

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on April 18, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Lisa Dircks
Councilmember Barbara Goodboe-Bisschoff

STAFF PRESENT

Building Official Jeff Baker, Police Chief Josh Antoine, Public Works Director Terry Randall, Recreation Director Kay Okey, City Engineer Phil Gravel, City Attorney John Thames, Administrator Daniel Buchholtz.

VISITORS

None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following changes be made to the agenda: 1) that item 8A, Hearing on Revocation of Rental Housing License – 584 78th Avenue NE be removed; and that 2) that item 9B be removed, Resolution No. 22-20, Approving Rental License Revocation for 584 78th Avenue NE. He stated that the owner of 584 78th Avenue NE has brought the property into compliance.

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – April 4, 2022 City Council Meeting
- B. Approval of Claims – March 2022 General Disbursements - \$303,508.61
- C. Contractor's License
- D. Sign Permits

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 645 calls for service in March 2022 compared to 594 calls for service for the month of March 2021. He said that School Resource Officer Imig reported handling 8 calls for service in March, as well as handling 21 student contacts, 36 student escorts, and 2 follow-up investigations. Investigator Bennek reported handling 22 cases for the month of March, 19 of which were felony in nature, 2 gross misdemeanors and 1 misdemeanor.

The Chief stated that Officer Imig and he attended the Spring Lake Park High School Career Fair. He also stated that he was invited and attended the Blaine/Ham Lake Rotary Meeting where he was able to hear the Mattsons speak about their experience.

He informed the Council and Public about the upcoming Coffee with Cops event on April 28 at Hy-Vee. The event will be from 9:00 am – 10:00 am.

B. Recreation Report

Recreation Director Okey mentioned that the full report was included in the packet. She highlighted a few programs happening this spring. She said volunteers are needed to care for the flower gardens in the parks and she reported that a new program started this year is the Adopt-A-Storm Drain Project.

Director Okey updated the Council on the meeting with Wendell Architecture Firm, saying that staff met with the firm to review the options for the Able Park Building Remodel.

She noted that Tower Days will have a few changes this year. The first change is there will be a fun run right before the parade. She said the second change is there will be events on Saturday at Lakeside Lions Park. She said the final change is that the fireworks will move from Sunday to Saturday night.

8. PUBLIC HEARINGS

A. Hearing on Revocation of Rental Housing License – 584 78th Avenue NE - Removed

9. ORDINANCES AND/OR RESOLUTIONS**A. Ordinance Np. 479, Establishing a Moratorium Temporarily Prohibiting Approval of Building Permits Requiring Site Plan Review Under Section 16.200.060 of the City Code**

Administrator Buchholtz said that staff had reviewed the City's performance standards for new developments and have found that the City's existing performance standards are below the standards of our neighboring cities as well as the vision outlined in the City's Comprehensive Plan.

He said staff is recommending adoption of Ordinance 479, which would establish a moratorium on the issuance of building permits that require a site plan review under Section 16.20.060. Buchholtz noted that the moratorium would only last for six months or until new controls are established.

Motion made by Councilmember Delfs to Approve Ordinance Np. 479, Establishing a Moratorium Temporarily Prohibiting Approval of Building Permits Requiring Site Plan Review Under Section 16.200.060 of the City Code

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution No. 22-20, Approving Rental License Revocation for 584 78th Avenue NE – Removed**10. NEW BUSINESS****A. MnDot Master Partnership Contract (MPC) for FY 2023-2027**

Engineer Gravel stated that the contract was routine, and that MnDOT would like the City to renew their contract since it is expired. The contract is for miscellaneous projects that may occur.

Motion made by Councilmember Wendling to Approve MnDot Master Partnership Contract (MPC) for FY 2023-2027, authorize the Mayor and City Administrator to execute the agreement on the City's behalf, and authorize the City Administrator to negotiate and execute work orders.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Mayor Nelson. Abstained: Councilmember Dircks. Motion carried.

B. Authorize Public Works Hiring Process

Director Randall noted that two Public Works employees are set to retire later this year. He stated that he and Administrator Buchholtz have met to discuss starting the hiring process

in order to train the new employees to make a smooth transition once the current employees retire. The estimated cost to hire two new employees would be \$42,500. He said \$25,000 of the funding would come from Government Buildings while the remaining \$17,500 would come from the Public Utility Fund.

Motion made by Councilmember Dircks to Authorize Public Works Hiring Process.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney Report – No Report

B. Engineer Report

Engineer Gravel noted that the sewer lining project was ending. He also stated that the Preconstruction meeting for the street and sidewalk project would be held in the near future. He advised the Council that the seal coat bids would be on the next agenda.

C. Administrator Report

Administrator Buchholtz reminded the Council and the general public that the Spring Recycling Event would be held on Saturday, April 23 from 8:00 am – 12:00 pm. He stated that residents could recycle two items for free with the coupon that was sent out. He noted that if residents did not have the coupon they could go on the website or stop by City Hall to pick one up for the event.

12. OTHER

A. Correspondence

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:30 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer