



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

**CITY OF SONORA
City Council Regular Meeting
Agenda
Monday, October 21, 2024
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on October 21, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at www.sonoraca.com.

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom
Vice Mayor Suzanne Cruz
Council Members Bess Levine, Andy Merrill, Stephen Opie
City Administrator Melissa Eads
City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



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CLOSED SESSION - 4:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**
- 4. ADJOURN INTO CLOSED SESSION**

A. Conference with Legal Counsel – Initiation of Litigation (Gov Code § 54956.9): One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

B. Conference with Legal Counsel – Anticipated Litigation - (Gov Code § 54956.9): One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

C. Conference with Legal Counsel – Anticipated Litigation - (Gov Code § 54956.9): One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

D. Conference with Legal Counsel – Anticipated Litigation - (Gov Code § 54956.9): One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

- 5. RECONVENE INTO OPEN SESSION**

OPEN SESSION - 5:00 PM

- 6. REPORT OUT OF CLOSED SESSION**
- 7. PLEDGE OF ALLEGIANCE**
- 8. ROLL CALL**
- 9. CITY CLERK'S REPORT ON AGENDA POSTING**
- 10. APPROVAL OF THE AGENDA**
- 11. PUBLIC COMMENT (NON-AGENDA ITEMS)**

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

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12. PRESENTATIONS

A. Receive a Presentation from the Central Sierra Economic Development District (CSEDD) Regarding the Sierra Jobs First Program Update; Alex Bloom, Economic Development Manager, Central Sierra Economic Development District. (20-minutes).

B. Receive an Overview of the New EPIC Recruitment Video and Website for the Sonora Police Department; Turu VanderWiel, Police Chief. (20-minutes).

13. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of the City Council Meeting Minutes from April 17, 2023, May 1, 2023, May 15, 2023, and August 19, 2024; Stacy Enos-Del Razo, Deputy City Clerk.

B. Consider Approval of Disbursements in the Amount of \$187,054.80 and \$183,123.84 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

C. Consider Acceptance of an Informational Report for the September 2024 Accounts Payable Payment Register and Void Report; Chris Gorsky, Administrative Services Director.

14. NEW BUSINESS

A. Consider Adoption of Resolution 10-21-2024-A, Adopting and Amending the City of Sonora Fee Schedules as Set Forth in Exhibit "A", Effective October 21, 2024; Chris Gorsky, Administrative Services, Director.

15. MONTHLY REPORTS

A. Receive the City of Sonora Administrative Services Department Monthly Report for August 2024 (FY24/25); Chris Gorsky, Administrative Services Director

B. Receive the City of Sonora Community Development Department Monthly Report for September 2024; Tyler Summersett, Community Development Director.

C. Receive the City of Sonora Fire Department Monthly Report for September 2024; Aimee New, Fire Chief.

D. Receive the City of Sonora Police Department Monthly Report for September 2024; Turu VanderWiel, Police Chief.

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E. Receive the City of Sonora Public Works Department Monthly Report for September 2024; Mike Lagomarsino, Public Works Supervisor.

16. COUNCIL MEMBER REPORTS

17. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Alex Bloom, Economic Development Manager, Mother Lode Job Training and Central Sierra Economic Development District

SUBJECT: Receive a Presentation from the Central Sierra Economic Development District (CSEDD) Regarding the Sierra Jobs First Program Update

RECOMMENDATION:

Receive a Presentation from the Central Sierra Economic Development District (CSEDD) Regarding the Sierra Jobs First Program Update.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan



Sierra Region

Sierra Jobs First Program Update

Sonora City Council

10/21/24



Agenda

- **Defining the Region**
- **Sierra Jobs First Planning Process**
- **Current Status of Sierra Jobs First**
- **Key Strategic Plan Areas**
- **Opportunities for Project Development**
- **Status of Program Funding**



Defining the Region

Item A.

- **7 County Eastern Sierra Region**
- **Comprised of Alpine, Amador, Calaveras, Tuolumne, Mariposa, Mono and Inyo Counties**
- **1 of 13 California Jobs First Regions**
- **Predominantly Rural, Sparsely Populated**
- **Population estimated around 200,000**
- **75% of Region's land is publicly owned**
- **Sierra Jobs First Region spans 19,000+ Miles**
- **Approximately 10 residents/sq mile**
- **Characterized by strong, independent communities w/ vibrant downtowns and local economies**



Sierra Jobs First Planning Process

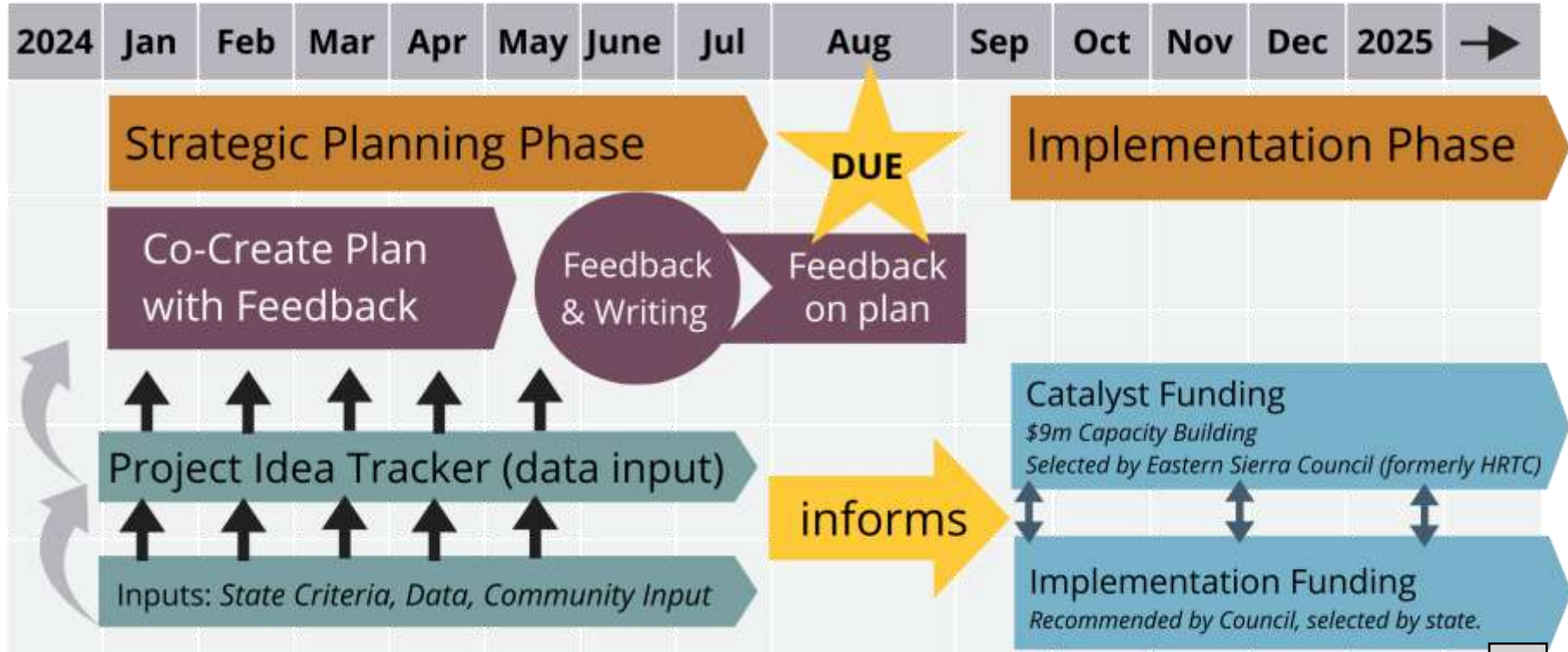
Part 1: Discovery

Understanding Current Conditions in the Sierra Region

Part 2: Strategic Planning Phase



Where we are in the CAJobs First Process



Strategic Planning Process

Item A.

EASTERN SIERRA CALIFORNIA JOBS FIRST STRATEGIC PLAN FRAMEWORK



Funding Overview

Item A.





Strategic Plan

Core Issues & Target Industry Sectors

Outcomes We Hope to Achieve

- Increase the number of quality jobs with equitable access
- Attract investment into disinvested communities, key industries, & infrastructure
- Build climate-resilient communities
- Grow opportunities for the emerging workforce



Priority Industry Sectors to Drive Our Work

- Sustainable Recreation and Tourism
- Natural and Working Lands
- Clean Energy and Energy Resilience
- Sustainable Agriculture, Ranching, and Food Systems
- Community Healthcare



Priority Industry Sector Overview

Community Healthcare	Sustainable Recreation & Tourism	Natural & Working Lands	Clean Energy & Energy Resilience	Sustainable Agriculture & Food Systems
• Regional Access to Quality Care • Specialty Services • Mental Health • Medical Facilities • Workforce Development	• Balanced Visitation & Tourism • Higher Wage Jobs & Pathways • Climate Change Readiness/Pivots • Entrepreneurs & Main Streets • Events & Culture	• Wildfire Adaptation • Wood Utilization • Watershed Restoration • Tribal Stewardship Adaptation and Restoration	• Energy Efficiency & Decarbonization • Energy Resilience and Readability • EV Readiness • GHG Mitigation • Hydrogen	• Sustainable Food Systems/Security • Climate-Ready Crops • Value Added Products • Agricultural Tourism • Meat Processing • Manufacturing



Sierra Region Core Issues

Item A.



**Workforce
Development &
Career Readiness**



**Physical
Infrastructure**



**Social
Services and
Infrastructure**



**Governance and
Land Tenure/
Management**



**Housing
Affordability and
Placemaking**

Strategies to address Core Issues

- Collaboration
- Strategic Investments/Actions
 - Inclusionary Pathways



Project Opportunities

- **MLJT and CSEDD will provide Technical Assistance in guiding project phase**
- **MLJT and CSEDD were awarded “Sector Navigation” Roles in 3 Important Areas**
 - **Community Healthcare**
 - **Natural and Working Lands**
 - **Sustainable Agriculture**
- **Mat Galvan (TCCC) and John Wentworth (MLTPA) awarded Tourism Sector**
- **SBC will provide TA - Clean Energy Sector**



Program Funding Update

1. **State Budget Cuts:** Proposed Budget cuts \$150 million from Implementation Fund, \$50 million each from next three fiscal years.
2. **Catalyst:** Funding unchanged.
3. **Advocacy Letter:** SBC and the other 12 Regional Conveners have submitted a letter urging the state to restore full funding to the Implementation Fund.





Q&A & Next Steps

- Please contact a Sector Navigator for help developing a project for SJF
- MLJT and CSEDD will be providing technical assistance for projects
- Advocate to restore full funding for implementation portion of project
- SBC, MLJT, and CSEDD will continue to provide updates as requested.

Thank you!



Contact Information:
Alex Bloom – MLJT / CSEDD

abloom@mljt.org

www.mljt.org

www.csedd.org

www.sierrajobsfirst.org



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu Vanderwiel, Chief of Police

SUBJECT: Receive an Overview of the New EPIC Recruitment Video and Website for the Sonora Police Department

RECOMMENDATION:

Receive an Overview of the New EPIC Recruitment Video and Website for the Sonora Police Department.

BACKGROUND:

On February 5, 2024, the Sonora City Council approved a contract award between the City of Sonora and EPIC Productions for brand development, recruitment videos and photography, and the development of a recruitment website. The website and related content was launched on October 1, 2024.

FISCAL IMPACT:

There is no fiscal impact to the City for this presentation. The budget for the project was previously approved.

ATTACHMENTS:

- Concept Design

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Public Safety and Disaster Preparedness, Staffing - Salary, Benefits, Training, and Retention.

JOINSONORAPD

FEELS LIKE FAMILY

APPLY

FONT FAMILIES:

Headline:

NEXA RUST SANS

Paragraph:

Museo Sans

COLOR PALLET:

Cool
Breeze
Blue

Nature
Brown

Rustic
White

Warm
Sun



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Stacy Enos-Del Razo, Deputy City Clerk

SUBJECT: Meeting Minutes from April 17, 2023, May 1, 2023, May 15, 2023, and August 19, 2024.

RECOMMENDATION:

Approve City Council Meeting Minutes from April 17, 2023, May 1, 2023, May 15, 2023, and August 19, 2024.

BACKGROUND:

Staff Recommends that the City Council Approve Meeting Minutes from April 17, 2023, May 1, 2023, May 15, 2023, and August 19, 2024

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention



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**CITY OF SONORA
City Council Regular Meeting
Minutes
Monday, April 17, 2023
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, April 17, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

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**Mayor Mark Plummer
Mayor Pro-Tempore Ann Segerstrom
Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill
City Administrator Melissa Eads
City Attorney Douglas White**

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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

Adjourned at 4:01 PM.

1. Threat to Public Services or Facilities (Government Code §54957); Consultation with: Doug White, City Attorney; Melissa Eads, City Administrator.
2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

REPORT OUT OF CLOSED SESSION

Mayor Mark Plummer stated direction was given to staff.

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Ann Segerstrom led the Pledge of Allegiance.

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ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, April 17, 2023 at 10:10 AM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Suzanne Cruz, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

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A member of Tuolumne Community Review Council shared their findings in a report titled Discrimination in Tuolumne County Amplifying the Voices of the Marginalized.

Katie Dunn President of the Sonora Chamber of Commerce shared with those in attendance Compassion Outreach assisted with the cleanup of a homeless encampment; and the next mixer is at Wildbud Floral Co.

PRESENTATIONS

3. Receive a presentation from the Small Business Association (SBA) regarding recovery assistance for businesses and residents affected by the severe winter storms; Luis Santos, SBA Public Information Officer.
4. Introduction and Swearing in of Community Service Officer Cynthia Hawkins; Turu VanderWiel, Police Chief.

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

5. Consider approval of disbursements in the amount of \$162,364.78 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.

No public comment.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

UNFINISHED BUSINESS

6. Consider the discussion of political signs in Ordinance No. 887, which amends Chapter 15.28, Signs, of Title 15, Buildings and Construction, of the Sonora Municipal Code, and repeals it in its entirety and replaces it with a new Chapter 15.28, Signs; Melissa Eads, City Administrator.

Mayor Mark Plummer explained to those in attendance why he brought back Ordinance 887.

The Council, Community Development Director Rachele Kellogg and the City Attorney discussed Ordinance 887.

A member of the public suggested a compromise of the size of the signs.

The Council, City Administrator Melissa Eads and the City Attorney agreed to bring back with changes and further discussion.

No motion was made.

NEW BUSINESS

7. Consider acceptance of the Master Equity Lease Agreement and Maintenance Agreement between the City of Sonora and Enterprise Fleet Management Inc. and authorize the City Administrator to execute the agreements; Christopher Gorsky, Administrative Services Director.

Administrative Services Director Chris Gorsky presented the Lease and Maintenance Agreement.

The Council discussed the Agreements and shared their support.

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No public comment.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

MONTHLY REPORTS

8. Receive the Sonora Administrative Services Department Report for February 2023; Christopher Gorsky, Administrative Services Director.
9. Receive the Sonora Community Development Department Report for March 2023; Rachelle Kellogg, Community Development Director.
10. Receive the Sonora Fire Department Monthly Report for March 2023; Aimee New, Fire Chief.
11. Receive the Sonora Police Department Monthly Report for March 2023; Turu VanderWiel, Police Chief.
12. Receive the Sonora Public Works Department Report for March 2023; Rachelle Kellogg, Community Development Director, Mike Lagomarsino, Public Works Supervisor.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Mayor Pro-tem Ann Segerstrom asked Community Development Director Rachelle Kellogg to make "No Dogs Allowed" signs bigger at the Farmers Market.

Police Chief Turu VanderWiel thanked the Council for approving the lease agreements with Enterprise and thanked Administrative Services Director Chris Gorsky for all his hard work.

Councilmember Andy Merrill thanked Police Chief Turu VanderWiel for his action during the Emergency event at the high school, and the other agencies that supported the Sonora Police Department.

Councilmember Matt Hawkins reflected on his time on the Council and is thankful to be here.

Mayor Pro-tem Ann Segerstrom joined the Mayor and Chief VanderWiel to meet Senator Maria Alvarado-Gil; and enjoyed Pat Perry's follow up with historical tid-bits.

Councilmember Andy Merrill spoke about the Tuolumne County Committee on Homelessness meeting; and attended the ATCAA meeting where they voted in new Board Members.

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Councilmember Suzanne Cruz went to New Mexico for Women in the Outdoors put on by the Fish and Game Department; attended the Homelessness Board of Supervisors meeting; there is a Mother Earth Celebration at Woods Creek Rotary Park April 21st and 22nd; and YES Partnership will be presenting the Not My Kid Program on April 26th at Sierra Bible Church.

Mayor Mark Plummer detailed the meeting with Senator Alvarado-Gil.

ADJOURNMENT

Adjourned at 6:52 PM.

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**CITY OF SONORA
City Council Regular Meeting
Minutes
Monday, May 01, 2023
5:00 PM**

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Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

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Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill
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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Ann Pro-Tem Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

PUBLIC COMMENTS

No public comment.

ADJOURN INTO CLOSED SESSION

1. Conference with Real Property Negotiations, Government Code Section § 54956.8
Property: 290 S. Stewart Street, Sonora, CA, Tuolumne County 95370

Agency Negotiators: Doug White, City Attorney, Melissa Eads, City Administrator; Chris Gorsky, Administrative Services Director.

2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: Two (2) Potential Cases; Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

REPORT OUT OF CLOSED SESSION

Mayor Mark Plummer stated direction was given to staff.

PLEDGE OF ALLEGIANCE

Councilmember Matt Hawkins led the Pledge of Allegiance.

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ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, April 28, 2023, at 9:44 AM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

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A member of the public informed those in attendance there will be another smoke-free section at the Mother Lode Parade between E. Jackson and E. Dodge, additional signage will be added.

PRESENTATIONS

3. Receive an update from Tuolumne County District 1 Supervisor David Goldemberg.

Tuolumne County District 1 Supervisor David Goldemberg informed those in attendance of the ongoing discussion of the Greenly By-Pass; the Fire Safe Advisory Committee, Vegetation Management Ordinance; attended the event at the Tuolumne Community Resilience Center; and the homelessness.

4. Receive the Sonora Employees Association employee recognitions for 2022; Christopher Gorsky, Administrative Services Director.
5. Receive the Sonora Police Department employee recognitions for 2022 ; Turu VanderWiel, Police Chief.
6. Receive the Sonora Fire Department employee recognitions for 2022; Aimee New, Fire Chief.

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Mayor Mark Plummer called for a 15 – 20-minute break.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

Called back to order at 6:02.

7. Consider approval of City Council Minutes for May 02, 2022 and May 16, 2022; Tracy Skelly, City Clerk
8. Consider approval of disbursements in the amount of \$168,463.02 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.
9. Consider approval of thirteen (13) identified comparator agencies to benchmark against for the City's compensation study; Christopher Gorsky, Administrative Services Director.
10. Consider approval of Resolution 05-01-2023-A authorizing the City Administrator to execute an agreement with the Bank of Stockton to provide the City with banking services; Christopher Gorsky, Administrative Services Director.
11. Consider authorization to accept an award from the Central Sierra Continuum of Care Homeless Housing Assistance and Prevention Program, not to exceed \$135,220, and approve associated budget adjustments for the use of the funding; Turu VanderWiel, Police Chief.

No public comment.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC HEARINGS

12. Introduce by title Ordinance No. 891, amending Section 17.04.010, Definitions, amending Section 17.32.065, Additional Activities Requiring Design Review, and adding Chapter 17.44, Cargo Containers, under Title 17, Zoning, of the Sonora Municipal Code, and waive the first reading; Rachelle Kellogg, Community Development Director.

Community Development Director Rachelle Kellogg and the Council discussed Ordinance 891.

Tuolumne County District 1 Supervisor David Goldemberg commended the City for the Ordinance.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

Sharon Marovich Tuolumne Heritage Committee informed those in attendance it is National Historic Preservation Month; and shared concerns about the cargo containers.

Councilmembers discussed and agreed to wait to vote on Ordinance 891.

NEW BUSINESS

13. Consider ratification of the City Administrator's Emergency Contract Award to Dewberry Engineers Inc., for the main drain field inspection and condition assessment; Melissa Eads, City Administrator.

Melissa Eads City Administrator explained the contract.

Council appreciated all of the information that was shared.

No public comment.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

14. Consider ratification of the Mayor's submittal of a letter to Tuolumne County Administrator Tracie Riggs and the Tuolumne County Board of Supervisors regarding the City's perspective on homeless services and our experience as it relates to serving as the County seat; Melissa Eads, City Administrator.

Melissa Eads City Administrator discussed the letter with Council.

No public comment.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Councilmember Matt Hawkins attended Range Day with the Sonora Police Department; Braver Angels; and Citygate meeting.

Mayor Pro-Tem Ann Segerstrom attended the Mother Earth Celebration; Duane Ellis Celebration of Life; Finance Committee meeting; Electric Charging Station ribbon cutting; League of Women Voters Homeless event; spoke with Frank Washburn from Wal Mart; and shared a compliment she received about Councilmember Andy Merrill.

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Councilmember Andy Merrill attended the Amador Tuolumne County Action Agency (ATCAA) staff meeting; spoke about the charging stations and hybrid cars.

Councilmember Suzanne Cruz attended at Sierra Bible the Not My Kid event, in collaboration with YES Council Partnership and Sonora Area Foundation; and the Annual Fundraiser for the Foothill Pregnancy Center.

Mayor Mark Plummer spoke about the City's Consultant Citygate; attended Braver Angels; and is looking forward to the parade and Mother's Day events.

ADJOURNMENT

Adjourned at 7:07 PM.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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**CITY OF SONORA
City Council Regular Meeting
Minutes
Monday, May 15, 2023
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, May 15, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

**Mayor Mark Plummer
Mayor Pro-Tempore Ann Segerstrom
Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill
City Administrator Melissa Eads
City Attorney Douglas White**

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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

Adjourned at 4:01 PM.

1. Threat to Public Services or Facilities (Government Code §54957); Consultation with: Turu VanderWiel, Police Chief.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

REPORT OUT OF CLOSED SESSION

Mayor Mark Plummer stated direction was given to staff.

PLEDGE OF ALLEGIANCE

Councilmember Matt Hawkins led the Pledge of Allegiance.

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ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, May 12, 2023 at 10:10 AM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Mayor Pro-Tem Ann Segerstrom. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

Margott Weltin Sonora Chamber of Commerce informed those in attendance the next mixer is at Hawks & Associates CPA; Second Saturday was very successful; and the next Concert Series starts June 8th.

Pablo Lopez Tuolumne County Public Health informed those in attendance of the Public Health Training.

BZ Smith shared Infant/Child Enrichment Services, Raising Healthy Families will offer an online workshop event in June.

A member of the public shared concerns about boats and RV's parking on Arbona Circle.

Ann Leonard shared her concerns on No Parking Signs.

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PRESENTATIONS

2. Introduction and Swearing in of Police Corporal Michael Paulsen; Turu VanderWiel, Police Chief.
3. Receive a presentation from Visit Tuolumne County, provide comment and input into the scope of services, and direct staff to execute an Agreement effective July 1, 2023; Lisa Mayo, Executive Director.

Lisa Mayo President and CEO and Katie Kirkland Communications and Marketing from Visit Tuolumne County presented to those in attendance their scope of services including the Marketing Plan; Special Projects; Advertising; and Familiarization Tours.

BZ Smith stated she is impressed with their efforts and grateful they are looking at new pathways.

4. Receive testimony from members of our local LGBTQ+ community, mental health experts, legal experts, and the public on issues currently facing the LGBTQ+ community, what Pride Month means to them, and consider drafting a City resolution recognizing the month of June as LGBTQ+ Pride Month in the City of Sonora, thus standing in solidarity with the County Board of Supervisors; Andy Merrill, City of Sonora Councilmember.

Many members of the public shared their comments.

Councilmember Matt Hawkins asked Mayor Mark Plummer for a 15-minute break, Council agreed.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

Called back to order at 7:16.

5. Consider approval of disbursements in the amount of \$167,255.35 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.
6. Consider authorization to accept a BSCC's Officer Wellness and Mental Health Grant program application not to exceed \$15,000 and approve associated budget adjustments for use of the funding; Turu VanderWiel, Police Chief.
7. Consider adoption of Resolution No. 05-15-2023-A approving a list of projects to receive Road Maintenance and Rehabilitation Account Funding (RMRA); Christopher Gorsky, Administrative Services Director.

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UNFINISHED BUSINESS

8. Introduce by title Ordinance No. 891, amending Section 17.04.010, Definitions, amending Section 17.32.065, Additional Activities Requiring Design Review, and adding Chapter 17.44, Cargo Containers, under Title 17, Zoning, of the Sonora Municipal Code, and waive the first reading; Rachelle Kellogg, Community Development Director.

Rachelle Kellogg Community Development Director requested direction from Council to proceed with Ordinance 891.

Sharon Marovich Tuolumne Historical Committee shared comments on the cargo containers.

Council discussed and shared their comments.

Motion made by Councilmember Andy Merrill, Seconded by Mayor Pro-Tem Ann Segerstrom. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

NEW BUSINESS

9. Consider approval of award to Burton's Fire Inc. for the not-to-exceed amount of \$315,000 to purchase a Type 6 Wildland Urban Interface Fire Engine and authorize the City Administrator to sign the purchase contract and all related project documents; Aimee New, Fire Chief, Rachelle Kellogg, Community Development Director.

Community Development Director Rachelle Kellogg and Fire Chief Aimee New addressed the Council.

No public comment.

Motion made by Councilmember Suzanne Cruz, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

10. Provide staff direction regarding the use of City sidewalks under the new Encroachment Permit Ordinance; Rachelle Kellogg, Community Development Director.

City Attorney Doug White suggested to move Items #11 - #19 to the next meeting and move on to Item #10.

No public comment.

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Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

MONTHLY REPORTS

11. Receive the Sonora Administration Department monthly report for March 2023; Christopher Gorsky, Administrative Services Director.
12. Receive the Sonora Community Development Department report for April 2023; Rachelle Kellogg, Community Development Director.
13. Receive the Sonora Fire Department monthly report for April 2023; Aimee New, Fire Chief.
14. Receive the Sonora Public Works Department monthly report for April 2023; Rachelle Kellogg, Community Development Director, Mike Lagomarsino, Public Works Supervisor.
15. Receive the Sonora Police Department monthly report for April 2023; Turu VanderWiel, Police Chief.

COMMUNICATIONS

16. Receive a letter supporting the League of California Cities' participation in an informational hearing calling on the Legislature to provide solutions to the fentanyl and substance abuse crisis.
17. Receive letters sent to the California State Assembly and Senate opposing Assembly Bill 742, a bill eliminating the use of canines in Policing.

COUNCIL MEMBER REPORTS

Mayor Pro-Tem Ann Segerstrom informed those in attendance the Community Survey Links have been sent out; attended the Saint James Pilgrimage; YES Partnership; and the art auction and fundraiser for Habitat for Humanity is June 10th.

Councilmember Andy Merrill stated he will save reports for another time.

Councilmember Suzanne Cruz thanked Public Works, Sonora Police and Fire Departments for their excellent job during the parade and rodeo.

Councilmember Matt Hawkins concurred with Councilmember Suzanne Cruz and thanked everyone for being here tonight.

Mayor Mark Plummer thanked everyone and enjoyed the parade; and is invited to Columbia College, they are receiving a grant developing a new program for new loggers and equipment operators.

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ADJOURN INTO CLOSED SESSION

18. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.
19. Threat to Public Services or Facilities (Government Code §54957); Consultation with: Aimee New, Fire Chief; Melissa Eads, City Administrator.

ADJOURNMENT

Adjourned at 8:46 PM.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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**CITY OF SONORA
City Council Regular Meeting
Minutes
Monday, August 19, 2024
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on August 19, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at www.sonoraca.com.

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom
Vice Mayor Suzanne Cruz
Council Members Bess Levine, Andy Merrill, Stephen Opie
City Administrator Melissa Eads
City Attorney Douglas White

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CLOSED SESSION - 4:00 PM

1. CALL TO ORDER

Called to order at 4:03 PM.

2. ROLL CALL

PRESENT

**Vice Mayor Suzanne Cruz
Councilmember Bess Levine
Councilmember Andy Merrill**

ARRIVING LATE

Councilmember Stephen Opie

ABSENT

Mayor Ann Segerstrom

3. PUBLIC COMMENTS

No public comments.

4. ADJOURN INTO CLOSED SESSION

Adjourned at 4:04 PM.

- A. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Cases; Doug White, City Attorney, Melissa Eads, City Administrator.
- B. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Cases; Doug White, City Attorney, Melissa Eads, City Administrator.
- C. Conference with Legal Counsel - Liability Claim (Government Code Section §54956.95): One (1) Case, Claimant: Greenlaw; Chris Gorsky, Administrative Services Director.

5. RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

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6. REPORT OUT OF CLOSED SESSION

Vice Mayor Suzanne Cruz stated direction was given to staff.

7. PLEDGE OF ALLEGIANCE

Councilmember Stephen Opie led the Pledge of Allegiance.

8. ROLL CALL

PRESENT

Vice Mayor Suzanne Cruz

Councilmember Bess Levine

Councilmember Andy Merrill

Councilmember Stephen Opie

ABSENT

Mayor Ann Segerstrom

9. CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, August 16, 2024 at 12:36 PM.

10. APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Bess Levine. Voting Yea: Vice Mayor Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

11. PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

Katie Dunn President of the Sonora Chamber of Commerce informed those in attendance of the second Business Watch meeting on August 28th at 8:00 AM; tomorrow nights mixer will be at Solar Works on Mono Way; there have been Trick Or Treat Street and Christmas Town meetings; and there is an art exhibit by Peggy Reza at the Sonora Chamber Office.

Alex Bloom Economic Development Manager for Mother Lode Training and Central Sierra Economic Development District introduced himself to the Council and members of the public; and stated he was available for presentations or other information the City may require.

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12. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

- A. Consider Approval of the City Council Meeting Minutes from November 6, 2023; November 20, 2023; and May 6, 2024; Stacy Enos-Del Razo, Deputy City Clerk.
- B. Consider Approval of Disbursements in the Amount of \$189,063.87 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.
- C. Consider Acceptance of an Informational Report for the July 2024 Accounts Payable Payment Register and Void Report; Chris Gorsky, Administrative Service Director.
- D. Consider Approval of Resolution Number 08-19-2024-A, Authorizing the Closure of State Route 49 (Washington Street) and Certain City Streets for the 2024 Sonora Union High School Homecoming Parade; Turu VanderWiel, Police Chief.
- E. Consider Approval of CSG Consultants, Inc. (CSG) Task Orders No. 1A and No. 1B, as Approved in the Fiscal Year 2024-2025 Budget, for Building/Permitting/Inspection Staff Augmentation in the Amount of \$165,000, and Code Enforcement Services in the Amount of \$100,000 for Fiscal Year 2024-2025; Tyler Summersett, Community Development Director.
- F. Consider Approval of an Amendment to Dewberry Engineer Inc., Task Order No. 4 for an Additional Amount of \$25,000 for Phase 1 Transition of the City Engineering Files from Paper Hard Copies Stored at an Offsite Location to Digital Files Stored at City Hall; Melissa Eads, City Administrator.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Stephen Opie. Voting Yea: Vice Mayor Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

13. NEW BUSINESS

- A. Consider Approval of Resolution Number 08-19-2024-B Declaring a Portion of APN 056-108-015 as “Exempt Surplus Land,” Pursuant to the California Surplus Land Act; Tyler Summersett, Community Development Director. (15 min.)

Tyler Summersett Community Development Director explained Resolution 08-19-2024-B to the Council.

Councilmembers Andy Merrill and Bess Levine discussed the Resolution with Tyler Summersett.

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A member of the public who wrote a letter explained to the Council the top three items of the letter.

Council continued their discussion.

Motion made by Councilmember Stephen Opie, Seconded by Councilmember Andy Merrill. Voting Yea: Vice Mayor Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

- B. Consider Acceptance of Blue Zones Project Branded Bike Racks for Both Bus Stops Located Along Stockton Road and One Additional Rack at the Location of City Choice; Tyler Summersett; Community Development Director. (10 min.)

Tyler Summersett Community Development Director presented the Bike Rack Project to the Council.

Council discussed and made comments.

Sean Simons shared his concerns over the bike racks and agreed with Councilmember Andy Merrill's comments.

A member of the public shared concerns over the bike racks.

Tyler Summersett Community Development Director suggested that the concerns and changes the Council would like should go back to Blue Zones for review.

There was no motion, this Item will come back to the Council.

- C. Consider Approval of a Letter of Support for the Mathiesen Memorial Health Clinic Application to the Bureau of Primary Health Care Federal 330 New Access Point Grant; Melissa Eads, City Administrator. (10 min.)

No public comment.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Bess Levine. Voting Yea: Vice Mayor Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

14. MONTHLY REPORTS

- A. Receive the City of Sonora Administrative Services Department Report for June 2024 (FY23/24); Chris Gorsky, Administrative Services Director
- B. Receive the City of Sonora Community Development Department Monthly Report for July 2024; Tyler Summersett, Community Development Director.

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- C. Receive the City of Sonora Fire Department Monthly Report for July 2024; Aimee New, Fire Chief.
- D. Receive the City of Sonora Police Department Monthly Report for July 2024; Turu VanderWiel, Police Chief.
- E. Receive the City of Sonora Public Works Department Monthly Report for July 2024; Michael Lagomarsino, Public Works Supervisor.

15. COMMUNICATIONS

- A. Receive Communications Regarding "What Cops Want - 2024";

16. COUNCIL MEMBER REPORTS (3 minutes each)

Councilmember Bess Levine attended the Visit Tuolumne meeting.

Councilmember Andy Merrill attended the Tuolumne County Transportation Council (TCTC).

Councilmember Stephen Opie will be attending the Integrated Regional Water Management (IRWM) meeting; went fishing and had a great time.

Vice Mayor Suzanne Cruz attended the following meetings Tuolumne County Transportation Council (TCTC), Central Sierra Economic Development, and Local Agency Formation Commission (LAFCO); explained the Local Agency Formation Commission's (LAFCO) origination and purpose; was impressed with the Public Works Department, thanked Sonora Fire, Police, Public Works and the Staff for doing a great job keeping the City focused.

17. ADJOURNMENT

Adjourned at 5:55 PM.

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CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the Amount of \$187,054.80 and \$183,123.84 for Payroll

RECOMMENDATION:

Consider Approval of Disbursements in the Amount of \$187,054.80 and \$183,123.84 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay.

DISCUSSION / ANALYSIS:

These payrolls were the second (2nd) and first (1st) payrolls of the month, which were expected amounts.

These were the 6th and 7th payrolls of 26 for FY24-25, we would have expected to expend 25.52% of the budgeted amount. In total, we have expended 23.07% of the Salaries and Wages for the FY24-25 budget.

FISCAL IMPACT:

Disbursements are part of the approved FY24-25 Budget.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Consider Acceptance of an Informational Report for the September 2024 Accounts Payable Payment Register and Void Report.

RECOMMENDATION:

Consider Acceptance of an Informational Report for the September 2024 Accounts Payable Payment Register and Void Report.

BACKGROUND:

The Administrative Services Department manages the payment processing for all City disbursements. The City has three main types of payments which includes the following:

1. Vendors – These payments are associated with goods received and contractual services provided to the City and payroll benefits paid by the City on behalf of City employees.
2. Refunds – These payments are associated with refunds issued for deposits collected and have been authorized to be released for business licenses, building permits, rental agreements, etc.
3. Employees – These payments are associated with City-related travel advances and reimbursements related to training events or City business reimbursements.

DISCUSSION / ANALYSIS:

On a monthly basis, Administrative Services Staff prepares a monthly warrant report of vendors receiving payment from the City. The informational report of the monthly payments provides Council the oversight and ability to review all spending activity for the City.

FISCAL IMPACT:

No fiscal impact will result from this informational report on the September 2024 Accounts Payable Payment Register and Void report. Expenditures are tracking according to budget authority.

All payments have been approved for payment through the adoption of the fiscal year budget or by an additional item passed by Council.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

- Accounts Payable Warrants Report

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

City of Sonora

Item C.

Check/Voucher Register - Check List - Council From 9/1/2024 Through 9/30/2024

Check Num...	Effective D...	Document Description	ID	Payee	Check Amount	Payment ...	VOID ?
201717	9/5/2024	System Generated Check/Voucher	200004	White Brenner LLP	1,146.00	Check	No
201718	9/5/2024	System Generated Check/Voucher	200005	Amazon Business	584.93	Check	No
201719	9/5/2024	System Generated Check/Voucher	200011	AT&T Calnet 3	368.90	Check	No
201720	9/5/2024	System Generated Check/Voucher	200026	Department of Justice	390.00	Check	No
201721	9/5/2024	System Generated Check/Voucher	200033	ODP Business Solutions, LLC	348.49	Check	No
201722	9/5/2024	System Generated Check/Voucher	200036	O'Reilly Auto Parts	422.22	Check	No
201723	9/5/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	140.27	Check	No
201724	9/5/2024	System Generated Check/Voucher	200080	JTM Cleaning Co.	800.00	Check	No
201725	9/5/2024	System Generated Check/Voucher	200091	Adventist Health Sonora	5,944.00	Check	No
201726	9/5/2024	System Generated Check/Voucher	200101	Pine Alley Saw Shop	162.96	Check	No
201727	9/5/2024	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,024.82	Check	No
201728	9/5/2024	System Generated Check/Voucher	200209	VALIC	25.00	Check	No
201729	9/5/2024	System Generated Check/Voucher	200210	Operating Engineers #3	256.00	Check	No
201730	9/5/2024	System Generated Check/Voucher	200226	Rebecca Howard	1,124.12	Check	No
201731	9/5/2024	System Generated Check/Voucher	200249	Golden Valley Awards	129.11	Check	No
201732	9/5/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	3,497.22	Check	No
201733	9/5/2024	System Generated Check/Voucher	200496	Victoria Arduengo Scoggins	461.00	Check	No
201734	9/5/2024	System Generated Check/Voucher	200505	Valley Strong Credit Union	1,706.00	Check	No
201735	9/5/2024	System Generated Check/Voucher	200512	Utilitarian Design, LLC.	129.30	Check	No
201736	9/5/2024	System Generated Check/Voucher	200533	ClearGov	14,451.67	Check	No
201737	9/5/2024	System Generated Check/Voucher	200535	Toshiba Financial Services	2,090.48	Check	No
201738	9/5/2024	System Generated Check/Voucher	200594	SealMaster Bakersfield	696.00	Check	No
201739	9/5/2024	System Generated Check/Voucher	200640	Diamond Digital Marketing Co.	1,000.00	Check	No
201740	9/5/2024	System Generated Check/Voucher	200670	Visibly Clean Window Cleaning	572.00	Check	No
201741	9/5/2024	System Generated Check/Voucher	200710	Tuolumne County Transportation ...	11,986.24	Check	No
201742	9/5/2024	System Generated Check/Voucher	200711	WebstaurantStore	7,835.19	Check	No
201743	9/5/2024	System Generated Check/Voucher	200712	Jaron Brandon	146.00	Check	No
201744	9/5/2024	System Generated Check/Voucher	Emp2022	Jason Morey	8,000.00	Check	No
201745	9/5/2024	System Generated Check/Voucher	Emp2060	Peter Doppe	162.50	Check	No
201746	9/12/2024	System Generated Check/Voucher	200005	Amazon Business	4,127.43	Check	No
201747	9/12/2024	System Generated Check/Voucher	200011	AT&T Calnet 3	123.27	Check	No
201748	9/12/2024	System Generated Check/Voucher	200016	Tuolumne County Public Power A...	5,105.17	Check	No
201749	9/12/2024	System Generated Check/Voucher	200018	U.S. Bank Corporate Payment Sy...	9,210.15	Check	No
201750	9/12/2024	System Generated Check/Voucher	200024	Comcast Business	134.75	Check	No
201751	9/12/2024	System Generated Check/Voucher	200024	Comcast Business	154.70	Check	No
201752	9/12/2024	System Generated Check/Voucher	200024	Comcast Business	337.51	Check	No
201753	9/12/2024	System Generated Check/Voucher	200032	Mountain Oasis Water	48.00	Check	No
201754	9/12/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	1,004.69	Check	No
201755	9/12/2024	System Generated Check/Voucher	200039	Safe-T-Lite of Modesto, Inc.	1,561.50	Check	No
201756	9/12/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	169.15	Check	No

City of Sonora

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201757	9/12/2024	System Generated Check/Voucher	200047	Tuolumne Utilities District	1,774.26	Check	No
201758	9/12/2024	System Generated Check/Voucher	200060	Combined Benefits Administrators	820.65	Check	No
201759	9/12/2024	System Generated Check/Voucher	200084	Hi-Tech Emergency Vehicle Servic...	2,430.47	Check	No
201760	9/12/2024	System Generated Check/Voucher	200090	American River Benefit Administra...	39.50	Check	No
201761	9/12/2024	System Generated Check/Voucher	200095	Sonora AIRCO Gas & Gear	80.00	Check	No
201762	9/12/2024	System Generated Check/Voucher	200096	General Supply Company	158.47	Check	No
201763	9/12/2024	System Generated Check/Voucher	200117	Verizon Wireless	38.01	Check	No
201764	9/12/2024	System Generated Check/Voucher	200201	Granicus	11,441.82	Check	No
201765	9/12/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	733.48	Check	No
201766	9/12/2024	System Generated Check/Voucher	200352	Quadient Leasing USA, Inc.	231.20	Check	No
201767	9/12/2024	System Generated Check/Voucher	200402	Viking Shred	144.98	Check	No
201768	9/12/2024	System Generated Check/Voucher	200500	Nathan Morales	35.00	Check	No
201769	9/12/2024	System Generated Check/Voucher	200564	Sonora School of Sewing	440.00	Check	No
201770	9/12/2024	System Generated Check/Voucher	200585	Burton's Fire, Inc.	679.99	Check	No
201771	9/12/2024	System Generated Check/Voucher	200598	Top Dog Police K9 Training & Con...	250.00	Check	No
201772	9/12/2024	System Generated Check/Voucher	200645	FeldFire.com	5,432.07	Check	No
201773	9/12/2024	System Generated Check/Voucher	200700	Thad Waterbury	35.00	Check	No
201774	9/12/2024	System Generated Check/Voucher	200701	Thomas Miller	35.00	Check	No
201775	9/12/2024	System Generated Check/Voucher	Emp2022	Jason Morey	2,557.60	Check	No
201776	9/12/2024	System Generated Check/Voucher	Emp2027	Mikale Bell	140.00	Check	No
201777	9/12/2024	System Generated Check/Voucher	Emp2058	Eric Nygard	140.00	Check	No
201778	9/12/2024	System Generated Check/Voucher	Emp2070	Shane Theilen	140.00	Check	No
201779	9/19/2024	System Generated Check/Voucher	200004	White Brenner LLP	29,214.00	Check	No
201780	9/19/2024	System Generated Check/Voucher	200010	American Tower	1,505.92	Check	No
201781	9/19/2024	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	2,108.71	Check	No
201782	9/19/2024	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	90.10	Check	No
201783	9/19/2024	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	90.10	Check	No
201784	9/19/2024	System Generated Check/Voucher	200024	Comcast Business	170.82	Check	No
201785	9/19/2024	System Generated Check/Voucher	200024	Comcast Business	784.13	Check	No
201786	9/19/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	423.74	Check	No
201787	9/19/2024	System Generated Check/Voucher	200038	Safeguard Pest Control	405.00	Check	No
201788	9/19/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	28.42	Check	No
201789	9/19/2024	System Generated Check/Voucher	200048	The Union Democrat	148.50	Check	No
201790	9/19/2024	System Generated Check/Voucher	200060	Combined Benefits Administrators	818.00	Check	No
201791	9/19/2024	System Generated Check/Voucher	200118	Pet Waste Eliminator	361.89	Check	No
201792	9/19/2024	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,024.82	Check	No
201793	9/19/2024	System Generated Check/Voucher	200209	VALIC	25.00	Check	No
201794	9/19/2024	System Generated Check/Voucher	200210	Operating Engineers #3	288.00	Check	No
201795	9/19/2024	System Generated Check/Voucher	200231	Visit Tuolumne County	35.00	Check	No
201796	9/19/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	2,763.29	Check	No

City of Sonora

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201797	9/19/2024	System Generated Check/Voucher	200280	Jocelyn E. Roland, Ph.D., ABPP	500.00	Check	No
201798	9/19/2024	System Generated Check/Voucher	200438	Shrader Investigations	1,720.10	Check	No
201799	9/19/2024	System Generated Check/Voucher	200441	Willey Printing Co., Inc.	258.61	Check	No
201800	9/19/2024	System Generated Check/Voucher	200453	L. N. Curtis and Sons, Inc.	1,105.12	Check	No
201801	9/19/2024	System Generated Check/Voucher	200505	Valley Strong Credit Union	1,706.00	Check	No
201802	9/19/2024	System Generated Check/Voucher	200536	Power Business Technology	1,536.82	Check	No
201803	9/19/2024	System Generated Check/Voucher	200637	Industrial Electrical Co., Inc.	5,735.90	Check	No
201804	9/19/2024	System Generated Check/Voucher	200715	COIT Services of Modesto	8,525.00	Check	No
201805	9/19/2024	System Generated Check/Voucher	Emp2005	Naomi Moran	97.75	Check	No
201806	9/19/2024	System Generated Check/Voucher	Emp2071	Kaitlyn Wills	225.00	Check	No
201807	9/26/2024	System Generated Check/Voucher	200005	Amazon Business	249.12	Check	No
201808	9/26/2024	System Generated Check/Voucher	200024	Comcast Business	186.08	Check	No
201809	9/26/2024	System Generated Check/Voucher	200032	Mountain Oasis Water	30.50	Check	No
201810	9/26/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	5,894.44	Check	No
201811	9/26/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	82.70	Check	No
201812	9/26/2024	System Generated Check/Voucher	200047	Tuolumne Utilities District	979.58	Check	No
201813	9/26/2024	System Generated Check/Voucher	200059	Cal.Net Motherlode	54.01	Check	No
201814	9/26/2024	System Generated Check/Voucher	200102	George Reed Inc.	324.86	Check	No
201815	9/26/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	656.14	Check	No
201816	9/26/2024	System Generated Check/Voucher	200325	Cascade Fire Equipment	169.60	Check	No
201817	9/26/2024	System Generated Check/Voucher	200363	Modesto Steel	667.56	Check	No
201818	9/26/2024	System Generated Check/Voucher	200413	CSG Consultants	13,658.75	Check	No
201819	9/26/2024	System Generated Check/Voucher	200496	Victoria Arduengo Scoggins	238.68	Check	No
201820	9/26/2024	System Generated Check/Voucher	200656	Rebecca A. Bell, RN	950.00	Check	No
201821	9/26/2024	System Generated Check/Voucher	200710	Tuolumne County Transportation ...	25,367.40	Check	No
ACH051	9/5/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	10,694.90	Voucher	No
ACH052	9/12/2024	System Generated Check/Voucher	200608	Enterprise FM Trust	23,493.49	Voucher	No
ACH053	9/26/2024	System Generated Check/Voucher	200003	Abila	1,479.85	Voucher	No
ACH054	9/26/2024	System Generated Check/Voucher	200301	RingCentral	577.95	Voucher	No
ACH055	9/26/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	64,818.76	Voucher	No
ACH056	9/26/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	5,257.28	Voucher	No
ACH057	9/26/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	16,254.42	Voucher	No

Report Total

349,136.05



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Consider Adoption of Resolution 10-21-2024-A, Adopting and Amending a City of Sonora Fee Schedules as Set Forth in Exhibit "A", Effective October 21, 2024.

RECOMMENDATION:

Consider Adoption of Resolution 10-21-2024-A, Adopting and Amending the City of Sonora Fee Schedules as Set Forth in Exhibit "A", Effective October 21, 2024.

BACKGROUND:

The City's existing fee schedule, which has not been updated regularly, outlines the fees associated with various municipal services, permits, and applications. Periodic reviews and adjustments of the fee schedules are necessary to maintain service levels without compromising fiscal health.

DISCUSSION / ANALYSIS:

Proposition 26, passed by California voters in 2010, limited the ability of state and local governments from imposing new taxes and increasing existing fees by redefining what constitutes a tax versus a fee. It defined a tax to include any charge that is not directly related to the cost of providing the service. To increase a tax requires approval of two-thirds of voters. A fee was defined as a charge that is directly tied to the cost of providing a specific service or activity. The City Council can increase fees by resolution.

The definition of tax: every charge is a tax unless it fits into an exception as below:

- A fee for a benefit, privilege, service, or product.
- A regulatory fee.
- A charge for use of property.
- A fine or penalty.
- A charge imposed as a condition of property development.
- Assessments.
- Property-related fees.

The City of Sonora charges fees for a variety of specific services provided. Many of these fees have not been updated for many years and led to a mismatch in the cost of providing these services and the actual revenues received. The City conducted a comprehensive review and analysis of the costs of providing the community various



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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

services, such that the limited General Fund resources are not diverted to subsidize these services. User and regulatory fees are set according to the estimated reasonable cost of service. A fee for service ensures that an individual or entity bears most, if not all, of the costs incurred by the City to provide that service. When a fee does not fully cover the cost of service, another City revenue source subsidizes the cost, and in most cases, this is the General Fund.

An annual review and update of City Fees offers several benefits: it reduces or eliminates the need for the General Fund to subsidize, provides a pattern of consistent information for forecasting and decision-making purposes, helps to maintain service level expectations by aligning fees with existing services costs, keeps pace with the cost of inflation, and helps to avoid sharp fee increases that can result from not adjusting fees annually which are more likely to occur when municipalities leave fees unchanged for multi-year periods, as the City has done.

FISCAL IMPACT:

The fiscal impact of the increased fee revenue for the remainder of fiscal year 2024/25 is approximately \$38,000, and approximately \$68,00 annually. Each time a fee is charged that does not cover the costs associated with the service provided requires other General Fund revenues to subsidize the service.

ATTACHMENTS:

- Exhibit "A" – Schedule of City User and Regulatory Fees – 2024 Update.
- Resolution 10-17-2024-A

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention



Schedule of User and Regulatory Fees
List of Fees Updated October 21, 2024

City of Sonora
Schedule of User and Regulatory Fees

Item A.

Services/Activities/Subject Matter	Page
Finance, Inspections, Permits, Cemetery, and other	1
Community Development	4
Building Valuation Date	6



CITY OF SONORA FEE SCHEDULE

EFFECTIVE OCTOBER 21, 2024

Item A.

	Current	New
Copies	\$0.10	\$1 first page \$.80 for each additional page
Credit Card Processing	\$5 or 2.5% over \$1,000	\$6 or 3% over \$1,000
Business License Late Fees - Per Month	\$20	\$40
Business License Late Interest - Per Month	1.00%	1.50%
Business License - Change of Address	\$20	\$30
Business License - Copy of Cert	\$20	\$30
Parking Lot Fees - Terzich - Per Month	\$35	\$60
Parking Lot Fees - Bradford/Norlin - Per Month	\$25	\$60
Parking Daily Fees - Per Day	\$10	\$20
Pile Pickup	\$40	\$125
Transient Use Permit Fee	\$140	\$400
Outside Tire Storage Permit >5000 sq. ft.	\$60	\$120/Annually
Operational Permits required by California Fire Code: See CFC 105.6 for Complete List	\$60	\$120/Annually
Fire Sprinkler Inspection (for commercial and residential < 3000 sq. ft.)	\$60	\$100
Fire Sprinkler Inspection (for commercial and residential > 3000 sq. ft.)	\$60	\$150
Fire Alarm Inspection	\$60	\$100
Fire and Life Safety Inspection	\$60	\$100



CITY OF SONORA FEE SCHEDULE

EFFECTIVE OCTOBER 21, 2024

Item A.

	Current	New
Fire Inspection of Commercial Hood System	\$60	\$100
Above Ground Fuel Storage Permit, including LPG Tanks	\$60	\$120
Fire Flow Test on Commercial, Industrial, and Residential Developments (1 Hour Minimum)	\$60	\$75/Hour
Pyrotechnic Special Effect Display Permit (plus standby fees - see stand by fees)	\$60	\$250/per event
Residential Inspections (Initial Inspection & One Follow Up)	\$60	0-25 Units - \$100 26-50 Units - \$200 51-75 Units - \$300 76-100 Units - \$400 Additional Inpection - \$100
All Other Occupancy Inspections (Initial Inspection and One Follow Up)	\$60	0-3000 sq. ft - \$100 3,001 - 6,000sq. ft. - \$200 6,001-10,000 sq. ft. - \$300 10,001-15,000 sq. ft. - \$400 15,001-20,000 sq. ft. - \$500 20,001 sq. ft. - over - \$600
Standby Fees (Will be charged at one (1) hour minimums and 15 minute increments)	-	Engine: \$90/hour Squad: \$76/hour Staff Vehicle: \$76/hour Personnel: \$62/hour (OT Time Applies)
Burn Permit	\$20	\$60
Candle and Open flame device in an assembly occupancy Permit	\$20	\$60/per event
Hazardous Materials Permit	\$120	\$150
False Alarms Penalty	-	4th Alarm: \$150 5th Alarm: \$240 6th+ Alarm: \$360



CITY OF SONOMA FEE SCHEDULE

EFFECTIVE OCTOBER 21, 2024

Item A.

	Current	New
After Hours or Weekend Inspections	\$60	\$200/per inspection
Occupancy Permit	\$30	\$100
Home Occupation Permit	\$50	\$125
Special Event Permit	\$50	\$100
Use Permit	\$2,149	\$2,149
Encroachment Permit	\$100	\$200
Engineering Review	-	\$278.12/Hour
Banner Installation (Inside City Limits)	\$100	\$150
Banner Installation (Outside City Limits)	\$200	\$240
NSF Returned Check Fee	\$20	\$30 First NSF Check \$35 Each Subsequent NSF
CEMETERY	Current	New
Setting Headstones	\$25	\$175
	\$35	\$245
	\$45	\$315

CITY OF SONORA FEE SCHEDULE

COMMUNITY DEVELOPMENT DEPARTMENT

EFFECTIVE OCTOBER 21, 2024

Building Permit Fees

Building Permit Fees are based on the valuation of construction (contract price). Following is a typical schedule of fees and examples of square foot values.

The fee is determined by using the most Current Building Valuation Table (2024 International Building Code Book) times the square footage times the Permit Fee Multiplier of .05.

Below is a table with an estimated cost of the building permit fee and the required 30% deposit.

Value	Estimated Price	Estimated Plan Check Deposit
\$150,000	\$7,500	\$2,250
\$200,000	\$10,000	\$3,000
\$250,000	\$12,500	\$3,750
\$300,000	\$15,000	\$4,500
\$350,000	\$17,500	\$5,250
\$400,000	\$20,000	\$6,000
\$450,000	\$22,500	\$6,750
\$500,000	\$25,000	\$7,500
\$550,000	\$27,500	\$8,250
\$600,000	\$30,000	\$9,000
\$650,000	\$32,500	\$9,750
\$700,000	\$35,000	\$10,500

EXAMPLE

A 3,000 square foot home is proposed. The estimate cost per square footage is \$183.32 x 3,000 square feet = \$549,960 estimate construction cost x .05 permit factor = \$27,498 permit fee.

COUNTY SCHOOL MITIGATION FEES

School mitigation fees are based on livable sq. ft. area within the residence, including hallways, closets, stairwells and other unconditioned floor areas. Effective January 29, 2024, the residential rate per sq. ft. is \$4.79. For commercial applications the rate is \$.78/sq. ft. For an updated schedule of fees, please contact the Tuolumne County Superintendent of Schools Office at (209)536-2022, or their website at www.tcsos.us.

COUNTY SERVICE IMPACT MITIGATION FEE

Effective July 1, 2024, the County Service Impact Mitigation Fee is \$3,397 for any parcel located within the City Limits of Sonora. This fee is paid at the time of issuance of a building permit for new residential construction.

TRAFFIC MITIGATION FEE

Effective July 1, 2024, Traffic Mitigation Fees for new residential construction for parcels less than 2 acres in size will be \$4,575/dwelling unit. For parcels greater than 2 acres the fee is \$6,183/dwelling unit.

This fee is collected along with the building permit fee at the time of permit issuance. A 1% administrative fee, adopted by Resolution 11-16-98-A which establishes Traffic Impact Fees, will be added to the total traffic fees due.

SOLAR PHOTOVOLTAIC, INCLUDING ROOF MOUNT

Residential - Up to 10kW	\$320
Residential - 10.1kW to 15kW	\$320 plus \$26 per kW (15kW - \$450)
Residential - Above 15kW	\$450 plus \$15 per kW
Commercial - Up to 50kW	\$1,000
Commercial - 50.1kW to 250kW	\$1,000 plus \$7.00 per kW
Commercial - Above 250kW	\$2,400 plus \$5.00 per kW

PARKS & BEAUTIFICATION FEE

All residential lots within the Morning Star Subdivision are also subject to a Parks & Beautification Fee at the time a building permit is issued. The fee is \$225 per single family dwelling.

PUBLIC SAFETY SERVICE FEE

All residential lots within the Morning Star Subdivision are also subject to a Public Safety Fee at the time a building permit is issued. The fee is \$195 per single family dwelling.

APPLICATION FOR A BUILDING PERMIT NEW RESIDENTIAL CONSTRUCTION

The following items are required before a building permit can be issued for new residential construction:

1. 3 Sets of complete plans - certified (stamped)
If submitting a Commercial project, please submit 4 sets of complete plans.
2. 2 copies of a plot plan, drawn to scale (Note: New construction in Sonora Knolls requires a third parking space to be shown on the plot plan.
3. 1 extra copy of the floor plan (all floors)
4. Plan check/deposit (based on the project valuation of construction)
5. 2 copies of energy calculations (Title 24)
6. 2 copies of wet signed truss calculations - if using manufactured trusses.
7. School Mitigation Fees for all new construction or additions at or greater than 500 square feet.

SUPPLEMENTAL BUILDING PERMITS

A supplemental building permit can be issued for work associated with the original building permit. There will be an additional fee based on the proposed additional work performed. In no case shall a permit be issued without a permit fee.

Building Valuation Data – AUGUST 2024

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in February 2025. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2024 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural

building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.

2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$260.46/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$260.46/sq. ft x 0.0075
= \$31,255

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Item A., the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c}

Group (2024 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	333.98	322.10	312.59	300.28	280.58	272.46	290.01	261.47	251.46
A-1 Assembly, theaters, without stage	306.63	294.75	285.24	272.92	253.47	245.34	262.66	234.35	224.35
A-2 Assembly, nightclubs	264.07	256.33	248.28	238.82	223.69	217.61	230.62	203.42	195.71
A-2 Assembly, restaurants, bars, banquet halls	263.07	255.33	246.28	237.82	221.69	216.61	229.62	201.42	194.71
A-3 Assembly, churches	311.21	299.32	289.82	277.50	258.18	250.05	267.24	239.06	229.06
A-3 Assembly, general, community halls, libraries, museums	261.35	249.47	238.96	227.64	207.19	200.06	217.38	188.07	179.07
A-4 Assembly, arenas	305.63	293.75	283.24	271.92	251.47	244.34	261.66	232.35	223.35
B Business	292.48	282.09	271.97	260.46	237.85	229.40	250.46	212.56	202.84
E Educational	279.20	269.50	260.98	250.17	233.48	221.55	241.57	204.55	198.00
F-1 Factory and industrial, moderate hazard	162.52	154.68	144.93	139.48	124.19	118.17	132.99	102.98	95.90
F-2 Factory and industrial, low hazard	161.52	153.68	144.93	138.48	124.19	117.17	131.99	102.98	94.90
H-1 High Hazard, explosives	151.65	143.81	135.05	128.61	114.61	107.60	122.11	93.40	N.P.
H234 High Hazard	151.65	143.81	135.05	128.61	114.61	107.60	122.11	93.40	85.33
H-5 HPM	292.48	282.09	271.97	260.46	237.85	229.40	250.46	212.56	202.84
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
I-2 Institutional, hospitals	459.84	449.45	439.33	427.82	403.26	N.P.	417.81	377.98	N.P.
I-2 Institutional, nursing homes	319.21	306.86	296.74	285.23	264.10	N.P.	275.22	238.82	N.P.
I-3 Institutional, restrained	341.48	331.09	320.97	309.46	288.34	278.89	299.46	263.05	251.33
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
M Mercantile	197.08	189.34	177.79	171.82	156.33	151.25	163.63	136.06	129.35
R-1 Residential, hotels	267.42	258.06	249.33	240.60	220.62	214.60	240.64	198.79	192.64
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.80
R-3 Residential, one- and two-family ^d	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
S-1 Storage, moderate hazard	150.65	142.81	133.05	127.61	112.61	106.60	121.11	91.40	84.33
S-2 Storage, low hazard	149.65	141.81	133.05	126.61	112.61	105.60	120.11	91.40	83.33
U Utility, miscellaneous	115.27	108.48	100.93	96.59	86.02	80.36	91.94	68.09	64.85

- Private Garages use Utility, miscellaneous
- For shell only buildings deduct 20 percent
- N.P. = not permitted
- Unfinished basements (Group R-3) = \$31.50 per sq. ft.

RESOLUTION 10-21-2024-A**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA ADOPTING AND AMENDING A CITY FEE SCHEDULE EFFECTIVE OCTOBER 21, 2024**

WHEREAS, the City of Sonora is committed to providing high-quality services and maintaining fiscal responsibility in accordance with state and local laws; and

WHEREAS, the City Council has determined that an increase in fees is necessary to cover the rising costs associated with providing services sustainably; and

WHEREAS, State law authorizes local agencies to collect fees to defray the costs of providing programs and services; and

WHEREAS, User fees in California are required to conform to the California Constitution including Proposition 26 and statutory requirements including Government Code Sections 66014 through 66018.5. User fees imposed to provide specific services, to cover reasonable regulatory costs to issue licenses and permits, and fines for violating the City Code are generally excluded from the definition of "tax" under Proposition 26. Section 1 (e) of article XIII C of the California Constitution describes these exceptions.; and

WHEREAS, The City of Sonora has conducted an analysis of the costs of its services, and wishes to recover the costs of providing services, such that general revenues are not diverted from general services to subsidize services; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve Resolution 10-21-2024-A, hereby adopting and amending a City of Sonora fee schedule as set forth in Exhibit "A", effective November 1, 2024.

PASSED, APPROVED AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 21st day of October 2024, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Ann Segerstrom, Mayor, City of Sonora

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Administrative Services Department Report for August 2024

RECOMMENDATION:

Receive the Administrative Services Department Report for August 2024 (FY24/25)

DISCUSSION / ANALYSIS:



The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Monthly Report to the City Council

August '24 (FY24/25)

Highlights of General Fund Revenues:

	Current Period	YTD	FY24/25 Budget	% of Budget
Property Tax	\$ 1,224	\$ 2,808	\$ 992,400	0.3%
Sales Tax	\$ 294,799	\$ 451,836	\$ 3,552,000	12.7%
Measure Y	\$ 332,928	\$ 661,853	\$ 4,300,000	15.4%
Transient Occupancy Tax	\$ 39,704	\$ 85,938	\$ 608,000	14.1%
Cannibis Public Benefit Fees	\$ 58,043	\$ 115,329	\$ 700,000	16.5%
Building & Encroachment Permits	\$ 25,195	\$ 33,783	\$ 101,000	33.4%
Business Licenses	\$ 1,439	\$ 1,836	\$ 129,900	1.4%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY24/25 Budget	% of Budget
Salaries and Benefits	\$ 547,028	\$ 1,109,532	\$ 8,307,600	13.4%
Operating Expenditures	\$ 255,951	\$ 628,070	\$ 3,902,650	16.1%
Capital Improvement Projects	\$ -	\$ -	\$ 1,380,000	0.0%
Transfers	\$ -	\$ 1,040,000	\$ 1,072,000	97.0%

	A/P	YTD	H/R	YTD
Total Number of Checks/DD Processed:	139	273	98	199

	Current Month Zone A	Current Month Zone B	YTD Zone A	YTD Zone B
Business License Activity:				
Licenses Issued	1	29	1	29



CITY COUNCIL AGENDA REPORT

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CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Community Development Department Monthly Report September 2024

RECOMMENDATION:

Receive the Community Development Department Monthly Report September 2024

BACKGROUND:

See previous months reports

DISCUSSION / ANALYSIS:

The following activities were undertaken by the Community Development Department:

DAILY ACTIVITIES

- Answer Phones
- Staff Office hours
- Issue Permits
- Conduct Inspections

SPECIAL EVENT PERMITS

Special Event Permits for the following Community Events:

1. Ladies Night Out (Oct. 17)
2. Fire Museum Fundraiser (Oct. 19)
3. Turkey Trot (Nov. 29)
4. Christmas Town Sonora (11.29-12.24.24)
5. 2nd Saturday Street Market (April-October 2025)

FARMERS MARKET

- Final market of the season: October 12. Market Returns May 2025.



CITY COUNCIL AGENDA REPORT

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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

LINOBERG STREET

- Preparing notices to deliver to surrounding property owners outlining proposed activities on Stewart/Linoberg Streets.

CODE ENFORCEMENT

- Thomas Mlady will be taking her place beginning 9.12.24 (He will work 1x per week, Thursdays).
- Fire hazard notices, Delinquent Business Licenses, Abandoned Vehicles, case load follow-up.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MANAGEMENT

- Quarterly Report submitted with reimbursements totaling \$69,365.
- Begin work to close out CDBG project (acquisition of fire engines and supporting apparatus).

CALOES PROJECT

- Lighting plan reviewed and approved.
- Extension request granted—new project delivery date is June 2025.

PER CAPITA (STATE PARKS) GRANT

- Project Status Report submitted identifying projected delivery and expenditures.
- Pickleball/Basketball court—Staff reviewed preliminary design documents and provided comment. Bid documents to follow approved designs. Fall project bid is anticipated with construction potentially being delayed until Spring 2025.

STOCKTON-WASHINGTON CORRIDOR PROJECT

- Staff is submitting final paperwork for the project and pursuing reimbursements for project expenditures.

ORDINANCE UPDATE(S)

- First draft of new Encroachment Ordinance reviewed internally by staff and stakeholders. The draft ordinance will go to the Planning Commission, public outreach will be held and ultimately it will come to City Council for consideration. The encroachment ordinance will govern activities in City right of way, such as outdoor dining, live music, outdoor landscaping, decorations, speakers, trash bins, etc.

PLANNING COMMISSION

- September 24 meeting—Design, Site Plan Review and General Plan Amendment for Propane storage tanks and distribution from 359 Hospital Road.



CITY COUNCIL AGENDA REPORT

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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

USE PERMIT

- N/A

HOUSING ELEMENT

- Final Draft comments received from Housing and Community Development (HCD). Staff and consultants working to address comments and re-submit for approval. Likely on Council agenda for November 2024.

CALAVERAS STREET PARKING

- Existing lease amendment to create more parking along Calaveras Street approved at October 7th City Council meeting

ENCROACHMENT PERMITS

- Sonora Christmas Parade Application- submitted October 18, 2024

FISCAL IMPACT:

No Fiscal Impact, for information purposes only.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Aimee New, Fire Chief
SUBJECT: Fire Department - Monthly Report for September 2024

RECOMMENDATION:

Receive the Fire Department Monthly Report for September 2024

DISCUSSION / ANALYSIS:

Receive the Fire Department Monthly Report for September 2024

FISCAL IMPACT:

No Fiscal Impact to the General Fund

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

1. City of Sonora Fire Department responded to 155 calls for service in September 2024.
2. Sonora City units responded to emergency calls as follows:

100 - Fire, other	1
111 - Building fire	4
113 - Cooking fire, confined to container	2
143 - Grass fire	3
154 - Dumpster or other outside trash receptacle fire	1
321 - EMS call, excluding vehicle accident with injury	90
322 - Motor vehicle accident with injuries	4
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	6
400 - Hazardous condition, other	1



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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

412 - Gas leak (natural gas or LPG)	2
440 - Electrical wiring/equipment problem, other	1
520 - Water problem, other	1
531 - Smoke or odor removal	1
551 - Assist police or other governmental agency	2
553 - Public service	3
554 - Assist invalid	5
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	19
622 - No incident found on arrival at dispatch address	3
653 - Smoke from barbecue, tar kettle	1
730 - System malfunction, other	2
745 - Alarm system activation, no fire - unintentional	1
Total	155

3. Monthly dollar loss in the City, resulting from fire: **0**
4. The average response time during the month: **4.20**
5. Automatic or mutual aid given: **33**



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Sonora Police Department Monthly Report

RECOMMENDATION:

Receive the City of Sonora Police Department Monthly Report for September 2024.

BACKGROUND:

Each month, the Sonora Police Department reports on general police activity for the previous month. This list is not all-inclusive and is guided by City Council interest. The reporting format allows for a comparison of activity with the prior month and with the same period during the previous year.

The City is divided into two areas of responsibility, each monitored by our two Police Sergeants. The Sergeants monitor their assigned areas and proactively apply problem-solving community policing principles to address crime trends and other quality-of-life concerns related to public safety.

Most categories in our report reflect criminal case investigation reporting, providing a comprehensive view of our law enforcement efforts. However, it's important to note that these categories primarily indicate the number of criminal cases investigated, rather than the actual number of incidents occurring in the City. Select categories, such as Larceny and Homeless Activity, have dual reporting numbers which reflect both the number of reported occurrences and the number of criminal case investigations. Similarly, the Total Phone Calls / 911 Calls category reflects the number of 911 calls included in the total number of incoming calls to the Sonora Police Department in a given month, offering a more nuanced understanding of our emergency response.

DISCUSSION / ANALYSIS:

The chart below summarizes activities for September 2024.

Activity	September 2024	August 2024	September 2023
Total Incidents	1,307	1,199	1,269
Calls for Service	880	826	832
Officer Initiated	427	373	437



CITY COUNCIL AGENDA REPORT

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CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Total Arrests	50	33	47
Felony Arrests	13	11	7
Misd. Arrests	37	22	40
Total Reports	130	115	129
Parking Citations	36	28	26
Moving Citations	12	22	8
Domestic Violence	4	1	4
Larceny Inc./Inv.	17/11	21 (Inv.)	8 (Inv.)
Total Collisions/Inv.	28/5	29/10	28/17
Homeless Activity	197/28	139/20	118/26
Animal Calls	32	27	40
Public Intox and UID	9	4	9
DUI Arrests	4	2	8
Total Phone Calls / 911 Calls	2,193/356	2,181/830	2,374/347
Average Per Day	73	70	79
Vehicle Releases	7	9	10

FISCAL IMPACT:

There is no Fiscal Impact on the General Fund.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS (3):

Crimes by Area Report

Area 1 Supervisor Report

Area 2 Supervisor Report.

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness, Homelessness Issues, Training, and Retention

September 2024 - Crimes by Area

AREA 1 REPORTS:

Violent Crimes:

- 1 – Felony False Imprisonment (with violation of a domestic violence restraining order)
- 2 – Felony Domestic Violence (one with felony assault likely to cause great bodily injury and felony sexual assault by force or fear)
- 1 – Felony Battery resulting in Serious Bodily Injury
- 1 – Felony Criminal Threats
- 1 – Felony Rape of an Unconscious Person

Burglaries / Other Larceny:

- 1 – Felony Arson of Property
- 1 – Felony Robbery from a Person
- 1 – Felony Theft by Use of Access Card
- 1 – Misdemeanor Business Burglaries (Shoplifting)
- 1 – Recovered Stolen Vehicle Reported by Hayward Police Department
- 1 – Misdemeanor Petty Theft from a Business Location

AREA 2 REPORTS:

Violent Crimes:

- 1 – Felony Domestic Violence (including Misdemeanor Sexual Battery)
- 2 – Misdemeanor Domestic Violence
- 2 – Misdemeanor Violation of a Domestic Violence Order
- 1 – Misdemeanor Criminal Threat

Burglaries / Other Larceny:

- 1 – Felony Attempted Theft of a Vehicle
- 1 – Felony Residential Burglary
- 1 – Misdemeanor Business Burglary (Shoplifting)
- 1 – Misdemeanor Petty Theft from a Residence
- 1 – Misdemeanor Petty Theft from a Business Location

Area 1 Monthly Supervisor Report September 2024

Neighborhood Watch:

ELKS HILL:

- No updated activity

SONORA KNOWLES:

- No updated activity.

Case(s) for discussion:

24-1005-On 10-04-2024, at approximately 11:24 pm, Sonora PD officers were dispatched to Applebee's concerning a threats call. Officers arrived on scene and determined the suspect had threatened to shoot several individuals he got into an argument with. The suspect was arrested for making criminal threats and booked into the county jail.

24-938-On 09/19/2024, at approximately 7:57 pm, Sonora PD officer conducted a traffic enforcement stop of a white SUV. The subsequent traffic enforcement investigation revealed the driver was in possession of an illegal dagger and two other fixed-blade knives he had hidden under his seat. The suspect was arrested for possession of the dagger and booked into the county jail.

Investigations:

- Investigations completed two search warrants concerning a domestic violence case
- Investigations conducted a surveillance operation of a house whose occupants were suspected of selling narcotics.

Range:

- Range qualifications were completed on September 25th.

Fleet:

- No updated activity

Property and Evidence:

- Sergeant Nygard and CSO DaRosa are scheduled to attend the Property and Evidence class in October.

Respectfully submitted,

Sergeant Eric Nygard

Area 2 Monthly Supervisor Report September 2024

Neighborhood Watch:

MYERS HILL:

- No updated activity.

NORTH STEWART:

- No updated activity.

HIGHLAND VIEW:

- No updated activity

Case(s) for discussion:

24-953- Officers were dispatched to Grocery Outlet for a driver attempting to get store employees to blow into a breathalyzer to start her vehicle. Upon contact, Officers could smell the odor of alcohol emitting from the driver. The driver was found to be on probation for prior DUI's. The Officer's conducted a DUI investigation and determined the driver to be intoxicated. The driver was arrested for Driving under the influence and a violation of their probation terms.

24-887- Officers were dispatched to Safeway for reports of a female harassing customers. Upon contact the female was locked in the female restroom and was not wanting to come out. After a short time, the female finally came out of the bathroom and was escorted outside. The female was found to be a convicted felon with outstanding warrants. A search of the female was conducted and she was found to have tear gas in her possession. The female was arrested on her warrants and for a convicted felon in possession of tear gas.

K-9:

- The Sonora PD K-9 Handler has continued to utilize his partner for narcotics and has had positive results.
- The K-9 team is actively training twice a month.
- Our K-9 team participated in their first K-9 trial. They did well and received good training and learned areas that need to be worked on. They did a great job for being their first K-9 trial.

Reserves/Volunteers/Explorers:

- Sonora PD is currently working on two backgrounds for our Volunteer Program. They will be completed soon so we can hopefully add two more Volunteers to our program. We have received more interest in the unit and are hoping to hold interviews soon.
- We held training and went over felony car stops. All that were at the meeting ran through scenarios
- The high school football season is underway and the Volunteers and Explorers have been working the parking lot. They are receiving donations of \$5 per vehicle and have been very successful. The money goes back into the units for training and equipment.

Recruitment:

- We are actively recruiting for 2 open positions in Patrol and 1 open position in Dispatch.

Training:

- We sent two Officers to Stanislaus County Regional Training Center for POST required training updates.
- In house training is continually being held during briefings.

Respectfully Submitted,

Sgt. Dominic Bertalotto



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: October 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for September 2024

RECOMMENDATION:

Receive the Sonora Public Works Department Monthly Report for September 2024.

DISCUSSION / ANALYSIS:

Events

- Deployed changeable message signs and put up no parking signs days before the homecoming parade.
- Staged barricades, cones, and signs for road closures prior to the homecoming parade.
- Assisted the Sonora PD with road closures during the homecoming parade.

Streets

- Loaded and hauled ten pay piles from city streets.
- Repaired numerous damaged street signs around the city.
- Loaded and hauled a downed tree on Mono Way.
- Completed the painting of all city trash can receptacle lids.
- Completed annual painting of street markings throughout the city.
- Continue pressure washing of trash cans and sidewalks.
- Spent several days pot-holing City Streets.
- Returned numerous shopping carts to businesses abandoned on City Streets.
- Spent three days removing leaf piles from city streets.
- Continued making repairs to the city sidewalks.
- Removed two deceased deer from city right of way.

Facilities

- Assembled numerous chairs for the conference room at city hall.
- Spent several days constructing an enclosed deicing sand bin at the Public Works yard.
- Made repairs and repainted the deck and ramp for Santa's House.
- Removal of graffiti in the restrooms at the Farmers Market on several different occasions.

Parks/Landscapes/Parking Lots

- Monthly inspection of playground equipment at Rotary Park.
- Blow city lots weekly.
- Continued with weed spraying in City Parks and Landscapes.
- Repainted storage building door at Rotary Park following graffiti tagging.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Storm Drains

- Cleaned numerous storm drain ditches throughout the city.
- Started cleaning out storm drain inlets/outlets with new street sweeper vacuum attachment.
- Assisted contractor with the filming of the damaged storm drain culvert on Hope Ln.

Cemeteries

- Continuing with annual weed spraying at Mountain Shadow.
- Filled a sunken plot at Mt Shadow Cemetery.
- Daily-Check messages at Mountain Shadow, and return calls as needed.
- Daily Clean irrigation filters during irrigation season.
- Mark out plots as requested by the Funeral Home as needed.
- Set headstones as requested by the Funeral Home.
- Mow, and edge lawns weekly during spring and summer months.

Miscellaneous

- Daily unlock, and service all public restrooms.
- Put up weekly event banners downtown.
- Garbage collection twice a week in all City parking lots, Landscapes, and Parks.
- Monthly fleet vehicle inspections.
- Twice weekly- Run Street sweeper early morning on a rotating street schedule throughout the city.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Homelessness Issues