



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

**CITY OF SONORA
City Council Regular Meeting
Agenda
Monday, July 15, 2024
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on July 15, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.org.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at www.sonoraca.com.

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom
Mayor Pro-Tempore Suzanne Cruz
Council Members Bess Levine, Andy Merrill, Stephen Opie
City Administrator Melissa Eads
City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



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CLOSED SESSION - 4:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**
- 4. ADJOURN INTO CLOSED SESSION**

A. Conference with Legal Counsel – Anticipated Litigation - Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9(d): (1 case); Melissa Eads, City Administrator, Doug White, City Attorney.

- 5. RECONVENE INTO OPEN SESSION**

OPEN SESSION - 5:00 PM

- 6. REPORT OUT OF CLOSED SESSION**
- 7. PLEDGE OF ALLEGIANCE**
- 8. ROLL CALL**
- 9. CITY CLERK'S REPORT ON AGENDA POSTING**
- 10. APPROVAL OF THE AGENDA**
- 11. PUBLIC COMMENT (NON-AGENDA ITEMS)**

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

- 12. CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of Disbursements in the Amount of \$210,484.66 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

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B. Consider Approval of the City Council Meeting Minutes from August 7, 2023; September 5, 2023; and April 1, 2024; Stacy Enos-Del Razo, Deputy City Clerk.

C. Waive the Second Reading and Adopt Ordinance No. 896, Amending the Zoning Map through the Rezoning of Assessor's Parcel Numbers 056-106-004 AND 056-106-001 from General Commercial (CG) to Commercial (C); Tyler Summersett, Community Development Director.

13. PUBLIC HEARINGS

A. Waive Second Reading, Read by Title Only, and Adopt Ordinance 899 Amending Chapter 1.16, Elections, of Title One, General Provisions, to Change the Date of General Municipal Elections to Coincide with Statewide General Elections; Douglas L. White, City Attorney.

14. NEW BUSINESS

A. Consideration of a Memorandum of Agreement with Columbia College to use Dragoon Gulch as an extension of the Campus Learning Environment for Various Programs to Learn and Practice Forestry Management Skills; Tyler Summersett, Community Development Director.

B. Consideration of Accepting the Washington-Stockton Corridor Improvement Project as Built, Paying Contractor Retentions and Directing Staff to Submit for all Reimbursements Due to the City for the Project; Tyler Summersett, Community Development Director.

15. MONTHLY REPORTS

A. Receive the City of Sonora Administrative Services Department Monthly Report for May 2024; Chris Gorsky, Administrative Services Director.

B. Receive the City of Sonora Community Development Department Monthly Report for June 2024; Tyler Summersett, Community Development Director.

C. Receive the City of Sonora Fire Department Monthly Report for June 2024; Aimee New, Fire Chief.

D. Receive the City of Sonora Police Department Monthly Report for June 2024; Turu VanderWiel, Police Chief.

E. Receive the City of Sonora Public Works Department Monthly Report for June 2024; Michael Lagomarsino, Public Works Supervisor.

16. COUNCIL MEMBER REPORTS

17. ADJOURNMENT

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CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the Amount of \$210,484.66 for Payroll

RECOMMENDATION:

Consider Approval of Disbursements in the Amount of \$210,484.66 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay.

DISCUSSION / ANALYSIS:

This payroll was the first (1st) payroll of the month, which was higher due to negotiated COLAs.

This was the 1st payroll of 26 for FY24-25, we would have expected to expend 3.8% of the budgeted amount. In total, we have expended 1.13% of the Salaries and Wages for the FY24-25 budget.

FISCAL IMPACT:

Disbursements are part of the approved FY24-25 Budget.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Stacy Enos-Del Razo, Deputy City Clerk

SUBJECT: Meeting Minutes from August 7, 2023; September 5, 2023; and April 1, 2024

RECOMMENDATION:

Approve City Council Meeting Minutes from August 7, 2023; September 5, 2023; and April 1, 2024

BACKGROUND:

Staff Recommends that the City Council Approve Meeting Minutes from August 7, 2023; September 5, 2023; and April 1, 2024

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention



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**CITY OF SONORA
City Council Regular Meeting Minutes
Monday, August 07, 2023
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 7, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

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Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

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OPEN SESSION - 5:00 PM

CALL TO ORDER

Called to order at 5:00 PM.

PLEDGE OF ALLEGIANCE

Councilmember Andy Merrill led the Pledge of Allegiance.

ROLL CALL

PRESENT

Mayor Mark Plummer

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted Wednesday, August 2, 2023 at 3:00 PM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

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Lisa Mayo, President & CEO Visit Tuolumne introduced Chelsea Davis a Bay Area Influencer who will be in Sonora to promote Summer Wellness Adventure.

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PRESENTATIONS

1. Receive an introduction of Fire Engineer Peter Doppe; Aimee New, Fire Chief.
2. Receive an update from Tuolumne County District 1 Supervisor David Goldemberg.

Tuolumne County District 1 Supervisor David Goldemberg congratulated Peter Doppe and welcomed him aboard; gave an update on the Fire Safety Advisory Committee and grant funding; commented on the excellent work the Tuolumne Fire Safe Council is doing and the Community Wildfire Prevention Plan (CWPP); informed those in attendance on Rafferty Court, it is very positive for the County and is glad to see it is moving along; would like to continue discussions with the County/City/Tuolumne County Transportation Council (TCTC) about funding for the Greenly Road Bypass; is interested in future discussions between the County and City about the Dome; and attended the National Association of Counties (NACo) meeting.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

3. Consider approval of disbursements in the amount of \$294,893.36 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Director.
4. Consider adoption of Resolution No. 08-07-2023-A, authorizing the closure of State Route 49 (Washington Street) and certain city streets for the 2023 Sonora Union High School Homecoming Parade; Turu VanderWiel, Police Chief.
5. Consider adoption of Resolution No. 08-07-2023-B ending the proclamation of a Local State of Emergency in the City of Sonora due to the Winter Storms; Melissa Eads, City Administrator.
6. Consider adoption of Resolution No. 08-07-2023-C creating a new class description for a Finance Assistant/Deputy City Clerk position in the Sonora Administration Department and updating the Sonora Employees Salary Range table; Christopher Gorsky, Administrative Services Director.
7. Consider approval of a contract with Aspen Street Architecture, Inc. in the amount of \$14,175 to design, engineer, and prepare construction documents for security upgrades at City Hall which will include improved safety features at both counters, community development, and include a wheelchair lift for the stairwell and amend the FY23/24 General Fund appropriations by \$14,175; Christopher Gorsky, Administrative Services Director.

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Mayor Mark Plummer asked to set aside Item #6 and **Councilmember Matt Hawkins** asked to set aside Item #7. **Councilmember Andy Merrill** wanted to confirm there would be no open container at the Homecoming Parade.

No public comment.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, for Items #3, #4 and #5.

Administrative Services Director Chris Gorsky confirmed Item #6 was a new position and that there is not a new salary range; Item #7 is the first step in safety and ADA (Americans with Disabilities Act) upgrades to City Hall.

It was confirmed open container is not allowed at the Homecoming Parade.

No public comment.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill; for items number #6 and #7.

PUBLIC HEARINGS

8. Introduce by title Ordinance No. 892, amending Section 15.28.04, Exemptions, of Title 15, Buildings and Construction, of the Sonora Municipal Code and waive the first reading; Rachelle Kellogg, Community Development Director.

No public comment

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

9. Introduce by title Ordinance No. 893, amending Title 2, Administration and Personnel, Chapter 2.16 Salaries, and adding Sections 2.16.100 to 2.16.102 City Council Compensation, and waive the first reading; Christopher Gorsky, Administrative Services Director.

Darren Duez commented he was in agreement with the City Council receiving an increase in pay; and stated the Council needed to be mindful of public perceptions, especially when passing a new tax measure and then asking for a wage increase.

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Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill Voting Nay: Mayor Mark Plummer, Councilmember Suzanne Cruz

COUNCIL MEMBER REPORTS

Councilmember Matt Hawkins had nothing to report; and stated it has been a good summer.

Mayor Pro-Tem Ann Segerstrom had a Christmas Town Sonora meeting; attended a closed meeting on a city property and the Fire Safe meeting; previously shared with the City Councilmembers about a citizen who spoke to her of the sidewalk filth, and would like to have a discussion in greater depth as we need to keep downtown cleaner on a continual basis.

Councilmember Andy Merrill took part in the first Volunteer Day at Raffety Court and helped clean; expressed a huge thank you to the community of Soulsbyville and Chairperson David Goldemberg for all their support; and is impressed with the potential the facility has, and the impact it will have on our community.

Councilmember Suzanne Cruz attended the Vision Sonora meeting, had lunch with the City Administrator and went to see the mural at Jamestown school; they also viewed the homeless encampments, and the progress on Stockton Street; and toured the new Foothill Pregnancy Center as they have recently moved.

Mayor Mark Plummer attended the Fire Safe Council meeting; and is hopeful some of the funds from Measure Y will go towards repairing the sidewalks in downtown that have become dangerous to walk on.

ADJOURNMENT

Adjourned at 6:41 PM.

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**CITY OF SONORA
City Council Regular Meeting Minutes
Tuesday, September 05, 2023
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Tuesday, September 5, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

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Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT

**Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill**

ABSENT

Mayor Mark Plummer

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

Adjourned at 4:01 PM.

1. Conference with Real Property Negotiations, Government Code Section § 54956.8
Property: 326 N. Washington Street, Sonora, CA, Tuolumne County 95370 Agency Negotiators: Doug White, City Attorney, Melissa Eads, City Administrator.
2. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

REPORT OUT OF CLOSED SESSION

Mayor Pro-Tem Ann Segerstrom stated direction was given to staff.

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PLEDGE OF ALLEGIANCE

Councilmember Matt Hawkins led the Pledge of Allegiance.

ROLL CALL

PRESENT

Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

ABSENT

Mayor Mark Plummer

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, September 1, 2023 at 6:06 PM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

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BZ Smith invited everyone to attend the second Orange Shirt Day on September 20, 2023, at the Sonora Court House Park.

Darin Grossi Executive Director Tuolumne County Transportation Council and Transit Agency informed those in attendance the Transportation Council governing board has a vacancy for its Citizen at Large and they are now accepting applications.

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CONSENT CALENDAR

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3. Consider approval of disbursements in the amount of \$174,751.75 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.
4. Consider adoption of Resolution #09-05-2023-A for the 2023 Volunteer Fire Capacity Grant in the amount of \$37,188.00 and that the City Council designate the Fire as the City's representative to sign the agreements on behalf of the City of Sonora Fire Department; Aimee New, Fire Chief.
5. Consider approval of a contract with All-star Fire Equipment Inc., in the amount of \$32,000.00 for Self-Contained Breathing Apparatus (SCBA) for Type 3 & Type 6 Fire Engines.

Consider approval of a contract with Ward Filter Systems in the amount of \$35,000.00 to install NO SMOKE direct source diesel exhaust filtration systems for Activity #4; Aimee New, Fire Chief.

Mayor Pro-Tem Ann Segerstrom pulled Item #5, staff has additional information that the Council needs to consider.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, for Items # 3 and #4.

City Administrator Melissa Eads welcomed **Chief New** to expand on Item #5. **Chief New** explained, All Star Fire Equipment was not able to send their Sole Source Letter in time to place in the Agenda Packet it was received after, and copies have been provided to the Council.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, for Item #5

COUNCIL MEMBER REPORTS

Councilmember Andy Merrill updated those in attendance on ATCAA (Amador Tuolumne County Community Action Agency) and the Calaveras Board of Supervisors, and Calaveras Mariposa Community Action Agency; and thanked the Sonora Police Department for the invitation to Range Day.

Councilmember Suzanne Cruz shared with those in attendance she spent a week in Southern California; and was a presenter at the 1st Responders Conference.

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Councilmember Matt Hawkins informed those in attendance it is starting to hit peak fire season; and for everyone be safe out there.

Mayor Pro-Tem Ann Segerstrom shared with those in attendance she attended a destination wedding at Roche Harbor Washington out in the San Juan Islands; and is working on the next quarterly newsletter.

ADJOURNMENT

Adjourned at 5:26 PM.

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**CITY OF SONORA
City Council Regular Meeting Minutes
Monday, April 01, 2024
5:00 PM**

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, April 1, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

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Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

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CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT

Mayor Pro-Tem Ann Segerstrom

Councilmember Suzanne Cruz

Councilmember Matt Hawkins

Councilmember Andy Merrill

ABSENT

Mayor Mark Plummer

PUBLIC COMMENTS

No public comment.

ADJOURN INTO CLOSED SESSION

Adjourned at 4:04 PM.

1. Conference with Legal Counsel – Anticipated Litigation - Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

REPORT OUT OF CLOSED SESSION

Mayor Pro- Tem Ann Segerstrom stated direction was given to staff.

PLEDGE OF ALLEGIANCE

Councilmember Matt Hawkins led the Pledge of Allegiance.

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ROLL CALL

PRESENT

**Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill**

**Leaving early at 6:00 PM
Suzanne Cruz**

ABSENT

Mayor Mark Plummer

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, March 29, 2024 at 1:51 PM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

A member of the public made comments to the City Council.

A member of the public informed those in attendance of the Tuolumne County Volunteer Fair on April 4, 2024.

Stephene Tune, Vice President Sonora Chamber of Commerce introduced Dana Bachman as the new Community Engagement Specialist; and informed those in attendance of the upcoming Sidewalk Sale, opera at the Opera House and their new web site.

Laurie Livingston, Executive Director Tuolumne County Arts Alliance updated those in attendance on the Heartland Grant activities, Earth Day festivities, Cinco De Mayo, 2nd Saturday and the Youth Art Show; and April is Arts, Culture and Creativity Month.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

Love Tuolumne County informed those in attendance on the projects they were working on; and shared they would like to partner with the City on future projects.

PRESENTATIONS

2. Consider Authorization of a Proclamation Recognizing the Month of March 2024 as Red Cross Month.
3. Consider Authorization of a Proclamation Recognizing the Month of April 2024 as Autism Awareness Month.
4. Receive an Update from Tuolumne County District 1 Supervisor David Goldemberg.

Tuolumne County District 1 Supervisor David Goldemberg updated those in attendance the County is still looking at the housing issue and safe parking for the unhoused; there will be a Special Board Meeting for Title 17; the County has scheduled town hall meetings, the new Sheriff will also be scheduling town hall meetings; and the Chamber of Commerce Governmental Affairs Committee needs a representative from the City.

5. Receive an Introduction of Stacy Enos-Del Razo, Finance Assistant/Deputy City Clerk.
6. Receive a Presentation on the Promotion of Peter Doppe to Fire Captain.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

7. Consider Approval of Disbursements in the Amount of \$157,315.58 and \$163,528.47 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly; Administrative Services Officer.
8. Consider Approval of the Sonora Police Department's Military Equipment Use Report as Required by Assembly Bill 481; Turu VanderWiel, Police Chief.
9. Consider Authorization of the Sonora Fire Department to Submit 2024 Volunteer Fire Capacity Grant, Authorize the City Administrator and/or Fire Chief to Execute all Documents Relating to the Grant Applications, and Direct the Fire Chief to Return to the City Council with the Application Results and to Accept the Awards.
10. Consider Approval of the Special Event Request as Submitted by the Sonora Chamber of Commerce to Host the Summer Concert Series at Cofill Park for 2024; Tyler Summersett, Community Development Director.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

No public comments.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

NEW BUSINESS

11. Consider Authorizing the Mayor to Sign the Completed Community Wildfire Protection Plan; Aimee New, Fire Chief, Melissa Eads. City Administrator. <https://cwpp.tuolumnefiresafe.org>

Tuolumne County District 1 Supervisor David Goldemberg echoes Chief New' s comments on the Community Wildfire Protection Plan, for all of the communities coming together to have a plan to move forward for safer wildland fire preparedness; and is happy everyone involved is on the same page as this is a collaborative effort.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

12. Consider Adoption of Resolution 04-01-2024-A, Dissolving the Successor Agency, and Request the Oversight Board and Auditor-Controller for Formal Dissolution upon their review and concurrence; Tyler Summersett, Community Development Director.

No public comments.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill

13. Consider Approval of the Acquisition of the Real Property Located at the Corner of Church and Stewart Streets (APN # 002-151-012) in the Amount of One Hundred Twenty-Four Thousand Nine Hundred Forty-Two and 38/100 Dollars (\$124,942.38) and Authorize the City Administrator or Designee to Sign and Finalize all Documents Associated with the Purchase; Chris Gorsky, Administrative Services Director.

Tuolumne County District 1 Supervisor David Goldemberg stated it is very nice to see the City purchase this property, it is good for the City, and it is nice the seller can donate the proceeds back to local charities.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

14. Consider Approval of the City Administrator to Execute Agreements with iWorQ Systems for Software Systems Needed to Streamline and Modernize Processes, Data Storage, Citizen Interaction, Payment Processing, Complaint Tracking, and Controls for the Public Works, Community Development, and Facilities Departments in an Amount Not to Exceed \$23,000 in Annual Costs, and \$14,000 in Initial Set up Costs Including Pavement Condition Assessments; Melissa Eads, City Administrator.

No public comments.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill

15. Consider Approval and Adoption of Resolution 04-01-2024-B for Program Supplemental Agreement (PSA) and Resolution for Master Agreement Administering Agency-State Agreement Federal Aid Projects (Resolution) for Federal Aid Agreement No. 10-5010F15 supporting the City of Sonora's Gold Rush Multi-Use Path, Phase I. Active Transportation Program (ATP) Grant Project; Melissa Eads, City Administrator.

No public comments.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill

MONTHLY REPORTS

16. Receive the Administrative Services Department Monthly Report for January 2024; Chris Gorsky, Administrative Services Director.
17. Receive the Fire Department Monthly Report – February 2024
18. Receive the Sonora Police Department Monthly Report for February 2024; Turu VanderWiel, Police Chief.
19. Receive the Sonora Public Works Department Monthly Report for February 2024; Michael Lagomarsino, Public Works Supervisor.

COMMUNICATIONS

20. Gaining Purchase: How Three Cities Overcame the Pandemic-Fueled Retail Blues; Article by Western City.

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COUNCIL MEMBER REPORTS

Councilmember Andy Merrill is proud of the public and private partnership between the Tuolumne County Supervisors and Caltrans and for the work they have done at the bridge/Elsies pond, the county government takes this very seriously, and huge hats off to Caltrans for doing all the cleanup work; and has been invited to attend the California Democratic Party Tuolumne Event.

Councilmember Matt Hawkins congratulations to the new Councilmember Elects, is excited to see this new generation, and is looking forward to the future of Sonora; and plans to stay very active in the City and the County after his term.

Mayor Pro- Tem Ann Segerstrom welcomed Bess and Stephen to the Council; attended the Community College District Strategic Planning meeting, Chamber Mixer at the Aronos Research Club, Pebbles in the Pond event, and the Sister City Meeting.

ADJOURNMENT

Adjourned at 6:33 PM.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 1, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Adopt Ordinance 896 Amending the Zoning Map through the Rezoning Assessor's Parcel Numbers 056-106-004 AND 056-106-001 from General Commercial (CG) to Commercial (C)

RECOMMENDATION:

Waive the second reading and adopt Ordinance No. 896, amending the Zoning Map through the rezoning of Assessor's Parcel Numbers 056-106-004 AND 056-106-001 from General Commercial (CG) to Commercial (C).

BACKGROUND:

The proposed project is a three (3) story multi-use residential and commercial project located at 956 Oregon Street. The project involves twelve (12) residential units and six (6) commercial spaces, accompanied by parking, landscaping, and street improvements. The total project area is 31,198 square feet (~0.72 acres).

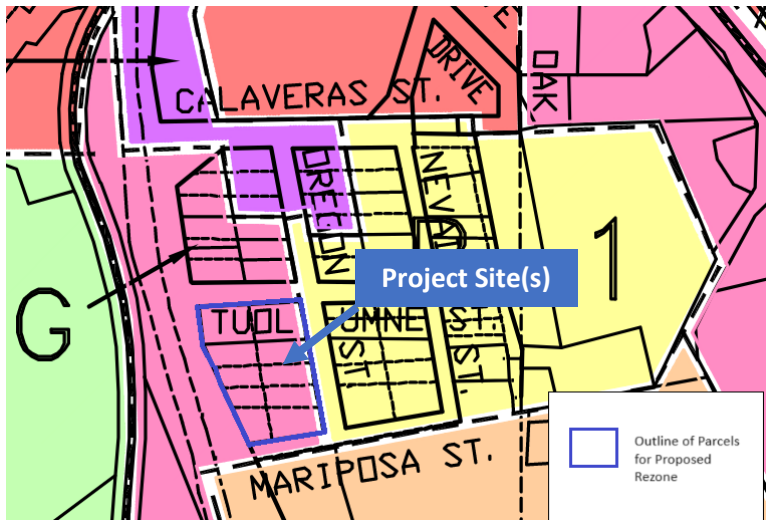
The project also requires a rezoning from General Commercial (GC) to Commercial (C). At the May 13, 2024, Planning Commission meeting it was recommended (on a 3-2 vote) that the City Council introduce an ordinance to rezone the property to the Commercial (C) zoning designation. Of note is that the adjacent property at 11 Tuolumne Street (APN 056-106-001) is also included in the ordinance to be rezoned from General Commercial (GC) to Commercial (C) to conform both properties to the corresponding General Plan designation of Commercial (C).



CITY COUNCIL AGENDA REPORT

CITY HALL

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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

LEGEND	
RE	RESIDENTIAL ESTATES
R-1	SINGLE FAMILY RESIDENTIAL
R-2	LIMITED MULTI FAMILY RESIDENTIAL
R-3	MULTI FAMILY RESIDENTIAL
R-2 : PD	LIMITED MULTI FAMILY RESIDENTIAL COMBINING
R-3 : PD	MULTIFAMILY RESIDENTIAL COMBINING
CO	TOURIST AND ADMINISTRATIVE
C	COMMERCIAL
CG	GENERAL COMMERCIAL
ML	LIMITED MANUFACTURING
AR	AGRICULTURAL / RESIDENTIAL
PD	PLANNED DEVELOPMENT :PD COMBINING ZONE
C : PD	COMMERCIAL COMBINING
OS	OPEN SPACE

DISCUSSION / ANALYSIS:

The project site is currently zoned as General Commercial (CG) and is proposed to be rezoned as Commercial (C). While the Commercial and General Commercial zoning districts are similar in that they both allow service-oriented land uses, where they differ is in the intensity of allowed uses. The CG Zone allows for a greater intensity of commercial uses, such as industrial land uses, whereas the C zone is more restricted to commercial/retail-oriented land uses. As proposed, the project would be allowed in a Commercial zoning district, but not allowed in General Commercial zoning district which does not allow mixed-use development. However, staff has brought the project forward to the Commission because the commercial project is compatible with the site's General Plan Designation of Commercial. A rezone from CG to C will reduce the intensity of allowed uses and ensure project consistency with the applicable zoning district.

Under the Commercial Zoning District, multi-family dwellings above ground level commercial with no maximum limitation of the number of units is a permitted use allowed by right subject to land and structure regulations under the Tourist and Administrative (CO) Zoning District. The project meets all the land and structure regulations under the CO Zoning District.

The project site is designated Commercial (C) per the Sonora General Plan 2020. The present zoning of the project site is General Commercial (CG). Zoning is tool to implement the vision and policies laid out on the General Plan. It is not uncommon for Cities to update the zoning for properties to ensure vertical consistency with the General Plan. The rezoning to C will better reflect the goals and vision laid out in the General Plan. Rezoning the site will ensure greater consistency between the zoning for the property and the City's General Plan.



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Under the General Plan 2020, the purpose of the C land use designation is to:

“Maintain and enhance the present and future needs of city and county residents and visitors while maintaining and enhancing the City’s economic base and conserving the City’s social, economic, cultural, environmental, and aesthetic resources.”

The Commercial designation promotes the inclusion of multi-family dwelling units above ground level. The purpose of the allowance of multi-family units above commercial is to support the City’s historical development style, which can be seen throughout the City’s downtown area along Washington Street. The project site is along the commercial corridor that connects into the historic downtown area. The project will be a continuation of the look and feel of the downtown area while being compatible with the existing pattern of development in the area; which includes a mix of existing residential and commercial uses.

The project conforms to the applicable Goals/Policies of the General Plan, including:

1.C.c: Continue to maintain a provision within the City’s municipal code allowing residential uses as permitted uses above ground level within all commercial zones, including those within historic commercial districts.

1.D.2: Encourage higher density housing in areas served by a full range of urban services, preferably along collector, arterial, and major arterial streets, and within walking distance of shopping areas.

1.D.3: Recognize the need to supply affordable housing in close proximity to commercial centers to serve the City and County’s high number of service-oriented, minimum wage workers.

1.E.5: Encourage a mixture of uses and activities that will maintain the vitality of the downtown area.

1.E.6: Promote integrated, rather than scattered, visitor-serving commercial developments.

2.B.5: Promote and encourage pedestrian-oriented development.

The first reading of Ordinance 896 was waived at the July 1, 2024, City Council meeting. Upon adoption of the ordinance on July 15, 2024, the ordinance will take effect within 30 days thereafter and the zoning map will be updated. An environmental document will also be filed with the State Clearinghouse.

FISCAL IMPACT:

There are no fiscal impacts of this action. The applicant (956 Oregon Street project) has been financially responsible for moving the project forward. The City is covering the staff time costs to facilitate the re-zone on the adjacent parcel (APN 056-106-004) since this is required for General Plan consistency



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

Ordinance 896

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan

ORDINANCE NO. 896

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA
REZONING ASSESSOR'S PARCEL NUMBERS 056-106-004 AND 056-106-001 FROM GENERAL
COMMERCIAL (CG) TO COMMERCIAL (C)**

WHEREAS, at its regular meeting conducted on November 13, 2023, the Planning Commission opened the public hearing to consider recommending the rezoning of APNs 056-106-004 and 056-106-001 from General Commercial (CG) to Commercial (C), and voted to continue the public hearing to a future date upon further review of project impacts; and

WHEREAS, at its regular meeting conducted on May 13, 2024, the Planning Commission conducted the public hearing and recommended the rezoning of APNs 056-106-004 and 056-106-001 from General Commercial (CG) to Commercial (C). At this meeting, the Planning Commission also approved the Design Review, Site Plan Review, and Use Permit for the mixed-use project application filed for APN 056-106-004; and

WHEREAS, at its regular meeting conducted on June 17, 2024, the City Council considered three (3) appeals of the Planning Commission decision on May 13, 2024, to approve the Design Review, Site Plan, and Use Permit to allow a 40-foot residential and commercial mixed-use project at 956 Oregon Street (APN 056-106-004). The City Council denied the appeals and upheld the Planning Commission decision by adoption of Resolution No. 06-17-24-B, based on the identified findings and conditions of approval; and

WHEREAS, the proposed rezoning of the parcels from General Commercial (CG) to Commercial (C) will improve consistency with the corresponding General Plan designation of Commercial (C). The proposed rezoning will also allow and advance the project proposed in conjunction with this rezoning (APN 056-106-004) by conforming the zoning district to the uses and standards of the proposed project; and

WHEREAS, City staff recommends that the City Council make the following findings, that the proposed rezoning:

- A. Is compatible with, and physically suited for, the uses authorized in, and the regulations prescribed for, the proposed zoning district in which the real property is located;
- B. Is consistent with the objectives, policies, general land uses and programs specified in the General Plan;
- C. Is in conformity with public convenience, general welfare and good land use practice;
- D. Will not be detrimental to the health, safety and general welfare;
- E. Will not adversely affect the orderly development of property or the preservation of property values; and

WHEREAS, the project has been reviewed in compliance with the California Environmental Quality Act (CEQA), and it was determined that the project is exempt from environmental review pursuant to CEQA Guidelines section 15332 (In-Fill Exemption) and CEQA Guidelines section 15061(b)(3) (Commonsense Exemption), as further described in the record for the project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES ORDAIN AS FOLLOWS:

Section One: The City Council hereby finds and determines, upon its review of all documents and testimony contained in the record, that the foregoing recitals, which are incorporated herein by reference, are true and correct.

Section Two: The zoning districts for Assessor's Parcel Numbers 056-106-004 and 056-105-001 are hereby amended from General Commercial (CG) to Commercial (C). The zoning map for the City of Sonora, as provided by Section 17.10.010 of the Sonora Municipal Code, is hereby amended through the rezoning of the parcels described herein.

Section Three: This Ordinance shall take effect thirty (30) days after its passage and shall be published or a summary thereof within (15) days after its final passage as required by law.

Said Ordinance was introduced at a regular meeting of the City Council of the City of Sonora held on July 1, 2024, and passed and adopted as an Ordinance of said City at a regular meeting of said Council held on July 15, 2024, by the following vote:

AYES: _____

NOES: _____

ABSENT OR ABSTAIN: _____

Ann Segerstrom, Mayor, City of Sonora

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

Approved as to Form:

Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
_____, 2024



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Douglas L. White, City Attorney

SUBJECT: Waive Second Reading, Read by Title Only, and Adopt Ordinance 899 of the Sonora City Council Amending Chapter 1.16, Elections, of Title One, General Provisions, to Change the Date of General Municipal Elections to Coincide with Statewide General Elections

RECOMMENDATION:

Waive Second Reading, Read by Title Only, and Adopt Ordinance 899 of the Sonora City Council Amending Chapter 1.16, Elections, of Title One, General Provisions, to Change the Date of General Municipal Elections to Coincide with Statewide General Elections.

BACKGROUND:

The City of Sonora's ("City") Municipal Code states that the City's municipal general elections occur on the day of statewide direct primary elections. Recently, the City Council directed Staff to determine how that date may be changed, in order to promote greater voter participation in municipal general elections.

DISCUSSION / ANALYSIS:

The procedure for changing the date of municipal general elections is governed by Elections Code sections 1301 and 10403.5.

A city council can pass an ordinance changing the election date for municipal general elections to any of the options listed in Elections Code section 1000, including the November statewide general election.¹ No term of office may be increased by more than 12 months by the change in date.² A city council may not amend or repeal the ordinance until at least one election has occurred under the new schedule.³

In order for an ordinance changing the date of municipal general elections to go into effect, it must be approved by the county board of supervisors.⁴ The county board of supervisors is required to approve the ordinance unless "the ballot style, voting equipment, or computer capability is such that additional elections or materials cannot be

¹ Elections Code § 1301.

² Elections Code § 10403.5(b).

³ Elections Code § 1301(d).

⁴ Elections Code §§ 1301(d), 10403.5(a).



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

handled.”⁵ If the county board of supervisors approves such an ordinance and it becomes operative, the city’s elections official must within 30 days send notice by mail to all registered voters of both the change in election date and the extension of any term of office thereby.⁶

Here, the Ordinance, if passed and approved by the Tuolumne County Board of Supervisors, would change the date of the next general municipal election held in the City from March of 2026 to November of 2026. This Ordinance would lengthen the term of office of those Councilmembers up for election in 2026 by approximately eight months, well within the permissible range of twelve months. The City Clerk, as city elections official, would have to oversee the mail notification of registered voters.

At the July 1, 2024, City Council meeting, the City Council introduced the Ordinance for first reading without any changes by a 5-0 vote.

FISCAL IMPACT:

If the County Board of Supervisors approves the Ordinance and the Ordinance becomes effective, the City must pay for the mail notification of all registered voters.

ENVIRONMENTAL:

The Ordinance is not a “project” under the California Environmental Quality Act since it does not have the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Pub. Res. Code, § 21065)

OPTIONS:

1. Motion to waive second reading, read by title only, and adopt the Ordinance; or
2. Continue adoption of the Ordinance to a later City Council meeting, with direction to staff with changes; or
3. Reject the Ordinance.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan

⁵ Elections Code § 10403.5(a).

⁶ Elections Code § 10403.5(e).

ORDINANCE NO. 899**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA, AMENDING CHAPTER 1.16, ELECTIONS, OF TITLE ONE, GENERAL PROVISIONS, TO CHANGE THE DATE OF GENERAL MUNICIPAL ELECTIONS TO COINCIDE WITH STATEWIDE GENERAL ELECTIONS**

WHEREAS, general municipal elections in the City of Sonora ("City") were established by the City of Sonora City Council ("City Council") as falling on the day of the statewide direct primary election in 1981; and

WHEREAS, Elections Code sections 1301 and 10403.5 authorize the City Council to reschedule the City's general municipal elections to the day of the statewide general election, pending approval by the Tuolumne County Board of Supervisors, as long as doing so will not extend City Councilmembers' terms by more than twelve (12) months; and

WHEREAS, the City Council finds it to be in the best interest of the City to hold general municipal elections on the day of the statewide general election, in order to promote broader voter participation.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SONORA DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT. Chapter 1.16, Elections, of Title 1, General Provisions, of the Sonora Municipal Code is repealed in its entirety and replaced with a new Chapter 1.16, to read as follows:

**Chapter 1.16
ELECTIONS**

Sections:

- 1.16.010 General Municipal Election Date**
- 1.16.020 City Elections Official**

1.16.010 General Municipal Election Date

The general municipal election of the City shall be held on the same day, from year to year, as the statewide general election held on the first Tuesday after the first Monday in November of each even-numbered year, pursuant to Government Code section 36503 and Elections Code sections 1000 and 1301.

