

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 02, 2020 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### PRESENT

Mayor Robert Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Ebeltoft, Attorney Thames, Public Works Director Randall, Building Official Baker, City Engineer Gravel, and Administrator Buchholtz

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

None.

### **5. DISCUSSION FROM THE FLOOR**

No one wished to speak from the floor.

### **6. CONSENT AGENDA**

- A. Approval of Minutes - October 19, 2020 City Council Meeting
- B. Contractor's Request for Payment No. 1 - 525 Osborne Road Project
- C. Contractor's Request for Payment No. 4 - Garfield Pond Project
- D. Administrator, Clerk/Treasurer Performance Evaluation Statement
- E. Contractor's Licenses

Councilmember Goodboe-Bisschoff asked that item 6.A. be removed from the consent agenda for discussion. Councilmember Goodboe-Bisschoff expressed her opinion that the minutes from October 19, 2020 did not fully illustrate the statement made by Michael and Diane Domino at the meeting. Councilmember Delfs disagreed, stating that he felt the minutes accurately summarized their statement. Administrator Buchholtz stated that the minutes are not a verbatim record of the meeting; rather a summary of the discussion held at the meeting.

MOTION made by Councilmember Goodboe-Bisschoff to amend the minutes to place a verbatim transcript of the statement made by Michael and Diane Domino at the October 19, 2020 meeting into the minutes.

Voting Yea: Councilmember Goodboe-Bisschoff.

Voting Nay: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson.  
Motion failed.

Councilmember Wendling asked that item 6.C. be removed from the agenda. Engineer Gravel provided an update on the status of the Garfield Pont project, stating that he has examined the work done and finds that approval of payment request 4 is in order. Councilmember Goodboe-Bisschoff disagreed, stating that there are outstanding issues related to the Domino's property that need to be addressed. Engineer Gravel stated that the City will still be holding \$20,747.78 in retainage that will not be paid until final closeout of the project in addition to a performance bond in the amount of \$410,789 to protect the City's interests. Administrator Buchholtz stated that staff would schedule a meeting between the contractor, JACON, LLC, and the Domino's.

MOTION made by Councilmember Wendling to approve the consent agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson

Voting Nay: Councilmember Goodboe-Bisschoff. Motion carried.

## **7. DEPARTMENT REPORTS**

### **A. Public Works Report**

Director Randall stated that staff continued to maintain City property, winterized all park facilities and irrigation systems, picked up leaves from all City parks, plowed snow on October 20, patched potholes from sewer repairs, began street sweeping on November 2, checked and pumped down fire hydrants for the winter. He stated that they repaired a water main break at University Ave and Rosedale Road. He reported that the street repairs at 81<sup>st</sup> Avenue and Monroe Street will be underway the week of November 2. He said the watermain project at 78<sup>th</sup> and Monroe has been progressing well. He reported that the liner has been installed in the Monroe Street storm sewer.

### **B. Code Enforcement Report**

Building Inspector Baker reviewed his monthly report for the month of October.

## 8. ORDINANCES AND/OR RESOLUTIONS

### A. Resolution 20-32 Approving Issuance of General Obligation Improvement Refunding Bonds, Series 2020A

Administrator Buchholtz reported that staff has been working on a possible refunding of the 2014A GO Improvement Bond. He stated that interest rates have risen some due to unexpected high volume of tax exempt bonds reaching the market. He requested the City Council approve a resolution that authorizes the Mayor and Administrator to approve the sale of bonds provided the net present value savings is at least 3%. He noted that the market changes quickly and this resolution provides the City with the ability to take advantage of favorable interest rates.

MOTION made by Mayor Nelson to approve Resolution 20-32, Approving Issuance of General Obligation Improvement Refunding Bonds, Series 2020A.

Voting yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 9. NEW BUSINESS

### A. Award Spring Lake Park Business Relief Grant to Dala 1, Inc.

Administrator Buchholtz stated that the City received an application from Dala 1, Inc, owner of Dala Thai Restaurant and Banquet Hall, for a Business Assistance Grant. He stated that he reviewed the application and is recommending \$10,000 grant be awarded.

MOTION made by Councilmember Delfs to award Spring Lake Park Business Relief Grant to Dala 1, Inc. in the amount of \$10,000.

Voting yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

### B. Award Quote to CIT to Replace 2-48 Port Network Switches

Administrator Buchholtz requested City Council approval to replace 2-48 port switches which manage traffic on the entire network. He stated that the switches are at end of life and need to be replaced in order to continue to allow staff remote access to the server during the pandemic. He stated that there are no funds in the current budget for replacement and that it is a Coronavirus Relief Fund eligible expense.

MOTION made by Councilmember Delfs to award quote to CIT to replace two 48 port network switches.

Voting yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Schedule November Work Session

CONSENSUS of the City Council was to schedule a work session for November 9, 2020 at 5:30pm at Spring Lake Park City Hall.

D. Schedule Special Meeting to Canvass 2020 Election Results

CONSENSUS of the City Council was to schedule a special meeting to canvas the 2020 municipal election results for November 12, 2020 at 4:30pm.

## 10. REPORTS

A. Attorney's Report

No report.

B. Engineer's Report

Engineer Gravel referenced his report as presented.

C. Administrator's Report

Administrator Buchholtz reported that there has been unprecedented absentee balloting for the 2020 General Election. He said that staff is ready for Election Day on November 3. He expressed appreciation to Executive Assistant Gooden and Special Projects Coordinator Brown for their work in preparing for the 2020 General Election. Administrator Buchholtz also reported that staff has been busy preparing reports associated with the Coronavirus Relief Fund dollars in preparation for final reports to be submitted on November 15.

## 11. OTHER

A. Correspondence

**12. ADJOURN**

MOTION made by Councilmember Wendling to adjourn.

Voting yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting adjourned at 8:03pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer