



CITY COUNCIL REGULAR AGENDA
MONDAY, JUNE 16, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - May 19, 2025 City Council Meeting
 - [B.](#) Approval of Minutes - June 2, 2025 City Council Meeting
 - [C.](#) Approval of May Claims List - General Disbursement #25-09 - \$444,373.23
 - [D.](#) Revenue and Expense Report - May 2025
 - [E.](#) Consent to Lease Amendment – Golden Assets, Inc d/b/a Lincoln Pawn
 - [F.](#) Resolution 2025-25, Accepting 2024 Performance Measures Annual Report and Authorizing Submittal to the Office of the State Auditor
 - [G.](#) Contractor's Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
- 9. NEW BUSINESS**
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - C. Administrator Report
- 11. OTHER**
- 12. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on May 19, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Anne Scanlon, Attorney John Thames, City Administrator Daniel Buchholtz

VISITORS

Mary Wells	City Assessor	
Chris Larson	City Assessor	
Barry Davis	7986 Van Buren Street NE	Spring Lake Park MN
Erna Thomley	7902 Able Street NE	Spring Lake Park MN
Debbie Mewhorter	8039 Van Buren Street NE	Spring Lake Park MN
Ken Kirchner	7955 Van Buren Street NE	Spring Lake Park MN
Kevin Bebensee	8000 Van Buren Street NE	Spring Lake Park MN
Lynn Christensen	7945 Van Buren Street NE	Spring Lake Park MN
Cheryl Endres	7945 Van Buren Street NE	Spring Lake Park MN
Hietham Zeman	3477 109 th Ln NE	Blaine MN
Anwar Ahmed	11070 Fergus Street NE Unit A	Blaine MN
Norman Husein	1148 111 th Ln NE	Blaine MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

None

5. DISCUSSION FROM THE FLOOR

Mr. Ken Kirchner, 7955 Van Buren Street NE, stated this is the third time he has brought the ongoing issues related to parking and traffic safety along Van Buren Street (from 79th to 81st) and on 80th Avenue near the school bus route to the City Council's attention. He said residents have suggested installing "No Parking" signs due to repeated problems, including speeding, reckless driving, blocked mailboxes, vehicles parked too close to corners, stop signs, and fire hydrants, as well as parking in the wrong direction.

Mr. Barry Davis, 7986 Van Buren Street NE, as a resident since 1983, I've seen an increase in street parking near the local school. He stated that he understands the school was here before he moved in, but his he stated his primary concern is safety—particularly for elementary school children being picked up between 9:00 and 9:15 a.m. He noted that the high school students begin parking as early as 7:45 a.m.

Mr. Davis stated that as a part-time school district employee and former parking citation officer at the high school (2022), he knows that student parking is limited and prioritized by grade level. He said with increased student drivers, and the removal of 20–25 spaces due to the new Trades Program, and underutilized staff parking, the issue is compounded.

Mr. Davis said he would like to see at a minimum, the reinstatement of "No Parking During School Hours" to improve safety for students and residents alike.

Mr. Zeman, 3477 109th Lane NE, said he addressed council on April 7, 2025 to express interest in utilizing the property on Central Avenue to open a new restaurant. He said stated that he appreciated the City Administrator following up with him regarding the details of his proposal. He wanted to reaffirm his interest in the site.

Mr. Zeman said he believes the restaurant would be a valuable addition to the community—complementing the city's strong schools, parks, and overall character. He said given the property's visibility along the highway and its high commercial potential, he is prepared to invest in exterior improvements.

6. PRESENTATION

A. Board of Equalization Presentation

Mary Wells and Chris Larson, newly appointed City Assessors. Ms. Wells stated that the recently completed the 2025 property assessment, which establishes property values as of January 2, 2025, to be used for calculating 2026 property taxes. She stated that all assessments follow Minnesota state statutes and are guided by Department of Revenue and county policies.

She noted that each year, they physically inspect about 20% of the city's properties, ensuring every property is reviewed once every five years. She stated that they also inspect all

permitted new construction or major changes. Ms. Wells noted that property values are based on an annual sales study, which includes only qualified, arm's length transactions.

Ms. Wells stated that for 2025, Spring Lake Park's preliminary estimated market value is \$889 million—a slight overall decrease from last year. She noted that the residential values increased about 2%, while apartment valuations dropped roughly 11% due to lower sale prices of large complexes. She said that commercial and industrial properties saw decreases of about 1% and 2.5%, respectively. Ms. Wells stated that residential property now accounts for 67% of the city's total market value.

Assessment notices were sent in March 2025, and open book appeal meetings were held in May with very few inquiries from residents. The next opportunity to appeal is at the Anoka County Board of Appeal on June 16. Proposed tax statements for 2026 will be mailed in November 2025. Physical inspections for the next assessment cycle will begin this spring and continue through the summer.

B. Spring Lake Park Police Department 2024 Annual Report

Police Chief Antoine provided an overview of the 2024 annual report, highlighting key developments within the Spring Lake Park Police Department. He said a major milestone was the department's move into a new, state-of-the-art facility at City Hall, which has positively impacted officer recruitment, retention, and public service access. He said that community engagement remained a priority, with continued participation in outreach programs such as Coffee with a Cop, Heroes and Helpers, and Special Olympics events.

Chief Antoine stated that the Police Department saw a decrease in overall crime and call volume in 2024, despite an increase in officer-initiated activity. He said Group A crimes dropped by 8.7%, and Group B crimes fell by 41%. He stated the Department welcomed three new officers and was able to fully staff its 12th position. He said the new less-lethal tools, including 40mm launchers and pepper ball guns, were acquired and implemented.

Chief Antoine said the department issued a total of 1,077 citations, including 380 overnight parking citations. Traffic accidents decreased from 208 in 2023 to 198 in 2024, and total calls for service saw a slight decline. Chief Antoine thanked his staff, the city council, administration, and community for their ongoing support.

7. CONSENT AGENDA

- A. Approval of Minutes – May 5, 2025 City Council Work Session Minutes
- B. Approval of April Claims List – General Disbursement #25-75 - \$1, 067,692.87
- C. Mayor's Proclamation – Memorial Day – May 26, 2025
- D. Mayor's Proclamation – National Public Works Week – May 18-24, 2025
- E. Resolution 2025-18, Authorizing 2024 Year-End Fund Transfers and Budget Adjustment
- F. Resolution 2025-19, Accepting Donation from Spring Lake Park Lions
- G. Accept Brad Delfs's Resignation from Planning Commission and Declare Vacancy

- H. Accept Brad Delf's Resignation from SBM Fire Board and Declare Vacancy
- I. Approval of Fire and Rescue Truck Purchase for SBM Fire Department
- J. Approval of Eight of Way Application – Action Construction Serves/Met Transit – Monroe Street & Osborne Road
- K. Contractor's Licenses
- L. Sign Permit
- M. Business License

Mayor Nelson expressed deep gratitude and admiration for Brad and Kelly Delfs, recognizing their dedicated service and meaningful contributions to the community. He honored them with heartfelt appreciation. He acknowledged the time, effort, and commitment they invested while living in the city.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Police Report

Chief Antoine stated that the Police Department responded to 699 calls for service in April 2025 compared to 825 calls for service for the month of April 2024. He stated that School Resource Officer Imig handled 16 calls for service, 6 student contacts, 23 escorts and 4 follow up investigations.

Chief Antoine said Investigator Bennek reported handling 28 cases for the month of April, 27 of which are felony in nature, and 1 misdemeanor, while monitoring 5 forfeiture cases. He stated that Investigator Bennek closed a case in April. Chief Antoine noted that Investigator Bennek has been busy assisting Anoka County Detectives with auto theft cases, and the MN BCA with a cryptocurrency case.

Chief Antoine expressed his thanks to the Police Department Administrative staff, Lisa Murphy and Kim Kiley for all the work they do for the Police Department. He gave an overview of his activities for the month of April.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon provided an update on recent and upcoming Parks and Recreation activities, highlighting several key developments. Director Scanlon stated that Claire Waddell began as Recreation Program Supervisor on March 31 and has been actively engaging with the community, notably leading games at the Easter Egg Hunt.

Director Scanlon gave an update on some activities. She stated that the Easter Egg Hunt in April was successful with strong community and staff participation. She stated that an Earth Day event took place at the end of the month, yielding a few new Adopt-a-Drain volunteers.

Director Scanlon said there are a few ongoing and upcoming events ongoing and upcoming programs in the Department. She noted that preparations for Tower Days is underway. She said the summer program planning has begun, including organizing coaches and equipment. She noted that youth softball participation has increased, with around 195 participants. She said that a new Thursday morning yoga class has launched and is growing in popularity.

Director Scanlon said that the first extended trip of the 2025 season was completed to Sioux Falls, SD, with visits to notable sites like the USS South Dakota Memorial and the EROS Center. She concluded her report by stating a fishing trip to Mille Lacs Lake is scheduled for May 22, weather permitting. She mentioned the City Hall Open House is also set for May 22, from 5 to 7 p.m., offering community tours and staff meet and greets.

9. ORDINANCES AN/OR RESOLUTIONS

A. Ordinance 503, Amending Chapter 7 of the Spring Lake Park Code Relating to Parking Regulations

Administrator Buchholtz gave an overview of Ordinance 503. He stated that the ordinance proposes targeted amendments to Section 7.08.020 of the City Code to try and improve clarity, enhance public safety and address recent resident concerns about access to mailboxes and snow related parking issues. He stated that the Ordinance amends Subsection D.2 to prohibit parking within ten (10) feet of either side of curbside mailboxes, between the hours of 8:00 am and 6:00 pm. He stated that the mailbox restriction was developed in collaboration with residents, Police Department staff and USPS representatives to establish a practical and enforceable buffer zone around mailboxes.

Administrative Buchholtz stated that the Ordinance also amends Subsection E, which reduces the minimum snowfall depth triggering a parking restriction from three inches to two inches.

Chief Antoine stated he and the Administrator Buchholtz met with Principal Boucher to understand the school's parking policies. He said that Principal Boucher shared the that the school currently provides 343 designated parking spaces for full-time students, which are oversold by 5%. He stated that the school has an additional 70 parking spots in the staff lot for part-time students.

Chief Antoine explained that the high school currently issues parking permits only to juniors and seniors due to limited on-site parking. He stated that the school is aware of its parking limitations and they are committed to being a good neighbor, including educating students about parking rules. He said the school will collaborate with the city and distribute state

parking regulations to students, especially those without permits who may park in nearby neighborhoods. Chief Antoine noted that officers are actively enforcing parking violations and will continue to patrol and cite as needed.

Chief Antoine stated that he and Administrator Buchholtz recommend updating the ordinance to include the new mailbox parking restrictions and allowing staff additional time to explore other potential solutions to address the neighborhood's parking concerns.

Mr. Ken Kirchner, 7955 Van Buren Street NE, expressed strong concerns about safety in his neighborhood due to street congestion caused by parked vehicles. He noted that when cars are parked on both sides of the street, it creates serious access issues for emergency vehicles, garbage and recycling trucks, and snow plows. He emphasized that these concerns are shared by many of his neighbors and are particularly problematic during school hours and events. Mr. Kirchner urged the City Council to help educate residents and work toward a plan that ensures clear and safe passage for essential vehicles in the neighborhood.

Chief Antoine addressed concerns about emergency vehicle access, stating that all city streets are currently wide enough to allow parking on both sides while still accommodating emergency vehicles, including fire trucks. He acknowledged that certain situations—such as multiple squad cars responding—can make passage tight, he emphasized that, overall, the necessary clearance exists. He also noted that implementing the proposed 10-foot parking restriction from mailboxes should help ensure enough space for garbage and recycling collection, as receptacles are typically placed at the end of driveways.

Motion made by Mayor Nelson to approve Ordinance 503, Amending Chapter 7 of the Spring Lake Park Code Relating to Parking Regulations.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2025-20, Authorizing Summary Publication of Ordinance 503, an Ordinance Amending Chapter 7 of the Spring Lake Park Code Relating to Parking Regulations

Motion made by Mayor Nelson to approve Resolution 2025-20, Authorizing Summary Publication of Ordinance 503, an Ordinance Amending Chapter 7 of the Spring Lake Park Code Relating to Parking Regulations.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS**A. Appointment of Bond Counsel**

Administrator Buchholtz explained that, as part of the 2025 appointment process, the City Council had appointed Jenny Bolton—formerly of Kennedy & Graven—as the city’s bond counsel due to her strong representation over the past five years. He noted that Ms. Bolton and her public finance team recently transitioned to Kutak Rock LLP, a firm with deep expertise in public finance. He said to maintain continuity and leverage existing relationships, staff is requesting Council authorization to follow Ms. Bolton to Kutak Rock as the city’s bond counsel. He said the fee structure will remain unchanged and will only apply when the city engages in specific public finance activities, such as bond issuances, TIF districts, or tax abatements. If no such activity occurs, there is no cost to the city. Administrator Buchholtz stated that the appointment would be made annually with the other appointments moving forward.

Motion made by Mayor Nelson to appoint Kutak Rock LLP as the Bond Counsel.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS**A. Attorney’s Report**

None

B. Engineer’s Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz announced that the open house will take place on Thursday from 5:00 to 7:00 PM, with the ribbon-cutting ceremony starting promptly at 5:00 PM. He encouraged attendees to arrive a little early and noted that the Chamber of Commerce will be providing the ceremonial big scissors and ribbon for the event.

12. OTHER**A. Closed Session - Consideration of the Purchase and the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3**

Motion made by Mayor Nelson to close the City Council meeting for Consideration of the Purchase and the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

Meeting closed at 8:40 PM.

Meeting reconvened at 9:20 PM

Attorney Thames stated that the City Council met in closed session to discuss Consideration of the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3. Attorney Thames stated that City Council has provided the attorney with direction.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 9:21 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on June 2, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Goodboe-Bisschoff

Councilmember Lisa Dircks

Councilmember April Moran

Acting Mayor Ken Wendling

MEMBERS ABSENT

Mayor Robert Nelson

STAFF PRESENT

Sergeant Karen Fiske, Public Works Director George Linngren, Building Official Jeff Baker, Recreation Director Anne Scanlon, Attorney John Thames, Planner Phil Carlson, Administrator Daniel Buchholtz

VISITORS

Luke Fischer

Executive Director League of Minnesota Cities

Wendy Berry

Vice President League of Minnesota Cities Board

Ben Kieffer

546 Rosedale Road NE

Spring Lake Park MN

Kurt Kemmet

965 83rd Avenue NE

Spring Lake Park MN

Abby Rehberger

8406 Sunset Road NE

Spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item 6D be added Right of Way Application for Action Construction Serves/Met Transit – 81st Avenue NE & University Avenue NE.

5. DISCUSSION FROM THE FLOOR

- A. Recognition of Outgoing LMC Board Member Daniel Buchholtz – Luke Fischer, LMC Executive Director

Luke Fischer, Executive Director of the League of Minnesota Cities (LMC), expressed appreciation to the City Council and particularly to Administrator Daniel Buchholtz for his service on the League's Board. Speaking alongside League Vice President Wendy Berry,

Fischer highlighted the role of the LMC, which represents nearly all of Minnesota's 856 cities, ranging from large cities like Minneapolis to very small ones like Barry, with just 19 residents. Mr. Fischer emphasized the importance of board members like Dan, who provide essential leadership and support for the League's mission. Fischer praised Dan's dedication, noting his dual service as both a League board member and Metro Cities President, and commended his leadership, work ethic, and long-standing commitment to public service.

Wendy Berry, Vice President of the League of Minnesota Cities Board and a City Council member from West St. Paul, expressed her appreciation for Dan's service on the League's Board of Directors. She praised Dan for his active and dedicated participation since joining the board in July, 2024. She highlighted his impactful work during the legislative session, particularly on housing and zoning preemption issues, where he engaged directly with legislative committees.

Ms. Berry noted Dan's role in strengthening the relationship between Metro Cities and the League. She commended him as a strong advocate for cities statewide, especially in the metro area and Spring Lake Park, and thanked him for his contributions.

6. CONSENT AGENDA

- A. Approval of Minutes – May 5, 2025 City Council Meeting
- B. Approval of Minutes – May 19, 2025 City Council Work Session
- C. Contractor's Licenses
- D. Approval of Right of Way Application – Action Construction Services/Met Transit – 81st Avenue & University Avenue NE

Motion made by Councilmember Dircks to approve Consent Agenda.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren provided several updates to the Council. He shared positive news that boulevard tree removal due to emerald ash borer is nearing completion, with approximately 40 trees remaining on Hayes and Garfield Streets. He said once those are addressed, the City will begin notifying private property owners about the need to remove diseased or dead trees on their lots, giving them 30–60 days to comply, with flexibility based on circumstances. Director Linngren stated stump grinding for removed trees is ongoing and should be completed before fall, with residents encouraged to water newly seeded areas.

Director Linngren said preparations are underway for Tower Days, including cleanup and participation in the parade, where the City's street sweeper will be featured. He noted that the sweeper will also be stationed at the Coon Creek Watershed tent at Lakeside Park on Sunday to promote clean water efforts.

Linngren reported that Terrace Park is nearing completion, with grading and final inspections underway. He thanked the City Council for approving the purchase of a new Hot Box, which allows asphalt to be stored and heated for up to 48 hours.

B. Code Enforcement Report

Building Official Baker provided an update of Code Enforcement activities. He stated that with the recent hiring of Nick Anderson, fire inspections are back in full swing.

Building Official Baker stated that one of the major challenges has been correcting long-standing addressing issues; for example, at the old Life Prep Academy building, formerly identified as 1628 County Highway 10. He said that the current numbering system was inconsistent and created confusion for deliveries and emergency response. Building Official Baker said that the Code Department has been working with the County to correct addresses which includes new suite designations. He said the change will take effect on August 1, 2025.

Building Official Baker said a similar issue was identified at other properties, such as 7703 Central Avenue NE. He noted that the updates will enhance public safety and clarity for businesses.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2025-21, Approving a Variance for 965 83rd Ave NE to Allow a Privacy Fence in the Front Yard Exceeding Four Feet in Height

Administrator Buchholtz reported that Kurtiss Kemmet of 965 83rd Avenue submitted a variance request to replace an existing chain link fence in his front yard with a six-foot privacy fence, exceeding the standard four-foot height limit. He said the Planning Commission held a public hearing on May 27, reviewed the request and supporting analysis, and recommended approval with conditions:

- The fence shall be located no closer than 17 feet from the back of the curb to stay outside the city right-of-way.
- The fence must be constructed with durable, residential-grade materials like vinyl, cedar, or treated wood and maintained in good condition.
- A building permit must be obtained before construction.

Acting Mayor Wendling inquired whether the only concern raised by the Planning Commission during their review of the variance request was related to the fence height and the condition requiring it to be set back 17 feet from the back of the curb.

Administrator Buchholtz explained that the primary concern was ensuring the proposed fence would not obstruct the site triangle, which it does not. He noted the property is unique in that the house faces 83rd Avenue, while the garage faces Laddie Road. He stated that the proposed six-foot fence would be located behind the garage, leaving the front of the house and intersection area open and unobstructed.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-21, Approving a Variance for 965 83rd Ave NE to Allow a Privacy Fence in the Front Yard Exceeding Four Feet in Height.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

B. Ordinance 504, Amending the Spring Lake Park Zoning Code to Add Sports Performance Training Center Use

Planner Phil Carlson presented an ordinance amendment to add "Sports Performance Training Center" as a conditional use in the Industrial Zoning District. He said the change was prompted by a request from Optimize Physical Therapy, which seeks to occupy the former Rise building at 8406 Sunset Road. He said since this specific use is not currently listed in the code, staff reviewed similar zoning allowances in other cities and found it appropriate to add the use with defined standards. He noted that while the change was initiated for this specific location, it would apply to all properties in the Industrial district.

Attorney Thames provided a brief supplement to Planner Carlson's comments regarding the ordinance amendment for Sports Performance Training Centers. He explained that they are recommending a minor clarification to the definition language to ensure it distinguishes this use from a typical assembly use. He said that staff proposes adding to the first sentence that "tournaments and competitions may be held only occasionally and must be accessory to the primary training use." Attorney Thames stated that ensures the use remains consistent with the intent of the Industrial Zoning District, which does not permit general assembly-type uses.

Motion made by Mayor Councilmember Goodboe-Bisschoff to approve Ordinance 504, Amending the Spring Lake Park Zoning Code to Add Sports Performance Training Center Use as amended.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

C. Resolution 2025-22, Approving Summary Publication of Ordinance 504

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-22, Approving Summary Publication of Ordinance 504.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

D. Resolution 2025-23, Approving a Conditional Use Permit for Optimize Physical Therapy to Operate a Sports Performance Training Center at 8406 Sunset Road NE

Planner Carlson stated that Abby Rehberger owner of Optimize Physical Therapy submitted a conditional use permit request, which was reviewed and approved by the Planning Commission. He said that staff addressed key considerations during their review. He noted that those considerations included parking and the adaptive reuse of an existing building. Planner Carlson stated that staff recommends approval of the Conditional Use Permit.

Motion made by Councilmember Dircks to approve Resolution 2025-23, Approving a Conditional Use Permit for Optimize Physical Therapy to Operate a Sports Performance Training Center at 8406 Sunset Road N.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

A. Authorization to Solicit Quotes for Terrace Park Tennis and Basketball Court Pavement Replacement

Administrator Buchholtz stated that the staff would like to move forward with preparing the necessary documents to obtain quotes for the rebuild of both the basketball court and the tennis court. He stated the Parks and Recreation Commission reviewed the proposal and recommended that, instead of rebuilding the tennis courts as-is, the City repurpose the space by resurfacing and striping it for pickleball use.

Councilmember Goodboe-Bisschoff inquired if tennis would still be available to the residents. Administrator Buchholtz stated that the Parks and Recreation Commission's recommendation that there would be no tennis court at Terrace Park, noting that the tennis courts are available at the High School.

Councilmember Moran inquired about the cost difference between the tennis court and putting in the pickleball courts. Administrator Buchholtz stated that the cost will be for stripping and the placement of the posts for the nets.

Administrator Buchholtz stated that staff's request is to solicit quotes for the reconstruction of the asphalt surface. Councilmember Dircks concurred, requesting that the issue of the stripping the courts be added to a future work session agenda.

Motion made by Councilmember Dircks to approve Authorization to Solicit Quotes for Terrace Park Tennis and Basketball Court Pavement Replacement.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. REPORTS

A. Attorney's Report

None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz provided a brief update, highlighting that the Tower Days parade will take place on Thursday. He said the parade route maps have been posted on both the Tower Days website and the City's Facebook page. He said while the route remains unchanged from previous years, residents should expect traffic disruptions as streets will be closed for parade staging between 5:30 p.m. and 6:00 p.m. Administrator Buchholtz noted the streets will reopen immediately after the parade concludes. He added that the weekend's Tower Days festivities, including the Lions' programming on Saturday and Community Day on Sunday, will make for a wonderful weekend.

11. OTHER

A. Closed Session - Consideration of the Purchase and the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3

Motion made by Councilmember Dircks to close the City Council meeting to Sequentially for Consideration of the Purchase and the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3 and to discuss Labor Negotiation Strategies Pursuant to M.S. 13D.03, subd. 1(b).

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

Meeting closed at 7:37 PM.

Meeting reconvened at 8:17 PM

Attorney Thames stated that the City Council met in closed session to discuss Consideration of the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)3. Attorney Thames stated that City Council is prepared to make two motions to act on this matter.

Motion made by Councilmember Dircks to approve the Third Amendment to the Purchase Agreement.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-24, Authorizing the Mayor and City Administrator to Execute Closing Documents for 8478 and 8480-8492 Central Avenue NE.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

B. Closed Session – Discuss Labor Negotiation Strategy Pursuant to Minn. Stat 13D.03, Subd. 1(b)

Attorney Thames stated that the City Council met in closed session to Discuss Labor Negotiation Strategy Pursuant to Minn. Stat 13D.03, Subd. 1(b). He stated that staff has been given directions.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 8:21 PM.

Kenneth Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2025
Page: 1
Claim Res. #25-09

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77468	1ST CHOICE DOCUMENT DESTRUCTION	0426 RECYCLING EVENT	\$	968.00
77469	ABLE HOSE & RUBBER INC.	PARTS	\$	635.58
77470	ALLEGRA PRINT & IMAGING	ELECTION BANNER / UB ENVELOPES	\$	1,833.32
77471	ALLISON CURTIS	RED CROSS BABYSITTER TRAINING COURSE	\$	360.00
77472	ALTERNATIVE BUSINESS FURNITURE	OFFICE FURNITURE	\$	6,928.20
77473	ANOKA COUNTY 4-H	04/26 RECYCLING EVENT	\$	144.00
77474	AT & T MOBILITY	CELL PHONE SERVICES	\$	655.30
77475	BATTERIES PLUS BULBS	BATTERY	\$	139.99
77476	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	2,009.59
77477	CENTRAL TURF & IRRIGATION SUPPLY	PARTS	\$	1,702.58
77478	CINTAS	FLOORS MATS, SHOP RAGS, PW UNIFORMS	\$	509.92
77479	CLEANRIVER RECYCLING SOLUTIONS	TRASH/ORGANICS/RECYCLING RECEPTACLE	\$	1,955.00
77480	COMPUTER INTERGRATION TECHNOLOGIES	BARRACUDA EMAIL SECURITY / MFA	\$	4,640.00
77481	CONNEXUS ENERGY	STREET LIGHTS	\$	10.00
77482	DO-GOOD.BIZ Inc	NEW JOURNEYS SUMMER 2025 CATALOG	\$	1,403.72
77483	EARL F. ANDERSEN A DIVISION OF SAFETY SIGNS	SIGNS	\$	1,344.25
77484	ECM PUBLISHERS, INC.	5/5 PH ASSESSMENT / 04/28 PH CUP	\$	148.50
77485	EVERGREEN RECYCLING LLC	04/26 RECYCLING EVENT	\$	885.00
77486	FASTENAL COMPANY	PARTS	\$	18.52
77487	FLEETPRIDE	AIR FILTER	\$	70.82
77488	GROUNDWORKS MINNESOTA, LLC.	REFUND PERMIT# P2025-0133-CANCELLED	\$	133.00
77489	GUY BROWN LLC	US BANK DEPOSIT BAGS	\$	10.60
77490	HOME SAFETY SOLUTIONS, INC.	VOC MITIGATION	\$	94,010.00
77491	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	158.14
77492	J. BECHER & ASSOCIATES, INC	TRBLSHOOT/ REPAIR N GARAGE LIGHT	\$	187.89
77493	J.R.'S APPLIANCE DISPOSAL	04/26 RECYCLING EVENT	\$	1,583.60
77494	JEFF BELZER'S CHEBROLET, DODGE, KIA	PARTS	\$	271.25
77495	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
77496	JSB SURVEILLANCE	MOVE PD SIDE READE ON DOOR 12 TO 8	\$	1,715.00
77497	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	774.57
77498	MELONIE SHIPMAN	TRAVELING NATURALIST "FOXY LADY" CLASS	\$	100.00
77499	MENARDS - BLAINE	PARTS	\$	149.95
77500	METROPOLITAN COUNCIL	PERMIT FEES / WASTE WATER SERVICES DEF R	\$	55,794.68
77501	MICHAEL & CYNTHIA BAUER	UB OVERPAYMENT REFUND	\$	158.39
77502	MINNESOTA POLLUTION CONTROL AGENCY	VIC REIMB. MULTI-TENANT COMM. BLDG	\$	1,125.00
77503	MINNESOTA POLLUTION CONTROL AGENCY	MS4 PERMIT 2025	\$	400.00
77504	MR. SPRING, LLC	JACK SHAFT OPENERS	\$	8,650.00
77505	NEW BRIGHTON PARKS & RECREATION	2025 WINTER VOLLEYBALL LEAGUE	\$	2,815.97
77506	NORTH VALLEY INC	WATER MAIN PATCHES	\$	6,221.59
77507	NORTHLAND TRUST SERVICES, INC.	GEN OB IMPROVEMENT REF BONDS 2021A	\$	2,750.00
77508	NYKANEN INSPECTIONS, LLC	APRIL ELECTRICAL INSPECTIONS	\$	1,421.60
77509	PITNEY BOWES INC	METER RENTAL	\$	134.52
77510	QC DANCE	2025 WINTER CLASSES	\$	945.70
77511	RETROFIT ELECTRIC	LIGHTING	\$	2,356.00
77512	REVOLUTIONARY SPORTS, LLC	2025 SPRING SESSION I	\$	750.40
77513	SCHMIDT CURB COMPANY, INC	81ST AVE CURB INSTALL	\$	1,500.00
77514	SHRED-IT USA	SHREDDING SERVICES	\$	141.79
77515	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES MAY 2025	\$	25,395.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2025
Page: 2
Claim Res. #25-09

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77516	SMITH SCHAFFER & ASSOCIATES	2024 FINANCIAL AUDITING SERVICES	\$	4,750.00
77517	SPECIALTY SOLUTIONS LLC	FERTILIZER	\$	4,262.90
77518	SUMMIT FIRE PROTECTION	FIRE SPRINKLER INSPECTIONS	\$	425.00
77519	SUSAN BEMBENEK	37 POSTCARDS DAY TRIP REFUND	\$	184.00
77520	TAHO SPORTSWEAR, INC.	COUNCIL NAME PLATE	\$	35.00
77521	TASC	COBRA ADMIN FEE	\$	35.20
77522	TEGRETE	JANITORIAL SERVICES	\$	3,100.00
77523	TRI STATE BOBCAT INC	PARTS	\$	1,196.81
77524	TRUST IN US, LLC	DOT & PRE-EMPLOYMENT DRUG TESTS	\$	120.00
77525	TWIN STATE MUSIC CO	ATM RENTAL FOR TOWER DAYS	\$	200.00
77526	USS MINNESOTA ONE MT LLC	SOLAR	\$	11,529.43
77527	VIRGINIE DONZO	CPR + FIRST AID CLASS REFUND	\$	55.00
77528	XCEL ENERGY	MONTHLY UTILITIES	\$	3,967.26
77529	Z SYSTEMS	AV INSTALLATION	\$	35,438.57
77530	AMERITAS	PAYROLL	\$	93.20
77531	CENTRAL PENSION FUND	PAYROLL	\$	3,466.70
77532	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	404.20
77533	HEALTH PARTNERS, INC	PAYROLL	\$	31,123.42
77534	LELS	PAYROLL	\$	803.00
77535	LOCAL 49	PAYROLL	\$	175.00
77536	METLIFE	PAYROLL	\$	2,087.14
77537	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
77538	24 SEVEN EVENTS & MARKETING, INC	TOWER DAYS 2025 GOOD FOR GARY	\$	5,000.00
77539	AMAZON CAPITAL SERVICES	SUPPLIES	\$	322.98
77540	ASPEN MILLS	CODE ENFORCEMENT UNIFORMS-ANDERSON	\$	376.73
77541	INSTRUMENTAL RESEARCH INC	APRIL WATER TESTING	\$	293.00
77542	JIMMY RODRIQUEZ / FREE & EASY	TOWER DAYS 2025 FREE & EASY	\$	3,150.00
77543	LUMBERJACK ENTERPRISES	TOWER DAYS 2025 LUMBERJACK SHOWS	\$	4,300.00
77544	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	780.00
77545	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	205.72
77546	TADPOLE PARADE	TOWERDAYS 2025 TADPOLE PARADE	\$	350.00
77547	WALTERS RECYCLING REFUSE SERV	30YD TRASH ROLL-OFF--CITY HALL	\$	636.60
77549	ANOKA COUNTY	2 GOV MEETING MEALS	\$	22.00
77550	ARCADE HIGHWAY LLC	BUNGEE TRAMPOLINE / BARREL RIDE -TD 2025	\$	2,400.00
77551	ARMORED REPUBLIC	A1 PLATE	\$	283.24
77552	AT & T MOBILITY	CELL PHONE SERVICES	\$	515.68
77553	BATTERIES PLUS BULBS	BATTERIES	\$	488.23
77554	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	11,727.13
77555	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	725.27
77556	COMCAST	8251 ARTHUR ST MONTHLY UTILITIES	\$	113.07
77557	COMCAST	ABLE WARMING HOUSE MONTHLY UTILITIES	\$	147.47
77558	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$	9,839.20
77559	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	335.08
77560	DEAN-O-MITE ENTERTAINMENT	TOWER DAYS 2025 ENTERTAINMENT	\$	500.00
77561	EARL F. ANDERSEN A DIVISION OF SAFETY SIGN	NO PARKING SCHOOL HOURS SIGNS	\$	780.00
77562	ECM PUBLISHERS, INC.	PH & OPEN HOUSE ADS	\$	659.45
77563	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	120.00
77564	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	154.96

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2025
Page: 3
Claim Res. #25-09

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77565	JEFF SANDINO	TANTALIZING THAI CLASS	\$ 36.00
77566	JILL MASON	DRAGONFLY & LAKE PAINTING CLASS	\$ 70.00
77567	JOEY D'S TREE SERVICE	CUT DOWN & HAUL DEAD ASH TREES	\$ 8,200.00
77568	KAREN FISKE	KWIK TRIP / PIZZA PUB REIMBURSEMENT	\$ 51.77
77569	KATH FUEL OIL SERVICE	OIL	\$ 213.00
77570	LANDS' END	UNIFORM ALLOWANCE-KILEY	\$ 99.85
77571	LISA MURPHY	MN LEAP CONFERENCE REIMB	\$ 444.77
77572	LISA WOOG	WATER WARS - TOWER DAYS 2025	\$ 500.00
77573	MAPLE GROVE SENIOR HIGH MARCHING BAND	TOWER DAYS 2025 PARADE	\$ 200.00
77574	MCCLELLAN SALES INC	PARTS	\$ 379.46
77575	METLIFE	COBRA DENTAL PMNT	\$ 155.30
77576	METRO-INET	DATA SERVICES	\$ 187.00
77577	MINNEAPOLIS SAW COMPANY, INC.	PARTS	\$ 137.96
77578	MINNESOTA EQUIPMENT	PARTS	\$ 20.30
77579	NAPA AUTO PARTS	PARTS	\$ 7.00
77580	ON SITE SANITATION INC	STD CONSTRUCT RESTROOMS / HANDWASH	\$ 572.00
77581	PATRIOTS MARCHING BAND	TOWER DAYS 2025 PARADE	\$ 200.00
77582	PEGGY DECKER	MOSAIC BIRD BATH MAY 2025	\$ 75.00
77583	PENINSULA PLAYERS THEATRE	BAREFOOT IN THE PARK EVENT BALANCE	\$ 932.40
77584	RAMSEY COUNTY RECORDER OFFICE	RECORD CUP FOR 1810 CO HWY 10 NE	\$ 46.00
77585	RECYCLE TECHNOLOGIES	05/10 RECYCLING EVENT	\$ 1,689.00
77586	RES SPECIALTY PYROTECHNICS	TOWER DAYS 2025 FIREWORKS	\$ 5,000.00
77587	RETROFIT ELECTRIC	LIGHTING	\$ 12,000.00
77588	REVOLUTIONARY SPORTS, LLC	2025 SPRING SESSION II	\$ 241.50
77589	SAFETY SIGNS	CONSTRUCTION SIGNS	\$ 1,987.03
77590	SHRED-IT USA	SHREDDING SERVICES	\$ 141.79
77591	SLP FIRE DEPARTMENT	50% FUNDRAISER REVENUES	\$ 229.00
77592	SOULO COMMUNICATION	BUSINESS CARDS - N. ANDERSON	\$ 199.67
77593	ST. FRANCIS HIGH SCHOOL MARCHING SAINTS	TOWER DAYS 2025 PARADE	\$ 200.00
77594	STREICHER'S	UNIFORM ALLOWANCE-LEMKE	\$ 173.38
77595	TASC	COBRA ADMIN FEE	\$ 35.20
77596	TEGRETE	JANITORIAL SERVICES	\$ 3,100.00
77597	TOMMY WOOG	WATER WARS - TOWER DAYS 2025	\$ 595.00
77598	TWIN CITY HARDWARE	CARD READER @ ABLE PARK REPAIR	\$ 285.00
77599	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES / ORGANICS/ T	\$ 12,587.20
77600	WANDA BROWN-MCGRECK	MMCI 05/05-05/09 MILEAGE REIMB.	\$ 49.00
77601	XCEL ENERGY	MONTHLY UTILITIES	\$ 9,556.08

TOTAL DISBURSEMENTS

\$ 444,373.23

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	0.00	0.00	4,029,435.00	0.00
101.00000.32110	LIQUOR LICENSES	41,127.00	200.00	200.00	40,927.00	0.49
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	2,605.00	521.00	3,647.00	41.67
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	2,357.50	942.50	3,642.50	39.29
101.00000.32208	CONTRACTORS LICENSES	11,500.00	6,740.00	585.00	4,760.00	58.61
101.00000.32210	BUILDING PERMIT	75,000.00	23,860.45	5,591.10	51,139.55	31.81
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	581.76	130.52	3,418.24	14.54
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	11,142.50	1,979.00	(11,142.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	173.42	46.55	(173.42)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	2,717.45	365.00	3,282.55	45.29
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	41.32	5.00	308.68	11.81
101.00000.32232	HEATING & A/C PERMITS	10,000.00	3,718.15	700.00	6,281.85	37.18
101.00000.32233	HTG & A/C SURCHARGES	500.00	77.68	9.00	422.32	15.54
101.00000.32240	PET LICENSE	600.00	955.00	60.00	(355.00)	159.17
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	950.00	0.00	1,850.00	33.93
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	72,737.63	0.00	700,901.37	9.40
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	200.00	0.00	100.00	66.67
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	2,980.27	1,595.71	2,519.73	54.19
101.00000.34104	PLAN CHECKING FEES	35,000.00	750.00	130.00	34,250.00	2.14
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	0.00	0.00	50.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	856.00	210.00	(356.00)	171.20
101.00000.34204	HOUSING REGISTRATION	103,000.00	26,825.00	325.00	76,175.00	26.04
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	1,060.00	0.00	(60.00)	106.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34950	REFUNDS & REIMB	7,500.00	1,001.52	5.09	6,498.48	13.35
101.00000.35101	COURT FINES	45,000.00	18,073.37	5,297.37	26,926.63	40.16
101.00000.35102	ADM OFFENSE FINES	40,000.00	300.00	150.00	39,700.00	0.75
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	24,342.39	0.00	(14,342.39)	243.42
101.00000.36210	INTEREST EARNINGS	30,000.00	56,581.24	7,404.67	(26,581.24)	188.60
101.00000.36230	CONTRIBUTIONS-PRIVATE	0.00	259.00	259.00	(259.00)	100.00
101.00000.36901	LIAISON OFFICER	97,281.00	64,854.38	32,427.19	32,426.62	66.67
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg't Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 00000		5,668,758.00	326,941.03	58,938.70	5,341,816.97	5.77
Revenues		5,668,758.00	326,941.03	58,938.70	5,341,816.97	5.77
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	13,039.40	2,607.88	18,257.60	41.66
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	652.05	130.41	912.95	41.66
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	997.51	199.51	1,396.49	41.67
101.41110.41510	WORKERS COMPENSATION	70.00	130.46	9.98	(60.46)	186.37
101.41110.42100	OPERATING SUPPLIES	600.00	272.75	237.06	327.25	45.46
101.41110.43310	TRAVEL EXPENSE	500.00	167.10	22.00	332.90	33.42
101.41110.43500	PRINTING & PUBLISHING	1,650.00	1,164.08	532.95	485.92	70.55
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	3,613.00	2,550.00	1,857.00	66.05
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	15,422.00	0.00	1,069.00	93.52
101.41110.44955	DISCRETIONARY FUND	12,050.00	744.70	611.62	11,305.30	6.18
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	36,203.05	6,901.41	40,713.95	47.07
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	153,197.88	44,874.33	236,300.12	39.33
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	12,195.53	3,355.18	16,927.47	41.88
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	11,761.96	3,278.39	17,943.04	39.60
101.41400.41300	HEALTH INSURANCE	59,900.00	26,177.06	5,235.43	33,722.94	43.70
101.41400.41313	LIFE INSURANCE	200.00	84.22	16.85	115.78	42.11
101.41400.41510	WORKERS COMPENSATION	2,618.00	2,395.53	255.73	222.47	91.50
101.41400.42000	OFFICE SUPPLIES	3,200.00	1,080.41	188.76	2,119.59	33.76
101.41400.42030	PRINTED FORMS	1,925.00	428.09	0.00	1,496.91	22.24
101.41400.42100	OPERATING SUPPLIES	720.00	2,230.68	209.47	(1,510.68)	309.82
101.41400.42200	REPAIR & MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
101.41400.42220	POSTAGE	2,906.00	745.11	4.69	2,160.89	25.64
101.41400.43210	TELEPHONE	625.00	208.72	52.18	416.28	33.40
101.41400.43310	TRAVEL EXPENSE	3,500.00	1,402.43	395.14	2,097.57	40.07
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	60.00	0.00	(60.00)	100.00
101.41400.43500	PRINTING & PUBLISHING	400.00	201.75	0.00	198.25	50.44
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,809.59	0.00	(259.59)	116.75
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	11,792.49	0.00	1,997.51	85.51
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	1,934.98	0.00	4,480.02	30.16
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	1,054.40	754.40	465.60	69.37
101.41400.44380	BANK CHARGES	2,000.00	759.88	216.04	1,240.12	37.99
101.41400.44390	MISCELLANEOUS	0.00	(786.28)	0.00	786.28	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	3,136.99	70.90	2,908.01	51.89
Total Dept 41400 - ADMINISTRATION		562,140.00	231,891.42	58,907.49	330,248.58	41.25
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	19,434.92	9,717.46	19,993.08	49.29
Total Dept 41500 - ASSESSOR		39,428.00	19,434.92	9,717.46	19,993.08	49.29
Department: 41540 AUDIT & ACCTG SERVICES						

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	14,762.50	2,375.00	173.50	98.84
	Total Dept 41540 - AUDIT & ACCTG SERVICES	14,936.00	14,762.50	2,375.00	173.50	98.84
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	44,022.81	17,984.86	38,989.19	53.03
	Total Dept 41600 - I.T. SERVICES	83,012.00	44,022.81	17,984.86	38,989.19	53.03
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	61,465.88	11,669.13	61,034.12	50.18
	Total Dept 41610 - LEGAL FEES	122,500.00	61,465.88	11,669.13	61,034.12	50.18
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	569.50	0.00	5,930.50	8.76
	Total Dept 41710 - ENGINEERING FEES	6,500.00	569.50	0.00	5,930.50	8.76
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	65.55	48.30	34.45	65.55
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	1,008.50	46.00	991.50	50.43
	Total Dept 41720 - PLANNING & ZONING	2,500.00	1,074.05	94.30	1,425.95	42.96
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	219.70	66.13	(219.70)	100.00
101.41940.41020	ON CALL SALARIES	0.00	148.75	0.00	(148.75)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	38.78	4.95	(38.78)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	53.97	4.92	(53.97)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	74.35	3.92	(74.35)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.37	0.02	(0.37)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	20.61	1.36	(20.61)	100.00
101.41940.42000	OFFICE SUPPLIES	0.00	41.22	0.00	(41.22)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	5,840.58	634.00	6,159.42	48.67
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	1,514.96	187.89	10,485.04	12.62
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	3,565.54	38.24	5,734.46	38.34
101.41940.43810	ELECTRIC UTILITIES	30,000.00	9,510.38	2,232.12	20,489.62	31.70
101.41940.43830	GAS UTILITIES	20,000.00	15,273.51	591.35	4,726.49	76.37
101.41940.43841	RUBBISH REMOVAL	4,850.00	3,192.80	568.49	1,657.20	65.83
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	22,011.93	3,376.35	23,480.07	48.39
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	200.00	200.00	(200.00)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
	Total Dept 41940 - GOVERNMENT BUILDING	149,212.00	61,401.13	7,909.74	87,810.87	41.15
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	510,400.48	154,935.22	855,582.52	37.37
101.42100.41013	OVERTIME	95,000.00	26,925.23	12,785.11	68,074.77	28.34
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	95,547.34	28,040.96	148,195.66	39.20
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	11,376.15	3,295.48	18,812.85	37.68
101.42100.41300	HEALTH INSURANCE	224,048.00	80,736.47	17,145.76	143,311.53	36.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.41313	LIFE INSURANCE	722.00	291.25	65.05	430.75	40.34
101.42100.41510	WORKERS COMPENSATION	106,900.00	121,671.81	10,966.25	(14,771.81)	113.82
101.42100.42000	OFFICE SUPPLIES	3,600.00	1,187.15	207.23	2,412.85	32.98
101.42100.42030	PRINTED FORMS	2,200.00	584.25	0.00	1,615.75	26.56
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	1,870.23	207.96	7,629.77	19.69
101.42100.42100	OPERATING SUPPLIES	6,600.00	1,785.44	312.97	4,814.56	27.05
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	5,541.10	348.56	21,958.90	20.15
101.42100.42220	POSTAGE	1,500.00	112.74	24.15	1,387.26	7.52
101.42100.43050	MEDICAL EXPENSE	3,000.00	2,238.00	0.00	762.00	74.60
101.42100.43210	TELEPHONE	3,500.00	1,601.04	387.76	1,898.96	45.74
101.42100.43211	DATA SERVICES	39,110.00	31,825.69	454.61	7,284.31	81.37
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	5,015.04	376.77	9,684.96	34.12
101.42100.43310	TRAVEL EXPENSE	1,200.00	504.76	0.00	695.24	42.06
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	47,554.15	850.89	24,868.85	65.66
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	6,332.66	0.00	2,267.34	73.64
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	3,650.02	758.26	18,849.98	16.22
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	1,523.38	831.40	976.62	60.94
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	11,578.27	4,517.35	20,921.73	35.63
101.42100.44310	TRAINING-PER CONTRACT	0.00	51.90	51.90	(51.90)	100.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	2,528.00	357.00	(303.00)	113.62
101.42100.44390	MISCELLANEOUS	0.00	283.24	283.24	(283.24)	100.00
101.42100.45000	CAPITAL OUTLAY	59,300.00	50,666.24	(46,412.01)	8,633.76	85.44
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	128.57	128.57	14,871.43	0.86
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	1,023,510.60	190,920.44	1,378,532.40	42.61
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	126,975.00	0.00	178,518.00	41.56
101.42200.45000	CAPITAL OUTLAY	66,742.00	0.00	0.00	66,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	126,975.00	0.00	245,260.00	34.11
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	62,210.04	21,834.27	161,009.96	27.87
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	2,593.37	1,285.11	22,529.63	10.32
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	4,298.47	1,238.77	7,683.53	35.87
101.42300.41300	HEALTH INSURANCE	43,112.00	10,182.60	2,979.19	32,929.40	23.62
101.42300.41313	LIFE INSURANCE	129.00	41.07	15.02	87.93	31.84
101.42300.41510	WORKERS COMPENSATION	2,579.00	1,765.24	148.46	813.76	68.45
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42030	PRINTED FORMS	0.00	129.76	0.00	(129.76)	100.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	814.05	755.05	1,885.95	30.15
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	3,244.37	23.24	(744.37)	129.77
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	17.29	17.29	1,982.71	0.86
101.42300.43210	TELEPHONE	2,000.00	408.44	102.11	1,591.56	20.42
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	7,370.80	1,421.60	(4,370.80)	245.69
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	0.00	(4,325.00)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	450.00	0.00	2,250.00	16.67
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,106.00	0.00	4,329.00	20.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	98,956.50	29,820.11	230,923.50	30.00
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	65,599.70	18,109.97	117,900.30	35.75
101.43000.41013	OVERTIME	9,710.00	219.84	66.17	9,490.16	2.26
101.43000.41020	ON CALL SALARIES	4,350.00	148.80	0.00	4,201.20	3.42
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	5,512.53	1,378.72	9,458.47	36.82
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	5,299.39	1,311.37	9,970.61	34.70
101.43000.41300	HEALTH INSURANCE	26,990.00	13,416.74	2,683.33	13,573.26	49.71
101.43000.41313	LIFE INSURANCE	105.00	44.23	8.84	60.77	42.12
101.43000.41510	WORKERS COMPENSATION	12,500.00	11,637.41	1,084.79	862.59	93.10
101.43000.42000	OFFICE SUPPLIES	0.00	5,313.27	0.00	(5,313.27)	100.00
101.43000.42100	OPERATING SUPPLIES	2,000.00	1,345.80	94.80	654.20	67.29
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	4,034.63	267.48	15,965.37	20.17
101.43000.42150	SHOP MATERIALS	6,000.00	2,284.31	11.39	3,715.69	38.07
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	225.41	0.00	9,774.59	2.25
101.43000.42210	EQUIPMENT PARTS	11,500.00	12,752.58	486.06	(1,252.58)	110.89
101.43000.42221	TIRES	3,000.00	544.70	544.70	2,455.30	18.16
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	20.30	20.30	2,979.70	0.68
101.43000.42226	SIGNS & STRIPING	11,000.00	2,270.20	2,124.25	8,729.80	20.64
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,749.22	37.20	425.78	80.42
101.43000.43210	TELEPHONE	370.00	59.77	14.96	310.23	16.15
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	2,368.06	0.00	(1,118.06)	189.44
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	149.00	0.00	96.00	60.82
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	134,995.89	28,244.33	256,140.11	34.51
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	113,509.86	32,645.34	196,673.14	36.59
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	1,801.30	166.80	32,674.70	5.22
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	9,103.26	2,448.42	14,160.74	39.13
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	9,038.17	2,442.05	17,264.83	34.36
101.45100.41300	HEALTH INSURANCE	39,721.00	15,522.16	2,845.88	24,198.84	39.08
101.45100.41313	LIFE INSURANCE	155.00	67.06	13.05	87.94	43.26
101.45100.41510	WORKERS COMPENSATION	17,468.00	22,317.52	1,681.95	(4,849.52)	127.76
101.45100.42000	OFFICE SUPPLIES	2,500.00	281.76	0.00	2,218.24	11.27
101.45100.42030	PRINTED FORMS	0.00	329.47	0.00	(329.47)	100.00
101.45100.42100	OPERATING SUPPLIES	0.00	233.81	0.00	(233.81)	100.00
101.45100.42220	POSTAGE	14,121.00	5,015.60	794.93	9,105.40	35.52
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	243.98	43.98	2,856.02	7.87
101.45100.43310	TRAVEL EXPENSE	1,000.00	294.43	0.00	705.57	29.44
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	175.00	0.00	(125.00)	350.00
101.45100.43500	PRINTING & PUBLISHING	25,206.00	7,472.24	633.26	17,733.76	29.64
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	40.00	0.00	1,510.00	2.58
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	311.54	0.00	368.46	45.81
101.45100.44390	MISCELLANEOUS	0.00	79.11	0.00	(79.11)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	185,836.27	43,715.66	316,940.73	36.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	66,208.37	18,287.52	119,624.63	35.63
101.45200.41013	OVERTIME	10,130.00	219.51	66.07	9,910.49	2.17
101.45200.41020	ON CALL SALARIES	4,350.00	148.71	0.00	4,201.29	3.42
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	11,543.00	11,383.00	23,457.00	32.98
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	5,560.33	1,391.93	9,463.67	37.01
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	6,492.23	2,245.45	12,503.77	34.18
101.45200.41300	HEALTH INSURANCE	27,436.00	12,542.37	2,508.47	14,893.63	45.72
101.45200.41313	LIFE INSURANCE	105.00	44.00	8.81	61.00	41.90
101.45200.41510	WORKERS COMPENSATION	15,083.00	14,744.70	1,578.24	338.30	97.76
101.45200.42100	OPERATING SUPPLIES	1,000.00	188.54	0.00	811.46	18.85
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	3,561.36	200.41	12,938.64	21.58
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	1,185.85	0.00	24,114.15	4.69
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	4,449.75	1,000.00	(4,449.75)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	2,980.88	2,963.96	3,019.12	49.68
101.45200.42221	TIRES	1,000.00	544.70	544.70	455.30	54.47
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	3,262.90	3,262.90	12,589.10	20.58
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	1,674.63	0.00	500.37	76.99
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	3,676.88	0.00	3,023.12	54.88
101.45200.43210	TELEPHONE	550.00	188.52	47.13	361.48	34.28
101.45200.43810	ELECTRIC UTILITIES	5,500.00	3,012.30	183.13	2,487.70	54.77
101.45200.43830	GAS UTILITIES	5,000.00	1,991.04	133.92	3,008.96	39.82
101.45200.43841	RUBBISH REMOVAL	500.00	63.90	0.00	436.10	12.78
101.45200.44000	CONTRACTUAL SERVICE	0.00	465.00	285.00	(465.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	863.72	777.72	1,356.28	38.91
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	1,695.96	0.00	304.04	84.80
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	147,309.15	46,868.36	273,532.85	35.00
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	176.00	35.20	624.00	22.00
101.49000.43600	INSURANCE	66,300.00	60,054.42	0.00	6,245.58	90.58
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	1,000.00	9,000.00	10.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	74.12	0.00	125.88	37.06
101.49000.44430	SURCHARGES-HTG	400.00	185.95	0.00	214.05	46.49
101.49000.44440	SURCHARGES-BLDG	5,000.00	1,921.75	0.00	3,078.25	38.44
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	32.00	0.00	(32.00)	100.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	63,444.24	1,035.20	129,255.76	32.92
Expenditures		5,668,758.00	2,251,852.91	456,163.49	3,416,905.09	39.72
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	326,941.03	58,938.70	5,341,816.97	5.77
TOTAL EXPENDITURES		5,668,758.00	2,251,852.91	456,163.49	3,416,905.09	39.72

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025	YTD Balance	Activity For	Available	% Bdgt Used
		Amended Budget	Normal	05/31/2025 (Abnormal)	Increase (Decrease)	
Fund: 101 GENERAL FUND						
NET OF REVENUES & EXPENDITURES:		0.00	(1,924,911.88)	(397,224.79)	1,924,911.88	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	189.85	46.35	310.15	37.97
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	129,834.45	2,037.35	702,348.55	15.60
601.00000.37103	SALES TAX ADDED	6,200.00	2,665.14	0.00	3,534.86	42.99
601.00000.37104	PENALTIES/WATER	10,000.00	9,663.83	4,578.45	336.17	96.64
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	5,550.66	8.27	15,949.34	25.82
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	44,467.00	66.24	123,713.00	26.44
601.00000.37149	WATER CONNECTION CHRG-INTEREST	0.00	34.32	0.00	(34.32)	100.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	0.00	472.95	0.00	(472.95)	100.00
601.00000.37172	WATER METER SALES	1,500.00	2,032.30	19.80	(532.30)	135.49
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	272,525.50	2,104.16	728,128.50	27.23
601.00000.37204	PENALTIES-SEWER	12,500.00	11,462.78	5,872.95	1,037.22	91.70
601.00000.37250	SEWER CONNECTION CHARGES-SAC	0.00	1,222.76	0.00	(1,222.76)	100.00
601.00000.37251	SEWER CONNECTION CHRG-INTEREST	0.00	88.54	0.00	(88.54)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	480,210.08	14,733.57	1,636,111.92	22.69
Revenues		2,116,322.00	480,210.08	14,733.57	1,636,111.92	22.69
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	54,175.23	14,760.69	100,049.77	35.13
601.49400.41013	OVERTIME	8,500.00	1,302.62	219.58	7,197.38	15.32
601.49400.41020	ON CALL SALARIES	5,417.00	74.34	0.00	5,342.66	1.37
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	4,647.12	1,139.10	7,963.88	36.85
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	4,683.77	1,131.20	9,136.23	33.89
601.49400.41300	HEALTH INSURANCE	26,878.00	9,061.30	1,817.72	17,816.70	33.71
601.49400.41313	LIFE INSURANCE	105.00	41.86	8.40	63.14	39.87
601.49400.41510	WORKERS COMPENSATION	6,643.00	5,404.41	419.48	1,238.59	81.35
601.49400.42000	OFFICE SUPPLIES	750.00	157.12	0.00	592.88	20.95
601.49400.42030	PRINTED FORMS	1,000.00	919.23	0.00	80.77	91.92
601.49400.42100	OPERATING SUPPLIES	1,250.00	335.61	0.00	914.39	26.85
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	792.08	99.73	4,207.92	15.84
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	35,053.55	8,298.62	44,946.45	43.82
601.49400.42210	EQUIPMENT PARTS	2,500.00	375.30	0.00	2,124.70	15.01
601.49400.42220	POSTAGE	2,500.00	1,185.97	139.72	1,314.03	47.44
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,500.00	810.96	293.00	689.04	54.06
601.49400.42262	WATER METER & SUPPLIES	10,000.00	3,181.00	0.00	6,819.00	31.81
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	5,540.40	0.00	15,959.60	25.77
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	7,381.25	1,187.50	86.75	98.84
601.49400.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.43210	TELEPHONE	1,145.00	243.76	60.96	901.24	21.29
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	14,000.00	7,099.62	0.00	6,900.38	50.71

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	2,085.42	0.00	7,914.58	20.85
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	330.00	0.00	8,170.00	3.88
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	4,751.38	0.00	7,069.62	40.19
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	10.00	0.00	2,040.00	0.49
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,494.50	0.00	(994.50)	298.90
601.49400.44370	TAXES	12,600.00	8,686.19	0.00	3,913.81	68.94
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	183,830.85	29,575.70	476,398.15	27.84
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	160.45	0.00	339.55	32.09
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	6,698.33	120.00	23,301.67	22.33
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	905.44	113.07	19,094.56	4.53
601.49402.42210	EQUIPMENT PARTS	8,000.00	1,818.72	556.72	6,181.28	22.73
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	25,105.91	2,290.33	76,894.09	24.61
601.49402.43830	GAS UTILITIES	3,500.00	2,688.21	0.00	811.79	76.81
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,285.49	0.00	(285.49)	114.27
601.49402.44370	TAXES	2,550.00	1,050.00	0.00	1,500.00	41.18
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	59,506.80	3,080.12	153,528.20	27.93
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	54,169.27	14,759.59	100,054.73	35.12
601.49450.41013	OVERTIME	8,500.00	1,302.18	219.43	7,197.82	15.32
601.49450.41020	ON CALL SALARIES	5,417.00	74.36	0.00	5,342.64	1.37
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	4,645.61	1,138.75	8,153.39	36.30
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	4,682.36	1,130.90	9,137.64	33.88
601.49450.41300	HEALTH INSURANCE	28,084.00	9,059.56	1,817.42	19,024.44	32.26
601.49450.41313	LIFE INSURANCE	100.00	41.34	8.29	58.66	41.34
601.49450.41510	WORKERS COMPENSATION	10,147.00	4,840.84	419.40	5,306.16	47.71
601.49450.42000	OFFICE SUPPLIES	500.00	41.08	0.00	458.92	8.22
601.49450.42030	PRINTED FORMS	1,600.00	919.24	0.00	680.76	57.45
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	792.05	99.72	3,207.95	19.80
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	948.00	0.00	14,052.00	6.32
601.49450.42210	EQUIPMENT PARTS	6,000.00	903.95	851.51	5,096.05	15.07
601.49450.42220	POSTAGE	2,500.00	835.96	139.73	1,664.04	33.44
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	7,381.25	1,187.50	86.75	98.84
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	243.78	60.96	631.22	27.86
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	1,901.12	448.76	4,098.88	31.69
601.49450.43840	METRO WASTE CONTROL	656,936.00	273,723.40	54,744.68	383,212.60	41.67
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	1,215.00	0.00	8,285.00	12.79
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	4,326.37	0.00	5,710.63	43.10
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	398.38	0.00	1,601.62	19.92
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	1,341.74	0.00	11,083.26	10.80
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	398,642.95	77,026.64	844,415.05	32.07
Expenditures		2,116,322.00	641,980.60	109,682.46	1,474,341.40	30.33
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	480,210.08	14,733.57	1,636,111.92	22.69
TOTAL EXPENDITURES		2,116,322.00	641,980.60	109,682.46	1,474,341.40	30.33
NET OF REVENUES & EXPENDITURES:		0.00	(161,770.52)	(94,948.89)	161,770.52	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 05/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 05/31/2025 Normal (Abnormal)	Activity For 05/31/2025 Increase (Decrease)	Available Balance 05/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	27,262.26	22.78	81,843.74	24.99
603.00000.36506	STORMWATER PENALTIES	1,000.00	1,137.90	526.63	(137.90)	113.79
Total Dept 00000		111,278.00	28,400.16	549.41	82,877.84	25.52
Revenues		111,278.00	28,400.16	549.41	82,877.84	25.52
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	8,667.45	2,542.85	13,391.55	39.29
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	692.60	190.74	962.40	41.85
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	693.42	189.44	994.58	41.08
603.49785.41300	HEALTH INSURANCE	3,178.00	1,277.78	255.55	1,900.22	40.21
603.49785.41313	LIFE INSURANCE	13.00	5.24	1.04	7.76	40.31
603.49785.41510	WORKERS COMPENSATION	585.00	411.95	111.07	173.05	70.42
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	0.00	0.00	24,000.00	0.00
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	1,539.50	0.00	2,460.50	38.49
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	400.00	0.00	10,800.00	3.57
603.49785.45000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		111,278.00	13,770.46	3,290.69	97,507.54	12.37
Expenditures		111,278.00	13,770.46	3,290.69	97,507.54	12.37
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	28,400.16	549.41	82,877.84	25.52
TOTAL EXPENDITURES		111,278.00	13,770.46	3,290.69	97,507.54	12.37
NET OF REVENUES & EXPENDITURES:		0.00	14,629.70	(2,741.28)	(14,629.70)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	835,551.27	74,221.68	7,060,806.73	10.58
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	2,907,603.97	569,136.64	4,988,754.03	36.82
NET OF REVENUES & EXPENDITURES:		0.00	(2,072,052.70)	(494,914.96)	2,072,052.70	



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 12, 2025

Subject: Consent to First Amendment to Lease – Golden Assets, Inc

Enclosed is an amendment to the lease agreement between Golden Assets, Inc. (d/b/a Lincoln Pawn) and the Lawrence R. Meuers Trust for the property located at 8480 Central Avenue NE. While the lease is between private parties, the City's purchase agreement with the Trust requires that the City consent to any new leases or lease amendments prior to enactment.

The proposed amendment extends the lease for 6 months. Rent and taxes remain the same during the extended lease term. The proposed lease amendment is consistent with the direction previously provided by the City Council. Staff recommends the City Council authorize the City Administrator to execute the consent form on behalf of the City.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

FIRST AMENDMENT TO LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT (this "First Amendment") is hereby made and entered into on this _____ day of _____, 2025 by and between Lawrence R. Meuers, as trustee of the Lawrence R. Meuers Trust under Agreement dated October 5, 2020 ("Lessor") and Golden Assets, Inc., dba Lincoln Pawn & Jewelry, a Minnesota corporation, ("Lessee"), and amends the below-described Lease. Lessor and Lessee are sometimes collectively referred to herein as the "parties", or each a "party".

RECITALS

WHEREAS, V&L Investments and Lessee, entered into a lease agreement originally dated May 15, 2015 in which Lessee leased from V&L Investments the "Leased Premises" located within the "Premises" both as described therein (the "Original Lease"); and

WHEREAS, V&L Investments and Lessee amended and extended the terms of the Original Lease via a mutually endorsed 2020 "Addendum" (the Original Lease and 2020 Addendum are collectively referred to herein as the "Lease"); and

WHEREAS, V&L Investments assigned its interest in the Lease to Lessor via an Assignment and Assumption of Leases, dated December 2, 2024; and

WHEREAS, Lessor is currently under contract to sell the Premises to the City of Spring Lake Park (the "City") and Lessee, Lessor, and the City all desire to amend the terms of the Lease as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained as well as those set forth in the Lease, the parties hereto agree as follows:

1. The Lease is hereby extended for one six month term commencing June 1, 2025 and terminating on November 30, 2025 (the "Extension Period").
2. The base rent shall remain \$3,050.00 per month during the Extension Period.

3. Taxes shall be paid pursuant to Section 12 of the Lease. Lessee has made an election to pay taxes on a monthly basis. In addition to the Lessor tax contributions contemplated in Section 12, during the Extension Period, Lessor will also continue to make additional tax contributions to offset a portion of Lessee's taxes due pursuant to Section 12 in an amount equal to Lessor's contribution in 2024.
4. The parties have been made aware of certain environmental conditions on the Premises which require ongoing remediation. Lessor has made disclosure of these conditions to Lessee and has installed a vapor mitigation system on the Premises. Lessee agrees to provide Lessor with reasonable access to the Leased Premises to install and maintain this mitigation system. Lessee, being aware of these environmental conditions, desires to continue to lease the Leased Premises from Lessor. Further, Lessee agrees to comply with all conditions of use for the Premises as required by the Minnesota Pollution Control Agency. This shall include, without limitation, the prohibition of use or storage on the Premises of any chlorinated solvents or chemicals containing perchloroethene (PCE) or trichloroethene (TCE).
5. Except as specifically amended hereinabove, the terms and provisions of the Lease remain in full force and effect, and both the Lessor and Lessee hereby affirm and consent to the Lease, as herein amended, and agree to be bound thereby. Should any terms of this First Amendment be in conflict with the terms of the Lease, the terms of this First Amendment shall control.

[SIGNATURES ON PAGES TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the day and year first above written.

LESSOR

Lawrence R. Meuers, as trustee of the Lawrence
R. Meuers Trust under Agreement dated October 5, 2020

By _____
Christine Meuers, as Power of Attorney
For Lawrence R. Meuers, Trustee,
and as Co-Trustee of the Lawrence R. Meuers
Trust under Agreement dated October 5, 2020

LESSEE

Golden Assets, Inc., dba Lincoln Pawn
& Jewelry, a Minnesota corporation

By Donna Baum
Donna Baum

Consented to by:

CITY OF SPRING LAKE PARK

By: _____
Daniel Buchholtz, City Administrator,
Clerk/Treasurer



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 12, 2025

Subject: 2024 Performance Measures Report

Each year, the City has the option to participate in the Minnesota Council on Local Results and Innovation's Performance Measurement Program. Participation makes the City eligible for a \$0.14 per capita reimbursement from the Office of the State Auditor and satisfies certain performance and accountability standards under Minnesota Statutes, section 6.91.

The attached resolution authorizes submission of the 2024 Performance Measures Report and affirms the City's continued participation in the program. Staff is in the process of collecting the final data necessary to complete the report and will submit it to the Office of the State Auditor prior to the July 1 deadline.

Staff recommends approval of the resolution.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2025-25

**RESOLUTION ACCEPTING 2024 PERFORMANCE MEASURES ANNUAL REPORT AND
AUTHORIZING SUBMITTAL TO THE OFFICE OF THE STATE AUDITOR**

WHEREAS, benefits to the City of Spring Lake Park for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, the Spring Lake Park City Council has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

NOW THEREFORE LET IT BE RESOLVED THAT, the City Council of the City of Spring Lake Park hereby accepts the 2024 Performance Measures Annual Report and will report the results to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED that the Administrator, Clerk/Treasurer is hereby directed to submit the 2024 Performance Measures Annual Report to the Office of the State Auditor.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 16th day of June 2025.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

June 16, 2025

Blacktopping Contractor

Czars of Tar

Mechanical Contractor

Dependable Heating and Cooling

Plumbing Contractor

Leafhome Home Enhancements

Roofing Contractor

The Kingdom Builders



Police Report

May 2025

Submitted for Council Meeting: June 16, 2025

The Spring Lake Park Police Department responded to seven hundred sixty-six calls for service for the month of May 2025. This is compared to responding to eight hundred twenty-three calls for service in May 2024.

School Resource Officer Imig reports handling eight calls for service at our local schools, along with conducting six student contacts, twenty-four escorts, and eight follow-up investigations into school-related issues. For further details see Officer Imig attached report.

Investigator Bennek reports handling thirty-two cases for the month of May 2025. Thirty-one of these cases were felony in nature and one case was misdemeanor in nature. Investigator Bennek also continues to monitor five forfeiture cases. Investigator Bennek reported attending several meetings and trainings in the month of May and worked an Anoka County Auto Theft task for detail in southern Anoka County. For further details, see Investigator Bennek's attached report.

The month of May 2025 was a busy month for myself. Along with the day to day operations of the police department I attended several meetings and trainings including the below meetings.

- Department head meetings
- Department Use of Force Training
- Police Department Quarterly meeting
- Several CIT IT security meeting
- Anoka County Chiefs meeting
- North Command Mobile Field Force Meeting
- Lexipol COPS Hiring Grant meeting
- Metro Fencing Consortium Training
- SLP Safety Committee meeting
- SLP City Hall open house

This will conclude my report for the month of May 2025



Spring Lake Park Police Department

Investigator

Tony Bennek

Monthly Report

May 2025

Total Case Load

Case Load by Level of Offense: 32

Felony	31
Gross Misdemeanor	0
Misdemeanor	1

Case Dispositions:

County Attorney	30
Juvenile County Attorney	0
City Attorney	0
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

Spring Lake Park Police / School Resource Officer Report

May 2025

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	7	6	24	8
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	1			
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	8	6	24	8

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	1
Students charged with Assault or Disorderly Conduct	1
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	6

Parks and Recreation Department

May 2025 Report

Parks

- Terrace Park – Is open and been used on a regular basis
- Parks are looking good, and ready for summer. Parks and Rec have been planting flowers in the sign beds.
- On-Going: Adopt-a-Flower Garden Program – each year residents may volunteer to maintain a flower garden in one of the parks. If interested please fill out form: <https://slprec.org/parksrec/webform/adopt-flower-garden-interest-form>
- On-Going: Adopt-a-Drain Program -residents may adopt a storm drain in their neighborhood to help keep our waterways clean. Register at: <https://adopt-a-drain.org/>

Department Activity

- Clare has been taking the Day Trips on a regular basis and is currently planning for the rest of this year and into 2026
- Summer Playground Program: Our morning free program has returned to drop in. The program was drop in prior to Covid, and we feel this is a great community opportunity. Our afternoon Panther program session I is full and our session II has 9 open spots. Wednesday Outing are filling up with Bunker Beach and Sky Zone being the current most popular options.
- Softball started in May, we have seen an increase in youth participation. This make for a much better program. We have a total of 192 players.
- North Metro Leagues continue to be popular: Sand Volley Ball has 35 teams (up 3 from 2024)
- Adult Softball has 13 teams (up 1 from 2024)
- Pickleball is always popular and fills up right away.
- We have added a morning yoga class – this time fits well for the retirees' and others
- Our 55+ Driver Education completed it's first class back at City Hall, both instructor and participants really like the larger TV and sound. June 26 class has 32 registered

- Senior Safety Fair with Blaine and Mounds View was well attended and participants enjoyed the changes to vendor show and more hands-on activities.
- We had all hands-on deck for our City Hall Open House – Mara put together an amazing video show.
- Director Scanlon attended the following meetings and events during March:
 - Park and Recreation Commission monthly meeting
 - Tower Days Planning Meeting
 - Department Head Meeting
 - Senior Safety Fair Committee
 - Construction Meetings
 - City Council Session
 - Anoka County Adaptive Programming Committee
 - AMC Spring Grant Cohort Webinar
 - Weekly Park and Rec Staff Mtg
 - Terrace Park Revitalizations Mtgs
 - SLP Community Education Advisory Council

Upcoming Activities

- Summer Programs
 - June - August
 - Extended Trip
 - Lake Michigan June 18 -24
 - Music in the Park
 - June 25 North Suburban Concert Band
-



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 6.16.25 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. *MPCA will require documentation of partnerships with the watershed districts regarding construction inspections – need to do this in 2025.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. *Project close-out will occur in June or July 2025. Contractor has repaired the identified bad seeding areas.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (Able St. to TH-65) and Taylor Street NE (79th Ave. to Osborne Rd.). Bid awarded to North Valley Inc. Assessment hearing was on May 5th. *Preconstruction Conference was held on June 6th. Construction will begin in July or August.*

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next step is to submit an IUP application.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). Visu-Sewer has completed 1-year warranty inspection. *Final report needs to be reviewed. A sewer lateral cleaning and grouting project may be necessary in 2026. .*

2025 Seal Coat and Crack Repair Project (193807361). Includes streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include Univ. Service Dr. and Terrace Road north of 81st Ave. Construction Contract with Allied Blacktop has been signed. *July construction.*

Possible Future Storm Sewer Lining Project (19380xxxx). The CIP includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025. *Quote request will be sent to contractors.*

Terrace Park Improvements Project (193807324). The Parks and Recreation Director has identified repairs necessary for court repairs. *A 2025 court resurfacing project will be completed.*

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.