

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 03, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Mayor Bob Nelson

STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine, Recreation Director Kay Okey, City Engineer Phil Gravel, City Attorney John Thames, Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

5. DISCUSSION FROM THE FLOOR

Dave Peterson, 7917 Central Avenue NE, stated that he received a letter in the mail regarding his rental property renewal. He stated that he noticed the application process had changed significantly. He said he called the Code Enforcement Inspector to discuss the new process. He expressed his concern about safety in the community and stated his opinion that the City needs to address small problems right away in order to avoid more difficult problems later on. He asked what the community can do to improve public safety in the community.

Acting Mayor Wendling stated that the City Council approved new rental housing regulations to improve the quality of the rental housing stock within the community, thereby enhancing the health, safety and welfare of the community. He said the Police Department is diligently working to address the increase in crime, though noting that Spring Lake Park hasn't seen as great an increase as other suburbs. Chief Antoine encouraged residents to establish neighborhood watch groups to help prevent crime from happening and create an enhanced sense of safety in the community. Acting Mayor Wendling also noted that the Police Department has worked with Ring on a program to allow residents to submit door bell video to the Police Department to assist with solving crime.

6. CONSENT AGENDA

- A. Approval of Minutes - December 20, 2021 Council Meeting
- B. Resolution 22-04, Amending 2022 General Fund Budget
- C. Resolution 22-05, Accepting Monetary Donation

Administrator Buchholtz requested that the resolution number for Item 6.C. be amended to Resolution 22-03.

Motion made by Acting Mayor Wendling to approve the Consent Agenda, as amended.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTSA. Public Works Report

Public Works Director Randall stated that the Department has done a lot of tree trimming in the Parks. He said the ice rinks are ready. He noted that they have been performing snow removal as needed.

B. Code Enforcement Report

Building Official Baker stated that for the 2021 license year there are 4 property owners who have not requested inspection of their rental property and 22 property owners who have not requested reinspection. He said for the 2022 license year, 30 property owners have not submitted or fully completed their application for rental property. He said letters were sent out and a hearing will be held on January 18. He said that the City Moving and Storage project is moving forward.

8. ORDINANCES AND/OR RESOLUTIONSA. Resolution 22-01, Approving 2022 Appointments

Administrator Buchholtz stated that the Mayor's recommendations for committee appointments are incorporated into Resolution 22-01. He noted that the appointment to the Public Works Negotiation Committee would take effect after current negotiations with Local 49 are complete for the 2022-2023 contract.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 22-01, Approving 2022 Appointments.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

B. Resolution 22-02, Approving the Tentative Agreement Between the City of Spring Lake Park and LELS Local #265, Representing the Patrol Sergeants Bargaining Unit, for Calendar Years 2022-2023

Administrator Buchholtz presented the tentative agreement between the City and LELS Local #265, Representing the Patrol Sergeants Bargaining Unit. He stated that the negotiation team recommends approval.

Motion made by Councilmember Delfs to approve Resolution 22-02, Approving the Tentative Agreement Between the City of Spring Lake Park and LELS Local #265, Representing the Patrol Sergeants Bargaining Unit, for Calendar Years 2022-2023

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

A. Able Park Basketball Court Reconstruction

Recreation Director Okey stated that the Able Park Basketball Court is in need of reconstruction due to significant cracking of the playing surface. She stated that she obtained three quotes for the work:

Bituminous Roadway, Inc.	\$37,650.00
Plehal Blacktopping LLC	\$48,500.00
North Valley, Inc	\$76,073.60

Director Okey stated that the project is included in the Parks Master Plan and the 2022-2026 Capital Improvement Plan. She recommended accepting the low quote from Bituminous Roadway, Inc.

Councilmember Delfs asked if the City had any history working with Bituminous Roadway, Inc. City Engineer Gravel stated that Bituminous Roadway was capable of completing this project.

Motion made by Councilmember Delfs to award the Able Park Basketball Court reconstruction quote to Bitumionous Roadway, Inc.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

B. Authorize Preparation of Plans and Specifications - 2022 Seal Coat and Crack Repair Project

City Engineer Gravel presented the proposed project area for the 2022 Seal Coat and Crack Repair project which includes the County Road 10 Service Drive, Middletown Road NE, 81st Avenue NE and Arthur Street. He stated that Garfield Street, Hayes Street and 80th Avenue would be removed from this project due to their proposed reconstruction in 2022. He stated that Sanburnol Drive also would be removed from this project as it would not benefit from further sealcoating. He stated that the city would work with the City of Blaine on a more comprehensive repair solution for this roadway.

Motion made by Councilmember Dircks to authorize preparation of plans/specifications and bidding for the 2022 Seal Coat and Crack Repair Project.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

10. REPORTS

A. Attorney Report -- No report

B. Engineer Report – No additional report

C. Administrator Report

Administrator Buchholtz reported that contract negotiations are continuing with the IUOE Local 49, which represents the Public Works employees. He also noted that the City is recruiting candidates for the Accounting Clerk/Special Projects Coordinator position, with an application deadline of January 18.

11. OTHER

A. Correspondence

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 7:31 PM.

Ken Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer