



CITY COUNCIL REGULAR AGENDA
MONDAY, OCTOBER 03, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - A. Approval of Minutes - August 15, 2022 Work Session
 - B. Approval of Minutes - September 6, 2022 City Council Meeting
 - C. Approval of Minutes - September 19, 2022 City Council Meeting
 - D. Mayor's Proclamation - Designation of October 2022 as Domestic Violence Awareness Month
 - E. Public Works Director Salary Step Adjustment
 - F. Resolution No. 22-47 Appointing Election Judges for 2022 General Election
 - G. Business License
 - H. Contractor's Licenses
 - I. Sign Permits
 - J. Performance Evaluation Statement - Administrator Buchholtz (*needs to be read aloud*)
- 7. DEPARTMENT REPORTS**
 - A. Public Works Report
 - B. Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - A. Resolution 22-45, Establishing Parking Restrictions Along Manor Drive NE between Able Street and Laddie Road
 - B. Resolution 22-46, Approving a Variance from the Side Yard Setback to Allow the Construction of a Concrete Slab and Shade Sail at 482 Sanburnol Drive NE
- 9. NEW BUSINESS**
 - A. Authorize Purchase of Accounting Software
 - B. Request for Work Session - October 10, 2022
- 10. REPORTS**
 - A. Attorney Report
 - B. Engineer Report
 - C. Administrator Report
- 11. OTHER**
 - A. Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.