



TOWN OF SOUTHERN SHORES
TOWN COUNCIL MID-MONTH / WORKSHOP
MEETING

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

www.southernshores-nc.gov

PITTS CENTER

Tuesday, June 21, 2022 at 9:00 AM

AGENDA

Call to Order

Pledge of Allegiance

Moment of Silence

Amendments to / Approval of Agenda

General Public Comment (Limit: 3 minutes per speaker.)

Business Items

1. Amendment to the Beach Nourishment Project Ordinance
2. Budget Amendments
 - #24- move revenues collected for MSD's to Capital Reserve Fund for Beach Nourishment future debt service payments
 - #25- To recognize revenues received from insurance payment on Public Works building for roof repair and Land Transfer Tax. expense lines are increased to offset the repairs and tree clean up on the Public Works building and other expense lines that will fall short
 - #26- To reimburse the General Fund for engineering, legal and financial advising from prior years for Beach Nourishment.
3. Town Manager Report / Updates
 - Street Improvement Project
 - Juniper/Trinitie Culvert Replacement
 - RFQ for Land Use Plan
 - Seasonal Cut-thru Traffic
 - Ginguite Stormwater Project

Council Comments

Adjourn



Town of Southern Shores

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BEACH NOURISHMENT PROJECT ORDINANCE AMENDMENT #1

BE IT ORDAINED by the Governing Board of the Town of Southern Shores, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance as adopted January 4, as follows:

Section 1. The project authorized is a locally funded beach nourishment project to be financed by the sale of special obligation bonds to be repaid from one of the following sources: contributions from Dare County, ad valorem revenues, grant funds from the North Carolina Department of Environmental Quality, or other sources of revenue.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the bond resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Engineering and Construction Oversight	\$588,604
Mobilization/Demobilization	\$1,700,345
Pumping Costs	\$8,050,500
Benthic Monitoring	\$40,000
Turtle Monitoring	\$15,674
Sand fencing	\$183,600
Professional Fees	\$211,338
Contingency	\$535,128

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from special obligation bonds	\$5,545,541
NC Department of Environmental Quality Grant	\$1,408,247

Contribution from Dare County

\$4,371,401

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy federal, state, and local regulations. The terms of the bond resolution should also be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues in this capital project in every budget submission made to this Board.

Section 9. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and Finance Officer for direction in carrying out this project.

Adopted this 21st day of June 2022.

Elizabeth Morey, Mayor

ATTEST:

Sheila Kane, Town Clerk



Town of Southern Shores

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BEACH NOURISHMENT PROJECT ORDINANCE #2022-01-01

BE IT ORDAINED by the Governing Board of the Town of Southern Shores, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance as adopted January 4, as follows:

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Section 3. The following amounts are appropriated for the project:

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Pumping Costs	\$8,050,500
Benthic Monitoring	\$40,000
Turtle Monitoring	\$15,674
Sand fencing	\$183,600
Professional Fees	\$121,338
Contingency	\$535,128

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Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues in this capital project in every budget submission made to this Board.

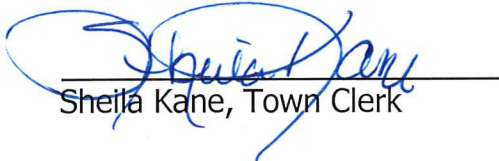
Section 9. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and Finance Officer for direction in carrying out this project.

Adopted this 4th day of January 2022.


Elizabeth Morey, Mayor



ATTEST:


Sheila Kane, Town Clerk

**Town of Southern Shores
Budget Amendment Number # 24**

Admin & Streets Increases			Admin & Streets Decreases		
Account Number	Description	Amount	Account Number	Description	Amount
42-59997	Transfer out to Capital Reserve Fund for Beach Nourishment	\$502,427	57-50163	Debt pymt- Beach Nourishment	\$502,427

Explanation: To move revenues collected for MSD's to Capital Reserve Fund for Beach Nourishment future debt service payments.
No principal payments due in June, only interest.

Recommended By:

Cliff Ogburn, Town Manager

Approved By:

Elizabeth Morey, Mayor

Date

**Town of Southern Shores
Budget Amendment Number # 25**

Police, Planning, Streets and Public Works

Increases			Decreases		
<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
	<u>Revenue</u>				
40-34400	Land Transfer	\$41,800			
40-39914	Insurance Proceeds	\$9,485			
		\$51,285			
	<u>Expenditures</u>				
51-50174	Capital Outlay	\$7,300			
51-50176	Police Separation	\$12,000			
51-50015	Police Holiday Pay	\$10,000			
63-50125	Vehicle Maintenance	\$600			
63-50103	Travel	\$1,300			
63-50090	Training	\$500			
63-50126	Vehicle Operations	\$300			
57-50915	Brush Trimming	\$1,685			
59-50151	Equipment Purchase	\$8,800			
59-50927	Town Building Maintenance	\$8,800			
		\$51,285			

Explanation: To recognize revenues received from insurance payment on PW building for roof repair and Land Transfer Tax. The expense lines are increased to offset the repairs and tree clean up on the PW building and other expense lines that will fall short.

Recommended By:

Cliff Ogburn, Town Manager

Approved By:

Elizabeth Morey, Mayor

Date

**Town of Southern Shores
Budget Amendment Number # 26**

Capital Project Fund- Beach Nourishment

Increases

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
55-08-59999	Transfer OUT to General Fund	\$233,882

Capital Project Fund- Beach Nourishment

Decreases

[illegible]

Explanation: To reimburse the General Fund for engineering, legal and financial advising from prior years for Beach Nourishment.

Recommended By:

Cliff Ogburn, Town Manager

Approved By:

Elizabeth Morey, Mayor

Date _____