CITY COUNCIL REGULAR MEETING

Tuesday, June 21, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370
(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, June 21, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 05-16-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC OR MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjcXNXZWtXVlZLQTJoQT09

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the Deputy City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to administration@sonoraca.org.

CLOSED SESSION - 4:00 PM

ROLL CALL

CALL TO ORDER

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

1. Conference Involving a Joint Powers Agency -Tuolumne County Economic Development Authority (TCEDA) (Authority: Government Code Section 54956.96) - Discussion will concern: Anticipated Litigation, Government Code Section 54956.9(d)(2)

2. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6): Agency Designated representatives: Melissa Eads, City Administrator; Chris Gorsky, Administrative Services Director; Doug White, City Attorney; Employee Organization: Sonora Employees' Association (SEA), and Administrative Services Officer.

RECONVENE INTO OPEN SESSION [City Council Chambers]

OPEN SESSION - 5:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT OUT OF CLOSED SESSION

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PRESENTATIONS

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

3. Adopt Resolution 06-21-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions; Tracy Skelly, Interim City Clerk.

4. Approval of disbursements in the amount of $346,492.45 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay; Chris Gorsky, Administrative Services Director.

5. Consider Adoption of Resolution 06-21-2022-C authorizing temporary "No Parking" zones along certain City Streets during the 2022 Mother Lode Fair; Turu VanderWiel, Police Chief.

PUBLIC HEARINGS

6. Waive the second reading and adopt Ordinance No. 884 – Amending the zoning map of the City of Sonora; Rachelle Kellogg, Community Development Director.

UNFINISHED BUSINESS

NEW BUSINESS

7. a. Approve the FY22/23 Proposed Operating and Capital Improvement Budgets as presented.

   b. Approve the Supplemental Budget Requests.

   c. Authorize the Contract Extension between the City of Sonora and Visit Tuolumne County.

8. Consider adoption of Resolution No. 06-06-2022-B establishing the Gann Appropriations Limit for FY22/23 for the City of Sonora; Chris Gorsky, Administrative Services Director.

MONTHLY REPORTS

9. Receive the Community Development Department Report for May 2022.

10. Receive the Public Works Department Report for May 2022.

11. Receive the Sonora Police Department monthly report for May 2022.

12. Receive the Fire Department Monthly Report for May 2022

COMMUNICATIONS

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Melissa Eads, Interim City Administrator
Prepared by Jackie Smith

SUBJECT: Government Code Section 52953(e): Modified Brown Act Procedures During a Declared Emergency

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RECOMMENDATION

Adopt Resolution 06-21-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

DISCUSSION

Since the beginning of the COVID-19 Pandemic, Governor Newsom has issued several Executive Orders that have waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures. The Governor's Executive Orders waived requirements during the health emergency through September 30, 2021.

On September 16, 2021, the Governor signed AB 361 which created exceptions to remote meeting requirements found in the Brown Act. The law became effective on October 1, 2021 and allows any legislative body that wishes to meet remotely without complying with the standard teleconference procedures to make findings pursuant to AB 361 every 30 days. The decision to continue in person or make findings to move to remote meetings for City Committee and Commissions must be made by the legislative body, i.e., the City Council.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

- During a declared emergency by the Governor,
- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that councilmembers participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,

- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,
- Members of the public are allowed to access the meeting remotely,
- In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,
- Written/remote public comment must be accepted until the point at which the public comment period is closed,
- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Legislative bodies wishing to hold remote meetings under AB361 must meet the following criteria:

1. the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and
2. the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and
3. the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

On July 6, 2021, the City Council approved by a 3-2 vote to allow for in-person meetings and to suspend teleconferencing at City Council meetings.

October 18, 2021, the City Council directed staff to bring forth a resolution making findings pursuant to AB 361. The Council also directed staff to continue with in person meetings for City Council meetings but make available the ability for City committees and commissions to meet remotely via teleconferencing.

The City Council originally adopted 11-01-2021-B on November 1, 2021, to comply with the requirements of AB 361.

The City Council then adopted 12-06-2021-B on December 6, 2021, in compliance with the requirements of AB 361.

The City Council then adopted 01-18-2022-A on January 18, 2022, in compliance with the requirements of AB 361.

The City Council then adopted 02-22-2022-B on February 22, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 03-21-2022-A on March 21, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 04-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 05-16-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

Staff recommends the Council adopt Resolution 06-21-2022-A that authorizes remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 54593(b)(3).

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Resolution No. 06-21-2022-A

RESOLUTION 06-21-2022-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA PROCLAIMING AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ITS COMMITTEES AND COMMISSIONS FOR 30 DAYS PURSUANT TO GOVERNMENT CODE SECTION 62953(E) BROWN ACT PROVISIONS

WHEREAS, the City of Sonora is committed to preserving and nurturing public access and participation in meetings of the City Council and its committees and commissions; and

WHEREAS, all meetings of the City Council and its committees and commissions are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 -54963), so that any member of the public may attend, participate, and watch the City Council and its committees and commissions conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of the legislative body, without compliance with the requirements of Government Code section 54953 (b)(3), subject to existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster of extreme peril to the safety of persons and property within the state cause by conditions as described in Government code 8558; and

WHEREAS, a proclamation is made when there is an actual incident, there of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the City Council finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, City Council meetings shall be conducted by a hybrid model of both in-person and teleconference and committee and commission meetings may participate by teleconferencing, and members of the public may also participate virtually in committee and commission meetings; and

WHEREAS, on occasion a Councilmember may need to appear and participate in a City Council meeting remotely in order to comply with Public Health guidance, the City desires to allow such participation using the requirements of Government Code Section 52953(e);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The City Administrator is hereby authorized and directed to take all actions necessary to conduct the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of July 21, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on June 21, 2022, by the following votes:

AYES: ______________________________

NOES: ______________________________

ABSENT: ______________________________

Signed and dated:

____

Matt Hawkins

Mayor of the City of Sonora

ATTEST: ____________________________________

Deputy City Clerk

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Disbursements in the amount of $346,492.45 for payroll

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RECOMMENDATION

Approval of disbursements in the amount of $346,492.45 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay.

DISCUSSION

This payroll was the 1st and 2nd payrolls of a month, which was an expected amount.

These payrolls are the 25th and 26th payroll of 27 for FY21-22, we would have expected to expend 89.66% of the budgeted amount. In total, we have expended 86.22% of the Salaries and Wages for the FY 21/22 budget.

FISCAL IMPACT

Disbursements are part of the approved FY21-22 Budget.

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: RESOLUTION 06-21-2022-C TO ESTABLISH NO TEMPORARY PARKING ZONES FOR THE 2022 MOTHER LODE FAIR.

RECOMMENDATION

Approve Resolution 06-21-2022-C authorizing temporary “No Parking” zones along certain City Streets during the 2022 Mother Lode Fair.

BACKGROUND

Each year the Tuolumne County Mother Lode Fair is held at the fairgrounds located within the City limits of Sonora. This event results in a large amount of vehicle and pedestrian traffic around the fairgrounds. Because of the additional traffic, temporary “No Parking” zones are established to assist with the flow of pedestrian traffic, as well as to keep narrow streets open for emergency vehicles.

DISCUSSION

The Mother Lode Fair will begin on Thursday, June 30, 2022, and end on Sunday, July 3, 2022. Because of the large volume of pedestrian and vehicle traffic around the fairgrounds, temporary “No Parking” zones are needed to assist with the flow of pedestrian traffic and to keep narrow streets open for emergency vehicles.

FISCAL IMPACT

There is no direct fiscal impact resulting from the adoption of Resolution 06-21-2022-C.

ATTACHMENTS

None

RESOLUTION 06-21-2022-C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA, CALIFORNIA, APPROVING TEMPORARY "NO PARKING" ZONES ON CERTAIN CITY STREETS TO ACCOMMODATE PEDESTRIAN, AS WELL AS VEHICLE TRAFFIC ASSOCIATED WITH THE MOTHER LODE FAIR TO BE HELD THURSDAY, 30 JUNE 2022, THROUGH SUNDAY, 3 JULY 2022.

WHEREAS, the Mother Lode Fairgrounds will be hosting the 2022 fair within the City limits of Sonora; and

WHEREAS, the Mother Lode Fair tends to increase vehicle and pedestrian traffic in areas around the fairgrounds; and

WHEREAS, NO PARKING zones will be needed along certain City Streets to assist with the flow of pedestrian traffic while keeping narrow streets accessible for emergency vehicles.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. That temporary "NO PARKING" zones will be established on the following streets from Thursday, 30 June 2022, through Sunday, 3 July 2022.

Section 3. There shall be no parking at the south/east corner of State Route 49 (Stockton Road) and Southgate in the area of the locomotive and crosswalk.

Section 4. There shall be no parking on the east side of Solinski, between State Route 49 (Stockton Road) and West Jackson Street.

Section 5. There shall be no parking on Fairview Lane, between State Route 49 (Stockton Road) and the driveway into the Tuolumne County Superintendents' Office.

Section 6. There shall be no parking on the east or west side of Forest Road, between State Route 49 (Stockton Road) and the driveway into the Adventist Health Wellness Center.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on **21 June 2022**, by the following votes:

AYES: ______________________________

NOES: ______________________________

ABSENT: ______________________________

Signed and dated:

____

Matt Hawkins

Mayor of the City of Sonora

ATTEST: _____________________________________

Deputy City Clerk

RESOLUTION 06-21-2022-C

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Ordinance No. 884

RECOMMENDATION

Waive the second reading and adopt Ordinance No. 884 – Amending the zoning map of the City of Sonora.

DISCUSSION

This is the second reading of Ordinance No. 884, an ordinance which amends the Sonora Municipal Code as follows:

> Section One: Section 17.10.010 of the Sonora Municipal Code, providing for the zoning map of the City of Sonora, is hereby amended through the rezoning of Assessor's Parcel Numbers 035-180-049, 073, & 074, 035-142-023 & 024, 035-263-020, from Single Family Residential (R-1) to Limited Multi-Family Residential (R-2).

FISCAL IMPACT

None

ORDINANCE NO. 884

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA AMENDING THE ZONING MAP OF THE CITY OF SONORA

The City Council of the City of Sonora does hereby ordain as follows:

Section One: Section 17.10.010 of the Sonora Municipal Code, providing for the zoning map of the City of Sonora, is hereby amended through the rezoning of Assessor's Parcel Numbers 035-180-049, 073, & 074, 035-142-023 & 024, 035-263-020, from Single Family Residential (R-1) to Limited Multi-Family Residential (R-2).

This Ordinance shall take effect thirty (30) days after its passage and shall be published within (15) days after its final passage as required by law.

Said Ordinance was introduced at a regular meeting of the City Council of the City of Sonora held on June 6, 2022, and passed and adopted as an Ordinance of said City at a regular meeting of said Council held on June 21, 2022, by the following vote:

AYES: ______________________________

NOES: ______________________________

ABSENT OR ABSTAIN: ______________________________

____
Matt Hawkins, Mayor

ATTEST: ______________________________

Approved as to Form:

____
Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
____________________, 2022

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Melissa Eads, City Administrator
Chris Gorsky, Administrative Services Director

SUBJECT: FY22/23 Proposed Operating and Capital Improvement Budget

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RECOMMENDATION

- Approve the FY22/23 Proposed Operating and Capital Improvement Budgets as presented.
- Approve the Supplemental Budget Requests.
- Authorize the Contract Extension between the City of Sonora and Visit Tuolumne County.

DISCUSSION

- Presented is the Fiscal Year (FY) 22/23 Proposed Operating and Capital Improvement Budget for the City of Sonora.
    - The FY22/23 Budget includes total city revenues of $12.95 million.
    - The FY22/23 Budget includes total city expenditures of $14.02 million, a decrease of $1.1 million or 8% when compared to the FY 2021/22 budget. This decrease is primarily attributed to the completion or delayed capital Improvement projects.
    - The difference between revenues and expenditures is the CDBG allocation for a fire truck and other fire equipment.

- The General Fund is the city's largest operational fund. This fund provides funding for most city departments and core services including Administration, Police Department, Fire Department, Community Development, and Public Works.
    - General Fund revenues are budgeted at $9.49 million an increase of 1% over FY 2021/22 budgeted revenues, which includes funding from the American Rescue Plan, which provides revenue backfill for lost City revenues related to the COVID-19 pandemic from FY20/21 to FY23/24.
    - The City's proposed total General Fund expenditures are approximately $9.13 million, a decrease of (3%) when compared to the FY 2021/22 final budget. This decrease is the result of having no budgeted General Fund capital projects.

ATTACHED

- **FY22/23 Proposed Operating and Capital Improvement Budget**
- **Visit Tuolumne County Contract Extension**

City of Sonora

Proposed Operating and Capital Improvement Budget

Fiscal Year 2022/23

CITY OF SONORA

Mayor

Matt Hawkins

Councilmembers

Mark Plummer

Jim Garaventa

Colette Such

Ann Segerstrom

City Administrator

Melissa Eads

Administrative Services Director

Chris Gorsky

Contents

City of Sonora

FY 2022/23 Operating Budget

Financial Summary

Total City Revenue, Expenditure and Fund Balance

We are pleased to submit the FY22/23 proposed operating and capital improvement budgets of $14,019,275 for Council and community consideration. The annual budget is developed in conjunction with the City Administrator and City Departments. The FY22/23 budget consist of forecasts based on data collected over the last several budget years as well as current fiscal modeling. The City continues to focus on priority issues that involve maintaining public safety, fire and infrastructure, including streets and parks; and providing community development, and other services. These priorities are coordinated to protect the City's fiscal health and ensure cost efficient and effective delivery of City-wide administrative services.

As we close our current fiscal year, FY21/22, I'd like to take a moment to recognize the challenges we have faced in these extraordinary prior two years. Development of this budget has been a challenging process, given the fiscal uncertainties caused by the ongoing COVID pandemic and limited financial resources available to fund the City's operating and capital costs.

Over the past two fiscal years, we have endured the COVID-19 pandemic which was the most significant public health crisis since the influenza pandemic over a century ago. The COVID-19 pandemic began in March 2020 with unprecedented "stay at home" orders, in California and elsewhere, to "slow the spread," which had already seen significant increase throughout the world. These orders made a significant impact to public health but caused significant societal and economic effects for residents and business owners.

As the city continues through the ongoing pandemic, and the uncertain financial future, the lasting effects on the city, its businesses, and residents, will not be known for some time. We remain cautiously optimistic about the pandemic endgame, but as we have now seen with the current geopolitical climate and economic turmoil there continues to be uncertainty, with the possibility of a recession ever increasing.

Over the prior eighteen months we have seen sales tax revenues perform better than anticipated while other service-based revenues and tourism related revenues have declined. In March 2021, the American Rescue Plan was signed, from which the City received $581,786 in Coronavirus State and Local Fiscal Recovery Funds in FY21/22 and will receive an additional $581,786 in FY22/23 to address many of the financial challenges caused by the pandemic. Specifically, this funding provides revenue backfill for pandemic related shortages in City revenues from FY20/21 to FY23/24 and without this revenue the city would be dipping into reserves or cutting services.

City of Sonora

FY 2022/23 Operating Budget

For the FY21/22 budget year the city will have approximately $233,000 of remaining ARP funding and will have a year-end General Fund balance in excess of $3 million. This fund balance gives the city time to plan for challenges that are inevitably coming. As we forecast budget over the next few years, we can see that this mismatch of revenues over expenditures will increase, and budgets will be more difficult to balance.

There are several warning signs for the city as we look at the FY22/23 budget. The city continues to face expenditures that are growing at an annual rate in excess of the city's revenues. In 2007, a year prior to the last major recession, the total staffing for the city was 57 employees, this year's budget includes less than 45 employees. Each department has been asked to reduce costs to a point where there are no longer any easy savings or low hanging fruit and each department is doing more with less, as mandated tasks and other challenges continue to grow. Also, the city has not completed negotiations with all the employee bargaining units and many of the staffing positions continue to be paid below market making recruitment and retention difficult.

Included in this year's budget is a supplemental list of funding needs which include several elements that are maintenance related. This is maintenance that has been deferred for several years due to lack of funding. As an example, the city is responsible for the maintenance of approximately 30+ miles of street and roads, but the only dedicated funding source is Highway User Tax and Road Maintenance and Rehabilitation (SB1) funding, the city receives approximately $230,000 annually, of which $105,000 is set aside to pay for personnel and materials for Public Works to maintain drainage and repair potholes. This is unsustainable.

There is a need for the city to carry out a city-wide assessment to determine a strategy going forward to address funding challenges and to help us determine the cost of deferred maintenance of city assets, including city roads, sidewalks, storm drains, facilities, and fleet. Also, an updated Classification and Compensation Study should be completed so the city can better understand and ensure it can successfully compete for existing and future employees. These studies help public sector organizations achieve human resources objectives such as employee recruitment, retention, pay satisfaction and containing labor costs. Both of these studies are included in the proposed budget.

Over the years the city has absorbed several responsibilities that once provided enough revenue to make them cost neutral, but today that is not the case. Examples of this are the Mountain Shadow Cemetery which no longer has plots for sale but requires the city to use General Fund resources to maintain. The Opera Hall, which costs more to operate than it provides in revenues and then there are the costs for the various events the city coordinates during the year which has been paid for by a Benefit Zone Fee, but now routinely requires General Fund resources to cover expenditures.

In preparing a budget forecast for the next several years we can see that this mismatch of revenues and expenditures will only increase.

City of Sonora

FY 2022/23 Operating Budget

	FY22-23 Proposed Budget	FY23-24 Forecast Budget	FY24-25 Forecast Budget
Revenues			
Taxes Related Revenues	$ 5,296,300	$ 5,443,900	$ 5,610,500
Licenses, Permits and Franchsises	$ 916,850	$ 938,800	$ 955,550
Fines, Forfeitures and Penalties	$ 15,000	$ 16,000	$ 16,200
Charges for Services	$ 74,200	$ 74,700	$ 76,100
Intergovernmental Revenues	$ 592,786	$ 11,000	$ 11,000
Use of Money or Property	$ 67,900	$ 72,700	$ 74,500
All Other Revenues	$ 24,050	$ 23,750	$ 24,900
Total Revenues	$ 6,987,086	$ 6,580,850	$ 6,768,750
Other Financing Sources			
Transfers			
Transfer In	$ 2,506,450	$ 2,551,000	$ 2,623,000
Total Revenues & Other Financing Sources	$ 9,493,536	$ 9,131,850	$ 9,391,750
Expenditures			
Salaries and Benefits	$ 6,974,000	$ 7,227,580	$ 7,481,550
Operating Expenditures	$ 2,114,300	$ 2,074,020	$ 2,146,800
Capital Projects	$ -	$ -	$ -
Total Expenditures	$ 9,088,300	$ 9,301,600	$ 9,628,350
Other Financing Uses			
Transfers			
Transfers Out	$ 37,000	$ 112,000	$ 112,000
Total Other Financing Uses	$ 37,000	$ 112,000	$ 112,000
Total Expenditures & Other Financing Uses	$ 9,125,300	$ 9,413,600	$ 9,740,350
Net Gain (Cost) to Fund	$ 368,236	$ (281,750)	$ (348,600)
SLFRF FUNDS	$ 581,786		
Deficit without Federal Funding	$ (213,550)		

The City of Sonora will need to address revenues going forward, or a level of service that can be provided at current funding levels. As the above report shows, city expenditures are growing more quickly than city revenues and this trend continues in perpetuity. There will be a need to discuss revenue enhancements, including a sales tax increase and/or a fee study. There are only a handful of cities with a lower sales tax rate than the City of Sonora.

The city charges fees for a variety of specific services provided, including, but not limited to: Building Fees, Planning Fees, Encroachment Permits, Business License Fees, Yard Debris Fees, Police and Fire Department Services. Many of these fees have not been updated for many years and this had led to a mismatch of the cost to provide these services and the actual revenues received. A fee study would provide an up-to-date analysis of the City's current costs of providing fee-related services while also ensuring that the city maintains compliance with state and local policies and continues to meet community needs. User and regulatory fees are set according to the estimated reasonable cost of service. A fee for service ensures that an individual or entity bears most, if not all, of the costs incurred by the City to provide that service. When a fee does not fully cover the cost for service another City revenue source subsidizes the cost, and in most cases, this is the General Fund. The benefits of reviewing and updating user fees include reducing the need for the General Fund to subsidize, providing a pattern of consistency with information for forecasting and decision-making purposes, helping to meet service level expectations by collecting fees to fund existing levels of service, keeping pace with the cost of inflation, and avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for multi-year periods, as the city has done.

City of Sonora

FY 2022/23 Operating Budget

The FY22/23 budget has been balanced largely due to status quo expenditure budgets. We have only capital expenditures projects that either have been planned for some time, have continued expenditures in FY22/23 or are related to funding that had been set aside for several years.

Other key trends affecting the FY22/23 budget include:

Revenues

The budget process included an in-depth analysis and review of department revenues to ensure that the forecast is based on the most current information available relative to the current economic realities and the impacts on operations. The local economy continued to be resilience throughout the pandemic and remained stronger than anticipated in the second half of FY21/22 but has recently begun to slow as inflationary and other financial challenges have harmed the economy. It is these challenges that will impact the closing of FY21/22, as well as have an impact on the FY22/23 budget. We will continue to revise estimates as data becomes available, i.e., the mid-year budget update.

Expenditures

The city continually strives to find new ways to maximize limited resources to deliver quality services to the community. As in most municipalities, services are provided directly by employees to the City's residents, businesses, and visitors. As a result, the cost of salaries and benefits are a significant portion of the budget. Salaries and benefits account for 51**%** of the City's total expenditures and 76% of General Fund expenditures in FY22/23.

General Liability, Auto Liability and worker's compensation insurance premiums continue to increase, primarily excess liability insurance premiums as insurance marketplace tightened up dramatically during and after the pandemic.

Pension contributions are also a significant portion of the City's budget, as the City is obligated to contribute a mandatory amount established by the California Public Employees Retirement System (CalPERS) as a percent of salary. The rates are established by actuarial formula and are controlled by the policies adopted in the Public Employment Retirement Law (PERL). CalPERS' costs are funded via a combination of employee contributions, employer contributions and investment returns. CalPERS set an aggressive investment return target of 6.8%, called the discount rate. When these returns come in lower than this target the City will need to make up the difference. The returns for fiscal year's 19/20, 20/21 came in at 4.9%, 13.2%, respectively. For the current budget year, the City's has budgeted the pre-payment of its annual unfunded liability which saves the City approximately 3.5%. Even with the early payment the CalPERS Unfunded annual expenditures increased by $119,726 and will be continuing to increase for the next several years.

Supplemental Budget Requests

The chart below includes expenditure items that were not included in the proposed budget and are supplementary to the presented budget. The highlighted items are the items that staff is recommending be included in the FY22/23 Adopted Budget and represent an additional $238,500, $75,000 of which is General Fund Balance and $163,500 is from the excess State and Local Recovery Funds.

Department	Description	Source of Funding	Current Available Funding		Amount of Request
Administration	Climate Action Plan	General Fund Fund Balance	Grant	$	50,000
Administration	Economic Development	General Fund Fund Balance	Fund Balance	$	50,000
Administration	RFP Pavement Management Database & CIP	General Fund Fund Balance	Fund Balance	$	50,000
Finance	Pension Prefunding Reserve	General Fund Fund Balance	Fund Balance	$	75,000
Finance	Compensated Absences Reserve to 25% of Liability	General Fund Fund Balance	Fund Balance	$	138,082
Finance	City Fee Study	General Fund Fund Balance	Fund Balance	$	50,000
Community Development/Admn Svs	Deputy Clerk Position from Part Time to Full Time	General Fund Fund Balance	Fund Balance	$	42,000
Police Department	Patrol Vehicles ($74,000/Ea.) x 1	State and Local Recovery Funds	ARPA - SLFRF	$	74,000
Police Department	Mobile Computers x 2	State and Local Recovery Funds	ARPA - SLFRF	$	8,500
Police Department	Tasers (Non Lethal) x 6	State and Local Recovery Funds	ARPA - SLFRF	$	11,000
Police Department	WRAP Restraints System x 5	State and Local Recovery Funds	ARPA - SLFRF	$	6,000
Police Department	LRP Camera's x 2	State and Local Recovery Funds	ARPA - SLFRF	$	14,000
Fire Department	Fire Station Repaint	General Fund Fund Balance	Fund Balance	$	45,000
Fire Department	Replace Fire Station Roof : Tower Leak	General Fund Fund Balance	Fund Balance	$	110,000
Fire Department	Roof and Drainage Repair Fire Musem	General Fund Fund Balance	Fund Balance	$	36,000
Fire Department	Fire Station replace Garage Door Operators	General Fund Fund Balance	Fund Balance	$	75,000
Fire Department	Drainage Issue: Water ingress into shop when rains	General Fund Fund Balance	Fund Balance	$	35,000
Fire Department	Bathroom Repairs - Tiles/Flooring	General Fund Fund Balance	Fund Balance	$	27,000
Public Works	Roof Repair	General Fund Fund Balance	Fund Balance	$	35,000
Public Works	Homeless Encampment Cleanup & Legal	State and Local Recovery Funds	ARPA - SLFRF	$	50,000
Public Works	City Main Drain Repair Study	General Fund Fund Balance	Fund Balance	$	50,000
Public Works	City Pavement Index and Repair Study	General Fund Fund Balance	Fund Balance	$	50,000
Public Works	Street Sweeper	Grant?	Future Grant?	$	302,778
Public Works	Bucket Truck	Grant?	Future Grant?	$	110,000
Public Works	Backhoe	Grant?	Future Grant?	$	125,000
	TOTAL			$	1,619,360

City of Sonora

FY 2022/23 Operating Budget

Total City Revenues by Fund

Fund	Fund Name	FY20/21 Actual	FY20/21 Budget	FY21/22 Est./Actual	FY21/22 Budget	FY22/23 Requested Budget	% Change from Prior Year
General Fund							
	General Fund	8,093,234	8,238,129	9,371,949	9,401,588	9,493,536	1.0%
Special Revenue Funds							
	Abandoned Vehicle	2,772	3,700	3,023	3,000	3,000	0.0%
	Benefit Zones	35,075	32,000	35,950	33,000	35,600	7.9%
	Cannabis Development	109	-	3,428	-	-	-
	CalPERS Pension Prefunding Trust	-	-	-	-	-	-
	Cares Act Funding	58,241	58,241	-	-	-	-
	CDD Per Capita Grant	-	-	-	200,000	178,000	-11.0%
	Certified Access Specialist Fund	2,853	-	3,539	-	-	-
	Code 5 Fire Dept Reimbursement	142,667	145,000	74,884	140,000	75,000	-46.4%
	CDBG	626,494	627,922	162,766	167,500	8,850	-94.7%
	Dragoon Gulch Trail	22,125	15,500	22,000	22,000	12,000	-45.5%
	Farmer's Market	31,140	31,500	28,900	32,000	32,000	0.0%
	Homebuyer's Assistance	39,300	42,309	36,329	28,000	36,000	28.6%
	Historic Preservation	10	-	-	-	-	-
	Low/Moderate Income Housing	26,748	21,297	23,469	24,500	24,500	0.0%
	Measure I	2,182,946	1,832,720	2,084,405	2,136,150	2,319,255	8.6%
	PEG Capital Fees	13,098	13,000	11,558	13,000	13,100	0.8%
	PSPS Grant Fund	-	-	-	-	-	-
	Rural Capacity Grant (VFA)	560,909	389,776	22,703	-	-	-
	Safer Grant	-	-	-	-	-	-
	SB2 Grant Programs	-	-	-	60,000	60,000	0.0%
	School Resource Officer	-	72,644	10,000	82,644	-	-
	SLESF - COPS	158,203	125,000	158,644	155,000	156,000	0.6%
	South Sonora Lighting District	21,457	7,500	7,761	7,500	7,500	0.0%
	Sunrise Hills Lighting & Landscaping	701	1,900	282	700	350	-50.0%
	Vision Sonora	5,800	-	-	-	-	-
Internal Sevice Funds							
	Self Insurance	33,869	31,000	33,915	34,000	37,000	8.8%
Capital Projects Fund							
	Road Maintenance and Rehabiliation (SB1)	91,321	70,850	88,001	80,850	111,400	37.8%
	Local Transportation Fund	82,311	85,000	108,724	58,651	52,445	-10.6%
	Regional Surface Transportation Fund Program	186	250	-	-	-	-
	Traffic Mitigation	80,919	168,500	18,435	82,000	38,000	-53.7%
	Gas Tax Fund	88,307	82,350	82,455	95,250	108,650	14.1%
	Highway Users' Tax-Section 2103	33,604	24,700	35,712	43,750	48,350	10.5%
	Stockton Washington Transit	94,387	157,044	101,248	2,073,700	-	-
	Washington Elkin Project	62,636	95,385	338,000	338,000	-	-
	Greenley Road Extension Project	-	-	-	175,000	-	-
Permanent Funds							
	Cemetery	2,199	2,000	2,467	1,300	1,500	15.4%
Successor Agency Funds							
	Successor Agency Trust	98,944	98,944	201,450	201,450	100,405	-50.2%
	Total Revenues (Including Transfers In)	12,692,566	12,474,161	13,071,997	15,690,533	12,952,441	-17.5%

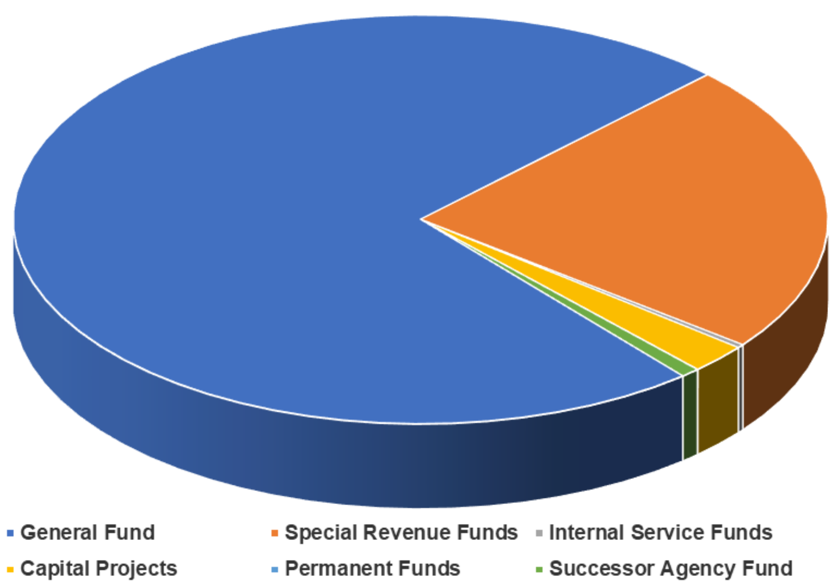
** Percent change from FY2022/23 Proposed Budget compared with FY2021/22 Final Budget*

City of Sonora

FY 2022/23 Operating Budget

Revenues by Fund Type

Fund Name	FY20/21 Actual	FY20/21 Budget	FY21/22 Actual	FY21/22 Budget	FY22/23 Requested Budget
General Fund	8,093,234	8,238,129	9,371,949	9,401,588	9,493,536
Special Revenue Funds	3,930,647	3,420,009	2,689,641	3,104,994	2,961,155
Internal Service Funds	33,869	31,000	33,915	34,000	37,000
Capital Projects	533,672	684,079	772,575	2,947,201	358,845
Permanent Funds	2,199	2,000	2,467	1,300	1,500
Successor Agency Fund	98,944	98,944	201,450	201,450	100,405
Total General Fund Revenues	12,692,566	12,474,161	13,071,997	15,690,533	12,952,441



City of Sonora

FY 2022/23 Operating Budget

Total City Expenditures by Fund

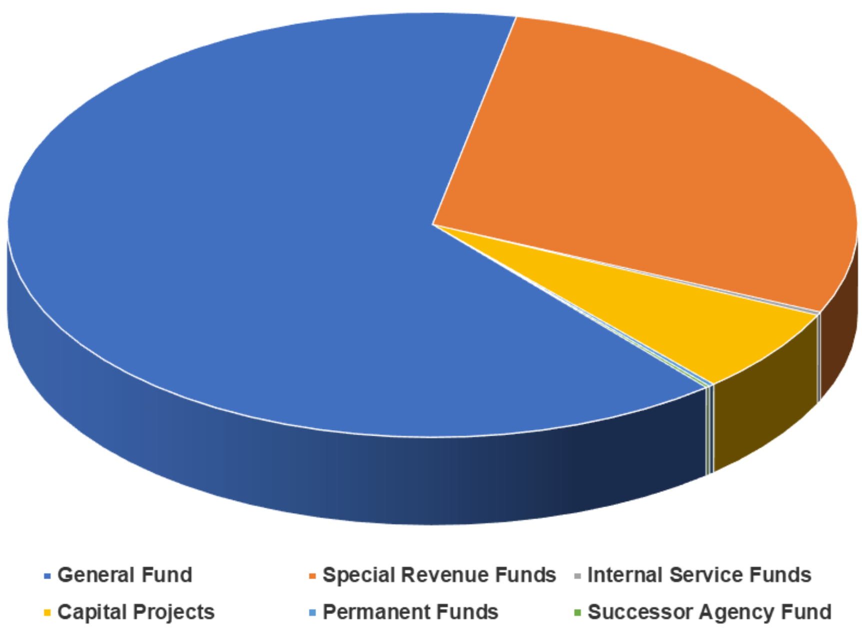
Fund	Fund Name	FY20/21 Actual	FY20/21 Budget	FY21/22 Est./Actual	FY21/22 Budget	FY22/23 Requested Budget	% Change from Prior Year
General Fund							
	General Fund	7,609,237	7,782,895	9,103,065	9,403,878	9,125,300	-3.0%
Special Revenue Funds							
	Abandon Vehicle	-	-	-	-	-	-
	Benefit Zones	20,928	32,550	23,529	32,250	28,100	-12.9%
	Cannabis Development	4,661	-	-	-	-	-
	Cares Act Funding	58,241	58,241	-	-	-	-
	CDD Per Capita Grant	-	-	-	200,000	178,000	-11.0%
	Certified Access Specialist Fund	-	-	-	-	-	-
	Code 5 Fire Dept Reimbursement	140,250	151,740	39,180	90,000	75,000	-16.7%
	CDBG	522,332	-	174	-	1,050,000	-
	Dragoon Gulch Trail	17,343	14,500	9,882	16,900	24,625	45.7%
	Farmer's Market	36,000	31,500	15,984	34,000	33,750	-0.7%
	Homebuyer's Assistance	90,000	-	-	-	36,000	-
	Historic Preservation	42	400	-	-	-	-
	Low/Moderate Income Housing	151,082	158,840	8,164	169,500	73,300	-56.8%
	Measure I	1,775,000	1,775,000	2,269,000	2,269,000	2,175,000	-4.1%
	PEG Capital Fees	-	-	1,604	11,780	-	-
	PSPS Grant Fund	82,912	186,380	96,012	92,171	-	-
	Regional Early Action Planning Grant	-	-	33,105	-	-	-
	Rural Capacity Grant (VFA)	583,196	236,976	-	-	-	-
	Safer Grant	-	-	-	-	-	-
	SB2 Grant Programs	-	-	-	60,000	60,000	0.0%
	School Resource Officer	29,164	72,644	-	82,644	-	-
	SLESF - COPS	156,000	157,600	125,000	125,000	150,000	20.0%
	South Sonora Lighting District	1,446	1,500	1,095	1,500	1,500	0.0%
	Sunrise Hills Lighting & Landscaping	2,637	2,800	1,671	2,800	2,250	-19.6%
	Vision Sonora	27	1,500	-	-	-	-
Internal Service Funds							
	Self Insurance	33,029	31,000	29,805	34,000	37,000	8.8%
Capital Projects Funds							
	Road Maintenance and Rehabiliation (SB1)	58,865	250,000	35,355	178,000	217,000	21.9%
	Local Transportation Fund	-	-	-	175,500	203,000	15.7%
	Regional Surface Transportation Fund	-	-	-	-	-	-
	Traffic Mitigation	-	-	175,000	175,000	-	-
	Gas Tax Fund	82,333	82,000	94,000	94,000	105,000	11.7%
	Highway Users' Tax-Section 2103	-	75,000	-	184,683	218,000	18.0%
	Stockton Washington Transit	105,313	387,764	13,563	2,073,700	-	-
	Washington Elkin Project	24,625	30,000	11,088	331,000	-	-
	Greenley Road Extension Project	-	-	-	175,000	175,000	0.0%
Permanent Funds							
	Cemetery	5,976	39,700	35,100	35,100	30,000	-14.5%
Successor Agency Funds							
	Successor Agency Trust	26,070	98,944	21,450	201,450	21,450	-89.4%
	Total Expenditures (Including Transfers Out)	11,616,709	11,659,474	12,142,827	16,248,856	14,019,275	-13.7%

** Percent change from FY2022/23 Proposed Budget compared with FY2021/22 Final Budget*

**Expenditures and Transfers Out may exceed Revenues due to the inclusion of planned and carry-forward capital projects.*

Expenditures by Fund Type

Fund Name	FY20/21 Actual	FY20/21 Budget	FY21/22 Actual	FY21/22 Budget	FY22/23 Requested Budget
General Fund	7,609,237	7,782,895	9,103,065	9,403,878	9,125,300
Special Revenue Funds	3,671,261	2,882,171	2,624,400	3,187,545	3,887,525
Internal Service Funds	33,029	31,000	29,805	34,000	37,000
Capital Projects	271,136	824,764	329,007	3,386,883	918,000
Permanent Funds	5,976	39,700	35,100	35,100	30,000
Successor Agency Fund	26,070	98,944	21,450	201,450	21,450
Total General Fund Expenditures	11,616,709	11,659,474	12,142,827	16,248,856	14,019,275



City of Sonora

FY 2022/23 Operating Budget

Revenues by Category
General Fund

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Taxes Related Revenues					
Property Tax	$ 1,320,143	$ 1,353,907	$ 1,348,463	$ 1,345,000	$ 1,374,800
Sales and Use Tax	$ 2,708,789	$ 3,280,856	$ 3,236,819	$ 3,269,427	$ 3,397,100
Transient Occupancy Tax	$ 466,865	$ 518,126	$ 473,322	$ 470,000	$ 490,000
Prop. 172 Public Safety	$ 24,070	$ 25,429	$ 30,515	$ 32,900	$ 34,400
Taxes Related Revenues	$ 4,519,867	$ 5,178,318	$ 5,089,119	$ 5,117,327	$ 5,296,300
Licenses, Permits and Franchises					
Franchise Fees	$ 130,939	$ 157,883	$ 155,235	$ 155,000	$ 155,000
Licenses and Permits	$ 233,039	$ 247,178	$ 233,359	$ 241,150	$ 236,850
Cannabis Public Benefit Fees	$ 137,686	$ 216,718	$ 476,920	$ 487,000	$ 525,000
Licenses, Permits and Franchsises	$ 501,664	$ 621,779	$ 865,514	$ 883,150	$ 916,850
Fines, Forfeitures and Penalties					
Fees and Fines	$ 38,084	$ 29,154	$ 22,403	$ 14,800	$ 15,000
Fines, Forfeitures and Penalties	$ 38,084	$ 29,154	$ 22,403	$ 14,800	$ 15,000
Charges for Services					
Department Services	$ 61,346	$ 54,481	$ 74,826	$ 68,150	$ 74,200
Charges for Services	$ 61,346	$ 54,481	$ 74,826	$ 68,150	$ 74,200
Intergovernmental Revenues					
Intergovernmental Revenues	$ -	$ -	$ 581,786	$ 581,786	$ 581,786
Grant Revenues	$ -	$ 11,414	$ 26,025	$ 24,500	$ 11,000
Intergovernmental Revenues	$ -	$ 11,414	$ 607,811	$ 606,286	$ 592,786
Use of Money or Property					
Rental Income	$ 83,827	$ 35,770	$ 59,993	$ 57,400	$ 61,400
Investment Income	$ 37,936	$ 8,194	$ 5,551	$ 6,000	$ 5,500
Sale of Property	$ 76,016	$ 49,457	$ -	$ 1,000	$ 1,000
Use of Money or Property	$ 197,779	$ 93,421	$ 65,544	$ 64,400	$ 67,900
All Other Revenues					
Miscellaneous Revenues	$ 6,098	$ 29,404	$ 8,632	$ 9,925	$ 8,050
Post Reimbursements	$ 18,589	$ 11,703	$ 16,550	$ 16,000	$ 16,000
All Other Revenues	$ 24,687	$ 41,107	$ 25,182	$ 25,925	$ 24,050
Total Revenues	$ 5,343,427	$ 6,029,674	$ 6,750,399	$ 6,780,038	$ 6,987,086
Other Financing Sources					
Transfers					
Transfer In	$ 2,021,581	$ 2,063,560	$ 2,621,550	$ 2,621,550	$ 2,506,450
Total Other Financing Sources	$ 2,021,581	$ 2,063,560	$ 2,621,550	$ 2,621,550	$ 2,506,450
Total Revenues & Other Financing Sources	$ 7,365,008	$ 8,093,234	$ 9,371,949	$ 9,401,588	$ 9,493,536

The City's operations are funded through a variety of revenue sources as depicted above. Revenues were estimated by trend analysis and historical data as explained below:

Sales Tax –The FY22/23 budget reflects $3.4 million in sales tax revenue, up slightly from the prior year's pandemic affected estimates. Our estimates as based on the past few months of sales tax collections and the sales tax consultants estimates for FY22/23.

Property Tax – Property Tax receipts are expected to be flat from the estimated year-end collections from FY21/22.

Transient Occupancy Tax (TOT) – TOT receipts are expected to slowly recover from the pandemic reduced amounts from FY20/21 to FY21/22. In the last several month collections have been returning to pre-pandemic levels helped by the 12% TOT rate.

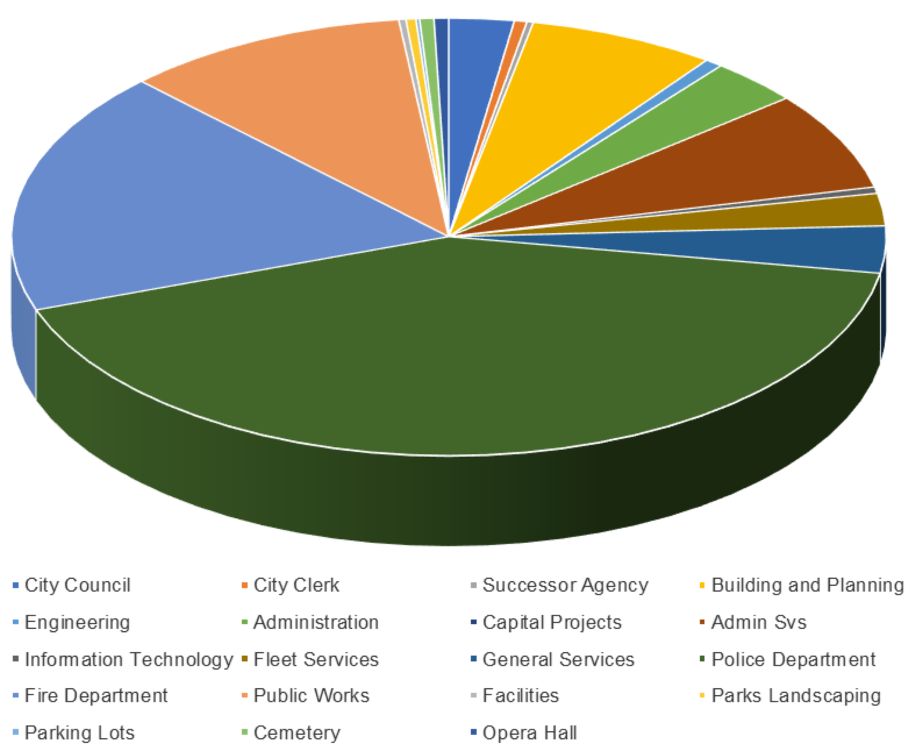
Cannabis Public Benefit Fees – Cannabis collections are increasing with the approval of recreational sales and a 2nd dispensary that began operations in FY21/22.

