

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 02, 2024 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Bob Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linggren, Officer Aaron Imig, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Carla Crawford	1220 Valley High Dr	Bloomington MN 55421
Jennifer Hamsley	3621 Lancaster Lane N	Plymouth MN 55441
Alyssa Baros	7899 University Ave NE	Spring Lake Park MN 55432
Jennifer McKee-Baros	7899 University Ave NE	Spring Lake Park MN 55432
Rachel Johnson	7819 University Ave NE	Spring Lake Park MN 55432
Jerome Railey	7859 University Ave NE	Spring Lake Park MN 55432

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested the following changes be made to the agenda: 1) that items 7C, 7D, 7F, 7G and 10C be removed; and 2) Item 6D be added for consideration of the Anoka County Development Block Grant Program Sub-Recipient Agreement.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Resolution 2024-02, Authorizing Fund Closure of Water Treatment Plant Fund
- B. Resolution 2024-03, Authorizing Transfer from Public Utilities Operations Fund and General Fund to Severance Fund
- C. Approve 2024 Pay Equity Submittal
- D. Approve Anoka County Development Block Grant Program Sub-Recipient Agreement between The County of Anoka and City of Spring Lake Park.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. PUBLIC HEARINGS

Administrator Buchholtz requested that the hearings be opened concurrently.

Motion made by Councilmember Goodboe-Bisschoff to open Public Hearing on 7799 University Avenue NE, 7799 University Avenue NE and 7859 University Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Mayor Nelson open the public hearing at 7:13 PM.

Building Official Baker stated that the public hearing is for Northtown Apartments. He stated that there are 3 buildings that are not in compliance. Building Official Baker stated that the first inspection was complete on November 16, 2023. He said the property failed that inspection since the property management failed to notify residents of the inspection, causing access to be denied. He said a follow-up inspection was conducted on November 27, 2023 and the property failed the reinspection. He said on December 18, 2023 a third inspection was conducted. He noted that the property failed the inspection and the Property Owner and the residents were notified of the public hearing.

Building Official Baker discussed the issues contributing to the rental inspections' failures. Mayor Nelson inquired if the post affecting the deck on the bottom of the units are detrimental to the units above. Mr. Baker affirmed that it is a possibility.

Representative Carla Crawford and Jennifer Hamsley from Real Estate Equities stated that they did get bids and signed agreements for repairs. Mayor Nelson requested that copies of the paperwork be presented to Building Official Baker.

Councilmember Dircks asked how many units are in each building. Ms. Hamsley stated that there are 23 units per building. Ms. Hamsley said that while certain units are being repaired, there are vacant units available to relocate the affected residents.

Motion made by Councilmember Dircks to close the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Mayor Nelson closed the public hearing at 7:31 PM.

A. Rental License Revocation for Certain Property Located at 7779 University Avenue NE

B. Rental License Revocation for Certain Property Located at 7799 University Avenue NE

C. Rental License Revocation for Certain Property Located at 7859 University Avenue NE

Motion made by Councilmember Dircks to table the rental license revocation for 7779 University Avenue NE, 7799 University Avenue NE and 7859 University Avenue NE.

Voting Aye: Councilmember Dircks. Voting Nay: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Motion fails.

Motion made by Mayor Nelson to adopt Resolution 2024-05, Rental License Revocation for Certain Property Located at 7779 University Avenue NE – Resolution 2024-06, Rental License Revocation for Certain Property Located at 7799 University Avenue NE – Resolution 2024-07, Rental License Revocation for Certain Property Located at 7859 University Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Voting Nay: Councilmember Dircks. Motion carries.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren stated that the Department plowed and salted 1 time. He stated that there was one water main break on 79th Avenue NE and 6th Street NE. He said that that Visu-Sewer cleaned the sewer lines in preparation to line them.

Director Linngren said that the aerator at Lakeside Pier had to be replaced. He stated that the water meters were read in mid-December.

B. Code Enforcement Report

Building Official Baker stated that the Code Enforcement Department conducted 1,853 inspections for 2023, which includes 694 building, 376 rentals, 428 nuisance and 233 fire

inspections. He noted that 3 administrative offense tickets pertaining to nuisance violations were issued in December.

Building Official Baker gave an update on the construction projects located 8301 University Avenue NE.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-01, Approving 2024 Appointments

Administrator Buchholtz stated that the Mayor's recommendation for committee appointments are incorporated into Resolution 2024-01.

Motion made by Councilmember Wendling to approve Resolution 2024-01, Approving 2024 Appointments.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2024-04, Approving the Tentative Agreement Between the City of Spring Lake Park and I.U.O.E. Local #49, Representing the Public Works Bargaining Unit for Calendar Years 2024-2025

Administrator Buchholtz stated that the employees accepted the offer presented to IUOE Local #49 Union – Public Works.

Motion made by Mayor Nelson accepting Resolution 2024-04, Approving the Tentative Agreement Between the City of Spring Lake Park and I.U.O.E. Local #49, Representing the Public Works Bargaining Unit for Calendar Years 2024-2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS

A. Authorize Purchase of Skid Steer

Public Works Director Linngren is requesting approval to purchase a new skid steer. He stated that the skid steer is part of the 2024 Capital Improvement Plan. He noted that the cost is based off the state bid of \$61,673.34, and includes delivery cost.

Director Linngren stated that the 2024 budget is \$40,000. He noted that the current skid steer will be sold on the secondary market and will sell for between \$18,000-\$21,000, making up the difference in cost.

Mayor Nelson asked if the attachments from the current skid steer are compatible with the new skid steer. Director Linngren stated that the existing equipment is compatible.

Councilmember Wendling inquired about deliver time of the new equipment. Director Linngren said the equipment is in stock and should take about 2-3 weeks for delivery.

Motion made by Councilmember Wendling to Authorize Purchase of Skid Steer.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Purchase of Car Hoist

Public Works Director Linngren is requesting approval to purchase a 12,000-pound car hoist. He stated that the purchase was identified in the 2023 Capital Improvement Plan.

Director Linngren said that the 2023 budget is \$12,000; however, the total cost is \$13,500. He noted that the existing hoist will be sold to cover the difference in price.

Mayor Nelson inquired about the type of hoist was being purchased. Director Linngren stated it is a 2-post frame lift.

Motion made by Mayor Nelson to Authorize Purchase of Car Hoist.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney Report

None

B. Engineer Report

Accept report as submitted

C. Administrator Report

Administrator Buchholtz stated that the January 16, 2024 City Council meeting will be held on Tuesday. He informed the Council that there will be a Planning Commission meeting this month since 3 CUP applications were received. He said that the Police Department conducted compliance checks and 4 businesses failed. Administrator Buchholtz noted that the will be issuing administrative citations.

12. OTHER

A. Correspondence

None

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:02 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer