



CITY COUNCIL REGULAR MEETING

Tuesday, June 20, 2023 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, June 20, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

1. Conference with Real Property Negotiations, Government Code Section § 54956.8
Property: 326 N. Washington Street, Sonora, CA, Tuolumne County 95370

Agency Negotiators: Doug White, City Attorney, Melissa Eads, City Administrator; Chris Gorsky, Administrative Services Director.

2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

REPORT OUT OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

PRESENTATIONS

3. Swearing in of Police Canine Ridge; Turu VanderWiel, Police Chief.
4. Receive a presentation on Sonora Police Department's Autism Safety Alert Program; Turu VanderWiel, Police Chief.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

5. Consider approval of disbursements in the amount of \$176,934.00 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.
6. Consider approval of a budget adjustment to reallocate \$20,400 of Fiscal Year 2022-23 budget within the General Fund's General Services Budget Unit to pay for vegetation management on Lyon's Street, from Hope Lane to Bald Mountain Road. (Requires a 4/5 vote); Christopher Gorsky, Administrative Services Director.
7. Consider adoption of Resolution 06-20-2023-A authorizing temporary "No Parking" zones along certain City Streets during the 2023 Mother Lode Fair; Turu VanderWiel, Police Chief.

8. Consider adoption of Resolution No. 06-20-2023-B creating a new job description for a Part-Time Reserve Police Officer position in the Sonora Police Department and update of the Part-Time/Relief Employees Salary Range table; Christopher Gorsky, Administrative Services Director.
9. Consider adoption of Resolution No. 06-20-2023-C creating a new job description for a Temporary Part-Time Homeless Outreach Coordinator position in the Sonora Police Department and update of the Part-Time/Relief Employees Salary Range table; Christopher Gorsky, Administrative Services Director.
10. Consider adoption of Resolution No. 06-20-2023-D creating a new job description for Firefighter in the Sonora Fire Department and update of the Sonora Fire Fighters Association Salary Range table; Christopher Gorsky, Administrative Services Director.

MONTHLY REPORTS

11. Receive the Sonora Administration Department monthly report for April 2023; Christopher Gorsky, Administrative Services Director.
12. Receive the Sonora Fire Department monthly report for May 2023; Aimee New, Fire Chief.
13. Receive the Sonora Police Department monthly report for May 2023; Turu VanderWiel, Police Chief.
14. Receive the Sonora Public Works Department monthly report for May 2023; Rachelle Kellogg, Community Development Director, Mike Lagomarsino, Public Works Supervisor.

COUNCIL MEMBER REPORTS

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

15. Receive communications regarding the U.S. Small Business Administration Disaster Assistance Loans.
16. Receive communications regarding SB584 - Statewide Transient Occupancy Tax (TOT).

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Swearing-in of Police Canine Ridge

RECOMMENDATION

Swearing in of Police Canine Ridge.

DISCUSSION

On March 6, Council voted to accept Ridge as a donation from Friends of the Sonora Police Department, a nonprofit 501(c)(3) organization. At the time, Ridge had received obedience training and basic police canine training. Since then, Ridge and handler Antonio Shouse have undergone 320 hours of extensive training to become certified for patrol and narcotics detection work. They completed that training on May 25, 2023, and the team is currently working patrol for our City.

The swearing-in of a police canine is honorary and is not a required legal process.

FISCAL IMPACT

There is no fiscal impact on the General Fund for this item.



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Introduce Autism Safety Alert Program

RECOMMENDATION

Receive a presentation on Sonora Police Department's Autism Safety Alert Program.

DISCUSSION

The Sonora Police Department is joining other jurisdictions nationwide in offering an Autism Safety Alert Form to assist with interactions between police officers and individuals affected by Autism Spectrum Disorder (ASD) or others with special needs.

The purpose of this program is to gather useful information ahead of time to help officers in the field communicate with individuals experiencing ASD. When an Autism Safety Alert Form is provided to our agency, a database is created that will help best guide our staff during interactions with those experiencing ASD or other special needs. The form, along with an explanation of the program, are available on the Sonora Police Department webpage. It is not required to be a resident of Sonora to enroll in the program.

The Sonora Police Department partnered with local mom Brittaney Sutton on this project. We also received an endorsement from Autism Safety 101, a nationwide provider of safety training for people living with ASD, first responders, and community service providers.

FISCAL IMPACT

There is no fiscal impact for this item.

AUTISM SAFETY ALERT FORM

Emergency Contact Information

For (Name): _____

Put in order

to contact: Name:

Relationship:

Phone:

1			
2			
3			

Please include an updated photo of your family member to help us identify them and locate them quicker if they become missing. Updated photos can be brought into the Sonora Police Department or emailed to Lt. Hannula (JHannula@SonoraPD.com).



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023
TO: City Council Members
FROM: Tracy Skelly, Administrative Services Officer
SUBJECT: Disbursements in the amount of \$176,934.00 for payroll

RECOMMENDATION

Consider approval of disbursements in the amount of \$176,934.00 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

DISCUSSION

This payroll was the second (2nd) payroll of the month, which was an expected amount.

This payroll is the 24th payroll of 26 for FY22-23, we would have expected to expend 92.31% of the budgeted amount. In total, we have expended 85.76% of the Salaries and Wages for the FY 22/23 budget.

FISCAL IMPACT

Disbursements are part of the approved FY22-23 Budget.



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Fiscal Year 2022/23 Budget Adjustment for unanticipated expenditures.

RECOMMENDATION

Recommend that the City Council approve a budget adjustment to reallocate \$20,400 of Fiscal Year 2022-23 budget within the General Fund's General Services Budget Unit to pay for vegetation management on Lyon's Street, from Hope Lane to Bald Mountain Road. (Requires a 4/5 vote).

DISCUSSION

The City received a quote for vegetation management services and completed a budget adjustment of \$6,800 on June 5, 2023. There was a misunderstanding when that quote was received. The \$6,800 was a daily rate and the City requires four (4) days of work to complete the vegetation control along Lyons Street. This budget adjustment is required to complete that work. As the City approaches fire season, the dense overhang of vegetation on Lyons Street has become a critical risk and staff are recommending its removal.

FISCAL IMPACT

The fiscal impact to the General Fund for Fiscal Year 2022/23 is \$20,400. This adjustment to the budget reallocates already budgeted funds that have gone unused in the Fiscal Year 2022/23.

ATTACHMENTS

- Quote
- Budget Transfer



Nate's Tree Service Inc.

PO Box 5489
Sonora, CA 95370
209 532-2460

ResidentialScheduling@NatesTree.com

Item 6.

Estimate

Date	Estimate #
5/19/2023	2165



Women / Minority
Business Enterprises



Name / Address
City of Sonora Mike Lagomarsino 209-743-2330 mlagomarsino@sonoraca.com

Item	Description	Qty of Days	Cost per Day	Total
Day Rate	Lyons St Sonora ***UPDATED ESTIMATE*** The attached estimate is quoted at a "Day Rate" which consists of an allocated lot of time equal to or less than 8 hours of work and is inclusive of the efforts to complete the agreed upon required work quoted. "Day Rate" recorded time begins when the assigned team leaves the equipment yard and is inclusive of any necessary travel time to reach the destination of work to be performed. Work teams are allotted one thirty minute (30 min) meal break and two (2) fifteen minute (15 min) work breaks per the State of California labor laws. A "Day Rate" quote does not imply or contractually bind a specific number of units or territory on any job site. All efforts are quoted for services delivered efficiently, safely and professionally within the allocated time period only. By accepting this quote, you agree to the above terms and are understanding of the "Day Rate" agreement. **My price includes a day rate, for a 10 hour day with a 2 (3 man) crew working Monday thru Thursday. We will require a half-hour lunch and 2 (15 minute) rest breaks. **Please note, this job should take approximately 4 days as stated in this estimate. If more days are needed, we will get authorization from Mike Lagomarsino prior to beginning extra work.	4	6,800.00	27,200.00
Remove	Price includes removing predetermined trees along Lyons St, that pose a risk to the road and public.			
Trim	Will trim all trees that are overhanging City rite of way, skirting them up to the property line.			
Chip Brush	Price includes chipping all brush and hauling it away			
Haul Wood	Price includes hauling all wood away			
*ESTIMATE IS VALID FOR 60 DAYS UNLESS OTHERWISE NOTED		Total		
*PRICE DOES NOT INCLUDE STUMP OR ROOTBALL REMOVAL / GRINDING UNLESS OTHERWISE NOTED		*NATE'S TREE SERVICE WILL NOT BE HELD LIABLE FOR ANY DAMAGE TO SURROUNDING TREES OR PROPERTY WHILE PERFORMING WORK OUTLINED WITHIN THIS ESTIMATE		*PAYMENT DUE AT COMPLETION OF JOB - INTEREST OF 2% PER MONTH AFTER 30 DAYS - 2.5% CHARGE IF PAYING BY CREDIT/DEBIT CARD

_____ I CERTIFY THAT I AM THE LEGAL PROPERTY OWNER OF THE STATED ADDRESS AS NOTED ON THIS ESTIMATE

_____ I CERTIFY THAT I AM THE RESPONSIBLE PARTY FOR THIS ADDRESS AND HAVE FULL LEGAL AUTHORITY TO MAKE DECISIONS REGARDING THE ABOVE NOTED WORK ESTIMATE

_____ I CERTIFY THAT I AM IN AGREEMENT WITH THE WORK NOTED WITHIN THIS ESTIMATE, AND I FURTHERMORE AGREE TO BE THE FINANCIALLY RESPONSIBLE PARTY FOR PAYMENT OF THE SERVICES PERFORMED BY NATE'S TREE SERVICE INC

Date: _____

Customer Signature: _____
Page 1



Nate's Tree Service Inc.

PO Box 5489
Sonora, CA 95370
209 532-2460

ResidentialScheduling@NatesTree.com

Estimate

Item 6.

Date	Estimate #
5/19/2023	2165

Name / Address
City of Sonora Mike Lagomarsino 209-743-2330 mlagomarsino@sonoraca.com



Women / Minority
Business Enterprises



Item	Description	Qty of Days	Cost per Day	Total
	City will be in charge of contacting impacted customers and receiving approval for tree work on their property. City will be in charge of closing down Lyons St for tree work.			

*ESTIMATE IS VALID FOR 60 DAYS UNLESS OTHERWISE NOTED

Total **\$27,200.00**

*PRICE DOES NOT INCLUDE STUMP OR ROOTBALL REMOVAL / GRINDING UNLESS OTHERWISE NOTED

*NATE'S TREE SERVICE WILL NOT BE HELD LIABLE FOR ANY DAMAGE TO SURROUNDING TREES OR PROPERTY WHILE PERFORMING WORK OUTLINED WITHIN THIS ESTIMATE

*PAYMENT DUE AT COMPLETION OF JOB - INTEREST OF 2% PER MONTH AFTER 30 DAYS - 2.5% CHARGE IF PAYING BY CREDIT/DEBIT CARD

_____ I CERTIFY THAT I AM THE LEGAL PROPERTY OWNER OF THE STATED ADDRESS AS NOTED ON THIS ESTIMATE

_____ I CERTIFY THAT I AM THE RESPONSIBLE PARTY FOR THIS ADDRESS AND HAVE FULL LEGAL AUTHORITY TO MAKE DECISIONS REGARDING THE ABOVE NOTED WORK ESTIMATE

_____ I CERTIFY THAT I AM IN AGREEMENT WITH THE WORK NOTED WITHIN THIS ESTIMATE, AND I FURTHERMORE AGREE TO BE THE FINANCIALLY RESPONSIBLE PARTY FOR PAYMENT OF THE SERVICES PERFORMED BY NATE'S TREE SERVICE INC

Date: _____

Customer Signature: _____
Page 2



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Consider Approval of Resolution 06-20-2023-A to Establish Temporary NO PARKING ZONES for the 2023 Mother Lode Fair

RECOMMENDATION

Approve Resolution 06-20-2023-A authorizing temporary “No Parking” zones along certain City Streets during the 2023 Mother Lode Fair.

BACKGROUND

Each year the Tuolumne County Mother Lode Fair is held at the fairgrounds located within the City limits of Sonora. This event results in a large amount of vehicle and pedestrian traffic around the fairgrounds. Because of the additional traffic, temporary “No Parking” zones are established to assist with the flow of pedestrian traffic, as well as to keep narrow streets open for emergency vehicles.

DISCUSSION

The Mother Lode Fair will begin on Thursday, June 29, 2023, and end on Sunday, July 2, 2023. Because of the large volume of pedestrian and vehicle traffic around the fairgrounds, temporary “No Parking” zones are needed to assist with the flow of pedestrian traffic and to keep narrow streets open for emergency vehicles.

FISCAL IMPACT

There is no direct fiscal impact resulting from the adoption of Resolution 06-20-2023-A.

ATTACHMENTS

None

RESOLUTION 06-20-2023-A

A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING TEMPORARY “NO PARKING” ZONES ON CERTAIN CITY STREETS TO ACCOMMODATE PEDESTRIAN, AS WELL AS VEHICLE TRAFFIC ASSOCIATED WITH THE MOTHER LODGE FAIR, TO BE HELD THURSDAY, 29 JUNE 2023, THROUGH SUNDAY, 2 JULY 2023.

WHEREAS, the Mother Lode Fairgrounds will be hosting the 2023 fair within the City limits of Sonora; and

WHEREAS, the Mother Lode Fair tends to increase vehicle and pedestrian traffic in areas around the fairgrounds; and

WHEREAS, NO PARKING zones will be needed along certain City Streets to assist with the flow of pedestrian traffic while keeping narrow streets accessible for emergency vehicles.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. That temporary “NO PARKING” zones will be established on the following streets from Thursday, 29 June 2023, through Sunday, 2 July 2023.

Section 3. There shall be no parking at the south/east corner of State Route 49 (Stockton Road) and Southgate in the area of the locomotive and crosswalk.

Section 4. There shall be no parking on the east side of Solinski, between State Route 49 (Stockton Road) and West Jackson Street.

Section 5. There shall be no parking on Fairview Lane, between State Route 49 (Stockton Road) and the driveway into the Tuolumne County Superintendents’ Office.

Section 6. There shall be no parking on the east or west side of Forest Road, between State Route 49 (Stockton Road) and the driveway into the Adventist Health Wellness Center.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on **20 June 2023**, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and approved on: _____, 2023

Mark Plummer, Mayor of the City of Sonora

ATTEST: _____

Tracy Skelly, City Clerk, City of Sonora

RESOLUTION 06-20-2023-A



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Administrator

SUBJECT: Approve Resolution No.06-20-2023-B creating a new job description for Part-Time Reserve Police Officer and update the Part-Time/Relief Employees Salary Range table

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 06-20-2023-B creating a new job description for a Part-Time Reserve Police Officer position in the Sonora Police Department and update of the Part-Time/Relief Employees Salary Range table.

DISCUSSION

The creation of this position is to provide greater efficiencies in Police Department staffing by covering overtime shifts of full-time Police Officers and for the retention of qualified employees.

FISCAL IMPACT

The new position was included in the FY 23-24 Budget that was passed on 06/05/2023.

RESOLUTION No. 06-20-2023-B**A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING THE JOB DESCRIPTION AND SALARY RANGE TABLE FOR THE PART-TIME RESERVE POLICE OFFICER POSITION**

WHEREAS, The City Council recognizes the need for the position of Part-Time Reserve Police Officer to support the Police Department, and

WHEREAS, the duties of the Part-Time Reserve Police Officer have been developed to assist in the needs of the current staffing structure of the Sonora Police Department, to help cover overtime shifts, and retain qualified staff; and

WHEREAS, Section 570.5 of the California Code of Regulations, Title 2 requires formal City Council approval and adoption of employee salary and compensation plans; and

WHEREAS, the authority to establish Pay Ranges for each Classification in appropriate bargaining units by resolution is the purview of the City Council; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the Job Description and Salary Range Table for the following positions:

Part-Time Reserve Police Officer

PASSED, APPROVED, AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 20th day of June 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Mark Plummer, Mayor

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora



JULY 2023
FLSA: NON-EXEMPT

PART-TIME RESERVE POLICE OFFICER – LEVEL I

DEFINITION

Level I Reserve Officers possess full police powers while on duty (832.6(a)(1) P.C.). A Level I Reserve may work alone and perform general law enforcement tasks.

