



CITY COUNCIL REGULAR AGENDA
MONDAY, APRIL 07, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - March 17, 2025 Special City Council Meeting
 - [B.](#) Approval of Minutes - March 17, 2025 City Council Meeting
 - [C.](#) Mayor's Proclamation - Volunteer Month - April 2025
 - [D.](#) Mayor's Proclamation - Earth Day - April 22, 2025
 - [E.](#) Contractor Request for Payment #13 - City Hall Renovation/Expansion Project - \$43,090.10
 - [F.](#) Contractor Request for Payment #14 - City Hall Renovation/Expansion Project - \$156,220.88
 - [G.](#) Resolution 2025-11 - Temporary Gambling License - Spring Lake Park Lions - Tower Days
 - [H.](#) Approve Public Right of Way - Xcel Energy
 - [I.](#) Approve Public Right of Way - Xcel Energy
 - [J.](#) Approve Public Right-of-Way - Xcel Energy
 - [K.](#) Contractor's Licenses
- 7. PUBLIC HEARINGS**
 - [A.](#) Rental License Revocation for Certain Property Located at 8090 Hayes Street NE
- 8. DEPARTMENT REPORTS**
 - [A.](#) Code Enforcement Report
 - [B.](#) Public Works Report
- 9. UNFINISHED BUSINESS**
 - [A.](#) Rental License Revocation for Certain Property Located at 803 Manor Drive NE
- 10. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2025-12, Ordering Hearing on Proposed Assessment for 2025 Street Improvement Project
- 11. NEW BUSINESS**
 - [A.](#) Conditional Job Offer for Fire Inspector/Code Enforcement Officer
 - [B.](#) Conditional Job Offer for Police Officer
 - [C.](#) Approval of Gun Range Lane and Baffle Replacement

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

[D.](#) Authorize Public Works Building Relamp Project

[E.](#) Authorize the Purchase of a Asphalt Hot Box

12. REPORTS

A. Attorney Report

[B.](#) Engineer Report

C. Administrator Report

13. OTHER

A. Closed Session - Consideration of the Lease of Real Property at 8478 and 8480-8492 Central Avenue Pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)3

14. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the special meeting of the Spring Lake Park City Council was held on March 17, 2025 at the City Hall, 1301 81st Avenue NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30pm.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, SBM Assistant Fire Chief Matt Montain, Building Official Jeff Baker, Parks and Recreation Director Ann Scanlon, Public Works Director George Linngren, Administrator Daniel Buchholtz

3. NEW BUSINESS

A. Emergency Management Tabletop Exercise – Closed Session Pursuant to Minn. Stat. §13D.05, subd. 3(d)

MOTION by Mayor Nelson to enter into a closed session pursuant to Minn. Stat. §13D.05, subd. 3(d) to discuss security matters related to an emergency management tabletop exercise.

Voting aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson.
Motion carried.

Mayor Nelson read the following statement into the record:

In accordance with the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(d), the City Council will now enter a closed session to discuss security matters related to an emergency management tabletop exercise.

This exercise involves reviewing response strategies, security vulnerabilities, and coordination efforts in the event of an emergency incident. The discussion will include sensitive security procedures, emergency response coordination, and critical infrastructure vulnerabilities that, if disclosed, could compromise public safety.

This meeting is being closed to protect the effectiveness of emergency response strategies and ensure the security of public infrastructure. A recording of this closed session will be maintained as required by law.

At the conclusion of the closed session, the City Council will return to an open session to provide a general summary of non-sensitive aspects of the discussion.

The meeting was closed at 5:33pm.

The meeting reconvened at 6:42pm.

Councilmember Goodboe-Bisschoff and Mayor Nelson left the meeting at 6:42pm.

Administrator Buchholtz gave a statement summarizing the closed session, which read as follows:

The City Council has now concluded its closed session regarding the emergency management tabletop exercise focused on a natural gas leak incident scenario. During the closed session, the City Council discussed emergency response strategies, interagency coordination, and general preparedness measures for handling such an event.

The exercise emphasized the importance of rapid communication, coordination with first responders and utility providers, and decision-making related to public safety measures such as road closures, shelter-in-place orders, and community notifications.

Additionally, the City Council reviewed the Incident Command System (ICS) structure, which outlines the roles and responsibilities of key personnel during an emergency. The discussion reinforced the need for continued training, public awareness initiatives, and emergency response planning to ensure the safety of the community.

While specific security details and vulnerabilities were discussed in the closed session and cannot be disclosed for public safety reasons, the City Council assures the public that the City is actively engaged in emergency preparedness efforts to enhance our community's resilience to potential incidents.

If you have any questions regarding the general aspects of emergency preparedness discussed today, please feel free to reach out to city staff.

4. ADJOURN

Motion by Councilmember Dircks to adjourn.

Voting aye: Councilmember Dircks, Councilmember Moran, Councilmember Wendling, Motion carried.

The meeting was adjourned at 6:45pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 17, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Building Official Jeff Baker, Recreation Director Anne Scanlon, Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Cheryl & Ron Lotz	300 Sanburnol Drive NE	Spring Lake Park MN
Vicki Wazwaz	697 79 th Avenue NE	Spring Lake Park MN
Lindsay Cremona	7617 Currell Blvd	Woodbury MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

None

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – March 3, 2025 City Council Work Session Minutes
- B. Approval of Minutes – March 3, 2025 City Council Meeting
- C. Approval of Interest Allocation Policy
- D. Approval of February Claims List – General Disbursement #25-03 - \$668,776.03
- E. Statement of Revenue and Expenditure – February 2025
- F. Spring Lake Park Lions Temporary Liquor License

- G. Contractor's Licenses
- H. Sign Permits

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. PUBLIC HEARINGS

A. Rental License Revocation for Certain Property Located at 803 Manor Drive NE

Building Official Baker gave an update on the property located at 803 Manor Drive NE. He stated that the property has undergone an interior rental inspection as required. Building Official Baker stated that during the January 23 inspection, the property failed due to life safety issues inside the home and garage, while code enforcement also noted nuisance violations on the exterior. He said at the February 28 re-inspection, the interior issues had been addressed, but access to the garage was not granted, preventing verification of fire-related code violations related to internal and interior storage. He mentioned that the exterior violations persisted, including unlicensed vehicles, covered and dismantled vehicles, and various junk and debris. Building Official Baker said that at the pre-Council inspection that the issues remained unresolved, with no access to the garage and the unlicensed and dismantled vehicles still present in the driveway.

Building Official Baker noted that the property owner is currently engaged in an unlawful detainer process with the current tenant. He said due to this ongoing legal process, city staff recommends tabling further action on this matter until the April 7 council meeting, allowing the property owner time to address outstanding issues.

Attorney Thames recommended the City Council open the public hearing and then adjourn the hearing to a specific date, April 7, at City Hall to avoid the need to re-notice. He stated that this would allow the hearing and resolution action to take place on the same night while preserving the applicant's rights.

Ms. Lindsay Cremona, representing the Landlord, addressed the council regarding the ongoing issues with the property. She emphasized that the Landlord takes ordinance compliance seriously and has been actively working to remove the tenant through the proper legal process, as Minnesota law does not permit self-help evictions. Ms. Cremona stated that an eviction action has been filed, and the tenant, who has legal representation through Anoka County's legal aid, appears to have vacated the property but has not yet fully moved out or surrendered possession. She expressed hope that by the next meeting, the tenant would be completely out, resolving the non-compliance issues. Ms. Cremona stated that once the property is vacated, the Landlord intends to clean and prepare it for a new tenant.

Mayor Nelson closed the public hearing at 7:09 PM.

Motion made by Mayor Nelson to table the discussion on the property at 803 Manor Drive NE until April 7, 2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 639 calls for service in February 2025 compared to 734 calls for service for the month of February 2024. Chief Antoine stated that School Resource Officer Imig handled 13 calls for service, 5 student contacts, 32 escorts, and 13 follow-up investigations.

Chief Antoine said Investigator Bennek reported handling 24 cases for the month of February, 23 of which are felony in nature, 1 misdemeanor cases, while monitoring 5 forfeiture cases.

Chief Antoine recognized the Administrative Staff for their continued work to keep the office and the behind the scenes operations running at a high level. He stated that the office staff recently finished their bi-annual administrative audit with the MN BCA.

Chief Antoine gave an update on the new exercise room. He noted that during the Tower Days festivities there will be a traffic flow change on Pleasant View Drive, 79th Avenue and McKinley Street. He stated that the information will be placed in the newsletter and on the Facebook page on the traffic charge.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon gave an update on the activities happening in the Recreation Department. She stated that three of the four community gardens at Sanburnol Park are filled, with one more participant pending. Director Scanlon stated that the city did not receive the CDBG grant for Terrace Park Warming House but the Department will reapply next year.

Director Scanlon gave an overview of the preparations for Tower Days. She said that sponsorships and applications are still open. She noted that staff are organizing summer programs and will be bringing recreational programs back to City Hall.

Director Scanlon stated that an offer has been extended for the Recreation Program Supervisor position. She stated that recent events had strong participation, including 170 attendees at the Sweetheart Dance and 220 at the Senior Valentine Luncheon. She stated

that the Snow Buddy Program was also a success despite weather delays. Director Scanlon said staff is managing ongoing programming and preparing for an extended trip at the end of April.

9. ORDINANCES AN/OR RESOLUTIONS

A. Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles

Administrator Buchholtz presented the final ordinance on sight triangles. He stated that the ordinance addresses inconsistencies in the city's zoning code by establishing a uniform standard for sight distance triangles at intersections to enhance public safety.

Administrator Buchholtz stated that the proposed amendment revises Chapter 16 of the City Code to create a clearer, enforceable standard for sight distance triangles. He stated that key updates include:

- Defining sight triangles as two 30-foot sides along the curb lines, replacing conflicting previous measurements.
- Establishing a 48-inch height limit for obstructions and requiring 75% transparency for fences and structures within the triangle.
- Standardizing measurement methods to improve clarity for property owners.

Administrator Buchholtz noted that the Planning Commission initially recommended a 50-foot triangle but later revised it to 30 feet, which was approved at their January 27 meeting.

Councilmember Goodboe-Bisschoff asked for clarification around the height restrictions for various structures and vegetation in the city code. Building Official Baker noted that the proposed ordinance requires structures to be no taller than 48 inches and maintain at least 75% transparency. Building Official Baker stated that a six-foot clearance is required for tree branches in the sight triangle to maintain visibility at intersections.

Motion made by Councilmember Dircks to approve Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran.

Voting Nay: Councilmember Goodboe-Bisschoff, Mayor Nelson. Motion carried.

B. Resolution 2024-04, A Resolution Approving Summary Publication of Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles

Motion made by Councilmember Wendling to approve Resolution 2024-04, A Resolution Approving Summary Publication of Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran.
Voting Nay: Councilmember Goodboe-Bisschoff, Mayor Nelson. Motion failed, due to a super majority vote required.

C. Resolution 2025-09, Authorizing the Execution of Grant Agreement for the Purchase of a Street Sweeper

Administrator Buchholtz stated that the city has been awarded two grants to purchase a new street sweeper as part of an initiative to enhance street sweeping efforts for water quality improvements. He stated that the Minnesota Board of Water and Soil Resources (BWSR) awarded a \$290,000 grant. He noted that the grant requires a 10% local match which will be covered by the Coon Creek Watershed District's \$30,000 contribution through a cost-sharing agreement.

Administrator Buchholtz stated that City Council approval is needed to execute the grant agreements between BWSR and Coon Creek Watershed District. He noted the grant disbursement process requires some upfront funding, as the state grant provides 50% of funds initially, with the remainder reimbursed after the purchase. This step is necessary to access the awarded funds and move forward with acquiring the street sweeper.

Motion made by Mayor Nelson to approve Resolution 2025-09, Authorizing the Execution of Grant Agreement for the Purchase of a Street Sweeper.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Resolution 2025-10, Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment

Engineer Gravel stated that Resolution 2025-10 declares the costs to be assessed and orders the preparation of proposed assessments for the 2025 Street Reconstruction Project on 79th and Taylor. He stated that bids for the project were received and came in lower than expected. He noted that the council's role is to formally declare the total project cost and the amount to be assessed.

Engineer Gravel stated that the total project cost is \$249,690, with \$171,779.91 to be assessed. He said approval of Resolution 2025-10 will authorize the preparation of an assessment roll, which will be presented at the next council meeting.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-10, Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. NEW BUSINESS**A. Authorize Purchase of 2025 Dodge Durango Police Squad Vehicle**

Chief Antoine informed the Mayor and Councilmembers that the department's 2024 Dodge Durango was involved in an accident on March 5, 2025. He stated that the squad car was extensively damaged and was deemed a total loss by LMCIT.

Chief Antoine said due to long wait times for replacement vehicles he reached out to Dodge Burnsville to see if there was a vehicle available. He said that Dodge Burnsville has a 2025 Dodge Durango Pursuit-rated vehicle that is already built and expected to arrive in Minnesota within a few weeks. He noted that the replacement vehicle, a V8 model, costs \$45,571, including standard upgrades such as door lights and rekeying. He stated that additional outfitting for lights and equipment is estimated to cost between \$12,000 and \$13,000.

Chief Antoine stated that the department expects to recoup the cost through an insurance claim.

Motion made by Mayor Nelson to Authorize Purchase of 2025 Dodge Durango Police Squad Vehicle.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Award Bid for 2025 Street Seal Coat and Crack Repair Project

Engineer Gravel provided an update on the annual street maintenance project, which includes seal coating and crack repair. He stated that the project area covers the south-central part of the city. He noted that two bids were received, with the lowest bid coming from Allied Blacktop at \$179,365. He said that Allied Blacktop has completed similar projects for the city in recent years and is considered qualified for the work.

Engineer Gravel stated that the contract specifies that work cannot begin until after Tower Days to avoid disruptions to events like the garage sale and parade. If the council wishes to proceed, Engineer Gravel recommends awarding the contract to Allied Blacktop.

Motion made by Councilmember Wendling to Award Bid for 2025 Street Seal Coat and Crack Repair Project to Allied Blacktop.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Conditional Job Offer for Parks & Recreation Supervisor

Parks and Recreation Director Scanlon stated that a conditional job offer has been extended to Clare Waddell for the Recreation Program Supervisor position, with a tentative start date of March 31. Director Scanlon noted that Ms. Waddell is a strong candidate with approximately six years of experience and possesses valuable skills that will enhance the Department.

Mayor Nelson inquired about the pay rate. Director Scanlon stated that Ms. Waddell will start at Grade 10, Step 1.

Motion made by Councilmember Dircks to approve Conditional Job Offer for Parks & Recreation Supervisor to Clare Waddell.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried

D. Approval of Street Sweeper Purchase

Motion made by Councilmember Goodboe-Bisschoff to authorize Approval of the Street Sweeper Purchase.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried

11. REPORTS

A. Attorney's Report

None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

None

12. OTHER

A. Tower Days Parade Application

Director Scanlon gave an update on the parade. She invited the Councilmembers to take part in the Tower Days parade.

B. Closed Session - Consideration of the Lease of Real Property at 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)

Motion made by Mayor Nelson to close the City Council meeting for Consideration of the Lease of Real Property at 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c)

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried

Meeting closed at 8:13 PM.

Meeting reconvened at 8:55 PM

Attorney Thames stated that the City Council met in closed session to discuss Consideration of the Lease of Real Property at 8480-8492 Central Avenue Pursuant to Minnesota Statutes 13D.05, Subd. 3(c). Attorney Thames stated that City Council has provided staff and the attorney with direction.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:56 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



MAYOR'S PROCLAMATION

VOLUNTEER MONTH APRIL 2025

WHEREAS, volunteers are the lifeblood of a strong and vibrant community, generously giving their time, talents, and energy to improve the quality of life for others; and

WHEREAS, National Volunteer Month is celebrated each April to recognize and honor the invaluable contributions volunteers make in communities across the country; and

WHEREAS, volunteers in the City of Spring Lake Park serve in a variety of roles—supporting youth programs, assisting at community events, serving on boards and commissions, helping maintain our parks and public spaces, and lending a hand wherever needed; and

WHEREAS, the spirit of volunteerism enriches the lives of both those who serve and those who are served, building stronger neighborhoods and fostering a sense of belonging and civic pride; and

WHEREAS, the City of Spring Lake Park proudly acknowledges the selfless efforts of all our volunteers, whose commitment and compassion help make our city a better place to live, work, and play.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby declare April 2025 as

VOLUNTEER MONTH

in the city of Spring Lake Park and urge all residents to recognize and celebrate the contributions of volunteers and consider giving their own time in service to others and to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Spring Lake Park to be affixed this 1st day of April, 2025

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



**MAYOR'S PROCLAMATION
EARTH DAY
APRIL 22, 2025**

WHEREAS, the first Earth Day was observed on April 22, 1970, and is recognized as the birth of the modern environmental movement, raising public awareness about air and water pollution, and the need to protect our planet's natural resources for future generations; and

WHEREAS, Earth Day now marks a global effort to promote environmental sustainability and stewardship, engaging millions of people in community projects, educational initiatives, and conservation efforts; and

WHEREAS, a healthy environment is essential to the well-being of Spring Lake Park residents and the prosperity of our community; and

WHEREAS, the City of Spring Lake Park recognizes its role in promoting environmental responsibility and sustainability through community engagement and public service; and

WHEREAS, in celebration of Earth Day, the City of Spring Lake Park is sponsoring a Citywide Cleanup Event on Saturday, April 26, 2025, from 9:00 a.m. to 11:00 a.m. at the Able Park Building, 8200 Able Street, and encourages all residents to participate in this effort to beautify our parks, neighborhoods, and public spaces.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim April 22, 2025 as

EARTH DAY

in the City of Spring Lake Park and encourage all residents, businesses, and community organizations to support environmental initiatives and take part in the Citywide Cleanup to help preserve the natural beauty and quality of life in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Spring Lake Park to be affixed this 7th day of April, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel Buchholtz, City Administrator

Stantec Architecture Inc.

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309
Phone: (612) 712-2000

To:	Dan Buchholtz	From:	Bruce Paulson
Company:	City of Spring Lake Park	<input type="checkbox"/>	For Your Information
Address:	1301 81st Avenue NE Spring Lake Park, MN 55432	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(763) 792-7211	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	March 16, 2025		
File:	193806049		
Delivery:	Email		

Reference: Spring Lake Park City Hall Renovation/Expansion Application and Certificate for Payment

Attachment:

Copies	Doc Date	Pages	Description
1	3/10/2025	14	Application and Certificate for Payment No. 13

Hi Dan,

Please have the attached copy signed and then it can be scanned and emailed to Heather Clay at heather.clay@constructionresults.com and to me. Thank you.

