

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 16, 2020 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

A. Administer Oath of Office - Robert Nelson

### 2. ROLL CALL

#### PRESENT

Mayor Robert Nelson

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

#### ABSENT

Councilmember Ken Wendling - arrived at 7:18 PM.

#### STAFF PRESENT

Police Chief Ebeltoft, Parks and Recreation Director Okey and Administrator Buchholtz

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that a Right of Way application from Comcast be added to the agenda at Item 6E.

### 5. DISCUSSION FROM THE FLOOR – None

### 6. CONSENT AGENDA

- A. Approval of Minutes - November 2, 2020 City Council Meeting
- B. Contractor's Licenses
- C. General Operations Disbursements #20-19 \$329,701.84
- D. Contractor's Request for Payment No. 1 - Visu-Sewer Inc.
- E. Right of Way Application – Comcast

Councilmember Goodboe-Bisschoff requested that a correction be made to the November 2, 2020, City Council meeting minutes. She requested that Councilmember Wendling's statement be corrected on page 2 to reflect that the item was discussed and not removed from the agenda.

Motion made by Councilmember Delfs to approve Consent Agenda, including the amendments to the minutes.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Wendling. Motion carried

## **7. DEPARTMENT REPORTS**

### **A. Police Report**

Police Chief Ebeltoft reviewed his monthly staff report.

### **B. Parks and Recreation Report**

Parks and Recreation Director Okey reviewed the monthly program statistics. She reported that the annual Turkey Shoot will not be held due to the current COVID conditions. She stated that the Parks and Recreation Commission will be collecting food for the Panther Food Shelf and Ralph Reed Food Shelf. She reported that a drop off bin is located at City Hall.

Ms. Okey reported that the Mounds View YMCA is closing and the City of Mounds View is in the process of creating their own Parks and Recreation Department. She stated that the Spring Lake Park Parks and Recreation Department will be working with Mounds View on joint recreation programs.

Ms. Okey reported that staff has been reviewing webinars on new registration programs and planning upcoming programs.

## **8. ORDINANCES AND/OR RESOLUTIONS**

### **A. Resolution 20-34 Certifying Delinquent Accounts - Anoka County**

Administrator Buchholtz presented the list of billings for delinquent utilities and administrative citations to the Council for certification. He reported that there were no late fees charged in the months of June or October due to COVID. He stated that residents have until the end of November 2020 to pay the amount due before the final assessment roll will be sent to the county.

Mayor Nelson stated encouraged residents to make payment arrangements if they have not done so already as the City is willing to work with individuals.

Councilmember Goodboe-Bisschoff inquired if one of the properties with a large amount owing was a business. Administrator Buchholtz reported that it was residential home.

Motion made by Councilmember Delfs to approve Resolution 30-44 Certifying Delinquent Accounts - Anoka County.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks and Councilmember Wendling. Motion carried.

B. Resolution 20-35 Certifying Delinquent Accounts- Ramsey County

Councilmember Dircks inquired if the certified amounts are higher than in years past. Mayor Nelson stated that he felt the amounts are close to the same amount as in years past.

Motion made by Councilmember Dircks to approve Resolution 20-35 Certifying Delinquent Accounts - Ramsey County.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Wendling. Motion carried.

**9. NEW BUSINESS**

A. Approve Contact with Xcel Energy for Collection of Fluorescent Lamps

Administrator Buchholtz reviewed the staff memo and reported that Xcel Energy has agreed to work with the City of Spring Lake Park on its fluorescent bulb collection. He presented the contract to the Council.

Councilmember Delfs inquired if the contract and program is the same as it has been in the past. Administrator Buchholtz stated that it is the same procedure and the contract is the same.

Mayor Nelson inquired if Green Lights Recycling will continue to accept the fluorescent bulbs at their location. Ms. Brown stated that Green Lights Recycling will continue to collect the bulbs and then will invoice the City for the charges. She stated that their invoice is paid by the City and Xcel Energy reimburses the City.

Motion made by Councilmember Wendling to approve contract with Xcel Energy for collection of Fluorescent Lamps.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Wendling. Motion carried.

B. Approve 2021 Residential Recycling Agreement with Anoka County

Administrator Buchholtz presented a copy of the 2021 Residential Recycling Agreement to the Council. He reported that the 2021 Municipal Reimbursement Funding Allocation calls for the County to pay the City a base of \$10,000 plus \$5.00 per household and option for other recycling opportunities.

Municipal Grant Funding (\$10.00 + \$5 per household):	\$24,480.00
Monthly Drop-off Center:	\$10,000.00
Organics Collections:	\$ 2,896.00
Recycling Enhancement Grant:	<u>\$ 2,896.00</u>
	\$40,272.00

Administrator Buchholtz stated that the City applied for an additional \$20,000.00 and was awarded \$16,800.00. He stated that the base amount combined with the additional grant gives the City of Spring Lake Park's Recycling program a total contract award of \$57,072.00.

Administrator Buchholtz stated that staff recommends of approval of the agreement.

Motion by Councilmember Wendling to Approve 2021 Residential Recycling Agreement with Anoka County.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks and Councilmember Wendling. Motion carried.

C. Consider Promotion of Jeff Baker to Building Official

Administrator Buchholtz reviewed the staff memo regarding Building Inspector Baker passing his Certified Building Official license examination. He stated that he recommends that the City Council promote Mr. Baker from Building Inspector to Building Official effective November 16, 2020.

Administrator Buchholtz stated that the City of Mounds View has been very beneficial to Building Official Baker and the City with their mentoring and assistance with inspections.

Mayor Nelson stated that he is thankful to City of Mounds View and looks forward to working with the Inspection Department in the future when needed. He stated that he is pleased to see that the building department is back in control with the City of Spring Lake Park for all future inspections.

Councilmember Wendling stated that Mr. Baker did a good job of accomplishing the Building Official exam goal in a short amount of time.

Motion made by Councilmember Dircks to approve promotion of Building Inspector Baker to Building Official.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Wendling. Motion carried.

## 10. REPORTS

A. Attorney's Report – None

**B. Engineer's Report**

Engineer Gravel provided his report in the Council packet.

**C. Administrator's Report**

Administrator Buchholtz requested a work session to be scheduled on December 7, 2020 at 5:30 PM to discuss code amendments and the vacant lots on McKinley Street. The consensus of the Council was to meet at the requested date and time.

Administrator Buchholtz inquired if the Council would like to resume the meeting virtually by Zoom for the Council meetings. He reported that the December 7, 2020 Council meeting would required at least one councilmember present for the Truth in Taxation presentation. The Councilmembers stated that they will decide when the day is closer whether to participate in person or via Zoom due to the current COVID conditions. He reported that he has not received any negative feedback from residents or the public regarding holding the meetings virtually.

**11. OTHER**

Mayor Nelson reported that the monthly pork chop dinner at the VFW is scheduled to take place in the month of November. He stated that Toys for Military kids barrels will be placed locally for toy collection this holiday season. He stated he will provide an update on locations once they have been chosen. He wished residents a Happy Thanksgiving.

**12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Mayor Nelson, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Wendling. Motion carried.

Meeting adjourned at 7:45 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer