CITY COUNCIL REGULAR MEETING

Tuesday, February 22, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, February 22, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 01-18-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjcXNXZWtXVlZLQTJoQT09

Dial: (253)215-8782

Meeting ID: 874 6055 5933

Passcode: 7dY809

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

1. Threat to Public Services or Facilities (Government Code 54957(a)): Consultation with City Attorney, Douglas White.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

2. Approval of disbursements in the amount of $153,038.15 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

3. Authorize the possession and consumption of beer and wine, from 8:00 PM to 10:00 PM, on June 11, July 9, August 13, September 10, and October 8, 2022 in Coffill Park during the Sonora Chamber of Commerce's Second Saturday Art Night Concert Series.

4. Authorize the closure of Bradford Street, from Washington to Green Street, and the possession and consumption of beer and wine, from 4:30 PM to 8:30 PM, during the Sonora Chamber of Commerce's 2nd Saturday Art Night March 2022 through March 2023.

5. Approval of a Letter of Support to Caltrans for the Tuolumne County Transportation Council Gold Rush Shared Use Trail Project, authorizing the Mayor to sign the letter.

6. Adopt Resolution 02-22-2022-B authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

7. Approval of City Council Minutes for August 2, 2021, August 16, 2021, September 7, 2021, and October 18, 2021.

NEW BUSINESS

8. Discussion of the dissolution of the Social Equity Committee and, pending decision, consideration of the Committee's Draft Resolution and consideration of a mayoral appointment to the Committee with Council ratification.

9. Presentation and acceptance of the Fiscal Year 21-22 Mid-Year Budget Report and approval of related budget adjustments, capital assets and accompanied budget transfer; 4/5th vote required.

10. Adopt Resolution No. 02-22-22-A Authorizing the City Council to enter into an agreement with the CalPERS via the California Employers' Pension Prefunding Trust (CEPPT), a Section 115 Irrevocable Trust, and delegating authority to the City Administrator and the Administrative Services Director to request disbursements.

11. Authorize the loan of the Mallard's Honor Roll monument to the Tuolumne County Historical Society's Museum's World War II Exhibit for approximately six months.

MONTHLY REPORTS

12. Receive the Community Development Department Report for January 2022.

13. Receive the Public Works Department monthly report for January 2022.

14. Receive the Sonora Police Department monthly report for January 2022.

15. Receive the Sonora Fire Department monthly report for January 2022.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Disbursements in the amount of $153,038.15 for payroll

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RECOMMENDATION

Staff recommends approval of disbursements in the amount of $153,038.15 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay, and other adjustments, including retro-pay.

DISCUSSION

This payroll was the 1st payroll of a month, which was an expected amount.

This payroll is the 17th payroll of 26 for FY21-22, expenditures are expected to be 65.38% of the budgeted amount. In total, the City has expended 64.24% of Salaries and Wages for the FY 21/22 budget.

FISCAL IMPACT

The disbursements have been approved FY21-22 Budget.

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Special Event Application – Sonora Chamber of Commerce for Coffill Park

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RECOMMENDATION

Authorize the possession and consumption of beer and wine, from 8:00 PM to 10:00 PM, on June 11, July 9, August 13, September 10, and October 8, 2022 in Coffill Park during the Sonora Chamber of Commerce's Second Saturday Art Night Concert Series.

DISCUSSION

The Sonora Chamber of Commerce has applied for a Special Event Permit Application for the 2nd Saturday Art Night Concert Series planned to be held in Coffill Park on June 11, July 9, August 13, September 10, and October 8, 2022. This is the 4th year for this very successful event. As the Sonora Chamber of Commerce would like to sell beer and wine as part of this event, they must obtain City Council approval as required under Sonora Municipal Code Section 9.08.010. The possession and consumption of alcoholic beverages would be limited to the confines of Coffill Park and they will be responsible for checking IDs and monitoring alcohol consumption.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Sonora Chamber of Commerce Request Letter
- Special Event Permit Application

SONORA
CHAMBER OF COMMERCE

February 7, 2022

City of Sonora
94 N. Washington Street
Sonora, Ca. 95370

This request is on behalf of the Sonora Chamber of Commerce regarding our summer concert series at Coffill Park for 2022. The proposed dates are June 11, July 9, August 13, September 10 and October 8, 2022. The time of the concert series will be 8pm-10pm on five 2nd Saturday Art Night summer evenings

It has always been our vision to encourage visitors and locals alike to our downtown area. The Sonora Chamber of Commerce is dedicated to raising awareness of the Sonora area and marketing the area as a tourism destination and a destination for our locals as well.

We will be working closely with our Public Health Department and our City officials to make sure that we closely follow the COVID-19 guidelines for the safety of our volunteers, visitors and locals.

The reason we are contacting you is that we are respectively asking to serve beer and wine from 8pm-10pm on the above dates in Coffill Park's confined space. We will have one to two people at the entrances to these events. They will be monitored to ensure that no one enters or leaves with alcoholic beverages. In addition we will be checking ID's to make sure that no one under the age of 21 is being served plus will be also monitoring alcohol consumption.

We propose to set up a beer and wine bar under the trellis area like in years past. It will be staffed by Sonora Chamber of Commerce board members and volunteers. The Sonora Chamber has a Liability insurance policy that covers events such as this and we will acquire the necessary ABC licenses for each event. The Sonora Chamber of Commerce has many years of experience responsively serving alcohol to the public. We will respectfully comply with the City ordinance and make sure the music ends at 10pm.

The Sonora Chamber of Commerce would be most grateful to receive approval by the City Council. I would be happy to be at your next meeting to present and discuss this plan formally and answer any questions.

Respectfully,

Katie Dunn

Katie Dunn

President/ Sonora Chamber of Commerce

City of Sonora Special Event Permit Application

Revised May 12, 2021

Account # 001-2000-48020

A Special Event Permit is required for any <u>public</u> or <u>private</u> event to be held on any property under the City of Sonora's control. Special Event Permits are not required for events held at the Sonora Opera Hall or private events held in a City park that have 25 or fewer people in attendance and do not include setting up equipment and/or structures. A fully completed Special Event Application <u>must be</u> submitted at least 30 days prior to the event and include a non-refundable fee of $50.00, payable to the City of Sonora.

Permittee/Sponsoring Organization Information

Permittee/Organization	Sonora Chamber of Commerce
Contact Name	Katie Dunn
Street Address	P.O. Box 3084
City, State, Zip Code	Sonora, CA. 95370
Day Phone # (209) 988-4600	Evening Phone # same
Cell Phone # same	
E-Mail Address	Kdunnx3@comcast.net
Event Day Contact "on site"	Name Katie Dunn Cell # 209 988-4600

Event Information

Event Title	2022 Coffill Park Music Series
Date of Event	June 11, July 9, August 13, Sept. 10 & Oct 8

Briefly explain event and activities (include entertainment information):

2nd Saturday Art Night Concert series held in Coffill Park.

X Public Event ___ Private Event	Anticipated Attendance # 100
If public, is the event free?	X YES ___ NO
Amplified Music	X YES ___ NO
Event Time: Start 8pm	End 10pm
Time : Start of Setup 5pm	Take Down Completed 11pm

Alcoholic Beverages Public Possession & Consumption

It is unlawful for any person to drink, consume or possess an open container of any alcoholic beverage or intoxicating liquor on any property under the City of Sonora's control without prior approval of the City Council at a regularly scheduled City Council Meeting. You or a representative must be in attendance at the meeting.

Are you requesting approval to have alcoholic beverages at the event?

X Yes ___ No

Insurance Requirements

Permittee shall maintain general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars ($1,000,000) per occurrence, two million dollars ($2,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. Permittee's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. If alcohol is being served or sold the Permittee shall also obtain Liquor Liability Insurance for an amount not less than $1,000,000 per occurrence and $1,000,000 in aggregate. The Certificate of Insurance and endorsement must be received by the City of Sonora prior to issuance of the Special Event Permit. If needed, Permittee may purchase Special Event Insurance through the City of Sonora.

Business/Residents Notification Requirements

Prior to submitting this application, Permittee must contact all residents and businesses adjacent to the event location to provide them with information about the event. This requirement does not apply to the use of City parks. List all of the individuals contacted, and the date that they were contacted, below:

Individuals Contacted	Date Contacted
El Arroyo	2/4/22

Submit fully completed and signed application, fee and diagram, if needed, To:

City of Sonora
Community Development Department
Attn: Rachelle Kellogg
94 N. Washington Street
Sonora, CA 95370

For further information and assistance - (209) 532-3508 or rkellogg@sonoraca.com

Indemnity/Hold Harmless and Certification

Permittee shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Permittee's performance of its obligations under this agreement or out of operations conducted by Permittee, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Permittee's performance of this agreement, the Permittee shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

I hereby certify that all of the information provided on this application is complete and accurate. I have read the Special Event Permit Application and fully understand the content including the Indemnification /Hold Harmless provisions. I do hereby certify that I am duly authorized to enter into this Agreement and that the activity fully meets the conditions set forth herein and I/we agree to observe all rules and procedures as stated.

Print Name Katie Dunn

Signature Katie Dunn 2/7/22
Date

CITY TO COMPLETE

City Department Review:

Sonora Fire Department	___Approved	___Denied	Date _____
Sonora Police Department	___Approved	___Denied	Date _____
Public Works Department	___Approved	___Denied	Date _____
Community Development Dept.	___Approved	___Denied	Date _____

If application is denied, list reason for denial _____

CITY APPROVAL:

Conditions of Approval, if any _____

_____

_____

_____

_____ _____

Community Development Director ***Date***

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Special Event Application – Sonora Brewing Co.

RECOMMENDATION

Authorize the closure of Bradford Street, from Washington to Green Street, and the possession and consumption of beer and wine, from 4:30 PM to 8:30 PM, during the Sonora Chamber of Commerce's 2nd Saturday Art Night March 2022 through March 2023.

DISCUSSION

The Sonora Brewing Company has submitted the attached Special Event Permit Application to close Bradford Street, from Washington to Green Street, during the Sonora Chamber of Commerce's 2nd Saturday Art Night.

The application includes setting up popup tents and tables with chairs on Bradford Street, and includes the serving of beer/wine and food with live music. Sonora Municipal Code Section 9.08.010 provides authority for the City Council to allow the possession and consumption of alcohol on a City Street. Sonora Brewing Company will be required to comply with all of the applicable ABC and Sonora Fire Department requirements in place at the time of the closures.

Second Saturdays are held from 5:00 PM. to 8:00 PM. in Downtown Sonora. The applicant has requested closure of the street from 4:30 PM to 8:30 PM to allow for setup prior to the event and clean up following the event. As part of this approval, Green Street would be required to remain open to through traffic.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Special Event Permit Application

Received By
FEB - 7 [illegible]
City of Son[illegible]

City of Sonora Special Event Permit Application

Revised February 4, 2022

Account # 001-2000-48020

A Special Event Permit is required for any <u>public</u> or <u>private</u> event to be held on any property under the City of Sonora's control. Special Event Permits are not required for events held at the Sonora Opera Hall or private events held in a City park that have 25 or fewer people in attendance and do not include setting up equipment and/or structures . A fully completed Special Event Application <u>must be</u> submitted at least 30 days prior to the event and include a non-refundable fee of $50.00, payable to the City of Sonora.

Permittee/Sponsoring Organization Information

Permittee/Organization	Type ONE ENTERprises dba Sonora Brewing Co.
Contact Name	David King, Thomas Silva
Street Address	285 Washington St.
City, State, Zip Code	Sonora, CA. 95370
Day Phone # 209-559-1319	Evening Phone # 209-559-1319
Cell Phone # 510-772-6923	
E-Mail Address	laserking65@yahoo.com
Event Day Contact "on site"	Name Thomas Silva Cell # 209-559-1319

Event Information

Event Title	Second Saturday
Date of Event	3/12/22 – 3/12/23

Briefly explain event and activities (include entertainment information):
Second Saturday with live music + food specials.

X Public Event ___ Private Event Anticipated Attendance # 50

If public, is the event free? X YES ___ NO

Amplified Music X YES ___ NO

Event Time: Start 5:00 pm End 8:00 pm

Time : Start of Setup 4:30 pm Take Down Completed 8:30 PM

Street Closure Request

The following streets have been pre-approved by the City Council for temporary closure:

- ⇒ Jackson St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Dodge St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Linoberg St. from Green St. to Washington St. and from Washington St. to Stewart St.
- ⇒ Theall St. from Stewart St. to Shepherd St.
- ⇒ Theall St. from Washington St. to Stewart St.
- ⇒ Green St. from Bradford Ave. to Yaney Ave.
- ⇒ Yaney Ave. from Washington St. to Green St.

If you are requesting the closure of a different street your event will have to be approved by the City Council at a regularly scheduled City Council Meeting. You or a representative must be in attendance at the meeting.

Street Name(s):	Cross Streets:
Bradford ST.	Between S. Green & S. Washington
	Between _____ & _____
	Between _____ & _____
	Between _____ & _____

City Parking Lot Closure Request

Location(s):	*If more than one location is being requested please indicate the activities planned in each location*

Other/Additional Property Use Request

Location(s):	*If more than one location is being requested please indicate the activities planned in each location*

If you are requesting the use of a public park it will be your responsibility to arrive early and reserve your space.

Alcoholic Beverages Public Possession & Consumption

It is unlawful for any person to drink, consume or possess an open container of any alcoholic beverage or intoxicating liquor on any property under the City of Sonora's control without prior approval of the City Council at a regularly scheduled City Council Meeting. You or a representative must be in attendance at the meeting.

Are you requesting approval to have alcoholic beverages at the event?

X Yes ___ No

Insurance Requirements

Permittee shall maintain general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars ($1,000,000) per occurrence, two million dollars ($2,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. Permittee's general liability policies shall be primary and non-contributory, and be endorsed using Insurance Services Office form CG 20 10 to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. If alcohol is being served or sold the Permittee shall also obtain Liquor Liability Insurance for an amount not less than $1,000,000 per occurrence and $1,000,000 in aggregate. The Certificate of Insurance and endorsement must be received by the City of Sonora prior to issuance of the Special Event Permit. If needed, Permittee may purchase Special Event Insurance through the City of Sonora.

Business/Residents Notification Requirements

Prior to submitting this application, Permittee must contact all residents and businesses adjacent to the event location to provide them with information about the event. This requirement does not apply to the use of City parks. List all of the individuals contacted, and the date that they were contacted, below:

Individuals Contacted	Date Contacted
X Businesses nearby are also participating in Second Saturday.	

Additional Rules and Regulations

- Events cannot occur without City's approval of the Special Event Application and the issuance of a Special Event Permit.
- Upon reviewing this application the City may request additional information regarding the proposed event.
- Unless otherwise indicated, applications will be reviewed and approved, or denied, by designated City staff. Denials can be appealed to the City Council.
- Permittee is responsible for providing adequate safety protection for the traveling public.

Indemnity/Hold Harmless and Certification

Permittee, Promoter and/or Vendor shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, costs and expenses, liabilities, obligations, judgments, damages or losses, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Permittee's, Promoter's and/or Vendor's performance of its obligations, or failure to perform, under this agreement or out of operations conducted by Permittee, Promoter and/or Vendor, its officers, agents, subcontractors, employees, or anyone directly or indirectly employed by them, or anyone for whose acts any of them, may be liable under this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Permittee's performance of this agreement, the Permittee shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

I hereby certify that all of the information provided on this application is complete and accurate. I have read the Special Event Permit Application and fully understand the content including the Indemnification /Hold Harmless provisions. I do hereby certify that I am duly authorized to enter into this Agreement and that the activity fully meets the conditions set forth herein and I/we agree to observe all rules and procedures as stated.

Print Name David King

Signature _____ 2/7/2022
Date

CITY TO COMPLETE

City Department Review:

Sonora Fire Department	___Approved	___Denied	Date _____
Sonora Police Department	___Approved	___Denied	Date _____
Public Works Department	___Approved	___Denied	Date _____
Community Development Dept.	___Approved	___Denied	Date _____

If application is denied, list reason for denial _____

_____

CITY APPROVAL:

Conditions of Approval, if any _____

_____

_____

_____

_____ _____

Community Development Director ***Date***

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Prepared by Jackie Smith

SUBJECT: Gold Rush Shared Use Trail Letter of Support

RECOMMENDATION

Approval of a Letter of Support to Caltrans for the Tuolumne County Transportation Council Gold Rush Shared Use Trail Project, authorizing the Mayor to sign the letter.

DISCUSSION

On January 20th Tuolumne County Transportation Council received notice from Caltrans regarding an opportunity for state sponsored Project Initiation Documents for projects along state highways. Caltrans' goal is to have innovative and transformative projects that support state goals and priorities. A competitive project, for them, will align well with the California Action Plan for Transportation Infrastructure (CAPTI) and be consistent with the SB 1 Trade Corridor Enhancement Program, Solutions for Congested Corridor Program, and Interregional Transportation Improvement Program.

CAPTI, an innovative plan focused on guiding agencies towards meeting the state's aggressive emissions goals, has some core goals:

- Improving quality of life and public health
- Supporting a vibrant and resilient economy
- Maintaining a high-quality transportation system
- Enhancing environmental health and reducing negative transportation impacts
- And increasing equity for low-income, disadvantaged communities.

These goals inform the plan's implementation strategies which Caltrans looks to for guidance on ideal projects.

The County Board of Supervisors, TCTC, and the existing Regional Transportation Plan have prioritized State Route 49 (SR 49) Corridor improvements. Currently, there are no safe pedestrian or bicycle facilities linking residents with resources along the corridor. Unfortunately, the results of this lack of connectivity are pedestrian and cyclist serious injury and death accidents in the corridor. This area of the county, containing historically underserved individuals, has not received the benefit of the $140 million that has been invested in the East Sonora/108 corridor where household incomes are higher than the disadvantaged communities located Sonora-Jamestown. Additionally, the SR 49 corridor has only seen increasing rates of poverty, homelessness, and unemployment as the years have progressed. The SR 49 Congested Corridor and SR 49 Complete Streets Plans, after extensive public engagement, included a plan to connect Jamestown to Sonora and onto Columbia through 2 segments of Class I improvements.

The Gold Rush Shared Use Path is a project that will consist of approximately 2 unique segments which, when complete, will create a Class I Shared Use Path continuously connecting the disadvantaged community of Jamestown with Sonora and Columbia. Its course, described in the SR 49 Complete Streets

Plan, will go through the densest development in the county, near major retail and healthcare areas, ar will connect with other pedestrian and cyclist pathways along the way. When complete, the Gold Rush Shared Use Path will be the primary arterial pathway, a “pedestrian and cyclist highway” for Tuolumne County and is expected to cost between 9.5 and 20 million. Ideally, Tuolumne County Transportation Council would also develop a Mono Way to East Sonora pedestrian pathway in tandem with this project in order to better support pedestrian travel.

This effort will improve active transportation continuity, encourage healthy and low emission travel behaviors, increase safety, maximize disadvantaged individuals’ access to critical services, and enhance community identity. It will assist Jamestown, a community with our highest rates of COPD and asthma, through a reduction in emissions as well as creating a facility that encourages healthy activities. The Gold Rush Shared Use Path is necessary for other future active transportation projects to adequately advance the climate resiliency of Tuolumne County’s transportation system and, therefore, support the State’s climate goals

Tuolumne County Transportation Council is asking or the Sonora City Council’s support and nomination to Caltrans of the SR 49 Gold Rush Shared Use Path from Jamestown to Columbia.

FISCAL IMPACT

No fiscal impact to the general fund.

ATTACHMENTS

- Gold Rush Shared Use Trail Letter of Support
- Gold Rush Shared Use Trail Presentation

City of Sonora
94 N. Washington Street
Sonora, CA 95370
209-532-4541

Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Councilmember Jim Garaventa
Councilmember Ann Segerstrom
Councilmember Colette Such

February 22, 2022

Marlon Regisford
Deputy District Director, Planning, Local Assistance & Environmental
Caltrans District 10
1976 E Charter Way, Stockton, CA 95205

Re: **Letter of Support for Nomination of the Jamestown to Columbia Gold Rush Shared Use Path as a State-Sponsored Non-SHOPP PID Project**

Dear Mr. Regisford,

On behalf of the City of Sonora, I am writing this letter in support of the Tuolumne County Transportation Council's (TCTC) nomination of the Jamestown to Columbia Gold Rush Shared Use Path as a State-Sponsored Non-SHOPP PID Project. The project is consistent with the Regional Transportation Plan, the SR 49 Congested Corridor Plan, and SR 49 Complete Streets Plan.

The County Board of Supervisors, TCTC, and the existing Regional Transportation Plan have prioritized SR 49 Corridor improvements. Currently, there are no safe pedestrian or bicycle facilities linking residents with resources along the corridor resulting in serious injuries and deaths of pedestrians and cyclists. This area of the county, containing historically underserved individuals, has not received the benefit of the $140 million that has been invested in the East Sonora/108 corridor where household incomes are higher than the disadvantaged communities located Jamestown-Sonora. Additionally, the SR 49 corridor has only seen increasing rates of poverty, homelessness, and unemployment as the years have progressed.

The Gold Rush Shared Use Path is a project that will consist of approximately two unique segments which, when complete, will create a Class I shared use path continuously connecting the disadvantaged community of Jamestown to employment centers in Sonora and access to education facilities in Columbia. With these three communities connected, the project will address the above-mentioned social justice issues by enhancing access to critical services in the community aimed at giving people the tools and support needed to overcome their situations. The path will also increase safety, reduce fatalities, and major injury accidents, and provide a zero-emissions travel alternative for existing residents and planned low-income infill development in the Jamestown-Sonora area. This path will serve as a "Non-Motorized" highway, or the backbone of non-motorized travel, in Tuolumne County. The Shared Use Path will provide an arterial corridor that enables the TCTC to promote electric bicycle usage in the future, which is an important component of the region's VMT reduction plan(s).

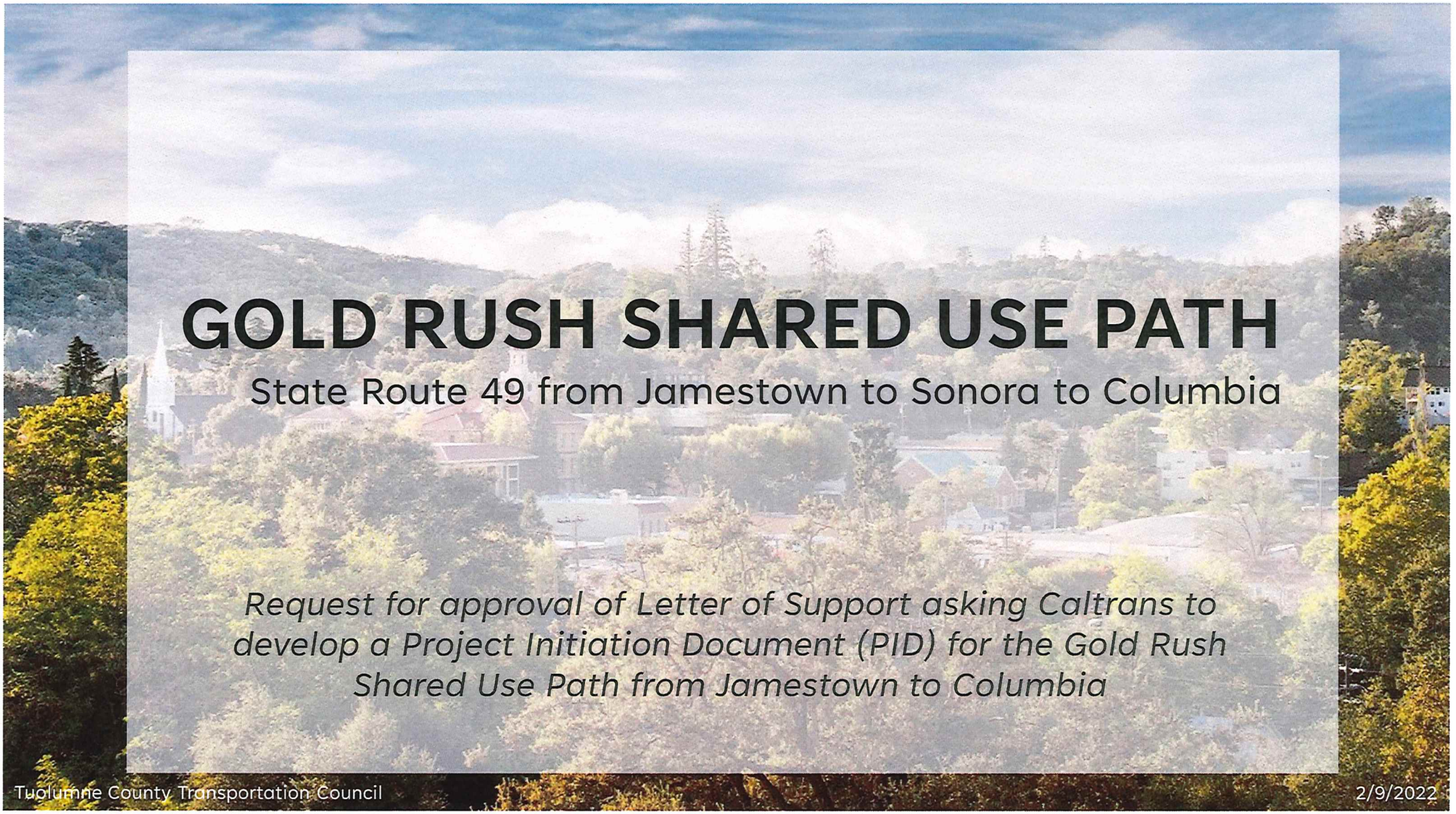
In summary, this effort will improve active transportation continuity, encourage healthy and low emission travel behaviors, increase safety, maximize disadvantaged individuals' access to critical services, and enhance community identity. The project will aid Jamestown and Sonora communities with some of our highest rates of COPD and asthma, through a reduction in emissions as well as creating a facility that encourages healthy activities. This project is necessary for other future active transportation projects to adequately advance the climate resiliency of Tuolumne County's transportation system and, therefore, support the State's climate goals.

We understand the TCTC will need to fund Caltrans PID costs. If accepted, available CMAQ funding will be programmed to the project.

Sincerely,

_____

Matt Hawkins,
Sonora City Mayor


GOLD RUSH SHARED USE PATH
State Route 49 from Jamestown to Sonora to Columbia
Request for approval of Letter of Support asking Caltrans to develop a Project Initiation Document (PID) for the Gold Rush Shared Use Path from Jamestown to Columbia
Tuolumne County Transportation Council
2/9/2022

OUTLINE

- **Opportunity Overview**
- **Project Background**
- **Corridor Challenges & Project Benefits**
  - **Health:** Asthma & COPD Benefits
  - **Safety:** Reduction in Pedestrian & Cyclist Serious Injury & Death
  - **Equity:** Educational & Employment Connectivity
  - **Access:** Increased Transit System Access
  - **Future:** Backbone of Tuolumne County's Active Transportation

OPPORTUNITY OVERVIEW

On January 20th TCTC received notice from Caltrans regarding an opportunity for state sponsored, Non-SHOPP Project Initiation Document(PID) for projects along state highways. Caltrans' goal is to have innovative and transformative project that support state goals and priorities.

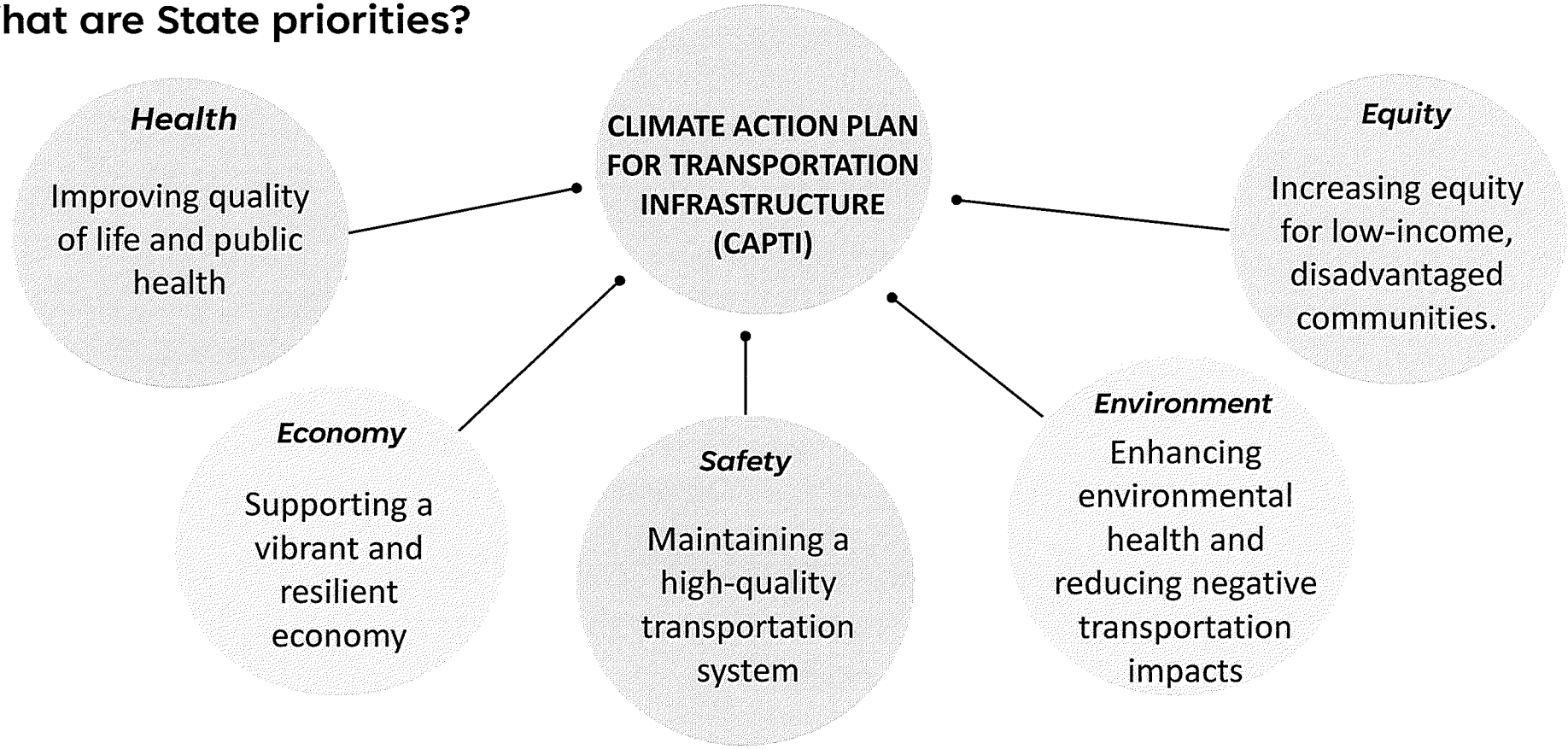
All nominations must be submitted by Monday, February 21, 2022

Caltrans is looking for innovative, transformative, and multimodal projects that support state goals and priorities

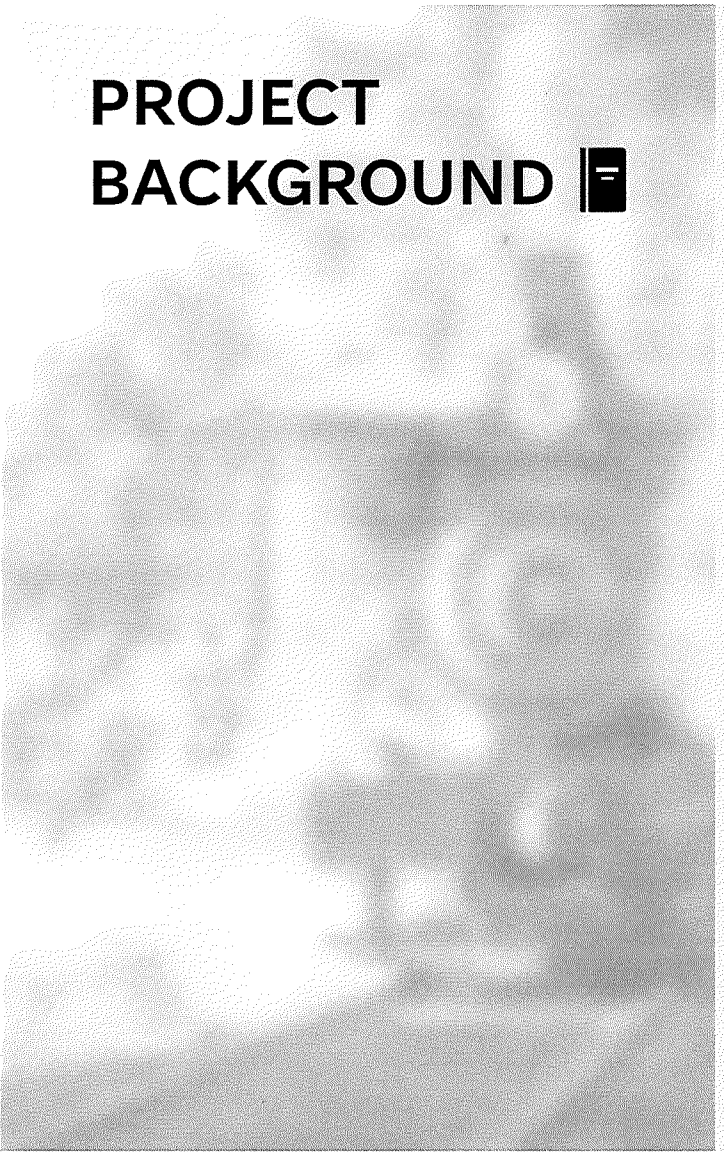
PIDs are required to be developed and approved by Caltrans before a project can proceed to the Project Approval & Environmental Document Phase

OPPORTUNITY OVERVIEW

What are State priorities?



PROJECT BACKGROUND



Project: ***Gold Rush Shared Use Path***
Estimated Cost: 9.5 – 20 million dollars

Why this project?

- The County Board of Supervisors, TCTC, and the existing Regional Transportation Plan have prioritized SR 49 Corridor improvements.

- The State Route 49 (SR 49) Congested Corridor Plan and State Route 49 Complete Streets Plan engaged in extensive public outreach. Following that, both point to a pedestrian and cyclist pathway, separate from the highway, connecting Jamestown, Sonora, and Columbia to each other for those choosing to travel without cars.

- Extensive public outreach on the above plans highlighted a desire for residents and visitors to have increased active transportation access.

Project Background

Project Snapshot

What will it do?

- Continuously connect Jamestown, Sonora, and Columbia for cyclists and pedestrians.

Why is this important?

- As disadvantaged communities, Sonora and Jamestown need improved access to employment centers, job training, and higher education at Columbia college.

What about the future?

- This project will be the “Non-Motorized Highway” of active transportation in Tuolumne County in the future.

Project Background

Expected Project Outcomes

- Improved Health
- Increased Safety
- Boosted Equity
- Upgraded Access
- Planning for the Future

Project Background

Existing Conditions

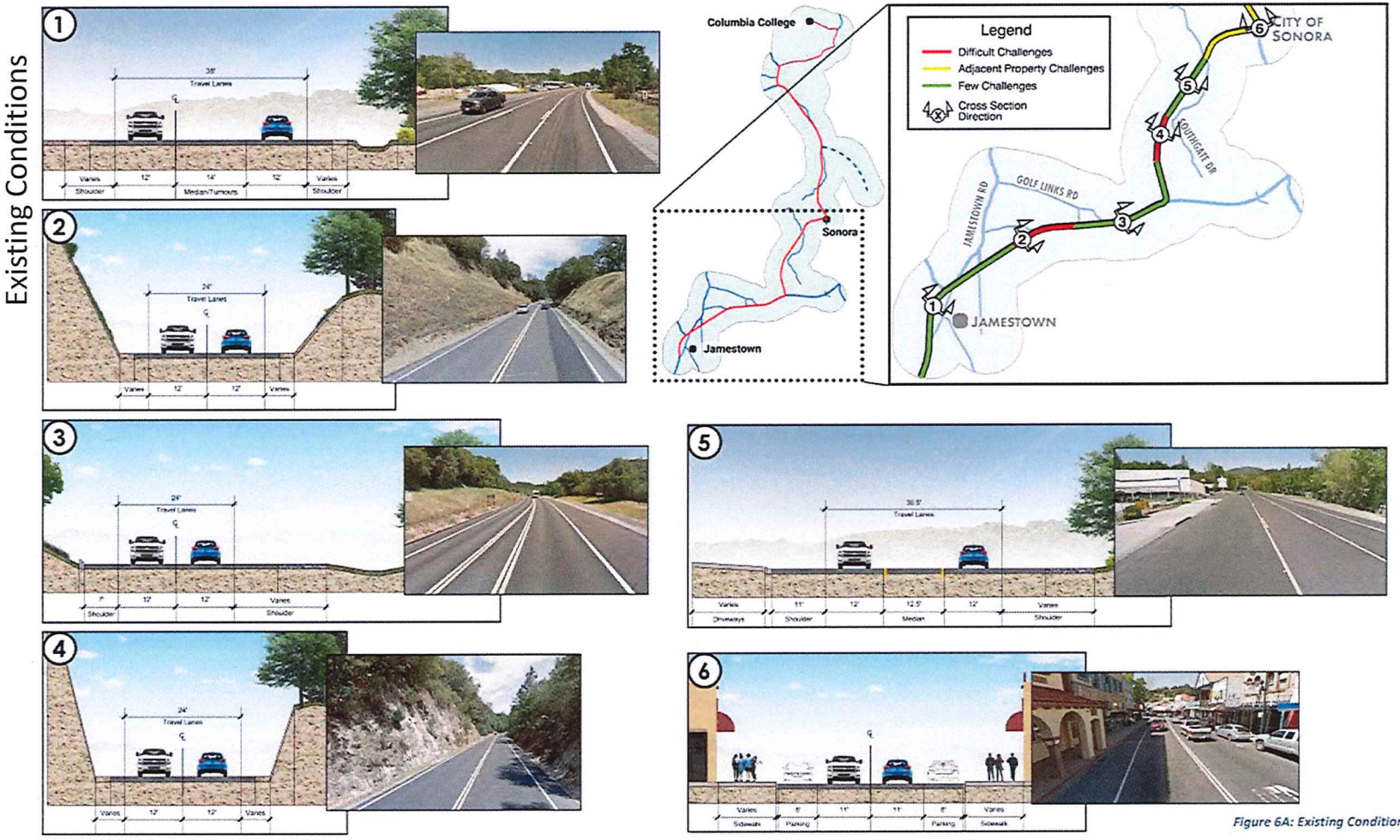
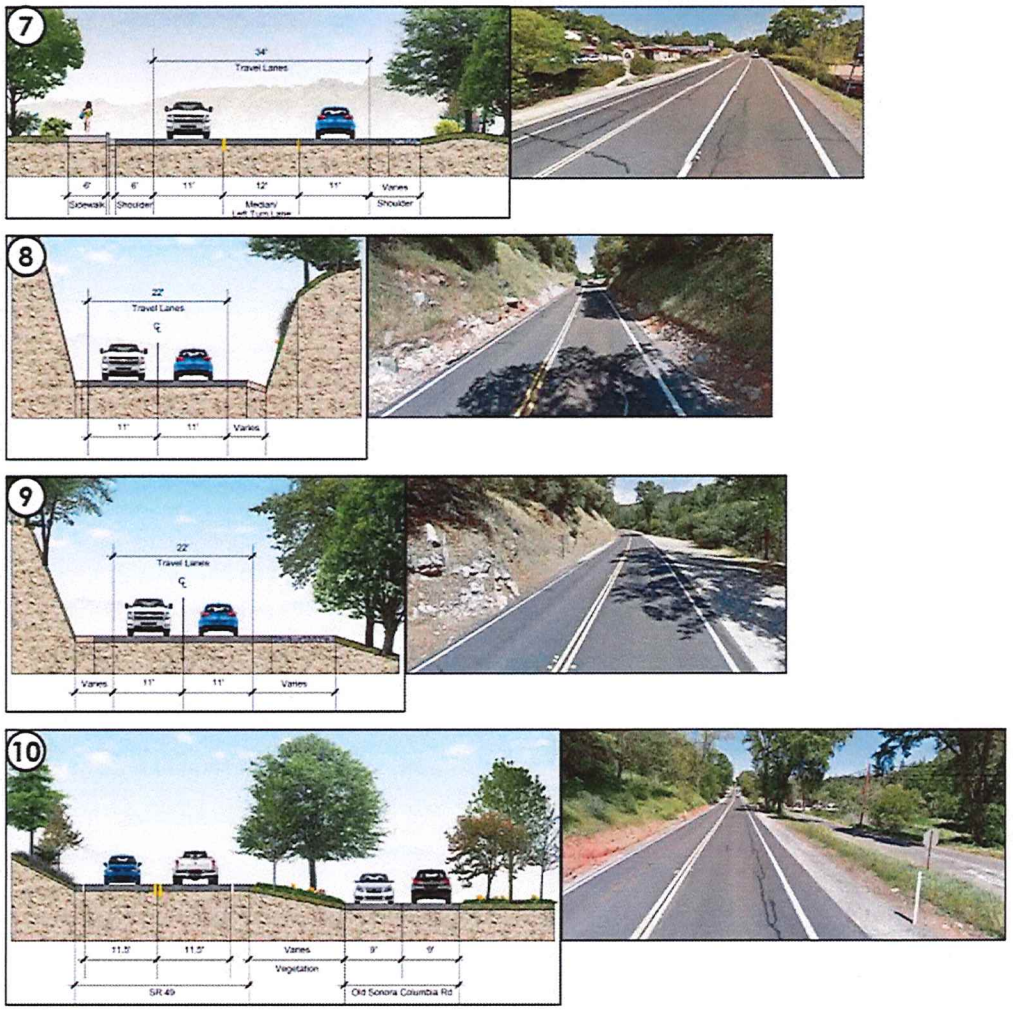


Figure 6A: Existing Conditions

Project Background

Existing Conditions



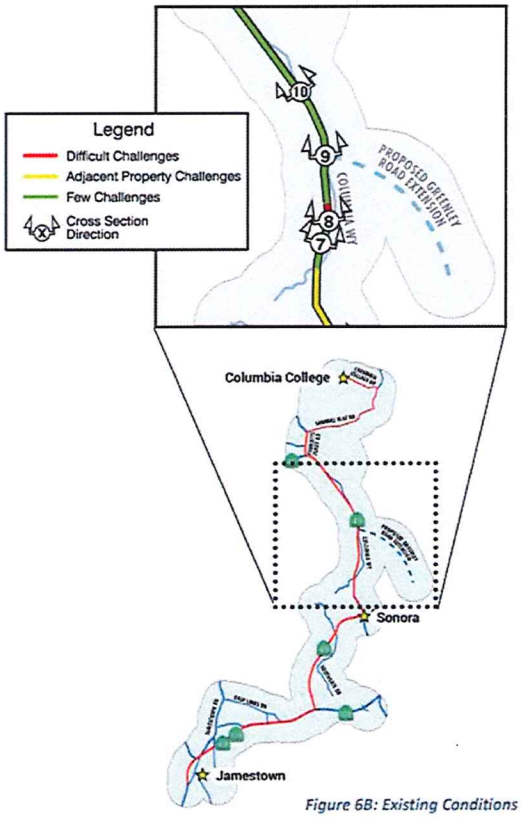
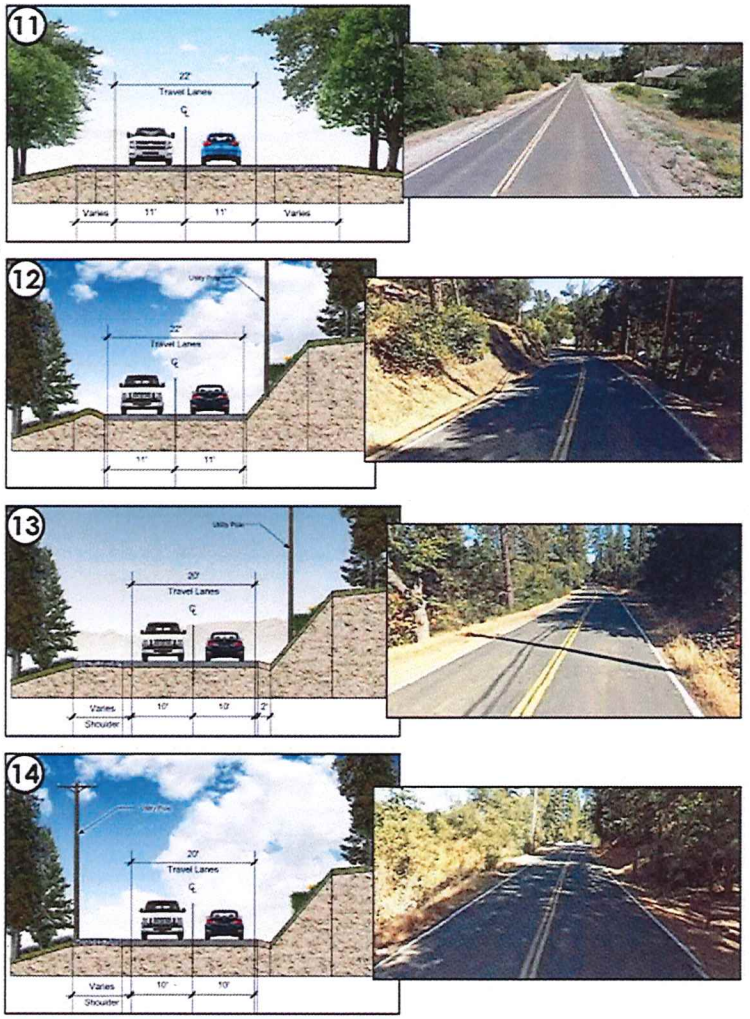


Figure 6B: Existing Conditions

Project Background

Existing Conditions



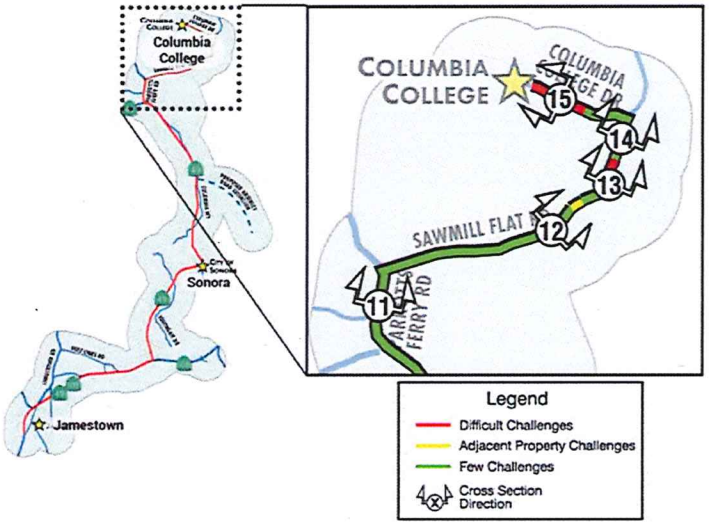
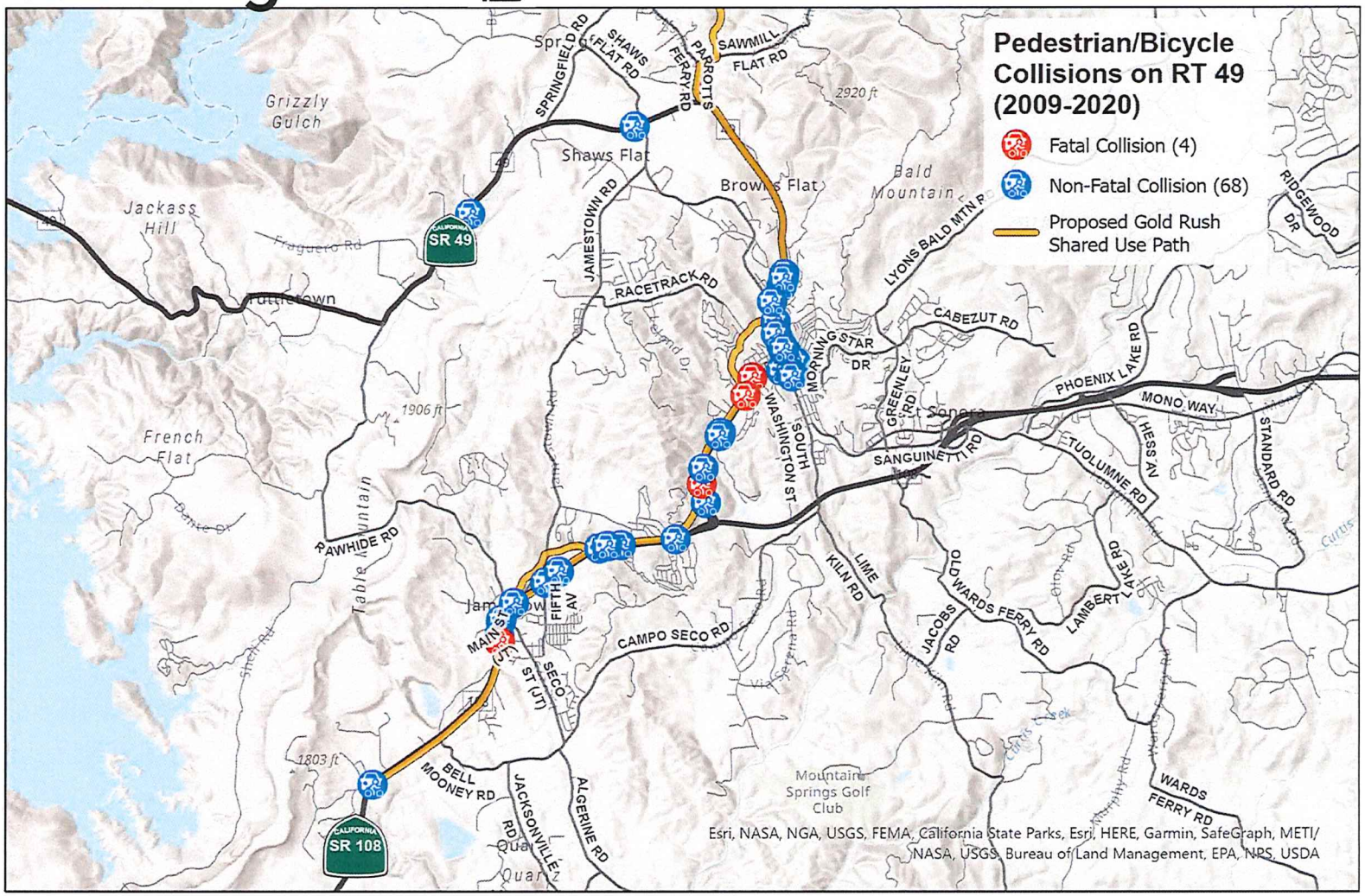


Figure 6C: Existing Conditions



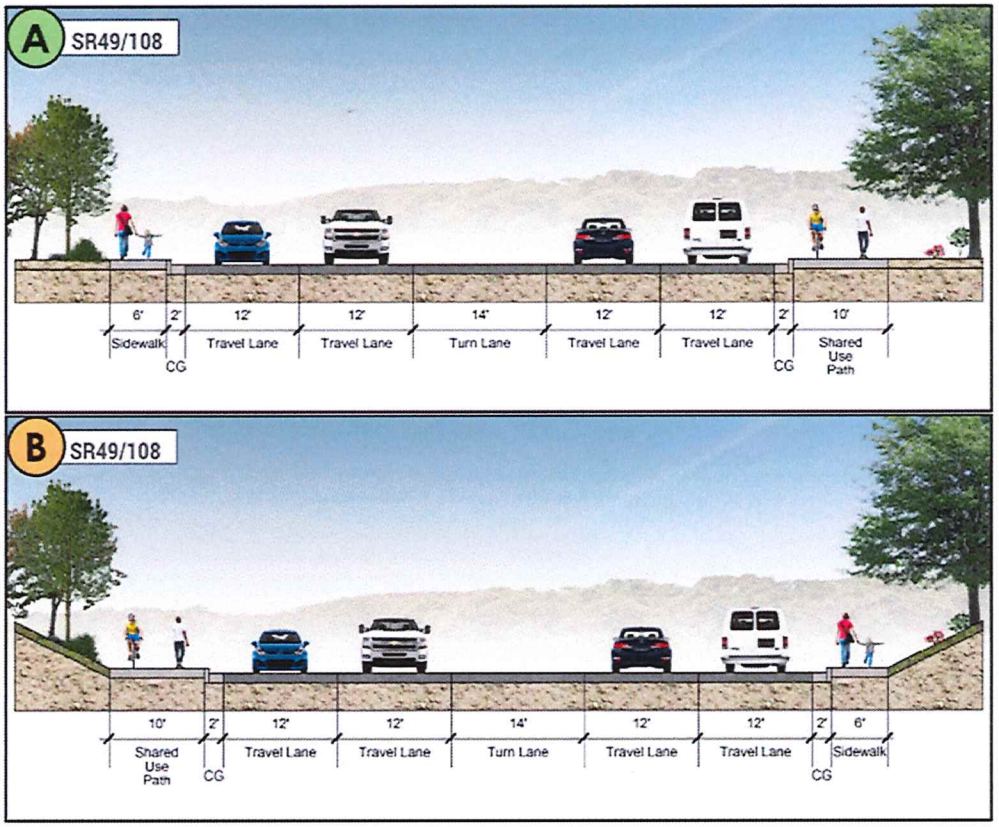
Project Background

Existing Conditions



Project Background

Planned Gold Rush Shared Use Path, Other Improvements & Cross-Sections



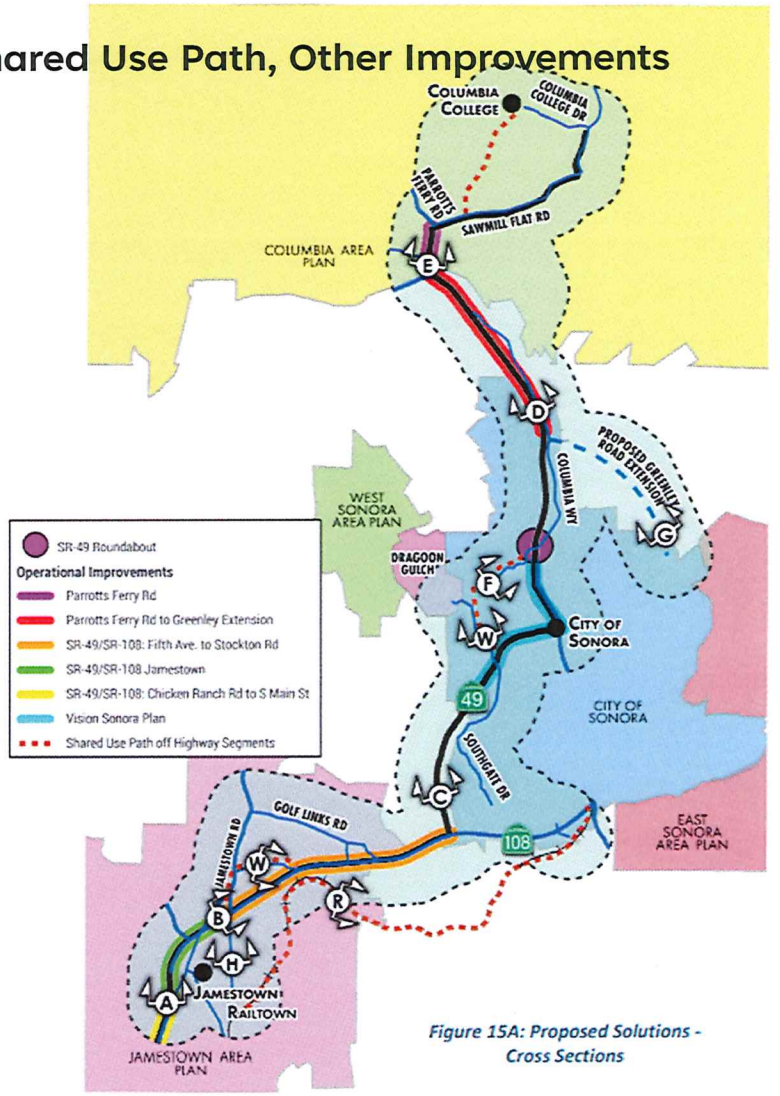
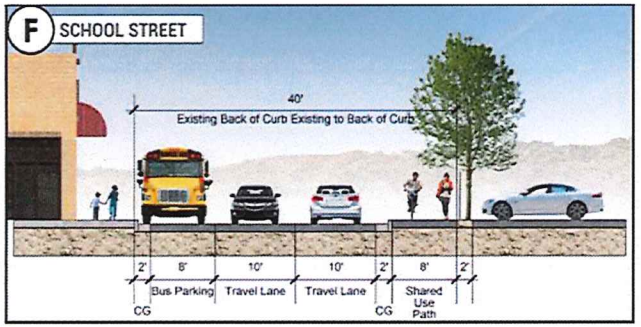
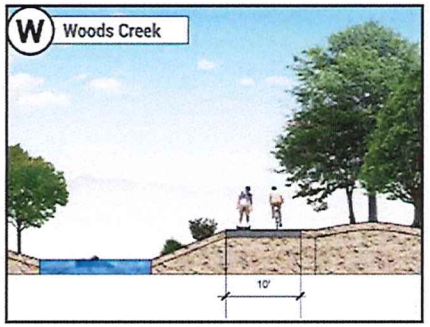


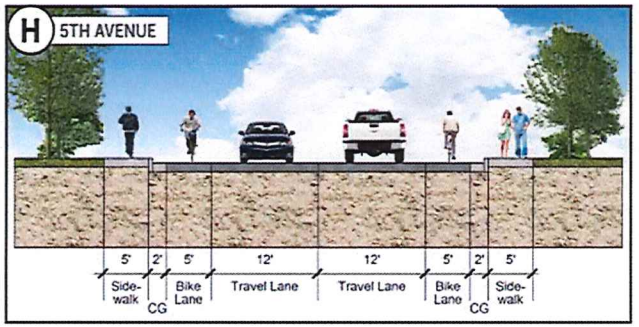
Figure 15A: Proposed Solutions - Cross Sections

Project Background

Planned Gold Rush Shared Use Path, Other Improvements & Cross-Sections







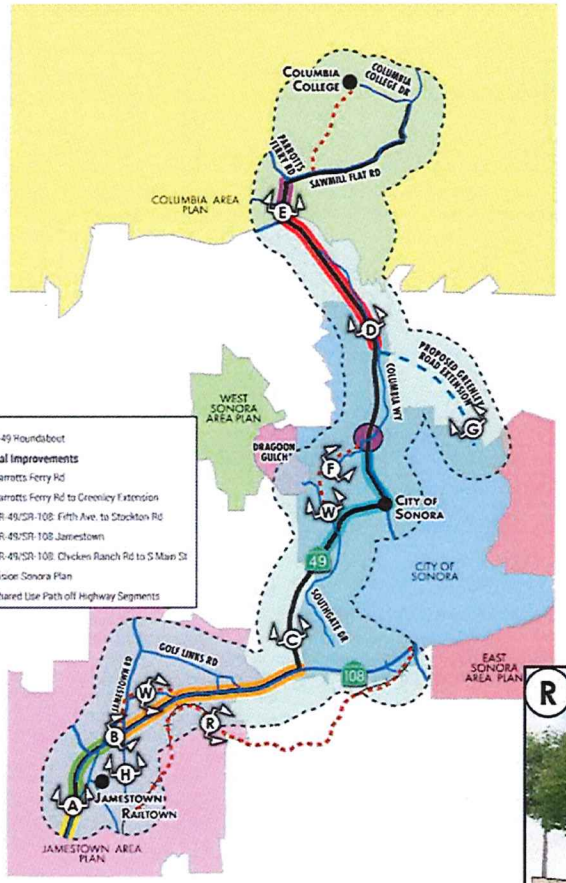
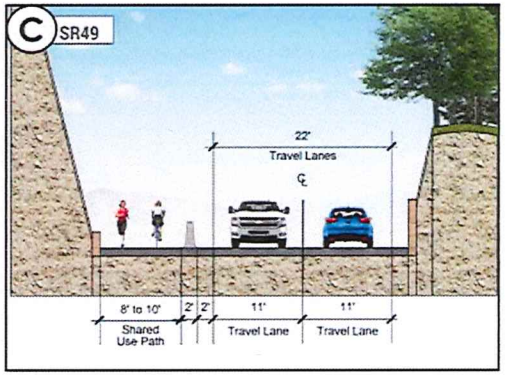
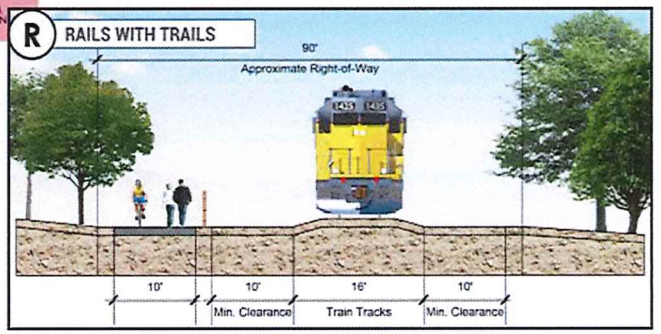


Figure 15B: Proposed Solutions - Cross Sections





Project Background

Planned Gold Rush Shared Use Path, Other Improvements & Cross-Sections

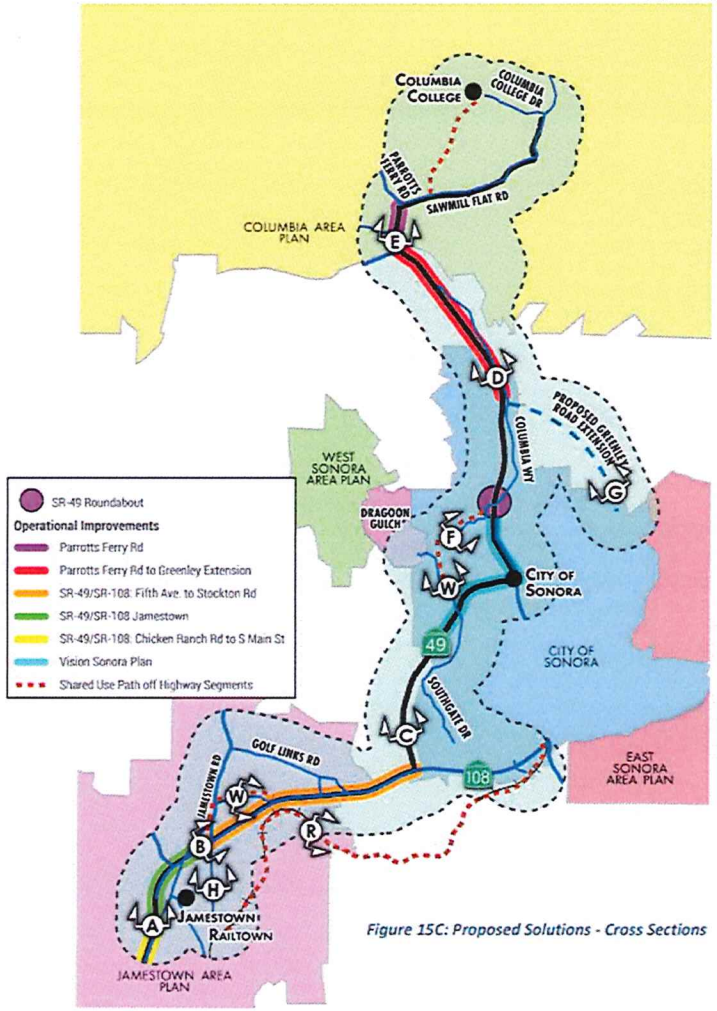
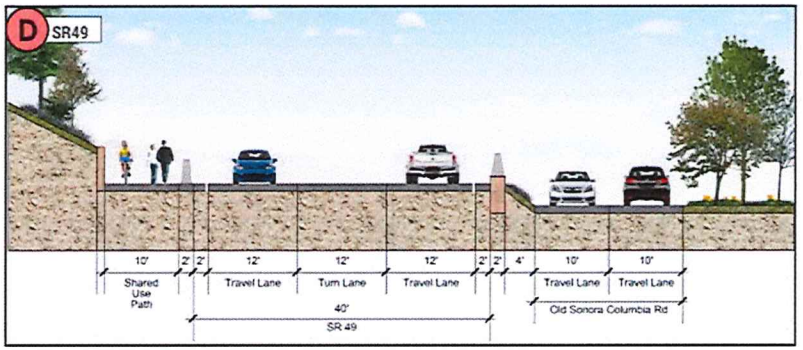
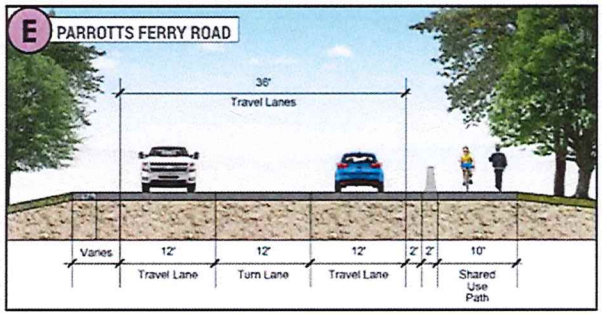
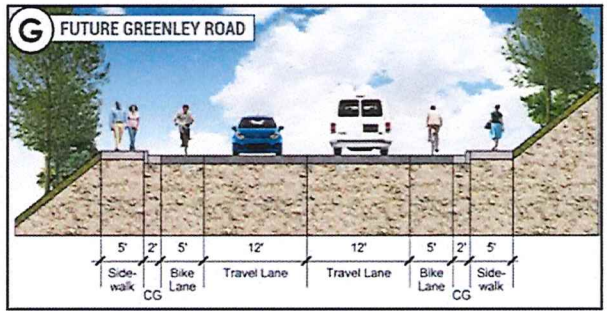


Figure 15C: Proposed Solutions - Cross Sections





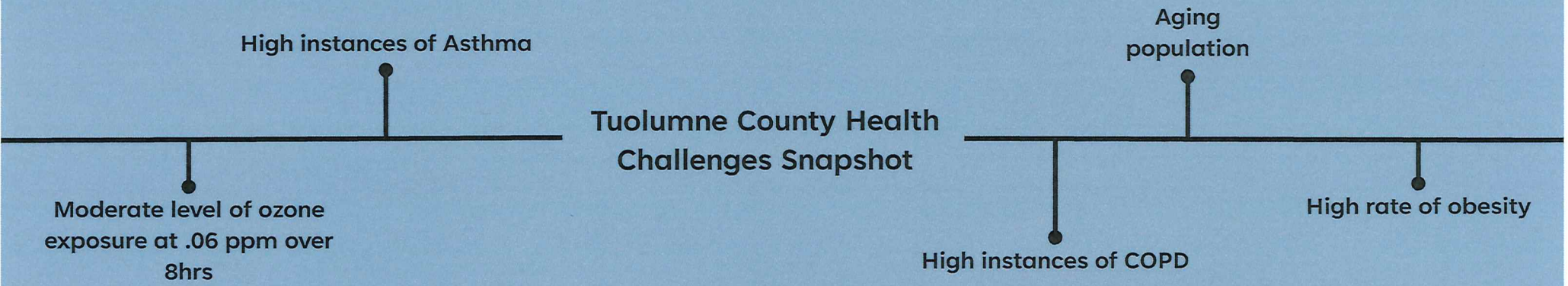


CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Health

Corridor Challenges

In 2019 Adventist Health Sonora Conducted a Community Health Needs Assessment (CHNA) and discovered access to healthcare and chronic disease, including asthma and obesity, were among the most pressing needs.



PLACES. Centers for Disease Control and Prevention. Accessed [2/9/22]. https://www.cdc.gov/places , Healthy Places index , CalEnviro Screen

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Health

Corridor Challenges

Ozone

What is Ozone?

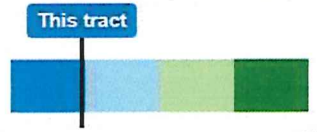
Ozone (O3) is a highly reactive gas. It is both a natural and a man-made product that occurs in the Earth's upper atmosphere. (the stratosphere) and lower atmosphere (the troposphere). Depending on where it is in the atmosphere, ozone affects life on Earth in either good or bad ways.

What is the connection to health?

When ozone levels in the air are high, it can cause lung inflammation and more serious respiratory issues. Prolonged exposure to high ozone levels can increase the risk of cardiovascular and respiratory diseases, poor birth outcomes, and premature death.

Tuolumne County Project Area Numbers

How does this tract compare?



Healthy Conditions

This tract has a lower average amount of ozone in the air during the most polluted 8 hours of summer days than just **24%** of other California census tracts.

What does this indicator measure?

Average amount of ozone in the air during the most polluted 8 hours of summer days

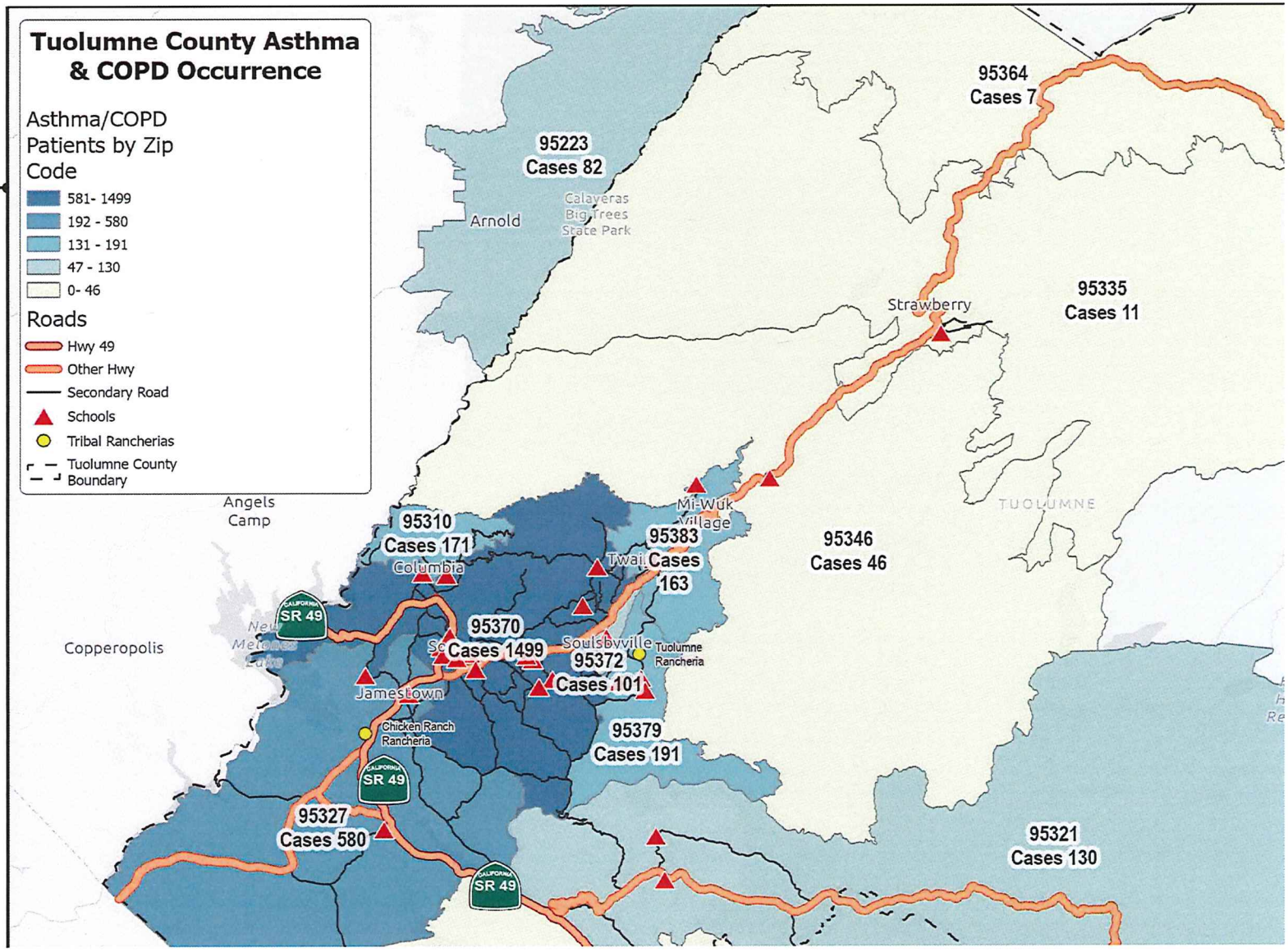
In this tract, **0.06** ppm is the average of daily maximum 8-hour ozone concentration during the summer months (May-October) over three years (2012 to 2014).

Health

Corridor Challenges

Asthma & COPD

This map shows Asthma and COPD patients by zip code and notes schools in red triangles and Tribal Rancharias as yellow circles.

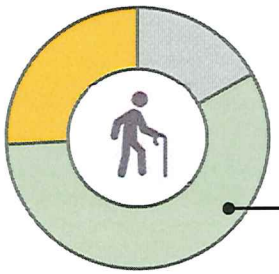


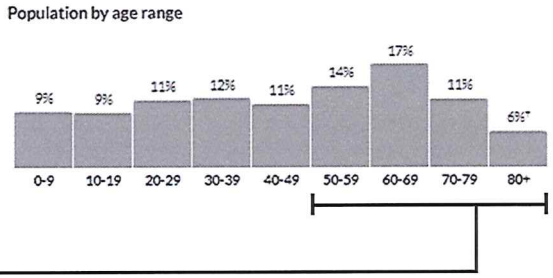
CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Health

Corridor Challenges

Population Age





- Under 18: 17%
- 18-64: 58%
- Age 65+ : 26%

- **Tuolumne County has an aging population.** The "50-59" and "60-69" age ranges have significant percentage leads over others.
- **This indicates that, in ten years, those 65+ will dominate Tuolumne County age demographics**
- Elderly residents have extra needs compared to younger counterparts. Most importantly, they have a heavier reliance upon public transit and require safe, accessible paths for exercise and short trips to stores.

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Health

Project Benefits

Gold Rush Shared Use Path Health Benefits

Walking is one of the best ways to engage in regular, low-intensity exercise for all age groups.

Aging citizens need access to safe, stable walking paths to continue and active lifestyle. The Gold Rush Path will provide this.

Places with access to walking and biking paths have residents with lower rates of obesity

The Gold Rush Path will connect citizens to health care services with planned expansions.

This project will encourage a mode shift from single occupancy travel to walking, cycling, or using transit.

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Safety

Corridor Challenges

Project Corridor Safety Challenges

The 2019 Adventist Health Community Health Needs Assessment (CHNA) also pointed to a high transient population and a motor vehicle crash rate 21% higher than that of California.

Between 2009 and 2020 the project area saw:

68 Non-Fatal Pedestrian and Cyclist Collisions with motorized vehicles

And **4 Fatal Pedestrian and Cyclist Collisions** with motorized vehicles.

Currently, there are **no safe pedestrian or bicycle facilities** linking residents with resources along the corridor resulting in serious injuries and deaths of pedestrians and cyclists

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Health

Project Benefits

Gold Rush Shared Use Path Safety Benefits

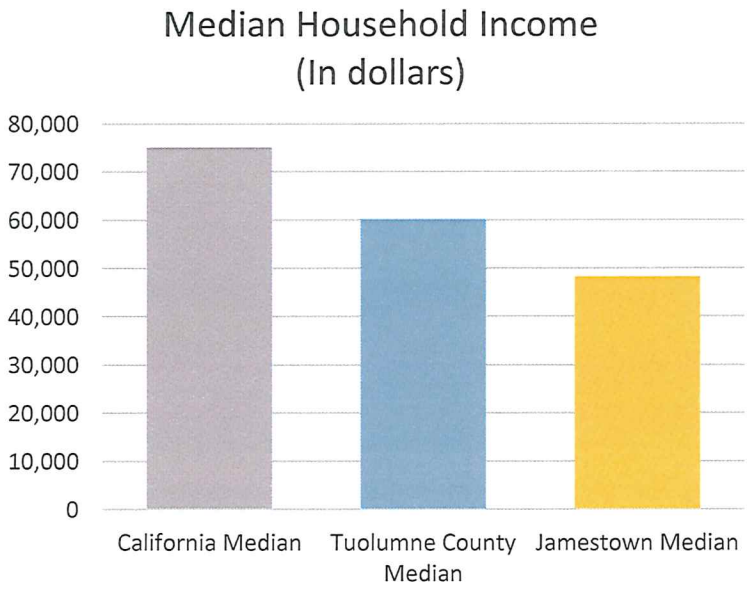
A Class I, continuously connected, shared use path will benefit the most vulnerable in the community by ensuring they always have a ***safe way to access health services, employment centers, and educational facilities.***

No resident should have to risk injury or death to travel on foot or by bike through their home county. **The Gold Rush Shared Use Path will significantly reduce deaths and injuries in the SR 49 Corridor**

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Equity

Corridor Challenges



California's Median Household Income: $75,000

Tuolumne County's Median Household Income: $60,108

Jamestown's Median Household Income: $48,253

Note: Though Tuolumne County's Median Household Income is $60,108 nearly half of the county, 42%, falls in the group of living on "Under $50,000/yr". Of that group the highest percentage is individuals living on $20,000 – 30,000/yr.

Data from Healthy Places Index and US Census

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Equity

Corridor Challenges

Jamestown Census Tract

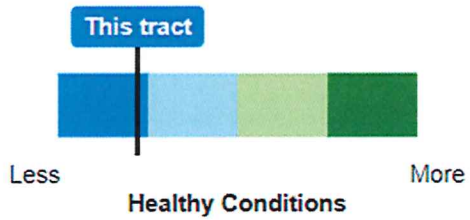
How does this tract compare?



This tract has a higher percentage of people aged 25-64 who are employed than just **5.3%** of other California census tracts.

Sonora Census Tract

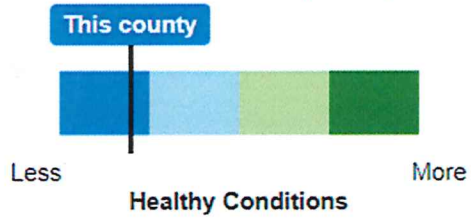
How does this tract compare?



This tract has a higher percentage of people aged 25-64 who are employed than just **22%** of other California census tracts.

Tuolumne County

How does this county compare?



This county has a higher percentage of people aged 25-64 who are employed than just **19.6%** of other California counties.

What does this mean?

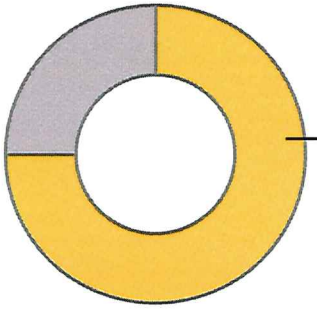
Jamestown's census tract only has about half of its population employed. The average employment percentage for most other census tracts is approximately upper 60th percentile to the 80th percentile.
Sonora's census tract has approximately 63.5% of the population employed.
Tuolumne County, as a whole, has approximately 60% of the population employed.

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Equity

Corridor Challenges

Students Who Qualify for Free or Reduced Meals



- Students who qualify for free or reduced meals: 75%
- Students who do not qualify

"Free or Reduced Meal (Student Poverty)"(FRMP) Data for 2020-2021 indicated ***an average of 75% of students, in all age groups, qualified for free meals in the Jamestown area.***

Data from Healthy Places Index and US Census

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Equity

Project Benefits

Gold Rush Shared Use Path Equity Benefits

Lower income areas of Jamestown and Sonora have not benefitted from over $140 million in highway investments made over the last two decades in East Sonora

Car ownership is expensive and especially so for low income residents. That can be a barrier to accessing jobs, education, health care when safe alternatives to cars don't exist. This project will facilitate non-motorized travel on modes and routes often used by low-income residents.

The congestion and interregional traffic on SR 49 emit greenhouse gases that disproportionately burden disadvantaged communities and elementary schools. Encouraging a mode shift will reduce emissions.

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Access

Project Benefits

Gold Rush Shared Use Path Access Benefits

The Gold Rush Shared Use Trail Will Improve Access To:	• Motherlode Job Training, major employment centers, Chicken Ranch Resort, and higher education at Columbia College • Grocery stores, farmers markets, and other services • Government services centrally located in Sonora • Health Care facilities • Tuolumne County Transit • To Yosemite via YARTS • To nature at Dragoon Gulch • To recreation at Rotary Park • And, finally, to future E-Bike program on the SR 49 Corridor

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Future

Project Benefits

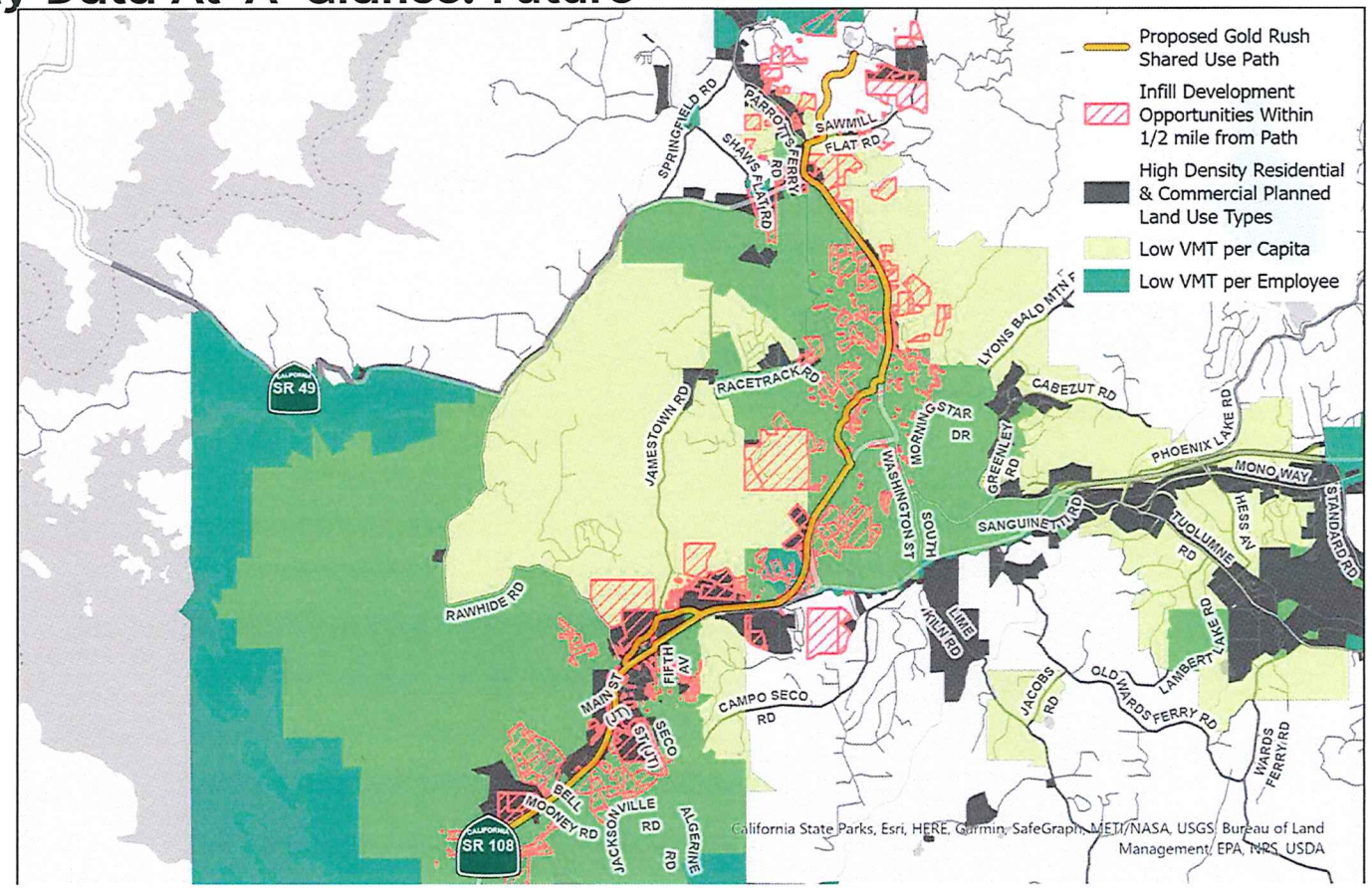
This project supports:

- Smart growth with a sustainable transportation facility that will encourage infill growth and planned high density residential development.
- All of this within Tuolumne County's lowest Vehicle Miles Traveled per capita

CORRIDOR CHALLENGES and PROJECT BENEFITS

Tuolumne County Data At-A-Glance: Future

Project Benefits



NEXT STEPS

- Authorize chairman to sign Letter of Support
- Solicit Letters of Support from partner agencies in community groups
- Authorize Staff to submit State-Sponsored Non-SHOPP PID Nomination form
- Plan the programming of Federal Congestion Management Air Quality Funds for Caltrans to complete PID
- Direct Staff to work with Caltrans Innovative Concepts Team to develop a Project Implementation Strategy
- Complete VMT and Emissions reduction analysis

Presentation Partners

Thank you to all who helped pull this presentation together!

Madeline Amlin, Tuolumne County GIS

Mario Tambellini, Wood Rodgers

Derek Kirkland, Wood Rodgers

Tuolumne County Public Health

Blue Zones Project

California Highway Patrol

Tuolumne County Transportation Council Staff

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Prepared by Jackie Smith

SUBJECT: Government Code Section 52953(e): Modified Brown Act Procedures During a Declared Emergency

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RECOMMENDATION

Adopt Resolution 02-22-2022-B authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

DISCUSSION

Since the beginning of the COVID-19 Pandemic, Governor Newsom has issued several Executive Orders that have waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures. The Governor's Executive Orders waived requirements during the health emergency through September 30, 2021.

On September 16, 2021, the Governor signed AB 361 which created exceptions to remote meeting requirements found in the Brown Act. The law became effective on October 1, 2021, and allows any legislative body that wishes to meet remotely without complying with the standard teleconference procedures to make findings pursuant to AB 361 every 30 days. The decision to continue in person or make findings to move to remote meetings for City Committee and Commissions must be made by the legislative body, i.e. the City Council.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

- During a declared emergency by the Governor,
- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that councilmembers participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,

- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,

- Members of the public are allowed to access the meeting remotely,

- In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,

- Written/remote public comment must be accepted until the point at which the public comment period is closed,

- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Legislative bodies wishing to hold remote meetings under AB361 must meet the following criteria:

1. the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and

2. the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

3. the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

On July 6, 2021, the City Council approved by a 3-2 vote to allow for in-person meetings and to suspend teleconferencing at City Council meetings.

October 18, 2021, the City Council directed staff to bring forth a resolution making findings pursuant to AB 361. The Council also directed staff to continue with in person meetings for City Council meetings but make available the ability for City committees and commissions to meet remotely via teleconferencing.

The City Council originally adopted 11-01-2021-B on November 1, 2021, to comply with the requirements of AB 361.

The City Council then adopted 12-06-2021-B on December 6, 2021, in compliance with the requirements of AB 361.

The City Council then adopted 01-18-2022-A on January 18, 2022 in compliance with the requirements of AB 361.

Staff recommends the Council adopt Resolution 02-22-2022-B that authorizes remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to AB 361.

FISCAL IMPACT

Staff continues to be concerned of the impact to staff resources when holding remote and/or hybrid (remote and in person) meetings as remote meetings take dedicated IT and clerk staff.

ATTACHMENTS

- Resolution 02-22-2022-B

RESOLUTION 02-22-2022-B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA PROCLAIMING AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ITS COMMITTEES AND COMMISSIONS FOR 30 DAYS PURSUANT TO GOVERNMENT CODE SECTION 62953(E) BROWN ACT PROVISIONS

WHEREAS, the City of Sonora is committed to preserving and nurturing public access and participation in meetings of the City Council and its committees and commissions; and

WHEREAS, all meetings of the City Council and its committees and commissions are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 -54963), so that any member of the public may attend, participate and watch the City Council and its committees and commissions conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of the a legislative body, without compliance with the requirements of Government Code section 54953 (b)(3), subject to existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster of extreme peril to the safety of persons and property within the state cause by conditions as described in Government code 8558; and

WHEREAS, a proclamation is made when there is an actual incident, there of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to

decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the City Council finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, City Council meetings shall be conducted by a hybrid model of both in-person and teleconference and committee and commission meetings may participate by teleconferencing, and members of the public may also participate virtually in committee and commission meetings; and

WHEREAS, on occasion a Councilmember may need to appear and participate in a City Council meeting remotely in order to comply with Public Health guidance, the City desires to allow such participation using the requirements of Government Code Section 52953(e);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The City Administrator is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of March 22, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on February 22, 2022, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

_____

Matt Hawkins

Mayor of the City of Sonora

ATTEST: _____

Deputy City Clerk

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Jackie Smith, Deputy City Clerk

SUBJECT: Meeting Minutes for August 2, 2021, August 16, 2021, September 7, 2021, and October 18, 2021.

RECOMMENDATION

Approval of City Council Minutes for August 2, 2021, August 16, 2021, September 7, 2021, and October 18, 2021.

DISCUSSION

Staff recommends that the City Council approve meeting minutes for August 2, 2021, August 16, 2021, September 7, 2021, and October 18, 2021.

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- 08-02-2021 Meeting Minutes
- 08-16-2021 Meeting Minutes
- 09-07-2021 Meeting Minutes
- 10-18-2021 Meeting Minutes

CITY COUNCIL REGULAR MEETING

Monday, August 02, 2021 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 2, 2021 at 4:00pm in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370

THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL NOT BE AVAILABLE VIA ZOOM, HOWEVER IT WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 4 p.m. on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org

IMPORTANT PUBLIC NOTICE: Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the City Council can participate via teleconference.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 pm.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such

ABSENT
Council member Jim Garaventa

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. Conference with Legal Counsel - Anticipated Litigation (Government Code 54956.9 (d)(2)): 2 cases

2. Threat to Public Services or Facilities (Government Code 54957(a)): Consultation with City Attorney, Douglas White.

RECONVENE INTO OPEN SESSION

No action was taken during Closed Session.

OPEN SESSION - 5:00 PM

Called to order at 5:00 pm.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Plummer led the Pledge of Allegiance.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The agenda was posted on Thursday, July 29, 2021, at 4:00 pm.

APPROVAL OF THE AGENDA

The agenda was approved without change.

PRESENTATIONS

3. Receive a Tuolumne County update from District 1 Supervisor David Goldemberg

   District 1 Supervisor David Goldemberg updated those in attendance on recent COVID-19 statistics and the County Budget.

   Councilmembers discussed.

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

Multiple members of the public commented in disapproval of Critical Race Theory.

A member of the public commented in support of public Zoom access.

A member of the public asked the Council about an incident regarding a change to an agenda.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

No public comments.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

4. Approval of disbursements in the amount of $234,410.43 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments.

PUBLIC HEARINGS

5. Motion to approve first reading and introduction of Ordinance No. 880, reading by title only, waiving further reading, an ordinance of the City Council of the City of Sonora amending Chapter 17.64 “Transient Use Permit”.

   City Administrator Mary Rose Rutikanga presented and detailed this item and requested the Council's approval.

   Community Development Director Rachelle Kellogg further detailed this item.

   Multiple members of the public commented in disapproval of this Ordinance.

   A member of the public commented in support of this Ordinance.

   Councilmembers discussed.

   Motion made by Council member Garaventa, Seconded by Council member Such.
   Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.
   Voting Nay: Mayor Hawkins.

NEW BUSINESS

6. Consideration to approve a City of Sonora General Fund Reserve Policy.

City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

Financial Director Chris Gorsky further detailed this item.

Councilmembers discussed.

A member of the public commented in support of the Policy and offered some suggestions.

Motion made by Mayor Pro Tem Plummer, Seconded by Council member Segerstrom. Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Community Development Director Rachelle Kellogg informed those in attendance that Magic of the Night would commence on Friday, August 6, 2021 from 6:00-9:00 pm.

Financial Director Chris Gorsky informed the Council that the City was selected by the California Department of Finance to have their CARES fund audited.

Councilmember Segerstrom attended the Western Drought Monitor, the IRWM Tour of the Western Sanitary District, Coffee with a Cop, the Mayors and Councilmembers Roundtable with Cal Cities, the Energy Action Committee, the Sonora Christmas Town meeting, the court house tour, and listened to the recent Board of Supervisor's meeting.

Councilmember Such attended a Virtual Water Alliance Now conference, the Fire Safe Council meeting, the Social Equity Committee, the IRWM Tour of the Western Sanitary District, and the courthouse tour.

Councilmember Garaventa attended the Social Equity Committee.

Mayor Pro Tem Plummer agreed with earlier public comments regarding the Social Equity Committee and Critical Race Theory. He also informed those in attendance of an update with Access Tuolumne.

Mayor Hawkins encouraged further discussion on cultivating affordable housing. He also suggested the Council reevaluate Social Equity Committee guidelines.

Councilmembers discussed.

Staff was given direction.

ADJOURNMENT

Meeting adjourned at 6:35 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanga@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL REGULAR MEETING

Monday, August 16, 2021 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 16, 2021 at 4:00pm in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370

THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL NOT BE AVAILABLE VIA ZOOM, HOWEVER IT WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com

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IMPORTANT PUBLIC NOTICE: Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the City Council can participate via teleconference.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

Called to order at 4:00 pm.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

1. Conference with Labor Negotiators (Government Code Section 54957.6): Mary Rose Rutikanga, City Administrator; Chris Gorsky, Administrative Services Director - All Bargaining Units

RECONVENE INTO OPEN SESSION

Staff was given direction.

OPEN SESSION - 5:00 PM

Called to order at 5:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT
Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The agenda was posted on Thursday, August 12, 2021, at 3:00 pm.

APPROVAL OF THE AGENDA

The agenda was approved without change.

PRESENTATIONS

2. Receive a COVID-19 update from the Tuolumne County Public Health Department.

   County Director of Public Health Michelle Jachetta presented this update on behalf of the Tuolumne County Public Health Department.

   County Public Health Officer Dr. Eric Sergienko further detailed this update on behalf of the Tuolumne County Public Health Department.

Councilmembers discussed.

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

A member of the public informed those in attendance that the Tuolumne County Volunteer Fair transitioned from a live event to a television show per COVID-19 guidelines in collaboration with Access Tuolumne.

A member of the public representing the Sonora Chamber of Commerce informed those in attendance that the August Mixer would take place the following night. They also informed them that the Gold Country Regional Golf Tournament would occur on October 1, 2021. They also requested the Council incorporate the taxes and permits for Airbnb into the Airbnb platform.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

No public comments.

Motion made by Mayor Pro Tem Plummer, Seconded by Council member Garaventa.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

3. Approval of disbursements in the amount of $154,673.67 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments.

UNFINISHED BUSINESS

4. Receive an update on use of funds donated from Faith Hamilton's Senior Project to purchase load-bearing vests for Patrol Officers. No action required.

   Police Chief Turu VanderWiel requested this item be moved to later in the meeting.

   Council reached consensus.

   Item #4 was moved to be heard after New Business but before Monthly Reports.

   Police Chief Turu VanderWiel presented and detailed this item to the Council.

   Faith Hamilton further detailed this item.

Councilmembers discussed.

No action was taken.

5. Consideration to waive second reading and adopt Ordinance No. 880, an ordinance of the City Council of the City of Sonora amending Chapter 17.64 “Transient Use Permit”.

City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

Councilmembers discussed.

Fire Chief Aimee New gave input on smoke and carbon monoxide detector regulations.

Motion made by Council member Garaventa, Seconded by Council member Segerstrom.
Voting Yea: Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.
Voting Nay: Mayor Hawkins.

