

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on September 18, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Kay Okey, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Acceptance of the Minnesota Twins Community Fund Monetary Donation be added as item 6. F. under the Consent Agenda.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – September 5, 2023 City Council Meeting
- B. Approval of Claims – General Disbursement No 23-15 - \$635,229.03
- C. Contractor’s Request for Payment No. 3 – Final – Allied Blacktop - \$4,192.56
- D. Approve Amendment to Statement of Values Policy
- E. Contractor’s Licenses
- F. Acceptance of Minnesota Twins Community Fund Monetary Donation - \$7,000

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 752 calls for service in August 2023 compared to 775 calls for service for the month of August 2022.

Chief Antoine said Investigator Bennek handled 32 cases for the month of August, 28 of which were felony in nature and 4 misdemeanors. He said Investigator Bennek is monitoring 5 active forfeiture cases.

Chief Antoine reminded the residents that school is back and session and there will be an increase of school busses driving the streets, along with students driving and walking to and from school. He stated residents could find additional information on bus safety by going to the Minnesota Department of Public Safety website and navigate to the Commercial Vehicle section for School Bus Safety.

Chief Antoine reported that the police department participated in “Night to Unite” and attended 10 parties throughout the city. Chief Antoine thanked Hy-Vee for hosting the August Coffee with a Cop. He thanked the City Council members and State Representative Erin Koegel for their attendance.

Chief Antoine gave an overview of the status of the SROs.

B. Recreation Report

Parks Director Okey reported that the month of August is a transition month for the Parks Department. She stated that there were 4 rentals for the Able Park Building and 4 rentals for the fields and shelters. Parks Director Okey noted that the last Music in the Park will be held on Wednesday, September 20 from 5:30-7:00 pm.

Councilmember Goodboe-Bisschoff inquired about the cost to rent the Able Park Building. Director Okey informed the Council that rental for 4 hours of the building is \$54. She stated that the rental cost can depend on what facility is being rented and for how long it is being rented.

8. ORDINANCES AND/OR RESOLUTIONS**A. Resolution 2023-33, Adopting Proposed 2023 Tax Levy Collectable in 2024**

Administrator Buchholtz stated that the City Council reviewed the proposed 2024 Administrator's budget proposal on August 14 and September 11, 2023. He noted the City is required to be submit the levy no later than September 30, 2023 the preliminary levy.

Administrator Buchholtz said that Resolution 2023-33 will establish the proposed 2023, pay 2024, tax levy at \$4,113,290. He noted that this is an increase of 3.74% from 2022, pay 2023, tax levy. Administrator Buchholtz stated that the Resolution sets the date of the annual Truth-in-Taxation public hearing for Monday, December 4, 2023 at 7:00 pm at City Hall.

Motion made by Councilmember Wendling Accepting Resolution 2023-33, Adopting Proposed 2023 Tax Levy Collectable in 2024.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Nay: Mayor Nelson. Motion carried.

B. Resolution 2023-34, Cancelling or Reducing Bond Levies – 2023/2024

Administrator Buchholtz stated that State Law requires the County Auditor to levy the amount of debt service originally certified unless the City passes a resolution cancelling the levy. He said tht Resolution 23-34 would cancel two debt service levies and reduce the third.

Administrator Buchholtz stated the bonds are able to be reduced due to a combination of Local Government Aid, Public Utilities funds, Special Assessments, Municipal State Aid funds, and General Fund budget allocations.

Motion made by Councilmember Wendling Accepting Resolution 23-34, Cancelling or Reducing Bond Levies – 2023-2024.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Resolution 2023-35, Approving Tentative Agreement Between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officers Bargaining Unit for Calendar Years 2024-2025

Administrator Buchholtz informed the City Council that an agreement was reached between the negotiation team and the LELS Local #7 – Patrol Union.

Motion made by Mayor Nelson accepting Resolution 2023-35, Approving Tentative Agreement Between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officers Bargaining Unit for Calendar Years 2024-2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

None

10. REPORTS

A. Attorney's Report

None

B. Engineer's Report

Reported accepted as presented.

C. Administrator Report

Administrator Buchholtz gave an update on the newsletter that will be distributed in October 2023. He reported that George Linngren, candidate for Public Works Director will start employment on October 2, 2023, rather than October 9, 2023. He stated that, on October 2, 2023, Anoka County Sheriff Wise will attend the meeting to greet the Council and give a presentation.

11. OTHER

A. Correspondence

B. Motion to Close City Council Meeting Pursuant to M.S. 13D.03 (1) to discuss Labor Negotiation Strategies

Motion made by Councilmember Wendling to Close the City Council Meeting Pursuant to M.S. 13D.02(1) to Discuss Labor Negotiation Strategies.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

City Council Meeting adjourned at 7:20 pm for closed session

City Council Meeting resumed at 7:36 pm.

Attorney Thames summarized the closed session actions. The City Council discussed labor negotiation strategies. He stated that staff and the negotiation team were given direction on how to proceed.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:37 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer