

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 6, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Goodboe-Bisschoff called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Councilmember April Moran
Mayor Bob Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Public Works Director George Linngren, Building Official Jeff Baker, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

Fire Chief Dan Retka SBM Fire Department
Dereck Lind 15230 Germanium St NW Ramsey, MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

5. DISCUSSION FROM THE FLOOR

- A. Chief Dan Retka, SBM Fire Department gave an overview of the recruitment of firefighters. He gave an update on the new truck, staffing and the capital plan. Chief Retka said that SBM will be offering an EMS training program.

Councilmember Wendling inquired if the trucks being taken out of service will generate revenue for SBM. Chief Retka confirmed that the trucks will bring in revenue to the Capital Fund.

Councilmember Dircks inquired if SBM had some tips to prevent fires. Chief Retka stated that if residents are working the garage, be cautious of greasy rags.

- B. Administrator Buchholtz announced the news that former Councilmember Nash passed away on November 6, 2023. He expressed the City's deepest sympathies to his wife and children for their loss.

6. CONSENT AGENDA

- A. Approval of Minutes – October 16, 2023 City Council Meeting
- B. City Administrator Performance Evaluation Statement
- C. Mayor's Proclamation – Veterans Day – November 11, 2023
- D. Contractor's Licenses
- E. Business Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that staff is working on patching streets. Director Randall commented that all the fire hydrants have been checked for drainage, and pumped if it was needed. He stated that staff plowed on October 31, 2023. Director Randall commented that he continues to train George Linngren on the daily tasks of the Public Works Director position.

B. Code Enforcement

Building Official Baker reported that Inspector Morris and Permit Technician Pearson have been working diligently on trying to get all remaining rental properties inspected. He stated that there are 29 properties that have not had an inspection. Building Official Baker said that all property owners have been contacted by letter, email or phone calls.

Building Official Baker gave an update on 7900 McKinley Street NE. He stated that he did a rough-in plumbing inspection and an under-slab poly/radon inspection and rough-in mechanical inspection.

8. ORDINANCES AND/OR RESOLUTIONS

- A. Resolution 2023-40, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2024-2025

Administrator Buchholtz stated that the LELS Local #265 – Sergeants Union employees accepted a tentative offer. He stated that the Negotiation Committee is recommending the City Council approve the 2024/2025 union contract as outline in Resolution 2023-40.

Motion made by Councilmember Wendling to Approve Resolution 2023-40, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2024-2025.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

B. Resolution 2023-41, Approving a Conditional Use Permit for a Dog Kennel License at 7925 6th Street NE

Administrator Buchholtz stated that an application was received by Alexandra Rivera Cedeno requesting a Conditional Use Permit for her property at 7925 6th Street NE to allow 4 dogs in her single-family home. He stated that the definition of a Kennel-Private in the ordinance that is triggering the CUP. He gave an overview of what was discussed at the Planning Commission Meeting.

Administrator Buchholtz said the Planning Commission held a public hearing on the application on October 23, 2023. He stated no one, beside the applicant, spoke at the meeting. He stated that the Planning Commission reviewed and approved a recommendation to the City Council to approve a CUP to allow a Kennel-Private in the R-1 Single Family Residential district with the following conditions:

1. The owner shall keep up-to-date licenses for the Kennel and individual dogs.
2. The owner shall take appropriate steps to clean up the yard at regular intervals through the entire year to eliminate smell for adjacent neighbors.
3. The dogs shall be contained within a fenced yard.
4. All actions necessary shall be taken to reduce incessant dog barking outside.
5. The kennel license is limited to a total of four dogs.

Motion made by Councilmember Wendling to Approve Resolution 2023-41, Approving a Conditional Use Permit for a Dog Kennel License at 7925 6th Street NE

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

9. NEW BUSINESS

A. Accept Letter of Retirement from Public Works Director Terry Randall

Public Works Director Randall stated that it is his intention to retire. He said that his last day in the office will be December 22, 2023, but due to his accumulated vacation and comp-time, his official retirement date will be July 5, 2024.

Motion made by Councilmember Dircks to Accept Letter of Retirement from Public Works Director Terry Randall.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

B. Authorize Purchase Storage Container

Administrator Buchholtz gave an overview on the need to purchase a storage container. He stated that Public Works Director Linngren received 4 quotes for the container. Administrator Buchholtz stated that the price for the container would include delivery.

Administrator Buchholtz stated the container would be used to house equipment and supplies for the Park and Recreation Department. He said that once the project was completed and the supplies were removed from the storage container, the City would sell the unit.

Motion made by Councilmember Dircks to Authorize Purchase of Storage Container.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

C. Authorize Construction of Additional Dumpster Bays

Public Works Director Randall is requesting approval to add two additional bays to the east of the existing dumpster enclosure. He stated the first two bays will hold the fuel tanks that need to be relocated. The remaining bays will be for organics, cardboard and the regular trash.

Public Works Director Randall stated the funding will come from the Recycling Fund.

Motion made by Councilmember Wendling to Authorize Construction of Additional Dumpster Bays.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

D. Approve Contract with Xcel Energy/Slipstream Group, Inc for Collection of Fluorescent Lamps

Administrator Buchholtz gave an overview of the contract with Xcel Energy/Slipstream Group for the collection of fluorescent lamps. He stated that the City will be reimbursed 100% of the cost of collecting and recycling the lamps.

Motion made by Councilmember Dircks to Approve Contract with Xcel Energy/Slipstream Group, Inc for Collection of Fluorescent Lamps Subject to City Attorney's Final Approval.

Motion made by Councilmember Dircks to Authorize Purchase of Storage Container.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

10. REPORTS

A. Attorney Report

None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz stated that City Hall will be closed Friday, November 10, 2023 in honor of Veterans Day. He stated that staff has been busy preparing for the City Hall Renovation project. He noted that the request for bids has been issued and that staff held a mandatory Prebid meeting which was well attended.

Administrator Buchholtz stated that a public hearing will be held on December 18, 2023 for the selling of bonds. The bid will be awarded the 4th Monday of January. He gave an update on finding funding for the sidewalk on Sanburnol Drive NE. Administrator Buchholtz gave an update on the implementation of the new financial software.

11. OTHER

A. Correspondence

Police Chief Antione gave an overview of the recent Coffee with a Cop event. The event went well. He thanked Hy-Vee for supplying pizza for the attendees. He mentioned that the Police Department will be holding their next event at City Hall.

B. Motion to Close Meeting Pursuant to M.S. 13D.03(1), to discuss Labor Negotiation Strategies

Motion made by Councilmember Wendling to Close Meeting Pursuant to M.S. 13D.03(1), to discuss Labor Negotiation Strategies.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

City Council Meeting adjourned at 7:53 PM.

City Council Meeting resumed at 8:10 PM

Attorney Thames summarized the closed session actions. The City Council discussed labor negotiation strategies. He stated that staff and the negotiation team were given direction on how to proceed.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

The meeting was adjourned at 8:12 PM.

Barbara Goodboe-Bisschoff, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer