



CITY COUNCIL REGULAR MEETING

Monday, August 15, 2022 at 4:00 PM

94 N. Washington Street, Sonora, CA 95370

(209) 532-4541

AGENDA

NOTICE IS HEREBY GIVEN that the Sonora City Council will have their regular meeting on Monday, August 15, 2022 at 4:00 PM in the City of Sonora Council Chambers located at 94 N. Washington Street Sonora, CA 95370.

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH GOVERNMENT CODE SECTION 52953(E) AND THE CITY OF SONORA CITY COUNCIL RESOLUTION NO. 07-18-2022-A.

THIS MEETING IS PHYSICALLY OPEN TO THE PUBLIC OR MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link:

<https://us06web.zoom.us/j/87460555933?pwd=UFBFZ0EyR3pjXNXZWtXVIZLQTJoQT09>

Dial: (669) 900-6833

Meeting ID: 874 6055 5933

Passcode: 7dY809

MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

THIS MEETING WILL BE OPEN TO THE PUBLIC AND WILL BE AVAILABLE VIA ZOOM. IT WILL ALSO BE LIVE STREAMED ON THE CITY'S WEBSITE AT www.sonoraca.com.

Written comments can be submitted to be included as part of the administrative record, they will not be read during the meeting. All comments must be received by 3:00 pm on the day of the noticed meeting and can be submitted to the City Clerk at 94 N. Washington Street Sonora, CA 95370 or via email to tskelly@sonoraca.org.

CLOSED SESSION - 4:00 PM

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

ADJOURN INTO CLOSED SESSION

1. Conference With Labor Negotiators (Government Code § 54957.6): Agency Designated representatives: Melissa Eads, City Administrator; Chris Gorsky, Administrative Services Director; Doug White, City Attorney; Employee Organization: Sonora Police Officers' Association (SPOA).

RECONVENE INTO OPEN SESSION [City Council Chambers]

OPEN SESSION - 5:00 PM

REPORT OUT OF CLOSED SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL

CITY CLERK'S REPORT ON AGENDA POSTING

APPROVAL OF THE AGENDA

PUBLIC COMMENT (NON-AGENDA ITEMS)

*The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a three (3) minute presentation. If participating via Zoom, please raise your hand using the Raise Your Hand feature or dial *9 (*6 to unmute).*

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

2. Consider Adoption of Resolution 08-15-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions; Tracy Skelly, Administrative Services Officer.
3. Consider Adoption of Resolution 08-15-2022-B approving employee salary schedules for the Sonora Confidential Employees' Association and the Sonora Employees' Association; Chris Gorsky, Administrative Services Director.
4. Consider Approval of disbursements in the amount of \$178,776.73 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay; Tracy Skelly, Administrative Services Officer.

NEW BUSINESS

5. Consider Approval of a ballot argument in favor of a measure that would impose a 1% Transaction and Use Tax ("Sales Tax") in the City of Sonora if approved by voters, and authorize two (2) Council members to make necessary minor changes to the argument and to prepare and file a written rebuttal. Receive and Consider the Independent Analysis, Frequently Asked Questions

(FAQ) and Do's and Don'ts for Elected Officials; Chris Gorsky, Administrative Services Director, Melissa Eads, City Administrator.

MONTHLY REPORTS

6. Receive the Sonora Police Department Monthly Report for July 2022; Turu VanderWiel, Police Chief.
7. Receive the Sonora Public Works Department Monthly Report for July 2022; Rachelle Kellogg, Community Development Director.
8. Receive the Sonora Community Development Department Monthly Report for July 2022; Rachelle Kellogg, Community Development Director.
9. Receive the Sonora Fire Department Monthly Report for July 2022; Aimee New, Fire Chief.

COMMUNICATIONS

COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, meads@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Melissa Eads, City Administrator
Prepared by Tracy Skelly, Administrative Services Officer

SUBJECT: Government Code Section 52953(e): Modified Brown Act Procedures
During a Declared Emergency

RECOMMENDATION

Consider Adoption of Resolution 08-15-2022-A authorizing remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 52953(e) Brown Act provisions.

DISCUSSION

Since the beginning of the COVID-19 Pandemic, Governor Newsom has issued several Executive Orders that have waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures. The Governor's Executive Orders waived requirements during the health emergency through September 30, 2021.

On September 16, 2021, the Governor signed AB 361 which created exceptions to remote meeting requirements found in the Brown Act. The law became effective on October 1, 2021 and allows any legislative body that wishes to meet remotely without complying with the standard teleconference procedures to make findings pursuant to AB 361 every 30 days. The decision to continue in person or make findings to move to remote meetings for City Committee and Commissions must be made by the legislative body, i.e., the City Council.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

- During a declared emergency by the Governor,
- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that councilmembers participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,

- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,
- Members of the public are allowed to access the meeting remotely,
- In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,
- Written/remote public comment must be accepted until the point at which the public comment period is closed,
- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Legislative bodies wishing to hold remote meetings under AB361 must meet the following criteria:

1. the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; and
2. the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and
3. the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

On July 6, 2021, the City Council approved by a 3-2 vote to allow for in-person meetings and to suspend teleconferencing at City Council meetings.

October 18, 2021, the City Council directed staff to bring forth a resolution making findings pursuant to AB 361. The Council also directed staff to continue with in person meetings for City Council meetings but make available the ability for City committees and commissions to meet remotely via teleconferencing.

The City Council originally adopted 11-01-2021-B on November 1, 2021, to comply with the requirements of AB 361.

The City Council then adopted 12-06-2021-B on December 6, 2021, in compliance with the requirements of AB 361.

The City Council then adopted 01-18-2022-A on January 18, 2022, in compliance with the requirements of AB 361.

The City Council then adopted 02-22-2022-B on February 22, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 03-21-2022-A on March 21, 2022, in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 04-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 05-16-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 06-21-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

The City Council then adopted 07-18-2022-A in compliance with the requirements of Government Code Section 54593(b)(3).

Staff recommends the Council adopt Resolution 08-15-2022-A that authorizes remote teleconferencing meetings of the City Council and its committees and commissions for 30 days pursuant to Government Code Section 54593(b)(3).

FISCAL IMPACT

No fiscal impact to the General Fund.

ATTACHMENTS

- Resolution No. 08-15-2022-A

RESOLUTION 08-15-2022-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SONORA PROCLAIMING AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ITS COMMITTEES AND COMMISSIONS FOR 30 DAYS PURSUANT TO GOVERNMENT CODE SECTION 62953(E) BROWN ACT PROVISIONS

WHEREAS, the City of Sonora is committed to preserving and nurturing public access and participation in meetings of the City Council and its committees and commissions; and

WHEREAS, all meetings of the City Council and its committees and commissions are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 -54963), so that any member of the public may attend, participate, and watch the City Council and its committees and commissions conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meeting by members of the legislative body, without compliance with the requirements of Government Code section 54953 (b)(3), subject to existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster of extreme peril to the safety of persons and property within the state cause by conditions as described in Government code 8558; and

WHEREAS, a proclamation is made when there is an actual incident, there of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the City's boundaries caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to

decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the City Council finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, City Council meetings shall be conducted by a hybrid model of both in-person and teleconference and committee and commission meetings may participate by teleconferencing, and members of the public may also participate virtually in committee and commission meetings; and

WHEREAS, on occasion a Councilmember may need to appear and participate in a City Council meeting remotely in order to comply with Public Health guidance, the City desires to allow such participation using the requirements of Government Code Section 52953(e);

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SONORA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The City Council acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The City Administrator is hereby authorized and directed to take all actions necessary to conduct the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of August 18, 2022, or such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED as a Resolution of the City Council of the City of Sonora, California, at a regular meeting of said City Council held on August 15, 2022, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

Signed and dated:

Mark Plummer

Mayor of the City of Sonora

ATTEST:

Tracy Skelly

Deputy City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Chris Gorsky, Administrative Services Director

SUBJECT: Consider Adoption of Resolution 08-15-2022-B Approving Employee Salary Schedules For The Sonora Confidential Employees' Association (SCEA) and The Sonora Employees' Association (SEA)

RECOMMENDATION

Consider Adoption of Resolution 08-15-2022-B Approving Employee Salary Schedules for the Sonora Confidential Employees' Association and the Sonora Employees' Association.

DISCUSSION

During Fiscal Year 2021-2022, the City completed labor negotiations with the Sonora Confidential Employees' Association (SCEA) and the new salary schedule is effective July 1, 2022. The City also completed labor negotiations with the Sonora Employees' Association (SEA) and effective July 23, 2022, they will be receiving a negotiated Cost of Living (COLA) adjustment of 5%. Staff prepared a new salary schedule for each Association.

FISCAL IMPACT

The changes to the salary schedules are included in the Fiscal Year 2022/23 Budget that was approved June 21, 2022.

RESOLUTION No. 08-15-2022-B
A RESOLUTION OF THE SONORA CITY COUNCIL APPROVING THE SALARY
SCHEDULE FOR THE SONORA CONFIDENTIAL EMPLOYEES' ASSOCIATION
AND THE SONORA EMPLOYEES' ASSOCIATION

WHEREAS, Section 570.5 of California Code of Regulations, Title 2 requires formal Council approval and adoption of employee salaries and compensation plans; and

WHEREAS, the authority to establish Pay Ranges for each Classification in appropriate bargaining units by resolution is the purview of the City Council; and

WHEREAS, the City Council had previously approved cost of living adjustments and salary realignments; and

WHEREAS, the changes are included in the City Budget adopted by the City Council on June 21, 2022; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Sonora does hereby approve the salary schedules for the Sonora Confidential Employee's Association and the Sonora Employees' Association effective July 1 and July 23, 2022, respectively:

PASSED, APPROVED AND ADOPTED as a Resolution by the Sonora City Council at a meeting held by the City Council on the 15th day of August 2022, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

 Mark Plummer, Mayor

ATTEST: _____
 Tracy Skelly, City Clerk

SONORA CONFIDENTIAL EMPLOYEES' ASSOCIATION SALARY RANGE TABLE
EFFECTIVE 07/01/2022

2.5% Longevity Pay After 10 Years of Service, Then For Every 5 Years Thereafter. Educational Incentive: 2.5% for AA; 5.0% for BA/BS; 7.5% for Masters or CPA; 10.0% for Doctorate.

Police Personnel Cert Pay: 2.5% For Basic Cert (if hired prior to July 1, 2013)/2.5% for Intermediate Cert./2.5% for Supervisor Cert (if designated)/5.0% For Advanced Cert. Fire Personnel Cert Pay: 2.5% For EMT-1A; EMT-P (if hired prior to January 3, 2015) and/or Fire Officer; 2.5% State Fire Training Officer Cert.

Percentage to apply to all salaries 0.00%
 Percentage between steps 5.00%
 Percentage between grades 2.50%
 Hours worked bi-weekly 80

Classification **Step A** **Notes: 5.0% COLA**
 Administrative Services Officer \$38.17

	Range		Step A		Step B		Step C		Step D		Step E		Step F	
			0%		5%		10%		15%		20%		25%	
		% Adder	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly
Administrative Services Officer	3817	0.0%	\$3,053.60	\$ 38.17	\$3,206.40	\$40.08	\$3,366.40	\$42.08	\$3,534.40	\$44.18	\$3,711.20	\$46.39	\$3,896.80	\$48.71
	3912	2.5%	\$3,129.60	\$ 39.12	\$3,286.40	\$41.08	\$3,450.40	\$43.13	\$3,623.20	\$45.29	\$3,804.00	\$47.55	\$3,994.40	\$49.93
	4010	5.0%	\$3,208.00	\$ 40.10	\$3,368.80	\$42.11	\$3,537.60	\$44.22	\$3,714.40	\$46.43	\$3,900.00	\$48.75	\$4,095.20	\$51.19

Revised: 7/1/2022

SONORA EMPLOYEES' ASSOCIATION SALARY RANGE TABLE

EFFECTIVE FIRST PAY PERIOD AFTER RATIFICATION

5.0% COLA

Percentage to apply to all salaries	0.00%	
Percentage between steps	5.00%	2.5% Longevity Pay After Ten (10) Years of Service, Then Every Five (5) Years Thereafter
Percentage between grades	2.50%	2.5% Cert Pay (Up to a Maximum of 7.5% & Cannot Be MQ of Classification): Class B Commercial License; I.S.A. Arborist; State of CA
Hours worked bi-weekly	80	Pest Control Advisors License; State of CA Pesticide Applicators; Caltrans Traffic Signal; Small Engine Mechanic, Fire Mechanic
		2.5% Education Pay: AA, AS, BA, BS

Classification	Step A	Notes:
Finance Assistant	\$21.56	5.0% COLA
Community Development Specialist I	\$21.56	
Community Development Specialist II	\$24.97	
Administrative Analyst	\$31.17	
City Planner I	\$26.20	
City Planner II	\$30.33	
Special Programs Coordinator	\$19.20	

	Range		Step A		Step B		Step C		Step D		Step E		Step F	
			0%		5%		10%		15%		20%		25%	
		% Adder	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly
Finance Assistant	2156	0.0%	\$1,724.80	\$ 21.56	\$1,811.20	\$22.64	\$1,901.60	\$23.77	\$1,996.80	\$24.96	\$2,096.80	\$26.21	\$2,201.60	\$27.52
	2210	2.5%	\$1,768.00	\$ 22.10	\$1,856.80	\$23.21	\$1,949.60	\$24.37	\$2,047.20	\$25.59	\$2,149.60	\$26.87	\$2,256.80	\$28.21
	2265	5.0%	\$1,812.00	\$ 22.65	\$1,902.40	\$23.78	\$1,997.60	\$24.97	\$2,097.60	\$26.22	\$2,202.40	\$27.53	\$2,312.80	\$28.91
	2322	7.5%	\$1,857.60	\$ 23.22	\$1,950.40	\$24.38	\$2,048.00	\$25.60	\$2,150.40	\$26.88	\$2,257.60	\$28.22	\$2,370.40	\$29.63
Community Development Specialist I	2156	0.0%	\$1,724.80	\$ 21.56	\$1,811.20	\$22.64	\$1,901.60	\$23.77	\$1,996.80	\$24.96	\$2,096.80	\$26.21	\$2,201.60	\$27.52
	2210	2.5%	\$1,768.00	\$ 22.10	\$1,856.80	\$23.21	\$1,949.60	\$24.37	\$2,047.20	\$25.59	\$2,149.60	\$26.87	\$2,256.80	\$28.21
	2265	5.0%	\$1,812.00	\$ 22.65	\$1,902.40	\$23.78	\$1,997.60	\$24.97	\$2,097.60	\$26.22	\$2,202.40	\$27.53	\$2,312.80	\$28.91
	2322	7.5%	\$1,857.60	\$ 23.22	\$1,950.40	\$24.38	\$2,048.00	\$25.60	\$2,150.40	\$26.88	\$2,257.60	\$28.22	\$2,370.40	\$29.63
Community Development Specialist II	2497	0.0%	\$1,997.60	\$ 24.97	\$2,097.60	\$26.22	\$2,202.40	\$27.53	\$2,312.80	\$28.91	\$2,428.80	\$30.36	\$2,550.40	\$31.88
	2559	2.5%	\$2,047.20	\$ 25.59	\$2,149.60	\$26.87	\$2,256.80	\$28.21	\$2,369.60	\$29.62	\$2,488.00	\$31.10	\$2,612.80	\$32.66
	2623	5.0%	\$2,098.40	\$ 26.23	\$2,203.20	\$27.54	\$2,313.60	\$28.92	\$2,429.60	\$30.37	\$2,551.20	\$31.89	\$2,678.40	\$33.48
	2689	7.5%	\$2,151.20	\$ 26.89	\$2,258.40	\$28.23	\$2,371.20	\$29.64	\$2,489.60	\$31.12	\$2,614.40	\$32.68	\$2,744.80	\$34.31
Administrative Analyst	3117	0.0%	\$2,493.60	\$ 31.17	\$2,618.40	\$32.73	\$2,749.60	\$34.37	\$2,887.20	\$36.09	\$3,031.20	\$37.89	\$3,182.40	\$39.78
	3195	2.5%	\$2,556.00	\$ 31.95	\$2,684.00	\$33.55	\$2,818.40	\$35.23	\$2,959.20	\$36.99	\$3,107.20	\$38.84	\$3,262.40	\$40.78
Special Programs Coordinator	1920	0.0%	\$1,536.00	\$ 19.20	\$1,612.80	\$20.16	\$1,693.60	\$21.17	\$1,778.40	\$22.23	\$1,867.20	\$23.34	\$1,960.80	\$24.51
	1968	2.5%	\$1,574.40	\$ 19.68	\$1,652.80	\$20.66	\$1,735.20	\$21.69	\$1,821.60	\$22.77	\$1,912.80	\$23.91	\$2,008.80	\$25.11
	2017	5.0%	\$1,613.60	\$ 20.17	\$1,694.40	\$21.18	\$1,779.20	\$22.24	\$1,868.00	\$23.35	\$1,961.60	\$24.52	\$2,060.00	\$25.75
City Planner I	2620	0.0%	\$2,096.00	\$ 26.20	\$2,200.80	\$27.51	\$2,311.20	\$28.89	\$2,426.40	\$30.33	\$2,548.00	\$31.85	\$2,675.20	\$33.44
	2686	2.5%	\$2,148.80	\$ 26.86	\$2,256.00	\$28.20	\$2,368.80	\$29.61	\$2,487.20	\$31.09	\$2,611.20	\$32.64	\$2,741.60	\$34.27
	2753	5.0%	\$2,202.40	\$ 27.53	\$2,312.80	\$28.91	\$2,428.80	\$30.36	\$2,550.40	\$31.88	\$2,677.60	\$33.47	\$2,811.20	\$35.14
City Planner II	3033	0.0%	\$2,426.40	\$ 30.33	\$2,548.00	\$31.85	\$2,675.20	\$33.44	\$2,808.80	\$35.11	\$2,949.60	\$36.87	\$3,096.80	\$38.71
	3109	2.5%	\$2,487.20	\$ 31.09	\$2,611.20	\$32.64	\$2,741.60	\$34.27	\$2,878.40	\$35.98	\$3,022.40	\$37.78	\$3,173.60	\$39.67
	3187	5.0%	\$2,549.60	\$ 31.87	\$2,676.80	\$33.46	\$2,810.40	\$35.13	\$2,951.20	\$36.89	\$3,098.40	\$38.73	\$3,253.60	\$40.67

SONORA EMPLOYEES' ASSOCIATION SALARY RANGE TABLE
EFFECTIVE PAY PERIOD #16-2021 (07/10/21 - 07/23/21) PAY DAY 07/30/2021
1.0% COLA

Public Works Assistant	\$19.20
Building Inspector/Public Works Supervisor/ Supervising Mechanic	\$24.42
Public Works Specialist II	\$21.56
Public Works Specialist/Equipment Mechanic	\$21.56

	Range		Step A		Step B		Step C		Step D		Step E		Step F	
			0%		5%		10%		15%		20%		25%	
		% Adder	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly	Bi-Weekly	Hourly
Public Works Assistant	1920	0.0%	\$1,536.00	\$ 19.20	\$1,612.80	\$20.16	\$1,693.60	\$21.17	\$1,778.40	\$22.23	\$1,867.20	\$23.34	\$1,960.80	\$24.51
	1968	2.5%	\$1,574.40	\$ 19.68	\$1,652.80	\$20.66	\$1,735.20	\$21.69	\$1,821.60	\$22.77	\$1,912.80	\$23.91	\$2,008.80	\$25.11
Building Inspector/Public Works Supervisor/ Supervising Mechanic	2442	0.0%	\$1,953.60	\$ 24.42	\$2,051.20	\$25.64	\$2,153.60	\$26.92	\$2,261.60	\$28.27	\$2,374.40	\$29.68	\$2,492.80	\$31.16
	2503	2.5%	\$2,002.40	\$ 25.03	\$2,102.40	\$26.28	\$2,207.20	\$27.59	\$2,317.60	\$28.97	\$2,433.60	\$30.42	\$2,555.20	\$31.94
	2566	5.0%	\$2,052.80	\$ 25.66	\$2,155.20	\$26.94	\$2,263.20	\$28.29	\$2,376.00	\$29.70	\$2,495.20	\$31.19	\$2,620.00	\$32.75
	2630	7.5%	\$2,104.00	\$ 26.30	\$2,209.60	\$27.62	\$2,320.00	\$29.00	\$2,436.00	\$30.45	\$2,557.60	\$31.97	\$2,685.60	\$33.57
	2696	10.0%	\$2,156.80	\$ 26.96	\$2,264.80	\$28.31	\$2,378.40	\$29.73	\$2,497.60	\$31.22	\$2,622.40	\$32.78	\$2,753.60	\$34.42
	2763	12.5%	\$2,210.40	\$ 27.63	\$2,320.80	\$29.01	\$2,436.80	\$30.46	\$2,558.40	\$31.98	\$2,686.40	\$33.58	\$2,820.80	\$35.26
	2832	15.0%	\$2,265.60	\$ 28.32	\$2,379.20	\$29.74	\$2,498.40	\$31.23	\$2,623.20	\$32.79	\$2,754.40	\$34.43	\$2,892.00	\$36.15
	2903	17.5%	\$2,322.40	\$ 29.03	\$2,438.40	\$30.48	\$2,560.00	\$32.00	\$2,688.00	\$33.60	\$2,822.40	\$35.28	\$2,963.20	\$37.04
Public Works Specialist II	2156	0.0%	\$1,724.80	\$ 21.56	\$1,811.20	\$22.64	\$1,901.60	\$23.77	\$1,996.80	\$24.96	\$2,096.80	\$26.21	\$2,201.60	\$27.52
	2210	2.5%	\$1,768.00	\$ 22.10	\$1,856.80	\$23.21	\$1,949.60	\$24.37	\$2,047.20	\$25.59	\$2,149.60	\$26.87	\$2,256.80	\$28.21
	2265	5.0%	\$1,812.00	\$ 22.65	\$1,902.40	\$23.78	\$1,997.60	\$24.97	\$2,097.60	\$26.22	\$2,202.40	\$27.53	\$2,312.80	\$28.91
	2322	7.5%	\$1,857.60	\$ 23.22	\$1,950.40	\$24.38	\$2,048.00	\$25.60	\$2,150.40	\$26.88	\$2,257.60	\$28.22	\$2,370.40	\$29.63
Public Works Specialist/Equipment Mechanic	2156	0.0%	\$1,724.80	\$ 21.56	\$1,811.20	\$22.64	\$1,901.60	\$23.77	\$1,996.80	\$24.96	\$2,096.80	\$26.21	\$2,201.60	\$27.52
	2210	2.5%	\$1,768.00	\$ 22.10	\$1,856.80	\$23.21	\$1,949.60	\$24.37	\$2,047.20	\$25.59	\$2,149.60	\$26.87	\$2,256.80	\$28.21
	2265	5.0%	\$1,812.00	\$ 22.65	\$1,902.40	\$23.78	\$1,997.60	\$24.97	\$2,097.60	\$26.22	\$2,202.40	\$27.53	\$2,312.80	\$28.91
	2322	7.5%	\$1,857.60	\$ 23.22	\$1,950.40	\$24.38	\$2,048.00	\$25.60	\$2,150.40	\$26.88	\$2,257.60	\$28.22	\$2,370.40	\$29.63
	2380	10.0%	\$1,904.00	\$ 23.80	\$1,999.20	\$24.99	\$2,099.20	\$26.24	\$2,204.00	\$27.55	\$2,314.40	\$28.93	\$2,430.40	\$30.38
	2440	12.5%	\$1,952.00	\$ 24.40	\$2,049.60	\$25.62	\$2,152.00	\$26.90	\$2,260.00	\$28.25	\$2,372.80	\$29.66	\$2,491.20	\$31.14
	2501	15.0%	\$2,000.80	\$ 25.01	\$2,100.80	\$26.26	\$2,205.60	\$27.57	\$2,316.00	\$28.95	\$2,432.00	\$30.40	\$2,553.60	\$31.92



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022
TO: City Council Members
FROM: Tracy Skelly, Administrative Analyst
SUBJECT: Disbursements in the amount of \$178,776.73 for payroll

RECOMMENDATION

Approval of disbursements in the amount of \$178,776.73 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, miscellaneous voluntary employee deductions, holiday pay and other adjustments, including retro-pay.

DISCUSSION

This payroll was the 1st payroll of a month, which was an expected amount.

This payroll is the 4th payroll of 26 for FY22-23, we would have expected to expend 15.38% of the budgeted amount. In total, we have expended 10.53% of the Salaries and Wages for the FY 22/23 budget.

FISCAL IMPACT

Disbursements are part of the approved FY22-23 Budget.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Melissa Eads, City Administrator
Chris Gorsky, Administrative Services Director

SUBJECT: Election Information

RECOMMENDATION

Receive, Consider, and Approve

- Measure Y - Arguments in Favor
- Measure Y - Impartial Analysis by City Attorney
- Measure Y - Frequently Asked Questions (FAQ)
- Measure Y - City Website

DISCUSSION

On July 18, 2022, the Sonora City Council authorized Measure Y be placed on the November 8th, 2022 ballot. Measure Y is a proposed 1% sales tax rate within the incorporated city limits, the Essential Services Transaction and Use Tax.

On August 1, 2022 the Sonora City Council appointed Mark Plummer, Mayor and Andy Merrill, Councilmember to prepare arguments in favor of Measure Y.

FISCAL IMPACT

This is informational only and has no fiscal impact.

Arguments in Favor of Measure Y

We love this City and adding Measure Y to the ballot was a very difficult decision for the City Council to make. The City has a track record of conservative financial management, prudent reserves, and lean staffing to meet community needs, but we are approaching a fiscal cliff. This revenue will be kept 100% local and Sacramento won't be able to seize our local dollars for state projects. The City has been unable to maintain competitive wages with pay rates for our police department as much as 20% below other comparable local agencies. Measure Y would provide ongoing funding to meet community needs and help improve our quality of life.

The 1% increase proposed in Measure Y means that consumers will pay an extra penny for every \$1 spent on goods in the City, and an extra \$1.00 for each \$100 spent in the City.

The measure will sunset in 20 years; this as an investment that will provide enough time for the City to plan for its future and expand growth opportunities for the city, citizens and businesses alike. Without a new revenue source, the City will be forced to cut public safety and other essential services. A YES vote on Measure Y will require non-resident visitors to share costs, allow the City to enhance and increase public safety and improve quality of life in Sonora.

Measure Y provides reliable funding to address much needed infrastructure repairs before they become even more expensive in the future.

Measure Y ensures the City can maintain the quality of life for its residents, continues to attract businesses and visitors to the community.

Protect our community. Protect our public safety. Protect our Quality of Life.

Vote YES on Measure Y.

Mark Plummer, Mayor

Andy Merrill, Councilmember

Impartial Analysis of Measure Y

City of Sonora Essential Services Transactions and Use Tax

On July 18, 2022, the City Council of the City of Sonora ("City") authorized Measure Y to be placed on the ballot, which would impose an additional 1 percent (1%) transactions and use tax on the gross receipts of retail sales in the City. Transaction and use taxes are collected in the same manner as sales taxes.

If this Measure is approved by a majority of City voters, Measure Y would authorize an increase of the retail transaction and use tax to 1% within the City. The 1% rate equates to an extra \$1.00 per \$100 purchased. It is projected that the 1% increase would result in approximately \$3.9 million in annual local funding for general City services, such as public safety and street maintenance and repair. This tax would be a general tax, meaning that revenue raised from the tax would go into the City's general fund to pay for any municipal service.

The City's existing sales tax is set at 7.75%. The majority of existing sales tax revenues go to the state of California. If Measure Y is adopted, the transactions and use tax would be collected at the same time and in the same manner as existing sales tax. All revenue raised by the transactions and use tax would remain in the City and would not be shared with the State, County, or any other agency.

California Revenue and Taxation Code section 7285.9 authorizes the City to levy a general transactions and use tax at a rate of 1% so long as the tax is approved by a majority of the voters voting in an election on that issue.

A 'YES' vote would approve the proposed increase in sales tax.

A 'NO' vote is a vote against the proposed sales tax increase.

/s/

Douglas White, City Attorney
City of Sonora

The above statement is an impartial analysis of Measure Y. If you desire a copy of Measure Y, please contact the City Clerk at (209) 532-4541 and a copy will be mailed at no cost to you.

Measure Y

Frequently Asked Questions

Q: What is Measure Y?

A: On July 18, 2022, the Sonora City Council declared a financial emergency based on revenue forecasts and anticipated budget deficits and unanimously placed Measure Y, a local one-percent sales tax measure, on the November 8th, 2022 ballot. If approved by local voters, Measure Y would provide local funding for community priorities like police and fire services, local sidewalk and streets repairs, replacement of aging public works equipment, engineering, facilities maintenance, and other core services.

Q: Why hasn't my street been paved? Can Measure Y help?

A: Yes, Measure Y will help address our local streets. The City of Sonora has one of the worst rated streets in the State of California. Funding generated by Measure Y will help the City address these essential repairs and pave local streets before they become even more expensive to maintain. The City is responsible for the maintenance of approximately 30+ miles of streets, but the only dedicated funding the City receives is gasoline tax that provides \$230,000 annually. With the costs of maintenance of a rural street at approximately \$500,000 it would take 65 years for the City to maintain its streets. This is an impossible task without additional revenue.

Q: How will Measure Y help the Police Department?

A: The City of Sonora has its own police department, which guarantees that the City has proactive neighborhood policing and that local police are available when needed. Over the past several years the City has not been able to maintain a competitive wage for officers. The City of Sonora's current pay is 20% lower than similar cities, and we do not have the funding to provide them with modern vehicles and equipment. The current budgeted staffing levels are the same as they were in 1975 despite the increased call volume and the changing need for law enforcement in our community. The Police Department has not been able to recruit or retain successfully with its below market pay. Measure Y is necessary to ensure the City is able to maintain its own local police department.

Q: Why a Sales Tax?

A: Sales Tax is the largest generator of City revenue each fiscal year. People who live outside the City limits use services such as Police, Fire and Streets, just as City residents. A sales tax results in shared cost for services and will be spent locally.

Measure Y

Frequently Asked Questions

Q: Why is there a 20-year Sunset Clause?

A: The City Council did not want just another source of revenue. There needs to be a plan so the City can become self-sufficient in the future. This funding provides the City resources for a growth strategy to plan and develop its long-term future. This revenue is intended to allow the City time to be competitive and create a future that allows for improved opportunities for businesses, citizens, employees and visitors.

Q: How much revenue will the City receive from the measure?

A: The estimated revenues from Measure Y is \$3.9 million. A majority of Measure Y will be paid by visitors to the City that are not City residents. The population of the City is 5,144 residents, but the daily population of the City exceeds 25,000 people, a majority of visiting tourists and county residents shopping, using City streets and other services within the City will pay a share of the revenues towards those City resources.

Q: Can the City Council increase the sales tax in the future?

A: No. The only manner in which the sales tax could be increased in the future is by the registered voters of the City.

Q: When would the sales tax increase go into effect?

A: If passed by voters in November 2022, the tax would become effective April 1, 2023.

Q: What would the revenues from the Sales tax increase be spent on?

A: Measure Y funding would provide the City of Sonora the ability to maintain essential services such as the Police, Fire and Public Works. Measure Y would also allow the City of Sonora to make needed street and sidewalk repairs, replace aging equipment and vehicles, engineering services and implement modern Information technology.

Q: Does the revenue generated by Measure Y stay in the City of Sonora?

A: Yes, all revenue generated by Measure Y will stay in the City of Sonora, not one cent can be taken by the State of California or the County of Tuolumne.

Measure Y

Frequently Asked Questions

Q: Where does the City of Sonora's sales tax go?

A: The current sales tax rate in the City is 7.75%, the measure will increase the tax by one percent. Of the current rate the State of California gets 6%, the County gets .13%, the County's Transportation Council gets .25%, the City gets .87% and measure I .50%. The City will receive 100% of the new tax!

Q: Who decides how the revenue from Measure Y is allocated?

A: The City of Sonora has a finance committee that provides oversight for all City budgets and makes recommendations to the full City Council. The City Council then prioritizes how the revenues are used by the various departments as part of its budget process.

Q: Why a sales tax and not some other revenue strategy?

A: The City Council explored other types of revenue generating avenues. A parcel tax would put the burden on property owners for services, it would not be shared by visitors and tourists. A sales tax means both local and visiting consumers will pay a share.

Q: Why are there 2 sales tax measure on the ballot?

A: The County of Tuolumne has a ballot measure to increase sales tax by 1% in areas outside the City of Sonora. None of the revenue generated by that measure would benefit the City of Sonora. The City of Sonora has Measure Y, this will increase the sales tax by 1% inside the incorporated limits of the City of Sonora and all of the revenues generated will stay in the City of Sonora.

Q: If both the County Sales tax Measure and the City of Sonora's Sales Tax Measure passes will I have to pay 2% more tax?

A: No, the County's sales tax measure will increase the sales tax rate only in the unincorporated County outside the City of Sonora and the City of Sonora will not receive any of the revenues generated. Measure Y is the City of Sonora's sales tax measure and will only increase the sales tax rate inside the incorporated Sonora City limits. The City of Sonora will keep 100% of the revenue generated.

Measure Y

Frequently Asked Questions

Q: Why did the City Council place Measure Y on the ballot?

A: Spending for public safety and other services has exceeded the City's revenues. The City's population of 5,144 residents increases to over 25,000 during the day putting stresses on the resources and services available. Measure Y will provide the City with a revenue source to maintain essential services, and a majority of this will be paid by visiting tourist and county residents that do not live in the City of Sonora.

Q: What is the difference between a general sales tax measure and a special sales tax measure?

A: A general sales tax requires a 50% plus 1 majority vote to pass and may be used for any legal city purpose. A special sales tax measure requires a 2/3 plus 1 majority vote to pass and legally restricts the funds to a special purpose.

Q: What happens if Measure Y is not approved?

A: If Measure Y is not approved the City of Sonora will be required to find alternative ways to provide services including reducing services or eliminating services. The long-term future of the City would be in question. Without additional revenues, the costs to provide services will continue to increase and the City's ability to function would be at risk.

Q: Will this tax apply to food (groceries) and medicines (prescriptions)?

A: No. In California most foods (groceries) and medicines (prescription drugs) are exempt from being charged a sales tax.

Do and Don'ts: Councilmembers and Ballot Measure Activities

On November 8, 2022, City of Sonoma Voters (“City”) will vote on a ballot measure to approve a local one percent (1%) general sales and use tax for general city revenue purposes, referred to as “the Essential Services Transaction and Use Tax.” This informational factsheet summarizes the role Councilmembers can play during the campaign for the Essential Services Transaction and Use Tax measure (“Ballot Measure”).

Note: The law is not always clear on these issues and failure to comply with the law can result in serious consequences. Missteps can be punished both criminally and civilly. ***We highly recommend that Councilmembers consult with the City Attorney for guidance on how the law applies to certain specific situations.***

Councilmembers May:

- ✓ Campaign for the Ballot Measure when “Off-Duty.”
- ✓ Contribute a Councilmember’s own campaign political action committee funds to qualify, support, or oppose the Ballot Measure.
- ✓ Provide objective information on the Ballot Measure in response to inquiries for the City’s or City Council’s position on the Ballot Measure.
- ✓ Provide objective information, including the City’s position, on the Ballot Measure when using City resources.

Councilmembers May Not:

- ✗ Use City resources to campaign for the Ballot Measure (e.g., email, telephone, “on-duty” time; paying for advertisements).
- ✗ Directly or indirectly solicit contributions from other City officials or employees, unless the solicitation is part of a general effort that incidentally includes local officials and employees.

Best Practices:

- Use a timesheet to log “campaign time” when “off duty.”
- Include disclosures on campaign materials for the Ballot Measure that the materials are not on behalf of the City and does not use City resources.
- On materials created using City resources (such as emails), include a disclaimer stating that it is for informational purposes only.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Aug 15, 2022

TO: City Council Members

FROM: Turu VanderWiel, Chief of Police

SUBJECT: MONTHLY REPORT – SONORA POLICE DEPARTMENT

RECOMMENDATION

Receive the Sonora Police Department monthly report for July 2022.

DISCUSSION

The attached summarizes activities for July 2022.

	July 2022	June 2022	July 2021
Total Incidents	1,323	1,414	1,524
Calls for Service	825	734	774
Officer Initiated	498	680	750
Total Arrests	83	66	56
Felony Arrests	10	11	12
Misd. Arrests	73	55	44
Total Reports	165	156	143
Parking Citations	30	48	19
Moving Citations	28	25	19
Domestic Violence	1	6	6
Larcenies	20	10	29
Collision Incidents	34	37	26
Collision Invest.	13	16	11

	July 2022	June 2022	July 2021
Homeless Activity	132	124	-----
Animal Calls	44	43	30
Public Intox. / UID	17	11	8
DUI Arrests	6	4	4
Total Phone Calls / 911 Calls	2,418/358	2,215/302	2,354/237
Average Per Day	78	75	76
Vehicle Releases	2	5	5

*Homeless Activity is a new category for reporting. As tracking requires additional manual inputs, the actual number of associated incidents will typically be higher than the reported number.

FISCAL IMPACT

There is no fiscal impact on the General Fund

AREA 1**Violent Crimes:**

- 1 Felony Rape with Misdemeanor False Imprisonment
- 1 Felony Assault with a Deadly Weapon (not firearm) with Felony Threats
- 1 Misdemeanor Battery on a Peace Officer
- 1 Misdemeanor Sexual Battery
- 2 Felony Arsons

Burglaries / Other Larceny:

- 8 Business Burglaries (Shoplifting).
- 1 Burglary of a Business Storage Shed
- 1 Business Burglary
- 2 Stolen Vehicles (1 Recovered by CHP)
- 1 Recovered Stolen Vehicle (Stolen in Manteca)
- 1 Petty Thefts (Shoplifting)
- 1 Petty Theft from a Vehicle

AREA 2**Violent Crimes:**

- 3 Felony Assault with a Deadly Weapon (not firearm) one with Misdemeanor Battery
- 1 Misdemeanor Domestic Violence

Burglaries / Other Larceny:

- 1 Stolen Vehicles (Recovered by Sonora SPD)
- 1 Petty Theft from a Residence
- 1 Petty Theft from a Business
- 1 Petty Theft from outside a Business
- 1 Petty Theft by use of a Debit Card

07/01/2022 – 7/31/2022



SONORA POLICE DEPARTMENT
100 South Green Street
Sonora, California 95370

Emergency 911 Item 6.
Business (209) 532-8143
Fax (209) 532-4845
Web-Site: www.sonorapd.com
Turu VanderWiel, Chief of Police
E-Mail: tvanderwiel@sonorapd.com

"Maintaining a Safe Community since 1851"

MEMORANDUM

TO: Honorable Mayor and City Council Members
FROM: Turu VanderWiel, Chief of Police
DATE: August 15, 2022
RE: Area 1 Supervisor Report - No Monthly Report

Due to a staffing vacancy in the Sergeant's positions, no Area 1 Supervisor report will be submitted for July 2022.

Area 2 Monthly Report July 2022

Neighborhood Watch:

MYERS HILL:

- No updated activity.

N. STEWART:

- No updated activity.

HIGHLANDS VIEW:

- Inactive.

Cases for discussion:

22-925- On 7/9/2022 Officers were dispatched to a residence in which Nathan Poe, 31 of Sonora, had assaulted a family member. Poe threatened harm then carried out his threats to the point the victim almost losing consciousness before being able to escape. Poe was uncooperative and remained inside the residence alone, failing to obey responding officer commands. Entry was eventually gained into the home and Officers utilized a less lethal Taser option which was successful in arresting Poe for Felony criminal threats, assault with a deadly weapon, violating a court order and felony warrants.

22-944- On 7/13/2022, Officers were dispatched to a female passed out behind the wheel of a running vehicle which was stopped in the middle of downtown Sonora. A responding Sergeant and Officer positioned their patrol vehicle bumpers to prevent the driver from causing a collision. Officers forced entry through a side window to access the driver for the immediate safety of herself and others. Drug paraphernalia was observed in the vehicle and the driver, Aligha Weeks, 19 of Sonora was arrested for DUI and drug possession.

Recruitments:

- 1 Full-time Police Sergeant (No Applicants)
- 1 Full-time Police Officer
- 1 Full-time Dispatcher (One in BG)
- 1 Part-time Relief Dispatcher (One in BG)

Training:

- One Community Service Officer attended PC 832 Arrest and Control
- One Community Service Officer attended evidence training.

Range:

- Quarterly Range qualification was conducted for sworn officers.

Respectfully Submitted,
Sgt. Chris Johnson



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Mike Lagomarsino, Public Works Supervisor

SUBJECT: Public Works Department Report for July 2022

RECOMMENDATION

Receive the Public Works Department Report for July 2022

DISCUSSION

For the month of July 2022, the City of Sonora Public Works Department performed the following activities:

Events

- Placed banners above Washington Street for upcoming events.
- Placed no parking signs weekly for the Farmers Market.
- Limited staffing with two employees out ten days with Covid.
- Transferred Farmers Market supplies from storage container to new bathroom/storage.

Streets

- Continued painting City Street markings, as well as red, green, and yellow curbs.
- Grinded down asphalt curb in front of driveway on South Washington Street.
- Cleaned up oil spill on Gold Street.
- Repaired damaged stop sign on Elkin St at North Washington Street.
- Removed downed Oak Tree on Snell Street.
- Straightened several street signs throughout the City.
- Removal and disposal of deceased deer on Shaws Flat Road.
- Spent several days removing leaf piles on City Streets.
- Spent several days potholing City Streets.
- Continued annual weed abatement spray program on several roadside locations, cemeteries, parks and landscapes throughout the City.
- Removal and transport of seven pay piles at various locations in the City.
- Located and returned numerous abandoned shopping carts throughout the City.

Facilities

- Picked up surplus office furniture from Modesto Police Department and delivered it to City Hall, Building Department, and Public Works offices.
- Hung more pictures in City Historians office.
- Installed Public Restroom signs for new facility at Farmers Market.
- Painted walls and hung pictures in City Administrator's Office.

Parks/Landscapes/Parking Lots

- Blew and removed leaves from several City Parking lots and Parks.
- Removed graffiti in stairwell at the Terzich Parking Structure.
- Graffiti removal at Woods Creek Rotary Park.
- Made repairs to damaged toilet at Grigsby Park.
- Spent several days striping City Parking Lots.
- Pruned and general cleanup of several City Landscapes.
- Installed a sponsored plaque on a bench at the Dragoon Gulch walking trail.
- Installed new flytraps at Farmers Market lot.

Storm Drains

- Made repairs to a drain access lid in sidewalk near Emberz Restaurant.

Cemeteries

- Prepared required monthly reports, installed headstones, checked messages daily, and returned phone calls.
- Spent several day's weed eating and spraying for weeds around all headstones at Mt. Shadow Cemetery.
- Filled several sunken plots.
- Made irrigation repairs.

Miscellaneous

- Performed routine daily and monthly activities including regular checking of parks and landscape areas for maintenance needs and safety concerns, garbage collection at City facilities, cleaning and stocking City restrooms, opening of gate to Dragoon Gulch Trail parking lot, routine maintenance of City vehicles, participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, and weekly sweeping of City Streets.

FISCAL IMPACT

None



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Community Development Department Report for July 2022

RECOMMENDATION

Receive the Community Development Department Report for July 2022

DISCUSSION

In addition to the day-to-day operations of the Department, staff completed the following items:

RED CHURCH PEDESTRIAN PROJECT – The City Council accepted the Red Church Pedestrian Project as complete at their meeting of July 18, 2022. Staff completed and recorded the Notice of Completion for the project and processed the final invoice from United Pavement Maintenance. 5% of the contract amount has been held as a retention. These funds will be released following the 30 day lien period and submittal by contractor of any outstanding documents. Staff also organized all of the documents and files associated with the project. Staff will begin funding reimbursement requests and will continue with final contract closeout and completing/gathering Caltrans submittals for closeout.

WASHINGTON-STOCKTON TRANSIT PROJECT – The City received approval of the additional \$1,240,000 in Caltrans' SHOPP funds to fully fund the project based on the bid amount received from Dirt Dynasty, Inc. bringing the total funding to \$3,348,140. This includes funding for contingencies and Construction Management. Staff also worked with Caltrans in completing the amendment to the Cooperative Agreement to include this additional funding. This document is now being circulated through Caltrans for final approval. Staff also organized all of the documents and files associated with the project. Staff also completed and submitted the Caltrans' Public Interest Finding Form along with the required Bid Analysis and Comparison documents to obtain approval with moving forward towards awarding the contract.

STEWART STREET RESTROOM PROJECT – The City Council accepted the Stewart Street Restroom Project as complete at their meeting of July 18, 2022. Staff completed and recorded the Notice of Completion for the project and processed the final invoice from United Pavement Maintenance. 5% of the contract amount has been held as a retention. These funds will be released following the 30 day lien period and submittal by contractor of any outstanding documents. The Public Works Department moved the Farmers Market equipment, furniture, etc. from the Conex box to the new storage area and the public restroom was open starting on July 23rd.

ACCESSORY DWELLING UNITS ORDINANCE – The final draft of the Accessory Dwelling Unit Ordinance was completed bringing the City's requirements into compliance with State law. The draft ordinance was presented to the Sonora Planning Commission at their meeting of August 8th and will be considered by the City Council at their September 5, 2022 meeting.



CITY COUNCIL AGENDA REPORT

MEETING DATE: August 15, 2022

TO: City Council Members

FROM: Aimee New, Fire Chief

SUBJECT: Fire Department Monthly Report - July 2022

RECOMMENDATION

Receive Fire Department Monthly Report – July 2022

DISCUSSION

Fire Department Monthly Report – July 2022

FISCAL IMPACT

N/A

Emergency Incidents

1. City of Sonora responded to 183 calls for service in July of 2022.
2. Sonora City units responded to emergency calls as follows:

111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	2
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	2
311 - Medical assist, assist EMS crew	21
321 - EMS call, excluding vehicle accident with injury	104
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	4
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
510 - Person in distress, other	2
512 - Ring or jewelry removal	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	2
553 - Public service	8
554 - Assist invalid	4
611 - Dispatched & cancelled en route	10
622 - No incident found on arrival at dispatch address	2

700 - False alarm or false call, other	4
730 - System malfunction, other	1
735 - Alarm system sounded due to malfunction	3
740 - Unintentional transmission of alarm, other	1
742 - Extinguishing system activation	1
743 - Smoke detector activation, no fire - unintentional	1
Total Incidents	183
3. Monthly dollar loss in the City, resulting from fire:	0
4. The average response time during the month:	6.05
5. Automatic or mutual aid given:	20