

**FINAL**



## Town of Southern Shores

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**Planning Board Meeting**

**February 19, 2019**

**5:30 p.m., Pitts Center**

### MEETING MINUTES

#### I. CALL TO ORDER:

Vice Chairperson Elizabeth Morey called the meeting to order at 5:30 pm. Planning Board Members Ed Lawler, Joe McGraw, Elizabeth Morey, David Neal, Andy Ward, and Deputy Town Manager/Planning Director Wes Haskett were present.

#### II. PLEDGE OF ALLEGIANCE:

Vice Chairperson Morey led the Pledge of Allegiance.

#### III. APPROVAL OF AGENDA:

Joe McGraw motioned to approve the agenda. Andy Ward seconded the motion. The motion passed unanimously (5-0).

#### IV. APPROVAL OF MINUTES:

David Neal motioned to approve the January 2, 2019 Special Planning Board meeting minutes. Joe McGraw seconded the motion. The motion passed unanimously.

Vice Chairperson Morey suggested one revision to the January 7, 2019 Special Planning Board meeting minutes. Andy Ward motioned to approve the January 7, 2019 Special Planning Board meeting minutes as amended. David Neal seconded the motion. The motion passed unanimously.

#### V. PUBLIC COMMENT:

None.

#### VI. NEW BUSINESS:

None.

#### VII. OLD BUSINESS:

- A. ZTA-18-09, a Zoning Text Amendment application submitted by the Town of Southern Shores to amend the Southern Shores Town Code by amending Section 36-132, Regulation of Structures and Uses Nonconforming

Wes Haskett stated that at the February 5, 2019 Town Council meeting, the Town Council directed the Planning Board and Town Staff to identify the nonconforming lots in the Town and to establish other potential exceptions that would allow for the sale or development of nonconforming lots. The first step in the process is for Town Staff to work with the Dare County Register of Deeds and the Dare County Tax Dept. to identify

the nonconforming lots and then the Planning Board and Town Staff will attempt to identify potential exceptions.

Vice Chairperson Morey opened the floor for Public Comments.

Ann Sjoerdsma stated that she was under the impression that the Town Council directed the Planning Board and Town Staff to identify vacant nonconforming lots only and suggested that the Board should also consider the size of single-family dwellings on nonconforming lots.

B. Potential regulations to address large single-family dwellings

Vice Chairperson Morey stated she had hoped the Board would be able to discuss a ZTA drafted by Town Staff but the Zoning Ordinance contains a requirement that the Planning Board must be given a minimum of 30 days to consider amendments. The Board will consider the ZTA at the March 18, 2019 Planning Board meeting.

**VIII. PUBLIC COMMENT:**

None.

**IX. PLANNING BOARD MEMBER COMMENTS:**

None.

**X. ANNOUNCEMENTS:**

Vice Chairperson Morey announced that the next scheduled Planning Board meeting is March 18, 2019

**XI. ADJOURNMENT:**

Vice Chairperson Morey adjourned the meeting at 6:00 p.m.

ATTEST:

  
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Elizabeth Morey, Chairperson

RESPECTFULLY SUBMITTED:

  
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Wes Haskett, Deputy Town  
Manager/Planning Director