1.16.020 City Elections Official

For the purposes of receiving and certifying nomination papers, canvassing the results of all municipal elections, signing and delivering certificates of election, and administering the oath to all elected municipal officers, the City Clerk shall act as the City Elections Official.

The City Administrator shall act as the City Elections Official during the period of a vacancy in the City Clerk position or Interim City Clerk appointment.

SECTION 2. ADJUSTMENT TO TERMS OF OFFICE. In accordance with Elections Code sections 1301 and 10403.5(d), due to the change of election date, the terms of office of those members of the City Council whose terms would previously have expired in March 2026, will instead, vacate their office upon certification of the results and administration of oaths of office after the November 2026 General Municipal Election.

SECTION 3. REQUEST TO THE COUNTY. The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Tuolumne County Board of Supervisors and the County Election Department.

SECTION 4. NOTICE TO VOTERS. Pursuant to Elections Code section 10403.5, within thirty (30) days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of Sonora (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result of the change in election date, elected city officeholders' terms in office will be changed.

SECTION 5. SEVERABILITY. If any section, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. PUBLICATION AND EFFECTIVE DATE. The Ordinance will only become effective upon approval by the Tuolumne County Board of Supervisors pursuant to Elections Code section 1301(b)(1).

This Ordinance was introduced at a regular meeting of the City Council of the City of Sonora, held on the ____ day of _____, 2024, and given its first reading at said meeting. Said Ordinance was given a second reading at a regular meeting of the City Council held on ____ day of _____, 2024, and after such reading, Councilmember _____, who moved its adoption, seconded by Councilmember _____, said Ordinance was thereupon adopted by the following vote:

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

APPROVED:

 Ann Segerstrom
 Mayor of the City of Sonora

ATTEST:

 Tracy Skelly
 City Clerk of the City of Sonora



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Consideration of a Memorandum of Agreement with Columbia College to Use Dragoon Gulch as an Extension of the Campus Learning Environment for Various Programs to Learn and Practice Forestry Management Skills.

RECOMMENDATION:

Consideration of a Memorandum of Agreement with Columbia College to use Dragoon Gulch as an extension of the Campus Learning Environment for Various Programs to Learn and Practice Forestry Management Skills

BACKGROUND:

This Trail provides visitors with a 3 ½ mile nature trail through beautiful oak woodlands. Being an interpretive Trail it includes information about historic mining sites and native plants to enhance the visitor's experience. A portion of the Trail is surfaced to allow those with limited mobility an opportunity to enjoy this serene location too.

As it is located in the heart of the City it is available for a lunchtime hike or for the High School's cross-country team. This is the first trail of its kind in Tuolumne County with walkers, bicyclists, runners strollers and those simply looking for some fresh air can regularly be found utilizing the resource.

The City purchased and is developing the 35 acre site with funding under a State Department of Parks and Recreation Roberti-Z'Berg-Harris Nonurbanized Area Need-Basis Competitive Grant.

Utilizing the same funding, the City was able to purchase an additional 67 acres adjacent to this property which has been partially developed with additional trails and included within the Dragoon Gulch Trail System thus creating a 102-acre trail park.

A master plan for Dragoon Gulch was adopted in 2013/14 which has been guiding development of the entire trail network, including the potential for future group use/picnic area and additional access to property off Racetrack Road.

The trail is currently maintained and supervised by a caretaker who lives in a home that is situated on the property.



CITY COUNCIL AGENDA REPORT

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SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DISCUSSION / ANALYSIS:

There is roughly 4 miles of trail currently available at Dragoon Gulch through 6 different trail segments. Amenities include a parking lot and trailhead kiosk at Alpine Lane and another parking and Trailhead located at Woods Creek Park. Signage is located throughout the trail network and small trash receptacles are placed along the Creekside trail.

Typical trail maintenance activities include clearing the trail tread of downed limbs, branches or other natural foliage that has blown onto the trail. Winter storms can cause more extensive damage if low snow occurs. Erosion, particularly around where the trail was cut into the hillside can lead to soil sloughing off onto the trail narrowing the width of the traversable area. User impacts are also part of maintenance responsibilities, including trash removal, eliminating non-authorized segments of trails and repairing vandalism (on occasion).

In addition to basic maintenance, there is the master trails plan mentioned earlier, and a desire to increase the amount of trail to enjoy. Columbia College is looking for areas to train members of their Forestry program. The City can benefit from bringing students to Dragoon Gulch to help manage the property in a myriad of ways, as outlined in the memorandum of agreement.

Forest Corps is a program partnership between AmeriCorps and the United States Forest Service (USFS) facilitating direct, hands-on service in the areas of wildfire risk mitigation, reforestation, environmental conservation, and resource management. Your service project could include hazardous fuels reduction, protecting threatened habitats, conducting prescribed burns, wildlife surveys, infrastructure or trail maintenance, or providing nursery services to support growing seedlings.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

ATTACHMENTS:

Memorandum of Agreement

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Economic Development/Growth and General Plan

**Memorandum of Agreement
Between Yosemite Community College District
and City of Sonora**

For Greater Sierra Forestry Corps

Effective Dates: July 15, 2024 – June 30, 2025

The purpose of this agreement is to establish the basic parameters of the Columbia College Forestry Corps participation in fire fuels reduction work in partnership with the City of Sonora at the Dagoon Gulch open space property.

This Agreement ("Agreement") is entered into this date of July 15, 2024, by and between the Yosemite Community College District ("District") and City of Sonora ("City").

The Yosemite Community College District is a public educational institution. References to "District" include all of the campuses within the Yosemite Community College District ("YCCD"), its officers, officials, employees, volunteers, students, agents and assigns.

District and Contractor agree as follows:

1. **Location:** Physical location of work site is Dagoon Gulch Trail
2. **Term:** July 15, 2024 – June 30, 2025
3. **Contract Amount:** \$0
4. **Scope of Work** to be Performed under this contract: This Agreement ("Agreement") is entered into this date of July 15, 2024, by and between the Yosemite Community College District ("District") and City of Sonora ("City").

Responsibilities of Yosemite Community College District:

- a. Provide fire fuels reduction services including cutting, piling and burning in agreed upon locations for the City of Sonora and in accordance with all state and local regulations.
- b. Provide student workers, who have received training in chainsaw safety, to perform fuels reduction with student training as the priority.
- c. Perform trail maintenance including tread work, drainage improvements, and hazard removal.
- d. Assist with trail planning and scouting.
- e. Provide supervision during all onsite activities. On site supervisor to coordinate with City representative.
- f. Provide tools, saws and supporting logistical needs.
- g. Yosemite Community College District provides Workers Compensation coverage for all Fellows (student workers). All on-the-job injuries will be covered by the YCCD policy.

Responsibilities of City of Sonora and Site Supervisor:

1. Provide projects and tasks consistent with the management goals and development of Dragoon Gulch as a community resource while providing hands on experience for Forestry Corps volunteers in:
 - a. Trail system management
 - b. Trail enhancements, including maintaining current trail and building new trail(s)
 - c. Fuels reduction
 - d. Signage
 - e. Volunteer event coordination
 - f. Flora/Fauna/History Interpretation
 - g. Maintenance/Placement of System amenities, including—trash receptacles, seating and other projects designed to improve the user experience
2. Designate Site Supervisor(s) to collaborate with the Greater Sierra Forestry Corps supervisor while they are working at your organization/agency
5. **Indemnification:** Each Party (the "Indemnifying Party") agrees to indemnify, defend, and hold the other Party (the "Indemnified Party") and the other Party's elected and appointed council members, commissions, directors, officers, employees, agents, and representatives (collectively, "Indemnified Party's Agents") harmless from and against any and all actions, claims, loss, damage, injury (including, without limitation, disability, injury, or death of an employee of the Indemnifying Party or its subcontractors), costs or expenses (including reasonable attorneys' fees and court costs) to the extent they are caused by the negligence or willful misconduct of the Indemnifying Party or its employees, contractors, representatives, or agents, or anyone else that the Indemnifying Party controls (collectively "Indemnifying Party's Liabilities"). Such Indemnifying Party's obligations to defend, hold harmless, and indemnify the Indemnified Party shall not apply to the extent caused by the negligence, active negligence, or willful misconduct of Indemnified Party or any of them, but shall apply to all other liabilities.
6. **Insurance:** Both parties shall maintain during the term of this Agreement General Liability Insurance with a limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage. Workers Compensation insurance within the statutory limits is required of employers. Both parties shall exchange copies of certificates of insurance upon request.
7. **Nondiscrimination:** The Contractor shall not unlawfully discriminate, either in the provision of services or in employment, against any person on the basis of race, color, sex, religion, age, national origin, disability, or veteran's status. The Agency shall comply with all applicable laws relating to non-discrimination, and equal employment opportunity.
8. **Assignments:** This agreement is not assignable by the Contractor either in whole or in part, without written consent of the District.

9. **Authorized Signature:** Each party to this Agreement represents that the person signing this Agreement on its behalf is authorized by each respective party to do so.
10. **Miscellaneous:** This Agreement constitutes the entire Agreement between the parties concerning the matters contained herein and supersedes all other Agreements between the parties concerning such matters. No provision of this Agreement may be waived or modified except in writing signed by the party against whom such waiver or modification is sought.

CITY OF SONORA

YOSEMITE COMMUNITY
COLLEGE DISTRICT

Authorized Signatory: _____

Authorized Signatory: _____

Date: _____

Date: _____

Name: _____

Name: _____

Title: _____

Title: _____



Volunteer Service Agreement & Release

PERSONAL CONTACT INFORMATION

Name _____

Address _____ City _____ Zip _____

Phone _____ Email Address _____

Emergency Contact _____ Relationship _____ Phone _____

Special Skills, Certificates, Licenses Etc. _____

What Department or Project do you want to volunteer? _____

Do you have any limitations related to health or physical ability? _____

I acknowledge that there is no salary or other compensation, or prizes of any kind to be provided by the City for my services as a volunteer. Rewards or prizes for volunteer service to the City may be offered by other persons; however, the City is not responsible for the payment of any such reward or prize to me.

I hereby acknowledge that as a volunteer for the City of Sonora I am not an employee of the City of Sonora, but that I am covered under the City's workers' compensation plan since the City of Sonora has adopted a resolution extending workers' compensation coverage to certain volunteers in specified categories pursuant to Labor Code Section 3363.5. As a volunteer who is covered under the City's workers' compensation plan, I expressly agree and acknowledge that workers' compensation is my exclusive remedy for any injury suffered while performing said volunteer duties, and that I cannot and will not seek to bring any other claim or actions of any type whatsoever against the City of Sonora, its employees, officers, agencies, other volunteers and officials. I also acknowledge and agree that my (or my child's) services are provided for the convenience of the City and may be terminated for any reason or for no reason and at any time by the City without prior notice or hearing. I, the undersigned, certify that the information stated on this agreement and release is true, complete and correct to the best of my knowledge and belief and is made in good faith. Any false statements made by me may be used as a basis of rejection for this application or termination of volunteer services.



Volunteer Service Agreement & Release

Volunteers are an important asset of the City's and make it possible for the City to deliver services to residents. As a volunteer, you represent the City of Sonora. As such, it is important that you adhere to the City's Volunteer Code of Ethics.

As a volunteer with the City of Sonora agree to:

- Conduct myself in a professional manner; maintaining high standards of integrity and honesty.
- Treat all members of the public, employees, and other volunteers with respect and courtesy.
- Avoid any activity that could be seen as a conflict of interest, such as accepting gifts or favors from individuals or businesses that could be seen to be an attempt to influence a City decision.
- Respect confidential information that is available to me as a result of my volunteer work with the City, and refrain from using it for personal gain or for personal, non-City business related reasons. Bring any violation of this confidentiality to my supervisor.
- Promptly raise questions and concerns regarding possible violations of City policy to a City manager.
- Reinforce the City's commitment to equal employment opportunity and a work environment free of discrimination and harassment, including sexual harassment.

I understand that I may be released from my volunteer position with the City of Sonora for not adhering to the above Code of Ethics.

I applied to volunteer my services and time to the City and fully understand that the volunteer program may subject me to physical risks and dangers. Nevertheless, I voluntarily agree to assume any and all risks of injury or death, and to release, discharge, and hold harmless the City of Sonora, its employees, officials and agents from and against any liability which are a consequence of, or are in any way attributable, in whole or in part, to the performance of the volunteer service. I understand that if I have any risk concerns, I should discuss the risks associated with my participation with the City before I sign this document and before my volunteer assignment begins.

I certify that I have custody or am the legal guardian of said minor and that I and/or my minor child are physically able to participate in the City's Volunteer Program.

A background check may be required.

Volunteer Signature

Parent/Guardian Signature under 18 yrs old

Date

Date

Organization

Position

For City Use Only

Volunteer Service Approved by: _____ Date: _____

This agreement shall remain in effect until terminated in writing or one year whichever is less.

A City representative will be contacting you.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 1, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Accept the Washington-Stockton Corridor Improvement Project as Built, Pay Contractor Retentions and Submit for all Reimbursements Due to the City for the Project

RECOMMENDATION:

Consideration of Accepting the Washington-Stockton Corridor Improvement Project as Built, Paying Contractor Retentions and Directing Staff to Submit for all Reimbursements Due to the City for the Project

BACKGROUND:

The project has improved pedestrian safety and traffic flow in downtown and provides much needed transit facilities in the historic core of Sonora. The transit stops accommodate the local Tuolumne County Transit service, the Yosemite Area Regional Transportation System (YARTS) service and regional tour bus operators. The project gives a fresh look to downtown, with widened sidewalks, street trees, a shortened crossing of Stockton and provision of future areas for additional landscaping whilst maintaining the historic character. The project was funded with a diverse mix of grants and programs including Federal, State and Local dollars. The project was conceptualized originally as part of the Vision Sonora planning process but did undergo some modification.

DISCUSSION / ANALYSIS:

The Washington-Stockton Corridor Improvement project has been built. For all intents and purposes the project is complete. At this point, the contractor (Dirt Dynasty) retention has not been paid. Retention is typically only paid after a project has been formally closed and accepted. With the City Council acceptance of the project, staff will pay out retention on the project. Five percent (5%) of all construction invoices has been withheld, for a cumulative total of \$136,000 (one hundred thirty-six thousand dollars). The payment of the retention will also allow staff to submit the final reimbursement invoices to Caltrans and formally close out the project with the state.

Construction projects are composed of the hard construction cost, the bid or the actual cost (with profit) to build the project, and the Construction Engineering (CE) cost. The Construction Engineering (CE) covers inspections of the contractor's work, analysis of change orders, review of material quantities and other in-direct elements of the construction project.

The total Construction budget for the project is \$2,955,657 (two million, nine hundred fifty-five thousand, six hundred and fifty-seven dollars).



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

The total Construction Engineering budget for the project is \$392,483 (three hundred ninety-two thousand, four hundred and eighty-three dollars).

Total project budget, \$3,348,140 (three million, three hundred forty-eight thousand, one hundred and forty dollars).

The bid to construct the project was \$2,625,467 (two million, six hundred twenty-five thousand, four hundred and sixty-seven dollars).

There were unavoidable change orders due to unforeseen site conditions which brought the total construction cost \$2,721,388 (two million, seven hundred twenty-one thousand, three hundred and eighty-eight dollars). The total construction budget had contingencies to cover these additional costs, leaving the total remaining balance of Construction dollars of \$234,269 (two hundred thirty-four thousand, two hundred and sixty-nine dollars).

On the Construction Engineering side, there was a proposed amendment of \$111,544 (one hundred eleven thousand, five hundred and forty-four dollars) from UNICO to accommodate the extra construction oversight work associated with previously mentioned construction change orders. Additionally, and more costly, the project schedule slipped adding two months of additional working days to the project and the associated Construction Engineering (CE) costs. Staff brought the change order request from UNICO to City Council for approval in February 2024.

At the time staff brought the Construction Engineering (CE) amendment, it was with the understanding that surplus construction budget of \$234,269 (two hundred thirty-four thousand, two hundred and sixty-nine dollars) could be used to cover the Construction Engineering (CE) shortfall.

The delay in bringing this item back to the City has to do with staff discussions with Caltrans regarding various methods to move the construction balance to Construction Engineering (CE).

FISCAL IMPACT:

Staff has not been able to complete discussions with Caltrans about moving construction dollars to Construction Engineering (CE) due to rules that are in place around closing projects out. Caltrans has requested that ALL contingencies be paid to the contractor and the Construction Engineering (CE) consultants prior to considering our budget amendment request.

The current projection is that the City may be able to capture up to half of the Construction Engineering (CE) amendment of \$111,544 (one hundred eleven thousand, five hundred and forty-four dollars) through the existing Federal CMAQ funding mechanism which are complex and utilize allowable percentages of budgeted monies to be spent on either Construction or Construction Engineering. An initial conversation with the Tuolumne County Transportation Council has also indicated that some dollars MAY be available through them to cover the balance of the Construction Engineering (CE) amendment.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

The result is that the current fiscal impact is anticipated to be somewhere between \$60,000 (sixty thousand dollars) and \$0 (zero dollars) depending on negotiations with Caltrans and Tuolumne County Transit Council (TCTC) .

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues



CITY COUNCIL AGENDA REPORT

MEETING DATE: July 15, 2024

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Administrative Services Department Report for May 2024

RECOMMENDATION

Receive the Administrative Services Department Report for May 2024 (FY23/24).

DISCUSSION



The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Monthly Report to the City Council

May '24

Highlights of General Fund Revenues:

	Current Period	YTD	FY23/24 Budget	% of Budget
Property Tax	\$ 6,202	\$ 982,651	\$ 980,600	100.2%
Sales Tax	\$ 336,086	\$ 3,226,709	\$ 3,355,600	96.2%
Measure Y	\$ 345,903	\$ 4,212,207	\$ 4,100,000	102.7%
Transient Occupancy Tax	\$ 74,645	\$ 601,464	\$ 625,000	96.2%
Cannibis Public Benefit Fees	\$ 57,314	\$ 648,246	\$ 710,000	91.3%
Building Permits	\$ 6,807	\$ 81,898	\$ 100,000	81.9%
Business Licenses	\$ 116	\$ 131,250	\$ 126,900	103.4%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY23/24 Budget	% of Budget
Salaries and Benefits	\$ 715,458	\$ 6,185,387	\$ 7,537,600	82.1%
Operating Expenditures	\$ 279,421	\$ 3,026,411	\$ 3,649,125	82.9%
Transfers	\$ 6,799	\$ 320,743	\$ 334,000	96.0%

Total Number of Checks/DD Processed:

A/P	YTD	H/R	YTD
136	1,676	142	1,220

Business License Activity:

Licenses Issued

Current Month Zone A	Current Month Zone B	YTD Zone A	YTD Zone B
1	2	20	114



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Community Development Department Update, June 2024

RECOMMENDATION:

Receive the Community Development Department Monthly Report for June 2024

DISCUSSION / ANALYSIS:

The following activities were undertaken by the Community Development Department:

DAILY ACTIVITIES

- Answer Phones
- Staff Office hours
- Issue Permits
- Conduct Inspections

SPECIAL EVENT PERMITS

Special Event Permits for the following Community Events:

1. Second Saturday Art Night—Concert Series in the Park (Coffill).

FARMERS MARKET

- Promote ability to accept EBT.
- Assist Market Manager in coordinating 2024 Market Season activities.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

LINOBERG STREET

- Working with Blue Zones Project to develop Phase 1 of improvement, which will focus on Stewart Street demonstration project to remove business trash bins from sidewalks, increase safety of crossing Stewart Street, community art and requesting closure of Stewart Street during Saturday Farmers Market.

CODE ENFORCEMENT

- Code has partnered with Public Works to focus on out of compliance signage in the community. Many non-conforming signs have been removed and property/business owners have been communicated with regarding City code.
- Progress is being made towards launching IWORQ which will allow for online submittal of compliance issues by community members.
- Property maintenance cases have been opened to help curb parcels that pose a risk to community health and safety.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MANAGEMENT

- Reporting to State (quarterly).
- Begin work to close out CDBG project (acquisition of fire engines and supporting apparatus).

CALOES PROJECT

- Staff reviewed preliminary designs and provided comments. Staff preparing to bid project out once final designs have been provided. Project may need an extension as current delivery date is September 2024.

PER CAPITA (STATE PARKS) GRANT

- Pickleball/Basketball court—Staff reviewed preliminary design documents and provided comment. Bid documents to follow approved designs. Fall project delivery being targeted.

STOCKTON-WASHINGTON CORRIDOR PROJECT

- Project close out activities include:
 - Bring Project to Council for Acceptance and close out in July.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ORDINANCE UPDATE(S)

- Prepare revised application for Transient Use Permit consistent with updated ordinance adopted in June.
- Draft Encroachment ordinance is currently being reviewed by staff.

PLANNING COMMISSION

- July 8th:
 - Design Review: 94 N. Green Street—proposed addition of a dormer to the roof of the home located at 94 N Green Street. The addition of the dormer is intended to add space, natural light and ventilation to the existing attic. Passed 5-0
 - Seated new Commissioners—Thad Waterbury, Thomas Miller, Linda Emerson.
 - Training organized: PC Handbook + Classes through Michigan State/Planetizen.

USE PERMIT

Use Permit Review: 280 Mono Way—Use Permit approved to utilize existing vacant, dilapidated building for Mixed Martial Arts training facility. Staff is working with applicant to monitor delivery of conditions of approval which must be satisfied prior to opening of facility.

HOUSING ELEMENT

- Final Draft comments received from Housing and Community Development (HCD). Staff and consultants working to address comments and re-submit for approval. Likely on Council agenda for August 2024.

CALAVERAS STREET PARKING

- Legal counsel provided an amended lease agreement to incorporate two additional locations for parking on Calaveras Street. Staff working with property owner to bring a plan for construction of the new parking areas to Council for consideration of approval.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department Monthly Report – June 2024

RECOMMENDATION:

Receive the Fire Department Monthly Report – June 2024

DISCUSSION / ANALYSIS:

Receive the Fire Department Monthly Report – June 2024

FISCAL IMPACT:

No Fiscal Impact to the General Fund

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Public Safety

1. City of Sonora Fire Department responded to 142 calls for service in June 2024.
2. Sonora City Units responded to emergency calls as follows:

111 - Building fire	1
112 - Fires in structure other than in a building	1
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
154 - Dumpster or other outside trash receptacle fire	1
321 - EMS call, excluding vehicle accident with injury	102
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	4
444 - Power line down	1
520 - Water problem, other	1
550 - Public service assistance, other	1
553 - Public service	3
554 - Assist invalid	5
611 - Dispatched & cancelled en route	10
653 - Smoke from barbecue, tar kettle	1
730 - System malfunction, other	4
735 - Alarm system sounded due to malfunction	2
Total	142

3. Monthly dollar loss in the City, resulting from fire: 0
4. The average response time during the month: 4:38
5. Automatic or mutual aid given: 38



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu VanderWiel, Chief of Police

SUBJECT: MONTHLY REPORT – SONORA POLICE DEPARTMENT

RECOMMENDATION:

Receive the Sonora Police Department monthly report for June 2024.

BACKGROUND:

Each month, the Sonora Police Department reports on general police activity for the previous month. This list is not all-inclusive and is guided by City Council interest. The reporting format allows for a comparison of activity with the prior month and with the same period during the previous year.

The City is divided into two areas of responsibility, each monitored by our two Police Sergeants. The Sergeants monitor their assigned areas and proactively apply problem-solving community policing principles to address crime trends and other quality-of-life concerns related to public safety.

Most categories in our report reflect criminal case investigation reporting, providing a comprehensive view of our law enforcement efforts. However, it's important to note that these categories primarily indicate the number of criminal cases investigated, rather than the actual number of incidents occurring in the City. Select categories, such as Larceny and Homeless Activity, have dual reporting numbers which reflect both the number of reported occurrences and the number of criminal case investigations. Similarly, the Total Phone Calls / 911 Calls category reflects the number of 911 calls included in the total number of incoming calls to the Sonora Police Department in a given month, offering a more nuanced understanding of our emergency response.

DISCUSSION / ANALYSIS:

The chart below summarizes activities for June 2024.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Activity	June 2024	May 2024	June 2023
Total Incidents	1,109	1,212	1,445
Calls for Service	795	803	949
Officer Initiated	314	409	496
Total Arrests	42	38	42
Felony Arrests	17	5	7
Misd. Arrests	25	33	35
Total Reports	116	104	126
Parking Citations	17	24	45
Moving Citations	16	23	12
Domestic Violence	6	3	2
Larceny Inc./Inv.	21	16	9
Total Collisions/Inv.	24/6	23/7	35
Homeless Activity	102/23	107/16	116
Animal Calls	53	39	46
Public Intox and UID	7	7	2
DUI Arrests	1	2	0
Total Phone Calls / 911 Calls	2,169/370	(Unavailable)	2,317/467
Average Per Day	72	(Unavailable)	77
Vehicle Releases	3	4	4



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

FISCAL IMPACT:

There is no Fiscal Impact to the General Fund.

ATTACHMENTS (3):

Crimes by Area Report

Area 1 Supervisor Report

Area 2 Supervisor Report.

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness, Homelessness Issues, Training, and Retention

June 2024 - Crimes by Area**AREA 1 REPORTS:****Violent Crimes:**

- 1 – Felony Child Abuse
- 2 – Felony Criminal Threats (one including felony stalking and violation of a court order)
- 2 – Misdemeanor Domestic Battery
- 1 – Misdemeanor Battery

Burglaries / Other Larceny:

- 1 – Felony Robbery from a person
- 3 – Misdemeanor Business Burglaries (Shoplifting)
- 1 – Misdemeanor Petty Theft from a Business Location

AREA 2 REPORTS:**Violent Crimes:**

- 1 – Felony Child Abuse
- 2 – Felony Domestic Violence (one including felony assault with force likely to cause great bodily injury; one including false imprisonment and misdemeanor vandalism)
- 2 – Felony Criminal Threats (one including exhibition of a firearm)
- 1 – Felony Sexual Battery of an unconscious person
- 1 – Misdemeanor Domestic Battery
- 1 – Misdemeanor Violation of a Domestic Violence Order
- 1 – Misdemeanor Obstruction of Justice (including misdemeanor battery on a police officer)

Burglaries / Other Larceny:

None reported in this area.

**Area 1 Monthly Report
June 2024**

Neighborhood Watch:

ELKS HILL:

- No updated activity

SONORA KNOWLES:

- No updated activity.

Case(s) for discussion:

24-543- On 06/08/2024, at approximately 1754 hours, a female victim walked into the Sonora PD lobby and reported her husband hit her in the head with a piece of bedroom furniture. The victim was bleeding from a laceration on her forehead. Officers provided first aid to the victim, and medics transported her to the hospital for further treatment. Sonora PD officers drove to the victim's home and arrested her husband for felony domestic battery.

24-580-06/19/2024, at approximately 1736 hours, Sonora PD officers arrested a suspect concerning a parole violation. The suspect was prohibited from entering Tuolumne County and was supposed to be completing a drug rehabilitation program in Stanislaus County. Officers contacted state parole, and a parole hold was placed on the suspect. The suspect was later transported and booked into the Tuolumne County jail.

Recruitments:

- The department is currently recruiting for two Police Officers.

Training:

- Officer Watson attended S.T.O.P. training

Range:

- Range qualification is scheduled for September early September.

Fleet:

- No updated activity. 6 patrol vehicles awaiting upfitting.

Property and Evidence:

- The new wall for the property room has been completed and the evidence room is being reformed.

Respectfully submitted,

Sergeant Eric Nygard

**Area 2 Monthly Report
June 2024**

Neighborhood Watch:

MYERS HILL:

- No updated activity.

NORTH STEWART:

- No updated activity.

HIGHLAND VIEW:

- No updated activity

Case(s) for discussion:

24-513- Officers noticed a vehicle traveling on Mono Way with expired tabs on the vehicle from 2022. Officers conducted a traffic stop on the vehicle and found drug paraphernalia in plain view. K-9 Ridge was deployed for a narcotics search. K-9 Ridge alerted on the dash of the vehicle, prompting Officers to search further. Multiple items of paraphernalia were located as well as controlled substances. Both occupants of the vehicle were arrested for possession of a controlled substance and possession of drug paraphernalia.

24-574- Officers responded to Wal-Mart for reports of a disturbance in the parking lot. Upon arrival, Officers contacted two male subjects in front of the business, who stated they met with some people in the parking lot. One of the males was confronted, told to give up his phone, and threatened him. The male handed over his phone and ran away. He was chased through the parking lot but he was able to make it to the doors of the business and get help. The subjects the males met fled prior to the Officer's arrival. The investigation is still ongoing.

Canine:

- The Sonora PD Canine Handler has had several searches with his canine partner. Multiple drug arrests have been made as an outcome of those searches. Our Canine Handler is actively training twice a month to keep himself and his canine partner ready for anything they may have to handle.

Reserves/Volunteers:

- Sonora PD is currently working on two backgrounds for our Volunteer Program. They will be completed soon, so we can hopefully add two more Volunteers to our program.
- The Volunteers have been very busy with details. They have been working hard at putting out flags and taking them down in our downtown area. They also worked every day at the crosswalk at the Tuolumne County Fair, making sure families made it safely across Stockton Rd.
- We held a meeting with our Volunteers and went over traffic stops. We discussed vehicle placement, radio traffic and Officer Safety.

Explorers:

- Our Explorer's have participated in several events this month including putting out flags and taking them down in our downtown area. They also assisted with the Tuolumne County Fair at the crosswalk making sure Families made it safely across Stockton Rd.
- We held a meeting with our Explorers and went over traffic stops. We discussed vehicle placement, radio traffic and Officer Safety.

Respectfully Submitted,

Sgt. Dominic Bertalotto



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for June 2024

RECOMMENDATION:

Receive the Public Works Department Monthly Report for June 2024

DISCUSSION / ANALYSIS:

For June 2024, the City of Sonora Public Works Department performed the following activities:

Events

- Deployed changeable message boards and put up (NO PARKING) signs for the Motherlode Fair.

Streets

- Clearance pruned vegetation on several City sidewalks.
- Loaded and hauled nine pay piles from City Streets.
- Loaded and disposed of a deceased deer from Stockton Road.
- Spent several days potholing City Streets.
- Returned numerous shopping carts to businesses abandoned on City Streets.
- Spent numerous days tree pruning on several City Streets.
- Weed trimmed and blew off sidewalks on Mono Way.
- Replaced three stop signs in the Timber Hills Shopping exiting onto Mono Way.

Facilities

- Removed several cabinets and installed new cabinets at the Police Department.
- Made modifications in DUI trailer for temporary use as dispatch office.
- Removed invasive vines growing on the side of the Police Department.
- Made repairs to a swamp cooler at the Opera Hall.
- Cleaned exterior security cameras at the Police Department.
- Installed latches on deck doors in the Building Department.
- Assembled and placed a new desk in the Historian's office.
- Removed TV monitors in the dispatch room at the Police Department.



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Parks/Landscapes/Parking Lots

- Re-hung market lights and added a photocell in Coffill Park.
- Pruned trees in landscapes along Restano Way and Mono Way.
- Pruned trees and shrubs in Coffill Park and the Bradford St parking lot.
- Removed weeds and vegetation in the new City lot on Stewart Street.
- Re-striped parking stalls in the Police Department lot.
- Monthly inspection of playground equipment at Rotary Park.
- Blew off City lots weekly.
- Continued with weed spraying in City parks and landscapes.

Cemeteries

- Continued annual weed spraying at Mountain Shadow.
- Daily- checked messages at Mountain Shadow and returned calls as needed.
- Daily- cleaned irrigation filters during irrigation season.
- Marked out plots as requested by the Funeral Home as needed.
- Set headstones as requested by the Funeral Home.
- Mow and edge lawns weekly during spring and summer months.

Miscellaneous

- Daily- unlocked and serviced all public restrooms.
- Put up weekly event banners downtown.
- Garbage collection twice a week in all City parking lots, landscapes, and parks.
- Monthly fleet vehicle inspections.
- Twice weekly- run street sweeper early morning on a rotating street schedule throughout the City.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues