



CITY COUNCIL REGULAR MEETING

Monday, August 07, 2023 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 7, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09>

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

OPEN SESSION - 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

PRESENTATIONS

1. Receive an introduction of Fire Engineer Peter Doppe; Aimee New, Fire Chief.
2. Receive an update from Tuolumne County District 1 Supervisor David Goldemberg.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

3. Consider approval of disbursements in the amount of \$294,893.36 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Director.
4. Consider adoption of Resolution No. 08-07-2023-A, authorizing the closure of State Route 49 (Washington Street) and certain city streets for the 2023 Sonora Union High School Homecoming Parade; Turu VanderWiel, Police Chief.
5. Consider adoption of Resolution No. 08-07-2023-B ending the proclamation of a Local State of Emergency in the City of Sonora due to the Winter Storms; Melissa Eads, City Administrator.
6. Consider adoption of Resolution No. 08-07-2023-C creating a new class description for a Finance Assistant/Deputy City Clerk position in the Sonora Administration Department and updating the Sonora Employees Salary Range table; Christopher Gorsky, Administrative Services Director.
7. Consider approval of a contract with Aspen Street Architecture, Inc. in the amount of \$14,175 to design, engineer, and prepare construction documents for security upgrades at City Hall which will include improved safety features at both counters, community development, and include a wheelchair lift for the stairwell and amend the FY23/24 General Fund appropriations by \$14,175; Christopher Gorsky, Administrative Services Director.

PUBLIC HEARINGS

8. Introduce by title Ordinance No. 892, amending Section 15.28.04, Exemptions, of Title 15, Buildings and Construction, of the Sonora Municipal Code and waive the first reading; Rachelle Kellogg, Community Development Director.
9. Introduce by title Ordinance No. 893, amending Title 2, Administration and Personnel, Chapter 2.16 Salaries, and adding Sections 2.16.100 to 2.16.102 City Council Compensation, and waive the first reading; Christopher Gorsky, Administrative Services Director.

COUNCIL MEMBER REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023
TO: City Council Members
FROM: Aimee New, Fire Chief
SUBJECT: Introduction of Peter Doppe, Fire Engineer

RECOMMENDATION

No action is needed on this item. Please welcome Fire Engineer Peter Doppe to the City of Sonora.

DISCUSSION

After high school, Peter attended and graduated from the Butte College Fire Academy in 2005. Peter started his career in the Fire Service as a Firefighter in Minden, NV for East Fork Fire & Paramedic Districts in 2006 where he served for 2 years. From Minden, Peter was hired by the City of Lodi Fire Department and then spent time as a Firefighter with Contra Costa County Fire Protection District and Cal Fire. In November 2021, Peter began working as a relief driver for the City of Sonora Fire Department and in July 2022 had the honor of becoming a full-time Engineer with the Sonora Fire Department.

Peter is supported by his wife Lauren, and sons, Jackson and Baron. From the beginning of his career in the fire service, Peter has always had the support of his Mother Shelley, and Grandparents Jack and Janet.

FISCAL IMPACT

The position was included in the FY 23-24 Budget that was passed on June 5, 2023.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023
TO: City Council Members
FROM: Melissa Eads, City Administrator
SUBJECT: Supervisor David Goldemberg County Update

RECOMMENDATION

Receive an update from Tuolumne County District 1 Supervisor David Goldemberg.

DISCUSSION

District 1 Supervisor Goldemberg will present an update on County-wide issues to the City Council at the first meeting of each month.

FISCAL IMPACT

No fiscal impact to the General Fund.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the amount of \$294,893.36 for payroll

RECOMMENDATION

Consider approval of disbursements in the amount of \$294,893.36 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

DISCUSSION

This payroll was the second (2nd) payroll of the month, which was higher than the expected amount due to holiday payout, cost of living increases, and uniform allowance pay.

This payroll is the 2nd payroll of 26 for FY23-24, we would have expected to expend 3.84% of the budgeted amount. In total, we have expended 2.41% of the Salaries and Wages for the FY 23-24 budget.

FISCAL IMPACT

Disbursements are part of the approved FY23-24 Budget.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Resolution 08-07-2023-A to Establish Road Closures for the 2023 Sonora Union High School Homecoming Parade.

RECOMMENDATION

Approve Resolution Number 08-07-2023-A, authorizing the closure of State Route 49 (Washington Street) and certain city streets for the 2023 Sonora Union High School Homecoming Parade.

DISCUSSION

Each year Sonora Union High School conducts a parade through downtown Sonora utilizing State Route 49 (Washington Street) and other city streets in conjunction with their homecoming football game and festivities.

The Sonora Union High School Homecoming Parade will be held on Friday, September 29, 2023, between 2:15 pm and 3:00 pm, and staging will occur on School Street between 1:15 pm and 2:15 pm.

The parade will start on School Street, then turn south (left) onto Snell Street. It will travel south on Snell Street to State Route 49 (Washington Street). The parade will then enter southbound State Route 49 (Washington Street) and will travel to the intersection of S. Washington Street and Stockton Road, where it will turn west (right) onto State Route 49 (Stockton Road) and then north (right) onto S. Green Street (City Street). We do not anticipate any challenges with the Stockton Road Transit Project.

The parade will then travel north on S. Green Street to Courthouse Park, where the Sonora High Golden Regiment Marching Band will perform for approximately 15 minutes. Following their performance, the parade participants will be escorted by police personnel back to the high school.

Due to the size and duration of the parade, and the interruption of a State Highway for the parade, a resolution is required from the City Council authorizing the temporary closure of State Route 49 (Washington Street) and specific city streets.

FISCAL IMPACT

There will be overtime and associated fuel costs, which existing departmental budgets will absorb.

ATTACHMENTS

- Resolution 08-07-2023-A

RESOLUTION 08-07-2023-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA, CALIFORNIA, APPROVING THE TEMPORARY CLOSURE OF STATE ROUTE 49 (WASHINGTON STREET) AND CERTAIN CITY STREETS TO ACCOMMODATE THE SONORA HIGH SCHOOL HOMECOMING PARADE, TO BE HELD ON FRIDAY, SEPTEMBER 29, 2023.

WHEREAS, Sonora High School will be conducting the 2023 Homecoming Parade within the City limits of Sonora.

WHEREAS, traffic control and the closure of certain City streets will be needed to ensure the safety of motorists, pedestrians, and parade participants during the event.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sonora, that all of the above is hereby approved, subject to Sonora Union High School meeting all liability insurance requirements as specified by the City of Sonora, plus meeting all conditions as required by the California Department of Transportation.

BE IT FURTHER RESOLVED that the following streets will be closed on Friday, September 29, 2023, between 2:15 PM and 3:00 PM.

1. Snell Street, from School Street to State Route 49 (Washington Street)
2. State Route 49 (Washington Street) from Snell Street to Stockton Road
3. State Route 49 (Stockton Road) from the intersection of Washington Street to S. Green Street
4. Dodge Street between Green Street and Stewart Street
5. Jackson Street between Green Street and Stewart Street
6. Bradford Street between Green Street and Stewart Street
7. Linoberg Street between Green Street and Washington Street
8. Theall Street between Washington Street and Stewart Street
9. Wyckoff Street between Snell Street and Washington Street
10. Green Street between Yaney Street and Bradford Street

School Street, between State Route 49 (Washington Street) and Snell Street, from approximately 1:15 PM to 2:15 PM.

BE IT FURTHER RESOLVED;

1. That no parking shall be allowed on Green Street, between Yaney Street and State Route 49 (Stockton Road), between 1:00 PM and 3:00 PM.
2. Traffic control is of a rolling roadblock type. Parade participants will not be allowed to stop in the roadway once the parade procession begins.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on 7 August 2023, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

Mark Plummer
Mayor of the City of Sonora

ATTEST:

Tracy L. Skelly
Sonora City Clerk

RESOLUTION 08-07-2023-A



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Melissa Eads, City Administrator

SUBJECT: Ending the Ratification of a Local State of Emergency in the City of Sonora due to the Winter Storms

RECOMMENDATION

Consider the adoption of Resolution 08-07-2023-B ending the proclamation of a Local State of Emergency in the City of Sonora due to the Winter Storms.

DISCUSSION

On January 9, 2023, and March 15, 2023, the City Council of the City of Sonora proclaimed a Local State of Emergency in the City of Sonora due to the winter storms. The purpose of proclaiming a local emergency is to provide for the preparation and carrying out of the plans for the protection of persons and property within the City in the event of an emergency; the direction of the emergency organization; and the coordination of the emergency functions of the City with all other public agencies, corporation, organizations, and affected private persons.

The Emergency Services Director has announced that, although mitigation recovery is still ongoing, the Winter Storms emergency is over and requests that the Council approve Resolution 08-07-2023-B to end the City's Local State of Emergency Proclamation effective August 7, 2023.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Resolution 08-07-2023-B

RESOLUTION 08-07-2023-B

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA TO END THE
PROCLAMATION OF A LOCAL STATE OF EMERGENCY IN THE CITY OF SONORA DUE TO THE
WINTER STORMS, AS REQUIRED BY THE CALIFORNIA EMERGENCY SERVICES ACT
ARTICLE 14 §8630(b).**

WHEREAS, in accordance with Chapter 8.30.050 of the Sonora Municipal Code, which empowers the Mayor of the City of Sonora to proclaim the existence or threatened existence of a local emergency when Sonora is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, beginning on or about December 27, 2022, and again on March 8, 2023, winter storms related to an atmospheric river system struck the City of Sonora bringing damaging winds, substantial precipitation including significant snowfall at higher elevations, flooding, and soil erosion, which damaged public and private property, including critical infrastructure and facilities and imperiled persons in the City of Sonora; and

WHEREAS, by reason of their magnitude, created extreme peril to the safety of persons and property, significantly impacted City and community operations, including critical public infrastructure and services, and required the provision of additional public safety and emergency services beyond the immediate capabilities of local resources, services, personnel, equipment, and facilities; and

WHEREAS, on January 9, 2023, and on March 15, 2023, the City Council of the City of Sonora resolved that the Emergency Services Director's proclamation found that the aforesaid conditions of extreme peril warranted and necessitated the proclamation of local emergency in the City of Sonora and imminent threat of disaster as the result of existing and anticipated damages from the winter storms.

WHEREAS, the City of Sonora also requested the Governor of the State of California to Proclaim a State of Emergency and authorize financial assistance under the California Disaster Assistance Act or any other state funding and waive regulations that may hinder response and recovery efforts. Furthermore, our Council requested assistance via the State of California to expedite access to federal resources and any other appropriate federal disaster relief programs.

WHEREAS, The Emergency Services Director has announced that, although mitigation recovery is still ongoing, the Winter Storms emergency, is over and requests that the Council approve Resolution 08-07-2023-B to end the City's Local State of Emergency Proclamation effective August 07, 2023.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Council does hereby end the Emergency Services Director's proclamation of local emergency in the City of Sonora due to the Winter Storms.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a special meeting of said City Council held on August 7, 2023, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated: August 7, 2023

Mark Plummer
Mayor of the City of Sonora

ATTEST: _____
Tracy Skelly
City Clerk

RESOLUTION NO. 08-07-2023-B



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Administrator

SUBJECT: Consider adoption of Resolution No.08-07-2023-C creating a new class description for a Finance Assistant/Deputy City Clerk position and updating the Sonora Employees Salary Range table

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 08-07-2023-C creating a new class description for a Finance Assistant/Deputy City Clerk position in the Sonora Administration Department and updating the Sonora Employees Salary Range table.

DISCUSSION

The creation of this position is to provide greater efficiencies in Administration Department staffing by assisting current staff workloads. This newly created position will be included in the Sonora Employees Association.

The job description and salary have been approved by the Sonora Employees Association.

FISCAL IMPACT

The new position was included in the FY 23-24 Budget that was passed on June 5, 2023.

ATTACHMENTS

- Resolution 08-07-2023-C
- Sonora Employees Association Updated Range Table

RESOLUTION 08-07-2023-C**A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING THE CLASS DESCRIPTION AND SALARY RANGE TABLE FOR THE FINANCE ASSISTANT/DEPUTY CITY CLERK POSITION**

WHEREAS, The City Council recognizes the need for the position of Finance Assistant/ Deputy City Clerk to provide greater efficiencies, opportunities, and support within the City of Sonora Administration Department, and

WHEREAS, the duties of the Finance Assistant/Deputy City Clerk have been developed to fill a need missing in the current staffing structure of the Sonora Administration Department; and

WHEREAS, the City Council recognizes the need to create a job description to reflect the duties assigned to this position to make sure we are operating as efficiently as possible; and

WHEREAS, the authority to establish Pay Ranges for each Classification in appropriate bargaining units by resolution is the purview of the City Council; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the Class Description and Salary Range Table for the following positions:

Finance Assistant/Deputy City Clerk

PASSED, APPROVED, AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 8th day of August 2023, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Mark Plummer, Mayor

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora



JULY 2023
FLSA: NON-EXEMPT

FINANCE ASSISTANT/DEPUTY CITY CLERK

DEFINITION

Under general supervision, performs a variety of complex administrative account support duties including, attending City Council and various other meetings and prepare related agenda items and minutes in accordance with legal requirements of the City Clerk's Office, processing daily deposits, posting cash payments, serving as first line of contact with customers at the public counter; responding to customer service requests, issuing and processing payments for business licensing; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Administrative Services Director and/or the City Clerk. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

This is the entry-level classification in the Administrative Services Department. Initially, under close supervision, incumbents with general administrative experience perform work related to the Clerking functions of the city as well as accounts receivable, accounts payable, and business licensing, in addition to performing a variety of recordkeeping, reconciliation, and account support activities. As knowledge and experience are gained, the work becomes broader in scope, assignments are more varied and are performed under more general supervision. Positions at this level usually perform most of the duties required of the positions at the journey-level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

When assigned to the Finance Assistant Functions:

- Accepts and processes payments at the front counter, over the phone, and by mail, balances payments, and posts transactions in the accounting system.
- Receives and balances cash receipts and general ledger debits; allocates revenue to proper cost accounts; posts revenue; prepares bank deposits and related reports.
- Prepares documentation for payment; confers with vendors as necessary; enters and verifies data into the automated accounts payable system to produce payment; prepares payments for mailing; files copies.

- Audits, verifies, codes, and batches accounts payable transactions; matches purchase orders, packing slips, and invoices; researches discrepancies and unauthorized purchases; checks allocations against department budget appropriations; prepares payment requests; liquidates purchase orders; processes purchasing requisitions for the assigned department.
- Sets up new vendor accounts; obtains necessary information and paperwork from vendors; prepares vendor invoice tracking; inputs vendor invoices and prints checks; totals and balances accounts.
- Maintains credit card accounts; processes and reconciles credit card statements.
- Receives vendor inquiries via telephone, fax, or mail; resolves any issues, problems, or requests using established procedures.
- Maintains the business license database; researches new businesses and notifies them of licensing requirements; mails application material; processes closing accounts; reviews and reconciles payment ledger against database of notices; performs other research about business and property information; initiates work orders for inspectors as needed.
- Calculates necessary fees; accepts and processes payments; makes changes as necessary and maintains cash drawer as appropriate; balances payments; posts transactions in the accounting system daily.
- Prepares monthly renewal, second, late, final, and delinquency notices.
- Performs other duties as assigned.

When Assigned to the Deputy Clerk Functions:

- Perform a variety of complex administrative assistant duties to relieve the City Clerk of a variety of administrative and clerical details.
- Provide specialized administrative support to the Elected Officials of the City; attend after-hours City Council and a variety of other meetings; compile information and prepare, assemble, and distribute agenda items and other materials for City Council meetings; record, transcribe, and distribute minutes.
- Serve as Deputy City Clerk; attest, record, and certifies ordinances and resolutions, documents, contracts, and agreements; process City Council actions in the form of resolutions, ordinances, and proclamations; submit ordinances for codification purposes; maintain City Municipal Code; assist in scheduling bid openings for City projects; administer the Oath of Office and sign documents in the absence of the City Clerk; send various documents to the County for recordation; files notices of determination with the County and State clearinghouses.

QUALIFICATIONS

Knowledge of:

- Knowledge of office management systems and procedures, including modern office practices and equipment.
- City organization, operations, policies, and objectives related to the functioning of local government legislative body.

- Terminology and practices of financial and account document processing and recordkeeping, including accounts receivable, accounts payable, payroll, and business licensing.
- Business arithmetic and basic financial and statistical techniques.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- Financial record-keeping principles and procedures.
- Methods and techniques of cash handling.
- Applicable Federal, State, and local laws, ordinances, and City functions, policies, rules, and regulations.
- Modern office practices, methods, and computer equipment and computer applications related to work, including word processing and spreadsheet software.

Ability to:

- Perform detailed account and financial office support work accurately and in a timely manner.
- Respond to and effectively prioritize multiple phone calls and other requests for service.
- Interpret, apply, and explain policies and procedures.
- Compose correspondence and reports independently or from brief instructions.
- Make accurate arithmetic, financial, and statistical computations.
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand and follow oral and written instructions.
- Organize work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from high school and three (3) years of responsible experience in financial recordkeeping, or administrative assistance experience involving frequent public contact.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and

speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

DRAFT

SONORA EMPLOYEES' ASSOCIATION SALARY RANGE TABLE

EFFECTIVE AUGUST 1, 2023

Percentage to apply to all salaries	0.00%	2.5% Longevity Pay After Ten (10) Years of Service, Then Every Five (5) Years Thereafter
Percentage between steps	5.00%	2.5% Cert Pay (Up to a Maximum of 7.5% & Cannot Be MQ of Classification): Class B Commercial License; I.S.A. Arborist; State of CA
Percentage between grades	2.50%	Pest Control Advisors License; State of CA Pesticide Applicators; Caltrans Traffic Signal; Small Engine Mechanic, Fire Mechanic
Hours worked bi-weekly	80	2.5% Education Pay: AA, AS, BA, BS

Classification	Step A	Notes: 4.0% - COLA
Finance Assistant	Fina \$22.42	
Community Development Specialist I	\$22.42	
Community Development Specialist II	\$25.97	
Administrative Analyst	\$32.42	
City Planner I	\$27.25	
City Planner II	\$31.54	
Special Programs Coordinator	\$19.97	

	Range		Step A		Step B		Step C		Step D		Step E		Step F	
			0%		5%		10%		15%		20%		25%	
		% Adder	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly
Finance Assistant	2242	0.0%	\$1,793.60	\$ 22.42	\$1,883.20	\$23.54	\$1,977.60	\$24.72	\$2,076.80	\$25.96	\$2,180.80	\$27.26	\$2,289.60	\$28.62
Finance Assistant/Deputy City Clerk	2298	2.5%	\$1,838.40	\$ 22.98	\$1,930.40	\$24.13	\$2,027.20	\$25.34	\$2,128.80	\$26.61	\$2,235.20	\$27.94	\$2,347.20	\$29.34
	2355	5.0%	\$1,884.00	\$ 23.55	\$1,978.40	\$24.73	\$2,077.60	\$25.97	\$2,181.60	\$27.27	\$2,290.40	\$28.63	\$2,404.80	\$30.06
	2414	7.5%	\$1,931.20	\$ 24.14	\$2,028.00	\$25.35	\$2,129.60	\$26.62	\$2,236.00	\$27.95	\$2,348.00	\$29.35	\$2,465.60	\$30.82
Community Development Specialist I	2242	0.0%	\$1,793.60	\$ 22.42	\$1,883.20	\$23.54	\$1,977.60	\$24.72	\$2,076.80	\$25.96	\$2,180.80	\$27.26	\$2,289.60	\$28.62
	2298	2.5%	\$1,838.40	\$ 22.98	\$1,930.40	\$24.13	\$2,027.20	\$25.34	\$2,128.80	\$26.61	\$2,235.20	\$27.94	\$2,347.20	\$29.34
	2355	5.0%	\$1,884.00	\$ 23.55	\$1,978.40	\$24.73	\$2,077.60	\$25.97	\$2,181.60	\$27.27	\$2,290.40	\$28.63	\$2,404.80	\$30.06
	2414	7.5%	\$1,931.20	\$ 24.14	\$2,028.00	\$25.35	\$2,129.60	\$26.62	\$2,236.00	\$27.95	\$2,348.00	\$29.35	\$2,465.60	\$30.82
Community Development Specialist II	2597	0.0%	\$2,077.60	\$ 25.97	\$2,181.60	\$27.27	\$2,290.40	\$28.63	\$2,404.80	\$30.06	\$2,524.80	\$31.56	\$2,651.20	\$33.14
	2662	2.5%	\$2,129.60	\$ 26.62	\$2,236.00	\$27.95	\$2,348.00	\$29.35	\$2,465.60	\$30.82	\$2,588.80	\$32.36	\$2,718.40	\$33.98
	2729	5.0%	\$2,183.20	\$ 27.29	\$2,292.00	\$28.65	\$2,406.40	\$30.08	\$2,526.40	\$31.58	\$2,652.80	\$33.16	\$2,785.60	\$34.82
	2797	7.5%	\$2,237.60	\$ 27.97	\$2,349.60	\$29.37	\$2,467.20	\$30.84	\$2,590.40	\$32.38	\$2,720.00	\$34.00	\$2,856.00	\$35.70
Administrative Analyst	3242	0.0%	\$2,593.60	\$ 32.42	\$2,723.20	\$34.04	\$2,859.20	\$35.74	\$3,002.40	\$37.53	\$3,152.80	\$39.41	\$3,310.40	\$41.38
	3323	2.5%	\$2,658.40	\$ 33.23	\$2,791.20	\$34.89	\$2,930.40	\$36.63	\$3,076.80	\$38.46	\$3,230.40	\$40.38	\$3,392.00	\$42.40
Special Programs Coordinator	1997	0.0%	\$1,597.60	\$ 19.97	\$1,677.60	\$20.97	\$1,761.60	\$22.02	\$1,849.60	\$23.12	\$1,942.40	\$24.28	\$2,039.20	\$25.49
	2047	2.5%	\$1,637.60	\$ 20.47	\$1,719.20	\$21.49	\$1,804.80	\$22.56	\$1,895.20	\$23.69	\$1,989.60	\$24.87	\$2,088.80	\$26.11
	2098	5.0%	\$1,678.40	\$ 20.98	\$1,762.40	\$22.03	\$1,850.40	\$23.13	\$1,943.20	\$24.29	\$2,040.00	\$25.50	\$2,142.40	\$26.78
City Planner I	2725	0.0%	\$2,180.00	\$ 27.25	\$2,288.80	\$28.61	\$2,403.20	\$30.04	\$2,523.20	\$31.54	\$2,649.60	\$33.12	\$2,782.40	\$34.78
	2793	2.5%	\$2,234.40	\$ 27.93	\$2,346.40	\$29.33	\$2,464.00	\$30.80	\$2,587.20	\$32.34	\$2,716.80	\$33.96	\$2,852.80	\$35.66
	2863	5.0%	\$2,290.40	\$ 28.63	\$2,404.80	\$30.06	\$2,524.80	\$31.56	\$2,651.20	\$33.14	\$2,784.00	\$34.80	\$2,923.20	\$36.54
City Planner II	3154	0.0%	\$2,523.20	\$ 31.54	\$2,649.60	\$33.12	\$2,782.40	\$34.78	\$2,921.60	\$36.52	\$3,068.00	\$38.35	\$3,221.60	\$40.27
	3233	2.5%	\$2,586.40	\$ 32.33	\$2,716.00	\$33.95	\$2,852.00	\$35.65	\$2,994.40	\$37.43	\$3,144.00	\$39.30	\$3,301.60	\$41.27
	3314	5.0%	\$2,651.20	\$ 33.14	\$2,784.00	\$34.80	\$2,923.20	\$36.54	\$3,069.60	\$38.37	\$3,223.20	\$40.29	\$3,384.00	\$42.30



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Security Remodel at Sonora City Hall: Approve the Contract with Aspen Street Architects, Inc. for complete construction plans and approve a FY23/24 budget adjustment of \$14,175.

RECOMMENDATION

Consideration to approve a contract with Aspen Street Architecture, Inc. in the amount of \$14,175 to design, engineer and prepare construction documents for security upgrades at City Hall which will include improved safety features at both counters, community development and include a wheelchair lift for the stairwell and amend the FY23/24 General Fund appropriations by \$14,175.

BACKGROUND:

City Hall serves as the administrative and governing center of our city, where essential public services are delivered. It is important that the city continues to improve its facilities to provide a safe place for city officials, employees, and the public. The benefits from improved security at City Hall include increased public and employee safety and protection of city assets.

FISCAL IMPACT

The fiscal impact to the FY23/24 budget is \$14,175, from unassigned fund balance.

ATTACHMENTS

- Professional Services Proposal.

PROFESSIONAL SERVICES WORK ORDER PROPOSAL #2

This work order proposal is between the Client City of Sonora (hereinafter called the Client) and the Consultant Aspen Street Architects, Inc. (hereinafter called Consultant) for services in connection with the following project: Security Remodel at Sonora City Hall.

I. Background:

Aspen Street Architects, Inc. (ASAI) has been requested by the City of Sonora (Client) to provide construction documents for an interior security remodel of the existing City Hall building at 94 N. Washington Street, Sonora, CA 95370. The existing building is a two-story structure that is currently used for City Hall administrative services and meeting room for the City of Sonora.

The building interior is fire-sprinklered and access between floors is only provided by a grand staircase. A counter near the 1st floor entry and another counter at the Building Dept. on the 2nd floor is intended for access to the public, but there is no means of restricting public access behind these counters. Restriction of public access is desired at these counters and at interior office areas. Doorway access to the main public meeting room is also to be remodeled.

II. Scope of Services

A. ASA understands that the City of Sonora wishes to accomplish the following work:

- a. Construct a non-bearing partition wall with door at each of the subject public access counters. Maintain minimum 18 inches of clearance to existing ceiling to avoid fire sprinkler alterations.
- b. Provide a security window at the 1st floor counter with pass-under for documents and a speaker at the window.
- c. Construct a non-bearing partition wall with door at the 2nd floor lobby outside the main meeting room to limit public access to just the Building Dept., meeting room and restroom.
- d. Install a chair-lift to provide access between floors to the disabled. Feasibility of new lift installation to be determined.
- e. Install a new doorway at the back of the meeting room within an existing cased opening.
- f. Install new doors with fob security access to restrict public access to private administration offices.

B. ASAI will provide the following services for the project scope described above as follows:

1. Provide construction documents as needed for constructing the alterations outlined above. Provide structural and electrical engineering to support the new alterations.
Note: Design of unforeseen alterations to existing structural framing, HVAC or other utility components during the construction will be provided on a Time & Materials basis as Additional Services.
2. ASAI will coordinate with the Client to provide the desired finishes to new partitions, doors, door hardware, lift functions, service windows and countertop changes. Modify design of counters to provide access to the disabled, as needed.
3. Provide design for ADA signage as needed at affected doors and new lift.

C. Deliverables are to include:

1. Construction documents for the above-listed scope of work.
2. A cost estimate to confirm the anticipated costs for construction of the above-listed scope of work.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year last written below.

Consultant: By <u><i>A. Andy Flies</i></u> (Signature)	Client: By _____ (Signature)
Name: A. Andy Flies Aspen Street Architects, Inc. Architect's License: C 24821	Name: _____
Title: Vice President	Title: _____
Address: PO Box 370 Angels Camp, CA 95222	Address: _____ Sonora, CA 95370
Tel: 209 736-0882	Tel: _____
Email: aflies@asai.us	Email: _____
Date: June 8, 2023	Date: _____

Architects are licensed and regulated by the California Architects Board located at 2420 Del Paso Road, Suite 105, Sacramento, CA 95834.

Work Order Proposal #2 -City of Sonora -City Hall Security Remodel, May 2023



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 7, 2023

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Ordinance 892 – Chapter 15.28, Signs, Amendment

RECOMMENDATION

Introduce by title Ordinance No. 892, amending Section 15.28.04, Exemptions, of Title 15, Buildings and Construction, of the Sonora Municipal Code and waive the first reading.

DISCUSSION

On November 21, 2022 the City Council adopted Ordinance No. 887 which repealed and replaced Sonora Municipal Code Chapter 15.28, Signs, and established the current regulations for signage within the City. During this meeting the City Council directed staff to bring back an amendment to the City's sign regulations that would provide for the temporary placement of non-commercial signs, as defined within Section 15.28.03, on City public property for a set time during a local, state or federal election cycle.

Ordinance No. 892 will allow the temporary placement of non-commercial signs, not exceeding 24" x 18" in size, within the City's right-of-way or landscape areas 30 days prior to any local, state, or federal election. The Ordinance also requires that the signs be removed within 10 days following the election.

CEQA DETERMINATION:

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(3), Common Sense Exemption, of the CEQA Guidelines, which exempts an activity that has no potential for causing a significant effect on the environment.

FISCAL IMPACT

None

ATTACHMENTS

1. Public Hearing Notice
2. Draft Ordinance 892

ORDINANCE NO. 892

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA AMENDING SECTION 15.28.040, EXEMPTIONS, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE SONORA MUNICIPAL CODE.

WHEREAS, the purpose of Chapter 15.28, Signs, is to establish procedures for regulating signs including type, size, location, and construction standards; and

WHEREAS, signs should serve primarily to identify the general nature of an establishment or to direct attention to a project, activity, place, person, organization or enterprise; and

WHEREAS, the existing sign exemptions in Section 15.28.040, Exemptions, does not allow temporary non-commercial signs on public property; and

WHEREAS, the purpose of the proposed ordinance amendment is to provide for erecting temporary non-commercial signs on City public property during local, state, or federal election cycles.

NOW, THEREFORE, THE CITY OF SONORA CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENTS TO TITLE 15, SIGNS.

1. Section 15.28.040, Exemptions, of Title 15, Signs, of the Sonora Municipal Code shall be amended to include the following text in alphabetical order:

15.28.040 Exemptions

The following signs may be erected without obtaining a sign permit:

- A. Temporary Signs, as follows:
 1. Christmas Tree Sales and Similar Uses. Temporary A-frame and I-frame signs may be used. Total number of signs per street frontage shall be one sign, not to exceed twelve square feet (12 sq. ft.) in area or six feet (6') in height.
 2. Grand opening signs, including banners, pennants, and streamers, are allowed temporarily for a period no longer than thirty calendar days (30-days) from the conclusion of the event. Grand opening signs as defined in Section 15.28.120 (C) of this chapter, shall not exceed fifteen square feet (15 sq. ft.) within the Historic Area and thirty square feet (30 sq. ft.) in area outside of the Historic Area.
- B. Real estate signs not exceeding sixteen square feet (16 sq. ft.) in area and having a vertical dimension of not more than four feet (4') pertaining to the sale, lease, or rental of the property, as follows;

1. Not more than one (1) such sign shall be allowed upon each 100 feet (100') of street frontage in the Agricultural/Residential Zone (AR), Residential Estates Zone (RE), and Commercial Zone (C) districts;
 2. Not more than one (1) such sign shall be allowed no matter the size of the parcel when located in any Single-Family Residential Zone (R-1), Limited Multifamily Residential Zone (R-2), and Multifamily Residential Zone (R-3);
 3. Signs advertising the sale of lots within a subdivision shall be permitted on the subdivision property for a period of twenty-four (24) months from the date of beginning construction; provided, that when seventy-five percent (75%) of the lots in the subdivision have been built, all such signs shall be removed within thirty calendar days (30-days).
- C. Signs for the purpose of directing traffic to a residential property for sale, not including new subdivisions, shall have an area on any face not greater than three square feet (3 sq. ft.) and limited to two (2) signs to any property and displayed only during the hours between eight a.m. and five p.m. (8:00a.m. – 5:00p.m.).
- D. Street number and/or name signs not exceeding two square feet (2 sq. ft.) per sign for single-family or duplex structures and three-square feet (3 sq. ft.) per sign for all other uses. One (1) sign per street frontage and private parking lot shall be allowed.
- E. Signs not exceeding twelve square feet (12 sq. ft.) in area and five feet (5 ft) in height, when placed upon work and during construction; provided, that not more than one (1) such sign shall be erected on the site. Such signs shall be erected for not longer than six months (6-months) and shall be removed thirty calendar days (30-days) after obtaining an occupancy permit for the structure.
- F. Signs used exclusively for the posting or display of official notices by a public agency or official, or by a person giving legal notice.
- G. Signs erected or maintained by a public agency or official or required by law to be displayed by a public utility for directional, warning, or information purposes.
- H. Garage/yard sales signs, maximum of two (2) signs per property not exceeding three square feet (3 sq. ft.) in area, each posted consistent with Section 15.28.050(B). All signs are required to be removed immediately after the completion of the sale or end of day, whichever is first.
- I. Signs bearing no advertising message and located on the site may be temporarily erected when necessary to facilitate circulation within the site or facilitate egress and ingress during a permitted special event or occasion.
- J. Flags of any nation, political subdivision, or fraternal or religious organization, provided the pole height does not exceed twenty-four feet (24'), does not interfere with any overhead utility lines, and the vertical height of the flag is not more than one-fourth (1/4) the height of the pole. A sign application may be submitted for a flagpole higher than twenty-four feet (24') or a flag which exceeds one-fourth (1/4) the height of the pole where the applicant can show that the proposed flag and/or pole is consistent with the intent and purpose of this chapter.
- K. Temporary signs and display posters in connection with an event may be displayed on the interior of a window with occupant or owner's permission. Such posters shall be removed within ten calendar days (10 days) after the conclusion of the event and no larger than eleven inches by seventeen inches (11" x 17") and cumulatively cover no more than fifty percent (50%) (twenty five percent (25%) in Historic Area) of total window area.

- L. The removal and replacement of only the sign copy without increasing the area of conforming signs. The sign container, including the structural and electrical connections, shall remain unchanged.
- M. Holiday greetings, decorations and displays, excluding advertising signs disguised as seasonal decorations.
- N. Noncommercial signs, subject to the following:
 - 1. Signs shall be attached to a support structure.
 - 2. Signs shall not be located in any areas set forth in Section 15.28.050(J) of this Chapter, except as provided for in item 8 below.
 - 3. The placement of signs on private property without the owners' permission is prohibited.
 - 4. Temporary noncommercial signs also comply with applicable Department of Transportation requirements.
 - 5. General Commercial Zone (CG), C, and Limited Manufacturing Zone (ML) districts. Not to exceed sixteen square feet (16 sq. ft.) in area, six feet (6') in height, and no more than one (1) sign every one hundred lineal feet (100 LF) of property frontage.
 - 6. Tourist and Administrative Zone (CO) and R zone districts (R-1, R-2, R-3). Up to two (2) signs, each sign not exceeding three square feet (3 sq. ft.) in area and four feet (4') in height.
 - 7. AR and RE zone district. Not more than one (1) sign not to exceed six square feet (6 sq. ft.) in area and six feet (6') in height.
 - 8. Temporary non-commercial signs may be erected within a City of Sonora right-of-way or landscape areas, in compliance with Section 15.28.050(M), thirty (30) days before any local, state, or federal election and shall be removed within ten (10) days after said local, state, or federal election. Temporary non-commercial signs during this period shall be freestanding attached to a temporary support structure, and not affixed to any City structure, and shall not exceed 24" x 18" in size.
- O. Window Signs, up to fifty percent (50%) (twenty five percent (25%) in Historic Area) of the cumulative area of all windows may be covered by window signs or graphics.
- P. A-frame Signs during business hours. Subject to the following:
 - 1. Maximum dimensions and area: three feet (3') wide and four feet (4') in height, maximum twelve square feet (12 sq. ft).
 - 2. Number per business: one (1).
 - 3. Location. May be placed in front of the business if conflicts with vehicle safety are not caused and compliance with the American with Disabilities Act is maintained.

SECTION 2. SEVERABILITY. If any section, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. PUBLICATION AND EFFECTIVE DATE. This ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in

a newspaper of general circulation at least within fifteen (15) days after its passage or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least within fifteen (15) days after its passage.

SECTION 4. CERTIFICATION OF COUNCIL ADOPTION AND APPROVAL. This Ordinance was introduced at a regular meeting of the City Council held on the 7th of August, 2023, and passed and adopted as Ordinance No. 892 at a regular meeting of the City Council held on the 21st of August, 2023 by the following vote:

AYES: _____

NOES: _____

ABSENT OR ABSTAIN: _____

Mark Plummer, Mayor

ATTEST: _____
Tracy Skelly, Deputy City Clerk

Approved as to Form:

Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
_____, 2023

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Sonora City will conduct a public hearing at 5:00 PM, or shortly thereafter, on the 7th day of August 2023, in the Sonora City Council Chambers, 94 North Washington Street, Sonora, CA for the purpose of considering the following:

1. **Code Amendment.** Title 2 Text Amendment – City Council Compensation; Text amendment to Title 2, Administration and Personnel, of the Sonora Municipal Code, adding Section 2.16.100 to Section 2.16.102, City Council Compensation.
2. **Code Amendment.** Title 15 Text Amendment – Sign Ordinance; Text amendment to Title 15, Buildings and Construction, of the Sonora Municipal Code, amending Section 15.28.040, Exemptions.

This meeting is physically open to the public or members of the public may participate in the meeting via video conferencing. The posted meeting agenda will include the phone number and passcode needed to participate in the teleconference. Pursuant to State law, challenges in court to actions on the above proposal may be limited to issues raised during public hearings or meetings conducted on the matter, or in correspondence submitted prior to the start of the meeting.

The proposed ordinance will be available for review at the City of Sonora Administration Department, 94 North Washington Street, Sonora CA 95370, Monday through Friday, between the hours of 8:00 AM and 4:00 PM or on the City's website at www.sonoraca.com. Questions regarding the project may be directed to Tracy Skelly, City Clerk, at (209) 532-4541.

Upon request, the agenda and the documents in the meeting agenda packet can be made available to persons with a disability. In compliance with the Americans with Disabilities Act, the City encourages those with disabilities to participate fully in the meeting process. Any person requiring special assistance to participate in the meeting should call 209-532-4541 at least forty-eight (48) hours prior to the meeting.

Tracy Skelly
City Clerk

-v-

Publication Date: Friday, July 28, 2023

The Union Democrat
Sonora, CA



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 07, 2023

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Ordinance 893 City Council Compensation

RECOMMENDATION

Introduce by title Ordinance No. 893, amending Title 2, Administration and Personnel, Chapter 2.16 Salaries, and adding Sections 2.16.100 to 2.16.102 City Council Compensation, and waive the first reading.

BACKGROUND:

In 2009, the City Council approved a voluntary pay reduction, reducing the monthly pay to \$150 for the Mayor and \$125 for all other Council members. This reduction was later memorialized through adoption of Resolution No.05-14-2014-A on May 19, 2014. The salary amounts received by the Mayor and City Council of the City of Sonora are less than the amounts authorized under State Law.

DISCUSSION

Government Code section 36516 allows a City Council to enact an ordinance based on population size of the City, allowing a maximum monthly pay of three hundred dollars (\$300) and SB 329, signed into law and effective January 1, 2024, increased this amount to nine hundred fifty dollars (\$950) for city's with a population up to, and including, 35,000 in size. At the last census the City of Sonora had a population of 5,067.

The salary of City Council members may be increased by an ordinance or by an amendment to an ordinance, but the amount of the increase shall not exceed an amount equal to five percent (5%), with no compounding, for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted. No ordinance shall be enacted or amended to provide automatic future increases in salary.

With the last operative date of change in salary being 2009 and the effective date of this increase occurring in 2024, 15 years have passed, therefore the maximum increase is 15 years x 5%, which results in \$262.50 per month for the Mayor and \$218.75 per month for each council member.

INCREASE			
YEAR	MAYOR	COUNCILMEMBER	CHANGE
2009	\$150.00	\$125.00	-
2010	\$157.50	\$131.25	5%
2011	\$165.00	\$137.50	10%
2012	\$172.50	\$143.75	15%
2013	\$180.00	\$150.00	20%
2014	\$187.50	\$156.25	25%
2015	\$195.00	\$162.50	30%
2016	\$202.50	\$168.75	35%
2017	\$210.00	\$175.00	40%
2018	\$217.50	\$181.25	45%
2019	\$225.00	\$187.50	50%
2020	\$232.50	\$193.75	55%
2021	\$240.00	\$200.00	60%
2022	\$247.50	\$206.25	65%
2023	\$255.00	\$212.50	70%
2024	\$262.50	\$218.75	75%

FISCAL IMPACT

There will be no impact to the General Fund in Fiscal Year 2023-24. The increase will be effective for all council members after the beginning of a new term in office for any council member, which will be on or after July 1, 2024. The total impact for future fiscal years will be an annual increase in City Council Compensation from the current annual amount of \$7,800 to \$13,650, or an annual change of \$5,850.

	Mayor	Council Members	Annual Budgeted Amount
Monthly Pay	\$150.00	\$125.00	
Annual Cost to City	\$1,800.00	\$6,000.00	\$7,800.00
New Monthly Pay	\$262.50	\$218.75	
New Annual Cost to City	\$3,150.00	\$10,500.00	\$13,650.00
Annual Increase			\$5,850.00

ATTACHMENTS

- Ordinance 893 City Council Compensation

ORDINANCE NO. 893

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA, CALIFORNIA, TO BE PLACED IN TITLE 2 ADMINISTRATION AND PERSONNEL, CHAPTER 2.16 SALARIES, ADDING SECTION 2.16.100 TO SECTION 2.16.102, CITY COUNCIL COMPENSATION, OF THE SONORA MUNICIPAL CODE TO ESTABLISH CITY COUNCIL COMPENSATION AT TWO HUNDRED SIXTY-TWO DOLLARS AND FIFTY CENTS (\$262.50) PER MONTH FOR THE MAYOR AND TWO HUNDRED EIGHTEEN DOLLARS AND SEVENTY-FIVE CENTS (\$218.75) PER MONTH FOR COUNCILMEMBERS.

WHEREAS, California Government Code Section 36516 provides for the enactment of an ordinance and amendments thereto setting a salary for each Member of the City Council; and

WHEREAS, California Government Code Section 36516 provides that cities may increase the salary of councilmembers five percent for each calendar year from the date of the last adjustment; and

WHEREAS, SB 329 amends Government Code section 36516 to increase the maximum amount of salaries identified in the schedule. For cities up to and including 35,000 in population, the salary for each council member has been increased from \$300 per month to up to \$950 per month; and

WHEREAS, At the last census the City of Sonora had a population of 5,067 allowing for a maximum council member salary of \$950 per month; and

WHEREAS, California Government Code Section 36516.5 allows for an increase in compensation for the entirety of the Council "whenever one or more members of the city council becomes eligible for a salary increase by virtue of the council member beginning a new term of office." The new term of office for newly elected council members (after the March 2024 election) will begin on July 1, 2024; and

WHEREAS, based upon the allowable annual percentage increases authorized by State law, the City Council is desirous of adding Section 16.100 to Section 16.102, City Council Compensation, to Title 2, Administration and Personnel, to provide that compensation for City Council Members shall be two hundred sixty-two dollars and fifty cents (\$262.50) per month for the Mayor and two hundred eighteen dollars and seventy-five cents (\$218.75) per month for all other Councilmembers effective once a new term of office for a newly elected council member begins, on or after July 1, 2024, in accordance with Government Code Section 36516; and

NOW, THEREFORE, THE CITY OF SONORA CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENTS TO TITLE 2, ADMINISTRATION AND PERSONNEL

Chapter 2 Title 16, ADDING. Section 16.100, City Council Compensation, of the City of Sonora Municipal Code shall read as follows:

Section 16.100 The compensation for the Mayor of the City of Sonora shall be two hundred sixty-two dollars and fifty cents (\$262.50) per month and the compensation for all other City Council Members shall be two hundred eighteen dollars and seventy-five cents (\$218.75) per month.

Section 16.101 Any City Council compensation increase requires an updated ordinance to be considered in an open session of at least two regular meetings.

Section 16.102 The increase will be effective for all council members after the beginning of a new term in office for any council member, which will be on or after July 1, 2024.

SECTION 2. SEVERABILITY. If any section, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. PUBLICATION AND EFFECTIVE DATE. This ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least within fifteen (15) days after its passage or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least within fifteen (15) days after its passage.

SECTION 4. CERTIFICATION OF COUNCIL ADOPTION AND APPROVAL. This Ordinance was introduced at a regular meeting of the City Council held on the 7th of August 2023, and passed and adopted as Ordinance No. 893 at a regular meeting of the City Council held on the 21st of August 2023 by the following vote:

AYES: _____

NOES: _____

ABSENT OR ABSTAIN: _____

Mark Plummer, Mayor

ATTEST:

Tracy Skelly, Deputy City Clerk

Approved as to Form:

Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
 _____, 2023

Ordinance No. 893

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Sonora City will conduct a public hearing at 5:00 PM, or shortly thereafter, on the 7th day of August 2023, in the Sonora City Council Chambers, 94 North Washington Street, Sonora, CA for the purpose of considering the following:

1. **Code Amendment.** Title 2 Text Amendment – City Council Compensation; Text amendment to Title 2, Administration and Personnel, of the Sonora Municipal Code, adding Section 2.16.100 to Section 2.16.102, City Council Compensation.
2. **Code Amendment.** Title 15 Text Amendment – Sign Ordinance; Text amendment to Title 15, Buildings and Construction, of the Sonora Municipal Code, amending Section 15.28.040, Exemptions.

This meeting is physically open to the public or members of the public may participate in the meeting via video conferencing. The posted meeting agenda will include the phone number and passcode needed to participate in the teleconference. Pursuant to State law, challenges in court to actions on the above proposal may be limited to issues raised during public hearings or meetings conducted on the matter, or in correspondence submitted prior to the start of the meeting.

The proposed ordinance will be available for review at the City of Sonora Administration Department, 94 North Washington Street, Sonora CA 95370, Monday through Friday, between the hours of 8:00 AM and 4:00 PM or on the City's website at www.sonoraca.com. Questions regarding the project may be directed to Tracy Skelly, City Clerk, at (209) 532-4541.

Upon request, the agenda and the documents in the meeting agenda packet can be made available to persons with a disability. In compliance with the Americans with Disabilities Act, the City encourages those with disabilities to participate fully in the meeting process. Any person requiring special assistance to participate in the meeting should call 209-532-4541 at least forty-eight (48) hours prior to the meeting.

Tracy Skelly
City Clerk

-v-

Publication Date: Friday, July 28, 2023

The Union Democrat
Sonora, CA