

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 15, 2021 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### ABSENT

Councilmember Brad Delfs

#### STAFF PRESENT

Public Works Director Randall, Police Chief Ebeltoft, Attorney Thames, Parks and Recreation Director Okey and Administrator Buchholtz

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

Administrator Buchholtz requested that a Temporary Liquor License application for the Spring Lake Park Lions for Tower Days be added as Item 6.H. He requested that the Contractor's Request for Payment No. 3 for 525 Osborne Road Utility Project be added as item 6. I.

### **5. DISCUSSION FROM THE FLOOR - None**

### **6. CONSENT AGENDA**

- A. Approval of Minutes - March 1, 2021 City Council Meeting
- B. General Operations Disbursements #21-03 \$308,373.54
- C. Resolution 21-12, Expressing Support for Legislation Regulating the Sale of Catalytic Converters to Scrap Metal Dealers
- D. Application for Payment #5 from Magney Construction - Arthur Street Water Treatment Plan Repairs
- E. Data Practices Policy
- F. Contractor's Licenses
- G. Sign Permit
- H. Approval of Temporary Liquor License- Spring Lake Park Lions – Tower Days 2021

I. Contractor's Request for Payment No. 3 – 525 Osborne Road Utility Project

Councilmember Goodboe-Bisschoff spoke in favor of Resolution 21-12, Expressing Support for Legislation Regulating the Sale of Catalytic Converters to Scrap Metal Dealers, and thanked the other Councilmembers for their support.

Motion made by Councilmember Goodboe-Bisschoff to approve the Consent Agenda.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

**7. DEPARTMENT REPORTS**

A. Police Report

Police Chief Ebeltoft reviewed his monthly staff report. He reported the Police Department has been receiving an uptick in complaints from residents receiving phone call scams. He advised residents to be cautious and inquisitive of any information they provide and to let the Police Department know when they receive a call.

Councilmember Wendling inquired if the Police Federation fundraising calls that are often received by himself and residents are legitimate calls. Chief Ebeltoft stated that a good portion could be scam calls and recommended again to proceed with caution. He advised that it would be best to state to the caller that the resident supports their local Police Department.

B. Parks and Recreation Report

Parks and Recreation Director Okey provided the monthly program statistics and reported that softball registration has started and will continue until practices begin. She reported that staff met with WSB for the Park Master Plan kickoff meeting. She reported that a resident survey regarding the parks, amenities and events will be included in the next water bill that is sent out. She encouraged residents to fill out the survey. She reported that the link to the survey is available on the Parks and Recreation web page. She stated that the survey can be formatted to assist anyone.

Ms. Okey reported that the Towers Days Committee met and is continuing to plan events. She stated that Tower Days will be different this year to assure that safety is the number one priority. She reported that this time, there will not be a parade and many of the other events will be limited. She stated that bingo and the car show will be moved to the VFW and the fireworks display will be held however, residents will have to view the show from their vehicle. She reported that the craft and business vendor show will not take place.

Councilmember Goodboe-Bisschoff inquired if pictures of the inside of the park buildings could be viewed on the survey. Ms. Okey stated that it is not possible to view the inside of

the buildings however; the residents can choose a specific park location to add their comments or suggestions.

Mayor Nelson reported that the Council had toured the parks and he thanked Ms. Okey for preparing the survey and getting it out to the residents. He encouraged residents to take the time to fill it out.

## **9. NEW BUSINESS**

### **A. Authorize Police Chief Selection Process**

Administrator Buchholtz reviewed the staff memo. He reported that discussion took place at a Council Work Session and it was decided to conduct an internal selection process for the next Police Chief. He provided the Council with the components of the process.

Motion made by Councilmember Wendling to authorize Police Chief Selection process.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

## **10. REPORTS**

### **A. Attorney's Report - None**

### **B. Engineer's Report**

Engineer Gravel's staff report was provided in the Council packet.

### **C. Administrator Report**

Administrator Buchholtz reported that he participated in the North Metro TV Cable meeting. He stated that cable franchise agreement is currently being negotiated. He stated that it contains uncertainties due to a Court appeal to new FCC guidelines. He stated that either an extension of the current agreement or a new agreement will be presented to the City Council in the future.

Administrator Buchholtz reported that the Public Works Department staff was added to the COVID-19 vaccine wait list through Anoka County.

## **11. OTHER**

### **A. Request for Closed Session pursuant to 13D.05(3) - Attorney Client Privilege - Garfield Pond Project**

Motion made by Councilmember Wendling to close the meeting pursuant to Minnesota Statue 13D.05(3), Attorney-Client Privilege to discuss Garfield Pond project.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting closed at 7:27 PM.

The City Council reconvened at 7:48 PM.

Attorney Thames reported that the City Council went into closed session to recommend approval of Settlement Agreement and Release regarding Garfield Pond.

Motion made by Councilmember Wendling to approve Settlement Agreement and Release between Mike and Diane Domino and the City.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

B. Correspondence

Mayor Nelson reported that the pork chop dinner will take place on the fourth Monday of the month at Kraus-Hartig VFW. He stated that Tuesday is burger night at the VFW and is sponsored by the Yellow Ribbon Committee.

**12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting adjourned at 7:52 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer