Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CITY OF SONORA
City Council Regular Meeting
Agenda
Tuesday, February 17, 2026
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on February 17, 2026, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Public Access Audio and Video Live Streaming

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CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom

Vice Mayor Andy Merrill

Council Members Bess Levine, Stephen Opie, Mark Plummer

City Administrator Christopher Gorsky

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

OPEN SESSION - 5:00 PM

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **CITY CLERK'S REPORT ON AGENDA POSTING**

4. **APPROVAL OF THE AGENDA**

5. **PUBLIC COMMENT** (NON-AGENDA ITEMS)

   The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

6. **PRESENTATIONS**

   A. Receive an Introduction and Swearing in of Fire Engineer Hayden Fleming; Brittan Gregory, Fire Chief.

   B. Receive a Presentation on Visit Tuolumne County's Quarterly Report; Lisa Mayo, Visit Tuolumne County President & CEO, Jen Lopez, Visit Tuolumne County Marketing Manager, and Amariah Richards, Visit Tuolumne County Business Development Manager.

7. **CONSENT CALENDAR**

   Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

   A. Consider Approval of the Meeting Minutes from January 20, 2026; Stacy Enos-Del Razo, Deputy City Clerk.

   B. Consider Acceptance of an Informational Report for January 2026 Accounts Payable Payment Register and Void Report; Chris Gorsky, City Administrator

   C. Consider Acceptance of Disbursements in the Amount of $200,746.69 and $208,580.27 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

D. Consider Adoption of Resolution No. 02-17-2026-B Approving a Side Letter to the Memorandum of Understanding (MOU) with the Sonora Fire Fighters Association (SFFA) to Comply with California Code of Regulations (CCR) Sections 571 and 571.1, and Resolution No. 02-17-2026-C Approving the Updated Salary Range Table for the Group Reflecting Accurate Reporting of Compensation to CalPERS; Tracy Skelly, Administrative Services Officer, Chris Gorsky, City Administrator.

E. Consider Adoption of Resolution No. 02-17-2026-D Approving the Memorandum of Understanding (MOU) and Updated Salary Range Table for the Sonora Fire Fighters' Association (SFFA) for FY2025-2028 and Authorize the Mayor to Sign the Agreement; Tracy Skelly, Administrative Services Officer, Chris Gorsky, City Administrator.

F. Consider Adoption of Resolution No. 02-17-2026-E Approving the Updated Salary Range Tables for Sonora Part-Time/Relief/Unrepresented Employees to Ensure Compliance with California Public Employees' Retirement System (CalPERS) Regulations; Tracy Skelly, Administrative Services Officer, Chris Gorsky, City Administrator.

8. PUBLIC HEARINGS

A. Conduct a Public Hearing to Receive Public Comment Regarding the Accomplishments Under State Administered Community Development Block Grant (CDBG) Program 22-CDBG-00009; Tyler Summersett, Community Development Director.

9. NEW BUSINESS

A. Adopt Resolution No. 02-17-2026-A Designating Authorized Agents to Execute and File Applications for Disaster Assistance and Grants on Behalf of the City of Sonora through the California Governor's Office of Emergency Services (Cal OES); Brittan Gregory, Fire Chief.

10. COUNCIL MEMBER REPORTS

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Brittan Gregory, Fire Chief

SUBJECT: Receive an Introduction and Swearing in of Fire Engineer Hayden Fleming.

RECOMMENDATION:

Receive Introduction and Swearing in of Fire Engineer Hayden Fleming.

BACKGROUND:

The City of Sonora conducted a recruitment process for the classification of Fire Engineer to fill a vacancy created by a recent promotion. Hayden Fleming successfully completed all required components of the selection process, including an interview panel, written test, and hands-on pumping evolution evaluated by outside proctors, prior to being appointed to the position.

DISCUSSION / ANALYSIS:

Hayden was born and raised in Sonora, where his deep appreciation for the outdoors was shaped at an early age. Growing up in the foothills, he developed a love for recreation and adventure, spending his free time hiking, fishing, skiing at Dodge Ridge, and participating in a variety of recreational sports. These early experiences helped foster a strong work ethic, resilience, and connection to his community.

In 2022, Hayden began his career in the fire service by enrolling in the Columbia College Fire Academy. During his time there, he earned his EMT certification along with other essential fire service credentials. Following the academy, Hayden applied to the City of Sonora Fire Department as an intern, where he quickly discovered his passion for the profession. Working in Sonora provided invaluable hands-on experience and reinforced his desire to pursue a long-term career in the fire service. He continued to expand his skills by completing additional training and coursework while actively serving the community.

Alongside his work in the fire service, Hayden also held a part-time position with Left Coast Land Clearing, where he gained experience in tree pruning and operating heavy equipment skills that further strengthened his versatility and work ethic.

In 2024, Hayden accepted a full-time position with the City of Merced Fire Department, where he had the opportunity to work within a larger department and broaden his professional experience. He successfully completed probation and received extensive training, including serving as a tillerman on a truck company and

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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

acting in the role of engineer. These experiences allowed him to grow as a firefighter and gain valuable insight into different operational roles.

Today, Hayden is proud to return to his hometown to serve the community that raised him. He is excited to be part of a smaller department that values teamwork, trust, and a family-oriented culture, and he looks forward to continuing his career while giving back to the place he calls home.

FISCAL IMPACT:

There is no fiscal impact on the General Fund as this position was previously funded.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Public Safety and Disaster Preparedness, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Lisa Mayo, Visit Tuolumne County President & CEO
Jen Lopez, Visit Tuolumne County Marketing Manager
Amariah Richards, Visit Tuolumne County Business Development Manager

SUBJECT: Receive a Presentation on Visit Tuolumne County's Quarterly Report

RECOMMENDATION:

Receive a Presentation on Visit Tuolumne County's Quarterly Report.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

ATTACHMENTS:

- Presentation

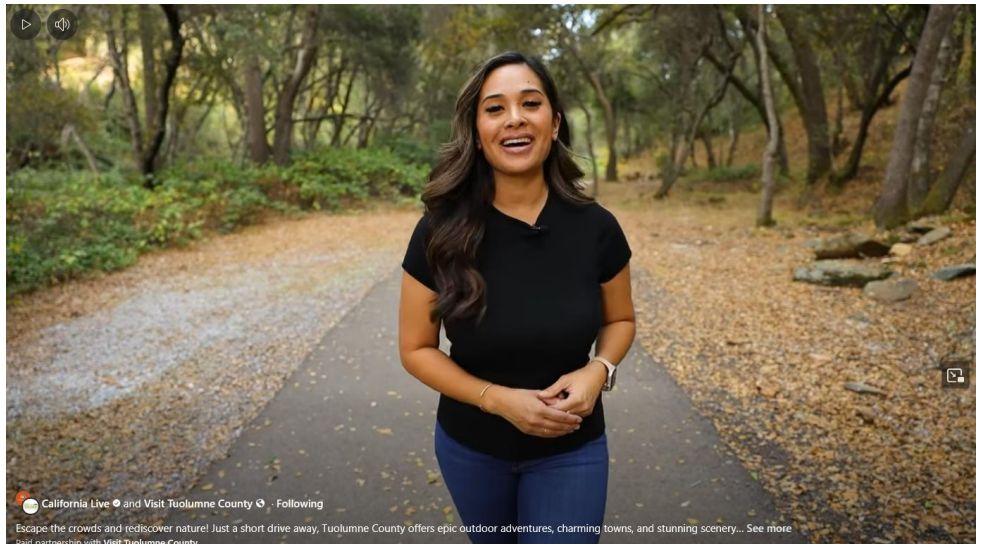
CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan

Visit Tuolumne County Quarterly Report for the City of Sonora

February 17, 2026

NBC/Universal Bay Area Commercial & California Live





CA LIVE

November 21, 2025



Print Ads







Official California Visitors Guide

FREE

500,000-circulation. Publication is available at California Welcome Centers, regional tourism offices, and online.

250,000 sent to *Travel + Leisure*, *Food & Wine*, and *Real Simple subscribers*.

Social Ads

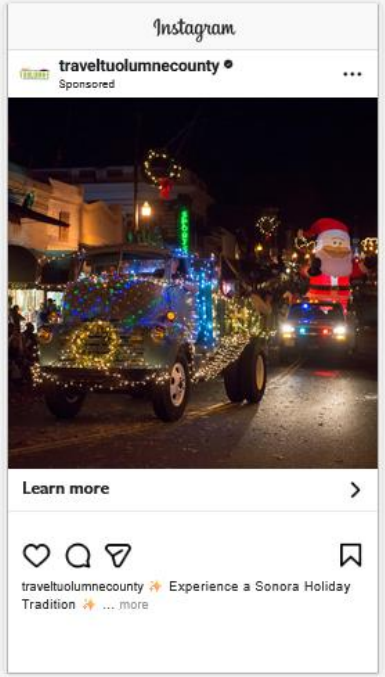
Sonora Christmas Parade

Central Valley, Sacramento Area, and East Bay Area

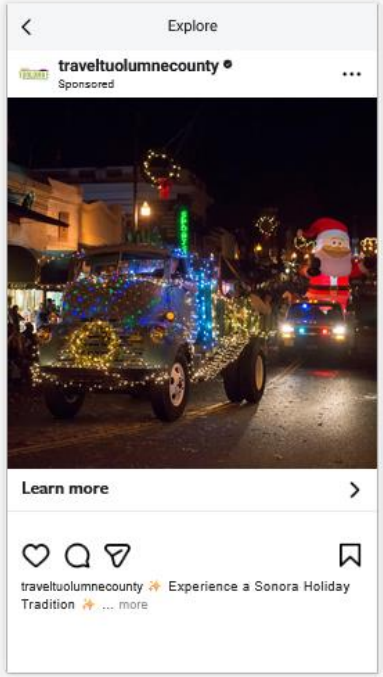
Facebook Feed



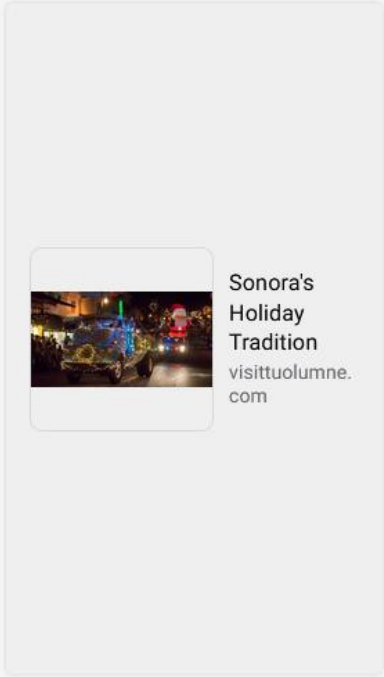
Instagram feed



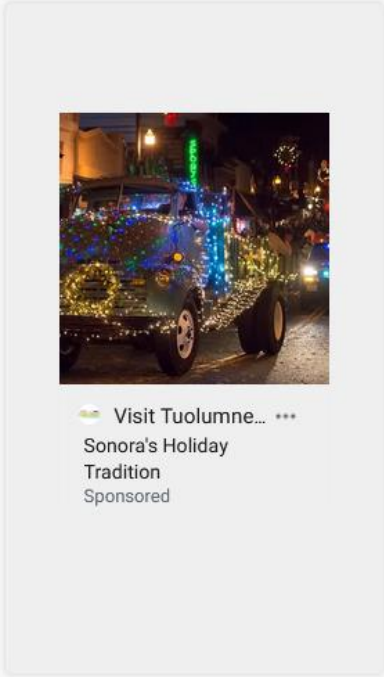
Instagram Explore



Facebook right column



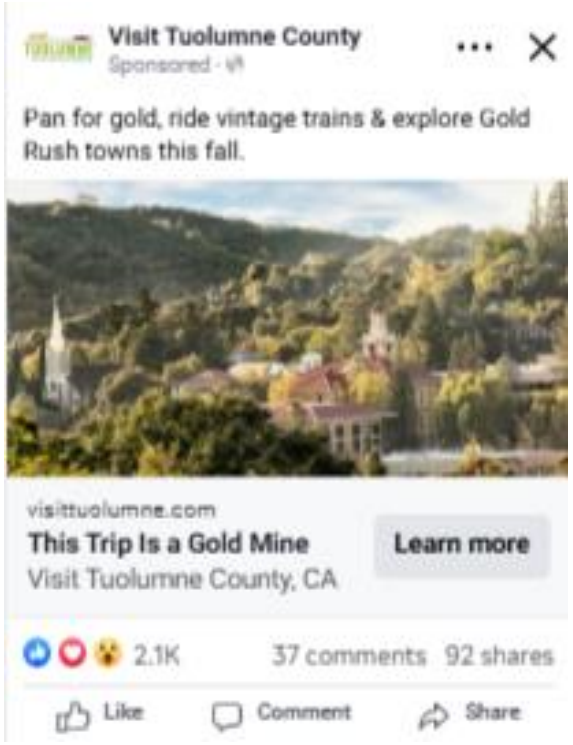
Facebook search results



Instagram search results



Paid Media



December 2025
2.1K reactions
3,930 clicks

Impressions
52,758

Clicks
5,303

CTR
10.05%

Total users
4,602

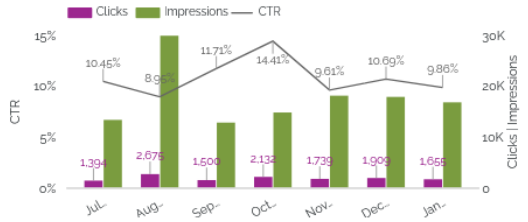
Engaged sessions
3,964

Engagement rate
71.63%

Average session duration
00:03:08

SEM LEISURE | GOOGLE

Nov 1, 2025 - Jan 31, 2026



City	Clicks	Impressions	CTR
Modesto	282	1,451	19.43%
Sacramento	191	1,241	15.39%
San Jose	172	1,014	16.96%
San Francisco	126	844	14.93%
Stockton	121	644	18.97%
Turlock	102	532	19.17%
Merced	81	454	17.84%
Oakdale	79	472	16.77%

1 - 100 / 5059

Search keyword	Ad group	Clicks	Impressions	CTR
Sonora events	Events	684	2,374	28.81%
sonora ca events	Events	672	2,958	22.72%
things to see in sonora	Things To Do	389	2,186	17.8%
calendar of events tuolumne	Events	302	960	31.46%
tuolumne county events	Events	274	1,219	22.48%
things to see near yosemite	Things To Do	184	2,477	7.43%
best food in sonora ca	Dining	179	1,780	10.06%
restaurants in sonora	Dining	176	1,740	10.11%

1 - 70 / 70

Voyage Beacon

Digital Billboards

Sonora Christmas Parade
Nov. 14-28
~8,500 Daily Impressions
Riverbank on Hwy 108
Manteca on Hwy 120



Holidays in Tuolumne County featuring The Red Church
December



Web Views

Page Views, Nov. 1, 2025 - Jan. 31, 2026

VisitSonoraCA.com (visittuolumne.com/sonora): 1,976 (+45% yoy)

Sonora Christmas Parade event page: 1,177 (+27% yoy)



Special Seasonal Campaign

Visiting Friends & Relatives

- Turn local residents into tourism ambassadors, inviting their friends and family to visit and share all they love about Tuolumne County this time of year.
- Special lodging offers are available.
  - City properties participating:
    - Sonora Inn
    - Hotel Lumberjack
    - Heritage Inn Yosemite/Sonora



Special Seasonal Campaign

- Promoting Friends & Relatives Campaign
  - Radio collaboration with Central Sierra Broadcasting
  - Banner ads on Mymotherlode.com
  - Paid Social Media
  - Digital billboards in Riverbank & Manteca







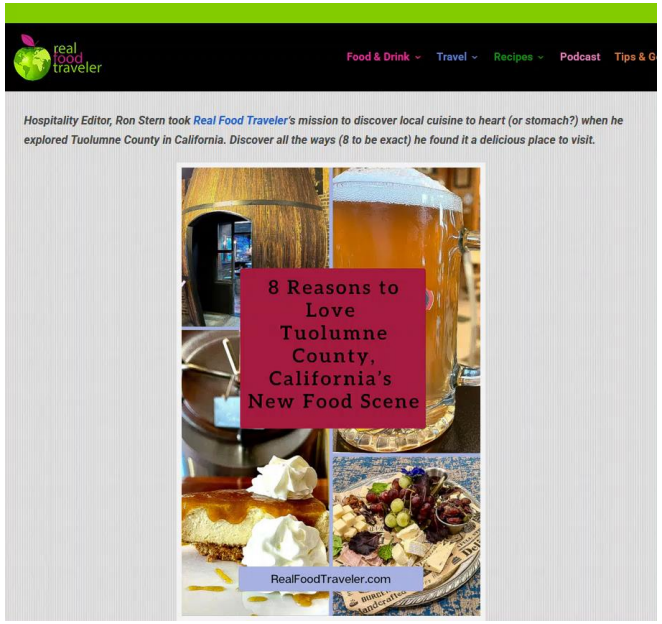
So Beautiful

With City of Sonora, Sonora Chamber of Commerce, and Tuolumne County Arts





Public Relations & Media Coverage



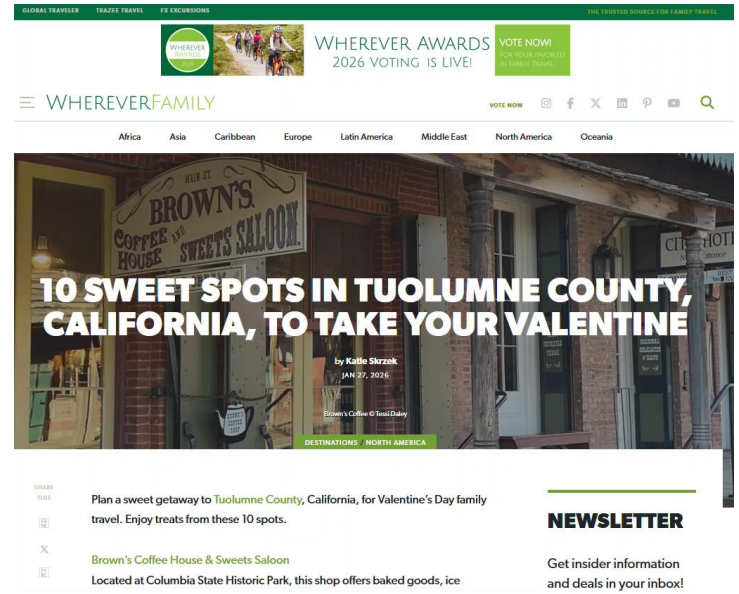
Ron Stern Verified

Freelance Journalist, Freelance
Hospitality Editor, Real Food Traveler
Colorado, Fort Collins
Food and Dining, Travel
As seen in: Real Food Traveler, MSN, Los Angeles Times, Chicago Tribune, Baltimore Sun, The Epoch Times, Yahoo, SHAPE, KDVR-TV (Denver, CO), The Daily Meal, A Luxury Travel Blog and **more**
Covers: Food, travel, destinations, hospitality, luxury, accommodations.

Real Food Traveler
Uniqu Monthly Visitors: 14,157



January 2026
VTC's Public Relations Specialist, Laurie Armstrong Gossy attended TravMedia's International Media Market Place.
18 pre-scheduled appointments with journalists from around the world + impromptu conversations.



New & Around the Bend

- Sonora highlight video for social media and online.
  - We are currently researching local videographers and producers to solicit proposals
- Yiftee



International Trends and Looking Ahead

- Cost-conscious travel
- Hotels as destinations
- Domestic travel
- Pop culture-inspired travel
- Niche travel behaviors emerging
- Travel mixology
- Pets on the main holiday



February Marketing Meeting

February 19, 2026
1:00-2:30 pm
VTC Headquarters, 193 S. Washington St., Sonora, CA

You're invited to join us for the next Marketing Meeting either in person or on Zoom.

Presentation: Mercedes Tune of ConAmor Building Bridges will present exciting changes to the annual Cinco de Mayo event in Columbia and about the "Beyond Gold: Stories Across Cultures" Speaker Series
Updates from the Visit Tuolumne County team

Partner Updates Roundtable

Thank You for Your Continued Support!

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Stacy Enos-Del Razo, Deputy City Clerk

SUBJECT: Meeting Minutes from January 20, 2026.

RECOMMENDATION:

Consider Approval of the Meeting Minutes from January 20, 2026.

BACKGROUND:

Staff Recommends the City Council Approve the Meeting Minutes from January 20, 2026.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

ATTACHMENTS:

Meeting Minutes from January 20, 2026.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CITY OF SONORA
City Council Regular Meeting
Minutes
Tuesday, January 20, 2026
5:00 PM

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Mayor Ann Segerstrom

Vice Mayor Andy Merrill

Council Members Bess Levine, Stephen Opie, Mark Plummer

City Administrator Chris Gorsky

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:30 pm.

ROLL CALL

PRESENT
Mayor Ann Segerstrom
Vice Mayor Andy Merrill
Councilmember Bess Levine
Councilmember Stephen Opie
Councilmember Mark Plummer

PUBLIC COMMENTS

No public comment.

ADJOURN INTO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation - Government Code Section 54956.9(d)(1) - Lee Pagni vs. City of Sonora et al. (Superior Court of Tuolumne County; Case No. CV66705); Doug White, City Attorney, Tyler Summersett, Community Development Director.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

REPORT OUT OF CLOSED SESSION

Mayor Ann Segerstrom stated direction was given to staff.

PLEDGE OF ALLEGIANCE

Councilmember Bess Levine led the Pledge of Allegiance.

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

ROLL CALL

PRESENT
Mayor Ann Segerstrom
Vice Mayor Andy Merrill
Councilmember Bess Levine
Councilmember Stephen Opie
Councilmember Mark Plummer

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on on Friday, January 16, 2025, at 2:05 pm.

APPROVAL OF THE AGENDA

Motion made by Vice Mayor Andy Merrill, Seconded by Councilmember Mark Plummer. Voting Yea: Mayor Ann Segerstrom, Vice Mayor Andy Merrill, Councilmember Bess Levine, Councilmember Stephen Opie, Councilmember Mark Plummer

PUBLIC COMMENT (NON-AGENDA ITEMS)

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Derek Nunes addressed the Council.

PRESENTATIONS

2. Receive the City of Sonora Police Department Annual Statistic Summary Report for 2025; Turu VanderWiel, Police Chief.

   Turu VanderWiel Police Chief presented to the Council the Annual Statistic Summary Report for 2025.

   Vice Mayor Andy Merrill made comments, thanked the Chief and Police Department.

   A member of the public asked for clarification.

   Turu VanderWiel Police Chief responded.

   Councilmember Mark Plummer asked questions and discussed.

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

3. Consider Approval of the Meeting Minutes from December 1, 2025; Stacy Enos-Del Razo, Deputy City Clerk.

4. Consider Acceptance of an Informational Report for December 2025 Accounts Payable Payment Register and Void Report; Chris Gorsky, City Administrator

5. Consider Acceptance of Disbursements in the Amount of $271,014.94 and $198,566.23 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer/City Clerk.

   No public comment.

   Motion made by Councilmember Mark Plummer, Seconded by Councilmember Bess Levine. Voting Yea: Mayor Ann Segerstrom, Vice Mayor Andy Merrill, Councilmember Bess Levine, Councilmember Stephen Opie, Councilmember Mark Plummer

PUBLIC HEARINGS

6. Conduct a Public Hearing, Receive Public Comments Pursuant to Proposition 218 Requirements, Consider Any Protests Regarding the Proposed Solid Waste Rate Increases, and Consider Approval of Resolution No. 01-20-2026-A Declaring the Results of the Noticed Protest Proceedings and Adopting a Rate Schedule of Solid Waste Rate Adjustments, that Becomes Effective During the Billing Period that Begins on January 1, 2026; Carlye Buchholz, P.E., P.L.S. – City Engineer.

   Carlye Buchholz City Engineer gave the history on the request for proposals to solicit competitive bids for proposals for solid waste, recycling, green waste collection and management; and the Proposition 218 process.

   Councilmembers asked questions and discussed.

   Chris Gorsky City Administrator made comments.

   Carlye Buchholz City Engineer made comments.

   Mayor Ann Segerstrom made additional comments.

   Derek Nunes addressed the Council.

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Carlye Buchholz City Engineer replied to questions and added clarification.

A member of the public addressed the Council.

Chris Gorsky City Administrator provided clarification.

Christine Pritchard City Attorney provided clarification.

Councilmember Stephen Opie made final comments.

Mayor Ann Segerstrom closed public comment.

Christina Pritchard City Attorney made an amendment to the Resolution to clarify that the rates are effective for five years.

Councilmember Mark Plummer made additional comments.

Motion made by Councilmember Mark Plummer, Seconded by Councilmember Stephen Opie. Voting Yea: Mayor Ann Segerstrom, Vice Mayor Andy Merrill, Councilmember Bess Levine, Councilmember Stephen Opie, Councilmember Mark Plummer

MONTHLY REPORTS

7. Receive City of Sonora Fire Department Quarterly Report for October, November, and December 2025; Brittan Gregory, Fire Chief.

8. Receive the City of Sonora Police Department Quarterly Report for October through December 2025; Turu VanderWiel, Police Chief.

9. Receive the Sonora Public Works Department Quarterly Report for October, November, and December 2025; Matt Lewallen, Public Works Supervisor.

Tyler Summersett Community Development Director addressed the Council on his Monthly Report.

COUNCIL MEMBER REPORTS

Councilmember Mark Plummer shared Cable 8 - Access Tuolumne is meeting soon; attended Visit Tuolumne County as an alternate; and the TCTC (Tuolumne County transportation Council) Workshop.

Vice Mayor Andy Merrill attended the TCTC Workshop.

Councilmember Bess Levine thanked Councilmember Mark Plummer for going to the Visit Tuolumne County meeting.

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Councilmember Stephen Opie was not able to attend the YES Council meeting; will be attending the IRWM (Integrated Regional Water Management) meeting.

Mayor Ann Segerstrom helped dismantle Christmas Town; attended the Pet Food Drive; Age Friendly Coalition Action Plan; MLK Liberty and Justice for All Presentation; and shared there will be a memorial service for Colette Such.

ADJOURNMENT

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CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, City Administrator

SUBJECT: Consider Acceptance of an Informational Report for January 2026 Accounts Payable Payment Register and Void Report.

RECOMMENDATION:

Consider Acceptance of an Informational Report for January Accounts Payable Payment Register and Void Report.

BACKGROUND:

The Administrative Services Department manages the payment processing for all City disbursements. The City has three main types of payments which includes the following:

1. Vendors – These payments are associated with goods received and contractual services provided to the City and payroll benefits paid by the City on behalf of City employees.
2. Refunds – These payments are associated with refunds issued for deposits collected and have been authorized to be released for business licenses, building permits, rental agreements, etc.
3. Employees – These payments are associated with City-related travel advances and reimbursements related to training events or City business reimbursements.

DISCUSSION / ANALYSIS:

On a monthly basis, Administrative Services Staff prepare a monthly warrant report of vendors receiving payment from the City. The informational report for the monthly payments provides Council the oversight and ability to review all spending activity for the City.

FISCAL IMPACT:

No fiscal impact will result from this informational report on the January Accounts Payable Payment Register and Void report. Expenditures are tracked according to budget authority.

All payments have been approved for payment through the adoption of the fiscal year budget or by an additional item passed by Council.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

- Accounts Payable Warrants Report

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

City of Sonora
A/P Register
January 2026

Check Number	Effective Date	Document Description	ID	Payee	Check Amount	Payment Type	VOID ?
203858	1/2/2026	System Generated Check/Voucher	200024	Comcast Business	252.44	Check	No
203859	1/2/2026	System Generated Check/Voucher	200024	Comcast Business	216.89	Check	No
203860	1/2/2026	VOID - Tuolumne Utilities Dist. - Overflow			0.00		YES
203861	1/2/2026	System Generated Check/Voucher	200047	Tuolumne Utilities District	4,438.24	Check	No
203862	1/2/2026	System Generated Check/Voucher	200060	Combined Benefits Administrators	584.10	Check	No
203863	1/2/2026	System Generated Check/Voucher	200066	Muni Sevices / Avenu	1,198.65	Check	No
203864	1/2/2026	System Generated Check/Voucher	200263	Hunt & Sons LLC	1,964.00	Check	No
203865	1/2/2026	System Generated Check/Voucher	200288	Sun Ridge Systems, Inc.	12,055.00	Check	No
203866	1/2/2026	System Generated Check/Voucher	200487	Standard Insurance Company	174.00	Check	No
203867	1/2/2026	System Generated Check/Voucher	200535	Toshiba Financial Services	2,204.42	Check	No
203868	1/2/2026	System Generated Check/Voucher	200640	Diamond Digital Marketing Co.	2,600.00	Check	No
203869	1/2/2026	System Generated Check/Voucher	200791	Rural Cellular Corporation	100.00	Check	No
203870	1/2/2026	System Generated Check/Voucher	Emp2004	Christopher Gorsky	257.44	Check	No
203871	1/2/2026	System Generated Check/Voucher	Emp2079	Zachary Argenal	308.93	Check	No
203872	1/8/2026	System Generated Check/Voucher	200005	Amazon Business	183.40	Check	No
203873	1/8/2026	System Generated Check/Voucher	200011	AT&T Calnet 3	62.21	Check	No
203874	1/8/2026	System Generated Check/Voucher	200016	Tuolumne County Public Power Agency	6,614.07	Check	No
203875	1/8/2026	System Generated Check/Voucher	200018	U.S. Bank Corporate Payment System	15,838.51	Check	No
203876	1/8/2026	System Generated Check/Voucher	200024	Comcast Business	1,568.26	Check	No
203877	1/8/2026	System Generated Check/Voucher	200032	Mountain Oasis Water	12.25	Check	No
203878	1/8/2026	System Generated Check/Voucher	200043	Sonora Lumber Company	11.71	Check	No
203879	1/8/2026	System Generated Check/Voucher	200047	Tuolumne Utilities District	737.13	Check	No
203880	1/8/2026	System Generated Check/Voucher	200055	Keenan Associates	90,763.78	Check	No
203881	1/8/2026	System Generated Check/Voucher	200058	Unum Life Insurance Company of Amer	2,012.75	Check	No
203882	1/8/2026	System Generated Check/Voucher	200060	Combined Benefits Administrators	164.00	Check	No
203883	1/8/2026	System Generated Check/Voucher	200074	Vision Service Plan (CA)	826.56	Check	No
203884	1/8/2026	System Generated Check/Voucher	200080	JTM Cleaning Co.	1,350.00	Check	No
203885	1/8/2026	System Generated Check/Voucher	200117	Verizon Wireless	38.01	Check	No
203886	1/8/2026	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,091.63	Check	No
203887	1/8/2026	System Generated Check/Voucher	200210	Operating Engineers #3	227.50	Check	No
203888	1/8/2026	System Generated Check/Voucher	200263	Hunt & Sons LLC	959.38	Check	No

City of Sonora
A/P Register
January 2026

Check Number	Effective Date	Document Description	ID	Payee	Check Amount	Payment Type	VOID ?
203889	1/8/2026	System Generated Check/Voucher	200505	Valley Strong Credit Union	2,106.00	Check	No
203890	1/8/2026	System Generated Check/Voucher	200724	Core Psychological Corporation	1,500.00	Check	No
203891	1/8/2026	System Generated Check/Voucher	200737	TransUnion Risk and Alternative	175.00	Check	No
203892	1/8/2026	System Generated Check/Voucher	200755	Selman & Company, LLC	47.40	Check	No
203893	1/8/2026	System Generated Check/Voucher	200768	Marsha Burch	135.00	Check	No
203894	1/8/2026	System Generated Check/Voucher	200778	Patrick Clark Consulting	437.50	Check	No
203895	1/8/2026	System Generated Check/Voucher	200793	Thurmond Consulting LLC	6,600.00	Check	No
203896	1/8/2026	System Generated Check/Voucher	200794	Brittany Ann Parenteaularsen	400.62	Check	No
203897	1/8/2026	System Generated Check/Voucher	200795	Public Sector HR Association (PSHRA)	420.00	Check	No
203898	1/15/2026	System Generated Check/Voucher	200616	Granite Peak Alarms LLC	1,100.00	Check	No
203899	1/15/2026	System Generated Check/Voucher	200005	Amazon Business	430.64	Check	No
203900	1/15/2026	System Generated Check/Voucher	200006	Central San Joaquin Valley Risk Manag	161,478.00	Check	No
203901	1/15/2026	System Generated Check/Voucher	200011	AT&T Calnet 3	565.92	Check	No
203902	1/15/2026	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	67.58	Check	No
203903	1/15/2026	System Generated Check/Voucher	200024	Comcast Business	1,568.26	Check	No
203904	1/15/2026	System Generated Check/Voucher	200024	Comcast Business	198.57	Check	No
203905	1/15/2026	System Generated Check/Voucher	200024	Comcast Business	185.42	Check	No
203906	1/15/2026	System Generated Check/Voucher	200025	Sonora Auto & Truck (NAPA)	42.39	Check	No
203907	1/15/2026	System Generated Check/Voucher	200026	Department of Justice	691.00	Check	No
203908	1/15/2026	System Generated Check/Voucher	200032	Mountain Oasis Water	30.45	Check	No
203909	1/15/2026	System Generated Check/Voucher	200033	ODP Business Solutions, LLC	167.44	Check	No
203910	1/15/2026	System Generated Check/Voucher	200035	Pacific Gas and Electric	343.34	Check	No
203911	1/15/2026	System Generated Check/Voucher	200036	O'Reilly Auto Parts	158.49	Check	No
203912	1/15/2026	System Generated Check/Voucher	200039	Safe-T-Lite of Modesto, Inc.	1,634.28	Check	No
203913	1/15/2026	System Generated Check/Voucher	200042	Sonora Ford	220.00	Check	No
203914	1/15/2026	System Generated Check/Voucher	200043	Sonora Lumber Company	136.34	Check	No
203915	1/15/2026	System Generated Check/Voucher	200047	Tuolumne Utilities District	1,762.03	Check	No
203916	1/15/2026	System Generated Check/Voucher	200048	The Union Democrat	288.00	Check	No
203917	1/15/2026	System Generated Check/Voucher	200065	ProClean Supply	606.80	Check	No
203918	1/15/2026	System Generated Check/Voucher	200105	County of Tuolumne Information Tech D	2,538.90	Check	No
203919	1/15/2026	System Generated Check/Voucher	200111	Division of the State Architect	5.32	Check	No
203920	1/15/2026	System Generated Check/Voucher	200223	Department of Conservation	20.90	Check	No

City of Sonora
A/P Register
January 2026

Check Number	Effective Date	Document Description	ID	Payee	Check Amount	Payment Type	VOID ?
203921	1/15/2026	System Generated Check/Voucher	200231	Visit Tuolumne County	39,068.26	Check	No
203922	1/15/2026	System Generated Check/Voucher	200262	California Building Standards Commissi	123.30	Check	No
203923	1/15/2026	System Generated Check/Voucher	200292	Baldwin Construction	90,600.00	Check	No
203924	1/15/2026	System Generated Check/Voucher	200303	Pat Perry	259.90	Check	No
203925	1/15/2026	System Generated Check/Voucher	200308	Tuolumne County Community Developr	351.00	Check	No
203926	1/15/2026	System Generated Check/Voucher	200347	Thomson Reuters-West	1,026.60	Check	No
203927	1/15/2026	System Generated Check/Voucher	200402	Viking Shred	179.97	Check	No
203928	1/15/2026	System Generated Check/Voucher	200413	CSG Consultants	10,544.41	Check	No
203929	1/15/2026	System Generated Check/Voucher	200552	Jay's Tires	473.27	Check	No
203930	1/15/2026	System Generated Check/Voucher	200616	Granite Peak Alarms LLC	3,885.00	Check	No
203931	1/15/2026	System Generated Check/Voucher	200659	The Fire Store	4,578.61	Check	No
203932	1/15/2026	System Generated Check/Voucher	200735	Przybyla Advisors	812.50	Check	No
203933	1/15/2026	System Generated Check/Voucher	200782	Sinclair General Engineering Constructi	8,822.87	Check	No
203934	1/15/2026	System Generated Check/Voucher	200792	Scrubs N Such	9,823.67	Check	No
203935	1/15/2026	System Generated Check/Voucher	200797	Jeanie A. Taylor	125.00	Check	No
203936	1/15/2026	System Generated Check/Voucher	Emp2050	Michael Rainbolt	309.77	Check	No
203937	1/15/2026	System Generated Check/Voucher	Emp2070	Shane Theilen	177.07	Check	No
203938	1/15/2026	System Generated Check/Voucher	Emp2074	Dominic Bertalotto	126.00	Check	No
203939	1/23/2026	System Generated Check/Voucher	200005	Amazon Business	454.27	Check	No
203940	1/23/2026	System Generated Check/Voucher	200011	AT&T Calnet 3	433.81	Check	No
203941	1/23/2026	System Generated Check/Voucher	200012	Columbia Communications, Inc.	8,299.76	Check	No
203942	1/23/2026	System Generated Check/Voucher	200013	JS West Propane Gas	1,388.53	Check	No
203943	1/23/2026	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	1,534.93	Check	No
203944	1/23/2026	System Generated Check/Voucher	200024	Comcast Business	367.51	Check	No
203945	1/23/2026	System Generated Check/Voucher	200024	Comcast Business	252.63	Check	No
203946	1/23/2026	System Generated Check/Voucher	200032	Mountain Oasis Water	12.25	Check	No
203947	1/23/2026	System Generated Check/Voucher	200035	Pacific Gas and Electric	6,714.33	Check	No
203948	1/23/2026	System Generated Check/Voucher	200036	O'Reilly Auto Parts	39.45	Check	No
203949	1/23/2026	System Generated Check/Voucher	200043	Sonora Lumber Company	891.67	Check	No
203950	1/23/2026	System Generated Check/Voucher	200047	Tuolumne Utilities District	597.18	Check	No
203951	1/23/2026	System Generated Check/Voucher	200060	Combined Benefits Administrators	469.00	Check	No
203952	1/23/2026	System Generated Check/Voucher	200065	ProClean Supply	231.05	Check	No

City of Sonora
A/P Register
January 2026

Check Number	Effective Date	Document Description	ID	Payee	Check Amount	Payment Type	VOID ?
203953	1/23/2026	System Generated Check/Voucher	200068	Sierra Motors	0.00	Check	No
203954	1/23/2026	System Generated Check/Voucher	200102	George Reed Inc.	391.78	Check	No
203955	1/23/2026	System Generated Check/Voucher	200104	San Diego Police Equipment Co. Inc.	879.14	Check	No
203956	1/23/2026	System Generated Check/Voucher	200108	CISCO Fire Sprinklers, Inc.	350.00	Check	No
203957	1/23/2026	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,091.63	Check	No
203958	1/23/2026	System Generated Check/Voucher	200210	Operating Engineers #3	234.50	Check	No
203959	1/23/2026	System Generated Check/Voucher	200263	Hunt & Sons LLC	2,550.28	Check	No
203960	1/23/2026	System Generated Check/Voucher	200265	Tuolumne County Public Works Departı	234.44	Check	No
203961	1/23/2026	System Generated Check/Voucher	200304	Sonora Chamber of Commerce	3,450.00	Check	No
203962	1/23/2026	System Generated Check/Voucher	200308	Tuolumne County Community Developr	218.00	Check	No
203963	1/23/2026	System Generated Check/Voucher	200505	Valley Strong Credit Union	2,106.00	Check	No
203964	1/23/2026	System Generated Check/Voucher	200512	Utilitarian Design, LLC.	817.63	Check	No
203965	1/23/2026	System Generated Check/Voucher	200552	Jay's Tires	636.29	Check	No
203966	1/23/2026	System Generated Check/Voucher	200616	Granite Peak Alarms LLC	360.00	Check	No
203967	1/23/2026	System Generated Check/Voucher	200637	Industrial Electrical Co., Inc.	949.19	Check	No
203968	1/23/2026	System Generated Check/Voucher	200670	Visibly Clean Window Cleaning	572.00	Check	No
203969	1/23/2026	System Generated Check/Voucher	200799	Tuolumne Me-Wuk Indian Health Cente	34.00	Check	No
203970	1/23/2026	System Generated Check/Voucher	Emp2011	Matthew Lewallen	117.76	Check	No
203971	1/23/2026	System Generated Check/Voucher	Emp2021	Erik Weber	773.60	Check	No
203972	1/29/2026	System Generated Check/Voucher	200005	Amazon Business	352.94	Check	No
203973	1/29/2026	System Generated Check/Voucher	200024	Comcast Business	217.04	Check	No
203974	1/29/2026	System Generated Check/Voucher	200038	Safeguard Pest Control	335.00	Check	No
203975	1/29/2026	System Generated Check/Voucher	200047	Tuolumne Utilities District	1,005.38	Check	No
203976	1/29/2026	System Generated Check/Voucher	200048	The Union Democrat	670.50	Check	No
203977	1/29/2026	System Generated Check/Voucher	200059	Cal.Net Motherlode	54.01	Check	No
203978	1/29/2026	System Generated Check/Voucher	200221	California Department of Transportation	668.05	Check	No
203979	1/29/2026	System Generated Check/Voucher	200263	Hunt & Sons LLC	2,777.80	Check	No
203980	1/29/2026	System Generated Check/Voucher	200277	CA Dept of Food and Agriculture	146.00	Check	No
203981	1/29/2026	System Generated Check/Voucher	200312	Municipal Maintenance Equipment	3,211.60	Check	No
203982	1/29/2026	System Generated Check/Voucher	200315	ASCAP	458.00	Check	No
203983	1/29/2026	System Generated Check/Voucher	200327	League of California Cities	5,185.67	Check	No
203984	1/29/2026	System Generated Check/Voucher	200453	L. N. Curtis and Sons, Inc.	3,088.94	Check	No

City of Sonora
A/P Register
January 2026

Check Number	Effective Date	Document Description	ID	Payee	Check Amount	Payment Type	VOID ?
203985	1/29/2026	System Generated Check/Voucher	200487	Standard Insurance Company	174.00	Check	No
203986	1/29/2026	System Generated Check/Voucher	200535	Toshiba Financial Services	2,204.42	Check	No
203987	1/29/2026	System Generated Check/Voucher	200640	Diamond Digital Marketing Co.	2,600.00	Check	No
ACH346	1/8/2026	System Generated Check/Voucher	200608	Enterprise FM Trust	19,403.91	Voucher	No
ACH347	1/15/2026	System Generated Check/Voucher	200010	American Tower	1,549.60	Voucher	No
ACH348	1/15/2026	System Generated Check/Voucher	200301	RingCentral	634.02	Voucher	No
ACH349	1/23/2026	System Generated Check/Voucher	200003	Abila	1,598.24	Voucher	No
ACH350	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	3,154.93	Voucher	No
ACH351	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	120.54	Voucher	No
ACH352	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	46.54	Voucher	No
ACH353	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	266.50	Voucher	No
ACH354	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	1,698.94	Voucher	No
ACH355	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	333.12	Voucher	No
ACH356	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	1,632.31	Voucher	No
ACH357	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	66.62	Voucher	No
ACH358	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	166.56	Voucher	No
ACH359	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	466.38	Voucher	No
ACH360	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	698.02	Voucher	No
ACH361	1/29/2026	System Generated Check/Voucher	200004	White Brenner LLP	19,806.70	Voucher	No
ACH362	1/29/2026	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	5,579.51	Voucher	No
ACH363	1/29/2026	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	1,412.74	Voucher	No
ACH364	1/29/2026	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	2,482.61	Voucher	No
ACH365	1/29/2026	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	980.80	Voucher	No
ACH366	1/29/2026	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	18,438.62	Voucher	No
Report Total					647,303.22		

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the Amount of $200,746.69 and $208,580.27 for Payroll

RECOMMENDATION:

Consider Acceptance of Disbursements in the Amount of $200,746.69 and $208,580.27 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay.

DISCUSSION / ANALYSIS:

This was the 1st and 2nd payrolls for January, which were slightly higher due to Management employee leave payout and payment for hiring bonuses.

These were the 14th and 15th payrolls of 26 for FY25-26; we would have expected to expend 62.21% of the current fiscal year budgeted amount. In total, we have expended 57.69% of the Salaries and Wages for the FY25-26 budget.

FISCAL IMPACT:

Disbursements are part of the approved FY25-26 Budgets.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer
Chris Gorsky, Assistant City Administrator

SUBJECT: Consider Adoption of Resolution No. 02-17-2026-B Approving a Side Letter to the Memorandum of Understanding (MOU) with the Sonora Fire Fighters Association (SFFA) to Comply with California Code of Regulations (CCR) Sections 571 and 571.1, and Resolution No. 02-17-2026-C Approving the Updated Salary Range Table for the Group Reflecting Accurate Reporting of Compensation to CalPERS

RECOMMENDATION:

Consider Adoption of Resolution No. 02-17-2026-B Approving a Side Letter to the Memorandum of Understanding (MOU) with the Sonora Fire Fighters Association (SFFA) to Comply with California Code of Regulations (CCR) Sections 571 and 571.1, and Resolution No. 02-17-2026-C Approving the Updated Salary Range Table for the Group Reflecting Accurate Reporting of Compensation to CalPERS.

BACKGROUND:

The City of Sonora is a participating agency in the California Public Employees' Retirement System (CalPERS). Under CalPERS regulations—specifically CCR §571 (applicable to classic members) and §571.1 (applicable to PEPRA members)—only compensation that is properly defined, agreed upon, and publicly posted may be reported for retirement purposes.

To ensure full compliance, the City conducted a review of its pay schedules and compensation reporting practices. As a result, staff has worked with the SFFA to develop a side letter clarifying which pay elements are reportable to CalPERS. In conjunction, the City has updated the official salary range table to reflect accurate base salary data for each classification, and required CalPERS-compliant formatting for transparency and audit readiness.

DISCUSSION / ANALYSIS:

The side letter ensures that all reportable compensation items are clearly defined and mutually agreed upon, in line with CalPERS standards. These agreements do not introduce any new compensation but instead formalize existing practices to improve transparency and avoid compliance risks.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

The updated salary range table has been reformatted to meet CalPERS' requirement for a "publicly available pay schedule," including:

- Clear job titles and classification listings
- Monthly and hourly base salary figures
- Consistent date of Council adoption

The association has reviewed and accepted the proposed side letter and revised pay schedule. This update reflects administrative and compliance corrections only—there are no fiscal changes resulting from these actions.

FISCAL IMPACT:

There is no fiscal impact associated with this action. The update is administrative in nature and intended to ensure continued compliance with CalPERS rules.

ATTACHMENTS:

1. Side Letter – Sonora Fire Fighters Association, FY2021-2025
2. Updated Salary Range Table – Sonora Fire Fighters Association
3. Resolution No. 02-17-2026-B – Approving Side Letter
4. Resolution No. 02-17-2026-C – Approving Salary Table

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

Letter of Agreement
Between
The City of Sonora
And
Sonora Fire Fighters Association (SFFA)

Regarding FY 2021–2025 Sonora Fire Fighters Association ("SFFA") Memorandum of Understanding ("MOU") Sections: Longevity –Article 7, Section E, #D; Education Incentive – Article 8, Section O.

This Letter of Agreement is entered into by and between the City of Sonora ("City") and the Sonora Fire Fighters Association ("SFFA"), collectively referred to as "the Parties."

The purpose of this Agreement is to clarify specific provisions within the FY 2021–2025 Memorandum of Understanding (MOU) to ensure that certain forms of compensation meet the criteria for reportable "Special Compensation" under the California Code of Regulations (CCR), Title 2, Sections 571 (Classic Members) and 571.1 (PEPRA Members) in conformity with past practice of the Parties, and to reaffirm the City's and SFFA's mutual intent that these benefits are administered in compliance with applicable CalPERS rules.

Sections Clarified:

- Section E, D – Longevity Pay
- Section O – Education Incentive

The Parties agree to amend the Sections at issue as follows:

ARTICLE 7, SECTION E – ITEM D - INCREASE WITHIN RANGE – LONGEVITY

D. Employees shall receive a longevity benefit after the completion of ten (10) years of continuous service (from the service date), and each five (5) years of continuous service thereafter. Such benefit shall be at two and one-half percent (2.5%) of the base pay for each five-year increment. The longevity benefit is automatic and is not based on merit. Percentages shall be compounded.

Each 2.5% longevity increase is applied to the base pay. Percentages shall be compounded:

Fixed Compounding Order: Adjusted Base Pay = Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay.

ARTICLE 8, SECTION O. EDUCATION INCENTIVE

1. Subject to the limitations below, the City agrees to provide an increase to Association employees' base pay as an education incentive. Employees shall receive compensation for educational achievements that enhance their ability to perform their job duties. Degrees and certificates must be approved through a formal evaluation program and must not be required for the employee's current job classification. Eligible achievements and their corresponding pay increases are as follows:

- Associate's Degree - 2.5%

- Bachelor's Degree – 2.5%

2. Employees shall only be compensated for the highest degree obtained from a public or private post-secondary institution that has received state approval to award the above degrees and that has been approved by the City Administrator or designee; the incentive shall not be cumulative. Percentages shall be compounded.

Multiple degrees at the same educational level will not be recognized. For example, an employee who has two Bachelor's Degrees will only receive compensation for one degree.

3. Verification of the degree must be made to the City Administrator. The original degree or an original letter from the college granting said degree must be produced to qualify for the educational incentive benefit. Upon receipt of an employee's verified degree, the City Administrator or designee, will evaluate and approve the degree through a formal program designed to ensure that the degree enhances the employee's ability to perform their job.

Each 2.5% education pay increase is applied to the base pay. Percentages shall be compounded:

Fixed Compounding Order: Adjusted Base Pay= Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay.

4. Special Assignment Pay and Educational Incentive Pay

A. Certificate Pay (2 CCR §571(a)(2)

1. Fire Inspector Certificate Pay – 2.5%

Employees who possess a valid State Fire Marshal Fire Inspector Certificate are eligible to receive a two-and-a-half percent (2.5%) increase to their adjusted base pay.

Payment of Fire Inspector Certificate Pay requires verification of the certificate and approval by the Fire Chief for operational relevance, applied uniformly to all eligible employees. Approval shall be based on verification of the certificate and confirmation that the certification enhances the employee's ability to perform the duties of their current classification or operational assignment. Approval shall be applied consistently to all employees who meet the eligibility criteria.

Fire Inspector Certificate Pay shall be reported to CalPERS as Educational Incentive Pay under 2 CCR §571(a)(2) or §571.1(b)(2), as applicable

2. Fire Investigator Certificate Pay – 5.0%

An employee that possess a valid State Fire Marshal Fire Investigator Certificate are eligible to receive a five percent (5.0%) increase to their adjusted base pay.

Payment of Fire Investigator Certificate Pay requires verification of the certificate and approval by the Fire Chief for operational relevance, applied uniformly to all eligible employees. Approval shall be based on verification of the certificate and confirmation that the certification enhances the employee's ability to perform the duties of their current

classification or operational assignment. Approval shall be applied consistently to all employees who meet the eligibility criteria.

Fire Investigator Certificate Pay shall be reported to CalPERS as Educational Incentive Pay under 2 CCR §571(a)(2) or §571.1(b)(2), as applicable

3. State Fire Training Officer Assignment – 2.5%

Employees assigned by the Fire Chief to perform the duties of State Fire Training Officer shall receive a **2.5% special assignment premium** to perform training duties for the duration of the assignment. Task books may be used internally as qualification tools, but shall not be referenced for compensation purposes. Training provided by the State Fire Training Officer equips entry-level Instructors with the knowledge and skills to deliver instruction using prepared lesson plans, instructional aids, and evaluation instruments; adapt lesson plans as needed; and complete required reporting for the local jurisdiction.

State Fire Training Officer Assignment shall be reported to CalPERS as Training Premium under CCR §571(a)(4).

4. Fire Officer Assignment – 2.5%

Employees routinely and consistently assigned to administrative duties related to Fire Officer responsibilities by the Fire Chief shall receive a **2.5% increase** to their adjusted base pay. Duties must be administrative in nature and tied to operational needs, such as planning, scheduling, and coordinating fire department activities. Approval shall be applied uniformly to all eligible employees.

The Fire Officer Assignment shall be reported to CalPERS as Fire Staff Premium under CCR §571(a)(4).

B. Educational Pay (2 CCR §571(a)(2))
Employees hired before January 1, 2015, shall be eligible for **one additional 2.5% educational incentive** for possessing any of the following certificates: EMT-Basic, EMT-Intermediate, or Paramedic. Possession of one or more of these certificates qualifies the employee for a single 2.5% incentive.

The EMT-Basic and EMT-Intermediate Certificates shall be reported as Emergency Medical Technician Pay, and the Paramedic Certificate shall be reported as Paramedic Pay.

5. Maximum Education Pay

The maximum number of compensated licenses, certificates, or degrees an employee may possess is no more than five (5) not to exceed a maximum of 12.5% additional pay, except that an employee receiving a five percent (5%) education pay increase for possessing a Fire Investigator Certificate may not exceed fifteen percent (15%) additional pay.

ARTICLE 8.5

Subject to any applicable restrictions, Longevity, Education, Certificate, and Assignment incentive compensation shall be compounded based on the order in which the employee is eligible for the incentives. Compounding means that each percentage increase is applied to the employees' base pay after any prior increases have been added.

Fixed Compounding Order: Adjusted Base Pay= Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay.

The compensation is paid as earned for normally required duties performed during normal work hours. It is not compensation in lieu of overtime or in lieu of other benefits that are excluded from consideration under the statutes and regulations of the Public Employees Retirement System. If a salary adjustment occurs during a fiscal year, the longevity incentive, education incentive, and certificate pay incentive shall be recalculated as of the effective date of the adjustment. All special compensation shall be administered as per 2 C.C.R. 571(a)(1). All percentages shall be compounded. See attached Salary Schedule.

The City and SFFA affirm that this Letter of Agreement is intended to clarify, not modify, the original intent of the MOU and is not intended to change the past practice of the Parties.

Except as expressly modified by this Side Letter, all terms, conditions, and provisions of the Memorandum of Understanding (MOU) between the City of Sonora and the SFFA bargaining unit, effective 2021 - 2025, shall remain in full force and effect.

This Agreement shall be effective upon execution by both Parties.

Signature Page to Follow

Letter of Agreement
Between
The City of Sonora
And
Sonora Fire Fighters Association (SFFA)

SONORA FIRE FIGHTERS' ASSOCIATION

Tyler Piche, President

Richard Reed, Labor Consultant

CITY OF SONORA

Ann Segerstrom, Mayor

Chris Gorsky, City Administrator

ATTEST:

Tracy Skelly, City Clerk

Signed and dated:

SONORA FIRE FIGHTERS' ASSOCIATION SALARY RANGE TABLE
EFFECTIVE JULY 1, 2024

2.5% Longevity Pay After 10 Years Of City Service, And Every Five (5) Years Thereafter
2.5% Certificate/Diploma Pay for any of the following: EMT-1A or EMT-P (not both and only if employment date is prior to January 3, 2015)
2.5% Fire Officer, Associates Degree or Bachelors Degree (not both)
2.5% State Fire Training Instructor (must complete 80 hours of instruction during the calendar year to qualify)

Percentage to apply to all salaries	0.00%
Percentage between steps	5.00%
Percentage between grades	2.50%
Hours worked bi-weekly	112 - 56.0 hours worked in an average work week x 2 = 112.0 hours worked per bi-weekly pay period

Classification	**Step A**
Fire Captain	$23.90
Fire Engineer	$21.02
Firefighter	$18.91

Notes: 4.0% - COLA

	Range		Step A			Step B			Step C			Step D			Step E			Step F		
			0%			5%			10%			15%			20%			25%		
		% Adder	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly
Fire Captain	2390	0.0%	$5,799.73	$2,676.80	$23.90	$6,090.93	$2,811.20	$25.10	$6,396.69	$2,952.32	$26.36	$6,717.01	$3,100.16	$27.68	$7,051.89	$3,254.72	$29.06	$7,403.76	$3,417.12	$30.51
Fire Engineer	2102	0.0%	$5,100.85	$2,354.24	$21.02	$5,355.65	$2,471.84	$22.07	$5,622.59	$2,595.04	$23.17	$5,904.08	$2,724.96	$24.33	$6,200.13	$2,861.60	$25.55	$6,510.75	$3,004.96	$26.83
Firefighter	1891	0.0%	$4,588.83	$2,117.92	$18.91	$4,819.36	$2,224.32	$19.86	$5,059.60	$2,335.20	$20.85	$5,311.97	$2,451.68	$21.89	$5,576.48	$2,573.76	$22.98	$5,855.55	$2,702.56	$24.13

Revised: 7/1/2024

RESOLUTION 02-17-2026-B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA APPROVING SIDE LETTER AGREEMENT TO THE MEMORANDA OF UNDERSTANDING WITH THE SONORA FIRE FIGHTERS' ASSOCIATION (SFFA) TO CLARIFY REPORTABLE COMPENSATION FOR CALPERS' PURPOSES

WHEREAS, the City of Sonora ("City") is committed to ensuring compliance with CalPERS regulations concerning compensation for its employees; and

WHEREAS, the City of Sonora is a contracting agency with the California Public Employees' Retirement System (CalPERS); and

WHEREAS, CalPERS initiated a service retirement review for the Fire Chief on April 9, 2025, which identified ambiguities in the Uniform Allowance, Longevity pay, Education pay, and Certification pay ("Special Compensation") within the Memorandum of Understanding ("MOU") with the Sonora Management Employees Association ("SMEA"); and

WHEREAS, the City initiated a review of all the Sonora Employees Associations and found that the FY 2021-2025 MOU language for the Sonora Fire Fighters Association ("SFFA") did not adequately describe the compounding nature of the special compensation, resulting in a reduction of final compensation calculations; and

WHEREAS, the special compensation did not meet the California Code of Regulations requirements, leading to its exclusion from final compensation; and

WHEREAS, the City, in collaboration with CalPERS and SFFA, has drafted a Letter of Agreement for the MOU to clarify the provisions of the MOU concerning special compensation pay; and

WHEREAS, formal adoption of this updated language is required to request a new final compensation review for the employee, and future employees under the clarified provisions; and

WHEREAS, this side letter does not introduce any new compensation or benefits, but memorializes existing practices in a manner consistent with CalPERS regulations (CCR §571 and §571.1);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sonora as follows:

1. The Letter of Agreement with the Sonora Fire Fighters Association (SFFA) is hereby approved and adopted.

PASSED AND ADOPTED by the City Council of the City of Sonora on this 17th day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Ann Segerstrom, Mayor, City of Sonora

ATTEST:_____
Tracy Skelly, City Clerk, City of Sonora

Resolution 02-17-2026-B

RESOLUTION 02-17-2026-C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA APPROVING THE UPDATED SALARY RANGE TABLE FOR THE SONORA FIRE FIGHTERS' ASSOCIATION (SFFA) IN COMPLIANCE WITH CALPERS' REGULATIONS

WHEREAS, Section 570.5 of California Code of Regulations, Title 2, requires formal Council approval and adoption of employee salaries and compensation schedules; and

WHEREAS, the City of Sonora participates in the California Public Employees' Retirement System (CalPERS); and

WHEREAS, CalPERS regulations require that compensation subject to retirement reporting be listed on a publicly available pay schedule that meets the formatting, posting, and transparency requirements outlined in CCR §570.5, §571, and §571.1; and

WHEREAS, the City has updated its salary range tables for the Sonora Fire Fighters Association (SFFA) to ensure that base salary information is clearly presented, accurately described, and publicly available; and

WHEREAS, this updated pay schedule reflects no new compensation changes but serves to document existing authorized compensation levels in a CalPERS-compliant format, including the inclusion of all classifications, salary steps, and footnotes indicating special compensation where applicable;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sonora as follows:

1. The updated Salary Range Table for the Sonora Fire Fighters Association (SFFA) is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Sonora on this 17th day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

_____
Ann Segerstrom, Mayor, City of Sonora

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer
Chris Gorsky, City Administrator

SUBJECT: Consider Adoption of Resolution No. 02-17-2026-D Approving the Memorandum of Understanding (MOU) and Updated Salary Range Table for the Sonora Fire Fighters' Association (SFFA) for FY2025-2028 and Authorize the Mayor to Sign the Agreement

RECOMMENDATION:

Consider Adoption of Resolution No. 02-17-2026-D Approving the Memorandum of Understanding (MOU) and Updated Salary Range Table for the Sonora Fire Fighters' Association (SFFA) for FY2025-2028 and Authorize the Mayor to Sign the Agreement.

DISCUSSION / ANALYSIS:

The City of Sonora and the Sonora Fire Fighters' Association (SFFA) represent non-management employees of the City. The MOU establishes the terms and conditions of employment, including compensation, benefits, and working conditions for SFFA members.

Negotiations for the FY2025-2028 MOU were conducted in good faith between City representatives and SFFA representatives, resulting in an agreement that reflects mutual understanding and maintains fiscal responsibility.

FISCAL IMPACT:

Approval of the new Memorandum of Understanding (MOU) for the Fire Department will result in an estimated increase of approximately $44,000 in FY 2025/26, plus an additional $2,100 associated with the increase in uniform allowance for a total estimated impact of $46,100.

These costs will be funded by a transfer from the City's Labor Reserve Fund, which was established in prior years to address financial impacts associated with newly negotiated labor agreements. As such, no additional General Fund appropriation is required beyond the planned reserve transfer.

ATTACHMENTS:

- Resolution No. 02-17-2026-D
- Sonora Fire Fighters' Association (SFFA) Memorandum of Understanding (MOU)
- Updated Salary Range Table

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

MEMORANDUM OF UNDERSTANDING FOR THE SONORA FIRE FIGHTERS' ASSOCIATION (SFFA)

~~FY 2021-22 through FY 2024-25~~
FY 2025-26 through FY 2027-28
(July 1, 2025 – June 30, 2028

SONORA FIRE FIGHTERS' ASSOCIATION (SFFA)
MEMORANDUM OF UNDERSTANDING (MOU)
JULY 1st, ~~2021THROUGH~~ 2025 THROUGH JUNE 30th, 202~~8~~5

SONORA FIRE FIGHTERS' ASSOCIATION M.O.U.

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ARTICLE 1. PREAMBLE

The purpose of this Agreement is to promote the improvement of personnel management and employer/employee relations, provide an equitable and peaceful procedure for the resolution of differences, and establish rates of pay and other terms and conditions of employment.

The City believes that all employees of the City share in the important responsibility of providing superior service to the public and that every job and position is considered to be important.

~~City Resolution No. 03-21-83-D is hereby incorporated into this Agreement by reference.~~

Nothing in this Agreement shall invalidate nor be substituted for any provision in City Resolution No. 03-21-83-D, which is hereby incorporated into this Agreement by reference, the City's Administrative Policies, or the City's Personnel Rules & Regulations, unless so stipulated to by provision(s) contained herein.

ARTICLE 2. RECOGNITION

Pursuant to Government Code Section 3500 et seq., and City Resolution No. 03-21-83-D, the City hereby recognizes the Sonora Fire Fighters' Association as the bargaining representative for the purposes of representing employees in the employees' unit with respect to their compensation, hours, and other terms and conditions of employment for the duration of this Agreement, including:~~.~~

Fire Captain
Fire Engineer

Persons within the represented classifications covered by this Agreement are hereinafter referred to as "employee(s)", "regular employees," or "SFFA employee(s)".

Part-time, volunteer, reserve, and temporary employees are explicitly excluded from this Agreement, even if working in the above classifications.

ARTICLE 3. MANAGEMENT RIGHTS/EMPLOYEE RIGHTS

Provisions shown within City of Sonora Resolution No. 03-21-83-D shall apply.

ARTICLE 4. DEFINITIONS

For the purposes of specification and clarification, the definitions contained within City of Sonora Resolution No. 03-21-83-D and the City's adopted Personnel Rules & Regulations shall apply.

ARTICLE 5. REPRESENTATIVE ROLE

The Association shall designate a reasonable number of employee representatives, for the purpose of meeting with management on terms and conditions of this Agreement and for representing employees during the process of handling a grievance. Reasonable time off shall be allowed in order for said representatives to meet with management to discuss matters of grievance and/or provisions of the Agreement (see ARTICLE 11, Grievance Procedure, C).

Regular Association business meetings shall not be held on City time and City equipment and supplies are not to be used for Association business unless prior approval has been given by the City Administrator and reasonable and customary expenses are charged accordingly. On-duty personnel are exempt from this proviso except in cases where the employee's attendance at the meeting precludes him/her from meeting normal job productivity expectations. Overtime will not be authorized for the purpose of an employee "catching up" on any work not accomplished as a result of attending subject meetings. Off-duty personnel will not be paid for time attending subject meetings. City premises can be used if scheduled in advance. Employee representatives, when performing official Association business as defined above, shall notify their immediate supervisor as to when leaving, how much time is to be taken, and when returning.

Changes as to Association representatives shall be sent to the City Administrator, in writing, at least one week in advance of said change.

ARTICLE 6. APPOINTMENT

Section A - Original Appointments

A. All original appointments to vacancies shall be made solely on the basis of merit, efficiency and fitness. These qualities shall be determined through careful and impartial evaluation of the following:

1. The applicant's level of training relative to the requirements of the position for which he/she has applied;
2. The applicant's level of education relative to the requirements of the position

for which he/she has applied; and

3. The results of an oral interview and/or an examination, if any.

B. No question in any examination or in any application form or by any appointment power shall be so framed as to attempt to elicit information concerning protected classes, as defined in the California Fair Employment & Housing Act, the Federal Civil Rights Act, Title VII, the Americans with Disabilities Act, the Age Discrimination in Employment Act, the Equal Pay Act, the Rehabilitation Act, and all impending and future regulations regarding protected classes, for the purpose of discriminating in employment.

C. All statements submitted on the employment application or attached resume shall be subject to investigation and verification prior to the appointment.

D. City Employees are encouraged to apply for any vacant position for which they feel qualified. Such applications will be considered without prejudice to their present positions.

E. The probationary period for ~~Fire personnel will be eighteen (18) months.~~ Employees shall be twelve (12) months for all new hires; the probationary period for all promotional employees shall be twelve (12) months.

The City will initiate the recruitment process for appointments to vacancies by providing a written notice of the vacancy to all full-time regular employees. For the purposes of this section, a position will be considered to be vacant when: 1) a formal, written resignation is received by the City and/or the City has been verbally informed by an employee of an intention to soon cease employment with the City; 2) a formal termination of employment action has been taken by the City Administrator; or 3) a new position/classification is created by the City Council. Said notice shall be by memorandum, through regular interdepartmental distribution methods. Advertising of a vacant position(s) will commence at the same time as said notices are distributed.

Full-time regular staff will be given first consideration at any point in the recruitment process where a reduction in considered applicants is accomplished, or in the final phase of the process, in which a candidate for the position is selected, as long as the qualifications of the full-time regular staff person and the qualifications of the other applicants are equivalent, as determined by the City Administrator.

An examination by a licensed physician will be required before appointment of a newly hired full-time Employee. The Personnel Director may establish physical or medical standards for any class. Failure of a candidate to achieve the minimum standard will disqualify him/her.

ARTICLE 7. SALARY PLAN

Section A - Salary Increases During Term Of Agreement

Effective July 1, ~~2021~~ 2025 (and paid retroactively upon execution of this Agreement), salary ranges for all SFFA personnel will increase as follows:

- **Year 1**
  - Captain – 6.0% COLA increase effective July 1, ~~2021~~2025;
  - Engineer – 6.8% COLA increase effective July 1, 2025;
- **Year 2**
  - Captain – 6.0% ~~4%~~ COLA increase effective July 1, ~~2022~~2026;
  - Engineer – 6.8% COLA increase effective July 1, 2026
- **Year 3**
  - Captain – 6.0% ~~4%~~ COLA increase effective July 1, ~~2023~~2027;
  - Engineer – 6.9% COLA increase effective July 1, 2027
- ~~**Year 4** 4% COLA increase effective July 1, 2024.~~

"Base Salary" is the fixed rate of compensation the employee receives in return for work performed. It does not include additional compensation such as bonuses, benefits, or overtime pay.

Section B - Salary Plan Administration

Employees regularly assigned a position in a classification shall by this Agreement be paid a salary within the range established for that position's classification.

Section C - Salary Payment

Salaries shall be paid biweekly. Routine paychecks shall be for the purpose of compensating for regular and other compensation owed employees.

Section D – Salary of New Employees

The first step on the Salary Plan (Step A) is the minimum rate and shall normally be the hiring rate for the class. In cases where it is difficult to secure qualified personnel or if a person of unusual qualifications is to be appointed, the City Administrator may make the appointment at a salary level up through Step D.

Section E - Increase Within Range

A. The steps of each salary range shall be interpreted as follows:

1. The second step increase is B and is based on employees achieving regular status at the end of the probation/orientation period of ~~eighteen~~ twelve (12~~8~~) months. When probation has been successfully completed and the step increase has been approved, the employee will receive his/her step increase retroactive to his/her anniversary date (that date being the beginning date of full-time employment in the employee's current position).

2. The third step (C), fourth step (D), and fifth step (E) are merit advancement. Employees shall be eligible for advancement to their next step on their subsequent anniversary date.

3. The City reinstates the sixth step (F) based on merit advancement and employee participation in community events, such as the Sonora Christmas Parade, Pass the Boot drive, etc. The Fire Chief shall make a good faith effort to request employee participation in community events while the employee is on duty (but not to interfere with performance of regular duties) as much as possible.

Advancement to steps is made upon the recommendation of the Fire Chief to, and approved by, the City Administrator.

B. In any case, where, by reason of unusual circumstances, rigid adherence to the foregoing principles related to salary adjustments would cause a manifest injustice, the City Council may make such order relating thereto as, in its discretion, is proper.

C. No advance in pay shall be automatic upon completion of the period of service outlined herein above, and all increases shall be made 1) on the basis of achievement as established by the employee's work performance; 2) upon documentation by evaluation; and 3) upon review and approval of the City Administrator. An increase of pay shall be withheld in cases of inferior work, lack of application, or indifferent attitude.

D. All SFFA employees shall receive a longevity benefit after the completion of ten (10) years of continuous service (from the service date), and each five (5) years of continuous service thereafter. Such benefit shall be at two and one-half percent (2.5%) of the adjusted base pay for each five-year increment. The longevity benefit is automatic and is not based on merit. Percentages shall be compounded.

Each 2.5% longevity increase is applied to the adjusted base pay. Percentages shall be compounded:

Fixed Compounding Order: Adjusted Base Pay = Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay.

~~employees will receive a longevity benefit of 2.5% salary increase after completion of the tenth (10th) year of continuous service (from the service date) and an additional 2.5% after the completion of each additional five (5) years of continuous service (from the service date).~~

E. Employees who do not qualify on their Anniversary Date for a step increase may be re-evaluated at a later date, at their Supervisor's discretion, to determine if salary adjustment is warranted prior to any subsequent Anniversary Date. Any salary adjustment made pursuant to this Section (Section E) shall become effective upon the date Employee signs the re-evaluation. Said salary adjustment will not change the Employee's Anniversary Date.

F. All salary adjustments shall be processed for payment at the beginning date of the pay period for which the adjustment becomes effective.

Section F - Acting Out of Classification Pay

A. An employee who is assigned in writing to and performs the duties of a higher classification for a minimum of twelve consecutive hours (12 hours) shall receive adjusted compensation of a five percent (5%) increase in their current hourly rate, calculated from the beginning of the acting period.

B. Persons acting out of classification must meet the minimum qualifications for the position filled, have a completed task book for the acting position and have successfully passed the post task book testing process.

C. Personnel qualified to work out of classification shall be added to the Qualified Acting list maintained by the Fire Chief based on his/her annual review.

ARTICLE 8. BENEFITS

Current Employees. For the term of this MOU, the City agrees to provide medical, dental, vision, life, and long-term disability insurance coverage to current Employees and

their dependents, if any, subject to the terms below and as indicated by category.

New Hires. For new hires, medical, dental, vision, life, and long-term disability insurance coverages, as set forth below, become effective the first calendar day of the month following the date of hire, unless the date of hire is the first calendar day of the month, in which case coverage is effective immediately.

Termination of Benefits. All medical, dental, vision, life, and disability insurance will end for terminating Employees and their dependents, if any, on the Employee's date of separation, or the conclusion of the month, from the City, unless otherwise provided for by this Agreement or as indicated by law.

~~For new hires, insurance coverages become effective the first calendar day of the month following the date of hire, unless the date of hire is the first calendar day, in which case coverage is effective immediately.~~

~~All insurances will end for terminating employees on their date of separation from the City, unless COBRA coverage is elected, which is available for medical/dental/vision only.~~

~~During the term of this Agreement, the City agrees to provide medical, dental, vision, life and long-term disability coverage to employees and their dependents, as follows:~~

Section A - Medical Insurances

1. Medical Insurance.

All Employees in regular full-time positions shall be eligible to participate in health, dental, and vision insurance programs authorized by the City as follows:

Each Employee will contribute twenty percent (20%) to the monthly premium costs of the medical plan that the Employee chooses for the Employee and the Employee's dependents, if any, via pre-tax bi-weekly payroll deductions.

Employees whose dependents have coverage elsewhere, and who elect not to enroll their dependents in the City's plan, or who discontinue dependent coverage through the City's plan, will receive $150.00 additional taxable compensation per pay period subject to the following:

a. Employees who currently have dependent coverage may delete dependents only if they are able to show that their dependent(s) has medical coverage elsewhere or is no longer eligible for coverage (e.g., dependent child who has reached the maximum allowed age for coverage, divorce of spouse, death of dependent, etc.).

b. If the dependent has other health care coverage, the Employee must provide the City with the appropriate documentation, including a copy of the dependent's coverage card, showing proof of coverage.

c. During December of each year, Employees who do not have dependent coverage will be required to submit the appropriate information indicating that they either have no dependents to cover, or their dependents have coverage elsewhere.

d. There will be no proration of in-lieu benefits.

Dependent enrollment/re-enrollment shall be subject to the following conditions:

a. Dependents, who are deleted from the City's coverage, and subsequently elect to come back under the City's plan, will be allowed to do so at the beginning of a calendar month. Any dependent who is re-enrolled will be subject to the same conditions as any newly enrolled participant in the plan, subject to State and Federal law.

b. Employees who elect to add a new dependent(s) who have never been under the City's policy, may do so at the beginning of any calendar month. If the Employee is currently receiving dependent in-lieu pay, the in-lieu pay will end at the conclusion of the pay period preceding the addition of the dependent. For instance, if an Employee adds a new dependent on March 1st, and the prior pay period ends on February 24th, the Employee's last in-lieu pay would be for the pay period ended February 24th.

c. All new Employees to the City will fall under these same provisions.

1. ~~The City agrees to provide medical coverage as follows:~~

~~a. Medical Insurance will be provided under either a Modified Classic Preferred Provider Plan (PPO) –or a Custom 15 Exclusive Provider Organization (EPO).~~

~~e. Prescription Drug Card Plan will be provided by the City. There is no calendar year deductible. Prescription drug cost shares, such as co-payments, apply towards the medical out-of-pocket maximum amount and do not apply towards the medical plan deductible. Pharmacy copayments are per the plan documents. There are also mail-order rates.~~

The Association agrees that each employee will contribute 20% to the monthly premium costs of the medical plan that the employee chooses. ~~as follows during the contract term:~~

- ~~Year 1: 5%~~
- ~~Year 2: 10%~~
- ~~Year 3: 15%~~
- ~~Year 4: 20%~~

3. Employees, whose dependents have coverage elsewhere and elect to discontinue dependent coverage or who currently have no dependent coverage, will receive $150.00 additional taxable compensation per pay period. Employees must provide proof of current medical coverage under another plan. For employees who elect to add a new dependent or re-enroll a previously dropped dependent, the in-lieu pay will end at the conclusion of the pay period preceding the addition of the dependent. For instance, if an employee adds a new dependent on March 1, and the prior pay period ends on February, the employee's last in-lieu pay would be for the pay period ended February 24.

There will be no proration of in-lieu pay. Employees who currently have dependent coverage may delete dependents only if they are able to show that their dependent(s) has medical coverage elsewhere, or is no longer eligible for coverage (e.g., dependent child who has reached the maximum allowed age for coverage, divorce of spouse, death of dependent, etc.). If the dependent has other health care coverage, the employee must provide the City with the appropriate documentation, including a copy of the dependent's coverage card, showing proof of coverage.

During December of each year, employees who do not have dependent coverage will be required to submit the appropriate information indicating that they either have no dependents to cover, or their dependents have coverage elsewhere.

Employees who elect to add a new dependent(s) or re-enroll a previously dropped dependent, shall do so under the criteria of the City's current medical plan.

Employees electing to take the cash in lieu of medical insurance will still be eligible to receive dental insurance and the vision care program at no cost for themselves and dependents.

Section B - Dental Insurance

The city shall pay for dental coverage up to $1,000 per person per calendar year

pursuant to the City's selected plan.

Type of Service	Covered Person Pays
Preventive Services • Routine oral exams and cleaning • Fluoride Treatment • X-rays	No charge; deductible waived
Deductible	Individual $25 / Family $75
Basic Services • Endodontia • Fillings • Periodontia • Oral Surgery	20% after deductible
Major Services • Crowns • Inlays, Onlays & Gold Fillings • Prosthetics • Replacement of or addition of teeth	50% after deductible
Annual Maximum	$1,000 per person

~~During the term of this Agreement, the City agrees to provide dental coverage as follows:~~

~~A. Up to $1,000 will be paid (per individual including dependents) per calendar year.~~
~~1. Preventative – No Deductible~~
~~a. Routine oral examination~~
~~b. Cleaning of teeth~~
~~c. X-Rays where professionally indicated~~
~~d. Examination, consultation and diagnosis~~
~~e. Fluoride treatments for children to age 19~~

~~B. After a $25 deductible each calendar year ($75 per family), coverage is as follows:~~
~~1. Routine - Paid at 80% of UCR~~
~~a. Extractions and oral surgery~~
~~b. Fillings~~
~~c. Treatment of periodontal and other diseases of the gums and soft tissue of the mouth~~
~~d. Root canal treatment~~
~~e. Relines, rebases and repairs of existing dentures~~
~~f. Drugs and/or anesthesia used for control of dental pain during any session of dental treatment~~
~~2. Major - Paid at 50% of UCR~~
~~a. Bridgework, crowns, appliances, dentures, inlays and gold fillings~~

Section C - Vision Care Program

The city shall provide Employees covered by this agreement and their Dependents with a vision care program and pay 100% of whichever plan it selects.

~~The City shall provide and pay for a vision care program for employees and their dependents.~~

Section D - Leave of Absence As It Relates To Insurance Coverage

For any Employee on leave of absence for more than 10 consecutive working days, medical, dental, vision, life, long-term disability insurance, and retirement benefits provided by the City shall not be provided upon expiration of sick leave, vacation, and administrative leave, subject to provisions of State and Federal law. If the Employee elects medical, dental, vision, and life insurance, it shall be paid at the COBRA rate and payment from the Employee shall be due monthly in advance. Payment may be prorated, as appropriate.

~~Regular full-time employees on a leave of absence without pay for more than 10 consecutive working days, shall not be provided with City paid insurances or retirement benefits, subject to provisions of the State and Federal law. The employee may choose to pay his/her own insurance premiums, with medical/dental at the current COBRA rate.~~

Section E - Life Insurance

During the term of this Agreement, the City agrees to pay dues for the California State Firefighter Association on behalf of the employees. During the term of this Agreement, the City also agrees to pay the premiums for Life, Accidental Death and Disability and Long-Term Disability on behalf of the employees and their enrolled spouse and/or dependent offered by the California State Firefighter Association. The City is in no way associated with the CA State Firefighters' Association and is not responsible for administration, plans, acts, or omissions.

~~During the term of this Agreement, the City agrees to pay dues for the California State Firefighter Association on behalf of the employees. During the term of this Agreement, the City also agrees to pay the premiums for Life, Accidental Death and Disability and Long Term Disability on behalf of the employees and their enrolled spouse and/or dependent. Offered by the California State Firefighters' Association~~

Section G - Hepatitis B Vaccine

All SFFA employees are required to have a Hepatitis B Vaccine, to be paid by the

City. If an employee tenders to the City proof of previously having had the vaccine, another vaccine will not be required. If a booster shot is recommended by a physician, the City will bear the cost. The only exception to not having the Hepatitis B Vaccine will be for religious or personal convictions. In such case, said employee will sign a written statement verifying his/her intention or reason why he/she is not having the Hepatitis B Vaccine.

~~Section H – Retirement Trust Fund of Defined Contribution Medical Benefit~~

~~The City and Association agree to explore the possibility of developing a Retirement Trust Fund or Defined Contribution Medical Benefit Account.~~

~~If the development of a Retirement Trust Fund or Defined Contribution Medical Benefit Account is possible, and the City and Association agree to proceed, both parties will work on developing and implementing a Retirement Trust Fund or Defined Contribution Medical Benefit Account program for employees and their dependents, to be paid for by the employee/retiree.~~

Section I – Retirement

The City shall provide employee's pension benefits through the California Public Employees' Retirement System's ("CalPERS"). The employee's retirement benefit formula and required contributions under CalPERS will depend upon the employee's date of membership with CalPERS. Employees who became CalPERS members before January 1, 2013, and who are defined as "Classic Members" under the Public Employee Pension Reform Act ("PEPRA") will be enrolled in the following benefit formula: Three Percent (3%) at Fifty (50) Plan for Safety Members. Employees who became members of CalPERS on or after January 1, 2013, and who are defined as "New Members" under PEPRA will be enrolled in the following benefit formula: Two Point Seven Percent (2.7%) at Fifty-Seven (57) for Safety Members.

PEPRA requires that all New Member employees pay a contribution rate of at least 50% of the total normal cost rate for their defined benefit plan. PEPRA also prohibits Employer Paid Member Contributions ("EPMC") for New Members. As such, all employees classified as New Members shall pay 100% of the employee share and the City shall pay 100% of the employer share of the pension contribution costs. For employees classified as Classic Members, the employee shall likewise pay 100% of employee contribution costs and the City shall pay 100% of the employer contribution costs.

Employee retirement benefits are based on a retirement formula which takes into account the employee's total service credit, age at retirement, and highest average annual compensation during any consecutive 12-month period (for Classic Members) or 36-month period (for New Members) throughout the employee's CalPERS career.

Section J – Holidays

Unlimited holiday accrual is not permitted. Holiday-in-Lieu hours accrue each pay period as follows:

Employees who work the 56.0 hours per week schedule accrue holiday-in-lieu at a rate of 6.46 hours per pay period, equivalent to one hundred and sixty-eight (168.0) hours per fiscal year. ~~are granted an initial bank of one hundred and sixty-eight (168.0) hours of holiday pay (7 holidays x 24.0 hours = 168.0 hours) each year, with said employee accruing holidays at a rate of 6.46 hours of Holiday-In-Lieu every pay period.~~

Employees who work the 40.0 hours per week schedule accrue holiday-in-lieu at a rate of 4.31 hours per pay period, equivalent to one hundred and twelve (112.0) hours per fiscal year. ~~are granted an initial bank of one hundred and twelve (112.0) hours of holiday pay (11.2 holidays x 10.0 hours= 112.0 hours) each year, with said employee accruing holidays at a rate of 4.31 hours of Holiday- In-Lieu every pay period.~~

Actual Council approved holidays will not be recognized. Said employee must use his/her holidays within the fiscal year (July 1st through June 30th). Management shall make every effort to schedule the holiday in accordance with respective schedules and in due ~~regards~~ regard to the employee's request.

Employees must accrue a minimum of one fiscal year of holiday-in-lieu hours before becoming eligible for cash-out. After the required one-year bank is established, any hours accrued in excess of that bank ~~If holiday-in-lieu hours, beyond the initial bank are remaining~~, said employee will be compensated at his/her regular rate of pay for those hours remaining on the first full pay period in July.

Section K - Vacation Schedule

The Fire Chief may develop and publish an annual vacation schedule using a seniority system. The Employees shall be notified of said schedule before being published. Said schedule may be changed by the Employee or the City when it is in the best interest of the City to meet appropriate levels of staffing. Vacation is earned and accumulated by full-time, permanent Employees upon employment and may be scheduled to be taken off after the completion of six (6) months of continuous service.

SFFA employees shall not accrue vacation in excess of twice the annual accrual rate. When an employee reaches that cap, he or she will cease to accrue vacation until some vacation has been used. Any exceptions to this cap must be approved by the City Administrator. Vacation is continually earned and accumulated, up to the twice the annual accrual rate, except for any and all periods of employment when an Employee is on an official leave of absence without pay. Any Employee on official leave of absence without pay shall not earn nor accumulate vacation leave. If a break in service occurs, and an employee returns to work, said Employee will accumulate vacation as a new Employee.

The annual vacation earned will be as follows:

VACATION ACCRUAL

Years of Service	Accrual Per Pay Period
00 - 05	4.62 hours
06 - 10	6.46 hours
11 - 15	8.31 hours
16- 20	9.23hours
21+	10.15 hours

Employees may take vacation in increments of not less than twelve (12) hours, subject to the approval of the Fire Chief.

Section L - Sick Leave

Sick leave shall be accumulated at the rate of twelve (12) hours per calendar month (12.0 x 12 = 144 ÷ 26 pay periods = 5.54 hours accrual per pay period). Sick leave must be taken in fifteen (15) minute increments (e.g., if any employee is gone for twenty (20) minutes, thirty (30) minutes will be recorded).

An Employee may accumulate sick leave without limitation. However, a maximum of 480 hours may be accumulated for pay off of sick leave hours if the Employee separates service with the City through a CalPERS Retirement. Upon separation from City employment by means of a CalPERS Retirement, and at the Employee's discretion, a payout of accrued sick leave may be made of 100% pay (full salary) for up to the first 30 days (8 hours multiplied by 30 days' equals 240.0 hours) of accumulated sick leave and 50% pay (half salary) up to the maximum of an additional 240.0 hours. An Employee may choose to be paid out for accrued sick leave hours up to the 480.0 hour maximum, with the remaining sick leave hours that are not paid out being reported to CalPERS to be incorporated into the Employee's Retirement Service Credit balance.

Employees who terminate from City employment for reasons other than retirement may also be eligible for a maximum payout of 480.0 hours of accrued sick leave if the employee has ten (10) years of continuous, full-time, permanent employment with the City and three (3) consecutive satisfactory evaluations prior to termination. The employee's first two hundred and forty (240.0) hours (or portion thereof) will be paid out at 100% pay (full salary) and the second two hundred and forty (240.0) hours (or portion thereof) will be paid out at 50% pay (half salary)~~)~~.

Employees may be granted family sick leave when the absence is required because of the illness or injury of a member of the employee's immediate family.

Each day utilized for family sick leave shall be subtracted from the employee's sick leave balance. The City may require a justification for the need for this leave before approving the leave. Employees may use a maximum amount of sick leave equal to the current year's sick leave accrual in any given year for the purpose of family sick leave.

For the purpose of this subsection, "immediate family member" includes (1) a child (biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis); (2) a biological, adoptive, or foster parent, stepparent, or legal guardian of the employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child; (3) a spouse; (4) a registered domestic partner; (5) a grandparent; (6) a grandchild; or (7) a sibling. T

The Department Head or City Administrator may require a written statement from an attending physician or dentist that an Employee is capable and is released to return to perform all of the duties of his/her position. The City may prescribe forms to be used for said statement. Said forms shall be completed by the physician or dentist prior to the Employee being allowed to return to work.

At the end of each Fiscal Year, each employee shall have the option of retaining all unused sick leave or, in the alternative, may request to trade in all unused sick leave from the previous Fiscal Year for additional vacation time.

In the event of a trade, not less than one hundred percent (100%) of the unused sick leave for the previous fiscal year can be traded. If sick leave is traded for vacation time, it shall be traded as two (2) days of sick leave for one (1) day of vacation or the equivalent.

The ceiling on vacation accrual shall remain valid in instances of a sick leave trade so that said trade cannot result in an excess of the vacation ceiling.

Probationary status employees may take sick leave as earned and may be given advance sick leave of up to two (2) weeks upon the City Administrator's written approval for emergency situations.

An employee may donate up to 16.0 hours of sick leave per year to another City employee. The employee requiring the sick leave donation must have exhausted all leave balances. Employees donating sick leave time must keep a minimum sick leave accrual balance of 80.0 hours. If an employee has less than 80.0 hours of sick leave accrual, that employee will not be eligible to donate. All donors will remain confidential.

Section M - Uniform Allowance

For the term of this Agreement, the annual uniform allowance will be ~~$1200~~ $1,500.

Uniform allowance shall be paid on a calendar year basis. New employees, as well as employees who retire or separate from City service or are discharged during the calendar year, shall be paid on a prorated basis. The uniform allowance will be paid on the first pay day of December.

Uniforms damaged in the line of duty shall be replaced on a prorated basis

depending on the age of garment as determined by the Chief.

Uniforms are to be kept in a presentable condition and must meet standards as set by the Chief. Mandatory quarterly inspections will be made by the Chief.

Section N - Bereavement Leave

Refer to Article 14 of the City of Sonora's Personnel Rules & Regulations.

Section O - Education Incentive~~Pay~~

1. Subject to the limitations below, the City agrees to provide an increase to Association employees' adjusted base pay as an education incentive. Employees shall receive compensation for educational achievements that enhance their ability to perform their job duties. Degrees and certificates must be approved through a formal evaluation program and must not be required for the employee's current job classification. Eligible achievements and their corresponding pay increases are as follows:

- Associate's Degree - 2.5%
- Bachelor's Degree – 2.5%

2. Employees shall only be compensated for the highest degree obtained from a public or private post-secondary institution that has received state approval to award the above degrees and that has been approved by the City Administrator or designee; the incentive shall not be cumulative. Percentages shall be compounded.

Multiple degrees at the same educational level will not be recognized. For example, an employee who has two Bachelor's Degrees will only receive compensation for one degree.

3. Verification of the degree must be made to the City Administrator. The original degree or an original letter from the college granting said degree must be produced to qualify for the educational incentive benefit. Upon receipt of an employee's verified degree, the City Administrator or designee will evaluate and approve the degree through a formal program designed to ensure that the degree enhances the employee's ability to perform their job.

Each 2.5% education pay increase is applied to the adjusted base pay. Percentages shall be compounded:

Fixed Compounding Order: Adjusted Base Pay= Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay.

4. Special Assignment Pay and Educational Incentive Pay

A. Certificate Pay (2 CCR §571(a)(2)

1. Fire Inspector Certificate Pay – 2.5%

Employees who possess a valid State Fire Marshal Fire Inspector Certificate are eligible to receive a two-and-a-half percent (2.5%) increase to their adjusted base pay.

Payment of Fire Inspector Certificate Pay requires verification of the certification and approval by the Fire Chief for operational relevance, applied uniformly to all eligible employees. Approval shall be based on verification of the certificate and confirmation that the certification enhances the employee's ability to perform the duties of their current classification or operational assignment. Approval shall be applied consistently to all employees who meet the eligibility criteria.

Fire Inspector Certificate Pay shall be reported to CalPERS as Educational Incentive Pay under 2 CCR §571(a)(2) or §571.1(b)(2), as applicable

2. Fire Investigator Certificate Pay – 5.0%

An employee that possess a valid State Fire Marshal Fire Investigator Certificate are eligible to receive a five percent (5.0%) increase to their adjusted base pay.

Payment of Fire Investigator Certificate Pay requires verification of the certificate and approval by the Fire Chief for operational relevance, applied uniformly to all eligible employees. Approval shall be based on verification of the certificate and confirmation that the certification enhances the employee's ability to perform the duties of their current classification or operational assignment. Approval shall be applied consistently to all employees who meet the eligibility criteria.

Fire Investigator Certificate Pay shall be reported to CalPERS as Educational Incentive Pay under 2 CCR §571(a)(2) or §571.1(b)(2), as applicable

3. State Fire Training Officer Assignment – 2.5%

Employees assigned by the Fire Chief to perform the duties of State Fire Training Officer shall receive a 2.5% special assignment premium to perform training dutes for the duration of the assignment. Task books may be used internally as qualification tools but shall not be referenced for compensation purposes. Training provided by the State Fire Training Officer equips entry-level Instructors with the knowledge and skills to deliver instruction using

prepared lesson plans, instructional aids, and evaluation instruments; adapt lesson plans as needed; and complete required reporting for the local jurisdiction.

State Fire Training Officer Assignment shall be reported to CalPERS as Training Premium under CCR §571(a)(4).

4. Fire Officer Assignment – 2.5%

Employees routinely and consistently assigned to administrative duties related to Fire Officer responsibilities by the Fire Chief shall receive a **2.5% increase** to their adjusted base pay. Duties must be administrative in nature and tied to operational needs, such as planning, scheduling, and coordinating fire department activities. Approval shall be applied uniformly to all eligible employees.

The Fire Officer Assignment shall be reported to CalPERS as Fire Staff Premium under CCR §571(a)(4).

B. Educational Incentive Pay (2 CCR §571(a)(2))

Employees hired before January 1, 2015 shall be eligible for one additional 2.5% educational incentive for possessing any of the following certificates: EMT-Basic, EMT-Intermediate, or Paramedic. Possession of one or more of these certificates qualifies the employee for a single 2.5% incentive.

The EMT-Basic and EMT-Intermediate Certificates shall be reported as Emergency Medical Technician Pay, and the Paramedic Certificate shall be reported as Paramedic Pay.

5. Maximum Education Pay

The maximum number of compensated licenses, certificates, or degrees an employee may possess is no more than five (5) not to exceed a maximum of 12.5% additional pay, except that an employee receiving a five percent (5%) education pay increase for possessing a Fire Investigator Certificate may not exceed fifteen percent (15%) additional pay.

~~All personnel covered under this Agreement shall receive a two and one-half percent (2.5%) increase to their base salary for possessing any of the following certificates/diplomas: State Fire Training Officer; Fire Officer; Associates Degree or Bachelor's Degree (but not both). Completion of a task book is acceptable in lieu of a certificate.~~

~~Three (3) employees in the Association may receive education pay of two and one-half percent (2.5%) increase to their base salary for possessing a Fire Inspector certificate. The Fire Inspector education pay Is awarded to the individuals whom qualify and are appointed by the Fire Chief.~~

~~One (1) employee in the Association at any given time can receive education pay of five percent (5%) increase to their base salary for possessing a Fire Investigator certificate. The Fire Investigator education awarded at the approval and appointment of the Fire Chief.~~

~~Possession of each certificate/diploma listed above will qualify an employee for the two and one-half percent (2.5%) education incentive increase. Employees will be eligible for certification/education incentive pay upon the completion of the required classes and/or the completion of the appropriate task book. The employee will provide proof of completed certificate or degree. The increase shall be automatic upon the Department Head submitting the appropriate substantiation to the City Administrator. The maximum number of compensated licenses/certificates/degrees an employee may possess is no more than five (5) not to exceed a maximum of 12.5 % additional pay*.~~

~~*An exception is made only for an employee in possession of a Fire Investigator certificate and receiving a 5% education pay increase. The maximum number of compensated licenses/certificates/degrees this employee may possess is no more than five (5) not to exceed a maximum of 15% additional pay.~~

In addition to the education incentives identified above; the City will reimburse the employee up to a maximum of fifty percent (50%)of the costs of tuition, books and registration (excluding any travel time, time in class, parking fees and meal costs) incurred in meeting the requirements for obtaining these certificates/degrees upon proof by the employee of the costs incurred. All courses which are to be reimbursed must be pre-approved by the Department Head in writing. The Department Head shall have the sole discretion as to any decision regarding the merit of the courses identified, and the percentage which the City will reimburse for any specific course. All courses which are to be reimbursed must be successfully completed, prior to reimbursement.

~~In addition to the above, employees hired before January 1, 2015 who have obtained either their EMT-Basics, EMT-Intermediate, or Paramedic level certificate shall also qualify for one additional two and one-half percent (2.5%) education incentive increase.~~

Subject to any applicable restrictions, Longevity, Education, Certificate, and Assignment incentive compensation shall be compounded based on the order in which the employee is eligible for the incentives. Compounding means that each percentage increase is applied to the employees' adjusted base pay after any prior increases have been added.

Fixed Compounding Order: Adjusted Base Pay= Base Pay Schedule Rate + Educational Pay + Certificate Pay + Longevity Pay .

The compensation is paid as earned for normally required duties performed during normal work hours. It is not compensation in lieu of overtime or in lieu of other benefits that are excluded from consideration under the statutes and regulations of the Public Employees Retirement System. If a salary adjustment occurs during a fiscal year, the

longevity incentive, education incentive, and certificate pay incentive shall be recalculated as of the effective date of the adjustment. All special compensation shall be administered as per 2 C.C.R. 571(a)(1). All percentages shall be compounded. See attached Salary Schedule.

ARTICLE 9. WORKING CONDITIONS

Section A - Hours Of Work And Overtime

It is understood and agreed that the payments made pursuant to the agreement are not to be construed as an admission of liability thereof.

For those employees involved in fire protection activities who work a 56.0-hour work week schedule, the City has affirmatively elected a 7K work period, which consists of a twenty-eight (28) day work period. The shift duration shall be twenty-four (24) hours.

Overtime shall be paid at the rate of one and one-half (1-1/2) times the Employee's regular rate of pay for all hours worked in excess of the regularly assigned shift or for any shift worked in addition to a regularly scheduled shift. In addition, for those employees who work the 56.0 hours per week schedule, per the Fair Labor Standard Act (FLSA), any hours worked in excess of two hundred and twelve (212.0) hours in the twenty-eight (28) day work period, will be paid at the rate of one and one-half (1-1/2) times the Employee's regular rate of pay. For the purpose of calculating hours worked in excess of two hundred and twelve (212.0) hours, all earned time off used for normally scheduled shifts in a twenty-eight (28) day work period shall count as hours worked. Earned time off shall include Vacation, Holiday In-Lieu, Sick Leave and Compensating Time Off (CTO), etc.

Rest periods of fifteen (15) minutes shall be allowed for each half of the Employee's work day.

In no event shall any Employee be compensated in excess of one and one-half (1½) times the Employee's regular rate of pay; specifically, regardless of situations where minimum compensation provisions overlap with each other and/or the Employee's scheduled shift (e.g., call-back, etc.).

No unofficial overtime shall be allowed.

Section B – Callback

If an Employee is called out or called back to work at times other than a normally scheduled shift by the Department, the Employee shall be paid for a minimum of two (2) hours for each such call out or callback.

An Employee will be considered to be called back or called out if all the following conditions are met:

A. Personnel must have left the work site after the end of shift, or the call is within one and one-half (1.5) hours after the end of said shift, with the Employee having remained on site.
B. Must have been an order given by person with authorization to do so, to Employee to report for duty at specific site.
C. Employee must have reported to site as ordered.

When the two (2) hour minimum compensation for call out overlaps a succeeding appearance other than the regular scheduled shift (e.g., call out, etc.), such minimum shall be paid, with any duty in excess of the initial two (2) hours compensated pursuant to the overtime provisions only.

When two (2) hour minimum compensation for call out overlaps the beginning of the Employee's regular scheduled work shift, the call out period, up to the beginning of the shift, shall be compensated pursuant to the overtime provision only (i.e., the two (2) hour minimum shall not apply). When the subject shift begins, the Employee is on regular pay status.

Section C - Work Out Of Classification

Refer to Article #9 of the City of Sonora's Personnel Rules & Regulations.

Section D - Medical Leave

Refer to Article #15 of the City of Sonora's Personnel Rules & Regulations.

Section E. Jury Leave

Refer to Article #14 of the City of Sonora's Personnel Rules & Regulations.

Section F - Leave of Absence

Refer to Article #15 of the City of Sonora's Personnel Rules & Regulations.

Section G - Workers' Compensation Leave

Leave under this provision shall be guided by current State status relating to

Workers' Compensation for Fire personnel.

Section H – Training

All department-assigned leaves of absence granted for training purposes shall be compensated for as though the employee was working a normal workday, workweek, or pay period.

Section I - Compensatory Time Off (CTO)

No Fire Department safety personnel may accrue more than one hundred and sixty-eight (168) hours of CTO (i.e. 112 overtime hours worked).

Employees shall receive paid overtime for all hours worked in excess of those identified above.

The Employee, at the Employee's option, may request, through Department Head, compensatory time off (CTO), or overtime pay for overtime hours worked. Use and accrual of CTO shall be at the discretion of the Department Head to assure assignment of adequate personnel to provide and maintain the City services.

Fire Department safety personnel may accrue up to one hundred fifty hours (150) additional CTO (CTO2) for overtime worked while assigned to an out-of-county mutual aid assignment in a calendar year. If no notification or direction is given the overtime hours shall be paid as overtime in the current pay period. CTO2 hours may be cashed out in any pay period after the date the CTO2 hours were earned. Any hours remaining as of the second pay period in December shall be paid out.

ARTICLE 10. GRIEVANCE PROCEDURE

Section A – Matters Subject to Grievance

A grievance is a complaint of one or a group of employees or a dispute between the City and an Exclusively Recognized Employee Organization involving the interpretation, application, or enforcement of the express terms of this Agreement or the City's Personnel Rules & Regulations. As used herein, "days" is defined as calendar days. In the event the due date falls on a non-business day, the due date shall be tolled until the next business day.

Disciplinary action shall not be subject to this grievance procedure. Those matters shall be governed by the disciplinary procedures set forth in Section 4.11 of the

City's Personnel Rules & Regulations. Evaluation of an employee shall not be subject to grievance.

Section B – Informal Grievance Procedure

The grievant shall orally discuss his or her grievance with his or her immediate supervisor within ten (10) days from the event giving rise to the grievance or from the date the employee could reasonably have expected to have had knowledge of such event. The employee shall identify the discussion as the informal step of the procedure. However, failure to identify the discussion as an informal step of the procedure shall not prejudice the grievant. The supervisor shall have ~~seven (7)~~ fifteen (15) days, or next city business day following the fifteen (15) days to respond to the employee. The supervisor's response may be given orally or in writing and should clearly be identified as the informal response to the grievance.

Section C – Formal Grievance Procedure

Level I

If a grievant is not satisfied with the resolution at the informal level, he/she may within ~~five (5)~~ ten (10) days, or next city business day following ten (10) days of receipt of such answer file a formal written grievance with his or her immediate supervisor. The formal grievance must clearly identify the specific act, omission, or occurrence that gave rise to the alleged violation, including the date on which the employee knew or reasonably should have known of such event. The grievant must articulate the provision(s) of the agreement believed to have been violated and specify the remedy sought with sufficient detail to enable meaningful review and resolution. The supervisor within ~~five (5)~~ fifteen (15) days thereafter give a written answer to the grievant. Non-responses by the immediate supervisor shall be treated as a denial of the grievance and the grievant may elevate the grievance to Level II on this basis.

Level II

If the grievant is not satisfied with the written answer from his or her supervisor, or in the event of a non-response at Level I, the grievant may, within ~~five (5)~~ ten (10) days, or next city business day following ten (10) days, from the receipt of such answer, file a written appeal to the Department head. Within fifteen (15) days, or next city business day following fifteen (15) days of the receipt of the written appeal, the Department head shall investigate the grievance which may include a meeting with the concerned parties and give a written answer to the grievant. The Department head may affirm, modify, reverse, or otherwise resolve the decision appealed. Non-responses by the immediate supervisor shall be treated as a denial of the grievance and the grievant may elevate the grievance to Level III on this basis.

Level III

If the grievant is not satisfied with the written answer from the Department head, or in the event of a non-response at Level II, the grievant may, within ~~five (5)~~ ten (10) days, or next city business day following ten (10) days, of such answer, file a written appeal to the City Administrator or his or her designee. Within twenty (20) days, or next city business day following twenty (20) days, of the receipt of the written appeal, the City Administrator shall investigate the grievance which may include a meeting with the concerned parties and thereafter give a written answer to the grievant, which answer shall be final and binding unless appealed. The City Administrator may affirm, modify, reverse, or otherwise resolve the decision appealed.

Level IV

If the grievant is not satisfied by the decision made by the City Administrator, he/she may, within fifteen (15) days, or next city business day following fifteen (15) days, of the response from the City Administrator request, in writing, a hearing before an arbitrator. The hearing before the arbitrator shall be heard whenever possible within thirty (30) days of receipt of the request by the City Administrator. The grievant shall be sent notice of the date of the hearing at least fifteen (15) days, or next city business day following fifteen (15) days, prior to the hearing.

Grievance arbitrations shall be conducted according to the rules of disciplinary matters as defined in section 4.11 of the City's Personnel Rules and Regulations.

The arbitrator shall conduct a hearing and shall within thirty (30) days of conclusion of the hearing, render a written decision and/or order. Any decision and/or order of the arbitrator shall be final. The cost of the arbitration, including the arbitrator's fee, shall be shared equally by the employee and the City.

ARTICLE 11. PERSONNEL RULES & REGULATIONS

The City Council shall ~~maintain, and~~ review, and update as necessary, the adopted Personnel Rules & Regulations, subject to any requirements of Government Code Section 3500, et. Seq during the term of this agreement. The city agrees to meet and confer with the SFFA as required by the MMBA prior to implementation.

ARTICLE 12. GENERAL PROVISIONS

Section A – Layoff

When necessary due to economics, layoffs shall be as follows:

1. Provisional/Temporary employees
2. Probationary employees
3. Permanent employees in inverse order of seniority.

Employees so laid off shall be placed on a re-employment list which shall remain in effect up to one (1) year after said layoff. Re-employment shall be determined on the basis of years of service and evaluation of work record/performance.

Section B - Past Practices

All rights, powers, functions, responsibilities, and the authority of the City of Sonora except those expressly abridged, deleted, delegated, granted, or modified by this Agreement shall remain vested with the City.

ARTICLE 13. OES EMERGENCIES

For persons responding to an emergency under the administrative control of the California Office of Emergency Services (OES) for which a reimbursement is made to the City, there shall be two methods of payment. The method chosen will be the one that will provide the employee the highest compensation.

Method #1: Any person so responding shall be compensated at the hourly rate paid by OES for which the City has been reimbursed, less an appropriate administrative charge, and the City's portion of FICA.

Method #2: Payment shall be processed on the next regularly scheduled payroll in accordance with the employee's current status and rate of pay. No deductions shall be made from the employee's pay for administrative costs.

Said rate shall be determined on a case-by-case basis, by first subtracting an appropriate administrative charge and FICA from the total of all monies reimbursed by OES for personnel costs, and then dividing the remaining amount by the number of total hours worked by those responding to each emergency. Hours will be calculated by OES classification (e.g., Strike Team Leaders are reimbursed at a different rate than other participants).

The City shall withhold all appropriate State and Federal income taxes, unemployment taxes (FUTA), and Social Security payments (FICA-including the employer's share) and shall issue all payroll payments on a warrant separate from other payroll payments. The cost to the City to provide this separation of payments shall be included in the appropriate administrative charge.

The appropriate administrative charge shall be defined as: a charge to defray the cost of providing Worker's Compensation benefits to those responding and to defray the cost of preparing the additional payroll payments to those responding. With respect to Worker's Compensation, the cost of providing the benefit shall be the estimated annual cost ("premium") for such coverage for the Fiscal Year in which the emergency occurred, divided by the total estimated number of hours (straight time--SB 90 hours: eighteen hundred (1800) per year) worked by all regular employees in that same Fiscal Year, multiplied by the total number of hours worked by those responding to the emergency. With respect to the cost of the payroll payments, the cost shall be determined by multiplying the SB 90 State hourly reimbursement rate (for personnel processing the payments) by the actual hours spent in processing the payments.

ARTICLE 14. SAVINGS CLAUSE

If any provision of this Agreement should be held invalid by operation of law or by any court of competent jurisdiction, or if compliance with or enforcement of any provision should be restrained by any tribunal, the remainder of this Agreement shall not be affected.

ARTICLE 15. RE-OPENER

During the term of the MOU the City and SFFA agree that there shall be no reopeners.

ARTICLE 16. TERM OF AGREEMENT

This Agreement does not apply to temporary or part-time employees. This Agreement shall be effective from July 1~~st~~, ~~2021~~ 2025, through June 30~~th~~, 202~~85~~. This Agreement shall become effective upon adoption by a Representative of SFFA and City.

SONORA FIRE FIGHTERS' ASSOCIATION

_____
Tyler Piche, SFFA President

_____
Richard Reed, SFFA Representative

CITY OF SONORA

_____
~~Mary Rose Rutikanga~~ Christopher Gorsky, City Administrator

_____
~~Matt Hawkins~~ Ann Segerstrom , Mayor

ATTEST:

_____
~~Deputy~~ Tracy Skelly, City Clerk

Signed and dated: _____

SONORA FIRE FIGHTERS' ASSOCIATION SALARY RANGE TABLE
EFFECTIVE JULY 1, 2025

		2.5% Longevity Pay After 10 Years Of City Service, And Every Five (5) Years Thereafter
		2.5% Certificate/Diploma Pay for any of the following: EMT-1A or EMT-P (not both and only if employment date is prior to January 3, 2015)
Percentage to apply to all salaries	0.00%	2.5% Fire Officer, Associates Degree or Bachelors Degree (not both)
Percentage between steps	5.00%	2.5% State Fire Training Instructor (must complete 80 hours of instruction during the calendar year to qualify)
Percentage between grades	2.50%	
Hours worked bi-weekly	112	- 56.0 hours worked in an average work week x 2 = 112.0 hours worked per bi-weekly pay period

Classification	**Step A**
Fire Captain	$25.33
Fire Engineer	$22.45
Firefighter	$18.91

Notes: Captain - 6.0% - COLA; Engineer - 6.8% - COLA

	Range		Step A			Step B			Step C			Step D			Step E			Step F		
			0%			5%			10%			15%			20%			25%		
		% Adder	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly	Monthly	Bi-Weekly	Hourly
Fire Captain	2533	0.0%	$6,146.75	$2,836.96	$25.33	$6,454.93	$2,979.20	$26.60	$6,777.68	$3,128.16	$27.93	$7,117.41	$3,284.96	$29.33	$7,474.13	$3,449.60	$30.80	$7,847.84	$3,622.08	$32.34
Fire Engineer	2245	0.0%	$5,447.87	$2,514.40	$22.45	$5,719.65	$2,639.84	$23.57	$6,006.00	$2,772.00	$24.75	$6,306.91	$2,910.88	$25.99	$6,622.37	$3,056.48	$27.29	$6,952.40	$3,208.80	$28.65
Firefighter	1891	0.0%	$4,588.83	$2,117.92	$18.91	$4,819.36	$2,224.32	$19.86	$5,059.60	$2,335.20	$20.85	$5,311.97	$2,451.68	$21.89	$5,576.48	$2,573.76	$22.98	$5,855.55	$2,702.56	$24.13

Revised: 7/1/2025

RESOLUTION 02-17-2026-D

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA APPROVING MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENT AND UPDATED SALARY RANGE TABLE WITH THE SONORA FIRE FIGHTERS' ASSOCIATION (SFFA)

WHEREAS, California Government Code Section 36506 requires the City Council to determine by resolution the compensation of all employees; and

WHEREAS, pursuant to the City Council's direction, the City bargaining team has negotiated in compliance with the Meyers-Milias-Brown Act and all other applicable requirements to reach this Memorandum of Understanding agreement with the SFFA that meets the needs of all parties and covers the period from July 1, 2025, to June 30, 2028; and

WHEREAS, the Memorandum of Understanding (MOU) agreement and updated salary range table has been recommended for approval by the City Administrator; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the Memorandum of Understanding agreement and updated salary range table between the City of Sonora and the SFFA for the period between July 1, 2024, and June 30, 2028, and attached hereto as Exhibit A.

PASSED, APPROVED, AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 17th day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

_____
Ann Segerstrom, Mayor

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer
Chris Gorsky, City Administrator

SUBJECT: Consider Adoption of Resolution No. 02-17-2026-E Approving the Updated Salary Range Tables for Sonora Part-Time/Relief/Unrepresented Employees to Ensure Compliance with California Public Employees' Retirement System (CalPERS) Regulations

RECOMMENDATION:

Consider Adoption of Resolution No. 02-17-2026-E Approving the Updated Salary Range Tables for Sonora Part-Time/Relief/Unrepresented Employees to Ensure Compliance with California Public Employees' Retirement System (CalPERS) Regulations.

BACKGROUND:

The City of Sonora participates in the California Public Employees' Retirement System (CalPERS). Pursuant to California Code of Regulations (CCR), Title 2, §570.5, all compensation subject to retirement reporting must be included in a publicly available pay schedule that has been formally approved and adopted by the City Council.

Additionally, CCR §571 and §571.1 establish requirements for identifying and reporting pensionable compensation, including base salary and certain special compensation items.

Periodic updates to salary schedules are necessary whenever compensation changes occur or when formatting modifications are needed to maintain regulatory compliance.

DISCUSSION / ANALYSIS:

The attached updated Salary Range Tables for Sonora Part-Time/Relief/Unrepresented Employees have been revised to:

- Incorporate recent compensation adjustments tied to the Sonora Employees Association (SEA) and the Sonora Firefighters Association (SFFA);
- Ensure that base salary rates are clearly identified and separately stated;
- Include all applicable classifications and step structures;
- Include footnotes identifying special compensation where applicable; and
- Present the information in a format that satisfies CalPERS transparency and posting requirements under CCR §570.5.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

These updates do not create new compensation beyond what has already been authorized through existing agreements or Council action. Rather, the updates ensure that the City's pay schedules are properly formatted, complete, and compliant with CalPERS reporting standards.

Formal Council adoption of the updated salary tables is required in order to validate the pay schedule for retirement reporting purposes.

FISCAL IMPACT:

There is no fiscal impact associated with this action. Any fiscal impacts associated with SEA and SFFA compensation changes have already been reviewed and incorporated into the City's adopted budget.

ATTACHMENTS:

1. Updated Salary Range Table – Sonora Part-Time/Relief/Unrepresented Employees
2. Resolution No. 02-17-2026-E – Approving Salary Table

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

PART-TIME/RELIEF/UNREPRESENTED EMPLOYEES SALARY RANGE TABLE
EFFECTIVE JULY 1, 2025

All these classifications are non-safety, except for Fire Investigator and Firearms Instructor, and are not formally represented by any City recognized association. Any cost of living increase is either defined in an employment agreement or under the City Policy "Consistency in Hourly Wage and Cost of Living Increases for Unrepresented Employees" adopted June 5, 2006 by the City Council. Fire Investigator and Firearms Instructor salary is based on the salary range for Police Officer, with corresponding certificate and educational pay. Fire Prevention Inspector is based on the current salary range for Fire Captain-Take bi-weekly wage and divide by 80.0 hours

Percentage to apply to all salaries	0.00%	
Percentage between grades	2.50%	SEA - 2.5% COLA, SFFA - 6.8% COLA
Percentage between steps	5.00%	

Classification	**Step A**	**Notes: COLA - 4.0% COLA for Fire; 2.5% for Misc**
Background Investigator	$34.43	Cost of Living Increases Tied To Sonora Employees' Association (SEA)
Office Assistant	$17.38	Cost of Living Increases Tied To Sonora Employees' Association (SEA)
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk	$23.83	Cost of Living Increases Tied To Sonora Employees' Association (SEA)
Building Inspector	$24.55	Cost of Living Increases Tied To Sonora Employees' Association (SEA)
Police Administrative Services Officer	$31.47	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Community Service Officer	$21.29	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Fire Investigator (Safety)	$29.56	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Firearms Instructor (Safety)	$29.56	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Dispatcher-Records Specialist Trainee	$20.98	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Dispatcher-Records Specialist	$22.07	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Reserve Police Officer	$34.30	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
Fire Prevention Inspector (Non-Safety)	$22.16	Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
Fire Engineer	$22.45	Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
Homeless Outreach Coordinator	$33.31	Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)

	Range		Step A	Step B	Step C	Step D	Step E
			0%	5%	10%	15%	20%
		% Adder	Hourly	Hourly	Hourly	Hourly	Hourly
Background Investigator	3443	0.0%	$34.43	$36.15	$37.96	$39.86	$41.85
Office Assistant	1738	0.0%	$17.38	$18.25	$19.16	$20.12	$21.13
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk	2383	0.0%	$23.83	$25.02	$26.27	$27.58	$28.96
Building Inspector	2455	0.0%	$24.55	$25.78	$27.07	$28.42	$29.84
Police Administrative Services Officer	3147	0.0%	$31.47	$33.04	$34.69	$36.42	$38.24
Community Service Officer	2129	0.0%	$21.29	$22.35	$23.47	$24.64	$25.87
Fire Investigator (Safety)	2956	0.0%	$29.56	$31.04	$32.59	$34.22	$35.93
Firearms Instructor (Safety)	2956	0.0%	$29.56	$31.04	$32.59	$34.22	$35.93
Fire Prevention Inspector (Non-Safety)	2216	0.0%	$22.16	$23.27	$24.43	$25.65	$26.93
Dispatcher-Records Specialist Trainee	$20.98	0.0%	$20.98	$22.03	$23.13	$24.29	$25.50
Dispatcher-Records Specialist	2207	0.0%	$22.07	$23.17	$24.33	$25.55	$26.83
Fire Engineer	2245	0.0%	$22.45	$23.57	$24.75	$25.99	$27.29
Reserve Police Officer	3430	0.0%	$34.30	$36.02	$37.82	$39.71	$41.70
Homeless Outreach Coordinator	3331	0.0%	$33.31	$34.98	$36.73	$38.57	$40.50

Revised: 7/1/2025

RESOLUTION 02-17-2026-E

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA APPROVING UPDATED SALARY RANGE TABLES FOR THE SONORA PART-TIME/RELIEF/UNREPRESENTED EMPLOYEES IN COMPLIANCE WITH CALPERS REGULATIONS

WHEREAS, Section 570.5 of California Code of Regulations, Title 2, requires formal Council approval and adoption of employee salaries and compensation schedules; and

WHEREAS, the City of Sonora participates in the California Public Employees' Retirement System (CalPERS); and

WHEREAS, CalPERS regulations require that compensation subject to retirement reporting be listed on a publicly available pay schedule that meets the formatting, posting, and transparency requirements outlined in CCR §570.5, §571, and §571.1; and

WHEREAS, the City has updated its salary range tables for the Sonora Part-Time/Relief/Unrepresented Employees to ensure that base salary information is clearly presented, accurately described, and publicly available; and

WHEREAS, this updated pay schedule reflects new compensation changes tied to the Sonora Employees Association (SEA) and the Sonora Firefighters Association (SFFA) and also serve to document existing authorized compensation levels in a CalPERS-compliant format, including the inclusion of all classifications, salary steps, and footnotes indicating special compensation where applicable;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sonora as follows:

1. The updated Salary Range Table for the Sonora Part-Time/Relief/Unrepresented Employees is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Sonora on this 17th day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

_____
Ann Segerstrom, Mayor, City of Sonora

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Conduct a Public Hearing to Receive Public Comment Regarding the Accomplishments Under State Administered Community Development Block Grant (CDBG) Program 22-CDBG-00009.

RECOMMENDATION:

Conduct a Public Hearing to Receive Public Comment Regarding the Accomplishments Under State Administered Community Development Block Grant (CDBG) Program 22-CDBG-00009.

BACKGROUND:

The closeout process is the final phase of the CDBG project administration. After activities are completed, funds drawn down, and monitoring issues (if any) are addressed, closeout can begin.

When project is complete, the Grantee contacts their Grant Administrator/HCD Representative and begins preparation for closing. This includes:

- Reviewing expenditures to determine whether there will be funds to disencumber
- Posting and holding public hearing on final closeout
- Grantee prepares and submits their final Activity Report.
- Grantee completes CDBG Combined Closeout Package and Completion Report and assembles required supporting documentation
- Grantee initiates closeout in the Grants Network portal by clicking the Award Closeout button on the Award Dashboard page.
- Once the CA HCD approval workflow is complete, the contract is closed, and the Grantee will receive a notice in their portal confirming closeout and acceptable desk audit and reminding them of record retention requirements.

DISCUSSION / ANALYSIS:

All CDBG activities must meet the National Objective of benefiting low- and moderate-income persons.
The objectives of the CDBG program are to develop viable communities by the provision of decent affordable housing, a suitable living environment, and to expand economic opportunities, principally for the benefit of Low- and Moderate-Income (LMI) persons, families, households, and neighborhoods.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Eligible Activities: Community Facilities

- Includes day care centers, domestic violence shelters, food banks, community centers, medical and dental facilities, and fire stations

The City received $1,045,976.46 in Community Development Block Grant, Program Income funds to purchase two fire engines and associated equipment. Initially, there were multiple awards, but in 2022, all funding was consolidated into one program. This agenda item is about transparency, and aims to identify the expenditures the City made, consistent with the award and program guidelines.

Highlights of the Community Development Block Grant expenditures:

(1) Type 3 Fire Engine
(1) Type 6 Fire Engine
(2) Exhaust Removal System(s)
Equipment (various items, see Attachment A)

Attachment A is a list of equipment that was acquired with the public funding. Attachment B is the public notice that went into the Union Democrat. This hearing was also posted to the City's website and posted in the window of City Hall.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

ATTACHMENTS:

- Attachment A- CDBG Equipment Acquisition Inventory
- Attachment B- Public Notice
- Attachment C- Pictures

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness

CDBG Acquired Property Inventory — Attachment A

Grantee: City of Sonora — Award #: 22-CDBG-PI-00009

Contract Project Name:

Description of Property	Date Acquired	AcquisitionCost	Serial# or ID #	Condition	Status	Location	Proof of Ownership	% CDBG Funded
Radio Install	1/23/2024	1,489.68	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Reel Line, Ladder	11/6/2023	2,613.26	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
AED	3/6/2024	4,502.28	43453977	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Cooler	2/2/2024	172.25	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Ipad, Kestrol	2/12/2024	665.2	LXQ5M447WH	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Structure Nozzles	2/13/2024	2,734.15	238749	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Pelican Scene Lights	2/2/2024	912.39	427496	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
GPS	2/2/2024	320.8	609011842	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
EMS bag	2/12/2024	252.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Honda Pump	2/2/2024	597.04	ZDF-692	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Box Lights	2/13/2024	744	941GL	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Chaps	2/2/2024	478.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Belt Weather Kit/Wildland Hose	2/14/2024	4,021.70	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose Roller	2/19/2024	848.28	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Mop Up Supplies	6/27/2024	764.46	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Fuel Cans	2/23/2024	85.77	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Irons	2/23/2024	566.49	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose Packs	2/2/2024	799.32	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hard Suction for Honda Pump	2/12/2024	120.36	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Gizmo	2/28/2024	120.08	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hand Tools	4/9/2024	788.02	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Drip Torch, Backpack Pump	2/2/2024	469.25	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Gated Y, Gate Valve	2/28/2024	1,580.02	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hydrat Bag	2/22/2024	72.5	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Brass, Wrenches	2/23/2024	912.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Big Easy Kit	3/1/2024	86.5	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Stop Signs	3/1/2024	58.84	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Jet Boil	5/1/2024	157.63	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
K12, Sawsall	5/1/2024	1,043.62	DC5692	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Misc. Tools	2/28/2024	278.42	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Sledge, Water Can, Hooks	5/30/2024	520.45	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Ipad Mount	2/2/2024	97.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Safety Vest	2/2/2024	55.64	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tint	7/3/2024	800	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Thermal Image Camera	8/9/2024	2,716.04	E6972BE11BID	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose	6/24/2024	9,192.53	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Saw Bags, Mob Up Bags	6/27/2024	376.8	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Brass Mounts	6/7/2024	198.47	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Sleeping Bags	6/5/2024	260.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tents	6/5/2024	559.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Batteries and Chargers	6/4/2024	253.17	80M4CKR	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Mini Drip Torch	6/12/2024	403.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Wildland Tips	6/5/2024	274.81	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
SCBA Mask Bags	6/5/2024	95.49	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Suction Hose and Strainer	9/13/2024	1,105.12	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Graphic Install	3/8/2024	419.58	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tire Chains	4/12/2024	218.93	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
EMS Supplies	4/12/2024	43.57	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Outter Box	4/12/2024	52.24	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100

Code 5 Bags and Radio Holders	7/10/2024	1,401.15	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Inverter	6/11/2024	326.96	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Carry All	7/8/2024	259.38	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Paratech	10/28/2024	5,572.68	890981	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Binoculars	6/11/2024	260.99	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tool Mounts	7/4/2024	377.06	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
SCBA Mounting Brackets	7/14/2024	638.43	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Fuse Box, Junction Box	9/9/2024	52.02	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Auto Cribbit	10/29/2024	1,277.51	AC-13	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Type 6								
Description of Property								
Radio Install	9/14/2023	1,593.21	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Custom Boxes Install and Suction	3/7/2024	4,886.27	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Cooler	2/2/2024	172.25	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Ipad, Kestrol	2/12/2024	665.2	P9YDTWD69G	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Structure Nozzles	2/13/2024	2,734.15	238713	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
EMS Bag	2/12/2024	252.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Box Light	2/13/2024	372	9416L	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Chaps	2/2/2024	478.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Wildland Hose, Belt Weather Kit	2/24/2024	3,074.04	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Saws, Chains	2/23/2024	2,793.64	209	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Mop up Supplies	6/27/2024	764.46	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Fuel Cans	2/23/2024	85.77	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Irons	2/23/2024	566.49	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose Packs	2/2/2024	799.32	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose Rubbers	2/28/2024	166.22	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Gizmo	2/28/2024	120.08	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hand Tools	4/9/2024	788.02	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Drip Torch, Backpack Pump	2/2/2024	469.25	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Gated Y, Gate Valve	2/28/2024	1,580.02	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hydrant Bag	2/22/2024	72.5	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Brass, Wrenches	9/13/2024	912.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Stop Signs	3/1/2024	58.84	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Code R Decals (Graphics)	2/9/2024	1,865.00	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Jet Boil	5/1/2024	157.63	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Electric PPV Fan	7/5/2024	3,727.41	5595	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Misc. Tools	2/28/2024	278.42	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Sledge, Water can, Hooks	5/30/2024	520.45	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Ipad Mount	2/2/2024	97.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Safety Vest	2/2/2024	55.64	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tint	7/3/2024	800	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Thermal Image Camera	8/9/2024	2,716.04	E6972BE42019	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Hose	6/24/2024	9,192.53	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Saw Bags, Mop up Bags	6/27/2024	376.8	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Brass Mounts	6/7/2024	198.47	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Sleeping Bags	6/5/2024	260.97	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tents	6/5/2024	559.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Batteries, Chargers	6/4/2024	354.17	BOM4CKR	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Mini Drip Torch	6/12/2024	403.98	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Wildland Tips	6/5/2024	274.81	None	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100

SCBA Mask Bags	6/5/2024	95.49	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tire Chains	4/12/2024	218.93	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
EMS Supplies	4/12/2024	43.57	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Otter Box	4/12/2024	52.24	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Code 5 Bags, Radio Holders	7/10/2024	1,401.15	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Inverter	6/11/2024	326.96	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Carry All	7/8/2024	259.38	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Binoculars	6/11/2024	260.99	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Tool Mounts	7/4/2024	377.06	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Cell Phone Booster	6/11/2024	1,033.10	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Cancel of Rogue and Combi Tool	9/17/2024	85.00	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Cargo Netting	8/26/2024	679.99	None		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
RIC Pack	10/17/2024	3,837.79		161153827	New	In-Service	Fire Station 201 S. Shepherd	Receipt	100
Gas Detectors		620.63	001E01F001940192		New	In-Service	Fire Station 201 S. Shepherd	Receipt	100

NOTICE OF PUBLIC HEARING FOR REVIEW OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS RECEIVED AND EXPENDED BY THE C NORA

Item A.

A Public Hearing will be held by the City of Sonora at a meeting of the Sonora City Council at City Hall, 94 N. Washington Street, Sonora, on **Tuesday, February 17, 2026 at 5:00pm** to discuss and solicit comments on the submittal of the Community Development Block Grant (CDBG) accomplishments and acceptance of the closeout report for the following grant activity:

Activity CDBG Grant 22-CDBG-PI-00009

Acquisition Type 3 Fire Engine
Acquisition Type 6 Fire Engine Equipment, Fire Engine(s) Exhaust Removal System

Funding Received- $1,045,976.46
Required Match- $0

The City may be required to disencumber $435.94 of 22-CDBG-PI-00009 for the project. The City can re-purpose $21,907.09 of General Administration (staff time) to a future award.

The purpose of this public hearing is to give citizens an opportunity to make their comments known regarding the accomplishments under State administered CDBG Program.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. Upon request, the agenda and the documents in the meeting agenda packet can be made available to persons with a disability. In compliance with the Americans with Disabilities Act, the City encourages those with disabilities to participate fully in the meeting process. Any person requiring special assistance to participate in the meeting should call the City Clerk, 209-532-4541 at least forty-eight (48) hours prior to the meeting.

If you are unable to attend the public hearing, you may direct written comments to the City of Sonora, Community Development Department, contact person is listed below. In addition, a public information file is available to review at 94 N. Washington Street, Sonora between the hours of 8am and 4pm.

Sonora Community Development, Contact:
Tyler Summersett, Community Development Director
City Hall, 94 N. Washington Stree
tsummersett@sonoraca.com
209.532.3508 ext 2

Publication Date: JANUARY 30, 2026
The Union Democrat, Sonora, CA

Attachment C

SONORA FIRE
ENGINE 756
SQUAD
756

SONORA FIRE
ENGINE 756
STOP

SON
RA FIRE
INE 753
3M

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: February 17, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Brittan Gregory, Fire Chief

SUBJECT: Adoption of Resolution No. 02-17-2026-A – OES Form 130, Designation of Applicant's Agent Resolution for Non-State Agencies

RECOMMENDATION:

Adopt Resolution No. 02-17-2026-A Designating Authorized Agents to Execute and File Applications for Disaster Assistance and Grants on Behalf of the City of Sonora through the California Governor's Office of Emergency Services (Cal OES).

BACKGROUND:

Cal OES administers a variety of state and federally funded programs related to emergency preparedness, response, recovery, and mitigation, including disaster assistance reimbursements and emergency management grants. As a condition of participation, Cal OES requires non-state agencies to formally designate individuals who are authorized to sign applications, certifications, and related documents on behalf of the governing body. The Designation of Applicant's Agent Resolution (OES Form 130) must be adopted by the City Council and kept on file with Cal OES. This resolution is typically valid for a specified term, commonly up to three (3) years, unless rescinded or updated.

DISCUSSION / ANALYSIS:

Adoption of this resolution allows designated City of Sonora officials to:

- Apply for disaster assistance and reimbursement following emergency or disaster declarations
- Execute required certifications and supporting documentation
- Act on behalf of the City of Sonora in matters related to Cal OES and FEMA programs

Without an adopted and current OES Form 130 resolution, the City of Sonora may experience delays or be deemed ineligible for reimbursement or grant funding related to emergency management and disaster recovery activities. The proposed resolution designates the City Administrator, Fire Chief Community Development Director as Applicant's Agents, consistent with operational responsibilities for emergency management and disaster coordination.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

FISCAL IMPACT:

There is no direct fiscal impact associated with the adoption of this resolution. Approval maintains the City of Sonora's eligibility for potential state and federal reimbursement and grant funding, which may reduce future General Fund impacts related to emergency incidents and disaster recovery.

ATTACHMENTS:

- Resolution No. 02-17-2026-A – Designation of Applicant's Agent Resolution for Non-State Agencies (OES Form 130)

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness.

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council (Governing Body) OF THE City of Sonora (Name of Applicant)

THAT City Administrator (Title of Authorized Agent), OR

Fire Chief (Title of Authorized Agent), OR

Community Development Director (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Sonora (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the City of Sonora (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

DESIGNATION OF APPLICANT'S AGENT RESOLUTION
NON-STATE AGENCIES

OES-FPD-130 (Rev. 10-2022)

Please check the appropriate box below

☑ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.

☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s):_____

Passed and approved this 17 day of February, 20 26

_____
(Name and Title of Governing Body Representative)

_____
(Name and Title of Governing Body Representative)

_____
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Tracy Skelly (Name), duly appointed and City Clerk (Title) of City of Sonora (Name of Applicant), do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council (Governing Body) of the City of Sonora (Name of Applicant) on the 17 day of February, 2026.

_____ City Clerk

(Signature) (Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. Titles Only: The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.

2. Names and Titles: If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

RESOLUTION 02-17-2026-A

A RESOLUTION OF THE CITY OF SONORA ADOPTING THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) FORM 130, DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED by the City Council of the City of Sonora that said Council does hereby adopt the California Governor's Office of Emergency Services (Cal OES) Form 130, Designation of Applicant's Agent Resolution for Non-State Agencies, for the purpose of authorizing designated representatives of the City of Sonora to execute and file applications for federal and/or state disaster assistance administered by Cal OES.

BE IT FURTHER RESOLVED that the following individuals are hereby designated as Authorized Agents of the City of Sonora and are authorized to execute, submit, and process all applications, documents, and agreements necessary to obtain disaster assistance on behalf of the City of Sonora:

- City Administrator
- Fire Chief
- Community Development Director

PASSED AND ADOPTED by the City Council of the City of Sonora on this 17th day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

_____

Ann Segerstrom, Mayor, City of Sonora

CERTIFICATION OF RESOLUTION

Attest:

I, Tracy Skelly, City Clerk of the City of Sonora, County of Tuolumne, California, do hereby certify that this is a true and correct copy of the original Resolution Number 02-17-2026-A.

Witness my hand and the seal of the City of Sonora on this 17th day of February 2026.

_____ **OFFICIAL SEAL**

Tracy Skelly, City Clerk
City of Sonora