



CITY COUNCIL REGULAR AGENDA

MONDAY, MARCH 04, 2024

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - February 5, 2024 City Council Meeting
 - [B.](#) Approval of Minutes - February 5, 2024 City Council Work Session
 - [C.](#) Approval of Minutes - February 20, 2024 City Council Meeting
 - [D.](#) 2024 First Half Suburban Rate Authority Assessment
 - [E.](#) First Quarter Billing for 2025 Payable 2026 Property Tax Assessment - Ken Tolzmann
 - [F.](#) Temporary Liquor License - Spring Lake Park Lions - Tower Days
 - [G.](#) Public Right of Way Application - CenterPoint Energy
 - [H.](#) Contractor's Licenses
 - [I.](#) Sign Permit
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2024-24, Authorizing Application for DNR Outdoor Recreation Grant
 - [B.](#) Resolution 2024-25, Awarding the Sale of General Obligation Capital Improvement Plan Bonds, Series 2024A, In the Original Aggregate Principal Amount of \$8,210,000, Fixing their Form and Specifications, Directing their Execution and Delivery, and Providing for their Repayment
- 9. NEW BUSINESS**
 - [A.](#) Consider Award for 2024 Street Seal Coat and Crack Repair Project
 - [B.](#) Accept No Child Left Inside Grant
- 10. REPORTS**
 - [A.](#) Attorney Report
 - [B.](#) Engineer Report
 - [C.](#) Administrator Report

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

11. OTHER

- [A.](#) Correspondence

12. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 5, 2024 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Bob Nelson

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Police Chief Josh Antoine, Engineer Phil Gravel, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

Planner Phil Carlson	Stantec	
Officer Aaron Imig	Spring Lake Park Police Department	
George Eilertson	Northland Securities	
Julie Staber	8155 Hwy 65 NE	Spring Lake Park, MN 55432
Said Sajady	3640 140 th Avenue NE	Ham Lake, MN 55304

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that item 8B be removed from the Agenda reporting that Taco Lindo waived their right to a hearing and paid the penalty. He requested that Agenda Item 9F be moved to the beginning of Ordinances and/or Resolutions followed by Item 10A.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes - January 16, 2024 Work Session
- B. Approval of Minutes - January 16, 2024 City Council Meeting
- C. Authorize Contribution of Public Safety Aid to SBM Fire Department Capital Fund

- D. 2023-2024 Sanitary Sewer Lining Contractor's Request for Payment No. 1 - \$397,938.28
- E. Municipal State Aid Account Update
- F. Contractor's Licenses
- G. Sign Permit
- H. Business License
- I. Business License

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren stated that the Department flooded the rink at Able Park, however, due to no ice, the skating rinks closed January 23, 2024. He stated that there were two watermain breaks and both needed dewatering due to the high-water table in the area.

Public Works Director Linngren said the City took possession of the new skidsteer and the new hoist at the Public Works shop. He stated that the old skid steer sold at auction for roughly \$22,000. He stated that he completed the yearly reports for the DNR, the Met Council MCES report and the State Tier 2 hazmat report for chemicals at the water plants.

Mayor Nelson inquired if the flyers given to residents prior to the sewer lining projects can contain information on running water down the drains. Public Works Director Linngren stated the contractor distributes door hangers with present information for the project.

B. Code Enforcement Report

Building Official Baker stated that he and Inspector Morris spent a significant amount of time on letters and postings for delinquent rental properties. He said that all seven buildings of Northtown Apartments have passed inspection. Building Official Baker said that Northtown Apartments have paid their license fee and their rental license has been reinstated.

Building Official Baker updated the City Council on on-going construction projects. He stated that 8301 University Avenue received the final certificate of occupancy; however, the name of the business has not been established. Building Official Baker said he completed the plumbing and the HVAC inspections on 7900 McKinley Street NE.

8. PUBLIC HEARINGS**A. Hearing on License Suspension and Civil Penalty – Hy-Vee Wine & Spirits**

Administrator Buchholtz gave an overview of the alcohol compliance check conducted by the Spring Lake Park Police Department on December 30, 2023. He stated that Hy-Vee Wine and Spirits was found to be in violation of M.S. 340A.503, subd. 2. He stated that this statute prohibits the sale of alcoholic beverages to individuals under 21 years of age. Administrator Buchholtz stated that under Spring Lake Park Code Section 11.08.010(R)(2) that every licensee is responsible for their business conduct and the actions of their employees.

Administrator Buchholtz state since this is the second violation within a three-year period, the City Council, pursuant to SLPC 11.08.010(V) and 11.08.010(W), may impose the following penalties:

- A three consecutive day license suspension.
- A civil penalty of \$1,000.00

Administrator Buchholtz said that the licensee was present to answer any questions.

Motion made by Councilmember Wendling to open the Public Hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Mayor Nelson opened the public hearing at 7:19 PM.

Julie Staber, Hy-Vee Store Manager stated she and District Store Director C.J. Wade sat down once notified of the violation and realized that with all the staff turnover proper training has fallen behind. Ms. Staber is requesting an additional fine instead of a three-day suspension.

Ms. Staber stated that all new employees must take a computer-based training, and that every six months employees will be required to retrain.

Councilmember Goodboe-Bisschoff inquired if carding is mandatory. Ms. Staber said legally it is not required to request an individual's ID, but employees are being required to request them. Councilmember Goodloe-Bisschoff inquired about consequences for employees. Ms. Staber said that the current employee was transferred to another department and documentation was placed in the employees file. Ms. Staber said that all new employees will be required to sign a document saying they understand the policy and if said policy is violated the employee is terminated.

Attorney Thames clarified with Ms. Staber that Hy-Vee was taking responsibility for the violation. Ms. Staber answered in the affirmative. Mr. Thames stated that Ms. Staber has the right to have the evidence presented if she so wishes. Mr. Thames said that the City Council has the discretion to deviate from the recommendations as long as the Council does so on a factual basis.

Motion made by Councilmember Wendling to close the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Mayor Nelson closed the public hearing at 7:38 PM.

Motion made by Mayor Nelson to waive the three-day suspension and double the fine to \$2,000.00.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-12, Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment - 2024 Street Improvement Project

Engineer Gravel stated that the 2024 Street Project bids were opened on January 30, 2024. He said that no action regarding the bids is necessary. Staff is requesting that the City Council declare the amount to be assessed and order preparation of a final assessment roll.

Motion made by Councilmember Wendling approving Resolution 2024-12, Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment - 2024 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Resolution 2024-13, Granting Approval of Conditional Use Permit to Include Auto Repair for Northtown Auto Sales, 8235 University Avenue NE, Which Incorporate, Restate and Modify the Current Permit Conditions

Administrator Buchholtz stated that the Planning Commission held a public hearing on January 22, 2024 to consider a Conditional Use Permit (CUP) request by Muchtar Sajady to allow auto repair in addition to the current auto sales use at Northtown Auto Sales, 8325 University Avenue NE. He stated that the Planning Commission recommended approval of the CUP, subject to conditions.

City Planner Carlson gave an overview on the history of 8325 University Avenue NE, in regards to past and present Conditional Use Permits.

- The current Special Use Permit at 8325 University Avenue NE, approved in March 1985 and amended in December 1985 and December 1993, is voided and replaced with this new Conditional Use Permit.
- Auto repair may be conducted on site as long as all repair work is done completely within the building and all other conditions of this permit are adhered to.
- A new landscaped boulevard along the University Avenue frontage road will be added consisting of an additional 4-foot-wide landscaped area, in addition to the existing 5-foot-wide landscaped area, for a total of 9 feet wide. The new boulevard will be planted with low shrubs in a plan to be prepared by the owner and reviewed and approved by the City Planner and City Engineer. All landscaping will be installed as indicated on the approved landscape plan and guaranteed for at least one year. The plan is to be completed by October 31, 2024.
- The number of cars on site at any one time, including vehicles for sale, involved in repair or customer parking is limited to 58.
- All vehicles on site must be legal and operational for public highways.
- Hours of operation are 9am to 9pm, Monday through Friday and 9am to 6pm on Saturdays.
- On-site lighting to be confined to the premises. Any changes in site lighting are to be reviewed and approved by the City Engineer.
- Existing green space shall be maintained.
- Fencing will be kept in good repair and attractive appearance.
- All other standards related to drainage of the site and other site features are to be followed. Any changes must be reviewed and approved by the City Engineer.

Mayor Nelson inquired about the space for repairs. He asked if an addition will be added to the building. Building Official Baker said there is already an overhead garage door and an additional door was added in 2021.

Councilmember Goodboe-Bisschoff inquired about the unpermitted attached structure. Building Official Baker stated that the lean-to was built without permits and materials did not meet Code Standards. Building Official Baker said that the structure will need to be removed.

Councilmember Goodboe-Bisschoff inquired about the green space. Administrator Buchholtz stated that the recommendation for green space from the Planning Commission was a compromise to keep visibility that is needed for an auto dealer.

Motion made by Mayor Nelson to approve Resolution 2024-13, Granting Approval of Conditional Use Permit to Include Auto Repair for Northtown Auto Sales, 8235 University Avenue NE, Which Incorporate, Restate and Modify the Current Permit Conditions.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Nay: Councilmember Goodboe-Bisschoff. Motion carried.

C. Resolution 2024-14, Granting Approval of Conditional Use Permit to Allow Motorcycle Repair at 8421 Center Drive NE, Suite A

Administrator Buchholtz stated that the Planning Commission held a public hearing on January 22, 2024 to consider a Conditional Use Permit (CUP) request by Brandon Prior, Prior Performance, to allow motorcycle repair at 8421 Center Drive NE. He stated that the Planning Commission recommended approval of the CUP, subject to conditions.

City Planner Carlson gave an overview of the applicants request to make motorcycle repairs at 8421 Center Drive NE. He discussed the conditions recommended by the Planning Commission.

- All work on vehicles will be conducted within the enclosed building.
- No storage of tires, vehicles, vehicle parts or other materials is permitted outside the building.
- All vehicles parked on site will be operable and street worthy.
- Parking for the business is limited to three parking spaces immediately in front of Suite A of the building on Center Drive and the three spaces immediately behind Suite A at the rear of the building. Parking at the rear will maintain the access aisle open serving the entire building.
- Operations on site will at all times follow the performance standards in SLPC 16.28.010 for noise, odor, fumes, light and other impacts.

Mayor Nelson inquired if a dyno torque would be used by the shop. Staff commented that the applicant did not state whether a dyno torque would be used.

Councilmember Wendling inquired of Building Official Baker the need for the CUP. Building Official Baker stated that a fire inspection was being conducted on a new Certificate of Occupancy and it was discovered that bikes were being put together.

Motion made by Councilmember Moran to approve Resolution 2024-14, Granting Approval of Conditional Use Permit to Allow Motorcycle Repair at 8421 Center Drive NE, Suite A as Amended to Include a Condition Prohibiting a Dyno Torque.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Ordinance 491, Amending Chapter 16 of the City Code Relating to Sacred Communities

Administrator Buchholtz gave an overview of the Sacred Communities Ordinance. He stated State Law requires cities to permit faith communities to site micro units on religious property to house chronically homeless individuals, extremely low-income individuals, and volunteers.

Administrator Buchholtz said that the proposed ordinance incorporates the Sacred Settlement law into the City's zoning ordinance. He stated that the Planning Commission held a public hearing on the ordinance and recommended approval of the Sacred Settlement ordinance.

Motion made by Councilmember Wendling approving Ordinance 491, Amending Chapter 16 of the City Code Relating to Sacred Communities.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Voting Nay: Mayor Nelson. Motion carried.

E. Resolution 2024-15, Authorizing Summary Publication of Ordinance 491, Amending Chapter 16 of the City Code Relating to Sacred Communities

Administrator Buchholtz said that that the resolution would create a summary of Ordinance 491 to inform the public and to let the public know they can access a copy of the ordinance on the City website.

Motion made by Councilmember Dircks approving Resolution 2024-15, Authorizing Summary Publication of Ordinance 491, Amending Chapter 16 of the City Code Relating to Sacred Communities.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

F. Resolution 2024-16, Providing for the Competitive Negotiated Sale of \$8,210,000 General Obligation Capital Improvement Plan Bonds, Series 2024A

Administrator Buchholtz gave an overview of the City Council's actions concerning the possible issuance of General Obligation Capital Improvement Bonds. He stated that the hearing was held on December 18, 2023 and Resolution 2023-46 was passed granting preliminary approval to the sale of the G.O. CIP Bonds. He stated that once the resolution was passed it started a 30-day period where residents could petition for a referendum on the bonds. He noted the 30-day period ended on January 18, 2024.

George Eilertson, Northland Securities stated that the resolution does not sell the bonds. He stated that the resolution sets the sale for March 4, 2024. Mr. Eilertson said that the bond is a 20-year bond and the current rate is 3.5-3.6%. He stated that a 20-year bond will have a call date of February 1, 2032.

Mayor Nelson inquired about interest rates. Administrator Buchholtz and Mr. Eilertson stated that interest rates can fluctuate up or down depending on the markets.

Administrator Buchholtz stated staff recommends approval of Resolution 2024-16.

Motion made by Councilmember Wendling to approve Resolution 2024-16, Providing for the Competitive Negotiated Sale of \$8,210,000 General Obligation Capital Improvement Plan Bonds, Series 2024A.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

G. Resolution 2024-17, Accepting Bid for City Hall Renovation/Expansion Project

Administrator Buchholtz stated that bids were opened on November 20, 2023 for the City Hall Renovation/Expansion Project. He stated nine bids were received, and two bids were considered non-responsive due to missing required documents. Administrator Buchholtz stated that Construction Results Corporation was the low bidder for \$5,955,690, which includes Alternative 1 and Alternative 2.

Motion made by Councilmember Wendling approving Resolution 2014-17, Accepting Bid for City Hall Renovation/Expansion Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

H. Resolution 2024-18, Authorizing Creation of 2024 City Hall Renovation/Expansion Project Fund and Transfer of Funds from ARPA Fund to 2024 City Hall Renovation/Expansion Project Fund

Administrator Buchholtz stated staff is requesting the City Council establish a City Hall Renovation/Expansion Project Fund for the City to track expenses related to the City Hall Renovation/Expansion project. He stated staff is also requesting that the transfer of \$756,123.80 from the ARPA funds from Fund 704 to the new Project fund. Administrator Buchholtz stated that the ARPA funds transfer will cover part of the cash contribution to the project and funds will include the bond proceeds.

Motion made by Councilmember Wendling to approve Resolution 2024-18, Authorizing Creation of 2024 City Hall Renovation/Expansion Project Fund and Transfer of Funds from ARPA Fund to 2024 City Hall Renovation/Expansion Project Fund.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. NEW BUSINESS**A. Municipal Advisory Service Agreement by and between the City of Spring Lake Park and Northland Securities, Inc.**

George Eilertson, Northland Securities gave an overview of the Municipal Advisory Service Agreement. He said that the agreement outlines the services Northland Securities will provide in relation to the issuance of the General Obligation Capital Improvement Plan Bonds, Series 20224A.

Mr. Eilertson stated that Northland Securities will advise the city on structure, terms and timing of the bond issuance. He said that Northland Securities will facilitate the bond sale and assist with the post-sale regulatory compliance.

Motion made by Mayor Nelson to approve Municipal Advisory Service Agreement by and between the City of Spring Lake Park and Northland Securities, Inc.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Appointment to Parks Commission

Administrator Buchholtz gave an overview of the application submitted by Ryan McLaughlin to join the Parks and Recreation Commission.

Motion made by Mayor Nelson to appoint Ryan McLaughlin to the Park Commission.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

11. REPORTS**A. Attorney Report**

No report

A. Engineer's Report

Accepted as presented.

C. Administrator Report

Administrator Buchholtz thanked the City Council on behalf of himself and staff for the investment in the City Hall Renovation project. He gave an update on Public Utilities Commission (PUC) considering changes to the solar garden program. He stated that the City

sent a later in opposition, and requesting that the Suburban Rate Authority Board submit a letter.

Administrator Buchholtz gave an update on the meeting with Stantec on the ARC GIS project and the Gateway Fiber project. He updated the Council and the public on Absentee Voting, as well as the March 5 election which will be held at Emmanuel Christian Center.

12. OTHER

A. Correspondence - None

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 9:08 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on February 5, 2024 at the City Hall, 1301 81st Ave NE, Spring Lake Park, at 5:30 PM.

1. CALL TO ORDER

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Nelson

STAFF PRESENT

Administrator Daniel Buchholtz

GUESTS

SBM Fire Chief Dan Retka

2. DISCUSSION ITEMS

A. SBM Fire Department Updates

SBM Fire Chief Dan Retka presented updates about the operations and activities of the SBM Fire Department. He discussed the transition to a duty crew model, which is aimed at improving response times and efficiency. He noted that this change showed significant improvement in the department's response effectiveness. He also highlighted ongoing recruitment efforts that have successfully bolstered firefighter numbers without compromising standards. He covered additional topics including dispatch changes, updates on equipment, including the downsizing of the fleet for efficiency, and an update to the SBM Capital Improvement Plan.

B. SBM Fire Board Appointment

Administrator Buchholtz stated that Steve Coyle's term on the SBM Fire Board would be ending on March 8, 2024 and that Mr. Coyle was not eligible for reappointment. Administrator Buchholtz stated that the SBM Bylaws empower the City Administrator to nominate an individual to represent Spring Lake Park on the SBM Fire Board. He asked if there were any objections to him nominating former Councilmember Brad Delfs.

The City Council expressed no objections to the nomination.

C. Discussion of Resolution in Opposition to Redesigning the State Flag and Seal

Councilmembers expressed varied opinions on the proposed resolution opposing redesigning the state flag and seal. A majority of members were against adopting the

resolution, with the reasoning that the current flag and seal do not align with the city's efforts or authority. Ultimately, it was determined that the resolution would not be put forward.

Mayor Nelson left the meeting at 6:15pm.

D. Review Possible Updates to Schedule of Permitted Uses

Administrator Buchholtz reviewed potential updates to the zoning ordinance land use table, including removal of outdated uses, additions of modern uses such as data centers and electronic charging stations, clarification of uses and revision of certain uses to better fit within conditional or permitted categories. He said he incorporated the City Council's and Planning Commission's comments in the proposed draft, as well as updated specific terms and uses.

Administrator Buchholtz encouraged members to provide feedback and requested the Council authorize staff to schedule a public hearing on the amendments before the Planning Commission.

CONSENSUS of the City Council was to authorize the Administrator Buchholtz to submit the table to the Planning Commission for their review and recommendation. Administrator Buchholtz stated that he would set a public hearing for the February 26, 2024 Planning Commission meeting.

3. REPORT

A. Council Reports – No reports.

B. Administrator Report – no report.

4. ADJOURN

Acting Mayor Dircks declared the meeting adjourned at 6:38pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 20, 2024 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Dircks called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS PRESENT

Councilmember April Moran
Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngrén, Recreation Director Kay Okey, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITOR

Ray McManus Sunset Grill (8466 Highway 65 NE) Spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

POLICE STATEMENT FOR BURNSVILLE

Police Chief Antoine issued a statement on the loss of fellow Police Officers and EMT staff from the City of Burnsville. He asked that residents keep the families and all officers in their thoughts and prayers. Chief Antoine stated that if residents wish to donate to do so on legitimate sites such as the City of Burnsville and Law Enforcement Labor Services websites.

Acting Mayor Dircks called for a moment of silence in honor of the fallen first responders.

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that Item 6G be added for consideration of the quote from American Engineering Testing for Construction Testing Services.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Claims – General Disbursement No 24-01 - \$547,568.55
- B. Resolution 2024-21, Accepting Donation from Spring Lake Park Lions
- C. Statement of Revenue and Expenditures – January 2024
- D. Statement of Fund Balance – January 31, 2024
- E. Contractor's Licenses
- F. Sign Permit
- G. Approval of Quote from American Engineering Testing for Construction Testing Services Proposal

Councilmember Wendling pulled Item 6B, Resolution 2024-121 Accepting Donation from Spring Lake Park Lions. He stated that the Lions gave \$23,000.00 to the Tower Days Festivities, Sanbrunol Park and Park and Recreation Department.

The item was re-added to the agenda.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

7. DEPARTMENT REPORTS**A. Police Report**

Chief Antoine reported that the Police Department responded to 803 calls for service in January 2024 compared to 764 calls for service for the month of January 2023. Chief Antoine said Investigator Bennek reported handling 39 cases for the month of January, 32 of which are felony in nature, 7 misdemeanor cases, while monitoring 6 forfeiture cases. He stated that Investigator Bennek assisted with the Auto Theft Task Force.

Chief Antoine reported that the Spring Lake Park Police Department 2023 Reserve Unit Report was provided to councilmembers. He noted that utilizing the Reserves saved the City \$6,676.15 in wages. Chief Antoine stated that the unit consist of three individuals who worked 206 hours during the year. He thanked the Reserve Unit Officers for their volunteer services and dedication to the police department and the community.

B. Recreation Report

Recreation Director Okey gave an update on the ongoing activities for the Parks and Recreation Department. She said that the Recreation Department served 475 participants. Director Okey stated that applications for the Community Raised Garden Beds at Sanburnol are now open. She said that volunteers are needed for Adopt a Flower Garden Program.

Director Okey stated that the Tower Days festivities will be held June 6-9, 2024. She thanked the Spring Lake Park Lions for the donation to Tower Days.

8. PUBLIC HEARINGS

A. Hearing on Liquor License Suspension and Civil Penalty – Sunset Grill

Administrator Buchholtz gave an overview of the alcohol compliance check conducted by the Spring Lake Park Police Department on December 30, 2023. He stated that Hy-Vee Wine and Spirits was found to be in violation of M.S. 340A.503, subd. 2. He stated that this statute prohibits the sale of alcoholic beverages to individuals under 21 years of age. Administrator Buchholtz stated that under Spring Lake Park Code Section 11.08.010 (R) (2) that every licensee is responsible for their business conduct and the actions of their employees.

Administrator Buchholtz state since this is the second violation within a three-year period, the City Council, pursuant to SLPC 11.08.010(V) and 11.08.010(W), may impose the following penalties:

- A three consecutive day license suspension.
- A civil penalty of \$1,000.00

Administrator Buchholtz said that the licensee was present to answer any questions.

Motion made by Councilmember Wendling to open the Public Hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

Acting Mayor Dircks opened the public hearing at 7:11 PM.

Administrator Buchholtz clarified with Mr. McManus has the right to have the evidence presented if he so wishes. Administrator Buchholtz said that the City Council has the discretion to deviate from the recommendations as long as the Council does so on a factual basis.

Mr. McManus stated that he has purchased credits from the Alcohol and Gambling Board for online training. He stated that online training will be required of all current and new hire employees.

Councilmember Goodboe-Bisschoff inquired about the timing of the first offense. Administrator Buchholtz stated that it took place in November 2021. She asked if the patron asked for identification. Chief Antoine stated the patron was carded, but there was a mistake made when reading the identification card.

Councilmember Goodloe-Bisschoff inquired about consequences for employee. Mr. McManus stated that if staff passes a sting they are rewarded with a monetary incentive; however, if they fail a sting they are given the option to be reassigned or terminated.

Motion made by Councilmember Wendling to close the public hearing.

Acting Mayor Dircks closed the public hearing at 7:20 PM.

Motion made by Councilmember Wendling to waive the three-day suspension and double the fine to \$2,000.00, citing efforts Mr. McManus has made to ensure compliance with State and local liquor laws.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

9. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2024-19, Ordering Hearing on Proposed Assessment – 2024 Street Improvement Project

Engineer Gravel stated that the rates for the proposed assessment rates have increased 14.6% from the rates proposed at the Public Improvement Hearing on October 2, 2023. He stated that the proposed assessment rate is \$2,291.28 per residential parcel and the per foot assessment rate for non-residential properties is \$67.89.

Engineer Gravel said the total cost of the project is \$1,363,040.00 and the amount to be assessed is \$251,983.00. He stated that staff is asking the City Council to receive the Final Assessment Roll and schedule the Final Assessment Hearing.

Motion made by Councilmember Wendling to approve Resolution 2024-19, Ordering Hearing on Proposed Assessment – 2024 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

B. Ordinance 492, Amending the City Code to Temporarily Move the Regular Meetings of the City Council and its Boards and Commissions from City Hall to the Able Park Building, 8200 Able Street NE

Administrator Buchholtz gave an overview on the need to move the City Council, Planning Commission and Parks and Recreation Commission meetings from City Hall to the Able Park Building, 8200 Able Street NE. He stated that Ordinance 492 makes the temporary change effective March 1, 2024, and the Ordinance will automatically repeal on June 27, 2025 unless the City Council repeals the ordinance early.

Motion made by Councilmember Goodboe-Bisschoff to approve Ordinance 492, Amending the City Code to Temporarily Move the Regular Meetings of the City Council and its Boards and Commissions from City Hall to the Able Park Building, 8200 Able Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

- C. Resolution 2024-20, Authorizing Summary Publication of Ordinance 492, An Ordinance Amending the City Code to Temporarily Move the Regular Meetings of the City Council and its Boards and Commissions from City Hall to the Able Park Building, 8200 Able Street NE

Motion made by Councilmember Wendling to approve Resolution 2024-20, Authorizing Summary Publication of Ordinance 492, An Ordinance Amending the City Code to Temporarily Move the Regular Meetings of the City Council and its Boards and Commissions from City Hall to the Able Park Building, 8200 Able Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

- D. Resolution 2024-22, Accepting Bid for Able Park Playground Project B: Replacement and Installation

Parks and Recreation Director Okey stated that Project B involves purchasing a new play structure for ages 2-5, new universal swing set, five freestanding amenities, poured in place surfacing and engineered wood fiber. She stated that three bids were received and the low bidder on the project was MW Playground with a total bid in the amount of \$100,027.00.

Recreation Director Okey said staff recommends awarding the contract to MW Playground for the purchase and installation of playground equipment. She stated that the funds qualify for reimbursement from the Federal Community Development Block Grant Funds.

Councilmember Goodboe-Bisschoff asked if Director Okey has seen the work of MW Playground. Director Okey confirmed that all the City's playground equipment has been purchased from MW Playground.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2024-22, Accepting Bid for Able Park Playground Project B: Replacement and Installation.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

- E. Resolution 2024-23, Accepting Bid for Able Park Playground Project A: Rehab Installation
Recreation Director Okey stated that the equipment for installation for Project A was previously preapproved and ordered. She stated that four requests for bids were sent to certified installers and one bid was received for the project. The only bidder on the project was MW Playground in the amount of \$68,090.00.

Recreation Director Okey said staff recommends awarding the contract to MW Playground for the rehab installation. She stated that the funds qualify for partial reimbursement from the Federal Community Development Block Grant Funds in the amount of \$13,173.00. The remaining funds for the project will come from the Revolving Construction Fund in the amount of \$54,917.00

Motion made by Councilmember Wendling to approve Resolution 2024-23, Accepting Bid for Able Park Playground Project A: Rehab Installation.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks. Motion carried.

10. NEW BUSINESS

None

11. REPORTS

- A. Attorney's Report

None

- A. Engineer's Report

Report accepted as presented.

- B. Administrator Report

Administrator Buchholtz gave an overview of the City Hall Renovation/Expansion Project and the project phases. He stated that there will be weekly update meetings and project updates will be shared with the City Council. Administrator Buchholtz informed the City Council that request for future expenditures, such as the cable equipment replacement and the furniture will be on future agendas.

Administrator Buchholtz gave an update on the audit. He stated the month of March will be busy for staff with the implementation of BS&A. He said that staff from BS&A will be on site for training and they will also be offering remote training.

12. OTHER

A. Correspondence

None

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Acting Mayor Dircks,
Motion carried.

The meeting was adjourned at 7:43 PM

Lisa Dircks, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

JOSEPH L. SATHE
Attorney at Law
Direct Dial: (612) 337-9255
Email: jsathe@kennedy-graven.com

February 22, 2024

Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

Re: 2024 First Half Suburban Rate Authority Assessment

Dear Daniel Buchholtz:

Enclosed is the first half assessment for 2024 membership in the SRA. With its 30-city membership, the SRA continues to be a strong, collective voice for cities and their ratepayers.

2023 was a very busy and successful year for the SRA and included finalizing three rate cases. While important general rate making decisions were addressed successfully by Minnesota state agencies, the SRA focused on issues unique to cities such as streetlighting, municipal pumping (Xcel Electric) and gas infrastructure integrity, data accuracy, and use of assets during the February 2021 gas price spike (Xcel Gas and CenterPoint). The collective result of SRA efforts in these cases brought rate savings to customers in SRA cities totaling hundreds of thousands of dollars annually with PUC-ordered updated cost data requirements for future rate cases.

2024 will also be an active year for the SRA because both Xcel Gas and CenterPoint Energy requested rate increases. The SRA is scrutinizing the potential impacts of these requested increases and intends to be an active participant in matters unique to the SRA's members.

We value your membership in the SRA. Membership assists suburban communities address important utility rates, utility right-of-way use, and related issues.

Best Regards,

A handwritten signature in blue ink, appearing to read 'Joseph L. Sathe', is written over a horizontal line.

Joseph L. Sathe

Attachment

cc: SRA Delegate
Robert Vose, General Counsel

SUBURBAN RATE AUTHORITY

150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9255

INVOICE

TO:
Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

DATE: 02/22/2024

<u>DESCRIPTION</u>	<u>NUMBER OF VOTES</u>	<u>AMOUNT</u>
2024 Membership Assessment: (\$488.00 per vote)	2	\$ 976.00
Assessment Paid:		\$0
<u>First Half Assessment Due and Payable:</u>		\$ 488.00

Please Send Payment To:

Mr. Darin Nelson
Treasurer
Suburban Rate Authority
Minnetonka City Hall
14600 Minnetonka Boulevard
Minnetonka, MN 55345-1502

Kenneth A. Tolzmann, SAMA
Spring Lake Park City Assessor

March 1, 2024

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, Mn 55432
Attn: Mr. Daniel Bucholtz, Admin.

Re: First Quarter Billing for 2025 Payable 2026 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for Assessment Services in accordance with our contract is as follows:

2086 Residential improved parcels @ \$10.00 per parcel -----	\$20,860.00
305 Comm/Ind/Apt/Pub Utility parcels @ \$55.00 per parcel -----	16,775.00
27 Unimproved land parcels @ \$ 2.50 per parcel -----	67.50
90 Exempt parcels	nc
103 Mobile Home Parcels	nc
2611 Total Parcels	

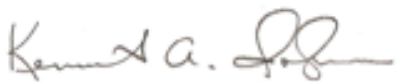
Total Cost for year 2025 assessment payable in 2026: \$37,702.50

First Quarter Amt. Due: \$ 9,425.63

The above figures are in accordance with our contract for services dated June 8, 2021.

If you have any questions, please give me a call at 651 605-5125.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939
Spring Lake Park City Assessor
13921 45th Ave. N
Plymouth, MN. 55446



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number
Spring Lake Park Lions Club	2-19-24	41-1340927

Organization Address (No PO Boxes)	City	State	Zip Code
8433 Center Drive	Spring Lake Park	Minnesota	55432

Name of person making application	Business phone	Home phone
Amanda Jackson	7637849179	

Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer	
June 8th & 9th 2024	<input type="checkbox"/> Club	<input checked="" type="checkbox"/> Charitable	<input type="checkbox"/> Religious	<input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Ryan Julien	Blaine	Minnesota	55434

Organization officer's name	City	State	Zip Code
Stefanie Nelson	Brooklyn Center	Minnesota	55429

Organization officer's name	City	State	Zip Code
Pete Yelle	Minneapolis	Minnesota	55414

Location where permit will be used. If an outdoor area, describe.
Parking lot of Lakeside Lions Park - 7840 Pleasant View Drive - Spring Lake Park MN 55432

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Policy #A169483
1 million covered each occurrence

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival Yes No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.
Spring Lake Park, MN 55432
Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 111035272

MGC# 24-73893

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.: 0029

ADDRESS: 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

PHONE: 612-321-5325

FAX: _____

E-MAIL ADDRESS: kimberly.ignatowicz@centerpointenergy.com

NAME OF REPRESENTATIVE: RON EASMAN

REPRESENTATIVE PHONE NO'S.: 612-363-9698

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

INSTALL 6 ANODES ON STEEL MAIN, 6- 10" DRILL HOLES USING VAC TRUCK

START DATE: 4/1/24

COMPLETION DATE: 12/31/24

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: Restore to previous condition or better

Fee Waived.

Kimberly Ignatowicz

Authorized Representative Signature

Please waive permit fees per franchise agreement

2/22/24

Date

FOR OFFICE USE ONLY

- PROOF OF CERTIFICATE OF INSURANCE:
- SCALED DRAWING SHOWING LOCATION
- COPY OF INSURANCE POLICIES
(If Corporation; from Secretary of State)

VERIFICATION DATE: _____

- LETTER OF CREDIT OR CONST. BOND
- COPY OF CERTIFICATE OF AUTHORITY
(From M.P.U.C., State, or Federal Agency)

PERMIT FEES: Excavation Hole - \$150.00
 Trench - \$70.00/100'+Hole fee

Emergency Hole - \$55.00
 Obstruction Fee - \$50.00+.05/Ft.

Receipt No.: _____

Date: 2/26/24

Initials: CE

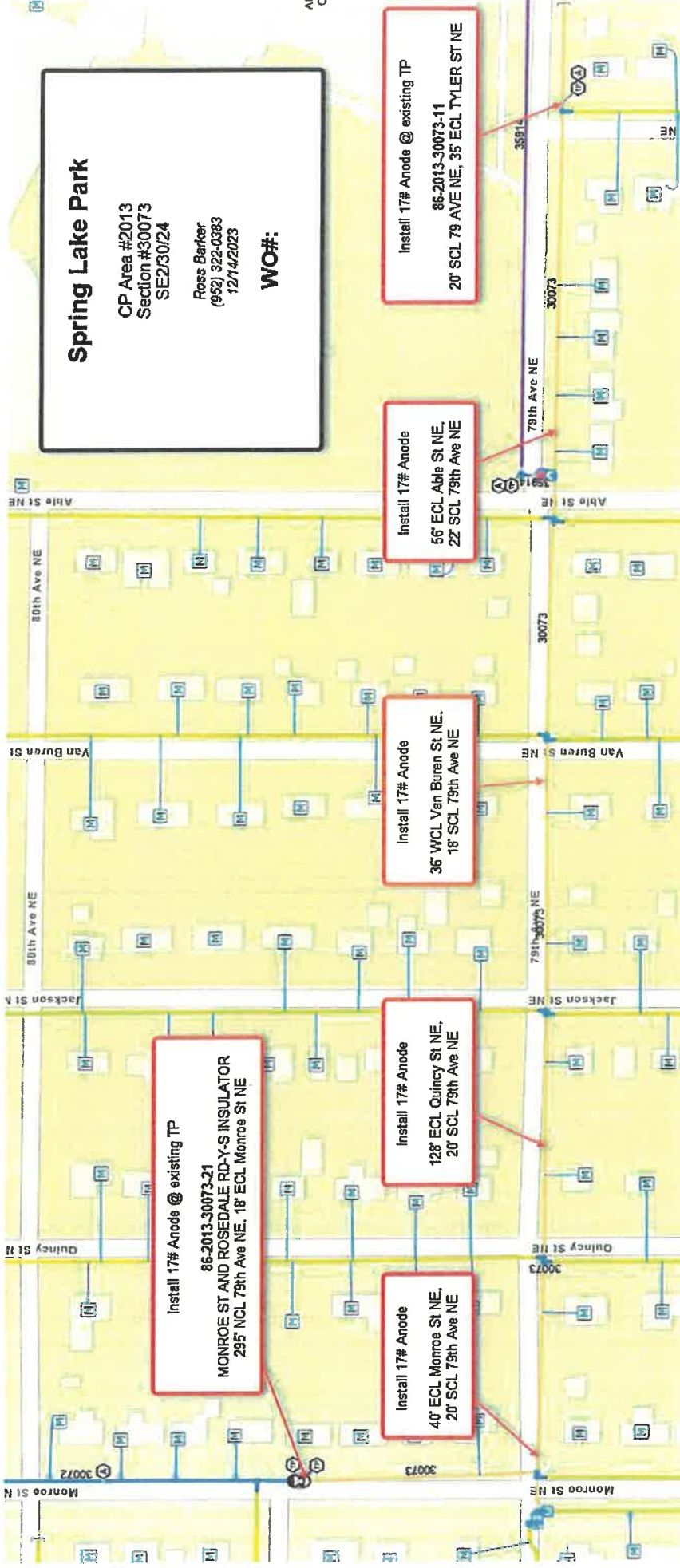
APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK

Spring Lake Park

CP Area #2013
Section #30073
SE2/30/24

Ross Barber
(952) 322-0883
12/14/2023

WO#:



Install 17# Anode @ existing TP
86-2013-30073-21
MONROE ST AND ROSEDALE RD-Y-S INSULATOR
295' NCL 79th Ave NE, 18' ECL Monroe St NE

Install 17# Anode
40' ECL Monroe St NE,
20' SCL 79th Ave NE

Install 17# Anode
128' ECL Quincy St NE,
20' SCL 79th Ave NE

Install 17# Anode
36' WCL Van Buren St NE,
18' SCL 79th Ave NE

Install 17# Anode
56' ECL Able St NE,
22' SCL 79th Ave NE

Install 17# Anode @ existing TP
86-2013-30073-11
20' SCL 79 AVE NE, 35' ECL TYLER ST NE

11095272

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park

Contractor's Licenses

March 4, 2024

2023-2024 Licenses

Mechanical Contractor

Perfection Heating and AC

Swift Heating & Air Conditioning

Precise Refrideration, Heating & AC

Plumbing Contractor

Dercon Construction Services, Inc.

Master Plumbing Services, LLC

Precise Refrideration, Heating & AC

Sign Contractor

Stratford Sign Company, LLC

2024-2025 Licenses

General Contractor

Henning Companies, LLC.

Kraus-Anderson Construction, Co.

Mechanical Contractor

Precise Refrideration, Heating & AC

Plumbing Contractor

Dercon Construction Services, Inc.

Master Plumbing Services, LLC.

Precise Refrideration, Heating & AC

Tree Contractor

Rainbow Treecare

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park

Sign Permit

March 4, 2024

Oak Crest Senior Housing
1639 Cty Hwy 10



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 02-27-24

NAME OF APPLICANT: Stratford Sign Company LLC/Shelly Handrick

ADDRESS OF APPLICANT: P.O. Box 134, Stratford, WI 54484

TELEPHONE NUMBER OF APPLICANT: 715-687-3250

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Presbyterian Homes-Oak Crest

1639 Co. Hwy 10, Spring Lake Park, MN 55432

New Construction: _____ Remodel: _____ Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Sign is existing. Base is staying the same

We are only replacing the old cabinet with a new cabinet the same size

Address: _____

Is an Electrical Permit required? No

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$ 150

RECEIPT NUMBER: _____

DATE OF APPROVAL: _____

DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 6032 SF

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 5.6 SF ~~6~~

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: ~~29.9 SF~~ 30 x 2 = 60

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

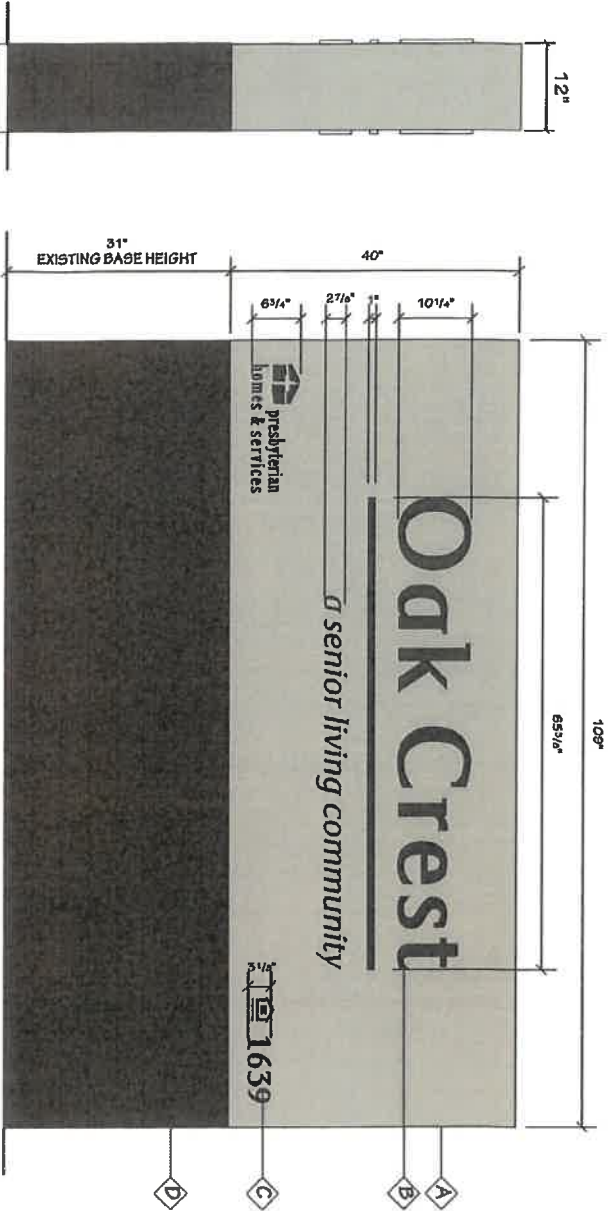
DRAWING:

Proposed
~~60~~
 $30 \times 2 = \$75 \times 2 = \150

$1810 \times 30\%$
 $6 \times \text{Existing}$
 $60 \times \text{Proposed}$

 $1744 \times \text{Remaining}$

30 X 12 - 60 X



1 LAYOUT: EXTERIOR MONUMENT CABINET (SIDE A / SIDE B)
QTY: 1

SCALE: 1/16" = 1"



SITE VIEW - EXISTING



SITE VIEW - UPDATED (RENDERING)

EXTERIOR MONUMENT CABINET (REPLACEMENT CABINET ONLY)

A ALUMINUM CABINET
- FABRICATED ALUMINUM CABINET WITH CHANGEABLE FACES
- CABINET PAINTED P1 ON ALL SIDES

B PUSH-THRU GRAPHICS
- OAK CREST, HORIZONTAL LINE, AND A SENIOR LIVING COMMUNITY TO BE ROUTED OUT OF CABINET FACE, BACKED WITH WHITE LEXAN WITH 1/2" CLEAR ACRYLIC PUSH-THRU GRAPHICS WITH V2 APPLIED TO FACES

C VINYL GRAPHICS
- PRESBYTERIAN HOMES LOGO, ADDRESS, AND EQUAL HOUSING LOGO TO BE SURFACE APPLIED V1

D BRICK BASE
- EXISTING ON SITE. TO BE RE-USED

FONT
- SERIFS BLACK

MOUNTING
- EXACT MOUNTING TBD BASED UPON SITE VERIFICATION TO BE COMPLETED PRIOR TO SIGNAGE FABRICATION

NOTES
- INTERNALLY ILLUMINATED USING WHITE LEDS
- PHOTO EYE & SWITCH
- 120V

FINISH SCHEDULE:

- 1** PANTONE 7528 C
- 1** DURANDIC (220-69) VINYL
- V2** TRANSLUCENT DURANDIC (250-69) VINYL

7624 BOONE AVE N #100
BROOKLYN PARK, MN 55428
PHONE (612) 832-1225
FAX (612) 561-1004

JOB NUMBER
3939-4

DATE
01/25/2024

SALES/DESIGN
KJ/TBV

CLIENT
PRESBYTERIAN HOMES & SERVICES

PROJECT
OAK CREST - EXTERIOR MONUMENT CABINET REPLACEMENT

JOB ADDRESS
1639 COUNTY HWY 10
SPRING LAKE PARK, MN 55432

REVISION

SIGN & DATE HERE IF OK TO BEGIN PRODUCTION

- Approved
- After Revisions

Date: _____

All drawings contained herein are inclusive property of SIGNATION SIGN GROUP. The artwork means as a representation of a sign to be considered for manufacturing by SIGNATION SIGN GROUP and no other sign manufacturer. Unless otherwise noted and agreed to, Designer retained herein are not meant to be exclusive to others. Designers retain all rights in and to the artwork. Designers shall not be held responsible for any property of SIGNATION SIGN GROUP. Any improper use of this document is not allowed without reimbursement for this grant in the creation of this design. Whichever issue have precedence over each other. Materials may influence final result. Samples available upon request. ©2024 Signation Sign Group

2/26/2024

To whom it may concern at the City of Spring Lake Park,

We have awarded a contract to ASI Signage to design and create a property sign, remove the old sign, and install a new sign for Oak Crest. The sign will replace the old and faded sign off the frontage road and near the entrance to the property. The project manager from ASI Signage will be Tony Manning - P: 763-561-1005 C: 612-281-2892.

Please see the attached specs and authorization, signed by me, to proceed with the work.

If you have any questions about this project, please call me at: 651-769-7578 cell.

Kind Regards,

Cheryl Grams

Cheryl Grams
Housing Director – Oak Crest

1639 County Highway 10 NE
Spring Lake Park, MN 55432

763.783.0150 tel
763.783.0154 fax
www.oakcrestphs.org



freedom to live well





Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 2/28/2024

Subject: February 2024 Public Works Report

The month of February work activities.

- We had our kick off meeting to start the remodeling project and started the next day moving stuff out. Everyday since we have been cleaning and moving things into storage.
 - We removed the emergency generator from the garage and will be selling that at auction.
 - I came in on Presidents day and disassembled the evidence cage in the garage for the project demolition.
 - We moved the fuel tanks to the new location and installed the new fuel pump. We still need to connect the monitoring program.
 - I have been busy tagging ash trees to take down for our contractor. On one block alone, we had 13 trees come down. Tyler street, Osbourne – 79th.
 - Dan, Kay and myself met with the staff from the high school construction class on working with them on a few projects in town. The Terrace warming house and a couple of storage sheds at Able park and Sanburnal park in the future.
 - We came in for one salting event on Tuesday Feb. 27th.
1. I attended a meeting on the gate way fiber project with Dan.
 2. I attended a department head meeting.
 3. I attended 2 council meetings.
 4. I met Wanda and Haley to walk through the church to go over the voting set up.
 5. We had the bid opening for the seal coat and crack filling bids.
 6. We had our kick off meeting for the city hall project.

With this I conclude my report.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for February 2024
DATE: February 28, 2024

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, nuisance, and zoning codes within Spring Lake Park.

In February, a total of 8 building, 9 mechanical, 5 plumbing, 1 fire suppression, 0 Fire Alarm, 4 Certificate of Occupancy and 5 Zoning for a total of 32 permits issued compared to a total of 28 in 2023. Code Enforcement conducted 104 inspections in the month of February including 15 rental, 21 fire, 42 Building and 28 Code Enforcement inspections.

The Code Enforcement Department issued 9 Administrative Offense tickets this month. All tickets were for nuisance violations.

I was able to work with the State Fire Marshal's office updating the fire suppression and alarm system at little B's daycare. Up until now, they have not been compliant with a fire alarm system. Schools and daycares are under the jurisdiction of the State.

Construction Update:

7900 McKinley has passed all inspections and received their Certificate of Occupancy.

8410 Lakewood is off the vacant property list. Permits have been pulled and inspections are taking place. There was a fair amount of water damage to the home. The upper level is getting a face lift and the basement is being remodeled.

In February of 2024, I also attended the following appointments:

- City Council meeting February 5th.
- Department Head Meeting February 6th.
- City Hall Pre-Con Meeting February 15th.
- Planning Commission February 26th.
- ICC Conference February 12-16th.

This concludes the Code Enforcement Department monthly report for February 2024. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-24

RESOLUTION AUTHORIZING APPLICATION FOR DNR OUTDOOR RECREATION GRANT

BE IT RESOLVED that City of Spring Lake Park act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 04/April/2024 and that Kay Okey is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of City of Spring Lake.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that City of Spring Lake Park has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Spring Lake Park has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that City of Spring Lake Park has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, City of Spring Lake Park may enter into an agreement with the State for the above-referenced project, and that City of Spring Lake Park certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that PARKS AND RECREATION DIRECTOR is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 4th day of March, 2024.

CITY OF SPRING LAKE PARK, MINNESOTA

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 29, 2024

Subject: Approval of Sale of 2024A GO CIP Bond

Included in the packet is Resolution 2024-25, Awarding Sale of the 2024A GO Capital Improvement Plan Bond for the City Hall Renovation/Expansion project.

Bids for the bonds will be opened at 10:00am on Monday, March 4, 2024 at Northland Securities.

The City was assigned an AA rating from Standard & Poor's, which is an excellent bond rating for a City our size. This rating will ensure a competitive interest rate on the bonds.

The results of the bond issue will be presented to the City Council at your meeting. If you have any questions, please do not hesitate to contact me at 763-784-6491.

Extract of Minutes of Meeting
of the City Council of the City of
Spring Lake Park, Anoka and Ramsey Counties, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Spring Lake Park, Minnesota, was duly called and held at Able Park Building, 8200 Able Street in said City on Monday, the 4th day of March, 2024, at 7:00 o'clock P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's \$8,210,000 General Obligation Capital Improvement Plan Bonds, Series 2024A.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Notice of Sale for the Bonds. The proposals were as set forth in **Exhibit A** attached.

After due consideration of the proposals, Member _____ then introduced the following resolution, and moved its adoption:

RESOLUTION NO. 2024-25

**RESOLUTION AWARDING THE SALE OF GENERAL
OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS,
SERIES 2024A, IN THE ORIGINAL AGGREGATE PRINCIPAL
AMOUNT OF \$8,210,000; FIXING THEIR FORM AND
SPECIFICATIONS; DIRECTING THEIR EXECUTION AND
DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED By the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota (the “City”) in regular meeting assembled as follows:

Section 1. Sale of Bonds.

1.01 Authority. It is hereby determined that:

(a) Pursuant to Minnesota Statutes, Chapter 475, including without limitation, section 475.521 (the “Act”), the City is authorized to finance certain capital improvements under an approved capital improvement plan by the issuance of general obligation bonds of the City payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, library, public safety facility and public works facilities (excluding light rail transit or any activity related to it, or a park, road, bridge, administrative building other than a city hall, or land for any of those activities).

(b) The City held a public hearing on December 18, 2023, regarding a 5-year capital improvement plan for the years 2024 through 2028 (the “Plan”) and regarding issuance of bonds in the maximum principal amount of \$8,800,000 to finance planned capital improvements, all in accordance with the Act. The Plan authorizes issuance of bonds to pay the cost of certain capital improvements identified in the capital improvement plan, including without limitation the renovation and expansion of the existing City Hall and police facility within the City (the “Improvements”).

(c) The City Council has determined that, within 30 days after the hearing, no petition for a referendum on the issuance of bonds to pay costs of the Improvements was received by the City in accordance with the Act.

(d) As required by the Act, the City has determined that:

(i) the expected useful life of the Improvements will be at least 5 years;
and

(ii) the amount of principal and interest due in any year on all outstanding bonds issued by the City under the Act, including the Bonds (as defined below), will not exceed 0.16% of the estimated market value of property in the City for taxes payable in 2024.

(e) It is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Capital Improvement Plan Bonds, Series 2024A (the “Bonds”), in the aggregate principal amount of \$8,210,000, to provide financing for the Improvements.

(f) The City is authorized by Section 475.60, subdivision 2(9), of the Act to negotiate the sale of the Bonds, if the City has retained an independent municipal advisor in connection with such sale. The City has retained Northland Securities, Inc. as an independent municipal advisor in connection with the sale of the Bonds. The actions of the City staff and the City’s municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of _____, _____, _____ (the “Purchaser”) to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$8,210,000.00, plus a [net] premium of \$_____ less underwriter’s discount of \$_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year of Maturity</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Interest Rate</u>
2026	%	2036	%
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	
2032		2042	
2033		2043	
2034		2044	
2035		2045	

1.03. Purchase Contract. Any amount paid by the Purchaser over the minimum purchase price shall be credited to the Debt Service Fund hereinafter created, or deposited in the Construction Fund hereinafter created, as determined by the City Administrator after consultation with the City’s municipal advisor. The City Administrator is directed to retain the good faith check of the Purchaser pending completion of the sale of the Bonds. The Mayor and City Administrator are authorized to execute a contract with the Purchaser on behalf of the City, if requested by the Purchaser.

1.04. Terms and Principal Amount of Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$8,210,000, originally dated the date of delivery, in fully registered form, in denominations of \$5,000 each or any integral multiple thereof, numbered No. R-1 and upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$300,000	2036	\$405,000
2027	310,000	2037	420,000
2028	320,000	2038	435,000
2029	325,000	2039	450,000
2030	335,000	2040	465,000
2031	345,000	2041	485,000
2032	355,000	2042	500,000
2033	370,000	2043	520,000
2034	380,000	2044	540,000
2035	390,000	2045	560,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

1.05. Optional Redemption. The City may elect on February 1, 2032, and on any day thereafter, to prepay Bonds maturing on or after February 1, 2033. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2025, to the registered owners thereof of record as of the close of business on the 15th day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint and will maintain, a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar will keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is at any time registered, as of the applicable record date, in the bond register as the absolute owner of such Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon

the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to the Registrar that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to the Registrar and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, written notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid), at least 30 days days prior to the redemption date to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Northland Trust Services, Inc., Minneapolis, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of

authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Bonds. The Bonds will be printed or typewritten in substantially the form set forth in **Exhibit B** attached hereto.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which will be complete except as to dating thereof and will cause the opinion to be printed on or accompany each Bond.

Section 4. Accounts; Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. For the convenience and proper administration of the moneys to be borrowed and repaid on the Bonds and to provide adequate and specific security for the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the General Obligation Capital Improvement Plan Bonds, Series 2024A Debt Service Fund (the “Debt Service Fund”). The Debt Service Fund shall be administered and maintained by the Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Amounts in the Debt Service Fund are irrevocably pledged to the Bonds. To the Debt Service Fund hereby created, there is hereby pledged and irrevocably appropriated and there will be credited: (i) the proceeds of the ad valorem property taxes herein or hereafter levied (the “Taxes”) for the Improvements described in Section 1.01, (ii) capitalized interest financed from Bond proceeds, if any; (iii) any amount over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03; (iv) all investment earnings on amounts in the Debt Service Fund; and (v) any and all other moneys which are properly available and are appropriated by the City Council to the Debt Service Fund. The Debt Service Fund will be maintained in the manner herein specified until all of the Bonds and the interest thereon will have been fully paid. The Administrator will report to the City Council any current or anticipated deficiency in the Debt Service Fund in the amount necessary to pay the principal of and interest on the Bonds when due. If a payment of principal or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Administrator is directed to pay such principal or interest from the general fund or other funds of the City, and such fund will be reimbursed for those advances out of the proceeds of Taxes when collected.

4.02. Construction Fund. The City hereby creates the General Obligation Capital Improvement Plan Bonds, Series 2024A Construction Fund (the “Construction Fund”) to be administered and maintained by the Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The proceeds of the Bonds, less the appropriations made in Section 4.01, together with any other funds appropriated

for the Improvements and Taxes collected during the construction of the Improvements, will be deposited in the Construction Fund to be used solely to defray expenses of the Improvements and the payment of principal of and interest on the Bonds prior to the completion and payment of all costs of the Improvements. Any balance remaining in the Construction Fund after the Improvements are completed and the costs thereof have been paid may be used as provided in Minnesota Statutes, section 475.65, under the direction of the City Council. Thereafter, the Construction Fund is to be closed and any balance remaining therein and subsequent collections of Taxes for the Improvements are to be deposited in the Debt Service Fund.

4.03. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The taxes will be credited to the Debt Service Fund above provided and will be in the years (being each year of collection) and amounts as set forth in **Exhibit C**.

4.05. Certification to County Auditors as to Debt Service Fund Amount. It is hereby determined that the estimated collection of the foregoing Taxes will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the City Administrator may certify to the County Auditor/Treasurer of Anoka and Ramsey Counties (collectively the "County Auditors") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditors will thereupon reduce the levy collectible during such year by the amount so certified.

4.05. County Auditors' Certificates as to Registration and Tax Levy. The City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditors and to obtain the certificates required by Minnesota Statutes, Section 475.63, that the Bonds have been entered in their register and the tax levy required by law has been made.

4.07. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor and City Administrator, or any of them, are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement, as of the date thereof, is a complete and accurate representation of the facts and representations made therein, as of the date of the Official Statement, as it relates to the City.

5.03. Other Certificates. The Mayor and City Administrator, or either of them, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and City Administrator, or either of them, shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Electronic Signatures. The electronic signature of the Mayor and/or the City Administrator, or any of them, to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) “electronic signature” means (a) a manually signed original signature that is then transmitted by electronic means or (b) a signature obtained through DocuSign or Adobe or a similarly digitally auditable signature gathering process; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States unless the Bonds qualify for an exception to the rebate requirement under the Code and related Treasury Regulations.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or the Improvements financed by the Bonds, or to cause or permit them or any of them

to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax Exempt Obligations. In order to qualify the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not “private activity bonds” as defined in Section 141 of the Code;

(b) the City hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2024 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2024 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. The Depository Trust Company. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers

with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co.," will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the

Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate is not an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

8.03 Limited Continuing Disclosure. In order to qualify the Bonds for limited continuing disclosure under paragraph (d)(2) of Securities and Exchange Commission Rules, Section 15c2-12 (the “SEC Rule”), the City makes the following factual statement and representation: as of the date of delivery of the Bonds, the City will not be an obligated person (as defined in paragraph (f) of the SEC Rule) with respect to more than \$10,000,000 in aggregate amount of outstanding municipal securities, including the Bonds and excluding municipal securities that were exempt from the SEC Rule pursuant to paragraph (d)(1) thereof.

Section 9. Defeasance. When all Bonds and all accrued interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full or by depositing irrevocably in escrow, with a suitable institution qualified by law as an escrow agent for this purpose, cash or securities which are backed by the full faith and credit of the United States of America, or any other security authorized under Minnesota law for such purpose, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required and sufficient, subject to sale and/or reinvestment in like securities, to pay said obligation(s), which may include any interest payment on such Bond and/or principal amount due thereon at a stated maturity (or if irrevocable provision shall have been made for permitted prior redemption of such principal amount, at such earlier redemption date). If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

After full discussion of the motion and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted this 4th day of March, 2024.

By _____
Its Mayor

Attest:

Its City Clerk

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R- _____

\$ _____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF ANOKA AND RAMSEY
CITY OF SPRING LAKE PARK

GENERAL OBLIGATION CAPITAL IMPROVEMENT
PLAN BOND, SERIES 2024A

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	April 2, 2024	

Registered Owner: Cede & Co.

The City of Spring Lake Park, Minnesota, a duly organized and existing municipal corporation in Anoka and Ramsey Counties, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal amount specified above on the Maturity Date specified above, unless called for earlier redemption, with interest thereon from the date hereof at the annual Rate specified above (calculated on the basis of a 360-day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2025, to the person in whose name this Bond is registered at the close of business on the 15th day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Northland Trust Services, Inc., Minneapolis, Minnesota, as Registrar, Transfer Agent, Authenticating Agent and Paying Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2032, and on any date thereafter to prepay Bonds due on or after February 1, 2033. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$8,210,000 all of like original issue date and tenor, except as to number, maturity date, interest rate, redemption privilege and denomination, all issued pursuant to a resolution adopted by the City Council on March 4, 2024 (the “Resolution”), for the purpose of providing money to aid in financing improvements to City facilities as outlined in the City’s 2024 through 2028 Five-Year Capital Improvement Plan, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, specifically section 475.521, and the principal hereof and interest hereon are payable primarily from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota, to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: April 2, 2024

CITY OF SPRING LAKE PARK,
MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

NORTHLAND TRUST SERVICES, INC.,
MINNEAPOLIS, MINNESOTA

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

_____ Custodian _____

(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to
Minors Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto
_____ the within Bond and all rights thereunder, and
does hereby irrevocably constitute and appoint _____ attorney to transfer
the said Bond on the books kept for registration of the within Bond, with full power of substitution
in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name
as it appears upon the face of the within Bond in every particular, without
alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the
Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion
Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP")
or other such "signature guarantee program" as may be determined by the Registrar in addition to,
or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act
of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the
assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Registrar</u>
<u>April 2, 2024</u>	Cede & Co. Federal ID #13-2555119	<hr/>

EXHIBIT C

TAX LEVY

2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
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2041	
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2043	
2044	

STATE OF MINNESOTA

COUNTY OF ANOKA

COUNTY AUDITOR/
TREASURER'S CERTIFICATE
AS TO TAX LEVY AND
REGISTRATION

I, the undersigned County Auditor/Treasurer of Anoka County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Spring Lake Park, Minnesota, on March 4, 2024, levying taxes for the payment of its General Obligation Capital Improvement Plan Bonds, Series 2024A, in the principal amount \$8,210,000, dated April 2, 2024, has been filed in my office and said bonds have been registered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand this _____ day of _____, 2024.

County Auditor/Treasurer
Anoka County, Minnesota

Deputy

STATE OF MINNESOTA
COUNTY OF RAMSEY

COUNTY AUDITOR'S
CERTIFICATE AS TO
TAX LEVY AND
REGISTRATION

I, the undersigned County Auditor of Ramsey County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Spring Lake Park, Minnesota, on March 4, 2024, levying taxes for the payment of its General Obligation Capital Improvement Plan Bonds, Series 2024A, in the principal amount \$8,210,000, dated April 2, 2024, has been filed in my office and said bonds have been registered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand this _____ day of _____, 2024.

County Auditor
Ramsey County, Minnesota

Deputy

RatingsDirect®

Summary:

Spring Lake Park, Minnesota; General Obligation

Primary Credit Analyst:

Melody W Vinje, Englewood + 1 (303) 721 4163; melody.vinje@spglobal.com

Secondary Contact:

Emma Drilias, Madison (1) 312-233-7132; emma.drilias@spglobal.com

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Spring Lake Park, Minnesota; General Obligation

Credit Profile

US\$8.21 mil GO cap imp plan bnds ser 2024A dtd 04/02/2024 due 02/01/2045

Long Term Rating

AA/Stable

New

Credit Highlights

- S&P Global Ratings assigned its 'AA' long-term rating to Spring Lake Park, Minn.'s \$8.2 million series 2024A general obligation (GO) capital improvement plan bonds.
- The outlook is stable.

Security

The city's series 2024A bonds are secured by its unlimited ad valorem GO pledge. Proceeds will be used to finance the renovation and expansion of the existing city hall and police facility, and pay costs associated with the issuance.

Credit overview

The rating reflects our view of Spring Lake Park's positive operating performance and budget supported predominately by property taxes, very strong reserves, and its large and growing tax base relative to its size of 2.8 square miles. Located in Anoka and Ramey counties, residents benefit from access to employment opportunities within the Minneapolis-St. Paul metropolitan statistical area (MSA). Despite being essentially built out, the city's tax base grew 48% in the past five years (2019-2023), with redevelopment of existing structures and purchase of the last commercial lots available. The city's operations include a police force and utilities, with public safety costs representing about 40% of expenses. In addition to stable revenues consisting mostly of property taxes, the city has ample taxing flexibility as a Minnesota municipality with no levy limitations, and will be increasing the tax rate by 15%-18% in 2025.

The 'AA' underlying rating further reflects our assessment of the city's:

- Extremely strong market value per capita, reflecting the value of homes and small population;
- Maintenance of very strong general fund reserves and a history of positive general fund operations stemming from conservative budgeting;
- Strong management, with good financial policies and practices under our Financial Management Assessment (FMA) methodology and a strong institutional framework score; and
- Moderate overall debt burden, that we anticipate will remain moderate given the lack of additional debt plans in the next five years.

Environmental, social, and governance

We view the city's environmental, social, governance (ESG) factors as neutral within our credit rating analysis.

Outlook

The stable outlook reflects our view that the city will likely maintain strong finances and at least stable economic metrics during the next two fiscal years.

Downside scenario

We could lower the rating if the city posts any material reduction in reserves, without a plan to replenish.

Upside scenario

We could raise the rating if the city sustains income metrics at levels comparable with that of higher-rated peers, or if our view of the management's comprehensive planning improves. However, we do not anticipate this will occur in the two-year outlook horizon.

Credit Opinion

Small population and geographic area, but with a growing taxbase and proximity to a sizable MSA

Spring Lake Park is predominately residential and densely populated for an area of only two square miles. Approximately 10 miles north of Minneapolis, residents commute to the Twin Cities MSA. The city has had two large commercial buildings open in the past three years, filling its last commercial plot in 2023. Market values have increased from a mix of commercial development including a large grocery store, and redevelopment of the residential properties, and appreciation. Population has increased by 7% in the past 10 years, partially due to redevelopment of existing properties into vertical structures. Although incomes are slightly below the national average, economic metrics are a credit strength given the city's population and assessed valuation growth leading to extremely strong market values per capita levels.

History of positive general fund operations; budgeting for breakeven results in 2024

Over the past three audited years (2020-2022), the city has posted surplus results prior to making transfers to its capital fund, fueled by management's conserving budgeting and monitoring practices. We note fiscal 2021, shows a slight \$8,000 deficit for capital projects after transfers. For our analysis, we adjusted for routine transfers in the general and total governmental funds and removed restricted funds from total governmental cash.

Unaudited fiscal 2023 ended with a \$735,000 surplus, partially due to one-time public safety aid from the state (\$330,000). Management anticipates the final audit will post a smaller surplus after adjustment and transfer to the capital fund but anticipates at least a 10% surplus added to reserves. Budgeted fiscal 2024 is structured to be balanced and includes 4.0% salary increase for staff offset some by the 3.8% levy increase, and additional local government aid revenue (increasing by \$238,000) which accounts for 15% of budgeted general fund revenues. The city will implement a 3.25% salary increase in fiscal 2025 and will increase the property tax levy by 15%-18% primarily for debt service costs. The city has maintained reserves above its formal policy of 35%-50% operating expenditures and has no plans to draw down on reserves.

Spring lake Park received a total of \$756,000 in American Rescue Plan Act money, and will be applying all of it to the city hall-police office project. The city has \$42.3 million in conduit debt outstanding as of fiscal year-end 2022,

however there is no exposure to the city given it is not an obligation of the city and there is no recourse should the borrower default.

Good FMA and a strong institutional framework score

Highlights of management policies and practices include:

- Use of at least three years of historical information in the formulation of the upcoming year's revenue and expenditure assumptions with the help of outside sources and a line-by-line approach to budgeting;
- Monthly reporting of budget-to-actual performance to the council with the ability to make amendments to the budget as needed;
- No formalized long term financial plan;
- Long term capital plan that goes out five years with sources and uses of funds identified and updated on an annual basis;
- Formalized investment management policy that adheres to state guidelines with quarterly reporting of investments and holdings to council;
- Formalized debt management policy that is more restrictive than state guidelines; and
- Formalized fund balance policy to maintain 35%-50% of expenditures for cash flow needs, which it has historically adhered to.

Management has cyber-mitigation measures in place and has not had any issues with data breaches.

The institutional framework score of Minnesota cities with a population greater than 2,500 people is strong.

Manageable fixed costs, with slow amortization

Overlapping debt represents the majority of the debt burden accounting for \$14.9 million, compared with the city's \$8.9 million with this issuance. We view the debt burden as moderate and expect it will stay manageable given the city's lack of additional debt plans, along with the city's intent to increase the debt service levy.

Pension benefits are manageable and do not impair credit quality

The city participates in two cost-sharing multiple-employer defined benefit pension plans: the Minnesota General Employment Retirement Fund and Minnesota's Public Employee Police, and the Fire Fund administered by the Public Employees Retirement Association of Minnesota (PERA). The plans' contributions are a modest share of expenses, accounting for less than 5% of the total governmental funds budget, the associated liability is \$1.5 million and \$4.1 million, respectively (at fiscal 2022 year-end June 30); the city does not offer postemployment benefits. We believe the plans' costs are unlikely to accelerate meaningfully in the medium term but pose some long-term risk of cost acceleration due to backloaded contributions and an extended amortization period (For more information, see "Pension Spotlight: Minnesota," published Aug. 10, 2023, on RatingsDirect.)

Spring Lake Park, Minn.--key credit metrics

	Most recent	Historical information		
		2022	2021	2020
Strong economy				
Projected per capita EBI % of U.S.	98.1			
Market value per capita (\$)	138,616			
Population		6,682	6,549	6,568
County unemployment rate(%)		2.6		
Market value (\$000)	926,233	791,359	715,687	642,036
Ten largest taxpayers % of taxable value	15.7			
Strong budgetary performance				
Operating fund result % of expenditures		2.8	-0.2	9.4
Total governmental fund result % of expenditures		-0.7	4.0	8.2
Very strong budgetary flexibility				
Available reserves % of operating expenditures		54.6	52.8	51.6
Total available reserves (\$000)		2,667	2,532	2,538
Very strong liquidity				
Total government cash % of governmental fund expenditures		183.2	194.5	168.5
Total government cash % of governmental fund debt service		1,402	1,352	1,289
Strong management				
Financial Management Assessment	Good			
Adequate debt and long-term liabilities				
Debt service % of governmental fund expenditures		13.1	14.4	13.1
Net direct debt % of governmental fund revenue	138.3			
Overall net debt % of market value	2.6			
Direct debt 10-year amortization (%)	37.6			
Required pension contribution % of governmental fund expenditures		4.6		
OPEB actual contribution % of governmental fund expenditures		0.0		
Strong institutional framework				

Data points and ratios may reflect analytical adjustments. EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

- U.S. Local Governments Credit Brief: Minnesota Counties And Municipalities Means And Medians, Oct. 11, 2023
- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.spglobal.com/ratings for further information. Complete ratings information is available to RatingsDirect subscribers at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.spglobal.com/ratings.

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Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000, Minneapolis MN 55402

February 27, 2024

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2024 STREET SEAL COAT AND CRACK REPAIR PROJECT
Project No. 193806748
Bid Results and Contract Award

Dear Dan:

Bids for the 2024 Street Seal Coat and Crack Repair Project were opened on February 27, 2024. Only one bid was received. Transmitted herewith is a copy of the Bid Tabulation for your information and file.

The following summarizes the results of the Bid that was received:

	<u>Contractor</u>	<u>Base Bid</u>
Low	Allied Blacktop Company	\$182,940.00

The project scope includes seal coat/crack repair for the northwest corner of the city and pavement markings for the main streets in the entire city (see attached maps). The amount of the current bid attributable to the seal coat/crack repair is \$160,145. This amount is about 24% higher than the cost to treat the same project area in 2017.

The amount of the current bid attributable to street pavement markings is \$22,795. This amount is about 26% higher than comparable pavement marking costs in Spring Lake Park last year.

The low Bidder on the Project was Allied Blacktop Company with a Total Base Bid Amount of \$182,940.00. Allied Blacktop Company has completed that past few seal/coat and crack repair projects for the city. Their Bid has been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Allied Blacktop Company** should be awarded the Project on the **Total Base Bid Amount of \$182,940.00**.

Should you have any questions, please feel free to contact me at 612-712-2000.

Sincerely,

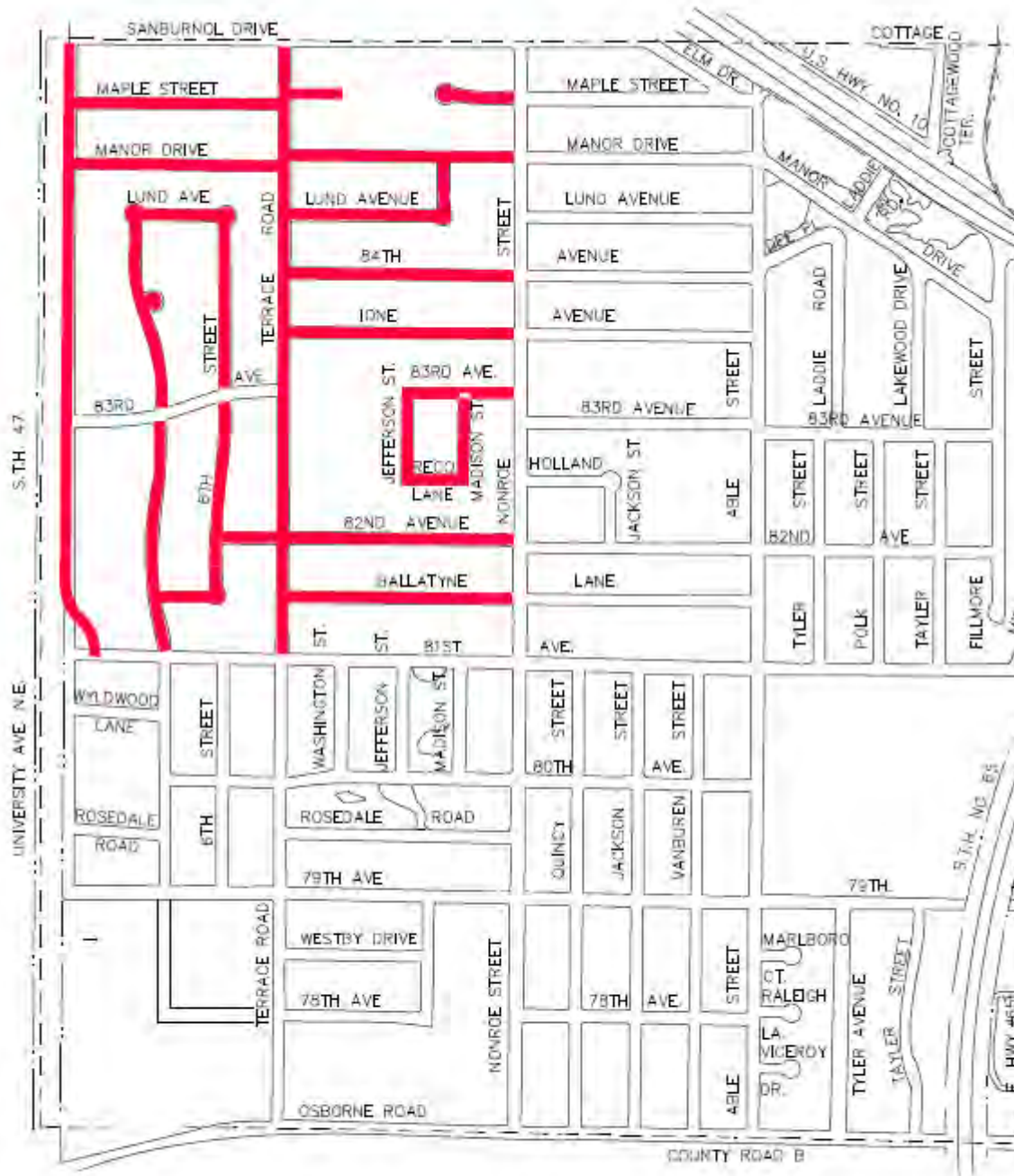
STANTEC CONSULTING SERVICES INC.

Phil Gravel

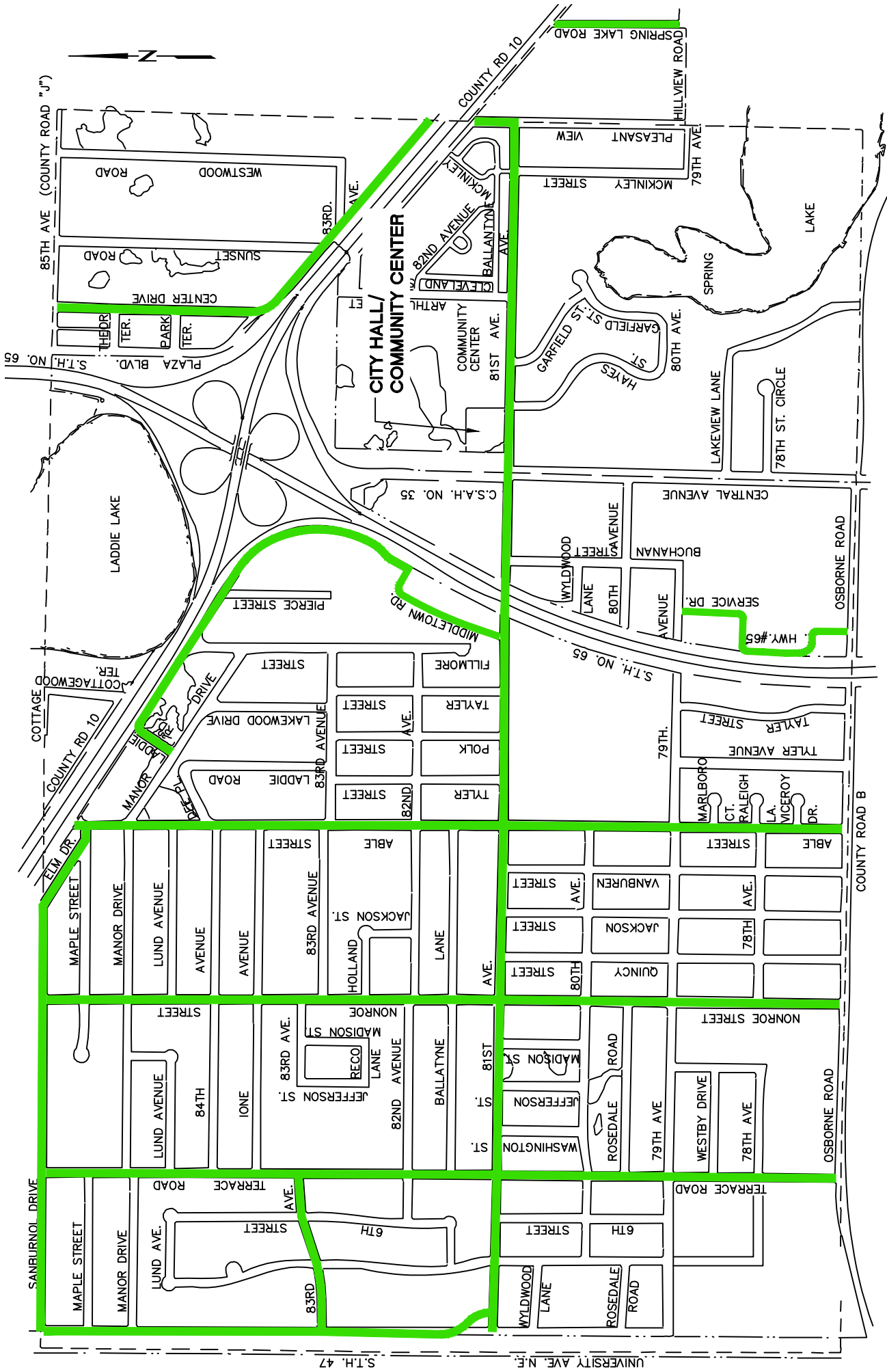
Enclosures

cc: George Linngren

City of Spring Lake Park – 2024 Seal Coat Project



 = PROJECT AREA



PAVEMENT MARKINGS - STREETS WITH PAVEMENT MARKINGS

SPRING LAKE PARK, MINNESOTA
 2024 SEAL COAT PROJECT

FIG. 2



2335 Highway 36 W
 St. Paul, MN 55113
 www.stantec.com

DATE 01/19/2024

PROJ. NO. 193806748



Project Name: 2024 Street Seal Coat and Crack Repair Project
 City Project No.: 193806748

I hereby certify that this is an exact reproduction of bids received.

Phil Gravel
 Phil Gravel, P.E.

Owner: Spring Lake Park, Minnesota

License No. 19864

Stantec Project No.: 193806748

Bid Opening: Tuesday, February 27, 2024 at 11:00 AM CDT

Item Num	Item	Units	Qty	Bidder No. 1	
				Unit Price	Total
BASE BID:					
1	MOBILIZATION	LS	1	\$12,000.00	\$12,000.00
2	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00
3	ROUTE AND SEAL CRACK REPAIR	LBS	4500	\$2.60	\$11,700.00
4	CLEAN AND SEAL CRACK REPAIR	LBS	4500	\$2.60	\$11,700.00
5	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	860	\$31.00	\$26,660.00
6	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	22300	\$3.95	\$88,085.00
7	4" DOUBLE SOLID LINE, YELLOW - PAINT	LF	31000	\$0.28	\$8,680.00
8	4" SOLID LINE, YELLOW - PAINT	LF	10400	\$0.15	\$1,560.00
9	4" BROKEN LINE, YELLOW - PAINT	LF	1800	\$0.15	\$270.00
10	4" SOLID LINE, WHITE - PAINT	LF	44300	\$0.15	\$6,645.00
11	24" STOP BAR SOLID LINE, WHITE - PAINT	LF	180	\$8.00	\$1,440.00
12	LT., RT., or THRU ARROW PVMT. MARKING, WHITE - PAINT	EA	70	\$60.00	\$4,200.00
TOTAL SLP 2024 SEAL COAT AND CRACK REPAIR PROJECT:					\$182,940.00

Contractor Name and Address: Allied Blacktop Company
 10503 89th Ave. N.
 Maple Grove, MN 55369

Phone: (763) 425-0575
 Email: m.dblecki@alliedblacktopmn.com

Signed By: Peter M. Capistrant

Title: President

Bid Security: Bid Bond

Addenda Acknowledged: None



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: 2-29-24
Subject: **No Child Left Inside Grant Award**

Recreation Department was notified that they were awarded a mini grant from No Child Left Inside Grant in the amount of \$1,500.00

“Your project has been selected for mini grant funding in the 2024 phase of the Minnesota Department of Natural Resources No Child Left Inside Grant Program. We received 128 total applications from across the state. The number of eligible requests exceeded available funds, and awarded projects were selected for funding by random lottery.”

Grant submission

The City of Spring Lake Park Recreation Department would like to increase their outdoor offerings to children through a snowshoe education program and free rental program.

Outcomes

- Increase exposure to outdoor activities for children in an urban city.
- Create introductory snowshoe lessons. Students will learn how to compare snowshoe models and performance features. Students will learn proper walking technique, good exercise habits and proper hydration.
- Create winter safety program - how to dress and enjoy the winter
- Develop a rental program free or low-cost deposit to allow children to explore other parks and recreation areas with the guidance of a parent.
- Snowshoes are a low-cost winter activity if children decide to continue activity after introductory class.

The grant timeframe is between April 2023 and June 2024.
Respectfully submitted,

Kay Okey

Director of Parks and Recreation



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 03.04.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due by July 31st. Program analysis and annual training is due by December. Annual Reports to the MPCA are generally due in June. However, MPCA is not requiring a report in 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

2023-2024 Sewer Lining Project (193805871). This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). George Linngren is watching this project. The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. A preconstruction Conference with contractor was held on September 28, 2023. Initial televising and cleaning was completed in December. *Over 70-percent of the lining has been completed. Work should be completed in late March. Contractor will leave the site for a week or two this month. George is overseeing construction.*

City Hall Building (193806049). Design Phase started in January 2023. City Council updated at workshops (including *September 11th*). Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. *Contract was awarded on February 5, 2024. Construction has started. First Contractor payment can be processed at the March 18th council meeting.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park. Public improvement hearing was held on October 2nd. City Council approved plans on 12/18/23. MnDOT approved plans on 1/16/24. Bids were received on January 30th. *The next step is the public assessment hearing. Schedule:*

Declare Costs to be Assessed and Order Assessment	2/5/24.
Order Public Assessment Hearing	2/20/24.
Public Assessment Hearing (Adopt Assessment)	3/18/24.
Accept Bid (Award Contract)	3/18/24.

2024 Seal Coat and Crack Repair Project (193806748). Project includes maintenance on the streets in the area north of 81st Avenue and west of Terrace Street. Plans have been prepared. *Bids were received on February 27th (see separate letter).*

Geographic Information System (GIS) and Mapping (193806747). Staff has determined a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. Council authorized proceeding with an ArcGIS system on 10/16/23. *A project kick-off meeting was held on January 18th. Update meeting will be held in March.*

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, or me if you have questions or require additional information.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 29, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Demolition is underway. Recreation has moved into the City Council Chambers for the time being while work is being done on the front of the building. The north mezzanine and former Police outer and inner evidence rooms have been removed. Officer Lemke moved the evidence room contents into other areas of the secure Police Department. The City documents that were located in the north mezzanine have been sent out to be scanned into our Laserfiche system. Once they are scanned, the originals will be shredded.
- Staff has lost the Men's bathroom earlier than expected. We will begin to use the Men's restroom in the Police Department until the new public bathrooms are constructed.
- City Hall had a planned water shutoff on Wednesday morning to allow for lines in Phases 1 & 2 to be cut off from the system. We were without water for about an hour.
- The Contractor has poured a temporary concrete sidewalk to connect the temporary entrance to the new sidewalk on 81st Avenue NE. The Contractor has also placed temporary handicap parking signs for visitors with physical disabilities.
- City Hall will have a scheduled power outage on Wednesday, March 6 from 6:00am until 8:00am to allow the Contractor to remove the old Generator Transfer Switch.
- The old siren pole has been cut down. We anticipate Zahl will remove the old buried fuel oil tank on Monday.
- The gas and diesel fuel tanks have been moved and are in operation.

Staff will be bringing proposals for the new Cable Equipment system and new office furniture to the March 18 City Council meeting. Both packages are on the State Bid, so the proposals will meet our competitive bidding requirements.

Stantec is working on a quote package for the Emergency Generator and any generator related items that are not in the construction contract. Once we have those quotes, we will bring that to the City Council for action.

The Recycling Containers remain accessible to residents during construction. The Contractor has removed a section of the fence between the main parking lot and the City Hall “yard” and has dropped rock so cars can drive over the curb to the recycling area. Residents will not be able to access the City Hall “yard” from Central Avenue.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491. Check out Facebook for pictures of the progress.

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Weekly Financial Markets Update February 20, 2024

News & Insights

Weekly Financial Markets Update: February 20, 2024

This Weekly Financial Markets Update reviews the top market headlines:
Inflation Runs Hotter than Expected in January, Retail Sales Falter in January, Inflation Dampens Small Business Optimism

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- **The “core” Consumer Price Index (CPI) rose 3.9% in January, unchanged from the prior month**
- **U.S. retail sales fell 0.8% in January from the prior month**
- **The NFIB Small Business Optimism Index fell to 89.9 in January**

Top Three Market Headlines

Inflation Runs Hotter than Expected in January: The U.S. Department of Labor reported last week that the Consumer Price Index (CPI) rose 0.3% in January versus the prior month, up from December’s (revised) 0.2% pace. Compared to the prior year the CPI increased 3.1%; while this was down from a 3.4% pace in December, it exceeded the consensus forecast of 2.9%. The “core” CPI, which excludes volatile food and energy items, rose 0.4% on the month, also higher than the prior month pace of 0.3%; on a year-over-year basis, core CPI was up 3.9%, unchanged from

December. Key product areas contributing to the higher readings in January included shelter (+0.6% on the month), food (+0.4%), motor vehicle insurance (+1.4%), and medical care (+0.5%).

Retail Sales Falter in January: The U.S. Census Bureau reported last week that sales at U.S. retail and food service establishments fell 0.8% in January. This fell short of economists' expectations and represented the largest month-over-month decline since March of 2023. Weakness was fairly widespread across different types of businesses during the month, with the largest declines experienced in building materials and garden equipment (-4.1% versus last month), miscellaneous store retailers (-3.0%), and motor vehicles/parts (-1.8%). The lone bright spots were furniture & home stores (+1.5%) and restaurants (+0.7%).

Inflation Dampens Small Business Optimism: Small business owners were slightly less enthused about business conditions in January, according to the latest Small Business Optimism Index. Released last week by the National Federation of Independent Business, the index fell from 91.9 in the prior month to 89.9 in January. This was its lowest level in eight months and its 25th straight month below the 50-year average of 98. The report highlighted that inflation remained the single most important concern facing business operators, followed by labor quality.

As of February 20, 2024	Week	Quarter-To-Date	Year-To-Date	One-Year
MSCI All Country World	0.35%	3.32%	3.32%	17.79%
S&P 500	-0.35%	5.15%	5.15%	24.37%
Russell 2000	1.17%	0.40%	0.40%	6.33%
MSCI EAFE	1.47%	1.04%	1.04%	10.68%
MSCI Emerging Markets	2.11%	-0.65%	-0.65%	3.12%
FTSE NAREIT	0.30%	-3.08%	-3.08%	0.80%
Bloomberg Commodity	-0.62%	-1.72%	-1.72%	-5.56%
Barclays U.S. Aggregate	-0.55%	-2.01%	-2.01%	2.53%

US Dept of Labor 2/13/2024, Barron's 2/19/2024, NFIB 2/13/2024, WSJ 2/15/2024. Data from Morningstar Direct. Returns for periods greater than one year are annualized. Investment advisory, named and independent fiduciary services are offered through Gallagher Fiduciary Advisors, LLC, an SEC Registered Investment Adviser. Gallagher Fiduciary Advisors, LLC does not express an investment opinion regarding any specific commodity, sector or individual security. Unless otherwise expressly noted, the contents of this communication do not constitute securities or investment advice, nor should this communication be construed as an opinion regarding the appropriateness of any investment. Gallagher Fiduciary Advisors, LLC is a single-member, limited-liability company, with Gallagher Benefit Services, Inc. as its single member. Neither Arthur J. Gallagher & Co., Gallagher Fiduciary Advisors, LLC nor their affiliates provide accounting, legal or tax advice. The information provided cannot take into account all the various factors that may affect your particular situation, therefore you should consult your Gallagher Fiduciary Advisors consultant before acting upon any information or recommendation contained herein to discuss the suitability of the information/recommendation for your specific situation.

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Weekly Financial Markets Update February 26, 2024

News & Insights

Weekly Financial Markets Update: February 26, 2024

This Weekly Market Update reviews the top market headlines: Home Sales Pick Up in January, Leading Indicators Still Lagging, Fed Minutes Reflect Caution on Rate Cuts

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- Existing home sales rose 3.1% in January from the prior month
- The Leading Economic Index fell by 0.4% in January
- The current federal funds rate target range is 5.25% to 5.50%

Top Three Market Headlines

Home Sales Pick Up in January: The National Association of Realtors (NAR) reported last week that sales of existing homes rose 3.1% in January from the prior month. The seasonally adjusted annual sales rate of 4.0 million homes was the highest total in six months, though this remained nearly 2% below the level of sales in January of the prior year. A modestly higher number of home listings helped drive the latest uptick in sales activity, reflecting on-going demand for houses amid a backdrop of limited supply. These market dynamics have also propelled sales prices, as the median price of homes sold in January rose 5.1% from the prior year.

Leading Indicators Still Lagging: The Conference Board reported last week that its Leading Economic Index (LEI), a composite of ten U.S. economic indicators intended to signal turning points in the economy, fell by 0.4% in January. The LEI has now fallen for 21 straight months, continuing to indicate a risk of economic weakness ahead. Notably, however, for the first time in the last two years six of the ten components of the index were positive. The latest LEI decline was primarily attributed to a drop in hours worked in manufacturing and the negative interest rate yield spread.

Fed Minutes Reflect Caution on Rate Cuts: Minutes released last week of the most recent Federal Reserve meeting held in February indicated that members of the central bank's policy-setting committee are hesitant to ease monetary policy too quickly. While acknowledging that upside risks to inflation have diminished, officials noted that the inflation rate remains above the Committee's longer-run goal of 2%. As such, members noted that they do not expect it would be appropriate to reduce the target range for the federal funds rate, which was maintained at 5.25% to 5.50%, until they gain "greater confidence that inflation is moving sustainably toward the target."

As of February 26, 2024	Week	Quarter-To-Date	Year-To-Date	One-Year
MSCI All Country World	1.48%	4.86%	4.86%	21.88%
S&P 500	1.68%	6.91%	6.91%	28.88%
Russell 2000	-0.77%	-0.37%	-0.37%	7.38%
MSCI EAFE	1.44%	2.49%	2.49%	14.08%
MSCI Emerging Markets	1.23%	0.57%	0.57%	6.85%
FTSE NAREIT Equity	0.44%	-2.65%	-2.65%	3.37%
Bloomberg Commodity	-0.78%	-2.49%	-2.49%	-5.09%
Barclays U.S. Aggregate	0.25%	-1.77%	-1.77%	2.92%

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February 26, 2024

Michael Johnston
President
Mercy Hospital
4050 Coon Rapids Blvd.
Coon Rapids, MN 55433

I am writing on behalf of the City of Spring Lake Park to express our deep concern regarding the announced closure of the Intensive Care Unit (ICU) at Mercy Hospital - Unity Campus in Fridley, alongside the troubling news of the moving of surgical services from Mercy Hospital - Unity Campus to Mercy Hospital in Coon Rapids. This decision, we believe, will significantly impact our community's access to critical healthcare services and is contrary to the commitments made by Allina Health when acquiring the former Unity Hospital.

We understand the complexities and challenges involved in healthcare management, especially given today's economic and medical environment. However, we must emphasize the adverse effects these changes will have on our residents' ability to access immediate and vital healthcare services. The relocation of surgical services, combined with the closure of the ICU, compromises the spirit of the commitment made by Allina Health to maintain a community hospital that serves the healthcare needs of our local population.

The decision to close the ICU at Mercy Hospital - Unity Campus and move surgical services to Coon Rapids stands in stark contrast to the anticipated needs of our expanding community. As the population in and around Spring Lake Park grows, the requirement for a comprehensive healthcare infrastructure, capable of offering critical and surgical care, becomes increasingly critical. The absence of such facilities nearby could lead to delays in receiving necessary care, negatively impacting patient outcomes during emergencies.

Population of the cities of Fridley, Blaine and Spring Lake Park is forecast to grow by nearly 20% over the next 15 years. The City of Blaine has developed a Northtown Mall redevelopment vision which could see the addition of up to 4,000 housing units. Fridley and Spring Lake Park are also seeing redevelopment interest.

Given the projected growth of Spring Lake Park and the surrounding communities, we respectfully urge Allina Health to reconsider these decisions. Maintaining the ICU and surgical services at Mercy Hospital - Unity Campus is essential not only for meeting the current healthcare needs of our residents but also for supporting the future growth and wellbeing of our broader community.

The health and safety of our community members remain our highest priority. We are optimistic that through collaborative efforts, we can ensure the continued availability of essential healthcare services for our residents now and into the future. Please feel free to contact me at 763-784-6491 or nelson@slpmn.org to discuss how we can address this issue together.

Thank you for your attention to this urgent matter. We look forward to the opportunity to work with Allina Health to uphold the health and prosperity of our community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert Nelson".

Robert Nelson
Mayor

cc: Spring Lake Park City Council