City of Sonora

FY 2022/23 Operating Budget

Expenditures by Department
General Fund

Department	FY20/21 Actual	FY20/21 Budget	FY21/22 Est./Actual	FY21/22 Budget	FY22/23 Requested Budget
City Council	$ 272,086	$ 279,150	$ 188,593	$ 263,300	$ 218,200
City Clerk	$ 20,916	$ 21,885	$ 21,568	$ 40,300	$ 42,150
Successor Agency	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Building and Planning	$ 389,624	$ 365,192	$ 512,668	$ 568,633	$ 677,600
Engineering	$ 37,700	$ 40,000	$ 38,460	$ 40,000	$ 60,000
Administration	$ 285,724	$ 280,080	$ 273,691	$ 287,800	$ 305,700
Capital Projects	$ -	$ 155,000	$ 250,724	$ 250,724	$ -
Admin Svs	$ 523,303	$ 511,022	$ 579,104	$ 585,650	$ 660,800
Information Technology	$ -	$ -	$ 38,433	$ 43,000	$ 43,000
Fleet Services	$ -	$ -	$ 197,664	$ 204,461	$ 216,850
General Services	$ 318,129	$ 323,800	$ 395,570	$ 412,600	$ 314,900
Police Department	$ 3,266,512	$ 3,278,587	$ 3,874,472	$ 3,910,010	$ 3,801,650
Fire Department	$ 1,368,900	$ 1,408,073	$ 1,571,669	$ 1,601,100	$ 1,635,800
Public Works	$ 971,822	$ 970,336	$ 990,564	$ 1,016,900	$ 961,250
Facilities	$ 16,705	$ 18,500	$ 22,849	$ 22,750	$ 23,850
Parks Landscaping	$ 25,255	$ 26,500	$ 25,661	$ 26,650	$ 33,200
Parking Lots	$ 9,603	$ 10,000	$ 9,739	$ 10,500	$ 12,200
Cemetery	$ 33,871	$ 35,100	$ 45,500	$ 49,850	$ 47,600
Opera Hall	$ 47,637	$ 38,220	$ 44,686	$ 48,200	$ 49,100
Total General Fund	$ 7,609,237	$ 7,782,895	$ 9,103,065	$ 9,403,878	$ 9,125,300



City of Sonora

FY 2022/23 Operating Budget

Expenditures by Category
General Fund

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 2,973,714	$ 3,191,359	$ 3,564,815	$ 3,628,480	$ 3,837,300
Other Benefits	$ 2,615,680	$ 2,760,536	$ 3,055,777	$ 3,101,149	$ 3,136,700
Salaries and Benefits	$ 5,589,394	$ 5,951,895	$ 6,620,592	$ 6,729,629	$ 6,974,000
Operating Expenditures					
Supplies	$ 206,926	$ 209,976	$ 314,891	$ 350,400	$ 370,150
Services	$ 1,044,021	$ 1,115,013	$ 1,233,912	$ 1,376,075	$ 1,529,000
Utilities	$ 189,452	$ 185,109	$ 208,434	$ 204,225	$ 215,150
Operating Expenditures	$ 1,440,399	$ 1,510,098	$ 1,757,237	$ 1,930,700	$ 2,114,300
Capital Projects					
Capital Projects	$ -	$ -	$ 684,648	$ 695,549	$ -
Capital Projects	$ -	$ -	$ 684,648	$ 695,549	$ -
Total Expenditures	$ 7,029,793	$ 7,461,993	$ 9,062,477	$ 9,355,878	$ 9,088,300
Other Financing Uses					
Transfers					
Transfers Out	$ 20,372	$ 147,244	$ 40,588	$ 48,000	$ 37,000
Total Other Financing Uses	$ 20,372	$ 147,244	$ 40,588	$ 48,000	$ 37,000
Total Expenditures & Other Financing Uses	$ 7,050,165	$ 7,609,237	$ 9,103,065	$ 9,403,878	$ 9,125,300
Net Gain (Cost) to Fund	$ 314,843	$ 483,996	$ 268,884	$ (2,290)	$ 368,236

General Fund Expenditures

The FY22/23 General Fund Operating Budget of $9.1 million (net of transfers) represents a 3% decrease compared to the FY 2021/22 final budgeted expenditures of $9.4 million. This decrease is a result of a General Fund purchase, in FY21/22, of the Fountain Parking Lot and the Stewart Street Restroom Project, which is scheduled for completion in FY21/22, combined with a status quo budget. There are no capital projects budgeted in the General Fund for FY22/23. Included are the general increases in negotiated employee costs, including increases in CalPERS costs and medical benefits, which is offset by increasing employee contributions, and the substantial increases in the city’s general liability, property, and workers compensation insurances.

Salaries & Benefits – The delivery of City services is highly dependent on labor, which comprises 76% of budgeted General Fund expenditures for FY22/23. Salaries and benefits continue to be the largest portion of the City’s costs and continue to rise. The FY22/23 budget reflects a 3.6% increase in salaries and benefits attributed to previously negotiated cost of living increases, increased PERS rates, increased unfunded PERS liability and increased benefit costs.

Operating Expenditures – The FY22/23 operating expenditures include only status-quo budgets for all the General Fund departments.

Interfund Transfers

Budgets are adopted by the City Council on a fund basis. A fund segregates resources (revenues) and requirements (expenditures) that are legally restricted to specific uses. Interfund Transfers consist of transferring resources between funds of a nonreciprocal character. Unlike regular expenditure exchange transactions where goods are provided or services rendered (by a third-party external to the City), transactions are confined between internal funds.

Fund	Description	Reason	Transfer In	Transfer Out
General Fund				
001	General Fund	Various - See Below	$ 2,506,450	$ 37,000
Internal Service Funds				
210	Medical Self Insurance	To Fund Self Insured Dental	$ 37,000	
Permanent Funds				
390	Cemetery	To Public Works for Cemetery Maintenance		$ 30,000
Special Revenue Funds				
400	Measure I: Police Department	To Fund Police Department Services		$ 1,300,000
400	Measure I: Fire Department	To Fund Fire Department Services		$ 550,000
400	Measure I: Public Works Department	To Fund Public Works Services		$ 325,000
440	Highway User Tax	To Fund Public Works Road Maintenance		$ 105,000
605	Supplemental Law Enforcement Svs F	To Fund Police Department Services		$ 175,000
871	Successor Agency	To Fund Successory Agency Administration		$ 21,450
Totals			$ 2,543,450	$ 2,543,450

City of Sonora

FY 2022/23 Operating Budget

Summary of Positions by Department

Total Budgeted FTE's

Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
Elected Officials					
City Council	5	5	5	5	5
City Clerk	1	0	0	0.6	0.6
Total Department FTE's	6.0	5.0	5.0	5.6	5.6
City Administration					
City Administrator	1.0	1.0	1.0	1.0	1.0
City Attorney	0.0	0.0	0.0	0.0	0.0
Administrative Svs Director	1.0	1.0	1.0	1.0	1.0
Administrative Svs Officer	0.0	0.0	0.0	0.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	0.0
Finance Assistant	1.0	1.0	1.0	1.0	1.0
Office Assistant-Accounting Tech	0.6	0.6	0.6	0.0	0.0
Executive Assistant	0.0	0.0	0.6	0.0	0.0
Total Department FTE's	4.6	4.6	5.2	4	4
Community Development					
Community Development Director	1.0	1.0	1.0	1.0	1.0
Community Development Specialist	1.0	1.0	1.0	1.0	1.0
City Planner I/II	0.0	0.0	0.0	0.0	0.0
Special Programs Coordinator	1.0	1.0	0.0	0.0	0.0
Total Department FTE's	3.0	3.0	2.0	2.0	2.0
Police Department					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	0.0	1.0	1.0	1.0	1.0
Police Sergent	2.0	2.0	2.0	2.0	2.0
Police Officer	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2
Community Service Officer (PT)	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	0.0	1.0	1.0	0.0	0.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.0	1.0	1.0
Police Records Technician	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.1	0.1	0.1
Information Technology Tech	0.2	0.2	0.2	0.2	0.2
Total Department FTE's	22.1	24.1	24.1	23.1	23.1
Fire Department					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0
Fire Engineer	3.0	2.0	2.0	2.0	3.0
Fire Engineer Relief	1.6	1.6	1.6	1.6	0.8
Volunteers Interns	0.3	0.4	0.4	0.4	0.4
Office Assistant	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	9.5	8.6	8.6	8.6	8.8
Public Works					
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Specialist	3.0	3.0	3.0	3.0	3.0
Public Works Assistant	2.0	2.0	2.0	2.0	2.0
Supervising Mechanic	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic	1.0	0.0	0.0	0.0	0.0
Total Department FTE's	8.0	7.0	7.0	7.0	7.0
Total City FTE's	47.15	47.25	46.85	44.65	44.85

Administration

City Administration

Department Purpose

The City Administration Department provides overall management, administration, and direction for the entire City organization, including reporting to the full City Council. For budget purposes, Administration incorporates the following key programs: City Council, City Clerk, City Administration, Administrative Services (including Finance, H/R, Risk Management, IT and Fleet Management), General Services, and Medical Self-Insurance (Dental).

Administration identifies community issues and needs requiring legislative policy decisions and provides alternative solutions for Council consideration; assures that the Council's policies, programs, and priorities are effectively and efficiently implemented; prepares the City's budget with recommendations on the appropriate resources for Council action; provides research and information necessary for responsible decision making; fosters public awareness of municipal programs, services, and goals; responds to resident and other constituent inquiries by explaining City services and functions; and investigates problems and provides information and specialized assistance on more complex City issues.

The Department is also directly responsible for oversight of legal services, human resources, finance, budgeting, purchasing, labor relations, information technology, city clerk functions, employee and retiree medical insurance, workers' compensation, safety programs, liability and property insurance, records management, customer service management, and other administrative support.

Budget Overview

The Final FY22/23 Administration budget includes much of the General Fund revenues. These revenues are expected to improve from the lows of the pandemic. They include revenues such as Property Tax, Transient Occupancy Tax and Sales and Use Tax.

The FY22/23 Administration Department expenditure budget reflects obligated expenditure enhancements, including increases in medical insurance and benefit rates such as PERS as well as previously negotiated salary COLA increases.

Department Goals and Accomplishments

FY21/22 Goals and Accomplishments

Goals	Accomplishments
Administration	Completed integration with the online agenda management system.
Finance	Continued modernizing the finance department including updating the budget creation process. Include planning for City reserves with newly created policy and implementation of the CalPERS Pension Prefunding Trust as part of budget.
Human Resources	Improved recruitment process to expedite time from application to offer.
Information Technology	Updated several workstations in City Hall and created a modern backup process for City data that is off site and cloud based.

FY22/23 Key Goals

Goals	
Administration	To complete organizational assessment and strategic planning for the city. Homeless and affordable housing collaboration with Tuolumne County. Complete a classification and compensation study for all city employees. Review revenue sharing agreement with County.
Finance	Continue accounting upgrades by implementing a budgeting module which will allow for improved budget documents and eventual GFOA budget recognition.
Information Technology	Continue upgrading aging computers to allow use of modern business software. Move transient occupancy tax registration and tax collection to an online system. Update remaining information Technology hardware at City Hall that is past its useful life.

Total Budgeted FTE's

Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
City Administration					
City Administrator	1.0	1.0	1.0	1.0	1.0
City Attorney	0.0	0.0	0.0	0.0	0.0
Administrative Svs Director	1.0	1.0	1.0	1.0	1.0
Administrative Svs Officer	0.0	0.0	0.0	0.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	0.0
Finance Assistant	1.0	1.0	1.0	1.0	1.0
Office Assistant-Accounting Tech	1.2	1.2	0.6	0.0	0.0
Executive Assistant	0.0	0.0	0.6	0.0	0.0
Total Department FTE's	5.2	5.2	5.2	4	4

City of Sonora

FY 2022/23 Operating Budget

City Council
Department 1100

Program Purpose

The City Council is the elected legislative body that represents the residents and provides policy direction for the delivery of services and capital improvements for the City of Sonora. The City Council is comprised of five Council members, with the Mayor and Mayor Pro-Tem appointed every two years by the Council. The City operates under a Council/Manager form of government that combines the policy leadership of elected officials with the managerial responsibility of an appointed City Administrator and appointed City Attorney reporting to the Council. With the professional support of City staff, the Mayor and City Council identify and adopt appropriate policy, program, and budget priorities for the City.

As an elected legislature, the Council's priorities reflect, through its regulatory and budgetary enactments, the aspirations of the residents of Sonora. These priorities are implicit in the programs adopted and set forth in the annual operating budget for the City of Sonora.

Budget Overview

The FY22/23 budget for the City Council has remained stable for personnel and operational costs.

001 - General Fund
1100 - City Council

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 7,800	$ 7,995	$ 7,566	$ 7,800	$ 7,800
Other Benefits	$ 1,009	$ 612	$ 505	$ 600	$ 600
Total Salaries and Benefits	$ 8,809	$ 8,607	$ 8,071	$ 8,400	$ 8,400
Operating Expenditures					
Supplies	$ 412	$ 1,644	$ 2,053	$ 4,200	$ 4,000
Services	$ 159,141	$ 260,516	$ 168,390	$ 238,200	$ 195,800
Utilities	$ 2,278	$ 1,319	$ 10,079	$ 12,500	$ 10,000
Total Operating Expenditures	$ 161,831	$ 263,479	$ 180,522	$ 254,900	$ 209,800
Total Expenditures	$ 170,640	$ 272,086	$ 188,593	$ 263,300	$ 218,200
Total Expenditures & Other Financing Uses	$ 170,640	$ 272,086	$ 188,593	$ 263,300	$ 218,200
Net Gain (Cost) to Fund	$ (170,640)	$ (272,086)	$ (188,593)	$ (263,300)	$ (218,200)

City Clerk

Department 1200

Program Purpose

The City Clerk is also an appointed position that serves the public by providing information and assistance related to city records, council actions, committees, and commissions, public meetings, and elections.

Budget Overview

The FY22/23 budget for the City Clerk is a maintenance budget.

001 - General Fund
1200 - City Clerk

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ -	$ -	$ 11,038	$ 22,300	$ 26,000
Other Benefits	$ -	$ -	$ 1,607	$ 2,950	$ 4,600
Total Salaries and Benefits	$ -	$ -	$ 12,645	$ 25,250	$ 30,600
Operating Expenditures					
Supplies	$ 412	$ 554	$ 185	$ 1,600	$ 1,600
Services	$ 6,378	$ 19,043	$ 6,636	$ 11,050	$ 7,200
Utilities	$ 1,799	$ 1,319	$ 2,102	$ 2,400	$ 2,750
Total Operating Expenditures	$ 8,589	$ 20,916	$ 8,923	$ 15,050	$ 11,550
Total Expenditures	$ 8,589	$ 20,916	$ 21,568	$ 40,300	$ 42,150
Total Expenditures & Other Financing Uses	$ 8,589	$ 20,916	$ 21,568	$ 40,300	$ 42,150
Net Gain (Cost) to Fund	$ (8,589)	$ (20,916)	$ (21,568)	$ (40,300)	$ (42,150)

City of Sonora

FY 2022/23 Operating Budget

City Administrator

Department 3000

Program Purpose

City Administration ensures that all City programs and services are provided effectively and efficiently. City Administration provides core services related to the administrative direction and leadership for all City Departments, programs, and services to ensure the community receives high quality services; oversees the City Council agenda process to provide comprehensive information and analysis to the City Council; provide support to all Council standing Committees, and facilitate associated projects and services; foster public awareness of, equitable access to, and engagement in municipal programs, services, and goals; and provide timely and accurate responses to constituent inquiries, concerns, and requests. Other key duties include providing direct staff assistance to the Mayor and City Council on special projects and day-to-day activities and initiating new or special projects under the direction of the Council that enhance City government and community.

Budget Overview

The FY22/23 City Administration budget reflects the new contract for the city administrator otherwise it is a maintenance budget.

001 - General Fund
3000 - Administration

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 132,632	$ 149,711	$ 140,279	$ 146,150	$ 164,700
Other Benefits	$ 100,480	$ 102,878	$ 107,777	$ 109,500	$ 111,500
Total Salaries and Benefits	$ 233,112	$ 252,589	$ 248,056	$ 255,650	$ 276,200
Operating Expenditures					
Supplies	$ 4,097	$ 5,616	$ 5,651	$ 10,800	$ 12,000
Services	$ 8,756	$ 21,174	$ 12,936	$ 13,950	$ 10,200
Utilities	$ 4,015	$ 5,203	$ 6,207	$ 6,400	$ 6,300
Total Operating Expenditures	$ 16,868	$ 31,993	$ 24,794	$ 31,150	$ 28,500
Total Expenditures	$ 249,980	$ 284,582	$ 272,850	$ 286,800	$ 304,700
Other Financing Uses					
Transfers					
Transfers Out	$ 850	$ 1,142	$ 841	$ 1,000	$ 1,000
Total Other Financing Uses	$ 850	$ 1,142	$ 841	$ 1,000	$ 1,000
Total Expenditures & Other Financing Uses	$ 250,830	$ 285,724	$ 273,691	$ 287,800	$ 305,700
Net Gain (Cost) to Fund	$ (250,830)	$ (285,724)	$ (273,691)	$ (287,800)	$ (305,700)

City of Sonora

FY 2022/23 Operating Budget

Administrative Services

Department 4000

Program Purpose

Administrative Services Department provides all the financial functions to the City and budgeting support to the City Administrator. As well as a Human Resource function that manages recruitments and employee relations to attract, develop, and retain a quality workforce. Employee relations activities emphasize proactive and preventive informal resolution of employee and management concerns. The department also is responsible for management of risk related resources and Information Technology for several City departments.

Budget Overview

The FY22/23 Administrative Services Department budget reflects a maintenance budget.

001 - General Fund

4000 - Administrative Services

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Taxes Related Revenues					
Transient Occupancy Tax	$ 466,865	$ 518,126	$ 473,322	$ 470,000	$ 490,000
Total Taxes Related Revenues	$ 466,865	$ 518,126	$ 473,322	$ 470,000	$ 490,000
Licenses, Permits and Franchises					
Licenses and Permits	$ 121,482	$ 120,441	$ 119,843	$ 120,850	$ 120,850
Cannabis Public Benefit Fees	$ 137,686	$ 216,718	$ 476,920	$ 487,000	$ 525,000
Total Licenses, Permits and Franchises	$ 259,168	$ 337,159	$ 596,763	$ 607,850	$ 645,850
Use of Money or Property					
Rental Income	$ 24,100	$ 19,200	$ 20,400	$ 21,400	$ 20,400
Total Use of Money or Property	$ 24,100	$ 19,200	$ 20,400	$ 21,400	$ 20,400
All Other Revenues					
Miscellaneous Revenues	$ 4,287	$ 26,626	$ 6,561	$ 7,300	$ 5,250
Total All Other Revenues	$ 4,287	$ 26,626	$ 6,561	$ 7,300	$ 5,250
Total Revenues & Other Financing Sources	$ 754,420	$ 901,111	$ 1,097,046	$ 1,106,550	$ 1,161,500
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 219,544	$ 225,362	$ 243,983	$ 247,400	$ 284,200
Other Benefits	$ 187,980	$ 208,836	$ 211,990	$ 212,600	$ 214,200
Total Salaries and Benefits	$ 407,524	$ 434,198	$ 455,973	$ 460,000	$ 498,400
Operating Expenditures					
Supplies	$ 10,003	$ 10,180	$ 10,163	$ 11,100	$ 13,300
Services	$ 72,435	$ 66,241	$ 99,841	$ 100,850	$ 136,700
Utilities	$ 7,515	$ 6,451	$ 9,700	$ 9,700	$ 8,900
Total Operating Expenditures	$ 89,953	$ 82,872	$ 119,704	$ 121,650	$ 158,900
Total Expenditures	$ 497,477	$ 517,070	$ 575,677	$ 581,650	$ 657,300
Other Financing Uses					
Transfers					
Transfers Out	$ 3,483	$ 6,233	$ 3,427	$ 4,000	$ 3,500
Total Other Financing Uses	$ 3,483	$ 6,233	$ 3,427	$ 4,000	$ 3,500
Total Expenditures & Other Financing Uses	$ 500,960	$ 523,303	$ 579,104	$ 585,650	$ 660,800
Net Gain (Cost) to Fund	$ 253,460	$ 377,808	$ 517,942	$ 520,900	$ 500,700

City of Sonora

FY 2022/23 Operating Budget

Information Technology

Department 4200

Program Purpose

In FY21/22 the City began budgeting its Information Technology (IT) costs into a separate budget unit. Information Technology implements and manages the City-Wide Technology Strategic Plan, to guide and govern City technology focused on business solutions, reliability, innovations and customer satisfaction. IT ensures City technology projects are well designed, cost-effective, and meet technical standards. The Police Department's IT costs appear in their department budget and will continue to manage its own IT plan.

Budget Overview

In FY22/23 the priority of the Information Technology Department will be continued upgrades to allow for more efficient processes to serve the community.

001 - General Fund
4200 - Information Technology

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Operating Expenditures					
Supplies	$ -	$ -	$ 12,315	$ 16,000	$ 13,000
Services	$ -	$ -	$ 26,118	$ 27,000	$ 30,000
Total Operating Expenditures	$ -	$ -	$ 38,433	$ 43,000	$ 43,000
Total Expenditures	$ -	$ -	$ 38,433	$ 43,000	$ 43,000
Total Expenditures & Other Financing Uses	$ -	$ -	$ 38,433	$ 43,000	$ 43,000
Net Gain (Cost) to Fund	$ -	$ -	$ (38,433)	$ (43,000)	$ (43,000)

City of Sonora

FY 2022/23 Operating Budget

Fleet Services

Department 4600

Program Purpose

In FY21/22 the city began budgeting its Fleet Services into a separate budget unit to manage the fleet function more effectively. Services provided include maintenance and repair of City vehicles and equipment, such as sedans, light and heavy-duty trucks, trailers, tractors, and miscellaneous other equipment, as well as vehicle and equipment purchase recommendations including determining future fleet needs of the city.

Budget Overview

The FY22/23 Fleet Services budget reflects a maintenance budget.

001 - General Fund
4600 - Fleet Services

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ -	$ -	$ 61,585	$ 62,600	$ 64,200
Other Benefits	$ -	$ -	$ 124,468	$ 124,861	$ 138,650
Total Salaries and Benefits	$ -	$ -	$ 186,053	$ 187,461	$ 202,850
Operating Expenditures					
Supplies	$ -	$ -	$ 4,432	$ 9,400	$ 6,000
Services	$ -	$ -	$ 6,540	$ 6,600	$ 7,000
Total Operating Expenditures	$ -	$ -	$ 10,972	$ 16,000	$ 13,000
Total Expenditures	$ -	$ -	$ 197,025	$ 203,461	$ 215,850
Other Financing Uses					
Transfers					
Transfers Out	$ -	$ -	$ 639	$ 1,000	$ 1,000
Total Other Financing Uses	$ -	$ -	$ 639	$ 1,000	$ 1,000
Total Expenditures & Other Financing Uses	$ -	$ -	$ 197,664	$ 204,461	$ 216,850
				$ -	
Net Gain (Cost) to Fund	$ -	$ -	$ (197,664)	$ (204,461)	$ (216,850)

General Services (Non-Departmental)

Department 4900

Program Purpose

Funds are provided in General Services Department to account for a variety of City services and activities not specifically attributable to individual Departments. The department provides support for the efficient functioning for the city's various departments and systems. Tax revenues, franchise fees, and intergovernmental revenues are generated as a result of overall government operations. Non-Departmental retiree expenditures, City-wide organizational costs, City memberships, and joint-agency service agreements benefiting the entire City are also contained in General Services.

Budget Overview

The majority of the City's General Fund revenues are accounted for in the General Services Department. The FY22/23 General Fund budget assumes a return to slow growth trends in economically sensitive revenue sources such as Property Tax and a return to trend, post Covid-19 pandemic, in Transient Occupancy Tax, Sales Tax and other revenues. However, the City will continue to examine and align organizational services with projected revenue streams to improve efficiencies as there is more clarity on City revenues, although forecasts inherently involve uncertainty, this report offers our best estimates and seeks to promote responsible budgeting. Overall, the expenditure budget is status quo in FY22/23.

City of Sonora

FY 2022/23 Operating Budget

001 - General Fund
4900 - General Services

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Taxes Related Revenues					
Property Tax	$ 1,320,143	$ 1,353,907	$ 1,348,463	$ 1,345,000	$ 1,374,800
Sales and Use Tax	$ 2,708,789	$ 3,280,856	$ 3,236,819	$ 3,269,427	$ 3,397,100
Total Taxes Related Revenues	$ 4,028,932	$ 4,634,763	$ 4,585,282	$ 4,614,427	$ 4,771,900
Licenses, Permits and Franchises					
Franchise Fees	$ 130,939	$ 157,883	$ 155,235	$ 155,000	$ 155,000
Total Licenses, Permits and Franchises	$ 130,939	$ 157,883	$ 155,235	$ 155,000	$ 155,000
Intergovernmental Revenues					
Intergovernmental Revenues	$ -	$ -	$ 581,786	$ 581,786	$ 581,786
Total Intergovernmental Revenues	$ -	$ -	$ 581,786	$ 581,786	$ 581,786
Use of Money or Property					
Investment Income	$ 37,936	$ 8,194	$ 5,551	$ 6,000	$ 5,500
Sale of Property	$ 76,016	$ 49,457	$ -	$ 1,000	$ 1,000
Total Use of Money or Property	$ 113,952	$ 57,651	$ 5,551	$ 7,000	$ 6,500
Total Revenues	$ 4,273,823	$ 4,850,297	$ 5,327,854	$ 5,358,213	$ 5,515,186
Expenditures					
Salaries and Benefits					
Other Benefits	$ 53,525	$ 47,686	$ 45,005	$ 57,000	$ 55,000
Total Salaries and Benefits	$ 53,525	$ 47,686	$ 45,005	$ 57,000	$ 55,000
Operating Expenditures					
Supplies	$ 4,712	$ 5,795	$ 6,943	$ 7,000	$ 8,400
Services	$ 51,127	$ 29,365	$ 107,511	$ 111,100	$ 128,000
TOT Visitors Bureau 25%	$ 119,983	$ 120,507	$ 96,568	$ 97,000	$ 122,500
Total Operating Expenditures	$ 175,822	$ 155,666	$ 211,022	$ 215,100	$ 258,900
Capital Projects					
Capital Projects	$ -	$ -	$ 127,787	$ 128,000	$ -
Total Capital Projects	$ -	$ -	$ 127,787	$ 128,000	$ -
Total Expenditures	$ 229,347	$ 203,352	$ 383,814	$ 400,100	$ 313,900
Other Financing Uses					
Transfers					
Transfers Out		$ 114,777	$ 11,756	$ 12,500	$ 1,000
Total Other Financing Uses	$ -	$ 114,777	$ 11,756	$ 12,500	$ 1,000
Total Expenditures & Other Financing Uses	$ 229,347	$ 318,129	$ 395,570	$ 412,600	$ 314,900
Net Gain (Cost) to Fund	$ 4,044,476	$ 4,532,168	$ 4,932,284	$ 4,945,613	$ 5,200,286

City of Sonora

FY 2022/23 Operating Budget

Medical Self-Insurance Fund

Fund 210

Fund Purpose

The City is fully insured for Medical and Vision insurance since FY 2017/18, but Dental insurance continues to be self-funded. Fund 210 is the internal service fund to track the self-funded dental insurance program.

Budget Overview

The FY22/23 budget only includes a self-insurance component of the dental costs. The costs for the fully insured medical insurance is reflected in each department's salary and benefits budget.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ (1,137)	$ 133	$ 973	$ 973	$ 1,122
Other Financing Sources					
Transfers In	$ 27,896	$ 33,869	$ 33,915	$ 34,000	$ 37,000
Total Other Financing Sources	$ 27,896	$ 33,869	$ 33,915	$ 34,000	$ 37,000
Total Revenues and Other Financing Sources	$ 26,759	$ 34,002	$ 34,888	$ 34,973	$ 38,122
Expenditures					
Salaries and Benefits	$ 26,626	$ 33,029	$ 33,766	$ 34,000	$ 37,000
Total Expenditures	$ 26,626	$ 33,029	$ 33,766	$ 34,000	$ 37,000
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 26,626	$ 33,029	$ 33,766	$ 34,000	$ 37,000
Fund Balance - Ending	$ 133	$ 973	$ 1,122	$ 973	$ 1,122

City of Sonora

FY 2022/23 Operating Budget

CalPERS Pension Prefunding Trust Fund

Fund 290

Fund Purpose

The City currently has an unfunded pension liability in excess of $12 million dollars. Fund 290 is the internal service fund to track contributions to the City's pension prefunding trust that allows the city to set aside city reserves and dedicate them to the pension obligation.

Budget Overview

The FY22/23 budget includes a list of supplementary requests that include the city's initial contribution to the pension prefunding trust. The recommendation would be to include an initial contribution of $75,000 to this reserve account.

CalPERS Pension Prefunding Trust

Fund 290

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ -	$ -	$ -	$ -	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

Community Development Department

Community Development Department

Department Purpose

The Community Development Department (CDD) works with elected and appointed officials, other Departments, and the community to guide the physical growth, development, and preservation of the city. Community development helps plan, build, and maintain a thriving city and encompasses many aspects of the city and as such the Department oversees several programs and projects designed to benefit its residents and businesses. Department functions include planning, building, economic development, grants, and special programs and events.

Budget Overview

The Department is supported by a combination of general fund revenues along with generated fees and grant funding. As grant funding decreases, personnel costs will need to be absorbed by the general fund if current service levels are to be maintained. As new grants are obtained staff time for the implementation of grant programs and projects will be allocated to these grants as allowed under each funding source. The Department's operating costs remain status quo with the exception of negotiated increase and the anticipated PERS and medical insurance increases.

Department Goals and Accomplishments

FY21/22 Accomplishments

Goals	Accomplishments
Unocal/Fountain Parking Lot	Finalized the acquisition of the parking lot from Union Oil. The parking lot had been leased by the city since 1998 following renovations with Redevelopment Agency Funding.
Sonora Generator Project	Completed the project which included: Installation of a generator at City Hall along with the needed electrical upgrades, a new generator and transfer switch a the Police Department, a new generator at the Public Works Department, including necessary electrical upgrades, and upgrades and repairs to the Fire Department's existing generator.
Traffic Signal Upgrades	Completed an evaluation of all City owned traffic signals. Replaced traffic controllers and battery backup systems as needed.
Red Church Pedestrian Project	Finalized the engineering phase and obtained a Caltrans Encroachment Permit. Obtained funding authorization and submitted all Caltrans required documents/reports. Prepared bid process and awarded the construction contract with completion schedules to be in June 2022.
Stockton-Washington Transit Project	Finalized the engineering phase and obtained a Caltrans Encroachment Permit. Prepared bid process and awaiting award.
Stewart Street Restroom Project	Evaluated the ongoing moisture within the existing structure and moved forward with construction to address water intrusion issues and develop public bathroom, storage area and ADA sidewalk improvements.
Vehicle Miles Traveled (VMT) Adoption	As required under SB743, and in coordination with the Tuolumne County Transportation Council, the city adopted the VMT thresholds, screening criteria, and utilization of the Travel Demand Model.
Ordinances	Drafted the City's Accessory Dwelling Ordinance (ADU) and submitted for approval by the State Department of Housing and Community Development. Drafted a new Sign Ordinance, and a Use of Public Right of Way Ordinance for the Council consideration and approval.

FY22/23 Key Goals

Project	Goals
Linoberg Street Repair Project	In coordination with the City Engineer, finalize project plans, bid, and award the project for construction.
Woods Creek Park Per Capita Grant Project	Complete the Woods Creek Project for bid award to completion.
Stockton-Washington Transit Project	Award the construction contract for the project and complete project including final report submittals to Caltrans to close out funding.
Zoning Ordinance and General Plan Updates	Complete the update of the City's Zoning Ordnance and General Plan updates to comply with state mandates.
Zoning and General Plan consistency	Complete the evaluation and rezoning/general plan amendments for all residential zoned properties within the city to ensure consistency.
Community Development Block Grant (CDBG) Program Income Projects	Finalize grant award/contract and complete the four projects for the Sonora Fire Department.
Stewart Street Shelter Project	Issue the RFP and select an architect to complete the plans for the shelter project. Then secure needed construction funding for project.
Snell Street Project	In Coordination with the city engineer finalize project plans, bid and award the project for construction.
ADA/504 Plan Update	Issue an RFP to secure consultant services to prepare the City's ADA/504 Plan update.

City of Sonora

FY 2022/23 Operating Budget

Total Budgeted FTE's
Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
Community Development					
Community Development Director	1.0	1.0	1.0	1.0	1.0
Community Development Specialist	1.0	1.0	1.0	1.0	1.0
City Planner I/II	0.0	0.0	0.0	0.0	0.0
Special Programs Coordinator	1.0	1.0	0.0	0.0	0.0
Total Department FTE's	3.0	3.0	2.0	2.0	2.0

City of Sonora

FY 2022/23 Operating Budget

Building and Planning

Department 2000

Program Purpose

The Community Development Department reviews plans, issues permits and inspects projects covering a variety of construction activities throughout the City. The Department also oversees all projects requiring planning and environmental review. The Sonora Planning Commission considers all applications for use permits, design review applications, development projects, land division maps, and site plans. All reviews and inspections are conducted based upon the California Building Codes, Sonora General Plan, Sonora Municipal Code and applicable State Laws. The Department also manages updates and revisions to the City's General Plan and Zoning Ordinance.

Budget Overview

Budgeted salary and benefit expenditures have increased as a result of previously negotiated salary increases and increases in both medical insurance and the PERS contribution, otherwise it is a maintenance budget.

001 - General Fund

2000 - Building and Planning

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Licenses, Permits and Franchises					
Licenses and Permits	$ 111,557	$ 126,737	$ 113,516	$ 120,300	$ 116,000
Total Licenses, Permits and Franchises	$ 111,557	$ 126,737	$ 113,516	$ 120,300	$ 116,000
Charges for Services					
Department Services	$ -	$ 40	$ 350	$ 400	$ 400
Total Charges for Services	$ -	$ 40	$ 350	$ 400	$ 400
All Other Revenues					
Miscellaneous Revenues	$ 1,471	$ 2,175	$ 1,138	$ 1,350	$ 1,500
Total All Other Revenues	$ 1,471	$ 2,175	$ 1,138	$ 1,350	$ 1,500
Total Revenues	$ 113,028	$ 128,952	$ 115,004	$ 122,050	$ 117,900
Total Revenues & Other Financing Sources	$ 113,028	$ 128,952	$ 115,004	$ 122,050	$ 117,900
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 138,037	$ 140,855	$ 178,511	$ 179,000	$ 195,400
Other Benefits	$ 101,269	$ 150,980	$ 173,129	$ 175,483	$ 184,300
Total Salaries and Benefits	$ 239,306	$ 291,835	$ 351,640	$ 354,483	$ 379,700
Operating Expenditures					
Supplies	$ 5,739	$ 4,104	$ 5,470	$ 6,750	$ 7,900
Services	$ 105,342	$ 86,037	$ 146,254	$ 196,850	$ 278,500
Utilities	$ 4,793	$ 5,323	$ 7,354	$ 8,050	$ 9,500
Total Operating Expenditures	$ 115,874	$ 95,464	$ 159,078	$ 211,650	$ 295,900
Total Expenditures	$ 355,180	$ 387,299	$ 510,718	$ 566,133	$ 675,600
Other Financing Uses					
Transfers					
Transfers Out	$ 1,498	$ 2,325	$ 1,950	$ 2,500	$ 2,000
Total Other Financing Uses	$ 1,498	$ 2,325	$ 1,950	$ 2,500	$ 2,000
Total Expenditures & Other Financing Uses	$ 356,678	$ 389,624	$ 512,668	$ 568,633	$ 677,600
Net Gain (Cost) to Fund	$ (243,650)	$ (260,672)	$ (397,664)	$ (446,583)	$ (559,700)

City of Sonora

FY 2022/23 Operating Budget

City Engineer

Department 2200

Program Purpose

The purpose of the Engineering budget is to provide the funding for the contract City Engineer for general engineering services. Other costs associated with the engineering services are allocated to other funds when services are provided for a specific project or program.

Budget Overview

The Engineering budget includes funding for the contract staff services, representation at the TCTC advisory and board meetings, and supplies and services to transition files and records to the City's possession.

001 - General Fund
2200 - Engineering

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Operating Expenditures					
Services	$ 27,168	$ 37,700	$ 38,460	$ 40,000	$ 60,000
Total Operating Expenditures	$ 27,168	$ 37,700	$ 38,460	$ 40,000	$ 60,000
Total Expenditures	$ 27,168	$ 37,700	$ 38,460	$ 40,000	$ 60,000
Total Expenditures & Other Financing Uses	$ 27,168	$ 37,700	$ 38,460	$ 40,000	$ 60,000
Net Gain (Cost) to Fund	$ (27,168)	$ (37,700)	$ (38,460)	$ (40,000)	$ (60,000)

Successor Agency to the former Sonora Redevelopment Agency

Department 1300

Program Purpose

On December 29, 2011, the Supreme Court issued its final decision on the redevelopment dissolution litigation, upholding AB 1X 26, invalidating AB 1X 27, and essentially dissolving all redevelopment agencies throughout the State effective February 1, 2012. AB 1X 26 provides that successor agencies be designated as successor entities to the former redevelopment agencies, to oversee the wind down activities of the former redevelopment agencies. The City of Sonora elected to serve as the Successor Agency for the former Sonora Redevelopment Agency. City staff is responsible for all wind down activities including preparation of required documents and reports under the direction of the Successor Agency's Oversight Board and State Department of Finance.

Budget Overview

The wind down of the former Sonora Redevelopment Agency will continue during FY22/23. As the wind down continues less staff time will be allocated to this Fund which will need to be absorbed by the General Fund or other sources of City revenue.

001 - General Fund
1300 - Successor RDA

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Other Financing Sources					
Transfers					
Transfer In	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Total Other Financing Sources	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Total Revenues & Other Financing Sources	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 14,731	$ 14,349	$ 16,851	$ 14,200	$ 14,200
Other Benefits	$ 6,369	$ 6,751	$ 4,299	$ 7,150	$ 6,950
Total Salaries and Benefits	$ 21,100	$ 21,100	$ 21,150	$ 21,350	$ 21,150
Operating Expenditures					
Services	$ 350	$ 350	$ 300	$ 100	$ 300
Total Operating Expenditures	$ 350	$ 350	$ 300	$ 100	$ 300
Total Expenditures	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Total Expenditures & Other Financing Uses	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Net Gain (Cost) to Fund	$ -	$ -	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Opera Hall

Department 8000

Program Purpose

The Sonora Opera Hall was originally constructed as a flour mill in 1879 but the mill burned down in 1885. It was subsequently reconstructed as the Sonora Opera Hall hosting balls, events, meetings, etc. However, in 1896 the Opera Hall was closed, and the building was converted to a carpenter shop. The building was eventually converted to automobile repair garage. In 1986 the City of Sonora acquired the building and rehabilitated it as a community center and rental facility. The Community Development Department oversees the Sonora Opera Hall facility.

Budget Overview

In the FY22/23 budget there is funding to maintain the building, otherwise the operating costs for the Sonora Opera Hall will be status quo. As the pandemic enters its end-phase events can return to normal at the Opera Hall helping to defray costs to the General Fund.

001 - General Fund

8000 - Opera Hall

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Use of Money or Property					
Rental Income	$ 30,520	$ 575	$ 9,069	$ 16,000	$ 15,000
Total Use of Money or Property	$ 30,520	$ 575	$ 9,069	$ 16,000	$ 15,000
Total Revenues	$ 30,520	$ 575	$ 9,069	$ 16,000	$ 15,000
Total Revenues & Other Financing Sources	$ 30,520	$ 575	$ 9,069	$ 16,000	$ 15,000
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 27,819	$ 12,525	$ 7,864	$ 10,000	$ 10,000
Other Benefits	$ 19,686	$ 13,417	$ 10,571	$ 10,600	$ 7,900
Total Salaries and Benefits	$ 47,505	$ 25,941	$ 18,435	$ 20,600	$ 17,900
Operating Expenditures					
Supplies	$ 1,317	$ 360	$ 560	$ 1,000	$ 1,000
Services	$ 13,148	$ 10,163	$ 15,568	$ 16,400	$ 18,200
Utilities	$ 10,466	$ 11,173	$ 10,123	$ 10,200	$ 12,000
Total Operating Expenditures	$ 24,931	$ 21,696	$ 26,251	$ 27,600	$ 31,200
Total Expenditures	$ 72,436	$ 47,637	$ 44,686	$ 48,200	$ 49,100
Total Expenditures & Other Financing Uses	$ 72,436	$ 47,637	$ 44,686	$ 48,200	$ 49,100
Net Gain (Cost) to Fund	$ (41,916)	$ (47,062)	$ (35,617)	$ (32,200)	$ (34,100)

City of Sonora

FY 2022/23 Operating Budget

Farmers Market

FUND 310

Program Purpose

The Sonora Certified Farmers Market operates from May to October each year and is located at Theall and Stewart Streets in Downtown Sonora. The Market came under the oversight of the city in 1997 as a small venue with only 7 agricultural vendors. Today's Market has expanded to include vendors that are agricultural, artisans and food purveyors. The Community Development Department oversees its operation along with a Market Supervisor who is responsible for overseeing the market day activities.

Budget Overview

Previously the Sonora Certified Farmers Market utilized the City's building located at Stewart and Theall Streets for a public restroom and for storage. The building experienced major water damage in 2016 and was no longer habitable. The city has begun to renovate the building under the Stewart Street Public Restroom Project and will be available for public use in FY22/23.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ (583)	$ (491)	$ (5,352)	$ (5,352)	$ (4,231)
Revenues					
Other Revenues	$ 25,500	$ 31,140	$ 28,900	$ 31,500	$ 32,000
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 25,500	$ 31,140	$ 28,900	$ 31,500	$ 32,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 24,917	$ 30,649	$ 23,548	$ 26,148	$ 27,769
Expenditures					
Salaries and Benefits	$ 14,980	$ 20,877	$ 17,215	$ 20,500	$ 19,150
Operating Expenditures	$ 10,428	$ 15,124	$ 10,564	$ 11,000	$ 14,600
Total Expenditures	$ 25,408	$ 36,001	$ 27,779	$ 31,500	$ 33,750
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 25,408	$ 36,001	$ 27,779	$ 31,500	$ 33,750
Fund Balance - Ending	$ (491)	$ (5,352)	$ (4,231)	$ (5,352)	$ (5,981)

City of Sonora

FY 2022/23 Operating Budget

Dragoon Gulch Trail

Fund 320

Program Purpose

The Dragoon Gulch Trail Project officially began in 2002 with the City's receipt of a $500,000 Roberti-Z'Berg-Harris Nonurbanized Area Grant (RZH). The 35-acre site had been slated for residential development. The remaining grant funds were used to develop the initial 2.5-mile looped trail. Through an additional $500,000 RZH Grant, the city purchased the adjacent 67 acres. On June 3, 2013, the City Council approved the Dragoon Gulch Master Trail Plan. The Plan details the expansion of the trail system, and other recreational facilities, within the adjacent 67 acres. It was funded under the Community Transformation Grant Program through the Tuolumne County Public Health Department.