Under the direction of an assigned supervisor or regular officer, the Level I Reserve will perform law enforcement and related services to safeguard the lives, property, and constitutional rights of citizens in the City; patrol assigned areas, respond to crimes and accident scenes, emergency situations, and requests for assistance; detect, apprehend, and arrest violators of the law; enforce State, Federal, and Local laws; enforce City and County ordinances; and perform a variety of specialized duties, as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Police Chief, Police Lieutenant, Police Sergeant, Police Corporal, or Regular Police Officer. Exercises no supervision of staff.

CLASS CHARACTERISTICS

The classification of Reserve Police Officer performs the duties of patrol, investigation, transportation and task force assignments under general supervision.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

A Reserve Police Officer becomes involved in a variety of activities while responding to public requests for service and crime prevention, detection, and apprehension.

- Prepares and files police reports of crimes and other incidents.
- Is assigned geographical areas in police cars equipped with special equipment for the purpose of controlling traffic, preventing crimes and disturbances of the peace, and for the arrest of persons who violate criminal statutes.
- Notes suspicious persons and reports activities to superior officers.
- Report hazards and disburses unruly crowds at gatherings.
- Renders First Aid and CPR at accidents and investigates the cause and results of accidents.
- Directs traffic around accidents, fires, and other disruptions.

- Inspects public establishments requiring licenses to ensure compliance with local ordinances and federal rules and regulations.
- Warns, cites, or arrests persons violating local ordinances and state law.

QUALIFICATIONS

Knowledge of:

- Department organization, policies, and directives, after instruction.
- Principles, practices, and procedures used in law enforcement.
- Federal, state, county, and city laws and ordinances.
- Recent legislation and court decisions affecting law enforcement.
- Rules of evidence and laws of arrest.
- Interviewing and interrogation techniques.
- Traffic crowd control techniques.
- Crime scene preservation and investigation methods and techniques.
- Proper care and use of police weapons.
- Record-keeping techniques.

Ability to:

- Gather, assemble, analyze, evaluate, and use facts and evidence.
- Analyze situations and adopt effective courses of action.
- Interpret and apply laws and regulations.
- Lift equipment and office supplies, as necessary.
- Communicate clearly and concisely both orally and in writing.
- Correctly use grammar, spelling, punctuation, and vocabulary as it pertains to the English language.
- Use interpersonal skills using tact, patience, and courtesy.
- Use and care for safety equipment and departmental equipment, including office business machines and computers.
- Observe, record, and recall accurate information, direction, or complaints given to or received from supervisors, citizens, or suspects, even after long periods of time.
- Administer First Aid and CPR.
- Work irregular hours.

Education/Experience/Licenses and Certifications:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- At date of application filing, must be a high school graduate or possess a GED equivalent.
- At date of appointment, must possess a valid California Driver's License.
- At date of appointment, must possess a valid California P.O.S.T. approved Level I Certificate of Training.
- At date of appointment, must possess current First Aid and CPR cards.

PHYSICAL DEMANDS

Must be found to be free from any physical, emotional, or mental condition which might affect the exercise of powers of a peace officer, or adversely affect the ability of the officer to perform essential job functions. The physical condition shall be evaluated by a licensed physician and the emotional and mental condition shall be evaluated by a licensed psychologist. The medical examination which includes the psychological examination will only be given after all other testing for the position has been successfully completed.

ENVIRONMENTAL ELEMENTS

Employees work indoors and outdoors and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives. The principal duties of this class are performed in a field environment with exposure to homeless activity, mentally ill individuals, and persons potentially infected with communicable diseases.

WORKING CONDITIONS

Work in an emergency peace control environment: work in intense life-threatening conditions; work in inclement weather conditions; exposure to dangerous persons, firearms, bodily fluids, and noise; running, walking, crawling, climbing, stooping, lifting, and sitting for long periods of time.

PART-TIME/RELIEF/UNREPRESENTED EMPLOYEES SALARY RANGE TABLE

EFFECTIVE JULY 1, 2023

Item 8.

All these classifications are non-safety, except for Fire Investigator and Firearms Instructor, and are not formally represented by any City recognized association. Any cost of living increase is either defined in an employment agreement or under the City Policy "Consistency in Hourly Wage and Cost of Living Increases for Unrepresented Employees" adopted June 5, 2006 by the City Council. Fire Investigator and Firearms Instructor salary is based on the salary range for Police Officer, with corresponding certificate and educational pay. Fire Prevention Inspector is based on the current salary range for Fire Captain-Take bi-weekly wage and divide by 80.0 hours

Percentage to apply to all salaries	0.00%
Percentage between grades	2.50%
Percentage between steps	5.00%

Classification

Background Investigator
Office Assistant
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk
Building Inspector
Police Administrative Services Officer
Community Service Officer
Fire Investigator (Safety)
Firearms Instructor (Safety)
Dispatcher-Records Specialist Trainee
Reserve Police Officer
Fire Prevention Inspector (Non-Safety)
Fire Engineer
Homeless Outreach Coordinator

Step A Notes: COLA - 2.5% Sworn, 2.5% Non-Sworn, 3.0% Dispatch; 4.0% COLA for Fire; 4.0% for Misc

\$32.30 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$16.31 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$22.36 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$23.03 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$30.70 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$20.77 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$28.84 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$28.84 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$20.47 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$33.46 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$21.31 Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
\$20.21 Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
\$32.50 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)

	Range		Step A	Step B	Step C	Step D	Step E
			0%	5%	10%	15%	20%
		% Adder	Hourly	Hourly	Hourly	Hourly	Hourly
Background Investigator	3230	0.0%	\$32.30	\$33.92	\$35.62	\$37.40	\$39.27
Office Assistant	1631	0.0%	\$16.31	\$17.13	\$17.99	\$18.89	\$19.83
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk	2236	0.0%	\$22.36	\$23.48	\$24.65	\$25.88	\$27.17
Building Inspector	2303	0.0%	\$23.03	\$24.18	\$25.39	\$26.66	\$27.99
Police Administrative Services Officer	3070	0.0%	\$30.70	\$32.24	\$33.85	\$35.54	\$37.32
Community Service Officer	2077	0.0%	\$20.77	\$21.81	\$22.90	\$24.05	\$25.25
Fire Investigator (Safety)	2884	0.0%	\$28.84	\$30.28	\$31.79	\$33.38	\$35.05
	2956	2.5%	\$29.56	\$31.04	\$32.59	\$34.22	\$35.93
	3030	5.0%	\$30.30	\$31.82	\$33.41	\$35.08	\$36.83
Firearms Instructor (Safety)	2884	0.0%	\$28.84	\$30.28	\$31.79	\$33.38	\$35.05
Fire Prevention Inspector (Non-Safety)	2131	0.0%	\$21.31	\$22.38	\$23.50	\$24.68	\$25.91
Dispatcher-Records Specialist Trainee	2047	0.0%	\$20.47	\$21.49	\$22.56	\$23.69	\$24.87
Fire Engineer	2021	0.0%	\$20.21	\$21.22	\$22.28	\$23.39	\$24.56
Reserve Police Officer	3346	0.0%	\$33.46	\$35.13	\$36.89	\$38.73	\$40.67
Homeless Outreach Coordinator	3250	0.0%	\$32.50	\$34.13	\$35.84	\$37.63	\$39.51

Revised: 7/1/2023



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Administrator

SUBJECT: Approve Resolution No.06-20-2023-C creating a new job description for a Temporary Part-Time Homeless Outreach Coordinator position and update of the Part-Time/Relief Employees Salary Range table

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 06-20-2023-C creating a new job description for a Temporary Part-Time Homeless Outreach Coordinator position in the Sonoma Police Department and update of the Part-Time/Relief Employees Salary Range table.

DISCUSSION

In March 2023, the city received the Homelessness Housing Assistance & Prevention Program (HHAP) grant to fund a new Temporary Part-Time Homeless Outreach Coordinator position in the Sonoma Police Department. The HHAP funding is a block grant program designed to provide jurisdictions with one-time grant funds to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. The position will partner with staff from the Police and Fire Departments to provide outreach services to individuals experiencing homelessness.

FISCAL IMPACT

The new position is grant funded and was included in the FY 23-24 Budget that was passed on 06/05/2023.

RESOLUTION No. 06-20-2023-C**A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING THE JOB DESCRIPTION AND SALARY RANGE TABLE FOR THE TEMPORARY PART-TIME HOMELESS OUTREACH COORDINATOR POSITION**

WHEREAS, The City Council recognizes the need for the position of Temporary Part-Time Homeless Outreach Coordinator to support the Police Department, and

WHEREAS, the City of Sonora received the Homelessness Assistance & Prevention Program (HHAP) grant funding in March 2023; and

WHEREAS, the duties of the Temporary Part-Time Homeless Outreach Coordinator have been developed to fill a requirement in the HHAP grant award for the Sonora Police Department and to provide outreach services to individuals experiencing homelessness; and

WHEREAS, Section 570.5 of the California Code of Regulations, Title 2 requires formal City Council approval and adoption of employee salary and compensation plans; and

WHEREAS, the authority to establish Pay Ranges for each Classification in appropriate bargaining units by resolution is the purview of the City Council; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the Job Description and Salary Range Table for the following positions:

Homeless Outreach Coordinator

PASSED, APPROVED, AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 20th day of June 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Mark Plummer, Mayor

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora



JOB DESCRIPTION
JULY 2023
FLSA: NON-EXEMPT

TEMPORARY PART-TIME HOMELESS OUTREACH COORDINATOR

LIMITED TERM

DEFINITION

Under general supervision, the Homeless Outreach Coordinator will partner with staff from the police department and fire department and provide outreach services to individuals experiencing homelessness. The Outreach Coordinator will engage persons experiencing homelessness by helping them to identify programs that assist with permanent housing, treatment, and services to rehabilitate. The functions below are those that represent the majority of the time spent working in this job. Management may assign additional functions related to the type of work of the job, as necessary.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Police Sergeant. Exercises no supervision of staff.

CLASS CHARACTERISTICS

This is a temporary part-time journey-level classification in the Police Department involving detailed duties relating to case management for homeless services. The main responsibility of this position is to accompany law enforcement and other outreach personnel during field interventions to establish clients and assist them in connecting them with services and housing opportunities to foster self-reliance. This position involves collaborating with local homeless service providers and reporting collected program data using automated databases.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Coordinates and leads outreach efforts by the City of Sonora.
- Works with City Police and City Fire on issues surrounding homelessness.
- Works with other city, county, and non-profit organizations on issues surrounding those experiencing homelessness.
- Meets, engages, and assists homeless individuals in person to connect them with employment opportunities, substance abuse treatment and or mental health counseling resources, and housing opportunities.
- Responds to requests from the public, City of Sonora staff, and other area partners regarding programs, resources, and referrals.
- Completes assessments of each client and enters information into the Homeless Management Information System (HMIS) database.
- Collaborates and considers guidance with Amador Tuolumne Community Action Agency (ATCAA).
- Completes and meets all required program reporting deadlines.
- Adheres to all local, state, and federal guidelines and laws.
- Collects, compiles, and reports data required by the associated grant funding.

QUALIFICATIONS

Knowledge of:

- Basic knowledge of computers, word processing and spreadsheet programs, and basic office equipment.
- Strong verbal and written communication skills.
- Ability to do community outreach.
- Be able to work independently and as a team.
- Possess record-keeping techniques.
- Principles of resource management.

Ability to:

- Read instructions, fine print, and a computer screen; and operate vehicles/equipment.
- Converse on the telephone and in person.
- Stand, sit, walk, kneel, bend, and twist; use hands and fingers for use of computer keyboard, copy machine, filing, writing, operating equipment, and telephones.
- Lift equipment and office supplies, as necessary.
- Navigate steep and unsteady terrain.
- Withstand harsh elements.
- Learn and manage the HIMS

Education/Experience/Licenses and Certifications:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- At date of application filing, must be a high school graduate or possess a GED equivalent.
- At date of appointment, must possess a valid California Driver's License.
- Experience related to homeless programs, resources, and homeless community challenges, including life experience and personal achievement, is desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. The job involves fieldwork requiring frequent walking on uneven terrain and to access homeless persons in and around encampments. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate police services equipment. Positions in this classification frequently bend, stoop, kneel, and reach, to perform work. Employees must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job functions.

ENVIRONMENTAL ELEMENTS

Employees work indoors and outdoors and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives. The principal duties of this class are performed in a field environment with exposure to homeless activity, mentally ill individuals, and persons potentially infected with communicable diseases.

PART-TIME/RELIEF/UNREPRESENTED EMPLOYEES SALARY RANGE TABLE

EFFECTIVE JULY 1, 2023

Item 9.

All these classifications are non-safety, except for Fire Investigator and Firearms Instructor, and are not formally represented by any City recognized association. Any cost of living increase is either defined in an employment agreement or under the City Policy "Consistency in Hourly Wage and Cost of Living Increases for Unrepresented Employees" adopted June 5, 2006 by the City Council. Fire Investigator and Firearms Instructor salary is based on the salary range for Police Officer, with corresponding certificate and educational pay. Fire Prevention Inspector is based on the current salary range for Fire Captain-Take bi-weekly wage and divide by 80.0 hours

Percentage to apply to all salaries	0.00%
Percentage between grades	2.50%
Percentage between steps	5.00%

Classification

Background Investigator
Office Assistant
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk
Building Inspector
Police Administrative Services Officer
Community Service Officer
Fire Investigator (Safety)
Firearms Instructor (Safety)
Dispatcher-Records Specialist Trainee
Reserve Police Officer
Fire Prevention Inspector (Non-Safety)
Fire Engineer
Homeless Outreach Coordinator

Step A Notes: COLA - 2.5% Sworn, 2.5% Non-Sworn, 3.0% Dispatch; 4.0% COLA for Fire; 4.0% for Misc

\$32.30 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$16.31 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$22.36 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$23.03 Cost of Living Increases Tied To Sonora Employees' Association (SEA)
\$30.70 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$20.77 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$28.84 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$28.84 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$20.47 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$33.46 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)
\$21.31 Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
\$20.21 Cost of Living Increases Tied To Sonora Fire Fighters' Association (SFFA)
\$32.50 Cost of Living Increases Tied To Sonora Police Officers' Association (SPOA)

	Range		Step A	Step B	Step C	Step D	Step E
			0%	5%	10%	15%	20%
		% Adder	Hourly	Hourly	Hourly	Hourly	Hourly
Background Investigator	3230	0.0%	\$32.30	\$33.92	\$35.62	\$37.40	\$39.27
Office Assistant	1631	0.0%	\$16.31	\$17.13	\$17.99	\$18.89	\$19.83
Office Assistant-Accounting Tech./Executive Assistant-Deputy City Clerk	2236	0.0%	\$22.36	\$23.48	\$24.65	\$25.88	\$27.17
Building Inspector	2303	0.0%	\$23.03	\$24.18	\$25.39	\$26.66	\$27.99
Police Administrative Services Officer	3070	0.0%	\$30.70	\$32.24	\$33.85	\$35.54	\$37.32
Community Service Officer	2077	0.0%	\$20.77	\$21.81	\$22.90	\$24.05	\$25.25
Fire Investigator (Safety)	2884	0.0%	\$28.84	\$30.28	\$31.79	\$33.38	\$35.05
	2956	2.5%	\$29.56	\$31.04	\$32.59	\$34.22	\$35.93
	3030	5.0%	\$30.30	\$31.82	\$33.41	\$35.08	\$36.83
Firearms Instructor (Safety)	2884	0.0%	\$28.84	\$30.28	\$31.79	\$33.38	\$35.05
Fire Prevention Inspector (Non-Safety)	2131	0.0%	\$21.31	\$22.38	\$23.50	\$24.68	\$25.91
Dispatcher-Records Specialist Trainee	2047	0.0%	\$20.47	\$21.49	\$22.56	\$23.69	\$24.87
Fire Engineer	2021	0.0%	\$20.21	\$21.22	\$22.28	\$23.39	\$24.56
Reserve Police Officer	3346	0.0%	\$33.46	\$35.13	\$36.89	\$38.73	\$40.67
Homeless Outreach Coordinator	3250	0.0%	\$32.50	\$34.13	\$35.84	\$37.63	\$39.51

Revised: 7/1/2023



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Administrator

SUBJECT: Adopt Resolution No.06-20-2023-D creating a new job description for Firefighter and updating the Sonora Fire Fighters Association Salary Range table

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 06-20-2023-D creating a new job description for Firefighter in the Sonora Fire Department and update of the Sonora Fire Fighters Association Salary Range table.

DISCUSSION

In January 2023, the Sonora City Council ratified the City's intent to enter into an Agreement for fire services with the Chicken Ranch Rancheria of Me-Wuk Indians. City Staff negotiated a cooperative Fire Programs and Fire Protection Reimbursement Agreement with Tribal Leadership. Through this Agreement, the City of Sonora will provide Fire Department personnel for the Tribe's future fire station, which includes three Firefighter positions. The job description and the salary range table have been reviewed and approved by the City Administration and the Sonora Fire Fighters Association (SFFA).

FISCAL IMPACT

The new positions were included in the Chicken Ranch Fire Programs and Fire Protection Reimbursement Agreement passed in January 2023.

RESOLUTION No. 06-20-2023-D**A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING THE JOB DESCRIPTION AND SALARY RANGE TABLE FOR THE FIREFIGHTER POSITION**

WHEREAS, The City Council recognizes the need for the position of Firefighter to support the Chicken Ranch Fire Station, and

WHEREAS, the City of Sonora entered into a cooperative Fire Programs and Fire Protection Reimbursement Agreement with Tribal leadership; and

WHEREAS, the duties of the Firefighter have been developed to fill a need recommended in the agreement to provide fire personnel for the future Chicken Ranch Fire Station; and

WHEREAS, Section 570.5 of the California Code of Regulations, Title 2 requires formal City Council approval and adoption of employee salary and compensation plans; and

WHEREAS, the authority to establish Pay Ranges for each Classification in appropriate bargaining units by resolution is the purview of the City Council; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the Job Description and Salary Range Table for the following positions:

Firefighter

PASSED, APPROVED, AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 20th day of June 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Mark Plummer, Mayor

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora



JULY 2023
FLSA: NON-EXEMPT

FIREFIGHTER

DEFINITION

Under direction and supervision, Firefighters are to perform a full range of firefighting duties that include, but are not limited to, fire suppression, fire investigation, rescues, emergency medical services, hazardous material incidents, and participate in other all-risk emergencies. Firefighters will be required to participate in daily training, fire inspections/prevention, and perform various fire support assignments, scheduled maintenance of stations, fire apparatus, and related equipment; performs other duties as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Fire Chief, Fire Captain, and/or the Fire Engineer. Exercises technical and function direction over and provides training for Volunteers and part-time staff.

CLASS CHARACTERISTICS

This classification is distinguished from Relief and Volunteer Firefighter in that tasks include giving directions, performing more complex assignments, being a State of California certified Firefighter I, and possessing an EMT-1A certification. This classification must successfully complete competitive testing procedures to qualify for status within this classification.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential duties of the job.

- Responds to a wide range of fire, rescue, and hazardous material alarms and operates fire equipment and apparatus; connects and lays fire hose lines connecting to hydrants and between engines; controls and extinguishes fires; raises and lowers ladders during firefighting operations; uses various hand and power tools to obtain entry to buildings, assists trapped victims, and provides ventilation.
- Responds as an Emergency Medical Technician at the basic life support level, including cardio-pulmonary resuscitation, illness, and trauma emergency medical care.
- Assists in clean-up, salvage, and overhaul operations. Supports fire investigation activities.
- Uses firefighting and chemical safety apparel and equipment, including turnout gear, helmets, hoods, and self-contained breathing apparatus.
- Performs regularly scheduled maintenance on apparatus, hoses, and equipment to ensure readiness; cleans fire station & equipment.

QUALIFICATIONS

Ability to:

- Participate in public relations and public education programs.
- Participate in staff support assignments, which may include fire prevention, inspection, maintenance of inventory records, inspection of departmental equipment, and investigations.
- Performs other duties related to the operation of the department and the City including additional duties that enable the department and City to meet the diverse needs of its community
- Effectively communicate with people under trying circumstances.
- Establish and maintain effective working relationships with those encountered in the course of work.
- Willingness to participate in the Department fitness program.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of the twelfth (12th) grade and graduation from an accredited fire academy or California State Fire Training Firefighter 1 Certification. Applicant must be 18 years of age.

Licenses and Certifications:

- High School diploma or equivalent
- Current CPR Certification
- Current and valid Class C Driver's License
- Current California and/or National Registry EMT.
- Valid Candidate Physical Ability Test (CPAT) card obtained within the previous 12 months from the closing date of application.

Desirable Qualifications:

- Valid Commercial Class B or Class C with Firefighter Endorsement
- Auto Extrication certificate
- Driver Operator 1A and 1B
- AA/AS Degree or College level Fire Science coursework is desirable.
- Minimum of 6 months full-time, seasonal, or one-year volunteer experience

WORKING CONDITIONS, PHYSICAL DEMANDS, AND ENVIRONMENTAL ELEMENTS

May be asked to work scheduled and emergency overtime; frequent performance of heavy manual labor; frequent crawling, bending, stooping, reaching, and climbing for long periods; lifting; frequent lifting and maneuvering of various tools, equipment, and apparatus weighing up to 75 pounds; essential duties require the mental and/or physical ability to read the fine print on labels, manuals, maps, and diagrams; frequent grasping, holding, and reaching; frequent hearing and talking in person; may be required to wear ear protection or hear in noisy conditions; frequent exposure to loud noise; frequent exposure to chemicals, fumes, and other environmental substances; work outdoors under adverse conditions such as at night, in confined and awkward spaces, in heavy traffic, in heat, cold, and rain. Frequent coworker contact; occasionally works alone.

SONORA FIRE FIGHTERS' ASSOCIATION SALARY RANGE TABLE

EFFECTIVE JULY 1, 2023

Percentage to apply to all salaries	0.00%	2.5% Longevity Pay After 10 Years Of City Service, And Every Five (5) Years Thereafter
Percentage between steps	5.00%	2.5% Certificate/Diploma Pay for any of the following: EMT-1A or EMT-P (not both and only if employment date is prior to January 3, 2015)
Percentage between grades	2.50%	2.5% Fire Officer, Associates Degree or Bachelors Degree (not both)
Hours worked bi-weekly	112	2.5% State Fire Training Instructor (must complete 80 hours of instruction during the calendar year to qualify)
		112 - 56.0 hours worked in an average work week x 2 = 112.0 hours worked per bi-weekly pay period

Classification	Step A	Notes: 4.0% - COLA
Fire Captain	\$22.98	
Fire Engineer	\$20.21	
Firefighter	\$18.18	

	Range		Step A		Step B		Step C		Step D		Step E		Step F	
			0%		5%		10%		15%		20%		25%	
		% Adder	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly
Fire Captain	2298	0.0%	\$2,573.76	\$ 22.98	\$2,702.56	\$24.13	\$2,838.08	\$25.34	\$2,980.32	\$26.61	\$3,129.28	\$27.94	\$3,286.08	\$29.34
	2355	2.5%	\$2,637.60	\$ 23.55	\$2,769.76	\$24.73	\$2,908.64	\$25.97	\$3,054.24	\$27.27	\$3,206.56	\$28.63	\$3,366.72	\$30.06
	2414	5.0%	\$2,703.68	\$ 24.14	\$2,839.20	\$25.35	\$2,981.44	\$26.62	\$3,130.40	\$27.95	\$3,287.20	\$29.35	\$3,451.84	\$30.82
	2474	7.5%	\$2,770.88	\$ 24.74	\$2,909.76	\$25.98	\$3,055.36	\$27.28	\$3,207.68	\$28.64	\$3,367.84	\$30.07	\$3,535.84	\$31.57
	2536	10.0%	\$2,840.32	\$ 25.36	\$2,982.56	\$26.63	\$3,131.52	\$27.96	\$3,288.32	\$29.36	\$3,452.96	\$30.83	\$3,625.44	\$32.37
	2599	12.5%	\$2,910.88	\$ 25.99	\$3,056.48	\$27.29	\$3,208.80	\$28.65	\$3,368.96	\$30.08	\$3,536.96	\$31.58	\$3,713.92	\$33.16
	2664	15.0%	\$2,983.68	\$ 26.64	\$3,132.64	\$27.97	\$3,289.44	\$29.37	\$3,454.08	\$30.84	\$3,626.56	\$32.38	\$3,808.00	\$34.00
	2731	17.5%	\$3,058.72	\$ 27.31	\$3,212.16	\$28.68	\$3,372.32	\$30.11	\$3,541.44	\$31.62	\$3,718.40	\$33.20	\$3,904.32	\$34.86
Fire Engineer	2021	0.0%	\$2,263.52	\$ 20.21	\$2,376.64	\$21.22	\$2,495.36	\$22.28	\$2,619.68	\$23.39	\$2,750.72	\$24.56	\$2,888.48	\$25.79
	2072	2.5%	\$2,320.64	\$ 20.72	\$2,437.12	\$21.76	\$2,559.20	\$22.85	\$2,686.88	\$23.99	\$2,821.28	\$25.19	\$2,962.40	\$26.45
	2124	5.0%	\$2,378.88	\$ 21.24	\$2,497.60	\$22.30	\$2,623.04	\$23.42	\$2,754.08	\$24.59	\$2,891.84	\$25.82	\$3,036.32	\$27.11
	2177	7.5%	\$2,438.24	\$ 21.77	\$2,560.32	\$22.86	\$2,688.00	\$24.00	\$2,822.40	\$25.20	\$2,963.52	\$26.46	\$3,111.36	\$27.78
	2231	10.0%	\$2,498.72	\$ 22.31	\$2,624.16	\$23.43	\$2,755.20	\$24.60	\$2,892.96	\$25.83	\$3,037.44	\$27.12	\$3,189.76	\$28.48
	2287	12.5%	\$2,561.44	\$ 22.87	\$2,689.12	\$24.01	\$2,823.52	\$25.21	\$2,964.64	\$26.47	\$3,112.48	\$27.79	\$3,268.16	\$29.18
	2344	15.0%	\$2,625.28	\$ 23.44	\$2,756.32	\$24.61	\$2,894.08	\$25.84	\$3,038.56	\$27.13	\$3,190.88	\$28.49	\$3,349.92	\$29.91
Firefighter	1818	0.0%	\$2,036.16	\$ 18.18	\$2,138.08	\$19.09	\$2,244.48	\$20.04	\$2,356.48	\$21.04	\$2,474.08	\$22.09	\$2,597.28	\$23.19
	1863	2.5%	\$2,086.56	\$ 18.63	\$2,190.72	\$19.56	\$2,300.48	\$20.54	\$2,415.84	\$21.57	\$2,536.80	\$22.65	\$2,663.36	\$23.78
	1910	5.0%	\$2,139.20	\$ 19.10	\$2,246.72	\$20.06	\$2,358.72	\$21.06	\$2,476.32	\$22.11	\$2,600.64	\$23.22	\$2,730.56	\$24.38
	1958	7.5%	\$2,192.96	\$ 19.58	\$2,302.72	\$20.56	\$2,418.08	\$21.59	\$2,539.04	\$22.67	\$2,665.60	\$23.80	\$2,798.88	\$24.99
	2007	10.0%	\$2,247.84	\$ 20.07	\$2,359.84	\$21.07	\$2,477.44	\$22.12	\$2,601.76	\$23.23	\$2,731.68	\$24.39	\$2,868.32	\$25.61
	2057	12.5%	\$2,303.84	\$ 20.57	\$2,419.20	\$21.60	\$2,540.16	\$22.68	\$2,666.72	\$23.81	\$2,800.00	\$25.00	\$2,940.00	\$26.25
	2108	15.0%	\$2,360.96	\$ 21.08	\$2,478.56	\$22.13	\$2,602.88	\$23.24	\$2,732.80	\$24.40	\$2,869.44	\$25.62	\$3,012.80	\$26.90

Revised: 7/1/2023



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Administrative Services Department Report for April 2023

RECOMMENDATION

Receive the Administrative Services Department Report for April 2023

DISCUSSION



Administrative Services

The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Monthly Report to the City Council

April 2023

Highlights of General Fund Revenues:

	Current Period	YTD	FY22/23 Budget	% of Budget
Property Tax	\$ 485,698	\$ 1,370,041	\$ 1,374,800	99.7%
Sales Tax	\$ 261,890	\$ 2,810,151	\$ 3,325,100	84.5%
Transient Occupancy Tax	\$ 33,162	\$ 484,872	\$ 550,000	88.2%
Cannabis Public Benefit Fees	\$ 59,782	\$ 513,568	\$ 585,000	87.8%
Building Permits	\$ 10,586	\$ 123,730	\$ 141,500	87.4%
Business Licenses	\$ 2,712	\$ 126,193	\$ 120,000	105.2%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY22/23 Budget	% of Budget
Salaries and Benefits	\$ 532,270	\$ 5,485,444	\$ 7,337,800	74.8%
Operating Expenditures	\$ 302,147	\$ 1,924,260	\$ 2,432,250	79.1%
Transfers	\$ -	\$ 96,135	\$ 300,000	32.0%

Total Number of Checks/DD Processed:

A/P	YTD	H/R	YTD
185	1,441	90	1,105

Business License Activity:

Licenses Issued

Current Month Zone A	Current Month Zone B	YTD Zone A	YTD Zone B
1	22	27	130



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department Monthly Report - May 2023

RECOMMENDATION

Receive Fire Department Report – May 2023

DISCUSSION

Fire Department Monthly Report – May 2023

FISCAL IMPACT

N/A

1. City of Sonora Fire Department responded to 141 calls for service in May 2023.
2. Sonora City units responded to emergency calls as follows:

111 – Building Fire	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	91
322 - Motor vehicle accident with injuries	4
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
441 - Heat from short circuit (wiring), defective/worn	1
510 - Person in distress, other	9
511 - Lock-out	1
551 - Assist police or other governmental agency	1
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	10
622 - No incident found on arrival at dispatch address	7
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	2
715 - Local alarm system, malicious false alarm	1
730 - System malfunction, other	3

743 - Smoke detector activation, no fire - unintentional	0
Total Incidents	141

3. Monthly dollar loss in the City, resulting from fire: 0
4. The average response time during the month: 4.7
5. Automatic or mutual aid given 31



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: MONTHLY REPORT – SONORA POLICE DEPARTMENT

RECOMMENDATION

Receive the Sonora Police Department monthly report for May 2023.

DISCUSSION

The attached summarizes activities for May 2023.

	May 2023	Apr 2023	May 2022
Total Incidents	1,481	1,292	1,453
Calls for Service	935	786	753
Officer Initiated	546	506	700
Total Arrests	54	35	61
Felony Arrests	3	4	5
Misd. Arrests	51	31	56
Total Reports	135	103	153
Parking Citations	72	17	48
Moving Citations	16	17	27
Domestic Violence	4	1	4
Larceny Invest.	10	8	5
Total Collisions	31	28	28
Collision Invest.	7	7	12

	May 2023	Apr 2023	May 2022
Homeless Activity	108	99	113
Animal Calls	42	23	34
Public Intox. / UID	16	4	12
DUI Arrests	2	5	10
Total Phone Calls / 911 Calls	2,380/461	2,058/363	2,253/312
Average Per Day	77	30	73
Vehicle Releases	11	5	7

*Homeless Activity tracking requires additional manual inputs; the actual number of associated incidents will typically be higher than the reported number.

*The Larceny Investigation category reflects only those incidents where an investigation is conducted and a case report is generated. The actual number of larcenies is considerably higher.

FISCAL IMPACT

There is no fiscal impact on the General Fund

AREA 1**Violent Crimes:**

- 2 Felony Assault with a Deadly Weapon, Other than a Firearm
- 2 Felony Domestic Violence (one with False Imprisonment)
- 1 Misdemeanor Unlawful Sexual Intercourse with a Minor
- 1 Misdemeanor Domestic Violence
- 1 Misdemeanor Battery Against Police Officer
- 1 Misdemeanor Brandishing of a Weapon, Other than a Firearm

Burglaries / Other Larceny:

- 3 Business Burglaries (Shoplifting)
- 1 Recovered Stolen Vehicle reported by CHP Sonora Area
- 2 Petty Theft by Use of Access Card
- 1 Petty Theft from Business

AREA 2**Violent Crimes:**

- 1 Misdemeanor Domestic Violence
- 1 Misdemeanor Sexual Battery
- 1 Misdemeanor Battery Against Police Officer

Burglaries / Other Larceny:

- 1 Business Burglary
- 3 Stolen Vehicles

05/01/2023 – 05/31/2023

Area 1 Monthly Report May 2023

Neighborhood Watch:

ELKS HILL:

- No updated activity.

SONORA KNOWLES:

- No updated activity.

Cases For discussion:

23-511- On 5/12/2023, a police Sergeant was dispatched to a suspicious circumstance call involving a male asleep at the wheel of a vehicle blocking the road in a residential area. The Sergeant contacted and identified the subject, who appeared to be under the influence of controlled substances. A search of the 38-year-old Modesto resident, Joshua Caudill, led to a large amount of fentanyl, a digital scale, and a loaded firearm on his person. A search of the vehicle revealed even additional large quantities of fentanyl, methamphetamine, and prescription pills. Caudill was also a convicted felon. Caudill was arrested for possessing controlled substances for sales, transportation, and firearm-related felonies.

23-516- On 5/13/2023, a police Officer and allied agencies assigned to the Motherlode Parade had to react to a naked male under the influence of a controlled substance. 30-year-old Sonora resident Dillan Rivera had been walking beside the parade route and completely undressed. He was acting erratic, yelling and screaming at people. Rivera was arrested for indecent exposure and being under the influence of a controlled substance.

Recruitments:

- 4 Full-time Police Officers
- 1 Full-time Dispatcher

Training:

- One CSO and one Dispatcher attended a CA Sex and Arson Registrant course.
- One Command staff, Corporal, and Dispatcher attended Resiliency and Wellness training.
- One Officer attended an Emergency Vehicle Operator Course.
- One Dispatcher attended a 3-day Crime Reporting Statistics training.
- One Corporal attended a 5-day Basic Traffic Investigation course.
- One Dispatcher attended a 3-day Peer Support training.

Range:

- No firearms training was conducted this month. Quarterly firearms proficiency training is scheduled for July.

Respectfully Submitted,
Sgt. Chris Johnson

Area 2 Monthly Report May 2023

Neighborhood Watch:

MYERS HILL:

- No updated activity.

NORTH STEWART:

- No updated activity.

HIGHLAND VIEW:

- No updated activity

Case(s) for discussion:

23-580—On 05/26/2023, A female stated while driving home to Murphy's from a downtown Sonora business, an argument between her and her husband started, and her husband strangled her to the point of unconsciousness. The victim stated her husband fled the scene shortly before officers arrived. The incident was investigated, and a BOLO for the suspect was broadcasted to surrounding agencies. At approximately 3:00 am, Calaveras County Sheriff's deputies located and detained the suspect. A Sonora PD officer responded to their location and took the suspect into custody.

23-583—On 05/27/2023, Sonora PD officers were dispatched to a call concerning a suspicious vehicle parked in the area of Barretta St. Officers conducted an investigation and determined the driver of the vehicle was currently on probation out of Tuolumne County. A probation search was conducted, and officers located illegal narcotics and a small canister of pepper spray. The suspect was arrested for possessing a controlled substance and for a felon possessing pepper spray.

Field Training Program:

- One part-time Community Service Officer completed the training program.

Investigations:

23-510—A Sonora PD detective is assisting in investigating a residential fire that occurred at 260 Mono Way. At this time, the fire appears to be accidental, and no criminal activity is suspected.

Property and Evidence:

- No updated activity

Fleet:

- Patrol unit # 12 was returned to the fleet pool
- Patrol unit # 11 (2022 Explorer) was assigned to an officer
- The two sergeant cars are being equipped with updated computer systems

Reserves/Volunteers:

- We received one new applicant for the Explorers program.

Respectfully Submitted,
Sgt. Eric Nygard



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2023

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for May 2023

RECOMMENDATION

Receive the Public Works Department Report for May 2023

DISCUSSION

For the month of May 2023, the City of Sonora Public Works Department performed the following activities:

Events

- Spent numerous days preparing for the Motherlode Roundup Parade, which included setup of advance warning signs, no parking signs, and barricades for street closures.
- Participated in the closure of streets, as well as staffing several intersections during parade.
- Performed cleanup on City Streets and sidewalk following the Motherlode Roundup event.
- Spent several days putting away parade hardware.
- Placed banners above Washington Street for upcoming events.

Streets

- Made repairs to damaged stop signs on Poplar and Alpine Streets.
- Assisted Police Department with traffic control for closure of Mono Way during house fire.
- Spent several days potholing City Streets.
- Removed large area of graffiti on block wall North Stewart St.
- Removal of advertisements, flyers, and miscellaneous signs throughout the City.
- Loaded and hauled five pay piles throughout the City.
- Returned numerous shopping carts to businesses abandoned on City streets.
- Continue with citywide weed spray program.
- Replaced damaged/stolen 35 mph sign on South Washington St.
- Installed a no parking stall as approved by Parking and Traffic Commission on Fairview Ln.
- Replaced 30 trashcan liners on Washington Street.
- Installed several no parking signs on Maple Street as approved by Parking and Traffic Commission.
- Weed wacked several curbs and sidewalks throughout the City.
- Straightened numerous street signs throughout the City.
- Made repairs to streetlights at the intersection of Restano Way.
- Replaced 25 mph sign on South Washington at West Church St.

Facilities

- Unloaded, with tractor, from trailer a large washing machine at the Sonora Fire Department.

Parks/Landscapes/Parking Lots

- Monthly inspection of playground equipment at Rotary Park.
- Continued with irrigation repairs in many City landscapes.
- Weed wacked landscapes and roadsides on Old Wards Ferry, Mono Way, and Greenley South,
- Made repairs to faucet at Rotary Park.
- Pruned and weeded in Coffill Park, Bowling Alley Lot, and Fire Museum.
- Installed extra trashcan liners, as well as flytraps, in the Farmers Market Lot for the Farmers Market season.
- Disconnected electrical outlet in the Trichy Parking Structure.
- Installed drip irrigation to the newly planted trees and shrubs at the Terzich Parking Structure.
- Remove deceased Cedar tree in the Old Wards Ferry Landscape.

Storm Drains

- Made repairs to storm drain on Sundown Ln.
- Assisted Engineers with inspections of City storm drains.

Cemeteries

- Performed annual weed spraying at Mountain Shadow and Old City Cemetery.
- Daily-check of messages at Mountain Shadow and returned calls as needed.
- Daily-cleaning of irrigation filters during irrigation season.
- Marked out plots as requested by funeral homes as needed.
- Set headstones as requested by funeral homes.
- Mow and edge lawns weekly during spring and summer months.
- Weed wacked around all headstones in the grass sections at Mountain Shadow Cemetery.
- Pruned Oak tree encroaching onto resident's property from the Old City Cemetery.

Miscellaneous

- Daily unlocking and service of all public restrooms.
- Participated in the citywide employee survey.
- Held backhoe training for new hire.
- Garbage collection twice a week in all City parking lots, landscapes and parks.
- Monthly fleet vehicle inspections.
- Twice weekly, run street sweeper early morning on rotating street schedule throughout the City.

FISCAL IMPACT

None



U.S. Small Business
Administration

Item 15.

DISASTER ASSISTANCE

Businesses • Homeowners • Renters • Nonprofits

Disaster Assistance Loans

Long-Term Recovery Help

The SBA's disaster assistance loans are available to help businesses, nonprofits, homeowners, and renters recover from declared disasters. These long-term, low interest rate loans help them rebuild, get back to business, and make property improvements that eliminate future damage or save lives. Homeowners and renters can use the loans to replace personal property. There is no need to wait for settled insurance claims, potential FEMA grants or contractor estimates before applying.

Businesses do not have to be small to receive SBA disaster recovery assistance, and disaster loans can be increased up to 20% to make building upgrades that protect against future disasters.

Business Disaster Loans — Up to \$2 Million*

Businesses and nonprofits can get loans to repair or replace damaged or destroyed real estate, machinery, equipment, inventory, other business assets, and to prepare for future disasters.

Economic Injury Disaster Loans — Up to \$2 Million*

Small businesses, agricultural cooperatives, aquaculture enterprises, and most nonprofits can get loans to meet their working capital needs through the recovery period.



These loans are available regardless of whether a business has suffered property damage.

Home Disaster Loans

Homeowners can get loans up to **\$200,000** to repair or replace a primary residence and get assistance to protect their home against future disasters. Additionally, homeowners and renters can get up to **\$40,000** to repair or replace personal property, such as furniture, appliances, and vehicles.

*The maximum loan for any combination of property damage and/or economic injury is \$2 million.

Questions? Visit www.sba.gov/disaster

Rebuilding Stronger is Within Reach — Start Now

Generally, the deadline to apply for loans is 60 days from the declared disaster—so those affected should apply ASAP!

The Application Process



Apply

Go to disasterloanassistance.sba.gov or call (800) 659-2955 or TTY 7-1-1 to request an application. Application can be made even if the amount needed isn't known. There is no obligation to accept the loan.



Review

After an initial credit check, a loss verifier estimates the total cost to repair or replace damaged property. An SBA loan officer will review the application and guide them through the process.



Decide

The applicant will be contacted with a loan decision. If approved, a case manager will assist with closing the loan and scheduling disbursements.



U.S. Small Business
Administration

Item 15.

DISASTER ASSISTANCE

Businesses • Homeowners • Renters • Nonprofits

Disaster Assistance Loans

When Disaster Strikes

Even with the best preparedness planning, a disaster can affect your business or organization. The SBA's disaster assistance loans can be used to help you get back to business sooner, help you make property improvements that eliminate future damage or save lives. After a disaster has been declared, loans can even be increased up to 20% to make the building upgrades. Loans may also be used for insurance deductibles, required building code upgrades not covered by insurance or to help with relocation.

Business Disaster Loans — up to \$2 million*

SBA disaster loans are available to businesses (regardless of size), and nonprofits including charitable organizations such as churches and private universities.

Loans enable you to repair or replace damaged or destroyed real estate, machinery and equipment, inventory, and other business assets. The loans may also be used for structural improvements such as adding a retaining wall or sump pump, clearing out overgrown landscaping, building a safe room or elevating the property to lessen the effect of future disasters.



Economic Injury Disaster Loans — up to \$2 million*

These loans are for small businesses, agricultural cooperatives, aquaculture enterprises and nonprofits affected by disaster to help meet working capital needs or normal business operating expenses through the recovery period. Businesses are eligible for these loans regardless of whether they have suffered property damage.

*The maximum loan for any combination of property damage and/or economic injury is \$2 million.

Questions? Visit www.sba.gov/disaster

Rebuilding Stronger is Within Reach — Start Now

There is no need to wait for settled insurance claims, potential FEMA grants or contractor estimates before applying. Generally, the deadline to apply for these long-term, low interest rate loans is 60 days from the declared disaster—so we encourage you to apply as soon as possible!

The Application Process



Apply

Go to disasterloanassistance.sba.gov or Call (800) 659-2955 or (TTY) 7-1-1 to request an application.



Review

After an initial credit check, a loss verifier estimates the total cost to repair or replace your damaged property. A loan officer reviews the application and guides you through the process.



Decide

You will be contacted with a loan decision. If approved, a case manager will assist with closing the loan and scheduling disbursements.



U.S. Small Business
Administration

Item 15.

DISASTER ASSISTANCE

Businesses • Homeowners • Renters • Nonprofits

Disaster Assistance Loans

Low-Interest Loans Can Help

Are you recovering from a declared disaster? Or maybe you're planning ahead, and thinking about how to protect your home and family? After a disaster has been declared, an SBA disaster assistance loan can even be used to make property improvements that eliminate future damage or save lives. Disaster loans can also be increased by up to 20% to make building upgrades. There is no cost to apply, and you are under no obligation to accept a loan if approved.

Rebuilding stronger is within reach. Together with the Federal Emergency Management Agency (FEMA), our federal partner, we work together to help affected individuals get through the challenging period after a disaster. If you are not approved for a loan, we may refer you to FEMA's Other Needs Assistance program. There is no need to wait for settled insurance claims, potential FEMA grants or contractor estimates before applying.

Your Home — Loans up to \$200,000

Homeowners may use loan proceeds to repair or replace a primary residence. Loans may also be used for structural



improvements, such as adding a retaining wall or sump pump, clearing out overgrown landscaping, building a safe room, or elevating the property to lessen the effect of future disasters.

Your Personal Property — Loans up to \$40,000

Homeowners and renters may use loan proceeds to repair or replace furniture, appliances, vehicles, and/or other personal property.

Questions? Visit www.sba.gov/disaster

Rebuilding Stronger is Within Reach — Start Now

Generally, the deadline to apply for these long-term, low interest rate loans is 60 days from the declared disaster—so we encourage you to apply as soon as possible!

The Application Process



Apply

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Review

After an initial credit check, a loss verifier estimates the total cost to repair or replace your damaged property. A loan officer reviews the application and guides you through the process.



Decide

You will be contacted with a loan decision. If approved, a case manager will assist with closing the loan and scheduling disbursements.



SB 584 is a laudable, but flawed affordable housing funding proposal

Jun 7, 2023

A 15% statewide transient occupancy tax would be a big blow to many cities

A measure that would establish a statewide transient occupancy tax on short-term rentals narrowly passed out of the Senate last week and is now headed to the Assembly. The bill would have a crippling impact on cities that rely on locally imposed transient occupancy taxes as a primary source of General Fund revenues.

SB 584 (Limón) (<https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=23&s=SB%20584&t=bill>) would impose a 15% tax on the occupancy of short-term rentals. Proceeds would go back to local governments as grants for “laborforce housing.” The bill describes laborforce housing as public housing projects built with a skilled and trained workforce or prevailing wage rates.

The League of California Cities is working with Sen. Limón to address member concerns about the bill, particularly the impact of a statewide transient occupancy tax.

The bill’s author notes that using residential homes and apartments for commercial purposes reduces the available supply of permanent housing. While the intent of the bill is laudable, the mechanism for capturing funding is flawed.

Over 400 cities have a transient occupancy tax, with the most common rate being 10%. For many of these cities, tourism and hospitality are essential economic drivers: Their transient occupancy tax is a primary source of General Fund revenue. In some instances, it can represent over two-thirds of General Fund revenues. These revenues support basic city functions, including fire and police.

Imposing a 15% statewide tax — combined with local rates averaging 10% — would put severe downward pressure on communities. In some cities, this could result in a total tax rate of more than 25%.

Cal Cities is in conversation with Sen. Limón and the bill’s sponsors about both the importance of local transient occupancy taxes and the need for more funding for housing. Cal Cities has proposed alternative collection mechanisms that would provide much-needed funding for affordable housing while also protecting equally important funding for essential services.