

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on February 3, 2020 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Nelson called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Inspector Baker; Engineer Gravel; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Doug and Lynn Eischens, Spring Lake Park  
Michael Setterlund, Spring Lake Park  
Rich Williams, Spring Lake Park  
Michael Bahr, Spring Lake Park  
Tim Faerber, Spring Lake Park  
Lynn King, Spring Lake Park  
Aisha Ali, Spring Lake Park  
Tony Bulau, Coon Rapids  
David Bacs, Mounds View  
Shawn Webb, Spring Lake Park

### 3. Pledge of Allegiance

4. Additions or Corrections to Agenda-None

5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 21, 2020
- B. Disbursements
  - 1. General Operations Disbursement Claim No. 19-23 \$445,438.12
- C. Resolution 20-06 Appointing Election Judges For The 2020 Presidential Nominating Primary
- D. Contract's Request for Payment No. 3 – Hydro-Klean LLC
- E. Contractor's Licenses

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

## 7. Presentation

### A. Volunteer Appreciation Awards for Beyond the Yellow Ribbon Volunteers

Mayor Nelson recognized volunteers from the Beyond the Yellow Ribbon Committee for their assistance with the monthly dinners and events held at Kraus-Hartig VFW and throughout the community.

## 8. Public Works Report

Public Works Director Randall reported that the Public Works Department have continued to flood, sweep and shovel the ice rinks and continuing to collect the garbage and recycling at the parks. He reported that the Department plowed and salted five times in the month of January. He reported that the Department has been hauling snow from 81<sup>st</sup> Avenue and cul-de-sacs.

Mr. Randall reported that there were two water main breaks in the month of January. He reported that the Department has been trimming trees around the pond at Triangle Pond in efforts to cut down the duck and goose population in the Spring.

Mr. Randall provided a summary of the meetings that he attended for the month of January.

## 9. Code Enforcement Report

Building Inspector Baker reported that he attended the Council meeting on January 6 and attended a Department Head meeting on January 7; attended the Building Officials Conference January 13 – 17; a safety meeting on January 27 and met with Nick Henly, City of Mounds View, on January 14 and 23.

Mr. Baker stated that a total of seven building, nine mechanical, five plumbing and one zoning for a total 22 permits issued compared to a total of 29 in 2019. He reported that Code Enforcement conducted 75 inspections in the month of January including 13 rental, seven nuisance, 17 fire inspections, nine building, five mechanical, four plumbing and 20 zoning inspections.

Mr. Baker thanked Nick Henly, City of Mounds View Building Inspector, for his assistance with the in-house inspection transition. He reported that the general consensus with contractors seems to be great and they are very happy to hear that the inspection process is back with the City of Spring Lake Park. He stated that the transition is seamless and there is a very open line of communication with himself and Mr. Henley.

Mr. Baker reported that rental registrations continue to progress for 2020. He reported that only 12 of a total of 1,043 units have failed to register for rental in 2020. He reported that he will be issuing Administrative Offense tickets for each unit in February to encourage the remaining rental owners to register their rental units as required by ordinance.

Mr. Baker reported that the Code Enforcement Department did not post any abandoned/vacant property notices in the month of January. He reported that one Administrative Nuisance Offense Ticket was issued for a commercial vehicle parked in a residential driveway was issued.

10. New BusinessA. Authorize Preparation of Plans and Bidding – 2020 Seal Coat and Crack Repair Project

Administrator Buchholtz reported that as part of the ongoing street maintenances, the City completes an annual street maintenance project consisting of crack repair and seal coating. He reported that seal coating included placing bituminous emulsion and small aggregate on the street surface. He stated that the City Engineer has reviewed the street system history with the Public Works Director to establish priority streets for crack seal and seal coat treatment.

Administrator Buchholtz stated that City staff is recommending obtaining bids for the planned 2020 construction area. He stated that the 2020 construction area is generally City roads east of Highway 65 (not including 81<sup>st</sup> Avenue, Arthur Street, Garfield Street or Hayes Street).

Administrator Buchholtz reported that streets to be completed under this recommendation project are generally streets that were last seal coated in 2010 (and 2003 prior to that). He stated that the streets in the project area will be inspected by the Public Works Director and will be patched as appropriate prior to completion of the seal coat and crack repair. He stated that a cost sharing agreement will be obtained for the streets that are shared with Mounds View.

Administrator Buchholtz provided a map showing the seven-year seal coat plan for the City. He stated that at this time, staff requests that the City Council authorization preparation of plans/specifications and bidding for the 2020 Seal Coat and Crack Repair project.

Mayor Nelson stated that projects such as these are very important preventative maintenance measures to keep project costs down.

Councilmember Dircks stated that this project helps preserves the safety of these roads and the seal coating will save from major repairs in the future.

**MOTION MADE BY COUNCILMEMBER WENDLING TO AUTHORIZE PREPARATION OF PLANS AND BIDDING FOR 2020 SEAL COAT AND CRACK REPAIR PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

B. Authorize Preparation of Plans and Bidding – 2020 Sewer Lining Project

Administrator Buchholtz reported that for the past several years the City has completed a sanitary sewer lining project as part of a long-term effort to maintain the City's infrastructure. He provided the Council with a map showing where sewer lining has been completed from 2012 through 2019.

Administrator Buchholtz reported that Public Works Director Randall has determined a priority sewer repair area for 2020 lining. He stated that in preparation for a 2020 lining project, he will hire a sewer televising company to complete a preliminary inspection of the sewer lines in the priority sewer repair area.

Administrator Buchholtz stated that sanitary sewer segments identified as needing repair based on the televising inspection will be incorporated into the 2020 Sewer Lining Project. He stated that in addition to the lining of the sewer mains, sewer service connections wyes will be repaired where warranted.

Administrator Buchholtz reported that the precise limits of the project will be determined based on available project budget as determined by the Public Works Director and him. He stated that staff recommends the City Council order preparation of plans and specifications and authorize bidding for the 2020 Sanitary Sewer Lining Project. He stated that bid results will be presented to the Council for approval later this Spring.

Mayor Nelson inquired as to when the City will see results from the Met Council with the amount of sewer lining work that has already been completed. Mr. Randall stated that the flow and sewer charges have both reduced. He stated that the projects have been very proactive in helping stop the root growth within the system and identifying areas of higher water tables. He stated that over time there will be cost savings.

**MOTION MADE BY COUNCILMEMBER DIRCKS TO AUTHORIZE PREPARATION OF PLANS AND BIDDING FOR 2020 SEWER LINING PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

C. Board/Commission Appointment

Administrator Buchholtz reported that the City has received a Board/Commission application for Aisha Ali expressing an interest to serve on either the Planning Commission or the Parks and Recreation Commission. He provided the Council with her application.

Administrator Buchholtz reported that there is one vacancy on the Planning Commission for a two-year term. He stated that in addition, there are two vacancies on the Parks and Recreation Commission, one for a one-year term and the second vacancy for a two-year term.

Administrator Buchholtz stated that staff believes that Ms. Ali would be an excellent addition to either the Planning Commission or the Parks and Recreation Commission.

Councilmember Wendling stated that in the past a volunteer has not been allowed to serve on two committees. He stated that he felt Ms. Ali would be beneficial to the Parks and Recreation Commission.

Mayor Nelson stated that he agreed that the Parks and Recreation Commission would be a good fit and since there is a one-year term opening it would not require a huge time commitment if she would decide it was something that she did not like.

Councilmember Dircks reported that she had spoken with the candidate to see what her preference was for the Commissions and discussed with Ms. Ali the roles of the Planning Commission since Ms. Dircks had been on the Planning Commission. She stated that Ms. Ali expressed a great interest in the Planning Commission.

Councilmember Delfs stated that Ms. Ali should be welcome to choose which Commission she would like to serve on. He stated that he understands there is an immediate need and more vacancies for the Parks and Recreation Commission but it should be up to Ms. Ali to be able to be on the Commission in which she can contribute the most to.

Ms. Ali stated that she has the most interest in the Planning Commission and feels she can contribute the most to that Commission. She feels that she could contribute to the Parks and Recreation Commission however, she would prefer the Planning Commission.

Councilmember Delfs reminded the Council and Ms. Ali that volunteers are always needed for Parks and Recreation events and she is more than welcome to assist with those events.

MOTION MADE BY COUNCILMEMBER DIRCKS TO APPOINT AISHA ALI TO THE PLANNING COMMISSION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report - None

13. Attorney's Report - None

14. Reports

A. Beyond the Yellow Ribbon Report

Mayor Nelson reported that the Beyond the Yellow Ribbon organization had a very good year and continues to work on their bylaws and events for the new year.

Mayor Nelson reminded residents of all ages to volunteer with the Beyond the Yellow Ribbon Committee.

15. Other

A. Administrator Reports

Administrator Buchholtz reported that staff is waiting on approval from the Rice Creek Watershed to move forward on the Garfield Pond project. He stated that the flow models have been reworked and are being reviewed.

Administrator Buchholtz reported that the Met Council deemed the City's Comprehensive Plan complete and once the Met Council approves the plan, it will be forwarded to the City Council for final approval.

Administrator Buchholtz reported that staff will be having a pre-development meeting with Hampton Companies regarding the property at 525 Osborne Road. He stated he will provide the Council a follow up report.

Mayor Nelson inquired if the Met Council has had any discussions on how they will handle unfunded mandates that are placed on cities with the unbudgeted costs that occur with projects such as the Comprehensive Plan. Administrator Buchholtz reported that the requirements for the Comprehensive Plan were quite extensive and many cities will be voicing their concerns with the additional requirements that were placed on cities.

16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:05 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer