



CITY COUNCIL REGULAR AGENDA
MONDAY, DECEMBER 15, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - November 17, 2025 City Council Meeting Minutes
 - [B.](#) Approval of November Claims List - General Disbursement #25-21 - \$225,982.90
 - [C.](#) Revenue and Expense Report - November 2025
 - [D.](#) Statement of Fund Balance - November 2025
 - [E.](#) Resolution 2025-44, Authorizing Application for Community Development Block Grant (CDBG)
 - [F.](#) Resolution 2025-47, Accepting Donation from Spring Lake Park Lions
 - [G.](#) Contractor's Licenses
 - [H.](#) Business Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2025-45, Adopting Final 2025 Taxes Collectable in 2026
 - [B.](#) Resolution 2025-46, Adopting 2026 General Fund Budget
- 9. NEW BUSINESS**
 - [A.](#) Approval of Lease Agreement for 8480 Highway 65 NE - True North Greens LLC
 - [B.](#) Approval of Updates to SAC & WAC Loan Policy
 - [C.](#) Authorize Preparation of Plans and Bidding - 2026 Sanitary Sewer Service Clean and Grout Project
 - [D.](#) Authorize Preparation of Plans and Bidding - 2026 Seal Coat and Crack Repair Project
 - [E.](#) Conditional Job Offer for Housing/Code Enforcement Inspector

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS
AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

10. REPORTS

- A. Attorney's Report
- [B.](#) Engineer's Report
- C. Administrator's Report

11. OTHER

- A. Closed Meeting to Discuss Labor Negotiation Strategies Pursuant to M.S. §13D.03, subd. 1B

12. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 17, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Kenneth Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Robert Nelson

MEMBERS ABSENT

STAFF PRESENT

Chief Josh Antoine, Recreation Director Anne Scanlon, Attorney John Thames, City Administrator Daniel Buchholtz

VISITORS

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – November 3, 2025 City Council Work Session
- B. Approval of Minutes – November 3, 2025 City Council Meeting Minutes
- C. Approval of October Claims List – General Disbursement #25-19 - \$970,963.89
- D. Revenue and Expense Report – October 2025
- E. Statement of Fund Balance – October 2025
- F. Approval of Exempt Gambling Permit – Hmong 18 Council
- G. Approval of ROW – Xcel Energy – Multiple Locations
- H. Approval of First Amendment to Lease Agreement – Mazaj 369
- I. Accept Letter of Retirement from Investigator Tony Bennek
- J. Contractor's Licenses
- K. Business Licenses

Mayor Nelson requested that item 6I be pulled from the agenda. He expressed his heartfelt appreciation for Investigator Bennek, acknowledging his dedication, respect for the city and years of service.

Councilmember Wendling requested that Item 6F be pulled from the agenda. Councilmember Wendling asked for clarification on the permit. Administrator Buchholtz reported that the Hmong Council at Dala Thai Banquet Hall & Restaurant is planning to conduct raffles totaling \$49,000 in prize value during the 2025 calendar year. He noted that they are required to obtain an excluded gambling permit. Administrator Buchholtz noted that the organization is a 501(c)(3) nonprofit.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Police Chief Antoine reported that the department responded to 813 calls for service in October 2025, compared to 698 calls in October 2024. He stated that despite the increase in calls, the Department is still trending slightly downward overall for the year and is projected to end the year with fewer or similar total calls compared to 2024.

Investigator Bennek handled 38 cases in October, including 36 felonies and 2 misdemeanors. He continues to deal with a high number of stolen vehicle cases, including two recent recoveries near the high school. He is also monitoring four active forfeiture cases and closed one in October.

School Resource Officer Imig responded to eight calls for service at the schools, conducted three student contacts, 36 miscellaneous meetings, and 10 follow-up investigations, including incidents involving stolen property and school fights.

Chief Antoine noted that Sergeant Fisk successfully applied for a Community Partnership Grant through the Minnesota Chiefs of Police Association. He stated that the Police Department was awarded \$1,600 (80% of the \$2,000 requested) to support the Neighborhood Watch Program, including signage and community engagement efforts.

Chief Antoine thanked the Council and community for supporting his attendance at the International Association of Chiefs of Police (IACP) Conference in Denver. He participated in training sessions focused on artificial intelligence and emergency management, noting the value and intensity of the educational opportunities.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon reported high usage of the pickleball courts at Terrace Park, with consistent activity observed by Parks and Recreation Commissioner Mark Hoard. She stated that there has been increased use at the skate park and basketball courts, indicating strong community engagement with recent park improvements. Director Scanlon said that Lakeside Lions Park has concluded its rental season, and outdoor water has been turned off for the year. She noted that the aeration permit for Spring Lake has been approved by the DNR.

Director Scanlon said that construction has begun on the community garden boxes, and the Department has launched a pilot crowdfunding campaign through SeedMoney.org to raise \$250 for a bench and high table for gardeners. She noted that the Department participated in the Lions Pancake Breakfast.

Director Scanlon stated that Recreation Supervisor Waddell completed the Emerging Recreation Leaders Workshop, gaining valuable skills and professional connections. Director Scanlon attended the MRPA Annual Conference, where she found sessions on social media outreach and grant writing particularly beneficial. She stated that Supervisor Waddell will be collaborating on a grant proposal for a new initiative focused on girls' programming with the City of Mounds View.

Administrator Buchholtz acknowledged Director Scanlon's efforts in preparing a Releaf Grant application through the Minnesota Department of Natural Resources. He said the grant request, totaling approximately \$300,000.00 is aimed at addressing the Emerald Ash Borer epidemic within the City.

8. PUBLIC HEARING**A. Public Hearing to Consider Certification of Delinquent Accounts to Property Taxes**

Mayor Nelson opened the public hearing at 7:18 pm.

Administrator Buchholtz presented a resolution for certifying outstanding administrative citation tickets, totaling \$25,425. He said of that amount, \$22,550 is related to unpaid administrative offense citations and alarm fees, with the remainder attributed to administrative surcharges associated with the certification process.

Administrator Buchholtz stated that notices were sent to all affected property owners, and the Council meeting provides an opportunity for those individuals to voice any concerns regarding the unpaid balances.

With no residents wishing to speak, Mayor Nelson closed the public hearing at 7:19 pm.

1. Resolution 2025-39, Certifying Uncollected Administrative Citations

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-39, Certifying Uncollected Administrative Citations.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2025-40, Certifying Unpaid Utility Accounts to the County Auditor for Collection with Property Taxes

Administrator Buchholtz presented Resolution 2025-40, which certifies unpaid utility account balances for collection with property taxes. He stated that \$60,565.25 in delinquent accounts for Anoka County, with an additional \$12,500.00 in administrative fees for a total of \$73,065.25 and \$4,535.07 in delinquent accounts for Ramsey County with an additional \$375.00 in administrative fees for a total of \$4,910.00.

Administrator Buchholtz stated that these amounts are consistent with previous years. Property owners have until noon on November 26 to pay their balances and be removed from the certification list. He stated that some payments have been received since the list was printed, and those accounts will be removed prior to final certification.

Motion made by Councilmember Dircks to approve Resolution 2025-40, Certifying Unpaid Utility Accounts to the County Auditor for Collection with Property Taxes.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. NEW BUSINESS

A. Approval of Amendments to the City of Spring Lake Park Personnel Policy

Attorney Thames presented draft updates to the City's Personnel Handbook, primarily assembled by staff in response to policy recommendations from the League of Minnesota Cities, including updates related to the new state leave law. He stated he reviewed the draft and focused his revisions on the Respectful Workplace Policy, recommending modifications to align with current best practices. He expressed support for the proposed amendments and recommended adoption of the updated handbook.

Motion made by Councilmember Wendling to approve the amendments to the City of Spring Lake Park Personnel Policy.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

11.. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

12. OTHER

Motion made by Councilmember Goodboe-Bisschoff to enter into 3 closed sessions, pursuant to M.S. 13D.05, subd. 3(c)(3), 13D.03 and 13D.05, subd. 3(b)

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting adjourned at 7:29 PM

Meeting Reconvened at 8:20 PM

A. Closed Session to Develop or Consider Offers and Counteroffers Related to the Potential Lease of City-owned Property Located at 8466 Central Avenue NE

Attorney Thames stated that the City Council had adjourned for three closed sessions.

Attorney Thames reported that the first session was held in accordance with Minnesota Statute §13D.05, Subdivision 3(c)(3), which permits closed meetings to discuss real estate transactions. He stated that the session focused on offers or counteroffers related to the property located at 8466 Central Avenue Northeast. He stated that direction was provided to both city staff and Attorney Thames.

B. Closed Session to Discuss Labor Negotiation Strategy Pursuant to MS 13D.03

Attorney Thames reported that the second closed session involved a discussion of labor negotiation strategy concerning the Local 49 negotiations. He stated that the session was held to allow the City Council to review and provide strategic direction. Attorney Thames stated that staff received guidance on how to proceed with the negotiations.

C. Closed Session to Discuss Open National PFAS Litigation, Pursuant to MN Stat. 13D.05 subd3b – Attorney – Client Privilege

Attorney Thames stated that the City Council adjourned into a third closed session pursuant to Minnesota Statute §13D.05, Subdivision 3(b), which allows for Attorney-Client privilege discussions. He stated the session focused on the open national PFAS litigation.

Motion was made by Mayor Nelson to authorize the City Administrator to execute an engagement agreement with Stag Louisa, Frederick Fredericton, and Byron, related to the administration and testing for settlement of the PFAS water systems litigation, subject to final revisions by Attorney Thames.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:25 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: November 2025

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Claim Res. #25-21

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78322	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$ 6.00
78323	AMBIA ENERGY, LLC.	CANCELLED BLDG PERMIT #P2025-0410	\$ 159.48
78324	CINTAS	SHOP TOWELS	\$ 37.84
78325	CITY OF ARDEN HILLS	DASH SPORTS PROGRAMMING	\$ 171.00
78326	DRAGONFLY ADORNMENTS	GEMSTONE BRACELET CLASS	\$ 165.00
78327	JILL MASON	FALL LANDSCAPE / WATER COLOR CLASSES	\$ 175.00
78328	JOEY D'S TREE SERVICE	CUT DOWN & HAUL DEAD TREES	\$ 5,500.00
78329	MAJESKI PLUMBING, INC.	CANCELLED MECH PERMIT #P2025-0581	\$ 48.00
78330	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$ 1,427.90
78331	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$ 500.00
78332	MINNESOTA DEPT OF PUBLIC SAFETY	HAZ MAT INCIDENT RESP + CHEM INV FEES	\$ 125.00
78333	NYKANEN INSPECTIONS, LLC	OCTOBER ELECTRICAL INSPECTIONS	\$ 1,612.80
78334	ADVANCED GRAPHIX INC	UNIT 221 GRAPHICS	\$ 255.05
78335	ANOKA COUNTY	GOVT MEETING MEAL	\$ 13.00
78336	ANOKA COUNTY 4-H	10.25 RECYCLING EVENT	\$ 204.00
78337	ASPEN MILLS	UNIFORM ALLOWANCE-DRINKWINE	\$ 251.94
78338	AT & T MOBILITY	CELL PHONE SERVICES	\$ 1,171.70
78339	BCA BTS	MASSAGE LICENSE FINGERPRINTING	\$ 32.50
78340	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	\$ 883.19
78341	CAR WASH PARTNERS INC (dba: MISTER CAR WASH)	CAR WASHES	\$ 168.00
78342	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$ 8,664.00
78343	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 648.71
78344	CINTAS	FLOOR MATS	\$ 266.87
78345	COMCAST	MONTHLY UTILITIES	\$ 149.72
78346	COMPUTER INTERGRATION TECHNOLOGIES	NCE OFFICE 365 / ENTRA ID	\$ 682.00
78347	HEARTLAND TIRE INC	AUTO REPAIRS	\$ 224.62
78348	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 780.50
78349	INSTRUMENTAL RESEARCH INC	OCTOBER WATER TESTING	\$ 162.50
78350	J.R.'S APPLIANCE DISPOSAL	10.25 RECYCLING EVENT	\$ 1,937.65
78351	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$ 50.00
78352	JSB SURVEILLANCE	TERRACE PARK 2ND HALF PMNT	\$ 7,477.00
78353	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$ 96.82
78354	LISA MURPHY	UNIFORM ALLWANCE REIMB	\$ 58.98
78355	MELISSA BARKER	MILEAGE REIMB-BS&A USER GROUP MEETING	\$ 53.90
78356	METRO-INET	DATA SERVICES	\$ 187.00
78357	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$ 54,744.68
78358	PLAN IT SOFTWARE LLC	PLANT-IT SOFTWARE SUBSCRIPTION	\$ 2,625.00
78359	RAMSEY COUNTY-PRR	STD SPECIAL ASSESSMENT	\$ 15.00
78360	RICHARD KRAMER	KIESLER REIMB-2025/2026 UNIFORM ALLOW	\$ 455.83
78361	TRUST IN US, LLC	TPA SERVICES MEMBERSHIP FEE	\$ 350.00
78362	WALTERS RECYCLING REFUSE SERV	RECYCLING SERVICES / LEAF DROP DNR	\$ 13,422.08
78363	XCEL ENERGY	MONTHLY UTILITIES	\$ 2,732.44
78364	ANOKA COUNTY	8492 CENTRAL 2025 PROP TAXES	\$ 20,043.48
78365	ASPEN MILLS	RESERVE SHIRTS	\$ 12.00
78366	BCA BTS	MASSAGE LICENSE FINGERPRINTING	\$ 130.00
78367	BCA BTS	MASSAGE LICENSE FINGERPRINTING	\$ 32.50
78368	BCA BTS	MASSAGE LICENSE FINGERPRINTING	\$ 32.50
78369	BRAD DELFS	2025 PLANNING COMMISSION STIPEND	\$ 35.00
78370	BUSINESS ESSENTIALS	JANITORIAL SUPPLIES	\$ 450.93
78371	CINTAS	SHOP TOWELS	\$ 75.68
78372	COMCAST	8251 ARTHUR MONTHLY UTILITIES	\$ 113.07

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: November 2025
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Claim Res. #25-21

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78373	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 275.00
78374	COMPUTER INTERGRATION TECHNOLOGIES	NCE OFFICE 365 / ENTRA ID	\$ 682.00
78375	CONNEXUS ENERGY	MONTHLY UTILITIES	\$ 266.30
78376	DIESEL & IMPORT AUTO/TRUCK SERVICE INC.	2004 FORD F450 MAINTENANCE	\$ 4,480.26
78377	ECM PUBLISHERS, INC.	NOV 17 PH SPEC. ASSESS / LEAF DROP AD	\$ 476.50
78378	ERIC JULIEN	2025 PLANNING COMMISSION STIPEND	\$ 70.00
78379	FRIENDLY CHEVROLET GEO. INC.	PARTS	\$ 145.60
78380	HANS HANSEN	2025 PLANNING COMMISSION STIPEND	\$ 105.00
78381	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 40.00
78382	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 14.90
78383	JEFF SANDINO	PIZZA UNCHAINED CLASS	\$ 200.00
78384	KATH FUEL OIL SERVICE	OIL	\$ 265.00
78385	LITHIA MOTORS SUPPORT SERVICES	AUTO EQUIP & REPAIRS	\$ 1,582.08
78386	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$ 875.21
78387	MBPTA	2026 MEMBERSHIP DUES-K. PEARSON	\$ 100.00
78388	MENARDS - BLAINE	PARTS	\$ 31.99
78389	METLIFE	COBRA DENTAL PMNT	\$ 164.62
78390	MICHAEL LEDMAN	YOGA CLASSES	\$ 537.50
78391	MN DEP'T OF LABOR & INDUSTRY	3RD QTR 2025 SURCHARGES	\$ 1,039.02
78392	NAPA AUTO PARTS	PARTS	\$ 10.27
78393	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 47.20
78394	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 36.00
78395	RICK COBBS	2025 PLANNING COMMISSION STIPEND	\$ 105.00
78396	SCHMITTY & SONS TRANSPORTATION	PARAMOUNT CENTER BUS	\$ 774.48
78397	SHARON WEIGHOUS	2025 PLANNING COMMISSION STIPEND	\$ 105.00
78398	SLP FIRE DEPARTMENT	OCT/NOV/DEC FIRE PROTECTION SERVICES	\$ 76,185.00
78399	SYMBOL ARTS	UNIFORM ALLOWANCE-GENERAL	\$ 302.50
78400	TASC	COBRA ADMIN FEE	\$ 35.20
78401	TEGRETE	JANITORIAL SERVICES	\$ 3,100.00
78402	UNLIMITED SUPPLIES, INC	SUPPLIES	\$ 35.64
78403	WALTERS RECYCLING REFUSE SERV	6YD TRASH / 2YD ORGANICS SERVICES	\$ 743.49
78404	XCEL ENERGY	MONTHLY UTILITIES	\$ 3,534.28
TOTAL DISBURSEMENTS			<u>\$ 225,982.90</u>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 11/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	2,238,621.33	32,085.30	1,790,813.67	55.56
101.00000.31020	DELINQ TAXES	0.00	51,727.35	0.00	(51,727.35)	100.00
101.00000.31910	PENALTIES & INTEREST	0.00	11,886.69	0.00	(11,886.69)	100.00
101.00000.32110	LIQUOR LICENSES	41,127.00	28,560.00	27,000.00	12,567.00	69.44
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	5,210.00	0.00	1,042.00	83.33
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	6,500.00	4,550.00	1,300.00	83.33
101.00000.32181	SIGN PERMITS	6,000.00	4,905.00	370.00	1,095.00	81.75
101.00000.32182	CANNABIS LICENSE	0.00	500.00	500.00	(500.00)	100.00
101.00000.32208	CONTRACTORS LICENSES	11,500.00	9,795.00	390.00	1,705.00	85.17
101.00000.32210	BUILDING PERMIT	75,000.00	76,282.27	5,699.07	(1,282.27)	101.71
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	2,389.01	124.09	1,610.99	59.73
101.00000.32215	DEMOLITION PERMIT	0.00	150.00	0.00	(150.00)	100.00
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	18,112.50	1,595.00	(18,112.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	266.89	23.21	(266.89)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	7,311.05	690.00	(1,311.05)	121.85
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	109.47	10.00	240.53	31.28
101.00000.32232	HEATING & A/C PERMITS	10,000.00	10,789.75	472.00	(789.75)	107.90
101.00000.32233	HTG & A/C SURCHARGES	500.00	210.14	6.00	289.86	42.03
101.00000.32240	PET LICENSE	600.00	1,295.00	10.00	(695.00)	215.83
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	2,550.00	0.00	250.00	91.07
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.32262	SOLICITORS LICENSE	0.00	150.00	0.00	(150.00)	100.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	386,820.00	0.00	386,819.00	50.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33405	CLASS 4D(1) TRANSITION AID	0.00	11,818.50	0.00	(11,818.50)	100.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	1,248.44	0.00	8,751.56	12.48
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	143,204.65	0.00	(43,204.65)	143.20
101.00000.34102	ZONING LETTERS	300.00	200.00	0.00	100.00	66.67
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	11,676.46	431.28	(6,176.46)	212.30
101.00000.34104	PLAN CHECKING FEES	35,000.00	1,750.00	190.00	33,250.00	5.00
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	4.25	0.00	45.75	8.50
101.00000.34107	ASSESSMENT SEARCHES	50.00	25.00	0.00	25.00	50.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	400.00	0.00	(300.00)	400.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	25.00	0.00	350.00	6.67
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	1,200.00	375.00	2,300.00	34.29
101.00000.34202	POLICE REPORTS	500.00	2,470.25	378.50	(1,970.25)	494.05
101.00000.34204	HOUSING REGISTRATION	103,000.00	54,475.00	18,050.00	48,525.00	52.89
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	1,060.00	0.00	(60.00)	106.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34949	RESTITUTION	0.00	547.41	513.80	(547.41)	100.00
101.00000.34950	REFUNDS & REIMB	7,500.00	1,305.64	0.00	6,194.36	17.41
101.00000.35101	COURT FINES	45,000.00	40,767.09	3,826.04	4,232.91	90.59
101.00000.35102	ADM OFFENSE FINES	40,000.00	14,867.21	1,800.00	25,132.79	37.17
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	24,342.39	0.00	(14,342.39)	243.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.36210	INTEREST EARNINGS	30,000.00	121,747.80	9,659.01	(91,747.80)	405.83
101.00000.36230	CONTRIBUTIONS-PRIVATE	0.00	(2,741.00)	0.00	2,741.00	100.00
101.00000.36901	LIAISON OFFICER	97,281.00	101,017.94	36,163.56	(3,736.94)	103.84
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM PUBLIC SAFETY AID	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 00000		5,668,758.00	3,395,553.48	144,911.86	2,273,204.52	59.90
Revenues		5,668,758.00	3,395,553.48	144,911.86	2,273,204.52	59.90
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	28,686.68	2,607.88	2,610.32	91.66
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	1,434.51	130.41	130.49	91.66
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	2,194.55	199.51	199.45	91.67
101.41110.41510	WORKERS COMPENSATION	70.00	190.34	9.98	(120.34)	271.91
101.41110.42100	OPERATING SUPPLIES	600.00	286.25	0.00	313.75	47.71
101.41110.43310	TRAVEL EXPENSE	500.00	575.90	0.00	(75.90)	115.18
101.41110.43500	PRINTING & PUBLISHING	1,650.00	1,549.08	165.00	100.92	93.88
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	420.00	420.00	4,410.00	8.70
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	6,170.09	0.00	(700.09)	112.80
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	15,920.00	0.00	571.00	96.54
101.41110.44955	DISCRETIONARY FUND	12,050.00	1,371.44	0.00	10,678.56	11.38
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	58,798.84	3,532.78	18,118.16	76.44
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	347,726.32	29,916.27	41,771.68	89.28
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	26,740.05	2,236.76	2,382.95	91.82
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	25,704.02	2,127.97	4,000.98	86.53
101.41400.41300	HEALTH INSURANCE	59,900.00	60,439.25	5,941.68	(539.25)	100.90
101.41400.41313	LIFE INSURANCE	200.00	185.32	16.84	14.68	92.66
101.41400.41510	WORKERS COMPENSATION	2,618.00	3,504.03	170.49	(886.03)	133.84
101.41400.42000	OFFICE SUPPLIES	3,200.00	2,824.83	277.24	375.17	88.28
101.41400.42030	PRINTED FORMS	1,925.00	537.06	108.97	1,387.94	27.90
101.41400.42100	OPERATING SUPPLIES	720.00	3,145.01	0.00	(2,425.01)	436.81
101.41400.42200	REPAIR & MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
101.41400.42220	POSTAGE	2,906.00	2,154.10	280.80	751.90	74.13
101.41400.43210	TELEPHONE	625.00	584.22	114.63	40.78	93.48
101.41400.43310	TRAVEL EXPENSE	3,500.00	3,555.14	312.10	(55.14)	101.58
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	60.00	0.00	(60.00)	100.00
101.41400.43500	PRINTING & PUBLISHING	400.00	512.75	0.00	(112.75)	128.19
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,824.59	15.00	(274.59)	117.72
101.41400.44000	CONTRACTUAL SERVICE	0.00	227.50	227.50	(227.50)	100.00
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	13,880.33	0.00	(90.33)	100.66
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	(3,894.02)	13.00	10,309.02	(60.70)
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	1,279.40	0.00	240.60	84.17
101.41400.44380	BANK CHARGES	2,000.00	1,606.26	214.04	393.74	80.31

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41400 ADMINISTRATION						
101.41400.44390	MISCELLANEOUS	0.00	(3,478.37)	0.00	3,478.37	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	6,208.23	2,701.50	(163.23)	102.70
Total Dept 41400 - ADMINISTRATION		562,140.00	495,346.02	44,674.79	66,793.98	88.12
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	38,223.24	9,070.86	1,204.76	96.94
Total Dept 41500 - ASSESSOR		39,428.00	38,223.24	9,070.86	1,204.76	96.94
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	21,525.00	0.00	(6,589.00)	144.11
Total Dept 41540 - AUDIT & ACCTG SERVICES		14,936.00	21,525.00	0.00	(6,589.00)	144.11
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	101,424.62	9,235.20	(18,412.62)	122.18
Total Dept 41600 - I.T. SERVICES		83,012.00	101,424.62	9,235.20	(18,412.62)	122.18
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	130,402.38	19,343.50	(7,902.38)	106.45
Total Dept 41610 - LEGAL FEES		122,500.00	130,402.38	19,343.50	(7,902.38)	106.45
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	1,904.82	0.00	4,595.18	29.30
Total Dept 41710 - ENGINEERING FEES		6,500.00	1,904.82	0.00	4,595.18	29.30
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	95.89	0.00	4.11	95.89
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	744.50	0.00	1,255.50	37.23
Total Dept 41720 - PLANNING & ZONING		2,500.00	840.39	0.00	1,659.61	33.62
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	586.95	10.63	(586.95)	100.00
101.41940.41020	ON CALL SALARIES	0.00	302.25	0.00	(302.25)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	77.83	0.80	(77.83)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	92.67	0.79	(92.67)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	144.42	1.66	(144.42)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.70	0.01	(0.70)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	33.70	0.25	(33.70)	100.00
101.41940.42000	OFFICE SUPPLIES	0.00	41.22	0.00	(41.22)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	17,137.15	1,161.84	(5,137.15)	142.81
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	6,661.25	2,833.28	5,338.75	55.51
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	9,965.93	921.42	(665.93)	107.16
101.41940.43810	ELECTRIC UTILITIES	30,000.00	37,341.41	4,202.92	(7,341.41)	124.47
101.41940.43830	GAS UTILITIES	20,000.00	17,146.97	305.35	2,853.03	85.73
101.41940.43841	RUBBISH REMOVAL	4,850.00	8,349.52	1,188.36	(3,499.52)	172.16
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	46,187.36	3,507.48	(695.36)	101.53
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	200.00	0.00	(200.00)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41940 GOVERNMENT BUILDING						
Total Dept 41940 - GOVERNMENT BUILDING		149,212.00	143,963.01	14,134.79	5,248.99	96.48
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	1,178,156.24	102,428.70	187,826.76	86.25
101.42100.41013	OVERTIME	95,000.00	61,352.62	2,544.70	33,647.38	64.58
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	213,967.99	17,583.19	29,775.01	87.78
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	25,036.72	2,003.03	5,152.28	82.93
101.42100.41300	HEALTH INSURANCE	224,048.00	188,593.35	18,627.54	35,454.65	84.18
101.42100.41313	LIFE INSURANCE	722.00	656.65	60.90	65.35	90.95
101.42100.41510	WORKERS COMPENSATION	106,900.00	168,799.14	7,026.28	(61,899.14)	157.90
101.42100.42000	OFFICE SUPPLIES	3,600.00	2,216.92	34.98	1,383.08	61.58
101.42100.42030	PRINTED FORMS	2,200.00	1,019.68	0.00	1,180.32	46.35
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	5,118.35	0.00	4,381.65	53.88
101.42100.42100	OPERATING SUPPLIES	6,600.00	4,010.17	11.53	2,589.83	60.76
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	19,588.40	1,385.65	7,911.60	71.23
101.42100.42220	POSTAGE	1,500.00	319.72	44.26	1,180.28	21.31
101.42100.43050	MEDICAL EXPENSE	3,000.00	2,608.00	0.00	392.00	86.93
101.42100.43210	TELEPHONE	3,500.00	4,364.72	824.91	(864.72)	124.71
101.42100.43211	DATA SERVICES	39,110.00	38,876.83	915.56	233.17	99.40
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	8,735.47	1,099.24	5,964.53	59.42
101.42100.43310	TRAVEL EXPENSE	1,200.00	844.40	0.00	355.60	70.37
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	60,037.91	673.31	12,385.09	82.90
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	7,643.16	0.00	956.84	88.87
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	17,616.11	2,229.75	4,883.89	78.29
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	2,124.40	0.00	375.60	84.98
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	17,033.34	655.00	15,466.66	52.41
101.42100.44310	TRAINING-PER CONTRACT	0.00	51.90	0.00	(51.90)	100.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	4,047.78	0.00	(1,822.78)	181.92
101.42100.44390	MISCELLANEOUS	0.00	490.26	0.00	(490.26)	100.00
101.42100.45000	CAPITAL OUTLAY	59,300.00	56,706.36	0.00	2,593.64	95.63
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	2,090,016.59	158,148.53	312,026.41	87.01
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	304,740.00	76,185.00	753.00	99.75
101.42200.45000	CAPITAL OUTLAY	66,742.00	33,371.00	0.00	33,371.00	50.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	338,111.00	76,185.00	34,124.00	90.83
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	164,753.69	12,253.78	58,466.31	73.81
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	9,572.94	449.23	15,550.06	38.10
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	9,663.63	763.76	2,318.37	80.65
101.42300.41300	HEALTH INSURANCE	43,112.00	25,049.58	1,962.90	18,062.42	58.10
101.42300.41313	LIFE INSURANCE	129.00	97.51	6.51	31.49	75.59
101.42300.41510	WORKERS COMPENSATION	2,579.00	2,464.54	82.75	114.46	95.56
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42030	PRINTED FORMS	0.00	129.76	0.00	(129.76)	100.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	898.88	37.84	1,801.12	33.29

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	1,305.19	92.38	1,194.81	52.21
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	17.29	0.00	1,982.71	0.86
101.42300.42280	UNIFORM ALLOWANCE	0.00	7.66	0.00	(7.66)	100.00
101.42300.43210	TELEPHONE	2,000.00	1,145.97	227.01	854.03	57.30
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	13,532.20	1,612.80	(10,532.20)	451.07
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	0.00	(4,325.00)	100.00
101.42300.44060	AUTO EQUIPMENT REPAIR	0.00	259.66	0.00	(259.66)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	3,645.00	0.00	(945.00)	135.00
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,557.49	100.00	3,877.51	28.66
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	238,425.99	17,588.96	91,454.01	72.28
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	144,996.86	12,238.22	38,503.14	79.02
101.43000.41013	OVERTIME	9,710.00	2,938.09	10.65	6,771.91	30.26
101.43000.41020	ON CALL SALARIES	4,350.00	3,140.97	0.00	1,209.03	72.21
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	11,895.93	918.71	3,075.07	79.46
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	11,245.48	840.47	4,024.52	73.64
101.43000.41300	HEALTH INSURANCE	26,990.00	30,850.25	3,016.69	(3,860.25)	114.30
101.43000.41313	LIFE INSURANCE	105.00	97.36	8.85	7.64	92.72
101.43000.41510	WORKERS COMPENSATION	12,500.00	16,637.25	722.54	(4,137.25)	133.10
101.43000.42000	OFFICE SUPPLIES	0.00	5,313.27	0.00	(5,313.27)	100.00
101.43000.42100	OPERATING SUPPLIES	2,000.00	2,358.99	149.16	(358.99)	117.95
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	17,842.00	712.89	2,158.00	89.21
101.43000.42150	SHOP MATERIALS	6,000.00	2,565.70	0.00	3,434.30	42.76
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	10,157.63	4,975.86	(157.63)	101.58
101.43000.42210	EQUIPMENT PARTS	11,500.00	14,326.44	10.27	(2,826.44)	124.58
101.43000.42221	TIRES	3,000.00	544.70	0.00	2,455.30	18.16
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	1,201.55	0.00	1,798.45	40.05
101.43000.42226	SIGNS & STRIPING	11,000.00	4,694.71	643.35	6,305.29	42.68
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,597.02	0.00	577.98	73.43
101.43000.43210	TELEPHONE	370.00	170.34	35.77	199.66	46.04
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	2,428.06	0.00	(1,178.06)	194.24
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	270.00	0.00	1,030.00	20.77
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	149.00	0.00	96.00	60.82
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	285,421.60	24,283.43	105,714.40	72.97
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	242,332.90	19,285.02	67,850.10	78.13
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	31,240.08	0.00	3,235.92	90.61
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	18,765.03	1,446.38	4,498.97	80.66
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	20,665.34	1,433.38	5,637.66	78.57
101.45100.41300	HEALTH INSURANCE	39,721.00	32,375.98	3,244.54	7,345.02	81.51
101.45100.41313	LIFE INSURANCE	155.00	136.66	13.05	18.34	88.17
101.45100.41510	WORKERS COMPENSATION	17,468.00	30,404.23	764.47	(12,936.23)	174.06
101.45100.42000	OFFICE SUPPLIES	2,500.00	805.66	0.00	1,694.34	32.23
101.45100.42030	PRINTED FORMS	0.00	383.17	0.00	(383.17)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 11/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45100 RECREATION DEPARTMENT						
101.45100.42100	OPERATING SUPPLIES	0.00	653.47	54.36	(653.47)	100.00
101.45100.42220	POSTAGE	14,121.00	9,709.83	43.98	4,411.17	68.76
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	1,796.92	0.00	1,303.08	57.97
101.45100.43310	TRAVEL EXPENSE	1,000.00	294.43	0.00	705.57	29.44
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	175.00	0.00	(125.00)	350.00
101.45100.43500	PRINTING & PUBLISHING	25,206.00	15,418.52	0.00	9,787.48	61.17
101.45100.44000	CONTRACTUAL SERVICE	0.00	60.00	0.00	(60.00)	100.00
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	399.00	0.00	1,151.00	25.74
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	1,041.47	0.00	(361.47)	153.16
101.45100.44390	MISCELLANEOUS	0.00	79.11	0.00	(79.11)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	406,736.80	26,285.18	96,040.20	80.90
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	146,373.58	12,356.38	39,459.42	78.77
101.45200.41013	OVERTIME	10,130.00	873.10	26.37	9,256.90	8.62
101.45200.41020	ON CALL SALARIES	4,350.00	302.17	0.00	4,047.83	6.95
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	88,951.50	5,241.00	(53,951.50)	254.15
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	11,632.93	928.70	3,391.07	77.43
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	18,393.64	1,314.33	602.36	96.83
101.45200.41300	HEALTH INSURANCE	27,436.00	29,072.15	2,878.21	(1,636.15)	105.96
101.45200.41313	LIFE INSURANCE	105.00	96.84	8.81	8.16	92.23
101.45200.41510	WORKERS COMPENSATION	15,083.00	23,157.42	944.35	(8,074.42)	153.53
101.45200.42000	OFFICE SUPPLIES	0.00	243.54	0.00	(243.54)	100.00
101.45200.42100	OPERATING SUPPLIES	1,000.00	1,011.27	0.00	(11.27)	101.13
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	13,721.30	651.30	2,778.70	83.16
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	8,065.51	31.99	17,234.49	31.88
101.45200.42205	LAKE SIDE PK EXP TO BE REIM	0.00	4,683.91	0.00	(4,683.91)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	11,569.90	0.00	(5,569.90)	192.83
101.45200.42221	TIRES	1,000.00	544.70	0.00	455.30	54.47
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	9,709.01	0.00	6,142.99	61.25
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	2,343.63	0.00	(168.63)	107.75
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	4,223.56	0.00	2,476.44	63.04
101.45200.43210	TELEPHONE	550.00	533.75	109.58	16.25	97.05
101.45200.43810	ELECTRIC UTILITIES	5,500.00	5,474.21	300.22	25.79	99.53
101.45200.43830	GAS UTILITIES	5,000.00	2,645.53	124.19	2,354.47	52.91
101.45200.43841	RUBBISH REMOVAL	500.00	63.90	0.00	436.10	12.78
101.45200.44000	CONTRACTUAL SERVICE	0.00	465.00	0.00	(465.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	2,694.15	36.00	(474.15)	121.36
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	2,145.96	0.00	(145.96)	107.30
101.45200.44901	LAKE SIDE PARK EXPENSE	13,000.00	15,495.09	0.00	(2,495.09)	119.19
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	404,487.25	24,951.43	16,354.75	96.11
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	500.41	35.20	299.59	62.55
101.49000.43600	INSURANCE	66,300.00	62,554.42	0.00	3,745.58	94.35
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	0.00	9,000.00	10.00

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 49000 MISCELLANEOUS						
101.49000.44390	MISCELLANEOUS	10,000.00	731.14	0.00	9,268.86	7.31
101.49000.44420	SURCHARGES-PLBG	200.00	157.09	36.65	42.91	78.55
101.49000.44430	SURCHARGES-HTG	400.00	337.07	56.55	62.93	84.27
101.49000.44440	SURCHARGES-BLDG	5,000.00	3,592.66	919.82	1,407.34	71.85
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	238.75	26.00	(238.75)	100.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	69,111.54	1,074.22	123,588.46	35.86
Expenditures		5,668,758.00	4,824,739.09	428,508.67	844,018.91	85.11
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	3,395,553.48	144,911.86	2,273,204.52	59.90
TOTAL EXPENDITURES		5,668,758.00	4,824,739.09	428,508.67	844,018.91	85.11
NET OF REVENUES & EXPENDITURES:		0.00	(1,429,185.61)	(283,596.81)	1,429,185.61	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	1,006.99	15.79	(506.99)	201.40
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	561,444.11	(15.80)	270,738.89	67.47
601.00000.37103	SALES TAX ADDED	6,200.00	8,811.59	0.72	(2,611.59)	142.12
601.00000.37104	PENALTIES/WATER	10,000.00	20,649.57	6,111.58	(10,649.57)	206.50
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	16,622.40	7.63	4,877.60	77.31
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	133,164.54	61.10	35,015.46	79.18
601.00000.37149	WATER CONNECTION CHRGE-INTEREST	0.00	96.23	0.00	(96.23)	100.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	0.00	1,425.58	0.00	(1,425.58)	100.00
601.00000.37172	WATER METER SALES	1,500.00	2,438.04	23.96	(938.04)	162.54
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	833,162.83	304.46	167,491.17	83.26
601.00000.37204	PENALTIES-SEWER	12,500.00	24,785.32	6,969.70	(12,285.32)	198.28
601.00000.37250	SEWER CONNECTION CHARGES-SAC	0.00	3,685.66	0.00	(3,685.66)	100.00
601.00000.37251	SEWER CONNECTION CHRGE-INTEREST	0.00	248.24	0.00	(248.24)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	145.00	0.00	(145.00)	100.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	1,607,686.10	13,479.14	508,635.90	75.97
Revenues		2,116,322.00	1,607,686.10	13,479.14	508,635.90	75.97
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	119,085.37	10,031.53	35,139.63	77.22
601.49400.41013	OVERTIME	8,500.00	2,983.46	303.68	5,516.54	35.10
601.49400.41020	ON CALL SALARIES	5,417.00	1,596.20	526.77	3,820.80	29.47
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	9,756.17	814.72	2,854.83	77.36
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	9,757.65	809.58	4,062.35	70.61
601.49400.41300	HEALTH INSURANCE	26,878.00	20,842.77	2,043.48	6,035.23	77.55
601.49400.41313	LIFE INSURANCE	105.00	92.25	8.43	12.75	87.86
601.49400.41510	WORKERS COMPENSATION	6,643.00	7,276.89	298.66	(633.89)	109.54
601.49400.42000	OFFICE SUPPLIES	750.00	649.57	492.45	100.43	86.61
601.49400.42030	PRINTED FORMS	1,000.00	1,708.42	0.00	(708.42)	170.84
601.49400.42100	OPERATING SUPPLIES	1,250.00	995.61	0.00	254.39	79.65
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	3,633.98	251.01	1,366.02	72.68
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	66,223.05	3,167.64	13,776.95	82.78
601.49400.42210	EQUIPMENT PARTS	2,500.00	1,359.52	80.00	1,140.48	54.38
601.49400.42220	POSTAGE	2,500.00	2,708.65	3.33	(208.65)	108.35
601.49400.42221	TIRES	3,000.00	1,000.80	0.00	1,999.20	33.36
601.49400.42222	STREET REPAIRS	20,000.00	802.20	0.00	19,197.80	4.01
601.49400.42261	WATER TESTING	1,500.00	1,654.10	162.50	(154.10)	110.27
601.49400.42262	WATER METER & SUPPLIES	10,000.00	8,555.21	0.00	1,444.79	85.55
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	22,440.23	5,542.83	(940.23)	104.37
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	0.00	(3,294.50)	144.11
601.49400.43030	ENGINEERING FEES	1,000.00	426.00	0.00	574.00	42.60
601.49400.43210	TELEPHONE	1,145.00	692.82	144.23	452.18	60.51
601.49400.43310	TRAVEL EXPENSE	1,500.00	172.20	0.00	1,327.80	11.48

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.43500	PRINTING & PUBLISHING	14,000.00	14,255.28	0.00	(255.28)	101.82
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	7,128.50	0.00	2,871.50	71.29
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	1,891.72	175.00	6,608.28	22.26
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	6,717.84	0.00	5,103.16	56.83
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	1,299.69	0.00	750.31	63.40
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,494.50	0.00	(994.50)	298.90
601.49400.44370	TAXES	12,600.00	14,568.19	0.00	(1,968.19)	115.62
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	366,538.20	24,855.84	293,690.80	55.52
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	285.61	0.00	214.39	57.12
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	26,096.91	40.00	3,903.09	86.99
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	2,308.51	238.07	17,691.49	11.54
601.49402.42210	EQUIPMENT PARTS	8,000.00	1,845.19	0.00	6,154.81	23.06
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	91,614.07	6,382.07	10,385.93	89.82
601.49402.43830	GAS UTILITIES	3,500.00	3,371.64	174.09	128.36	96.33
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,285.49	0.00	(285.49)	114.27
601.49402.44370	TAXES	2,550.00	1,050.00	0.00	1,500.00	41.18
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	147,651.67	6,834.23	65,383.33	69.31
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	119,072.55	10,030.24	35,151.45	77.21
601.49450.41013	OVERTIME	8,500.00	2,981.98	303.52	5,518.02	35.08
601.49450.41020	ON CALL SALARIES	5,417.00	1,595.70	526.57	3,821.30	29.46
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	9,752.82	814.43	3,046.18	76.20
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	9,754.30	809.23	4,065.70	70.58
601.49450.41300	HEALTH INSURANCE	28,084.00	20,838.76	2,043.03	7,245.24	74.20
601.49450.41313	LIFE INSURANCE	100.00	90.85	8.27	9.15	90.85
601.49450.41510	WORKERS COMPENSATION	10,147.00	6,712.83	298.57	3,434.17	66.16
601.49450.42000	OFFICE SUPPLIES	500.00	41.08	0.00	458.92	8.22
601.49450.42030	PRINTED FORMS	1,600.00	1,708.43	0.00	(108.43)	106.78
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	3,633.85	251.00	366.15	90.85
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	2,049.56	0.00	12,950.44	13.66
601.49450.42210	EQUIPMENT PARTS	6,000.00	1,263.93	80.00	4,736.07	21.07
601.49450.42220	POSTAGE	2,500.00	2,099.70	3.33	400.30	83.99
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	0.00	(3,294.50)	144.11

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	692.85	144.24	182.15	79.18
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	5,273.05	399.35	726.95	87.88
601.49450.43840	METRO WASTE CONTROL	656,936.00	602,191.48	54,744.68	54,744.52	91.67
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	4,533.72	175.00	4,966.28	47.72
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	6,292.81	0.00	3,744.19	62.70
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	398.38	0.00	1,601.62	19.92
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	4,413.18	0.00	8,011.82	35.52
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	841,010.42	70,631.46	402,047.58	67.66
Expenditures		2,116,322.00	1,355,200.29	102,321.53	761,121.71	64.04
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	1,607,686.10	13,479.14	508,635.90	75.97
TOTAL EXPENDITURES		2,116,322.00	1,355,200.29	102,321.53	761,121.71	64.04
NET OF REVENUES & EXPENDITURES:		0.00	252,485.81	(88,842.39)	(252,485.81)	

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GL Number	Description	2025 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Activity For 11/30/2025 Increase (Decrease)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	81,709.59	20.15	27,396.41	74.89
603.00000.36506	STORMWATER PENALTIES	1,000.00	2,441.54	637.00	(1,441.54)	244.15
Total Dept 00000		111,278.00	84,151.13	657.15	27,126.87	75.62
Revenues		111,278.00	84,151.13	657.15	27,126.87	75.62
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	19,686.13	1,695.18	2,372.87	89.24
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	1,519.06	127.15	135.94	91.79
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	1,513.31	126.10	174.69	89.65
603.49785.41300	HEALTH INSURANCE	3,178.00	2,949.32	290.11	228.68	92.80
603.49785.41313	LIFE INSURANCE	13.00	11.48	1.05	1.52	88.31
603.49785.41510	WORKERS COMPENSATION	585.00	893.22	74.04	(308.22)	152.69
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	2,001.18	0.00	21,998.82	8.34
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	16,118.90	0.00	(12,118.90)	402.97
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	735.25	0.00	264.75	73.53
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	61,255.86	0.00	(50,055.86)	546.93
603.49785.45000	CAPITAL OUTLAY	40,000.00	79,225.00	0.00	(39,225.00)	198.06
Total Dept 49785 - STORMWATER UTILITY		111,278.00	185,991.23	2,313.63	(74,713.23)	167.14
Expenditures		111,278.00	185,991.23	2,313.63	(74,713.23)	167.14
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	84,151.13	657.15	27,126.87	75.62
TOTAL EXPENDITURES		111,278.00	185,991.23	2,313.63	(74,713.23)	167.14
NET OF REVENUES & EXPENDITURES:		0.00	(101,840.10)	(1,656.48)	101,840.10	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	5,087,390.71	159,048.15	2,808,967.29	64.43
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	6,365,930.61	533,143.83	1,530,427.39	80.62
NET OF REVENUES & EXPENDITURES:		0.00	(1,278,539.90)	(374,095.68)	1,278,539.90	

CASH SUMMARY REPORT FOR CITY OF SPRING LAKE PARK
From 01/01/2025 to 11/30/2025

Fund	Description	Ending Balance 11/30/2025
101	GENERAL FUND	1,593,712.54
102	ELECTION FUND	91,253.43
103	POLICE RESERVES & SAFETY EDUCATION FUND	24,215.30
104	NORTH CENTRAL SUBURBAN CABLE	18,833.67
108	POLICE FORFEITURES	15,446.75
112	ESCROW TRUST FUND	139,507.77
115	COMPREHENSIVE PLAN UPDATE	10,956.75
224	SMALL EQUIPMENT FUND	8,000.44
225	PARK ACQUISITION & IMPRV FUND	88,861.25
226	PARK EQUIPMENT & IMPRV	172,531.16
227	HRA EXCESS	92,216.74
229	SANBURNOL PARK IMPROVEMENT FUND	32,419.04
230	RECYCLING FUND	142,727.91
234	STREET LIGHTING FUND	91,738.98
235	RIGHT OF WAY MAINT	2,049.45
237	PARK & RECREATION SPECIAL PRJ	5,410.47
238	GRANTS & SPECIAL PRJ	2,067.38
240	TOWER DAYS	25,702.69
243	PUBLIC SAFETY RADIO REPLACEMENT	119,346.45
244	RECREATION PROGRAMS FUND	513,309.16
248	TRAFFIC EDUCATION FUND	37,067.18
249	EMERGENCY MANAGEMENT	20,395.35
250	ANIMAL CONTROL	5,280.18
251	FORESTRY	83,967.00
304	N METRO TELECOMMUNICATIONS 2016A	325.63
306	LEGENDS OF SLP-TIF 6.1	25,951.91
331	2017A GO EQUIP CERT DEBT (SBM FIRE)	17,132.40
333	2018A BLAINE FIRE DEBT SERVICE	(27,461.54)
334	2021A G.O. IMPRV REFUND BOND	39,850.78
335	2024A G. O. C. I. P. BOND	(8,470.00)
384	2005A G.O. CAPITAL (FIRE) IMPROV BOND	25,614.43
400	REVOLVING CONSTRUCTION FUND	1,009,675.03
401	CAPITAL INVESTMENT FUND	1,826,428.37
402	MSA MAINTENANCE	295,330.80
403	CAPITAL REPLACEMENT	440,886.51
407	SEALCOATING FUND	196,823.96
410	LAKESIDE LIONS PARK IMPROVEMENT	23,267.83
416	BUILDING MAINT & RENEWAL FUND	208,441.53
434	EQUIPMENT FUND	(37,781.26)
435	2024 CITY HALL RENOVATION/EXPANSION PROJ	1,151,140.10
600	PUBLIC UTILITIES RENEWAL & REPLACEMENT	1,385,129.65
601	PUBLIC UTILITIES OPERATIONS	948,632.72
603	STORMWATER UTILITY	78,910.84
700	SEVERANCE FUND	(16,455.85)
705	PUBLIC SAFETY AID	207,163.37
750	PAYROLL CLEARING	119,060.47
	REPORT TOTALS:	11,246,614.72



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: December 12, 2025

Subject: CDBG Grant Application

Staff is seeking City Council approval of Resolution 2025-44, to authorize the City's application for Community Development Block Grant Funding for the Terrace Park Building.

I would like to give my appreciation to Recreation Director Scanlon for her hard work in preparing the grant application for submittal.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-74

**RESOLUTION AUTHORIZING APPLICATION FOR COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG)**

BE IT RESOLVED that City of Spring Lake Park act as legal sponsor for the project contained in the CDBG application to be submitted on January 3, 2025 for the Terrace Park Shelter Project and that Kay Okey is hereby authorized to apply to Anoka County for funding of this project on behalf of City of Spring Lake Park.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that City of Spring Lake Park has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Spring Lake Park has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that City of Spring Lake Park has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the County, City of Spring Lake Park may enter into an agreement with the County for the above-referenced project, and that City of Spring Lake Park certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

BE IT FURTHER RESOLVED that the Mayor and City Administrator are hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

The foregoing Resolution was moved for adoption by Councilmember Wendling.

Upon Vote being taken thereon, the following voted in favor thereof: Councilmember Wendling,
Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson

And the following voted against the same: None

Whereon the Mayor declared said Resolution duly passed and adopted the 16th day of
December, 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

RESOLUTION NO. 2025-47

A RESOLUTION ACCEPTING A DONATION TO THE CITY FROM THE SPRING LAKE PARK LIONS CLUB

WHEREAS, the City of Spring Lake Park is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, the Spring Lake Park Lions Club has offered to contribute \$1,000 to the city; and

WHEREAS, the Spring Lake Park Lions Club's donation is to be applied towards the Teen Outing Transportation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted with gratitude and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to the donor acknowledging the city's receipt of the donation.

The foregoing resolution was moved for adoption by

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 15th day of December 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Contractor's Licenses December 15, 2025

General Contractor

Brothers Services

Plumbing Contractor

Culligan Water

2026 Garbage Haulers

Ace Solid Waste, Inc.

Allied Waste Services of MN dba Republic Services

Curbside Waste, Inc.

**City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432**

**Business License – Dance License
December 15, 2025 for 2026 Renewal**



**RS Properties dba The Sunset Grill
8466 Highway 65 NE
Spring Lake Park MN 55432
D-26-02**

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432

Business License – Liquor License
December 15, 2025 for 2026 Renewal



Intoxicating On-Sale

RS Properties dba The Sunset Grill
8466 Highway 65 NE
Spring Lake Park MN 55432

Main License

ONS-26-05

Sunday License

ONSS-26-05

2AM License

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432

Business License – Massage Therapy License
December 15, 2025 for 2026 Renewal



Hair By Hughes
913 Manor Drive NE
Spring Lake Park MN 55432
Enterprise License – Carlene Bayer
Individual Tech License – Holly Rosa

MTE-26-01
MT-26-01

Spring Lake Park Spa
7777 Highway 65 NE
Spring Lake Park MN 55432
Enterprise License – Xiaoxin Qu
Individual Tech License – Xiaoxin Qu
Individual Tech License – Lucky Ling Yang
Individual Tech License – Yahzi Xiao

MTE-26-02
MT-26-02
MT-26-03
MT-26-04

Acupressure Massage
8189 University Avenue NE
Spring Lake Park MN 55432
Enterprise License – Jian Shi
Individual Tech License – Jian Shi
Individual Tech License – Jianyan Shi

MTE-26-03
MT-26-05
MT-26-06



Police Report

November 2025

Submitted for Council Meeting December 15, 2025

The Spring Lake Park Police Department responded nine hundred fifty-five calls for service for the month of November 2025. This is compared to responding to seven hundred and ninety-two calls for service for November 2024.

School Resource Officer Imig reports handling ten calls for service at our local schools, along with conducting seven student contacts, thirty-one escorts, and four follow-up investigations into school-related issues. SRO Imig also assisted with two sends off for our 2025 SLP Panther Football State Champions. For further details see Officer Imig attached report.

Investigator Bennek reports handling thirty-two cases for the month of November 2025. Thirty felony cases and two misdemeanor cases. Investigator Bennek also reports monitoring three forfeiture cases and closed one in November. Inv. Bennek reported attending the North Metro Crime Collaboration and Intelligence meeting the Anoka County Adult protection meeting. Investigator Bennek also reported that he assisted BCA agents with a search warrant stemming from a case in Spring Lake Park and assisted Anoka County Adult Protection with an elderly exploitation investigation. For further details please see Investigator Benneks full report.

I continued to stay busy in the month of November 2024. Along with the day to day operations I continued to work on various building remodel projects, represented the City of Spring Lake Park at several meetings throughout the month of November including the following:

- City council meetings
- City Department head meeting
- Anoka County Chiefs of Police meeting
- Anoka County Emergency Management meeting
- Axon kick off/ implementation meeting
- Everbridge notification system meeting (Anoka Dispatch)
- CIT bi-weekly meetings
- FBI JTTF meeting
- Fusion Center meeting
- Hennepin Tech recruiting day
- Preparation for officer hiring process
- Preparation for investigator process

- LETAC Policy implementation

This will conclude my report for the month of November 2023.

I will take any questions you may have?



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

November 2025

Total Case Load

Case Load by Level of Offense: 32

Felony	30
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	30
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	3
Forfeitures Closed	1

School Resource Officer Report

November 2025

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	10	7	31	4
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	10	7	31	4

*refers to consultations with students not requiring a police report

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	1
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	8

Parks and Recreation Department

November 2025

Parks

- Public Works completed fall clean up and winterization for the parks.
- Public Works staff will begin getting ice ready for the season. There will be no warming house this season. City staff will focus on renting the Able Park Building.

Department Activity

- Recreation Program Supervisor Patrice started on Nov 10 and is jumping into the role. She brings great ideas, and planning skills to the position.
- Clare has wrapped up her participation in Emerging Recreation Leaders Institute. She made some good connections with other Recreation staff.
- Director Scanlon is working with Patrice on training.
- Seniors Clubs are growing: We have seen an uptick in all clubs for drop in participation. These free clubs are open to anyone.
- We had record turn out for our Travel Shows this fall. Our Wednesday evening show 35+ people in attendance and our Thursday show had 56+ people in attendance. 4 of our extended trips have over 20 people signed up (we have 6 total trips).
- Recreation Department offered 29 classes/programs in November. Two community classes that we offered were Stayin' Steady with Mallory Haas and Islamic Resource Group. Both classes were well attended and requested again.
- The DNR ReLeaf Grant was submitted and Director Scanlon is working on the Anoka County CDBG Grant.
- Packet attachments: Highlights from upcoming Winter Catalog. Several new programs are included and updates/revamp of existing programs.
- Able Park Summer Program is changing to full days with a new branding and name:

Able Park Adventurers

- Director Scanlon attended the following meetings and events during June:
 - Department Head Meeting
 - City Council Session
 - Weekly Park and Rec Staff Mtg
 - Adaptive Programs Mtg (Anoka County)
 - SLP Lions Pancake Breakfast Celebration
 - Meetings with potential program "Learn to Fly"

Park and Recreation Commission

- Park and Recreation Commission met in November and continues to look at ways to grow and improve.
- Commission members had some suggestions for our ice rinks that Director Scanlon will review with Public Works for next season (do to prep of this project).

Tower Days 2026 June 4-6, 2026

- Planning is underway – we are looking forward to the new format and events for 2026
- We have secured the band “Good for Gary”, fireworks and new this year “Ninja Anywhere”
- The committee will continue to review activities over the next couple of months.
- In the past we have had 7 levels of sponsorship. We have rebranded this and reduced the number of offering to 5.



Able Park Adventurers

Our Able Park Adventurers program is expanding to **full-day sessions** this year, which is perfect for active kids and busy families.

Program Information Night:

Date: February 4, 2026

Time: 6:00 PM

Location: Able Park

Join us to meet the staff, discover more about the program and its pricing, and get answers to your questions.

Registration Opens

Monday, February 9, 2026 at 9:00 AM
Spots will fill quickly – mark your calendar

Program Details

- Program hours: 8:30 AM – 4:30 PM
- Optional Early Care: 7:30 AM – 8:30 AM
- Optional Late Care: 4:30 AM - 5:00 PM (additional fees apply for optional care)

Important Information

- \$25 non-refundable deposit is required per week.
- A credit card on file is necessary for billing two weeks before sessions.
- Families paying in full for the entire summer in advance receive a 5% discount.

Full details will be available at the Program Information Night on February 4.



Spring Break Adventurers

Spring Break just got exciting! Join us for a week of games, crafts, hands-on STEM activities, and outdoor play. Kids ages 6–12 will explore, create, learn, and make new friends along the way. Each day brings something new to discover—come ready for adventure! Please pack an allergy friendly lunch and a water bottle for the day.

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
6-12	Mon	Mar 9	9:00 AM - 4:00 PM	\$35	Mar 2
6-12	Tue	Mar 10	9:00 AM - 4:00 PM	\$35	Mar 3
6-12	Wed	Mar 11	9:00 AM - 4:00 PM	\$35	Mar 4
6-12	Thu	Mar 12	9:00 AM - 4:00 PM	\$35	Mar 5
6-12	Fri	Mar 13	9:00 AM - 4:00 PM	\$35	Mar 6

PARENTS NIGHT OUT

Take the night off — you've earned it!

Drop off your kids at the Mounds View Community Center for a fun-filled evening while you enjoy some well-deserved time to yourself. Our trained youth staff will lead an exciting mix of activities, including supervised gym games, arts and crafts, movies, and more. Kids will stay active, creative, and entertained in a safe, supportive environment designed just for them.

Each Parent's Night Out includes attentive supervision, a tasty dinner and drink, and a variety of engaging, age-appropriate activities to make the night special. Whether parents use the time for a date night, errands, or simple relaxation, everyone wins!

Spots are limited—register early to secure your evening out!

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
6-12	Fri	Jan 9	5:00 - 8:00 PM	\$30	Jan 5
6-12	Fri	Feb 13	5:00 - 8:00 PM	\$30	Feb 9
6-12	Fri	Mar 13	5:00 - 8:00 PM	\$30	Mar 9
6-12	Fri	Apr 10	5:00 - 8:00 PM	\$30	Apr 6
6-12	Fri	May 8	5:00 - 8:00 PM	\$30	May 4

THAT GIRL STUDIO



Introducing our That Girl Studio— a space just for teen girls to connect, create, and just be. Each session, we'll make something cute (and actually useful), sip a fun drinky, and spend time with other girls in our community. It's a relaxed, safe, and supportive environment to unwind, try new things, and meet new friends.

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
Claw Clip and Sunglasses Mounds View Community Ctr.					
11-17	Tue	Jan 13	4:00-6:00 PM	\$18	Jan 8
Clay Magnets and Earrings Able Park (8200 Able St)					
11-17	Sat	Jan 31	11:00 AM-1:00 PM	\$18	Jan 24
Paint Your Own Tote Bag Mounds View Community Ctr.					
11-17	Tue	Feb 10	4:00-6:00 PM	\$18	Feb 3
Rhinestone Art Able Park (8200 Able St)					
11-17	Sat	Feb 28	11:00 AM-1:00 PM	\$20	Feb 24
Vision Board Mounds View Community Ctr.					
11-17	Tue	Mar 10	4:00-6:00 PM	\$10	Mar 3
Vinyl Record Craft Able Park (8200 Able St)					
11-17	Sat	Mar 28	11:00AM-1:00 PM	\$15	Mar 21
Brush and Mirror Mounds View Community Ctr.					
11-17	Tue	Apr 14	4:00-6:00 PM	\$15	Apr 8
Glass Tumbler Painting Able Park (8200 Able St)					
11-17	Sat	Apr 25	11:00 AM-1:00 PM	\$20	Apr 20
Seashell Candle or Dish Mounds View Community Ctr.					
11-17	Tue	May 12	4:00-6:00 PM	\$25	May 5
Swimmy Storage Boxes Able Park (8200 Able St)					
11-17	Sat	May 30	11:00 AM-1:00 PM	\$20	May 23

TEEN Outings



Elm Creek Park Tubing

Bundle up and get ready to slide! We're heading out for a night of tubing, music, and good winter vibes. No experience needed, just show up and have fun. (Hot cocoa break included.) Be sure to wear weather appropriate clothing. **Location:** Mounds View Community Center

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
12-17	Wed	Jan 28	5:30 - 9:30 PM	\$40	Jan 21

Thrift Shops & Coffee Stop

We're headed on a thrift adventure! Come hunt for your next favorite fit, the perfect statement piece, or that iconic jacket you didn't know you needed. We'll also stop for coffee along the way!

Location: Mounds View Community Center

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
12-17	Sat	Feb 21	1:00 - 5:00 PM	\$15	Feb 18

Timberwolves Game

We're heading to Target Center to cheer on the Wolves — and yes, we will be chanting IN NAZ WE TRUST at least once. Come for the basketball, stay for the hype.

Location: Mounds View Community Center

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
12-17	Thu	Mar 5	5:30 - 10:00 PM	\$55	Feb 2

Movie Night

Chill night out at our local theater! Popcorn, comfy seats, and a good movie with friends.

Location: Mounds View Community Center

Age(s)	Day(s)	Date(s)	Time	Fee	Deadline
12-17	Fri	May 1	5:00 - 9:00 PM	\$25	Apr 24

YOUTH SOFTBALL LEAGUES

SEASON RUNS MAY 11 - AUGUST 1, 2026

THIS IS A CO-ED RECREATIONAL SOFTBALL PROGRAM FOR AGES 5-17. PARTICIPANTS MUST TURN THE REQUIRED AGE BY MAY 11, 2026.

TEAMS MEET TWICE PER WEEK — ONE TO TWO PRACTICES AND ONE GAME NIGHT (MON-THURS).

7U (AGES 5-7)

GAMES ON TUESDAYS AT 5:45 OR 7:00 PM

10U (AGES 8-10)

GAMES ON TUESDAYS AT 5:45 OR 7:00 PM

13U (AGES 11-13)

GAMES ON THURSDAYS AT 5:45, 7:00, OR 8:15 PM

17U (AGES 14-17)

GAMES ON MONDAYS AT 5:45, 7:00, OR 8:15 PM

TOURNAMENT WEEKEND:

JULY 30 - AUGUST 1, 2026
(BACKUP DAY IS AUGUST 2)

EARLY REGISTRATION FEE: \$79/ CHILD UNTIL MARCH 20, 2026.
AFTER 4:30 PM ON MARCH 20, 2026 \$89/CHILD, PENDING
LEAGUE AVAILABILITY



LIL' SLUGGER T-BALL

SEASON RUNS JUNE 8 - JULY 8, 2026

LEARN SOFTBALL BASICS WITH EMPHASIS ON SKILL DEVELOPMENT, RULES, SPORTSMANSHIP AND FUN!

LIL SLUGGERS (AGES 4-5)

GAMES ON MON & WED 6-7:00PM

EARLY REGISTRATION FEE: \$39/ CHILD UNTIL MARCH 20, 2026.
AFTER 4:30 PM ON MARCH 20, 2026 \$49/CHILD, PENDING
LEAGUE AVAILABILITY

VOLUNTEER COACHES NEEDED!

PLEASE EMAIL CWADDELL@SLPMN.ORG FOR MORE
INFORMATION. VOLUNTEER COACHES CAN BE ELIGIBLE FOR 75 %
OFF THEIR CHILD'S REGISTRATION.

*COACHES TRAINING DONE BY COLLEGIATE SOFTBALL PLAYER



2026 Extended Tours

WITH SLP RECREATION

PLAN YOUR TRIP WITH US

Trek for the Tulips

April 29- May 4 | Holland, MI: Get ready to tiptoe through a sea of tulips in one of the most charming springtime destinations around. We'll start with a quick city stop, then it's flowers galore, quaint streets, and picture-perfect moments in bloom. On the way home? Let's just say we'll be crossing waters and soaking up a few more surprises before landing back in Minnesota.

Price per Person: Single: \$ 1,850 | Double: \$ 1,500 | Triple: \$1,455

Backroads and River Bends

June 11-14 | La Crosse/Harmony, WI: Leave the fast lane behind and journey with us through winding riverside views and the peaceful charm of Amish country. From handmade treasures to hidden gems off the beaten path, this trip blends simplicity, serenity, and a whole lot of scenic beauty — with a restful stay tucked along the Mississippi. Come wander where time slows down.

Price per Person: Single: \$ 1,250 | Double: \$ 1,050 | Triple: \$ 975

Ladies in Lincoln

September 23-27 | Lincoln, NE: This September, we're off to Lincoln, Nebraska—where crisp fall air meets cozy charm. Think golden gardens, scenic strolls, and time well spent with your favorite crew. From local bites to boutique finds, this autumn escape is all about laughs, layers, and a little Lincoln magic.

Price per Person: Single: \$ 1,350 | Double: \$ 1,150 | Triple: \$ 1,075

Door County Delights

October 6-9 | Green Bay/Door County, WI: This October, we're off to Door County—where fall colors meet lakeside serenity. Sip local wines, spot storybook lighthouses, and soak in the beauty of autumn at its peak. With every winding road and cozy stop, this relaxing getaway is a toast to the season.

Price per Person: Single: \$ 1,550, Double: \$ 1,350, Triple: \$ 1,275

A Very Branson Christmas

November 17-22 Branson, MO: Get ready for a spotlight-filled weekend in Branson, where dazzling live shows, festive tunes, and toe-tapping fun take center stage. From holiday classics to local favorites, this trip is all about catching the best performances and celebrating the season with style.

Price per Person: Single: \$ 1,725 | Double: \$ 1,525 | *Triple: \$ 1,450





SLP TOURS

ALASKA

*Land and Sea**Adventure***Adventure is calling. Will you answer?**

This is your chance to experience Alaska at its finest—a perfect blend of luxury cruising and thrilling land exploration. From glittering glaciers to endless wilderness, this 13-day journey is filled with jaw-dropping scenery, incredible wildlife, and moments you'll remember forever.

Seven Nights at Sea – Sail in comfort aboard your Princess ship, with great dining, live shows, and sweeping ocean views. Glide through Alaska's waterways, watching for whales, eagles, and sunlit glaciers. **Six Days on Land** – Venture into Alaska's interior by motorcoach, visiting small towns, mountain passes, and national parks. Meet sled dogs, ride mountain trams, and explore at your own pace. **Nature & Adventure** – Cruise past icebergs, spot wildlife, and savor Alaska's long summer light—each day offering a new adventure.



July 25-Aug 7, 2026



From Minneapolis to the Last Frontier



Princess Cruise Lines – Alaska Land & Sea

763-792-7201

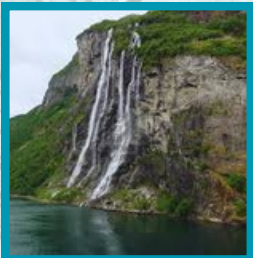
recinfo@slpmn.org

www.slpsec.org

Tour Fees

Cabin	Single	Double
Inside cabin	\$8250	\$6250
Outside cabin	\$9250	\$6600
Balcony Cabin	\$9800	\$7500

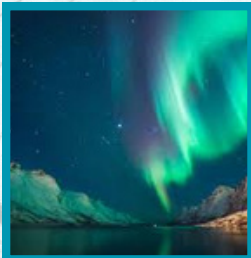
EXPLORE THE WORLD WITH COLLETTE



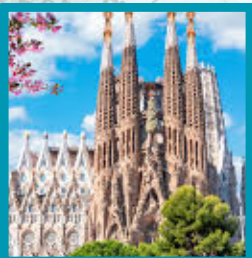
Highlights of Norway
June 20-28, 2026



Mediterranean Coastal
Aug 22-Sep 6, 2026



Iceland's Northern Lights
Sep 26-Oct, 2026



Journey through Spain
Oct 31-Nov 10, 2026



Xmas Markets-Canada
Dec 17-23 2026



Hawaiian Adventure
Jan 14-23, 2027

IN PARTERSHIP WITH SPRING LAKE PARK RECREATION



Stop by SLP Recreation to pick up the trip flyers or go to slprec.org for more info!

Anne Scanlon, Director
763-792-7231
ascanlon@slpmn.org

Spring Lake Park Involvement

Adopt-A-Flower Garden in Spring Lake Park!

Help make our parks bloom—One garden at a time!

The City of Spring Lake Park invites individuals, families, community groups, Scouts and businesses to participate in our Adopt-A-Flower Garden Program. This volunteer opportunity allows you to care for a designated flower or perennial garden in one of our city parks.

As a garden adopter, you'll

- Weed, water, and prune your garden
- Keep it looking fresh and vibrant all season long
- Enjoy time outdoors while making a visible difference in your neighborhood

Who can Adopt?

- Anyone age 18 or older
- Youth groups are welcome with adult supervision
- Business, families and community groups
- Gardens area assigned based on preference and first come basis

Want to help, but can't Adopt?

- Donate plants (nursery or garden center gift cards/certificates only)
- Sponsor a garden – various levels available to support beautification projects.

How to Get Involved

Visit www.slpark.org to learn more and download the Adoption Form. Return it to City Hall in person, by mail, drop box, or email:

recinfo@slpmn.org

Let's grow something beautiful—together!



Tower Days Committee

Be Part of the Planning — Join the Tower Days Committee!

Spring Lake Park's annual Tower Days celebration, held the first full weekend in June, is a beloved tradition that brings the community together through parades, music, food, fireworks, games, and more. Behind the scenes, a dedicated team of volunteers works year-round to plan and deliver the event—and we're looking for new members to join the team!

The Tower Days Committee is seeking both adult and youth members (ages 15+) to help guide the planning process and support the event itself.

Committee Responsibilities:

- Help plan and organize event activities, entertainment, logistics, and vendors
- Attend monthly committee meetings
- Volunteer on event weekend—a key part of committee involvement

Meeting Schedule:

When: Last Tuesday of each month at 6:00 PM

Where: Spring Lake Park City Hall

Eligibility:

We welcome all community-minded people ready to connect, get involved, and bring the excitement to Tower Days. Whether you're a local resident, youth (15+), or a business—your creativity, organization, and enthusiasm can help make this celebration shine even brighter!

Interested in Joining?

Contact the Park and Recreation Office at recinfo@slpmn.org or call 763-792-7201

Park and Recreation Commission

Join the Spring Lake Park Parks and Recreation Commission

Are you passionate about parks, recreation programs, and building a stronger community? The Spring Lake Park Parks and Recreation Commission is currently seeking new adult and youth members (ages 15+) to serve in this important advisory role.

Commissioners help guide city decisions related to park development, recreational programming, senior services, and popular events like the Easter Egg Hunt, Tower Days, and Fall Fest. This is a great opportunity to make a lasting impact and collaborate with residents and city staff on shaping the future of Spring Lake Park.

Commission Details:

- Meeting Time: 6:00 PM on the first Tuesday of each month
- Location: Spring Lake Park City Hall
- Term Length: 3 years (1 year for youth members)
- Eligibility: Open to residents of Spring Lake Park or those living within the Spring Lake Park School District.
- Expectations: Attend meetings regularly and assist with major city recreation events.

Youth Members Welcome!

We are also accepting applications for youth commission members, ages 15 and older, who are willing to commit to a one-year term. This is a valuable opportunity to develop leadership skills, contribute ideas, and earn volunteer experience.

Ready to Get Involved?

Visit <https://slpmn.org/bc-parkrec>, email the Park and Recreation Office at recinfo@slpmn.org or call 763-792-7201 to learn more and/or apply.



Country Jammers Community Music at Able Park

Love country music? Whether you're a seasoned picker, a shower singer, or just love to tap your boots to a good tune, Country Jammers is the place for you!

Join us for a casual, open-to-the-public jam session where musicians and singers of all levels are welcome to drop in, play along, sing a favorite tune, or just enjoy the music. Bring your guitar, banjo, fiddle, harmonica—or just your voice—and be part of a friendly, foot-stomping good time. No sign-up needed. No pressure. Just good country vibes.

Dates:

Jan 13 (Tues)
Feb 9 (Mon)
March 9 (Mon)
April 13 (Mon)
May 11 (Mon)

Location: Able Park Building

Time: Noon

Cost: Free & open to the public

Come for the music, stay for the community. Let's jam, y'all!



Spring Lake Park Lions

PANCAKE BREAKFAST & COMMUNITY SHOWCASE

APR 19



FREE ENTRY

Join the Spring Lake Park Lions for their popular all-you-can-eat pancake breakfast on Sunday, April 19, 2026, from 8:00 AM to Noon at Spring Lake Park High School Cafeteria (Door #29). Enjoy fluffy pancakes, French toast, sausage, eggs, juice, milk, and coffee—all for a free-will offering that supports local community programs. While you're there, explore the Community Showcase featuring local exhibits, a craft and bake sale, and fun activities like face painting for the kids. Bring your family, friends, and appetite. There's something for everyone!

FREE-WILL-OFFERING

Time: 8:00 AM-Noon

LOCATION: SPRING LAKE PARK HIGH SCHOOL CAFETERIA - DOOR #29



Join the fun!

FREE SENIOR CLUBS

Book Club

Love to read? Join our friendly Book Club at City Hall and share great conversations about great books! Everyone is welcome—whether you're a lifelong reader or just getting started.

List of upcoming books:

Jan: The Mad Wife
Feb: Queen of Crimes
March: Twice

Meets the 1st Thursday of each month at 11:00 AM.

Bingo

Bingo Just Got Better! We've added a digital display to make the game even more exciting—so grab your friends and join us for Free Senior Bingo on the **2nd and 4th Mondays of each month at 1 PM**. Enjoy an afternoon of laughter, socializing, and the chance to win great prizes!

500 Card Club

Looking for a fun way to spend your Thursday afternoons? Join us at City Hall every **Thursday at 1 PM** for lively games of 500! All are welcome—whether you're a seasoned player or just starting out.

Hand and Foot

Looking for a fun, social way to spend your afternoon? Try Hand and Foot—a lively, team-based card game that's easy to learn and perfect for seniors!

Join our drop-in games every **Wednesday at 1 PM** at City Hall. New players are always welcome. We are happy to teach you as you go!

Up & Down the River

Join fellow card enthusiasts for Up and Down the River, a fun and easy-to-learn game where you guess how many tricks you'll win each round as the number of cards changes. Enjoy an afternoon of laughter, friendly competition, and socializing—no experience needed! **3rd Monday of the Month at 1PM.**

Spring Lake Park Tower Days

Thursday, June 4 – Saturday, June 6

new! Days and Events!

Join us for an exciting lineup featuring:

Live Music
Community Parade
Bingo & Prizes
Tasty Bites
Beer Garden Vibes
Ninja Anywhere Action Course
Games and Fun
Classic Car Show
Fireworks Finale
And so much more!

Power Local Moments. Create Lasting Impact.

Sponsor Spring Lake Park's Tower Days. Enhance your brand through sponsorship of our biggest event of the year.

The earlier you sponsor, the longer your exposure!

- **Tower Tribute \$5,000+**, Top billing, premium exposure, and exclusive perks
- **Spring Lake Legacy \$2,000 - \$4,999**, High visibility and strong brand presence
- **Community Champion \$1,000 - \$1,999**, Support with impact and recognition
- **Neighborhood Supporter \$500 - \$999**, Great for small businesses and local leaders
- **Friend of Tower Days \$0 - \$499**, Perfect for individual and grassroots supporters

Contact: Anne 763-792-7201 | ascanlon@slpmn.org



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: December 9, 2025

Subject: 2025 General Fund Budget and Tax Levy

Staff is requesting approval of the final 2025 property tax levy and the 2026 General Fund budget.

The proposed final levy for taxes payable in 2026 is \$4,982,100, a 5.52% increase from the prior year. The levy supports general government operations, debt service, and ongoing capital investment. The levy is composed of:

- General Revenue: \$4,310,534
- 2022 Street Improvement Levy: \$24,078
- 2024 Street Improvement Levy: \$28,421
- Capital Improvement Plan Levy: \$204,320
- 2021A G.O. Improvement Bonds: \$414,747

The increase is driven by personnel costs, inflation across most operating categories, and continued capital replacement requirements, as outlined during the Truth-in-Taxation hearing on December 1. The proposed levy is \$48,160 lower than the preliminary levy adopted on September 2.

The proposed 2026 General Fund budget totals \$6,118,772 and is balanced. Revenues primarily come from the property tax levy, intergovernmental aid, licenses and permits, and service charges.

Expenditures fund City Council operations, administration, public safety, public works, recreation, parks, and other essential services. The budget adds a 13th licensed peace officer through the creation of an Administrative Captain position. It also includes wage adjustments, contractual obligations, inflationary cost increases (fuel, insurance, utilities, and supplies), and higher IT and operational costs.

Staff recommends the City Council:

- Adopt Resolution No. 2025-45, approving the final 2025 property tax levy collectible in 2026.
- Adopt Resolution No. 2025-46, approving the 2026 General Fund budget.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2025-45

RESOLUTION ADOPTING FINAL 2025 TAXES COLLECTABLE IN 2026

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that the following sums of money be levied for the current year, collectable in 2026, upon the taxable property in said City of Spring Lake Park, Minnesota:

General Revenue	\$4,310,534
2022 Street Improvement Project Levy	\$ 24,078
2024 Street Improvement Project Levy	\$ 28,421
Capital Improvement Plan Levy	\$ 204,320
2021A G.O. Improvement Bonds	<u>\$ 414,747</u>
TOTAL LEVY:	\$4,982,100

BE IT FURTHER RESOLVED that the Administrator, Clerk/Treasurer of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 15th day of December, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

RESOLUTION NO. 2025-46

RESOLUTION ADOPTING 2026 GENERAL FUND BUDGET

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that the City Council adopts the 2026 General Fund budget and establishes revenues and appropriates the following amounts for each Department:

Revenues

Tax Levy	\$4,310,534
Intergovernmental Revenue	\$ 982,077
Permit and Licenses	\$ 168,950
Charges for Current Services	\$ 186,275
Miscellaneous Revenues	\$ 263,490
Interfund Transfers	\$ 207,446
Total Revenues	<u>\$6,118,772</u>

Expenditures

City Council	\$ 78,264
Administration	\$ 602,451
Assessor	\$ 40,610
Audit & Accounting Services	\$ 16,400
Information Technology (I.T.) Services	\$ 89,035
Legal Fees	\$ 130,000
Engineering Fees	\$ 5,000
Planning & Zoning	\$ 2,150
Government Buildings	\$ 164,333
Police Protection	\$2,634,126
Fire Protection	\$ 446,012
Code Enforcement	\$ 363,085
Street Department	\$ 411,377
Recreation Department	\$ 528,161
Parks Department	\$ 430,589
Miscellaneous	\$ 177,179
Total Expenditures	<u>\$6,118,772</u>

BE IT FURTHER RESOLVED that the Administrator, Clerk/Treasurer is hereby authorized to implement the budget as approved by the City Council.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 15th day of December, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Estimated Revenues								
101.00000.31010	CURRENT TAXES	3,857,165.33	3,949,150.84	4,076,149.11	4,029,435.00	4,358,694.00	4,358,694.00	4,310,534.00
101.00000.31020	DELINQ TAXES	37,243.31	20,960.89	(1,696.92)	0.00	0.00	0.00	0.00
101.00000.31910	PENALTIES & INTEREST	12,670.51	25,023.74	21,919.36	0.00	0.00	0.00	0.00
101.00000.32110	LIQUOR LICENSES	46,293.40	54,376.74	35,260.00	41,127.00	30,000.00	30,000.00	24,000.00
101.00000.32178	PAWN INVESTIGATION FEE	100.00	100.00	0.00	100.00	0.00	0.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,773.00	5,731.00	5,210.00	6,252.00	0.00	0.00	0.00
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC	7,890.00	8,675.00	6,600.00	7,800.00	7,800.00	7,800.00	6,500.00
101.00000.32181	SIGN PERMITS	9,123.75	7,482.50	5,735.00	6,000.00	6,000.00	6,000.00	6,000.00
101.00000.32182	CANNABIS LICENSE	0.00	0.00	500.00	0.00	0.00	1,500.00	1,500.00
101.00000.32208	CONTRACTORS LICENSES	11,945.00	11,480.00	10,190.00	11,500.00	11,500.00	11,500.00	12,500.00
101.00000.32210	BUILDING PERMIT	88,465.22	85,450.15	78,454.12	75,000.00	75,000.00	75,000.00	75,000.00
101.00000.32211	BUILDING PERMIT SURCHARGES	3,256.50	2,582.46	2,478.68	4,000.00	2,500.00	2,500.00	2,500.00
101.00000.32215	DEMOLITION PERMIT	691.86	0.00	150.00	0.00	0.00	0.00	0.00
101.00000.32216	ELECTRICAL PERMITS / PLAN REV	0.00	855.00	18,712.50	0.00	20,000.00	20,000.00	20,000.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	32.00	272.14	0.00	250.00	250.00	250.00
101.00000.32230	PLUMBING PERMIT	8,573.00	6,492.95	7,641.05	6,000.00	6,000.00	6,000.00	6,000.00
101.00000.32231	PLUMBING PERMIT SURCHARGES	118.10	95.12	114.47	350.00	150.00	150.00	150.00
101.00000.32232	HEATING & A/C PERMITS	11,769.35	12,287.26	10,849.75	10,000.00	10,000.00	10,000.00	10,000.00
101.00000.32233	HTG & A/C SURCHARGES	169.06	241.85	211.14	500.00	250.00	250.00	250.00
101.00000.32240	PET LICENSE	1,064.00	1,073.00	1,295.00	600.00	1,000.00	1,000.00	1,000.00
101.00000.32260	CERTIFICATE OF OCCUPANCY	3,250.00	2,850.00	2,550.00	2,800.00	2,800.00	2,800.00	2,800.00
101.00000.32261	VACANT PROPERTY REGISTRATION	1,400.00	600.00	0.00	1,000.00	500.00	500.00	500.00
101.00000.32262	SOLICITORS LICENSE	200.00	50.00	150.00	0.00	0.00	0.00	0.00
101.00000.33401	LOCAL GOVERNMENT AID	563,397.00	771,720.00	386,820.00	773,639.00	776,537.00	776,537.00	776,537.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	1,030.00	0.00	1,040.00	1,040.00	1,040.00	1,040.00
101.00000.33405	CLASS 4D(1) TRANSITION AID	0.00	0.00	11,818.50	0.00	11,500.00	11,500.00	11,500.00
101.00000.33416	POLICE TRAINING REIMB	10,101.98	11,150.06	1,248.44	10,000.00	10,000.00	10,000.00	10,000.00
101.00000.33421	INSURANCE PREMIUM-POLICE	107,986.78	138,730.12	143,204.65	100,000.00	110,000.00	135,000.00	135,000.00
101.00000.34102	ZONING LETTERS	300.00	200.00	200.00	300.00	200.00	200.00	200.00
101.00000.34103	SPEC USE,ZONING,SUB-DIV	4,250.00	13,435.44	11,676.46	5,500.00	5,500.00	5,500.00	7,500.00
101.00000.34104	PLAN CHECKING FEES	18,248.67	4,867.23	1,795.00	35,000.00	25,000.00	25,000.00	25,000.00
101.00000.34105	SALE OF MAPS,COPIES ETC	0.00	0.00	4.25	50.00	0.00	0.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	75.00	25.00	25.00	50.00	50.00	50.00	50.00
101.00000.34108	ADMINISTRATION SAC CHARGES	451.00	0.00	400.00	100.00	0.00	0.00	0.00
101.00000.34109	FILING FEES	0.00	75.00	0.00	0.00	75.00	75.00	75.00
101.00000.34111	ADM. GAMBLING EXPENSES	39,449.00	41,027.00	0.00	42,462.00	43,950.00	43,950.00	43,950.00
101.00000.34115	GUN RANGE FACILITY USE	210.00	0.00	25.00	375.00	250.00	250.00	250.00
101.00000.34117	ROOM-FACILITY RENTAL	0.00	0.00	0.00	250.00	250.00	250.00	250.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	1,010.00	0.00	1,200.00	3,500.00	2,000.00	2,000.00	2,000.00
101.00000.34202	POLICE REPORTS	2,475.00	1,603.40	2,470.25	500.00	1,000.00	1,000.00	1,000.00
101.00000.34204	HOUSING REGISTRATION	147,575.00	115,100.00	78,775.00	103,000.00	105,000.00	105,000.00	105,000.00
101.00000.34205	RIGHT OF WAY APPLICATIONS	0.00	2,850.00	1,060.00	1,000.00	1,000.00	1,000.00	1,000.00
101.00000.34801	INSURANCE DIVIDENDS	3,939.00	15,982.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00
101.00000.34949	RESTITUTION	746.93	1,593.00	547.41	0.00	0.00	0.00	0.00
101.00000.34950	REFUNDS & REIMB	23,480.66	4,031.11	2,103.05	7,500.00	5,000.00	5,000.00	5,000.00
101.00000.35101	COURT FINES	40,253.01	43,825.65	44,340.02	45,000.00	45,000.00	48,000.00	48,000.00
101.00000.35102	ADM OFFENSE FINES	27,292.39	40,600.00	23,384.33	40,000.00	30,000.00	30,000.00	35,000.00
101.00000.35348	PROPERTY ROOM REVENUE	718.29	0.00	0.00	500.00	0.00	0.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	1,100.00	0.00	0.00	750.00	0.00	0.00	0.00
101.00000.36200	MISC REVENUES	0.00	52,804.83	0.00	0.00	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Estimated Revenues								
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	0.00	23,254.41	24,342.39	10,000.00	15,000.00	15,000.00	15,000.00
101.00000.36210	INTEREST EARNINGS	282,364.07	395,185.99	121,747.80	30,000.00	90,000.00	90,000.00	90,000.00
101.00000.36230	CONTRIBUTIONS-PRIVATE	7,672.10	0.00	(2,741.00)	0.00	0.00	0.00	0.00
101.00000.36901	LIAISON OFFICER	93,121.98	32,427.19	101,017.94	97,281.00	108,490.00	108,490.00	108,490.00
101.00000.39100	REIM FOR SERVICES	75.00	150.00	0.00	0.00	0.00	0.00	0.00
101.00000.39200	OTHER TRANSFERS	(22,001.00)	0.00	0.00	0.00	0.00	0.00	0.00
101.00000.39202	TRANSFER FROM PUBLIC UTILITIE	55,343.00	57,002.00	58,997.00	58,997.00	61,946.00	61,946.00	61,946.00
101.00000.39203	CONTRIBUTION FROM LIQUOR	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,500.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	4,000.00	4,000.00	4,000.00	4,500.00	4,500.00	4,500.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00
101.00000.39208	TRANSFER FROM PUBLIC SAFETY A	0.00	40,000.00	20,000.00	20,000.00	0.00	0.00	75,000.00
Estimated Revenues		5,612,836.25	6,073,759.93	5,386,706.89	5,668,758.00	6,061,232.00	6,090,732.00	6,118,772.00
Account Category: Appropriations								
101.41110.41030	PART TIME EMPLOYEES	31,294.56	31,294.56	28,686.68	31,297.00	31,297.00	31,297.00	31,297.00
MAYOR						7,453.00	7,453.00	7,453.00
COUNCILMEMBERS (\$5,961/MEMBER)						23,844.00	23,844.00	23,844.00
101.41110.41211	DEFINED CONTR PLAN/PERA	1,564.92	1,564.92	1,434.51	1,565.00	1,565.00	1,565.00	1,565.00
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYE	2,394.00	2,394.00	2,194.55	2,394.00	2,394.00	2,394.00	2,394.00
101.41110.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	276.00	276.00	276.00
101.41110.41510	WORKERS COMPENSATION	69.49	102.02	190.34	70.00	130.00	130.00	130.00
101.41110.42100	OPERATING SUPPLIES	354.03	449.23	286.25	600.00	850.00	850.00	850.00
LOGO APPAREL						500.00	500.00	500.00
BUSINESS CARDS/ID BADGES						150.00	150.00	150.00
MISCELLANEOUS						200.00	200.00	200.00
101.41110.43310	TRAVEL EXPENSE	636.32	438.52	575.90	500.00	650.00	650.00	650.00
101.41110.43500	PRINTING & PUBLISHING	1,913.56	1,015.85	1,549.08	1,650.00	1,900.00	1,900.00	1,900.00
ORDINANCES AND RESOLUTIONS						1,000.00	1,000.00	1,000.00
SPECIAL MEETING POSTINGS						100.00	100.00	100.00
ASSESSMENT NOTICES						300.00	300.00	300.00
LEGAL NOTICES						500.00	500.00	500.00
101.41110.44000	CONTRACTUAL SERVICE	1,785.00	3,080.00	1,645.00	4,830.00	4,680.00	4,680.00	4,680.00
BOARD/COMMISSION STIPENDS (\$30/MEETING)						4,680.00	4,680.00	4,680.00
101.41110.44300	CONFERENCE & SCHOOLS	2,894.64	4,258.12	6,170.09	5,470.00	5,920.00	5,920.00	5,920.00
LMC ANNUAL CONFERENCE						4,000.00	4,000.00	4,000.00
LMC ELECTED OFFICIALS CONFERENCE						1,050.00	1,050.00	1,050.00
LMC LEGISLATIVE CONFERENCE						250.00	250.00	250.00
MN MAYOR'S ASSOCIATION CONFERENCE						250.00	250.00	250.00
ANOKA COUNTY LOCAL OFFICIALS MEETING						120.00	120.00	120.00
MISCELLANEOUS						250.00	250.00	250.00
101.41110.44330	DUES & SUBSCRIPTIONS	15,905.00	10,460.00	15,920.00	16,491.00	16,552.00	16,552.00	16,552.00
LMC DUES						9,225.00	9,225.00	9,225.00
NORTH METRO MAYORS ASSOCIATION						2,718.00	2,718.00	2,718.00
MN MAYOR'S ASSOCIATION						30.00	30.00	30.00
METRO CITIES						3,353.00	3,353.00	3,353.00
SUBURBAN RATE AUTHORITY						976.00	976.00	976.00
TRUNK HIGHWAY 65 COALITION						250.00	250.00	250.00
101.41110.44955	DISCRETIONARY FUND	1,442.08	1,125.32	1,371.44	12,050.00	12,050.00	12,050.00	12,050.00
MEMORIALS						250.00	250.00	250.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
RETREAT/WORKSHOP EXPENSES						1,000.00	1,000.00	1,000.00
PARADE CANDY/SUPPLIES						800.00	800.00	800.00
COUNCIL DISCRETIONARY						10,000.00	10,000.00	10,000.00
101.41400.41010	FULL TIME EMPLOYEES	346,241.57	392,266.06	362,684.51	389,498.00	407,959.00	407,959.00	407,959.00
CITY ADMINISTRATOR (100%)						177,992.00	177,992.00	177,992.00
ACCOUNTANT (100%)						87,689.00	87,689.00	87,689.00
DEPUTY CLERK (100%)						83,450.00	83,450.00	83,450.00
ACCOUNTING CLERK/SPECIAL PROJECTS COORDINATOR (30%)						21,383.00	21,383.00	21,383.00
RECEPTIONIST (50%)						36,245.00	36,245.00	36,245.00
ADMINISTRATOR DEFERRED COMP (\$1,200)						1,200.00	1,200.00	1,200.00
101.41400.41050	VACATION BUY BACK	8,559.88	12,076.82	12,676.23	6,500.00	8,500.00	8,500.00	8,500.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	25,062.48	24,693.89	27,858.45	29,123.00	30,507.00	30,507.00	30,507.00
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYEE	25,088.24	25,125.16	27,737.77	29,705.00	31,117.00	31,117.00	31,117.00
101.41400.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	1,790.00	1,790.00	1,790.00
101.41400.41300	HEALTH INSURANCE	53,283.66	54,115.80	63,410.11	59,900.00	70,694.00	70,694.00	70,694.00
101.41400.41313	LIFE INSURANCE	198.36	181.56	193.75	200.00	225.00	225.00	225.00
101.41400.41510	WORKERS COMPENSATION	2,265.86	2,810.31	3,660.95	2,618.00	2,668.00	2,668.00	2,668.00
PREMIUM						1,668.00	1,668.00	1,668.00
DEDUCTIBLE						1,000.00	1,000.00	1,000.00
101.41400.42000	OFFICE SUPPLIES	2,469.62	3,215.16	2,824.83	3,200.00	3,000.00	3,000.00	3,000.00
COPY PAPER						750.00	750.00	750.00
OFFICE SUPPLIES						1,250.00	1,250.00	1,250.00
TONER						1,000.00	1,000.00	1,000.00
101.41400.42030	PRINTED FORMS	1,142.77	622.25	537.06	1,925.00	1,950.00	1,950.00	1,950.00
CHECKS/ENVELOPES						400.00	400.00	400.00
MINUTE BOOKS						225.00	225.00	225.00
STATIONARY/ENVELOPES						650.00	650.00	650.00
BUSINESS CARDS						450.00	450.00	450.00
MISC. PRINTING						225.00	225.00	225.00
101.41400.42100	OPERATING SUPPLIES	615.46	3,611.38	3,145.01	720.00	970.00	970.00	970.00
ANIMAL TAGS/RECEIPT BOOKS						150.00	150.00	150.00
BATTERIES						250.00	250.00	250.00
LMC CITY OFFICIAL DIRECTORY						70.00	70.00	70.00
MISCELLANEOUS						500.00	500.00	500.00
101.41400.42200	REPAIR & MAINTENANCE	0.00	0.00	20.00	0.00	0.00	0.00	0.00
101.41400.42220	POSTAGE	1,692.59	2,125.93	2,154.10	2,906.00	2,706.00	2,706.00	2,706.00
POSTAGE						1,800.00	1,800.00	1,800.00
METER RENTAL						538.00	538.00	538.00
MAINTENANCE AGREEMENT						368.00	368.00	368.00
101.41400.43210	TELEPHONE	623.17	624.45	584.22	625.00	625.00	625.00	625.00
101.41400.43310	TRAVEL EXPENSE	3,882.20	3,536.18	3,670.52	3,500.00	4,000.00	4,000.00	4,000.00
ADMINISTRATOR CAR ALLOWANCE						3,000.00	3,000.00	3,000.00
STAFF MILEAGE						1,000.00	1,000.00	1,000.00
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	538.17	60.00	0.00	0.00	0.00	0.00
101.41400.43500	PRINTING & PUBLISHING	390.89	46.00	512.75	400.00	350.00	350.00	350.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,786.83	1,773.48	1,824.59	1,550.00	1,850.00	1,850.00	1,850.00
ANOKA COUNTY (SPECIAL ASSESSMENT/TNT)						1,800.00	1,800.00	1,800.00
RAMSEY COUNTY (SPECIAL ASSESSMENT/TNT)						50.00	50.00	50.00
101.41400.44000	CONTRACTUAL SERVICE	0.00	2,200.00	195.00	0.00	0.00	0.00	0.00
101.41400.44050	MAINTENANCE AGREEMENTS	6,031.87	13,113.51	14,858.82	13,790.00	14,905.00	14,905.00	14,905.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
COPY MACHINE						3,500.00	3,500.00	3,500.00
BS&A SUPPORT						7,900.00	7,900.00	7,900.00
LASERFICHE						3,255.00	3,255.00	3,255.00
COPY OVERAGE						250.00	250.00	250.00
101.41400.44300	CONFERENCE & SCHOOLS	5,208.99	8,412.54	(3,894.02)	6,415.00	7,850.00	7,850.00	7,850.00
MISCELLANEOUS						500.00	500.00	500.00
MCMA ANNUAL CONFERENCE						975.00	975.00	975.00
MCFOA ANNUAL CONFERENCE						775.00	775.00	775.00
LEADERSHIP GROWTH GROUP						600.00	600.00	600.00
LMC ANNUAL CONFERENCE						1,325.00	1,325.00	1,325.00
MCFOA ADVANCED ACADEMY						525.00	525.00	525.00
MUNICIPALS						250.00	250.00	250.00
LMC LOSS CONTROL WORKSHOP						100.00	100.00	100.00
MN GFOA CONFERENCE						800.00	800.00	800.00
BS&A ANNUAL TRAINING						2,000.00	2,000.00	2,000.00
101.41400.44330	DUES & SUBSCRIPTIONS	1,363.75	1,175.55	1,279.40	1,520.00	1,585.00	1,585.00	1,585.00
ICMA						800.00	800.00	800.00
MCFOA						100.00	100.00	100.00
MN GFOA						70.00	70.00	70.00
MCMA						200.00	200.00	200.00
NOTARY RENEWAL						140.00	140.00	140.00
PSHRA-MN CHAPTER						150.00	150.00	150.00
SAM'S CLUB						50.00	50.00	50.00
MUNICIPALS						25.00	25.00	25.00
ZIP-4 DIRECTORY						50.00	50.00	50.00
101.41400.44380	BANK CHARGES	1,745.59	1,833.55	1,606.26	2,000.00	1,900.00	1,900.00	1,900.00
101.41400.44390	MISCELLANEOUS	(1,035.01)	(2,382.52)	(3,478.37)	0.00	0.00	0.00	0.00
101.41400.44500	CONTRACTUAL SERVICES	7,577.83	8,423.72	6,208.23	6,045.00	7,300.00	7,300.00	7,300.00
CONTINGENCY						1,000.00	1,000.00	1,000.00
SHRED-IT SHREDING SERVICE						900.00	900.00	900.00
CONTINUING DISCLOSURE - NORTHLAND SEC.						600.00	600.00	600.00
MUNICODE SELF-PUBLICATION LICENSE						2,200.00	2,200.00	2,200.00
STRATEGIC INSIGHTS (PLAN-IT CIP SOFTWARE)						2,500.00	2,500.00	2,500.00
PRE-EMPLOYMENT DRUG TESTING						100.00	100.00	100.00
PLAN-IT CIP SOFTWARE								
101.41400.44502	RECREATION REFUNDS	0.00	150.00	0.00	0.00	0.00	0.00	0.00
101.41500.44000	CONTRACTUAL SERVICE	37,674.34	37,702.52	38,223.24	39,428.00	40,610.00	40,610.00	40,610.00
101.41540.43010	AUDIT & ACCTG SERVICES	12,425.00	13,925.00	21,525.00	14,936.00	16,400.00	16,400.00	16,400.00
AUDIT EXPENSE						13,900.00	13,900.00	13,900.00
ACCOUNTING SUPPORT SERVICE						2,500.00	2,500.00	2,500.00
101.41600.44000	CONTRACTUAL SERVICE	67,085.75	91,512.84	101,952.61	83,012.00	89,035.00	89,035.00	89,035.00
EASY DMARC						240.00	240.00	240.00
MULTIFACTOR AUTHENTICATION						3,025.00	3,025.00	3,025.00
IT SERVICE CONTRACT						50,808.00	50,808.00	50,808.00
INTERNET						3,300.00	3,300.00	3,300.00
CONSTANT CONTACT						1,092.00	1,092.00	1,092.00
DOMAIN HOSTING/SSL						1,000.00	1,000.00	1,000.00
MICROSOFT 365 SUBSCRIPTION						7,560.00	7,560.00	7,560.00
ADOBE ACROBAT SUBSCRIPTION						1,000.00	1,000.00	1,000.00
BARRACUDA EMAIL ENCRYPTION/SECURITY						1,750.00	1,750.00	1,750.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
OFF-SITE BACKUP (CITY)						2,000.00	2,000.00	2,000.00
DATTO OFF-SITE BACKUP (PD)						8,460.00	8,460.00	8,460.00
AGENDA MANAGEMENT SYSTEM						4,200.00	4,200.00	4,200.00
CIVIC PLUS WEBSITE						2,700.00	2,700.00	2,700.00
ANOKA COUNTY CONNECT						900.00	900.00	900.00
MISCELLANEOUS						1,000.00	1,000.00	1,000.00
101.41610.43040	LEGAL FEES	113,416.57	126,439.09	130,402.38	122,500.00	130,000.00	130,000.00	130,000.00
HR LEGAL SERVICES						7,500.00	7,500.00	7,500.00
CRIMINAL PROSECUTION						81,000.00	81,000.00	81,000.00
CIVIL SERVICES						41,500.00	41,500.00	41,500.00
101.41710.43030	ENGINEERING FEES	2,122.50	2,547.32	2,430.82	6,500.00	5,000.00	5,000.00	5,000.00
101.41720.42100	OPERATING SUPPLIES	0.00	0.00	0.00	100.00	100.00	100.00	100.00
101.41720.42220	POSTAGE	0.00	0.00	95.89	100.00	100.00	100.00	100.00
101.41720.43500	PRINTING & PUBLISHING	0.00	48.37	0.00	300.00	200.00	200.00	200.00
101.41720.44000	CONTRACTUAL SERVICE	1,536.38	1,552.45	925.25	2,000.00	1,750.00	1,750.00	1,750.00
101.41940.41010	FULL TIME EMPLOYEES	17,556.26	19,976.78	(512.58)	0.00	0.00	0.00	0.00
101.41940.41013	OVERTIME	950.65	819.20	782.98	0.00	0.00	0.00	0.00
101.41940.41020	ON CALL SALARIES	255.34	368.38	302.25	0.00	0.00	0.00	0.00
101.41940.41050	VACATION BUY BACK	337.62	366.13	377.86	0.00	0.00	0.00	0.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	1,407.25	1,373.72	92.53	0.00	0.00	0.00	0.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYEE	1,436.39	1,399.96	136.18	0.00	0.00	0.00	0.00
101.41940.41300	HEALTH INSURANCE	2,283.38	2,248.13	169.20	0.00	0.00	0.00	0.00
101.41940.41313	LIFE INSURANCE	12.60	11.79	0.81	0.00	0.00	0.00	0.00
101.41940.41510	WORKERS COMPENSATION	1,191.47	1,362.01	51.39	0.00	0.00	0.00	0.00
101.41940.42000	OFFICE SUPPLIES	0.00	129.53	41.22	0.00	0.00	0.00	0.00
101.41940.42100	OPERATING SUPPLIES	16,259.84	16,301.28	17,624.04	12,000.00	16,000.00	16,000.00	16,000.00
101.41940.42200	REPAIR & MAINTENANCE	16,319.33	7,533.75	7,719.22	12,000.00	12,000.00	12,000.00	12,000.00
101.41940.42210	EQUIPMENT PARTS	0.00	76.19	0.00	0.00	0.00	0.00	0.00
101.41940.42280	UNIFORM ALLOWANCE	168.74	187.50	206.26	150.00	0.00	0.00	0.00
101.41940.43210	TELEPHONE	8,819.94	11,087.12	10,849.12	9,300.00	11,000.00	11,000.00	11,000.00
101.41940.43810	ELECTRIC UTILITIES	33,361.94	30,944.89	39,042.50	30,000.00	31,000.00	31,000.00	31,000.00
BULLETIN BOARD								
CITY HALL								
PUBLIC WORKS BUILDING								
101.41940.43830	GAS UTILITIES	21,160.89	15,147.35	17,983.77	20,000.00	20,000.00	20,000.00	20,000.00
CITY HALL								
PUBLIC WORKS BUILDING								
101.41940.43841	RUBBISH REMOVAL	5,528.15	8,854.18	8,349.52	4,850.00	4,850.00	4,850.00	4,850.00
RUBBISH REMOVAL								
ANOKA COUNTY SOLID WASTE MANAGEMENT FEE								
101.41940.44000	CONTRACTUAL SERVICE	5,619.37	24,374.49	46,896.29	45,492.00	47,766.00	47,766.00	53,083.00
CITY HALL MECH. MAINT. CONTRACT								
PEST CONTROL								
SAFETY CONSULTANT								
SECURITY CAMERA MAINTENANCE								
CITY HALL CUSTODIAL SERVICES								
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	0.00	200.00	0.00	0.00	0.00	0.00
101.41940.45000	CAPITAL OUTLAY	778.74	23,073.98	0.00	0.00	0.00	0.00	0.00
101.41940.47000	PERMANENT TRANSFERS OUT	11,748.00	14,754.00	15,420.00	15,420.00	16,400.00	16,400.00	16,400.00
101.42100.41010	FULL TIME EMPLOYEES	1,154,525.03	1,256,320.68	1,229,494.53	1,365,983.00	1,445,570.00	1,427,003.00	1,481,239.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
POLICE CHIEF						0.00	0.00	149,446.00
ADMIN CAPTAIN (6 MO)						0.00	0.00	71,304.00
SERGEANTS						0.00	0.00	246,830.00
INVESTIGATOR						0.00	0.00	115,122.00
PATROL OFFICERS						0.00	0.00	779,358.00
RECORDS TECHNICIANS						0.00	0.00	117,739.00
SWORN OFFICERS						1,296,957.00	1,296,957.00	0.00
RECORDS MANAGEMENT TECHNICIANS						147,173.00	128,606.00	0.00
TERMINAL AGENCY COORDINATOR						1,440.00	1,440.00	1,440.00
101.42100.41013 OVERTIME		53,269.22	96,949.20	79,603.54	95,000.00	95,000.00	95,000.00	95,000.00
OFFICERS						85,000.00	85,000.00	85,000.00
RECORDS MANAGEMENT TECHNICIANS						5,000.00	5,000.00	5,000.00
SPECIAL ASSIGNMENTS						5,000.00	5,000.00	5,000.00
101.42100.41050 VACATION BUY BACK		4,953.86	6,931.63	7,447.91	8,000.00	8,000.00	8,000.00	8,000.00
101.42100.41210 PERA CONTRIBUTIONS-EMPLOYER		200,030.54	192,366.56	222,651.92	243,743.00	261,004.00	259,583.00	268,256.00
COORDINATED (7.5%)						14,975.00	13,207.00	8,940.00
POLICE & FIRE PLAN (17.70%)						246,029.00	246,376.00	259,316.00
101.42100.41220 FICA/MC CONTRIBUTIONS-EMPLOYEE		24,068.82	23,175.03	26,435.36	30,189.00	30,308.00	30,308.00	28,681.00
101.42100.41230 MN PAID LEAVE		0.00	0.00	0.00	0.00	6,821.00	6,360.00	6,925.00
101.42100.41300 HEALTH INSURANCE		162,950.70	161,639.01	197,907.12	224,048.00	262,611.00	262,611.00	269,697.00
101.42100.41313 LIFE INSURANCE		681.56	589.87	687.17	722.00	722.00	722.00	783.00
101.42100.41510 WORKERS COMPENSATION		89,168.38	115,357.88	174,338.60	106,900.00	111,678.00	111,678.00	116,774.00
RECORD TECH (CLERICAL) PREMIUM						610.00	610.00	681.00
DEDUCTIBLE						3,000.00	3,000.00	3,000.00
OFFICER PREMIUM						108,068.00	108,068.00	113,093.00
101.42100.42000 OFFICE SUPPLIES		2,570.73	2,464.32	2,305.81	3,600.00	3,600.00	3,600.00	3,600.00
TICKET WRITING PAPER								
INK CARTRIDGES								
PRINTED PAPER								
MISC OFFICE SUPPLIES								
101.42100.42030 PRINTED FORMS		1,875.05	410.33	1,019.68	2,200.00	2,200.00	2,200.00	2,200.00
STATE MANDATED FORMS								
BUSINESS CARDS AND LETTERHEAD								
101.42100.42040 RANGE EQUIP & SUPPLIES		9,428.93	9,428.83	5,118.35	9,500.00	9,800.00	9,800.00	9,800.00
RANGE RENTAL								
AMMUNITION								
TARGETS								
RANGE FILTER								
CLEANING SUPPLIES								
RANGE CLEANING								
RANGE SERVICE CALLS								
101.42100.42100 OPERATING SUPPLIES		6,512.25	5,302.27	4,010.17	6,600.00	6,610.00	6,610.00	6,610.00
FIRST AID SUPPLIES								
CITY LICENSING CHECKS								
VEHICLE REGISTRATION								
VEHICLE TITLE TRANSFER								
DMT-G MOUTHPIECES								
AED PADS								
BIOHAZARD CLEAN UP KITS								
EYEGLASSES								

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
ANNUAL FIRE EXT INSPECTIONS								
NARCAN								
CRIME PREVENTION								
MISC ITEMS								
101.42100.42120	MOTOR FUELS & LUBRICANTS	20,593.03	23,180.10	20,510.77	27,500.00	25,000.00	25,000.00	25,000.00
101.42100.42210	EQUIPMENT PARTS	0.00	10.21	0.00	0.00	0.00	0.00	0.00
101.42100.42220	POSTAGE	259.02	281.14	319.72	1,500.00	1,000.00	1,000.00	1,000.00
101.42100.43050	MEDICAL EXPENSE	(246.00)	4,956.00	2,608.00	3,000.00	3,000.00	3,000.00	3,000.00
NEW HIRES								
101.42100.43210	TELEPHONE	3,454.79	4,066.46	4,805.18	3,500.00	3,500.00	3,500.00	3,500.00
101.42100.43211	DATA SERVICES	38,373.50	38,066.50	39,063.83	39,110.00	67,096.00	67,096.00	67,096.00
TWINGATE ZTNA (CGIS)						1,800.00	1,800.00	1,800.00
SECURITY INFORMATION AND EVENT MGMT (SIEM) (CGIS)						19,296.00	19,296.00	19,296.00
MOBILE DATA QUARTERLY FEES						1,800.00	1,800.00	1,800.00
MONTHLY MOBILE ACCESS						2,800.00	2,800.00	2,800.00
CJDN FEES						1,600.00	1,600.00	1,600.00
NET MOTION MOBILITY (METRO INET)						2,800.00	2,800.00	2,800.00
AXON OFFICER CORE						27,000.00	27,000.00	27,000.00
AXON FLEET						10,000.00	10,000.00	10,000.00
101.42100.43300	CLOTHING & PERSONAL EQUIP	9,434.56	14,450.84	9,690.55	14,700.00	15,400.00	15,400.00	16,450.00
UNIFORM ALLOWANCE						12,600.00	12,600.00	13,650.00
RECORDS TECHS						800.00	800.00	800.00
NEW OFFICER SETUP						2,000.00	2,000.00	2,000.00
101.42100.43310	TRAVEL EXPENSE	861.88	471.76	844.40	1,200.00	1,200.00	1,200.00	1,200.00
101.42100.43420	ENTERPRISE ADVERTISING	0.00	58.00	0.00	0.00	0.00	0.00	0.00
101.42100.44000	CONTRACTUAL SERVICE	45,228.28	48,671.92	60,793.39	72,423.00	71,075.00	71,075.00	71,075.00
SHREDDING SERVICES						600.00	600.00	600.00
RADAR CALIBRATION						300.00	300.00	300.00
PUBLIC DATA SAFETY SYSTEM						24,163.00	24,163.00	24,163.00
MN IT COSWEB						600.00	600.00	600.00
CONFITREK						1,100.00	1,100.00	1,100.00
VECTOR SOLUTIONS						1,700.00	1,700.00	1,700.00
LANGUAGE LINE						2,000.00	2,000.00	2,000.00
MARIE RIDGEWAY (SLP POWER PROGRAM)						19,000.00	19,000.00	19,000.00
LEXIPOL						8,500.00	8,500.00	8,500.00
EMBEDDED SYSTEMS (SIRENS)						1,200.00	1,200.00	1,200.00
METRO FENCING CONSORTIUM						5,479.00	5,479.00	5,479.00
FRONTLINE						1,433.00	1,433.00	1,433.00
MISC.						5,000.00	5,000.00	5,000.00
101.42100.44050	MAINTENANCE AGREEMENTS	7,335.37	8,121.81	7,643.16	8,600.00	10,000.00	10,000.00	10,000.00
COORDINATED BUSINESS (COPIER)						2,500.00	2,500.00	2,500.00
FLOCK CAMERA						3,000.00	3,000.00	3,000.00
ALL TRAFFIC SOLUTIONS						4,500.00	4,500.00	4,500.00
101.42100.44060	AUTO EQUIPMENT REPAIR	19,725.57	15,934.96	18,069.23	22,500.00	23,000.00	23,000.00	23,000.00
101.42100.44070	OTHER EQUIPMENT REPAIR	1,735.83	2,339.74	2,324.40	2,500.00	3,000.00	3,000.00	3,000.00
101.42100.44300	CONFERENCE & SCHOOLS	25,374.55	14,322.05	17,033.34	32,500.00	26,000.00	26,000.00	26,000.00
MANDATED TRAINING						18,000.00	18,000.00	18,000.00
IACP CONFERENCE						3,000.00	3,000.00	3,000.00
BCA PTT						1,000.00	1,000.00	1,000.00
RECORDS MANAGEMENT TRAINING						1,000.00	1,000.00	1,000.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
MN CHIEFS CONFERENCE						3,000.00	3,000.00	3,000.00
101.42100.44310	TRAINING-PER CONTRACT	0.00	0.00	51.90	0.00	12,000.00	12,000.00	13,000.00
101.42100.44330	DUES & SUBSCRIPTIONS	1,515.00	1,448.94	4,047.78	2,225.00	2,540.00	2,540.00	2,540.00
ANOKA CHIEFS						350.00	350.00	350.00
MN CHIEFS						500.00	500.00	500.00
IACP						650.00	650.00	650.00
POST BOARD LICENSES						400.00	400.00	400.00
MN CRIME PREVENTION						60.00	60.00	60.00
ASSN. TRAINING OFFICERS						15.00	15.00	15.00
SAMS CLUB						35.00	35.00	35.00
TRI COUNTY INVESTIGATIONS						75.00	75.00	75.00
MOCIC						250.00	250.00	250.00
PLEAA						105.00	105.00	105.00
IAPE (EVIDENCE ROOM)						65.00	65.00	65.00
MAPET						35.00	35.00	35.00
101.42100.44390	MISCELLANEOUS	0.00	0.00	490.26	0.00	0.00	0.00	0.00
101.42100.45000	CAPITAL OUTLAY	52,834.98	46,698.71	56,706.36	59,300.00	61,700.00	57,700.00	57,700.00
SQUAD CAR						45,400.00	41,400.00	41,400.00
TEAR DOWN AND REBUILD						15,200.00	15,200.00	15,200.00
GRAPHICS						1,100.00	1,100.00	1,100.00
101.42100.47000	PERMANENT TRANSFERS OUT	25,157.00	18,000.00	15,000.00	15,000.00	13,000.00	13,000.00	13,000.00
RADIO REPLACEMENT (FUND 243)						10,000.00	10,000.00	10,000.00
EMERGENCY MANGEMENT (FUND 249)						2,000.00	2,000.00	2,000.00
ANIMAL CONTROL (FUND 250)						1,000.00	1,000.00	1,000.00
101.42200.44000	CONTRACTUAL SERVICE	264,144.00	278,580.00	304,740.00	305,493.00	329,270.00	329,270.00	329,270.00
SPRING LAKE PARK SHARE - 8.5%								
101.42200.45000	CAPITAL OUTLAY	46,410.00	66,742.00	33,371.00	66,742.00	116,742.00	116,742.00	116,742.00
SPRING LAKE PARK SHARE - 8.5%								
101.42300.41010	FULL TIME EMPLOYEES	199,934.55	221,306.87	170,158.36	223,220.00	228,751.00	228,751.00	228,751.00
BLDG OFFICIAL/CODE ENFORCEMENT DIR.						111,675.00	111,675.00	111,675.00
CODE ENFORCEMENT INSPECTOR						80,831.00	80,831.00	80,831.00
PERMIT TECHNICIAN/RECEPTIONIST (50%)						36,245.00	36,245.00	36,245.00
101.42300.41050	VACATION BUY BACK	0.00	0.00	0.00	2,500.00	1,500.00	1,500.00	1,500.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	14,765.67	14,401.46	9,669.72	25,123.00	25,514.00	25,514.00	25,514.00
COORDINATED (7.5%)						11,207.00	11,207.00	11,207.00
POLICE & FIRE (17.70%)						14,307.00	14,307.00	14,307.00
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYE	9,413.74	9,311.89	10,038.69	11,982.00	12,581.00	12,581.00	12,581.00
SOCIAL SECURITY						9,264.00	9,264.00	9,264.00
MEDICARE						3,317.00	3,317.00	3,317.00
101.42300.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	1,013.00	1,013.00	1,013.00
101.42300.41300	HEALTH INSURANCE	32,935.56	30,556.63	26,031.01	43,112.00	55,325.00	55,325.00	55,325.00
101.42300.41313	LIFE INSURANCE	128.40	117.08	100.78	129.00	129.00	129.00	129.00
101.42300.41510	WORKERS COMPENSATION	1,364.94	1,967.69	2,500.82	2,579.00	2,622.00	2,622.00	2,622.00
PREMIUM						1,622.00	1,622.00	1,622.00
DEDUCTIBLE						1,000.00	1,000.00	1,000.00
101.42300.42000	OFFICE SUPPLIES	99.58	228.25	0.00	600.00	600.00	600.00	600.00
101.42300.42030	PRINTED FORMS	0.00	0.00	129.76	0.00	150.00	150.00	150.00
101.42300.42100	OPERATING SUPPLIES	1,250.31	3,013.17	898.88	2,700.00	2,700.00	2,700.00	2,700.00
PRINTED FORMS - PERMITS						300.00	300.00	300.00
BUSINESS CARDS						400.00	400.00	400.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
IDENTIFICATION ATTIRE						800.00	800.00	800.00
CODE BOOKS & PUBLICATIONS						800.00	800.00	800.00
COLOR COPPIES						400.00	400.00	400.00
101.42300.42120	MOTOR FUELS & LUBRICANTS	1,378.76	1,541.87	1,366.68	2,500.00	3,000.00	3,000.00	3,000.00
101.42300.42200	REPAIR & MAINTENANCE	137.96	50.32	17.29	2,000.00	1,750.00	1,750.00	1,750.00
101.42300.42280	UNIFORM ALLOWANCE	0.00	0.00	7.66	0.00	0.00	0.00	0.00
101.42300.43210	TELEPHONE	1,039.44	1,102.49	1,145.97	2,000.00	1,300.00	1,300.00	1,300.00
101.42300.43310	TRAVEL EXPENSE	0.00	14.28	0.00	300.00	300.00	300.00	300.00
101.42300.44000	CONTRACTUAL SERVICE	0.00	668.00	14,808.20	3,000.00	17,500.00	17,500.00	17,500.00
ELECTRICAL INSPECTIONS						15,000.00	15,000.00	15,000.00
PLUMBING INSPECTIONS						1,500.00	1,500.00	1,500.00
CITY OF MOUNDS VIEW						1,000.00	1,000.00	1,000.00
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	0.00	4,325.00	0.00	0.00	0.00	0.00
101.42300.44060	AUTO EQUIPMENT REPAIR	0.00	0.00	259.66	0.00	0.00	0.00	0.00
101.42300.44300	CONFERENCE & SCHOOLS	1,440.00	830.00	3,645.00	2,700.00	2,700.00	2,700.00	2,700.00
ANNUAL BLDG OFFICIAL CONF						2,200.00	2,200.00	2,200.00
FMAM						200.00	200.00	200.00
M.A.H.C.O						100.00	100.00	100.00
M.B.P.T.A						200.00	200.00	200.00
101.42300.44330	DUES & SUBSCRIPTIONS	100.00	5,405.49	1,557.49	5,435.00	5,650.00	5,650.00	5,650.00
ICC MEMBERSHIP						160.00	160.00	160.00
10K LAKES MEMBERSHIP						150.00	150.00	150.00
FIRE MARSHALS ASSN						200.00	200.00	200.00
BS&A ANNUAL SUBSCRIPTION						4,540.00	4,540.00	4,540.00
M.B.P.T.A						150.00	150.00	150.00
BLUE BEAM ANNUAL SUBSCRIPTION						450.00	450.00	450.00
101.43000.41010	FULL TIME EMPLOYEES	166,861.59	183,380.72	153,125.44	183,500.00	190,130.00	190,130.00	190,130.00
PUBLIC WORKS DIRECTOR (28%)						37,242.00	37,242.00	37,242.00
MECHANIC (100%)						89,320.00	89,320.00	89,320.00
PUBLIC WORKS EMPLOYEE (25% * 3)						59,928.00	59,928.00	59,928.00
CERTIFICATION PAY						3,640.00	3,640.00	3,640.00
101.43000.41013	OVERTIME	10,007.07	3,815.31	3,265.00	9,710.00	10,100.00	10,100.00	10,100.00
101.43000.41020	ON CALL SALARIES	3,366.56	2,352.98	3,186.75	4,350.00	4,525.00	4,525.00	4,525.00
101.43000.41050	VACATION BUY BACK	1,952.95	1,391.68	1,749.88	1,900.00	1,900.00	1,900.00	1,900.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	13,369.82	12,110.42	12,383.54	14,971.00	15,500.00	15,500.00	15,500.00
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYEE	12,942.09	11,687.28	11,981.41	15,270.00	15,810.00	15,810.00	15,810.00
101.43000.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	910.00	910.00	910.00
101.43000.41300	HEALTH INSURANCE	29,947.88	28,228.84	32,152.43	26,990.00	39,492.00	39,492.00	39,492.00
101.43000.41313	LIFE INSURANCE	107.63	93.12	101.25	105.00	105.00	105.00	105.00
101.43000.41510	WORKERS COMPENSATION	12,494.96	17,217.97	17,232.03	12,500.00	12,320.00	12,320.00	12,320.00
PREMIUM						9,320.00	9,320.00	9,320.00
DEDUCTIBLE						3,000.00	3,000.00	3,000.00
101.43000.42000	OFFICE SUPPLIES	0.00	0.00	5,313.27	0.00	0.00	0.00	0.00
101.43000.42100	OPERATING SUPPLIES	487.34	1,217.08	2,434.67	2,000.00	2,500.00	2,500.00	2,500.00
101.43000.42120	MOTOR FUELS & LUBRICANTS	18,137.06	23,691.11	18,272.44	20,000.00	20,000.00	20,000.00	20,000.00
101.43000.42130	RUG SERVICE	0.00	0.00	0.00	0.00	500.00	500.00	500.00
101.43000.42150	SHOP MATERIALS	4,205.64	4,129.23	2,565.70	6,000.00	6,000.00	6,000.00	6,000.00
101.43000.42200	REPAIR & MAINTENANCE	8,715.75	15,765.95	10,036.65	10,000.00	12,000.00	12,000.00	12,000.00
101.43000.42210	EQUIPMENT PARTS	21,508.37	15,195.65	14,326.44	11,500.00	16,000.00	16,000.00	16,000.00
101.43000.42221	TIRES	1,536.22	1,384.28	544.70	3,000.00	5,000.00	5,000.00	5,000.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
101.43000.42224	STREET MAINT SUPPLIES	0.00	1,216.42	1,766.55	3,000.00	3,000.00	3,000.00	3,000.00
FOR HAULING OUT STREET SWEEPINGS AND RECYCLING								
101.43000.42226	SIGNS & STRIPING	5,298.11	9,182.13	4,694.71	11,000.00	12,500.00	12,500.00	12,500.00
NEED TO REPLACE SIGNS AND CONES AND BARRICADE STREET S						12,500.00	12,500.00	12,500.00
101.43000.42280	UNIFORM ALLOWANCE	1,417.49	1,343.76	1,597.02	2,175.00	2,170.00	2,170.00	2,170.00
UNIFORM ALLOWANCE - PER CONTRACT						1,820.00	1,820.00	1,820.00
MISCELLANEOUS						350.00	350.00	350.00
101.43000.43210	TELEPHONE	289.92	257.92	170.34	370.00	370.00	370.00	370.00
101.43000.43310	TRAVEL EXPENSE	504.00	0.00	0.00	0.00	0.00	0.00	0.00
101.43000.44000	CONTRACTUAL SERVICE	176.50	4,252.78	3,136.99	1,250.00	4,000.00	4,000.00	4,000.00
SAFETY CONSULTANT								
RANDOM DRUG TESTING								
101.43000.44300	CONFERENCE & SCHOOLS	2,232.73	390.00	270.00	1,300.00	1,300.00	1,300.00	1,300.00
SAFETY TRAINING								
APWA CONFERENCE								
101.43000.44330	DUES & SUBSCRIPTIONS	12.50	61.00	149.00	245.00	245.00	245.00	245.00
AMERICAN PUBLIC WORKS ASSOCIATION						195.00	195.00	195.00
SAMS CLUB						50.00	50.00	50.00
101.43000.47000	PERMANENT TRANSFERS OUT	20,000.00	50,000.00	50,000.00	50,000.00	35,000.00	35,000.00	35,000.00
FORESTRY (FUND 251)						35,000.00	35,000.00	35,000.00
101.45100.41010	FULL TIME EMPLOYEES	262,249.04	303,182.92	253,268.47	310,183.00	307,820.00	304,680.00	304,680.00
RECREATION DIRECTOR						97,217.00	97,217.00	97,217.00
RECREATION SUPERVISOR (2)						169,183.00	166,043.00	166,043.00
RECEPTIONIST (PT)						41,420.00	41,420.00	41,420.00
101.45100.41040	TEMPORARY EMPLOYEES	21,150.22	25,591.20	31,240.08	34,476.00	34,476.00	34,476.00	34,476.00
3 PLAYGROUND LEADERS						26,550.00	26,550.00	26,550.00
RINK ATTENDANT						2,534.00	2,534.00	2,534.00
FIELD ATTENDANTS						1,320.00	1,320.00	1,320.00
SOFTBALL UMPIRE						2,072.00	2,072.00	2,072.00
ABLE PARK BUIDLING ATTENDANT						2,000.00	2,000.00	2,000.00
101.45100.41050	VACATION BUY BACK	5,103.49	7,002.14	3,463.98	3,000.00	5,000.00	4,500.00	4,500.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	19,428.15	19,717.95	19,585.20	23,264.00	23,461.00	22,852.00	22,852.00
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYEE	21,251.88	22,032.83	21,742.03	26,303.00	26,568.00	26,290.00	26,290.00
101.45100.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	1,529.00	1,513.00	1,513.00
101.45100.41300	HEALTH INSURANCE	37,651.90	37,539.61	33,998.26	39,721.00	43,385.00	43,385.00	43,385.00
101.45100.41313	LIFE INSURANCE	155.56	140.66	143.20	155.00	155.00	155.00	155.00
101.45100.41510	WORKERS COMPENSATION	16,580.59	22,060.01	30,987.49	17,468.00	19,925.00	19,925.00	19,925.00
PREMIUM						18,925.00	18,925.00	18,925.00
DEDUCTIBLE						1,000.00	1,000.00	1,000.00
101.45100.42000	OFFICE SUPPLIES	1,978.11	2,586.37	805.66	2,500.00	2,600.00	2,600.00	2,600.00
SUPPLIES								
ENVELOPE/STATIONARY								
INK CARTRIDGES, TONER,								
101.45100.42001	SUPPLIES	0.00	150.00	0.00	0.00	0.00	0.00	0.00
101.45100.42030	PRINTED FORMS	0.00	0.00	383.17	0.00	500.00	500.00	500.00
101.45100.42100	OPERATING SUPPLIES	0.00	0.00	653.47	0.00	500.00	500.00	500.00
101.45100.42220	POSTAGE	13,682.10	11,068.41	9,709.83	14,121.00	15,000.00	15,000.00	15,000.00
REC MAILER 3 TIMES PER YEAR								
MISC MAILINGS								
101.45100.42290	RECREATION EQUIP SUPPLIES	3,008.68	2,325.02	1,946.92	3,100.00	16,335.00	16,335.00	16,335.00

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
MISCELLANEOUS						2,500.00	2,500.00	2,500.00
LAKESIDE PARK SAND VOLLEYBALL COURTS						9,500.00	9,500.00	9,500.00
TERRACE PARK OUTFIELD FENCING						835.00	835.00	835.00
SANBURNOL PARK COMMUNITY GARDEN BOXES						3,500.00	3,500.00	3,500.00
101.45100.43310	TRAVEL EXPENSE	908.89	899.91	294.43	1,000.00	1,000.00	1,000.00	1,000.00
101.45100.43410	EMPLOYMENT ADVERTISING	25.00	0.00	175.00	50.00	150.00	150.00	150.00
101.45100.43420	ENTERPRISE ADVERTISING	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
101.45100.43500	PRINTING & PUBLISHING	23,286.86	20,030.98	15,418.52	25,206.00	25,000.00	25,000.00	25,000.00
24 PAGE CATATLOG X 2								
8 PAGE CATALOG X 2								
PAPER								
NEW JOURNEYS QUARTERLY								
101.45100.44000	CONTRACTUAL SERVICE	0.00	0.00	60.00	0.00	0.00	0.00	0.00
101.45100.44300	CONFERENCE & SCHOOLS	910.00	697.48	399.00	1,550.00	1,600.00	1,600.00	1,600.00
MRPA ANNUAL CONFERENCE OR WORKSHOPS								
101.45100.44330	DUES & SUBSCRIPTIONS	320.00	407.93	1,041.47	680.00	700.00	700.00	700.00
MRPA								
SAM'S CLUB								
MASS -SENIOR ORG								
NPRA								
101.45100.44390	MISCELLANEOUS	0.00	0.00	79.11	0.00	0.00	0.00	0.00
101.45100.44501	PROGRAM EXPENSE	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
101.45100.44502	RECREATION REFUNDS	0.00	36.00	0.00	0.00	0.00	0.00	0.00
101.45200.41010	FULL TIME EMPLOYEES	177,373.54	183,426.62	152,909.71	185,833.00	185,954.00	185,954.00	185,954.00
LEAD MAINTENANCE WORKER (100%)						91,243.00	91,243.00	91,243.00
PUBLIC WORKS MAINTENANCE WORKER (3-25%)						53,684.00	53,684.00	53,684.00
PUBLIC WORKS DIRECTOR (28%)						37,242.00	37,242.00	37,242.00
CERTIFICATION PAY						3,785.00	3,785.00	3,785.00
101.45200.41013	OVERTIME	2,918.54	1,426.52	2,103.43	10,130.00	10,550.00	10,550.00	10,550.00
101.45200.41020	ON CALL SALARIES	255.31	368.22	347.94	4,350.00	3,000.00	3,000.00	3,000.00
101.45200.41040	TEMPORARY EMPLOYEES	47,580.66	60,311.25	88,951.50	35,000.00	40,000.00	40,000.00	40,000.00
101.45200.41050	VACATION BUY BACK	3,470.34	3,020.12	3,430.95	3,000.00	3,250.00	3,250.00	3,250.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	13,421.14	12,023.71	12,192.67	15,024.00	15,207.00	15,207.00	15,207.00
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYEE	17,424.79	16,401.58	19,236.79	18,996.00	18,571.00	18,571.00	18,571.00
101.45200.41230	MN PAID LEAVE	0.00	0.00	0.00	0.00	1,069.00	1,069.00	1,069.00
101.45200.41300	HEALTH INSURANCE	28,319.66	26,047.37	30,305.10	27,436.00	29,948.00	29,948.00	29,948.00
101.45200.41313	LIFE INSURANCE	108.43	92.56	100.70	105.00	105.00	105.00	105.00
101.45200.41510	WORKERS COMPENSATION	11,789.26	18,006.37	23,723.86	15,083.00	15,965.00	15,965.00	15,965.00
PREMIUM						12,965.00	12,965.00	12,965.00
DEDUCTIBLE						3,000.00	3,000.00	3,000.00
101.45200.42000	OFFICE SUPPLIES	0.00	309.45	243.54	0.00	0.00	0.00	0.00
101.45200.42001	SUPPLIES	0.00	0.00	0.00	0.00	600.00	600.00	600.00
101.45200.42100	OPERATING SUPPLIES	1,757.03	1,062.09	1,011.27	1,000.00	1,000.00	1,000.00	1,000.00
PARK BUILDING SUPPLIES								
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,996.55	18,560.90	14,110.74	16,500.00	16,500.00	16,500.00	16,500.00
101.45200.42200	REPAIR & MAINTENANCE	31,810.59	10,513.16	8,065.51	25,300.00	25,300.00	25,300.00	25,300.00
PAINT/HARDWARE/ELECTRICAL								
IRRIGATION SYSTEM REPAIRS								
AUTO REPAIRS								
PARK REHAB								

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
MISCELLANEOUS								
101.45200.42205	LAKESIDE PK EXP TO BE REIM	(4,148.97)	(1,159.95)	4,683.91	0.00	0.00	0.00	0.00
101.45200.42210	EQUIPMENT PARTS	4,396.04	8,980.19	11,569.90	6,000.00	6,000.00	6,000.00	6,000.00
101.45200.42221	TIRES	493.18	0.00	544.70	1,000.00	2,000.00	2,000.00	2,000.00
101.45200.42225	LANDSCAPING MATERIALS	13,527.04	9,596.50	9,709.01	15,852.00	16,000.00	16,000.00	16,000.00
SALT FOR WINTER OPERATIONS								
FERTILIZER & SEED								
AG LIME								
LINE WHITE FIELD MARKING PAINT								
SAFE LINE - FIELD LINING								
PLAYGROUND FIBRE								
BROADLEAF CONTROL								
101.45200.42280	UNIFORM ALLOWANCE	1,417.50	1,343.74	2,343.63	2,175.00	2,070.00	2,070.00	2,070.00
UNIFORM ALLOWANCE (PER CONTRACT)						1,820.00	1,820.00	1,820.00
T-SHIRTS						250.00	250.00	250.00
101.45200.42290	RECREATION EQUIP SUPPLIES	1,192.66	2,288.92	4,223.56	6,700.00	6,700.00	6,700.00	6,700.00
101.45200.43210	TELEPHONE	562.81	564.03	533.75	550.00	550.00	550.00	550.00
101.45200.43310	TRAVEL EXPENSE	504.00	0.00	0.00	0.00	0.00	0.00	0.00
101.45200.43810	ELECTRIC UTILITIES	5,937.86	5,587.83	5,532.48	5,500.00	6,000.00	6,000.00	6,000.00
ABLE PARK WARMING HOUSE/SKATING LIGHTS								
TERRACE PARK TENNIS/BALLFIELD LIGHTS								
TRIANGLE PARK WATER FOUNTAIN								
MORGAN HOUSE								
101.45200.43830	GAS UTILITIES	4,397.44	3,008.88	2,780.91	5,000.00	4,000.00	4,000.00	4,000.00
ABLE PARK BUILDING								
TERRACE PARK BUILDING								
SANBURNOL BUILDING								
MORGAN HOUSE								
101.45200.43841	RUBBISH REMOVAL	263.90	63.90	63.90	500.00	250.00	250.00	250.00
RUBBISH REMOVAL								
ANOKA COUNTY SOLID WASTE MANAGEMENT CHARGE								
101.45200.44000	CONTRACTUAL SERVICE	0.00	1,000.00	465.00	0.00	0.00	0.00	0.00
101.45200.44190	SATELLITE RENTAL	1,799.53	2,422.56	2,694.15	2,220.00	2,500.00	2,500.00	2,500.00
INCREASE IN MONTHS OF USE								
101.45200.44300	CONFERENCE & SCHOOLS	630.00	790.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
101.45200.44330	DUES & SUBSCRIPTIONS	12.50	0.00	0.00	88.00	0.00	0.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	881.73	2,170.32	2,854.88	2,000.00	2,000.00	2,000.00	2,000.00
SAFETY CONSULTANT								
RANDOM DRUG TESTING								
ABLE PARK BUILDING ALARM INSPECTION								
101.45200.44901	LAKESIDE PARK EXPENSE	13,211.50	12,500.00	15,495.09	13,000.00	13,000.00	13,000.00	13,000.00
SALARIES								
FICA/MEDICARE								
WORKERS COMP								
OPERATING SUPPLIES								
ELECTRICITY								
WATER/SEWER								
MAINTENANCE EQUIPM RENTS								
INSURANCE								
EQUIPMENT REPAIRS								

BUDGET REPORT FOR CITY OF SPRING LAKE PARK

Calculations As of 12/31/2025

GL Number	Description	2023 Activity	2024 Activity	2025 Activity	2025 Amended Budget	2026 City Administrator	2026 Council Preliminary	2026 Council Final
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
PORTABLE RESTROOMS								
101.49000.41300	HEALTH INSURANCE	492.87	524.09	500.41	800.00	450.00	450.00	525.00
101.49000.43600	INSURANCE	56,687.78	68,286.76	62,554.42	66,300.00	69,615.00	69,615.00	69,615.00
LIABILITY						34,125.00	34,125.00	34,125.00
PROPERTY						17,640.00	17,640.00	17,640.00
AUTO						12,600.00	12,600.00	12,600.00
EXCESS LIABILITY (\$2 MILLION)						5,250.00	5,250.00	5,250.00
101.49000.44000	CONTRACTUAL SERVICE	5,927.00	0.00	0.00	10,000.00	10,000.00	10,000.00	5,000.00
101.49000.44389	CONTINGENCY FUND	1,000.00	1,000.00	1,000.00	10,000.00	36,339.00	46,339.00	46,339.00
101.49000.44390	MISCELLANEOUS	1,210.64	2,014.63	731.14	10,000.00	10,000.00	10,000.00	10,000.00
101.49000.44420	SURCHARGES-PLBG	102.10	53.50	157.09	200.00	200.00	200.00	200.00
101.49000.44430	SURCHARGES-HTG	141.82	85.90	337.07	400.00	400.00	400.00	400.00
101.49000.44440	SURCHARGES-BLDG	2,750.85	730.30	3,592.66	5,000.00	5,000.00	5,000.00	5,000.00
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	0.00	238.75	0.00	100.00	100.00	100.00
101.49000.47000	PERMANENT TRANSFERS OUT	649,040.00	602,500.00	90,000.00	90,000.00	40,000.00	40,000.00	40,000.00
ELECTION FUND TRANSFER - FUND 102						15,000.00	15,000.00	15,000.00
SEVERANCE LIABILITY - FUND 700						25,000.00	25,000.00	25,000.00
Appropriations		5,349,042.25	5,758,198.75	5,202,627.78	5,668,758.00	6,061,232.00	6,042,240.00	6,118,772.00
Fund 101 - GENERAL FUND:								
TOTAL ESTIMATED REVENUES		5,612,836.25	6,073,759.93	5,386,706.89	5,668,758.00	6,061,232.00	6,090,732.00	6,118,772.00
TOTAL APPROPRIATIONS		5,349,042.25	5,758,198.75	5,202,627.78	5,668,758.00	6,061,232.00	6,042,240.00	6,118,772.00
NET OF REVENUES & APPROPRIATIONS:		263,794.00	315,561.18	184,079.11	0.00	0.00	48,492.00	0.00
		4.70%	5.20%	3.42%	0.00%	0.00%	0.80%	0.00%



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: December 8, 2025

Subject: Proposed Lease Agreement – 8480 Highway 65 NE (True North Greens, LLC)

Staff has negotiated a lease with True North Greens, LLC to occupy the currently vacant suite at 8480 Highway 65 NE. The proposed lease is consistent with the City's long-term redevelopment strategy for the Highway 65 corridor. The primary purpose of this agreement is to secure a stable tenant until such time as all leases on the property expire and the City has full control to market the site to developers for potential redevelopment. Filling this space generates interim revenue, maintains active use of the building, and significantly reduces the risk of blight, vandalism, or nuisance activity that often accompanies prolonged vacancies.

Under the agreement, the tenant would operate a Middle-Eastern restaurant, pay \$2,500 per month on a triple-net basis, and receive rent abatement through April 2026. Annual rent increases of 3% begin January 1, 2027. The tenant is responsible for all utilities, interior maintenance, property tax and insurance reimbursements, and its pro-rata share of common area expenses. All improvements are at the tenant's expense and subject to City approval, and the tenant must comply with MPCA environmental restrictions, including providing access for operation and maintenance of the vapor mitigation system. A personal guaranty is required. These terms provide revenue to the City while avoiding any contractual limitations that would impede future redevelopment efforts.

Staff recommends approval of the Lease Agreement with True North Greens, LLC and authorization for the Mayor and City Administrator to execute the document.

IF you have any questions regarding the proposed lease, please do not hesitate to contact me at 763-784-6491.

Lease Agreement

THIS LEASE AGREEMENT (the “Lease”) is made and entered into on this _____ day of _____, 2025 by and between the City of Spring Lake Park, a Minnesota municipal corporation (the “City”), and True North Greens, LLC, a Minnesota limited liability company (the “Tenant”). The City and Tenant are sometimes referred to collectively herein as the “parties” or each a “party”.

WITNESSETH:

The City has purchased the building located at 8480-8492 Highway 65 NE, Spring Lake Park, Minnesota (the “Property”) as part of its long-term economic redevelopment plan. Tenant desires to lease from the City the unit addressed as 8480 Highway 65 NE, Spring Lake Park, Minnesota (the “Premises”), within that building. For a minimum of sixty (60) months the City is willing to lease the Premises to Tenant for operation of a Middle-Eastern restaurant and for no other use or purpose without prior consent of the City.

The Tenant desires to operate the restaurant within the Premises for the term of this Lease.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. **PREMISES.** The City hereby leases to the Tenant and the Tenant hereby takes from the City for the term and upon the conditions hereinafter provided, the Premises located at 8480 Highway 65 NE, Spring Lake Park, Minnesota and found within the building set within the Property legally described as:

Tract A of Registered Land Survey No. 37, files of the Register of Titles, County of Anoka, State of Minnesota, together with an easement and right-of-way over Tract B, for the purpose of ingress and egress only to Tract “A” of Registered Land Survey No. 37, Anoka County, Minnesota, to pass and re-pass along and over a strip of land situated in County of Anoka, State of Minnesota, described as follows:

The South 7.0 feet and the West 10 feet of Tract B of Registered Land Survey No. 37, as measured parallel with the Southwesterly and West boundary lines of Tract “B”.

Torrens Property

Certificate of Title No. 153801

2. **TERM.** This Lease shall begin on December 17, 2025 and end on December 31, 2030, unless sooner terminated as provided herein, subject to the terms and conditions set forth below:
 - a. Tenant shall have the option to extend the lease once, for an additional thirty-six (36) month term. Tenant shall give the City ninety (90) days' written notice of its intent to extend the lease upon the rental terms set forth in paragraph 3(b) herein.
3. **RENT.** During the initial twelve (12) month and fifteen (15) day term of the Lease, the Tenant agrees to pay the City, without demand, monthly rent in the amount of two thousand five hundred dollars (\$2,500.00). This Lease shall be a "triple net" lease and the rental amount is net of all expenses associated with operation of the Premises as a restaurant including, without limitation, all taxes common area maintenance costs, and insurance associated with the Premises.
 - a. The City shall not charge Rent to Tenant during the month of December 2025; not to include other obligations of Tenant contained within this Lease, which shall be pro-rated for the partial month. City shall also give Tenant four (4) months' rent free commencing January 1, 2026; not to include other obligations of Tenant contained within this Lease. The first lease payment shall be due on or before May 1, 2026.
 - b. Effective on January 1, 2027 and on each annual calendar anniversary of that date thereafter during the term of this Lease and any extensions thereto, Tenant's monthly rent shall be increased by three percent (3%) over the previous year's monthly rent. For illustration, net monthly rent shall be two thousand five hundred seventy-five dollars and no cents (\$2,575.00) from January 1, 2027 through December 31, 2027 and shall be two thousand six hundred fifty-two dollars and twenty-five cents (\$2,652.25) from January 1, 2028 through December 31, 2028.
 - c. Due Date. All monthly installments of rent shall be payable in advance on or before the first day each calendar month during the term. In the event any fractional months occur during the term, the Tenant shall pay rent on a pro rata basis calculated on the ratio of the actual number of days the Tenant is in possession to the total number days in the month in question.
 - d. Independent Covenant. Tenant's obligation to pay the rent, operating costs and other amounts due under this Lease is an independent covenant, and is and shall not be subject to any abatement, deduction, counterclaim, reduction, set-off or defense of any kind whatsoever. The covenants and obligations of the City under this Lease are dependent upon the performance by Tenant of all of its covenants and obligations hereunder.
4. **LEASEHOLD IMPROVEMENTS.** Tenant is taking the Premises and accepting the condition of the Premises "AS IS".

Tenant is responsible for any structural or other alterations, decoration, additions or improvements including: responsibility for clean-up, interior and exterior painting and refurbishing of all areas (for illustration, but not limitation, new over-head lighting, flooring,

ceiling tiles, exterior landscaping/repairs, restroom restoration, maintenance of back of house equipment, as may be required).

Tenant shall not make, and shall not commence, any improvement that has not been previously approved in writing by the City. If any improvement is made or commenced without the City's consent, and the City does not give subsequent approval thereof, the Tenant shall, upon receiving written notice from the City, restore that portion of the Premises affected by the improvement to its preexisting condition at the Tenant's expense.

5. **SECURITY DEPOSIT** Tenant shall pay one full month's gross rent as security deposit. This deposit shall be provided to the City prior to Tenant taking possession of the Premises.
6. **OPERATING COSTS, COMMON AREA CHARGES, TAXES AND UTILITIES.** Tenant shall be responsible for all costs associated with operating and maintaining the Premises, which shall include, without limitation, all charges by public or private companies for utilities such as gas, water, electricity and sewage. The City, as Landlord, shall not be required to furnish Tenant with any of the utilities or services of any kind. In the event Tenant does not pay the utility or other operation or maintenance charges when due, the City may, but shall not be obligated to, pay such charges together with any late fees, fines, penalty or interest. In the event the City exercises its option under the preceding sentence, Tenant shall reimburse the City for all such amounts paid, together with interest at the rate of eight percent (8%) per annum or the greatest rate permitted by applicable law, whichever is less, the total amount of which together with reasonable attorneys' fees shall be additional rent to be paid by Tenant to the City promptly, upon demand.

Tenant shall also be responsible for a pro rata portion of the City's cost to maintain the Property including, but not limited to utilities (gas, electric, water, sewer), routine trash removal, building maintenance, cleaning, electrical service for lighting the parking lot and common areas, cleaning, repair, and maintenance of the parking lot, sidewalks and driveways (as well as snow removal from the same), telephone, cable and internet services.

Tenant shall also be responsible to pay property taxes and insurance. The City shall pay the building/structure insurance and property taxes and these shall be reimbursed by the Tenant to the City on a monthly basis, and in addition to the rent contemplated within this Lease. In the event any fractional months occur during the term, the Tenant shall pay such taxes and insurance costs on a pro rata basis calculated on the ratio of the actual number of days the Tenant is in possession to the total number days in the month in question. In December of each year of the Lease, the City will provide Tenant notice of the amount of the monthly tax and insurance payments which shall be due in the year following. This amount is subject to adjustment via notice of the same in May of each year. Any adjusted amounts shall then take effect during June and continue to the end of that year. The initial tax payment owed by Tenant to City beginning on January 1, 2026 shall be \$429.11/month. The estimated initial insurance reimbursement owed by Tenant to City beginning on January 1, 2026 shall be \$-80.00/month.

Operating costs for which Tenant is responsible and which are determined by Tenant's pro-rata share of Property operating costs shall be determined based upon the approximate number of square feet of the Premises, which is 3,400 square feet, and the total square footage of the total rentable area of the building on the Property, which is 13,100 square feet. Any utilities or similar services which are specifically metered or tracked and attributable

exclusively to the Premises shall be paid by Tenant or reimbursed by Tenant to the City, as applicable.

7. **SIGNAGE.** Any signage, displays, or graphics of any nature whatsoever relative to the business conducted on the Premises, whether located on the Premises, in the Premises, or elsewhere, as well as all other portions of the Premises that may be observed from outside of the Premises, shall be provided at the expense of the Tenant, but shall be subject, however, to the written approval of the City, which approval shall not be unreasonably withheld. As to any signage which Tenant proposes to implement after the date of execution of this Lease, the Tenant shall submit to the City the plans, for the City's approval, for any such signage, displays, or graphics prior to their implementation. If the City's approval is obtained, the Tenant may not thereafter modify the same without again obtaining the City's approval. This provision shall specifically apply to such signage, display, or graphics placed in any window of the Premises, or elsewhere in the Premises, which may be seen from outside the Premises. All signage in place at the time this Lease is executed is specifically approved.
8. **TENANT'S ADDITIONAL WARRANTIES.** In addition to any warranties or covenants made or to be kept by the Tenant pursuant to any other provision contained elsewhere herein, the Tenant hereby agrees:
 - a. To not commit any nuisance or waste on the Premises or Property, throw foreign or hazardous substances in plumbing facilities, or waste the services, if any, furnished by the City;
 - b. To not place any items in or otherwise obstruct entries, halls, stairways, sidewalks, or other Common Areas, and not use the same for anything other than their intended purpose;
 - c. To pay when due all installments of rent, taxes, insurance, and utilities and to comply with any and all of the Tenant's other covenants and agreements contained in this Lease;
 - d. To store all trash and garbage and make the same available for regular pick-up;
 - e. To have a licensed professional clear, as needed, the sewer line on the Premises from the building to the City main to prevent the accumulation of grease in the line and to provide proof of such action to the City, upon demand;
 - f. To conduct its business at all times in good faith, and in a high grade and reputable manner.
 - g. The City and Tenant have been made aware of certain environmental conditions on the Premises and Property which require ongoing remediation. The City has made disclosure of these conditions to Tenant and has installed a vapor mitigation system on the Premises. Tenant agrees to provide the City with reasonable access to the Premises to install, test, and maintain this mitigation system. Tenant, being aware of these environmental conditions, desires to lease the Premises from the City. Further, Tenant agrees to comply with all conditions of use for the Premises as required by the Minnesota Pollution Control Agency. This shall include, without limitation, the

prohibition of use or storage on the Premises of any chlorinated solvents or chemicals containing perchloroethene (PCE) or trichloroethene (TCE).

9. **CITY'S RIGHT TO FIX OR REPAIR.** If the Tenant shall fail to keep and preserve the Premises in the state of condition required by any provision of this Lease, the City may, at its option, provide Tenant with written notice of such failure as provided herein. If the condition specified in any such notice shall continue for a period of ten (10) days after the date of notice, City may, at its option, put or cause the same to be put in the required condition and state of repair without liability to Tenant for any loss or damage that may accrue to Tenant's property or business by reason thereof. In such case, the Tenant, on demand, shall pay as additional rent, the cost thereof together with interest thereon from the date paid together with any attorneys' fees and/or costs incurred by the City in the same way and at the same rate as specified in the City's right to collect interest and attorneys' fees on City-paid utility or operation/maintenance charges, as specified in Section 6 supra.
10. **USE.** Subject to the Tenant's ability and obligation to obtain all necessary governmental approvals, permits and licenses, the Tenant may use and occupy the Premises exclusively for the use as a Middle-Eastern restaurant and make related food and beverage sales permitted by applicable state and local law. The City disclaims any warranty that the Premises are suitable for Tenant's use and Tenant acknowledges that it has had a full opportunity to make its own determination in this regard.
- a. **Compliance with Laws.** The Tenant further warrants that it will not commit or permit any act to be performed, or any omission to occur on the Premises or Property that will be in violation of any present or future law, ordinance, regulation or order of any governmental unit having jurisdiction over the Premises. This section shall specifically apply to, without limitation, the conformance with all health, safety, and building codes as the same may relate to any equipment or fixtures on the Premises or to any other aspect of the operation of the Tenant's business, as well as all state and local cannabis laws and regulations.
- b. **Use Restrictions.** As a condition of the grant of this Lease by the City, Tenant expressly agrees that, without the express written consent of the City, it shall not utilize the Premises for any other use than a Middle-Eastern restaurant. Without limiting the terms of the prior sentence, Tenant is expressly prohibited from operating a Mexican or Salvadorian restaurant during the term of this Lease, absent separate and express written consent for such operation from the City.

Additionally, should the Premises be joined with any portion of the neighboring property located at 8478 Hwy 65 NE (which shall require City consent), any space consolidated with the Premises must be used exclusively for the Middle-Eastern restaurant use and the site design must ensure that no areas are subject to joint use, access, or operation with the separate operation at 8478 Hwy 65 NE. For removal of doubt, Tenant's separate cannabis dispensary operation at 8478 Hwy 65 NE may not retain any mutual access points with, internal access to, or use or operational rights of, any space consolidated with the Premises. Tenant's restaurant use shall be at all times completely physically and practically separated from the dispensary use and the dispensary use shall not utilize the Premises for any purpose.

- c. **Parking Lot and Sidewalk Use.** In addition to the use of the Premises, Tenant shall have reasonable and non-exclusive use of the parking lot and sidewalks adjacent to

the Premises. Parking lots and sidewalks serving the building on the Property are for the use of all tenants in the building, unless otherwise provided for, in writing, by the City. The City reserves the right to use or lease to others portions of the parking lot at its discretion, provided that such usage or rental does not unreasonably interfere with the normal conduct of Tenant's business. Tenant shall not place obstructions of any kind within the parking lot, driveways, or sidewalks which will interfere with normal traffic either motorized or pedestrian. Tenant shall have non-exclusive use of the parking lots, both back and front, for parking by its employees and customers and access for its vendor vehicles, service vehicles, and for garbage and refuse container enclosures, as such may be required by the City. Such enclosures shall be located in a place or places in compliance with Spring Lake Park City Code and the directives of the City. The parking lot may not be used by Tenant for any other purpose beyond temporary storage of operational vehicles, and refuse containers and enclosures. There shall be no exclusive parking with the prior written consent of the City. The front parking lot is for client and customer parking only. Tenant and its employees shall park at the rear of the building.

11. **MAINTENANCE AND REPAIR.** The City shall maintain the foundations, exterior walls (except plate glass or other breakable materials used in structural portions which shall be the responsibility of the Tenant as to that portion of such plate glass or other structural materials that may be located within or form part of the boundary of the Premises) and roof of the Premises in good repair, ordinary wear and tear excepted, unless the need for any such repair or replacement is directly or indirectly attributable to or results from activity being conducted within the Premises, or is necessary to accommodate Tenant's operations, or becomes necessary by reason of the negligence of the Tenant, its agents, servants, employees, or anyone else for whose acts the Tenant is responsible. The costs of routine maintenance and repair of the Premises shall be paid directly by the Tenant.

- a. Tenant's Maintenance Obligations. The Tenant, at its own expense, shall maintain the Premises and the parking lot, both in front and in back of the lease space in a neat and clean condition and at all times in as good condition and repair of equal quality with the original work and condition, ordinary wear and tear excepted, and in a clean, sanitary, and safe condition in accordance with all applicable laws, ordinances, and regulations; including, without limitation, all plumbing, sewage, ventilating, and electrical systems serving the Premises, doors, windows, floors and floor coverings, interior walls and all interior painting and decorating, and all equipment, facilities, fixtures, and appurtenances. The Tenant shall permit no waste, damage, or injury to the Premises. If the Tenant refuses or neglects to commence necessary repairs within a reasonable time period (no longer than ten (10) consecutive days) after written request, or does not adequately complete such repairs within a reasonable time thereafter, the City may make the repairs without liability to the Tenant for any loss or damage that may occur to the Tenant's stock or business by reason thereof, and if the City makes such repairs, the Tenant shall pay to the City the amount so paid by the City and/or all costs and expenses incurred by the City in making the above maintenance or repair, including reasonable attorneys' fees, shall be deemed to be additional rent for the Premises and shall be due and payable by the Tenant to the City on demand.
- b. Glass Windows. The Tenant shall replace, forthwith, any cracked or broken glass with glass of the same quality, including plate glass or glass and other breakable materials used in structural portions in any interior or exterior windows and doors in

the Premises. If not covered by Tenant's insurance, the Tenant shall bear the expense of any such glass replacement directly.

12. **CITY'S RIGHT OF ACCESS.** The City, its employees, and agents shall have the right to enter the Premises at all reasonable times for the purpose of inspecting, cleaning, or repairing the Premises, or any portion thereof, or to exhibit the Premises to prospective tenants, purchasers, or others the City may deem appropriate. Specifically, the City, its employees, or agents shall also be permitted to install on or through the Premises conduits or other utility lines or services at the City may deem necessary or appropriate.
13. **ALTERATIONS.** Tenant shall not make any alterations, additions, or improvements in or to the Premises, or add, disturb, or in any way change any plumbing or wiring therein without the written consent of the City as to the character and detailed plans of the alteration, addition, or improvement to be made, the manner of doing the work, the appropriate indemnifications for the City, the persons to do the work, the providing of the costs therefore, the returning of the Premises to the condition in which they were at the commencement (if required by the City), and other requirements or assurances that may be required by the City.
14. **ASSIGNMENT OR SUBLETTING.** Tenant will not assign, transfer, mortgage or encumber this Lease or sublet or rent or permit occupancy or use of the Premises, or any part thereof by any third party; nor shall any assignment or transfer of this Lease be effectuated by operation of law or otherwise, (any of the foregoing being hereinafter referred to as an "Assignment") without in each such case obtaining the prior written consent of City, which consent shall not be unreasonably withheld. The consent by City to any Assignment shall not be construed as a waiver or release of Tenant from the terms of any covenant or obligation under this Lease, nor shall the collection or acceptance of rent from any transferee under an Assignment constitute an acceptance of the Assignment or a waiver or release of Tenant or any transferee or any covenant or obligation contained in this Lease, nor shall any Assignment be construed to relieve Tenant from the requirement of obtaining the consent in writing of City to any further Assignment. Any Assignment shall require a corresponding personal guaranty in a form and by a person or persons acceptable to the City. In the event a sublease involves the utilization of the Premises by a sublessee in conjunction with other property to be consolidated with the Premises, the terms of all subleases related to that use must specify that termination of this Lease shall concurrently terminate the sublease of the entire consolidated leased space.
15. **FIRE OR OTHER CASUALTY.** If fire or other casualty shall render the Premises un-tenantable for a period in excess of ninety (90) days, either party shall have the right to terminate this Lease forthwith, in which case all rent owed to the City shall be calculated and paid to the City within ten (10) days of the City's request therefore and any prepayments of rent shall be credited against the rent owed to the City. If the Premises can be restored to a tenantable condition within ninety (90) days from the date of such event, then, at the City's option, by notice in writing to the Tenant, mailed within thirty (30) days after such event, this Lease shall remain in full force and effect, with the exception that the rent for the period during which the Premises were un-tenantable shall be abated pro rata.
16. **CONDEMNATION: EMINENT DOMAIN.** If the whole of the Premises shall be taken by any public authority under the power or threat of eminent domain, then the Term of this Lease shall cease as of the day possession shall be taken by such public authority, and the rent shall be paid up to that date with a proportionate refund by City of such rent as may have been paid in advance, if any. If a portion of the Premises shall be taken by any public

authority under the power or threat of eminent domain, the rent shall be abated pro rata based on the percentage of square footage taken.

17. **SURRENDER AND TREATMENT OF IMPROVEMENTS.** On the last day of the Term or on the sooner termination thereof, the Tenant shall peaceably surrender the Premises in the condition required of the Tenant and consistent with the Tenant's duty to make alterations, modifications, or repairs pursuant to this Lease. All permanent alterations, additions, improvements and fixtures, other than trade fixtures, that may be made or installed by either of the parties hereto on the Premises shall, at the time of such installation, become the property of the City and shall remain on and be surrendered with the Premises as a part thereof, without damage or injury and without compensation or credit to the Tenant unless the City, at its option, requires the removal of any such alterations, additions, improvements, or fixtures. All nonpermanent alterations, additions, improvements, and fixtures that may be made or installed by the Tenant on the Premises shall remain at all times the property of the Tenant and shall be removed by the Tenant on termination of this Lease.

- a. Designation by City. At the time the Tenant applies for the City's written consent to any alterations, additions, improvements, and fixtures, the City shall determine, in its reasonable discretion, which are to be deemed permanent and which are nonpermanent for purposes hereof, provided, however, that failure of the City to do so shall not be deemed a waiver of its right to do so at a later time, or of any of its other rights with respect thereto pursuant to statute or common law.
- b. Tenant's Failure to Surrender. If the Premises are not surrendered at the end of the Term or sooner termination thereof, the Tenant shall indemnify the City against any loss or liability from delay by the Tenant in so surrendering the Premises, including, without limitation, claims made by any succeeding Tenant founded on such delay. The Tenant shall promptly surrender all keys for the Premises to the City at the place then fixed for payment of rent and shall inform the City of combinations on any locks and safes on the Premises.
- c. Holding Over. In the event that the Tenant, with the City's express permission, remains in possession of the Premises after the expiration of its Lease without the execution of a new Lease, it shall be deemed to be occupying the Premises as a tenant from month-to-month, subject to all the conditions and provisions of this Lease, insofar as the same can be applicable to a month-to-month tenancy, except that the rent shall be double the monthly rent amount of the last month of the Lease prior to expiration.

18. **DEFAULT.** The following shall constitute an "Event of Default" under the terms of this Lease:

- a. If the Tenant shall fail to timely pay, when due, any rent or other sums due under this Lease, any such rent or other sums shall remain unpaid for ten (10) days after the same becomes due;
- b. If the Tenant shall fail to observe or perform any of the covenants, terms or conditions of this Lease;

- c. The existence of any collusion, fraud, dishonesty or bad faith by or with the acquiescence of the Tenant, which in any way relates to or affects this Lease or the Premises;
- d. If at any time any material representation, statement, report or certificate made now or hereafter by the Tenant is not true and correct, or if at any time any statement or representation made by the Tenant is not true and correct, and such representation, statement, report or certificate is not corrected within ten (10) days after written notice thereof;
- e. If all or a substantial part of the assets of the Tenant are attached, seized, subjected to a writ or distress warrant, or are levied upon, unless such attachment, seizure, writ, warrant or levy is vacated within thirty (30) days;
- f. If the Tenant is enjoined, restrained or in any way prevented by court order from performing any of its obligations hereunder or conducting all or a substantial part of its business affairs; or if a proceedings seeking such relief is not dismissed within thirty (30) days of being filed or commenced;
- g. If a notice of lien, levy or assessment is filed of record with respect to all or any party of the property of the Tenant by the United States, or any other governmental authority, unless contestable and actually and diligently contested in accordance herewith;
- h. If the Tenant shall file a voluntary petition for bankruptcy or for arrangement, reorganization or other relief under any chapter of the Federal Bankruptcy Code or any similar law, state or federal, now or hereafter in effect;
- i. If the Tenant shall file an answer or other pleading or any proceeding admitting insolvency, bankruptcy, or inability to pay its debts as they mature;
- j. If, within thirty (30) days after the filing against it of any involuntary proceedings under the Federal Bankruptcy Code or similar law, state or federal, now or hereafter in effect, the Tenant shall fail to have such proceeding vacated;
- k. If the Tenant shall fail to vacate, within thirty (30) days following the entry thereof, any order appointing a receiver, trustee or liquidator for it or all or a major party of its property, either on or off the Premises;
- l. If the Tenant shall be adjudicated as bankrupt;
- m. If the Tenant shall make an assignment for the benefit of creditors or shall admit in writing its inability to pay its debts generally as they become due or shall consent to the appointment of a receiver or trustee or liquidator of all of the major party of its property, or the Premises;
- n. If the Tenant shall die, or shall be judicially declared to be incompetent if a natural person, or if such Tenant is a firm, partnership, company or corporation, be dissolved, terminated or merged, except as the same shall constitute an Assignment pursuant to Section 14 hereof to which the City gives consent;

- o. If the Tenant shall sell, convey, transfer or assign all or a major portion of its inventory, fixtures or other personal property, either on or off the Premises, without replacing same with comparable equivalents within thirty (30) days;
- p. If the Tenant shall sell, convey, transfer or assign any of the Tenant's rights, title, or interest in the Premises of this Lease, unless with the consent of City in accordance with Section 14 hereof;
- q. If the Tenant abandons the Premises before the end of the Term;
- r. If the Tenant shall, at any time during the Term of this Lease, fail to carry in full force and affect any of the insurance coverage required by Paragraph 23 of this Lease.
- s. If the Tenant permits, by consent or inaction, utilization of the Premises or any portion thereof, or any spaces consolidated with the Premises, for any purpose other than use as a Middle-Eastern restaurant.

19. RESERVED.

20. **DEFAULT – NONPAYMENT OF RENT OR OTHER SUMS DUE.** If any installment of rent or any sum due under this Lease is not paid by Tenant by the tenth day of a month: (i) a one-time late charge in the amount of one hundred dollars (\$100.00) shall become immediately due and payable as compensation to City for administrative costs; and (ii) the unpaid balance due City shall bear interest at the Interest Rate from the date such installment became due and payable to the date of payment thereof by Tenant, and such late charge(s) and interest shall constitute additional rent hereunder which shall be immediately due and payable. The "Interest Rate" as used herein means the lesser of: the maximum rate permitted by law; and eight percent (8%) per annum.

21. **NO WAIVER.** No payment by Tenant or receipt by City of a lesser amount than the monthly installments of rent herein stipulated shall be deemed to be other than on account of the earliest stipulated rent nor shall any endorsement or state on a check or letter accompanying a check for payment of rent be deemed an accord and satisfaction, nor shall acceptance of rent with knowledge of breach constitute a waiver of the breach, and City may accept such check or payment without prejudice to City's right to recover the balance of such rent, to terminate this Lease, to repossess the Premises or to pursue any other remedy provided in this Lease. No re-entry by City, and no acceptance by City of keys from Tenant shall be considered an acceptance of a surrender of the Lease.

22. **REMEDIES.** Upon the occurrence of any Event of Default, the City shall have any one or more of the following remedies:

- a. The City may immediately terminate this Lease by notice to Tenant. Upon such termination by the City, Tenant will at once surrender possession of the Premises to the City and remove all of Tenant's effects therefrom; and the City may forthwith re-enter the Premises and repossess itself thereof, and remove all persons and effects therefrom using such force as may be necessary without being guilty of trespass, forcible entry or detainer or other tort.

- b. Enter upon and take possession of the Premises by picking or changing the locks if necessary, and lock out, expel or remove Tenant or any other person who may be occupying the Premises or any part thereof, by force if necessary, without being liable for prosecution or any claim for damages therefore, with or without having terminated this Lease;
- c. City may enter upon the Premises by force if necessary without being liable for prosecution or any claim for damages therefore, and remedy such default for the account and at the expense of Tenant without thereby waiving such default, and Tenant further agrees that the City shall not be liable for any damages resulting to the Tenant from such action;
- d. Whether or not this Lease has been terminated, City may, but shall not be obligated to, attempt to relet the Premises for the account of Tenant in the name of City or otherwise, for such term or terms (which may be greater or less than the period which would otherwise have constituted the balance of the Term) and for such terms (which may include concessions or free rent) and for such uses as City, in its uncontrolled discretion, may determine, and may collect and receive the rent therefore.
- e. No termination of this Lease pursuant to Subsection (a) or repossession of the Premises pursuant to Subsection (b) shall relieve Tenant of its liabilities and obligations under this Lease, all of which shall survive any such termination or repossession. In the event of any such termination or repossession, whether or not the Premises shall have been relet, Tenant shall pay to City the rent, operating costs, and other sums and charges to be paid by Tenant up to the time of such termination or repossession, and thereafter Tenant, until the end of what would have been the Term in the absence of such termination or repossession, shall pay to City, as and for liquidated and agreed current damages for Tenant's default, the equivalent of the amount of the rent, operating costs, and such other sums and charges which would payable under this Lease by Tenant if this Lease were still in effect, less the net proceeds, if any, of any reletting effected pursuant to the provisions of Subsection (d) after deducting all of City's expenses in connection with such reletting, including, without limitation, all repossession costs, brokerage and management commissions, operating expenses, legal expenses, attorneys' fees, alteration costs, and expenses of prepare for such reletting. Tenant shall pay such current damages to City monthly on the days on which the rent would have been payable under this Lease if this Lease were still effect, and City shall be entitled to recover the same from Tenant on each such day.
- f. In the event the Tenant deserts, vacates or abandons the Premises, the City may immediately dispose of any perishable materials on site, including without limitation cannabis products, in the City's discretion, and may remove and store any personal property which remains in the Premises. In addition to the City's other rights, the City may dispose of the stored personal property if the Tenant does not claim the property within twenty-eight (28) days after the date the property is stored. The City may charge a reasonable storage fee, which fee Tenant must pay before claiming the property. The City shall deliver by certified mail to the Tenant, at the address specified for notice to the Tenant herein, a notice that the City may dispose of the property if the Tenant does not claim it within twenty-eight (28) days after the date the property is stored.

- g. The City may bring an action in a court of competent jurisdiction to collect any amounts due and owing under this Lease and/or to compel the Tenant to perform any and all of Tenant's obligations under this Lease.
- h. The City may charge all costs to cure any default or offset any loss caused by the Tenant's default to the Tenant as additional rent; and
- i. The Tenant shall pay, in addition to the rent and other sums agreed to be paid hereunder, all costs, including without limitation reasonable attorneys' fees, incurred by the City that result from enforcing the provisions of this Lease.

23. **INSURANCE.** The Tenant agrees to secure and keep in force from and after the Commencement Date of this Lease and throughout the full Term of the Lease, at the Tenant's own cost and expense, the following:

- a. "All Risk" property insurance on Tenant's improvements; such insurance shall include coverage for the full replacement value of Tenant's leasehold improvements, trade fixtures and personal property within the Premises.
- b. Commercial general liability insurance on the Premises as well as the Premises, providing coverage on an "occurrence" rather than a "claims made" basis, which policy shall include coverage for Bodily Injury, Property Damage, Personal Injury, Contractual Liability (applying to this Lease), and Independent Contractors, in current Insurance Services Office form or other form which provides coverage at least as broad. Tenant shall maintain a combined policy limit of at least two million dollars (\$2,000,000) applying to Bodily Injury, Property Damage and Personal Injury, which limit may be satisfied by Tenant's basic policy, or by the basic policy in combinations with umbrella or excess policies so long as the coverage is at least as broad as that required herein. Such liability, umbrella and/or excess policies may be subject to aggregate limits so long as the aggregate limits have not at any pertinent time been reduced to less than the policy limit stated above, and provided further that any umbrella or excess policy provides coverage from the point that such aggregate limits in the basic policy become reduced or exhausted. City shall be named as an additional insured under all such policies.
 - i. Other Requirements. All policies of insurance procured by the Tenant shall:
 - ii. Be issued by insurance companies reasonably acceptable to the City;
 - iii. Be written as primary policies; not contributing with and not in excess of coverage that the City may carry;
 - iv. All comprehensive general liability insurance procured by the Tenant under this section shall be issued for the benefit of the City, the Tenant and the owner of the Premises, as their respective interests may appear;
 - v. Contain endorsements providing as follows:
 - 1. That such insurance may not be materially changed, amended, or canceled with respect to the City except after twenty (20) days' prior written notice from the insurance company to the City, sent by registered mail;
 - 2. That the Tenant be solely responsible for the payment of all premiums under such policy and that the City shall have no obligation for the payment thereof notwithstanding that the City is or may be named as an insured.

- c. Proof of Coverage. The original policy or policies, or duly executed certificates for the same, together with reasonably satisfactory evidence of payment of the premium thereof, shall be delivered to the City within five (5) days of the date of execution of this Lease, and on renewals of such policies not less than twenty (20) days prior to the expiration of the term of any such coverage.

24. GENERAL PROVISIONS.

- a. Waiver and Release. Notwithstanding anything apparently to the contrary in this Lease, City and Tenant hereby release one another and their respective partners, officers and employees from any and all liability (to the other or anyone claiming through or under them by way of subrogation or otherwise) for any loss or damage:
1) Attributable to Tenant which is covered by property insurance in compliance with Paragraph 23; and 2) Attributable to the City which is coverable by a customary form of policy of the insurance required by Paragraph 23. These waivers shall apply even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.
- b. Indemnification of City. Tenant assumes all liability and obligation and Tenant shall indemnify and hold harmless the City from and against all liabilities, damages, claims, fines, penalties, costs and other expenses, including reasonable attorneys' fees, which may be imposed upon, incurred by, or asserted against the City by reason of any of the following: (a) any use or condition of the Premises or any part thereof; (b) any personal injury or property damage occurring on the Premises; (c) any negligence on the part of Tenant its agents, contractors, licensees, or invitees; (d) any failure to comply with any requirements of any governmental authority as to Tenant's specific use of the Premises; (e) any prosecution or defense of any suit or other proceeding in discharging the Premises or any part thereof from any liens, judgments, or encumbrances created upon or against the same or against Tenant's leasehold estate caused by Tenant; (f) any proceedings in obtaining possession or termination of this lease by forfeiture or otherwise; (g) any litigation commenced by or against Tenant to which the City is made a party without any default on the part of the City; and (h) any failure on the part of Tenant to perform or comply with any covenant or agreement required to be performed or complied with by Tenant hereunder.
- c. Mechanic's Liens. The Tenant agrees to promptly pay all sums of money in respect of labor, services, materials, supplies, or equipment furnished or alleged to have been furnished to the Tenant in or about the Premises, and the Tenant shall not permit any mechanic's, material man's, or other lien to arise or be filed against the Premises, the Property, or the City's interest therein. The Tenant shall save, hold harmless, and defend the City from liability or other damage that the City may incur as a result of such liens in the event the same arise or are filed in contravention of the immediately preceding sentence. If any such mechanic's lien shall at any time be filed, the Tenant shall forthwith cause the same to be discharged or record by payment, bond, order of a court of competent jurisdiction or otherwise, provided the Tenant first posts a bond in favor of the City in a form and substance acceptable to the City, which shall be conditioned on the successful contest by the Tenant of any such liens. The Tenant shall have the right to contest in good faith, any and all such liens. If the Tenant shall fail to cause such lien to be discharged within thirty (30) days after being notified of the filing thereof and before judgment or sale thereunder, then, in addition to any

other right or remedy the City may, but shall not be obligated to, discharge the by paying the amount claimed to be due or by bonding or other proceeding deemed appropriate by the City, and the amount so paid by the City and/or all costs and expenses incurred by the City in procuring the discharge of such lien, including reasonable attorneys' fees, shall be deemed to be additional rent for the Premises and shall be due and payable by the Tenant to the City on demand. Nothing contained in this Lease shall be construed as a consent on the part of the City to subject the City's estate in the Premises or any portion of the Premises to any lien.

- d. Subordination of Lease to Mortgages. This Lease shall be subject to and subordinate at all times to the lien of existing mortgages and/or mortgages which may hereafter be made a lien against the Premises or the Property, with the consent of the City. No instrument or act on the part of the City shall be necessary to effectuate such subordination; provided, however, the Tenant will upon request of the City execute and deliver such further instruments subordinating this Lease to the lien of such mortgage or mortgages as may be requested by the City. Tenant hereby irrevocably appoints the City an attorney-in-fact to execute and deliver any such instruments for the Tenant. Upon foreclosure of any mortgage wherein the mortgagee succeeds to the rights of the City, Tenant shall, upon written request of said mortgagee, not withstanding any other provisions of this Lease, attorn to said mortgagee for the balance of the Lease term set forth herein and on the same terms and conditions set forth herein, provided Tenant's tenancy hereunder shall not be disturbed.
- e. Keys. Any and all keys to the Premises shall be surrendered to City on the termination of this Lease.
- f. No Partnership, Joint Venture, or Fiduciary Relationship Created. Nothing contained in this Lease shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the City and the Tenant, it being understood that the sole relationship created hereby is one of the landlord and tenant.
- g. Light and Air. This Lease does not grant any rights to light and air over any premises adjacent to the Premises or the Property.
- h. Additional Payments. All payments required of the Tenant hereunder in addition to the base rent as provided in this Lease shall constitute contractual obligations of Tenant hereunder. In the event of non-payment, upon demand, the City shall have all the rights and remedies herein provided for an event of non-payment of rent or breach of condition and covenants, and may consolidate such obligations or pursue remedies individually. In the event that Tenant fails to timely pay all rents or other charges due hereunder or is in default of any other provision of this Lease and the City places the matter in the hands of an attorney for action, Tenant agrees to pay the City's reasonable attorneys' fees and costs incurred in connection with the enforcement of this Lease, whether litigation is actually filed or not.
- i. Building Expansions. The City shall have the right to make any additions to the building on the Property, either structural or cosmetic, which in the City's discretion is deemed appropriate, including without limitation additions and subtractions to the size of the building.

- j. Cumulative Rights. No right or remedy herein conferred on or reserved to the City is intended to be exclusive of any other right or remedy provided by law, but each shall be cumulative in and in addition to every other right or remedy given herein or elsewhere, or hereafter existing at law, in equity, or by statute.
- k. Notices. All communications, demands, notices or objections permitted or required to be given or served under this Lease between the City and Tenant shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent, or deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, or if delivered by Federal Express or any other nationally recognized courier company and addressed to the other party to this Lease to the address set forth below:

As to City,
The City of Spring Lake Park
Attention: Administrator
1301 81st Avenue NE
Spring Lake Park, MN 55432

As to Tenant,
Mutaz A M Amro
8478 Central Avenue Northeast
Spring Lake Park, MN 55432

Any notices or objections permitted or required to be given to Personal Guarantor shall be in writing and shall be deemed to have been duly given or served if sent to the following Designated Email address:

As to Personal Guarantor,
Designated Email: mutazamro191@gmail.com

Any notices or objections permitted or required to be given by Personal Guarantor to the City shall be in writing and delivered to the physical address listed supra or otherwise served in compliance with the same notice requirements for notices between the City and Tenant.

Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the tenth (10th) day after giving of such notice, such newly designated address shall be such party's address for the purposes of all communications, demands, notices, or objections permitted or required to be given or served under this Lease.

- l. Successors and Assigns. This Lease shall be binding on and inure to the benefit of the parties hereto and their respective assigns, executors, heirs, personal representatives, and successors, provided, however, that nothing in this section shall be interpreted as granting the Tenant the right to assign this Lease or sublet the Premises.
- m. Amendment, Modification, or Waiver. No amendment, modification, or waiver of any condition, provision, or term of this Lease shall be valid or of any effect unless made in writing, signed by the party or parties to be bound, or its duly authorized

representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default shall not affect or impair any right arising from any subsequent default.

- n. Severable Provisions. Each provision, section, sentence, clause, phrase, and word of this Lease is intended to be severable. If any provision, section, sentence, clause, phrase or word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Lease.
- o. Entire Agreement. This Lease contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter.
- p. Captions, Headings, or Titles. All captions, headings, or titles in the paragraphs or sections of this Lease are inserted for convenience of reference only and shall not constitute a part of this Lease as a limitation of the scope of the particular paragraphs or sections to which they apply.
- q. Construction, Venue. This Lease shall be construed and enforced in accordance with the laws of the State of Minnesota. Any action to enforce the terms of this Lease shall be brought in a court of competent jurisdiction in Anoka County, Minnesota. No provision of this Lease shall be construed by any court against either party by reason of such party being deemed to have drafted or structured each provision.
- r. Time of the Essence. Time is of the essence of this Lease, and of each and every covenant, term, condition, and provision hereof.
- s. Personal Guaranty. In consideration of, and as an inducement for the granting, execution, and delivery of the Lease by the City to Tenant, the undersigned Tenant representatives (the "Guarantors") unconditionally guaranty to the City and its successors and assigns the full and prompt payment of any and all sum and charges payable by Tenant and its successors and assigns pursuant to the Lease. Guarantors further guaranty the full and timely performance of all terms and conditions of the Lease to be performed by Tenant for the entirety of the Lease term, including an extensions thereof, and hereby covenant and agree that if default shall at any time be made by Tenant in the payment of rent or other costs due under the Lease, or if Tenant shall otherwise breach the terms of the Lease, Guarantors shall pay all rent and other costs owed pursuant to the Lease to the City, its successors and assigns, and any late fees or charges as well as any costs, attorneys' fees and other damages associated with Tenant's occupancy of the Premises and/or the City's cost of enforcing the Lease and/or eviction of Tenant for breach of the Lease. The obligations of all Guarantors shall be joint and several and each undersigned Guarantor warrants that he/she is a principal of Tenant and hereby agrees and acknowledges that he/she is jointly and severally liable with Tenant and the other Guarantors of this Lease for all obligations under the Lease. This Personal Guaranty cannot be waived except explicitly, in writing, by the City. The City's remedies pursuant to this Personal Guaranty shall be cumulative and separate and the exercise of any one remedy shall in no way limit or prejudice any other remedy. Delay or failure to act shall not act as a waiver of any rights herein. This Personal Guaranty

shall survive termination or expiration of the Lease for a period of two (2) year after the effective date of such termination or expiration.

Prior to taking possession of the Premises, Tenant shall provide to the City company documentation demonstrating each Guarantor's affiliation with Tenant as well as personal addresses, contact information, and driver's license numbers with state of licensure for each Guarantor.

[Signature pages follow]

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first above written.

CITY OF SPRING LAKE PARK

By: _____
Robert Nelson, Mayor

By: _____
Daniel Buchholtz, City Administrator,
Clerk/Treasurer

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025 by Robert Nelson and Daniel Buchholtz the Mayor and Administrator, Clerk/Treasurer of the City Spring Lake Park, a Minnesota Municipal Corporation, on behalf of said company.

Notary Public

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first above written.

TRUE NORTH GREENS, LLC, TENANT

By Tenant's Principal:

By: _____
Mutaz A M Amro

Its: _____
Title

[illegible]

The foregoing instrument was acknowledged before me this _____ day of _____, 2025 by Mutaz A M Amro the _____ of True North Greens, LLC, a Minnesota limited liability company, on behalf of said company.

Notary Public



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: December 8, 2025

Subject: Proposed Revision to SAC/WAC Loan Policy

Staff is proposing an update to the City's SAC and WAC Loan Policy in response to a recent business inquiry involving the former Once Upon a Child space in the Gator Shopping Center at 8179 University Ave NE. The prospective tenant's proposed use triggers a significant increase in Sewer Access Charge (SAC) and Water Access Charge (WAC) units, resulting in fees exceeding \$110,000. The business owner indicated that this upfront cost was beyond their available budget and asked whether the City had a mechanism to finance the SAC/WAC charges over time. The City currently offers a loan program for restaurants and brewpubs to assist with these high-capacity charges. Given the size of the assessment for this project and the Council's broader interest in supporting economic activity in existing retail centers, staff is recommending that the program be expanded to include higher-water-use businesses as identified and approved by the City Council.

Under the revised policy, eligible businesses would be able to finance SAC and WAC charges over a period of up to five years, with payments billed quarterly on the utility account and interest set at the 10-year U.S. Treasury rate at the time of loan approval. The policy establishes a minimum project threshold of \$5,000 and a maximum loan amount of \$50,000, ensuring the City remains financially protected while still offering meaningful assistance to businesses facing substantial upfront utility access charges. As outlined in the draft policy, loans would continue to be secured through a promissory note personally guaranteed by the business owner, along with a special assessment waiver from the property owner; any unpaid amounts would be treated as delinquent utility charges eligible for certification to property taxes. All loans remain entirely at the discretion of the City Council.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK SAC & WAC LOAN POLICY AND APPLICATION

1. Policy

In order to minimize the impact of the payment of the Sewer Access Charge (SAC) or Water Access Charge (WAC) to new or expanding higher-water use businesses within the City of Spring Lake Park, the City will provide a loan option to allow the SAC and WAC fees to be paid over time versus at the time the building permit or certificate of occupancy is issued. Examples of higher-water use businesses that may be considered for participation include, but are not limited to, laundromats, hotels, manufacturing uses with water-intensive processes or other similar businesses as approved by the City Council.

Payments will be billed and paid quarterly in conjunction with the user's utility bill. The interest rate applied to the loan will be the 10 year Treasury rate at the time of the loan. No repayment schedule will exceed 5 years.

Participants in the program need to be individually metered occupants and the minimum SAC/WAC fee to utilize this program is \$5,000 with a maximum loan amount of \$50,000.

To secure the loan, the City will require a Promissory Note from the business that is personally guaranteed by the owner, and a Special Assessment Waiver from the property owner. All loan installments will be billed through the utility account for the property, and any unpaid amounts shall be treated as delinquent utility charges subject to certification to the property taxes pursuant to Minnesota Statutes § 444.075, subd. 3(e).

All SAC & WAC loans offered under this program are granted solely at the discretion of the Spring Lake Park City Council. The City Council reserves the right to approve, deny, modify, or place conditions on any loan request, regardless of applicant eligibility or program criteria. No applicant is entitled to a loan under this program, and submission of an application does not obligate the City to provide financing.

SAC & WAC LOAN PROGRAM APPLICATION

The SAC & WAC loan program is available for higher-water use businesses as approved by the City Council.

Please complete the application below. If you have questions regarding the application or process, please contact 763-784-6491.

Contact Information

Legal Name of Business: _____

Project Site Address: _____

City/State/Zip: _____

Contact Person(s): _____

Property Owner(s): _____

Business Phone: _____ Fax: _____

Home Phone: _____ E-mail: _____

Nature of Request

Amount requested: \$ _____ SAC \$ _____ WAC

Total Project Cost: \$ _____

Please give a brief description of your business and projected timeline until the point of project completion.

Submittal Requirement

☐

Owners and Encumbrance Report

☐

SAC Conversion calculation from MCES (if available)

In addition, applicants are encouraged to participate in the Anoka County's Open to Business program. More information on the Open to Business program be obtained by calling 612-843-3270

Loan Policy Review and Timeline

The City will be reviewing each application in terms of completeness. This process generally will take up to ten business days from the date the application was submitted.

Agreement

I/We certify that all information provided in this application is true and correct to the best of my/our knowledge. I/We agree to provide any additional information as may be requested by the City.

Applicant Signature: _____

By: _____

Its: _____

Date: _____

PROMISSORY NOTE

(SAC/WAC Loan Program)

Date: _____

1. Parties and Loan Purpose

FOR VALUE RECEIVED, the undersigned Borrower promises to pay to the City of Spring Lake Park, Minnesota ("City"), a municipal corporation, the principal sum of \$_____ (the "Loan Amount"), together with interest at a fixed annual rate of ____% per annum. This rate is based on the average 10-year Treasury rate in effect on the date this Note is executed.

The Loan Amount will be used solely to pay Sewer Access Charge (SAC) and Water Access Charge (WAC) fees associated with improvements at the following property:

Project / Business Address: _____

Spring Lake Park, MN 55432

Legal Description: See Exhibit A

2. Loan Term and Repayment

2.1 Term. The Loan shall be repaid over a term not exceeding five (5) years.

2.2 Quarterly Billing. Repayment shall occur through quarterly installments billed as a designated line item on the utility bill for the premises. Payments are due when regular utility charges are due.

2.3 Application of Payments. Payments are applied to debt in the following order: (a) water/sewer usage, (b) accrued interest and penalties, and (c) principal.

2.4 Amortization Schedule. Payments shall follow the amortization schedule attached as Exhibit B.

3. Borrower Obligations and Eligibility

Borrower must continuously operate an eligible establishment under the City's SAC/WAC Loan Policy and maintain all licenses required for business operation. Borrower must promptly notify the City of any change in ownership or business status.

4. Default and Acceleration

The full outstanding balance becomes immediately due if Borrower:

- Fails to operate the business;
- Fails to maintain required licenses;
- Fails to pay required installments or utility charges;

- Transfers ownership of the business; or
- Defaults on any term of this Note.

The City will provide written notice and a ten (10) day opportunity to cure. Failure to cure authorizes full acceleration.

5. Relationship to Utility Charges

Loan installments appear on the utility bill. Unpaid installments constitute unpaid water/sewer service charges under Minn. Stat. § 444.075, Subd. 3(e). The City may certify any unpaid amounts to the County Auditor as a lien against the property. This Note binds the Borrower only; property owner obligations arise under a separate Special Assessment Waiver and Consent Agreement.

6. Prepayment

Borrower may prepay any portion of the Loan at any time without penalty.

7. Collection Costs

Borrower shall reimburse the City for reasonable attorneys' fees and costs incurred in enforcement or collection of this Note.

8. Personal Guarantee

The undersigned Guarantor personally and unconditionally guarantees the full and timely payment of all amounts owed under this Note. This guarantee is absolute and continuing, and the Guarantor waives notice of acceptance, presentment, demand, dishonor, and any requirement that the City first proceed against the Borrower.

9. Governing Law

This Note shall be governed by and construed in accordance with the laws of the State of Minnesota. The Borrower and Guarantor agree that any legal action, claim, or proceeding arising out of or relating to this Note shall be brought exclusively in the District Court of Anoka County, Minnesota, and each party hereby consents to the personal jurisdiction of that court.

Borrower Signature

Borrower Name (Entity): _____

By: _____

Name: _____

Title: _____

Date: _____

STATE OF _____)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____,
20____, by _____, the _____ (title) of
_____ (entity name), a _____
(entity type) organized under the laws of the State of _____, on behalf of
the entity.

Notary Public

Personal Guarantee

Guarantor Name: _____

Signature: _____

Address: _____

City/State/Zip: _____

Date: _____

STATE OF MINNESOTA)
) ss
COUNTY OF _____)

On this ____ day of _____, 20__, before me personally appeared
_____, who acknowledged the execution of this instrument.

Notary Public

Exhibit A – Legal Description

[Insert legal description here]

Exhibit B – Amortization Schedule

[Insert schedule here]

SPECIAL ASSESSMENT WAIVER AND CONSENT AGREEMENT (SAC/WAC Loan Program)

Date: _____

1. Parties and Property

This Special Assessment Waiver and Consent Agreement ("Agreement") is executed by the undersigned Property Owner ("Owner") in favor of the City of Spring Lake Park, Minnesota ("City").

Property Address: _____
Spring Lake Park, MN 55432

Parcel Identification Number (PID): _____

Legal Description: See Exhibit A

2. Purpose

A business tenant on the Property has applied for or received a SAC/WAC Loan under the City's SAC & WAC Loan Policy. As a condition of the Loan, the City requires that the Owner consent to the certification of unpaid SAC/WAC loan amounts as special assessments against the Property should the Borrower fail to repay the Loan.

3. Consent to Special Assessment

Owner hereby agrees to the reasonableness and specifically consents to the City certifying any unpaid SAC/WAC loan installments, including principal, interest, penalties, and collection fees, as special assessments against the Property pursuant to Minn. Stat. § 444.075, Subd. 3(e), to be collected in the same manner as real estate taxes.

Owner acknowledges and agrees that these assessments shall constitute a lien against the Property with the same priority and enforceability as general taxes.

4. Waiver of Hearing and Notice

Owner expressly waives all requirements for separate notice, public hearings, appeals, or objection procedures under Minnesota Statutes Chapters 429 and 444. Owner agrees not to contest or challenge any assessment certified under this Agreement.

5. Owner Responsibility

Owner understands that if the Borrower fails to pay the SAC/WAC loan installments, the City may assess the unpaid amounts directly against the Property. Owner assumes full responsibility for paying any such assessed sums.

6. Running with the Land

This Agreement shall run with the land, binding current and future owners of the Property. Any transfer of ownership shall remain subject to this Agreement.

7. Governing Law and Jurisdiction

This Agreement shall be governed by the laws of the State of Minnesota. Any legal action relating to this Agreement shall be brought exclusively in the District Court of Anoka County, Minnesota. Owner consents to the personal jurisdiction of that court.

8. Signatures

OWNER:

Entity Name: _____

Entity Type: _____

By: _____

Printed Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____,
20____, by _____, the _____ (title) of
_____ (entity name), a _____
(entity type) organized under the laws of the State of _____, on behalf of
the entity.

Notary Public

Exhibit A – Legal Description

[Insert legal description here]



December 10, 2025

Dan Buchholtz, City Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Re: 2026 Sanitary Sewer Service Clean and Grout Project
Authorize Preparation of Plans and Bidding

Dear Dan:

Between 2012 and 2024 the City completed sanitary sewer lining projects as part of a long-term effort to maintain the city's infrastructure. The final sewer lining project was completed in 2023 and 2024. That project lined approximately 30,000-feet of clay pipe.

The post construction warranty televising for the 2023-2024 sewer lining project identified 99 sanitary sewer service wyes that have root issues that should be addressed. In previous years, the city has completed projects to clean roots and debris from sewer wyes and grout the affected service wye.

The Public Works Director and I have reviewed the inspection reports from the 2023-2014 post lining inspection. We recommend that the City complete a service wye cleaning and grouting project to address the issues identified. The approximate cost to clean and grout a service wye is about \$900 each (based on previous projects). For budget purposes, you could assume a project cost of \$90,000 to \$100,000 for the 99 wyes identified.

If the City would like to take the next step in the project, **we request that the City Council order preparation of plans and specifications and authorize bidding for the 2026 Sanitary Sewer Service Clean and Grout Project.** Bid results will be presented to the Council for approval in early 2026.

Please contact me if you have any questions or need any additional information.

Sincerely,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: George Linngren, Public Works Director



December 9, 2025

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2026 Seal Coat and Crack Repair Project
Authorize Preparation of Plans and Bidding

Dear Dan:

As part of ongoing street maintenances, the city completes an annual street maintenance project consisting of crack repair, pavement markings (striping), and seal coating. Seal coating includes placing bituminous emulsion and small aggregate on the street surface. We have reviewed the street system history with the Public Works Director to establish priority streets for crack seal and seal coat treatment.

We recommend obtaining bids for the planned 2026 construction area. The streets for the 2026 construction are the black colored streets in the insert below (north of 81st Avenue from Monroe through Able and the city streets north of Highway 10).

The streets to be completed are streets that were last seal coated in 2019. The streets in the project area will be inspected by the Public Works Director and will be patched as appropriate prior to completion of the seal coat and crack repair.

We request that the City Council authorization preparation of plans/ specifications and bidding for the 2026 Seal Coat and Crack Repair project.

The Council can consider award of Construction Contract later in the spring after bids are received.

Feel free to contact us if you have any questions or require any additional information.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel



cc: George Linngren, Public Works



City of Spring lake Park
Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 784-6491 Fax: (763) 792-7257

MEMORANDUM

TO: Spring Lake Park Mayor and City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Housing/Code Enforcement Inspector Candidate Job Offer
DATE: December 12, 2025

We have completed the interview process for the Housing/Code Enforcement Inspector, which included an application review and one round of interviews.

I am pleased to announce that I have extended a conditional job offer to Ethan Wirtz for the position of Housing/Code Enforcement Inspector for the City of Spring Lake Park. Ethan currently serves as a Fire Inspector II for the City of St. Paul. I am confident he will be a valuable addition to our Code Enforcement department.

I am requesting the Council's final approval of Ethan Wirtz, contingent on the successful completion of a background check and drug screening. If approved, he will start at Grade 9, Step 1, with a pay rate of \$34.46 per hour. His anticipated start date is January 5, 2026.

Please let me know if you require any additional information.

Sincerely,

Jeff Baker
Code Enforcement Director



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 12.15.25 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meetings are usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. MPCA Audit of MS4 Permit compliance was held on August 12th. Information was given to the MPCA on September 4th. A formal Notice letter of violation letter was received from the MPCA on September 18th. *A City response will be submitted to the MPCA by December 18th.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (Able St. to TH-65) and Taylor Street NE (79th Ave. to Osborne Rd.). Contractor was North Valley, Inc. *Final payment was approved at December 1st meeting.*

Future Water Tower Painting Project (19380xxxx). The CIP includes new coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next steps are to have KLM complete interior and exterior inspections in April 2026 and to submit an IUP application in May 2026.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *A sewer lateral cleaning and grouting project will be necessary in 2026 or 2027 (see separate letter).*

Storm Sewer Televising Project. The Public Works Director has obtained storm sewer televising and inspection quotes to have information to use for evaluating future lining projects. *Televising will be completed in 2026.*

Possible 2026 street mill and overlay project (193807587). *A Feasibility Report is being prepared for a possible street mill and overlay project next year.*

2026 Seal Coat and Crack Repair Project (19380___). *See separate letter regarding a possible 2026 project.*

2025 AT&T on Arthur tower (Escrow # ME2025-0001). AT&T is replacing equipment. 2025-07-18 CDs are okay. KLM Engineering is providing inspections for the City. A Preconstruction Conference was held on 11/12/2025. *No additional information since Precon.*

2026 Anoka County Highway 10 Paving Project: Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require shifting traffic on Co. Rd. 10 with short-term closures. *Staff met with Anoka County representative on December 9th to discuss the project impacts and coordination with the separate MnDOT bridge repair project.*

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, Jason Quisberg or me if you have questions.