



CITY COUNCIL REGULAR AGENDA
MONDAY, APRIL 04, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - March 21, 2022 City Council Meeting
 - [B.](#) Contractor's License
 - [C.](#) Temporary Intoxicating Liquor License Application for Tower Days - Spring Lake Park Lions
 - [D.](#) Public Right-Of-Way Application - CenterPoint Energy
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. NEW BUSINESS**
 - [A.](#) Accept City Hall Building Pre-Design Proposal from Stantec
- 9. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - C. Administrator Report
- 10. OTHER**
 - A. Beyond the Yellow Ribbon Report
 - [B.](#) Correspondence
- 11. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 21, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Lisa Dircks

Councilmember Barbara Goodboe-Bisschoff

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Parks Director Kay Okey, City Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Christine Jones, Ron Geir, 8081 Garfield Street NE

Gary & Bev Poland, 8085 Garfield Street NE

Jerri McMahan, 8073 Garfield Street NE

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following addition to the agenda: 1) that item 6J be added to accept the resignation of Officer Samuel Klimmek: 2) that item 9F be added Resolution 22-18 for Resolution Supporting Statewide Policies & Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment.

5. DISCUSSION FROM THE FLOOR

Christine Jones raised concerns regarding the Garfield Pond. She wanted to know if the trees that have died will be replaced. She expressed concern about the kids walking on/in the pond, stating they are throwing rock at wildlife. She was inquiring if there was an interest in the City putting up no trespassing signs.

Public Works Director Randall stated that the warranty on the contractor's trees has expired. He is waiting to see if the trees rebound this year, and if they do not the City will replace them. He will also be planting a wildflower seed mix in the easement area.

Jerri McMahon inquired of the Council how far out does the property line extend for the no trespassing signs to be able to be posted. Mr. Buchholtz said the City would have to determine where the right of way line is in regards to 81st Avenue.

Discussion was held on the guidelines of awarding a contract to the lowest bidder, and whether the guideline was followed when the landscaper was hired for the project.

6. CONSENT AGENDA

- A. Approval of Minutes - March 7, 2022 City Council Meeting
- B. Approval of Minutes - March 14, 2022 City Council Work Session
- C. Approval of Claims - February General Disbursements - \$314,190.81
- D. Resolution 22-12, Authorizing 2021 Year-End Fund Transfers and Budget Adjustment
- E. Approval of Participation Agreement - Anoka County Regional Economic Development
- F. Accept Resignation of Planning Commissioner Doug Eischens
- G. Contractor's License
- H. Sign Permits
- I. Business License
- J. Accept Resignation of Officer Samuel Klimmek

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Police Chief Antoine reported that the Police Department responded to 588 calls for service in February 2022 compared to 564 calls for service for the month of February 2020. He said that School Resource Officer Imig reported handling 16 calls for service in February, as well as handling 23 student contacts, 27 student escorts and 14 follow-up cases. He said that Investigator Bennek reported handling 26 cases for the month of February, 23 of which are felony in nature, 2 gross misdemeanors and 1 misdemeanor.

He reported that the new weapons have been purchased and placed in service noting that they have seen a reduction in ammunition cost. He noted that the 5 squad rifles came in under budget by \$1,500.00.

B. Recreation Report

Parks and Recreation Director Okey reported that the registration numbers are increasing. She informed the Council that on April 9, the Lions would be sponsoring an Easter Egg Hunt and that on June 1 the first Dine and Dance event will be held.

She informed the Council that a \$10,000 grant that was applied for was approved. The grant will be used to purchase picnic tables. Director Okey thanked the sponsors for their support of the youth softball program.

8. PUBLIC HEARING**A. Assessment Hearing – 2022 Street Improvement Project**

Motion made by Councilmember Delfs to open the Public Hearing. The hearing opened at 7:38 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Administrator Buchholtz introduced the 2022 Street Improvement Project. Engineer Gravel gave a report on the final number for the assessment. He talked about that the numbers were based on a competitive bid, and if the numbers change during the process the residents would not be charged more. The difference would be added to the City portion of the project.

Administrator Buchholtz explained how payments were calculated. He said that the calculations were based on the 10-year municipal bond rate with an additional 2% added. Buchholtz said the payments will be divided into 10 payments with a 3.6% interest rate. He went on to inform that no interest will be charged if the assessment is paid in the first 30 days.

The Public Hearing was opened to residents; however, no one spoke during the hearing.

Motion made by Councilmember Delfs to close the Public Hearing. The hearing closed at 7:47 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. ORDINANCES AND/OR RESOLUTIONS**A. Resolution 22-13, Adopting Final Assessment - 2022 Street Improvement Project**

Motion made by Councilmember Wendling Adopting Resolution 22-13, Final Assessment of the 2022 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 22-14, Accepting Bid - 2022 Street Improvement Project

Administrator Buchholtz stated that the bids for the project were opened on January 31, 2022. The City received 8 bids and the low bid was Northwest Asphalt for \$371,695.50. He informed the Council that Alternate A, Able Street - Triangle Park sidewalk was \$17,172.31, and that Alternate B, Old Central to the 1st driveway by the school was \$75,889.71. The total cost of the bid was \$464,757.52.

Councilmember Goodboe-Bisschoff inquired about the sidewalk project between the City and the School District. Administrator Buchholtz affirmed that the School District was interested in collaborating on the sidewalk.

Motion made by Councilmember Goodboe-Bisschoff Accepting Resolution 22-14, 2022 Street Improvement Project Bids.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Resolution 22-15, Establishing Precinct and Polling Locations and Combining Polling Places

Administrator Buchholtz gave an overview of redistricting. He informed the Council that the City of Spring Lake Park now encompasses one Legislative District, Senate District 39 and House District 39A. The City is still part of the 5th Congressional District.

Now that the City is in in one legislative district, staff is recommending reducing the number of precincts from 4 to 3, and using 81st Avenue NE as the dividing line. Precinct 1-A will be south of 81st Avenue NE and Precinct 2 will be North of 81st Avenue NE. For polling places Precinct 1-R and Precinct 1-A will be combined.

Motion made by Councilmember Wendling Approving Resolution 22-15, Establishing Precinct and Polling Locations and Combining Polling Places.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Resolution 22-16, To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Administrator Buchholtz explained that the City was allocated \$756,124.00 in ARPA funding. He gave an overview of what the ARPA funds could and could not be used for. He asked the Council to designate the funds under the revenue replacement category. He noted the funds need to be spent prior to December 31, 2024. Buchholtz said that funds could be used for the 2022 Street Improvement Project and the 2022 Sanitary Sewer Lining Project.

Motion made by Councilmember Delfs Approving Resolution 22-16, To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Resolution 22-17, Approving The Ramsey County State Aid Highway (CSAH) 10 Trail Project And Authorizing The Mayor And Administrator, Clerk/Treasurer To Execute A Joint Powers Agreement For The Construction And Maintenance Of The Trail Along Ramsey CSAH 10

Administrator Buchholtz reviewed The City of Mounds View's request for the City of Spring Lake Park to participate in their 2022-2023 trail project. The project is eligible for MSA funding. The City will save \$43,125.00 by removing the lighting along the trail. The cost of the project will be \$35,401.73.

Motion made by Councilmember Dircks Authorizing Resolution 22-17, Approving the Ramsey County State Aid Highway (CSAH) 10 Trail Project and Authorizing the Mayor and Administrator, Clerk/Treasurer to Execute A Joint Powers Agreement for The Construction and Maintenance of The Trail Along Ramsey CSAH 10

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Councilmember Goodboe-Bisschoff. Voting Nay: Mayor Nelson. Motion carried 4-1.

F. Resolution 22-18, Supporting Statewide Policies and Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment

Chief Antoine thanked the Council for all the support for the programs they have supported.

Administrator Buchholtz gave a review of what the League of MN Cities supported language is trying to establish. He says the intent of the program is to get treatment/help to individuals before they leave the workforce.

Motion made by Mayor Nelson Authorizing Resolution 22-18, Supporting Statewide Policies and Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS

A. Approval of Assessment Agreement - 8411 6th St NE

Administrator Buchholtz informed the Council that the City received a request from a resident who had a broken service line. The request was for the City to repair the line and assess the final cost to the property. Buchholtz said that once the project was completed that a resolution would come before the Council approving the cost of the repair to be assessed to the property owners' taxes.

Councilmember Goodboe-Bisschoff inquired about the cost. Public Works Director Randall said that until the project is completed it is hard to determine the final cost.

Motion made by Councilmember Delfs to Approve the Assessment Agreement for 8411 6th Street NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Restriping of 81st Avenue NE Between Old Central Avenue and Pleasantview Drive

Administrator Buchholtz said that there is an opportunity to look at alternative lane configuration since the road is scheduled to be seal coated. Staff is proposing that this segment of the road be turned into a three-lane undivided road, which would be two-through traffic lanes and a two-way left turn lane in the center.

Motion made by Councilmember Wendling to Authorize Restriping of 81st Avenue NE Between Old Central Avenue and Pleasantview Drive.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Voting Nay: Councilmember Goodboe-Bisschoff. Motion carried 4-1.

11. REPORTS

- A. Attorney Report -- No Report
- B. Engineer Report – Report in packet
- C. Administrator Report

Administrator Buchholtz provided an update on his upcoming activities. He said he will be attending meeting on the Northtown Mall Study and the TAC meeting on Hwy 47/65 PEL study. He informed the Council about the upcoming Planning & Zoning Meeting. He reported that the application is for a Conditional Use Permit and a Plat Redevelopment Project. The project will encompass Hopes Chinese Restaurant and the former Global Grounds Building.

12. OTHER

- A. Correspondence

Mayor Nelson gave an update on the activities of the Beyond the Yellow Ribbon Committee.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:45 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

April 4, 2022

Blacktopping Contractor

C & S Blacktopping, Inc.

General Contractor

Greystone, LLC.

Monte's of Spring Lake Park, Inc.

Shingobee Builders, Inc.

Hampton Exteriors. LLC.

Rust Construction Services, Inc.

TAK Communication, Inc.

Mechanical Contractor

B & D Plumbing, Heating and Air

Bonfe's Plumbing, Heating and Air

Hearth & Home Technologies, LLC.

Home Works Services, LLC.

McDowall Company

Metropolitan Mechanical Contractors, Inc.

Tim's Quality Plumbing

Yale Mechanical

Blue Ox Heating and Air

East Central Mechanical Services, LLC.

Hero Home Services, Inc.

Joel Smith Heating & Air

Metro Home Insulation, LLC.

Norblom Plumbing

TJK Plumbing

Plumbing Contractor

B & D Plumbing, Heating and Air

Champion Plumbing

Home Works Services, LLC.

Minnesota Rusco, Inc.

Signature Mechanical, Inc.

Yale Mechanical

Bonfe's Plumbing, Heating and Air

Hearth & Home Technologies, LLC.

Midwest Maintenance & Mechanical, Inc.

Norblom Plumbing

Tim's Quality Plumbing

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

April 4, 2022

Tree Contractor

Arbor Tree Service

Neighborhood Tree Care, LLC.

Steve's Quality Tree Service

Central MN Tree Service

Sav A Tree, LLC.

The Davey Tree Expert Company



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7513 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
Spring Lake Park Lions Club		August 28, 1956		2285690	
Address		City	State	Zip Code	
P. O. Box 32955		Spring Lake Park	MN	55432-0955	
Name of person making application		Business phone		Home phone	
Harold H Hinchliffe				763-780-4842	
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
June 11-12, 2022		<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Debbie Roberge		Fridley	MN	55432-3250	
Organization officer's name		City	State	Zip Code	
Shelly Barrett		Fridley	MN	55432-1108	
Organization officer's name		City	State	Zip Code	
Harold Hinchliffe		Fridley	MN	55432-3430	
Location where permit will be used. If an outdoor area, describe. Lions Lake side Park					

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Ins
\$1,000,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number
Signature City Clerk or County Official	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CITY OF SPRING LAKE PARK
1301 Eighty-First Avenue N.E.
Spring Lake Park, MN 55432
Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 101607055

MGC# 22-414

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.:

ADDRESS: 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

PHONE: 612-441-1213 - ANDREW (CPE TECH)

FAX:

E-MAIL ADDRESS: phillip.woutat@centerpointenergy.com

NAME OF REPRESENTATIVE: NPL

REPRESENTATIVE PHONE NO'S.: 612-363-9698 - RON

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

INSTALL ANODE & TEST POINT AT STEEL GAS MAIN

START DATE:

4/1/2022

COMPLETION DATE:

12/31/2022

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION:

1 - 10" DIAM. DRILL HOLE / USING VAC TRUCK

BLVD WILL BE RESTORED AFTER WORK IS COMPLETE

Thomas C. Birchholm

Authorized Representative Signature

Please waive permit
fees per franchise
agreement

2/3/2022

Date

FOR OFFICE USE ONLY



PROOF OF CERTIFICATE OF INSURANCE:



SCALED DRAWING SHOWING LOCATION



COPY OF INSURANCE POLICIES

(If Corporation; from Secretary of State)

VERIFICATION DATE:



LETTER OF CREDIT OR CONST. BOND



COPY OF CERTIFICATE OF AUTHORITY

(From M.P.U.C., State, or Federal Agency)

PERMIT FEES:

☐ Excavation Hole - \$150.00

☐ Trench - \$70.00/100'+Hole fee

☐ Emergency Hole - \$55.00

☐ Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

Date:

Initials:

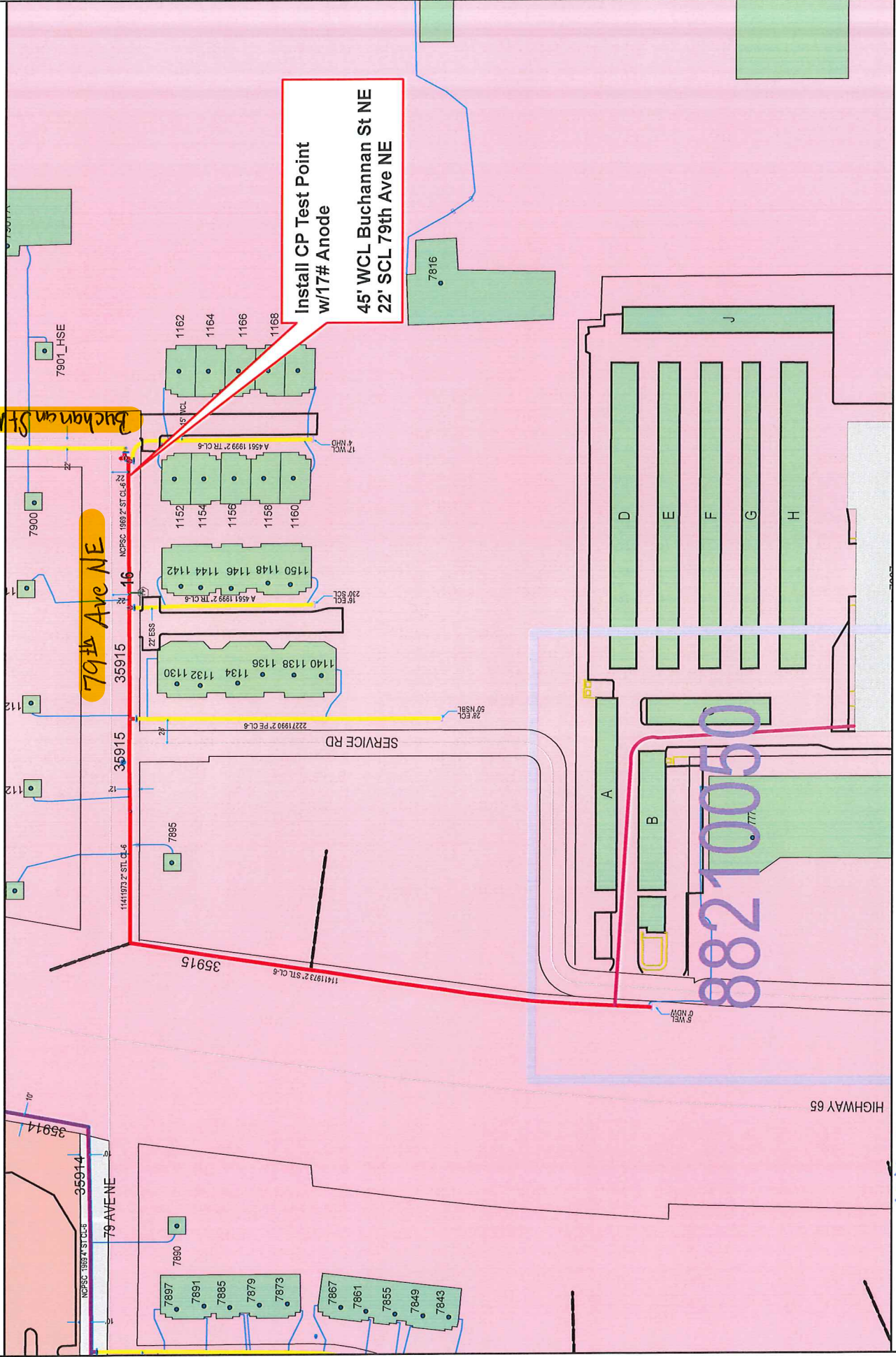
APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
48 HOURS PRIOR TO COMMENCING WORK

GENERAL LOCATION ONLY.
DO NOT USE TO LOCATE FOR EXCAVATION.
CALL 1-800-252-1166 FOR ONSITE LOCATIONS AND STAKING.

MGC 22-414



Scale: 1" = 148'



Work Order #: 101607055

Design Date: 01/31/2022

City: Spring Lake Park

Quad/Sec/Twp/Rng: SW/1/30/24

CP Section #: 35915

CP Area: 2013

Designed By: Andrew Kleve

Designer Phone #: 612-441-1213



Memorandum

To: Mayor Nelson and Members of the City Council

From: Terry Randall, Public Works Director

Date: March 30, 2022

Subject: March 2022 Public Works Report

During the month of March, the Public Works Department was busy doing the following activities:

- Continued to pick up garbage and recycling throughout the City along with doing general cleaning of all City Properties.
- Closed the skating rinks for the season.
- Have plowed two (2) times which includes all parking lots and sidewalks.
- Trees were trimmed in the parks and along the road rights-of-way. Also trimmed around the pond behind the Arthur Street Water Tower.
- The Water Department had four water main breaks. Two breaks were on Lone Avenue, one was at 613 Rosedale Rd NE and the last was at 589 79th Avenue NE. Valley Rich came in did the repairs. They also did the repairs at 8411 6th Street. The water service leak was caused by a hole in the copper.
- Cleaning catch basins when it rains, along with working on equipment in the shop.
- All Public Works staff completed online safety training.

March Appointments:

- March 8 – Attended the staff meeting
- March 14 – Attended the workshop at City Hall
- March 14 – Read all of the city water meters.
- March 15 – Installed spring weight restriction signs.
- March 21 – Mn Department of Health did an inspection of all the wells, water plants and water towers.
- March 29 – Met with Dan, Kay, Jeff and Wes about the Able Park Warming House Design.



City of Spring Lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for March 2022
DATE: March 30, 2022

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In March, a total of 16 building, 1 Certificate of Occupancy, 0 Fire Alarm, 0 Fire Suppression, 9 mechanical, 8 plumbing, 2 sign and 2 zoning for a total of 38 permits issued compared to a total of 37 in 2021. Code Enforcement conducted 172 inspections in the month of March including 24 rental, 26 rental exterior, 41 fire, 53 Building and 28 nuisance inspections.

Out of the 26 exterior rental inspections only 2 were written up with corrections.

6 Administrative Offense tickets were issued.

Construction Update:

7906 McKinley has had all their rough-in inspections, framing and insulation completed.

Hy-Vee Fast N Fresh (8101 Hwy 65) has finished their kitchen remodel. They now have a fryer and grill to make breakfast, lunch and dinner.

Suite Living – 525 Osborne Rd Crews are back on site and its turning into a building very quick.

In March of 2022, I also attended the following appointments:

- Met with the owner of 8301 Sunset to agree on nuisance compliance March 1st.
- City Council meetings March 7th.
- Department head meeting March 8th.
- Planning Commission meeting March 28th.

This concludes the Code Enforcement Department monthly report for March 2022. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Stantec Architecture Inc.
733 Marquette Avenue, Minneapolis, MN 55402

March 29, 2022

Mr. Daniel R. Buchholtz, MMC
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Reference: Spring Lake Park City Hall Building Pre-Design Proposal

Dear Dan,

As a follow-up to our previous discussions, we submit this proposed work plan to complete pre-design services for a possible update of the Spring Lake Park City Hall building. The building currently includes Administration, Parks & Recreation, Police Department, some Public Works facilities.

Since this building was expanded in 1994 the City has seen continued growth in both resident population as well as space and equipment needs for the departments using the City Hall/Police Department/former Maintenance Facility that serves the growing resident population.

A facility and space needs assessment has been performed by Leo A. Daly for the existing City Hall/Police Department/former Maintenance Facility.

We understand the current existing City Hall building issues facing the City include:

- Insufficient workspace allocation.
- Lack of public meeting rooms.
- Lack of restroom facilities for employees and visitors (not currently ADA Compliant).
- Safety issues.
- Inadequate mechanical and electrical systems.

Scope of Work

This project will consist of a formal report to the City Council that addresses and makes recommendations on the following items for the City Hall and Police Department:

A. Identify Current Facility Conditions and Deficiencies

- | | |
|-----------------------------------|----------------------|
| • Age of Facility | • Council Chambers |
| • Structural Issues | • Interior Finishes |
| • Mechanical/HVAC Systems | • Equipment |
| • Electrical Systems/Wiring | • Storage |
| • Size (Square Footage) | • ADA Compliance |
| • Number of Staff | • Utility Costs |
| • Front Entrance/Lobby Experience | • Hours of Operation |
| • Restrooms | • Photos |
| • Building Security | |

Reference: Spring Lake Park City Hall Building Pre-Design Proposal

B. Future Facility Needs

- Dedicated Police Department Entrance
- Identify Shared Space(s) Potential
- Workspace
- Storage
- Meeting Rooms
- Multi-Purpose Community Room/Recreation Facilities
- Sustainable Buildings/LEED
- IT and Computer Equipment
- Police Training Room/EOC
- Building Security Systems

C. Space Needs

- Square Footage, as requested by Staff
- Square Footage, as suggested by standards

D. Preliminary Building/Site Design Layouts

Stantec will meet with the City Staff to develop up to 2 preliminary designs for the City Hall and Police Department. One layout will include an option for improving the police firing range.

Pre-Design begins with an Initial Design Workshop, where our objective will be to understand the City's and police departments' goals for the project. In addition to meeting with City and Police Department staff, we will review available drawings and documents for the existing building and verify the survey data used to establish current and future building needs.

Stantec will prepare a workshop agenda and detailed minutes. A written summary of proceedings will be prepared, and an electronic copy (PDF format) will be delivered to City staff.

Based on the information gathered from the Initial Design Workshop, we will prepare up to 2 design alternatives for the City's review and approval.

E. Meetings

Because of the many variables with a building update project like this, we feel that ongoing communication is key to providing the City with the best results. We will schedule and facilitate recurring monthly meetings throughout the project to keep you informed of the progress. These monthly meetings will also be an opportunity for you to provide feedback on the work to date to help make sure that the final layouts meet the City's needs. It is anticipated that the monthly meetings will occur as a mix of online and in-person meetings.

In addition to the proposed monthly staff meeting, we will meet with the City Council at a workshop meeting during the site design layout process. The purpose of this meeting will be to solicit comments and feedback prior to completing the final documents.

We will present the layouts at a city council meeting or workshop.

Reference: Spring Lake Park City Hall Building Pre-Design Proposal

Stantec proposes to perform the Pre-Design Scope of Services described above, billed on an hourly basis, in accordance with our current standard hourly billing rates, for a not-to-exceed fee of \$17,500.00. We understand this work effort cannot be exceeded without prior written authorization.

Reimbursable direct expenses during Schematic Design, such as mileage, printing, reproduction, and postage, are estimated to not exceed \$500.

Upon approval of the design alternative, we can, if requested by the City, retain the services of a construction cost estimating firm to prepare an opinion of probable construction costs.

If you have questions about this proposal or need additional information, please call me at (612) 712-2108. We look forward to continuing our service to the City of Spring Lake Park.

Regards,

STANTEC



Bruce P. Paulson, RA
Senior Project Manager/Architect
Phone: (612) 712-2108
Bruce.Paulson@stantec.com



Phil Gravel, PE
Client Service Manager
Phone: (612) 712-2053
Phil.Gravel@stantec.com



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff

Re: **Status Report for 04.04.22 Meeting**

From: Phil Gravel

File No.: R-18GEN

Note: Updated information is shown in *italics*.

2022 MS4 Permit and SWPPP Update (193805251). Annual Report and Public Meeting due by June 30th. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training due in December.

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). Final site work will be completed 2022 – need to coordinate pond work inspection with CCWD. Developer completed 2021 parking lot restoration at Spring Crest Estates but needs to resolve issues with irrigation system and final seeding in 2022.

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Construction Contracts have been signed. *Lining work will begin in April 2022. Contractor is Visu-Sewer.*

2023 Sewer Lining Project (19380xxx). Terry Randall is working with a contractor to get preliminary televising of the remaining sanitary sewers in the city that need to be lined.

2022 Street Seal Coat and Crack Repair Project (193805507). 2022 project area will include all of 81st Avenue, Arthur Street, Middletown, and Service Drive southwest of 10 and 65. *Plans are being prepared – Bids on 4/26/22. Public Works Director is reviewing the necessary street patch areas.*

2022 Street Improvements Project (193805383). Project includes pavement replacement in the Garfield-Hayes neighborhood. Public Improvement Hearings were on 10/4/21 and 11/15/21. Construction Plans and Specifications were approved on 12/6/21. Bids were received on January 31st. Public Assessment Hearing and Project Award were on March 21st. *Construction Contracts have been sent to Northwest Asphalt for processing. A Preconstruction conference will be held in April*

Open Bids	January 31, 2022 ✓
Declare Costs to Be Assessed and Order Final Assessment Roll	February 7, 2022 ✓
Receive Assessment Roll and Order Assessment Hearing	February 22, 2022 ✓
Public Assessment Hearing	March 21, 2022 ✓
Award Contract (Award Bids)	March 21, 2022 ✓
<i>Begin Construction</i>	<i>May 2022</i>
Final Wear Course Paving	August 2022

2022-2023 City of Mounds View Street Project (trail in Spring Lake Park along Co. Rd 10): SAP 183-020-009 (193805303). Spring Lake Park's part of this project is a segment of bituminous trail along the south side of Co. Rd. 10 east of Sprig Lake Road to the east city limits. *SLP has notified Mounds View to do the SLP portion of the trail, but without lighting.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE



BETTER AGENTS ♦ BETTER COMMUNITIES
SAINT PAUL AREA ASSOCIATION OF REALTORS®

March 24, 2022

Greetings,

I would like to take this opportunity to briefly introduce myself as the Saint Paul Area Association of Realtors® (SPAAR) Government Affairs Director for the North Metro. As you may know, SPAAR is a professional organization of over 8,000 Realtors® in 12 Minnesota counties and 200+ cities and townships. SPAAR's Realtor® members and staff are committed to working with you to further strengthen Minnesota's vibrant communities through the dream of homeownership, fair housing, and sustainable community development.

April marks the start of Fair Housing Month. As it draws near, we would like to highlight the significance of the Fair Housing Act. With the homeownership gap continuing to widen, this issue is more important than ever. The pandemic has emphasized the value of homeownership for many.

We hope your city will join us in continuing to uphold fair housing laws by signing on to the attached Fair Housing Month Proclamation. In addition to signing on to the proclamation, SPAAR believes it would be productive if the City Council would take some time to further discuss this issue. SPAAR is happy to have a conversation about what that could look like.

Realtors® and local governments know a strong and fair housing market can be the foundation of a lively community. I look forward to working with you and your staff on public policy initiatives to best serve the housing needs of residents in your community. If SPAAR, our members, or I can be of any assistance, please do not hesitate to contact me at any time.

Best,

Becky Wegscheid
Government Affairs Director
bwegscheid@spaar.com
651-772-6350

Fair Housing Month Proclamation

WHEREAS The Fair Housing Act, enacted on April 11, 1968, enshrined into federal law the goal of eliminating racial segregation and ending housing discrimination in the United States; and

WHEREAS The Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of federal funding to affirmatively further fair housing in their communities; and

WHEREAS [*Your Community's Name*] is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and

WHEREAS Our social fabric, the economy, health, and environment are strengthened in diverse, inclusive communities; and

WHEREAS More than fifty years after the passage of the Fair Housing Act, discrimination persists, and many communities remain segregated; and

WHEREAS Acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness.

NOW THEREFORE BE IT RESOLVED that the City Council of [*Your Community's Name*] does hereby declare the month of April, 2022 as Fair Housing Month

In [*Your Community's Name*] as an inclusive community committed to fair housing, and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of [*Your Community's Name*].

Municipal Basis Points – Weekly

March 23, 2022

Municipal Market Comments

The Plot (DOTS AND OTHERWISE) Thickens

The FOMC concluded its two-day policy session last week as pre-game market volatility reflected wide-ranging speculation and unknowns. Going into the meeting, futures were pricing in a 25 basis point hike in the benchmark Fed Funds rate and that is exactly what policymakers delivered with the first increase since 2018 to a new target range of 0.25% to 0.5%. As we posited in our last **Basis Points**, a 50 basis point bump was off the table, or at the very least teetering on the edge. In our view, the outcome was less about one singular rate increase and more about the velocity and duration of the tightening sequence.

Although we were anticipating what we view as an appropriate hawkish bias, we were somewhat surprised by the “dot plot” messaging which suggested 25 basis point rate increases at the remaining six meetings. **Clearly, the Fed has made containment of inflationary pressure its number one priority, yet threading the needle becomes more problematic given the simultaneous challenges of keeping the economy from tipping into recession and preventing more systemic runaway inflation. The choreography must lead inflation lower to target while sustaining the economic expansion and a strong, viable labor market.**

While we continue to forecast moderating inflationary pressure during the second half of the year, we are not convinced that we have seen a peak in the inflation levels, particularly as advancing agricultural and other commodity prices play out. Parsing through the summary of economic projections, we are drawn to the median forecasts for PCE inflation and cannot dismiss the idea that perhaps actual prints may be moderately higher. In his post-meeting press conference, **Chair Powell made every effort to portray a strong and resilient economy while providing comfort that the Central Bank would use all of its monetary tools as necessary to contain the upward inflationary spiral.** Now that the mandate of full employment has largely been met, Chair Powell is calling for all hands on deck to return to the Fed’s other mandate of price stability.

The “dot plot” places the median projection for the Fed Funds rate at 1.9% by the end of 2022, with a rise to 2.8% in 2023 and held at this level in 2024. Of course, between now and then, much could happen that has the

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potential to alter these forecasts. ***While a protracted war in Eastern Europe could defy inflationary expectations and escalate pricing pressure with more expansive and extended supply chain disruptions, the Fed can be expected to demonstrate sensitivities to growth implications.*** The FOMC's accompanying statement acknowledged that, "the invasion of Ukraine by Russia is causing tremendous human and economic hardship" and that, "the implications for the U.S. economy are highly uncertain, but in the near term the invasion and related events are likely to create additional upward pressure on inflation and weigh on economic activity."

Furthermore, ***we will be watching for any unforeseen supply chain distortions and affects upon global growth brought on by elevated COVID transmissions and fresh lockdowns in China. Engineering a soft landing here in the U.S. is no easy feat and we think that the unknowns of the Russian/Ukrainian crisis and tentative market sentiment should promote a more cautious approach.***

Initiating reductions to the Fed's balance sheet is part of the tightening process designed to reign in the Central Bank's unprecedented monetary stimulus. ***The Committee's messaging revealed that its balance sheet runoff would commence at a "coming meeting". Our best guesstimate places this at the May or June gathering.*** As we know, the tapering of the Fed's Treasury and mortgage-backed security purchases concluded this month and so the natural progression to remove the COVID – driven support is to normalize the Central Bank's balance sheet. ***For now, we do not have a close sense of how much reduction to the balance sheet will be made, but we do believe that there is ample runway given that the asset base stood at \$4.17 trillion as of February 19, 2020 and now stands at \$8.9 trillion.***

Now that the Fed has concluded its second meeting of the year and there is some time before the onset of the next blackout period ahead of the early May policy meeting, we can expect to hear from a number of policymakers offering their own individual thoughts and expectations. We have recently heard from Federal Reserve Board Governor Christopher Waller who embraces the idea of a more "front-loaded" policy trajectory with consideration of a 50 basis point rate hike at one or more meetings so as to aggressively contain inflation. We have seen wages move higher at a rather aggressive pace that has simply been at variance with the Fed's 2% target, and so meaningful progress made with respect to advancing labor supply would have a positive impact upon pricing pressure, yet unemployment will not likely experience a quick ascent. Here, ***the Fed must consider the potential ramifications that an overcorrection could have upon the labor market.***

We are even witnessing a degree of capitulation from a few officials who are now suggesting they underestimated the inflationary bite. While it is quite rational to maintain an open mind when it comes to monetary policy, we continue to view a 50 basis point bump as a measure better left reserved for a no-holds barred response to inflation. As we move closer to the next policy meetings, we expect to see a building narrative in favor of a more aggressive tightening sequence, particularly as real interest rates will continue to forecast negative. The signaling in this regard will be revealed by the trajectory of Fed Fund futures. Let's point out that St. Louis Fed President James Bullard was the lone dissent at the FOMC meeting as he favored a 50 basis point hike in the funds rate.

It was only three month ago when the Fed's consensus seemed to be signaling three 25 basis point rate hikes during 2022, a position taken prior to multiple outsized inflation prints showing the highest levels in 40 years and a swelling concern that inflation will remain significantly above goal for a protracted period. ***Given that we are experiencing elevated levels of uncertainty, not the least of which are geopolitical in nature, there***

needs to be a degree of sensitivity as global Central Bankers pursue policies that are more restrictive. Recessionary risks, in our view, appear to be well contained, yet we are mindful of evolving conditions.

As the Fed now concedes, inflation has proven to trend beyond transitory with supply disruptions longer and more expansive than anticipated, and so perhaps there can be a buy-in to the notion of a Central Bank playing catch-up with efforts to ensure that high inflation does not become entrenched. Whereas there may have been a more defining line between transitory and persistent, that line has seemingly become indistinguishable. Evidence of a mild and brief slowdown upon growth from the Omicron variant supports the argument that a highly accommodative bias is no longer necessary and should offer the Fed with a degree of tightening cover.

The Treasury market volatility that has intensified throughout Q1 stayed true to form both before and after the policy meeting with UST curve inversions becoming more pronounced, and ***while not there yet, there is growing concern that the 2s/10s curve could invert over the near term, or at the very least, there is further runway to flatten. Before we went to press, The Treasury market selloff soared to higher altitudes following decidedly hawkish comments from Chair Powell signaling his willingness to support one or more 50 basis point rate hikes in coming meetings with openness to extend beyond a neutral rate to one that may be more restrictive.***

In our view, we really did not see much of a differentiation in tone between Mr. Powell's post-meeting press conference and his commentary at the start of this week, but again, if the bond market is looking for reasons to sell-off, there are certainly no shortages. Although we believe that inflation has tested our collective patience, we maintain that there is likely to be an organic receding of transitory price pressure given that an element of inflation had been brought on through unconventional means.

The two-year benchmark yield was propelled above 2% for the first time since May 2019 and is now posting its worst quarterly loss in about 40 years, the three year tenor saw one of the largest daily advances since March 2020, and the 10-year is now in the 2.4% zip code. ***While there is no denying the recessionary signs, we are still inclined to support a continued growth outlook as the Fed tackles stubbornly high inflation. Very strong consumer and corporate balance sheets as well as exceptionally high levels of investible cash underscore the fundamental environment. This backdrop makes for a very different recessionary calculus and so we must be on the lookout for any false alarms brought about by curve inversions.***

While tax-exempt munis weakened leading into the FOMC, we did begin to see some sunshine emerge from behind the storm clouds during the post-meeting trading sessions as the asset class managed some outperformance over UST. ***Let's not get ahead of ourselves and think that it's smooth sailing for munis now that the Fed has engaged with its rate tightening sequence. There is still outsized volatility and liquidity challenges that lie ahead, but maybe more extended relief is not too far off. Muni yield movements are closely following the volatility very much on display in the Treasury market and it would likely take a tempering of such volatility and/or a more compelling technical muni backdrop to catalyze enduring market conviction with sustained outperformance.***

Municipal Mutual fund flows remained negative through the last reported period according to Refinitiv Lipper data. However, ***we do see a return to a period of inflows on the horizon, albeit UST market volatility, geopolitical developments and overall investor sentiment against a hawkish wall of monetary policy***

will determine its duration. Since the beginning of the year, we have remained steadfast in our assessment of the muni asset class in terms of its continued ability to deliver predictable tax-exempt cash flow amid a backdrop of resilient credit quality. We have made a point of identifying value investment opportunities given advancing muni rates and cheaper relative value ratios.

Of course, the narrative is challenging when engaging with our clients, retail Financial Professionals and our issuer/advisory community. Let's be clear, ***the Fed made its first move to tighten its benchmark rate and we are still at a low level of interest rates. When the Central Bank completes this tightening sequence, we will still be at a low level of interest rates. The futures market is currently pricing in an end to the rate hike cycle for next year and a renewed easing cycle in 2024. All of this is telling us that we are not embarking on a protracted course of significantly higher interest rates.***

As the compliance adage goes, past performance is no guarantee of future results. Thus, ***past Fed tightening cycles should not be a determinant of municipal yield behavior during the current Fed rate hike sequence. However, past muni yield trajectory during periods of rising interest rates may help to rationalize expectations for many market participants.*** As we have mentioned in prior ***Basis Points***, Fed tightening campaigns have historically been tied to the onset of recession, but this is not the case 100% of the time. ***Fed cycles are engineered for different reasons and are not all created equal.***

This one will be accompanied by a shrinking of the Fed's balance sheet and is designed to remove unprecedented levels of stimulus that were needed to bolster economic conditions as a global pandemic took hold. ***While the Fed could tighten rates beyond what the futures traders are pricing in (there is precedent here), we suspect that such scenario would be tied to the persistence and depth of inflationary conditions and to the extent of transitory runoff that occurs throughout the cycle.***

As we consider the past four tightening cycles, the most recent one that occurred between December 2015 and December 2018 was followed by a "soft landing" and did not bring about recession. ***Although a higher Fed Funds rate will generally have a greater influence upon shorter-tenor munis, creating a flattening curve bias, actual muni yield behavior during past tightening cycles would seem less impacted by a higher funds rate than perhaps what market fears would suggest.*** The following data is derived from the Federal Reserve and Bloomberg and reflects changes in muni yields during the past four Fed tightening sequences:

Sequence	BP Funds Rate Delta	3-YR YTW BP Delta	5-YR YTW BP Delta	10-YR YTW BP Delta	30-YR YTW BP Delta
2/94 – 2/95	275	175	152	142	128
6/99 – 5/00	150	89	79	62	84
6/04 – 6/06	400	134	80	34	-44
12/15 – 12/18	200	83	68	49	48

Generally, overall advances in yields were significantly lower than the aggregate increase in the funds rate throughout the tightening sequence. ***From an investor's point of view, higher rates would produce higher coupons on new issuances offering higher tax-exempt cash flow, which could offset price erosion on lower coupon bonds. We would also point out that muni performance is not necessarily poor during Fed tightening campaigns, and in fact, returns can be positive.***

Given that the current 30-year muni benchmark yield is trading within a range of the anticipated Fed Funds rate at the conclusion of the tightening cycle, there is historical evidence to support the notion that total muni returns could be higher than what otherwise would be expected, particularly if the Fed increases rates to a level below market expectations.

Of course, various factors impact performance, including duration, investment objectives, bond structure, curve positioning and absolute yield positioning at the beginning of the tightening sequence. ***We would also suggest that a well-telegraphed and carefully orchestrated tightening sequence without abrupt and/or surprise moves could be accretive to muni performance throughout, and upon conclusion of, the Fed rate hikes. Clearly, the environment today is very different from the environment surrounding the taper tantrum of 2013. A favorable credit backdrop without outsized default activity can also be supportive of performance during this time.***

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Municipal Basis Points – Weekly

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