Respectfully yours,

Stantec Architecture Inc.**Bruce P. Paulson**

Senior Project Manager/Architect

Phone: (612) 712-2108

Cell: (651) 492-9089

Bruce.Paulson@stantec.com

c. File



Project: Spring Lake Park City Hall Renovation/Expansion	Date: March 16, 2025
For Period: 2/1/2025 to 2/28/2025	Request No 13
Contractor: Construction Results Corp., 5465 Hwy 169 North, Plymouth, MN 55442	

CONTRACTOR'S REQUEST FOR PAYMENT
 SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT
 CITY OF SPRING LAKE PARK
 SPRING LAKE PARK, MINNESOTA
 STANTEC FILE NO. 19386049

SUMMARY

1	Original Contract Amount		\$	<u>5,955,690.00</u>
2	Change Order - Addition	\$	<u>293,145.19</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>6,248,835.19</u>
5	Value Completed to Date		\$	<u>6,248,835.19</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>6,248,835.19</u>
8	Less Retainage 5%		\$	<u>312,441.76</u>
9	Subtotal		\$	<u>5,936,393.43</u>
10	Less Amount Paid Previously		\$	<u>5,893,303.33</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>13</u>		\$	<u><u>43,090.10</u></u>

Recommended for Approval by:
STANTEC ARCHITECTURE INC.

See attached for signature _____

Approved by Contractor:
CONSTRUCTION RESULTS CORPORATION

See attached for signature _____

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:
June 27, 2025

Date:

Application and Certificate for Payment

TO OWNER: City of Spring Lake Park
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

PROJECT: 7088-Spring Lake Park City Hall
Renovation - Expansion
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

FROM: Construction Results Corp
5465 Hwy 169 North
Plymouth, MN 55442

VIA ARCHITECT: Stantec Consulting Services Inc.
13980 Collections Center Dr
Chicago, IL 60693

APPLICATION NO: 013
PERIOD TO: February 28, 2025

CONTRACT FOR: General Construction
CONTRACT DATE: February 01, 2024
PROJECT NOS: 7088 /

Distribution to:
OWNER: ARCHITECT:
CONTRACTOR: FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$5,955,690.00
2. NET CHANGE BY CHANGE ORDERS \$293,145.19
3. CONTRACT SUM TO DATE (Line 1 + 2) \$6,248,835.19
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$6,248,835.19
5. RETAINAGE:
 - a. 5.00 % of Completed Work (Column D + E on G703) \$312,441.76
 - b. 0 % of Stored Material (Column F on G703) \$0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$312,441.76
6. TOTAL EARNED LESS RETAINAGE \$5,936,393.43
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$5,893,303.33
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$43,090.10
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$312,441.76

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$293,145.19	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$293,145.19	\$0.00
NET CHANGES by Change Order		\$293,145.19

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: M. S. Date: March 10, 2025

By: _____ State of: Minnesota
County of: Hennepin
Subscribed and sworn to before me this 10th day of MARCH 25
Notary Public: Cindy Ladyka
My Commission expires: January 31, 2027



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$43,090.10
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Gene F. Ruden Date: March 16, 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703[®] - 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 013
 APPLICATION DATE: February 28, 2025
 PERIOD TO: February 28, 2025
 ARCHITECT'S PROJECT NO: Stantec Consulting Services Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Mobilization	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	0.00	6,900.00
2	Demobilization	30,000.00	10,500.00	19,500.00	0.00	0.00	30,000.00	0.00	1,500.00
3	Bonds & Insurance	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	0.00	4,250.00
4	Procure	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	750.00
5	Contracts	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	750.00
6	Project Start up	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	0.00	1,300.00
7	General Conditions	310,000.00	306,766.00	3,234.00	0.00	0.00	310,000.00	0.00	15,500.00
8	Consumables	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00	3,250.00
9	Site Clean up/ General Clean up	10,000.00	9,763.00	237.00	0.00	0.00	10,000.00	0.00	500.00
10	Equipment	35,550.00	35,550.00	0.00	0.00	0.00	35,550.00	0.00	1,777.50
11	Site Survey / Staking	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	400.00
12	Site Demolition	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.00	800.00
13	Earthwork - Excavation	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.00	800.00
14	Earthwork - Aggregate base Grading	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0.00	650.00
15	Earthwork - Final Grading	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	100.00
16	Earthwork - Equipment	10,256.00	10,256.00	0.00	0.00	0.00	10,256.00	0.00	512.80
17	Bituminous Paving - Labor	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.00	550.00
18	Bituminous Paving - Materials	8,375.00	8,375.00	0.00	0.00	0.00	8,375.00	0.00	418.75
19	Landscaping - Labor	2,481.00	2,481.00	0.00	0.00	0.00	2,481.00	0.00	124.05
20	Landscaping - Materials	1,395.00	1,395.00	0.00	0.00	0.00	1,395.00	0.00	69.75
21	Dust Protection - Labor	13,112.00	13,112.00	0.00	0.00	0.00	13,112.00	0.00	655.60
22	Dust Protection -	7,250.00	7,250.00	0.00	0.00	0.00	7,250.00	0.00	362.50

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A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		
	Material									
23	Demolition - Labor	137,000.00	137,000.00	0.00	0.00	0.00	137,000.00	100.00%	0.00	6,850.00
24	Demolition - Material	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
25	Demolition - Equipment	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	125.00
26	Cast in Place Curb & Gutter - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	250.00
27	Cast in Place Curb & Gutter - Material	2,551.00	2,551.00	0.00	0.00	0.00	2,551.00	100.00%	0.00	127.55
28	Cast in Place Exterior Concrete - Labor	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00%	0.00	600.00
29	Cast in Place Exterior Concrete - Material	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	250.00
30	Cast in Place Interior Concrete - Mobilization	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	125.00
31	Cast in Place Interior Concrete - Labor	96,300.00	96,300.00	0.00	0.00	0.00	96,300.00	100.00%	0.00	4,815.00
32	Cast in Place Interior Concrete - Material	53,200.00	53,200.00	0.00	0.00	0.00	53,200.00	100.00%	0.00	2,660.00
33	Concrete Reinforcement - Labor	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
34	Concrete Reinforcement - Material	9,174.00	9,174.00	0.00	0.00	0.00	9,174.00	100.00%	0.00	458.70
35	Architectural / Hollow Core Precast Concrete - Engineering	10,380.00	10,380.00	0.00	0.00	0.00	10,380.00	100.00%	0.00	519.00
36	Architectural / Hollow Core Precast Concrete - Labor	31,426.00	31,426.00	0.00	0.00	0.00	31,426.00	100.00%	0.00	1,571.30
37	Architectural / Hollow Core Precast Concrete - Material	41,806.00	41,806.00	0.00	0.00	0.00	41,806.00	100.00%	0.00	2,090.30
38	Architectural / Hollow Core Precast Concrete -	9,296.00	9,296.00	0.00	0.00	0.00	9,296.00	100.00%	0.00	464.80

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			FROM PREVIOUS APPLICATION (D + E)						
39	Logistics Architectural / Hollow Core Precast Concrete - Erection	74,902.00	74,902.00	0.00	0.00	0.00	74,902.00	0.00	3,745.10
40	Architectural / Hollow Core Precast Concrete - Caulking	5,190.00	5,190.00	0.00	0.00	0.00	5,190.00	0.00	259.50
41	Masonry - Mobilization	18,500.00	18,500.00	0.00	0.00	0.00	18,500.00	0.00	925.00
42	Masonry - Labor	267,900.00	267,900.00	0.00	0.00	0.00	267,900.00	0.00	13,395.00
43	Masonry - Material	150,916.00	150,916.00	0.00	0.00	0.00	150,916.00	0.00	7,545.80
44	Masonry - Equipment	12,513.00	12,513.00	0.00	0.00	0.00	12,513.00	0.00	625.65
45	Structural Steel - Detailing / Submittals	2,880.00	2,880.00	0.00	0.00	0.00	2,880.00	0.00	144.00
46	Structural Steel - Labor	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	0.00	950.00
47	Structural Steel - Material	56,760.00	56,760.00	0.00	0.00	0.00	56,760.00	0.00	2,838.00
48	Miscellaneous Metals - Labor	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.00	700.00
49	Miscellaneous Metals - Material	52,680.00	52,680.00	0.00	0.00	0.00	52,680.00	0.00	2,634.00
50	Structural Steel - Delivery	1,580.00	1,580.00	0.00	0.00	0.00	1,580.00	0.00	79.00
51	Metal Fabrications / Mesh Guarding System - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	250.00
52	Metal Fabrications / Mesh Guarding System - Material	21,469.00	21,469.00	0.00	0.00	0.00	21,469.00	0.00	1,073.45
53	Rough Carpentry - Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00	3,250.00
54	Rough Carpentry - Material	8,743.00	8,743.00	0.00	0.00	0.00	8,743.00	0.00	437.15
55	Finish Carpentry -	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00	2,000.00

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			FROM PREVIOUS APPLICATION (D + E)	% (G÷C)					
	Labor								
56	Finish Carpentry - Materials	4,000.00	4,000.00		0.00	0.00	4,000.00	0.00	200.00
57	Solid Surface Fabrications / Casework - Labor	15,000.00	15,000.00		0.00	0.00	15,000.00	0.00	750.00
58	Solid Surface Fabrications / Casework - Material	56,005.00	56,005.00		0.00	0.00	56,005.00	0.00	2,800.25
59	Bituminous Dampproofing - Labor	3,750.00	3,750.00		0.00	0.00	3,750.00	0.00	187.50
60	Bituminous Dampproofing - Material	4,186.00	4,186.00		0.00	0.00	4,186.00	0.00	209.30
61	Insulation - Labor	2,000.00	2,000.00		0.00	0.00	2,000.00	0.00	100.00
62	Insulation - Material	1,200.00	1,200.00		0.00	0.00	1,200.00	0.00	60.00
63	Joint Sealants - Labor	9,784.00	9,784.00		0.00	0.00	9,784.00	0.00	489.20
64	Joint Sealants - Material	2,200.00	2,200.00		0.00	0.00	2,200.00	0.00	110.00
65	Aluminum Composite Panels - Submittals	1,500.00	1,500.00		0.00	0.00	1,500.00	0.00	75.00
66	Aluminum Composite Panels - Labor	39,129.00	39,129.00		0.00	0.00	39,129.00	0.00	1,956.45
67	Aluminum Composite Panels - Material	29,017.00	29,017.00		0.00	0.00	29,017.00	0.00	1,450.85
68	Thermoplastic Polyolefin Roofing - Submittals	1,200.00	1,200.00		0.00	0.00	1,200.00	0.00	60.00
69	Thermoplastic Polyolefin Roofing - Mobilization	4,150.00	4,150.00		0.00	0.00	4,150.00	0.00	207.50
70	Thermoplastic Polyolefin Roofing - Labor	95,545.00	95,545.00		0.00	0.00	95,545.00	0.00	4,777.25
71	Thermoplastic	273,250.00	273,250.00		0.00	0.00	273,250.00	0.00	13,662.50

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			FROM PREVIOUS APPLICATION (D + E)						
	Polyolefin Roofing - Material								
	Thermoplastic Polyolefin Roofing - Equipment	5,850.00	5,850.00	0.00	0.00	0.00	5,850.00	0.00	292.50
72	Hollow Metal Frames - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	250.00
73	Hollow Metal Frames - Material	62,757.00	62,757.00	0.00	0.00	0.00	62,757.00	0.00	3,137.85
74	Wood / Hollow Metal Doors - Labor	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.00	450.00
75	Wood / Hollow Metal Doors - Material	21,759.00	21,759.00	0.00	0.00	0.00	21,759.00	0.00	1,087.95
76	Finish Hardware - Labor	16,000.00	15,789.00	211.00	0.00	0.00	16,000.00	0.00	800.00
77	Finish Hardware - Materials	89,093.00	89,093.00	0.00	0.00	0.00	89,093.00	0.00	4,454.65
78	Detention Doors - Shop Drawings / Submittals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	50.00
79	Detention Doors - Labor	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	125.00
80	Detention Doors - Material	12,650.00	12,650.00	0.00	0.00	0.00	12,650.00	0.00	632.50
81	Upward Acting Sectional Doors - Labor	26,425.00	26,425.00	0.00	0.00	0.00	26,425.00	0.00	1,321.25
82	Upward Acting Sectional Doors - Material	55,227.00	55,227.00	0.00	0.00	0.00	55,227.00	0.00	2,761.35
83	Aluminum Storefront - Submittals	14,275.00	14,275.00	0.00	0.00	0.00	14,275.00	0.00	713.75
84	Aluminum Storefront - Shop Drawings	5,259.00	5,259.00	0.00	0.00	0.00	5,259.00	0.00	262.95
85	Storefront Bullet Resistant & Hardware - Labor	51,388.00	51,388.00	0.00	0.00	0.00	51,388.00	0.00	2,569.40

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87	Storefront - Material	109,867.00	109,867.00	0.00	0.00	0.00	109,867.00	0.00	5,493.35
88	Bullet Resistant Framing - Material	42,918.00	42,918.00	0.00	0.00	0.00	42,918.00	0.00	2,145.90
89	Storefront / Door Glazing - Labor	12,113.00	12,113.00	0.00	0.00	0.00	12,113.00	0.00	605.65
90	Storefront / Door Glazing - Material	29,926.00	29,926.00	0.00	0.00	0.00	29,926.00	0.00	1,496.30
91	Bullet Resistant Glazing - Labor	1,686.00	1,686.00	0.00	0.00	0.00	1,686.00	0.00	84.30
92	Bullet Resistant Glazing - Material	1,028.00	1,028.00	0.00	0.00	0.00	1,028.00	0.00	51.40
93	Aluminum Door Hardware / Auto Opener - Material	75,552.00	75,552.00	0.00	0.00	0.00	75,552.00	0.00	3,777.60
94	Aluminum Storefront Equipment	7,566.00	7,566.00	0.00	0.00	0.00	7,566.00	0.00	378.30
95	Metal Wall Louvers - Labor	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00	102.50
96	Metal Wall Louvers - Material	2,143.00	2,143.00	0.00	0.00	0.00	2,143.00	0.00	107.15
97	Gypsum Board Assemblies - Summittals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	50.00
98	Cold Formed Metal Framing - Labor	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	500.00
99	Cold Formed Metal Framing - Material	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	500.00
100	Gypsum Drywall - Labor	190,200.00	190,200.00	0.00	0.00	0.00	190,200.00	0.00	9,510.00
101	Gypsum Drywall - Material	126,700.00	126,700.00	0.00	0.00	0.00	126,700.00	0.00	6,335.00
102	Ceramic Tile - Labor	61,464.00	60,823.00	641.00	0.00	0.00	61,464.00	0.00	3,073.20
103	Ceramic Tile - Material	53,870.00	53,870.00	0.00	0.00	0.00	53,870.00	0.00	2,693.50
104	Acoustical Ceilings -	28,990.00	28,990.00	0.00	0.00	0.00	28,990.00	0.00	1,449.50

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	Labor								
105	Acoustical Ceilings - Material	36,700.00	36,700.00	0.00	0.00	0.00	36,700.00	0.00	1,835.00
106	Vinyl Base - Labor	500.00	500.00	0.00	0.00	0.00	500.00	0.00	25.00
107	Vinyl Base - Material	400.00	400.00	0.00	0.00	0.00	400.00	0.00	20.00
108	Carpet - Labor	13,000.00	10,258.00	2,742.00	0.00	0.00	13,000.00	0.00	650.00
109	Carpet - Material	36,100.00	36,100.00	0.00	0.00	0.00	36,100.00	0.00	1,805.00
110	Concrete Floor Sealer - Labor	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0.00	55.00
111	Concrete Floor Sealer - Material	5,950.00	5,950.00	0.00	0.00	0.00	5,950.00	0.00	297.50
112	Painting - Labor	57,777.00	57,375.00	402.00	0.00	0.00	57,777.00	0.00	2,888.85
113	Painting - Materials	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	400.00
114	Concrete Floor Coating - Labor	5,840.00	5,240.00	600.00	0.00	0.00	5,840.00	0.00	292.00
115	Concrete Floor Coating - Material	3,150.00	3,150.00	0.00	0.00	0.00	3,150.00	0.00	157.50
116	Signs - Labor	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	75.00
117	Signs - Material	4,938.00	4,938.00	0.00	0.00	0.00	4,938.00	0.00	246.90
118	Interior Way Finding Allowance	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	500.00
119	Operable Partitions - Labor	4,000.00	2,896.00	1,104.00	0.00	0.00	4,000.00	0.00	200.00
120	Operable Partitions - Material	15,950.00	6,592.00	9,358.00	0.00	0.00	15,950.00	0.00	797.50
121	Stainless Steel Corner Guards - Labor	1,188.00	1,188.00	0.00	0.00	0.00	1,188.00	0.00	59.40
122	Stainless Steel Corner Guards - Material	3,977.00	3,977.00	0.00	0.00	0.00	3,977.00	0.00	198.85
123	Toilet Accessories - Labor	9,801.00	9,452.00	349.00	0.00	0.00	9,801.00	0.00	490.05
124	Toilet Accessories - Material	7,408.00	7,408.00	0.00	0.00	0.00	7,408.00	0.00	370.40

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
125	Adult Changing Stations - Labor	1,188.00	1,188.00		0.00	0.00	1,188.00	100.00%	0.00	59.40
126	Adult Changing Stations - Material	9,731.00	9,731.00		0.00	0.00	9,731.00	100.00%	0.00	486.55
127	Fire Protection Specialties - Labor	2,645.00	2,645.00		0.00	0.00	2,645.00	100.00%	0.00	132.25
128	Fire Protection Specialties - Material	2,645.00	2,645.00		0.00	0.00	2,645.00	100.00%	0.00	132.25
129	Heavy Duty Personnel Lockers - Labor	4,250.00	4,250.00		0.00	0.00	4,250.00	100.00%	0.00	212.50
130	Heavy Duty Personnel Lockers - Material	55,337.00	55,337.00		0.00	0.00	55,337.00	100.00%	0.00	2,766.85
131	Entrance Floor Mats & Frames - Submittals	200.00	200.00		0.00	0.00	200.00	100.00%	0.00	10.00
132	Entrance Floor Mats & Frames - Labor	1,800.00	1,800.00		0.00	0.00	1,800.00	100.00%	0.00	90.00
133	Entrance Floor Mats & Frames - Material	4,773.00	4,773.00		0.00	0.00	4,773.00	100.00%	0.00	238.65
134	Fire Suppression - Engineered Design Submittals	13,568.00	13,568.00		0.00	0.00	13,568.00	100.00%	0.00	678.40
135	Fire Suppression - Labor	67,840.00	67,840.00		0.00	0.00	67,840.00	100.00%	0.00	3,392.00
136	Fire Suppression - Material	88,192.00	88,192.00		0.00	0.00	88,192.00	100.00%	0.00	4,409.60
137	Plumbing Insulation - Labor	31,330.00	31,330.00		0.00	0.00	31,330.00	100.00%	0.00	1,566.50
138	Plumbing Insulation - Material	17,700.00	17,700.00		0.00	0.00	17,700.00	100.00%	0.00	885.00
139	Facility Water Distribution - Labor	32,420.00	32,164.00	256.00		0.00	32,420.00	100.00%	0.00	1,621.00
140	Facility Water Distribution - Material	36,565.00	36,565.00		0.00	0.00	36,565.00	100.00%	0.00	1,828.25

A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
141	Facility Sanitary Sewage - Labor	92,260.00	92,260.00	0.00	0.00	0.00	92,260.00	100.00%	0.00	4,613.00
142	Facility Sanitary Sewage - Material	99,275.00	99,275.00	0.00	0.00	0.00	99,275.00	100.00%	0.00	4,963.75
143	Domestic Water Heaters - Labor	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	100.00%	0.00	112.50
144	Domestic Water Heaters - Material	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	750.00
145	Plumbing Fixtures - Labor	14,630.00	13,802.00	828.00	0.00	0.00	14,630.00	100.00%	0.00	731.50
146	Plumbing Fixtures - Material	82,550.00	82,550.00	0.00	0.00	0.00	82,550.00	100.00%	0.00	4,127.50
147	HVAC Testing Adjusting & Balancing - Labor	8,900.00	7,000.00	1,900.00	0.00	0.00	8,900.00	100.00%	0.00	445.00
148	Facility Natural Gas Piping - Labor	6,700.00	6,700.00	0.00	0.00	0.00	6,700.00	100.00%	0.00	335.00
149	Facility Natural Gas Piping - Material	6,950.00	6,950.00	0.00	0.00	0.00	6,950.00	100.00%	0.00	347.50
150	HVAC Ducts & Casings - Labor	39,830.00	39,830.00	0.00	0.00	0.00	39,830.00	100.00%	0.00	1,991.50
151	HVAC Ducts & Casings - Material	87,525.00	87,525.00	0.00	0.00	0.00	87,525.00	100.00%	0.00	4,376.25
152	HVAC Fans - Labor	3,560.00	3,560.00	0.00	0.00	0.00	3,560.00	100.00%	0.00	178.00
153	HVAC Fans - Material	18,245.00	18,245.00	0.00	0.00	0.00	18,245.00	100.00%	0.00	912.25
154	Air Outlets & Inlets - Labor	14,300.00	14,300.00	0.00	0.00	0.00	14,300.00	100.00%	0.00	715.00
155	Air Outlets & Inlets - Material	19,350.00	19,350.00	0.00	0.00	0.00	19,350.00	100.00%	0.00	967.50
156	Gas Fired Unit Heaters - Labor	5,125.00	5,125.00	0.00	0.00	0.00	5,125.00	100.00%	0.00	256.25
157	Gas Fired Unit Heaters - Material	21,270.00	21,270.00	0.00	0.00	0.00	21,270.00	100.00%	0.00	1,063.50

A	B	C	D		E		F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		% (G-C)	BALANCE TO FINISH (C - G)		
158	Packaged Outdoor HVAC Equipment - Labor	16,450.00	16,450.00	0.00	0.00	0.00	0.00	16,450.00	100.00%	0.00	822.50
159	Packaged Outdoor HVAC Equipment - Material	225,550.00	225,550.00	0.00	0.00	0.00	0.00	225,550.00	100.00%	0.00	11,277.50
160	Electrical Mobilization	35,000.00	35,000.00	0.00	0.00	0.00	0.00	35,000.00	100.00%	0.00	1,750.00
161	Electrical Demolition - Labor	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	750.00
162	Electrical Demolition - Material	7,500.00	7,500.00	0.00	0.00	0.00	0.00	7,500.00	100.00%	0.00	375.00
163	Lighting Control - Labor	45,000.00	41,004.00	3,996.00	0.00	0.00	0.00	45,000.00	100.00%	0.00	2,250.00
164	Lighting Control - Labor	25,000.00	25,000.00	0.00	0.00	0.00	0.00	25,000.00	100.00%	0.00	1,250.00
165	Light Fixture - Labor	86,000.00	86,000.00	0.00	0.00	0.00	0.00	86,000.00	100.00%	0.00	4,300.00
166	Light Fixture - Material	231,000.00	231,000.00	0.00	0.00	0.00	0.00	231,000.00	100.00%	0.00	11,550.00
167	Mechanical Power - Labor	32,750.00	32,750.00	0.00	0.00	0.00	0.00	32,750.00	100.00%	0.00	1,637.50
168	Mechanical Power - Material	36,000.00	36,000.00	0.00	0.00	0.00	0.00	36,000.00	100.00%	0.00	1,800.00
169	Panels / Feeder - Labor	43,000.00	43,000.00	0.00	0.00	0.00	0.00	43,000.00	100.00%	0.00	2,150.00
170	Panels / Feeder - Material	122,000.00	122,000.00	0.00	0.00	0.00	0.00	122,000.00	100.00%	0.00	6,100.00
171	Branch Circuit Devices - Labor	65,000.00	65,000.00	0.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	3,250.00
172	Branch Circuit Devices - Material	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00%	0.00	1,500.00
173	Fire Alarm - Labor	23,000.00	23,000.00	0.00	0.00	0.00	0.00	23,000.00	100.00%	0.00	1,150.00
174	Fire Alarm - Material	17,000.00	17,000.00	0.00	0.00	0.00	0.00	17,000.00	100.00%	0.00	850.00
175	CO #1	64,147.40	64,147.40	0.00	0.00	0.00	0.00	64,147.40	100.00%	0.00	3,207.37
176	CO #2	164,011.69	164,011.69	0.00	0.00	0.00	0.00	164,011.69	100.00%	0.00	8,200.58
177	CO #3	38,442.39	38,442.39	0.00	0.00	0.00	0.00	38,442.39	100.00%	0.00	1,922.12

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G-C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
178	CO #4	26,543.71	26,543.71		0.00	0.00	26,543.71	100.00%	0.00	1,327.19
	GRAND TOTAL	\$6,248,835.19	\$6,203,477.19		\$45,358.00	\$0.00	\$6,248,835.19	100.00%	\$0.00	\$312,441.76



5465 Hwy 169 North
Plymouth, MN 55442

763-559-1100 Phone
763-553-0494 Fax

ConstructionResults.com.

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

The undersigned will acknowledge, upon receiving the sum of \$ **43,090.10** from City of Spring Lake Park

- 1) X as partial payment Invoice for labor, skill and material furnished; or
- 2) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Spring Lake Park City Hall
1301 81st Avenue Northeast, Spring Lake Park, MN 55432
CRC PROJECT #7088-13

And for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if line 1 above is indicated). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, **EXCEPT:**

The individual executing this Receipt and Waiver on behalf of the undersigned individually represents and certifies that he or she has authority to execute this Receipt and Waiver on behalf of the undersigned and further represents and certifies that previous payments to the undersigned were and this payment will be used to satisfy all payments due the undersigned's subcontractors, sub-subcontractors, suppliers and material persons, and agrees that he or she will personally and on behalf of the undersigned entity indemnify, defend and hold City of Spring Lake Park, 1301 81st Ave NE, Spring Lake Park, MN 55432, harmless from all costs, including attorneys' fees due to the breach of this certification.

THIS WAIVER IS INVALID UNTIL CHECKS CLEAR ALL BANKS.

The effective date of this Receipt, Waiver and Indemnity is the 10th day of March, 2025

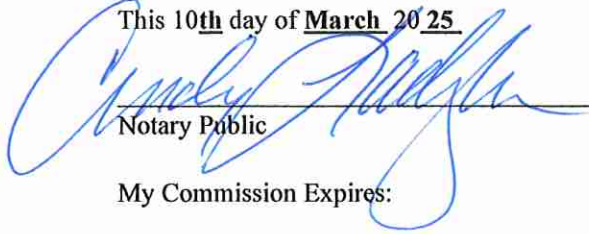
Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Sworn to and subscribed before me

Construction Results Corporation (Company Name)

This 10th day of March, 2025

 (Signature)


Notary Public

Mike Luurtsema (Name)

President (Title)

My Commission Expires:



Stantec Architecture Inc.

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309
Phone: (612) 712-2000

To:	Dan Buchholtz	From:	Bruce Paulson
Company:	City of Spring Lake Park	<input type="checkbox"/>	For Your Information
Address:	1301 81st Avenue NE Spring Lake Park, MN 55432	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(763) 792-7211	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	April 2, 2025		
File:	193806049		
Delivery:	Email		

Reference: Spring Lake Park City Hall Renovation/Expansion Application and Certificate for Payment

Attachment:

Copies	Doc Date	Pages	Description
1	4/2/2025	14	Application and Certificate for Payment No. 14

Hi Dan,

Please have the attached copy signed and then it can be scanned and emailed to Heather Clay at heather.clay@constructionresults.com and to me. Thank you.

Respectfully yours,

Stantec Architecture Inc.



Bruce P. Paulson

Senior Project Manager/Architect
Phone: (612) 712-2108
Cell: (651) 492-9089
Bruce.Paulson@stantec.com

c. File



Project: Spring Lake Park City Hall Renovation/Expansion	Date: April 2, 2025
For Period: 3/1/2025 to 3/31/2025	Request No 14
Contractor: Construction Results Corp., 5465 Hwy 169 North, Plymouth, MN 55442	

CONTRACTOR'S REQUEST FOR PAYMENT
 SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT
 CITY OF SPRING LAKE PARK
 SPRING LAKE PARK, MINNESOTA
 STANTEC FILE NO. 19386049

SUMMARY

1	Original Contract Amount		\$	<u>5,955,690.00</u>
2	Change Order - Addition	\$	<u>293,145.19</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>6,248,835.19</u>
5	Value Completed to Date		\$	<u>6,248,835.19</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>6,248,835.19</u>
8	Less Retainage 2.5%		\$	<u>156,220.88</u>
9	Subtotal		\$	<u>6,092,614.31</u>
10	Less Amount Paid Previously		\$	<u>5,936,393.43</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>14</u>		\$	<u><u>156,220.88</u></u>

Recommended for Approval by:
STANTEC ARCHITECTURE INC.

See attached for signature _____

Approved by Contractor:
CONSTRUCTION RESULTS CORPORATION

See attached for signature _____

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:
June 27, 2025

Date:

Application and Certificate for Payment

TO OWNER: City of Spring Lake Park
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

PROJECT: 7088-Spring Lake Park City Hall
Renovation - Expansion
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

FROM: Construction Results Corp
5465 Hwy 169 North
Plymouth, MN 55442

VIA ARCHITECT: Stantec Consulting Services Inc.
13980 Collections Center Dr
Chicago, IL 60693

APPLICATION NO: 014 - RET
PERIOD TO: March 31, 2025

CONTRACT FOR: General Construction
CONTRACT DATE: February 01, 2024
PROJECT NOS: 7088 / /

Distribution to:
OWNER: ARCHITECT:
CONTRACTOR: FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$5,955,690.00

2. NET CHANGE BY CHANGE ORDERS \$293,145.19

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$6,248,835.19

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$6,248,835.19

5. RETAINAGE:

a. 2.50 % of Completed Work
(Column D + E on G703) \$156,220.88

b. 0 % of Stored Material
(Column F on G703) \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$156,220.88

6. TOTAL EARNED LESS RETAINAGE \$6,092,614.31
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$5,936,393.43
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$156,220.88

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$156,220.88

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$293,145.19	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$293,145.19	\$0.00
NET CHANGES by Change Order		\$293,145.19

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: M. Z... Date: April 02, 2025
By: _____
State of: Minnesota

County of: Hennepin
Subscribed and sworn to before me this 2nd day of April 2025
Notary Public: [Signature]
My Commission expires: 11/31/2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$156,220.88
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: April 2, 2025
By: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703[®] - 1992

Continuation Sheet

AIA Document G702[®], Application and Certification for Payment, or G732[™], Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 014-RETENTION
 APPLICATION DATE: March 31, 2025
 PERIOD TO: March 31, 2025
 ARCHITECT'S PROJECT NO: Stantec Consulting Services Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)		
1	Mobilization	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	100.00%	0.00	3,450.00
2	Demobilization	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%	0.00	750.00
3	Bonds & Insurance	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%	0.00	2,125.00
4	Procure	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
5	Contracts	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
6	Project Start up	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	100.00%	0.00	650.00
7	General Conditions	310,000.00	310,000.00	0.00	0.00	0.00	310,000.00	100.00%	0.00	7,750.00
8	Consumables	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
9	Site Clean up/ General Clean up	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
10	Equipment	35,550.00	35,550.00	0.00	0.00	0.00	35,550.00	100.00%	0.00	888.75
11	Site Survey / Staking	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00%	0.00	200.00
12	Site Demolition	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	100.00%	0.00	400.00
13	Earthwork - Excavation	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	100.00%	0.00	400.00
14	Earthwork - Aggregate base Grading	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	100.00%	0.00	325.00
15	Earthwork - Final Grading	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%	0.00	50.00
16	Earthwork - Equipment	10,256.00	10,256.00	0.00	0.00	0.00	10,256.00	100.00%	0.00	256.40
17	Bituminous Paving - Labor	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	100.00%	0.00	275.00
18	Bituminous Paving - Materials	8,375.00	8,375.00	0.00	0.00	0.00	8,375.00	100.00%	0.00	209.38
19	Landscaping - Labor	2,481.00	2,481.00	0.00	0.00	0.00	2,481.00	100.00%	0.00	62.03
20	Landscaping - Materials	1,395.00	1,395.00	0.00	0.00	0.00	1,395.00	100.00%	0.00	34.88
21	Dust Protection - Labor	13,112.00	13,112.00	0.00	0.00	0.00	13,112.00	100.00%	0.00	327.80
22	Dust Protection -	7,250.00	7,250.00	0.00	0.00	0.00	7,250.00	100.00%	0.00	181.25

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 User Notes: (3B9ADAB1)

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
	Material									
23	Demolition - Labor	137,000.00	137,000.00	0.00	0.00	0.00	137,000.00	100.00%	0.00	3,425.00
24	Demolition - Material	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	37.50
25	Demolition - Equipment	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	62.50
26	Cast in Place Curb & Gutter - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
27	Cast in Place Curb & Gutter - Material	2,551.00	2,551.00	0.00	0.00	0.00	2,551.00	100.00%	0.00	63.78
28	Cast in Place Exterior Concrete - Labor	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00%	0.00	300.00
29	Cast in Place Exterior Concrete - Material	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
30	Cast in Place Interior Concrete - Mobilization	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	62.50
31	Cast in Place Interior Concrete - Labor	96,300.00	96,300.00	0.00	0.00	0.00	96,300.00	100.00%	0.00	2,407.50
32	Cast in Place Interior Concrete - Material	53,200.00	53,200.00	0.00	0.00	0.00	53,200.00	100.00%	0.00	1,330.00
33	Concrete Reinforcement - Labor	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00%	0.00	75.00
34	Concrete Reinforcement - Material	9,174.00	9,174.00	0.00	0.00	0.00	9,174.00	100.00%	0.00	229.35
35	Architectural / Hollow Core Precast Concrete - Engineering	10,380.00	10,380.00	0.00	0.00	0.00	10,380.00	100.00%	0.00	259.50
36	Architectural / Hollow Core Precast Concrete - Labor	31,426.00	31,426.00	0.00	0.00	0.00	31,426.00	100.00%	0.00	785.65
37	Architectural / Hollow Core Precast Concrete - Material	41,806.00	41,806.00	0.00	0.00	0.00	41,806.00	100.00%	0.00	1,045.15
38	Architectural / Hollow Core Precast Concrete -	9,296.00	9,296.00	0.00	0.00	0.00	9,296.00	100.00%	0.00	232.40

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A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		
	Logistics									
39	Architectural / Hollow Core Precast Concrete - Erection	74,902.00	74,902.00	0.00	0.00	0.00	74,902.00	100.00%	0.00	1,872.55
40	Architectural / Hollow Core Precast Concrete - Caulking	5,190.00	5,190.00	0.00	0.00	0.00	5,190.00	100.00%	0.00	129.75
41	Masonry - Mobilization	18,500.00	18,500.00	0.00	0.00	0.00	18,500.00	100.00%	0.00	462.50
42	Masonry - Labor	267,900.00	267,900.00	0.00	0.00	0.00	267,900.00	100.00%	0.00	6,697.50
43	Masonry - Material	150,916.00	150,916.00	0.00	0.00	0.00	150,916.00	100.00%	0.00	3,772.90
44	Masonry - Equipment	12,513.00	12,513.00	0.00	0.00	0.00	12,513.00	100.00%	0.00	312.83
45	Structural Steel - Detailing / Submittals	2,880.00	2,880.00	0.00	0.00	0.00	2,880.00	100.00%	0.00	72.00
46	Structural Steel - Labor	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	100.00%	0.00	475.00
47	Structural Steel - Material	56,760.00	56,760.00	0.00	0.00	0.00	56,760.00	100.00%	0.00	1,419.00
48	Miscellaneous Metals - Labor	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	100.00%	0.00	350.00
49	Miscellaneous Metals - Material	52,680.00	52,680.00	0.00	0.00	0.00	52,680.00	100.00%	0.00	1,317.00
50	Structural Steel - Delivery	1,580.00	1,580.00	0.00	0.00	0.00	1,580.00	100.00%	0.00	39.50
51	Metal Fabrications / Mesh Guarding System - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
52	Metal Fabrications / Mesh Guarding System - Material	21,469.00	21,469.00	0.00	0.00	0.00	21,469.00	100.00%	0.00	536.73
53	Rough Carpentry - Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
54	Rough Carpentry - Material	8,743.00	8,743.00	0.00	0.00	0.00	8,743.00	100.00%	0.00	218.58
55	Finish Carpentry -	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100.00%	0.00	1,000.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Labor									
56	Finish Carpentry - Materials	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%	0.00	100.00
57	Solid Surface Fabrications / Casework - Labor	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
58	Solid Surface Fabrications / Casework - Material	56,005.00	56,005.00	0.00	0.00	0.00	56,005.00	100.00%	0.00	1,400.13
59	Bituminous Dampproofing - Labor	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00	100.00%	0.00	93.75
60	Bituminous Dampproofing - Material	4,186.00	4,186.00	0.00	0.00	0.00	4,186.00	100.00%	0.00	104.65
61	Insulation - Labor	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%	0.00	50.00
62	Insulation - Material	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00%	0.00	30.00
63	Joint Sealants - Labor	9,784.00	9,784.00	0.00	0.00	0.00	9,784.00	100.00%	0.00	244.60
64	Joint Sealants - Material	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	100.00%	0.00	55.00
65	Aluminum Composite Panels - Submittals	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	37.50
66	Aluminum Composite Panels - Labor	39,129.00	39,129.00	0.00	0.00	0.00	39,129.00	100.00%	0.00	978.23
67	Aluminum Composite Panels - Material	29,017.00	29,017.00	0.00	0.00	0.00	29,017.00	100.00%	0.00	725.43
68	Thermoplastic Polyolefin Roofing - Submittals	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00%	0.00	30.00
69	Thermoplastic Polyolefin Roofing - Mobilization	4,150.00	4,150.00	0.00	0.00	0.00	4,150.00	100.00%	0.00	103.75
70	Thermoplastic Polyolefin Roofing - Labor	95,545.00	95,545.00	0.00	0.00	0.00	95,545.00	100.00%	0.00	2,388.63
71	Thermoplastic	273,250.00	273,250.00	0.00	0.00	0.00	273,250.00	100.00%	0.00	6,831.25

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
	Polyolefin Roofing - Material									
	Thermoplastic Polyolefin Roofing - Equipment	5,850.00	5,850.00		0.00	0.00	5,850.00	100.00%	0.00	146.25
72	Hollow Metal Frames - Labor	5,000.00	5,000.00		0.00	0.00	5,000.00	100.00%	0.00	125.00
73	Hollow Metal Frames - Material	62,757.00	62,757.00		0.00	0.00	62,757.00	100.00%	0.00	1,568.93
74	Wood / Hollow Metal Doors - Labor	9,000.00	9,000.00		0.00	0.00	9,000.00	100.00%	0.00	225.00
75	Wood / Hollow Metal Doors - Material	21,759.00	21,759.00		0.00	0.00	21,759.00	100.00%	0.00	543.98
76	Finish Hardware - Labor	16,000.00	16,000.00		0.00	0.00	16,000.00	100.00%	0.00	400.00
77	Finish Hardware - Materials	89,093.00	89,093.00		0.00	0.00	89,093.00	100.00%	0.00	2,227.33
78	Detention Doors - Shop Drawings / Submittals	1,000.00	1,000.00		0.00	0.00	1,000.00	100.00%	0.00	25.00
79	Detention Doors - Labor	2,500.00	2,500.00		0.00	0.00	2,500.00	100.00%	0.00	62.50
80	Detention Doors - Material	12,650.00	12,650.00		0.00	0.00	12,650.00	100.00%	0.00	316.25
81	Upward Acting Sectional Doors - Labor	26,425.00	26,425.00		0.00	0.00	26,425.00	100.00%	0.00	660.63
82	Upward Acting Sectional Doors - Material	55,227.00	55,227.00		0.00	0.00	55,227.00	100.00%	0.00	1,380.68
83	Aluminum Storefront - Submittals	14,275.00	14,275.00		0.00	0.00	14,275.00	100.00%	0.00	356.88
84	Aluminum Storefront - Shop Drawings	5,259.00	5,259.00		0.00	0.00	5,259.00	100.00%	0.00	131.48
85	Storefront Bullet Resistant & Hardware - Labor	51,388.00	51,388.00		0.00	0.00	51,388.00	100.00%	0.00	1,284.70

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		
87	Storefront - Material	109,867.00	109,867.00	0.00	0.00	0.00	109,867.00	100.00%	0.00	2,746.68
88	Bullet Resistant Framing - Material	42,918.00	42,918.00	0.00	0.00	0.00	42,918.00	100.00%	0.00	1,072.95
89	Storefront / Door Glazing - Labor	12,113.00	12,113.00	0.00	0.00	0.00	12,113.00	100.00%	0.00	302.83
90	Storefront / Door Glazing - Material	29,926.00	29,926.00	0.00	0.00	0.00	29,926.00	100.00%	0.00	748.15
91	Bullet Resistant Glazing - Labor	1,686.00	1,686.00	0.00	0.00	0.00	1,686.00	100.00%	0.00	42.15
92	Bullet Resistant Glazing - Material	1,028.00	1,028.00	0.00	0.00	0.00	1,028.00	100.00%	0.00	25.70
93	Aluminum Door Hardware / Auto Opener - Material	75,552.00	75,552.00	0.00	0.00	0.00	75,552.00	100.00%	0.00	1,888.80
94	Aluminum Storefront Equipment	7,566.00	7,566.00	0.00	0.00	0.00	7,566.00	100.00%	0.00	189.15
95	Metal Wall Louvers - Labor	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	100.00%	0.00	51.25
96	Metal Wall Louvers - Material	2,143.00	2,143.00	0.00	0.00	0.00	2,143.00	100.00%	0.00	53.58
97	Gypsum Board Assemblies - Summittals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	0.00	25.00
98	Cold Formed Metal Framing - Labor	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
99	Cold Formed Metal Framing - Material	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
100	Gypsum Drywall - Labor	190,200.00	190,200.00	0.00	0.00	0.00	190,200.00	100.00%	0.00	4,755.00
101	Gypsum Drywall - Material	126,700.00	126,700.00	0.00	0.00	0.00	126,700.00	100.00%	0.00	3,167.50
102	Ceramic Tile - Labor	61,464.00	61,464.00	0.00	0.00	0.00	61,464.00	100.00%	0.00	1,536.60
103	Ceramic Tile - Material	53,870.00	53,870.00	0.00	0.00	0.00	53,870.00	100.00%	0.00	1,346.75
104	Acoustical Ceilings -	28,990.00	28,990.00	0.00	0.00	0.00	28,990.00	100.00%	0.00	724.75

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			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Labor									
105	Acoustical Ceilings - Material	36,700.00	36,700.00	0.00	0.00	0.00	36,700.00	100.00%	0.00	917.50
106	Vinyl Base - Labor	500.00	500.00	0.00	0.00	0.00	500.00	100.00%	0.00	12.50
107	Vinyl Base - Material	400.00	400.00	0.00	0.00	0.00	400.00	100.00%	0.00	10.00
108	Carpet - Labor	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	100.00%	0.00	325.00
109	Carpet - Material	36,100.00	36,100.00	0.00	0.00	0.00	36,100.00	100.00%	0.00	902.50
110	Concrete Floor Sealer - Labor	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00%	0.00	27.50
111	Concrete Floor Sealer - Material	5,950.00	5,950.00	0.00	0.00	0.00	5,950.00	100.00%	0.00	148.75
112	Painting - Labor	57,777.00	57,777.00	0.00	0.00	0.00	57,777.00	100.00%	0.00	1,444.43
113	Painting - Materials	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00%	0.00	200.00
114	Concrete Floor Coating - Labor	5,840.00	5,840.00	0.00	0.00	0.00	5,840.00	100.00%	0.00	146.00
115	Concrete Floor Coating - Material	3,150.00	3,150.00	0.00	0.00	0.00	3,150.00	100.00%	0.00	78.75
116	Signs - Labor	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	37.50
117	Signs - Material	4,938.00	4,938.00	0.00	0.00	0.00	4,938.00	100.00%	0.00	123.45
118	Interior Way Finding Allowance	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
119	Operable Partitions - Labor	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%	0.00	100.00
120	Operable Partitions - Material	15,950.00	15,950.00	0.00	0.00	0.00	15,950.00	100.00%	0.00	398.75
121	Stainless Steel Corner Guards - Labor	1,188.00	1,188.00	0.00	0.00	0.00	1,188.00	100.00%	0.00	29.70
122	Stainless Steel Corner Guards - Material	3,977.00	3,977.00	0.00	0.00	0.00	3,977.00	100.00%	0.00	99.43
123	Toilet Accessories - Labor	9,801.00	9,801.00	0.00	0.00	0.00	9,801.00	100.00%	0.00	245.03
124	Toilet Accessories - Material	7,408.00	7,408.00	0.00	0.00	0.00	7,408.00	100.00%	0.00	185.20

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			FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
125	Adult Changing Stations - Labor	1,188.00	1,188.00	0.00	0.00	0.00	1,188.00	100.00%	0.00	29.70
126	Adult Changing Stations - Material	9,731.00	9,731.00	0.00	0.00	0.00	9,731.00	100.00%	0.00	243.28
127	Fire Protection Specialties - Labor	2,645.00	2,645.00	0.00	0.00	0.00	2,645.00	100.00%	0.00	66.13
128	Fire Protection Specialties - Material	2,645.00	2,645.00	0.00	0.00	0.00	2,645.00	100.00%	0.00	66.13
129	Heavy Duty Personnel Lockers - Labor	4,250.00	4,250.00	0.00	0.00	0.00	4,250.00	100.00%	0.00	106.25
130	Heavy Duty Personnel Lockers - Material	55,337.00	55,337.00	0.00	0.00	0.00	55,337.00	100.00%	0.00	1,383.43
131	Entrance Floor Mats & Frames - Submittals	200.00	200.00	0.00	0.00	0.00	200.00	100.00%	0.00	5.00
132	Entrance Floor Mats & Frames - Labor	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	100.00%	0.00	45.00
133	Entrance Floor Mats & Frames - Material	4,773.00	4,773.00	0.00	0.00	0.00	4,773.00	100.00%	0.00	119.33
134	Fire Suppression - Engineered Design Submittals	13,568.00	13,568.00	0.00	0.00	0.00	13,568.00	100.00%	0.00	339.20
135	Fire Suppression - Labor	67,840.00	67,840.00	0.00	0.00	0.00	67,840.00	100.00%	0.00	1,696.00
136	Fire Suppression - Material	88,192.00	88,192.00	0.00	0.00	0.00	88,192.00	100.00%	0.00	2,204.80
137	Plumbing Insulation - Labor	31,330.00	31,330.00	0.00	0.00	0.00	31,330.00	100.00%	0.00	783.25
138	Plumbing Insulation - Material	17,700.00	17,700.00	0.00	0.00	0.00	17,700.00	100.00%	0.00	442.50
139	Facility Water Distribution - Labor	32,420.00	32,420.00	0.00	0.00	0.00	32,420.00	100.00%	0.00	810.50
140	Facility Water Distribution - Material	36,565.00	36,565.00	0.00	0.00	0.00	36,565.00	100.00%	0.00	914.13

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			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
141	Facility Sanitary Sewage - Labor	92,260.00	92,260.00		0.00	0.00	92,260.00	100.00%	0.00	2,306.50
142	Facility Sanitary Sewage - Material	99,275.00	99,275.00		0.00	0.00	99,275.00	100.00%	0.00	2,481.88
143	Domestic Water Heaters - Labor	2,250.00	2,250.00		0.00	0.00	2,250.00	100.00%	0.00	56.25
144	Domestic Water Heaters - Material	15,000.00	15,000.00		0.00	0.00	15,000.00	100.00%	0.00	375.00
145	Plumbing Fixtures - Labor	14,630.00	14,630.00		0.00	0.00	14,630.00	100.00%	0.00	365.75
146	Plumbing Fixtures - Material	82,550.00	82,550.00		0.00	0.00	82,550.00	100.00%	0.00	2,063.75
147	HVAC Testing Adjusting & Balancing - Labor	8,900.00	8,900.00		0.00	0.00	8,900.00	100.00%	0.00	222.50
148	Facility Natural Gas Piping - Labor	6,700.00	6,700.00		0.00	0.00	6,700.00	100.00%	0.00	167.50
149	Facility Natural Gas Piping - Material	6,950.00	6,950.00		0.00	0.00	6,950.00	100.00%	0.00	173.75
150	HVAC Ducts & Casings - Labor	39,830.00	39,830.00		0.00	0.00	39,830.00	100.00%	0.00	995.75
151	HVAC Ducts & Casings - Material	87,525.00	87,525.00		0.00	0.00	87,525.00	100.00%	0.00	2,188.13
152	HVAC Fans - Labor	3,560.00	3,560.00		0.00	0.00	3,560.00	100.00%	0.00	89.00
153	HVAC Fans - Material	18,245.00	18,245.00		0.00	0.00	18,245.00	100.00%	0.00	456.13
154	Air Outlets & Inlets - Labor	14,300.00	14,300.00		0.00	0.00	14,300.00	100.00%	0.00	357.50
155	Air Outlets & Inlets - Material	19,350.00	19,350.00		0.00	0.00	19,350.00	100.00%	0.00	483.75
156	Gas Fired Unit Heaters - Labor	5,125.00	5,125.00		0.00	0.00	5,125.00	100.00%	0.00	128.13
157	Gas Fired Unit Heaters - Material	21,270.00	21,270.00		0.00	0.00	21,270.00	100.00%	0.00	531.75

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
ITEM NO.	DESCRIPTION OF WORK			THIS PERIOD						
158	Packaged Outdoor HVAC Equipment - Labor	16,450.00	16,450.00	0.00	0.00	0.00	16,450.00	100.00%	0.00	411.25
159	Packaged Outdoor HVAC Equipment - Material	225,550.00	225,550.00	0.00	0.00	0.00	225,550.00	100.00%	0.00	5,638.75
160	Electrical Mobilization	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00%	0.00	875.00
161	Electrical Demolition - Labor	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
162	Electrical Demolition - Material	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%	0.00	187.50
163	Lighting Control - Labor	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	100.00%	0.00	1,125.00
164	Lighting Control - Labor	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%	0.00	625.00
165	Light Fixture - Labor	86,000.00	86,000.00	0.00	0.00	0.00	86,000.00	100.00%	0.00	2,150.00
166	Light Fixture - Material	231,000.00	231,000.00	0.00	0.00	0.00	231,000.00	100.00%	0.00	5,775.00
167	Mechanical Power - Labor	32,750.00	32,750.00	0.00	0.00	0.00	32,750.00	100.00%	0.00	818.75
168	Mechanical Power - Material	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	100.00%	0.00	900.00
169	Panels / Feeder - Labor	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	100.00%	0.00	1,075.00
170	Panels / Feeder - Material	122,000.00	122,000.00	0.00	0.00	0.00	122,000.00	100.00%	0.00	3,050.00
171	Branch Circuit Devices - Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
172	Branch Circuit Devices - Material	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%	0.00	750.00
173	Fire Alarm - Labor	23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	100.00%	0.00	575.00
174	Fire Alarm - Material	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	100.00%	0.00	425.00
175	CO #1	64,147.40	64,147.40	0.00	0.00	0.00	64,147.40	100.00%	0.00	1,603.69
176	CO #2	164,011.69	164,011.69	0.00	0.00	0.00	164,011.69	100.00%	0.00	4,100.29
177	CO #3	38,442.39	38,442.39	0.00	0.00	0.00	38,442.39	100.00%	0.00	961.06

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User Notes: (3B9ADAB1)

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
178	CO #4	26,543.71	26,543.71		0.00	0.00	26,543.71	100.00%	0.00	663.59
	GRAND TOTAL	\$6,248,835.19	\$6,248,835.19		\$0.00	\$0.00	\$6,248,835.19	100.00%	\$0.00	\$156,221.05

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User Notes: (3B9ADAB1)



5465 Hwy 169 North
Plymouth, MN 55442

763-559-1100 Phone
763-553-0494 Fax

ConstructionResults.com.

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

The undersigned will acknowledge, upon receiving the sum of \$ **156,220.71** from City of Spring Lake Park

- 1) X as partial payment Invoice for labor, skill and material furnished; or
- 2) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Spring Lake Park City Hall
1301 81st Avenue Northeast, Spring Lake Park, MN 55432
CRC PROJECT #7088-14

And for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if line 1 above is indicated). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, **EXCEPT:**

The individual executing this Receipt and Waiver on behalf of the undersigned individually represents and certifies that he or she has authority to execute this Receipt and Waiver on behalf of the undersigned and further represents and certifies that previous payments to the undersigned were and this payment will be used to satisfy all payments due the undersigned's subcontractors, sub-subcontractors, suppliers and material persons, and agrees that he or she will personally and on behalf of the undersigned entity indemnify, defend and hold City of Spring Lake Park, 1301 81st Ave NE, Spring Lake Park, MN 55432, harmless from all costs, including attorneys' fees due to the breach of this certification.

THIS WAIVER IS INVALID UNTIL CHECKS CLEAR ALL BANKS.

The effective date of this Receipt, Waiver and Indemnity is the **2nd** day of **April, 2025**

Note: If this instrument if executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Sworn to and subscribed before me

Construction Results Corporation (Company Name)

This **2nd** day of **April 20 25**

 (Signature)


Notary Public

Mike Luurtsema (Name)

President (Title)

My Commission Expires: 1/31/2028



To:	Dan Buchholtz 1301 81st Avenue NE Spring Lake Park, MN	From:	Bruce Paulson Mpls
File:	193806949	Date:	April 2, 2025

Reference: Spring Lake Park City Hall Retainage Reduction recommendation

Hi Dan,

Based on the current level of project completion for the City Hall Renovation/Expansion project, we are recommending reducing the amount of retainage from 5% to 2.5%.

This reduction leaves \$156,220.88 to be paid out upon final project completion.

Let me know if you have any questions.

Thank you.

Stantec Architecture Inc.



Bruce P. Paulson
Senior Project Manager/Architect

Phone: 612 712 2108
Bruce.Paulson@stantec.com

c. File

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2025-11

**RESOLUTION APPROVING OFF-SITE GAMBLING PERMIT FOR THE SPRING LAKE
PARK LIONS CLUB**

WHEREAS, the Spring Lake Park Lions Club has applied for an Off-Site Gambling Permit for June 7 and June 8, 2025; and

WHEREAS, the gambling premises will be Lakeside Lions Park, 7840 Pleasant View Drive, Spring Lake Park, MN.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Spring Lake Park does hereby approve an Off-Site Gambling Permit for the Spring Lake Park Lions Club, 8433 Center Drive, Spring Lake Park, MN.

The foregoing Resolution was moved for adoption by

Upon Vote being taken thereon, the following voted in favor thereof

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this the 7th day of April, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Spring Lake Park Lions Club License Number: 00584
Address: 8433 Center Drive City: Spring Lake Park, MN Zip: 55432
Chief Executive Officer (CEO) Name: Ryan Julien Daytime Phone:
Gambling Manager Name: Amanda Jackson Daytime Phone:

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.
From 06 / 07 / 2025 to 06 / 08 / 2025
Check the type of games that will be conducted:
Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Lakeside Lions Park
Street address and City (or township): 7840 Pleasant View Drive Zip: 55432 County: Anok
Do not use a post office box.
If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?
Yes If yes, a lease is not required.
No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")
All obligations and agreements between the organization and the lessor are listed below or attached.
Any attachments must be dated and signed by both the lessor and lessee.
This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
Other terms, if any:

Lessor's Signature: Date:
Print Lessor's Name:



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St

City/State/ZIP: St Paul, MN 55117

Phone Number: 8163942303

Fax Number: _____

Email Address: hannah.k.sayre@xcelenergy.com

Representatives Name: Hannah Sayre

Project Information:

Project Name: UG Service Repair

Project Address/Location: 1494 80th Ave NE

City/State/ZIP: Spring Lake Park, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Directional bore in 250' of AL UG Triplex permit from P1 to P2 to repair existing UG triplex service.

Duration of the Right of Way:

Start Date: 3/13/25

End Date: 05/31/25

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization


Environmental Impact Assessment (if applicable)

Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: 

Date: 3/13/25

For Office Use Only:

Application Number: _____ Date Received: 3/13/25

Reviewed By:  Approval Status: Approved Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: 

Date: 3/14/25

Right of Way Permit - \$150.00

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100'

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole

Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

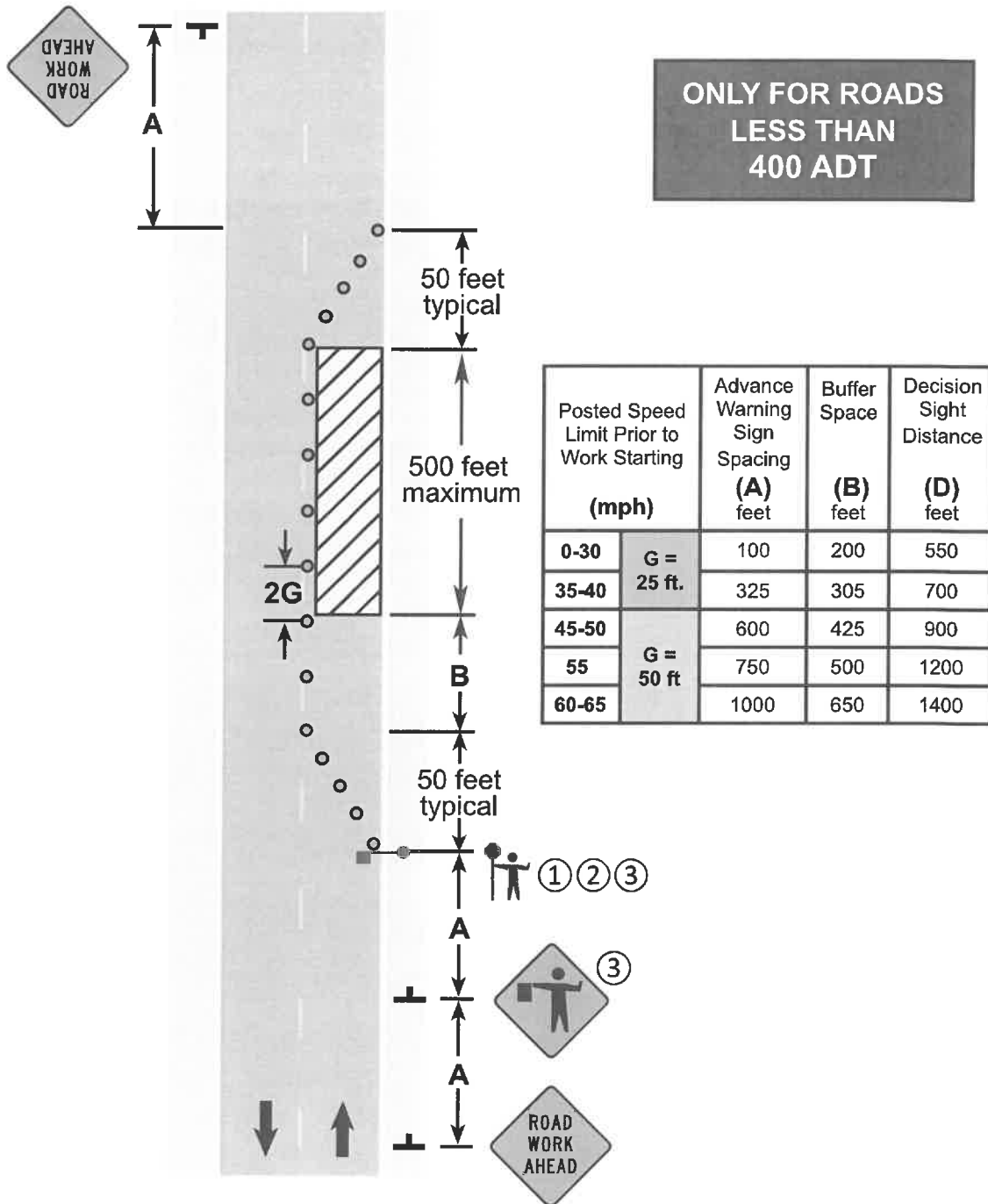
Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.

NOTES:

- ① The approach sight distance to the flagger shall be at least the Decision Sight Distance (D).
- ② If the flagger's ability to see oncoming motorists beyond the work space is less than the Decision Sight Distance (D), two flaggers shall be used - See Layout 16.
- ③ The Flagger and Flagger Ahead sign may be omitted if the operation is during daylight hours, 12 hours or less, and traffic is able to self-regulate.
4. If the work space must be left unattended at night use Layout 14.



**LANE CLOSURE, ONE FLAGGER
TWO-LANE, TWO-WAY ROAD**

3 DAYS or LESS

6K-4

LAYOUT 4



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St,

City/State/ZIP: St. Paul MN 55117

Phone Number: 816-394-2289

Fax Number: _____

Email Address: nidhi.khasakia@xcelenergy.com

Representatives Name: Nidhi Khasakia

Project Information:

Project Name: Xcel Energy Pole Replacement

Project Address/Location: 7859 5th NE,

City/State/ZIP: Spring Lake Park, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Duration of the Right of Way:

Start Date: 03/19/2025

End Date: 09/19/2025

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization

Environmental Impact Assessment (if applicable)

Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: JD

Date: 03/14/2025

For Office Use Only:

Application Number: _____

Date Received: 3/13/25

Reviewed By: GD

Approval Status: Approved Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: George Springer

Date: 3/14/25

Right of Way Permit - \$150.00

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100'

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole

Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

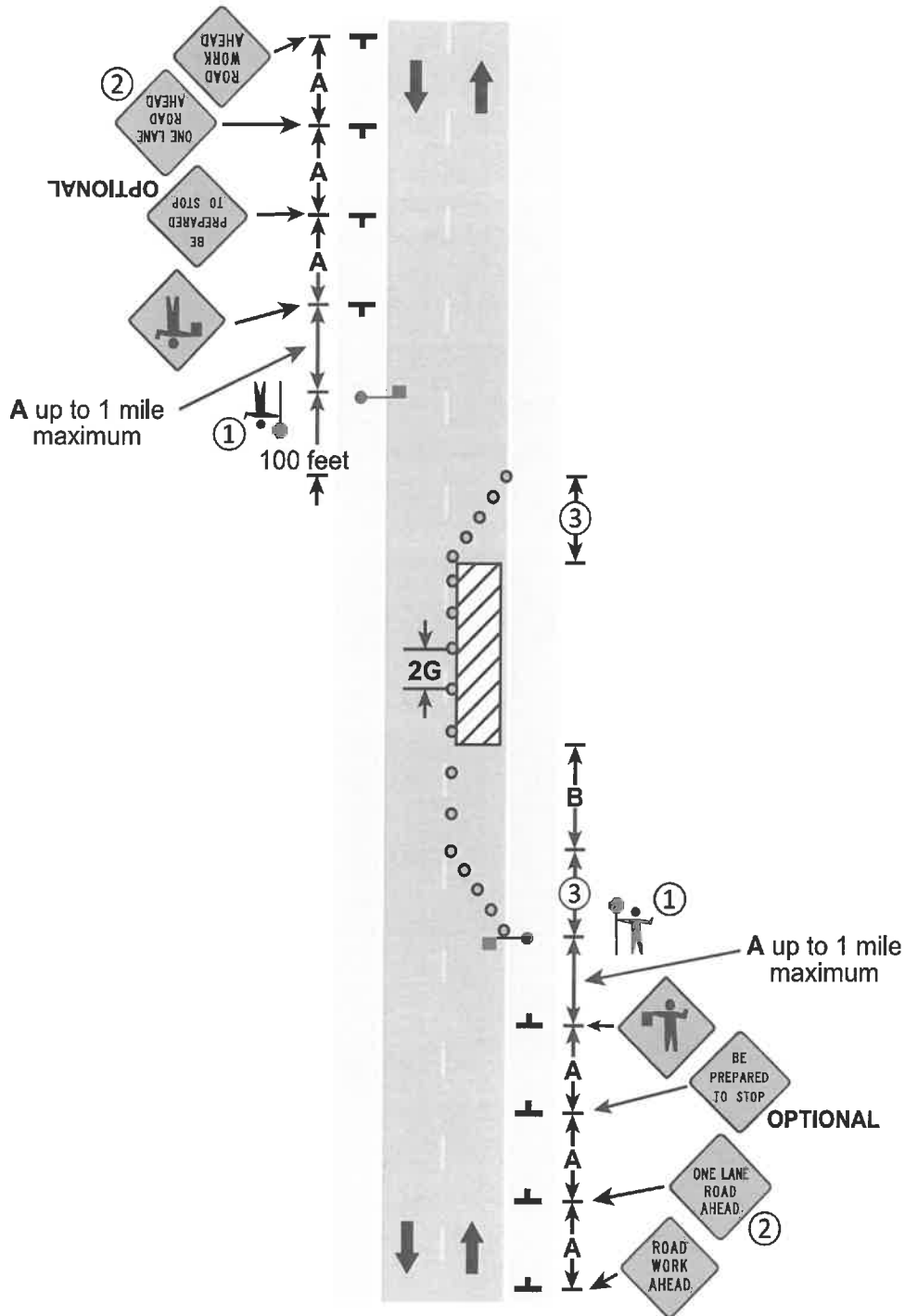
Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.

NOTES:

- ① The approach sight distance to the flagger shall be at least the Decision Sight Distance (**D**).
- ② The ONE LANE ROAD AHEAD sign may be omitted when the posted speed limit is 40 mph or less.
- ③ The two-way taper should be 50 feet in length using 5 equally spaced channelizing devices.
- 4. If anticipating operational problems, the use of a Pilot Car (see Layout 18) may improve operations and safety.



LANE CLOSURE, TWO FLAGGERS
TWO-LANE, TWO-WAY ROAD

3 DAYS or LESS

LAYOUT 16



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St.

City/State/ZIP: St. Paul, MN 55117

Phone Number: 816-414-1113

Fax Number: _____

Email Address: rebecca.cone@xcelenergy.com

Representatives Name: Rebecca Cone

Project Information:

Project Name: Xcel Energy Pole Replacement 113868040

Project Address/Location: 322 81st Ave NE

City/State/ZIP: Spring Lake Park, MN 55432

Parcel Number(s): T: 30N R: 24W S: 2

Description of Work and restoration plan: (Attach additional pages if necessary)

Duration of the Right of Way:

Start Date: 03/21/25

End Date: 9/19/25

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization

Environmental Impact Assessment (if applicable)

Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: Rebecca L. Cone

Date: 03/20/25

For Office Use Only:

Application Number: _____

Date Received: _____

Reviewed By: CR

Approval Status: Approved Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: Craig Simpson

Date: 3/27/25

Right of Way Permit - \$150.00

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100'

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole

Other: _____

Instructions for Submission:

Complete the application form in its entirety.

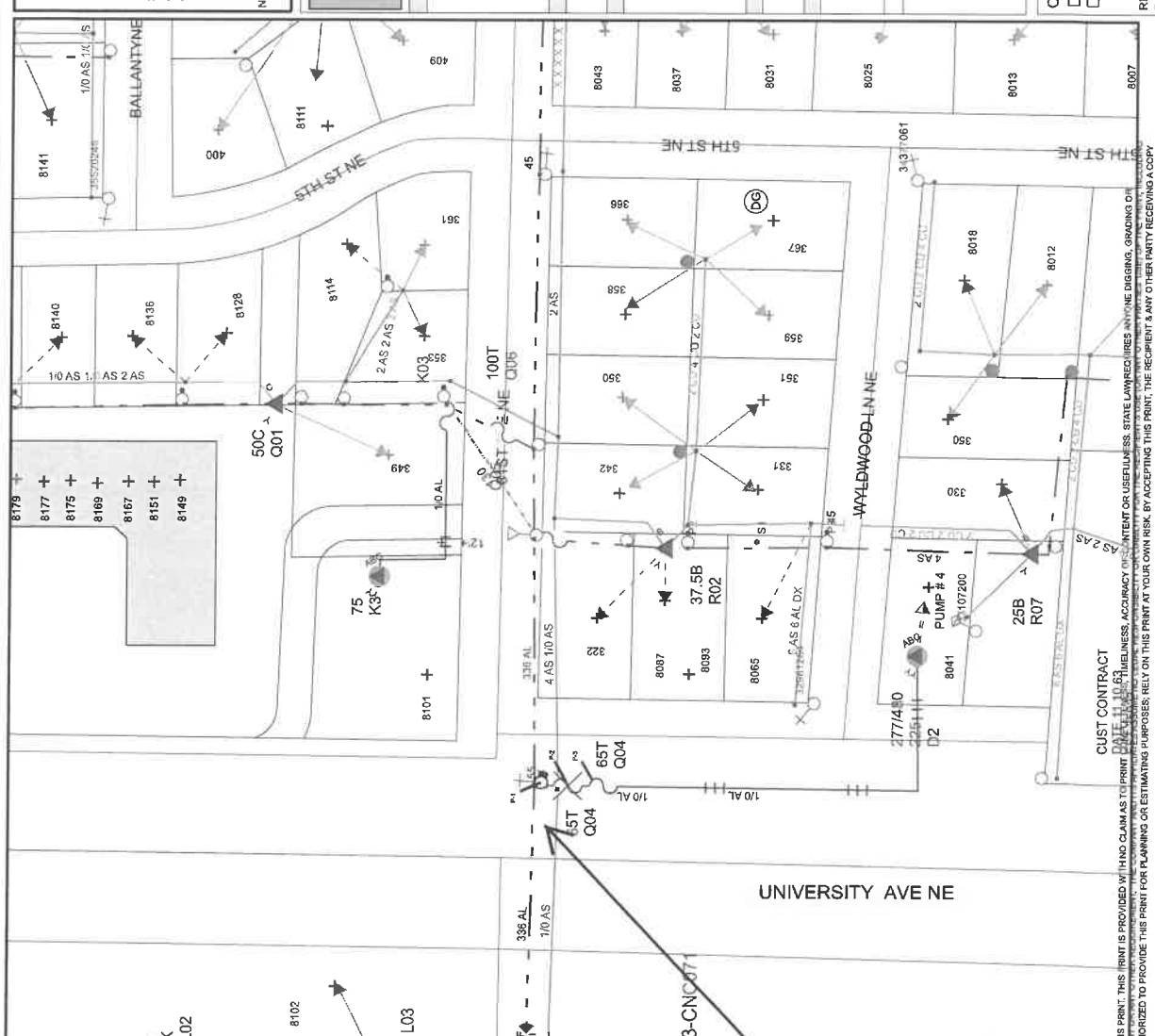
Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

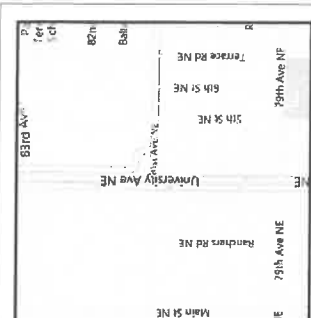
Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.

P1 SN#14849899
ADDRESS: 322 81st Ave NE, Spring Lake Park, MN 55432
 Pole is on West side of Property
COORDINATES: 45.11503 -93.263343
FEEDER: CNC071/CBA/13.8KV
WO#: 113868040



ID: 35272336
POI: M245 Q04
 REPLACE: EXISTING POLE WITH 55/2 POLE,
 3Ø TAN HARDWARE(C-20) & 3Ø PRI RISER (L-30)
 TRANSFER: OH CONDUCTORS
 UG CONDUCTORS
 ST LGT (PL-13.10)
 TREE TRIM: NO
 TRUCK ACCESS: YES
 SPOT POLE: YES
 HAND DIG: YES
 PERMIT REQ'D: CITY OF FRIDLEY & MNDOT
 HWY-47



Alan Best
alan.best@XCELENERGY.COM
(816)920-0141

Work Order Information
 Service Request # : 000014849899
 Design Number : 00001236197
 Designer/Planner ID : 317881
 Designer/Planner Name :
 Designer/Planner Ph # : (800) 300-0000
 Manager Approval :
 Joint Utility :
 E :
 T :
 G :
 C :

Design Location : Minneapolis
 Division :
 County : Anoka
 City : Spring Lake Park
 Address : SEE CALLOUT
 T: 30N R: 24W S: 2
 Map # : M52045 Permit :
 Feeder: Electric
 Voltage:
 Blup Day ID:
 System : Gas
 Pressure :
 Size :
 Material :
 Dead End :
 Work Order # :
 Date: 02/28/2025
 Sketch: # Of # Sketch Data
 Scale: 1" equals 100'

XcelEnergy

CONSTRUCTION USE ONLY
 NO CHANGES (BUILT AS DESIGNED)
 CHANGES MADE AS INDICATED
 (ALL UTD MUST HAVE ACTUAL MEASUREMENTS FROM THE FIELD SITE)

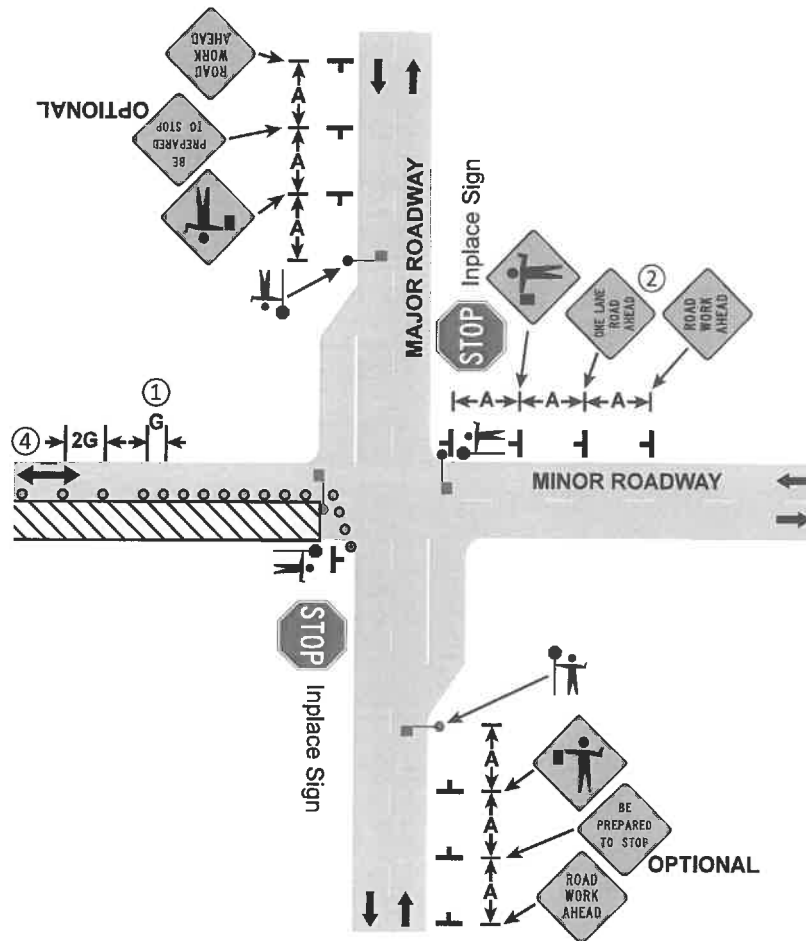
RFO: _____ DATE: _____
 FOREMAN: _____
 TEAM LEADER: _____

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NOTES:

- ① The spacing between devices should be reduced to **G** or less when the work space is within 300 feet of the intersection. This will help keep motorists from entering into the work space near the intersection.
- ② The ONE LANE ROAD AHEAD sign may be omitted when the posted speed limit is 40 mph or less.
3. When the traffic volume of the minor roadway exceeds 1500 ADT or turning movements cause unsafe operations, the following steps should be considered:
 - a. Control traffic at the intersection with a law enforcement officer;
 - b. Restrict vehicle turns from the major roadway with flagging, signing, and/or closing the turn lanes;
 - c. Completely close a leg of the minor roadway until the work space has left the area near the intersection.
- ④ For other temporary traffic control devices in advance of the work space, see Layouts 4, 15, or 16.



LANE CLOSURE ON MINOR ROAD
 Before Intersection of Major Road
TWO-LANE, TWO-WAY ROAD

3 DAYS or LESS

6K-20

LAYOUT 20

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

April 7, 2025

Blacktopping Contractor

Duramax Asphalt, LLC.

Concrete Contractor

Duramax Asphalt, LLC.

General Contractor

Cavalla Contractors, Inc.

Construction Results Corp.

Northland Fence Minnesota

Patrick Miller Construction, Inc.

Classic Construction & Consulting, LLC.

Fence Me In

North Star Fence, Inc.

Mechanical Contractor

A & E Heating and Air Conditioning, LLC.

B & D Plumbing, Heating & A/C, Inc.

Corporate Mechanical, Inc.

Hearth & Home Technologies, LLC.

Ideal Air, LLC.

Larson Plumbing, Inc.

Master Mechanical, Inc.

Metro Heating & Cooling, LLC.

Modern Heating & Air, LLC.

Standard Heating & Air, Inc.

Air Comfort Heating & A/C, Inc.

Bonfe's Plumbing, Heating & Air Service, Inc.

Dean's Professional Plumbing, Inc.

Home Energy Center, Inc.

Joel Smith Heating & AC, Inc.

Marsh Heating & Air Conditioning, Inc.

Master Mobile Home Service, Inc.

Minnesota Rusco, LLC.

Sabre Plumbing, Heating & AC, Inc.

TJK Plumbing, Inc.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

April 7, 2025

Plumbing Contractors

B & D Plumbing, Heating & A/C, Inc.

Bettin, Inc. dba Ecowater

Carlson Plumbing, Inc.

Corporate Mechanical, Inc.

Dean's Professional Plumbing, Inc.

Kohler Co.

Master Mechanical, Inc.

Minnesota Rusco, LLC.

Plumb Right Corp.

Sabre Plumbing, Heating & AC, Inc.

TJK Plumbing, Inc.

Z's Plumbing, LLC.

Bartyila Plumbing & Heating, Inc.

Bonfe's Plumbing, Heating & Air Service, Inc.

Castro Plumbing and Construction, LLC.

D & D Anderson Heating & Plumbing, Inc.

Hearth & Home Technologies, LLC.

Larson Plumbing, Inc.

Metro Heating & Cooling, LLC.

Modern Heating & Air, LLC.

Rick's Plumbing, Inc.

Stewart Plumbing, Inc.

Water Heaters Now, Inc.

Roofing Contractors

All Elements, Inc.

Lake Area Roofing & Construction, Inc.

AWR, Inc., dba Allweather Roof

Sewer & Water Contractors

Bonfe's Plumbing, Heating & Air Service, Inc.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

April 7, 2025

Sign Contractors

Indigo Signworks, Inc. dba Indigo Signs

Sign Art Co, Inc.

Tree Contractors

A to Z Tree Care, LLC.

Arbor Tree Service, Inc.

Fran's Tree Service, LLC.

Joey D's Tree Service, LLC.

Minnesota Tree Experts, LLC.

Neighborhood Tree Care, LLC.

North Woods Industries, LLC

Pioneer Tree & Landscape, Inc.

Precision Landscape & Tree, Inc.

The Davey Tree Expert Company

The Vineland Group, Inc. dba Vineland Tree Care

City of Spring Lake Park

RESOLUTION NO. 25-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 8090 Hayes Street NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, Freeport Investments LLC (Hereinafter “License Holder”) is the legal owner of the real property at 8090 Hayes Street NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on April 7, 2025 was given to the license holder on March 21, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about December 19, 2024 Code Enforcement staff attempted to complete an initial rental housing inspection at the property of 8090 Hayes St NE in the City of Spring Lake Park MN. The property failed to have a representative at rental inspection.
2. That on or about January 23, 2025 Code Enforcement staff attempted to complete an initial rental housing inspection at the property of 8090 Hayes St NE in the City of Spring Lake Park MN. The property failed to have a representative at rental inspection.
3. That on or about February 10, 2025 Code Enforcement staff completed an initial rental housing inspection at the property of 8090 Hayes St NE in the City of Spring Lake Park MN. The property failed this rental inspection.
4. That on or about March 5, 2025 Code Enforcement attempted to complete a follow up inspection at the property of 8090 Hayes St NE in the City of Spring Lake Park MN. The property failed to have a representative at rental inspection.
5. That on or about March 21, 2025 the property owner Freeport Investments LLC and all tenants were notified of a public hearing scheduled for April 7, 2025 at 7:00 pm.
6. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - A. Failure of rental housing inspection on December 19, 2025.
 - B. Failure of rental housing inspection on January 23, 2025.
 - C. Failure of rental housing inspection on February 10, 2025.
 - D. Failure of rental housing inspection on March 6, 2025.

7. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as Freeport Investments LLC is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 7th day of April, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



City of Spring Lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for March 2025
DATE: April 2, 2025

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In March, a total of 13 Building, 1 Certificate of Occupancy, 1 Fire Alarm, 1 Fire Suppression, 4 mechanical, 8 plumbing, 13 Electrical, 2 sign and 1 zoning for a total of 44 permits issued compared to a total of 32 in 2024. Code Enforcement conducted 44 inspections in the month of March including 8 rental, 2 fire, 29 Building and 5 nuisance inspections.

0 Administrative Offense tickets were issued.

I was on vacation the week of March 10th. A big thank you to Building Official Nick Henly with the City of Mounds View for covering any Inspection that came up that week.

During the week of March 24th, the Code Enforcement Department dedicated four days to training on the online permitting features of our BS&A software. We have put in a lot of effort to make this feature available as quickly as possible. While it is already live, we are making a few final adjustments before announcing it on social media or in our newsletter.

On March 18th, the second round of oral interviews was held at City Hall, where three excellent candidates were interviewed. In the end, a conditional offer was made to one of them.

Construction Update:

No major updates.

In March of 2024, I also attended the following appointments:

- City Council meetings March 3rd and 17th.
- Department head meeting March 4th.
- Interviews March 18th.
- City Hall Renovation Meeting every Tuesday morning.

This concludes the Code Enforcement Department monthly report for March 2025.



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 4/2/2025

Subject: March 2025 Public Works Report

March Work Activities Report

Spring Transition and Weather Events:

March has given us a smooth transition into spring. We experienced only one full plow event and one salting operation, which coincided with the Lions breakfast. Though a marginal decision, safety took precedence.

Sidewalk and Sod Repairs:

All sidewalk sod damage has been collected from yards. We will work on filling in larger patches as time allows. Plowing sidewalks can be frustrating, especially early in the season or when snow accumulation is around 3-4 inches, making it difficult to identify the edges.

Seasonal Hiring:

We are seeking seasonal employees again this year. If you know anyone looking for a good job, encourage them to apply. The starting wage is \$18.00 per hour.

New Road Sweeper:

Our new road sweeper has arrived, and we received training on Friday. We are now ready to begin clearing winter debris. A big thank you to Justine Dauphinais from Coon Creek Watershed for her invaluable assistance in securing the grant and guiding the process.

Community Planter Repairs:

Brett DeBoer and Ben Turbitt have repaired the community planters at Sanburnol, ensuring they are ready for the season.

City Hall Projects and Recycling Event:

Final projects at city hall are wrapping up as we prepare for the Spring Recycling Event on April 26th. A huge thank you to Recycling Coordinator Haley Morrison for organizing this successful biannual event. It will take place from 8:00 AM until noon.

Tree Removal and Road Patching:

Tree removal is underway, managed by both our contractor and staff. This will continue until road patching begins.

Watermain Break on 81st:

We are maintaining the watermain break on 81st by filling potholes with rock and ensuring safety flashers are in place. Until the contractor can perform a full replacement, we are limited in our options. The asphalt plant is expected to open on April 15th. Drivers are urged to slow down in this area. Extensive traffic control will be required for the repair, which will shift westbound traffic into a northbound turn lane on 81st.

Meetings and Events Attended:

1. Attended two council meetings and one workshop.
2. Participated in weekly city hall construction meetings.
3. Toured the Waterous factory with Trevor Heller to observe hydrant and valve manufacturing.
4. Engaged in a tabletop emergency response exercise with SBM and Josh Antoine.
5. Attended the Coon Creek Watershed meeting.

This concludes my report for March. I am available for any questions.

City of Spring Lake Park

RESOLUTION NO. 25-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 803 Manor Drive NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, IH2 Property Illinois LP (Hereinafter “License Holder”) is the legal owner of the real property at 803 Manor Drive NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on March 17, 2025 was given to the license holder on March 3, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about January 23, 2025 Code Enforcement staff completed an initial rental housing inspection at the property of 803 Manor Dr NE in the City of Spring Lake Park MN. The property failed this rental inspection.
2. That on or about February 28, 2025 Code Enforcement completed a follow up inspection at the property of 803 Manor Dr NE in the City of Spring Lake Park MN. The property failed this rental inspection.
3. That on or about March 3, 2025 the property owner IH@ Property Illinois LP and all tenants were notified of a public hearing scheduled for March 17, 2025 at 7:00 pm.
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - A. Failure of rental housing inspection on January 23, 2025.
 - B. Failure of rental housing inspection on February 28, 2025.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as IH2 Property Illinois LP is hereby revoked;

2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 17th day of March, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

- G. Contractor's Licenses
- H. Sign Permits

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. PUBLIC HEARINGS

A. Rental License Revocation for Certain Property Located at 803 Manor Drive NE

Building Official Baker gave an update on the property located at 803 Manor Drive NE. He stated that the property has undergone an interior rental inspection as required. Building Official Baker stated that during the January 23 inspection, the property failed due to life safety issues inside the home and garage, while code enforcement also noted nuisance violations on the exterior. He said at the February 28 re-inspection, the interior issues had been addressed, but access to the garage was not granted, preventing verification of fire-related code violations related to internal and interior storage. He mentioned that the exterior violations persisted, including unlicensed vehicles, covered and dismantled vehicles, and various junk and debris. Building Official Baker said that at the pre-Council inspection that the issues remained unresolved, with no access to the garage and the unlicensed and dismantled vehicles still present in the driveway.

Building Official Baker noted that the property owner is currently engaged in an unlawful detainer process with the current tenant. He said due to this ongoing legal process, city staff recommends tabling further action on this matter until the April 7 council meeting, allowing the property owner time to address outstanding issues.

Attorney Thames recommended the City Council open the public hearing and then adjourn the hearing to a specific date, April 7, at City Hall to avoid the need to re-notice. He stated that this would allow the hearing and resolution action to take place on the same night while preserving the applicant's rights.

Ms. Lindsay Cremona, representing the Landlord, addressed the council regarding the ongoing issues with the property. She emphasized that the Landlord takes ordinance compliance seriously and has been actively working to remove the tenant through the proper legal process, as Minnesota law does not permit self-help evictions. Ms. Cremona stated that an eviction action has been filed, and the tenant, who has legal representation through Anoka County's legal aid, appears to have vacated the property but has not yet fully moved out or surrendered possession. She expressed hope that by the next meeting, the tenant would be completely out, resolving the non-compliance issues. Ms. Cremona stated that once the property is vacated, the Landlord intends to clean and prepare it for a new tenant.

Mayor Nelson closed the public hearing at 7:09 PM.

Motion made by Mayor Nelson to table the discussion on the property at 803 Manor Drive NE until April 7, 2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 639 calls for service in February 2025 compared to 734 calls for service for the month of February 2024. Chief Antoine stated that School Resource Officer Imig handled 13 calls for service, 5 student contacts, 32 escorts, and 13 follow-up investigations.

Chief Antoine said Investigator Bennek reported handling 24 cases for the month of February, 23 of which are felony in nature, 1 misdemeanor cases, while monitoring 5 forfeiture cases.

Chief Antoine recognized the Administrative Staff for their continued work to keep the office and the behind the scenes operations running at a high level. He stated that the office staff recently finished their bi-annual administrative audit with the MN BCA.

Chief Antoine gave an update on the new exercise room. He noted that during the Tower Days festivities there will be a traffic flow change on Pleasant View Drive, 79th Avenue and McKinley Street. He stated that the information will be placed in the newsletter and on the Facebook page on the traffic charge.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon gave an update on the activities happening in the Recreation Department. She stated that three of the four community gardens at Sanburnol Park are filled, with one more participant pending. Director Scanlon stated that the city did not receive the CDBG grant for Terrace Park Warming House but the Department will reapply next year.

Director Scanlon gave an overview of the preparations for Tower Days. She said that sponsorships and applications are still open. She noted that staff are organizing summer programs and will be bringing recreational programs back to City Hall.

Director Scanlon stated that an offer has been extended for the Recreation Program Supervisor position. She stated that recent events had strong participation, including 170 attendees at the Sweetheart Dance and 220 at the Senior Valentine Luncheon. She stated



Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

March 27, 2025
File: 193807275

Attention: Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Reference: 2025 Taylor St. NE and 79th Ave. NE Street Improvements (2025 Streets Project)
Receive Final Assessment Roll and Call for Assessment Hearing

Dear Dan,

Bids have been received for the 2025 Street Improvements Project. Final proposed assessment information has been determined based on the low bid received. The proposed assessment rates have decreased significantly from the rates proposed at the Public Improvement Hearings last Fall.

Current estimated project cost information is:

Total Project Cost:	\$249,690.00
Amount to be Assessed:	\$171,779.91

The proposed per parcel assessment rate is \$1,800.04 per residential equivalent parcel. This compares to the proposed assessment amount of \$2,850 presented at the Public Improvement Hearing.

The proposed townhome assessment rate is \$1,080.02 per unit. This compares to the proposed townhome assessment amount of \$1,710 presented at the Public Improvement Hearing.

The proposed per foot assessment rate for non-residential properties is \$53.60 per front foot (compared to \$84.88 proposed last fall).

The proposed assessment rates and the proposed total amount to be assessed are based on the city assessment policy.

A Final Assessment Roll has been prepared (copy attached). **The next step in the assessment process will be for the city council to receive the Final Assessment Roll and the schedule the Final Assessment Hearing.** The Hearing could be on May 5th. This action should be done by Resolution.

We would be pleased to discuss the information contained herein at a mutually convenient time. Feel free to me if you have any questions or require any additional information.

Regards,
STANTEC

Phil Gravel

cc: George Linngren
Attachment: Final Assessment Roll

FINAL ASSESSMENT ROLL
2025 STREET IMPROVEMENTS PROJECT (79th Avenue & Taylor St.)
 SPRING LAKE PARK, MINNESOTA
 MARCH 2025

Property ID	Property Address	Owner	Frontage	Proposed Assessment	Notes	other address
PIN: 01-30-24-32-0001	1100 81ST AVE NE	IND SCHOOL DISTRICT 16	1162	\$ 62,283.20		1415 81ST AVE NE ... 55432
PIN: 01-30-24-33-0029	900 79TH AVE NE	SAXE, SHAWN	74.9	\$ 1,800.04		
PIN: 01-30-24-33-0030	910 79TH AVE NE	TURNER, ANDREW	74.63	\$ 1,800.04		
PIN: 01-30-24-33-0031	920 79TH AVE NE	CARRIGAN, RICHARD & DARLEEN	74.63	\$ 1,800.04		
PIN: 01-30-24-33-0032	930 79TH AVE NE	HARLAN, BARBARA J TRUSTEE	74.63	\$ 1,800.04		
PIN: 01-30-24-33-0047	7892 TYLER ST NE	PATTERSON, MYRA	132.9	\$ -	long side corner lot	
PIN: 01-30-24-33-0033	7899 TYLER ST NE	BUZZELLI, JEFFERY & C M	132.9	\$ -	long side corner lot	
PIN: 01-30-24-33-9901	7890-7872 Taylor St NE	townhome association	226.66	\$ -		
PIN: 01-30-24-33-9901	7897-7873 Taylor St NE	townhome association	110.0	\$ -		
PID 01-30-24-33-0003	7890 HIGHWAY 65 NE	JOHNSON, STEVEN D	124	\$ 6,646.40		3012 109TH LN NW, COON RAPIDS, 55433
PIN: 01-30-24-33-0079	7890 TAYLOR ST NE	BUDILOVSKY TRUSTEE, JOAN		\$ 1,080.02		
PIN: 01-30-24-33-0080	7884 TAYLOR ST NE	SOLLIE, DANIEL L		\$ 1,080.02		
PIN: 01-30-24-33-0081	7878 TAYLOR ST NE	COOK, DARLENE K		\$ 1,080.02		
PIN: 01-30-24-33-0082	7872 TAYLOR ST NE	CAZA, TIMOTHY R		\$ 1,080.02		
PIN: 01-30-24-33-9901		1	182.68			
PIN: 01-30-24-33-0083	7866 TAYLOR ST NE	ASPENSON, JAKE		\$ 1,080.02		
PIN: 01-30-24-33-0084	7860 TAYLOR ST NE	LIVDAHL TRUSTEE, BARBARA J		\$ 1,080.02		
PIN: 01-30-24-33-0085	7854 TAYLOR ST NE	WITKOWSKI ROSEANN		\$ 1,080.02		
PIN: 01-30-24-33-0086	7848 TAYLOR ST NE	BIRR, DOUGLAS J		\$ 1,080.02		
PIN: 01-30-24-33-0087	7842 TAYLOR ST NE	OYEWUMI, OYEBANKE		\$ 1,080.02		
PIN: 01-30-24-33-9901		2	202.51			
PIN: 01-30-24-33-0088	7836 TAYLOR ST NE	HUESER, DARLENE		\$ 1,080.02		
PIN: 01-30-24-33-0089	7830 TAYLOR ST NE	MCCARTHY BRIAN J		\$ 1,080.02		608 W 5TH ST Adrian MN 56110
PIN: 01-30-24-33-0090	7824 TAYLOR ST NE	ANDERSON, KRISTENE J		\$ 1,080.02		
PIN: 01-30-24-33-0091	7818 TAYLOR ST NE	CORDES, JOANN M		\$ 1,080.02		
PIN: 01-30-24-33-0092	7812 TAYLOR ST NE	SKWAREK DAWN E		\$ 1,080.02		
PIN: 01-30-24-33-9901		3	190.86			
PIN: 01-30-24-33-0093	7806 TAYLOR ST NE	COCCHIARELLA, CHRISTINE A		\$ 1,080.02		
PIN: 01-30-24-33-0094	7800 TAYLOR ST NE	SCHENDEL, CAROLE		\$ 1,080.02		
PIN: 01-30-24-33-0095	7790 TAYLOR ST NE	SHANOR, MATTHEW		\$ 1,080.02		
PIN: 01-30-24-33-0096	7778 TAYLOR ST NE	HANSEN, LINDA		\$ 1,080.02		
PIN: 01-30-24-33-0097	7766 TAYLOR ST NE	PERAULT JAMES A & LOIS A		\$ 1,080.02		
PIN: 01-30-24-33-9901		4	193.14			
PIN: 01-30-24-33-0098	7754 TAYLOR ST NE	OCHU TRUSTEE, BRUCE R		\$ 1,080.02		

PIN: 01-30-24-33-0099	7742 TAYLOR ST NE	WYNNE TRUSTEE, ROBERT W		\$	1,080.02	
PIN: 01-30-24-33-0100	7730 TAYLOR ST NE	KLARKOWSKI, PATRICIA		\$	1,080.02	
PIN: 01-30-24-33-0101	7718 TAYLOR ST NE	KAHLE E GILBERT		\$	1,080.02	
PIN: 01-30-24-33-9901		5				
PIN: 01-30-24-33-0071	1011 OSBORNE RD NE	MINN. YOUTH ATHLETIC SERVICES INC	250.00	\$	10,988.00	south 45-feet not assessed
PIN: 01-30-24-33-0104	7897 TAYLOR ST NE	SCHULTZ GARY J		\$	1,080.02	
PIN: 01-30-24-33-0105	7891 TAYLOR ST NE	SMITH MICHAEL B		\$	1,080.02	
PIN: 01-30-24-33-0106	7885 TAYLOR ST NE	BEELEN, JOHN G		\$	1,080.02	
PIN: 01-30-24-33-0107	7879 TAYLOR ST NE	PAYTON, CAROLYN		\$	1,080.02	
PIN: 01-30-24-33-0108	7873 TAYLOR ST NE	WASHINGTON, ERICK		\$	1,080.02	
PIN: 01-30-24-33-9901		1-5	196.04			
PIN: 01-30-24-33-0109	7867 TAYLOR ST NE	LIDBERG, IRENE IRIS		\$	1,080.02	
PIN: 01-30-24-33-0110	7861 TAYLOR ST NE	HANKA, LINDA		\$	1,080.02	
PIN: 01-30-24-33-0111	7855 TAYLOR ST NE	REICHSTAFT TRUSTEE, MELVIN A		\$	1,080.02	
PIN: 01-30-24-33-0112	7849 TAYLOR ST NE	LIESER PAUL C & JUDITH A		\$	1,080.02	
PIN: 01-30-24-33-0113	7843 TAYLOR ST NE	POTTER, KARI		\$	1,080.02	
PIN: 01-30-24-33-9901		6-10	200.40			
PIN: 01-30-24-33-0063	7800 HIGHWAY 65 NE	ENTERPRISE LEASING COMPANY	242.35	\$	12,989.96	2775 BLUE WATER RD, Eagan MN 55121
PIN: 01-30-24-33-0064		ENTERPRISE LEASING COMPANY	136.65	\$	7,324.44	2775 BLUE WATER RD, Eagan MN 55121
PIN: 01-30-24-33-0065	7766 HIGHWAY 65 NE	GRAHAM ENTERPRISES LLC	202.58	\$	10,858.29	3110 PRIOR CIRCLE, Roseville MN 55113
PIN: 01-30-24-33-0002	7700 HIGHWAY 65 NE	CITI GROUP AUTO INC	333.00	\$	17,848.80	200 UNIVERSITY AVE, St Paul MN 55103
			4517.5			
		79th Avenue NE total assessments		\$	171,779.91	

Frontage is 4517.5-feet plus 141-feet for cross streets = 4658.50

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2025-12

RESOLUTION ORDERING HEARING ON PROPOSED ASSESSMENT

WHEREAS, by Resolution 2025-10, passed by the City Council on March 17, 2025, the Administrator, Clerk/Treasurer was directed to prepare a proposed assessment of the cost of the 2025 Street Improvement Project, the improvement of 79th Avenue between the right of way line of Highway 65 to the centerline of Able Street and the improvement of Taylor Street between the centerline of 79th Avenue to the right of way line of Osborne Road by rehabilitating said streets, along with any needed sanitary sewer, storm sewer, sidewalk and water system repairs discovered during the project; and

WHEREAS, the Administrator, Clerk/Treasurer has notified the Council that such proposed assessment has been completed and filed in his office for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota:

1. A hearing shall be held at 7:00pm on May 5, 2025 at Spring Lake Park City Hall, located at 1301 81st Avenue NE, to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The Administrator, Clerk/Treasurer is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

The foregoing resolution was moved for adoption by.

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon, the Mayor declared said resolution duly passed and adopted this 7th day of April, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



NOTICE OF HEARING ON PROPOSED ASSESSMENT CITY OF SPRING LAKE PARK

To Property Owners:

The Spring Lake Park City Council will hold a public hearing on Monday, May 5, 2025, at 7:00 PM at Spring Lake Park City Hall, 1301 81st Avenue NE to consider and possibly adopt special assessments for the 2025 Street Improvement Project.

Project Overview

This project includes the rehabilitation of the roadway surface of 79th Avenue, from Highway 65 to the centerline of Able Street, and Taylor Street, from the centerline of 79th Avenue to the Osborne Road right-of-way. The work may also include repairs to sanitary sewer, storm sewer, water systems, and sidewalks, if needed.

Assessment Details

Your property is proposed to be assessed \$1,800.04 for its share of the project. This amount would be paid in 10 equal annual installments, starting in January 2026, with 4.45% interest per year. The first payment includes interest from the date of assessment through December 31, 2025. Each following annual payment will include one year of interest on the unpaid balance.

Payment Options

You can pay the full amount with no interest within 30 days after the assessment is adopted. After that, you may still pay the full balance early, but interest will apply through December 31 of the year of payment. Partial prepayments are not allowed. If not prepaid, the assessment will be added to your property taxes with 4.45% interest annually.

Public Hearing and Objections

The total amount proposed to be assessed citywide is \$171,779.91. You can view the full assessment roll at City Hall.

You may speak at the hearing or submit a written objection before or during the hearing. *Important: To later appeal the assessment in district court, you must object at or before the public hearing. This means either filing a written objection in advance or presenting your objection during the hearing.*

Assessment Deferral (Hardship Option)

If you are 1) age 65 or older, 2) permanently and totally disabled, or 3) a member of the military reserves or National Guard called to active duty, you may qualify for a deferral of payment if you live in the assessed home and would face a hardship. To apply, contact the Administrator's office within 30 days after the assessment is confirmed.

Right to Appeal

You can appeal the amount of your assessment to district court by 1) objecting to the assessment, either by submitting a written objection before the hearing to the Administrator, Clerk/Treasurer, or by presenting your objection during the hearing; 2) serving a written notice of appeal to the Mayor or Administrator, Clerk/Treasurer within 30 days after the assessment is adopted; and 3) filing that notice of appeal with the district court within 10 days after serving it.

If you have any questions about the project, your assessment, or the hearing, please contact:

Daniel R. Buchholtz
Administrator, Clerk/Treasurer
City of Spring Lake Park
763-784-6491



**CITY OF SPRING LAKE PARK
NOTICE OF HEARING ON PROPOSED ASSESSMENT**

Notice is hereby given that the City Council of the City of Spring Lake Park will meet at the Spring Lake Park City Hall, 1301 81st Avenue NE, on Monday, May 5, 2025 at 7:00 PM to consider the proposed assessment for the following improvement:

2025 Street Improvement Project: the improvement of 79th Avenue between the right of way line of Highway 65 to the centerline of Able Street and the improvement of Taylor Street between the centerline of 79th Avenue to the right of way line of Osborne Road by rehabilitating said streets, along with any needed sanitary sewer, storm sewer, sidewalk and water system repairs discovered during the project.

The total cost of the improvement is estimated to be \$249,690 and it is proposed to assess \$171,779.91 of that cost to benefitted properties. The area proposed to be assessed includes properties abutting or benefitting from the above-described improvements.

The proposed assessment roll is on file for public inspection at the office of the City Administrator, Spring Lake Park City Hall.

Written or oral objections will be considered at the hearing. Property owners may also appeal the assessment to district court pursuant to Minnesota Statutes Section 429.081, provided written objection is submitted to the City Clerk prior to the close of the hearing.

If you wish to object to the assessment, you must either:

1. Submit your objection in writing and deliver it to the City Clerk before the hearing closes, or
2. Appear at the hearing and state your objection orally.

If you have any questions regarding this notice or the proposed assessment, please contact Daniel R. Buchholtz, City Administrator, at 763-784-6491.

Dated: April 7, 2025

By Order of the City Council

Daniel R. Buchholtz
City Administrator, Clerk/Treasurer



City of Spring Lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

MEMORANDUM

TO: Spring Lake Park Mayor and City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Fire Inspector/Code Enforcement Inspector Candidate Job Offer
DATE: April 2, 2025

We have completed the interview process for the Fire Inspector/Code Enforcement Inspector, which included an application review and two rounds of oral interviews.

I am pleased to announce that I have extended a conditional job offer to Nick Anderson for the position of Fire Inspector/Code Enforcement for the City of Spring Lake Park. Nick currently serves as a Public Safety Officer for the City of New Brighton. I am confident he will be a valuable addition to our Code Enforcement department.

I am requesting the Council's final approval of Nick Anderson, contingent on the successful completion of a background check and drug screening. If approved, he will start at Grade 10, Step 1, with a pay rate of \$35.12 per hour and 40 hours of vacation. His anticipated start date is April 28, 2025.

Please let me know if you require any additional information.

Sincerely,

Jeff Baker
Code Enforcement Director



Memorandum

To: Mayor and City Council

From: Chief Antoine

Re: Police Officer Candidate Job Offer

Date: April 7th, 2025

We have successfully completed the officer hiring process. This process included an application, an oral interview and a comprehensive background.

I am happy to announce that I have given a conditional job offer to Jacob Stauffenecker for the position of Patrol Officer for the City of Spring Lake Park. Jacob was previously with Anoka County. I believe that Jacob will be an excellent addition to our police department.

I am seeking Council's final approval of Jacob Stauffenecker. We are anticipating a tentative start date in mid-April.

Sincerely,

Josh Antoine

Police Chief



Memorandum

April 7th, 2025

To: Mayor and City Council
From: Josh Antoine, Chief of Police
Subject: Range Lane Replacement Proposal

Dear Mayor and City Council Members,

I hope this message finds you well. As you may recall, Administrator Buchholtz and I have been working on a comprehensive upgrade plan for the police department's shooting range in conjunction with the ongoing building project. This initiative includes the replacement of the range backstop, upgrades to the electrical lighting system, and, as approved by the Council in late 2024, the replacement of the current ventilation system.

The final component of this upgrade is the replacement of the range lanes and ceiling baffles. As you are aware, the range was originally installed in 1987, and after the ventilation upgrade, the only remaining original components will be the lanes. Our current range configuration includes three lanes, and we have received quotes to replace these with two larger, more efficient lanes. Administrator Buchholtz and I have discussed this in detail and, given the ongoing building remodeling, we believe this is the optimal time to proceed with the lane replacement.

I have reached out to several companies over the years for quotes on this work and have had them update their proposals for 2025. Below are the companies and their respective quotes:

- **Action Targets:** No proposal received
- **Range Systems:** \$83,809.00
- **InVeris:** \$95,565.00

After careful consideration, the Police Department recommends moving forward with Range Systems for this project. Range Systems is currently the only range company based in Minnesota, and our range instructors are already familiar with their systems through their use at the Anoka Police Department range.

Having an on-site range at the Police Department is invaluable. It not only saves the department and the city user fees and travel time to external ranges, but it also serves as a key tool for recruitment and retention, enhancing the city's ability to attract and retain talented officers.

Therefore, I respectfully request the Council's approval to proceed with the replacement of the police department's range lanes and baffles through Range Systems for a total cost of \$83,809.00.

Thank you for your time and consideration.

If you have any questions I can answer those now.

Sincerely,
Josh Antoine
Chief of Police



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 26, 2025

Subject: Public Works Garage Relamp Proposal

The City recently received a proposal from Retrofit Electric, a division of The Retrofit Companies, Inc., to retrofit the lighting at the Public Works Garage. This project is being proposed in response to a new Minnesota state law that phases out the sale of fluorescent light bulbs in the state.

The Minnesota Pollution Control Agency has announced that, under state law, the sale of most linear fluorescent lamps, including T12, T8, and T5 varieties, will be prohibited beginning January 1, 2026. This follows an earlier ban on screw-base and bayonet-base compact fluorescent lamps (CFLs), which took effect on January 1, 2025. These changes are part of the state's ongoing mercury reduction efforts and energy efficiency initiatives.

In light of this, Retrofit Electric has proposed the following LED lighting upgrade for the Public Works Garage:

- Retrofitting 71 existing fluorescent fixtures, including new vapor-tight fixtures in the wash bay.
- Installing high-efficiency 17W, 2,500 lumen LED lamps in the garage areas and 4000K CCT lamps in office/restroom spaces.
- Rewiring task lighting in the northwest corner of the building for safer, code-compliant operation.

Total project cost: \$12,000, with an estimated Connexus Energy rebate of \$418.38 payable to the City. The project will be funded from the City's Building Maintenance and Renewal Fund (Fund 416).

In addition to ensuring compliance with the forthcoming state ban, this project provides notable operational benefits:

- Energy savings: Reduces annual lighting cost from \$3,322 to \$1,753, saving approximately \$1,569 per year.
- Maintenance savings: Estimated at \$259 annually for the first five years.
- Environmental impact: Annual reduction of 10,459 kWh and 7 tons of CO₂ emissions.
- Payback: Estimated simple payback period of 6.3 years, with a Return on Investment (ROI) of 33.92%.

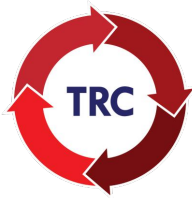
The proposal utilizes Cooperative Purchasing Connection (CPC) Contract #24.5, streamlining procurement and ensuring competitive pricing.

Staff recommends approval of the proposal to bring the Public Works Garage into compliance with state law, improve energy efficiency, and reduce long-term operating costs.

If you have any questions, please do not hesitate to contact Public Works Director George Linngren at 763-784-6491.

LIGHTING PROPOSAL

03/18/2025



RETROFIT
ELECTRIC



Prepared For:

George Linngren

City of Spring Lake Park

Public Works Garage - Relamp

Developed By:

Kevin Gabbert

Presented By:

Adam Wacholz

Lighting Consultant

(651) 279-0325

awacholz@retrofitcompanies.com



ABOUT US

Retrofit Electric, a division of The Retrofit Companies, Inc., is a full-service Commercial and Industrial Electrical Contractor supporting the St. Paul/Minneapolis metro area and Southern Minnesota. The Retrofit Companies, Inc. is a women-owned small business (WOSB) and is certified through the Women's Business Enterprise National Council (WBENC).

Since our inception in 1992, we've proudly kept the focus on exceeding our clients' expectations regarding quality, safety and timeliness. We look forward to partnering with your business for your electrical installation needs.



Wendy Fry
President & Owner

*We'll make
you glad you
hired us!*



PROPOSAL



Public Works Garage - Relamp

Prepared For:

City of Spring Lake Park

Attn: George Linngren

Date:

03/18/2025



Presented By:

Adam Wacholz

Developed By:

Kevin Gabbert

Implement Lighting Solutions utilizing Cooperative Purchasing Connection (CPC) contract **#24.5 - Lighting Audit Services & LED Solutions:** \$12,000.00

Estimated Connexus Energy Rebate: \$418.38

Rebate Payable To: City of Spring Lake Park

Proposal Notes

- Project is specified with daytime Monday - Friday labor.
- Lamps specified in 4000K CCT for Office/Restroom and 5000K for Garage Areas.
- All fixtures will be retrofitted with type B lamps except for wash bay fixtures that will be replaced with new vapor tight fixtures.
- Garage Areas will get 17W 2,500 Lumen 5,000 CCT lamps for increased brightness.
- Task lighting in Northwest corner of the building will be rewired to have a switch. Currently fixtures are powered from an extension cord.

Subtotal: \$12,000.00

Estimated Shipping: Included

Estimated Tax: Not Included

TOTAL \$12,000.00

Proposal is valid for 30 days from 03/18/2025

Your signature below, or PO for this proposal, indicates that you have read and agree to the Terms and Conditions and Warranty information provided in this proposal.

Printed Name _____

Signature _____

Title _____ Date _____

CASH FLOW ANALYSIS



Assumptions	
Discount Rate	10.00%
Utility Rates +/-	10.00%
Analysis Years	10

Cash Outflows	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Investment	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Down Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Financed Investment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL OUTFLOWS	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Inflows											
Energy	\$0	\$1,569	\$1,726	\$1,898	\$2,088	\$2,297	\$2,527	\$2,779	\$3,057	\$3,363	\$3,699
HVAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$259	\$259	\$259	\$259	\$259	\$229	\$229	\$229	\$229	\$229
Rebates	\$418	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL INFLOWS	\$418	\$1,828	\$1,985	\$2,157	\$2,347	\$2,556	\$2,756	\$3,008	\$3,286	\$3,592	\$3,928
TOTAL CASH FLOWS	-\$11,582	\$1,828	\$1,985	\$2,157	\$2,347	\$2,556	\$2,756	\$3,008	\$3,286	\$3,592	\$3,928
Present Value (PV)	-\$11,582	\$1,662	\$1,640	\$1,621	\$1,603	\$1,587	\$1,556	\$1,544	\$1,533	\$1,523	\$1,514

Net Present Value (NPV)	\$4,201.37
Return on Investment (ROI)	33.92%
Internal Return Rate (IRR)	16.79%
Savings to Investment Ratio (SIR)	1.36

LIGHTING SOLUTION SUMMARY



City of Spring Lake Park

Public Works Garage - Relamp

Customized Energy-Efficient Lighting Solution Summary

TRC will supply materials and the installation for conversion of your existing lighting systems. All equipment meets necessary requirements to qualify for the lighting rebates. Disposal costs are included in proposal price.

ENERGY SAVINGS

Current Annual lighting cost	\$3,322.00
Current KW	8.519
Current KWH	22,149
Proposed Annual lighting cost	\$1,753.00
Proposed KW	4.496
Proposed KWH	11,690
KW Saved	4.023
KWH Saved	10,459
Annual Energy Cost Savings	\$1,568.89
• MONTHLY	\$130.74
• DAILY (cost per business day of not doing retrofit)	\$6.54

MAINTENANCE SAVINGS

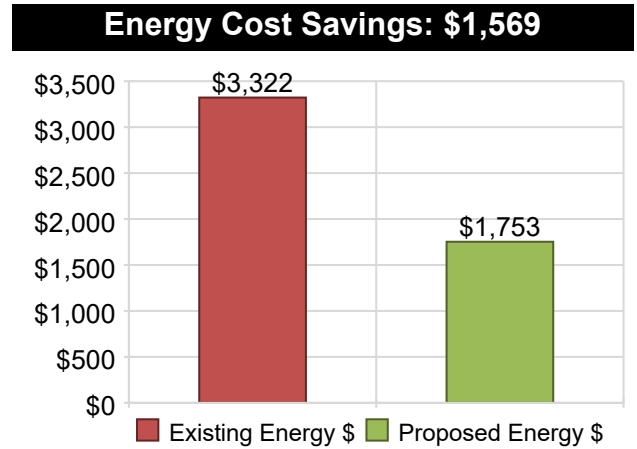
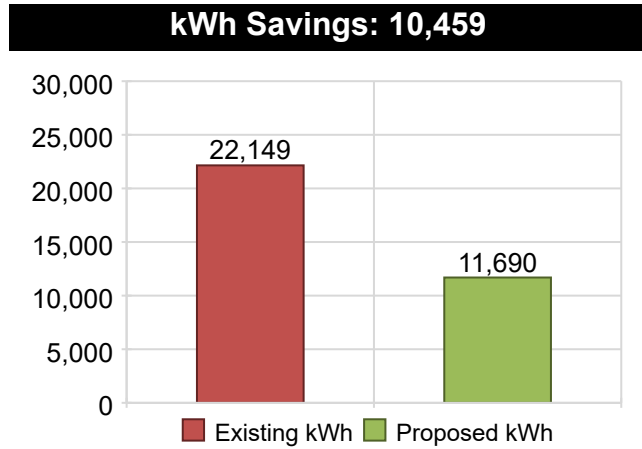
(Difference Between Existing Systems Cost to Maintain and New Systems Costs to Maintain) Estimated Total Savings for the First Five Years \$1,295.00	ESTIMATED MAINTENANCE SAVINGS YEARS ONE - FIVE	
	Year 1	\$259.00
	Year 2	\$259.00
	Year 3	\$259.00
	Year 4	\$259.00
	Year 5	\$259.00

Total Project Investment	\$12,000.00
Estimated Utility Rebate	\$418.38
Total Net Project Investment	\$11,581.62
Project Simple Payback (based on energy and maintenance savings) in years	6.34
Project Simple Payback (based on energy-excluding maintenance savings) in years	7.38
Return on Investment with Maintenance Savings	15.78%
Return on Investment Excluding Maintenance Savings	13.55%

ENERGY SAVINGS SUMMARY



The following graphs and tables show the annual energy savings expected with the proposed design, based on annual usage hours and a utility rate of \$0.150000 per kWh.



