

**CITY OF SOUTH JORDAN
COMBINED CITY COUNCIL &
REDEVELOPMENT AGENCY MEETING AGENDA
CITY COUNCIL CHAMBERS
TUESDAY, APRIL 02, 2024 at 6:30 p.m.**



Notice is hereby given that the South Jordan City Council will hold a Combined City Council & Redevelopment Agency Meeting at 6:30 p.m. on Tuesday, April 2, 2024, in person in the City Council Chambers, located at 1600 W. Towne Center Drive, South Jordan, Utah, and virtually via Zoom phone and video conferencing. Persons with disabilities requesting assistance should contact the City Recorder at least 24 hours prior to the Meeting. The Agenda may be amended and an Executive Session may be held at the end of the Meeting. Times listed are approximate and may be accelerated or delayed.

In addition to in-person attendance, individuals may join via phone or video, using Zoom. Note, attendees joining virtually may comment during public comment, or a public hearing virtually. To comment during public comment, or public hearing virtually, the individual must have their video on and working during their comments. Attendees who wish to present photos or documents to the City Council must attend in person. Those who join via phone may listen, but not participate in public comment or public hearings.

In the event the Meeting is disrupted in any way that the City in its sole discretion deems inappropriate, the City reserves the right to immediately remove the individual(s) from the Meeting and, if needed, end virtual access to the Meeting. Reasons for removing an individual or ending virtual access to the Meeting include but are not limited to the posting of offensive pictures, remarks, or making offensive statements, disrespectful statements or actions, and other any action deemed inappropriate.

Ability to participate virtually is dependent on an individual's internet connection. To ensure comments are received regardless of technical issues, please have them submitted in writing to the City Recorder, Anna Crookston, at acrookston@sjc.utah.gov by 3:00 p.m. on the day of the meeting. Instructions on how to join virtually are below.

Join South Jordan City Council Meeting Virtually:

- Join on any device that has internet capability.
- Zoom link, Meeting ID and Password will be provided 24 hours prior to meeting start time.
- Zoom instructions are posted <https://ut-southjordan.civicplus.com/241/City-Council>.

Regular Meeting Agenda: 6:30 p.m.

- A. Welcome, Roll Call, and Introduction:** By Mayor, Dawn R. Ramsey
- B. Invocation:** By Council Member, Jason McGuire
- C. Pledge of Allegiance:** Director of City Commerce, Brian Preece
- D. Minute Approval:**
 - [D.1.](#) March 19, 2024 City Council Study Meeting
 - [D.2.](#) March 19, 2024 City Council Meeting
- E. Mayor and Council Reports: 6:35 p.m.**

F. Public Comment: 6:50 p.m.

This is the time and place on the agenda for any person who wishes to comment. Any person or group wishing to comment on any item not otherwise scheduled for public hearing on the agenda may address the City Council at this point by stepping to the microphone, or if joining electronically, by raising their hand and giving his or her name for the record. Note, if joining electronically, photos or documents will not be accepted through Zoom and you must attend City Council Meeting in-person. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the Chair. Groups wishing to comment will be asked to appoint a spokesperson. Items brought forward to the attention of the City Council will be turned over to staff to provide a response outside of the City Council Meeting. Time taken on non-agenda items, interrupts the process of the noticed agenda. In rare cases where it is determined appropriate to address items raised from public comments, these items will be noted and may be brought back at the conclusion of the printed agenda.

G. Presentation Items: 7:00 p.m.

G.1. Trans-Jordan Landfill. (*By Landfill Executive Director, Jaren Scott*)

[G.2.](#) Proclamation in recognition of Arbor Day April 26, 2024. (*By Mayor, Dawn R. Ramsey*)

H. Action Items: 7:20 p.m.

[H.1.](#) **Resolution R2024-22**, Prohibiting the use of an ignition source, including fireworks, lighters, matches, sky lanterns, and smoking materials, in certain areas. RCV (*By Deputy Fire Chief, Ryan Lessner*)

[H.2.](#) **Resolution R2024-26**, Adopting a Tentative Budget; making appropriations for the support of the City of South Jordan for the Fiscal Year commencing July 1, 2024 and ending June 30, 2025. RCV (*By CFO, Sunil Naidu*)

RECESS CITY COUNCIL MEETING AND MOVE TO REDEVELOPMENT AGENCY MEETING

[H.3.](#) **Resolution RDA 2024-01**, Adopting a Tentative Budget for the Fiscal Year 2024-25. RCV (*By CFO, Sunil Naidu*)

ADJOURN REDEVELOPMENT AGENCY MEETING AND RETURN TO CITY COUNCIL MEETING

I. Public Hearing Items: 8:00 p.m.

[I.1.](#) **Resolution R2024-19**, Approving the 2024-2025 Annual Action Plan for the use of Community Development Block Grant (CDBG) Funds and authorizing the City to enter into a Grant Agreement for the use of CDBG Funds. RCV (*By Associate Director of Strategy & Budget, Katie Olson*)

[I.2.](#) **Ordinance 2024-08**, Amending Section 5.44 of the South Jordan City Municipal Code. RCV (*By Director of City Commerce, Brian Preece*)

J. Staff Reports and Calendaring Items: 8:30 p.m.

ADJOURNMENT

CERTIFICATE OF POSTING

STATE OF UTAH)

COUNTY OF SALT LAKE)

I, Anna Crookston, the duly appointed City Recorder of South Jordan City, Utah, certify that the foregoing City Council Agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body. The agenda was also posted at the principal office of the public body and also posted on the Utah State Public Notice Website <http://www.utah.gov/pmn/index.html> and on South Jordan City's website at www.sjc.utah.gov. Published and posted March 29, 2024.

SOUTH JORDAN CITY
CITY COUNCIL STUDY MEETING

March 19, 2024

Present: Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Kathie Johnson, Council Member Don Shelton, Council Member Tamara Zander, Council Member Jason McGuire, City Manager Dustin Lewis, Assistant City Manager Jason Rasmussen, City Attorney Ryan Loose, Director of Commerce Brian Preece, Director of Strategy & Budget Don Tingey, IT Director Jon Day, Associate Director of Parks Colby Hill, CFO Sunil Naidu, City Engineer Brad Klavano, Director of Administrative Services Melinda Seager, Director of Planning Steven Schaefermeyer, Lieutenant Police Chief Rob Hansen, Fire Chief Chris Dawson, Communications Manager Rachael Van Cleave, Recreation Director Janell Payne, Senior Systems Administrator Phill Brown, City Recorder Anna Crookston, Meeting Transcriptionist Diana Baun, Arts Program Director Tiffany Parker, City Planner Greg Schindler, Planner Damir Drozdek, Director of Human Resources Teresa Cook

Absent:

Others: Sara Elbert, Lucas Millhouse, Alan Matheson, Chase Andrizzi, Andy, Cameron Jackson

4:39 P.M.
STUDY MEETING

A. Welcome, Roll Call, and Introduction: *By Mayor, Dawn R. Ramsey*

Mayor Ramsey welcomed everyone present and introduced the meeting, excusing Council Member Harris and noting he would be joining the meeting soon.

B. Invocation: *By Council Member, Kathie L. Johnson*

Council Member Johnson offered the invocation.

C. Mayor and Council Coordination - *None*

D. Discussion/Review of Regular Council Meeting

Public Hearing Items:

-Ordinance 2024-05, Adopting an amended and updated Impact Fee for Public Safety; establishing certain policies related to impact fees for public safety facilities; establishing service area; and/or other related matters.

- Ordinance 2024-06, Re-adopting the City's Construction Standards and Specifications.
- Ordinance 2024-07, Vacating a portion of ROW on the West side of Prosperity Road running South from Lake Avenue approximately 163 feet.
- Zoning Ordinance 2024-04-Z, Rezoning property located at 10593 South 3200 West.

E. Presentation Items

E.1. South Jordan Art's Council member appointment. *(By Arts Program Director, Tiffany Parks)*

Sarah Elbert (Applicant) – She moved to Daybreak about a year ago and has five kids. She is a retired teacher who loves the arts. She has an online boutique with local artists in it, along with doing local workshops with friends at local venues. At the Art Swap, Council Member McGuire shared there were openings for the Art's Council and she was interested in expanding her involvement and volunteering.

Lucas Millhouse (Applicant) – Has been a South Jordan resident for two years. He is a filmmaker and videographer, also a former theater kid. He wants to be involved to see the theater grow, as he only saw one production last year and there should be three. He has 4 kids, and would love to see more opportunities for kids their age to participate more.

Council Member McGuire asked about Sarah's specific medium she uses.

Sarah responded that when she did arts integration at the high school level she worked with everything, but recently she has done mostly watercolor and acrylic painting.

Council Member Zander asked where in the city each applicant was located and that was discussed, she was satisfied that they were spread throughout the city.

E.2. The Point Update. *(By The Point Operations Director, Don Willie)*

Alan Matheson (Executive Director for The Point) reviewed his prepared presentation (Attachment A).

Mayor Ramsey noted that the Board made a formal resolution of support for extending the Red Line from South Jordan.

Council Member Zander asked if the River to Range trail will be adjacent to the TRAX land.

Mr. Matheson responded that no, they will be separate. He also noted that he has been in discussion with the Larry H. Miller Group about connections in the future with Daybreak as

well. He then continued reviewing Attachment A, noting that the chapel is the only building left on the land currently and is for sale to the public to maintain it.

F. Discussion Items

F.1. Altitude Housing Development, 515 W Ultradent Dr. (DAI Applicant). (By Director of Planning, Steven Schaefermeyer)

Director Schaefermeyer reviewed background information from the Council Report and introduced those in attendance with the developer.

Chase Andrizzi (DAI, Applicant) introduced himself and reviewed his prepared presentation on the Altitude Housing Development (Attachment B).

Director Schaefermeyer added that all the open land south of this project is owned by the US Government or other conservation groups, and gaining access to that land has been impossible in the past, despite the additional connectivity that access would offer.

Mr. Andrizzi continued reviewing his prepared presentation (Attachment B). The current plan for these units is for them to be “for rent” with the parking planned accordingly.

Council Member Harris joined the meeting.

Mr. Andrizzi continued reviewing Attachment B.

Council Member Zander asked about specific benefits to the city having these units as rentals, versus owner occupied.

Mr. Andrizzi responded there is a need for housing, and there are a variety of ways to solve that issue. Providing housing, whether for rent or for sale, helps that, but there are people choosing to rent for their own reason, and who are looking to rent something more than an apartment but less than a home.

Council Member Zander expressed that she has no issue with renters. However, her thought is that if someone is going to pay that money for rent, that money put towards a mortgage gives them ownership towards the future, putting them on a pathway to personal wealth, ownership and gain rather than a landlord getting all that gain. She is not in favor of this being a rental and would much rather see it being owner occupied.

Mr. Andrizzi responded that can always be discussed, but he is not the only person making that decision today. He has noted her response, and they knew coming in that was going to be a discussion point tonight.

Mayor Ramsey noted that hours of meetings with legislators in the past year have focused on the lack of for sale products. Cities have taken immense heat for approving projects like The Rise

that are all rentals, including punitive legislative changes in zoning. Everyone is aware that the legislature and Governor have been very forthcoming with their expectations that for sale product is what they are expecting. There have been so many rentals built that people can't buy something like this that they used to be able to purchase as a first home in the past. That opinion is not likely to change any time soon, and it is even being said that all the rentals aren't moving the needle on housing because people aren't buying it. She doesn't disagree with them as she has sat through all those meetings and heard all the discussions.

Mr. Andrizzi noted that they are aware of Senator Fillmore's bill regarding affordable housing, and that they are willing to look through that with the city to see what that might have to offer for this project.

Council Member Shelton noted that Mr. Andrizzi stated they could not build a for sale product in this area, and he asked what the hurdles are he is seeing to making that product available.

Mr. Andrizzi noted that it's not something they are currently doing, and he knows there are plenty of others who would love to build a for sale project here. The financing is completely different on a for rent project, and they have the ability to put more into it in the way of amenities. There is an HOA managing everything, which they believe can be done to a much higher degree when it's managed by one entity.

Council Member Harris noted that there are rentals all around this area, and some of them were given to DAI. In those circumstances they looked at the situation and agreed to those because of their location and necessity in the area. He just doesn't feel that this specific project carries a benefit to the city or area being rentals.

Council Member Zander shared some things she appreciated about this project, specifically the use of the slope and open space. She enjoyed the accessibility potential for the public going through this area on the trails as well. In addition, she asked that the greenspace is enough to accommodate all the units, especially since the wetlands adjoining the area are unusable to the residents.

F.2. ADU discussion. (By Director of Planning, Steven Schaefermeyer)

Director Schaefermeyer provided background from previous discussions, and shared the draft document with proposed changes to city code (Attachment C) as well as the current state municipal code requirements for ADUs (Attachment D). The Council and staff discussed the proposed changes for external ADUs and what they would mean for residents, with Director Schaefermeyer emphasizing the following points:

- Only one ADU is allowed, property owners must choose either an internal or external ADU, they still cannot have both.
- ADUs in Daybreak are still regulated by the zone and the development agreement. Any changes to city code would not change regulations in Daybreak.

Council members shared the following concerns regarding internal ADUs:

- Council Member Shelton mentioned residents complaining about multiple families living in one home, creating a host of issues including parking problems.
- Council Member Johnson mentioned a resident complaining about a neighbor renting multiple rooms.
- Council Member Zander tends to hear about people with basement accesses wanting to add a kitchenette and rent out the space. It would be nice to have a clear response regarding that to share with residents.

Director Schaefermeyer addressed the concerns shared and discussion was had between staff and the Council. Regarding Daybreak, if they wanted to allow ADUs, it would require opening the development agreement for changes to allow that.

ADJOURNMENT

Council Member Johnson motioned to adjourn the March 19, 2024 City Council Study Meeting. Council Member Zander seconded the motion; vote was 5-0 unanimous in favor.

The March 19, 2024 City Council Study meeting adjourned at 6:28 p.m.

SOUTH JORDAN CITY
CITY COUNCIL MEETING

March 19, 2024

Present: Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Kathie Johnson, Council Member Don Shelton, Council Member Tamara Zander, Council Member Jason McGuire, City Manager Dustin Lewis, City Attorney Ryan Loose, Director of Commerce Brian Preece, Director of Strategy & Budget Don Tingey, IT Director Jon Day, Associate Director of Parks Colby Hill, CFO Sunil Naidu, City Engineer Brad Klavano, Director of Administrative Services Melinda Seager, Director of Planning Steven Schaefermeyer, Lieutenant Police Chief Rob Hansen, Fire Chief Chris Dawson, Communications Manager Rachael Van Cleave, Recreation Director Janell Payne, Senior Systems Administrator Phill Brown, City Recorder Anna Crookston, Meeting Transcriptionist Diana Baun

Absent:

Others: Fred Philpot, Madelyn Neff, Craig Bonham, Bill G.,

6:42 P.M.

REGULAR MEETING

A. Welcome, Roll Call, and Introduction to Electronic Meeting - By Mayor, Dawn Ramsey

Mayor Ramsey welcomed everyone and introduced the meeting.

B. Invocation – By Council Member, Don Shelton

Council Member Don Shelton offered the invocation.

C. Pledge of Allegiance – By CFO, Sunil Naidu

CFO Naidu led the audience in the Pledge of Allegiance.

D. Minute Approval

D.1. February 20, 2024 City Council Study Meeting

D.2. February 20, 2024 City Council Meeting

D.3. February 28, 2024 City Council Budget Meeting

D.5. March 5, 2024 City Council Study Meeting

D.6. March 5, 2024 City Council Meeting

Council Member McGuire sent an email prior to the meeting with minor changes and those changes were made accordingly.

Council Member Shelton motioned to approve the February 20, 2024 City Council Study Meeting, February 20, 2024 City Council Meeting, February 28 City Council Budget Meeting, March 5, 2024 City Council Study Meeting and March 5, 2024 City Council Meeting minutes as published. Council Member McGuire seconded the motion; vote was 5-0, unanimous in favor.

E. Mayor and Council Reports

Council Member Don Shelton

- Attended the Caucus Meeting after the last Council Meeting.
- Met those running the BMX bike racing at the location adjacent to Bingham Creek Park.
- Has a son who lives along the river and is worried about flooding. Council Member Shelton shared that City Staff was able to provide him the proper information based on records to help with those worries and adjustments.

Council Member Tamara Zander

- Attended the Caucus Meetings as well, at Herriman High School specifically, with great attendance. She ran as a delegate, was elected and is looking forward to attending the convention to learn more and report back.
- March 16 attended the SoJo Race Series event at Oquirrh Shadows Park with a great turnout.
- Recently played pickleball at Highland Park and greatly appreciated the lights being on and the new signs reminding everyone of pickleball etiquette. She asked about the paddle holders to can help with queuing at the courts when they are completely packed and staff informed her they are on their way.

Council Member Patrick Harris

- Attended his Caucus as well, with large turnouts.
- Attended the SoJo Race Series event on the 16th as well and had a great time.
- At South Valley Sewer he recommended having an audit committee put in place, and they had their first meeting with that now in place.

Council Member Kathie Johnson – Nothing to report

Council Member Jason McGuire

- Applauded the Mayor for her State of the City Address.
- A call for artists is open for sidewalk murals to replace the ones on Towne Center Drive, as well as some smaller murals throughout the city.
- Attended Herriman High School's production of The Pajama Game.
- South Jordan Art's Council Art Show coming up with a reception.
- Coordination meeting with Dustin to discuss smaller issues in his district.

- Discussed the Round It Up program and ease of donating through that.
- Joseph and the Amazing Technicolor Dreamcoat has been fully casted and the Mayor is participating as the narrator.

Mayor Dawn Ramsey

- Also attended Caucus night and was elected as a Republican State Delegate.
- Met with LHM and UTA regarding some things in Daybreak.
- Talked about the tumbleweed chaos with the last storm and how the story spread worldwide.
- Serves on the Joint Policy Advisory Committee which includes UDOT, UTA and other related organizations. There was a great meeting at the UDOT headquarters to discuss current and upcoming projects in the area.
- As a part of the Jordan Education Foundation she got to present the Outstanding Educator Awards this past week.
- Attended the National League of Cities Conference in Washington, DC this past week.
- Discussed previous Governor Mike Leavitt and his recently written memoir that is now available as a book for free online regarding lessons from the past.
- Discussed the ballot coming up this year, specifically the ZAAP tax being presented for re-adoption this year.
- Discussed her opportunity to participate as the narrator in Joseph and the Amazing Technicolor Dreamcoat.

Council Member McGuire thanked Congressman Owens' and Senator Lee's offices for their help with a passport issue.

F. Public Comment

Mayor Ramsey opened the public comment portion of the meeting. There were no comments and she closed the public comment portion of the meeting.

G. Public Hearing Items

G.1. Ordinance 2024-05, Adopting an amended and updated Impact Fee for Public Safety; establishing certain policies related to impact fees for public safety facilities; establishing service area; and/or other related matters. *(By Director of Strategy & Budget, Don Tingey)*

Fred Philpot with LRB reviewed the prepared presentation (Attachment A) regarding the summary of the impact fees leading up to this proposed ordinance.

Mayor Ramsey opened the public hearing for comments; there were no comments and the hearing was closed.

Council Member Shelton asked to address ADUs and where they fall in terms of Impact Fees, since they clearly have a large impact on the city and neighborhoods.

Mr. Philpot responded that expanding the definition and how they assess impacts to ADUs will be discussed as things develop in the future, but ultimately it comes down to the evaluation of impact and proving there is a net increase on the system relative to any residential/nonresidential development.

Council Member Zander asked when the fees are assessed, and how to respond to residents who approach her complaining about our fees compared to other cities.

Director Tingey responded the fees are assessed when the permits are issued.

Mr. Philpot noted that he has not pulled other cities' amounts for comparative purposes, but on a combined basis they range between \$500 and \$1000 on average. He also noted that there are so many factors that go into those fee calculations that it would be hard to compare.

Council Member McGuire motioned to approve Ordinance 2024-05, Adopting an amended and updated Impact Fee for Public Safety. Council Member Johnson seconded the motion.

Roll Call Vote

**Yes – Council Member McGuire
Yes – Council Member Johnson
Yes – Council Member Shelton
Yes – Council Member Zander
Yes – Council Member Harris**

Motion passes 5-0, unanimous in favor.

G.2. Ordinance 2024-06, Re-adopting the City's Construction Standards and Specifications. (By Director of Engineering/City Engineer, Brad Klavano)

Director Klavano reviewed background information from the Council Report.

Mayor Ramsey opened the public hearing for comments; there were no comments and the hearing was closed.

Council Member Zander motioned to approve Ordinance 2024-06, Re-adopting the City's Construction Standards and Specifications. Council Member Shelton seconded the motion.

Roll Call Vote

**Yes – Council Member Zander
Yes – Council Member Shelton
Yes – Council Member Harris
Yes – Council Member Johnson
Yes – Council Member McGuire**

Motion passes 5-0, unanimous in favor.

G.3. Ordinance 2024-07, Vacating a portion of Right-of-Way on the west side of Prosperity Road running South from Lake Avenue approximately 163 feet. (By *Director of Planning, Steven Schaefermeyer*)

Director Schaefermeyer reviewed background information from the Council Report.

Mayor Ramsey opened the public hearing for comments; there were no comments and the hearing was closed.

Council Member Johnson motioned to approve Ordinance 2024-07, Vacating a portion of Right-of-Way. Council Member Zander seconded the motion.

Roll Call Vote

Yes – Council Member Johnson
Yes – Council Member Zander
Yes – Council Member McGuire
Yes – Council Member Harris
Yes – Council Member Shelton

Motion passes 5-0, unanimous in favor.

G.4. Zoning Ordinance 2024-04-Z, Rezoning property located at 10593 South 3200 West from R-1.8 (Residential) Zone to R-2.5 (Single-Family Residential) Zone; High Country Homes & Developments, Inc. (By *Director of Planning, Steven Schaefermeyer*)

Director Schaefermeyer reviewed background information from the Council Report and his prepared presentation (Attachment B).

Craig Bonham (Applicant) – confirmed that all utilities are stubbed to the property.

Mayor Ramsey opened the public hearing for comments; there were no comments and the hearing was closed.

Council Member Shelton motioned to approve Zoning Ordinance 2024-04-Z, Rezoning property located at the address listed. Council Member Harris seconded the motion.

Roll Call Vote

Yes – Council Member Shelton
Yes – Council Member Harris
Yes – Council Member Johnson

Yes – Council Member Zander
Yes – Council Member McGuire

Motion passes 5-0, unanimous in favor.

H. Staff Reports and Calendaring Items

Communications Manager Rachael VanCleave discussed the big PureSoJo event coming up this Thursday.

Recreation Director Janell Payne discussed some recognitions received by the city in regards to the Parks and Recreations Departments. The Department of the Year Award in the Class III category was awarded to our Parks & Recreation Departments. Leadership from the awarding organization will be out to recognize everyone at a future council meeting. In addition, the Parks Department was specifically called out for being a main driver of getting that award.

City Manager Dustin Lewis reminded all recently elected and re-elected council members are required to complete a training from the State Auditor's Office, which needs to be done by the end of the month, otherwise it shows up in the city's audit.

Mayor Ramsey reminded everyone about the ULCT Annual Spring Conference in April, she'd love to have the whole team there if possible.

Council Member Zander motioned to recess the City Council Meeting and move to Executive Closed Session. Council Member McGuire seconded the motion; vote was 5-0, unanimous in favor.

RECESS CITY COUNCIL MEETING AND MOVE TO EXECUTIVE CLOSED SESSION

I. Executive Closed Session

I.1. Discussion of the character, professional competence, or physical or mental health of an individual.

ADJOURN EXECUTIVE CLOSED SESSION AND RETURN TO CITY COUNCIL MEETING

Council Member Zander motioned to adjourn Executive Closed Session and return to the City Council Meeting. Council Member Johnson seconded the motion; vote was 5-0, unanimous in favor.

Council Member Shelton motioned to adjourn the March 19, 2024 City Council Meeting. Council Member Zander seconded the motion; vote was 5-0, unanimous in favor.

ADJOURNMENT

The March 19, 2024 City Council Meeting adjourned at 8:24 p.m.

UNAPPROVED



OFFICIAL PROCLAMATION

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Dawn Ramsey, Mayor of the City of South Jordan, do hereby proclaim April 26th as **ARBOR DAY** In the City of South Jordan, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 26th day of April, 2024

Mayor _____

RESOLUTION R2024-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, PROHIBITING THE USE OF AN IGNITION SOURCE, INCLUDING FIREWORKS, LIGHTERS, MATCHES, SKY LANTERNS, AND SMOKING MATERIALS, IN CERTAIN AREAS.

WHEREAS, pursuant to Utah Code 15A-5-202.5, when the fire code official has determined that existing or historical hazardous environmental conditions necessitate controlled use of an ignition source, including fireworks, lighters, matches, sky lanterns, and smoking materials, the legislative body of a municipality may prohibit the ignition or use of an ignition source in wildland urban interface areas; and

WHEREAS, the Fire Code Official for the City of South Jordan (the "City") has determined that existing or historical hazardous environmental conditions necessitate controlled use of ignition sources in wild land urban interface areas in and around the City; and

WHEREAS, certain wildland urban interface areas within the City have limited access for fire suppression access and efforts; and

WHEREAS, the danger of fire in wildland urban interface areas is expected to be elevated in and around the City through the 2024 wildland fire season, which may pose a risk to life or property; and

WHEREAS, the legislative body has determined that the hazardous environmental conditions have existed for at least three of the last five years; and

WHEREAS, the legislative body has provided maps of the closed areas within the City to Salt Lake County, prior to May 1, 2024, and has also made them readily accessible to the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Definitions. As used in this Resolution

1. "Fireworks" means any item or device which produces noise, smoke, showers of sparks, or movement by combustion or explosive materials, including all classes of fireworks.
2. "Wildland Urban Interface" means the line, area, or zone where structures or other human development meet or intermingle with undeveloped wildland or land being used for an agricultural purpose.

SECTION 2. Prohibited Acts. Unless explicitly approved through the issuance of a written permit, as provided for in Section 3 Exceptions, the South Jordan City Council prohibits the use of any ignition source, including fireworks, lighters, matches, sky lanterns, and smoking materials, or other item or device producing an open flame or sparks within the following areas:

Resolution R2024-22

Page 1 of 2

1. Wildland Urban Interface areas
2. Brush-covered and dry grass-covered areas within the borders of South Jordan City.
3. Within 200 feet of waterways, canyons, washes, ravines or similar areas within South Jordan City.
4. On all South Jordan City owned properties and facilities.
5. A copy of the map designating these areas and that will be made available to the public is attached as Exhibit 1.

SECTION 3. Exceptions. The Fire Code Official of the City of South Jordan is authorized to evaluate and, as appropriate, approve necessary exceptions to the prohibited acts, as listed in Section 2. Exceptions shall be granted through the issuance of a written "permit" as approved and issued by the Fire Code Official.

SECTION 4. Violations. Any performance of the prohibited acts as listed herein without a permit for an exception shall be prosecuted to the full extent of the law.

SECTION 5. Effective Date. This Resolution shall become effective immediately upon passage.

**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH,
ON THIS _____ DAY OF APRIL, 2024 BY THE FOLLOWING VOTE:**

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Bradley Marlor	_____	_____	_____	_____
Kathy Johnson	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn Ramsey

Attest: _____
City Recorder

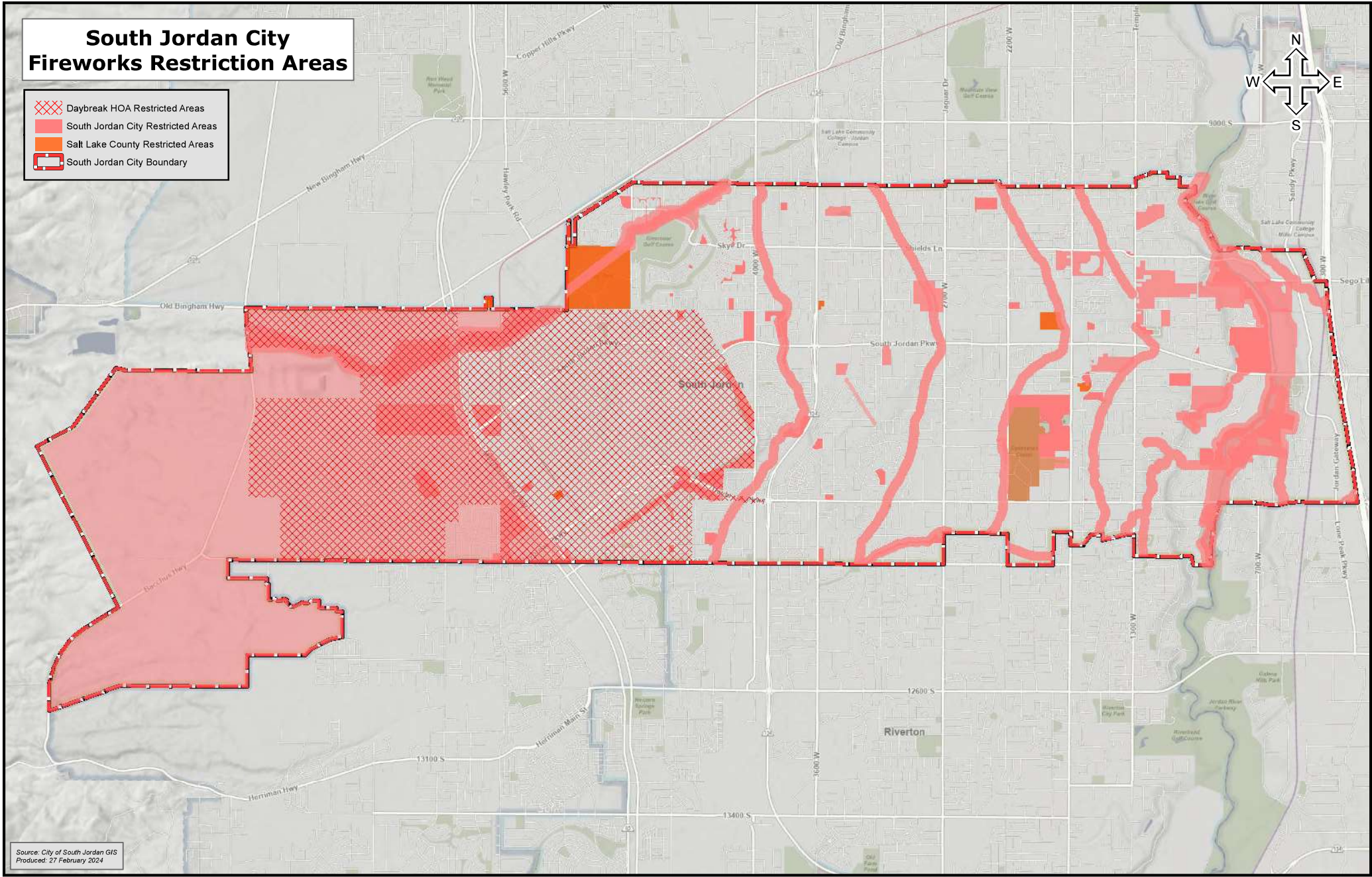
Approved as to form:



Office of the City Attorney

South Jordan City Fireworks Restriction Areas

- Daybreak HOA Restricted Areas
- South Jordan City Restricted Areas
- Salt Lake County Restricted Areas
- South Jordan City Boundary



Source: City of South Jordan GIS
Produced: 27 February 2024

RESOLUTION R2024 - 26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING A TENTATIVE BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF SOUTH JORDAN FOR THE FISCAL YEAR COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025.

WHEREAS, the South Jordan Budget Officer, as required by law, submitted to the South Jordan City Council a proposed budget (herein the “Tentative Budget”) for the fiscal year commencing July 1, 2024 and ending June 30, 2025; and

WHEREAS, the City Council has reviewed and considered the Tentative Budget; and

WHEREAS, it is the intent and desire of the City of South Jordan to comply with all applicable State and local laws regarding the adoption of the Tentative Budget; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of South Jordan City to adopt a Tentative Budget for South Jordan City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Tentative Budget Adoption. The amounts shown in Exhibit “A”, which is attached hereto and incorporated herein by reference, are hereby tentatively appropriated for the corporate purposes and objectives of the City of South Jordan for the fiscal year commencing July 1, 2024 and ending June 30, 2025 and are hereby adopted as the Tentative Budget of the City of South Jordan for the fiscal year 2024-2025.

SECTION 2. Further Action. In addition to the foregoing, the Budget Officer is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget. Such actions may include, but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

SECTION 3. Effective Date. This Resolution shall become effective immediately upon passage.

<<Signature on Following Page>>


**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH,
ON THIS 2ND DAY OF APRIL, 2024 BY THE FOLLOWING VOTE:**

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn R. Ramsey

Attest: _____
City Recorder

Approved as to form:



Office of the City Attorney



City of South Jordan
State of Utah

SOUTH JORDAN
U T A H

TENTATIVE BUDGET



Fiscal Year
2024-2025

The City of South Jordan

Tentative Budget

Fiscal Year 2024-2025

City of South Jordan
1600 West Towne Center Drive
South Jordan, UT 84095
www.sjc.utah.gov
Phone: (801) 254-3742
Fax: (801) 253-5250

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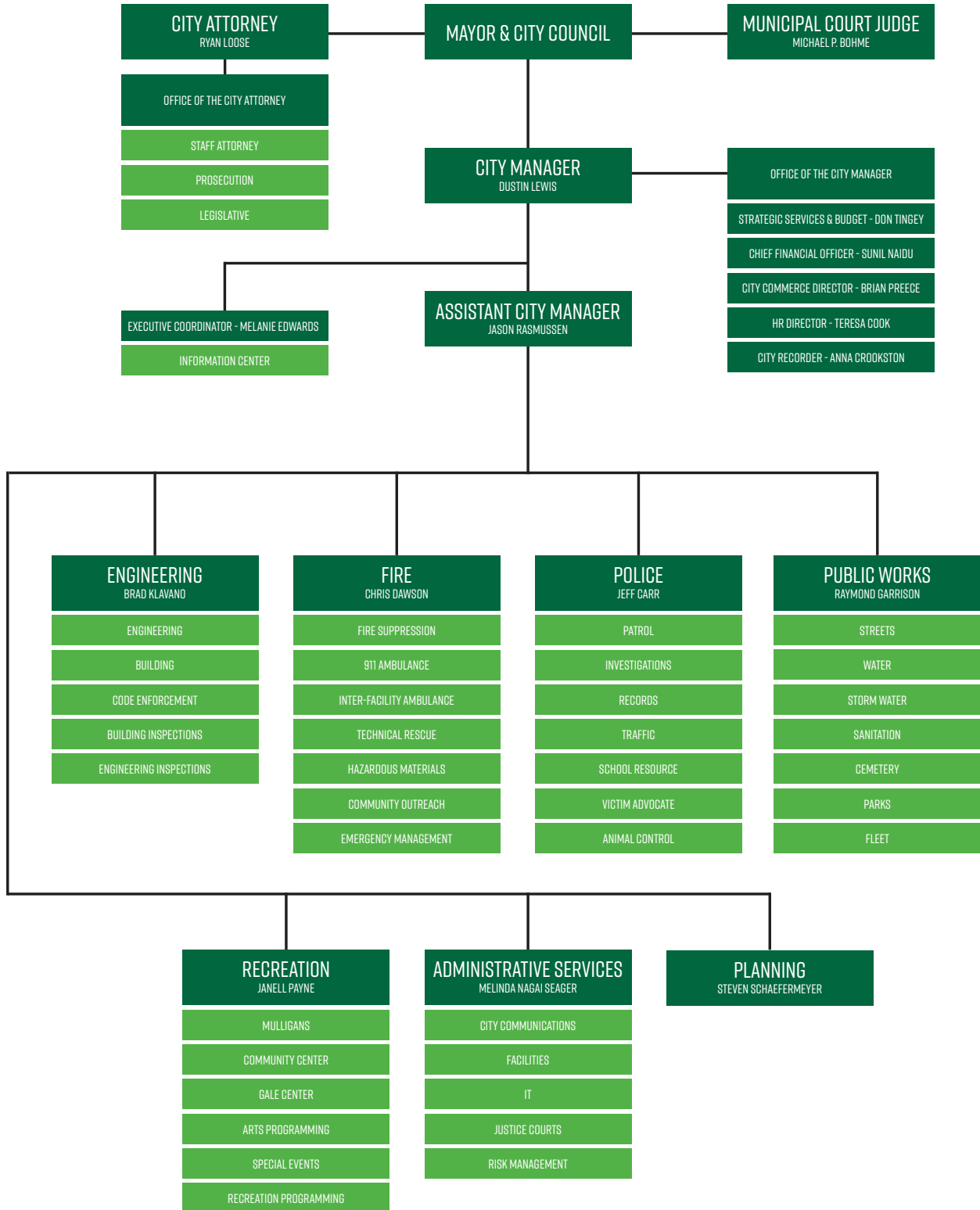
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of South Jordan, Utah for its Annual Budget for the fiscal year beginning July 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

**THE CITY OF SOUTH JORDAN HAS EARNED THE
DISTINGUISHED BUDGET AWARD FOR 30 CONSECUTIVE YEARS.**

Organization Chart



Officials and Staff

Mayor and Governing Body

<i>Mayor</i>	Dawn R. Ramsey	dramsey@sjc.utah.gov
<i>Council Member (1)</i>	Patrick Harris	pharris@sjc.utah.gov
<i>Council Member (2)</i>	Kathie L. Johnson	kjohnson@sjc.utah.gov
<i>Council Member (3)</i>	Donald J. Shelton	dshelton@sjc.utah.gov
<i>Council Member (4)</i>	Tamara Zander	tzander@sjc.utah.gov
<i>Council Member (5)</i>	Jason T. McGuire	jmcguire@sjc.utah.gov

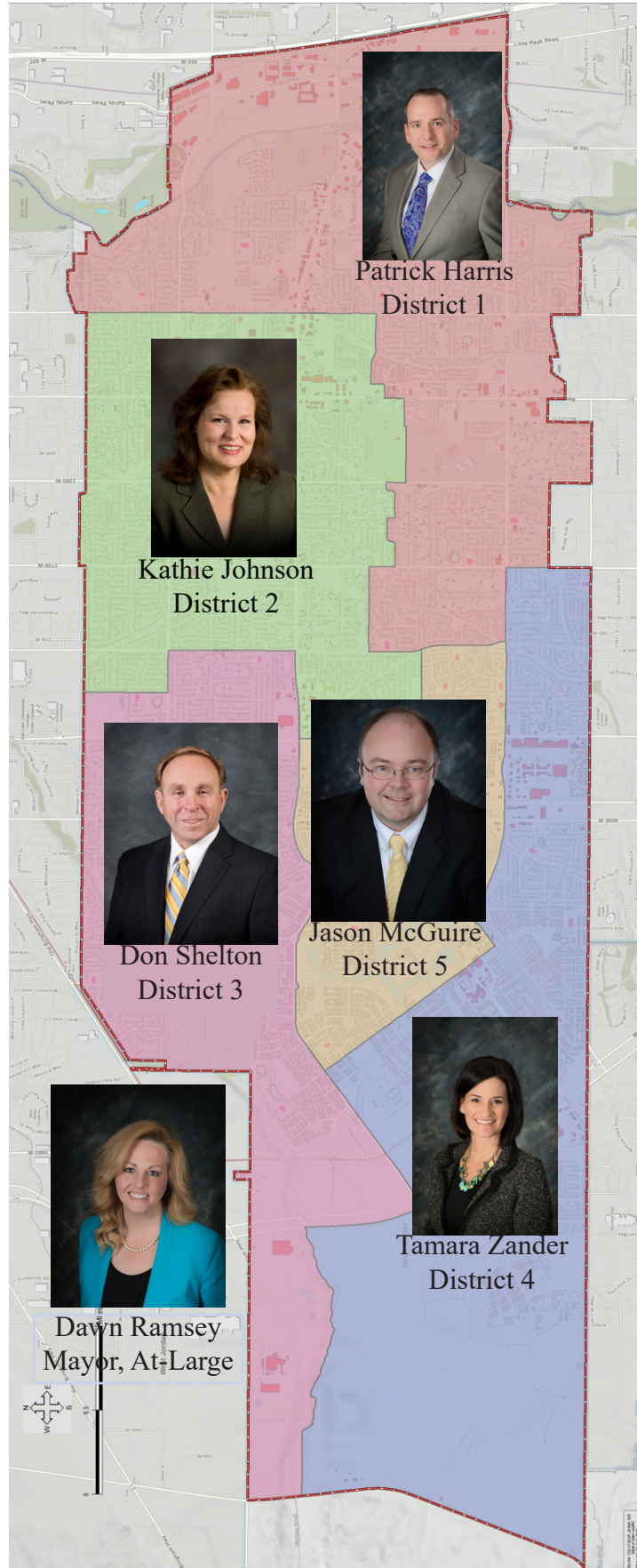
Appointed Officials

<i>City Manager</i>	Dustin Lewis	dlewis@sjc.utah.gov
<i>Assistant City Manager</i>	Jason Rasmussen	jasmussen@sjc.utah.gov
<i>City Attorney</i>	Ryan Loose	rloose@sjc.utah.gov
<i>Municipal Court Judge</i>	Michael Boehm	mboehm@sjc.utah.gov
<i>CFO/Budget Officer</i>	Sunil K. Naidu	snaidu@sjc.utah.gov
<i>City Treasurer</i>	Chip Dawson	cdawson@sjc.utah.gov
<i>City Recorder</i>	Anna Crookston	acrookston@sjc.utah.gov

Executive Team

<i>Director of Strategy & Budget</i>	Don Tingey	dtingey@sjc.utah.gov
<i>Director of Human Resources</i>	Teresa Cook	tcook@sjc.utah.gov
<i>Police Chief</i>	Jeff Carr	jcarr@sjc.utah.gov
<i>Director of City Commerce</i>	Brian Preece	bpreece@sjc.utah.gov
<i>Director of Engineering</i>	Brad Klavano	bklavano@sjc.utah.gov
<i>Director of Planning</i>	Steven Schaefermeyer	sschaefermeyer@sjc.utah.gov
<i>Director of Public Works</i>	Raymond Garrison	rgarrison@sjc.utah.gov
<i>Fire Chief</i>	Chris Dawson	chdawson@sjc.utah.gov
<i>Director of Admin Services</i>	Melinda Seager	mseager@sjc.utah.gov
<i>Director of Recreation</i>	Janell Payne	jpayne@sjc.utah.gov

City Council Districts



City Manager's Message

To the Mayor, City Council, and Members of the Community:

Contained herein is the budget for the City of South Jordan for the Fiscal Year 2024-2025. The budget is the foundation of all the programs and work that is accomplished in the City each year. Significant time and effort has gone into its preparation. As we continue to follow the pattern that was established several years ago, the approach to putting this budget together focused on conservative fiscal responsibility, a strong desire to maintain current service levels, and a vision of a sustainable financial future for our community. This year's fiscal budget continues to maintain our exceptional service levels by allowing the City to retain well-trained and skilled employees, keeps the financial reserves healthy, and provides for the increasing costs of building and maintaining public infrastructure.



City Manager
Dustin Lewis

The City Council has developed a robust and comprehensive strategic plan to guide the City forward and this budget supports the implementation of that plan and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities.

POLICY ISSUES

The City honors its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

SOLUTIONS

The City has adopted the use of priority-based budgeting as a recognized best practice in municipal finance and has been using it for many years as the basis of our budgeting philosophy. As a common sense, data-driven, strategic alternative to incremental budgeting, the philosophy of priority-driven budgeting is that resources can be allocated

according to how effectively a program or service achieves the goals and objectives that are of most significant value to the community.

This budget identifies several strategic drivers that need fiscal resources to keep us current and relevant in our changing growth patterns. We continue to protect our investment in a well-trained and experienced workforce that has some of the best and brightest professionals in their field of expertise. We also have focused on maintaining our infrastructure in a responsible way to try to avoid significant costs in the future.

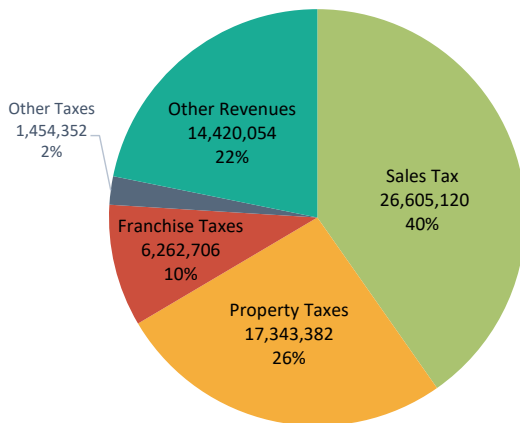
As the City grows, we have a responsibility to ensure our investment in personnel, infrastructure, and services are not eroded over time. After careful evaluations, the following items are some of the major undertakings of this budget; a) fortification of our employee retention program, b) funds for infrastructure, maintenance and projects totaling \$ 14,330,850, b) hiring 17 full-time employees, including 3 recreation personnel, 3 streets personnel, 4 parks personnel, 4 police personnel, 1 Backflow Technician, and 2 Mulligans personnel.



ECONOMIC FACTORS

South Jordan is beginning to see significant retail and employment center growth in the western part of the City. South Jordan City is working to establish a balanced and sustainable economic base that includes property tax revenues, sales tax revenues and good-paying jobs. In order to do this, the City must focus on both regional retail and Class A office park development, expansion of job creation centers, and thereby establishing itself as the economic hub of the Southwest Valley.

City Manager's Message



SOLUTIONS

The City's General Plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption and implementation of these various planning scenarios including key sub-area plans, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The General Plan is important in helping the City be prepared to sustain our levels of service when we reach build out. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation.

The City must continue to build a tax base that is multifaceted, reliable, and truthful.

REGULATORY & LEGISLATIVE CHALLENGES

Cities face external forces, such as a potential recession, emergencies that demand public services, or new federal and state policies that require cities to adjust and adapt. How we adapt depends in large part on our capacity to control resources and manage change.

SOLUTIONS

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. Three principal attributes of cities' capacity to adapt to changing environments are: (1) the state-local framework, including most importantly the constraining effects of the state legislature and the state's financial non-support of its cities; (2) the alignment between a city's economic base and its fiscal budget priorities; and (3) the demands of the city's residents and customers to provide an acceptable level of services. These three attributes create a lens through which we can understand the decision making

room for city officials to respond to so many external forces.

Most recently, cities are experiencing more demand to be part of the solution regarding affordable housing and are subject to such related state enacted legislation and rule-making.

CHANGES IN SERVICE LEVELS OR FEES

Sustainable growth starts with best-in-class city services, such as safe neighborhoods, reliable roads, and great parks. Those best-in-class services drive population growth, as more and more people and business desire to live and work in the community. Where Utah's tax structure does not allow for inflation capture in property taxes we will be facing difficult decision as it relates to taxes and services. Without more commercially based property taxes, the City will continue to find it harder to meet the growth related service demands. Municipal budgets are strongest when they have diversified revenue streams and when cities' taxation system aligns with their economies.

SOLUTIONS

This budget also keeps our debt ratio comparatively low, which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.

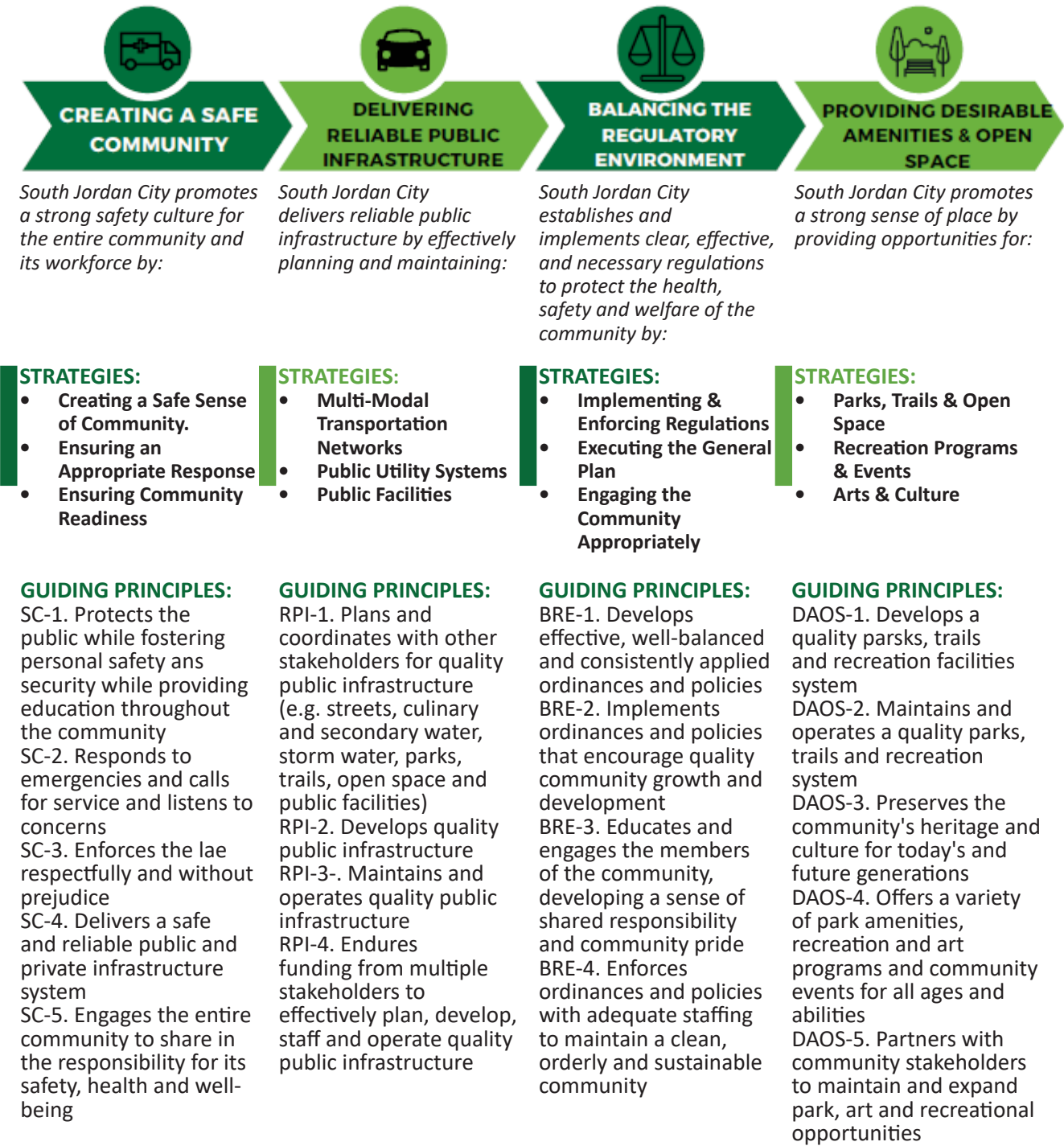
Our Vision

We are a family-oriented community, founded upon principles of accountability, integrity, industry, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Our Mission

South Jordan City provides service-oriented, responsible government, consistent with the community's values, priorities, and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Our Priorities

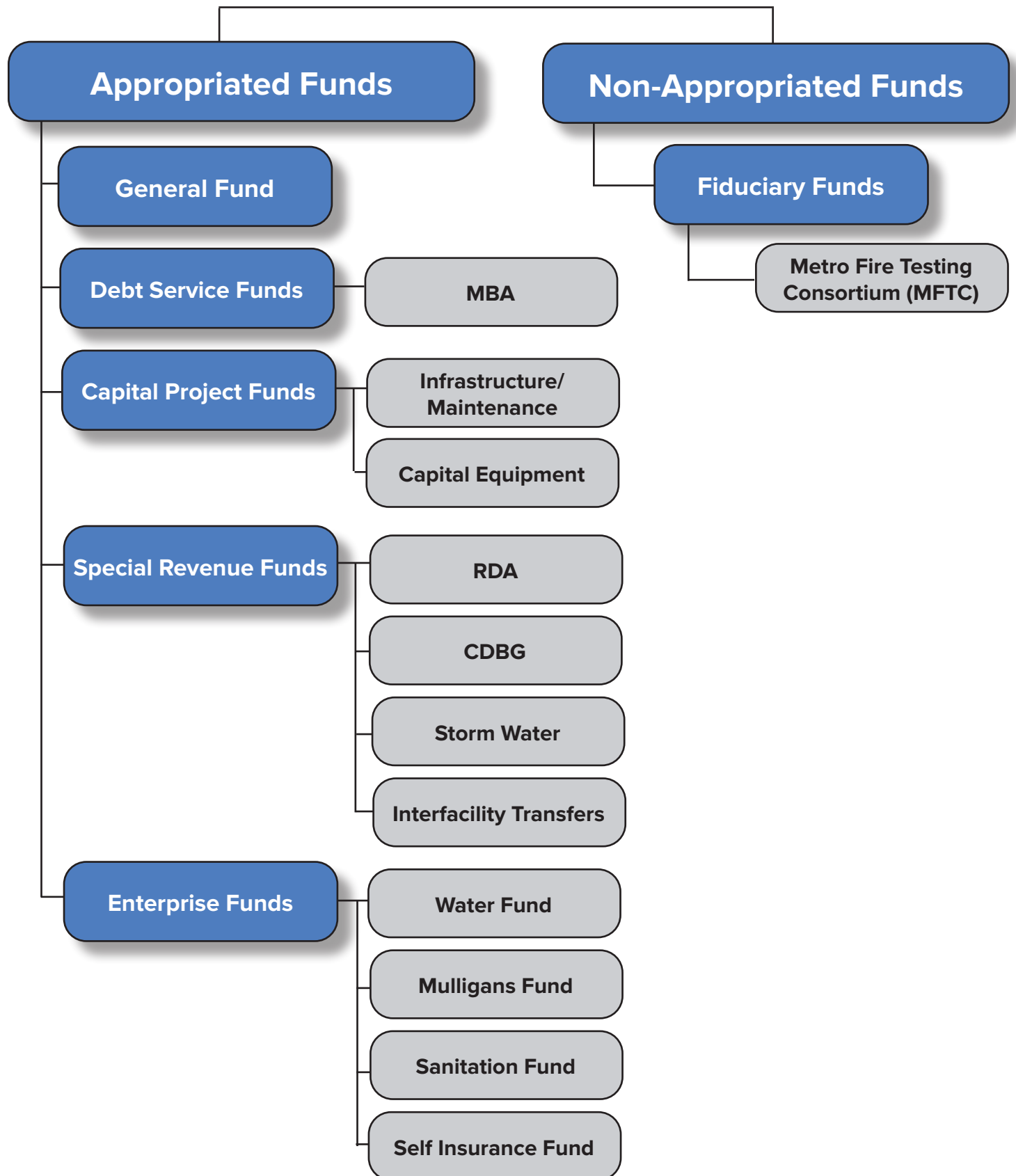




The chart below outlines the process used to create strategic goals.



Fund Organizational Chart



Department/Fund Relationship

Department	Governmental Funds							Proprietary Funds		
	Major Funds				Non Major Funds			Major Funds	Non Major Funds	
	General Fund	Debt Service	Capital Projects	Redevelopment Agency	Storm Water	IFT	CDBG	Water Fund	Sanitation Fund	Mulligans Fund
Office of the City Manager	8,821,096	6,013,325	-	23,270,456			240,000			
Administrative Services	5,736,218									2,254,826
Recreation	2,726,144									
Engineering Services	5,334,781									
Planning	963,105									
Fire/EMS	12,940,730					2,514,571				
Police	15,078,729									
Public Works	11,233,378		17,352,565		3,655,594			29,788,886	6,247,540	
City Attorney	1,467,002									



City Council Chambers

Fund Types

Governmental Funds

Major Fund Descriptions:

General Fund - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Redevelopment Agency (RDA) Fund - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

Capital Projects Fund - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

Non-Major Fund Descriptions:

Storm Drain Fund - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

CDBG Fund - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Interfacility Transfers (IFT) Fund - The IFT fund is used to account for the revenues received by the City for Advanced Life Support (ALS) treatment and transport capabilities.

Proprietary Funds

Major Fund Descriptions:

Water Fund - The water fund is used to account for the activities of the City's water operations.

Mulligans Fund - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

Non-Major Fund Descriptions:

Sanitation Fund - The sanitation fund is used to account for the activities of the City's sanitation operations.

Self Insurance Fund - The self insurance fund is used to account for the cost of claims, injuries and losses.

The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2024-2025 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2024-2025 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2024-2025 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year.

Public Participation

Throughout the year, the city communicates with residents via surveys, focus groups, social media, etc. as inputs to decisions about service levels and preferences, community priorities, and organizational performance. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

Basis of accounting and budgeting

The budgets of governmental funds are prepared on a modified accrual basis of accounting. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when they are available and measurable. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period.

All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
Governmental Funds		
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Non-Governmental Funds		
Proprietary Funds	Accrual	Modified Accrual

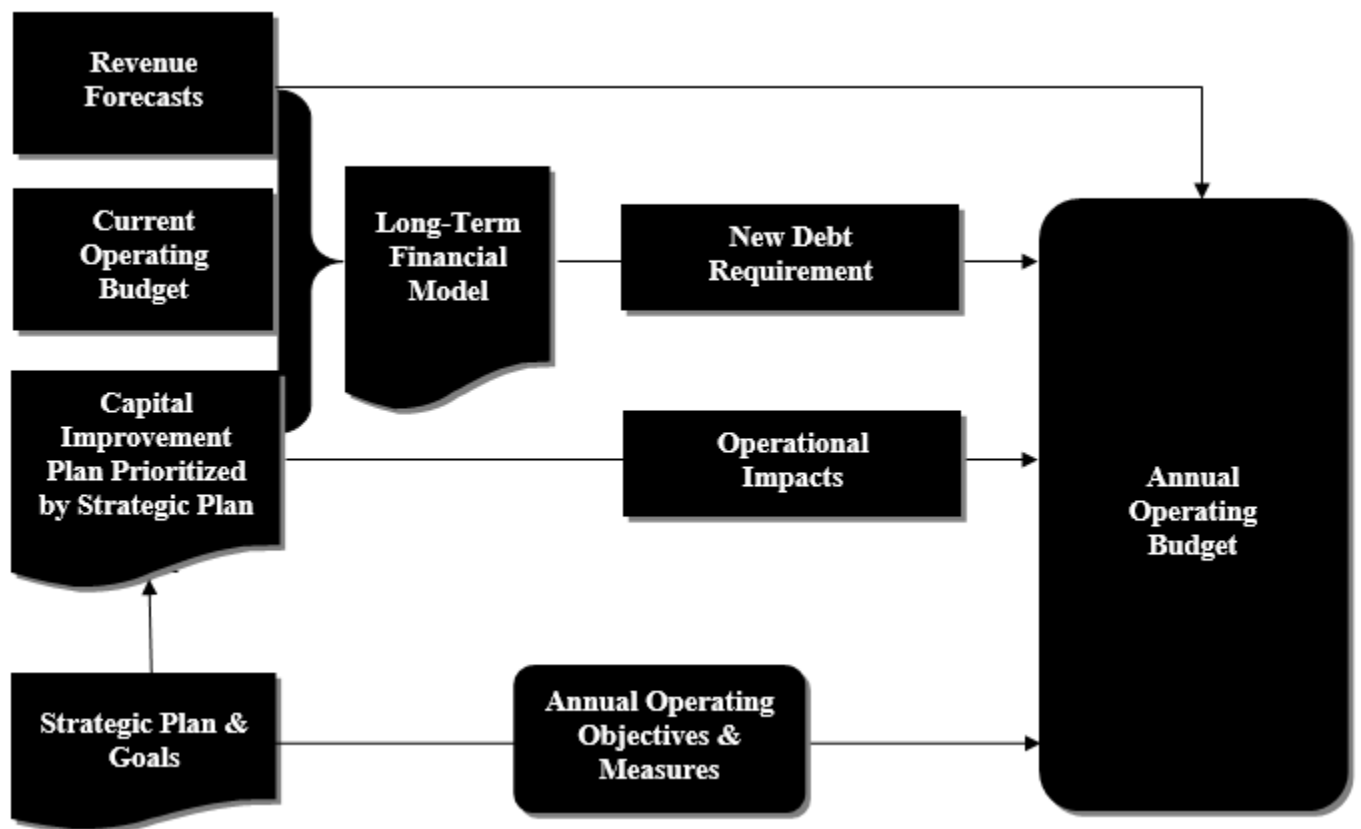
Proprietary Funds do not budget for items such as depreciation, the sale of capital assets, etc.

Budget Process

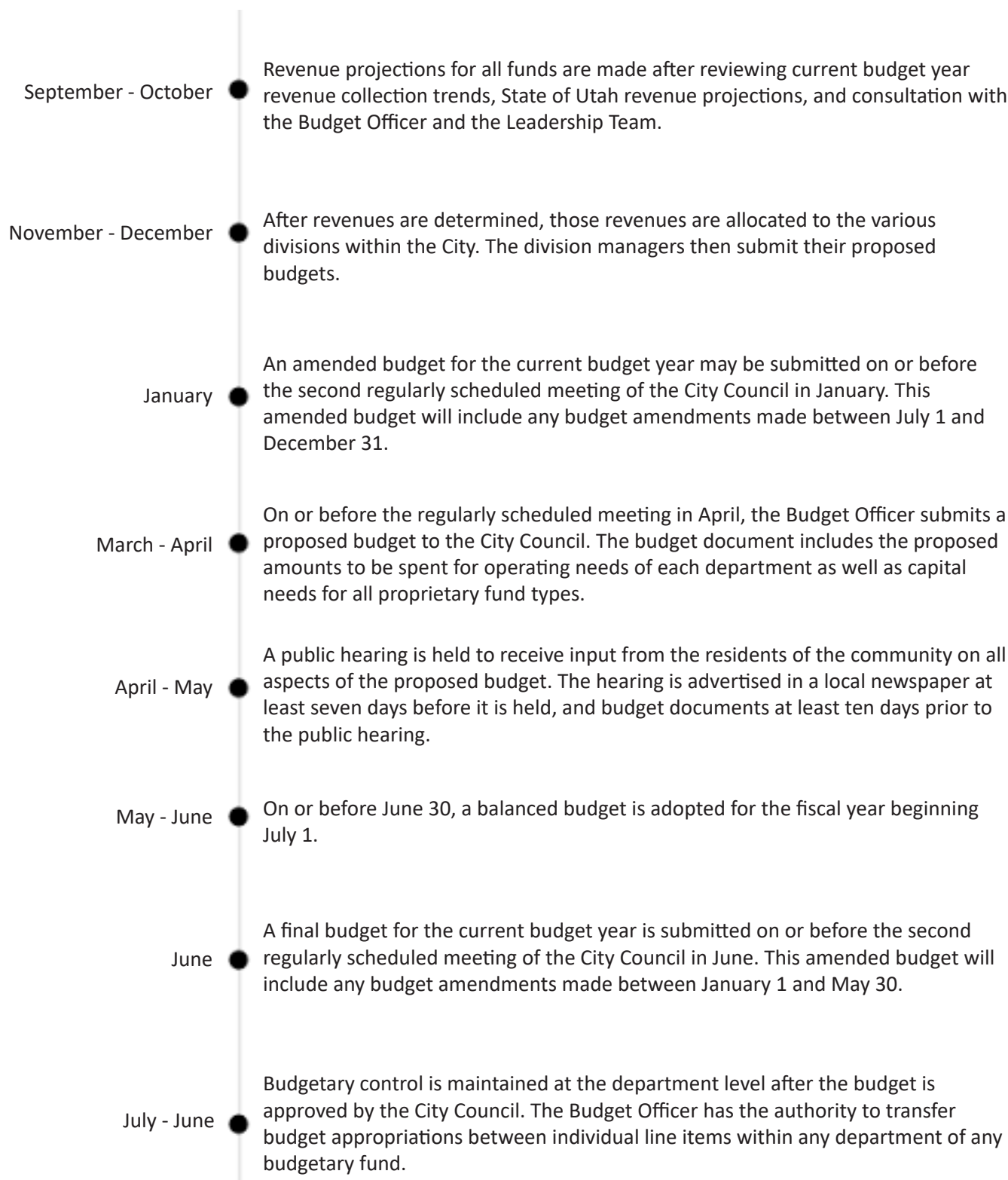
Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

Relationship between the Budget Process and Long-Range Planning



The following are the procedures and timeline followed by the City in the budget process:



Budget in Brief

BUDGET IN BRIEF

The City Council approved the fiscal year 2024 Tentative Budget at the April 2, 2024 City Council meeting.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation; efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals \$169,578,302.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at www.sjc.utah.gov.

Fee Increases for Fiscal Year 2025

The following is a summary of the increased fees for 2025:

**See detailed fee schedule on page 205*

Business License Fees

Business License Denial/Revocation Appeal	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
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Development Services Fees

Right-of-Way Vacation	\$1,818
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Fire Department Fees

Consumable Supplies and Medications	Cost plus appropriate surcharges for stock maintenance and replacement
CPR/AED	Resident \$25 per person
First Aid Training	Resident \$25 per person
Disaster Preparedness Training	Resident \$40 per extinguisher used
Off-Site Training Instruction	\$55 per instructor per hour, in addition to per person class fees and applicable supply costs

Police Department Fees

Police Reports	\$15
Traffic Accident Report	\$15

Animal Control Fees

Dog License	\$10 Eliminate New License Fee
Dog License Renewal (Altered)	\$10 Annually
Dog License Renewal (Non-Altered)	\$35 Annually
Senior Citizen - Age 65 (Dog must be Altered)	\$5 Annually
Vicious Dog Sign	Actual cost of sign
Euthanasia Fee	\$40

Storm Water Fees

Residential	\$9.02 per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface	
Non-residential	\$9.02 per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface / 1 ERU = monthly fee	

Waste Collection Fees

1st Can	\$14.89 per month
Each additional can	\$9.97 per month
Senior option (70 gallon can)	\$11.03 per month

Water Rates

SFR 3/4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
SFR 1" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 3/4"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 1"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
1 1/2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68

Budget in Brief

	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
3" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
6" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
8" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
10" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48

FY 2025 ADOPTED BUDGET

The City’s adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2024 through

June 30, 2025. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

Summary of Change - Proposed vs Adopted					
Operating			Capital		
Fund	Proposed	Adopted	Fund	Proposed	Adopted
General Fund	\$67,464,985	\$67,464,985	Class C Road Funds	\$4,157,000	\$4,157,000
Special Revenue Fund	\$29,680,621	\$29,680,621	Transportation Tax	\$2,314,000	\$2,314,000
Debt Service Fund	\$6,013,325	\$6,013,325	General Capital	\$3,500,000	\$3,500,000
Enterprise Fund	\$39,024,669	\$39,024,669	Capital Equipment	\$1,085,000	\$1,085,000

APPROPRIATED BUDGET BY FUND

The City’s total appropriated operating budget of \$159 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

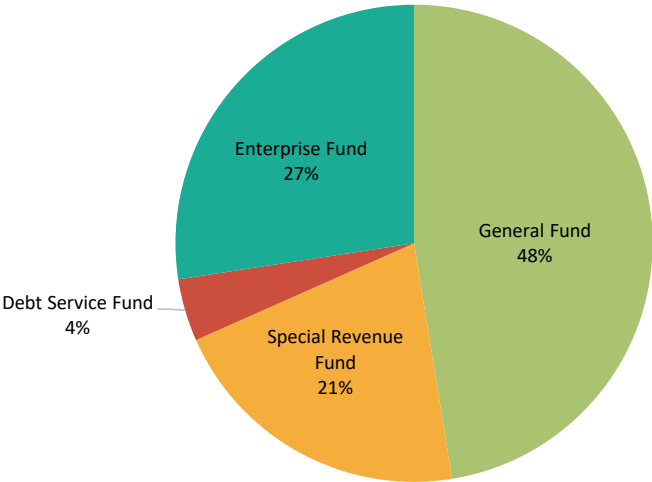
Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to the fund receiving the transfer. In order to determine the

actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

All funds are balanced in fiscal year 2025. The City’s general fund is balanced in 2025.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

Operating Appropriations



Budget in Brief

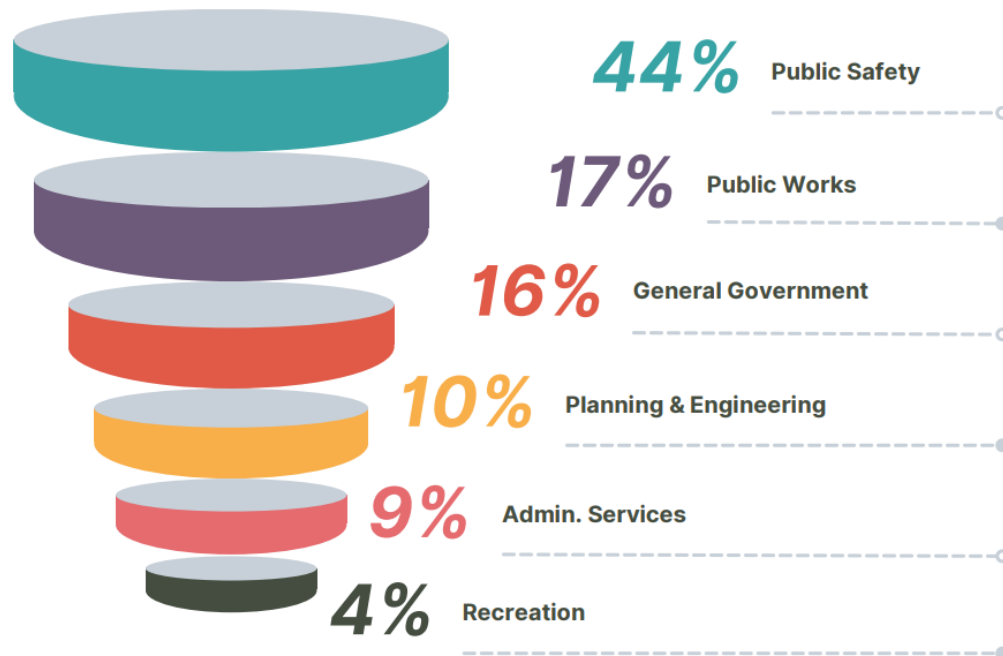
How General Fund Money is Spent

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of \$67 million. This fund encompasses

the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, planning, engineering, recreation, and general government.

Function	Percent	Description
Public Safety	44%	Police/Animal Control/Fire
Public Works	17%	Fleet/Streets/Streetlighting/Parks/Cemetery
General Government	16%	City Manager/ACM/HR/Finance/City Commerce/City Attorney
Planning & Engineering	10%	Planning/Engineering/Building
Admin. Services	9%	Communications/Facilities/Risk/Court/IT
Recreation	4%	Recreation Programs/Seniors/Museum/Special Events/Arts

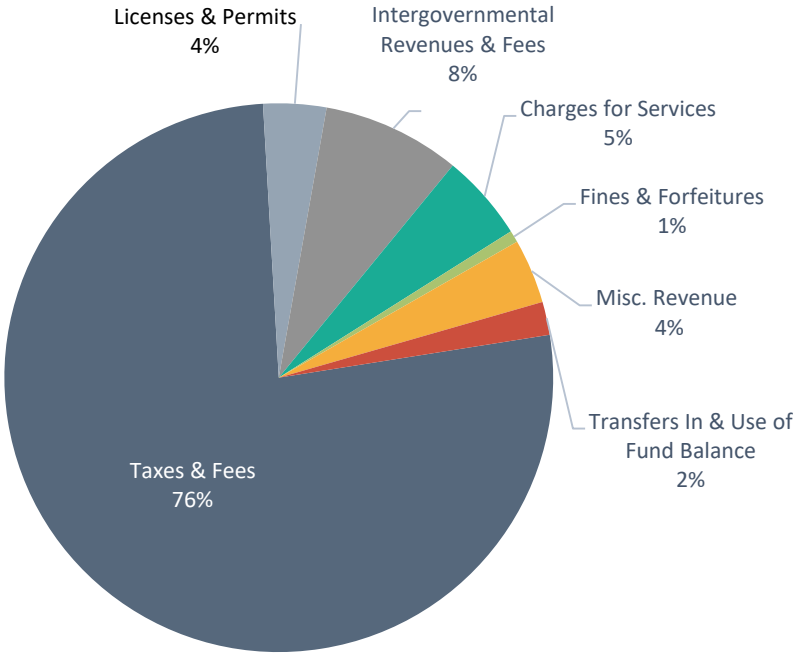
How Money is Spent



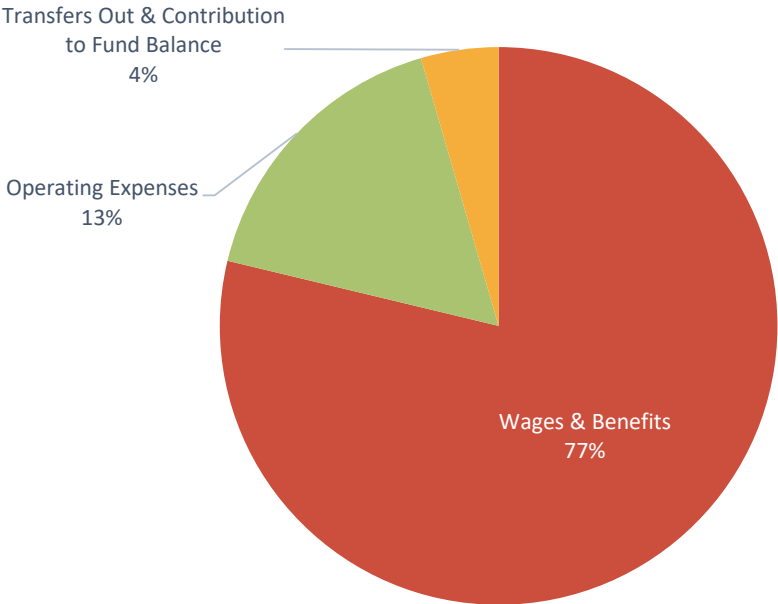
FY 24-25 Principal and Interest Payments

Fund	Principal	Interest	Total
General Fund	\$3,615,000	\$2,383,425	\$5,998,425

Where Money Comes From
General Fund 2025 Adopted, \$67,464,985



How Money is Spent
General Fund 2025 Adopted, \$67,464,985



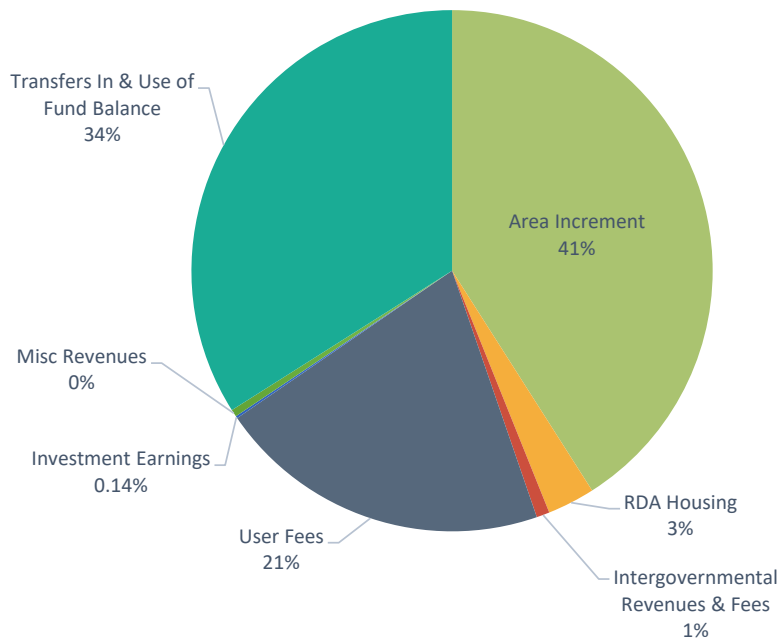
Budget in Brief

Special Revenue Fund

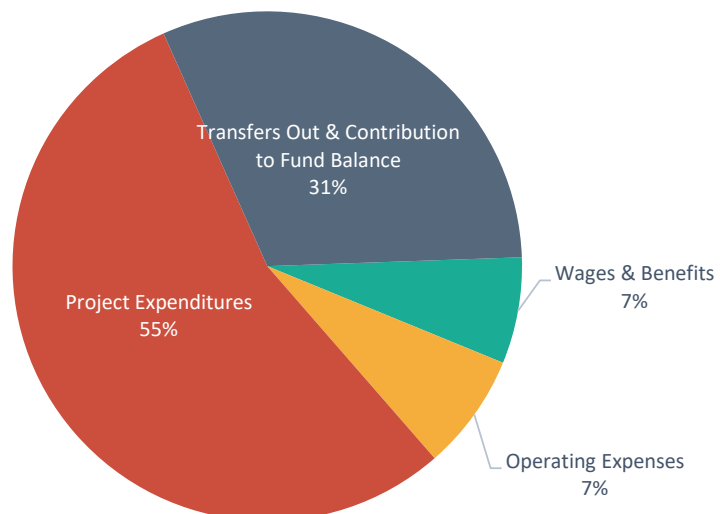
The special revenue funds have an operating budget of \$29 million. Special revenue funds are used to account for

specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG, IFT & Storm Water.

Where Money Comes From
Special Revenue Funds 2025 Adopted, \$29,680,621



How Money is Spent
Special Revenue Funds 2025 Adopted, \$29,680,621

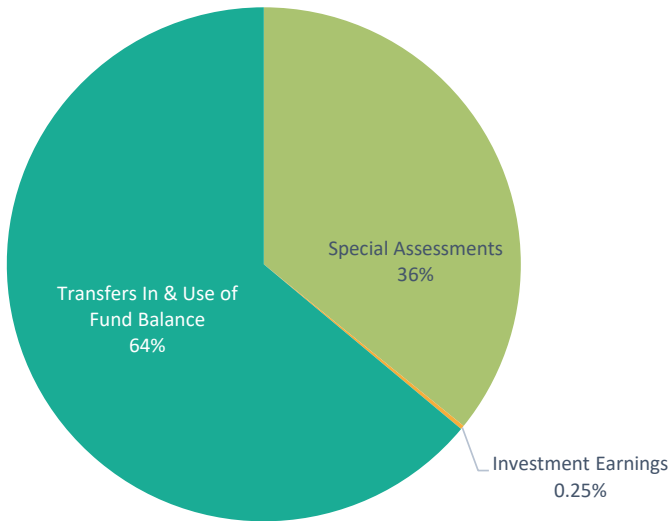


Debt Service Fund

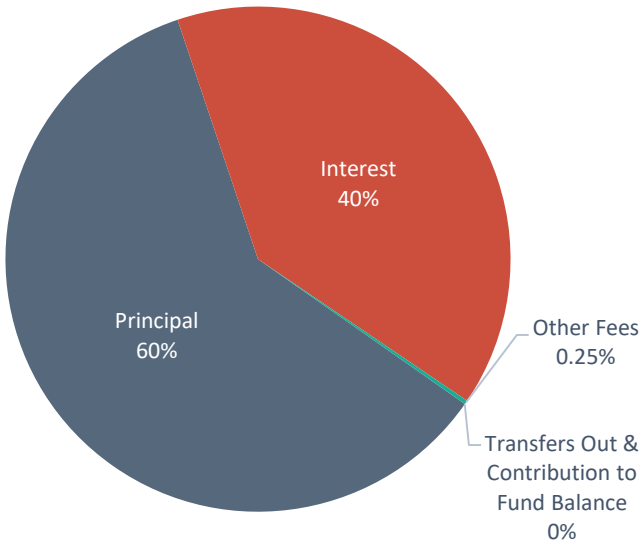
The debt service fund has an operating budget of \$6 million. The debt service fund is used to account for the accumulation of resources and payment of

general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Where Money Comes From
Debt Service Funds 2025 Adopted, \$6,013,325



How Money is Spent
Debt Service Funds 2025 Adopted, \$6,013,325



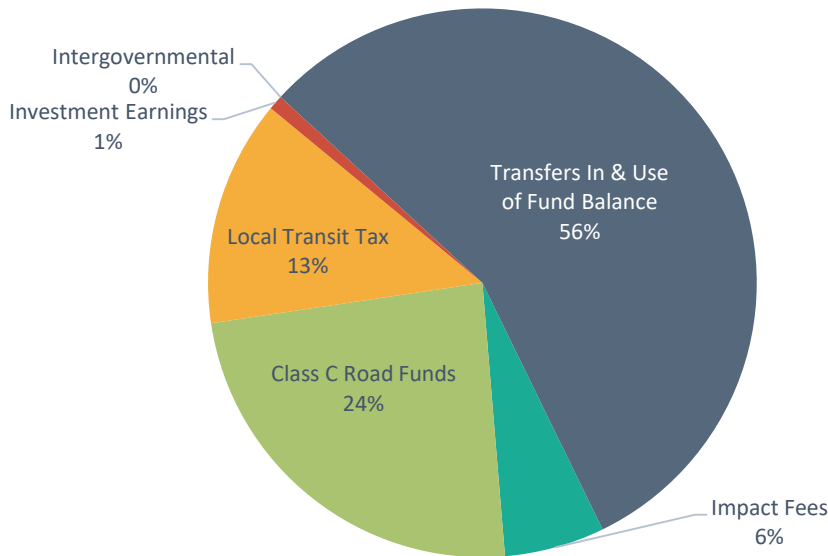
Budget in Brief

Capital Projects Fund

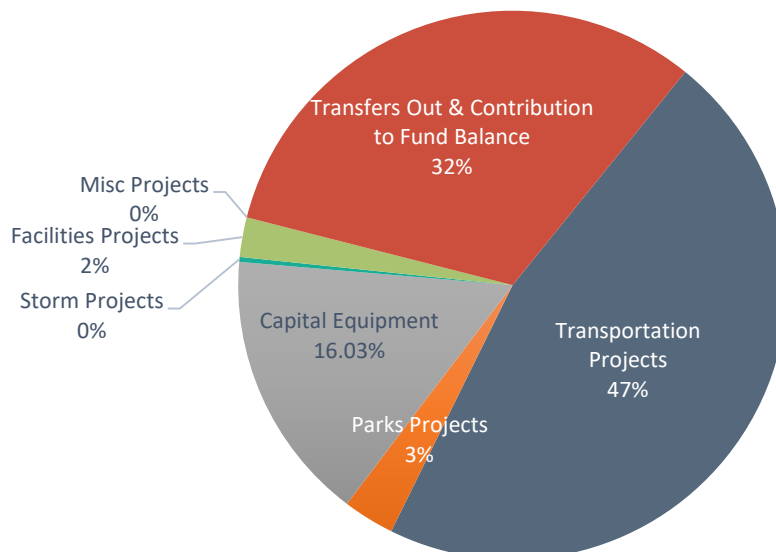
The capital project fund is used to account for new construction, expansion, renovation, or replacement

projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

Where Money Comes From Capital Projects Fund 2025 Adopted, \$17,352,565



How Money is Spent Capital Projects Fund 2025 Adopted, \$17,352,565



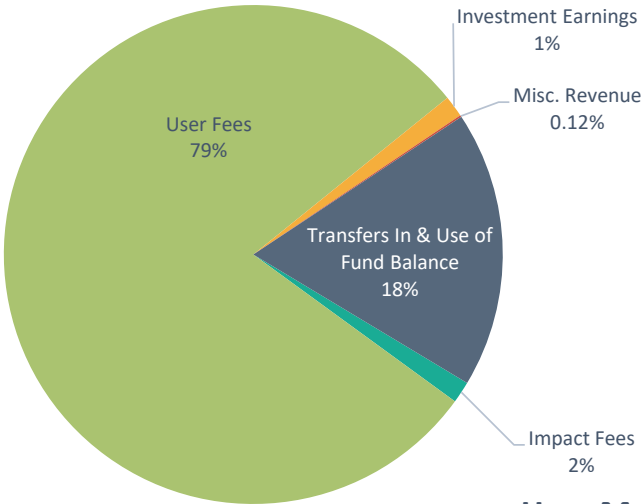
Enterprise Fund

Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the

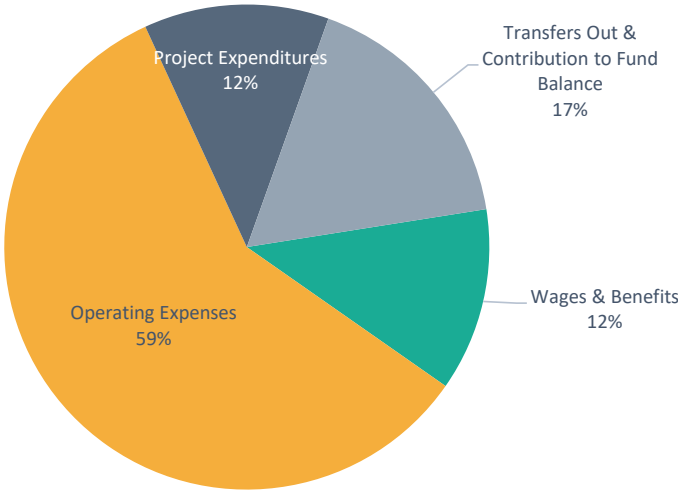
FY 2025 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2025 to support general government services total \$4,967,696.

Fund	Amount
Water	\$3,050,206
Sanitation/Recycling	\$672,566
Mulligans	\$10,000

Where Money Comes From
Enterprise Funds 2025 Adopted, \$39,024,669



How Money is Spent
Enterprise Funds 2025 Adopted, \$39,024,669



Budget in Brief

STAFFING CHANGES

The City has 454 (FTE) employees budgeted in FY 2025. This represents a net increase of 17 FTE's from FY 2024. Funding has been increased to fund the following changes to FTE's:

3.0 FTE's have been added to the Recreation & Event Programs, 3.0 FTE's added to Streets, 4.0 FTE's added to Parks, 4.0 FTE's added to Police, 1.0 FTE added to Water and 2.0 FTE's added to Mulligans.

Total Current FTE	437
Recreation & Event Programs	+3
Streets	+3
Parks	+4
Police	+4
Water	+1
Mulligans	+2
Total Recommended FTE FY 2025	454

SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT

<u>Department</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Budget</u>	<u>FY 24-25 Budget</u>	<u>FY 22-23 FTE's</u>	<u>FY 23-24 FTE's</u>	<u>FY 24-25 FTE's</u>
General Fund						
Executive	\$1,937,174	\$2,223,158	\$2,238,259	7	6	6
Information Center	\$445,890	\$502,503	\$442,720	6	6	6
Human Resources	\$730,474	\$895,555	\$973,843	4	4	4
Finance	\$3,167,119	\$3,367,350	\$4,134,938	19	20	20
City Commerce & Sustainability	\$319,881	\$356,793	\$366,171	2	2	2
City Recorder	\$240,327	\$451,983	\$459,228	2	2	2
Administrative Services	\$368,370	\$499,719	\$540,654	3	3	3
Communications/Media/Marketing	\$443,691	\$464,935	\$496,967	3	3	3
Court	\$618,564	\$738,570	\$753,298	5	5	5
Information Services	\$1,796,617	\$2,358,712	\$2,403,787	10	11	11
Facilities	\$1,476,823	\$1,537,940	\$1,541,512	8	9	9
Recreation & Event Programs	\$1,537,112	\$1,665,210	\$2,314,575	8	10	13
Seniors	\$426,255	\$498,991	\$365,987	5	3	3
Building	\$1,805,213	\$2,011,395	\$1,890,209	15	15	13
Engineering	\$2,759,355	\$3,122,537	\$3,444,572	19	20	23
Planning	\$842,867	\$1,017,716	\$963,105	8	8	7
Fire	\$10,922,743	\$12,621,818	\$12,940,730	92	92	92
Police	\$11,473,757	\$14,190,713	\$15,078,729	84	88	92
Public Works Admin	\$1,175,358	\$1,284,572	\$1,243,571	8	8	8
Fleet	\$1,623,549	\$1,613,680	\$1,618,698	6	6	6
Parks	\$3,796,182	\$4,259,902	\$4,771,505	30	30	34
Cemetery	\$321,369	\$361,678	\$368,123	3	3	3
Streetlighting	\$528,120	\$490,915	\$467,999	3	2	2
Streets	\$1,848,920	\$2,422,758	\$2,763,482	19	19	22
City Attorney	\$1,261,700	\$1,352,270	\$1,467,002	6	6	6
Total General Fund	\$51,867,431	\$60,311,373	\$64,049,664	375	381	395

Department	FY 22-23 Actual	FY 23-24 Budget	FY 24-25 Budget	FY 22-23 FTE's	FY 23-24 FTE's	FY 24-25 FTE's
Enterprise Fund						
Mulligans	\$1,766,544	\$1,735,386	\$1,847,826	7	7	9
Sanitation	\$6,186,884	\$5,822,458	\$6,237,518	5	5	5
Water	\$26,554,709	\$26,545,103	\$23,142,171	25	25	26
Secondary Water	\$849,834	\$1,131,670	\$1,839,347	3	3	3
Total Enterprise Funds	\$35,357,971	\$35,234,617	\$33,066,862	40	40	43
Special Revenue Funds						
Storm Water	\$4,987,672	\$3,450,089	\$3,655,594	11	10	10
Fire IFT	\$2,981,779	\$2,944,294	\$2,514,571	0	6	6
Total Special Revenue Funds	\$7,969,451	\$6,394,383	\$6,170,165	11	16	16
Total Full Benefited Employees	\$95,194,853	\$101,940,373	\$103,286,691	426	437	454

HOW IS THE BUDGET FUNDED?

Property Taxes

Polices services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2025 is projected to be around 1.86 per \$1,000 of taxable valuation. It is estimated that a total of \$17,343,382 will be received from property taxes in FY 2025. This represents a increase of 9.50% from fiscal year 2024.

Property tax increments are also generated within the 5 redevelopment areas. It is estimated that a total of \$4,960,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2025, approximately \$26,605,120 will be received in local option sales tax. This is a 5% increase over FY 2024. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2025 approximately \$153,015 will be received in transient room tax, \$484,336 will be received from cable TV tax, \$6,262,706 will be received from franchise

tax, and \$807,000 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates \$2,505,661 in licenses and permits in FY 2025.

Intergovernmental Revenue

Intergovernmental revenues include any money received from Federal and State grants. The city is estimated to receive \$523,000 in Federal and State grants.

Charges for Services

This includes revenue from charges for services for Water, Storm water, Secondary water, and Mulligans golf course. A 3.5% water usage rate increase has been proposed for the FY 2025 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and publications, park use fees, ambulance fees, Recreation

Budget in Brief

programs, etc. Other charges for services are estimated at \$43,351,072 in FY 2025.

Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2025, special assessment revenue is estimated at \$2.1 million.

Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and institutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2025, the City projects the investment earnings to be \$540,691 citywide.

Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring nature. Miscellaneous revenues are estimated at \$2,842,570 in FY 2025.

ADOPTED CAPITAL IMPROVEMENT PLAN

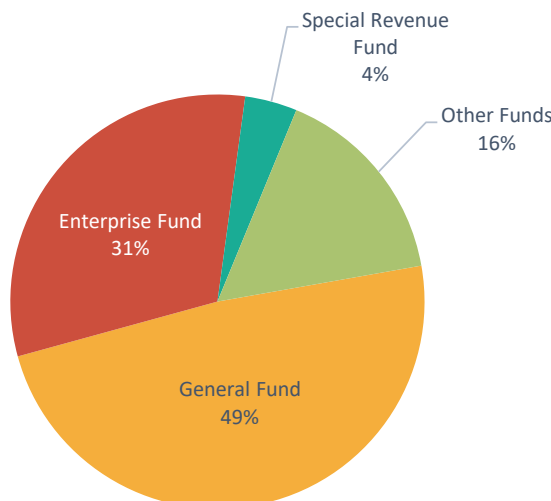
The City of South Jordan's Capital Improvement Plan (CIP) represents the City's five-year plan for capital improvements and totals \$169,578,302. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2025 totals \$3,500,000.

The recommended CIP reflects the City's comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2025 totals \$4,655,000. Approximately \$1.7 million of this will be provided by last year's unspent appropriations. Another funding source representing approximately \$1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of "cash" or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

The following page provides a listing of some of the highlighted projects in the fiscal year 2025 capital budget. (refer to CIP detail page).

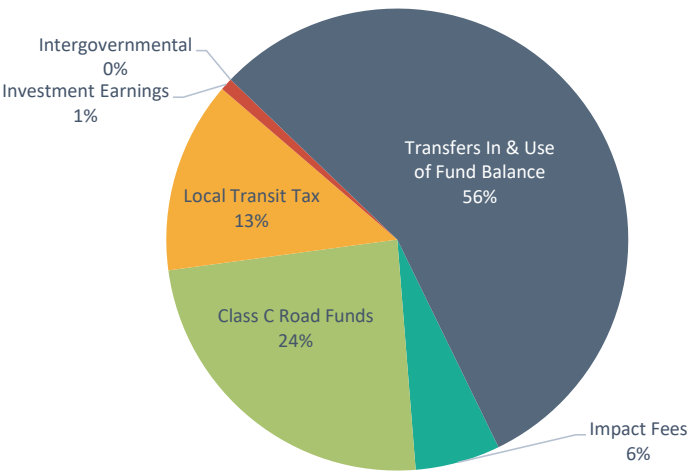
Investment Earnings



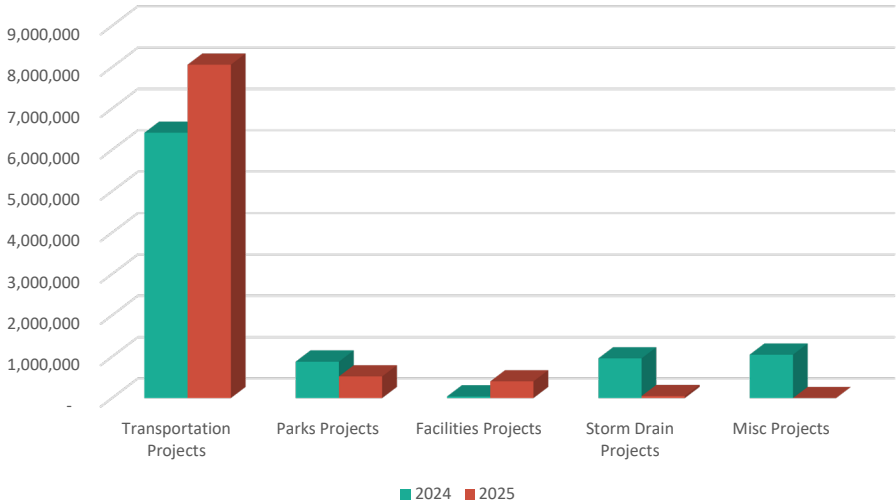
FY 2025 ADOPTED CAPITAL BUDGET HIGHLIGHTS

FY 2024-2025 CIP Funding	
Transportation Projects	\$8,062,000
Parks Projects	\$525,000
Facilities Projects	\$405,000
Storm Water Projects	\$50,000
Water Projects	\$4,185,000
Fleet Equipment	\$2,682,328

Where Money Comes From



Capital Projects FY 2024 vs FY 2025



*Transportation projects increased due to an increase in class C and road tax revenue.

Long-Term Financial Plan

Item H.2.

ALL BUDGETED FUNDS

	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
REVENUES							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,817	4,345,257	2,505,661	2,530,718	2,556,025	2,581,585	2,607,401
RDA Areas	11,739,951	14,265,000	13,035,000	10,000,000	9,500,000	8,000,000	7,500,000
Intergovernmental Revenues	11,699,889	2,696,836	7,234,000	7,378,680	7,526,254	7,676,779	7,830,314
Charges for Services	44,706,510	43,321,324	40,611,862	41,017,981	41,428,160	41,842,442	42,260,866
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Special Assessments	1,610,499	2,153,650	2,154,175	2,154,175	2,154,175	2,154,175	2,154,175
Impact Fees	1,487,707	2,350,000	1,575,000	1,575,000	1,575,000	1,575,000	1,575,000
Administration Fees	4,697,758	4,971,385	4,967,696	5,017,373	5,067,547	5,118,222	5,169,404
Investments	3,435,442	590,690	540,691	850,000	800,000	750,000	750,000
Transfers In	22,492,844	21,205,180	15,227,389	15,227,389	15,227,389	15,227,389	15,227,389
Miscellaneous Revenue	9,527,419	826,570	2,842,570	1,000,000	1,000,000	1,000,000	1,000,000
Total Revenues	161,379,333	147,797,862	142,819,603	141,462,002	143,988,323	145,348,902	147,858,094
EXPENDITURES							
Employee Expense	47,010,939	57,014,089	59,899,081	64,092,017	68,578,458	73,378,950	78,515,476
Supplies & Services	26,149,464	30,604,355	1,235,266	31,266,501	31,297,768	31,329,066	31,360,395
Administrative Fees	4,697,758	4,971,385	4,967,696	4,972,664	4,977,636	4,982,614	4,987,597
Debt Service	7,301,582	9,096,322	6,013,325	11,162,001	8,434,775	8,222,525	5,998,425
Capital Outlay & Projects	23,143,635	26,026,464	32,880,728	32,880,728	32,880,728	32,880,728	32,880,728
Transfers Out	27,580,522	21,205,180	15,357,768	15,357,768	15,357,768	15,357,768	15,357,768
Total Expenditures	135,883,900	147,947,795	150,353,864	159,731,679	161,527,133	166,151,650	169,100,389
Net Increase (Decrease) in Fund Balance	25,495,433	(149,933)	(7,534,261)	(18,269,676)	(17,538,810)	(20,802,749)	(21,242,294)
Beginning Fund Balance	154,146,616	179,642,049	179,492,116	171,957,855	153,688,179	136,149,369	115,346,620
Ending Fund Balance	179,642,049	179,492,116	171,957,855	153,688,179	136,149,369	115,346,620	94,104,326

GENERAL FUND							
	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
REVENUES							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,814	4,345,257	2,505,661	2,605,887	2,710,123	2,818,528	2,931,269
Intergovernmental Revenues	653,464	430,000	523,000	549,150	576,608	605,438	635,710
Charges for Services	4,332,304	3,301,952	3,451,612	3,520,644	3,591,057	3,662,878	3,736,136
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Administration Fees	4,697,758	4,971,385	4,967,696	4,992,534	5,017,497	5,042,585	5,067,798
Investments	44,069	10,000	10,001	10,051	10,101	10,152	10,203
Transfers In	789,915	1,039,705	1,315,456	507,869	507,869	507,869	507,869
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,578,830	2,591,724	2,604,683	2,617,706
Total Revenues	65,081,483	65,490,269	67,464,985	69,475,653	72,158,753	74,675,442	77,290,234
EXPENDITURES							
Employee Expense	42,325,462	50,469,353	53,131,304	54,725,243	56,367,000	59,749,020	61,840,236
Supplies & Services	10,363,384	10,675,125	11,169,879	11,281,578	11,394,394	11,508,338	11,623,421
Transfers Out	10,413,754	4,345,791	3,163,802	3,000,000	3,000,000	3,000,000	3,000,000
Total Expenditures	63,102,600	65,490,269	67,464,985	69,006,821	70,761,394	74,257,358	76,463,657
Net Increase (Decrease) in Fund Balance	1,978,883	-	-	468,832	1,397,359	418,084	826,577
Beginning Fund Balance	13,360,675	15,339,558	15,339,558	15,339,558	15,808,390	17,205,749	17,623,833
Ending Fund Balance	15,339,558	15,339,558	15,339,558	15,808,390	17,205,749	17,623,833	18,450,410

Long-Term Financial Plan

WHY

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

EFFECT ON THE BUDGET AND BUDGET PROCESS

City revenues are not keeping up with inflationary costs; specifically the property tax rates are not keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

ASSUMPTIONS

The baseline revenues and expenditures are based on the FY 2023 revised budget as well as the projected growth. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately \$2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

LINKING TO STRATEGIC GOALS

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.

Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

Compliance with Fiscal Standards: The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

Modified Accrual Basis: The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

Budget Document: The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and

presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 30 of each year.

Balanced Operating Budget: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

Investment of Funds: The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Revenue Diversification: An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

Revenue Stabilization Reserves: The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is

Key Fiscal Management Practices

currently 35% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or “one-time only” General Fund expenditures, as approved by the City Council.

One Time Revenues: The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

Capital Improvement Plan: The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

Capital Needs Financing: The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

Enterprise Funds: In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

Inter-Fund Borrowing / Transactions Defined: Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City’s enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.

- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

Compensation Committee: Employee compensation is the City’s most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

Risk Management: The City operates a risk management and loss prevention program to minimize losses and injuries. The City is self-insured and appropriately finances and insures the cost of claims, injuries and losses.

Budget Adjustments:

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director’s authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

Budget Oversight: The Budget Officer has authority to move line items to a “frozen appropriation” status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and

proven available.

Priority Based Budgeting: A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

Audit Committee: The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

Independent Audit: State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office’s Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City’s Audit Committee.

Revenue Source Detail

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000. Revenues are forecasted primarily using trend analysis. Other factors such as population growth and the City's general plan are also used.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Self Insurance Fund
- Storm Water Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedule 205-222.



Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City’s second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “truth in taxation”. The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “truth in taxation” is derived.

For FY 2023-2024, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the

page, South Jordan’s property tax rate is comparable to other cities in the Salt Lake County.

Fund/Object

Property Tax - Current: 100-400000

Property Tax - Delinquent: 100-403000

Property Tax - Green Belt: 100-404000

Department

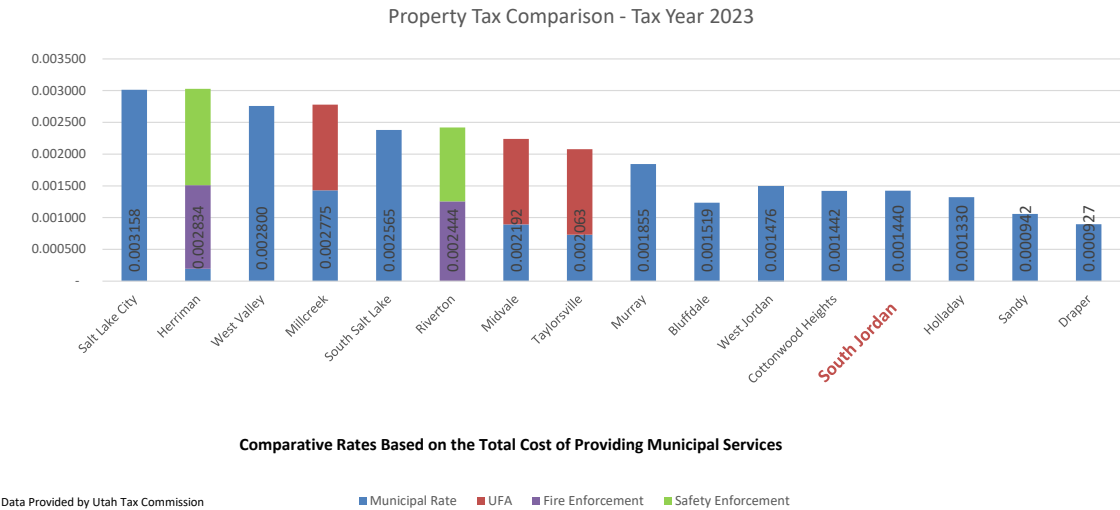
Finance

10-6-133
Maximum tax rate allowed per \$1 taxable value: .007

Definition:

Ad valorem is Latin for “according to value”. An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

45% exempt on primary resident.



Revenue Source Detail

Property Tax

Current Formula

Revenue
Neutral

Taxing Entity Allocation of Property Tax (rate as of 2023):

Previous Year's Budgeted Revenues
Current Year's Adjusted Taxable Value
less New Growth

Organization	% Of Total Mill Levy
Mosquito Abatement	.09%
South Valley Sewer	1.93%
Jordan Valley Water	3.36%
Central Utah Water	3.94%
Salt Lake County Library	4.70%
Salt Lake County	13.74%
State Basic School	13.85%
South Jordan City	14.04%
Jordan School District	41.66%

Current Rate

The current (FY 23-24) property tax rate in South Jordan is .001425.

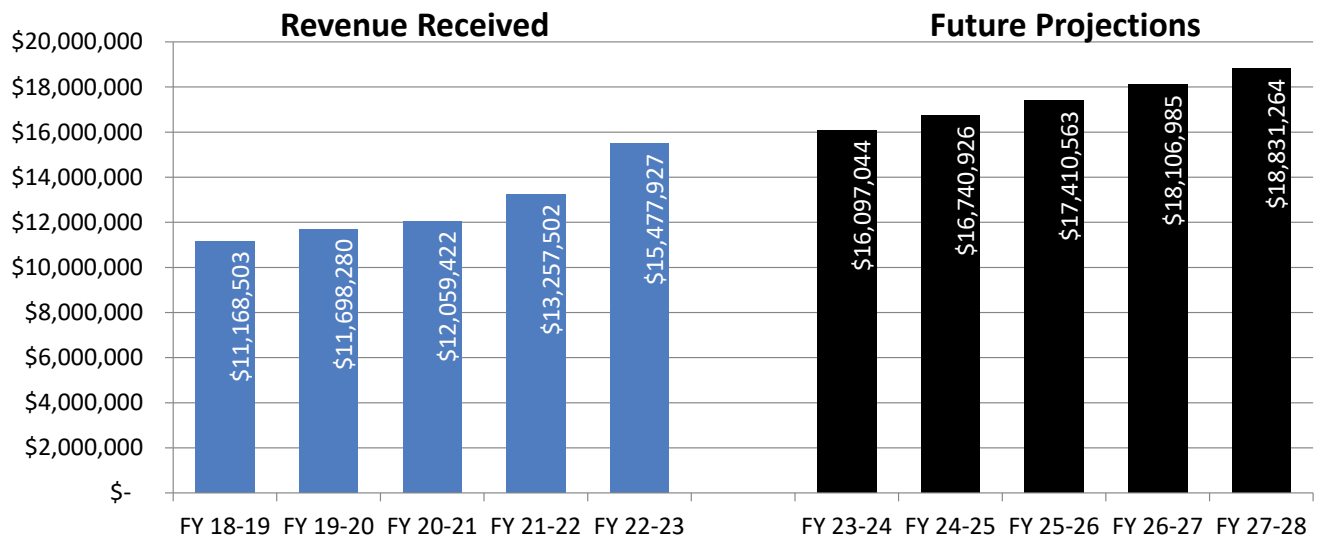
Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

Authorized Uses

General fund, unrestricted.

Collection History & Future Projections



Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Object

100-406000

Department

Finance

Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (7.25%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based

on each city’s population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

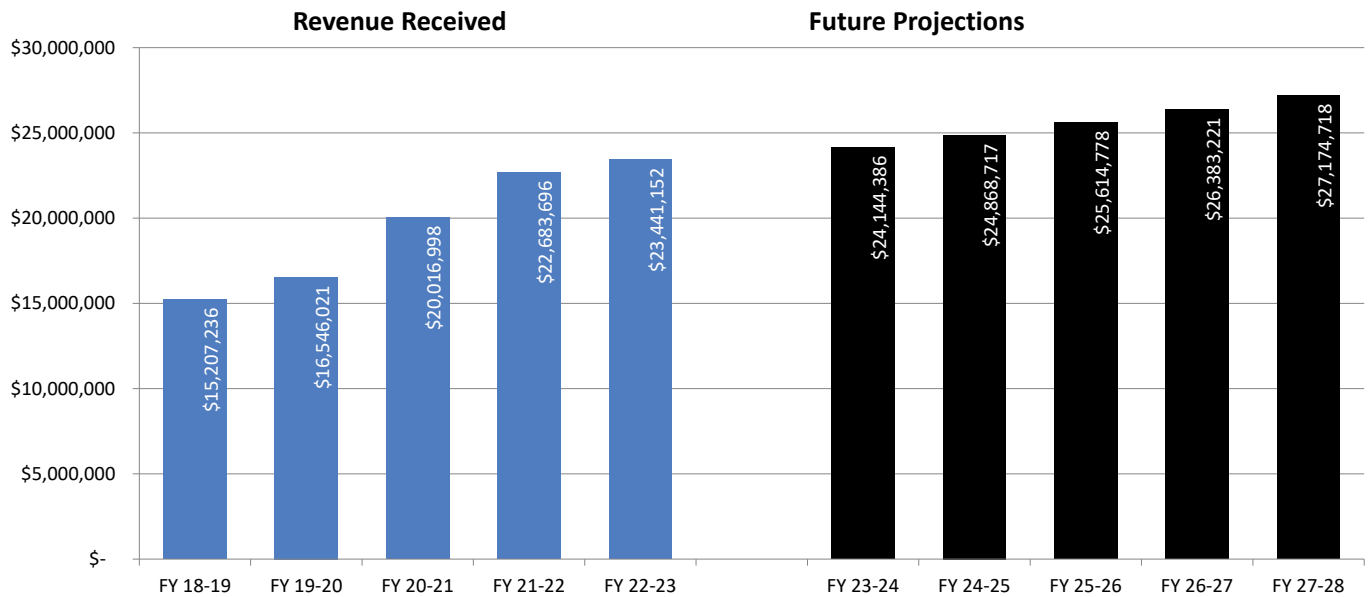
Authorized Uses

The City Council appropriates sales tax revenues to the general fund.

Revenue Source Detail

Sales & Use Tax

Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and PacifiCorp as of July 1, 2018 will remit a monthly collection of 6%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & PacifiCorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Object

100-408000

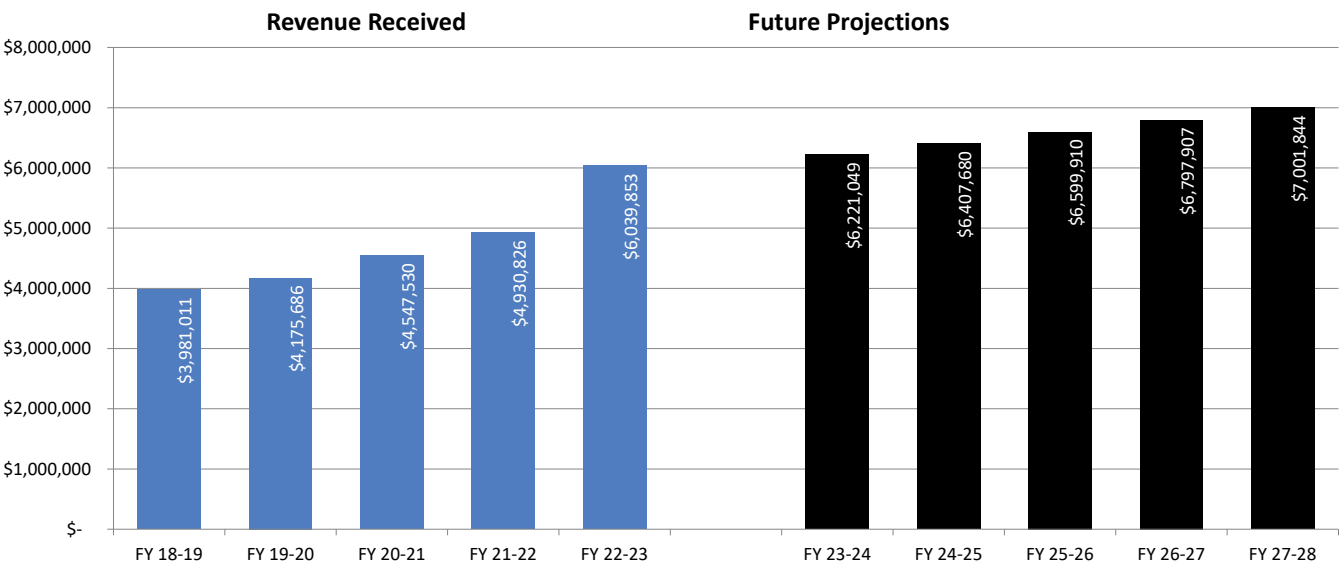
Department

Finance

Current Rate

As of FY 23-24, 6% of revenue earned in South Jordan goes to the City.

Collection History & Future Projections



Revenue Source Detail

Telecommunications Tax

Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

Fund/Object

100-409000

Authorized Uses

General Fund, unrestricted.

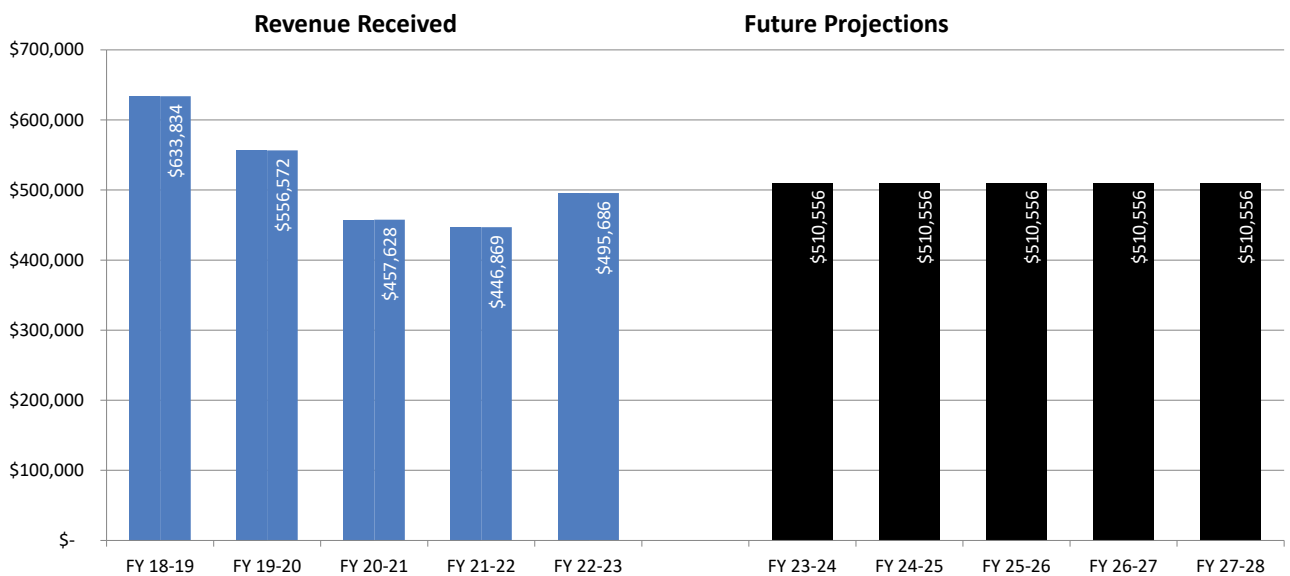
Department

Finance

Current Rate

As of FY 23-24, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

Collection History & Future Projections



Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Object

100-401101

Department

Finance

Current Rate

As of FY 23-24, the current rate collected by South Jordan City is 1%.

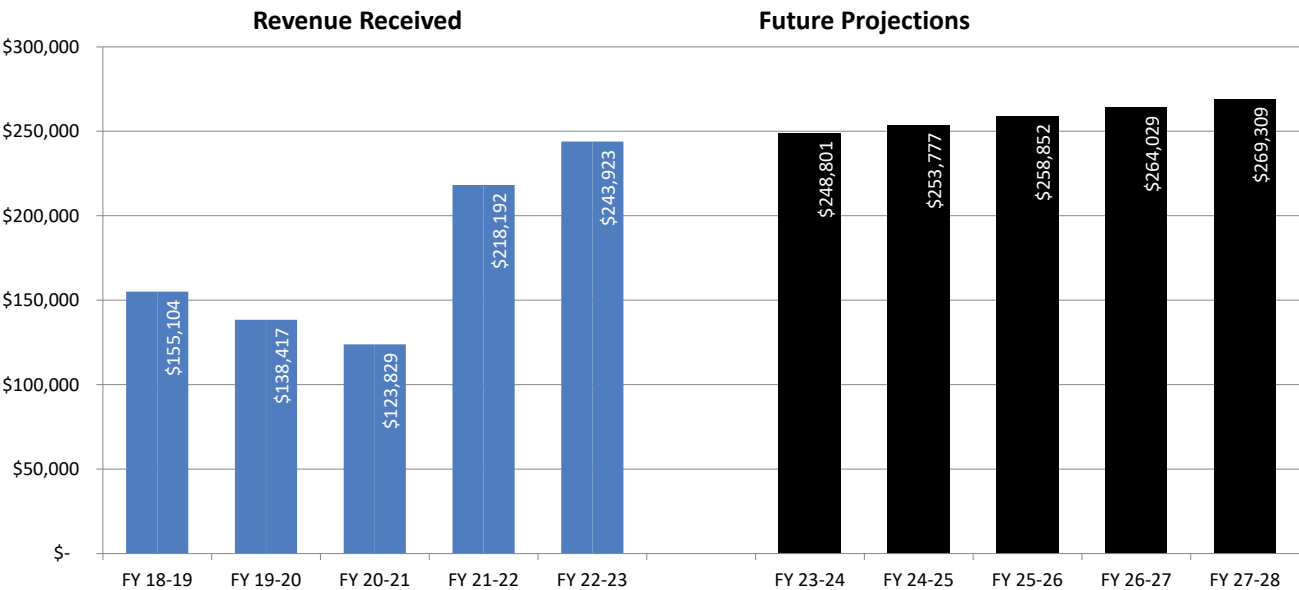
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Revenue Source Detail

Cable Television Franchise Tax

Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 23-24, the only two entities that provide this service are Century Link and Comcast.

Fund/Object

100-401100

Department

Finance

Current Rate

As of FY 23-24, the current rate is 5%.

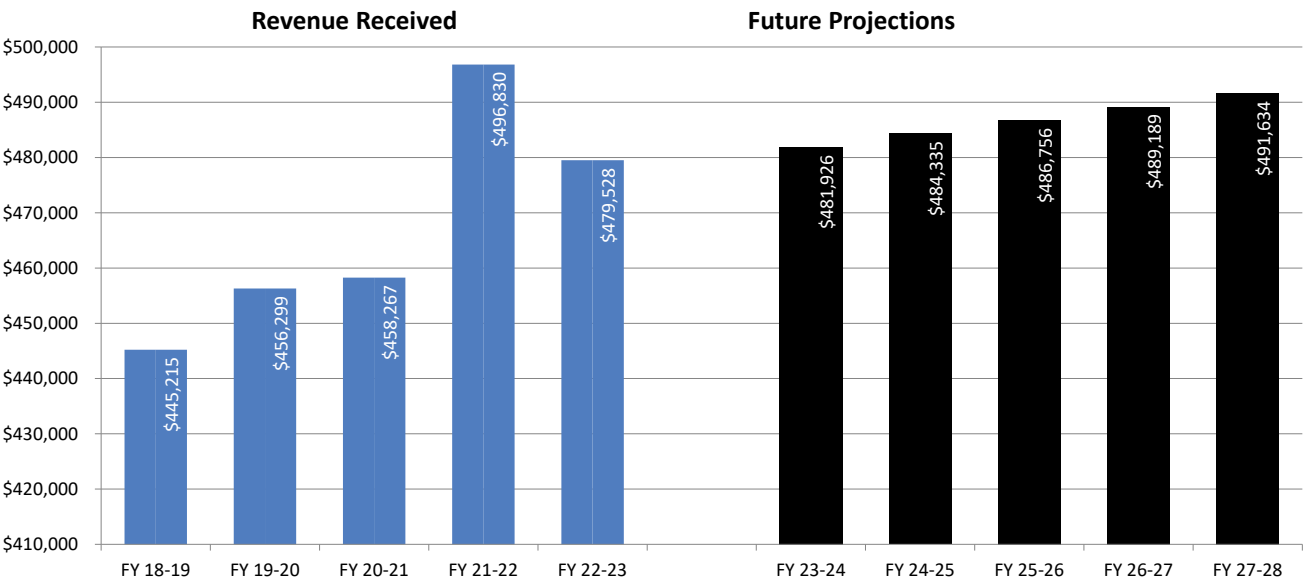
Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

Authorized Uses

General fund, unrestricted.

Collection History & Future Projections



Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Department

Court

Fund/Object

100-100-440000

Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

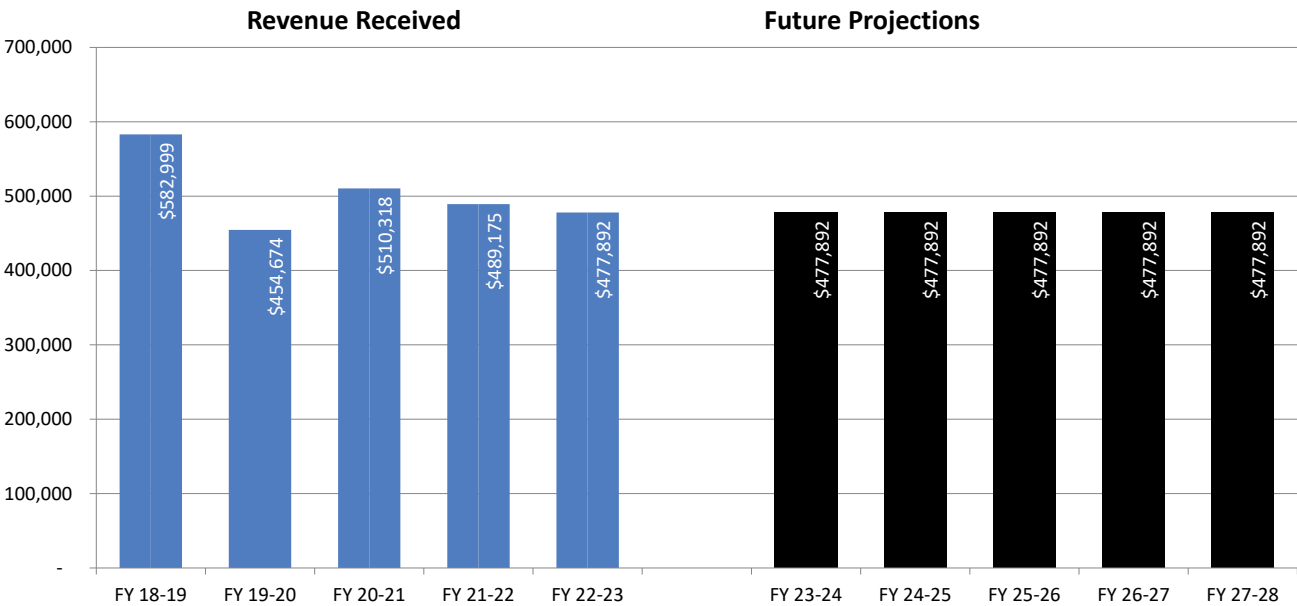
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections



Revenue Source Detail

Licenses & Permits

Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

Current Rate

Fees vary. For the complete fee schedule, see pages 205-222.

