

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 21, 2022 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Bob Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Public Works Director Terry Randall, Recreation Director Kay Okey, Police Chief Josh Antoine, Building Official Jeff Baker, Attorney John Thames, Engineer Phil Gravel, Administrator Buchholtz

#### OTHERS PRESENT

Ed Kusleka, Minnetonka MN  
Larry McDonough, Stanchfield MN  
Rick Welle, Ham Lake MN

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

### 5. DISCUSSION FROM THE FLOOR - None

### 6. PRESENTATION

#### A. Administer Oath of Office – Patrol Officer Wyatt McDonough

Administrator Buchholtz administered the Oath of Office to Wyatt McDonough. Officer's McDonough's badge was pinned on by his father, Larry McDonough.

### 7. CONSENT AGENDA

- A. Approval of Minutes - October 17, 2022 City Council Meeting
- B. Approval of Minutes – November 7, 2022 City Council Meeting
- C. Approval of Minutes – November 14, 2022 Special City Council Meeting
- D. Approval of Claims - October 2022 General Disbursements - \$907,796.53

- E. Approve Request from Landco Investments of SLP, LLC to reduce Surety for Suite Living Project – 525 Osborne Road
- F. Contractor’s Request for Payment #3/Final – 2022 Street Improvement Project
- G. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 8. DEPARTMENT REPORTS

### A. Police Report

Police Chief Antoine reported that the Police Department responded to 658 calls for service in October 2022 compared to 731 calls for service for the month of October 2022. He said that School Resource Officer Imig reported handling 7 calls for service in October, as well as handling 17 student contacts, 21 student escorts and 12 follow-up cases. He said that Investigator Bennek reported handling 28 cases for the month of October, 24 of which are felony in nature, 4 misdemeanors.

Police Chief Antoine stated Investigator Bennek worked with the Auto Theft Task Force on stolen vehicle cases. Chief Antoine noted that Officer Johnson attended the Trunk or Treat event which was hosted by the Spring Lake Park Lions.

Chief Antoine thanked the Council and City Administrator for their support in allowing him to attend the International Association of Chiefs of Police Department Conference.

Mayor Nelson inquired about the next Coffee with Cops event. Chief Antoine responded that the next event would be held in January 2023.

### B. Recreation Report

Park and Recreation Director Okey reported that staff took part in the Trunk or Treat Event at Sanburnol Park. She commented that Program Supervisors Anne Scanlon and Wesley Goldberg have developed a North Metro Sports League with the cities of New Brighton, Fridley and Mounds View. She noted that as the numbers decrease for the 8 hour Mature Driving Class, the department has entered into a cooperative agreement with Mounds View to offer the class once a quarter.

Director Okey gave an update on the Able Park Building reconstruction project. Councilmember Delfs inquired about the ice rink. Director Okey noted that staff will be flooding the rink; however, the park building will not be available this year.

**9. PUBLIC HEARING****A. Public Hearing – Certify Delinquent Utility, Escrow and Administrative Citations**

Administrator Buchholtz provided an overview of the delinquent utility, administrative citations and escrows. He stated that the proposed assessment roll totals \$64,408.63, with \$23,719.22 for outstanding utility bills, \$28,466.99 for unpaid administrative citations and \$988.90 for unpaid planning escrows. He stated that \$14,875.00 is service fees.

Mayor Nelson opened the public hearing at 7:19 pm. Hearing no public comment. Mayor Nelson closed the public hearing at 7:21 pm.

**10. ORDINANCES AND/OR RESOLUTIONS****A. Resolution 22-55, Certifying Delinquent Accounts**

Motion made by Councilmember Delfs to approve Resolution 22-55, Certifying Delinquent Accounts.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**B. Resolution 22-54, In Support of Anoka County Law Enforcement Council’s Renewal of Legislation for Future Public Safety Projects**

Administrator Buchholtz stated that the City of Spring Lake Park is a member of the Anoka County Joint Law Enforcement Council (JLEC). The council was formed to benefit the public safety for the citizens of Anoka County. He stated that in 2011 the JLEC received special legislative authority to levy a countywide tax to fund the County’s Public Safety Data System. He reported that the levy expires in 2023.

Administrator Buchholtz said the JLEC is seeking to renew the special legislative authority thorough 2033 to fund countywide public safety projects.

Chief Antoine noted that the JLEC was brought into existence for large projects, such as the Coutnywide 800 MHz radio system and the Public Safety Data System. He stated that the levy extension needs County Board support prior to making the case. He said that it is the Commissioners responsibility to approach the state for renewal. Chief Antoine mentioned that the levy is only enacted when a large project needs to be funded.

Motion made by Mayor Nelson to approve Resolution 22-54, In Support of Anoka County Law Enforcement Council’s Renewal of Legislation for Future Public Safety Projects.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 11. NEW BUSINESS

### A. Authorize Purchase of Code Enforcement Inspector Vehicle

Administrator Buchholtz stated that staff is seeking permission to purchase a 2023 Chevy Equinox to replace the existing Code Enforcement Inspector vehicle. He noted that the current 2017 Dodge Charge has 109,000 miles. Administrator Buchholtz indicated that since the Inspector has been using the vehicle, the car has required a new transmission and a new rack and pinion assembly. The Public Works Department upon inspection has found that additional repairs will be needed in the future.

Administrator Buchholtz confirmed that the State bid for the 2023 Chevy Equinox AWD is \$23,105 plus tax. The vehicle is available through North Country Chevrolet Buick GMC in Hibbing. He noted that the Dodge Charger should receive approximately \$15,000 at auction based on previous sales. He said that would leave a balance of \$9,700 paid through the City's Equipment Fund.

Administrator Buchholtz noted that the vehicle would be available between February and May of 2023. He said staff is recommending approval of the vehicle purchase.

Motion made by Councilmember Wendling to Authorize Purchase of Code Enforcement Inspector Vehicle.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 12. REPORTS

### A. Attorney Report - None

### B. Engineer Report – Nothing further to report

### C. Administrator Report

Administrator Buchholtz thanked the election judges for their work during the General Election. He also thanked Emmanuel Christina Center for allowing the City the use of their facility. In addition, Administrator Buchholtz thanked the staff of Spring Lake Park, Special Projects Coordinator Haley Morrison, Deputy City Clerk Wanda Brown and the Public Works Staff for setting up and tearing down the polling place at Emmanuel Christian Center.

Administrator Buchholtz stated that the Truth-in-Taxation Hearing would be held at the December 5, 2022 Council Meeting. He reported that he held an orientation with Councilmember Elect April Moran.

**13. OTHER**

- A. Correspondence
- B. Beyond the Yellow Ribbon

Mayor Nelson gave an update on the Beyond the Yellow Ribbon activities.

**14. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 7:45 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer