

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 7, 2022 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Bob Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine, Engineer Phil Gravel, City Attorney John Thames, Officer Klimmek, Officer Smith, Administrator Daniel Buchholtz

#### VISITORS

Cicely Davis  
Matt Brodsky  
Friends and family of Kelsey Smith

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested the following addition to the agenda: 1) that Item 6F be added for the CenterPoint Energy Right-Of-Way Permit.

### 5. PRESENTATION

#### A. Administer Oath of Office to Officer Kelsey Smith

Administrator Buchholtz administered the Oath of Office to Kelsey Smith. Officer Smith's badge was pinned on by her uncle, Mike Smith.

### 6. CONSENT AGENDA

- A. Approval of Minutes – February 22, 2022 Council Meeting
- B. 2022 First Half Assessment – Suburban Rate Authority

- C. First Quarter Billing for 2023 Payable 2024 Property Tax Assessment – Ken Tolzmann
- D. Contractor’s License
- E. Sign Permits
- F. Public Right-of-Way Application – Centerpoint Energy

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 7. DISCUSSION FROM THE FLOOR

### A. Cicely Davis, Candidate for Congress, District 5

Ms. Davis introduced herself as a candidate for the 5<sup>th</sup> Congressional District. She went on to discuss that her concern is Public Safety, and that the 5<sup>th</sup> District is at a pivotal point in history, due to the events of the past two years. She is looking to work on unity.

Council discussed the needs of Congressional District 5 and thanked Ms. Davis for her presentation.

## 8. DEPARTMENT REPORTS

### A. Public Works Report

Public Works Director Randall stated that the Department plowed 4 times and salted 3 times in February. He said that the Department continues to sweep, shovel and flood the skating rinks. He reported that tree trimming was continuing. He stated that staff continues to repair equipment when needed.

### B. Code Enforcement Report

Building Official Baker stated that the Suite Living Project has resumed construction. Mr. Baker stated that the rental housing program is going well, and a third of the inspections have been completed with fewer properties needing to be re-inspected.

## 9. ORDINANCES AND/OR RESOLUTIONS

### A. Resolution 22-11, Supporting Housing and Local Decision-Making Authority

Administrator Buchholtz gave an overview of a proposed legislation that would take away aspects of the City’s Land use authority, in particular zoning and planned unit developments. He stated that housing groups are claiming these regulatory functions are

making it hard to have afford housing, where, in actuality, it is market failures causing the affordability crisis.

City organizations are pushing back on that and say that City's are in the best position to make decisions on housing for their communities.

Motion made by Mayor Nelson to Approve Resolution 22-11, Supporting Housing and Local Decision-Making Authority.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 10. NEW BUSINESS

### A. Authorization to Purchase Terrace Park Picnic Shelter

Director Okey is requesting funding for the replacement of the Terrace Park Picnic Shelter. She received two estimates for the project. MN/WI Playground was the ow bidder at \$55,859.00. She is also requesting an additional \$6500.00 for Public Works to do additional work (demo of slab, footings, waste soils, offloading of the shelter, installing the new slab, and electrical work. Director Okey thanked Public Works for all the hard work they have done on the project and for all the hard work they will do for the new shelter placement.

The total cost for the project will be \$62,359.00. The funds will come from the Park Improvement Budget.

Motion made by Councilmember Wendling to Award the Quote to MN/WI Playgrounds.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

### B. Park and Recreation Commissioner Application

Director Okey commented on the application from Barbara Yawn. She stated that Ms. Yawn has been involved in the Recreation Programs for many years.

Motion made by Councilmember Goodboe-Bisschoff to appoint Barbara Yawn to the Park and Recreation Commission.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Approval of Digital Records Policy

Administrator Buchholtz explained that as staff scans documents into the City's Management Records System (Laserfiche), it is important to establish a policy recognizing the digital copies as the originals.

Council inquired if there would be a problem with the records being digital. Attorney Thames said that there would be no legal issues caused by the digital records policy.

Motion made by Councilmember Delfs to Approve the Digital Records Policy.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 11. REPORTS

A. Attorney Report -- No report

B. Engineer Report

Engineer Gravel stated that his full report is in the packet. He mentioned that the Public Hearing for the 2022 Street Assessment will be on March 21, 2022 at 7:00 PM.

C. Administrator Report

Administrator Buchholtz reminded the Council that there will be a workshop on Monday, March 14 at 5:30 PM.

## 12. OTHER

A. Correspondence

B. Beyond the Yellow Ribbon Report

Mayor Nelson reported that the Beyond the Yellow Ribbon Committee ran out of pork chops at their monthly dinner on March 28. He also stated that the Committee will be holding their monthly hamburger night on Tuesday, March 8.

**13. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:47 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer