Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

CITY OF SONORA
City Council Regular Meeting
Agenda
Monday, June 16, 2025
5:00 PM

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on June 16, 2025 at 5:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

This meeting is physically open to the Public and citizens who wish to provide public comment during the meeting will be invited to do so by the Mayor.

Written comments can be submitted to be included as part of the administrative record; they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370, or via email to tskelly@sonoraca.com.

Public Access Audio and Video Live Streaming

The Public will not have access to give public comments via public access audio and video live streaming; they are available for audio and visual only; and can be accessed via our website at www.sonoraca.com.

Remote viewing of the meeting via live streaming is provided to members of the public as a courtesy. If the live streaming connection malfunctions for any reason and no Council Members are attending via teleconference, the City Council will continue the public meeting in Chambers without remote access.

CITY COUNCIL appreciates your interest and encourages participation. Regularly scheduled meetings are held on the 1st and 3rd Monday of each month.

The numerical order of the items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. All questions shall be directed to the Mayor who, at their discretion, will refer to Staff.

Mayor Ann Segerstrom

Vice Mayor Andy Merrill

Council Members Bess Levine, Stephen Opie, Mark Plummer

City Administrator Melissa Eads

City Attorney Douglas White

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

OPEN SESSION - 5:00 PM

CALL TO ORDER

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **CITY CLERK'S REPORT ON AGENDA POSTING**

4. **APPROVAL OF THE AGENDA**

5. **PUBLIC COMMENT** (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation.

6. **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

A. Consider Approval of Prequalified On-Call Construction Contractors to Augment City Staff in Various Areas of Construction; Carlye Buchholz, City Engineer.

B. Consider Approval of the Dewberry Engineers Inc. Team (Dewberry) Scope and Fee to Continue to Provide City Engineer Services for Fiscal Year 2025/2026 and Approve Task Order No. 26-1, in the amount of $350,000; Mike Pugh, City Engineer.

C. Consider Approval of the Dewberry Engineers Inc. Team (Dewberry) to Perform Design and Engineering Services for Street Repairs and Retaining Wall Replacement at 94 Snell Street and Approve Task Order No. 26-2, not to exceed $43,925; Mike Pugh, City Engineer.

D. Waive the Second Reading, Read by Title Only, and Approve Ordinance No. 904, a Text Amendment of Title 12 of the Sonora Municipal Code, Amending Chapter 12.16, Use of Sidewalks for Business. Review and Consider Acceptance of City of Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines; Tyler Summersett, Community Development Director.

E. Waive the Second Reading, Read by Title Only, and Approve Ordinance No. 906, Approval and Adoption of the 2025 Fire Hazard Severity Zone Map as Recommended by the California State Fire Marshal; Gary Carlson, Interim Fire Chief.

Vision Statement: With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation

Mission Statement: To foster a safe, vibrant, and prosperous community that enhances the quality of life for all

7. NEW BUSINESS

A. Consider Approval of a Proclamation Recognizing the Month of June as Pride Month in the City of Sonora; Andy Merrill, Vice Mayor.

B. Consider Approval and Award to Sinclair General Engineering Construction Inc. for the Woods Creek Park Pickleball Court Construction Project in the Amount of $175,800 and Authorize the City Administrator to Sign the Construction Agreement and All Related Project Documents; Tyler Summersett, Community Development Director.

8. PUBLIC HEARINGS

A. Consider Adoption of Resolution No. 06-16-2025-A Establishing the FY25/26 GANN Appropriations Limit for the City of Sonora; Chris Gorsky; Administrative Services Director.

B. Receive a Report Regarding the Implementation of Assembly Bill 2561 (AB 2561) - Local Public Employees Vacant Positions; Chris Gorsky, Assistant City Administrator

C. Review and Adopt the Proposed Fiscal Year 2025/26 Operating Budget and Adopt Resolution No. 06-16-2025-B, Including any Council Approved Supplemental Requests; Melissa Eads, City Administrator, Chris Gorsky, Assistant City Administrator.

9. COUNCIL MEMBER REPORTS

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at City Hall (209) 532-4541, tskelly@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Carlye Buchholz, P.E., P.L.S., City Engineer

SUBJECT: On-Call Construction Services Selection

RECOMMENDATION:

Consider Approval of Prequalified On-Call Construction Contractors to Augment City Staff in Various Areas of Construction.

BACKGROUND:

Through a Request for Qualifications, the City of Sonora (City) solicited responses from qualified contractors to provide construction and repair services on an on-call, as-needed basis to supplement City staff. Typical work anticipated under this contract will be similar in nature to, but may not be limited to, the items listed below:

- Emergency Response and Repairs
- Flood Management and Erosion Control
- Building Repair, Restoration, and Remodeling
- Vegetation Management and Debris Removal
- Roadside Spraying/Weed Abatement
- Creek Clearing
- Traffic Signal Maintenance
- Traffic Control Services
- Slurry Seals, Microsurfacing, and Cape Seals
- Roadway and Parking Lot Surface Patching and Paving
- Concrete Curb, Gutter, Sidewalk, and Flatwork Installation
- Traffic Striping and Pavement Marking Installation
- Storm Drain Infrastructure Repair/Replacement
- Storm Drain Culvert Repair/Replacement
- Utility Locating, CCTV Inspection, and Potholing
- Roofing
- Interior/Exterior Painting
- HVAC Repair/Replacement
- Demolition and Debris Removal
- Winter Roadway Maintenance
- Homeless Encampment Debris Removal and Support Services
- Curb, Gutter, Sidewalk, and Misc. Concrete Maintenance and Repair
- Curb, Gutter, Sidewalk, Misc. Concrete and Pavement Inspection
- Trail Construction and Maintenance

The contract for these prequalified contractors will be effective through June 30, 2027, with the City reserving the option to extend the period of services for two additional one-year terms through June 30, 2029

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DISCUSSION / ANALYSIS:

In response to the Request for Qualifications, the City received submissions and selected twenty (20) qualified contractors for the On-Call Construction Services pre-qualified list. The contractors selected are as follows:

- 360 Pipeline Inspections
- Alley Tree and Landscape, Inc.
- AP Traffic Services, Inc.
- Banks Glass
- Bear Electric Solutions, LLC
- California Bat Exclusion
- California Comfort
- Easy Street Gravel Road Repair, LLC
- Fender Construction, Inc.
- George Reed, Inc.
- G. Hedgecock, Inc.
- Lingley Enterprises
- Nate's Tree Service, Inc.
- Njirich and Sons, Inc.
- Precision Concrete Cutting
- Sierra Mountain Construction, Inc.
- T-N-T Paving & Excavating
- Trailscape, Inc.
- United Pavement Maintenance
- Valley Slurry Seal International

FISCAL IMPACT:

Establishing a prequalified contractors list for On-Call Construction Services will lead to more efficient procurement, reduced administrative costs, improved cost control through consistent pricing, and expedited project delivery.

ATTACHMENTS:

No attachments.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues

CITY COUNCIL AGENDA REPORT

MEETING DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Melissa Eads, City Administrator

SUBJECT: Consider Approval for the Dewberry Engineers Inc. Team (Dewberry) Scope and Fee to Continue to Provide City Engineer Services for Fiscal Year 2025/2026 and Approve Task Order No. 26-1 in the Amount of $350,000

RECOMMENDATION

Consider Approval for the Dewberry Engineers Inc. Team (Dewberry) Scope and Fee to Continue to Provide City Engineer Services for Fiscal Year 2025/2026 and Approve Task Order No. 26-1 in the Amount of $350,000.

DISCUSSION

The Dewberry Engineers Inc. team (Dewberry) has been providing City Engineer Services since January 2024 under Task Order 25-1 that expires at the end of this fiscal year (June 30, 2024). In order for Dewberry to continue for Fiscal Year 2025 / 2026 a new task order must be initiated,

Dewberry will provide City Engineer Services for the City of Sonora per their existing three-year City of Sonora contract with two (2) 1-year optional extensions executed on December 19, 2023. The scope of work to be provided is outlined in the following bullet items:

1. Provide project management services including evaluation, programming, designing, and construction oversight of capital projects. Prepare reviews and present staff reports and City engineering documents and reports on various projects and programs and attend City Council meetings as necessary.
2. Develop and manage the City's Capital Improvement Program and participate in initiating all capital improvement projects and programs, including defining project scope, determining project budget, and locating financial resources
3. Assist in the development and oversee consultant requests for proposals and/or construction bids including advertising, evaluating proposals / bids, recommending project award, negotiating, and administrating contracts.
4. Provide oversight of Federal and Local funded projects
5. Identifying grant funding opportunities
6. Represent the City within the community and with outside agencies.
7. Ensure City compliance with all Federal, State, County, and local laws and regulations including monitoring and make recommendations in relation to changes in laws, regulations, and technology that may affect City operations; implement policy and procedure changes as required.

8. Provide emergency response services in times of infrastructure failure, unusual weather, and other disasters such as flooding, earthquake, fire, etc.
9. Provide utility interface as necessary with TUD, PG&E, cable, and other utility companies.

FISCAL IMPACT

The budget for City Engineer Services for each fiscal year, FY 2025 / 2026 is $350,000. Work under this task order is authorized through the approved annual City Budget via specific task orders.

ATTACHMENTS:

Task Order No. 26-1 Fiscal Year 2025/ 2026 City Engineer Services

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

Dewberry

Dewberry Engineers Inc.
11060 White Rock Road, Suite 200
Rancho Cordova, CA 95670-6061

916.363.4210
www.dewberry.com

June 16, 2025

City of Sonora
Attn: Ms. Melissa Eads
City Administrator
94 N. Washington Street
Sonora, CA 95370

Subject: Task Order No. 26-1 Fiscal Year 2025/ 2026 City Engineer Services

Dear Ms. Eads,

Thank you for the opportunity to prepare this Task Order to provide City Engineer Services to the City of Sonora.

Understanding:

The Dewberry team (Dewberry) will provide City Engineer Services for the City of Sonora per a three-year contract with two (2) 1-year optional extensions executed on December 19, 2023. Work under this contract is authorized through the approved annual City Budget via specific task orders.

This task order formally authorizes Dewberry to provide City Engineer services for FY 25/26.

Scope of Work:

The following is a summary of duties that may be requested by the City Administrator and / or Community Development Director. Management of this task order requires regular communication between the Dewberry Team and the City to ensure priority tasks are being delivered within the fiscal constraints of this task order.

The scope outline below is not intended to represent the entire scope of work for this task order but rather a substantial list of tasks identified by the City.

1. Provide project management services including evaluation, programming, designing, and construction oversight of capital projects. Prepare reviews and present staff reports and City engineering documents and reports on various projects and programs and attend City Council meetings as necessary.
2. Develop and manage the City's Capital Improvement Program and participate in initiating all capital improvement projects and programs, including defining project scope, determining project budget, and locating financial resources.
3. Assist in the development and oversee consultant requests for proposals and/or construction bids including advertising, evaluating proposals / bids, recommending project award, negotiating, and administrating contracts.
4. Provide oversight of Federal and Local funded projects.
5. Identifying grant funding opportunities
6. Represent the City within the community and with outside agencies.

7. Ensure City compliance with all Federal, State, County, and local laws and regulations including monitoring and make recommendations in relation to changes in laws, regulations, and technology that may affect City operations; implement policy and procedure changes as required.
8. Provide emergency response services in times of infrastructure failure, unusual weather, and other disasters such as flooding, earthquake, fire, etc.
9. Provide utility interface as necessary with TUD, PG&E, cable, and other utility companies.

Fee:

$350,000 for FY 25/26

Sincerely,



Mike Pugh, P.E.
Contract Manager
Associate Vice President

Approved by:

Melissa Eads
City Administrator

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Melissa Eads, City Administrator

SUBJECT: Consider Approval of the Dewberry Engineers Inc. Team (Dewberry) to Perform Design and Engineering Services for Street Repairs and Retaining Wall Replacement at 94 Snell Street and Approve Task Order No. 26-2

RECOMMENDATION:

Consider Approval of the Dewberry Engineers Inc. Team (Dewberry) to Perform Design and Engineering Services for Street Repairs and Retaining Wall Replacement at 94 Snell Street and Approve Task Order No. 26-2, not to exceed $43,925.

BACKGROUND:

The existing stacked rock retaining wall at 94 Snell Street is failing, causing the roadway at this location to settle. The settled portion of the road is directly in front of 94 Snell Street and has a potential of causing vehicles to drift off the road and over the wall and potentially hitting the house.



As a temporary measure, the Public Works maintenance staff has installed delineators to keep vehicles away from the edge of the road. Permanent repairs, however, are needed to ensure vehicle and pedestrian safety on this stretch of road. These repairs include replacing the existing staked rock retaining wall, with an engineered concrete retaining wall, the installation of pedestrian handrailing at the top of the wall, and the reconstruction of the approximately 100 feet of roadway.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DISCUSSION / ANALYSIS:

To make the necessary repairs, a set of construction documents are needed to solicit construction bids, select a contractor, and perform the construction work. Under the proposed scope of work in Task Order 26-2, Dewberry will provide the following services:

1. Perform field topographic and boundary (right of way) survey for the project area
2. Prepare a project base map
3. Prepare the project plans specifications and estimate (PS&E).
4. Prepare a Notice of Exemption (NOE) and Categorical Exclusion (CE) Memo
5. Submit the 90% complete PS&E package to the City of Sonora for review
6. Prepare the final PS&E for construction
7. Provide bidding and construction support services.

FISCAL IMPACT:

The estimated cost for engineering, right of way, and environmental services is $43,925. The estimated cost for construction is $160,000. This work will be funded through the General Fund.

ATTACHMENTS:

Task Order No. 26-2 Snell Street Retaining Wall Replacement and Road Reconstruction Design Services

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness

June 16, 2025

City of Sonora
Attn: Ms. Melisa Eads
94 N. Washington Street
Sonora, CA 95370

Subject: Task Order #26-2 **94 Snell Street Retaining Wall Replacement and Road Reconstruction Design Services**

Dear Ms. Eads,

Thank you for the opportunity to prepare Task Order 26-2 to provide engineering services for the replacement of the stacked rock retaining wall at 94 Snell Street and the reconstruction of the adjacent roadway.

Understanding:

Under Dewberry Engineers City Engineering Services Contract for the City of Sonora, Dewberry will provide the engineering services needed to prepare the design and construction documents (Plans, Specifications, and Estimate) for the replacement of the stacked rock retaining wall at 94 Snell Street and the reconstruction of the adjacent roadway. Dewberry will prepare the plans, specifications, and engineer's estimate in Caltrans format using the Caltrans 2024 Standard Specifications and Standard Plans.

Scope of Work:

The following is a summary of duties that the Dewberry Team will provide to the City of Sonora for this project:

1. Perform field topographic and boundary (right of way) survey for the project area.
2. Prepare a project base map.
3. Prepare the project plans specifications and estimate (PS&E). The anticipated plans include:
    - Title Sheet
    - Layout Sheet
    - Construction Details Sheet 1
    - Construction Details Sheet 2
    - Construction Staging and Traffic Handling Sheet
4. Prepare a Notice of Exemption (NOE) and Categorical Exclusion (CE) Memo to clear the project for construction.
5. Submit the 90% complete PS&E package to the City of Sonora for review.
6. Prepare the final PS&E for construction.
7. Provide bidding and construction support services.

Fee:

Not to exceed $43, 925

1)	Field and Topographic Survey and Base Mapping	$ 8,221
2)	PS&E Development	$19,644
3)	NOE and CE Memo	$ 6,500
4)	Bidding Support and Construction Support	$ 9,560
	Total:	**$43,925**

Sincerely,



Mike Pugh, P.E.

Contract Manager
Associate Vice President

Approved by:

Melisa Eads

City Administrator

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: April 21, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Consider Waiving the Second Reading of Ordinance No 904, a Text Amendment of Title 12 of the Sonora Municipal Code, Amending Chapter 12.16, Use of Sidewalks for Business.

RECOMMENDATION:

Waive the Second Reading of Ordinance No 904, a Text Amendment of Title 12 of the Sonora Municipal Code, Amending Chapter 12.16, Use of Sidewalks for Business. Review and Consider Acceptance of City of Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines.

BACKGROUND:

On April 21, 2025, Staff presented Ordinance 904, a text amendment of Title 12 of the Sonora Municipal Code to City Council for consideration. Also, part of this presentation was a request to adopt the Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines (which was passed). Lastly, an agreement for use of City Right of Way was presented alongside some potential costs for administering these permits. There was uncertainty surrounding the appropriate fee and staff committed to doing some additional research and bringing this piece back to the City Council for consideration.

DISCUSSION / ANALYSIS:

A second reading of the ordinance will codify changes to Title 12 of the Sonora Municipal Code guiding use of sidewalks for business activities, outdoor dining, use of city right of way and other activities in public spaces. Adoption of the ordinance will allow staff to begin managing activities on City sidewalks, streets and spaces more effectively, even without a cost recovery fee in place.

FISCAL IMPACT:

No fees adopted as part of this program at this point. Staff will bring costs for City Council to consider at a future meeting.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

ATTACHMENTS:

Attachment A- Ordinance 904

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan

THE CITY COUNCIL
OF THE CITY OF SONORA

ORDINANCE NO. 904

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA REPEALING AND REPLACING CHAPTER 12.16, USE OF SIDEWALKS FOR BUSINESS, OF TITLE 12, STREETS AND SIDEWALKS, OF THE SONORA MUNICIPAL CODE TO REVISE REGULATIONS FOR USE OF THE CITY'S PUBLIC RIGHT-OF-WAY.

WHEREAS, the City of Sonora (the "City") adopted Title 12 of the Sonora Municipal Code to allow use of public sidewalks for private use subject to certain requirements; and

WHEREAS, the City recognizes that outdoor uses such as dining within the City right-of-way pose special issues of equitable use of public space and community health and safety concerns and therefore warrant additional permitting to ensure continued public use within health and safety provisions; and,

WHEREAS, on December 2, 2013, the City of Sonora adopted the Vision Sonora plan which, among other goals, aims to create downtown public spaces and networks of pedestrian oriented streets that can be connected to event spaces; and

WHEREAS, event spaces include the construction of small gathering spaces including "parklets" that may convert parking spaces into seating/dining areas in front of business; and

WHEREAS, parklets and outdoor use areas create more space for pedestrian activity and increase foot traffic and revenue for local businesses, especially those that offer outdoor dining; and

WHEREAS, parklets and outdoor use areas provide aesthetic elements to the streetscape and improve the overall quality of life for Sonora residents and tourists; and

WHEREAS, based upon the economic benefits and additional sales tax to be generated with the expansion of business with outdoor dining and retail display space, a streamlined permitting process is necessary to facilitate the goals and objectives of Vision of Sonora; and

WHEREAS, the City derives significant revenue from the collection of sales tax, which enables the City to provide critical services; and

WHEREAS, the City wants to ensure long-term financial viability and facilitate economic development and tourism; and

WHEREAS, the City recognizes the importance of the tourism industry to the City due to its scenic beauty, rich Gold Rush History, and proximity to Yosemite National Park; and

WHEREAS, this Ordinance is consistent with the actions, goals, objectives, policies, and programs of the City of Sonora General Plan and incorporating provisions to allow permanent outdoor uses, such as dining in the public right-of-way, responds to the preference of the community while protecting residents from safety hazards and maintaining a standard consistent with existing aesthetics.

NOW, THEREFORE, THE CITY OF SONORA CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. **AMENDMENT.** Chapter 12.16, Use of Sidewalks For Business, of Title 12, Streets and Sidewalks, of the Sonora Municipal Code shall be amended to read as follows:

Chapter 12.16
Use of Sidewalks

Sections:

12.16.010 Purpose and Intent.
12.16.015 Definitions.
12.16.020 Width of Sidewalk; Pedestrian Traffic.
12.16.030 Space for Pedestrian Traffic Required.
12.16.040 Removal of Display by Chief of Police.
12.16.050 Liability Insurance.
12.16.060 Merchant Required to Clean Sidewalk.
12.16.070 Review Process
12.16.080 Encroachment Permit.
12.16.090 License Terms and Renewal
12.16.100 Enforcement

NOTES

For statutory provisions authorizing cities to prevent encroachment and obstruction of city streets, see Gov. Code § 38775.

12.16.010 Purpose and Intent

The purpose of this chapter is to establish regulations allowing limited dining and commercial displays to encroach into the public right-of-way as an ancillary component of an adjacent primary business which is located on private property. It is intended that such outdoor dining and displays shall not unduly restrict public access or utilize a design that detracts from the image and appearance of the surrounding area.

Upon approval of an encroachment permit application, the merchants of the City may use the sidewalks of the City as provided and regulated in accordance with the City of Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines adopted by Resolution.

Right-of-way and parklet uses include those permitted in the Tourist and Administrative, Commercial, General Commercial, and Planned Development zones. Examples include, but are not limited to, display, sale of merchandise, outdoor dining, pop-up shops, A-frames, decorations, art installations, outdoor music, outdoor landscape planters, commodities for sale, and similar uses. Each place of business displaying and selling in front of the business shall comply with the City of Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines y, and such further rules and regulations as may be made by the City Council for the protection of the public by resolution, from time to time. (Ord. 339 § 1(b), 1964.)

12.16.015 Definitions.

For the purposes of this Chapter, the following words or phrases shall have the following meanings:

1. “Qualifying Business” means any business establishment that will operate both indoors and outdoors in compliance with local and State regulations.

2. “Encroachment” means the temporary or permanent nonexclusive use of a public right-of-way in such a manner as to prevent, obstruct, or interfere with its normal use as a vehicular and pedestrian way, or to impair safe sight distances for the operation of motor vehicles.

3. “Encroachment Permit” means any permit issued by the Community Development Director to a qualifying business operating in the building adjacent to the public right-of-way where services are occurring.

4. “Parklet” means a fixed encroachment place in the curbside parking space that is used principally for commercial activity under an encroachment permit during business hours.

5. “Public right-of-way” means the surface of and the space above and below any street, road, highway, freeway, bridge, lane, path, alley, court, sidewalk, parkway, drive, or right-of-way or easement primarily dedicated to travel, now or hereafter existing within the City.

12.16.020 Encroachment Permit

A. An encroachment permit must be obtained from the City before any encroachment may occur on a City public right-of-way.

B. When filing an application for an encroachment permit, a non-refundable fee shall be paid for the purpose of defraying the costs incidental to processing the application. Monthly license fees shall also apply to approved encroachment permits for parklet or sidewalk dining. The fees shall be established by City Council resolution.

C. The encroachment permit is valid for a period of one year unless a longer duration is specified in a separate agreement. Thereafter, the Community Development Director may renew the permit for additional periods following review. If the Community Development Director considers added or revised conditions desirable, such new conditions may be imposed on the renewed encroachment permit. The City reserves the right to temporarily suspend any encroachment permit issued under this chapter because of anticipated or actual conflicts in the use of sidewalk areas due to street repairs, parades, festivals, and other similar events.

D. Any encroachment permit issued pursuant to this chapter is non-transferable. Only the qualifying business for which the encroachment permit was issued shall be permitted to operate under the encroachment permit.

E. Encroachment permits issued under this chapter are subject to the provisions of this chapter, any resolutions specified in this chapter, and the conditions set forth in the encroachment permit.

12.16.030 Width Of Sidewalk; Pedestrian Traffic

No more than one-third the width of the sidewalk shall be utilized for display and sale of merchandise on any City sidewalk. No more than one half of the sidewalk shall be utilized for outdoor dining on any City sidewalk, where at least 8 feet exists between face of curb and storefront. There shall be left at all times at least four feet of width of such sidewalk for use by pedestrian traffic; provided, that, if any such sidewalk is at any place five feet or less in width, no part of such sidewalk shall be used for any display or

sale of merchandise, or be obstructed in any other manner as prohibited in Chapter 8.20, Nuisances, of this Code. At all times, adequate space shall be left in the sidewalk area at any place of business for pedestrian travel on such sidewalk so that pedestrians are not forced to walk on the street for lack of sidewalk space for pedestrian traffic.

(Ord. 339 § 1(c), 1964.)

12.16.040 Removal Of Display By Chief Of Police

If, at any time, in the judgment of the Community Development Director, and/or Chief of police, there is not enough space on such sidewalk for the number and volume of pedestrian traffic thereon due to the presence of display of merchandise on such sidewalk, the Community Development Director and/or Chief of police will forthwith cause the removal of sufficient or all of such display of merchandise and business fixtures or furniture used therefor to make adequate space for such pedestrian travel on any such sidewalk.

(Ord. 339 § 1(e), 1964.)

12.16.050 Liability Insurance Requirements

A. The permittee shall be responsible for any and all claims and liabilities for damages caused by any use permitted in this chapter or caused by permittee's failure to perform their obligations under the encroachment permit. In the event any such claim or liability for damages is made against or imposed upon the City or any department, officer, employee, volunteer, or agent thereof, the permittee shall, by acceptance of the encroachment permit, agree to defend, indemnify and hold each of them harmless from any such claim or liability.

The permittee must, at permittee’s expense, provide and keep in force during the life of the encroachment permit a policy of comprehensive general liability and worker's compensation insurance, as well as the necessary endorsements specified by the City, in the amounts specified in the encroachment permit. Permittee’s insurance must provide coverage for personal injury, including accidental death, as well as liability for property damage, which may arise in any way out of the exercise of the rights granted by the encroachment permit.

The policy of insurance shall name the City, its agents, officers, employees, and volunteers as additional insureds and shall be in an amount to be determined by the City based upon the nature and extent of liability exposure to the City, its officers, agents, employees, and volunteers after evaluating the nature and extent of the use pursuant to the encroachment permit granted under this chapter.

B. The policy of insurance so provided shall contain a contractual liability endorsement covering the liability assumed by the permittee by the terms of the encroachment permit and shall contain a provision that such policy may not be cancelled except after ten days' notice in writing to the Community Development Director.

1. C. A copy of the policy or certificate of insurance evidencing the insurance coverage shall be filed with the City Clerk.

(Ord. 339 § 1(f), 1964.)

12.16.060 Requirement To Clean Right-of-Way

All refuse, waste, litter and garbage occasioned by or resulting from the use of a City right-of-way pursuant to an encroachment permit under this chapter shall be cleaned up by the permittee daily.

(Ord. 339 § 1(h), 1964.)

12.16.070 Review process.

A. Review Authority.

1. The Community Development Director shall consider any application submitted for an encroachment permit under this chapter and may approve or deny the application in accordance with the City of Sonora Outdoor Use Encroachment Permit Development Standards and Design Guidelines. The Community Development Director may issue an encroachment permit on any terms the Community Development Director deems necessary to protect public health, safety, and welfare. Applications for a Parklet will have a more significant impact on the aesthetics of the community and shall be initially reviewed and approved by the Planning Commission. Applications should include a diagram or illustration of the proposed use of City right of way with sufficient detail for the Community Development Director to determine the proposed encroachment is consistent with design guidelines and this ordinance. Submittals, at a minimum, should identify the sidewalk width in front of the business, proposed improvements with length and widths, any existing barriers such as City placed benches or trash cans or posts supporting a second story balcony/floor. The submittal needs to indicate whether the request is for daily removal of the items placed in City right or way or are to remain for the duration of the encroachment period. If multiple designs are proposed throughout the year, this should be stipulated.

B. Conditions of Approval. Any approved encroachment permit may impose reasonable conditions of approval to ensure that outdoor dining and display areas operate in a manner that is not detrimental to the public health, safety and welfare; are consistent with all applicable codes, policies and Outdoor Use Encroachment Permit Development Standards and Guidelines; and enhance the image, appearance and vitality of the area in which the use is located. This includes but is not limited to authority to regulate the design, layout, materials, colors, quality and appearance of outside dining and display areas; to require security deposits, insurance and other reasonable financial guarantees; and to prescribe operating terms which the permittee must follow.

C. Appeal.

1. The decision of the Community Development Director may be appealed to the Planning Commission.

2. The decision of the Planning Commission may be appealed to the City Council.

3. The above decisions must be appealed in writing to the City Clerk’s Office within 10 days after the decision is made.

D. Fees. When requesting an appeal, a non-refundable fee shall be paid for the purpose of defraying the costs incidental to the proceedings. The fees shall be determined by the City Council and adopted by resolution which may be amended from time to time.

12.16.090. License Terms and Renewal.

A license agreement for outdoor dining or public right of way use may be required subject to the approval of the City Administrator.

12.16.100 Enforcement.

A. Penalties. Any violation of this chapter will be administered in accordance with Chapter 1.08.010 of the Sonora Municipal Code. In addition, the City may seek civil remedies for any violation including, but not limited to, the recovery of reasonable costs for the enforcement and correction of the violation.

B. Revocation. Violation of any of provisions of this chapter, the standards in this code, or any of the conditions imposed under Chapter 1.08.10 shall be grounds for revocation of the encroachment permit.

SECTION 2. SEVERABILITY. If any section, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof and shall continue to be in full force and effect.

SECTION 3. PUBLICATION AND EFFECTIVE DATE. This ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least within fifteen (15) days after its passage or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least within fifteen (15) days after its passage.

SECTION 4. CERTIFICATION OF COUNCIL ADOPTION AND APPROVAL. This Ordinance was introduced at a regular meeting of the City Council held on April 21, 2025, and passed and adopted as Ordinance No. 904 at a regular meeting of the City Council held on April 5, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT OR ABSTAIN: _____

_____
Ann Segerstrom, Mayor, City of Sonora

ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

Approved as to Form:

_____
Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
_____, 2025

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Gary Carlson, Interim/Acting Fire Chief

SUBJECT: Ordinance No. 906- Fire Hazard Severity Zone Map

RECOMMENDATION:

Waive the Second Reading, Read by Title Only, and Approve Ordinance No. 906, Approval and Adoption of the 2025 Fire Hazard Severity Zone Map as Recommended by the California State Fire Marshal.

BACKGROUND:

Government Code Section 51178 requires the California State Fire Marshal to identify and recommend areas within the state as moderate, high, or very high fire hazard severity zones based on consistent statewide criteria. On March 10, 2025, the City received the 2025 Fire Hazard Severity Zone (FHSZ) Map from the State Fire Marshal, identifying designated zones within the City's jurisdiction.

Government Code Section 51179 requires local agencies to adopt the fire hazard severity zone map designations by ordinance within 120 days of receiving the recommendations from the State Fire Marshal.

DISCUSSION / ANALYSIS:

The City has not reduced or altered the fire hazard severity designations established by the State Fire Marshal, and this adoption is consistent with the model ordinance requirements by the State Fire Marshal. The City finds that the adoption of the map is in the interest of public safety, supports fire prevention and mitigation efforts, and ensures compliance with applicable state law.

FISCAL IMPACT:

There is no immediate fiscal impact associated with the Fire Hazard Severity Zone designation (FHSZ). However, these changes may result in future costs to the city as it evaluates and implements compliance measures aligned with state regulations and fire safety best practices. The scope and scale of the costs will depend on future Council direction, regulatory requirements, and implementation strategies.

ATTACHMENTS:

Attachment A- Fire Hazard Severity Zone Map for the City of Sonora

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

Below is the Cal Fire Hazard Severity Zones Website with additional information:

https://osfm.fire.ca.gov/what-we-do/community-wildfire-preparedness-and-mitigation/fire-hazard-severity-zones

CORE COUNCIL PRIORITIES:

Public Safety and Disaster Preparedness

ORDINANCE NO. 906

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SONORA ADOPTING THE 2025 FIRE HAZARD SEVERITY ZONE MAP AS RECOMMENDED BY THE CALIFORNIA STATE FIRE MARSHAL

WHEREAS, Government Code Section 51178 requires the California State Fire Marshal to identify and recommend areas within the state as moderate, high, or very high fire hazard severity zones based on consistent statewide criteria; and

WHEREAS, pursuant to Government Code Section 51179, local agencies are required to adopt the fire hazard severity zone designations within 120 days of receiving the recommendations from the State Fire Marshal; and

WHEREAS, on March 10, 2025, the Sonora Fire Department received the 2025 Fire Hazard Severity Zone (FHSZ) Map from the State Fire Marshal, identifying designated zones within the city's jurisdiction; and

WHEREAS, information regarding the 2025 FHSZ Maps on a state-wide and county-by-county basis is available on the public website of the State Fire Marshal at https://osfm.fire.ca.gov/what-we-do/community-wildfire-preparedness-and-mitigation/fire-hazard-severity-zones ; and

WHEREAS, the specific map for the City of Sonora is attached and incorporated herein as Exhibit A; and

WHEREAS, the city finds that adoption of the map is in the interest of public safety, supports fire prevention and mitigation efforts, and ensures compliance with applicable state law; and

WHEREAS, the city has not reduced or altered the fire hazard severity designations established by the State Fire Marshal, and this adoption is consistent with the model ordinance requirements by the State Fire Marshal.

NOW, THEREFORE, THE CITY OF SONORA CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. **ADOPTION of 2025 FHSZ Maps.** The 2025 Fire Hazard Severity Zone Map for the City of Sonora, recommended by the California State Fire Marshal for the City's service area, is adopted without change and incorporated herein as Exhibit A.

SECTION 2. SEVERABILITY. If any section, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. PUBLICATION AND EFFECTIVE DATE. This ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least within fifteen (15) days after its passage or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least within fifteen (15) days after its passage.

SECTION 4. CERTIFICATION OF COUNCIL ADOPTION AND APPROVAL. This Ordinance was introduced at a regular meeting of the City Council held on June 2, 2025, and passed and adopted as Ordinance No. 906 at a regular meeting of the City Council held on June 16, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT OR ABSTAIN: _____

_____
Ann Segerstrom, Mayor, City of Sonora

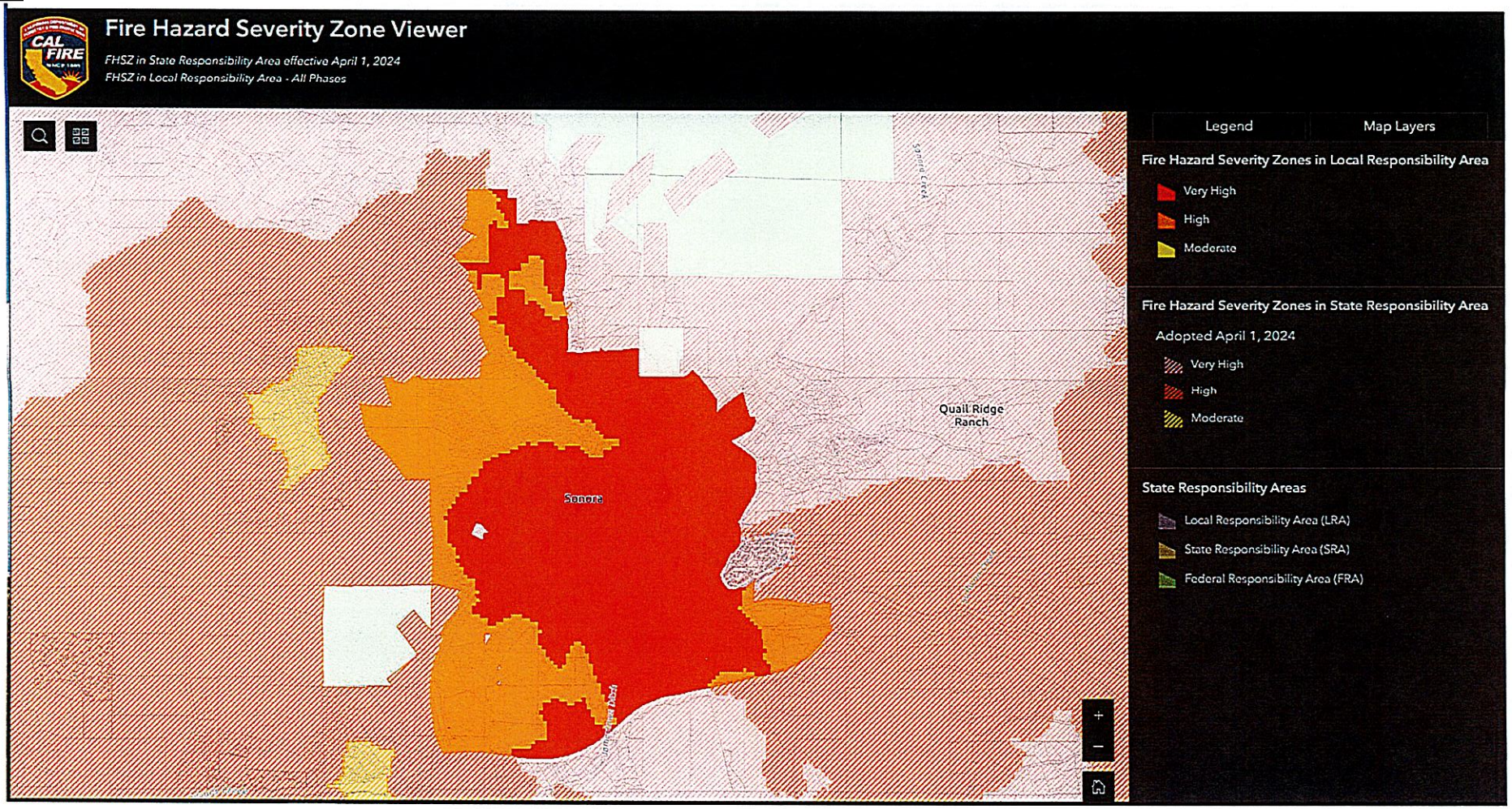
ATTEST: _____
Tracy Skelly, City Clerk, City of Sonora

Approved as to Form:

_____
Douglas L. White, City Attorney

Publish: The Union Democrat, Sonora
_____, 2025

Attachment A.



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Andy Merrill, City of Sonora Vice Mayor

SUBJECT: Consider Approval of a Proclamation Recognizing the Month of June as Pride Month in the City of Sonora

RECOMMENDATION:

Consider Approval of a Proclamation Recognizing the Month of June as Pride Month in the City of Sonora.

BACKGROUND:

Each year, the month of June is recognized across the United States as LGBTQ+ Pride Month in commemoration of the 1969 Stonewall Uprising in Manhattan, a pivotal event in the movement for LGBTQ+ rights. Pride Month is both a celebration of the progress made toward equality and a continued call to action to ensure the protection and inclusion of LGBTQ+ individuals in all aspects of civic life.

DISCUSSION / ANALYSIS:

By proclaiming June 2025 as LGBTQ+ Pride Month, the City Council acknowledges the historical and ongoing struggles faced by the LGBTQ+ community and affirms its commitment to fostering a welcoming, inclusive, and equitable environment for all.

The proclamation outlines the values of unity, respect, and equality, and encourages public recognition of the social and economic contributions of LGBTQ+ individuals in Sonora. Furthermore, it supports the rights of community members to peacefully assemble and celebrate through Pride-related events that contribute to the city's vibrant civic life.

FISCAL IMPACT:

No Fiscal Impact to the General Fund.

ATTACHMENTS:

- Proclamation Recognizing the Month of June as Pride Month.

A PROCLAMATION

OF THE CITY COUNCIL OF THE CITY OF SONORA CELEBRATING THE MONTH OF JUNE AS LGBTQ+ PRIDE MONTH

WHEREAS, the members of the City Council of Sonora do hereby unite in solidarity and common goals to recognize, represent, honor, and celebrate the diversity, culture, civil rights, and liberties of ALL residents of the City of Sonora; and

WHEREAS, this nation was founded on the principle that every individual has infinite dignity and worth, and the City of Sonora calls upon the people of this municipality to embrace this principle and work to eliminate prejudice everywhere it exists; and

WHEREAS, every person should be able to live without fear of prejudice, discrimination, violence, or hatred based on one's race, gender identity, and/or sexual orientation; and

WHEREAS, the City of Sonora recognizes community members of all ages and races who may identify as Lesbian, Gay, Bisexual, Transgender, and/or Queer as a vital part of our society; and who must be protected by the same inalienable rights enshrined in our nation's Constitution that are enjoyed and shared by all; and

WHEREAS, embracing and respecting our individual expressions of identity as Americans furthers the belief of "E Pluribus Unum," of standing together with our friends, family, neighbors, community members, and visitors as a united people; and

NOW THEREFORE, BE IT RESOLVED that the City of Sonora hereby recognizes the month of June 2025 as LGBTQ+ Pride Month so that we may further our goals of inclusivity, diversity, equity, and unity in our community.

BE IT FURTHER RESOLVED that the City Council of Sonora encourages and supports the First Amendment rights of our community, and the social and economic benefits of annual Pride events within the City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 16th day of June of the year two thousand and twenty-five.

Signed _____ Attest _____

Ann Segerstrom, Mayor Tracy Skelly, City Clerk

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Summersett, Community Development Director

SUBJECT: Woods Creek Park Pickleball Court Construction—Bid Award

RECOMMENDATION:

Consider Approval and Award to Sinclair General Engineering Construction Inc. for the Woods Creek Park Pickleball Court Construction Project in the Amount of $175,800 and Authorize the City Administrator to Sign the Construction Agreement and All Related Project Documents.

BACKGROUND:

The Per Capita Grant Program originates from the California Drought, Water, Parks, Climate, Costal Protection, and Outdoor Access for All Act of 2018 under Proposition 68. Funds are available for local park rehabilitation, creation, and improvements. Grantees are encouraged to utilize the funds to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors. Projects must be a capital outlay for recreational purposes. Operation, maintenance, and repairs expenses are not eligible. The City's grant allocation under the Program is $177,952. The City qualifies as a severely disadvantage community (median household income less than 60% of the statewide average) so City matching funds are not required under the grant.

The Woods Creek Park Project originally included improvements to the City owned park facility on Woods Creek Drive. The proposed capital improvements include:

1. Construction of a Basketball Court
2. Removal and replacement of the shade structure
3. New surfacing material under the existing play structure
4. Lighting and benches

The proposed project improvements were discussed with and approved by the City's assigned OGLS Project Officer prior to consideration by the City Council. Once approved, Staff finalized and submitted the project application to OGLS for review and final approval.

The project was modified in 2024 to build a Pickleball Court in place of a basketball court in recognition of the growing popularity of pickleball (locally and nationally) and the limited number of courts countywide. The other elements of the project items 2-4 above are still eligible for funding, but due to the price of the bid received, it is unlikely to be funded through Proposition 68 program funds.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DISCUSSION / ANALYSIS:

A task order was given to Dewberry Engineering to finalize the design documents for the project along with the specs for the project in November 2024. This cost the project roughly $32,000 in funding (which is an eligible expense of the grant program).

The project went out to bid on April 7, 2025, with a mandatory pre-bid meeting on site on April 18th and bids due on April 30, 2025. Although nine (9) companies attended the pre-bid meeting, the City only received the following bid:

1. Sinclair General Engineering Construction Inc. $187,800

Sinclair is considered a responsive bidder for the project, having submitted all the required documentation requested. Additionally, the contractor identified cost saving measures for the project which are reflected below:

Project Change Order- Fencing change, project savings $12,000

Total contract cost with Change Order reflected, $175,800

FISCAL IMPACT:

$177,952 in costs for this project are included in the Fiscal Year 2025-2026 budget.

ATTACHMENTS:

Attachment A- Construction Contract

Attachment B- Change Order

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan

AGREEMENT FOR CONSTRUCTION SERVICES

THIS CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made and entered into this 16th day of June, 2025, by and between the City of Sonora, a California municipal corporation ("City") and Sinclair General Engineering Construction Inc, a Corporation, ("Contractor") (each individually a "Party" and collectively the "Parties"). There are no other parties to this Agreement.

RECITALS

A. The City Council published plans and specifications for the construction work herein described ("Project"), and did approve and adopt said plans and specifications ("Specifications"), which are attached hereto as **Exhibit A**.

B. The City did publish a notice and invitation to submit sealed proposals/bids for the performance of the Project, Woods Creek Park Pickleball Court, which is attached hereto as **Exhibit B**, on April 7, 2025, at the time and in the manner required by law and City policy.

C. The City also provided instructions for submitting proposals/bids in the Notice to Bidders, which is attached hereto as **Exhibit B**.

D. The Contractor, in response to such Notice to Bidders, submitted to the City within the time specified in the Notice to Bidders and in the manner provided therein, a sealed Proposal/Bid to perform the Project as specified in said Specifications, which was publicly opened and read in the manner provided by law with other bids submitted for the Project.

E. Contractor's bid included a bid schedule ("Bid Schedule"), which is attached hereto as **Exhibit C**, and which sets forth details about Contractor's completion of the Project, including extended costs for Project materials.

F. Contractor provided the required bid guarantee and executed bid guarantee form, which is attached hereto as **Exhibit D**, at the same time the Contractor submitted its bid.

G. Contractor's bid included a list of subcontractors designated to perform specified portions of the Project ("Designation of Subcontractors"), which is attached hereto as **Exhibit E**.

H. Within five (5) business days of the last day to submit bids for the Project, Contractor submitted certifications of qualification for Contractor and its Subcontractors on the Project, which

are collectively attached hereto as **Exhibit F.**

I. Contractor was the selected responsible bidder for the performance of the Project, and the City Council, as a result of the canvass of said bids, determined and declared the Contractor as the selected responsible bidder for the Project.

J. Contractor represents to City that it is a duly qualified firm experienced in the construction of pickleball courts, including providing the related site civil construction work and underground utility work (water) as shown on the Specifications.

K. In the judgment of the City Council, it is necessary and desirable to employ the services of Contractor to perform construction work on the Project.

L. Pursuant to Contractor's Bid, Contractor will complete the Project in accordance with the City's Specifications and all other Contract Documents (defined below).

M. Contractor's timeframe for completing the Project is set forth in the Time Allowed for Completion and Liquidated Damages, which is attached hereto as **Exhibit G** ("Completion Schedule").

N. As a condition of awarding the Project to Contractor, Contractor must furnish payment and performance bonds ("Bonds") on forms which are substantially similar to those which are attached hereto as **Exhibit H.**

O. City desires to retain Contractor to perform the Project in accordance with the terms and conditions set forth in this Agreement.

P. Unless otherwise provided in this Agreement, abbreviations and capitalized terms shall have the meanings ascribed to them in the attached **Exhibit I.**

Q. Collectively, the Agreement along with Exhibits A through I comprise the contract documents ("Contract Documents")

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

Section 1. Recitals. The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 24 of this Agreement, Sections 1 through 24 shall prevail.

Section 2. Effective Date. This Agreement shall only become effective once all of the Parties have executed the Agreement (the "Effective Date"). Contractor, however, shall not commence the performance of the Services until it has been given notice by City ("Notice to Proceed").

Section 3. Term. This Agreement shall commence on the Effective Date and terminate one (1) year after City files a Notice of Completion acknowledging completion of the Project ("Term"), unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

Section 4. Project Coordination.

(a) *City.* The City Administrator shall be the representative of City for all purposes under this Agreement. The City Administrator, or their designee, is hereby designated the "Contract Administrator" for City and shall supervise all aspects of the progress and execution of this Agreement.

(b) *Contractor.* Contractor shall assign a single "Project Manager" to have overall responsibility for the progress and execution of this Agreement for Contractor. Cody Butler, Senior Project Manager is hereby designated the Project Manager for Contractor. The Project Manager shall provide progress reports and meet with the Contract Administrator as requested to address progress on the project(s) or any issues/concerns.

(c) *Performance by Key Employee.* Contractor represents to City that the Project Manager will be the person primarily responsible for the performance of the Services and all communications related to the Services. City enters into this Agreement in reliance on that representation by Contractor. There shall be no change in the Project Manager or members of the project team, as listed in Contractor's Statement of Qualifications, without prior written approval of the City Administrator. The Contractor must justify the need for the substitution. The proposed substituted person or subconsultant must be as qualified as the original, in the discretion of the City Administrator, and at the same or lower cost.

Section 5. Work.

(a) *Services.* Subject to the terms and conditions set forth in this Agreement and the Contract Documents, Contractor shall perform the services necessary to complete the Project ("Services") within the required timeframe and in accordance with the standards and specifications established in the Contract Documents. Contractor shall not receive additional compensation for the performance of any work unless it is included in the Contract Documents, or the Parties agree otherwise in writing.

(b) *Modification of Services.* Only the City's Contract Administrator may authorize extra or changed work. Failure of Contractor to secure such a written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Contractor shall be entitled to no compensation whatsoever for the performance of such work. Contractor further waives any and all right or remedy by way of restitution or quantum meruit for any and all extra work performed without such express and prior written authorization of the Contract Administrator.

(c) *Approval of Services.* The Contract Administrator shall have the right to reject, or require modification of, any Services by Contractor that do not comply with the Contract Documents. Contractor shall only receive direction and approval for Services from the Contract Administrator.

Section 6. Time of Performance. Contractor warrants that it will commence performance of the Services within fifteen (15) calendar days of the Notice to Proceed and shall conform to the Completion Schedule. The time of performance is a material term of this Agreement relied on by City in entering into this Agreement. It is agreed by the Parties that time is of the essence and that if the Project is not completed as set forth in **Exhibit G,** Completion Schedule, damage will be sustained by the City, and it may be impracticable to determine the actual amount of damage resulting from the delay. It is, therefore, agreed that Contractor shall pay to City as damages, the One Thousand Dollars ($1,000.00) for each and every day the Project is delayed. The Parties expressly agree that this liquidated damage clause is reasonable under the circumstances existing at the time the Agreement is made. The City shall have the right to deduct the amount of liquidated damages owed pursuant to this section from any money due or to become due to Contractor.

Notwithstanding the above, the Parties expressly agree that the liquidated damages specified above do not include the City's legal, engineering, inspection, superintendence and other similar expenses. Accordingly, the City shall have the right to charge Contractor and to deduct from the any amount due or to become due to Contract, the actual cost to the City for legal, engineering, inspection, superintendence, loss of revenue due to service interruptions to City customers, and other expenses, which are directly chargeable to the Agreement and which accrue during a period of delay, except that the cost of final inspection and preparation of the final estimate shall not be included in the charges.

Section 7. Payment. City shall pay Contractor for all Services which are to be performed by Contractor, and Contractor agrees to accept the compensation provided in **Exhibit C**, Bid Schedule, which is summarized as follows:

Total compensation for completion of Project: $175,800 total.

Section 8. Representations of Contractor. City relies upon the following representations by Contractor in entering into this Agreement:

(a) *Standard of Care*. City has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that it is qualified to perform the Services provided in the Contract Documents and that all of its work will be performed in accordance with the specifications provided in Contract Documents, using generally accepted construction practices and standards, in compliance with all applicable federal, state and local laws.

(b) *Independent Contractor*. In performing the services hereinafter specified, Contractor shall act as an independent contractor and shall have control of the work and the manner in which it is performed. Contractor is not to be considered an agent or employee of City and is not entitled to participate in any pension plan, insurance, bonus, or similar benefits City provides its employees. In the event City exercises its right to terminate this Agreement, Contractor expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees. Nothing contained herein shall be construed as creating an employment, agency, or partnership relationship between City and Contractor.

(c) *Taxes*. Contractor agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Contractor agrees to indemnify and hold City harmless from any liability which it may incur to the United States or to the State of California as a consequence of Contractor's failure to pay, when due, all such taxes and obligations. In case City is audited for compliance regarding any withholding or other applicable taxes, Contractor agrees to furnish City with proof of payment of taxes on these earnings.

(d) *Authority*. Contractor represents that it possesses the necessary licenses, permits, or approvals required to perform the Services or will obtain such licenses, permits, or approvals prior to the time such licenses, permits, or approvals are required. Contractor shall also ensure that all subcontractors are similarly licensed and qualified. Contractor represents and warrants to City that Contractor shall, at Contractor's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Contractor to practice Contractor's profession at the time the Services are rendered.

(e) *Warranty.* Contractor warrants that the work performed shall be free of defects for a period of one (1) year from Project completion. If any installation fails as the result of the workmanship of Contractor, Contractor shall repair or replace the defective installation at no cost to City. Warranty work shall be performed within three (3) business days of notice by City that such work is required.

(f) *Records Maintenance.* Contractor shall keep and maintain full and complete documentation and accounting records concerning all services performed that are compensable under this Agreement and shall make such documents and records available to City for inspection at any reasonable time. Contractor shall maintain such records for a period of not less than five (5) years following completion of work hereunder.

(g) *No Conflict of Interest.* Contractor represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement. Contractor further promises that in the performance of this Agreement, no person having such interest will be knowingly employed. If requested to do so by City, Contractor shall complete and file and shall cause any person doing work under this Agreement to complete and file, a "Statement of Economic Interest" with the Tuolumne County Clerk disclosing their financial interests.

(h) *Nondiscrimination.* Contractor shall not discriminate against any employee, applicant for employment, or volunteer because of age, color, race, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, medical condition, genetic information, military or veteran status, or disability. Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, color, race, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, medical condition, genetic information, military or veteran status, or disability. Such protections shall include but not be limited to the following: employment, promotion, demotion or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation; or selection for training, including apprenticeship. Contractor agrees to post, in conspicuous places, available to employees and applicants for employment, notices that Contractor shall provide an atmosphere free of sexual harassment for employees, clients, volunteers and the general public.

Contractor shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of a protected category.

Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to age, color, race, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, medical condition, genetic information, military or veteran status, or disability.

(i) *Prevailing Wage.* Contractor agrees to pay all craftsmen and laborers working on this Project at least the minimum prevailing wage required by the Department of Industrial Relations of the State of California. Contractor understands and agrees that it is Contractor's responsibility to determine the minimum prevailing wage and to report compliance as required under California law. Contractor shall post a copy of the current prevailing wage rate of per diem wages as determined by the Director of the Department of Industrial Relations at the job site.

Section 9. Conformity with Law and Safety. Contractor shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, any copyright, patent or trademark law and all other applicable federal, state, municipal, and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Contractor must be in accordance with these laws, ordinances, codes and regulations. Contractor's failure to comply with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Contractor shall immediately notify the City's risk manager by telephone. If any accident occurs in connection with this Agreement, Contractor shall promptly submit a written report to City, in such form as the City may require. This report shall include the following information: (a) name and address of the injured or deceased persons; (b) name and address of Contractor's subcontractor, if any; (c) name and address of Contractor's liability insurance carrier; and (d) a detailed description of the accident, including whether any of City's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Contractor shall immediately notify City. Contractor shall not store hazardous materials or hazardous waste within the City limits without a proper permit from City.

Section 10. Assurance of Performance. If, at any time, City believes Contractor may not be adequately performing its obligations under this Agreement or may fail to complete the Services as required by this Agreement, City may submit a written request to Contractor for written assurances of performance and a plan to correct observed deficiencies in Contractor's performance. Failure to provide written assurances subsequent to such written request, constitutes grounds to declare a breach under this Agreement.

Section 11. Excusable Delays. Contractor shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a "Force Majeure" event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Contractor. Force Majeure does not include: (a) Contractor's financial inability to perform; (b) Contractor's failure to obtain any necessary permits or licenses from other governmental agencies; or (c) Contractor's failure to obtain the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Contractor.

Section 12. Assignment Prohibited. No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect. Contractor hereunder offers and agrees to assign to City and agrees to require its subcontractors to offer and agree to assign the City, all rights, title, and interest in and to all causes of actions it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Bus. and Prof. Code § 16700 *et seq.*), arising from purchases of goods, services or materials pursuant to this contract or any subcontracts entered into hereunder. This assignment shall be made and become effective at the time City tenders final payment to Contractor, without further acknowledgement of the Parties.

Section 13. Ownership and Disclosure of Work Product. City shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, specifications, copies of correspondence, maps, or other pertinent data and information gathered or computed by Contractor ("Work Product") in the performance of and prior to termination of this Agreement by City or upon completion of the work pursuant to this Agreement. Contractor may retain copies of the above-described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of City, during the term of this Agreement and for a period of one hundred eighty (180) days following expiration of the term of the Agreement.

When this Agreement is terminated, Contractor agrees to return to City all documents, drawings, photographs and other written or graphic material, however produced, that it received from City, its contractors or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

Section 14. City's Termination without Cause. At any time, City may terminate the Agreement with or without cause by providing Contractor with five (5) business days' written notice of such termination.

Section 15. City's Termination in the Event of Contractor's Default. If a Contractor should fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement or the Contract Documents, the City may give notice to the Contractor and allow Contractor five (5) business days to correct such deficiency. The City, in its sole and absolute discretion, may grant Contractor additional time to cure the deficiency. If the Contractor does not correct such deficiency within the allotted time, the City may immediately terminate this Agreement by giving written notice of such termination, stating the reason for such termination.

(a) Contractor shall deliver copies of all Work Product prepared by it pursuant to this Agreement.

(b) If City terminates this Agreement before City issues a Notice to Proceed to Contractor or before Contractor commences any Services hereunder, whichever last occurs, City shall not be obligated to make any payment to Contractor. If City terminates this Agreement after City has issued a Notice to Proceed to Contractor and after Contractor has commenced performance under this Agreement, City shall pay Contractor the reasonable value of the Services rendered by Contractor pursuant to this Agreement prior to termination of this Agreement. City shall not in any manner be liable for Contractor's actual or projected lost profits had Contractor completed the Services. Contractor shall furnish to City such financial information, as in the judgment of the City Administrator, is necessary to determine the reasonable value of the Services rendered by Contractor prior to termination.

(c) Except as provided in this Agreement, in no event shall City be liable for costs incurred by or on behalf of Contractor after the date of the notice of termination.

Section 16. Liability for Breach. Neither Party waives the right to recover damages against the other for breach of this Agreement including any amount necessary to compensate City for all detriment proximately caused by Contractor's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. City reserves the right to offset such damages against any payments owed to Contractor. City shall not in any manner be liable for Contractor's actual or projected lost profits had Contractor completed the Services required by this Agreement. In the event of Termination by either Party, copies of all finished or unfinished Work Product shall become the property of City. Notwithstanding the above, in no event shall City or Contractor be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

Section 17. Worker's Compensation Certification. Contractor is aware of the provisions of Labor Code section 3700 requiring every employee to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code. Contractor will comply with such provisions before commencing the performance of the work of this Agreement.

Section 18. Performance and Payment Bonds. Contractor shall file a performance bond and a payment bond with the City, each payable to the City. These bonds shall be issued by a surety company authorized to do business in the State of California and shall be maintained during the entire Term of the Agreement at the sole and absolute expense of Contractor. Each bond shall be for the amount of one hundred percent (100%) of the total compensation. Any alterations made to the Contract Documents or the specifications to the Project shall not operate to release any surety from liability on any bond required herein and surety hereby consents such alterations in any surety on said bonds hereby waives the provisions of California Civil Code sections 2819 and 2845.

Section 19. Insurance Coverage: During the Term, the Contractor shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A M Best's rating of no less than A VII and will provide the City with written proof of said insurance. Contractor shall maintain coverage as follows and will provide the City with a certificate of insurance evidencing said insurance. Contractor shall maintain coverage as follows:

(a) *General Liability.* Contractor shall carry commercial general liability insurance in an amount no less than Two Million Dollars ($2,000,000.00) combined single limit for each occurrence, covering bodily injury and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project, or the general aggregate shall be Four Million Dollars ($4,000,000.00). Said commercial general liability insurance policy shall either be endorsed with the following specific language or contain equivalent language in the policy:

> "The City of Sonora, its officers and employees are named as additional insured for liability caused in whole or in part by the operations performed by Contractor under this Agreement."
>
> "The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability."
>
> "The insurance provided herein is primary coverage to the City of Sonora with respect to any insurance or self-insurance programs maintained by City."
>
> "This policy shall not be canceled without first giving thirty (30) days prior written notice to the City of Sonora, Attention: City Administrator."

(b) *Worker's Compensation Insurance and Employer's Liability.* Contractor shall carry workers' compensation insurance as required by the State of California under the Labor Code. Said policy shall be endorsed with the following specific language:

"This policy shall not be canceled without first giving thirty (30) days prior written notice to City of Sonora, Attention: City Administrator."

(c) *Automobile Liability Insurance.* Contractor shall carry Automobile liability insurance covering bodily injury and property damage in an amount no less than One Million Dollars ($1,000,000) combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles. Said policy shall be endorsed with the following language:

"This policy shall not be canceled without first giving thirty (30) days prior written notice to the City of Sonora, Attention: City Administrator."

(d) *Environmental Liability Insurance.* Contractor shall carry environmental liability insurance which includes coverage for sudden and accidental pollution arising out of handling hazardous materials or hazardous wastes, non-hazardous materials or non-hazardous wastes, that, when released to the environment, violate regulatory standards of federal, state, or local government.

(e) *Documentation.* The following documentation shall be submitted to City:

(i) Properly executed Certificates of Insurance clearly evidencing all coverages, limits and endorsements required above ("Certificates"). Said Certificates shall be submitted prior to the execution of this Agreement.

(ii) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted prior to the execution of this Agreement.

(iii) Upon City's written request, certified copies of insurance policies. Said policy copies shall be submitted within thirty (45) days of City's request.

(iv) Coverages shall contain no special limitations on the scope of protection afforded to the City and shall contain standard separation of insured provisions.

(f) *Policy Obligations.* Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(g) *Material Breach.* If Contractor, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. City, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, City may purchase such required insurance coverage, and without further notice to Contractor, City may deduct from sums due to Contractor any premium costs advanced by City for such insurance. These remedies shall be in addition to any other remedies available to City.

Section 20. Indemnification. To the fullest extent permitted by law (including, without limitation, California Civil Code Sections 2782 and 2782.8), Contractor shall defend, indemnify hold harmless and release City, and City's elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents") from and against any and all actions, claims, loss, cost, damage, injury (including, without limitation, disability, injury or death of an employee of Contractor or its subcontractors), expense and liability of every kind, nature and description to the extent caused in whole or in part by Contractor's negligence or relate to acts or omissions of Contractor, or any direct or indirect subcontractor, employee, contractor, representative or agent of Contractor, or anyone that Contractor controls (collectively "Liabilities"). Upon receiving notice of a claim, Contractor shall assume the defense of the claim, action, or proceeding through the prompt payment of all attorneys' fees and costs, incurred in good faith and in the exercise of reasonable discretion, of City's counsel in defending such an action. City shall have the absolute and sole authority to control the litigation and make litigation decisions, including, but not limited to, selecting counsel to defend City and settlement or other disposition of the matter. Such obligations to defend, hold harmless and indemnify City and City's Agents shall not apply to the extent that such Liabilities are caused in whole or in part by the negligence, active negligence, or willful misconduct of City or City's Agents, but shall apply to all other Liabilities. With respect to third party claims against the Contractor, the Contractor waives any and all rights of any type of express or implied indemnity against City and City's Agents. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts or other employee benefit acts.

City may withhold from its payments to Contractor such amount as, in the City's opinion, are necessary and sufficient to provide security against the loss, damage, expense, penalty, fine, cost, claim, demand, suit, cause of action, judgment, or liability covered by the foregoing indemnity provision. City's withholding of payments under this provision will in no way relieve Contractor from performing all obligations under this Agreement.

Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release Contractor from its obligations to indemnify the City and City's Agents.

Submission of insurance Certificates or other proof of compliance with the insurance requirements in this Agreement does not relieve Contractor from liability under this indemnification clause. The obligations of this indemnity shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Section 21. Notices. Any notice or communication required hereunder between City and Contractor must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice or communication shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by registered or certified mail, such notice or communication shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, or (b) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to City:	City of Sonora 94 Washington Street Sonora, CA, 95370 Attention: City Administrator
With courtesy copy to:	White Brenner LLP 1608 T Street Sacramento, CA 95811 Attention: Douglas L. White, Esq.
If to Contractor:	Sean Sinclair, President/CFO 538 South 5th Ave Ste. A Oakdale, Ca 95361 ssinclair@sinclairconstructioninc.com/209.847.6100

Section 22. Exhibits. All "Exhibits" referred to below or attached to herein are by this reference incorporated into this Agreement, with the same force and effect as if the same were set forth at length herein and the Parties will be and are bound by any and all of said Exhibits:

Exhibits:

Exhibit A:	Special Provisions
Exhibit B:	Notice to Bidders
Exhibit C:	Bid Schedule
Exhibit D:	Bid Guarantee
Exhibit E:	List of Subcontractors
Exhibit F:	Equal Employment Opportunity Certification
Exhibit G:	Public Contract Code
Exhibit H:	Public Contract Code 10232 Statement
Exhibit I:	Non-Collusion Affidavit
Exhibit J:	Debarment and Suspension Certification
Exhibit K:	Bidders Bond
Exhibit L:	Performance Bond
Exhibit M:	Payment Bond

Attachments:

Attachment A:	State and Federal Prevailing Wage Rates

Section 23. Contract Documents. The Contract Documents are complementary, and what is called for by one shall be as binding as if called for by all. The intent of the Contract Documents is to include all work necessary for the completion of the Agreement. The Contractor shall perform all Services in conformance with the Contract Documents, unless otherwise directed in writing by the City pursuant to section 5(b).

Section 24. General Provisions.

(a) *Modification.* No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

(b) *Waiver.* No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

(c) *Authority.* All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into the Agreement have been fully complied with.

(d) *Drafting and Ambiguities.* Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting party does not apply in interpreting this Agreement.

(e) *Governing Law.* This Agreement shall be governed by and construed in accordance with the laws of the state of California.

(f) *Venue.* Venue for all legal proceedings shall be in the Superior Court of California for the County of Tuolumne.

(g) *Severability.* If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

(h) *Counterparts.* This Agreement may be executed simultaneously and, in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

(i) *Audit.* City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Contractor's charges to City under this Agreement.

(j) *Entire Agreement.* This Agreement, together with its specific references, attachments and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof, and supersedes any and all prior negotiations, understanding and agreements with respect hereto, whether oral or written.

(k) *Supersedes Prior Agreement.* It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations whether, written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.

(l) *Mandatory and Permissive.* "Shall" and "will" and "agrees" are mandatory. "May" and "can" are permissive.

(m) *Headings.* Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

(n) *Attorney's Fees and Costs.* If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

(o) *Necessary Acts and Further Assurances.* The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

(p) *Time is of the Essence.* Time is of the essence in this Agreement for each covenant and term of a condition herein.

[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, this Agreement has been entered into by and between City and Contractor as of the Effective Date.

CITY:

City of Sonora, a California municipal corporation

By:_____
Melissa Eads, City Administrator

Date: _____

Approved as to Form:

By:_____
Douglas L. White, City Attorney

CONTRACTOR:

Sinclair General Engineering Construction Inc, a Corporation

By:_____
Sean Sinclair, President/CFO

Date: 6/11/25

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Stanislaus

On June 11, 2025 *Date* before me, Ann Hempleman, Notary Public *Here Insert Name and Title of the Officer*

personally appeared Sean Sinclair *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ANN M. HEMPLEMAN
Notary Public - California
Stanislaus County
Commission # 2419497
My Comm. Expires Oct 4, 2026

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Ann Hempleman *Signature of Notary Public*

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name:	Signer's Name:
☐ Corporate Officer – Title(s):	☐ Corporate Officer – Title(s):
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other:	☐ Other:
Signer is Representing:	Signer is Representing:

©2019 National Notary Association

EXHIBIT A: SPECIAL PROVISIONS

CITY OF SONORA CALIFORNIA

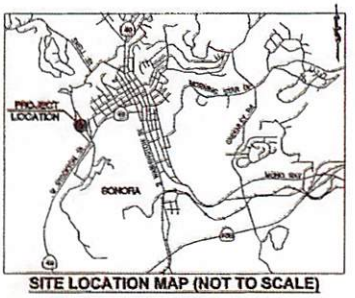
WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION
PROJECT 25-3

CITY OF SONORA CALIFORNIA	SHEET No.	TOTAL SHEETS
WOODS CREEK ROTARY PARK PICKLEBALL COURT ADDITION	1	5

JAMES LOY
REGISTERED CIVIL ENGINEER
No. 82267
6-30-25
CIVIL
STATE OF CALIFORNIA

DOWDERRY ENGINEERS INC.
575 EAST LOCUST AVENUE #104
FRESNO, CA 93720

CITY OF SONORA
94 NORTH WASHINGTON STREET
SONORA, CA 95370



SITE LOCATION MAP (NOT TO SCALE)

CONTROL FOR DESIGN AND CONSTRUCTION

CONTROL POINT	NORTHING	EASTING	ELEVATION	DESCRIPTION
200	49938.70	19935.85	1002.00'	½" REBAR, DOWN 0.3'
201	49959.78	19929.53	1002.51'	½" REBAR, DOWN 0.3'
202	50091.61	19880.85	1008.97'	½" REBAR, DOWN 0.3'
8082	50087.48	20006.82	1004.06'	SSMH
8322	50277.82	19935.25	1018.27'	SSMH

INDEX OF PLANS

SHEET No.	DESCRIPTION
T-1	TITLE SHEET / PROJECT CONTROL
L-1	LAYOUT
C-1 TO C-2	CONSTRUCTION DETAILS
PD-1	PAVEMENT DELINEATION PLAN

ABBREVIATIONS

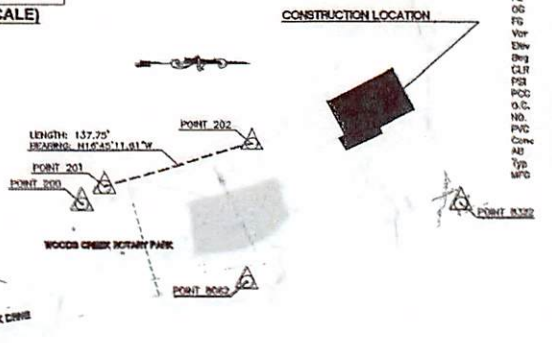
Min	MINIMUM
MAX	MAXIMUM
SD	STORM DRAIN
SSMH	SANITARY SEWER MANHOLE
(E)	EXISTING
(P)	PROPOSED
ME	MATCH EXISTING
TOC	TOP OF CURB
BOC	BOTTOM OF CURB
FL	FLOWLINE
OG	ORIGINAL GRADE
FG	FINISHED GRADE
Var	VARIES
Elev	ELEVATION
Beg	BEGIN
CLR	CLEARANCE
PSI	POUND PER SQUARE INCH
PCC	PORTLAND CEMENT CONCRETE
O.C.	ON CENTER
NO.	NUMBER
PVC	POLYVINYL CHLORIDE
Conc	CONCRETE
AB	AGGREGATE BASE
Typ	TYPICAL
MFG	MANUFACTURING

LEGEND

- TREE
- CHAIN LINK FENCE
- OVERHEAD UTILITY
- WATER METER
- BOX "IRRIGATION CONTROL VALVE"
- BOX "ELECTRIC"
- BOX "SEWER"
- WATER SPIGOT
- UTILITY POLE
- LIGHT POLE
- 6" BLOCK WALL
- SIGN "NO PARKING"
- SURVEY CONTROL POINT
  - POINT NUMBER
  - ELEVATION
  - DESCRIPTION
- FLOWLINE
- CUT/FILL
- CHAIN LINK FENCE
- WEAKENED PLANE JOINT
- EXPANSION JOINT

BASIS OF BEARINGS AND COORDINATES:
ASSUMED COORDINATE SYSTEM USED. USE CONTROL DATA PROVIDED IN TABLE ABOVE. NORTH IS ASSUMED TO BE AT AN ANGLE OF 16°45'11.61" AWAY FROM POINT NUMBER 201 TO 202.

BASIS OF ELEVATION:
ASSUMED ELEVATIONS USED. ESTABLISH ELEVATIONS BASED ON ALL 6 CONTROL POINTS PROVIDED IN TABLE ABOVE.



VICINITY MAP / PROJECT CONTROL
SCALE: 1"=40'

APPROVED

MIKE FUGH, CITY ENGINEER — DATE 4/1/25

JAMES LOY, PROJECT ENGINEER (DOWDERRY) — DATE 4/1/25

811 DIGALERT

TITLE SHEET / PROJECT CONTROL

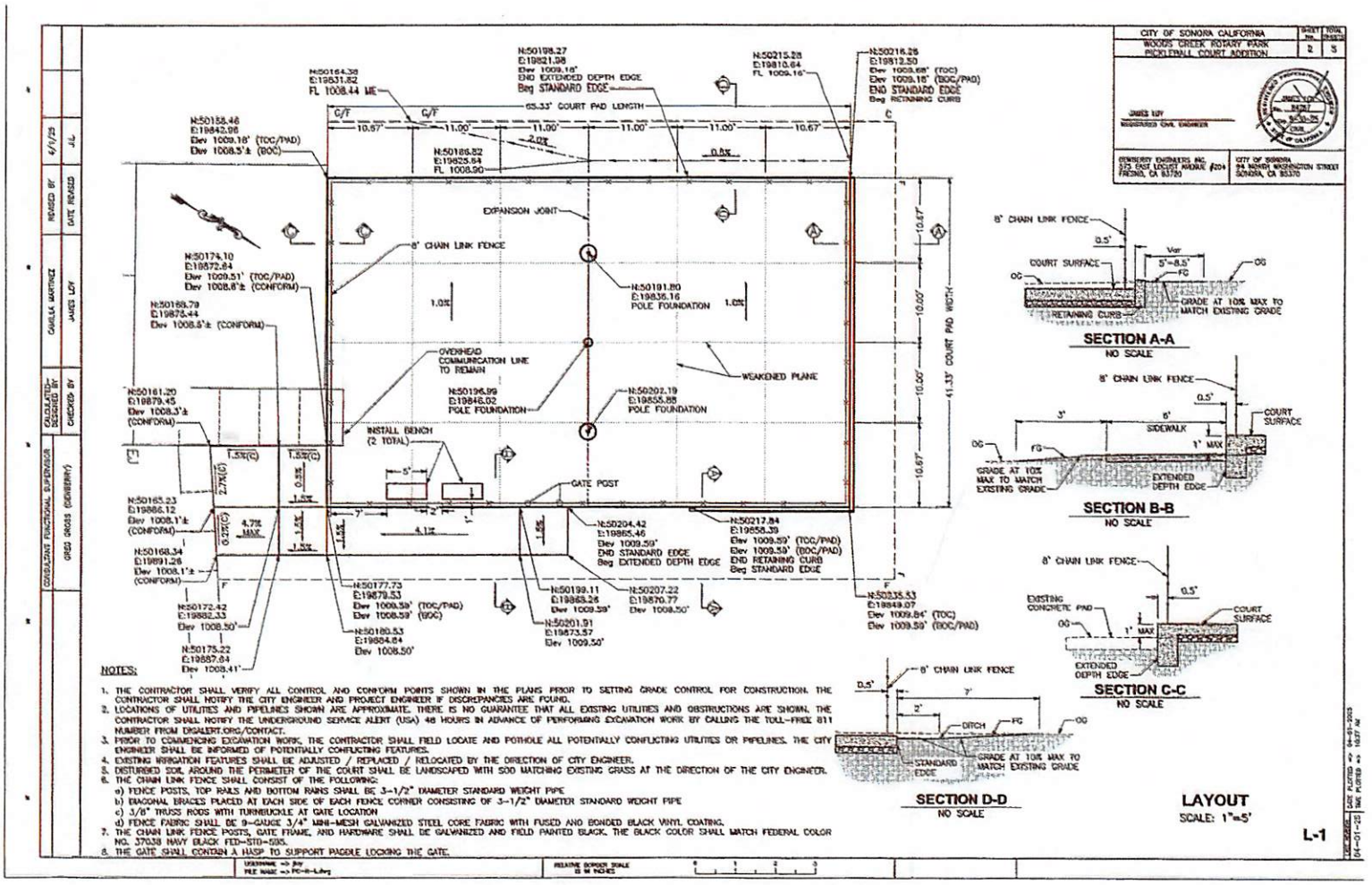
T-1

CONSULTANT FUNCTIONAL SUPERVISOR: GREG GROSS (DOWDERRY) | DESIGNED BY: GARILLA MARTINEZ | DRAWN BY: JAMES LOY | CHECKED BY: | REVISED BY | DATE REVISED | 4/1/25 | JL

USERNAME => jloy
FILE NAME => PC-R-1.dwg

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

DATE PLOTTED => 04-01-25
TIME PLOTTED => 10:51 AM


CITY OF SONORA CALIFORNIA
WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION
SHEET No. 2
TOTAL SHEETS 5
JAMES LOY
REGISTERED CIVIL ENGINEER
DEWBERRY ENGINEERS INC.
2175 EAST LOCUST AVENUE #204
FRESNO, CA 93720
CITY OF SONORA
94 NORTH WASHINGTON STREET
SONORA, CA 95370
CONSULTANT FUNCTIONAL SUPERVISOR
GREG GROSS (DEWBERRY)
CALCULATED/ DESIGNED BY
CARLILA MARTINEZ
CHECKED BY
JAMES LOY
REVISED BY
JL
DATE REVISED
4/1/25
65.33' COURT PAD LENGTH
41.33' COURT PAD WIDTH
EXPANSION JOINT
8' CHAIN LINK FENCE
OVERHEAD COMMUNICATION LINE TO REMAIN
WEAKENED PLANE
INSTALL BENCH (2 TOTAL)
GATE POST
POLE FOUNDATION
END STANDARD EDGE
END EXTENDED DEPTH EDGE
END RETAINING CURB
END STANDARD EDGE
SECTION A-A
NO SCALE
SECTION B-B
NO SCALE
SECTION C-C
NO SCALE
SECTION D-D
NO SCALE
LAYOUT
SCALE: 1"=5'
L-1
NOTES:
1. THE CONTRACTOR SHALL VERIFY ALL CONTROL AND CONFORM POINTS SHOWN IN THE PLANS PRIOR TO SETTING GRADE CONTROL FOR CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER AND PROJECT ENGINEER IF DISCREPANCIES ARE FOUND.
2. LOCATIONS OF UTILITIES AND PIPELINES SHOWN ARE APPROXIMATE. THERE IS NO GUARANTEE THAT ALL EXISTING UTILITIES AND OBSTRUCTIONS ARE SHOWN. THE CONTRACTOR SHALL NOTIFY THE UNDERGROUND SERVICE ALERT (USA) 48 HOURS IN ADVANCE OF PERFORMING EXCAVATION WORK BY CALLING THE TOLL-FREE 811 NUMBER FROM DIGALERT.ORG/CONTACT.
3. PRIOR TO COMMENCING EXCAVATION WORK, THE CONTRACTOR SHALL FIELD LOCATE AND POTHOLE ALL POTENTIALLY CONFLICTING UTILITIES OR PIPELINES. THE CITY ENGINEER SHALL BE INFORMED OF POTENTIALLY CONFLICTING FEATURES.
4. EXISTING IRRIGATION FEATURES SHALL BE ADJUSTED / REPLACED / RELOCATED BY THE DIRECTION OF CITY ENGINEER.
5. DISTURBED SOIL AROUND THE PERIMETER OF THE COURT SHALL BE LANDSCAPED WITH SOD MATCHING EXISTING GRASS AT THE DIRECTION OF THE CITY ENGINEER.
6. THE CHAIN LINK FENCE SHALL CONSIST OF THE FOLLOWING:
a) FENCE POSTS, TOP RAILS AND BOTTOM RAINS SHALL BE 3-1/2" DIAMETER STANDARD WEIGHT PIPE
b) DIAGONAL BRACES PLACED AT EACH SIDE OF EACH FENCE CORNER CONSISTING OF 3-1/2" DIAMETER STANDARD WEIGHT PIPE
c) 3/8" TRUSS RODS WITH TURNBUCKLE AT GATE LOCATION
d) FENCE FABRIC SHALL BE 9-GAUGE 3/4" MINI-MESH GALVANIZED STEEL CORE FABRIC WITH FUSED AND BONDED BLACK VINYL COATING.
7. THE CHAIN LINK FENCE POSTS, GATE FRAME, AND HARDWARE SHALL BE GALVANIZED AND FIELD PAINTED BLACK. THE BLACK COLOR SHALL MATCH FEDERAL COLOR NO. 37038 HWY BLACK FED-STD-595.
8. THE GATE SHALL CONTAIN A HASP TO SUPPORT PADDLE LOCKING THE GATE.

CONSULTANT FUNCTIONAL SUPERVISOR: GREG GROSS (GGRWERRY)

CALCULATED BY: CAMILLA MARTINEZ | CHECKED BY: JAMES LOY

REVISED BY: JJL | DATE REVISED: 4/1/25

CITY OF SONORA CALIFORNIA
WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION

SHEET No. 3 | TOTAL SHEETS 5

JAMES LOY
REGISTERED CIVIL ENGINEER

EXPIRES 9-30-25

COMMUNITY ENGINEERS INC.
575 EAST LOCUST AVENUE #204
FRESNO, CA 93720

CITY OF SONORA
94 NORTH WASHINGTON STREET
SONORA, CA 95370

GENERAL NOTES/SPECIFICATIONS:

1. CONCRETE PICKLEBALL COURT TO BE 4.5" THICK CONCRETE REINFORCED WITH #4 REBAR AT 24 O.C. BOTH WAYS AND PLACED OVER 4" OF CLASS II CALTRANS AGGREGATE BASE COMPACTED TO 95% RELATIVE COMPACTION. SEE DETAIL "A"

A. CONCRETE WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH SECTIONS 51, 73, AND 90 OF CALTRANS STANDARD SPECIFICATIONS 2024. CONCRETE SHALL BE OF A DESIGN MIX WITH A 28 DAY STRENGTH OF 3500 PSI BASED ON PROVEN CYLINDER BRAKE HISTORY, AND SHALL BE PROVIDED WITH ADMIXTURES TO IMPROVE WORKABILITY, REDUCE SHRINKAGE, AND WITH A HIGH SAND TO AGGREGATE RATIO TO SUPPORT THE SPECIAL FINISH AS INDICATED BELOW.

B. SPECIAL FINISH FOR THE HORIZONTAL SURFACES OF THE COURT AREA SHALL BE AN EVENLY GRAY COLORED LIGHT SAND WASH FINISH PRODUCED BY WASHING AND BRUSHING THE FINISHED SURFACE AFTER USING A CURE RETARDER SUCH AS TOP-CAST OR LITHOCAST. SAND WASH PROCESS SHALL BE AS RECOMMENDED BY THE RETARDER MANUFACTURER'S SPECIFICATIONS FOR A LIGHT SANDBLAST FINISH OF EVEN GRAY COLOR. AFTER THE SAND WASH FINISH PROCESS, THE SLAB SHALL BE CURED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. THE SPECIAL FINISH SHALL BE PRE-TESTED WITH AT LEAST TWO 24"X24" SAMPLES APPROVED BY THE ENGINEER PRIOR TO APPLICATION ON THE PROJECT.

C. REINFORCEMENT SHALL BE TO ASTM, A615 GRADE 60. IN THE 4.5" SLAB, ALL REBAR SHALL BE SUPPORTED BY CONCRETE BLOCKS TO BE 2" CLEAR OF THE BASE OR SUBGRADE SURFACE.

D. AFTER FINISHING OF THE COURT CONCRETE SURFACE, CRACK CONTROL JOINTS OF 1/8" WIDE X 1-1/4" DEEP SHALL BE CONCRETE SAWCUT INTO THE COURT SURFACE ON A PATTERN AS INDICATED IN THE LAYOUT SHEET. AFTER CONCRETE CURE, THESE CRACK CONTROL JOINTS SHALL BE FILLED TO A FLUSH SURFACE WITH A FLEXIBLE EPOXY JOINT SEALER GRAY IN COLOR.

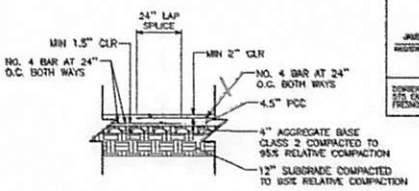
2. GRADING/LANDSCAPING. THE SITE AND EXISTING LAWN AREA TO BE GRADED AND REMOVED SHALL BE A MINIMUM OF 7' OUTSIDE OF THE COURT PERIPHERY SHOW IN THE DETAIL PLAN. GRADES SHOWN ON THE PLAN ARE APPROXIMATE AND MAY BE ADJUSTED BY THE ENGINEER. IT IS INTENDED THAT THE EDGE OF THE COURT.

3. IRRIGATION LINES. LOCATE ALL IRRIGATION LINES IN THE VICINITY OF THE COURT. RELOCATE EXISTING 1.5" LINE AROUND COURT SLAB WITH 1.5" SCHEDULE 40 PVC. SHUT OFF IRRIGATION ONTO WORK AREA DURING CONSTRUCTION. ADJUST IRRIGATION TO NOT SPRAY ON COURT AFTER CONSTRUCTION.

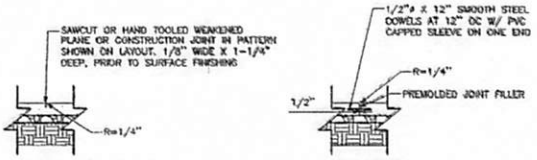
4. THE BENCHES SHALL BE HEAVY DUTY BENCHES AS COMMERCIALLY PROVIDED BY TOURNA OR OTHER COMMERCIAL MANUFACTURERS AND WITH THE FOLLOWING CHARACTERISTICS.

A. BENCH SHALL BE GREEN AND 5' IN LENGTH. BENCH SHALL BE MADE OF HEAVY DUTY HIGH DENSITY POLYETHYLENE AND PVC AND TREATED WITH UV AND MILDEW INHIBITORS. BENCH SHALL BE ABLE TO WITHSTAND ALL ELEMENTS THROUGHOUT SEASONS WITHOUT MAINTENANCE BEING PROVIDED. BENCH SHALL BE BOLTED TO CONCRETE PAD. A SUBMITTAL OF THE PRODUCT BROCHURE SHALL BE SUBMITTED AND APPROVED BY THE ENGINEER PRIOR TO ORDERING.

5. THE PICKLEBALL NET SYSTEM SHALL BE AS MANUFACTURED BY VERMONT OR AN APPROVED EQUAL. THE PICKLEBALL NET SHALL BE HEAVY-DUTY 2.5MM (0.1 IN) TWISTED HDPP WITH A CENTER STRAP AND BE UV-TREATED & ROT-RESISTANT WITH A QUADRUPLE-STITCHED POLYESTER HEADBAND & FITTED HEADLINE WIRE. THE POSTS SHALL BE 3" MINIMUM SQUARE STEEL TUBE POSTS WITH 18" MINIMUM GROUND SOCKET SLEEVES. THE POSTS SHALL BE BLACK POWDER COATED.

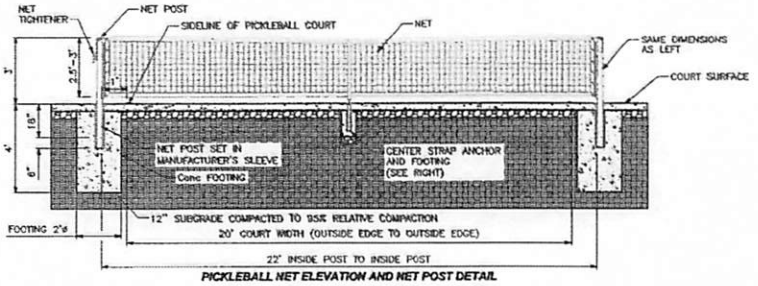


(A) CONCRETE COURT

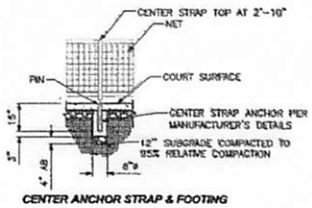


WEAKENED PLANE DETAIL — EXPANSION JOINT DETAIL

(B) CONCRETE JOINT DETAILS



PICKLEBALL NET ELEVATION AND NET POST DETAIL



CENTER ANCHOR STRAP & FOOTING

(C) PICKLEBALL NET DETAIL

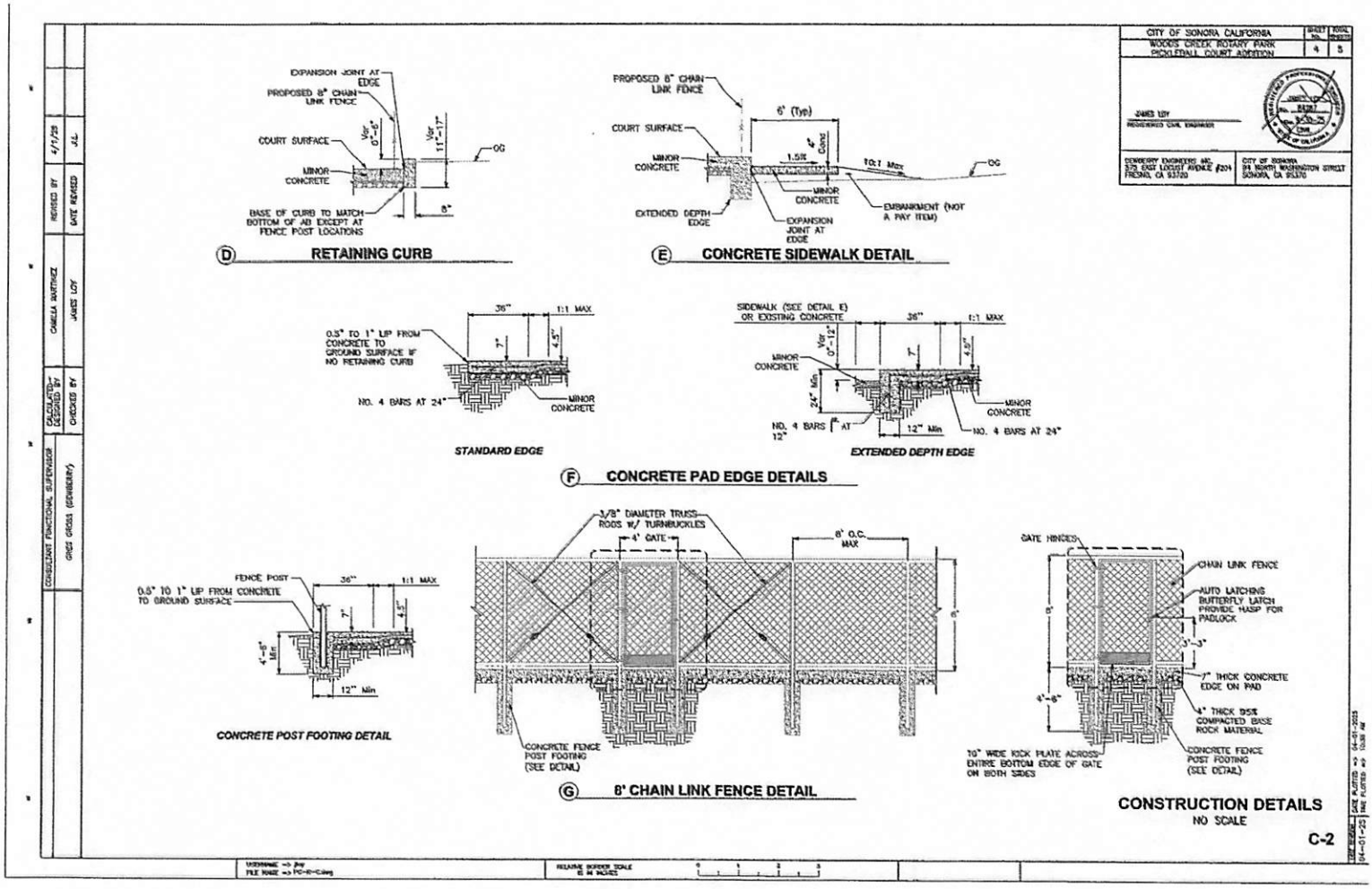
CONSTRUCTION DETAILS
NO SCALE

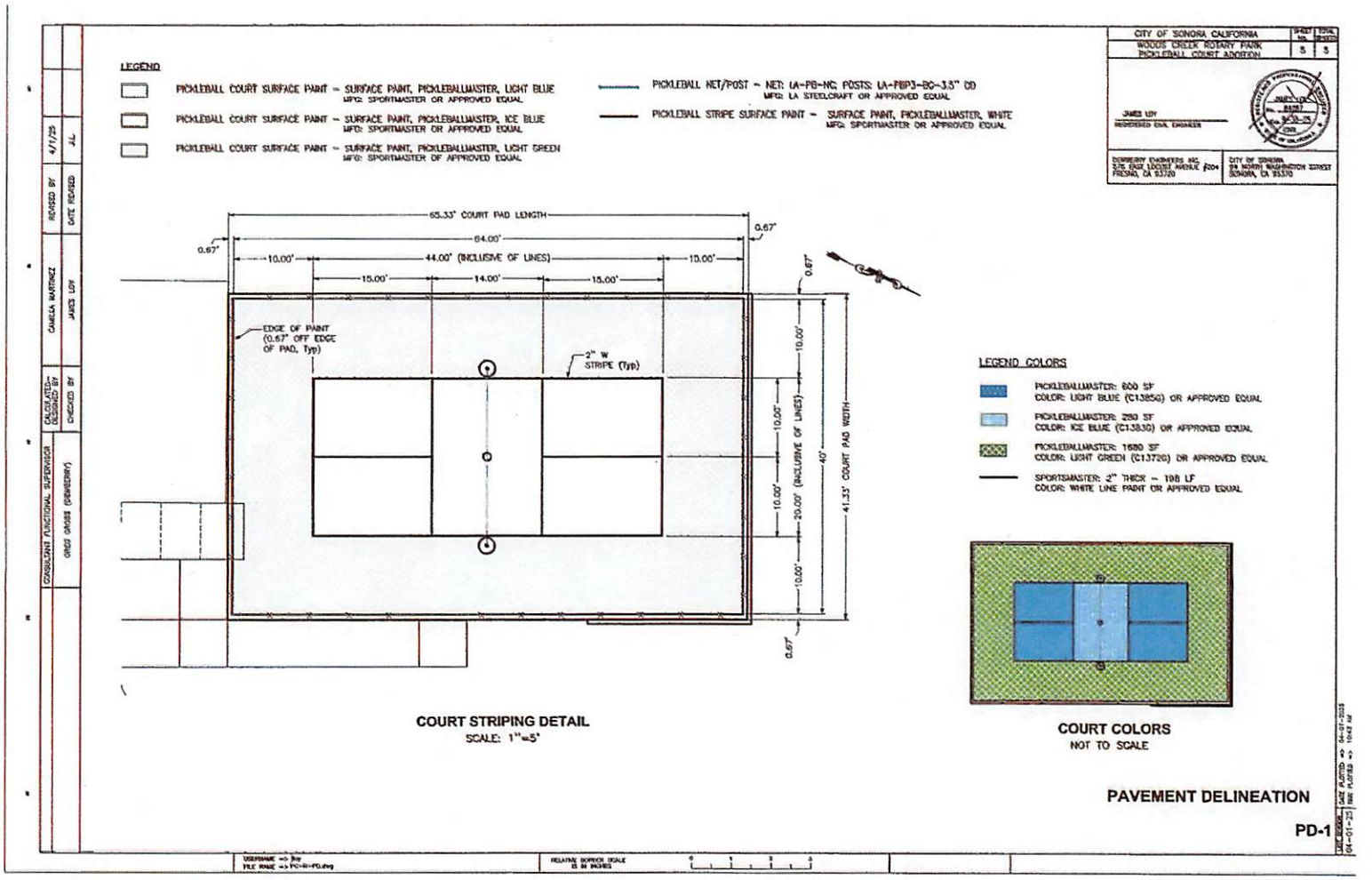
C-1

USERNAME => jloy
FILE NAME => PC-03-C.dwg

RELATIVE BORDER SCALE
0 1 2 3
0 INCHES

DATE PLOTTED => 04-01-2025
[04-01-25] TIME PLOTTED => 10:14 AM


CITY OF SONORA CALIFORNIA
WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION
SHEET NO. 4
TOTAL SHEETS 5
JAMES LOY
REGISTERED CIVIL ENGINEER
DEMISSEY ENGINEERS INC.
570 EAST LOCUST AVENUE #204
FRESNO, CA 93720
CITY OF SONORA
94 NORTH WASHINGTON STREET
SONORA, CA 95370
EXPANSION JOINT AT EDGE
PROPOSED 8' CHAIN LINK FENCE
COURT SURFACE
MINOR CONCRETE
OG
BASE OF CURB TO MATCH BOTTOM OF AB EXCEPT AT FENCE POST LOCATIONS
RETAINING CURB
PROPOSED 8' CHAIN LINK FENCE
6' (Typ)
COURT SURFACE
MINOR CONCRETE
4" Concr
1.5%
10:1 Max
OG
MINOR CONCRETE
EXTENDED DEPTH EDGE
EXPANSION JOINT AT EDGE
EMBANKMENT (NOT A PAY ITEM)
CONCRETE SIDEWALK DETAIL
0.5" TO 1" LIP FROM CONCRETE TO GROUND SURFACE IF NO RETAINING CURB
36"
1:1 MAX
7"
4.5"
NO. 4 BARS AT 24"
MINOR CONCRETE
STANDARD EDGE
SIDEWALK (SEE DETAIL E) OR EXISTING CONCRETE
36"
1:1 MAX
Var 0'-12"
MINOR CONCRETE
7"
4.5"
24" Min
NO. 4 BARS AT 12"
12" Min
MINOR CONCRETE
NO. 4 BARS AT 24"
EXTENDED DEPTH EDGE
CONCRETE PAD EDGE DETAILS
FENCE POST
0.5" TO 1" LIP FROM CONCRETE TO GROUND SURFACE
36"
1:1 MAX
7"
4.5"
4'-6" Min
12" Min
CONCRETE POST FOOTING DETAIL
3/8" DIAMETER TRUSS RODS w/ TURNBUCKLES
4' GATE
8' O.C. MAX
6'
CONCRETE FENCE POST FOOTING (SEE DETAIL)
8' CHAIN LINK FENCE DETAIL
GATE HINGES
CHAIN LINK FENCE
AUTO LATCHING BUTTERFLY LATCH PROVIDE HASP FOR PADLOCK
3'-3"
7" THICK CONCRETE EDGE ON PAD
4" THICK 95% COMPACTED BASE ROCK MATERIAL
4'-6"
TO" WIDE KICK PLATE ACROSS ENTIRE BOTTOM EDGE OF GATE ON BOTH SIDES
CONCRETE FENCE POST FOOTING (SEE DETAIL)
CONSTRUCTION DETAILS
NO SCALE
C-2
CONSULTANT FUNCTIONAL SUPERVISOR
GREG GROSS (SIGNATURE)
CALCULATED / DESIGNED BY
CHECKED BY
CAMELIA MARTINEZ
JAMES LOY
REVISED BY
DATE REVISED
4/1/25
JJL


LEGEND
PICKLEBALL COURT SURFACE PAINT – SURFACE PAINT, PICKLEBALLMASTER, LIGHT BLUE
MFG: SPORTMASTER OR APPROVED EQUAL
PICKLEBALL COURT SURFACE PAINT – SURFACE PAINT, PICKLEBALLMASTER, ICE BLUE
MFG: SPORTMASTER OR APPROVED EQUAL
PICKLEBALL COURT SURFACE PAINT – SURFACE PAINT, PICKLEBALLMASTER, LIGHT GREEN
MFG: SPORTMASTER OR APPROVED EQUAL
PICKLEBALL NET/POST – NET: LA-PB-NC; POSTS: LA-PBP3-BC-3.5" OD
MFG: LA STEELCRAFT OR APPROVED EQUAL
PICKLEBALL STRIPE SURFACE PAINT – SURFACE PAINT, PICKLEBALLMASTER, WHITE
MFG: SPORTMASTER OR APPROVED EQUAL
CITY OF SONORA, CALIFORNIA
WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION
SHEET No. 5
TOTAL SHEETS 5
JAMES LOY
REGISTERED CIVIL ENGINEER
DOWNEY ENGINEERS INC.
5175 EAST LUGGETT AVENUE #204
FRESNO, CA 93720
CITY OF SONORA
94 NORTH WASHINGTON STREET
SONORA, CA 95370
65.33' COURT PAD LENGTH
64.00'
0.67'
10.00'
44.00' (INCLUSIVE OF LINES)
15.00'
14.00'
15.00'
EDGE OF PAINT (0.67" OFF EDGE OF PAD, Typ)
2" W STRIPE (Typ)
10.00'
10.00' (INCLUSIVE OF LINES)
20.00'
40'
41.33' COURT PAD WIDTH
LEGEND COLORS
PICKLEBALLMASTER: 800 SF
COLOR: LIGHT BLUE (C13850) OR APPROVED EQUAL
PICKLEBALLMASTER: 280 SF
COLOR: ICE BLUE (C13830) OR APPROVED EQUAL
PICKLEBALLMASTER: 1680 SF
COLOR: LIGHT GREEN (C13720) OR APPROVED EQUAL
SPORTSMASTER: 2" THICK – 188 LF
COLOR: WHITE LINE PAINT OR APPROVED EQUAL
COURT STRIPING DETAIL
SCALE: 1"=5'
COURT COLORS
NOT TO SCALE
PAVEMENT DELINEATION
PD-1
CONSULTANT FUNCTIONAL SUPERVISOR
GREG GARCIA (DOWNEY)
CALCULATED/DESIGNED BY
CHECKED BY
CAMELIA MARTINEZ
JAMES LOY
REVISED BY
DATE REVISED
4/1/25
JJL

CONTRACT & SPECIFICATIONS

FOR

City of Sonora

WOODS CREEK ROTARY PARK
PICKLEBALL COURT ADDITION

APRIL 01, 2025

PUBLIC WORKS DEPARTMENT

94 N. Washington St.
Sonora, CA 95370

PREPARED BY

MIKE PUGH P.E. S.E.

City of Sonora
94 N. Washington Street
Sonora, CA 95370
(209) 532-4541
sonoraca.com

CITY OF SONORA WOODS CREEK ROTARTY PARK PICKLEBALL COURT ADDITION

PROJECT NUMBER 25-3

SPECIFICATIONS

TABLE OF CONTENTS

SECTION I: Notice to Bidders

SECTION II: Proposal

SECTION III: General Conditions

SECTION IV: Special Provisions

SECTION V: Sample Construction Contract

SECTION I

NOTICE TO BIDDERS

Sealed bids for the work shown on the plans entitled:

CITY OF SONORA WOODS CREEK ROTARY PARK PICKLEBALL ADDITION

AT WOODS CREEK ROTATY PARK

Bids will be received at the public works information counter, 94 Washington Street, Sonora, California, 95370, until **2:00 PM on APRIL 30, 2025** at which time they will be publicly opened and read at said address. The City of Sonora reserves the right to reject any or all bids and to waive any irregularities in bids.

Bid forms for this work are included in the project specifications.

General Work Description:
The work includes the construction of a new pickleball court at the Woods Creek Rotary Park. This includes performing site demolition and grading, reconfiguring the existing sprinkler system, constructing the concrete pickleball court slab and access walkway, applying the court surface treatment and paint, furnishing and installing the pickleball net system and court benches, furnishing and installing the perimeter fencing and gate, resodding areas left as exposed earth after the completion of the pickleball construction, and furnishing and installing other appurtenances needed for the completed project as shown on the plans.

The selected contractor and all subcontractors working on this project will be required to obtain City business licenses prior to commencing work on the project. For information on business licenses, contact Darlene Gibson or Tracy Skelly at (209) 532-4541.

The selected contractor will be required to obtain a building permit with the City Community Development Department. The permit fee will be waived.

Project Location: Woods Creek Rotary Park adjacent to the Little League baseball field near 680 Woods Creek Drive, Sonora CA 95370

Project Number: 25-3

The estimated cost of this project is $175,000

Complete the work within 40 Working Days.

The DBE Contract goal is 0 percent.

For the Federal training program, the number of trainees or apprentices is 0.

Bids are required for the entire work described herein.

A mandatory pre-bid site tour will be held on April 18, 2025, at 8:00 am at Woods Creek Rotary Park near 680 Woods Drive, Sonora CA 95370 adjacent to the Little League baseball field.

The Contractor must possess a valid California Class A contractor's license, or a combination of the following classes: C-8 Concrete Contractor, C-12 Earthwork and Paving Contractor, D-42 Sign Installation Contractor, D-63 Construction Cleanup Contractor, and all other classes required by the categories and types of work included

in this contract at the time of the bid award. All licenses must remain in effect throughout the term of this contract.

This contract is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code, Section 12990.

Inquiries or questions based on alleged patent ambiguity of the plans, specifications or estimate must be communicated as a bidder inquiry prior to bid opening. Any such inquiries or questions submitted after bid opening will not be treated as a bid protest.

The plans and specifications can be downloaded for free from the City of Sonora's web site at: https://sonoraca.com under "Public Notices.

Caltrans Standard Specifications and Standard Plans are available on the web site: https://dot.ca.gov/programs/design/october-2024-ccs-standard-plans-and-standard-specifications

You are responsible to obtain all issued addenda prior to bid opening.

All questions concerning this project must be provided in writing and must be received by the City, in the manner described below, on or before the bid opening date. The City makes no assurances that questions received within five (5) days of the bid opening date will be answered prior to bid opening. Written questions must be emailed to

Email: To the attention of Mike Pugh at mpugh@dewberry.com

The City reserves the right to reject a responsive bid based on the non-responsibility of the bidder if the City Engineer or Designee finds, after providing notice and a hearing to the bidder, that the bidder lacks the
1. knowledge
2. experience,
3. or is otherwise not responsible to complete the project in the best interest of the City

Rejected bidders may appeal this determination. Appeal must comply with the requirements in this Notice to Bidders.

It is the City's intent to award the contract to the lowest responsive bid submitted by a responsible bidder. If in the bidder's opinion the contract has been or may be improperly awarded, the bidder may protest the contract award.

Protests must be filed no later than five working days after either:
1. bid opening date
2. notification of rejected bid.

Protest must be in writing and received by the City of Sonora via e-mail to:
City of Sonora, Attention of Mike Pugh at mpugh@dewberry.com

or in writing to:
City of Sonora
Attention Mike Pugh
94 Washington Street, Sonora California, 95370

Valid protests must contain the following information:
1. the reasons for the protest
2. any supporting documentation
3. the ruling expected by the City to remedy the protest.

Any protest not containing all required information will be deemed invalid and rejected.

The City will consider additional documentation or other supporting information regarding the protest if submitted in compliance to the specified time limits. Anything submitted after the specified time limit will be rejected and not be considered.

The City Engineer or Designee may request additional information to be submitted within three days of the request, unless otherwise specified, and will notify the protester of ruling within ten days of determination.

In the event that protester is not satisfied with ruling, the protester may appeal the ruling to the City Council.

Pursuant to the Public Records Act (Government Code, § 6250, et seq.), the City will make public records available upon request.

The successful bidder must furnish a payment bond and a performance bond.

Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the city and county, or counties, in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, and available from the California Department of Industrial Relations' Internet web site at http://www.dir.ca.gov/DLSR/PWD. The Federal minimum wage rates for this project as predetermined by the United States Secretary of Labor are set forth in the bid documents. Copies of these bid documents may be examined at the offices described above where project plans, specifications, and bid forms may be seen. Addenda to modify the Federal minimum wage rates, if necessary, will be issued to plan holders. Future effective general prevailing wage rates, which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates.

Attention is directed to the Federal minimum wage rate requirements in the bid documents. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor and subcontractors must pay not less than the higher wage rate. The City will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Contractor and subcontractors, the Contractor and subcontractors must pay not less than the Federal minimum wage rate, which most closely approximates the duties of the employees in question.

The U.S. Department of Transportation (DOT) provides a toll-free "hotline" service to report bid rigging activities. Bid rigging activities can be reported Mondays through Fridays, between 8:00 a.m. and 5:00 p.m., Eastern Time, Telephone No. 1-800-424-9071. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report these activities. The "hotline" is part of the DOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the DOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

SECTION II

PROPOSAL TO THE CITY OF SONORA DEPARTMENT OF PUBLIC WORKS

NAME OF BIDDER _____

BUSINESS P.O. BOX _____

CITY, STATE, ZIP _____

BUSINESS STREET ADDRESS _____
(Please include even if P.O. Box used)

CITY, STATE, ZIP _____

TELEPHONE NO: **AREA CODE ( )** _____

FAX NO: **AREA CODE ( )** _____

CONTRACTOR LICENSE NO. _____

The work for which this proposal is submitted is for construction in conformance with the specifications (including the payment of not less than the State general prevailing wage rates or Federal minimum wage rates), the project plans described below, including any addenda thereto, the contract annexed hereto, and also in conformance with Current California Department of Transportation Standard Plans, Standard Specifications, and the Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished.

The specifications for the work to be done are dated April 1, 2025 and are entitled:

CONTRACT AND SPECIFICATIONS FOR CITY OF SONORA
WOODS CREEK ROTARY PARK PICKLEBALL COURT ADDITION

The project plans for the work to be done were approved April 1, 2025 and are entitled:

CITY OF SONORA WOODS CREEK ROTARY PARK PICKLEBALL COURT ADDITION

Bids are to be submitted for the entire work. The amount of the bid for comparison purposes will be the total of all items. The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

(a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount of the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;

(b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage-wise the unit price or item total in the CITY OF SONORA's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the *CITY OF SONORA*, and that discretion will be exercised in the manner deemed by the *CITY OF SONORA* to best protect the public interest in the prompt and economical completion of the work. The decision of the *CITY OF SONORA* respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the State Contract Act, with surety satisfactory to the *CITY OF SONORA* within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the *CITY OF SONORA* that the contract has been awarded, the *CITY OF SONORA* may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the *CITY OF SONORA.*

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the CITY OF SONORA in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

BID SCHEDULE

BID ITEM NO.	ITEM	UNIT OF MEASURE	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1	RECONFIGURE EXISTING SPRINKLER SYSTEM AND RESOD	LS	1		
2	DEMOLITION AND SITE GRADING	LS	1		
2	CONCRETE WORK	LS	1		
3	FURNISH AND INSTALL CHAIN LINK FENCING AND GATE	LS	1		
4	FURNISH AND INSTALL COURT APPURTENANCES	LS	1		
				TOTAL BID :	

BIDDER ACKNOWLEDGEMENTS

By signing below, the bidder acknowledges and confirms that this bid is based on the information contained in all contract documents, including the notice to bidders, plans, specifications, and addendum number(s)_____. **(Note: You are responsible to verify the number of addenda prior to the bid opening.)**

THE UNDERSIGNED FURTHER AGREES THAT IN CASE OF DEFAULT IN EXECUTING THE REQUIRED CONTRACT, WITH NECESSARY BONDS, WITHIN EIGHT DAYS, (NOT INCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS), AFTER HAVING RECEIVED A MAILED NOTICE THAT THE CONTRACT IS READY FOR SIGNATURE, THE PROCEEDS OF THE CHECK OR BOND ACCOMPANYING HIS BID WILL BECOME THE PROPERTY OF THE CITY OF SONORA.

Licensed in accordance with an act providing for the registration of contractors, License No._____, Expiration Date _____.

The above statement is made under penalty of perjury, and any bid not containing this information "will be considered non-responsive and will be rejected" by the City of Sonora.

Signature of Bidder _____

_____
(Print Name and Title of Bidder)

Business Name (DBA): _____

Owner/Legal Name: _____

Indicate One: ☐Sole-proprietor ☐ Partnership ☐Corporation

List Partners/Corporate Officers: _____
Name Title

_____
Name Title

_____
Name Title

Business Address _____

Street Address _____

Mailing Address _____

City, State, Zip Code _____

Phone Number _____

Fax Number _____

Email Address _____

Date _____

The Bidder shall list the name and address, Contractor license number, and description of portion of work subcontracted of each subcontractor to whom the Bidder proposes to subcontract portions of the work, as required by the provisions of the Standard Specifications and of the specfications.

LIST OF SUBCONTRACTORS

Business Name and Location	California Contractor License Number	Description of Portion of Work	Bid Items Numbers	Percentage of Bid Item Subcontracted

(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder_____, proposed subcontractor _____, hereby certifies that he has ___ , has not ___, participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filling requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of $10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

PUBLIC CONTRACT CODE

PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder has ___, has not ___ been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a checkmark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE

In conformance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No _____

If the answer is yes, explain the circumstances in the following space.

PUBLIC CONTRACT CODE 10232 STATEMENT

In conformance with Public Contract Code Section 10232, the Contractor, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

NONCOLLUSION AFFIDAVIT

(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS.

In conformance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Non-collusion Affidavit. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS

BID GUARANTEE

Each bid shall be accompanied by: (a) cash; (b) a certified or cashier's check made payable to the City of Sonora; or (c) a Bid Bond secured from a surety company satisfactory to the City, the amount of which shall not be less than ten percent (10%) of the Total Bid Price, made payable to the City of Sonora as bid security. All Bid Bonds must be made in a form substantially in conformance with the form provided below. Personal sureties and unregistered surety companies are unacceptable. The surety insurer shall be California admitted surety insurer, as defined in Code of Civil Procedure Section 995.120. The bid security shall be provided as a guarantee that within ten (10) working days after the City provides the successful bidder the Notice of Award, the successful bidder will enter into a Contract and provide the necessary bonds and certificates of insurance. The bid security will be declared forfeited if the successful bidder fails to comply within said time, and the City may enter into a Contract with the next lowest responsive responsible bidder or may call for new bids. No interest shall be paid on funds deposited with the City. All bid guarantees will be held until the Contract has been finally executed, after which all bid guarantees, other than any bid guarantees which have been forfeited, will be returned to the respective bidders whose bids they accompanied, but in no event shall non-forfeited bid guarantees be held by the City beyond 60 days from the date that City awards the Contract.

CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS

BIDDER'S BOND

We, _____
_____ as Principal, and
_____
as Surety are bound unto the CITY OF SONORA, State of California, hereafter referred to as "Obligee", in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee for the work described below, for the payment of which sum we bind ourselves, jointly and severally,

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:

WHEREAS, the Principal is submitted to the Obligee, for _____
_____
(Copy here the exact description of work, including location as it appears on the proposal)
_____

for which bids are to be opened at _____ on _____
(Insert place where bids will be opened) *(Insert date of bid opening)*

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in conformance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials as provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: _____, 20___ .

_____
_____
_____
Principal
_____
Surety
By _____
Attorney-in-fact

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City of Sonora _____ SS

On this _____ day of _____ in the year 20 _ before me
_____, personally appeared _____,
Attorney-in-fact
personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL) _____
Notary Public

The City will consider additional documentation or other supporting information regarding the protest if submitted in compliance to the specified time limits. Anything submitted after the specified time limit will be rejected and not be considered.

The City Engineer or Designee may request additional information to be submitted within three days of the request, unless otherwise specified, and will notify the protester of ruling within ten days of determination.

In the event that protester is not satisfied with ruling, the protester may appeal the ruling to the City Council.

Pursuant to the Public Records Act (Government Code, § 6250, et seq.), the City will make public records available upon request.

The successful bidder must furnish a payment bond and a performance bond.

Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the city and county, or counties, in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, and available from the California Department of Industrial Relations' Internet web site at http://www.dir.ca.gov/DLSR/PWD. The Federal minimum wage rates for this project as predetermined by the United States Secretary of Labor are set forth in the bid documents. Copies of these bid documents may be examined at the offices described above where project plans, specifications, and bid forms may be seen. Addenda to modify the Federal minimum wage rates, if necessary, will be issued to plan holders. Future effective general prevailing wage rates, which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates.

Attention is directed to the Federal minimum wage rate requirements in the bid documents. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor and subcontractors must pay not less than the higher wage rate. The City will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Contractor and subcontractors, the Contractor and subcontractors must pay not less than the Federal minimum wage rate, which most closely approximates the duties of the employees in question.

The U.S. Department of Transportation (DOT) provides a toll-free "hotline" service to report bid rigging activities. Bid rigging activities can be reported Mondays through Fridays, between 8:00 a.m. and 5:00 p.m., Eastern Time, Telephone No. 1-800-424-9071. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report these activities. The "hotline" is part of the DOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the DOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

SECTION III

GENERAL CONDITIONS

1. DEFINITIONS

a) City – Shall mean the City of Sonora as "Owner" of the project and property, also as "Awarding Authority" and "Conducting Agency."

b) Council – Shall mean the City Council of the City of Sonora which shall have full administrative and financial control of the subject project.

c) Project Administrator shall mean the City Administrator

d) Architect – shall mean an authorized representative of the firm of ___N/A___ who shall act on behalf of the City within the scope of particular duties described in these general conditions and specifications.

e) Engineer – Shall mean the City Engineer or an authorized representative of the firm of Dewberry Engineers Inc. who shall act on behalf of the City Council within the scope of the particular duties described in these general conditions and specifications.

f) Bidder – An individual, firm or corporation submitting a proposal for the work contemplated.

g) Contractor – Shall be the person or persons, partnership or corporation holding a valid contractor's license to whom a contract for the work described and specified has been awarded by the Council.

h) Proposal – From the officer of the Bidder to do the work described in the Plans and Specifications made out and submitted on the prescribed proposal form, properly signed and guaranteed.

i) Plans – The plans entitled City of Sonora Public Woods Creek Rotary Park Pickleball Court Addition, Project Number 25-3, Dated April 1, 2025 Sheets 1 through 5, as approved by the City Engineer.

j) Specifications – The directions, provisions and requirements contained in these Specifications, the State of California, Department of Transportation (Caltrans) 2024 Standard Specifications, Notice to Bidders, Proposal, General Conditions, Special Provisions, and Contract Documents for the work to be contemplated. Addendums issued by the City prior to bid date shall become a part of the Specifications.

k) Contractor – Where not specifically capitalized, shall mean "the Contractor or any subcontractor to the Contractor."

2. **SCOPE OF WORK.** The work covered by these specifications includes:
   a) Performing site demolition and grading work
   b) Reconfiguring the existing sprinkler system
   c) Constructing the concrete pickleball court slab and access walkway
   d) Applying the court surface treatment and paint
   e) Furnishing and installing the pickleball net system and court benches
   f) Furnishing and installing the perimeter fencing and gate
   g) Resodding areas left as exposed earth after the completion of the pickleball construction
   h) Furnishing and installing other appurtenances needed for the completed project

3. **LOCATION.** The location of this project is located at Woods Creek Rotary Park adjacent to the Little League baseball field near 600 Woods Creek Drive, Sonora CA 95370

4. **PURPOSE.** The purpose of the proposed project is to construct a new pickleball court at Woods Creek Rotary Park.

5. **PROPOSALS:**
   a) Proposals shall be sealed with the required forms and filed with the City Clerk in accordance with Notice to Bidders and shall be written on the forms provided in these specifications.

   b) Before submitting any proposal, it shall be the responsibility of the Contractor to become familiar with all laws, ordinances, regulations, conditions at the site relative to soil, grade, access, the safety precautions required and all other conditions necessary to making an intelligent bid. No increase in cost or extension in time will be considered for failure to know the site conditions and work required.

   c) Any exception taken to these specifications shall be specifically and clearly identified.

   d) Proposals may be rejected if they show any alterations to the form, additions not called for, conditional bids, incomplete bids, erasures or irregularities of any kind. No proposal will be accepted from any person or corporation not licensed in accordance with the laws of the State of California. The City reserves the right to reject any or all proposals, or to waive any informalities or irregularities in the bidding.

   e) Proposals will be publicly opened and declared at the time and place indicated in the "Notice to Contractors." Bidders or their authorized agents are invited to be present.

6. **AWARD OF CONTRACT.** The Contract, if it be awarded, shall be awarded within 30 days of the opening of bids.

7. **CONTRACT BONDS.**

   a) The Contractor shall furnish three (3) good and sufficient bonds. These bonds shall be in the amount and for the purpose specified as follows. They shall be surety bonds, issued by corporations duly and legally licensed to transact business in the State of California. They shall be issued at the Contractor's expense during the life of the contract.

      (1) Bid bond or certified check for ten percent (10%) of the amount of the bid, made payable to the City of Sonora. This bond or check must accompany the sealed proposal.

      (2) Performance bond shall be in the amount of one hundred percent (100%) of the contract price and shall be in accordance with the laws of the State of California to guarantee faithful performance of the contract.

      (3) Payment bond shall be in the amount of one hundred percent (100%) of the contract price and shall be in accordance with the laws of the State of California to secure payment of all claims for labor and material used or consumed in the performance of this contract.

   b) If the bonds are signed by an "Attorney-in-Fact" on behalf of the bonding company, there must be attached to the bond a "Power of Attorney" form evidencing and certifying to the authority of such "Attorney-in-Fact" to so sign.

   c) Performance and payment bonds shall be dated as of the same date of the contract and shall be furnished by the contractor at the time the contract is executed.

8. **WORKERS COMPENSATION INSURANCE**

   a) The Contractor shall, in accordance with Section 1861 of the Labor Code of the State of California, sign and file with the City the following certification prior to performing the work of the contract: "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract." Before beginning the work, the Contractor shall furnish to the City satisfactory proof that coverage has been obtained, for the period covered by the work under this contract, full compensation insurance for all persons who may be employed directly or through subcontractors, in carrying out the work contemplated under this contract, in accordance with the "Worker's Compensation & Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof. Such insurance shall be maintained in full force and effect, during the period covered by this Contract.

   b) If the Contractor or subcontractor fail to maintain such insurance, the City may take out compensation insurance which the City might be liable to pay under the provisions of the Act by reason of any employee of the Contractor or subcontractor being injured or killed and deduct and retain the amount of the premium for such insurance from any sums due to the Contractor.

   c) If any injury occurs to any employee of the Contractor for which the employee, or his/her dependents in the event of his/her death, is entitled to compensation from the City under the provisions of said Act; or for which compensation is claimed from the City, the City may retain from the sums due the Contractor under this Contract an amount sufficient to cover such compensation, as fixed by said Act, until such compensation is paid, or until it is determined that no compensation is due, and if the City is compelled to pay such compensation, it will deduct and retain from such sums the amount so paid.

9. **INSURANCE REQUIREMENTS FOR CONTRACTORS.** Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

   a) Minimum Scope of Insurance. Coverage shall be at least as broad as:

      (1) Insurance Services Office Commercial General Liability coverage (occurrence form CG 00 01 11 88).

      (2) Insurance Services Office form number CA 00 01 06 92 covering Automobile Liability, code 1 (any auto).

      (3) Worker's Compensation insurance as required by the Labor Code of the State of California and Employers Liability Insurance.

   b) Minimum Limits of Insurance. Contractor shall maintain limits no less than as indicated below:

      (1) General Liability: $1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability or other form with a general aggregate is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

      (2) Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

      (3) Employers Liability: $1,000,000 per accident for bodily injury and disease.

c) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials and employees; or the Contract shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

d) Other Insurance Provisions. The general liability and automobile liability policies are to contain, or to be endorsed to contain, the following provisions:

(1) The City, its officers, officials, employees and volunteers are to be covered as insureds as respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate policy.

(2) For any claims related to this project, the Contractor's insurance coverage shall be primary insurance for the City, its officers, officials, employes and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

(3) All Coverages. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) calendar days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies, when specified in the Special Provisions, shall contain the following provisions:

(a) The City shall be named as loss payee.

(b) The insurer shall waive all right of subrogation against the City.

e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

f) Verification of Coverage. The Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on the forms provided by the City or on other forms not provided by the City, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

g) Subcontractors. The Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all the requirements stated herein.

10. EXECUTION OF CONTRACT.

a) The contract shall be signed by the successful bidder and returned, together with the required bonds, and certificates of insurance as provided in the specifications, within ten (10) calendar days after the Contractor has received written notice of the award. No proposal shall be binding upon the City until the execution of the contract.

b) Failure to execute a contract and file an acceptable insurance certificate as provided within the stipulated period shall be just cause for an annulment of the award and forfeiture of the proposal guarantee.

11. COMMENCEMENT & COMPLETION OF WORK.

a) Upon execution of the contract, the Engineer will be authorized to issue a "Notice to Proceed." Within fifteen (15) calendar days of receipt of written "Notice to Proceed," the Contractor shall commence work on the project.

b) Completion and acceptance of all work shall be done within 60 calendar days of the date of commencement specified in the "Notice to Proceed."

c) A working day, where specified, is defined as any day except Saturdays, Sundays, legal holidays, and days when a suspension is specifically authorized. No "working days" will be counted when in the opinion of the Engineer, site or weather conditions prevent the Contractor from proceeding with a controlling critical operation.

12. PROGESS SCHEDULE.

a) Within ten (10) calendar days after receipt of the "Notice to Proceed," the Contractor shall provide the Engineer with a breakdown and schedule of work to be completed for his/her approval. The breakdown of the work shall show the major items of work and the estimated worth of each item. The breakdown and schedule, if approved, shall be used by the Engineer to check progress and payments to the Contractor.

13. SUBLETTING AND SUBCONTRACTING.

a) The general contractor is required to abide by and fulfill requirements listed in the Public Contract Code, Section 4100, et seq, known as the "Subletting and Subcontracting Fair Practices Act."

b) The Contractor shall provide the name, contractor license number, and location of the place of business of all subcontractors.

c) Any additions or changes in subcontractors shall conform to requirements set forth in Public Contract Code Section 4100, et seq. Any change must be in writing and approved in advance by the Engineer.

d) The Contractor shall submit copies of all subcontracts to the City within seven days of contract execution. Subcontracts shall incorporate these contract documents as specified in the Contract between the City and Contractor.

e) All subcontractors who are owner operators with no employees on this job must be carried on the prime contractor's payroll.

14. **PREVAILING WAGE RATES.** As required by state or federal law, the prevailing wage rate must be paid to all individuals working on this project. Copies of the prevailing wage rate of per diem wages are included in Attachment A to these specifications; copies shall also be posted at the job site. When there is a difference between the State and Federal rate, the Contractor must pay the higher rate. The Contractor shall, as penalty to the City, forfeit not more than fifty dollars ($50.00) for each calendar day or portion thereof, for each worker paid less than the stipulated prevailing rates for any public work done under applicable provisions of the Labor Code. The amount of forfeiture shall be determined by the Labor Commissioner under provisions of the Labor Code. The amount of the forfeiture shall be determined by the Labor Commissioner under provisions of Section 1775 of the Labor Code.

15. **FAIR EMPLOYMENT PRACTICES.** In connection with the performance of work under this Contract, the Contractor agrees as follows:

    a) The Contractor will not willfully discriminate against any employee or applicant for employment because of race, sex, color, religion, ancestry or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, sex, religion, ancestry or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, include apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practices section.

    b) The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or workers' representative of this Contractor's commitments under this section, and shall post copies of the notice in conspicuous a place available to employees and applicants for employment.

    c) The Contractor will permit access to his/her records of employment, employment advertisements, application forms, and other pertinent data and records by the Fair Employment Practices Commission, the awarding authority or any other appropriate agency of the State of California designated by the awarding authority, the Fair Employment Practices section of this Contract.

    d) A finding of willful violation of the Fair Employment Practices section of this contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be "not a responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any, and for refusing to establish, re-establish or renew a pre-qualification rating for the Contractor.

    The awarding authority shall deem a finding of willful violation of the Fair Employment Practices Act to have occurred upon receipt of written notice from the Fair Employment Practices Commission that it had investigated and determined that the Contractor has violated the Fair Employment Practices Act and has issued an order under applicable provisions of the Government Code (12900 et seq.)

    Upon receipt of such written notice from the Fair Employment Practices Commission, the awarding authority shall notify the Contractor that unless he/she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his/her pre-qualification rating will be revoked at the expiration of such period.

e) The Contractor agrees, that should the awarding authority determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to the Labor Code Section 1735 and 1775, the Contractor shall as penalty to the awarding authority, forfeit, for each calendar day, or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The awarding authority may deduct any such damages from any monies due the Contractor from the City of Sonora.

f) Fair Employment Practices Section Disclaimers:

(1) Nothing contained in this Fair Employment Practices section shall be construed in any manner or fashion so as to prevent the awarding authority of the City of Sonora from pursuing any other remedies that may be available at law.

(2) Nothing contained in this Fair Employment Practices section shall be construed in any manner or fashion so as to require or permit the hiring of an employee not permitted by the National Labor Relations Act.

g) Prior to award of the contract, the Contractor shall certify to the awarding authority that it has or will meet the following standards for affirmative compliance, which shall be evaluated in each base by the awarding authority:

(1) The Contractor shall provide evidence, as required by the awarding authority, that it has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.

(2) The Contractor shall provide evidence, as required by the awarding authority, that it has notified all sources of employee referrals (including Unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause and their responsibilities under it.

(3) Personally, or through it representative the Contractor shall, through negotiations with the unions with whom it has agreements, attempt to develop an agreement which will:

(a) Spell out responsibilities for non-discrimination in hiring, referral, upgrading and training.

(b) Otherwise implement an affirmative anti-discrimination program in terms of the Unions specific areas of skill and geography, to the end that qualified minority workers will be available and given an equal opportunity for employment.

(4) The Contractor shall notify the contracting agency of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualifications.

h) The Contractor will include the provisions of the foregoing paragraphs "a" through "g" in every first-tier subcontract, so that such provisions will be binding upon each subcontractor.

i) The Contractor, in executing the proposal, thereby certifies that it has or will meet the standards for affirmative compliance with the Fair Employment Practice requirements contained herein.

j) The Contractor further agrees to abide by all State and Federal Equal Opportunity requirements included in Attachment B to these specifications.

16. AUTHORITY OF THE ENGINEER, INSPECTION & ACCEPTANCE.

a) The Engineer shall decide any and all questions which may arise as to the quality of acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work; all questions which arise as to the interpretation of plans and specifications; all questions as to the acceptable fulfillment of the contract on the part of the contractor; and all questions as to claims and compensation. The Engineer's decisions shall be final and he/she shall have executive authority to enforce and make effective such decisions and orders as the Contractor fails to carry out promptly.

b) The Engineer or person(s) designated by him/her, shall at all times have access to the work and shall be furnished with every reasonable facility for ascertaining that the materials used and employed and the workmanship are in accordance with the requirements and intentions of these specifications. All work done and all materials furnished shall be subject to inspection and approval. Finished work in all cases shall conform with the lines, grades and dimensions shown on the approved plans. Deviations from the approved plans, as may be required by the exigencies of construction, will be determined in all cases by the Engineer and authorized in writing.

c) All work which is defective in its construction, installations, or deficient in any requirement of these specifications, shall be remedied or removed and replaced by the Contractor in an acceptable manner, and no compensation will be allowed for such correction. The inspection of the work shall not relieve the Contractor of any obligations to fulfill the contract as prescribed. Defective work shall be made good, and unsuitable materials may be rejected, notwithstanding the fact that such defective work and unsuitable materials have previously been overlooked by the Engineer and accepted or estimated for payment.

d) Whenever the work provided by the contract shall have been satisfactorily completed, the Engineer or person(s) designated by him/her will make the final inspection. If the work and materials furnished are found to be in substantial compliance with these specifications, the Engineer will accept the work as substantially complete and will recommend acceptance of the completed work to the Project Administrator and/or City Council, noticing said acceptance to the Contractor. The Engineer's acceptance shall determine the date of completion for contract time purposes and may include a punch list of items to be completed with a specified time of completion and may include adjustments to the contract amount for deleted or additional work. After acceptance of the completed work by the City Council or Project Administrator, as authorized, a Notice of Completion will be filed with the County Recorder's Office.

e) Building construction shall be subject to the inspection of the City of Sonora Building Department with regard to items of work specified to be performed by applicable code. On large building projects, a special inspector may be designated. Where a special inspector is designated, he/she shall be authorized to inspect for both compliance with code, and with project plans and specifications.

17. LAYOUT OF WORK.

a) The Contractor shall be responsible for the layout of the project improvements per the details shown on the project plans.
b) Layout stakes shall be set by the Contractor prior to any construction activities.
c) The Engineer or person(s) designated by him/her will check and approve the stakes prior to allowing construction activities to commence.
d) Where necessary by the character of work, the major cuts and/or fills of the site will be staked as indicated in the Special Provisions.

18. **TESTING.** Whenever in the Special Provisions testing, other than soils testing, is required, the Contractor shall obtain the services of a qualified testing lab as approved by the Engineer to prepare samples and perform the required tests. All special testing, other than soils testing, shall be at the expense of the Contractor and a certified copy of all test results shall be forwarded to the Engineer.

19. **SUBMITTALS AND SUBSTITUTIONS.**

a) Wherever in the Special Provisions submittals are required, the Contractor shall forward the required submittal to the Engineer in sufficient time prior to incorporation of the submittal on the project to allow possible rejection of changes of the submittal and resubmission. The Engineer shall be allowed fourteen (14) calendar days for the review of any submittal unless otherwise indicated in the Special Provisions.

b) It is intended that wherever in the plans and specifications a brand or trade name is used, "or equal" shall be applied. "Or equal" shall mean of equal quality, character, type, materials and suitability for the use intended. Submittals in the form of manufacturer's brochures for the equipment to be substituted shall be forwarded to the Engineer within thirty (30) calendar days after the "Notice to Proceed" and prior to the equipment arriving on the jobsite, so that a determination can be made as to the suitability of the item offered "as equal." The decision of the Engineer regarding the substitution shall be final.

c) Substitution of different types and/or sizes of equipment will be considered and shall be submitted in the form of a request for a contract change order. The request shall be forwarded to the Engineer a minimum of sixty (60) calendar days prior to the need of the substituted item and in sufficient time so that a possible acceptance or rejection of the change order will not cause a delay in the schedule of the project and shall include: complete manufacturer's information regarding the change and the amount of adjustment of the contract price. The request for change order shall be considered by the Engineer and if approved by him shall be authorized as provided in Paragraph 29 of these General Conditions.

20. **USE OF PUBLIC PROPERTY AND RIGHT-OF-WAY.**

a) The Contractor shall not obstruct, or store materials and/or equipment on any public right-of-way without an encroachment permit issued by the authority having jurisdiction of such public right-of-way. Where an encroachment permit is issued, it may be subject to additional requirements such as traffic signs, barricading, fencing, flagmen, repair of damage, permit fees, etc. Such additional requirements shall be considered as requirements of the project and not subject to additional payment by the City. Where the authority having jurisdiction is the City of Sonora, no permit fee will be charged.

b) The project lies all within the City of Sonora owned property. The Contractor shall coordinate with the Community Development department to limit interruptions to the public use of Woods Creek Rotary Park outside of the project work limits. The contractor shall contact Tyler Summersett, Community Development Director, at (209) 532-3508 x 201 within five (5) calendar days after the "Notice to Proceed" to commence coordination activities.

21. **USE OF PRIVATE PROPERTY.**

a) The Contractor shall not use private property in the performance of this project without permission of the property owner(s) involved. Any agreement for use of private property, for storage or disposal of materials thereon, shall be between the Contractor and the property owner and the property owner shall be covered by the Contractor's insurance. The City, Project Administrator and the Engineer shall not be made a party to any agreement between Contractor and private property owner, nor shall they be liable for any claims arising from the Contractor's use of the property.

22. **GUARANTEES, OPERATIONS AND MAINTENANCE MANUAL, AS-BUILT PLANS AND START-UP**

a) The Contractor shall be held responsible for and must make good any defects through faulty, inferior workmanship or materials arising or discovered in any part of the work within one (1) year after completion and acceptance of the same. The bond for faithful performance, furnished by the Contractor, shall cover such defects and protect the City against them.

b) Prior to the completion of the project, the Contractor shall combine in a suitable-size loose-leaf binder the following information:

(1) The names, addresses and telephone number of all subcontractors, equipment suppliers and manufacturers whose services or equipment were used on this project.

(2) A list of all the equipment installed on the project with serial numbers and names of manufacturers, supplier and subcontractors.

(3) A list of all equipment guarantees and/or guarantee cards filled out to the City's name and date of installation.

(4) All operation and maintenance manuals for equipment installed.

(5) Any special instructions on equipment operation or maintenance, maintenance tools or equipment needed, and particular hazards to the equipment or installation.

(6) As-Built drawings of the pickleball court including the drawings of the irrigation system reconfiguration adjacent to the pickleball court and the concrete foundations for the pickleball net system.

c) The Engineer will supply the contractor with one set of contract plans on which the Contractor shall mark any changes which have occurred during construction. Of particular interest will be the location of the reconfigured underground irrigation system adjacent to the pickleball court.

23. **LAWS TO BE OBSERVED.**

a) The Contractor shall keep itself informed of all existing and future State and Federal laws and County/City ordinances and existing and future State and Federal laws and regulations which in any manner affect those engaged or employed in the work, or the materials used in the work, or which in any way affect the conduct of the work, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. The Contractor shall at all times observe and comply with, and shall cause all of its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders and decrees of bodies or tribunals having any jurisdiction or authority over the work; and shall protect and indemnify the City and all of its officers and employees and agents and servants against any claim or liability arising from or based upon violation of any such law, ordinance, regulation, order of decree, whether by the Contractor or its employees. If any discrepancy or inconsistency is discovered in the plans, drawing specifications, special provisions or contract for the work in relation to any such law, ordinance, regulation, order or decree, the Contractor shall forthwith report the same to the Engineer in writing.

b) The Contractor shall forfeit, as penalty to the City, twenty-five ($25.00) dollars, or the amount permitted by law, for each laborer, worker or mechanic employed in the execution of the work hereinbefore mentioned, for each calendar day during which said laborer, worker or mechanic is required or permitted to labor more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the applicable provisions of Labor Code.

c) In accordance with the provisions of Section 1777.5 of the Labor Code, and in accordance with the regulations of the California Apprenticeship Council, properly indentured, apprentices, identifications, wages, hours of employment, and standards of working conditions shall be obtained from the Director of the Department of Industrial Relations, who is the Administrative Officer of the California Apprenticeship Council.

d) The Contractor shall abide by all State and Federal labor standards, equal opportunity & Section 3 requirements contained in Attachment A to these specifications.

24. **CONRACTOR'S RESPONSIBILOTY FOR WORK.**

a) Until the acceptance of the contract work, the Contractor shall have the charge and care thereof and shall bear the risk of injury or damage to any part thereof by the action of the elements or from any cause, whether arising from the execution or from the non-execution of the work, or from any other cause. The Contractor shall rebuild, repair, restore and make good all injuries or damages to any portion of the work occasioned by any of the above causes before its completion and acceptance and shall bear the expense thereof.

b) In case of suspension of work from any cause whatever, the Contractor shall be responsible for the work as above specified and he/she shall also be responsible for all materials delivered to the work including materials for which it has received partial payment, or materials which have been furnished by the City, and if ordered by the Engineer, the Contractor shall at its own expense, properly store materials which have been partially paid for by the City or which have been furnished by the City. Such storage by the Contractor shall be on behalf of the City, and the City shall at all times be entitled to the possession of such materials, and the Contractor shall promptly return the same to the site of the work when requested. The Contractor shall not dispose of any of the materials so stored except on written authorization from the Engineer. Where necessary to protect the work from damage, the Contractor shall, at its own expense, provide suitable drainage of the roadway and erect such temporary structures as are necessary to protect the work from damage during any period of a suspension of work.

25. **COOPERATION BETWEEN CONTRACTORS.** Where two (2) or more contractors are employed on related or adjacent work, each shall conduct its operation in such a manner as not to cause any unnecessary delay or hindrance to the other. Each Contractor shall be responsible to the other for all damage to work, to person or property or for loss caused by failure to finish the work within the time specified for completion. The Contractor shall conduct, adjust, correct and coordinate its work with the work of others so no discrepancies shall result in the whole work and shall indemnify and hold the City harmless against any claims arising therefrom.

26. **PERMITS, LICENSES AND FEES.** The Contractor shall give all notices, and shall secure and pay for all permits, licenses and certificates that may be required to commence, carry on and complete the work. The Contractor and all subcontractors working on the project will be required to obtain City business licenses prior to commencing work on the project. (For information on business licenses, contact Darlene Gibson or Tracy Skelly at (209) 532-4541.

A building permit with the City Community Development Department will be required to work on City of Sonora property. The permit fee will be waived.

27. **SAFETY AND CLEANUP.**

a) Whenever the Contractor's operations create a condition hazardous to traffic or to the public or when directed by the Engineer, the Contractor shall furnish at its own expense and without cost to the City, such flaggers and guards as are necessary to give adequate warning to the public of any dangerous conditions to be encountered and it shall furnish, erect and maintain such fences, barricades, lights, signs and other devices as are necessary to prevent accident and avoid damage or injury to the public.

b) The Contractor shall exercise good safety practices in the performance of this Contract and shall observe all Federal, State and City safety regulations.

c) Good housekeeping shall be maintained at all times and upon completion of the work, the Contractor shall leave the area in a clean, neat workmanlike condition.

28. **LIABILITY**

a) The Contractor will assume all responsibility throughout the Contract for its equipment, employees and materials during the time they are on the City property or private property. The Contractor shall be obligated to pay by reason of the liability imposed upon it by law, or assumed under the contract, for damages because of injury to or destruction of any or all property, including the loss or use thereof, caused by accidence and arising out of all operations of the Contractor while engaged in the work.

b) Neither the City Council, Project Administrator, Engineer, nor any other officer, authorized agent or assistant shall be personally responsible for any liability arising under the Contract.

29. **CHANGES IN THE WORK.**

a) The City reserves the right to make such alterations, deviations, additions to or omissions from the plans and specifications, including the right to increase or decrease the quantity of any item or portion of the work, to temporarily suspend work, to extend contract time, or to omit any item or portion of the work, as may be deemed by the Engineer to be necessary or advisable, and to require the proper completion of construction of the whole work contemplated.

Where the work on a critical schedule controlling operation is suspended by the Engineer for reasons beyond the control of the Contractor or not the fault of the Contractor, the Contractor may request that contract time be extended for the days of suspension, said request being filed with the Engineer within ten (10) calendar days of the commencement of the suspension.

If the suspension of work is for an unreasonable period of time i.e., not originally anticipated, customary or inherent to the construction industry, and the Contractor believes that said suspension or delay has resulted in additional onsite costs, the Contractor shall submit a request for contract amount adjustment in writing to the Engineer within ten (10) calendar days of receipt of notice to resume work. Said request shall set forth the reasons and support for the adjustment, including detail of the requested additional costs (excluding profit).

Upon receipt of a request for contract amount adjustment, the Engineer shall evaluate the request and notify the Contractor of his/her determination. The Engineer may process the request as a time and cost change order, negotiate the change order amount with the Contractor, defer consideration of the request until after acceptance, or reject the request in whole or in part.

b) The Engineer has authorization to make any minor changes in the work not involving extra cost and not inconsistent with the purposes of the project. The Project Administrator, upon advice from the Engineer, may authorize changes, alterations and extra work not exceeding a total of 5% of the original contract amount or $10,000 whichever is less. All other changes, alterations and extra work shall be only as authorized by the City Council.

c) Any such changes will be set forth in a contract change order which will specify, in addition to the work to be done in connection with the change made, adjustment of contract time, if any, and the basis of compensation for such work. A contract change order will not become effective until approved by the City Council, except for change orders authorized by the Project Administrator. Any extra work done without written authority shall be considered unauthorized and will not be paid for.

d) The basis for compensation for change order work shall be as follows:

(1) Agreed Price – The Engineer shall solicit a written quotation from the Contractor for the total amount of the change. The quotation, if considered reasonable by the Project Administrator, may be authorized by him/her if less than the amount stated above, or may be forwarded for authorization by the City Council.

(2) Force Account – When a reasonable quotation for change order work cannot be attained, in the opinion of the Engineer, the Contractor may be directed to proceed with the change in work on a force account basis. Force account payment shall be subject to the provisions of Section 9-1.04 of the 2024 edition of the State of California, Department of Transportation (Caltrans), "Standard Specifications" except as indicated below.

The maximum markup for overhead and profit, including bond and insurance costs, on Agreed Price and Force Account change orders performed directly by the General Contractor, or by subcontractors, shall be limited to 15% of the actual costs of labor, equipment, and materials. On work performed by subcontractors, the General Contractor markup shall be limited to 5% of the subcontractor's cost.

On Force Account change orders, labor costs shall be actual hourly costs shown on certified payrolls, for the number of hours shown on daily extra work reports agreed to by the Engineer. Equipment rates shall only be as preauthorized by the Engineer.

e) Notice of Potential Claim. The Contractor shall not be entitled to the payment of any additional compensation for any act, or failure to act, by the Engineer, including failure or refusal to issue a change order, or for the happening of any event, thing ,occurrence, or other cause, unless the Contractors shall have given the Engineer due written notice, provided, however, that a notice of potential claim shall not be required where due written notice to the Engineer is provided for in other section of these specifications.

The written notice of potential claim shall set forth the reasons for which the Contractor believes additional compensation will or may be due, the nature of the costs involved, and insofar as possible, the amount of the potential claim. Said written notice must be given to the Engineer ten (10) calendar days prior to the time that the Contractor shall have performed the work giving rise to the potential claim for additional compensation or if based upon act, failure to act, or other cause, within ten (10) days after the happening of the event, act, thing, occurrence, or other cause giving rise to the potential claim.

It is the intention of this Section that differences between the parties arising under and by virtue of the contract, and that matters involving additional costs to both the Contractor and the City, be brought to the attention of the Engineer at the earliest possible time in

order to facilitate settlement of such difference of these matters, if possible, or take other appropriate action as promptly as possible. The Contractor shall have no right to additional compensation for any claim that may be based upon any act, failure to act, event, occurrence, for which no written notice of potential claim as herein required was filed.

30. **PAYMENTS TO THE CONTRACTOR**

a) On, or before the last Monday of each month in which work has been complete, the Contractor shall prepare an invoice for all work since the previous billing and covering work completed up to the previous Friday. The invoice shall quantify the various items of work completed based upon the payments, and the total contract amount. Said invoice shall be submitted to the Engineer. After review, the Engineer will approve the invoice as is, or approve the invoice with changes he/she deems necessary. The Engineer shall complete and approve a City Payment Request indicating the amount of the approved payment and forward it to the Project Administrator and City Finance Director.

b) Invoices shall be delivered to the Engineer prior to the close of business on the last Monday of the month in order to be considered for the first City check run of the following month. Where there is no dispute as to the charges or work completed, the Engineer will prepare the Payment Request and forward it with the invoice to the Project Administrator and Finance Director for review and approval by the Thursday of the week received. Upon approval of the payment request by the Project Administrator and Finance Director, payment will be made with the next City check run. (City check runs are usually made within two days of the first and third Mondays of the month.)

c) Where invoices are not complete, or where the Engineer disputes certain items or amounts on the invoice, the Contractor shall be advised (within 10 days of invoice submission), and the Payment Request held from the first check run of the month. If the disputed amount is not resolved within 10 days, the Engineer, may prepare a Payment Request for undisputed amount for the second check run of the month and withhold the disputed amount until resolved.

d) The City shall retain ten percent (10%) of the value of the materials so estimated to have been furnished, delivered and used, as part security for the fulfillment of the Contract by the Contractor, and shall pay monthly to the Contractor, while carrying on the work, the balance not retained, as aforesaid, after deducting therefrom all previous payments and all sums to be kept or retained under the provisions of the contract. No such estimates of payment shall be required to be made when, in the judgment of the Engineer, the work is not proceeding in accordance with the provisions of this Contract. No estimate or payment shall be construed to be an acceptance of any defective work or improper material not any part of the work or improvement. When 90% of the project has been completed, the Contractor may request a reduction in retention to five percent (5%) of the contract amount. Such reduction in retention shall be at the discretion of the Project Administrator and shall be subject to whatever conditions the Project Administrator determines will be necessary for the City to begin partial occupation of the work. Any partial payment authorized and submitted within the time frame stated in the preceding paragraphs shall be paid on the first regular City check run following submittal of the Payment Request to the Finance Director.

e) The City may, at its option and at any time, retain out of any amounts due the Contractor, 1) sums sufficient to cover any unpaid claims which are not covered by insurance covering the City, its officers and employees, provided by the Contractor, and 2) sums sufficient to cover claims, filed pursuant to Section 3082, et seq. of the Civil Code, and 3) any other sums which the City is authorized or required to withhold under any applicable laws. The City shall withhold and retain from payments due the Contractor under the contract, all amounts which have been forfeited pursuant to the applicable provisions of Labor Code, provided that no sum shall be withheld, retained or forfeited, except from the

final payment, without a full investigation by either the Division of Labor Law Enforcement of the State of California, or by the City.

f) Final Payment and Claims. Within thirty (30) calendar days after receipt of the notice of Engineer's acceptance of the project, the Contractor shall prepare and submit to the Engineer a final invoice covering all work completed under the contract. Said final invoice shall include a written statement of disputed amounts and unresolved claims for additional compensation above the total contract amount, if such claims are to be considered. No claim shall be considered which is not included on said written state of claims, nor will any claim be allowed which was not properly noticed under other provisions of these specifications.

Where said final invoice contains no claims or disputed amounts, the Engineer shall process the Final Payment, less required retention, in accordance with Section 30 a) and b) above.

Where said final invoice contains claims and/or disputed amounts, the Engineer shall consider the claims and disputed amounts and notify the Contractor of his/her determination. Claims filed by the Contractor shall be in sufficient detail to enable the Engineer to ascertain the basis amount of said claims. It will be the responsibility of the Contractor to furnish within a reasonable time such further information and details as may be required by the Engineer to determine the facts or contentions involved in the Contractor's claims. Failure to submit such information will be sufficient cause for denying the claims.

The Engineer may resolve any claims or disputed amounts not involving an increase in total contract amount (including previously approved change orders). A Final Payment, less required retention, in the amount up to total contact amount may be processed in accordance with Sections 30 a) and b) above, and amounts in excess of the total contract amount which remain in dispute referred to the Project Administrator with report for a claims review. The Project Administrator may make a final determination of any claims or after review may refer the claims to a City Committee or the City Council for final determination of the claim.

When referred to the City Council, the City Council shall hear and consider the claim, and shall have full authority to approve the claim, compromise, arbitrate, otherwise settle the claim, or reject it.

g) Release of Retention. Within thirty-five (35) calendar days after acceptance of the work by the City Council and the filing of a Notice of Completion, the Engineer will make a final estimate, in writing, of the quantities of work done under the contract, the value of such work and claims which have been approved. The Engineer shall complete and approve a City Check Request indicating the amount of the approved payment, and the check run date on which payment is to be made. The check run date shall be at least thirty-five (35) calendar days nor more than sixty (60) calendar days after acceptance of the work and recordation of a Notice of Completion. Such request shall be submitted to the Project Administrator and Finance Director for approval, with the amount of payment being the amount due, after deducting therefrom all amounts due under the provisions of the contract, any known unresolved claims pursuant to Section 30 e), and 150 percent of any unresolved claims or disputed amounts for uncompleted work pursuant to Section 30 f) and Public Contract Code Section 7107.

All prior estimates and payments shall be subject to correction in the final estimate and payment. No payment made hereunder shall be construed to be an approval or acceptance of any defective work or improper materials.

31. **DELAYS IN COMPLETION.** The Contractor shall not be held responsible for delays in the completion of the work caused by strikes, labor disputes, lack or failure of transportation, war, inclement weather which affects a critical operation, inability to obtain materials due to war conditions, perils of the sea, insurrection, riot, acts of any government, and/or any other causes similar to the foregoing which are beyond the control of and are not the fault of the Contractor. Whenever the Contractor claims delays are due to any of or all of the above named causes, and that such delays have an effect on the complete date, the Contract shall within ten (10) calendar days after the occurrence of such cause or causes of delay request in writing an extension of time from the City Council through the Engineer. If the City Council finds that such cause or causes of delay exist, it shall grant an extension of time equal to the delay resulting from such cause or causes; or the City Council may, at its option, rescind said contract and pay said Contractor the reasonable value of the work completed and let a new contract for the completion of the remainder of said work. Minor extensions of time for inclement weather may be granted by the Engineer.

32. **LIQUIDATED DAMAGES.**

a) The parties hereto agree that it will be impracticable and extremely difficult to fix the actual damage from a breach of the obligation to complete the work by the specified date and, therefore, agree that $300.00 per calendar day shall be presumed to be the amount of damage sustained for any such delay. Said amount to be considered as liquidated damages, and not as a penalty.

b) Any money due to the Contractor may be retained to cover the said liquidated damages. Should such money not be sufficient to cover said damages, the City shall have the right to recover the balance from the Contractor's sureties.

33. **OTHER SPECIAL CONTRACT REQUIREMENTS.**

a) The following listed documents are hereby incorporated in the contract documents of this project as contract requirements due to the use of specific Federal, State or County funding programs:

Exhibits:

Exhibit A:	Special Provisions
Exhibit B:	Notice to Bidders
Exhibit C:	Bid Schedule
Exhibit D:	Bid Guarantee
Exhibit E:	List of Subcontractors
Exhibit F:	Equal Employment Opportunity Certification
Exhibit G:	Public Contract Code
Exhibit H:	Public Contract Code 10232 Statement
Exhibit I:	Non-Collusion Affidavit
Exhibit J:	Debarment and Suspension Certification
Exhibit K:	Bidders Bond
Exhibit L:	Performance Bond
Exhibit M:	Payment Bond

Attachments:

Attachment A:	State and Federal Prevailing Wage Rates

SECTION IV

SPECIAL PROVISIONS

DIVISION 1 – GENERAL REQUIREMENTS

A) General Conditions: The General Conditions of the contract which are bound to the project specifications apply to the Contractor and all subcontractors performing work on this project.

B) Precedence of Plans and Specifications. Unless otherwise noted in the project plans or in these Special Provisions, all work performed on this project shall be in accordance with the 2024 Edition of the Department of Transportation (Caltrans) Standard Specifications and Standard Plans.

Wherever there is a conflict between the Standard Specifications and/or Standard Plans, with the General Conditions, the project plans, or these Special Provisions, the General Conditions, project plans, and these Special Provisions shall take precedence. The more specific provisions shall prevail.

All provisions for Measurement and Payment shall be in accordance with the Measurement and Payment provisions of these Special Provisions. All units of measurement shown on the plans, these Special Provisions, and the contract documents are in American-US units of feet, inches, pounds, tons, yards, cubic yards, etc. Standard American-US unit abbreviations, and the following abbreviations apply where they may be shown on the plans of Bid Schedule:

LF	Lineal foot
SF	Square foot
SY	Square yard
CY	Cubic yard
TON	ton or unit of 2000 pounds
EA	Each
LS	Lump Sum

All quantities shown on the Bid Schedule in Section II Proposal of the project specifications shall be Final Pay Quantities in accordance with Section 9-1.02C of the Standard Specifications. References to payment per unit on the plans and in these Special Provisions are for estimating, bidding, and progress payment purposes only. The contract basis shall be Lump Sum contract covering all the work described by the plans and these specifications.

C) Special Provision Division Headings: Wherever in the following divisions of these Special Provisions the following headings are used, the intent and meaning shall be interpreted as follows:

SCOPE: The scope of work to be performed under the particular division of these Special Provisions.

MATERIALS: The materials and/or equipment to be supplied and/or installed under the particular division of these Special Provisions.

SUBMITTALS: The documents and/or tests to be submitted by the Contractor to the Engineer for review and approval.

WORKMANSHIP: The method as to how the work shall be performed to obtain the desired results or a description of the preferred method of work or instructions.

MEASUREMENT AND PAYMENT: The method as to how the particular item or items covered by the particular division of these Special Provisions, will be measured and paid.

DIVISION 2 – RECONFIGURE EXISITNG SPRINKLER SYSTEM AND RESOD

A) SCOPE: Reconfigure Existing Sprinkler System includes the following:
   1) Mapping out the existing sprinkler system within the project footprint.
   2) Relocating the existing sprinkler pipes, heads and other irrigation appurtenances needed for a complete system.
   3) Resodding areas left as exposed earth at the completion of the pickleball court construction.

B) MATERIALS:
   1) The sprinkler piping, heads, and other irrigation appurtenances needed for a complete system shall be as specified on the plan and conform to the requirement specified in Section 20-1 "Irrigation" of the Caltrans Standard Specifications.
   2) Sod shall be of professional grade provided by a nursery of the same type of grass as existing.

C) SUBMITTALS:
   1) Map of the existing sprinkler system within the project footprint showing the limits of the pickle ball court and access sidewalks and the proposed sprinkler relocation plan.
   2) Catalogue cuts for the replacement piping, heads, and other irrigation appurtenances needed for a complete system.
   3) Catalogue cut for the new sod material.

D) WORKMANSHIP:
   1) The sprinkler reconfiguration and resodding work shall comply with the requirements specified in Section 20 "Landscape" of the Caltrans Standard Specifications.
   2) The resod work shall not commence until the construction of the pickleball court including the construction of the access sidewalks and perimeter chain link fencing is completed.

E) MEASUREMENT AND PAYMENT:
   1) The lump sum paid for Reconfigure Existing Sprinkler System and Resod includes the costs for all labor, tools, equipment, and incidentals needed to reconfigure the existing sprinkler system and resod the exposed earth areas, complete and in place, as shown on the plans and no additional compensation will be allowed, therefore.

DIVISION 3 – DEMOLITION AND SITE GRADING

A) SCOPE: Site grading and paving work includes the following:
   1) Removing the existing sod and topsoil to prepare the site for construction.
   2) Grading the site to the limits and grades shown on the plans.

B) MATERIALS:
   1) Aggregate Base materials shall be as specified in the plans.
   2) Aggregate Base shall comply with the requirements specified in Section 26 "Aggregate Bases" of the Caltrans Standard Specifications

C) SUBMITTALS:
   1) Certificate of Conformance for Aggregate Base

D) WORKMANSHIP:
   1) Demolition work shall comply with the requirements specified in Section 15 of the Caltrans Standard Specifications.
   2) All grading work shall conform to the requirements specified in Section 19 "Earthwork" of the Caltrans Standard Specifications.

3) The Contractor shall control dust during the demolition and grading work. Use best management practices to control any water runoff from the work area.
4) The Contractor shall dispose of all demolished materials off site to an approved waste facility.

E) Measurement and Payment:
1) The lump sum paid for Demolition and Site Grading includes the costs for all materials, labor, tools, equipment, and incidentals needed to perform the demolition and grading work to the limits shown on the plans and no additional compensation will be allowed, therefore.

DIVISION 4 – CONCRETE

A) SCOPE: Concrete work includes the following:
1) Construction of a concrete pickleball court slab.
2) Construction of the pickleball court net foundations
3) Construction of chain link fence post foundations.

B) MATERIALS:
1) Concrete and concrete reinforcement materials shall be as specified in the plans.
2) Concrete shall comply with the requirements specified in Section 73 "Concrete Curbs and Sidewalks" and Section 90-2 "Minor Concrete" of the Caltrans Standard Specifications.
3) Reinforcement shall comply with the requirements specified in Section 52 "Reinforcement" of the Caltrans Standard Specifications
4) Admixtures to improve workability and curing shall be as recommended by the concrete supplier and approved by the Engineer.
5) Curing compounds, bonding agents, and other accessory items necessary for the concrete items shall be included in the lump sum price paid for Concrete Work.

C) SUBMITTALS:
1) Concrete mix design.
2) Certificates of Conformance and manufacturer's brochures for the all concrete additives and admixtures proposed for use in the proposed concrete mix design.
3) Certificate of Conformance for concrete reinforcement.

D) WORKMANSHIP:
1) All concrete work shall conform to the requirements specified in Section 73 "Concrete Curbs and Sidewalks" of the Caltrans Standard Specifications.
2) Placement of concrete reinforcement shall conform to the requirements specified in Section 52 "Reinforcement" of the Caltrans Standard Specifications.

E) MESAUREMENT AND PAYMENT:
1) The lump sum paid for Concrete Work includes the costs for all materials, labor, tools, equipment, and incidentals needed to construct the pickleball court, net foundations, and chain link fence post foundations, complete and in place, as shown on the plans and no additional compensation will be allowed, therefore.

DIVISION 5 – FURNISH AND INSTALL CHAIN LINK FENCING AND GATE

A) SCOPE: Furnish and Install Chain Link Fencing and Gate work includes the following:
1) Furnishing and installing the pickleball court perimeter chain link fencing
2) Furnishing and installing the perimeter fence gate.
3) Galvanizing the fence posts, rails, diagonal braces, truss rods and turnbuckles; and gate frame and hardware

4) Preparing the fence posts, rails, diagonal braces, truss rods and turnbuckles, gate frame and hardware for paint per Section 59-3 "Painting Galvanized Surfaces" of the Caltrans Standard Specifications. Do not chemically treat the galvanized surfaces before cleaning and painting.
5) Painting the fence posts, rails, diagonal braces, truss rods and turnbuckles, gate frame and hardware black. The black color shall match Federal color no. 37038 Navy Black FED-STD-595.

B) MATERIALS:
1) Chain Link fencing material and appurtenances shall be galvanized, as specified on the plans, and comply with the requirements specified in Section 80-3 "Chain Link Fences" of the Caltrans Standard Specifications. Galvanize the nuts, bolts, and washers after fabrication.
2) The chain link fence fabric shall meet ASTM F668, Federal Specification RR-F191/E Type IV, and AASHTO M-181 Type IV Class A, and consist of 9-guage 3/4" mini-mesh galvanized steel core fabric with fused and bonded black vinyl coating.
3) Paint shall comply with the requirements specified in Section 91-2 "Paint for Metal" of the Caltrans Standard Specifications.
4) The gate shall contain a hasp to support paddle locking of the gate.

C) SUBMITTALS:
1) Shop drawing showing the fence layout and details.
2) Catalogue cuts for the gate hardware.
3) Catalogue cut for the fence fabric.
4) Certificate of conformance for the paint

D) WORKMANSHIP:
1) The installation of the chain link fencing and gate shall comply with the requirements specified in Section 80-3 "Chain Link Fences" of the Caltrans Standard Specifications.
2) Galvanize the fence posts, rails, diagonal braces, truss rods and turnbuckles, gate frame and hardware per Section 75-1.02B "Galvanizing" of the Caltrans Standard Specifications. Do not chemically treat the galvanized surfaces before cleaning and painting. Galvanize the nuts, bolts, and washers after fabrication.
3) The painting of the fence posts, rails, diagonal braces, truss rods and turnbuckles, gate frame and hardware for paint shall comply with the requirement specified in Section 59-3 "Painting Galvanized Surfaces" of the Caltrans Standard Specifications. Do not chemically treat the galvanized surfaces before cleaning and painting.

E) MESAUREMENT AND PAYMENT:
1) The lump sum paid for Furnish and Install Chain Link Fencing and Gate includes the costs for all materials, labor, tools, equipment, and incidentals needed to construct the perimeter chain link fence and gate complete and in place, as shown on the plans and no additional compensation will be allowed, therefore.

DIVISION 6 – FURNISH AND INSTALL COURT APPURTENANCES

A) SCOPE: Furnish and Install Court Appurtenances work includes the following:
1) Applying the court surface treatment and painting the court
2) Furnishing and installing the pickleball court net
3) Furnishing and installing the court benches

B) MATERIALS:

1) Court Surface Treatment and Paint:
   a. The court surface treatment and paint shall be as specified on the plans.
   b. The court paint shall be manufactured by Pickleball Master or an approved equal in the colors specified on the plans. The proposed equal must be equal in quality, materials, functionality and be approved by the Engineer.

2) Pickleball Court Net System:
   a. The pickleball net system shall be manufactured by Vermont as described below or an approved equal. The proposed equal must be equal in quality, materials, functionality and be approved by the Engineer.
   b. The pickleball net shall be heavy-duty 2.5mm (0.1in) twisted HDPP with a center strap made from premium-grade nylon with a brass eyelet, & a chrome-plated aluminum snap buckle. The net shall be UV-treated & rot-resistant with a quadruple-stitched polyester headband & fitted headline wire for extra durability.
   c. The net shall contain a center strap made from premium-grade nylon with a brass eyelet, & a chrome-plated aluminum snap buckle
   d. The net posts shall be 3" minimum square steel tube posts with 14"minimum ground socket sleeves. The posts shall be black powder coated.
   e. The post sockets shall be installed in concrete footings below the court as shown on the plans.

3) Court Benches:
   a. The pickleball benches shall be heavy duty benches as commercially provided by Tourna or other approved commercial manufacturers and with the following characteristics. The proposed equal must be equal in quality, materials, functionality and be approved by the Engineer.
   b. The benches shall be green and 5-foot in length.
   c. Each bench shall be made of heavy-duty high-density polyethylene and PVC and treated with UV and mildew inhibitors.
   d. The benches shall be able to withstand all elements throughout the seasons without maintenance being provided.

C) SUBMITTALS:

1) Catalogue cuts and color samples for the court paints.
2) Catalogue cuts for the pickleball net system including the net, net posts, net post sleeves, and other appurtenances needed for a complete net system.
3) Catalogue cut and anchorage details for the pickleball benches.

D) WORKMANSHIP:

1) The pickleball court concrete slab finish shall be as shown on the plans.
2) Paint the court per the directions of the court paint manufacturer.
3) Install the pickleball net system as shown on the plans and per the manufacturer's directions. The pickleball net system shall include the net, net posts, net post sleeves, and other appurtenances needed for a complete net system.
4) Install the court benches per the manufacturer's directions. Each bench shall be anchored to the pickleball court slab per the manufacturer's details.

E) MESAUREMENT AND PAYMENT:

1) The lump sum paid for Furnish and Install Court Appurtenances includes the costs for all materials, labor, tools, equipment, and incidentals needed to prepare the pickleball court concrete slab surface, paint the pickleball court, install the pickleball net system, and install the court benches, complete and in place, as shown on the plans and no additional compensation will be allowed, therefore.

City of Sonora
Tuolumne County
"Queen of the Southern Mines"
94 N. Washington Street
Sonora, CA 95370
www.sonoraca.com

Area Code 209

Administration/City Clerk	532-4541
City Administrator	532-6115
Finance	532-6331
Human Resources	588-8946
Public Works	532-2922
Cemetery	532-4492
Community Development	532-3508
Opera Hall/Special Programs	532-7725
Police	532-8143
Fire	532-7432

Administration/HR Fax Number: 532-2738

WOODS CREEK ROTARY PARK – PICKLEBALL COURT ADDITION
ADDENDUM NO. 1

Dated: April 21, 2025

Dear Plan Holders:

Bids Due: 2:00 PM, April 30, 2025

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents as noted below. Acknowledge receipt of this Addendum by signing and dating the last page of this document and including the full ADDENDUM NO. 1 document in your PROPOSAL TO THE CITY OF SONORA DEPARTMENT OF PUBLIC WORKS.

Notice is hereby given that the Request for Bids for the Woods Creek Rotary Pak Pickleball Court Addition project has been revised as follows per the responses to the following questions received by the City of Sonora:

Questions Received

No.	Question	Response
1	Can the Plexipave Hardcourt Surface System be considered as an equal to the Spotrtsmaster system specified in the contract plans.	Yes. The surface colors shall be consistent with the colors shown in the contract plans. The City of Sonora shall have final approval of the surface colors.
2	What is the cure time for the concrete slab, prior to applying the court surface system	The cure time for the concrete slab shall be per the requirements of the court surface system manufacturer.

Clarifications:

No.	Contract Document Item	Clarification
1	Drawing Sheet C-1, Note 1B	The following shall be added to Note 1B: The contractor shall perform all surface preparation work recommended by the court surface system manufacturer including (but not limited to): 1) Filling cracks, 2) Sweeping, and 3) Applying acrylic surface course(s) prior to applying the finish coats

2	Drawing Sheet PD-1, LEGEND COLORS	The square footages shown for each color are the exposed area of each color. The contractor shall apply paint per recommendation of the court surface system manufacturer, which may require painting colors one on top of each other. If the finish colors are applied one on top of each other starting with light green color and working up to the light blue color, additional surface areas for the light green and Light blue will be required.

Attachments

April 21, 2025 Pre-Bid Pickleball Court Site Tour Sign in Sheet (After Addendum 1 Acknowledgement)

Mike Pugh, P.E., S.E.
Dewberry Engineers Inc.
Contract City Engineer

Date of Issuance: 4/22/2025

EXHIBIT B: NOTICE TO BIDDERS

NOTICE OF BID OPPORTUNITY
CITY OF SONORA WOODS CREEK ROTATRY PARK PICKLEBALL COURT ADDITION
NEAR 680 WOODS CREEK DRIVE, SONORA, CA 95370

The City of Sonora is seeking bids from qualified contractors to construct a new pickleball court at the Woods Creek Rotary near 111 Woods Creek Rotary Park, Sonora, CA 95370. Bids will be received at the public works information counter, 94 Washington Street, Sonora, California, 95370, until **2:00 PM on APRIL 30, 2025,** at which time they will be publicly opened and read at said address. The City of Sonora reserves the right to reject any or all bids and to waive any irregularities in bids.

Work includes performing site demolition and grading, reconfiguring the existing sprinkler system, constructing the concrete pickleball court slab and access walkway, applying the court surface treatment and paint, furnishing and installing the pickleball net system and court benches, furnishing and installing the perimeter fencing and gate, resodding areas left as exposed earth after the completion of the pickleball construction, and furnishing and installing other appurtenances needed for the completed project as shown on the plans

The selected contractor will be required to obtain a building permit with the City Community Development Department. The permit fee will be waived.

The estimated cost of this project is $175,000. The project is anticipated to be completed within 40 Working Days. The DBE Contract goal is 0 percent.

A mandatory pre-bid site tour will be held on April 18, 2025, at 8:00 am at the Woods Creek Rotary Patk near 680 Woods Creek Drive, Sonora CA, 95370, adjacent to the Little League baseball field.

EXHIBIT C: BID SCHEDULE

Exhibit C

BID SCHEDULE

BID ITEM NO.	ITEM	UNIT OF MEASURE	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1	RECONFIGURE EXISTING SPRINKLER SYSTEM AND RESOD	LS	1	19,800.00	19,800.00
2	DEMOLITION AND SITE GRADING	LS	1	41,000.00	41,000.00
2	CONCRETE WORK	LS	1	45,700.00	45,700.00
3	FURNISH AND INSTALL CHAIN LINK FENCING AND GATE	LS	1	62,300.00	62,300.00
4	FURNISH AND INSTALL COURT APPURTENANCES	LS	1	19,000.00	19,000.00
				TOTAL BID :	187,800.00

BIDDER ACKNOWLEDGEMENTS

By signing below, the bidder acknowledges and confirms that this bid is based on the information contained in all contract documents, including the notice to bidders, plans, specifications, and addendum number(s) NONE. **(Note: You are responsible to verify the number of addenda prior to the bid opening.)**

THE UNDERSIGNED FURTHER AGREES THAT IN CASE OF DEFAULT IN EXECUTING THE REQUIRED CONTRACT, WITH NECESSARY BONDS, WITHIN EIGHT DAYS, (NOT INCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS), AFTER HAVING RECEIVED A MAILED NOTICE THAT THE CONTRACT IS READY FOR SIGNATURE, THE PROCEEDS OF THE CHECK OR BOND ACCOMPANYING HIS BID WILL BECOME THE PROPERTY OF THE CITY OF SONORA.

Licensed in accordance with an act providing for the registration of contractors, License No. 818693
Expiration Date 3/31/26.

The above statement is made under penalty of perjury, and any bid not containing this information "will be considered non-responsive and will be rejected" by the City of Sonora.

Signature of Bidder _____

SEAN SINCLAIR, PRESIDENT
(Print Name and Title of Bidder)

Business Name (DBA): SINCLAIR GENERAL ENGINEERING CONSTRUCTION, INC.
SINCLAIR GENERAL ENGINEERING CONSTRUCTION, INC.

Owner/Legal Name: SEAN SINCLAIR, PRINCIPAL KATHARINE SINCLAIR, PRINCIPAL

Indicate One: ☐Sole-proprietor ☐ Partnership ☒Corporation

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Stanislaus

On April 30, 2025 *Date* before me, Ann Hempleman, Notary Public *Here Insert Name and Title of the Officer*,

personally appeared Sean Sinclair *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ANN M. HEMPLEMAN
Notary Public - California
Stanislaus County
Commission # 2419497
My Comm. Expires Oct 4, 2026

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Ann Hempleman *Signature of Notary Public*

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer – Title(s): _____	☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer is Representing: _____	Signer is Representing: _____

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List Partners/Corporate Officers: SEAN SINCLAIR, PRESIDENT/CFO (TREAS.), MANAGER
Name Title

KATHARINE SINCLAIR, SECRETARY
Name Title

Name Title

Business Address 538 SOUTH 5TH AVE, SUITE A, OAKDALE, CA 95361

Street Address 538 SOUTH 5TH AVE, SUITE A. OAKDALE, CA 95361

Mailing Address P.O. BOX 1453

City, State, Zip Code OAKDALE, CA 95361

Phone Number (209) 847-6100

Fax Number (209) 847-6101

Email Address SSINCLAIR@SINCLAIRCONSTRUCTIONINC.COM

Date APRIL 30, 2025

EXHIBIT D: BID GUARANTEE

Exhibit D

CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS

BID GUARANTEE

Each bid shall be accompanied by: (a) cash; (b) a certified or cashier's check made payable to the City of Sonora; or (c) a Bid Bond secured from a surety company satisfactory to the City, the amount of which shall not be less than ten percent (10%) of the Total Bid Price, made payable to the City of Sonora as bid security. All Bid Bonds must be made in a form substantially in conformance with the form provided below. Personal sureties and unregistered surety companies are unacceptable. The surety insurer shall be California admitted surety insurer, as defined in Code of Civil Procedure Section 995.120. The bid security shall be provided as a guarantee that within ten (10) working days after the City provides the successful bidder the Notice of Award, the successful bidder will enter into a Contract and provide the necessary bonds and certificates of insurance. The bid security will be declared forfeited if the successful bidder fails to comply within said time, and the City may enter into a Contract with the next lowest responsive responsible bidder or may call for new bids. No interest shall be paid on funds deposited with the City. All bid guarantees will be held until the Contract has been finally executed, after which all bid guarantees, other than any bid guarantees which have been forfeited, will be returned to the respective bidders whose bids they accompanied, but in no event shall non-forfeited bid guarantees be held by the City beyond 60 days from the date that City awards the Contract.

SOMPO INTERNATIONAL
INSURANCE

POWER OF ATTORNEY

372

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation ("EAC"), **Endurance American Insurance Company**, a Delaware corporation ("EAIC"), **Lexon Insurance Company**, a Texas corporation ("LIC"), and/or **Bond Safeguard Insurance Company**, a South Dakota corporation ("BSIC"), each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Alison Berry, Lynn Bailey, Linda K. Brager, Joseph Orndoff, Cherilynn Cole, Morgan Schneider** as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars ($100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 25th day of May, 2023.

Endurance Assurance Corporation
By: Richard M Appel
Richard Appel; SVP & Senior Counsel

Endurance American Insurance Company
By: Richard M Appel
Richard Appel; SVP & Senior Counsel

Lexon Insurance Company
By: Richard M Appel
Richard Appel; SVP & Senior Counsel

Bond Safeguard Insurance Company
By: Richard M Appel
Richard Appel; SVP & Senior Counsel

ACKNOWLEDGEMENT

On this 25th day of May, 2023, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/they is/are officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: Amy Taylor
Amy Taylor, Notary Public - My Commission Expires 3/8/27

CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the board of directors of each Company by unanimous written consent effective 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolutions have not since been revoked, amended or modified:

   "RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: RICHARD M. APPEL, MATTHEW E. CURRAN, MARGARET HYLAND, SHARON L. SIMS, CHRISTOPHER L. SPARRO,

   and be it further

   RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 10th day of June 2025

By:
Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. **Please read this Notice carefully.**

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website – https://www.treasury.gov/resource-center/sanctions/SDN-List.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.
Surety Claims Submission: LexonClaimAdministration@sompo-intl.com
Telephone: 615-553-9500 Mailing Address: Sompo International; 12880 Lebanon Road; Mount Juliet, TN 37122-2870

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

County of Fresno }

On June 10, 2025 (Date) before me, L. Roberts (Insert Name of Notary exactly as it appears on the official seal), Notary Public,

personally appeared Linda K. Brager (Name(s) of Signer(s))

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

L. ROBERTS
Notary Public - California
Fresno County
Commission # 2510419
My Comm. Expires Jan 21, 2029

Place Notary Seal Above

Signature L. Roberts (Signature of Notary Public)

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer is Representing: _____

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

Signer's Name: _____
☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer is Representing: _____

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Stanislaus

On June 11, 2025 (Date) before me, Ann Hempleman, Notary Public (Here Insert Name and Title of the Officer)

personally appeared Sean Sinclair (Name(s) of Signer(s))

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ANN M. HEMPLEMAN
Notary Public - California
Stanislaus County
Commission # 2419497
My Comm. Expires Oct 4, 2026

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Ann Hempleman
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer – Title(s): _____	☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer is Representing: _____	Signer is Representing: _____

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EXHIBIT E: LIST OF SUBCONTRACTORS

The Bidder shall list the name and address, Contractor license number, and description of portion of work subcontracted of each subcontractor to whom the Bidder proposes to subcontract portions of the work, as required by the provisions of the Standard Specifications and of the specfications.

Exhibit E

LIST OF SUBCONTRACTORS

Business Name and Location	California Contractor License Number	Description of Portion of Work	Bid Items Numbers	Percentage of Bid Item Subcontracted
First serve Productions Inc. Meadow Vista CA	773811 dir # 1000003156	Court surfacing/striping	4	84 %
All Steel Fence Lathrop CA	710512 dir # 1000000047	Fencing and Gates	3	95%

(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)

EXHIBIT F: EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

Exhibit F

The bidder SINCLAIR GENERAL ENGINEERING CONSTRUCTORS, INC., proposed subcontractor _____, hereby certifies that he has V, has not ____, participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filling requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of $10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder_____, proposed subcontractor First Serve Productions, hereby certifies that he has X, has not ___, participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filling requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of $10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder_____, proposed subcontractor All Steel Fence, Inc, hereby certifies that he has X, has not ____, participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of $10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

EXHIBIT G: PUBLIC CONTRACT CODE

PUBLIC CONTRACT CODE

PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder has ___ , has not ✓ been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a checkmark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE

In conformance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No X

If the answer is yes, explain the circumstances in the following space.

EXHIBIT H: PUBLIC CONTRACT CODE 10232 STATEMENT

PUBLIC CONTRACT CODE 10232 STATEMENT

In conformance with Public Contract Code Section 10232, the Contractor, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

EXHIBIT I: NONCOLLUSION AFFIDAVIT

NONCOLLUSION AFFIDAVIT

(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS.

In conformance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Non-collusion Affidavit. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

EXHIBIT J: DEBARMENT AND SUSPENSION CERTIFICATION

DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

NO EXCEPTIONS

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

EXHIBIT K: BIDDERS BOND

CITY OF SONORA
DEPARTMENT OF PUBLIC WORKS

BIDDER'S BOND

We, Sinclair General Engineering Construction, Inc. as Principal, and Endurance Assurance Corporation as Surety are bound unto the CITY OF SONORA, State of California, hereafter referred to as "Obligee", in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee for the work described below, for the payment of which sum we bind ourselves, jointly and severally,

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:

WHEREAS, the Principal is submitted to the Obligee, for Woods Creek Rotary Park Pickleball Court Addition
(Copy here the exact description of work, including location as it appears on the proposal)
87 North Forest Road, Sonora, CA 95370

for which bids are to be opened at Sonora, CA *(Insert place where bids will be opened)* on April 30, 2025 *(Insert date of bid opening)*

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in conformance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials as provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: April 29, 2025.

Sinclair General Engineering Construction, Inc.

SEAN SINCLAIR, PRESIDENT
Principal

Endurance Assurance Corporation
Surety

By _____
Alison Berry, *Attorney-in-fact*

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City of Sonora _____ SS

On this _____ day of _____ in the year 20 _ before me

_____, personally appeared _____,
Attorney-in-fact

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

_____
Notary Public

PLEASE SEE ATTACHED ACKNOWLEDGEMENT

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

County of Fresno

On April 29, 2025 (Date) before me, Linda K. Brager (Insert Name of Notary exactly as it appears on the official seal), Notary Public,

personally appeared Alison Berry (Name(s) of Signer(s))

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature _____ (Signature of Notary Public)

LINDA K. BRAGER
Notary Public - California
Fresno County
Commission # 2442264
My Comm. Expires Apr 21, 2027

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐Limited ☐General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer is Representing:

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

Signer's Name: _____
☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner ☐Limited ☐General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer is Representing:

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

EXHIBIT L: PERFORMANCE BOND

SOMPO INTERNATIONAL
INSURANCE

POWER OF ATTORNEY

372

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation ("EAC"), **Endurance American Insurance Company**, a Delaware corporation ("EAIC"), **Lexon Insurance Company**, a Texas corporation ("LIC"), and/or **Bond Safeguard Insurance Company**, a South Dakota corporation ("BSIC"), each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Alison Berry, Lynn Bailey, Linda K. Brager, Joseph Orndoff, Cherilynn Cole, Morgan Schneider** as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars ($100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 25th day of May, 2023.

Endurance Assurance Corporation	Endurance American Insurance Company	Lexon Insurance Company	Bond Safeguard Insurance Company
By: Richard M Appel	By: Richard M Appel	By: Richard M Appel	By: Richard M Appel
Richard Appel; SVP & Senior Counsel	Richard Appel; SVP & Senior Counsel	Richard Appel; SVP & Senior Counsel	Richard Appel; SVP & Senior Counsel

Endurance Assurance Corporation CORPORATE SEAL 2002 DELAWARE

Endurance American Insurance Company CORPORATE SEAL 1996 DELAWARE

LEXON INSURANCE COMPANY CORPORATE SEAL MARCH 16, 1994 STATE OF TEXAS

BOND SAFEGUARD INSURANCE COMPANY A SOUTH DAKOTA INSURANCE COMPANY

ACKNOWLEDGEMENT

On this 25th day of May, 2023, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/they is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: Amy Taylor
Amy Taylor, Notary Public - My Commission Expires 3/9/27

AMY TAYLOR STATE OF TENNESSEE NOTARY PUBLIC DAVIDSON COUNTY

CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the board of directors of each Company by unanimous written consent effective 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolutions have not since been revoked, amended or modified:

   "RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: RICHARD M. APPEL, MATTHEW E. CURRAN, MARGARET HYLAND, SHARON L. SIMS, CHRISTOPHER L. SPARRO,

   and be it further

   RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 29th day of April, 2025.

By: Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. **Please read this Notice carefully.**

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website – https://www.treasury.gov/resource-center/sanctions/SDN-List.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: LexonClaimAdministration@sompo-intl.com
Telephone: 615-553-9500 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Stanislaus

On April 30, 2025 *Date* before me, Ann Hempleman, Notary Public *Here Insert Name and Title of the Officer*

personally appeared Sean Sinclair *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ANN M. HEMPLEMAN
Notary Public - California
Stanislaus County
Commission # 2419497
My Comm. Expires Oct 4, 2026

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Ann Hempleman *Signature of Notary Public*

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer – Title(s): _____	☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer is Representing: _____	Signer is Representing: _____

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EXHIBIT M: PAYMENT BOND

SOMPO

Performance and Payment Bond

Bond #: [redacted]
Premium: $3,193.00

Know all men by these presents:

That we, the undersigned, Sinclair General Engineering Construction, Inc., as Principal ("Principal") and Endurance Assurance Corporation, 12890 Lebanon Road, Mount Juliet, TN 37122, a Delaware corporation, as Surety ("Surety") are held and firmly bound unto City of Sonora as Obligee, in the penal sum of One Hundred Eighty-Seven Thousand Eight Hundred and No/100 dollars $ 187,800.00 for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

Whereas, the Principal has entered into a certain written contract dated the 16th day of June, 2025 for Woods Creek Rotary Park Pickleball Court Addition.

Now, therefore, the condition of this obligation is such:

That if the Principal shall faithfully perform said contract according to its terms, covenants and conditions and shall promptly pay all persons supplying labor or material to the Principal for use in the prosecution of the work under said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

Subject to the named Obligee's priority, all persons who have supplied labor or materials directly to the Principal for use in the prosecution of the work under said contract shall have a direct right of action under this Bond.

The Surety's aggregate liability hereunder shall in no event exceed the amount set forth above.

No claim, suit or action shall be brought hereunder after the expiration of one year following the date on which Principal ceased work on said contract. If this limitation is made void by any law controlling the construction hereof, such limitation shall be deemed to be amended to equal the minimum period of limitation permitted by such law.

Signed, sealed and dated this 10th day of June, 2025.

Principal: Sinclair General Engineering Construction, Inc.

By: [signature] PRESIDENT
Name & Title:

Surety: Endurance Assurance Corporation

By: [signature]
Name: Linda K. Brager, Attorney-in-Fact
(Attorney-in-Fact)

SUR 0215 0716

SINCLAIR GENERAL ENGINEERING CONSTRUCTION, INC.

CHANGE ORDER REQUEST # 1

6/11/2025

Tyler Summersett
City of Sonora
tsummersett@sonoraca.org

25-114 Sonora Pickleball Courts

RE: Credit - Fencing Value Engineering - Install 226' LF black bonded PVC 9 gauge core and 8-gauge finish 1 3/4" mesh galvanized chain link fence on black powder coated posts and framework. Install 1 - 4' wide x 8' tall swing gate to match . 1 5/8" SCH40 top & bottom rails - 1 5/8" SCH40 box brace w/ 3/8" truss rod at corners, ends & gate posts - 1 7/8" SCH40 gate frames and 2 3/8" SCH40 Line posts

ITEM #	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	VE from All Steel Fence	1	LS	$ (12,000.00)	$ (12,000.00)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 45 E. River Place West Suite 605 Fresno CA 93720 License#: 0D69293	CONTACT NAME: Morgan Schneider PHONE (A/C, No, Ext): 559-256-6553 FAX (A/C, No): 559-256-6590 E-MAIL ADDRESS: Morgan_Schneider@ajg.com
INSURED Sinclair General Engineering Construction, Inc. PO Box 1453 Oakdale CA 95361-1453 SINCGEN-01	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A: Everest Premier Insurance Company 16045 INSURER B: Continental Insurance Company 35289 INSURER C: National Fire Insurance Co of Hartford 20478 INSURER D: American Casualty Company of Reading, PA 20427 INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 1314356385 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [X] PRO-JECT [ ] LOC OTHER:	Y	Y	6080949881	6/30/2024	6/30/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
D	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY	Y	Y	BUA6080949895	6/30/2024	6/30/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
B	UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 0			CUE6080949900	6/30/2024	6/30/2025	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	7600025336251	3/1/2025	3/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Equipment Floater			6080949881	6/30/2024	6/30/2025	Sched Equipment Rented Leased Sm Tools <$2,500	$2,575,619 $200,000 $100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage: E&O / Pollution Liability, Policy Number: [redacted] Carrier: Pacific Insurance Company, Limited | NAIC #10046
Effective date: 6/30/2024 to 6/30/2025, Limits: $1,000,000

RE: Project Number: 25-3 | Project Location: Woods Creek Rotary Park adjacent to the Little League baseball field near 680 Woods Creek Drive, Sonora CA 95370 | Project 25-114 Sonora Pickleball
The City of Sonora, its officers and employees are included as Additional Insureds as respects General Liability policy as required by written contract and only with respects to operations of the named insured, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER

City of Sonora
Attention: City Administrator
94 Washington Street
Sonora CA 95370

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CNA

CNA PARAMOUNT

General Liability Extension Endorsement

1. ADDITIONAL INSUREDS

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

(a) the **bodily injury** or **property damage**; or

(b) the offense that caused the **personal and advertising injury**,

for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or
2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Grantor of Franchise

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

D. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

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3. This Paragraph **J.** also does not apply:

   a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part;**

   b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part;** nor

   c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part.**

K. Other Person Or Organization

Any person or organization who is not an additional insured under Paragraphs **A.** through **J.** above. Such additional insured is an **Insured** solely for **bodily injury, property damage or personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

1. for **bodily injury, property damage,** or **personal and advertising injury** arising out of the rendering or failure to render any professional service;

2. for **bodily injury** or **property damage** included within the **products-completed operations hazard;** nor

3. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part.**

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

A. The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision **2.**, the additional insured's own insurance means insurance on which the additional insured is a named insured.

B. With respect to persons or organizations that qualify as additional insureds pursuant to paragraph **1.K.** of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY – EXPANDED DEFINITION

Under **DEFINITIONS** the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS,** the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** is amended to add the following:

A. BROAD KNOWLEDGE OF OCCURRENCE

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence,** offense or **claim** only when the **occurrence,** offense or **claim** is known to a natural person **Named Insured,** to a partner, executive officer, manager or member of a **Named Insured,** or to an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

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not be deemed to be **damages** for **personal and advertising injury** and will not reduce the limits of insurance.

D. This **PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY** Provision does not apply if **Coverage B –Personal and Advertising Injury Liability** is excluded by another endorsement attached to this **Coverage Part.**

17. PROPERTY DAMAGE – ELEVATORS

A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability,** the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs **(3), (4)** and **(6)** of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.

B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

18. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

A. Paragraph **1.b.** is amended to delete the $250 limit shown for the cost of bail bonds and replace it with a $5,000. limit; and

B. Paragraph **1.d.** is amended to delete the limit of $250 shown for daily loss of earnings and replace it with a $1,000. limit.

19. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part,** the Insurer will not deny coverage under this **Coverage Part** because of such failure.

20. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS,** the **Transfer Of Rights Of Recovery Against Others To Us** Condition is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard.**

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part;** and
2. was executed prior to the **bodily injury, property damage** or **personal and advertising injury** giving rise to the **claim.**

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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CNA PARAMOUNT

Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

I. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:

A. in the performance of your ongoing operations subject to such **written contract**; or

B. in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury** or **property damage** included in the **products-completed operations hazard**, and only if:

1. the **written contract** requires you to provide the additional insured such coverage; and

2. this **coverage part** provides such coverage.

II. But if the **written contract** requires:

A. additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or

B. additional insured coverage with "arising out of" language; or

C. additional insured coverage to the greatest extent permissible by law;

then paragraph **I.** above is deleted in its entirety and replaced by the following:

WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of **your work** that is subject to such **written contract**.

III. Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

A. coverage broader than required by the **written contract**; or

B. a higher limit of insurance than required by the **written contract**.

IV. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury**, **property damage**, or **personal and advertising injury** arising out of:

A. the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:

1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and

2. supervisory, inspection, architectural or engineering activities; or

B. any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.

V. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:

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CNA PARAMOUNT

Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

Primary and Noncontributory Insurance

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph **3.** does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

A. is currently in effect or becomes effective during the term of this policy; and

B. was executed prior to:

1. the **bodily injury** or **property damage**; or
2. the offense that caused the **personal and advertising injury**;

for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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CNA PARAMOUNT

General Aggregate Limit - Per Project Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

I. For each single construction or service project away from premises the **Named Insured** owns or rents, a separate Project General Aggregate Limit, equal to the amount of the General Aggregate Limit shown in the Declarations, is the most the Insurer will pay for the sum of:

A. all **damages** under **Coverage A**, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and

B. all medical expenses under **Coverage C**;

that arise from **occurrences** or accidents which can be attributed solely to ongoing operations at that project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations, nor the Project General Aggregate Limit applicable to any other project.

II. All:

A. **damages** under **Coverage B**, regardless of the number of locations or projects involved;

B. **damages** under **Coverage A**, caused by **occurrences** which cannot be attributed solely to ongoing operations at a single project, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and

C. medical expenses under **Coverage C**, caused by accidents which cannot be attributed solely to ongoing operations at a single project,

will reduce the General Aggregate Limit shown in the Declarations.

III. The limits shown in the Declarations for Each Occurrence, for Damage To Premises Rented To You and for Medical Expense continue to apply, but will be subject to either the Project General Aggregate Limit or the General Aggregate Limit shown in the Declarations, depending on whether the **occurrence** can be attributed solely to ongoing operations at a particular project.

IV. When coverage for liability arising out of the **products-completed operations hazard** is provided, any payments for **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard** will reduce the Products-Completed Operations Aggregate Limit shown in the Declarations, regardless of the number of projects involved.

V. If a single construction or service project away from premises owned by or rented to the **Named Insured** has been abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, such project will still be deemed to be the same project.

VI. The provisions of **LIMITS OF INSURANCE** not otherwise modified by this endorsement shall continue to apply as stipulated.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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CNA PARAMOUNT

Primary and Noncontributory - Other Insurance Condition Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

It is understood and agreed that the condition entitled **Other Insurance** is amended to add the following:

Primary And Noncontributory Insurance

Notwithstanding anything to the contrary, this insurance is primary to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:

a. the additional insured is a named insured under such other insurance; and

b. the **Named Insured** has agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

10020081608294985810081

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CNA PARAMOUNT

Waiver of Transfer of Rights of Recovery Against Others to the Insurer Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE
Name Of Person Or Organization:
ANY PERSON OR ORGANIZATION WHOM THE NAMED INSURED HAS AGREED IN WRITING IN A CONTRACT OR AGREEMENT TO WAIVE SUCH RIGHTS OF RECOVERY, BUT ONLY IF SUCH CONTRACT OR AGREEMENT:
1. IS IN EFFECT OR BECOMES EFFECTIVE DURING THE TERM OF THIS COVERAGE PART; AND 2. WAS EXECUTED PRIOR TO THE BODILY INJURY, PROPERTY DAMAGE OR PERSONAL AND ADVERTISING INJURY GIVING RISE TO THE CLAIM.

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, it is understood and agreed that the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended by the addition of the following:

With respect to the person or organization shown in the Schedule above, the Insurer waives any right of recovery the Insurer may have against such person or organization because of payments the Insurer makes for injury or damage arising out of the **Named Insured's** ongoing operations or **your work** included in the **products-completed operations hazard.**

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

10020008162809498910082

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Business Auto Policy
Policy Endorsement

ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE
Name of Additional Insured Person Or Organization
ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT TO NAME AS AN ADDITIONAL INSURED.

1. In conformance with paragraph **A.1.c.** of **Who Is An Insured** of Section **II** - LIABILITY COVERAGE, the person or organization scheduled above is an insured under this policy.
2. The insurance afforded to the additional insured under this policy will apply on a primary and non-contributory basis if you have committed it to be so in a written contract or written agreement executed prior to the date of the **"accident"** for which the additional insured seeks coverage under this policy.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

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CNA

Business Auto Policy
Policy Endorsement

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM

BUSINESS AUTO COVERAGE FORM

MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: SINCLAIR GENERAL ENGINEERING CONSTRUCTION INC

Endorsement Effective Date: 6/30/2021

SCHEDULE
Name(s) Of Person(s) Or Organization(s):
ANY PERSON OR ORGANIZATION FOR WHOM OR WHICH YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US. YOU MUST AGREE TO THAT REQUIREMENT PRIOR TO LOSS.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "**accident**" or the "**loss**" under a contract with that person or organization.

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2% of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

PERSON OR ORGANIZATION	JOB DESCRIPTION
ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER	BLANKET WAIVER OF SUBROGATION

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 3/1/2025 Policy No. [redacted] Endorsement No. 001

Insured: Sinclair General Engineering and Construction, Inc

Premium $ INCL.

Insurance Company: Everest premier insurance company

Countersigned By: _____

- 1998 by the Workers' Compensation Insurance Rating Bureau of California. All rights reserved.
From the WCIRB's California Workers' Compensation Insurance Forms Manual - 1999.

SINCLAIR GENERAL ENGINEERING CONSTRUCTION, INC.

CHANGE ORDER REQUEST # 1

6/11/2025

Tyler Summersett
City of Sonora
tsummersett@sonoraca.org

25-114 Sonora Pickleball Courts

RE: Credit - Fencing Value Engineering - Install 226' LF black bonded PVC 9 gauge core and 8-gauge finish 1 3/4" mesh galvanized chain link fence on black powder coated posts and framework. Install 1 - 4' wide x 8' tall swing gate to match . 1 5/8" SCH40 top & bottom rails - 1 5/8" SCH40 box brace w/ 3/8" truss rod at corners, ends & gate posts - 1 7/8" SCH40 gate frames and 2 3/8" SCH40 Line posts

ITEM #	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	VE from All Steel Fence	1	LS	$ (12,000.00)	$ (12,000.00)
				TOTAL CHANGE ORDER REQUEST	$ (12,000.00)
				ADDITIONAL CONTRACT DAYS	

Conditions / Clarifications:
Thank you for the opportunity to furnish this request; to approve please sign, date and return.

Sinclair General Engineering Const., Inc.

By: CODY BUTLER
Cody Butler Senior Estimator/PM
Date: 06/11/25

City of Sonora

By: _____
Tyler Summersett
Date: _____

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Consider Adoption of Resolution 06-16-2025-A, Establishing the FY25/26 GANN Appropriations Limit for the City of Sonora

RECOMMENDATION:

Consider Adoption of Resolution 06-16-2025-A Establishing the FY25/26 GANN Appropriations Limit for the City of Sonora.

BACKGROUND:

On November 6, 1979, California voters approved Proposition 4, commonly known as the Gann Spending Limitation Initiative, establishing Article XIIIB of the California State Constitution. This proposition, which became effective in FY 1980/81, mandated an appropriations (spending) limit on the amount of tax proceeds that the State and most local government jurisdictions may appropriate within a fiscal year. Charges for services, fees, grants, loans, donations, and other non-tax proceeds are excluded. Exemptions are also made for voter-approved debt prior to January 1, 1979, and the cost of court-related or Federal government mandates.

The initiative was later modified by two propositions - Proposition 98 in 1988 and Proposition 111 in 1990. Proposition 98 established the return of tax revenues exceeding appropriation limit levels to the State or citizens through a process of refunds, rebates, or other means. Proposition 111 allowed more flexibility in the appropriation calculation factors.

DISCUSSION / ANALYSIS:

Attached for Council consideration is a resolution establishing an appropriations limit for FY 2025/26. The City may select either the percentage change in California per capita personal income or the percentage change in the local assessment role due to the addition of local non-resident new construction. This City has elected to use the change in California per capita income of 3.62%.
In addition, the City may elect to use either the Department of Finance's annual population percentage change for the City or for the entire County. This year the City's percentage increase of .25% will be used rather than the County's percentage decrease of (.11%). Local jurisdictions are allowed to choose whichever factors are most beneficial for them each year.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

The Calculation of the FY25/26 Gann Appropriations Limit is as follows:

City of Sonora
GANN Appropriations Limit Calculation
FY 2025/26

Prior Years Appropriations Limit	$	56,903,230
Adjustment Factors for Current Year:		
2024/25 Inflation*		3.62%
2024/25 Population Change*		0.25%
Total Adjustments Factor		1.0388
2025/26 Appropriations Limit	$	59,111,075

** Provided by Demographic Research Unit, Department of Finance, State of California*

FISCAL IMPACT:

The City's FY25/26 appropriations funded by tax revenues are within the required GANN Limit.

ATTACHMENTS:

- Resolution 06-16-2025-A Establishing the FY25/26 Appropriations Limit for the City of Sonora.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

RESOLUTION 06-16-2025-A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA ESTABLISHING THE FY 2025/26 GANN APPROPRIATIONS LIMIT FOR THE CITY OF SONORA

WHEREAS, Article XIIIB of the California Constitution (Limitation of Government Appropriations) was passed by the California electorate on November 6, 1979, and became effective on July 1, 1980; and

WHEREAS, the California Department of Finance has determined the California Personal Income Index of 3.62%; which the City Council has elected to use instead of using the percentage change in the local assessment roll; and

WHEREAS, the City Council has elected to use the population change for the City of Sonora, a positive .25%, instead of the County of Tuolumne, a negative (.11%), now,

THEREFORE, BE IT RESOLVED, that the formula for determination of the Appropriations Limitation for Fiscal Year 2025/26 is hereby adopted as follows:

FY 2025/26 Calculation

% Change in California per capita personal income		% Increase in City Population		Appropriation Factor		2024/25 Appropriations Limit		2025/26 Appropriations Limit
3.62%	X	0.25%	=	1.0388	X	$ 56,903,230	=	$ 59,111,075

The foregoing Resolution of the City Council of the City of Sonora was PASSED AND ADOPTED by the City Council, State of California, at a public hearing held on this 16th Day of June 2025, by _____, who moved its adoption, which motion was duly seconded by _____, and the Resolution adopted by the following vote:

AYES: _____

NOES: _____

EXCUSED: _____

APPROVED:

_____
Ann Segerstrom, Mayor, City of Sonora

ATTEST:

_____
Tracy Skelly, City Clerk, City of Sonora

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Chris Gorsky, Assistant City Administrator/Finance Director

SUBJECT: Implementation of Assembly Bill 2561, Local Public Employees: Vacant Positions

RECOMMENDATION:

It is recommended that the City Council receive and file this report regarding the implementation of Assembly Bill 2561 (AB 2561).

BACKGROUND:

On September 22, 2024, Governor Gavin Newsom signed AB 2561 into law, amending the Meyers-Milias-Brown Act (MMBA) by adding Section 3502.3 to the California Government Code. The legislation addresses the issue of high vacancy rates within local public agencies and aims to enhance transparency and collaboration between public agencies and recognized employee organizations concerning recruitment and retention efforts.

DISCUSSION / ANALYSIS:

Key Provisions of AB 2561:

1. **Annual Public Hearing Requirement:**
    - Public agencies are mandated to present the status of vacancies, recruitment, and retention efforts at a public hearing before the governing body at least once per fiscal year.
    - If the agency adopts an annual or multiyear budget during the fiscal year, the presentation must occur prior to the adoption of the final budget.
2. **Employee Organization Participation:**
    - Recognized employee organizations are entitled to make presentations during the public hearing concerning vacancies and related efforts within their respective bargaining units.
3. **Additional Reporting for High Vacancy Rates:**
    - If vacancies within a single bargaining unit meet or exceed 20% of the total authorized full-time positions, and upon request from the recognized employee organization, the agency must provide:
        - The total number of job vacancies and applicants within the bargaining unit.
        - The average number of days to complete the hiring process from the posting of the position.
        - Opportunities to improve compensation and other working conditions.

CITY COUNCIL AGENDA REPORT

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As of the current reporting period, none of the City of Sonora's recognized bargaining units have vacancy rates exceeding twenty percent (20%) of their total authorized full-time positions. Therefore, the City is not subject to the additional reporting provisions outlined in Government Code Section 3502.3(d) under Assembly Bill 2561.

FISCAL IMPACT:

While AB 2561 does not provide state funding for compliance, the City may incur administrative costs associated with data collection, analysis, and the facilitation of public hearings. These costs are expected to be absorbed within existing departmental budgets; however, staff will monitor and report any significant financial impacts that may arise.

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: June 16, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Melissa Eads, City Administrator
Chris Gorsky, Assistant City Administrator/Finance Director

SUBJECT: Presentation and Approval of the FY2025/26 Operating Budget

RECOMMENDATION:

Staff recommends that the City Council review the proposed Fiscal Year 2025/26 Operating Budget and adopt the budget resolution, including any Council-approved supplemental requests.

BACKGROUND:

Each year, the City prepares an annual operating budget that outlines projected revenues and planned expenditures for the upcoming fiscal year. This process involves evaluating departmental needs, aligning spending with City Council goals, and ensuring fiscal sustainability across all City operations.

The FY2025/26 Budget development process began in early 2025 with staff preparing baseline status quo budgets, followed by the submission of supplemental funding requests for consideration. Staff have reviewed all requests in coordination with department heads to ensure alignment with strategic priorities and service delivery needs.

DISCUSSION / ANALYSIS:

The proposed FY2025/26 Operating Budget is a **conservative financial plan** based on total **Citywide revenues of $17.59 million** and **Citywide expenditures of $15.44 million**. Within this framework, the **General Fund** reflects **revenues of $14.36 million** and **expenditures of $11.97 million**, resulting in a projected operating surplus of **$2.389 million**.

In addition to this operating surplus, there are **General Fund fund balance resources of $1.568 million** available for use. Combined, these amounts provide total resources of **$3.957 million** available to fund supplemental requests identified by departments and evaluated by staff. These requests fall outside of the baseline, status quo budget and are intended to support Council priorities such as service enhancements, capital investments, and operational improvements.

At the time of this report, final determination of which supplemental items to fund has not yet been made. Staff will present the full list of requests at the Council meeting for discussion and selection. Items approved by the City Council will be incorporated into the final adopted budget.

CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

FISCAL IMPACT:

The Fiscal Year 2025/26 Budget represents a conservative financial plan with total available resources of $3.957 million. Revenue and expenditure projections have been carefully evaluated to ensure consistency with City Council priorities and the City's long-term financial sustainability. The budget provides for core municipal services and includes a list of supplemental requests that fall outside the status quo budget. As of the date of this report, the final selection of supplemental items has not been made and will be determined by the City Council during this meeting. No reserves are utilized in this budget, and the plan remains in full compliance with the City's adopted reserve policies.

ATTACHMENTS:

- FY2025/26 Operating Budget
- List of Supplementary Budget Requests
- Resolution No. 06-16-2025-B

CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Homelessness Issues, Staffing - Salary, Benefits, Training, and Retention

City of Sonora
Proposed Budget FY25/26



Proposed Version - 6/12/2025

Last updated 06/11/25

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INTRODUCTION

Transmittal Letter

City Administration Budget Message

TEAM SONORA - RECOGNITION TO OUR CONTRIBUTORS

The annual budget is developed in collaboration with City Administration, the Finance Committee, and City Departments. The FY2025/26 budget consists of forecasts based on data collected over the last several budget years as well as current fiscal modeling. With the adoption of the Organizational Assessment and Budget Stabilization Study in FY23/24, the City Council approved six (6) key priorities to guide future investment decisions. The FY2025/26 proposed operating budget is developed with a targeted focus on the approved list of priorities including: ***fiscal sustainability and stability, infrastructure and engineering, public safety and preparedness, economic development and growth, homelessness, and staffing, including salaries, benefits, training, and retention***. The City could not move the line towards implementation of Council priorities without the contribution of our Department Heads, whose conservative fiscal management is a fundamental organizational value. Nor could this work be completed without the men and women who contribute and sacrifice to advance our mission and vision.

BUDGET SUMMARY

We are pleased to submit the FY2025/26 Proposed Operating Budget and Capital Improvement Plan (CIP) of $15.44 million. This includes proposed General Fund Revenues of $14.36 million. Measure Y was passed by City voters in November 2022 and will provide the City with an estimated $4.1 million in revenue in FY2025/26. The General Fund Expenditure budget is $12 million. The budget development process began with instructions for status-quo budgets and identification of “supplementary budget requests” that align with the Council’s Core Priorities. These requests can be funded as determined by the City Council.

Thanks to the voters of the City of Sonora, Measure Y is affording a community investment. Without the funding from this measure, the City’s ability to maintain basic levels of service would be threatened.

MEASURE Y SUPPORTS PUBLIC SAFETY

With the resources of Measure Y, the Council has successfully stabilized the Police Department staffing crisis. As you remember, throughout FY2023/24 and the first half of FY2024/25, our Police Department lost 60% of its workforce. Down to just six (6) sworn Officers, including both the Chief and Lieutenant, overtime became excessive, and morale was under pressure. The City Council approved aggressive salary increases and sign-on bonuses, made allocations to the development of recruitment tools, replaced an aging vehicle fleet, offered officers new take-home vehicle incentives, invested in new equipment including the replacement of an antiquated dispatch system, provided seed funding for an officer wellness program, as well as invested in the analysis of a new Police Department facility. The staff are pleased to report that the City employs a Police Officer roster of 10 with only one (1) vacancy remaining. This is among the highest staffing levels since 2018.

MEASURE Y SUPPORTS INFRASTRUCTURE

The City has been honored to contract with Jerry Fuccillo as the City Engineer since 1978. With an annual average budget of just $40,000 over the past 46 years, workload, deferred maintenance, and aging infrastructure outpaced the allocation of resources and time. With the passage of Measure Y, the City now contracts with Mike Pugh and Carlye Buchholz with Dewberry and REY Engineering, respectively. Since taking the reins in March 2024, the Engineering Team has completed grant applications, completed

preliminary assessments of several critical path projects, including the completion of the main drain inspections, and the development of a short- and long-term Capital Improvement Plan (CIP). The Engineering Team worked to implement the IWorqs system inclusive of the City-wide pavement management condition assessment and database development. The team also successfully digitized more than 120,000 pages of City engineering documents, which were previously collected and maintained in paper form by the former engineer, significantly improving accessibility and record-keeping. The team's work is critical for the development of the tools to assess and track the critical infrastructure deficiencies so that we may adequately prioritize Measure Y investments in the areas of greatest need and highest community impact.

The recently completed pavement condition assessment revealed that nearly 80% of City roads have less than six years of service life remaining. With the Proposed Budget, capital project delivery will grow rapidly over the next 3–5 years, prioritizing projects like Snell Street Reconstruction, Linoberg Retaining Wall Replacement, and the Sonora Main Drain. The CIP recommends starting annual road maintenance allocations in FY25/26 as road needs increase. Due to the complexity of design, environmental review, permitting, and compliance requirements, patience will be required as CIP projects may take considerable time before construction begins.

MEASURE Y SUPPORTS STAFFING

As approved in the Organizational Assessment and Budget Stabilization Study, the City prioritized competitive wages. To guide the decision-making, a Compensation Study was completed in FY23/24. The role of studies like these is to help public sector organizations achieve human resource objectives such as employee recruitment, retention, pay satisfaction, and containment of labor costs. The City's history of paying below-market wages helps to explain the difficulty the City has faced when recruiting staff to fill vacant positions.

Subsequently, this budget process included successful negotiations with the Sonora Management Employees Association (SMEA), the Sonora Confidential Employees Association (SCEA), and the Sonora Police Officers Association (SPOA). These negotiations were completed with the stated goal of increasing pay rates to the market and finding ways to limit future costs on extraneous items. An example is the negotiated elimination of Other Post-Employment Benefits (OPEB), which primarily consists of retiree health care obligations. In the future, this will save the City approximately $65,000 annually and eliminate approximately $650,000 in liabilities.

Paying competitive wages adds to ongoing labor costs. To prepare for the long-term stability of these costs, the City has set aside unspent Measure Y funds of approximately $4 million from FY22/23 and FY23/24 into a Labor Reserve Fund to ensure future General Fund revenues go to streets and roads, infrastructure, and maintenance projects and the financial risks associated with paying market wages can be minimized. This strategy, combined with an annual allocation of $150,000 to the Labor Reserve Fund, projected pension decreases with pension reform implementation, planned retirements, and interest earnings on the reserve, the City can sustain the negotiated increases for an eight-year period without subsequent impact on annual Measure Y receipts needed for critical infrastructure priorities.

Sustaining the City's current salary structure requires continued economic growth and fiscal discipline. Without growth, there is no assurance that compensation levels will remain competitive over time. Recognizing this, City leadership seized the opportunity to implement the Compensation Study and prioritized market-aligned pay scales, workforce stabilization, and internal equity. These actions are essential to protecting service delivery and retaining talent at the local level. To ensure ongoing alignment, the City is committed to a regular schedule of compensation evaluations, allowing data to consistently guide strategic workforce investment decisions.

ECONOMIC GROWTH MUST BE PART OF OUR SUSTAINABLE FINANCIAL FUTURE

As the City closes FY2024/25, the approximate year-end General Fund Balance is estimated at $12 million. One of the hallmarks of past budgets was the establishment of fully funded reserves. Recognizing the importance of financial stability and preparedness, we have taken proactive steps to ensure that our reserve funds are fully funded at 25% of the total FY2025/26 General Fund appropriations of approximately $3 million. These reserves serve as a financial safety net, allowing the City to address unexpected emergencies, economic downturns, and other unforeseen challenges without compromising essential services or resorting to other drastic measures.

The Proposed Budget also recommends funding additional reserves for larger projects that can't be afforded without planning. The City's General Plan has a 2020 sunset, an investment is needed to plan our City forward. Staff recommend a continued General Plan Reserve Fund allocation of $250,000 this fiscal year with annual allocations over the next two (2) years, leading to an estimate of $1.0 million for a comprehensive update. It is also recommended that the City add to the Risk Mitigation Reserve Fund of $250,000 for any future litigation exposure. And, as discussed above, the City recommends continued investment in the Labor Reserve Fund, with additional annual allocations, to cover future labor increases and support the City's goal of offering a competitive salary structure.

CONSERVATIVE APPROACH AMONG AN UNCERTAIN FINANCIAL LANDSCAPE

Despite a healthy fund balance, the City remains firmly committed to conservative spending practices and strategic reserve allocations. This approach is essential—not only to address longstanding deferred investments in infrastructure and operations—but also to safeguard against the growing challenges and financial risks facing our jurisdiction. Like many communities, the City of Sonora continues to experience the impacts of macroeconomic forces that have affected nearly every sector of the local economy.

The cost of delivering the full range of City services, programs, and activities continues to rise at a pace that outstrips the City's ability to generate new revenue, placing pressure on the General Fund. While we remain cautiously optimistic about the City's fiscal outlook, we must acknowledge that the current geopolitical climate, persistent inflation, and global economic volatility contribute to an environment of continued uncertainty. The possibility of a recession, and its potential impact on key revenue streams, remains a very real consideration in this budget.

By maintaining a prudent and forward-looking financial strategy, the City is better positioned to weather economic disruptions while continuing to deliver essential services and uphold its long-term commitments to the community.

OTHER KEY ISSUES IN THE FY2025/26 BUDGET

SUPPLEMENTAL REQUESTS

Included in this year's budget is a supplemental list of funding needs, that are tied to City Council goals and priorities, which includes several elements that are maintenance-related. This is maintenance that has been deferred for several years due to lack of funding. As an example, the City is responsible for the maintenance of approximately 30+ miles of streets and roads, but the only dedicated funding source is Highway User Tax Account (HUTA) and Road Maintenance and Rehabilitation (SB1) funding. The City receives gas tax of approximately $290,000 annually, of which $110,000 is set aside to pay for personnel and materials for Public Works to maintain drainage and repair potholes. With the cost per mile of road rehabilitation at more than $1.0 million per mile, this becomes an impossible task without some other funding, such as State and Federal sources.

In addition to maintenance of public facilities and right of way, the City has a total General Fund Supplemental Budget Request List of $8.4 million. See Attachment “A”. Most notable are the capital improvement costs of Snell Road reconstruction, various parking facilities, the main drain, and Linoberg Street and Retaining Wall. The City will need to be strategic in the advancement of these projects and will require the support of State and Federal funding.

REVENUES

The budget process included an in-depth analysis and review of department revenues to ensure that the forecast is based on the most current information available relative to current economic realities and their impact on operations.

General Fund revenue is projected to decline modestly in FY2025/26, primarily due to anticipated reductions in key revenue sources. Sales tax, the City’s largest source of discretionary revenue, is projected to decrease by 3%, reflecting a slowdown in consumer spending and local economic activity. Property tax revenue is expected to remain flat, following several years of steady growth supported by a strong housing market.

The local economy, which has remained stable in recent years, is now beginning to exhibit signs of slowing. While a major downturn has not yet materialized, current indicators point to softening economic conditions and have raised concerns about the potential for a broader recession. Although there is hope that any such downturn will be brief and not result in long-term impacts on City operations, the uncertainty remains significant. This environment underscores the importance of the City’s cautious strategy—prioritizing the funding of reserves while conditions still allow—as a prudent strategy to safeguard financial stability. Investing in reserves provides the City with the greatest opportunity to sustain essential levels of service as far into Measure Y’s timeline as possible, particularly with the knowledge that Measure Y has a 20-year sunset date. This forward-thinking approach helps buffer the City against future fiscal uncertainties and ensures continued service delivery for residents.

Thanks to the City’s historically conservative fiscal policies, the budget remains balanced and sustainable. This careful planning has positioned the City well to weather economic fluctuations. The City’s reserves are fully funded, including both the Economic Uncertainty Reserve and the Emergency Reserve, providing a critical financial safety net. These reserves offer flexibility and stability, allowing the City to respond to future challenges while continuing to deliver essential public services without immediate disruption.

EXPENDITURES

The City continually strives to find new ways to maximize limited resources to deliver quality services to the community. As in most municipalities, services are provided directly by employees to the City’s residents, businesses, and visitors. As a result, the cost of salaries and benefits is a significant portion of the budget. Salaries and benefits account for 58% of the City’s total expenditures and 73% of General Fund expenditures in FY2025/26.

Included in the FY2025/26 budget are increases in insurance costs, with an 18% increase in general liability, 20% increase in property coverage, 23% automobile coverage, and a 13% increase in workers' compensation insurance. The total increase in expenses is $123,645 over the prior year.

Pension contributions are also a significant portion of the City’s budget, as the City is obligated to contribute a mandatory amount established by the California Public Employees Retirement System (CalPERS) as a percentage of salary. The rates are established by an actuarial formula and are controlled by the policies adopted in the Public Employment Retirement Law (PERL). CalPERS costs are funded via a combination of employee contributions, employer contributions, and investment returns. CalPERS set an aggressive investment return target of 6.8%, called the discount rate. If these returns come in lower than this 6.8% target, the City will need to make up the difference. The returns for FY2022/23 came in at a positive 5.8%, which was lower than the 6.8% target. This affected the City's CalPERS contributions for FY2025/26 and led

to an increased mandatory payment for Unfunded Accrued Liabilities of $154,899. Each year the City is required to make agreed-upon payments to CalPERS to fund the City's Unfunded Accrued Liability (UAL). If these payments are paid in July of the new year, the contributions are invested early and provide a greater potential for maximizing investment returns throughout the remainder of the year. As part of this strategy, CalPERS discounts the amount owed by the City by 3.4%. The City has budgeted this pre-payment of its annual unfunded liability.

WHERE WE GO FROM HERE

In addition to the outlined deliverables supporting the values and objectives of the Strategic Plan, City Staff will be focused on the following objectives needed to move us forward over the five (5) year planning cycle:

- City departments must continue to embrace technology and adapt to the most efficient methods of service delivery. Given long-term budget realities and evolving service demands, it is unlikely that staffing levels will return to historic highs, and doing so would not be financially sustainable. To meet these challenges, the City must explore and implement alternative service delivery models that maximize efficiency and maintain service quality. Technology offers a powerful path forward, enabling departments to do more with less by automating routine tasks, streamlining workflows, and improving responsiveness. In particular, artificial intelligence (AI) holds strong potential to boost the productivity of a smaller workforce.
  AI can: Automate administrative and data entry tasks, enhance customer service through chatbots and virtual assistants, optimize scheduling, resource allocation, and asset management, and provide real-time data insights to support faster and more informed decision-making. By integrating these technologies, the City can maintain high levels of service while remaining agile and fiscally responsible in the face of ongoing workforce constraints. Built on the City's "Family" Culture, the City of Sonora is a great place to work. Staff will become experts on best practices for recruitment, retention, and employee morale. We will include employees in our planning and look to build our capacity where it matters most to them. Training, motivational speakers, employee wellness, team-building opportunities, will be the focus of our Human Resource Department. Completing the Officer Employee Wellness Program will be a priority this fiscal year.
- Capital Project Delivery: The City's Engineering Team is actively engaged in the delivery of several key capital improvement projects, including the Snell Street Reconstruction and Drainage Improvement Project, Linoberg Road Retaining Wall Project, various Parking Lot improvements, and a number of other essential maintenance initiatives.
  - We appreciate the community's ongoing support and patience, especially during the early stages of these efforts. The initial phases of project design, permitting, and environmental review often progress slowly but are critical to long-term success. At this time, construction of many of these projects is anticipated within the next three to five years.
  - In addition, City staff will continue to collaborate with the Tuolumne County Transportation Council (TCTC) in supporting the development of the Greenley Road Extension Project Initiation Document, a key step in moving that regional project forward.
- Fire Safety and Vegetation Management: Fire safety remains a top priority in each annual budget cycle. As part of this commitment, the City is investing in a proactive vegetation management program. We believe it is essential for the City to lead by example by responsibly maintaining and clearing vegetation

on City-owned properties. Following this initial effort, staff resources will be directed toward conducting fire safety inspections and enforcing the City's Defensible Space and Vegetation Management Ordinances.

- Developing a Policy Framework, the City will be challenged in several arenas where advocacy at the State and Federal levels is needed. First, Police Department infrastructure and public policy affecting moral and our law enforcement future. Second, the Federal and State Budget deficits and its impact on our infrastructure planning. And locally, the City must focus on strategies that lead to growth.
- Finally, for our sustainable financial future, the City will continue to strategically grow reserves necessary for prolonged investments in City infrastructure, labor and growth.

Delivery of these goals and workload will take many hands, collectively, embracing the mission, vision, and supporting delivery of the resourced tasks. City Staff should be commended for their performance and delivery in the prior budget year. We look forward to success in FY2025/26.

Supplemental Requests Page 1/2

Supplemental Requests Selected		Recommended	Not Recommended	Council Priority
Administration - General Plan Reserve	x	$250,000		#40, 42, 43, 46
Administration - Labor - Annual Contribution to Labor Reserve	x	$150,000		#51
Administration - Risk Mitigation Reserve			$250,000	#26, 119
Administration - Capital Improvement Plan Reserve	x	$250,000		#26, 52
Administration - Fleet Replacement Fund			$200,000	#30, 35
Administration - CalPERS Prefunding Trust Contribution	x	$150,000		#49
Administration - Change Fiscal Tech I to Fiscal Tech II	x	$12,500		#61
Administration - PIO Additional City Marketing and Newsletters	x	$12,000		#125
Information Tech - City Hall - Network Upgrades	x	$15,000		#35
Information Tech - City Website Redesign	x	$14,000		#124, 125
Information Tech - City Hall - Council Meeting/Training Room	x	$12K PEG Fees Fund		#28
Human Resources - Recruitment Management System (HRMS)	x	$8,500		#77
Human Resources - Employee Appreciation	x	$7,500		#77
Human Resources - Employee Training			$25,000	#128
Facilities - Building Assessment	x	$45,000		#28
Facilities - Sunrise Hills Plan	x	$150,000		#28
Facilities - Fire Station - Replace Roof	x	$100,000		#70
Facilities - Fire Station - Paint Exterior (Original 30 Years Old)	x	$120,000		#70
Facilities - Fire Station - Replace Garage Door Operators			$100,000	#70
Facilities - Fire Museum - Roof Repair (Drainage)			$85,000	#70
Facilities - City Hall - Replace Chairs in Council Chambers			$11,000	#70
Facilities - City Hall - Building Safety Remodel			$275,000	#28
Facilities - PW - Roof Repair Replacement	x	$85,000		#70
Facilities - PW - Bathroom Upgrade			$45,000	#70
Facilities - Opera Hall - Flooring Resurface	x	$3,000		#21
Facilities - Cemetery - Roof Repair - Mountain Shadow			$15K Cemetery Fund	#70
Facilities - Cemetery - Raise Headstones - Mountain Shadow			$10K Cemetery Fund	#70
Community Development - Dragoon Gulch Trail Expansion	x	$25,000 Dragoon Gulch		#70
Community Development - Ordinance Updates (Cemetery/Taxi/Bingo/Others)	x	$30,000		#6, 108
Community Development - Design Standards and Guidelines			$30,000	#6, 14, 18
Community Development - E-Procurement - Electronic Bidding Software	x	$5,000		#45, 108
Community Development - Parking Signage Implementation Guide			$40,000	#6, 11
Community Development - Growth Strategy Development	x	$75,000		#18, 19, 20
Community Development - Stewart Street Bathroom Upgrades			$12,000	#2, 14
Community Development - Dome Use Study (Grant Application)			$20,000	#5, 7, 14, 15
Community Development - Linoberg Street Buildout - Public Art			$50,000	#5, 8, 16
Community Development - Economic Development	x	$50,000		#3, 44
Community Development - Business Incentive Plan			$50,000	#3, 44
Community Development - Downtown Parking Study			$25,000	#2, 3, 18, 26
Police Department - School Resource Officer			$136,000	#32
Police Department - Administrative Assistant to the Chief			$79,100	#32, 75
Police Department - Full Time Police Officers x 2			$272,000	#32, 75
Police Department - Dispatch Records Technician			$72,000	#N/A
Police Department - Automated License Plate Readers x 8			$116,800	#30
Police Department - Safety Surveillance Camera x 1			$7,500	#30
Police Department - Facility Funding Lobbying	x	$20,000		#28
Police Department - Facility Planning Public Campaign	x	$10,000		#28
Fire Department - New FTE: Battalion Chief			$194,700	#67
Fire Department - Fire Equipment Reserve (Fleet Reserve)	x	$100,000		#35, 70
Public Works - Extra Hires - City Beautification Project			$76,000	#10, 14
Public Works - Curb/Line Painting Rig	x	$4,500		#14
Public Works - Equipment Replacement (Portable Genie, Weedeaters, Liftgate)	x	$12,000		#65
Public Works - Vegetation-Fuel Reduction	x	$45,000		#62
Maintenance - Annual Citywide HMA Road Patching	x	$40,000		#26
Maintenance - Annual Citywide Crack Sealing	x	$25,000		#26
Maintenance - Annual Citywide Storm Damage Repair	x	$30,000		#26
Maintenance - Annual Citywide Striping Program			$72,000	#26
Maintenance - PD Safety/Enforcement Modifications	x	$25,000		#26
Maintenance - Paint Transit Project Streetlights	x	$20,000		#26
Maintenance - Slope Stabilization Church Street	x	$85,000		#26
Maintenance - Hope Lane Storm Drain Debris Removal	x	$5,000		#26

Supplemental Requests Page 2/2

Supplemental Requests Selected		Recommended	Not Recommended	Council Priority
Maintenance - Elk Drive Storm Drain Repair	x	$25,000		#26
Engineering - Gold Rush Oversight - PS&E			$25,000	#26
Engineering - North/South Connector Oversight	x	$35,000 Greenley Rd Ext		#26
Engineering - Sonora Civil Infracture Biennial Inspection	x	$30,000		#26
Engineering - ADA Transition Plan and Self Evaluation			$200,000	#26
Engineering - Parking Study			$280,000	#66
Engineering - Mobile Lidar Data Base	x	$35,000		#26
Engineering - Pavement and Sidewalk Condition Survey	x	$28,000		#26
Engineering - Citywide ADA Sidewalk Assessment	x	$100,000		#26
Engineering - Right of Way Mapping	x	$50,000		#26
Engineering - Annual Storm Drain CCTV Inspections	x	$12,500		#64
Engineering - Traffic Impact Mitigation Fee Update	x	$10,000		#31, 50
CIP - Parking Lot Improvements - Above S. Shepherd St. Restroom			$90,000	#26
CIP - Parking Lot Improvements - Lyons Rd (Bowling Alley Lot)	x	$625,000		#26
CIP - Farmer's Market Sidewalk Repairs	x	$80,000		#26
CIP - Annual Citywide ADA Sidewalk & Curb Ramp Upgrades			$195,000	#26
CIP - Barretta St. - Church St. Intersection Study			$25,000	#26
CIP - Barretta Street Upper Retaining Wall (Near Church @ Dome)			$461,000	#26
CIP - Hope Lane Storm Drain Improvements			$505,000	#26
CIP - City Road Repaving - Reconstruction (Annual Allocation)	x	$401,451		#26
CIP - City Road Preservation Program (Annual Allocation)	x	$300,000		#26
CIP - Sonora Main Drain/Creek Basin (Phase 1)			$344,200	#26
CIP - Sonora Main Drain/Creek Basin (Phase 1) - Grant Lobbying	x	$50,000		#26
CIP - Linoberg Road Retaining Wall (Bradford to Pine)	x	$25,000		#26
CIP - N. Stewart St. Retaining Wall (Elkin to Wall)			$50,000	#26
CIP - Vision Sonora/Blue Zones Pedestrian Projects	x	$540K Grant		#26
CIP - Snell Road Reconstruction & Drainage Improvement	x	$85,000 RMRA		#26
CIP - 94 Snell Road Retaining Wall Replacement	x	$202,000		#26
CIP - Sonora Moves ATP Grant (Application + Local Match)	x	$30,000		#26
CIP - SS4A Transportation Safety Action Plan (20% Match)	x	$112,500 Gas Tax		#26

History of the City of Sonora



A Historic Overview of the City of Sonora

The City of Sonora, proudly known as the “Queen of the Southern Mines,” was established in 1848 by miners who emigrated from the State of Sonora, Mexico. What began as a rugged mining camp—often referred to in its early days as the Sonoran Camp—quickly became one of the most significant settlements in California’s historic Mother Lode region. As with many foothill communities, gold mining was the primary catalyst for Sonora’s early growth and prosperity. By 1849, just a year after its founding, Sonora’s population surged to nearly 5,000 residents, a figure that interestingly remains close to the City’s population today.

Sonora is one of California’s oldest incorporated cities, formally gaining city status on May 1, 1851—a distinction shared by only ten cities in the state with longer incorporations. While mining activity began in the area as early as 1848, the first documented discovery of gold occurred on March 17, 1849, in Wood’s Creek, near what is now Sonora High School. Unlike many gold rush towns, no single prospector is credited with the discovery of gold in Sonora. However, the area’s natural geography—nestled in a narrow, sheltered valley with year-round creeks like Sonora and Woods Creek—made it an attractive location for both early Native American settlements and later mining activity.

The region was originally home to the indigenous Mi-Wuk people, who used the valley as a winter encampment. As the influx of miners and settlers grew, the Mi-Wuk gradually moved their camps into the higher elevations. News of gold discoveries in Sonora spread rapidly, drawing hopeful prospectors from the East Coast and around the world. Many endured grueling voyages that took them across the Isthmus of Panama and onward to San Francisco, followed by a schooner trip to Stockton and a final dusty stagecoach ride into the foothills.

Early Sonora was a bustling tent town with dirt streets and limited accommodations, but its prosperity through the late 1800s and early 1900s left a lasting architectural legacy. Many of the historic homes and buildings still standing today, such as the Sonora Opera Hall, date back to that era. In recognition of its historical and cultural significance, Sonora was designated as one of California’s first “Main Street” cities in 1986, part of a statewide program to preserve and revitalize downtown districts. Today, downtown Sonora retains much of its 19th-century charm, with its narrow streets, preserved architecture, and unique character drawing visitors from across the globe.

While Sonora’s economy was historically driven by the mining and timber industries, the City has successfully transitioned to a modern economy anchored in tourism, small business, and public services. Located just a short drive from Yosemite National Park, Sonora serves as a key hub for visitors exploring the Sierra Nevada foothills and surrounding natural landmarks.

Sonora is governed by a City Council consisting of five council members, including a Mayor, and operates under a Council-Administrator form of government. The City Council sets policy and adopts the City budget, while a City Administrator, appointed by the Council, is responsible for implementing those policies and managing day-to-day operations. As of FY2025/26, Ann Segerstrom serves as Mayor, and Melissa Eads as City Administrator.

From its gold rush origins to its role today as a welcoming, historically rich community, Sonora remains true to its nickname—“Queen of the Southern Mines”—offering a unique blend of heritage, beauty, and small-town vitality. It stands as a testament to resilience, adaptation, and the enduring appeal of California’s historic foothill communities.

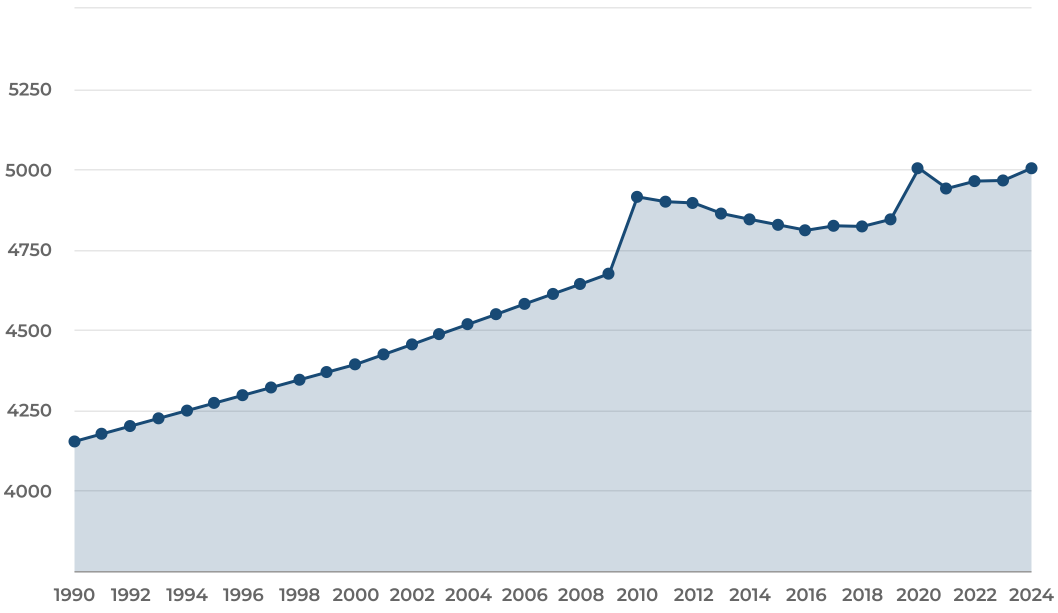
Population Overview

TOTAL POPULATION

5,003

▲ .8%
vs. 2023

GROWTH RANK
3 out of 503
Municipalities in California



** Data Source: Client entered data for year 2024*

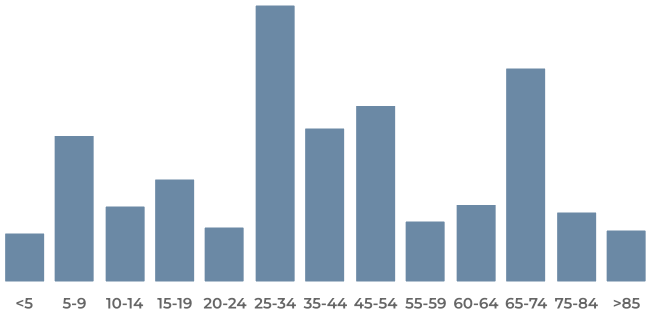
DAYTIME POPULATION

25,000

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

** Data Source: Sonora, CA 2024*

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

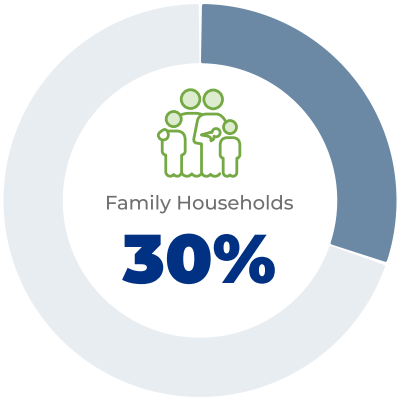
** Data Source: American Community Survey 5-year estimates*

Household Analysis

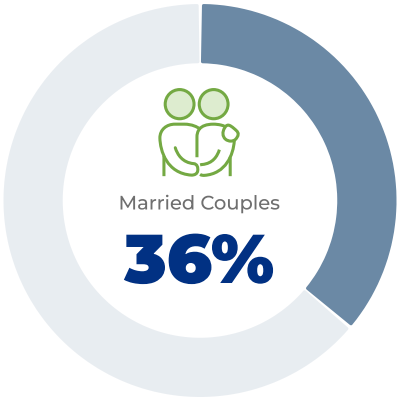
TOTAL HOUSEHOLDS

2,190

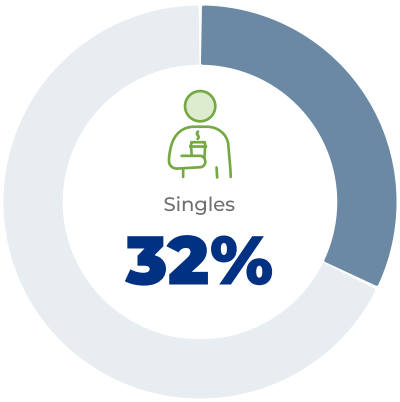
It is important to consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the tax base.



▼ 39%
lower than state average



▼ 28%
lower than state average



▲ 34%
higher than state average

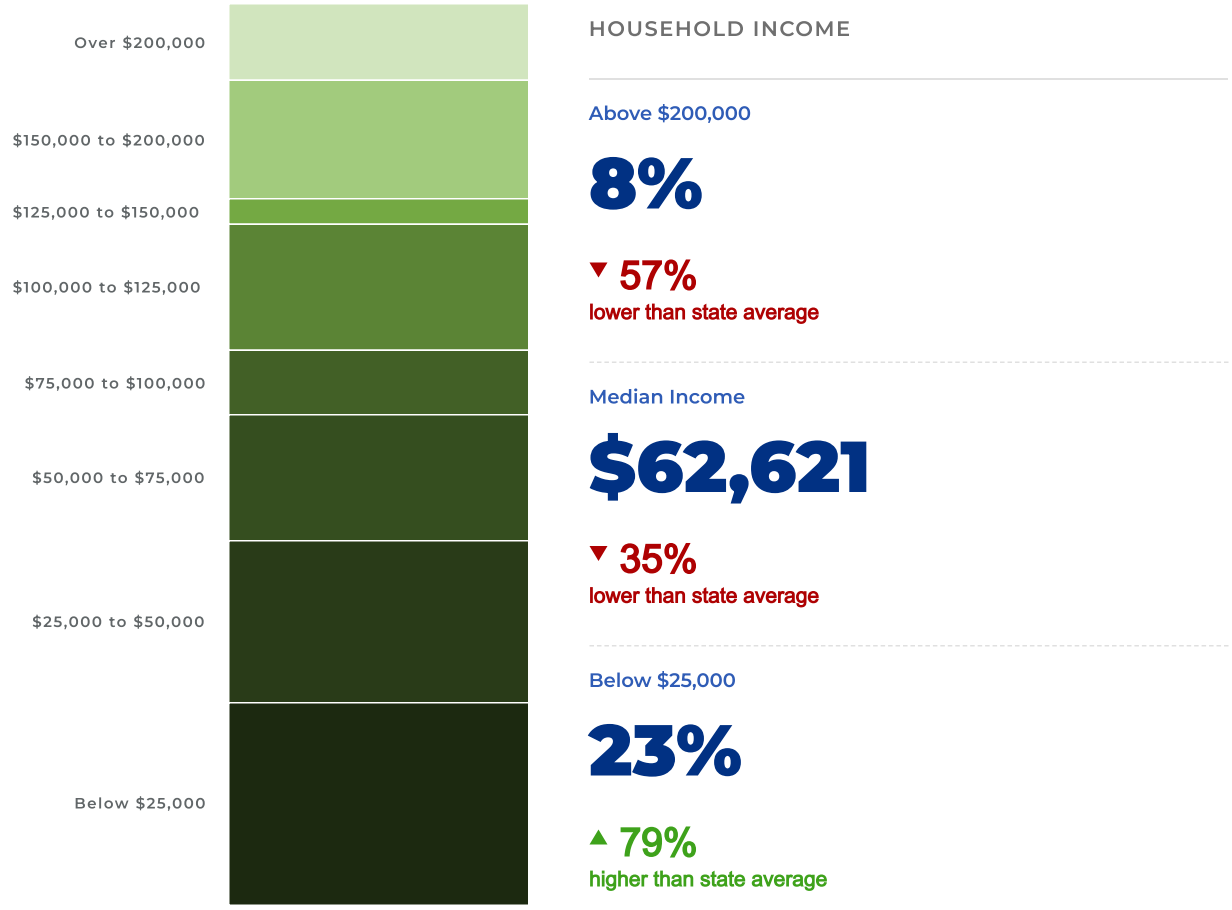


▲ 111%
higher than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



** Data Source: American Community Survey 5-year estimates*

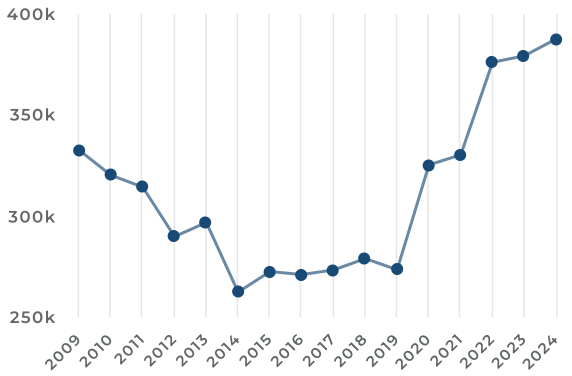
City of Sonora Median Income

The median household income in the City of Sonora is approximately 35% lower than the statewide median for California, highlighting the economic challenges commonly experienced by small, rural communities. Notably, 23% of Sonora residents earn less than $25,000 annually—79% higher than the statewide average for this income bracket. In comparison, Tuolumne County's median household income stands at $72,259, approximately 15% higher than that of Sonora. These figures underscore the City's distinctive socioeconomic landscape and emphasize the need for focused economic development initiatives and support services tailored to local residents.

Housing Overview

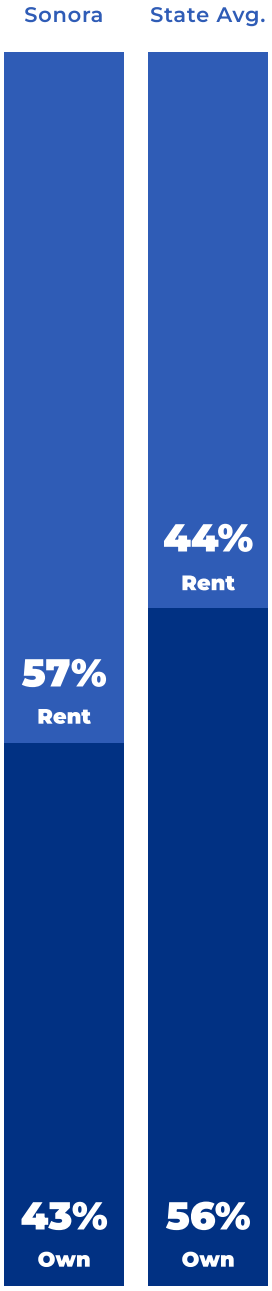
2024 MEDIAN HOME VALUE

$387,645



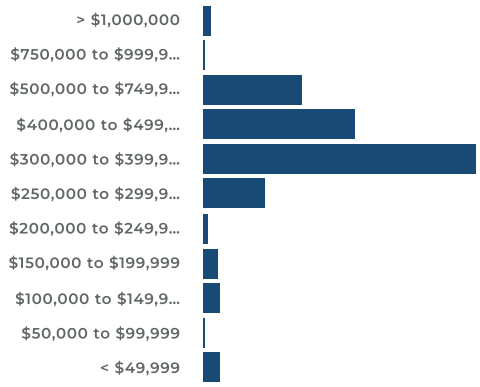
** Data Source: Sonora, CA 2024*

HOME OWNERS VS RENTERS



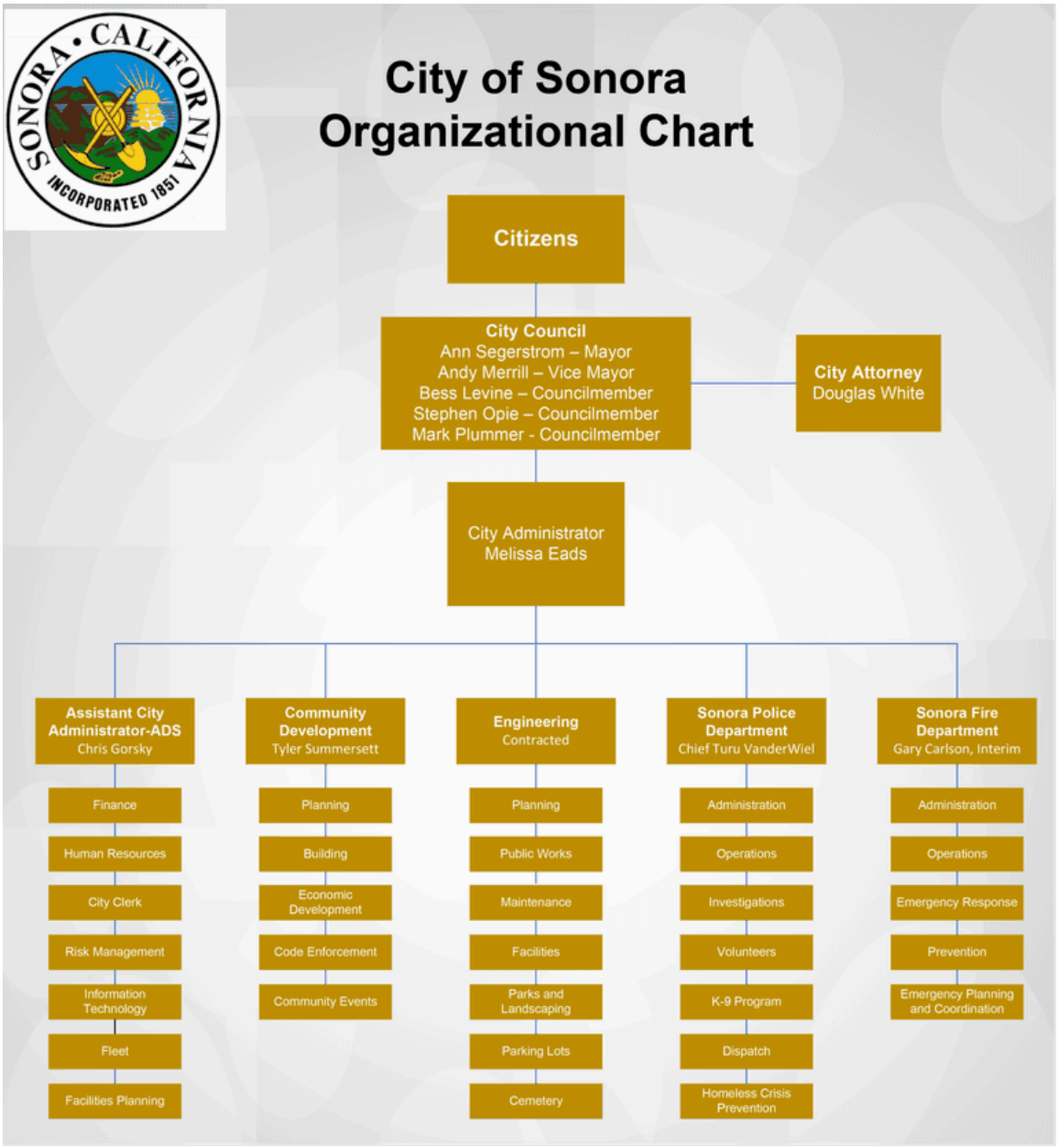
** Data Source: 2023 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME VALUE DISTRIBUTION



** Data Source: 2023 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

Organization Structure



Fund Accounting

Fund Structure Overview

The City of Sonora's financial resources are organized using a fund accounting system, which ensures transparency, accountability, and legal compliance. A fund is a self-balancing set of accounts that is used to record cash and other financial resources, along with related liabilities, fund balances, revenues, and expenditures. Each fund operates as a separate and distinct fiscal entity, with its own specific purpose, accounting rules, and budgetary controls.
Funds are assigned a unique identifying number and name, allowing staff, auditors, and the public to easily track financial activity. Because each fund is self-contained, it requires independent accounting and financial reporting. The use of multiple funds enables the City to segregate resources by purpose, ensuring that revenues are spent only on their intended uses as required by law, grant agreements, or City policy.

The General Fund

The General Fund is a governmental fund and serves as the primary operating fund of the City. It is used to account for all financial resources not required to be accounted for in another, more specialized fund. The General Fund supports the core functions of municipal government, including Police, Fire, Community Development, Administration, and General Government Services.
This fund is classified as a major fund, as its revenues and expenditures each constitute more than 10% of the City's total appropriated budget, excluding other financing sources and uses. Given its scope and significance, the General Fund is essential to the delivery of day-to-day services that directly impact the community and the overall operation of City government.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

Proprietary Funds:

Proprietary Funds operate in a manner similar to private-sector businesses, where services are financed primarily through user fees and charges. These funds are used when the City intends for the cost of providing goods or services to be recovered through direct billing.
There are two types of proprietary funds:

- Enterprise Funds account for operations where services are provided to the public for a fee. The City's Dragoon Gulch Fund is an example of an enterprise fund, supporting recreation and trail services.
- Internal Service Funds account for activities that provide services internally to other City departments. The City of Sonora uses an internal service fund to administer its self-insured dental program, with departments charged based on actual usage.

Capital Project Funds

Capital Project Funds are used to account for financial resources that are restricted, committed, or assigned for the acquisition, construction, or improvement of major capital assets and infrastructure. These funds ensure that large, one-time capital expenditures are tracked separately from operating budgets.

Debt Service Funds

Debt Service Funds account for the accumulation of resources and the payment of principal and interest on the City's outstanding debt obligations related to governmental activities. Currently, the City of Sonora has no outstanding debt, so this category is not actively used in the present budget cycle.

Permanent Funds

Permanent Funds are used to report resources that are legally restricted so that only the earnings—not the principal—may be used to support specific programs or purposes. The Cemetery Fund is an example, where investment income supports ongoing maintenance while the principal remains intact.

Fund Descriptions

General Fund - 001

The General Fund is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund revenues are derived from such sources as taxes, licenses, permits, fees, fines, intergovernmental revenues, charges for services, special assessments, interest income, and other resources available for discretionary funding. Expenditures are made for functions of general government, community development, police and fire protection, public works, cemetery, opera hall, capital outlay, and debt service. For the purposes of the budget, the General Fund is separate and distinct from the reserve funds and other special funds created for a variety of restricted purposes.

Reserve Funds

The Reserve Funds are accounts in which unrestricted cash is set aside outside the budget for unforeseen expenditures and emergencies. The funds can be transferred into the budget for such purposes, as necessary. At fiscal year-end, the unreserved and undesignated fund balance in the General Fund is transferred to the General Fund reserve funds and reported as “Transfer to Reserve Fund.” The reserve fund consists of excess general revenues and other unspent appropriations, excess revenue or un-allocated general revenue, excluding one-time receipts. The City’s Financial Policies establish a minimum reserve fund balance of twenty percent (20%) of General Fund adjusted appropriations. Pursuant to the City Reserve Policy approved September 16, 2019, twenty-five percent (25%) of the reserve fund is set aside for use in emergencies. There are two accounts established within the Reserve Fund:

General Fund reserve funds 270/271: These funds are recommended to include a minimum of twenty percent (20%) of General Fund adjusted appropriations for any given budget year.

Economic Uncertainty Reserve - Fund 270: Seventy-five percent (75%) of this fund will be maintained to minimize the effects of major economic uncertainties, including local disasters, budget difficulties and other severe financial hardships or unforeseen changes in revenues and/or expenditures, and will be available for budget stabilization.

Emergency Reserve - Fund 271: Twenty-five percent (25%) of this fund will be maintained as an emergency reserve to minimize the immediate impacts of potential costs not covered by the City's insurance programs, such as claim costs within the City's deductibles, and/or major costs associated with disasters and other events which will not be reimbursable from insurance or from any Federal or State government. All Emergency Reserves must be approved by a majority (three votes) of the City Council. The exception is, in the event a disaster situation is declared, the City Administrator may expend emergency funds without prior City Council approval.

Other Reserve Funds:

Compensated Absences Reserve - Fund 220: This fund was established to set aside twenty-five percent (25%) of the City's annual compensated absences liability as shown in the annual audit.

Fleet Replacement Reserve - Fund 255: This fund was established to fund fleet asset replacement on a continuous basis. The reserve account balance will be reviewed as part of the reserve review process during the annual budget.

Capital Improvement Reserve - Fund 265: This fund was established to accumulate and set aside financial resources for the repair, replacement, or acquisition of long-term capital assets. These assets can include buildings, vehicles, equipment, streets and roads, other infrastructure, and major facility improvements. The fund is typically used to support planned capital improvement projects or respond to unexpected capital needs without placing strain on the operating budget.

Labor Reserve - Fund 280: This fund was established to fund the negotiated salary increases going forward, to limit the risk of the City of Sonora paying market wages, as established in the 2023 Organizational Review and Budget Stabilization Study and the FY23/24 compensation study.

Risk Mitigation Reserve - Fund 281: This fund was established to fund future litigation risk for the City.

General Plan Reserve - Fund 285: This fund was established to set funding aside to update the City's General Plan.

CalPERS Pension Prefunding Trust - Fund 290: This fund was established to account for the City's pension pre-funding trust, a California Employers' Pension Prefunding Trust (CEPPT) organized under Section 115 of the internal revenue code as a tax-exempt trust, dedicated to pre-funding employer contributions to the defined benefit pension plan.

Enterprise Funds
Enterprise funds are used to account for operations similar to private business enterprises. Revenues are collected and used for a specific purpose and are self-sufficient. The ending fund balances are not available for purposes other than those specified for that fund.

Farmers Market Fund - 310: The Sonora Certified Farmers Market operates from May to October each year and is located at Theall and Stewart Streets in downtown Sonora.

Dragoon Gulch Trail Fund - 320: The Dragoon Gulch Trail Project provides its visitors with a unique opportunity to stroll through Mother Lode's oak woodlands. The Dragoon Gulch Trail provides over 3.1 miles of natural trails.

Special Revenue Funds
Special Revenue Funds are used to account for revenues from specific taxes, fees, governmental grants, or other revenue sources that are designated to finance particular functions and activities within the City.

Per Capita Grant Fund - 170: Established to account for grant funds for the Woods Creek Park Project.

Benefit Zones Fund - 330: The Benefit Zone Fund was established to finance the City's annual events, including the Christmas Parade, to encourage patronage by local residents and tourists.

The Franchise and Public Educational Government Fund - 305: This fund was established to account for the one percent (1%) fee collected on cable bills to provide funding to pay the capital costs of broadcasting and making local government proceedings available.

Measure I Fund - 400: The Measure I Fund was established as a result of a 2004 voter approved one-half percent (1/2%) transaction and use tax and has been active since January 1, 2005. The Police Department receives sixty percent (60%), the Fire Department receives twenty-five percent (25%) and the Public Works department receives fifteen percent (15%).

Community Development Block Grants - 502/525/530: These funds were established to account for federal grant funding for the purpose of development activities to build stronger and more resilient communities.

Supplemental Law Enforcement Fund - 605: This fund was established to account for the Citizen's Option For Public Safety (COPS) program which provides money for local public safety needs.

Vehicle Abatement Fund - 690: This fund was established in 1994 as a result of a vehicle registration fee increase for the City and County residents. The purpose was to provide revenue to address vehicle abatement enforcement within the City. This will be renewed in June 2024.

Rural Fire Capacity Grant - 710: This fund was established to account for grant funding for the fire department.

Code 5 Fire Reimbursement Fund - 730: This fund was established to account for revenues from the statewide fire mutual aid program which reimburses the Fire Department for sending personnel and equipment to assist in statewide fires.

Internal Service Funds
Internal Service Funds are used to account for the financing of goods or services supplied by other funds, departments, or agencies.

Dental Self Insurance Fund - 210: The City is fully insured for Medical and Vision insurance since FY 2017/18, but Dental insurance continues to be self-funded.

Permanent Funds
A permanent fund are established to account for resources that are restricted in such a way that only the earnings (interest, dividends, etc.) may be used to support government programs.

Cemetery Fund - 390: This fund was established to account for the principal trust amounts and related interest income for the Mountain Shadow Cemetery.

Capital Project Funds
Capital Project Funds are established to account for the acquisition or construction of major capital facilities or other general capital outlays.

Highway User Tax - 440/441: The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The local (City and County) portions of these allocations flow through the Highway Users Tax Account (HUTA).

Road Maintenance and Rehabilitation - 442: Senate Bill 1 (SB1) created the Road Maintenance and Rehabilitation Account (RMRA). A percentage of this funding will be apportioned by formula to eligible cities for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Stockton-Washington Transit Project - 801: This fund tracks all financial transactions for the Stockton-Washington Transit Project within the City.

Greenley Road Extension Project - 803: This fund tracks all financial transactions for the City's portion of the Greenley Road Extension Study.

See The Chart Below for a complete list of City Funds.


FUND STRUCTURE CITY OF SONORA
001 General Fund
270 Economic Uncertainty Fund
271 Emergency Reserve Fund
220 Compensated Absences Reserve
255 Fleet Replacement Fund
260 Risk Mitigation Reserve
265 Capital Improvement Reserve
280 Labor Reserve Fund
285 General Plan Reserve
290 CalPERS Pension Prefunding Trust
Internal Service Funds
210 Self Insurance Fund (Dental)
Enterprise Funds
310 Farmer's Market Fund
320 Dragoon Gulch Fund
Special Revenue Funds
170 Per Capita Grant
305 PEG Fees Fund
330 Benefit Zones Fund
400 Measure I Fund
502 Low and Moderate Income Housing Fund
525 Homebuyer's Assistance Fund
530 Community Development Block Grant
605 Supplemental Law Enforcement Fund
690 Vehicle Abatement Fund
710 Rural Capacity Grant
730 Code 5 Fire Reimbursement Fund
Capital Projects Funds
440 Gasoline Tax Fund
441 Highway User Tax
442 Road Maintenance and Rehabilitation
455 Local Transportation Fund
465 Traffic Mitigation Fund
801 Stockton Washington Transit Project
803 Greenley Road Extension Project
804 ATP Gold Rush Path
Permanent Funds
390 Cemetery Fund

Basis of Budgeting

City of Sonora Municipal Government

The City operates under a council-manager form of government. Policymaking and legislative authority are vested in the City Council, consisting of the five (5) elected councilmembers. The Council's primary responsibilities are adopting City laws and policies, adopting the City budget, and hiring the City Administrator and City Attorney.

The City Administrator is responsible for implementing the policies and ordinances adopted by the City Council, overseeing the day-to-day operations of the City, appointing employees, and ensuring the effective management of all municipal functions. The City Administrator is supported by a professional administrative team that includes the City Clerk, City Attorney (a contracted position), City Engineer (a contracted position), and department heads from Administrative Services, Community Development, the Police Department, and the Fire Department. This leadership team works collaboratively to ensure the efficient delivery of services, compliance with regulations, and responsiveness to the community's needs.

The City provides a full range of municipal services, including fire and police protection, construction and maintenance of the City streets, storm drains, parks, parking lots and similar infrastructure.

Sonora City Council

- Ann Segerstrom, Mayor
- Andy Merrill, Vice Mayor
- Bess Levine, Councilmember
- Stephen Opie, Councilmember
- Mark Plummer, Councilmember

Administration

- Melissa Eads, City Administrator
- Chris Gorsky, Assistant City Administrator
- Douglas White, City Attorney

City Hall is located at:
94 N. Washington Street
Sonora, CA 95370
(209)532-4541

City of Sonora Financial Policies

FINANCIAL POLICIES OF THE CITY OF SONORA

INTRODUCTION

The City of Sonora is committed to implementing and maintaining strong fiscal responsibility and financial discipline and has incorporated these principles into a set of comprehensive City Financial Policies.
There are sections of the City's Financial Policies, as follows:

- Fiscal
- Pension and Retirement Funding
- General Fund Contingency Reserves
- General Fund Encumbrances
- Investment Policy

FISCAL POLICIES

The Fiscal Policies are intended to ensure that the City functions within the limits of its financial resources. The City must make budget decisions to maintain a balance between revenues and expenditures both in the current year and on an ongoing basis, so that the public can realize the benefits of a strong and stable local government that delivers municipal services to City residents.

The City must base spending decisions on their impact on measurable goals. They must further adequately address the City's structural costs, including those related to employees, capital property and equipment maintenance, and legal liabilities. In order to ensure adequate funding for these spending needs, the City must protect and maintain its current diverse revenue base and ensure that, where possible and appropriate, that the individuals that benefit from specialized services pay the reasonable costs of those services. While the City must make significant financial decisions as part of the budget process, it must be prepared to make the required adjustments during each fiscal year.

Finally, the City must ensure its budget is transparent to foster public engagement. To support these objectives, the Fiscal Policies require the City to:

- Achieve structural balance both in the current fiscal year and on an ongoing basis so that projected revenues cover the costs of anticipated services.
- Engage in performance budgeting to ensure that the City makes funding decisions to advance strategic plans with measurable goals that are transparent and regularly evaluated.
- Make responsible choices about employee-related costs that the City both negotiates in consideration of financial impacts and the ability to fund.
- Limit changes to the adopted budget.
- Protect unrestricted revenue sources, seek new and diverse revenues, and not reduce revenue during the year without corresponding expenditure reductions accomplished during the Mid-Year Budget.
- Assess fees and seek to recover the reasonable cost of a service where appropriate.
- Ensure transparency in financial decisions by publishing clear and accurate budget data, reporting on the City's financial condition periodically, and reporting on the financial impacts of proposals.
- Sell surplus equipment and real property at market value.
- Make adequate investment to maintain real property and equipment.

PENSION AND RETIREMENT FUNDING POLICY

The City has made a commitment to its past and current employees to provide ongoing pension payments during their retirement. These contributions will be fully funded based on annual actuarial studies. It is important that the City continue to meet this commitment to ensure that the costs associated with current services are borne at the current time. With this in mind, the City established a Section 115 Pension Prefunding Trust and will make a recommended contribution of $150,000 each year at budget approval.

GENERAL FUND CONTINGENCY RESERVES POLICY

The General Fund Contingency Reserves Policy provides guidelines on the purpose, sizing, uses, and restoration requirements of the contingency reserve fund (both the Economic Uncertainty Reserve and the Emergency Reserve accounts). The policy is intended to ensure that the City maintains sufficient reserves for unanticipated expenditures or revenue shortfalls, to preserve flexibility throughout the fiscal year, to make adjustments in funding for programs approved in connection with the annual budget, and to prepare the City for potential revenue challenges.

The objective is for the City to be in a strong fiscal position to weather future economic downturns and financial challenges. The Contingency Reserve Fund balance will be between twenty-five percent (25%) of General Fund adjusted annual appropriations, but must be equal to a minimum of fifteen percent (15%) of the General Fund adjusted annual appropriations. This reserve will be allocated to two categories, with a minimum of seventy-five percent (75%) in the Economic Uncertainty Reserve and twenty-five percent (25%) in the Emergency Reserves.

PLAN TO REPLENISH CONTINGENCY RESERVES

Any appropriation of the Contingency Reserves below the fifteen percent (15%) minimum shall be accompanied by findings articulating the need for the use of the contingency reserves and a plan for the replenishment of the contingency reserves within a reasonable period not to exceed three (3) budget years. The City's current reserve is in excess of the fifteen percent (15%) minimum.

USE OF CONTINGENCY RESERVES

All contingency reserve expenditures must be approved by a 4/5th vote of the City Council. The exception is the event that a disaster situation is declared. In the event of a declared emergency, the City Administrator may expend contingency reserves without prior City Council approval. After the emergency, the City Council shall evaluate the current contingency reserve level, and if necessary, publish, as an amendment to the current budget resolution, findings for the replenishment of the reserves within a reasonable period not to exceed three (3) budget years.

RESERVE FUNDS

The City has established a formal reserve policy for its primary General Fund reserves but recognizes the need to expand this framework to address other critical reserve types. In FY25/26, the City will bring forward a comprehensive reserve policy covering areas such as the Capital Improvement Plan (CIP) Reserve for future large projects, a Fleet Reserve for anticipated vehicle replacements, and a Risk Reserve to prepare for potential legal contingencies. This new policy would establish a formal, transparent process for determining reserve targets, identifying funding sources, and allocating unspent or excess revenues during budget deliberations. Additionally, the City will create other reserve funds as needed, tailored to the evolving priorities and financial requirements of the organization, ensuring that reserves are not limited to only the examples listed.

GENERAL FUND ENCUMBRANCES

An encumbrance is a reservation of funds to cover purchase orders, contracts, or other goods and services that are chargeable to an appropriation. It records obligations for goods or services not yet received or rendered in amounts equal to their anticipated costs. An encumbrance system provides a warning as the City approaches the authorized expenditure level and thus protects the City from over-spending an appropriation. As a rule, the City shall revert any encumbered funds that remain unspent for a period longer than one fiscal year. Exemptions apply to legal obligations, contingent liabilities such as pending legal settlements, or an appropriation for a project that the authorized department cannot complete within the allowable time frame.

INVESTMENT POLICY

The primary objectives of the City's investment policy are, in priority order:

- Safety: The foremost objective is to safeguard principal by mitigating credit and interest rate risks.

- Liquidity: Investments must remain sufficiently liquid to meet the City’s operational needs.
- Yield: Investments should generate a reasonable rate of return while complying with the first two objectives.

Budget Timeline

Fiscal Year 2025/26 Budget Preparation

Nov 20, 2023

The City Council was presented the Organizational Review and Budget Stabilization Study which detailed budget priorities over the next 5 years.

Apr 1, 2025

The Administrative Services Director Releases Budget Instructions and forms to Department Heads.

Apr 21, 2025

Each Departments Budget request is returned to the Administrative Services Director.

Apr 28, 2025

Budget Requests are reviewed by the City Administrator.

May 7, 2025

Each Department Budget and any potential adjustments are reviewed with City Department Heads.

May 27, 2025

The Proposed Budget is reviewed by the City Administrator.

Jun 3, 2025

Proposed Budgets and are reviewed by the City Finance Committee.

Jun 4, 2025

Budget Hearings start with the City Council.

Jun 16, 2025

Proposed Budget is adopted by City Council.

BUDGET OVERVIEW

City of Sonora Organizational Review and Budget Stabilization

City of Sonora Vision Statement
With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation.

City of Sonora Mission Statement
The City of Sonora's mission is to foster a safe, vibrant, and prosperous community that enhances the quality of life for all.

City Council and Community Priorities:

- Address the ongoing community challenges associated with homelessness.
- Invest in infrastructure maintenance and long-term infrastructure improvements, including road repairs and maintenance, storm drains, and traffic-circulation system.
- Assure strong public safety services (police and fire) including assuring adequate staffing and equipment to address crime prevention, law enforcement, and disaster preparation and response.
- Provide effective planning for growth and annexation and implement smart attainable housing development and business development, including tourism and small business development, and filling vacant business spaces while maintaining the historical integrity, character, and charm of the downtown.
- Assure the City's ability to meet community needs now and into the long-term future by stabilizing the City's long-term fiscal situation, increasing staff in critical functions and providing competitive salaries to assure the City's ability to attract and retain an adequate number of capable staff.

Organizing the priorities into tiers, each representing an 18-month period, provides time for planning and resource allocation. The full Strategic Plan includes the following three tiers.

- Tier 1 is high priority (first 18 months; January 2024 – June 2025)
- Tier 2 is mid-level priority (second 18 months; July 2025 – December 2026)
- Tier 3 is lower priority (third 18 months; January 2027 – June 2028)

Tier 1 Priorities:

- Business incentives and programs.
- Consultant for Efficient Processes and Regulation for Permitting.
- Evaluation of the Short Term Rental Ordinance.
- Infrastructure CIP (Capital Improvement Plan) for Roads, Sidewalks, Curbs, Crosswalks, Gutters, and maintenance of City owned properties.
- Facilities Assessment and Plan, including the Police Facility.
- Vehicle and Equipment Replacement Plan.
- Pavement Management Partnership.
- Update General Plan (Utilizing Five-Year Strategic Plan as baseline)
- Fee Study.
- Police Equipment (Radio Repeater, Car Cams, Guns, Technology).
- Refresh Dispatch Consoles and Ensure Radio Interoperability.
- Homelessness Support Plan.
- Graffiti Reduction and Mitigation (Historic Downtown Maintenance and Preservation).
- Development of "Use Locals First" Ordinance, or program.
- Public Signs, decals, and City logos identifying City workers and equipment, including signs when Measure Y funds are being utilized.
- Cybersecurity detection assessment.
- Social Media, City communications (Quarterly Newsletter).

Short-term Factors

Short-Term Economic Outlook, Fiscal Considerations, and Strategic Growth

As the City of Sonora prepares its FY2025/26 budget, it does so amid a landscape of persistent economic uncertainty. While inflation has moderated from its peak, it remains elevated, and the Federal Reserve's aggressive interest rate hikes from 2022 through 2024 have increased borrowing costs and contributed to a more cautious economic outlook. These macroeconomic factors, combined with slowing consumer activity, continue to influence the City's fiscal strategy.

Most notably, sales tax revenue—one of the City's primary discretionary funding sources—has weakened over the past 3 to 6 months, reflecting reduced spending in key sectors. Without intervention, this decline would have placed significant pressure on the City's ability to maintain essential services and meet its financial obligations.

In this context, the passage of Measure Y – the Essential Services Transaction and Use Tax—a 1% local sales tax increase approved by voters and implemented on April 1, 2023—has become a cornerstone of the City's fiscal stability. Measure Y is projected to generate approximately $4.1 million in revenue in FY2025/26, creating a critical funding stream to support public safety, operations, staffing, and capital improvements. This revenue is reflected in the supplemental budget requests submitted by departments and reviewed as part of this proposed budget.

Without the passage of Measure Y, the City's financial future would be in serious jeopardy. The ongoing erosion of sales tax revenues and rising fixed costs would have required the City to consider severe service reductions, widespread layoffs, and potentially the winding down of the municipal agency altogether. In such a scenario, the City could face dissolution and reorganization as a special district under County control, effectively ending local self-governance and placing critical service decisions in the hands of a regional body.

Fortunately, Measure Y provides a lifeline, allowing the City to preserve its independence, protect essential services, and reinvest in infrastructure and community priorities. However, the City must continue to plan conservatively and use these new revenues strategically to ensure long-term sustainability.

Organizational Transition and Workforce Investment

In parallel with these fiscal challenges, the City continues to manage significant organizational changes, including the retirement of key personnel. These transitions have created both staffing gaps and opportunities to realign resources and modernize internal operations.

As part of the FY2025/26 budget, the City has successfully concluded labor negotiations with three major employee associations: the Sonora Management Employees Association, Sonora Confidential Employees Association, and Sonora Police Officers Association. These agreements are grounded in the findings of the 2023 Citywide Compensation Study, which confirmed that many City positions were paid below market rate, in some cases materially so. Addressing these disparities was identified as a Tier 1 priority in the Organizational Review and Budget Stabilization Study, completed in the same year.

To ensure sustainability, the City must continue to evaluate service delivery models, prioritize capital project delivery, and pursue internal efficiencies to offset rising personnel costs. These expenses are cyclical, and the City must remain disciplined to preserve fiscal health over the long term.

Strategic Growth and Annexation

Looking ahead, the City is also pursuing measured, strategic growth through annexation and thoughtful land use planning. Expanding City boundaries brings new properties, businesses, and residents into the jurisdiction, thereby increasing property tax, sales tax, and development-related revenue streams.

For public agencies, growth is essential to maintaining and expanding revenue. As the cost of services rises, a broader tax base is necessary to avoid overburdening existing residents and to fund essential investments in infrastructure and personnel. Strategic growth also enhances the City's ability to plan regionally, attract private investment, and deliver services efficiently.

Through Measure Y, workforce investment, and planned growth, the City of Sonora is laying a foundation for long-term stability and resilience—but continued vigilance and strategic planning remain critical to protecting the City's future.

City of Sonora Personnel

Personnel and Workforce Investment

The City's most valuable asset in serving the community is its workforce. Virtually all services provided by the City—public safety, community development, administration, finance, maintenance, and more—are carried out by dedicated employees. Reflecting this, approximately 73% of the FY2025/26 General Fund Budget is dedicated to salaries and benefits—a figure that has remained steady over the past several years—underscoring the central role of personnel in the City's operations and service delivery.

Given the City's limited budget, adding new staff is not feasible; however, advancing an ambitious CIP and maintenance schedule demands resources. To balance these needs, the City's approach has been to contract services where appropriate and cost-effective, as contracts can be scaled back when necessary and avoid long-term obligations such as CalPERS.

The Organizational Review and Budget Stabilization Study identified several high-priority strategies, including the need to bring employee compensation up to competitive market levels. It also recommended multi-year labor agreements as a tool for stabilizing long-term budgeting and workforce planning.

In alignment with these recommendations, the City entered into successful labor negotiations with three of the five employee associations during FY2024/25. The proposed budget reflects new five-year agreements with:

- Sonora Police Officers Association (SPOA)
- Sonora Management Employees Association (SMEA)
- Sonora Confidential Employees Association (SCEA)

These agreements incorporate salary adjustments based on the 2023 Sonora Compensation Study, which confirmed that many City positions were significantly under market rate. Alongside bringing pay to competitive levels, the agreements also include targeted reforms to legacy benefits that had become financially unsustainable over time. These reforms include:

- Elimination of OPEB (Other Post-Employment Benefits) for newly hired employees, reducing the City's long-term retiree healthcare liability.
- Limiting Sick Leave Cash-Outs, placing a cap on the amount of unused sick leave that may be converted to cash upon separation or retirement, aligning with best practices and helping to manage one-time payout exposure.
- Capping Incentive Pay, standardizing and limiting additional pay for specialized duties or certifications to ensure internal equity and budget predictability.

These structural changes not only help contain long-term costs, but also promote transparency, fairness, and consistency in the City's compensation structure.

By addressing outdated benefits and investing in sustainable pay practices, the City is building a stronger foundation for:

- Attracting and retaining talent, ensuring key positions are filled with qualified professionals.
- Boosting morale and productivity, through fair compensation and workplace stability.
- Enhancing market competitiveness, making the City a more attractive employer in the region.
- Reducing turnover and recruitment costs, improving continuity and efficiency.
- Promoting financial stewardship, by balancing competitive compensation with responsible fiscal management.

As the City looks ahead, these agreements will play a crucial role in preserving service levels, advancing operational goals, and ensuring Sonora remains a responsive and resilient organization.

During FY24/25, the City successfully filled one (1) new position—the City Building Official—and recruited eleven (11) additional vacancies, including four (4) in the Police Department and five (5) in the Fire Department. Filling these positions requires significant investment of time and resources, as each recruitment involves multiple steps behind the scenes: drafting and advertising job postings, reviewing and screening applications, coordinating interviews and background checks, and conducting onboarding and training. These processes not only demand considerable staff effort but also represent a substantial financial commitment, particularly when specialized or hard-to-fill roles are involved.

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
City Administration					
City Administrator	1.0	1.0	1.0	1.0	1.0
Assistant City Administrator	0.0	0.0	0.0	1.0	1.0
Administrative Svs Director	1.0	1.0	1.0	0.0	0.0
Administrative Svs Officer (City Clerk)	0.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	0.0	0.0	0.0	0.0
Finance Assistant	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	0.6	0.6	1.0	1.0	1.0
Total Department FTE's	4.6	4.6	5.0	5.0	5.0
Community Development					
Community Development Director	1.0	1.0	1.0	1.0	1.0
City Building Offical	0.0	0.0	0.0	1.0	1.0
Community Development Specialist II	1.0	1.0	0.0	0.0	0.0
Building Inspector	0.0	0.0	0.0	0.0	0.0
Total Department FTE's	2.0	2.0	1.0	2.0	2.0
Police Department					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	1.0	1.0	1.0	1.0	1.0
Police Sergent	2.0	2.0	2.0	2.0	2.0
Police Officer (Includes 2 Corporals)	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2
Community Service Officer (FT/PT)	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	0.0	0.0	0.0	0.0	0.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.3	1.3	1.3
Police Records Technician	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.0	0.0	0.0
Information Technology Tech	0.2	0.2	0.2	0.2	0.2
Homeless Outreach Coordinator	0.0	0.0	0.6	1.0	1.0
Total Department FTE's	23.1	23.1	23.9	24.3	24.3
Fire Department					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0
Fire Engineer	2.0	3.0	3.0	3.0	3.0
Fire Engineer Relief	1.6	0.8	0.8	0.8	0.8
Volunteers	0.3	0.3	0.3	0.3	0.3
Interns	0.1	0.1	0.1	0.1	0.1
Office Assistant	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	8.6	8.8	8.8	8.8	8.8
Public Works					
Public Works Director	0.0	0.0	0.0	0.0	0.0
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Specialist I/II	3.0	3.0	3.0	4.0	4.0
Public Works Assistant	2.0	2.0	2.0	1.0	1.0
Total Department FTE's	6.0	6.0	6.0	6.0	6.0
Total City FTE's	44.25	44.45	44.7	46.1	46.1

FUND SUMMARIES

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General Fund Overview

The General Fund is the City of Sonora's primary and most flexible financial resource, serving as the foundation of its operating budget. It is used to account for all revenues and expenditures not legally restricted to special-purpose funds (such as grants or capital projects) or enterprise funds (such as those funded by ratepayers). As the largest and most essential fund, the General Fund supports the City's core services and day-to-day operations.

Revenues into the General Fund are primarily generated from property taxes, sales taxes, business license fees, franchise fees, transient occupancy taxes, charges for services, and other discretionary sources. These revenues fund critical municipal functions and reflect the economic health of the local community. For FY2025/26, General Fund revenues are projected to decline slightly—down 0.8% from the prior year—due to a softening in the local economy and a slowdown in consumer spending. While modest, this decline reinforces the importance of careful budget management.



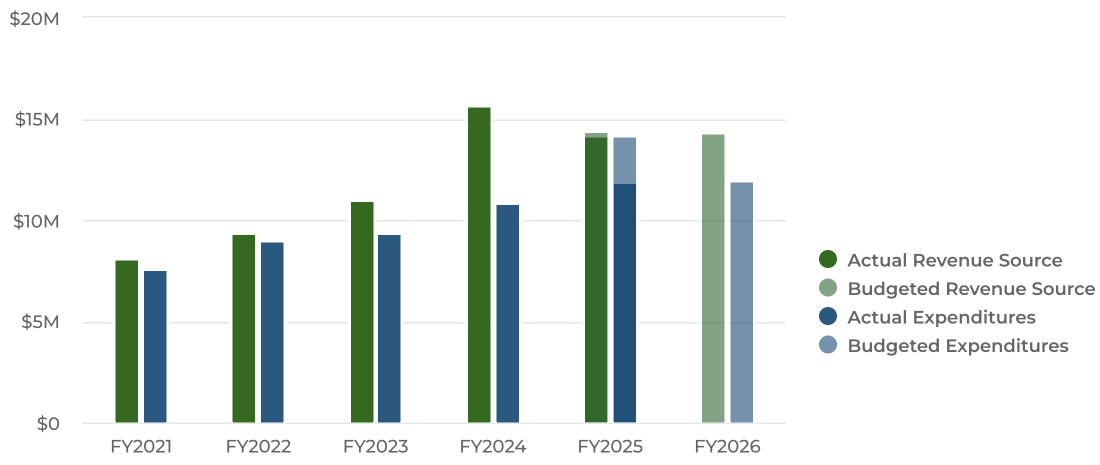
General Fund

The General Fund supports the core operations of the City, including departments such as administration, administrative services, community development, engineering, city council, city clerk, information technology, fleet, risk management, police, fire, public works, general services, and the Sonora Opera Hall. These departments rely on General Fund allocations to cover personnel costs, operational supplies, contractual services, and other resources necessary to serve residents and businesses.

Included within the General Fund summary are the City's General Fund Reserve Funds. Established under a reserve policy adopted by the City Council intended to stabilize the delivery of City services during periods of operational budget deficits.

Together, the General Fund and its reserves form the financial backbone of the City, enabling Sonora to provide consistent, high-quality services and maintain fiscal responsibility through economic shifts and unforeseen challenges.

Summary



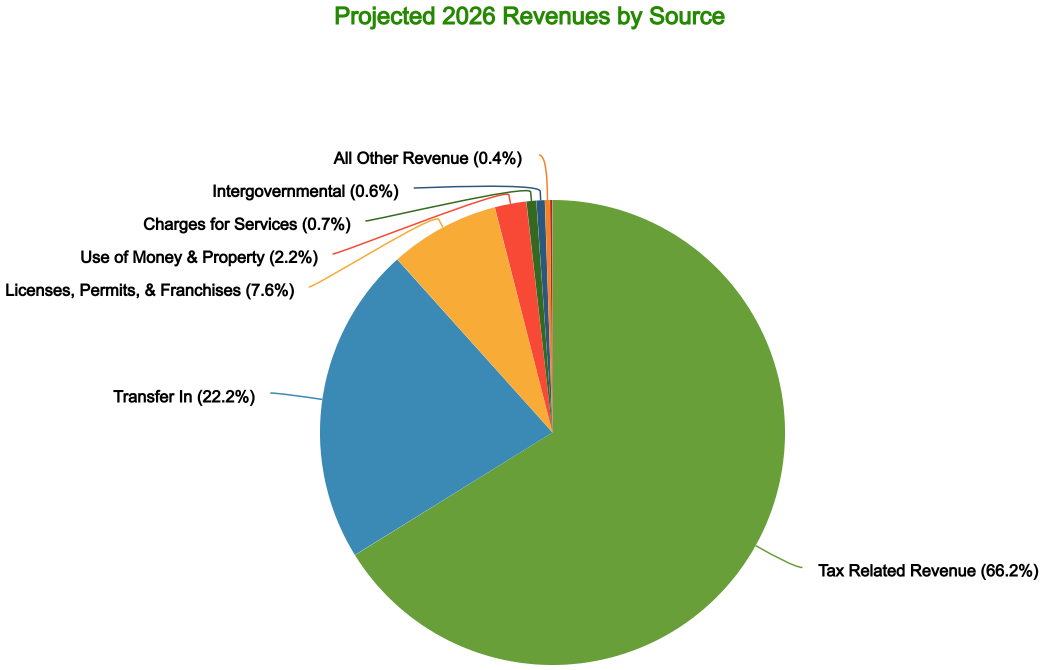
General Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Beginning Fund Balance:	$2,896,531	$1,145,270	$2,237,309	$6,652,536	$6,652,536	$9,764,902
Revenues						
Tax Related Revenue	$5,457,639	$5,984,398	$10,611,631	$9,596,380	$9,720,600	$9,504,200
Licenses, Permits, & Franchises	$887,280	$1,078,910	$1,187,120	$1,092,880	$1,138,200	$1,097,100
Fines, Forfeitures & Penalties	$25,699	$32,489	$23,406	$15,676	$24,200	$23,200
Charges for Services	$86,642	$86,892	$74,403	$92,711	$102,800	$99,100
Intergovernmental	$610,481	$708,849	$16,454	$78,182	$156,000	$82,500
Use of Money & Property	$69,313	$144,945	$324,158	$257,031	$271,400	$316,200
All Other Revenue	$26,295	$250,087	$94,281	$51,711	$34,200	$51,840
Transfer In	$2,280,993	$2,715,450	$3,395,400	$3,027,800	$3,027,800	$3,189,000
Total Revenues:	$9,444,342	$11,002,020	$15,726,853	$14,212,371	$14,475,200	$14,363,140
Expenditures						
Salaries & Benefits	$6,508,456	$6,766,417	$6,908,439	$7,818,724	$8,229,850	$8,922,800
Operating Expenditures	$2,451,545	$2,190,074	$3,527,887	$3,807,123	$5,671,300	$3,017,925
Internal Service Charges	$66,427	$449,986	$420,756	$325,739	$335,000	$33,000
Total Expenditures:	$9,026,428	$9,406,477	$10,857,082	$11,951,586	$14,236,150	$11,973,725
Total Revenues Less Expenditures:	$417,914	$1,595,543	$4,869,772	$2,260,785	$239,050	$2,389,415
Ending Fund Balance:	$3,314,445	$2,740,813	$7,107,081	$8,913,321	$6,891,586	$12,154,317

General Fund Revenues by Source

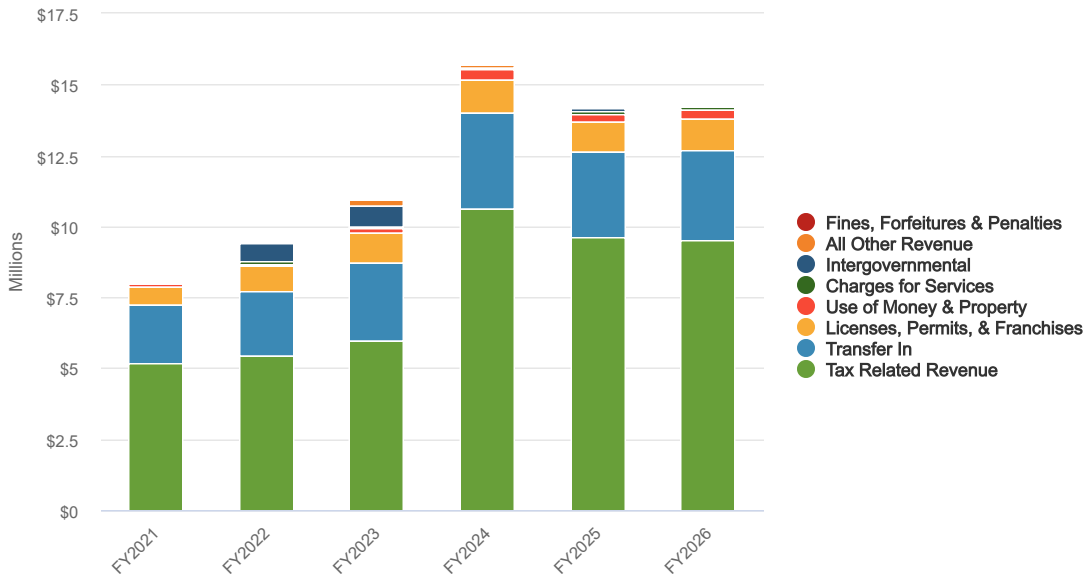
All revenue estimates are compiled by the Administrative Services Department in association with various estimates. The County Tax collector provides estimates of property tax growth rates, the City's sales tax consultant provides estimates of expected sales tax, and other revenues are based on estimated growth rates. Taxes constitute the largest portion of our revenue stream, providing the essential financial foundation for sustaining and improving the city's infrastructure, programs, and public services.

This budget reflects the fee update completed by the City in 2024, which more accurately aligns user fees with the actual cost of providing services. Fees are determined by the estimated cost of providing a specific service, with the benefit conferred directly to the recipient. When fees fall short of full cost recovery, the difference is subsidized by other City revenue sources, most commonly the General Fund. City fees represent less than 1% of City General Fund revenues.
Regularly reviewing and updating user fees offers several key benefits. It reduces reliance on General Fund subsidies, provides consistent and reliable data for forecasting and budget decision-making, supports service level expectations by funding programs at sustainable levels, keeps pace with inflation and rising operational costs, and prevents sudden, significant fee increases that often occur when fees are left unchanged for extended periods.
With these principles in mind, the City plans to conduct a comprehensive review of the cost of service delivery in FY2025/26, ensuring that its fee structure remains current, equitable, and financially responsible.
Transfer In represents the transfer from Measure I, the 1/2% special sales tax approved by voters. All revenues generated from Measure I are now fully committed each year to providing essential services.



For the fiscal year, the City will be receiving revenues from Measure Y, the Essential Services Sales and Use Tax, passed by City voters in November 2022. This provides the City with approximately $4.1 million in revenue for FY2025/26.

Budgeted and Historical 2026 Revenues by Source



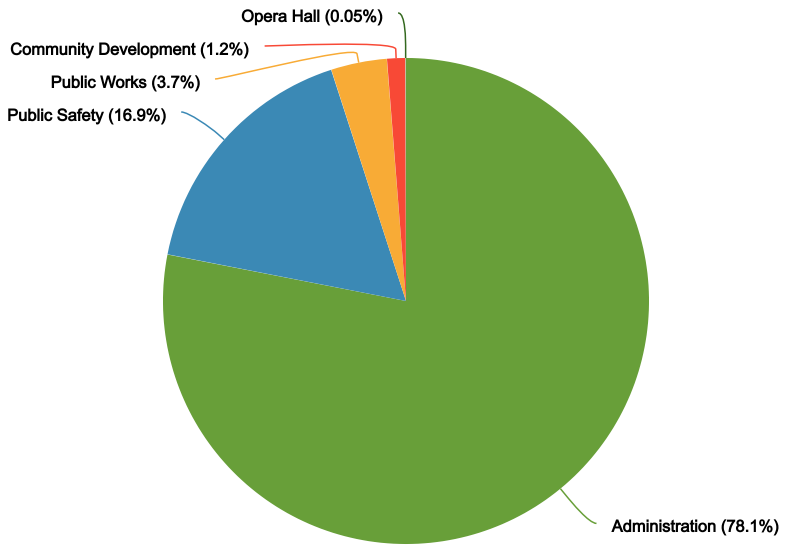
While the City is now receiving revenue from Measure Y, the cost of providing services continues to rise at a pace that outstrips revenue growth. For Fiscal Year 2025/26, revenues are expected to remain flat or shrink slightly, whereas expenditures are increasing at a significantly higher rate.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Tax Related Revenue	$5,457,639	$5,984,398	$10,611,631	$9,596,380	$9,720,600	$9,504,200
Licenses, Permits, & Franchises	$887,280	$1,078,910	$1,187,120	$1,092,880	$1,138,200	$1,097,100
Fines, Forfeitures & Penalties	$25,699	$32,489	$23,406	$15,676	$24,200	$23,200
Charges for Services	$86,642	$86,892	$74,403	$92,711	$102,800	$99,100
Intergovernmental	$610,481	$708,849	$16,454	$78,182	$156,000	$82,500
Use of Money & Property	$69,313	$144,945	$324,158	$257,031	$271,400	$316,200
All Other Revenue	$26,295	$250,087	$94,281	$51,711	$34,200	$51,840
Transfer In	$2,280,993	$2,715,450	$3,395,400	$3,027,800	$3,027,800	$3,189,000
Total Revenue Source:	$9,444,342	$11,002,020	$15,726,853	$14,212,371	$14,475,200	$14,363,140

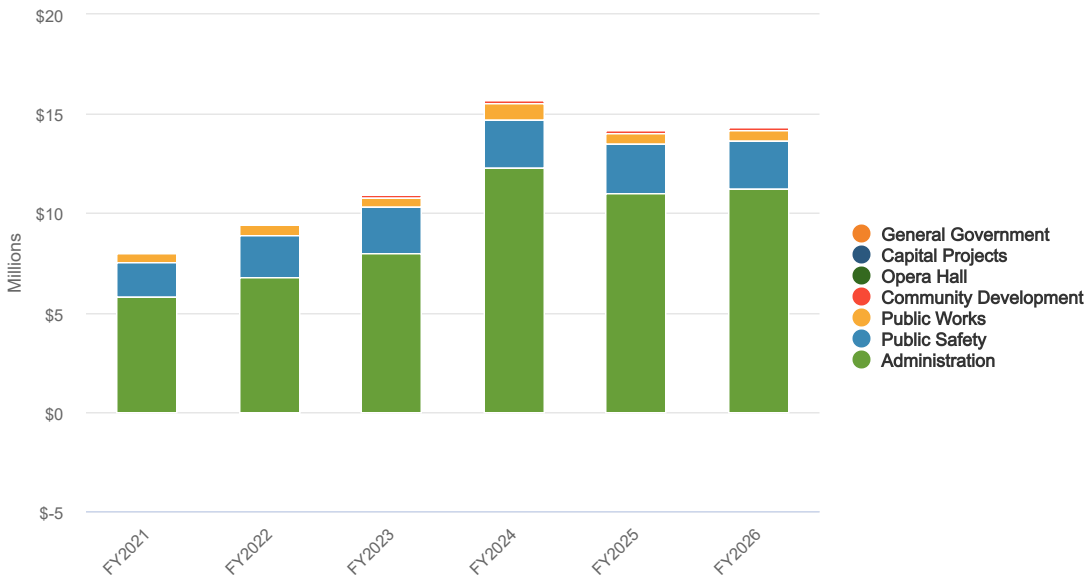
General Fund Revenue by Department

Tax revenues, license and permit fees, and intergovernmental revenues generated as a result of overall government operations, and not specifically attributable to individual departments, are accounted for in General Services within Administration. The General Services Department functions as a clearinghouse for citywide expenses and revenues that are not directly tied to any specific department.

Projected 2026 Revenue by Department



Budgeted and Historical 2026 Revenue by Department



General Fund Expenditures by Function

In Fiscal Year 2024/25, the City successfully negotiated Memorandums of Understanding's (MOU) with three of its five employee associations. These agreements included additional compensation commitments, resulting in increased labor-related costs. To proactively manage these obligations, the City established a dedicated Labor Reserve Fund to support the financial impact of the negotiated changes.
At the same time, the City implemented important structural cost-saving measures by eliminating certain long-term benefits for future employees—including the elimination of Other Post-Employment Benefits (OPEB) for new hires. These changes are expected to generate significant long-term savings and improve the City’s fiscal sustainability.

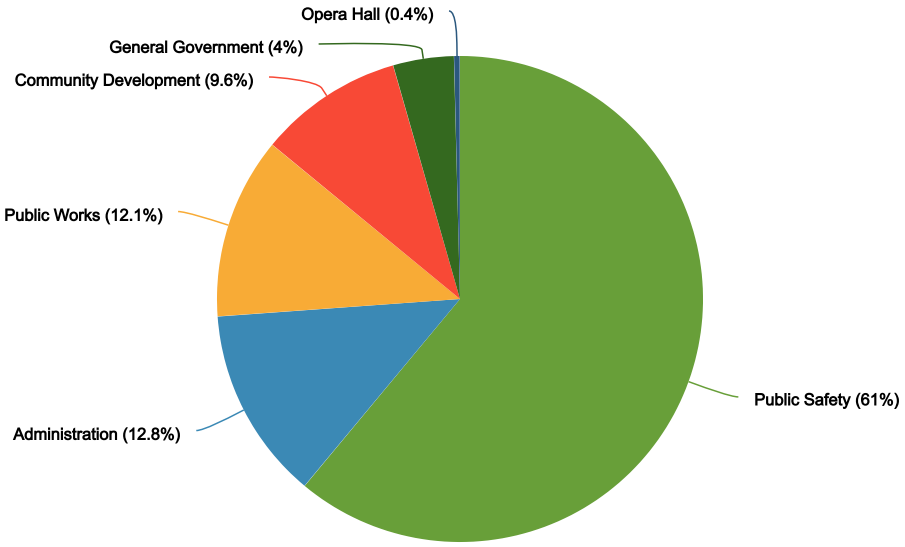
As part of the Fiscal Year 2024/25 budget, the City Council approved the transfer of General Fund resources into several designated reserve funds. Strategically allocating resources across multiple reserves is essential to promoting long-term financial stability, supporting economic development, and preparing for unforeseen challenges. By proactively setting aside funds for specific purposes, the City enhances its ability to respond to future needs, mitigate financial risks, and maintain continuity of services during periods of economic uncertainty.

The current fund balance, representing the City's available reserves at the time of budget development, is as follows:

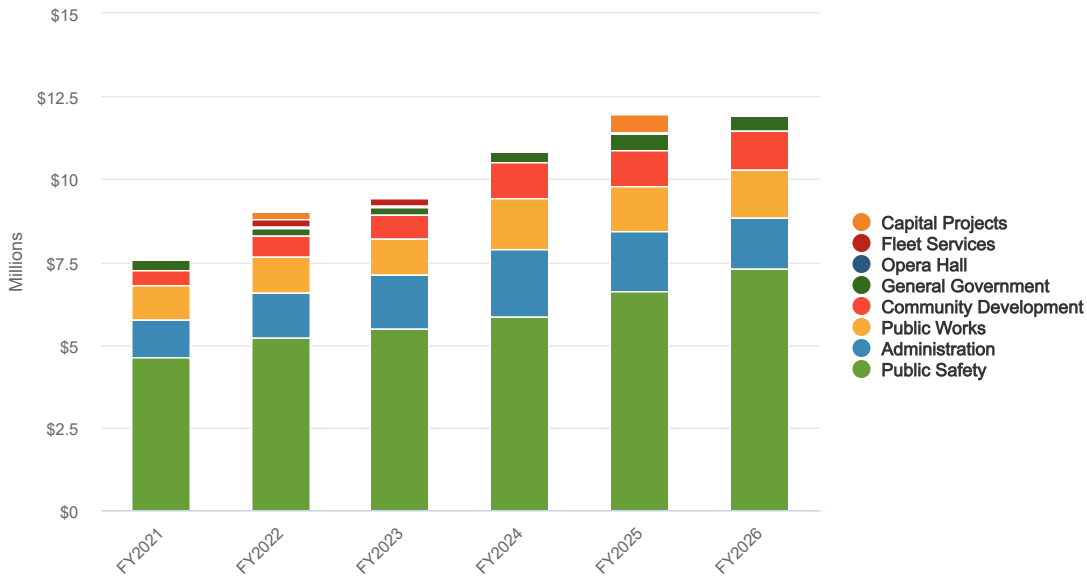
- Economic Uncertainty Reserve: $2,191,900
- Emergency Reserve: $634,000
- General Plan Reserve: $310,000
- Risk Mitigation Reserve: $258,000
- Capital Improvement Reserve: $222,000
- Fleet Replacement Reserve: $292,000
- Labor Reserve: $3,948,000
- CalPERS Pension Prefunding Trust: $900,000

Reserving funds in these various accounts is a prudent financial strategy that allows a city to safeguard its fiscal health, deliver uninterrupted services, and manage both short-term and long-term financial obligations. By carefully planning and managing these reserves, the city can ensure greater flexibility and resilience in the face of changing economic conditions, emergencies, or unanticipated needs. This strategy also enhances transparency and accountability to the city’s residents, who can trust that their tax dollars are being responsibly managed for both current and future needs.
Measure Y provided a vital mechanism for the City to maintain the level of service expected by voters. However, rising costs are outpacing revenue growth, and without a strategic approach to building reserves, Measure Y is projected to last only 5 to 8 years.

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



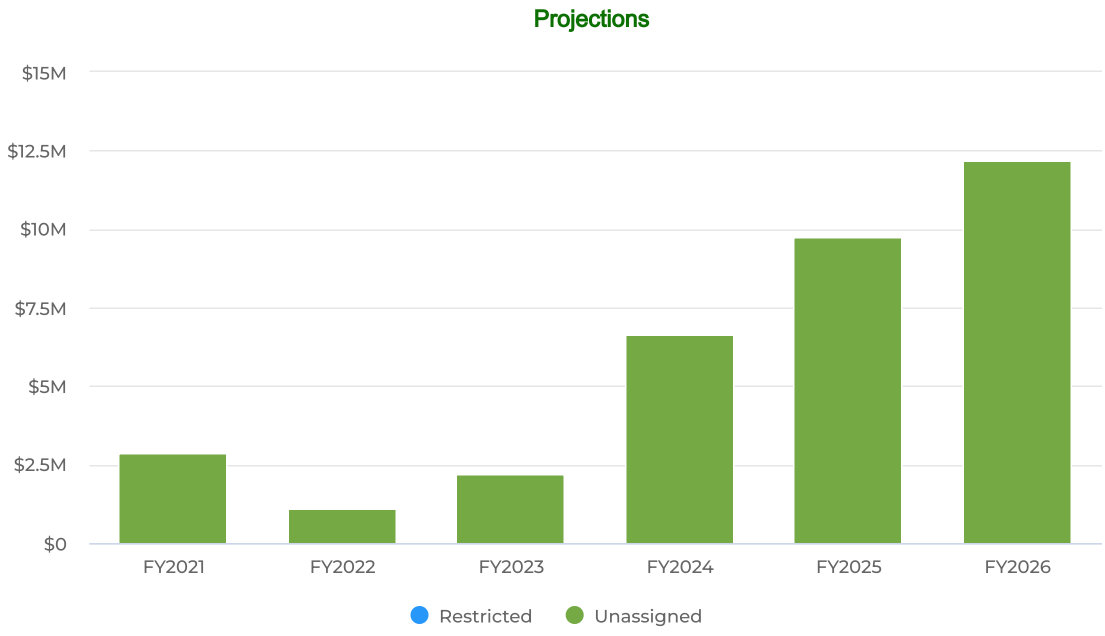
A comparison of each departments requested budget.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
General Government	$265,492	$206,189	$296,344	$481,442	$497,900	$484,600
Community Development	$630,937	$729,102	$1,108,724	$1,111,191	$1,251,900	$1,149,900

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Administration	$1,325,707	$1,636,577	$2,016,594	$1,825,181	$1,982,750	$1,534,475
Capital Projects	$250,000	$0	$0	$537,821	$1,430,000	$0
Fleet Services	$194,641	$210,305	$11,095	$0	$0	$0
Public Safety	$5,233,314	$5,498,973	$5,849,234	$6,611,865	$7,036,600	$7,309,100
Public Works	$1,083,664	$1,080,100	$1,543,897	$1,333,779	$1,977,400	$1,449,250
Opera Hall	$42,673	$45,231	$31,194	$50,307	$59,600	$46,400
Total Expenditures:	$9,026,428	$9,406,477	$10,857,082	$11,951,586	$14,236,150	$11,973,725

Fund Balance

The proposed Fiscal Year 2025/26 budget has been presented as a status quo budget. Each department's budget reflects expenditure requests that account for contractual obligations, increases in CalPERS contributions and insurance costs, and other line items impacted by inflationary pressures.
Accompanying the budget presentation to the City Council is a list of supplemental funding requests submitted by each department, as well as proposed items from the City's Capital Improvement Plan (CIP). The fund balance outlined below reflects only the base status quo budget and does not yet include the impact of any supplemental expenditures. These figures will be updated once the City Council reviews and approves additional allocations from the supplemental request list.
The General Fund also includes two designated reserve funds—the Economic Uncertainty Reserve Fund and the Emergency Reserve Fund—which are reported separately. Together, these reserves represent 25% of the City's budgeted appropriations, in alignment with the City's reserve policy



General Fund Fund Balance

Economic Uncertainty Reserve

The City of Sonora has established two formal reserve accounts under its General Fund Reserve Policy, adopted by the City Council on September 16, 2019. These reserves serve as critical tools for long-term financial stability, providing flexibility to respond to unforeseen events, economic disruptions, or emergency needs. The reserve funds consist of excess general revenues and unspent appropriations that are transferred to the reserve accounts at the end of each fiscal year and reported in the budget as a “Transfer to Reserve Fund.”

Reserve funds are not appropriated within the operating budget but are maintained as unrestricted cash balances that can be transferred into the budget when necessary to cover emergency spending, revenue shortfalls, or other unanticipated expenditures. This structure ensures that the City can preserve core services during periods of financial distress without resorting to severe cuts or borrowing.

Each year during the budget process, the reserve requirement is recalculated based on 25% of the General Fund’s adjusted appropriations for that fiscal year. This recalculation ensures that the reserve remains proportional to the size and scope of the City’s operational commitments.

Economic Uncertainty Fund

One of the two reserve accounts established under this policy is the Economic Uncertainty Reserve. It is specifically intended to minimize the fiscal impact of major economic uncertainties, including:

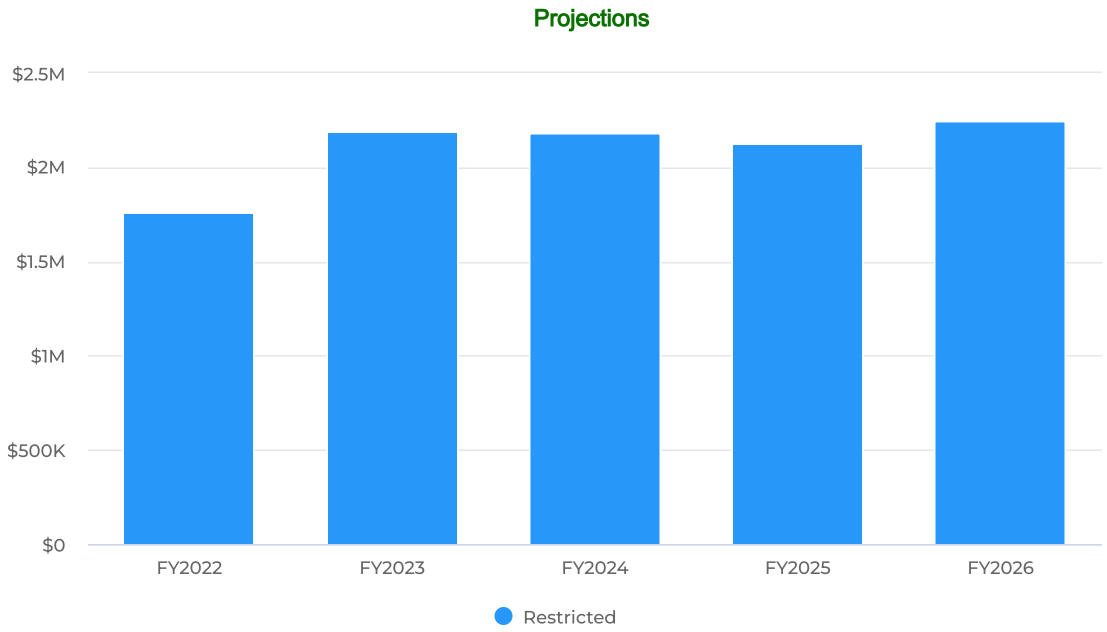
- Local disasters or emergencies
- Unexpected revenue losses
- Budget imbalances
- State or federal funding reductions
- Other unforeseen fiscal challenges

Per the reserve policy, 75% of the total required reserve amount is allocated to the Economic Uncertainty Reserve. This reserve is available for use in stabilizing the budget and maintaining City operations when revenues fall short or when unplanned expenditures arise due to external or economic factors.

By maintaining this reserve, the City demonstrates a strong commitment to fiscal prudence, ensuring it can weather financial volatility and continue to deliver essential services to the community.

Fund Balance

The fund balance of the City's reserve funds is targeted to be twenty-five percent (25%) of the budgeted fiscal year's appropriations.



Economic Uncertainty Reserve Fund Balance

Financial Summary	FY2025	FY2026	% Change
Fund Balance	—	—	
Restricted	$2,127,741	$2,245,073	5.5%
Total Fund Balance:	**$2,127,741**	**$2,245,073**	**5.5%**

Emergency Reserve

As part of its comprehensive General Fund Reserve Policy adopted on September 16, 2019, the City of Sonora established two dedicated reserve accounts to enhance financial stability and protect core services during unforeseen circumstances. These reserve funds are composed of unrestricted cash set aside outside the operating budget, funded by year-end transfers from unspent appropriations and excess general revenues. These funds serve as a financial safeguard, allowing the City to respond to emergencies or critical events without disrupting day-to-day operations or exhausting working capital.

The City's Financial Policies require that the total reserve balance equal a minimum of 25% of the General Fund's adjusted appropriations, recalculated annually during the budget process. This ensures that reserves remain aligned with the scale of the City's budget and service obligations.

One of the two reserve accounts established under this policy is the Emergency Reserve. This reserve is designed to cover immediate, high-impact costs resulting from emergencies, disasters, or other urgent events that are not covered by the City's insurance programs and are unlikely to be reimbursed by state or federal assistance.

Emergency Reserve Fund

Specifically, 25% of the total reserve requirement (or 6.25% of General Fund appropriations) is allocated to the Emergency Reserve. These funds are intended to:

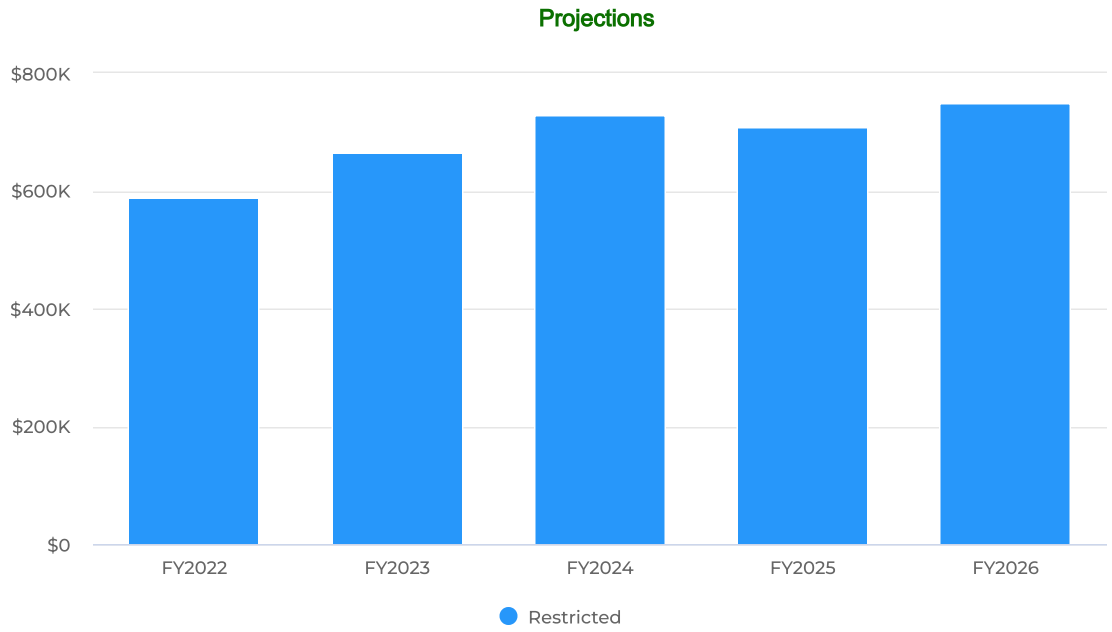
- Cover claim costs that fall within the City's insurance deductibles,
- Respond to emergencies such as natural disasters, infrastructure failures, or public safety crises,
- Fund critical needs during events where external reimbursement is not available.

Use of Emergency Reserve funds requires approval by a majority of the City Council (three affirmative votes). However, in the event of a declared disaster, the City Administrator is authorized to expend Emergency Reserve funds without prior Council approval to ensure immediate response capabilities.

This dedicated reserve reflects the City's proactive approach to risk management, operational continuity, and community resilience, providing a critical buffer against financial and operational disruption during times of crisis.

Fund Balance

The fund balance of the City's reserve funds is targeted to be twenty-five percent (25%) of the budgeted fiscal year's appropriations.



Emergency Reserve Fund Balance

Self Insurance Fund

Since FY2017/18, the City has transitioned to a fully insured model for both medical and vision insurance, meaning premiums are paid to an insurance provider who assumes the financial risk of claims. However, dental insurance continues to be self-funded, allowing the City to directly manage and pay for dental claims incurred by employees. To facilitate this, the City utilizes a Self-Insurance Fund, an internal service fund specifically established to track revenues and expenses associated with the self-funded dental program. This structure promotes transparency and ensures that the actual costs of dental benefits are equitably distributed among departments based on usage.

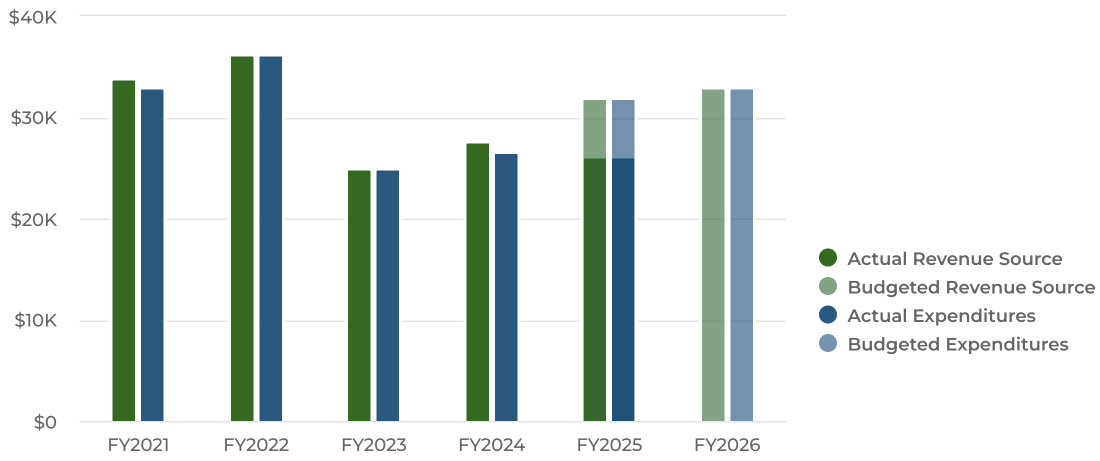
Budget Overview

The FY2025/26 budget reflects only the self-insurance component for dental coverage within the Self-Insurance Fund. All costs related to the fully insured medical and vision benefits are budgeted within each department's salary and benefits line items, consistent with the City's accounting practices. By isolating the self-insured dental program within a dedicated internal service fund, the City maintains a clear and accurate accounting of costs, supports long-term financial planning, and ensures that benefit-related expenses are properly allocated across departments.

Summary

The City of Sonora is projecting $33K of revenue in FY2026, which represents a 3.1% increase over the prior year. Budgeted expenditures are projected to increase by 3.1% or $1K to $33K in FY2026.

The FY2025/26 budget for the Self-Insurance Fund reflects the anticipated use of dental benefits by City employees and allocates costs accordingly. As an internal service fund, this account is used to manage and distribute the costs of services provided internally to various City departments—in this case, the City's self-funded dental insurance program. Rather than budgeting a flat or estimated amount, each department is charged based on its actual usage of dental benefits, promoting fairness and accuracy in cost allocation. This approach ensures that the fund remains transparent and self-sustaining, with revenues matching expenses annually. By accurately budgeting for dental benefit usage, the City can continue to manage employee benefits efficiently while maintaining fiscal discipline across all departments.



Self Insurance Fund Revenues by Source

Revenue for this fund represents actual cost of the dental program as a transfer from the General Fund.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Transfer In	$36,295	$24,987	$27,771	$26,286	$32,000	$33,000
Total Revenue Source:	$36,295	$24,987	$27,771	$26,286	$32,000	$33,000

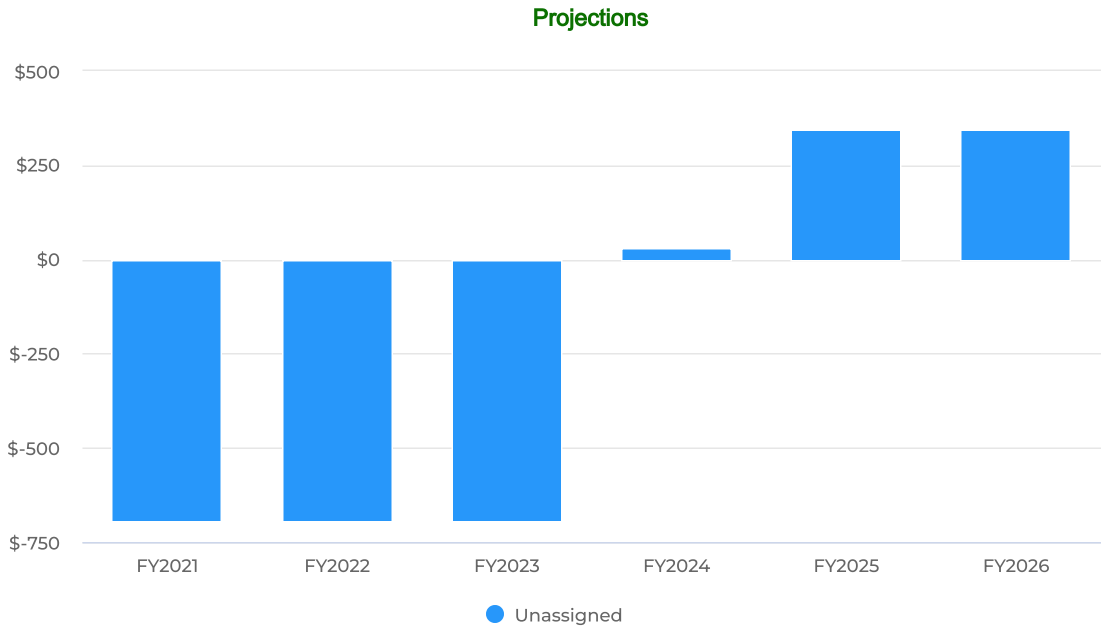
Self Insurance Fund Expenditures by Function

The expenditures for each department represent the departments' use of self-insured dental services and are reflected in their respective budgets as a transfer to this fund.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
General Government	$0	$0	$0	$897	$1,000	$1,000
Community Development	$1,625	$1,949	$1,310	$778	$2,000	$2,000
Administration	$5,747	$3,879	$6,213	$7,269	$5,000	$6,000
Fleet Services	$239	$412	$0	$0	$0	$0
Public Safety	$27,301	$16,456	$16,330	$15,763	$21,000	$21,000
Public Works	$1,383	$2,291	$2,877	$1,579	$3,000	$3,000
Total Expenditures:	$36,295	$24,987	$26,731	$26,286	$32,000	$33,000

Fund Balance

The Self-Insurance Fund, which supports the City's self-funded dental program, is designed to maintain a target fund balance of $0, meaning annual revenues are expected to match total expenses each year. As of FY2023/24, any prior-year negative balances were fully eliminated, ensuring the fund is now operating on a balanced, cost-recovery basis.



Self Insurance Fund Balance

CalPERS Section 115 Pension Prefunding Trust

The CalPERS Section 115 Pension Prefunding Trust was established in FY22/23 by the City of Sonora as a proactive strategy to manage and offset future increases in pension costs associated with the City's defined benefit retirement plan. This dedicated trust allows the City to prefund a portion of its CalPERS employer contributions and invest those funds in a separate, professionally managed account, outside the core CalPERS system.

By accumulating assets in the trust and generating investment earnings, the City creates a financial cushion that can be used to help stabilize future budgets, particularly during periods of economic uncertainty or rising pension rates. This trust is a flexible tool that enhances the City's ability to respond to fluctuations in pension costs without compromising core services or requiring abrupt budget adjustments.

CalPERS Pension Prefunding Trust

Establishing and funding a Section 115 Trust is widely recognized as best practice in municipal financial planning. It offers several advantages:

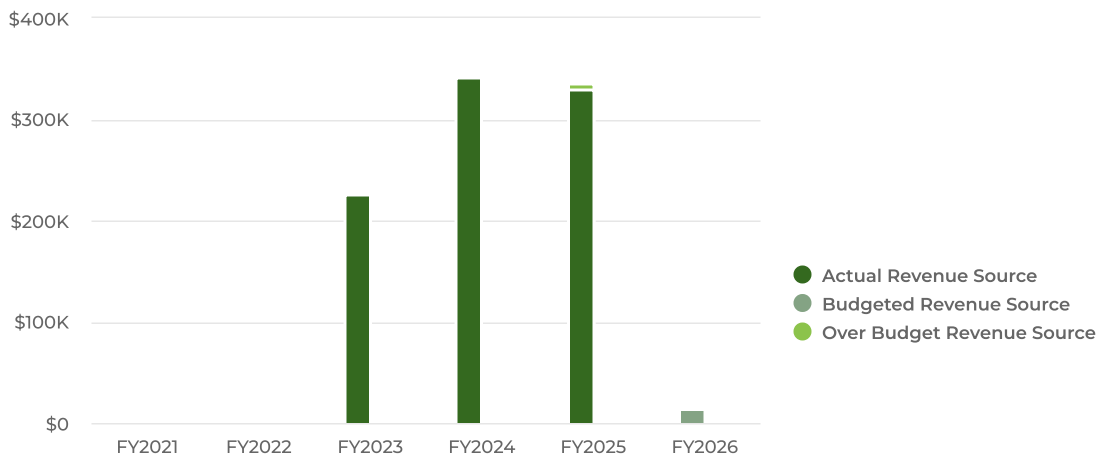
- Provides local control over how and when assets are used to address pension obligations.
- Helps smooth out the fiscal impact of future CalPERS rate increases.
- Supports long-term financial sustainability and planning.
- Demonstrates fiscal responsibility to residents, employees, and credit rating agencies.

As part of the FY2025/26 supplemental budget requests, staff have recommended a contribution of $150,000 to the Section 115 Trust. While this funding is not included in the proposed budget, it is presented for City Council consideration, in alignment with Council Priority #49. Staff believe that this contribution represents a sound investment in the City's financial future and recommends its approval to continue building reserves for future pension obligations.

The trust reinforces the City's commitment to responsible fiscal management and provides a meaningful step toward addressing long-term liabilities in a measured and strategic way.

Summary

In FY2025/26, there is a supplemental budget request for a $150,000 contribution to the CalPERS Section 115 Pension Prefunding Trust; while this amount is not included in the proposed budget, it is recommended by staff for City Council consideration to support long-term pension stability.



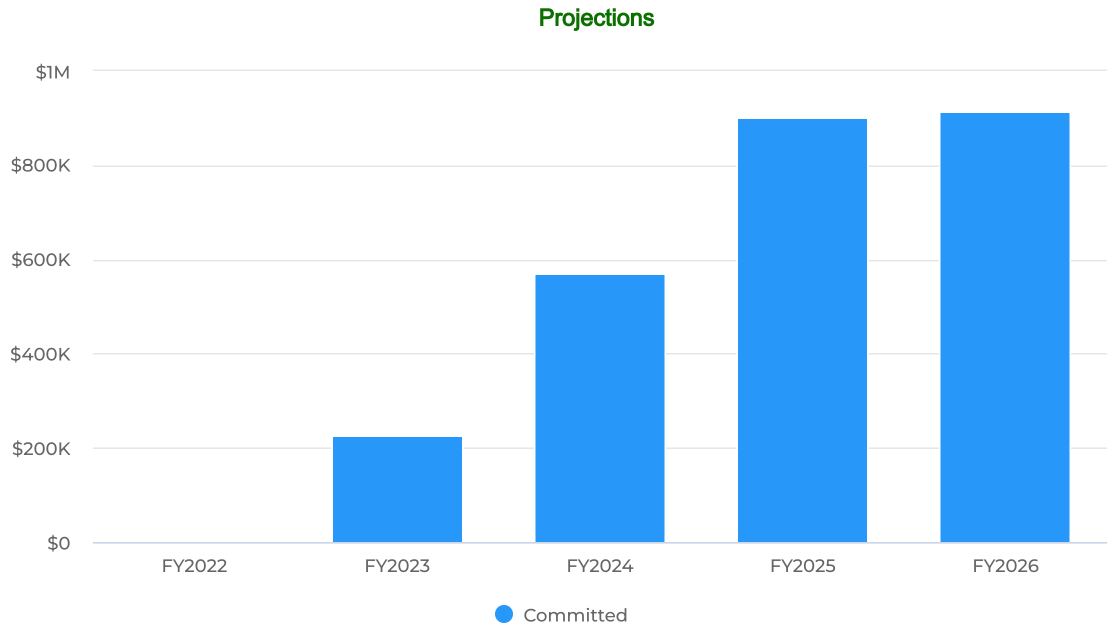
CalPERS Pension Prefunding Trust Revenues by Source

For FY2025/26, the supplemental request will recommend an additional contribution of $150,000 as part of the directions of the Organizational Review and Budget Stabilization Study conducted in 2023.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Use of Money & Property	$0	$1,542	$42,025	$35,776	$30,000	$15,000
Transfer In	$0	$225,000	$300,000	$300,000	$300,000	$0
Total Revenue Source:	$0	$226,542	$342,025	$335,776	$330,000	$15,000

Fund Balance

The City established and began funding the CalPERS Pension Prefunding Trust in FY2022/23 as a proactive step toward managing long-term pension obligations. As the trust's balance grows, these funds will serve as a financial tool to help offset future pension costs. Over the next few years, the City's unfunded accrued liability (UAL) with CalPERS is projected to peak. This is due in part to the transition away from 'classic' CalPERS employees—who are entitled to more costly retirement benefits under legacy formulas—as they retire and are replaced by lower-cost PEPRA-tier employees. The prefunding trust will be available to help moderate the impact of these short-term cost increases, providing greater stability and protection for the City's budget.



CalPERS Pension Prefunding Trust Fund Balance

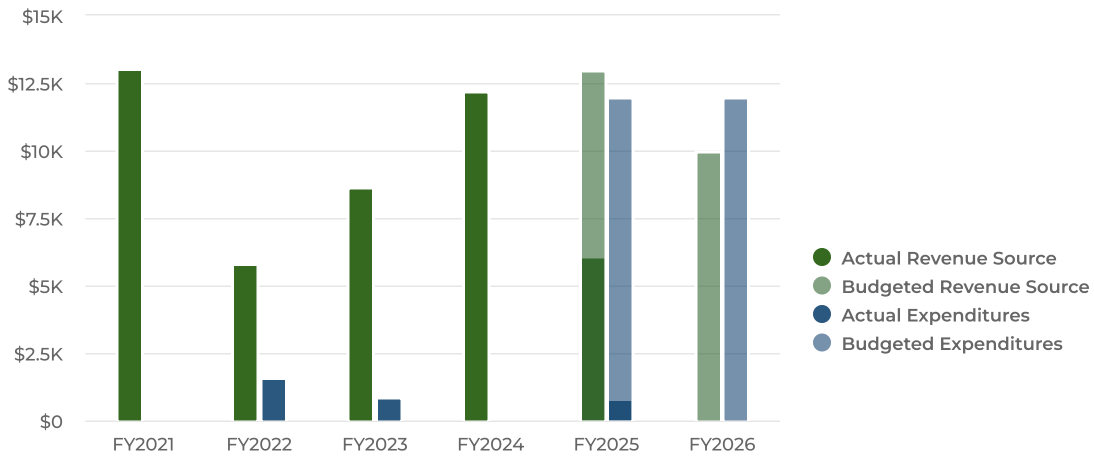
PEG Fees

The Franchise and Public Educational Governmental (PEG) Fees Fund is a 1% fee added to the cable bills of residents of the City of Sonora to provide funding to pay the capital costs of broadcasting local government proceedings.

Summary

The City of Sonora is projecting $10K of revenue in FY2026, which represents a 23.1% decrease over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $12K in FY2026.

PEG (Public, Educational, and Government Access) fees are derived from a 1% charge on traditional cable subscriptions and have continued to decline, with revenues projected to remain low in FY2025/26. This ongoing decrease is primarily the result of shifting consumer preferences, as more households discontinue traditional cable service in favor of internet-based streaming platforms—a trend widely known as 'cutting the cord.' The steady reduction in cable subscribers has directly impacted the City's PEG revenue, as well as overall franchise fee collections. This downward trend is expected to persist in the coming years, as digital media continue to replace conventional cable television.



PEG Fees Revenues by Source

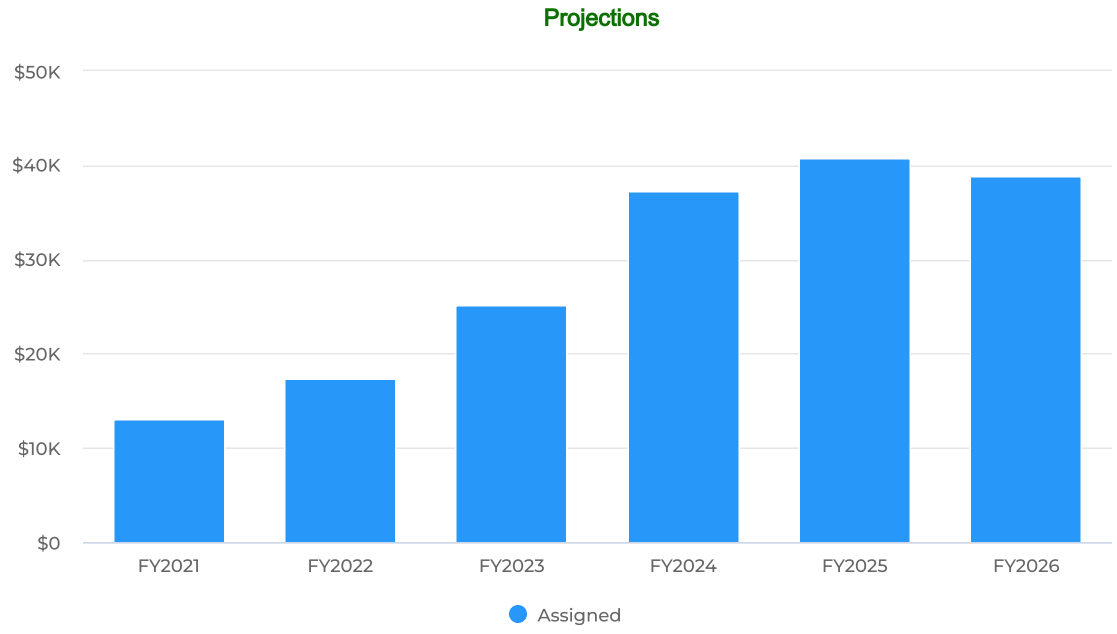
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises	$5,754	$8,250	$9,985	$4,396	$11,000	$8,500
Use of Money & Property	$54	$441	$2,239	$1,736	$2,000	$1,500
Total Revenue Source:	$5,808	$8,691	$12,224	$6,132	$13,000	$10,000

Peg Fees Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Public, Educ & Govt Fee	$1,604	$880	$0	$836	$12,000	$12,000
Total Expenditures:	$1,604	$880	$0	$836	$12,000	$12,000

Fund Balance

PEG (Public, Educational, and Government Access) franchise fees are restricted funds collected from cable providers, intended to support the development and maintenance of government-access programming and related technology. The fund balance in the City's PEG account will be used in the future to modernize the City Council Chambers as technology evolves—ensuring that the City can continue to deliver accessible, high-quality public meeting broadcasts. Investing in these upgrades supports transparency, civic engagement, and accessibility by enabling residents to view Council meetings through live streaming and on-demand platforms, regardless of their ability to attend in person.



PEG Fees Fund Balance

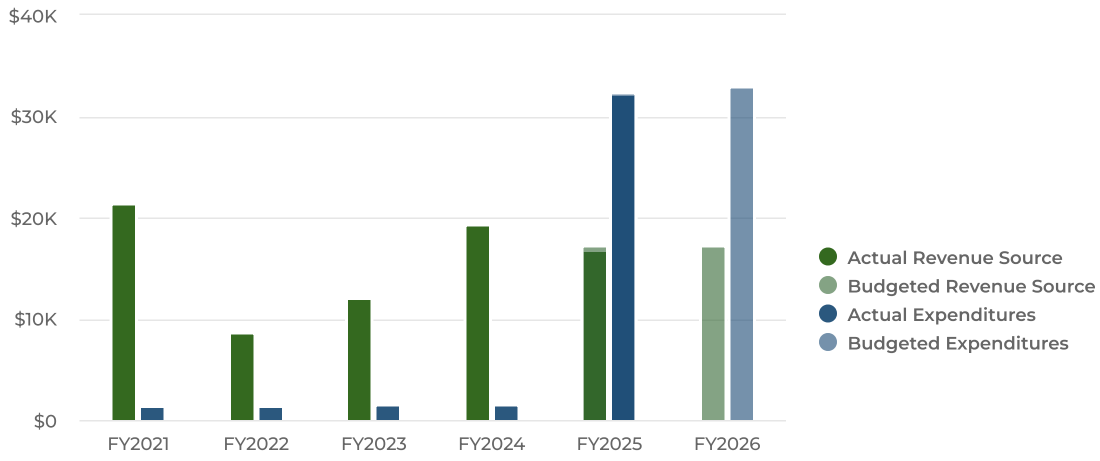
South Sonora Lighting

The South Sonora Lighting District is a special assessment district established by the City of Sonora to provide and maintain public street lighting in a designated area of the City. This district ensures that residents and businesses within the defined boundaries receive reliable and adequate street lighting services to enhance public safety and visibility during nighttime hours.

The district is funded through annual assessments levied on properties within the South Sonora Lighting District. These assessments are collected as part of property tax bills.

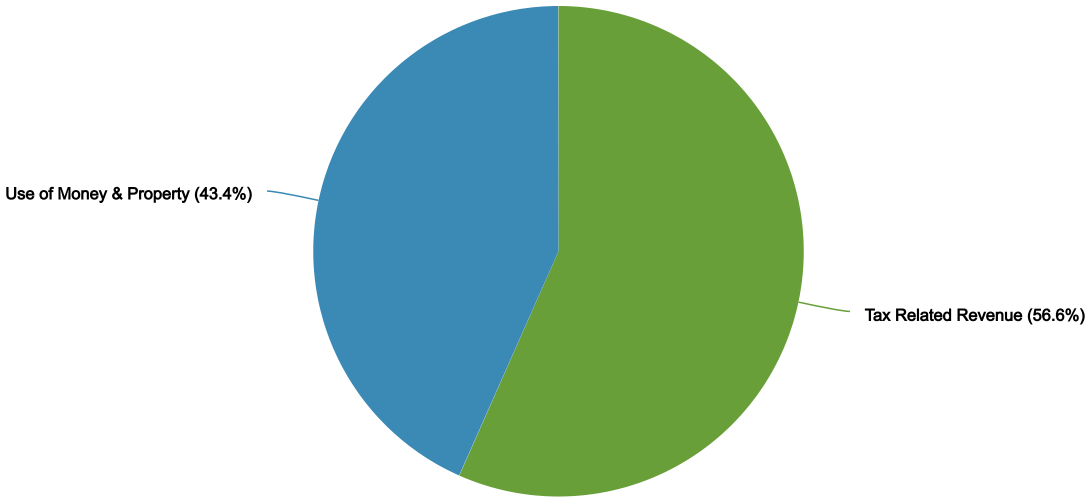
Summary

The City of Sonora is projecting $17.3K of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 1.5% or $500 to $33K in FY2026.

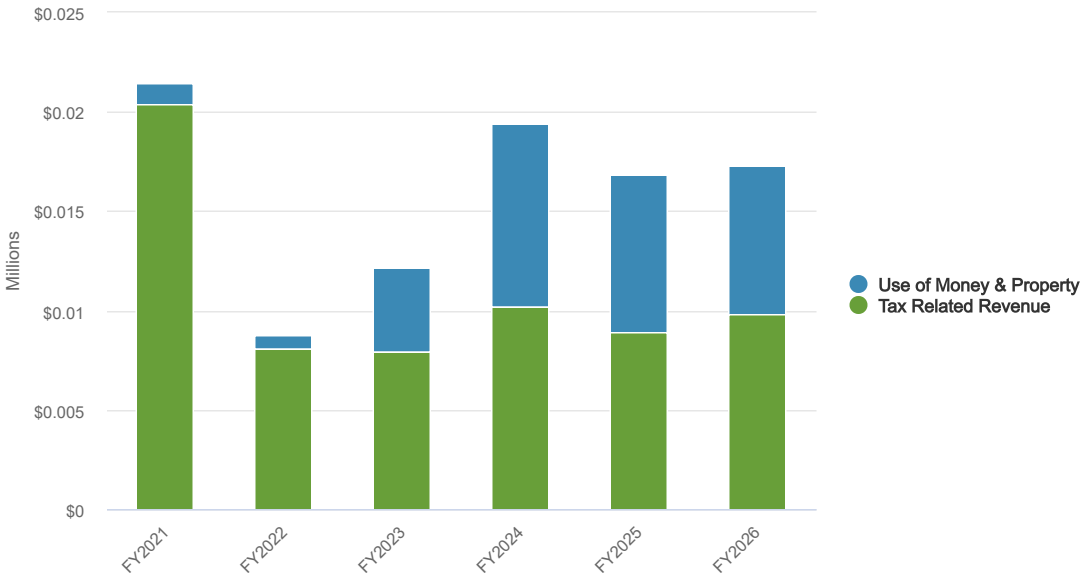


Revenues by Source

Projected 2026 Revenues by Source



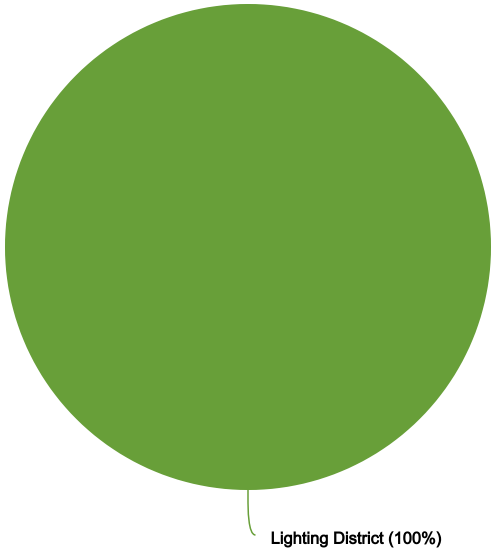
Budgeted and Historical 2026 Revenues by Source



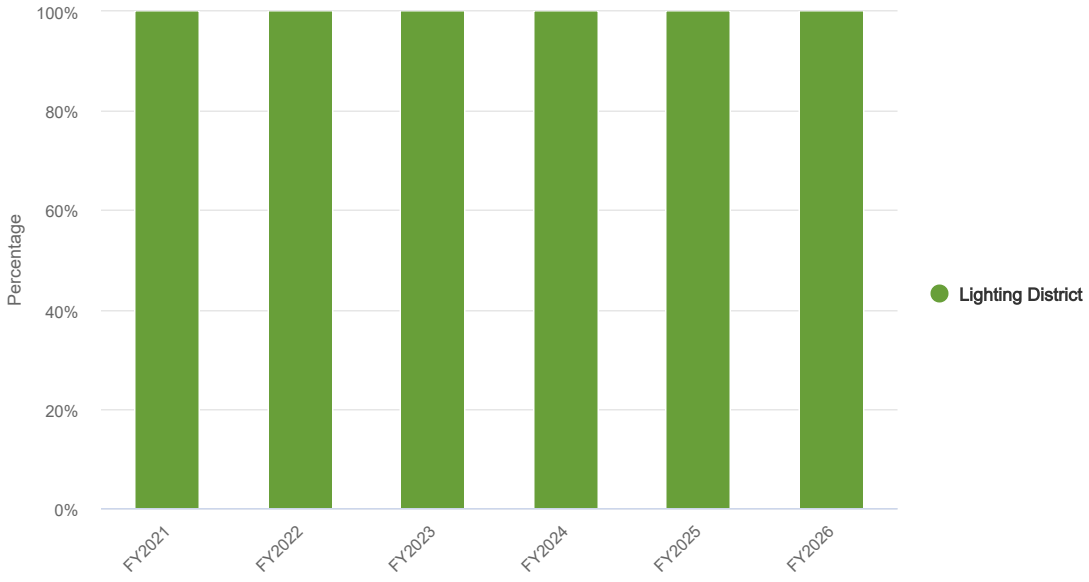
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Tax Related Revenue	$8,060	$7,949	$10,178	$8,918	$9,800	$9,800
Use of Money & Property	$700	$4,189	$9,215	$7,934	$7,500	$7,500
Total Revenue Source:	$8,760	$12,138	$19,393	$16,852	$17,300	$17,300

Expenditures by Function

Budgeted Expenditures by Function

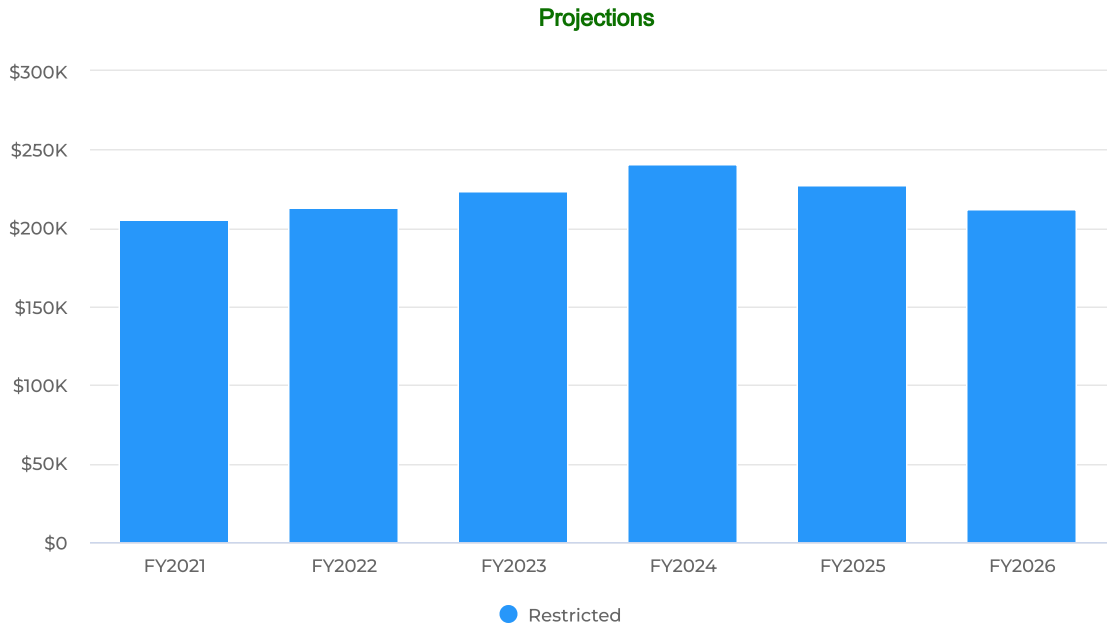


Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Lighting District	$1,484	$1,586	$1,702	$32,306	$32,500	$33,000
Total Expenditures:	$1,484	$1,586	$1,702	$32,306	$32,500	$33,000

Fund Balance



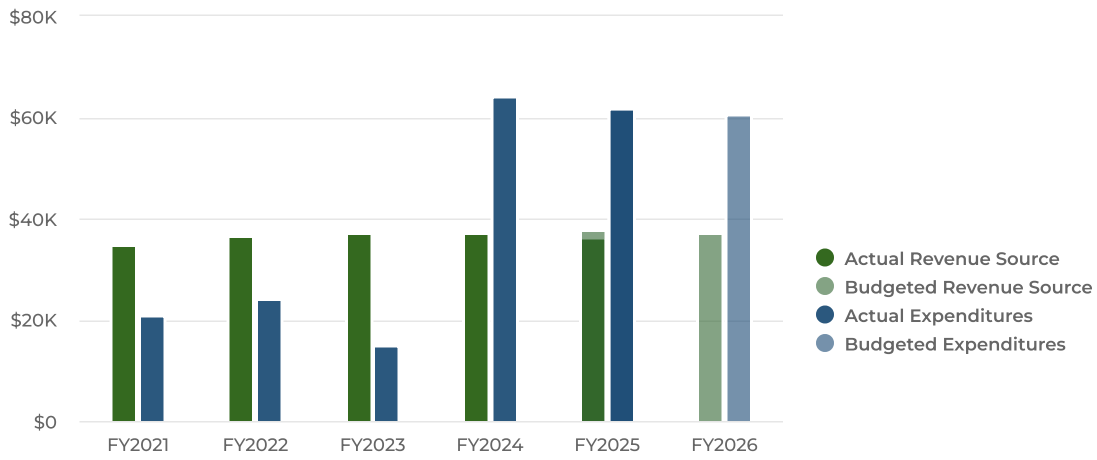
South Sonora Lighting Fund Balance

Benefit Zones

The Benefit Zone fees were established to finance Sonora's annual events, including the Christmas Parade, to encourage patronage by local residents and tourists, parking lot maintenance and acquisition, and street sweeping. The Zone A fee, applicable to businesses located in the downtown area bounded by Wykoff, Gold, Shepherd, and Green Streets, ranges from $75 to $300 annually, depending on the number of employees. The Zone B fee, which applies to businesses located elsewhere in the City, is a flat $25 per year.

Summary

The City of Sonora is projecting $37.3K of revenue in FY2026, which represents a 1.6% decrease over the prior year. Budgeted expenditures are projected to decrease by 2.3% or $1.4K to $60.6K in FY2026.



Benefit Zones Revenues by Source

Benefit Zone Fees are charged along with the annual Business License fees based on the Zone where the business is located. Zone A encompasses the downtown area and Zone B encompasses all business activity located outside Zone A.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises	$36,750	$37,394	$37,350	$36,575	$37,900	$37,300
Total Revenue Source:	$36,750	$37,394	$37,350	$36,575	$37,900	$37,300

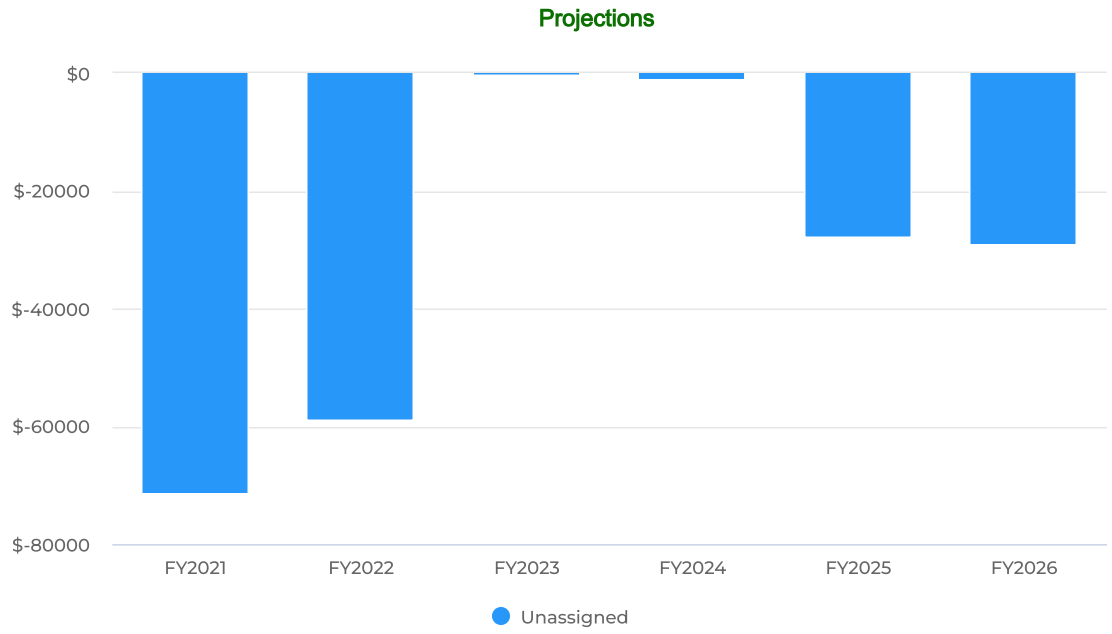
Expenditures by Expense Type

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Salaries & Benefits	$4,723	$0	$1,781	$0	$0	$0
Operating Expenditures	$19,587	$14,997	$62,557	$62,000	$62,000	$60,600
Total Expense Objects:	$24,310	$14,997	$64,338	$62,000	$62,000	$60,600

Fund Balance

The Fund Balance has been negative for several years as the cost of the special events has been higher than the revenues generated. During the pandemic, the City did not conduct many of the normally planned events. This helped to erase a significant budget deficit that had accrued over the past years. As of FY2024/25, the City has contracted the special event planning to the Sonora Chamber of Commerce. This contract better aligns with the actual revenues generated by this fund and will limit future negative fund balances.



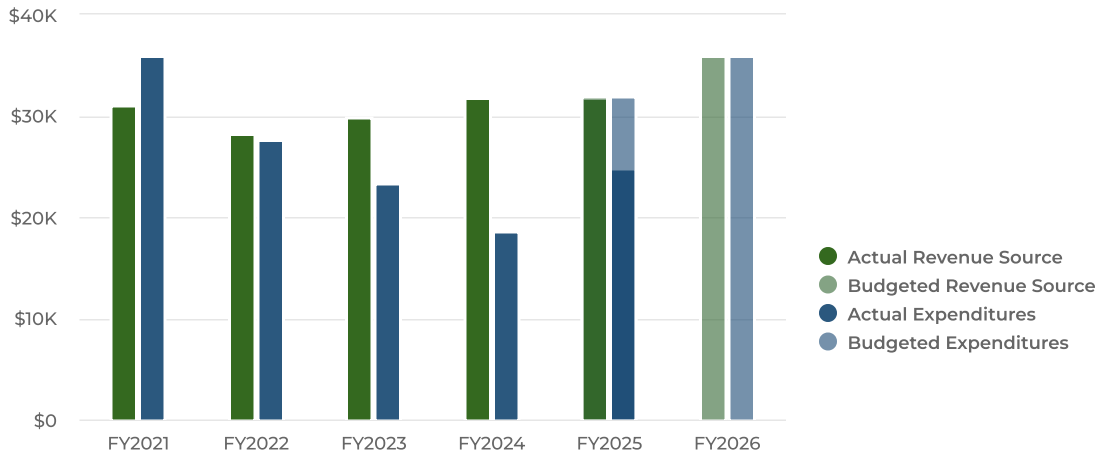
Benefit Zones Fund Balance

Farmer's Market

The City of Sonora's certified farmers market operates from May to October each year and is located at Theall and Stewart Streets in Sonora. The market came under the oversight of the City in 1997 as a small venue with only seven vendors. Today's market has expanded to over 35 vendors, including agricultural producers, artisans, and food purveyors.

Summary

The City of Sonora is projecting $36K of revenue in FY2026, which represents a 12.5% increase over the prior year. Budgeted expenditures are projected to increase by 12.5% or $4K to $36K in FY2026.



Farmer's Market Revenues by Source

Revenues for the City's Farmers Market are primarily generated through vendor fees, which are collected from participating farmers, artisans, and food vendors for booth space and event participation. These fees are intended to cover the operational costs of hosting the market, including site setup, permits, promotions, and staff oversight. In the FY2024/25, vendor fees were increased to better align with the actual cost of providing these services and to ensure the market remains financially sustainable. The fee adjustment also supports the addition of staffing resources needed to enhance market operations, improve coordination, and provide a better experience for both vendors and attendees.

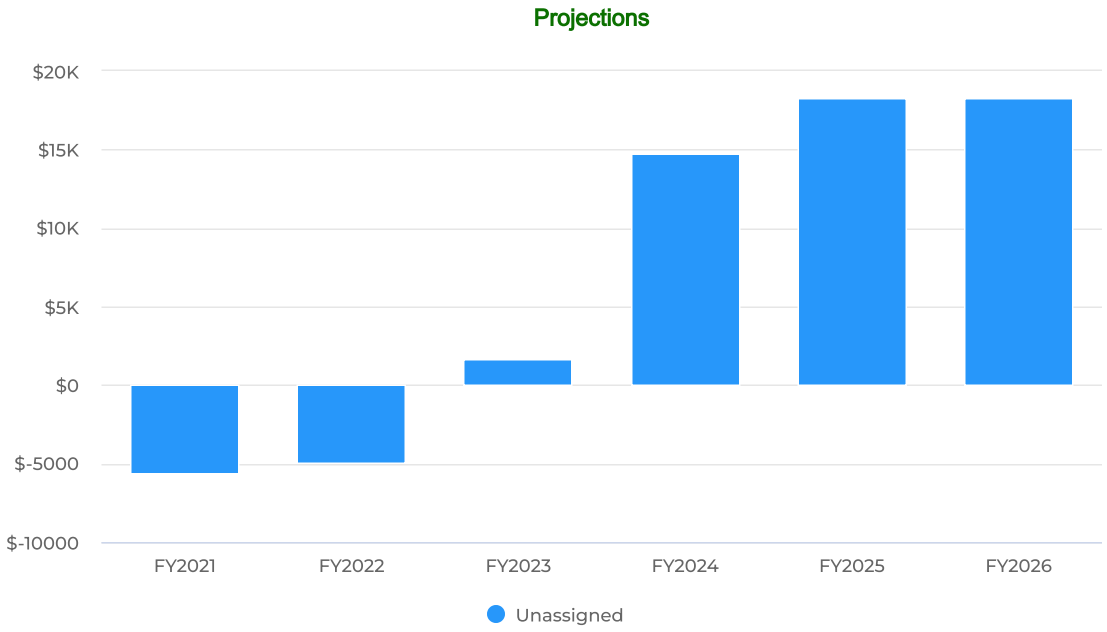
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Charges for Services	$28,305	$29,905	$31,790	$31,890	$32,000	$36,000
Total Revenue Source:	$28,305	$29,905	$31,790	$31,890	$32,000	$36,000

Farmer's Market Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Farmer's Market	$27,638	$23,383	$18,716	$24,917	$32,000	$36,000
Total Expenditures:	$27,638	$23,383	$18,716	$24,917	$32,000	$36,000

Fund Balance

The City's Farmers Market is operated as an enterprise fund, meaning it is financially self-sustaining through revenues generated from vendor fees and related activities. This structure ensures that all costs associated with the market's operations are covered by the program itself, without reliance on General Fund support. As of year-end, the Farmers Market Fund has a fund balance of approximately $16,800. These remaining funds will be reinvested into enhancing the market—such as improving vendor amenities, expanding promotional efforts, upgrading equipment, and creating a better overall experience for both vendors and the community. If additional resources become available in future years, they will likewise be used to support improvements and continued growth of the market.



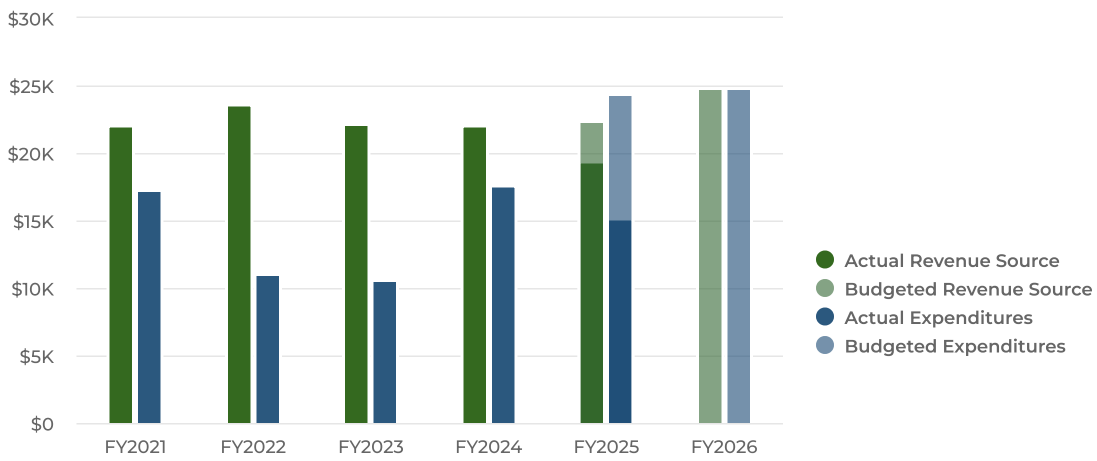
Farmer's Market Fund Balance

Dragoon Gulch

Located in the heart of the City of Sonora, the Dragoon Gulch Trail provides its visitors with a unique opportunity to stroll through Mother Lode's oak woodlands. The Dragoon Gulch Trail provides over 3.1 miles of natural trails. The trails travel along a seasonal creek to vistas that provide spectacular views of the City and its surrounding mountain ranges. The trails vary in difficulty, making it perfect for the casual walker and for those who want a strenuous hike, jog or bike ride.

Summary

The City of Sonora is projecting $24.9K of revenue in FY2026, which represents a 10.7% increase over the prior year. Budgeted expenditures are projected to increase by 1.6% or $400 to $24.9K in FY2026.



Dragoon Gulch Revenues by Source

Revenues for the Dragoon Gulch Trail includes fees charged for trail events, donations, and rental income from the trail caretaker's house.

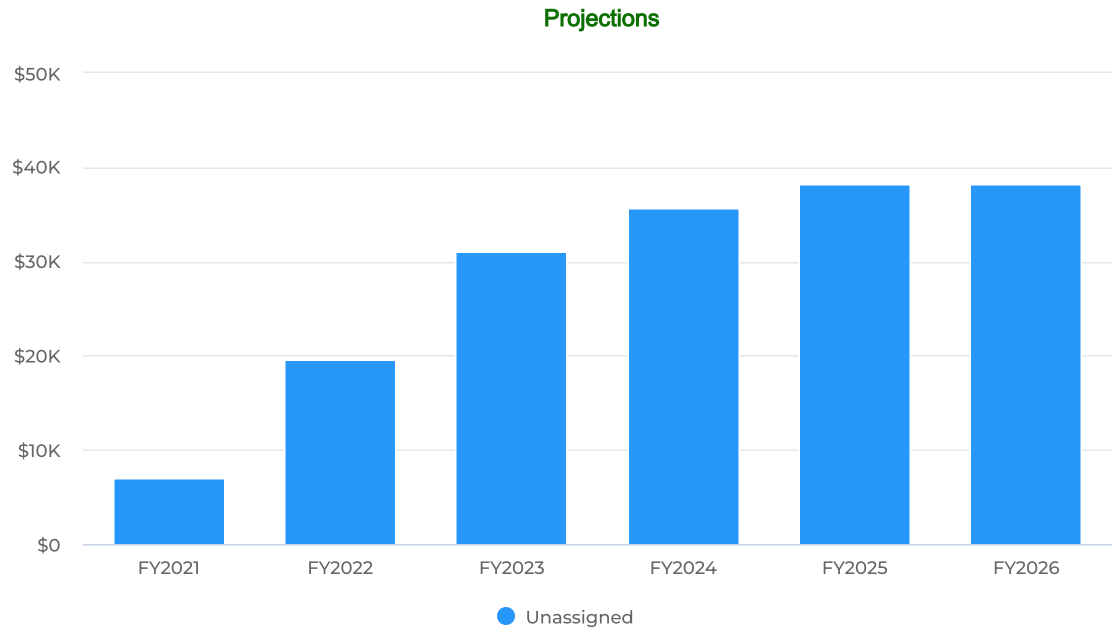
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Charges for Services	$150	$250	$150	$0	$500	$500
Intergovernmental	$11,500	$10,000	$10,000	$7,000	$10,000	$10,000
Use of Money & Property	$12,000	$12,000	$12,000	$12,400	$12,000	$14,400
Total Revenue Source:	$23,650	$22,250	$22,150	$19,400	$22,500	$24,900

Dragoon Gulch Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Dragoon Gulch	$11,061	$10,671	$17,665	$15,247	$24,500	$24,900
Total Expenditures:	$11,061	$10,671	$17,665	$15,247	$24,500	$24,900

Fund Balance

The Dragoon Gulch Trail system is operated as an enterprise fund, meaning it is designed to be self-supporting through the revenues it generates, without relying on the City's General Fund. This structure ensures that the trail's ongoing maintenance and improvements are funded directly by the users and assets associated with the trail itself. One unique feature of this enterprise model is the City-owned residential property located along the trail, which is rented out to generate revenue. The income from this rental is reinvested into maintaining the trail system and enhancing the overall user experience. These funds support a variety of improvements, such as vegetation management, erosion control, and enhancements like improved signage. Operating the trail as an enterprise fund allows the City to provide a high-quality recreational amenity to residents and visitors alike, while maintaining financial sustainability and preserving General Fund resources for other essential services.



Dragoon Gulch Fund Balance

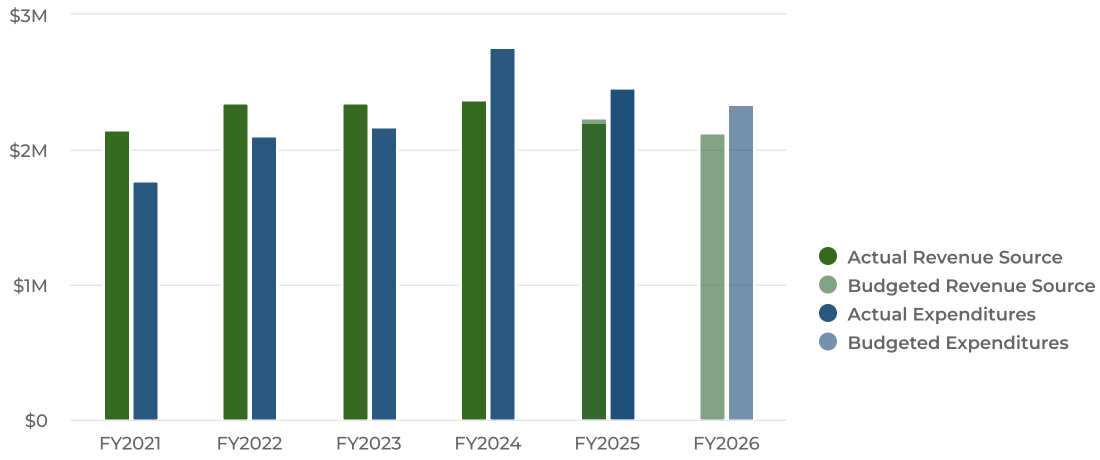
Measure I

The Measure I fund was established as a result of a special sales and use tax increase, passed by voters in 2004, and was effective in 2005. The tax was a special tax of 1/2% applied to sales within the City limits to support the City of Sonora Police Department, Fire Department and Public Works Department. The purpose of the initiative was to improve city services for residents, businesses and visitors to the City of Sonora. This funding is allocated: 60% to the Police Department, 25% to the Fire Department and 15% to Public Works for the purpose of hiring and retaining personnel, updating safety equipment, providing resources for education, and replacing obsolete vehicles and equipment.

Summary

The City of Sonora is projecting $2.13M of revenue in FY2026, which represents a 5.0% decrease over the prior year. Budgeted expenditures are projected to decrease by 4.7% or $115K to $2.35M in FY2026.

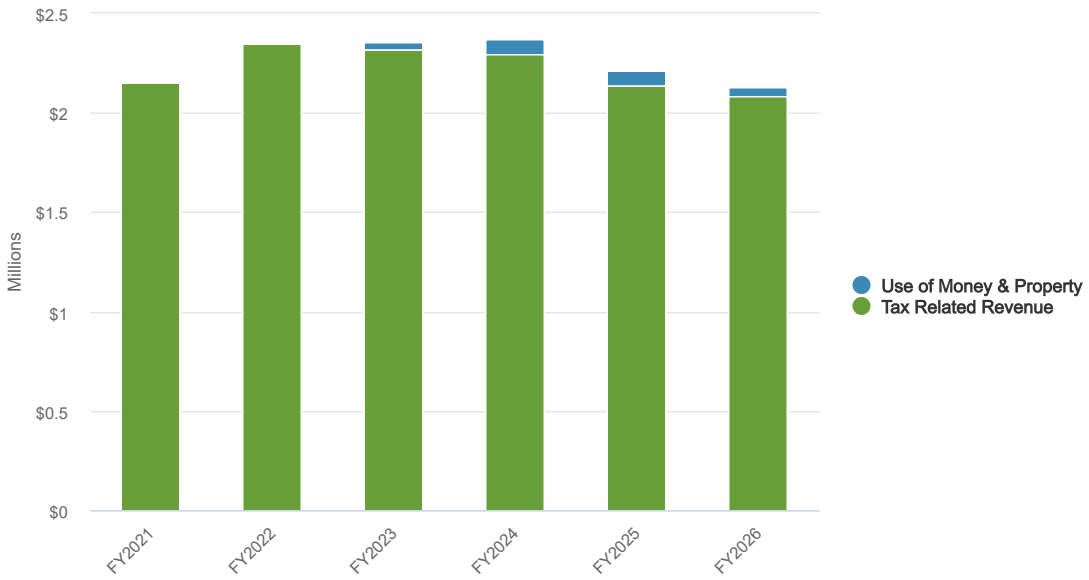
Sales tax continues to be the City's single largest source of revenue, supporting a wide range of essential services and operations. Revenue projections for each of the City's sales tax categories are provided by an independent sales tax consultant who monitors local economic trends and statewide retail performance. For FY2025/26, estimated sales tax revenues are projected to be lower than in FY2024/25, which may signal a potential slowdown in the local economy. Factors contributing to this decline could include reduced consumer spending, changes in retail activity, or broader economic uncertainty. While sales tax remains a critical and historically stable revenue stream for the City, these revised estimates highlight the importance of ongoing fiscal monitoring and long-term financial planning.



Measure I Revenues by Source

Measure I Sales Tax revenue estimates are provided by the City's sales tax consultant, Muniservices.

Budgeted and Historical 2024 Revenues by Source

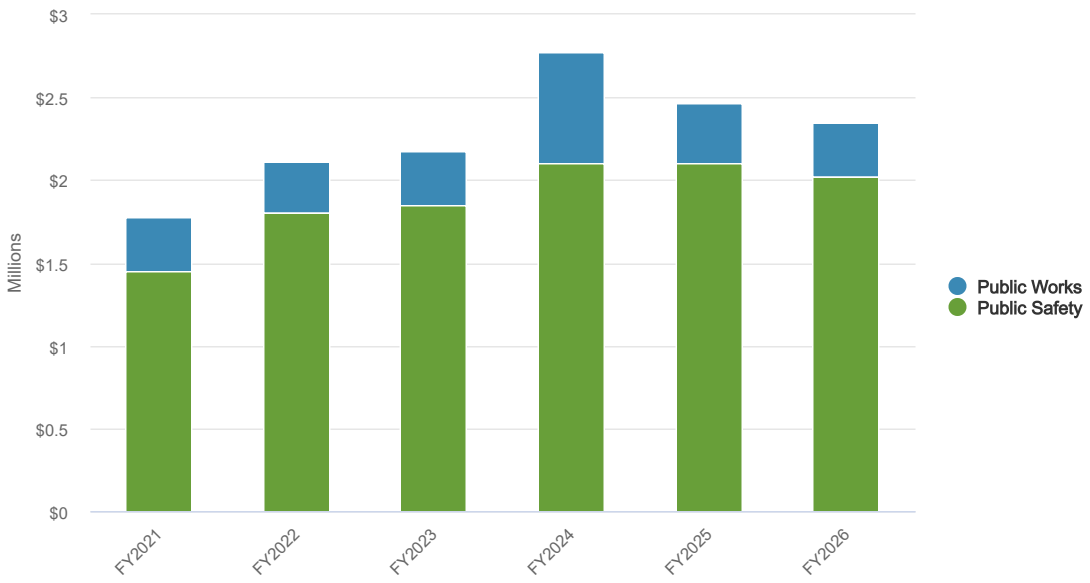


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Tax Related Revenue	$2,347,073	$2,316,174	$2,294,358	$2,139,509	$2,187,200	$2,081,600
Use of Money & Property	$5,731	$38,492	$79,231	$71,809	$55,500	$49,800
Total Revenue Source:	$2,352,804	$2,354,666	$2,373,589	$2,211,318	$2,242,700	$2,131,400

Measure I Expenditures by Function

In FY2023/24, the City made an additional one-time transfer from Measure I funds to support the purchase of a new street sweeper. This expenditure was above the typical annual use of Measure I resources, which are otherwise dedicated to supporting ongoing operations. Beginning in FY2024/25, Measure I expenditures return to a maintenance level, with funds allocated solely to sustaining the core services in the departments it was intended to support. All revenues generated from Measure I, the voter-approved one-half percent special sales tax, are now fully committed each year to providing essential services. As a result, there are no surplus funds remaining at year-end, reinforcing the importance of careful annual planning and continued reliance on this dedicated funding source.

Budgeted and Historical Expenditures by Function



For Fiscal Year 2025/26 the budgeted expenditures from Measure I Funds are allocated to the following departments:

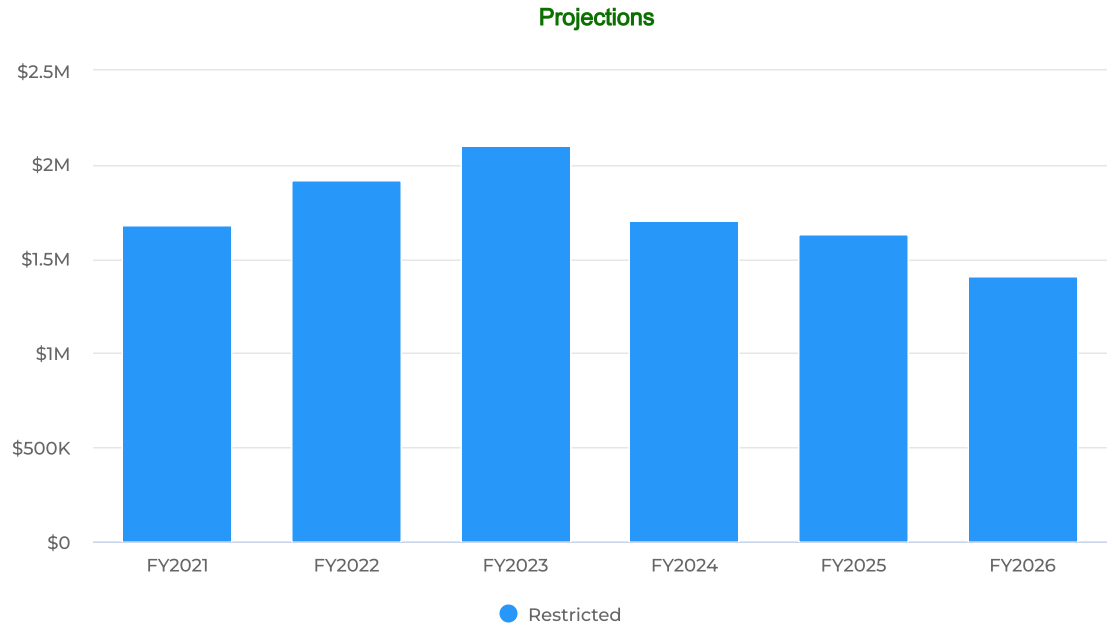
- Sonora Police Department $1,420,000
- Sonora Fire Department $600,000
- Sonora Public Works Department $330,000

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Public Safety	$1,800,000	$1,850,000	$2,100,000	$2,105,000	$2,105,000	$2,020,000
Public Works	$315,000	$325,000	$669,400	$360,000	$360,000	$330,000
Total Expenditures:	$2,115,000	$2,175,000	$2,769,400	$2,465,000	$2,465,000	$2,350,000

Fund Balance

The City has accumulated fund balance in the Measure I Fund over previous years. These funds are designated exclusively for use by the Police Department, Fire Department, and Public Works Department, consistent with the intent of the Measure I special sales tax. In FY2023/24, the fund balance declined due to a one-time purchase of a new street sweeper for the Public Works Department, which was a planned and appropriate use of Measure I resources.

Sales tax revenues in the City peaked following the COVID-19 pandemic, driven in part by increased consumer spending and stimulus-related activity. However, since that peak, sales tax revenues have been on a gradual decline, reflecting shifts in economic conditions and local spending patterns. Currently, all ongoing Measure I revenues are fully allocated to maintaining essential services in the supported departments. There are no longer "extra" or uncommitted funds generated each year, and any remaining fund balances will be used solely for their intended purpose—supporting frontline public safety and infrastructure services.



Measure I Fund Balance

Gasoline Tax Revenues

Including Highway Users Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA)

The State of California imposes a variety of transportation-related taxes and fees to fund roadway maintenance and infrastructure projects. These include per-gallon excise taxes on gasoline and diesel fuel, sales taxes on fuel, and vehicle registration fees. A portion of these revenues is allocated to local governments—cities and counties—to support transportation-related expenses.

Gasoline Tax

The City of Sonora receives funding through two primary state accounts:

- The Highway Users Tax Account (HUTA), commonly referred to as the gasoline tax, has provided a consistent revenue stream to cities and counties for decades. HUTA funds are distributed based on population and are restricted for use on streets, roads, and transportation infrastructure.
- The Road Maintenance and Rehabilitation Account (RMRA) was established under the Road Repair and Accountability Act of 2017 (SB1). This account provides additional funding focused specifically on the repair, maintenance, and safety of local roads, with accountability and reporting requirements tied to project eligibility and performance.

To ensure transparency and compliance with state funding guidelines, the City of Sonora accounts for all gasoline tax revenues in three separate funds, tracking revenue sources and expenditures in accordance with state requirements and best practices.

These revenues are essential to preserving and improving the City’s street network and ensuring continued investment in safe, well-maintained public infrastructure.

Summary

The City of Sonora is projecting $326.35K of revenue in FY2026, which represents a 0.3% increase over the prior year. Budgeted expenditures are projected to decrease by 39.9% or $129.5K to $195K in FY2026.

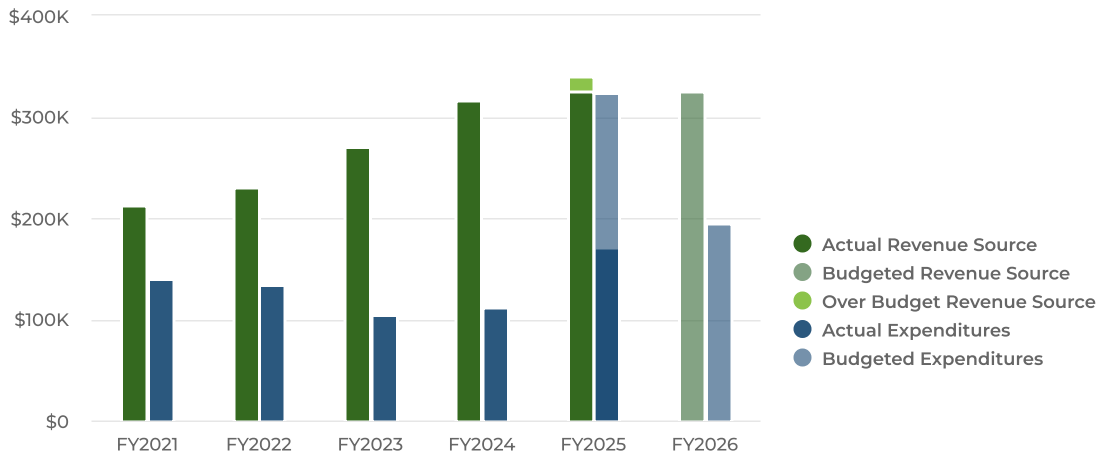
As the State of California continues its transition toward electric vehicles (EV's), there will be an expected deceleration in gasoline tax revenues. This trend is largely driven by increased EV adoption, greater fuel efficiency in internal combustion vehicles, and changes in driver behavior. Since local governments like the City of Sonora receive a share of gasoline tax revenues to fund road maintenance and transportation infrastructure, this decline presents long-term fiscal challenges.

To date, the revenue impact of declining gasoline consumption has been partially offset by scheduled increases in fuel tax rates—adjusted annually for inflation—under provisions such as the Road Maintenance and Rehabilitation Account (RMRA) established by Senate Bill 1 (SB 1). These built-in adjustments have temporarily sustained funding levels, despite the drop in fuel usage. However, as EV adoption accelerates, these rate increases are unlikely to fully compensate for the growing loss of taxable fuel sales over time.

Looking ahead, the City can expect continued pressure on fuel tax revenues unless a new funding model is adopted at the state level. One such model under consideration is a mileage-based user fee, where vehicle owners would be charged based on miles driven rather than gallons consumed. This would create a more

sustainable and equitable funding mechanism that accounts for both traditional and electric vehicles. This shift is further underscored by the Advanced Clean Cars II regulations, which require that all new passenger cars, trucks, and SUVs sold in California be zero-emission vehicles by 2035. As gas tax revenues decline over time, the City must proactively plan for this evolving fiscal landscape by identifying and advocating for sustainable, long-term funding solutions to support continued investment in roadways and critical infrastructure.

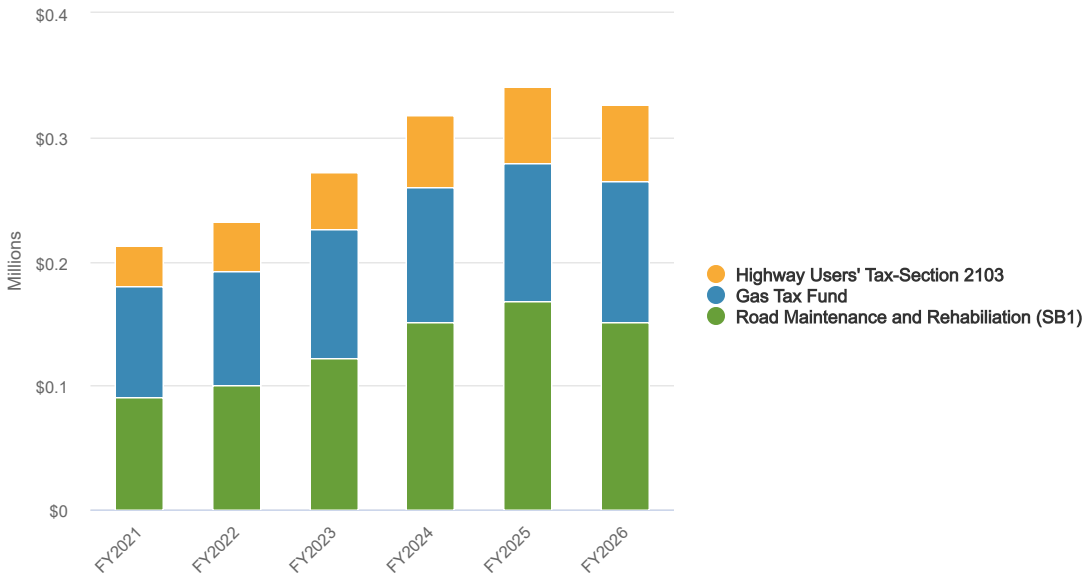
At the federal level, the U.S. Congress recently passed a resolution under the Congressional Review Act seeking to nullify California's authority to enforce more stringent emissions standards granted by the Environmental Protection Agency (EPA). This challenge is expected to be resolved in the federal courts, with significant implications for state-led climate policy and transportation funding strategies



Gasoline Tax Revenue by Fund

Each year the California Local Government Finance Almanac provides revenue estimates for Highway User Tax and Road Maintenance and Rehabilitation for each City and County.

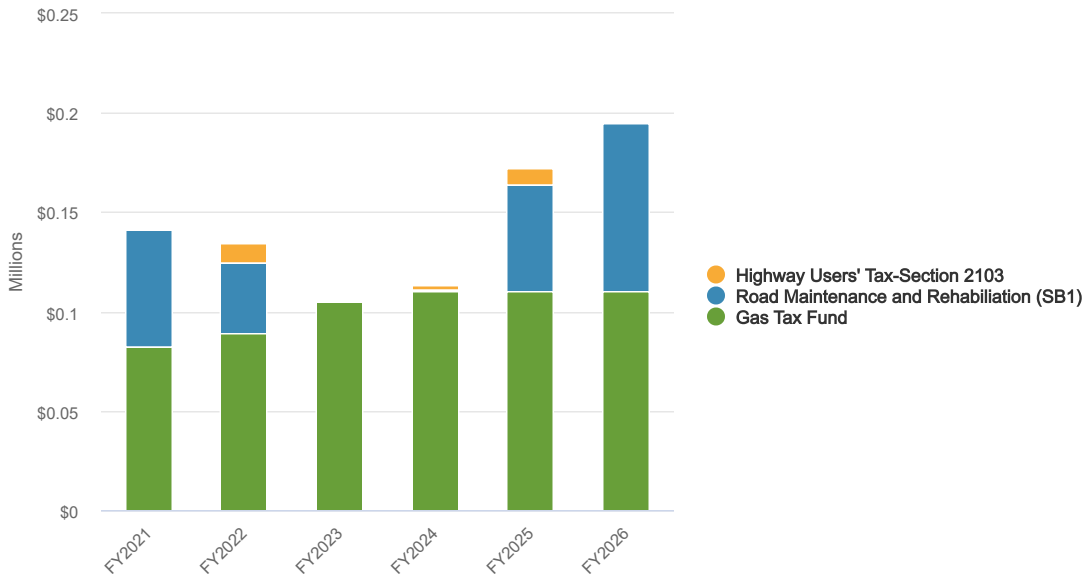
Budgeted and Historical 2024 Revenue by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Gas Tax Fund						
Gas Tax 2105 Fund	$27,337	$29,592	$31,539	$32,996	$32,200	$33,300
Gas Tax 2106 Fund	$30,601	$30,853	$32,493	$32,888	$32,500	$32,800
Gas Tax 2107 Fund	$32,709	$40,333	$42,691	$42,963	$44,100	$45,200
Gas Tax 2107.5 Fund	$1,000	$2,000	$2,000	$2,000	$2,000	$2,000
Investment Earnings	$162	$1,063	$444	$497	$500	$250
Total Gas Tax Fund:	$91,809	$103,841	$109,168	$111,344	$111,300	$113,550
Highway Users' Tax-Section 2103						
Gas Tax 2103 Fund	$38,902	$42,372	$47,293	$48,806	$46,100	$49,300
Investment Earnings	$551	$3,710	$9,745	$12,819	$13,000	$12,500
Total Highway Users' Tax-Section 2103:	$39,453	$46,082	$57,039	$61,625	$59,100	$61,800
Road Maintenance and Rehabiliation (SB1)						
Road Maintenance & Rehabilitation	$99,319	$114,802	$131,524	$140,836	$133,000	$136,000
Investment Earnings	$888	$6,896	$19,607	$27,095	$22,000	$15,000
Total Road Maintenance and Rehabiliation (SB1):	$100,207	$121,698	$151,132	$167,931	$155,000	$151,000
Total:	$231,469	$271,621	$317,339	$340,900	$325,400	$326,350

Gasoline Tax Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Gas Tax Fund	$89,000	$105,000	$110,000	$110,000	$110,000	$110,000
Highway Users' Tax-Section 2103	$9,962	$0	$2,527	$8,168	$10,000	$0
Road Maintenance and Rehabiliation (SB1)	$35,355	$0	$765	$54,110	$204,500	$85,000
Total:	$134,317	$105,000	$113,292	$172,278	$324,500	$195,000

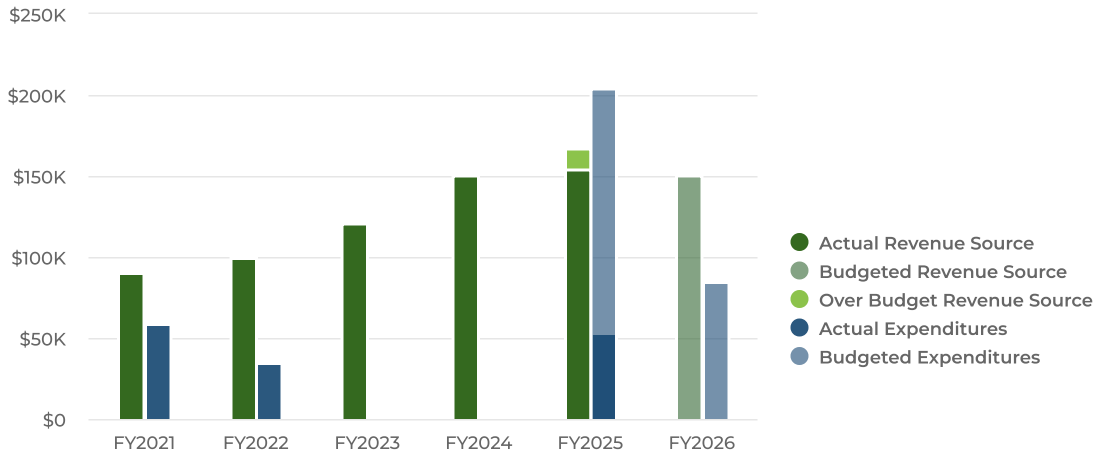
Road Maintenance and Rehabilitation (SB1)

California Senate Bill (SB) 1 created the Road Maintenance and Rehabilitation Account (RMRA) to address deferred maintenance on the State Highway System and the local street and road system. A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. In FY2025/26, the City plans to utilize $85,000 of the accumulated RMRA funds to support the design phases of the Snell Road Reconstruction and Drainage Improvement Project.

Summary

The City of Sonora is projecting $151K of revenue in FY2026, which represents a 2.6% decrease over the prior year. Budgeted expenditures are projected to decrease by 58.4% or $119.5K to $85K in FY2026.

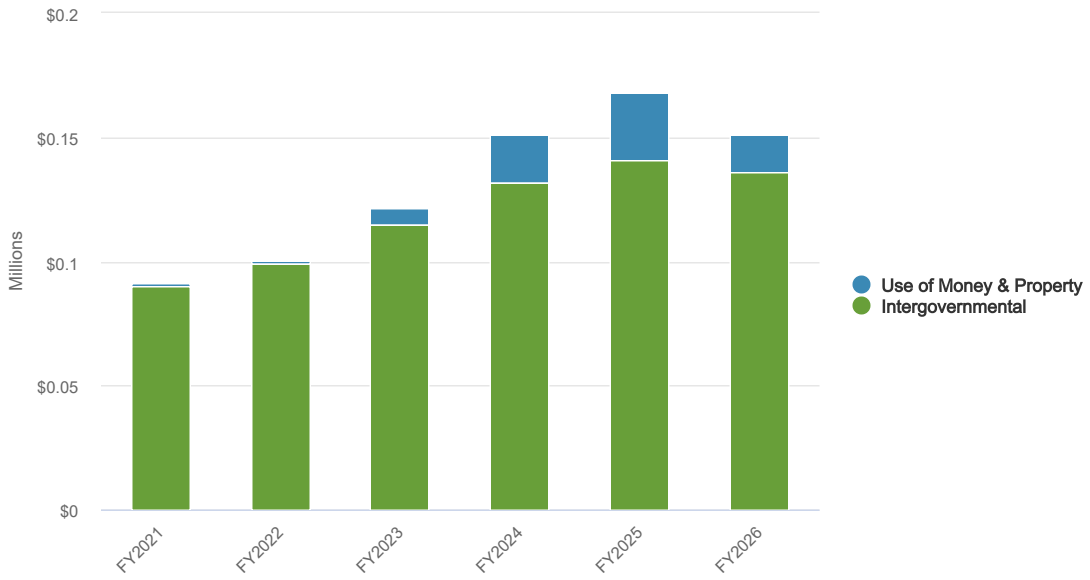
While gasoline consumption has been gradually declining due to increased fuel efficiency, reduced driving, and the rise of electric vehicles, revenues from the Road Maintenance and Rehabilitation Account (RMRA) have actually increased in recent years. This is because the RMRA gas tax rate is indexed to inflation and automatically increases each year, as established under Senate Bill 1 (SB 1).
In effect, the annual increases in the per-gallon tax rate have more than offset the decrease in overall gasoline sales, resulting in a net increase in RMRA revenue to cities and counties. This built-in adjustment has allowed the City to maintain or even grow their RMRA funding, despite the broader downward trend in gasoline consumption.
However, this offset is expected to be temporary. As electric vehicle adoption accelerates and gasoline usage continues to decline over the long term, even inflation-based rate increases will no longer be sufficient to sustain revenue levels. This highlights the importance of pursuing alternative transportation funding mechanisms to ensure continued investment in road maintenance and infrastructure. As part of the Advanced Clean Cars II regulations, all new passenger cars, trucks, and SUV's sold in California will be zero-emission vehicles by 2035.



Road Maintenance and Rehabilitation Revenues by Source

Each year the City receives estimated revenues for each of the California Gas Tax Funds. The estimated RMRA funding in FY2025/26 is $136,000

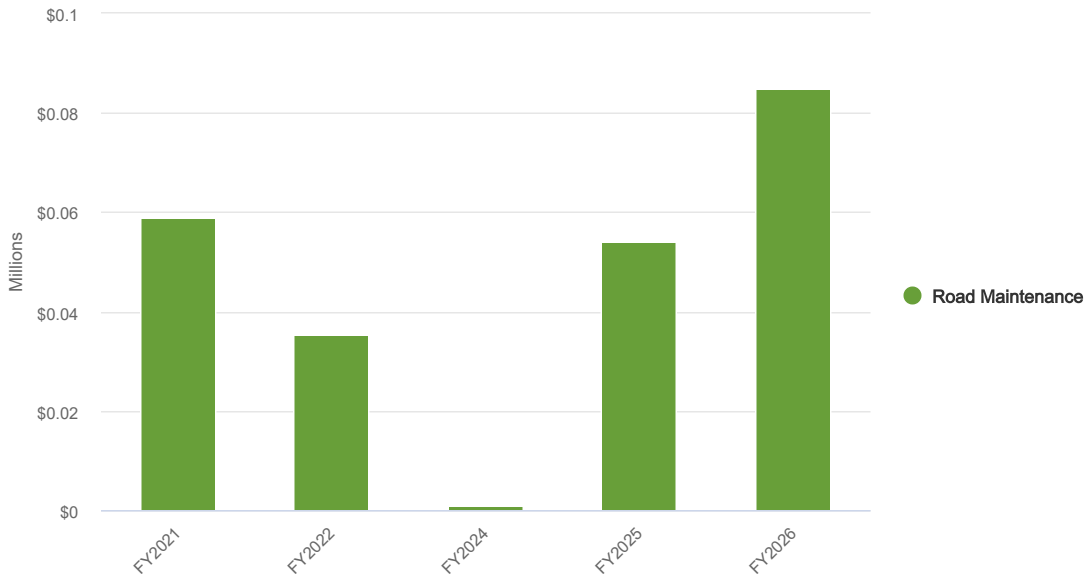
Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental	$99,319	$114,802	$131,524	$140,836	$133,000	$136,000
Use of Money & Property	$888	$6,896	$19,607	$27,095	$22,000	$15,000
Total Revenue Source:	$100,207	$121,698	$151,132	$167,931	$155,000	$151,000

Expenditures by Function

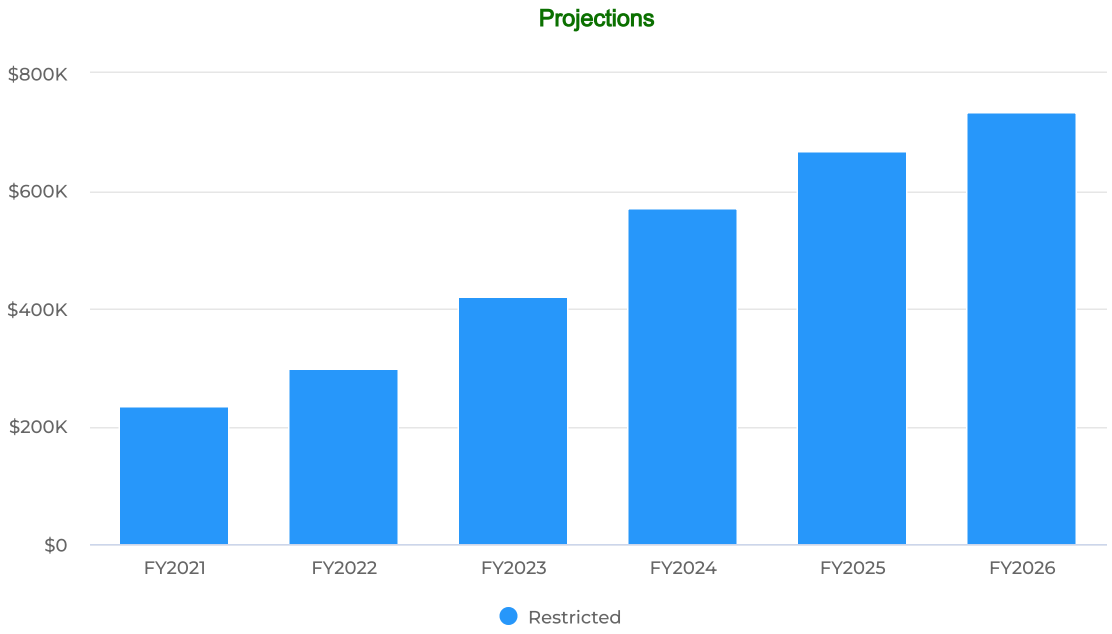
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Road Maintenance	$35,355	$0	$765	$54,110	$204,500	$85,000
Total Expenditures:	$35,355	$0	$765	$54,110	$204,500	$85,000

Fund Balance

The City has accumulated approximately $685,000 over the past several years. As part of the FY2025/26 budget is the Snell Road Reconstruction and Drainage Improvement Project.



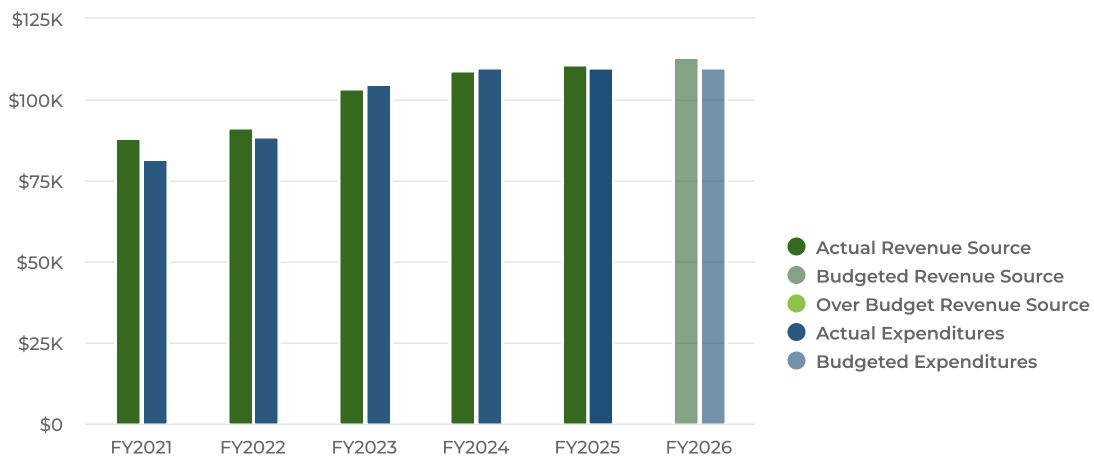
Road Maintenance and Rehabilitation Fund Balance

Highway User Tax

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The local (city and county) portions of these allocations flow through the Highway Users Tax Account (HUTA), the familiar gasoline tax revenues that have been in place for decades.

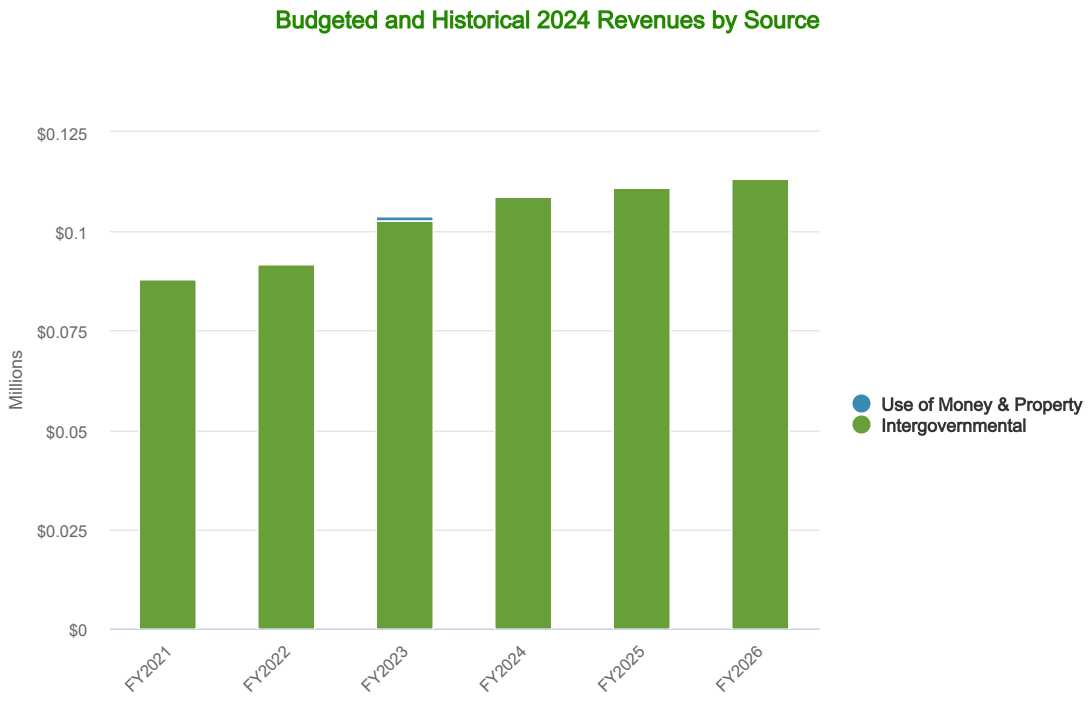
Summary

The City of Sonora is projecting $113.55K of revenue in FY2026, which represents a 2.0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $110K in FY2026.



Highway User Tax Revenues by Source

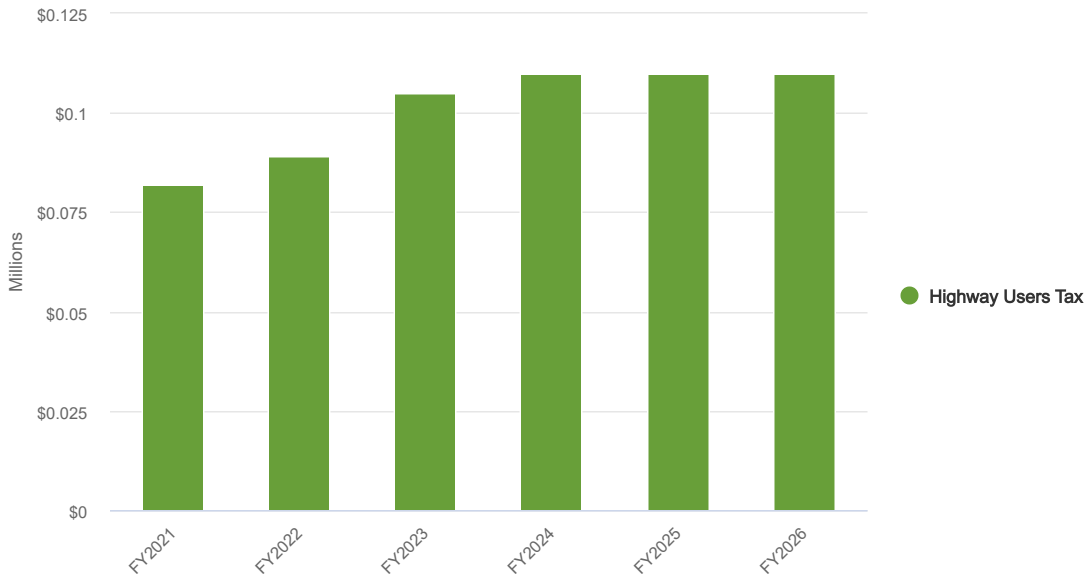
Each year the City receives estimated revenues for each of the California Gas Tax Funds from the California Department of Finance. The estimated Highway User Tax funding for the City of Sonora in FY2025/26 is $113,300



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental	$91,647	$102,778	$108,724	$110,847	$110,800	$113,300
Use of Money & Property	$162	$1,063	$444	$497	$500	$250
Total Revenue Source:	$91,809	$103,841	$109,168	$111,344	$111,300	$113,550

Highway User Tax Expenditures by Function

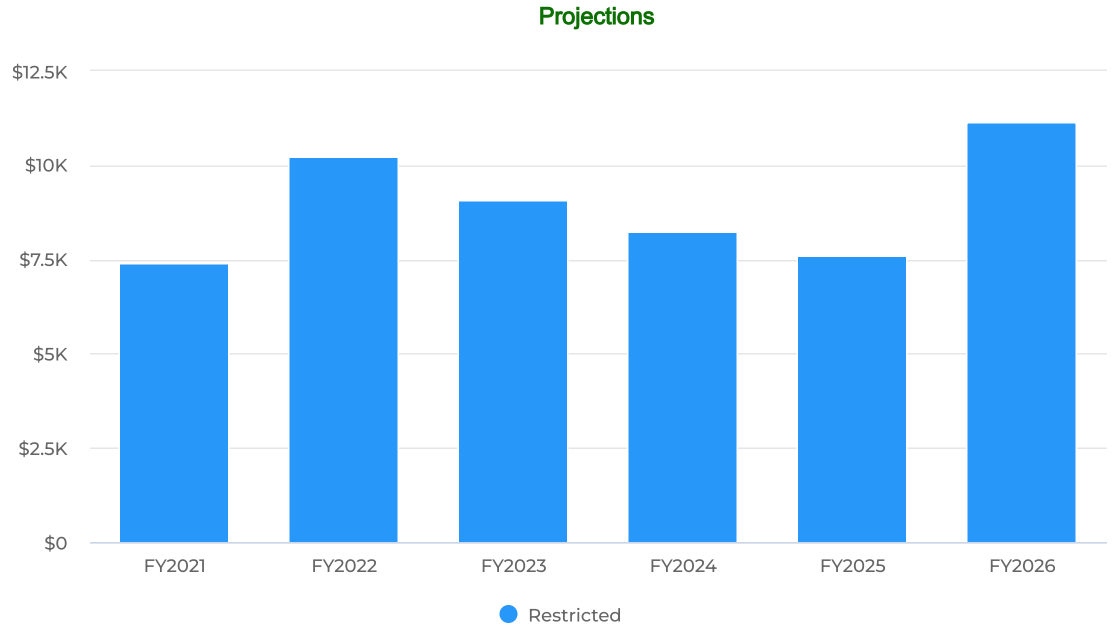
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Highway Users Tax	$89,000	$105,000	$110,000	$110,000	$110,000	$110,000
Total Expenditures:	$89,000	$105,000	$110,000	$110,000	$110,000	$110,000

Fund Balance

The fund balance in the City's Highway User Tax Fund is normally close to $0. Each year the City allocates approximately $110,000 to the Public Works Department to patch and stripe streets and roads in the City. As the revenues have increased and decreased over the past few years the fund balance has done the same.



Highway User Tax Fund Balance

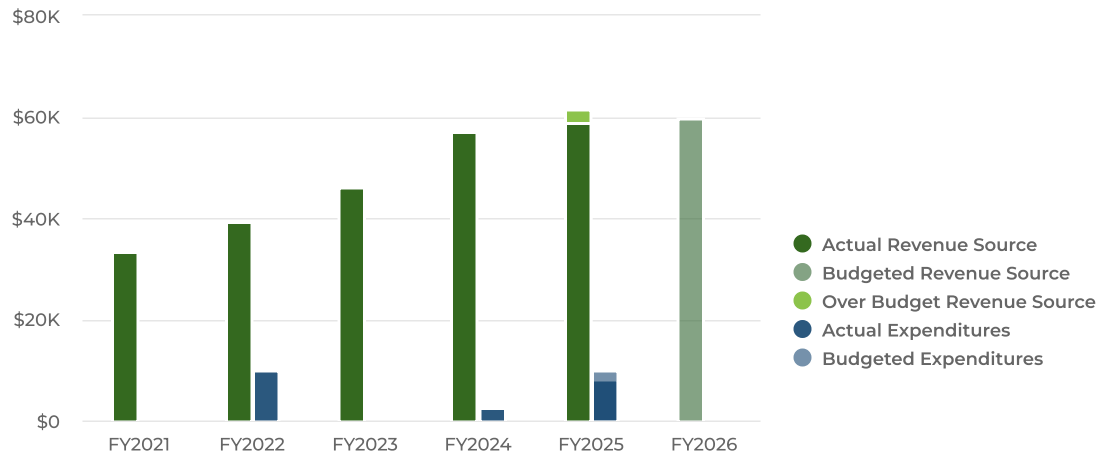
Gas Tax Section 2103

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The local (city and county) portions of these allocations flow through the Highway Users Tax Account (HUTA), the familiar gasoline tax revenues that have been in place for decades.

Summary

The City of Sonora is projecting $59.8K of revenue in FY2026, which represents a 1.2% increase over the prior year. Budgeted expenditures are projected to decrease by 100% or $10K to $0 in FY2026.

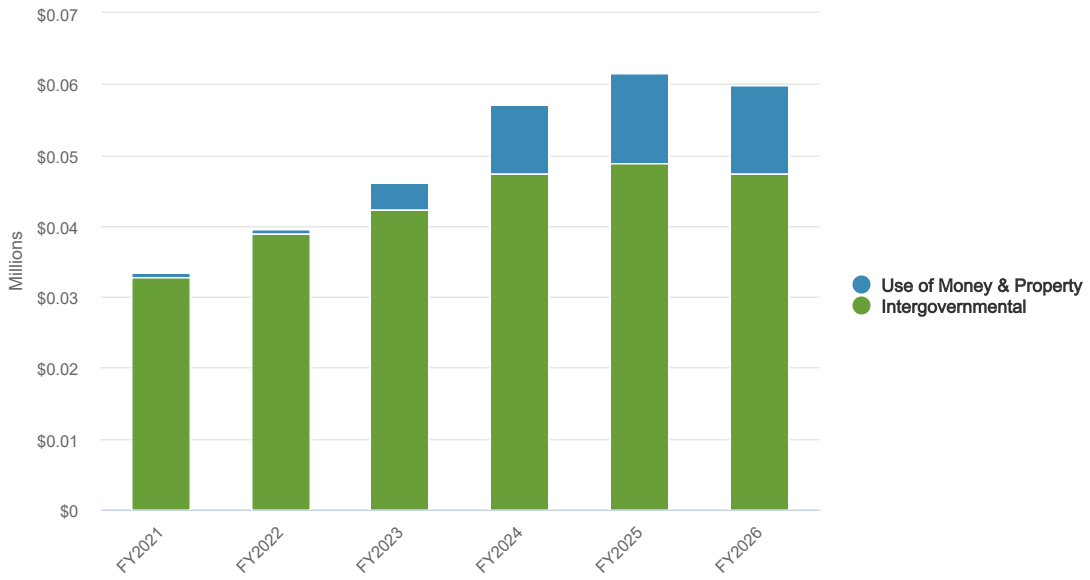
As the State of California has begun the transition to electric vehicles (EV), there has been a marked decline in gasoline taxes collected. The City can expect this trend to continue until there is a solution offered. There have been discussions about taxing each vehicle on the number of miles driven. As part of the Advanced Clean Cars II regulations, all new passenger cars, trucks, and SUV's sold in California will be zero-emission vehicles by 2035.



Gas Tax Section 2103 Revenues by Source

Each year the City receives estimated revenues for each of the California Gas Tax Funds from the California Department of Finance. The estimated Highway User Tax funding in FY2025/26 is $49,300

Budgeted and Historical Revenues by Source

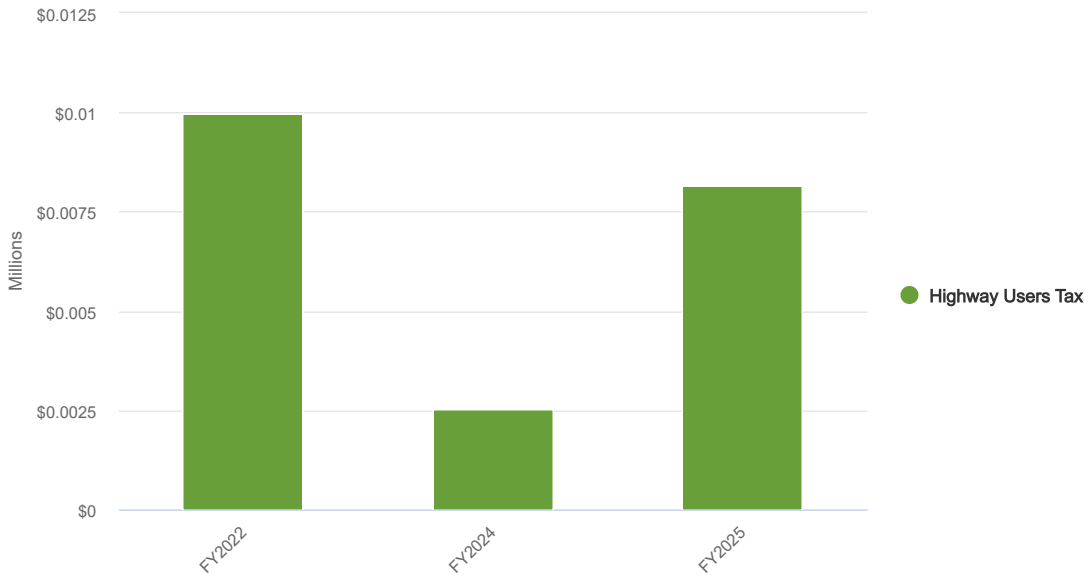


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental	$38,902	$42,372	$47,293	$48,806	$46,100	$47,300
Use of Money & Property	$551	$3,710	$9,745	$12,819	$13,000	$12,500
Total Revenue Source:	$39,453	$46,082	$57,039	$61,625	$59,100	$59,800

Gas Tax Section 2103 Expenditures by Function

There are no budgeted expenditures for this fund in FY2025/26. This will be part of the supplemental requests. It is anticipated these funds will be used on the Snell Road Project.

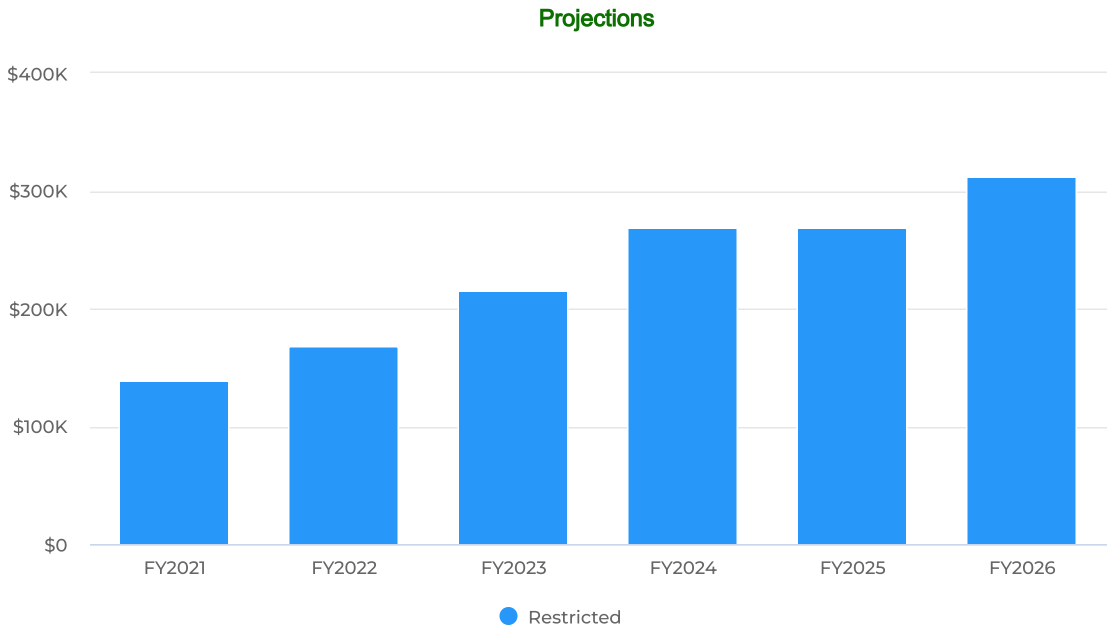
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Highway Users Tax	$9,962	$0	$2,527	$8,168	$10,000	$0
Total Expenditures:	$9,962	$0	$2,527	$8,168	$10,000	$0

Fund Balance

The City has accumulated approximately $316,000 over the past several years. As part of the FY2025/26 budget's supplementary list are projects which could be allocated as a use these funds.



Gas Tax Fund Balance

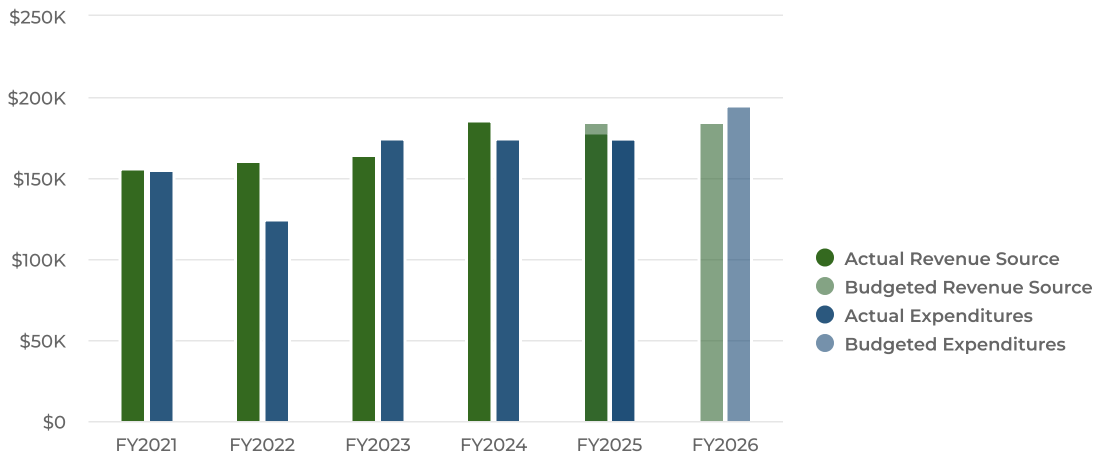
Supplemental Law Enforcement Services Fund

The Supplemental Law Enforcement Service Fund (SLESF), Citizen's Option for Public Safety (COPS) Program, provides monies statewide for local public safety needs. The Police Department is required to spend these funds on front-line police services, including personnel and/or equipment. SLESF monies cannot be allocated to supplant any existing funding of police services Per Government Cost Section 30062, monies allocated for SLESF is to be expended exclusively to provide front line law enforcement services.

Summary

The City of Sonora is projecting $185K of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 11.4% or $20K to $195K in FY2026.

The increase in the budget is intended to more accurately align with the actual revenues being collected through the program. As revenue collections rise, it is important for the City to reflect those increases in the expenditure budget to ensure transparency and compliance with fiscal policies. Appropriately adjusting expenditures allows the City to utilize the full extent of available resources for their intended purposes, rather than leaving them unspent or appearing as surplus. This approach also helps demonstrate that funds are being actively managed and reinvested into program services, maintenance, or improvements, as required by the fund's purpose.



Supplemental Law Enforcement Services Fund Revenue by Fund

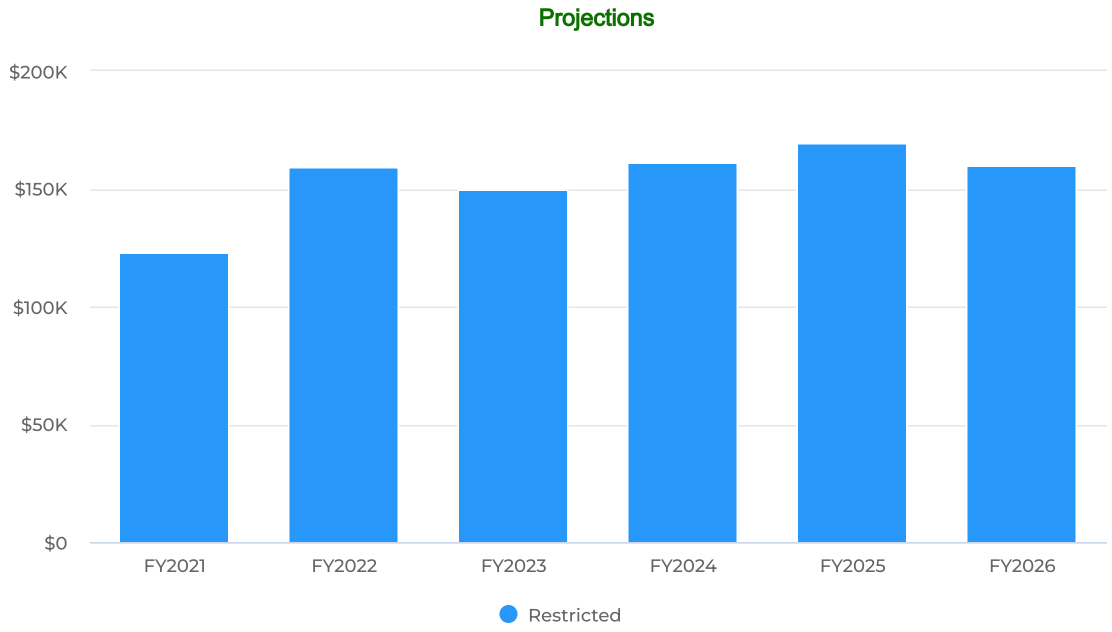
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
SLESF - COPS	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000
Total SLESF - COPS:	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000

Supplemental Law Enforcement Services Fund Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Public Safety	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000
Total Expenditures:	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000

Fund Balance

The City's Supplemental Law Enforcement Services Fund is funding dedicated to the Police Department.



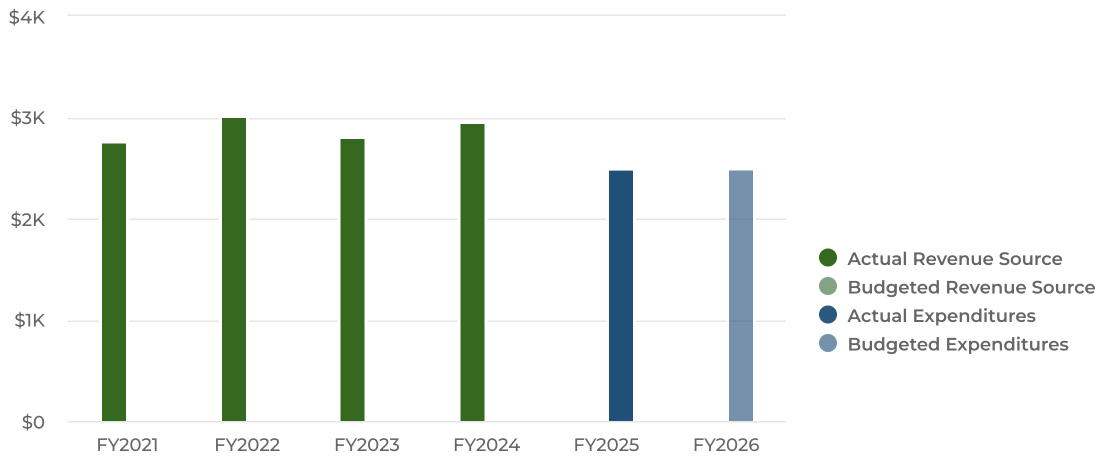
Supplemental Law Enforcement Services Fund Balance

Vehicle Abatement

The Vehicle Abatement Fund was established in 1994 as a result of a vehicle registration fee increase for City and County residents. The purpose of this fund is to provide revenue to address vehicle abatement enforcement costs within the City of Sonora. This budget has been established from criteria for the maintenance of the vehicle abatement program. These costs include logistical and equipment needs, and the supplement of salaries for personnel assigned to vehicle abatement services.

Summary

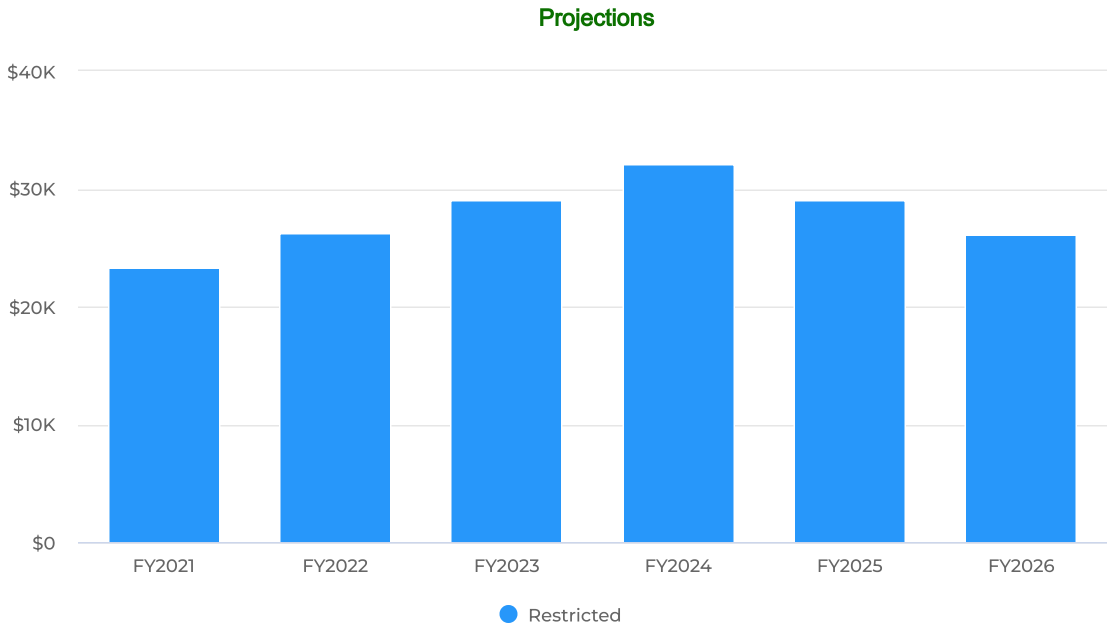
The City of Sonora is projecting $0 of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $2.5K in FY2026.



Vehicle Abatement Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Charges for Services	$3,023	$2,810	$2,961	$0	$0	$0
Total Revenue Source:	$3,023	$2,810	$2,961	$0	$0	$0

Fund Balance



Vehicle Abatement Fund Balance

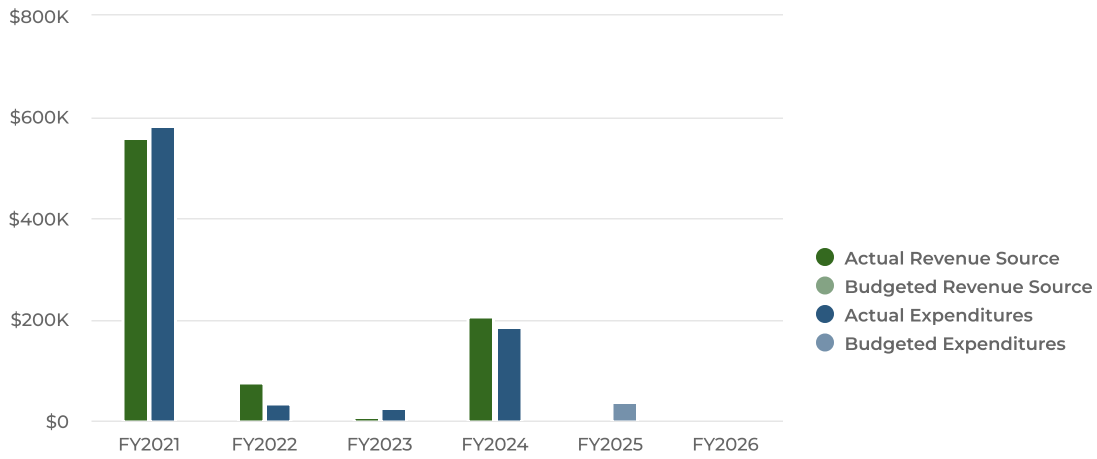
Rural Capacity Grant

The City of Sonora's Fire Department researches and applies for grant funding opportunities. The Rural Capacity Grant is a grant the department will apply for during the year and any awards will be approved by the Council.

Summary

The City of Sonora is projecting $0 of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 96.8% or $38.7K to $1.3K in FY2026.

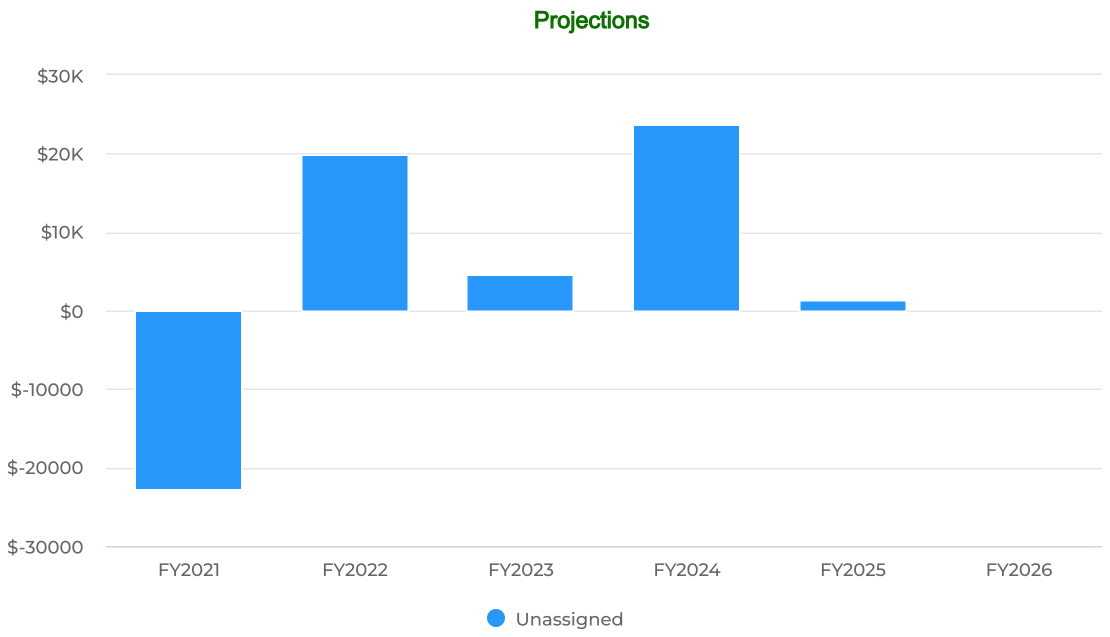
Each year the City applies for this grant. The actual revenues and expenditures are based on the award and can vary widely. Once an award has been accepted by the City Council a budget will be approved.



Rural Capacity Grant Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental	$19,893	$10,000	$207,035	$0	$0	$0
Transfer In	$58,450	$0	$0	$0	$0	$0
Total Revenue Source:	$78,343	$10,000	$207,035	$0	$0	$0

Fund Balance



Rural Capacity Grant Fund Balance

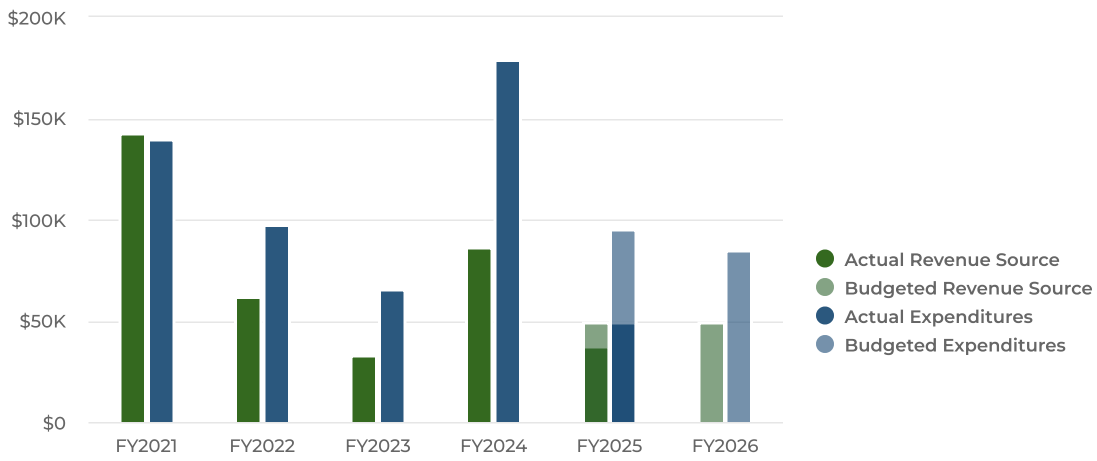
Code 5 Fire Reimbursement

The City of Sonora's Fire Department participates in the statewide California Firefighter Assistance Agreement (CFAA) and the local Tuolumne County Assistance by Hire Agreement (ABH). These agreements allow fire agencies to participate in a statewide mutual aid assistance program and receive reimbursement for the cost of sending equipment and personnel. During FY2025/26, the Fire Department will participate in the CFAA and ABH as needed, ensuring that adequate staffing levels are maintained to respond to emergencies within the City of Sonora. Costs are charged to this fund as a placeholder and reimbursed by the State or agency requesting assistance. The typical costs associated with this fund are subsequent to the reimbursement received from the agency requesting assistance and usually are paid within four to six months.

Summary

The City of Sonora is projecting $50K of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 10.6% or $10.15K to $85.35K in FY2026.

Revenues in this fund are based on the current need for fire personnel and equipment to be deployed. Each year the City provides a base amount of $50,000. This amount will be updated throughout the year as actual deployments occur.



Code 5 Fire Reimbursement Revenues by Source

These are revenue estimates based on the number and length of ther mutual aid deployment.

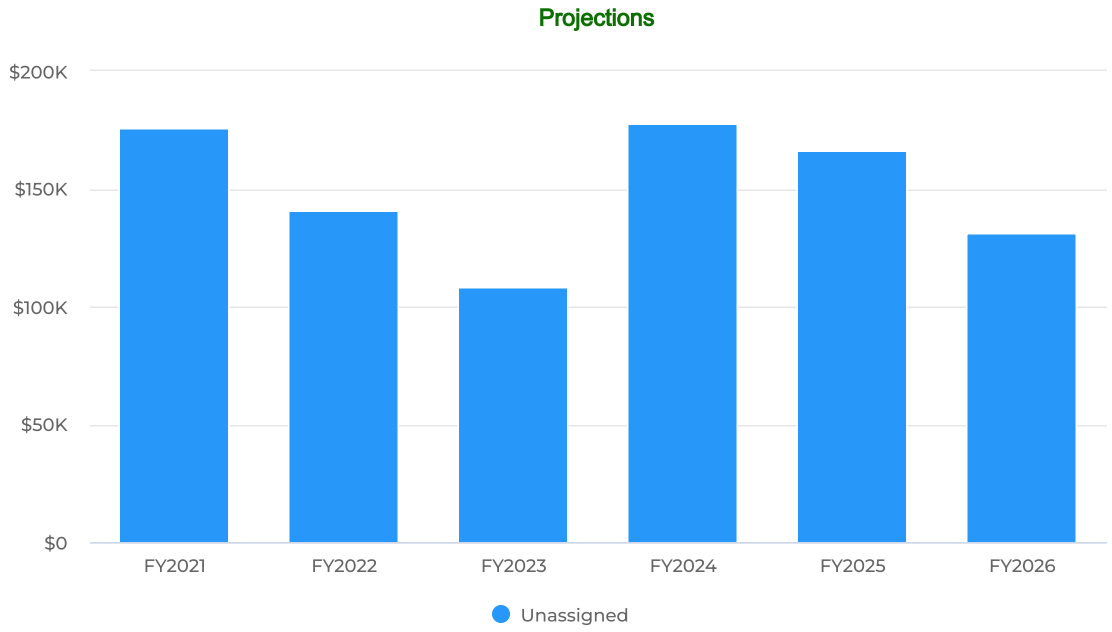
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
All Other Revenue	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000
Total Revenue Source:	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000

Code 5 Reimbursement Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Public Safety	$97,629	$65,664	$178,961	$49,524	$95,500	$85,350
Total Expenditures:	$97,629	$65,664	$178,961	$49,524	$95,500	$85,350

Fund Balance

As the City's Fire Department is utilized in mutual aide assistance the revenues are accumulated. The department uses these funds, as necessary, for equipment needs and as matching funds for other grant opportunities.



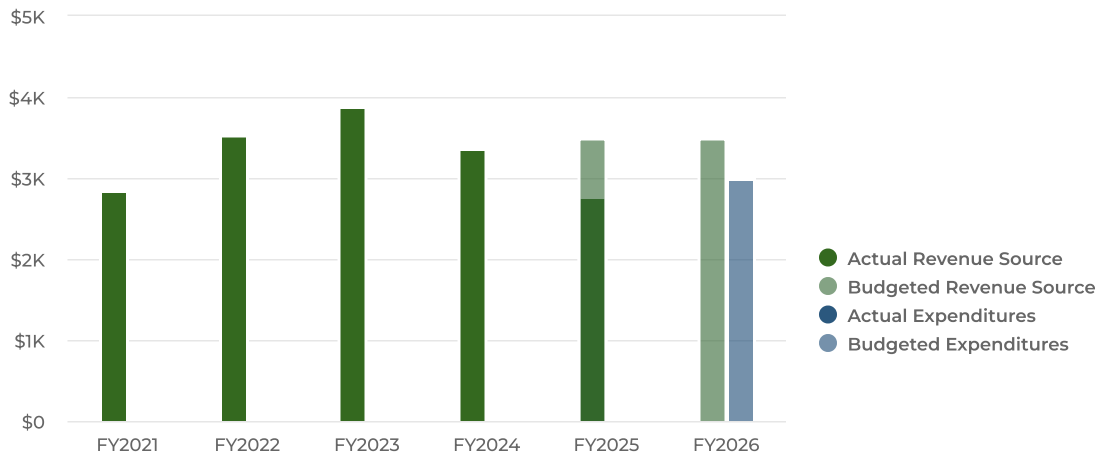
Code 5 Fire Fund Balance

Certified Access Specialist Fund

This fund is used to account for receipts of business licenses and building related surcharges and disbursements, which fund ongoing building programs to promote disabled accessibility. The Senate Bill (SB) 1186 fee is applied to business license renewals. Local jurisdictions are required to use the funds to increase certified access specialist (CASp) services and compliance with construction related disability access requirements, primarily for training and retention of CASps to meet the needs of the public.

Summary

The City of Sonora is projecting $3.5K of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $3K to $3K in FY2026.



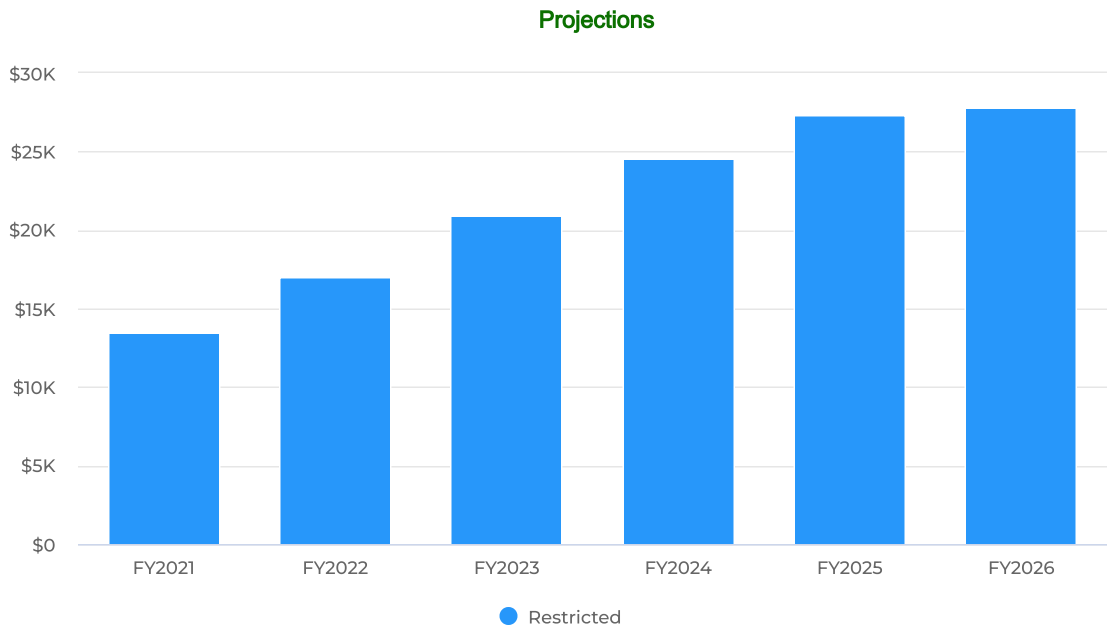
Certified Access Specialist Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises	$3,539	$3,893	$3,373	$2,771	$3,500	$3,500
Total Revenue Source:	$3,539	$3,893	$3,373	$2,771	$3,500	$3,500

Certified Access Specialist by Function

Name	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures			
Community Development	$0	$0	$3,000
Total Expenditures:	$0	$0	$3,000

Fund Balance



Certified Access Specialist Fund Balance

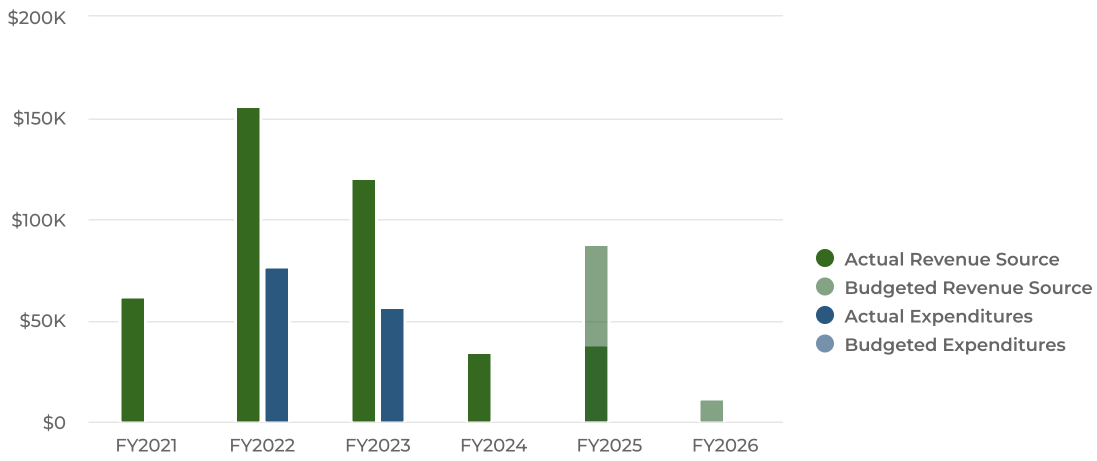
Local Transportation Fund

Local Transportation Funds (LTF) are allocated to the City of Sonora only when excess funds remain after regional transit needs have been met. For FY2025/26, the City does not anticipate receiving any surplus funding from the LTF program. The projected revenue is for the interest earned on the current fund balance. However, should funding become available during the fiscal year, the City will prepare a budget adjustment to recognize the unanticipated revenue and bring it forward to the City Council for approval. This approach ensures compliance with budgetary procedures while allowing the City to responsibly utilize any LTF funds that may be received.

Summary

The City of Sonora is projecting $12K of revenue in FY2026, which represents a 86.4% decrease over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $0 in FY2026.

The amount the City receives from the Local Transportation Funds is determined by the amount of excess LTF at the Tuolumne County Transportation Council (TCTC). For FY25/26, the City is not expecting to receive any excess LTF. The City will request funding as soon as notice of availability is given by TCTC.



Local Transportation Fund Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental	$155,510	$116,287	$23,161	$26,667	$83,400	$0
Use of Money & Property	$600	$4,700	$12,014	$11,914	$5,000	$12,000
Total Revenue Source:	$156,110	$120,987	$35,175	$38,581	$88,400	$12,000

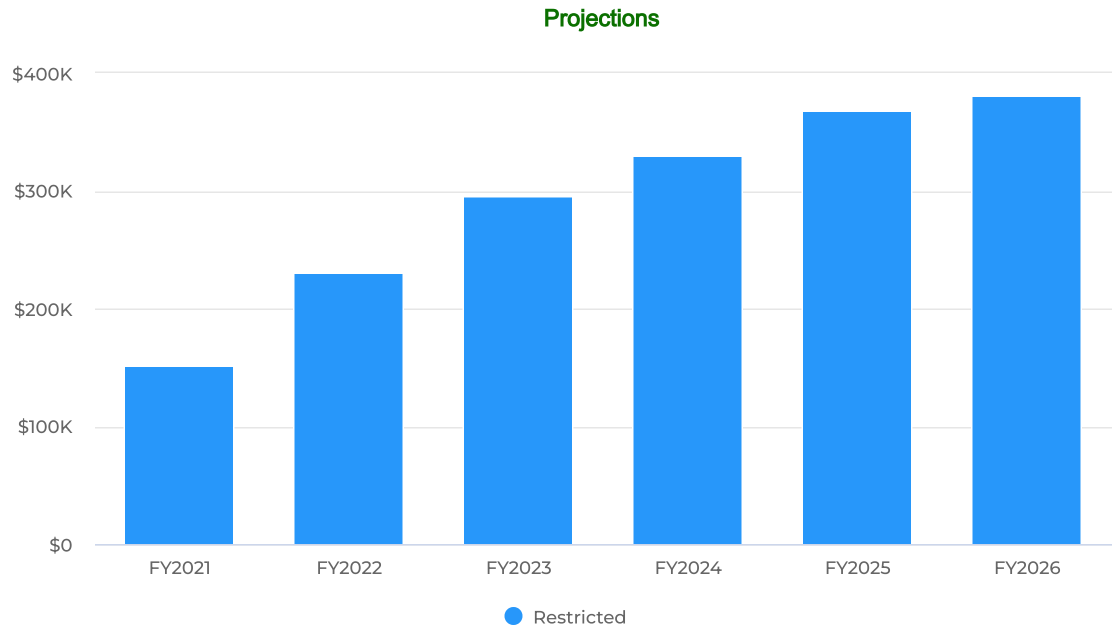
Local Transportation Fund Expenditures by Function

The expenditures for each deparment are reflected in their respective budgets.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Road Maintenance	$77,000	$56,862	$0	$0	$0	$0
Total Expenditures:	$77,000	$56,862	$0	$0	$0	$0

Fund Balance

As part of the FY2025/26 Budget, supplementary requests will be approved during the budget hearings.



Local Transportation Fund Balance

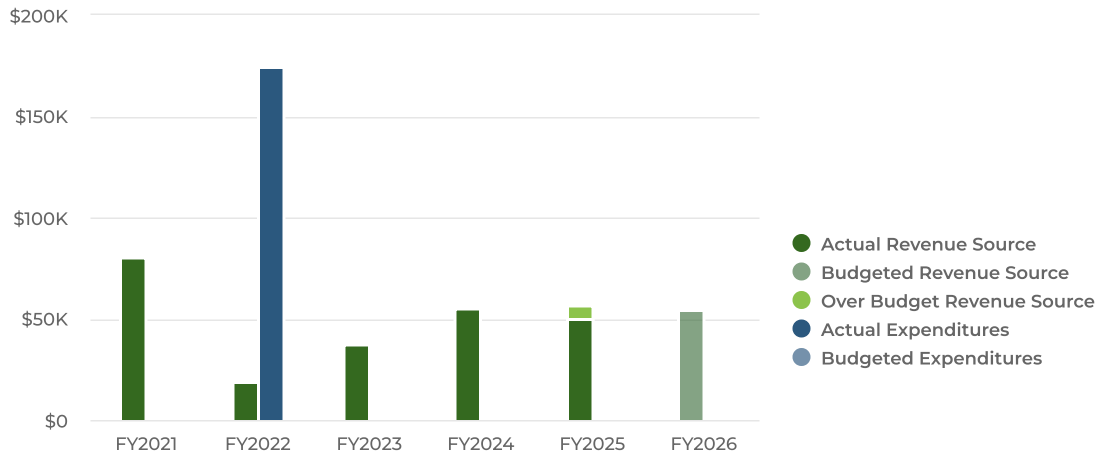
Traffic Mitigation Fund

The Traffic Mitigation Fund is used to account for impact fees which have been received from development projects to mitigate traffic impacts and are used to fund regional transportation improvement projects in the City and County.

Summary

The City of Sonora is projecting $55K of revenue in FY2026, which represents a 8.9% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $0 in FY2026.

The revenues in this fund are provided by the number of projects constructed in the City. Each year the City provides an estimate of the amount collected and will update to the actual amount during the mid-year update. The actual amount will be determined by the size and number of projects constructed.



Traffic Mitigation Revenues by Source

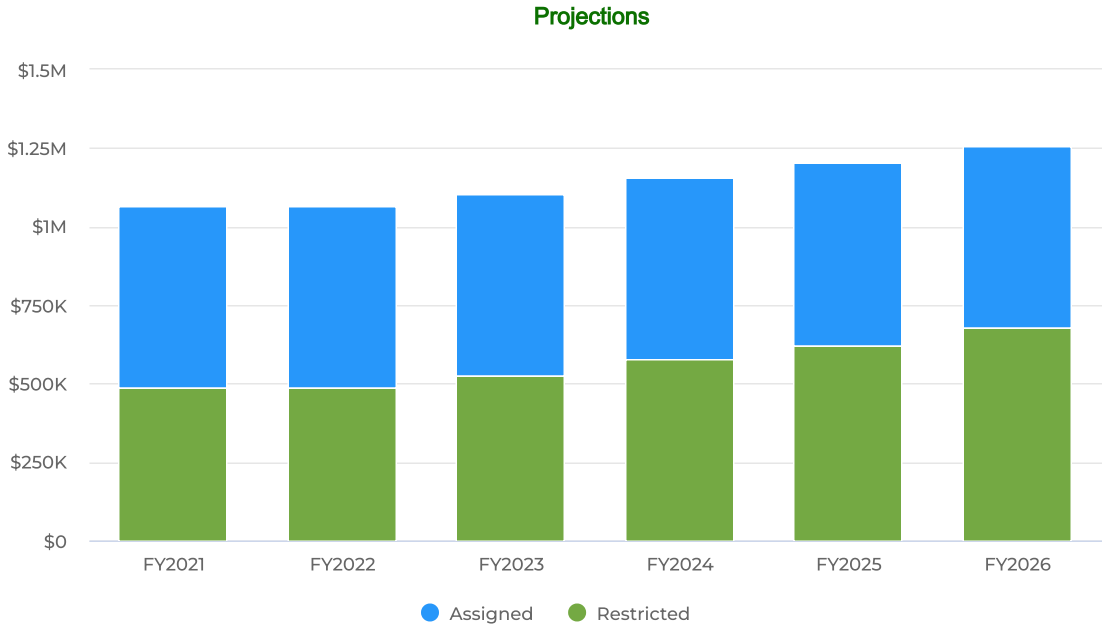
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises	$15,920	$17,004	$10,485	$4,092	$12,500	$8,000
Use of Money & Property	$3,677	$20,703	$45,080	$52,773	$38,000	$47,000
Total Revenue Source:	$19,597	$37,707	$55,565	$56,865	$50,500	$55,000

Traffic Mitigation Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Mitigation	$175,000	$0	$0	$0	$0	$0
Total Expenditures:	$175,000	$0	$0	$0	$0	$0

Fund Balance

Traffic Impact Mitigation Fees are collected pursuant to Chapter 3.50 of the Sonora Municipal Code established in 1991 and City Council Resolution 11-16-98-A which adopted Traffic Impact Mitigation Fees based on an Updated Study of County Wide Circulation Improvement Needs. These fees are used to mitigate the effects of projects within the City. As part of the fund balance is the encumbered funds for the signalization project of Sanguinette Road and Old Wards Ferry Road.



Traffic Mitigation Fund Balance

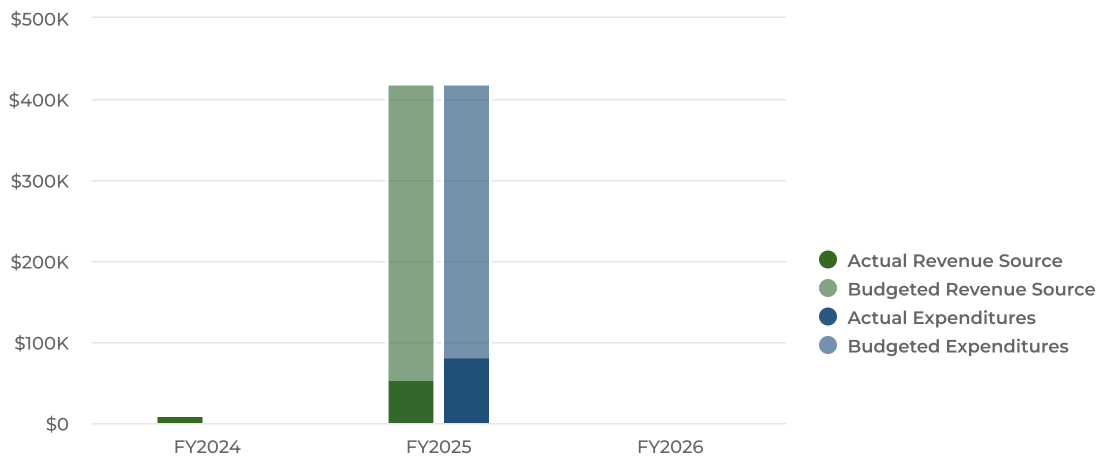
Gold Rush Multi-Use Trail

This fund tracks the Gold Rush Multi-Use Trail. Phase 1 of this project is a 1.5 mile, paved, shared-use path along State Route 49. It will begin on Stockton Street at the South End of the Motherlode Fair Grounds and along Woods Creek Park to Sonora High. The completed trail will extend 14 miles.

For FY25/26, the remaining encumbered funds from FY24/25 will be used to continue the project.

Summary

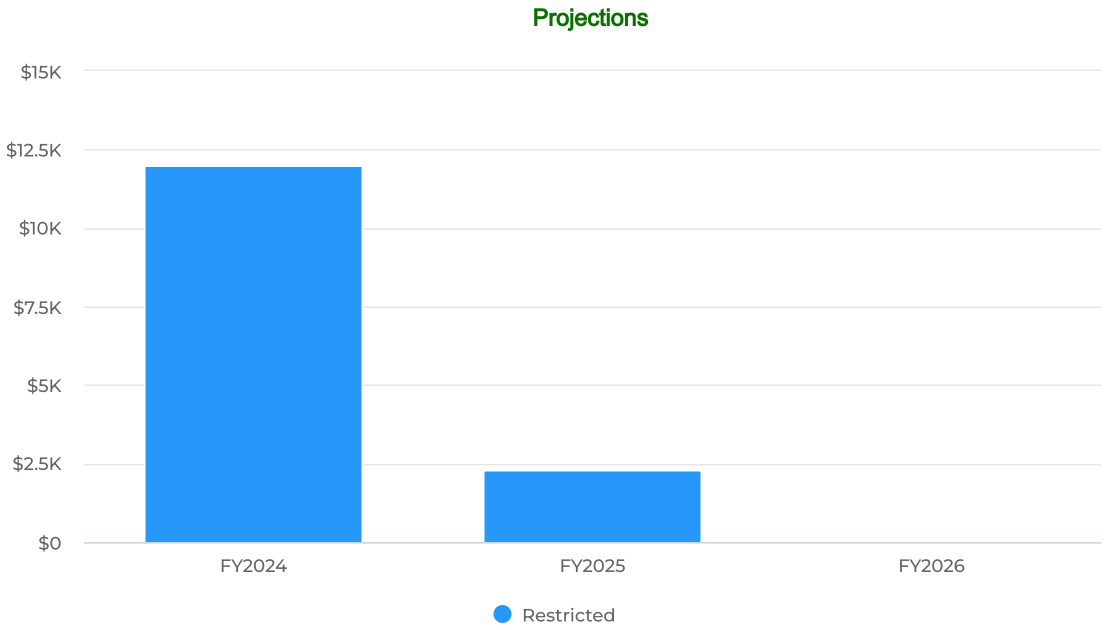
The City of Sonora is projecting $0 of revenue in FY2026, which represents a 100% decrease over the prior year. Budgeted expenditures are projected to decrease by 100% or $421K to $0 in FY2026.



Gold Rush Multi-Use Trail Comprehensive Summary

Name	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Beginning Fund Balance:	N/A	$11,986	$11,986	$2,284
Revenues				
Intergovernmental	$11,986	$55,365	$421,000	$0
Total Revenues:	$11,986	$55,365	$421,000	$0
Expenditures				
Operating Expenditures	$0	$83,137	$421,000	$0
Total Expenditures:	$0	$83,137	$421,000	$0
Total Revenues Less Expenditures:	$11,986	-$27,772	$0	$0
Ending Fund Balance:	N/A	-$15,786	$11,986	$2,284

Fund Balance



Gold Rush Multi-Use Trail Fund Balance

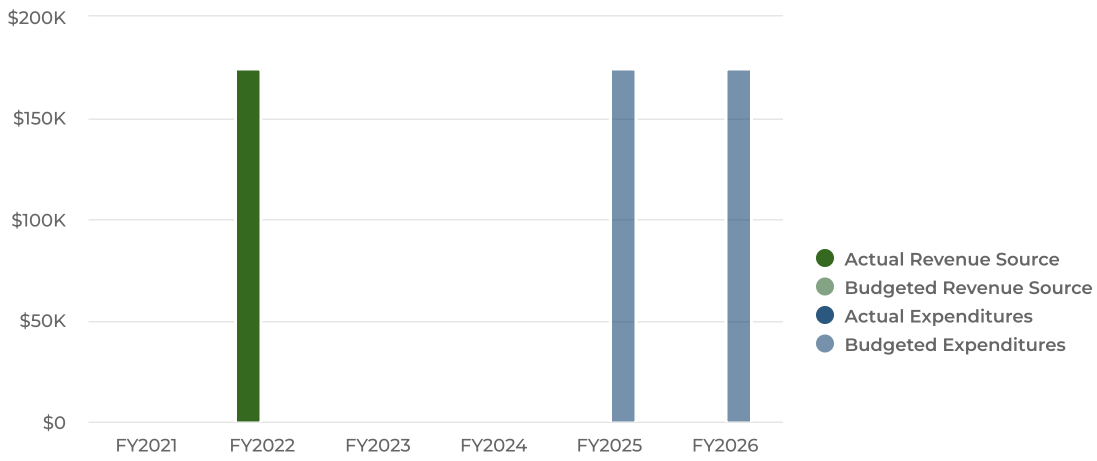
Greenley Road Extension Project

The North-South Connector Project, or Greenley Road Extension, in one form or another, has been included in every Tuolumne County Regional Transportation Plan (RTP) since the first RTP in 1975.

At a joint meeting of the Tuolumne County Board of Supervisors and Sonora City Council on December 17, 2021, the Greenley Road Extension Project was discussed as a project of mutual interest. Resolution 127-21 was passed resolving to maintain open communication on issues affecting citizens with a collective mission of creating safe and healthy communities that promote economic prosperity and enhance quality of life for both citizens and visitors. On August 16, 2022 the Tuolumne County Board of Supervisors approved the Public Works Department to collaborate with the Tuolumne County Transportation Council and City of Sonora on the development of a Project Initiation Document for Phase I of the North-South Connector (Greenley Road Extension) Project.

Summary

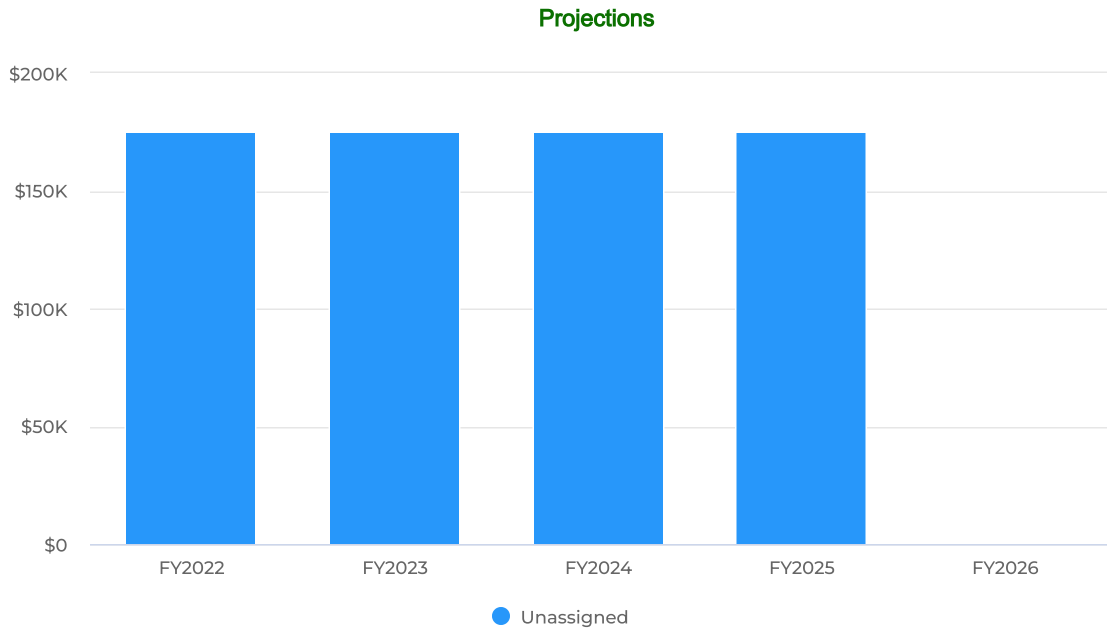
The City of Sonora is projecting $0 of revenue in FY2026, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $0 to $175K in FY2026.



Greenley Road Extension Project Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Beginning Fund Balance:	N/A	$175,000	$175,000	$175,000	$175,000	$175,000
Revenues						
Transfer In	$175,000	$0	$0	$0	$0	$0
Total Revenues:	$175,000	$0	$0	$0	$0	$0
Expenditures						
Operating Expenditures	$0	$0	$0	$0	$175,000	$175,000
Total Expenditures:	$0	$0	$0	$0	$175,000	$175,000
Total Revenues Less Expenditures:	$175,000	$0	$0	$0	-$175,000	-$175,000
Ending Fund Balance:	N/A	$175,000	$175,000	$175,000	$0	$0

Fund Balance



Gold Rush Multi-Use Trail Fund Balance

FUNDING SOURCES

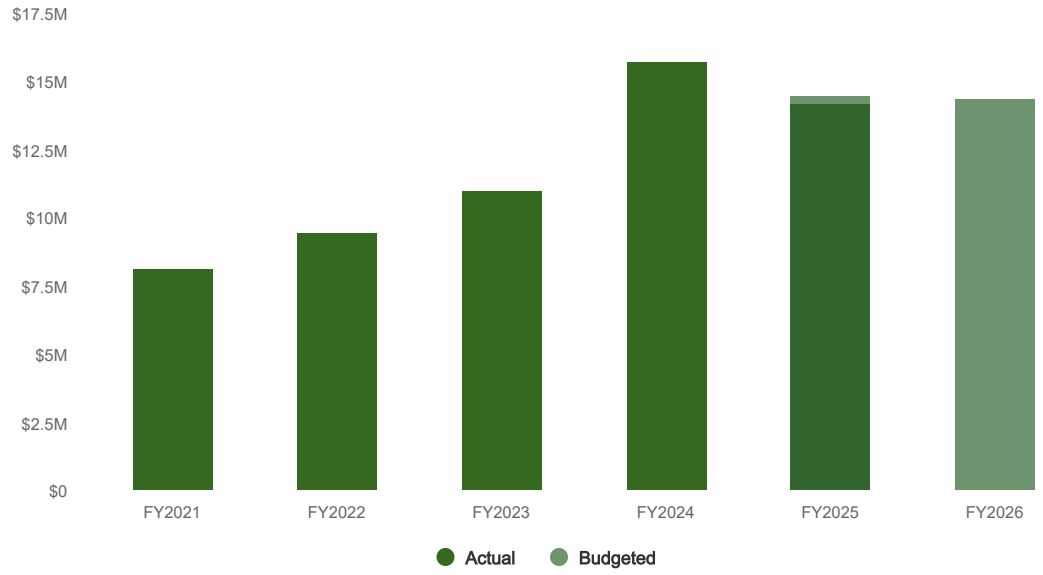
General Fund Revenues Summary

The General Fund is the operating fund of the City and is used to support general government services that are not legally restricted to other funding sources. It finances the core functions, including police and fire services, public works, community development, code enforcement, administration, and general government operations.

The General Fund is supported by discretionary revenues, meaning the City Council has the authority to allocate these funds based on community needs and policy priorities. Major revenue sources include property taxes, sales taxes, public benefit fees, franchise fees, transient occupancy tax (TOT), and a variety of user fees charged for city services. These revenues are critical to maintaining the City's essential services and ensuring operational stability.

$14,363,140 **-$112,060**
(-0.77% vs. prior year)

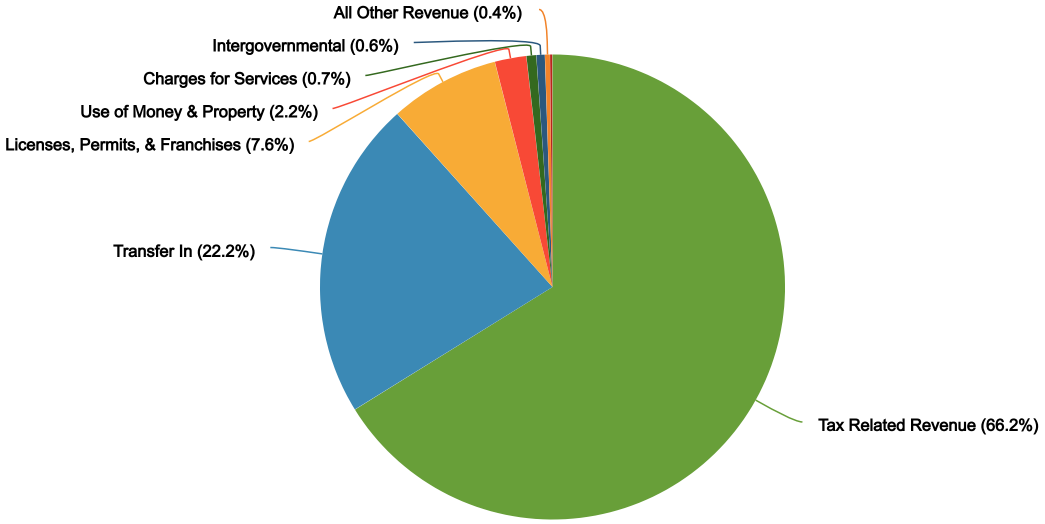
General Fund Revenues Proposed and Historical Budget vs. Actual



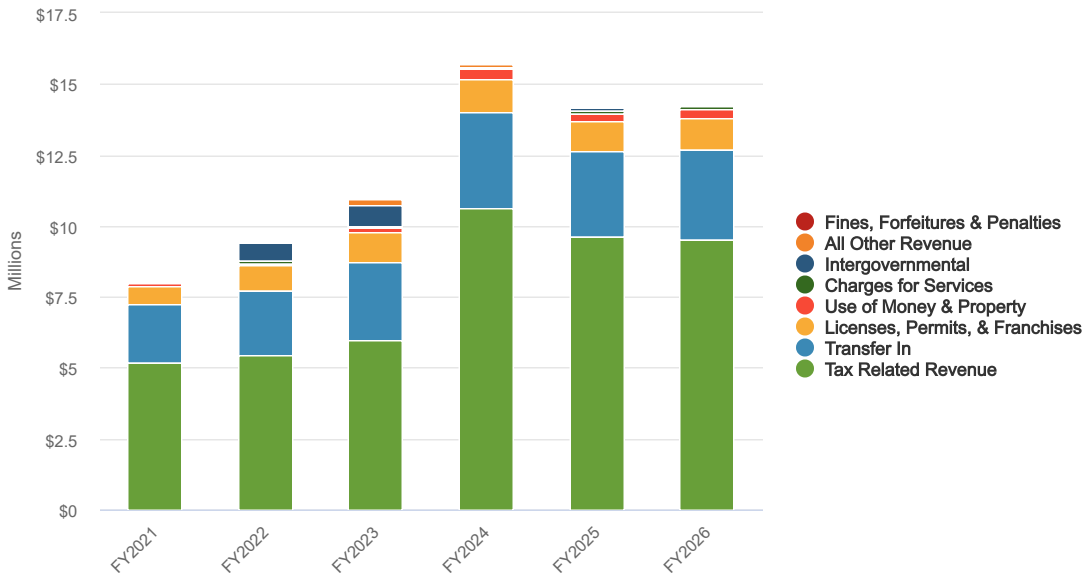
General Fund revenue is projected to decline slightly in FY2025/26, reflecting uneven performance across the City's major revenue sources. While revenues, such as business license fees and franchise taxes, are expected to remain relatively stable, others are beginning to show signs of deceleration. The City's largest and most economically sensitive revenue stream, sales tax, is projected to decline by approximately 3% compared to the prior year, and is now estimated to be nearly 9% lower, over a two-year period. This trend suggests a softening in the local economy and a shift in consumer spending patterns, consistent with broader regional indicators. Property tax revenue is expected to stabilize following several years of strong growth, much of which was fueled by a robust housing market and increasing property valuations. The current leveling off aligns with statewide trends, as rising interest rates and slower home price appreciation moderate growth in assessed property values. The projected decrease in overall General Fund revenue underscores the need for continued conservative forecasting, aggressive reserve contributions, and disciplined fiscal management. In the face of economic uncertainty, the City will need to closely monitor revenue performance and remain flexible in its budgetary approach to safeguard core services and preserve long-term financial health.

General Fund Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical Revenues by Source



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Tax Related Revenue						
Supplemental Tax Roll	$25,955	$25,605	$67,680	$9,850	$10,000	$10,000
Homeowners Exemption	$8,787	$8,488	$8,267	$3,852	$4,000	$4,000
Prop 172 - Public Safety	$33,855	$33,198	$31,795	$32,095	$33,200	$31,200

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Vehicle License Fee	$5,664	$5,329	$6,422	$8,204	$8,500	$8,500
Property Tax Current Secured	$649,358	$685,065	$939,670	$992,447	$957,700	$1,001,300
Property Tax Current UnSecured	$14,090	$4,362	$23,540	$4,270	$6,000	$6,000
Property Tax Prior Years	$15	$282	$391	$0	$500	$500
Property Tax Other	$0	$0	$0	$0	$500	$500
Property Tax In Lieu of VLF	$448,465	$473,292	$493,427	$510,128	$503,200	$512,600
Sales and Use Tax	$3,496,261	$4,050,609	$8,321,392	$7,433,696	$7,577,000	$7,328,600
Transient Occupancy Tax	$559,545	$682,409	$702,269	$586,163	$608,000	$586,000
Real Property Transfer Tax	$26,706	$15,759	$16,778	$15,675	$12,000	$15,000
Pass Through from RDA	$188,938	$0	$0	$0	$0	$0
Total Tax Related Revenue:	$5,457,639	$5,984,398	$10,611,631	$9,596,380	$9,720,600	$9,504,200
Licenses, Permits, & Franchises						
Franchise Fees	$141,478	$145,854	$207,797	$161,502	$160,000	$165,000
Cannabis Public Benefit Fees	$499,977	$635,347	$703,655	$661,657	$700,000	$660,000
Business License	$127,719	$131,468	$132,741	$130,645	$130,700	$130,000
Parking Permits	$1,203	$1,260	$690	$1,215	$1,000	$1,100
Building Permits	$98,887	$146,104	$114,930	$122,946	$129,000	$123,000
Encroachment Permits	$2,300	$4,570	$5,850	$9,995	$10,000	$10,000
Inspection Fees	$2,025	$360	$2,202	$210	$500	$1,000
Zoning and Subdivision Fees	$13,691	$13,947	$19,255	$4,710	$7,000	$7,000
Total Licenses, Permits, & Franchises:	$887,280	$1,078,910	$1,187,120	$1,092,880	$1,138,200	$1,097,100
Fines, Forfeitures & Penalties						
Administrative Fines	$0	$0	$0	$780	$1,000	$3,000
Vehicle Code Fines	$215	$0	$0	$0	$0	$0
Parking Ordinance Fines	$4,723	$4,562	$3,075	$4,514	$4,000	$4,000
Court Fines	$17,499	$23,572	$16,508	$6,834	$15,000	$12,000
Parking Tickets	$3,242	$4,355	$3,823	$3,548	$4,200	$4,200
Booking Fees	$20	$0	$0	$0	$0	$0
Total Fines, Forfeitures & Penalties:	$25,699	$32,489	$23,406	$15,676	$24,200	$23,200
Charges for Services						
Fingerprint Services	$5,631	$3,755	$4,193	$2,792	$5,000	$4,500
Police Department Services	$38,583	$28,311	$18,005	$20,120	$24,000	$23,000
Street Cleaning State Highway	$6,958	$9,277	$11,596	$8,736	$10,000	$9,400
Fire Department Services	$22,282	$33,360	$28,269	$26,296	$31,000	$27,000
Chicken Ranch Fire Services	$1,797	$2,159	$785	$3,639	$0	$0
Debris Pickup	$1,960	$1,240	$2,600	$3,078	$2,800	$3,200
Banner Installation	$3,000	$3,100	$4,800	$4,136	$5,000	$4,000
Plan Checks	$0	$0	$0	$21,259	$20,000	$24,000
Cemetery Receipts	$6,081	$5,390	$3,755	$2,005	$4,000	$3,000
Special Events	$350	$300	$400	$650	$1,000	$1,000
Total Charges for Services:	$86,642	$86,892	$74,403	$92,711	$102,800	$99,100

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Intergovernmental						
Grants/Donations	$28,695	$127,063	$16,454	$78,182	$156,000	$82,500
Intergovernmental Revenues	$581,786	$581,786	$0	$0	$0	$0
Total Intergovernmental:	$610,481	$708,849	$16,454	$78,182	$156,000	$82,500
Use of Money & Property						
Investment Earnings	$7,636	$65,949	$267,191	$212,034	$225,000	$275,700
Rental Income	$19,200	$22,406	$21,292	$7,144	$7,300	$0
Parking Lot Rents	$31,574	$23,493	$32,009	$32,556	$31,000	$33,000
Opera Hall Rental	$10,903	$22,060	$1,756	$5,297	$7,100	$6,500
Sale of Property	$0	$11,037	$1,910	$0	$1,000	$1,000
Total Use of Money & Property:	$69,313	$144,945	$324,158	$257,031	$271,400	$316,200
All Other Revenue						
Credit Card Fees	$3,065	$3,657	$3,780	$3,905	$4,200	$3,700
LAFCO Revenue	$0	$0	$0	$2,443	$2,500	$6,640
Insurance Premium Reimbursement	$339	$30,725	$70,285	$2,361	$2,500	$5,000
Miscellaneous Revenue	$8,409	$213,149	$12,711	$10,902	$9,000	$10,500
Post Training Reimbursement	$14,482	$2,520	$7,506	$32,100	$16,000	$26,000
State Mandated Costs	$0	$36	$0	$0	$0	$0
Total All Other Revenue:	$26,295	$250,087	$94,281	$51,711	$34,200	$51,840
Transfer In	$2,280,993	$2,715,450	$3,395,400	$3,027,800	$3,027,800	$3,189,000
Total Transfer In:	$2,280,993	$2,715,450	$3,395,400	$3,027,800	$3,027,800	$3,189,000
Total Revenue Source:	$9,444,342	$11,002,020	$15,726,853	$14,212,371	$14,475,200	$14,363,140

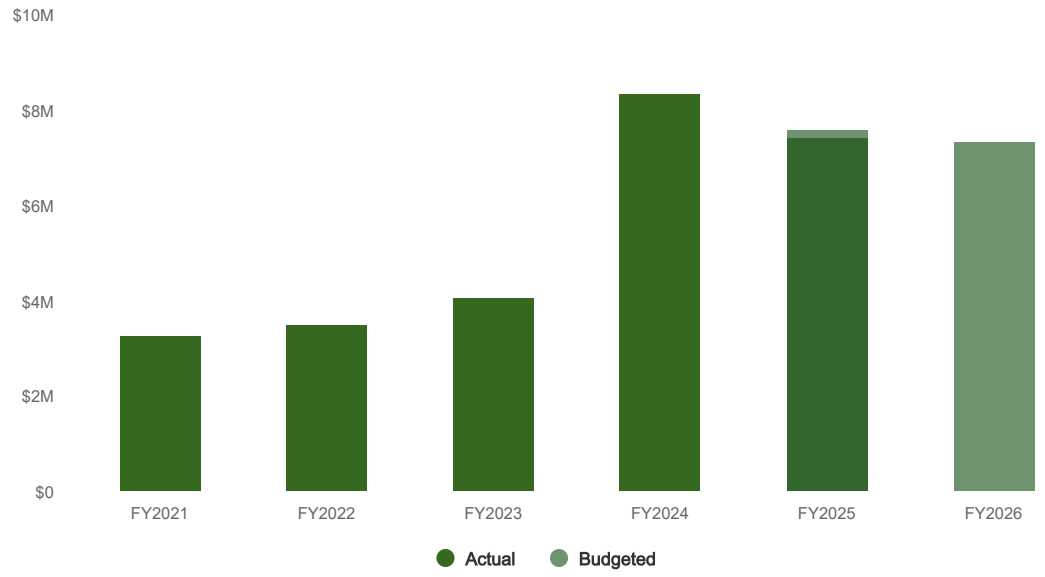
General Fund Sales and Use Tax Summary

Sales and Use Tax is the largest revenue source for the City's General Fund, accounting for 51% of budgeted revenues, or $7.33M for FY2025/26.

- The City will also receive the **Measure Y** sales tax, a 1% transaction and use tax passed by voters in November 2022, which was a general sales tax to help the City maintain essential services.
  - This provides the City with approximately $4.1 million in revenue, or 29% of General Fund Revenues.
- The City receives .89% of the **Bradley Burns Uniform Sales Tax**, which is 1% of taxable sales within the City, and the County of Tuolumne receives .11%.
  - This provides the City with approximately $3.2 million in revenue, or 23% of General Fund Revenues.

$7,328,600 **-$248,400**
(-3.28% vs. prior year)

Sales and Use Tax Proposed and Historical Budget vs. Actual



General Fund Sales Tax Revenue

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Sales and Use Tax						
Sales and Use Tax	$3,496,261	$3,450,446	$3,597,709	$3,272,401	$3,402,000	$3,206,900
Transaction and Use Tax (Measure Y)	$0	$600,163	$4,723,683	$4,161,295	$4,175,000	$4,121,700
Total Sales and Use Tax:	$3,496,261	$4,050,609	$8,321,392	$7,433,696	$7,577,000	$7,328,600
Total General Fund:	$3,496,261	$4,050,609	$8,321,392	$7,433,696	$7,577,000	$7,328,600

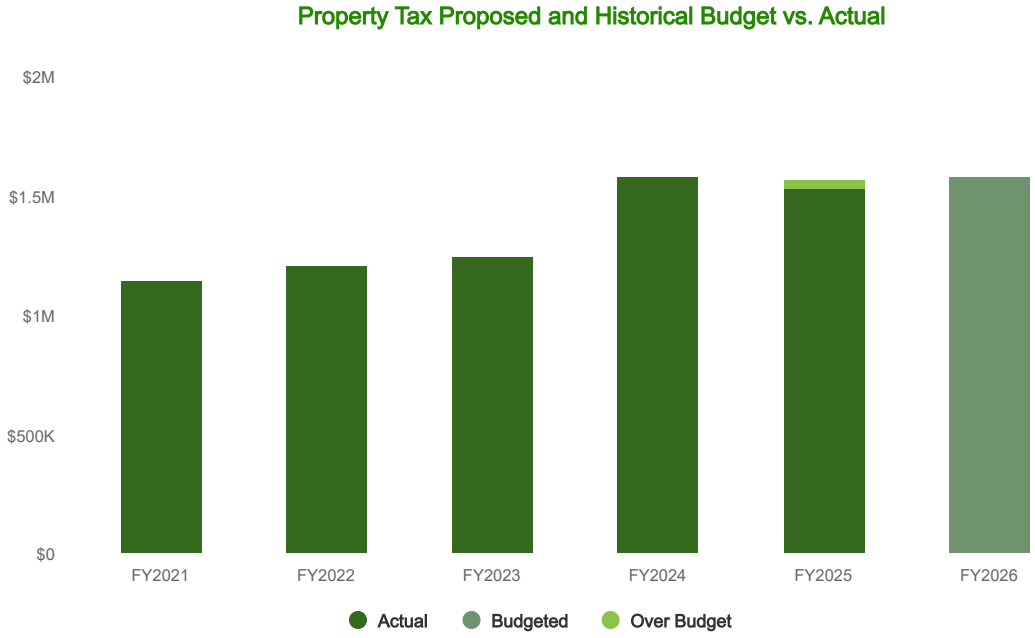
Property Tax Summary

After sales tax, property tax revenues are the second-largest source of operating revenues for the City. Accounting for 10% of all operating revenues of the General Fund. There are two sources of property-related tax revenue:

- Property Tax Assessed Value revenues: This is the largest share, or $1,001,300 in FY2025/26. These are collected by the Tuolumne County Tax Collector.
- Property Tax In Lieu of Vehicle License Fees: This accounts for $512,600 in FY2025/26. The VLF is a tax imposed by the state on the ownership of a registered vehicle in place of taxing vehicles. Cities receive additional property tax to replace VLF revenue that was cut when the state permanently reduced VLF in 2004.

The median home value in the City is approximately 6% lower than Tuolumne County and 133% lower than the statewide median, highlighting the challenge of relying solely on property taxes to fund City operations.

$1,581,100 **$54,000**
(3.54% vs. prior year)



The increase in property tax is a reflection of the strong housing market in the State of California.

Property Tax Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Supplemental Tax Roll	$25,955	$25,605	$67,680	$9,850	$10,000	$10,000
Homeowners Exemption	$8,787	$8,488	$8,267	$3,852	$4,000	$4,000
Prop 172 - Public Safety	$33,855	$33,198	$31,795	$32,095	$33,200	$31,200
Property Tax Current Secured	$649,358	$685,065	$939,670	$992,447	$957,700	$1,001,300
Property Tax Current UnSecured	$14,090	$4,362	$23,540	$4,270	$6,000	$6,000
Property Tax Prior Years	$15	$282	$391	$0	$500	$500
Property Tax Other	$0	$0	$0	$0	$500	$500
Property Tax In Lieu of VLF	$448,465	$473,292	$493,427	$510,128	$503,200	$512,600
Real Property Transfer Tax	$26,706	$15,759	$16,778	$15,675	$12,000	$15,000
Total General Fund:	$1,207,231	$1,246,051	$1,581,548	$1,568,317	$1,527,100	$1,581,100

Public Benefit Fees Summary

The City's cannabis revenue program was established following voter approval of Proposition 64, the *Control, Regulate, and Tax Adult Use of Marijuana Act (AUMA)*, which legalized the adult use and possession of cannabis for individuals aged 21 and older in California. In response, the Sonora City Council adopted Ordinance No. 848 on January 16, 2018, allowing for the operation of licensed commercial cannabis businesses within city limits.

Under the current ordinance, the City permits up to three cannabis dispensaries, with two currently in operation. Businesses are subject to the City's Public Benefit Fee structure, which serves as a locally controlled revenue stream in lieu of a formal cannabis tax. These revenues support general government operations and are deposited into the City's General Fund.

For FY25/26, cannabis-related revenues are projected to generate approximately $660,000, accounting for roughly 4.6% of total General Fund revenue. This makes cannabis the third-largest source of General Fund revenue, trailing only sales tax and property tax.

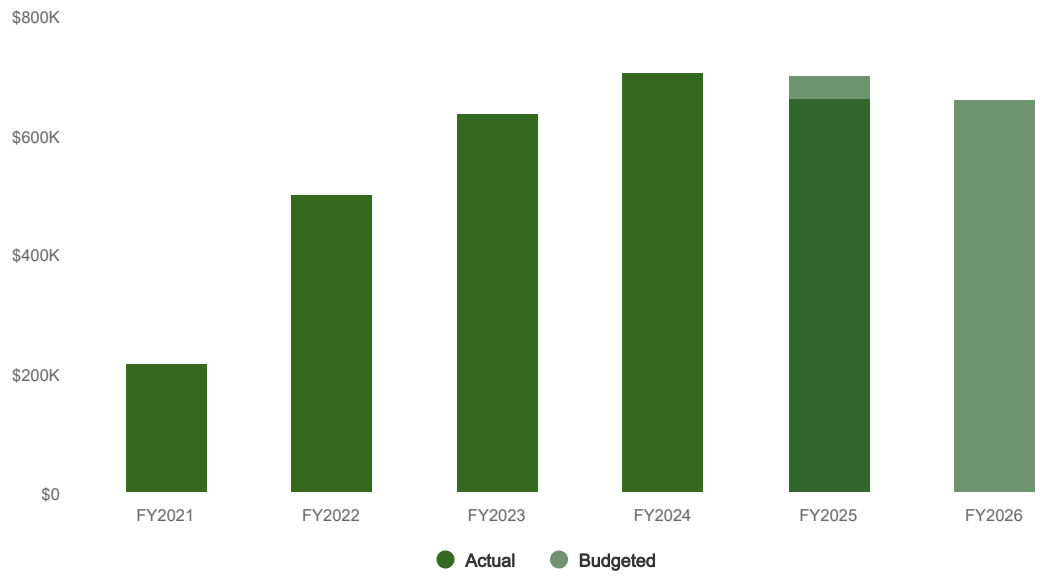
Cannabis revenue reached its peak in FY2023/24, but has since experienced modest declines, attributed to softening economic conditions and increasing local competition in the cannabis market. Despite these changes, the program remains a significant contributor to the City's fiscal health and reflects Sonora's careful approach to regulating and integrating legal cannabis operations.

Currently, Sonora permits dispensaries. Expanding this to include manufacturing, which involves the processing and production of cannabis products like edibles, concentrates, and extracts, could be a logical next step. This expansion could align with the city's broader goals for economic development and revenue diversification.

As the market continues to evolve, the City will monitor this revenue stream closely and assess potential impacts on future budgets, while ensuring that regulatory compliance and public benefit remain central to the program's administration.

$660,000 **-$40,000**
(-5.71% vs. prior year)

Public Benefit Fees Proposed and Historical Budget vs. Actual



Cannabis Public Benefit Fee Revenue

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Cannabis Public Benefit Fees	$499,977	$635,347	$703,655	$661,657	$700,000	$660,000
Total General Fund:	$499,977	$635,347	$703,655	$661,657	$700,000	$660,000

Transient Occupancy Tax Summary

Transient Occupancy Tax (TOT)

Transient Occupancy Tax (TOT) is the fourth-largest source of revenue in the City's General Fund and is generated from overnight stays at lodging businesses, including hotels, motels, and short-term rental properties within the City of Sonora. The tax rate is 12% of the rental price for any stay of 30 consecutive days or fewer, and lodging operators are required to remit TOT collections to the City on a monthly basis. For FY2025/26, TOT is projected to account for approximately 4.1% of General Fund revenues.

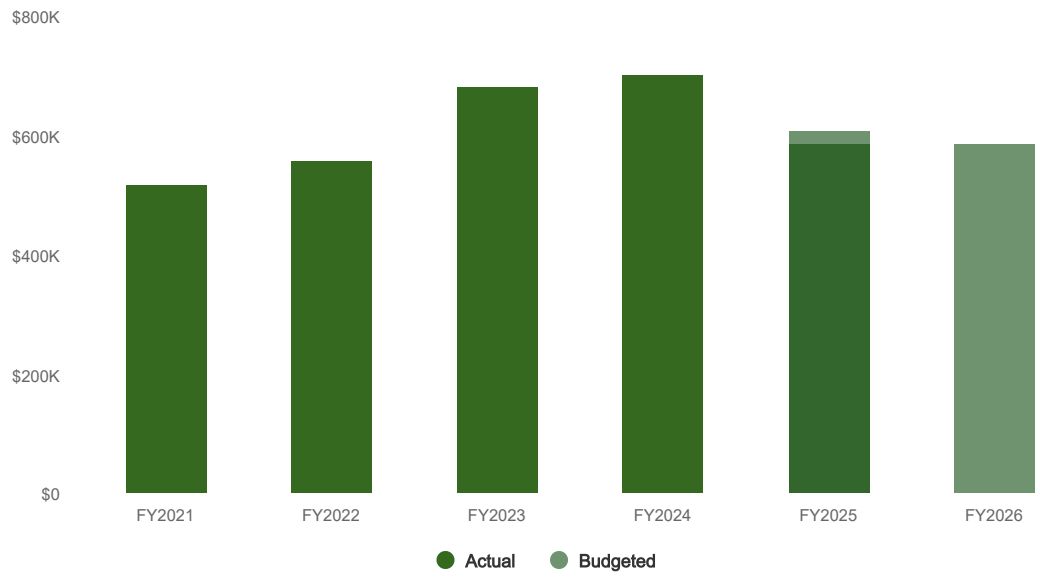
This revenue is critical to funding core public services such as police, fire, street maintenance, and general government operations—services that are not only used by residents but also by the thousands of visitors who come to Sonora each year. By requiring visitors to contribute to the cost of the services they use, TOT reduces the financial burden on local taxpayers and helps sustain the City's ability to deliver high-quality services.

A portion of TOT revenue (25%) is also shared with Visit Tuolumne County, the official tourism bureau for the region, to support marketing and tourism development efforts that drive visitation and economic activity in Sonora and the surrounding area.

As a tourism-driven community, Sonora relies on TOT as a key funding mechanism that links economic development with fiscal sustainability. The City continues to monitor tourism trends and short-term rental activity to ensure compliance and to maximize the benefit of this important revenue stream.

$586,000 **-$22,000**
(-3.62% vs. prior year)

Transient Occupancy Tax Proposed and Historical Budget vs. Actual



While concerns about a potential recession increase, the City has already observed a slowdown in local business activity, particularly in the hospitality and tourism sectors, which directly impacts Transient Occupancy Tax (TOT) revenues.

In response to these trends, the City has taken a conservative approach in estimating TOT revenue for FY2025/26, adjusting projections downward to reflect current economic conditions and reduced visitor spending. This cautious stance helps ensure that the budget remains balanced and resilient, even if

economic conditions soften further.
As part of its ongoing fiscal oversight, the City will continue to monitor TOT collections closely and will revisit revenue assumptions during the mid-year budget update, when more data becomes available. This flexible, data-driven approach allows the City to respond promptly to changing economic conditions while maintaining its commitment to responsible budgeting and sustainable service delivery.

Transient Occupancy Tax Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Transient Occupancy Tax	$559,545	$682,409	$702,269	$586,163	$608,000	$586,000
Total General Fund:	$559,545	$682,409	$702,269	$586,163	$608,000	$586,000

Business License Tax Summary

Business License Revenue

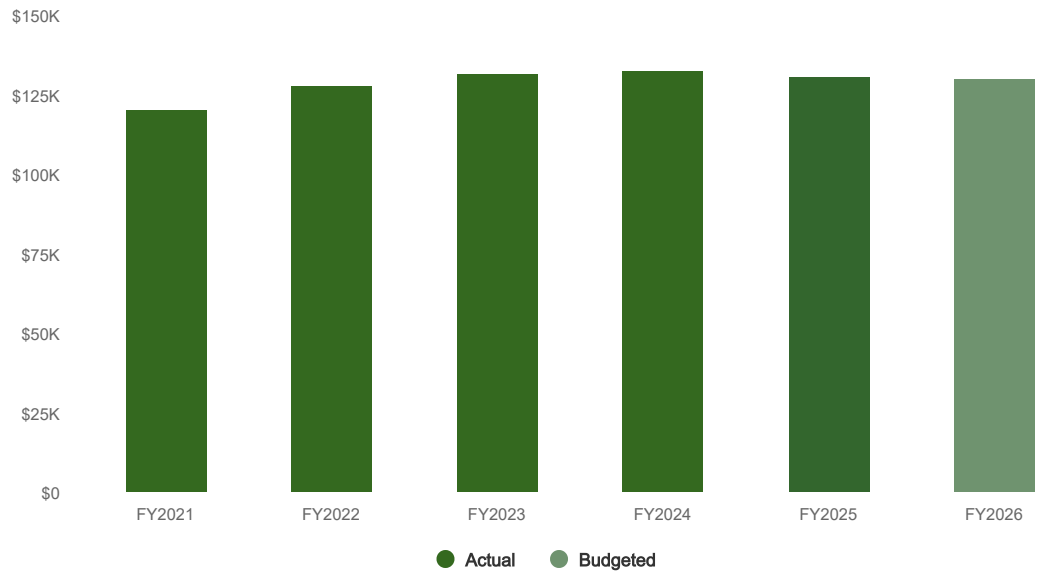
The City of Sonora requires all businesses located within or operating inside City limits to obtain a valid business license. The business license tax is calculated based on several factors, including the type of business, the zoning designation of the business location or area of operation, and the number of employees. Business license revenue represents an important regulatory function and contributes to the City's ability to manage local economic activity. While modest in scale, these revenues account for approximately 1% of the City's annual General Fund operating revenue.

Each year, the City processes approximately 1,020 business license renewals, including the collection of associated payments and updates to business records. Maintaining an accurate and up-to-date business license registry also supports other City functions, including planning, public safety, and economic development.

The City periodically reviews its business license tax structure to ensure that it remains fair, equitable, and consistent with regional practices while continuing to recover the administrative costs associated with program management. Since business licenses are not directly tied to the cost of providing a specific service to a particular business. Instead, it is a form of general taxation based on a business's number of employees and any change would require voter approval.

$130,000 **-$700**
(-0.54% vs. prior year)

Business License Tax Proposed and Historical Budget vs. Actual



Business License Revenue

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Business License	$127,719	$131,468	$132,741	$130,645	$130,700	$130,000
Total General Fund:	$127,719	$131,468	$132,741	$130,645	$130,700	$130,000

Charges for Services Summary

City Service Fees

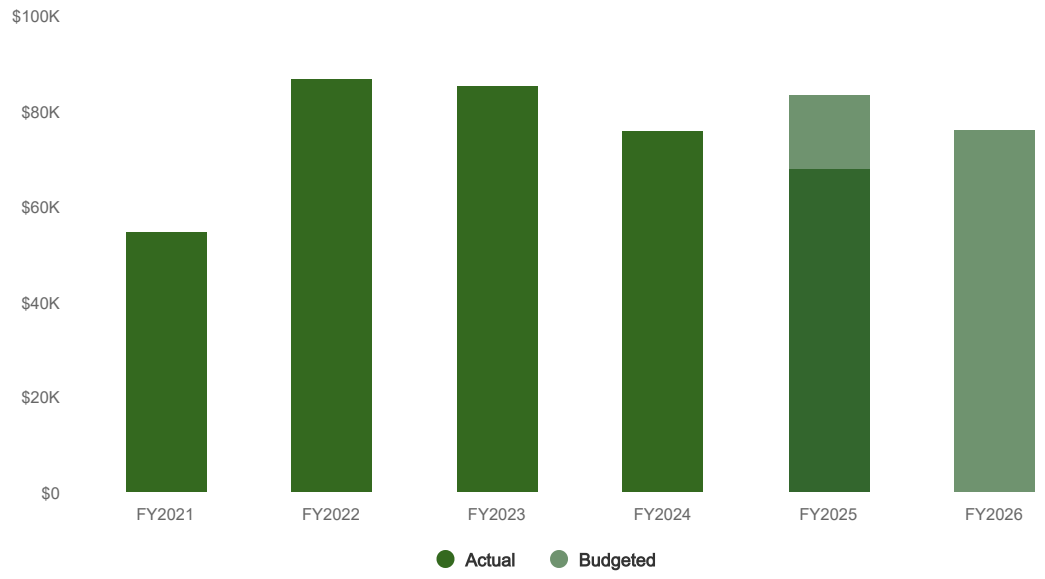
City service revenue is primarily derived from user fees charged for a range of regulatory and operational services. These include fees for zoning and subdivision applications, police and fire department services, street cleaning, debris removal, and banner installation, among others. These fees are intended to reflect the reasonable cost of providing the service to the user, rather than being subsidized by the broader taxpayer base. However, many of the City's fees have historically been based on outdated recovery formulas, resulting in a disconnect between the actual cost of service delivery and the amount charged. This has placed an increased burden on the General Fund, which subsidizes the difference when fees fall short of covering their associated costs.

As recommended in the Organizational Review and Budget Stabilization Study, the City undertook a comprehensive fee review and update in FY2024/25. This review led to adjustments across several service categories, generating an estimated $40,000 in additional revenue in the current year. These changes represent an important step toward aligning fees with actual service costs and reducing General Fund subsidies.

The City remains committed to a balanced fee structure that ensures fair cost-sharing while maintaining accessibility and quality in public services and will bring an annual fee update to the City Council.

$76,100 **-$7,200**
(-8.64% vs. prior year)

Charges for Services Proposed and Historical Budget vs. Actual



Charges for Services Revenue

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Inspection Fees						
Inspection Fees	$2,025	$360	$2,202	$210	$500	$1,000
Total Inspection Fees:	$2,025	$360	$2,202	$210	$500	$1,000
Fingerprint Services						
Fingerprint Services	$5,631	$3,755	$4,193	$2,792	$5,000	$4,500
Total Fingerprint Services:	$5,631	$3,755	$4,193	$2,792	$5,000	$4,500
Police Department Services						
Police Department Services	$38,583	$28,311	$18,005	$20,120	$24,000	$23,000
Total Police Department Services:	$38,583	$28,311	$18,005	$20,120	$24,000	$23,000
Street Cleaning State Highway						
Street Cleaning State Highway	$6,958	$9,277	$11,596	$8,736	$10,000	$9,400
Total Street Cleaning State Highway:	$6,958	$9,277	$11,596	$8,736	$10,000	$9,400
Fire Department Services						
Fire Department Services	$22,282	$33,360	$28,269	$26,296	$31,000	$27,000
Total Fire Department Services:	$22,282	$33,360	$28,269	$26,296	$31,000	$27,000
Debris Pickup						
Debris Pickup	$1,960	$1,240	$2,600	$3,078	$2,800	$3,200
Total Debris Pickup:	$1,960	$1,240	$2,600	$3,078	$2,800	$3,200
Banner Installation						
Banner Installation	$3,000	$3,100	$4,800	$4,136	$5,000	$4,000
Total Banner Installation:	$3,000	$3,100	$4,800	$4,136	$5,000	$4,000
Cemetery Receipts						
Cemetery Receipts	$6,081	$5,390	$3,755	$2,005	$4,000	$3,000
Total Cemetery Receipts:	$6,081	$5,390	$3,755	$2,005	$4,000	$3,000
Special Events						
Special Events	$350	$300	$400	$650	$1,000	$1,000
Total Special Events:	$350	$300	$400	$650	$1,000	$1,000
Total General Fund:	$86,870	$85,093	$75,820	$68,023	$83,300	$76,100

Franchise Fees Summary

Franchise Fees

Franchise fees are collected by the City of Sonora in exchange for granting utility providers the right to operate within the public right-of-way and to use City-owned property and infrastructure to deliver services. These fees also serve as a substitute for a business license tax for these types of service providers. Currently, the City receives franchise fee revenues from Comcast for cable services, PG&E for electric services, and Waste Management for solid waste collection.

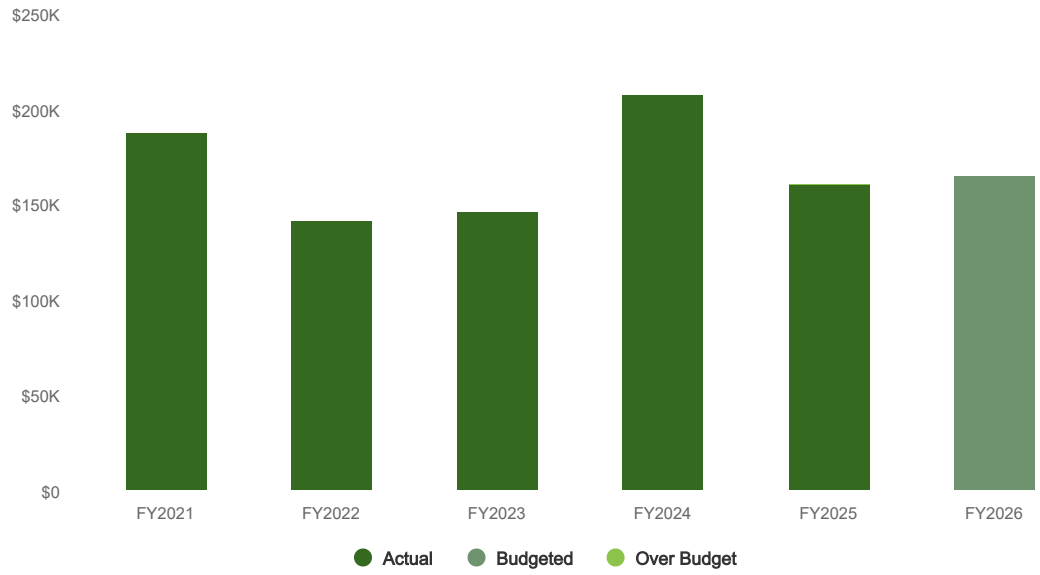
In FY2025/26, franchise fees are projected to total approximately $165,000, representing 1.1% of the City's General Fund revenue. While this is a relatively modest share of the overall budget, franchise fees provide a consistent source of unrestricted revenue that helps support core City operations.

Recognizing the increasing costs associated with maintaining public infrastructure and managing utility access, the City plans to review its franchise fee agreements to ensure that the fees collected accurately reflect the actual cost of allowing private utilities to use public assets. This review will include evaluating whether current fee structures adequately compensate the City for wear and tear, administrative oversight, and regulatory compliance, how the City's fees compare to other jurisdictions of similar size, and opportunities to improve transparency and cost recovery in future franchise agreements.

This effort aligns with the City's broader commitment to fiscal responsibility and equitable cost-sharing, ensuring that private utility providers are paying a fair share for the privileges they are granted within Sonora's municipal boundaries.

$165,000 $5,000
(3.13% vs. prior year)

Franchise Fees Proposed and Historical Budget vs. Actual



Franchise Fee Revenues

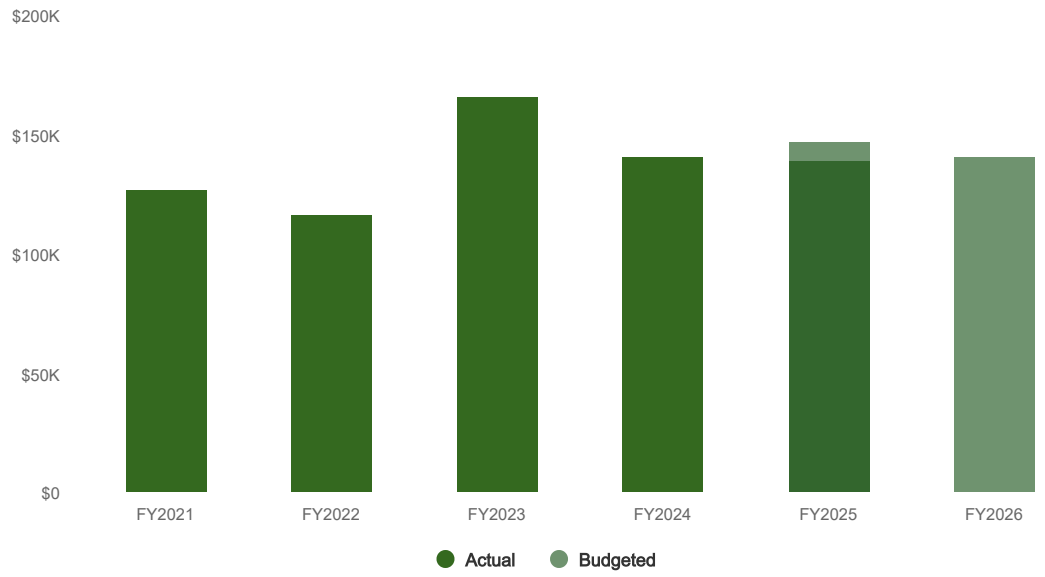
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Franchise Fees	$141,478	$145,854	$207,797	$161,502	$160,000	$165,000
Total General Fund:	$141,478	$145,854	$207,797	$161,502	$160,000	$165,000

Licenses and Permits Summary

Much of the license and permit revenue is generated from construction permits that occur in the City. Based on actual construction activity the estimated revenues will be updated at the City's mid-year budget review.

$141,100 -$5,900
(-4.01% vs. prior year)

Licenses and Permits Proposed and Historical Budget vs. Actual



Licenses and Permits Revenue

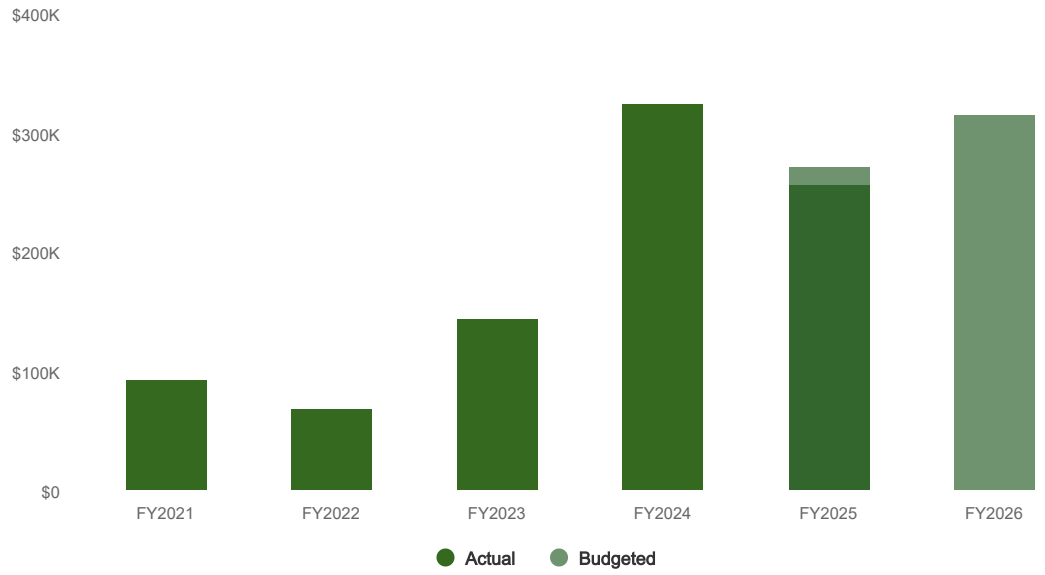
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Parking Permits	$1,203	$1,260	$690	$1,215	$1,000	$1,100
Building Permits	$98,887	$146,104	$114,930	$122,946	$129,000	$123,000
Encroachment Permits	$2,300	$4,570	$5,850	$9,995	$10,000	$10,000
Zoning and Subdivision Fees	$13,691	$13,947	$19,255	$4,710	$7,000	$7,000
Total General Fund:	$116,081	$165,881	$140,724	$138,866	$147,000	$141,100

Use of Money and Property Summary

Use of Money and Property primarily refers to interest earnings generated from the investment of City assets. In FY2024/25, the City passed Resoliution No. 02-18-25-C, updating the City's investment policies to better align with best practices and recognized industry standards. As part of the updated policy, a quarterly report on investment returns will be presented to the City Council. These enhancements have already resulted in increased interest revenue. Looking ahead, maintaining a proactive and flexible approach to investment management will be critical to sustaining and optimizing returns in an ever-changing financial environment.

$316,200 **$44,800**
(16.51% vs. prior year)

Use of Money and Property Proposed and Historical Budget vs. Actual



Use of Money and Property Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Investment Earnings	$7,636	$65,949	$267,191	$212,034	$225,000	$275,700
Rental Income	$19,200	$22,406	$21,292	$7,144	$7,300	$0
Parking Lot Rents	$31,574	$23,493	$32,009	$32,556	$31,000	$33,000
Opera Hall Rental	$10,903	$22,060	$1,756	$5,297	$7,100	$6,500
Sale of Property	$0	$11,037	$1,910	$0	$1,000	$1,000
Total General Fund:	$69,313	$144,945	$324,158	$257,031	$271,400	$316,200

Measure I Summary

The Measure I fund was established as a result of a 2004 voter approved ½% increase to sales tax within the City limits. With approval of the ballot measure, the sales tax increase took effect January 1, 2005. The purpose of the initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. A large majority of Measure I funds collected are fully expended on ongoing fixed costs to maintain the levels of service in the Police Department, Fire Department, and Public Works Department.

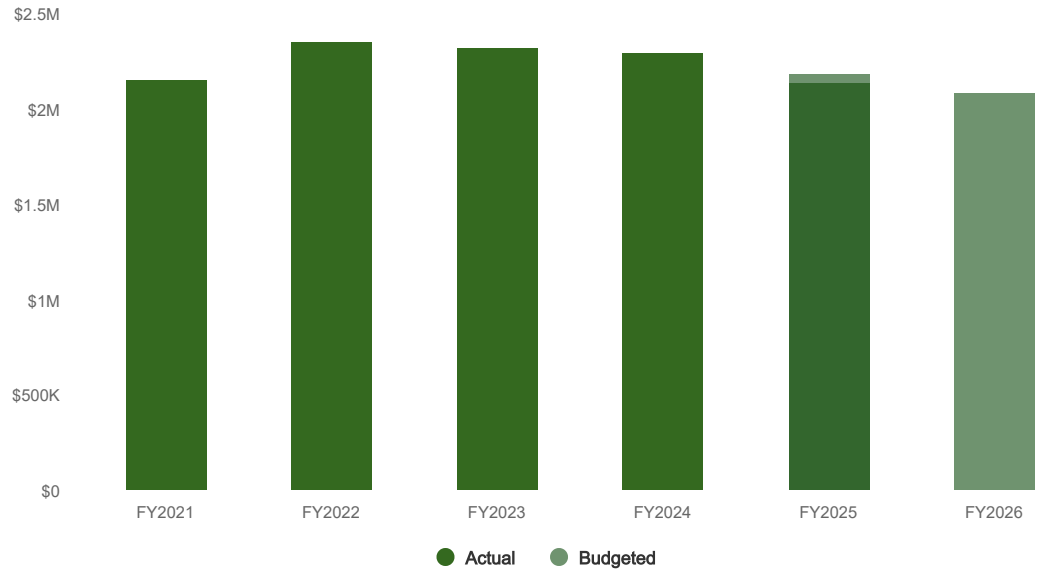
Measure I: Police Department
The Police Department receives sixty percent (60%) of Measure I revenue for the support of the Sonora Police Department for personnel, updating safety equipment and supplies, providing educational funding, replacing expired vehicles, and expanding facilities.

Measure I: Fire Department
The Fire Department receives twenty-five percent (25%) of the Measure I revenue for the support of the Sonora Fire Department for personnel, updating equipment and supplies, and providing educational funding.

Measure I: Public Works
The Public Works Department receives fifteen percent (15%) of the Measure I generated revenue for the purpose of personnel, equipment and facility enhancements and infrastructure improvements.

$2,081,600 -$105,600
(-4.83% vs. prior year)

Measure I Proposed and Historical Budget vs. Actual



Sales tax remains the largest single source of revenue for the City of Sonora, including both the Bradley-Burns 1% sales tax and the voter-approved **Measure I** ½% local sales tax. Revenue estimates for both components are provided by the City's professional sales tax consultant, who analyzes trends, point-of-sale data, and regional economic activity.

Like the Bradley-Burns tax, Measure I revenues are directly tied to local economic performance and consumer spending. As business activity in the region slows, both revenue streams have been affected. This economic softening is reflected in the City's conservative revenue estimates for FY2025/26, which assume a moderate decline in taxable sales across key retail and service sectors. By accounting for these changes, the City ensures a more realistic financial outlook and preserves the integrity of the overall budget.

Measure I Revenue by Department

Of the total Measure I ½% local sales tax revenue, 85% is allocated to Public Safety and 15% to Public Works, in accordance with City Council direction. Within the Public Safety allocation, the Police Department receives 60% of total Measure I funds, while the Fire Department receives 25%. The remaining 15% of total Measure I revenue is allocated directly to Public Works, supporting street maintenance, infrastructure improvements, and other essential services. This distribution reflects the City's ongoing commitment to maintaining public safety and critical infrastructure as top priorities.

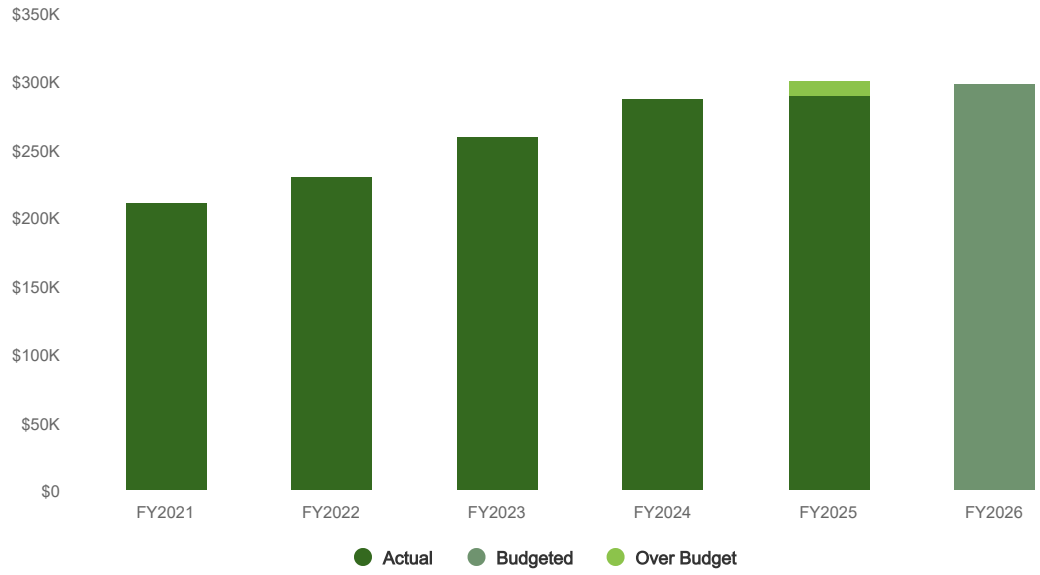
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue						
Public Safety						
Police						
Police Admin	$1,408,245	$1,389,704	$1,376,615	$1,283,705	$1,314,300	$1,249,000
Total Police:	$1,408,245	$1,389,704	$1,376,615	$1,283,705	$1,314,300	$1,249,000
Fire						
Sonora Fire Department	$586,767	$579,044	$573,590	$534,877	$549,300	$520,400
Total Fire:	$586,767	$579,044	$573,590	$534,877	$549,300	$520,400
Total Public Safety:	$1,995,012	$1,968,748	$1,950,205	$1,818,582	$1,863,600	$1,769,400
Public Works						
Public Works	$352,061	$347,426	$344,154	$320,927	$323,600	$312,200
Total Public Works:	$352,061	$347,426	$344,154	$320,927	$323,600	$312,200
Total Revenue:	$2,347,073	$2,316,174	$2,294,358	$2,139,509	$2,187,200	$2,081,600

Gas Tax Revenues Summary

The State of California imposes a per-gallon excise tax on gasoline and diesel fuel through a Highway User Tax and the Road Maintenance and Rehabilitation tax (SB1). The City receives an allocation dedicated to transportation purposes. Currently, the City receives less than $300,000 in gas taxes annually while the cost of maintaining one (1) mile of road now exceeds $1 million dollars. As the State of California battles climate change, Californians are driving fewer gas-powered cars. Gas tax revenue the City relies on to maintain its streets and roads will decline, making this gap in funding more acute. While electric vehicles (EV) pay a road improvement fee to the state, when electric vehicles are registered, the City does not receive any of this funding. The currently proposed solution is to charge, annually, all vehicles a per mile fee to rectify this decline in gas taxes.

$298,600 **$8,700**
(3.00% vs. prior year)

Gas Tax Revenues Proposed and Historical Budget vs. Actual



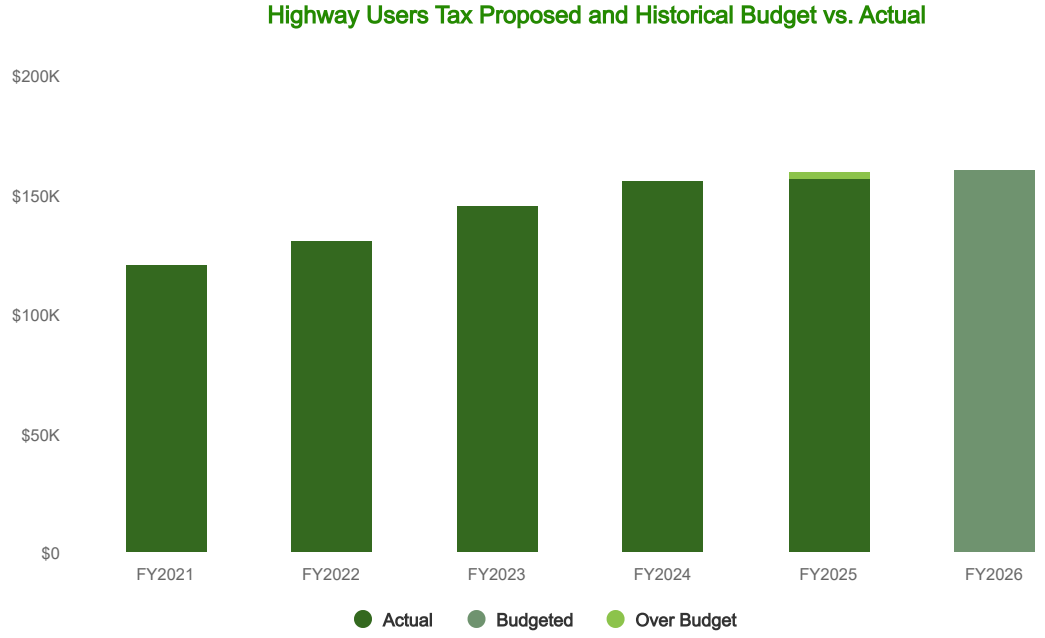
Gas Tax Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Gas Tax Fund						
Gas Tax 2105 Fund						
Gas Tax 2105 Fund	$27,337.00	$29,592.00	$31,539.49	$32,996.00	$32,200.00	$33,300.00
Total Gas Tax 2105 Fund:	$27,337.00	$29,592.00	$31,539.49	$32,996.00	$32,200.00	$33,300.00
Gas Tax 2106 Fund						
Gas Tax 2106 Fund	$30,601.00	$30,853.00	$32,493.13	$32,888.00	$32,500.00	$32,800.00
Total Gas Tax 2106 Fund:	$30,601.00	$30,853.00	$32,493.13	$32,888.00	$32,500.00	$32,800.00
Gas Tax 2107 Fund						
Gas Tax 2107 Fund	$32,709.00	$40,333.00	$42,691.44	$42,963.00	$44,100.00	$45,200.00
Total Gas Tax 2107 Fund:	$32,709.00	$40,333.00	$42,691.44	$42,963.00	$44,100.00	$45,200.00
Gas Tax 2107.5 Fund						
Gas Tax 2107.5 Fund	$1,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Total Gas Tax 2107.5 Fund:	$1,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Total Gas Tax Fund:	$91,647.00	$102,778.00	$108,724.06	$110,847.00	$110,800.00	$113,300.00
Highway Users' Tax-Section 2103						
Gas Tax 2103 Fund						
Gas Tax 2103 Fund	$38,902.00	$42,372.00	$47,293.40	$48,806.00	$46,100.00	$49,300.00
Total Gas Tax 2103 Fund:	$38,902.00	$42,372.00	$47,293.40	$48,806.00	$46,100.00	$49,300.00
Total Highway Users' Tax-Section 2103:	$38,902.00	$42,372.00	$47,293.40	$48,806.00	$46,100.00	$49,300.00
Road Maintenance and Rehabiliation (SB1)						
Road Maintenance & Rehabilitation						
Road Maintenance & Rehabilitation	$99,319.00	$114,802.00	$131,524.42	$140,836.00	$133,000.00	$136,000.00
Total Road Maintenance & Rehabilitation:	$99,319.00	$114,802.00	$131,524.42	$140,836.00	$133,000.00	$136,000.00
Total Road Maintenance and Rehabiliation (SB1):	$99,319.00	$114,802.00	$131,524.42	$140,836.00	$133,000.00	$136,000.00
Total:	$229,868.00	$259,952.00	$287,541.88	$300,489.00	$289,900.00	$298,600.00

Highway Users Tax Summary

Revenues from the gas tax deposited into the Highway Users Tax Account (HUTA) in the Transportation Tax Fund are apportioned to cities and counties. These apportionments are provided in the California Streets and Highways Code sections 2100 through 2127.

$160,600 **$3,700**
(2.36% vs. prior year)



As the State of California advances its transition toward zero-emission vehicles (ZEVs), the long-term sustainability of gasoline-based revenue sources—such as the Highway Users Tax Account (HUTA)—is increasingly uncertain. While current HUTA revenues remain stable, the City anticipates that gas tax revenue will decline over time as internal combustion engine vehicles are gradually replaced by electric vehicles (EVs), which do not contribute to per-gallon fuel taxes.

This shift is being driven by the State's strong policy commitment to an electric vehicle future, including the adoption of the Advanced Clean Cars II regulations, which mandate that 100% of new passenger cars, trucks, and SUVs sold in California be zero-emission by 2035. As more EVs enter the market and fuel consumption decreases, traditional gas tax revenues—long used to fund street maintenance and transportation infrastructure—will face continued downward pressure.

To address this structural revenue challenge, the State has begun exploring alternative funding models, including proposals to tax vehicle usage based on miles driven, rather than fuel consumption. However, a long-term replacement for gas tax revenues has not yet been implemented, leaving municipalities like Sonora with uncertain future funding for road maintenance.

The City will continue to monitor these developments closely and advocate for equitable and sustainable funding mechanisms to ensure that local infrastructure needs can be met in an evolving transportation landscape.

Highway User Tax Revenues by Source

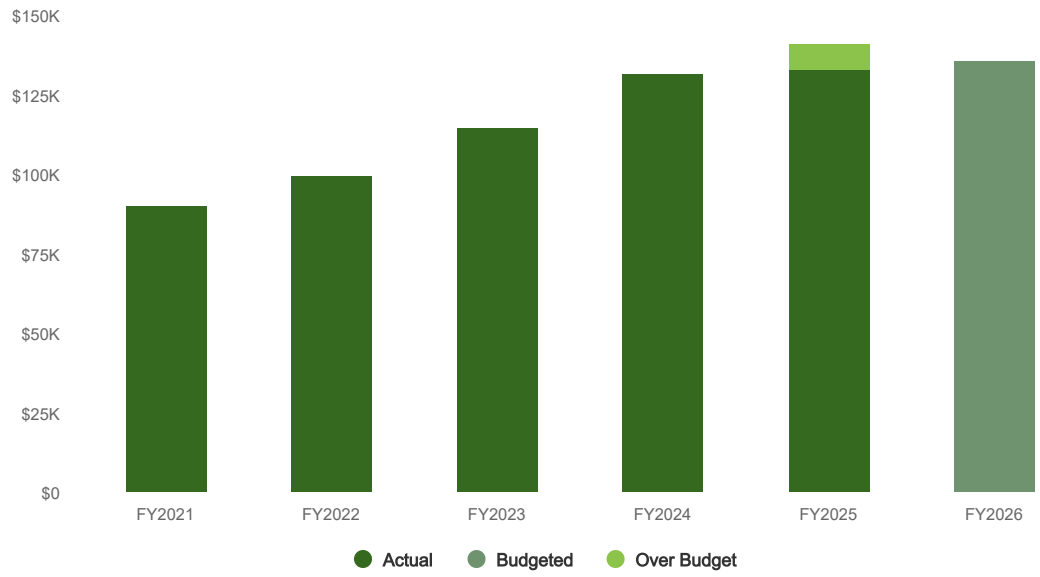
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental						
Gas Tax 2103 Fund	$38,902	$42,372	$47,293	$48,806	$46,100	$47,300
Gas Tax 2105 Fund	$27,337	$29,592	$31,539	$32,996	$32,200	$33,100
Gas Tax 2106 Fund	$30,601	$30,853	$32,493	$32,888	$32,500	$33,000
Gas Tax 2107 Fund	$32,709	$40,333	$42,691	$42,963	$44,100	$45,200
Gas Tax 2107.5 Fund	$1,000	$2,000	$2,000	$2,000	$2,000	$2,000
Total Intergovernmental:	$130,549	$145,150	$156,017	$159,653	$156,900	$160,600
Total Revenue Source:	$130,549	$145,150	$156,017	$159,653	$156,900	$160,600

Road Maintanence and Rehabilitation Summary

In April 2017 the California Legislature and the Governor approved Senate Bill 1 (SB 1), known as the Road Repair and Accountability Act of 2017, a landmark transportation funding package focused on improving the local and state roadway systems. SB 1 established fuel taxes and vehicle fees which will generate new funding for roadways.

$136,000 **$3,000**
(2.26% vs. prior year)

Road Maintanence and Rehabilitation Proposed and Historical Budget vs. Actual



The Road Maintenance and Rehabilitation Account (RMRA), established through the Road Repair and Accountability Act of 2017 (SB 1), provides an important source of dedicated funding for local street maintenance and infrastructure improvements. Unlike traditional gas tax revenues, RMRA funds are structured to grow more aggressively over time through annual adjustments tied to the Consumer Price Index (CPI). This indexing mechanism helps preserve purchasing power as construction and maintenance costs rise.

Despite this inflation-based growth structure, the long-term sustainability of RMRA funding remains at risk as California moves toward a zero-emission vehicle future. Like the Highway Users Tax Account (HUTA), RMRA revenues are primarily derived from per-gallon excise taxes on gasoline and diesel fuels. As internal combustion engine vehicles are gradually replaced by electric vehicles—which do not generate gas tax revenue—the pool of available funds for transportation infrastructure will shrink.

This challenge is compounded by the State's aggressive electrification goals, including the Advanced Clean Cars II regulations, which require that 100% of new passenger vehicles sold in California be zero-emission by 2035. While RMRA's CPI-linked adjustments provide short-term protection, the long-term viability of this funding source depends on the development of alternative revenue mechanisms.

The State has begun discussing mileage-based user fees as one such alternative, but a comprehensive solution has not yet been adopted. As this transition unfolds, the City of Sonora will continue to rely on RMRA funds to address critical roadway needs, while also monitoring state-level policy developments and

advocating for a reliable, equitable, and future-ready funding model that ensures continued investment in local transportation infrastructure.

Road Maintanence and Rehabilitation Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Intergovernmental						
Road Maintenance & Rehabilitation	$99,319	$114,802	$131,524	$140,836	$133,000	$136,000
Total Intergovernmental:	$99,319	$114,802	$131,524	$140,836	$133,000	$136,000
Total Revenue Source:	$99,319	$114,802	$131,524	$140,836	$133,000	$136,000

DEPARTMENTS

City Administration

Melissa Eads
City Administrator

The **City Administration Department** provides overall leadership, management, and coordination for the entire City organization and serves as the primary liaison to the City Council. For budget purposes, the department encompasses the following core programs: City Administration, City Council, City Clerk, and Administrative Services—which include Finance and Budgeting, Human Resources, Risk Management, Information Technology, Facilities, Fleet Management, and General Services.

The department is responsible for identifying community needs and issues that require legislative action and presenting policy alternatives for Council consideration. It ensures effective implementation of Council-approved policies, programs, and priorities, and prepares the City's annual budget with resource recommendations for Council approval. The department also provides research and analysis to support informed decision-making, promotes public awareness of City services and goals, and serves as a key point of contact for residents and stakeholders—addressing inquiries, clarifying services, and resolving complex issues.

In addition, the department oversees a wide range of essential administrative functions, including legal services, human resources, finance, purchasing, payroll, labor relations, information technology, City Clerk operations, employee and retiree medical benefits, workers' compensation, safety and risk management programs, records management, and customer service operations. Through these responsibilities, the Administration Department ensures the effective delivery of services and the smooth operation of City government.

City Administration Staffing

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

	2020/21 Approved	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
City Administration						
City Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Assistant City Administrator	0.0	0.0	0.0	0.0	1.0	1.0
Administrative Svs Director	1.0	1.0	1.0	1.0	0.0	0.0
Administrative Svs Officer (City Clerk)	0.0	0.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	0.0	0.0	0.0	0.0
Finance Assistant	1.6	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	0.0	0.6	0.6	1.0	1.0	1.0
Total Department FTE's	4.6	4.6	4.6	5.0	5.0	5.0

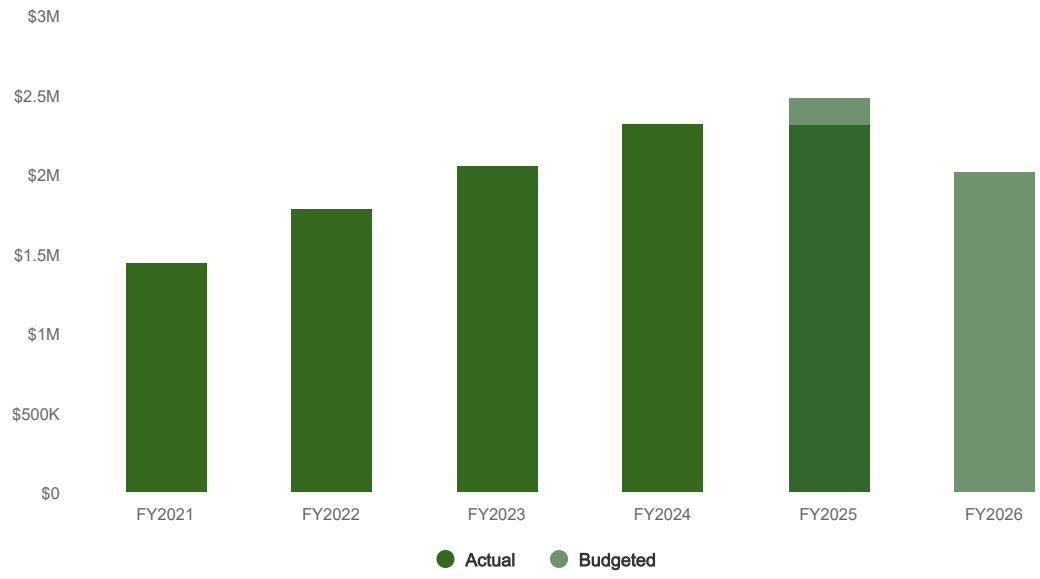
City Administration Expenditures Summary

The Final FY2025/26 Administration budget includes a significant portion of General Fund revenues, such as Property Tax, Sales and Use Tax, and Transient Occupancy Tax. These core revenue sources are not directly tied to any specific department but are essential to supporting overall City operations. For budgeting purposes, these revenues are recorded and tracked within the General Services department, which is part of the Administration Department and serves as the repository for Citywide General Fund activity not specifically assigned to other departments.
The FY2025/26 Administration Department expenditure budget reflects cost increases consistent with trends seen across all City departments. These include rising medical insurance premiums, increased employee benefit rates, higher unfunded accrued liability (UAL) contributions to CalPERS, escalating utility costs, and the fiscal impacts of recently negotiated employee agreements. These increases represent the broader cost pressures affecting municipal operations and are necessary to maintain service levels and meet the City's contractual and operational obligations.

The reduction in expenditures from the prior year to FY2025/26 is primarily due to the exclusion of the CalPERS Prefunding Trust contribution in the proposed budget. While this contribution was included in the prior year's budget, for FY2025/26 it has been submitted as a supplemental request for City Council consideration and is therefore not reflected in the base budget figures.

$2,019,075 **-$461,575**
(-18.61% vs. prior year)

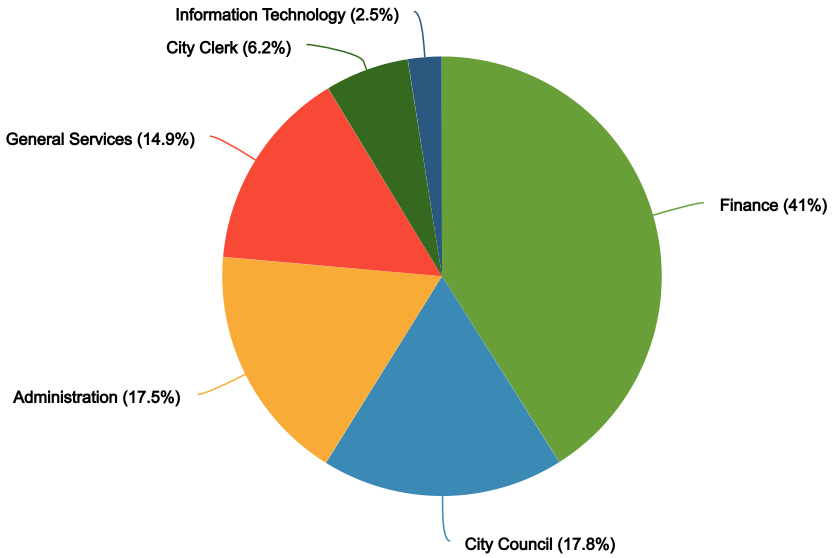
City Administration Proposed and Historical Budget vs. Actual



For FY23/24, the expenditure budget for the Administration budget included several one-time costs. These included a parking lot purchase and other one time costs.

City Administration Expenditures by Function

Budgeted Expenditures by Function

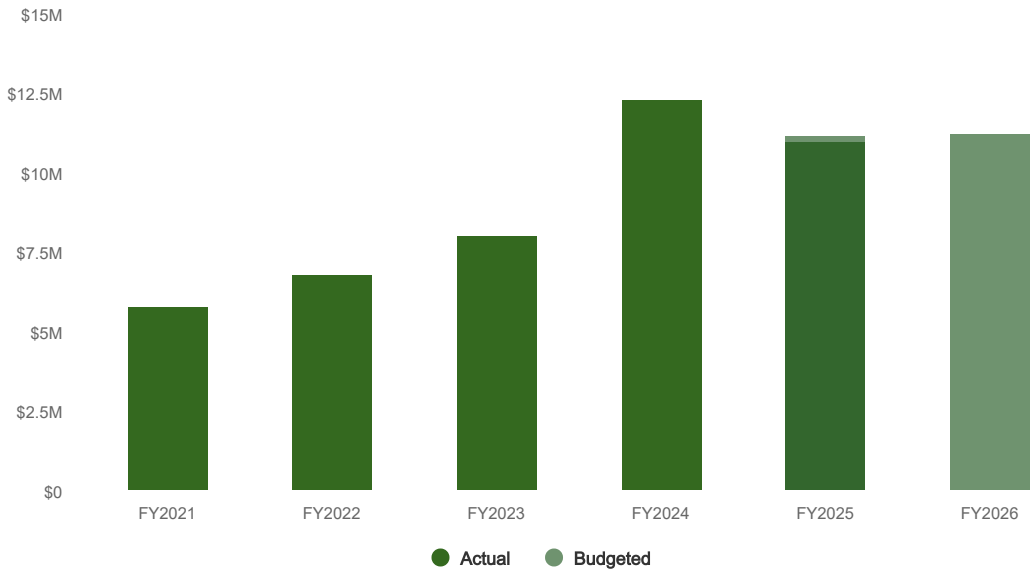


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
General Government						
City Council	$222,175	$163,891	$245,030	$362,884	$372,200	$360,000
City Clerk	$21,867	$20,848	$51,313	$118,558	$125,700	$124,600
Successor RDA	$21,450	$21,450	$0	$0	$0	$0
Total General Government:	$265,492	$206,189	$296,344	$481,442	$497,900	$484,600
Administration						
Administration	$285,643	$302,722	$313,119	$305,260	$321,000	$353,900
Finance	$575,643	$610,208	$763,203	$757,005	$788,000	$828,700
Information Technology	$37,903	$20,662	$27,725	$28,215	$58,250	$50,250
General Services	$426,518	$702,985	$912,546	$734,701	$815,500	$301,625
Total Administration:	$1,325,707	$1,636,577	$2,016,594	$1,825,181	$1,982,750	$1,534,475
Fleet Services	$194,641	$210,305	$11,095	$0	$0	$0
Total Fleet Services:	$194,641	$210,305	$11,095	$0	$0	$0
Total Expenditures:	$1,785,840	$2,053,071	$2,324,032	$2,306,623	$2,480,650	$2,019,075

City Administration Revenues Summary

$11,215,440 $52,240
(0.47% vs. prior year)

City Administration Proposed and Historical Budget vs. Actual



City Administration Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Tax Related Revenue	$5,423,784	$5,951,200	$10,579,836	$9,564,285	$9,687,400	$9,473,000
Licenses, Permits, & Franchises	$770,377	$913,929	$1,044,884	$955,019	$991,700	$956,100
Intergovernmental	$581,786	$581,786	$3,000	$0	$0	$0
Use of Money & Property	$26,836	$99,392	$290,393	$219,178	$233,300	$276,700
All Other Revenue	$9,261	$244,916	$84,147	$17,403	$15,000	$20,640
Transfer In	$0	$227,000	$327,000	$235,800	$235,800	$489,000
Total General Fund:	$6,812,044	$8,018,223	$12,329,260	$10,991,685	$11,163,200	$11,215,440

City Council



Ann Segerstrom
Mayor

The Sonora City Council serves as the governing body of the City, vested with the regulatory power of the municipal corporation. The Council's mission is to develop an overall vision for the community as a whole and is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Council-Manager form of government.

Mission

The City of Sonora's mission is to foster a safe, vibrant, and prosperous community that enhances the quality of life for all.

Vision

With leadership and integrity, the City of Sonora commits to excellent service through collaboration and innovation.

Core Values

Service, Innovation, Integrity, Collaboration, Respect, Leadership.

Community Priorities

Homelessness
Infrastructure Management/Maintenance
Public Safety
Growth and Development
Fiscal Stability

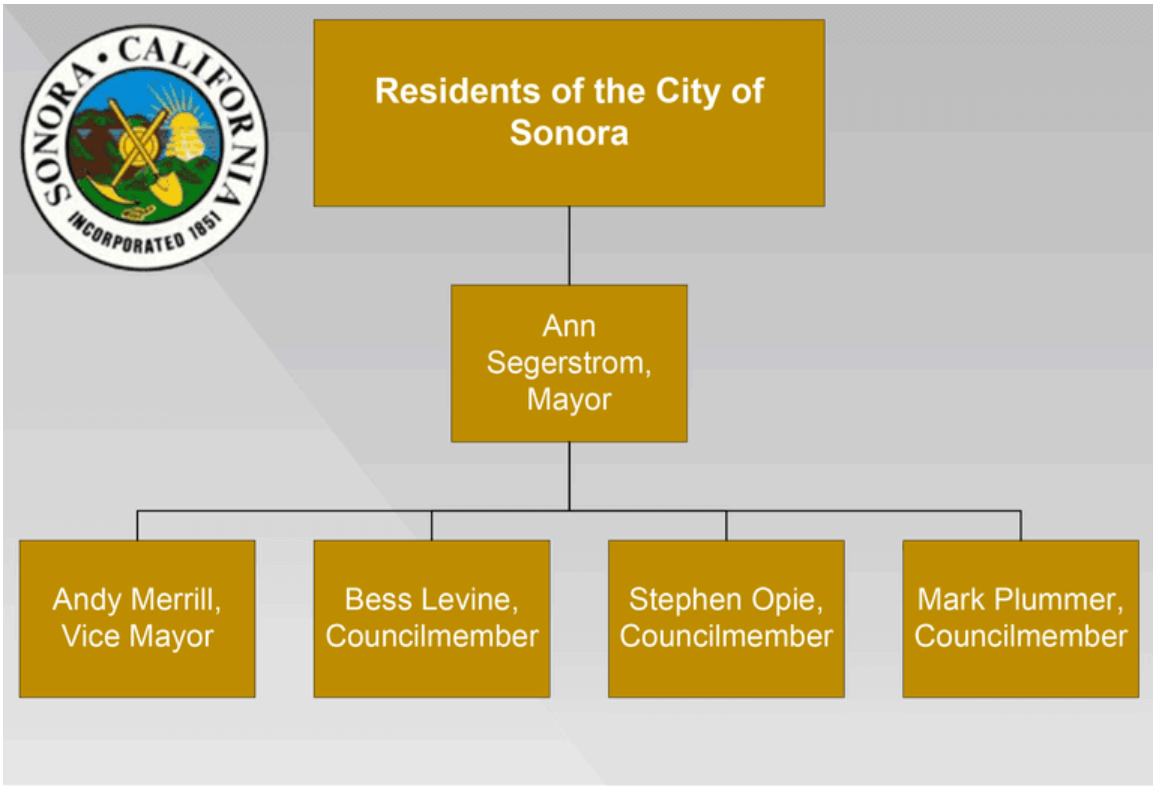
Core Council Priorities

Fiscal Responsibility and Stability
Infrastructure and Engineering
Public Safety/Disaster Preparedness
Economic Development/Growth/General Plan
Homelessness Issues
Staffing - Salary/Benefits/Training/Retention

Core Themes

1. Address challenges with homelessness.
2. Invest in infrastructure maintenance and improvements.
3. Assure strong public safety services (police and fire).
4. Provide effective planning for growth, attainable housing, and business development.
5. Assure the City's ability to meet community needs now and into the long-term future by stabilizing the City's long-term fiscal situation, increasing staff in critical functions, and providing competitive salaries.

City Council Organizational Chart

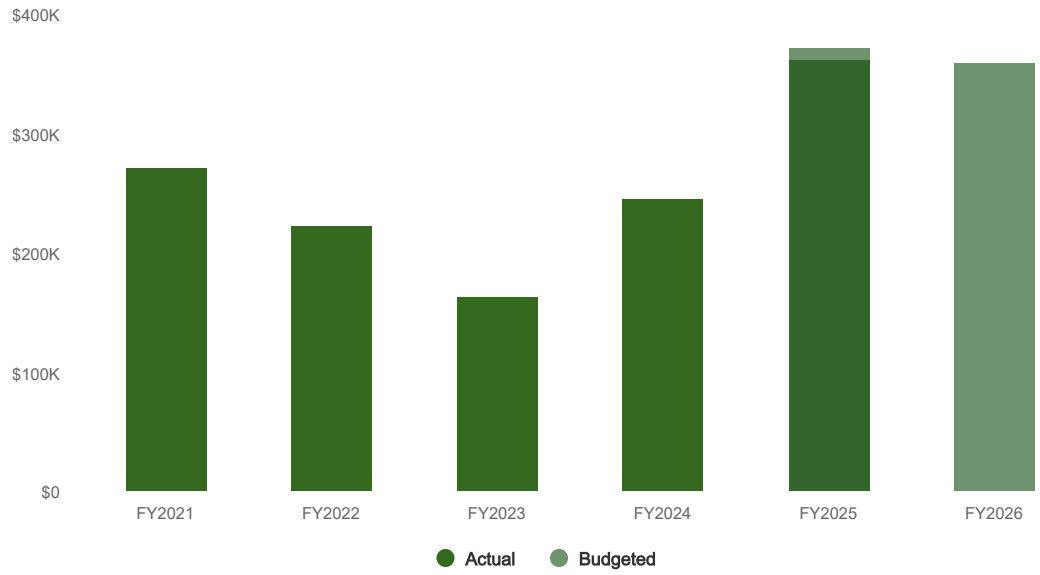


City Council Expenditures Summary

The major budget line items for the City Council Budget include: Stipends for the City Council, the City Attorney Contract, and costs to organize, record, and broadcast the council meetings.

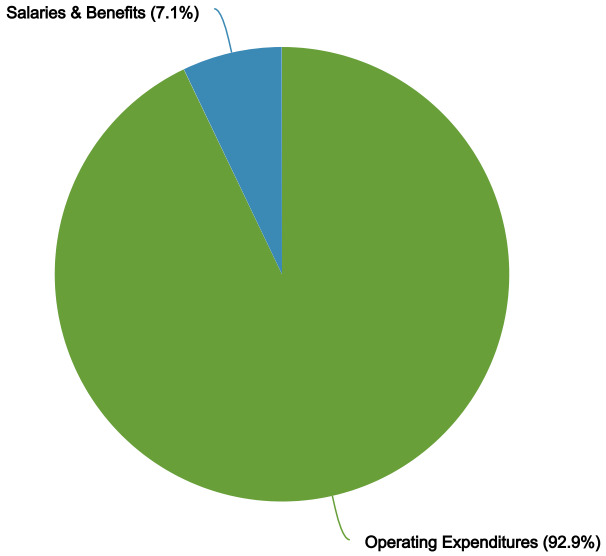
$360,000 -$12,200
(-3.28% vs. prior year)

City Council Proposed and Historical Budget vs. Actual



City Council Expenditures by Expense Type

Budgeted Expenditures by Expense Type



One of the primary expenses in the City Council budget is legal support, reflecting the City's growing workload and increased demand for legal services since the passage of Measure Y. The budget also includes an Outside Services line item, which covers the costs of livestreaming Council meetings on the City's website and rebroadcasting them on local cable channel 8—a service provided by Access Tuolumne. These efforts enhance public access and transparency by ensuring that Council meetings are readily available to the community both online and via local cable television.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Stipend	$7,926	$7,729	$7,800	$14,144	$14,000	$14,000
F.I.C.A.	$476	$584	$597	$1,090	$1,100	$1,100
Workers Compensation	$0	$1,200	$1,500	$1,800	$1,800	$2,000
Travel and Trainings	$1,932	$1,254	$4,194	$7,557	$8,000	$8,000
Dues, Memberships & Publications	$0	$0	$0	$200	$500	$500
Total Salaries & Benefits:	$10,334	$10,766	$14,091	$24,791	$25,400	$25,600
Operating Expenditures						
Supplies	$420	$524	$438	$823	$1,000	$1,000
Equipment Non Capital	$0	$0	$0	$4,243	$10,000	$0
Postage and Shipping	$27	$17	$0	$0	$0	$0
Communications	$1,998	$0	$0	$0	$0	$0
Water and Waste	$404	$680	$413	$511	$1,000	$1,000
Power and Propane	$1,299	$1,841	$1,747	$2,236	$2,200	$2,500
Outside Services	$10,917	$7,786	$13,919	$9,903	$15,600	$7,600

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Information Tech Services	$5,371	$0	$0	$0	$0	$0
Legal Fees	$181,074	$129,149	$196,443	$301,170	$298,000	$300,000
General Liability Insurance	$5,371	$11,431	$15,895	$16,600	$16,800	$19,600
Public Notices	$2,844	$0	$0	$0	$0	$0
Building Equip Maint & Repair	$766	$113	$477	$999	$500	$1,000
Buidling Maint and Repair	$1,350	$1,583	$1,608	$1,608	$1,700	$1,700
Total Operating Expenditures:	$211,841	$153,125	$230,940	$338,093	$346,800	$334,400
Total Expense Objects:	$222,175	$163,891	$245,030	$362,884	$372,200	$360,000

City Clerk



Tracy Skelly
City Clerk

The City Clerk is an appointed official responsible for ensuring equal access to open and transparent government. As a vital link between the public and the City's legislative process, the Clerk prepares the legislative agenda, verifies that all legal notices are properly posted or published, and coordinates the necessary arrangements to facilitate effective and orderly public meetings. The City Clerk also provides critical administrative support to the City Council, manages public inquiries, and oversees official City functions and ceremonial events. In fulfilling these duties, the Clerk is entrusted with the important responsibility of accurately recording and preserving the decisions that form the foundation of our representative government.

By statute, the City Clerk is required to maintain, index, and safeguard the official Minutes, Ordinances, and Resolutions adopted by the legislative body. In addition, the Clerk ensures that other vital municipal records are properly archived and remain readily accessible to the public, supporting transparency and historical preservation. The Office of the City Clerk plays a key role in upholding the integrity of the City's legislative processes and fostering informed civic engagement within the community.

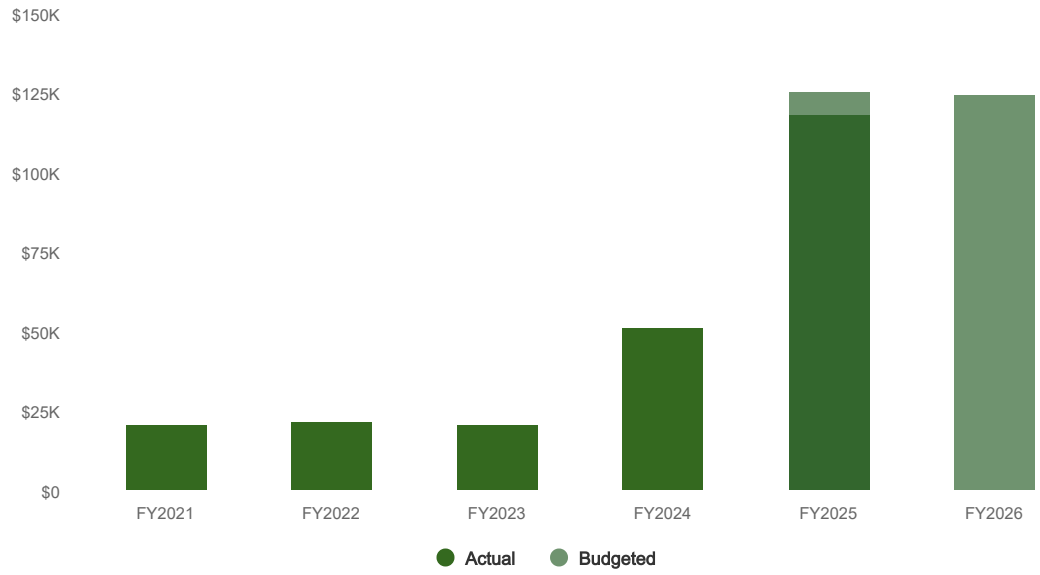
Before FY23/24, the City did not have an officially recognized City Clerk or dedicated responsibilities for that role. To support the creation of this position, a part-time position within the Administrative Services Department was eliminated to offset costs.

City Clerk Expenditures Summary

The FY2025/26 Budget includes the full cost of the Deputy City Clerk position, along with all associated expenses related to the City Clerk function. The City Clerk plays a vital role in ensuring transparency, accountability, and compliance with local and state regulations. Responsibilities include preparing and maintaining official records, managing City Council agendas and minutes, coordinating public meeting notifications in accordance with the Brown Act, administering oaths of office, maintaining the municipal code, and processing public records requests under the California Public Records Act. The Clerk also supports the City's records management and serves as a key point of contact for the public, elected officials, and staff regarding legislative and procedural matters.

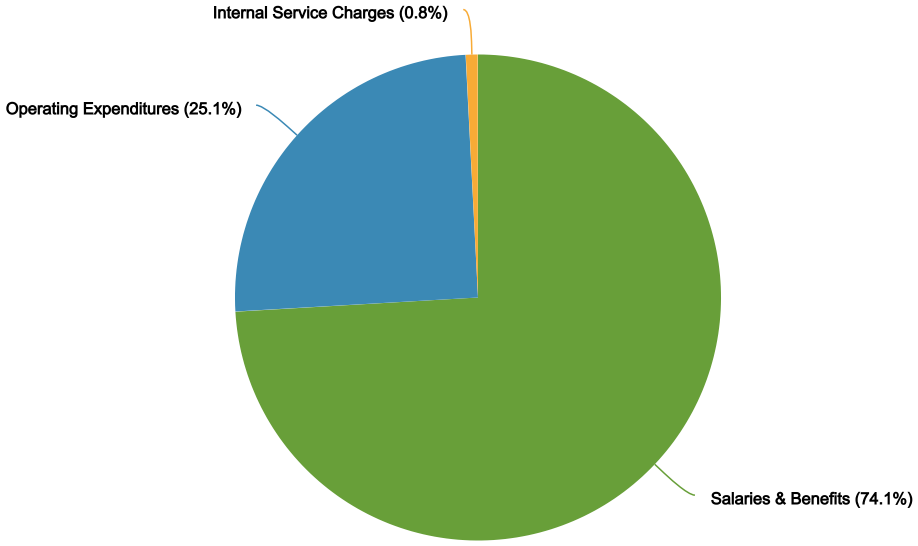
$124,600 -$1,100
(-0.88% vs. prior year)

City Clerk Proposed and Historical Budget vs. Actual



City Clerk Expenditures by Expense Type

Budgeted Expenditures by Expense Type



The City Clerk budget includes the ongoing maintenance and publication of the City's Municipal Code. As new ordinances are adopted by the City Council, they must be formally codified and incorporated into the Municipal Code, which is made available to the public on the City's website. This ensures that residents, businesses, and staff have access to the most current and accurate version of local laws and regulations. The Clerk's Office manages this codification process, working with external legal publishers to ensure timely and accurate updates.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$756	$0	$18,315	$51,974	$52,900	$56,200
Overtime	$0	$0	$201	$307	$500	$500
Relief/Reserve	$9,582	$0	$0	$0	$0	$0
CalPERS	$58	$3,600	$4,763	$8,805	$9,100	$12,000
F.I.C.A.	$769	$0	$1,375	$3,846	$4,100	$4,300
Health & Medical Insurance	$0	$0	$3,423	$14,012	$14,500	$15,800
Workers Compensation	$600	$600	$1,800	$1,800	$1,800	$2,000
Travel and Trainings	$0	$1,806	$135	$706	$1,000	$1,000
Dues, Memberships & Publications	$0	$185	$929	$0	$800	$500
Total Salaries & Benefits:	$11,765	$6,191	$30,942	$81,450	$84,700	$92,300
Operating Expenditures						
Supplies	$120	$19	$381	$255	$1,000	$1,000
Postage and Shipping	$79	$254	$208	$0	$500	$0
Printing and Forms	$64	$0	$0	$0	$200	$0

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Rental Equipment	$354	$1,049	$818	$1,087	$800	$1,200
Communications	$411	$459	$493	$552	$600	$600
Water and Waste	$404	$289	$413	$511	$600	$600
Power and Propane	$1,219	$1,466	$1,397	$1,538	$1,700	$1,800
Internet	$134	$428	$475	$475	$600	$800
Outside Services	$1,154	$649	$607	$14,765	$18,500	$6,000
Pre Employment	$906	$200	$3,155	$0	$0	$0
General Liability Insurance	$4,053	$8,999	$10,500	$13,013	$12,500	$15,300
Public Notices	$0	$239	$1,139	$3,073	$2,000	$3,000
Building Equip Maint & Repair	$0	$0	$239	$450	$500	$500
Buidling Maint and Repair	$1,204	$605	$547	$492	$500	$500
Total Operating Expenditures:	$10,102	$14,657	$20,372	$36,211	$40,000	$31,300
Internal Service Charges						
Self-Insured Dental	$0	$0	$0	$897	$1,000	$1,000
Total Internal Service Charges:	$0	$0	$0	$897	$1,000	$1,000
Total Expense Objects:	$21,867	$20,848	$51,313	$118,558	$125,700	$124,600

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **All required legal postings:** The City Clerk ensures that all required legal postings, including agendas and minutes, are consistently published in full compliance with state law, supporting transparency and meeting Council priorities. (Council priority #53, 108)
- **Accurate accumulation, preservation and accessibility of official City documents:** Includes keeping website updated with approved Council minutes, videos and updating the Municpal Code. (Council priority #53)
- **Developed a City Council Handbook:** The Clerk Department successfully developed a new City Council Member Handbook, ensuring it is fully compliant with current laws, including the Ralph M. Brown Act, to support transparent and effective governance. (Council priority #53)
- **Tuolumne County Local Area Formation Commission:** Assumed all clerk functions for Tuolumne County LAFCO, including conducting meetings, posting minutes, and maintaining recording of meetings. (Council priority #43)
- **City deadline and event calendar:** Created and maintains a comprehensive list of key dates, milestones, and events for the City, providing an organized reference to support efficient planning and coordination across all departments. (Council priority #108)
- **FPPC Statement of Economic Interest Form 700:** Ensures that all required individuals file Form 700 with the FPPC on time, maintaining compliance with state transparency and conflict-of-interest regulations.
- **City Social Media:** Monitor and Maintain City's social media presence. (Council priority #120, 124)

FY2025/26 Goals:

- **All required legal postings:** The City Clerk ensures that all required legal postings, including agendas and minutes, are consistently published in full compliance with state law, supporting transparency and meeting Council priorities. Ongoing. (Council priority #53, 108)
- **Accurate accumulation, preservation and accessibility of official City documents:** Includes keeping website updated with approved Council minutes, videos and updating the Municipal Code. Complete minutes in a timely basis. Ongoing. (Council priority #53)
- **Tuolumne County Local Area Formation Commission:** Assumed all clerk functions for Tuolumne County LAFCO, including conducting meetings, posting minutes, and maintaining recording of meetings. Ongoing. (Council priority #43)
- **City deadline and event calendar:** Created and maintains a comprehensive list of key dates, milestones, and events for the City, providing an organized reference to support efficient planning and coordination across all departments. Ongoing. (Council priority #108)
- **FPPC Statement of Economic Interest Form 700:** Ensures that all required individuals file Form 700 with the FPPC on time, maintaining compliance with state transparency and conflict-of-interest regulations. Ongoing.
- **City Social Media:** Monitor and Maintain City's social media presence. Ongoing. (Council priority #120, 124)
- **Report Quarterly Metrics:** In FY2025/26, the City Clerk will initiate quarterly reporting of key metrics collected from each department to support data-driven decision-making and promote organizational accountability. (Council priority #53)
- **Clerk Training and Certifications:** The Department will prioritize the development and professional growth of the City Clerks by ensuring participation in training programs and pursuing certifications, such as the Certified Municipal Clerk (CMC) designation, to enhance the Clerk’s skills and ensure compliance with evolving laws and regulations.

Administrator

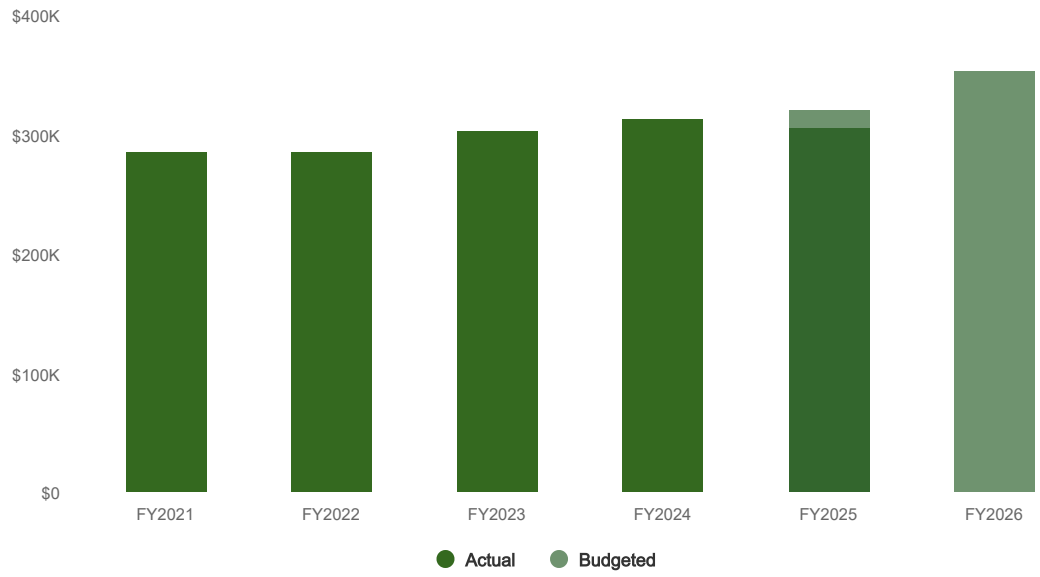
Melissa Eads
City Administrator

The City Administrator is appointed by the City Council and serves as the administrative head of the City organization, providing direction to staff on the implementation of the City Council's goals and objectives on behalf of the community. The City Administrator is responsible for the day-to-day efficient performance of all City operations, implementing Council policy, formulating staff recommendations to Council on policy and other matters, and preparing and submitting the annual budget. The City Administrator also serves as Director of Public Works and Emergency Services, guiding the effective response of City resources during emergency events.

City Administrator Expenditures Summary

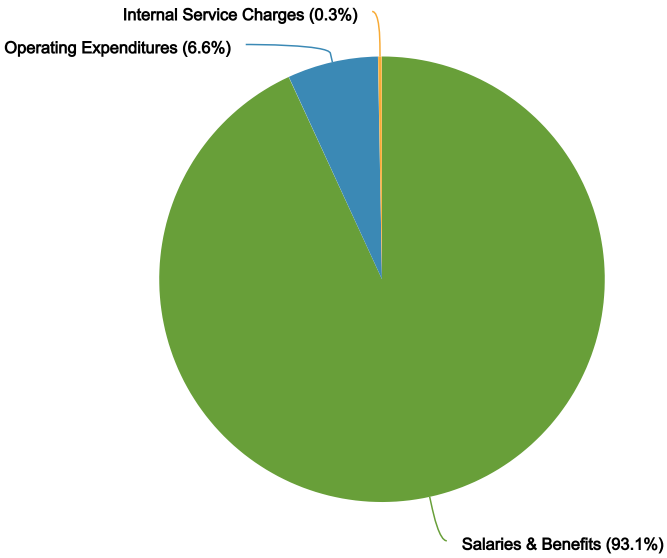
$353,900 $32,900
(10.25% vs. prior year)

Administrator Proposed and Historical Budget vs. Actual



City Administrator Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$161,924	$166,746	$172,614	$179,389	$183,300	$201,100
Deferred Compensation	$2,156	$14,925	$10,302	$3,448	$7,900	$12,400
CalPERS	$60,079	$62,992	$56,313	$58,758	$59,400	$63,500
F.I.C.A.	$12,079	$13,033	$12,445	$12,501	$14,300	$15,400
Health & Medical Insurance	$20,818	$13,898	$13,962	$14,264	$14,800	$17,700
Workers Compensation	$3,050	$1,800	$2,500	$3,000	$3,000	$3,400
Other Employee Benefits	$0	$4,900	$4,814	$4,663	$5,100	$5,100
Travel and Trainings	$2,419	$3,742	$5,766	$8,262	$10,000	$10,000
Dues, Memberships & Publications	$1,061	$0	$0	$185	$1,000	$1,000
Total Salaries & Benefits:	$263,586	$282,036	$278,716	$284,470	$298,800	$329,600
Operating Expenditures						
Supplies	$1,145	$1,061	$2,813	$1,260	$1,500	$1,500
Postage and Shipping	$1,117	$636	$503	$44	$300	$300
Printing and Forms	$64	$0	$0	$0	$0	$0
Rental Equipment	$3,440	$3,920	$3,007	$2,843	$2,800	$3,000
Communications	$1,948	$2,056	$2,170	$2,099	$2,200	$2,200
Water and Waste	$485	$347	$496	$551	$800	$800
Power and Propane	$2,151	$3,298	$3,144	$3,442	$3,500	$3,500
Internet	$1,411	$1,034	$1,152	$1,105	$1,200	$1,200
Outside Services	$140	$2,326	$12,576	$1,532	$1,550	$2,500

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Pre Employment	$1,141	$0	$618	$0	$0	$0
General Liability Insurance	$4,996	$3,700	$4,600	$5,349	$5,350	$6,300
Public Notices	$1,350	$468	$0	$0	$0	$0
Building Equip Maint & Repair	$163	$113	$458	$674	$1,000	$1,000
Buidling Maint and Repair	$1,333	$1,089	$1,535	$925	$1,000	$1,000
Equipment Maintenance	$472	$0	$0	$0	$0	$0
Total Operating Expenditures:	$21,356	$20,047	$33,072	$19,824	$21,200	$23,300
Internal Service Charges						
Self-Insured Dental	$701	$640	$1,331	$966	$1,000	$1,000
Total Internal Service Charges:	$701	$640	$1,331	$966	$1,000	$1,000
Total Expense Objects:	$285,643	$302,722	$313,119	$305,260	$321,000	$353,900

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Strategic Plan Refresh to Support Organizational and Financial Stability**
  The Organizational Review and Budget Stabilization Study was adopted by the City Council in FY2022/23. For FY2024/25, a refresh is scheduled to coincide with the annual budget presentation, ensuring continued alignment between the City's organizational goals and long-term financial stability.
- **Completion of Emergency Operations Plan to Enhance Community Preparedness:** The City successfully completed its Emergency Operations Plan (EOP), providing a critical framework for coordinated response efforts during emergencies and disasters. This plan enhances the City's preparedness, ensures the safety of the community, and supports effective recovery operations in times of crisis. (Council priority #46, 48, 53)
- **Development of Local Hazard Mitigation Plan (LHMP):** Successfully developed its Local Hazard Mitigation Plan (LHMP), identifying community risks and establishing strategies to reduce the impacts of natural and human-caused hazards. This plan strengthens the City's resilience, enhances public safety, and qualifies the City for state and federal hazard mitigation funding opportunities. (Council priority #46, 48, 53)
- **Ongoing Support and Collaboration with Community Partners:** Continue to actively monitor and support partnerships with the Sonora Chamber of Commerce and Visit Tuolumne County, fostering economic development, promoting tourism, and strengthening community engagement to benefit the local economy. (Council priority #18, 21, 108)
- **Support for Organization to Advance Key City Priorities:** Supports and directs efforts designed to prioritize facility planning, accelerate capital project delivery, and enhance economic development initiatives, ensuring efficient use of resources and long-term community growth. Council priority #32, 59)
- **Commitment to Workplace Culture and Employee Development:** Support the implementation of best practices to foster a positive workplace culture and is committed to investing in employee training, coaching, and morale to promote professional growth and organizational success. (Council priority #53, 114, 123)
- **Support for Council's Efforts to Address Homelessness:** Actively supports the City Council's initiatives to advance effective responses to homelessness, working to implement strategies that promote housing stability, connect individuals with critical services, and improve community well-being. Council priority #81-99)
- **Review and Negotiation of Revenue Sharing Agreement with the County:** Engaged in reviewing and negotiating a revenue sharing agreement with the County to ensure a fair and sustainable distribution of resources that supports essential City services and long-term fiscal stability. (Council priority #6, 42, 43, 44)
- **Successful Negotiation of Memorandums of Understanding with Employee Associations:** Successfully negotiated Memorandums of Understanding (MOU) with the City's three employee associations, fostering positive labor relations and ensuring agreements that support both employee interests and the City's operational and financial goals. (Council priority #77)

FY2025/26 Goals:

- **Ongoing Support and Collaboration with Community Partners:** Continue to actively monitor and support partnerships with the Sonora Chamber of Commerce and Visit Tuolumne County, fostering economic development, promoting tourism, and strengthening community engagement to benefit the local economy. (Council priority #18, 21, 108)
- **Support for Organization to Advance Key City Priorities:** Supports and directs efforts designed to prioritize facility planning, accelerate capital project delivery, and enhance economic development initiatives, ensuring efficient use of resources and long-term community growth. (Council priority #32, 59)
- **Complete Negotiations with Remaining Employee Associations:** Will work to successfully complete negotiations with the remaining two employee associations, aiming to reach fair and sustainable agreements that promote workforce stability, support employee well-being, and align with the City's financial objectives. (City prioritiy #77)
- **Continue Negotiation of Revenue Sharing Agreement with the County:** Engaged in reviewing and negotiating revenue sharing agreements with the County to ensure a fair and sustainable distribution of resources that supports essential City services and long-term fiscal stability. (Council priority #6, 42, 43, 44)
- **Issue RFP for Solid Waste Collection and Recycling Services:** Will initiate and complete the process of issuing a Request for Proposals (RFP) for solid waste collection and recycling services, with the goal of securing cost-effective, efficient, and environmentally responsible waste management solutions for the City of Sonora. (Council priority #48, 100)
- **Explore Lobbying Activities:** To advocate for the needs of rural communities, including securing funding for critical infrastructure such as police facilities, main-drain systems, and other essential public works.

Administrative Services



Chris Gorsky
Administrative Services Director

The Administrative Services Department plays a critical internal support role, providing essential services that facilitate the effective and efficient operation of all City departments. The department is primarily responsible for the financial management, human resources, risk management, information technology, and fleet oversight functions of the City.

Key responsibilities include:

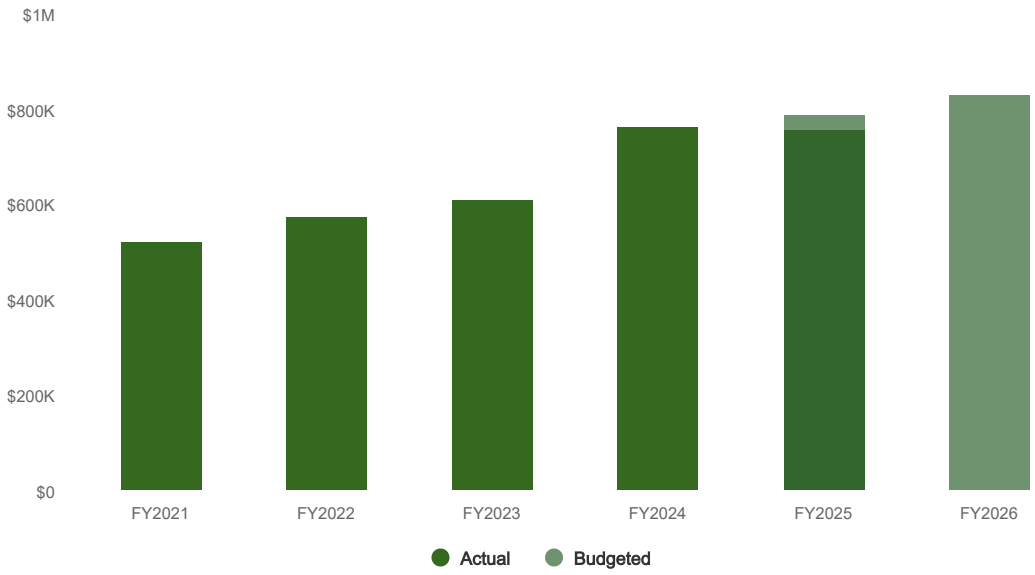
- **Financial Operations and Reporting:**
  Administering accounts payable to ensure vendors are paid accurately and on time; processing bi-weekly payroll and managing all associated tax obligations; completing and filing all regulatory and tax-related documentation; and preparing the Annual Comprehensive Financial Report (ACFR) and other state-mandated financial reports.
- **Budget and Treasury Management:**
  Coordinating the development and preparation of the annual City budget; managing the City's cash flow and investments in accordance with the adopted Investment Policy to meet liquidity needs and optimize returns.
- **Revenue Administration:**
  Overseeing the business license program and collection of the Cannabis Public Benefit Fee; monitoring and enforcing compliance for various revenue streams, including Transient Occupancy Tax (TOT) and other City revenues.
- **Human Resources and Risk Management:**
  Managing employer-employee relations, recruitment and selection, classification and compensation, and administration of employee benefits. The department is also responsible for risk management, including insurance coordination and claims oversight.
- **Information Technology:**
  Providing technical support and systems administration, maintaining network infrastructure, and implementing technology solutions that improve efficiency and data security across all departments.
- **Fleet Management:**
  Coordinating the acquisition, leasing, maintenance, and replacement planning for City vehicles and equipment to ensure safe, cost-effective, and reliable operations.
- **Facility and Real Property assessment:**
  Evaluate facility needs and use of City-owned real estate to determine if these assets are being utilized to their highest and best use, ensuring they effectively support service delivery and maximize public value.

Through these functions, the Administrative Services Department supports City leadership and operating departments by ensuring that resources are properly managed, employees are supported, and operational infrastructure remains secure and efficient. The department’s work is foundational to the City’s ability to provide high-quality services to the community.

Administrative Services Expenditures Summary

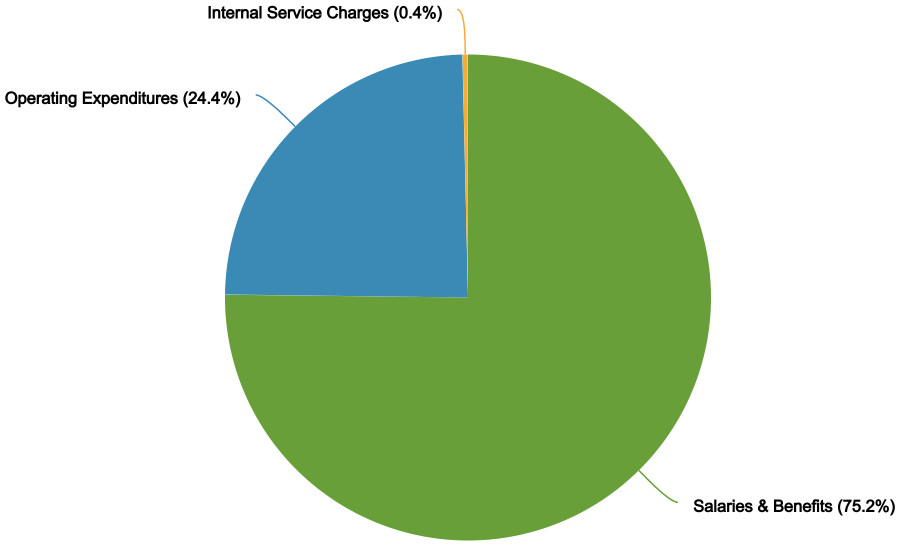
$828,700 $40,700
(5.16% vs. prior year)

Administrative Services Proposed and Historical Budget vs. Actual



Administrative Services Expenditures by Expense Type

Budgeted Expenditures by Expense Type



The Administrative Services budget includes an Outside Services line item that captures a variety of professional services and contractual obligations essential to the City's financial operations. This includes expenditures for the City's sales tax consultant, the annual independent financial audit, OPEB actuarial reporting, and benefit administration services. It also covers fees related to CalPERS pension administration, as well as licensing and support for key financial software systems—such as budget development and reporting tools, and the City's core financial accounting platform. Additionally, this line item supports the City's treasury functions, including investment management, banking services, and related financial transactions. Other specialized financial services and regulatory compliance costs necessary to support the City's administrative and fiscal responsibilities are also included.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$235,149	$248,278	$298,607	$332,181	$340,800	$360,200
Overtime	$98	$0	$0	$0	$0	$0
Holiday	$7,464	$7,752	$14,504	$15,548	$16,300	$17,100
CalPERS	$100,222	$111,323	$101,563	$108,255	$108,500	$123,800
F.I.C.A.	$18,686	$19,074	$25,040	$26,306	$27,300	$27,500
Health & Medical Insurance	$80,734	$63,713	$66,293	$66,758	$73,200	$78,600
Workers Compensation	$2,600	$3,500	$4,184	$4,900	$4,900	$5,500
Other Employee Benefits	$1,335	$2,470	$3,855	$3,600	$3,600	$3,600
Travel and Trainings	$1,841	$3,972	$3,386	$4,393	$5,400	$5,600
Dues, Memberships & Publications	$1,117	$1,207	$820	$1,059	$1,200	$1,200
Total Salaries & Benefits:	$449,246	$461,290	$518,251	$563,000	$581,200	$623,100

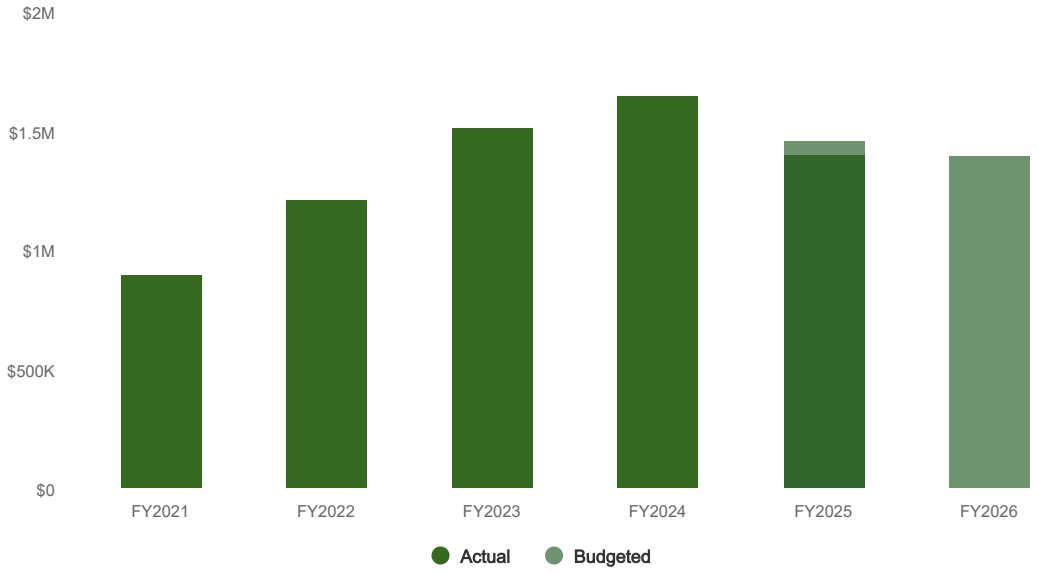
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Operating Expenditures						
Supplies	$6,029	$4,051	$6,049	$8,984	$15,700	$7,500
Equipment Non Capital	$0	$0	$0	$0	$5,000	$4,000
Postage and Shipping	$1,242	$1,654	$2,199	$2,869	$2,200	$3,000
Printing and Forms	$0	$0	$0	$811	$1,000	$1,000
Rental Equipment	$5,489	$4,576	$3,419	$4,115	$3,500	$4,200
Advertising	$3,600	$0	$0	$0	$0	$0
Communications	$2,869	$3,101	$3,475	$3,485	$3,500	$3,500
Water and Waste	$971	$693	$992	$1,102	$1,200	$1,200
Power and Propane	$3,126	$4,419	$4,412	$4,778	$5,700	$5,000
Internet	$2,066	$1,581	$1,747	$1,656	$2,100	$1,800
Outside Services	$89,575	$117,808	$103,984	$151,943	$152,300	$156,400
Pre Employment	$0	$0	$10	$0	$0	$2,500
General Liability Insurance	$3,600	$4,198	$5,700	$6,800	$6,800	$8,000
Public Notices	$0	$284	$203	$0	$0	$0
Building Equip Maint & Repair	$632	$831	$1,224	$1,123	$1,000	$1,500
Buidling Maint and Repair	$3,725	$3,543	$4,185	$3,502	$3,800	$3,000
Equipment Maintenance	$0	$79	$0	$0	$0	$0
Facility Enhancement	$0	$0	$103,378	$0	$0	$0
Total Operating Expenditures:	$122,924	$146,817	$240,977	$191,168	$203,800	$202,600
Internal Service Charges						
Self-Insured Dental	$3,473	$2,101	$3,975	$2,837	$3,000	$3,000
Total Internal Service Charges:	$3,473	$2,101	$3,975	$2,837	$3,000	$3,000
Total Expense Objects:	$575,643	$610,208	$763,203	$757,005	$788,000	$828,700

Administrative Services Revenues Summary

Revenue estimates for FY2025/26 are projected to be approximately 4% lower than the prior year, reflecting a conservative budgeting approach amid ongoing concerns about a potential recession. The slowing local economy has begun to impact several key revenue sources—most notably Transient Occupancy Tax (TOT) and cannabis-related revenues, both of which are sensitive to changes in consumer spending and tourism activity. This cautious outlook helps the City maintain fiscal stability while remaining responsive to evolving economic conditions.

$1,395,240 **-$64,260**
(-4.40% vs. prior year)

Administrative Services Proposed and Historical Budget vs. Actual



Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Transient Occupancy Tax	$559,545.00	$682,409.00	$702,268.77	$586,163.00	$608,000.00	$586,000.00
Cannabis Public Benefit Fees	$499,977.00	$635,347.00	$703,655.33	$661,657.00	$700,000.00	$660,000.00
Business License	$127,719.00	$131,468.00	$132,741.00	$130,645.00	$130,700.00	$130,000.00
Parking Permits	$1,203.00	$1,260.00	$690.00	$1,215.00	$1,000.00	$1,100.00
Credit Card Fees	$750.00	$1,045.00	$1,295.00	$1,697.00	$1,500.00	$1,500.00
LAFCO Revenue				$2,443.00	$2,500.00	$6,640.00
Rental Income	$19,200.00	$22,406.00	$21,292.00	$7,144.00	$7,300.00	$0.00
Miscellaneous Revenue	$8,172.00	$10,140.00	$12,567.15	$9,595.00	$6,000.00	$5,000.00
Insurance Premium Reimbursement	$339.00	$30,725.00	$70,284.71	$2,361.00	$2,500.00	$5,000.00

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Total General Fund:	$1,216,905.00	$1,514,800.00	$1,644,793.96	$1,402,920.00	$1,459,500.00	$1,395,240.00

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Budget Transparency:** FY24/25 marks Year 2 of the implementation of the City's new budget tool, providing enhanced website access to budget data and increasing transparency for the community. (Council priority #53, 55, 108)
- **Enhanced Financial Reporting to City Council:** Improved the monthly metrics which included reporting of warrants issued by the City. (Council priority #108, 123)
- **Improved Efficiency:** Continue with the implementation of IWorqs software, including the public works and business license components. This will be completed in FY2025/26. (Council priority #45, 108)
- **Selection of New Audit Firm and Successful Completion of Financial Audit**: The Administrative Services Department issued an RFP and selected a new audit firm, successfully completing the City's first financial audit with the new firm, which resulted in an unconditional (clean) opinion, demonstrating the City's commitment to transparency, accountability, and sound financial management. (Council priority #53)
- **Investment Policy Update to Strengthen Revenue Growth:** The Finance Department updated and improved the City's Investment Policy to optimize investment strategies and enhance revenue generation, ensuring greater financial stability for the City. (Council priority #48, 53).
- **Completion of Fee Study to Improve Revenue and Cost Recovery:** The Department developed and presented a comprehensive fee study, which was approved by the City Council, resulting in improved revenues and ensuring that the fees charged for City services more accurately reflect the true cost of service delivery. (Council priority #48, 50)

FY2025/26 Goals:

- **Department modernization:** Carried forward from the prior year. The Administrative Services Department is actively evaluating technological solutions to maximize operational efficiency, including support for a modern Human Resource Management System (HRMS) that will streamline the entire hiring process—from job posting to candidate selection, onboarding, and employee training—through a fully integrated online platform. (Council priority #108)
- **Ongoing Improvements in Budget Preparation and Transparency:** The Department continues to enhance the budget preparation and presentation process each year, providing clearer, more transparent financial information to support informed decision-making and strengthen public trust. (Council priority #53, 55, 108)
- **Improved Efficiency:** Continue with the implementation of IWorqs software, including the public works and business license components. Ongoing. (Council priority #45, 108)
- **Efficiency Improvements:** Coordinate employee best practices and innovative personnel activities, training and workshops. (Council priority #53, 114, 123)
- **Investment Policy Update to Strengthen Revenue Growth:** The Department has updated the City's Investment Policy and implemented a newly required quarterly investment performance report for the City Council, providing regular updates on investment activities and promoting informed financial oversight. (Council priority #48, 53)
- **Creation of Employee Handbook and Policy Updates:** Develope a comprehensive Employee Handbook and updated several outdated policies, including the City's Personnel Policies, to ensure clarity, consistency, and compliance with current laws and best practices. (Council priority #53)
- **Employee Development and Training:** The department will prioritize continuous staff development by providing targeted training opportunities. For FY25/26, a key goal is for the Finance Assistant to complete CalPERS training courses to enhance understanding of pension and benefits administration, ensuring accurate and compliant processing of retirement-related matters.

Information Technology

Chris Gorsky
Information Technology

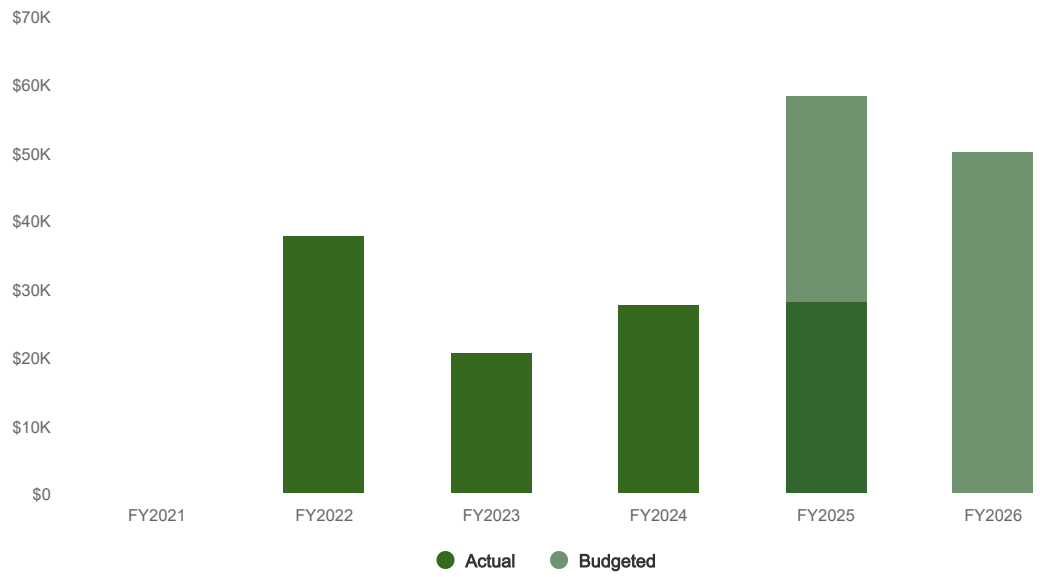
The Information Technology Department (IT) aims to provide meaningful impacts through smart uses of technology in service of employees and the community. IT executes and sustains vital City services through business solutions and cybersecurity. Services are powered by infrastructure and operations, which include a municipal network, compute and storage, and enterprise productivity and collaboration tools. IT provides strategic information technology planning, administers the fiscal and billing services.

Information Technology Expenditures Summary

The Information Technology budget includes technology expenditures to improve the City's use of modern technology to improve efficiencies and to make the City more transparent. This budget is lower from FY24/25, but continues with the roll out of modern hardware and upgraded infrastructure.

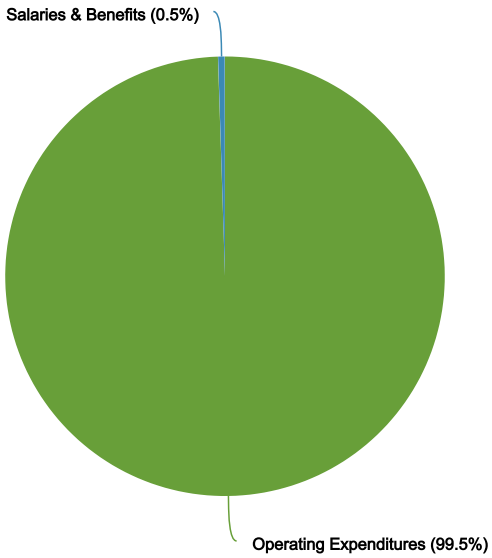
$50,250 **-$8,000**
(-13.73% vs. prior year)

Information Technology Proposed and Historical Budget vs. Actual



Information Technology Expenditures by Expense Type

Budgeted Expenditures by Expense Type



The Information Technology budget includes an Outside Services line item that includes expenditures for cloud storage, domain and website security, and the firewall annual license.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Dues, Memberships & Publications	$0	$0	$0	$250	$250	$250
Total Salaries & Benefits:	$0	$0	$0	$250	$250	$250
Operating Expenditures						
Supplies	$177	$327	$247	$494	$1,000	$1,000
Computer Equipment	$12,707	$8,513	$12,264	$9,168	$20,000	$18,000
Software Maintenance	$20,198	$8,373	$9,695	$9,760	$14,000	$12,000
Outside Services	$3,495	$3,450	$4,246	$7,825	$19,000	$15,000
Information Tech Services	$1,326	$0	$1,272	$718	$4,000	$4,000
Total Operating Expenditures:	$37,903	$20,662	$27,725	$27,965	$58,000	$50,000
Total Expense Objects:	$37,903	$20,662	$27,725	$28,215	$58,250	$50,250

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Support for City Goals and Department Objectives Through Automation:** The Department supported City goals and departmental objectives by implementing automation solutions that improved operational efficiency, streamlined workflows, and reduced manual processes, allowing staff to focus on higher-value activities. (Council priority #35, 108)
- **Commitment to Excellent Customer Service, Staff Support, and Training:** The Department provided exceptional customer service, offering timely staff support and comprehensive training to ensure employees have the tools and knowledge needed to effectively utilize technology resources and maintain productivity. (Council priority #108)
- **Streamlined City Operations Through Integration and Systems Automation:** The Information Technology Department improved operational efficiency by streamlining City processes through system integrations and automation, reducing redundancies and enabling faster, more accurate information sharing across departments. (Council priority #108)
- **Maintained Awareness of Technology Trends and IT Infrastructure Security:** Remained actively informed of emerging technology trends, potential threats to IT infrastructure, and opportunities for system enhancements, ensuring the City's technology environment stays secure, modern, and capable of meeting evolving organizational needs. (Council priority #108, 123, 124)
- **Improved Access to City Services and Information Through Online Platforms:** Enhanced access to City services and information by expanding the use of the World Wide Web and other online systems, providing convenient, user-friendly digital solutions that increase transparency and community engagement. (Council priority #108, 123,124)
- **Provided Stable and Reliable Information Technology Infrastructure:** Ensured the delivery of a stable and reliable IT infrastructure, supporting uninterrupted City operations and enabling staff to efficiently perform their duties with minimal downtime or technical disruptions. (Council priority #35,120, 123)
- **Provided Up-to-Date Hardware and Software Tools for Staff:** Equipped staff with modern hardware and software solutions, ensuring employees have the necessary tools to perform their work efficiently, securely, and in alignment with current technology standards. (Council priority #35, 123)

FY2025/26 Goals:

- **Continued Support for City Goals and Department Objectives Through Automation:** The Department supported City goals and departmental objectives by implementing automation solutions that improved operational efficiency, streamlined workflows, and reduced manual processes, allowing staff to focus on higher-value activities. (Council priority #35, 108)
- **Continued Commitment to Excellent Customer Service, Staff Support, and Training:** The Department provided exceptional customer service, offering timely staff support and comprehensive training to ensure employees have the tools and knowledge needed to effectively utilize technology resources and maintain productivity. (Council priority #108)
- **Upgrades at City Hall to Enhance Employee Efficiency:** Upgrade of the City Hall server to improve system performance, increase reliability, and provide employees with a faster and more efficient technology experience to support daily operations.(Council priority #45, 108)
- **Support Human Resources in End-to-End Modernization Projects:** Provide Support to Human Resources to support end-to-end modernization projects, implementing technology solutions that streamline recruitment, onboarding, personnel management, and employee development processes. (Council priority #108, 113, 123)
- **Website Upgrade and Implementation of .gov Domain:** The Department will lead a comprehensive upgrade of the City's website to improve functionality, accessibility, and user experience, while also implementing the official .gov domain extension to enhance public trust and ensure compliance with government cybersecurity standards.

Engineering



Mike Pugh, PE, SE
City Engineer

The Engineering Department is responsible for the planning, design, and management of the City's infrastructure projects, ensuring the safety, accessibility, functionality, and long-term sustainability of public facilities and systems. The department leads the implementation of the Capital Improvement Program (CIP) and oversees the maintenance and improvement of essential infrastructure, including streets, drainage systems, sidewalks, buildings, and public spaces.

For more than a decade, due to chronic under-funding and lack of investment, the City was unable to properly maintain or improve much of its infrastructure. This included deferred maintenance of roadways, stormwater systems, public buildings, and pedestrian facilities. However, with the passage of Measure Y, the City is now better positioned to begin addressing these long-standing needs.

The City is currently in the early stages of executing a comprehensive five-year Capital Improvement Plan, and FY2025/26 marks only the second year of this effort. Projects are being actively scoped, prioritized, and launched based on urgency, readiness, and community impact.

It is important to understand that government infrastructure projects take time to deliver, due to the multiple phases required—preliminary planning, design and engineering, environmental review (e.g., CEQA), ADA compliance, permitting, and regulatory coordination. While this can make project timelines appear lengthy, each step is essential to ensuring public safety, legal compliance, and the effective use of public funds.

Both the City Council and the community are encouraged to remain patient and focused on the long-term vision, as the City Engineers works to rebuild the City's physical foundation after years of neglect. While Measure Y revenues have made this progress possible, they do not fully close the funding gap needed to restore and maintain the City's infrastructure to an acceptable standard. Outside funding sources, such as state and federal grants, will be critical to supplementing local revenues and achieving the full scope of the City's infrastructure goals.

The City is committed to leveraging all available resources and delivering high-quality, well-planned projects that will benefit current residents and future generations.

Expenditures Summary

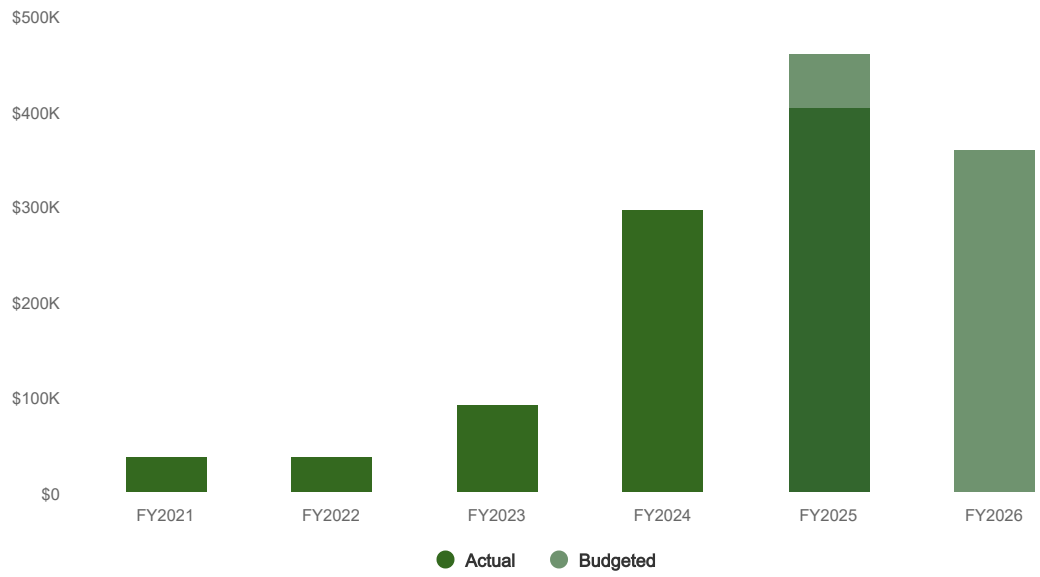
The City has contracted for engineering services since 1978, and currently contracts with Dewberry Engineers Inc. to ensure access to a deep pool of specialized talent that would not be practical or cost-effective to maintain in-house, especially given the City's small staffing size. It is impossible to cover the wide range of technical skills, certifications, and expertise needed for the variety of projects and challenges the City faces. Contracting with an engineering firm provides the City with immediate access to a full team of professionals, including civil, structural, traffic, and environmental engineers, without the overhead costs of maintaining a large internal department. Additionally, the amount the City has budgeted for general fund engineering services is roughly equivalent to the cost of one full-time employee, making contracting not only a practical solution but also a financially responsible one. The focus of the engineering team has shifted from routine maintenance to essential reconstruction. In FY24/25, the City conducted a pavement condition assessment that provided the estimated Remaining Service Life (RSL) in years for each street or street segment in the City, revealing that approximately 80% of City roads have less than six (6) years of life remaining.

City of Sonora
Pavement Condition Assessment

Remaining Service Life (RSL) in Years	City Roadways (Miles)
0 Years	1.22
2 Years	0.07
4 Years	5.70
6 Years	16.47
8 Years	3.23
10 Years	3.06
20 Years	0.32
Total Road Miles	**30.07**

$360,000 -$101,000
(-21.91% vs. prior year)

Engineering Proposed and Historical Budget vs. Actual



FY2025/26 Capital Improvement Request

City of Sonora Capital Project Budgets
Anticipated Expenditures

Project Name	Project Phase	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Snell Road Reconstruction & Drainage Imp. (Between Bonanza Road and County Line)	Design / Env / Permitting	$85,000.00				
	Right of Way		$130,000.00			
	Construction		$3,900,000.00			
94 Snell St. Retaining Wall Replacement Road Reconstruction		$43,925.00 $158,000.00				
Linoberg Road Retaining Wall (Between Bradford Street and Pine Street)	Design / Env / Permitting	$25,000.00	$135,000.00			
	Right of Way			$121,560.00		
	Construction			$960,324.00	$960,324.00	
Hospital Road Reconstruction (Between Sierra RR and Mono Way)	Design / Env / Permitting					
	Right of Way					
	Construction					
Sonora Main Drain (From Gold Street to Stockton Street) **(Hazard Mitigation Action 22)**	Design / Env / Permitting	$142,273.00	$201,925.00	$275,000.00		$280,000.00
	Right of Way		$180,000.00		$180,000.00	
	Construction		$902,500.00	$902,500.00	$877,500.00	$877,500.00
Sonora Moves ATP Grant (App + Local Match) (Linoberg, Linoberg West, Washington Street, Stewart Street, Green Street)	Design / Env / Permitting	$30,000.00	$200,000.00			
	Right of Way			$200,000.00		
	Construction				$400,000.00	
N Stewart Street Retaining Wall Replacement (Between Elkin Street and Wall Street)	Design / Env / Permitting			$75,000.00		
	Right of Way					
	Construction		$50,000.00	$250,000.00	$10,000.00	$10,000.00
Parking Lot Improvements (Church & Stewart - behind Fountain lot)	Design / Env / Permitting					
	Right of Way					
	Construction					
Parking Lot Improvements (Above Stewart St Restroom)	Design / Env / Permitting		$25,000.00			
	Right of Way					
	Construction			$65,000.00		
Parking Lot Improvements (PVA - Concern) (Lyons - Bowling Alley Lot)	Design / Env / Permitting	$175,000.00				
	Right of Way					
	Construction	$450,000.00				
Farmers Market Sidewalk Repairs (E Side of Stewart St N of Theal Street)	Design / Env / Permitting	$80,000.00				
	Right of Way					
	Construction		$575,000.00			
Barretta Street Upper Retaining Wall Rep (Near Church Street at Dome Building)	Design / Env / Permitting			$85,000.00		
	Right of Way			$15,000.00		
	Construction				$360,920.00	
Barretta Street Church Street Intersection Study	Design / Env / Permitting		$25,000.00			
	Right of Way					
	Construction					
Citywide Road Repaving / Reconstruction Program	Design / Env / Permitting		$75,000.00		$75,000.00	
	Right of Way					
	Construction		$700,000.00		$700,000.00	
Citywide Road Preservation Program	Design / Env / Permitting	$50,000.00				
	Right of Way					
	Construction	$250,000.00				
Annual Citywide ADA Sidewalk & Curb Ramp Upgrades	Design / Env / Permitting	$45,000.00				
	Right of Way					
	Construction	$150,000.00				
SS4A Transportation Safety Action Plan Local Match **(Hazard Mitigation Action 6 and 7)**	Design / Env / Permitting	$112,500.00				
	Right of Way					
	Construction					
Totals:		$1,796,698.00	$7,099,425.00	$2,949,384.00	$3,563,744.00	$1,167,500.00

	FY 25/26
High Priority	$896,698.00
Medium Prioty	$900,000.00
Low Priority	$0.00
Total:	$1,796,698.00

FY2025/26 Maintenance Request

City of Sonora Maintenance Budgets
Anticipated Expenditures

Project Name	Project Phase	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Annual Citywide Road Patching (Performed by Public Works)	Design / Env / Permitting					
	Right of Way	PW BUDGET				
	Construction	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
Annual Citywide HMA Road Patching (Performed by Contractor)	Design / Env / Permitting					
	Right of Way					
	Construction	$40,000.00	$40,000.00	$40,000.00	$40,000.00	$40,000.00
Annual Citywide Crack Sealing	Design / Env / Permitting	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
	Right of Way					
	Construction	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
Annual Citywide Storm Damage Repair	Design / Env / Permitting					
	Right of Way					
	Construction	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00
Annual Striping Program	Design / Env / Permitting		$12,000.00	$12,000.00	$12,000.00	$12,000.00
	Right of Way					
	Construction		$60,000.00	$60,000.00	$60,000.00	$60,000.00
Annual Vegetation Clearing (including creek clearing) **(Hazard Mitigation Action 28, 49 and 57)**	Design / Env / Permitting					
	Right of Way					
	Construction	$45,000.00	$135,000.00	$135,000.00	$135,000.00	$135,000.00
Annual Traffic Signal Battery Backup	Design / Env / Permitting					
	Right of Way	PW BUDGET				
	Construction	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00
Annual Traffic Signal Maintenance	Design / Env / Permitting					
	Right of Way	PW BUDGET				
	Construction	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
Annual Street Light Conversion to LED	Design / Env / Permitting					
	Right of Way					
	Construction					
Annual Sign Replacement	Sign Replacement					
	Right of Way	PW BUDGET				
	Construction	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
Slope Stabilization (Church Street)	Design / Env / Permitting					
	Right of Way					
	Construction	$85,000.00				
Elk Drive Storm Drain Repair	Design / Env / Permitting					
	Right of Way					
	Construction	$25,000.00				
Hope Lane Storm Drain Debris Removal (Between E Oakside Dr and E Jackson St)	Design / Env / Permitting		$65,000.00			
	Right of Way					
	Construction	$5,000.00		$435,000.00		
Paint Transit Stop Streetlights	Design / Env / Permitting	$5,000.00				
	Right of Way					
	Construction	$15,000.00				
PD Safety / Enforcement Modifications	Design / Env / Permitting	$5,000.00				
	Right of Way					
	Construction	$20,000.00				
Cofill Park Arbor Replacement	Design / Env / Permitting			$10,000.00		
	Right of Way					
	Construction		$25,000.00			
Totals:		$332,500.00	$424,500.00	$779,500.00	$334,500.00	$334,500.00

FY 25/26	
High Priority	$247,500.00
Medium Prioty	$45,000.00
Low Priority	$40,000.00
Total:	$332,500.00

FY2025/26 Engineering Initiatives Request

City of Sonora Engineering Initiatives Budgets
Anticipated Expenditures

Project Name	Project Phase	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Gold Rush Path Oversight - PS&E	Design / Env / Permitting	$25,000.00	$50,000.00	$50,000.00	$50,000.00	
	Right of Way					
	Construction					
North / South Connector Oversight Greenly Road Extension	Design / Env / Permitting	$35,000.00	$50,000.00			
	Right of Way					
	Construction					
ADA Transition Plan and Self Evaluation	Plan Preparation		$200,000.00			
Parking Study Business Improvement District / Parking Structur **(Hazard Mitigation Action 7 and 53)**	Design / Env / Permitting	$280,000.00				
	Right of Way					
	Construction					
PlanetBid Site	License	$500.00				
	Annual Dues	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00
Mobile Lidar Data Base	Data Base Development	$35,000.00				
Pavement and Sidewalk Condition Survey (Must be subsequent to Mobile Lidar Data Base)	Survey	$28,000.00				
Citywide ADA Sidewalk Assessment	Assessment	$100,000.00				
Right of Way Mapping	Survey and Mapping	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00
City Wide Drainage Study **(Hazard Mitigation Action 28)**	Study					
Sonora Civil Infrastructure Biennial Inspections	Biennial Inspection	$30,000.00		$30,000.00		$30,000.00
Sonora Main Drain Biennial Inspection (From Gold Street to Stockton Street)	Biennial Inspection		$35,000.00		$35,000.00	
Annual Storm Drain CCTV Inspections	Annual Inspections	$12,500.00	$12,500.00	$12,500.00	$12,500.00	$12,500.00
TIMS Fee Update Support (CDD to Lead)	Fee Update	$10,000.00				
City Design Standards	Standard Development					
Totals:		$609,000.00	$400,500.00	$145,500.00	$150,500.00	$95,500.00

FY 25/26	
High Priority	$146,000.00
Medium Prioty	$438,000.00
Low Priority	$25,000.00
Total:	$609,000.00

Fleet Management

Chris Gorsky
Administrative Services Director

The Fleet Management Department has historically been responsible for the maintenance, repair, and replacement of City vehicles and equipment, including police vehicles, light- and heavy-duty trucks, trailers, tractors, and various specialized machinery. In the past, the City operated many of its vehicles well beyond their useful lives, relying on an in-house mechanic to service and maintain aging, and increasingly expensive equipment.

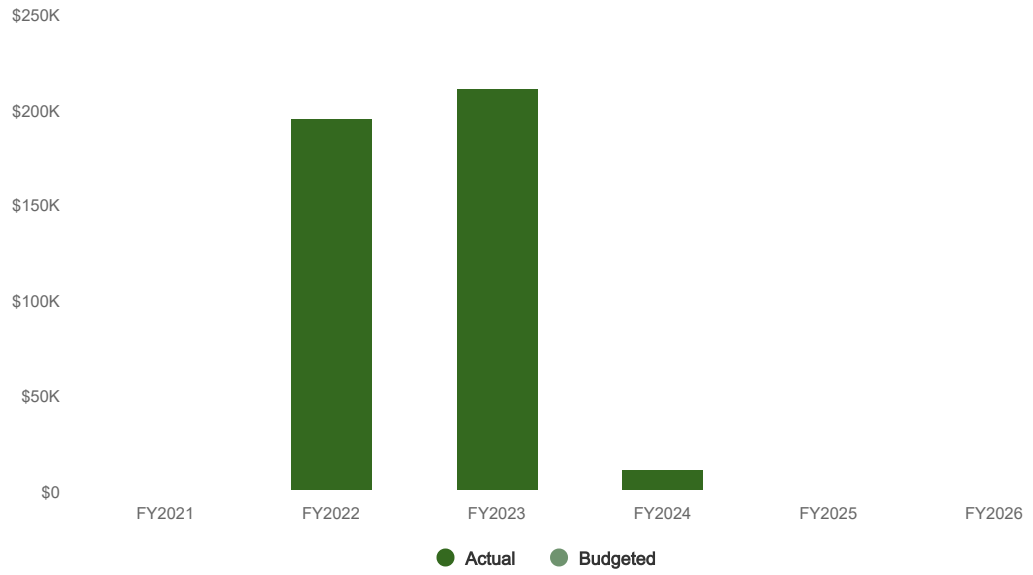
In FY2023/24, the City implemented a leased fleet program that includes an integrated maintenance plan. Under this new model, the City no longer employs an in-house mechanic and instead contracts with local vendors for vehicle servicing and repairs. This transition has enabled the City to begin phasing out outdated vehicles and replace them with newer, more reliable units, all without requiring large upfront capital outlays. The leased fleet program provides a more efficient, cost-effective, and sustainable approach to fleet management. It ensures that City departments have access to safe, up-to-date vehicles while reducing ongoing maintenance costs and eliminating the need for unpredictable, high-cost vehicle replacements.

Beginning in FY2024/25, lease payments for vehicles were budgeted directly within the departments that utilize them. As a result, the centralized Fleet Management Department has been phased out, and fleet-related costs will be transparently allocated to the benefiting departments, improving both cost tracking and operational accountability.

Fleet Expenditures Summary

$0 **$0**
(0.00% vs. prior year)

Fleet Management Proposed and Historical Budget vs. Actual



Fleet Expenditures by Expense Type

In Fiscal Year 2023/24, the department was eliminated, and the City is now providing new vehicles through a Lease vehicle and equipment program.

Fleet Going Forward:

Planning for the conversion to electric vehicles (EV) is crucial for the City to stay ahead in the transition towards sustainable transportation. Embracing EV's not only reduces greenhouse gas emissions but also mitigates air pollution and promotes energy independence. Strategic planning for this transition plays a pivotal role in accomplishing this transition efficiently. In the years ahead, it will be required to prepare a new Fleet Replacement Schedule for all vehicles, giving consideration to integrating electric vehicles where appropriate, to comply with Federal/State mandates.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$60,265	$65,099	$0	$0	$0	$0
Overtime	$267	$0	$0	$0	$0	$0
Uniform Allowance	$250	$477	$0	$0	$0	$0
CalPERS	$73,955	$81,256	$0	$0	$0	$0
F.I.C.A.	$4,631	$4,859	$0	$0	$0	$0
Health & Medical Insurance	$33,572	$33,856	$0	$0	$0	$0
Workers Compensation	$11,061	$15,800	$0	$0	$0	$0
Unemployment Insurance	$0	$0	$11,095	$0	$0	$0
Travel and Trainings	$40	$28	$0	$0	$0	$0
Total Salaries & Benefits:	$184,041	$201,376	$11,095	$0	$0	$0
Operating Expenditures						
Supplies	$993	$896	$0	$0	$0	$0
Equipment Non Capital	$3,249	$620	$0	$0	$0	$0
Outside Services	$3,322	$3,446	$0	$0	$0	$0
General Liability Insurance	$1,977	$2,014	$0	$0	$0	$0
Building Equip Maint & Repair	$75	$594	$0	$0	$0	$0
Equipment Maintenance	$745	$947	$0	$0	$0	$0
Total Operating Expenditures:	$10,361	$8,516	$0	$0	$0	$0
Internal Service Charges						
Self-Insured Dental	$239	$412	$0	$0	$0	$0
Total Internal Service Charges:	$239	$412	$0	$0	$0	$0
Total Expense Objects:	$194,641	$210,305	$11,095	$0	$0	$0

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Operational Evaluation and Fleet Leasing to Improve Efficiency:** Conducted an evaluation of vehicle operations and leasing practices to improve overall efficiency and cost-effectiveness. As part of this effort, the City has transitioned to leasing **10 police vehicles**, providing a modern, well-maintained fleet while reducing long-term maintenance costs and improving service reliability. This leasing strategy supports the City's commitment to operational efficiency and ensures public safety personnel have access to dependable and up-to-date vehicles. (Council priority #27, 30)
- **Completed Delivery of Remaining Police Vehicles and began to update the Public Works Fleet:** Successfully completed the delivery of the remaining leased police vehicles, finalizing the transition to a fully updated patrol fleet and upgrade one Public Works truck. This marks a significant step in improving reliability, safety, and operational readiness for the Police Department. (Council priority #27, 30)
- **Planning for Fleet Electrification in Alignment with State Goals:** Fleet is actively planning for the eventual transition to electric vehicles in alignment with California's statewide mandates, which require that all non-safety light-duty vehicles be zero-emission by 2035. This effort includes evaluating current fleet inventory, identifying future infrastructure needs such as charging stations, and researching electric alternatives to diesel-powered trucks and equipment. While heavy-duty diesel vehicles and specialized equipment present additional challenges, the department is committed to long-term planning that supports a phased transition to cleaner technologies, improves sustainability, and ensures operational readiness for the future. (Council priority #30, 35)

FY2025/26 Goals:

- **Operational Evaluation and Fleet Leasing to Improve Efficiency:** Will continue to conduct a comprehensive evaluation of vehicle operations and leasing practices to improve efficiency and address long-standing budget constraints. As a result, the City has transitioned to leasing 10 police vehicles, providing access to modern, reliable units that would be financially out of reach through traditional purchasing. Outright replacement of the aging fleet was not feasible within the City's limited budget. Leasing offers an affordable alternative that enables timely fleet updates, reduces long-term maintenance expenses, and ensures public safety personnel are equipped with dependable vehicles. This strategy represents a practical and sustainable solution that aligns with the City's operational and fiscal priorities. (Council priority #27, 30)
- **Expand Fleet Leasing to Include Public Works Equipment**: Build on the success of the police vehicle leasing program, the Fleet Department will pursue the **additional leasing of a Public Works dump truck** to continue modernizing the City's fleet in a cost-effective manner. This goal supports operational efficiency by replacing aging equipment with reliable alternatives that meet service demands without requiring large capital expenditures. Leasing will allow the City to access high-quality equipment essential for infrastructure maintenance while preserving limited budget resources. (Council priority #27, 30)
- **Planning for Fleet Electrification in Alignment with State Goals:** Fleet is actively planning for the eventual transition to electric vehicles in alignment with California's statewide mandates, which require that all non-safety light-duty vehicles be zero-emission by 2035. This effort includes evaluating current fleet inventory, identifying future infrastructure needs such as charging stations, and researching electric alternatives to diesel-powered trucks and equipment. While heavy-duty diesel vehicles and specialized equipment present additional challenges, the department is committed to long-term planning that supports a phased transition to cleaner technologies, improves sustainability, and ensures operational readiness for the future. (Council priority #30, 35)

General Services (Non-Departmental)

Melissa Eads
City Administrator

Funds are provided in the General Services Department to account for a variety of City services and activities not specifically attributable to individual departments. The department provides support for the efficient functioning of the City's various departments and systems. Tax revenues, franchise fees, and intergovernmental revenues are generated as a result of overall government operations. Non-Departmental retiree expenditures (OPEB), City-wide organizational costs, City memberships, and joint-agency service agreements benefiting the entire City are also contained in General Services.

General Services also includes many of the City revenues that are not directly attributable to any department. These revenues include: property tax, vehicle license fees, franchise fees, intergovernmental revenues, and sales tax.

General Services Expenditures Summary

During the FY24/25 budget hearings, the City Council approved the transfer of General Fund resources to several different reserve funds. It is essential to allocate resources across several reserve funds to ensure long-term financial stability, support economic development, and prepare for unexpected challenges. By setting aside money in different reserves, the city can proactively address a range of future needs while minimizing risk and financial disruptions.

The City funded these reserves with the FY24/25 Budget:

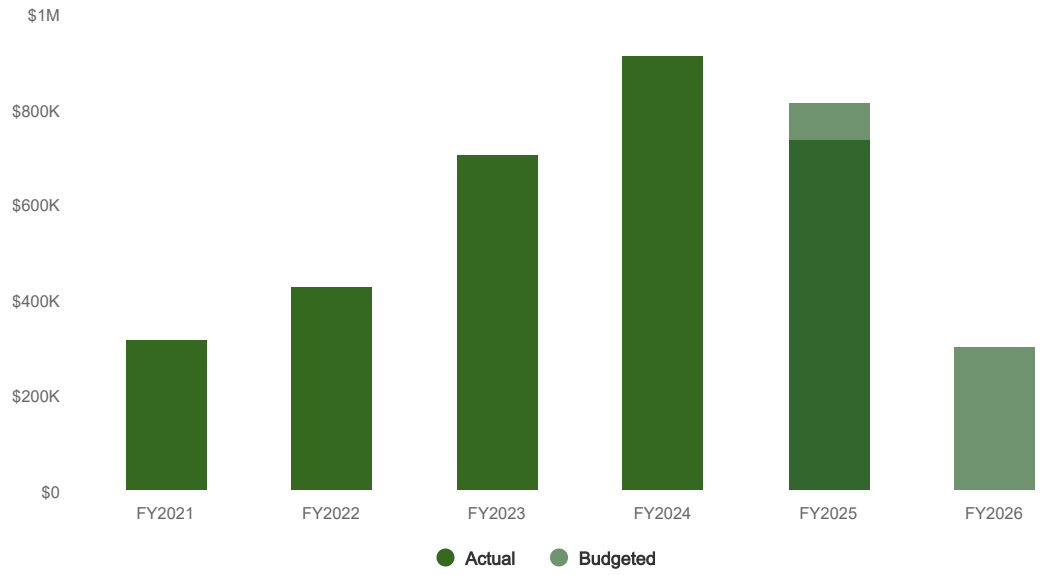
- General Plan Reserve: $300,000
- Risk Mitigation Reserve: $250,000
- Capital Improvement Reserve: $215,000
- Fleet Replacement Reserve: $75,000
- Labor Reserve: $50,000
- CalPERS Pension Prefunding Trust: $150,000

Reserving funds in these various accounts is a prudent financial strategy that allows a city to safeguard its fiscal health, deliver uninterrupted services, and manage both short-term and long-term financial obligations. By carefully planning and managing these reserves, the city can ensure greater flexibility and resilience in the face of changing economic conditions, emergencies, or unanticipated needs. This strategy also enhances transparency and accountability for the city's residents, who can trust that their tax dollars are being responsibly managed for both current and future needs.

Staff will recommend additional transfers to reserve funds in the FY2025/26 Budget process.

$301,625 **-$513,875**
(-63.01% vs. prior year)

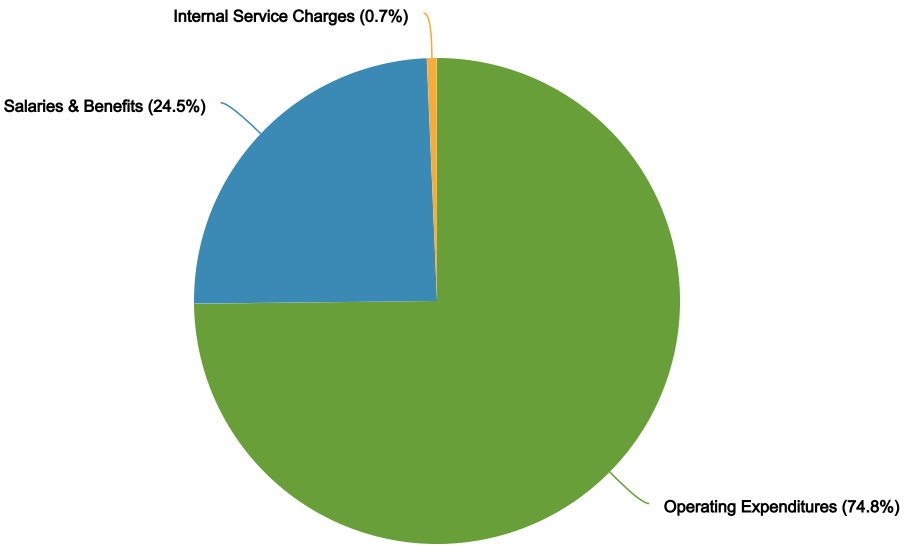
General Services Proposed and Historical Budget vs. Actual



General Services Expenditures by Expense Type

The expenditures in the General Services department include the current cost of the City's Other Post-Employment Benefits (OPEB), memberships, such as League of California Cities, and the Local Agency Formation Commission (LAFCO), the cost of sharing the Transient Occupancy Tax with Visit Tuolumne County.

Budgeted Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Health & Medical Insurance	$37,071	$28,381	$41,041	$47,807	$65,000	$65,000
Dues, Memberships & Publications	$11,181	$7,463	$5,903	$6,043	$8,900	$8,900
Total Salaries & Benefits:	$48,252	$35,844	$46,945	$53,850	$73,900	$73,900
Operating Expenditures						
Supplies	$0	$448	$0	$0	$0	$0
Outside Services	$5,900	$79,167	$182,345	$237,820	$247,500	$0
Economic Development	$50,000	$0	$0	$0	$0	$0
TOT - Visitors Bureau	$110,023	$152,097	$150,000	$120,237	$150,000	$146,500
LAFCO	$3,244	$4,051	$8,502	$6,875	$7,500	$47,225
Historic Preservation	$1,039	$1,197	$1,200	$1,883	$2,000	$2,000
Settlements Legal/Insurance	$540	$0	$2,900	$10,600	$10,600	$10,000
Captial Asset: Property	$127,787	$0	$126,615	$0	$0	$0
Washington Fire	$0	$4,042	$0	$0	$0	$0
Contingencies	$0	$0	$0	$0	$20,000	$20,000
American Rescue Plan Expenditures	$48,028	$0	$0	$0	$0	$0

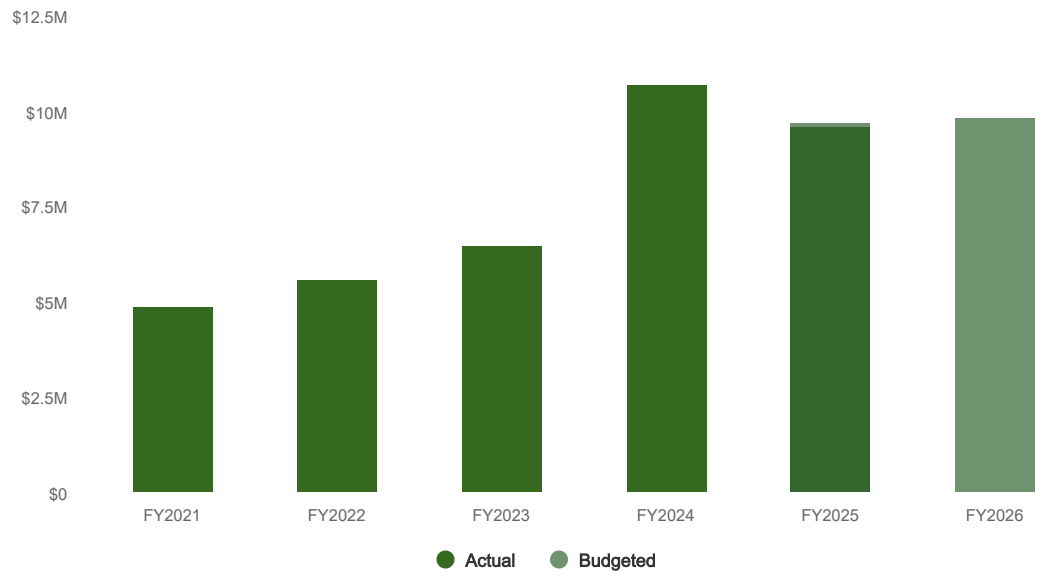
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Total Operating Expenditures:	$346,561	$241,003	$471,563	$377,415	$437,600	$225,725
Internal Service Charges						
Self-Insured Dental	$31,705	$426,138	$394,039	$303,436	$304,000	$2,000
Total Internal Service Charges:	$31,705	$426,138	$394,039	$303,436	$304,000	$2,000
Total Expense Objects:	$426,518	$702,985	$912,546	$734,701	$815,500	$301,625

General Services Revenues Summary

The majority of the City's General Fund revenues are accounted for in the General Services Department. The FY2025/26 General Fund budget assumes slow growth trends in economically sensitive revenue sources such as Property Tax, Transient Occupancy Tax, Sales Tax, Interest Income on City Funds, and other revenues. However, the Voters of the City of Sonora passed Measure Y in November 2022, a 1% Essential Services Sales Tax, providing the City with a new revenue source of approximately $4.1 million annually.

$9,820,200 **$116,500**
(1.20% vs. prior year)

General Services Proposed and Historical Budget vs. Actual



General Services Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Property Tax Current Secured	$649,358.00	$685,065.00	$939,670.47	$992,447.00	$957,700.00	$1,001,300.00
Property Tax Current UnSecured	$14,090.00	$4,362.00	$23,539.92	$4,270.00	$6,000.00	$6,000.00
Property Tax Prior Years	$15.00	$282.00	$390.87	$0.00	$500.00	$500.00
Property Tax Other	$0.00	$0.00	$0.00	$0.00	$500.00	$500.00
Supplemental Tax Roll	$25,955.00	$25,605.00	$67,679.86	$9,850.00	$10,000.00	$10,000.00
Homeowners Exemption	$8,787.00	$8,488.00	$8,266.91	$3,852.00	$4,000.00	$4,000.00
Property Tax In Lieu of VLF	$448,465.00	$473,292.00	$493,427.00	$510,128.00	$503,200.00	$512,600.00
Vehicle License Fee	$5,664.00	$5,329.00	$6,421.82	$8,204.00	$8,500.00	$8,500.00
Sales and Use Tax	$3,496,261.00	$3,450,446.00	$3,597,708.81	$3,272,401.00	$3,402,000.00	$3,206,900.00
Transaction and Use Tax (Measure Y)	$0.00	$600,163.00	$4,723,683.08	$4,161,295.00	$4,175,000.00	$4,121,700.00

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Real Property Transfer Tax	$26,706.00	$15,759.00	$16,778.28	$15,675.00	$12,000.00	$15,000.00
Franchise Fees	$141,478.00	$145,854.00	$207,797.48	$161,502.00	$160,000.00	$165,000.00
Grants/Donations		$0.00	$3,000.00	$0.00	$0.00	$0.00
Intergovernmental Revenues	$581,786.00	$581,786.00	$0.00	$0.00	$0.00	$0.00
Investment Earnings	$7,636.00	$65,949.00	$267,191.18	$212,034.00	$225,000.00	$275,700.00
Miscellaneous Revenue	$0.00	$203,006.00	$0.00	$1,307.00	$2,500.00	$2,500.00
Sale of Property	$0.00	$11,037.00	$1,910.00	$0.00	$1,000.00	$1,000.00
Pass Through from RDA	$188,938.00	$0.00	$0.00	$0.00	$0.00	$0.00
Transfer In		$227,000.00	$327,000.00	$235,800.00	$235,800.00	$489,000.00
Total General Fund:	$5,595,139.00	$6,503,423.00	$10,684,465.68	$9,588,765.00	$9,703,700.00	$9,820,200.00

Opera Hall

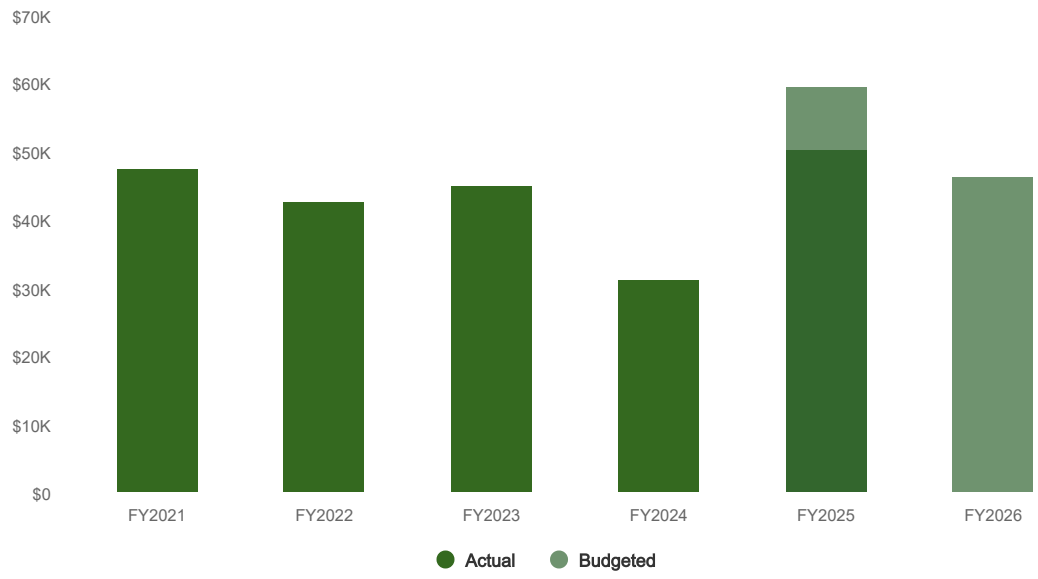
Melissa Eads
City Administrator

For Fiscal Year 2025/26, the Sonora Chamber of Commerce will continue to run the Opera Hall. The City will continue to maintain the historic building while the Chamber is responsible for everything else. Each quarter the Chamber will split the operating income with the City. This agreement reduces the City's net General Fund contribution to opera hall operations.

Expenditures Summary

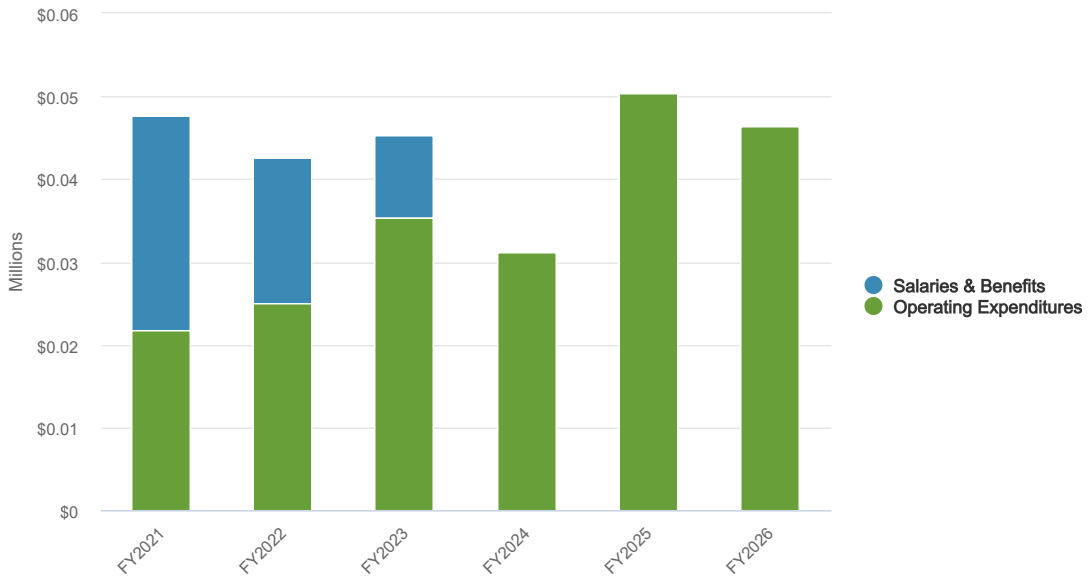
$46,400 -$13,200
(-22.15% vs. prior year)

Opera Hall Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$8,121	$1,722	$0	$0	$0	$0
CalPERS	$4,208	$3,833	$0	$0	$0	$0
F.I.C.A.	$621	$130	$0	$0	$0	$0
Health & Medical Insurance	$4,669	$3,518	$0	$0	$0	$0
Workers Compensation	$100	$600	$0	$0	$0	$0
Total Salaries & Benefits:	$17,719	$9,803	$0	$0	$0	$0
Operating Expenditures						
Supplies	$874	$811	$106	$356	$1,200	$1,200
Equipment Non Capital	$0	$0	$185	$10,835	$12,000	$2,000
Rental Equipment	$1,198	$1,444	$1,228	$0	$0	$0
Communications	$526	$580	$674	$547	$500	$800
Water and Waste	$2,254	$2,192	$2,959	$2,633	$5,200	$4,500
Power and Propane	$5,000	$9,395	$8,045	$9,959	$11,500	$11,500
Internet	$2,072	$2,075	$2,398	$2,102	$2,300	$2,400
Outside Services	$3,594	$2,209	$1,359	$2,125	$2,500	$3,500
General Liability Insurance	$7,200	$9,786	$9,700	$10,900	$10,900	$12,000
Building Equip Maint & Repair	$851	$3,501	$2,145	$8,703	$9,200	$2,500
Buidling Maint and Repair	$1,385	$3,435	$2,396	$1,874	$4,000	$5,000
Equipment Maintenance	$0	$0	$0	$273	$300	$1,000
Total Operating Expenditures:	$24,954	$35,428	$31,194	$50,307	$59,600	$46,400

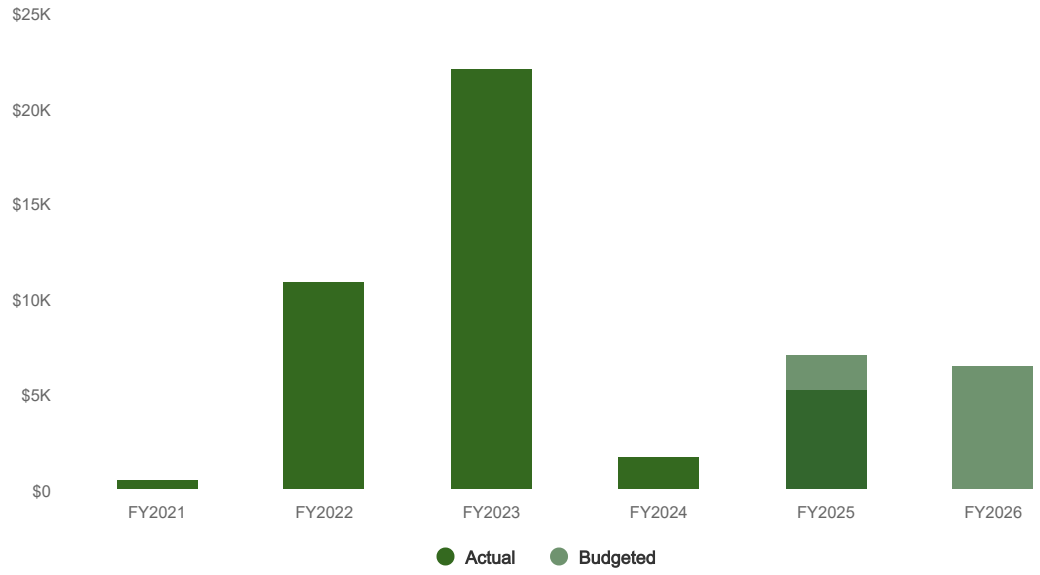
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Total Expense Objects:	$42,673	$45,231	$31,194	$50,307	$59,600	$46,400

Revenues Summary

For Fiscal Year 2025/26, the Sonora Chamber of Commerce will continue to run the Opera Hall. The City will continue to maintain the historic building while the Chamber is responsible for everything else. Each quarter the Chamber will split the operating income with the City. This agreement reduces the City's General Fund contribution to opera hall operations.

$6,500 **-$600**
(-8.45% vs. prior year)

Opera Hall Proposed and Historical Budget vs. Actual



Community Development Summary

Tyler Summersett
Community Development Director

The Community Development Department works with elected and appointed officials, other departments, and the community to guide the physical growth, development, and preservation of the City through planning, building, code enforcement and economic development services. Community development helps plan, build, and maintain a thriving City and encompasses many aspects of the City and, as such, the Department oversees several programs and projects designed to benefit its residents and businesses. The Community Development Summary includes planning, building, engineering, economic development, and grants. Also included in Community Development is the Enterprise Funds for the City's Certified Farmer's Market and Dragoon Gulch.

Community Development Staffing

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

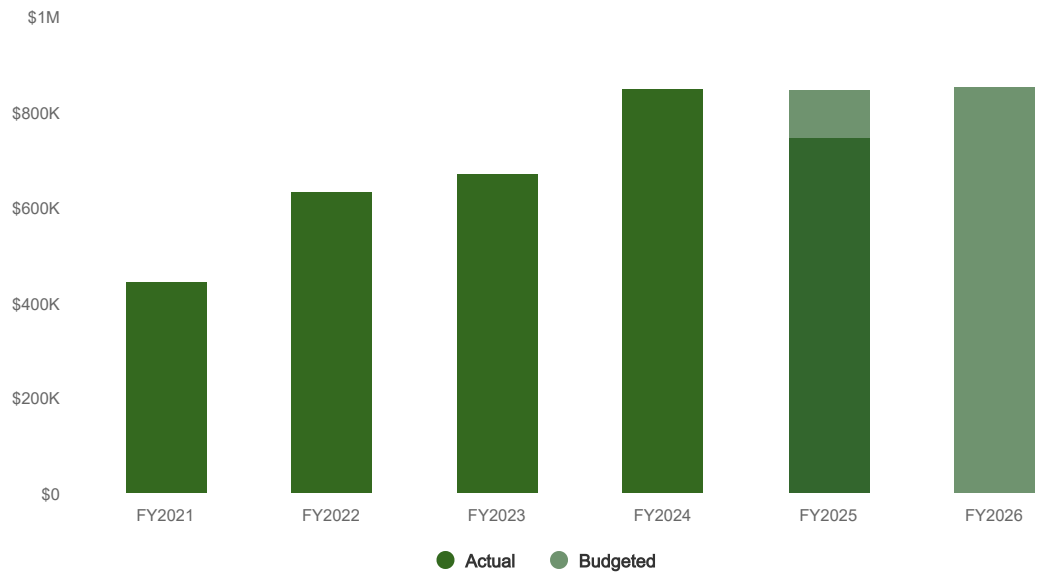
	2020/21 Approved	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
Community Development						
Community Development Director	1.0	1.0	1.0	1.0	1.0	1.0
Building Offical	0.0	0.0	0.0	0.0	1.0	1.0
Community Development Specialist I	1.0	0.0	0.0	0.0	0.0	0.0
Total Department FTE's	2.0	1.0	1.0	1.0	2.0	2.0

Community Development Expenditures Summary

The Community Development Department is supported by a combination of General Fund revenues along with generated fees and grant funding. Also included in this department is City Engineering, and several grant funds, including Per Capita Grant, SB2 Planning Grant, REAP and LEAP grants.

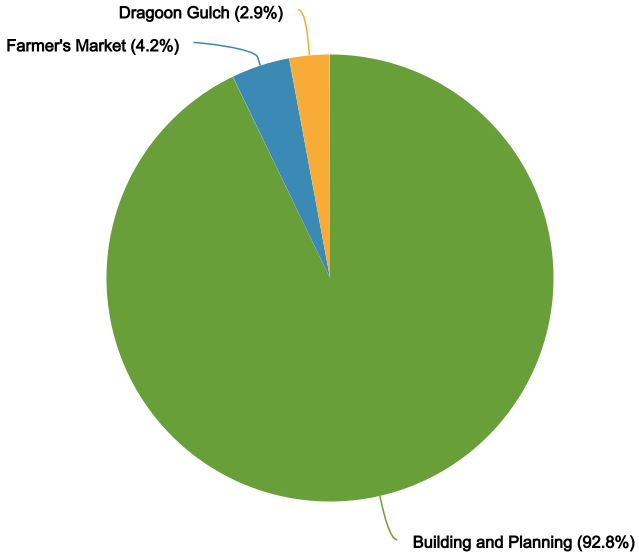
$850,800 $3,400
(0.40% vs. prior year)

Community Development Proposed and Historical Budget vs. Actual



Community Development Expenditures by Function

Budgeted Expenditures by Function

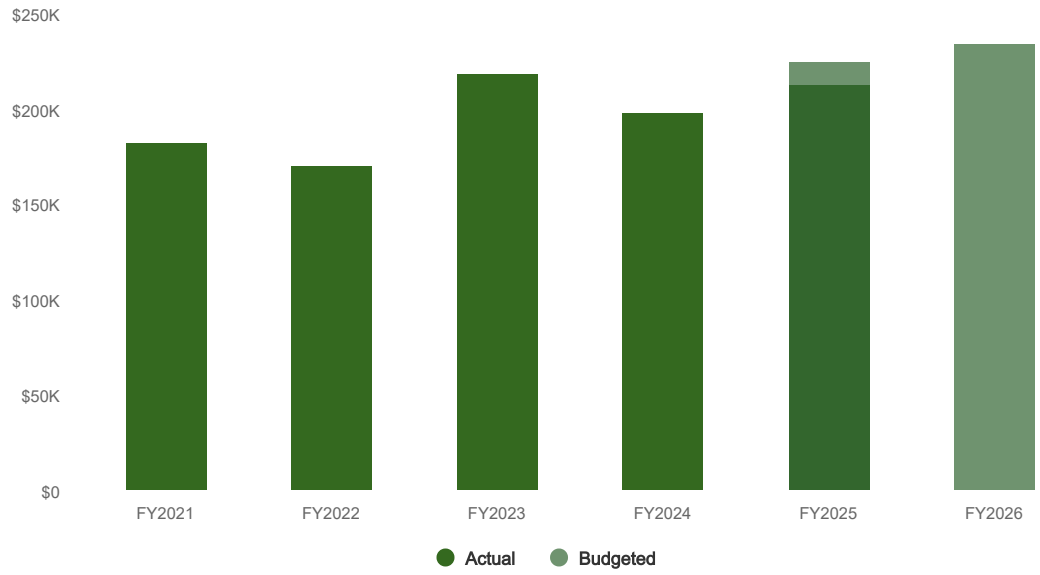


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Community Development						
Building and Planning	$593,987	$636,076	$811,828	$706,540	$790,900	$789,900
Total Community Development:	$593,987	$636,076	$811,828	$706,540	$790,900	$789,900
Farmer's Market	$27,638	$23,383	$18,716	$24,917	$32,000	$36,000
Total Farmer's Market:	$27,638	$23,383	$18,716	$24,917	$32,000	$36,000
Dragoon Gulch	$11,061	$10,671	$17,665	$15,247	$24,500	$24,900
Total Dragoon Gulch:	$11,061	$10,671	$17,665	$15,247	$24,500	$24,900
Total Expenditures:	$632,686	$670,130	$848,209	$746,704	$847,400	$850,800

Community Development Revenues Summary

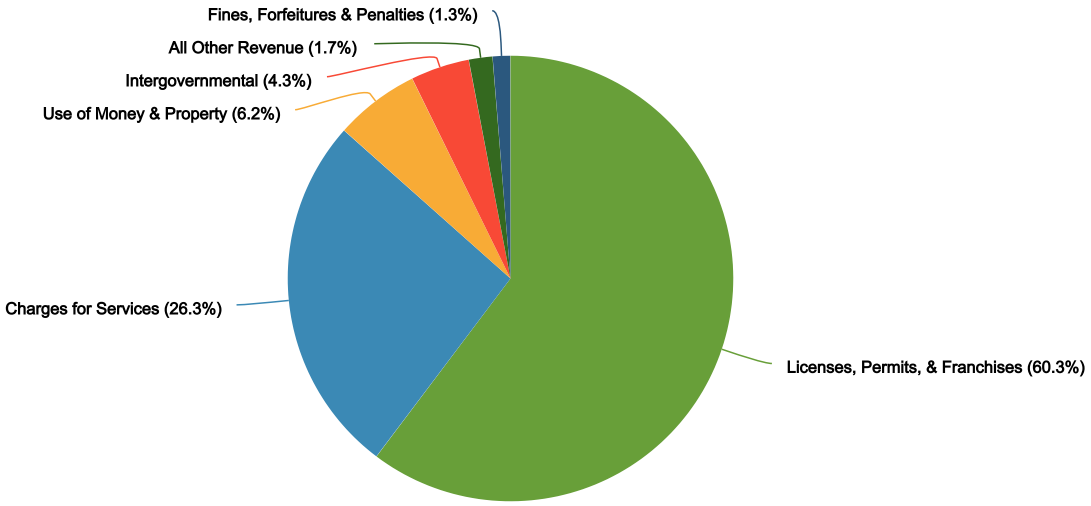
$233,900 $8,900
(3.96% vs. prior year)

Community Development Proposed and Historical Budget vs. Actual



Community Development Revenues by Source

Projected 2026 Revenues by Source



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises						
Building Permits	$98,887	$146,104	$114,930	$122,946	$129,000	$123,000
Encroachment Permits	$2,300	$4,570	$5,850	$9,995	$10,000	$10,000
Inspection Fees	$2,025	$360	$2,202	$210	$500	$1,000
Zoning and Subdivision Fees	$13,691	$13,947	$19,255	$4,710	$7,000	$7,000
Total Licenses, Permits, & Franchises:	$116,903	$164,981	$142,237	$137,861	$146,500	$141,000
Fines, Forfeitures & Penalties						
Administrative Fines	$0	$0	$0	$780	$1,000	$3,000
Total Fines, Forfeitures & Penalties:	$0	$0	$0	$780	$1,000	$3,000
Charges for Services						
Plan Checks	$0	$0	$0	$21,259	$20,000	$24,000
Farmer's Market Revenues	$28,305	$29,905	$31,790	$31,890	$32,000	$36,000
Special Events	$500	$550	$550	$650	$1,500	$1,500
Total Charges for Services:	$28,805	$30,455	$32,340	$53,799	$53,500	$61,500
Intergovernmental						
Grants/Donations	$11,500	$10,000	$10,000	$7,000	$10,000	$10,000
Total Intergovernmental:	$11,500	$10,000	$10,000	$7,000	$10,000	$10,000
Use of Money & Property						
Rental Income	$12,000	$12,000	$12,000	$12,400	$12,000	$14,400

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Total Use of Money & Property:	$12,000	$12,000	$12,000	$12,400	$12,000	$14,400
All Other Revenue						
Credit Card Fees	$1,015	$1,487	$1,380	$1,242	$1,500	$1,000
Miscellaneous Revenue	$237	$3	$144	$0	$500	$3,000
Total All Other Revenue:	$1,252	$1,490	$1,523	$1,242	$2,000	$4,000
Total Revenue Source:	$170,460	$218,926	$198,100	$213,082	$225,000	$233,900

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- Provide professional, courteous, and efficient services to the community. (Council priority #42, 43, 44)
  - Day-to-day staff strive to make the City a friendly, convenient resource for residents, contractors, businesses and all others looking for assistance.
- Implementation of IWORQ (online permitting system): Launch of an online permitting system. Allows the building community to pull permits online, including application, document submittal, inspection requests and permit payment.
- Full-time Building Official hired. Offering a local building official, who is in the office 5 days a week is a huge benefit for the build community.
- Address the Short Term Rental Use Permit Ordinance. (Council priority #6, 17)
  - Short Term Rental Ordinance update adopted. Modifications to the previous policy broaden the number of potential short-term rentals that can operate in Sonora.
- Deliver grant-funded projects: Projects to be delivered include: a new storage facility at the Public Works yard; a pickle ball court and other improvements to Woods Creek Park; New Fire Engines and equipment to outfit them; Adopt and implement planning documents, such as Housing/Safety Element and Local Hazard Mitigation Plan. (Council priority #1, 5, 10, 16, 25)
  - The City purchased two new Fire Engines through the Community Development Block Grant program.
  - The new storage building that will be located at the Public Works yard is fully designed and expected to be delivered by July 2025.
- The pickle ball court has been fully designed. This project is expected to have a completion date of no later than October 2025.
- Support economic development in Sonora: (Council priority #3, 21, 44, 100, 110, 111)
  - Economic Development consultant hired. Scope of work established. Working on deliverables.
  - Exploring new ordinances designed to increase economic activity/invest in local businesses including:
    - Expanding existing Cannabis ordinance.
    - Locals First ordinance.
    - Blight, Burn, Vacancy ordinance to address dilapidated buildings, empty storefronts and buildings that have been impacted by fire.
  - Partnership with Tuolumne County Arts Council, Sonora Chamber and Visit Tuolumne County for a downtown Arts project to add local arts work to empty storefronts to increase visual interest and reduce impact of vacancies.
- Code Enforcement: adherence to the Sonora Municipal Code through adding another day of staffing per week. Support the building department in compliance with permitting for construction activities, tenant improvements and signage. More work can be done around nuisance abatement,

FY2025/26 Goals and Priorities:

- Provide professional, courteous, and efficient services to the community. (Council priority #42, 43, 44)
- Support the Building community by providing a convenient, service-oriented one-stop shop for permits, inspections, plan review and guidance towards accomplishing projects in the City.
- Prepare for and update Council with upcoming 2025 Building & Fire Code changes
- Follow-up with expired permits to either close them out or re-fresh the projects and get them to a final.
- Develop a virtual inspection services program for Contractors/Homeowners. This will be a streamlined process for specific types of permits, allowing Contractors and Homeowners to self-inspect by following a formal set of guidelines, completing a checklist and providing photos. Potentially eligible permits include- Re-roof, HVAC, Water Heater, Elevated Signs and other inspections as determined.
- Create informational code handouts for our website and at the counter.
- Continue to work with the new permits system (IWORQ) to boost our efficiency.
- Work with new businesses to get them operating in the City of Sonora. This includes working with them on tenant improvements, issuing certificates of occupancy, partnering with Environmental Health, TUD and other local agencies to make sure all regulations are met.
- Final delivery of grant-funded projects: Projects to be delivered include: a new storage facility at the Public Works yard which will house fire apparatus, community decorations (Christmas wreaths, etc.) and public works equipment; a pickleball court for Woods Creek Park (Council priority #1, 5, 10, 16, 25)
- Support economic development in Sonora: In partnership with a consultant and local businesses, Visit Tuolumne County and engage stakeholders to develop an inventory of vacant properties; create business incentive program(s), evaluate ordinance modifications that support business growth (including "use locals first" ordinance), establish a way-finding strategy for directing motorists to Parking and identify ways to support business growth and development. (Council priority #3, 21, 44, 100, 110, 111)
- Code Enforcement: Code enforcement activities are critical in the City of Sonora. Through code enforcement, the City addresses all sorts of citizen inquiries and complaints. Code enforcement helps reinforce the importance of adhering to the rules that community members live by. It is a direct service that helps citizens feel heard and demonstrates the City's responsiveness to issues received. Code enforcement services center around protecting life and improving safety within the community through education, outreach and, at times, through administrative citations or less often, fines. (Council priority #6, 12, 15, 45)
- Encourage community vibrancy through special events, activities, parades, volunteer activities, markets, Expos
- Facilitate the Sonora Farmers Market. Explore the possibility of growing this popular event in the City. Implement a Pilot project to close Stewart Street (with a detour on Shepherd) to allow the market to expand into this area.

protecting life and improving safety within the community. (Council priority #6, 12, 15, 45)

- In progress. Notices to property owners regarding fire abatement activities on their property, Abandoned Vehicle Abatement efforts, Various resolutions of SMC violations, trash, signage, permits, etc. A focus on delivering results through education, direct communication and follow up.

- Continue to invest time and resources in the development of Linoberg and Stewart Streets consistent with Vision Sonora and the Linoberg Concept Report. Implement Pilot Project on Linoberg/Stewart streets consistent with direction given by City Council including—crosswalk enhancements, removal of trash cans from sidewalk on Stewart street, placement of landscape planters, signage, loading zone enhancement and closure of Stewart street on Farmers Market Saturdays.
- Assist in the planning for the delivery of Gold Rush Trail, Phase I. This is a multi-use path that travels along Stockton Street from the Fairgrounds to Downtown Plaza shopping center with an offshoot that travels through Woods Creek Park, connects with Bonanza and ends at Snell Street. Expected deliverables include Project Design documents, Environmental clearance and community outreach with property owners and those impacted by the project.
- Work with businesses in Sonora to implement the Shopping Cart Ordinance.
- Partner with Sonora businesses to implement the Sidewalk encroachment ordinance.

Community Development Department (General Fund)

Tyler Summersett
Community Development Director

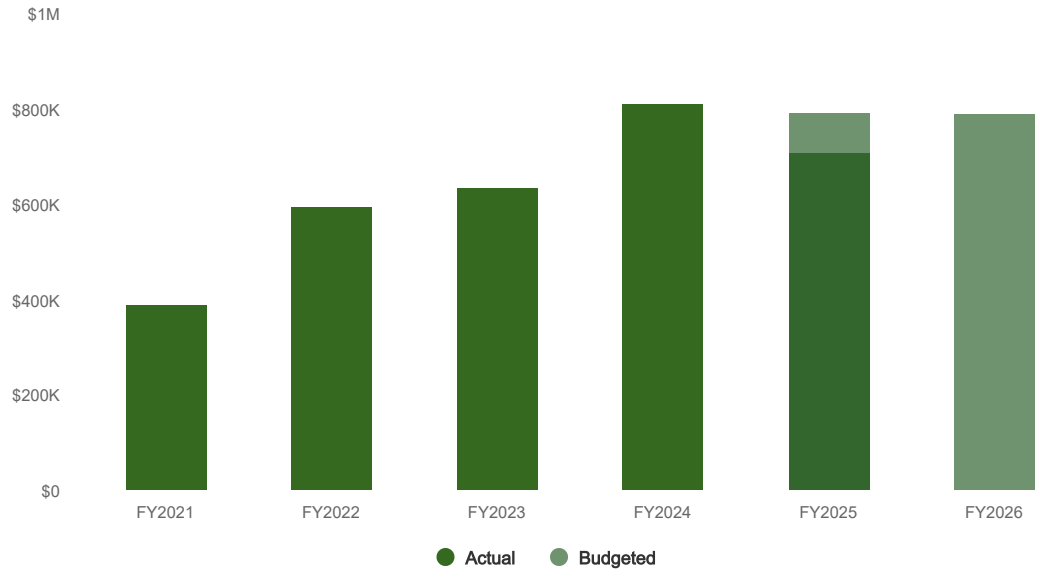
The Community Development Operations is supported by a combination of General Fund revenues and fees generated by department services. The department's operating costs have remained stable even as services have moved from City employee to contract services. Also included in the Community Development General Fund Budget is the contract engineer and the Opera Hall.

Community Development Department (General Fund) Expenditures Summary

The FY2025/26 Community Development Department expenditure budget reflects cost increases consistent with trends seen across all City departments. These include rising medical insurance premiums, increased employee benefit rates, higher unfunded accrued liability (UAL) contributions to CalPERS, escalating utility costs, and the fiscal impacts of recently negotiated employee agreements. These increases represent the broader cost pressures affecting municipal operations and are necessary to maintain service levels and meet the City's contractual and operational obligations.

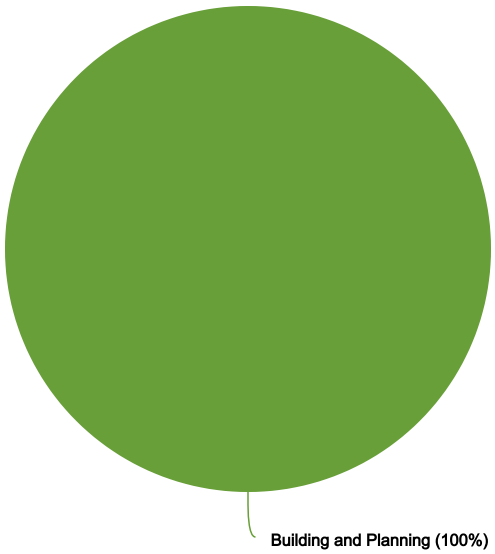
$789,900 **-$1,000**
(-0.13% vs. prior year)

Community Development Department Proposed and Historical Budget vs. Actual



Community Development Department (General Fund) Expenditures by Function

Budgeted Expenditures by Function



The Community Development budget includes an Outside Services line item that covers expenditures for departmental needs such as online permitting software, code compliance, and planning services through consultants. In FY24/25, the City hired a full-time Building Official, reducing reliance on contracted services. This mid-year change is why the budget reflects a shift in funding from Outside Services to salaries and benefits.

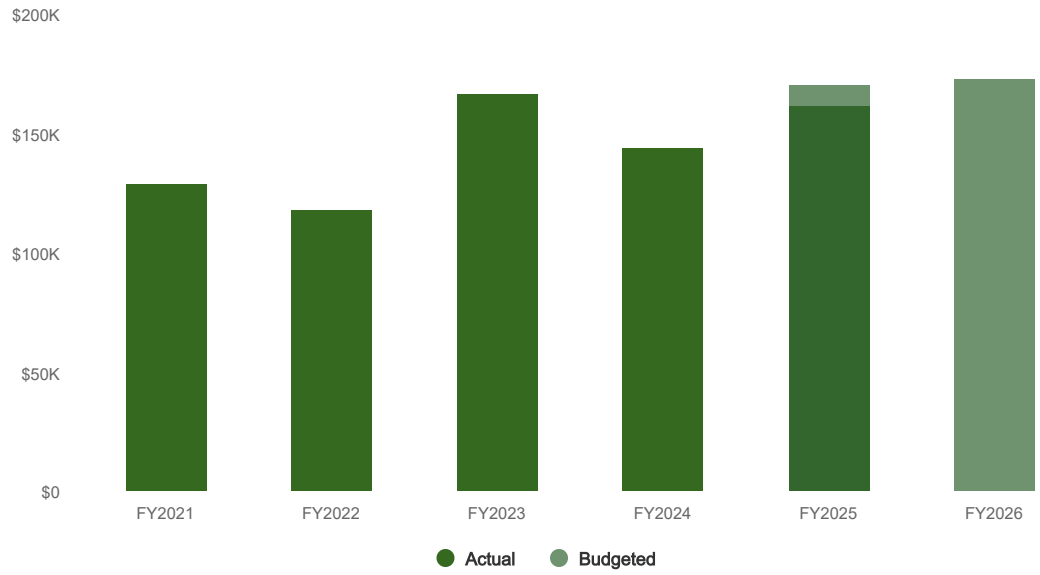
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Community Development						
Building and Planning						
Salaries & Benefits	$328,450	$327,112	$278,000	$362,056	$370,100	$476,600
Operating Expenditures	$263,912	$307,015	$532,519	$344,117	$418,800	$311,300
Internal Service Charges	$1,625	$1,949	$1,310	$367	$2,000	$2,000
Total Building and Planning:	$593,987	$636,076	$811,828	$706,540	$790,900	$789,900
Total Community Development:	$593,987	$636,076	$811,828	$706,540	$790,900	$789,900
Total Expenditures:	$593,987	$636,076	$811,828	$706,540	$790,900	$789,900

Community Development Department (General Fund) Revenues Summary

Revenues for the Community Development Operations budget consist of building permits, zoning and inspection fees, and other related revenues.

$173,000 $2,500
(1.47% vs. prior year)

Community Development Department Proposed and Historical Budget vs. Actual



Community Development Department (General Fund) Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2024 Budget	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund							
Licenses, Permits, & Franchises	$116,903	$164,981	$142,237	$120,000	$137,861	$146,500	$141,000
Fines, Forfeitures & Penalties	$0	$0	$0	$0	$780	$1,000	$3,000
Charges for Services	$350	$300	$400	$400	$21,909	$21,000	$25,000
All Other Revenue	$1,252	$1,490	$1,523	$1,750	$1,242	$2,000	$4,000
Total General Fund:	$118,505	$166,771	$144,160	$122,150	$161,792	$170,500	$173,000

Farmer's Market

Tyler Summersett
Community Development Director

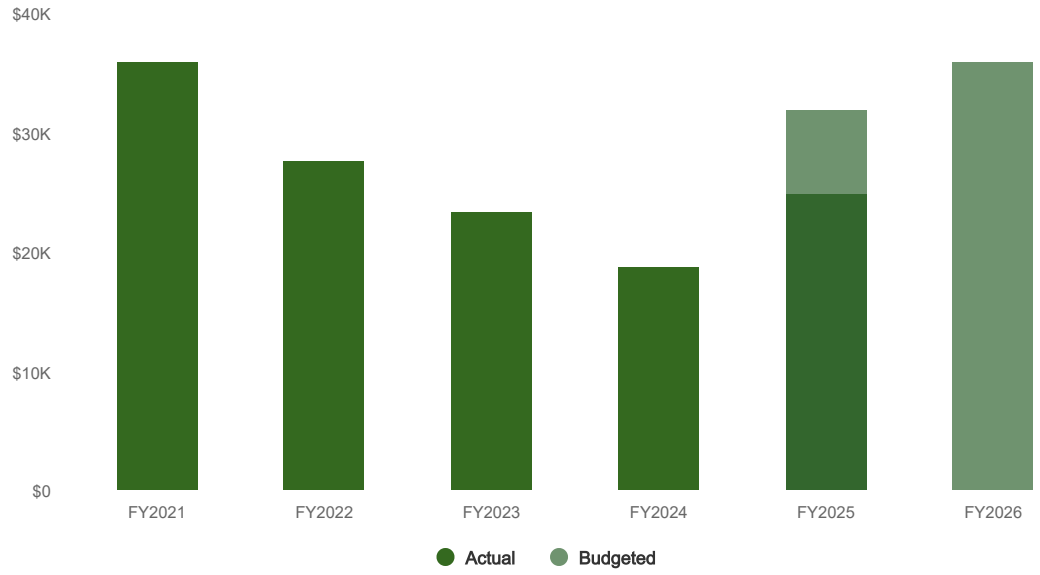
The City of Sonora's certified farmers market runs annually from May through October at the corner of Theall and Stewart Streets in downtown Sonora. The market was brought under City oversight in 1997, beginning as a modest operation with just seven vendors. Since then, it has grown significantly, now featuring more than 35 vendors, including local agricultural producers, artisans, and food vendors. In FY2025/26, vendor fees were modestly increased to support additional staffing needs and to help administer the market's EBT program.

Farmer's Market Expenditures Summary

The Farmer's Market expenditures include the contracted supervisor and the costs to certify the market.

$36,000 **$4,000**
(12.50% vs. prior year)

Farmer's Market Proposed and Historical Budget vs. Actual



Farmer's Market Expenditures by Fund

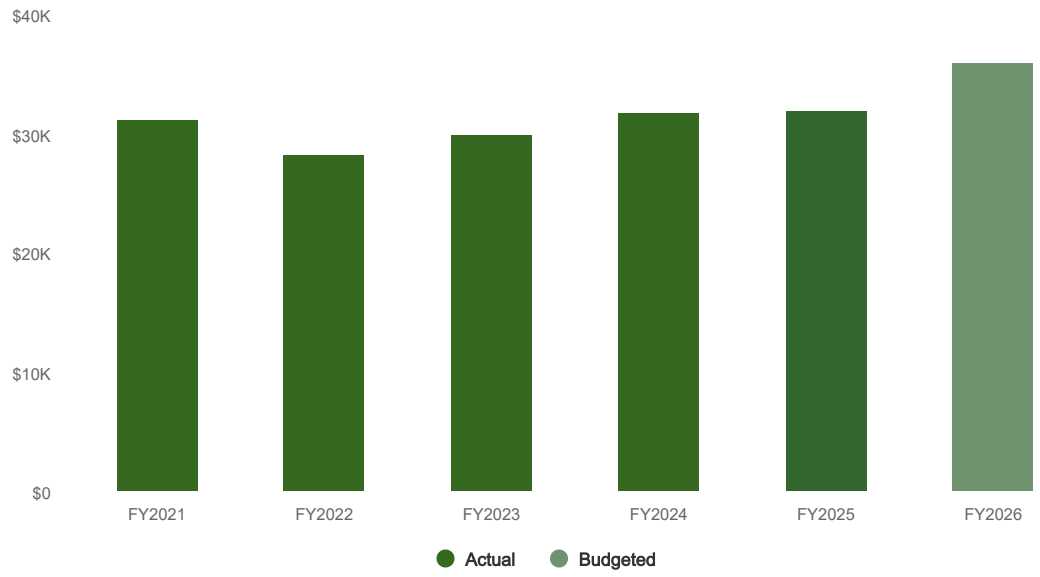
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Farmer's Market						
Salaries & Benefits	$8,092	$4,667	$600	$600	$6,900	$7,300
Operating Expenditures	$19,546	$18,716	$18,116	$24,317	$25,100	$28,700
Total Farmer's Market:	$27,638	$23,383	$18,716	$24,917	$32,000	$36,000

Farmer's Market Revenues Summary

The Farmer's Martket revenues include the fees paid by the vendors for space in the market.

$36,000 **$4,000**
(12.50% vs. prior year)

Farmer's Market Proposed and Historical Budget vs. Actual



Farmer's Market Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Farmer's Market						
Charges for Services	$28,305	$29,905	$31,790	$31,890	$32,000	$36,000
Total Farmer's Market:	$28,305	$29,905	$31,790	$31,890	$32,000	$36,000

Dragoon Gulch

Tyler Summersett
Community Development Director

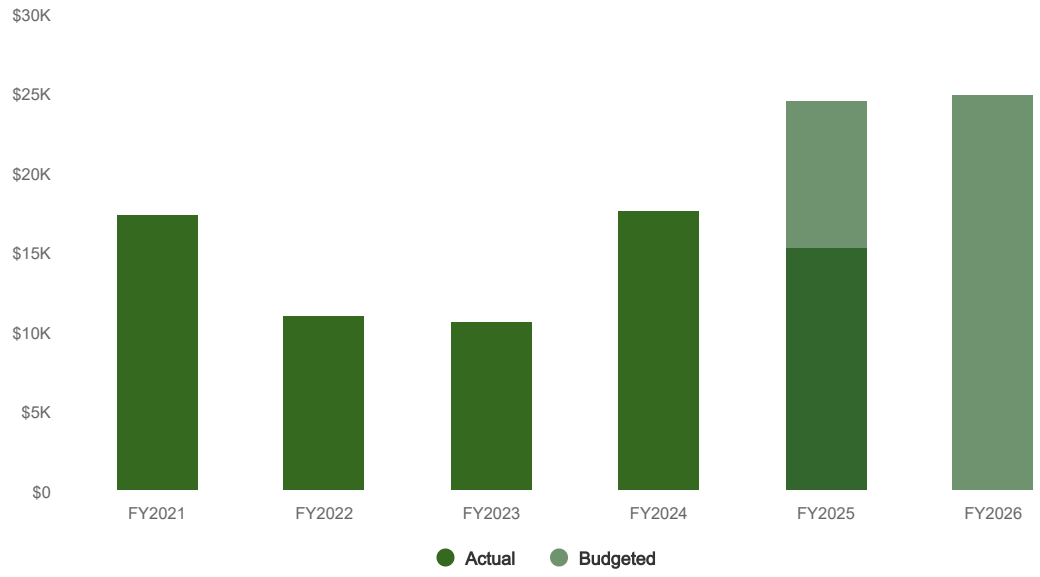
Located in the heart of the City of Sonora, the Dragoon Gulch Trail provides its visitors with a unique opportunity to stroll through the mother lode's oak woodlands. The Dragoon Gulch Trail provides over 3.1 miles of natural trails. The trails travel along a seasonal creek to vistas that provide spectacular views of the City and its surrounding mountain ranges. The trails vary in difficulty, making it perfect for the casual walker and for those who want a strenuous hike, jog, or bike ride.

Dragoon Gulch Expenditures Summary

Included in the Dragoon Gulch expenditures are the costs to maintain the trail.

$24,900 **$400**
(1.63% vs. prior year)

Dragoon Gulch Proposed and Historical Budget vs. Actual



Dragoon Gulch Expenditures by Fund

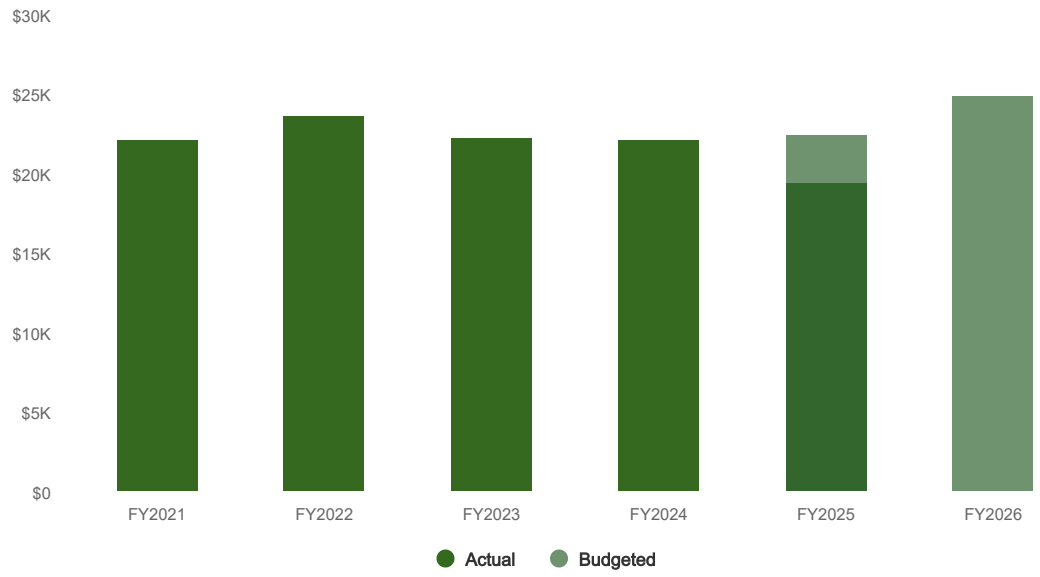
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Dragoon Gulch Trail						
Salaries & Benefits	$0	$0	$700	$800	$3,500	$7,600
Operating Expenditures	$11,061	$10,671	$16,965	$14,447	$21,000	$17,300
Total Dragoon Gulch Trail:	$11,061	$10,671	$17,665	$15,247	$24,500	$24,900

Dragoon Gulch Revenues Summary

The revenue includes rental payments for City owned house.

$24,900 $2,400
(10.67% vs. prior year)

Dragoon Gulch Proposed and Historical Budget vs. Actual



Dragoon Gulch Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Dragoon Gulch Trail						
Charges for Services	$150	$250	$150	$0	$500	$500
Intergovernmental	$11,500	$10,000	$10,000	$7,000	$10,000	$10,000
Use of Money & Property	$12,000	$12,000	$12,000	$12,400	$12,000	$14,400
Total Dragoon Gulch Trail:	$23,650	$22,250	$22,150	$19,400	$22,500	$24,900

Benefit Zones

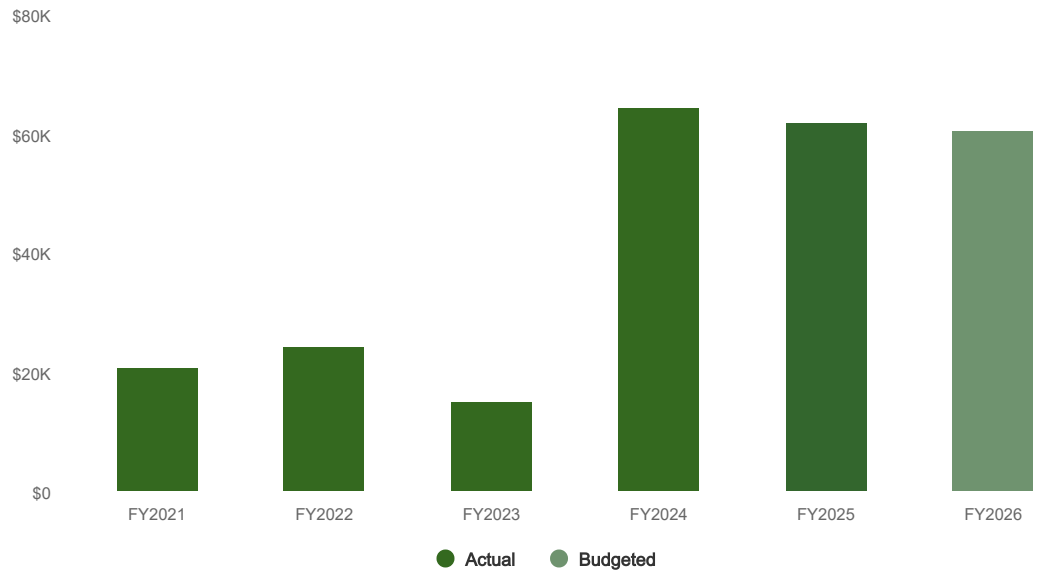
Tyler Summersett
Community Development Director

Benefit Zone Fees are charged along with the annual Business License Fees based on the Zone where the business is located. Zone A encompasses the downtown area and Zone B encompasses all businesses located outside Zone A. The benefit Zones fees were established to finance Sonora's annual events, including the Christmas Parade, to encourage patronage by local residents and tourists. In FY23/24, the City contracted with the Sonora Chamber of Commerce to operate the special events.

Benefit Zones Expenditures Summary

$60,600 -$1,400
(-2.26% vs. prior year)

Benefit Zones Proposed and Historical Budget vs. Actual



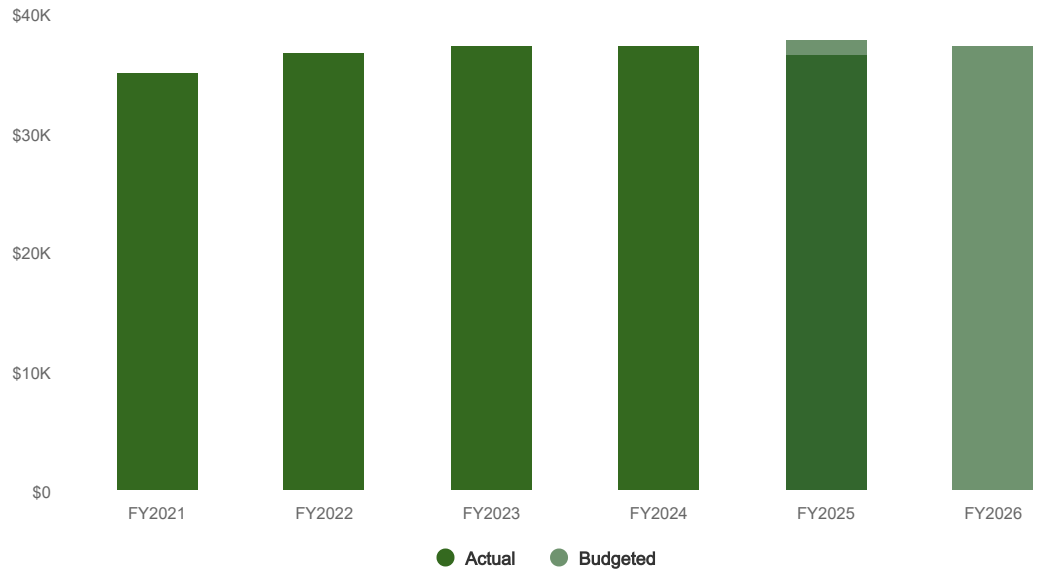
Benefit Zones Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Benefit Zone A						
Salaries & Benefits	$4,623	$0	$891	$0	$0	$0
Operating Expenditures	$10,769	$7,708	$26,470	$26,000	$26,000	$30,300
Total Benefit Zone A:	$15,392	$7,708	$27,361	$26,000	$26,000	$30,300
Benefit Zone B						
Salaries & Benefits	$100	$0	$891	$0	$0	$0
Operating Expenditures	$8,818	$7,289	$36,086	$36,000	$36,000	$30,300
Total Benefit Zone B:	$8,918	$7,289	$36,977	$36,000	$36,000	$30,300
Total Expenditures:	$24,310	$14,997	$64,338	$62,000	$62,000	$60,600

Benefit Zones Revenues Summary

$37,300 -$600
(-1.58% vs. prior year)

Benefit Zones Proposed and Historical Budget vs. Actual



Benefit Zones Revenues by Source

Benefit Zone Fees are charged along with the annual Business License Fees based on the Zone where the business is located.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Licenses, Permits, & Franchises						
Benefit Zone Revenues						
Benefit Zone A	$16,150	$15,769	$15,325	$14,450	$15,900	$15,700
Benefit Zone B	$20,600	$21,625	$22,025	$22,125	$22,000	$21,600
Total Benefit Zone Revenues:	$36,750	$37,394	$37,350	$36,575	$37,900	$37,300
Total Licenses, Permits, & Franchises:	$36,750	$37,394	$37,350	$36,575	$37,900	$37,300
Total Revenue Source:	$36,750	$37,394	$37,350	$36,575	$37,900	$37,300

Per Capita Grant

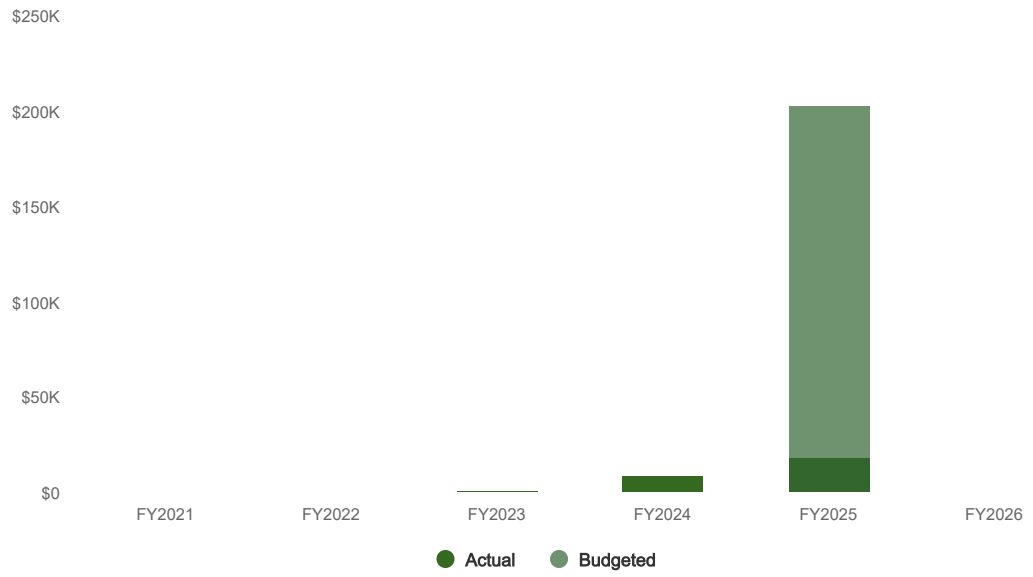
Tyler Summersett
Community Development Director

The Per Capita Grant Program supports the goal of maintaining a high quality of life for California's growing population by investing in parks and recreational infrastructure. The program provides funding for the acquisition, development, and improvement of neighborhood, community, and regional parks and recreational facilities in both urban and rural areas.
The City of Sonora is utilizing its allocation from this grant program to enhance Woods Creek Park by installing a new pickleball court. This project promotes active recreation, supports community wellness, and responds to increasing public interest in accessible, multi-generational outdoor amenities. The improvement reflects the City's commitment to reinvesting in local parks and creating inclusive, high-quality recreational spaces for residents and visitors alike. Funding was approved in FY24/25, and is encumbered for FY25/26. The project improvements will be delivered in the next fiscal year.

Per Capita Grant Expenditures Summary

$0 **-$203,000**
(-100.00% vs. prior year)

Per Capita Grant Proposed and Historical Budget vs. Actual



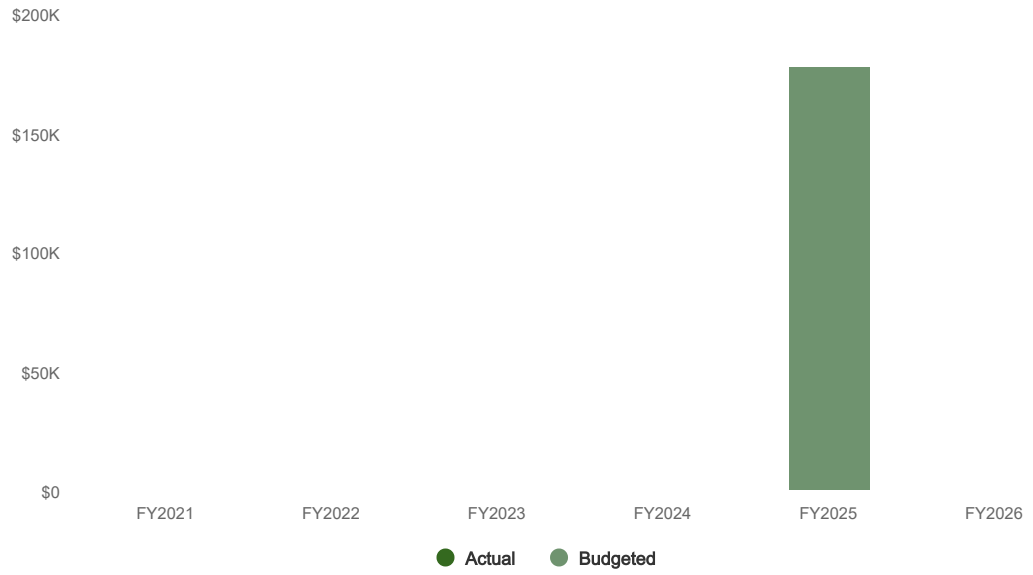
Per Capita Grant Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
CDD Per Capita Grant						
Operating Expenditures	$0	$952	$8,376	$18,092	$203,000	$0
Total CDD Per Capita Grant:	$0	$952	$8,376	$18,092	$203,000	$0

Per Capita Grant Revenues Summary

$0 **-$178,000**
(-100.00% vs. prior year)

Per Capita Grant Proposed and Historical Budget vs. Actual



Per Capiata Grant Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
CDD Per Capita Grant						
Intergovernmental	$0	$0	$0	$0	$178,000	$0
Total CDD Per Capita Grant:	$0	$0	$0	$0	$178,000	$0

Police Department



Turu VanderWiel
Chief of Police

The Sonora Police Department provides police services for the City of Sonora. The Department's vision is to grow, adapt and evolve to provide the highest level of service and protection to the City's residents as well as visitors. The Department strives to work cooperatively with the community to proactively identify and address areas of needed improvement, plus continually provide the level of service and safety deserved by the City, its residents, and visitors.

The core services provided by the Police Department include responding to emergency and non-emergency calls for service, identification of criminal activity, dispatch services, investigation and prosecution of crimes, training of personnel, crime prevention and community outreach, traffic safety, maintenance of records, property, and evidence, community problem-solving, and animal control services.

The Police Department continues to build upon a strong police/community partnership through innovative Department and community programs, implementing school response and readiness processes and the management of programs such as the Police Explorers, Community Service Volunteers, Regional Peer Support, the Homeless Outreach Team, and the Police K9 unit.

The Police Department is focused on community problem solving. Individual officers and patrol teams are responsible for identifying problems and creating and implementing solutions to those problems. In furtherance of this effort, the Department continues to develop relationships with specific segments of our community, such as public and private schools, neighborhood watch groups, and local businesses. All field staff are trained in effective community-based policing tactics and strategies to deescalate and respond appropriately to field situations. All Police Department personnel are committed to these ideals and continue to make significant strides toward eradicating criminal activity and any conditions that have a detrimental impact on public safety.

FY2025/26 Budget - Department Description

The Sonora Police Department (SPD) is unwavering in its commitment to serving the City of Sonora with the highest levels of professionalism, integrity, and accountability. Our team's dedication is a testament to our mission of fostering a safe environment where residents, businesses, and visitors can thrive.

Personnel & Structure:

- Total Employees: 25
- Sworn Officers: 14
- Support Staff: 11 (including Dispatch, Records, Homeless Outreach Coordinator, Reserves, and Community Service Officers)
- Leadership: Chief of Police, Lieutenant, 2 Sergeants, 2 Corporals
- Divisions: Patrol, Investigations, Dispatch/Communications, Records

Core Responsibilities:

- 24/7 emergency and non-emergency response
- Criminal investigations

- Professional Development and Field Training
- Community outreach & engagement programs
- Traffic and DUI enforcement
- Parking Enforcement and Vehicle Abatement
- Animal Control
- Special Event Safety
- Fleet Management
- School safety partnerships
- Coordination with regional and state agencies

Programs and Services:

- Police Canine - (Patrol, Detection and Apprehension)
- Homeless Outreach Support Team (HOST)
- Employee Wellness Program
- Community Service Volunteers
- Police Explorers
- Autism Safety Alert Program
- Public Safety Video Surveillance Program
- Neighborhood Watch

Police Department Staffing

Fiscal Year 2025/26 Staffing remains the same as last year.

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

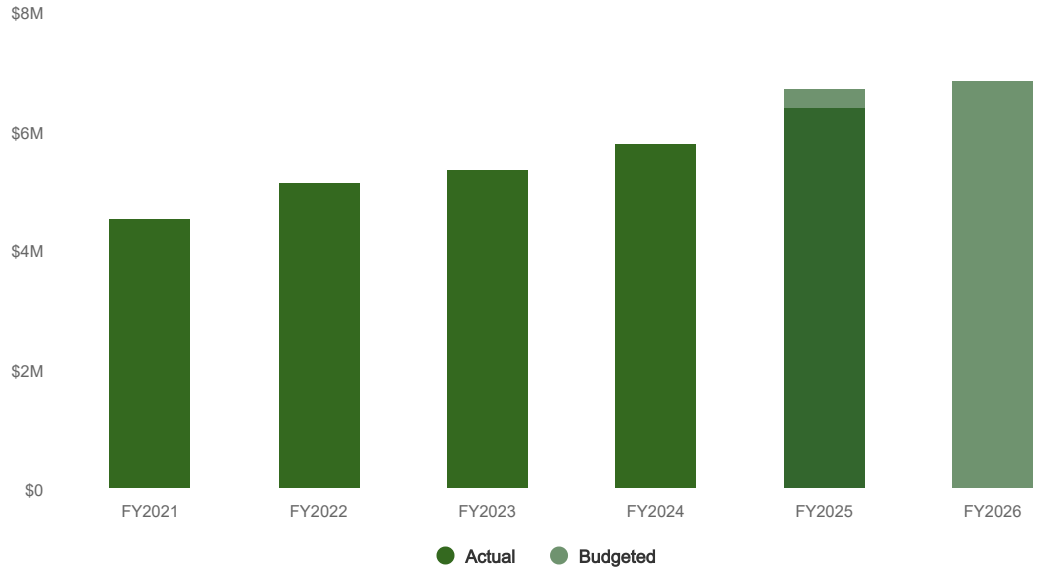
	2020/21 Approved	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
Police Department						
Chief of Police	1.0	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	1.0	1.0	1.0	1.0	1.0	1.0
Police Sergent	2.0	2.0	2.0	2.0	2.0	2.0
Police Officer (Includes 2 Corporals)	10.0	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2	0.2
Community Service Officer (FT/PT)	1.6	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	1.0	0.0	0.0	0.0	0.0	0.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.0	1.3	1.3	1.3
Police Records Technician	1.0	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.1	0.0	0.0	0.0
Information Technology Tech	0.2	0.2	0.2	0.2	0.2	0.2
Homeless Outreach Coordinator	0.0	0.0	0.0	0.6	1.0	1.0
Total Department FTE's	24.1	23.1	23.1	23.9	24.3	24.3

Police Department Expenditures Summary

The General Fund provides the largest amount of unrestricted funds for the Department's operational needs. This fund supports the majority of the operational costs associated with the Department's services. The balance of the Department's budget is from Measure I and the Supplemental Law Enforcement Services Fund (SLESF) with the exception of direct expenditures to the abandoned vehicle fund or other dedicated funds. This budget has been established based on the personnel, equipment and supplies needed to deliver the services the Department provides.

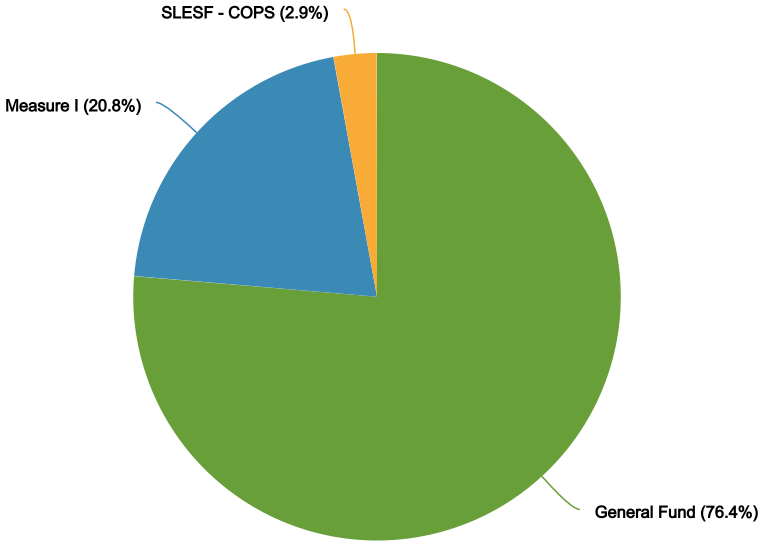
$6,831,250 $118,650
(1.77% vs. prior year)

Police Department Proposed and Historical Budget vs. Actual



Police Department Expenditures by Fund

2024 Expenditures by Fund

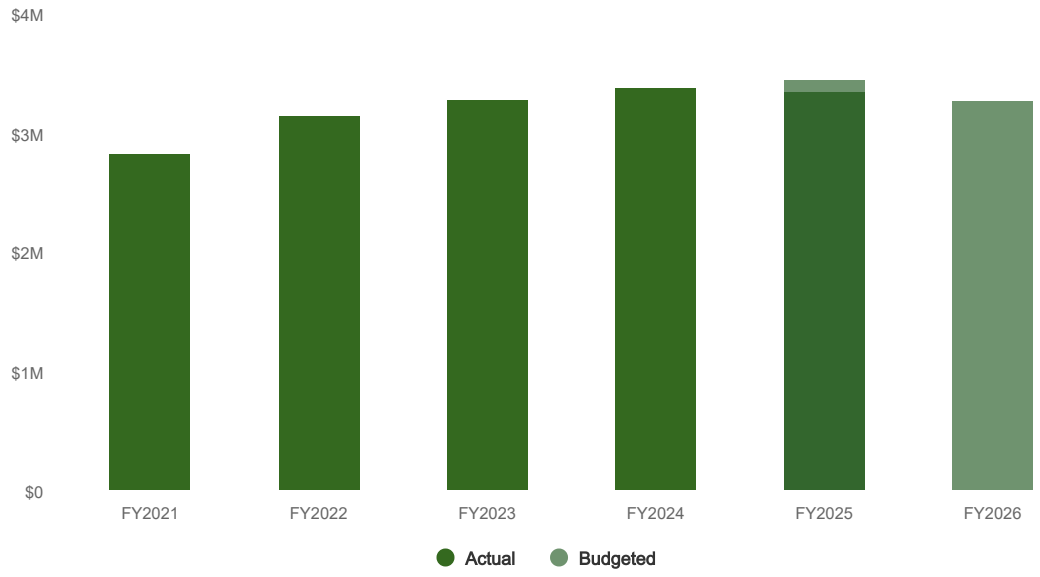


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Salaries & Benefits	$3,155,118	$3,266,243	$3,444,795	$4,038,718	$4,217,700	$4,580,900
Operating Expenditures	$535,984	$612,040	$655,584	$686,724	$823,900	$619,350
Internal Service Charges	$19,400	$11,066	$13,427	$12,241	$16,000	$16,000
Total General Fund:	$3,710,502	$3,889,349	$4,113,807	$4,737,683	$5,057,600	$5,216,250
Measure I						
Transfer Out	$1,300,000	$1,300,000	$1,500,000	$1,480,000	$1,480,000	$1,420,000
Total Measure I:	$1,300,000	$1,300,000	$1,500,000	$1,480,000	$1,480,000	$1,420,000
SLESF - COPS						
Transfer Out	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000
Total SLESF - COPS:	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000
Total:	$5,135,502	$5,364,349	$5,788,807	$6,392,683	$6,712,600	$6,831,250

Police Department Revenues Summary

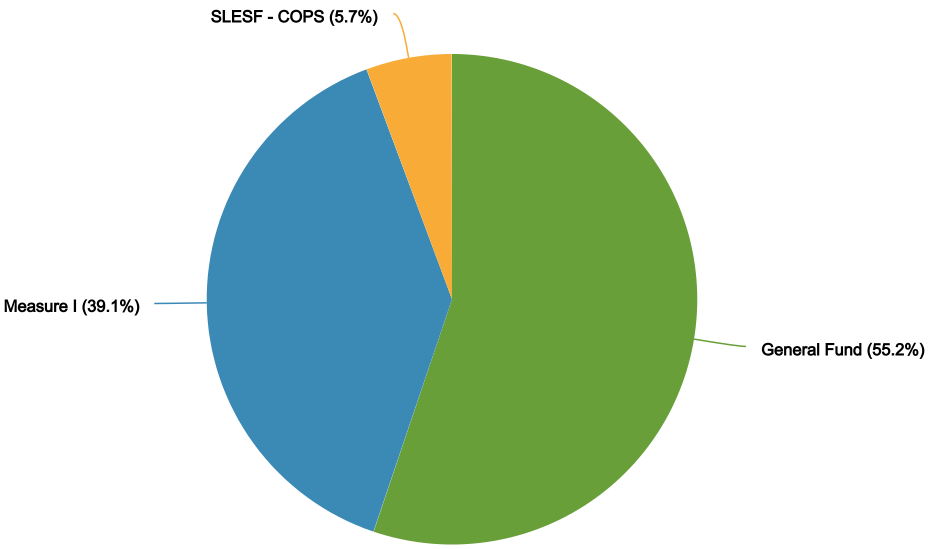
$3,269,200 -$180,500
(-5.23% vs. prior year)

Police Department Proposed and Historical Budget vs. Actual



Police Department Revenue by Fund

2026 Revenue by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Tax Related Revenue	$33,855	$33,198	$31,795	$32,095	$33,200	$31,200
Fines, Forfeitures & Penalties	$25,699	$32,489	$23,406	$14,896	$23,200	$20,200
Charges for Services	$44,214	$32,066	$22,198	$22,912	$29,000	$27,500
Intergovernmental	$27,695	$127,063	$13,454	$78,182	$155,000	$81,500
All Other Revenue	$15,747	$3,626	$8,526	$32,961	$17,000	$27,000
Transfer In	$1,430,719	$1,475,000	$1,677,000	$1,657,000	$1,657,000	$1,617,000
Total General Fund:	$1,577,929	$1,703,442	$1,776,378	$1,838,046	$1,914,400	$1,804,400
Measure I						
Tax Related Revenue	$1,408,245	$1,389,704	$1,376,615	$1,283,705	$1,314,300	$1,249,000
Use of Money & Property	$3,080	$20,398	$43,890	$44,417	$36,000	$30,800
Total Measure I:	$1,411,325	$1,410,102	$1,420,505	$1,328,122	$1,350,300	$1,279,800
SLESF - COPS						
Intergovernmental	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000
Total SLESF - COPS:	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000
Total:	$3,150,539	$3,278,815	$3,383,042	$3,344,886	$3,449,700	$3,269,200

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Continue to enhance the hiring process:** Successfully completed a recruitment video and have had great success in hiring personnel. We are in the process of developing a wellness program facility, that will assist in employee retention. We will continue to provide an atmosphere and culture that minimizes turnover and identify special programs to expand career-enhancing opportunities within the agency. (Council priority #32, 51, 60, 75, 77)
- **Continue to strengthen the employee development program:** Our goal was to maintain a 100% achievement on POST continued professional training standards and increase opportunities for in-service training for all staff. We fell short on this goal due to critical staffing levels. We are working diligently to get to our 100% goal. (Council priority #77, 121)
- **New police facility project:** We continue to explore funding sources and opportunities to drive momentum into subsequent phases of this project. We have had several discussions with our local state representatives regarding our facility needs. The Vanir Needs Assessment and Conceptual Design were completed and presented to the Council. We will continue to look for funding opportunities to support this project. (Council priority #25, 28, 74, 80)
- **Complete evidence and property room relocation and upgrade:** Completed project. Added a camera to the booking area, which meets the suggestions provided by the 2024 POST Management study. Have utilized a prior storage location in garage, which allows for better air flow, security, and workable space. Completed the necessary upgrades to include shelving, air flow equipment, airtight containers, and lockable storage systems. Completed an inventory and audit of our Property and Evidence room, and are in compliance with CA laws/regulations. This project also allowed us to renovate the previous property holding area and to establish an interview room. Council priority #73, 76, 119)
- **Enhance information technology security:** Stabilized equipment and hardware to resist threats by installing a new firewall. New surveillance cameras have been installed in the property room and the interview room, and 3 exterior cameras were upgraded. Multifactor authentication was installed on desktop computers. The server rack was upgraded for stability and physical security; computers were upgraded/updated. The first phase of the Public Safety Video Surveillance project is complete. We also updated the 911 server to a virtual server, enabling rapid SOS and improved caller ID. Citizen Rims, our interactive public access platform, also received an upgrade. (Council priority #73, 76, 119)
- **Private video surveillance registration program:** We have completed the majority of this project and will complete it by the end of the calendar year. We have updated our Citizen Rims component and are in the process of updating our website to integrate with program pamphlets via QR code. (Council priority #73, 76)
- **Improve radio communications:** Installed new batteries at our tower site. Channel two for our radio systems has been updated and is working successfully. We have installed a new server in our dispatch system, which has greatly improved radio communication with officers in the field. The outdated dispatch consoles have been replaced with modern

FY2025/26 Goals:

- **Enhance Employee Retention and Staff Professional Development:** We will do this by continuing to introduce innovative technology, promoting a positive work environment, strengthening our leadership, and offering professional training opportunities well beyond state mandates. (Council priority #80)
- **Ongoing - Police Facility Project:** Guided by the Vanir Needs Assessment report, we will seek to identify land availability and funding sources. We will continue to engage with state and congressional representatives and engage with local community members to gain support and advocacy for the project. (Council priority #80)
- **Enhance and Expand Public Safety Surveillance and ALPR System:** There are currently two Automated License Plate Recognition (ALPR) systems and two Public Safety Surveillance Cameras. These systems, aimed at crime deterrence and investigation, have proved extremely useful in crime investigation and case resolution, including retail larcenies, vehicle theft, and violent crimes. They have enhanced collaboration with other local law enforcement agencies, multiplying our collective effort for community safety. However, we are limited by the number of devices currently deployed. Local retailers support the expansion of this program and have offered to provide access to power and internet connectivity, if needed. Visible public safety surveillance cameras provide reassurance and a greater sense of safety for the community. (Council Priority # 73)
- **Sonora Police Department Security Camera Registration Program:** This goal has been carried over from previous cycles, and progress has been slowed due to staffing shortages and priority tasks. We will introduce this program once we update our web page and assign links and QR codes to enhance community participation. This project will create another opportunity for the community to work directly with police to solve and deter crimes. The voluntary program allows residents and businesses to register their video surveillance systems with the Police Department. Doing so will enhance investigative efforts and provide an efficient process for quickly identifying potential video evidence. (Council Priority# 73)
- **Implement Off-Highway Vehicle (OHV) Program:** An OHV was purchased during the FY2024/2025 cycle. Program implementation will include establishing a comprehensive policy and procedure manual and staff training. The OHV Program will enhance response and rescue efforts to the Dragoon Trail and other rough-terrain locations. The OHV will also provide an essential tool for encampment management in hard-to-reach areas. It will provide safe access for officers and further our proactive approach to mitigate fire dangers and other health and safety risks associated with unsheltered living. (Council Priority # 14, 62m 73, and 77)
- **School Resource Officer:** We will explore opportunities to reintroduce a School Resource Officer (SRO) into local schools. An SRO program will enhance school safety and incident response, build trust and positive relationships, provide youth mentorships, strengthen school and community collaboration, and foster a safer and more supportive educational environment. (Council Priority # 75 and 77)

accessories, allowing for a better workspace. We have completed the portable radio equipment upgrades.(Council priority #73, 76)

- **Evaluate City Parking Enforcement Needs and Responses:** Our goal was to work with City Administration, Public Works, Fire, and the Parking and Traffic Commission to identify appropriate enforcement practices. We have created a process for our CSOs that will allow better information sharing between our staff and other city departments. Our CSO has been documenting areas in the City that have significant traffic or parking issues. Reports are periodically generated and shared with the City departments for review. (Council Priority # 66)
- **Expand our Public Information Officer (PIO) Capabilities:** Historically, our PIO is one of just a few sworn officers who respond to emergencies and critical incidents at any given time. We have identified staffing resources to support this goal through a full-time Community Service Officer position. The new CSO has already attended the initial training needed to perform PIO functions and will be fully engaged by the end of this budget cycle. (Council Priority # 75, 120, 123, 124 and 125)

- **Complete Officer Wellness Center:** A location has been secured are in the process of purchasing equipment and furnishings to support a functional wellness center. When officers and staff have access to mental and physical fitness programs, they are more focused, alert, and emotionally balanced on the job. Wellness programs enhance departments' appeal to potential recruits and aid in retaining experienced staff. Wellness centers have been shown to decrease absenteeism and injuries while promoting higher morale, which results in more proactive policing practices. (Council Priority # 77)
- **Evaluate Costs and Resources to Create a Mobile Communications and Command Center:** SPD has a "Toy-Hauler" trailer that was temporarily converted into a communications center during the dispatch center upgrade. Building off of that concept, we will explore the feasibility of up-fitting this unit for rapid deployment needs. Mobile Communications/Command Centers serve as hubs during large-scale events and disasters, providing a mobile centralized location for coordination and support. (Council Priority # 63 and 70)
- **Evaluate City Parking Enforcement Needs and Responses:** An increase in parking complaints in residential areas drives the need to evaluate current ordinances and resources to address the issue. Our goal is to continue working with City Administration, Public Works, Fire, and the Parking and Traffic Commission to identify appropriate enforcement practices. (Council Priority # 66)
- **Expand our Public Information Officer (PIO) Capabilities:** Carried over from the previous cycle, this project in ongoing. Progress was slowed due to staffing shortages, limited training opportunities, and priority commitments. We have identified staffing resources to support this goal through a full-time Community Service Officer position. The CSO has already attended the initial training needed to perform PIO functions and will be fully engaged by the end of this budget cycle. (CityGate Priority # 75, 120, 123, 124 and 125)

Police Department Operations (General Fund)

Turu VanderWiel
Chief of Police

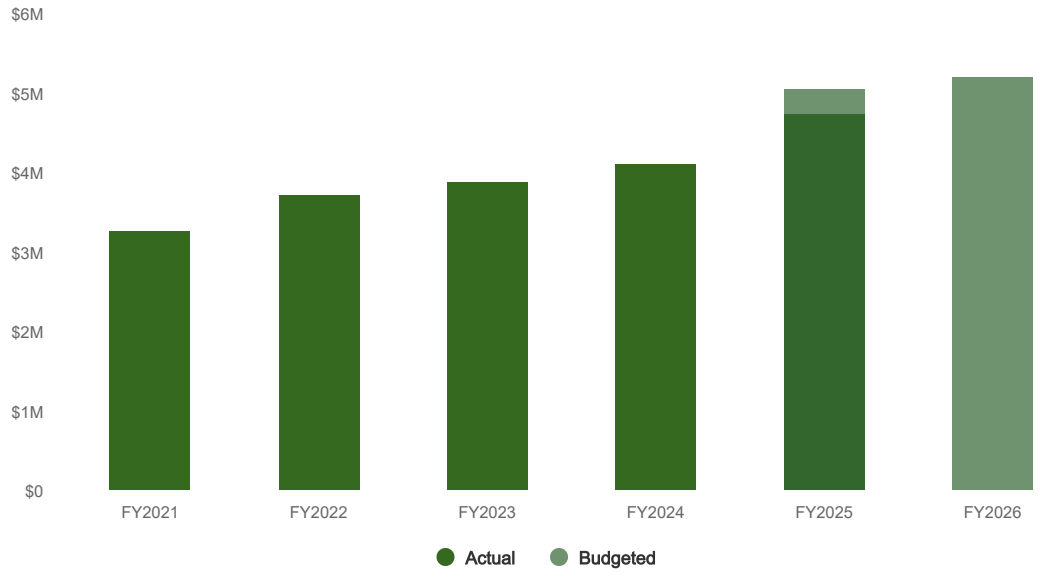
The General Fund provides the largest amount of unrestricted funds for the department's operational costs, along with a transfer from the Measure I Fund. These funds support the needs associated with salaries and benefit costs; training for sworn and non-sworn personnel; equipment purchasing and maintenance, and facility maintenance and repair.

Police Department Operations (General Fund) Expenditures Summary

The FY2025/26 Police Department expenditure budget reflects cost increases consistent with trends seen across all City departments. These include rising medical insurance premiums, increased employee benefit rates, higher unfunded accrued liability (UAL) contributions to CalPERS, escalating utility costs, and the fiscal impacts of recently negotiated employee agreements. These increases represent the broader cost pressures affecting municipal operations and are necessary to maintain service levels and meet the City's contractual and operational obligations.

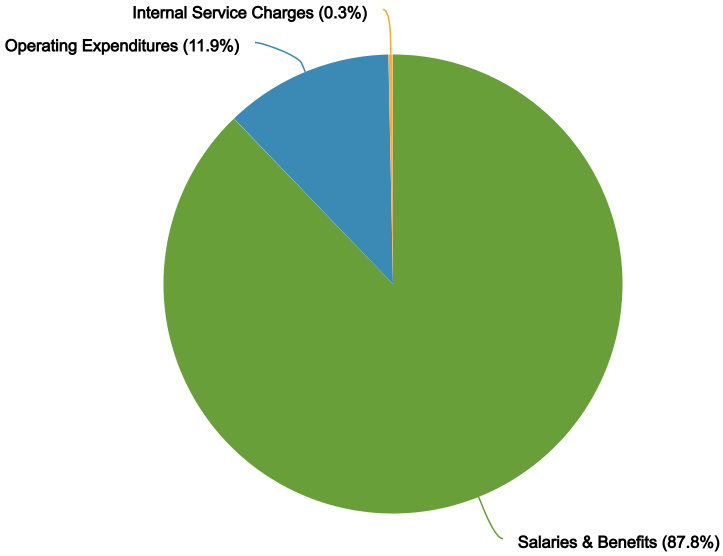
$5,216,250 **$158,650**
(3.14% vs. prior year)

Police Department Operations Proposed and Historical Budget vs. Actual



Police Department Operations (General Fund) Expenditures by Expense Type

Budgeted Expenditures by Expense Type



The Police Department budget includes an Outside Services line item that includes expenditures for the body-worn camera and taser contract, costs for the maintenance of the K-9 officer, and other departmental services.

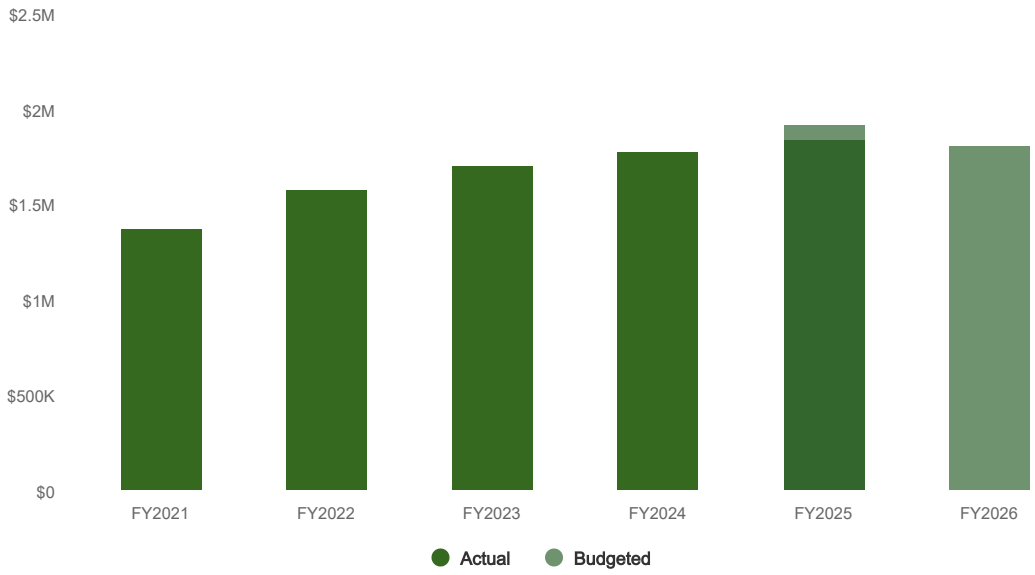
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$1,392,579	$1,435,769	$1,526,260	$1,815,556	$1,896,200	$2,150,600
Overtime	$219,037	$290,626	$270,059	$260,442	$256,700	$244,400
Relief/Reserve	$97,867	$119,158	$165,221	$176,271	$179,000	$179,000
Holiday	$53,094	$53,868	$57,640	$60,037	$60,100	$60,200
Uniform Allowance	$20,800	$21,713	$22,428	$18,323	$23,500	$24,000
Hiring Incentives	$0	$0	$33,000	$47,500	$50,000	$50,000
CalPERS	$678,538	$705,439	$651,249	$848,753	$867,600	$964,800
F.I.C.A.	$143,331	$141,272	$152,491	$181,516	$188,200	$190,300
Health & Medical Insurance	$409,539	$338,193	$354,664	$379,588	$435,800	$493,800
Workers Compensation	$95,293	$120,504	$134,100	$148,913	$149,900	$160,100
Unemployment Insurance	$0	$0	$989	$5,389	$5,500	$5,000
Other Employee Benefits	$1,671	$3,925	$27,407	$2,615	$4,500	$4,500
Travel and Trainings	$30,287	$26,659	$29,816	$22,846	$28,400	$23,600
Post Reimbursable Training	$11,692	$4,302	$15,805	$15,300	$15,300	$18,300
Dues, Memberships & Publications	$1,390	$4,815	$3,048	$4,124	$5,000	$5,100
Employee Wellness Program	$0	$0	$618	$51,545	$52,000	$7,200
Total Salaries & Benefits:	$3,155,118	$3,266,243	$3,444,795	$4,038,718	$4,217,700	$4,580,900

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Operating Expenditures						
Supplies	$9,763	$11,279	$10,138	$9,156	$10,000	$10,000
Safety Supplies	$21,398	$35,415	$19,587	$30,100	$35,200	$25,500
Equipment Non Capital	$8,799	$1,383	$10,948	$4,215	$9,000	$6,500
Postage and Shipping	$1,263	$1,227	$987	$1,742	$1,800	$1,300
Printing and Forms	$1,657	$1,745	$3,275	$1,094	$2,500	$2,900
Signage	$494	$0	$295	$800	$800	$800
Rental Equipment	$24,062	$24,355	$24,210	$22,090	$24,300	$26,300
Computer Equipment	$21,328	$23,545	$17,487	$11,765	$24,700	$23,500
Software Maintenance	$0	$0	$2,999	$2,603	$3,000	$3,000
Communications	$6,989	$6,189	$7,925	$11,842	$14,700	$19,400
Water and Waste	$1,982	$1,691	$2,181	$3,260	$4,500	$4,900
Power and Propane	$11,008	$12,668	$14,845	$14,635	$15,500	$16,800
Transportation Fuel	$40,978	$37,848	$46,899	$55,515	$57,000	$62,000
Internet	$16,799	$20,456	$27,042	$25,124	$26,000	$23,800
Outside Services	$32,391	$69,237	$52,374	$57,600	$76,000	$64,400
Information Tech Services	$25,506	$19,569	$27,657	$26,275	$30,000	$36,800
Pre Employment	$17,596	$24,717	$59,683	$26,500	$23,500	$14,600
County Services	$3,867	$4,106	$4,634	$4,200	$4,200	$6,000
Community Education	$6,900	$0	$350	$3,185	$7,000	$7,000
General Liability Insurance	$65,349	$77,501	$92,900	$120,800	$120,800	$135,700
Public Notices	$536	$0	$864	$198	$1,000	$850
Capital Asset	$19,507	$0	$133,662	$11,177	$12,000	$0
Building Equip Maint & Repair	$2,356	$5,457	$3,280	$11,418	$12,500	$11,000
Buidling Maint and Repair	$6,602	$10,889	$8,138	$7,280	$8,000	$9,200
Equipment Maintenance	$16,377	$27,377	$67,949	$44,277	$45,000	$25,000
Radio Maintenance	$15,166	$10,530	$8,593	$12,173	$12,500	$11,600
Facility Enhancement	$0	$1,874	$1,491	$2,495	$8,900	$9,500
Capital Asset: Vehicles	$157,311	$182,982	$1,260	$142,002	$210,500	$38,000
Interest Expense	$0	$0	$3,931	$23,203	$23,000	$23,000
Total Operating Expenditures:	$535,984	$612,040	$655,584	$686,724	$823,900	$619,350
Internal Service Charges						
Self-Insured Dental	$19,400	$11,066	$13,427	$12,241	$16,000	$16,000
Total Internal Service Charges:	$19,400	$11,066	$13,427	$12,241	$16,000	$16,000
Total Expense Objects:	$3,710,502	$3,889,349	$4,113,807	$4,737,683	$5,057,600	$5,216,250

Police Department Operations (General Fund) Revenues Summary

$1,804,400 -$110,000
(-5.75% vs. prior year)

Police Department Operations Proposed and Historical Budget vs. Actual



Police Department Operations (General Fund) Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Prop 172 - Public Safety	$33,855	$33,198	$31,795	$32,095	$33,200	$31,200
Fingerprint Services	$5,631	$3,755	$4,193	$2,792	$5,000	$4,500
Police Department Services	$38,583	$28,311	$18,005	$20,120	$24,000	$23,000
Credit Card Fees	$1,265	$1,070	$1,020	$861	$1,000	$1,000
Vehicle Code Fines	$215	$0	$0	$0	$0	$0
Parking Ordinance Fines	$4,723	$4,562	$3,075	$4,514	$4,000	$4,000
Court Fines	$17,499	$23,572	$16,508	$6,834	$15,000	$12,000
Parking Tickets	$3,242	$4,355	$3,823	$3,548	$4,200	$4,200
Booking Fees	$20	$0	$0	$0	$0	$0
Grants/Donations	$27,695	$127,063	$13,454	$78,182	$155,000	$81,500
State Mandated Costs	$0	$36	$0	$0	$0	$0
Post Training Reimbursement	$14,482	$2,520	$7,506	$32,100	$16,000	$26,000
Transfers In	$1,430,719	$1,475,000	$1,677,000	$1,657,000	$1,657,000	$1,617,000
Total General Fund:	$1,577,929	$1,703,442	$1,776,378	$1,838,046	$1,914,400	$1,804,400

Measure I: Police Department

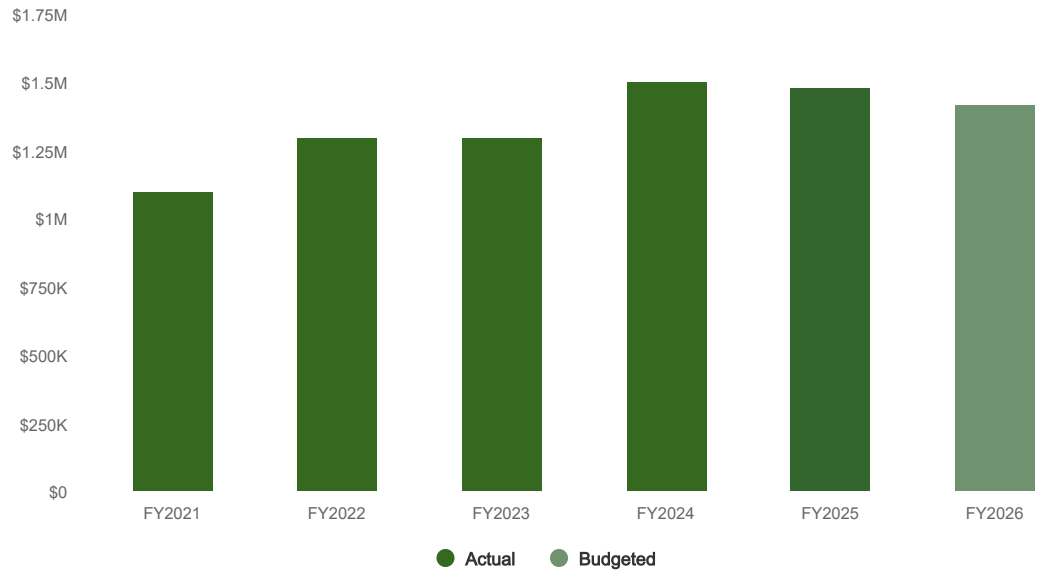
Turu VanderWiel
Chief of Police

The Police Department's Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, the voters passed a special tax initiative for a one-half percent (½%) increase to sales tax within the City limits. The purpose of this initiative was to improve City services for residents, businesses, and visitors to the City of Sonora. The Police Department receives sixty percent (60%) of this revenue for the purpose of hiring additional law enforcement and support personnel, updating safety equipment, providing educational funding, replacing expired vehicles, and expanding police facilities, allowing for departmental growth. The budgeted amount is transferred from the Special Revenue Fund to support the General Fund expenses in this department.

Measure I: Police Department Expenditures Summary

$1,420,000 -$60,000
(-4.05% vs. prior year)

Measure I: Police Department Proposed and Historical Budget vs. Actual



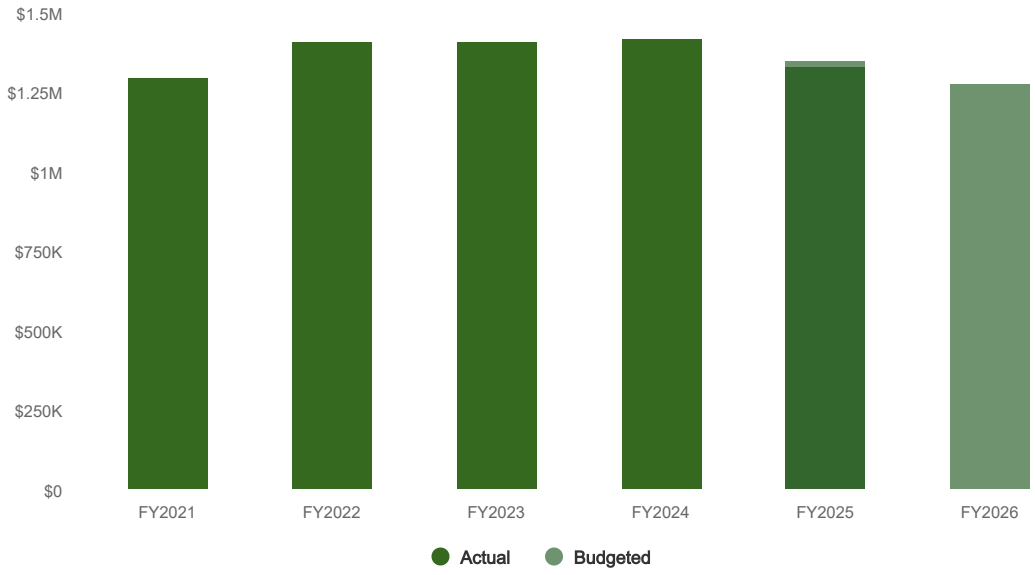
Measure I: Police Department Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Transfer Out	$1,300,000	$1,300,000	$1,500,000	$1,480,000	$1,480,000	$1,420,000
Total Measure I:	$1,300,000	$1,300,000	$1,500,000	$1,480,000	$1,480,000	$1,420,000

Measure I: Police Department Revenues Summary

$1,279,800 -$70,500
(-5.22% vs. prior year)

Measure I: Police Department Proposed and Historical Budget vs. Actual



Measure I: Police Department Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Tax Related Revenue	$1,408,245	$1,389,704	$1,376,615	$1,283,705	$1,314,300	$1,249,000
Use of Money & Property	$3,080	$20,398	$43,890	$44,417	$36,000	$30,800
Total Measure I:	$1,411,325	$1,410,102	$1,420,505	$1,328,122	$1,350,300	$1,279,800

Supplemental Law Enforcement Services Fund

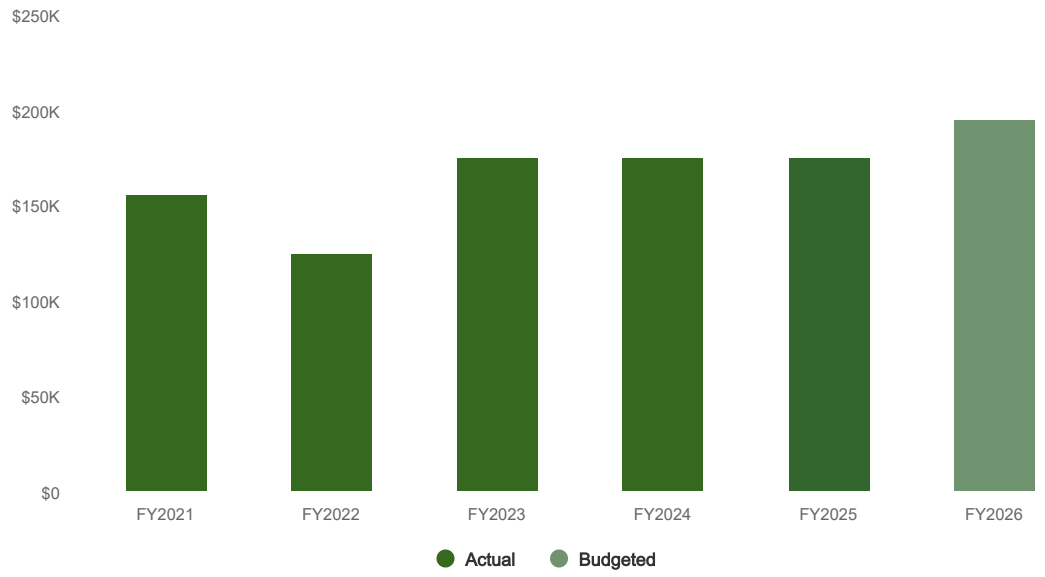
Turu VanderWiel
Chief of Police

The Citizens' Option for Public Safety (COPS) program was initially funded in the 1996-1997 California state budget and has been funded yearly since that date. Government Code section 30061 (c) (1) specifies the details of future funding of the COPS program through the Supplemental Law Enforcement Services Fund (SLESF). SLESF funds are grant funds and the enabling legislation mandates each municipality will receive funds yearly to be spent on "front line law enforcement services."

Supplemental Law Enforcement Services Expenditures Summary

$195,000 $20,000
(11.43% vs. prior year)

Supplemental Law Enforcement Services Fund Proposed and Historical Budget vs. Actual



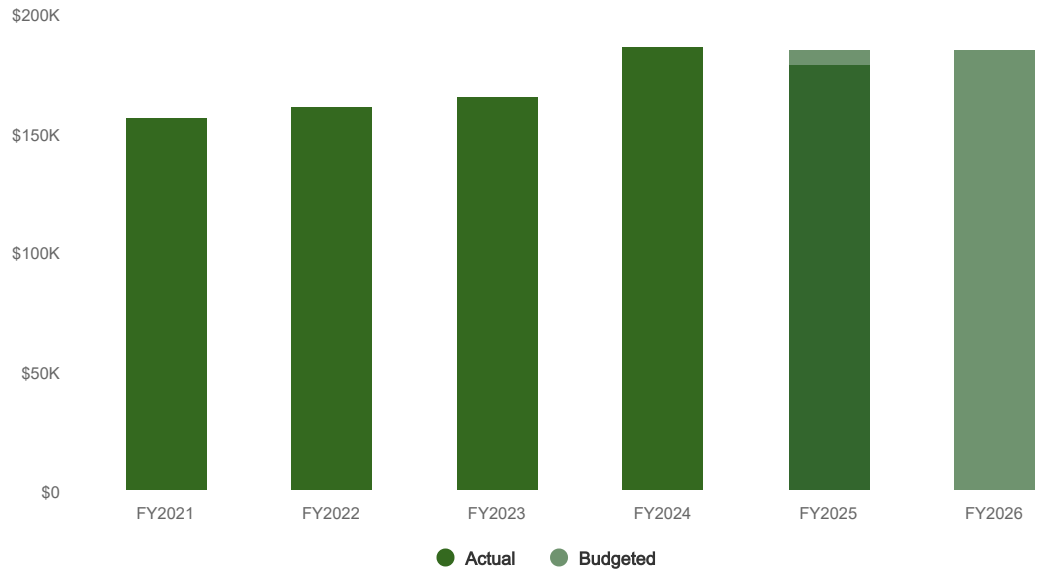
Supplemental Law Enforcement Services Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
SLESF - COPS						
Transfer Out	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000
Total SLESF - COPS:	$125,000	$175,000	$175,000	$175,000	$175,000	$195,000

Supplemental Law Enforcement Services Revenues Summary

$185,000 $0
(0.00% vs. prior year)

Supplemental Law Enforcement Services Fund Proposed and Historical Budget vs. Actual



Supplemental Law Enforcement Services Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
SLESF - COPS						
Intergovernmental	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000
Total SLESF - COPS:	$161,285	$165,271	$186,159	$178,718	$185,000	$185,000

Fire Department



Gary Carlson
Interim Fire Chief

Sonora Fire Department – Department Overview

The Sonora Fire Department proudly serves the City of Sonora by providing emergency response, public education, and community engagement. Our firefighters are more than first responders—they are trusted community partners, educators, and protectors who put their lives on the line to safeguard our city from fire, medical, and other emergencies.

Operating in a wildland-urban interface, Sonora faces a heightened risk of fire due to its dense vegetation and steep terrain. In this high-risk environment, the Fire Department delivers all-risk, all-hazard emergency services to both the City of Sonora and surrounding areas of Tuolumne County. Our top priority is protecting lives, property, and the environment during any emergency incident.

Sonora firefighters respond to approximately 2,000 emergency calls each year. These include structure and wildland fires, medical emergencies, vehicle accidents, hazardous materials incidents, and a wide range of public assistance calls. Despite the inherent risks of the job, our personnel consistently demonstrate professionalism, courage, and selfless dedication in service to the community.

In addition to emergency response, our firefighters are active participants in community life. They attend public events, conduct fire safety inspections, and assist during natural disasters. The department also plays a key role in public education, offering fire prevention programs in schools, community centers, and other public venues. Through hands-on demonstrations and safety talks, firefighters teach vital life-saving skills such as fire extinguisher use, evacuation planning, and emergency preparedness.

The Sonora Fire Department operates out of a centrally located station at 201 South Shepherd Street. The department is staffed with seven full-time personnel, a Fire Chief, three Fire Captains and three Fire Engineers, as well as supported by a dedicated team of intern firefighters, volunteers, part-time personnel, and off-duty staff when available. For larger emergencies, the department works in close coordination with regional and county fire agencies to provide an effective response.

As the challenges facing the fire service continue to grow, it is essential that our community supports the department through ongoing investment in training, staffing, and resources. By working together, we can ensure that Sonora Fire remains ready, resilient, and responsive—protecting lives and property while strengthening the safety and well-being of our entire community.

Fire Department Staffing

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

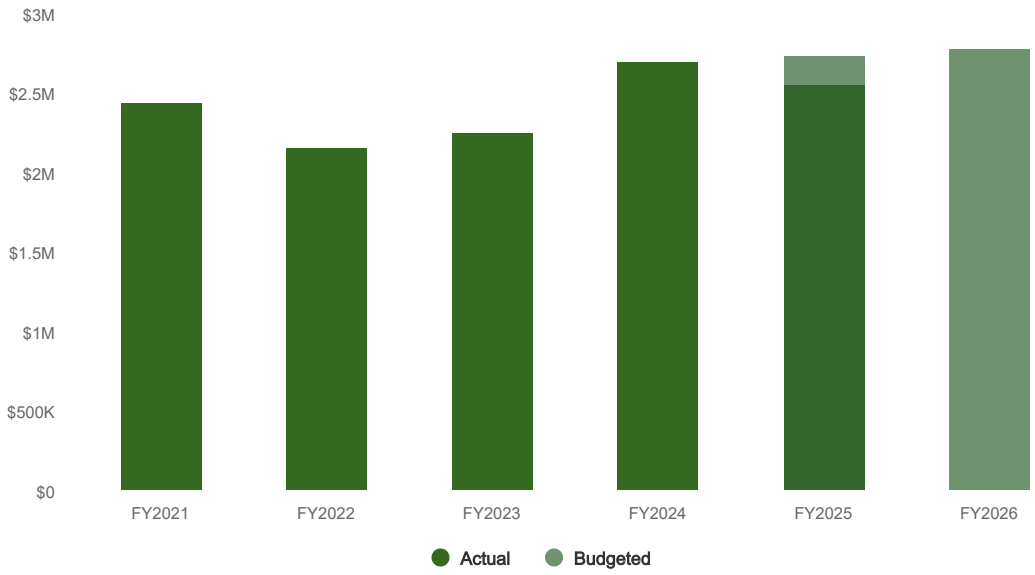
	2020/21 Approved	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
Fire Department						
Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0	3.0
Fire Engineer	2.0	2.0	3.0	3.0	3.0	3.0
Fire Engineer Relief	1.6	1.6	0.8	0.8	0.8	0.8
Volunteers	0.3	0.3	0.3	0.3	0.3	0.3
Interns	0.1	0.1	0.1	0.1	0.1	0.1
Office Assistant	0.6	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	8.6	8.6	8.8	8.8	8.8	8.8

Fire Department Expenditures Summary

The General Fund provides the largest amount of unrestricted funds for the Department's operational needs. This fund supports the majority of the operational costs associated with the department's services. The balance of the Department’s budget is from Measure I. This budget has been established based on the personnel, equipment and supply needed to deliver the services the Department provides.

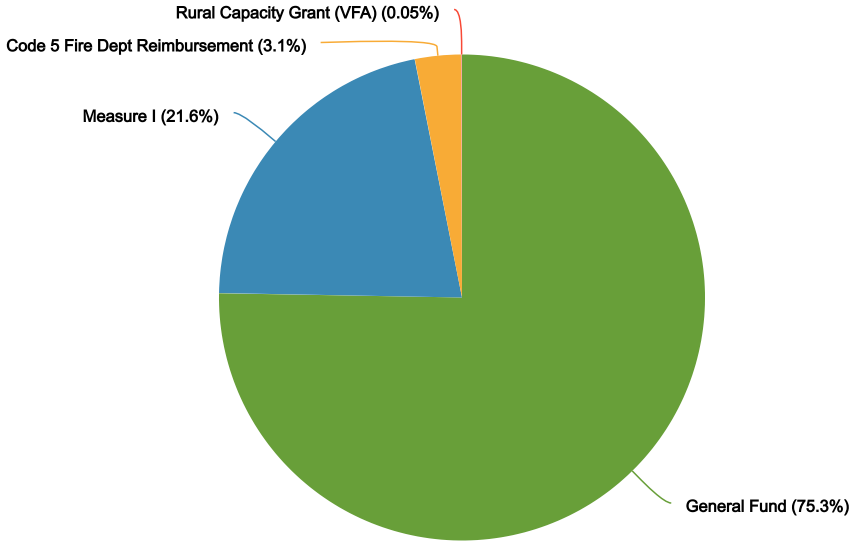
$2,779,500 $40,000
(1.46% vs. prior year)

Fire Department Proposed and Historical Budget vs. Actual



Fire Department Expenditures by Fund

2024 Expenditures by Fund

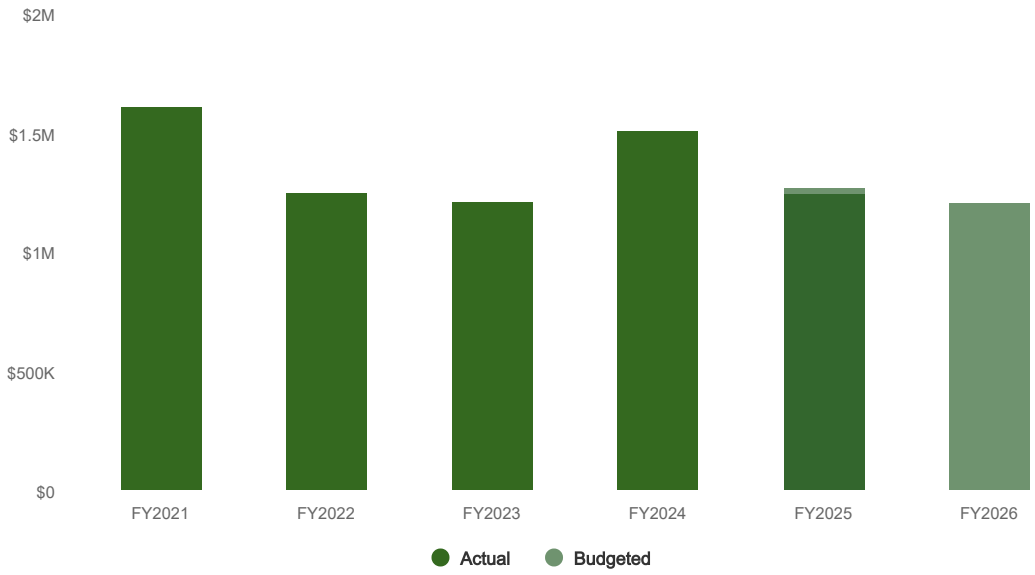


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Salaries & Benefits	$1,353,615	$1,436,775	$1,496,386	$1,603,717	$1,676,800	$1,753,500
Operating Expenditures	$161,296	$167,459	$235,247	$267,049	$297,200	$334,350
Internal Service Charges	$7,901	$5,390	$3,796	$3,416	$5,000	$5,000
Total General Fund:	$1,522,812	$1,609,624	$1,735,428	$1,874,182	$1,979,000	$2,092,850
Code 5 Fire Dept Reimbursement						
Salaries & Benefits	$39,013	$55,994	$47,906	$45,150	$70,000	$71,650
Operating Expenditures	$166	$9,670	$45,056	$4,374	$5,500	$13,700
Transfer Out	$58,450	$0	$86,000	$0	$20,000	$0
Total Code 5 Fire Dept Reimbursement:	$97,629	$65,664	$178,961	$49,524	$95,500	$85,350
Measure I						
Transfer Out	$500,000	$550,000	$600,000	$625,000	$625,000	$600,000
Total Measure I:	$500,000	$550,000	$600,000	$625,000	$625,000	$600,000
Rural Capacity Grant (VFA)						
Salaries & Benefits	$0	$1,886	$0	$0	$0	$0
Operating Expenditures	$35,747	$23,424	$187,982	$5,510	$40,000	$1,300
Total Rural Capacity Grant (VFA):	$35,747	$25,310	$187,982	$5,510	$40,000	$1,300
Total:	$2,156,188	$2,250,598	$2,702,371	$2,554,216	$2,739,500	$2,779,500

Fire Department Revenues Summary

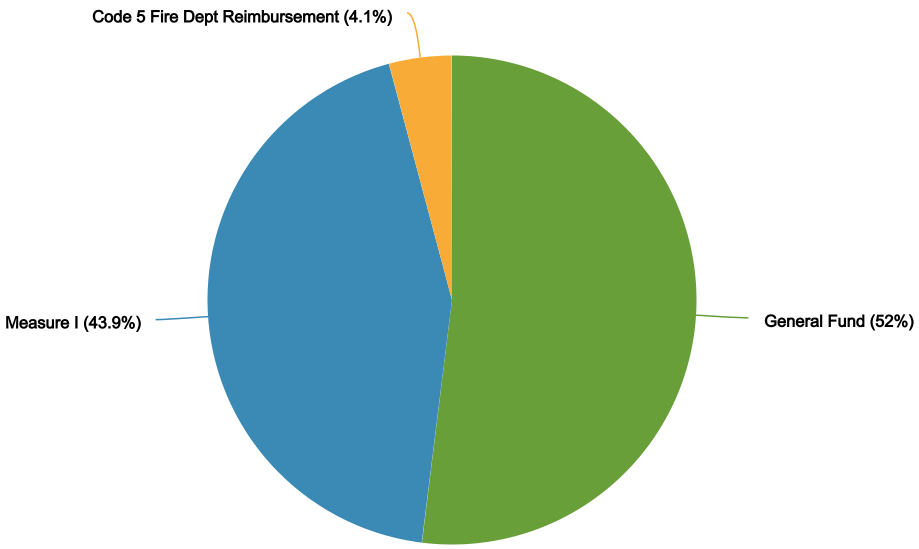
$1,208,700 -$60,700
(-4.78% vs. prior year)

Fire Department Proposed and Historical Budget vs. Actual



Fire Department Revenue by Fund

2024 Revenue by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Charges for Services	$24,079	$35,519	$29,054	$29,935	$31,000	$27,000
Intergovernmental	$1,000	$0	$0	$0	$1,000	$1,000
All Other Revenue	$35	$55	$85	$105	$200	$200
Transfer In	$500,000	$550,000	$600,000	$625,000	$625,000	$600,000
Total General Fund:	$525,114	$585,574	$629,139	$655,040	$657,200	$628,200
Code 5 Fire Dept Reimbursement						
All Other Revenue	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000
Total Code 5 Fire Dept Reimbursement:	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000
Measure I						
Tax Related Revenue	$586,767	$579,044	$573,590	$534,877	$549,300	$520,400
Use of Money & Property	$1,058	$7,200	$15,611	$15,856	$12,900	$10,100
Total Measure I:	$587,825	$586,244	$589,201	$550,733	$562,200	$530,500
Rural Capacity Grant (VFA)						
Intergovernmental	$19,893	$10,000	$207,035	$0	$0	$0
Transfer In	$58,450	$0	$0	$0	$0	$0
Total Rural Capacity Grant (VFA):	$78,343	$10,000	$207,035	$0	$0	$0
Total:	$1,253,685	$1,215,507	$1,512,251	$1,243,742	$1,269,400	$1,208,700

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Chicken Ranch Fire:** Did not receive direction to move forward with LAFCO application. Tribe requested to withdraw from the contract to ensure hiring of personnel when fire station is completed. (Council priority #68)
- **Continue to Strengthen the Employee Development Program:** Encourage personal development and training opportunities. (Council priority #51, 60, 67)
  - Personal completed development-training to enhance their knowledge, skills and abilities.
- **Replace U751 with a new utility response vehicle:** Implement the annual fleet replacement program. (Council priority #30, 70)
  - Replacement of U751 has been moved to FY25/26 after new fire chief has been selected.
- **Develop and implement a digital fire prevention inspection program:** (Council priority #45, 62, 108)
  - Partial completion of the digital format to complete inspections in the field (paperless).
- **Facility enhancements:** Repair or replace roof, patch parking lot asphalt, purchase and install new door locks, paint the exterior of fire station, replace garage doors and openers. (Council priority #26, 52)
  - One new door lock has been purchased and installed.
  - Funding will be determined for FY25/26
- **Technology improvements:** Purchase equipment for Emergency Operations Center (EOC) operations. Research available grants as a potential funding source. (Council priority #45, 62, 63, 108, 120)
  - EOP is in the process of being updated, waiting until complete to review and order necessary equipment.
- **Complete Community Development Block Grant (CDBG):** Completed purchase of fire equipment through grant. (Council priority #30)
  - All purchases of the CDBG grant have been completed.
- **Additional Programs:** Research additional services and programs to enhance capabilities for the community. (Council priority #69)
  - Research on going to provide upgrade EMS services.
- **Continue succession planning and mentoring:** (Council priority #59)
  - Ongoing internal training with future leaders of the department have been successful and show prospects for the upcoming Fire Chief recruitment.
- **Increase staffing levels:** Apply for Assistance to Fire Fighter Grant (AFG) and Staffing for Adequate Fire and Emergency Response (SAFER) grants to increase staffing level for operations, fire prevention and office/clerical. Increased staffing will assist in suppression and mitigation efforts. (Council priority #67, 69)
  - Completed grant applications for 6 Firefighters, 3 inspectors and a full time office staff member. No awards were granted at this time.

FY2025/26 Goals:

- **Identify, Hire, and onboard a New Fire Chief:** This recruitment is a critical leadership transition and represents an opportunity to bring in a forward-thinking, experienced individual who can guide the department through its next phase of growth, modernization, and community service. The Fire Chief will play a key role in strategic planning, operational readiness, fire prevention efforts, mutual aid coordination, and staff development. (Council priority #59, 60)
- **Fill two vacant Fire Intern positions:**
  During FY2025/26, the Fire Department will focus on recruiting and filling two vacant Fire Intern positions as part of its broader strategy to strengthen staffing, support succession planning, and invest in workforce development. The Fire Intern Program plays a critical role in the department by providing hands-on training and experience to individuals preparing for careers in the fire service. Interns assist with a wide range of non-hazardous duties including equipment maintenance, community risk reduction activities, and support during emergency incidents. Their involvement not only enhances day-to-day operations but also fosters a pipeline of skilled, trained, and mission-aligned future firefighters. (Council priorities #67)
- **Increase the number of defensible space inspections:** Will prioritize efforts to increase the number of defensible space inspections. This initiative is part of the City's ongoing commitment to wildfire risk reduction, public safety, and community resilience. These inspections help residents identify and address fire hazards around homes and structures, such as overgrown brush, flammable landscaping, and improper storage of combustibles. (Council priority #62, 63)
- **Enhance community outreach programs:** Will focus on enhancing community outreach efforts to strengthen public engagement, build trust, and improve fire and life safety awareness throughout the City of Sonora. Effective outreach is a cornerstone of modern fire service, helping to connect the department with the community it serves and ensuring residents are informed, prepared, and empowered. (Council priority #120, 121)
- **Improve and enhance standards of coverage and response capabilities: I**mprove and enhance its standards of coverage and emergency response capabilities to better meet the needs of the community and adapt to evolving public safety demands. Standards of coverage refer to the department's ability to deploy resources, personnel, equipment, and apparatus, in a manner that ensures timely, effective, and consistent emergency response across all areas of the City. (Council priority #62, 67)
- **Fire Facility Modernization Project:**
  The Department will actively pursue opportunities to research and secure facility grants to enhance, modernize, or replace fire station infrastructure, ensuring improved service delivery and readiness.
- **Intern Program:**
  The Department will expand its internship program and research partnerships with Columbia Community College's Fire Technology Program.

Fire Department Operations (General Fund)

Gary Carlson
Interim Fire Chief

The General Fund provides the largest amount of unrestricted funds for the department's operational costs, along with a transfer from the Measure I Fund. These funds support the needs associated with salaries and benefit costs; training for all personnel; equipment purchasing and maintenance, and facility maintenance and repair.

Fire Department Operations (General Fund) Expenditures Summary

The FY2025/26 Fire Department expenditure budget reflects cost increases consistent with trends seen across all City departments. These include rising medical insurance premiums, increased employee benefit rates, higher unfunded accrued liability (UAL) contributions to CalPERS, and escalating utility costs. These increases represent the broader cost pressures affecting municipal operations and are necessary to maintain service levels and meet the City's contractual and operational obligations.

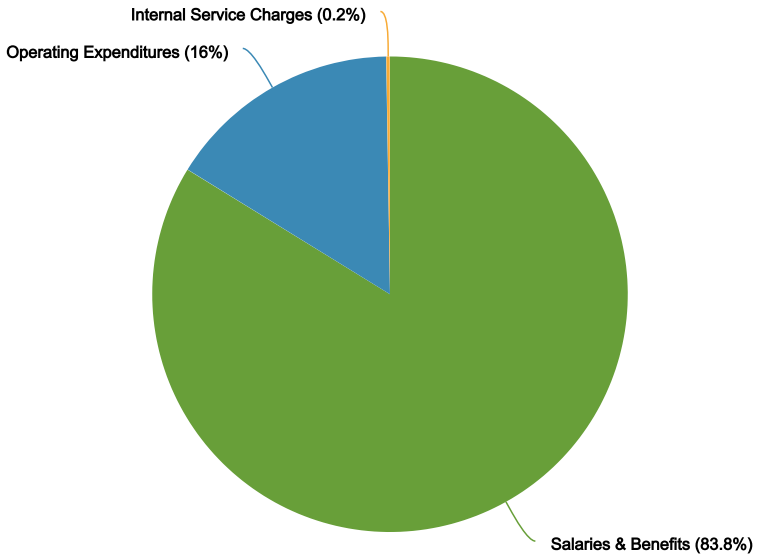
$2,092,850 **$113,850**
(5.75% vs. prior year)

Fire Department Operations Proposed and Historical Budget vs. Actual



Fire Department Operations (General Fund) Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expense Objects						
Salaries & Benefits						
Salaries, Regular	$561,930	$668,230	$690,172	$688,472	$706,600	$716,600
Overtime	$118,004	$76,356	$111,510	$138,522	$139,400	$121,700
Relief/Reserve	$56,207	$22,055	$30,299	$26,181	$37,200	$35,000
Holiday	$27,564	$33,771	$35,230	$35,074	$35,100	$36,600
Uniform Allowance	$9,284	$10,492	$9,395	$9,022	$11,000	$11,000
Intern Fire	$16,207	$15,343	$13,400	$19,560	$26,500	$26,500
CalPERS	$250,415	$293,846	$284,981	$343,907	$351,400	$411,600
F.I.C.A.	$59,333	$60,675	$64,753	$59,808	$62,900	$62,100
Health & Medical Insurance	$172,461	$178,027	$166,891	$184,272	$205,200	$224,600
Workers Compensation	$73,562	$72,283	$86,802	$93,300	$93,300	$99,600
Unemployment Insurance	$79	$0	$0	$0	$0	$0
Other Employee Benefits	$1,085	$1,407	$1,454	$1,122	$1,200	$1,200
Travel and Trainings	$5,070	$2,637	$273	$4,077	$5,000	$5,000
Dues, Memberships & Publications	$2,414	$1,653	$1,227	$400	$2,000	$2,000
Total Salaries & Benefits:	$1,353,615	$1,436,775	$1,496,386	$1,603,717	$1,676,800	$1,753,500
Operating Expenditures						
Supplies	$2,356	$4,219	$5,197	$3,586	$4,000	$4,000
Safety Supplies	$2,818	$2,524	$1,233	$4,235	$5,000	$5,000
Equipment Non Capital	$10,553	$926	$5,737	$4,106	$9,100	$5,000
Postage and Shipping	$633	$726	$589	$538	$1,500	$1,000

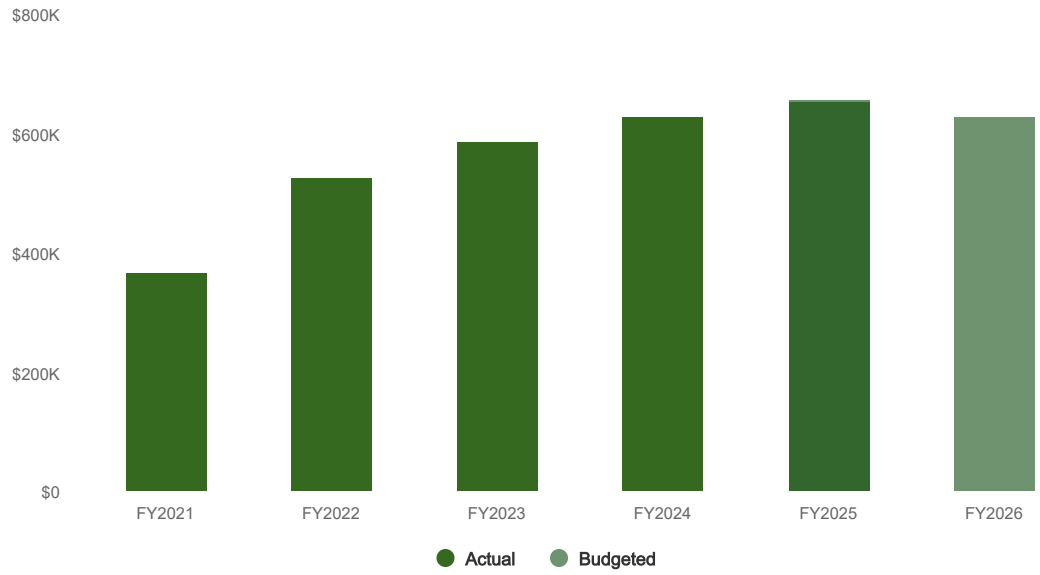
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Printing and Forms	$280	$924	$772	$0	$500	$500
Rental Equipment	$3,952	$6,553	$6,348	$5,862	$6,000	$6,200
Computer Equipment	$705	$1,828	$492	$0	$0	$0
Communications	$1,552	$1,621	$1,707	$1,921	$2,000	$2,500
Water and Waste	$3,833	$2,810	$4,049	$4,321	$5,000	$5,000
Power and Propane	$11,869	$15,551	$14,635	$15,955	$18,300	$17,000
Transportation Fuel	$20,122	$19,493	$18,548	$18,674	$22,000	$22,000
Internet	$1,519	$1,574	$1,763	$1,757	$2,000	$2,250
Outside Services	$1,050	$3,040	$1,711	$2,000	$2,000	$2,000
Information Tech Services	$0	$0	$1,774	$878	$2,000	$2,000
Pre Employment	$5,640	$2,439	$5,155	$13,362	$13,700	$35,000
General Liability Insurance	$66,183	$77,000	$91,800	$117,682	$117,700	$131,900
Public Notices	$396	$0	$113	$0	$200	$0
Building Equip Maint & Repair	$2,802	$3,767	$23,760	$11,147	$11,200	$3,000
Buidling Maint and Repair	$2,703	$2,836	$2,707	$1,757	$3,500	$3,500
Equipment Maintenance	$19,086	$17,061	$45,741	$58,155	$60,000	$75,000
Radio Maintenance	$230	$570	$84	$500	$1,000	$1,000
Facility Enhancement	$3,014	$1,999	$1,333	$613	$2,000	$2,000
Hydrant Maintenance	$0	$0	$0	$0	$500	$500
Capital Asset: Vehicles	$0	$0	$0	$0	$8,000	$8,000
Total Operating Expenditures:	$161,296	$167,459	$235,247	$267,049	$297,200	$334,350
Internal Service Charges						
Self-Insured Dental	$7,901	$5,390	$3,796	$3,416	$5,000	$5,000
Total Internal Service Charges:	$7,901	$5,390	$3,796	$3,416	$5,000	$5,000
Total Expense Objects:	$1,522,812	$1,609,624	$1,735,428	$1,874,182	$1,979,000	$2,092,850

Fire Department Operations (General Fund) Revenues Summary

Revenues for the Sonora Fire Department Operations consist of a transfer from Measure I, department services, including fire and safety inspections, and grants.

$628,200 -$29,000
(-4.41% vs. prior year)

Fire Department Operations Proposed and Historical Budget vs. Actual



Fire Department Operations (General Fund) Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Fire Department Services	$22,282.00	$33,360.00	$28,269.00	$26,296.00	$31,000.00	$27,000.00
Credit Card Fees	$35.00	$55.00	$85.00	$105.00	$200.00	$200.00
Grants/Donations	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	$1,000.00
Transfers In	$500,000.00	$550,000.00	$600,000.00	$625,000.00	$625,000.00	$600,000.00
Chicken Ranch Fire Services	$1,797.00	$2,159.00	$785.43	$3,639.00	$0.00	$0.00
Total General Fund:	$525,114.00	$585,574.00	$629,139.43	$655,040.00	$657,200.00	$628,200.00

Measure I: Fire Department

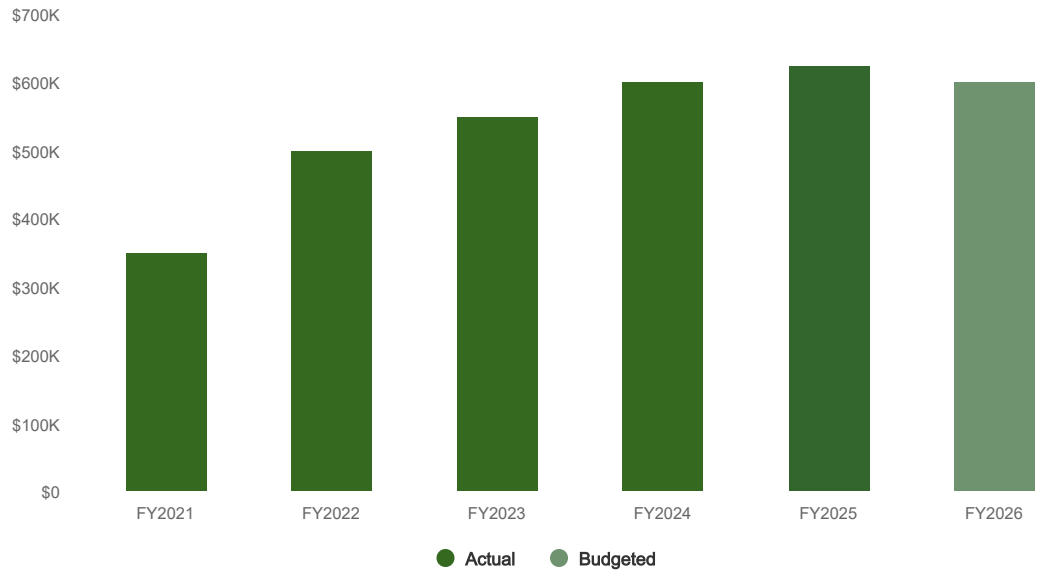
Gary Carlson
Interim Fire Chief

The Fire Department's Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, the voters passed a special tax initiative for a one-half percent (½%) increase to sales tax within the City limits. The purpose of this initiative was to improve City services for residents, businesses, and visitors to the City of Sonora. The Fire Department receives twenty-five percent (25%) of this revenue for the purpose of hiring and supporting additional personnel, updating safety equipment, providing educational funding, replacing expired vehicles, and expanding facilities, allowing for departmental growth. The budgeted amount is transferred from the Special Revenue Fund to support the General Fund expenses in this department.

Measure I: Fire Department Expenditures Summary

$600,000 -$25,000
(-4.00% vs. prior year)

Fire Department Measure I Proposed and Historical Budget vs. Actual



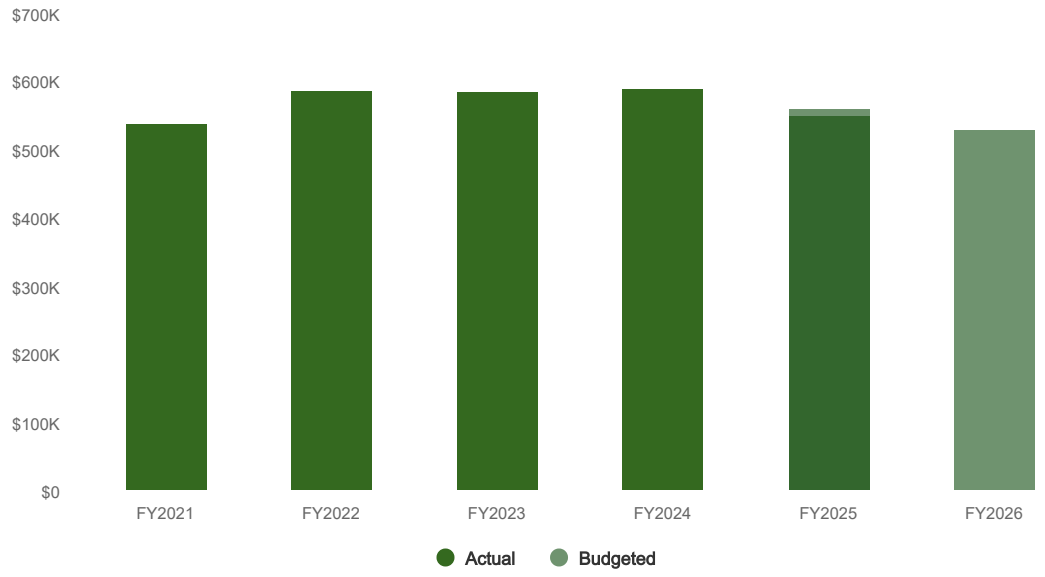
Measure I: Fire Department Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Transfer Out	$500,000	$550,000	$600,000	$625,000	$625,000	$600,000
Total Measure I:	$500,000	$550,000	$600,000	$625,000	$625,000	$600,000

Measure I: Fire Department Revenues Summary

$530,500 -$31,700
(-5.64% vs. prior year)

Fire Department Measure I Proposed and Historical Budget vs. Actual



Measure I: Fire Department Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Tax Related Revenue	$586,767	$579,044	$573,590	$534,877	$549,300	$520,400
Use of Money & Property	$1,058	$7,200	$15,611	$15,856	$12,900	$10,100
Total Measure I:	$587,825	$586,244	$589,201	$550,733	$562,200	$530,500

Code 5 Fire

Aimee New
Fire Chief

The City of Sonora's Fire Department participates in the statewide California Firefighter Assistance Agreement (CFAA) and the local Tuolumne County Assistance by Hire Agreement (ABH). These agreements allow fire agencies to participate in a statewide mutual aid assistance program and receive reimbursement for the cost of sending equipment and personnel.
Both the revenues and expenditure budgets are dependent on the activity of the coming fire season.

Code 5 Fire Expenditures Summary

$85,350 -$10,150
(-10.63% vs. prior year)

Code 5 Fire Proposed and Historical Budget vs. Actual



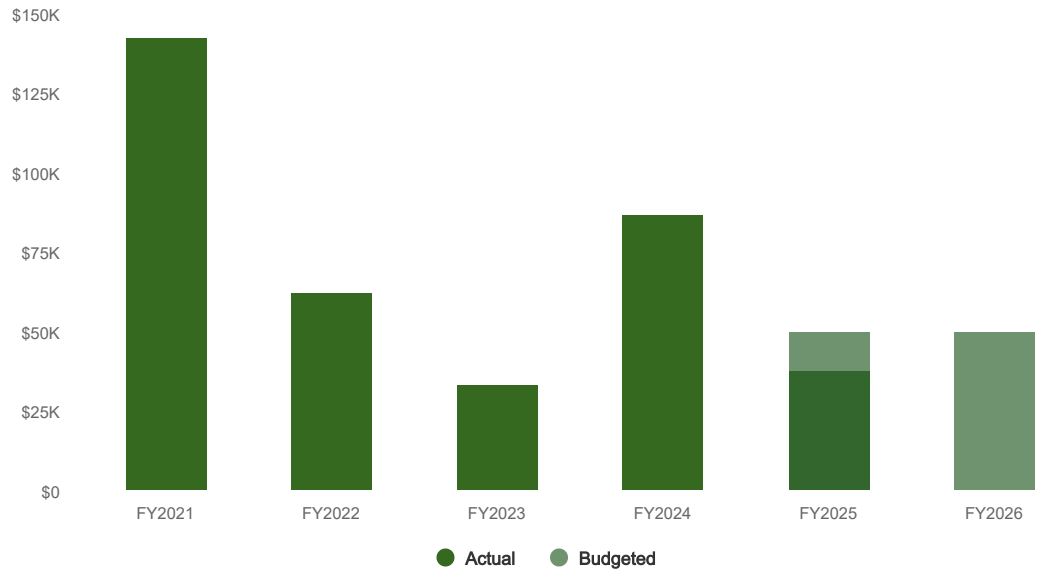
Code 5 Fire Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Code 5 Fire Dept Reimbursement						
Salaries & Benefits	$39,013	$55,994	$47,906	$45,150	$70,000	$71,650
Operating Expenditures	$166	$9,670	$45,056	$4,374	$5,500	$13,700
Transfer Out	$58,450	$0	$86,000	$0	$20,000	$0
Total Code 5 Fire Dept Reimbursement:	$97,629	$65,664	$178,961	$49,524	$95,500	$85,350

Code 5 Fire Revenues Summary

$50,000 $0
(0.00% vs. prior year)

Code 5 Fire Proposed and Historical Budget vs. Actual



Code 5 Fire Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Code 5 Fire Dept Reimbursement						
All Other Revenue	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000
Total Code 5 Fire Dept Reimbursement:	$62,403	$33,689	$86,875	$37,969	$50,000	$50,000

Rural Capacity Grant

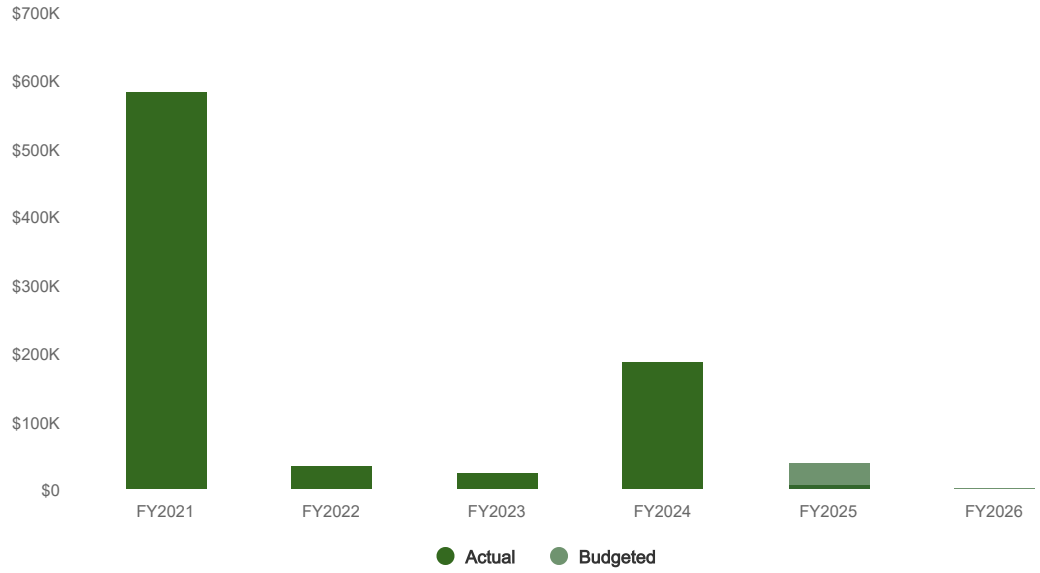
Aimee New
Fire Chief

The City of Sonora's Fire Department researches and applies for funding opportunities sources such as grants. The Rural Fire Capacity Grant is a grant the Department will apply for during the fiscal year. In FY2025/26, the Fire department will continue to research and apply for additional grant funding.

Rural Capacity Grant Expenditures Summary

$1,300 **-$38,700**
(-96.75% vs. prior year)

Rural Capacity Grant Proposed and Historical Budget vs. Actual



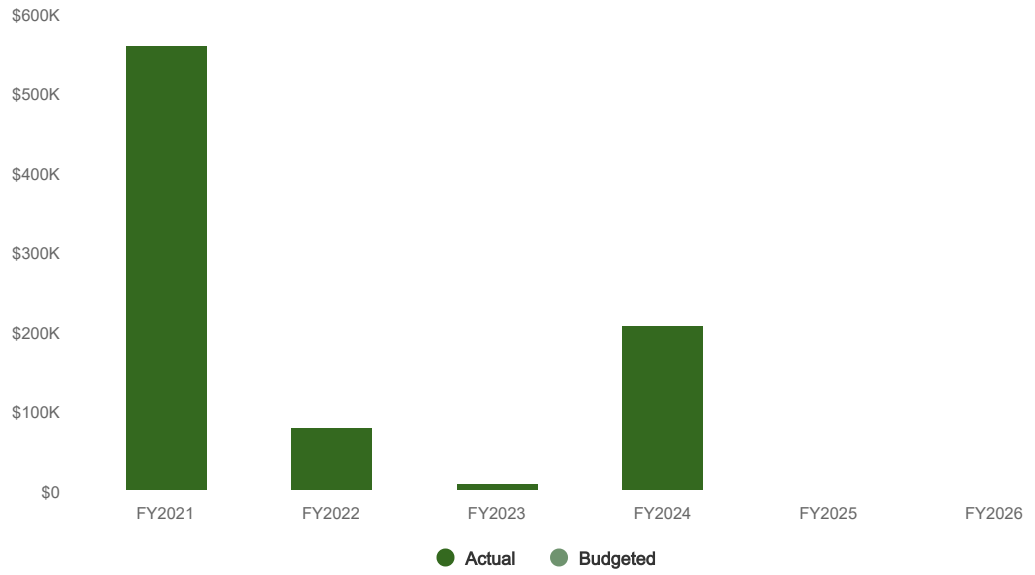
Rural Capacity Grant Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Rural Capacity Grant (VFA)						
Salaries & Benefits	$0	$1,886	$0	$0	$0	$0
Operating Expenditures	$35,747	$23,424	$187,982	$5,510	$40,000	$1,300
Total Rural Capacity Grant (VFA):	$35,747	$25,310	$187,982	$5,510	$40,000	$1,300

Rural Capacity Grant Revenues Summary

$0 $0
(0.00% vs. prior year)

Rural Capacity Grant Proposed and Historical Budget vs. Actual



Rural Capacity Grant Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Rural Capacity Grant (VFA)						
Intergovernmental	$19,893	$10,000	$207,035	$0	$0	$0
Transfer In	$58,450	$0	$0	$0	$0	$0
Total Rural Capacity Grant (VFA):	$78,343	$10,000	$207,035	$0	$0	$0

Public Works Department

Melissa Eads
Public Works Director

The Public Works Department is responsible for maintaining the City's infrastructure and facilities, including street repairs, storm drains, buildings, parks, parking lots and cemeteries. The Department's goal is to provide the highest level of service with the staff and resources available. The Department strives to continually provide the level of service and safety deserved by the City, its residents and visitors and works with the community to identify and address areas of needed improvement.
The General Fund provides the bulk of the department's funding, with the addition of a transfer from the Measure I fund. Public Works receives fifteen percent (15%) of all revenues collected from Measure I.

Public Works Staffing

Total Budgeted Full Time Equivalent Employees
Summary Positions by Department

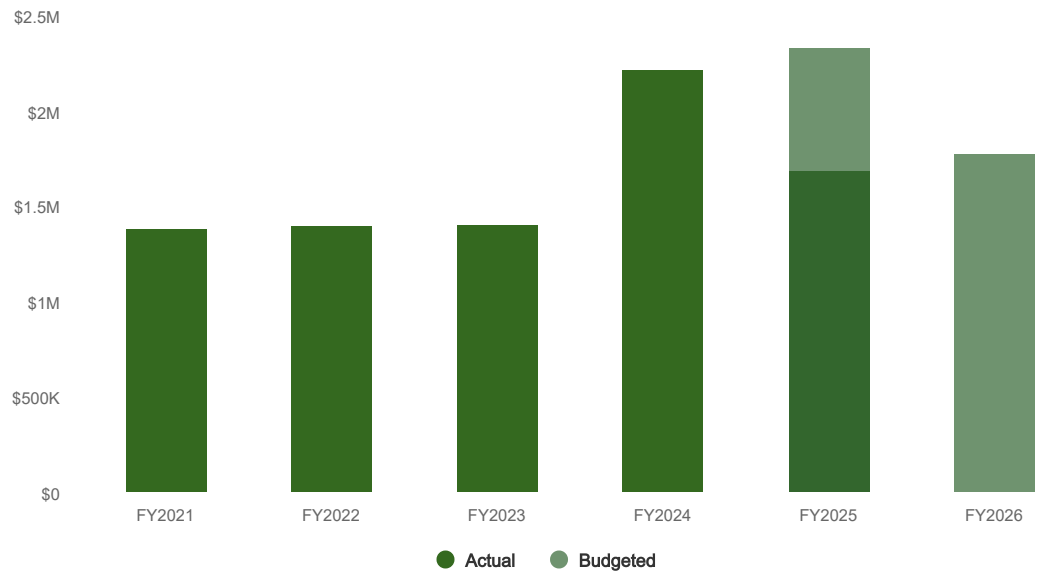
	2020/21 Approved	2021/22 Approved	2022/23 Approved	2023/24 Approved	2024/25 Approved	2025/26 Proposed
Public Works						
Public Works Director	0.0	0.0	0.0	0.0	0.0	0.0
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Public Works Specialist I/II	3.0	3.0	3.0	3.0	4.0	4.0
Public Works Assistant	2.0	2.0	2.0	2.0	1.0	1.0
Total Department FTE's	6.0	6.0	6.0	6.0	6.0	6.0

Public Works Expenditures Summary

The General Fund provides the largest amount of unrestricted funds for the Department's operational needs. This fund supports the majority of the operational costs associated with the department's services. The balance of the Department's budget is from Measure I or Highway User Tax funds with the exception of direct charges to Sunrise Hills or other dedicated funds. This budget has been established based on the personnel, equipment and supplies needed to deliver the services the department provides.

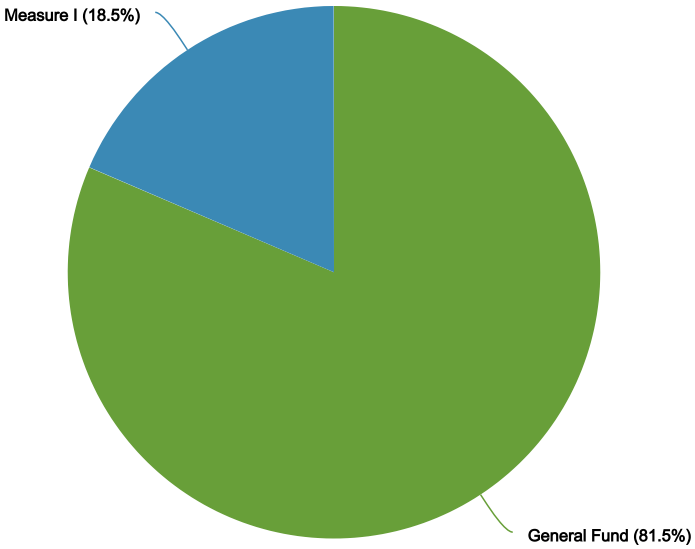
$1,779,250 -$558,150
(-23.88% vs. prior year)

Public Works Department Proposed and Historical Budget vs. Actual



Public Works Expenditures by Fund

2024 Expenditures by Fund

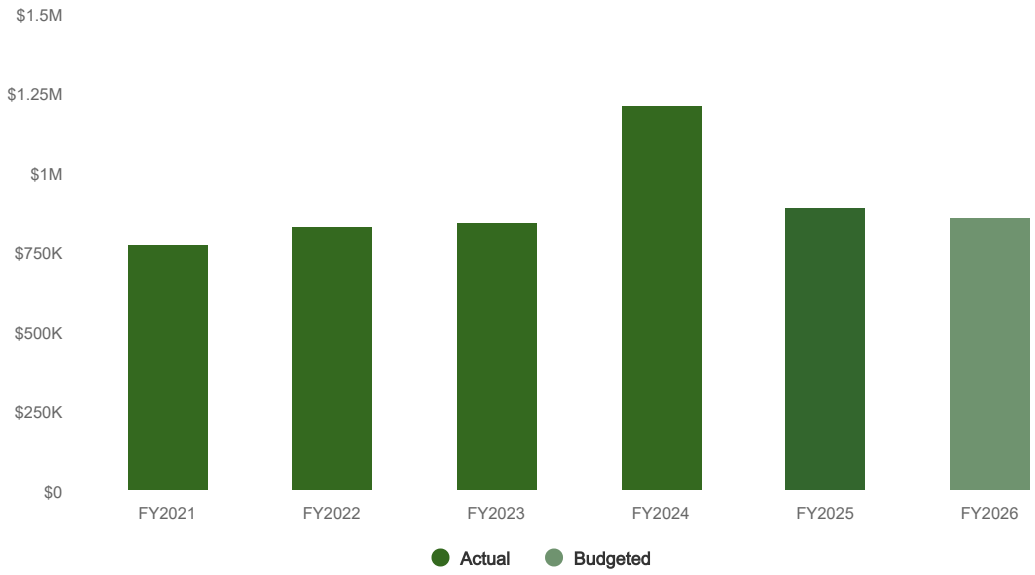


Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Salaries & Benefits	$664,880	$707,531	$789,220	$806,422	$901,000	$967,050
Operating Expenditures	$417,401	$370,278	$751,799	$525,778	$1,073,400	$479,200
Internal Service Charges	$1,383	$2,291	$2,877	$1,579	$3,000	$3,000
Total General Fund:	$1,083,664	$1,080,100	$1,543,897	$1,333,779	$1,977,400	$1,449,250
Measure I						
Transfer Out	$315,000	$325,000	$669,400	$360,000	$360,000	$330,000
Total Measure I:	$315,000	$325,000	$669,400	$360,000	$360,000	$330,000
Total:	$1,398,664	$1,405,100	$2,213,297	$1,693,779	$2,337,400	$1,779,250

Public Works Revenues Summary

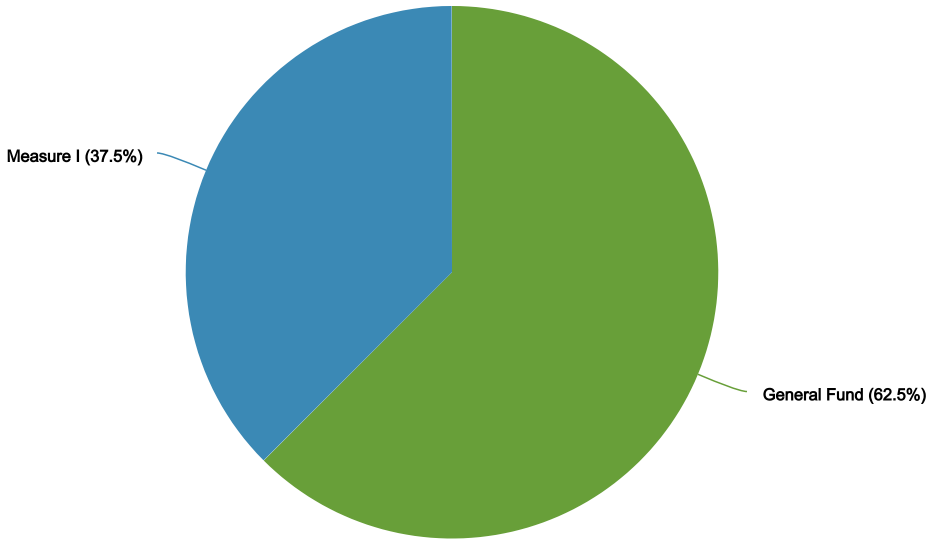
$856,700 -$36,300
(-4.06% vs. prior year)

Public Works Department Proposed and Historical Budget vs. Actual



Public Works Revenue by Fund

2024 Revenue by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
General Fund						
Charges for Services	$17,999	$19,007	$22,751	$17,955	$21,800	$19,600
Use of Money & Property	$31,574	$23,493	$32,009	$32,556	$31,000	$33,000
Transfer In	$424,824	$442,000	$791,400	$510,000	$510,000	$483,000
Total General Fund:	$474,397	$484,500	$846,160	$560,511	$562,800	$535,600
Measure I						
Tax Related Revenue	$352,061	$347,426	$344,154	$320,927	$323,600	$312,200
Use of Money & Property	$1,593	$10,894	$19,730	$11,536	$6,600	$8,900
Total Measure I:	$353,654	$358,320	$363,884	$332,463	$330,200	$321,100
Total:	$828,051	$842,820	$1,210,044	$892,974	$893,000	$856,700

FY2024/25 Accomplishments and FY2025/26 Goals

FY2024/25 Accomplishments:

- **Street marking improvements:** Install Thermo Plastic stop bars, crosswalks, etc: (Council priority #26,
  - This work continued throughout the year.
- **Street Sign Replacement Project:** (Council priority #11, 26, 112)
  - Replace several signs that were damaged or recommended replacement.
- **Vegetation/Fuel Reduction Project:** (Council priority #1, 4, 10, 14,
  - Several projects were completed during the year, including Lyons and Southgate Drive.
- **Sidewalk ADA/trip hazard improvement program:** (Council priority #26, 108)
  - Worked to reduce trip hazards and ground sidewalks as necessary.
- **Annual potholing and street repairs:** (Council priority #26)
  - Continued throughout year.
- **Curb repairs in the downtown area:** (Council priority #14, 26, 100)
  - Curb maintenance was completed during the year. This is an ongoing project.
- **Pressure washing sidewalks and trash cans:** (Council priority #26, 101)
  - Done during the year.
- **Replace trucks in the Public Works Fleet:** (Council priority #26, 27, 30)
  - One truck was replaced in FY24/25, one truck will be replaced in FY25/26.
- **Hot asphalt concrete (AC) patchwork on city streets:** (Council priority #26)
  - Ongoing
- **Citywide Storm Damage Repairs:** (Council priority #63, 64)
  - Ongoing
- **Replace city-owned streetlights with LED bulbs:** (Council priority #63)
  - First set have been replaced will continue in FY25/26.
- **Traffic signal battery replacement and maintenance programs:** (Council priority #63, 64)
  - Continued with program during year.
- **Slope stabilization - Church Street:** (Council priority #63, 64)
  - Not Completed, will be prioritized in FY25/26.
- **Hope Lane storm drain debris removal:** (Council priority #64)
  - Drain was scoped.
- **Elk Drive storm drain repair:** (Council priority #64)

FY2025/26 Goals:

- **Street marking improvements:** Install Thermo Plastic stop bars, crosswalks, etc.: (Council priority #26)
- **Street Sign Replacement Project:** Replace damaged signs.(Council priority #11, 26, 112)
- **Vegetation/Fuel Reduction Project:** Work with contractors during year. (Council priority #1, 4, 10, 14)
- **Sidewalk ADA/trip hazard improvement program:** Worked to reduce trip hazards and ground sidewalks as necessary. (Council priority #26, 108)
- **Annual potholing and street repairs:** Continues throughout year. (Council priority #26)
- **Curb repairs in the downtown area:** Curb maintenance is an ongoing project. (Council priority #14, 26, 100)
- **Pressure washing sidewalks and trash cans:** Ongoing project continues throughout the year. (Council priority #26, 101)
- **Replace city-owned streetlights with LED bulbs:** Project will continue in FY25/26.(Council priority #63)
- **Traffic signal battery replacement and maintenance programs:** Program continues during the year. (Council priority #63, 64)
- **Hot AC patchwork on city streets:** This is an ongoing project (Council priority #26)
- **Citywide Storm Damage Repairs:** (Council priority #63, 64)
  - Ongoing
- **Replace trucks in the Public Works Fleet:** (Council priority #26, 27, 30)
  - One truck was replaced in FY24/25 and one truck will be replaced in FY25/26.
- **Slope stabilization - Church Street:** Will be prioritized in FY25/26. (Council priority #63, 64)

Public Works Operations (General Fund)

Melissa Eads
Public Works Director

The Public Works Department conducts a variety of activities from its corporation yard at 111 School Street. Street, sidewalk, and storm drain maintenance; building maintenance and repair; park, landscape, and cemetery operations and traffic signal maintenance. Other functions carried out by the department include: the Parks and Landscape budget is to provide maintenance of the City's parks and landscaping, including Woods Creek Rotary Park, Grigsby, Prospector, Old Wards Ferry Road and Coffill Parks, the Parking Lots budget is to provide maintenance for the City's permit, public and leased parking lots, and the Cemetery budget is to provide the maintenance of the City's Mountain Shadow Cemetery.

Public Works Operations (General Fund) Expenditures Summary

The FY2025/26 Public Works Department expenditure budget reflects cost increases consistent with trends seen across all City departments. These include rising medical insurance premiums, increased employee benefit rates, higher unfunded accrued liability (UAL) contributions to CalPERS, and escalating utility costs. These increases represent the broader cost pressures affecting municipal operations and are necessary to maintain service levels and meet the City's contractual and operational obligations. Overall, the budget is lower than the prior year because many of the maintenance projects are part of the supplemental requests that will be decided by the City Council.

$1,449,250 **-$528,150**
(-26.71% vs. prior year)

Public Works Operations Proposed and Historical Budget vs. Actual



Public Works Operations (General Fund) Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Expenditures						
Public Works						
Public Works						
Salaries & Benefits						
Salaries, Regular	$291,888	$292,378	$332,574	$354,668	$339,900	$363,500
Overtime	$3,074	$4,820	$4,378	$6,480	$5,000	$6,500
Relief/Reserve	$0	$0	$61	$0	$76,000	$0
Holiday	$4,218	$5,362	$0	$3,374	$3,400	$3,400
Uniform Allowance	$3,863	$5,127	$4,799	$5,700	$5,700	$5,700
CalPERS	$174,273	$186,263	$214,925	$210,471	$211,200	$286,500
F.I.C.A.	$22,887	$22,809	$25,184	$28,367	$28,500	$29,000
Health & Medical Insurance	$103,187	$100,206	$99,216	$88,061	$110,000	$139,900
Workers Compensation	$30,236	$64,430	$72,900	$76,400	$76,400	$85,600
Other Employee Benefits	$0	$338	$1,780	$1,957	$5,400	$3,900
Travel and Trainings	$447	$419	$4,991	$45	$1,000	$1,000
Dues, Memberships & Publications	$726	$349	$402	$628	$500	$750
Total Salaries & Benefits:	$634,799	$682,501	$761,210	$776,151	$863,000	$925,750
Operating Expenditures						
Supplies	$5,752	$4,214	$6,392	$6,445	$6,500	$6,500
Safety Supplies	$0	$0	$0	$6,954	$7,500	$7,500
Materials Street	$7,646	$9,641	$9,622	$12,509	$15,000	$15,000
Equipment Non Capital	$4,543	$3,691	$6,935	$13,240	$14,500	$14,500
Postage and Shipping	$3	$29	$0	$0	$0	$0
Landscape Materials	$1,036	$984	$1,396	$685	$1,500	$1,500
Signage	$3,728	$6,518	$4,935	$3,440	$5,000	$10,000
Rental Equipment	$1,078	$210	$240	$240	$1,000	$1,000
Communications	$884	$13,425	$1,325	$1,170	$1,500	$1,500
Power and Propane	$6,344	$8,230	$4,251	$5,318	$7,500	$7,500
Transportation Fuel	$21,716	$21,995	$20,458	$19,130	$25,000	$25,000
Street Lighting Power	$67,640	$51,553	$96,544	$81,717	$88,000	$88,000
Street Lighting Maintenance	$9,075	$20,395	$14,011	$8,570	$14,500	$12,500
Internet	$1,827	$791	$1,292	$1,440	$2,000	$2,000
Outside Services	$15,627	$54,076	$76,798	$19,581	$25,000	$0
Pre Employment	$308	$2,316	$175	$0	$0	$2,000
General Liability Insurance	$52,964	$59,500	$66,250	$84,000	$84,000	$93,100
Public Notices	$0	$0	$77	$0	$250	$0
Building Equip Maint & Repair	$1,894	$1,105	$3,993	$5,466	$6,500	$2,000
Buidling Maint and Repair	$30,272	$1,483	$1,273	$26,354	$86,500	$25,000
Equipment Maintenance	$17,975	$30,227	$34,908	$41,890	$32,000	$25,000
Vegetation/Fuel Reduction	$0	$0	$0	$85,900	$135,000	$0
Storm Drain Projects	$0	$0	$0	$3,063	$157,500	$0

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Traffic Signal Maintenance	$0	$0	$0	$4,123	$12,500	$0
Road Maintenance	$0	$0	$0	$0	$72,000	$0
Slope and Erosion Control	$0	$0	$0	$0	$70,000	$0
All Other Infrastructure Maintenance	$0	$0	$0	$0	$20,000	$0
Capital Assets	$0	$12,145	$0	$0	$0	$0
Capital Asset: Vehicles	$85,024	$0	$309,379	$0	$51,100	$21,600
City Right of Way Cleanup	$0	$996	$0	$0	$0	$0
Interest Expense	$0	$0	$0	$0	$0	$3,500
Total Operating Expenditures:	$335,336	$303,524	$660,252	$431,235	$941,850	$364,700
Internal Service Charges						
Transfer Out	$1,383	$2,291	$2,877	$1,579	$3,000	$3,000
Total Internal Service Charges:	$1,383	$2,291	$2,877	$1,579	$3,000	$3,000
Total Public Works:	$971,518	$988,316	$1,424,340	$1,208,965	$1,807,850	$1,293,450
Facilities						
Operating Expenditures						
Supplies	$31	$0	$96	$253	$250	$500
Materials Street	$139	$0	$0	$0	$0	$0
Landscape Materials	$86	$0	$0	$0	$0	$0
Communications	$4,584	$359	$435	$435	$500	$500
Water and Waste	$8,001	$6,716	$8,644	$10,495	$11,500	$12,000
Power and Propane	$4,103	$3,842	$4,483	$5,963	$6,000	$5,200
Internet	$1,675	$2,028	$1,905	$2,132	$2,200	$2,200
Outside Services	$1,518	$1,806	$2,189	$1,035	$1,600	$1,700
General Liability Insurance	$2,600	$2,599	$3,152	$4,800	$4,800	$5,200
Building Equip Maint & Repair	$2,688	$619	$5,836	$572	$6,000	$2,500
Buidling Maint and Repair	$2,828	$3,597	$3,205	$5,005	$5,000	$5,000
Property Taxes	$2,173	$121	$2,257	$1,001	$1,000	$1,000
Total Operating Expenditures:	$30,426	$21,687	$32,201	$31,691	$38,850	$35,800
Total Facilities:	$30,426	$21,687	$32,201	$31,691	$38,850	$35,800
Parks Landscaping						
Operating Expenditures						
Supplies	$676	$534	$462	$930	$1,500	$1,500
Landscape Materials	$2,209	$117	$1,638	$992	$1,000	$1,000
Water and Waste	$18,732	$16,337	$22,107	$25,971	$26,500	$27,100
Power and Propane	$821	$610	$769	$728	$1,000	$1,000
Outside Services	$5,290	$3,350	$3,600	$0	$1,000	$1,000
General Liability Insurance	$1,978	$3,100	$5,700	$7,000	$7,000	$7,700
Building Equip Maint & Repair	$558	$870	$93	$0	$500	$500
Buidling Maint and Repair	$8	$168	$40	$200	$200	$200
Equipment Maintenance	$2,811	$487	$0	$0	$500	$500
Total Operating Expenditures:	$33,083	$25,573	$34,410	$35,821	$39,200	$40,500
Total Parks Landscaping:	$33,083	$25,573	$34,410	$35,821	$39,200	$40,500

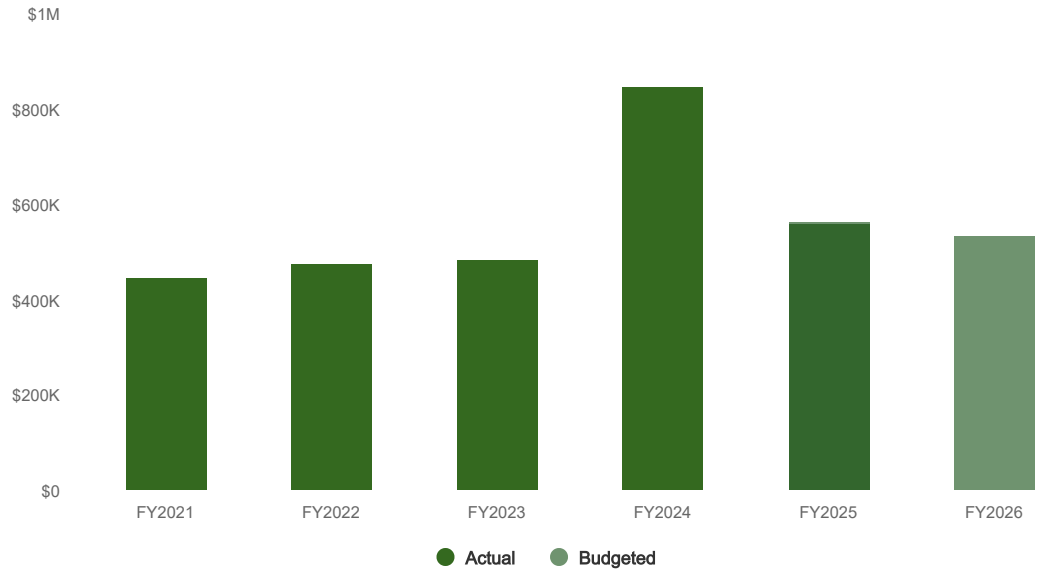
Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Parking Lots						
Operating Expenditures						
Supplies	$78	$13	$37	$0	$500	$500
Materials Street	$484	$497	$435	$424	$500	$500
Landscape Materials	$0	$215	$0	$0	$400	$500
Water and Waste	$3,925	$3,878	$3,617	$4,139	$4,900	$4,500
Power and Propane	$169	$98	$153	$132	$200	$200
Street Lighting Power	$688	$581	$670	$667	$700	$700
General Liability Insurance	$4,200	$4,723	$5,700	$7,000	$7,000	$7,600
Building Equip Maint & Repair	$2,087	$528	$3	$44	$1,000	$1,000
Buidling Maint and Repair	$12	$2	$0	$0	$2,000	$2,000
Total Operating Expenditures:	$11,643	$10,535	$10,615	$12,406	$17,200	$17,500
Total Parking Lots:	$11,643	$10,535	$10,615	$12,406	$17,200	$17,500
Cemetery						
Salaries & Benefits						
Salaries, Regular	$25,087	$18,571	$18,806	$19,666	$27,300	$27,500
CalPERS	$3,075	$3,758	$5,814	$6,437	$6,100	$9,000
F.I.C.A.	$1,919	$1,401	$1,390	$1,868	$2,300	$2,200
Workers Compensation	$0	$1,300	$2,000	$2,300	$2,300	$2,600
Total Salaries & Benefits:	$30,081	$25,030	$28,009	$30,271	$38,000	$41,300
Operating Expenditures						
Supplies	$107	$89	$79	$148	$200	$200
Equipment Non Capital	$788	$326	$489	$0	$500	$0
Landscape Materials	$2,329	$1,130	$2,724	$852	$2,500	$5,000
Communications	$460	$484	$519	$433	$500	$500
Water and Waste	$1,609	$2,709	$3,269	$4,339	$3,300	$4,700
Power and Propane	$122	$137	$150	$133	$500	$200
General Liability Insurance	$1,246	$3,999	$6,400	$8,000	$8,000	$8,600
Building Equip Maint & Repair	$0	$0	$45	$0	$0	$200
Buidling Maint and Repair	$150	$35	$646	$720	$800	$800
Equipment Maintenance	$102	$50	$0	$0	$0	$500
Retaining Wall Maintenance	$0	$0	$0	$0	$20,000	$0
Total Operating Expenditures:	$6,913	$8,959	$14,322	$14,625	$36,300	$20,700
Total Cemetery:	$36,994	$33,989	$42,331	$44,896	$74,300	$62,000
Total Public Works:	$1,083,664	$1,080,100	$1,543,897	$1,333,779	$1,977,400	$1,449,250
Total Expenditures:	$1,083,664	$1,080,100	$1,543,897	$1,333,779	$1,977,400	$1,449,250

Public Works Operations (General Fund) Revenues Summary

In FY2024, the Public Works Department utilized additional fund balance from the Measure I Fund to support the purchase of a new street sweeper. This transaction temporarily increased revenues to the General Fund, as the expense was offset by a transfer from Measure I, enabling the City to replace critical equipment without relying solely on General Fund reserves.

$535,600 -$27,200
(-4.83% vs. prior year)

Public Works Operations Proposed and Historical Budget vs. Actual



Public Works Operations (General Fund) Revenues by Source

Revenues for the Public Works Department consist of transfers from the Measure I: Public Works fund along with charges for services, which consist of: State Highway Street Cleaning fees, Banner Installation Fees, Debris Pickup Fees, Parking Lot Rentals, Cemetery Receipts.

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Revenue Source						
Charges for Services						
Street Cleaning State Highway	$6,958	$9,277	$11,596	$8,736	$10,000	$9,400
Debris Pickup	$1,960	$1,240	$2,600	$3,078	$2,800	$3,200
Banner Installation	$3,000	$3,100	$4,800	$4,136	$5,000	$4,000
Cemetery Receipts	$6,081	$5,390	$3,755	$2,005	$4,000	$3,000
Total Charges for Services:	$17,999	$19,007	$22,751	$17,955	$21,800	$19,600
Use of Money & Property						

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Parking Lot Rents	$31,574	$23,493	$32,009	$32,556	$31,000	$33,000
Total Use of Money & Property:	$31,574	$23,493	$32,009	$32,556	$31,000	$33,000
Transfer In	$424,824	$442,000	$791,400	$510,000	$510,000	$483,000
Total Transfer In:	$424,824	$442,000	$791,400	$510,000	$510,000	$483,000
Total Revenue Source:	$474,397	$484,500	$846,160	$560,511	$562,800	$535,600

Measure I: Public Works

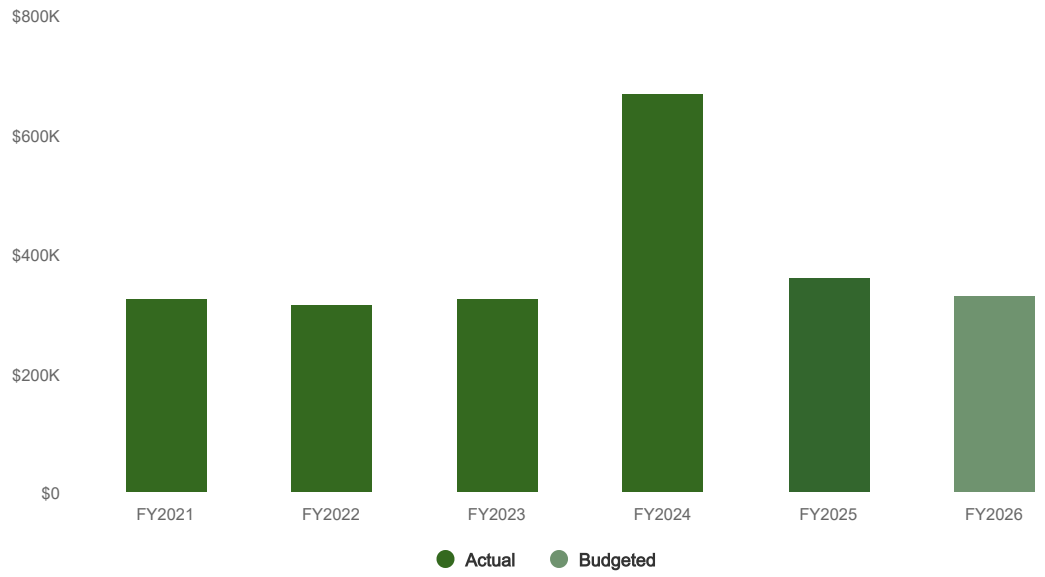
Melissa Eads
Public Works Director

The Public Works Department's Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004, the voters passed a special tax initiative for a one-half percent (½%) increase of sales tax within the City limits. The purpose of this initiative was to improve City services for residents, businesses, and visitors to the City of Sonora. The Public Works Department receives fifteen percent (15%) of this revenue for the purpose of hiring additional employees and support personnel, updating equipment, replacing expired vehicles. The budgeted amount is transferred from the Special Revenue Fund to support the General Fund expenses in this department.

Measure I: Public Works Expenditures Summary

$330,000 **-$30,000**
(-8.33% vs. prior year)

Measure I: Public Works Proposed and Historical Budget vs. Actual



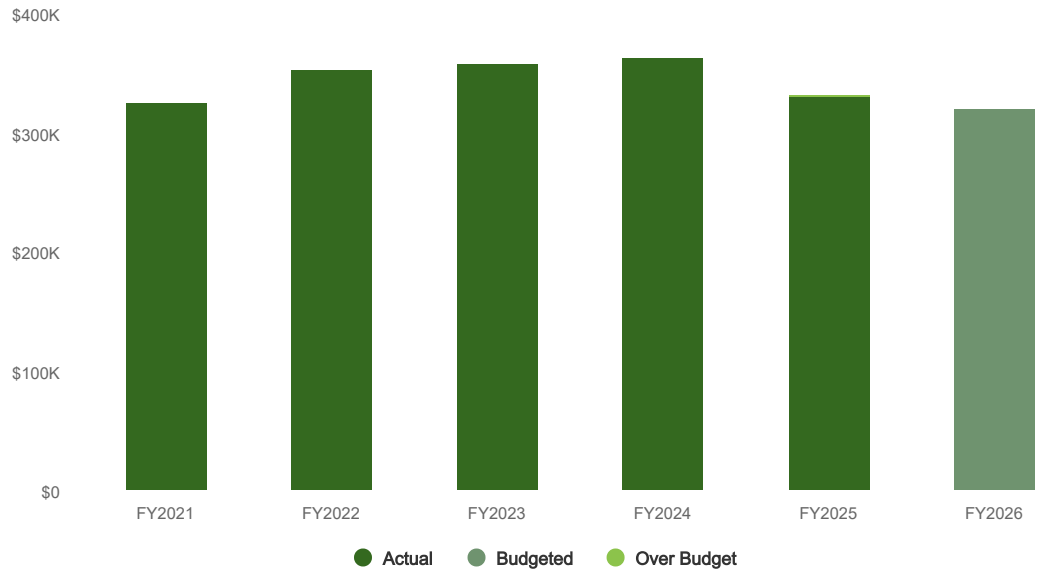
Measure I: Public Works Expenditures by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Transfer Out	$315,000	$325,000	$669,400	$360,000	$360,000	$330,000
Total Measure I:	$315,000	$325,000	$669,400	$360,000	$360,000	$330,000

Measure I: Public Works Revenues Summary

$321,100 -$9,100
(-2.76% vs. prior year)

Measure I: Public Works Proposed and Historical Budget vs. Actual



Measure I: Public Works Revenue by Fund

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2025 Budget	FY2026 Budgeted
Measure I						
Tax Related Revenue	$352,061	$347,426	$344,154	$320,927	$323,600	$312,200
Use of Money & Property	$1,593	$10,894	$19,730	$11,536	$6,600	$8,900
Total Measure I:	$353,654	$358,320	$363,884	$332,463	$330,200	$321,100

CAPITAL IMPROVEMENTS

FY25/26 Capital Improvement Projects

For Fiscal Year 2025/26, there are several projects recommended. The source of funds for the listed projects are:

- **General Fund:**
  - Linoberg retaining wall (between Bradford Street and Pine Street): $25,000
  - 94 Snell Street Retaining Wall Replacement: $201,925
  - Sonora Main Drain (Phase I: Gold Street to Stockton Road): $142,273
  - Sonora Moves ATP Grant (Local Match): $30,000
  - Citywide Road Preservation: $300,000
- **Gas Tax-SB1:**
  - Snell Street Reconstruction and Drainage (Bonanza St. to City Limits): $85,000
- **Grant Funded:**
  - SS4A Transportation Safety Action Plan (Local Match): $112,500
- **Total Capital Improvement Projects: $896,698**

City of Sonora Capital Improvement Project Budgets

City of Sonora Capital Project Budgets
Anticipated Expenditures

Project Name	Project Phase	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Snell Road Reconstruction & Drainage Imp. (Between Bonanza Road and County Line)	Design / Env / Permitting	$85,000.00				
	Right of Way		$130,000.00			
	Construction		$3,900,000.00			
94 Snell St. Retaining Wall Replacement Road Reconstruction		$43,925.00 $158,000.00				
Linoberg Road Retaining Wall (Between Bradford Street and Pine Street)	Design / Env / Permitting	$25,000.00	$135,000.00			
	Right of Way			$121,560.00		
	Construction			$960,324.00	$960,324.00	
Hospital Road Reconstruction (Between Sierra RR and Mono Way)	Design / Env / Permitting					
	Right of Way					
	Construction					
Sonora Main Drain (From Gold Street to Stockton Street) **(Hazard Mitigation Action 22)**	Design / Env / Permitting	$142,273.00	$201,925.00	$275,000.00		$280,000.00
	Right of Way		$180,000.00		$180,000.00	
	Construction		$902,500.00	$902,500.00	$877,500.00	$877,500.00
Sonora Moves ATP Grant (App + Local Match) (Linoberg, Linoberg West, Washington Street, Stewart Street, Green Street)	Design / Env / Permitting	$30,000.00	$200,000.00			
	Right of Way			$200,000.00		
	Construction				$400,000.00	
N Stewart Street Retaining Wall Replacement (Between Elkin Street and Wall Street)	Design / Env / Permitting			$75,000.00		
	Right of Way					
	Construction		$50,000.00	$250,000.00	$10,000.00	$10,000.00
Parking Lot Improvements (Church & Stewart - behind Fountain lot)	Design / Env / Permitting					
	Right of Way					
	Construction					
Parking Lot Improvements (Above Stewart St Restroom)	Design / Env / Permitting		$25,000.00			
	Right of Way					
	Construction			$65,000.00		
Parking Lot Improvements (PVA - Concern) (Lyons - Bowling Alley Lot)	Design / Env / Permitting	$175,000.00				
	Right of Way					
	Construction	$450,000.00				
Farmers Market Sidewalk Repairs (E Side of Stewart St N of Theal Street)	Design / Env / Permitting	$80,000.00				
	Right of Way					
	Construction		$575,000.00			
Barretta Street Upper Retaining Wall Rep (Near Church Street at Dome Building)	Design / Env / Permitting			$85,000.00		
	Right of Way			$15,000.00		
	Construction				$360,920.00	
Barretta Street Church Street Intersection Study	Design / Env / Permitting		$25,000.00			
	Right of Way					
	Construction					
Citywide Road Repaving / Reconstruction Program	Design / Env / Permitting		$75,000.00		$75,000.00	
	Right of Way					
	Construction		$700,000.00		$700,000.00	
Citywide Road Preservation Program	Design / Env / Permitting	$50,000.00				
	Right of Way					
	Construction	$250,000.00				
Annual Citywide ADA Sidewalk & Curb Ramp Upgrades	Design / Env / Permitting	$45,000.00				
	Right of Way					
	Construction	$150,000.00				
SS4A Transportation Safety Action Plan Local Match **(Hazard Mitigation Action 6 and 7)**	Design / Env / Permitting	$112,500.00				
	Right of Way					
	Construction					
Totals:		$1,796,698.00	$7,099,425.00	$2,949,384.00	$3,563,744.00	$1,167,500.00

	FY 25/26
High Priority	$896,698.00
Medium Prioty	$900,000.00
Low Priority	$0.00
Total:	$1,796,698.00

DEBT

City of Sonora Debt

The City of Sonora has not issued debt.

APPENDIX

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Ad Valorem Tax: – A tax computed from the assessed valuation against real (land and buildings) and personal (equipment and furniture) property.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year’s apportionment along with one year’s committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union, regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the

"surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government’s account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement of the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking bodyof a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as “personal services,” “expenses,” or “capital outlay.”

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors’ analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, $14.80 per $1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account’s balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank’s reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders’ equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community’s assessed value on property must reflect its market, or full and fair cash value.

RESOLUTION 06-16-2025-B

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA ADOPTING THE ANNUAL OPERATING BUDGET FOR FY 2025/26

WHEREAS, in accordance with the provisions of Chapter 2.48 of the City of Sonora Municipal Code, the Administrative Officer shall prepare and submit the annual operating budget to the City Council for its consideration, along with staff recommendations.; and

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2025/26 Operating Budget, including anticipated revenues and expenditures for all municipal funds; and

WHEREAS, the proposed budget provides for the continuation of essential public services, operational needs, and programs consistent with City Council priorities; and

WHEREAS, the total citywide revenues for Fiscal Year 2025/26 are projected at $17.59 million, and total citywide expenditures are projected at $15.44 million, and the General Fund revenues are projected at $14.36 million and General Fund expenditures at $11.97 million, generating a net operating surplus of $2.389 million; and

WHEREAS, the City has additional General Fund fund balance resources of $1.568 million, resulting in total available resources of $3.957 million for supplemental budget allocations; and

WHEREAS, the City Council has reviewed and considered staff-recommended supplemental requests and has selected specific items to be incorporated into the final adopted budget; and

WHEREAS, no reserves outside of designated fund balance resources are used in the proposed budget, and the adopted plan remains in compliance with the City's reserve policies;

THEREFORE, BE IT RESOLVED by the City Council of the City of Sonora as follows:

1. The Fiscal Year 2025/26 Operating Budget is hereby adopted as presented and amended per City Council direction, including approved supplemental allocations.
2. The City Administrator and Finance Director are hereby authorized and directed to implement the adopted budget, including the authority to make routine administrative budget adjustments within appropriated fund totals.
3. Any amendments to increase total appropriations by fund shall require further City Council approval via resolution or formal budget amendment.

4. The adopted budget shall serve as the financial plan for City operations during Fiscal Year 2025/26, effective July 1, 2025 through June 30, 2026.

The foregoing Resolution of the City Council of the City of Sonora was PASSED AND ADOPTED by the City Council, State of California, at a public hearing held on this 16th Day of June, 2025, by _____, who moved its adoption, which motion was duly seconded by _____, and the Resolution adopted by the following vote:

AYES:

NOES:

EXCUSED:

APPROVED:

_____
Ann Segerstrom,
Mayor of the City of Sonora

ATTEST:

_____
Tracy Skelly, City Clerk
City of Sonora

Supplemental Requests Selected		Recommended	Not Recommended	Council Priority
Administration - General Plan Reserve	x	$250,000		#40, 42, 43, 46
Administration - Labor - Annual Contribution to Labor Reserve	x	$150,000		#51
Administration - Risk Mitigation Reserve			$250,000	#26, 119
Administration - Capital Improvement Plan Reserve	x	$250,000		#26, 52
Administration - Fleet Replacement Fund			$200,000	#30, 35
Administration - CalPERS Prefunding Trust Contribution	x	$150,000		#49
Administration - Change Fiscal Tech I to Fiscal Tech II	x	$12,500		#61
Administration - PIO Additional City Marketing and Newsletters	x	$12,000		#125
Information Tech - City Hall - Network Upgrades	x	$15,000		#35
Information Tech - City Website Redesign	x	$14,000		#124, 125
Information Tech - City Hall - Council Meeting/Training Room	x	$12K PEG Fees Fund		#28
Human Resources - Recruitment Management System (HRMS)	x	$8,500		#77
Human Resources - Employee Appreciation	x	$7,500		#77
Human Resources - Employee Training			$25,000	#128
Facilities - Building Assessment	x	$45,000		#28
Facilities - Sunrise Hills Plan	x	$150,000		#28
Facilities - Fire Station - Replace Roof	x	$100,000		#70
Facilities - Fire Station - Paint Exterior (Original 30 Years Old)	x	$120,000		#70
Facilities - Fire Station - Replace Garage Door Operators			$100,000	#70
Facilities - Fire Museum - Roof Repair (Drainage)			$85,000	#70
Facilities - City Hall - Replace Chairs in Council Chambers			$11,000	#70
Facilities - City Hall - Building Safety Remodel			$275,000	#28
Facilities - PW - Roof Repair Replacement	x	$85,000		#70
Facilities - PW - Bathroom Upgrade			$45,000	#70
Facilities - Opera Hall - Flooring Resurface	x	$3,000		#21
Facilities - Cemetery - Roof Repair - Mountain Shadow			$15K Cemetery Fund	#70
Facilities - Cemetery - Raise Headstones - Mountain Shadow			$10K Cemetery Fund	#70
Community Development - Dragoon Gulch Trail Expansion	x	$25,000 Dragoon Gulch		#70
Community Development - Ordinance Updates (Cemetery/Taxi/Bingo/Others)	x	$30,000		#6, 108
Community Development - Design Standards and Guidelines			$30,000	#6, 14, 18
Community Development - E-Procurement - Electronic Bidding Software	x	$5,000		#45, 108
Community Development - Parking Signage Implementation Guide			$40,000	#6, 11

Supplemental Requests Selected		Recommended	Not Recommended	Council Priority
Community Development - Growth Strategy Development	x	$75,000		#18, 19, 20
Community Development - Stewart Street Bathroom Upgrades			$12,000	#2, 14
Community Development - Dome Use Study (Grant Application)			$20,000	#5, 7, 14, 15
Community Development - Linoberg Street Buildout - Public Art			$50,000	#5, 8, 16
Community Development - Economic Development	x	$50,000		#3, 44
Community Development - Business Incentive Plan			$50,000	#3, 44
Community Development - Downtown Parking Study			$25,000	#2, 3, 18, 26
Police Department - School Resource Officer			$136,000	#32
Police Department - Administrative Assistant to the Chief			$79,100	#32, 75
Police Department - Full Time Police Officers x 2			$272,000	#32, 75
Police Department - Dispatch Records Technician			$72,000	#N/A
Police Department - Automated License Plate Readers x 8			$116,800	#30
Police Department - Safety Surveillance Camera x 1			$7,500	#30
Police Department - Facility Funding Lobbying	x	$20,000		#28
Police Department - Facility Planning Public Campaign	x	$10,000		#28
Fire Department - New FTE: Battalion Chief			$194,700	#67
Fire Department - Fire Equipment Reserve (Fleet Reserve)	x	$100,000		#35, 70
Public Works - Extra Hires - City Beautification Project			$76,000	#10, 14
Public Works - Curb/Line Painting Rig	x	$4,500		#14
Public Works - Equipment Replacement (Portable Genie, Weedeaters, Liftgate)	x	$12,000		#65
Public Works - Vegetation-Fuel Reduction	x	$45,000		#62
Maintenance - Annual Citywide HMA Road Patching	x	$40,000		#26
Maintenance - Annual Citywide Crack Sealing	x	$25,000		#26
Maintenance - Annual Citywide Storm Damage Repair	x	$30,000		#26
Maintenance - Annual Citywide Striping Program			$72,000	#26
Maintenance - PD Safety/Enforcement Modifications	x	$25,000		#26
Maintenance - Paint Transit Project Streetlights	x	$20,000		#26
Maintenance - Slope Stabilization Church Street	x	$85,000		#26
Maintenance - Hope Lane Storm Drain Debris Removal	x	$5,000		#26
Maintenance - Elk Drive Storm Drain Repair	x	$25,000		#26
Engineering - Gold Rush Oversight - PS&E			$25,000	#26
Engineering - North/South Connector Oversight	x	$35,000 Greenley Rd Ext		#26

Supplemental Requests Selected		Recommended	Not Recommended	Council Priority
Engineering - Sonora Civil Infracture Biennial Inspection	x	$30,000		#26
Engineering - ADA Transition Plan and Self Evaluation			$200,000	#26
Engineering - Parking Study			$280,000	#66
Engineering - Mobile Lidar Data Base	x	$35,000		#26
Engineering - Pavement and Sidewalk Condition Survey	x	$28,000		#26
Engineering - Citywide ADA Sidewalk Assessment	x	$100,000		#26
Engineering - Right of Way Mapping	x	$50,000		#26
Engineering - Annual Storm Drain CCTV Inspections	x	$12,500		#64
Engineering - Traffic Impact Mitigation Fee Update	x	$10,000		#31, 50
CIP - Parking Lot Improvements - Above S. Shepherd St. Restroom			$90,000	#26
CIP - Parking Lot Improvements - Lyons Rd (Bowling Alley Lot)	x	$625,000		#26
CIP - Farmer's Market Sidewalk Repairs	x	$80,000		#26
CIP - Annual Citywide ADA Sidewalk & Curb Ramp Upgrades			$195,000	#26
CIP - Barretta St. - Church St. Intersection Study			$25,000	#26
CIP - Barretta Street Upper Retaining Wall (Near Church @ Dome)			$461,000	#26
CIP - Hope Lane Storm Drain Improvements			$505,000	#26
CIP - City Road Repaving - Reconstruction (Annual Allocation)	x	$401,451		#26
CIP - City Road Preservation Program (Annual Allocation)	x	$300,000		#26
CIP - Sonora Main Drain/Creek Basin (Phase 1)			$344,200	#26
CIP - Sonora Main Drain/Creek Basin (Phase 1) - Grant Lobbying	x	$50,000		#26
CIP - Linoberg Road Retaining Wall (Bradford to Pine)	x	$25,000		#26
CIP - N. Stewart St. Retaining Wall (Elkin to Wall)			$50,000	#26
CIP - Vision Sonora/Blue Zones Pedestrian Projects	x	$540K Grant		#26
CIP - Snell Road Reconstruction & Drainage Improvement	x	$85,000 RMRA		#26
CIP - 94 Snell Road Retaining Wall Replacement	x	$202,000		#26
CIP - Sonora Moves ATP Grant (Application + Local Match)	x	$30,000		#26
CIP - SS4A Transportation Safety Action Plan (20% Match)	x	$112,500 Gas Tax		#26