



CITY COUNCIL REGULAR MEETING

Monday, May 16, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, May 16, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 04-18-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC OR MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjXNXZWtXVIZLQTJoQT09>

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the Deputy City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

1. Threat to Public Services or Facilities (Government Code 54957(a)): Consultation with Police Chief, Turu VanderWiel.
2. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): One Potential Case

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT OUT OF CLOSED SESSION

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PRESENTATIONS

- [3.](#) Swearing in ceremony and introduction of Police Community Service Officer, Kayla Parker.

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

- [4.](#) Approval of City Council Minutes for March 7, 2022, March 21, 2022, April 6, 2022, and April 18, 2022.

5. Adopt Resolution 05-16-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.
6. Approval of a Letter of Support for the Historic Building Restoration Grant Program, authorizing the Mayor to sign the letter.
7. Approval of disbursements in the amount of \$165,093.13 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

UNFINISHED BUSINESS

NEW BUSINESS

8. Adopt Resolution 05-16-2022-B establishing an electronic signature use policy.

MONTHLY REPORTS

9. Receive the Sonora Police Department Monthly Report for April 2022.
10. Receive the Sonora Fire Department Monthly Report for April 2022.
11. Receive the Sonora Public Works Department Report for April 2022
12. Receive the Sonora Community Development Department Report for April 2022.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, tskelly@sonoraca.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Swearing in ceremony and introduction of Police Community Service Officer

RECOMMENDATION

Swearing in ceremony and introduction of Police Community Service Officer, Kayla Parker.

DISCUSSION

Kayla tested for her position in October of last year and has completed all pre-employment screening required for this position. Kayla was hired on January 17, 2021. In addition, she has recently undergone field training in the various aspects of the job.

Kayla Parker was born and raised in a small rural community on the California central coast, much like Sonora. She grew up very involved in viticulture and animal agriculture but took her career in a different direction when she joined Calaveras County as an Animal Services Officer. Soon after, she had the opportunity to join the Modesto Police Department as an Evidence Technician. Working in a large, fast-paced department allowed her to learn and experience the nuances of evidence collection, processing, and management in a variety of cases. Kayla is excited to be a part of the Sonora Police Department, where she can use her professional knowledge and passion for excellence to serve the community she now calls home.

FISCAL IMPACT

No fiscal impact to the General Fund as this position was previously funded.



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Jackie Smith, Deputy City Clerk

SUBJECT: Meeting Minutes for March 7, 2022, March 21, 2022, April 6, 2022, and April 18, 2022.

RECOMMENDATION

Approval of City Council Minutes for March 7, 2022, March 21, 2022, April 6, 2022, and April 18, 2022.

DISCUSSION

Staff recommends that the City Council approve meeting minutes for March 7, 2022, March 21, 2022, April 6, 2022, and April 18, 2022.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- 03-07-2022 Meeting Minutes
- 03-21-2022 Meeting Minutes
- 04-06-2022 Meeting Minutes
- 04-18-2022 Meeting Minutes



CITY COUNCIL REGULAR MEETING

Monday, March 07, 2022 at 4:30 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, March 7, 2022 at 4:30 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 02-22-2022-B.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjcxNXZWtXVIZLQTJoQT09>

Dial: (253)215-8782

Meeting ID: 874 6055 5933

Passcode: 7dY809

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

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CLOSED SESSION - 4:30 PM**CALL TO ORDER**

Called to order at 4:01 PM.

ROLL CALL**PRESENT**

Mayor Matt Hawkins

Mayor Pro Tem Mark Plummer

Council member Ann Segerstrom

Council member Colette Such

Council member Jim Garaventa

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - Liability Claims (Government Code Section 54956.95):
2 Cases; Claimant: Gibson : Claimant: Koch

Both claims were rejected by a 5-0 vote.

RECONVENE INTO OPEN SESSION**OPEN SESSION** - 5:00 PM**CALL TO ORDER**

Called to order at 5:00 PM.

PLEDGE OF ALLEGIANCE

Councilmember Garaventa led the Pledge of Allegiance.

ROLL CALL**PRESENT**

Mayor Matt Hawkins

Mayor Pro Tem Mark Plummer

Council member Ann Segerstrom

Council member Colette Such

Council member Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Thursday, March 3, 2022, at 3:00 PM.

APPROVAL OF THE AGENDA

Items #2 and #10 were pulled from the Agenda.

The Agenda was approved with adjustment.

PRESENTATIONS

2. Receive a Tuolumne County update from District 1 Supervisor David Goldemberg.

This item was pulled from the Agenda with the approval of the Agenda.

PUBLIC COMMENT (NON-AGENDA ITEMS)

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A member of the public commented in support of creating an Ordinance to protect Heritage trees in the community.

A member of the public representing the League of Women's Voters informed the Council of their presence.

A member of the public representing the Sonora Chamber of Commerce updated those in attendance on the upcoming Second Saturday and Red Cross Month.

A member of the public requested the Council repair road and water damage on their property, but the property was determined to be outside of City limits.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

No public comments.

**Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.**

3. Approval of City Council Minutes for October 27, 2021, November 1, 2021, November 15, 2021, and December 6, 2021.
4. Approval of disbursements in the amount of \$188,436.81 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay.

UNFINISHED BUSINESS

5. Continuation of the discussion of the dissolution of the Social Equity Committee and, pending decision, consideration of the Committee's Draft Resolution and consideration of a mayoral appointment to the Committee with Council ratification.

Public comment was taken at the previous City Council Meeting.

Councilmembers discussed.

City Attorney Douglas White provided legal counsel throughout discussion.

Mayor Pro Tem Plummer motioned to dissolve the Social Equity Committee.

Motion made by Mayor Pro Tem Plummer.

Motion died due to lack of second.

Councilmember Garaventa motioned to continue the Social Equity Committee until the first City Council meeting in April, where the Council would evaluate the Social Equity Resolution and determine the continuation of the Social Equity Committee.

Motion made by Council member Garaventa, Seconded by Council member Such.
Voting Yea: Council member Segerstrom, Council member Such, Council member Garaventa

Voting Nay: Mayor Hawkins, Mayor Pro Tem Plummer.

Councilmember Garaventa was appointed to the Social Equity Committee with Council ratification.

Motion made by Mayor Hawkins, Seconded by Mayor Pro Tem Plummer.

Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

6. Presentation and acceptance of the Fiscal Year 21-22 Mid-Year Budget Report and approval of related budget adjustments, capital assets and accompanied budget transfer; 4/5th vote required.

Administrative Services Director Chris Gorsky presented and detailed this item to the Council.

Councilmembers discussed.

No public comment.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.

Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

7. Adopt Resolution No. 03-07-2022-A Authorizing the City Council to enter into an agreement with the CalPERS via the California Employers' Pension Prefunding Trust (CEPPT), a Section 115 Irrevocable Trust, and delegating authority to the City Administrator and the Administrative Services Director to request disbursements.

Administrative Services Director Chris Gorsky presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

Motion made by Council member Segerstrom, Seconded by Mayor Pro Tem Plummer.

Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

NEW BUSINESS

8. Consideration of award to the low bidder, United Pavement Maintenance, for the Red Church Pedestrian and Circulation Improvement Project in the amount of \$451,000 and authorize the Interim City Administrator to sign the construction agreement and all related project documents upon funding approval by the Tuolumne County Transportation Council in the amount of \$120,000 and approve the related budget transfer; 4/5th vote required.

Community Development Director Rachelle Kellogg presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer. Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

9. Adopt Resolution No. 03-07-2022-B Calling and giving notice for the holding of a General Municipal Election to be held on Tuesday, June 7, 2022 for the election of certain officers, as required by provisions of the laws of the State of California related to general law cities; requesting the Board of Supervisors of Tuolumne County permit the County Registrar of Voters to render election services; and requesting the consolidation of said election with the statewide direct primary election held on the same date.

City Attorney Douglas White presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer. Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Garaventa.

10. Waive reading, read by title only, and introduce for first reading Ordinance No. 882 of the City Council of the City of Sonora Amending Title 7, Integrated Waste Management, of the Sonora Municipal Code to regulate the disposal of recyclable and organic materials.

This item was pulled from the Agenda with the approval of the Agenda.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Police Chief Turu VanderWiel updated the Council on the upcoming Coffee with a Cop and the Opioid Prevention Project.

Interim City Administrator Melissa Eads thanked the Community Development Director for their efforts.

Councilmember Segerstrom attended the YES Partnership and the Central Sierra Economic Development District and updated the Council on the Vision Sonora Committee.

Mayor Pro Tem Plummer attended the Access Tuolumne Meeting.

ADJOURNMENT

Meeting adjourned at 8:10 PM.

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CITY COUNCIL REGULAR MEETING

Monday, March 21, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

MINUTES

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-25-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3picXNXZWtXVIZLQTJoQT09>

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:01 PM.

ROLL CALL

PRESENT

Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

ABSENT

Mayor Matt Hawkins

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): One Potential Case

Direction was given to Staff.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

PLEDGE OF ALLEGIANCE

Councilmember Such led the Pledge of Allegiance.

ROLL CALL

PRESENT

Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

ABSENT

Mayor Matt Hawkins

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Thursday, March 17, 2022, at 10:30 AM.

APPROVAL OF THE AGENDA

The Agenda was approved without adjustment.

PRESENTATIONS

2. Receive an update on the Green Waste Disposal Day on Saturday, April 9th and 16th of 2022, between the hours of 8:00 AM-12:00PM and 1:00PM-3:30PM.

Fire Chief Aimee New presented and detailed this item to the Council.

PUBLIC COMMENT (NON-AGENDA ITEMS)

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*If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

A member of the public representing the League of Women Voters informed the Council of their presence.

A member of the public representing Love Tuolumne County updated those in attendance on a Rally at the Cancer Center.

A member of the public representing the Childcare Local Planning Council updated those in attendance on an upcoming public forum.

A member of the public representing the Sonora Chamber of Commerce updated those in attendance on an upcoming Walk-N-Talk.

A member of the public commented in support of the City Council's work.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

No public comments.

**Motion made by Council member Garaventa, Seconded by Council member Segerstrom.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such,
Council member Garaventa.**

Items #5 and #6 were considered separately.

3. Approval of City Council Minutes for August 24, 2020, November 16, 2020, December 7, 2020, and February 22, 2021.
4. Adopt Resolution 03-21-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.
5. Adopt Resolution No. 03-21-2022-B, authorizing the closure of State Route 49 (Washington Street & Stockton Road), along with certain other City Streets for the 2022 Mother Lode Round-Up Parade and Rodeo.

James Opie from the Tuolumne County Sheriff's Posse presented and detailed this item to the Council.

No public comments.

**Motion made by Council member Garaventa, Seconded by Council member Such.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such,
Council member Garaventa.**

6. Adopt Resolution No. 03-21-2022-C, authorizing the possession of opened alcoholic beverage containers and the public consumption of alcoholic beverages within the cordoned areas of the

special event, which is identified by the street closures of State Route 49 (Washington Street) and other identified connecting City Streets for the 2020 Mother Lode Round-Up Parade.

James Opie from the Tuolumne County Sheriff's Posse presented and detailed this item to the Council.

Police Chief Turu VanderWiel reminded the public not to use glass containers during the parade.

No public comment.

Motion made by Council member Garaventa, Seconded by Council member Such.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

7. Approval of the Fire Chief to submitting an application to the California Board of Forestry to become eligible for the Fire Risk Reduction Community List by the deadline of April 1, 2022.
8. Approval of disbursements in the amount of \$158,942.78 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay.

PUBLIC HEARINGS

9. Waive reading, read by title only, and introduce for first reading Ordinance No. 882 of the City of Sonora Amending Title 7, Integrated Waste Management, of the Sonora Municipal Code to regulate the disposal of recyclable and organic materials.

City Attorney Douglas White presented this item to the Council.

Tuolumne County Solid Waste Director, Jim McHargue, further detailed this item to the Council.

Councilmembers discussed.

No public comments.

Motion made by Council member Garaventa, Seconded by Council member Such.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

10. Waive reading, read by title only, and introduce for first reading Ordinance No. 883 for the Sonora Police Department's policy on military equipment use as required by Assembly Bill 481.

Police Chief Turu VanderWiel presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

Motion made by Council member Garaventa, Seconded by Council member Segerstrom.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

NEW BUSINESS

11. Approval of the continued closure of Linoberg Street between Washington Street and Stewart Street to vehicular traffic indefinitely with the following conditions:
 1. That public pedestrian access be maintained along Linoberg Street between Washington Street and Stewart Street.
 2. That the area of the subject street be used as a public space, with events usage and private usage subject to a Special Event Permit and/or an Encroachment Permit issued by the City of Sonora.
 3. That all improvements and usage of the street recognize the need for equipment access to maintain, repair or replace water, sewer, storm drain and other utilities on the closed street.

City Engineer Gerard Fuccillo presented and detailed this item to the Council.

Councilmembers discussed.

A member of the public representing the Vision Sonora Committee commented in approval of this item.

**Motion made by Council member Such, Seconded by Council member Segerstrom.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such,
Council member Garaventa.**

12. Approval of the 2021 Sonora General Plan Annual Report.

Community Development Director Rachelle Kellogg presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

**Motion made by Council member Garaventa, Seconded by Council member Segerstrom.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such,
Council member Garaventa.**

MONTHLY REPORTS

13. Receive the Sonora Police Department Monthly Report for February 2022.
14. Receive the Sonora Fire Department Monthly Report for February 2022
15. Receive the Sonora Public Works Department Report for February 2022.
16. Receive the Community Development Department Monthly Report for February 2022.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Community Development Director Rachelle Kellogg updated the Council on the Red Church Project.

Interim City Administrator Melissa Eads requested authorization to submit a letter of support (which was granted) and updated the Council on the Vision Sonora Committee Plan.

Councilmember Segerstrom attended the YES Partnership.

Councilmember Such attended the Tuolumne County Transportation Council, the Tuolumne County Commission on Homelessness, the Social Equity Committee, and an IRWIM Meeting.

Councilmember Garaventa attended the Tuolumne County Transportation Council.

ADJOURNMENT

Meeting Adjourned at 6:22 PM.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL SPECIAL MEETING

Wednesday, April 06, 2022 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Wednesday, April 6, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 03-21-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/82891130087?pwd=RDNYVnhhZkdvWVpNejlhcTJNNzdpZz09>

Dial: (669) 900-6833

Meeting ID: 828 9113 0087

Passcode: 025551

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

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OPEN SESSION - 5:00 PM

Called to order at 5:02 PM.

PLEDGE OF ALLEGIANCE

Councilmember Segerstrom led the Pledge of Allegiance.

ROLL CALL**PRESENT**

Ann Segerstrom

Colette Such

Matt Hawkins

Mark Plummer

ABSENT

Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Monday, April 4, 2022, at 3:00 PM.

APPROVAL OF THE AGENDA

The Agenda was approved without adjustment.

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

*If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

No public comments.

NEW BUSINESS

1. Authorize the possession and consumption of beer and wine in Coffill Park from 10:00 AM to 6:00 PM on Saturday, April 30, 2022 during the Sonora Fly Company's 2nd Anniversary Celebration.

Interim City Administrator Melissa Eads presented this item to the Council.

Councilmembers discussed.

Fire Chief Aimee New detailed the item from the perspective of the Fire Department.

No public comments.

Motion made by Such, Seconded by Plummer.

Voting Yea: Segerstrom, Such, Hawkins, Plummer.

2. Adopt Resolution No. 04-06-2022-A authorizing the City Administrator and/or Fire Chief to execute for and on behalf of the City of Sonora, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act and authorizes its agents to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Interim City Administrator Melissa Eads presented this item to the Council.

Fire Chief Aimee New further detailed this item.

Councilmembers discussed.

Administrative Services Director Chris Gorsky detailed the item from the perspective of the Finance Department.

No public comments.

Motion made by Plummer, Seconded by Segerstrom.
Voting Yea: Segerstrom, Such, Hawkins, Plummer.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Councilmember Segerstrom attended the Vision Sonora Committee and the Sonora Chamber of Commerce Walk-N-Talk.

PUBLIC COMMENT

*If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

No public comment.

ADJOURN INTO CLOSED SESSION

Adjourned into Closed Session at 5:26 PM.

3. Public Employee Performance Evaluation – City Administrator (Gov. Code § 54957(b)(1)).

Direction was given to staff.

RECONVENE INTO CLOSED SESSION

ADJOURNMENT

Meeting Adjourned at 7:00 PM.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanga@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL REGULAR MEETING

Monday, April 18, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, April 18, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 03-21-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC OR MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjXNXZWtXVIZLQTJoQT09>

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the Deputy City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org.

CLOSED SESSION - 4:00 PM**CALL TO ORDER**

Called to order at 4:00 PM.

ROLL CALL**PRESENT**

Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

ABSENT

Mayor Matt Hawkins

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code 54957.6): Agency designated representatives: Melissa Eads, Interim City Administrator; Chris Gorsky, Administrative Services Director

Direction was given to Staff.

RECONVENE INTO OPEN SESSION

Called to order at 5:02 PM.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Plummer led the Pledge of Allegiance.

ROLL CALL**PRESENT**

Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Thursday, April 14, 2022, at 3:30 PM.

APPROVAL OF THE AGENDA

The Agenda was approved without change.

PRESENTATIONS

2. Receive an update from Tuolumne County District 1 Supervisor David Goldemberg.

District 1 Supervisor David Goldemberg updated the Council on COVID-19 statistics, the Fire Safety Advisory Committee, the Board of Supervisors projects, the California Association of Counties, ATCAA, and a Columbia College Scholarship Foundation.

Councilmembers discussed.

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

A member of the public representing the Sonora Chamber of Commerce updated the Council on an upcoming mixer, Second Saturday, and the Summer Concert Series.

A member of the public representing TuCARE suggested the Council receive a presentation from TuCARE.

A member of the public commented in support of creating an Ordinance to regulate amplified music Downtown.

A member of the public representing the Historic Dome Preservation Group commented on the Sonora School District's Dome Building.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

Councilmembers discussed.

A member of the public asked a question to Council and Staff.

Motion made by Mayor Pro Tem Plummer, Seconded by Council member Garaventa.

Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

3. Approval of City Council Minutes for August 30, 2021, September 1, 2021, December 20, 2021, and January 3, 2022.
4. Approval of disbursements in the amount of \$155,760.05 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.
5. Adopt Resolution 04-18-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

6. Authorize the Sonora Fire Department to submit the 2022 Rural Fire Capacity Grant (formally known as the VFA-Volunteer Firefighter Assistance Grant), authorize the City Administrator and/or Fire Chief to execute all documents relating to the grant applications, and direct the Fire Chief to return to the City Council with the application results and to accept the awards.
7. Ratify the Interim City Administrator's execution of the Construction Services Agreement with Jex Baldwin Construction in the amount of \$223,000 for emergency repairs and reconstruction to the City owned facility, located at Stewart Street and Mehun Street and approve the Budget Transfer to recognize the revenue from the Tuolumne County Transportation Council (TCTC) and allocate to the project (Requires 4/5th vote.)
8. Adopt Resolution No. 04-18-2022-D approving the list of projects to receive FY22-23 Road Maintenance and Rehabilitation Account Funding (RMRA) including the Snell Street Project and the Linoberg/Bradford Street repair.

PUBLIC HEARINGS

9. Waive second reading and adopt Ordinance No. 882 of the City of Sonora Amending Title 7, Integrated Waste Management, of the Sonora Municipal Code to regulate the disposal of recyclable and organic materials.

Deputy City Attorney Nubia Goldstein presented this item to the Council.

Tuolumne County's Solid Waste Director, Jim McHargue, further detailed this item to the Council.

No public comments.

Councilmembers discussed.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

10. Waive second reading and adopt Ordinance No. 883 for the Sonora Police Department's policy on military equipment use as required by Assembly Bill 481.

Interim City Administrator Melissa Eads presented this item to the Council.

No public comments.

Motion made by Mayor Pro Tem Plummer, Seconded by Council member Garaventa.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

11. Adopt Resolution No. 04-18-2022-B Approving applications for funding and authorizing the execution of a grant agreement and any amendments thereto for the State Community Development Block Grant (CDBG) Program Income and authorize the subsequent budget adjustment is the amount of \$14,000 to Adams Ashby for grant application development and submittal (Requires 4/5th Vote.)

Interim City Administrator Melissa Eads presented this item to the Council.

Adams Ashby's Lorie Adams detailed this item to the Council.

Fire Chief Aimee New further detailed this item to the Council.

Multiple members of the public commented in support of the item.

Councilmembers discussed.

**Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.**

NEW BUSINESS

12. Direct staff to work with the County of Tuolumne on the development of a California Department of Housing and Community Development (HCD) Permanent Local Housing Five Year Allocation Program Plan and pool funding allocations for delivery of projects identified in the plan.

Interim City Administrator Melissa Eads presented this item to the Council.

A member of the public representing the County of Tuolumne commented in support of collaboration between the City and County.

A member of the public asked clarifying questions.

Councilmembers discussed.

**Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.**

13. Consideration of the following Social Equity Committee Items:

- a) Adopt Resolution No. 04-18-2022-C affirming the City of Sonora's commitment to equity, fairness, and justice as recommended by the Social Equity Committee.

- b) Discuss the potential dissolution of the Social Equity Committee.

Councilmembers discussed.

Multiple members of the public commented in disapproval of the Social Equity Committee.

Multiple members of the public commented in support of the Social Equity Committee.

Multiple members of the public recommended denial of the Social Equity Resolution.

Multiple members of the public recommended adoption of the Social Equity Resolution.

Mayor Pro Tem Plummer motioned to require a 4/5th vote for this item.

Motion made by Mayor Pro Tem Plummer.

Motion died due to a lack of second.

Mayor Pro Tem Plummer motioned to deny the proposed Resolution.

**Motion made by Mayor Pro Tem Plummer, Seconded by Mayor Hawkins.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer.
Voting Nay: Council member Segerstrom, Council member Such, Council member Garaventa.**

Motion failed due to lack of majority vote.

Councilmember Such motioned to adopt the Resolution.

**Motion made by Council member Such, Seconded by Council member Garaventa.
Voting Yea: Council member Segerstrom, Council member Such, Council member Garaventa.
Voting Nay: Mayor Hawkins, Mayor Pro Tem Plummer.**

Councilmember Garaventa motioned to dissolve the Social Equity Committee.

**Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Garaventa.
Voting Nay: Council member Such.
Voting Abstaining: Council member Segerstrom.**

MONTHLY REPORTS

14. Receive the Sonora Public Works Department Report for March 2022.
15. Receive the Sonora Police Department Monthly Report for March 2022.
16. Receive the Sonora Fire Department Monthly Report for March 2022.
17. Receive the Community Development Department Report for March 2022.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Councilmember Segerstrom attended the Blue Zone Discovery Event, the Sonora Chamber of Commerce, the Parks & Recreation Committee, and the Police Department Firing Range.

Councilmember Garaventa attended the Tuolumne County Transportation Council.

Mayor Hawkins updated the Council on an Anti-Smoking Campaign from the County.

ADJOURNMENT

Meeting adjourned at 9:15 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Prepared by Jackie Smith

SUBJECT: Government Code Section 52953(e): Modified Brown Act Procedures During a Declared Emergency

RECOMMENDATION

Adopt Resolution 05-16-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

DISCUSSION

Since the beginning of the COVID-19 Pandemic, Governor Newsom has issued several Executive Orders that have waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures. The Governor's Executive Orders waived requirements during the health emergency through September 30, 2021.

On September 16, 2021, the Governor signed AB 361 which created exceptions to remote meeting requirements found in the Brown Act. The law became effective on October 1, 2021 and allows any legislative body that wishes to meet remotely without complying with the standard teleconference procedures to make findings pursuant to AB 361 every 30 days. The decision to continue in person or make findings to move to remote meetings for City Committee and Commissions must be made by the legislative body, i.e., the City Council.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

- During a declared emergency by the Governor,
- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that councilmembers participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,

- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,
- Members of the public are allowed to access the meeting remotely,
- In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,
- Written/remote public comment must be accepted until the point at which the public comment period is closed,
- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Legislative bodies wishing to hold remote meetings under AB361 must meet the following criteria:

1. the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and
2. the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and
3. the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

On July 6, 2021, the City Council approved by a 3-2 vote to allow for in-person meetings and to suspend teleconferencing at City Council meetings.

October 18, 2021, the City Council directed staff to bring forth a resolution making findings pursuant to AB 361. The Council also directed staff to continue with in person meetings for City Council meetings but make available the ability for City committees and commissions to meet remotely via teleconferencing.

The City Council originally adopted 11-01-2021-B on November 1, 2021, to comply with the requirements of AB 361.

The City Council then adopted 12-06-2021-B on December 6, 2021, in compliance with the requirements of AB 361.

The City Council then adopted 01-18-2022-A on January 18, 2022, in compliance with the requirements of AB 361.

The City Council then adopted 02-22-2022-B on February 22, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 03-21-2022-A on March 21, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 04-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

Staff recommends the Council adopt Resolution 05-16-2022-A that authorizes remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 54593(b)(3).

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Resolution No. 05-16-2022-A

RESOLUTION 05-16-2022-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA PROCLAIMING AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ITS COMMITTEES AND COMMISSIONS FOR 30 DAYS PURSUANT TO GOVERNMENT CODE SECTION 62953(E) BROWN ACT PROVISIONS

WHEREAS, the City of Sonora is committed to preserving and nurturing public access and participation in meetings of the City Council and its committees and commissions; and

WHEREAS, all meetings of the City Council and its committees and commissions are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 -54963), so that any member of the public may attend, participate, and watch the City Council and its committees and commissions conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of the legislative body, without compliance with the requirements of Government Code section 54953 (b)(3), subject to existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster of extreme peril to the safety of persons and property within the state cause by conditions as described in Government code 8558; and

WHEREAS, a proclamation is made when there is an actual incident, there of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to

decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the City Council finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, City Council meetings shall be conducted by a hybrid model of both in-person and teleconference and committee and commission meetings may participate by teleconferencing, and members of the public may also participate virtually in committee and commission meetings; and

WHEREAS, on occasion a Councilmember may need to appear and participate in a City Council meeting remotely in order to comply with Public Health guidance, the City desires to allow such participation using the requirements of Government Code Section 52953(e);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The City Administrator is hereby authorized and directed to take all actions necessary to conduct the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of June 16, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on May 16, 2022, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

Matt Hawkins

Mayor of the City of Sonora

ATTEST:

Deputy City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022
TO: City Council Members
FROM: Jackie Smith, Deputy City Clerk
SUBJECT: Historic Building Restoration Grant Letter of Support

RECOMMENDATION

Approval of a Letter of Support for the Historic Building Restoration Grant Program, authorizing the Mayor to sign the letter.

BACKGROUND

California's historic buildings are a valuable and irreplaceable source of our cultural and architectural history. They present a unique vehicle upon which to maintain and improve the educational, cultural, economic, and general welfare of our state. Once they are gone, they cannot be replaced.

DISCUSSION

Staff recommends approving a Letter of Support to the California owners and/or operators of historic buildings that are open to the public for the Historic Building Restoration Grant Letter of Support.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Historic Building Restoration Grant Letter of Support



City of Sonora

Administration
 94 N. Washington Street
 Sonora, CA 95370
 (209) 532-4541
 (209) 532-2738 *fax*
sonoraca.com

To: The Honorable Senator Nancy Skinner, Chair
 Senate Budget Committee
 1020 N Street, Room 502
 Sacramento, CA 95814

From: Matt Hawkins, Mayor
 City of Sonora
 94 N. Washington Street
 Sonora, CA 95370

The Honorable Sydney Kamlager, Chair
 Senate Budget Subcommittee 4
 1020 N Street, Room 502
 Sacramento, CA 95814

The Honorable Dianne Feinstein, Senator
 United States Senate
 331 Hart Senate Office Building
 Washington, D.C. 20510

The Honorable Alex Padilla, Senator
 United States Senate
 112 Hart Senate Office Building
 Washington, D.C. 20510

Date: May 16, 2022

Re: Help Support a new California Historic Building Restoration Grant Program

California's historic buildings are a valuable and irreplaceable source of our cultural and architectural history. They present a unique vehicle upon which to maintain and improve the educational, cultural, economic, and general welfare of our state. Once they are gone, they cannot be replaced.

California's publicly operated historic buildings need substantial physical restoration if they are going to survive and continue to serve our residents and visitors. Many of these buildings are operated by small nonprofit entities, veterans' organizations, or local governments that do not have the resources to undertake substantial capital improvement projects for these historic buildings. There is virtually no grant money available for construction activities such as seismic retrofitting, ADA compliance, or substantial structural renovations, particularly for smaller projects that do not economically support tax credit or bond financing facilities.

We respectfully request a new \$75 million Historic Building Restoration Grant Program ("HBRGP") as a solution that would meet this need with a focused and targeted approach. The HBRGP would:

- Provide a minimum of 100 grants to eligible non-profits and local jurisdictions for construction money for (1) seismic retrofit, (2) ADA accessibility and compliance, and (3) substantial structural renovations;
- Be targeted to buildings that (1) are on the National Register of Historic Places, (2) have local or state landmark status, or (3) are over 100 years old. An eligible building must be open to the public; and
- Grant applications would be limited to \$750,000.00. If a local government applies, a 25% match would be required from the local government. [Non-profit applicants would not need to supply a match.]

The City of Sonora has many historical buildings that would greatly benefit from the HBRGP for example the Tuolumne County Courthouse located in Sonora. The Courthouse was completed in 1899 and is recognized for its social history in our County as a treasured seat of government with service to the public for over 100 years. The Courthouse is a prominent structure, landmark, and tourism staple for our only incorporated city with its turn of the century design on display. The Tuolumne County Courthouse was listed as a National treasure in 1981 when it was placed on the National Register of Historic Places (No. 81000182) and continues to be a cherished cultural resource for our community.

The HBRGP is a specially targeted grant program that will provide a much-needed source of funding for financially strapped community organizations and local governments where little or no funding sources presently exist. We have attached a copy of the proposed legislative language for your review. Please support this request so that we can preserve and maintain our history for present and future generations.

Thank you for your attention to this request.

Sincerely,

Signed:

Matt Hawkins

City of Sonora Mayor



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Disbursements in the amount of \$165,093.13 for payroll

RECOMMENDATION

Approval of disbursements in the amount of \$165,093.13 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

DISCUSSION

This payroll was the 1st payroll of a month, which was an expected amount.

This payroll is the 23rd payroll of 26 for FY21-22, we would have expected to expend 88.47% of the budgeted amount. In total, we have expended 83.55% of the Salaries and Wages for the FY 21/22 budget.

FISCAL IMPACT

Disbursements are part of the approved FY21-22 Budget.



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Jackie Smith, Deputy City Clerk

SUBJECT: Resolution 05-16-2022-B Establishing an Electronic Signature Use Policy

RECOMMENDATION

Adopt Resolution 05-16-2022-B establishing an electronic signature use policy.

DISCUSSION

It has become increasingly apparent that electronic and digital signatures are a tool vital to the efficiency of public agencies (especially during the COVID-19 pandemic). Staff, public, and related parties have repeatedly requested the City utilize its resources to accept electronic signatures.

Staff recommends the Council adopt Resolution 05-16-2022-B establishing an electronic signature policy, allowing the City to collect and preserve signatures on documents quickly, securely, and efficiently, while reducing the use of paper, facilitating document retention, promoting digital filing, and contributing to an effective City records management system.

FISCAL IMPACT

Adoption of the Resolution would result in an unknown positive impact on the General Fund as the use of paper is decreased and City Staff time is more effectively utilized.

ATTACHMENTS

- Resolution 05-16-2022-B
- Electronic Signature Use Policy



CITY OF SONORA

ELECTRONIC SIGNATURE USE POLICY

I. Purpose

The City of Sonora ("City") seeks, in this Electronic Signature Use Policy ("Policy") to implement guidelines for the use and acceptance of electronic signatures used to conduct official business in the City. This Policy allows the use of electronic signatures in lieu of manual signatures, when permitted by law, and establishes when an electronic signature may replace a manual signature.

II. Legal Background

California has adopted statutes regulating the use of electronic signatures including California Civil Code section 1633.1 et seq., otherwise known as the "Uniform Electronic Transactions Act" ("UETA") and California Government Code section 16.5. This Policy and the guidelines and procedures included hereunder are intended to comply entirely with all applicable laws and regulations including, without limitation, the aforementioned statutes. To the extent that any procedure, policy, or guideline contained herein conflicts with applicable law, City staff, officials, and agents and all other persons subject to this Policy are required and expected to comply with the requirements of the applicable law(s).

III. Findings and Declarations

A. The use of electronic signature technology will allow the City to collect and preserve signatures on documents quickly, securely, and efficiently.

B. The conditions under which the City will accept electronic signatures on City records or documents are a municipal affair for the City to determine and for which the City may set policy.

C. The City has a vital interest in reducing the waste of paper, increasing the efficient use of public resources, and ensuring the security and authenticity of electronic records, including electronic signatures.

D. This Policy seeks to mitigate the risks associated with conducting transactions, transmitting information, and maintaining public records that use electronic signatures.

IV. **Definitions**

A. “Approved List of Digital Signature Certification Authorities” means the list of Certification Authorities approved by the California Secretary of State to issue certification for digital signature transactions involving public entities in California. The current Approved List of Digital Signature Certification Authorities can be found at the following address:

<https://www.sos.ca.gov/administration/regulations/current-regulations/technology/digital-signatures/approved-certification-authorities/>.

B. “Certification Authority” means a person or entity that issues certification for a digital signature transaction.

C. “Digital signature” means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. A digital signature is a type of “electronic signature.”

D. “Electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.

E. “Electronic record” means a record, file, or document created, generated, sent, communicated, received, or stored by electronic means. An electronic record generally contains information or a data file that was created and stored in digitized form through the use of computers, machines, and software applications.

F. “Electronic signature” means an electronic sound, symbol, or process, attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record. For purposes of this Policy, a digital signature is a type of electronic signature.

G. “External document” means any document generated by or required to be signed by persons other than the City. Examples of external documents include contracts to which the City is a party that must be signed by a non-City party or applications completed by the members of the public and submitted to the City.

H. “Internal document” means a form or document created by the City and for use exclusively by the City in which a signature is required or used.

I. “Manual signature” means an original wet signature applied to a document.

J. “Transaction” means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

V. **General Policy Rules**

The City encourages the use and acceptance of electronic signatures in internal and external activities, documents, and transactions when it is operationally feasible, where technology permits, and permitted by law.

A. Compliance with Law, Policy. To the extent permitted by law and this Policy, the City accepts electronic signatures as legally binding.

B. Use Optional. The use or acceptance of electronic signatures shall be at the option of the non-City signatories. Nothing in this Policy shall require the City to use or permit the use of electronic signatures.

C. Consent. All parties that wish to use electronic signatures shall agree to follow this Policy, shall provide written or electronic consent as to the use of electronic signatures, and shall agree to indemnify the City against any liability associated with transmitting an electronic signature or an electronically signed record by electronic transmission.

D. Signature Use. The City Manager or designee may require the use of manual, electronic, or digital signatures at his or her discretion.

E. Internal City Business. The City requires that various internal documents be approved by an employee, supervisor, department head, or other City staff and approvals for internal documents may be signified by electronic means as a replacement for a manual signature.

F. Internal documents that create or impose a legal or fiduciary duty may require a digital signature, as determined by the City Manager, or designee.

G. External Documents and Transactions

1. If an electronic signature is used for an external document involving a transaction with the City which creates or imposes a legal duty, the City Manager may require a digital signature.

2. Design professionals, such as architects and engineers, wishing to use an electronic seal and signature may do so as allowed by State Business and Professions Code. Non-design professionals may sign plans via use of any valid electronic signature technology that complies with the requirements of this Policy including, but not limited to, a digital signature.

3. For any City business involving a non-City party, including without limitation external documents, the use and acceptance of electronic records, electronic signatures, and digital signatures by the City shall be in accordance with administrative procedures as designated and amended from time to time by the City Manager or designee (see Exhibit "A" hereto).

H. Documents for Which Electronic Signatures are Prohibited:

1. Civil Code section 1633.3 contains a list of transactions for which electronic signatures are unavailable.
2. Signatures that must be made in the presence of a notary public.
3. Unless otherwise allowed, documents that are recorded with the County of Tuolumne.

I. Valid Electronic Signatures. When a signature is required, the parties may agree that an electronic signature satisfies that requirement if:

1. The signature is in accordance with the requirements of the UETA;
2. The signature is created using an electronic signature technology that has been approved by the City Manager, or designee, in accordance with the provisions of this Policy; and
3. The signature is in accordance with any and all other applicable laws and regulations.

J. Valid Digital Signatures.

1. Digital signatures used in compliance with this Policy shall have the same force and effect as the use of a manual signature provided that the digital signature has all of the following attributes:
2. It is unique to the person using it;
3. It is capable of verification;
4. It is under the sole control of the person using it;
5. It is linked to data in such a manner that if the data is changed, the digital signature is invalidated; and
6. It conforms to the regulations adopted by the California Secretary of State including, but not limited to, the acceptable technology requirements set forth under the California Code of Regulations, title 2, section 22003.
7. The Certification Authority issuing the certification for the digital signature transaction must appear on the "Approved List of Digital Signature Certification Authorities" authorized by the California Secretary of State.
8. Prior to accepting a digital signature, City staff shall ensure that the level of security used to identify the signer of a document is sufficient for the transaction being conducted, that the level of security used to transmit the signature is sufficient for the transaction being conducted, and that the certificate format used by the signer is sufficient for the security and interoperability needs of the City.

K. Minimum Standards. These are minimum standards. Any transaction must be analyzed under the facts and circumstances existing at the time a transaction has been executed. Depending upon the circumstances, the City may require a higher level of signature verification (i.e., out-of-state signatory). Nothing in this Policy prohibits a City official or employee, with the consent from the City Manager, from requiring a wet signature or higher form of secure electronic signature if he or she believes it is prudent or necessary.

L. Acceptable Electronic Signature Technologies. The City Manager or designee shall identify the level of security procedures required for particular documents. The City Manager

or designee shall also identify vendors and technology to execute those security procedures using industry best practices.

M. Further Acts. Nothing in this Policy shall prevent the City Manager or designee, from adopting additional guidelines or taking further actions to implement this Policy or to add other permissible forms of electronic signatures to this Policy.

VI. Sanctions

A. Any person that makes inappropriate, illegal, or fraudulent use of electronic signatures, digital signatures, or electronic records in violation of this Policy or of any applicable law or regulation is subject to sanctions up to and including dismissal, suspension, and criminal prosecution as specified in published City policies, and State and federal law, regardless of whether such sanctions are directly referenced in this Policy. All inappropriate, illegal, or fraudulent uses of any electronic means of transmission shall be prosecuted to the fullest extent permitted by law, including the recovery of attorneys' fees and administrative costs.

RESOLUTION 05-16-2022-B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA ESTABLISHING AN ELECTRONIC SIGNATURE USE POLICY

WHEREAS, the City of Sonora has found the use of electronic and digital signatures on legally binding documents to be an increasingly necessary tool, desired for use by City Staff and the public; and

WHEREAS, under California law, the use of electronic signatures is at the option of the parties, including public agencies, involved in a transaction; and

WHEREAS, the Uniform Electronic Transactions Act ("UETA" codified at Civ. Code § 1633.1 et seq.) generally governs the use of "electronic signatures" by parties to a transaction, and Government Code section 16.5 governs the use of "digital signatures" (a type of electronic signature) by and in transactions with public entities; and

WHEREAS, the establishment of this policy will enable the City to use and accept approved electronic signatures and digital signatures in lieu of written signatures, that comply with the requirements of California Government Code section 16.5, the UETA, the ESIGN Act, and other applicable laws and regulations; and

WHEREAS, a digital signature is a digital code that uniquely identifies and authenticates the sender (and is subject to State regulations on approved technologies), an electronic signature is broadly defined to include a typed name concluding an email, a digital image of a handwritten signature, and the click of an "I accept" button on an e-commerce site; and

WHEREAS, using appropriate electronic signature technology would allow the City to collect and preserve signatures on documents quickly, securely, and efficiently, while reducing the use of paper, facilitating document retention, promoting digital filing, and contributing to an effective City records management system; and

WHEREAS, the City shall regularly update approved forms for electronic or digital signatures; and

WHEREAS, electronic signatures vary in their level of security, user-friendliness, and verifiability, the conditions under which they are accepted for public records are a governmental affair for the City to determine and for which the City may set policy; and

WHEREAS, City Staff has increasingly been asked to execute contracts electronically under the provisions of the UETA, but has been unable to do so without a policy from the City Council authorizing electronic signatures; and

WHEREAS, the City seeks to provide its residents, businesses, vendors, and contractors the opportunity to submit information or transact business with the City electronically to the greatest extent practicable; and

WHEREAS, the City Council desires to enact a policy authorizing the use of electronic signatures on City documents.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA. The City Council finds that this action is not a project subject to the California Environmental Act ("CEQA") because it involves only general policy and procedure making and does not have the potential for resulting in either a direct or physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. (CEQA Guidelines, §§ 15002(d), 15378, 15061(b)(3).)

Section 3. Policy. The City of Sonora Electronic Signature Use Policy, attached as Exhibit A of this Resolution, is hereby adopted. The City Administrator or their designee, in consultation with the City Attorney, may subsequently amend the Policy and adopt additional guidelines as necessary to implement the Policy's stated purpose.

Section 4. Effective. This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on May 16, 2022, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

Matt Hawkins

Mayor of the City of Sonora

ATTEST: _____

Jackie Smith

Deputy City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Sonora Police Department Monthly Report

RECOMMENDATION

Receive the Sonora Police Department Monthly Report for April 2022.

DISCUSSION

The attached summarizes the activities of April 2022.

	April 2022	Mar 2022	April 2021
Total Incidents	1,279	1,256	1,634
Calls for Service	624	623	634
Officer Initiated	658	663	1,000
Total Arrests	65	66	52
Felony Arrests	15	6	9
Misd. Arrests	50	57	43
Total Reports	137	152	124
Parking Citations	31	27	9
Moving Citations	23	33	7
Domestic Violence	3	2	7
Larcenies	12	6	12
Collision Incidents	28	24	34
Collision Invest.	15	14	14

	April 2022	Mar 2022	April 2021
Homeless Activity	73	82	-----
Animal Calls	29	37	19
Public Intox. / UID	8	9	7
DUI Arrests	4	12	5
Total Phone Calls / 911 Calls	2,054/232	1,977/172	2,163/187
Average Per Day	68	64	70
Vehicle Releases	11	10	3

*Homeless Activity is a new category for reporting. As tracking requires additional manual inputs, the actual number of associated incidents will typically be higher than the reported number.

FISCAL IMPACT

No fiscal impact on the General Fund.

ATTACHMENTS

- Crimes by Area Report
- Area 1 Report
- Area 2 Report

AREA 1**Violent Crimes:**

- 3 Felony Domestic Violence (1 with Felony ADW; not Firearm/Force; 1 with Misdemeanor Willful Cruelty to Child)
- 1 Additional Felony ADW; not Firearm/Force)
- 1 Felony Willful Cruelty to Child
- 1 Misdemeanor Sexual Act on School Grounds; Under 18 Years Old

Burglaries / Other Larceny:

- 1 Business Burglary (Shoplifting).
- 1 Business Burglary
- 2 Petty Thefts (Shoplifting)
- 1 Petty Theft of Fuel from a Vehicle
- 1 Petty Thefts of a Purse From a Shopping Cart

AREA 2**Violent Crimes:**

- 1 Felony ADW; not Firearm/Force
- 2 Felony Threats (1 with Misdemeanor Exhibition of a Deadly Weapon)

Burglaries / Other Larceny:

- 1 Stolen Vehicle
- 1 Business Burglary (Shoplifting)
- 2 Vehicle Burglaries
- 1 Attempted Business Burglary
- 1 Petty Theft of a Bicycle

04/01/2022 - 04/30/2022

Area 1 Monthly Report April 2022

Neighborhood Watch:

ELKS HILL:

- No updated activity.

SONORA KNOWLES:

- No updated activity.

Case(s) For discussion:

22-439– On April 21, 2022, Leslie T. Hay, 32 of Sonora, and Amanda R. Johnson, 34 of Sonora were arrested for multiple charges including assault with a deadly weapon that occurred earlier in the month. During the incident, Johnson was involved in an altercation with her estranged husband and both she and Hay allegedly assaulted him with deadly weapons. Both subjects fled the scene prior to the officer's arrival. After some time the investigating officer was able to contact Hay and Johnson. Using found property as a ruse both parties agreed to come to the police station. While at the station the investigating officer determined there was enough probable cause to effect an arrest. Hay tried to flee the officer on foot but was quickly captured. Both parties were subsequently booked at the county jail.

Field Training Program:

- Officer Hopper has recently started her Field Training Program and Recruit Officer Watson has begun the police academy at the Stanislaus County Sheriff's Academy.
- The third CSO has been scheduled to ride with Tuolumne County Animal Control this month and with two more days on patrol will complete her training.

Contract/Reserve Officers:

- Reserve Officers Duffy and Frasier both completed a shift in April.

Dispatch:

- We have an open full-time and open part-time Dispatcher position. There are a number of Dispatcher applicants desiring to test for the positions.

Volunteers:

- Community Service Volunteers had limited participation during the month of March.

Respectfully Submitted

Sgt. Scott Mallon

Area 2 Monthly Report April 2022

Neighborhood Watch:

MYERS HILL:

- No updated activity.

N. STEWART:

- No updated activity.

HIGHLANDS VIEW:

- Inactive.

Cases for discussion:

22-427- On 4/1/2022 an Officer was dispatched to a reported suspicious vehicle suspected of being involved in drug sales. The Officer located the vehicle and contacted Sonora residents 27-year-old Hailey Williams, 32-year-old Morgan Standers, and 34-year-old Jose DelarosaZamudio. Several drugs and pills were recovered which included methamphetamine, fentanyl, depressants, and drug paraphernalia. All three subjects were arrested for drug-related offenses and the vehicle was towed. This was a prime example of a neighborhood watch in effect and residents reporting positive results from arrests.

22-538- On 4/26/2022 an Officer conducted a traffic enforcement stop on Morning Star Drive. The driver, Sonora area transient 21-year-old Benjamin Leverich was being cited for driving with a suspended driver's license. Leverich gained the Officers attention by fidgeting and other suspicious movements, prompting a search by the officer and revealing a non-serialized, loaded polymer handgun concealed on his person. Leverich is a convicted felon and was arrested and booked on felony weapons charges.

Recruitments:

- 1 Full-time Dispatcher
- 1 Part-time Relief Dispatcher

Training:

- One command staff attended Autism Safety Awareness training
- One Sergeant and one Officer completed Field Sobriety Testing training
- Personnel from the City of Sonora completed CPR training
- One command staff completed Crime Stats and NIBRS training
- One officer completed a 5-day Interview and Interrogation course

Range:

- Quarterly firearms training and qualification were conducted as well as Less Lethal update training

Respectfully Submitted,
Sgt. Chris Johnson



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Sonora Fire Department Monthly Report

RECOMMENDATION

Receive the Sonora Fire Department Monthly Report for April 2022.

DISCUSSION

Below summarized the activities for April 2022.

Emergency Incidents

1. Sonora City Fire units responded to 136 calls for service in April.
2. Sonora City Fire units responded to emergency calls for service as follows:

111 - Building fire	1
113 - Cooking fire, confined to container	2
118 - Trash or rubbish fire, contained	1
311 - Medical assist, assist EMS crew	19
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	69
322 - Motor vehicle accident with injuries	5
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	3
510 - Person in distress, other	3
551 - Assist police or other governmental agency	2
553 - Public service	4
561 - Unauthorized burning	2

611 - Dispatched & cancelled en route	12
622 - No incident found on arrival at dispatch address	3
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
730 - System malfunction, other	1
743 - Smoke detector activation, no fire - unintentional	2
Total	136
3. Monthly dollar loss, resulting from fire:	0
4. The average response time during the month:	6 minutes
5. Automatic or mutual aid given	50

FISCAL IMPACT

No fiscal impact to the General Fund.



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Sonora Public Works Department Monthly Report

RECOMMENDATION

Receive the Sonora Public Works Department Report for April 2022

DISCUSSION

For the month of April 2022, the City of Sonora Public Works Department performed the following activities:

Events

- Placed banners above Washington Street for upcoming events.
- Prepared Coffill Park for Sonora Fly Event.
- Deployed changeable message boards for Green Waste Program, Home and Garden Show, and Mother Lode Roundup Parade.
- Attended recommended CPR training at the Sonora Fire Department.

Streets

- Performed roadside trash removal from several City Streets.
- Spent several days removing leaf piles on City Streets.
- Removed downed tree across lane on Saratoga Rd.
- Spent several days potholing City Streets.
- Repaired damaged no parking sign on Sonora Ave.
- Continued annual weed abatement spray program on several roadside locations, Cemeteries, parks, and Landscapes throughout the City.
- Removed and transported four pay piles at various locations in the City.
- Located and returned numerous abandoned shopping carts throughout the City.
- Secured with traffic hardware sinkhole on Symons Lane.
- Secured damaged Pac Bell box in sidewalk on Bradford Street.
- Removed brush cut down in City right-of-way by neighborhood volunteers on Springhill Drive.
- Removed numerous advertisement signs and flyers around the City.
- Repaired two City owned streetlights in the Bungalow Subdivision.
- Repaired/replaced missing section of hand railing on Linoberg St.

Facilities

- Removed electronic message board from front of City Hall and relocated City seal sign.
- Performed maintenance and start up procedures on all swamp coolers on City Buildings.

- Replaced two interior light fixtures in Mechanic Shop at Public Works facility.
- Installed new irrigation timer at the Center for Non-Violence Community building on Pondarosa Way.
- Pruned two cedar trees and removed one diseased cedar tree at the Center for a Non-Violence Community building and cleaned gutters.
- Made temporary repairs to vandalized roof tiles on City Hall.
- Replaced GFI in kitchen at the Sonora Fire Department.
- Repaired leaking toilet at Opera Hall.
- Replaced concrete foundation under door threshold at Opera Hall.
- Cleaned and pruned Ed Center property.

Parks/Landscapes/Parking Lots

- Blew and removed leaves from several City Parking lots and Parks.
- Performed major pruning to trees and shrubs in the Bradford Parking Lot.
- Graffiti removal at Woods Creek Rotary Park.
- Pruned, weeded, and general cleanup in Columbia Way Island landscape.
- Weed wacked landscape and roadsides on Sanguinetti, Old Wards Ferry, and Mono Way.
- Major pruning of trees and shrubs in Coffill Park.

Storm Drains

- Cleaned/flushed out numerous storm drains and ditches throughout the City.

Cemeteries

- Prepared required monthly reports, installed headstones, checked messages daily and returned phone calls.

Miscellaneous

- Performed routine daily and monthly activities including regular checking of parks and landscape areas for maintenance needs and safety concerns, garbage collection at City facilities, cleaning and stocking City restrooms, opening of gate to Dragoon Gulch Trail parking lot, routine maintenance of City vehicles, participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, and weekly sweeping of City Streets.

FISCAL IMPACT

No fiscal impact to the General Fund.



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 16, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Sonora Community Development Department Monthly Report

RECOMMENDATION

Receive the Sonora Community Development Department Report for April 2022.

DISCUSSION

In addition to the day-to-day operations of the Department, staff completed the following items:

RED CHURCH PEDESTRIAN PROJECT – Construction on the project began on April 18th with demolition of the sidewalk on the City Hall side of the project. The sidewalks on this section were completed on May 5th and opened back up in time for the Mother Lode Roundup Parade. Demolition for the remainder of the project began on May 9th with project completion anticipated by the end of May.

WASHINGTON-STOCKTON TRANSIT PROJECT –The bid opening will be held on April 29th at 2 p.m. in the City Administration Conference Room. The City received one bid on the project from Dirt Dynasty, Inc. This bid was higher than the engineers estimate and the available funding for the project. Staff reviewed the bid and has begun evaluating options for moving forward with the project.

STEWART STREET RESTROOM PROJECT – Construction on the project began on April 18th with the removal of the existing roof material and excavating in the parking lot behind the building to install a French drain and a fiber barrier to control water intrusion through the rear wall. The contractor installed new roofing material and a concrete cap to control leaks into the building. Interior demolition of the building was also completed. The floor of the building was elevated and replaced with concrete to address issues with water intrusion and moisture that had occurred under the previous wood floor. It is anticipated that the project will be completed by the middle of June.

CDBG PROGRAM INCOME APPLICATION – Following the City Council's approval, on April 18th, to submit applications utilizing the City's available Program Income for a Type 3 and Type 6 Fire engine, breathing apparatus, and an exhaust removal system for the Sonora Fire Department, staff began working with a consulting firm to prepare and provide all of the required grant documentation. The applications will be submitted to the State Department of Housing and Community Development (HCD). Applications are anticipated to be submitted by May 20th.

ORDINANCES – Staff has completed the final draft of the City's Accessory Dwelling Unit, including incorporating the City Attorney's comments, and it has been submitted to HCD for review and approval. Once approved it will be considered by the Sonora Planning Commission and finally the City Council.

MONTH OF MARCH, 2022	COMMUNITY DEVELOPMENT DEPARTMENT ACTIVITY REPORT		CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		Item 12.
NAME	LOCATION	TYPE	VALUATION	FEES	
NEW RESIDENTIAL		TOTAL UNITS __1__			
Martin Minners	130 Minners Way	New Single Family Residence w/garage	\$440,000	\$3,545.88	
SUBTOTAL __1__					
CDBG REHABS		TOTAL UNITS __0__			
SUBTOTAL __1__					
COMMERCIAL		TOTAL UNITS __0__			
SUBTOTAL __1__					

ALTERATIONS & ADDITIONS		TOTAL UNITS __8__			
Ryan Avila	613 S. Stewart St.	Residential alteration & convert part of ex. SFR into a new ADU	\$75,000	\$1,047.45	
Smooth Sailing LLC	820 Delnero Dr.	Tenant Imp. for moving 4 th Operatory chair into adjacent vacant office space	\$12,000	\$234.25	
Diem Le Crocitto	495 S. Washington St.	New shower, toilet, sink, lighting/switches & flooring	\$18,000	\$390.40	
Colleen J McCool Tr.	174 Hillcrest	Correct Notice of Violation for creation of basement apartment	\$20,000	\$660.65	
Scot Frey & Cheryl Kay Tibbits TR.	435 Barretta St.	Remodel ex. residence & construct new rear deck	\$80,000	\$1,056.65	
Mark & Janice Quinn	1243 Mono Way	Replace damaged front porch	\$25,000	\$352.67	
Kathy Theur & Laurie Sacknitz	408 Morning Star Dr.	Install a 6.66 KW roof mount solar PV system	\$20,000	\$300.00	
Georgia Marcus	44 Roble Road	Install a 9.6 KW roof mount solar PV system; add a 22 KW generator, pad & LPG lines	\$30,000	\$797.88	

DEMOLITIONS				TOTAL UNITS <u> 0 </u>	Item 12.
NAME	LOCATION	TYPE	VALUATION	FEE	
SUBTOTAL <u> 9 </u>					
MISCELLANEOUS REPAIRS					
NUMBER OF PERMITS	VALUATION \$		FEE		
7	\$58,349		\$1,605.73		

TOTAL NUMBER OF PERMITS ISSUED	16
TOTAL VALUATION	\$778,349
SUB TOTAL OF PERMIT FEES COLLECTED	\$9,991.56
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 120.00
TOTAL TRAFFIC FEES COLLECTED	\$3,980.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL FEES COLLECTED	\$14,091.56

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	117
TOTAL VALUATION	\$5,106,753
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$3,581.25
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$11,940.00
TOTAL PERMIT FEES COLLECTED	\$71,796.80