



CITY COUNCIL SPECIAL MEETING

Wednesday, April 06, 2022 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have a special meeting on Wednesday, April 6, 2022 at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 03-21-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/82891130087?pwd=RDNYVnhhZkdvWVpNejlhcTJNNzdpZz09>

Dial: (669) 900-6833

Meeting ID: 828 9113 0087

Passcode: 025551

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the Deputy City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org.

OPEN SESSION - 5:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

*If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

NEW BUSINESS

1. Authorize the possession and consumption of beer and wine in Coffill Park from 10:00 AM to 6:00 PM on Saturday, April 30, 2022 during the Sonora Fly Company's 2nd Anniversary Celebration.
2. Adopt Resolution No. 04-06-2022-A authorizing the City Administrator and/or Fire Chief to execute for and on behalf of the City of Sonora, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act and authorizes its agents to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

PUBLIC COMMENT

*If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

ADJOURN INTO CLOSED SESSION

3. Public Employee Performance Evaluation – City Administrator (Gov. Code § 54957(b)(1)).

RECONVENE INTO CLOSED SESSION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, jsmith@sonoraca.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday

through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.Sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

MEETING DATE: April 6, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Special Event Application for the Sonora Fly Company

RECOMMENDATION

Authorize the possession and consumption of beer and wine in Coffill Park from 10:00 AM to 6:00 PM on Saturday, April 30, 2022 during the Sonora Fly Company's 2nd Anniversary Celebration.

DISCUSSION

In celebration of their 2nd anniversary, the Sonora Fly Company has submitted a Special Event Permit Application requesting the use of Coffill Park on Saturday April 30, 2022. The event will include outdoor and fishing vendor booths, live music, food, and drinks. As their application includes a request to serve beer and wine during the event, City Council approval is required as per Sonora Municipal Code Section 9.08.010. The Sonora Fly Company will also be required to obtain an ABC license and provide the required liability insurance. They will also need to coordinate with the Sonora Fire Department to address any fire safety requirements related to the event.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Special Event Permit Application



RECEIVED BY

MAR 18 2022

City of Sonora

City of Sonora

Item 1.

Special Event Permit Application

Revised February 4, 2022

Account # 001-2000-48020

A Special Event Permit is required for any public or private event to be held on any property under the City of Sonora's control. Special Event Permits are not required for events held at the Sonora Opera Hall or private events held in a City park that have 25 or fewer people in attendance and do not include setting up equipment and/or structures. A fully completed Special Event Application must be submitted at least 30 days prior to the event and include a non-refundable fee of \$50.00, payable to the City of Sonora.

Permittee/Sponsoring Organization Information

Permittee/Organization	Sonora Fly Company
Contact Name	Zac Calbert
Street Address	78 S Washington St
City, State, Zip Code	Sonora, CA 95370
Day Phone # (209) 297-9393 - Shop	Evening Phone #
Cell Phone # 209-743-9498 - Zac	
E-Mail Address	zac@utltrn.com
Event Day Contact "on site"	Name Brian Fischer Cell # 559-593-0550

Event Information

Event Title	Sonora Fly Company 2nd Anniversary
Date of Event	Saturday April 30, 2022
Briefly explain event and activities (include entertainment information): Outdoor/fishing Vendor Booths Live Music Food Beer	
☒ Public Event ☐ Private Event Anticipated Attendance # <u>400</u>	
If public, is the event free? ☒ YES ☐ NO	
Amplified Music ☒ YES ☐ NO	
Event Time:	Start <u>10am</u> End <u>6pm</u>
Time :	Start of Setup <u>8am</u> Take Down Completed <u>8pm</u>

Street Closure Request

Item 1.

The following streets have been pre-approved by the City Council for temporary closure:

- ⇒ Jackson St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Dodge St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Linoberg St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Theall St. from Stewart St. to Shepherd St.
- ⇒ Theall St. from Washington St. to Stewart St.
- ⇒ Green St. from Bradford Ave. to Yaney Ave.
- ⇒ Yaney Ave. from Washington St. to Green St.

If you are requesting the closure of a different street your event will have to be approved by the City Council at a regularly scheduled City Council Meeting. You or a representative must be in attendance at the meeting.

Street Name(s):	Cross Streets:
	Between _____ & _____
	Between _____ & _____
	Between _____ & _____
	Between _____ & _____

City Parking Lot Closure Request

Location(s):	<i>If more than one location is being requested please indicate the activities planned in each location</i>

Other/Additional Property Use Request

Location(s):	<i>If more than one location is being requested please indicate the activities planned in each location</i>
Coffill Park	

If you are requesting the use of a public park it will be your responsibility to arrive early and reserve your space.

Alcoholic Beverages Public Possession & Consumption

Item 1.

It is unlawful for any person to drink, consume or possess an open container of any alcoholic beverage or intoxicating liquor on any property under the City of Sonora's control without prior approval of the City Council at a regularly scheduled City Council Meeting. You or a representative must be in attendance at the meeting.

Are you requesting approval to have alcoholic beverages at the event?

☒ Yes

☐ No

Insurance Requirements

Permittee shall maintain general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. Permittee's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. If alcohol is being served or sold the Permittee shall also obtain Liquor Liability Insurance for an amount not less than \$1,000,000 per occurrence and \$1,000,000 in aggregate. The Certificate of Insurance and endorsement must be received by the City of Sonora prior to issuance of the Special Event Permit. If needed, Permittee may purchase Special Event Insurance through the City of Sonora.

Business/Residents Notification Requirements

Prior to submitting this application, Permittee must contact all residents and businesses adjacent to the event location to provide them with information about the event. This requirement does not apply to the use of City parks. List all of the individuals contacted, and the date that they were contacted, below:

Individuals Contacted

Date Contacted

Additional Rules and Regulations

- Events cannot occur without City's approval of the Special Event Application and the issuance of a Special Event Permit.
- Upon reviewing this application the City may request additional information regarding the proposed event.
- Unless otherwise indicated, applications will be reviewed and approved, or denied, by designated City staff. Denials can be appealed to the City Council.
- Permittee is responsible for providing adequate safety protection for the traveling public.

Additional Rules and Regulations Continued

- Permittees requesting a street or parking lot closure are responsible for posting notices and placing barricades and signs as required by the City. The City will provide barricades and signage for up to two closure locations. If additional closures are needed, it will be the responsibility of the Permittee to obtain additional barricades and signage. All barricade locations must be indicated on a diagram showing the location, barricade type and signage. The diagram is to be submitted with this application. It is Permittees responsibility to place and remove all barricades, signage and notices.
- If the Permittee is requesting the removal of public parking they will be responsible for posting the parking spaces with the appropriate notices and on the required day. It is the Permittees responsibility to remove notices following the event.
- The setting up of tents and/or awnings, or erecting or construction of any structure must be depicted on a diagram and submitted with the application.
- Tents and membranes structures having an area in excess of 400 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the Sonora Fire Department. Individual tents, or aggregate area of multiple tents placed side by side, exceeding 700 square feet in total require a permit. A minimum clearance of 12 feet to all structures and other tents must be maintained.
- All air-supported or inflated tents require a permit through the Sonora Fire Department. Hay, straw, shavings or similar combustible materials shall not be located within any tent or membrane structure, except for daily feeding and care of animals. Smoking shall not be permitted within 10' of any tents. Fire Extinguishers may be required. Additional requirements may be needed based on size and occupant load.
- Upon completion of the event all garbage, debris and materials shall be entirely removed, and properly and legally disposed of by the Permittee. If area is not left clean, or if there is damage to City property, Permittee shall be responsible to reimburse the City of Sonora for all costs associated with cleanup or repair.
- Permittee must obtain a permit from the Sonora Fire Department for any type of cooking or open flame device. Fire extinguishers will be required.
- All electrical devices must be applied with approved shut-offs and must not create a trip hazard.

Submit fully completed and signed application, fee and diagram, if needed, To:

City of Sonora
Community Development Department
Attn: Rachelle Kellogg
94 N. Washington Street
Sonora, CA 95370

For further information and assistance - (209) 532-3508 Ext. 2 or rkellogg@sonoraca.com

Indemnity/Hold Harmless and Certification

Item 1.

Permittee, Promoter and/or Vendor shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, costs and expenses, liabilities, obligations, judgments, damages or losses, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Permittee's, Promoter's and/or Vendor's performance of its obligations, or failure to perform, under this agreement or out of operations conducted by Permittee, Promoter and/or Vendor, its officers, agents, sub-contractors, employees, or anyone directly or indirectly employed by them, or anyone for whose acts any of them, may be liable under this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Permittee's performance of this agreement, the Permittee shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

I hereby certify that all of the information provided on this application is complete and accurate. I have read the Special Event Permit Application and fully understand the content including the Indemnification /Hold Harmless provisions. I do hereby certify that I am duly authorized to enter into this Agreement and that the activity fully meets the conditions set forth herein and I/we agree to observe all rules and procedures as stated.

Print Name Brynn Fischer

Signature [Signature]

5/18/22
Date

CITY TO COMPLETE

City Department Review:

Sonora Fire Department	☐ Approved	☐ Denied	Date
Sonora Police Department	☐ Approved	☐ Denied	Date
Public Works Department	☐ Approved	☐ Denied	Date
Community Development Dept.	☐ Approved	☐ Denied	Date

If application is denied, list reason for denial

CITY APPROVAL:

Conditions of Approval, if any

Community Development Director

Date



CITY COUNCIL AGENDA REPORT

MEETING DATE: April 6, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Aimee New, Fire Chief

SUBJECT: California Operations of Emergency Services Resolution

RECOMMENDATION

Adopt Resolution No. 04-06-2022-A authorizing the City Administrator and/or Fire Chief to execute for and on behalf of the City of Sonora, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act and authorizes its agents to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

DISCUSSION

Adoption of this Resolution is for the purposes of obtaining reimbursement funding from the Washington Fire incident for emergency and permanent work and funding for debris removal, building replacement/repairs, and lost or damaged equipment.

FISCAL IMPACT

The financial reimbursement is 75% state assistance, and 25% from the general fund. The state also pays a 10% administrative fee on the 75% state portion.

ATTACHMENTS

- Resolution No. 04-06-2022-A

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Sonora City Council OF THE City of Sonora
(Governing Body) (Name of Applicant)

THAT City Administrator, OR
(Title of Authorized Agent)

Fire Chief, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Sonora, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Sonora, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☐ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☒ This is a disaster specific resolution and is effective for only disaster number(s) CDA 2021-04

Passed and approved this 06 day of April, 2022

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

City of Sonora, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Sonora City Council of the City of Sonora
(Governing Body) (Name of Applicant)

on the 06 day of April, 2022 .

(Signature)

(Title)