

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on May 6, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Bob Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Police Chief Josh Antoine, Attorney John Thames, Engineer Phil Gravel, Planner Phil Carlson, Administrator Daniel Buchholtz

VISITORS

Michael Konetski	738 Sanburnol Drive NE	Spring Lake Park MN
Yan Small	7705 Central Avenue NE	Spring Lake Park MN
Jim Small	7705 Central Avenue NE	Spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

None

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – April 15, 2024 City Council Meeting
- B. Mayor’s Proclamation – Building Safety Month – May 2024
- C. Mayor’s Proclamation – National Police Week – May 12-18, 2024
- D. Mayor’s Proclamation – Public Works Week – May 19-25, 2024

- E. Application and Certificate for Payment – City Hall Renovation/Expansion Project - \$1,299,018.60
- F. Resolution 2024-38 – Temporary Gambling License – Spring Lake Park Lions – Tower Days
- G. Approval of Public Right of Way Application – Lumen/CenturyLink - 122974
- H. Contractor's Licenses
- I. Sign Permits

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of April. He stated that staff has removed 15 trees to address the impact of the ash borer infestation. Director Linngren said that staff was able to save \$500/stump by doing the grinding in-house.

Public Works Director Linngren said that the annual hydrant flushing is complete. He said there was one water main break due to the flushing on 78th Avenue NE and Central Avenue NE. He stated that staff is conducting a two-week traffic count to gain valuable data for city planning and infrastructure management.

B. Code Enforcement Report

Building Official Baker gave an update on the implementation of the successful roll out of BS&A software. He stated that staff completed three weeks of training, which included live in-person training and remote training.

Building Official Baker updated the City Council on the revocation for 857 81st Avenue NE. He stated that the property had passed inspection, paid all fines and was reinstated.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-36, Approving a Variance from the Side Yard Setback for a Driveway Expansion at 783 Sanburnol Drive NE

Administrator Buchholtz stated that the City received an application from Michael Konetski, 738 Sanburnol Drive NE for a variance from the side yard setback for a driveway addition to his property. He stated that the applicant is seeking a variance from the 5-foot side yard setback requirement, as set forth in SLPC 16.40.030 of the Spring Lake Park City Code.

Administrator Buchholtz stated that the Planning Commission held a public hearing on April 22, 2024 to consider the request. He stated that the Planning Commission recommended approval of the variance, subject to the following conditions:

- Driveway modifications must be constructed pursuant to the standards set forth by the City of Spring Lake Park. Applicant must secure a zoning permit from the Code Enforcement Department for the expanded driveway.
- Drainage must be handled in such a way not to deposit storm water or snow onto a neighboring property.

Motion made by Councilmember Wendling to approve Resolution 2024-36, Approving a Variance from the Side Yard Setback for a Driveway Expansion at 783 Sanburnol Drive NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2024-37, Resolution Approving Variances from the Side Yard Setback, Rear Yard Setback and Impervious Surface Coverage Limit at 7705/7707 Central Avenue NE

City Planner Carlson stated that the variance application is for 7705/7707 Central Avenue NE. He stated that this is a small industrial lot and is currently occupied by a small building. Planner Carlson stated that the applicant wants to build a loading dock. He stated that addition would encroach into the side setback to the north, where there is a strip of vacant land connected to the larger industrial building and lot to the east. He said it would also encroach into the rear yard to the east, nearly matching the existing building's rear setback.

Planner Carlson stated that the applicant is requesting variances to the side and rear setbacks and to the impervious surface coverage for the building addition project. Planner Carlson stated that the Planning Commission recommended approval of the variance, subject to the following conditions:

- The applicant will meet all watershed district and county drainage requirements before issuance of a building permit.
- Care will be taken in the maneuvering of trucks in the public street. The City reserves the right to review the situation and require additional measures if there are problems with trucks movements at the site.

Motion made by Mayor Nelson to approve Resolution 2024-37, Resolution Approving Variances from the Side Yard Setback, Rear Yard Setback and Impervious Surface Coverage Limit at 7705/7707 Central Avenue NE

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. NEW BUSINESS**A. Request for No Parking Signs – Arthur Street NE**

Public Works Director Linngren stated that staff had a request from Marlow Floor Covering located at 8182 Arthur Street to have no parking signs installed across from the entrance of their business. He stated that the signs would be placed on southside and northside of the driveway entrance.

Mayor Nelson inquired if the residents of the mobile home park were notified of the parking issues. Chief Antoine stated that the business owners did reach out to the mobile home park management and the parking issue was alleviated temporarily, but not permanently.

Councilmember Dircks inquired about the parking hours. Staff recommended that it would be feasible to have the signs state no parking between signs, rather than limit the hours.

Motion made by Councilmember Wendling to approve the request for no parking signs on Arthur Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. REPORTS**A. Attorney Report**

No report

A. Engineer's Report

Accepted as presented.

C. Administrator Report

Administrator Buchholtz gave an overview of the City hall Renovation/Expansion Project. He stated that staff was able to get a code enforcement judgement against a problem property within the City.

Administrator Buchholtz stated that the late fee for the April utility bills will be waived since a number of bills were not received by residents.

11. OTHER

A. Correspondence

None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:51 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer