

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 4, 2024 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Councilmember April Moran  
Mayor Bob Nelson

#### STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Police Chief Josh Antoine, Park & Recreation Director Okey, Engineer Phil Gravel, Attorney John Thames, Administrator Daniel Buchholtz

#### VISITORS

Greg Luc	515 Ballantyne Lane NE	Spring Lake Park MN
George Eilertson	Northland Securities	

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

None

### 5. DISCUSSION FROM THE FLOOR

Mr. Greg Luc, 515 Ballantyne Lane NE, stated that he is being charged for recycling on his utility bill and he would like to be removed from the program. Mr. Luc said he would like the funds for recycling refunded to him.

Administrator Buchholtz stated that under state law the City is required to provide recycling services to the residents. He said that the City decided that it was better to have organized collection for recycling in order to minimize the truck traffic on the City streets and ensure economies of scale.

### 6. CONSENT AGENDA

A. Approval of Minutes – February 5, 2024 City Council Meeting

- B. Approval of Minutes – February 5, 2024 City Council Work Session
- C. Approval of Minutes – February 20, 2024 City Council Meeting
- D. 2024 First Half Suburban Rate Authority Assessment
- E. First Quarter Billing for 2025 Payable 2026 Property Tax Assessment – Ken Tolzmann
- F. Temporary Liquor License – Spring Lake Park Lions – Tower Days
- G. Public Right of Way Application – Centerpoint Energy
- H. Contractor's Licenses
- I. Sign Permit

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## **7. DEPARTMENT REPORTS**

### **A. Public Works Report**

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of February. He stated that with the remodeling project underway staff has been removing and relocating the emergency generator from the garage. He stated that staff moved the fuel tanks to the new location and installed the new fuel pump.

Public Works Director Linngren said the Public Works Department has been tagging ash trees for removal. Director Linngren stated that the street on 80<sup>th</sup> Avenue and Buchannan will be dug up for repairs on the pipe lining. He stated that Administrator Buchholtz, Parks Director Okey and himself met with the Supervisor of the Spring Lake Park High School construction class to coordinate working on projects for the Parks Department.

### **B. Code Enforcement Report**

Building Official Baker stated that he was contacted by the State Fire Marshal's office to work with them to update the fire suppression and alarm system at Little B's Daycare.

Building Official Baker updated the City Council on on-going construction projects. He stated that 7900 McKinley has passed all inspections and received their Certificate of Occupancy. He stated that 8410 Lakewood is off the vacant property list, and is being remodeled.

**8. ORDINANCES AND/OR RESOLUTIONS****A. Resolution 2024-24, Authorizing Application for DNR Outdoor Recreation Grant**

Parks Director Okey sought authority from the City Council to apply for the DNR Outdoor Recreation Grant. The grant, which requires matching funds, would be used to update Terrace Park amenities.

Councilmember Goodboe-Bisschoff inquired about the amount of the grant. Director Okey stated that the City's contribution would be \$80,000 which includes in-kind work.

Motion made by Councilmember Wendling to approve Resolution 2024-24, Authorizing Application for DNR Outdoor Recreation Grant.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**B. Resolution 2024-25, Awarding the Sale of General Obligation Capital Improvement Plan Bonds, Series 2024A, In the Original Aggregate Principal Amount of \$8,210,000, Fixing their Form and Specifications, Directing their Execution and Delivery, and Providing for their Repayment**

George Eilertson, Northland Securities, gave an overview of the sale of the 2024 General Obligation CIP Bonds. He stated that the Bonds have been structured to result in relatively level annual tax abatement levy over 20-year life of the Bonds. He said that the City's rating of "AA" was affirmed by Standard & Poor's Global Ratings.

Mr. Eilertson said that the rating is highlighted by the City's extremely strong market value per capita, strong management, and maintenance of very strong general fund reserves. He stated that the City received seven bids. Mr. Eilertson stated that the Bonds were purchased by Robert W. Baird & Co., Inc., out of Milwaukee, WI.

Mr. Eilertson said the closing date for the Bonds will be April 2, 2024. He stated the funds will be made available at that time.

Motion made by Councilmember Dircks to approve Resolution 2024-25, Awarding the Sale of General Obligation Capital Improvement Plan Bonds, Series 2024A, In the Original Aggregate Principal Amount of \$8,210,000, Fixing their Form and Specifications, Directing their Execution and Delivery, and Providing for their Repayment.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**9. NEW BUSINESS****A. Consider Award for 2024 Street Seal Coat and Crack Repair Project**

Engineer Gravel gave an overview of the 2024 Street Seal Coat and Crack Repair Project. He stated that the project received one bidder, and the low bidder was Allied Blacktop Company for \$182,940.

Engineer Gravel stated that the seal coat/crack repair is for the northwest corner of the city and pavement markings are for the main streets in the entire city. The seal coat portion of the project will be funded from the seal coat fund and the street pavement markings will be funded from the MSA maintenance fund.

Motion made by Councilmember Goodboe-Bisschoff to authorize Consider Award for 2024 Street Seal Coat and Crack Repair Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**B. Accept No Child Left Inside Grant**

Recreation Director Okey stated that the Recreation Department was awarded a mini grant from No Child Left Inside Grant in the amount of \$1,500. She stated that the grant was awarded for the snowshoe education program and free rental program.

Motion made by Councilmember Wendling to Accept No Child Left Inside Grant.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**10. REPORTS****A. Attorney Report**

No report

**A. Engineer's Report**

Accepted as presented.

**C. Administrator Report**

Administrator Buchholtz stated that Assessor Tolzmann gave notice of his impending retirement. He stated that he will be putting together an RFP for a new assessor.

Administrator Buchholtz said there will be a Work Session on March 18 at 5:30 PM. Karen Skepper from Anoka County, will present an update on the County’s housing study.

Administrator Buchholtz said that future meetings will be broadcasting live. He informed the City Council that he will be on vacation March 22-31.

**11. OTHER**

A. Correspondence

None

**12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:00 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer