



TOWN OF SOUTHERN SHORES
**TOWN COUNCIL MID-MONTH / WORKSHOP
MEETING**

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

www.southernshores-nc.gov

PITTS CENTER

Tuesday, June 21, 2022 at 9:00 AM

MINUTES

CALL TO ORDER

Pledge of Allegiance
Moment of Silence

PRESENT

Mayor Elizabeth Morey
Mayor pro tem Matt Neal
Council Member Paula Sherlock

ABSENT

Council Member Holland
Council Member Batenic

Mayor Morey announced that Council Member Holland and Batenic are unable to attend today's meeting due to travel or prior commitments.

Amendments to / Approval of Agenda

Motion made by Council Member Sherlock to approve the agenda as presented, Seconded by Mayor pro tem Neal. The motion passed unanimously (3-0).

Voting Yea: Mayor Morey, Mayor pro tem Neal, Council Member Sherlock

General Public Comment

None

Business Items

1. Amendment to the Beach Nourishment Project Ordinance

Motion made by Council Member Sherlock to approve Beach Nourishment Project Ordinance Amendment #1 as presented, Seconded by Mayor pro tem Neal. The motion passed

unanimously (3-0).

Voting Yea: Mayor Morey, Mayor pro tem Neal, Council Member Sherlock

2. Budget Amendments

Council was presented the following budget amendments for consideration:

#24- move revenues collected for MSD's to Capital Reserve Fund for Beach Nourishment future debt service payments.

#25- To recognize revenues received from insurance payment on Public Works building for roof repair and Land Transfer Tax. expense lines are increased to offset the repairs and tree clean up on the Public Works building and other expense lines that will fall short

#26- To reimburse the General Fund for engineering, legal and financial advising from prior years for Beach Nourishment.

Motion made by Council Member Sherlock to approve budget amendments #24, #25, and #26 as presented and attached to the agenda, Seconded by Mayor pro tem Neal. The motion passed unanimously (3-0).

Voting Yea: Mayor Morey, Mayor pro tem Neal, Council Member Sherlock

3. Town Manager Report / Updates

- Street Improvement Project-The tentative pre-construction meeting will be held June 30th. Fred Smith Co. would like to start the project in July.
- Juniper/Trinitie Culvert Replacement-Kimley Horn has presented a proposal to address conceptual plans for the replacement for the Juniper/Trinitie Culvert and staff will place this item on the July agenda for Council action. The Town could still do an RFQ, staff feels since Kimley Horn is the engineering firm that designed the Tall Pine Bridge they would be most familiar with Southern Shores.
- Ginguite Stormwater Project-The design and construction plans are complete and a utility easement from a piece of property is being completed. Attorney Robert Hobbs is drafting up the easement. Once the easement is signed the permit process can start. Staff has talked to both property owners that the project abuts and has received a verbal agreement for the easement. The property owner has confirmed they will sign the easement once it is ready.

Mayor Morey asked if the homeowners on either side of the culvert bridge were aware of the potential project. Town Manager Ogburn stated they have not been notified yet, but staff will notify them this is something Council is considering.

Mayor Morey requested the water level and height clearance of the bridge match the other bridges in town if possible.

Council Member Sherlock inquired about the projects start dates. Town Manager Ogburn stated the street improvement project would start late summer and the Ginguite stormwater project would not start until early fall. Kimley Horn could be 45 days from report.

- Per the manager's request, Deputy Town Manager Wes Haskett addressed the RFQ for Land Use Plan. Staff will be sending out an RFP which will be due back July 22nd.

The entire process should take a little over a year to complete and there will be two workshop meetings for citizens input during a regular Council meeting.

Mayor Morey asked if any other local municipality has gone through the Land Use RFP recently? Mr. Haskett stated the Town of Manteo has or currently still is going through the process. The Town of Kitty Hawk has recently advertised an RFP to start the process.

Mayor Morey stated she is looking forward to updating the Land Use Plan and knows staff has been looking forward to getting the process started.

Seasonal Cut-thru Traffic- the local traffic only signs are having a negative impact this year, which is a different response from last year. The problem is just being moved from one street to another. The police cannot pull a vehicle over that has gone around the barricade because of suspicion that the driver is not local.

Police Chief Kole reviewed the traffic counts and call for service the past weekends. The traffic counters also record the average speed. Speeding is not an issue, with the exception of Ocean Blvd with the lowered speed limit of 45mph. Some residents will argue the barricades work, and the other half will say they don't. The traffic counters clearly show that Sea Oats Trail is getting highest impact.

Council Member Sherlock stated last year there was clear notification on South Dogwood, signage of the no left turn and traffic delays. She asked if there was clear signage at the entrance to South Dogwood this year. Chief Kole stated the message board is by the elementary school and visible to 158. The message says expect extreme delays on South Dogwood and stay on NC158. He further stated, even with the no left turn last year there was still 4,000 cars.

Mayor pro tem Neal asked about the calls for service and the officers physically having to deal with the barricades. Police Chief Kole stated last weekend wasn't as bad as the barricades were fully filled with water. The weeks before they had to physically move them. A lot of the calls for service were citizens just wanting to vent about the restriction and the officers are okay having to deal with that. Some calls were from renters that had a vacation rental on one of the restricted streets and wanted to know how they were supposed to get to it. Chief Kole stated the streets are public, and drivers have a right to traverse them. The traffic backed up on NC12 is only going to go as fast as the lead car and we all know where the bottleneck is occurring.

Mayor Morey stated last Saturday the cars were backed up to the cemetery on Dogwood and almost at a standstill. Only one or two cars at a time were making it onto NC12 from the East Dogwood light based on a few minutes of observing. The Sea Oats Trail backup was about forty cars long.

Council Member Sherlock stated on a positive traffic note, Southern Shores has taken a huge lead and financial commitment in filing the amicus brief and doing what we can to get the Mid Currituck Bridge built. We have been joined by other municipalities, organizations and counties and have filed a strong brief. She requested that this filing be publicized and to let the residents know that we are doing what we can, but the traffic is the traffic.

Council Comments

Mayor Morey referenced the no left turn discussion, stating the reasons for not implementing it this season. Previously the Town Manager has done an excellent job explaining that it is a hazard risk, an accident risk. We have documentation of accidents that have occurred, information from our police

department, and evidence based on the car counts that the impact of the red arrow on the traffic light and the barricades, and the lane blocking indicate sometimes it works and sometimes it doesn't work. The data is not consistent. The intersection belongs to NCDOT, the traffic light belongs to NCDOT, and they are not willing to implement that no left turn without the approval of the Town of Kitty Hawk. The elected officials in the Town of Kitty Hawk declined to support implementing that, so therefore we are not doing it. Our neighbors to the north, Duck, I have asked and the previous mayor asked the Duck elected officials to try to implement something to mitigate the pedestrians that continue to go back and forth across the road on the south end in the Duck Village. Duck did a traffic study last year and once again we did another ask of the elected officials in the Town of Duck. The conclusions of their traffic study were the pedestrians are the problem on the south end of town. Those elected officials choose not to implement anything to mitigate the effect of pedestrians blocking the cars from moving through the Town of Duck in a safe way, or moving them through safe in a faster way. The elected officials in Kitty Hawk are accountable to their voters, the elected officials in Duck are accountable to their voters, that is how democracy works. Southern Shores has asked our partners, the partners have done what they chose is in the best interest of their respective towns and that is where we are. One of the solutions is the Mid Currituck Bridge, we have done what we can with the amicus brief, we are doing what we can with our federal elected officials, our state elected officials and NCDOT. We continue to let NCDOT know how important the bridge is as part of the solution. Obviously, there are too many visitors checking in on Saturday and when the real-estate companies are approached about alternate check-in days they state they already do that. So we now tell them in response that more of that needs to be done in order to make it better for our residents in town. We will continue to have those conversations with the property managers. People will need to realize that after two and half years of pandemic, people are more on edge easily, and aggravated. People need to realize that when you go out in public that this is what you are faced with and not sure what the solution to that is, other than take some deep breaths.

Mayor Morey stated Council's next meeting is July 5th and a Mayor's Chat on Wednesday, July 13th at 4:00 p.m.

Adjourn

Motion made by Council Member Sherlock to adjourn at 9:56 a.m., Seconded by Mayor pro tem Neal. The motion passed unanimously (3-0).

Voting Yea: Mayor Morey, Mayor pro tem Neal, Council Member Sherlock

ATTEST:


A. Elizabeth Morey, Mayor



Respectfully submitted,


Sheila Kane, Town Clerk

The attached documents are incorporated herewith and are hereby made a part of these minutes.



Town of Southern Shores

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BEACH NOURISHMENT PROJECT ORDINANCE AMENDMENT #1

BE IT ORDAINED by the Governing Board of the Town of Southern Shores, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance as adopted January 4, as follows:

Section 1. The project authorized is a locally funded beach nourishment project to be financed by the sale of special obligation bonds to be repaid from one of the following sources: contributions from Dare County, ad valorem revenues, grant funds from the North Carolina Department of Environmental Quality, or other sources of revenue.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the bond resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Engineering and Construction Oversight	\$588,604
Mobilization/Demobilization	\$1,700,345
Pumping Costs	\$8,050,500
Benthic Monitoring	\$40,000
Turtle Monitoring	\$15,674
Sand fencing	\$183,600
Professional Fees	\$211,338
Contingency	\$535,128

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from special obligation bonds	\$5,545,541
NC Department of Environmental Quality Grant	\$1,408,247

Contribution from Dare County

\$4,371,401

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy federal, state, and local regulations. The terms of the bond resolution should also be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues in this capital project in every budget submission made to this Board.

Section 9. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and Finance Officer for direction in carrying out this project.

Adopted this 21st day of June 2022.

Elizabeth Morey, Mayor

ATTEST:

Sheila Kane, Town Clerk



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BEACH NOURISHMENT PROJECT ORDINANCE #2022-01-01

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Contingency	\$535,128

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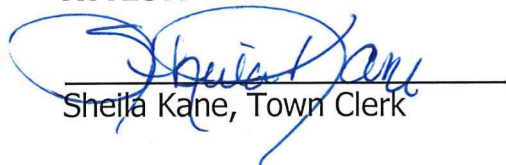
Section 9. Copies of this project ordinance shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and Finance Officer for direction in carrying out this project.

Adopted this 4th day of January 2022.


Elizabeth Morey, Mayor



ATTEST:


Sheila Kane, Town Clerk

**Town of Southern Shores
Budget Amendment Number # 24**

**Admin & Streets
Increases**

**Admin & Streets
Decreases**

Account Number	Description	Amount	Account Number	Description	Amount
42-59997	Transfer out to Capital Reserve Fund for Beach Nourishment	\$502,427	57-50163	Debt pymt- Beach Nourishment	\$502,427

Explanation: To move revenues collected for MSD's to Capital Reserve Fund for Beach Nourishment future debt service payments.
No principal payments due in June, only interest.

Recommended By:

 Cliff Ogburn, Town Manager

Approved By:

 Elizabeth Morey, Mayor

 Date

**Town of Southern Shores
Budget Amendment Number # 25**

Police, Planning, Streets and Public Works

Increases			Decreases		
Account Number	Description	Amount	Account Number	Description	Amount
Revenue					
40-34400	Land Transfer	\$41,800			
40-39914	Insurance Proceeds	\$9,485			
		\$51,285			
Expenditures					
51-50174	Capital Outlay	\$7,300			
51-50176	Police Separation	\$12,000			
51-50015	Police Holiday Pay	\$10,000			
63-50125	Vehicle Maintenance	\$600			
63-50103	Travel	\$1,300			
63-50090	Training	\$500			
63-50126	Vehicle Operations	\$300			
57-50915	Brush Trimming	\$1,685			
59-50151	Equipment Purchase	\$8,800			
59-50927	Town Building Maintenance	\$8,800			
		\$51,285			

Explanation: To recognize revenues received from insurance payment on PW building for roof repair and Land Transfer Tax. The expense lines are increased to offset the repairs and tree clean up on the PW building and other expense lines that will fall short.

Recommended By:

Cliff Ogburn, Town Manager

Approved By:

Elizabeth Morey, Mayor

Date

**Town of Southern Shores
Budget Amendment Number # 26**

Capital Project Fund- Beach Nourishment

Increases

Account Number	Description	Amount
55-08-59999	Transfer OUT to General Fund	\$233,882

Capital Project Fund- Beach Nourishment

Decreases

Account Number	Description	Amount
55-08-49100	Engineering/Const. Oversight	\$173,557
55-08-49106	Professional Fees	\$60,325

Explanation: To reimburse the General Fund for engineering, legal and financial advising from prior years for Beach Nourishment.

Recommended By:

Cliff Ogburn, Town Manager

Approved By:

Elizabeth Morey, Mayor

Date