



**CITY COUNCIL REGULAR AGENDA
MONDAY, OCTOBER 21, 2024**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. PRESENTATION**
 - A. Ceremonial Swearing In of Police Officer Rachele Gulbranson
- 6. DISCUSSION FROM THE FLOOR**
- 7. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - October 7, 2024 City Council Meeting
 - [B.](#) Mayor's Proclamation - Domestic Violence Awareness Month - October 2024
 - [C.](#) Revenue and Expenditure Report - September 2024
 - [D.](#) Statement of Fund Balance - September 2024
 - [E.](#) Approval of Change Order #3 - City Hall Renovation/Expansion Project
 - [F.](#) ROW Application - CenterPoint Energy
 - [G.](#) Contractor's Licenses
- 8. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2024-57, Ordering Preparation of Report of Improvement for Taylor Street Improvement Project
 - [B.](#) Ordinance 496, Regarding the Application, Administration and Enforcement of Building, Plumbing and Electrical Codes, Including Permit issuance, Plan Review, Inspections and Fee Schedules
 - [C.](#) Resolution 2024-58, Authorizing Summary Publication of Ordinance 496, An Ordinance Regarding the Application, Administration and Enforcement of Building, Plumbing and Electrical Codes, Including Permit Issuance, Plan Review, Inspections and Fee Schedules
 - [D.](#) Resolution 2024-59, Authorizing Building Official and City Administrator to Execute an Agreement with the Minnesota Department of Labor and Industry for Plumbing Plan Review Delegation
- 10. NEW BUSINESS**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

- [A.](#) Approval of Agreement for Supplemental Building Official Services with Rum River Ventures, LLC
- [B.](#) Approval of Consultant Services Agreement with Nykanen Inspections LLC for Electrical Inspection Services
- [C.](#) Authorize Furniture Purchases for Phases 2 and 3 - City Hall Renovation/Expansion Project
- [D.](#) Arthur Street Pumphouse Camera System Replacement
- [E.](#) Authorize Conditional Hire of Public Works Maintenance Worker
- [F.](#) Consider Amendment to the Statement of Values Policy

11. REPORTS

- A. Attorney Report
- [B.](#) Engineer Report
- [C.](#) Administrator Report

12. OTHER

- [A.](#) Correspondence

13. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 7, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Dircks called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember April Moran
Acting Mayor Lisa Dircks

MEMBERS ABSENT

Mayor Robert Nelson

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Sergeant Richard Kramer, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS - None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that item 6K be added for consideration of memorandum of understanding between Anoka County and Spring Lake Park regarding the installation and use of Flock safety cameras on County owned traffic control signal systems.

5. DISCUSSION FROM THE FLOOR

6. CONSENT AGENDA

- A. Approval of Minutes – September 16, 2024 City Council Meeting
- B. Contractor's Request for Payment #4 - 2024 Sanburnol, Elm Drive and 83rd Avenue Improvement Project
- C. Contractor's Request for Payment #8 - City Hall Renovation/Expansion Project
- D. Resolution 2024-55, Authorizing the Mayor and City Administrator to Execute Documents for the Acquisition of Property Located at 8476/8478 Highway 65 NE
- E. Resolution 2024-56, Amending 2024 General Fund Budget

- F. Administrator, Clerk/Treasurer Performance Evaluation Statement
- G. ROW Application – Spring Lake Park School District 16
- H. Fiber Optic Relocation for City Hall Renovation/Expansion Project – Zayo
- I. Contractor’s Licenses
- J. Sign Permits
- K. Memorandum of Understanding Between Anoka County and Spring Lake Park on the Flock Safety Cameras

Councilmember Wendling requested agenda item 6F be pulled from the agenda for discussion.

Administrator Buchholtz gave an overview of the City Council’s review of his performance evaluation. He stated that the city council expressed satisfaction with his performance in managing the city’s daily operations.

Item 6F was re-added to the agenda.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of September. He stated that the contractor striped Sanburnol Drive and 83rd Avenue NE.

Director Linngren stated that the playground equipment and the chips at Terrace Park have been removed. He noted that the new Cat loader has arrived and the tires are being placed on the equipment.

Director Linngren said that the annual Fall recycling event, leaf drop-off and street sweeping will be held in late October.

B. Code Enforcement Report

Building Official Baker stated that the City issued 11 Administrative Offense tickets for code violations. Building Official Baker updated the Council on the first phase of the City Hall project. He said that Phase 1 passed its temporary certificate of occupancy inspection.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-53, A Resolution Approving Variances from the Minimum Lot Size and Side Yard Setback Requirements to Permit a Two-Family Dwelling at 8031 Hayes Street NE

Administrator stated that property owner Julie Caffari, 8031 Hayes Street NE, applied for a conditional use permit to allow a two-family dwelling in the R-1 zoning district and variances from the minimum lot size required for a two-family dwelling and a variance from the side yard setback for an in-law suite for an elderly family member. He stated that the lot is a standard lot at square footage of the lot is 11,249.50 square feet, or 3,750.50 square feet below the performance standard as set forth by the City Code.

Administrator Buchholtz noted that the property owner is requesting a three-foot variance into the ten-foot side yard setback requirement on the south side of the house, behind the garage. He stated that the request will allow for the deck stairs to be relocate to accommodate the egress window for the in-law suite.

Administrator Buchholtz stated that staff feels the request fits the practical difficulties test for variance standards, therefore it meets the test that are outlined in the conditional use permit process. He said that the conditional use permit cannot be granted without granting the variances.

Administrator Buchholtz stated that at condition was put in that the in-law suite will not be licensed or utilized as a rental property for non-family members in order to maintain the character of that property, if someone were to buy the property in the future and wants to rent it out. He stated the new owner would need to appear in front of the council to get the variance amended. Administrator Buchholtz also provided an overview of the conditions, which included:

1. The in-law suite is exclusively for family members and cannot be rented to non-family, preserving the neighborhood's residential character.
2. The addition and deck must match or complement the existing structure in materials, design, and color to maintain architectural consistency.
3. Any landscaping disturbed during construction must be restored or improved.
4. Proper grading and drainage must be maintained to protect the natural drainage system and adjacent properties, with changes reviewed by the City Engineer.
5. New exterior lighting must be downward-facing and shielded to prevent light spillover, complying with City regulations.
6. The addition and deck must adhere to all relevant building, safety, and fire codes.
7. Efforts should be made to preserve existing mature trees and significant vegetation; if removal is necessary, it must be replaced with suitable species.

Administrator Buchholtz noted one change in a resolution per Attorney Thames recommendation. He said it was recommended the plans that the property owner distributed to the City adhere to the construction needs to be conformance with the plans submitted to the City.

Motion made by Councilmember Wendling to Approve Resolution 2024-53, A Resolution Approving Variances from the minimum Lot Size and Side Yard Setback Requirements to Permit a Two-Family Dwelling at 8031 Hayes Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2024-54, Granting Approval of Conditional Use Permit to Permit a Two-Family Dwelling in the R-1 Zoning District at 8031 Hayes Street NE

Motion made by Councilmember Goodboe-Bisschoff to Authorize Resolution 2024-54, Granting Approval of Conditional Use Permit to Permit a Two-Family Dwelling in the R-1 Zoning District at 8031 Hayes Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Police Officer Candidate Conditional Job Offer

Sergeant Kramer stated that the interviews for an additional officer have been completed. The process included an application and two oral interviews.

Sergeant Kramer stated that Chief Antoine gave a conditional job offer to Victor Pham for the position of Patrol Officer. He stated that Mr. Pham is currently a Community Service Officer (CSO) for the Blaine Police Department.

Sergeant Kramer stated that Chief Antoine is seeking Council approval of Victor Pham, pending passing a psychological, medical and drug exam, and a physical agility test.

Motion made by Councilmember Goodboe-Bisschoff to approve Police Officer Candidate Conditional Job Offer to Victor Pham.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

B. Call Special Council Meeting for Tuesday, November 12, 2024 to Canvass Municipal Election Results

Administrator Buchholtz stated that staff is requesting a special City Council meeting for Tuesday, November 12, 2024 to canvass the municipal election results.

CONSENSUS of the City Council was to schedule a special meeting to canvas the 2024 municipal election results for November 12, 2024 at 4:30pm.

10. REPORTS

A. Attorney Report - None

B. Engineer's Report

Reported accepted as presented.

C. Administrator Report

Administrator Buchholtz gave an update on the City Hall Renovation/Expansion Project. He stated that a request for Phase 2 & Phase 3 furniture will be presented at the next meeting. He stated that there is a drilling delay for the Phase 2 ESA for 8476 Property. He stated a request was made to extend the due diligence period by 30 days.

11. OTHER

A. Close Meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3)

Motion made by Councilmember Wendling to close the City Council meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3) for the property identified 8492 Highway 65 NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

Meeting was closed at 7:22 PM

Meeting reconvened at 7:35 PM

Attorney Thames stated that the City Council met in closed session to discuss meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3) for the property identified as 8492 Highway 65 NE. Attorney Thames stated that City Council is prepared to make a motion.

Motion made by Councilmember Moran to Approve the Purchase Agreement for 8492 Highway 65 NE, and Authorize the Acting Mayor to Date and Sign the Agreement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

The meeting was adjourned at 7:40 PM.

Lisa Dircks, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



MAYOR'S PROCLAMATION

DESIGNATION OF OCTOBER 2024 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, in the United States, millions of individuals are affected by domestic violence each year, resulting in physical, emotional, and psychological harm to survivors; and

WHEREAS, Domestic Violence Awareness Month provides an opportunity to raise awareness about the signs of domestic violence, the need for prevention, and the resources available to those affected; and

WHEREAS, the City of Spring Lake Park recognizes the tireless efforts of organizations such as Alexandra House, which has been a beacon of hope and support for survivors of domestic violence in Anoka County for more than 40 years, providing essential services such as emergency shelter, legal advocacy, safety planning, and support groups; and

WHEREAS, Alexandra House plays a crucial role in fostering community partnerships and promoting public education to prevent domestic violence and empower individuals to seek safety and support; and

WHEREAS, ending domestic violence requires a collaborative effort between law enforcement, service providers, healthcare professionals, educators, and all community members to support survivors and hold offenders accountable; and

WHEREAS, it is imperative that we recognize the strength and resilience of survivors and continue to advocate for a future where all individuals can live free from violence and fear.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim October 2024 as

DOMESTIC VIOLENCE AWARENESS MONTH

in the City of Spring Lake Park and do hereby encourage residents of Spring Lake Park to all residents to actively participate in events and initiatives aimed at promoting awareness, providing support to survivors, and advocating for policies that combat domestic violence.

Dated this 6th day of October, two thousand twenty-four.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator/Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	3,823,887.00	2,042,131.94	0.00	1,781,755.06	53.40
101.00000.31020	DELINQ TAXES	0.00	20,158.53	0.00	(20,158.53)	100.00
101.00000.31910	PENALTIES & INTEREST	0.00	12,851.88	0.00	(12,851.88)	100.00
101.00000.32110	LIQUOR LICENSES	31,827.00	7,766.74	0.00	24,060.26	24.40
101.00000.32111	OFF-SALE LIQUOR	310.00	0.00	0.00	310.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	4,168.00	0.00	2,084.00	66.67
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	6,000.00	1,150.00	0.00	4,850.00	19.17
101.00000.32181	SIGN PERMITS	5,500.00	5,257.50	0.00	242.50	95.59
101.00000.32208	CONTRACTORS LICENSES	8,500.00	10,475.00	390.00	(1,975.00)	123.24
101.00000.32210	BUILDING PERMIT	75,000.00	64,956.32	8,457.25	10,043.68	86.61
101.00000.32211	BUILDING PERMIT SURCHARGES	5,000.00	1,939.92	230.27	3,060.08	38.80
101.00000.32230	PLUMBING PERMIT	5,000.00	4,864.95	755.60	135.05	97.30
101.00000.32231	PLUMBING PERMIT SURCHARGES	500.00	73.12	13.45	426.88	14.62
101.00000.32232	HEATING & A/C PERMITS	10,000.00	9,300.31	560.00	699.69	93.00
101.00000.32233	HTG & A/C SURCHARGES	1,000.00	182.20	6.00	817.80	18.22
101.00000.32240	PET LICENSE	400.00	958.00	30.00	(558.00)	239.50
101.00000.32260	CERTIFICATE OF OCCUPANCY	3,000.00	2,450.00	0.00	550.00	81.67
101.00000.32261	VACANT PROPERTY REGISTRATION	2,000.00	600.00	0.00	1,400.00	30.00
101.00000.32262	SOLICITORS LICENSE	0.00	50.00	0.00	(50.00)	100.00
101.00000.33401	LOCAL GOVERNMENT AID	771,720.00	385,860.00	0.00	385,860.00	50.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	11,150.06	0.00	(1,150.06)	111.50
101.00000.33421	INSURANCE PREMIUM-POLICE	95,000.00	0.00	0.00	95,000.00	0.00
101.00000.34102	ZONING LETTERS	200.00	100.00	0.00	100.00	50.00
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	13,047.19	1,240.76	(7,547.19)	237.22
101.00000.34104	PLAN CHECKING FEES	40,000.00	4,622.23	100.00	35,377.77	11.56
101.00000.34105	SALE OF MAPS,COPIES ETC	300.00	0.00	0.00	300.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	100.00	25.00	0.00	75.00	25.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34109	FILING FEES	60.00	75.00	0.00	(15.00)	125.00
101.00000.34111	ADM. GAMBLING EXPENSES	41,027.00	0.00	0.00	41,027.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	500.00	0.00	0.00	500.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	1,175.00	35.00	(675.00)	235.00
101.00000.34204	HOUSING REGISTRATION	103,300.00	35,150.00	250.00	68,150.00	34.03
101.00000.34205	RIGHT OF WAY APPLICATIONS	2,000.00	2,600.00	750.00	(600.00)	130.00
101.00000.34801	INSURANCE DIVIDENDS	12,656.00	0.00	0.00	12,656.00	0.00
101.00000.34949	RESTITUTION	0.00	1,343.00	0.00	(1,343.00)	100.00
101.00000.34950	REFUNDS & REIMB	7,500.00	3,660.83	0.00	3,839.17	48.81
101.00000.35101	COURT FINES	45,000.00	33,714.32	4,092.68	11,285.68	74.92
101.00000.35102	ADM OFFENSE FINES	40,000.00	38,155.00	300.00	1,845.00	95.39
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.35350	DETOX TRANSPORTATION	200.00	0.00	0.00	200.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	0.00	23,254.41	0.00	(23,254.41)	100.00
101.00000.36210	INTEREST EARNINGS	10,000.00	260,760.64	30,463.01	(250,760.64)	2,607.61
101.00000.39100	REIM FOR SERVICES	0.00	75.00	0.00	(75.00)	100.00
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	57,002.00	0.00	0.00	57,002.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 00000		5,341,466.00	3,004,102.09	47,674.02	2,337,363.91	56.24
Revenues		5,341,466.00	3,004,102.09	47,674.02	2,337,363.91	56.24
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	23,470.92	2,607.88	7,826.08	74.99
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	1,173.69	130.41	391.31	75.00
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	1,795.50	199.49	598.50	75.00
101.41110.41510	WORKERS COMPENSATION	70.00	72.08	9.98	(2.08)	102.97
101.41110.42100	OPERATING SUPPLIES	500.00	399.72	0.00	100.28	79.94
101.41110.43310	TRAVEL EXPENSE	500.00	230.02	0.00	269.98	46.00
101.41110.43500	PRINTING & PUBLISHING	1,550.00	532.11	0.00	1,017.89	34.33
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	4,212.52	0.00	1,257.48	77.01
101.41110.44330	DUES & SUBSCRIPTIONS	16,139.00	10,460.00	2,957.00	5,679.00	64.81
101.41110.44955	DISCRETIONARY FUND	12,050.00	835.73	0.00	11,214.27	6.94
Total Dept 41110 - MAYOR AND COUNCIL		76,365.00	43,182.29	5,904.76	33,182.71	56.55
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	367,554.00	271,912.48	28,000.77	95,641.52	73.98
101.41400.41050	VACATION BUY BACK	6,000.00	0.00	0.00	6,000.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	27,567.00	20,829.95	2,093.13	6,737.05	75.56
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	28,578.00	20,029.07	2,005.19	8,548.93	70.09
101.41400.41300	HEALTH INSURANCE	66,802.00	46,761.82	5,235.39	20,040.18	70.00
101.41400.41313	LIFE INSURANCE	200.00	160.15	16.85	39.85	80.08
101.41400.41510	WORKERS COMPENSATION	3,095.00	2,174.85	79.85	920.15	70.27
101.41400.42000	OFFICE SUPPLIES	3,050.00	2,140.27	230.30	909.73	70.17
101.41400.42030	PRINTED FORMS	1,925.00	282.25	0.00	1,642.75	14.66
101.41400.42100	OPERATING SUPPLIES	615.00	1,354.61	115.91	(739.61)	220.26
101.41400.42220	POSTAGE	2,706.00	1,343.70	150.69	1,362.30	49.66
101.41400.43210	TELEPHONE	625.00	415.86	51.99	209.14	66.54
101.41400.43310	TRAVEL EXPENSE	3,500.00	2,370.50	230.76	1,129.50	67.73
101.41400.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,773.48	0.00	(223.48)	114.42
101.41400.44000	CONTRACTUAL SERVICE	0.00	2,200.00	0.00	(2,200.00)	100.00
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	12,230.87	882.64	1,559.13	88.69
101.41400.44300	CONFERENCE & SCHOOLS	6,335.00	5,043.35	913.95	1,291.65	79.61
101.41400.44330	DUES & SUBSCRIPTIONS	1,505.00	1,153.75	0.00	351.25	76.66
101.41400.44380	BANK CHARGES	2,000.00	1,382.83	121.48	617.17	69.14
101.41400.44390	MISCELLANEOUS	0.00	(2,419.85)	(1,083.10)	2,419.85	100.00
101.41400.44500	CONTRACTUAL SERVICES	5,966.00	5,139.83	71.80	826.17	86.15
101.41400.44502	RECREATION REFUNDS	0.00	150.00	0.00	(150.00)	100.00
Total Dept 41400 - ADMINISTRATION		543,663.00	396,429.77	39,117.60	147,233.23	72.92
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,140.00	28,276.89	9,425.63	10,863.11	72.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41500 ASSESSOR						
	Total Dept 41500 - ASSESSOR	39,140.00	28,276.89	9,425.63	10,863.11	72.25
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	13,400.00	13,925.00	900.00	(525.00)	103.92
	Total Dept 41540 - AUDIT & ACCTG SERVICES	13,400.00	13,925.00	900.00	(525.00)	103.92
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	70,453.00	69,118.83	6,286.88	1,334.17	98.11
	Total Dept 41600 - I.T. SERVICES	70,453.00	69,118.83	6,286.88	1,334.17	98.11
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	86,468.76	24,071.01	36,031.24	70.59
	Total Dept 41610 - LEGAL FEES	122,500.00	86,468.76	24,071.01	36,031.24	70.59
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	1,006.11	0.00	5,493.89	15.48
	Total Dept 41710 - ENGINEERING FEES	6,500.00	1,006.11	0.00	5,493.89	15.48
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	0.00	0.00	100.00	0.00
101.41720.43500	PRINTING & PUBLISHING	300.00	48.37	0.00	251.63	16.12
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	1,106.95	0.00	893.05	55.35
	Total Dept 41720 - PLANNING & ZONING	2,500.00	1,155.32	0.00	1,344.68	46.21
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	19,443.00	14,278.91	1,464.56	5,164.09	73.44
101.41940.41013	OVERTIME	0.00	427.92	54.91	(427.92)	100.00
101.41940.41020	ON CALL SALARIES	500.00	288.29	0.00	211.71	57.66
101.41940.41050	VACATION BUY BACK	400.00	0.00	0.00	400.00	0.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	1,459.00	1,149.90	113.95	309.10	78.81
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,557.00	1,148.77	112.34	408.23	73.78
101.41940.41300	HEALTH INSURANCE	3,140.00	1,944.28	217.25	1,195.72	61.92
101.41940.41313	LIFE INSURANCE	13.00	10.37	1.09	2.63	79.77
101.41940.41510	WORKERS COMPENSATION	1,128.00	1,155.70	27.70	(27.70)	102.46
101.41940.42000	OFFICE SUPPLIES	0.00	115.41	0.00	(115.41)	100.00
101.41940.42100	OPERATING SUPPLIES	11,000.00	12,116.23	324.75	(1,116.23)	110.15
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	6,554.03	0.00	5,445.97	54.62
101.41940.42280	UNIFORM ALLOWANCE	288.00	187.50	0.00	100.50	65.10
101.41940.43210	TELEPHONE	9,300.00	7,535.51	0.00	1,764.49	81.03
101.41940.43810	ELECTRIC UTILITIES	24,000.00	20,778.24	369.18	3,221.76	86.58
101.41940.43830	GAS UTILITIES	24,000.00	11,762.28	168.95	12,237.72	49.01
101.41940.43841	RUBBISH REMOVAL	4,800.00	7,303.75	867.16	(2,503.75)	152.16
101.41940.44000	CONTRACTUAL SERVICE	5,000.00	22,447.26	434.40	(17,447.26)	448.95
101.41940.45000	CAPITAL OUTLAY	0.00	23,073.98	13,895.00	(23,073.98)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	14,754.00	0.00	0.00	14,754.00	0.00
	Total Dept 41940 - GOVERNMENT BUILDING	132,782.00	132,278.33	18,051.24	503.67	99.62
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,213,735.00	903,511.46	87,922.76	310,223.54	74.44
101.42100.41013	OVERTIME	100,000.00	48,423.14	10,170.33	51,576.86	48.42

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GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.41050	VACATION BUY BACK	8,000.00	1,599.29	0.00	6,400.71	19.99
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	218,203.00	161,303.96	16,305.91	56,899.04	73.92
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	28,372.00	19,368.48	1,953.35	9,003.52	68.27
101.42100.41300	HEALTH INSURANCE	223,659.00	140,707.38	15,040.16	82,951.62	62.91
101.42100.41313	LIFE INSURANCE	722.00	524.50	52.20	197.50	72.65
101.42100.41510	WORKERS COMPENSATION	91,531.00	91,625.09	3,094.35	(94.09)	100.10
101.42100.42000	OFFICE SUPPLIES	3,600.00	1,277.90	405.58	2,322.10	35.50
101.42100.42030	PRINTED FORMS	2,200.00	199.00	199.00	2,001.00	9.05
101.42100.42040	RANGE EQUIP & SUPPLIES	9,400.00	2,365.90	912.80	7,034.10	25.17
101.42100.42100	OPERATING SUPPLIES	6,330.00	2,802.72	344.19	3,527.28	44.28
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	17,799.73	2,721.26	9,700.27	64.73
101.42100.42210	EQUIPMENT PARTS	0.00	10.21	10.21	(10.21)	100.00
101.42100.42220	POSTAGE	1,500.00	211.09	23.29	1,288.91	14.07
101.42100.43050	MEDICAL EXPENSE	3,000.00	1,382.00	1,382.00	1,618.00	46.07
101.42100.43210	TELEPHONE	3,425.00	2,516.08	386.50	908.92	73.46
101.42100.43211	DATA SERVICES	39,105.00	33,117.06	485.21	5,987.94	84.69
101.42100.43300	CLOTHING & PERSONAL EQUIP	11,450.00	7,297.91	499.85	4,152.09	63.74
101.42100.43310	TRAVEL EXPENSE	1,200.00	275.45	0.00	924.55	22.95
101.42100.44000	CONTRACTUAL SERVICE	61,683.00	43,789.41	699.42	17,893.59	70.99
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	7,544.04	0.00	1,055.96	87.72
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	12,689.13	962.21	9,810.87	56.40
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	2,110.32	(734.80)	389.68	84.41
101.42100.44300	CONFERENCE & SCHOOLS	30,000.00	11,690.88	72.01	18,309.12	38.97
101.42100.44330	DUES & SUBSCRIPTIONS	1,895.00	1,213.00	0.00	682.00	64.01
101.42100.45000	CAPITAL OUTLAY	56,000.00	46,698.71	0.00	9,301.29	83.39
101.42100.47000	PERMANENT TRANSFERS OUT	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,194,110.00	1,562,053.84	142,907.79	632,056.16	71.19
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	279,344.00	162,505.00	0.00	116,839.00	58.17
101.42200.45000	CAPITAL OUTLAY	66,742.00	33,371.00	0.00	33,371.00	50.00
Total Dept 42200 - FIRE PROTECTION		346,086.00	195,876.00	0.00	150,210.00	56.60
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	213,203.00	158,091.24	16,225.70	55,111.76	74.15
101.42300.41050	VACATION BUY BACK	3,300.00	0.00	0.00	3,300.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	23,864.00	12,119.24	1,215.02	11,744.76	50.78
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,778.00	7,766.17	807.97	4,011.83	65.94
101.42300.41300	HEALTH INSURANCE	43,789.00	27,983.67	2,604.87	15,805.33	63.91
101.42300.41313	LIFE INSURANCE	129.00	103.25	10.86	25.75	80.04
101.42300.41510	WORKERS COMPENSATION	2,519.00	1,574.52	55.52	944.48	62.51
101.42300.42000	OFFICE SUPPLIES	600.00	27.34	16.48	572.66	4.56
101.42300.42100	OPERATING SUPPLIES	3,500.00	2,823.20	0.00	676.80	80.66
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	1,183.17	181.41	1,316.83	47.33
101.42300.42200	REPAIR & MAINTENANCE	2,250.00	39.95	0.00	2,210.05	1.78
101.42300.43210	TELEPHONE	1,500.00	694.26	101.75	805.74	46.28
101.42300.43310	TRAVEL EXPENSE	250.00	14.28	0.00	235.72	5.71
101.42300.44000	CONTRACTUAL SERVICE	1,500.00	0.00	0.00	1,500.00	0.00
101.42300.44300	CONFERENCE & SCHOOLS	2,600.00	570.00	0.00	2,030.00	21.92
101.42300.44330	DUES & SUBSCRIPTIONS	5,085.00	5,235.49	0.00	(150.49)	102.96

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
Total Dept 42300 - CODE ENFORCEMENT		318,367.00	218,225.78	21,219.58	100,141.22	68.55
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	175,108.00	129,494.31	12,537.22	45,613.69	73.95
101.43000.41013	OVERTIME	9,218.00	1,478.79	54.94	7,739.21	16.04
101.43000.41020	ON CALL SALARIES	4,214.00	2,212.65	0.00	2,001.35	52.51
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,141.00	10,239.64	944.44	3,901.36	72.41
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	14,570.00	9,673.28	839.23	4,896.72	66.39
101.43000.41300	HEALTH INSURANCE	25,611.00	24,944.14	2,466.27	666.86	97.40
101.43000.41313	LIFE INSURANCE	105.00	82.87	7.64	22.13	78.92
101.43000.41510	WORKERS COMPENSATION	14,797.00	14,189.12	392.12	607.88	95.89
101.43000.42100	OPERATING SUPPLIES	0.00	1,160.97	0.00	(1,160.97)	100.00
101.43000.42120	MOTOR FUELS & LUBRICANTS	18,000.00	17,031.40	1,708.57	968.60	94.62
101.43000.42150	SHOP MATERIALS	5,000.00	3,168.58	161.41	1,831.42	63.37
101.43000.42200	REPAIR & MAINTENANCE	8,500.00	2,916.90	0.00	5,583.10	34.32
101.43000.42210	EQUIPMENT PARTS	10,000.00	9,946.62	279.34	53.38	99.47
101.43000.42221	TIRES	1,500.00	1,384.28	0.00	115.72	92.29
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	958.02	0.00	2,041.98	31.93
101.43000.42226	SIGNS & STRIPING	9,000.00	8,828.63	310.00	171.37	98.10
101.43000.42280	UNIFORM ALLOWANCE	1,723.00	1,312.50	0.00	410.50	76.18
101.43000.43210	TELEPHONE	370.00	198.09	14.91	171.91	53.54
101.43000.44000	CONTRACTUAL SERVICE	1,040.00	0.00	0.00	1,040.00	0.00
101.43000.44300	CONFERENCE & SCHOOLS	800.00	110.00	0.00	690.00	13.75
101.43000.44330	DUES & SUBSCRIPTIONS	220.00	61.00	0.00	159.00	27.73
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		368,817.00	239,391.79	19,716.09	129,425.21	64.91
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	284,923.00	215,702.02	22,644.76	69,220.98	75.71
101.45100.41040	TEMPORARY EMPLOYEES	30,645.00	25,164.70	15.00	5,480.30	82.12
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	21,370.00	16,562.10	1,698.38	4,807.90	77.50
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	24,372.00	18,324.49	1,683.64	6,047.51	75.19
101.45100.41300	HEALTH INSURANCE	45,934.00	32,355.95	3,650.44	13,578.05	70.44
101.45100.41313	LIFE INSURANCE	155.00	124.05	13.05	30.95	80.03
101.45100.41510	WORKERS COMPENSATION	17,903.00	17,490.77	587.77	412.23	97.70
101.45100.42000	OFFICE SUPPLIES	2,261.00	1,960.45	0.00	300.55	86.71
101.45100.42220	POSTAGE	13,710.00	7,720.65	109.51	5,989.35	56.31
101.45100.42290	RECREATION EQUIP SUPPLIES	3,000.00	2,031.91	16.95	968.09	67.73
101.45100.43310	TRAVEL EXPENSE	1,000.00	469.37	0.00	530.63	46.94
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	0.00	0.00	50.00	0.00
101.45100.43500	PRINTING & PUBLISHING	22,700.00	13,339.30	0.00	9,360.70	58.76
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	420.00	420.00	1,130.00	27.10
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	407.93	0.00	272.07	59.99
101.45100.44502	RECREATION REFUNDS	0.00	36.00	0.00	(36.00)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		473,253.00	352,109.69	30,839.50	121,143.31	74.40
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	180,012.00	130,816.04	12,632.60	49,195.96	72.67

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS DEPARTMENT						
101.45200.41013	OVERTIME	9,218.00	468.39	54.90	8,749.61	5.08
101.45200.41020	ON CALL SALARIES	4,214.00	288.20	0.00	3,925.80	6.84
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	49,411.25	4,853.75	(14,411.25)	141.18
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	14,509.00	10,105.38	951.53	4,403.62	69.65
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	17,706.00	13,777.21	1,267.19	3,928.79	77.81
101.45200.41300	HEALTH INSURANCE	26,096.00	22,897.43	2,291.33	3,198.57	87.74
101.45200.41313	LIFE INSURANCE	105.00	82.34	7.59	22.66	78.42
101.45200.41510	WORKERS COMPENSATION	14,730.00	14,231.62	484.07	498.38	96.62
101.45200.42100	OPERATING SUPPLIES	1,000.00	763.93	161.97	236.07	76.39
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	12,721.40	1,760.10	3,778.60	77.10
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	5,832.96	700.00	19,467.04	23.06
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	2,828.12	0.00	(2,828.12)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	2,172.83	434.18	3,827.17	36.21
101.45200.42221	TIRES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	8,200.81	0.00	7,651.19	51.73
101.45200.42280	UNIFORM ALLOWANCE	1,922.00	1,312.50	0.00	609.50	68.29
101.45200.42290	RECREATION EQUIP SUPPLIES	6,600.00	2,288.92	0.00	4,311.08	34.68
101.45200.43210	TELEPHONE	500.00	375.60	46.95	124.40	75.12
101.45200.43810	ELECTRIC UTILITIES	5,500.00	4,053.97	237.49	1,446.03	73.71
101.45200.43830	GAS UTILITIES	5,000.00	2,231.89	91.42	2,768.11	44.64
101.45200.43841	RUBBISH REMOVAL	1,000.00	63.90	0.00	936.10	6.39
101.45200.44190	SATELLITE RENTAL	1,998.00	2,350.56	324.00	(352.56)	117.65
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	740.00	0.00	1,760.00	29.60
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	1,780.00	1,245.96	0.00	534.04	70.00
101.45200.44901	LAKESIDE PARK EXPENSE	12,500.00	12,500.00	0.00	0.00	100.00
Total Dept 45200 - PARKS DEPARTMENT		409,630.00	301,761.21	26,299.07	107,868.79	73.67
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	418.49	35.20	381.51	52.31
101.49000.43600	INSURANCE	60,000.00	67,763.70	0.00	(7,763.70)	112.94
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	0.00	9,000.00	10.00
101.49000.44390	MISCELLANEOUS	10,000.00	1,639.63	0.00	8,360.37	16.40
101.49000.44420	SURCHARGES-PLBG	200.00	53.50	0.00	146.50	26.75
101.49000.44430	SURCHARGES-HTG	400.00	85.90	0.00	314.10	21.48
101.49000.44440	SURCHARGES-BLDG	5,000.00	730.30	0.00	4,269.70	14.61
101.49000.47000	PERMANENT TRANSFERS OUT	127,500.00	25,000.00	0.00	102,500.00	19.61
Total Dept 49000 - MISCELLANEOUS		223,900.00	96,691.52	35.20	127,208.48	43.19
Expenditures		5,341,466.00	3,737,951.13	344,774.35	1,603,514.87	69.98
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,341,466.00	3,004,102.09	47,674.02	2,337,363.91	
TOTAL EXPENDITURES		5,341,466.00	3,737,951.13	344,774.35	1,603,514.87	
NET OF REVENUES & EXPENDITURES:		0.00	(733,849.04)	(297,100.33)	733,849.04	

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GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	6,691.00	613.52	70.00	6,077.48	9.17
601.00000.36200	MISC REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
601.00000.36210	INTEREST EARNINGS	51,356.00	0.00	0.00	51,356.00	0.00
601.00000.37101	WATER COLLECTIONS	839,772.00	472,605.74	204,828.82	367,166.26	56.28
601.00000.37103	SALES TAX ADDED	6,200.00	7,643.21	3,366.17	(1,443.21)	123.28
601.00000.37104	PENALTIES/WATER	8,497.00	12,456.38	(24.14)	(3,959.38)	146.60
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	16,081.46	5,340.76	5,418.54	74.80
601.00000.37111	ADMINISTRATIVE CHARGE	86,100.00	125,986.41	41,222.98	(39,886.41)	146.33
601.00000.37115	ESTIMATE READING CHR	50.00	0.00	0.00	50.00	0.00
601.00000.37149	WATER CONNECTION CHR	0.00	82.68	40.28	(82.68)	100.00
601.00000.37150	WATER CONNECTION CH	0.00	1,501.10	466.99	(1,501.10)	100.00
601.00000.37151	WATER RECONNECTION	625.00	250.54	0.00	374.46	40.09
601.00000.37170	WATER PERMITS	125.00	0.00	0.00	125.00	0.00
601.00000.37171	WATER PERMIT SURCH	10.00	0.00	0.00	10.00	0.00
601.00000.37172	WATER METER SALES	1,500.00	1,311.83	0.00	188.17	87.46
601.00000.37174	INSTALL CHGS-NEW P	250.00	0.00	0.00	250.00	0.00
601.00000.37201	SEWER COLLECTIONS	964,675.00	693,906.90	223,292.43	270,768.10	71.93
601.00000.37204	PENALTIES-SEWER	8,498.00	14,682.81	(7.40)	(6,184.81)	172.78
601.00000.37250	SEWER CONNECTION	0.00	3,794.92	1,207.34	(3,794.92)	100.00
601.00000.37251	SEWER CONNECTION	0.00	213.40	103.96	(213.40)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.37271	SEWER PERMIT SURC	10.00	0.00	0.00	10.00	0.00
601.00000.37273	SEWER HOOK-UP CH	150.00	0.00	0.00	150.00	0.00
601.00000.39206	TRANSFER FROM RECY	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,001,209.00	1,351,130.90	479,908.19	650,078.10	67.52
Revenues		2,001,209.00	1,351,130.90	479,908.19	650,078.10	67.52
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	137,607.00	99,771.20	9,445.86	37,835.80	72.50
601.49400.41013	OVERTIME	9,480.00	1,481.32	498.92	7,998.68	15.63
601.49400.41020	ON CALL SALARIES	5,417.00	144.14	0.00	5,272.86	2.66
601.49400.41040	TEMPORARY EMPLOYEES	0.00	6,315.74	587.52	(6,315.74)	100.00
601.49400.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	11,057.00	7,786.66	745.92	3,270.34	70.42
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,899.00	8,197.79	745.85	3,701.21	68.89
601.49400.41300	HEALTH INSURANCE	25,128.00	15,992.87	1,493.87	9,135.13	63.65
601.49400.41313	LIFE INSURANCE	95.00	73.27	6.64	21.73	77.13
601.49400.41510	WORKERS COMPENSATION	7,240.00	6,791.09	162.58	448.91	93.80
601.49400.42000	OFFICE SUPPLIES	1,000.00	645.91	14.87	354.09	64.59
601.49400.42030	PRINTED FORMS	1,600.00	87.58	0.00	1,512.42	5.47
601.49400.42100	OPERATING SUPPLIES	1,000.00	1,601.59	58.02	(601.59)	160.16
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	3,851.37	362.84	1,148.63	77.03
601.49400.42200	REPAIR & MAINTENANCE	75,000.00	84,674.16	0.00	(9,674.16)	112.90
601.49400.42210	EQUIPMENT PARTS	1,500.00	3,970.70	0.00	(2,470.70)	264.71
601.49400.42220	POSTAGE	2,500.00	2,165.42	417.25	334.58	86.62
601.49400.42221	TIRES	1,500.00	1,518.48	0.00	(18.48)	101.23
601.49400.42222	STREET REPAIRS	22,500.00	4,026.03	390.00	18,473.97	17.89
601.49400.42261	WATER TESTING	1,100.00	820.00	0.00	280.00	74.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.42262	WATER METER & SUPPLIES	6,500.00	13,707.85	0.00	(7,207.85)	210.89
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	16,620.54	0.00	4,879.46	77.30
601.49400.42280	UNIFORM ALLOWANCE	1,100.00	843.75	0.00	256.25	76.70
601.49400.43010	AUDIT & ACCTG SERVICES	6,700.00	6,962.50	450.00	(262.50)	103.92
601.49400.43030	ENGINEERING FEES	2,500.00	213.00	0.00	2,287.00	8.52
601.49400.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49400.43210	TELEPHONE	875.00	521.00	60.74	354.00	59.54
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	11,250.00	10,221.11	0.00	1,028.89	90.85
601.49400.43600	INSURANCE	14,000.00	21,355.65	0.00	(7,355.65)	152.54
601.49400.43870	WATER USAGE-CITY OF BLAINE	31,000.00	2,849.17	0.00	28,150.83	9.19
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	7,009.50	0.00	1,490.50	82.46
601.49400.44050	MAINTENANCE AGREEMENTS	11,613.00	10,228.82	57.38	1,384.18	88.08
601.49400.44300	CONFERENCE & SCHOOLS	2,000.00	895.00	0.00	1,105.00	44.75
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	62.50	0.00	437.50	12.50
601.49400.44370	TAXES	10,000.00	12,299.58	0.00	(2,299.58)	123.00
601.49400.47000	PERMANENT TRANSFERS OUT	173,875.00	30,000.00	0.00	143,875.00	17.25
Total Dept 49400 - WATER DEPARTMENT		627,336.00	383,705.29	15,498.26	243,630.71	61.16
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	300.00	277.69	0.00	22.31	92.56
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	24,792.02	5,270.43	5,207.98	82.64
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	16,839.28	113.07	3,160.72	84.20
601.49402.42210	EQUIPMENT PARTS	8,000.00	7,492.53	1,113.00	507.47	93.66
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,000.00	18,855.00	0.00	(4,855.00)	134.68
601.49402.43810	ELECTRIC UTILITIES	102,000.00	71,609.13	1,061.82	30,390.87	70.21
601.49402.43830	GAS UTILITIES	3,500.00	2,382.45	38.20	1,117.55	68.07
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,909.33	0.00	(909.33)	145.47
601.49402.44370	TAXES	2,600.00	1,000.00	0.00	1,600.00	38.46
601.49402.47000	PERMANENT TRANSFERS OUT	24,271.00	15,000.00	0.00	9,271.00	61.80
Total Dept 49402 - WATER TREATMENT PLANT		210,971.00	161,157.43	7,596.52	49,813.57	76.39
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	137,607.00	99,764.54	9,445.08	37,842.46	72.50
601.49450.41013	OVERTIME	9,480.00	1,481.00	498.85	7,999.00	15.62
601.49450.41020	ON CALL SALARIES	5,417.00	144.16	0.00	5,272.84	2.66
601.49450.41040	TEMPORARY EMPLOYEES	0.00	6,315.51	587.48	(6,315.51)	100.00
601.49450.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	11,057.00	7,785.25	745.78	3,271.75	70.41
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,900.00	8,196.56	745.72	3,703.44	68.88
601.49450.41300	HEALTH INSURANCE	25,128.00	15,990.95	1,493.70	9,137.05	63.64
601.49450.41313	LIFE INSURANCE	95.00	72.62	6.58	22.38	76.44
601.49450.41510	WORKERS COMPENSATION	8,286.00	7,837.04	162.54	448.96	94.58
601.49450.42000	OFFICE SUPPLIES	800.00	0.00	0.00	800.00	0.00
601.49450.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49450.42100	OPERATING SUPPLIES	500.00	365.42	58.02	134.58	73.08
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	3,851.30	362.83	148.70	96.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	14,719.16	0.00	280.84	98.13
601.49450.42210	EQUIPMENT PARTS	8,000.00	488.52	0.00	7,511.48	6.11
601.49450.42220	POSTAGE	2,500.00	1,734.10	417.25	765.90	69.36
601.49450.42221	TIRES	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,050.00	843.75	0.00	206.25	80.36
601.49450.43010	AUDIT & ACCTG SERVICES	6,700.00	6,962.50	450.00	(262.50)	103.92
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	521.09	60.75	353.91	59.55
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	15,300.00	21,179.65	0.00	(5,879.65)	138.43
601.49450.43810	ELECTRIC UTILITIES	5,800.00	3,846.95	300.58	1,953.05	66.33
601.49450.43840	METRO WASTE CONTROL	623,491.00	467,618.31	51,957.59	155,872.69	75.00
601.49450.44000	CONTRACTUAL SERVICE	10,000.00	4,211.79	0.00	5,788.21	42.12
601.49450.44050	MAINTENANCE AGREEMENTS	9,868.00	10,150.77	882.37	(282.77)	102.87
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	355.00	0.00	1,645.00	17.75
601.49450.44330	DUES & SUBSCRIPTIONS	340.00	62.50	0.00	277.50	18.38
601.49450.44390	MISCELLANEOUS	250.00	33.00	0.00	217.00	13.20
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	2,771.44	0.00	9,653.56	22.31
601.49450.47000	PERMANENT TRANSFERS OUT	216,333.00	30,000.00	0.00	186,333.00	13.87
Total Dept 49450 - SEWER DEPARTMENT		1,162,902.00	717,302.88	68,175.12	445,599.12	61.68
Expenditures		2,001,209.00	1,262,165.60	91,269.90	739,043.40	63.07
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,001,209.00	1,351,130.90	479,908.19	650,078.10	
TOTAL EXPENDITURES		2,001,209.00	1,262,165.60	91,269.90	739,043.40	
NET OF REVENUES & EXPENDITURES:		0.00	88,965.30	388,638.29	(88,965.30)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2024

GL Number	Description	2024 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	500.00	0.00	0.00	500.00	0.00
603.00000.36504	STORMWATER COLLECTION	103,364.00	77,286.67	25,705.83	26,077.33	74.77
603.00000.36506	STORMWATER PENALTIES	1,000.00	1,505.01	(1.26)	(505.01)	150.50
Total Dept 00000		104,864.00	78,791.68	25,704.57	26,072.32	75.14
Revenues		104,864.00	78,791.68	25,704.57	26,072.32	75.14
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	12,434.00	9,254.38	949.15	3,179.62	74.43
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,008.00	711.28	71.18	296.72	70.56
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,028.00	705.89	70.64	322.11	68.67
603.49785.41300	HEALTH INSURANCE	1,370.00	1,262.58	142.15	107.42	92.16
603.49785.41313	LIFE INSURANCE	7.00	73.33	69.61	(66.33)	1,047.57
603.49785.41510	WORKERS COMPENSATION	452.00	33.90	33.90	418.10	7.50
603.49785.42200	REPAIR & MAINTENANCE	25,000.00	59.77	0.00	24,940.23	0.24
603.49785.42280	UNIFORM ALLOWANCE	65.00	0.00	0.00	65.00	0.00
603.49785.43030	ENGINEERING FEES	8,000.00	1,200.25	0.00	6,799.75	15.00
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	25,000.00	9,282.88	1,275.00	15,717.12	37.13
603.49785.45000	CAPITAL OUTLAY	28,000.00	89,227.65	89,227.65	(61,227.65)	318.67
Total Dept 49785 - STORMWATER UTILITY		104,864.00	111,811.91	91,839.28	(6,947.91)	106.63
Expenditures		104,864.00	111,811.91	91,839.28	(6,947.91)	106.63
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		104,864.00	78,791.68	25,704.57	26,072.32	
TOTAL EXPENDITURES		104,864.00	111,811.91	91,839.28	(6,947.91)	
NET OF REVENUES & EXPENDITURES:		0.00	(33,020.23)	(66,134.71)	33,020.23	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,447,539.00	4,434,024.67	553,286.78	3,013,514.33	
TOTAL EXPENDITURES - ALL FUNDS		7,447,539.00	5,111,928.64	527,883.53	2,335,610.36	
NET OF REVENUES & EXPENDITURES:		0.00	(677,903.97)	25,403.25	677,903.97	

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
9/30/2024

Fund	Description	Ending Balance
101	GENERAL FUND	2,727,479.80
102	ELECTION FUND	85,620.01
103	POLICE RESERVES & SAFETY EDUCATION FUND	14,926.01
104	NORTH CENTRAL SUBURBAN CABLE	21,049.94
108	POLICE FORFEITURES	15,839.39
112	ESCROW TRUST FUND	207,229.00
115	COMPREHENSIVE PLAN UPDATE	10,516.58
224	SMALL EQUIPMENT FUND	11,790.04
225	PARK ACQUISITION & IMPRV FUND	145,783.58
226	PARK EQUIPMENT & IMPRV	68,486.85
227	HRA EXCESS	1,194,298.39
229	SANBURNOL PARK IMPROVEMENT FUND	27,807.49
230	RECYCLING FUND	133,811.41
234	STREET LIGHTING FUND	86,357.87
235	RIGHT OF WAY MAINT	1,967.12
237	PARK & RECREATION SPECIAL PRJ	5,137.19
238	GRANTS & SPECIAL PRJ	1,644.02
240	TOWER DAYS	25,217.55
243	PUBLIC SAFETY RADIO REPLACEMENT	103,459.15
244	RECREATION PROGRAMS FUND	457,286.04
248	TRAFFIC EDUCATION FUND	32,551.96
249	EMERGENCY MANAGEMENT	20,107.16
250	ANIMAL CONTROL	6,088.54
251	FORESTRY	37,977.92
304	N METRO TELECOMMUNICATIONS 2016A	312.55
306	LEGENDS OF SLP-TIF 6.1	23,594.72
331	2017A GO EQUIP CERT DEBT (SBM FIRE)	16,444.14
333	2018A BLAINE FIRE DEBT SERVICE	(4,632.72)
334	2021A G.O. IMPRV REFUND BOND	410,954.61
384	2005A G.O. CAPITAL (FIRE) IMPROV BOND	508.12
400	REVOLVING CONSTRUCTION FUND	602,335.71
401	CAPITAL INVESTMENT FUND	1,752,884.32
402	MSA MAINTENANCE	228,271.93
403	CAPITAL REPLACEMENT	426,823.33
407	SEALCOATING FUND	130,550.78
410	LAKESIDE LIONS PARK IMPROVEMENT	22,314.32
416	BUILDING MAINT & RENEWAL FUND	157,232.68
434	EQUIPMENT FUND	252,299.28
435	2024 CITY HALL RENOVATION/EXPANSION PROJ	3,393,767.32
600	PUBLIC UTILITIES RENEWAL & REPLACEMENT	907,296.55
601	PUBLIC UTILITIES OPERATIONS	738,535.09
602	WATER TREATMENT PLANT	1.12
603	STORMWATER UTILITY	184,998.06
700	SEVERANCE FUND	114,023.02
705	PUBLIC SAFETY AID	236,048.15
REPORT TOTALS:		15,036,996.09

Change Order

PROJECT: <i>(Name and address)</i> Spring Lake Park City Hall Renovation/Expansion 1301 81st Avenue NE Spring Lake Park, MN 55432	CONTRACT INFORMATION: Contract For: General Construction Date: February 5, 2024	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: October 11, 2024
OWNER: <i>(Name and address)</i> City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432	ARCHITECT: <i>(Name and address)</i> Stantec Architecture Inc. 733 Marquette Avenue Suite 1000 Minneapolis, MN 55402	CONTRACTOR: <i>(Name and address)</i> Construction Results Corporation 14170 23rd Avenue North Plymouth, MN 55447

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

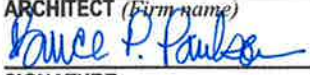
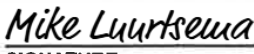
- COR #121 (PR 10): T&M cost to grout existing CMU walls solid at Holding Cell 169 = \$3,422.81
- COR #122: Add two (2) cylinders to the mezzanine gate per Owner request = \$1,004.99
- COR #124 (PR 12): Add receptacles for Owner-installed pendant-mounted TV monitors in Mult-Purpose Room 141 and Council Chambers 143 = \$3,092.92
- COR #125 (PR 13): Add power and data outlets for booking station in Police Garage 183. Add painting of exterior walls at Cold Storage 184 and painting of exterior walls and swinging doors at North Garage 185 = \$15,951.88
- COR #126 (PR 14): Add toilet paper holders = \$3,289.35
- COR #127 (PR 15): Add wall cabinets in Copy/Storage Room 110 = \$2,639.36
- COR #128 (PR 16): Revise door hardware from passage function to storeroom function at Mechanical/Electrical Room 151 as required by Electrical Inspector = \$917.10
- COR #129: Cost to change metal wall panel colors from custom to stock = \$3,263.50
- COR #130 (PR 17): Add push button door control in PD 157, add panic buttons in Reception 104 with alarm in PD 157, and add water service to refrigerators in Break Room 127 = \$4,860.48

The original Contract Sum was	\$ 5,955,690.00
The net change by previously authorized Change Orders	\$ 228,159.09
The Contract Sum prior to this Change Order was	\$ 6,183,849.09
The Contract Sum will be increased by this Change Order in the amount of	\$ 38,442.39
The new Contract Sum including this Change Order will be	\$ 6,222,291.48

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be


NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Stantec Architecture Inc. ARCHITECT <i>(Firm name)</i>  SIGNATURE	Construction Results Corporation CONTRACTOR <i>(Firm name)</i>  SIGNATURE	City of Spring Lake Park OWNER <i>(Firm name)</i> SIGNATURE
Bruce P. Paulson, PM PRINTED NAME AND TITLE	Mike Luurtsema, President PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
October 11, 2024 DATE	2024-10-14 DATE	 DATE

Signature Certificate

Reference number: AIKKR-RJKRV-UQTDA-ZLUJ2

Signer	Timestamp	Signature
Mike Luurtsema Email: mike.luurtsema@constructionresults.com		
Sent:	14 Oct 2024 14:02:52 UTC	
Viewed:	14 Oct 2024 14:13:17 UTC	
Signed:	14 Oct 2024 14:13:37 UTC	
Recipient Verification:		IP address: 96.78.81.138
✓ Email verified	14 Oct 2024 14:13:17 UTC	Location: Minneapolis, United States

Document completed by all parties on:
14 Oct 2024 14:13:37 UTC

Page 1 of 1



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CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 121

DATE: 9/9/2024

DESCRIPTION : PR #10 Room #169 N.T.E Time & Material Costs to grout existing walls

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #10 Holding Cell #169 N.T.E Cost - Grout Existing Cell Walls	Core holes for Grout placement, Prep and core fill walls with grout					TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER			12.00					12.000	\$98.00	\$1,176.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	3.00							3.000	\$150.00	\$450.00
PROJECT MANAGER	1.00							1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
Gary Carlson Equipment - Grout Pump			\$ 486.56							\$486.56
Construction Midwest, Inc. - Grout			\$ 1,160.25							\$1,160.25
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$3,422.81
10% OVERHEAD & FEE =	N.A.
5% OVERHEAD & FEE =	N.A.
BOND COST =	N.A.
TOTAL =	\$3,422.81

Proposal Request



PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 10
DATE: 7/15/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Grout cores of north, east, and south Holding Cell 169 CMU walls

Sheet A403 (ISSUED):

1. Revise floor plan to add note to grout all unreinforced cores of walls around Holding Cell 169. This item applies only to the north, east, and west walls.

ITEM NO. 2: Relocate west wall of Holding Cell 169

Sheet A403 (ISSUED):

1. Revise floor plan to relocate west wall of Holding Cell 169 as indicated.
2. Add notes as indicated for west wall removal and construction.

Sheet A409 (ISSUED):

1. Holding Cell 169 South Elevation 7: Revise width of room as indicated.

ITEM NO. 3: Add wall-mounted bench in Holding Cell 169

Sheet A403 (ISSUED):

1. Revise floor plan to relocate wall-mounted bench on the north wall of Holding Cell 169 as indicated.

Sheet A409 (ISSUED):

1. Holding Cell 169 North Elevation 7A: Add new elevation showing wall-mounted bench as indicated.

ITEM NO. 4: Add receptacles in Police Storage 170

Sheet E304 (ISSUED):

1. Revise floor plan to add three (3) double duplex receptacles in Police Storage 170 as indicated.

Sheet E803 (ISSUED):

1. Revise panelboard LPB4 to revise two (2) circuits breakers noted as spare to be noted as circuits to feed the new receptacles in the Police Storage 170 as indicated.

ITEM NO. 5: Relocate adult changing station

Sheet A403 (ISSUED):

1. Revise floor plan to relocate adult changing station from south wall of Public Toilets 150 to the east wall of the accessible toilet room as indicated.
2. Revise floor plan to relocate sink to west wall of the accessible toilet room as indicated.
3. Revise floor plan to move west wall of the accessible toilet room 2" further west as indicated.

Sheet A408 (ISSUED):

1. Public Toilets 150 East Wall 2A: Add new elevation as indicated.
2. Public Toilets 150 East Wall 4: Revise as indicated.
3. Public Toilets 150 West Wall 6: Revise as indicated.
4. Public Toilets 150 South Wall 7: Revise as indicated.

Sheet E304 (ISSUED):

1. Revise floor plan to add a receptacle, E-Stop, and a safety disconnect for the adult changing station as indicated.

Sheet E803 (ISSUED):

1. Revise panelboard LPB4 to revise one (1) circuit breaker noted as spare to be noted as a circuit to feed the new receptacles for the adult changing table as indicated.

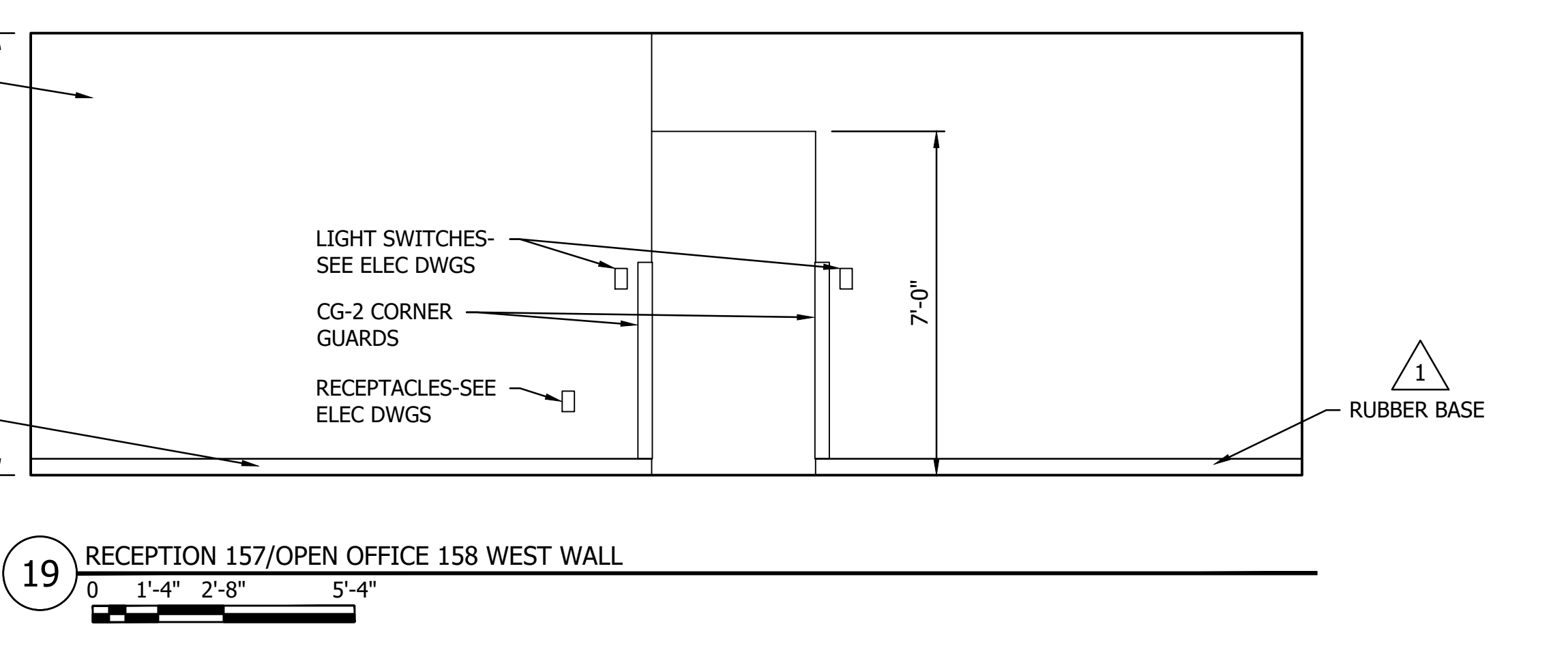
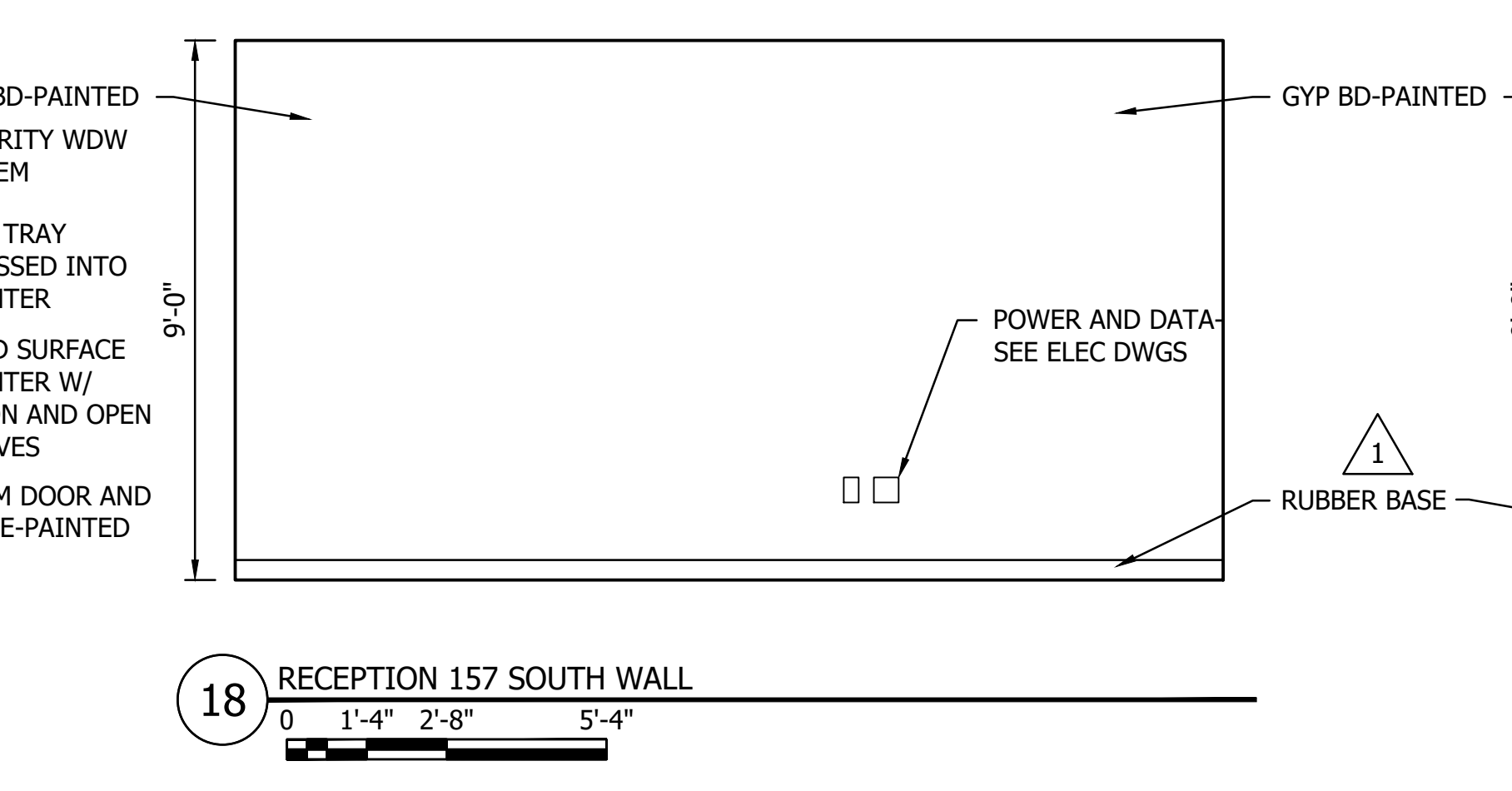
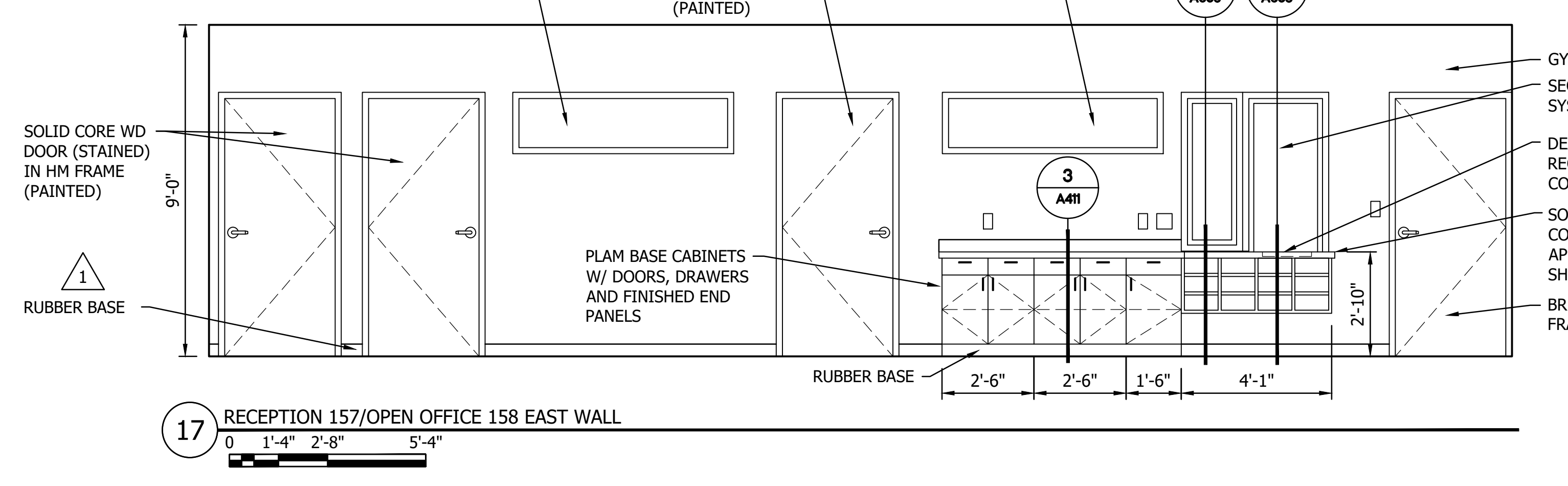
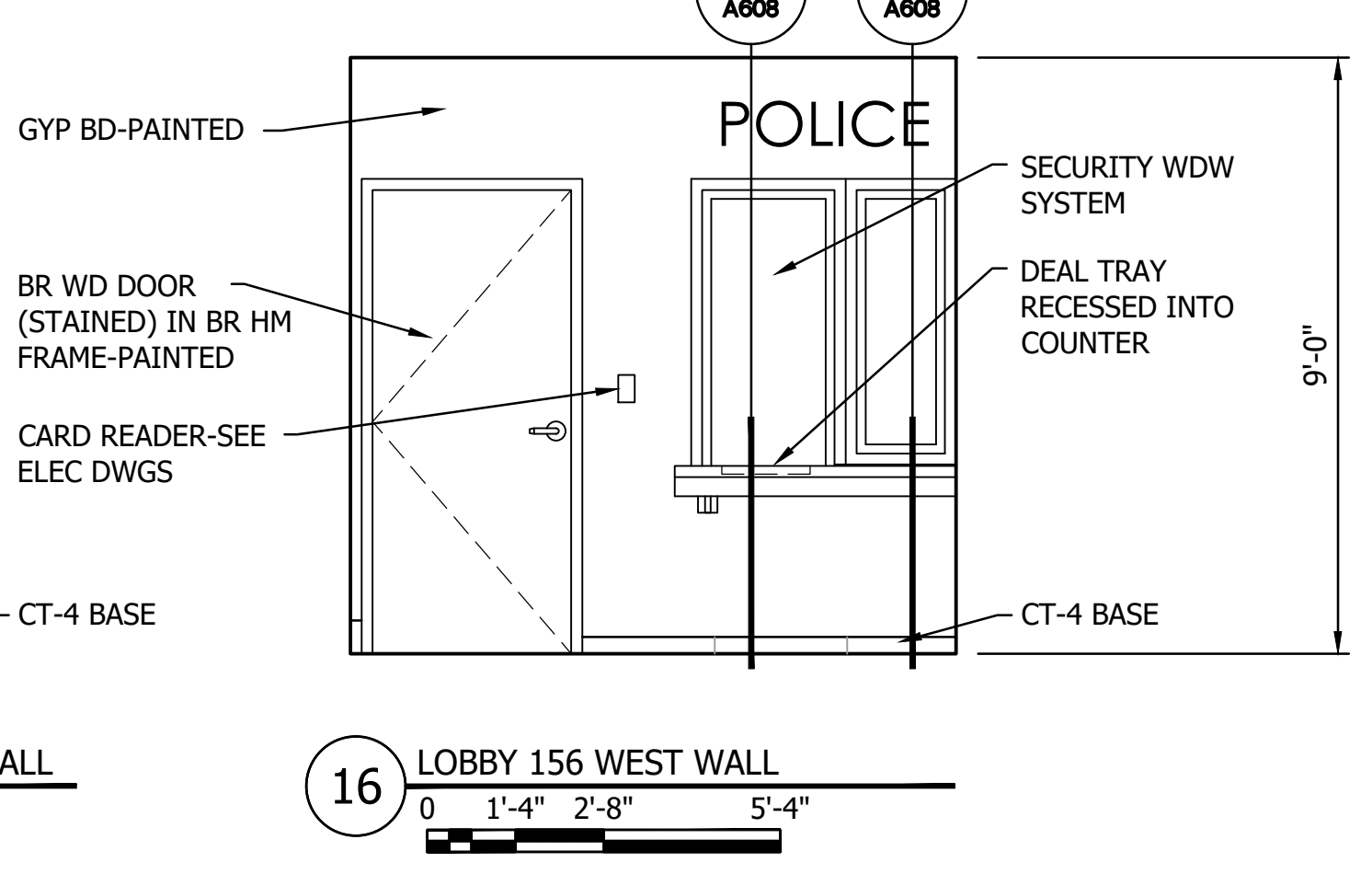
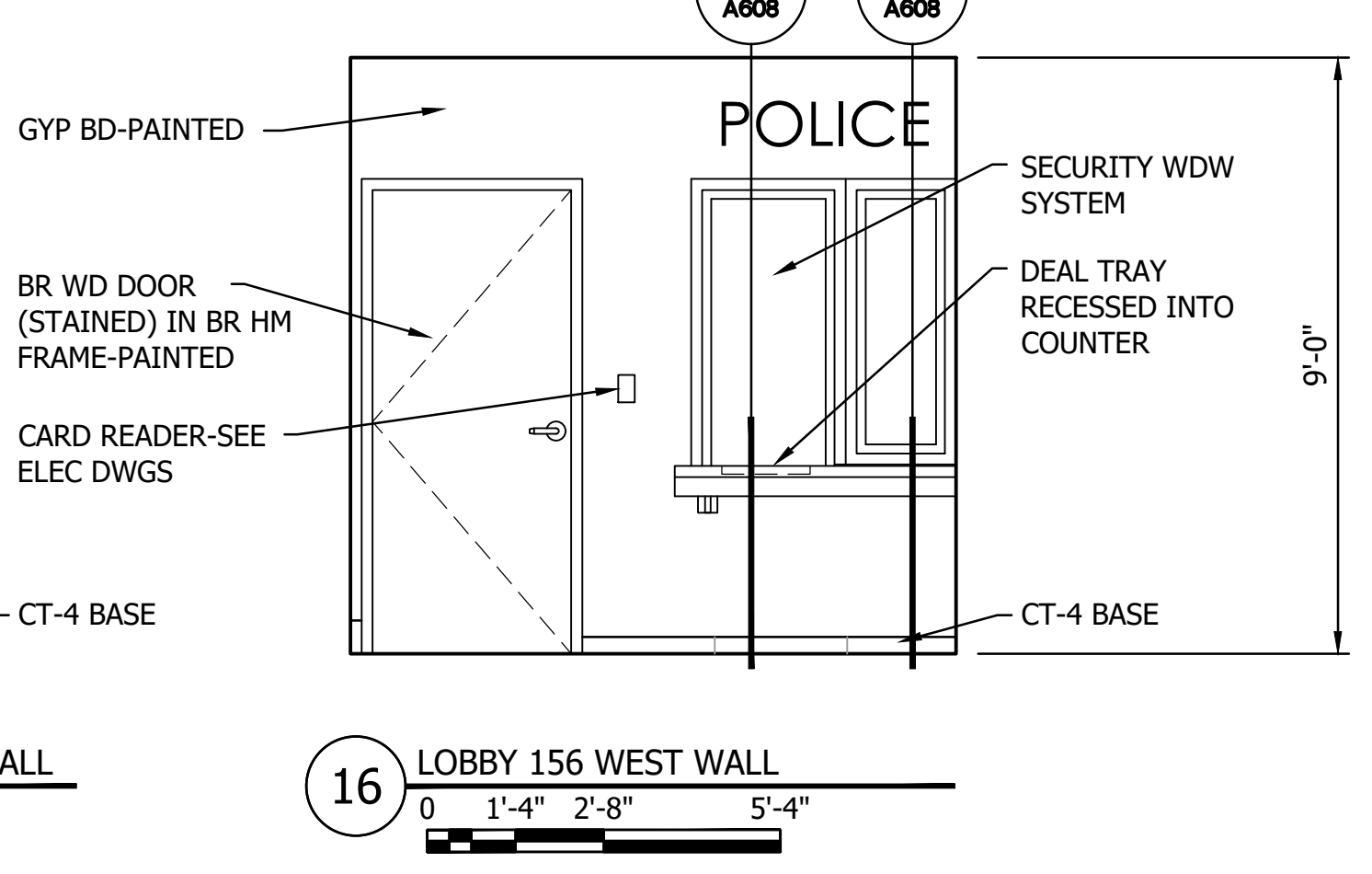
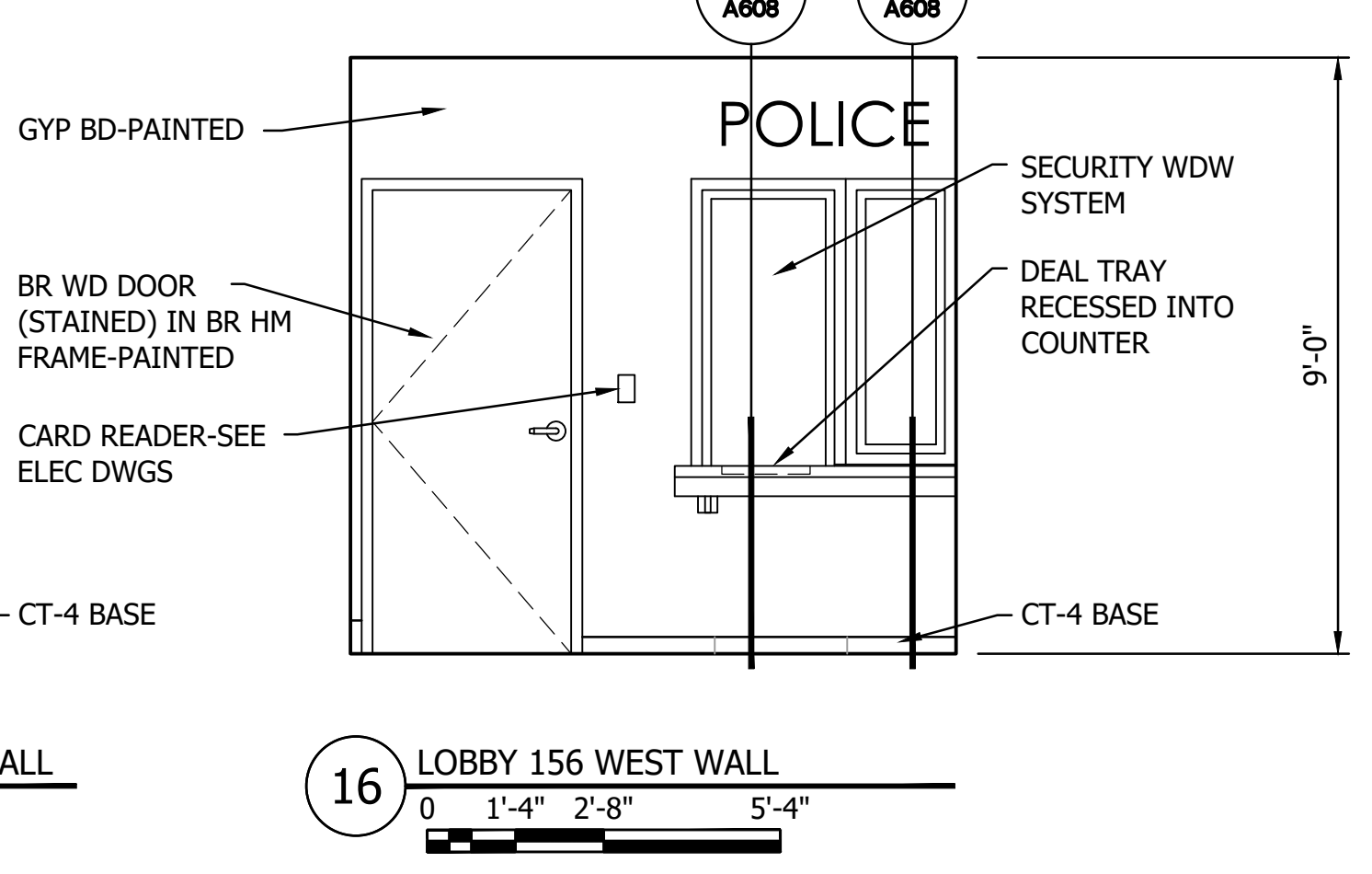
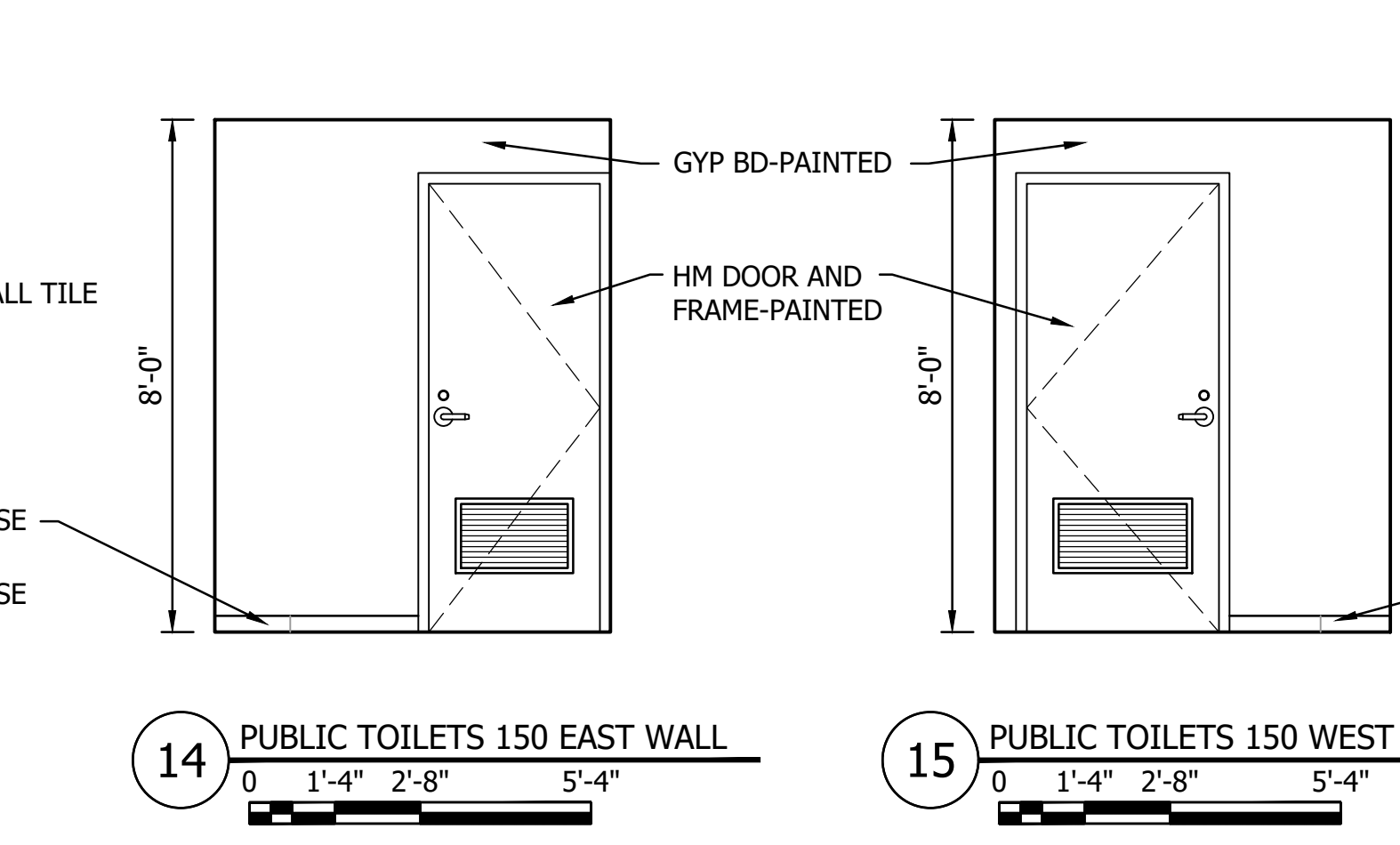
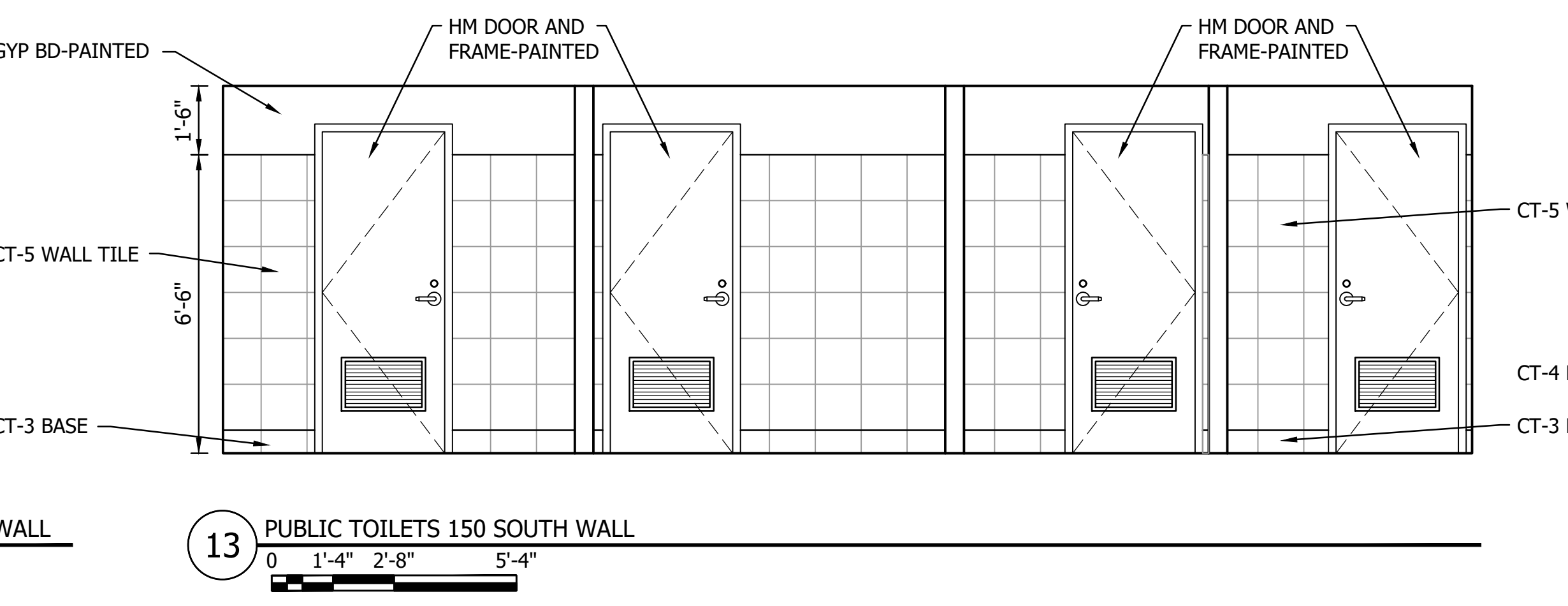
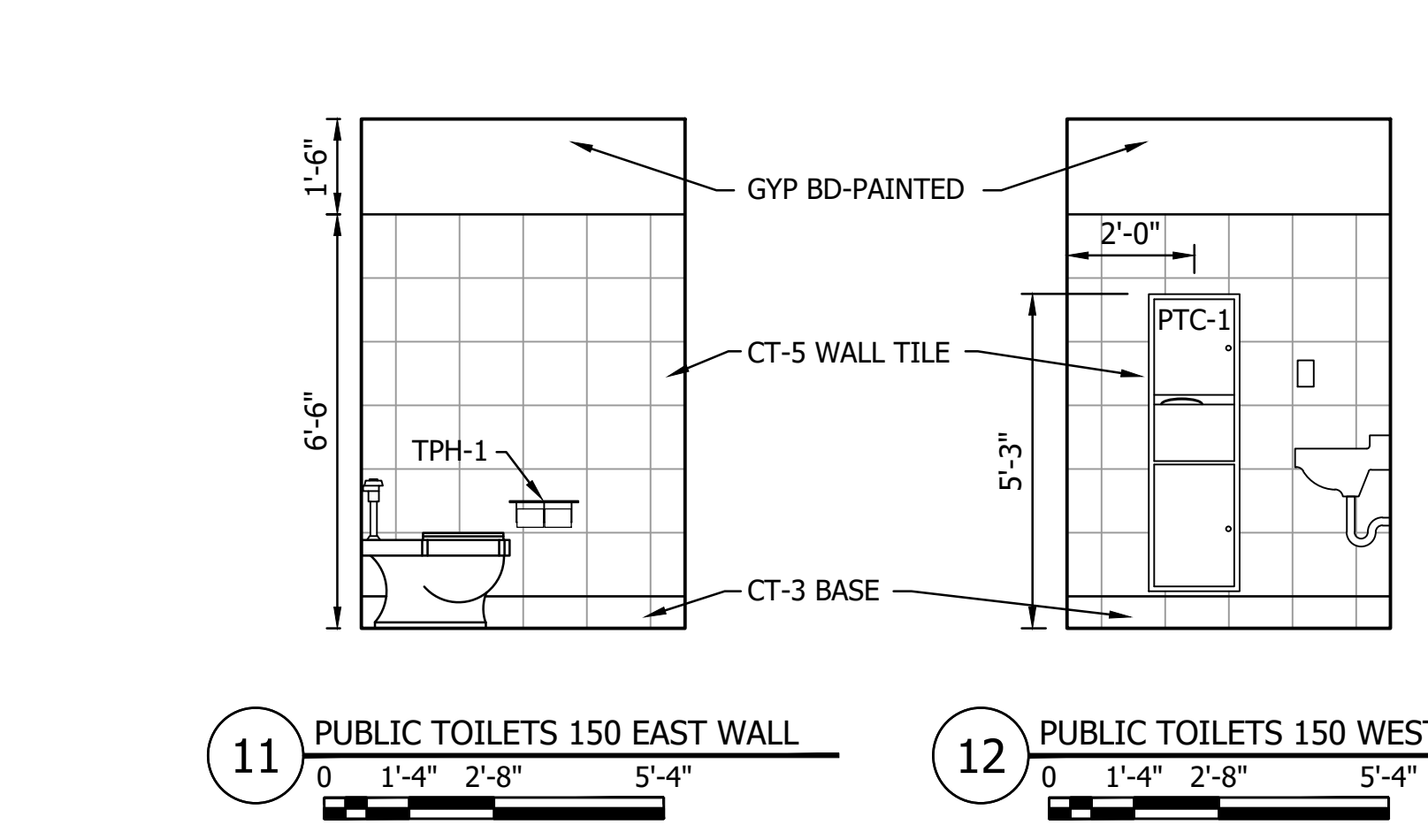
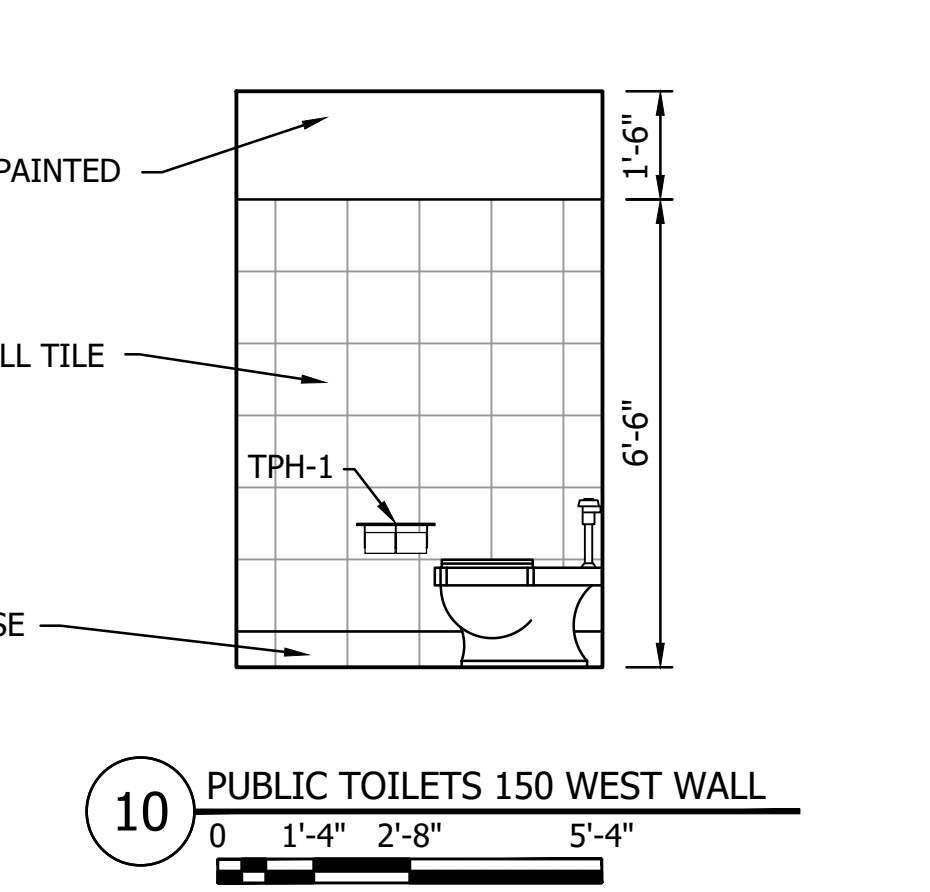
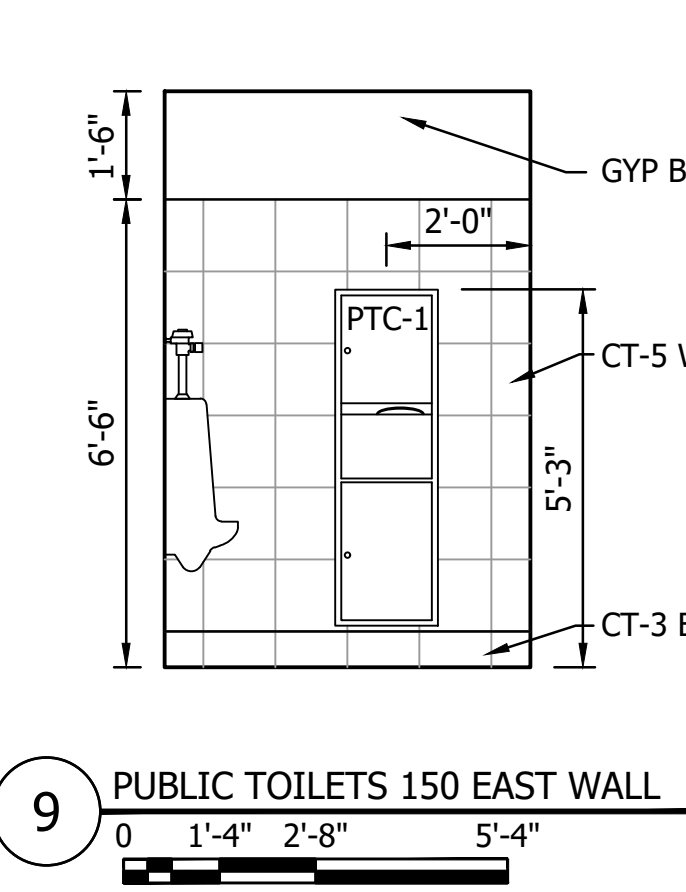
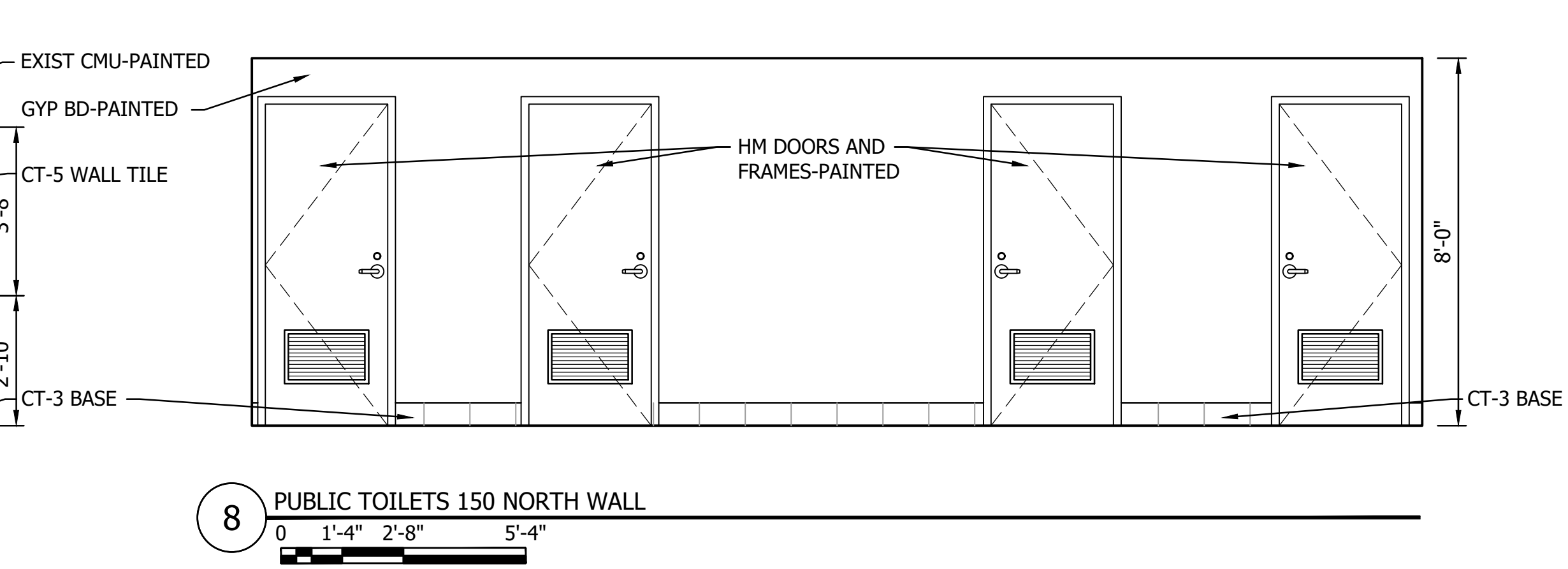
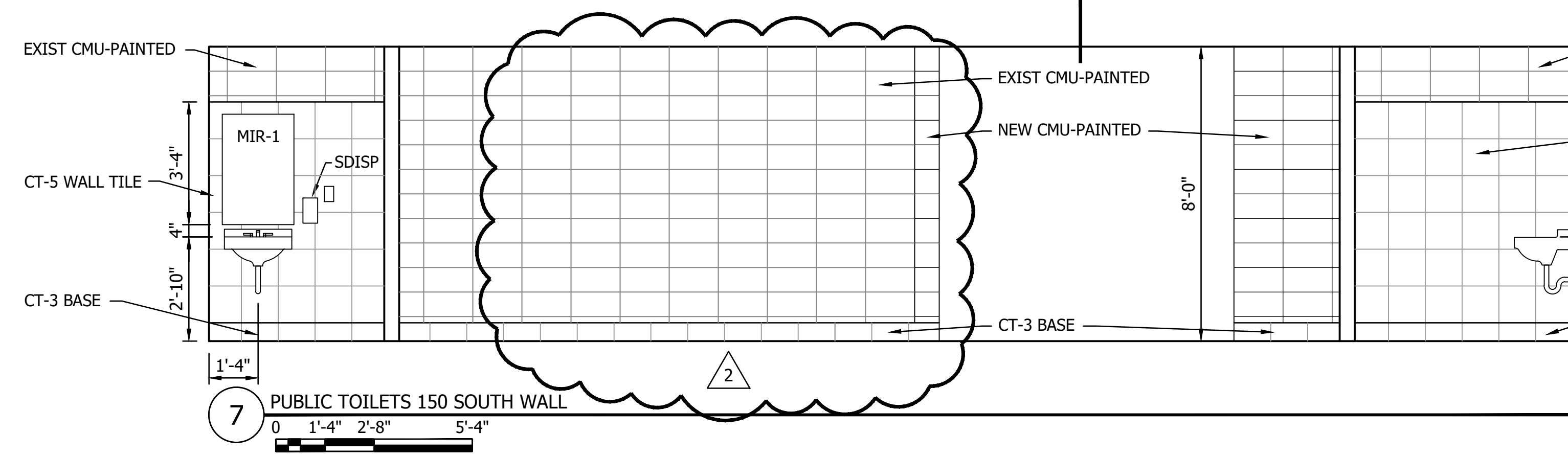
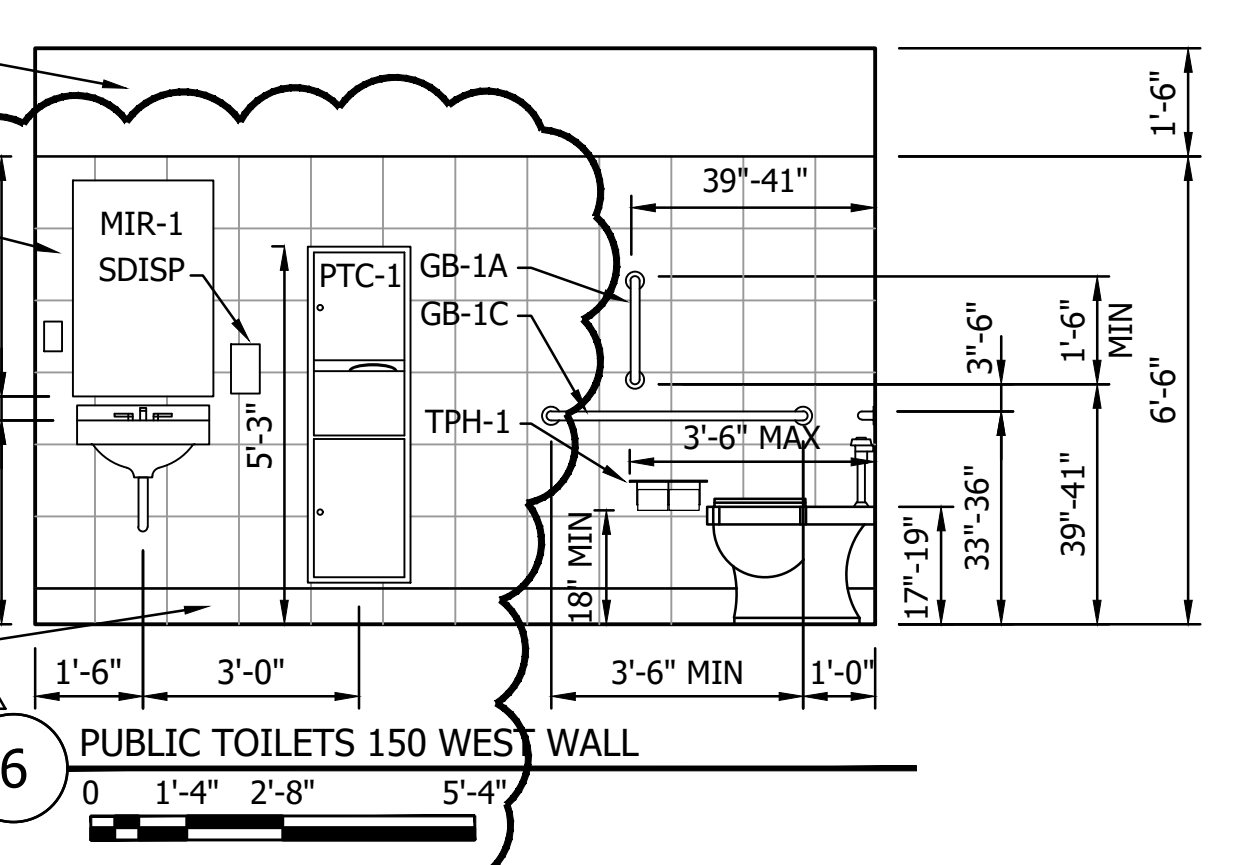
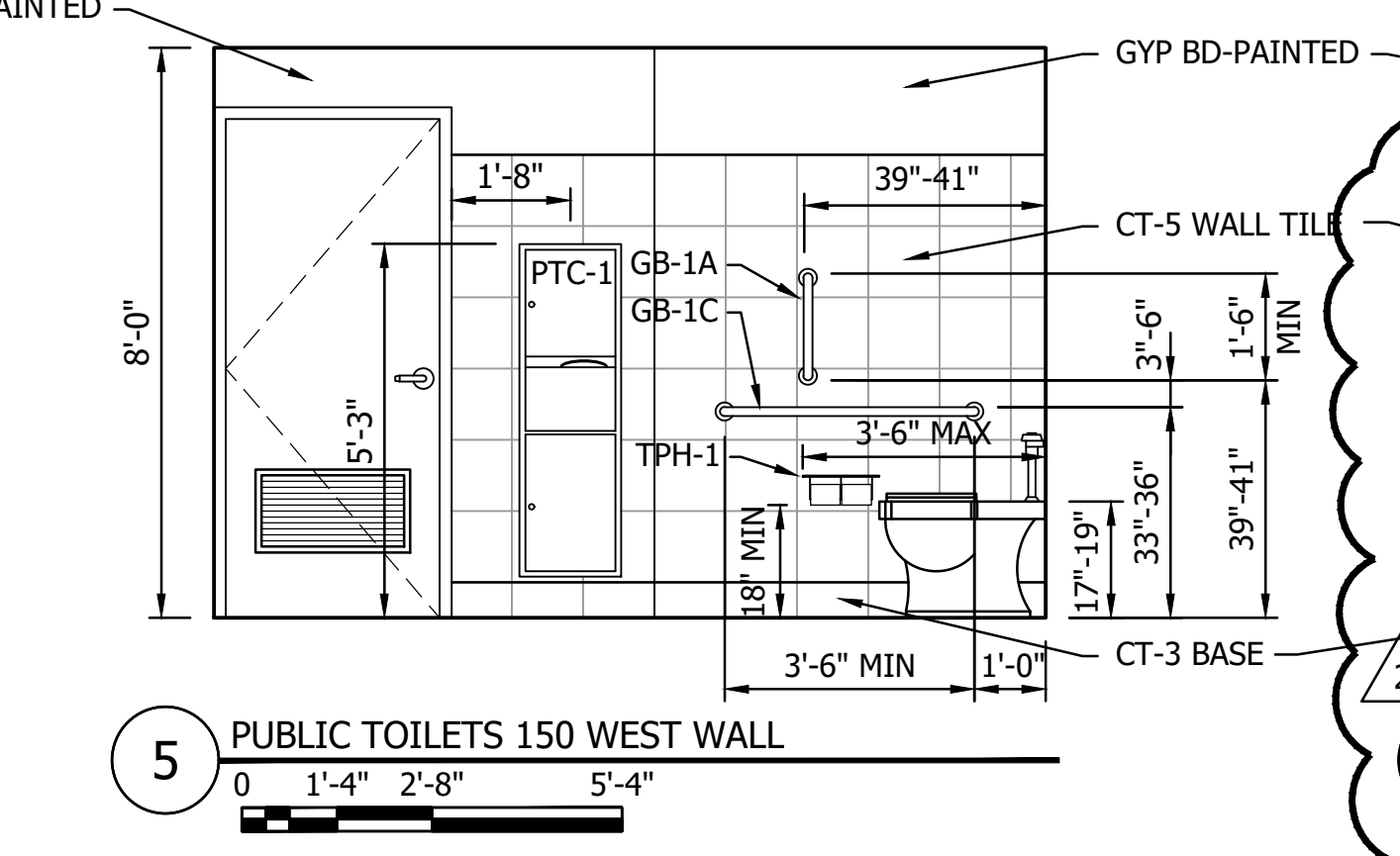
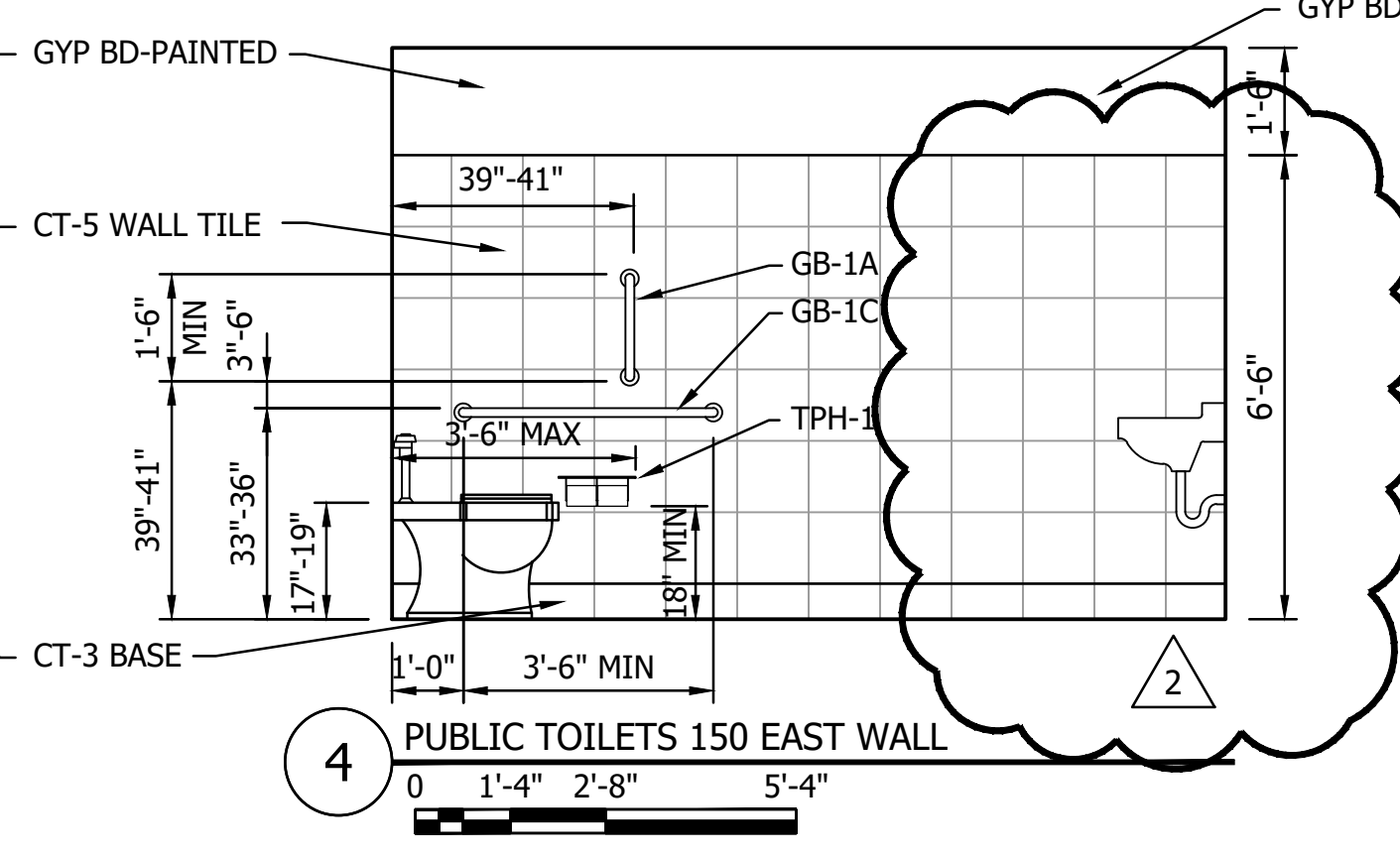
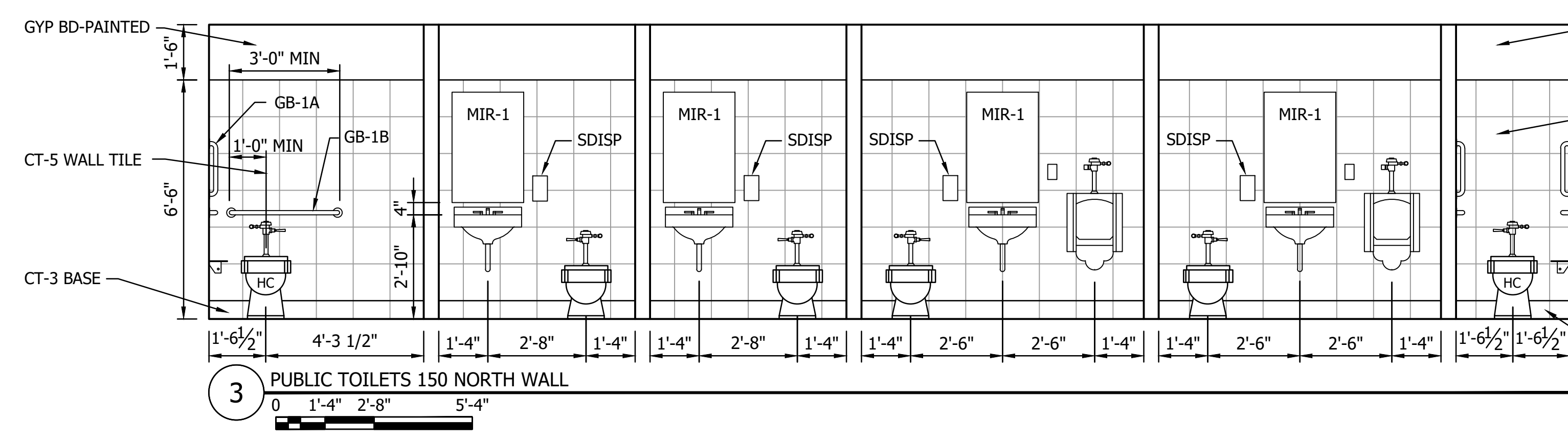
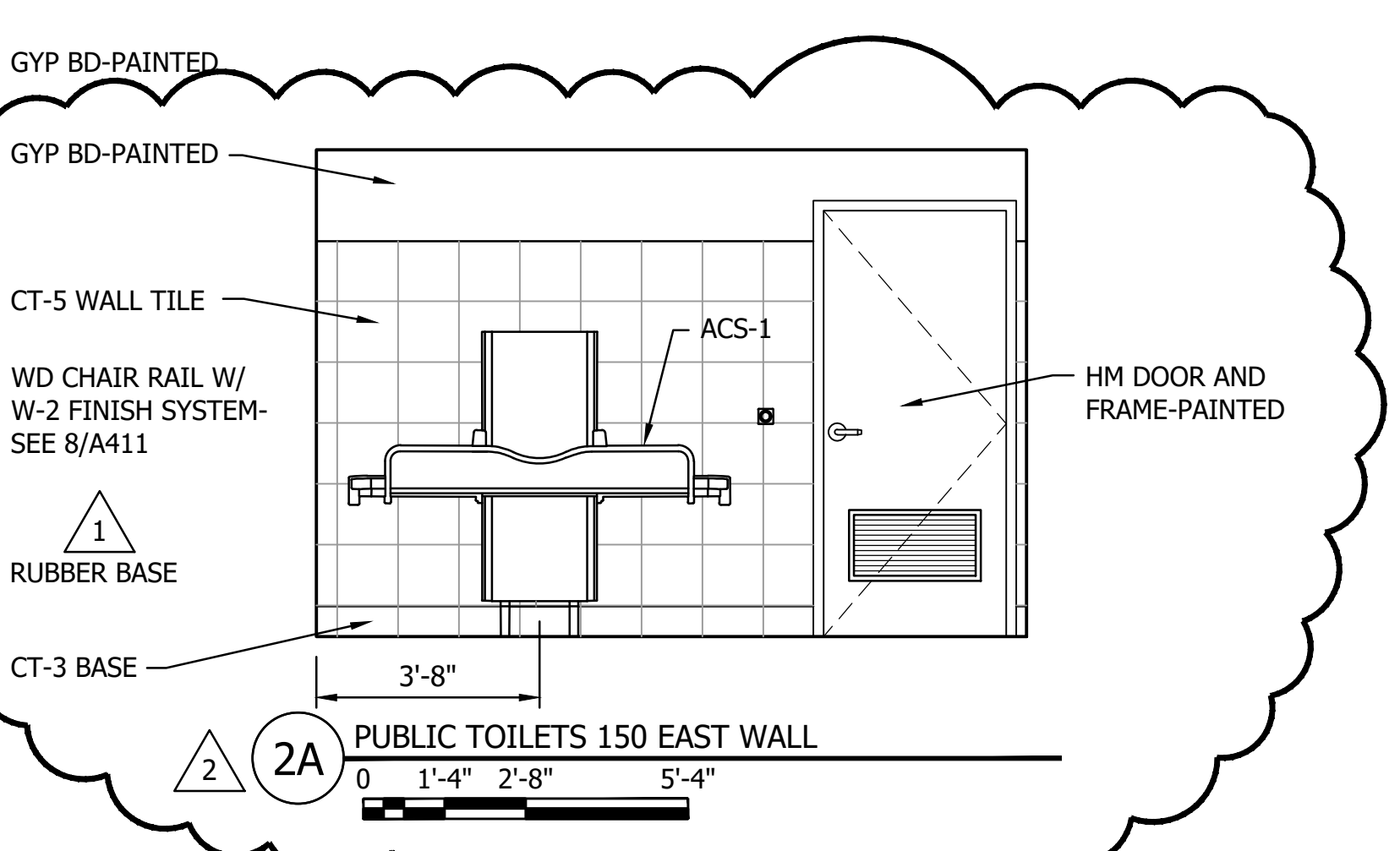
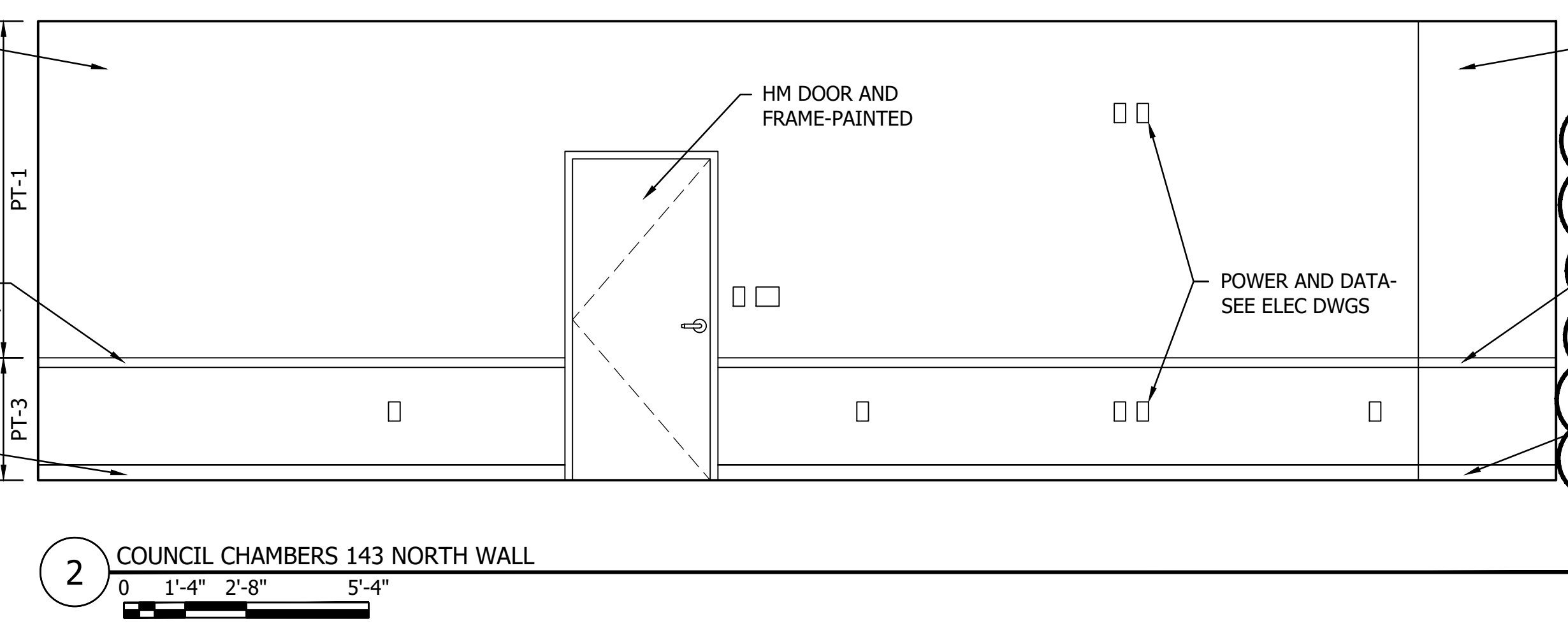
Attachments:

1. Sheet A403
2. Sheet A408
3. Sheet A409
4. Sheet E304
5. Sheet E803

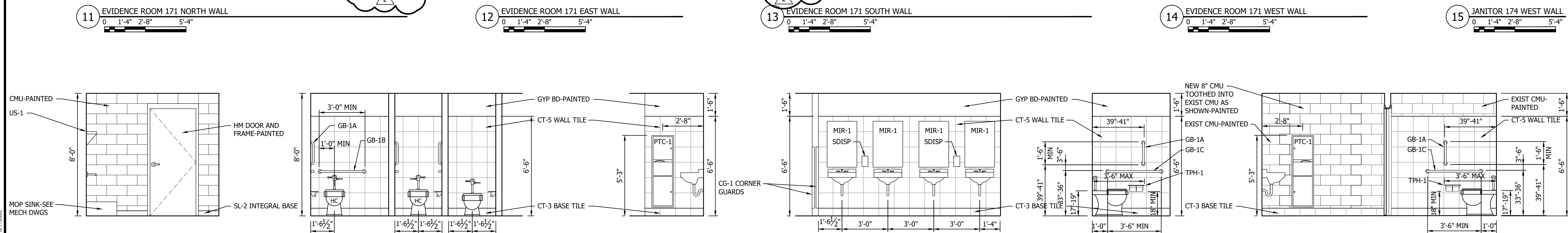
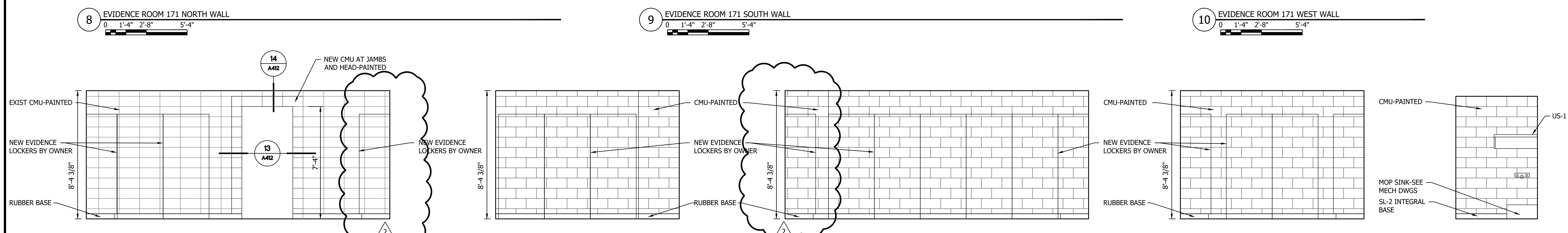
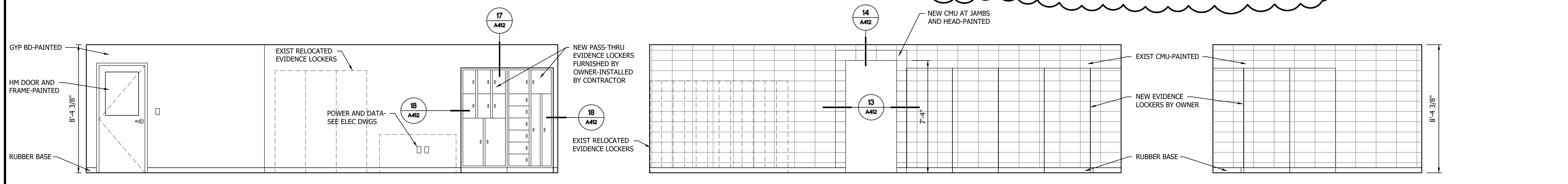
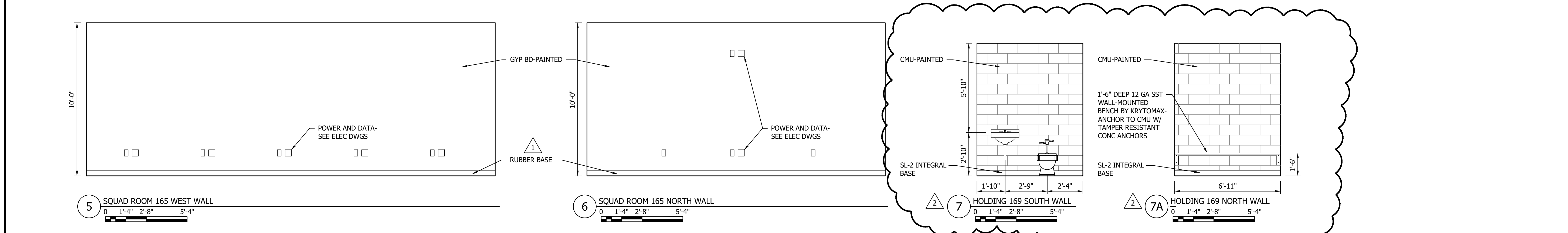
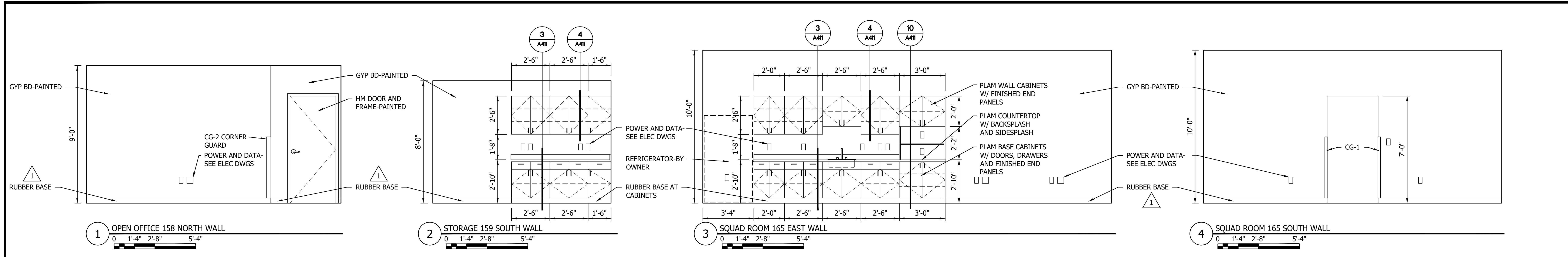
END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.



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NO	REVISION	DATE
1	ADD 2	11/15/23
2	PR 10	7/15/24

SURVEY	BPP
DRAWN	BPP
DESIGNED	BPP
CHECKED	
APPROVED	
PROJ. NO.	193806049
SHEET NUMBER	A409

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL WORK AND THE LOCATION OF ALL WORK AND THE LOCATION OF ALL WORK AND THE LOCATION OF ALL WORK.

GENERAL NOTES

- RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL "LPB3" UNLESS OTHERWISE NOTED.
- SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- ALL CONDUIT SHALL BE CONCEALED.
- ALL RECEPTACLES IN ROOM 186 SHALL BE FED FROM PANEL BOARD LPB3 UNLESS NOTED OTHERWISE.
- RTU1, RTU2, RTU3, AND RTU4 ARE LOCATED ON THE ROOF. RTU DISCONNECT FURNISHED WITH EQUIPMENT INSTALLED BY ELECTRICAL CONTRACTOR. STARTER FURNISHED WITH UNIT INSTALLED BY ELECTRICAL CONTRACTOR. RECEPTACLE MOUNTED ON THE RTU FURNISHED WITH RTU INSTALLED BY ELECTRICAL CONTRACTOR AND WIRED TO THE LINE SIDE OF THE DISCONNECT. PROVIDE SMOKE FIRE DAMPER ON RETURN SIDE OF RTU. CONTROLS BY MECHANICAL.
- EF1 DISCONNECT FURNISHED WITH EXHAUST FAN AND INSTALLED BY ELECTRICAL. EF1 CONTROLLED BY LIGHTING CONTROLS IN THE GARAGE AND CONTROLLED BY THE CO DETECTOR. DAMPER MOTOR SHALL BE INTERLOCKED WITH EF1 AND SHALL OPEN THE LOUVER WHEN THE FAN STARTS.
- VOICE/DATA JACKS AND WIRELESS ACCESS LOCATIONS ARE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE EMPTY CONDUIT AS NOTED INCLUDING CONDUIT SLEEVES AS REQUIRED. THE CABLES AND JACKS SHALL NOT BE PART OF THIS CONTRACT AND ARE N.I.C. COORDINATE INSTALLATION OF THE WIRING AND JACKS WITH CITY VENDOR AS REQUIRED.
- WATER CLOSET (WC1), WATER CLOSET (WC2), URINALS (UL1), WALL HUNG LAVATORY (L1) WILL BE PROVIDED WITH HARD WIRED SOLENOID OPERATORS, AND INFRARED SENSORS FOR CONTROLS. INSTALL A TRANSFORMER ON A 2-GANG ELECTRICAL BOX. ONE TRANSFORMER CAN FEED UP TO TEN OPERATORS AND SENSORS. ELECTRICAL CONTRACTOR SHALL PROVIDE THE CONDUIT AND WIRING TO THE TRANSFORMER AND PROVIDE THE CONDUIT AND WIRING FROM THE TRANSFORMER TO THE OPERATORS AND SENSORS. ALL OPERATORS, SENSORS, TRANSFORMERS, CONDUIT AND WIRE SHALL BE CONCEALED AND PROTECTED FROM VANDALISM. TRANSFORMERS ARE SHOWN ON THE DRAWINGS TO FEED THE NEARBY OPERATORS AND SENSORS. THE CONDUIT AND WIRE FROM THE TRANSFORMERS TO THE SENSORS ARE NOT SHOWN BUT SHALL BE PROVIDED.

VOICE/DATA JACK: PROVIDE 1" CONDUIT STUBBED TO ACCESSIBLE LOCATION ABOVE CEILING AND PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH VOICE/DATA JACK UNLESS NOTED OTHERWISE. TYPICAL FOR EACH VOICE/DATA JACK.

RECEPTACLES FOR COMPUTER WORK STATIONS ARE SHOWN AS TWO DUPLEX RECEPTACLES TO CLEARLY SHOW THE STANDARD RECEPTACLE ON ONE CIRCUIT AND AN ISOLATED GROUND RECEPTACLE ON THE OTHER CIRCUIT. THESE TWO RECEPTACLES SHALL BE MOUNTED IN A DOUBLE DUPLEX BOX IN LIEU OF TWO SINGLE DUPLEX BOXES. TYPICAL FOR EACH WHERE AN ISOLATED GROUND RECEPTACLE IS SHOWN.

RECEPTACLE, VOICE/DATA JACK AND J-BOX MOUNTED AT 96" SHALL BE FOR FUTURE TV AND SHALL BE LOCATED BEHIND THE TV AND MOUNTED DIRECTLY OVER THE LOWER RECEPTACLE, VOICE/DATA JACK, AND J-BOX. PROVIDE THREE CONDUITS ONE FOR THE RECEPTACLE AS NOTED IN THE PANELBOARD SCHEDULE, 1"-(4)CAT6 CABLES (TWO PER VOICE/DATA JACK), AND 1"-(2)CAT6 CABLES TO AN ACCESSIBLE LOCATION ABOVE THE SUSPENDED CEILING. THE THREE CONDUITS SHALL BE ROUTED FROM THE LOWER DEVICES TO THE UPPER DEVICES BEHIND THE TV AND THEN TO THE ACCESSIBLE LOCATION ABOVE THE CEILING. TYPICAL FOR THE TV LOCATIONS WITH DEVICES MOUNTED LOW AND DEVICES MOUNTED AT 96" A.F.F.

FUTURE EV CHARGER (EVC3) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

FUTURE EV CHARGER (EVC4) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

FUTURE EV CHARGER (EVC5) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

FUTURE EV CHARGER (EVC2) PROVIDE HANDHOLE IN THIS LOCATION FOR FUTURE EVC2.

FUTURE EV CHARGER (EVC2) PROVIDE HANDHOLE IN THIS LOCATION FOR FUTURE EVC2.

WIRELESS ACCESS POINT (WAP): WAP CEILING MOUNTED. PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH WAP. PROVIDE 25 FOOT COIL ABOVE CEILING AT WAP LOCATION SO WAP LOCATION CAN BE MODIFIED IN THE FIELD. TYPICAL FOR EACH WAP.

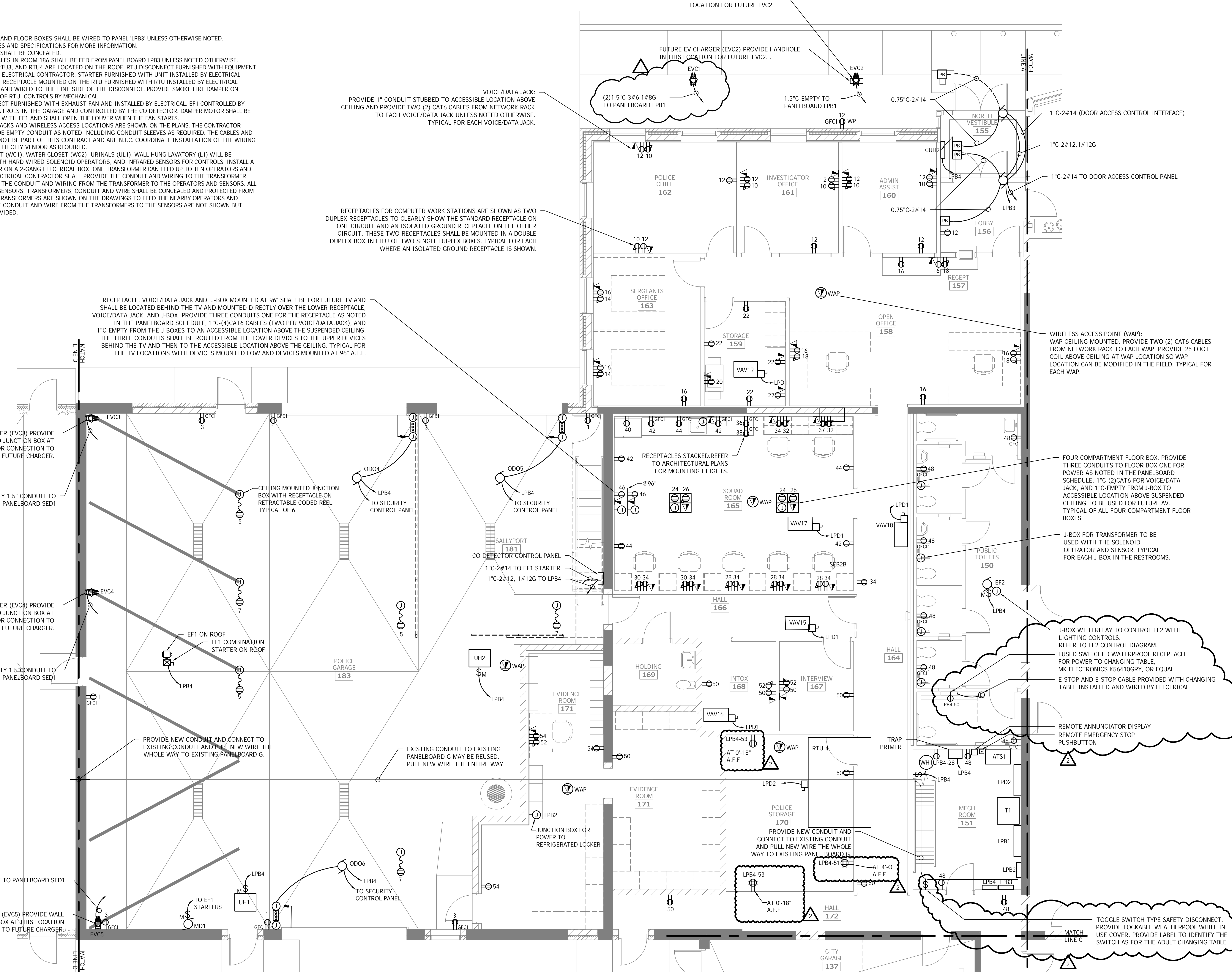
FOUR COMPARTMENT FLOOR BOX. PROVIDE THREE CONDUITS TO FLOOR BOX ONE FOR POWER AS NOTED IN THE PANELBOARD SCHEDULE, 1"-(2)CAT6 FOR VOICE/DATA JACK, AND 1"-(2)CAT6 FOR VOICE/DATA JACK. PROVIDE 25 FOOT COIL ABOVE CEILING TO ACCESSIBLE LOCATION ABOVE SUSPENDED CEILING TO BE USED FOR FUTURE AV. TYPICAL OF ALL FOUR COMPARTMENT FLOOR BOXES.

J-BOX FOR TRANSFORMER TO BE USED WITH THE SOLENOID OPERATOR AND SENSOR. TYPICAL FOR EACH J-BOX IN THE RESTROOMS.

J-BOX WITH RELAY TO CONTROL EF2 WITH LIGHTING CONTROLS. REFER TO EF2 CONTROL DIAGRAM. FUSED SWITCHED WATERPROOF RECEPTACLE FOR POWER TO CHANGING TABLE. MK ELECTRONICS K56410GRY, OR EQUAL. E-STOP AND E-STOP CABLE PROVIDED WITH CHANGING TABLE INSTALLED AND WIRED BY ELECTRICAL.

REMOTE ANNUNCIATOR DISPLAY REMOTE EMERGENCY STOP PUSHBUTTON

TOGGLE SWITCH TYPE SAFETY DISCONNECT. PROVIDE LOCKABLE WEATHERPOOF WHILE IN USE COVER. PROVIDE LABEL TO IDENTIFY THE SWITCH AS FOR THE ADULT CHANGING TABLE



MAIN LEVEL PARTIAL ENLARGED POWER PLAN
0 2' 4' 8'

NO	REVISION	DATE
1	PR 8	6/27/24
2	PR 10	7/15/24

SURVEY	KEL
DRAWN	KEL
DESIGNED	KEL
CHECKED	MTF
APPROVED	MTF

SHEET NUMBER
E304

Rev Date: 07/15/2024 1:12:41pm
NAME: T3383556X11A_1380649.RVT

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PANEL NO.	MAIN AMPS	CIRCUIT BREAKER	LOCATION: MECH ROOM 151			
			FED FROM: LPB1	VOLTS: 208Y/120V		
LPB4	PHASE	WIRE	SURFACE MOUNTED			
CIRCUIT DESCRIPTION		CKT. NO.	BUS BREAKERS	BUS BREAKERS	CKT. NO.	CIRCUIT DESCRIPTION
1/20	R. RM. 183	1	20A,1P	720	X	1656 25A,1P 2 ODO4
1/20	R. RM. 183	3	20A,1P	720	X	1656 20A,1P 4 ODO5
1/20	R. RM. 183	5	20A,1P	540	X	1656 20A,1P 6 ODO6
1/20	R. RM. 183	7	20A,1P	540	X	600 20A,1P 8 ODO7
1/20	R. RM. 184	9	20A,1P	540	X	1500 20A,1P 10 ODO8
1/20	R. RM. 184	11	20A,1P	540	X	1000
1/20	R. RM. 206	13	20A,1P	360	X	1000 20A,3P 14 ECH1
1/20	R. RM. 201, 202	15	20A,1P	360	X	1000
1/20	R. RM. 203	17	20A,1P	720	X	1000
1/20	CO DETECTOR	19	20A,1P	500	X	1000 20A,3P 20 ECH2
3/20	EF1	21	20A,1P	420	X	1000
		23	20A,1P	420	X	28 20A,1P 24 WH1
		25	20A,1P	420	X	500 20A,1P 26 TRAP PRIMER
1/20	EF2	27	20A,1P	396	X	180 20A,1P 28 R. RM. 151 (DCP1)
1/20	EF3	29	20A,1P	528	X	450 20A,1P 30 RM. 175-179 (SENSORS)
		31	20A,1P	288	X	650 20A,1P 32 RM. 150, 165 (SENSORS)
3/20	EF4	33	20A,1P	288	X	2099
		35	20A,1P	288	X	2099 20A,3P 36 AIR COMPRESSOR
1/20	EF5	37	20A,1P	228	X	2099
1/20	UH1	39	20A,1P	450	X	500 20A,1P 40 TRAP PRIMER
1/20	UH2	41	20A,1P	450	X	500 20A,1P 42 HEAT TRACE
1/20	UH3	43	20A,1P	450	X	720
1/20	UH4	45	20A,1P	450	X	720 20A,3P 46 R. RM. 178 (LOCKERS)
2/25	CU1/AC1	47	25A,2P	1320	X	720
1/20	R. RM. 170	51	20A,1P	360	X	500 20A,1P 50 R. RM. 150 (CHANGING TABLE)
1/20	R. RM. 170	53	20A,1P	720	X	54

TOTAL CONNECTED LOAD PHASE A: 12639
 TOTAL CONNECTED LOAD PHASE B: 12979
 TOTAL CONNECTED LOAD PHASE C: 39169
 TOTAL CONNECTED LOAD PHASE A,B,C: 108.9
 TOTAL DEMAND AMPS: 21896
 TOTAL DEMAND AMPS: 60.8

NOTES:
 L=LIGHTS
 R=RECEPTACLE
 PROVIDE INTEGRAL SPD
 PROVIDE LOCKABLE CIRCUIT BREAKERS
 **ISOLATED GROUND CIRCUIT
 ***GFCI RATED BREAKER

PANEL NO.	MAIN AMPS	CIRCUIT BREAKER	LOCATION: IT ROOM 132			
			FED FROM: LPB1	VOLTS: 208Y/120V		
LPB5	PHASE	WIRE	SURFACE MOUNTED			
CIRCUIT DESCRIPTION		CKT. NO.	BUS BREAKERS	BUS BREAKERS	CKT. NO.	CIRCUIT DESCRIPTION
1/30	R. RM. 132	1	30A,1P	3000	X	180 20A,1P 2 R. RM. 132
1/30	R. RM. 132	3	30A,1P	3000	X	180 20A,1P 4 R. RM. 132
1/20	R. RM. 132	5	20A,1P	1500	X	180 20A,1P 6 R. RM. 132
1/20	R. RM. 132	7	20A,1P	1500	X	180 20A,1P 8 R. RM. 132
1/20	R. RM. 132	9	20A,1P	180	X	180 20A,1P 10 R. RM. 132
1/20	R. RM. 132	11	20A,1P	180	X	500 20A,1P 12 IDCP
	SPARE	13	30A,1P	0	X	500 20A,1P 14 DACP
	SPARE	15	30A,1P	0	X	20A,1P 16 SPARE
	SPARE	17	30A,1P	0	X	20A,1P 18 SPARE
	SPARE	19	30A,1P	0	X	20A,1P 20 SPARE
	SPARE	21	20A,1P	0	X	20A,1P 22 SPARE
	SPARE	23	20A,1P	0	X	20A,1P 24 SPARE
	SPARE	25	20A,1P	0	X	20A,1P 26 SPARE
	SPARE	27	20A,1P	0	X	20A,1P 28 SPARE
	SPARE	29	20A,1P	0	X	20A,1P 30 SPARE

TOTAL CONNECTED LOAD PHASE A: 5360
 TOTAL CONNECTED LOAD PHASE B: 3540
 TOTAL CONNECTED LOAD PHASE C: 2360
 TOTAL CONNECTED LOAD PHASE A,B,C: 11260
 TOTAL CONNECTED AMPS: 31.3
 TOTAL DEMAND LOAD PHASE A,B,C: 10130
 TOTAL DEMAND AMPS: 28.2

NOTES:
 L=LIGHTS
 R=RECEPTACLE
 PROVIDE INTEGRAL SPD
 PROVIDE LOCKABLE CIRCUIT BREAKERS
 **ISOLATED GROUND CIRCUIT
 ***GFCI RATED BREAKER

TAG	SIZE	PRIMARY VOLTAGE	FEEDER	OCPD	SECONDARY VOLTAGE	FEEDER	OCPD
T1	1225	480V/3P	TWO (2) 2°C-3P40,142G	450	208Y/120-3P	THREE (3) 2°C-4P350,1420G	800

TYPE	1		2 OR 3		4		4N		4NG	
	1PH, 2W, +G	1PH, 3W, +G OR 3PH, 3W, +G	1PH, 2W, +G	1PH, 3W, +G OR 3PH, 3W, +G	3PH, 4W, +G	3PH, 4W, +G, AND 200% N	3PH, 4W, +G, AND 200% N	3PH, 4W, +G, AND 200% N	3PH, 4W, +G, AND 200% N	3PH, 4W, +G, AND 200% N
10	0.75°C-2#14,1#14G	0.75°C-3#14,1#14G	0.75°C-2#14,1#14G	0.75°C-3#14,1#14G	0.75°C-4#14,1#14G	0.75°C-5#14,1#14G	0.75°C-6#14,1#14G	0.75°C-7#14,1#14G	0.75°C-8#14,1#14G	0.75°C-9#14,1#14G
15	0.75°C-2#12,1#12G	0.75°C-3#12,1#12G	0.75°C-2#12,1#12G	0.75°C-3#12,1#12G	0.75°C-4#12,1#12G	0.75°C-5#12,1#12G	0.75°C-6#12,1#12G	0.75°C-7#12,1#12G	0.75°C-8#12,1#12G	0.75°C-9#12,1#12G
20	0.75°C-2#10,1#10G	0.75°C-3#10,1#10G	0.75°C-2#10,1#10G	0.75°C-3#10,1#10G	0.75°C-4#10,1#10G	0.75°C-5#10,1#10G	0.75°C-6#10,1#10G	0.75°C-7#10,1#10G	0.75°C-8#10,1#10G	0.75°C-9#10,1#10G
25	0.75°C-2#8,1#8G	0.75°C-3#8,1#8G	0.75°C-2#8,1#8G	0.75°C-3#8,1#8G	0.75°C-4#8,1#8G	0.75°C-5#8,1#8G	0.75°C-6#8,1#8G	0.75°C-7#8,1#8G	0.75°C-8#8,1#8G	0.75°C-9#8,1#8G
30	0.75°C-2#6,1#6G	0.75°C-3#6,1#6G	0.75°C-2#6,1#6G	0.75°C-3#6,1#6G	0.75°C-4#6,1#6G	0.75°C-5#6,1#6G	0.75°C-6#6,1#6G	0.75°C-7#6,1#6G	0.75°C-8#6,1#6G	0.75°C-9#6,1#6G
35	0.75°C-2#4,1#4G	0.75°C-3#4,1#4G	0.75°C-2#4,1#4G	0.75°C-3#4,1#4G	0.75°C-4#4,1#4G	0.75°C-5#4,1#4G	0.75°C-6#4,1#4G	0.75°C-7#4,1#4G	0.75°C-8#4,1#4G	0.75°C-9#4,1#4G
40	0.75°C-2#2,1#2G	0.75°C-3#2,1#2G	0.75°C-2#2,1#2G	0.75°C-3#2,1#2G	0.75°C-4#2,1#2G	0.75°C-5#2,1#2G	0.75°C-6#2,1#2G	0.75°C-7#2,1#2G	0.75°C-8#2,1#2G	0.75°C-9#2,1#2G
45	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
50	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C-8#8,1#8G	1.25°C-9#8,1#8G
60	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-4#6,1#6G	1.25°C-5#6,1#6G	1.25°C-6#6,1#6G	1.25°C-7#6,1#6G	1.25°C-8#6,1#6G	1.25°C-9#6,1#6G
70	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-4#4,1#4G	1.25°C-5#4,1#4G	1.25°C-6#4,1#4G	1.25°C-7#4,1#4G	1.25°C-8#4,1#4G	1.25°C-9#4,1#4G
80	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-4#2,1#2G	1.25°C-5#2,1#2G	1.25°C-6#2,1#2G	1.25°C-7#2,1#2G	1.25°C-8#2,1#2G	1.25°C-9#2,1#2G
90	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
100	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C-8#8,1#8G	1.25°C-9#8,1#8G
125	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-4#6,1#6G	1.25°C-5#6,1#6G	1.25°C-6#6,1#6G	1.25°C-7#6,1#6G	1.25°C-8#6,1#6G	1.25°C-9#6,1#6G
150	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-4#4,1#4G	1.25°C-5#4,1#4G	1.25°C-6#4,1#4G	1.25°C-7#4,1#4G	1.25°C-8#4,1#4G	1.25°C-9#4,1#4G
175	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-4#2,1#2G	1.25°C-5#2,1#2G	1.25°C-6#2,1#2G	1.25°C-7#2,1#2G	1.25°C-8#2,1#2G	1.25°C-9#2,1#2G
200	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
225	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C-8#8,1#8G	1.25°C-9#8,1#8G
250	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-4#6,1#6G	1.25°C-5#6,1#6G	1.25°C-6#6,1#6G	1.25°C-7#6,1#6G	1.25°C-8#6,1#6G	1.25°C-9#6,1#6G
300	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-4#4,1#4G	1.25°C-5#4,1#4G	1.25°C-6#4,1#4G	1.25°C-7#4,1#4G	1.25°C-8#4,1#4G	1.25°C-9#4,1#4G
350	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-4#2,1#2G	1.25°C-5#2,1#2G	1.25°C-6#2,1#2G	1.25°C-7#2,1#2G	1.25°C-8#2,1#2G	1.25°C-9#2,1#2G
400	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
450	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C-8#8,1#8G	1.25°C-9#8,1#8G
500	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-4#6,1#6G	1.25°C-5#6,1#6G	1.25°C-6#6,1#6G	1.25°C-7#6,1#6G	1.25°C-8#6,1#6G	1.25°C-9#6,1#6G
600	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-4#4,1#4G	1.25°C-5#4,1#4G	1.25°C-6#4,1#4G	1.25°C-7#4,1#4G	1.25°C-8#4,1#4G	1.25°C-9#4,1#4G
800	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-4#2,1#2G	1.25°C-5#2,1#2G	1.25°C-6#2,1#2G	1.25°C-7#2,1#2G	1.25°C-8#2,1#2G	1.25°C-9#2,1#2G
900	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
1000	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C-8#8,1#8G	1.25°C-9#8,1#8G
1200	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-2#6,1#6G	1.25°C-3#6,1#6G	1.25°C-4#6,1#6G	1.25°C-5#6,1#6G	1.25°C-6#6,1#6G	1.25°C-7#6,1#6G	1.25°C-8#6,1#6G	1.25°C-9#6,1#6G
1600	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-2#4,1#4G	1.25°C-3#4,1#4G	1.25°C-4#4,1#4G	1.25°C-5#4,1#4G	1.25°C-6#4,1#4G	1.25°C-7#4,1#4G	1.25°C-8#4,1#4G	1.25°C-9#4,1#4G
2000	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-2#2,1#2G	1.25°C-3#2,1#2G	1.25°C-4#2,1#2G	1.25°C-5#2,1#2G	1.25°C-6#2,1#2G	1.25°C-7#2,1#2G	1.25°C-8#2,1#2G	1.25°C-9#2,1#2G
2500	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-2#10,1#10G	1.25°C-3#10,1#10G	1.25°C-4#10,1#10G	1.25°C-5#10,1#10G	1.25°C-6#10,1#10G	1.25°C-7#10,1#10G	1.25°C-8#10,1#10G	1.25°C-9#10,1#10G
3000	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-2#8,1#8G	1.25°C-3#8,1#8G	1.25°C-4#8,1#8G	1.25°C-5#8,1#8G	1.25°C-6#8,1#8G	1.25°C-7#8,1#8G	1.25°C	

Bill To:

GARY CARLSON EQUIPMENT CO.
1380 W. COUNTY ROAD C
ROSEVILLE, MN 55113
www.garycarlsonequip.com

Invoice

RECEIVED
AUG 14 2024
BY: *AK*

Closed	Invoice#
Wed 8/14/2024	132910-1

Customer #: 6613

CONSTRUCTION RESULTS CORPORATION*
ATTN: ACCOUNTS PAYABLE
5465 HIGHWAY 169 NORTH
MINNEAPOLIS, MN 55422

PO #: 7088

Date Out Tue 8/13/2024

Terms	Aging Date
NET 15	Wed 8/14/2024

Ordered By: COREY 763-258-7120

Picked up by: BRIAN

Qty	Items Rented	Rental Period	Status	Each	Price
1	CHEMGROUT CG550030A AIR POWER 1day \$389.00 1week \$1,233.00 4weeks \$3,440.00	Tue 8/13/2024 7:34AM to Wed 8/14/2024 8:08AM	Returned	\$389.00	\$389.00
1	CHEMGROUT 32GRT11/4X50 11/4INx50FT GROUT 1day \$54.00 1week \$188.00 4weeks \$515.00	Tue 8/13/2024 7:34AM to Wed 8/14/2024 8:08AM	Returned	\$54.00	\$54.00
1	CHEMGROUT CLEANOUT TOOL 1-1/4IN 1day \$7.00 1week \$20.00 4weeks \$59.00	Tue 8/13/2024 7:34AM to Wed 8/14/2024 8:08AM	Returned	\$7.00	\$7.00

Job #	7088	MCL Appr	<i>mm</i>
Inv Date	8/14/24	PM	<i>JH</i>
Due Date	8/29/24	PM Appr	<i>OK</i>
Disc Date	---	OPA	
Disc Amt	---	PBO	
GL#	5220	MCL Ok Pay	<i>mm</i>

ENTERED
AUG 15 2024
By: *AK*

* Sales Tax Detail: MN STATE \$30.94 ANOKA CTY TRANSIT \$1.13 METRO AREA TRANS \$3.38 METRO AREA HOUSING \$1.11

Current On Account

PLEASE PAY FROM THIS INVOICE
RECEIVABLES@GARYCARLSONEQUIP.COM

Rental and Sales:				MN ANOKA CTY:	
\$450.00				\$36.56	
Total Amount:	\$486.56	Total Paid	\$0.00	Total Due:	\$486.56

763-792-9123

www.garycarlsonequip.com



INVOICE



CONSTRUCTION MIDWEST, INC.
3531 Nevada Avenue N * New Hope, MN 55427
PHONE 763.536.8336 * FAX 763.536.8530
constructionmidwest.com
CONSTRUCTION SPECIALITIES

RECEIVED
AUG 12 2024
BY: [Signature]

INVOICE # 0074282800
DATE 08/12/24
SLSP CODE 850

BILL TO 172155
CONSTRUCTION RESULTS CORP
5465 HIGHWAY 169 NORTH
PLYMOUTH MN 55442-1903

SHIP TO
SPRING LAKE PARK CITY HALL
JOB 7088
1301 NE 81ST AVE
SPRING LAKE PARK MN 55432-2116

Table with 6 columns: ORDERED BY, PHONE, JOB #, PO, CC AUTH, PAYMENT TERMS. Values include KEVIN MATTILA, 612-327-8307, 7088, NET 30 DAYS.

Table with 4 columns: TASK CODE, SALES TAX CODE, SHIP DATE, SHIP VIA, FREIGHT TERMS. Values include MNSPRL, 08/09/24, CMI TRUCK, Allow.

Main line items table with columns: LINE #, QTY ORDER, QTY SHIP, BACK ORDER, UOM, DESCRIPTION, PRODUCT NO., UNIT PRICE, EXTENSION. Includes items for REBAR, CHAIR, and GROUT.

Summary table with columns: Job #, Inv Date, Due Date, Disc Date, Disc Amt, GL#. Contains handwritten values like 7088, 8/12/24, 9/11/24, 6210.

ENTERED
AUG 13 2024
By: [Signature]

SUBTOTAL 1646.50
FREIGHT CHARGES .00
RTL DEL FEE .50
SALES TAX 133.78
TOTAL DUE 1780.78



Spring Lake Park City Hall 24-01

John Foley Masonry
 20023 Empire Road Clearwater, MN 55320
 Project Manager: Jevon Foley
 612-363-8246

Date : 7/16/24

PR 10
 Grouting Existing

COST SUMMARY

Description	Cost	Notes/Attachments
Labor Total	\$ 2,836.00	
Materials and Equipment Total	\$ 708.25	
Tax on Materials and Equipment Only	\$ 60.41	
Self Performed Subtotal	\$ 3,604.66	
10% Overhead and Profit	\$ 360.47	
Self Performed Total	\$ 3,965.13	
Subcontractors	\$ -	
5% Overhead and Profit on Subs	\$ -	
Subcontractor Total	\$ -	
TOTAL	\$ 3,965	

Signature: Jevon Foley

BREAKDOWN BELOW:

Labor By Task	Qty	Unit	Unit Cost	Total Cost	
Mason	12	HRS	\$ 103.00	\$ 1,236.00	
Laborer	12	HRS	\$ 100.00	\$ 1,200.00	
Truck Driver	4	HRS	\$ 100.00	\$ 400.00	
Sub-Total				\$ 2,836.00	
Materials and Equipment By Task	Qty	Duration	Unit	Unit Cost	Total Cost
8" CMU	15		EA	\$ 2.40	\$ 36.00
Mortar	2		EA	\$ 11.75	\$ 23.50
Core-Fill	45		EA	\$ 11.75	\$ 528.75
Saw	1	4	HRS	\$ 15.00	\$ 60.00
Roto Hammer	1	4	HRS	\$ 15.00	\$ 60.00
Sub-Total					\$ 708.25
TAX			8.53%		\$ 60.41
Sub-Contractor	Description of Work	Total Cost			
		\$ -			
		\$ -			
Sub-Total		\$ -			



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 122

DATE: 9/9/2024

DESCRIPTION : Owner Requested Additional Hardware

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	Owner Requested Hardware Changes	Supply Cylinders & Housings for Mesh Guard door Systems	Remove & Replace Cylinders & Housings for Mesh Guard door Systems				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER				2.50				2.500	\$105.00	\$262.50
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT		1.00						1.000	\$150.00	\$150.00
PROJECT MANAGER		1.00						1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Twin City Hardware			\$ 350.00							\$350.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$912.50
10% OVERHEAD & FEE =	\$56.25
5% OVERHEAD & FEE =	\$17.50
BOND COST =	\$18.74
TOTAL =	\$1,004.99

Jason Haraldson

From: Jason Haraldson
Sent: Saturday, September 7, 2024 11:17 AM
To: Jason Haraldson
Subject: RE: SPRING LAKE PARK CITY HALL



Jason Haraldson
Project Manager / Estimator
5465 Highway 169 North
Plymouth, MN 55442
C: 612-919-0234
O: 763-559-1100x117
ConstructionResults.com

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From: Tom Dvorak <tdvorak@tchco.com>
Sent: Thursday, August 15, 2024 12:11 PM
To: Jason Haraldson <Jason.Haraldson@constructionresults.com>
Subject: SPRING LAKE PARK CITY HALL

Jason,

They added 2 cylinders to the MEZZ gate – Total cost for those are 2 cylinders & 2 housings is \$350 with tax

Thanks Tom

Tom Dvorak
Project Manager/Contract Sales



Direct: 701-566-9101
Cell: 701-371-1285
<http://www.tchco.com>

*This message is for the use of the addressed and is intended to be confidential.
Please consider the environment before printing this e-mail.*



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 124

DATE: 9/9/2024

DESCRIPTION : PR #12 Add Receptacles for Owner Supplied T.V. Mounts

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #12 Add Receptacles for Owner Installed T.V. Mounts						TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	3.00							3.000	\$150.00	\$450.00
PROJECT MANAGER	2.00							2.000	\$150.00	\$300.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
										\$0.00
Retrofit Electric		REFER TO ATTACHED COMMENTS								\$0.00
		\$ 2,105.00								\$2,105.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,855.00
10% OVERHEAD & FEE =	\$75.00
5% OVERHEAD & FEE =	\$105.25
BOND COST =	\$57.67
TOTAL =	\$3,092.92



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 12
DATE: 8/23/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com. Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Add receptacles for Owner-installed pendant-mounted TV monitors

Sheet E302 (ISSUED):

1. Revise power plan to add receptacles mounted close to the precast concrete roof planks as indicated.

Sheet E303 (ISSUED):

1. Revise power plan to add receptacles mounted close to the precast concrete roof planks as indicated.

Attachments:

1. Sheet E302
2. Sheet E303

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING AND PROPOSED UTILITIES AND SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES.

I hereby certify that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 PRINT NAME: MICHAEL J. STANTEC
 SIGNATURE: *Michael J. Stantec*
 DATE: 06/03/2014
 LIC. NO.: 0000000000

CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 MAIN LEVEL PARTIAL ENLARGED POWER PLAN

NO	REVISION	DATE
1	ADDENDUM 1	11/16/23
2	PR 12	8/23/24

SURVEY	DRAWN	DESIGNED	CHECKED	APPROVED
	KSL	KSL	MTF	MTF

SHEET NUMBER
E303

DEVICES IN THE COUNCIL DESK:
 FOUR DEVICE STATIONS AS SHOWN WITH THE FOLLOWING:
 QUAD RECEPTACLE
 TWO GANG AV JUNCTION BOX, PROVIDE 1" C-2) CAT6 FROM BOX STUBBED INTO COUNCIL DESK WALL AT ACCESS PANEL.
 VOICE/DATA, PROVIDE 1" C-2) CAT6 FROM BOX STUBBED INTO COUNCIL DESK WALL AT ACCESS PANEL PULL CAT6 THE ENTIRE WAY.
 EACH SIDE OF THE COUNCIL DESK SHALL INCLUDE THE FOLLOWING CONDUITS:
 CONDUIT FOR POWER AS NOTED IN THE PANELBOARD SCHEDULE TO THE RECEPTACLES.
 1.5" C-4) CAT6 STUBBED INTO COUNCIL DESK WALL AT ACCESS PANEL TO ACCESSIBLE LOCATION ABOVE CEILING.
 1.5" C-EMPTY STUBBED INTO COUNCIL DESK WALL AT ACCESS PANEL TO ACCESSIBLE LOCATION ABOVE CEILING FOR FUTURE VOICE/DATA.
 TWO (2) 1.5" C-EMPTY STUBBED INTO COUNCIL DESK WALL AT ACCESS PANEL TO ACCESSIBLE LOCATION ABOVE SUSPENDED CEILING FOR FUTURE AV.

RECEPTACLE, VOICE/DATA JACK AND J-BOX MOUNTED AT 96" SHALL BE FOR FUTURE TV AND SHALL BE LOCATED BEHIND THE TV AND MOUNTED DIRECTLY OVER THE DOOR. PROVIDE THREE CONDUITS ONE FOR THE RECEPTACLE AS NOTED IN THE PANELBOARD SCHEDULE, 1" C-2) CAT6 CABLES, AND 1" C-EMPTY FROM THE J-BOXES TO AN ACCESSIBLE LOCATION ABOVE THE SUSPENDED CEILING.

VOICE/DATA JACK:
 PROVIDE 1" CONDUIT STUBBED TO ACCESSIBLE LOCATION ABOVE CEILING AND PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH VOICE/DATA JACK UNLESS NOTED OTHERWISE. TYPICAL FOR EACH VOICE/DATA JACK.

RECEPTACLES FOR COMPUTER WORK STATIONS ARE SHOWN AS TWO DUPLEX RECEPTACLES TO CLEARLY SHOW THE STANDARD RECEPTACLE ON ONE CIRCUIT AND AN ISOLATED GROUND RECEPTACLE ON THE OTHER CIRCUIT. THESE TWO RECEPTACLES SHALL BE MOUNTED IN A DOUBLE DUPLEX BOX IN LIEU OF TWO SINGLE DUPLEX BOXES. TYPICAL FOR EACH WHERE AN ISOLATED GROUND RECEPTACLE IS SHOWN.

WIRELESS ACCESS POINT (WAP):
 WAP CEILING MOUNTED. PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH WAP. PROVIDE 25 FOOT COIL ABOVE CEILING AT WAP LOCATION SO WAP LOCATION CAN BE MODIFIED IN THE FIELD TYPICAL FOR EACH WAP.

RANGE RECEPTACLE COORDINATE NEMA TYPE WITH RANGE.
 RECEPTACLE FOR HOOD LOCATED IN CABINET ABOVE HOOD.

BREAK ROOM CU1 MOUNTED ON ROOF.

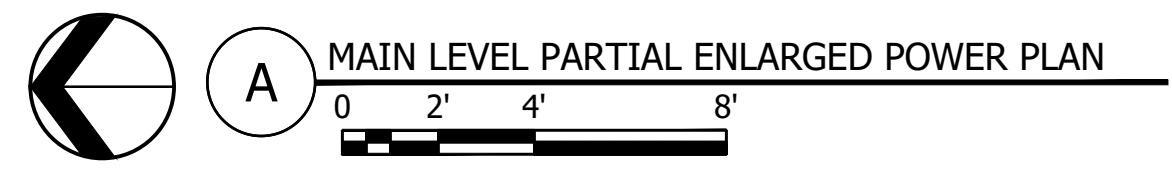
FOUR COMPARTMENT FLOOR BOX. PROVIDE THREE CONDUITS TO FLOOR BOX ONE FOR POWER AS NOTED IN THE PANELBOARD SCHEDULE, 1" C-2) CAT6 FOR VOICE/DATA JACK, AND 1" C-EMPTY FROM J-BOX TO ACCESSIBLE LOCATION ABOVE SUSPENDED CEILING TO BE USED FOR FUTURE AV. TYPICAL OF ALL FOUR COMPARTMENT FLOOR BOXES.

RECEPTACLE, VOICE/DATA AND J-BOX MOUNTED AT 96" SHALL BE FOR FUTURE TV AND SHALL BE LOCATED BEHIND THE TV AND MOUNTED DIRECTLY OVER THE LOWER RECEPTACLE, VOICE/DATA JACK, AND J-BOX. PROVIDE THREE CONDUITS ONE FOR THE RECEPTACLE AS NOTED IN THE PANELBOARD SCHEDULE, 1" C-4) CAT6 CABLES (TWO PER VOICE/DATA JACK), AND 1" C-EMPTY FROM THE J-BOXES TO AN ACCESSIBLE LOCATION ABOVE THE SUSPENDED CEILING. THE THREE CONDUITS SHALL BE ROUTED FROM THE LOWER DEVICES TO THE UPPER DEVICES BEHIND THE TV AND THEN TO THE ACCESSIBLE LOCATION ABOVE THE CEILING. TYPICAL FOR THE TV LOCATIONS WITH DEVICES MOUNTED LOW AND DEVICES MOUNTED AT 96" A.F.F.

RECEPTACLES IN LOCKER SHALL BE PROVIDED WITH LOCKERS. ELECTRICAL CONTRACTOR SHALL CONNECT THE RECEPTACLES WITH THE CONNECTIONS PROVIDED WITH LOCKER. ELECTRICAL CONTRACTOR SHALL INSTALL ALL ELECTRICAL INSIDE THE LOCKERS. TYPICAL OF 14 LOCKERS IN THE MENS AND WOMENS LOCKER ROOMS. REFER TO DETAILS E601.

GENERAL NOTES

- RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL 'LPB1' UNLESS OTHERWISE NOTED.
- SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- ALL CONDUIT SHALL BE CONCEALED.
- RTU1, RTU2, RTU3, AND RTU4 ARE LOCATED ON THE ROOF. RTU DISCONNECT FURNISHED WITH EQUIPMENT INSTALLED BY ELECTRICAL CONTRACTOR. STARTER FURNISHED WITH UNIT INSTALLED BY ELECTRICAL CONTRACTOR. RECEPTACLE MOUNTED ON THE RTU FURNISHED WITH RTU INSTALLED BY ELECTRICAL CONTRACTOR AND WIRED TO THE LINE SIDE OF THE DISCONNECT. PROVIDE SMOKE FIRE DAMPER ON RETURN SIDE OF RTU. CONTROLS BY MECHANICAL.
- VOICE/DATA JACKS AND WIRELESS ACCESS LOCATIONS ARE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE EMPTY CONDUIT AS NOTED INCLUDING CONDUIT SLEEVES AS REQUIRED. THE CABLES AND JACKS SHALL NOT BE PART OF THIS CONTRACT AND ARE N.I.C. COORDINATE INSTALLATION OF THE WIRING AND JACKS WITH CITY VENDOR AS REQUIRED.
- CONTRACTOR SHALL PROVIDE THE PANELBOARD AND RECEPTACLES INCLUDING THE CONDUIT AND WIRE IN IT ROOM 132. THE NETWORK EQUIPMENT INCLUDING THE RACK, CABLE TRAY AND EQUIPMENT IN THE RACK ARE NOT IN THIS CONTRACT AND ARE N.I.C. COORDINATE THE INSTALLATION OF THE NETWORK EQUIPMENT WITH THE CITY'S VENDOR DURING THE INSTALLATION.
- WATER CLOSET (WC1), WATER CLOSET (WC2), URINALS (UL1), WALL HUNG LAVATORY (L1) WILL BE PROVIDED WITH HARD WIRED SOLENOID OPERATORS, AND INFRARED SENSORS FOR CONTROLS. INSTALL A TRANSFORMER ON A 2-GANG ELECTRICAL BOX. ONE TRANSFORMER CAN FEED UP TO TEN OPERATORS AND SENSORS. ELECTRICAL CONTRACTOR SHALL PROVIDE THE CONDUIT AND WIRING TO THE TRANSFORMER AND PROVIDE THE CONDUIT AND WIRING FROM THE TRANSFORMER TO THE OPERATORS AND SENSORS. ALL OPERATORS, SENSORS, TRANSFORMERS, CONDUIT AND WIRE SHALL BE CONCEALED AND PROTECTED FROM VANDALISM. TRANSFORMERS ARE SHOWN ON THE DRAWINGS TO FEED THE NEARBY OPERATORS AND SENSORS. THE CONDUIT AND WIRE FROM THE TRANSFORMERS TO THE SENSORS ARE NOT SHOWN BUT SHALL BE PROVIDED.



GENERATOR AND CONCRETE PAD. GENERATOR IS FUTURE AND N.I.C. PROVIDE EMPTY CONDUITS AS SHOWN ON ONE LINE.

TWO JUNCTION BOXES ONE WITH A COILING CORD CONNECTION TO LEADING EDGE STOP AND THE OTHER WITH THE INFRARED SENSOR BEAM, AND THE UP/STOP/DOWN PUSHBUTTON STATION WALL MOUNTED. REFER TO DETAILS E601

RECEPTACLES AND FLOOR BOXES IN THIS AREA SHALL BE WIRED TO PANEL 'LPB3' UNLESS OTHERWISE NOTED.

GROUNDING ELECTRODE CONNECTION TO WATER METER. PROVIDE GROUNDING ELECTRODE CONNECTION JUMPER OVER WATER METER.

WATER SERVICE AND FIRE SPRINKLER RISER BUILDING STEEL. PROVIDE GROUNDING ELECTRODE CONNECTION TO BUILDING STEEL. PROVIDE 1" C-3/0G TO SEDI1.

UTILITY PAD MOUNTED TRANSFORMER. COORDINATE THE INSTALLATION OF THE NEW UTILITY TRANSFORMER AND IN THE NEW LOCATION AS SHOWN TO ACCOUNT FOR THE REQUIRED CLEARANCE FROM THE OVERHEAD DOOR.

CT CABINET AND METER SOCKET GROUNDING ROD. PROVIDE GROUNDING ELECTRODE CONNECTION TO GROUND ROD.

MATCH LINE C

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

MATCH LINE B

Prepared For
Construction Results

SLP City Hall- PR#12



RETROFIT
ELECTRIC

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

8/27/2024

Description:

- PR#12 Scope of Work

Materials	519.00
Quotes	0.00
Labor 13.6hrs	1,360.00
Tax	38.00
O&P	188.00
Total	2,105.00

SPL CITY HALL PR#12		Quantity		Ext Price 1	Bid Lbr	Bid Lbr Ext
				<u>\$519.28</u>		<u>13.69</u>
Branch Rough				<u>\$401.93</u>		<u>10.71</u>
	125 JIFFY CLIP MINNERALLA	9.60	\$9.68 C	\$0.93	0.00 C	0.00
	ARL SNAP2IT MC CONN	4.00	\$105.63 C	\$4.23	2.50 C	0.10
	12/2 MC CU CABLE	52.00	\$1,356.00 M	\$70.51	22.00 M	1.14
	1/2 EMT CONDUIT	98.49	\$57.25 C	\$56.38	2.00 C	1.97
	1 EMT CONDUIT	80.00	\$173.41 C	\$138.73	4.00 C	3.20
	1/2 EMT CONN S/S	6.00	\$46.20 C	\$2.77	4.00 C	0.24
	3/4 EMT CONN S/S	8.00	\$73.80 C	\$5.90	5.00 C	0.40
	1/2 EMT COUP S/S	9.85	\$60.00 C	\$5.91	3.00 C	0.30
	1/2 EMT 1 HOLE STP/STL	12.31	\$13.60 C	\$1.67	3.00 C	0.37
	1 EMT 1 HOLE STP/STL	16.00	\$30.38 C	\$4.86	3.00 C	0.48
	1 BUSH PLASTIC	16.00	\$133.01 C	\$21.28	5.70 C	0.91
	BOX SUPPORT METAL STUC	12.00	\$0.00	\$0.00	0.00	0.00
	4/S BOX 2-1/8" DEEP	16.00	\$198.00 C	\$31.68	10.00 C	1.60
	4/S 5/8" DEEP 1G MUD RING	12.00	\$393.54 C	\$47.22	0.00 C	0.00
	4/S BLANK COVER	4.00	\$246.16 C	\$9.85	0.00 C	0.00
Branch Wire				<u>\$67.37</u>		<u>1.18</u>
	12 THHN CU STRANDED 25	295.46	\$228.00 M	\$67.37	4.00 M	1.18
Hangers/Anchors				<u>\$20.81</u>		<u>0.80</u>
	1/4 FLAT STEEL WASHER	12.31	\$156.87 C	\$19.31	0.00 X	0.00
	#8-#12 PLASTIC ANCHOR 10	18.31	\$3.31 C	\$0.61	3.50 C	0.64
	TEK SCREWS	16.00	\$55.86 M	\$0.89	1.00 C	0.16
Trim Devices/Plates				<u>\$29.17</u>		<u>1.00</u>
	1G IV PLAS DUPL RECP PLA	4.00	\$44.40 C	\$1.78	5.00 C	0.20
	DUPLEX 20A RECP, STANDA	4.00	\$162.00 C	\$6.48	20.00 C	0.80
	GROUND SCREW/#12 PIGTA	4.00	\$522.89 C	\$20.92	0.00 C	0.00
				<u>\$519.28</u>		<u>13.69</u>



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 125

DATE: 9/23/2024

DESCRIPTION : PR #13 Add outlets #183 & Exterior Painting #184 & #185

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #13 Add Outlets #183 & Exterior Painting #184 & #185	PR #13 Add Outlets #183	PR #13 Add Exterior Painting #184 & #185				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	4.00							4.000	\$150.00	\$600.00
PROJECT MANAGER	3.00							3.000	\$150.00	\$450.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Retrofit Electric			\$ 449.00							\$449.00
Brush Masters Painting & Drywall				\$ 13,360.00						\$13,360.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$14,859.00
10% OVERHEAD & FEE =	\$105.00
5% OVERHEAD & FEE =	\$690.45
BOND COST =	\$297.43
TOTAL =	\$15,951.88



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 13
DATE: 9/12/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com. Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Add power and data outlets for booking station in Police Garage 183

Sheet E304 (ISSUED):

1. Revise plan to add power and data receptacles mounted on the south wall of Police Garage 183 just west of the pass-thru evidence lockers as indicated.

ITEM NO. 2: Painting of exterior walls and swinging doors at Cold Storage 184 and North Garage 185.

1. Provide a cost to paint the exterior east, north, and west walls of Cold Storage 184 and North Garage 185. Paint color to be coordinated with the City and will be a color that closely matches the existing face brick color.
2. Provide a cost to paint the existing swinging exterior service doors in the east wall of North Garage 185. Door and frame color shall match the new prefinished metal wrap color at the new overhead doors jambs and heads of Police Garage 184.

Attachments:

1. Sheet E304

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL EXISTING UTILITIES AND THE PROPERTIES OF SPANTEC. REPRODUCTION OF THIS DRAWING FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY SPANTEC IS FORBIDDEN.

GENERAL NOTES

- RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL LPB3 UNLESS OTHERWISE NOTED.
- SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- ALL CONDUIT SHALL BE CONCEALED.
- ALL RECEPTACLES IN ROOM 186 SHALL BE FED FROM PANEL BOARD LPB3 UNLESS NOTED OTHERWISE.
- RTU1, RTU2, RTU3, AND RTU4 ARE LOCATED ON THE ROOF. RTU DISCONNECT FURNISHED WITH EQUIPMENT INSTALLED BY ELECTRICAL CONTRACTOR. STARTER FURNISHED WITH UNIT INSTALLED BY ELECTRICAL CONTRACTOR. RECEPTACLE MOUNTED ON THE RTU FURNISHED WITH RTU INSTALLED BY ELECTRICAL CONTRACTOR AND WIRED TO THE LINE SIDE OF THE DISCONNECT. PROVIDE SMOKE FIRE DAMPER ON RETURN SIDE OF RTU. CONTROLS BY MECHANICAL.
- EF1 DISCONNECT FURNISHED WITH EXHAUST FAN AND INSTALLED BY ELECTRICAL. EF1 CONTROLLED BY LIGHTING CONTROLS IN THE GARAGE AND CONTROLLED BY THE CO DETECTOR. DAMPER MOTOR SHALL BE INTERLOCKED WITH EF1 AND SHALL OPEN THE LOUVER WHEN THE FAN STARTS.
- VOICE/DATA JACKS AND WIRELESS ACCESS LOCATIONS ARE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE EMPTY CONDUIT AS NOTED INCLUDING CONDUIT SLEEVES AS REQUIRED. THE CABLES AND JACKS SHALL NOT BE PART OF THIS CONTRACT AND ARE N.I.C. COORDINATE INSTALLATION OF THE WIRING AND JACKS WITH CITY VENDOR AS REQUIRED.
- WATER CLOSET (WC1), WATER CLOSET (WC2), URINALS (UL1), WALL HUNG LAVATORY (L1) WILL BE PROVIDED WITH HARD WIRED SOLENOID OPERATORS, AND INFRARED SENSORS FOR CONTROLS. INSTALL A TRANSFORMER ON A 2-GANG ELECTRICAL BOX. ONE TRANSFORMER CAN FEED UP TO TEN OPERATORS AND SENSORS. ELECTRICAL CONTRACTOR SHALL PROVIDE THE CONDUIT AND WIRING TO THE TRANSFORMER AND PROVIDE THE CONDUIT AND WIRING FROM THE TRANSFORMER TO THE OPERATORS AND SENSORS. ALL OPERATORS, SENSORS, TRANSFORMERS, CONDUIT AND WIRE SHALL BE CONCEALED AND PROTECTED FROM VANDALISM. TRANSFORMERS ARE SHOWN ON THE DRAWINGS TO FEED THE NEARBY OPERATORS AND SENSORS. THE CONDUIT AND WIRE FROM THE TRANSFORMERS TO THE SENSORS ARE NOT SHOWN BUT SHALL BE PROVIDED.

VOICE/DATA JACK: PROVIDE 1" CONDUIT STUBBED TO ACCESSIBLE LOCATION ABOVE CEILING AND PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH VOICE/DATA JACK UNLESS NOTED OTHERWISE. TYPICAL FOR EACH VOICE/DATA JACK.

RECEPTACLES FOR COMPUTER WORK STATIONS ARE SHOWN AS TWO DUPLEX RECEPTACLES TO CLEARLY SHOW THE STANDARD RECEPTACLE ON ONE CIRCUIT AND AN ISOLATED GROUND RECEPTACLE ON THE OTHER CIRCUIT. THESE TWO RECEPTACLES SHALL BE MOUNTED IN A DOUBLE DUPLEX BOX IN LIEU OF TWO SINGLE DUPLEX BOXES. TYPICAL FOR EACH WHERE AN ISOLATED GROUND RECEPTACLE IS SHOWN.

RECEPTACLE, VOICE/DATA JACK AND J-BOX MOUNTED AT 96" SHALL BE FOR FUTURE TV AND SHALL BE LOCATED BEHIND THE TV AND MOUNTED DIRECTLY OVER THE LOWER RECEPTACLE, VOICE/DATA JACK, AND J-BOX. PROVIDE THREE CONDUITS ONE FOR THE RECEPTACLE AS NOTED IN THE PANELBOARD SCHEDULE, 1"- (4) CAT6 CABLES (TWO PER VOICE/DATA JACK), AND 1"- EMPTY FROM THE J-BOXES TO AN ACCESSIBLE LOCATION ABOVE THE SUSPENDED CEILING. THE THREE CONDUITS SHALL BE ROUTED FROM THE LOWER DEVICES TO THE UPPER DEVICES BEHIND THE TV AND THEN TO THE ACCESSIBLE LOCATION ABOVE THE CEILING. TYPICAL FOR THE TV LOCATIONS WITH DEVICES MOUNTED LOW AND DEVICES MOUNTED AT 96" A.F.F.

FUTURE EV CHARGER (EVC3) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

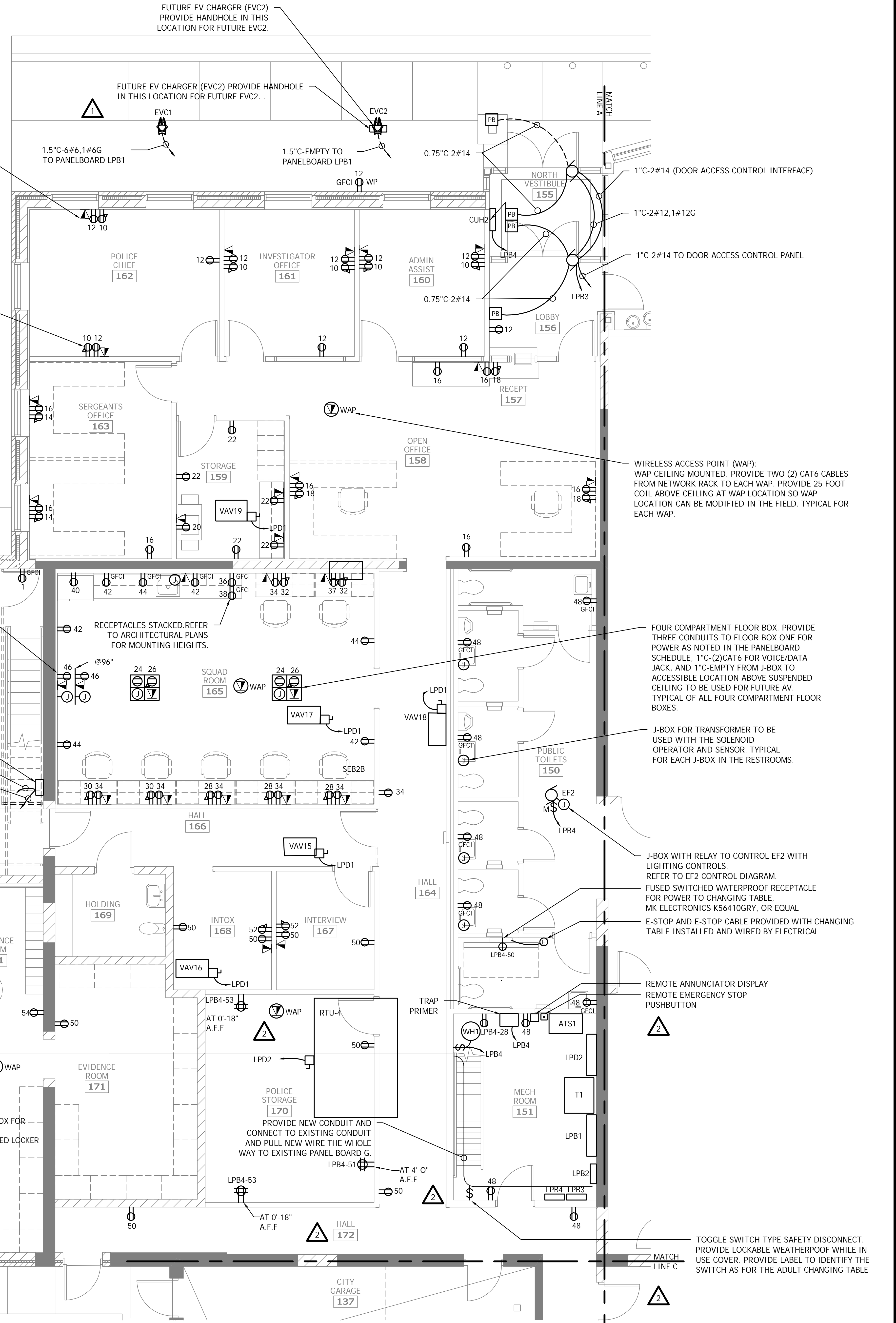
EMPTY 1.5" CONDUIT TO PANELBOARD SED1

FUTURE EV CHARGER (EVC4) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

EMPTY 1.5" CONDUIT TO PANELBOARD SED1

FUTURE EV CHARGER (EVC5) PROVIDE WALL MOUNTED JUNCTION BOX AT THIS LOCATION FOR CONNECTION TO FUTURE CHARGER.

EMPTY 1.5" CONDUIT TO PANELBOARD SED1



A MAIN LEVEL PARTIAL ENLARGED POWER PLAN
0 2' 4' 8'

DESIGNED BY: MICHAEL J. LEVINSKY
DRAWN BY: MICHAEL J. LEVINSKY
CHECKED BY: MICHAEL J. LEVINSKY
APPROVED BY: MICHAEL J. LEVINSKY
DATE: 06/27/24
SHEET NO.: 13022

CITY OF SPRING LAKE PARK, MINNESOTA
CITY HALL RENOVATION/EXPANSION
MAIN LEVEL PARTIAL ENLARGED POWER PLAN

NO	REVISION	DATE
1	PR 8	6/27/24
2	PR 10	7/15/24
3	PR 13	9/12/2024

SURVEY	KEL
DRAWN	KEL
DESIGNED	KEL
CHECKED	MTF
APPROVED	MTF
PROJ. NO.	193806049

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON



Paint - Proposal

11775 95th Ave N | Maple Grove, MN 55369

Phone (763) 478-3232 | Fax (763) 496-0910

Customer Name:

Construction Results
14170 23rd Ave N
Plymouth, MN 55447

Job Information:

SLP Reno
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

Estimate Notes:

- Addendum 1-3 acknowledge
- 5 phases included
- No work at shooting range 186, North Garage 185, Cold Storage 184, Police Garage 183, Sallyport 181, City Garage 137
- No work on existing areas not called out to paint
- No work on ships ladder
- No work on roof hatch
- No painting of exterior walls
- No work on roof
- No work on floors
- No work on corner guards
- No work on chair railing
- No work on radiation
- No work on cabinets
- No work on lockers
- No work on toilet partitions
- No work on ceiling grid
- No work on exposed ceilings
- No work on misc. items at exterior of building
- No work at mezzanine
- No work on mesh guarding system
- No work on wood items
- No work on wood doors - Assume to be prefinished per 02-Specifications
- No work with tmemec coatings, acid washing, epoxy
- No major wall patching/skimming
- No after-hours labor

Level	Location	Description of Work	Notes	Net Price
		COM-Paint Gypsum Walls		\$65,776.70
		COM-Paint CMU Walls	Paint CMU wall at Sallport 181 west, Police Garage 183 South wall at evidence room 171, Police garage 183 at gun cleaning 201 sheet A410 elevation 19-21	
		Description	Phasing QTY 5	
		COM-Paint HM Frames - New		
		COM-Paint HM Frames - Existing		
		COM-Paint HM Standard sidelights		
		COM-Paint HM Doors		
		COM-Accent Cuts		
		COM-Paint Cut Line		
		COM-Paint Steel Railings	Paint steel railings at interior stairs	
		COM-Bollards		



Paint - Proposal

11775 95th Ave N | Maple Grove, MN 55369

Phone (763) 478-3232 | Fax (763) 496-0910

COM-Labor Hourly

Paint Spring Lake Park
Logo at council chambers
143 west wall Paint &
stencil included

COM-Lift GR 19

COM-Touchup Labor

Change Order

Approved

Change Order

PR#7 Paint 1 HM door & 1 HM frame Paint walls at room 170 police storage to raised ceilings 12' \$649.00

Change Order

*PR#13 Paint the exterior east, North, and west walls of Cold Storage 184 and North Garage 185 Pressure wash prior to paint + Lift \$12,960.00**

Change Order

*PR#13 Paint the existing swinging exterior service doors in the east wall of the north garage 185. \$400.00**

Respectfully submitted by,

Robert Antilla
Commercial Sales and Estimating Leader
robert@brushmasters.com

Signature

Date

Print Name

Prepared For
Construction Results

SLP City Hall- PR#13



RETROFIT
ELECTRIC

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

9/18/2024

Description:

- PR#13 Scope of Work

Materials	148.00
Quotes	0.00
Labor 2.5hrs	250.00
Tax	11.00
O&P	40.00
<u>Total</u>	<u>449.00</u>

Item #	PR#13 Back Up		Quantity	Book Price				
					\$148.79			2.50
Branch Rough					\$52.10			1.20
1,560	1/2 EMT CONDUIT	8.00	\$201.92 C	\$16.15	4.50 C			0.36
1,729	1/2 EMT CONN S/S	2.00	\$0.77 E	\$1.54	0.08 E			0.16
25,109	4/S BOX 2-1/8" DEEP	2.00	\$1,514.97 C	\$30.30	30.00 C			0.60
25,129	4/S BLANK COVER	1.00	\$410.27 C	\$4.10	8.00 C			0.08
Branch Wire				\$8.51				0.24
11	12 THHN CU STRANDED 25A	40.00	\$212.80 M	\$8.51	6.00 M			0.24
Trim Devices/Plates				\$88.19				1.06
24,638	RAISED COVER 1 DUPLEX	2.00	\$1,960.59 C	\$39.21	8.00 C			0.16
24,887	DUPLEX 20A RECP, STANDARD	2.00	\$2.70 E	\$5.40	30.00 C			0.60
26,549	GROUND SCREW/#12 PIGTAIL	5.00	\$871.49 C	\$43.57	0.06 E			0.30
					\$148.79			2.50



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 126

DATE: 9/23/2024

DESCRIPTION : PR #14 Add Toilet Paper Holder Toilet Accessories

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #14 Add Toilet Paper Holder Toilet Accessories	PR #14 Supply Toilet Paper Holder Toilet Accessories -14 each	PR #14 Install Toilet Paper Holder Toilet Accessories -14 each				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER				8.00				8.000	\$105.00	\$840.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT		3.00						3.000	\$150.00	\$450.00
PROJECT MANAGER		3.00						3.000	\$150.00	\$450.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Golden Valley Supply			\$ 1,251.45							\$1,251.45
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,991.45
10% OVERHEAD & FEE =	\$174.00
5% OVERHEAD & FEE =	\$62.57
BOND COST =	\$61.33
TOTAL =	\$3,289.35



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 14
DATE: 9/13/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Add toilet paper holders

Section 10 28 13 – Toilet Accessories

1. Add paragraph 2.02.K as follows:
 - K. Toilet Tissue Holders: **(TPH-1)** Surface mounted double roll with shelf and non-controlled delivery. Heavy gauge Type 304, stainless steel with satin finish.
 1. Standard of Quality: Bradley Corporation: No. 5263.

Attachments:

1. None.

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON



Quotation



GVS is a certified WBE
Women's Business Enterprise

Minneapolis MN	Des Moines IA	Sioux Falls SD	Fargo ND	Black Hills SD
To: Construction Results Attn: Jason Haraldson				September 18, 2024
From: Rich Burns			Quote #: 0523256	
Project: Spring Lake Park City Hall			Estimated Qty:	
			Completion: 10/18/2024	

This transmittal is privileged and/or confidential. Any distribution, use or copying of this transmittal or the information it contains other than the intended recipient is unauthorized.

<u>Product:</u>	<u>Description:</u>	<u>Quantity</u>	<u>Price:</u>	<u>Quote Expires**</u>
BRADLEY	Toilet Tissue Disp with Shelf TPH1 5263	13ea		10/18/24
BRADLEY	Single Toilet Tissue Disp 505	1ea		10/18/24
BRADLEY	Material & MFG Freight Total Material Only, No Tax \$1,157.41 Total Material w/Tax \$1,251.45	1ea		10/18/24

* Pricing is based on full material package only

* Material must ship prior to above noted expiration date to obtain quoted pricing

*** Unless we are notified for the award of this bid, this quote will expire in 60 days**

* Pricing is for material only - labor provided by others. Sales Tax not included. Subject to GVS Terms of Sale.

Delivering acoustical solutions and more since 1975

Acoustical Ceilings | FRP | Acoustical Sound Panels | Sound Consulting | Bathroom Partitions & Accessories



www.goldenvalleysupply.com



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 127

DATE: 9/30/2024

DESCRIPTION : PR #15 Add Wall Cabinets Room #110

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #15 Add Wall Cabinets in Room #110	PR #15 Supply added wall cabinets	PR #15 Unload Delivery & Install added wall cabinets in room #110				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER				10.00				10.000	\$105.00	\$1,050.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	2.00							2.000	\$150.00	\$300.00
PROJECT MANAGER	1.00							1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Southern Minnesota Woodcraft			\$ 895.38							\$895.38
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,395.38
10% OVERHEAD & FEE =	\$150.00
5% OVERHEAD & FEE =	\$44.77
BOND COST =	\$49.21
TOTAL =	\$2,639.36



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 15
DATE: 9/24/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Add wall cabinets in Copy/Storage 110

Sheet A405 (Issued):

1. Revise elevation 3A to add wall cabinets as indicated.

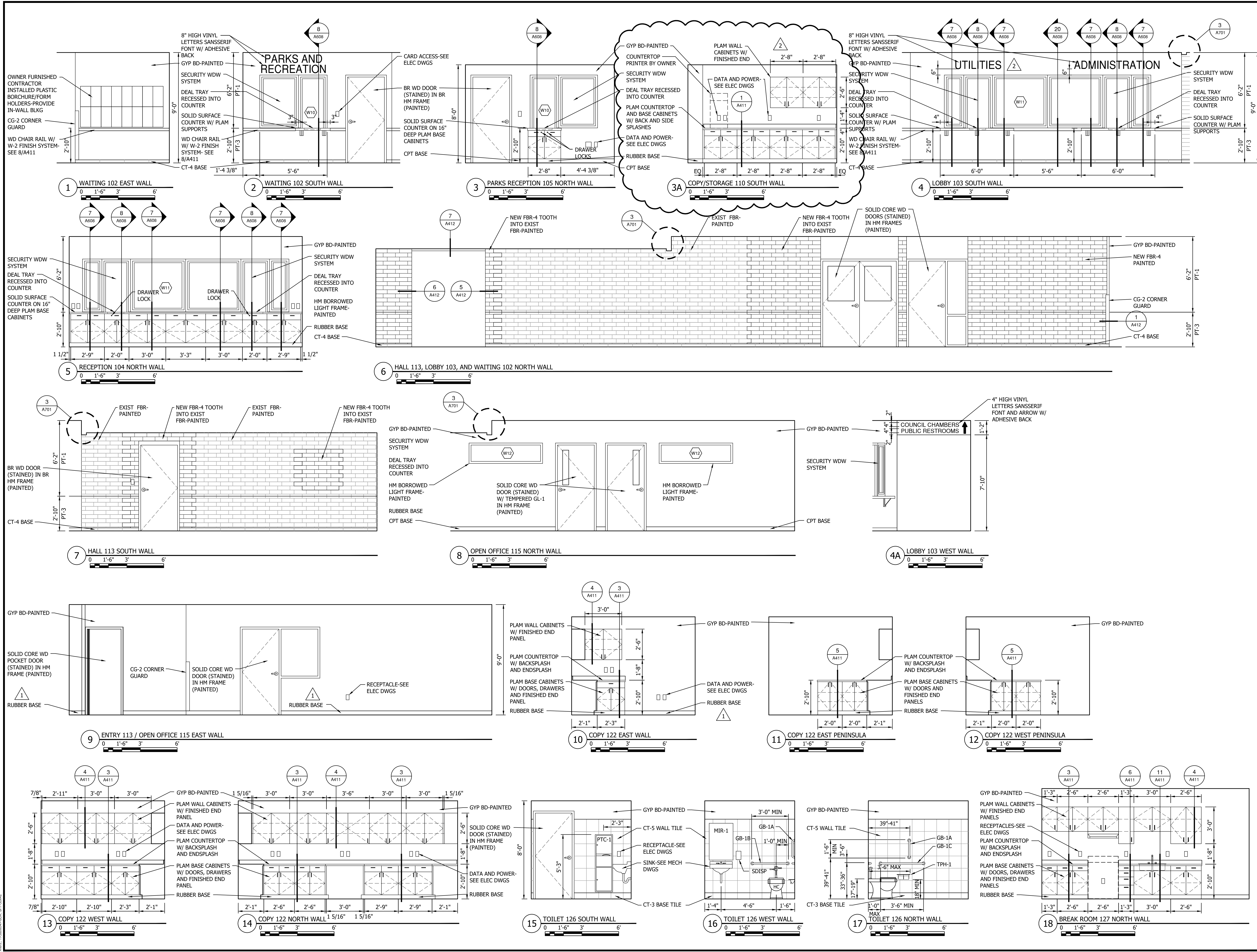
Attachments:

1. Sheet A405

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING CONDITIONS AND THE LOCATION OF ALL DIMENSIONS. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING CONDITIONS AND THE LOCATION OF ALL DIMENSIONS. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING CONDITIONS AND THE LOCATION OF ALL DIMENSIONS.



PROJECT: CITY HALL RENOVATION/EXPANSION
 SHEET: INTERIOR ELEVATIONS
 DATE: 11/15/23
 DRAWN BY: BPP
 CHECKED BY: BPP
 APPROVED BY: BPP
 PROJECT NO.: 19380497

NO. REVISION DATE
 1 ADD 2 11/15/23
 2 PR 15 9/24/24

RFP #-02

TO: Construction Results Corp.
 5465 Hwy 169 N.
 Plymouth, MN 55442-1903

DATE: September 26, 2024

ATTN: Jason Haraldson

PHONE: 763-559-1100 x 117
EMAIL: Jason.Haraldson@constructionresults.com

SALESPERSON	PROJECT NAME	BID SECTION															
Ken Weikert	Spring Lake Park City Hall renovations/Expansion, 1301 81st Ave. NE., Spring Lake Park	062000, 066116															
QUANTITY	DESCRIPTION	LINE TOTAL															
1 Lot:	Per PR Request #15, Add p-lam 30" uppers to Copy/Storage 110 with (1) wall filler, (1) finished end panel, revise shop drawing as to 3A/A405	\$895.38															
	Exclusions: Installaton																
	- Pricing includes allowance for field measure trips & up to three deliviers. Additional trips will require a cost increase.																
	- Lead time is 6 weeks after field measure. Field measure to occur AFTER all plumbing, electrical, soffits & sheetrock are in place AND final shop drawings are approved.																
	** Due to current high volatility in Wood Product costs, this quote is only valid for up to 30 days from Bid Date, Projects with a completion date of more than 6 months from bid date may require cost increases of up to 15% due to volatile pricing**																
Stipulations: <ul style="list-style-type: none"> * NO WORK OR RESPONSIBILITIES PERTAINING TO OTHER TRADES OR SECTIONS * NO ELECTRICAL, PLUMBING OR MECHANICAL MATERIALS OR INSTALLATIONS * NO FURNITURE, EQUIPMENT, APPLIANCES * NO DOORS, HM FRAMES OR HARDWARE * NO GLASS, GLAZING OR MIRRORS * NO VINYL, RUBBER, TERRAZZO OR CARPET BASE * NO IN-WALL BLOCKING, GYP BOARD PARTITIONS, ROUGH CARPENTRY OR FURRING * NO FABRICATION WILL BE PERFORMED PRIOR TO OWNERS/ ARCHITECTS/CONTRACTORS APPROVAL OF SHOP DRAWINGS AND PROVISION OF ALL NECESSARY INFORMATION. ANY DELAYS IN REFERENCE TO DELAYED RETURN OF SHOP DRAWINGS AND LACK OF/ MISSING INFORMATION, I.E. FINISH SCHEDULE, IS THE RESPONSIBILITY OF THE OWNER/ ARCHITECT/ CONTRACTOR. 		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">SUBTOTAL</td> <td style="width: 5%; text-align: center;">\$</td> <td style="width: 35%; text-align: right;">895.38</td> </tr> <tr> <td>DELIVERY</td> <td></td> <td></td> </tr> <tr> <td>SALES TAX</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">72.75</td> </tr> <tr> <td>INSTALL</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> <td style="text-align: right;">\$968.13</td> </tr> </table>	SUBTOTAL	\$	895.38	DELIVERY			SALES TAX	\$	72.75	INSTALL			TOTAL		\$968.13
SUBTOTAL	\$	895.38															
DELIVERY																	
SALES TAX	\$	72.75															
INSTALL																	
TOTAL		\$968.13															

This is a quotation on the goods named, subject to the conditions noted above: Proposal may be withdrawn by us if not accepted within 30 days. All materials are guaranteed to be as specified and the above work to be performed in accordance with drawings and specifications and completed in a substantial work like manner.

PAYMENT TERMS: NET 30 DAYS

To accept this proposal, sign here and return: _____



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 128

DATE: 10/10/2024

DESCRIPTION : PR #16 Door #151-1 Hardware Modifications

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #16 Door #151-1 Hardware Modifications	PR #16 Door #151-1 Hardware Modifications Supply Alternate Hardware	PR #16 Door #151-1 Hardware Modifications Reinstall Alternate Hardware				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT								0.000	\$150.00	\$0.00
PROJECT MANAGER	1.00							1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Twin City Hardware			\$ 700.00							\$700.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$850.00
10% OVERHEAD & FEE =	\$15.00
5% OVERHEAD & FEE =	\$35.00
BOND COST =	\$17.10
TOTAL =	\$917.10



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 16
DATE: 9/27/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Revise door 151-1 hardware function per Electrical Inspector

Sheet A602 (Not Issued):

1. Door and Frame Schedule: Revise Door 151-1 hardware group from 11.0 to 14.0 with key AA-14.

Attachments:

1. None.

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON



**Twin
City
Hardware**

**723 Hadley Ave N
Oakdale, MN 55128
Phone 651-735-2200
Fax 651-735-1800**

Change Order Request #04

TO: Construction Results
5465 Hwy 169 North
Plymouth, MN 55442

DATE: September 30, 2024

ATTN: Jason Haraldson

TCH CONTRACT NO.: CN108040

PROJECT NAME: Spring Lake Park City Hall Reno. & Exp.

Phone: 612-919-0234

PROJECT LOCATION: 1301 81st Avenue NE

Email: jason.haraldson@constructionresults.com

Spring Lake Park, MN 55432

The current lead time for product on this change order is: **xxx** working days upon written acceptance, which is required, to maintain quoted price, otherwise price and/or delivery date will be affected. The acceptance of this change order may or may not cause delays in your project timeline, depending on the type of change involved**

PR 16

ADD

\$700.00

1 - ND96 X RHO X J 626

1 - 23-030 - C145

Amount This Change Order...

\$700.00

Includes Tax of 8.125%

Notes and Exclusions:

Alternates:

If you have any questions, please call me direct at [651-731-7145](tel:651-731-7145) or email a njungbauer@tchco.com

This Change Order must be signed by a representative of said company & returned to TCH via fax or email before additional material will be shipped or labor performed. This protects both parties and, in most cases, is required by the contract or your home office. This quotation is subject to revision if not accepted within 60 days.

Accepted by _____
(COMPANY NAME)

Respectfully submitted,

TWIN CITY HARDWARE

Signed _____
Printed Name _____
Title _____
Date _____

By _____
Nicole Jungbauer, DHC
Project Manager

The person signing above acknowledges they are a certified representative of the above listed company with full authority to execute this change order. By signing this change order the above listed company agrees to payment of said Change Order per TCH's credit terms. The person also acknowledges that changes to scope may delay delivery dates as lead times vary based on product availability. All order information, as well as this Change Order Form, must be given to Twin City Hardware with enough time to adhere to lead time requirements, order entry time, shipping time, and workload. Failure to do so absolves Twin City Hardware of any additional costs incurred due to shipment delays. By accepting this correspondence of change, the person also accepts all terms noted on this form, or on any form related to this change, including form of said company accepting the change.

**All prices are confidential and are the property of TCH. Freight F.O.B. destination. Any changes to project documents may affect the price. All changes will be required to have an executed change order signed by all parties prior to any material being released to jobsite. Back charges for work performed without prior written authorization from TCH will not be accepted. This quotation is subject to change if not accepted in writing within 30 days. TCH is a material supplier, no retainage will be accepted.

**Payment Terms are net 30 days from date of invoice. Your FINANCE CHARGE is computed by a single periodic rate of 1.5% which is an ANNUAL PERCENTAGE RATE of 18% applied to your "previous balance without deducting current payments and/or credits appearing on the face of the statement." Buyer expressly agrees to pay all of Seller's costs, expenses, and attorneys' fees incurred for enforcement of collection of any amount due Seller under this agreement. Venue is Washington County, MN.

Jason Haraldson

From: Tom Dvorak <tdvorak@tchco.com>
Sent: Thursday, October 10, 2024 11:25 AM
To: Jason Haraldson
Subject: SPRING LAKE PARK

Jason,

This job was factory quoted and they will NOT take it back. If they do there is a restocking fee of 40% plus shipping.

Also TCH will not take returns, especially a factory quoted job. It doesn't matter if it has been installed or not.

If it were able to be returned, there would be a credit of about \$100.00.

Thanks Tom

Tom Dvorak
Project Manager/Contract Sales



Direct: 701-566-9101
Cell: 701-371-1285
<http://www.tchco.com>

*This message is for the use of the addressed and is intended to be confidential.
Please consider the environment before printing this e-mail.*



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 129

DATE: 10/9/2024

DESCRIPTION : Requested Metal Panel Material Changes

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	Requested Metal Panel Material Changes	Supply New Color Choice Metal Panel Material					TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT								0.000	\$150.00	\$0.00
PROJECT MANAGER		1.00						1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Progressive Building Systems			\$ 2,893.00							\$2,893.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$3,043.00
10% OVERHEAD & FEE =	\$15.00
5% OVERHEAD & FEE =	\$144.65
BOND COST =	\$60.85
TOTAL =	\$3,263.50



Progressive Building Systems
Architectural Sheet Metal & Fabrication

October 9, 2024

Attention: JASON HARALDSON - CONSTRUCTION RESULTS CORPORATION

RE: SPRING LAKE PARK CITY HALL NEW PANEL COLORS

Jason,

There are five new colors instead of four. The additional cost for all five is **\$5,786.00**. This is our cost, no mark up. I know I said it should not go over \$5,000.00, but the extra color brought it up a little.

If you have any questions or require further information, please call 763-497-6044, cell 763-334-6650, or email me at DanW@pbsmetals.com

Respectfully,
Daniel Weber
Estimator



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 130

DATE: 10/10/2024

DESCRIPTION : PR #17 Requested Low Voltage, Electrical & Plumbing Changes

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #17 Requested Low Voltage, Electrical & Plumbing Changes	PR #17 Requested Plumbing Changes in room #127	PR #17 Requested Electrical - Low Voltage changes in rooms #156 & #157 - Card reader locations #155-1				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	2.00							2.000	\$150.00	\$300.00
PROJECT MANAGER	3.00							3.000	\$150.00	\$450.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
										\$0.00
										\$0.00
Precise Plumbing & Heating			\$ 1,472.00							\$1,472.00
Retrofit Electric				\$ 2,285.00						\$2,285.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$4,507.00
10% OVERHEAD & FEE =	\$75.00
5% OVERHEAD & FEE =	\$187.85
BOND COST =	\$90.63
TOTAL =	\$4,860.48



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 17
DATE: 9/30/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com. Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Revise card reader location at doors 155-1 and add push button controls in Reception 157

Sheet E404 (Issued):

1. Revise plan to show card reader for doors 155-1 mounted on 8" square steel bollard as indicated.
2. Revise plan to add push button at counter and work stations to release electric lockset on door 157-1 as indicated.

ITEM NO. 2: Add panic buttons in Reception 104 with audible alarm in Reception 156

Sheet E302 (Issued):

1. Delete power and data receptacles in the center of the service window above counter in Reception 104 as indicated.

Sheet E402 (Issued):

1. Revise plan to add wall-mounted panic buttons above the counter in Reception 104 as indicated.

Sheet E404 (Issued):

1. Revise plan to show wall-mounted audible alarm in Reception 156 connected to the panic buttons in Reception 104 as indicated.

ITEM NO. 3: Add recessed water outlet box in Break Room 127

Sheet P202 (Issued):

1. Revise plan to show recessed water outlet box in west wall of Break Room 127 as indicated.

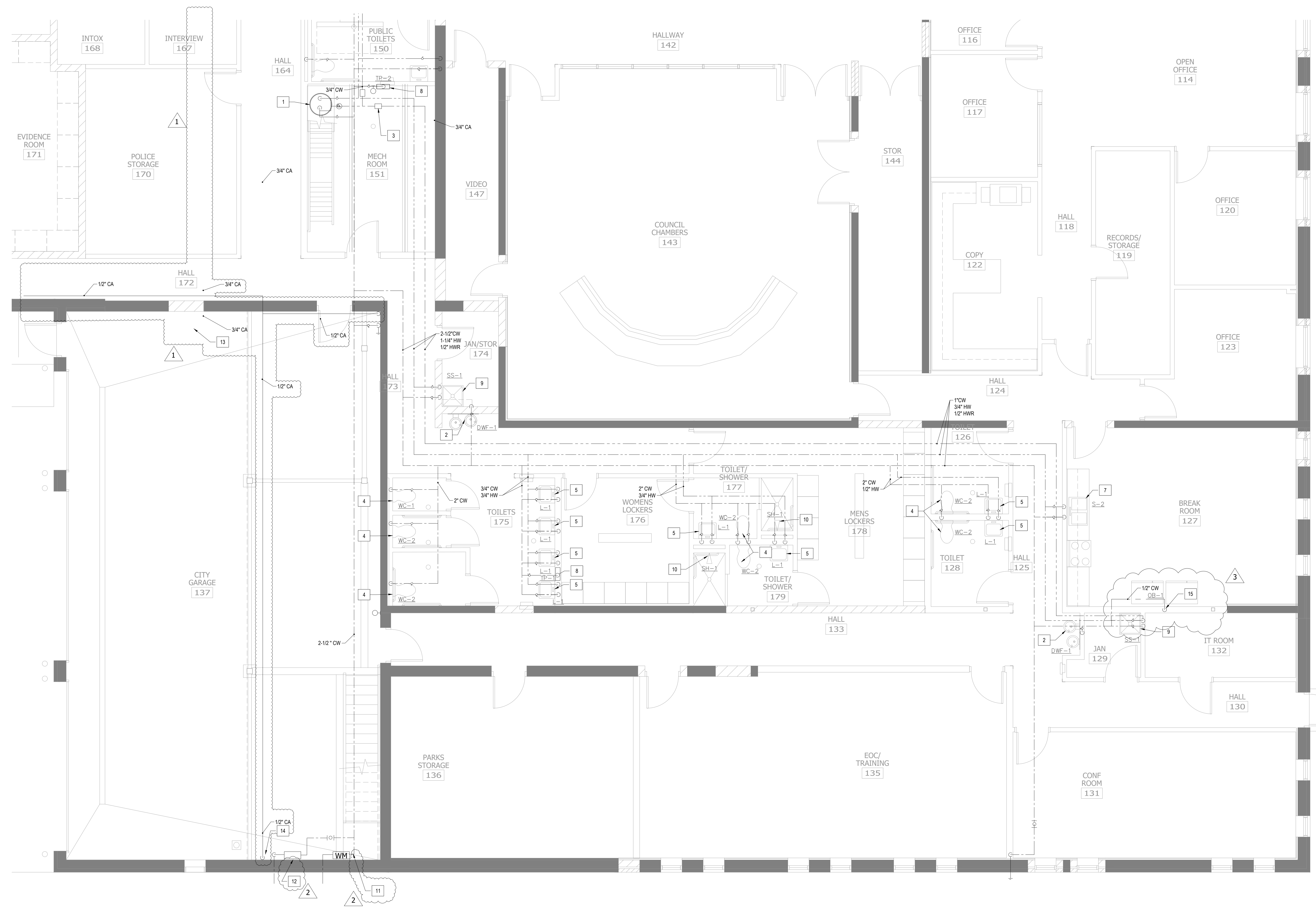
Attachments:

1. Sheet P202
2. Sheet E302
3. Sheet E402
4. Sheet E404

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.



- ### KEY NOTES
1. GAS FIRED WATER HEATER, DROP 1" CW DOWN TO WATER HEATER, PROVIDE WITH EXPANSION TANK AND HOT WATER RECIRCULATING PUMP. REFER TO SCHEDULE FOR MORE INFORMATION. SEE DETAIL 9/9401.
 2. HIGH-LOW FOUNTAIN "DWF-1". PROVIDE 1/2" CW DOWN TO HIGH-LOW FOUNTAIN "DWF-1". PROVIDE WITH SHUT-OFF VALVE.
 3. BALANCE VALVE, SET TO 1.0 GPM.
 4. WATER CLOSET "WC-1". PROVIDE 3/4" CW DOWN TO WC-1.
 5. LAVATORY "L-1". PROVIDE 1/2" CW & 1/2" HW DOWN TO L-1
 6. URINAL "UL-1". PROVIDE 3/4" CW DOWN TO UL-1
 7. SINK "S-1". PROVIDE 1/2" CW AND 1/2" HW DOWN TO SINK.
 8. TRAP PRIMER "TP-X". 3/4" CW DOWN TO TRAP PRIMER "TP-X".
 9. SERVICE SINK "SS-1". PROVIDE 1/2" CW & 1/2" HW DOWN TO SS-1.
 10. SHOWER HEAD "SH-1". PROVIDE 1/2" CW & 1/2" HW DOWN TO SH-1.
 11. CONNECT TO EXISTING WATER METER.
 12. INSTALL 1" IRRIGATION WATER METER, CONNECT TO EXIST IRRIGATION SYSTEM.
 13. AIR COMPRESSOR.
 14. COMPRESSED AIR HOSE REEL
 15. OUTLET BOX BEHIND REFRIGERATOR, WITH TWO OUTLET CONNECTIONS. DO NOT ROUTE PIPE THROUGH IT ROOM.

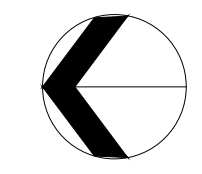
DESIGNED BY: JEREMY L. REED
 CHECKED BY: JEREMY L. REED
 DATE: 05/08/2024
 PROJECT NO.: 193806049
 SHEET NO.: P202

CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER

NO	REVISION	DATE
1	ADDENDUM	11/6/23
2	PLMB REVIEW	3/1/24
3	PR # 17	9/30/24

SURVEY	
DRAWN	NNG
DESIGNED	NNG
CHECKED	JLR
APPROVED	
PROJ. NO.	193806049
SHEET NUMBER	P202

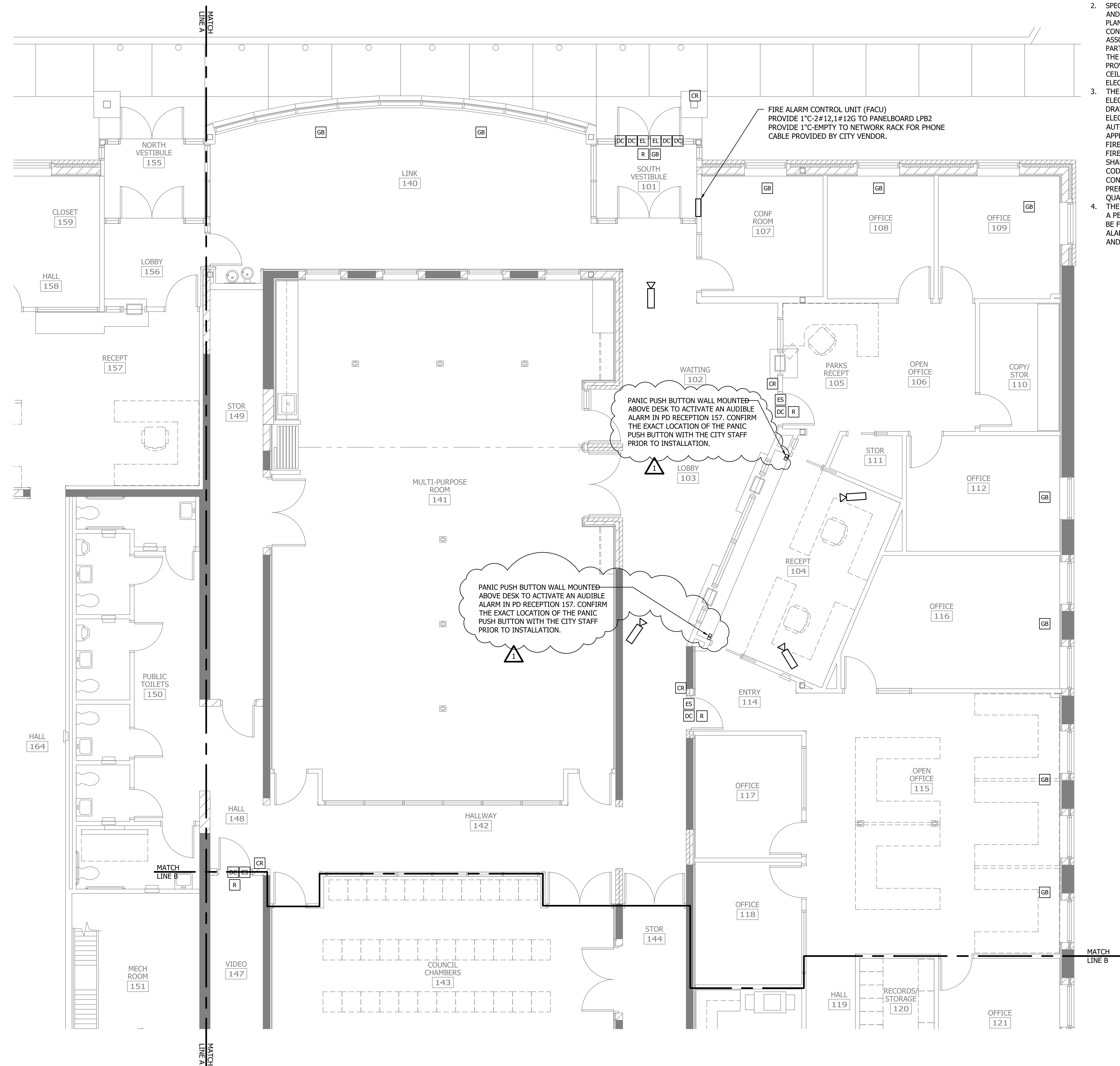
1 PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER
 0 2' 4' 8'



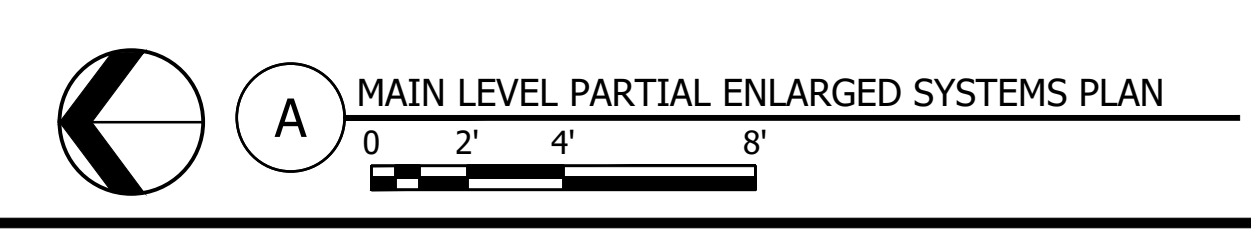
Plot Date: 10/10/2024 4:02PM
 User: jlr
 Path: \\server\projects\193806049\CAD\Drawings\193806049_P202.dwg
 Title: 193806049_P202.dwg

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

Per Date: 1/10/2024 4:45pm
 Project: 193806049 - City of Spring Lake Park, Minnesota
 User: 193806049-1114_193806049-828



- GENERAL NOTES**
- ALL CONDUIT SHALL BE CONCEALED.
 - SPECIAL ELECTRICAL SYSTEMS SUCH AS CCTV CAMERAS, CARD ACCESS, AND INTRUSION DETECTIONS SYSTEM LOCATIONS ARE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE EMPTY CONDUIT INCLUDING CONDUIT SLEEVES AS REQUIRED. THE EQUIPMENT, CABLES, AND DEVICES ASSOCIATED WITH THESE SPECIAL ELECTRICAL SYSTEMS SHALL NOT BE PART OF THIS CONTRACT AND ARE N.L.C. COORDINATE INSTALLATION OF THE SPECIAL ELECTRICAL SYSTEMS WITH CITY VENDOR AS REQUIRED. PROVIDE 1" CONDUIT STUBBED TO ACCESSIBLE LOCATION ABOVE CEILING FROM DEVICES SHOWN. PROVIDE POWER TO THE SPECIAL ELECTRICAL SYSTEMS AS REQUIRED.
 - THE LICENSED ELECTRICAL ENGINEER OF RECORD FOR THIS PROJECT ELECTRICAL DESIGN WILL NOT PREPARE FIRE ALARM SYSTEM DRAWINGS NOR SHOW FIRE ALARM SYSTEM DEVICES ON THE ELECTRICAL DRAWINGS. CONTRACTOR SHALL PROVIDE A COMPLETE AUTOMATIC BUILDING FIRE ALARM SYSTEM IN COMPLIANCE WITH THE APPLICABLE CODES AND AMENDMENTS. THE FIRE ALARM SYSTEM, THE FIRE ALARM PLANNER SHALL BE LICENSED BY THE APPLICABLE STATE FIRE MARSHAL'S OFFICE. THE PLANNING OF THE FIRE ALARM SYSTEM SHALL BEET ALL POLICY CRITERIA AS REQUIRED BY THE APPLICABLE CODES AND AMENDMENTS. SUGGESTED LOCATION OF FIRE ALARM CONTROL UNIT ARE SHOWN ON THE PLANS BASED ON OWNER PREFERENCE. CONTRACTOR SHALL CONFIRM EXACT LOCATION AND QUANTITIES WITH THE FIRE MARSHAL.
 - THE DRAWINGS AND SPECIFICATIONS FOR THE FIRE ALARM SYSTEM IS A PERFORMANCE-BASED SPECIFICATION AND THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ENGINEERING AND PROVIDING THE FIRE ALARM SYSTEM NECESSARY TO MEET THE SPECIFIED REQUIREMENTS AND AS REQUIRED BY CODES ASSOCIATED WITH THE BUILDING.



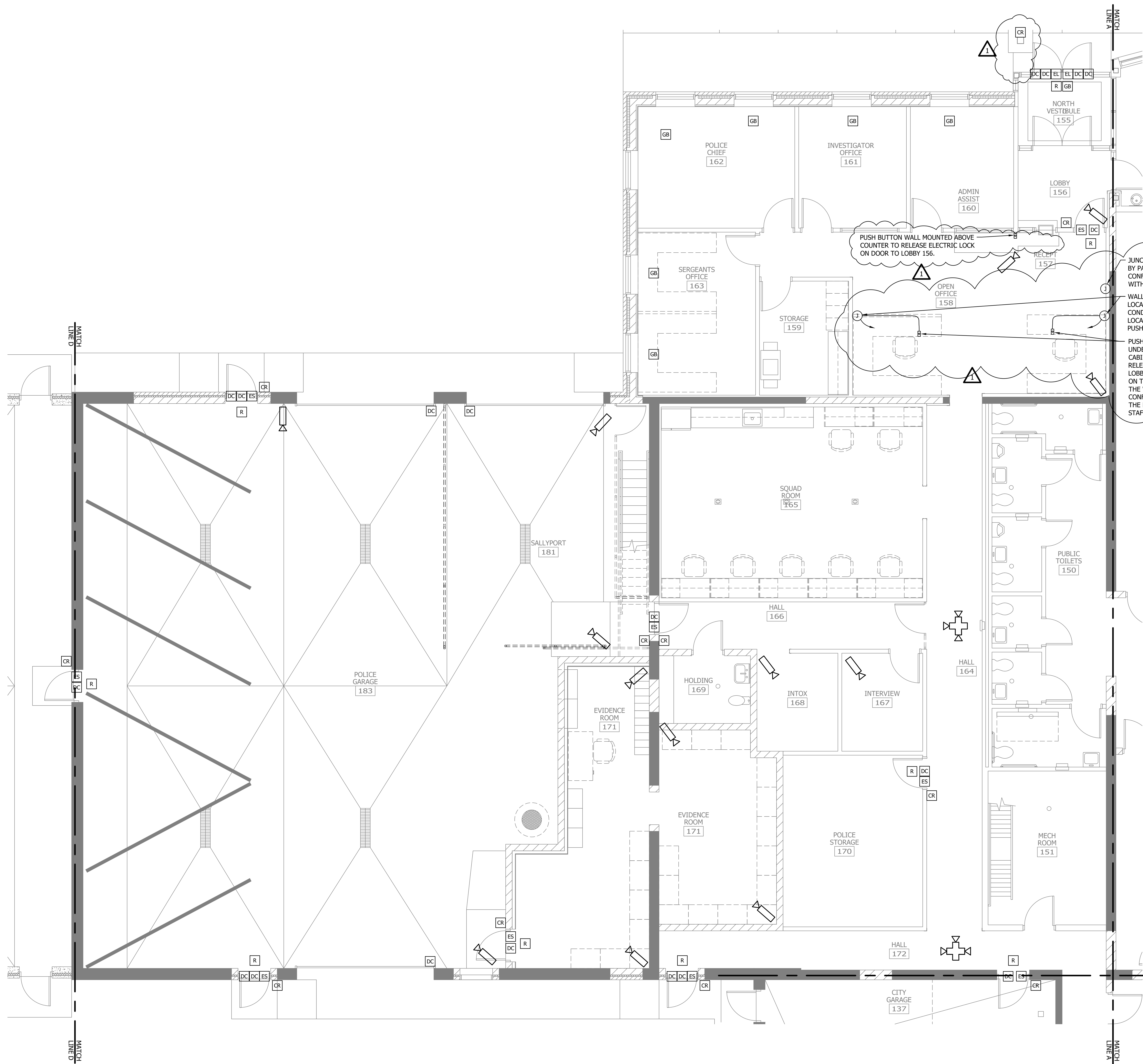
Michael J. Sigler
 LICENSED ELECTRICAL ENGINEER
 LICENSE NO. 193806049-1114_193806049-828

CITY OF SPRING LAKE PARK, MINNESOTA
CITY HALL RENOVATION/EXPANSION
MAIN LEVEL PARTIAL ENLARGED SYSTEMS PLAN

NO	REVISION	DATE
1	PR 17	9/30/24

SURVEY	
DRAWN	KSL
DESIGNED	KSL
CHECKED	MTF
APPROVED	MTF
PROJ. NO.	193806049
SHEET NUMBER	E402

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.



- GENERAL NOTES**
1. ALL CONDUIT SHALL BE CONCEALED.
 2. SPECIAL ELECTRICAL SYSTEMS SUCH AS CCTV CAMERAS, CARD ACCESS, AND INTRUSION DETECTIONS SYSTEM LOCATIONS ARE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE EMPTY CONDUIT INCLUDING CONDUIT SLEEVES AS REQUIRED. THE EQUIPMENT, CABLES, AND DEVICES ASSOCIATED WITH THESE SPECIAL ELECTRICAL SYSTEMS SHALL NOT BE PART OF THIS CONTRACT AND ARE N.I.C. COORDINATE INSTALLATION OF THE SPECIAL ELECTRICAL SYSTEMS WITH CITY VENDOR AS REQUIRED. PROVIDE 1" CONDUIT STUBBED TO ACCESSIBLE LOCATION ABOVE CEILING FROM DEVICES SHOWN. PROVIDE POWER TO THE SPECIAL ELECTRICAL SYSTEMS AS REQUIRED.
 3. THE LICENSED ELECTRICAL ENGINEER OF RECORD FOR THIS PROJECT ELECTRICAL DESIGN WILL NOT PREPARE FIRE ALARM SYSTEM DRAWINGS NOR SHOW FIRE ALARM SYSTEM DEVICES ON THE ELECTRICAL DRAWINGS. CONTRACTOR SHALL PROVIDE A COMPLETE AUTOMATIC BUILDING FIRE ALARM SYSTEM IN COMPLIANCE WITH THE APPLICABLE CODES AND AMENDMENTS. THE FIRE ALARM SYSTEM, THE FIRE ALARM PLANNER SHALL BE LICENSED BY THE APPLICABLE STATE FIRE MARSHAL'S OFFICE. THE PLANNING OF THE FIRE ALARM SYSTEM SHALL BEET ALL POLICY CRITERIA AS REQUIRED BY THE APPLICABLE CODES AND AMENDMENTS. SUGGESTED LOCATION OF FIRE ALARM CONTROL UNIT ARE SHOWN ON THE PLANS BASED ON OWNER PREFERENCE. CONTRACTOR SHALL CONFIRM EXACT LOCATION AND QUANTITIES WITH THE FIRE MARSHAL.
 4. THE DRAWINGS AND SPECIFICATIONS FOR THE FIRE ALARM SYSTEM IS A PERFORMANCE-BASED SPECIFICATION AND THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ENGINEERING AND PROVIDING THE FIRE ALARM SYSTEM NECESSARY TO MEET THE SPECIFIED REQUIREMENTS AND AS REQUIRED BY CODES ASSOCIATED WITH THE BUILDING.

JUNCTION BOX FOR AUDIBLE ALARM TO BE ACTIVATED BY PANIC PUSH BUTTONS IN CITY RECEPTION 104. CONFIRM TYPE AND LOCATION OF THE AUDIBLE ALARM WITH THE PD STAFF PRIOR TO INSTALLATION.

WALL MOUNTED JUNCTION BOX LOCATED BELOW DESK WITH 1" CONDUIT STUBBED UP TO ACCESSIBLE LOCATION ABOVE CEILING TO FEED PUSH BUTTON.

PUSH BUTTON MOUNTED TO UNDERSIDE OF DESK BETWEEN FILE CABINET AND PENCIL DRAWER TO RELEASE ELECTRIC LOCK ON DOOR TO LOBBY 156. WIRING WILL BE ROUTED ON THE UNDERSIDE OF THE DESK TO THE WALL MOUNTED JUNCTION BOX. CONFIRM THE EXACT LOCATION OF THE PUSH BUTTON WITH THE PD STAFF PRIOR TO INSTALLATION.

WE HEREBY CERTIFY THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAW OF THE STATE OF MINNESOTA.
 PRINT NAME: MICHAEL J. GIBBELL, EIT/PE/ETEC
 SIGNATURE: *Michael J. Gibbell*
 DATE: 05/08/2024, 09:00:00 A.M. LIC. NO.: 05032

CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 MAIN LEVEL PARTIAL ENLARGED SYSTEMS PLAN

NO	REVISION	DATE
1	PR 17	9/30/24

SURVEY	
DRAWN	KSL
DESIGNED	KSL
CHECKED	MTF
APPROVED	MTF
PROJ. NO.	193806049
SHEET NUMBER	E404

A MAIN LEVEL PARTIAL ENLARGED SYSTEMS PLAN
 0 2' 4' 8'

Plot Date: 10/01/2024 4:47pm
 Project: 193806049 - City Hall Renovation/Expansion
 User: 193806049-1114 - 193806049-808



“Precise...Because We Care”

628 19th Ave NE
St. Joseph, MN 56374
Telephone (320) 363-7401
Fax (320) 363-7402
www.precisemn.com

October 7, 2024

Construction Results Corporation
5465 Highway 169 North
Plymouth, MN 55442

Attn: Jason Haraldson

The following change order is for PR#17 at the City Hall Renovation & Expansion in Spring Lake Park, MN.

Price includes:

1. Supply (2) Water outlet box.
2. Water distribution modifications as shown per plans.
3. Pipe insulation at required per spec.
4. Labor to install the above items.
5. Freight and sales tax.
6. Manufacturer's parts warranty and a one-year labor warranty.

Total Price: \$1,472.00.

Notes:

1. **Not included is any of the following:**
 - **Electrical or control wiring**
 - **Concrete cut & patch**
 - **Block cut & patch**
 - **Wall cut or patch**
 - **Overtime or premium wages.**
 - **Bid bond or performance bond**
2. The pricing is valid for 14 days.

Thank you for allowing me to quote this project. If you have any questions or concerns, please contact me at 363-7401 or email tory@precisemn.com.

Sincerely,
Precise Heating, A/C, Plumbing, Refrigeration

Tory Zamzow

Prepared For
Construction Results

SLP City Hall- PR#17



RETROFIT
ELECTRIC

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

10/10/2024

Description:

- PR#17 Scope of Work

Materials	457.00
Quotes	0.00
Labor 15.9hrs	1,590.00
Tax	33.00
O&P	205.00
Total	<u>2,285.00</u>

Item #	SLP City Hall PR#17		Quantity	Book Price	!	Book Price		
Combined->Combined->Combined->Combined->Combined						<u>\$457.03</u>		<u>15.92</u>
Branch Rough						<u>\$440.90</u>		<u>8.59</u>
1,561	3/4 EMT CONDUIT		48.00	\$316.25	C	\$151.80	5.00	C 2.40
1,730	3/4 EMT CONN S/S		2.00	\$1.23	E	\$2.46	0.10	E 0.20
1,802	3/4 EMT COUP S/S		4.80	\$1.52	E	\$7.30	0.05	E 0.24
1,995	3/4 EMT 1 HOLE STP/STL		6.00	\$31.96	C	\$1.92	4.00	C 0.24
8,678	3/4 FLEX STEEL		38.28	\$222.60	C	\$85.20	5.00	C 1.91
8,741	3/4 FLEX 2 SCREW CONN		4.00	\$9.55	E	\$38.20	0.14	E 0.56
25,109	4/S BOX 2-1/8" DEEP		8.00	\$1,514.97	C	\$121.20	30.00	C 2.40
25,129	4/S BLANK COVER		8.00	\$410.27	C	\$32.82	8.00	C 0.64
Hangers/Anchors						<u>\$16.13</u>		<u>1.32</u>
5,907	1/4 FLAT STEEL WASHER		6.00	\$261.45	C	\$15.69	0.70	C 0.04
6,043	#8-#12 PLASTIC ANCHOR 100# 1 1/4"		8.00	\$5.51	C	\$0.44	16.00	C 1.28
Trim Devices/Plates						<u>\$0.00</u>		<u>6.00</u>
48,820	1 HOUR LABOR (DEVICES)		6.00	\$0.00	X	\$0.00	1.00	E 6.00
						<u>\$457.03</u>		<u>15.92</u>



CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.
Spring Lake Park, MN 55432
Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 104299662

MGC#

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.: 242121765

ADDRESS: 505 Nicollet Mall - Floor 4 PO Box 59038 Minneapolis, MN 55459

PHONE: 612-772-1575

FAX:

E-MAIL ADDRESS: megan.shobe@centerpointenergy.com

NAME OF REPRESENTATIVE: Megan Shobe

REPRESENTATIVE PHONE NO'S.: 612-772-1575

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

Install 6" & 4" PE main to replace existing 6" and 4" STL main with casing under Hwy 65.

START DATE: 9/24/2024

COMPLETION DATE: 12/31/2024

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: Full restoration with as good or better condition.

Megan Shobe

Authorized Representative Signature

Please waive permit
fees per franchise
agreement

9/19/2024

Date

FOR OFFICE USE ONLY

- PROOF OF CERTIFICATE OF INSURANCE:
- SCALED DRAWING SHOWING LOCATION
- COPY OF INSURANCE POLICIES
(If Corporation; from Secretary of State)

VERIFICATION DATE: _____

- LETTER OF CREDIT OR CONST. BOND
- COPY OF CERTIFICATE OF AUTHORITY
(From M.P.U.C., State, or Federal Agency)

- PERMIT FEES:**
- Excavation Hole - \$150.00
 - Trench - \$70.00/100'+Hole fee

- Emergency Hole - \$55.00
- Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

George Surgen

Date:

10/16/24

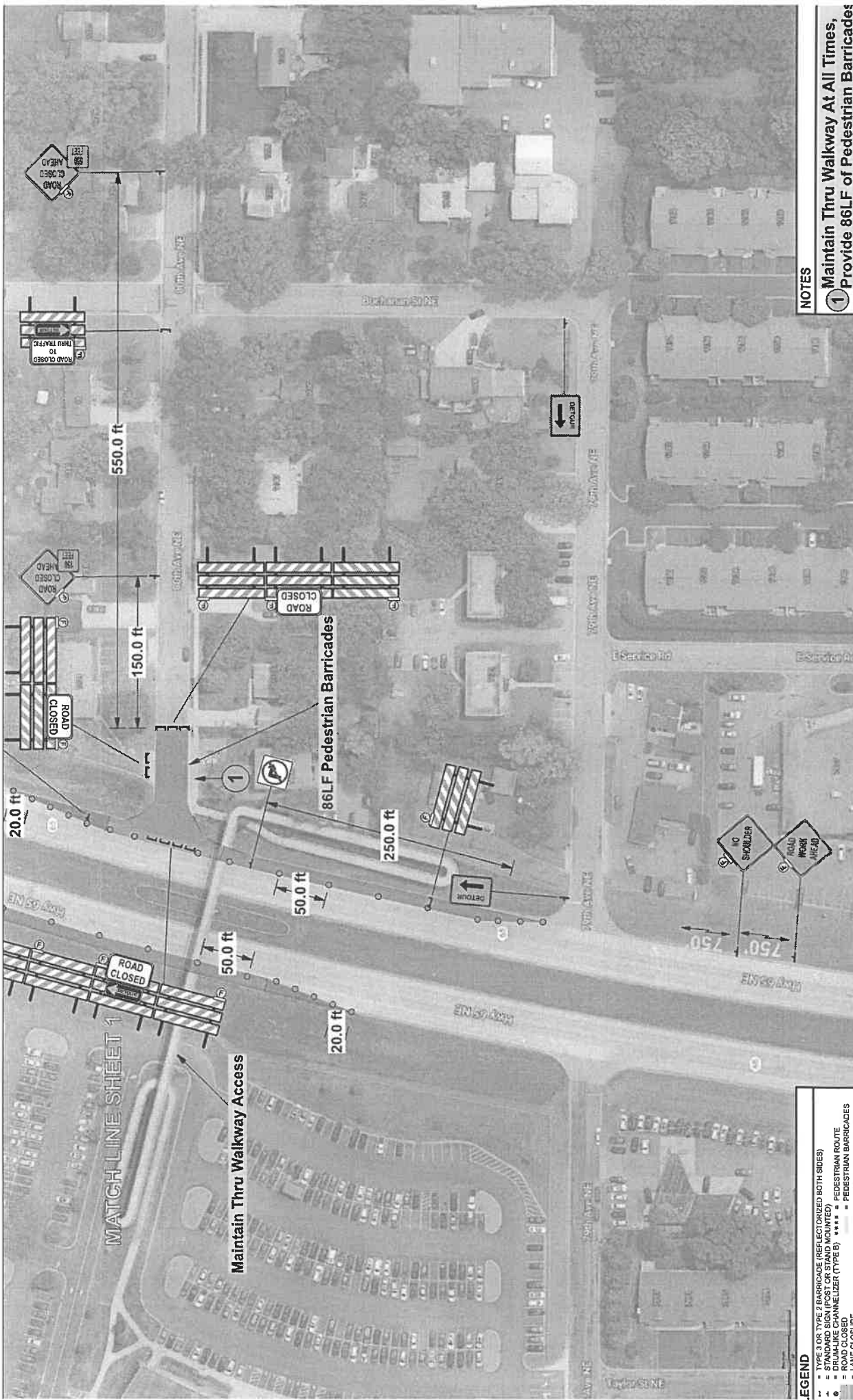
Initials:

GS

**APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
48 HOURS PRIOR TO COMMENCING WORK**



LEGEND			CENTERPOINT ENERGY JOB # 104299662	55 N	55 N	PHASE N/A	SHEET # 1 of 2		
■ = TYPE 3 OR TYPE 2 BARRICADE (REFLECTORIZED BOTH SIDES) ■ = STANDARD SIGN (POST OR STAND MOUNTED) ● = STANDARD SIGN (WHEELZELER (TYPE B) ***** = PEDESTRIAN ROUTE ■ = LANE CLOSURE	ORDERED BY PROLINE SOLUTIONS CITY SPRING LAKE PARK CONTRACTOR JOB # 104299662							NAME: JANELLE L. BORGES, PE. DATE: 08/15/2024 ICENET # 42674 SIGNATURE: <i>[Signature]</i>	LOCATION Hwy 65 NE & 80th Ave NE - Spring Lake Park, MN
SAFETY SIGNS JOB # 32222	PREPARED BY David Ostergaard DATE DRAWN 8/12/2024 DC							ORDERED BY PROLINE SOLUTIONS CITY SPRING LAKE PARK CONTRACTOR JOB # 104299662	LOCATION Hwy 65 NE & 80th Ave NE - Spring Lake Park, MN
4 HR CONTACT # 952-468-6700	DATE REVISED							ORDERED BY PROLINE SOLUTIONS CITY SPRING LAKE PARK CONTRACTOR JOB # 104299662	LOCATION Hwy 65 NE & 80th Ave NE - Spring Lake Park, MN



NOTES

1 Maintain Thru Walkway At All Times, Provide 86LF of Pedestrian Barricades

PROJECT #	55
LOCATION	Hwy 65 NE & 80th Ave NE - Spring Lake Park, MN
PHASE	N/A
SHEET #	2 of 2

CENTERPOINT ENERGY	JOB # 104299662
--------------------	-----------------

PROLINE SOLUTIONS	ORDERED BY	JANELLE L. BORGES, PE.
SPRING LAKE PARK	CITY	
104299662	CONTRACTOR JOB #	

NAME	JANELLE L. BORGES, PE.
DATE	08/15/2024
PROJECT #	2874
SIGNATURE	<i>[Signature]</i>

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



SAFETY SIGNS	3222	PREPARED BY	David Ostergaard
4-HR CONTRACT #	952-469-6700	DATE DRAWN	8/12/2024
		DATE REVISED	DD

LEGEND

- TYPE 3 OR TYPE 2 BARRICADE (REFLECTORIZED BOTH SIDES)
- STANDARD SIGN (POST OR STAND MOUNTED)
- WALKWAY BARRICADE (TYPE B) ***** PEDESTRIAN ROUTE
- ROAD CLOSED
- LANE CLOSURE
- PEDESTRIAN BARRICADES

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

October 21, 2024

Mechanical Contractor

Admiral Radon & Mechanical Services

Plumbing Contractor

Admiral Radon & Mechanical Services

Bartylla Plumbing & Heating, Inc.

Roofing Contractor

Alpha Exteriors, LLC.



Police Report

September 2024

Submitted for Council Meeting October 21st, 2024

The Spring Lake Park Police Department responded to six-hundred and eighty-five calls for service for the month of September 2024. This is compared to responding to seven hundred nineteen calls for service in September of 2023.

School Resource Officer Imig reports handling five calls for service at our local schools, along with conducting eighteen student contacts, thirty escorts, and ten follow-up investigations into school-related issues. Officer Imig reported attending ten staff meetings, assisting with a fire drill and lock down drill during the month of February 2023, see Officer Imig attached report.

Investigator Bennek reports handling a total of forty-eight cases for the month of September 2024. Forty-five of these cases were felonies and three were misdemeanor cases. Investigator Bennek also continues to monitor five forfeiture cases. Investigator Bennek reported attending our annual qualification shoot as well as an Anoka County predatory offender meeting at the Sheriff's office. Investigator Bennek also continued to work with the Secret Service on an armed robbery that occurred at HyVee. Please see Investigator Bennek's report for further details.

The month of September has been a busy month for myself as well, besides handling the day to day operations of the police department, I attended several meetings and trainings throughout the month of September. Below are just are the highlighted meetings and trainings for the month:

- Building Remodel meeting with CIT for technology cabling
- CIT IT review
- Rifle qualifications at Anoka PD's range
- Employee appreciation picnic
- City council meetings
- Anoka County Chiefs of Police monthly meeting
- Flock camera onboarding meeting
- Onboarding Rachelle Gulbranson
- JLEC Critical Infrastructure meetings
- Additional officer position interview and background.

The month of September was also a very significant month in the city hall remodeling process. Our new police department was turned over to us for occupancy the week of the 23rd. Our whole department spent a significant amount of time moving into the new Police Department. We are continuing to have work completed, but are very happy with the new police department and are looking forward to the completion of phase 2 when our locker rooms and bathrooms will be completed. I want to thank all the police department employees for their assistance during the move.

This will conclude my report for the month of September 2024

Chief Josh Antoine



Spring Lake Park Police Department

Investigator

Tony Bennek

Monthly Report

September 2024

Total Case Load

Case Load by Level of Offense: 48

Felony	45
Gross Misdemeanor	0
Misdemeanor	3

Case Dispositions:

County Attorney	45
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1



September 2024 School Resource Officer Report

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	5	18	30	10
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
School Related				
Miscellaneous Locations				
Totals:	5	18	30	10

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	1
Students charged with Assault or Disorderly Conduct	3
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	1

Parks and Recreation Department

September 2024 Report

Recreation Programs offered during the month

- "Owl of Me" - Adult/Child Class
- Music Together - Demo - 9:15 AM
Music Together - Fall Session - 9:45am (Ages 0-5)
- Music Together - First Child - 10:15 AM
- Music Together - First Child - 4:15 PM
- Music Together - First Child - 5:15 PM
- Music Together - First Child - 9:15 AM
- Parent/Child Pickleball Clinic - September 21
- Additional participant for "Owl of Me"
- Music Together - Additional Child - 10:15 AM
- Music Together - Additional Child - 4:15 PM
- Music Together - Additional Child - 5:15 PM
- Music Together - Additional Child - 9:15 AM
- Music Together - Demo - 10:15 AM.
Music Together - Fall Session - 10:15am (Ages 0-5)
- Music Together - Demo - 4:15 PM
- Music Together - Fall Session - 4:15pm (Ages 0-5)
- Music Together - Demo - 5:15 PM
- Music Together - Fall Session - 5:15pm (Ages 0-5)
- Art Classes: Day Painting - Autumn Scene
- Art Classes: Mixed Media Sunflower, paint resin & glass
- Art Classes: Paint with Me - "Owl of Me"
- Bingo
- Classes by Life Legacies: Guided Autobiography
- Classes by Life Legacies: Legacy Letter Writing Workshop
- Classes by Life Legacies: Words That Last - Free
- Co-Ed Competitive League TEAM
- Co-Ed League INDIVIDUAL
- Co-Ed Recreational League TEAM
- DAY TRIP: Fall Boat Cruise with Mounds View
- Dungeons & Dragons: Tabletop Gaming (Ages 10+)
- Free Class: Packing, Staging and Marketing, oh my!
- Free Class: Packing, Staging and Marketing, oh my!
- Hand and Foot Card Club
- Intro to Pickleball Clinic (Ages 18+)
- Kayaking on the St Croix
- Knitting & Crocheting Classes - Beginning Knitting
- Knitting & Crocheting Classes - Beginning Crocheting
- Music Together - Demo (Ages 0-5)
- Music Together - Fall Session (Ages 0-5)
- North Metro Volleyball League - Fall Season (Ages 18+)
- Pickleball Skills & Drills (Ages 18+)
- Pickleball Skills & Drills (Ages 18+)

Parks and Recreation Monthly Report

- RevSports Flag Football - Fall Session II (Ages 3-9)
 - RevSports Flag Football - KinderStars (Ages 4-6)
 - RevSports Flag Football - MightyStars (Ages 6-9)
 - RevSports Flag Football - PreStars (Ages 3-5)
 - RevSports Soccer - Fall Session II (Ages 3-9)
 - RevSports Soccer - KinderStars (Ages 4-6)
 - RevSports Soccer - MightyStars (Ages 6-9)
 - RevSports Soccer - PreStars (Ages 3-5)
 - VIRTUAL - Introduction to Online Genealogy
 - VIRTUAL: Cell Phones & Parenting
 - Women's Competitive League TEAM
 - Women's League INDIVIDUAL
 - Women's League INDIVIDUAL
 - Women's Recreational League TEAM
 - Yoga - September Session (Ages 18+)
-

Parks

- Rental Reservations Form for rentals now available online: <https://slprec.org/parksrec/page/facility-use-permit-application>.
 - Able Park Activities Building rented out 5 times in September and October has currently 7 reservations.
 - Able Park Activities Building will have carpet cleaned on Oct 22.
- Coon Creek Watershed will be installing a Pet Waste Station at Sanburnol Park this fall to address phosphorus and E. Coli pollution in the Springbrook Creek Subwatershed. This station will be maintained weekly by a contractor who refills bags and empties the trash bins. The contractor tracks the number of trash bin bags collected per week. They have installed previous waste station sites in Blaine and Coon Rapids in the Sand Creek and Pleasure Creek subwatersheds with 23 stations installed since 2020. So far, they have collected approximately 55,000lbs of pet waste, which we estimate at about 550lbs of phosphorus!
- Able Park Playground -Grant reimbursement from CDBG completed. We received an additional \$8,602.50 from unused Davis-Bacon prevailing wage estimates. Total cost of project was \$203,249.48 with the grant covering \$121,802.50.
- Terrace Park Playground – the new features are available on our website for citizens to see the upgrades that will be happening over fall and next spring.

Tower Days -

- 2025 Planning Meeting will meet again on October 29 at 6:30pm at Able Park Activities Building
- Bands, events, locations will be discussed. The Band *Good for Gary* has been booked.

Parks & Recreation Commission

- The Commission next meeting will be in December due to Election Night in November.
- Commission discussed Fall Fest and who could volunteer.
- Commissioners reviewed two options for Terrace Park Playground replacement project and approved of Option 1 with slight modification to removing the musical instruments.

Department Activity

- Staff are busy with day to day operations, program registrations, facility reservations and attending programs.
- At the end of September, staff successfully relocated to the new Parks and Recreation office, marking our third move. New furniture arrived on October 2, and The Director's office will become available following the completion of Phase 2
- Director Okey attended the following meetings and events during the month:
 - City Council
 - Terrace Park Playground upgrade meetings
 - Anoka County Adaptive Meeting
 - Construction meetings on City Hall
 - Staff meetings
 - Department Head Meeting

Upcoming Park and Recreation Activities

- Teachers Choice" - Adult/Child Class
- D&D Learn-to-Play: Parent/Child Pair
- Art Classes: Day Painting - Mystery Design Season
- Art Classes: Mandala Rock Painting - Nov 6
- Art Classes: Mixed Media Teachers Choice
- Art Classes: Paint with Me - "Teachers Choice"
- DAY TRIP: Over the River & Through the Woods
- DAY TRIP: White Christmas - Chanhassen Dinner Theatre
- Dungeons & Dragons: Parent/Child Learn-to-Play (Ages 8+)
- **Family Fall Fest Sat Oct 26 1-3pm**
- **Family Hayride at Bunker Park Stable - Fall Fest Event**
- Getting Started with Libby: November
- Mature Driver - 4 Hour - Oct 30 - In person
- Mature Drivers - 4 Hour - Oct 30 - In person
- QC Dance - One Day Dance Camp Offerings
- RevSports Basketball - Fall Session II (Ages 3-9)
- RevSports Basketball - KinderStars (Ages 4-6)
- RevSports Basketball - MightyStars (Ages 6-9)

Parks and Recreation Monthly Report

- RevSports Basketball - PreStars (Ages 3-5)
- Spruce Tips Workshop
- **Travel Show: 10:00 AM - Nov 13, 2024**
- **Travel Show: 6:00 PM - Nov 13, 2024**
- Trick or Treat Dance Party (Ages 3-6)
- VIRTUAL - Level Up Your Genealogy 1: Intermediate
- VIRTUAL - Social Media for Business
- VIRTUAL: Google Sheets for Beginners
- Yoga - November Session (Ages 18+)
- Zumba - Session II (Ages 18+)



family

FALL FEST

Join Spring Lake Park Parks & Recreation as we celebrate all things fall!!

***SBM Fire and SLP Police will be on site with their vehicles
for families to learn and explore.***

Families are invited to Fall Fest where fall-themed activities will include stations of pumpkin bowling, pumpkin ring toss, fire pit with smores', picture booths, sidewalk chalk drawings, football throw, crafts, music and more.

- Saturday, Oct. 26 1:00 - 3:00pm
- Pre-registration is preferred for this **Free event**, www.slprec.org
- Food donations will be accepted.
- Able Park (8200 Able St) Parking is limited. *You must park only in designated parking areas and side streets.*

Costumes or flannel are encouraged but not required.



October 14, 2024

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2025 Taylor Street NE Mill And Overlay Project
Authorize Preparation of Feasibility Report and Preliminary Engineering

Dear Dan:

The Public Works Director has identified Taylor Street (between 79th Avenue NE and Osborne Road) as a priority street for a pavement mill and overlay project as part of the city’s ongoing pavement management program. Taylor Street NE was last paved in 2003.

The city intends to assess a portion of the project costs to the adjacent property owners. **We request that the Council order preparation of a Feasibility Report for the 2025 Taylor Street NE Project.** It is anticipated that the Feasibility Report for Taylor Street will be combined with the previously ordered report for 79th Avenue NE.

The following schedule outlines the major project tasks necessary to complete the project.

Accept Report and Call for Improvement Hearing	November 4, 2024
Public Improvement Hearing	December 2 nd or December 16 th
City Council Order Plans and Specifications	December 2 nd or December 16 th
City Council Approve Plans and Specifications	January 2025
Open Bids	February 2025
Declare Costs and Order Final Assessment Roll	February 2025
Receive Assessment Roll & Order Assessment Hearing	March 2025
Public Assessment Hearing & Award Bids	April 2025
Begin Construction	June 2025 (after school year and parade)

An initial planning level estimate of the project costs at this time is \$200,000. Please feel free to contact us if you have any questions or require any additional information.

Sincerely,
Stantec

Phil Gravel



RESOLUTION NO. 2024-57

**RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT FOR
TAYLOR STREET IMPROVEMENT PROJECT**

WHEREAS, it is proposed to improve Taylor Street between the center line of 79th Avenue NE to the right of way of Osborne Road NE by rehabilitating said street, along with any needed curb, sanitary sewer, storm water and water system repairs discovered during the project; and

WHEREAS, it is the City's intent to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Spring Lake Park that the proposed improvement, called "2025 Taylor Street Improvement Project", be referred to the City Engineer for study and that that person is instructed to report to the Council will all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

The foregoing resolution was moved for adoption by

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of October, 2024.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 16, 2024

Subject: Transitioning Electrical Inspection and Plumbing Plan Review to City-designated Consultants

Staff recommends the City Council consider transitioning plumbing plan review and electrical inspection services from the State of Minnesota to Rum River Consulting and Nykanen Inspections, respectively. This transition is aimed at improving efficiency, enhancing customer service and expediting the construction process for residents, businesses and contractors within our community.

Currently, the State of Minnesota Department of Labor and Industry (DOLI) oversees plumbing plan reviews and electrical inspections for the City. These services, while adequate, often face delays due to high demand, causing bottlenecks in construction timelines. Staff has experienced this first hand during the City Hall Renovation/Expansion project.

Minnesota Statutes 326B.43, Subdivision 2, and 326B.36, Subdivision 6, permit the delegation of these responsibilities to municipalities, allowing the City to manage these services locally.

City staff recommends entering into an agreement with Rum River Consulting to handle plumbing plan reviews for public and commercial projects. This delegation would enable plumbing plan reviews to be completed in a timelier manner, cutting down review time for residents, businesses and contractors. This delegation also provides the City with a new revenue source, as the City would retain a portion of the plan review fee. Rum River Consultants have a number of clients and provide services ranging from plumbing plan reviews to serving as the designated building official. Clients include Mounds View, Circle Pines, Isanti, Columbia Heights, East Bethel, and Andover.

City staff recommends entering into an agreement with Nykanen Inspections to perform electrical inspection services. Currently, the State only conducts electrical inspections two days per week. Nykanen Inspections will be able to provide same day inspections, with some exceptions. Localizing this service will expedite construction projects and allow the City to retain part of the inspection fees. Andrew Nykanen was previously the city's electrical inspector under a contract with the State prior to the State bringing electrical inspections in-house.

Staff would like to commend Building Official Baker for taking the initiative to identify these service improvements for the residents and businesses of Spring Lake Park. Building Official Baker supports the delegation of plumbing plan review and electrical inspection services to the city.

In order to implement these recommendations, the City Council would need to take the following actions:

1. Adopt Ordinance 496, which amends City Code to permit these delegations. The ordinance also amends the City fee schedule to establish the fees for these services as the City will begin collecting them.
2. Adopt resolution approving summary publication of Ordinance 496.
3. Adopt resolution authorizing Building Official and City Administrator to execute delegation application with Minnesota Department of Labor and Industry.
4. Adopt service contract with Rum River Consulting for plumbing plan review services.
5. Adopt service contract with Nykanen Inspections for electrical inspection services.

Building Official Baker will be at the work session to answer any questions the City Council may have. The contractors will be invited to attend the work session as well.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 496**

**AN ORDINANCE REGARDING THE APPLICATION, ADMINISTRATION, AND
ENFORCEMENT OF BUILDING, PLUMBING, AND ELECTRICAL CODES,
INCLUDING PERMIT ISSUANCE, PLAN REVIEW, INSPECTIONS, AND FEE
SCHEDULES**

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **AMENDMENT** “12.04.020 Application, Administration And Enforcement” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.04.020 Application, Administration And Enforcement

- A. The application, administration, and enforcement of the code shall be in accordance with Minnesota State Building Code. The code shall be enforced within the extraterritorial limits permitted by M.S. § 326B.121, subd. 2(d), as amended from time to time.
- B. This code shall be enforced by the Minnesota Certified Building Official designated by the City of Spring Lake Park, Minnesota to administer the code (M.S. § 326B.133), including plumbing plan review and inspections.
- C. ~~Prior to the installation of a system other than for a single-family dwelling with independent plumbing service, complete plumbing plans and specifications, together with any additional information that the Building Official may require, shall be submitted in duplicate and approved by the Building Official. No construction shall proceed except in accordance with the approved plans. Any alteration or extension of any existing plumbing system shall be subject to these same requirements. A plumbing system installation, as described herein, shall be subject to inspection as required by the State Plumbing Code. Fees for Plumbing Plan review shall be as specified for plan review in the city's fee schedule.~~Plumbing Permit Administration, Plan Review, and Inspections.
 - 1. All plumbing on private property within the city must comply with the provision of the state building and plumbing code and this article.
 - 2. Plans and specifications. Prior to the installation of a system of plumbing other than for a single-family dwelling, complete plans and specifications, together with any additional information that the building official may require, must be submitted and reviewed by the building official or their designee prior to permits and installation. Construction cannot proceed except in accordance with approved plans and specifications. Any alteration, extension, or repair of

an existing system is subject to these same requirements, unless waived by the building official in accordance with Minn. Rules, part 1300.0215.

3. Exceptions. Pursuant to Minn. Stat. § 326B.43, subd. 2(n), plumbing plans and specifications for the following projects must be submitted to the Minnesota Department of Labor and Industry for a full plan review:
 - a. State-licensed facilities as defined in M.S. § 326B.103, subd. 13;
 - b. Public buildings as defined in M.S. § 326B.103, subd. 11
 - c. Projects of a special nature for which department review is requested by either the municipality or the state.
4. Inspections. New plumbing systems or parts of existing plumbing systems that have been altered, extended, or repaired shall be inspected, tested, and approved by the building official or their designee in accordance with Minn. Rules, part 1300.0215 before the plumbing system is put into use. The building official shall perform the final inspection and witness the test. The building official shall approve the plumbing system if the system complies with the requirements of this Code, any permit requirements, and the requirements of any approved plans and specification. Plumbing system tests shall comply with Minn. Rules, Chapter 4714.
5. Covering of work. No building building drainage or plumbing system or part thereof shall be covered until it has been inspected, tested, and approved as herein prescribed.

D. Electrical Permit Administration, Plan Review and Inspections.

1. Authority. Pursuant to M.S. § 326B.36, subdivision 6, the city is authorized to designate an electrical inspector to issue permits, conduct inspections and enforce the State Electrical Code within the city's jurisdiction. The city hereby adopts this authority and establishes a process for the issuance of electrical permits.
2. Designation of electrical inspector. The City Council shall designate an electrical inspector who is licensed by the State of Minnesota and is qualified to issue permits and conduct inspections as required by the State Electrical Code. The electrical inspector shall act on behalf of the City in the issuance of electrical permits and the enforcement of electrical standards, in accordance with state law.
3. Issuance of electrical permits.
 - a. Any person or entity intending to perform electrical work within the city shall be required to obtain an electrical permit from the city before commencing work.
 - b. The application for an electrical permit shall be submitted on a form approved by the city and shall contain all necessary information as determined by the electrical inspector.
 - c. Upon approval of the application and payment of the applicable fee, the electrical inspector shall issue an electrical permit authorizing the work.
4. Inspections and Enforcement. The designated electrical inspector shall conduct all necessary inspections in accordance with the Minnesota State

Electrical Code to ensure that the electrical work complies with applicable safety standards. The inspector is authorized to enforce compliance and may issue correction notices or stop-work orders as necessary.

5. Fees. Fees for electrical permits shall be established by the City Council and shall be set by ordinance. Such fees shall be paid to the City at the time of the application for the permit.

SECTION 2: FEE SCHEDULE. The 2024 Fee Schedule is hereby amended as outlined in Exhibit A.

SECTION 3: EFFECTIVE DATE. This ordinance shall take effect upon its passage and publication in accordance with applicable law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

Exhibit A

CITY OF SPRING LAKE PARK **2024 FEE SCHEDULE (REVISED)**

1. PERMIT FEE - VALUATION TABLE

Valuation	Permit Fee
\$1 to \$500	\$50.00
\$501 to \$2,000	\$28.00 for the first \$500 plus \$3.70 for each additional \$100 in value or fraction thereof; min. \$50.00
\$2,001 to \$25,000	\$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$464.15 for the first \$25,000 plus \$12.00 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof
\$101,001 to \$500,000	\$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000	\$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof.
\$1,000,001 and up	\$6,636.65 for the first \$1,000,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

Pursuant to MN Rules Chapter 1300.0160, subpart 3, building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

2. ELECTRICAL PERMIT FEES – VALUATION TABLE

<u>COMMERCIAL ELECTRICAL PERMIT</u>	
<u>Valuation</u>	<u>Permit Fee</u>
<u>\$1 to \$1,000</u>	<u>\$50.00 per trip</u>
<u>\$1,001 to \$2,000</u>	<u>\$50.00 for the first \$1,000 plus \$3.25 for each additional \$100 or fraction thereof</u>
<u>\$2,001 to \$25,000</u>	<u>\$82.00 for the first \$2,000 plus \$14.85 for each additional \$1,000 or fraction thereof</u>
<u>\$25,001 to \$50,000</u>	<u>\$423.55 for the first \$25,000 plus \$10.70 for each additional \$1,000 or fraction thereof</u>
<u>\$50,001 to \$100,000</u>	<u>\$691.05 for the first \$50,000 plus \$7.45 for each additional \$1,000 or fraction thereof</u>
<u>\$100,001 to \$500,000</u>	<u>\$1,063.55 for the first \$100,000 plus \$6.00 for each additional \$1,000 or fraction thereof</u>
<u>\$500,001 to \$1,000,000</u>	<u>\$3,463.55 for the first \$500,000 plus \$5.10 for each additional \$1,000 or fraction thereof</u>
<u>\$1,000,001 and up</u>	<u>\$6,013.55 for the first \$1,000,000 plus \$4.00 for each \$1,000 or fraction thereof</u>
<u>Solar fees</u>	<u>Same as residential solar fees</u>

As established in the Minnesota State Board of Electricians, March 1, 1972 Edition of Laws and Regulations– Licensing Electricians and Inspections of Electrical Installations as Amended. Minimum fee is \$50.00 per trip.

RESIDENTIAL ELECTRICAL PERMIT
(Single Family Homes, Apartments and Condominiums)

<u>Item</u>	<u>Fee</u>
<u>Residential Panel Replacement</u>	<u>\$110.00</u>
<u>Sub Panel</u>	<u>\$50.00</u>
<u>New Service or Power Supply (Circuits)</u>	<u>Add \$16.00 for each additional 100 amps</u>
<u>0 to 300 amp</u>	<u>\$55.00</u>
<u>400 amp</u>	<u>\$71.00</u>
<u>New Service or Power Supply (Feeders)</u>	<u>Add \$6.00 for each additional 100 amps</u>
<u>0 to 100 amp</u>	<u>\$9.00</u>
<u>101-200 amp</u>	<u>\$15.00</u>
<ul style="list-style-type: none"> • <u>Minimum permit fee is \$50.00 plus \$1.00 state surcharge. This is for one inspection only. Minimum fee for rough-in and final inspection is \$100.00 plus \$1.00 state surcharge.</u> • <u>Maximum fee for single family dwelling or townhouse not over 200 amps (no max if service is over 200 amps) is \$200.00 plus \$1.00 state surcharge.</u> • <u>Failed inspections are an additional \$50.00 each</u> 	
<u>Apartment or Condominium Complex</u> <i><u>(Does not cover service, unit feeders or house panels)</u></i>	<u>\$90.00 per unit</u>
<u>Swimming Pool and Hot Tub</u>	<u>\$100.00 plus circuits at \$9 per circuit – includes 2 inspections</u>
<u>Addition/Remodel/Basement Finish</u>	<u>\$100.00 (includes up to 10 circuits and 2 inspections)</u>
<u>Residential Accessory Structure</u>	<u>Greater of \$55.00 for panel plus \$9 per circuit or \$100 for 2 inspections</u>
<u>Street and Parking Lot Lights</u>	<u>\$5 per standard</u>
<u>Transformers and Generators:</u>	
<u>Up to 10 kva</u>	<u>\$5.00</u>
<u>11 to 74 kva</u>	<u>\$45.00</u>
<u>75 to 299 kva</u>	<u>\$60.00</u>
<u>Over 299 kva</u>	<u>\$165.00</u>
<u>Retrofit Lighting</u>	<u>\$0.85 per fixture</u>
<u>Sign Transformer or Driver</u>	<u>\$9.00 per transformer</u>
<u>Low Voltage Fire Alarm, Low Voltage Heating and Air Conditioning Control Wiring</u>	<u>\$0.85 per device</u>
<u>Residing Jobs</u>	<u>\$50.00 first unit, \$35.00 for each additional unit</u>
<u>Reinspection Fee</u>	<u>\$50.00</u>
<u>Solar Fees:</u>	
<u>0kw to 5kw</u>	<u>\$90.00</u>
<u>5.1kw to 10kw</u>	<u>\$150.00</u>
<u>10.1kw to 20kw</u>	<u>\$225.00</u>
<u>20.1kw to 30kw</u>	<u>\$300.00</u>
<u>30.1kw to 50kw</u>	<u>\$375.00</u>
<u>40.01kw and larger</u>	<u>\$375.00 plus \$25.00 for each additional 10kw</u>
<u>Electrical Inspection Fee: Furnace, Air Conditioning, Bath Fan, Fireplace or Receptical for Water Heater Vent</u>	<u>\$40.00</u>
<ul style="list-style-type: none"> • <u>Refunds must be requested in writing. No refunds unless more than the minimum fee. Refunds are minus the City's 20% handling fee.</u> • <u>Permit fee is doubled if the work starts before the permit is issued.</u> 	

- Min. fee permits expire in 6 months; permits over the min. fee and up to \$250, expire in 1 year.

3. RESIDENTIAL PERMIT FEES

Item	Fee
Maintenance Permit Fees (re-roof, re-side, re-door/garage door, re-window, if replacing existing opening)	Valuation based permit
Plumbing Permit Fees:	
Per Fixture Fee	\$75.00 plus \$9.00 per fixture after five (5) fixtures (includes each of any of the following: floor drains, toilets, bidets, sinks, hose bibs, laundry, dishwasher and/or refrigerator connections, water heater, whole-house humidifier, water softener, lawn irrigation system, shower, tub, sump pump, future rough-in fixture and water supply pipe replacement)
Lawn Irrigation System	\$60.00
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	\$60.00
Fire Suppression	Valuation based permit
Mechanical Permit Fees	
AC (only); Furnace (only); Air Exchanger; Sheet Metal/Duct Work; Gas Appliance (inc. Fireplace Insert) Gas, oil piping; Steam, hot water heating	\$40.00/unit; minimum fee \$80.00
Fire Place Masonry	Valuation based; building permit required
Fixture Maintenance (replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done)	\$60.00

4. COMMERCIAL PERMIT FEES

Item	Fee
Plumbing	Valuation based; minimum fee \$95.00
Mechanical	Valuation based; minimum fee \$95.00
Gas line minimum (unless included with other mechanical work)	\$95.00
Irrigation system	Valuation based; minimum fee \$95.00
Fire Sprinkler Systems	Valuation based; building permit required
Fire Alarm Systems	Valuation based

5. MISCELLANEOUS PERMIT FEES

Item	Fee	Reference
Billboards	\$250.00 per billboard side	§16.24.020
Temporary Signs	\$35.00 per side per 14 day period Maximum of 3 permits or six weeks per year	§16.24.020
Permanent Signs	\$75.00 for the first 40 square feet plus \$1.25 for	§16.24.020

	each additional square feet thereafter	
Fire Alarm Systems	\$100.00	§9.08
Tank Installation (fuel, oil, gas, etc.)	Valuation based; no surcharge	§9.16
Tank Removal (fuel, oil, gas, etc.)	Valuation based; no surcharge	§9.16
Temporary Structures (Tents < 200 sq. ft.)	\$50.00	§12.12
Moving Principal Structure	\$175.00 per building (plus \$1.00 surcharge)	§12.24
Moving Accessory Structure (400 sq. ft. or less)	\$25.00	§12.24
Moving Accessory Structure (< than 400 sq. ft.)	\$50.00 per building (plus \$1.00 surcharge)	§12.24

6. SURCHARGES

Building Surcharge: Unless otherwise stated, where the fee for the permit is based upon valuation, the surcharge is as follows:

Valuation of Work	Surcharge Computation
\$1,000,000 or less	.0005 x valuation
\$1,000,000 to \$2,000,000	\$500 + .0004 x (Value - \$1,000,000)
\$2,000,000 to \$3,000,000	\$900 + .0003 x (Value - \$2,000,000)
\$3,000,000 to \$4,000,000	\$1,200 + .0002 x (Value - \$3,000,000)
\$4,000,000 to \$5,000,000	\$1,400 + .0001 x (Value - \$4,000,000)
Greater than \$5,000,000	\$1,500 + .00005 x (Value - \$5,000,000)
For fixed-fee permits	\$1.00 per permit (or .0005 of the permit fee if fee exceeds \$1,000).

7. BUILDING PERMIT RELATED FEES (COMMERCIAL AND RESIDENTIAL)

Item	Fee	Reference
Contractor Licenses	\$65.00 per Year State License	§12.08
Contractor's License Verification Fee	\$5.00 per Permit	§12.08
Investigation Fee <u>(building, plumbing and electrical)</u>	Equivalent to permit fee (when work commences without an approved permit)	§12.04
Plan Review Fee	65% of permit fee for residential and commercial projects	§12.04
Master Plan	When submittal documents for similar plans are approved, plan review fees shall not exceed 25% of normal building permit fee established and charged for same structure. Original structure plan review fee is 65% of permit fee	§12.04
Review of State Approved Plans	25% of the Plan Review required by the adopted fee schedule (for orientation to the plans)	§12.04
Plumbing Plan Review	State Fee Schedule	§12.04
Residential Site Inspection (required for all new construction -- new homes, detached garages, accessory structures)	\$60.00	§12.04
Commercial Site Inspection (required for all new	\$90.00	§12.04

construction – new buildings and accessory structures)		
Fire Inspection Fee	\$75.00/hr.	§9.16
Certificate of Occupancy fee	\$200.00 Commercial/Industrial Business \$150.00 Residential	§12.12
Temporary Certificate of Occupancy – Escrow	\$500.00 – Residential \$1,000.00 – Commercial	§12.12
Demolition –Commercial	Based on valuation; minimum \$250.00	§16.60
Demolition -- Residential	Based on valuation; minimum \$150.00	§16.60
Exterior Structures:		
Driveway	\$60.00	§12.52.040
Retaining Wall (under 4’ in height)	\$60.00	§16.28.030
Retaining Wall (over 4’ in height)	Based on valuation	§12.04
Fence (under 7’ in height)	\$60.00	§16.28.030
Fence (over 7’ in height)	Based on valuation	§12.04
Shed (under 200 square feet)	\$60.00	§16.20.070
Shed (over 200 square feet)	Based on valuation	§12.04
Seasonal Swimming Pools (over 24” and 5,000 gallons, installed entirely above grade and located in the same place in yard year after year)	\$80.00 (one time fee)	§12.04
Permanent and In-ground Swimming Pools	Based on valuation	§12.04
Pre-moved in single family dwelling	\$175.00 plus travel time and mileage from City Hall (as calculated by Google Maps)	§12.04
Pre-moved in accessory structure	\$175.00 plus travel time and mileage from City Hall (as calculated by Google Maps)	§12.04
Connection fee – moved in structure (does not include foundation/interior remodel)	\$200.00	§12.04
Connection fee – plumbing	\$50.00	§12.04
Connection fee – mechanical	\$50.00	§12.04
Manufactured home installation (does not include foundation/interior remodel)	\$200.00 plus connection fees (if applicable)	§12.04
Site work for manufactured, prefab or moved in home (foundation, basement, etc)	Based on valuation	§12.04

8. PLUMBING PLAN REVIEW FEES

<u>Item</u>	<u>Fee</u>
<u>Plan Review Fees: Building, Fire Suppression and Fire Alarm Permits</u>	<u>65% of the building permit fee established under Section 1</u>
<u>Plan Review Fees: Commercial Mechanical Permits</u>	<u>10% of the permit fee when project valuation exceeds \$30,000</u>
<u>Plan Review Fees: Public, Commercial and Industrial Plumbing Permits:</u>	
<u> Systems with both water distribution and drain, waste and vent system and having:</u>	
<u> 25 or fewer drainage fixture units</u>	<u>\$150.00</u>

<u>26 to 50 drainage fixture units</u>	<u>\$250.00</u>
<u>51 to 150 drainage fixture units</u>	<u>\$350.00</u>
<u>151 to 249 drainage fixture units</u>	<u>\$500.00</u>
<u>250 or more drainage fixture units</u>	<u>\$3.00 per drainage fixture unit; maximum of \$4,000</u>
<u>Interceptors, separators or catch basins</u>	<u>\$70.00 per interceptor, separator or catch basin</u>
<u>Building sewer service only</u>	<u>\$150.00</u>
<u>Building water service only</u>	<u>\$150.00</u>
<u>Building water distribution system only; no drainage system</u>	<u>\$5.00 per supply fixture unit or \$150.00, whichever is greater</u>
<u>Storm drainage system</u>	<u>\$minimum fee of \$150.00 or \$50.00 per drain opening, up to a maximum of \$500 and \$70 per interceptor, separator or catch basin design.</u>
<u>Manufactured home or campground</u>	
<u>1 to 25 sites</u>	<u>\$300.00</u>
<u>26 to 50 sites</u>	<u>\$350.00</u>
<u>51 to 125 sites</u>	<u>\$400.00</u>
<u>126 or more sites</u>	<u>\$500.00</u>
<u>Revision of previously reviewed or incomplete plans:</u>	
<u>Review of plans for which the city has issued two or more requests for additional information, per review</u>	<u>\$100 per review or 10% of the original fee, whichever is greater</u>
<u>Proposer-requested revision with no increase in project scope</u>	<u>\$50.00 or 10% of the original fee, whichever is greater</u>
<u>Proposer-requested revision with an increase in project scope</u>	<u>\$50.00 plus the difference between the original project fee and the revised project fee.</u>
<ul style="list-style-type: none"> <u>If a permit applicant submits an application that requires plan review and decides not to proceed with the project after the plan review has been completed, the applicant shall pay the plan review fee.</u> <u>Where a plan review fee is performed and charged, the minimum plan review fee for all permits is \$50.00</u> 	

8.9. OTHER INSPECTIONS AND FEES

Re-inspection Fee	\$63.25	§12.04
Inspections outside of normal business hours (will include travel time both ways – 2 hour min.)	\$63.25/hour	§12.04
Inspections for which no fee is indicated; Miscellaneous and Special Services (1/2 hour minimum)	Building Official - \$95.00/hour	§12.04
Additional Plan Review required by changes, additions, or revisions to approved plans (1/2 hour minimum)	Building Official - \$95.00/hour	§12.04
Special Investigation Fee (work started without a permit)	100% of the permit fee	§12.04
Duplicate permit card fee	\$25.00 – short card (8½ x 7) \$50.00 – long card (8½ x 14)	§12.04
Lead Certification (for eligible construction)	\$5.00	§12.04

(contractor Lead Certification verification)		
Permit Renewal (within 6 months of expiration)	50% of fee	§12.04
Permit Renewal (> 6 months after expiration)	Valuation of remaining work; new permit required	§12.04
Pre-Final inspection (new home/structure	\$63.25	§12.04
No Show Fee	\$63.25	§12.04
Refunds		
Plan Review (if plan review has not begun)	100%	§12.04
Plan Review (if plan review has started	50%	§12.04
Plan review (if plan review has been completed)	0%	§12.04
Permit fee (if work not started) within 6 months of permit issuance	80%	§12.04
Permit fee (if work has started)	0%	§12.04
Maintenance permits	0%	§12.04

9.10. ZONING / DEVELOPMENT

Item	Fee	Reference
Comprehensive Plan Amendment	\$750.00/amendment plus \$1,000.00 escrow	
Conditional Use Permit (CUP): R-1 District	\$150.00 plus \$300.00 Escrow	§16.56
Conditional Use Permit (CUP) All other Districts	\$500.00 plus \$1,500.00 Escrow	§16.56
Conditional Use Permit (CUP) Amendment	Same as CUP Fee	§16.56
Site Plan/Concept Plan Review Fee	\$400.00 plus \$1,000.00 Escrow	§16.20.060
Interim Use Permit (IUP): R-1 District	\$150.00 plus \$300.00 Escrow	§16.58
Interim Use Permit (IUP): All other districts	\$500.00 plus \$1,500.00 Escrow	§16.58
Park Dedication Fee – Commercial/Industrial	3% fair market of improved/unimproved land value or monetary fund by discretion of City.	§14.12.050
Park Dedication Fee - Residential	\$2,472.00 per unit	§14.12.050
Planned Unit Development (PUD)	\$750.00 plus \$1,500.00 Escrow	§16.48
Planned Unit Development (PUD) Amendment	\$375.00 plus \$1,500.00 Escrow	§16.48
Planned Unit Development (PUD) Refund Policy	All but \$40.00 of the permit fee can be refunded within 100 days of application if no work done.	§16.48
Rezoning / Text Amendment	\$500.00 plus \$1,000.00 Escrow	§16.60.050
Minor Subdivision & Lot Combination Fee	\$200.00 plus \$500.00 Escrow	§14.28
Major Subdivision – Preliminary Plat	\$400.00 plus \$5,000.00 Escrow	§14.08
Major Subdivision – Final Plat	\$400.00 plus \$1,000.00 Escrow	§14.08
Variance: R-1 District	\$200.00 plus \$300.00 Escrow	§16.60.040
Variance: All Other Districts	\$500.00 plus \$1,500.00 Escrow	§16.60.040
Street or Easement Vacation	\$250.00 per property	§16.20.160
Zoning Letter	\$100.00	

Applicants are responsible for all costs incurred associated with the filing, review and processing of development applications. Such fees are to be paid in escrow up front or upon receipt of statement from the City of Spring Lake Park. Fees may include but are not limited to costs for consultants retained by the City, consultant planning services, attorney, and engineer fees. A

deposit may also be —required to cover costs of public notices, materials and staff time spent in the review, research or preparation of materials associated with this application. The applicant shall be responsible for all reasonable incurred costs in excess of the initial deposit amount. Payment of park dedication fees is required with subdivision applications. Application fees are not refundable.

10.11. MISCELLANEOUS FEES

Item	Fee	Reference
Copy of City Code & Comp. Plan	\$150.00	
Annual Financial Report	\$25.00	
Adopted Annual Budget	\$25.00	
Copy of any Code Chapter	\$10.00	
Copy of Zoning Code	\$50.00	
Capital Improvement Plan	\$10.00	
Assessment Search Fee	\$25.00	
Administrative Fee for Certification to Tax Roll	\$125.00/parcel	
Photocopies per Page	\$.25 per sheet (8½ x 11; b/w) \$.50 per sheet (11 x 17; b/w) \$1.00 per sheet (8½ x 11; color) \$2.00 per sheet (11 x 17; color) \$4.00 per sheet (large plan sheet)	
Certified Copies	\$5.00 plus photocopy fee	
Non-Resident Notary Fee	\$2.00	
Video/DVD Copy Fee	\$20.00	
Filing Fee for Public Office	\$15.00 (no sales tax)	M.S. 205.13
Insufficient Funds (NSF) checks/Credit Card Chargebacks	\$35.00	
Mailed City Council Agendas	\$60.00/year	
Mailed Planning Commission Agendas	\$30.00/year	
Mailed City Council Minutes	\$150.00/year	
Mailed Planning Commission Minutes	\$75.00/year	
Mailed City Council Meeting Packets	\$250.00/year	
Mailed Planning Commission Meeting Packets	\$200.00/year	
Residential Address Labels	\$100.00	
Map Copies	Small - \$1.00 Large - \$15.00 Zoning (Ledger) - \$5.00	
City Mowing	Cost plus \$75.00/mo. Administration fee	
Credit Card Transaction Fees Utility E-Billing with Online Payment (USTI) E-checks (ACH) All other Transactions	Actual cost Actual cost Actual cost	
Scanning Fee	\$100.00 per building permit/zoning application if full size plans are not provided in electronic format	

11.12. Police Administration

Item	Fee	Reference
Excess Alarm Fee – Police Calls/year	1 st – 3 rd No Charge; 4 th + - \$75.00 for each	§9.08
Excess Alarm Fee – Fire Calls/year	1 st – 2 nd No Charge 3 rd - \$75.00 Each after doubles the previous charge	§9.08
Finger Printing – Residents Only	\$25.00/set	
Digital Photos	\$30.00 plus costs	
Digital Recordings	\$30.00	
Electronic copies to Digital Media	\$50.00 per disc	
Police Records Check/Clearance Letters/Certified Copies	\$5.00	

12.13. Administrative Offenses (Chapter 34)

Item	Fee	Reference
Abandoned, Wrecked or Inoperable Vehicle	\$50.00	§9.04
Animals	\$75.00	§9.12
Dog running at large	\$75.00	§9.12.010
Dog/Cat Must be Vaccinated	\$75.00	§9.12.010
Dog/Cat Must be Licensed	\$75.00	§9.12.010
ATV Violation	\$50.00	§7.04.030
Blocking Driveways	\$50.00	§7.08.020
Building Code Violations	\$100.00	§12.04
Critical Water Deficiency Declaration Ordinance or Emergency Conservation Regulations Violation	warning letter - 1 st offense \$100.00 - 2 nd offense \$200.00 - 3 rd offense \$300.00 - 4 th and subsequent offense	§5.04.050/ §5.04.010
Deposit Debris onto Roadway	\$50.00 for 1 st offense, \$75.00 for 2 nd offense \$100.00 for 3 rd + offense	§9.04.010
Expired License Plates – Motorized Vehicle	\$50.00	§16.20.120
Fire Code Violations	\$100.00	§9.16
Fire Hydrant	\$50.00	§9.16
Fire Lane	\$50.00	§9.16
Fire Prevention Violations	\$50.00	§9.16
Fireworks Violations	\$100.00	§9.20.020
Flammable Products	\$100.00	§9.16
Garage Sale Violations	\$50.00	§11.04.02
General Municipal Water and Water Violations	\$50.00	§1.04.200
Handicap Parking Violation	\$200.00	§7.04.010
Housing Code Violations	\$100.00	§12

Illegal Garbage Dumping	\$100.00	§9.20.020
Inoperable Vehicles Parked on Street	\$50.00	§9.04.010
Intoxicating Beverages in Parks and Other Public Areas	\$50.00	§11.08.010
Junk or Debris	\$50.00	§9.20.020
Keys in Ignition	\$50.00	§7.01
License and Permit Violations	\$100.00	§1.04.200
License Plat/Tags Missing – Motorized Vehicle	\$50.00	§16.20.120
Load Limit Violation	\$100.00	§7.04.020
Loud Parties/Noise (City Noise Codes)	\$50.00	§9.20.020
Missing Address Numbers	\$50.00	§12.20
Other Illegal Parking	\$50.00	§7.08
Outdoor Storage of Wood	\$50.00	§9.20.020
Park Hours Violation	\$50.00	§9.28.010
Parking at Park After Park Hours	\$50.00	§9.28.010
Public Nuisances	\$50.00	§9.20.020
Regulated Business Activity	\$100.00	§1.04.200
Rental Code Violations	\$50.00/Unit	§12.16
Seasonal Parking Violation	\$50.00	§7.08.020
Sign Code Violations	\$100.00	§16.24
Snowmobile Violation	\$50.00	§7.04.040
Bicycle Violation	\$25.00	§7.04.050
Subdivision Regulation	\$100.00	§14
Trespass	\$100.00	§11.04.010
Trucks Parking on Restricted Route	\$50.00	§7.08.020
Road Restriction Violation	\$100.00	§7.04.020
Waste Disposal Violations	\$50.00	§5.08
Weeds and Grass	\$50.00	§9.20.030
Zoning Code Violations	\$100.00	§16

13.14. Licenses (All licenses subject to a 10% late fee where applicable.)

A. General Business Licenses

Item	Fee	Reference
Administrative Application Fee	\$50.00	
Amusement Devices and Centers	\$15.00 per location plus \$15.00 per machine	§11.24
Automobile Sales, New and Used	\$300.00/year	§11.20
Amusement Rides, Carnivals, Circuses	\$130.00 for first day plus \$20.00 for each additional day	§9.36
Boxing and Wrestling Processing Fee	Regulated by the State of Minnesota	
Cigarette and Tobacco License Fee	\$150.00/year	§11.12
Dance	\$100.00/year	
Lower Potency Hemp Edible Retailer Application Fee	\$125.00/year	§11.50.040

Lower Potency Hemp Edible Retailer License Fee (Initial & Renewal)	\$125.00/year	§11.50.040
Food Sales & Service Application Fee	\$100.00/Application	§11.32
Garbage and Rubbish Hauler	\$50.00/1 st Truck & \$15.00 additional	§5.08
Criminal Investigation Fee – General Business Licenses (first time applicants)	\$50.00	§11.48
Sexually Oriented Business License Fee	\$10,000.00/yr	§11.44.040
Sexually Oriented Business Initial Investigation Fee	\$1,500.00	§11.44.050
Special Event Permit	\$100.00/event	§9.36.050
Special services fee escrow	125% of estimated cost for required City services/resources	§9.36.080
Pawn Shops		
Non-Refundable Application Fee (includes cost of investigation)	New - \$500.00 Renewal - \$100.00	§11.16
New Manager Investigation Fee	\$150.00	§11.16
Annual License	\$6,250.00	§11.16
Billable Transaction Fee	\$2,192.00/year	§11.16
Performance Bond	\$5,000.00	§11.16
Peddlers / Transient Merchants		
Permits	Transient - \$100.00 SUP + \$150.00 Escrow Peddlers - \$60.00/day, \$200.00/month, \$500.00/year	§11.04
Investigation fee	\$10.00 investigation fee for each new peddler	§11.04
I.D. Card	\$5.00/person	§11.04
Criminal Investigation Fee – Peddler/ Transient Merchant Licenses (first time applicants)	\$50.00	§11.48
Therapeutic Massage		
Partnership/Corporation License	\$350.00 + \$200.00 - Background Check	§11.40
Technician License	\$100.00 + \$100.00 - Background Check	§11.40

B. Liquor Licenses

Item	Fee	Reference
On-Sale Intoxicating	Class A - \$6,200.00/yr Class B - \$9,300.00/yr	§11.08.010
On-Sale Wine	\$500.00/yr	§11.08.010
On-Sale Malt Liquor/3.2 Beer	\$300.00/yr	§11.08.010
Off-Sale Intoxicating	\$310.00/yr	§11.08.010
Off-Sale 3.2% Malt Liquor	\$100.00/yr	§11.08.010
Brewer Tap Room	\$400.00/yr	§11.08.010
On-Sale Brewer Pub License	\$400.00/yr	§11.08.010
Off-Sale Brewer Pub License	\$100.00/yr	§11.08.010
Cocktail Room License	\$400.00/yr	§11.08.010
Culinary Class Ltd. On-Sale Malt Liquor/Wine	\$300.00/yr	§11.08.010

Consumption and Display – City Fee	\$250.00/yr	§11.08.010
Club	\$300.00/yr	§11.08.010
Sunday On Sale	\$200.00/yr	§11.08.010
Two A.M. Closing Permit	\$100.00/yr	§11.08.010
Liquor Licensing Investigation Fee	\$500.00 (in state) Actual cost not to exceed \$10,000 (out of state)	M.S. 340A.412
Temporary 3.2% Liquor License Fee	\$25.00/Event	§11.08.010
Temporary Intoxicating Liquor License Fee	\$50.00/Event	§11.08.010

C. Animal Licenses

Item	Fee	Reference
Spayed or neutered – Cats and Dogs	\$10.00/yr	§9.12
Unsprayed or Unneutered – Cats and Dogs	\$15.00/yr	§9.12
Duplicate tags	\$2.00 per	§9.12
Dangerous Dog Registration	\$500.00/yr	§9.12.020
Kennel – Residential	\$50.00/yr	§9.12
Kennel – Commercial	\$100.00/yr	§9.12
Criminal Background Check – Kennel License (first time applicant)	\$50.00	§11.48
Impound Fee	1 st offense - \$75.00 plus Animal Hospital fees as outlined in Animal Control agreement 2 nd offense - \$125.00 plus Animal Hospital fees as outlined in Animal Control agreement 3 rd offense - \$175.00 plus Animal Hospital fees as outlined in Animal Control agreement 4 th and subsequent offense - \$325.00 plus Animal Hospital Fees as outlined in Animal Control agreement	§9.12

D. Rental Housing Licenses

Item	Fee	Reference
Single Family	\$250.00	§12.16
Duplex	\$325.00	§12.16
Apartment	\$500.00 per Building plus \$50.00 per Unit	§12.16
Reinspection Fee	\$150.00 after the 2 nd inspection	§12.16
Revoked Rental Housing License Reinstatement Fee	Five (5) times the annual licensing fee	§12.16
Excessive Consumption Fee: rental/non-rental	\$50.00 per incident	§12.16
Conversion Fee	\$1,000.00 includes 1 st year registration fee	§12.16
Late Conversion Fee	\$1,500.00	§12.16

E. Vacant Property Licenses

Item	Fee	Reference
Residential Unit	\$200.00	§12.28
Monitoring Fee	\$20.00 per visit	§12.28

14.15. SPRING LAKE PARK ATHLETIC FIELDS

Item	Fee	Reference
Picnic Shelter Reservation Fees:		
Under 50 People - Resident	\$25.00 (taxable) plus \$100.00 deposit	
Under 50 People – Non-Resident	\$50.00 (taxable) plus \$100.00 deposit	
Over 50 People - Resident	\$50.00 (taxable) plus \$100.00 deposit	
Over 50 People – Non-Resident	\$100.00 (taxable) plus \$100.00 deposit	
Able Park Activity Building:		
Resident	\$50.00 (taxable) plus \$100.00 deposit	
Non-Resident	\$75.00 (taxable) plus \$100.00 deposit	
Field/Rink Reservation Fee	\$50.00 (taxable) plus \$100.00 deposit	
Special Event (Multiple Facilities)	\$100.00 (taxable) plus \$100.00 deposit	
Triangle Park (Special Event) - Resident	\$25.00 (taxable) plus \$100.00 Deposit	
Triangle Park (Special Event) – Non-Resident	\$50.00 (taxable) plus \$100.00 Deposit	
Athletic Field/Rink Lighting Fee	\$40.00 (taxable), up to 4 hours	
Athletic Field Use by Youth Sports Teams	\$12.00 per rostered player per sports season	
Tennis/Pickleball Court:		
Resident	\$10.00 (taxable)	
Non-Resident	\$20.00 (taxable)	

15.16. WATER, SEWER, STREET AND OTHER FEES

A. Water

Item	Fee	Reference
Water Availability Charge (WAC)	\$1,540.00/Unit (City determines # of units)	§5.04
Water Connection/Disconnect and/or Demo Inspection Fee	Residential - \$50.00 Commercial – \$75.00	§5.04
Water Connection Inspection Fee – New Residential Connection	\$50.00 (plus WAC)	§5.04
Water Connection Inspection Fee – New Commercial Connection	\$75.00 (plus WAC)	§5.04
Connection and Reconnection Fee	\$125.00/Hour (\$187.50/Hour after Business Hours)	§5.04
Water Meter Installation Fee	3/4” – 1” meter - \$75.00 Over 1” meter - \$100.00	§5.04
Water Meters and Parts	Cost plus 2%	§5.04
Water General Repair/Inspection	\$75.00	§5.04
Call out Fee	Regular Business Hours N/C – After Business Hours O.T. Fees apply (minimum \$100.00)	§5.04
Estimated Water Meter Reading	1 st est. – \$25.00 2 nd est. - \$50.00 3 rd and subsequent est. - \$75.00	§5.04
Disconnect Tag Fee	\$25.00	§5.04

B. Sewer

Item	Fee	Reference
Sewer Access Charge (SAC)	\$2,485.00/Unit (M.C. determines no. of units)	§5.04
SAC Administrative Fee	\$350.00/Unit (based on M.C. unit count)	§5.04
Sewer Connection/Disconnection and/or Demo Inspection Fee	\$50.00 – Residential \$75.00 - Commercial	§5.04
Sewer Hook-up Fee – New Only	\$145.00 (plus SAC)	§5.04
Sewer General Repair/Inspection	\$75.00	§5.04
Call out Fee	Regular Business Hours N/C – After Business Hours O.T. Fees apply (minimum \$100.00)	§5.04

C. Street

Item	Fee	Reference
Load Limits Permit Fee	\$25.00/entry/truck	§7.04.020
Street Opening Permit	\$150.00 permit fee plus \$1,000 Security Fee	
Right of Way Permit (ROW) - Excavation Permit	\$150.00	§12.48
ROW - Obstruction Permit	\$50.00	§12.48
ROW - Permit Extension	\$25.00	§12.48
ROW Security Fee	Subject to the Discretion of the Public Works Director	§12.48
Small Cell Wireless Fees	Maximum fee allowed under Statute	M.S. 237.163(6)

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-58

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 496,
AN ORDINANCE REGARDING THE APPLICATION, ADMINISTRATION AND
ENFORCEMENT OF BUILDING, PLUMBING AND ELECTRICAL CODES,
INCLUDING PERMIT ISSUANCE, PLAN REVIEW, INSPECTIONS AND FEE
SCHEDULES**

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 496 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 496 is approved for publication:

“On October 21, 2024, the Spring Lake Park City Council approved Ordinance No. 496, entitled ‘An Ordinance Regarding the Application, Administration and Enforcement of Building, Plumbing, and Electrical Codes, including Permit Issuance, Plan Review, Inspections and Fee Schedules.’

The following is a summary of Ordinance No. 496, a copy of which is available in its entirety for review during regular office hours at the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN, or for review on the City’s website, www.slpmn.org.

The Ordinance amends City Code to authorize the City to delegate plumbing plan review and electrical inspections in accordance with State Law. The Ordinance also amends the fee schedule to include fees for plumbing plan review and electrical inspections.

The Ordinance takes effect upon publication in the City’s newspaper of record.”

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Acting Mayor declared said Resolution duly passed and adopted the 21st day of October, 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-59

A RESOLUTION AUTHORIZING BUILDING OFFICIAL AND CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH THE MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY FOR PLUMBING PLAN REVIEW DELEGATION

WHEREAS, the State of Minnesota Department of Labor and Industry (DOLI) conducts plumbing plan reviews for permits in Spring Lake Park, as stipulated in Minnesota Rules 1300.0215, subpart 6; and

WHEREAS, Minn. Stat. § 326B.43, subdivision 2 permits the delegation of authority for plumbing plan review for public and commercial projects to municipalities, or their designee, by agreement; and

WHEREAS, this delegation agreement and the addition of plumbing plan review services will benefit the residents and businesses of Spring Lake Park by improving the timeliness of issuance of plumbing permits to contractors doing business in the city; and

WHEREAS, this delegation agreement will benefit the City of Spring Lake Park by generating additional revenue that the State of Minnesota usually retains by conducting these reviews; and

WHEREAS, the City of Spring Lake Park contracts with Rum River Consultants (RRC) for supplemental building official services; and

WHEREAS, RRC has indicated its capacity to review plumbing plans; and

WHEREAS, City staff supports RRC as the designee to perform plumbing plan reviews for the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby approve the application and agreement with the Minnesota Department of Labor and Industry in order for the City to provide plumbing plan review services locally as presented and authorizes the Building Official and City Administrator to execute and file said agreement with the Minnesota Department of Labor and Industry; and

BE IT FURTHER RESOLVED that this agreement may be terminated with or without cause on 90 days written notice to the Commissioner of the Minnesota Department of Labor and Industry.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 21st day of October, 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

**CITY OF SPRING LAKE PARK
ANOKA COUNTY
STATE OF MINNESOTA**

AGREEMENT FOR SUPPLEMENTAL BUILDING OFFICIAL SERVICES

This Agreement for Building Official Services (“Agreement”) is entered into on this 21st day of October, 2024, by and between the City of Spring Lake Park, a Minnesota municipality, 1301 81st Avenue NE, Spring Lake Park, Minnesota, 55432 (“Jurisdiction”) and Rum River Ventures, LLC DBA Rum River Consultants, a Minnesota limited liability company, 23306 Cree Street NW, Suite 103, St. Francis, Minnesota 55070 (“Contractor”). The Jurisdiction and the Contractor may hereinafter be referred to separately as a “party” or collectively as the “parties.”

RECITALS

WHEREAS, the Jurisdiction needs professional services to fulfill the needs of their building inspection services pursuant to Minn. Stat. § 326B.133; and

WHEREAS, the Contractor has substantial experience as a Building Official and providing building department services implementing the State Building Code and is otherwise qualified to assist the Jurisdiction on an as needed basis for the same; and

WHEREAS, the Jurisdiction desires to contract with the Contractor to provide supplemental building inspection services for the Jurisdiction, effective October 22, 2024; and

WHEREAS, the Contractor is engaged in an independent business and has complied with all federal, state, and local laws regarding business permits and licensing of any kind that may be required to carry out said business and the tasks as set forth in this Agreement; and

WHEREAS, the Contractor is an independent contractor and may be engaged to perform the same or similar activities for other municipalities during the Term of this Agreement and the Contractor shall not work solely on behalf of the Jurisdiction.

NOW, THEREFORE, for the reasons set forth above, and in consideration of the mutual promises and covenants made herein, it is agreed as follows:

1. **Services.** The Contractor shall provide services to the Jurisdiction on an as-requested basis for the prices set forth in Exhibit A attached hereto (the “Services”). The Contractor shall perform the Services in the capacity of a Certified Building Official at the direction of the City Administrator, in accordance with the Minnesota State Building Code, applicable Jurisdiction Ordinances, and applicable Minnesota law. The Jurisdiction understands that all transportation expenses incurred while performing the Services shall be the responsibility of the Contractor. The Contractor reserves the right to change the prices and services offered in Exhibit A and shall provide the Jurisdiction sixty (60) days written notice in advance of any such proposed changes. The Jurisdiction agrees that while performing the Services, the Contractor is acting as a public official on the Jurisdiction’s behalf.

2. **Term.** This Agreement shall commence on the date first written above and be renewed automatically each calendar year (collectively referred to herein as the “Term”), unless otherwise terminated as provided herein. With the execution of this Agreement, it is the intention of the Contractor and the Jurisdiction to review this Agreement annually.

3. **Performance.** The Contractor shall complete the performance of building inspection services in accord with the conditions described in this Agreement. If any additional work outside the scope of building inspection services is contemplated, the Jurisdiction and the Contractor will mutually agree to the parameters of the additional work and anticipated costs as well as timeframe for completion. The Contractor shall maintain licenses by the State of Minnesota as a Certified Building Official and by the Minnesota Pollution Control Agency as a Certified Inspector for on-site septic systems. The Contractor shall perform the Services in a manner consistent with that of a reasonable and prudent Building Official. If any work is requested outside of the scope of the Services set forth in Exhibit A, such work shall not commence until the Contractor and the Jurisdiction agree to the terms, scope, price, and other details in writing (including via electronic mail). Such additional work shall still be subject to the terms and conditions of this Agreement.

4. **Indemnification, Hold Harmless, and Defend.** Any claims that arise against the Contractor, its agents, or employees as a consequence of any act of malice and without good faith on the part of the Contractor, or its agents, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of the Jurisdiction. The Contractor shall indemnify, hold harmless, and defend the Jurisdiction, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including reasonable attorney fees which the Jurisdiction, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of services performed under this Agreement or by reason of any act of malice and without good faith of the Contractor, its agents, servants, or employees, in the execution, performance, or failure to adequately perform the Contractor’s obligations pursuant to this Agreement.

This Agreement to hold harmless and indemnify shall not apply to any claim arising out of a situation where the Contractor has previously notified the Jurisdiction in writing of a failure by an owner or permit applicant to comply with the appropriate Code and the Jurisdiction fails to enforce the Code.

Nothing in this Agreement shall constitute a waiver by the Jurisdiction or the Contractor of any statutory limits or immunities from liability, including but not limited to MN Rules 1300.0110, Subpart 9, and Minnesota Statute §466.04.

5. **Independent Contractor.** The Contractor shall perform the Services as an independent contractor of the Jurisdiction, and not as an employee. No withholdings or deductions shall be made from payments due to the Contractor. The Contractor shall not be eligible for benefits, workers compensation, or unemployment benefits. To the extent allowable by law, the Contractor may subcontract the performance of certain administrative or other duties under the Agreement.

6. **Insurance.** During the Term of this Agreement, the Contractor shall maintain the following and will provide the Jurisdiction with evidence of the same upon request: (1) Commercial general liability

insurance coverage with a policy limit of at least \$1,500,000 per occurrence; (2) Business automobile liability coverage with a total liability limit of at least \$1,500,000; and (3) Workers' compensation insurance. If the Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance, the Contractor may provide a written statement of exemption specifying the particular provision of Minn. Stat. §176.041 that exempts the Contractor from having to carry such coverage. If the Contractor is required by law to carry workers' compensation insurance, the Contractor shall, at the time of execution of this Agreement, furnish evidence satisfactory to the Jurisdiction that the Contractor maintains insurance coverage pursuant to the terms of this Agreement. Jurisdiction shall be named as an additional insured on the commercial general liability insurance policy, providing proof of the same to Jurisdiction upon request.

7. **Warranty of Workmanship and Timely Completion.** The Contractor warrants that all work completed for and within the Jurisdiction shall be done in a workmanlike and timely manner in accordance with applicable industry standards. If the Jurisdiction receives complaints or comments regarding inadequate performance, the Jurisdiction is to inform the Contractor in writing as soon as practical and allow the Contractor the ability to address and answer to said complaint or comment.

8. **Amendments.** Any modifications or changes of any provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the Jurisdiction and the Contractor.

9. **Regulatory Compliance.** The Contractor shall abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Contractor is responsible. The Contractor shall procure, at the Contractor's expense, all licenses, or other rights required for the provision of the Services. Any violation of laws, statutes, ordinances, rules, or regulations, as well as loss of any applicable license, permit, or certification by the Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle the Jurisdiction to terminate as set forth in this Agreement.

10. **Data Practices Compliance.** The Contractor will have access to data collected or maintained by the Jurisdiction to the extent necessary to perform the Contractor's obligations under this Agreement. The Contractor agrees to maintain all data obtained from the Jurisdiction in the same manner as the Jurisdiction is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Jurisdiction. Upon termination of this Agreement, the Contractor agrees to return all data pertaining to the Jurisdiction within thirty (30) days of Agreement termination.

11. **Termination.** Either party may terminate this Agreement by providing sixty (60) days written notice to the other party. In the event of a material breach by either party, the Agreement may be terminated with ten (10) days written notice to the other party. If the Jurisdiction elects to terminate based upon an alleged material breach of the Agreement by the Contractor, the Contractor shall have ten (10) days (or the least amount of time reasonably necessary if longer than ten (10) days) to cure the breach.

12. **Billing and Payment.** Invoices shall be submitted periodically (customarily monthly) and are due and payable within thirty-five (35) days of receipt by the Jurisdiction. Past due balances may accrue interest at a rate of 1.0% per month (or the maximum rate of interest permitted by law, if less).

13. **Choice of Law and Venue.** This Agreement is being executed in and is intended to be performed in the State of Minnesota and shall be construed and enforced in accordance with Minnesota law. The parties hereto consent and agree that any legal action arising from or related to the Agreement shall be in Anoka County District Court, State of Minnesota.

14. **Severability.** The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

15. **Merger.** The Parties acknowledge and represent that no promise or representation not contained in this Agreement has been made to them and acknowledge and represent that this Agreement contains the entire understanding between the Parties and contains all terms and conditions between them.

16. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, the use of email, or other electronic medium shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the Parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

JURISDICTION

Robert Nelson, Mayor, Spring Lake Park

ATTEST:

Daniel R. Buchholtz, Administrator, Spring Lake Park

CONTRACTOR

Andy J. Schreder, Chief Building Official & Owner
Rum River Consultants, LLC.

Exhibit A Services

Project Specific Services. Administration services required to conduct plan review, and all required inspections associated with a particular project will be charged 80% plan review fees and 80% permit fees due to the Contractor set forth in Exhibit B ("Fee Schedule") attached hereto.

1. The Contractor has the authority and responsibility to determine the project valuation for the purposes of establishing applicable plan review and permits fees for projects assigned by the City Administrator or the Community Development Director. Valuation data may be referenced from the State of Minnesota, the International Code Council, or Exhibit C ("Rum River Consultant's Building Valuation Data Table") attached hereto.
2. The Contractor will submit invoices for Plan Review and Permit Fees following the issuance of the permit.
3. All projects for which the Contractor has been paid will be the responsibility of the Contractor for all site inspections and documentation required until the completion of the work and satisfactory inspections so long as the permit is valid.

As-Needed Inspection Services. On-call and as needed general inspection services during normal business hours will be billed at a rate of \$95.00 per hour at the direction of the City Administrator. The Contractor reserves the right to charge additional hourly fees to become familiar with projects. Inspection-related time will include necessary review of the project file and travel time to the various inspection(s) while within the jurisdiction limits.

Building Plan Review Services. The Contractor will review building construction plans as assigned at a rate of 80% of the plan review fees set forth in Exhibit B ("Fee Schedule") attached hereto, and as calculated in Exhibit C ("Rum River Consultant's Building Valuation Data Table") attached hereto.

Emergency Response Services. When requested to respond to emergency situations outside of normal business hours (Monday through Friday, 8:00 am to 4:30 pm) to evaluate building integrity and allowances to reoccupy at an hourly rate of \$125.00 will be charged, with a 2-hour minimum.

Fire Code Official Services. If the Contractor provides fire code related inspections and enforcement, an hourly rate of \$95.00 per hour will be billed to the Jurisdiction. Fire Code Official services include:

- a. Fire site pre-plan reviews and inspections on new construction
- b. Fire damage assessment inspections
- c. Annual assemblies and hazardous inspections
- d. Hazardous materials reviews and inspections
- e. Storage materials, high pile storage, reviews, and inspections
- f. Tents, canopies, and temporary structures reviews and inspections
- g. Above and underground fuel tanks

- h. New tenant fire reviews and inspections
- i. Fireworks sales reviews and inspections

Plumbing Plan Review Services. The Contractor is authorized and responsible to act in the capacity of “administrative authority” as defined in the Minnesota State Plumbing Code 4714.0203 for plumbing plan review for commercial construction and remodel work as found in Minnesota Rules 1300.0215, Subp. 6 and Minnesota Statute 326B.43, Subp. 2. The Contractor is authorized to bill the jurisdiction 85% of plumbing plan review fees as set forth in Exhibit B (“Fee Schedule”) attached hereto.

Fire Sprinkler/Alarm Plan Review Services. The Contractor is authorized and responsible to act in the capacity of “administrative authority” as defined in MN Statute 299F.011 for plan review and inspection services for new and remodel commercial work related to fire sprinkler and alarm systems. Permits are required as specified by Section 105 of the MN State Fire Code. The Contractor is authorized to bill the jurisdiction 85% of fire sprinkler and alarm system plan review fees as set forth in Exhibit B (“Fee Schedule”) attached hereto. If the Contractor is engaged to perform the site inspections for this type of project, the Contractor is authorized to bill the jurisdiction an additional 85% of the permit fee collected as set forth in Exhibit B (“Fee Schedule”) attached hereto with a minimum fee of \$300.00.

Transportation Costs. The Contractor shall provide transportation to meetings and site inspections within the Jurisdiction at no additional cost in situations where the Contractor has received a percentage of the permit fee. When projects are billed at an hourly rate, transportation costs will include travel time to the various inspection(s) while within the jurisdiction limits.

Septic Systems. The Contractor may provide system design review and inspection services for residential and commercial septic systems and authorized to bill the jurisdiction at the following rates:

- New residential septic systems: \$350.00.
- Residential tank replacement and holding tank systems: \$175.00.
- New commercial and alteration/repair commercial septic systems, in accordance with Minnesota Statute 326B.153, Subdivision 1.
 - The minimum fee for all new commercial septic systems is \$350.00.
- The Contractor will receive 15% of permit fees on all advanced septic systems.

State Delegation. The Contractor may provide Plan review for Public Buildings and State Licensed Facilities per MN Statute 326B.103 at a rate of 85% of the plan review fees as set forth in Exhibit B (“Fee Schedule”) attached hereto. If the Contractor is engaged to perform the site inspections for this type of project, the Contractor is authorized to bill the jurisdiction an additional 85% of the permit fee as set forth in Exhibit B (“Fee Schedule”) attached hereto, with a minimum fee of \$300.00.

The Contractor may provide Fire Sprinkler/Alarm plan review and other Fire inspection services for Public Buildings and State Licensed Facilities at a rate of 85% of plan review fees as set forth in Exhibit B (“Fee Schedule”) attached hereto. If the Contractor is engaged to perform site inspections

for this type of project, the Contractor is authorized to bill the jurisdiction an additional 85% of the permit fee as set forth in Exhibit B (“Fee Schedule”) attached hereto, with a minimum fee of \$300.00.

The Contractor may provide Mechanical Plan Review and Inspections for Public Buildings and State Licensed Facilities at a rate of 85% of the plan review fees as set forth in Exhibit B (“Fee Schedule”) attached hereto. If the Contractor is engaged to perform the site inspections for this type of project, the Contractor is authorized to bill the jurisdiction an additional 85% of the permit fee as set forth in Exhibit B (“Fee Schedule”) attached hereto, with a minimum fee of \$300.00.

Other Services Not Identified. If the Contractor is requested for a service not identified in “Exhibit A”, the rate charged is \$95.00 per hour.

**Exhibit B
Fee Schedule**

Formatted in a way that is Understandable, Explainable, and Defendable

The administration and issuance of permits and the collection of fees shall be as authorized in Minnesota Statutes, Chapter 326B, Minnesota Administrative Rules 1300.0120 and 1300.0160, and as provided by this fee schedule. Fees are to be commensurate with the service provided. Permit fees not specifically identified within this fee schedule are based on the valuation determined by Subdivision 2.

Subd. 1. Permit and Inspection Fees for Residential Building, Commercial Building, Fire Suppression, Fire Alarm, Commercial Mechanical, and Commercial Plumbing. The minimum fee for processing these permits is \$100.00.

Total Valuation	Permit Fee
\$0 to \$2,000	\$100.00 Minimum
\$2,001 to \$25,000	\$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
\$1,000,001 and up	\$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof

Subd. 2. Project Valuation Determination. Valuation data may be referenced from the State of Minnesota, the International Code Council, or Exhibit C (“Rum River Consultant’s Building Valuation Data Table”) attached hereto.

Subd. 3. Plan Review Fees.

- (A) Plan review fees for building, fire suppression, and fire alarm permits shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section.
- (B) Plan review fees for all commercial mechanical permits shall be ten percent (10%) of the permit fee when a project job valuation is determined to exceed \$30,000.
- (C) Plan review fees for all public, commercial, and industrial plumbing permits shall be:

- (a) Systems with both water distribution and drain, waste, and vent systems and having:
 - (i) 25 or fewer drainage fixture units, \$150
 - (ii) 26 to 50 drainage fixture units, \$250
 - (iii) 51 to 150 drainage fixture units, \$350
 - (iv) 151 to 249 drainage fixture units, \$500
 - (v) 250 or more drainage fixture units, \$3 per drainage fixture unit to a maximum of \$4,000; and
 - (vi) Interceptors, separators, or catch basins, \$70 per interceptor, separator, or catch basin design
- (b) Building sewer service only, \$150
- (c) Building water service only, \$150
- (d) Building water distribution system only, no drainage system, \$5 per supply fixture unit or \$150, whichever is greater
- (e) Storm drainage system, a minimum fee of \$150 or:
 - (i) \$50 per drain opening, up to a maximum of \$500; and
 - (ii) \$70 per interceptor, separator, or catch basin design
- (f) Manufactured home park or campground, one to 25 sites, \$300
- (g) Manufactured home park or campground, 26 to 50 sites, \$350
- (h) Manufactured home park or campground, 51 to 125 sites, \$400
- (i) Manufactured home park or campground, more than 125 sites, \$500
- (j) Revision to previously reviewed or incomplete plans:
 - (i) Review of plans for which the city has issued two or more requests for additional information, per review, \$100 or ten percent of the original fee, whichever is greater
 - (ii) Proposer-requested revision with no increase in project scope, \$50 or ten percent of original fee, whichever is greater
 - (iii) Proposer-requested revision with an increase in project scope, \$50 plus the difference between the original project fee and the revised project fee--

- (D) If a permit applicant submits an application that requires plan review and decides not to proceed with the project after the plan review has been completed, the plan review fee will be billed by the jurisdiction to the permit applicant.
- (E) Plan review fees for similar plans are set forth in Minnesota Rules 1300.0160.
- (F) Where a plan review fee is performed and charged, the minimum plan review fee for all permits is \$50.

Subd. 4. State Surcharge on Building, Mechanical, and Plumbing Permits. In addition to the permit fees established in this fee schedule, a surcharge fee shall be collected on all permits issued for work governed by the Minnesota State Building Code in accordance with Minnesota Statutes, Section 326B.148.

Subd. 5. Refunds. The jurisdiction may refund up to 80% of the permit fees in which no work has been done and no inspections have been made. Requests for refunds must be made by the permit applicant in writing within 180 days of issuance. Within 10 business days of receipt, the Contractor must review the refund request and determine the amount to be refunded or deny the refund request for cause. No refunds will be approved or granted for the following: plan review fees, re-inspection fees, or any other services that have previously been rendered.

Subd. 6. Work Without a Permit. Work commenced without a permit may result in additional fees as specified in MN Rules 1300.0160, Subpart 8. Investigative fees are identified in Subp. 10 of this Fee Schedule.

Subd. 7. Validity, Expiration and Suspension or Revocation of Permits. The validity, expiration, and suspension or revocation of permits shall be as provided by MN Rules 1300.0120, Subparts 10, 11, and 12.

Subd. 8. Residential Mechanical Permit Fees for Structures Regulated under the Minnesota Residential Code.

New construction mechanical (includes HVAC system, mechanical ventilation system, and gas lines)	\$150 per dwelling unit
Addition, alteration, remodel, or replacement mechanical	\$125
Basement finish mechanical – if not a rental property & the owner is performing the work	Included with required building permit
Basement finish mechanical – if a rental property and/or the work is being performed by a mechanical contractor	\$125
Furnace, fireplace, air conditioner units, garage heater, gas lines, miscellaneous mechanical appliance, or other minor mechanical work	\$125 per unit, each
Furnace, fireplace, air conditioner units, garage heater, gas lines, miscellaneous mechanical appliance, or other minor mechanical work installed and inspected, simultaneously	\$185 per dwelling unit

Subd. 9. Residential Plumbing Permit Fees for Structures Regulated Under the Minnesota Residential Code.

New construction plumbing	\$150 per dwelling unit
Addition, alteration, remodel, or replacement	\$125 per unit, each
Basement finish plumbing – if not a rental property & the owner is performing the work	Included with required building permit
Basement finish plumbing – if a rental property and/or the work is being performed by a mechanical contractor	\$125
Water heater, water conditioning system, municipal sewer connection, municipal water connection, irrigation system, backflow prevention, or minor plumbing work	\$125 per unit, each
Water heater, water conditioning system, municipal sewer connection, municipal water connection, irrigation system, backflow prevention, or minor plumbing work installed and inspected simultaneously	\$185 per dwelling unit

Subd. 10. Other Permits and Fees.

Residential accessory structures	Refer to Subd. 1 table 65% plan review may apply Max fee: \$850, includes plan review
Structure additions, alterations	Refer to Subd. 1 table 65% plan review may apply
Structure remodel	Refer to Subd. 1 table 65% plan review may apply
Basement finishes	Refer to Subd. 1 table 65% plan review may apply Max fee: \$500, includes plan review
Deck	Refer to Subd. 1 table 65% plan review may apply
Fence over 7 feet high	Refer to Subd. 1 table 65% plan review may apply
Residential structure moving	\$250 Add'l fees if over 60 miles from jurisdiction
Residential roofing	\$125 per dwelling unit
Residential siding	\$125 per dwelling unit
Residential window same size replacement	\$125 per dwelling unit
Commercial demolition	Refer to Subd. 1 table 65% plan review may apply
Residential demolition	\$200 65% plan review may apply
Manufactured home set-up	\$175 Foundations and connections only

Solar/Photovoltaic Systems Residential (up to 3.5kW)	\$175
Solar/Photovoltaic Systems Residential (over 3.5kW)	Refer to Subd. 1 table 65% plan review may apply
Solar/Photovoltaic Systems Commercial	Refer to Subd. 1 table 65% plan review may apply
Association, commercial, industrial, multi-family plumbing irrigation system	Refer to Subd. 1 table 65% plan review may apply
Miscellaneous commercial or residential building permits for which no fee is specifically indicated	Refer to Subd. 1 table 65% plan review may apply
Non-Residential Temporary Heating Equipment	\$150
Inspections which no fee is specifically indicated	\$95 per hour One (1) hour minimum
Additional plan review required by changes, additions, or revisions to previously approved plans	\$95 per hour One (1) hour minimum
Re-inspection fees	\$95 per hour One (1) hour minimum
Investigative Fee, Minnesota Rules 1300.0160, Subp. 8	In addition to the required permit fee but may not exceed the permit fee
Temporary Certificate of Occupancy	\$250
Inspections outside normal business hours	\$150 per hour Two (2) hour minimum
Change of Use/Occupancy	Refer to Subd. 1 table 65% plan review may apply \$300 minimum fee
Septic System - Residential New or Replacement	\$350
Septic System - Commercial New or Replacement	Refer to Subd. 1 table 65% plan review may apply
Septic System - Tank Replacement/Holding Tank	\$175
Operating Permit	\$200 Annually
Maintenance/Pumping Permit	\$10 Triennial

Exhibit C
Rum River Consultant's Valuation Data Table

Residential Permit Calculator

Use	Value Per Square Foot
Slab on Grade	\$17
Crawl Space	\$22
Unfinished Basement (new home or addition)	\$15
Finished Basement Existing Home	\$15
Main/First Floor Area	\$150
Second Floor Area	\$125
Basement Full Finished (new home)	\$25
Attached Garage	\$75
Detached Garage	\$60
Post & Beam Accessory Structure, Interior Finish	\$60
Post & Beam Accessory Structure, Unfinished Shell	\$25
Lean-to	\$25
Carport/Gazebo	\$50
Garage Conversion to Living Space	\$75
Porch, Open	\$55
Porch, 3-Season	\$130
Porch, 3-Season on Existing Deck	\$100
Porch, Screen Porch or Breezeway	\$90
Solarium	\$145
Deck	\$45
Deck, Screen-In & Roof Over Existing	\$50
In-Ground Pool	\$40
Above-Ground Pool	\$15
Masonry Fireplace	\$34,275.64
Remodel, Repair, Alteration, Other	Depends on Scope of Work

City of Spring Lake Park Consultant Services Agreement

This is an agreement entered into the 26th day of August, 2024, by and between the City of Spring Lake Park, Minnesota, hereinafter referred to as the "City", and Nykanen Inspections LLC., a Limited Liability Company organized and existing under the laws of the State of Minnesota, hereinafter referred to as the "Consultant", collectively referred to as "Parties".

Whereas, the City desires to hire the Consultant to perform electrical inspection services based on the Minnesota State Building Code ("Services"); and

Whereas, Consultant represents that they have the necessary skills and desire to perform the Services.

Now, therefore, the Parties hereby mutually agree to the following:

- 1) **Scope of Service**. The Consultant shall perform the Services as follows:
 - A. The Consultant shall provide all required on-site inspection services in relation to any permit properly submitted to the City.
 - B. The Consultant agrees to be available during all weekdays and all days and hours that the City offices are open to the public.
 - C. The Consultant shall provide the City with detailed written reports documenting each electrical inspection in a form approved by the City Building Official. The Consultant's inspections and reports must be completed and submitted within one business day of the permit applicant's request unless otherwise agreed to by the City.
 - D. The Consultant represents that he is a licensed master or journeyman electrician in the State of Minnesota. The Consultant shall, in the execution of the services, conform to all applicable federal, state and local laws, codes, ordinances and regulations, including, but not limited to, any applicable conflict of interest provisions.
 - E. The Consultant will be overseen by the Building Official.
- 2) **Term**. This Agreement shall be effective upon approval by the City Council and continue until a notice of termination is delivered, in writing, by either Party. Notice of termination without cause must be made at least 45 days prior to the intended date of termination. After termination, the City shall have no further obligation to the Consultant except to compensate the Consultant for services performed prior to the date of termination. In the event the Consultant is in violation of the terms of this Agreement, the City may immediately terminate this Agreement by giving the Consultant notice of termination.

- 3) **Compensation**. The fees for the Consultant services shall be based on eighty percent (80%) of the permit fees as shown in the attached **Exhibit A**. Payments must be made within 30 days of receipt of an invoice. Consultant will send the City monthly invoices for services rendered.
- 4) **Insurance**. The Consultant shall secure and maintain the following minimum insurance:
- A. Worker's compensation insurance as required by Minnesota law.
 - B. Electrical inspector's errors and omissions and general liability insurance policies with limits of \$1,000,000 each negligent act, error or omission and \$2,000,000 aggregate.
 - C. The Consultant shall indemnify, hold harmless and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims and actions, including attorney's fees which the City, its officers or employees may herein after sustain, incur or be required to pay arising out of or by reason of any negligent of will act or adequately perform the Consultant's obligations pursuant to this Contract.
- 5) **Data Practices**. All records kept by Consultant and City with respect to the Agreement are subject to examination by representatives of each Party. All data collected, created, received, maintained or disseminated for any purpose by the City or the Consultant under this Agreement are governed by Minnesota Statutes, Chapter 13 ("Act"), and the Minnesota Rules implementing the Act.
- 6) **Compliance With Laws and Regulations**. Consultant agrees to comply with all applicable City Ordinances, state statutes and federal laws applicable to Consultant.
- 7) **Amendments or Modifications**. Both Parties acknowledge that modifications to this Agreement may be necessary to ensure an effective, on-going working relationship. To that end, both Parties shall use their best efforts to ensure the viability of this Agreement into the future. However, any alterations, variations, modification, or waivers of provisions to this Agreement will only be valid when they have been reduced to writing and duly signed and attached hereto.
- 8) **Entire Agreement**. This Agreement is the entire agreement between the Parties and supersedes all oral agreements and negotiations between the Parties relating to this Agreement. All exhibits and attachments to this Agreement are incorporated into the Agreement. If there is a conflict between the terms of this Agreement and any of the exhibits, the Agreement governs.
- 9) **Independent Contractor**. Both the Consultant and the City acknowledge and agree that the Consultant and their subcontractors are independent contractors and not employees of the City. The Consultant understands that the City will not provide any benefits of any type in connection with this Agreement, including, but not limited to, health or medical insurance, workers' compensation insurance and unemployment insurance, public employee retirement benefits, nor will the City withhold any state or federal taxes, including income or payroll taxes, which may be payable by the Consultant. The Consultant must supply all other supplies, equipment, materials, tools and incidentals

that are needed to perform services under this Agreement at his own expense. The Consultant acknowledges that any general instruction he receives from the City has no effect on his status as an independent contractor.

10) Background Checks. The City may perform background checks, in accordance with state law, on the Consultant or any of his subcontractors who provide services to the City.

11) Records Access. The Consultant shall provide the City access to any books, documents, papers and records which are directly pertinent to the Agreement, for the purpose of making audit, examination, excerpts, and transcriptions, for three years after final payments and all other pending matters related to this Agreement are closed.

12) Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original.

13) No Waiver by City. By entering into this Agreement, the City does not waive its entitlement to any immunities under statute or common law.

This agreement was adopted by the City Council on this day 26th day of August, 2024.

City of Spring Lake Park

By: _____
Robert Nelson, Mayor

Attest:

By: _____
Daniel R. Buchholtz, Administrator,
Clerk/Treasurer

Nykanen Inspections, LLC.

By: _____
Andrew Nykanen



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: October 7, 2024
Subject: Phase 2 and Phase 3 Furniture Quote

City staff has been working with Alternative Business Furniture on a design for new office furniture for City Hall. The City Council approved the purchase of furniture for the Police Department addition at its March 18, 2024 and July 1, 2024 meetings. That furniture has been delivered and installed in the Police Department and Recreation Department areas.

Staff has evaluated furniture needs for the final phases of the building. These areas include Administration, the Link, the new conference room and Emergency Operations Center/Training Room, multi-purpose room and Council Chambers.

Alternative Business Furniture is on the State Contract.

Phase 2, which includes the Parks and Recreation Director's office and the Administration workstations and offices, is quoted at \$68,273.15

Phase 3, which includes the conference room, emergency operations center, Council Chambers, Link and Multi-Purpose room is quoted at \$85,350.76.

Staff recommends approval of the Phase 2 and Phase 3 quotes in the amount of \$153,623.91. Funds for the furniture will come out of the Furniture, Fixtures and Equipment (FFE) line item from the project budget.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



PROJECT PROPOSAL

Project: City of Spring Lake Park Phase 2
Contact: Wanda Brown
Salesperson: Brad Bruhn
Designer: Madelyn Mitchell / Barb Perry
System: Herman Miller AO2 / OTG
Date: October 4, 2024

PRODUCT SPECIFICATIONS

104 Front Reception

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
2	39 x 30" Non-Powered Fabric Covered Panel	163.56	327.12
2	39 x 42" Non-Powered Fabric Covered Panel	194.11	388.22
2	39 x 48" Non-Powered Fabric Covered Panel	204.69	409.38
6	72" Wall Track	41.60	249.60
72	Toggle	2.23	160.56
72	Wall Fastener, Machine Screw	0.20	14.40
2	34" Draw Rod	10.11	20.22
2	39" 2-Way Connector	44.65	89.30
4	39" Finished End, Metal	40.89	163.56
2	24 x 42" Worksurface	132.54	265.08
2	24 x 96" Worksurface	270.49	540.98
2	24" End Panel	175.20	350.40
4	48" Shelf	74.26	297.04
4	48" Flipper Door	138.89	555.56
4	48" Tackboard	88.28	353.12
4	48" Tasklight	78.98	315.92
2	Pencil Tray insert	12.80	25.60
2	Box / Box / File Pedestal - B Front	264.38	528.76
4	File / File Pedestal - B Front	254.74	1,018.96
2	Humanscale 3-Leg Base - Model #: <i>FYH312TS</i> - Finish: <i>Silver</i>	690.48	1,380.96
2	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount w/ 3" Grommet (still clamp mount) - Model #: <i>X22SBS</i> - Finish: <i>Silver with Gray Trim</i>	272.65	545.30
2	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <i>Grey</i>	83.87	167.74
2	Humanscale NeatHub Power Station - Model #: <i>NHINAPPCAW</i> - Finish: <i>White</i>	112.14	224.28
2	Global Vion High Mesh Back Weight Sensing Synchro Tilter - Model #: <i>6321-8</i> - Features: <i>Height Adjustable Arm, Sliding Armcap, Lumbar Support</i> - Glides: <i>2" Dual Wheel Caster</i> - Frame Finish: <i>Black</i> - Back Fabric: <i>Black Mesh</i> - Seat Fabric: <i>Grade 1 Illusion Ozone</i>	477.48	954.96



104 Front Reception Subtotal: 9,347.02

105 Waiting

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
4	Global Sidero Armchair - Model #: 6900 - Glides: <i>Non-Marking Glide</i> - Frame Finish: <i>Black</i> - Back & Seat Fabric: <i>Grade 1 Illusion Ozone</i>	270.48	1,081.92



105 Front Desk Subtotal: 1,081.92

112 Office

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
3	60" Wall Track - (Cut to Fit - 25")	38.00	114.00
15	Toggle	2.23	33.45
15	Wall Fastener, Machine Screw	0.20	3.00
1	24 x 30" Worksurface see laminate grain direction on plan	117.97	117.97
1	24 x 72" Worksurface	201.63	201.63
1	Box / Box / File Pedestal - B Front	264.38	264.38
1	File / File Pedestal - B Front	254.74	254.74
1	Pencil Tray insert	12.80	12.80
1	Via Run II high back medium seat, single rotation synchro - Model #: 981-B-81CSS-51A20S-18BB-16HP-LR2-1R-9FA-GR A - Features: Adjustable Lumbar, Seat Slider, 8D Black Arms - Glides: <i>Standard black soft/carpet floor casters</i> - Frame Finish: <i>Black</i> - Back & Seat Fabric: <i>Grade A Origin Sapphire</i>	549.12	549.12
2	Global Vion Mesh Low Back Arm Chair - Model #: 6325C - Glides: <i>2" Dual Wheel Casters</i> - Frame Finish: <i>Black</i> - Back & Seat Fabric: <i>Grade 1 Illusion Ozone</i>	341.32	682.64
1	Humanscale 3-Leg Base - Model #: FYH312TS - Finish: <i>Silver</i>	690.48	690.48
1	Humanscale NeatHub Power Station - Model #: NHINAPPCAW - Finish: <i>White</i>	112.14	112.14
1	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: X22SBS - Finish: <i>Silver with Gray Trim</i>	272.65	272.65
1	Humanscale NeatTech Mini Wire Management - Model #: NTIMGG - Finish: <i>Grey</i>	77.66	77.66



112 Office Subtotal: 3,386.66

115 Stations

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
10	53 x 30" Non-Powered Fabric Covered Panel	183.77	1,837.70
3	67 x 36" Non-Powered Fabric Covered Panel	243.46	730.38
4	67 x 42" Non-Powered Fabric Covered Panel	259.68	1,038.72
4	67 x 48" Non-Powered Fabric Covered Panel	276.13	1,104.52
3	67 x 48" Powered Fabric Covered Panel	335.35	1,006.05
6	72" Wall Track	41.60	249.60
4	60" Wall Track - (Cut to Fit - 25")	38.00	152.00
100	Toggle	2.23	223.00
100	Wall Fastener, Machine Screw	0.20	20.00
2	48" Wall Start	46.40	92.80
2	62" Wall Start	48.80	97.60




2	48" Draw Rod	10.34	20.68
9	62" Draw Rod	10.34	93.06
4	67" 2-Way Connector	57.11	228.44
4	67" 3-Way Connector	94.47	377.88
10	53" Finished End, Metal	44.42	444.20
8	Change of Height, Panel to Connector	19.20	153.60
1	6' Base Power Entry	109.60	109.60
2	Duplex - Circuit A	20.54	41.08
2	Duplex - Circuit B	20.54	41.08
2	Duplex - Circuit C	20.54	41.08
5	24 x 36" Worksurface	125.49	627.45
1	24 x 78" Worksurface	220.43	220.43
4	24 x 84" Worksurface	227.48	909.92
2	36" Shelf	68.15	136.30
7	42" Shelf	71.91	503.37
1	48" Shelf	74.26	74.26
2	36" Flipper Door	120.32	240.64
7	42" Flipper Door	129.96	909.72
1	48" Flipper Door	138.89	138.89
2	42" Tackboard	83.05	166.10
5	Box / Box / File Pedestal - B Front	264.38	1,321.90
5	Pencil Tray insert	12.80	64.00
4	File / File Pedestal - B Front	254.74	1,018.96
3	Humanscale 3-Leg Base - Model #: <i>FYH312TS</i> - Finish: <i>Silver</i>	690.48	2,071.44
3	Humanscale NeatHub Power Station - Model #: <i>NHINAPPCAW</i> - Finish: <i>White</i>	112.14	336.42
3	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <i>Grey</i>	77.66	232.98
3	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: <i>X22SBS</i> - Finish: <i>Silver with Gray Trim</i>	272.65	817.95
1	AllSeating Zip Task Chair - Model #: <i>92040-T2-SS-KD-AS-F-ODRIFT</i> - Features: <i>Synchro Tilt, Task 2 Arm, Seat Slider</i> - Frame Finish: <i>Black</i> - Back & Seat Fabric: <i>Grade 1 TBD</i>	503.82	503.82
3	Global Vion High Mesh Back Weight Sensing Synchro Tilter - Model #: <i>6321-8</i> - Features: <i>Height Adjustable Arm, Sliding Armcap</i> - Glides: <i>2" Dual Wheel Caster</i> - Frame Finish: <i>Black</i> - Back Fabric: <i>Black Mesh</i> - Seat Fabric: <i>Grade 1 Illusion Ozone</i>	477.48	<u>1,432.44</u>



115 Stations Subtotal: 19,830.06



116 Office

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	60" Wall Track - (Cut to Fit - 25")	38.00	38.00
2	72" Wall Track	41.60	83.20
29	Toggle	2.23	64.67
29	Wall Fastener, Machine Screw	0.20	5.80
1	24 x 30" Worksurface see plan for grain direction	117.97	117.97
1	24 x 84" Worksurface	227.48	227.48
1	36 x 72" Peninsula Round End, Mount on H-Leg & End Panel	379.29	379.29
1	36" Shelf	68.15	68.15
1	36" Flipper Door	120.32	120.32

1	36" Tackboard		80.03	80.03
1	Box / Box / File Pedestal - B Front		264.38	264.38
1	Pencil Tray insert		12.80	12.80
1	File / File Pedestal - B Front		254.74	254.74
1	Via Run II high back medium seat, single rotation synchro - Model #: 981-B-81CSS-51A20S-18BB-16HP-LR2-1R-9FA-GR A - Features: Adjustable Lumbar, Seat Slider, 8D Black Arms - Glides: Standard black soft/carpet floor casters - Frame Finish: Black - Back & Seat Fabric: Grade A Origin Sapphire		549.12	549.12
2	Global Vion Mesh Low Back Arm Chair - Model #: 6325C - Casters: 2" Dual Wheel Casters - Frame Finish: Black - Back & Seat Fabric: Grade 1 Illusion Ozone		341.32	682.64
3	Global Vion Mesh Low Back Chair, Armless - Model #: 6324C - Casters: 2" Dual Wheel Casters - Frame Finish: Black - Back & Seat Fabric: Grade 1 Illusion Ozone		321.54	964.62
1	Humanscale NeatHub Power Station - Model #: NHINAPPCAW - Finish: White		112.14	112.14
1	Humanscale 3-Leg Base - Model #: FYH312TS - Finish: Silver		690.48	690.48
1	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: X22SBS - Finish: Silver with Gray Trim		272.65	272.65
1	Humanscale NeatTech Mini Wire Management - Model #: NTIMGG - Finish: Grey		77.66	<u>77.66</u>

116 Office Subtotal: 5,066.14



117 Office

Qty.	Description		Unit Price	Total Price
3	72" Wall Track		41.60	124.80
36	Toggle		2.23	80.28
36	Wall Fastener, Machine Screw		0.20	7.20
1	24 x 30" Worksurface see plan for grain direction		117.97	117.97
1	24 x 72" Worksurface		201.63	201.63
2	36" Shelf		68.15	136.30
2	36" Flipper Door		120.32	240.64
2	36" Tackboard		80.03	160.06
2	36" Tasklight		74.30	148.60
1	Box / Box / File Pedestal - B Front		264.38	264.38
1	Pencil Tray insert		12.80	12.80
1	Global Vion High Mesh Back Weight Sensing Synchro Tilter - Model #: 6321-8 - Features: Height Adjustable Arm, Sliding Armcap - Glides: 2" Dual Wheel Caster - Frame Finish: Black - Back Fabric: Black Mesh - Seat Fabric: Grade 1 Illusion Ozone		477.48	477.48
2	Global Vion Mesh Low Back Arm Chair - Model #: 6325C - Glides: 2" Dual Wheel Casters - Frame Finish: Black - Back & Seat Fabric: Grade 1 Illusion Ozone		341.32	682.64
1	Humanscale NeatHub Power Station - Model #: NHINAPPCAW - Finish: White		112.14	112.14

1	Humanscale 3-Leg Base - Model #: <i>FYH312TS</i> - Finish: Silver	690.48	690.48
1	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: <i>X22SBS</i> - Finish: <i>Silver with Gray Trim</i>	272.65	272.65
1	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <i>Grey</i>	77.66	<u>77.66</u>

117 Office Subtotal: 3,807.71



118 Office

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
5	60" Wall Track - (Cut to Fit - 25")	38.00	190.00
25	Toggle	2.23	55.75
25	Wall Fastener, Machine Screw	0.20	5.00
1	24 x 30" Worksurface Build to 24 x 28" see plan for grain direction	117.97	117.97
2	30 x 60" Worksurface	218.79	437.58
1	File / File Pedestal - B Front	254.74	254.74
1	Box / Box / File Pedestal - B Front	264.38	264.38
1	Pencil Tray insert	12.80	12.80
1	Via Run II high back medium seat, single rotation synchro - Model #: 981-B-81CSS-51A20S-18BB-16HP-LR2-1R-9FA-GR A - Features: Adjustable Lumbar, Seat Slider, <i>8D Black Arms</i> - Casters: <i>Standard black soft/carpet floor casters</i> - Frame Finish: <i>Black</i> - Back & Seat Fabric: <i>Grade A Origin Sapphire</i>	549.12	549.12
			
2	Global Vion Mesh Low Back Arm Chair - Model #: <i>6325C</i> - Casters: <i>2" Dual Wheel Casters</i> - Frame Finish: <i>Black</i> - Mesh Back: Black; Seat Fabric: <i>Grade 1 Illusion Ozone</i>	341.32	682.64
			
1	Humanscale NeatHub Power Station - Model #: <i>NH1NAPPCAW</i> - Finish: <i>White</i>	112.14	112.14
1	Humanscale 3-Leg Base - Model #: <i>FYH312TS</i> - Finish: Silver	690.48	690.48
1	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: <i>X22SBS</i> - Finish: <i>Silver with Gray Trim</i>	272.65	272.65
1	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <i>Grey</i>	77.66	<u>77.66</u>


118 Office Subtotal: 3,722.91

122 Office

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	60" Wall Track - (Cut to Fit - 25")	38.00	38.00
4	72" Wall Track	41.60	166.40
53	Toggle	2.23	118.19
53	Wall Fastener, Machine Screw	0.20	10.60
1	24 x 30" Worksurface see plan for grain direction	117.97	117.97
1	24 x 66" Worksurface	192.94	192.94
1	24 x 72" Worksurface	201.63	201.63
3	36" Shelf	68.15	204.45
3	36" Flipper Door	120.32	360.96
3	36" Tackboard	80.03	240.09
3	36" Tasklight	74.30	222.90
1	File / File Pedestal - B Front	254.74	254.74
1	Box / Box / File Pedestal - B Front	264.38	264.38
1	Pencil Tray insert	12.80	12.80

1	AllSeating Zip Task Chair - Model #: 92040-T2-SS-KD-AS-F-ODRIFT - Features: Synchro Tilt, Task 2 Arm, Seat Slider - Frame Finish: Black - Back & Seat Fabric: Grade 1 TBD		503.82	503.82
2	Global Vion Mesh Low Back Arm Chair - Model #: 6325C - Casters: 2" Dual Wheel Casters - Frame Finish: Black - Back & Seat Fabric: <i>Grade 1 Illusion Ozone</i>		341.32	682.64
1	Humanscale NeatHub Power Station - Model #: NHINAPPCAW - Finish: <i>White</i>		112.14	112.14
1	Humanscale 3-Leg Base - Model #: FYH312TS - Finish: Standard Finish - TBD		690.48	690.48
1	Humanscale M/Flex with M2.1 Monitor Arms and Slider(2) Dual Arm Bracket, Two-Piece Clamp Mount - Model #: X22SBS - Finish: <i>Silver with Gray Trim</i>		272.65	272.65
1	Humanscale NeatTech Mini Wire Management - Model #: NTIMGG - Finish: <i>Grey</i>		77.66	<u>77.66</u>
			122 Office Subtotal:	<u>4,745.44</u>

Break 127

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
3	Herman Miller Everywhere Table 36" Round Table - Base Model #: 5226 - Top Finish: Standard Finish - TBD - Base Finish: Standard Finish - TBD		361.68	1,085.04
12	Global Duet Armless Wall Saver Plastic Seat and Back, Sled Base - Model #: 6621 - Glides: Clear - Frame Finish: <i>Chrome</i> - Back & Seat Finish: TBD		120.06	<u>1,440.72</u>
			Breakroom 127 Subtotal:	<u>2,525.76</u>

*Herman Miller Pricing per Contract # 144482
State Contract Release F-464(5)
Global Pricing per U of M Contract U42.112
HAT Pricing Per TIPS Contract #230301
Humanscale Pricing per E&I Contract #CNR01511*

Product Subtotal: **53,513.62**

Finishes:

Panel Trim: *Dark Tone*
Basecovers: *Black Umber*
Panel Fabric: *Burch Coalition 7129 Tinsel CAT 1*
Flipper Door Fabric: *Burch Dayton 7114 Ocean*
Tackboard Fabric: *Burch Prime Time 1010089 Admiral*
Laminate: *Neutral Twill Formica 8826-58*
Edge: *Pepper Dust Alternate HF*
Storage: *Mist*
Paint: *Mist*

Non-Contract Product

104 Front Reception

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
1	23 x 46 x 64 x 23" Extended Corner Worksurface - Right, Square End	Mount on Hi-Lo	339.38	339.38
1	23 x 64 x 46 x 23" Extended Corner Worksurface - Left, Square End	Mount on Hi-Lo	339.38	<u>339.38</u>
			104 Front Reception Subtotal:	<u>678.76</u>

112 Office

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
1	24 x 42 x 72 x 30" Extended Corner Worksurface - Right, Square End	Mount on Hi-Lo	265.82	265.82
1	Great Openings 2-Dr Lateral 30w x 18-1/4d x 27-3/4h - Model #: <i>RG-A-C301</i> - Pull Style: <i>A Full Pull</i> - Finish: <u>Standard Finish - TBD</u>		461.03	461.03
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <u>Standard Finish - TBD</u>		54.81	54.81

112 Office Subtotal: 781.66

115 Stations

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
2	24 x 70 x 46 x 24" Extended Corner Worksurface	Mount on Hi-Lo	359.30	718.60
1	24 x 72 x 48 x 24" Extended Corner Worksurface	Mount on Hi-Lo	359.30	359.30
1	24 x 46 x 70 x 24" Extended Corner Worksurface	Mount on Hi-Lo	359.30	359.30
1	24 x 48 x 70 x 24" Extended Corner Worksurface	Mount on Hi-Lo	359.30	359.30

115 Stations Subtotal: 1,796.50

116 Office

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
1	24 x 42 x 72 x 30" Extended Corner Worksurface - Right, Square End, Mount on HiLo		317.39	317.39
1	36" End Panel		126.72	126.72
1	Gibraltar 36"w H-Leg Base - Model #: <i>3320</i> - Finish: <u>Standard Finish - TBD</u>		105.84	105.84
1	Interiors Interface Custom box enclosure for safe - Interior clear dimensions: <i>22" x 22" x 23.5"</i> - Features: <i>Box base with adjustable glides. Euro style hinges</i> - Pull Style: <i>4" loop pull, lock</i> - Interior: <i>white melamine</i> - Finish: <u>Standard Finish - TBD</u>		835.65	835.65
1	Great Openings 42 x 77" Bookcase - Model #: <i>GBS4277</i> - Finish: <u>Standard Finish - TBD</u>		523.46	523.46
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <u>Standard Finish - TBD</u>		54.81	54.81

116 Office Subtotal: 1,963.87

117 Office

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
1	30 x 72 x 42 x 24" Extended Corner Worksurface - Right, Square End, Mount on HiLo		265.82	265.82
1	Great Openings 42" 4-Drawer Lateral File - Model #: <i>RG-A-D203</i> - Pull Style: <i>A Full Pull</i> - Finish: <i>Mist</i>		899.44	899.44
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <u>Standard Finish - TBD</u>		54.81	54.81

117 Office Subtotal: 1,220.07

118 Office

<u>Qty.</u>	<u>Description</u>		<u>Unit Price</u>	<u>Total Price</u>
1	24 x 42 x 72 x 30" Extended Corner Worksurface - Right, Square End, Mount on HiLo		265.82	265.82
1	Great Openings 36 x 18-1/4 x 28-3/8" Double Door Storage Cabinet, 1 Adjustable Shelf - Model #: <i>CG-A-02F3</i> - Pull Style: <i>A Full Pull</i> - Finish: <i>Mist</i>		546.75	546.75
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <u>Standard Finish - TBD</u>		54.81	54.81

118 Office Subtotal: 867.38

122 Office

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	30 x 72 x 42 x 24" Extended Corner Worksurface - Left, Square End, Mount on HiLo	265.82	265.82
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <u>Standard Finish - TBD</u>	54.81	<u>54.81</u>
122 Office Subtotal:			<u>320.63</u>
Non-Contract Product Subtotal:			<u>7,628.87</u>

Finishes:

Panel Trim: Dark Tone	Worksurface Edge: Pepper Dust Alternate HF
Basecovers: Black Umber	Storage: Mist
Panel Fabric: Burch Coalition 7129 Tinsel CAT 1	Upper Cabinets: Mist
Flipper Door: Burch Dayton 7114 Ocean	
Tackboard: Burch Prime Time 1010089 Admiral	
Laminate: Neutral Twill - Formica 8826-58	

Install & Service Costs:

Regular Hours, Non-Prevailing Wage Installation	6,120.00
Delivery, State of MN Remanufactured Contract	No Charge
Delivery, Non-State Contract	450.00
Design	- <u>510.00</u>

NOTE:

-Quote Valid for 30 Days

Services Subtotal: 7,080.00

Product Total: **61,142.49**

Services Total: **7,080.00**

Gibraltar Freight: 19.60

-

Humanscale Freight: 31.06

PROJECT TOTAL: **68,273.15**

*Applicable Sales Taxes will be added at time of invoicing.
Pricing Subject to Unannounced Tariff Surcharges.*



TERMS & CONDITIONS

FINISHES:

Fabric, Laminate & Paint: Standard selections included in pricing, unless noted otherwise.
(Customer Choice from ABF selection).

***Please note:** Many commercial fabrics are subject to what is termed *moisture regain*. This is a process by which the fibers within a particular fabric absorb moisture from the surrounding environment resulting in temporary relaxing (or sagging) of a fabric's appearance. This sagging is not the result of misapplication, but rather the fabric's natural reaction to fluctuations in ambient humidity levels.

PRODUCT:

- *Pricing valid for 30 days from proposal date.
- *Pricing subject to unforeseen manufacturer imposed tariffs, price changes, and fuel surcharges
- *Products quoted are based upon most current field dimensions available. ABF will attempt to verify field dimensions as construction progress and circumstances allow. Should it be necessary to place orders prior to the availability of verified field dimensions, customer may be responsible for associated costs.
- *All sales are final. Unwanted product may not be returnable, or subject to re-stock charges.
- *Charges may be applicable should storage of purchased product be necessary beyond initially scheduled timeframes.

LABOR & EQUIPMENT:

- *ABF will be responsible for supplying all necessary labor & equipment to perform the installation.
- *Labor is quoted as non-union labor.
- *Labor is quoted for regular working hours (Monday-Friday; 8:00 A.M. - 5:00 P.M.).
- *Customer will be responsible to have all miscellaneous items cleared out prior to installation.
- *Delays created by customer or other contractors may create additional labor charges.
- *Labor is quoted as a one phase project. (split dates will require additional charges).
- *Install and delivery quote is based on first floor delivery and install with clear access without steps.

ELECTRICAL:

*Customer will be responsible to have a qualified electrician to perform all electrical connections including hardwiring, panel-to-panel and receptacles.

TERMS:

Net 15 days unless other arrangements made with Seller. A 50% deposit may also apply. Buyer understands and agrees to pay a service charge of 1.33% per month (16% per annum) after 15 days of receipt of goods. Buyer further agrees to pay ALL costs of reasonable collections and attorneys fees. Buyer acknowledges Seller's retention and hereby grants to Seller a purchase money security interest in all merchandise purchased or described herein unless and until Seller receives payments as described above. Buyer agrees to execute a standard UCC Financing Statement to perfect any such security interest. In the event Buyer fails to execute UCC financing statement, this Sales Agreement shall suffice and may be filed by Seller to perfect the security interest.

Signature: _____

Title _____

Date: _____



PROJECT PROPOSAL

Project: City of Spring Lake Park Phase 3
Contact: Wanda Brown
Salesperson: Brad Bruhn
Designer: Barb Perry / Madelyn Mitchell
System: Global / ABF / AllSeating / Dauphin / Safco / Gibraltar / OTG
Date: October 4, 2024

PRODUCT SPECIFICATIONS

Phase 3 MP

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
12	Herman Miller Everywhere Table 30 x 60" Flip Top Table Top - Base Model #: <i>CH5056</i> (2 per table) - Top Finish: <u>Standard Finish - TBD</u> - Base Finish: <u>Standard Finish - TBD</u>	583.11	6,997.32
52	Global Sidero Side Chair, Armchair (stack 8 high on dolly) - Model #: <i>6902</i> - Glides: <i>Non-Marking</i> - Frame Finish: <u>TBD</u> - Back & Seat Fabric: <u>Grade 1 , TBD</u>	338.10	17,581.20
6	Global Chair Dolly - Model #: <i>2125WS</i> - Finish: <i>Black</i>	207.92	1,247.52



Phase 3 Training

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
18	Herman Miller Everywhere Table 24 x 72" Flip Top Table - Base Model #: <i>CH5054</i> (2 per table) - Top Finish: <u>Standard Finish - TBD</u> - Base Finish: <u>Standard Finish - TBD</u>	397.44	7,153.92
9	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <u>Standard Finish - TBD</u>	77.66	698.94

Phase 3 Conf 131

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
12	AllSeating Zip Task Chair - Model #: <i>92140-CA-P1-SS-KD-AS-FV-URWIN</i> - Features: <i>Midback, Synchro Tilt, Conference Arm</i> - Casters: <i>Carpet</i> - Frame Finish: <u>Black</u> - Back & Seat Fabric: <u>Grade 6 TBD</u>	618.30	7,419.60
2	Global Oasis Mini B DaisyLink, 15" Trough with 4 Receptacles and 3 Telecom Plate - Model #: <i>OAM-B-PC-4-I-S</i> - Finish: <i>Silver</i>	961.86	1,923.72
6	Global Telecom Plates (blank) - Model #: <i>A-GR</i> - Finish: <i>Grey</i>	12.42	74.52
1	Global 67" Female to Male Daisylink, Interconnecting Cables - Model #: <i>42FM-63</i>	78.20	78.20



1	Global 72" Multi-Circuit Hardwire Power Infeed 2 Circuits up to 20 AMPS per Circuit - Model #: 42SB2-72 - Finish: Silver	72.68	72.68
1	Global 65" Female to Female Daisylink Interconnecting Cables - Model #: 42FF-63 - Finish: Silver	74.98	74.98
1	Global 24 x 72" Storage Cabinet Credenza 2 Storage Cabinets Side By Side, Locking - Model #: Z2472SCSC - Pull Style: P-Bar Handle Silver - Finish: <u>Standard Finish - TBD</u>	1,036.84	1,036.84
1	Global 48 x 168 x 30" Boat Shaped Boardroom Table - Model #: Z48168BE - Features: 3 Bases with Wire Access Doors and Wire Concealment Between Bases - Power: Left and Right Oasis Cut-Outs - Inner Base Trim: TBD - Finish: TBD	3,581.10	3,581.10



Phase 3 Council

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
7	AllSeating Zip Task Chair - Model #: 92140-CA-PI-SS-KD-AS-FV-URWIN - Features: Highback, Synchro Tilt, Conference Arm - Casters: TBD - Frame Finish: <u>Standard Finish TBD</u> - Back & Seat Fabric: Grade 6 TBD	720.90	5,046.30
35	Global Sidero Side Chair, Armless (stacks 8 high on dolly) - Model #: 6901 - Glides: Non-Marking Glide - Frame Finish: Black - Back & Seat Fabric: Grade 1 TBD	244.26	8,549.10
4	Global Chair Dolly - Model #: 2125WS - Finish: Black	207.92	831.68



Herman Miller Pricing per Contract # 144482
State Contract Release F-464(5)
Global Pricing per U of M Contract U42.112
Humanscale Pricing per E&I Contract #CNR01511

Product Subtotal: 62,367.62

Non-Contract Product

Phase 3 Atrium 140

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
3	ABF 36" Round Table Top mounted on Gibraltar DuraCast Flip Top Base - Base Model #: C5333 - Top Finish: <u>Standard Finish - TBD</u> - Base Finish: <u>Standard Finish - TBD</u>	560.92	1,682.76
1	Safco Sled Base Stacking Chair Cart - Model #: 4190SL - Finish: Black	139.86	139.86
12	Safco Arcozi Chair (stacks 6 high) - Model #: ASC2P - Frame Finish: TBD - Back Finish: TBD - Seat Finish: TBD	139.86	1,678.32



Phase 3 MP

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
7	ABF 42" Round Flip Top Table on Gibraltar Base - Base Model #: <i>C5334</i> (1 per table) - Top Finish: <u>Standard Finish - TBD</u> - Base Finish: <u>Standard Finish - TBD</u>	645.66	4,519.62

Phase 3 Training

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
5 (10 total)	Safco Valore Nesting Chair, Mesh Back, Upholstered Seat, Fixed Arms, 2 per carton - Model #: <i>TSH1F</i> - Features: <i>flip seat, loop arm, high back</i> - Casters: <i>Dual Hooded Carpet</i> - Frame Finish: <i>Chrome legs</i> ; Arm: TBD - Back Mesh: <u>TBD</u> - Seat Fabric: <u>TBD</u>	902.88	4,514.40
4 (8 total)	Safco Valore Nesting Chair, Mesh Back, Upholstered Seat, Armless, 2 per carton - Model #: <i>TSH2F</i> - Features: <i>flip seat, armless, high back</i> - Casters: <i>Dual Hooded Carpet</i> - Frame Finish: <i>Chrome legs</i> ; Arm: TBD - Back Fabric: <u>TBD</u> - Seat Fabric: <u>TBD</u>	874.80	3,499.20
9	Humanscale NeatHub Charging Station - Model #: <i>NHINAPPCAW</i> - Finish: <i>White</i>	112.14	1,009.26
9	Humanscale NeatLinks Slim - Model #: <i>NL1SL21G</i> - Finish: <i>Gray</i>	15.64	<u>140.76</u>



Non-Contract Product Subtotal: 17,184.18

Location:

Install & Service Costs:

Regular Hours, Non-Prevailing Wage Installation	2,672.00
Delivery, Non-State Contract	350.00
Design	- <u>510.00</u>

NOTE:

-Quote Valid for 30 Days

Services Subtotal: 3,532.00

Product Total: 79,551.80

Services Total: 4,422.00

Gibraltar Freight: 1,349.00

Humanscale Freight: 27.96

PROJECT TOTAL: 85,350.76

*Applicable Sales Taxes will be added at time of invoicing.
Pricing Subject to Unannounced Tariff Surcharges.*



TERMS & CONDITIONS

FINISHES:

Fabric, Laminate & Paint: Standard selections included in pricing, unless noted otherwise.

(Customer Choice from ABF selection).

***Please note:** Many commercial fabrics are subject to what is termed *moisture regain*. This is a process by which the fibers within a particular fabric absorb moisture from the surrounding environment resulting in temporary relaxing (or sagging) of a fabric's appearance. This sagging is not the result of misapplication, but rather the fabric's natural reaction to fluctuations in ambient humidity levels.

PRODUCT:

*Pricing valid for 30 days from proposal date.

*Pricing subject to unforeseen manufacturer imposed tariffs, price changes, and fuel surcharges

*Products quoted are based upon most current field dimensions available. ABF will attempt to verify field dimensions as construction progress and circumstances allow. Should it be necessary to place orders prior to the availability of verified field dimensions, customer may be responsible for associated costs.

*All sales are final. Unwanted product ay not be returnable, or subject to re-stock charges.

*Charges may be applicable should storage of purchased product be necessary beyond initially scheduled timeframes.

LABOR & EQUIPMENT:

*ABF will be responsible for supplying all necessary labor & equipment to perform the installation.

*Labor is quoted as non-union labor.

*Labor is quoted for regular working hours (Monday-Friday; 8:00 A.M. - 5:00 P.M.).

*Customer will be responsible to have all miscellaneous items cleared out prior to installation.

*Delays created by customer or other contractors may create additional labor charges.

*Labor is quoted as a one phase project. (split dates will require additional charges).

*Install and delivery quote is based on first floor delivery and install with clear access without steps.

ELECTRICAL:

*Customer will be responsible to have a qualified electrician to perform all electrical connections including hardwiring, panel-to-panel and receptacles.

TERMS:

Net 15 days unless other arrangements made with Seller. A 50% deposit may also apply. Buyer understands and agrees to pay a service charge of 1.33% per month (16% per annum) after 15 days of receipt of goods. Buyer further agrees to pay ALL costs of reasonable collections and attorneys fees. Buyer acknowledges Seller's retention and hereby grants to Seller a purchase money security interest in all merchandise purchased or described herein unless and until Seller receives payments as described above. Buyer agrees to execute a standard UCC Financing Statement to perfect any such security interest. In the event Buyer fails to execute UCC financing statement, this Sales Agreement shall suffice and may be filed by Seller to perfect the security interest.

Signature: _____

Title _____

Date: _____



Memorandum

Date: October 16th, 2024

To: Mayor and City Council

Re: Arthur Pump House Camera System

Mayor and City Council Members,

As a reminder each of our parks, pump houses and the City hall are protected with camera systems. All the camera systems are able to be monitored from the city hall or squad cars. Over the last year we have been having significant connection issues with our camera systems at the Arthur Pump house and Terrace Park. We have already replaced the Able park system when it was renovated and are currently replacing the city hall cameras during the renovation.

I did reach out earlier this year to JSB cameras and found that all of our remaining systems are right around 7 years old and are nearing, if not past end of life. I did receive quotes for all the parks and am putting a phased replacement proposal together. During the city hall renovation, we originally had a 32-channel DVR ready to be installed, but it has become apparent as we move through the project that we need more cameras to cover different areas throughout city hall. We will be putting in a 64-channel DVR that will cover what we need now and will allow us to add cameras as we need in the future. Unfortunately, we already purchased a 32-channel DVR for city hall and it cannot be returned.

Rather than having that 32-channel DVR sitting around I am proposing that we move forward with replacing the cameras and DVR at the Arthur Pump house this year. That camera system has had the most issues with connecting and running over the last few years and has significantly less cameras than the other remaining parks. Putting the new 32-channel DVR Arthur Pump house will get that system back up and running properly.

I have attached the camera quote for your review. The new cameras are the same Internet Protocol cameras as Able Park and would be on the same software program as Able Park and City hall. This quote is less the 32-channel DVR we have already purchased for \$1,650.00.

I am requesting that the council approve the expenditure of \$6,634.00 to replace the camera system at the Arthur Pump house.

If you have any questions I can take those now.

Thank you,

Chief Josh Antoine



11571 Cedar Pass
 Minnetonka, MN 55305

	10/7/2024
Estimate #	5962

Name / Address
ARTHUR STREET PUMP HOUSE

Project

Item	Description	Qty	Rate	Total
AVY-NPV51M	5MP (2592X1944), H.265 VANDAL DOME IP CAMERA, INFINITESTAR , TRUE WDR, AI, 5MP@30FPS, TRIPLE STREAM, 2.7-13.5MM MOTORIZED A/F LENS, 147FT SMART IR'S, AUDIOIN/OUT, ALARM IN/OUT, MICROSD, ONVIF S/G, DC12V / POE, IP67, WHITE, NDAA COMPLIANT	6	349.00	2,094.00T
MATERIALS	CONNECTORS, CABLE SUPPORT HARDWARE, MOUNTING HARDWARE	1	440.00	440.00T
CAT 6 CABLE	CATEGORY 6 PLENUM CABLE	1	600.00	600.00T

Subtotal	
Sales Tax (0.0%)	
Total	

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com



11571 Cedar Pass
 Minnetonka, MN 55305

	10/7/2024
Estimate #	5962

Name / Address
ARTHUR STREET PUMP HOUSE

Project

Item	Description	Qty	Rate	Total
INSTALLATION	PROVIDE ALL NECESSARY LABOR FOR THE REMOVAL OF EXISTING CAMERA SYSTEM AND INSTALLATION OF NEW AVYCON NVR AND CAMERAS INCLUDES LABOR TO INSTALL, TERMINATE, TEST AND LABEL ALL CABLING AND COMPONENTS. (6) Camera Locations Notes on Quote: Any work done outside of above Scope of Work will be billed as a Change Order Does NOT include Lift Rental Does NOT include Conduit or Raceway	1	3,500.00	3,500.00

Subtotal	\$6,634.00
Sales Tax (0.0%)	\$0.00
Total	\$6,634.00

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com



11571 Cedar Pass
 Minnetonka, MN 55305

	5/29/2024
Estimate #	5914

Name / Address
LAKESIDE PARK 1689 79TH AVE NE SPRING LAKE PARK, MN 55432

Project

Item	Description	Qty	Rate	Total
AVY-NSV16P16	(NDAA) H.265 16CH 4K NVR 16CH POE BUILT-IN, 1, ONVIF, 1 HDMI, NDAA COMPLIANT	1	1,650.00	1,650.00T
AVC-NPB51M50	5 MEGAPIXEL OUTDOOR IR BULLET NETWORK CAMERA WITH LONG RANGE 5-50MM LENS	1	880.00	880.00T
AVY-NPV51M	5MP (2592X1944), H.265 VANDAL DOME IP CAMERA, INFINITESTAR , TRUE WDR, AI, 5MP@30FPS, TRIPLE STREAM, 2.7-13.5MM MOTORIZED A/F LENS, 147FT SMART IR'S, AUDIOIN/OUT, ALARM IN/OUT, MICROSD, ONVIF S/G, DC12V / POE, IP67, WHITE, NDAA COMPLIANT	10	349.00	3,490.00T
MATERIALS	CONNECTORS, CABLE SUPPORT HARDWARE, MOUNTING HARDWARE	1	650.00	650.00T
CAT 6 CABLE	CATEGORY 6 PLENUM CABLE	1	600.00	600.00T

Subtotal
Sales Tax (0.0%)
Total

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com



11571 Cedar Pass
 Minnetonka, MN 55305

	5/29/2024
Estimate #	5914

Name / Address
LAKESIDE PARK 1689 79TH AVE NE SPRING LAKE PARK, MN 55432

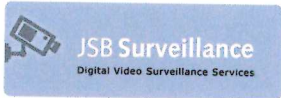
Project

Item	Description	Qty	Rate	Total
INSTALLATION	PROVIDE ALL NECESSARY LABOR FOR THE REMOVAL OF EXISTING CAMERA SYSTEM AND INSTALLATION OF NEW AVYCON NVR AND CAMERAS INCLUDES LABOR TO INSTALL, TERMINATE, TEST AND LABEL ALL CABLING AND COMPONENTS. (11) Camera Locations Notes on Quote: Any work done outside of above Scope of Work will be billed as a Change Order Does NOT include Lift Rental Does NOT include Conduit or Raceway	1	4,450.00	4,450.00

Subtotal		\$11,720.00
Sales Tax (0.0%)		\$0.00
Total		\$11,720.00

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com



11571 Cedar Pass
 Minnetonka, MN 55305

5/29/2024

Estimate # 5913

Name / Address
 TERRACE PARK
 7800 TERRACE ROAD NE
 SPRING LAKE PARK, MN 55432

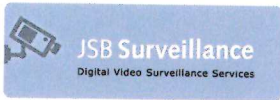
Project

Item	Description	Qty	Rate	Total
AVY-NSV16P16	(NDAA) H.265 16CH 4K NVR 16CH POE BUILT-IN, 1, ONVIF,1 HDMI, NDAA COMPLIANT	1	1,650.00	1,650.00T
AVC-NPB51M50	5 MEGAPIXEL OUTDOOR IR BULLET NETWORK CAMERA WITH LONG RANGE 5-50MM LENS	1	880.00	880.00T
AVY-NPV51M	5MP (2592X1944), H.265 VANDAL DOME IP CAMERA, INFINITESTAR , TRUE WDR, AI, 5MP@30FPS, TRIPLE STREAM, 2.7-13.5MM MOTORIZED A/F LENS, 147FT SMART IR'S, AUDIOIN/OUT, ALARM IN/OUT, MICROSD, ONVIF S/G, DC12V / POE, IP67, WHITE, NDAA COMPLIANT	12	349.00	4,188.00T
MATERIALS	CONNECTORS, CABLE SUPPORT HARDWARE, MOUNTING HARDWARE	1	820.00	820.00T
CAT 6 CABLE	CATEGORY 6 PLENUM CABLE	1	800.00	800.00T

Subtotal
Sales Tax (0.0%)
Total

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com



11571 Cedar Pass
 Minnetonka, MN 55305

	5/29/2024
Estimate #	5913

Name / Address
TERRACE PARK 7800 TERRACE ROAD NE SPRING LAKE PARK, MN 55432

Project

Item	Description	Qty	Rate	Total
INSTALLATION	PROVIDE ALL NECESSARY LABOR FOR THE REMOVAL OF EXISTING CAMERA SYSTEM AND INSTALLATION OF NEW AVYCON NVR AND CAMERAS INCLUDES LABOR TO INSTALL, TERMINATE, TEST AND LABEL ALL CABLING AND COMPONENTS. (13) Camera Locations - Notes on Quote: Any work done outside of above Scope of Work will be billed as a Change Order Does NOT include Lift Rental Does NOT include Conduit or Raceway	1	4,925.00	4,925.00

Subtotal		\$13,263.00
Sales Tax (0.0%)		\$0.00
Total		\$13,263.00

Phone #	Fax #
952-545-0115	866-681-8195

Web Site
www.jsbsurveillance.com

Documentation on this item will be handed out
at the City Council meeting.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 30, 2024

Subject: Statement of Values Policy Update

The City Council adopted a Statement of Values policy to ensure that the City maintains its commitment to the highest standards of ethical conduct and professionalism. While the existing policy outlines the core values and principles expected of elected and appointed officials, the absence of a clear enforcement mechanism leaves room for inconsistent application, potential violations and unresolved conflicts.

The proposed enforcement policy differentiates between minor and serious violations, allowing for flexibility in the resolution of complaints. Minor issues can be resolved informally, through conversations, coaching and warnings, while more serious or repeated violations can trigger a formal investigation. The role of City staff is to assist in the initial stages of reviewing complaints, while ultimate authority for enforcement of the policy remains with the City Council.

Staff presents the proposed amendments to the Statement of Values as a starting place for City Council discussion. Ultimately, the City Council is responsible for the enforcement of its ethical standards and policies.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

City of Spring Lake Park Statement of Values

Preamble:

The proper operation of democratic government requires that decision-makers be independent, impartial and accountable to the people they serve. The City of Spring Lake Park has adopted this Statement of Values to promote and maintain the highest standards of personal and professional conduct in the City's government. All elected and appointed officials¹ are required to subscribe to this statement, understand how it applies to their specific responsibilities and practice its 9 core values in their work. Because we seek public confidence in the City's services and public trust of its decision-makers, our decisions and our work must meet the most demanding ethical standards and demonstrate the highest levels of achievement in following this statement.

The Values:

As a representative of the City of Spring Lake Park,

1. I serve the public interest.
2. I fulfill the duties and responsibilities of holding public office.
3. I am ethical.
4. I am professional.
5. I am fiscally responsible.
6. I am conscientious.
7. I communicate effectively.
8. I am collaborative.
9. I am forward thinking.

Value examples/expressions:

- 1. I serve the public interest. In practice this value means that:**
 - a. I provide courteous, equitable, and prompt service to everyone.
 - b. I am attuned to, and care about, the needs and issues of citizens, public officials, and city workers.
 - c. I am interested, engaged, and responsive in my interactions with constituents.
 - d. I recognize and support the public's right to know the public's business.

- 2. I fulfill the duties and responsibilities of holding public office. In practice this value means that:**
 - a. I observe the highest standards of integrity in my official acts and undertake my responsibilities for the benefit of the greater public good.

¹ For purposes of this policy, an elected official is a member of the City Council. An appointed official is an individual who has been appointed by the City Council to serve on a Board or Commission as a representative of the City of Spring Lake Park. City staff are subject to the City's Personnel Policy, as approved by the City Council.

- b. I faithfully discharge the duties of my office regardless of my personal considerations, recognizing that the public interest is my primary concern.
- c. I uphold the Constitution of the United States and the Constitution of the State of Minnesota and carry out impartially the laws of the nation, state, and municipality and thus foster respect for all government.
- d. I comply with both the letter and the spirit of the laws and policies affecting operations of the City.
- e. I recognize my obligation to implement the adopted goals and objectives of the City in good faith, regardless of my personal views.
- f. I conduct myself in both my official and personal actions in a manner that is above reproach.
- g. I do not use my position to secure for myself or others special privileges or exemptions that are different from those available to the general public.
- h. I understand and abide by the respective roles and responsibilities of elected and appointed officials and city staff and will not undermine them in their work.
- i. I am independent, impartial, and fair in my judgment and actions.

3. I am ethical. In practice this value means that:

- a. I am trustworthy, acting with the utmost integrity and moral courage.
- b. I am truthful, do what I say I will do, and am reliable.
- c. I am accountable for my actions and behavior and accept responsibility for my decisions.
- d. I make impartial decisions, free of influence from unlawful gifts, narrow political interests, and financial and other personal interests that impair my independence of judgment or action.
- e. I am fair, distributing benefits and burdens according to consistent and equitable criteria.
- f. I oppose all forms of harassment and unlawful discrimination.
- g. I extend equal opportunities and due process to all parties in matters under consideration.
- h. I show respect for confidences and confidential information.
- i. I avoid giving the appearance of impropriety and of using my position for personal gain.

4. I am professional. In practice this value means that:

- a. I apply my knowledge and expertise to my assigned activities and to the interpersonal relationships that are part of my job in a consistent, confident, competent, and productive manner.
- b. I approach my job and work-related relationships with a positive attitude, contributing to a supportive, respectful, and non-threatening work environment.
- c. I keep my professional knowledge and skills current and growing.
- d. I am respectful of all city staff, officials, volunteers, and others who participate in the City's government.

5. I am fiscally responsible. In practice this value means that:

- a. I make decisions after prudent consideration of their financial impact, taking into account the long-term financial needs of the City, especially its financial stability.
- b. I demonstrate concern for the proper use of City assets (e.g., personnel, time, property, equipment, funds), follow established procedures, and do not use public resources for personal gain.
- c. I make decisions that seek to preserve the financial capacity of the City to provide programs and services for City residents.
- d. I provide full disclosure of any potential financial or other private conflict of interest. I abstain from participating in the discussion and vote on these matters.
- e. I prevent misuse of public funds by establishing, maintaining, and following strong fiscal and management controls.
- f. I report any misuse of public funds of which I am aware.

6. I am conscientious. In practice this value means that:

- a. I act in an efficient manner, making decisions and recommendations based upon research and facts, taking into consideration short and long term goals.
- b. I follow through in a responsible way, keeping others informed, and responding in a timely fashion.
- c. I am respectful of established City processes and guidelines.
- d. I prioritize my duties so that the work of the City may move forward.
- e. I prepare for all meetings by reviewing any materials provided ahead of time. When I have materials to contribute, I make sure all others involved have ample time to review these materials prior to the meeting.
- f. I attentively listen to the discussions and presentations that are taking place during the City Council meetings, and will present my opinions in a respectful and constructive manner.
- g. I commit to abstaining from substances that impair my judgment and cognitive functions during and immediately before official city events and meetings.

7. I communicate effectively. In practice this value means that:

- a. I convey the City's care for and commitment to its citizens.
- b. I communicate in various ways that I am approachable, open-minded, and willing to participate in dialog.
- c. I engage in effective two-way communication by listening carefully, asking questions, and responding appropriately which adds value to conversations.
- d. I do not interfere with the orderly conduct of meetings by interrupting others or making personal comments not germane to the business at hand.
- e. I follow up on inquiries in a timely manner.
- f. I encourage and facilitate citizen involvement in policy decision-making.
- g. I am respectful in disagreements and contribute constructively to discussions on the issue.

8. I am collaborative. In practice this value means that:

- a. I act in a cooperative manner with groups and other individuals, working together in a spirit of tolerance and understanding to accomplish common goals.
- b. I share information with others in a timely manner so that, together, we can make informed decisions.
- c. I work towards consensus building and gain value from diverse opinions.
- d. I accomplish the goals and responsibilities of my individual position, while respecting my role as a member of a team.

9. I am forward thinking. In practice this value means that:

- a. I promote intelligent, proactive, and thoughtful innovation in order to advance the City's policy agenda and provide City services while considering the broader regional, state-wide, national, and international implications of the City's decisions and issues.
- b. I maintain consistent standards, but am also sensitive to the need for compromise, creative problem solving, and making improvements when appropriate.
- c. I am open to new ideas and processes, adopting them as they conserve resources and provide efficient and effective service.
- d. I consider the potential long-term consequences and implications of my words, actions and inactions.

Enforcement:

1. Reporting a Violation

Any City Council Member, staff member, or resident who believes an elected or appointed official has violated the Statement of Values may bring the matter to the attention of the Mayor (or the Acting Mayor if the Mayor is the subject of the alleged violation) or City Administrator, in writing. The report should include:

- The specific value(s) alleged to have been violated.
- A description of the actions or behavior in question.
- Any supporting evidence or documentation.

2. Preliminary Review

Upon receiving a report, the party receiving the report shall refer the matter to the City Administrator and the City Administrator will:

- Conduct an initial review of the allegation.
- Determine if the claim has sufficient merit to proceed. If the claim is deemed unsubstantiated, the matter will be dismissed and no further action will be taken.

If the claim is determined to merit further action, the City Administrator will notify the elected or appointed official involved and the City Council.

3. Informal Resolution

For minor violations, the City Administrator and/or Mayor (or Acting Mayor, if the Mayor is involved in the alleged violation) may attempt an informal resolution:

- Meeting with the involved Council Member or appointed official to discuss the violation.
- Issuing a verbal or written warning.
- Developing a plan to ensure future adherence to the City's Statement of Values.

If an information resolution is successful, the matter will be considered closed.

4. Formal Investigation

For more serious or repeated violations, the City Administrator will request the City Council to initiate a formal investigation. The following steps will be taken:

- **Appointment of an Investigative Committee or Other Investigator:** The City Council may appoint an Investigative Committee, consisting of two Council Members not involved in the alleged violation (to the extent feasible) to oversee the investigation. Alternatively, the Council may nominate a third party investigator designee or empower the Investigative Committee to designate an investigator.
- **Gathering Evidence:** The Investigative Committee or designated investigator will collect relevant evidence including, without limitation, documents, emails and statements from witnesses.
- **Interview Process:** The Investigative Committee or designated investigator will interview the involved elected or appointed official(s) and appropriate witnesses.
- **Making Findings:** The Investigative Committee or designated investigator shall thereafter make findings and present them to the City Council.

5. Council Deliberation and Action

The City Council will review the findings of the Investigative Committee or designated investigator at a work session or other meeting as determined by the City Council. Potential responsive actions include, without limitation:

- Dismiss the complaint, if the violation is not substantiated or is deemed resolved.
- Issue a formal written reprimand.
- Censure the elected or appointed official (public disapproval).
- Recommend additional training on ethics, professional conduct, or other appropriate subject matter.
- Initiate steps for removal from office, as permitted by state law.

The City Council's election to pursue any responsive action shall not bar the implementation of any other responsive action not inconsistent with it and permitted by applicable law.

6. Appeal

The involved elected or appointed official may appeal any decision, in writing, to the City Council within 10 business days of receiving notice of this decision. The Council will review the appeal and, if necessary, hold a follow-up hearing to reconsider the disciplinary action.

7. Public Communication

For formal actions such as censure or removal from office, the City will provide public notice in the interest of transparency.

Adopted by the Spring Lake Park City Council on this 16th day of January, 2018.

Amended by the Spring Lake Park City Council on March 6, 2023, September 18, 2023 and _____, 2024.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 10.07.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June (MPCA is not requiring a report in 2024). *We are preparing an outline of the MS4 requirements for 2024.*

City Hall Building (193806049). Design started in January 2023. City Council updated at workshops. Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. Contract was awarded on February 5, 2024. *Construction is on or ahead of schedule. Contractor payment can be processed.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park.

Construction on Sanburnol and Elm started on June 10th. Paving of the first two lifts of bituminous has been completed. CenterPoint Energy gas main replacement has been completed on Sanburnol. *The contractor has completed the final paving and pavement markings. Miscellaneous clean-up and punch list work remains. Contractor Payment Number 4 can be processed.*

Geographic Information System (GIS) and Mapping (193806747). Staff developed a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. The system is now active. Training continues as requested. System updates can be completed later this year if any issues are identified.

Possible Future Storm Sewer Lining Project (19380xxxx). The Capital Improvement Plan includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

2025 Street 79th Avenue Mill and Overlay Project (193807275). The PW Director has identified 79th Avenue between Monroe St. and TH-65 as a potential mill and overlay project for 2025. *Feasibility Report preparation has been completed. The next step is to schedule a public hearing.*

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, Zach Naslund, or me if you have questions or require additional information.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 17, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Phase 1 is nearly complete. The Police Department has moved into their new space. We are still waiting on the fixtures for the holding cell, which should arrive in mid-November, and the pass-through lockers for the evidence room, which should arrive by the end of November. Recreation has moved into their space. We set up a temporary work space for Kay in the main Recreation office, as the Director's office is in Phase 2. We are using the Link area for absentee voting. Staff has received many positive comments from residents about Phase 1.
- Phase 2 demolition is underway. The Contractor is making great progress in those areas. The Contractor is currently building the IT room to facilitate moving the server racks. We anticipate the IT room to be substantially complete by the end of the month, at which time CIT will move our IT infrastructure. We will also coordinate with Zayo to move the fiber optic box into the new IT room as well. During that move, Administration and Parks and Recreation will have limited access to phones and the network. We will keep you informed and update the residents via social media. We will have temporary internet access to allow absentee balloting to proceed.
- The purchase of the remaining furniture is on the agenda for the October 21 meeting.

I have attached the most recent 3 week look ahead for your review. If you would like a tour of the progress so far, please let me know.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Three Week Look Ahead Schedule



Period: 9/30 - 10/18
Job # 7088

PM: Jason H

Contractor	Activity	10/14	10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29	10/30	10/31	11/1	#	Remarks
		9/24	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sa	
Murphy Window & Door	Exterior window install South & West															X	X	X	X	X		
Construction results	Demo Walls, flooring, Block	X	X	X	X	X			X	X	X	X	X			X	X					
	Demo concrete for footings, plumbing, electrical										X	X	X			X	X					
PBS Aluminum panels	Install Aluminum panels			X	X	X																
Acoustics door	Install after carpet???? After Phase 2 is done																					
HVAC Precise	Install duct insulation above ceiling phase 1																					Do before 8:00 AM
	Install CO motor for exhaust police garage			?	?																	
	Demo ductwork		X	X	X	X			X	X	X	X										
RTL	Tie in last door frame & drywall & finish Phase 1		X	X	X	X			X													
	Build walls IT Room 132, Drywall and finish			X	X	X			X	X	X	X										
	Frame walls								X	X	X	X	X			X	X	X	X	X		
Miner Garage doors	Install weatherstrip/ Set limits			?	?	?																Need to confirm
Brush Masters	Paint exterior & punch list				X	X			X	X	X	X	X									
JSB surveillance	Install cameras/ door opener/ card readers.ect																					
	Move sever to new IT room 132												X									Pending floor finish
TRC Electrical	Finish loose ends phase 1	X	X	X	X	X																
	Demo Phase 2	X	X	X	X	X			X													
	underground interior of phase 2															X	X	X	X	X		
	Punch list			X	X	X			X													
Plumbing Precise	Install toilet sink holding cell																					Need delivery date
	Finish toilets phase 1		X																			
	Install air lines			X	X	X			X	X												
	Demo Phase 2			X	X	X			X	X	X	X										
	Underground phase 2															X	X	X	X	X		
Thurnco Roofing	Metal cap on roof clean roof all garbage									X	X	X	X									
Contractor	Activity	10/14	10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29	10/30	10/31	11/1	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sa	

CORRESPONDENCE



TH 65 Blaine Interchanges Project SP 0208-169

Capital Improvements Committee

October 11, 2024

Basic Project Information

Background

- TH65 PEL Study (2020) recommends improvements along corridor from CSAH 10 to Bunker Lake Rd. Corridor divided into 3 sections – this project focuses on Section 2.

Scope

- Grade separate TH65 and 99th Ave, 105th Ave, 109th Ave, and 117th Ave.
- TH65 to go over local road at each crossing.
- Close access to remaining local street/driveway access points along TH65 from 97th Ave to approximately 121st Ave.
- Construct pedestrian bridge connecting 113th Ave and 114th Ave.
- Construct frontage and backage roads to accommodate local traffic.

Goals

- Improve safety along the TH65 corridor from 97th Avenue to 121st Avenue.
- Decrease congestion and improve mobility throughout the project limits.



Preferred Alternative Layout

KEY ELEMENTS

- Interchanges at 99th, 105th, 109th, 117th
- Pedestrian Bridge at 113th/114th
- Access closures along TH65 from 97th avenue to 121st avenue
- Rerouting of local traffic via construction of frontage/backage roads

PLAN DEVELOPMENT STATUS

- 30% Plan submittal end of October 2024
- Developing plans in 3D model

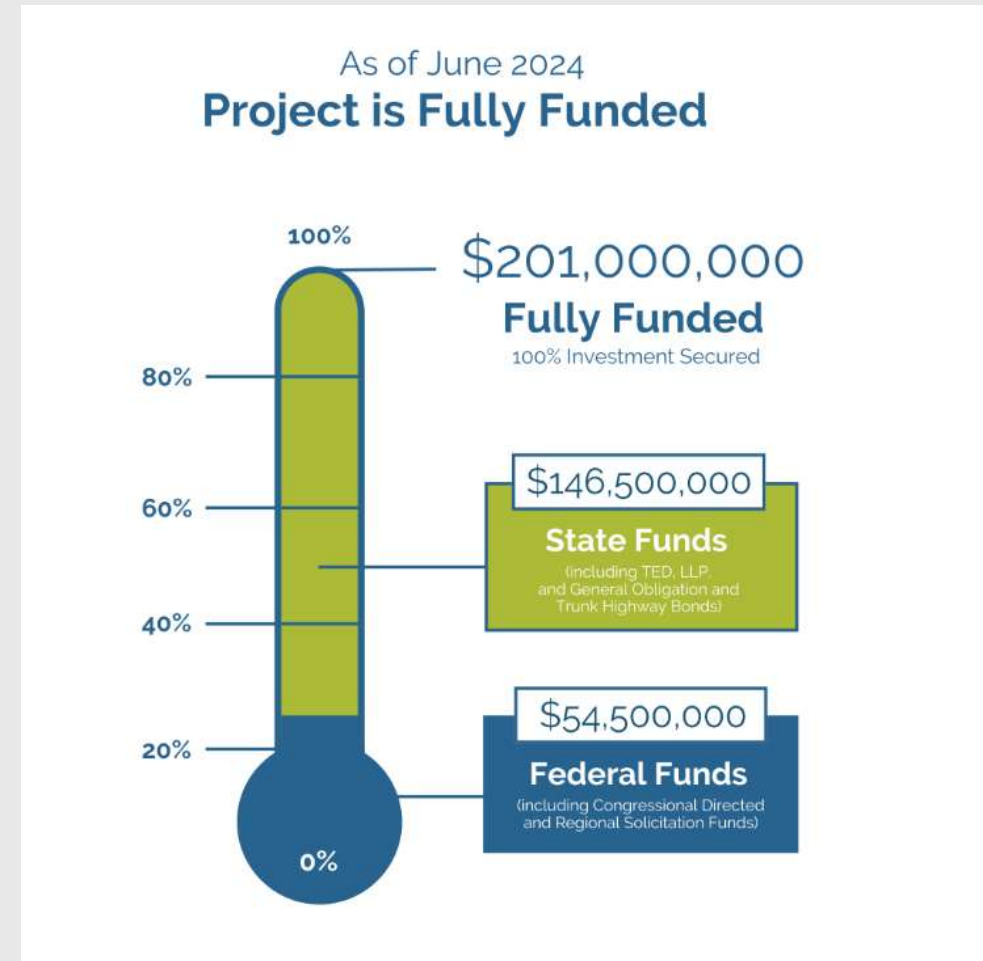


Key Project Risks

- **Maintenance of Traffic/Staging:** A key project goal is to maintain 2 lanes of traffic in each direction during construction. Staging plan is currently undeveloped and may require unanticipated upgrades to the local system or carry unexpected impacts to the community. Accommodation of many large events in the area, driven by the National Sports Center and TPC Golf Course, may also complicate staging, driving up cost.
- **Soil and Geotechnical Conditions:** A high water table and significant contamination throughout the project area. There are 46 high risk sites, 185 medium risk sites, and 3 Superfund sites that have been identified throughout the corridor. More analysis is required to determine the current design's impact on these sites and the associated mitigation/treatment/remediation required by those impacts.
- **Utilities:** Significant utility impacts are anticipated along the corridor within the project area. In addition to underground utilities, Great River Energy has large power lines and a transformer station that will need to be relocated. This adds schedule and cost risk to the project.
- **Noise Walls:** The inclusion of noise walls on the project is subject to completion of the noise analysis and public voting process. If every proposed noise wall is included, noise wall costs could approach \$28M.

Funding Background

- Project currently has \$201M in dedicated funding.
- 14 funding sources:
 - State: TED, LLP, CofC, General Obligation, TH Bonds
 - Federal: Regional Solicitation, Congressionally directed
- Target letting year is SFY2026.
- Project is entered into CHIP and will be programmed in SFY 2026 of the 2025-2028 STIP.



Funding Sources

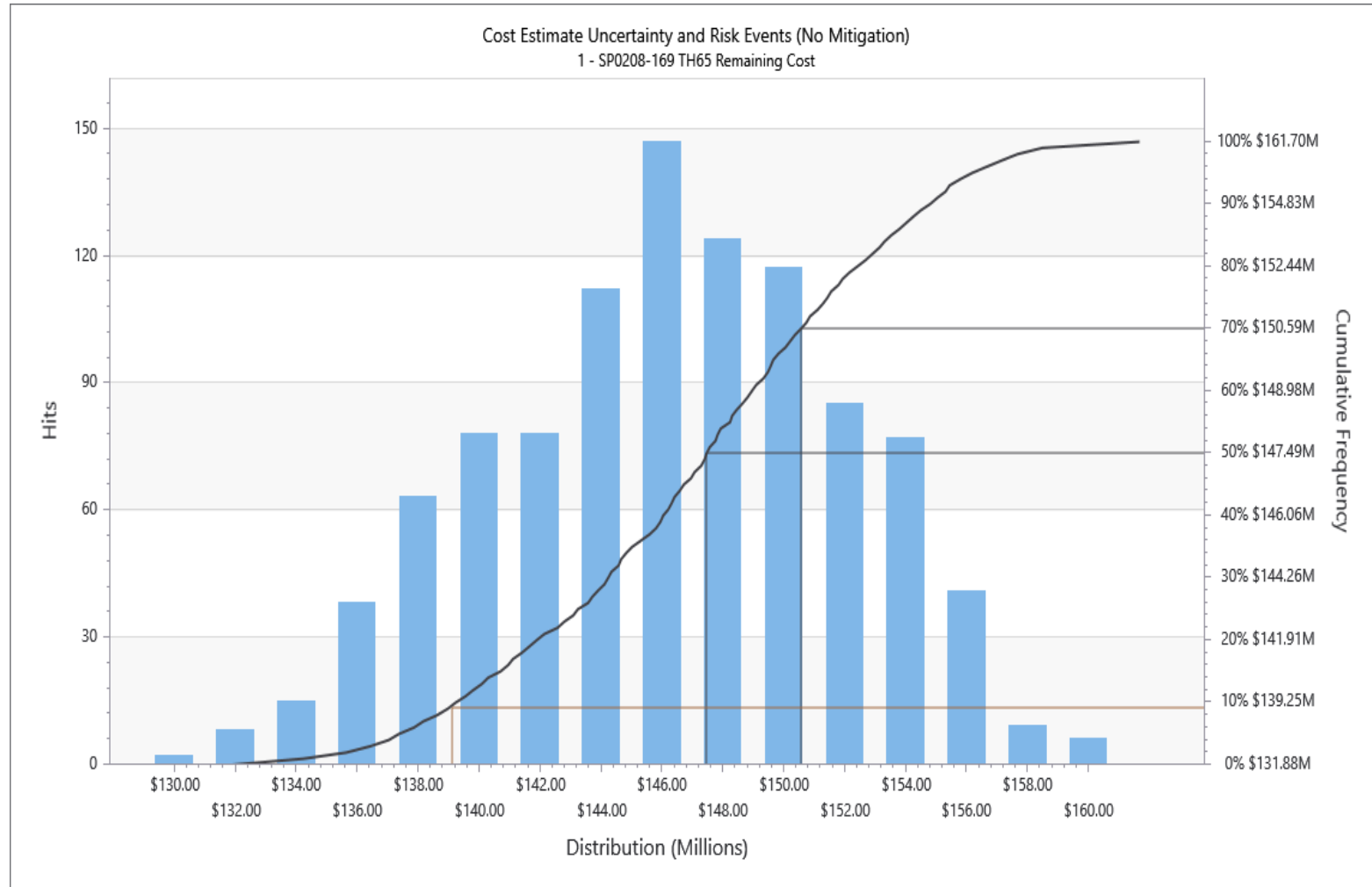
Sources		Funding Eligibility		
		Const	ROW	Proj Dev
Federal Highway Safety Improvement Program	\$1,530,000	X		
Metro Local Partnership Program (LPP) Funding	\$624,600	X		X
Transportation Economic Development (TED) Program Funding	\$4,600,000	X		X
2020 General Obligation (GO) Bond Funds - Minn. Laws 2020, 5th Special Session, Chapter 3- H.F. 1	\$1,500,000	X		X
2020 Met Council Regional Solicitation -99th Avenue Interchange	\$10,000,000	X		
2021 Trunk Highway (TH) Bond funds - per MnDOT Comm. Ltr	\$7,000,000	X	X	X
2022 Met Council Regional Solicitation - 109th/105th Avenue Interchange	\$10,000,000	X		
2022 Federal Congressional Directed Funds (Earmark) for 109th Avenue	\$5,000,000	X	X	
2022 Federal Congressional Directed Funds (Earmark) for 99th Avenue	\$4,000,000	X	X	X
2023 Trunk Highway (TH) Bond Funds - per HF No. 2887 Subd. 4 Trunk Highway 65 - Anoka County & Blaine	\$68,750,000	X	X	X
2023 General Fund from HF669 Funding for "Anoka County - Trunk Highway 65 Improvements"	\$25,000,000	X	X	X
2023 General Fund from HF670 Funding for "Anoka County - Trunk Highway 65 Improvements"	\$9,000,000	X	X	X
2023 RAISE Grant	\$20,000,000	X	X	X
IJA Match Funds				
2022 Corridors of Commerce (COC) Funding	\$30,000,000	X	X	X
2023 Federal Congressional Directed Funds - 117th Ave	\$4,000,000	X	X	X
Subtotal of Secured Funding Sources:				
				\$201,004,600

Budget Setting: Monte Carlo Analysis

Best Case	\$132.0M
Worst Case	\$162.4M
P70	\$151.2M
P70 Inflated to FY26	\$160.3M
P70 Inflated to Midpoint*	\$166.3M

NOTE: Construction let estimate cost.
Does not include ROW costs.

*Midpoint of construction assuming a 3 year project, 2026-2028.



Total Project Cost Estimate (TPCE)

TPCE Categories	Cost (Inflated to midpoint of construction)	Funding Sources
Construction Let Cost	\$167M	Project Funds
CO/Overruns in Construction	\$7M	Project Funds (\$34M available*) District Set Asides
Preliminary Engineering	\$7M	Project Funds (\$34M available*) District Set Asides
Construction Engineering	\$13M	Project Funds (\$34M available*) District Set Asides
Right of Way (ROW + ROW Eng. Costs)	\$30M	Project Funds District ROW Set Asides**
TPCE	\$224M	

*Project Funds (\$201M) – Construction cost (\$167M) = \$34M remaining project funds

**ROW cost will be spread across several years and accounted for in District ROW yearly set aside

Next Steps/Schedule

- November 2023 – signature routing for layout approval begins. Finalize construction limits & begin ROW process by end of year.
- January 2024 – RFP issued for Final Design.
- April 2024 – Notice to proceed for Final Design.
- September 2024 – Non-Programmatic Categorical Exclusion substantially complete.
- Late Spring 2025 - Work package for any early work let (frontage/backage road work, widening, local road improvements, etc.)
- October 2025 – Final Design package complete.
- March 2026 – Project letting.
- 2026-2028 – Construction begins Spring 2026 and anticipated to take 3 seasons.



Thank you!

Mike Kronzer

Michael.kronzer@state.mn.us

612-790-2764

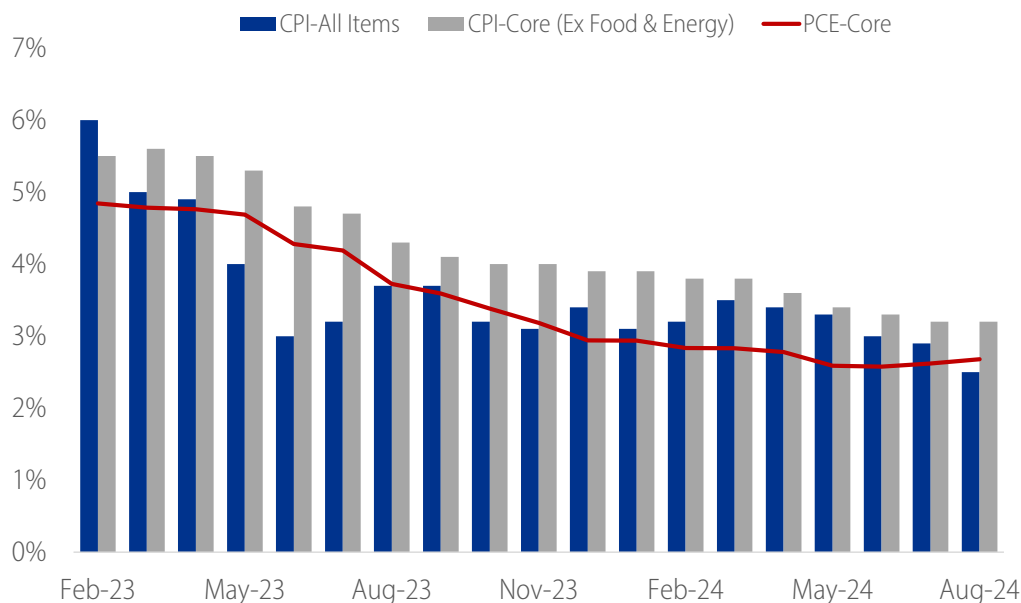
Economic Summary – Q3 2024

As the third quarter began, investors and Fed officials had already concluded rate cuts would begin *sometime* in 2024, with the timing and magnitude being data-dependent. Slower GDP growth and falling price pressures had allowed the Bank of Canada, the Bank of England, and the European Central Bank to begin easing monetary policy in the summer months, but the unexpected bump in U.S. inflation during the first quarter had infected Fed officials with caution that required time to heal.

Investors considered the July CPI numbers to be acceptable despite small month-over-month increases, focusing instead on the optics of *the first sub-3% annual consumer inflation rate since March 2021*, as well as the extremely soft three-month annualized +0.4% headline and +1.6% core.

Prices actually took another small step *upward* in August with a +0.3% rise in core CPI, which exceeded both the median forecast and the previous month's gain by a tenth. On an annual basis, overall CPI dropped from +2.9% to +2.5%, while core CPI was unchanged at +3.2%. Although still very close to the Fed's target, the three-month annualized core rate rose from +1.6% to +2.1%, halting several months of decline.

Inflation Indicators (Year-over-Year Percent Change)



Source: Bureau of Labor Statistics, Bureau of Economic Analysis

The inflation story continues to be divided with prices for goods registering outright deflation in 14 of the past 15 months, leaving services as the sole driver of above target price pressure. Within the service component, persistently stubborn shelter costs have made the largest contribution.

Nevertheless, with inflation well within striking distance of policymakers' +2.0% target, Fed officials increasingly voiced concern over apparent softening in the labor market.

Please see disclosure starting on page 7

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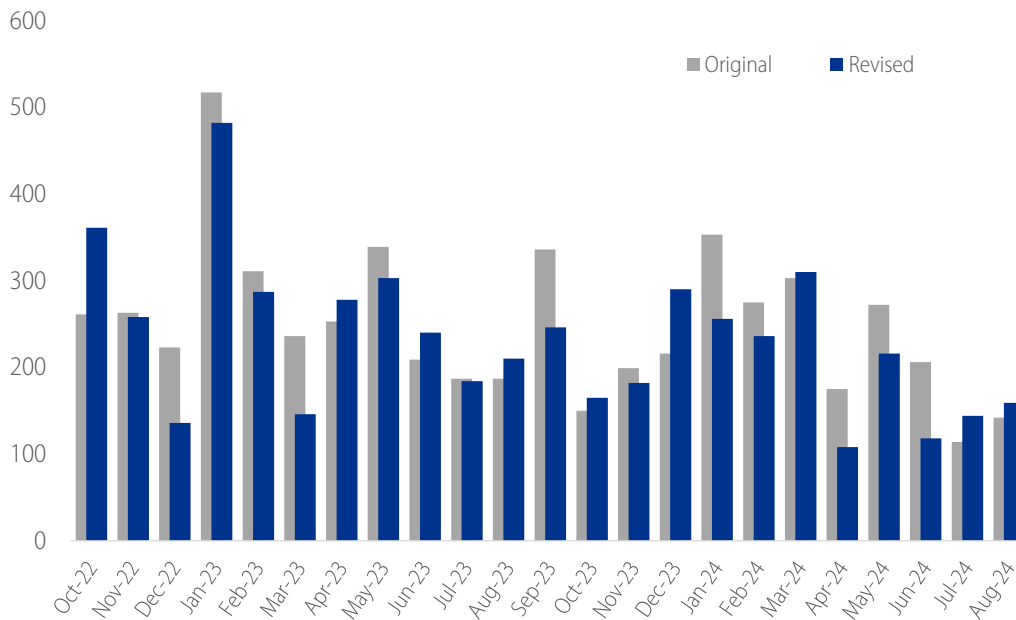
At the July 31 FOMC meeting, committee members voted unanimously to hold the overnight target range steady at 5.25% to 5.50% for the eighth consecutive meeting, while tweaking language in their one-page official statement to lay the foundation for a rate cut at the next meeting in September. The key wording change from the June meeting replaced “the Committee remains highly attentive to inflation risks” with “the Committee is attentive to both sides of its dual mandate.” In other words, the Fed was aware that holding rates at elevated levels for too long would have a negative effect on employment.

This labor market focus added importance to the July employment report, which turned out to be a weak one, validating Fed concern. Only +114k jobs were added to company payrolls, below the lowest estimate among 74 economists surveyed by Bloomberg. Revisions to May and June payrolls subtracted -29k.

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In the separate household survey, +420k workers entered (or reentered) the labor force, while just +67k found work. The large increase in jobseekers relative to the number of employed workers pushed the headline unemployment rate up from 4.1% to 4.3%, *the highest since October 2021.*

Non-Farm Payrolls Total Change (in thousands)



Source: Bureau of Labor Statistics

Investors quickly zeroed in on the rise in unemployment because something called the “Sahm rule” was triggered. Developed by economist Claudia Sahm in 2019, the theory posits that when the three-month average of the unemployment rate rises half a percentage point or more above its 12-month low point, the economy is no longer growing. This retrofitted rule, consistent with every U.S. recession since the 1970s, immediately set off alarm bells.

The August employment report also proved softer than expected. Just +142k jobs were added during the month, with downward revisions to June and July payrolls totaling

-86k, lowering the three-month average to +116k, *less than half the pace in 2023*. However, the unemployment rate reversed direction, slipping from 4.3% to 4.2%, while hourly earnings came in slightly warmer than expected.

The troubled labor story worsened when job openings fell to a 3½ year low of roughly 7.7 million in July, down significantly since March 2022 when more than 12 million open positions were reported. At that time, the ratio of jobs to job seekers was 2 to 1. By mid-summer, it had fallen to 1.1 to 1.

Near the end of August, at the Fed’s annual Jackson Hole symposium, Chairman Powell said the committee would not welcome further cooling of the labor market, and expressed what investors had anticipated for months, declaring: *“The time has come for policy to adjust.”* The clear message made headlines and ignited a rally in both stocks and bonds. At that point, the only remaining question was whether the committee would cut by a quarter or a half in September. Five of the last easing cycles had begun with a 50 basis point cut, but all were preceded by a crisis or recession. This time, there was impatience, but far less urgency.

On September 18, the FOMC ended speculation and announced a 50 basis point cut to the overnight funds rate, bringing the upper band of the target range down from 5.50% to 5.00%. Fed Governor Michelle Bowman was the lone committee member in favor of a smaller, quarter-point cut. Bowman, who was concerned about above target inflation, was the first Fed governor to dissent on a rate move since 2005.

The new dot plot showed two more quarter-point cuts for the remainder of 2024, a total of 100 bps of cuts in both 2025 and 2026, and an implied neutral rate of 2.875%, which is actually a little higher than the June dot plot had indicated.

The committee sounded optimistic, saying the economy continues to expand at a solid pace and the both the inflation and employment mandates were roughly balanced. The updated Summary of Economic Projections (SEP) supported the statement, showing quarterly GDP growth around +2.0% for the next several years, unemployment peaking at 4.4%, and Core PCE (which is the Fed’s preferred inflation measure) expected to reach +2.6% by the end of 2024, and +2.2% by end of 2025.

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FOMC Summary of Economic Projections-September 2024 (Median Estimate)

	2024	2025	2026	2027	Longer Run
Change in Real GDP	2.0	2.0	2.0	2.0	1.8
Unemployment Rate	4.4	4.4	4.3	4.2	4.2
PCE Inflation	2.3	2.1	2.0	2.0	2.0
Core PCE Inflation	2.6	2.2	2.0	2.0	
Federal Funds Rate	4.4	3.4	2.9	2.9	2.9

Source: Federal Reserve

This fairly rosy outlook suggested Fed officials were confident in orchestrating the fabled soft landing; lowering inflation without triggering a recession.

The long-suffering housing market would seem an obvious candidate to benefit from the launch of the Fed's easing campaign, but unrealistic expectations make for a challenging fix. Despite a 170 basis point decline in the 30-year fixed mortgage rate, the most recent University of Michigan consumer sentiment survey indicated Americans are more negative about housing conditions than anytime during the 46-year history of the survey, with a majority of respondents saying *it's a bad time to buy because loan rates are STILL too high*.

The problem here is that, barring economic catastrophe, the Fed may never again cut the overnight rate to zero or initiate another multitrillion dollar QE campaign. As a result, long-term mortgages are unlikely to approach the 2.66% low point from early 2021. The average 30-year rate at the end of September was 6.08%, a significant drop from the 7.79% Oct '23 peak (Freddie Mac), but historically not enough to spark a refi wave or prompt too many sidelined buyers (or sellers) to jump in. According to Redfin data from last summer, over 82% of borrowers held a mortgage rate below 5%, while 62% were below 4%.

On the last day of the quarter, Fed Chairman Jay Powell, speaking at the National Association for Business Economics Annual Meeting in Nashville, struck a more hawkish tone than investors had anticipated. Although his prepared comments mostly stuck to the FOMC script from two weeks earlier, the Chairman dismissed the idea of a significant slowdown in economic growth, pointing out that "very large" income revisions for the first half of the year had boosted the personal savings rate, which suggested that consumer spending could continue at "a healthy level."

Powell went on to say the committee was in *no hurry to cut rates quickly* and that "If the economy performs as expected, rate cuts would total 50 basis points for the remainder of the year." Although this matched committee member projections in the September dot plot, it pushed back against more aggressive market expectations and set the tone for the remainder of the year.

The Markets

The across-the-curve decline in Treasury yields during the quarter was huge, with the 12-month bill and 2-year note both shedding 111 basis points as investors scrambled to lock-in future interest earnings before the Fed began its easing campaign.

It was a turbulent period for stocks, but the both the DOW and the S&P 500 ultimately ended the third quarter at fresh record highs. For the first nine months of the year, the S&P 500 rose almost 21% while the DOW increased more than 12%.

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Q3 Interest Rates

		Fed Funds	3 mo. T-bill	12 mo. T-bill	2 yr. T-note	5 yr. T-note	10 yr. T-note
Last	6/30/2024	5.25-5.50%	5.36%	5.11%	4.75%	4.38%	4.40%
High			5.38%	5.10%	4.75%	4.43%	4.46%
Low			4.56%	3.89%	3.54%	3.40%	3.61%
End	9/30/2024	4.75-5.00%	4.62%	4.00%	3.64%	3.56%	3.78%

Source: Federal Reserve, U.S. Department of the Treasury

The overall economy, although showing occasional signs of wear, appears to have logged another solid quarter of growth, and a case can be made that the labor market hasn't weakened so much as normalized.

ECONOMIC AND INTEREST RATE OUTLOOK

Record stock values and home prices continue to push U.S. household wealth higher and higher, while the inflation rate is closing in on the Fed's target sooner than expected. The overall economy, although showing occasional signs of wear, appears to have logged another solid quarter of growth, and a case can be made that the labor market hasn't *weakened* so much as *normalized*. This "goldilocks" economic environment, paired with expected future rate cuts would seem to support a bright near-term outlook. However, it gets a bit darker on the horizon.

With bond investors pricing-in 175 basis points of rate cuts over the next 10 months, the market is signaling a future contraction, but easing monetary policy amid solid economic growth, historically high national wealth and record corporate profits hints at the all-too-common policy error.

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The National Association for Business Economics (NABE) recently surveyed 32 professional forecasters on their perceived risks to economy over the next 12 months. While 23% believed the greatest risk was the outcome of the November elections, and another 23% pointed to escalation of conflicts in Ukraine and the Middle East, 39% believed the greatest risk was a "monetary policy mistake." Presumably, the mistake would be easing too much, overheating the economy and reigniting inflation.

The election results may not be the greatest perceived risk to the economy, but the implemented policies of the new president are likely to have a profound impact on the national debt. According to recent numbers from the nonpartisan Committee for a Responsible Federal Budget (CRFB), Trump's proposals, which include a growing list of tax cuts, tariffs, and mass deportations, are expected to increase the national debt by another \$7.5 trillion over the next decade. The Harris plan would add an estimated \$3.5 trillion. Both are in *addition* to the \$22 trillion expected to be added if no policy changes were made (WSJ).

The election results may not be the greatest perceived risk to the economy, but the implemented policies of the new president are likely to have a profound impact on the national debt.

The debt cliff is far enough away that it has yet to impact daily lives, but all this anticipated future Treasury supply will have to be financed, and if politicians are unwilling to find a solution, buyers of longer-term debt will eventually start demanding a bigger and bigger risk premium in the form of higher interest rates.

The risk of the Fed making a policy mistake was amplified in September when the Bureau of Economic Analysis (BEA) reported the U.S. economy grew by almost \$300 billion more from the second quarter of 2020 through the end of 2023, due primarily to stronger consumer spending. The BEA revisions showed a substantial increase in gross domestic income which resulted in a sharp upward revision to the personal saving rate. The boost in savings from a previous estimate of 3.3% to 5.2% for the second quarter suggests the consumer suddenly has more spending capacity as the holiday season approaches. Ongoing stock market vigor will add to the mostly positive short-term outlook.

But many of the underlying issues threatening recession for the past several years are still around. Because most measures of the economy are broad, it's tough to see the detail. Stocks and home prices have soared in the post pandemic period, creating record household wealth, but the value only accrues to investors and homeowners, leaving out nearly half the nation.

According to Federal Reserve numbers, outstanding credit card balances increased by \$27 billion in the second quarter to a new record high of \$1.14 trillion. The average interest rate on a new credit card reached 24.8% this summer, the highest on record. In theory, an unpaid balance accruing interest at 24% would double in just three years.

The lion's share of credit card balances reflect the financial health of the middle class and lower middle class; those who need to and are able to borrow. Since this large group is primarily responsible for driving GDP growth, their spending and payment patterns should be reliable future indicators, and it does not look promising. In the second quarter, the delinquency rate for credit card borrowers climbed to 7.2%, up from 5.0% a year ago.

Unfortunately, credit card rates are historically very sticky. While the Fed may be cutting the overnight rate, financial companies have little incentive to lower interest charges on outstanding balances.

The bottom line is that the domestic economy is on solid ground . . . for the time being anyway. As Powell said, there is no hurry to cut rates. The FOMC has always been data dependent, and the data required to make future decisions will be based on economic activity that has yet to happen.

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