Area Detail

Location	Area	Energy Reduction %	Avg. Burn Hour Reduction %	Annual Energy Savings	Annual HVAC Savings
Public Works Garage	Interior	47.22%	0.00%	\$1,569	\$0
Total Number of Fixtures: 71					

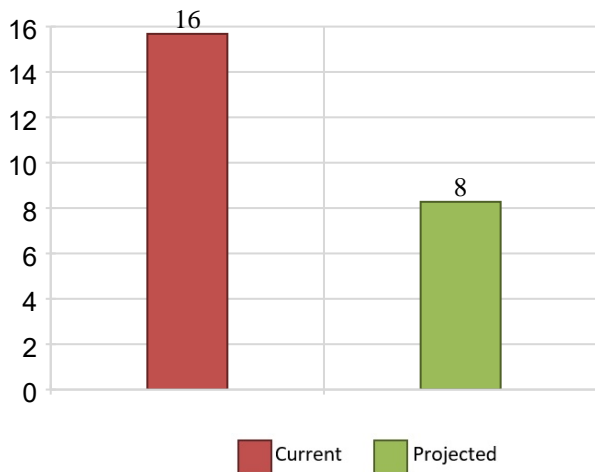
GREENHOUSE GAS IMPACT



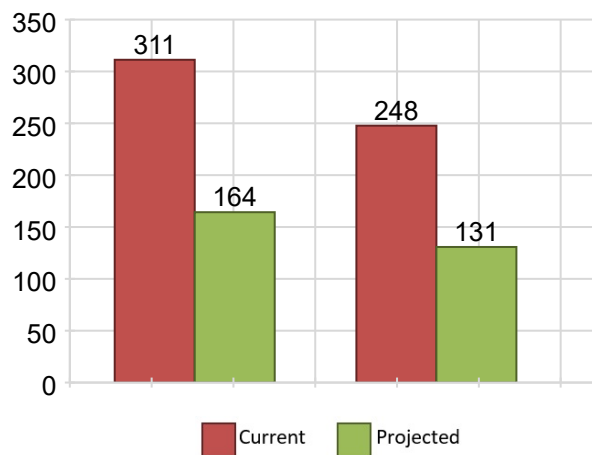
Reducing energy use is the quickest, safest, most cost-effective way to reduce the emission of greenhouse gases that accompanies the generation of electricity from fossil fuels. Reducing 10,459 kWh per year on this project reduces:

Greenhouse Gas	Current	Projected	Saved
Carbon Dioxide, CO ₂ (tons)	16	8	7
Nitrous Oxide, N ₂ O (g)	311	164	147
Methane, CH ₄ (g)	248	131	117

CO₂ Savings (tons)



N₂O and CH₄ Savings (g)



Cited using <https://www.epa.gov/energy/greenhouse-gases-equivalencies-calculator-calculations-and-references>

TERMS & CONDITIONS



Payment Terms: A down payment of 50% of the gross project value is due prior to project materials being ordered. The remaining balance is due upon project completion.

Incentives: The rebate figure provided is merely an estimate. Utilities reserve the right to adjust their rebate programs at any time, thus The Retrofit Companies, Inc. (TRC) will not be liable for unforeseen adjustments to rebate programs and amounts.

Schedule Contingencies: Conditions or events beyond the control of TRC may jeopardize the proposed performance schedules. TRC shall not be responsible for delays in delivery beyond TRC's control. Examples of conditions or events beyond TRC's control include inability to access client's facility, extreme weather conditions, or force majeure.

Cancellation: Customer may choose to cancel prior to material shipment without additional restocking charge(s). Material orders that have been manufactured and/or shipped cannot be canceled and returned. All order cancellations must be in writing. All costs for warehousing and freight on orders canceled after shipment and/or refused at destination will be charged to the customer.

Maintenance of Material: Customer acknowledges and agrees that customer shall operate and maintain the material in accordance with the manufacturer's recommendations.

Publicity of Customer Participation: The customer grants TRC the right to use and reference, for promotional purposes, the customer's partnership with TRC.

Indemnification and Limitation of Company's Liability: Customer shall indemnify, defend and hold harmless TRC, its affiliates and their respective contractors, officers, directors, employees, agents, representatives from and against any and all claims, damages, losses and expenses, including reasonable attorneys' fees and costs incurred to enforce this indemnity, arising out of, resulting from, or related to the project or the performance of any services or other work in connection with the project's ("Damages"), caused or alleged to be caused in whole or in part by any actual or alleged act or omission of the customer, any subcontractor, agent, or third party, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. To the fullest extent allowed by law, TRC's aggregate liability, regardless of the number of claims, shall be limited to paying approved incentives in accordance with these Terms and Conditions. TRC and its affiliates and their respective contractors, officers, directors, employees, agents, representatives shall not be liable to the customer or any other party for any other obligation. To the fullest extent allowed by law and as part of the consideration for participation in the project, the customer waives and releases TRC and its affiliates from all obligation, and for any liability or claim associated with the material, the performance of the material, or these Terms and Conditions.

Contractor Selection: Customer acknowledges that TRC reserves the right to select a vendor or contractor to install the materials and equipment at the customer's facility.

Removal of Equipment: The customer agrees to allow TRC to properly remove and dispose of, or recycle, the equipment, lamps and components in accordance with all applicable laws, and regulations and codes. The customer agrees not to re-install any of removed equipment. Customer may be responsible for securing an EPA ID #, if they don't currently have one, in the instance of PCB ballast being found on-site.

Energy Benefits: Other than the energy cost savings projected to the customer, TRC is not held liable for unforeseen factors that could alter the projected savings outlined in this proposal.

ASHRAE or IECC Energy Codes: Unless explicitly stated otherwise on the quote page, all lighting projects developed by TRC do not comply with the ASHRAE or IECC energy codes. Adjustments to project pricing resulting from adhering to these codes, should the project be flagged during the electrical permitting process, are the sole responsibility of the customer.

TERMS & CONDITIONS



PLEASE TAKE NOTICE:

(A) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS

(B) UNDER MINNESOTA LAW YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

(C) IF AT ANY TIME DURING INSTALLATION OR INSPECTION IT IS FOUND THAT THE FACILITY'S EXISTING ELECTRICAL DOES NOT MEET CURRENT CODE, THE RETROFIT COMPANIES, INC. IS NOT RESPONSIBLE FOR THE WORK REQUIRED TO BRING ELECTRICAL UP TO CODE. THE RETROFIT COMPANIES, INC. REQUIRES FULL PAYMENT FOR THE ENTIRE CONTRACT. BUILDING OWNER IS RESPONSIBLE FOR MAKING ALL ARRANGEMENTS REQUIRED TO BRING ELECTRICAL UP TO CODE.

WARRANTY



The Retrofit Companies, Inc. (TRC) warrants that its labor for all Turn-Key Retrofit projects is consistent with applicable industry standards. If you believe that TRC's labor did not comply with this warranty, then for a period of 30 days, TRC will have its laborers work with you to cure any alleged deficiencies in the labor performed pursuant to the parties' agreement. This limited warranty period starts upon substantial completion.

TRC's limited warranty is strictly limited, and only applies, to TRC's labor provided on the project. You understand that TRC's warranty does not cover, and TRC does not have any responsibility for, the design, manufacture, operation, maintenance, or performance of the products and equipment used in your project. The applicable manufacturers' warranties are owned by you, and you may pursue any warranty-related claims for the products with the manufacturers. Your TRC representative can, and will, help coordinate your warranty claims with the manufacturer as needed.

WHAT IS NOT INCLUDED IN THE WARRANTY

Labor and Equipment

TRC will leave your facility with lights and equipment in full working order. If products should fail, TRC will assist you in making a warranty claim to the manufacturer, free of charge. At your option, TRC will offer repair at our hourly rate, or offer to ship product to you for your own installation. If lifts or other specialty equipment is required to access the defective product, those fees will also be charged at the time of service.

Shipping and Delivery

TRC will invoice for shipping fees associated with return & delivery of replacement products.

LIMITATION OF DAMAGES

Regardless of the type of claim or damages, you agree that TRC's aggregate liability for all claims will not exceed the fee paid for our labor services or \$25,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$50,000 provided that, within 10 days of the date of our Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.

WARRANTY LIMITATIONS

THIS LIMITED WARRANTY CONSTITUTES THE SOLE WARRANTY MADE BY TRC, AND REPLACES ALL OTHER ORAL OR WRITTEN WARRANTIES, LIABILITIES OR OBLIGATIONS OF TRC. THE OBLIGATIONS CONTAINED IN THIS LIMITED WARRANTY CONSTITUTE THE EXCLUSIVE REMEDY AND ARE EXPRESSLY PROVIDED IN LIEU OF, AND REPLACE, ANY AND ALL OTHER OBLIGATIONS, GUARANTEES, AND WARRANTIES. THIS LIMITED WARRANTY IS NON-TRANSFERABLE AND THERE ARE NO OTHER WARRANTIES EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE FACE HEREOF, HEREIN, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE EXPRESSLY DISCLAIMED. TRC'S OBLIGATIONS, RESPONSIBILITIES AND/OR LIABILITY SHALL BE LIMITED AS STATED ABOVE.

IN NO EVENT SHALL TRC BE LIABLE FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING ECONOMIC LOSS AND DAMAGE TO ANY PERSONS OR PROPERTY.

Selling fluorescent & mercury lamps (bulbs)

Mercury is a toxic element that is an essential component of all *fluorescent lamps* and most legacy *high-intensity discharge (HID) lamps*, all also commonly referred to as *bulbs*. Fluorescent lamps and some mercury-containing HID lamps are being phased out of use. The offer, sale, distribution, and mandatory recycling of fluorescent and mercury-containing HID lamps is regulated in Minnesota by the Minnesota Pollution Control Agency (MPCA).

Note: Some fluorescent lamps contain smaller amounts of mercury and may have green end caps, often referred to as *green tips*. Though exempt from some federal regulations, such lamps remain subject to the Minnesota [sales bans](#) and [recycling requirement](#) summarized in this fact sheet.

How can I tell if a lamp or bulb contains mercury?

Most mercury-containing lamps are labeled either on the glass body of the lamp or on the base with the words “Contains mercury” or with the letters “Hg” in a circle. All fluorescent lamps contain mercury whether or not labeled.



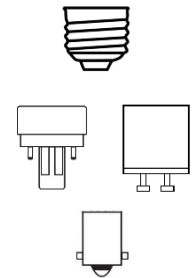
Which fluorescent lamps are banned or will be banned from sale?

Fluorescent lamps are categorized by their shape. Fluorescent lamps with two end caps, or bases, are called *linear fluorescent lamps*, and may be straight or folded, often called a *U-Bend*. Fluorescent lamps with one base are called *compact fluorescent lamps (CFLs)*, and may be of any shape, including spiral, coils, circles, or folded. CFLs are further categorized by their type of base:

Many CFLs have a *screw type base* similar to traditional household incandescent lamps, also called an *Edison base*. Screw type bases may be of any size.

Another common CFL base type has two or more *pins* that project lengthwise along the axis of the lamp. Pin type bases may have exposed or recessed pins of different lengths.

The rarer *bayonet CFL base type* has one or more studs on the side of the base.



Fluorescent & mercury lamp sales bans

Screw base CFLs Bayonet base CFLs Mercury vapor lamps Mercury vapor lamp ballasts	All offers and sales of new* lamps are prohibited.
Pin base CFLs Linear fluorescent lamps	All offers and sales of new* lamps will be prohibited, starting January 1, 2026 . Until this ban is effective, sellers must comply with the seller requirements on page 2.

*New lamps includes all unused lamps, such as those that would be New In Box (NIB) and New Old Stock (NOS). The bans apply whether the new lamps are offered for sale separately, in a kit, or already installed in a fixture.

Any person in Minnesota offering these mercury-containing lamps for sale is subject to these requirements, whether a private citizen, collector, non-profit organization, or business. Offers and sales through any method are regulated, whether in a store or shop, booth, or through an online sales venue. If the lamp is located in Minnesota, it is regulated, regardless of where a potential purchaser may be located. Sellers outside Minnesota selling lamps to buyers in the state may also be subject to these bans.

Note: The sales bans do not apply to mercury-containing sodium vapor or metal halide lamps, nor to specialty fluorescent or mercury vapor lamps designed only for image capture or projection, disinfection, ozone generation, tanning, quality inspection, industrial processing, or scientific applications. However, all of these lamps remain subject to the [mercury-containing lamp recycling requirement](#) below.

The sales bans also only restrict the offer for sale and sale of certain mercury-containing lamps. There is no restriction on the continued use of mercury-containing lamps already purchased.

Mercury-containing lamp seller requirements

All sellers of fluorescent lamps and mercury-containing HID lamps that are not [banned from sale](#) must ensure that each lamp offered for sale is labeled with text or graphics to indicate that the lamp contains mercury, that the lamp may not be placed into the garbage, and that the lamp must be recycled.

Sellers are not required to accept used lamps for recycling, however if you do, you must manage them properly. See the [mercury-containing lamp recycling requirement](#) below.

Commercial sales

Sales of fluorescent lamps and mercury-containing HID lamps that are not [banned from sale](#) to industrial, commercial, or multiunit residential building buyers must include a statement on the invoice or in a separate document that the lamps contain mercury and may not be placed into solid waste.

Contractor requirements

Contractors working on fluorescent lamps or mercury-containing HID lamps on industrial, commercial, or multiunit residential buildings or in outdoor lighting must provide a statement to the person for whom the work is being done that the lamps contain mercury and that describes the recycling arrangements for the lamps.

Both the contractor and the building or lighting owner are jointly responsible for the proper handling and recycling of the lamps. See the [mercury-containing lamp recycling requirement](#) below.

Mercury-containing lamp recycling requirement

All mercury-containing lamps in Minnesota, including green tip fluorescent lamps, must be recycled when discarded. They may not be crushed or disposed into the solid waste. Manage mercury-containing lamps for recycling as universal waste, as discussed in MPCA fact sheet #w-hw4-62, Universal waste, at <https://www.pca.state.mn.us/sites/default/files/w-hw4-62.pdf>.

More information

Items containing liquid mercury, such as thermometers, thermostats, switches, sphygmomanometers (blood pressure gauges), fishing lures, and plumb bobs, are regulated for sale separately in Minnesota. See MPCA fact sheet #w-hw4-26, Selling mercury items, at <https://www.pca.state.mn.us/sites/default/files/w-hw4-26.pdf>.

Cosmetics, disinfectants, and pharmaceuticals that contain mercury as an ingredient are regulated for sale in Minnesota under another set of requirements. See MPCA fact sheet #w-hw4-22, Selling mercury cosmetics and pharmaceuticals, at <https://www.pca.state.mn.us/sites/default/files/w-hw4-22.pdf>.

Guidance and requirements in this fact sheet were compiled from Minn. Stat. 115A.932; Minn. Stat. 116.92; Minn. Stat. 325E.127; and Minn. R. 7045.1400. For Minnesota Statutes and Rules, visit the Office of the Revisor of Statutes at <https://www.revisor.mn.gov/>.

Minnesota Pollution Control Agency

Toll free (all offices) 800-657-3864
All offices 651-296-6300
.....<https://www.pca.state.mn.us/>

Minnesota Duty Officer

Toll free 800-422-0798
Metro 651-649-5451



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz

From: George Linngren, Public Works Director

Date: April 1, 2025

Subject: Requesting council approval to purchase new Asphalt Hot Box.

Mayor and council members.

I have identified the need for a new Asphalt Hot Box for pothole patching in the 2025 Capital Equipment Program. The current machine is a 1980s–1990s model and is used almost daily during the spring and summer for public works to prepare roads for seal coating and pothole patching.

Due to its age, parts are no longer available, and one of the heaters is failing. Additionally, the machine is not roadworthy, which raises concerns as we frequently travel to St. Paul to obtain asphalt. I do not want to risk any accidents while transporting materials.

To address this issue, we plan to purchase a new Falcon Brand Asphalt Hot Box, which is used by the state and other municipalities. The price off the state bid contract is \$50,236, including delivery. This machine is equipped with everything necessary for effective and long-term road maintenance.

To offset some costs, we will attempt to sell the current machine online. If a sale is not possible, we will proceed with scrapping it.

We have budgeted \$60,000 for this purchase in the 2025 budget.

If you have any questions, please contact me at 763-257-7106.

Thank you



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 4.7.25 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. *MPCA will require documentation of partnerships with the watershed districts regarding construction inspections – need to do this in 2025. Part 1 of new Permit Application is due by May 20th.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. *Project close-out will occur in June 2025.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (between Able St. and TH-65) and Taylor Street NE (between 79th Ave and Osborne Rd.). A Public Improvement Hearing was held on December 2, 2024. *Bids have been received. Next step is to order the assessment hearing.*

The current schedule for the major project tasks is:

City Council Approve Plans and Specifications	February 18, 2025 [done]
Open Bids	March 10, 2025 (11:00 AM) [done]
Declare Costs and Order Final Assessment Roll	March 17, 2025 [done]
Receive Assessment Roll & Order Assessment Hearing	April 7, 2025 [done]
Public Assessment Hearing	May 5, 2025
Award Contract (Award Bids)	May 5 th or May 19 th
Begin Construction	June 2025

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *Visu-Sewer continues with the post lining 1-year warranty televising inspection process. They will provide a report.*

2025 Seal Coat and Crack Repair Project (193807361). Includes streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include Univ. Service Dr. and Terrace Road north of 81st Ave. *Bids have been received. Construction Contract has been sent to Allied Blacktop.*

Possible Future Storm Sewer Lining Project (19380xxxx). The CIP includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the coatings on the Able and Arthur water towers. Staff is working on an application for possible State of MN Drinking Water Revolving Fund (DWRF) financing for the 2027-2028 construction project.

Please contact Phil Carlson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.