Environmental review, funded through the Tuolumne County Transportation Council, of the Dragoon Gulch Trail Expansion Project was completed in 2016 allowing the City to move forward with the Trail expansion. The Dragoon Gulch Trail Expansion Project – Phase 1 was completed in 2018. The project added an additional 1.5 miles of trails. It was funded through grants from the Sonora Area Foundation, Front Porch, Trail Me About Fund and proceeds from the Annual Dragoon Gulch Run.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 2,112	$ 2,164	$ 6,946	$ 6,946	$ 16,390
Revenues					
Other Revenues	$ 10,000	$ 22,125	$ 22,000	$ 22,000	$ 12,000
Investment Earnings	$ 7,331	$ -	$ -	$ -	$ -
Total Revenues	$ 17,331	$ 22,125	$ 22,000	$ 22,000	$ 12,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 19,443	$ 24,289	$ 28,946	$ 28,946	$ 28,390
Expenditures					
Operating Expenditures	$ 17,279	$ 17,343	$ 12,556	$ 16,900	$ 24,625
Total Expenditures	$ 17,279	$ 17,343	$ 12,556	$ 16,900	$ 24,625
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 17,279	$ 17,343	$ 12,556	$ 16,900	$ 24,625
Fund Balance - Ending	$ 2,164	$ 6,946	$ 16,390	$ 12,046	$ 3,765

Benefit Zone A

FUND 330-2505

Program Purpose

Benefit Zone A encompasses the downtown area between Wykoff, Gold, Shepherd and Green Streets. Benefit Zone fees are calculated based on the number of employees for each business and are collected along with the City Business License fees. These fees are used to finance specific business-related activities including annual special events sponsored by the City to encourage patronage by local residents and tourists in the downtown area.

Budget Overview

The proposed budget includes funding for the City's sponsored special events as the pandemic winds down. The revenues collected for these events have not been sufficient to run all the city sponsored events throughout the year and this has required the General Fund to fill that funding gap.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Revenues					
Other Revenues	$ 16,875	$ 15,400	$ 15,725	$ 15,500	$ 15,600
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 16,875	$ 15,400	$ 15,725	$ 15,500	$ 15,600
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 16,875	$ 15,400	$ 15,725	$ 15,500	$ 15,600
Expenditures					
Salaries and Benefits	$ 480	$ 8,063	$ 5,674	$ 6,600	$ 6,300
Operating Expenditures	$ 6,565	$ 3,775	$ 12,428	$ 13,150	$ 10,300
Total Expenditures	$ 7,045	$ 11,838	$ 18,102	$ 19,750	$ 16,600
Other Financing Uses					
Transfers Out	$ 9,305	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ 9,305	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 16,350	$ 11,838	$ 18,102	$ 19,750	$ 16,600

City of Sonora

FY 2022/23 Operating Budget

Benefit Zone B

FUND 330-2510

Program Purpose

Benefit Zone B encompasses all business activity located outside of Benefit Zone A. Benefit Zone fees are charged to each business and are collected along with the City Business License fees. These fees are used to finance specific business-related activities including annual special events sponsored by the city to encourage patronage by local residents and tourists.

Budget Overview

The proposed budget includes funding for the City's sponsored special events. The revenues collected for these events have not been sufficient to run all the city sponsored events throughout the year and this has required the General Fund to fill that funding gap.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Revenues					
Other Revenues	$ 20,150	$ 19,675	$ 20,125	$ 17,500	$ 20,000
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 20,150	$ 19,675	$ 20,125	$ 17,500	$ 20,000
Other Financing Sources					
Transfers In	$ 9,305	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ 9,305	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 29,455	$ 19,675	$ 20,125	$ 17,500	$ 20,000
Expenditures					
Salaries and Benefits	$ 28,058	$ 6,187	$ -	$ -	$ -
Operating Expenditures	$ 5,142	$ 2,903	$ 10,261	$ 12,500	$ 11,500
Total Expenditures	$ 33,200	$ 9,090	$ 10,261	$ 12,500	$ 11,500
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 33,200	$ 9,090	$ 10,261	$ 12,500	$ 11,500

City of Sonora

FY 2022/23 Operating Budget

CDBG Grant

Fund 530-2810

Program Purpose

On October 25, 2016 the City was notified by the Department of Housing and Community Development that the City's Community Development Block Grant was approved for the Homebuyers Assistance Loan Program and Affordable Housing Inventory Planning Grant. On February 8, 2017, the city received Standard Agreement #16-CDBG-11145 allocating $494,331 for the Homebuyers Program, $75,000 for the Planning Grant and $42,700 for General Program Administration.

Budget Overview

CDBG Program Income

Fund 530

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 362,746	$ 418,990	$ 1,044,443	$ 1,044,443	$ 1,207,209
Revenues					
Loan Interest Revenues	$ 4,718	$ 11,519	$ 2,978	$ 5,000	$ 5,000
Investment Earnings	$ 6,033	$ 2,053	$ 2,199	$ 2,500	$ 2,500
Total Revenues	$ 10,751	$ 13,572	$ 5,177	$ 7,500	$ 7,500
Other Financing Sources					
Transfers In	$ 84,489	$ 612,922	$ 157,589	$ 160,000	$ -
Total Other Financing Sources	$ 84,489	$ 612,922	$ 157,589	$ 160,000	$ -
Total Revenues and Other Financing Sources	$ 457,986	$ 1,045,484	$ 1,207,209	$ 1,211,943	$ 1,214,709
Expenditures					
Salaries and Benefits	$ 2,611	$ 854	$ -	$ -	$ -
Operating Expenditures	$ 282	$ 187	$ -	$ -	$ 1,050,000
Total Expenditures	$ 2,893	$ 1,041	$ -	$ -	$ 1,050,000
Other Financing Uses					
Transfers Out	$ 36,103	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ 36,103	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 38,996	$ 1,041	$ -	$ -	$ 1,050,000
Fund Balance - Ending	$ 418,990	$ 1,044,443	$ 1,207,209	$ 1,211,943	$ 164,709

Miscellaneous Funds

The following is a list of Funds that have expenses budgeted during Fiscal Year 2021 which are associated with a specific event or project or have allocated Department personnel costs. Some of these Funds are not administered by the Community Development Department but the Department is responsible for oversight of the items listed below.

- Fund 171 - SB2 Planning Grant
- Fund 350 - Vision Sonora
- Fund 502 - Low/Moderate Housing Program
- Fund 525 - Home Buyers Assistance Program
- Fund 530 - CDBG Program Income
- Fund 871 - Successor Agency Housing

City of Sonora

FY 2022/23 Operating Budget

SB2 Planning Grant

Fund 171

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ -	$ -	$ -	$ -	$ -
Revenues					
Intergovernmental	$ -	$ -	$ -	$ 60,000	$ 60,000
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ -	$ -	$ -	$ 60,000	$ 60,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ -	$ -	$ -	$ 60,000	$ 60,000
Expenditures					
Salaries and Benefits				$ 30,000	$ 30,000
Operating Expenditures	$ -	$ -	$ -	$ 30,000	$ 30,000
Total Expenditures	$ -	$ -	$ -	$ 60,000	$ 60,000
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ 60,000	$ 60,000
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Vision Sonora

Fund 350

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 31,323	$ 24,280	$ 28,553	$ 28,553	$ 28,553
Revenues					
Grants and Donations	$ 6,275	$ 5,800	$ -	$ -	$ -
Total Revenues	$ 6,275	$ 5,800	$ -	$ -	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 37,598	$ 30,080	$ 28,553	$ 28,553	$ 28,553
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ 13,318	$ 1,527	$ -	$ -	$ -
Total Expenditures	$ 13,318	$ 1,527	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 13,318	$ 1,527	$ -	$ -	$ -
Fund Balance - Ending	$ 24,280	$ 28,553	$ 28,553	$ 28,553	$ 28,553

City of Sonora

FY 2022/23 Operating Budget

Low Mod Housing

Fund 502

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Revenues					
Loan Interest Revenues	$ 3,170	$ 23,720	$ 22,253	$ 22,000	$ 22,000
Investment Earnings	$ 11,706	$ 3,028	$ 1,216	$ 2,500	$ 2,500
Total Revenues	$ 14,876	$ 26,748	$ 23,469	$ 24,500	$ 24,500
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 14,876	$ 26,748	$ 23,469	$ 24,500	$ 24,500
Expenditures					
Salaries and Benefits	$ 43,689	$ 737	$ 2,984	$ 3,500	$ 19,500
Operating Expenditures	$ 46,502	$ 150,345	$ 5,180	$ 6,000	$ 53,800
Total Expenditures	$ 90,191	$ 151,082	$ 8,164	$ 9,500	$ 73,300
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 90,191	$ 151,082	$ 8,164	$ 9,500	$ 73,300

City of Sonora

FY 2022/23 Operating Budget

Home Buyer's Assistance

Fund 525

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Revenues					
Loan Interest Revenues	$ 39,756	$ 39,300	$ 36,329	$ 28,000	$ 36,000
Total Revenues	$ 39,756	$ 39,300	$ 36,329	$ 28,000	$ 36,000
Total Revenues and Other Financing Sources	$ 39,756	$ 39,300	$ 36,329	$ 28,000	$ 36,000
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 60,182	$ 90,000	$ 157,589	$ 160,000	$ 36,000
Total Other Financing Uses	$ 60,182	$ 90,000	$ 157,589	$ 160,000	$ 36,000
Total Expenditures and Other Financing Uses	$ 60,182	$ 90,000	$ 157,589	$ 160,000	$ 36,000

CDBG Program Income

Fund 530

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 362,746	$ 418,990	$ 1,044,443	$ 1,044,443	$ 1,207,209
Revenues					
Loan Interest Revenues	$ 4,718	$ 11,519	$ 2,978	$ 5,000	$ 6,350
Investment Earnings	$ 6,033	$ 2,053	$ 2,199	$ 2,500	$ 2,500
Total Revenues	$ 10,751	$ 13,572	$ 5,177	$ 7,500	$ 8,850
Other Financing Sources					
Transfers In	$ 84,489	$ 612,922	$ 157,589	$ 160,000	$ -
Total Other Financing Sources	$ 84,489	$ 612,922	$ 157,589	$ 160,000	$ -
Total Revenues and Other Financing Sources	$ 457,986	$ 1,045,484	$ 1,207,209	$ 1,211,943	$ 1,216,059
Expenditures					
Salaries and Benefits	$ 2,611	$ 854	$ -	$ -	$ -
Operating Expenditures	$ 282	$ 187	$ -	$ -	$ 1,050,000
Total Expenditures	$ 2,893	$ 1,041	$ -	$ -	$ 1,050,000
Other Financing Uses					
Transfers Out	$ 36,103	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ 36,103	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 38,996	$ 1,041	$ -	$ -	$ 1,050,000
Fund Balance - Ending	$ 418,990	$ 1,044,443	$ 1,207,209	$ 1,211,943	$ 166,059

City of Sonora

FY 2022/23 Operating Budget

Successor Agency

Fund 871

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Revenues					
Other Revenues	$ 122,644	$ 98,944	$ 201,450	$ 201,450	$ 100,405
Total Revenues	$ 122,644	$ 98,944	$ 201,450	$ 201,450	$ 100,405
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 122,644	$ 98,944	$ 201,450	$ 201,450	$ 100,405
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ 101,194	$ 77,494	$ 180,000	$ 180,000	$ 78,955
Total Expenditures	$ 101,194	$ 77,494	$ 180,000	$ 180,000	$ 78,955
Other Financing Uses					
Transfers Out	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Total Other Financing Uses	$ 21,450	$ 21,450	$ 21,450	$ 21,450	$ 21,450
Total Expenditures and Other Financing Uses	$ 122,644	$ 98,944	$ 201,450	$ 201,450	$ 100,405

Sonora Police Department

Police Department

Department Purpose

The Sonora Police Department provides police services to the City of Sonora. The Department's vision is to grow, adapt and evolve to provide the highest level of service and protection to the City's residents as well as visitors. The Department strives to work cooperatively with the community to proactively identify and address areas of needed improvement, plus continually provide the level of service and safety deserved by the city, its residents, and visitors.

The core services provided by the Police Department include responding to emergency and non-emergency calls for service; identification of criminal activity; dispatch services; investigation and prosecution of crimes; training of personnel; crime prevention and community outreach; traffic safety; maintenance of records, property, and evidence; and community problem solving.

The Police Department continues to build upon a strong police/community partnership through innovative Department and community programs, including the DOJ Tobacco Grant Unit, implementing school emergency response and readiness plans, and the development of programs such as the Police Explorer program and Community Service Volunteers.

The Police Department is focused on community problem solving. Individual officers and patrol teams are responsible for identifying problems and creating and implementing solutions to those problems. In furtherance of this effort, the Department continues to develop relationships with specific segments of our community such as the public and private schools, neighborhood watch groups, and local businesses. All field staff are trained in effective community-based policing tactics and strategies to de-escalate and respond appropriately to field situations. All Police Department personnel are committed to these ideals and continue to make significant strides toward eradicating criminal activity and any conditions that have a detrimental impact on public safety.

Budget Overview

This budget overview discusses the Police Department's focus for FY22/23, as well as its revenue and expenditure outlook.

The proposed FY22/23 departmental budget reflects a status quo budget included increases are primarily due to increases in staff costs, including increases to CALPERS and medical insurance costs.

Department Goals and Accomplishments

FY21/22 Goals and Accomplishments

Goals	Accomplishments
To Establish a Non-Profit to Support Police K-9 Program	Working with members of the community, "Friends of the Sonora Police Department" was established as a 501(c)3 Non-profit. Several fund raising efforts have been conducted and FOSP was also awarded a local grant. Funding for a K-9 has been committed while funding for a vehicle is ongoing.
Collaborate with City Administration to create an efficient and effective hiring process and retention program.	New recruitment efforts have been implemented to attract applicants, including modernizing the process, updating flyers and creating posters. Internal leadership and employee development processes have been enhanced to improve working conditions.
Enhance Employee Training and Development Program	Both have been enhanced to help meet the current demands of the profession and the needs of the community. Over one thousand hours of professional development training has been provided to staff during this fiscal year.
Collaborate with City Administration and City Department Heads to establish a Fleet Management Plan.	The fleet management program is still being defined. Three patrol cars have been ordered; two were the result of a 106K award through a USDA Rural Development Grant. One additional patrol car was ordered with available Measure I funds.
Coffee With a COP	Coffee with a Cop events were held to the extent allowable by COVID-19 restrictions. This year we held four separate events.
Fill Vacant Dispatcher Positions	Two recruitment and testing campaigns were held to fill these positions. A full-time dispatch applicant was hired during the first effort but unfortunately didn't make it through the training process. The part-time vacancy remains unfilled since 2017 and unfortunately, there have been no viable applicants.
Building Improvements and Security	One interior camera has been installed in the lobby and one high-definition 360 camera has been purchased to monitor the outer perimeter of the Police Department. Additionally, a microphone will be added to the lobby for added security. Highly visible safety sleeves have been added to the bollards near the lobby entrance.
Technology Improvements – Upgrade Mobile Data Computers from the unsupported Windows 7 models to meet compatibility needs.	Four mobile computer systems have been ordered but are currently unavailable for distribution. Several more will be needed in the coming fiscal year.
Video Surveillance Registration Program	An operational procedure has been drafted along with the application and program

	pamphlet to be distributed to the community. The program should roll out early FY22/23.
Improve Radio Communications – Repeater upgrade	The Department is working to add a second repeater sight for our primary channel to eliminate/reduce dead spots in radio coverage. Frequency studies have been completed and a location identified. Over $45K has been identified through Homeland Security Grant funding, however, a Compatibility study concluded that the Department's portable radios, mobile radios, base radio, and dispatch console system are outdated and unsupported.
To identify Funding to Continue School Resource Officer Program	The Police Department Submitted a grant request funded by Proposition 56 (Tobacco Tax Act of 2016), to support one full-time School Resource Officer (SRO). Awards have not been announced and our School Resource Position remains vacant.

FY22/23 Key Goals

Goals	
Continue to Collaborate with City Administration to enhance the hiring process and employee program.	We are facing hiring challenges like never before, and our attrition rate leaves us with inexperienced and minimally trained staff for highly critical positions. We will continue to work with City Administration to identify opportunities to address compensation and workload challenges and enhance work environments.
Continue to Strengthen the Employee Development Program.	Due to the high turnover rate of officers and support staff, we have a largely young and inexperienced police force. We will continue to focus on training Employee Development to foster higher levels of competency and improved decision making. Employee development, in theory, will promote better-policing practices, foster retention efforts, reduce liability, and strengthen community trust
Collaborate with City Administration and City Department Heads to establish a Fleet Management Plan.	We will work with City Administration to define and better understand the parameters of what a fleet management program will look like for the city and each individual department.
Implement Public Safety Surveillance System	We are committed to minimizing the impact criminals have on our city. Recent critical incidents have compelled us to identify modernized methods to mitigate criminal

	activity. We have been able to acquire \$32,416 of Department of Homeland Security Grant Program funds to purchase 2 LPR capable cameras and a 360 video camera to be installed at the City's primary ingress and egress routes.
Fill Vacant Dispatcher Positions	This is an ongoing effort to fill critical positions in order to reduce strain on current staff and provide a more responsive service to the community. The full-time dispatch position has been vacant since 2020 and the part-time position has been vacant since 2017.
Building Improvements and Security	A second lobby camera and additional perimeter directional cameras will be needed to enhance security. Our evidence and property section has outgrown its original location causing us to expand into our general storage area. With general storage displaced we will work to identify safe, secure, and uncluttered storage options.
Technology improvements	Our Mobile Data Computers (MDC) that provide information to officers in the field are over ten years old and need to be upgraded to Windows 10 to meet compatibility needs. Four updated models are on order, additional MDCs will be ordered in FY22/23.
Video Surveillance Registration Program	The Police Department will be implementing a community policing program that will allow the public to work closely with police to solve crimes. The voluntary program allows residents and businesses to register their video surveillance systems with the Police Department. Doing so will enhance investigative efforts and provide a quick reference to where to seek potential video evidence. The program will also empower the community to contribute to the safety and security of the city.
Improve radio communications	Repeater Upgrade Project: We will be working to identify funding resources to upgrade equipment to be compatible with a new digital radio repeater. Analog systems are no longer available for purchase and much of our analog-based equipment will be unsupported. Many areas in the city provide poor or no radio signals for officers in the field. An additional radio repeater is essential for the safety of the officers and the community needing police services.

City of Sonora

FY 2022/23 Operating Budget

Total Budgeted FTE's
Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
Police Department					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	0.0	1.0	1.0	1.0	1.0
Police Sergent	2.0	2.0	2.0	2.0	2.0
Police Officer	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2
Community Service Officer (PT)	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	0.0	1.0	1.0	0.0	0.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.0	1.0	1.0
Police Records Technician	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.1	0.1	0.1
Information Technology Tech	0.2	0.2	0.2	0.2	0.2
Total Department FTE's	22.1	24.1	24.1	23.1	23.1

City of Sonora

FY 2022/23 Operating Budget

Police Department General Fund
Department 5000

Purpose

The General Fund provides the largest amount of unrestricted funds for the Departments operational costs along with a transfer from the Measure I Fund. These funds support the needs associated with salaries and benefit costs; training for sworn and non-sworn personnel; equipment purchasing and maintenance, and facility maintenance and repair.

Budget Overview

The proposed budget is a status quo, essential items only budget. Included in the budget are the increases in the unfunded CALPERS costs and increase in medical insurance costs.

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Taxes Related Revenues					
Prop. 172 Public Safety	$ 24,070	$ 25,429	$ 30,515	$ 32,900	$ 34,400
Total Taxes Related Revenues	$ 24,070	$ 25,429	$ 30,515	$ 32,900	$ 34,400
Fines, Forfeitures and Penalties					
Fees and Fines	$ 38,084	$ 30,451	$ 22,403	$ 14,800	$ 15,000
Total Fines, Forfeitures and Penalties	$ 38,084	$ 30,451	$ 22,403	$ 14,800	$ 15,000
Charges for Services					
Department Services	$ 26,031	$ 19,315	$ 33,983	$ 25,250	$ 34,000
Total Charges for Services	$ 26,031	$ 19,315	$ 33,983	$ 25,250	$ 34,000
Intergovernmental Revenues					
Grant Revenues	$ -	$ 11,114	$ 25,025	$ 23,500	$ 10,000
Total Intergovernmental Revenues	$ -	$ 11,114	$ 25,025	$ 23,500	$ 10,000
All Other Revenues					
Miscellaneous Revenues	$ 330	$ 588	$ 898	$ 1,250	$ 1,250
Post Reimbursements	$ 18,589	$ 11,703	$ 16,550	$ 16,000	$ 16,000
Total All Other Revenues	$ 18,919	$ 12,291	$ 17,448	$ 17,250	$ 17,250
Total Revenues	$ 107,104	$ 98,600	$ 129,374	$ 113,700	$ 110,650
Other Financing Sources					
Transfers					
Transfer In	$ 1,164,639	$ 1,279,134	$ 1,499,000	$ 1,499,000	$ 1,475,000
Total Other Financing Sources	$ 1,164,639	$ 1,279,134	$ 1,499,000	$ 1,499,000	$ 1,475,000
Total Revenues & Other Financing Sources	$ 1,271,743	$ 1,377,734	$ 1,628,374	$ 1,612,700	$ 1,585,650
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 1,421,496	$ 1,582,553	$ 1,779,809	$ 1,794,130	$ 1,898,000
Other Benefits	$ 1,228,162	$ 1,289,761	$ 1,417,105	$ 1,418,330	$ 1,418,900
Total Salaries and Benefits	$ 2,649,658	$ 2,872,314	$ 3,196,914	$ 3,212,460	$ 3,316,900
Operating Expenditures					
Supplies	$ 95,643	$ 92,997	$ 165,478	$ 172,400	$ 187,500
Services	$ 251,208	$ 254,539	$ 239,519	$ 241,450	$ 232,650
Utilities	$ 26,946	$ 29,976	$ 33,704	$ 33,900	$ 37,600
Total Operating Expenditures	$ 373,797	$ 377,512	$ 438,701	$ 447,750	$ 457,750
Capital Projects					
Capital Projects	$ -	$ -	$ 221,113	$ 231,800	$ 7,000
Total Capital Projects	$ -	$ -	$ 221,113	$ 231,800	$ 7,000
Total Expenditures	$ 3,023,455	$ 3,249,826	$ 3,856,728	$ 3,892,010	$ 3,781,650
Other Financing Uses					
Transfers					
Transfers Out	$ 9,417	$ 16,686	$ 17,744	$ 18,000	$ 20,000
Total Other Financing Uses	$ 9,417	$ 16,686	$ 17,744	$ 18,000	$ 20,000
Total Expenditures & Other Financing Uses	$ 3,032,872	$ 3,266,512	$ 3,874,472	$ 3,910,010	$ 3,801,650
Net Gain (Cost) to Fund	$ (1,761,129)	$ (1,888,778)	$ (2,246,098)	$ (2,297,310)	$ (2,216,000)

City of Sonora

FY 2022/23 Operating Budget

Police Department Measure I

FUND 400 (5000)

Program Purpose

The Police Department's Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, the voters passed a special tax initiative for a ½% increase to sales tax within the city limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Police Department receives 60% of this revenue for the purpose of hiring additional law enforcement and support personnel, updating safety equipment, providing educational funding, replacing expired vehicles, and expanding Police facilities allowing for departmental growth. The budgeted amount is transferred from the Special Revenue Fund to support the General Fund expenses in this department.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 789,895	$ 910,415	$ 1,105,870	$ 1,105,870	$ 961,941
Revenues					
Sales and Use Tax	$ 1,124,802	$ 1,291,460	$ 1,228,122	$ 1,276,500	$ 1,387,980
Investment Earnings	$ 11,287	$ 3,995	$ 1,949	$ 5,000	$ 2,500
Other Revenues	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 1,136,089	$ 1,295,455	$ 1,230,071	$ 1,281,500	$ 1,390,480
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 1,925,984	$ 2,205,870	$ 2,335,941	$ 2,387,370	$ 2,352,421
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 1,015,569	$ 1,100,000	$ 1,374,000	$ 1,374,000	$ 1,300,000
Total Other Financing Uses	$ 1,015,569	$ 1,100,000	$ 1,374,000	$ 1,374,000	$ 1,300,000
Total Expenditures and Other Financing Uses	$ 1,015,569	$ 1,100,000	$ 1,374,000	$ 1,374,000	$ 1,300,000
Fund Balance - Ending	$ 910,415	$ 1,105,870	$ 961,941	$ 1,013,370	$ 1,052,421

City of Sonora

FY 2022/23 Operating Budget

SLESF COPS Program

Fund 605

Purpose

The COPS program was initially funded in the 1996-1997 California state budget and has been funded yearly since that date. Government Code section 30061 (c) (1) specifies the details on future funding of the COPS program through the SLESF. SLESF funds are grant funds and the enabling legislation mandates each municipality will receive funds yearly to be spent on “front line law enforcement services.” This budget addresses the needs associated with salary and benefit costs for this employee.

Budget Overview

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 115,812	$ 122,496	$ 155,699	$ 155,699	$ 164,343
Revenues					
Other Revenues	$ 155,948	$ 158,203	$ 158,644	$ 155,000	$ 156,000
Total Revenues	$ 155,948	$ 158,203	$ 158,644	$ 155,000	$ 156,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 271,760	$ 280,699	$ 314,343	$ 310,699	$ 320,343
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 149,264	$ 125,000	$ 150,000	$ 150,000	$ 175,000
Total Other Financing Uses	$ 149,264	$ 125,000	$ 150,000	$ 150,000	$ 175,000
Total Expenditures and Other Financing Uses	$ 149,264	$ 125,000	$ 150,000	$ 150,000	$ 175,000
Fund Balance - Ending	$ 122,496	$ 155,699	$ 164,343	$ 160,699	$ 145,343

City of Sonora

FY 2022/23 Operating Budget

Tobacco Law Enforcement (SRO) Grant
Fund 625

Purpose

The Tobacco Law Enforcement Grant purpose is to increase knowledge and awareness among students and school staff in the City of Sonora about the risks of tobacco use and effect on youth health and school outcomes. The grant program is now closed.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ (662)	$ -	$ -	$ -	$ -
Revenues					
Other Revenues	$ 40,808	$ 23,473	$ -	$ 72,644	$ -
Total Revenues	$ 40,808	$ 23,473	$ -	$ 72,644	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 40,146	$ 23,473	$ -	$ 72,644	$ -
Expenditures					
Salaries and Benefits	$ 40,146	$ 23,473	$ -	$ 72,644	$ -
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 40,146	$ 23,473	$ -	$ 72,644	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 40,146	$ 23,473	$ -	$ 72,644	$ -
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Vehicle Abatement

Fund 690

Program Purpose

The Vehicle Abatement Fund was established in 1994 as a result of a vehicle registration fee increase to City and County residents. The purpose of this fund is to provide revenues to address vehicle abatement enforcement costs within the city of Sonora. This budget has been established from criteria for the maintenance of the vehicle abatement program. These costs include logistical, and equipment needs, and for the supplement of salaries for personnel assigned to vehicle abatement services.

Budget Overview

There are no proposed changes to the Vehicle Abatement budget for FY 2022/2023.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 17,274	$ 20,482	$ 23,254	$ 23,254	$ 26,277
Revenues					
Other Revenues	$ 3,208	$ 2,772	$ 3,023	$ 3,700	$ 3,000
Total Revenues	$ 3,208	$ 2,772	$ 3,023	$ 3,700	$ 3,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 20,482	$ 23,254	$ 26,277	$ 26,954	$ 29,277
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Fund Balance - Ending	$ 20,482	$ 23,254	$ 26,277	$ 26,954	$ 29,277

Sonora Fire Department

Fire Department

Department Purpose

To protect the quality of life for present and future generations through interaction with our community, compassionate service and an atmosphere that encourages innovation, and professionalism.

PURPOSE: FIRE DEPARTMENT

The Sonora Fire Department provides all risk/all hazard emergency services to the City of Sonora and surrounding areas of Tuolumne County. Sonora has one fire station centrally located within the community. The department is staffed with two full-time personnel and Intern/Volunteer Firefighters when available. We rely on participation of Volunteers, off duty full-time and part-time personnel and other County fire agency resources to handle large emergency events. The Fire Department responds to over 1900 emergency calls for service each year.

Budget Overview

During FY22/23, the Fire Department will continue to provide excellent customer service and make the best use of available resources. The Fire Department continues to increase revenues in fire inspections, hazardous materials operating permits, burn permits, EOC rentals and miscellaneous other services to off-set the costs. The department will also be utilizing their new, grant and general fund funded, fire engine in FY22/23.

Department Goals and Accomplishments

FY21/22 Accomplishments

Goals	Accomplishment
Training	Updated personnel annual review form to provide a more efficient evaluation process. (Strategic Priority 2.2.1) Continued professional skill development through outside classes. (Strategic Priority 2.2.2) Created Chamber of Commerce outreach videos for fire safety and public education. Initiated the update of Standard Operating Procedures (SOP): Now in the meet and confer process.
Prevention	Completed fire life safety inspections for businesses in the city.
Operations	Assisted implementation of short-term rental ordinance. (Strategic Priority 1.3.2) Implemented Unified Command of the Washington Fire. Respond as part of the Master Mutual Aid Agreement: Dixie, Washington, Airola, and Windy Fires.
Logistics	Tested for Relief Engineer positions and secured funding for third Engineer. Hired three part-time Engineers. (Strategic Priority 1.1.2) Open recruitment for third Engineer position. Hosted County-wide bi-annual Career Day for Columbia College Fire Academy. Hired Intern/Volunteers.
Finance	Homeland Security Funding procured for end-of-life SCBA's bottles to keep frontline engine in service. Fire Department Budget did not have adequate funds to replace all out of service equipment. Applied for multiple grants including: Assistance for Firefighters Grant (AFG), Staffing for Adequate Funding and Emergency Response, Rural Fire Capacity Grant, Tuolumne County Community Grant Program, Fire Prevention and Safety Grant.

FY22/23 Key Goals

Goals	
Training	Update the City's Travel Policy to encourage more professional development workshop attendance. (Strategic Priority 2.2.3) Complete meet and confer process on Standard Operating Procedures. EOC Training for City Staff.
Prevention	Develop and implement new cloud-based inspection forms on new software for all fire inspections.
Operations	Collaborate with local agencies to support growth and increase efficiencies in fire services. (Strategic Priority 1.1.3) Tuolumne County Fire Advisory Committee member. (Strategic Priority 1.2.1) Develop fire safe preparedness and safety ordinances. (Strategic Priority 1.2.2) Collaborate with PD on Homeless task force project. (Strategic Priority 1.3.1)
Logistics	Recruit and hire third engineer position. (Strategic Priority 1.1.2)
Finance	Analyze the desirability and feasibility of annexation of certain unincorporated areas of Tuolumne County into the City. (Strategic Priority 3.2.1) Procure CDBG grant funding projects ordered and place in-service: Type 6 engine, Type 3 engine, New SCBA's, and exhaust removal system. Continue dialogue with Chicken Ranch Rancheria for cooperative fire protection reimbursement agreement.
Special Events/Historical Companies	Host 162nd Annual Firefighter Ball at the Opera Hall; Participate in all City hosted annual events. Complete roof repair or replacement of the fire museum.

City of Sonora

FY 2022/23 Operating Budget

Total Budgeted FTE's
Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
Fire Department					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0
Fire Engineer	3.0	2.0	2.0	2.0	3.0
Fire Engineer Relief	1.6	1.6	1.6	1.6	0.8
Volunteers Interns	0.3	0.4	0.4	0.4	0.4
Office Assistant	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	9.5	8.6	8.6	8.6	8.8

Fire Department General Fund

Department 6000

Program Purpose

The City of Sonora's Fire Department provides all-risk emergency services as well as fire prevention, public education, non-emergency public services and cooperative services with other emergency and non-emergency agencies throughout Tuolumne County.

Budget Overview

During FY22/23, the Fire Department will continue to provide excellent customer service and make the best use of available resources. The department's budget is essentially status quo. The Fire Department expects an increase in revenue to off-set the costs to provide and issue fire inspections, hazardous materials operating permits, burn permits, EOC rentals and miscellaneous other services.

001 - General Fund

6000 - Fire Admin

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Charges for Services					
Department Services	$ 17,800	$ 16,419	$ 23,230	$ 19,000	$ 22,000
Total Charges for Services	$ 17,800	$ 16,419	$ 23,230	$ 19,000	$ 22,000
Intergovernmental Revenues					
Grant Revenues	$ -	$ 300	$ 1,000	$ 1,000	$ 1,000
Total Intergovernmental Revenues	$ -	$ 300	$ 1,000	$ 1,000	$ 1,000
All Other Revenues					
Miscellaneous Revenues	$ 10	$ 15	$ 35	$ 25	$ 50
Total All Other Revenues	$ 10	$ 15	$ 35	$ 25	$ 50
Total Revenues	$ 17,810	$ 16,734	$ 24,265	$ 20,025	$ 23,050
Other Financing Sources					
Transfers					
Transfer In	$ 512,469	$ 350,000	$ 500,000	$ 500,000	$ 550,000
Total Other Financing Sources	$ 512,469	$ 350,000	$ 500,000	$ 500,000	$ 550,000
Total Revenues & Other Financing Sources	$ 530,279	$ 366,734	$ 524,265	$ 520,025	$ 573,050
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 665,129	$ 695,444	$ 794,506	$ 812,300	$ 834,400
Other Benefits	$ 539,653	$ 528,060	$ 589,168	$ 596,600	$ 595,600
Total Salaries and Benefits	$ 1,204,782	$ 1,223,504	$ 1,383,674	$ 1,408,900	$ 1,430,000
Operating Expenditures					
Supplies	$ 34,095	$ 41,952	$ 54,722	$ 55,650	$ 51,400
Services	$ 96,359	$ 83,468	$ 111,336	$ 112,550	$ 128,900
Utilities	$ 14,340	$ 16,563	$ 19,290	$ 17,500	$ 19,000
Total Operating Expenditures	$ 144,794	$ 141,983	$ 185,348	$ 185,700	$ 199,300
Total Expenditures	$ 1,349,576	$ 1,365,487	$ 1,569,022	$ 1,594,600	$ 1,629,300
Other Financing Uses					
Transfers					
Transfers Out	$ 1,277	$ 3,413	$ 2,647	$ 6,500	$ 6,500
Total Other Financing Uses	$ 1,277	$ 3,413	$ 2,647	$ 6,500	$ 6,500
Total Expenditures & Other Financing Uses	$ 1,350,853	$ 1,368,900	$ 1,571,669	$ 1,601,100	$ 1,635,800
Net Gain (Cost) to Fund	$ (820,574)	$ (1,002,166)	$ (1,047,404)	$ (1,081,075)	$ (1,062,750)

City of Sonora

FY 2022/23 Operating Budget

Fire Department Measure I
Fund 400 (6000)

Program Purpose

The Fire Departments Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, voters passed a special tax initiative for a ½% increase to sales tax within the city limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Fire Department receives 25% of this revenue for the purpose of hiring additional personnel; updating safety equipment, providing educational funding; replacing expired vehicles. The budgeted amount is transferred from the Special Revenue Fund to support the General Funds expenses in this department.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 123,147	$ 80,638	$ 269,479	$ 269,479	$ 290,308
Revenues					
Sales and Use Tax	$ 468,668	$ 538,108	$ 520,176	$ 531,875	$ 578,325
Investment Earnings	$ 1,292	$ 733	$ 653	$ 650	$ 1,250
Total Revenues	$ 469,960	$ 538,841	$ 520,829	$ 532,525	$ 579,575
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 593,107	$ 619,479	$ 790,308	$ 802,004	$ 869,883
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 512,469	$ 350,000	$ 500,000	$ 500,000	$ 550,000
Total Other Financing Uses	$ 512,469	$ 350,000	$ 500,000	$ 500,000	$ 550,000
Total Expenditures and Other Financing Uses	$ 512,469	$ 350,000	$ 500,000	$ 500,000	$ 550,000
Fund Balance - Ending	$ 80,638	$ 269,479	$ 290,308	$ 302,004	$ 319,883

City of Sonora

FY 2022/23 Operating Budget

Rural Fire Capacity Grant Program

Fund 710

Program Purpose

The City of Sonora's Fire Department researches and applies for funding opportunities sources such as grants. The Rural Fire Capacity Grant is a grant the Department will apply for during the fiscal year. In FY22/23 the Fire department will continue to research and apply for additional grant funding.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	FY22/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ (5,191)	$ (416)	$ (22,703)	$ (22,703)	$ -
Revenues					
Intergovernmental	$ 72,800	$ 370,123	$ 22,703	$ 25,000	$ -
Total Revenues	$ 72,800	$ 370,123	$ 22,703	$ 25,000	$ -
Other Financing Sources					
Transfers In	$ 18,100	$ 190,786	$ -	$ -	$ -
Total Other Financing Sources	$ 18,100	$ 190,786	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 90,900	$ 560,909	$ 22,703	$ 25,000	$ -
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ 91,316	$ 22,803	$ -	$ -	$ -
Capital Equipment	$ -	$ 560,393	$ -	$ -	$ -
Total Expenditures	$ 91,316	$ 583,196	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 91,316	$ 583,196	$ -	$ -	$ -
Fund Balance - Ending	$ (416)	$ (22,703)	$ -	$ 2,297	$ -

City of Sonora

FY 2022/23 Operating Budget

SAFER Grant

Fund 720

Program Purpose

The City of Sonora's Fire Department is currently applying for a federal grant, SAFER to fund the fire department operations. The department will continue to review and apply for funding as needed and as fiscally responsible, to assist with the needed personnel that will ensure the safety of the community and the emergency personnel responding.

Budget Overview

During FY 2021/22, the SAFER grant was not received. The Fire Department has applied for an additional SAFER grant to fund personnel, there will only be expenditures when funds are granted. The budget request will occur when the grant is awarded.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	FY22/23 Proposed Budget
Revenues					
Intergovernmental	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ -	$ -	$ -	$ -	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Code 5 Fire Grant
Fund 730

Program Purpose

The City of Sonora's Fire Department participates in the statewide California Firefighter Assistance Agreement (CFAA) and local Tuolumne County Assistance by Hire Agreement (ABH). These agreements allow fire agencies to participate in a statewide mutual aid assistance program and receive reimbursement for the cost of sending equipment and personnel.

Budget Overview

During FY22/23, the Fire Department will participate in the CFAA and ABH as needed, ensuring that adequate staffing levels are maintained to respond to emergencies within the City of Sonora. Costs are charged to this fund as a placeholder and reimbursed by the State or agency requesting assistance. The typical costs associated with this fund are subsequent to the reimbursement received from the agency requesting assistance and usually are paid within four to six months.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	FY22/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 169,505	$ 173,423	$ 175,840	$ 175,840	$ 180,030
Revenues					
Intergovernmental	$ 78,206	$ 142,667	$ 74,884	$ 140,000	$ 75,000
Total Revenues	$ 78,206	$ 142,667	$ 74,884	$ 140,000	$ 75,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 78,206	$ 142,667	$ 74,884	$ 140,000	$ 75,000
Expenditures					
Salaries and Benefits	$ 53,790	$ 72,167	$ 47,584	$ 89,000	$ 75,000
Operating Expenditures	$ 20,498	$ -	$ 407	$ 1,000	$ -
Total Expenditures	$ 74,288	$ 72,167	$ 47,991	$ 90,000	$ 75,000
Other Financing Uses					
Transfers Out	$ -	$ 68,083	$ 22,703	$ -	$ -
Total Other Financing Uses	$ -	$ 68,083	$ 22,703	$ -	$ -
Total Expenditures and Other Financing Uses	$ 74,288	$ 140,250	$ 70,694	$ 90,000	$ 75,000
Fund Balance - Ending	$ 173,423	$ 175,840	$ 180,030	$ 225,840	$ 180,030

Public Works Department

Public Works Department

Department Purpose

The Public Works Department is responsible for maintaining the City's infrastructure and facilities, including streets repairs, storm drains, buildings, parks, parking lots and cemetery. The Department's goal is to provide the highest level of service with the staff and resources available. The Department strives to continually provide the level of service and safety deserved by the city, its residents and visitors and work with the community to identify and address areas of needed improvement.

Budget Overview

The general fund provides the largest amount of unrestricted funds for the Departments operational needs. This fund supports the majority of the operational costs associated with the Department services. The balance of the Department's budget is from Measure I or Highway User Tax funds with the exception of direct charges to Sunrise Hills or other dedicated funds. This budget has been established based on the personnel, equipment and supply needs to deliver the services the Department provides.

Department Goals and Accomplishments

FY21/22 Goals and Accomplishments

Goals	Accomplishments
Street Sign Replacements	Continued the Street Sign Replacement Program at various locations throughout the City.
Vegetation removal project	Removed vegetation that was encroaching on City streets. Performed major tree and vegetation removal in the city landscape area at S. Greenley and Sanguinetti Roads. Removed invasive “Trees of Heaven” along S. Washington Street.
Hazardous Tree Removal	Removed debris from several downed and hazardous City trees.
Weed Abatement and Pothole Program	Conducted the annual weed abatement on City property and potholing along City streets.
Dragoon Gulch Trail	Completed the gabion rock wall in the Alpine Lane Parking Lot.
Creek Clearing	Conducted the annual clearing of Woods Creek and Sonora Creek along with the drainage area at the Greenley R. and Sanguinetti Rd. intersection.
Police Department Facility	Installed evidence security cage and replaced all florescent light fixtures, with LED fixtures, in the parking garage. Repaired lighting and cleaned/inspected exterior security cameras.
Mountain Shadow Cemetery	Filled several sunken plots and lowered numerous headstones for safer mowing of lawns.

FY22/23 Projects and Goals

Project	Goals
Crosswalk and stop bar striping	Continue street marking improvements, install Thermo-Plastic stop bars and crosswalks in various locations throughout the City.
Mountain Shadow Cemetery	Raise a thousand sunken headstones.
Street Sign Replacement Project	Complete street sign replacement/installation in additional sections of the city.
Vegetation Removal Project	Complete vegetation removal along additional City streets.
ADA/Trip Hazard Improvement Program	Evaluate sidewalks within high pedestrian areas and repair any trip hazards.
Potholing/Street Repairs	Continue with potholing and street repairs.
Curb Repairs	Complete necessary curb repairs in Downtown Sonora.
Terzich Parking Structure	Upgrade to LED all lighting fixtures within the Terzich Parking Structure and clean all walls.
Fountain Parking Lot	Continue with annual potholing and street repairs.

City of Sonora

FY 2022/23 Operating Budget

Total Budgeted FTE's
Summary Positions by Department

	2018/19 Actuals	2019/20 Actuals	2020/21 Actual	2021/22 Actual	2022/23 Proposed
Public Works					
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Specialist	3.0	3.0	3.0	3.0	3.0
Public Works Assistant	2.0	2.0	2.0	2.0	2.0
Supervising Mechanic	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic	1.0	0.0	0.0	0.0	0.0
Total Department FTE's	8.0	7.0	7.0	7.0	7.0

City of Sonora

FY 2022/23 Operating Budget

Public Works General Fund
Department 7000

Program Purpose

The Public Works Department is responsible for maintaining the City's infrastructure and facilities. Costs associated with buildings, parks, parking lots and the cemetery are in their respective programs. The purpose of this portion of the Public Works budget is to provide the funding for the majority of the Departments personnel and operational costs.

Budget Overview

The FY22/23 budget remains consistent with prior years staffing and cost allocations.

001 - General Fund
7000 - Public Works

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Charges for Services					
Department Services	$ 13,277	$ 11,177	$ 10,750	$ 11,000	$ 10,000
Total Charges for Services	$ 13,277	$ 11,177	$ 10,750	$ 11,000	$ 10,000
Total Revenues	$ 13,277	$ 11,177	$ 10,750	$ 11,000	$ 10,000
Other Financing Sources					
Transfers					
Transfer In	$ 323,023	$ 407,000	$ 489,000	$ 489,000	$ 430,000
Total Other Financing Sources	$ 323,023	$ 407,000	$ 489,000	$ 489,000	$ 430,000
Total Revenues & Other Financing Sources	$ 336,300	$ 418,177	$ 499,750	$ 500,000	$ 440,000
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 331,104	$ 343,073	$ 297,115	$ 305,100	$ 313,400
Other Benefits	$ 375,086	$ 406,506	$ 359,209	$ 372,625	$ 386,500
Total Salaries and Benefits	$ 706,190	$ 749,579	$ 656,324	$ 677,725	$ 699,900
Operating Expenditures					
Supplies	$ 44,511	$ 37,491	$ 41,112	$ 48,250	$ 56,150
Services	$ 91,259	$ 108,598	$ 133,078	$ 137,250	$ 134,500
Utilities	$ 80,418	$ 73,486	$ 73,442	$ 66,150	$ 68,700
Total Operating Expenditures	$ 216,188	$ 219,575	$ 247,632	$ 251,650	$ 259,350
Capital Projects					
Capital Projects	$ -	$ -	$ 85,024	$ 85,025	$ -
Total Capital Projects	$ -	$ -	$ 85,024	$ 85,025	$ -
Total Expenditures	$ 922,378	$ 969,154	$ 988,980	$ 1,014,400	$ 959,250
Other Financing Uses					
Transfers					
Transfers Out	$ 3,847	$ 2,668	$ 1,584	$ 2,500	$ 2,000
Total Expenditures & Other Financing Uses	$ 926,225	$ 971,822	$ 990,564	$ 1,016,900	$ 961,250
Net Gain (Cost) to Fund	$ (589,925)	$ (553,645)	$ (490,814)	$ (516,900)	$ (521,250)

City of Sonora

FY 2022/23 Operating Budget

Facilities
Department 7100

Program Purpose

The purpose of the Facilities budget is to provide the funding to maintain the City's buildings including City Hall, Police and Fire Departments, Opera Hall, Education Center, Senior Lounge/Fire Museum, Visitor's Bureau, and Public Works Yard.

Budget Overview

The Facilities budget includes funding to support the operational activities of this Department function and it a status quo budget.

001 - General Fund

7100 - Facilities

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Expenditures					
Operating Expenditures					
Supplies	$ 777	$ 209	$ 231	$ 300	$ 200
Services	$ 33,451	$ 7,531	$ 8,993	$ 8,825	$ 9,150
Utilities	$ 12,806	$ 8,965	$ 13,625	$ 13,625	$ 14,500
Total Operating Expenditures	$ 47,034	$ 16,705	$ 22,849	$ 22,750	$ 23,850
Total Expenditures	$ 47,034	$ 16,705	$ 22,849	$ 22,750	$ 23,850
Total Expenditures & Other Financing Uses	$ 47,034	$ 16,705	$ 22,849	$ 22,750	$ 23,850
Net Gain (Cost) to Fund	$ (47,034)	$ (16,705)	$ (22,849)	$ (22,750)	$ (23,850)

City of Sonora

FY 2022/23 Operating Budget

Parks and Landscape Department 7400

Program Purpose

The purpose of the Parks and Landscape budget is to provide the funding to maintain the City's parks and landscaping including Woods Creek, Grigsby, Prospector, Old Wards Ferry Road and Coffill parks.

Budget Overview

The Parks and Landscape budget includes funding to support the operational activities of this Department function. This is a status quo budget.

001 - General Fund

7400 - Parks Landscaping

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Charges for Services					
Department Services	$ 1,720	$ 1,040	$ 1,632	$ 2,500	$ 1,800
Total Charges for Services	$ 1,720	$ 1,040	$ 1,632	$ 2,500	$ 1,800
Total Revenues & Other Financing Sources	$ 1,720	$ 1,040	$ 1,632	$ 2,500	$ 1,800
Expenditures					
Operating Expenditures					
Supplies	$ 3,286	$ 2,965	$ 1,625	$ 1,650	$ 3,200
Services	$ 3,084	$ 2,910	$ 7,955	$ 8,000	$ 10,800
Utilities	$ 18,360	$ 19,380	$ 16,081	$ 17,000	$ 19,200
Total Operating Expenditures	$ 24,730	$ 25,255	$ 25,661	$ 26,650	$ 33,200
Total Expenditures & Other Financing Uses	$ 24,730	$ 25,255	$ 25,661	$ 26,650	$ 33,200
Net Gain (Cost) to Fund	$ (23,010)	$ (24,215)	$ (24,029)	$ (24,150)	$ (31,400)

City of Sonora

FY 2022/23 Operating Budget

Parking Lots
Department 7500

Program Purpose

The purpose of the Parking Lots budget is to provide the funding to maintain the City's permit, public and leased parking lots.

Budget Overview

The Parking Lots budget includes funding to support the operational activities of this Department function. It is a status quo budget.

001 - General Fund
7500 - Parking Lots

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Use of Money or Property					
Rental Income	$ 29,207	$ 15,995	$ 30,524	$ 20,000	$ 26,000
Total Use of Money or Property	$ 29,207	$ 15,995	$ 30,524	$ 20,000	$ 26,000
Total Revenues & Other Financing Sources	$ 29,207	$ 15,995	$ 30,524	$ 20,000	$ 26,000
Expenditures					
Operating Expenditures					
Supplies	$ 240	$ 319	$ -	$ 300	$ 800
Services	$ 4,496	$ 4,985	$ 5,054	$ 5,500	$ 7,100
Utilities	$ 4,277	$ 4,299	$ 4,685	$ 4,700	$ 4,300
Total Operating Expenditures	$ 9,013	$ 9,603	$ 9,739	$ 10,500	$ 12,200
Total Expenditures & Other Financing Uses	$ 9,013	$ 9,603	$ 9,739	$ 10,500	$ 12,200
Net Gain (Cost) to Fund	$ 20,194	$ 6,392	$ 20,785	$ 9,500	$ 13,800

City of Sonora

FY 2022/23 Operating Budget

Cemetery
Department 7600

Program Purpose

The purpose of the Cemetery budget is to provide the funding to maintain the City's Mountain Shadow Cemetery.

Budget Overview

The Cemetery budget includes funding to support the operational activities of this Department function.

001 - General Fund
7600 - Cemetery

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Revenues					
Charges for Services					
Department Services	$ 2,518	$ 6,490	$ 4,881	$ 10,000	$ 6,000
Total Charges for Services	$ 2,518	$ 6,490	$ 4,881	$ 10,000	$ 6,000
Total Revenues	$ 2,518	$ 6,490	$ 4,881	$ 10,000	$ 6,000
Other Financing Sources					
Transfers					
Transfer In	$ -	$ 5,976	$ 35,100	$ 35,100	$ 30,000
Total Other Financing Sources	$ -	$ 5,976	$ 35,100	$ 35,100	$ 30,000
Total Revenues & Other Financing Sources	$ 2,518	$ 12,466	$ 39,981	$ 45,100	$ 36,000
Expenditures					
Salaries and Benefits					
Salaries and Wages	$ 15,422	$ 19,492	$ 25,708	$ 27,500	$ 25,000
Other Benefits	$ 2,461	$ 5,050	$ 10,944	$ 12,850	$ 12,000
Total Salaries and Benefits	$ 17,883	$ 24,542	$ 36,652	$ 40,350	$ 37,000
Operating Expenditures					
Supplies	$ 1,682	$ 5,791	$ 3,951	$ 4,000	$ 3,700
Services	$ 336	$ 1,886	$ 2,855	$ 3,400	$ 4,500
Utilities	$ 1,439	$ 1,652	$ 2,042	$ 2,100	$ 2,400
Total Operating Expenditures	$ 3,457	$ 9,329	$ 8,848	$ 9,500	$ 10,600
Total Expenditures & Other Financing Uses	$ 21,340	$ 33,871	$ 45,500	$ 49,850	$ 47,600
Net Gain (Cost) to Fund	$ (18,822)	$ (21,405)	$ (5,519)	$ (4,750)	$ (11,600)

City of Sonora

FY 2022/23 Operating Budget

Public Works Measure I
Fund 400 (7000)

Program Purpose

The Public Works Department's Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, voters passed a special tax initiative for a ½% increase to sales tax within the City limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Public Works Department receives 15% of this revenue for the purpose of hiring additional personnel; equipment and facility enhancements and infrastructure improvements. The budgeted amount is transferred from the Special Revenue Fund to support the General Funds expenses in this department.

Budget Overview

The Measure I operating budget remains consistent with prior year's allocations.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 503,057	$ 554,309	$ 554,825	$ 554,825	$ 472,929
Revenues					
Sales and Use Tax	$ 281,201	$ 322,865	$ 312,106	$ 319,125	$ 347,000
Investment Earnings	$ 9,074	$ 2,651	$ 998	$ 3,000	$ 2,200
Total Revenues	$ 290,275	$ 325,516	$ 313,104	$ 322,125	$ 349,200
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 793,332	$ 879,825	$ 867,929	$ 876,950	$ 822,129
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 239,023	$ 325,000	$ 395,000	$ 395,000	$ 325,000
Total Other Financing Uses	$ 239,023	$ 325,000	$ 395,000	$ 395,000	$ 325,000
Total Expenditures and Other Financing Uses	$ 239,023	$ 325,000	$ 395,000	$ 395,000	$ 325,000
Fund Balance - Ending	$ 554,309	$ 554,825	$ 472,929	$ 481,950	$ 497,129

City of Sonora

FY 2022/23 Operating Budget

Sunrise Hills

FUND 490-8520 (Unit 1 – Residential)
FUND 490-8521 (Unit 2 – Commercial)

Program Purpose

In 1999, the Sunrise Hills Landscaping and Light District was formed. Unit 1 (Fund 490-8520) consisted of 87 residential lot and Unit 2 (Fund 490-8521) consisted of 13 commercial lots. The District was formed to provide funds to provide for street light (power and fixtures) and landscaping (irrigation water and irrigation system, trees, shrubs and groundcover) maintenance in the Sunrise Hills subdivision. As the landscaping matured, the watering was eliminated. Current maintenance service is limited to lighting and landscape maintenance. The annual assessments have been eliminated due the reserves that have accrued.

Budget Overview

The budgets provide funding for the street light energy costs and Public Works employee costs for the landscape maintenance.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 130,721	$ 130,680	$ 128,896	$ 128,896	$ 127,173
Revenues					
Other Revenues	$ -	$ -	$ -	$ -	$ -
Investment Earnings	$ 2,660	$ 701	$ 282	$ 700	$ 350
Total Revenues	$ 2,660	$ 701	$ 282	$ 700	$ 350
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 133,381	$ 131,381	$ 129,178	$ 129,596	$ 127,523
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ 2,701	$ 2,485	$ 2,005	$ 2,800	$ 2,250
Total Expenditures	$ 2,701	$ 2,485	$ 2,005	$ 2,800	$ 2,250
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 2,701	$ 2,485	$ 2,005	$ 2,800	$ 2,250
Fund Balance - Ending	$ 130,680	$ 128,896	$ 127,173	$ 126,796	$ 125,273

City of Sonora

FY 2022/23 Operating Budget

Capital Projects

Department Purpose

Capital Project Funds are typically used to account for financial resources that are used for the acquisition or construction of major capital infrastructure or to provide or improve facilities for City Departments. These projects help to provide infrastructure to help attract and retain commercial partners in the City of Sonora and is part of an economic development program.

Budget Overview

Funds that are available for Capital projects include the General Fund Projects, Public Safety Power Shutoff Generator Project, Highway User Tax funds, LTF (Local Transportation Fund) and Traffic Mitigation fund. For major capital projects separate funds are created that identify the project expenditures and the respective funding sources. The City has created separate funds for major projects, including the Stockton-Washington Transit project and the Washington-Elkin project in FY22/23.

City of Sonora
Capital Project Listing

Project	Description	Status	Estimated C	Yr Identifi	Funding Yea	Funding Source	Fun
Farmer's Market Bathroom	Bathroom Project Stewart Street	In Construction	$ 173,000	FY17/18	FY21/22	General Fund	001
Generator Project	Generator Install for City Hall, PD, PW and repair at Fire	COMPLETE	$ 217,551	FY19/20	FY21/22	PSPS Grant	155
Stockton-Washington Transit Project	Transit Project	HOLD	$ 2,073,700	FY17/18	FY21/22	Caltrans Grant	801
Traffic Signal Controller 1	S. Stewart and Restano Way (Controller and Battery Backup)	COMPLETE	$ 15,360	FY20/21	FY21/22	SB1	442
Traffic Signal Controller 2	S. Washington and Restano Way (Controller and Battery Backup)	COMPLETE	$ 15,430	FY20/21	FY21/22	SB1	442
Traffic Signal Controller 3	Greenley and Sanguinetti (Battery Backup)	COMPLETE	$ 9,340	FY20/21	FY21/22	SB1	442
Washington-Elkin Red Church Project	Washington-Elkin Project	In Construction	$ 331,000	FY17/18	FY21/22	Caltrans Grant	802
Public Works Sewer Line	Replace/Repair Sewer Line at PW Building	In Construction	$ 33,000	FY21/22	FY21/22	G/F	001
School Street Parking Lot	Sink-hole Repair, Fencing Repair, Gate Repair	COMPLETE	$ 25,000	FY19/20	FY21/22	General Fund	001
Woods Creek Park Project	Update to Woods Creek Facilities	Delayed to FY22/23	$ 200,000	FY19/20	FY22/23	Per Capital Grant	170
ADA/504 Plan Update	to bring City into compliance	FY22/23	$ 35,000	FY19/20	FY22/23	General Fund	001
Greenley Road Extension	Greenley Extension/Bypass (Alignment Study)	Study of Project	$ 175,000	FY08/09	FY22/23	Greenly Ext	803
Linoberg Street Project	Linoberg @ Bradford (Retaining Wall and Curb Replacement)		$ 172,000	FY20/21	FY22/23	SB1	442
Snell Street Project A	Snell Street Paving and Rehab (City Limit to Bonanza)		$ 450,000	FY20/21	FY22/23	Highway User Tax	441/455
Snell Street Project B	Snell Street Paving and Rehab (Bonanza to N. Washington)		$ 165,600	FY20/21	FY22/23	Highway User Tax/SB1	441/442

City of Sonora

FY 2022/23 Operating Budget

Capital Projects – General Fund

001 - General Fund
3900 - Capital Projects

	FY19-20 Actual	FY20-21 Actual	FY21-22 Est./Actual	FY21-22 Budget	FY22-23 Proposed Budget
Other Financing Sources					
Transfers					
Transfer In	$ -	$ -	$ 77,000	$ 77,000	$ -
Total Other Financing Sources	$ -	$ -	$ 77,000	$ 77,000	$ -
Total Revenues & Other Financing Sources	$ -	$ -	$ 77,000	$ 77,000	$ -
Expenditures					
Salaries and Benefits					
Other Benefits	$ -	$ -	$ -	$ -	$ -
Total Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Capital Projects					
Capital Projects	$ -	$ -	$ 250,724	$ 250,724	$ -
Total Capital Projects	$ -	$ -	$ 250,724	$ 250,724	$ -
Total Expenditures	$ -	$ -	$ 250,724	$ 250,724	$ -
Total Expenditures & Other Financing Uses	$ -	$ -	$ 250,724	$ 250,724	$ -
Net Gain (Cost) to Fund	$ -	$ -	$ (173,724)	$ (173,724)	$ -

City of Sonora

FY 2022/23 Operating Budget

Public Safety Power Shutoff Generator Project
FUND 155

Department Summary of Revenues and Expenditures	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ -	$ 217,551	$ 134,639	$ 134,639	$ -
Revenues					
Intergovernmental	$ 217,551	$ -	$ -	$ -	$ -
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 217,551	$ -	$ -	$ -	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 217,551	$ 217,551	$ 134,639	$ 134,639	$ -
Expenditures					
Operating Expenditures	$ -	$ 82,912	$ 134,639	$ 134,639	$ -
Total Expenditures	$ -	$ 82,912	$ 134,639	$ 134,639	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ 82,912	$ 134,639	$ 134,639	$ -
Fund Balance - Ending	$ 217,551	$ 134,639	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Per Capita Grant
FUND 170

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ -	$ -	$ -	$ -	$ -
Revenues					
Intergovernmental	$ -	$ -	$ -	$ 200,000	$ 178,000
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ -	$ -	$ -	$ 200,000	$ 178,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ -	$ -	$ -	$ 200,000	$ 178,000
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ 200,000	$ 178,000
Total Expenditures	$ -	$ -	$ -	$ 200,000	$ 178,000
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ 200,000	$ 178,000
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

City of Sonora

FY 2022/23 Operating Budget

Gas Tax
FUND 440

Department Summary of Revenues and Expenditures	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 2,411	$ 5,732	$ 11,706	$ 11,706	$ 161
Revenues					
Intergovernmental	$ 86,517	$ 88,123	$ 82,356	$ 95,000	$ 108,500
Investment Earnings	$ 804	$ 184	$ 99	$ 250	$ 150
Total Revenues	$ 87,321	$ 88,307	$ 82,455	$ 95,250	$ 108,650
Total Revenues and Other Financing Sources	$ 89,732	$ 94,039	$ 94,161	$ 106,956	$ 108,811
Expenditures					
Road Maintenance	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 84,000	$ 82,333	$ 94,000	$ 94,000	$ 105,000
Total Other Financing Uses	$ 84,000	$ 82,333	$ 94,000	$ 94,000	$ 105,000
Total Expenditures and Other Financing Uses	$ 84,000	$ 82,333	$ 94,000	$ 94,000	$ 105,000
Fund Balance - Ending	$ 5,732	$ 11,706	$ 161	$ 12,956	$ 3,811

City of Sonora

FY 2022/23 Operating Budget

Highway Users Tax
FUND 441

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 70,098	$ 105,527	$ 139,131	$ 139,131	$ 174,843
Revenues					
Intergovernmental	$ 33,808	$ 32,953	$ 35,365	$ 43,000	$ 48,000
Investment Earnings	$ 1,621	$ 651	$ 347	$ 750	$ 350
Total Revenues	$ 35,429	$ 33,604	$ 35,712	$ 43,750	$ 48,350
Total Revenues and Other Financing Sources	$ 105,527	$ 139,131	$ 174,843	$ 182,881	$ 223,193
Expenditures					
Road Maintenance	$ -	$ -	$ -	$ 184,683	$ 218,000
Total Expenditures	$ -	$ -	$ -	$ 184,683	$ 218,000
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ 184,683	$ 218,000
Fund Balance - Ending	$ 105,527	$ 139,131	$ 174,843	$ (1,802)	$ 5,193

City of Sonora

FY 2022/23 Operating Budget

Road Maintenance and Rehabilitation (SB1)
FUND 442

Department Summary of Revenues and Expenditures	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 111,552	$ 194,159	$ 232,715	$ 232,715	$ 285,361
Revenues					
Intergovernmental	$ 79,555	$ 90,045	$ 87,445	$ 80,000	$ 111,000
Investment Earnings	$ 3,052	$ 1,276	$ 556	$ 850	$ 400
Total Revenues	$ 82,607	$ 91,321	$ 88,001	$ 80,850	$ 111,400
Total Revenues and Other Financing Sources	$ 194,159	$ 285,480	$ 320,716	$ 313,565	$ 396,761
Expenditures					
Road Maintenance	$ -	$ 52,765	$ 35,355	$ 178,000	$ 217,000
Total Expenditures	$ -	$ 52,765	$ 35,355	$ 178,000	$ 217,000
Other Financing Uses					
Transfers Out	$ -				
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ 52,765	$ 35,355	$ 178,000	$ 217,000
Fund Balance - Ending	$ 194,159	$ 232,715	$ 285,361	$ 135,565	$ 179,761

City of Sonora

FY 2022/23 Operating Budget

Local Transportation Fund

FUND 455

Program Purpose

LTF funds are allocated to the City and County when excess funds are available after meeting the transit needs of the community.

Budget Overview

In FY22-23 LTF funds will be used to fund a portion of the Snell Street Project.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 84,180	$ 89,554	$ 171,865	$ 171,865	$ 203,589
Revenues					
Intergovernmental	$ 30,248	$ 81,748	$ 108,351	$ 108,351	$ 52,445
Investment Earnings	$ 1,603	$ 563	$ 373	$ 300	$ 200
Total Revenues	$ 31,851	$ 82,311	$ 108,724	$ 108,651	$ 52,645
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 116,031	$ 171,865	$ 280,589	$ 280,516	$ 256,234
Other Financing Uses					
Transfers Out	$ 26,477	$ -	$ 77,000	$ -	$ 203,000
Total Other Financing Uses	$ 26,477	$ -	$ 77,000	$ -	$ 203,000
Total Expenditures and Other Financing Uses	$ 26,477	$ -	$ 77,000	$ -	$ 203,000
Fund Balance - Ending	$ 89,554	$ 171,865	$ 203,589	$ 280,516	$ 53,234

City of Sonora

FY 2022/23 Operating Budget

Traffic Mitigation
FUND 465

Program Purpose

Fees are collected from development projects to mitigate impacts from the traffic that is generated. These fees are used to fund regional transportation improvement projects in the City and County.

Budget Overview

The Traffic Mitigation budget reflects the impact fees to be collected for activities in FY22/23.

Department Summary of Revenues and Expenditures	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 1,108,048	$ 1,094,014	$ 1,174,933	$ 1,174,933	$ 1,018,368
Revenues					
Other Revenues	$ 7,039	$ 74,634	$ 15,920	$ 75,000	$ 35,000
Investment Earnings	$ 23,485	$ 6,285	$ 2,515	$ 7,000	$ 3,000
Total Revenues	$ 30,524	$ 80,919	$ 18,435	$ 82,000	$ 38,000
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 1,138,572	$ 1,174,933	$ 1,193,368	$ 1,256,933	$ 1,056,368
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ -	$ -	$ -	$ -	$ -
Other Financing Uses					
Transfers Out	$ 44,558	$ -	$ 175,000	$ 175,000	
Total Other Financing Uses	$ 44,558	$ -	$ 175,000	$ 175,000	$ -
Total Expenditures and Other Financing Uses	$ 44,558	$ -	$ 175,000	$ 175,000	$ -
Fund Balance - Ending	$ 1,094,014	$ 1,174,933	$ 1,018,368	$ 1,081,933	$ 1,056,368

City of Sonora

FY 2022/23 Operating Budget

Caltrans Project: Stockton-Washington Transit Project

Fund 801

Program Purpose

This Fund includes grant funded projects through the State Department of Transportation.

Budget Overview

The final budget includes the construction phase of the Stockton-Washington Street Transit and Accessibility Project.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ 1,117	$ (61,225)	$ (72,151)	$ (72,151)	$ -
Revenues					
Intergovernmental	$ 55,672	$ 94,387	$ 101,248	$ 2,073,700	
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ 55,672	$ 94,387	$ 101,248	$ 2,073,700	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ -	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ 56,789	$ 33,162	$ 29,097	$ 2,001,549	$ -
Expenditures					
Operating Expenditures	$ 118,014	$ 105,313	$ 29,097	$ 2,073,700	
Total Expenditures	$ 118,014	$ 105,313	$ 29,097	$ 2,073,700	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 118,014	$ 105,313	$ 29,097	$ 2,073,700	$ -
Fund Balance - Ending	$ (61,225)	$ (72,151)	$ -	$ (72,151)	$ -

City of Sonora

FY 2022/23 Operating Budget

Caltrans Project: Washington-Elkin Project

Fund 802

Program Purpose

This Fund includes grant funded projects through the State Department of Transportation.

Budget Overview

The proposed budget includes the construction phase of the Washington-Elkin Red Church Project.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ (63,167)	$ (85,859)	$ (35,063)	$ (35,063)	$ -
Revenues					
Intergovernmental	$ -	$ 62,636	$ 338,000	$ 338,000	
Investment Earnings	$ -	$ -			
Total Revenues	$ -	$ 62,636	$ 338,000	$ 338,000	$ -
Other Financing Sources					
Transfers In	$ -	$ 12,785	$ -	$ -	$ -
Total Other Financing Sources	$ -	$ 12,785	$ -	$ -	$ -
Total Revenues and Other Financing Sources	$ (63,167)	$ (10,438)	$ 302,937	$ 302,937	$ -
Expenditures					
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	$ 22,692	$ 24,625	$ 302,937	$ 331,000	
Total Expenditures	$ 22,692	$ 24,625	$ 302,937	$ 331,000	$ -
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ 22,692	$ 24,625	$ 302,937	$ 331,000	$ -
Fund Balance - Ending	$ (85,859)	$ (35,063)	$ -	$ (28,063)	$ -

City of Sonora

FY 2022/23 Operating Budget

Greenley Road Extension Project
Fund 803

Program Purpose

This Fund has been set up for Greenley Road Extension project in support of Council Resolution 05-03-2021-A.

Budget Overview

This Fund includes City funding from the City's Traffic Mitigation fund to match Tuolumne County Transportation Council's funding for an alignment study. This project is included in the Regional Transportation Plan.

Department Summary of Revenues and Expenditures

	2019/20 Actual	2020/21 Actual	2021/22 Est./Actual	2021/22 Final Budget	2022/23 Proposed Budget
Source of Funds					
Fund Balance - Beginning	$ -	$ -	$ -	$ -	$ 175,000
Revenues					
Intergovernmental	$ -	$ -	$ -	$ -	$ -
Investment Earnings	$ -	$ -	$ -	$ -	$ -
Total Revenues	$ -	$ -	$ -	$ -	$ -
Other Financing Sources					
Transfers In	$ -	$ -	$ 175,000	$ 175,000	$ -
Total Other Financing Sources	$ -	$ -	$ 175,000	$ 175,000	$ -
Total Revenues and Other Financing Sources	$ -	$ -	$ 175,000	$ 175,000	$ 175,000
Expenditures					
Operating Expenditures	$ -	$ -	$ -	$ 175,000	$ 175,000
Total Expenditures	$ -	$ -	$ -	$ 175,000	$ 175,000
Other Financing Uses					
Transfers Out	$ -	$ -	$ -	$ -	$ -
Total Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures and Other Financing Uses	$ -	$ -	$ -	$ 175,000	$ 175,000
Fund Balance - Ending	$ -	$ -	$ 175,000	$ -	$ -

AMENDMENT #1 TO
TOURISM PROMOTION AGREEMENT

This Amendment #1 ("Amendment #1") is entered into this 21st day of June, 2022, by and between the County of Tuolumne, a political subdivision of the State of California, ("County") and the City of Sonora, a municipal corporation, ("City") and Visit Tuolumne formerly known as Tuolumne County Visitors Bureau, a California non-profit mutual benefit corporation ("TCVB").

WHEREAS, on the 16th day of January, 2018, the County, City and TCVB entered into an Agreement for Professional Services ("Agreement") to perform duties related tourism promotion; and

WHEREAS, the original term of this agreement was to conduct all authorized work until it is approved by the County and City or June 30, 2022.

NOW THEREFORE, THE COUNTY, THE CITY AND TCVB AGREE as follows:

1. Section 1 of the Agreement, "TERM" is amended to read: "The term of this Agreement shall commence on the date first hereinabove written and shall continue until all authorized work is approved by the County or by December 31, 2022, whichever is earlier."

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment #1 as of the date written above.

COUNTY ____________________ Anaiah Kirk Chair Tuolumne County Board of Supervisors	**TCVB** ____________________ President Tuolumne County Visitors Bureau
ATTEST: ____________________ Board Clerk Board of Supervisors	APPROVED AS TO LEGAL FORM: ____________________ By: Sarah Carrillo, County Counsel
CITY ____________________ Mayor City of Sonora	
ATTEST: ____________________ City Clerk	

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 6, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Adopt Resolution No. 06-06-2022-A Establishing the FY22/23 GANN Appropriations Limit for the City of Sonora

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RECOMMENDATION

Adopt Resolution No. 06-06-2022-A establishing the Gann Appropriations Limit for FY22/23 for the City of Sonora.

BACKGROUND

On November 6, 1979, California voters approved Proposition 4, commonly known as the Gann Spending Limitation Initiative, establishing Article XIIIB of the California State Constitution. This proposition, which became effective in FY 1980/81, mandated an appropriations (spending) limit on the amount of tax proceeds that the State and most local government jurisdictions may appropriate within a fiscal year. Charges for services, fees, grants, loans, donations, and other non-tax proceeds are excluded. Exemptions are also made for voter-approved debt prior to January 1, 1979, and the cost of court-related or Federal government mandates.

The initiative was later modified by two propositions - Proposition 98 in 1988 and Proposition 111 in 1990. Proposition 98 established the return of tax revenues exceeding appropriation limit levels to the State or citizens through a process of refunds, rebates, or other means. Proposition 111 allowed more flexibility in the appropriation calculation factors.

DISCUSSION

Attached for Council consideration is a resolution establishing an appropriations limit for FY 2022/23. The City may select either the percentage change in California per capita personal income or the percentage change in the local assessment role due to the addition of local non-resident new construction. This City has elected to use the change in California per capita income of 5.73%.

In addition, the City may elect to use either the Department of Finance's annual population percent change for the City or for the entire County. This year the County's percentage increase of .91% with be used rather than the City's percentage increase of .40%. Local jurisdictions are allowed to choose whichever factors are most beneficial for them each year.

The Calculation of the FY22/23 Gann Appropriations Limit is as follows:

City of Sonora
GANN Appropriations Limit Calculation
FY 2022/23

Prior Years Appropriations Limit	$	47,844,771
Adjustment Factors for Current Year:		
2021/22 Inflation*		5.73%
2021/22 Population Change*		0.91%
Total Adjustments Factor		1.0669
2022/23 Appropriations Limit	$	51,045,586

** Provided by Demographic Research Unit, Department of Finance, State of California*

FISCAL IMPACT

The City's FY22/23 appropriations funded by tax revenues are within the required GANN Limit.

ATTACHMENTS

- Resolution No. 06-06-2022-A

RESOLUTION 06-06-2022-B

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA ESTABLISHING THE FY 2022/23 GANN APPROPRIATIONS LIMIT FOR THE CITY OF SONORA

WHEREAS, Article XIIIB of the California Constitution (Limitation of Government Appropriations) was passed by the California electorate on November 6, 1979, and became effective on July 1, 1980; and

WHEREAS, the California Department of Finance has determined the California Personal Income Index of 5.73%; which the City Council has elected to use instead of using the percentage change in the local assessment roll; and

WHEREAS, the City Council has elected to use the population change for the County of Tuolumne, a positive (.91%), instead of the City of Sonora's positive (.4%), now,

THEREFORE, BE IT RESOLVED, that the formula for determination of the Appropriations Limitation for Fiscal Year 2022/23 is hereby adopted as follows:

FY 2022/23 Calculation

% Change in California per capita personal income		% Increase in County Population		Appropriation Factor		2021/22 Appropriations Limit		2022/23 Appropriations Limit
5.73%	X	0.91%	=	1.0669	X	$ 47,844,771	=	$ 51,045,586

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on May 16, 2022, by the following votes:

AYES: ____________________

NOES: ____________________

ABSENT: ____________________

Signed and dated:

____

Matt Hawkins

Mayor of the City of Sonora

ATTEST: __________________________________

Tracy Skelly

Pro Tem Deputy City Clerk

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Community Development Department Report for May 2022

RECOMMENDATION

Receive the Community Development Department Report for May 2022

DISCUSSION

In addition to the day-to-day operations of the Department, staff completed the following items:

RED CHURCH PEDESTRIAN PROJECT – Construction continued on the project with sidewalks and brick striping completed at the end of May. The final stage of the project is to complete the striping and signage. The project should be fully completed by June 24th. Staff is currently completing the final review of all documents in preparation of closing out the project and finalizing the grant documents.

WASHINGTON-STOCKTON TRANSIT PROJECT – In coordination with the Tuolumne County Transportation Council, staff met with Caltrans to obtain the gap funding required to move forward with the project. Staff has summited the required documentation associated with this request. Staff also prepared the Request for Proposal to obtain the Construction Engineer for the project. This engineer will be responsible for overseeing the day to day construction activities/reviews for the project. Preparing the RFP was a time-consuming process as the City had to meet all federal guidelines and regulations as the projects includes both federal and state highway funding. Consultant's proposals are due to the City on or before June 30, 2022.

STEWART STREET RESTROOM PROJECT – Replacement of the sidewalk, curb and gutters has been completed along with all exterior improvements. The interior framing has been completed along with rough plumbing and electrical. Construction is anticipated to be completed by the end of June. Staff received LTF, Bike & Ped, funding approval from the Tuolumne County Transportation Council for the sidewalk portion of the project.

CDBG PROGRAM INCOME APPLICATION – The CDBG Program Income applications to fund the Sonora Fire Department's Type 3 and Type 6 Fire engine, and breathing apparatuses have been completed and submitted to the State Department of Housing and Community Development for review and approval. The final application to fund the Department's new exhaust removal system should be completed and submitted by June 30, 2022.

FARMERS MARKET – The 2022 Sonora Certified Farmers Market began on Saturday, May 14th. Staff reviews all of the applications submitted to participate and 42 vendors so far have been approved to join in this year's Market. There are several new items being sold at the Market. This is a festive weekly event enjoyed by many of the City's residents and its visitors.

MONTH OF MARCH, 2022	COMMUNITY DEVELOPMENT DEPARTMENT ACTIVITY REPORT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		
NAME	**LOCATION**	**TYPE**	**VALUATION**	**FEES**
NEW RESIDENTIAL		**TOTAL UNITS ___1____**		
Martin Minners	130 Minners Way	New Single Family Residence w/garage	$440,000	$3,545.88
			SUBTOTAL ___1____	
CDBG REHABS		**TOTAL UNITS ____0___**		
			SUBTOTAL ___1_____	
COMMERCIAL		**TOTAL UNITS __0_____**		
			SUBTOTAL ___1____	

ALTERATIONS & ADDITIONS		**TOTAL UNITS ____8___**		
Ryan Avila	613 S. Stewart St.	Residential alteration & convert part of ex. SFR into a new ADU	$75,000	$1,047.45
Smooth Sailing LLC	820 Delnero Dr.	Tenant Imp. for moving 4th Operatory chair into adjacent vacant office space	$12,000	$234.25
Diem Le Crocitto	495 S. Washington St.	New shower, toilet, sink, lighting/switches & flooring	$18,000	$390.40
Colleen J McCool Tr.	174 Hillcrest	Correct Notice of Violation for creation of basement apartment	$20,000	$660.65
Scot Frey & Cheryl Kay Tibbits TR.	435 Barretta St.	Remodel ex. residence & construct new rear deck	$80,000	$1,056.65
Mark & Janice Quinn	1243 Mono Way	Replace damaged front porch	$25,000	$352.67
Kathy Theur & Laurie Sacknitz	408 Morning Star Dr.	Install a 6.66 KW roof mount solar PV system	$20,000	$300.00
Georgia Marcus	44 Roble Road	Install a 9.6 KW roof mount solar PV system; add a 22 KW generator, pad & LPG lines	$30,000	$797.88

DEMOLITIONS			TOTAL UNITS ___0____	
NAME	**LOCATION**	**TYPE**	**VALUATION**	**FEE**
			SUBTOTAL ___9_____	

MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	**VALUATION $**	**FEE**
7	$58,349	$1,605.73

TOTAL NUMBER OF PERMITS ISSUED	**16**
TOTAL VALUATION	$778,349
SUB TOTAL OF PERMIT FEES COLLECTED	$9,991.56
TOTAL FIRE DEPARTMENT FEES COLLECTED	$ 120.00
TOTAL TRAFFIC FEES COLLECTED	$3,980.00
TOTAL PUBLIC SAFETY FEES COLLECTED	$0
TOTAL PARKS & RECREATION FEES COLLECTED	$0
TOTAL FEES COLLECTED	**$14,091.56**

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	**117**
TOTAL VALUATION	**$5,106,753**
TOTAL FIRE DEPARTMENT FEES COLLECTED	**$3,581.25**
TOTAL PUBLIC SAFETY FEES COLLECTED	**$0**
TOTAL PARKS & RECREATION FEES COLLECTED	**$0**
TOTAL TRAFFIC MITIGATION FEES COLLECTED	**$11,940.00**
TOTAL PERMIT FEES COLLECTED	**$71,796.80**

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for May 2022

RECOMMENDATION

Receive the Public Works Department Report for May 2022

DISCUSSION

For the month of May 2022, the City of Sonora Public Works Department performed the following activities:

Events
- Placed banners above Washington Street for upcoming events.
- Spent numerous days in preparation for the Motherlode Round up Parade.
- Assisted Police Department with traffic control and street closures during Parade.
- Performed early morning cleanup following the day of the Parade.
- Transferred Farmers Market supplies from Opera Hall to storage unit on Sheppard Street.
- Placed no parking signs weekly for the Farmers Market.
- Picked up and Transferred from the valley the water barricades purchased for street closures during parades and events.

Streets
- Reinstalled benches and trash receptacles removed for Red Church project.
- Staged temporary stop signs at all intersections with signals for possible upcoming PSPS outages.
- Removal and disposal of deceased deer on Theall Street.
- Spent several days removing leaf piles on City Streets.
- Spent several days potholing City Streets.
- Continued annual weed abatement spray program on several roadside locations as well as City cemeteries, parks and landscapes throughout the City.
- Removal and transport of three pay vegetation piles at various locations in the City.
- Located and return numerous abandoned shopping carts throughout the City.
- Removal of numerous advertisement signs and flyers around the City.
- Installed no trespassing signs on City's Southgate property.

Facilities
- Relocated the two Historical City Maps at City Hall.
- Installed new security monitors in dispatch at Sonora Police Department.
- Pressure washed concrete at Opera Hall.

- Made repairs to damaged sheet rock in the City's Building Inspectors office.

Parks/Landscapes/Parking Lots

- Blew and removed leaves from several City parking lots and parks.
- Replaced five GFI receptacles in Farmers Market lot used for vendors.
- Graffiti removal at Woods Creek Rotary Park.
- Made repairs to numerous irrigation systems in City landscapes.
- Pressure washed walls and parking lot following construction project at the Terzich Parking Structure.
- Performed major pruning of trees and shrubs as well as weed whacked in the City parking lot landscape behind City Hall.
- Removal of invasive Ivy on the front of Terzich Parking Structure.
- Removal of downed Pine Tree across Dragoon Gulch Trail.

Storm Drains

N/A

Cemeteries

- Prepared required monthly reports, installed headstones, checked messages daily, and returned phone calls.
- Filled several sunken plots at Mountain Shadow Cemetery.
- Spent several day's weed whacking around all headstones.

Miscellaneous

- Performed routine daily and monthly activities including regular checking of parks and landscape areas for maintenance needs and safety concerns, garbage collection at City facilities, cleaning and stocking City restrooms, opening of gate to Dragoon Gulch Trail parking lot, routine maintenance of City vehicles, participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, and weekly sweeping of City Streets.

FISCAL IMPACT

None

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: MONTHLY REPORT – SONORA POLICE DEPARTMENT

RECOMMENDATION

Receive the Sonora Police Department monthly report for May 2022.

DISCUSSION

The attached summarizes activities for May 2022.

	May 2022	April 2022	May 2021
Total Incidents	1,453	1,279	1,364
Calls for Service	753	624	695
Officer Initiated	700	658	669
Total Arrests	61	65	62
Felony Arrests	5	15	13
Misd. Arrests	56	50	49
Total Reports	153	137	129
Parking Citations	48	31	4
Moving Citations	27	23	10
Domestic Violence	4	3	5
Larcenies	5	12	15
Collision Incidents	28	28	22
Collision Invest.	12	15	9

	May 2022	April 2022	May 2021
Homeless Activity	113	73	---------------
Animal Calls	34	29	23
Public Intox. / UID	12	8	8
DUI Arrests	10	4	2
Total Phone Calls / 911 Calls	2,253/312	2,054/232	1,895/163
Average Per Day	73	68	67
Vehicle Releases	7	11	7

*Homeless Activity requires manual inputs, the actual number of associated incidents will typically be higher than the reported number.

FISCAL IMPACT

There is no fiscal impact on the General Fund

AREA 1

Violent Crimes:

-1 Felony Sexual Penetration with a Foreign Object
-1 Felony Harmful Matter Sent with Intent to Seduce a Minor
-2 Felony Domestic Violence
-1 Felony Threats -

Burglaries / Other Larceny:

-1 Business Burglary (Shoplifting).
-1 Theft of Vehicle Parts (catalytic converters) From a Business Storage Yard
-1 Felony Use of a Stolen Credit Card

AREA 2

Violent Crimes:

- Felony Assault with a Deadly Weapon (not firearm or force) with Misdemeanor Battery
-1 Misdemeanor Battery on School Grounds
-1 Felony Inflicting Injury on a Child
-1 Felony Domestic Violence
-1 Misdemeanor Assault on a Peace Officer
-1 Misdemeanor Domestic Violence with Misdemeanor False Imprisonment

Burglaries / Other Larceny:

-2 Business Burglaries (Shoplifting)

05/01/2022 – 05/31/2022

Emergency 911
Business (209) 532-8143
Fax (209) 532-4845
Web-Site: www.sonorapd.com
Turu VanderWiel, Chief of Police
E-Mail: tvanderwiel@sonorapd.com

SONORA POLICE DEPARTMENT

100 South Green Street
Sonora, California 95370

"Maintaining a Safe Community since 1851"

TO: Honorable Mayor and City Council Members

FROM: Turu VanderWiel, Chief of Police

DATE: June 21, 2022

RE: Area 1 - No Monthly Report

MEMORANDUM

Due to staffing shortages, no report for Area 1 will be submitted for May 2022.

Area 2 Monthly Report
May 2022

Neighborhood Watch:

MYERS HILL**:**
- No updated activity.

N. STEWART**:**
- No updated activity.

HIGHLANDS VIEW**:**
- Inactive.

Cases for discussion:

22-662- On 5/20/22 at about 0140 hours, Officers were dispatched to a vehicle that was stopped and blocking the road in the 200 block of Mono Way. Responding officers located two male subjects in the front seats, unconscious and slumped over, both displaying signs and symptoms of opioid overdose. A Sergeant quickly acted and administered Narcan to each subject which was eventually effective in reversing the effects the subjects were experiencing. After medical treatment, the driver, Joseph Marsellis, 23 of Tracy, was arrested for DUI and the passenger, Jacob Worthington, 22 of Sonora was arrested for being under the influence of a controlled substance.

22-625- On 05/12/2022 at about 1126 hours, Officers were dispatched to a local care facility for a female patient, Sabrina Alfreds, 32 of Jamestown who had controlled substances and drug paraphernalia in her possession and was trying to inject drugs into her intravenous line within her assigned room. Officers confirmed she was in possession of the items as well as prescription medications that were not prescribed to her.

Recruitments:
- 1 Full-time Dispatcher
- 1 Part-time Relief Dispatcher
- 1 Police Sergeant

Training:
- One Officer completed a Standardized Field Sobriety Testing Instructor course.
- One Community Service Officer completed a Crime Scene Forensics course.
- One Field Training Officer attended a Critical Incident Response Tactics course.
- One Community Service Officer completed a Crime Scene Photography course.
- One Dispatcher attended a California Public Records Course.
- Two Officers attended a Search Warrant course.
- One Detective attended Child Exploitation training.

Range:
- None

Respectfully Submitted,
Sgt. Chris Johnson

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 20, 2022

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department Monthly Report – May 2022

RECOMMENDATION

Receive the Fire Department Monthly Report for May 2022

DISCUSSION

Fire Department Monthly Report May 2022

FISCAL IMPACT

N/A

Emergency Incidents

1. Sonora City Fire units responded to 146 calls for service in May.

2. Sonora City Fire units responded to emergency calls for service as follows:

100 – Fire, other	1
111 - Building fire	1
113 - Cooking fire, confined to container	1
142 – Brush or brush and grass mixture fire	3
143 – Grass fire	3
311 - Medical assist, assist EMS crew	17
321 - EMS call, excluding vehicle accident with injury	78
322 - Motor vehicle accident with injuries	7
324 - Motor vehicle accident with no injuries.	5
440 – Electrical wiring/equipment problem, other	1
510 - Person in distress, other	2

550 – Public service assistance, other	2
553 - Public service	3
554 – Assist Invalid	1
611 - Dispatched & cancelled en route	10
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	2
700 – False alarm or false call, other	1
710 – Malicious, mischievous false call, other	2
730 - System malfunction, other	2
740 - Unintentional transmission of alarm, other	2
741 - Sprinkler activation, no fire - unintentional	1
Total	146

3. Monthly dollar loss, resulting from fire:	0
4. The average response time during the month:	5 minutes
5. Automatic or mutual aid given	48