NEW BUSINESS

6. Adopt Resolution No. 08-16-2021-A, establishing the Dragoon Gulch Trail Event Use Permit for special events/fundraisers and use permit fee, and establishing a bench sponsorship fee**.**

Community Development Director Rachelle Kellogg presented and detailed this item and requested the Council adopt the Resolution.

Councilmembers discussed.

No public comments.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

7. Consideration to agendize for discussion and possible action at a future date guidance on use of masks in city-owned facilities per the recommendation of the Tuolumne County Public Health Officer.

City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

Councilmembers discussed.

No public comments.

Direction was given to staff.

MONTHLY REPORTS

8. Receive the Community Development Department Report for July 2021

   Community Development Director Rachelle Kellogg updated the Council on generators for City departments and informed them that Magic of the Night took place on August 6, 2021.

9. Receive the Fire Department Monthly Report for July 2021

   Fire Chief Aimee New reported on a recent fire on Hope Lane along with the guidelines for the upcoming Public Safety Power Shutoffs by PG&E.

   Councilmembers discussed.

10. Receive the Sonora Police Department monthly report for July 2021.

    Nothing to Report.

11. Receive the Public Works Department Report for July 2021

    Nothing to report.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

City Administrator Mary Rose Rutikanga informed those in attendance that the City of Sonora would be presenting a Town Hall public session on the Stewart St. Affordable Housing Project on August 30, 2021 at 5:00 pm.

Councilmember Segerstrom attended the Parks and Recreation meeting, a Homeless Roundtable with Cal Cities, and the Yes Partnership.

Councilmember Such attended the Social Equity Committee on August 9, 2021, the Tuolumne County Commission on Homelessness on August 12, 2021, and the ATCAA meeting on August 13, 2021.

Councilmember Garaventa attended the Local Agency Formation Commission on August 9, 2021 and the Solid Waste Committee.

Mayor Hawkins attended the Magic of the Night and met with an electric car company CEO.

ADJOURNMENT

Meeting adjourned at 6:49 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanga@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL REGULAR MEETING

Tuesday, September 07, 2021 at 3:30 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Tuesday, September 7, 2021 at 3:30pm in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370

THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL NOT BE AVAILABLE VIA ZOOM, HOWEVER IT WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3 p.m. on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org

IMPORTANT PUBLIC NOTICE: Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the City Council can participate via teleconference.

CLOSED SESSION - 3:30 PM

CALL TO ORDER

Called to order at 3:35 pm.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Council member Ann Segerstrom
Council member Colette Such

ABSENT
Mayor Pro Tem Mark Plummer
Council member Jim Garaventa

PUBLIC COMMENTS

No public comments.

ADJOURN INTO CLOSED SESSION

Adjourned into Closed Session at 3:37 pm.

1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code 54957.6): Agency designated representatives: Mary Rose Rutikanga, City Administrator; Chris Gorsky, Administrative Services Director Employee Organization: Sonora Police Officer's Association.

   Direction was given to staff.

2. THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code 54957 (a)): Consultation with Fire Chief, Aimee New; Turu VanderWiel, Police Chief; Mary Rose Rutikanga, City Administrator

   Direction was given to staff.

RECONVENE INTO OPEN SESSION

OPEN SESSION - 5:00 PM

Called to order at 5:15 pm.

PLEDGE OF ALLEGIANCE

Financial Director Chris Gorsky led the Pledge of Allegiance.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

ABSENT
Mayor Pro Tem Mark Plummer

CITY CLERK'S REPORT ON AGENDA POSTING

The agenda was posted on Friday, September 3, 2021, at 3:00 pm.

APPROVAL OF THE AGENDA

Item #1 was pulled from the agenda as David Goldemberg was not present.

The agenda was approved with adjustment.

PRESENTATIONS

3. Receive a Tuolumne County update from District 1 Supervisor David Goldemberg

   Item #1 was pulled from the agenda as David Goldemberg was not present.

4. 1) Receive an Annual Update from Visit Tuolumne; and

   2) Approve an agreement for the 2021 City Promotion Project with Visit Tuolumne County to provide advertising, marketing, media placement, web development, design, and reporting services to the City and authorize the City Administrator to sign the agreement.

   Visit Tuolumne County's Lisa Mayo presented this item to the Council and further detailed the project.

   City Administrator Mary Rose Rutikanga detailed the second part of this item.

   Councilmembers discussed.

   No public comments.

   Motion made by Council member Garaventa, Seconded by Council member Segerstrom. Voting Yea: Mayor Hawkins, Council member Segerstrom, Council member Such, Council member Garaventa.

WASHINGTON FIRE UPDATE

5. Receive an update on the Washington Fire.

   City Administrator Mary Rose Rutikanga introduced this item to the Council and detailed the item from a City Staff and Emergency Operations Center perspective.

   Fire Chief Aimee New detailed this item.

   Lieutenant Jennifer Hannula detailed this item from a law enforcement perspective.

   A member of the public commented on fuel build-up in the City.

   Councilmembers discussed.

6. Approve the attached Budget Transfer to provide initial funding to cover damages caused by the Washington Fire (Requires 4/5 Vote).

   City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

   No public comments.

   Motion made by Council member Garaventa, Seconded by Council member Such. Voting Yea: Mayor Hawkins, Council member Segerstrom, Council member Such, Council member Garaventa.

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a five (5) minute presentation.

A member of the public commented regarding the Community Wildfire Protection Fund and fire fuel managing on private property.

Multiple members of the public commented regarding the Diamondback Grill outdoor seating being revoked.

City Administrator Mary Rose Rutikanga answered a question regarding the Diamondback Grill from a member of the public (approved by the Council and legal representation), noting that their outdoor seating was revoked due to a lack of compliance with ADA regulations.

A member of the public commented in disapproval of the homelessness situation, particularly in regard to fire hazards.

Multiple members of the public commented in disapproval of the homelessness situation and encouraged the City to take action.

Multiple members of the public commented in disapproval of the homelessness situation and gave anecdotal evidence to demonstrate the homeless population's correlation to crime.

City Administrator Mary Rose Rutikanga detailed the City of Sonora's action taken on homelessness and plans for a new homeless shelter.

Lieutenant Jennifer Hannula detailed the homelessness situation from a law enforcement perspective.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

No public comments.

Motion made by Council member Garaventa, Seconded by Council member Segerstrom.
Voting Yea: Mayor Hawkins, Council member Segerstrom, Council member Such, Council member Garaventa.

7. Approval of disbursements in the amount of $155,223.17 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments.

UNFINISHED BUSINESS

8. Approve the use of face masks and public capacity limits in city-owned facilities per the recommendation of the Tuolumne County Public Health Officer.

   City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

   Councilmembers discussed.

   Multiple members of the public commented in disapproval of mask and/or vaccination mandates.

   Motion made by Council member Segerstrom, Seconded by Council member Such.
   Voting Yea: Council member Segerstrom, Council member Such, Council member Garaventa
   Voting Nay: Mayor Hawkins.

NEW BUSINESS

9. Consideration of retroactively approving the emergency Agreement for Professional Services dated August 23, 2021 with CSG Consultants, Inc. and authorize the City Administrator to sign the agreement.

   Community Development Director Rachelle Kellogg presented and detailed this item to the Council.

   Councilmembers discussed.

   No public comments.

   Motion made by Council member Garaventa, Seconded by Council member Such.
   Voting Yea: Mayor Hawkins, Council member Segerstrom, Council member Such, Council member Garaventa.

10. Approve Letters of Agreement between the City of Sonora and the Sonora Employees' Association (SEA), Sonora Police Officer's Association (SPOA), Sonora Fighter Fighter's Association (SFFA), and the Sonora Management Employees' Association (SMEA) providing a one-time Hazard Pay compensation payment for all City of Sonora Essential Workers during the COVID-19 Pandemic.

    City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

    Councilmembers discussed.

    No public comments.

    Motion made by Council member Garaventa, Seconded by Council member Such.
    Voting Yea: Mayor Hawkins, Council member Segerstrom, Council member Such, Council member Garaventa.

COMMUNICATIONS

11. Receive and update on the City of Sonora Encroachment Permit Process for restaurant businesses based on Council direction from the meeting of June 21, 2021.

    City Administrator Mary Rose Rutikanga presented and detailed this item to the Council.

    Councilmembers discussed.

    No public comments.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Fire Chief Aimee New thanked the public for their support during the Washington Fire and reminded those in attendance that 9/11 would occur soon.

Financial Director Chris Gorsky informed those in attendance that the FCC would be implementing a national suicide hotline along with ten digit dialing.

Community Development Director Rachelle Kellogg informed those in attendance that the City did not have any findings on its audit.

City Administrator Mary Rose Rutikanga thanked staff for their work on the Washington Fire.

Councilmember Segerstrom attended a CCED meeting, the Social Equity Committee, and the Energy Action Committee.

Councilmember Such attended an IRWM meeting, the Social Equity Committee, the Central Sierra Continuum of Care, and the TCEDA and Board of Supervisors meeting.

Councilmember Garaventa attended the briefings at the EOC during the Washington Fire and planned to attend a TCTC meeting.

Mayor Hawkins attended a joint closed session with Tuolumne County and thanked the public for their support during the Washington Fire. He also condemned violence within the City.

ADJOURNMENT

Meeting adjourned at 8:12 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanga@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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CITY COUNCIL REGULAR MEETING

Monday, October 18, 2021 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

MINUTES

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, October 18, 2021 at 4pm in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370

THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL NOT BE AVAILABLE VIA ZOOM, HOWEVER IT WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com

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OPEN SESSION - 5:00 PM

Called to order at 5:02 pm.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Plummer led the Pledge of Allegiance.

ROLL CALL

PRESENT
Mayor Matt Hawkins
Mayor Pro Tem Mark Plummer
Council member Ann Segerstrom
Council member Colette Such
Council member Jim Garaventa

CITY CLERK'S REPORT ON AGENDA POSTING

The agenda was posted on Thursday, October 14, 2021, at 3:00 pm.

APPROVAL OF THE AGENDA

The agenda was approved without change.

PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

A member of the public commented in support of in-person meetings.

A member of the public suggested a volunteer day to clean the Washington Fire debris.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

3. Approval of disbursements in the amount of $165,075.05 and $156,800.44 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments.

PUBLIC HEARINGS

4. Consideration to approve first reading and introduction of Ordinance No. 881, reading by title only, waiving further reading, an ordinance of the City Council of the City of Sonora amending Chapter 8.30.030 “Emergency Services Director, Assistant, and Coordinator – Office Created”; Section 8.30.40 “Line of Succession”; Section 8.30.060 “Authority, Control and Management of Resources during State of Local Emergency”; and Section 8.30.080 “Responsibility for Emergency Services Program within the City.”

   City Attorney Douglas White presented this item to the Council.

   Fire Chief Aimee New further detailed this item.

   Councilmembers discussed.

   A member of the public commented in support of increasing the information given to the public regarding this item.

   Police Chief Turu VanderWiel noted his support for this item and further detailed the trainings expected through the item.

   Motion made by Council member Garaventa, Seconded by Council member Such.
   Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

UNFINISHED BUSINESS

5. Receive an update on the status of the Vision Sonora Committee Appointments of 2 members of the public.

   Mayor Hawkins presented and detailed this item to the Council.

   No public comments.

6. Receive an update from Councilmembers Jim Garaventa and Colette Such on the status and progress of a Resolution in support of Racial Justice from the Social Equity Committee.

   Councilmember Such introduced and detailed this item to the Council.

   Councilmembers discussed.

   A member of the public commented in disapproval of the Social Equity Committee and the inclusion of white supremacy in a Resolution.

   A member of the public commented in support of the Social Equity Committee and the inclusion of white supremacy in the Resolution.

NEW BUSINESS

7. Consideration of authorization to advertise for public bid the Red Church Pedestrian and Circulation Improvement Project.

   Community Development Director Rachelle Kellogg presented and detailed this item to the Council.

   Councilmembers discussed.

   No public comments.

   Motion made by Council member Garaventa, Seconded by Mayor Pro Tem Plummer.
   Voting Yea: Mayor Hawkins, Mayor Pro Tem Plummer, Council member Segerstrom, Council member Such, Council member Garaventa.

8. Consideration to agendize for discussion and possible action at a future date consideration to adopt a resolution making findings in support of allowing remote meetings pursuant to AB 361 (Modified Brown Act Procedures During a Declared Emergency).

   City Administrator Mary Rose Rutikanga presented this item to the Council.

   City Attorney Douglas White provided legal counsel.

   Councilmembers discussed.

A member of the public asked the Council a question regarding findings which was answered by the City Attorney Douglas White.

Staff was given direction.

MONTHLY REPORTS

9. Receive the Community Development Department Report for September 2021

   Community Development Director Rachelle Kellogg informed those in attendance that the regular Santa would not be able to attend the Christmas Parade and that they were working with the Sonora Chamber of Commerce to find a replacement. They also informed them that the department was still waiting on encroachment permits for the Christmas Parade and downtown decorations.

10. Receive the Fire Department Monthly Report for September 2021

    Nothing to report.

11. Receive the Sonora Police Department monthly report for September 2021.

    Police Chief Turu VanderWiel informed those in attendance that it was Breast Cancer Awareness Month and that the Sonora Police Department accomplished the formation of a non-profit organization for the Sonora Police Department.

12. Receive the Public Works Department Report for September 2021

    Nothing to report.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

Financial Director Chris Gorsky met with representatives from California OES regarding the Washington Fire to review property damage.

City Administrator Mary Rose Rutikanga detailed the OES reimbursement process and updated the Council on a marketing campaign for local businesses for COVID recovery.

Councilmember Segerstrom watched the Fall Early Warning System Outlook for California, was in contact with the Blue Zone, and attended the Energy Action Committee, a TUD informational meeting, the YES Partnership, the Central Sierra Economic Development District, a TUD Groundbreaking, and a Christmas Town discussion.

Councilmember Garaventa attended the Solid Waste Committee, the Board of Supervisors, a TCTC meeting, the League of California Cities Annual Conference, the Rural Cities Information Exchange, and met with various community members.

Councilmember Such attended the Social Equity Committee, the Central Sierra Consortium of Care, the Tuolumne County Commission on Homelessness, and a TCTC meeting.

Mayor Pro Tem Plummer attended the Caldor Fire and commended the nonprofit for the Sonora Police Department.

Mayor Hawkins attended the Sonora Sunrise Rotary meeting and met with various community members.

ADJOURNMENT

Meeting adjourned at 7:04 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanga@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Prepared by Jackie Smith

SUBJECT: Social Equity Committee Determinations

RECOMMENDATION

Discussion of the dissolution of the Social Equity Committee and, pending decision, consideration of the Committee's Draft Resolution and consideration of a mayoral appointment to the Committee with Council ratification.

BACKGROUND

After racially focused protests and events occurred and persisted throughout the nation, the City of Sonora City Council unanimously approved the formation of a committee with two Councilmembers serving on it on July 6, 2020. Mayor Hawkins appointed Councilmember Such and Mayor Pro-Tem Plummer to serve on the committee. The Council also established that the committee would consist of 7 members, each Councilmember selecting one.

On September 10, 2020, the goals of the Social Equity Committee were established. The desired outcomes for the Social Equity Committee were 1) the creation of a Social Equity Committee Mission and Vision Statement; 2) the creation of a Social Equity Resolution; 3) the reviewal and possible update of the City Values Statement; 3) the reviewal and possible update of the City Policies on racial sensitivity; 4) the reviewal of possible Racial Sensitivity Training for City Staff and City Council and; 5) community partner engagement to ensure proper circulation of racial and diversity sensitive material for the community at large. The continuation of the Committee was to be determined after completing these goals.

On September 10, 2020, the Council also unanimously ratified 5 members to the Social Equity Committee, each selected by a different Councilmember. The ratified members of the Social Equity Committee were Nikki Coleman, selected by Councilmember Segerstrom, Darren Duez, selected by Mayor Hawkins, Nathan Morales, selected by Mayor Pro Tem Plummer, Sylvia Roberts, selected by Councilmember Such, and Mercedes Tune, selected by Councilmember Garaventa.

In October 2020, Mark Plummer resigned from the Social Equity Committee and was replaced by Jim Garaventa.

On December 21, 2020, the Council approved the Social Equity Committee's "Purpose Statement" (specified as a separate item from their Mission and Vision Statement) as follows with a 4-1 vote:

The purpose of the Social Equity Committee is to formalize the City of Sonora's active commitment to belonging, fairness, justice, and equity for all; to listen to diverse and marginalized voices; to provide a safe space for conversation, reflection and understanding; to recognize and acknowledge implicit bias. To explore systems and identify areas of opportunity to ensure they work on behalf of the common good for all. We intentionally invite everyone to build common ground and civility in our community.

On January 19, 2021, the Council approved an increase to the Social Equity Committee outcomes to include a Community Workshop on communication strategies that promote inclusivity, listening, and social equity with a 4-1 vote.

On March 15, 2021, the Council approved the Committee's Mission Statement with a 4-1 vote and the Vision Statement unanimously as follows:

Mission Statement:

To Strengthen the City's understanding and capacity to recognize biases and eliminate racial disparities, heal racial divisions, and build a more equitable town.

Vision Statement:

A City where all are equipped to effectively lead, serve, and flourish in an inclusive and healthy community. A City in which people from all racial, ethnic, and cultural backgrounds are safe, welcome, and able to thrive socially, economically academically and physically.

On April 19, 2021, the Council unanimously approved the Committee's City Value Statement additions as follows:

- *We value our City's social and racial diversity and our commitment to protection, safety, prosperity, and sense of belonging for all.*
- *We recognize the diverse groups of people who lived on this land before us, and their continued contributions to our City's history.*
- *We value The Tuolumne and Chicken Ranch Bands of Me-Wuk Indians and respect their heritage, culture, and lasting impact in this community through the centuries.*

In January 2021, Committee-member Roberts submitted her resignation from the Committee. Then, on March 3, 2021, the Council gave staff direction to reopen applications for the Committee to be selected by Councilmember Such.

On June 7, 2021, the Council ratified a member of the Social Equity Committee, Alisa Mansfield, selected by Councilmember Such with a vote of 4-1.

On January 10, 2022, Councilmember Garaventa resigned from the Social Equity Committee.

DISCUSSION

The Social Equity Committee has been meeting twice per month since September 28, 2020. Meetings are held on the 2nd and 4th Mondays of each month. Since the Social Equity Committee's formation, they have created a Mission and Value Statement, a Purpose Statement, and an update to the City Values Statement. Their recent work has been focused on the creation of a Resolution to be proposed to the Sonora City Council. This Resolution is currently an unfinished draft.

As the Committee approaches the completion of the resolution, the continuation of the Social Equity Committee is to be determined by the Council. The remaining goals of the Social Equity Committee are the completion of the current draft Resolution, the reviewal and possible update of the City Policies on racial sensitivity, and the reviewal of possible Racial Sensitivity Training for City Staff and City Council.

FISCAL IMPACT

The continuation of the Social Equity Committee requires staff resources and time.

ATTACHMENTS

- Social Equity Committee Draft Resolution

Social Equity Committee

RESOLUTION POSSIBILITIES - IN PROGRESS

2/14/22

*8a. **Whereas,** the City of Sonora recognized this as an historic moment to be seized upon, and believes it cannot answer this time with silence.*

> *"If you are neutral in situations of injustice, you have chosen the side of the oppressor. If an elephant has its foot on the tail of a mouse and you say that you are neutral, the mouse will not appreciate your neutrality." Desmond Tutu*

2a,c. **Whereas**, the Tuolumne Band of Me-Wuk Indians and the Chicken Ranch Band of Me-Wuk Indians were the original stewards of this land for 10,000 years, and continue to be strong leaders, important members and generous supporters of our community. (Need to confirm language and inclusion with Tribal Elders.)

1b. **Whereas**, the City of Sonora affirms its wish to be known not only for the beauty of its place in the Sierra Nevada foothills and its vibrant Gold Country history, the city wishes to also be known for being a champion of racial equity, justice and acceptance.

1c,e. **Whereas**, the City of Sonora is proud of its Gold Rush history, which created opportunities for many people, this period also demonstrated racial profiling, exclusion and mistreatment of Indigenous, Chinese, Mexican, Chilean, and other minorities. (Need to confirm language and inclusion with Tribal Elders.)

1c,e. **Whereas, the City of Sonora is proud of its Gold Rush history, which created opportunities for many people, this period also demonstrated violence, exclusion, unjust laws and mistreatment of Indigenous, Chinese, Mexican, Chilean, and other minorities.* (Need to confirm language and inclusion with Tribal Elders.)

2b. **Whereas,** the City of Sonora acknowledges the original inhabitants of this land were the Me-Wuk, who continue to contribute in a significant manner, in spite of the brutal violence perpetrated against them at a local and national level. (Need to confirm language and inclusion with Tribal Elders.)

3e,c. **Whereas**, the City of Sonora is committed to seeking a thoughtful way to heal the wounds of racism and inequities of the past, to reconcile the divide of the present, and taking steps to make sure that racial profiling and acts of aggression against Black, Indigenous and People of Color (BIPOC) will no longer have a place, in silence, in this community. (Need to confirm language and inclusion with Tribal Elders.)

DRAFT

*3e,c. ***Whereas****, the City of Sonora is committed to seeking a thoughtful and inclusive way to heal the wounds of racism and inequities of the past, to reconcile the divide of the present, and taking steps to commit to making sure that racial profiling (in all forms) and acts of aggression against Black, Indigenous and People of Color (BIPOC) will not have a place in this community.* (Need to confirm language and inclusion with Tribal Elders.)

4a. **Whereas**, the City of Sonora condemns any form of racially motivated hate, intolerance and White Supremacy Culture.

*4a. ***Whereas****, the City of Sonora condemns any form of racially motivated hate, intolerance and the system supporting a culture of supremacy*

4j. **Whereas**, the City of Sonora proclaims that it's committed to diversity and equity and an atmosphere of inclusiveness, and it respects the dignity of every person without regard to race, color, sex, religion, ancestry, national origin, immigration status, marital status, age, disability, sexual orientation and political affiliation. The city denounces all hate and discrimination in any form.

*4j. ***Whereas****, the City of Sonora proclaims that it is committed to diversity and an atmosphere of inclusiveness, and respects the dignity of every person without regard to race, color, gender, class, economic status, religion, ancestry, national origin, immigration status, marital status, age, disability, sexual orientation and political affiliation. The city denounces discrimination in any form.*

5b,c. **Whereas**, the City of Sonora pledges to work towards engaging residents who are more impacted by social inequities and fostering a community where all ethnicities, cultural backgrounds, sexual orientation, and religion can feel safe to participate and feel represented and included within the community.

*5b,c. ***Whereas****, the City of Sonora pledges to engage individuals more impacted by social inequities, fostering a community where all ethnicities, cultural backgrounds, sexual orientation, and religion can feel safe to participate and feel represented and included within our community.*

5f. **Whereas**, our city aspires to be welcoming and inclusive, with a commitment to engagement and ongoing dialogue.

5g. **Whereas**, Sonora's diversity will continue to change and our city will adapt to grow with it. We will treat one another with dignity and respect.

5j. **Whereas**, the City of Sonora acknowledges its responsibility to be a socially and racially equitable community. (See Therefore statement, 5k,l.)

5k. **Whereas**, the City of Sonora and its community welcomes and embraces cultural awareness and inclusivity. (See Therefore statement, 5k,l.)

DRAFT

8a. **Whereas**, the City of Sonora recognizes this as an historic moment to be seized upon, and believes to answer this time with silence is to be complicit. . *(See MLK, Jr.'s 1963 Letter from a Birmingham Jail.)*

8a. **Whereas, the City of Sonora recognizes this as an historic moment to be seized upon, and believes it cannot answer this time with silence.*

> *"If you are neutral in situations of injustice, you have chosen the side of the oppressor. If an elephant has its foot on the tail of a mouse and you say that you are neutral, the mouse will not appreciate your neutrality." Desmond Tutu.*

8d. **Whereas,** we understand that neither can we reconcile the divide of the present without a foundation of curiosity of those with whom we disagree, we also must bring a commitment to the development of educated opinions*. (Need to work on this language.)*

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*5k,l.**Therefore**, the City of Sonora and its community welcomes and embraces cultural awareness and inclusivity and pledges to be a refuge, an ally, and provide a safe zone to people of all racial, ethnic and multicultural backgrounds.*

4d. **Therefore,** the City of Sonora is committed to not using fear, a common tactic throughout history, to scapegoat *(POC, different classes, ethnicities, all?)* communities perceived to be "other" and setting a tone that will reject those tendencies.

4d. **Therefore, the City of Sonora is committed to setting a tone that will reject the tendency to use fear, a common tactic throughout history, to scapegoat anyone in our community perceived to be "other."*

4i. **Therefore,** the City of Sonora, to fulfill its obligation to protect public safety, and to promote human rights and racial justice, hereby proclaims to denounce all acts and forms of hate, racism, intolerance and violence.

4j. **Therefore,** the City of Sonora proclaims that it is committed to diversity and equity and an atmosphere of inclusiveness and it respects the dignity of every person without regard to race, color, sex, religion, ancestry, national origin, immigration status, marital status, age, disability, sexual orientation and political affiliation. The city denounces all hate and discrimination in any form.

4i,j. **Therefore, the City of Sonora, to fulfill its obligation to protect public safety and to promote human rights and racial justice, proclaims that it is committed to diversity, equity and an atmosphere of inclusion and it respects the dignity of every person without regard to race, color, sex, religion, ancestry, national origin, immigration status, marital status, age, disability, sexual orientation, economic status and political affiliation. The city denounces all hate and discrimination in any form.*

DRAFT

5e. **Therefore,** the City of Sonora calls to residents to treat their neighbors with kindness, tolerance, empathy, trust and respect so that we may live and thrive together in a community of acceptance and peace.

5h. **Therefore,** the City of Sonora will promote an atmosphere of inclusion, listening, and addressing disparities that may arise in its future, focused on our community's needs and values.

5h. **Therefore, the City of Sonora will promote an atmosphere of inclusion, education and curiosity, by listening carefully to disparities that may arise in its future, with focus on our community's needs and values.*

5l. **Therefore**, the City of Sonora and its community pledges to be a refuge, an ally, and provide a safe zone to people of all racial, ethnic and multicultural backgrounds.

5k,l. **Therefore, the City of Sonora and its community welcomes and embraces cultural awareness and inclusivity and pledges to be a refuge, an ally, and provide a safe zone to people of all racial, ethnic and multicultural backgrounds.*

6a,b. **Therefore, the City of Sonora, in consort with city staff and community partners, will work to identify existing disparities and systemic barriers, develop a plan to achieve intended outcomes and report measurable progress every six months and affirm annually as a part of the Council's goal setting exercise, while also celebrating existing efforts and processes that foster diversity, inclusion and acceptance.* (Nikki and Colette were to work on this; ongoing)

6f. **Therefore**, the City of Sonora understands that this cannot be the work of the city alone, that we must join as a community, with *(name community organizations, leaders, non-profits, etc.)* any group interested in and committed to creating a racially and socially equitable community.

6f. Therefore**, the City of Sonora understands that this cannot be the work of the city alone, that we must join as a community, with any group interested in and committed to creating a racially and socially equitable community.*

*6g. **Therefore**, the city will join in community, to keep this conversation alive, with a commitment to heal the wounds of past and present racial injustices as well as the current divide (with ongoing civil and honest discourse), understanding that all forms of discrimination are damaging, not only to individuals, but to the economic prosperity and emotional wellbeing of our community. (See 6a,b.)*

We cannot unify around a path forward without empathy, self-reflection, courage, honesty, respect, trust, and ongoing dialogue!

DRAFT

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Fiscal Year 21-22 Mid-Year Budget Report

RECOMMENDATION

Presentation and acceptance of the Fiscal Year 21-22 Mid-Year Budget Report and approval of related budget adjustments, capital assets and accompanied budget transfer; 4/5th vote required.

BACKGROUND

City Council adopted the FY2021/22 Budget on June 7, 2021. The COVID-19 pandemic and the resulting health orders continued to have a significant impact on General Fund resources and concerns of revenue shortfalls directed development of the budget. The City did receive the first tranche of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) in FY21-22 and with those funds we were able to keep the budget balanced. The first half of FY21-22 has seen revenues exceed budgeted estimates and has allowed for several budget adjustments. The proposed budget changes reflect the revised estimates to revenues and expenditures necessitating the budget changes detailed below and on page 13 of the mid-year report.

DISCUSSION

Budget Update: There is considerable uncertainty about the duration and continued impacts of the pandemic on the local economy. Staff regularly monitors expenditures, cautiously forecasts revenues, and makes recommendations to address changes as quickly as possible in order to maintain a balanced budget. This budget report will help staff address expected budget variances in a timely manner.

FUND	DEPARTMENT	ACCOUNT	DESCRIPTION	BUDGET CHANGE
Revenues:				
001	4000	40210	Sales and Use Tax	$ 260,000
001	4000	40220	Transient Occupancy Tax	$ 50,000
001	4000	41040	Cannabis Public Benefit Fee	$ 175,000
001	5000	49999	Police Department (Meaasure I Transfer)	$ 74,000
001	7000	49999	Public Works (Meaasure I Transfer)	$ 80,000
001	4900	47010	Interest	$ (6,000)
001	8000	47510	Opera Hall	$ (10,000)
TOTAL NET CHANGE TO REVENUES				$ 623,000
Expenditures:				
001	2000	500XX	Salaries and Benefits	$ 8,200
001	4000	500XX	Salaries and Benefits	$ 6,500
001	5000	500XX	Salaries and Benefits	$ 214,000
001	6000	500XX	Salaries and Benefits	$ 125,000
001	5000	53010	Reimbursable Sexual Assault Exam Kits	$ 5,000
001	5000	53030	Rims CIBRS Upgrade	$ 25,000
001	5000	53040	Background Investigation Services	$ 8,000
001	5000	55310	Patrol Vehicle	$ 74,000
001	7000	55310	Dump Truck	$ 80,000
TOTAL NET CHANGE TO EXPENDITURES				$ 545,700
NET CHANGE TO FY21/22 General Fund Budget				$ 77,300
400	5000	59999	Measure I: Transfer Out (Police Department)	$ 74,000
400	7000	59999	Measure I: Transfer Out (Public Works)	$ 80,000
NET CHANGE TO FY21/22 Measure I Fund Budget				$ 154,000

CONCLUSION

Trying to develop a revenue forecast during a pandemic is a complex, dynamic, and fluid endeavor. As the City approached the 2021-22 mid-year review, staff analyzed current economic trends and gathered data points to provide Council with the most up-to-date forecast possible.

ATTACHMENTS

- Budget Transfer Mid-Year 21-22
- Mid-Year Budget Report



Mid Year Budget Report

FY 2021-2022

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Introduction

The mid-year financial report provides an analysis of the City's General and Special Revenue Funds revenues and expenditures for the first half of the FY2021/22, for the six months ending December 31, 2021.

The quarterly budget updates have two purposes. First, it provides regular updates to the City Council regarding revenue and expenditure trends to ensure the City Council has a strong understanding of the city's current financial condition so that it can proactively respond to unanticipated changes or emerging trends. Second, and equally important, these reports increase the transparency of city finances. The city is ultimately accountable to its residents to use the revenue it brings in efficiently and effectively to provide the highest quality services and quarterly public reporting provides taxpayers with the information they need to hold the city to this standard.

With respect to revenues: The city regularly monitors and adjusts its year-end revenue projections based on revenue performance and other developments that may affect city revenues in order to develop a more accurate picture of the city's anticipated year-end financial position.

With respect to expenditures: The expenditure information in this report is extracted directly from the city's financial management system, and adjustments are made to account for certain known payments, reimbursements, or transfers between city departments and funds that have not yet been processed in the system at the time of publication. It represents a snapshot of city expenditures at a certain point in time and does not reflect final FY2021/22 adjustments.

Timeframe and Limitations

The information in this report is the most accurate and up-to-date information available at the time of publication. However, this report is not an audited financial statement and the numbers provided herein are preliminary and subject to change as the year progresses. No data on revenues and expenditures is final until the city has completed its annual financial audit, which is released each year for the prior year.

Executive Summary

The total budget for FY21-22 is $14.97 million. Salaries and Benefits account for 44% of this total and 77% of the general fund expenditures or discretionary city funds. General Fund expenditure totals for the first half are trending close to budget due to the pandemic and staff's cautious approach, including delays to projects as the City waits for improvement in the pandemics' outlook. With the signing of the Memorandum of Understanding's with the Sonora Firefighters' Association, Sonora Police Officers' Association and the Sonora Management Employees' Association personnel costs are expected to be higher and require a mid-year budget adjustment to fund operations for the balance of the fiscal year. Negotiated agreements will increase expenditures by $353,700 for the current year. City staff continue to do a great job controlling operational expenditures with first half results at about 56% of budget.

In total, first half revenue trends are exceeding the pandemic affected FY20-21 levels by 13% for the general fund. Revenues are higher in the most economically sensitive revenues of Sales Tax and trending higher in Transient Occupancy Tax. Each have been affected by the continued pandemic. The cannabis public benefit fees have also been higher. The adjusted revenues for all three sources are a net projected increase of $460,000 to general fund over originally budgeted.

With the noted budget adjustments and six months of data available the city appears to be on budget for the second half of the year, with only the rebounding revenues adjustments and the salaries and benefit adjustments, as noted. While projections remain strong the city has several obligations that is has not fully accounted for, such as: pension obligations, facilities maintenance, fleet replacement and the costs of labor negotiations. Council should move cautiously and consistently when prioritizing financial decisions. Consequently, staff are recommending the following budget adjustments to revenues and select expenditures.

FY2021/22 Recommended Budget Adjustments

The recommended budget adjustments for the mid-year update appear on page 13.

GENERAL FUND – KEY REVENUE ANALYSIS

The following discussion provides a status of significant General Fund revenue sources as of the second quarter, ending December 31, 2021. Staff monitors each revenue source closely and may recommend certain revenue adjustments based on revenue actuals or State and Federal budget actions.

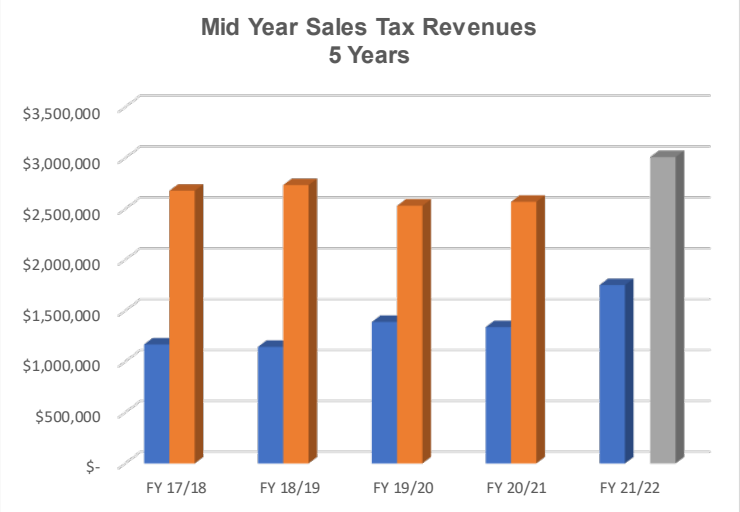
Sales Tax

Sales tax is the largest revenue source for the City's General Fund, accounting for 35% of budgeted General Fund revenues for FY2021/22, a projected $3,009,427. The City's general fund receives 0.87 cents for every 7. 5 cents of sales tax paid per dollar on retail sales and taxable services transacted within Sonora.

South Dakota v. Wayfair decision established that the State collects sales tax from goods that are shipped into the State from out of State merchants. The city sales tax revenues are benefitting from this change.

Analysis – First Half receipts are trending higher than those in the same period in the past fiscal year. The COVID-19 pandemic, and its effects, saw more local travel which helped local businesses, in turn providing the highest sales tax revenues the city has seen. When and how the pandemic will finally resolve is still unknown and how this will affect future revenues is still difficult to determine. Staff will continue to monitor sales tax receipts and meet with the City's sales tax consultant to analyze trends. For the second half of FY21-22 sales tax estimates have increased requiring a budget adjustment in the amount of $260,000, or 8%.

SALES TAX



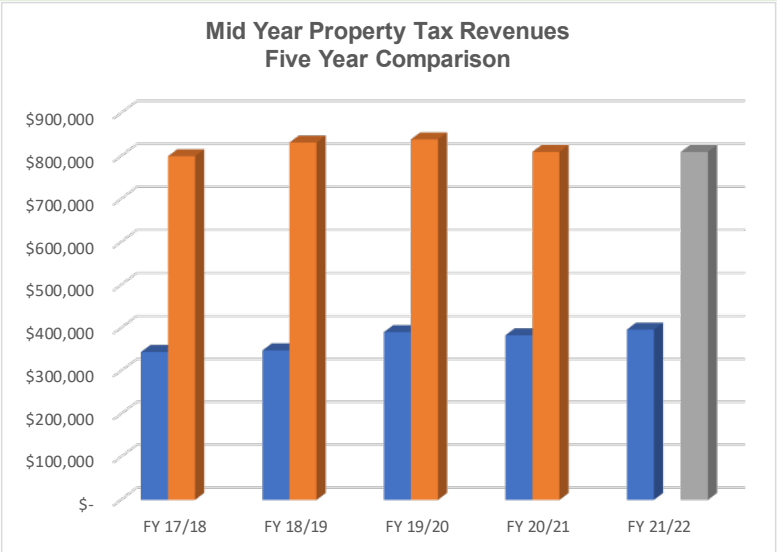
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 1,168,960	$ 1,144,589	$ 1,389,665	$ 1,338,639	$ 1,752,041
Fiscal Year Total Actual Revenues	$ 2,678,336	$ 2,734,445	$ 2,532,000	$ 2,570,378	
Fiscal Year Budgeted Revenues					$ 3,009,427
% of Total	43.6%	41.9%	54.9%	52.1%	58.2%

Property Tax

Property tax is the second largest revenue source for the City's General Fund, accounting for 9% of budgeted General Fund revenues in FY 2021/22. Property tax is levied by the Tuolumne County Assessor's Office at 1% of a property's assessed value, of which the City receives approximately 12.6 cents per dollar paid on property located within the municipal limits of Sonora.

Analysis – Property Tax distributions are largely received in the second and fourth quarters, however the chart below depicts the 1st half receipts for the past four years as compared to the current fiscal year. Mid-year receipts are trending consistent with prior years. Property tax revenue for FY2021/22 was budgeted for 1% growth over the previous year's actuals projecting relative flat real estate transactions.

PROPERTY TAX



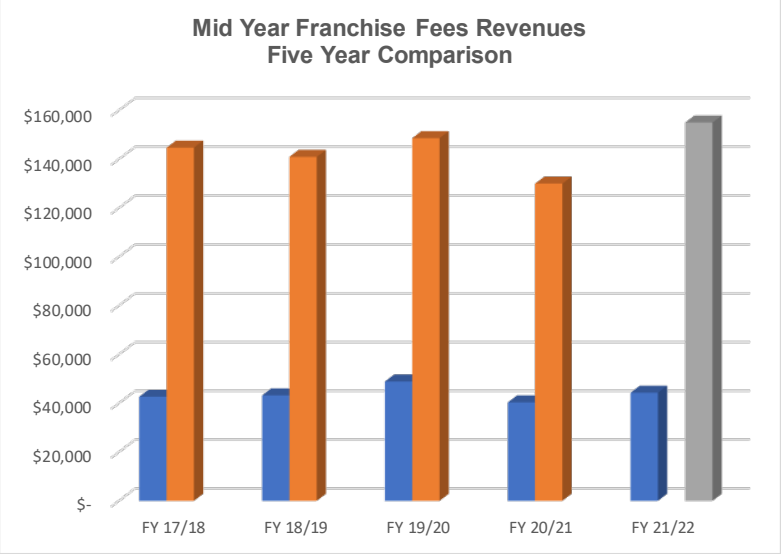
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 344,193	$ 348,012	$ 390,512	$ 383,081	$ 396,390
Fiscal Year Total Actual Revenues	$ 799,841	$ 831,512	$ 839,000	$ 810,000	
Fiscal Year Budgeted Revenues					$ 810,000
% of Total	43.0%	41.9%	46.5%	47.3%	48.9%

Franchise Fees

Franchise fees are collected by the City for the privilege of operating a utility service within Sonora, and as a fee in lieu of a business license tax. Franchise fees are currently received from Comcast for cable television, PG&E for electric services, and Waste Management for solid waste collection services. Franchise fees represent 1.8% of budgeted General Fund revenues in FY2021/22.

Analysis – Historically, franchise payments are not remitted equally throughout the fiscal year; therefore, second quarter receipts are not necessarily predictive. Total franchise fee revenues to date are 29% of budgeted total receipts, reflecting a change in when franchise fees are remitted to the City and consistent with what was budgeted.

FRANCHISE FEES



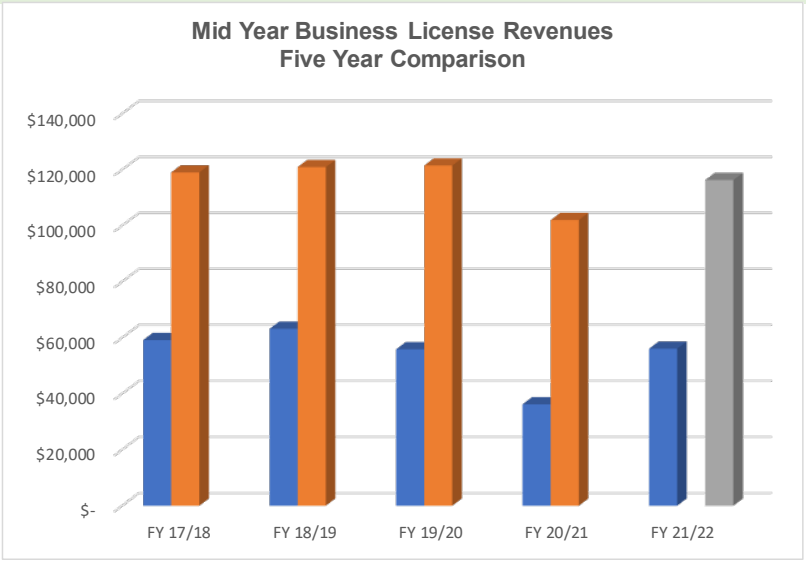
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 42,657	$ 43,210	$ 48,925	$ 40,333	$ 44,303
Fiscal Year Total Actual Revenues	$ 144,704	$ 140,968	$ 148,600	$ 130,000	
Fiscal Year Budgeted Revenues					$ 155,000
% of Total	29.5%	30.7%	32.9%	31.0%	28.6%

Business License Tax

The city requires all businesses located within Sonora, or those that operate within Sonora, to obtain a business license. The amount of business license tax paid by each business is based on the type of business and designated zone the business is in, or operating in, and the number of business employees. These activities account for approximately 1.4% of annual general fund operating revenues. Annual renewal payments are due in January of each year. At mid-year the city has issued 842 business licenses and had 93 business close.

Analysis – Business license tax revenue has rebounded from the pandemic affected revenue of FY20-21. In FY20-21 many businesses were shuttered or closed permanently as the lockdown began. In FY21-22 revenues have seen a turnaround and the 1st half revenues are almost back to pre-pandemic lows. Staff will continue to monitor businesses license revenues.

Business License Revenues



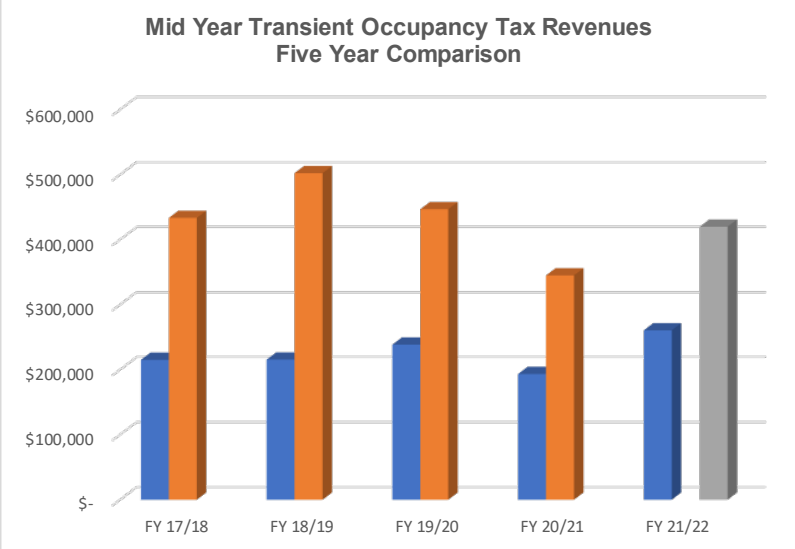
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 59,134	$ 63,208	$ 55,849	$ 36,235	$ 56,078
Fiscal Year Total Actual Revenues	$ 119,028	$ 120,928	$ 121,482	$ 102,000	
Fiscal Year Budgeted Revenues					$ 116,300
% of Total	49.7%	52.3%	46.0%	35.5%	48.2%

Transient Occupancy Tax

The city levies a 12% transient occupancy tax (TOT) on all hotel and motel rooms and other transient rentals within the municipal limits of Sonora. This tax helps to fund City services provided to transitory visitors to Sonora and is shared with the Tuolumne County Visitors Bureau. The visitors bureau will receive approximately $117,500 or 25% of city TOT.

Analysis – The total number of visitors have been affected by the continued pandemic. Total TOT revenues had been resilient during the pandemic, and it is hoped that as conditions improve going into FY2022/23 this trend will continue. The first half TOT revenues are higher than the prior year as the effects of the Governor's stay at home order were lifted and tourist revenues have improved. TOT revenue for the current year was budgeted at 5% of general fund revenues, higher than the prior year's estimated year-end actuals. For the second half of FY21-22 TOT estimates have increased requiring a budget adjustment in the amount of $50,000, or 12%.

Transient Occupancy Tax



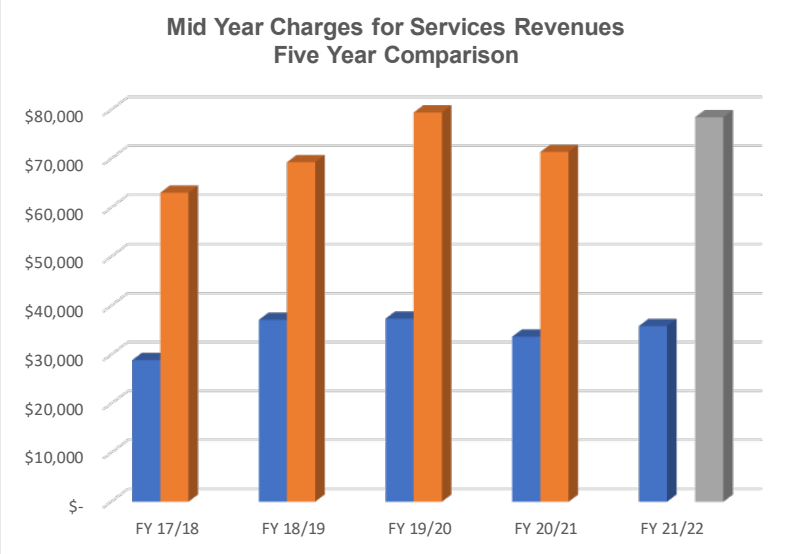
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 215,302	$ 215,611	$ 238,563	$ 193,495	$ 260,633
Fiscal Year Total Actual Revenues	$ 433,539	$ 502,339	$ 446,865	$ 345,000	
Fiscal Year Budgeted Revenues					$ 420,000
% of Total	49.7%	42.9%	53.4%	56.1%	62.1%

Charges for Services

City Service revenue consist primarily of Zoning and Subdivision fees, police and fire department services, street cleaning, debris removal and banner installation fees. These fees and charges are assessed based on recovery formulas, which reflect approximate costs of providing these regulatory services.

Analysis – First half receipts are trending on budget and similar to those in the same period in the prior fiscal years. Total budgeted revenues for Services were budgeted slightly higher for FY2021/22 with the anticipation of improvement of the COVID-19 pandemic. No budget changes are needed at this time.

Charges for Services



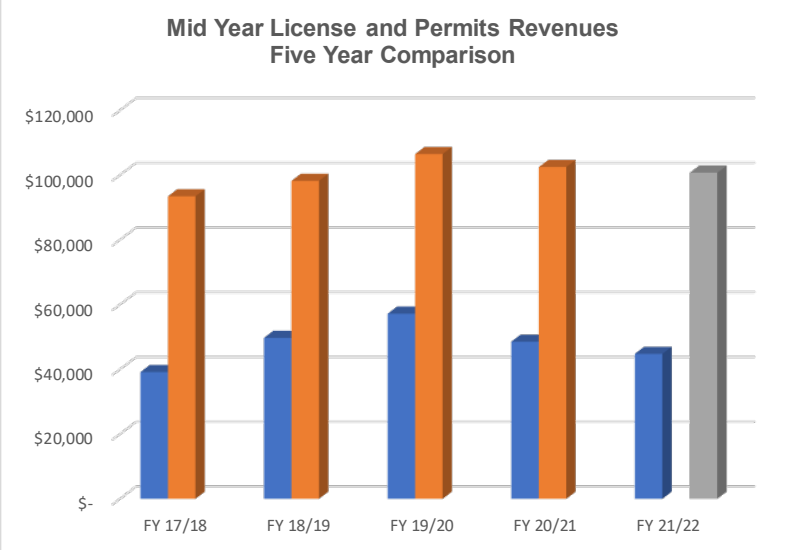
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 28,885	$ 37,106	$ 37,356	$ 33,679	$ 35,830
Fiscal Year Total Actual Revenues	$ 63,063	$ 69,297	$ 79,427	$ 71,375	
Fiscal Year Budgeted Revenues					$ 78,465
% of Total	45.8%	53.5%	47.0%	47.2%	45.7%

Licenses and Permits

Licenses and permits consist mainly of Building permits and encroachment permits which are collected by the City to offset administrative costs associated with overseeing the proper permitting aspects of development and City activities.

Analysis – First half licenses and permit revenue are comparable to first half results from the previous fiscal year. Staff will continue to monitor this revenue source to assess the need for budget adjustments, however no budget revisions are recommended at this time.

License and Permits



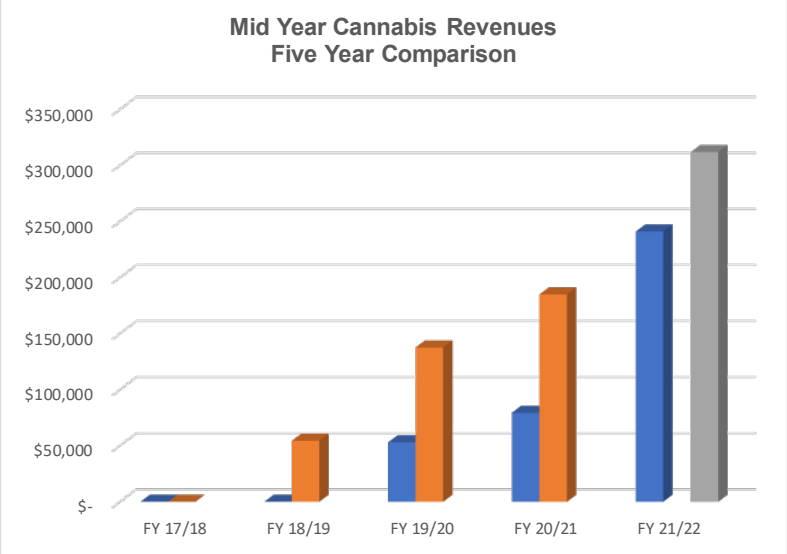
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 39,167	$ 49,743	$ 57,196	$ 48,547	$ 44,792
Fiscal Year Total Actual Revenues	$ 93,456	$ 98,242	$ 106,525	$ 102,500	
Fiscal Year Budgeted Revenues					$ 100,750
% of Total	41.9%	50.6%	53.7%	47.4%	44.5%

Cannabis Dispensary Revenues

This program was created after voters approved Proposition 64, entitled the 'Control, Regulate and Tax Adult Use Marijuana Act' (AUMA), legalizing the adult use and possession of cannabis by persons 21 years of age and older. On January 16, 2018, the Sonora City Council adopted Ordinance 18-848 to regulate the operation of commercial cannabis business within the City of Sonora. Currently the city has one operating dispensary, with a second beginning operations later in the fiscal year. The current ordinance allows for up to three dispensaries.

Analysis – First half revenues have exceeded expectations. With the anticipation of a second recreational dispensary operating by fiscal year end there is a recommendation for an increase in budgeted revenues in the amount of $175,000, a 56% increase, for a total budgeted amount of $487,000. This brings this Public Benefit Fee to 5% of total general fund revenues, approximately the same as Transient Occupancy Tax and exceeding the total for Charges for Services and Licenses fees. The city also receives sales tax on recreational cannabis sales or approximately $45,000.

Cannabis Revenues



	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ -	$ -	$ 53,079	$ 79,438	$ 241,064
Fiscal Year Total Actual Revenues	$ -	$ 54,444	$ 137,687	$ 185,000	
Fiscal Year Budgeted Revenues					$ 312,000
% of Total	0.0%	0.0%	38.6%	42.9%	77.3%

GENERAL FUND – KEY EXPENDITURE ANALYSIS

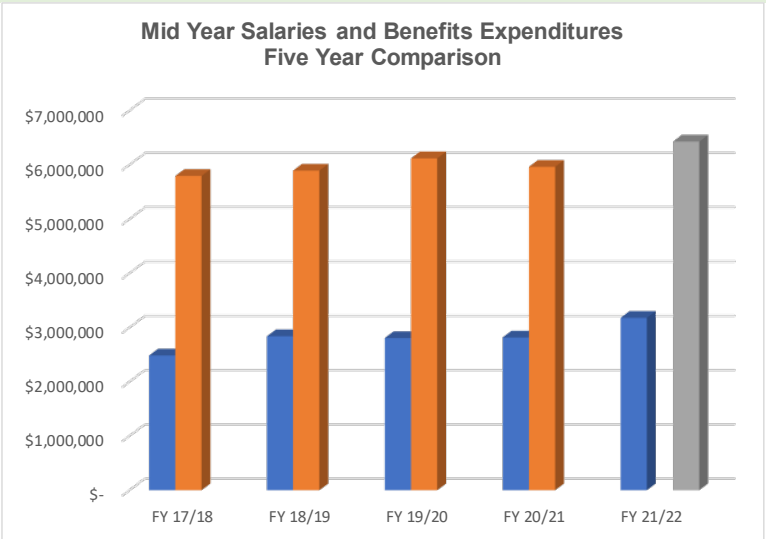
The following discussion provies a status of significant General Fund expenditures as of the second quarter, ending December 31, 2021. Staff monitors each revenue source closely and may recommend certain expenditure adjustments based on actual revenues or state budget actions.

Salaries and Benefits

The total budgeted expenditures for the fiscal year are $14.9 million and actual mid-year expenditures are $5.9 million. General Fund expenditures are budgeted at $8.8 million and mid-year expenditures are $4.4 million. Salaries and Benefits are 77% of the General Fund budget. Salaries and Benefits include full-time employee salaries, elected official and volunteer stipends, temporary/relief employees, overtime, other salaries and benefits. Under typical circumstances, it would be expected that Salaries and Benefits would be at approximately 50% of total budget at the end of the second quarter.

Analysis – First Half results are trending in line with those in similar periods in prior years, at approximately 49% of budgeted totals. Further analysis of these expenditure details indicates that benefits are trending at approximately 49% of budgeted totals in line with total personnel costs. While a budget adjustment, in the amount of $353,700, is necessary to fund the updated salary tables after successful negotiations with three of the four employee associations. It is expected that benefit expenditures will be lower for the City going forward as three of the employee association's will be contributing 5% of the costs of health insurance starting in FY21-22 and 20% by FY24-25. The cost of health insurance increased 6.5% in January 2022. This increase was anticipated and built into the current budget.

Salaries and Benefits



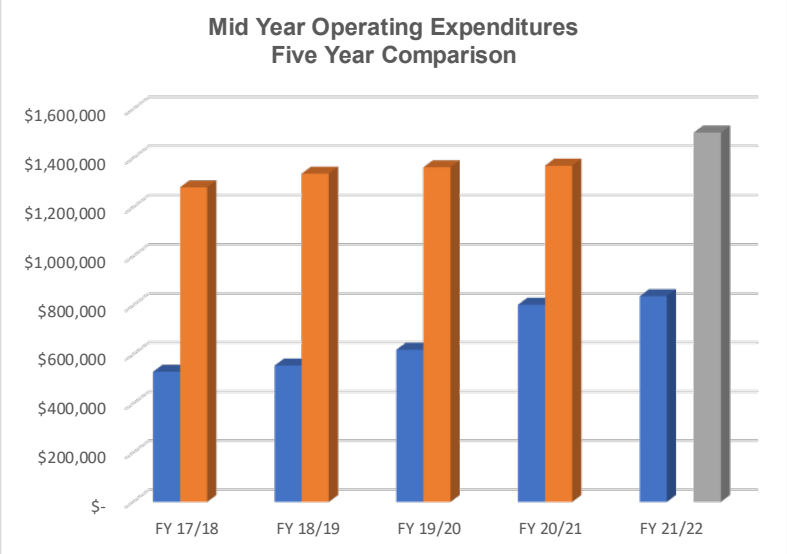
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 2,483,565	$ 2,838,994	$ 2,805,573	$ 2,816,451	$ 3,178,785
Fiscal Year Total Actual Revenues	$ 5,794,609	$ 5,892,404	$ 6,120,010	$ 5,962,590	
Fiscal Year Budgeted Revenues					$ 6,428,354
% of Total	42.9%	48.2%	45.8%	47.2%	49.4%

Operating Expenditures

Operating expenditures consist of all general fund costs to provide services, including supplies, materials and utilities, and are budgeted at $1.5 million for the fiscal year. The categories of supplies and materials, the most controllable expenditure category, will trend above 50% of budget because there are many annually contracted services that are expended early in the fiscal year.

Analysis – First half results are trending similar to the same period in prior years, at approximately 56% of budgeted totals. Further analysis of these expenditure details indicates that several expenditure items are expended in the 1st half of the year. Utilities are trending within range at 49%. Staff remains very cognizant of budgeted expenditure authority and will monitor costs to mitigate exposure to the extent possible. There is a recommendation for a budget adjustment in the amount of $38,000 or 2.5%.

Operating Expenditures



	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
First Half Actual Revenues	$ 530,235	$ 555,699	$ 620,191	$ 803,365	$ 838,093
Fiscal Year Total Actual Revenues	$ 1,281,875	$ 1,337,253	$ 1,363,273	$ 1,369,807	
Fiscal Year Budgeted Revenues					$ 1,504,574
% of Total	41.4%	41.6%	45.5%	58.6%	55.7%

FY2021/22 RECOMMENDED FIRST HALF BUDGET ADJUSTMENTS

FUND	DEPARTMENT	ACCOUNT	DESCRIPTION	BUDGET CHANGE
Revenues:				
001	4000	40210	Sales and Use Tax	$ 260,000
001	4000	40220	Transient Occupancy Tax	$ 50,000
001	4000	41040	Cannabis Public Benefit Fee	$ 175,000
001	5000	49999	Police Department (Measure I Transfer)	$ 74,000
001	7000	49999	Public Works (Measure I Transfer)	$ 80,000
001	4900	47010	Interest	$ (6,000)
001	8000	47510	Opera Hall	$ (10,000)
TOTAL NET CHANGE TO REVENUES				$ 623,000
Expenditures:				
001	2000	500XX	Salaries and Benefits	$ 8,200
001	4000	500XX	Salaries and Benefits	$ 6,500
001	5000	500XX	Salaries and Benefits	$ 214,000
001	6000	500XX	Salaries and Benefits	$ 125,000
001	5000	53010	Reimbursable Sexual Assault Exam Kits	$ 5,000
001	5000	53030	Rims CIBRS Upgrade	$ 25,000
001	5000	53040	Background Investigation Services	$ 8,000
001	5000	55310	Patrol Vehicle	$ 74,000
001	7000	55310	Dump Truck	$ 80,000
TOTAL NET CHANGE TO EXPENDITURES				$ 545,700
NET CHANGE TO FY21/22 General Fund Budget				$ 77,300
400	5000	59999	Measure I: Transfer Out (Police Department)	$ 74,000
400	7000	59999	Measure I: Transfer Out (Public Works)	$ 80,000
NET CHANGE TO FY21/22 Measure I Fund Budget				$ 154,000

Summary of Recommended Budget Adjustments

- **Revenues:**
  - Increase Sales and Use Tax and TOT revenues by $310,000 exceeding our pandemic lowered expectations.
  - Cannabis Dispensary Revenues exceeded expectations and will be higher as 2nd dispensary comes online.
  - Restriction on gatherings during COVID-19 have impacted Opera Hall revenues.
  - Transfer from Police Measure I Fund Balance for New Police Vehicle.
  - Transfer from Public Works Measure I Fund Balance for a New Dump Truck.
- **Expenditures:**
  - Increase salaries and benefits by $353,700 as a result of SMEA, SPOA and SFFA Memorandums of Understanding changes.
  - Increase one-time cost for the state and federally mandated California Incident Based Reporting (CIBRS) upgrade.
  - Increase expenditures for reimbursable Sexual Assault Exam Kits (Now paid up-front by the city).
  - Increase expenditures for additional background services.
  - A new Patrol Vehicle (See page 15 for an explanation of need).
  - A new Dump Truck (See page 15 for an explanation of need).

FINANCIAL SUMMARIES, PROJECTIONS AND RECOMMENDATIONS

General Fund

The following table is the *Schedule of General Fund Operating Revenues. Vs. Operating Expenditures* for the first half of FY2021/22, which includes comparison information from the prior year's first half, as the budget adjustments on page 13 reflect, revenues are exceeding budget estimates with this trend continuing into the 2nd half of the fiscal year.

City of Sonora
General Fund
Operating Revenues vs Operating Expenditures
For the Period of December 31, 2021

	FY20/21 Adopted Budget	FY20/21 Mid-Year	FY20/21 % YTD	FY21/22 Adopted Budget	FY21/22 Mid-Year	FY21/22 % YTD
Revenues						
Sales and Use Tax	2,570,378	1,338,639	52.1%	3,009,427	1,752,041	58.2%
Property Tax	810,000	383,081	47.3%	810,000	396,390	48.9%
VLF Backfill Property Tax	430,000	218,881	50.9%	435,000	224,233	51.5%
Franchise Fees	130,000	26,696	20.5%	155,000	44,303	28.6%
Business Licenses	103,100	36,495	35.4%	116,300	56,078	48.2%
Transient Occupancy Tax	345,000	193,494	56.1%	420,000	260,633	62.1%
Licenses and Permits	98,300	57,919	58.9%	100,750	44,792	44.5%
Cannabis Public Benefit Fees	185,000	79,438	42.9%	312,000	241,064	77.3%
Intergovernmental	77,450	22,802	29.4%	16,000	14,482	90.5%
American Rescue Plan (SLEFRP)				581,786	581,786	100.0%
Charges for Services	60,500	22,360	37.0%	78,465	35,830	45.7%
Fines and Forfeitures	27,000	11,999	44.4%	45,200	6,234	13.8%
Interest	26,000	5,314	20.4%	12,000	2,430	20.3%
Other Sources	179,442	85,742	47.8%	77,360	60,752	78.5%
Total Revenues	5,042,170	2,482,860	49.2%	6,169,288	3,721,048	60.3%
Transfers In						
Tranfers In	1,953,450	901,800	46.2%	2,390,550	1,134,300	47.4%
G/F Reserves	444,111	259,434	58.4%	-	-	0.0%
Total Transfer and Reserves	2,397,561	1,161,234	48.4%	2,390,550	1,134,300	47.4%
Total Revenues (including Reserves)	7,439,731	3,644,094	49.0%	8,559,838	4,855,348	56.7%
Expenditures						
Salaries and Benefits	5,962,590	2,816,451	47.2%	6,428,354	3,178,785	49.4%
Supplies and Materials	1,139,926	686,926	60.3%	1,632,574	965,880	59.2%
Utilities	204,665	101,439	49.6%	273,725	148,792	54.4%
Total Expenditures	7,307,181	3,604,816	49.3%	8,334,653	4,293,457	51.5%
Transfers Out						
Transfers Out	132,550	16,307	12.3%	44,000	28,997	65.9%
Total Transfers	132,550	16,307	12.3%	44,000	28,997	65.9%
Total Expenditures	7,439,731	3,621,123	48.7%	8,378,653	4,322,454	51.6%

The groups of financial summaries on the following pages present data by governmental fund type: For purposes of this first half report, we have focused on the Measure I Special Revenue Fund. The fund information starts with a beginning fund balance, adds current year revenues, and subtracts current year expenditures, resulting in an ending fund balance. Adopted budget amounts are provided as a basis for comparison of actuals to date.

Special Revenue Fund

Special Revenue Funds account for the proceeds derived from specific revenue sources that are legally restricted or assigned to special purposes. The City's Special Revenue Funds include the Measure I fund which is the focus of the information provided in this 1st half report. The Measure I fund was established as a result of a 2004 voter approved ½% increase to sales tax within the City limits. With approval of the ballot measure, the sales tax increase took effect January 1, 2005. The purpose of the initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. Measure I revenues for the first half are trending at 53% of total budgeted revenues and across the three Departments expenditures are programmed to be at 50% of budget.

Measure I

	Police	%	Fire	%	Public Works	%
Beginning Fund Balance	910,415		269,479		503,057	
Budgeted Revenues	1,276,500		531,875		319,125	
Actual Revenues - First Half	680,934	53.3%	283,723	53.3%	170,234	53.3%
Budgeted Expenditures	1,300,000		500,000		315,000	
Actual Expenditures - First Half	650,000	50.0%	250,000	50.0%	157,500	50.0%
Ending Fund Balance	941,349		303,202		515,791	

- Measure I fund balance for the Police Department is projected to be $941,349 at year end. A budget adjustment in the amount of $74,000 is recommended to purchase a new patrol vehicle replacing vehicles that are close to or have reached their end of life.
    - The Police Department needs to maintain fourteen patrol vehicles.
    - Six of these are 2003 to 2005 Crown Victoria's with an average of 100,377 miles logged.
    - Of the three 2010 Dodge Chargers two have required major repairs in the past two years.
    - At FY22-23 budget a fleet replacement strategy will be proposed.

- Measure I fund balance for Public Works is projected to be $515,791 at year end. A budget adjustment in the amount of $80,000 is recommended to purchase a new dump truck replacing a 2008 Ford F550. The California Air Resources Board (CARB) has regulations that restrict what can be operated in California to reduce exhaust emissions from diesel trucks with a GVWR greater than 14,000 pounds. The City has several vehicles that will need replacement in the next fiscal year because of these restrictions.

The Police Department receives 60% of this revenue for the support of the Sonora Police Department for personnel, updating safety equipment providing educational funding, replacing expired vehicles, and expanding facilities. FY2021/22 1st half results are trending consistent with the same period in prior years as illustrated in the chart below. There is a request to use fund balance to purchase a patrol vehicle in the amount of $74,000 for the Sonora Police Department.

Measure I: Police Department

Police Measure I					
	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
1st Half Actual Revenues	478,927	476,118	497,037	486,677	680,934
Fiscal Year Total Actual Revenues	1,099,908	1,144,325	1,164,639	973,830	
Fiscal Year Total Budgeted Revenues					1,276,500
First Half - Percent of Total	43.5%	41.6%	42.7%	50.0%	53.3%
1st Half Actual Expenditures	422,863	493,545	515,516	550,000	650,000
Fiscal Year Total Actual Expenditures	866,275	1,058,491	1,041,437	1,100,000	
Fiscal Year Total Budgeted Expenditures					1,300,000
First Half - Percent of Total	48.8%	46.6%	49.5%	50.0%	50.0%

The Fire Department receives 25% of the Measure I revenue which provides funding for the Sonora Fire Department. FY21/22 1st half revenues are trending consistent with the same period in prior years as illustrated in the chart below. There are no budget recommendations at this time.

Measure I: Fire Department

Fire Measure I					
	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
1st Half Actual Revenues	199,347	197,397	199,604	202,358	283,723
Fiscal Year Total Actual Revenues	457,505	474,030	469,959	405,631	
Fiscal Year Total Budgeted Revenues					531,875
First Half - Percent of Total	43.6%	41.6%	42.5%	49.9%	53.3%
1st Half Actual Expenditures	250,794	263,693	270,547	175,000	250,000
Fiscal Year Total Actual Expenditures	520,257	503,750	512,469	350,000	
Fiscal Year Total Budgeted Expenditures					500,000
First Half - Percent of Total	48.2%	52.3%	52.8%	50.0%	50.0%

The Public Works Department receives 15% of the Measure I generated revenue for the purpose of hiring and retaining personnel, equipment and facility enhancements and infrastructure improvements. FY 21/22 1st half revenues are trending consistent with the same period in prior years as illustrated in the chart below. There is a request to use fund balance to fund a new dump truck for Public Works in the amount of $80,000, replacing a truck nearing its end of life.

Measure I: Public Works

Public Works Measure I

	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
1st Half Actual Revenues	120,205	120,179	124,390	126,104	170,234
Fiscal Year Total Actual Revenues	278,460	292,689	290,275	253,259	
Fiscal Year Total Budgeted Revenues					319,125
First Half - Percent of Total	43.2%	41.1%	42.9%	49.8%	53.3%
1st Half Actual Expenditures	80,669	144,673	130,299	162,500	157,500
Fiscal Year Total Actual Expenditures	208,451	254,188	239,023	325,000	
Fiscal Year Total Budgeted Expenditures					315,000
First Half - Percent of Total	38.7%	56.9%	54.5%	50.0%	50.0%

CONCLUSION

The financial results for the first half of Fiscal Year 2021-22 are based on the most current financial information and economic assumptions available. Revenues have been better than anticipated, as the original budget was developed as COVID-19 was having a significant effect on the local economy. There is always a concern as how the ongoing pandemic with continue to impact the city and its revenues. The financial results from the prior fiscal year, coupled with the FY2021/22 first half data, confirms the City's continued conservative fiscal planning and efforts to sustain its economically sensitive revenues, while looking to new revenues for the City, all while containing costs.

The attached budget adjustments are needed for the city to complete the fiscal year and to continue to navigate the COVID-19 pandemic.

As the fiscal year progresses, staff will continue to closely monitor revenue and expenditure activity and work to identify opportunities to enhance revenue to support current and future operating capital needs.

City of Sonora

Budget Transfer Request Form

Business Office

Date **1/1/2022**

Fiscal Year **FY21-22 (MID-YEAR)**

Department **Various - General Fund**

Budget Transfer #

Transfer From					
Fund	Department	Account #	Project	Description	Amount
001	4000	40210	000	Sales and Use Tax	$260,000
001	4000	40220	000	Transient Occupancy Tax	$50,000
001	4000	41040	000	Cannabis Public Benefit Fee	$175,000
001	5000	49999	403	Transfer In: Measure I	$74,000
001	7000	49999	405	Transfer In: Measure I	$80,000
001	4900	47010	000	Interest	($6,000)
001	8000	47510	000	Opera Hall	($10,000)
Total					$623,000

Transfer To					
Fund	Department	Account #	Project	Description	Amount
001	2000	50XXX	000	Salaries and Benefits	$8,200
001	4000	50XXX	000	Salaries and Benefits	$6,500
001	5000	50XXX	000	Salaries and Benefits	$214,000
001	6000	50XXX	000	Salaries and Benefits	$125,000
001	5000	53010	000	Sexual Assault Exam Kits	$5,000
001	5000	53030	000	RIMS CIBRS Upgrade	$25,000
001	5000	53040	000	Background Investigation Svs	$8,000
001	5000	55310	000	Patrol Vehicle: PD	$74,000
001	7000	55310	000	Dump Truck: PW	$80,000
001		31500		Unreserved Fund Balance	$77,300
Total					$623,000

REQUIRED: Please provide justification to support the need for the budget transfer.

Finance Use Only

Transaction Date

Document Number

Entered By:

Authorization

Department Head (Date)

Finance Director (Date)

City Administrator (Date)

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Adopt Resolution No. 02-22-22-A Authorizing the City Council to enter into an agreement with the CalPERS via the California Employers' Pension Prefunding Trust (CEPPT), a Section 115 Irrevocable Trust, and delegating authority to the City Administrator and the Administrative Services Director to request disbursements

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RECOMMENDATION

Adopt Resolution No. 02-22-22-A Authorizing the City Council to enter into an agreement with the CalPERS via the California Employers' Pension Prefunding Trust (CEPPT), a Section 115 Irrevocable Trust, and delegating authority to the City Administrator and the Administrative Services Director to request disbursements.

BACKGROUND

The City of Sonora, like all cities and municipal agencies, manages unfunded benefit liabilities as a part of its financial planning efforts. Unfunded liabilities are defined as identifiable obligations of an organization, for which the organization does not have 100 percent of the funding (cash or other assets) set aside to cover the cost, should all obligations become immediately and simultaneously due. The City of Sonora's largest benefit liabilities are for its Defined Benefit Pension Plan. It is imperative the City plans for this Unfunded CalPERS liability.

DISCUSSION

A Section 115 Irrevocable Trust allows the City to invest assets to fund future pension contributions over shorter time horizons than the CalPERS pension fund and with potentially better yields than other short-term instruments such as the Local Agency Investment Fund (LAIF).

CalPERS' Section 115 Irrevocable Trust Program, CEPPT, does not have a minimum initial contribution or any required annual contribution amount. The City will have the ability to make deposits into the CEPPT as funds become available via the budget process. The attached resolution authorizes the City Administrator to enter into an agreement to establish a Section 115 Trust through CalPERS and authorizes the City Administrator and Administrative Services Director to withdraw funds from the CEPPT to make payments toward pension liabilities.

Any contributions or disbursements will be authorized during the City's annual budget process and will be part of the Fund Balance Reserve Policy.

FISCAL IMPACT

The long-term impact of this pension related action is difficult to quantify. It is fair to assume, however, that reserving funds for pension costs now and into the future will bring significant budgetary benefits over time. Over the past several years, CalPERS has lowered its discount rate by 50 basis points in FY20-21 and an additional 20 basis points in FY21-22 in recognition of the likelihood that the fund will not achieve projected investment returns. It is not unlikely that CalPERS will continue to reduce its discount rate. By fully funding its pension liabilities, using a more conservative rate of projected return, the City would be setting aside enough money to ensure that increasing pension related costs will not crowd out spending on other essential City projects and functions. The City's current unfunded liability is approximated $12 million. This is a fiscally prudent step and Staff believes that the policy is fiscally sound and fully recommends its implementation.

ATTACHMENTS

- Resolution 02-22-2022-A

RESOLUTION No. 02-22-22-A

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM'S (CalPERS) CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT) PROGRAM TO ESTABLISH A SECTION 115 TRUST AND DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR AND THE ADMINISTRATIVE SERVICES DIRECTOR TO REQUEST DISBURSEMENTS FROM THE SECTION 115 TRUST.

WHEREAS, it is determined to be in the best interest of the City to set aside funds for the pre-funding of its CalPERS pension obligation to be held in trust for the exclusive purpose of making future contributions of the City's required pension contributions and any employer contributions in excess of such required contributions at the discretion of the City; and,

WHEREAS, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code (as amended) and the Regulations issued thereunder, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and,

WHEREAS, the City's establishment of the Section 115 trust does not require a minimum initial or annual contribution: and,

WHEREAS, Staff evaluated several firms with significant experience establishing and maintaining Section 115 Trusts; and,

WHEREAS, the CEPPT program offered by CalPERS was determined to offer the best combination of member agencies, assets under management, fee schedule, and annualized returns; and,

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Sonora does hereby authorize and direct the City Administrator to execute an agreement with CalPERS to establish a Section 115 Trust Fund, to include administrative, trustee/custodian, and investment advisory services.

BE IT FURTHER RESOLVED that the City Administrator and the Administrative Services Director are hereby authorized and/or their successors in office are authorized to order the deposit or withdrawal of money in the City of Sonora's Section 115 Trust Fund for pre-funding or pre-payment of CalPERS defined benefit contributions.

PASSED, APPROVED AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 22nd day of February 2022, by the following vote:

AYES:_____

NOES:_____

ABSTAIN:_____

ABSENT:_____

_____
Matt Hawkins, Mayor

ATTEST: _____
Deputy City Clerk, City of Sonora

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Pat Perry, City Historian

SUBJECT: Mallard's Honor Roll Loan

RECOMMENDATION

Authorize the loan of the Mallard's Honor Roll monument to the Tuolumne County Historical Society's Museum's World War II Exhibit for approximately six months.

DISCUSSION

The Tuolumne County Historical Society is creating a new World War II exhibit for the Tuolumne County Museum in which the Mallard's Honor Roll monument would be a valued contribution from the City. Loaning the monument to the Museum would perpetuate the City's symbiotic relationship with the Tuolumne County Historical Society and would contribute to the preservation of Tuolumne County & Sonora's vast history.

The monument, donated to the City by Fred Fletcher (included in the Honor Roll along with his brother), was created by Teresa Mallard, co-owner of Mallard's Grocery store in Downtown Sonora for over thirty years. Its purpose was to honor employees who entered into service directly from employment. Teresa was beloved by her community and will live on through her inclusion in this exhibit.

FISCAL IMPACT

None.

ATTACHMENTS

- November 11, 2021 Mallards Honor Roll with Photos

Mallard's Honor Roll
By Pat Perry, Historian, City of Sonora

Frank and Teresa Mallard owned and operated Mallard's Grocery store in Sonora from the mid-1920s until 1953. Teresa's father, Bernard Meyer, had a grocery store for many years and when he retired Frank and Teresa took over the business, renaming it Mallard's. Their store was originally in the Sonora Inn Annex at the corner of Washington and Stockton streets. In the mid-1930s they moved the business north to the lower portion of Frank Holman's Mundorf's Mercantile building.

Frank and Teresa were active in the community and were always ready to help those in need. During the Depression they provided food to the hobos who came to their door. When neighbors complained, Frank told them he would feed anyone that was hungry. Fred Fletcher always credited the Mallard's for keeping his family from starving during the Depression. One time Fred came in with a list of groceries the family needed. Someone had crossed some of the items off, saying they weren't needed. When Frank saw what had been done he told the clerk to fill the order, that only he could delete items. Fred said it took his family several years to pay off the bill.

Before the days of the large chain stores, Mallard's delivered groceries, even small orders. Marjorie Coffill remembered that if she was cooking something and realized she didn't have a necessary ingredient she would just call the store and they would deliver the item. They also delivered missing children. One day, Mary Etta Segerstrom realized her son Jim was missing. Frantic she started searching the neighborhood. She hardly got out the door when the Mallard's truck showed up with Jim. He had decided he wanted an ice cream and knew his mother shopped at Mallard's. When he got to the store Teresa asked him where his money was. Of course, he didn't have any so Teresa suggested to Jim that they take him home.

Frank and Teresa employed many young men to deliver groceries for them. Many were still in high school and if they had a regular route they would stop by customers in the morning to get their order. They would take the order to the store, which would be filled during the day. On their way home from school the boys would pick up the orders and deliver them.

Tete Arellano remembered that Teresa was like a second mother to him. His older brother Carlo worked at the store and Tete would go on deliveries with him, just for the fun of it. He was later hired by Teresa and worked there during high school. Tete remembered Nettie, an Indian lady, who would come into the store for a block of cheese. She didn't have much money and was probably on some type of welfare. She would tell Tete she had 25 cents and wanted cheese. He would always cut her a big piece, more than the 25 cents covered, but he knew Teresa would approve.

Sadly, Frank died in 1940 from heart disease. Teresa continued the business until 1953, when at the age of 76 she retired. She sold the stock and equipment. Frank Holman expanded Mundorf's into the space that had been occupied by Mallard's. Teresa died in 1964.

After Frank's death, Teresa continued to hire young men to help with deliveries. World War II brought a change to Sonora as everywhere else in the country. Many of the young men who had worked at Mallard's went into the service and Teresa tried to keep track of them. Louise McLean, the editor of the *Union Democrat* sent copies of the newspaper each week to the local service men and women. Teresa would often take out an advertisement to send greetings to "her boys." One, in 1943 read: "Heartfelt greetings to all the boys of our county and especially to our very own, Louis, Carlo, Grant, Fred Johnnie, Tete, Gene and in loving memory of Houston." Houston Weaver had died at Fort Ord during basic training from a heart defect.

Teresa also displayed the Mallard's Honor Roll on the wall of the store, which honored her boys who were serving. The wooden plaque lists the men who had gone into the service directly from working at Mallard's. There are fourteen stars including two gold stars, for Houston Weaver and Louie Queirolo. Louie had died in an automobile accident when he was stationed in Oregon. Teresa also had a silk banner she hung in the store that had the same stars on it. At the end of the war, Teresa was quoted as saying, "the news is too wonderful for words. I'm waiting for the homecoming of all our dear ones – especially all my boys." Teresa was an honorary gold star mother. The Honor Roll, donated to the City of Sonora by Fred Fletcher, is now proudly displayed at Sonora's City Hall.



Courtesy Lavergne Cowden.

Teresa Mallard, owner of Mallard's Grocery in Sonora and an honorary gold star mother.



Mallard's Honor Roll that hung in the grocery store during World War II, honoring the 'boys' who went into service directly from working at Mallards.

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Community Development Department Report for January 2022

RECOMMENDATION

Receive the Community Development Department Report for January 2022.

DISCUSSION

In addition to the day-to-day operations of the Department, staff completed the following items:

ORDINANCE UPDATES – Staff continued working on the comprehensive update to the City's sign ordinance. The draft will be made available to the public and presented as a discussion item at the March 14th Planning Commission Meeting. Staff will review all public and Commission input received and revise the Sign Ordinance accordingly. The final draft of the ordinance will then be considered by the Planning Commission at their April meeting and then move forward to the City Council for consideration. Staff also continued working on the Accessory Dwelling Unit (ADU) Ordinance to bring it into compliance with State mandates. Once completed, the draft will be submitted to the State Department of Housing and Community Development (HCD) for their input and approval. The HCD approved ADU Ordinance will be considered first by the Planning Commission, anticipated to be at their April meeting, and then by the City Council.

YEAR-END REPORTS – Staff completed all mandatory State year-end reports related to building and planning permitting.

COUNTY PROJECT REVIEW – Staff reviewed and commented on the Mitigated Negative Declaration for the Hidden Meadow Terrace project. The project is located on the northeastern corner of the intersection of Greenley Road and Cabezut Road within Tuolumne County. It is located within the City's Sphere of Influence and will impact City services. County staff did modify project conditions to help address the City's concerns.

NEW FIRE SAFE REGULATIONS – The Board of Forestry and Fire Protection released the revisions to the proposed Fire Safe Regulations. The regulations are the result of new legislation amending Title 14 of the California Code of Regulations. They will affect all City properties located within the State designated High Fire Severity Zone. The regulations were revised to help address the numerous concerns and complaints received from the public and local jurisdictions. Staff has reviewed the revised Fire Safe Regulations and, though somewhat better, they still will negatively affect development in these areas and Staff will continue to participate in public meetings during the adoption process.

ATTACHMENTS

- January 2022 Monthly Report

MONTH OF DECEMBER, 2021	COMMUNITY DEVELOPMENT DEPARTMENT ACTIVITY REPORT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		**TOTAL UNITS ___1____**		
Victoria Callaghan & David Page	484 Shaws Flat Road	New ADU, utilities & foundation	$30,000	$622.18
			SUBTOTAL ___1____	
CDBG REHABS		**TOTAL UNITS ____0___**		
			SUBTOTAL ___1_____	
COMMERCIAL		**TOTAL UNITS __0_____**		
			SUBTOTAL ___1____	
ALTERATIONS & ADDITIONS		**TOTAL UNITS ___9____**		
Donald & Kathy Truong	461 Morning Star Dr.	Install a 3.9 KW roof mount solar PV system	$11,000	$300.00
Chris Garnin	265 Ridge Road	Install a9.62 KW roof mount solar PV system	$28,900	$735.55
Witt & Witt Properties	440 S. Washington St.	Tenant Imp. to remove non-bearing walls; add new walls & light switches	$2,500	$174.81
Zvetlana Cabriales	45 E. Church St.	Install a 10 KW generator	$14,564	$498.48
Zac & Lisa Garman Tr.	105 S. Stewart St.	Construct ADA compliant bathroom	$10,000	$403.06
Modesto Petroleum, Inc.	15 Pesce Way	Transfer permit to construct trash enclosure to owner/builder	$0	$112.00
Peter & Ciria Ghiorso TR.	170 Summit Ave.	Install a 2.16 KW DC PV system, 10.8 ESS inverter, new 200 amp panel w/new 175 amp breaker	$20,244	$225.98
Dan & Pam Schultz	524 E. Bald Mtn. Rd.	Remodel existing residence	$100,000	$1,198.90
Sonora Comm. Hosp.	900 Mono Way	Install concrete slab, 1 Tesla 429 KW battery storage system & remote open/close circuit breaker	$450,000	$3,166.25

DEMOLITIONS		TOTAL UNITS ___0____		
NAME	**LOCATION**	**TYPE**	**VALUATION**	**FEE**
			SUBTOTAL ____10____	

MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	**VALUATION $**	**FEE**
1	$13,000	$346.75

TOTAL NUMBER OF PERMITS ISSUED	**11**
TOTAL VALUATION	$680,208
SUB TOTAL OF PERMIT FEES COLLECTED	$ 7,783.96
TOTAL FIRE DEPARTMENT FEES COLLECTED	$ 540.00
TOTAL TRAFFIC FEES COLLECTED	$ 3,980.00
TOTAL PUBLIC SAFETY FEES COLLECTED	$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	$ 0
TOTAL FEES COLLECTED	$12,303.96

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	**68**
TOTAL VALUATION	**$2,922,434**
TOTAL FIRE DEPARTMENT FEES COLLECTED	**$3,041.25**
TOTAL PUBLIC SAFETY FEES COLLECTED	**$0**
TOTAL PARKS & RECREATION FEES COLLECTED	**$0**
TOTAL TRAFFIC MITIGATION FEES COLLECTED	**$7,960.00**
TOTAL PERMIT FEES COLLECTED	**$45,058.18**

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Monthly Report

RECOMMENDATION

Receive the Public Works Department monthly report for January 2022.

DISCUSSION

For the month of January 2022, the City of Sonora Public Works Department performed the following activities:

Events

- Placed banners above Washington Street for upcoming events.
- Removed Christmas decorations, including:
  Santa's House, deck/ramp, and cutouts from Courthouse Park
  Christmas tree from St. James Episcopal Church
  Christmas banners from streetlights
  Christmas lights on train and fountain

Streets

- Spent several days removing leaf piles on City streets.
- Spent several days' potholing City streets.
- Continues annual weed abatement spray program on several roadside locations, City cemeteries, parks, and landscapes throughout the City.
- Removed debris from landslide on Lyon's Street.
- Annual cleaning of Snell Street storm drainage ditch.
- Located and returned numerous abandoned shopping carts throughout the City.
- Removed debris following a major mudslide on South Washington Street.
- Spent several days on roadside trash removal on numerous City Streets.
- Repaired damaged stop sign on Arbona Circle Drive.
- Filled/repaired sink hole on Seco Street.

Facilities

- Relocated Fire Museum sign to improve site distance at the Elkin Street @ Washington Street intersection.
- Picked up surplus office furniture from County and delivered to City Hall.
- Hung pictures in office for the City Historian.
- Made repairs to sink and urinal at the Sonora Fire Department.
- Weed wacked grounds at the Stewart House.
- Sealed exterior bricks on the front of the Opera Hall.

Parks/Landscapes/Parking Lots

- Blew and removed leaves from several City parking lots and parks.
- Performed major tree and shrub pruning in the landscape on South Greenley and Sanguinetti Road.
- Sealed large crack in upper parking lot at the Terzich Parking Structure.

Storm Drains

- Cleaned out numerous storm drain ditches throughout the City.
- Performed drain/culvert inspections on South Washington following flooding event.

Cemeteries

- Prepared required monthly reports, installed headstones, checked messages daily, and returned phone calls.
- Filled several sunken plots at Mountain Shadow Cemetery.
- Lowered numerous headstones for safer mowing of lawns at Mountain Shadow Cemetery.

Miscellaneous

- Performed routine daily and monthly activities including regular checking of parks and landscape areas for maintenance needs and safety concerns, garbage collection at City facilities, cleaning, and stocking City restrooms, opening of gate to Dragoon Gulch Trail parking lot, routine maintenance of City vehicles, participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, and weekly sweeping of City Streets.

FISCAL IMPACT

There is no fiscal impact on the General Fund.

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: Sonora Police Department Monthly Report

RECOMMENDATION

Receive the Sonora Police Department monthly report for January 2022.

DISCUSSION

The attached summarizes activities for January 2022.

	Jan 2022	Dec 2021	Jan 2021
Total Incidents	1,387	1,352	1,556
Calls for Service	717	653	555
Officer Initiated	670	699	1001
Total Arrests	58	47	37
Felony Arrests	7	5	13
Misd. Arrests	51	42	24
Total Reports	146	110	109
Parking Citations	36	12	6
Moving Citations	32	18	3
Domestic Violence	4	2	4
Larcenies	23	15	14
Collision Incidents	21	35	22
Collision Invest.	9	12	8
	Jan 2022	Dec 2021	Jan 2021

*Homeless Activity	128	103	Not Recorded
Animal Calls	31	27	20
Public Intox. / UID	8	13	5
DUI Arrests	5	2	1
Total Phone Calls / 911 Calls	1,870/227	1,930/179	1,942/153
Average Per Day	60	62	63
Vehicle Releases	6	2	0

*Homeless Activity is a new category for reporting. As tracking requires additional manual inputs, the actual number of associated incidents will typically be higher than the reported number.

ATTACHMENTS

- January 2022 Crimes by Area
- January 2022 Area 1 Monthly Report
- January 2022 Area 2 Monthly Report

FISCAL IMPACT

There is no fiscal impact on the General Fund.

AREA 1

Violent Crimes:

-1 Felony Domestic Violence
-1 Misdemeanor Domestic Violence
-1 Felony Attempted Assault with a Deadly Weapon
-1 Felony Obstruct/Resist Officer with Misdemeanor Assault on Peace Officer

Burglaries / Other Larceny:

-6 Business Burglaries (Shoplifting).
-1 Residential Burglary
-1 Business Burglary
-2 Stolen Vehicles (1 Recovered by CHP/Stockton)
-1 Attempted Stolen Vehicle
-2 Petty Thefts (Shoplifting)
-1 Petty Theft from a Vehicle
-1 Petty Theft from a Person
-1 Petty Theft from a Residence
-2 Petty Thefts from Businesses

AREA 2

Violent Crimes:

-1 Felony Battery with Serious Bodily Injury
-1 Felony Assault with Deadly Weapon; not Firearm or Force
-1 Felony Arson
-1 Misdemeanor Domestic Violence

Burglaries / Other Larceny:

-1 Business Burglary
-1 Stolen Vehicles (Recovered by Oakdale PD)
-1 Petty Theft from a Business
-1 Petty Theft from a Vehicle
-1 Petty Theft from a Business (Fraudulent Return of Property)

01/01/2022 - 01/31/2022

Area 1 Monthly Report
January 2022

Neighborhood Watch:

ELKS HILL:

- No updated activity.

SONORA KNOWLES:

- No updated activity.

Cases For discussion:

22-15– On January 03, 2021, Hailey A. Williams, 27, of Sonora, was arrested for possession of stolen property, possession of paraphernalia and driving on a suspended license. While on patrol an officer observed a vehicle with an expired registration sticker and conducted a traffic enforcement stop. The driver was subsequently arrested for driving on a suspended license. An inventory search of the vehicle (conducted prior to towing) revealed multiple new items with price tags and no receipt, as well as drug paraphernalia. Williams ultimately confessed the items were stolen from a local merchant.

22-51- On January 16, 2022, Amanda R. Johnson, 34, of Sonora, was arrested for embezzlement. Just days prior a local merchant reported that Johnson was suspected of embezzlement. During the course of the investigation, the investigating officer determined that on multiple occasions, Johnson manipulated sales receipts and issued herself refunds. Four days after the initial investigation, Johnson was located, arrested, and booked at the county jail.

Field Training Program:

- Three CSO's are currently in training which includes various aspects such as calls for service, animal control, evidence processing and dispatcher relief.

Contract/Reserve Officers:

- Reserve Officer Danny Duffy completed several shifts in January. Reserve Officer Fraser started training.

Dispatch:

- We have one full-time opening and one part-time opening for Police Dispatcher.

Volunteers:

- Community Service Volunteers had limited participation during the month of January.

Respectfully Submitted

Sgt. Scott Mallon

Area 2 Monthly Report
JANUARY 2022

Neighborhood Watch:

MYERS HILL**:**
- No updated activity.

N. STEWART**:**
- No updated activity.

HIGHLANDS VIEW**:**
- Inactive.

Cases for discussion:

22-1- On New Year's Day just before bar closing time, an officer spotted a vehicle drive over a curb while leaving a parking lot behind a downtown bar. The officer who is trained in detecting impaired drivers believed the driver to be impaired and conducted field sobriety tests. The driver, Kenneth Pritchard, 37, of Sonora, was found to be DUI, was arrested, and the vehicle was towed. Officers had already been working areas of town with a high probability for DUI.

22-11- On 1/3/22, a Sergeant was aware of potential Alcoholic Beverage Control violations at a downtown bar and conducted a walkthrough after closing hours. The Sergeant contacted the bartender, who had two subjects still drinking alcoholic beverages at the establishment after hours. The bartender had been warned on prior occasions. The diligence of members of the SPD preventing alcohol-related crimes once again proved successful.

Recruitments:
- 1 Full-time Officer
- 1 Full-time Dispatcher
- 1 Part-time Relief Dispatcher

Training:
- One Sergeant completed Internal Affairs training.
- One Detective completed Sexual Assault training.
- One Community Service Officer completed PC 832 Arrest and Control training.
- CPR training was attended by many non-sworn members of SPD.

Range:
- First quarterly firearms qualification training was completed.
- Annual Less Lethal/ Kinetic Energy Projectile training was completed.

Respectfully Submitted,

Sgt. Chris Johnson

CITY COUNCIL AGENDA REPORT

MEETING DATE: February 22, 2022

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Sonora Fire Department Monthly Report

RECOMMENDATION

Receive the Sonora Fire Department monthly report for January 2022.

DISCUSSION

Fire Department monthly report for January 2022:

Emergency Incidents

1. Sonora City Fire units responded to 180 calls for service in December.
2. Sonora City units responded to emergency calls for service as follows:

111 - Building Fire	1
112 - Fires in structure other than in a building	1
118 - Trash or rubbish fire, contained	1
311 - Medical assist, assist EMS crew	21
321 - EMS call, excluding vehicle accident with injury	83
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	8
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	1
445 - Arcing, shorted electrical equipment	2
510 - Person in distress, other	8
520 - Water problem, other	2
550 - Public service assistance, other	4
551 - Assist police or other governmental agency	2
553 - Public service	12
554 - Assist invalid	6
600 - Good intent call, other	1
611 - Dispatched & cancelled enroute	11
622 - No incident found on arrival at dispatch address	3
631 - Authorized controlled burning	4
700 - False alarm or false call, other	2
733- Smoke detector activation due to malfunction	1

735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
Total 186	
3. Monthly dollar loss, resulting from fire:	0
4. The average response time during the month:	5:33 Minutes
5. Automatic or mutual aid given:	62

FISCAL IMPACT

There is no fiscal impact on the General Fund.