classes. Please contact Lia Spaniolo at 763-324-3498.

**For event questions, contact:
Lia Spaniolo at spaniolo@umn.edu or 763-324-3498**

North Metro TV

February 2022 Update

Program Production

In February, a total of 69 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **66:45:00 hours of new programming**.

- 18 programs were produced by the public
- 44 programs were produced by NMTV staff
- 7 programs were produced by City staff

Van Shoots

The HD production truck was utilized for 58:45:00 hours of production in February. The following events were produced live and recorded for additional playback:

- Girls Basketball: Spring Lake Park vs. Centennial
- Boys Basketball: Centennial vs. Blaine
- Boys Hockey: Centennial vs. Blaine
- Girls Hockey: 7AA QF: Forest Lake vs. Blaine
- Girls Basketball: Totino Grace vs. Spring Lake Park
- Boys Basketball: Totino Grace vs. Spring Lake Park
- Girls Hockey: 5AA SF: Rogers vs. Centennial
- Boys Hockey: 7AA QF: Coon Rapids vs. Blaine
- Boys Hockey: 5AA QF: Totino Grace vs. Centennial
- Boys Hockey: 5AA SF: Centennial vs. Maple Grove

vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit three sporting event. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Boys Basketball: Centennial vs. Spring Lake Park
- Adapted Floor Hockey: North Suburban vs. Anoka Hennepin
- Girls Basketball: Blaine vs. Centennial



Most Viewed YouTube Sporting Event

Boys Hockey: 5AA SF: Centennial vs. Maple Grove
825 Views

Live Workshops

Workshop	Instructor	Organization	Students
Lecture Class: Over the Rainbow: Behind the Scenes of the Wizard of Oz	Eric Houston	St. Louis Park Community Ed (Fee Charged)	16
1 Live Workshop			16 Students

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
King of the Cowboys 3 – Randolph Scott *NEW*	Mini	40	3 hrs
King of the Cowboys 2 – Autry/Rogers *NEW*	Mini	54	4.5 hrs
King of the Cowboys 1 – Strong and Silent	Mini	27	3.5 hrs
Great British Game Shows	Mini	21	.75 hrs
We Love Lucy: The Lucille Ball Story	Full	116	12.5 hrs
The Immortal Ingrid Pitt	Mini	333	15.25 hrs
The Oscars: 90 Years of the Academy Awards	Full	135	22 hrs
Tim Curry Horror Picture Show	Mini	25	.5 hrs
Back to the Eighties: The Decade's Biggest...	Full	5	1 hr
James Bond: 50 Years of 007	Full	6	.5 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	593	61.5 hrs
Superman: The Man of Steel on the Silver Screen	Full	3	.75 hrs
The Fantastic Four on the Silver Screen	Mini	3	.25 hrs
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	8	.5 hrs
Chicago Christmas Classics	Mini	137	6.75 hrs
Let's Go Ghostbusters: Filmation's Haunted Heroes	Mini	5	.25 hrs
Monster Movies of the 40s and 50s	Full	215	16 hrs
Monster Movies of the 20s and 30s	Full	18	2 hrs
The Presidency on Film JQA to JFK	Full	7	.5 hrs
Monstervision: The Legend of Joe Bob Briggs	Mini	18	1.25 hrs
The Cult of Caroline Munro	Mini	1359	56.5 hrs
The Marilyn Monroe Story	Full	129	26.25 hrs
Nick at Nite: A TV Viewer's Dream	Mini	29	.75 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	6	.25 hrs
Hollywood Goes to War: World War II	Full	18	3.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	34	5.25 hrs
The Quiz Show Scandals and Other Game Shows...	Full	54	9 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	17	1.5 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	12	.25 hrs
33 VOD Workshops		3,427 Total Views	256.5 Hours Viewed



Most Viewed YouTube Workshop

The Cult of Caroline Munro
1,359 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
TOTAL:	37,112	58,065	4,737	103	908,006

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
TOTAL:	8,786	17,101	3,626

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
TOTAL:	589.75	177	93	68	75	\$2,907.39

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some February highlights include:

- Stepping Stone Emergency Housing to Get More Space
- Authorities Say Not to Leave Your Car Running Unattended
- Anoka Hennepin District Staff Help at Schools Amid Teacher Staffing Shortages
- Stenography Program at Anoka Tech is Only One of Its Kind in the State
- Al Kordiak, Longtime Anoka County Commissioner, Dies at Age 93
- Anoka County Takes Lead on Redesigning Lino Lakes Intersection Shared With Ramsey County, Shoreview
- Blaine Leaders Make Case for Money to Pay for Safety Improvements to Highway 65
- Ham Lake Creates Tougher Penalties for Catalytic Converter Thefts
- Lino Lakes Public Safety to Use Extraordinary Gift to Purchase Crucial Firefighting Tool
- Blaine Leaders Recognize Citizen Heroes
- Large Fire at Blaine Store Allows for Successful Use of New Alarm System for Area Fire Departments



- Lino Lakes Getting New Activity Center Ready for Spring Opening
- Schools Take Time to Recognize Bus Drivers

In addition to daily playbacks of North Metro TV News on the cable systems, there are 1,021 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Anoka Hennepin Staff Help At Schools Amid Teacher Staffing Shortages
247 Views

Guns N Hoses

Special Events Coordinator, T.J. Tronson, produced Lino Lakes' 6th Annual Guns-N-Hoses charity hockey event at the end of February. T.J. utilized NMTV's new vMix system combined with our Sling Studio wireless system to both record and live stream the event. Three cameras, in-field encoders, an MC, pre-recorded interviews, live interviews and full page and lower thirds graphics were incorporated. Shield 616 was the main benefactor of this year's event.



Closed Captioning Research

NMTV staff have been working to provide closed captioning services on all of our live and pre-recorded programming. Much research has gone into which system would be the most accurate and economical. Programming Coordinator, Michele Silvester, has been testing two systems on our cable channels, streaming channels, youtube videos, and our Roku and AppleTV channels. Both systems have their benefits. While a final decision regarding which system will best meet our needs, staff is leaning toward a combination of both.

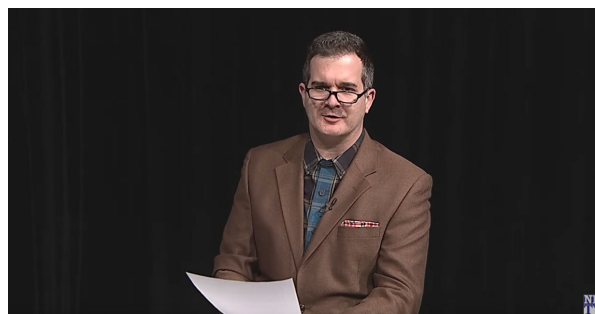
Adapted Floor Hockey

Every year Sports Director Kenton Kipp, and his team, work to cover several sporting events outside of their usual high school realm. This month they were able to record and live stream the North Suburban vs. Anoka Hennepin adapted floor hockey teams playing at the Andover Community Center. In addition to adapted sporting events, they also record youth football championships in the fall.



Rejected Snowplow Names and Another Fun Program Fact

Once in a while the urge to do something fun with a story comes up. That was the case when the list of over 10,000 names that were submitted for Minnesota snowplows was released. Only 50 names were chosen for a vote, but there were sooooo many other great ones. The News Team put together a dramatic reading of some of those rejected snowplow names. My favorite....Kevin. So far, it's been viewed on Youtube 288 times. One other bonus fun fact, a story produced in 2016, during the City of Blaine's 50th anniversary, on Mrs. B's Dolls got 733 views on the NMTV Youtube page last month.



City Productions

In February, Municipal Producer, Trevor Scholl, completed four productions, two of which are waiting for final approval before being posted. The two finalized shows include coverage of the Anoka County Libraries Author Fair and the National Sports Center hiring event. Blaine had its first Facebook Town Hall in February, and Trevor was there to direct the video content. He also fixed a problem with the Lexington Brightsign player. It was running a little loud so he created a new edit and re-loaded the data. Completed programs include:



- Anoka County Library Author Fair
- Ref Expo at the National Sports Center

New and ongoing projects include:

- Spring Mayor's minutes
- Kottke Bus Service Commercial
- Blaine Police: Senior Scam
- Blaine Police: Embedded Mental Health Professional
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Green Car Rental
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Public Access Programs

Title	Producer	Runtime
Snack Stars	Eric Houston	00:12:50
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:58:24
Christ Lutheran Church (7 episodes)	Chance Amundson	05:14:37
Lovepower (2 episodes)	Rick Larson	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
18 New Programs		14:04:39 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (2/8/22)	T.J. Tronson	01:10:45
Anoka County Board Meeting (2/22/22)	T.J. Tronson	51:43
6 th Annual Guns N Hoses Charity Live Stream	T.J. Tronson	02:30:00
NMTV News (3 episodes)	Danika Peterson/Rusty Ray	01:08:04
Northern Stars Celebration (Commercial Project)	Danika Peterson/Rusty Ray	00:58:33
Local Author Fair	Trevor Scholl	00:04:54
Ref Expo at the National Sports Center	Trevor Scholl	00:02:15
Girls Basketball: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:15:09
Boys Basketball: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:33:18
Boys Hockey: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:49:40
Girls Hockey: 7AA AF: Forest Lake/Blaine	Kenton Kipp/Ted Leroux	01:42:10

Girls Basketball: Totino Grace/Spring Lake Park	Kenton Kipp/Ted Leroux	01:12:49
Boys Basketball: Totino Grace/Spring Lake Park	Kenton Kipp/Ted Leroux	01:32:44
Girls Hockey: 5AA SF: Rogers/Centennial	Kenton Kipp/Ted Leroux	01:35:56
Boys Hockey: 7AA QF: Coon Rapids/Blaine	Kenton Kipp/Ted Leroux	01:37:54
Boys Hockey: 5AA QF: Totino Grace/Centennial	Kenton Kipp/Ted Leroux	01:39:20
Boys Hockey: 5AA SF: Centennial/Maple Grove	Kenton Kipp/Ted Leroux	01:39:48
Boys Basketball: Centennial/Spring Lake Park	Kenton Kipp/Ted Leroux	01:10:20
Adapted Floor Hockey: North Suburban/Anoka Hennepin	Kenton Kipp/Ted Leroux	01:09:37
Girls Basketball: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:25:13
Sports Den (4 episodes)	Kenton Kipp/Ted Leroux	01:27:57
26 New Programs		26:38:09 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (2/7/22)	T.J. Tronson	00:58:42
Blaine Planning Commission Meeting (2/8/22)	T.J. Tronson	00:20:41
Blaine Natural Resources Conservation Board Meeting (2/15/22)	Trevor Scholl	01:15:15
Blaine Park Board Meeting (2/22/22)	Trevor Scholl	00:49:48
Blaine City Council Meeting (2/23/22)	Trevor Scholl	00:35:31
Centerville Planning & Zoning Meeting (2/1/22)	Centerville Staff, Zoom	01:31:43
Centerville Park & Rec Meeting (2/2/22)	Centerville Staff, Zoom	02:36:12
Centerville City Council Meeting (2/9/22)	Centerville Staff, Zoom	01:40:43
Centerville EDA Meeting (2/16/22)	Centerville Staff, Zoom	02:32:08
Centerville City Council Meeting (2/23/22)	Centerville Staff, Zoom	02:16:22
Circle Pines City Council Meeting (2/8/22)	Patrick Willson	00:20:43
Circle Pines Utility Commission Meeting (2/16/22)	Patrick Willson	00:23:26
Circle Pines City Council Meeting (2/22/22)	Matt Waldron	01:30:53
Ham Lake City Council Meeting (2/7/22)	Patrick Willson	00:37:34
Ham Lake City Council Meeting (2/22/22)	T.J. Tronson	00:36:20
Ham Lake Planning Commission Meeting (2/28/22)	Patrick Willson	00:08:57
Lexington City Council Meeting (2/3/22)	Lexington Staff	00:12:09
Lexington City Council Meeting (2/17/22)	Lexington Staff	00:18:33
Lino Lakes Park Board Meeting (2/2/22)	Anne Serwe	01:20:31
Lino Lakes Planning & Zoning Commission Meeting (2/9/22)	Anne Serwe	01:56:39
Lino Lakes City Council Meeting (2/14/22)	Anne Serwe	00:53:43
Lino Lakes Environmental Board Meeting (2/23/22)	Anne Serwe	00:44:43
Lino Lakes City Council Meeting (2/28/22)	Anne Serwe	00:27:56
Spring Lake Park City Council Meeting (2/7/22)	Emerson Rice	01:17:54
Spring Lake Park City Council Meeting (2/22/22)	Danika Peterson	00:42:55
25 New Programs		26:10:01 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Video Production



Municipal Producer, Trevor Scholl, completed four productions in February, two of which are waiting for final approval before being posted. The shows include stories about the Anoka County Libraries Author Fair and the National Sports Center hiring event. Blaine had its first Facebook Town Hall in February and Trevor was there to direct the video content. He also fixed a problem with the Lexington Brightsign player. It was running a little loud so he created a new edit and re-loaded the data. Programs were also produced by T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ February Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Local Author Fair	Trevor Scholl	00:04:54
Ref Expo at the National Sports Center	Trevor Scholl	00:02:15
6 th Annual Guns N Hoses Charity Live Stream	T.J. Tronson	02:30:00
Anoka County Board Meeting (2/8/22)	T.J. Tronson	01:10:45
Anoka County Board Meeting (2/22/22)	T.J. Tronson	51:43

Some projects that Trevor is working on or is scheduled to produce include:

- Spring Mayor's minutes
- Kottke Bus Service Commercial
- Blaine Police: Senior Scam
- Blaine Police: Embedded Mental Health Professional
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Spring Lake Park Green Car Rental
- Blaine Facebook live town halls

Equipment Consulting/Technical Support



Blaine

- No assistance required.

Centerville

- 2.3.22: Received update from Newtek on Tricaster. They were able to confirm that the unit has a bad audio and sound card. They are being replaced, under warranty.
- 2.3.22: Talked to Z Systems regarding problems with Centerville system. Various converters sometimes need to be reset. Decided not to tear system apart quite yet, but keep an eye on how the system is functioning.
- 2.7.22: Newtek called to report the Tricaster is fixed.
- 2.10.22: Installed the Newtek Tricaster at City Hall. Ran tests. All the IP addresses had been changed so had to re-enter to get cameras back. Ran Xpression through the audio test. Turns out the same audio problem remains. Tricaster is going to send a test unit to see if the problem still happens with a new machine. Removed.
- 2.28.22: Tricaster re-installed, re-programmed and set up. Tested output audio issue. Determined temporary fix if issue reappears, until new unit test.

Circle Pines

- 2.22.22: Recorded City Council meeting. Reviewed equipment set-up. All working well.

Ham Lake

- No assistance required.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

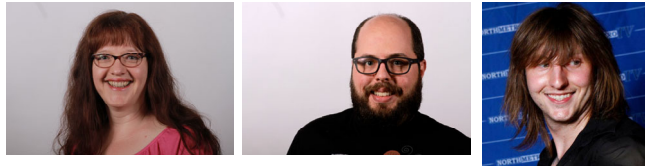
Spring Lake Park

- No assistance required.

All Cities

- 2.11.22: Installed new Tightrope software for managing all channels. With the software upgrade we can now test the cablecast closed captioning service.
- 2.22.22: Worked with Tightrope to answer system questions for closed captioning tests. There seem to be issues with routers or converters.
- 2.24.22: Discovered issues with closed captioning and streaming servers.
- 2.25.22: Were able to get closed captioning to work. Ran wires directly from one of the units to the livestream server.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and

then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in February:

Title	Producer	Runtime
Blaine City Council Meeting (2/7/22)	T.J. Tronson	00:58:42
Blaine Planning Commission Meeting (2/8/22)	T.J. Tronson	00:20:41
Blaine Natural Resources Conservation Board Meeting (2/15/22)	Trevor Scholl	01:15:15
Blaine Park Board Meeting (2/22/22)	Trevor Scholl	00:49:48
Blaine City Council Meeting (2/23/22)	Trevor Scholl	00:35:31
Centerville Planning & Zoning Meeting (2/1/22)	Centerville Staff, Zoom	01:31:43
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Circle Pines City Council Meeting (2/8/22)	Patrick Willson	00:20:43
Circle Pines Utility Commission Meeting (2/16/22)	Patrick Willson	00:23:26
Circle Pines City Council Meeting (2/22/22)	Matt Waldron	01:30:53
Ham Lake City Council Meeting (2/7/22)	Patrick Willson	00:37:34
Ham Lake City Council Meeting (2/22/22)	T.J. Tronson	00:36:20
Ham Lake Planning Commission Meeting (2/28/22)	Patrick Willson	00:08:57
Lexington City Council Meeting (2/3/22)	Lexington Staff	00:12:09
Lexington City Council Meeting (2/17/22)	Lexington Staff	00:18:33
Lino Lakes Park Board Meeting (2/2/22)	Anne Serwe	01:20:31
Lino Lakes Planning & Zoning Commission Meeting (2/9/22)	Anne Serwe	01:56:39
Lino Lakes City Council Meeting (2/14/22)	Anne Serwe	00:53:43
Lino Lakes Environmental Board Meeting (2/23/22)	Anne Serwe	00:44:43
Lino Lakes City Council Meeting (2/28/22)	Anne Serwe	00:27:56
Spring Lake Park City Council Meeting (2/7/22)	Emerson Rice	01:17:54
Spring Lake Park City Council Meeting (2/22/22)	Danika Peterson	00:42:55
25 New Programs		26:10:01 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the

channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	144	134:12:03
Centerville	56	115:50:53
Circle Pines	130	86:34:12
Ham Lake	57	35:37:41
Lexington	89	30:46:04
Lino Lakes	65	66:59:14
Spring Lake Park	84	92:02:54
Totals:	625 Program Playbacks	562:03:01 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in February:

- **Blaine**
- Transcoded and uploaded 2 videos to Carousel.
- **Centerville**
- Transcoded and uploaded 2 videos to Carousel.
- **Circle Pines**
- Transcoded and uploaded 2 videos to Carousel.
- **Ham Lake**
- Transcoded and uploaded 2 videos to Carousel.
- **Lexington**
- Transcoded and uploaded 2 videos to Carousel.
- Re-edited and loaded Brightsign content to fix audio issue.
- **Lino Lakes**
- Transcoded and uploaded 2 videos to Carousel.
- **Spring Lake Park**
- Transcoded and uploaded 2 videos to Carousel.
- Created 3 new Carousel graphics page.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in February:

- **Blaine**
 - 5 meetings bookmarked and placed on VOD.
- **Centerville**
 - 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
 - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 3 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meeting placed on VOD.
- **Lino Lakes**
 - 5 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 2 meetings bookmarked and placed on VOD

Administrative



Issues dealt with in February include processing PEG fee payments and corresponding reports for cities, closed captioning research and testing, and prep for first quarterly cable commission meetings.

- **PEG Fee Payment to Cities**
 - Determined PEG Fee payment amounts for Cities based upon Comcast 2021 gross revenue, city portion of Comcast gross revenue, and the budgeted payment amount.
 - Assembled documentation and created reports supporting PEG fee payments to Cities.
 - Emailed reports to Cities.
 - Checks were mailed to Cities.
- **Closed Captioning Research and Testing**
 - Worked with Programming Coordinator, Michele Silvester, to consider closed captioning options.
 - Spoke with Legal Counsel regarding any legal issues regarding inaccurate closed captioning.
 - Tested ENCO closed captioning system.

- Took steps necessary to test Tightrope closed captioning solution.
- Worked with staff to understand and solve routing and converting issues with Tightrope solution.
- Considered a hybrid solution to closed captioning that would incorporate both closed captioning solutions.
- Wrote memos explaining current options and variables for Operations Committee and Cable Commission meetings.

2022 Cable Commission, 1st Quarterly Meeting

- Contacted Commission members to determine interest in the Executive Committee.
- Received confirmation from four Commission members regarding ability to serve on the Executive Committee.
- Created memos and compiled documents for first quarterly meetings.

Miscellaneous

- Reviewed current NMTV job descriptions.
- Outlined information to be included in on-boarding documents for new Operations Committee and Cable Commission members.
- Registered for NATOA Closed Captioning Webinar.
- Provided additional signatures and documents for 2021 audit of Commission finances.
- Wrote minutes for Operations Committee.
- Received and documented monthly Comcast subscriber reports.
- Read February Legal Report and forwarded to Operations Committee and Cable Commission.
- Read industry articles.