

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on September 20, 2021 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### MEMBERS PRESENT

Mayor Bob Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

#### STAFF PRESENT

Public Works Director Terry Randall, Recreation Director Kay Okey, Police Chief Josh Antoine, Administrator Buchholtz

#### OTHERS PRESENT

Bonnie Dircks, 773 83rd Avenue

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

Administrator Buchholtz requested the addition of a Public Right of Way permit approval for Arvig Enterprises, Inc as item 6.H. Consensus of the City Council was to add this item to the Consent Agenda.

### **5. DISCUSSION FROM THE FLOOR - None**

### **6. CONSENT AGENDA**

- A. Approval of Minutes - September 7, 2021 City Council meeting
- B. Approval of Claims - General Disbursements - \$352,572.23
- C. LMC Membership Dues - 2021-2022
- D. Resolution 21-37, Approving Sale of Property Owned by the City of Spring Lake Park
- E. Contractor Request for Payment #2 - 2021 Seal Coat Project
- F. Contractor's Licenses
- G. Approval of 4th Amendment to Tower Lease Agreement - Sprint Spectrum Realty Company, L.P. (T-Mobile)
- H. Public Right of Way Permit – Arvig Enterprises, Inc.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## **7. DEPARTMENT REPORTS**

### A. Police Report

Chief Antoine reported there were 705 calls for service in August. He stated that the Department passed its recently completed POST Board compliance audit.

### B. Recreation Report

Director Okey highlighted the newly introduced soccer program taking place this Fall.

## **8. NEW BUSINESS**

### A. Sergeant Promotion Selection

Chief Antoine reported that the Patrol Sergeant's exam process is complete, with scores from the written exam, seniority and oral interview combined to achieve the final ranking. He requested City Council confirmation to promote Officer Richard Kramer to the rank of Patrol Sergeant. He stated that the promotion would be effective October 2, 2021.

Motion made by Mayor Nelson to promote Officer Richard Kramer to the rank of Patrol Sergeant, effective October 2, 2021.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

### B. Request for Work Session - October 11, 2021 at 5:30pm

Administrator Buchholtz requested a work session on October 11, 2021 at 5:30pm to receive a presentation on the Park Master Plan, conduct a discussion on residential speed limits and receive Council and Administrator reports.

Consensus of the City Council is to schedule a work session for Monday, October 11, 2021 at 5:30pm.

## 9. REPORTS

### A. Attorney Report

Attorney Thames reported that the City would be closing on Lot 3, Block 1 McKinley Manor Addition on Friday, September 24, 2021.

### B. Engineer Report – Report was included in the packet.

### C. Administrator Report

Administrator Buchholtz reported that he participated in the Patrol Sergeant selection process and commended Chief Antoine on conducting a successful process. He stated that he participated in training on the new City website, which should be live in mid-October. He noted that there would be a large agenda for the October 4, 2021 City Council meeting. He stated that he and Chief Antoine will be meeting with ISD 16 Superintendent Jeff Ronneberg on Friday, September 24, 2021.

## 10. OTHER

### A. Beyond the Yellow Ribbon Report

Mayor Nelson provided an update on the activities of the Beyond the Yellow Ribbon Committee, including making contributions for holiday meals for military families and participation in the upcoming Minnesota Wild Military Appreciation hockey game.

### B. Motion to Close City Council Meeting for Administrator Performance Evaluation Pursuant to M.S. 13D.05, subd. 3(a)

Motion made by Councilmember Delfs to close the City Council meeting for the Administrator's annual performance evaluation pursuant to M.S. 13D.05, subd. 3(a).

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting was closed at 7:20 PM.

Meeting reconvened at 8:00 PM.

### C. Correspondence

**11. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 8:02 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer