

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on March 08, 2021 at the 1301 81st Ave NE, Spring Lake Park, MN, at 5:30 PM

### 1. CALL TO ORDER

Mayor Nelson called the City Council work session to order at 5:30pm.

Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks, Mayor Nelson

Absent: None

Staff Present: Police Chief Ebeltoft, Public Works Director Randall, Assistant Fire Chief Retka (SBM Fire Department), Administrator Buchholtz

Others Present: None

### 2. DISCUSSION ITEMS

#### A. Police Chief Search Discussion

Administrator Buchholtz inquired how the City Council wished to proceed with the Police Chief selection process. City Council asked if there were viable internal candidates. Chief Ebeltoft responded affirmatively.

Administrator Buchholtz provided an selection process outline including application period, promotional psychological evaluation, interviews with City's Management Team and City Council, and criminal background check. Administrator Buchholtz reviewed the job description with the City Council. **CONSENSUS OF THE CITY COUNCIL** was to proceed with an internal selection process following the guidance outlined by Staff.

#### B. Discussion of Joint Powers Agreement with Anoka County Regarding Mill and Overlay of CSAH 35

Administrator Buchholtz reported that Anoka County would be completing a mill and overlay project for CSAH 35 (Old Central) from 81st Avenue NE to Pleasant View Drive NE. He stated that Anoka County is willing to add a city mill and overlay projects to the scope of work, to be paid for at City cost. He requested City Council authority to proceed with a mill and overlay of a section of Pleasant View Drive, between CSAH 35 and 81st Avenue NE and a section of the County Road 10 Service Drive north of the intersection of Pleasant View Drive and CSAH 10. He stated that there will be significant savings doing these sections at the same time as the CSAH 35 mill and overlay project due to the economies of scale associated with the County's bid. He stated that staff would seek reimbursement from MnDOT for the MSA eligible portion of this project.

CONSENSUS OF THE CITY COUNCIL was to authorize staff to request Anoka County include these two street segments in their 2021 mill and overlay project.

C. Free Pet Licensing (*Goodboe-Bisschoff*)

Councilmember Goodboe-Bisschoff asked if there was any interest in providing free pet licensing to boost the number of residents who license their pets. There was significant Council discussion on this item. CONSENSUS OF THE COUNCIL was to keep pet licensing fees at their current levels.

D. Low Cost Vaccinations/Spay & Neuter Pet Mobile Clinic Discussion (*Goodboe-Bisschoff*)

Councilmember Goodboe-Bisschoff inquired about the City working with a veterinary clinic to provide low cost vaccinations for pets. CONSENSUS OF THE CITY COUNCIL was to not authorize the expenditure of City funds to subsidize vaccinations for pets as pet vaccinations are a fundamental part of responsible pet ownership.

E. Discussion of Bills Regulating Sale of Used Catalytic Convertors (*Goodboe-Bisschoff*)

Councilmember Goodboe-Bisschoff requested the City Council express support for legislation regulating the sale of used catalytic convertors, due to the significant increase in catalytic convertor thefts in Minnesota.

Councilmembers expressed support for the bill while expressing displeasure discussing resolutions establishing positions on pending business before the Legislature that does not have a direct impact on the operations of the City.

CONSENSUS of the City Council was to direct Administrator Buchholtz to draft a resolution of support for bills regulating the sale of use catalytic convertors and to discourage Councilmembers from submitting requests for resolutions of support for legislation before the Legislature.

A. SBM Update - Centennial Fire District Study

Assistant Chief Dan Retka, SBM Fire Department, provided an overview of a proposal submitted to Centennial Fire District for SBM Fire Department to provide administrative and training services to their Department.

No action was taken on the item.

B. COVID-19 Pandemic Rescue Plan Update

Administrator Buchholtz stated that the American Rescue Plan approved by Congress will provide the City with over \$750,000 in federal funding over two years to help the City

recover from the COVID-19 pandemic. He stated that he is waiting for guidance from the Department of Treasury on how the federal funds could be spent.

No action was taken on the item.

C. Administrator Report *(if any)*

There were no Administrator reports.

**4. ADJOURN**

Mayor Nelson adjourned the work session meeting.

Meeting adjourned at 7:32pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer