



CITY COUNCIL WORK SESSION AGENDA
MONDAY, OCTOBER 19, 2026
CITY HALL, 1301 81ST AVE NE at 5:30 PM

- 1. CALL TO ORDER**
- 2. DISCUSSION ITEMS**
 - A. 2027-2031 Capital Improvement Plan (*Buchholtz*)
 - B. Review Draft of Animal Ordinance Rewrite (*Moran*)
 - C. Community Comments and Public Hearing Policies (*Goodboe-Bisschoff/Buchholtz*)
- 3. REPORT**
 - A. City Council/Staff Reports
- 4. ADJOURN**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law (M.S. §13D.02).



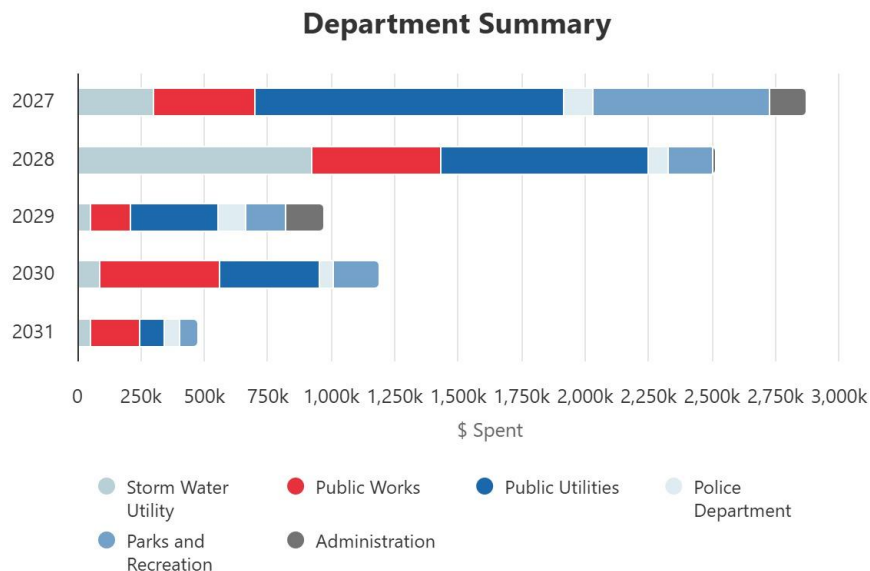
Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer
Date: October 14, 2026
Subject: DRAFT 2027-2031 Capital Improvement Plan

The proposed 2027–2031 Capital Improvement Plan (CIP) has been developed to guide the City's investment in infrastructure, facilities, and essential equipment over the next five years. The CIP prioritizes projects based on infrastructure needs, public health and safety, available funding, and the City's long-term financial planning objectives.

Key elements of the proposed CIP include investments in street improvements, water tower rehabilitation, stormwater management, park facilities, public safety equipment, and scheduled vehicle and equipment replacements. Major projects include rehabilitation of the Arthur Street and Able Park water towers, reconstruction of the Terrace Park building, the 2027 Street Improvement Project, and stormwater infiltration improvements along 78th Avenue and 83rd Avenue. These investments are intended to preserve existing infrastructure, maintain service levels, and minimize future maintenance and replacement costs.

The proposed 2027–2031 CIP identifies approximately \$8.02 million in capital expenditures over the five-year planning period, including approximately \$2.87 million in 2027. Funding sources include dedicated capital funds, utility reserves, special assessments, grants, and other outside funding.



It is important to note that funding for many of the proposed park improvements has not yet been secured or fully identified. While these projects have been included in the CIP to recognize anticipated capital needs, their implementation will depend on the availability of financial resources. Staff will continue to explore potential funding opportunities, including grants, partnerships, donations, and other sources, to support these improvements while minimizing the impact on existing City funds.

The CIP is a planning document, and inclusion of a project does not constitute authorization to proceed or a commitment of funding. Projects will be reviewed annually and adjusted based on available resources, infrastructure conditions, and City Council priorities.

The City Council will review the proposed 2027–2031 CIP at its work session on Monday, October 19, 2026. This discussion will provide an opportunity for Council feedback and any necessary adjustments prior to formal consideration and adoption on December 21, 2026, in conjunction with the 2027 budget.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



CITY OF
SPRING LAKE PARK

DRAFT

CAPITAL IMPROVEMENT PLAN



2027 - 2031

City of Spring Lake Park
DRAFT
2026-2031 Capital Improvement Plan

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Capital Improvement Plan

Spring Lake Park, MN

Administrative Summary

Policies

City staff will annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

The City will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for adequate maintenance and orderly replacement of capital assets from current revenues where possible.

Capital projects will conform to the following criteria:

- will be part of an approved City plan;
- will be part of an adopted maintenance/replacement schedule;
- will minimize operating costs; and
- will be selected according to the established Capital Improvement Plan.

The capital budget process aligns closely with the regular operating budget process. CIP projects are categorized as either funded or unfunded based on the ability of the forecasted operating budget to support them. Funded CIP projects are incorporated into the operating budget for the current fiscal year.

Process

City staff will evaluate capital improvement requests against the following evaluation criteria:

- Consistency with community goals and plans
 - Public health and safety
 - Mandates or other legal requirements
 - Standard of service
 - Extent of benefits
 - Related to other projects
 - Public perception of need
 - Efficiency of service
 - Supports economic development
 - Environmental quality
 - Feasibility of project
 - Opportunity costs
 - Operational budget impact
-

Process Calendar

Summer 2026 - CIP work papers are rolled out to departments.

October 19, 2026 - Draft 2027-2031 CIP reviewed by City Council

December 21, 2026 - 2027-2031 CIP adopted by City Council and 2027 CIP projects are adopted as part of the City's budget

Visions and Goals

The Capital Improvement Plan (CIP) is a five-year plan to provide and maintain public facilities and infrastructure for the citizens and businesses of Spring Lake Park, balanced against the constraints of available resources.

Capital improvements are the projects that require the expenditure of public funds for the acquisition, construction or replacement of the infrastructure necessary for communities. Capital planning is critical to the continuation of essential public services, as well as being an important component of a community's economic development program.

The creation and update of multi-year capital plans allows the community to plan for the current and longer term needs of its constituents. This plan is often integrated with the maintenance needs and funding sources that will provide for the delivery of services to a community.

Capital projects are different from the operating budgets of a City, as they often represent large financial obligations that may span more than one year. The unique nature of capital projects allows for a different presentation to the City Council than the process used for operational budget discussions. The information and tracking needs of projects require an adequate system of management to determine impacts to both the capital plan and the operational budget.

The development of a capital improvement plan is prepared with the following elements.

- Identification of needs, utilizing strategic plans, comprehensive plans and input from citizens, staff and City Council.
- Determination of the projects specific to repair, maintenance, replacement or new construction.
- Recognition of the revenue sources that will be utilized to fund the planned project.
- Need for debt issuance for future needs.
- Identification of the need for policy updates or creation.

Department	Project #	Priority	2027	2028	2029	2030	2031	Total
Administration								
Administration Photocopier	58	3	15,000					15,000
City Council iPad Replacement	100	2	5,290					5,290
City Hall Computer Replacement	81	1			150,000			150,000
Curbside Voting Accessibility Device	104	2		12,000				12,000
Electronic Billboard	103	4	120,295					120,295
Administration Total			140,585	12,000	150,000	0	0	302,585

Capital Investment Fund			120,295					120,295
Election Fund				12,000				12,000
Equipment Fund			20,290		150,000			170,290
Administration Sources Total			140,585	12,000	150,000	0	0	302,585

Parks and Recreation

Able Park Ice Rink Realignment & Multi-Use Court P	73	4				180,000		180,000
Sanburnol Playground Equipment Upgrade	75	1		151,000				151,000
Terrace Park Building	61	2	700,000					700,000
Terrace Park Lighting Updates	86	3		25,000				25,000
Triangle Park Bridge Reconstruct	72	3					75,000	75,000
Westwood Play Equipment Upgrade	76	1			160,000			160,000
Parks and Recreation Total			700,000	176,000	160,000	180,000	75,000	1,291,000

Outside Sources/Grants			450,000	151,000	160,000			761,000
Park Acquisition & Improvements			250,000	25,000		180,000	75,000	530,000
Parks and Recreation Sources Total			700,000	176,000	160,000	180,000	75,000	1,291,000

Police Department

Administrative Captain Squad Purchase	101	3			35,000			35,000
Chief Squad Car Replacement	82	2	35,000					35,000
Department Issued Weapons	94	2		15,000				15,000
Police Department Photocopier	105	3		15,000				15,000
Police Radar Replacement	84	2			18,000			18,000
Police Radio Replacement	85	1	15,000					15,000
Squad Car Replacement	07	1	62,700	48,700	51,600	54,700	58,000	275,700
Police Department Total			112,700	78,700	104,600	54,700	58,000	408,700

Equipment Fund			35,000	30,000	53,000			118,000
General Fund			62,700	48,700	51,600	54,700	58,000	275,700
Public Safety Radio Replacement Fund			15,000					15,000
Police Department Sources Total			112,700	78,700	104,600	54,700	58,000	408,700

Public Utilities

Able Park Water Tower Rehabilitation	16	2		675,000				675,000
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Department	Project #	Priority	2027	2028	2029	2030	2031	Total
Arthur Street Water Tower Rehabilitation	15	2	825,000					825,000
Pickup Replacement	20	3		51,725	54,311	57,026	59,877	222,939
Public Utilities Water Truck	69	3				300,000		300,000
Sewer Jetter Replacement	34	2	250,000					250,000
Terrace Street Treatment Plant Media Replacement	33	1			150,000			150,000
Water Meter Replacement	32	3	40,000	40,000	40,000	40,000	40,000	200,000
Well #2 Rehab	29	2	100,000					100,000
Well #4 Rehab	30	2			100,000			100,000
Well #5 Rehab	31	2		50,000				50,000
Public Utilities Total			1,215,000	816,725	344,311	397,026	99,877	2,872,939
Outside Sources/Grants			410,777	336,091				746,868
Public Utility Renewal and Replacement			804,223	480,634	344,311	397,026	99,877	2,126,071
Public Utilities Sources Total			1,215,000	816,725	344,311	397,026	99,877	2,872,939

Public Works

2027 Street Improvement Project	107	2	300,000					300,000
Aerator	96	4					6,078	6,078
Asphalt Roller	91	3	15,000					15,000
Bucket Truck Replacement	71	2	75,000					75,000
Dump Truck Replacement	70	1		350,000				350,000
Lawn Seeder	102	4					25,313	25,313
Lawn Sweeper	97	4				63,698		63,698
Street Milling	52	2		150,000	150,000	150,000	150,000	600,000
Street Sign Replacement	50	2	10,500	11,025	11,575	12,150	12,750	58,000
Trackless Vehicle and Blower Replacement	68	2				248,063		248,063
Public Works Total			400,500	511,025	161,575	473,911	194,141	1,741,152
Equipment Fund			90,000	350,000		248,063	95,089	783,152
Municipal State Aid Maintenance			10,500	11,025	11,575	12,150	12,750	58,000
Public Utility Renewal and Replacement			75,000					75,000
Revolving Construction			125,000	82,500	82,500	82,500	82,500	455,000
Special Assessments			100,000	67,500	67,500	67,500	67,500	370,000
Public Works Sources Total			400,500	511,025	161,575	410,213	257,839	1,741,152

Storm Water Utility

83rd Avenue/Monroe Street Infiltration Project	106	2		870,000				870,000
Sports Dome Pond Maintenance	37	3				35,000		35,000
Storm Sewer Lining and Catch Basin Repair Project	56	3	50,000	50,000	50,000	50,000	50,000	250,000
Terrace Road/78th Avenue Infiltration Project	38	3	250,000					250,000
Storm Water Utility Total			300,000	920,000	50,000	85,000	50,000	1,405,000
Outside Sources/Grants			200,000	696,000				896,000

Department	Project #	Priority	2027	2028	2029	2030	2031	Total
Storm Sewer Utility			100,000	224,000	50,000	85,000	50,000	509,000
Storm Water Utility Sources Total			300,000	920,000	50,000	85,000	50,000	1,405,000
GRAND TOTAL			2,868,785	2,514,450	970,486	1,190,637	477,018	8,021,376

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 100
Project Name City Council iPad Replacement

Total Project Cost	\$5,290	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Technology and Communication	Priority	2 Very Important
Status	Active	Useful Life	5 years

Description

Replace five City Council iPads originally purchased in 2019 with current-generation standard iPads, keyboards, and Apple Pencils. The devices will be used for electronic agenda packets, email, meeting materials, document review and annotation, and other City business.

Justification

The existing City Council iPad Pros were purchased in 2019 and will be approximately seven years old at the time of replacement. The devices are approaching the end of their practical service life due to aging batteries, hardware limitations, and diminishing long-term software support.

The Council's primary uses—reviewing and annotating agenda packets, accessing email and City documents, and general web-based applications—no longer require the higher-cost iPad Pro model. Current standard iPads provide sufficient performance and functionality while supporting keyboards and Apple Pencils. Replacing the existing devices with standard iPads provides a more cost-effective solution while maintaining the functionality needed by Council members and establishing a new multi-year replacement cycle.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	5,290	0	0	0	0	5,290	0
	Total	5,290	0	0	0	0	5,290	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	5,290	0	0	0	0	5,290	0
	Total	5,290	0	0	0	0	5,290	

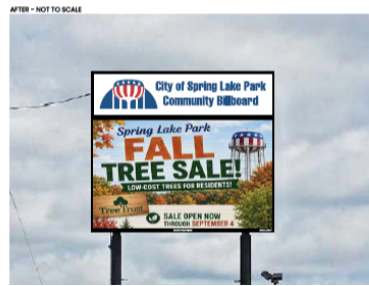
Budget Impact

The replacement of the City Council iPads will require a one-time capital expenditure of approximately \$6,000. The City's use of electronic agenda packets has significantly reduced the staff time required to assemble, copy, and distribute printed meeting materials, while also reducing paper, toner, copier, and related printing costs. Maintaining reliable tablet technology allows the City to continue these operational efficiencies and avoids returning to a more labor-intensive and costly paper-based packet process. Replacing the existing devices on a planned lifecycle also reduces the risk of unexpected equipment failures and unbudgeted replacement costs.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 103
Project Name Electronic Billboard

Total Project Cost	\$120,295	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Cultural and Community	Priority	4 Less Important
Status	Active	Useful Life	10 years

Supplemental Attachments

[Quote_2303 - Community Billboard Sign Options](#) [CITY-OF-SPRING-LAKE-PARK-RETRO-PY-EMC-V1.pdf](#) [CITY-OF-SPRING-LAKE-PARK-RETRO-PY-EMC-V2.pdf](#) [CITY-OF-SPRING-LAKE-PARK-RETRO-PY-EMC-V3.pdf](#) [CITY-OF-SPRING-LAKE-PARK-RETRO-PY-EMC-V4.pdf](#)

Description

Replace the City's existing pylon sign cabinet with a new full-color electronic message center along Highway 65. The project will include removal and disposal of the existing sign cabinet, necessary modifications to the existing support structure and electrical system, installation of the new electronic message center, communications and control equipment, and all related site, electrical, structural, and restoration work required for a complete installation. The new display will provide the City with a modern, highly visible platform for communicating community events, public notices, emergency information, road and construction updates, recreation programming, and other City information to residents and motorists traveling on Highway 65.

Justification

The City's existing pylon sign is limited in its ability to communicate timely and changing information to the public. Replacing the existing cabinet with a modern electronic message center will provide a more effective and flexible communication tool at a highly visible location along Highway 65. The new display will allow the City to quickly share public notices, emergency information, road and construction updates, community events, recreation programs, election information, and other important messages without the delay and staff time associated with manually changing sign copy. The project will improve the City's ability to reach residents, visitors, and motorists while modernizing an aging community communication asset.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Signage	120,295	0	0	0	0	120,295	0
	Total	120,295	0	0	0	0	120,295	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Investment Fund	120,295	0	0	0	0	120,295	0
	Total	120,295	0	0	0	0	120,295	

Budget Impact

Annual maintenance - \$1,200/year

Annual energy savings over current unit - \$900/year

Net annual cost (10 year life) - \$12,330/year

Spring Lake Park Project List

Spring Lake Park, MN



Project # 104
Project Name Curbside Voting Accessibility Device

Total Project Cost	\$12,000	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Equipment Acquisition
Category	Miscellaneous	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Purchase a BallotCall® curbside voting alert system for use at City polling locations. The portable system will allow voters who require curbside voting assistance to notify election judges by pressing an accessible wireless call button located outside the polling place. The system includes an accessible push-button alert, interior audible and visual receiver, portable mounting post, accessibility signage, and storage case.

Justification

The BallotCall® curbside voting alert system will help ensure that voters who are unable to enter the polling place can independently request assistance and receive timely curbside voting service. The equipment will improve polling-place accessibility, provide election judges with a consistent and reliable notification method, and reduce reliance on voters or accompanying individuals having to call the City or otherwise seek assistance. The purchase supports the City's responsibility to provide accessible and equitable access to the voting process for all eligible voters.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	12,000	0	0	0	12,000	0
	Total	0	12,000	0	0	0	12,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Election Fund	0	12,000	0	0	0	12,000	0
	Total	0	12,000	0	0	0	12,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 58
Project Name Administration Photocopier

Total Project Cost	\$15,000	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Technology and Communication	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Purchase photocopier for Administration/Park and Recreation Departments.

Justification

The existing copier, purchased in 2022, will be beyond its useful life and will need to be replaced. Purchase of a new copier generally results in lower copier maintenance costs, reducing pressure on the budget.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 81
Project Name City Hall Computer Replacement

Total Project Cost	\$150,000	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Technology and Software
Category	Technology and Communication	Priority	1 Critical
Status	Active	Useful Life	5 years

Description

This project will replace outdated desktops, laptops, servers, and associated peripherals across City Hall with modern hardware and software to improve operational efficiency, security and user experience. The project will replace 2 servers, 20 laptops, 6 ruggedized laptops, 8 desktops, 56 monitors, 20 docking stations, along with printers, scanners and other peripherals.

Justification

The City replaces its computers on a 5 year cycle. This allows the City to provide employees with up-to-date technology while avoiding repair downtime, servurity vulnerabilities and hardware obsolescence. Regularly refreshed infrastructure is crucial for maintenance, security and productive IT operations.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	150,000	0	0	150,000	0
	Total	0	0	150,000	0	0	150,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	150,000	0	0	150,000	0
	Total	0	0	150,000	0	0	150,000	

Budget Impact

New computers meet strict energy efficiency standards, thereby helping reduce electricity costs. Repair costs will also decline as new equipment is brought online.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 61
Project Name Terrace Park Building

Total Project Cost \$752,500
Department Parks and Recreation
Category Parks and Recreation
Status Active

Contact Anne Scanlon, Parks and Recreation Director
Type Construction
Priority 2 Very Important
Useful Life 50 years

Description

Rebuild warming house at Terrace Park.

Justification

Existing building is in poor condition and is beyond its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
52,500	Construction/Maintenance	700,000	0	0	0	0	700,000	0
	Total	700,000	0	0	0	0	700,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
52,500	Outside Sources/Grants	450,000	0	0	0	0	450,000	0
	Park Acquisition & Improvements	250,000	0	0	0	0	250,000	
	Total	700,000	0	0	0	0	700,000	

Budget Impact

Improved structure allows for reduced maintenance costs and reduced staff hours.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 72
Project Name Triangle Park Bridge Reconstruct

Total Project Cost	\$75,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Rehabilitation
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	25 years

Description

Reconstruct pedestrian bridge at Triangle Memorial Park

Justification

Improve bridge materials and structure to ensure its safe use for many years to come.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	0	75,000	75,000	0
	Total	0	0	0	0	75,000	75,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Park Acquisition & Improvements	0	0	0	0	75,000	75,000	0
	Total	0	0	0	0	75,000	75,000	

Spring Lake Park Project List

Spring Lake Park, MN

Project #	73
Project Name	Able Park Ice Rink Realignment & Multi-Use Court P

Total Project Cost	\$180,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Rehabilitation
Category	Parks and Recreation	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Replacement of dasher boards on ice rink and realignment of rink from hockey to general skating. Surface court with blacktop to ease winter ice preparation and for other potential recreation uses.

Justification

The Able Park Ice Rink Realignment & Multi-Use Court Project will enhance recreational opportunities by converting the existing hockey rink into a general skating area, making it more accessible to a broader range of users. The installation of blacktop surfacing will facilitate easier winter ice preparation while also allowing for expanded year-round recreational uses, such as pickleball and other court activities. These improvements will maximize the park's usability, supporting community engagement and active recreation.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	168,000	0	168,000	0
	Other	0	0	0	10,000	0	10,000	
	Demolition	0	0	0	2,000	0	2,000	
	Total	0	0	0	180,000	0	180,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Park Acquisition & Improvements	0	0	0	180,000	0	180,000	0
	Total	0	0	0	180,000	0	180,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 75
Project Name Sanburnol Playground Equipment Upgrade

Total Project Cost	\$151,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	1 Critical
Status	Active	Useful Life	20 years

Description

Replace Sanburnol Playground Equipment

Justification

Replacing the playground system installed in 1996 is necessary to ensure the safety, accessibility, and enjoyment of the play area for all users. The existing equipment shows significant wear after nearly three decades of use, no longer meets modern safety standards, and lacks inclusive features. Upgrading to a new system will enhance safety, provide a more engaging play environment, and align with current accessibility and design standards to better serve the community.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	151,000	0	0	0	151,000	0
	Total	0	151,000	0	0	0	151,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Outside Sources/Grants	0	151,000	0	0	0	151,000	0
	Total	0	151,000	0	0	0	151,000	

Budget Impact

Cost of maintenance should reduce with the purchase and installation of new equipment.

Spring Lake Park Project List

Spring Lake Park, MN



Project # 76
Project Name Westwood Play Equipment Upgrade

Total Project Cost	\$160,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	1 Critical
Status	Active	Useful Life	20 years

Description

The Westwood Park playground equipment replacement will enhance safety, accessibility, and play opportunities with modern, inclusive, and durable features for the community.

Justification

Replacing the playground equipment is essential to ensure safety, accessibility, and functionality for users of all ages and abilities. The current equipment, installed in 2002, does not meet modern safety standards, lacks inclusive features for children with disabilities, and shows signs of significant wear that could pose safety risks. Upgrading the playground will not only enhance community enjoyment but also demonstrate the city's commitment to maintaining high-quality public spaces that foster healthy, active lifestyles and social interaction.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	160,000	0	0	160,000	0
	Total	0	0	160,000	0	0	160,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Outside Sources/Grants	0	0	160,000	0	0	160,000	0
	Total	0	0	160,000	0	0	160,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 86
Project Name Terrace Park Lighting Updates

Total Project Cost	\$25,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Replace/upgrade all park lights to LED with a timer system that allows the lights to be turned on with a push button.

Justification

This project would properly illuminate our outdoor courts with LED lights and working timers. This improvement will increase safety while decreasing operating costs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	25,000	0	0	0	25,000	0
	Total	0	25,000	0	0	0	25,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Park Acquisition & Improvements	0	25,000	0	0	0	25,000	0
	Total	0	25,000	0	0	0	25,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 07
Project Name Squad Car Replacement

Total Project Cost	\$275,700	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	1 Critical
Status	Active	Useful Life	5 years

Description

Replace Police squad cars in a 5-Year program, moving each vehicle to less critical use after 4 years. Vehicles will be purchased off the Minnesota State Contract.

Justification

Squads need to be replaced on a regular schedule to ensure optimal public safety and officer security/effectiveness.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	62,700	48,700	51,600	54,700	58,000	275,700	0
	Total	62,700	48,700	51,600	54,700	58,000	275,700	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	General Fund	62,700	48,700	51,600	54,700	58,000	275,700	0
	Total	62,700	48,700	51,600	54,700	58,000	275,700	

Budget Impact

Replacing vehicles on a 5 year replacement cycle reduces maintenance expense.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 101
Project Name Administrative Captain Squad Purchase

Total Project Cost	\$35,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Public Safety: Police	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Administrative Captain squad purchase

Justification

Squads need to be replaced on a regular schedule to ensure optimal public safety and officer safety/effectiveness. Captains squad needs to be purchased for the new position.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	35,000	0	0	35,000	0
Total		0	0	35,000	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	35,000	0	0	35,000	0
Total		0	0	35,000	0	0	35,000	

Spring Lake Park Project List

Spring Lake Park, MN



Project # 105
Project Name Police Department Photocopier

Total Project Cost	\$15,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Technology and Communication	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Purchase photocopier for Police Department.

Justification

The existing copier, purchased in 2022, will be beyond its useful life and will need to be replaced. Purchase of a new copier generally results in lower copier maintenance costs, reducing pressure on the budget.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	15,000	0	0	0	15,000	0
	Total	0	15,000	0	0	0	15,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	15,000	0	0	0	15,000	0
	Total	0	15,000	0	0	0	15,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 82
Project Name Chief Squad Car Replacement

Total Project Cost	\$35,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Chief Squad Car Replacement. Purchase to be made off the State Contract.

Justification

The Chief currently drives a 2017 Dodge Charger. The scheduled replacement schedule for the Chief Squad is 10 years. Replacement on a regular schedule ensures optimal performance and officer safety/effectiveness.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	35,000	0	0	0	0	35,000	0
	Total	35,000	0	0	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	35,000	0	0	0	0	35,000	0
	Total	35,000	0	0	0	0	35,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 84
Project Name Police Radar Replacement

Total Project Cost	\$18,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	2 Very Important
Status	Active	Useful Life	7 years

Description

Replacement of 6 squad car Stalker radar units

Justification

One of the primary functions of our police department is to ensure traffic safety. In Spring Lake Park, we achieve this through diligent traffic enforcement, focusing on speeding and adherence to traffic signs. To facilitate speed enforcement, each of our patrol squad cars is equipped with Stalker Radar units. These radars, installed in 2018 and are currently out of warranty. We generally keep our radars for 10 years which would put replacement in 2028. That will reduce possible repair costs that may arise with older units.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	18,000	0	0	18,000	0
	Total	0	0	18,000	0	0	18,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	18,000	0	0	18,000	0
	Total	0	0	18,000	0	0	18,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 85
Project Name Police Radio Replacement

Total Project Cost	\$15,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Perform the required flash over for Encryption requirements for portable handheld and squad car 800mhz radios.

Justification

Our radios can be upgraded to the new FBI encryption standards which will allow us to continue to utilize our radios until replaced. The above flash over will complete the encryption at a fraction of the cost to replace radios. We will still need to budget for 5 to 10 years down the road to replace radios.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Safety Radio Replacement Fund	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

Spring Lake Park Project List

Spring Lake Park, MN



Project # 94
Project Name Department Issued Weapons

Total Project Cost	\$15,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Public Safety: Police	Priority	2 Very Important
Status	Active	Useful Life	5 years

Supplemental Attachments

[Glock 45 9mm compact.jpg](#)

Description

Department Issued Weapons - 5 Year Rotating Replacement

Justification

The department-issued Glock 45 firearms are scheduled for replacement every five years to ensure reliability and operational readiness. Like all essential equipment, our weapons must be dependable in the event they are needed. As part of this replacement cycle, we will trade in the current firearms, and the proceeds from the trade-in will be applied toward the purchase of new weapons. The new Glockes will be MOS (Modular Optic System) ready and for those officers that wish to have MOS sights the department will add them onto the weapon. This will also require new holsters. We will still get a good trade in for the weapons which will offset some of the costs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	15,000	0	0	0	15,000	0
	Total	0	15,000	0	0	0	15,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	15,000	0	0	0	15,000	0
	Total	0	15,000	0	0	0	15,000	

Spring Lake Park Project List

Spring Lake Park, MN



Project #	15
Project Name	Arthur Street Water Tower Rehabilitation

Total Project Cost	\$825,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	25 years

Supplemental Attachments

 [2022-06-02 Arthur Street Tower Report by KLM.](#)

Description

The Arthur Street Tower painting project involves recoating the tower's exterior to address visible coating failures, including UV deterioration, corrosion, and delamination. This maintenance will protect the structure, extend its lifespan, and ensure continued compliance with safety and water quality standards.

Justification

The Arthur Street Tower painting project is a critical maintenance effort to address visible coating failures on the structure's exterior, such as UV deterioration, pinhole corrosion, and delamination, as outlined in the inspection report. Recoating the tower will preserve its structural integrity, extend its service life, and ensure compliance with regulatory standards, while also preventing the need for costlier repairs in the future. By proactively maintaining the tower, the city ensures reliable water storage and infrastructure sustainability.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	800,000	0	0	0	0	800,000	0
	Planning/Design	25,000	0	0	0	0	25,000	
	Total	825,000	0	0	0	0	825,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	414,223	0	0	0	0	414,223	0
	Outside Sources/Grants	410,777	0	0	0	0	410,777	
	Total	825,000	0	0	0	0	825,000	

Budget Impact

Project will extend the life of the City's above-ground water storage tower.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 16
Project Name Able Park Water Tower Rehabilitation

Total Project Cost \$675,000
Department Public Utilities
Category Utilities
Status Active

Contact George Linngren, Public Works Director
Type Rehabilitation
Priority 2 Very Important
Useful Life 25 years

Supplemental Attachments

 [2022-05-19 Able Street Tower Report by KLM.pdf](#)

Description

The Able Street Tower painting project involves overcoating the tower's exterior to address visible coating failures, including oxidation and corrosion, and to extend its service life. This proactive maintenance ensures the structural integrity and functionality of the water tower while delaying the need for a more costly full reconditioning.

Justification

The painting of the Able Street Tower is essential to ensure its structural integrity, maintain its functional lifespan, and comply with regulatory standards. The 2022 inspection report highlights that the tower's exterior coating, last replaced in 2006, shows significant wear, with approximately 10% visible coating failures, including oxidation, delamination, and surface corrosion. Proactive painting will address these deficiencies, prevent further deterioration, and avoid the need for costlier full reconditioning in the future. Moreover, surface preparation and the application of advanced coating systems will enhance the tower's resistance to environmental factors, ensuring safe water storage and operational reliability for the City of Spring Lake Park. The project aligns with best practices and represents a critical investment in maintaining the city's infrastructure.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	650,000	0	0	0	650,000	0
	Planning/Design	0	25,000	0	0	0	25,000	
	Total	0	675,000	0	0	0	675,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	338,909	0	0	0	338,909	0
	Outside Sources/Grants	0	336,091	0	0	0	336,091	
	Total	0	675,000	0	0	0	675,000	

Budget Impact

Project will extend the life of the City's above-ground water storage tower.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 20
Project Name Pickup Replacement

Total Project Cost	\$222,939	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Purchase Public Works pickup truck.

Justification

The City proposes an annual replacement program for Public Works trucks to continue the transition from a 20-year to a 10-year replacement cycle. A 10-year replacement cycle ensures the fleet remains dependable, reduces repair costs, and improves efficiency. By purchasing one new truck annually, the City can spread costs over time while maintaining a safer, more reliable fleet for year-round operations.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	51,725	54,311	57,026	0	163,062	0
	Unassigned Expenditure	0	0	0	0	59,877	59,877	
	Total	0	51,725	54,311	57,026	59,877	222,939	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	51,725	54,311	57,026	59,877	222,939	0
	Total	0	51,725	54,311	57,026	59,877	222,939	

Budget Impact

Staff anticipates that there will be lower maintenance costs by shortening the replacement cycle for the Public Works trucks, as well as increased trade-in value, reducing the overall cost of the replacement vehicle.

Spring Lake Park Project List

Spring Lake Park, MN

Project # 29
Project Name Well #2 Rehab

Total Project Cost \$100,000 Contact George Linngren, Public Works Director
Department Public Utilities Type Rehabilitation
Category Utilities Priority 2 Very Important
Status Active Useful Life 10 years

Description

Well #2 Rehab. Located at Terrace Park.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	100,000	0	0	0	0	100,000	0
	Total	100,000	0	0	0	0	100,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	100,000	0	0	0	0	100,000	0
	Total	100,000	0	0	0	0	100,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 30
Project Name Well #4 Rehab

Total Project Cost \$100,000
Department Public Utilities
Category Utilities
Status Active

Contact George Linngren, Public Works Director
Type Rehabilitation
Priority 2 Very Important
Useful Life 25 years

Description

Well #4 Rehab. Located at Wyldwood Lane and University Avenue.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	100,000	0	0	100,000	0
Total		0	0	100,000	0	0	100,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	0	100,000	0	0	100,000	0
Total		0	0	100,000	0	0	100,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 31
Project Name Well #5 Rehab

Total Project Cost \$50,000
Department Public Utilities
Category Utilities
Status Active

Contact George Linngren, Public Works Director
Type Rehabilitation
Priority 2 Very Important
Useful Life 10 years

Description

Well #5 Rehab. Located adjacent to Arthur Street WTP.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	50,000	0	0	0	50,000	0
Total		0	50,000	0	0	0	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	50,000	0	0	0	50,000	0
Total		0	50,000	0	0	0	50,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 32
Project Name Water Meter Replacement

Total Project Cost \$200,000
Department Public Utilities
Category Utilities
Status Active

Contact George Linngren, Public Works Director
Type Equipment Acquisition
Priority 3 Important
Useful Life 20 years

Description

Water Meter Replacement

Justification

Existing commercial meters were installed 20 years ago. New meters will provide more accurate readings, thereby reducing the amount of water loss within the City and leading to fair billing for water consumption..

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	40,000	40,000	40,000	40,000	40,000	200,000	0
	Total	40,000	40,000	40,000	40,000	40,000	200,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	40,000	40,000	40,000	40,000	40,000	200,000	0
	Total	40,000	40,000	40,000	40,000	40,000	200,000	

Budget Impact

New commercial water meters will result in increased revenue due to more precise measuring of water used by businesses/public entities.

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 33
Project Name Terrace Street Treatment Plant Media Replacement

Total Project Cost	\$150,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	1 Critical
Status	Active	Useful Life	20 years

Description

Replace treatment media at the Terrace Street Water Treatment Plant.

Justification

The existing media has been in use for 20 years. The media removes iron, maganese and radium from our water supply. New treatment media will continue to keep the water treatment plant's radium level below state and federal standards.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	150,000	0	0	150,000	0
Total		0	0	150,000	0	0	150,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	0	150,000	0	0	150,000	0
Total		0	0	150,000	0	0	150,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 34
Project Name Sewer Jetter Replacement

Total Project Cost \$250,000
Department Public Utilities
Category Utilities
Status Active

Contact George Linngren, Public Works Director
Type Equipment Acquisition
Priority 2 Very Important
Useful Life 20 years

Description

Sewer jetter truck replacement.

Justification

This truck was purchased in 2006. We use it to clean all of the sewer mains on an annual basis. The water pump and the truck itself has many hours on it. After 20 years of service, it will exceed its life cycle.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	250,000	0	0	0	0	250,000	0
	Total	250,000	0	0	0	0	250,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	250,000	0	0	0	0	250,000	0
	Total	250,000	0	0	0	0	250,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 69
Project Name Public Utilities Water Truck

Total Project Cost	\$300,000	Contact	George Linnngren, Public Works Director
Department	Public Utilities	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	3 Important
Status	Active	Useful Life	15 years

Description

The project involves purchasing a new water truck to replace the aging 1998 model, ensuring reliable and efficient operation for essential city maintenance tasks.

Justification

Replacing the City's 1998 water truck is essential to maintain reliable and efficient operations for tasks such as street maintenance, dust control, and park irrigation. The current truck is over 25 years old, increasingly prone to mechanical issues, and no longer meets the operational demands or efficiency standards of modern equipment. Investing in a replacement truck will improve reliability, reduce maintenance costs, and ensure the City can continue providing essential services effectively.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	300,000	0	300,000	0
Total		0	0	0	300,000	0	300,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Public Utility Renewal and Replacement	0	0	0	300,000	0	300,000	0
Total		0	0	0	300,000	0	300,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 102
Project Name Lawn Seeder

Total Project Cost	\$25,313	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	4 Less Important
Status	Active	Useful Life	15 years

Description

Purchase a Turfco TriWave 45 overseeder for use in maintaining City parks, athletic fields, and other municipal turf areas. The equipment will allow staff to efficiently seed and overseed worn or damaged turf, improve grass establishment, and address high-use areas without requiring extensive soil disturbance.

The seeder will support routine turf renovation, repair of thin or damaged areas, and establishment of improved turf following construction, drought, or heavy recreational use.

Justification

The Turfco TriWave 45 seeder will improve the City's ability to maintain healthy, durable turf in parks and athletic fields by allowing staff to efficiently overseed worn, thin, or damaged areas. Regular overseeding helps improve turf density, reduce bare spots, limit erosion and weed establishment, and extend the useful life of heavily used turf areas. Owning dedicated seeding equipment will also allow staff to complete turf repairs when conditions are most favorable rather than relying on rental availability or contracted services.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	0	25,313	25,313	0
	Total	0	0	0	0	25,313	25,313	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	0	0	25,313	25,313	0
	Total	0	0	0	0	25,313	25,313	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 107
Project Name 2027 Street Improvement Project

Total Project Cost	\$300,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Rehabilitation
Category	Transportation & Streets	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Complete street and utility improvements on approximately 675 linear feet of Cottagewood Terrace and 181 linear feet of Tyler Street NE in conjunction with the City of Blaine's 2027 street improvement project.

Improvements will include a 1.5-inch bituminous mill and overlay on Cottagewood Terrace, full-depth pavement reclamation and installation of concrete curb and gutter on Tyler Street NE, and replacement of City water valves and hydrants within the project area. The improvements will be incorporated into Blaine's larger construction contract to coordinate construction activities and minimize project costs.

Justification

The proposed improvements will preserve and rehabilitate existing street infrastructure, improve pavement conditions, and extend the useful life of the City's roadway system. The installation of concrete curb and gutter on Tyler Street will improve roadway definition and surface drainage, while replacement of aging water valves and hydrants will improve the reliability and maintainability of the City's water distribution system.

The City of Blaine is planning adjacent street improvements in 2027 and has offered to include Spring Lake Park's improvements in its construction contract. Coordinating the improvements with Blaine provides an opportunity to reduce duplicative mobilization and construction administration expenses while completing necessary infrastructure improvements in a cost-effective manner.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	230,000	0	0	0	0	230,000	0
	Planning/Design	70,000	0	0	0	0	70,000	
	Total	300,000	0	0	0	0	300,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Revolving Construction	125,000	0	0	0	0	125,000	0
	Special Assessments	100,000	0	0	0	0	100,000	
	Public Utility Renewal and Replacement	75,000	0	0	0	0	75,000	
	Total	300,000	0	0	0	0	300,000	

Budget Impact

The preliminary planning-level project cost is estimated at \$300,000, including construction, utility improvements, engineering, contingency, and associated project expenses. Funding is anticipated through the City's Revolving Construction Fund, special assessments to benefiting properties, and the Public Utility Renewal and Replacement Fund.

The final project cost and funding allocation will be established following preparation of the feasibility report and receipt of construction bids. The improvements are expected to extend pavement life, reduce future roadway maintenance costs, and improve water system reliability.

Spring Lake Park Project List

Spring Lake Park, MN



Project # 50
Project Name Street Sign Replacement

Total Project Cost	\$58,000	Contact	George Linnngren, Public Works Director
Department	Public Works	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Transportation & Streets	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Replace street signs throughout the City

Justification

Replacing traffic signs is essential to maintain public safety, ensure visibility, and comply with regulatory standards. Over time, signs can fade, become damaged, or lose reflectivity, making them harder to see and potentially hazardous for drivers and pedestrians. Regular replacement ensures that signs meet visibility and safety requirements, especially in low-light conditions, and helps the City avoid liability risks. Proactively updating traffic signs enhances roadway safety, aligns with federal guidelines, and supports efficient traffic management.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Signage	10,500	11,025	11,575	12,150	12,750	58,000	0
	Total	10,500	11,025	11,575	12,150	12,750	58,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Municipal State Aid Maintenance	10,500	11,025	11,575	12,150	12,750	58,000	0
	Total	10,500	11,025	11,575	12,150	12,750	58,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project # 52
Project Name Street Milling

Total Project Cost	\$600,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Rehabilitation
Category	Transportation & Streets	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Mill streets that are cracking and are beyond sealcoat rehabilitation.

Justification

Mill streets with extensive potholes and cracks to extend the life of the City's street infrastructure.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	150,000	150,000	150,000	0	450,000	0
	Unassigned Expenditure	0	0	0	0	150,000	150,000	
	Total	0	150,000	150,000	150,000	150,000	600,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Revolving Construction	0	82,500	82,500	82,500	82,500	330,000	0
	Special Assessments	0	67,500	67,500	67,500	67,500	270,000	
	Total	0	150,000	150,000	150,000	150,000	600,000	

Spring Lake Park Project List

Spring Lake Park, MN



Project # 68
Project Name Trackless Vehicle and Blower Replacement

Total Project Cost	\$248,063	Contact	George Linnngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Replace trackless vehicle used for sidewalk snow removal.

Justification

Trackless vehicle was purchase in 2018 and will be at end of life in 2028.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	248,063	0	248,063	0
Total		0	0	0	248,063	0	248,063	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	0	248,063	0	248,063	0
Total		0	0	0	248,063	0	248,063	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 70
Project Name Dump Truck Replacement

Total Project Cost	\$350,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	1 Critical
Status	Active	Useful Life	15 years

Description

Purchase new dump truck and plow.

Justification

Replacing the 1998 Ford Dump Truck, along with its plow and sander, is essential to maintaining the efficiency and reliability of the City's snow and ice removal operations. After 25 years of service, the vehicle and its equipment have become increasingly prone to mechanical failures, higher maintenance costs, and reduced performance. A new dump truck with updated plowing and sanding equipment will ensure dependable service during winter weather events, enhance operational safety, and reduce downtime for repairs. This replacement is a necessary investment to support critical Public Works functions and ensure effective service delivery to the community.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	350,000	0	0	0	350,000	0
	Total	0	350,000	0	0	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	350,000	0	0	0	350,000	0
	Total	0	350,000	0	0	0	350,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN

Project #	71		
Project Name	Bucket Truck Replacement		
Total Project Cost	\$75,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Purchase new bucket truck for Public Works

Justification

Replace 2004 bucket truck chassis that is at end of life. Truck chassis has 150,000 miles on it. Bucket was replaced in 2025. Public Works utilizes the bucket truck for tree trimming, traffic signal maintenance and emergency response.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	75,000	0	0	0	0	75,000	0
	Total	75,000	0	0	0	0	75,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	75,000	0	0	0	0	75,000	0
	Total	75,000	0	0	0	0	75,000	

Spring Lake Park Project List

Spring Lake Park, MN



Project # 91
Project Name Asphalt Roller

Total Project Cost	\$15,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	3 Important
Status	Active	Useful Life	10 years

Description

An asphalt roller is a compact, self-propelled machine designed for efficiently compacting asphalt and soil for street and parking lot repairs. The roller ensures uniform surface compaction for durable and even pavement.

Justification

The asphalt roller would be a valuable asset for the City, providing an efficient and cost-effective solution for maintaining and repairing streets, parking lots, and other paved surfaces. Its compact size allows for easy maneuverability in tight spaces, while its vibration and compaction capabilities ensure durable, long-lasting pavement. Investing in this equipment would enhance the City's ability to complete timely repairs, improve road quality, and reduce long-term maintenance costs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	15,000	0	0	0	0	15,000	0
	Total	15,000	0	0	0	0	15,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project #	92		
Project Name	Ballfield Drag UTV		
Total Project Cost	\$25,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	15 years

Justification

Investing in a UTV with a ballfield drag for the City of Spring Lake Park will enhance the efficiency and quality of field maintenance while improving safety for players and the community. A properly groomed ballfield reduces the risk of injuries by eliminating uneven surfaces, compacted infields, and loose material buildup, ensuring a safer and more playable surface. Regular dragging also helps prevent ruts and puddles, which can cause game delays and field deterioration. Using a UTV with a ballfield drag significantly increases efficiency compared to manual raking or smaller, less powerful equipment, allowing staff to complete field maintenance more quickly and effectively. This will free up valuable staff time for other essential park maintenance tasks. Additionally, the UTV can serve multiple purposes beyond ballfield grooming, such as transporting materials, assisting with landscaping projects, and supporting seasonal maintenance efforts. Investing in this equipment will not only enhance the quality of recreational facilities but also improve the overall effectiveness of the Parks and Recreation Department in serving the community.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
25,000	-	-	-	-	-	-		0

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
25,000	-	-	-	-	-	-		0

Spring Lake Park Project List

Spring Lake Park, MN

Project #	96		
Project Name	Aerator		
Total Project Cost	\$6,078	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Fleet and Equipment	Priority	4 Less Important
Status	Active		

Description

This project provides for the purchase of a heavy-duty pull-behind turf aerator attachment compatible with the City's compact utility tractor. The aerator will be used for maintaining athletic fields, park turf areas, and other City-owned green spaces. The equipment will feature a core or plug-type design to relieve soil compaction, promote healthy root growth, and improve water and nutrient absorption.

Justification

The City's existing turf maintenance equipment does not provide adequate aeration capability for the number of parks and fields maintained. Contracting aeration services has proven costly and limits scheduling flexibility. Purchasing a dedicated aerator will allow City staff to perform aeration on a regular seasonal schedule, improving turf quality and extending the life of park and athletic field surfaces. This investment will enhance safety and playability of sports fields while reducing the long-term need for turf repair and reseeding.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	0	6,078	6,078	0
	Total	0	0	0	0	6,078	6,078	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	0	0	6,078	6,078	0
	Total	0	0	0	0	6,078	6,078	

Spring Lake Park Project List

Spring Lake Park, MN



Project # 97
Project Name Lawn Sweeper

Total Project Cost	\$63,698	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Parks and Recreation	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Purchase a Harper Hawk HK4200 lawn sweeper for use by the Public Works Department in maintaining City parks, athletic fields, and other municipal properties. The equipment will be used to collect leaves, grass clippings, small debris, and other organic material more efficiently than existing methods.

The lawn sweeper will improve seasonal grounds maintenance productivity, reduce staff time required for manual cleanup, and help maintain parks and public spaces in a clean and usable condition. The unit is intended for regular use during spring and fall cleanup operations and throughout the mowing season.

Justification

The Harper Hawk HK4200 lawn sweeper will improve the efficiency of seasonal grounds maintenance by allowing Public Works staff to collect leaves, grass clippings, and other debris more quickly and effectively than current cleanup methods. The equipment will reduce labor-intensive manual collection, improve the appearance and usability of City parks and athletic fields, and allow staff to complete cleanup work more efficiently during periods of heavy seasonal demand. Purchasing the unit will also provide the City with dedicated equipment suited to routine turf and park maintenance needs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	63,698	0	63,698	0
	Total	0	0	0	63,698	0	63,698	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Equipment Fund	0	0	0	0	63,698	63,698	0
	Total	0	0	0	0	63,698	63,698	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project #	106
Project Name	83rd Avenue/Monroe Street Infiltration Project

Total Project Cost	\$870,000	Contact	Phil Gravel, City Engineer
Department	Storm Water Utility	Type	Construction
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	50 years

Description

Construct stormwater infiltration improvements in the vicinity of 83rd Avenue NE and Monroe Street NE to improve stormwater management, reduce localized flooding, and enhance water quality. The project will provide additional stormwater storage and infiltration capacity to manage runoff during significant rainfall events and reduce the volume and rate of stormwater entering the City's drainage system.

The project is part of the City's federally funded Stormwater Resiliency initiative, which also includes infiltration improvements near 78th Avenue NE and Terrace Road NE.

Justification

The project will address stormwater drainage concerns in the 83rd Avenue and Monroe Street area by increasing the City's ability to capture, store, and infiltrate stormwater runoff. These improvements will help reduce localized flooding, protect public infrastructure and surrounding properties, and improve downstream water quality.

The project supports the City's long-term stormwater management objectives by providing infrastructure designed to accommodate significant rainfall events and improve the overall resilience of the municipal drainage system.

The City has secured \$896,000 in Congressionally Directed Spending funding for stormwater resiliency improvements at two locations. Of this amount, \$696,000 is allocated to the 83rd Avenue/Monroe Street project, significantly reducing the City's local financial responsibility.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	870,000	0	0	0	870,000	0
	Total	0	870,000	0	0	0	870,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Outside Sources/Grants	0	696,000	0	0	0	696,000	0
	Storm Sewer Utility	0	174,000	0	0	0	174,000	
	Total	0	870,000	0	0	0	870,000	

Spring Lake Park Project List

Spring Lake Park, MN

Project #	37		
Project Name	Sports Dome Pond Maintenance		
Total Project Cost	\$35,000	Contact	George Linngren, Public Works Director
Department	Storm Water Utility	Type	Resiliency and Mitigation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Dredge pond north of Sports Dome on Highway 65 Service Drive

Justification

Remove brush and debris and excess material to have pond function as originally designed.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	35,000	0	35,000	0
	Total	0	0	0	35,000	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Storm Sewer Utility	0	0	0	35,000	0	35,000	0
	Total	0	0	0	35,000	0	35,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project # 38
Project Name Terrace Road/78th Avenue Infiltration Project

Total Project Cost	\$250,000	Contact	Phil Gravel, City Engineer
Department	Storm Water Utility	Type	Resiliency and Mitigation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	50 years

Description

Remove berm and place infiltration swale along Terrace Road, south of 78th Avenue.

Justification

An infiltration swale will be added near the intersection of Terrace Road and 78th Avenue NE to help hold more water during heavy rain. This will reduce street flooding and help prevent damage to homes and vehicles in the area.

This project was included in the City's Local Surface Water Management Plan.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	250,000	0	0	0	0	250,000	0
	Total	250,000	0	0	0	0	250,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Outside Sources/Grants	200,000	0	0	0	0	200,000	0
	Storm Sewer Utility	50,000	0	0	0	0	50,000	
	Total	250,000	0	0	0	0	250,000	

2027 thru 2031

Spring Lake Park Project List

Spring Lake Park, MN



Project #	56
Project Name	Storm Sewer Lining and Catch Basin Repair Project

Total Project Cost	\$250,000	Contact	George Linngren, Public Works Director
Department	Storm Water Utility	Type	Rehabilitation
Category	Transportation & Streets	Priority	3 Important
Status	Active	Useful Life	50 years

Description

Storm Sewer Lining Project

Justification

Project will lengthen life of the City's underground storm water conveyance system by repairing cracked, broken or partially collapsed pipe with a cure-in-place lining.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	50,000	50,000	50,000	50,000	50,000	250,000	0
	Total	50,000	50,000	50,000	50,000	50,000	250,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Storm Sewer Utility	50,000	50,000	50,000	50,000	50,000	250,000	0
	Total	50,000	50,000	50,000	50,000	50,000	250,000	

Budget Impact

This will reduce street sink holes, saving on costly street repairs due to cracked or leaking storm water pipes.

Sources And Uses Of Funds Summary

Spring Lake Park, MN • 2027 thru 2031

Source	2027	2028	2029	2030	2031
Building Maintenance and Renewal					
Beginning Balance	470,516	485,516	501,266	517,766	535,016
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	15,000	15,750	16,500	17,250	18,000
Total Funds available	485,516	501,266	517,766	535,016	553,016
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	0	0	0	0	0
Change in Fund Balance	15,000	15,750	16,500	17,250	18,000
Ending Balance	485,516	501,266	517,766	535,016	553,016
Capital Investment Fund					
Beginning Balance	1,900,456	1,818,161	1,856,921	1,896,456	1,936,782
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	38,000	38,760	39,535	40,326	41,133
Total Funds available	1,938,456	1,856,921	1,896,456	1,936,782	1,977,915
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	120,295	0	0	0	0
Change in Fund Balance	-82,295	38,760	39,535	40,326	41,133
Ending Balance	1,818,161	1,856,921	1,896,456	1,936,782	1,977,915
Capital Replacement Fund					
Beginning Balance	456,602	465,734	475,049	484,550	494,241
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	9,132	9,315	9,501	9,691	9,885
Total Funds available	465,734	475,049	484,550	494,241	504,126
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	0	0	0	0	0
Change in Fund Balance	9,132	9,315	9,501	9,691	9,885
Ending Balance	465,734	475,049	484,550	494,241	504,126
Election Fund					
Beginning Balance	82,485	97,460	70,435	85,410	70,385
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	14,975	14,975	14,975	14,975	14,975
Total Funds available	97,460	112,435	85,410	100,385	85,360
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	0	42,000	0	30,000	0
Change in Fund Balance	14,975	-27,025	14,975	-15,025	14,975
Ending Balance	97,460	70,435	85,410	70,385	85,360
Equipment Fund					
Beginning Balance	191,177	260,423	105,686	139,212	139,501
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	214,536	225,263	236,526	248,352	260,770
Total Funds available	405,713	485,686	342,212	387,564	400,271
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	145,290	380,000	203,000	248,063	95,089
Change in Fund Balance	69,246	-154,737	33,526	289	165,681



Sources And Uses Of Funds Summary

Spring Lake Park, MN • 2027 thru 2031

Source	2027	2028	2029	2030	2031
Ending Balance	260,423	105,686	139,212	139,501	305,182
HRA Excess Fund					
Beginning Balance	335,000	556,100	777,200	978,300	1,179,400
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	224,400	224,400	204,400	204,400	204,400
Total Funds available	559,400	780,500	981,600	1,182,700	1,383,800
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	3,300	3,300	3,300	3,300	3,300
Change in Fund Balance	221,100	221,100	201,100	201,100	201,100
Ending Balance	556,100	777,200	978,300	1,179,400	1,380,500
Municipal State Aid Maintenance					
Beginning Balance	350,725	416,443	482,648	549,323	616,455
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	101,218	102,230	103,250	104,282	105,325
Total Funds available	451,943	518,673	585,898	653,605	721,780
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	35,500	36,025	36,575	37,150	37,750
Change in Fund Balance	65,718	66,205	66,675	67,132	67,575
Ending Balance	416,443	482,648	549,323	616,455	684,030
Park Acquisition & Improvements					
Beginning Balance	92,000	-158,000	-183,000	-183,000	-363,000
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	0	0	0	0	0
Total Funds available	92,000	-158,000	-183,000	-183,000	-363,000
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	250,000	25,000	0	180,000	75,000
Change in Fund Balance	-250,000	-25,000	0	-180,000	-75,000
Ending Balance	-158,000	-183,000	-183,000	-363,000	-438,000
Public Safety Radio Replacement Fund					
Beginning Balance	135,000	130,000	140,000	150,000	160,000
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	10,000	10,000	10,000	10,000	10,000
Total Funds available	145,000	140,000	150,000	160,000	170,000
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	15,000	0	0	0	0
Change in Fund Balance	-5,000	10,000	10,000	10,000	10,000
Ending Balance	130,000	140,000	150,000	160,000	170,000
Public Utility Renewal and Replacement					
Beginning Balance	1,835,711	1,181,488	970,854	946,543	867,517
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	225,000	270,000	320,000	318,000	320,000
Total Funds available	2,060,711	1,451,488	1,290,854	1,264,543	1,187,517
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	879,223	480,634	344,311	397,026	99,877
Change in Fund Balance	-654,223	-210,634	-24,311	-79,026	220,123



Sources And Uses Of Funds Summary

Spring Lake Park, MN • 2027 thru 2031

Source	2027	2028	2029	2030	2031
Ending Balance	1,181,488	970,854	946,543	867,517	1,087,640
Revolving Construction					
Beginning Balance	713,214	722,861	775,008	827,155	879,302
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	134,647	134,647	134,647	134,647	134,647
Total Funds available	847,861	857,508	909,655	961,802	1,013,949
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	125,000	82,500	82,500	82,500	82,500
Change in Fund Balance	9,647	52,147	52,147	52,147	52,147
Ending Balance	722,861	775,008	827,155	879,302	931,449
Storm Sewer Utility					
Beginning Balance	110,000	85,000	-59,000	-24,000	-24,000
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	75,000	80,000	85,000	85,000	85,000
Total Funds available	185,000	165,000	26,000	61,000	61,000
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	100,000	224,000	50,000	85,000	50,000
Change in Fund Balance	-25,000	-144,000	35,000	0	35,000
Ending Balance	85,000	-59,000	-24,000	-24,000	11,000

Capital Improvement Plan

Spring Lake Park, MN

Glossary

Accrual Basis of Accounting

The basis of accounting by which revenues are recorded when earned and expenditures are recorded when the liability is incurred.

Bond

A written promise to repay debt on a specific date in the future, along with payment of a specified amount of interest at predetermined intervals while the debt is outstanding. "Certificate", "warrant" and "note" are other names that refer to what is defined here as a bond.

- **General Obligation (GO) Bonds:** Bonds backed by the full taxing authority of the city.
 - **Revenue Bonds:** Bonds repaid from revenue generated by the project (e.g., utility rates, fees).
-

Capital Asset

A long-term physical asset with a useful life of more than one year, such as land, buildings, equipment, or infrastructure.

Capital Budget

The portion of the budget allocated to fund capital projects, often spanning multiple years.

Capital Improvement Plan (CIP)

A multi-year planning document that identifies and prioritizes major physical infrastructure and equipment investments, including their funding sources.

Capital Project

A project that results in the acquisition, construction, or major repair of physical assets, such as roads, buildings, parks, or utility systems.

Contingency

A budget allocation for unforeseen costs during the design or construction of a capital project.

Debt Service

The payments (principal and interest) required to repay borrowed money used to fund capital projects.

Enterprise Fund

A self-sustaining fund used to finance city services that operate like businesses (e.g., water and sewer utilities), often used for related capital improvements.

Feasibility Study

An analysis conducted to determine the practicality and potential success of a proposed capital project.

Fiscal Year

A twelve-month period of time designated as the budget year. The fiscal year for the City of Spring Lake Park is the calendar year.

General Fund

The primary funding source for a city's operations, including non-restricted revenues such as property taxes, which can sometimes fund capital projects.

Infrastructure

The fundamental facilities and systems serving the community, such as roads, bridges, water, and sewer systems.

Local Surface Water Management Plan

A document developed by a city or municipality that outlines how local surface water resources, such as lakes, streams, wetlands, and stormwater systems, will be managed and protected. The plan typically includes strategies for water quality improvement, flood prevention, and compliance with state and federal water regulations. It serves as a guide for planning, infrastructure development, and environmental stewardship.

Pay-As-You-Go (PAYGO)

A funding strategy where capital projects are paid for directly with available funds rather than through debt.

Prioritization Criteria

The standards used to rank capital projects, often based on factors like urgency, safety, cost-benefit, or community impact.

Right-of-Way (ROW)

Land, typically owned by the city, used for infrastructure like roads, sidewalks, or utilities.

Useful Life

The estimated number of years a capital asset is expected to remain functional and provide benefits.

City of Spring Lake Park Staff Report



Agenda Date		Status	
October 19, 2026			
Requestor		Agenda Section	
Moran		Discussion	
Agenda Item:			
Review Draft Animal Ordinance			
Executive Summary			
The City Council is being asked to review a draft ordinance which comprehensively updates the City's animal regulations and establishes a licensing framework to permit the keeping of backyard chickens, quail, and honeybees on residential properties. The proposed ordinance establishes limits on the number of birds and honeybee colonies, minimum setback and maintenance requirements, educational requirements, neighborhood notification procedures, and enforcement provisions intended to protect public health, safety, and neighboring property owners. The ordinance also modernizes existing animal control regulations and amends the City's fee schedule to establish licensing fees and administrative penalties.			
Background			
The City Council has previously discussed allowing residents to keep backyard chickens and honeybees within the City. Currently, the City's public nuisance ordinance generally prohibits the keeping of poultry, livestock, and honeybees. Rather than simply creating exceptions to the existing ordinance, staff has prepared a comprehensive revision of Chapter 9.12 to modernize the City's animal regulations and establish consistent licensing and enforcement procedures. The proposed ordinance includes the following principal changes: <i>General Animal Regulations:</i> Updates requirements relating to animals running at large, animal noise, waste disposal, humane treatment, animal control and impoundment, rabies prevention, and dangerous dogs. Annual dog licensing would be retained, while cat licenses would be perpetual, requiring only a one-time purchase. <i>Multiple Pet Locations:</i> Establishes an annual licensing requirement for residential properties maintaining four or more dogs or cats, or any combination thereof, over six			

months of age. The ordinance establishes minimum care and sanitation standards and procedures for addressing nuisance conditions and violations.

- *Backyard Chickens and Quail:* Permits up to four chickens or quail, in any combination, on properties containing detached single-family dwellings. Roosters would be prohibited. Residents would be required to obtain an annual license, complete an approved educational course, and submit a site plan identifying the proposed coop and run. Coops and runs must be located in rear yards, at least 10 feet from property lines and 25 feet from neighboring dwellings. The ordinance also establishes requirements for sanitation, predator protection, containment, and maintenance. On-site slaughtering would be prohibited.
- *Honeybees:* Permits up to two honeybee colonies on properties containing detached single-family dwellings. Residents would be required to obtain an annual license, complete an approved educational course, and submit a site plan. Hives must be located in rear yards, at least 10 feet from property lines and 25 feet from public pedestrian walkways. Flyway barriers would be required when hives are located less than 16 feet from a property line. Additional provisions address water availability, colony management, swarm prevention, and corrective action for problem colonies.
- *Neighborhood Notification:* Initial applications for chickens, quail, or honeybees would require mailed notification to immediately abutting property owners and occupants, providing at least 10 calendar days for comments. Neighbor approval would not be required, and comments would be considered only as they relate to compliance with applicable City regulations.
- *Licensing and Enforcement:* Licenses would be issued administratively by the City Administrator or designee rather than requiring individual City Council approval. Initial inspections would be required, with subsequent inspections authorized under specified circumstances. The ordinance establishes procedures for corrective orders, license suspension or revocation, and administrative appeals. Annual licenses would expire December 31, with renewal applications due December 1.

The ordinance also amends the City's public nuisance regulations to recognize chickens, quail, and honeybees lawfully kept under the new provisions while preserving the City's ability to address nuisance conditions.

Board/Commission Review

The proposed ordinance has not been referred to a City board or commission for formal review. As the ordinance principally addresses animal licensing, public health, nuisance prevention, and enforcement rather than amendments to the City's zoning regulations, staff is presenting the ordinance directly to the City Council for consideration.

Financial Impact

The proposed ordinance establishes an initial license fee of \$100, including the first year, and an annual renewal fee of \$50 for multiple pet locations, domesticated birds, and

beekeeping. These fees are intended to help offset the City's costs associated with application review, neighborhood notification, inspections, and administration.

The ordinance also establishes a \$100 administrative citation for failure to obtain a required license and updates other animal-related administrative penalties.

Implementation will require staff time to develop licensing applications, establish educational requirements, conduct inspections, and administer neighborhood notifications. The overall financial impact will depend upon the number of applications received and the level of enforcement activity required. Staff anticipates administering the ordinance with existing personnel.

Staff Recommendation

Staff recommends that the City Council review and discuss proposed Ordinance No. 513 and provide feedback on the proposed regulatory framework, including any desired revisions to the licensing requirements, restrictions on chickens, quail, and honeybees, neighborhood notification procedures, and enforcement provisions. Based on the City Council's direction, staff will incorporate the requested changes and schedule the ordinance for formal consideration and possible adoption at a future City Council meeting.

Attachments

1. Draft of Ordinance No. 513, Animal Regulations

**SPRING LAKE PARK
ORDINANCE 513**

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **REPEAL** “9.12 ANIMALS” of the Spring Lake Park Municipal Code is hereby *repealed* as follows:

~~9.12 ANIMALS~~ (*Repealed*)

~~9.12.010 General Provisions~~ (*Repealed*)

~~9.12.020 Potentially Dangerous And Dangerous Dog Or Cat~~ (*Repealed*)

SECTION 2: **ADOPTION** “9.12 ANIMALS, DOMESTICATED BIRDS AND HONEYBEES” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12 ANIMALS, DOMESTICATED BIRDS AND HONEYBEES(*Added*)

SECTION 3: **ADOPTION** “9.12.010 Definitions” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.010 Definitions(*Added*)

For purposes of this Chapter, the following definitions shall apply unless the context clearly indicates otherwise:

ANIMAL. Any mammal, bird, reptile, amphibian, fish, or other vertebrate, excluding humans.

ANIMAL CONTROL AUTHORITY. The City, its Police Department, an employee or official designated by the City, or an agency or person under contract with the City to perform animal control functions.

ANIMAL CONTROL OFFICER. Any peace officer, City employee, contractor, or other person designated by the City to enforce this Chapter or applicable state animal-control laws.

APIARY. The location where one or more colonies of honeybees are kept.

BEEKEEPER. A person who owns, keeps, maintains, or has charge of one or more colonies of honeybees.

COLONY. An aggregate of honeybees consisting principally of worker bees and ordinarily containing a queen, drones, brood, comb, and honey.

COMMERCIAL KENNEL. A premises used primarily or regularly for the boarding, breeding, training, sale, or keeping of dogs for compensation or other commercial purposes. Veterinary clinics, animal hospitals, pet shops, and pet grooming facilities shall not be considered commercial kennels solely by reason of those uses.

DOMESTICATED BIRD. A chicken or quail, as defined by this Section, kept for noncommercial purposes pursuant to SLPC 9.12.070.

HIVE. A manufactured receptacle designed and used for housing a colony of honeybees.

HONEYBEE. Any life stage or caste of the common domestic honeybee, *Apis mellifera*.

MULTIPLE PET LOCATION. A residential premises at which four or more dogs, cats, or any combination thereof over six months of age are kept for the personal use of the owner or occupant and not for breeding, boarding, sale, training for compensation, or other commercial purposes.

OWNER. Any person owning, keeping, harboring, maintaining, having custody of, or having control over an animal.

QUAIL. Domesticated Coturnix or Japanese quail (*Coturnix japonica*). The term does not include bobwhite quail or another protected game bird.

RUNNING AT LARGE. An animal that is off the premises of its owner and is not restrained by a leash, confined within a vehicle or enclosure, or otherwise under the immediate control of a responsible person. An animal located on private property without the permission of the property owner or occupant shall also be considered running at large.

SWARM. A group of honeybees, usually accompanied by a queen, that has left a colony to establish a new colony.

SECTION 4: ADOPTION “9.12.020 General Animal Regulations” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.020 General Animal Regulations(*Added*)

- A. *Running at large.* No owner shall permit an animal to run at large within the City. An animal off the premises of its owner shall be under the immediate custody and control of a responsible person by leash or other effective means of restraint.
- B. *Control on owner's property.* An animal kept outdoors on the owner's property shall be contained by a fence, enclosure, tether, or other effective means of restraint, or shall be under the immediate supervision and control of the owner or another responsible person.
- C. *Animal noise.* No owner shall keep or harbor an animal that repeatedly or habitually barks, howls, yelps, cries, crows, calls, or otherwise makes noise that unreasonably interferes with the use or enjoyment of neighboring property. In determining whether a violation exists, consideration may be given to the duration, frequency, time of day, volume, nature of the surrounding area, and whether the animal was reasonably provoked.
- D. *Animal waste.*
 - 1. An owner shall promptly remove and properly dispose of animal excrement deposited on public property or private property not owned or occupied by the owner.
 - 2. Animal waste shall not be allowed to accumulate on private property in a manner that creates offensive odors, attracts flies or rodents, contaminates stormwater, or otherwise creates a nuisance.
- E. *Humane treatment.* Animals shall be kept and cared for in compliance with M.S. Chapter 343, as may be amended from time to time. No person shall cruelly or unnecessarily abuse, neglect, injure, or deprive an animal of necessary food, potable water, shelter, or veterinary care.
- F. *Interference with enforcement.* No person shall intentionally obstruct or interfere with an Animal Control Officer or peace officer lawfully performing duties under this Chapter or state law.
- G. *Nuisances.* Compliance with a license or other provision of this Chapter does not authorize the maintenance of a public nuisance or preclude enforcement under SLPC 9.20.020.

SECTION 5: ADOPTION “9.12.030 Dogs And Cats; Licensing, Rabies And Animal Bites” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.030 Dogs And Cats; Licensing, Rabies And Animal Bites(*Added*)

- A. License required. All dogs and cats kept, harbored, or maintained within the City shall be licensed by the City unless otherwise exempt by law.
- B. Application. Applications shall be made on forms prescribed by the City Administrator or designee and shall contain information reasonably necessary to identify the animal and owner and administer this Chapter.
- C. License term and fee. Dog licenses shall be issued annually. Cat licenses shall be perpetual and need be purchased only one time. License fees shall be as established pursuant to SLPC 3.16.030.
- D. Rabies vaccination. No dog or cat shall be licensed unless the owner provides evidence of a current rabies vaccination administered by a licensed veterinarian, except where a veterinarian certifies that vaccination should be deferred because of the animal's health.
- E. Bites and rabies exposure.
 - 1. Any person knowing that an animal has bitten a human shall promptly notify the Police Department or Animal Control Authority.
 - 2. The owner of an animal that has bitten a person or is suspected of exposure to rabies shall comply with all applicable quarantine, observation, testing, or confinement requirements established by M.R. 1721.0570 and M.R. 1721.0580, as they may be amended from time to time, or other applicable public-health requirements.
 - 3. Upon lawful demand of an Animal Control Officer or peace officer, an owner shall produce or surrender an animal for quarantine, observation, examination, or testing when required by law.
 - 4. Costs associated with quarantine, veterinary examination, testing, impoundment, or other required care shall be the responsibility of the animal's owner to the extent permitted by law.

SECTION 6: ADOPTION “9.12.040 Potentially Dangerous And Dangerous Dogs” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.040 Potentially Dangerous And Dangerous Dogs(*Added*)

- A. State Law adopted. The regulatory and procedural provisions of M.S. §§ 347.50 through 347.565, as may be amended from time to time, relating to potentially

dangerous and dangerous dogs are adopted by reference and shall be administered and enforced by the City.

- B. *Authority to declare.* A peace officer, Animal Control Officer, or other City official designated by the City Administrator may declare a dog potentially dangerous or dangerous when the official determines that the dog meets the applicable criteria established by Minnesota law.
- C. *Registration.* A dog declared potentially dangerous shall be registered annually with the City for so long as the designation remains in effect. A dog declared dangerous shall be registered with the City in accordance with M.S. §§ 347.50 through 347.565, as may be amended from time to time. The owner shall provide such information and documentation as reasonably required by the City to administer the registration. Applicable registration fees shall be as established pursuant to SLPC 3.16.030.
- D. *Inspection.* Prior to issuance of a registration required by this Section, the City shall inspect the enclosure and exterior areas where the dog will be kept to determine compliance with applicable requirements. The owner shall make such areas reasonably available for inspection upon reasonable notice. Nothing in this Section authorizes entry onto private property without consent, an administrative search warrant, or other authority provided by law.
- E. *Hearing.* An owner of a dog declared dangerous shall be provided the notice and hearing rights required by M.S. § 347.541. An owner of a dog declared potentially dangerous may appeal the declaration by submitting a written request to the City within fourteen (14) days after notice of the declaration. The hearing on a potentially dangerous dog declaration shall be conducted by an impartial hearing officer designated by the City.
- F. *Fees and costs.* Registration, hearing, impoundment, boarding, veterinary, administrative, and other City fees authorized by law shall be as established pursuant to SLPC 3.16.030, provided that the annual dangerous dog registration fee shall not exceed the maximum permitted by M.S. § 347.51. The owner shall be responsible for costs of care, keeping, and disposition of a dog to the extent provided by law.
- G. *Other requirements.* Nothing in this Section limits or supersedes any requirement, restriction, remedy, seizure authority, penalty, or other provision contained in M.S. §§ 347.50 through 347.565, as may be amended from time to time.

SECTION 7: ADOPTION “9.12.050 Animal Control And Impoundment” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.050 Animal Control And Impoundment(*Added*)

- A. *Animal control authority.* The City may provide animal control services directly or by contract.
- B. *Authority to impound.* An Animal Control Officer or peace officer may impound an animal when authorized by this Chapter or state law, including:

1. an animal found running at large;
 2. an animal requiring lawful quarantine or observation;
 3. an animal whose seizure is authorized under state dangerous-dog or animal-welfare law; or
 4. an animal whose seizure is otherwise reasonably necessary and authorized by law to protect public health or safety.
- C. Notice. When the owner of an impounded animal is known or reasonably ascertainable, notice shall be provided as required by applicable law.
- D. Reclaiming an animal. An owner may reclaim an impounded animal within the applicable holding period upon:
1. providing satisfactory proof of ownership;
 2. obtaining any required City license;
 3. providing evidence of any required vaccination;
 4. satisfying any lawful conditions applicable to the animal; and
 5. paying applicable impoundment, boarding, veterinary, licensing, and administrative fees or charges.
- E. Unclaimed animals. Animals not reclaimed within the applicable holding period may be transferred, adopted, or otherwise disposed of in accordance with M.S. § 346.47, applicable Minnesota Rules, and other applicable law, as they may be amended from time to time.
- F. Costs. The owner shall be responsible for lawful costs incurred by the City or Animal Control Authority relating to capture, impoundment, boarding, veterinary care, quarantine, or disposition of the animal.

SECTION 8: ADOPTION “9.12.060 Multiple Pet Locations and Commercial Kennels” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.060 Multiple Pet Locations and Commercial Kennels(*Added*)

- A. Multiple pet license required. No person shall maintain a multiple pet location within the City without first obtaining an annual multiple pet license.
- B. Application. An application for a multiple pet license shall be made on forms prescribed by the City and shall include:
1. the name and address of the applicant;
 2. identification of each dog and cat kept on the premises;
 3. evidence that each dog and cat is properly licensed and vaccinated as required by this Chapter;
 4. information regarding the means by which the animals will be confined and cared for;
 5. written permission of the property owner if the applicant is not the property owner; and
 6. the applicable fee established pursuant to SLPC 3.16.030.

C. Standards. A multiple pet location shall:

1. be maintained in a clean and sanitary condition;
2. provide adequate shelter, food, water, exercise, and care for all animals;
3. provide effective means of preventing animals from running at large;
4. be maintained so that animal waste, odors, noise, or other conditions do not constitute a nuisance; and
5. comply with all other applicable provisions of this Chapter.

D. Inspection. Inspections of an applicant or licensed multiple pet location shall be conducted in accordance with SLPC 9.12.120, Paragraph E.

E. License term. A multiple pet license shall be issued annually. The applicable initial and renewal fees shall be established pursuant to SLPC 3.16.030.

F. Denial, suspension, nonrenewal, or revocation.

1. A multiple pet license may be denied, suspended, refused renewal, or revoked for:
 - a. false or materially incomplete information in an application;
 - b. failure to comply with this Chapter;
 - c. repeated substantiated animal-control or nuisance violations;
 - d. failure to maintain required dog or cat licenses or vaccinations; or
 - e. conditions creating a substantial threat to public health or safety.
2. Except where immediate action is authorized by law because of an imminent threat to health or safety, the license holder shall be provided notice of the violation and a reasonable opportunity to correct the condition before suspension, nonrenewal, or revocation.

G. Appeal. A person aggrieved by the denial, suspension, nonrenewal, or revocation of a multiple pet license may appeal the decision in the manner provided in SLPC 9.12.120, Paragraph H.

H. Commercial kennels.

1. A multiple pet license does not authorize a commercial kennel.
2. Commercial kennels shall comply with all applicable requirements of SLPC Chapter 16 and any other applicable provisions of this Code or state law.
3. Any City license or fee applicable to a commercial kennel shall be as established pursuant to SLPC 3.16.030.
4. Issuance of any City approval or license does not relieve the operator from obtaining any license or approval required by the Minnesota Board of Animal Health or other state agency.

SECTION 9: ADOPTION “9.12.070 Keeping Of Chickens And Quail” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.070 Keeping Of Chickens And Quail(*Added*)

- A. License required. No person shall keep chickens or quail within the City without first obtaining an annual domesticated bird license.
- B. Eligible property.
 - 1. Chickens and quail may be kept only as an accessory use to a detached single-family dwelling.
 - 2. The license holder shall reside on the premises.
 - 3. If the license holder is not the property owner, written permission from the property owner shall be required.
 - 4. Issuance of a City license does not supersede private covenants, homeowners' association requirements, lease provisions, or other private restrictions.
- C. Maximum number. No more than four chickens or quail, in any combination, may be kept on a property.
- D. Roosters prohibited. Roosters are prohibited.
- E. Education required. Before issuance of an initial license, the applicant shall provide evidence of completion of a backyard poultry education course or equivalent training approved by the Administrator, Clerk/Treasurer or designee. The training shall address appropriate housing, sanitation, disease prevention, predator protection, feeding, and responsible care of poultry.
- F. Initial application. An initial application shall include:
 - 1. the name and contact information of the applicant and property owner;
 - 2. written property-owner permission, if applicable;
 - 3. proof of required education;
 - 4. a site plan identifying the dwelling, property lines, proposed coop and run, and required setbacks; and
 - 5. the applicable initial license fee established pursuant to SLPC 3.16.030.
- G. Resident notification.
 - 1. Upon receipt of a complete initial application, the City shall provide mailed notice to the owners of record and occupants of properties immediately abutting the applicant's property.
 - 2. The notice shall describe the proposed licensed use and provide at least ten calendar days for submission of comments to the City.
 - 3. Neighbor approval or consent shall not be required.
 - 4. Comments shall be considered only to the extent they relate to compliance with this Chapter or other applicable provisions of this Code.
 - 5. Resident notification shall not be required for annual renewal unless the location of the coop or run is materially changed.
- H. Coop and run standards.

1. Chickens and quail shall be provided with a secure, weather-resistant coop and an enclosed outdoor run appropriate for the number and type of birds.
 2. The coop and run shall be located entirely within the rear yard.
 3. The coop and run shall be located at least ten (10) feet from any property line.
 4. The coop and run shall be located at least twenty five (25) feet from a dwelling located on another property.
 5. The coop shall provide at least three (3) square feet of floor area for each bird.
 6. The coop and run shall be constructed and maintained to prevent the birds from escaping and to reasonably protect the birds from predators.
 7. The run shall have secure overhead protection.
 8. Chickens and quail shall be secured within the coop from sunset to sunrise.
 9. Coops and runs shall comply with all other applicable accessory-structure requirements of this Code.
- I. Containment. Chickens and quail shall not run at large. Birds may be outside the coop and run only when under direct supervision within a securely fenced rear yard.
- J. Sanitation and feed.
1. The coop, run, and surrounding area shall be maintained in a clean and sanitary condition.
 2. Manure, bedding, uneaten feed, feathers, and other waste shall not be allowed to accumulate so as to create offensive odors, attract rodents or insects, or otherwise constitute a nuisance.
 3. Feed shall be stored in rodent-resistant containers.
 4. Manure and bedding shall be properly disposed of or composted in compliance with applicable City regulations.
- K. Disposal of dead birds. Dead birds shall be promptly and lawfully disposed of and shall not be maintained outdoors in a manner that creates a nuisance.
- L. Slaughtering. Slaughtering or processing chickens or quail on the premises is prohibited.
- M. Commercial use. This Section authorizes residential hobby keeping of chickens and quail only and does not authorize a commercial poultry operation.

SECTION 10: **ADOPTION** “9.12.080 Keeping Of Honeybees” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.080 Keeping Of Honeybees(*Added*)

- A. License required. No person shall establish or maintain an apiary or keep a colony of honeybees within the City without first obtaining an annual beekeeping license.
- B. Eligible property.
1. Honeybees may be kept only as an accessory use to a detached single-family dwelling.

2. The license holder shall reside on the premises.
 3. If the license holder is not the property owner, written permission from the property owner shall be required.
 4. Issuance of a City license does not supersede private covenants, homeowners' association requirements, lease provisions, or other private restrictions.
- C. *Maximum number.* No more than two (2) colonies, including nucleus colonies, may be maintained on a property, except as provided in Paragraph N relating to captured swarms.
- D. *Education required.* Before issuance of an initial license, an applicant shall provide evidence of completion of a beekeeping education course or equivalent training approved by the Administrator, Clerk/Treasurer or designee. The training shall address colony management, honeybee diseases and mites, swarm prevention and control, and responsible urban beekeeping practices.
- E. *Initial application.* An initial application shall include:
1. the name and contact information of the applicant and property owner;
 2. written property-owner permission, if applicable;
 3. proof of required education;
 4. a site plan showing property lines, the dwelling, proposed hive locations, hive entrances, required setbacks, any required flyway barrier, and the proposed water source; and
 5. the applicable initial license fee established pursuant to SLPC 3.16.030.
- F. *Resident notification.*
1. Upon receipt of a complete initial application, the City shall provide mailed notice to the owners of record and occupants of properties immediately abutting the applicant's property.
 2. The notice shall describe the proposed licensed use and provide at least ten (10) calendar days for submission of comments to the City.
 3. Neighbor approval or consent shall not be required.
 4. Comments shall be considered only to the extent they relate to compliance with this Chapter or other applicable provisions of this Code.
 5. Resident notification shall not be required for annual renewal unless the apiary is materially relocated.
- G. *Location.*
1. Hives shall be located entirely within the rear yard.
 2. A hive shall be located at least ten (10) feet from any property line.
 3. A hive shall be located at least twenty five (25) feet from a public sidewalk, trail or other public pedestrian walkway.
 4. Hive entrances shall face toward the interior of the beekeeper's property to the greatest extent reasonably practical.
- H. *Flyway barrier.*
1. When a hive is located less than sixteen (16) feet from a property line, the beekeeper shall establish and maintain a flyway barrier at least six feet in height.
 2. A flyway barrier may consist of a wall, fence, dense vegetation, or combination thereof sufficiently dense to cause honeybees to fly over rather than through the barrier.

3. The flyway barrier shall extend at least ten (10) feet in each direction from the hive, measured generally parallel to the affected property line, or shall otherwise enclose the hive area with a barrier at least six feet in height.
- I. Water. A convenient and continuous source of clean water shall be maintained on the licensed premises whenever colonies are active outside the hive.
- J. Hive construction. Honeybee colonies shall be maintained in hives containing removable frames. Hives shall be maintained in sound and usable condition.
- K. Equipment and materials.
 1. Wax comb, syrup, honey, or other materials likely to encourage robbing by honeybees shall not be left exposed on the premises.
 2. Such materials shall be stored within sealed containers, a building, or other insect-resistant enclosure.
 3. Unused beekeeping equipment shall be maintained and secured against weather, deterioration, and unintended occupation by swarms.
- L. Colony management. Colonies shall be maintained in accordance with generally accepted beekeeping practices. The beekeeper shall take reasonable measures to:
 1. maintain healthy colonies;
 2. manage disease and mites;
 3. reduce unnecessary swarming; and
 4. prevent unusually defensive or aggressive behavior from substantially interfering with neighboring properties or public areas.
- M. Problem colonies. When credible evidence demonstrates that a colony is unusually defensive, aggressive, diseased, or otherwise creates a substantial nuisance or public-safety concern, the City may require reasonable corrective action, including requeening, treatment, relocation, reduction, or removal of the colony.
- N. Temporary swarm exception. A licensed beekeeper who captures or removes a honeybee swarm may temporarily exceed the two-colony maximum for a period not exceeding six months from the date the swarm was acquired, provided the beekeeper otherwise complies with this Section to the greatest extent practicable.
- O. Nuisances. Compliance with this Section does not authorize maintenance of a nuisance. A licensed apiary remains subject to SLPC 9.20.020.
- P. Commercial use. This Section authorizes residential hobby beekeeping. Any retail or other commercial activity conducted from the premises shall comply with applicable zoning and home-occupation requirements.

SECTION 11: ADOPTION “9.12.120 License Administration, Enforcement And Appeals” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.120 License Administration, Enforcement And Appeals(*Added*)

- A. Administrative approval. Multiple pet, domesticated bird, and beekeeping licenses shall be administered and issued by the City Administrator or designee. City Council

approval or a public hearing shall not be required.

B. License period. Multiple pet, domesticated bird, and beekeeping licenses shall be issued annually and shall expire on December 31 of each year.

C. Fees.

1. Initial and annual renewal license fees shall be as established pursuant to SLPC 3.16.030.
2. Fees may reflect the City's reasonable costs associated with administration, licensing, resident notification, inspection, and code enforcement.

D. Renewal.

1. A complete application for annual renewal shall be submitted to the City on or before December 1.
2. An applicant for annual renewal shall:
 - a. pay the applicable renewal fee established pursuant to SLPC 3.16.030;
 - b. certify that the information previously provided to the City remains accurate or identify any material changes;
 - c. certify continued compliance with this Chapter; and
 - d. correct any outstanding substantiated violations before renewal.
3. A new site plan, education requirement, or resident notification shall not be required for renewal unless required by the City because of a material change in the licensed activity or premises.
4. If a complete renewal application is submitted on or before December 1, the existing license shall remain in effect until the City approves or denies the renewal, unless the license is otherwise suspended or revoked pursuant to this Chapter.

E. Inspection. As a condition of issuance of an initial multiple pet, domesticated bird, or beekeeping license, the licensed premises and areas associated with the proposed licensed activity shall be subject to inspection by the City to determine compliance with this Chapter. The applicant shall make such areas reasonably available for inspection upon reasonable notice. The City may also conduct an inspection in connection with a license renewal when there has been a material change to the licensed activity or when the City has a reasonable basis to believe that the licensed activity does not comply with this Chapter. The City may also conduct an inspection during the license period when there has been a material change to the licensed activity, when the City has a reasonable basis to believe that the licensed activity does not comply with this Chapter, or to verify correction of a previously identified violation. No initial license shall be issued until any required inspection has been completed and the City determines that the proposed licensed activity complies with this Chapter. Nothing in this Section authorizes entry onto private property without consent, an administrative search warrant, or other authority provided by law.

F. Material changes.

1. A license holder shall notify the City within ten calendar days of any material change to information submitted with the license application.
2. For purposes of this Paragraph, a material change includes a change in the license holder's contact information, property ownership or property-owner permission, the number or type of animals or colonies maintained under the

- license, or another change that may affect compliance with this Chapter.
3. A proposed relocation of a coop, run, hive, or other structure or enclosure identified on an approved site plan shall be submitted to the City for review before the relocation occurs. The City may require an updated site plan, inspection, or resident notification when reasonably necessary because of the proposed change.
- G. Denial, suspension, nonrenewal or revocation. The Administrator, Clerk/Treasurer or designee may deny, suspend, refuse to renew or revoke license for:
1. false or materially incomplete information in an application;
 2. failure to satisfy the requirements of this Chapter;
 3. failure to correct a substantiated nuisance or code violation within a reasonable period established by the City;
 4. repeated violations of this Chapter; or
 5. conditions creating a substantial threat to public health or safety.
- H. Corrective order.
1. The Animal Control Officer, Code Enforcement Official, or peace officer may issue a written corrective order upon determining that a violation of this Chapter exists.
 2. The corrective order shall identify the violation, the corrective action required, a reasonable period for compliance, and the potential consequences of failure to comply.
 3. Except where immediate action is authorized by law because of an imminent threat to health or safety, a license holder shall be provided a reasonable opportunity to correct the violation before the City suspends, refuses to renew, or revokes the license. Failure to comply with a lawful corrective order within the time specified constitutes a separate violation of this Chapter and may constitute grounds for administrative citation, license suspension, nonrenewal, revocation, or other enforcement authorized by law.
- I. Notice. A notice, decision, or corrective order required by this Chapter may be personally delivered, sent by first-class mail to the last address provided to the City by the applicant or license holder, or transmitted electronically to an electronic address provided by the applicant or license holder for City communications. The City may use more than one method of notice.
- J. Appeal. An applicant or license holder may appeal an administrative denial, suspension, nonrenewal, revocation, or corrective order by filing a written appeal with the City Administrator within ten calendar days after notice of the decision. The appeal shall be heard by the City Council or a hearing officer designated by the City Council. The applicant or license holder shall be provided notice and an opportunity to be heard. The decision following the appeal shall constitute the City's final administrative decision.
- K. Nontransferability. A multiple pet, domesticated bird, or beekeeping license is issued to the applicant for the specific premises identified in the application and shall not be transferred to another person or property.

SECTION 12: **ADOPTION** “9.12.130 Violations And Penalties” of the Spring Lake Park Municipal Code is hereby *added* as follows:

A D O P T I O N

9.12.130 Violations And Penalties(*Added*)

- A. *Violation.* It is unlawful to violate any provision of this Chapter or fail to comply with a lawful order issued pursuant to this Chapter.
- B. *Remedies.* The City may enforce this Chapter through criminal prosecution, administrative citation where otherwise authorized by City Code, license suspension, nonrenewal or revocation, nuisance abatement, injunctive relief, or any other remedy available by law. Remedies are cumulative.
- C. *Penalty.* Unless another penalty is specifically established by state law or City Code, a violation of this Chapter shall be subject to the penalties provided in SLPC 1.04.200.

SECTION 13: **AMENDMENT** “9.20.020 Public Nuisances, Paragraph B” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

9.20.020 Public Nuisances

- B. *Public Nuisances Affecting Health, Safety, Comfort, Or Repose.* The following are hereby declared to be public nuisances affecting health, safety, comfort, or repose:
 - 1. The exposed accumulation of decayed or unwholesome food or vegetable matter;
 - 2. All diseased animals running at large;
 - 3. All ponds or pools of stagnant water;
 - 4. Carcasses of animals not buried or destroyed within twenty-four (24) hours after death;
 - 5. Accumulation of manure, refuse or other debris;
 - 6. Privy vaults and garbage cans which are not rodent-free or fly-tight, or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;
 - 7. The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, hazardous substances or other substances;
 - 8. Dumping the contents of any cesspool, privy vault, garbage or rubbish can (as definition of garbage is limited; see SLPC 5.08 for definition of “garbage”) except at places authorized by law;
 - 9. All noxious weeds, tall grasses defined as anything over eight inches in height, and other rank growths upon public or private property, with the exception of managed natural landscapes pursuant to M.S. § 412.925, as may

- be amended from time to time, wetlands, and natural wooded areas;
10. Dense smoke, noxious fumes, gas, soot, or cinders in unreasonable quantities;
 11. Any offensive trade or business as defined by statute or ordinance not operating under local license. For purpose of this provision, **OFFENSIVE TRADE OR BUSINESS** means a trade, employment or business that is hurtful to inhabitants within the city, dangerous to the public health, injurious to neighboring property or from which offensive odors arise.
 12. The distribution of samples of medicines or drugs unless those samples are placed in the hands of an adult person by someone properly licensed;
 13. All other acts, omissions of acts, occupations, and uses of property which are deemed by the Board of Health to be a menace to the health of the inhabitants of the city or a considerable number thereof;
 14. The keeping, maintaining, or harboring of livestock, farm animals, poultry, fowl or honeybees, chickens, cows, horses, and other domestic animals or fowl except chickens and quail lawfully kept in compliance with SLPC 9.12.070, honeybees lawfully kept in compliance with SLPC 9.12.080, or animals otherwise lawfully permitted by the City;
 15. The keeping, maintaining, or harboring of live wild animals, whether native to this state or not, which in their wild state pose a threat to humans or domestic animals; and
 16. The keeping, maintaining, or harboring ~~of any combination~~ of animals ~~or fowl~~, domesticated birds, or honeybees ~~kept~~ in numbers or under conditions that unreasonably annoy, injure, or endanger the health, safety, comfort, repose, or welfare of the public.

SECTION 14: AMENDMENT TO FEE SCHEDULE. Section 14.D. of the City Fee Schedule is amended as follows:

Item	Fee
Spayed or neutered – Cats and Dogs	\$10.00/yr
Unsprayed or Unneutered – Cats and Dogs	\$25.00/yr
Duplicate tags	\$2.00 per tag
Dangerous Dog Registration	\$500.00/yr
<u>Potentially Dangerous Dog Registration</u>	<u>\$250.00/yr</u>
~~Kennel – Residential~~	~~\$50.00/yr~~
<u>Multiple Pet License</u>	<u>\$100.00 – Initial (includes first year)</u> <u>\$50.00/year -- Renewal</u>
Kennel – Commercial	\$100.00/yr
<u>Domesticated Bird License</u>	<u>\$100.00 – Initial (includes first year)</u> <u>\$50.00/year -- Renewal</u>
<u>Beekeeping License</u>	<u>\$100.00 – Initial (includes first year)</u> <u>\$50.00/year -- renewal</u>
Criminal Background ~~Investigation Fee~~ ~~Check~~ – <u>Commercial</u> Kennel License (first time)	\$50.00

Item	Fee
applicant)	
Impound Fee	1 st offense - \$75.00 plus Animal Hospital fees as outlined in Animal Control agreement 2 nd offense - \$125.00 plus Animal Hospital fees as outlined in Animal Control agreement 3 rd offense - \$175.00 plus Animal Hospital fees as outlined in Animal Control agreement 4 th and subsequent offense - \$325.00 plus Animal Hospital Fees as outlined in Animal Control agreement

SECTION 15: AMENDMENT TO FEE SCHEDULE. Section 13, Administrative Offenses, of the City Fee Schedule is amended as follows:

A. Police Administrative Citations

Item	Fee 0-14 Days	Fee 15-31 Days	Reference
Animal Violations			
Dog Running at Large	\$75.00	\$90.00	~~§9.12.010,~~ ~~A(1)9.12.020(A)~~
Barking Dog	\$75.00	\$90.00	~~§9.12.010,~~ ~~A(3)9.12.020(C)~~

B. Code Enforcement

Item	Fee	Reference
Animals		
Dog/Cat Must be Vaccinated	\$75.00	~~§9.12.010~~ 9.12.030(D)
Dog/Cat Must be Licensed	\$75.00	~~§9.12.010~~ 9.12.030(A)
<u>Multiple Pet License Required</u>	<u>\$100.00</u>	<u>§9.12.060(A)</u>
<u>Domesticated Bird License Required</u>	<u>\$100.00</u>	<u>§9.12.070(A)</u>
<u>Beekeeping License Required</u>	<u>\$100.00</u>	<u>§9.12.080(A)</u>
<u>Other Animal Ordinance Violation</u>	<u>\$75.00</u>	<u>§9.12</u>

SECTION 16: EFFECTIVE DATE. This Ordinance shall take effect upon publication as provided by law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL
_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

Community Comments

Community Comments provides an opportunity for the public to address the City Council on City business, including agenda items. Comments regarding matters scheduled for a public hearing should be made during that hearing.

Priority is given to Spring Lake Park residents, property owners, and City business owners or operators. Others wishing to speak should contact the City Administrator in advance to arrange an opportunity at a future meeting. Anyone may submit written comments.

Community Comments is limited to 20 minutes total, with 2 minutes per speaker. Speakers must sign in with their name and address, approach the podium, and speak into the microphone. Meetings are video recorded. Each person may speak once, and speaking time may not be transferred or shared.

Community Comments is not intended for discussion or debate with the City Council. Speakers may request follow-up from City staff, who will report the outcome to the Council. The Council may also refer matters for staff review or consideration at a future meeting.

Speakers are expected to be respectful and avoid disrupting the meeting. The presiding officer may enforce time limits and maintain order. Those unable to speak due to time limits may submit written comments. Individuals requesting additional presentation time should contact the City Administrator's office in advance.

Public Hearings

Public hearings provide an opportunity for the public to share comments, concerns, and questions about matters under consideration by the City Council. Hearings are intended to gather public input, not to serve as debates.

The following procedures will generally apply:

- The applicant, presenter, or City staff may have up to 10 minutes to introduce the matter. Councilmembers may ask questions.
- Each speaker is allowed three (3) minutes to comment or ask questions relevant to the hearing. Speakers are asked to limit their remarks to one opportunity unless invited to speak again.
- A designated spokesperson for a group or organization may be allowed up to five (5) minutes at the discretion of the presiding officer. Other group members may also speak but are encouraged to avoid repeating comments.
- Questions should be directed to the Council through the presiding officer, who may request responses from staff, the applicant, or others.
- Written comments received before the hearing closes will become part of the hearing record.

After receiving public testimony, the Mayor will close the hearing or continue it to a specified date if additional information is needed. The Council may then take action or defer its decision. Additional public comments will not be received unless the hearing is reopened or continued.