Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CITY OF SONORA
City Council Regular Meeting
Agenda
Monday, September 16, 2024
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on September 16, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at .

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom

Vice Mayor Suzanne Cruz

Council Members Bess Levine, Andy Merrill, Stephen Opie

City Administrator Melissa Eads

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CLOSED SESSION - 4:00 PM

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

4. **ADJOURN INTO CLOSED SESSION**

   A. Conference with Legal Counsel – Anticipated Litigation - Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

5. **RECONVENE INTO OPEN SESSION**

   OPEN SESSION - 5:00 PM

6. **REPORT OUT OF CLOSED SESSION**

7. **PLEDGE OF ALLEGIANCE**

8. **ROLL CALL**

9. **CITY CLERK'S REPORT ON AGENDA POSTING**

10. **APPROVAL OF THE AGENDA**

11. **PUBLIC COMMENT** (NON-AGENDA ITEMS)

    The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

12. **PRESENTATIONS**

    A. Receive a Demonstration of How to Administer Naloxone (Narcan); Police Chief Turu VanderWiel and Corporal Thomas Brickley. (10 min)

    B. Receive Introduction and Swearing in of Police Corporal Erik Weber; Turu VanderWiel, Police Chief. (10 min)

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

C. Receive a Presentation regarding the Central Sierra Economic Development District's (CSEDD) Comprehensive Economic Development Strategy (CEDS); Alex Bloom, Central Sierra Economic Development District Manager. (15 min)

13. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of the City Council Meeting Minutes from February 8, 2023; August 21, 2023; June 17, 2024; and July 1, 2024; Stacy Enos-Del Razo, Deputy City Clerk.

B. Consider Approval of Disbursements in the Amount of $186,420.75 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

C. Consider Acceptance of an Informational Report for the August 2024 Accounts Payable Payment Register and Void Report; Chris Gorsky, Administrative Services Director

D. Consider Adoption of Resolution 09-16-2024-A and Acceptance of the VFC (Volunteer Fire Capacity) Grant Award – 7GF24020 and Authorize the Fire Chief to Approve and Sign the Contract to Accept the Award; Aimee New, Fire Chief.

E. Consider Adoption of Resolution 09-16-2024-B, A Resolution of the City Council of the City of Sonora, Adopting Necessary Changes to the City of Sonora's Conflict of Interest Code; Douglas White, City Attorney.

14. NEW BUSINESS

A. Consider Potential Demonstration Projects to Increase Pedestrian Safety, Implement Elements of the Linoberg Refined Concepts Report, and Deliver Public Art to Sonora's Downtown Area; Tyler Summersett, Community Development Director.

15. MONTHLY REPORTS

A. Receive the City of Sonora Administrative Services Department Report for July 2024 (FY24/25); Chris Gorsky, Administrative Services Director.

B. Receive the City of Sonora Community Development Department Monthly Report for August 2024; Tyler Summersett, Community Development Director.

C. Receive the City of Sonora Fire Department Monthly Report for August 2024; Aimee New, Fire Chief.

D. Receive the City of Sonora Police Department Monthly Report for August 2024;Turu VanderWiel, Police Chief.

E. Receive the City Sonora Public Works Department Monthly Report for August 2024; Michael Lagomarsino, Public Works Supervisor.

16. COUNCIL MEMBER REPORTS

17. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu VanderWiel, Police Chief

SUBJECT: Demonstration of How to Administer Naloxone (Narcan)

RECOMMENDATION:

Receive a Demonstration of How to Administer Naloxone (Narcan).

BACKGROUND:

Naloxone (Narcan) is a life-saving medication that can quickly reverse the effects of opioid overdose. It works by binding to opioid receptors in the brain, thereby displacing opioids and reversing their effects. Given the rise in opioid overdoses, staff must be trained and familiar with the administration of Narcan.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness, Homelessness Issues

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Introduction and Swearing in of Police Corporal

RECOMMENDATION:

Receive Introduction and Swearing in of Police Corporal Erik Weber.

DISCUSSION / ANALYSIS:

Erik Weber was born in San Leandro, California, but relocated to our community in his youth and graduated from Sonora High School. He has worked in various career fields, including fifteen years as a railway conductor/engineer. Erik graduated from the San Joaquin Delta College Basic POST academy in 2014 and was hired as a Sonora Police Officer in 2016.

Since graduating from the academy, Erik has attained an additional 434 hours of California POST-certified professional training, as well as other job-related career development courses. Erik has been a Field Training Officer for over five years, helping shape and guide new officers. Erik has also been a firearms instructor for approximately four years, ensuring each sworn officer meets our safety and qualification standards. Erik is known for being dependable, mature, responsible, and a leader among his peers.

The City held testing for Corporal in January, and Erik was officially promoted on August 17, 2024. Corporal is a junior leadership position established to expand our agency's supervisory and leadership.

FISCAL IMPACT:

There is no fiscal impact to the General Fund as this position was previously funded.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Public Safety and Disaster Preparedness, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Alex Bloom, Economic Development Manager, Mother Lode Job Training and Central Sierra Economic Development District

SUBJECT: Receive a Presentation Regarding the Central Sierra Economic Development District's (CSEDD) Comprehensive Economic Development Strategy (CEDS)

RECOMMENDATION:

Receive a Presentation Regarding the Central Sierra Economic Development District's (CSEDD) Comprehensive Economic Development Strategy (CEDS).

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan

September
2024

CSEDD:

Pathways to economic development

Sonora
City Council

Central Sierra
Economic Development Dist



CSEDD and CEDS

What are they, and why do they matter?

2

CSEDD (Central Sierra Economic Development District)

- Since 2015
- EDA-recognized
- Administered by MLJT
- 5 counties and 2 cities
  - (12 members)
- Amador joined in 2018
- Sonora Representation
  - Suzanne Cruz (elected)
  - Current Vacancy (citizen)



CSEDD Value

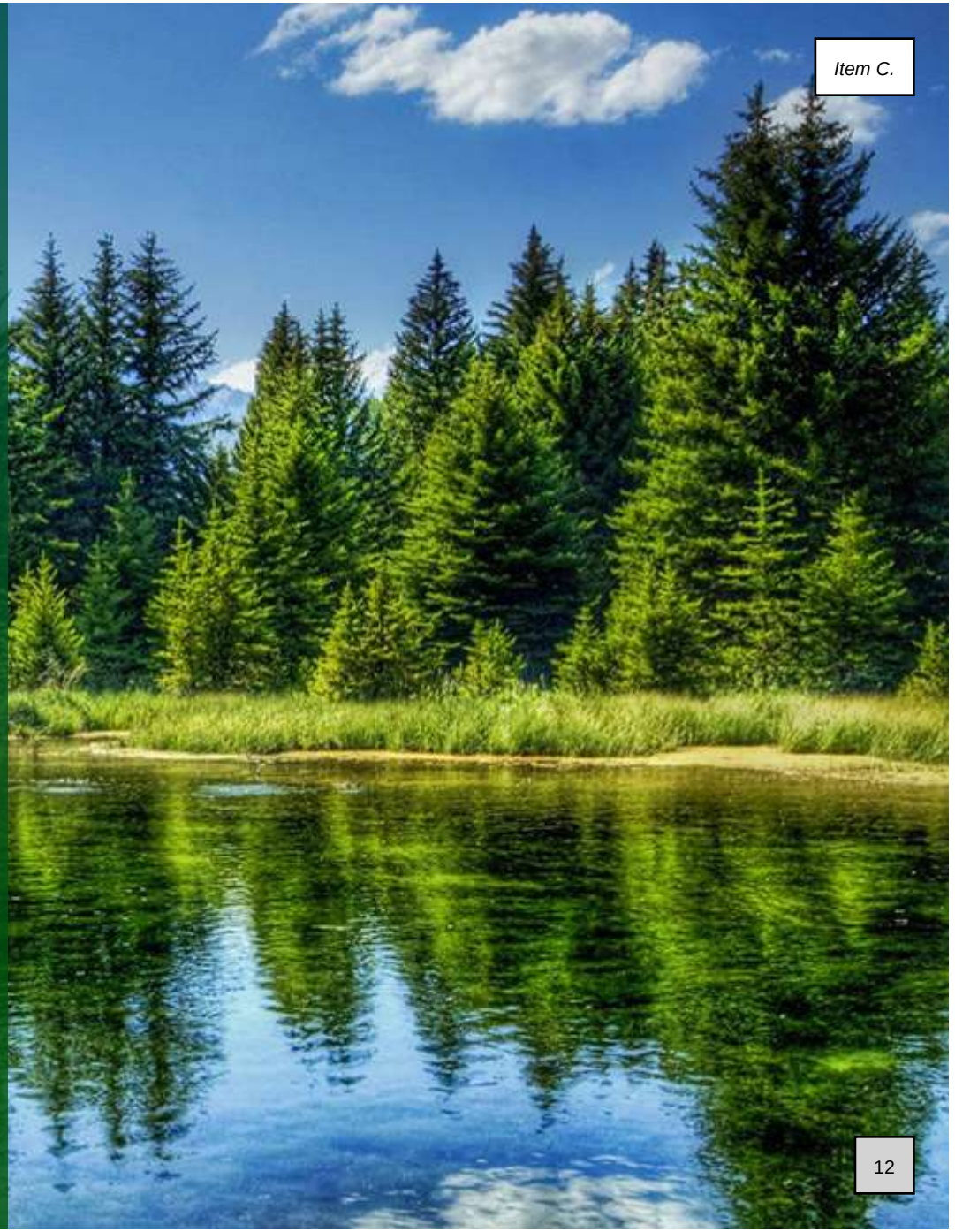
Central Sierra
Economic Development District

- Facilitate E.D. Collaboration
  - Forum for sharing best practices amongst CSEDD members
  - Foster communication between industry and local partners
- Secure Funding / Initiatives
  - $250K Calaveras Business Resource Center (EDA)
  - $178K Biomass Utilization Business Plan (USDA Rural Development)
  - $ 80K CEDS (EDA Planning)
  - $595K Broadband (CPUC/CASF)
  - $350K CA Jobs First - Planning (CA)
- Implement the CEDS (new dedicated lead)

Where are we today?

CSEDD's Current Projects

- CASF Grant
  - Identify priority areas and create cost effective strategies to achieve broadband access for all
- California Jobs First
  - Creating pathways for investment that will increase high quality jobs, prosperous communities, and climate resilience
- Sierra Sourced
  - Strategic implementation partner, fostering regional collaboration amongst Chambers of Commerce



CEDS (Comprehensive Economic Development Strategy)

csedd.org/ceds-2024

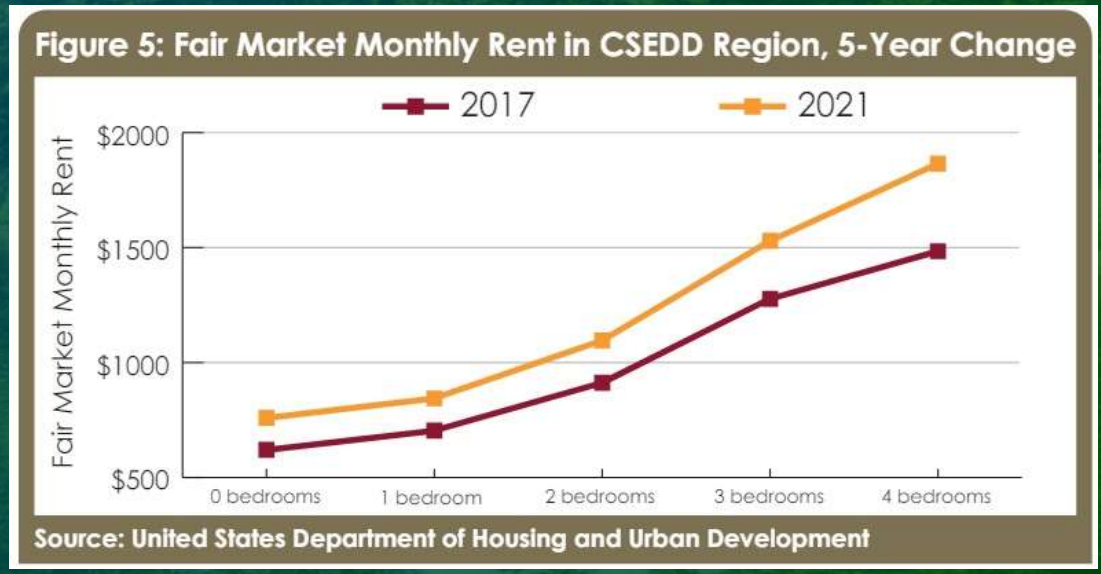
Economic Climate

What are the projects currently impacting our local and regional communities?

- Lack of affordable housing is identified in the CEDS as a high-level deterrent to growth
  - Tuolumne County's Amendment to Title 17 could change the landscape of affordable housing

- Biomass continues to contribute to climate resiliency, job growth, and sustainable partnerships w/ USFS
  - Several existing facilities, and more on the way, the CSEDD region could become the model for biomass utilization

Affordable Housing in CSEDD Region



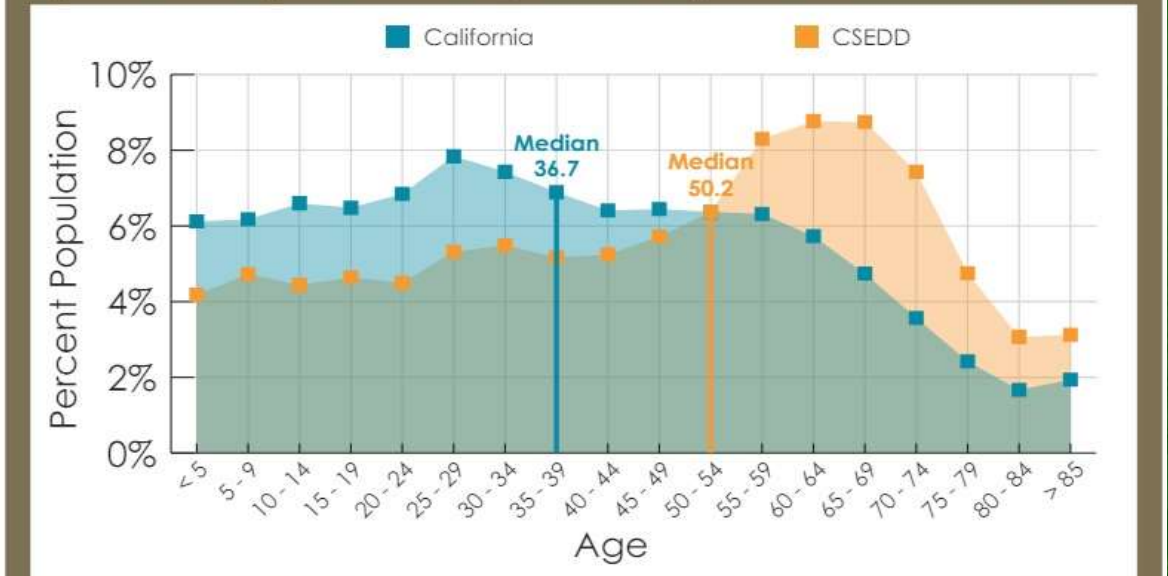
Community Statistics

Figure 6: CSEDD Sectors by Establishments and Employment



Source: United States Bureau of Labor Statistics; US Census Bureau, County Business Patterns

Figure 2: 2020 Age Distribution by Percent Population, California vs. CSEDD



Source: United States Census Bureau, American Community Survey 5-Year Estimates

CEDS Goals and Future Priorities

CEDS Goals

1. Achieve a culture of lifelong learning to ensure a robust talent pipeline
2. Establish programs and policies that encourage development and respect the historic and natural regional environment
3. Expand the region's economic development capacity through collaboration w/ local, regional, state, and tribal partners
4. Implement land management practices and strategies that incorporate resilience and place-based initiatives

Future Priorities

1. Industry diversification is key, promotion of K-16 Initiative and trade-based learning
2. Support of biomass and corollary industries, continued symbiosis between USFS and private industry to support economic growth
3. Sharing of information, resources, and best practices is key. Leverage SBDC for the region to support entrepreneurship
4. Prioritize industries that align with regional place-based initiatives. Promote clean energy growth and climate resiliency

Questions?

Thank you for your time and interest in CSEDD!



Central Sierra
Economic Development Dis

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Stacy Enos-Del Razo, Deputy City Clerk

SUBJECT: Meeting Minutes from February 8, 2023; August 21, 2023; June 17, 2024; and July 1, 2024

RECOMMENDATION:

Approve City Council Meeting Minutes from February 8, 2023; August 21, 2023; June 17, 2024; and July 1, 2024.

BACKGROUND:

Staff Recommends that the City Council Approve Meeting Minutes from February 8, 2023; August 21, 2023; June 17, 2024; and July 1, 2024.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CITY OF SONORA
City Council Special Meeting Minutes
Wednesday, February 08, 2023
3:00 PM

Joint Meeting With the City of Sonora and the Tuolumne County Transportation Council

Sonora City Hall

94 N. Washington Street

Sonora, CA 95370

NOTICE: This meeting will be held in accordance with Government Code section 52953(E) and the City of Sonora City Council Resolution NO. 01-19-2023-A. This meeting is physically open to the public and members of the public may participate in the meeting via video conferencing.

Join Zoom Meeting:

https://us06web.zoom.us/j/89060617057?pwd=NHRrTEV6NHBwU25xNU5HSjMxNHZTUT09

Meeting ID: 890 6061 7057
Passcode: 357198

Or by phone:

1 (720) 707-2699 with Meeting ID: 890 6061 7057, Passcode: 357198 This meeting will be streamed live on the City's website at: www.sonoraca.com.

Written comments may be submitted by U.S. mail addressed to: Tuolumne County Board of Supervisors, 2 S. Green Street, Sonora, CA 95370 or email to:

bospublic@co.tuolumne.ca.us for retention as part of the administrative record, they will not be read during the meeting.

Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CALL TO ORDER

Called to order at 3:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Mark Plummer led the Pledge of Allegiance.

ROLL CALL

City of Sonora

PRESENT
Mayor Mark Plummer
Mayor Pro Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Andy Merrill

ABSENT
Councilmember Matt Hawkins

Tuolumne County

PRESENT
Supervisor and Vice Chair David Goldemberg
Supervisor Jaron Brandon
Supervisor Ryan Campbell
Supervisor and Chair Kathleen Haff
Supervisor Anaiah Kirk

Tuolumne County Transportation Council (TCTC)

Tuolumne County Transportation Council Chair Peter Rei
Tuolumne County Transportation Council Member Ryan Campbell
Tuolumne County Transportation Council Member Kathleen Haff
Tuolumne County Transportation Council Member Andy Merrill
Tuolumne County Transportation Council Member Mark Plummer

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

ADJOURNED TO CLOSE SESSION

Adjourned at 3:03 PM.

1. Tuolumne County Transportation Council

Closed Session - Conference with Legal Counsel-Anticipated Litigation (Gov. Code Section 54956.9(d)(2)) – One (1) case.

2. County of Tuolumne

Closed Session - Conference Involving a Joint Powers Agency -Tuolumne County Transportation Council (TCTC) (Authority: Government Code Section 54956.96) - Discussion will concern: Anticipated Litigation (Gov. Code Section54956.9(d)(2)) -One (1) Case. County Representatives on TCTC are: Ryan Campbell and Kathleen Haff. Also attending: County Administrator Tracie Riggs, County Counsel Sarah Carrillo; County Auditor/Controller Debi Bautista; and Michael Youril, Liebert Cassidy Whitmore.

3. City of Sonora

Closed Session - Conference Involving a Joint Powers Agency - Tuolumne County Transportation Council (TCTC) (Authority: Government Code Section54956.96) - Discussion will concern: Anticipated Litigation (Gov. Code Section 54956.9(d)(2)) -One (1) Case. City Representatives on TCTC are: Mark Plummer and Andy Merrill. Also attending: Chris Gorsky, Administrative Services Director and Nubia Goldstein, City Attorney.

ADJOURNMENT

It was stated, nothing to report from closed session

Mayor Mark Plummer adjourned the meeting at 3:44 PM.

Tuolumne County Board of Supervisor Chair Kathleen Haff adjourned the meeting at 3:45 PM.

LATE AGENDA MATERIAL CAN BE INSPECTED IN THE OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS AT 2 S. GREEN STREET, SONORA, CALIFORNIA.

In compliance with the Americans With Disabilities Act, if you need assistance to participate in this meeting, contact the City Clerk at (209) 588-8946; tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to insure accessibility to this meeting (28CFR 35.102-35.104 ADA Title II.)

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Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website *www.sonoraca.com* listed under the agenda/minutes link on the Government page.

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CITY OF SONORA
City Council Regular Meeting Minutes
Monday, August 21, 2023
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 21, 2023, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

https://us06web.zoom.us/j/81193397821?pwd=UGdrRTcyaFFac3o0b2JQK2FmMTRyUT09

Dial: (669) 444-9171

Meeting ID: 811 9339 7821

Passcode: 906625

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE COMMENTS.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 PM.

ROLL CALL

PRESENT
Mayor Mark Plummer
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section § 54956.9: One (1) Potential Case; Doug White, City Attorney, Melissa Eads, City Administrator.

2. Threat to Public Services or Facilities (Government Code §54957); Consultation with: Aimee New, Fire Chief; Melissa Eads, City Administrator.

3. Conference with Real Property Negotiations, Government Code Section § 54956.8
Property: 136 Columbia Way, Sonora, CA, Tuolumne County 95370 Agency Negotiators: Doug White, City Attorney, Melissa Eads, City Administrator.

4. Conference with Real Property Negotiations, Government Code Section § 54956.8
Property: 326 N. Washington Street, Sonora, CA, Tuolumne County 95370 Agency Negotiators: Doug White, City Attorney, Melissa Eads, City Administrator.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

REPORT OUT OF CLOSED SESSION

Mayor Mark Plummer stated direction was given to staff, returning to closed session after open session.

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Ann Segerstrom led the Pledge of Allegiance.

ROLL CALL

PRESENT
Mayor Mark Plummer
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted Friday, August 18, 2023, at 2:28 PM.

APPROVAL OF THE AGENDA

Motion made by Councilmember Suzanne Cruz, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

Lantern of Light informed those in attendance of Suicide Prevention Month, and the upcoming event at the fairgrounds.

Katie Dunn President of the Sonora Chamber of Commerce thanked everyone who attended their open house; the next mixer is at Heritage Self Storage and is co-hosted with the Columbia Chamber of Commerce; and announced the band for the second to the last concert in the park.

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

5. Consider approval of disbursements in the amount of $184,334.87 for payroll, including employee salaries, employer and employee taxes, retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.

   No public comment.

   Councilmember Suzanne Cruz asked to pull Items #6 and #7 to discuss in further detail.

   Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, for Item #5.

6. Waive the second reading and adopt Ordinance No. 892 - Chapter 15.28, Signs, Amendment; Rachelle Kellogg, Community Development Director.

   No public comment.

   Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Matt Hawkins, Councilmember Andy Merrill

   Voting Nay: Councilmember Suzanne Cruz

7. Waive the second reading and adopt Ordinance No. 893, Amending Title 2, Administration and Personnel, Chapter 2.16 Salaries, and adds Section 2.16.100 to 2.16.102 City Council Compensation; Chris Gorsky, Administrative Services Director.

   No public comment.

   Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Pro-Tem Ann Segerstrom Councilmember Matt Hawkins, Councilmember Andy Merrill

   Voting Nay: Mayor Mark Plummer, Councilmember Suzanne Cruz

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

NEW BUSINESS

8. Consider approval of the 40th Annual Historic Downtown Sonora Christmas Parade on Friday, November 24th at 6:00 p.m. sharp.

   Consider adoption of Resolution No. 08-21-2023-A, authorizing the closure of State Route 49 (Washington Street and Stockton Road), along with certain other City Streets, and designating "No Parking" locations for the 2023 Christmas Parade and for the Trolley stop.

   Request the Mayor or Mayor Pro-Tem represent the City in the Christmas Parade.

   Release the three-hour parking restrictions from Monday, November 13, 2023, through Tuesday, January 2, 2023, within the downtown corridor, which includes all streets within Zone A; this does not apply to trailer parking. Rachelle Kellogg, Community Development Director.

   No public comment.

   Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

9. Consider adoption of Resolution No. 08-21-2023-B approving the reallocation of CDBG Program Income funding for the activities included under CDBG Grant Agreement #22-CDBG-PI-00009; Rachelle Kellogg, Community Development Director.

   No public comment.

   Motion made by Councilmember Andy Merrill, Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

MONTHLY REPORTS

10. Receive the Sonora Administrative Services Department monthly report for June 2023; Christopher Gorsky, Administrative Services Director

11. Receive the Sonora Community Development Department Report for July 2023; Rachelle Kellogg, Community Development Director.

12. Receive the Sonora Fire Department monthly report for July 2023; Aimee New, Fire Chief.

13. Receive the Sonora Police Department monthly report for July 2023; Turu VanderWiel, Police Chief.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

14. Receive the Sonora Public Works Department monthly report for July 2023; Rachelle Kellogg, Community Development Director, Michael Lagomarsino, Public Works Supervisor.

COMMUNICATIONS

15. Tuolumne Fire Safe Council Community Wildfire Protection Plan Update Flyer.

16. Email and Pictures to Tuolumne County regarding Homelessness Crisis.

COUNCIL MEMBER REPORTS

Mayor Pro-Tem Ann Segerstrom attended the League of California Cities Mayors and Councilmembers Round Table; PG&E Fire Prevention Town Hall meeting; and met with the Sonora PD to discuss neighborhood robberies.

Councilmember Andy Merrill attended Tuolumne County Transportation Council (TCTC), and Solid Waste Committee meetings.

Councilmember Suzanne Cruz attended YES Partnership, Central Sierra Economic Development District, and Visit Tuolumne County meetings; and is paying attention to AB 1337, SB 389 and AB 460.

Councilmember Matt Hawkins had nothing to report.

Mayor Mark Plummer attended the Sonora Chamber Grand Opening, and Tuolumne County Fair.

ADJOURNMENT

Adjourned at 5:48 PM to close session.

Reconvened into open session.

Mayor Mark Plummer stated direction was given to staff.

Adjourned in the six o'clock hour.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The

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agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

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CITY OF SONORA
City Council Regular Meeting Minutes
Monday, June 17, 2024
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on June 17, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.org.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at www.sonoraca.com.

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

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OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

1. PLEDGE OF ALLEGIANCE

Councilmember Andy Merrill led the Pledge of Allegiance.

2. ROLL CALL

PRESENT
Mayor Mark Plummer
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

3. CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Friday, June 14, 2024 at 1:50 PM.

4. APPROVAL OF THE AGENDA

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

5. PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

Mike Lemke with Miramont Homes updated those in attendance of the new homes in the Woods Creek bungalow neighborhood.

Katie Dunn President of the Sonora Chamber of Commerce informed those in attendance the Chamber has written a letter of support for Sonora Moves Downtown Paseo & Regional Connectivity Project; the Opera Hall website is now live; attended the second Christmas Parade meeting; the next mixer is hosted by Business Network International (BNI) and is at RE/MAX Gold.

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Jerry Lewis with Greenly Oaks Firewise Community expressed his concern for fire safety in the City and County.

A member of the public informed those in attendance Tuesday is International Day of Countering Hate Speech; the Library has a new technology program, and adult summer reading program; thanked the Mayor for attending the Volunteer Fair; and Saint Patrick's is collecting shoes for a fundraiser.

6. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of Disbursements in the Amount of $176,981.08 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

B. Waive the Second Reading and Adopt Ordinance No. 898 Amending Chapter 17.64 - Transient Use Permit - Under Title 17 Zoning, of the Sonora Municipal Code; Tyler Summerset, Community Development Director.

Mayor Mark Plummer asked to discuss Ordinance 898 separately.

The Council discussed with Tyler Summersett Community Development Director.

A member of the public shared concerns.

Motion made by Mayor Pro-Tem Ann Segerstrom, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins

Voting Nay: Councilmember Andy Merrill

C. Consider Approval of Resolution No. 06-17-2024-G Authorizing the City of Sonora to Continue the Imposition of an Annual One-Dollar ($1.00) Vehicle Registration Fee for Vehicle Abatement Purposes; Turu VanderWiel, Police Chief.

D. Ratify the Administrators Approval of Task Order No. 3 in the Amount of $30,000 for Dewberry Engineers, Inc. to Prepare a 2025 Active Transportation Program (ATP) Cycle 7 Grant Application for the Development of the Sonora Moves – Downtown Plaza and Regional Connectivity Project; Mike Pugh, City Engineer, Melissa Eads, City Administrator

E. Consider Approval of Task Order No. 4 in the Amount of $50,000 for Dewberry Engineers, Inc. Phase 1 Transition of the City's Engineering Files from Paper Hard Copies Stored at an Offsite Location to Digital Files Stored at City Hall; Mike Pugh, City Engineer, Melissa Eads, City Administrator.

Mayor Mark Plummer asked to discuss Task Order Number 4 separately.

Chris Gorsky Administrative Services Director clarified the cost.

No public comment.

Motion made by Councilmember Suzanne Cruz, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

F. Consider Approval of Task Order No. 5 in the Amount of $30,000 for Dewberry Engineers, Inc. to Provide Project Oversight Services for the Project Approval / Environmental Document (PA/ED) Development of the Gold Rush Multi-Use Path Phase 1 Project; Mike Pugh, City Engineer, Melissa Eads, City Administrator.

G. Consider Adoption of Resolution No. 06-17-2024-H Approving a List of Projects to Receive Road Maintenance and Rehabilitation Account Funding (RMRA); Carlye Buchholz, City Engineer.

H. Consider Re-adoption of Ordinance No. 895, Amending the Zoning Map Through the Rezoning of Assessor's Parcel Number 001-216-011-000 from Multifamily Residential (R-3) and Commercial (C) to Multifamily Residential (R-3); Tyler Summersett, Community Development Director.

No public comment.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, Items A, C, D, E, F, G and H.

7. UNFINISHED BUSINESS

A. Consider Approval of Resolution No. 06-17-2024-E Establishing a Workplace Violence Prevention Plan in Accordance with California Senate Bill 553 (SB553); Tracy Skelly, Administrative Services Officer.

Doug White, City Attorney discussed with the Council.

A member of the public asked for clarification.

A member of the public asked for confirmation.

A vote was not taken as it was previously approved.

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8. PUBLIC HEARINGS

A. Consider Approval of the FY24/25 Proposed Operating and Capital Improvement Budgets as Presented; Melissa Eads, City Administrator, Chris Gorsky, Administrative Services Director.

https://city-sonora-ca-budget-book.cleargov.com/10840

1. Consider Adoption of Resolution No. 06-17-2024-A Creating and Approving New Job Descriptions and Direct the City Administrator to Meet with the Affected Employee Associations; Chris Gorsky, Administrative Services Director.

2. Consider Adoption of Resolution No. 06-17-2024-B Approving the Sonora Management Employee Association (SMEA) and the Sonora Confidential Employee Association (SCEA) Salary Schedules as Presented; Chris Gorsky, Administrative Services Director.

3. Consider Adoption of Resolution No. 06-17-24-F Approving the Tentative Agreements with the Sonora Police Officers' Association (SPOA), the Sonora Management Employees' Association (SMEA), and the Sonora Confidential Employees' Association (SCEA) and Authorize the City Administrator to Finalize the Memorandums of Understandings; Melissa Eads, City Administrator; Chris Gorsky, Administrative Services Director.

4. Consider Adoption of Resolution No. 06-17-24-D Adopting and Amending a City of Sonora Fee Schedule as Set Forth in Exhibit "A," Effective July 1, 2024; Chris Gorsky, Administrative Services Director.

   Mayor Mark Plummer asked to set aside Item A-4 for further discussion.

   Mayor Mark Plummer discussed fees with Staff.

   Motion made by Councilmember Andy Merrill, Seconded by Mayor Pro-Tem Ann Segerstrom. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Andy Merrill for Item A-4.

   Voting Nay: Mayor Mark Plummer, Councilmember Matt Hawkins

   Abstaining: Councilmember Suzanne Cruz

5. Consider Adoption of Resolution No. 06-17-2023-C Establishing the GANN Appropriations Limit for FY24/25 for the City of Sonora; Chris Gorsky, Administrative Services Director.

   Chris Gorsky Administrative Services Director explained the GANN Appropriations.

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A member of the public thanked Chief New and wanted to discuss the Supplemental list. Doug White explained public comment at this time is for Item Numbers A-1, A- 2, A-3, A-4, and A-5.

A motion was made to approve the Budget and separate out Item A-4.

Motion by Councilmember Matt Hawkins, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill, for Item Numbers A-1, A-2, A-3, and A-5.

Chris Gorsky Administrative Services Director reviewed FY 24-25 Budget and Supplemental Requests.

Mayor Pro-Tem Ann Segerstrom and Councilmember Andy Merrill requested to add the Linoberg Street Buildout Public Art to the Supplemental Requests.

Katie Dunn President of the Sonora Chamber of Commerce made suggestions.

A member of the public stated the items she opposed and is in favor of.

A motion was made to approve the Budget and the Supplemental Requests with the addition of Linoberg Street Buildout Public Art.

Motion made by Councilmember Matt Hawkins, Seconded by Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill.

B. Consider Adoption of Resolution No. 06-17-24-_, to Uphold the May 13, 2024, Decision of the Sonora Planning Commission Approving, Based on the Identified Findings and Conditions, the Design Review, Site Plan, and Use Permit to Allow a 40-foot Residential and Commercial Mixed-Use Building at 956 Oregon Street (APNs: 056-106-004 and 056-108-015); Tyler Summersett, Community Development Director.

The Council discussed with Tyler Summersett Community Development Director.

The Applicant and Appellants addressed the Council.

Several members of the public addressed their support and concern for the project.

The Council discussed with Tyler Summersett Community Development Director.

Motion made by Councilmember Suzanne Cruz; Seconded by Councilmember Matt Hawkins. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

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Tyler Summersett Community Development Director explained to those in attendance there is a Second Component for Rezoning, and there needs to be a public hearing.

No public comment.

Mayor Mark Plummer stated the formal public hearing will be moved to the next City Council meeting on July 1, 2024.

9. NEW BUSINESS

A. Waive First Reading, Read By Title Only, and Introduce Ordinance 899, Amending Chapter 1.16, Elections, of Title One, General Provisions, to Change the Date of General Municipal Elections to Coincide with Statewide General Elections; Doug White, City Attorney.

Melissa Eads City Administrator asked the Council to consider moving Item 9-A to the next Agenda on 7-1-2024 as Unfinished Business; referred to Legal Counsel; Mayor Mark Plummer conveyed to the next meeting with approval from Legal Counsel.

10. COUNCIL MEMBER REPORTS

Mayor Pro-Tem Ann Segerstrom attended the Cal Cities Mayors and Councilmembers meeting via phone call; Christmas Town meeting; the Amador Tuolumne County Action Agency (ATCAA) for Andy; and there is a Juneteenth celebration in Columbia.

Councilmember Matt Hawkins stated this is his last full meeting and looks forward to the next meeting; and is here for the City and the Council when his term is up.

Councilmember Andy Merrill thanked the Staff and Councilmembers for their coverage, and shared details of time away.

Councilmember Suzanne Cruz thanked the Staff for the presentation of the budget and all their work and time; and thanked Mayor Mark Plummer and Councilmember Matt Hawkins for their leadership and it has been a pleasure to work with them.

Mayor Mark Plummer attended the Solid Waste Committee meeting; Local Agency Formation Commission (LAFCO); Tuolumne County Transportation Council (TCTC); thanked the staff and expressed much appreciation for all they do.

11. ADJOURNMENT

Adjourned at 10:45 PM.

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CITY OF SONORA
City Council Regular Meeting Minutes
Monday, July 01, 2024
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on July 1, 2024, at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.org.

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Mayor Mark Plummer

Mayor Pro-Tempore Ann Segerstrom

Council Members Suzanne Cruz, Matt Hawkins, Andy Merrill

City Administrator Melissa Eads

City Attorney Douglas White

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CLOSED SESSION - 4:00 PM

1. CALL TO ORDER

Called to order at 4:00 PM.

2. ROLL CALL

PRESENT
Mayor Mark Plummer
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

3. PUBLIC COMMENTS

No public comment.

4. ADJOURN INTO CLOSED SESSION

Adjourned at 4:04 PM.

A. Conference with Legal Counsel – Anticipated Litigation - Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9(d): (1 case); Melissa Eads, City Administrator, Doug White, City Attorney.

5. RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:00 PM.

6. REPORT OUT OF CLOSED SESSION

Mayor Mark Plummer stated direction was given to staff.

7. PLEDGE OF ALLEGIANCE

Mayor Mark Plummer led the Pledge of Allegiance.

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8. ROLL CALL

PRESENT
Mayor Mark Plummer
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Matt Hawkins
Councilmember Andy Merrill

9. CITY CLERK'S REPORT ON AGENDA POSTING

The Agenda was posted on Thursday, June 27, 2024 at 3:04 PM.

10. PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

BZ Smith thanked Mayor Mark Plummer for his term; updated those in attendance Pebbles in the Pond is now complete; and Orange Shirt Day is September 30th.

Katie Dunn President Sonora Chamber of Commerce informed those in attendance of the new program called Business Watch.

Jeff Muzio from Hazy Bulldog Farms addressed the Council in regards to obtaining a Distribution License.

Colette Such shared her concerns with the Council.

A member of the public shared her concerns with the Council.

11. APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Mayor Pro-Tem Ann Segerstrom. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

12. UNFINISHED BUSINESS

A. Waive First Reading, Read By Title Only, and Introduce Ordinance 899, Amending Chapter 1.16, Elections, of Title One, General Provisions, to Change the Date of General Municipal Elections to Coincide with Statewide General Elections; Doug White, City Attorney.

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City Attorney and the Council discussed Ordinance 899.

No public comment.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Andy Merrill. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

B. Introduce By Title Ordinance No. 896 and Waive First Reading, Amending the Zoning Map Through the Rezoning of Assessor's Parcel Numbers 056-106-004 and 056-106-001 from General Commercial (CG) to Commercial (C); Tyler Summersett, Community Development Director.

A member of the public asked a question on the location.

Tyler Summersett Community Development Director confirmed the location.

Motion made by Councilmember Matt Hawkins, Seconded by Mayor Pro-Tem Ann Segerstrom. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

13. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of Disbursements in the Amount of $192,599.35 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay; Tracy Skelly, Administrative Services Officer.

B. Consider Approval of the City Council Meeting Minutes from July 03, 2023; July 17; 2023; March 20, 2023; and March 12, 2024; Stacy Enos-Del Razo, Deputy City Clerk

Mayor Pro-Tem Ann Segerstrom asked for clarification for Minutes from March 20, 2023. Minutes were voted on with consent Calendar Items.

Clarification for Minutes from March 20, 2023: A couple who worked at the Grammer School were given the bell upon their retirement. The couple were neighbors of Betty Castle's parents. The neighbors gave the bell to Betty Castle's parents, Betty found the bell when cleaning after her parents had passed.

C. Consider Approval of Resolution 07-01-2024-A Designating the Assistant City Administrator to Sign Documents on Behalf of the City Administrator; Tracy Skelly, Administrative Services Officer.

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Melissa Eads City Administrator provided clarification for Resolution 07-01-2024-A.

D. Consider Approval of Dewberry Engineers Inc. Task Order #25-1 Scope and Fee to Continue to Provide City Engineer Services for Fiscal Year 24/25; Mike Pugh, City Engineer, Melissa Eads, City Administrator.

Motion made by Councilmember Matt Hawkins, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Mark Plummer, Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Matt Hawkins, Councilmember Andy Merrill

14. NEW BUSINESS

A. Receive the Administration of the Oath of Office for Elected City Officials; Judge Donald Segerstrom.

1. Ann Segerstrom - Councilmember
2. Bess Levine - Councilmember
3. Stephen Opie - Councilmember

Oath of Office was given to the new Mayor and Councilmembers by retired **Judge Donald Segerstrom.**

15. BREAK

A 15-minute break was called.

16. RECONVENE INTO OPEN SESSION - SEATING OF NEW COUNCIL

17. CALL TO ORDER

Called to order at 5:55 PM.

18. ROLL CALL

PRESENT
Mayor Pro-Tem Ann Segerstrom
Councilmember Suzanne Cruz
Councilmember Bess Levine
Councilmember Andy Merrill
Councilmember Stephen Opie

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19. PUBLIC COMMENTS

Barbara Dressler addressed the Council with concerns.

Richard Todd addressed the Council with comments.

20. APPROVAL OF THE AGENDA

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz Councilmember, Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

21. PRESENTATIONS

A. Receive a Presentation from Pioneer Community Energy, a Community Choice Aggregator, About the Benefits of Joining and Authorizing the City Administrator to Commission an Impact Assessment Study; Robbie Bergstrom, Tuolumne County Economic Development Senior Administrative Analyst, Melissa Eads, City Administrator. (15 minutes)

Several members of the public addressed Pioneer with comments, questions and concerns.

Councilmembers and Staff discussed the presentation with Pioneer representatives.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

B. Receive an Update from Tuolumne County District 1 Supervisor David Goldemberg.

Tuolumne County District 1 Supervisor David Goldemberg welcomed the new Councilmembers; appreciated the presentation from Pioneer to the City and the County; informed those in attendance there is a second meeting for the proposed Sales Tax; and Solid Waste is working on extra allotment of tonnage with Waste Management.

Mayor Pro-Tem Ann Segerstrom asked Supervisor Goldemberg about cooling centers during the warm weather.

Supervisor David Goldemberg discussed with OES possible cooling centers at the Senior Center and the Enrichment Center/Behavioral Health.

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22. NEW BUSINESS

A. Appointment of Mayor and Mayor Pro-Tempore; Tracy Skelly, City Clerk.

Tracy Skelly City Clerk read the duties and powers for the Mayor and Mayor Pro-Tem.

Motion made by Councilmember Andy Merrill, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

Several members of the public spoke in support of Councilmember Andy Merrill.

Several members of the public spoke in support of Councilmember Suzanne Cruz.

Mayor Pro-Tem Ann Segerstrom addressed the Council and public on the selection of the new Mayor Pro-Tem.

Motion made by Councilmember Stephen Opie, Seconded by Councilmember Suzanne Cruz. Voting Yea: Mayor Pro-Tem Ann Segerstrom, Councilmember Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

B. Receive Proclamations Honoring Councilmember Mark Plummer, Councilmember Matt Hawkins, and City Engineer Gerard Fuccillo; Tracy Skelly, City Clerk.

Tracy Skelly City Clerk read a Proclamation for Mark Plummer, Matt Hawkins and Gerard Fuccillo.

Mark Plummer thanked and addressed the Council and public.

Matt Hawkins thanked and addressed the Council and public.

Gerard Fuccillo thanked the Council and public and shared a funny story.

Fire Chief Aimee New thanked Mark Plummer, Matt Hawkins and Gerard Fuccillo.

C. Receive the State of the City Address Report from the Newly Appointed Mayor.

No public comment.

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D. Consider Mayor's Appointment of Commission/Committee Assignments; Tracy Skelly, City Clerk.

Mayor and Councilmembers discussed the LAFCO Appointment and moved Commission/Committee Assignments to the end of New Business.

Mayor and Councilmembers did not change the the Appointments.

Motion made by Mayor Pro-Tem Suzanne Cruz, Seconded by Councilmember Bess Levine. Voting Yea: Mayor Ann Segerstrom, Mayor Pro-Tem Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

E. Consider the Mayor's Appointment of Thad Waterbury to Serve as a City of Sonora Planning Commissioner for a One-Year Term Expiring on July 1, 2025; Tyler Summersett, Community Development Director.

Consider the Mayor's Appointment of Linda Emerson to Serve as a City of Sonora Planning Commissioner for a Two-Year Term Expiring on July 1, 2026; Tyler Summersett, Community Development Director.

Consider the Mayor's Appointment of Thomas Miller to Serve as a City of Sonora Planning Commissioner for a Four-Year Term Expiring on July 1, 2028; Tyler Summersett, Community Development Director.

A member of the public asked the pay rate for a Planning Commissioner.

Tyler Summersett Community Development Director confirmed the amount.

A member of the public asked what is the role of a Planning Commissioner.

Tyler Summersett Community Development Director explained the role.

No public comment on the appointment of Thad Waterbury.

Appointment of Thad Waterbury was confirmed.

Motion made by Councilmember Andy Merrill, Seconded by Mayor Pro-Tem Suzanne Cruz. Voting Yea: Mayor Ann Segerstrom, Mayor Pro-Tem Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

No public comment on the appointment of Linda Emerson.

Appointment of Linda Emerson was confirmed.

Motion made by Mayor Pro-Tem Suzanne Cruz, Seconded by Councilmember Bess Levine. Voting Yea: Mayor Ann Segerstrom, Mayor Pro-Tem Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

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No public comment on the appointment of Thomas Miller.

Appointment of Thomas Miller was confirmed.

Motion made by Councilmember Stephen Opie, Seconded by Mayor Pro-Tem Suzanne Cruz. Voting Yea: Mayor Ann Segerstrom, Mayor Pro-Tem Suzanne Cruz, Councilmember Bess Levine, Councilmember Andy Merrill, Councilmember Stephen Opie

23. MONTHLY REPORTS

A. Receive the City of Sonora Administrative Services Department Monthly Report for April 2024 (FY23/24); Chris Gorsky, Administrative Services Director.

B. Receive the City of Sonora Community Development Department Monthly Report for May 2024; Tyler Summersett, Community Development Director.

C. Receive the City of Sonora Fire Department Monthly Report for May 2024; Aimee New, Fire Chief.

Fire Chief Aimee New reminded everyone in attendance that all fireworks are illegal in the City limits for the Fourth of July.

D. Receive the City of Sonora Police Department Monthly Report for May 2024; Turu VanderWiel, Chief of Police.

E. Receive the City of Sonora Public Works Department Monthly Report for May 2024; Mike Lagomarsino, Public Works Supervisor

24.COUNCIL MEMBER REPORTS

Councilmember Andy Merrill had nothing to report.

Mayor Ann Segerstrom attended the Chamber mixer; reviewed the Planning Commission applications; read the Juneteenth Proclamation at the Juneteenth Celebration; attended the Heartland Art reception; and worked on the Commission/Committees Appointments.

Mayor Pro-Tem Suzanne Cruz addressed the public.

25. ADJOURNMENT

Adjourned at 8:29 PM.

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the Amount of $186,420.75 for Payroll

RECOMMENDATION:

Consider Approval of Disbursements in the Amount of $186,420.75 for Payroll, Including Employee Salaries, Employer and Employee Taxes, Retirement Contributions, Miscellaneous Voluntary Employee Deductions, Holiday Pay, and Other Adjustments, Including Retro-Pay.

DISCUSSION / ANALYSIS:

This payroll was the first (1st) payroll of the month, which was an expected amount.

This was the 5th payroll of 26 for FY24-25, we would have expected to expend 19.23% of the budgeted amount. In total, we have expended 16.81% of the Salaries and Wages for the FY24-25 budget.

FISCAL IMPACT:

Disbursements are part of the approved FY24-25 Budget.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Consider Acceptance of an Informational Report for the August 2024 Accounts Payable Payment Register and Void Report.

RECOMMENDATION:

Consider Acceptance of an Informational Report for the August 2024 Accounts Payable Payment Register and Void Report.

BACKGROUND:

The Administrative Services Department manages the payment processing for all City disbursements. The City has three main types of payments which includes the following:

1. Vendors – These payments are associated with goods received and contractual services provided to the City and payroll benefits paid by the City on behalf of City employees.
2. Refunds – These payments are associated with refunds issued for deposits collected and have been authorized to be released for business licenses, building permits, rental agreements, etc.
3. Employees – These payments are associated with City-related travel advances and reimbursements related to training events or City business reimbursements.

DISCUSSION / ANALYSIS:

On a monthly basis, Administrative Services Staff prepares a monthly warrant report of vendors receiving payment from the City. The informational report of the monthly payments provides Council the oversight and ability to review all spending activity for the City.

FISCAL IMPACT:

No fiscal impact will result from this informational report on the August 2024 Accounts Payable Payment Register and Void report. Expenditures are tracking according to budget authority.

All payments have been approved for payment through the adoption of the fiscal year budget or by an additional item passed by Council.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

- Accounts Payable Warrants Report

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Staffing - Salary, Benefits, Training, and Retention

City of Sonora

Check/Voucher Register - Check List - Council

From 8/1/2024 Through 8/31/2024

Check Num...	Effective D...	Document Description	ID	Payee	Check Amount	Payment ...	VOID ?
201588	8/8/2024	System Generated Check/Voucher	200001	Access Tuolumne (Cable 8)	783.00	Check	No
201589		Amazon.com - Listing (VOID)			0.00		Yes
201590	8/8/2024	System Generated Check/Voucher	200005	Amazon Business	955.22	Check	No
201591	8/8/2024	System Generated Check/Voucher	200011	AT&T Calnet 3	378.29	Check	No
201592	8/8/2024	System Generated Check/Voucher	200015	Silke Communications	95,854.19	Check	No
201593	8/8/2024	System Generated Check/Voucher	200016	Tuolumne County Public Power A...	5,331.86	Check	No
201594	8/8/2024	System Generated Check/Voucher	200024	Comcast Business	186.08	Check	No
201595	8/8/2024	System Generated Check/Voucher	200024	Comcast Business	19.13	Check	No
201596	8/8/2024	System Generated Check/Voucher	200032	Mountain Oasis Water	13.50	Check	No
201597	8/8/2024	System Generated Check/Voucher	200033	ODP Business Solutions, LLC	96.85	Check	No
201598	8/8/2024	System Generated Check/Voucher	200034	OHE Sand and Gravel, Inc.	117.74	Check	No
201599	8/8/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	506.47	Check	No
201600	8/8/2024	System Generated Check/Voucher	200036	O'Reilly Auto Parts	21.73	Check	No
201601	8/8/2024	System Generated Check/Voucher	200039	Safe-T-Lite of Modesto, Inc.	1,553.98	Check	No
201602		Sonora Lumber - Listing (VOID)			0.00		Yes
201603	8/8/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	384.20	Check	No
201604	8/8/2024	System Generated Check/Voucher	200046	TK Elevator	954.30	Check	No
201605	8/8/2024	System Generated Check/Voucher	200047	Tuolumne Utilities District	165.71	Check	No
201606	8/8/2024	System Generated Check/Voucher	200065	ProClean Supply	1,595.91	Check	No
201607	8/8/2024	System Generated Check/Voucher	200066	Muni Sevices / Avenu	1,169.40	Check	No
201608	8/8/2024	System Generated Check/Voucher	200072	United Site Services	97.93	Check	No
201609	8/8/2024	System Generated Check/Voucher	200080	JTM Cleaning Co.	800.00	Check	No
201610	8/8/2024	System Generated Check/Voucher	200088	Waypoint Network Solutions LLC	585.00	Check	No
201611	8/8/2024	System Generated Check/Voucher	200090	American River Benefit Administra...	39.50	Check	No
201612	8/8/2024	System Generated Check/Voucher	200107	Level One Web Design, Inc.	84.50	Check	No
201613	8/8/2024	System Generated Check/Voucher	200108	CISCO Fire Sprinklers, Inc.	480.00	Check	No
201614	8/8/2024	System Generated Check/Voucher	200202	Staples	73.91	Check	No
201615	8/8/2024	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,024.82	Check	No
201616	8/8/2024	System Generated Check/Voucher	200209	VALIC	25.00	Check	No
201617	8/8/2024	System Generated Check/Voucher	200210	Operating Engineers #3	256.00	Check	No
201618	8/8/2024	System Generated Check/Voucher	200217	Employment Development Depart...	4,950.00	Check	No
201619	8/8/2024	System Generated Check/Voucher	200226	Rebecca Howard	1,182.16	Check	No
201620	8/8/2024	System Generated Check/Voucher	200246	Tuolumne-Stanislaus Integrated R...	200.00	Check	No
201621	8/8/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	1,212.92	Check	No
201622	8/8/2024	System Generated Check/Voucher	200303	Pat Perry	201.16	Check	No
201623	8/8/2024	System Generated Check/Voucher	200320	Foust Heat Air Refrigeration	90.00	Check	No
201624	8/8/2024	System Generated Check/Voucher	200395	MacLeod Watts Inc	7,450.00	Check	No
201625	8/8/2024	System Generated Check/Voucher	200479	Pinnell's Carpet One	2,535.16	Check	No
201626	8/8/2024	System Generated Check/Voucher	200487	Standard Insurance Company	145.00	Check	No
201627	8/8/2024	System Generated Check/Voucher	200505	Valley Strong Credit Union	1,706.00	Check	No

City of Sonora

Check/Voucher Register - Check List - Council

From 8/1/2024 Through 8/31/2024

Check Num...	Effective D...	Document Description	ID	Payee	Check Amount	Payment ...	VOID ?
201628	8/8/2024	System Generated Check/Voucher	200535	Toshiba Financial Services	2,081.55	Check	No
201629	8/8/2024	System Generated Check/Voucher	200573	UNICO Engineering, Inc.	0.00	Check	No
201630	8/8/2024	System Generated Check/Voucher	200598	Top Dog Police K9 Training & Con...	125.00	Check	No
201631	8/8/2024	System Generated Check/Voucher	200616	Granite Peak Alarms LLC	360.00	Check	No
201632	8/8/2024	System Generated Check/Voucher	200640	Diamond Digital Marketing Co.	1,000.00	Check	No
201633	8/8/2024	System Generated Check/Voucher	200677	Russ Bassett Corporation	22,354.47	Check	No
201634	8/8/2024	System Generated Check/Voucher	200704	Brothers Promotions	200.00	Check	No
201635	8/8/2024	System Generated Check/Voucher	200705	Alma Collum	30.00	Check	No
201636	8/8/2024	System Generated Check/Voucher	200706	C&W Supply	3.13	Check	No
201637	8/8/2024	System Generated Check/Voucher	Emp2009	Mike Lagomarsino	107.24	Check	No
201638	8/12/2024	System Generated Check/Voucher	200055	Keenan Associates	75,955.28	Check	No
201639	8/12/2024	System Generated Check/Voucher	200058	Unum Life Insurance Company of ...	2,609.67	Check	No
201640	8/12/2024	System Generated Check/Voucher	200060	Combined Benefits Administrators	1,344.40	Check	No
201641	8/12/2024	System Generated Check/Voucher	200074	Vision Service Plan (CA)	794.04	Check	No
201642	8/12/2024	System Generated Check/Voucher	200588	Dirt Dynasty, Inc.	137,339.19	Check	No
201643	8/15/2024	System Generated Check/Voucher	200005	Amazon Business	753.31	Check	No
201644	8/15/2024	System Generated Check/Voucher	200006	Central San Joaquin Valley Risk M...	298,928.00	Check	No
201645	8/15/2024	System Generated Check/Voucher	200009	Banks Glass	272.55	Check	No
201646	8/15/2024	System Generated Check/Voucher	200011	AT&T Calnet 3	115.85	Check	No
201647	8/15/2024	System Generated Check/Voucher	200014	Municipal Emergency Services	13,888.15	Check	No
201648	8/15/2024	System Generated Check/Voucher	200018	U.S. Bank Corporate Payment Sy...	16,143.98	Check	No
201649	8/15/2024	System Generated Check/Voucher	200020	AT&T Mobility (FirstNet)	2,087.80	Check	No
201650	8/15/2024	System Generated Check/Voucher	200024	Comcast Business	154.70	Check	No
201651	8/15/2024	System Generated Check/Voucher	200024	Comcast Business	134.75	Check	No
201652	8/15/2024	System Generated Check/Voucher	200024	Comcast Business	784.13	Check	No
201653	8/15/2024	System Generated Check/Voucher	200032	Mountain Oasis Water	81.25	Check	No
201654	8/15/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	944.66	Check	No
201655	8/15/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	50.87	Check	No
201656	8/15/2024	System Generated Check/Voucher	200048	The Union Democrat	240.00	Check	No
201657	8/15/2024	System Generated Check/Voucher	200060	Combined Benefits Administrators	1,808.20	Check	No
201658	8/15/2024	System Generated Check/Voucher	200063	Kellie's Cleaning Service	490.00	Check	No
201659	8/15/2024	System Generated Check/Voucher	200113	Nate's Tree Service	4,950.00	Check	No
201660	8/15/2024	System Generated Check/Voucher	200117	Verizon Wireless	38.01	Check	No
201661	8/15/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	3,311.99	Check	No
201662	8/15/2024	System Generated Check/Voucher	200265	Tuolumne County Public Works D...	430.38	Check	No
201663	8/15/2024	System Generated Check/Voucher	200326	National Flooring & Supply, Inc.	784.73	Check	No
201664	8/15/2024	System Generated Check/Voucher	200402	Viking Shred	119.98	Check	No
201665	8/15/2024	System Generated Check/Voucher	200512	Utilitarian Design, LLC.	129.30	Check	No
201666	8/15/2024	System Generated Check/Voucher	200637	Industrial Electrical Co., Inc.	7,138.88	Check	No
201667	8/15/2024	System Generated Check/Voucher	200703	Lefta Systems	1,500.00	Check	No

City of Sonora

Check/Voucher Register - Check List - Council

From 8/1/2024 Through 8/31/2024

Check Num...	Effective D...	Document Description	ID	Payee	Check Amount	Payment ...	VOID ?
201668	8/15/2024	System Generated Check/Voucher	200707	Dale DeLillo	50.00	Check	No
201669	8/15/2024	System Generated Check/Voucher	200708	Poweraid Inc.	50.00	Check	No
201670	8/22/2024	System Generated Check/Voucher	200005	Amazon Business	51.10	Check	No
201671	8/22/2024	System Generated Check/Voucher	200010	American Tower	1,505.92	Check	No
201672	8/22/2024	System Generated Check/Voucher	200011	AT&T Calnet 3	423.99	Check	No
201673	8/22/2024	System Generated Check/Voucher	200024	Comcast Business	337.51	Check	No
201674	8/22/2024	System Generated Check/Voucher	200024	Comcast Business	170.82	Check	No
201675	8/22/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	6,027.41	Check	No
201676	8/22/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	53.96	Check	No
201677		Tuolumne Utilities District - Listing (VOID)			0.00		Yes
201678	8/22/2024	System Generated Check/Voucher	200047	Tuolumne Utilities District	7,688.77	Check	No
201679	8/22/2024	System Generated Check/Voucher	200059	Cal.Net Motherlode	54.01	Check	No
201680	8/22/2024	System Generated Check/Voucher	200065	ProClean Supply	867.71	Check	No
201681	8/22/2024	System Generated Check/Voucher	200067	Sentry Alarm Systems	126.00	Check	No
201682	8/22/2024	System Generated Check/Voucher	200089	California Police Chiefs Association	365.00	Check	No
201683	8/22/2024	System Generated Check/Voucher	200207	Sonora Police Officers Association	1,024.82	Check	No
201684	8/22/2024	System Generated Check/Voucher	200209	VALIC	25.00	Check	No
201685	8/22/2024	System Generated Check/Voucher	200210	Operating Engineers #3	256.00	Check	No
201686	8/22/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	2,397.39	Check	No
201687	8/22/2024	System Generated Check/Voucher	200413	CSG Consultants	2,791.43	Check	No
201688	8/22/2024	System Generated Check/Voucher	200438	Shrader Investigations	1,630.00	Check	No
201689	8/22/2024	System Generated Check/Voucher	200439	Don Sullivant	100.00	Check	No
201690	8/22/2024	System Generated Check/Voucher	200505	Valley Strong Credit Union	1,706.00	Check	No
201691	8/22/2024	System Generated Check/Voucher	200616	Granite Peak Alarms LLC	480.00	Check	No
201692	8/22/2024	System Generated Check/Voucher	200709	The Thirsty Prospector	50.00	Check	No
201693	8/22/2024	System Generated Check/Voucher	Emp2054	Aaron Jobe	285.09	Check	No
201694	8/29/2024	System Generated Check/Voucher	200004	White Brenner LLP	11,567.20	Check	No
201695	8/29/2024	System Generated Check/Voucher	200005	Amazon Business	534.49	Check	No
201696	8/29/2024	System Generated Check/Voucher	200024	Comcast Business	186.08	Check	No
201697	8/29/2024	System Generated Check/Voucher	200032	Mountain Oasis Water	43.50	Check	No
201698	8/29/2024	System Generated Check/Voucher	200035	Pacific Gas and Electric	40.47	Check	No
201699	8/29/2024	System Generated Check/Voucher	200036	O'Reilly Auto Parts	166.47	Check	No
201700	8/29/2024	System Generated Check/Voucher	200038	Safeguard Pest Control	408.00	Check	No
201701	8/29/2024	System Generated Check/Voucher	200043	Sonora Lumber Company	28.36	Check	No
201702	8/29/2024	System Generated Check/Voucher	200047	Tuolumne Utilities District	694.71	Check	No
201703	8/29/2024	System Generated Check/Voucher	200055	Keenan Associates	74,804.02	Check	No
201704	8/29/2024	System Generated Check/Voucher	200058	Unum Life Insurance Company of ...	2,101.99	Check	No
201705	8/29/2024	System Generated Check/Voucher	200060	Combined Benefits Administrators	1,226.80	Check	No
201706	8/29/2024	System Generated Check/Voucher	200069	Signal Service	345.00	Check	No
201707	8/29/2024	System Generated Check/Voucher	200074	Vision Service Plan (CA)	794.04	Check	No

City of Sonora

Check/Voucher Register - Check List - Council

From 8/1/2024 Through 8/31/2024

Check Num...	Effective D...	Document Description	ID	Payee	Check Amount	Payment ...	VOID ?
201708	8/29/2024	System Generated Check/Voucher	200088	Waypoint Network Solutions LLC	487.50	Check	No
201709	8/29/2024	System Generated Check/Voucher	200101	Pine Alley Saw Shop	130.80	Check	No
201710	8/29/2024	System Generated Check/Voucher	200263	Hunt & Sons, Inc.	3,144.34	Check	No
201711	8/29/2024	System Generated Check/Voucher	200265	Tuolumne County Public Works D...	1,102.75	Check	No
201712	8/29/2024	System Generated Check/Voucher	200312	Municipal Maintenance Equipment	587.37	Check	No
201713	8/29/2024	System Generated Check/Voucher	200364	Burton's Mother Lode Appliance S...	679.99	Check	No
201714	8/29/2024	System Generated Check/Voucher	200459	Sign Store	685.72	Check	No
201715	8/29/2024	System Generated Check/Voucher	200487	Standard Insurance Company	145.00	Check	No
201716	8/29/2024	System Generated Check/Voucher	200624	Kevin's Downtown Automotive	493.28	Check	No
ACH040	8/7/2024	System Generated Check/Voucher	200003	Abila	1,479.86	Voucher	No
ACH041	8/7/2024	System Generated Check/Voucher	200257	Archive Social	2,507.40	Voucher	No
ACH042	8/7/2024	System Generated Check/Voucher	200301	RingCentral	577.95	Voucher	No
ACH043	8/7/2024	System Generated Check/Voucher	200528	CivicPlus LLC	3,400.00	Voucher	No
ACH044	8/7/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	90,266.99	Voucher	No
ACH045	8/7/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	765.00	Voucher	No
ACH046	8/7/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	35,700.33	Voucher	No
ACH047	8/7/2024	System Generated Check/Voucher	200608	Enterprise FM Trust	132,753.83	Voucher	No
ACH048	8/29/2024	System Generated Check/Voucher	200003	Abila	1,479.85	Voucher	No
ACH049	8/29/2024	System Generated Check/Voucher	200301	RingCentral	577.95	Voucher	No
ACH050	8/29/2024	System Generated Check/Voucher	200600	Dewberry Engineers Inc.	29,997.95	Voucher	No
Report Total					1,161,234.98		

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Aimee New, Fire Chief

SUBJECT: Adopt of Resolution 09-16-2024-A and Accept the VFC (Volunteer Fire Capacity) Grant 2024 Award.

RECOMMENDATION:

Consider Adoption of Resolution 09-16-2024-A and Acceptance of the VFC (Volunteer Fire Capacity) Grant Award – 7GF24020 and Authorize the Fire Chief to Approve and Sign the Contract to Accept the Award.

BACKGROUND:

The Fire Department applied and was awarded $13,815.00 towards the purchase of structural firefighting equipment PPE (Personal Protective Equipment), radio harnesses, software for the new self-contained breathing apparatus for OSHA required testing, and funding for in-house training through the Volunteer Fire Capacity Grants Program (VFC).

DISCUSSION / ANALYSIS:

The City of Sonora Fire Department requested matching grant funding towards the purchase of structural firefighting equipment PPE (Personal Protective Equipment), radio harnesses, software for the new self-contained breathing apparatus for OSHA required testing, and funding for in-house training. The VFC grant is awarded up to $40,000.00. The City of Sonora Fire Department applied for a grant worth $38,680.00. Due to the number of applications CAL FIRE received this year, they have reduced the funding so that they could use the federal funds to the fullest. The City of Sonora Fire Department was awarded $13,815.00 with a 50% match portion $6,907.50 coming from the Fire Department 730 account.

FISCAL IMPACT:

The Fire Department has Fund 730 to fund the grant request with a current fund balance of $177,526.33. The department uses this fund for grant matching requirements. No Fiscal Impact to the General Fund.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

Grant Agreement, Budget Worksheet, USDA AD-1048, Resolution 9-16-2024A, and Budget Adjustment Transfer Sheet.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT

APPLICANT: City of Sonora Fire Department

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF24020

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2025.
Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed $ **$13,815.00** (or project costs, whichever is less).

The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.

City of Sonora Fire Department
Applicant

By Aimee R. Yew
Signature of Authorized Representative

Title Fire Chief

Date 9-17-2024

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

By

Title: **David Scheurich**
Staff Chief, Cooperative Fire Programs

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID		SUPPLIER ID
FUND **0001**	FUND NAME General Fund		
PROJECT ID 354024DG2012161	ACTIVITY ID SUBGNT		AMOUNT OF ESTIMATE FUNDING **$ $13,815.00**
GL UNIT 3540	BUD REF 001	CHAPTER 35	ADJ. INCREASING ENCUMBRANCE **$ 0.00**
PROGRAM NUMBER 9999000FED	ENY **2024**		ADJ. DECREASING ENCUMBRANCE **$ 0.00**
ACCOUNT 5340580	ALT ACCOUNT **5340580002**		UNENCUMBERED BALANCE **$ $13,815.00**
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92767		

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

7GF24020

VOLUNTEER FIRE CAPACITY PROGRAM
TERMS AND CONDITIONS

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and City of Sonora Fire Department hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.

2. This is a subaward under the 2024 Volunteer Fire Capacity Grant #24-DG-11052012-161 awarded to STATE by the Forest Service on August 23, 2024. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.

3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2024.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**

5. **INCORPORATION: The Procedural Guide for Volunteer Fire Capacity Program 2024, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**

6. **TIMELINESS: Time is of the essence in this Agreement.**

7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2024 or LOCAL AGENCY will forfeit the funds.**

8. GRANT AND BUDGET CONTIGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2024** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **$13,815.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2025.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2025 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.

10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over $5,000, the federal government may retain a vested interested in accordance with paragraph 17 below.

11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: City of Sonora Fire Department
201 S. Shepherd Street
Sonora, Ca. 95370
Attention: Aimee New
Telephone Number(s): 209-532-7432
E-mail firechief@sonoraca.com

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: VFC
P. O. Box 944246
Sacramento, California 94244-2460
E-MAIL: CALFIRE.GRANTS@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.

14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.

15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.

16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.

17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of $5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than $5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than $5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of $5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.

19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).

20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.

21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.

22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.

23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.

24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

    a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

    b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;

2) the person's or organization's policy of maintaining a drug-free workplace;

3) any available counseling, rehabilitation and employee assistance programs; and,

4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM: The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2025.**

26. TERMINATION: This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.

27. AMENDMENTS: No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.

28. INDEPENDENT CONTRACTOR: LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.

29. INDIRECT RATE: LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

Budget Worksheet (List individual items for funding. Include tax and shipping in unit cost):

	Type	Item	Quantity	Unit Cost	Item Total
1.	~~Equipment - Wildland~~	~~Alligator Clamp~~	~~6~~	~~$ 275.00~~	~~$ 1,650.00~~
2.	~~Equipment - Wildland~~	~~Chain Saw~~	~~1~~	~~$ 700.00~~	~~$ 700.00~~
3.	~~Equipment - Wildland~~	~~Chain Saw Chains~~	~~2~~	~~$ 100.00~~	~~$ 200.00~~
4.	Safety - Structural	Structural Boots	6	$ 500.00	$ 3,000.00
5.	Safety - Structural	Suspenders	4	$ 45.00	$ 180.00
6.	Safety - Structural	Turnout Coat	4	$ 2,400.00	$ 9,600.00
7.	Safety - Structural	Turnout Pant	4	$ 1,500.00	$ 6,000.00
8.	Communications	Radio Harness	6	$ 125.00	$ 750.00
9.	Communications	Benchtester Software	1	$ 3,000.00	$ 3,000.00
10.	Training	Instructor Fee	1	$ 3,000.00	$ 3,000.00
11.	Training	Text Books	7	$ 300.00	$ 2,100.00
12.	~~Equipment - Wildland~~	~~Drip Torch~~	~~2~~	~~$ 350.00~~	~~$ 700.00~~
13.	~~Equipment - Structural~~	~~Thermal Imaging Camera~~	~~6~~	~~$ 1,200.00~~	~~$ 7,200.00~~
14.	~~Equipment - Wildland~~	~~case of fusees~~	~~2~~	~~$ 300.00~~	~~$ 600.00~~
15.					$ 0.00
16.					$ 0.00
17.					$ 0.00
18.					$ 0.00
19.					$ 0.00
20.					$ 0.00
21.					$ 0.00
22.					$ 0.00

CAL FIRE USE ONLY (Formula-Driven)

Approved $13,815 ME

Project Total Cost: $ 38,680.00

Proposed Award: $ 19,340.00

Organization Name: City of Sonora Fire Department

CAL FIRE Unit: TCU - Tuolumne-Calaveras Unit

AD-1048

OMB No. 0505-0
Expiration Date: 09/30/2025

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
City of Sonora Fire Dept.	7GF24020

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)
Aimee New, Fire Chief

SIGNATURE	DATE
Aimee R. New	9-17-2024

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

RESOLUTION 09-16-2024-A

A RESOLUTION OF THE CITY OF SONORA APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7GF24020 FOR SERVICES FROM THE DATE OF LAST SIONATORY ON PAGE I OF THE AGREEMENT TO JUNE 30, 2025, UNDER THE VOLUNTEER FIRE CAPACITY GRANT PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978.

BE IT RESOLVED by the City Council of the City of Sonora that said council does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page I of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Grant Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2024-25 up to and no more than the amount of $13,815.00.

BE IT FURTHER RESOLVED that the Fire Chief, Aimee New, of the City of Sonora Fire Department be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the City of Sonora.

The foregoing resolution was duly passed and adopted by the City Council of the City of Sonora, at a regular meeting thereof; held on the 16th day of September 2024 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

_____
Ann Segerstrom, Mayor, City of Sonora

CERTIFICATION OF RESOLUTION
Attest:
I, Tracy Skelly, City Clerk of the City of Sonora, County of Tuolumne California do hereby certify that this is a true and correct copy of the original Resolution Number 09-I6-2024-A.

Witness my hand and the seal of the City of Sonora on this 16th day of September 2024.

OFFICIAL SEAL

_____
Tracy Skelly, City Clerk City of Sonora

City of Sonora

Budget Transfer Request Form

Finance Department

Date: **9/16/2024** Fiscal Year: **FY2024/25**

Department: **Fire - Code 5 Fund** Budget Transfer #

Transfer From:					
Fund	Department	Account #	Project	Description	Amount
730	6000	31500	0	Fund Balance - Code 5	$7,000.00
				Total	**$7,000**

Transfer To:					
Fund	Department	Account #	Project	Description	Amount
730	6000	51120	0	Safety Supplies - Fire	$7,000.00
				Total	**$7,000**

Transfers From and Transfer To Should Be Equal (Unless Part of Council Approved Budget)

REQUIRED: Please provide justification to support the need for the budget transfer.

To Post Council Budget Adjustment for VFC Grant Match from Fund 730 (Code 5)

Finance Use Only		Authorization	
Transaction Date		Department Head	(Date)
Document Number		Finance Director	(Date)
Entered By:	(Date)	City Administrator	(Date)

Btform V3.0 23

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Douglas L. White, City Attorney

SUBJECT: Adopt Resolution 09-16-2024-B, Adopting Necessary Changes to the City of Sonora's Conflict of Interest Code

RECOMMENDATION:

Consider Adoption of Resolution 09-16-2024-B, A Resolution of the City Council of the City of Sonora, Adopting Necessary Changes to the City of Sonora's Conflict of Interest Code.

BACKGROUND:

The Political Reform Act of 1974 requires that cities and other local agencies adopt local conflict of interest codes. The City of Sonora's ("City") conflict of interest code ("Code") requires disclosure of financial interests of certain employees, consultants, and members of Commissions if these persons are likely to be involved in decision-making that could affect their own financial interests. All public employees must comply with the State's general conflict of interest laws by abstaining from influencing or making decisions that would affect their own financial interests. Additionally, each employee who holds a position designated in the City's Code must disclose specified types of financial interests in a Statement of Economic Interest - Form 700, that is filed annually with the City Clerk.

State law requires every local governmental agency to periodically review its Code to determine whether it is accurate and up to date.

DISCUSSION / ANALYSIS:

City staff has determined upon review of the City's Code that there are necessary changes with respect to designated positions based on the City's current job classifications and duties. The proposed changes to the Code include the addition of the Assistant City Administrator, Police Lieutenant and the Building official positions to the designated positions list. These positions within the City organizational structure will have, to varying degrees, the ability to participate in recommending or directing policy decisions that could impact their personal financial interests.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

Resolution
Conflict of Interest Code

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability

EXHIBIT A

CONFLICT OF INTEREST CODE FOR THE

CITY OF SONORA

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the CITY OF SONORA ("City").

All employees or identified contractors of the City holding positions designated in this Conflict of Interest Code are required to file a Statement of Economic Interest using the Fair Political Practices Commission (FPPC) Form 700. The requirements of this conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code 87100, and are in addition to any other state or local laws pertaining to conflicts of interest.

Government Code Section 87200 identifies elected and appointed officials as statutory filers who are required to file Statements of Economic Interests. A current listing of these officials appears below.
Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction (Government Code Section 81008). Those city officials required to file Form 700 shall submit their statements to the City Administrator or their designee, who shall be and shall perform the duties of the filing officer for the City. Statements for all other designated employees or identified contractors will be retained by the agency.

APPENDIX

(Designated Employees and Categories Listed by Number and Required to File a Form 700 with the City Clerk)

1. Consultants

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in this Conflict of Interest Code, subject to the following limitation:

The City Administrator may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope, and thus is not required to fully comply with the disclosure requirements described in this section. Such a written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent of disclosure requirements. The City Administrator's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

2. Other Designated Positions and Disclosure Categories

Assistant City Administrator	#1	#2	#3
Community Development Director:	#1	#2	#3
City Building Official	#1	#2	#3
City Engineer:	#1	#2	#3
Chief of Police:	#1	#2	#3
Police Lieutenant	#1	#2	#3
Fire Chief:	#1	#2	#3
Parking & Traffic Commission Members	#1	#2	#3
Consultant(s) to the Community Development Department:	#1	#2	#3
City Clerk	#1	#2	#3

DISCLOSURE CATEGORIES

#1 Investments, business positions, and income from sources located in or doing business in the City.
Interests in real property located in the City, including property within a 2-mile radius of any property owned or used by the City.

#2 Investments, business positions, and sources of income of the type which: provide services, supplies, materials, machinery, or equipment of the type utilized by the City.

#3 Investments, business positions, and sources of income of the type which: engage in land development, construction, or purchase or sales of real property; and interests in real property located in the City, including property located within a 2-mile radius of property owned or used by the City.

3. Public Officials

The positions below are subject to Government Code section 87200 and will file a Form 700 Statement of Economic Interests:

Administrative Services Director

City Council (Mayor and Council Members)

Planning Commission (Commissioners)

Successor Agency to the City of Sonora Redevelopment Agency (Board Members)

City Administrator

City Attorney

City Treasurer

RESOLUTION 09-16-2024-B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA CALIFORNIA, ADOPTING NECESSARY CHANGES TO THE CITY OF SONORA'S CONFLICT OF INTEREST CODE

WHEREAS, the state of California requires the City of Sonora ("City") to adopt, promulgate, and amend a Conflict of Interest Code pursuant to the Political Reform Act, Government Code section 87300 *et seq.* (the "Act"); and

WHEREAS, the Act requires each local agency to conduct a review of its Conflict of Interest Code every two (2) years; and

WHEREAS, the City has conducted its biennial review required by the Act and determined that certain revisions to the City's Conflict of Interest Code are necessary to remain in compliance with said Act.

NOW, THEREFORE, BE IT RESOLVED that the City confirms the necessary changes to its Conflict of Interest Code as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora at a regular meeting held on the 16th day of September 2024, by the following vote:

AYES: _____

_____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Signed and Dated:

_____
Ann Segerstrom
Mayor of the City of Sonora

ATTEST:

_____
Tracy Skelly
Sonora City Clerk

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Consider Potential Demonstration Projects to Increase Pedestrian Safety, Implement Elements of the Linoberg Refined Concepts Report, and Deliver Public Art to Sonora's Downtown Area.

RECOMMENDATION:

Consider Potential Demonstration Projects to Increase Pedestrian Safety, Implement Elements of the Linoberg Refined Concepts Report, and Deliver Public Art to Sonora's Downtown Area.

BACKGROUND:

Downtown Sonora maintains the compact, walkable character it has had since its establishment as a 19th Century mining community—in spite of its main street consisting of a heavily trafficked state highway. As the county seat, Sonora serves an important role as an employment, cultural, and regional center serving the city, the county, and as a destination for people from surrounding communities. For this reason, the Sonora downtown is an ideal site to improve safety for walking, gathering at parks and markets, connect community assets and events, and to create a unique space accessible to residents and visitors of all ages and abilities.

The refined concepts contained in this report build on the work from the Vision Sonora project and the Vision Sonora plan (2013) to create a more vibrant downtown. This plan represents an integrated approach that addresses all of the Community Vision Goals: Strengthening Sonora's Identity and History, Attracting and Welcoming Visitors, Creating Places to Enjoy, Boosting Historic Downtown Core Appeal and Commerce, Enabling Pedestrian and Bicycle Travel, and Taking Care of Locals. The Vision Sonora plan also included sketches and artistic renderings of what Linoberg could look like, helping to inspire the community imagination, and inspiring the concepts in this report.

The plan also responds to important pedestrian safety data contained within the 2020 Tuolumne County Active Transportation Plan, and parking data included in the Vision Sonora document.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DISCUSSION / ANALYSIS:

The development of Linoberg street has been an on-going effort for years, decades even if you look back at old articles in the newspaper. Sonora is fortunate to have a number of very short blocks in its downtown that present opportunities to make the City center increasingly walkable. Most recently, the efforts of the Vision Sonora plan and subsequent committee action has transformed this space from an auto centric connection between Washington and Stewart to a popular outdoor dining space, pedestrian thorough fare, music venue and a potential canvas for art.

The Refined Concepts Report that the City partnered with Blue Zones Project on was another step in building out not only Linoberg street, but a desire by many in the community to radiate out from this central location in a similar fashion.

As a follow-up to the Linoberg report, a demonstration project is proposed. A demonstration project will facilitate short term improvements that are inexpensive and don't involve a full commitment in order to 'test' or try a new concept, idea or strategy. The Linoberg-Stewart Street demonstration project will consist of the following items/goals:

Goal: Enhance pedestrian safety

1. *Removal of Trash receptacles from City Sidewalks*

Currently, trash bins and a dumpster line the sidewalks of Stewart Street, particularly from Lyons to Theall. Local businesses in many cases seem to have limited capacity for indoor storage and the Sonora Municipal Code does not explicitly address storage.

The strategy will be to remove 2-3 parking spaces along Stewart Street to "park" the receptacles in as opposed to current practice of forcing pedestrians off the sidewalk in some cases to avoid the bins. The business that has the dumpster does have a storage location that can be used, and this establishment will be approached and asked to resume this practice. Additionally, there are other constraints limiting movement on the existing sidewalks, including power and traffic sign poles, propane cylinders and often other clutter including pallets and overgrown foliage.

It is anticipated that the parking stalls used for trash bins will be protected in some manner, either a landscape barrier or use of the limestone blocks donated to the City for use in this area.

Partner: Downtown Businesses/Waste Management/Blue Zones Project

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

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2. *Improve sidewalk crossing of Stewart (between Tap Room and Old Town Sonora)*

Today, on the east end of Linoberg, there is a small crosswalk that is off set (to the north) of the intersection of Linoberg/Stewart. Visibility of this sidewalk is impacted by parking along Stewart Street, so that often pedestrians who funnel through this area, from the parking areas nearby, must be very alert to vehicles avoiding main street traffic and travelling along Stewart.

The proposal is re-align the crosswalk in this location so that it leads directly onto Linoberg. The existing sidewalk will be widened and made more colorful by including artwork on the street itself. This will have multiple benefits, including— visually alerting drivers that something is happening in this area (seeing the artwork) and creating better spacing of the crosswalk, by moving it into the intersection, which will make pedestrians more visible to drivers.

This will also be a chance to showcase local artists and potentially tell part of Sonora's story.

Partner: Tuolumne County Arts Council

3. *Install unique signage*

An important element for a downtown is directional signage. There are many things that folks are looking for including shopping opportunities, parking, public restrooms and parks, among other items. This need to direct folks is obvious, as evidenced downtown and on our sidewalks by the proliferation of A-frame type signage. Businesses attempt to communicate with customers regarding their location, wares, specials, etc.

This project can help explore a more effective way to direct pedestrians to the various destinations outlined above. Signage is anticipated on either end of Linoberg.

Partner: Downtown Businesses

Goal: Utilize Partnerships to Enhance Public Spaces

1. *Install Overhead Shade Solution*

Both the Vision Sonora and Linoberg Refined Concepts plans recognized the need to provide shade on Linoberg during the warm months of May-September. Anchors for shade sails has been previously explored as a way to accomplish this goal. The ability to install and remove the sails fairly easily is an important aspect of this improvement.

Additionally, being sensitive to sight lines to the businesses on Stewart (Old Town Sonora bldg.) street is important in the design of this solution.

Partner: Business owners/Community

2. *No Smoking*

As a City, when we encourage the gathering of community members, it is important that we recognize that we may get a broad spectrum of folks, including children and potentially individuals with health considerations. For this reason, and in light of the feedback that Blue Zones Project captured from over one thousand one hundred (1,100) survey participants, it is recommended that this area be designated as a No Smoking zone.

Partner: Blue Zones Project

3. *Coordinate Public Art Display*

Linoberg currently hosts an installation of historic images on the south wall. During the March 2023 design charrette, the community expressed a strong desire to build upon this initial effort with something more impactful. There were voices in favor of a single, permanent installation and voices in favor of periodic, rotating, temporary exhibits. One of the ideas that emerged from the March workshops was to provide a permanent armature or structure upon which the temporary exhibits could be installed.

This is the approach that is preferred to move forward with, considering the limited budget for this project. Of note, this strategy allows the City to provide the space or initial improvement and then work with a partner to coordinate on-going efforts.

Partner: Tuolumne County Arts Council/Visit Tuolumne County

4. *Consider closing Stewart (or Shepherd) street for Farmers Market on Saturday (7am-12pm)*

The Farmers Market has been a staple in downtown Sonora for over two decades. The market is at capacity and can't consider growing unless it moves to an alternate location, or the City creatively makes more space. The Farmers Market draws hundreds of people downtown every Saturday from May to October.

This request seeks approval to close Stewart or Shepherd, with associated detour route as an experiment for the opening Market next year, May 2025.

Partners: Blue Zones Project, Visit Tuolumne County, Sonora Chamber

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

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Duration

The demonstration projects are anticipated to be on a 12–18-month timeline. Staff will be monitoring and managing the activities on a day-to-day basis, but feel a longer commitment is needed to understand the impacts, benefits and modifications necessary for successful long-term implementation.

FISCAL IMPACT:

During the budget process the City Council set aside $50,000 to ensure that progress is made in delivering downtown enhancements on Linoberg Street. The aforementioned projects will not exceed this budget and the City anticipates that partner agencies may be able to contribute to individual projects as well. For example, Visit Tuolumne County has given Sonora Chamber $7,500 towards community art. This represents a potential partnership with the project for either the crosswalk enhancement or the rotating art installations. This is provided as an example only, as no agreements are in place at this time.

ATTACHMENTS:

Attachment A- Linoberg/Stewart Street images
Attachment B- Conceptual mockups
Attachment C- Blue Zones Project presentation

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan


SONORA
TAPROOM
20 TAPS
WINE + FLAVORS


WM



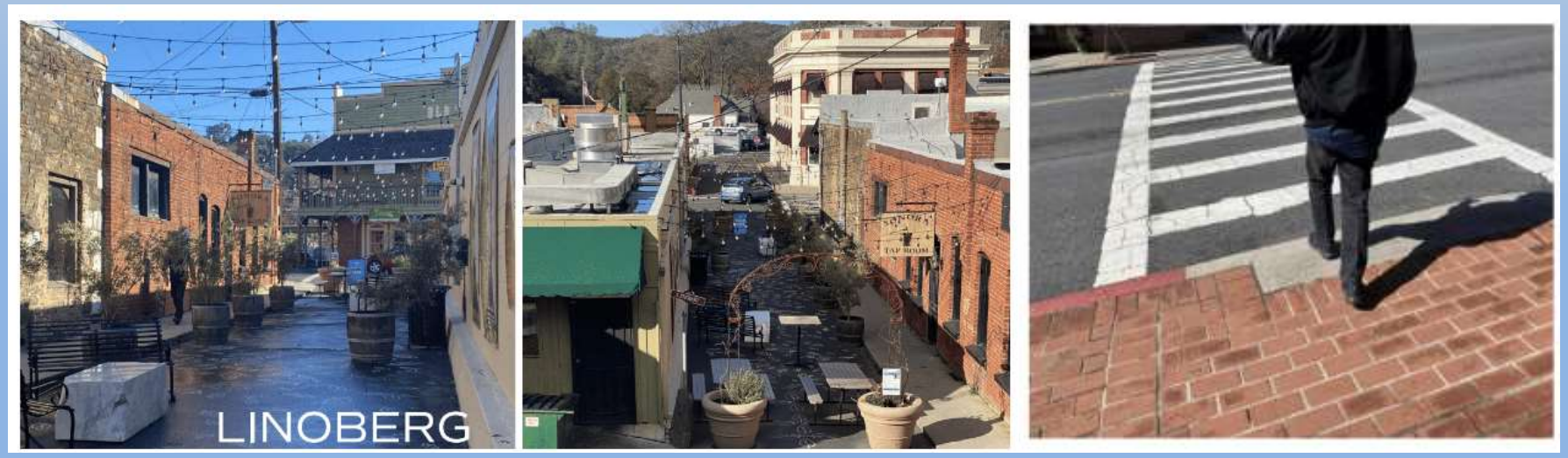





MURHYS
DF SCHOOL HOUSE
IRONSTONE
BIG TREES
LAKE MEWUK
BEAR VALLEY
ANGELS

Refined Concept Report: *What Makes A Great Downtown?*

- Safe, welcoming, pedestrian friendly streets
- Prioritize pedestrians
  - Closure of streets for pedestrian use only (Linoberg)
  - Use of curb extensions to provide pedestrians with more prominence, visibility and access to a crosswalk



SUGGESTED DEMONSTRATION PROJECT

- Improve pedestrian walkway on Stewart St. at Linoberg East
  - Remove one parking spot
  - Add protective barrier(s)– see Attachment A, planter; Marble blocks
  - Allow 12-18 months to collect feedback from business owners, community members, and visitors

CURB EXTENSIONS INTO THE PARKING ZONE TO SUPPORT BUSINESS ACTIVITIES (LOADING, GARBAGE)

Through the use of curb extensions, repurpose limited areas of the parking zone for various activities needed on Stewart Street



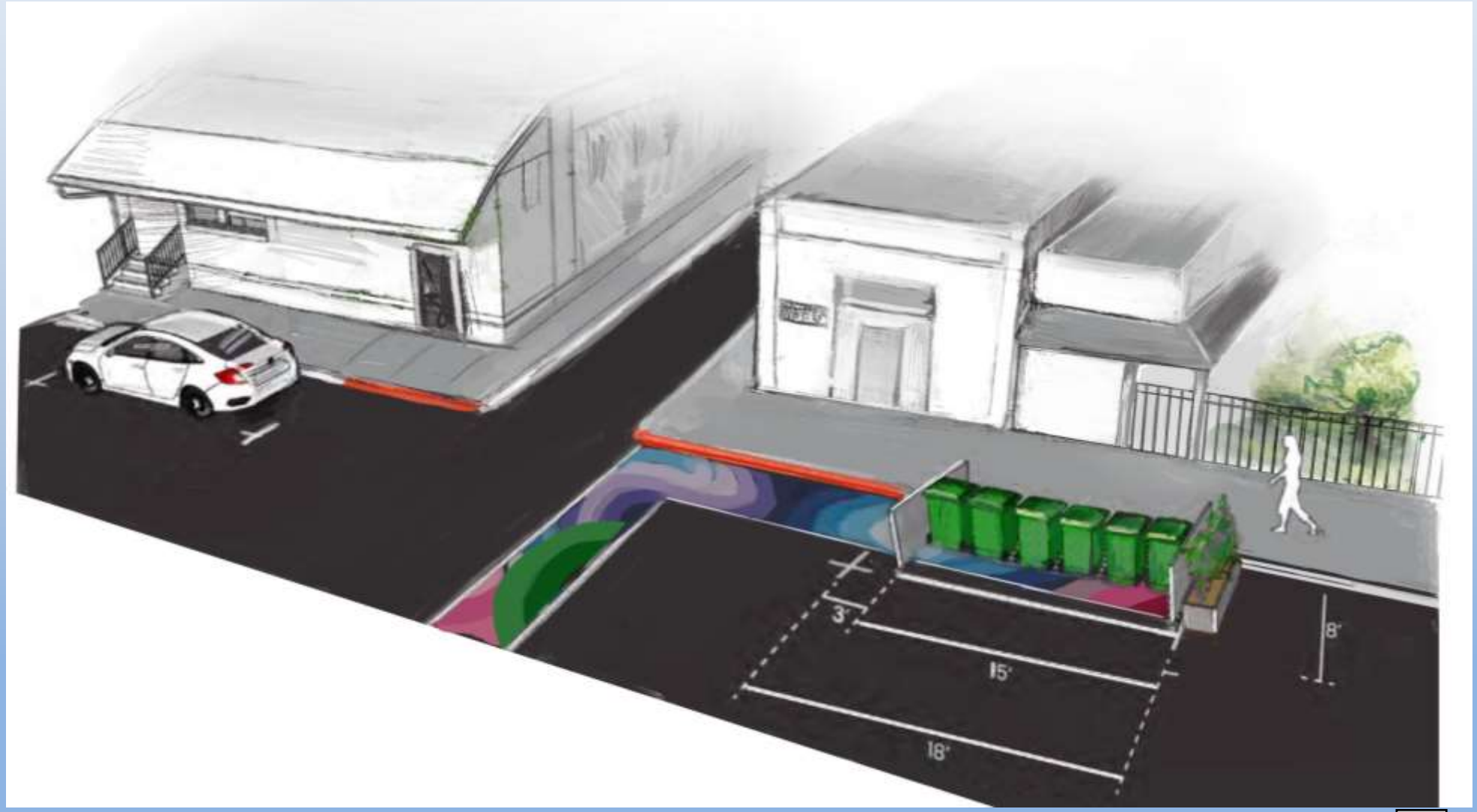
Stewart St. at Linoberg

- Remove one parking spot
- Add crosswalk art
- Add street art to extend the width of Linoberg across Stewart
- Add garbage can corral and remove cans from sidewalks



STEWART ST AT THEALL

- Remove one parking spot
- Add community space/curb extension
- Add crosswalk and street art
- Move trash cans from sidewalk to street level



LOADING ZONE – STEWART AT LINOBERG

- Remove one parking spot
- Extend loading zone
- Add loading zone signs
- Allow a minimum of 45 days to collect feedback



Temporary Community Crosswalk & Street Art:













Removable overhead shades:



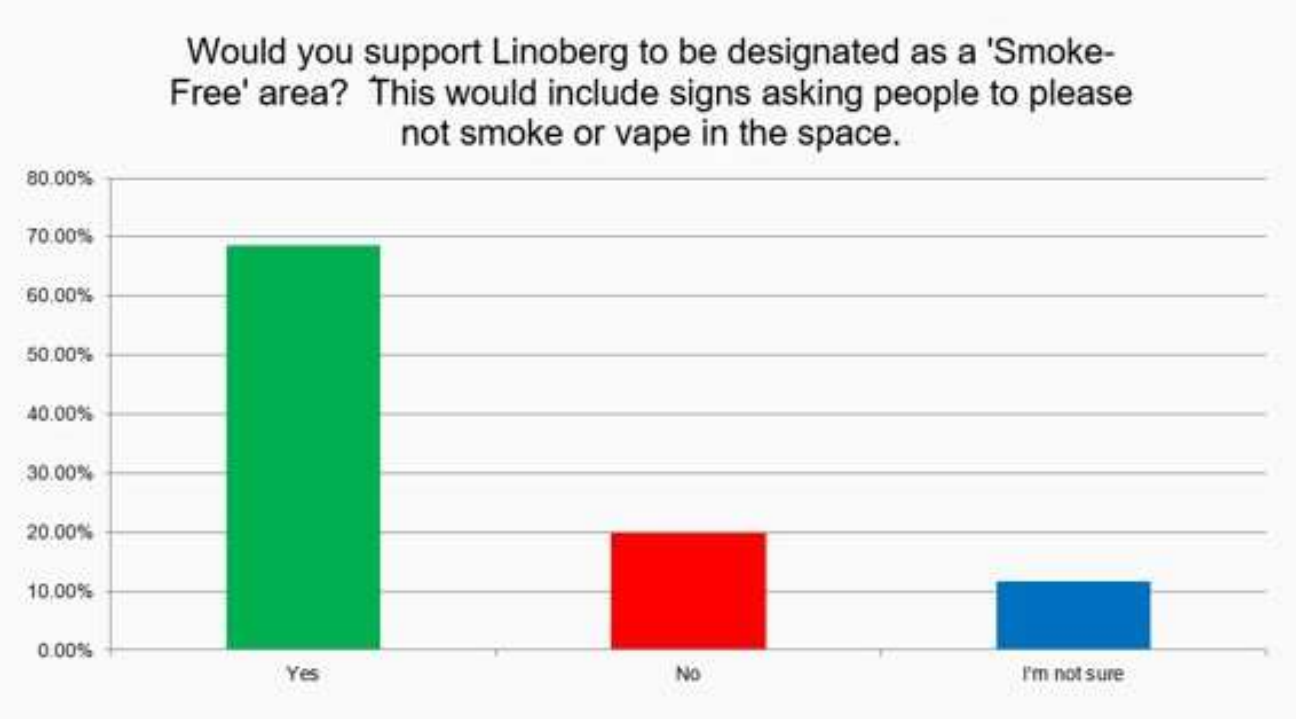






SMOKE-FREE, VAPE-FREE LINOBERG ST.

- Designate Linoberg as a smoke-free, vape-free space
  - Over 1,200 survey respondents
    - Nearly 70% support smoke & vape free space
  - Install signage



No Smoking/No Vaping Signs:

Wall mounted or hanging with brackets.





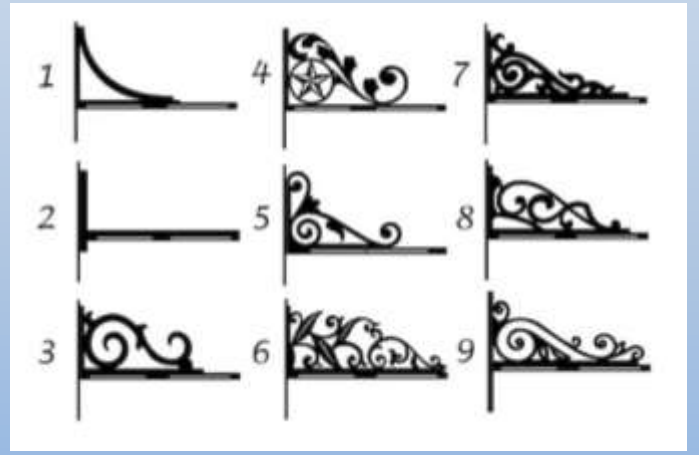
















Community Wall Art:





- Collaborate with local artists and historians
- Collage of historic photos – individual or combined on a tapestry?
- Adaptable approach that allows for a broad spectrum of potential uses/themes

Wayfinding Signs:















DATA COLLECTION POINTS

BZP will gather data prior to implementation of the project, as well as throughout the length of the demonstration:

1. Number of pedestrians crossing at Linoberg and Theall crosswalks
2. Number of pedestrians crossing outside of crosswalk
3. Number of pedestrians walking on the street due to garbage cans on sidewalks
4. Number of bicyclists
5. Number of vehicles
6. Number of vehicles failing to stop at stop signs
7. Number of vehicles attempting to drive West on Theall
8. Number of vehicle U-turns between Linoberg and Theall
9. Number of vehicles parked in Yellow Loading Zone at Diamondback
10. Community surveys

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Administrative Services Department Report for July 2024

RECOMMENDATION:

Receive the Administrative Services Department Report for July 2024 (FY24/25)

DISCUSSION / ANALYSIS:



The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Monthly Report to the City Council

July '24 (FY24/25)

Highlights of General Fund Revenues:

	Current Period	YTD	FY24/25 Budget	% of Budget
Property Tax	$ 1,584	$ 1,584	$ 992,400	0.2%
Sales Tax	$ 157,037	$ 157,037	$3,552,000	4.4%
Measure Y	$ 328,925	$ 328,925	$4,300,000	7.6%
Transient Occupancy Tax	$ 46,234	$ 46,234	$ 608,000	7.6%
Cannibis Public Benefit Fees	$ 57,286	$ 57,286	$ 700,000	8.2%
Building & Encroachment Permits	$ 8,688	$ 8,688	$ 101,000	8.6%
Business Licenses	$ 398	$ 398	$ 129,900	0.3%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY24/25 Budget	% of Budget
Salaries and Benefits	$ 562,504	$ 562,504	$8,307,600	6.8%
Operating Expenditures	$ 372,119	$ 372,119	$3,902,650	9.5%
Capital Improvement Projects	$ -	$ -	$1,380,000	0.0%
Transfers	$ 150,000	$ 150,000	$ 181,000	82.9%

	A/P	YTD	H/R	YTD
Total Number of Checks/DD Processed:	134	134	101	101

	Current Month Zone A	Current Month Zone B	YTD Zone A	YTD Zone B
Business License Activity:				
Licenses Issued	0	8	0	8

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 11, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Community Development Department Update, August-September 2024

The following activities were undertaken by the Community Development Department:

DAILY ACTIVITIES

- Answer Phones
- Staff Office hours
- Issue Permits
- Conduct Inspections

SPECIAL EVENT PERMITS

Special Event Permits for the following Community Events:

1. Turkey Trot (Adventist Health)

FARMERS MARKET

- Every Saturday through October 12, only 5 markets are left.

LINOBERG STREET

- This item is on the September 16, 2024, City Council agenda for consideration.

CODE ENFORCEMENT

- Irma Gowin is no longer with CSG.
- Thomas Mlady will be taking her place beginning 9.12.24 (He will work 1x per week, Thursdays).

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MANAGEMENT

- Quarterly Report submitted with reimbursements totaling $69,365.
- Begin work to close out CDBG project (acquisition of fire engines and supporting apparatus).

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

CALOES PROJECT

- Lighting plan reviewed and approved.
- Extension request granted—new project delivery date is June 2025.

PER CAPITA (STATE PARKS) GRANT

- Project Status Report submitted identifying projected delivery and expenditures.
- Pickleball/Basketball court—Staff reviewed preliminary design documents and provided comment. Bid documents to follow approved designs. Fall project bid is anticipated with construction potentially being delayed until Spring 2025.

STOCKTON-WASHINGTON CORRIDOR PROJECT

- Staff is submitting final paperwork for the project and pursuing reimbursements for project expenditures.

ORDINANCE UPDATE(S)

- Updated Transient Use Permit Application is available on the City website. Staff has fielded calls from the community with interest in submitting the required paperwork. Our first application has been received and it is currently being processed.
- First draft of new Encroachment Ordinance reviewed internally by staff and stakeholders. The draft ordinance will go to the Planning Commission, public outreach will be held and ultimately it will come to City Council for consideration. The encroachment ordinance will govern activities in City right of way, such as outdoor dining, live music, outdoor landscaping, decorations, speakers, trash bins, etc.

PLANNING COMMISSION

- September 9 meeting—new Vice-Chair elected, Nathan Morales. Next Planning Commission meeting is proposed to be moved to Tuesday, October 15th at 5:30pm.
- Anticipated Design Review application review for 359 Hospital Road.

USE PERMIT

Received a new Use permit application for 55 W. Stockton Road. Additional details next month after staff has reviewed.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

HOUSING ELEMENT

- Final Draft comments received from Housing and Community Development (HCD). Staff and consultants working to address comments and re-submit for approval. Likely on Council agenda for September 2024.

CALAVERAS STREET PARKING

- Legal counsel provided an amended lease agreement to incorporate two additional locations for parking on Calaveras Street. Staff working with property owner to bring a plan for construction of the new parking areas to Council for consideration of approval in October.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 5, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department – Monthly Report – August 2024

RECOMMENDATION:

Receive the Fire Department Monthly Report – August 2024.

DISCUSSION / ANALYSIS:

Receive the Fire Department Monthly Report – August 2024.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

1. City of Sonora Fire Department responded to 163 calls for service in August 2024.
2. Sonora City units responded to emergency calls as follows:

111 - Building fire	1
121 - Fire in mobile home used as fixed residence	2
131 - Passenger vehicle fire	4
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	2
321 - EMS call, excluding vehicle accident with injury	107
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	2
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	2
462 - Aircraft standby	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	2
553 - Public service	4
554 - Assist invalid	2
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	13
622 - No incident found on arrival at dispatch address	4
653 - Smoke from barbecue, tar kettle	1
730 - System malfunction, other	4
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
745 - Alarm system activation, no fire - unintentional	1
Total	**163**

3. Monthly dollar loss in the City, resulting from fire: 0
4. The average response time during the month: 4:35
5. Automatic or mutual aid given: 58

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Sonora Police Department Monthly Report

RECOMMENDATION:

Receive the City of Sonora Police Department Monthly Report for August 2024.

BACKGROUND:

Each month, the Sonora Police Department reports on general police activity for the previous month. This list is not all-inclusive and is guided by City Council interest. The reporting format allows for a comparison of activity with the prior month and with the same period during the previous year.

The City is divided into two areas of responsibility, each monitored by our two Police Sergeants. The Sergeants monitor their assigned areas and proactively apply problem-solving community policing principles to address crime trends and other quality-of-life concerns related to public safety.

Most categories in our report reflect criminal case investigation reporting, providing a comprehensive view of our law enforcement efforts. However, it's important to note that these categories primarily indicate the number of criminal cases investigated, rather than the actual number of incidents occurring in the City. Select categories, such as Larceny and Homeless Activity, have dual reporting numbers which reflect both the number of reported occurrences and the number of criminal case investigations. Similarly, the Total Phone Calls / 911 Calls category reflects the number of 911 calls included in the total number of incoming calls to the Sonora Police Department in a given month, offering a more nuanced understanding of our emergency response.

DISCUSSION / ANALYSIS:

The chart below summarizes activities for July 2024.

Activity	August 2024	July 2024	August 2023
Total Incidents	1,199	1,099	1,160
Calls for Service	826	800	753
Officer Initiated	373	299	407

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Total Arrests	33	34	35
Felony Arrests	11	7	12
Misd. Arrests	22	27	23
Total Reports	115	108	117
Parking Citations	28	12	8
Moving Citations	22	25	24
Domestic Violence	1	6	5
Larceny Inc./Inv.	21	22	6
Total Collisions/Inv.	29/10	24/8	27
Homeless Activity	139/20	139/18	128/20
Animal Calls	27	24	46
Public Intox and UID	4	8	6
DUI Arrests	2	5	2
Total Phone Calls / 911 Calls	2,181/830	2,365/416	----------
Average Per Day	70	76	----------
Vehicle Releases	9	3	5

FISCAL IMPACT:

There is no fiscal impact on the General Fund.

ATTACHMENTS (3):

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Crimes by Area Report:

Area 1 Supervisor Report
Area 2 Supervisor Report.

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness, Homelessness Issues, Training, and Retention

***Area 1 Supervisor Report* August 2024**

Neighborhood Watch:

ELKS HILL:

- No updated activity

SONORA KNOWLES:

- No updated activity.

Case(s) for discussion:

24-847- On 08/30/2024, at approximately 0114 hours, officers were dispatched to a report of a verbal argument in the Walmart parking lot. The victim told officers that he was attacked by another male wielding an axe handle. The suspect was located on scene and arrested pursuant to California Penal Code 245-Assualt with a deadly weapon.

24-741- On 08/01/2024, at approximately 1816 hours, officers contacted a male sitting on a bench on North Washington St. During the consensual encounter, officers observed a black backpack near the subject. The subject admitted the backpack belonged to him and allowed officers to search the pack. Inside the backpack, officers located a fixed blade knife and a double-edged bayonet. The suspect was arrested pursuant to California Penal Code 21310-Carying a Dagger.

Investigations:

- Investigations is working on a search warrant concerning a stalking case.

Range:

- Range qualification is scheduled for September 25th.
- 1 Corporal and 2 Officers have been added to the range staff to assist with training and qualifications.

Fleet:

- We will be working on transitioning the chargers to unmarked units to use for administrative and training purposes.
- The new Durango pursuit vehicles have been issued to officers and are now in service.

Property and Evidence:

- No updated activity

Respectfully submitted, Sergeant Eric Nygard

Area 2 Monthly Report
August 2024

Neighborhood Watch:

MYERS HILL:

- No updated activity.

NORTH STEWART:

- No updated activity.

HIGHLAND VIEW:

- No updated activity

Case(s) for discussion:

24-845- Officers conducted a traffic stop on a vehicle driving with no headlights during the hours of darkness. During their investigation, Officers developed probable cause to search the vehicle. Officers located multiple bags of packaged marijuana for sale as well as prescription pills, and suspected cocaine. Also located during the search was a scale and small Ziploc baggies. The driver was arrested for possession of controlled substance, and sales of a controlled substance.

24-821- Officers located a male in the parking lot of Gold Country gas with an open container of alcohol. Officers contacted the male and as they were attempting to identify him, the male fled from the Officer on foot. The male subject was later located and apprehended after a K-9 deployment. The male was arrested for delaying and obstructing a peace officer, open container in public, and multiple warrants from outside agencies.

K-9:

- The Sonora PD K-9 Handler has continued to utilize his partner for narcotics and has had positive results. The K-9 team had their first apprehension after a subject fled from them on foot.
- The K-9 team is actively training twice a month and this past month they worked on water deployments.
- The bite suit and sleeve that was purchased by The Friends of Sonora Police Department, has been received. The suit is crucial when training our K9 unit and provides safety to the agitator.

Reserves/Volunteers:

- Sonora PD is currently working on two backgrounds for our Volunteer Program. They will be completed soon; we look forward to adding two more Volunteers to our program. We have received more interest in the unit and are hoping to hold interviews soon.

- We did not hold a meeting this month due to schedule conflicts but will be holding one in the month of September.
- The high school football season has started, and the Volunteers and Explorers have been working parking details. They are charging $5.00 per vehicle and have been very successful. The money goes back into the units for training and equipment.

Explorers:

- We are actively trying to recruit new Explorers for our program. We have a lot of interest but have not received any new applications.

- We did not hold a meeting this month due to schedule conflicts but will be holding one in the month of September.

Recruitment:

- The Epic Recruitment video has been completed and is in the final approval stages.

- We have one applicant in background and are hopeful to get them into the Police Academy in September. We have one opening for patrol and are hoping the Epic Recruitment video will help with getting lateral applicants.

Training:

- There were no specialized training schools for the month of August.

- In-house training is continually being held during briefings.

Respectfully Submitted,

Sgt. Dominic Bertalotto

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: September 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Receive the Sonora Public Works Department Monthly Report for August 2024

RECOMMENDATION:

Receive the Sonora Public Works Department Monthly Report for August 2024.

DISCUSSION / ANALYSIS:

Events

- Participated in the required driver training program.

Streets

- Loaded and hauled Five pay piles from city streets.
- Completed the annual painting of (NO PARKING) and (LOADING ZONE) curbs throughout the city.
- Continued with the yearly painting of street markings throughout the city.
- Started pressure washing of downtown sidewalks.
- Spent several days pot-holing City Streets.
- Returned numerous shopping carts to businesses abandoned on City Streets.
- Continued with weed abatement program on city streets.
- Weed-trimmed several sidewalks throughout the city.
- Started sanding and repainting all city trash can receptacle metal lids.
- Spent several days removing leaf piles in streets left by residents around the city.
- Made repairs to a streetlight on Corte Del Encino Drive.
- Performed roadside trash removal on several roads throughout the city.
- Made numerous repairs to city sidewalks.
- Removed a large broken limb from a tree on Gold Street.
- Repaired hand railing on the sidewalk on Restano Way.
- Clearance pruned trees and vegetation on several city streets.
- Removed and disposed of a deceased deer on HWY 49.

Facilities

- Removal of graffiti in the Farmers Market restrooms on several occasions.
- Spent several days completing a large work order for the Sonora Police Department.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Parks/Landscapes/Parking Lots

- Monthly inspection of playground equipment at Rotary Park.
- Used a blower to clean city lots weekly.
- Continued with weed spraying in City Parks and Landscapes.
- Made repairs to several irrigation systems in city landscapes.

Storm Drains

- Inspected a large drainage pipe on Shaws Flat for a potential sinkhole issue.

Cemeteries

- Continuing with annual weed spraying at Mountain Shadow Cemetery.
- Removed a large, downed limb at Mt Shadow Cemetery.
- Daily-Check of messages at Mountain Shadow Cemetery, and return calls as needed.
- Daily Cleaning of irrigation filters during irrigation season.
- Marked out plots as requested by the Funeral Home as needed.
- Set headstones as requested by the Funeral Home.
- Mowed, and edged lawns weekly during spring and summer months.

Miscellaneous

- Daily-unlock, and service of all public restrooms.
- Put up weekly event banners downtown.
- Garbage collection, twice a week, in all City parking lots, Landscapes, and Parks.
- Monthly fleet vehicle inspections.
- Twice weekly- Run Street sweeper early morning on a rotating street schedule throughout the city.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness