



CITY COUNCIL REGULAR MEETING

Monday, December 19, 2022 at 5:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, December 19, 2022 at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 11-21-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC OR MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjXNXZWtXVIZLQTJoQT09>

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to tskelly@sonoraca.org.

OPEN SESSION - 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PRESENTATIONS

1. Receive a presentation from Courtney Farrell, Project Manager for North State Planning & Development regarding the Central Sierra Economic Development District (EDD) Comprehensive Economic Development Strategy (CEDS) Process.

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

2. Consider approval of disbursements in the amount of \$190,622.32 and \$164,042.12 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.
3. Consider adoption of Resolution 12-19-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions; Tracy Skelly, Administrative Services Officer.
4. Consider approval of an amendment to the Tuolumne County Visitor's Bureau, Inc. Tourism Promotion Agreement, which extends the existing agreement from January 1, 2023, to June 30, 2023, and authorize the City Administrator to execute the contract amendment; Melissa Eads, City Administrator.
5. Consider Approval of Resolution 12-19-2022-B allowing the City Administrator and the Administrative Services Director to represent the City with authority to examine the Tax records for the Local 1% Sales and Use Tax and Measure I and Measure Y, for the Transaction and Use Tax; Christopher Gorsky, Administrative Services Director.

MONTHLY REPORTS

6. Receive the Sonora Administrative Services Department monthly report for October 2022; Christopher Gorsky, Administrative Services Director.
7. Receive the Sonora Fire Department monthly report for November 2022; Aimee New, Fire Chief.
8. Receive the Sonora Police Department monthly report for November 2022; Turu VanderWiel, Police Chief.

9. Receive the Sonora Public Works Department Report for November 2022; Rachelle Kellogg, Community Development Director, Michael Lagomarsino, Public Works Supervisor.

COMMUNICATIONS

10. Receive communications regarding the Christmas Parade from Donn Marinovich and Sherrin Grout.

11. Receive communications regarding Tai-Yoga classes at the Opera Hall.

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL STAFF REPORT

MEETING DATE: Monday, December 19, 2022

TO: Tracy Skelly, Administrative Services Officer/City Clerk

FROM: Courtney Farrell, Project Manager, North State Planning & Development Collective

SUBJECT: Sonora City Council Presentation: Central Sierra Economic Development District (EDD) Comprehensive Economic Development Strategy (CEDS) Process

RECOMMENDATION

Receive a presentation from Courtney Farrell, Project Manager for North State Planning & Development regarding the Central Sierra Economic Development District (EDD) Comprehensive Economic Development Strategy (CEDS) Process.

BACKGROUND

The North State Planning & Development Collective (the Collective) at California State University, Chico and Chabin Concepts is leading the Comprehensive Economic Development Strategy (CEDS) for 2022-2027 in partnership with the Central Sierra Economic Development District (CSEDD). The Economic Development Administration (EDA) / Department of Commerce requires regions to develop a CEDS to be eligible for grants.

The CSEDD applied for an EDA grant to fund the regional strategic plan, as well as create a more robust plan. The Collective and Chabin Concepts is focusing on creating a comprehensive plan that will provide diversification and help create economic vitality. The proposed completion date of the draft plan is May 2023, before it is approved by each County's Board of Supervisors and City Councils.

The City of Sonora has the opportunity to contribute to the regional CEDS and offer input and ideas to the plan that can coincide with and even elaborate with other current plans.

DISCUSSION

- Completed CEDS tasks to date
- Expansion of Committee Participation
- Integration with Community Economic Resilience Fund (CERF)
- Next Steps

ATTACHMENTS

- Central Sierra CEDS Information and Survey
- Central Sierra CEDS Presentation



FOR IMMEDIATE RELEASE

SURVEY CONTACT: Vicki Doll, Chabin Concepts
vicki@chabinconcepts.com or 530-345-0364.

COMMUNITY INPUT SOUGHT FOR CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

The Central Sierra Economic Development District (CSEDD), in conjunction with the North State Planning and Development Collective at California State University, Chico and Chabin Concepts are in the initial phase of updating the Comprehensive Economic Development Strategy for the five-county CSEDD region. The region serves Alpine, Amador, Calaveras, Mariposa and Tuolumne counties, along with the Cities of Sonora and Angels Camp.

Organizers are seeking input from a cross-section of the community to learn as much as possible about the region's challenges and potential opportunities for improving the economy. As part of the process, community members are invited to take part in a brief, 10-question confidential survey.

To take the survey online, click the following link, or paste the URL into your browser:

<https://www.surveymonkey.com/r/L6V82C3>. Requests for paper copies of the survey can be made to Vicki Doll, Chabin Concepts, at vicki@chabinconcepts.com at 530-345-0364.

Economic Development Districts (EDDs) are multi-jurisdictional entities designated by the Economic Development Administration, and are commonly composed of multiple counties and in certain cases even cross-state borders. They help lead the locally-based, regionally driven economic development planning process that leverages the involvement of the public, private and non-profit sectors to establish a strategic blueprint (i.e., an economic development roadmap) for regional collaboration.

The strategic blueprint, known as a Comprehensive Economic Development Strategy (CEDS), is a strategy-driven plan for regional economic development. A CEDS is the result of a "regionally-owned" planning process designed to guide the economic prosperity and resiliency of an area or region. It provides a coordinating mechanism for individuals, organizations, local governments, and private industry to engage in a meaningful conversation and debate about the economic direction of their region.

For more information about the Comprehensive Economic Development Strategy for the Central Sierra Economic Development District, contact David Thoeny, Executive Director, Mother Lode Job Training/Central Sierra Economic Development District at (209) 536-4501 or email dthoeny@mljt.org For more information about Economic Development Districts in general, and how they are designated, visit <https://eda.gov/edd/>



CENTRAL SIERRA ECONOMIC DEVELOPMENT DISTRICT

[Alpine County](#) | [Amador County](#) | [Calaveras County](#) | [Mariposa County](#) | [Tuolumne County](#) | [City of Angels Camp](#) | [City of Sonora](#)

The Central Sierra Economic Development District (CSEDD) is the agency responsible for strategic planning for the District which includes the counties of Alpine, Amador, Calaveras, Mariposa, Tuolumne, and the cities of Angels Camp and Sonora. The District is updating its Comprehensive Economic Development Strategy (CEDS) which will address economic challenges and opportunities and include a plan for building a resilient local economy.

An early step in this process is to hear from community members to learn as much as possible about the challenges and potential opportunities for improving the economy. Please help your community by participating in this short, confidential survey. You can also take this survey online at www.csedd.org

1. Which of the following assets are important to the region's economic success?

- | | |
|---|--|
| ☐ Natural resources | ☐ Health care industry |
| ☐ Historic sites | ☐ Tourism industry |
| ☐ Downtowns | ☐ Retail industry |
| ☐ Manufacturing industry | ☐ Recreational and visitor venues and amenities |
| ☐ Other: | |

2. Which of the following challenges must be addressed by your local government for the region to achieve long-term economic stability?

	Most Important	Somewhat Important	Not Important	Don't Know
Aging and inadequate services (broadband, water, wastewater, roads)	☐	☐	☐	☐
Not enough land and buildings ready for job-creating businesses	☐	☐	☐	☐
Lack of housing, too many seasonal rentals, homelessness	☐	☐	☐	☐
Wildfires, drought, and other natural disasters	☐	☐	☐	☐
Worker and skill shortage	☐	☐	☐	☐
Limited visitor amenities (restaurants, lodging, signage)	☐	☐	☐	☐
Burdensome government regulations	☐	☐	☐	☐
Other:				

3. Are you involved in, or aware of, any activities or initiatives that address these issues?

☐ Yes ☐ No

If yes, can you provide us
with more information?

4. Which of the following opportunities should be pursued to improve long-term economic stability in the region's cities and counties?

- | | |
|--|--|
| ☐ Attract employers paying living wage | ☐ Expand and improve recreational and historic amenities |
| ☐ Support entrepreneurship and small businesses | ☐ Increase skill building and vocational trades education |
| ☐ Fill downtown vacancies | ☐ Improve sites for job-creating employers (zoning, water, wastewater, broadband, etc.) |
| ☐ Coordinate natural disaster preparedness and response efforts | ☐ Ease local government regulations |
| ☐ Grow and diversify the existing visitor market | ☐ Attract developers for worker housing |
| ☐ Other: | |

5. Please tell us about yourself:

- | | |
|---|-------------------------------|
| ☐ I live in the region | Where: |
| ☐ I work in the region | Occupation: |
| ☐ I own a business in the region | Type of business or industry: |
| ☐ I attend school | |
| ☐ I am retired | |

6. Is there any other information you would like to share?

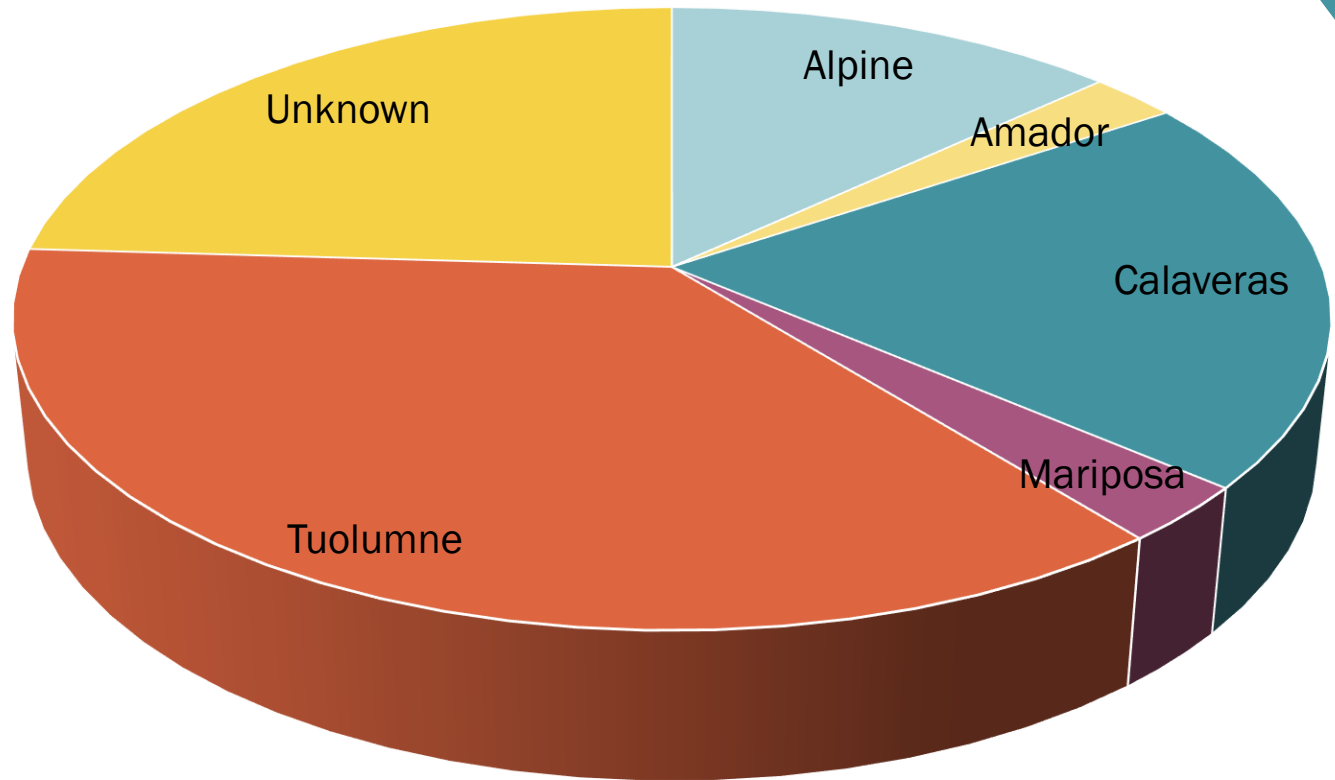
Thank you for participating in this important process by responding to this confidential survey.
Please return the survey to your city or county offices by Monday, October 31, 2022

Central Sierra Economic Development District 2023-2028 Comprehensive Economic Development Strategy

Survey Results as of October 6, 2022

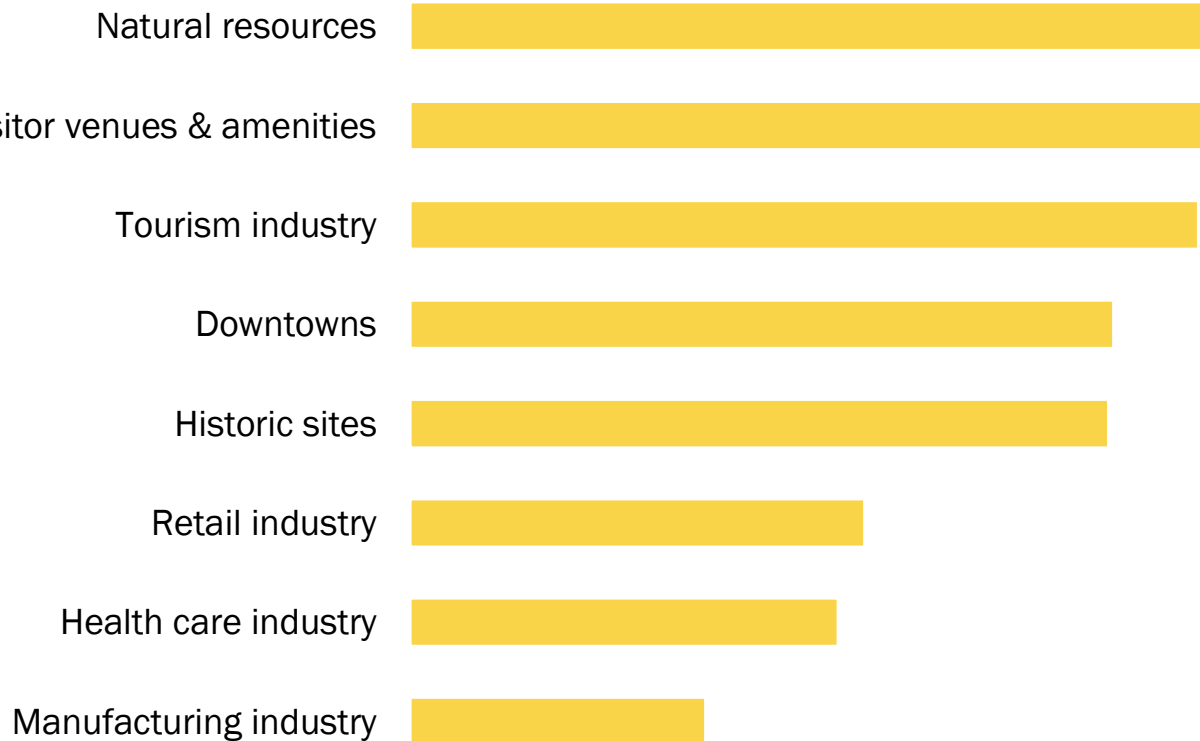
Regional Participation

Surveys and
Interviews

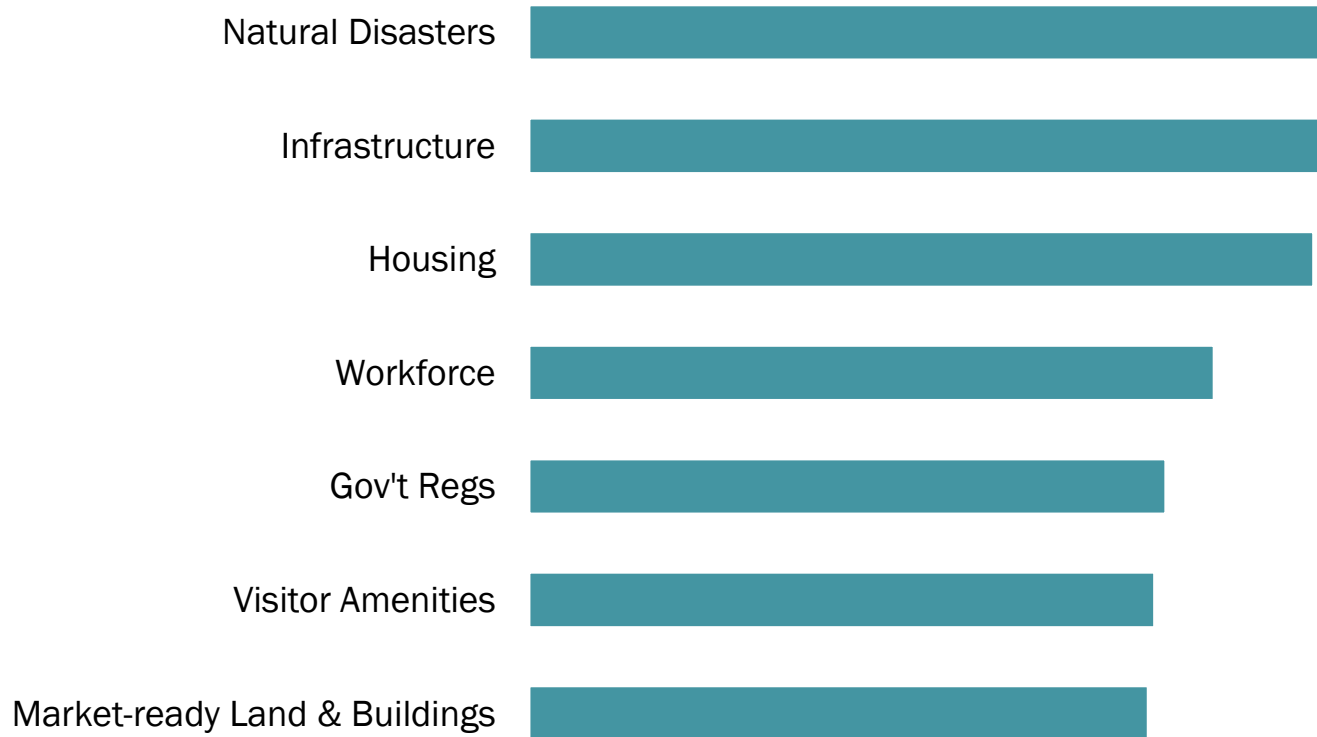


Assets Important to Economic Success

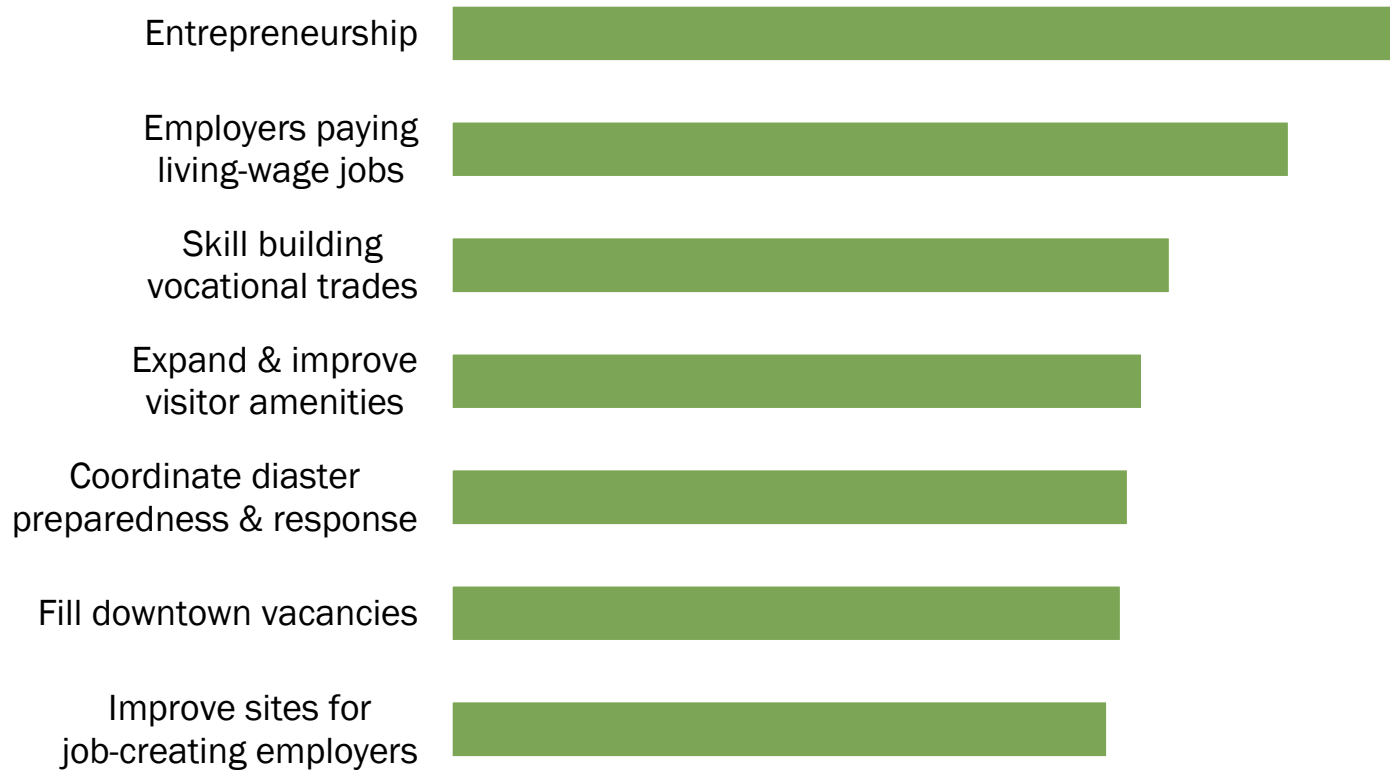
Item 1.



Challenges to Address



Opportunities to Capture



Ideas – Suggestions – Requests

Paraphrased. Final survey report will include all comments as provided

- Tax commercial spaces that sit unoccupied; subsidize storefronts to keep the lights on
- Offer guided tours of historic sites
- Distinctive public art; walkable downtowns; creative placemaking; performance venues
- Recreation/training facilities for endurance athletes or research
- Improve, rebuild and open camping locations
- Limit vacation rentals
- Need businesses & services for year-round residents
- Public transportation on weekends
- Childcare
- Workforce skills
- Residential housing using green energy, net zero practices, fire resistant materials and protocols
- More manufacturing that doesn't impact the environment but offers skilled jobs
- Improve deteriorating infrastructure; broadband and cell service
- Road improvements
- Mono & Alpine counties coordinate plowing to keep Monitor Pass open
- geography is important, this isn't the landscape for land and buildings for businesses. Promote ecology and biodiversity; become a model community for sustainability
- Improve communications among counties and with residents

**CENTRAL SIERRA CEDS
2022 – 2027
COMPLETED TASKS & NEXT STEPS**

Completed

- Interviews
- Surveys
- SWOT
- Draft Goals and Objectives
- Economic Conditions and Data
- Previous CEDS Action Items Update – ½ complete

Next Steps

- Expand CEDS Committee
 - Review Goals and Objectives
 - Input on Action Items
 - Input on Implementation
- Committee Expansion – Representation:
 - Education, Land Stewardship, Natural Resources, Recreation/Tourism, Health Care, Technology, Broadband, Infrastructure, Housing, Tribal Partners, Transportation, Retail, Non Profit,...



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Tracy Skelly, Administrative Services Officer

SUBJECT: Disbursements in the amount of \$190,622.32 and \$164,042.12 for payroll

RECOMMENDATION

Consider approval of disbursements in the amount of \$190,622.32 and \$164,042.12 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay.

DISCUSSION

These payrolls were the 1st and 2nd payrolls of the month. The 1st payroll of the month was higher than usual due to the Uniform Allowance payout on the first payroll in December.

These payrolls are the 12th and 13th payrolls of 26 for FY22-23, we would have expected to expend 58.34% of the budgeted amount. In total, we have expended 50.0% of the Salaries and Wages for the FY 22/23 budget.

FISCAL IMPACT

Disbursements are part of the approved FY22-23 Budget.



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Melissa Eads, City Administrator
Prepared by Tracy Skelly, Administrative Services Officer

SUBJECT: Government Code Section 52953(e): Modified Brown Act Procedures
During a Declared Emergency

RECOMMENDATION

Consider Adoption of Resolution 12-19-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

DISCUSSION

Since the beginning of the COVID-19 Pandemic, Governor Newsom has issued several Executive Orders that have waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures. The Governor's Executive Orders waived requirements during the health emergency through September 30, 2021.

On September 16, 2021, the Governor signed AB 361 which created exceptions to remote meeting requirements found in the Brown Act. The law became effective on October 1, 2021 and allows any legislative body that wishes to meet remotely without complying with the standard teleconference procedures to make findings pursuant to AB 361 every 30 days. The decision to continue in person or make findings to move to remote meetings for City Committee and Commissions must be made by the legislative body, i.e., the City Council.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

- During a declared emergency by the Governor,
- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that councilmembers participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,

- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,
- Members of the public are allowed to access the meeting remotely,
- In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,
- Written/remote public comment must be accepted until the point at which the public comment period is closed,
- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Legislative bodies wishing to hold remote meetings under AB361 must meet the following criteria:

1. the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and
2. the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and
3. the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

On July 6, 2021, the City Council approved by a 3-2 vote to allow for in-person meetings and to suspend teleconferencing at City Council meetings.

October 18, 2021, the City Council directed staff to bring forth a resolution making findings pursuant to AB 361. The Council also directed staff to continue with in person meetings for City Council meetings but make available the ability for City committees and commissions to meet remotely via teleconferencing.

The City Council originally adopted 11-01-2021-B on November 1, 2021, to comply with the requirements of AB 361.

The City Council then adopted 12-06-2021-B on December 6, 2021, in compliance with the requirements of AB 361.

The City Council then adopted 01-18-2022-A on January 18, 2022, in compliance with the requirements of AB 361.

The City Council then adopted 02-22-2022-B on February 22, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 03-21-2022-A on March 21, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 04-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 05-16-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 06-21-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 07-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 08-15-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 09-19-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 10-17-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 11-21-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

Staff recommends the Council adopt Resolution 12-19-2022-A that authorizes remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 54593(b)(3).

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Resolution No. 12-19-2022-A

RESOLUTION 12-19-2022-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA PROCLAIMING AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ITS COMMITTEES AND COMMISSIONS FOR 30 DAYS PURSUANT TO GOVERNMENT CODE SECTION 62953(E) BROWN ACT PROVISIONS

WHEREAS, the City of Sonora is committed to preserving and nurturing public access and participation in meetings of the City Council and its committees and commissions; and

WHEREAS, all meetings of the City Council and its committees and commissions are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 -54963), so that any member of the public may attend, participate, and watch the City Council and its committees and commissions conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of the legislative body, without compliance with the requirements of Government Code section 54953 (b)(3), subject to existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster of extreme peril to the safety of persons and property within the state cause by conditions as described in Government code 8558; and

WHEREAS, a proclamation is made when there is an actual incident, there of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to

decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the City Council finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, City Council meetings shall be conducted by a hybrid model of both in-person and teleconference and committee and commission meetings may participate by teleconferencing, and members of the public may also participate virtually in committee and commission meetings; and

WHEREAS, on occasion a Councilmember may need to appear and participate in a City Council meeting remotely in order to comply with Public Health guidance, the City desires to allow such participation using the requirements of Government Code Section 52953(e);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The City Administrator is hereby authorized and directed to take all actions necessary to conduct the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of December 31, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on December 19, 2022, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

Mark Plummer
Mayor of the City of Sonora

ATTEST:

Tracy Skelly
City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Melissa Eads, City Administrator

SUBJECT: Amendment No. 2 to the Tuolumne County Visitor's Bureau, Inc. Tourism Promotion Agreement

RECOMMENDATION

Consider approval of an amendment to the Tuolumne County Visitor's Bureau, Inc. Tourism Promotion Agreement, which extends the existing agreement from January 1, 2023, to June 30, 2023, and authorize the City Administrator to execute the contract amendment.

DISCUSSION

On January 16, 2018, Tuolumne County, the City of Sonora and Tuolumne County Visitor's Bureau, Inc. entered into an agreement for professional services to perform duties related to tourism promotion. On June 22, 2022, Tuolumne County, the City of Sonora, and Tuolumne County Visitor's Bureau, Inc. entered into an Amendment No. 1 to continue until all authorized work is approved by the County or by December 31, 2022, whichever is earlier. Amendment No. 2 extends the existing agreement to June 30, 2023.

FISCAL IMPACT

Disbursements are part of the approved FY22-23 Budget, allocating 25% of 10% of the City's Transient Occupancy Tax (TOT).

AMENDMENT #2 TO TOURISM PROMOTION AGREEMENT

This Amendment #2 (“Amendment #2”) is entered into this 6th day of December, 2022 by and between the County of Tuolumne, a political subdivision of the State of California (“County”) and the City of Sonora, Tuolumne County Visitor’s Bureau, Inc., a California non-profit mutual benefit corporation, doing business as Visit Tuolumne County (“TCVB”).

WHEREAS, on the 16th day of January, 2018, the County, City and TCVB entered into an Agreement for Professional Services (“Agreement”) to perform duties related to tourism promotion; and

WHEREAS, on the 21st day of June, 2022, the County, City and TCVB entered into an Amendment #1 to continue until all authorized work is approved by the County or by December 31, 2022, whichever is earlier; and

WHEREAS, the County, City and TCVB desire a six (6) month extension of the Agreement, ending June 30, 2023; and

NOW THEREFORE, THE COUNTY AND THE CITY AND TCVB AGREE as follows:

1. Section 1 of the Amendment #1 is amended to read: “The term of this Agreement is extended from January 1, 2023, until June 30, 2023.
2. Except as amended herein, all other terms and conditions of the Agreement and Amendment #1 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment #2 as of the date written above.

COUNTY OF TUOLUMNE	TCVB
Tracie Riggs County Administrative Officer	Lisa Mayo, President Tuolumne County Visitor's Bureau / Visit Tuolumne County
APPROVED AS TO LEGAL FORM:	CITY OF SONORA
Christopher Schmidt, Deputy County Counsel	Mark Plummer, Mayor
	ATTORNEY for CITY OF SONORA
	Douglas L. White



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Resolution 12-19-2022-B allowing the examination of confidential records by the City's staff and the City's sales tax consultant

RECOMMENDATION

Consider Approval of Resolution 12-19-2022-B allowing the City Administrator and the Administrative Services Director to represent the City with authority to examine the Tax records for the Local 1% Sales and Use Tax and Measure I and Measure Y, for the Transaction and Use Tax.

DISCUSSION

This resolution authorizes the City Administrator and the Administrative Services Director to represent the City with authority to examine sales or transactions and use tax records the Local 1% Tax, Measure I, and Measure Y. Over the years the City's Job Position Titles have changed which has created some difficulty for current staff when working with the CDTFA, this resolution will provide consistency with the city sales and use tax and transaction and use tax, and this resolution supersedes all prior resolutions of the City Council adopted.

FISCAL IMPACT

No fiscal impact.

RESOLUTION 12-19-2022-B**A RESOLUTION OF THE SONORA CITY COUNCIL AUTHORIZING EXAMINATION OF SALES OR TRANSACTION AND USE TAX RECORDS**

WHEREAS, pursuant to Ordinance Number 500, the City of Sonora (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Ordinance Number 762 and 890, of the CITY OF SONORA, and Revenue and Taxation Code section 7270, the City entered into a contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council of the City of Sonora deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA HEREBY RESOLVES AS FOLLOWS:

Section 1. That the City Administrator and Administrative Services Director, or other officer or employee of the City designated in writing by the City Administrator to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2. The information obtained by examination of Department records shall be used only for purposes related to the collection of City transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) Review of Tax Records to ensure proper allocation and remittance to the City.
- (b) Economic Development.
- (c) Budget Planning.

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That MuniServices, LLC is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to transactions and use taxes

collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the MuniServices LLC:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of City transactions and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in section 2 of this resolution.

Section 4. That this resolution supercedes all prior resolutions of the City Council adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

THE FOREGOING RESOLUTION WAS INTRODUCED AND ADOPTED at a regular meeting of the City of Sonora City Council held on the 19th day of December 2022, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Mark Plummer, Mayor

ATTEST: _____

Tracy Skelly, City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Administrative Services Department Report for October 2022

RECOMMENDATION

Receive the Administrative Services Department Report for October 2022

DISCUSSION



The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Monthly Report to the City Council

October 2022

Highlights of General Fund Revenues:

	Current Period	YTD	FY22/23 Budget	% of Budget
Property Tax	\$ 11,714	\$ 11,714	\$1,374,800	0.9%
Sales Tax	\$ 250,427	\$ 1,079,449	\$3,397,100	31.8%
Transient Occupancy Tax	\$ 31,418	\$ 257,375	\$ 490,000	52.5%
Cannabis Public Benefit Fees	\$ 50,553	\$ 191,370	\$ 525,000	36.5%
Building Permits	\$ 11,790	\$ 34,182	\$ 95,000	36.0%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY22/23 Budget	% of Budget
Salaries and Benefits	\$ 579,897	\$ 2,229,271	\$6,986,250	31.9%
Operating Expenditures	\$ 172,600	\$ 744,208	\$2,199,950	33.8%
Transfers	\$ 4,993	\$ 79,993	\$ 112,000	71.4%

	A/P	YTD	H/R	YTD
Total Number of Checks/DD Processed:	122	508	113	506

Current Staff Recruitments:

Community Development Sepecialist I/II
Public Works Assitant
Deputy City Clerk - Exec Assistant
Community Service Officer

Business License Activity:

Licenses Issued

Current Month Zone A	Current Month Zone B	YTD Zone A	YTD Zone B
3	11	8	53



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department Monthly Report – November 2022

RECOMMENDATION

Receive Fire Department Report – November 2022

DISCUSSION

Fire Department Monthly Report November - 2022

FISCAL IMPACT

N/A

1. City of Sonora responded to 141 calls for service in November 2022.
2. Sonora City units responded to emergency calls as follows:

111 - Building fire	2
114 - Chimney or flue fire, confined to chimney or flue	1
118 - Trash or rubbish fire, contained	2
121 - Fire in mobile home used as fixed residence	1
137 - Camper or recreational vehicle (RV) fire	1
150 - Outside rubbish fire, other	2
311 - Medical assist, assist EMS crew	11
321 - EMS call, excluding vehicle accident with injury	69
322 - Motor vehicle accident with injuries	2
323 - Motor vehicle/pedestrian accident (MV Ped)	3
324 - Motor vehicle accident with no injuries.	7
413 - Oil or other combustible liquid spill	1
444 - Power line down	1
510 - Person in distress, other	1
551 - Assist police or other governmental agency	3
553 - Public service	2
554 - Assist invalid	5
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	13
622 - No incident found on arrival at dispatch address	5

631 - Authorized controlled burning	2
651 - Smoke scare, odor of smoke	1
652 - Steam, vapor, fog or dust thought to be smoke	1
700 - False alarm or false call, other	2
730 - System malfunction, other	1
743 - Smoke detector activation, no fire - unintentional	1
Total Incidents	141

- | | |
|--|-------------|
| 3. Monthly dollar loss in the City, resulting from fire: | 0 |
| 4. The average response time during the month: | 4.10 |
| 5. Automatic or mutual aid given | 42 |



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: MONTHLY REPORT – SONORA POLICE DEPARTMENT

RECOMMENDATION

Receive the Sonora Police Department monthly report for November 2022.

DISCUSSION

The attached summarizes activities for November 2022.

	Nov 2022	Oct 2022	Nov 2021
Total Incidents	1,173	1,158	1,330
Calls for Service	696	803	622
Officer Initiated	477	355	708
Total Arrests	55	70	58
Felony Arrests	10	13	7
Misd. Arrests	45	57	51
Total Reports	133	136	131
Parking Citations	13	9	9
Moving Citations	22	16	9
Domestic Violence	1	1	2
Larceny Invest.	22	19	17
Collision Incidents	34	26	21
Collision Invest.	14	9	10

	Nov 2022	Oct 2022	Nov 2021
Homeless Activity	77	141	111
Animal Calls	42	39	29
Public Intox. / UID	5	8	8
DUI Arrests	2	5	4
Total Phone Calls / 911 Calls	2,004/297	2,212/386	2,123/193
Average Per Day	67	71	71
Vehicle Releases	1	4	2

*Homeless Activity tracking requires additional manual inputs; the actual number of associated incidents will typically be higher than the reported number.

*The Larceny Investigation category reflects only those incidents where an investigation is conducted and a case report is generated. The actual number of larcenies is considerably higher.

FISCAL IMPACT

There is no fiscal impact on the General Fund

AREA 1**Violent Crimes:**

-1 Felony Domestic Violence

Burglaries / Other Larceny:

- 9 Business Burglaries (Shoplifting).
- 1 Business Burglary
- 2 Stolen Vehicles (2 Recovered by Sonora CHP)
- 1 Attempted Stolen Vehicle
- 4 Petty Thefts (Shoplifting)
- 1 Petty Theft by ID Fraud

AREA 2**Violent Crimes:**

-2 Felony Batteries with Serious Bodily Injury

Burglaries / Other Larceny:

- 1 Stolen Vehicles (Recovered by Roseville CHP)
- 1 School Burglary
- 1 Business Burglary
- 1 Petty Theft (Shoplifting)

11/01/2022 - 11/30/2022

Area 2 Monthly Report November 2022

Neighborhood Watch:

MYERS HILL:

- Inactive.

N. STEWART:

- Interest by residents is still pending.

HIGHLANDS VIEW:

- Inactive.

Cases for discussion:

22-1468- On 11/01/2022, 26-year-old Sonora resident Dylan Savaii was arrested for felony assault causing great bodily injury. Savaii was attending a downtown bar and became involved in a verbal altercation with another male at the bar. The altercation turned physical, and Savaii punched the male causing him to lose consciousness and fall backward onto the pavement. The male sustained a major head injury which resulted in hospitalization.

22-1571- On 11/25/2022, after the annual downtown Sonora Christmas Parade, with congested vehicular and pedestrian traffic in the area, 58-year-old Sonora resident Tod Couch was arrested for reckless driving. Couch intentionally drove through and over a police barricade and accelerated toward Washington Street where the main parade route had just been. Couch drove past orange delineator cones marked with yellow Police tape and through another barricade, then up onto the sidewalk in front of an occupied restaurant. Fortunately, an Officer assigned at this location gave verbal commands and ordered Couch out of the vehicle. Couch was subsequently arrested for reckless driving, vandalism, entering a closed roadway and disobeying traffic control devices.

Recruitments:

- 1 Full-time Police Sergeant
- 3 Full-time Police Officers
- 1 Part-Time Community Service Officer

Training:

- One dispatcher attended a Communications Training Officer course.

Range:

- Quarterly Firearms qualification training was conducted, including handgun, shotgun, and rifle.

Respectfully Submitted,
Sgt. Chris Johnson



SONORA POLICE DEPARTMENT
100 South Green Street
Sonora, California 95370

Emergency 911 Item 8.
Business (209) 532-8143
Fax (209) 532-4845
Web-Site: www.sonorapd.com
Turu VanderWiel, Chief of Police
E-Mail: tvanderwiel@sonorapd.com

"Maintaining a Safe Community since 1851"

MEMORANDUM

TO: Honorable Mayor and City Council Members
FROM: Turu VanderWiel, Chief of Police
DATE: December 19, 2022
RE: Area 1 Supervisor Report - No Monthly Report

Due to a staffing vacancy in the Sergeant's positions, no Area 1 Supervisor report will be submitted for November 2022.



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 19, 2022

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for November 2022

RECOMMENDATION

Receive the Public Works Department Report for November 2022

DISCUSSION

For the month of November 2022, the City of Sonora Public Works Department performed the following activities:

Events

- Placed banners above Washington Street for upcoming events.
- Spent numerous days preparing and cleaning up for City of Sonora's Annual Christmas Parade.
- Placed and setup Santa's House/Village in Courthouse Park.
- Installed Christmas banners and wreaths on numerous streetlight poles throughout the City.
- Held annual tree/brush chipper training at Public Works.

Streets

- Returned numerous shopping carts abandoned throughout the City.
- Spent several days potholing City streets.
- Removed and disposed of deceased deer from Lyon's Street.
- Removal of downed oak tree on Cielo Vista Way.
- Hauled numerous truckloads of brush along Elks Drive following the brush and tree removal in City right of way by the Community Firewise Committee.
- Replaced several inoperative GFI'S on streetlight poles powering the City's Christmas wreaths.

Facilities

- Cleaned rain gutters at all City facilities.
- Installed an on-demand hot water heater and filter for kitchen sink at the Sonora Police Department.
- Made repairs to heaters in the Public Works Department.

Parks/Landscapes/Parking Lots

- Blew and removed leaves from several City parking lots, landscapes and parks.
- Winterized all landscape irrigation systems throughout the City.

Storm Drains

- Spent SEVERAL days digging debris out of storm drains, as well as ditches and culverts,

following rain events.

Cemeteries

- Prepared required monthly reports, installed headstones, checked messages daily and returned phone calls.

Miscellaneous

- Performed routine daily and monthly activities including regular checking of parks and landscape areas for maintenance needs and safety concerns, garbage collection at City facilities, cleaning and stocking City restrooms, opening of gate to Dragoon Gulch Trail parking lot, routine maintenance of City vehicles, participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, and weekly sweeping of City Streets.

FISCAL IMPACT

None



1962 DODGE WM-300 "Fast-Attack" Fire Truck

City Council of Sonora California
100 South Green Street
Sonora, California. 95370

November 28, 2022

Re: 2022 Sonora Christmas Parade

Sonora City Council,

CONGRATULATIONS and THANK YOU for the City of Sonora's sponsorship, City Staff and Police Departments participation and help with the 2022 Sonora Christmas Parade.

This well organized and produced Community Event, owes it annual success to the professionalism and friendliness of your City Staff, the Police Department and its Officers, Staff and Volunteers.

Your "Upstairs" staff did a fantastic job organizing this year's Parade, with the advance emailing of the Route of March where each entry was supposed to park before the starting the Parade.

Without the help and direction of the Police Department personnel directing traffic both in and out of the High School parking lots, along the Parade Route and at the end of the Parade, the results would have been chaos.

Thanks again for the fantastic 2022 Sonora Christmas Parade. My wife and our 'Power Wagon' Fire Truck look forward to returning in 2023!

Keep-on-Dodgin',

Don + Sherrin

Donn Marinovich & Sherrin Grout
Columbia, Calif.

City of Sonoma,

Thank you so much for offering such a wonderful opportunity to our community!

Tai- Yoga Tuesday's has personally helped motivate, ground and center me; providing a healthy start to my week.

It has been wonderful to share a space with all of the participants and allows people to attend who might be on a fixed income.

Thank you so much for providing this opportunity to our community; it is greatly appreciated!

— Meg