Method Received

Permit & License fees are collected by the City as permits are applied for.

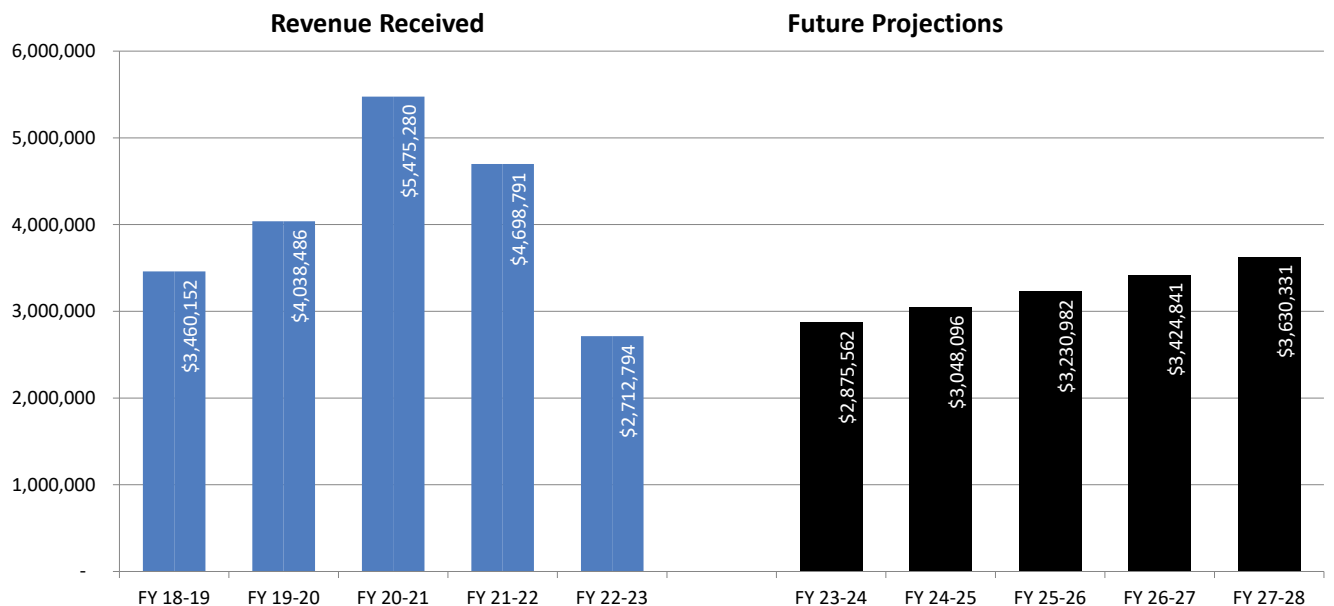
Authorized Uses

General Fund, unrestricted.

Fund/Object

100-416000 - Fire Department Permits
100-412000 - Business Licenses
100-413000 - Special Events Permits
100-414000 - Road Cut Permits
100-418000 - Dog Licenses
100-417000 - Solid Waste License Fee
100420-410000 - Building Permits
100420-411000 - Electrical, Plumbing, & Mechanical Permits
100420-415000 - Sign Permits
100400-431400 - Plan Check Fees

Collection History & Future Projections



Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Fund/Object

- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-437030 - Maps & Publication Fees
- 100-437040 - Cell Tower Lease
- 100-430000 - Ambulance Fee
- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee

- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees
- 100420-431000 - Engineering Fees
- 100420-431200 - After Hours Inspection Fees
- 100400-431700 - Zoning & Subdivision Fees

Method Received

Collected by the City through various methods specific to the fund.

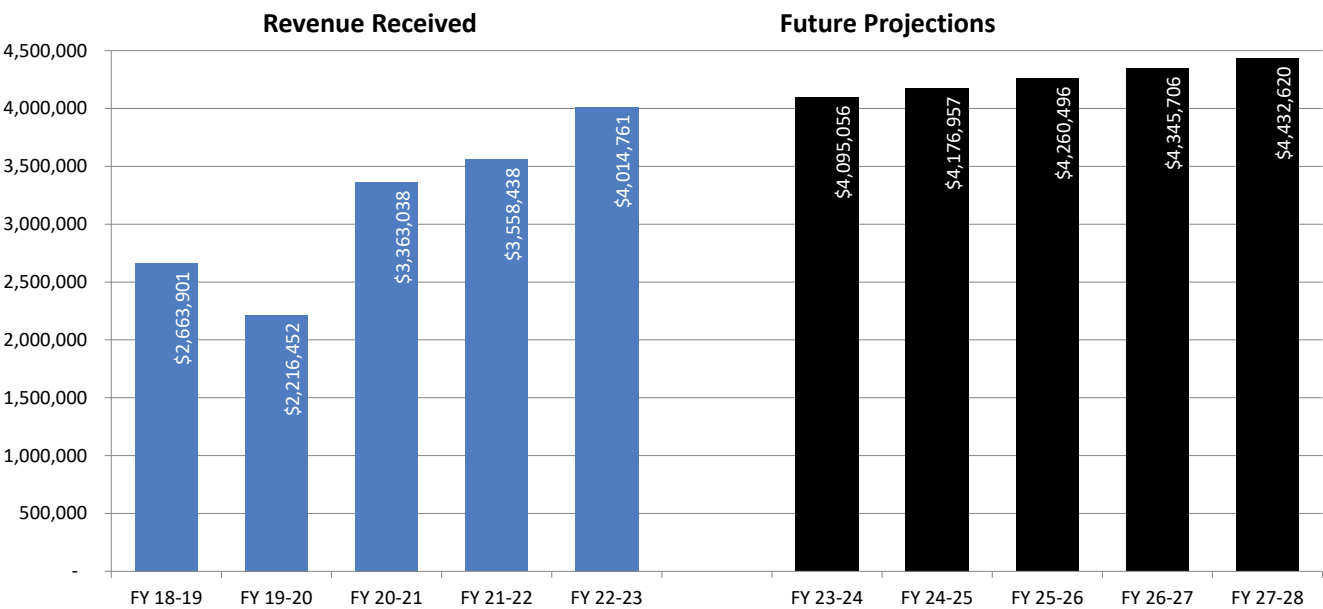
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections



Revenue Source Detail

Water Fund

Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Primary Activities

- Proactive and reactive maintenance of 458 miles of pipe, 24,863 water connections, and 4,108 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

Method Received

Water Bills are sent out monthly and paid by the resident.

Authorized Uses

All collected funds are restricted to use within the Water Fund.

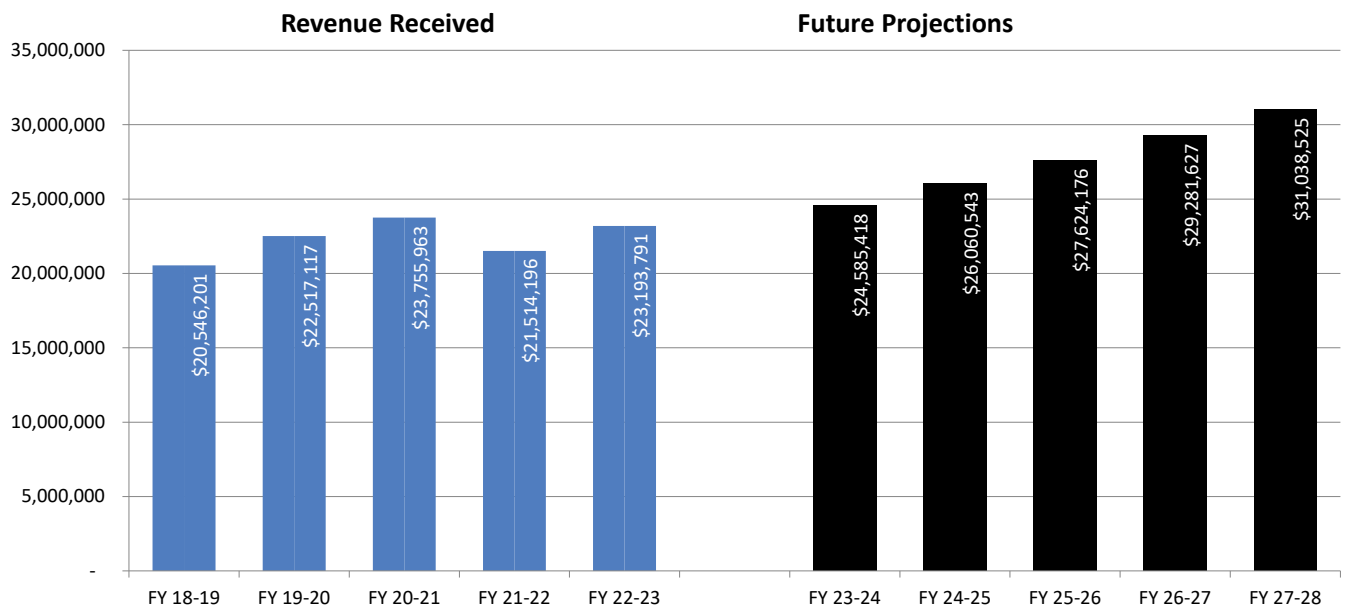
Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 4,200+ secondary water connections and 116 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

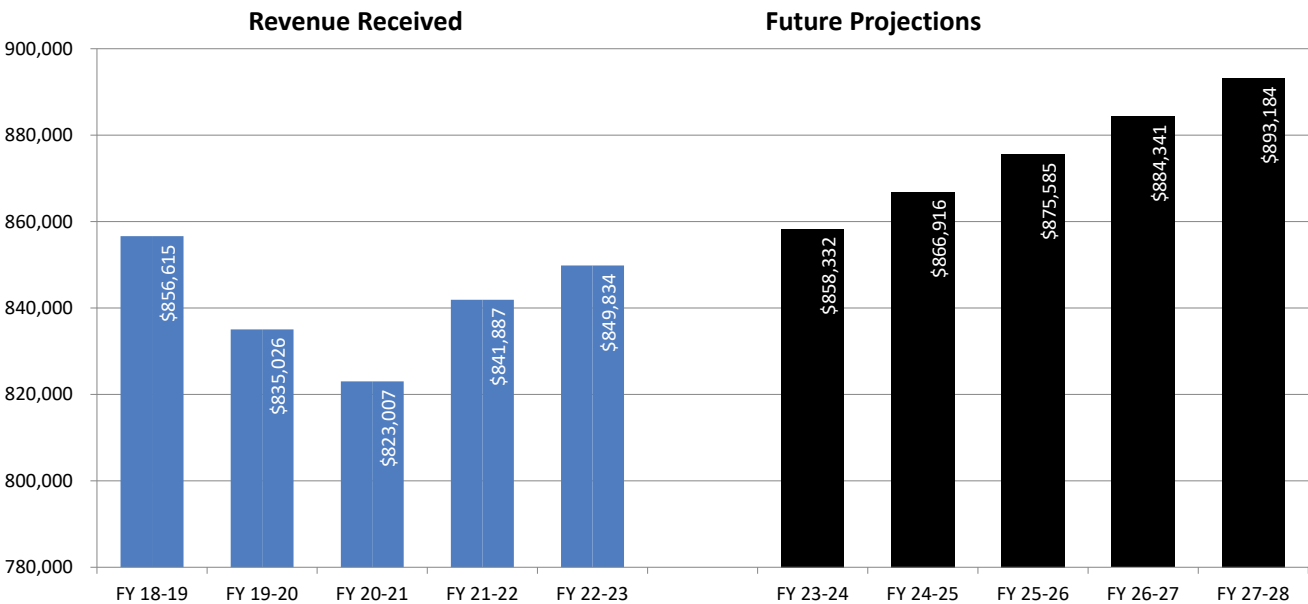
Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Revenue Source Detail

Sanitation Fund

Summary

The Sanitation & Recycling division administers and manages solid waste and refuse services along with curbside recycle pickup and additional recycle services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage & recycle pickup. The Sanitation & Recycling division provides residents with 96-gallon containers for garbage services. It is responsible for the delivery and repair of 20,000+ garbage containers and 17,000+ recycling containers.

Primary Activities

- Residential curbside pickup of garbage material and recycle material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage & recycle containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

Fund/Object

620-432600	Garbage Fees
620-432601	Recycling Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

Method Received

Sanitation & Recycling bills are sent out by monthly and paid by the resident.

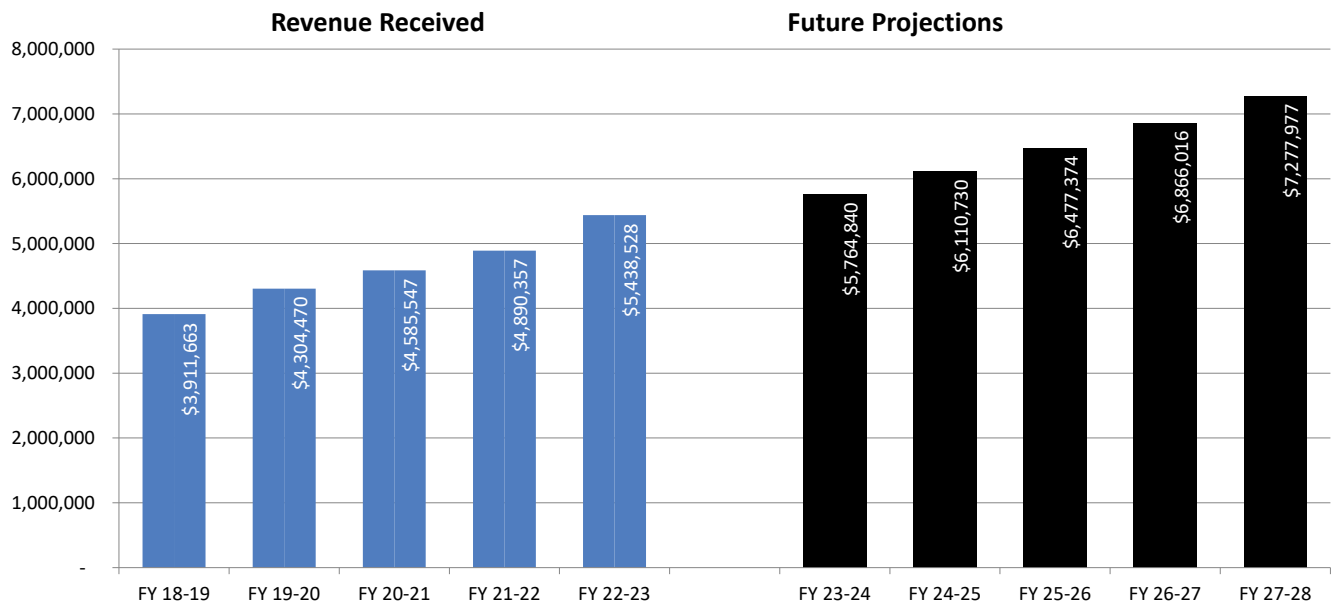
Authorized Uses

All collected funds are restricted for use within the Sanitation & Recycling Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

- Maintaining and operating:
- Two 9-hole golf courses.
 - Driving range with 32 covered and heated stalls.
 - 36 holes of miniature golf.
 - Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

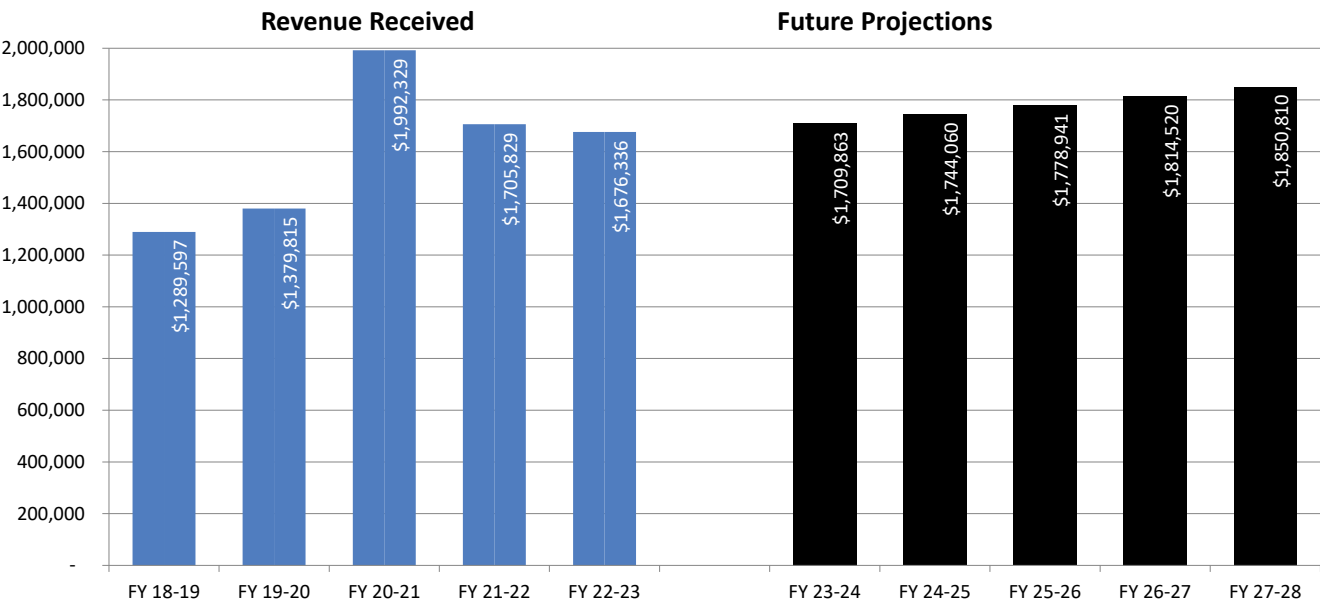
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted for use within Mulligans operations.

Revenue History



Revenue Source Detail

Storm Water Fund

Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

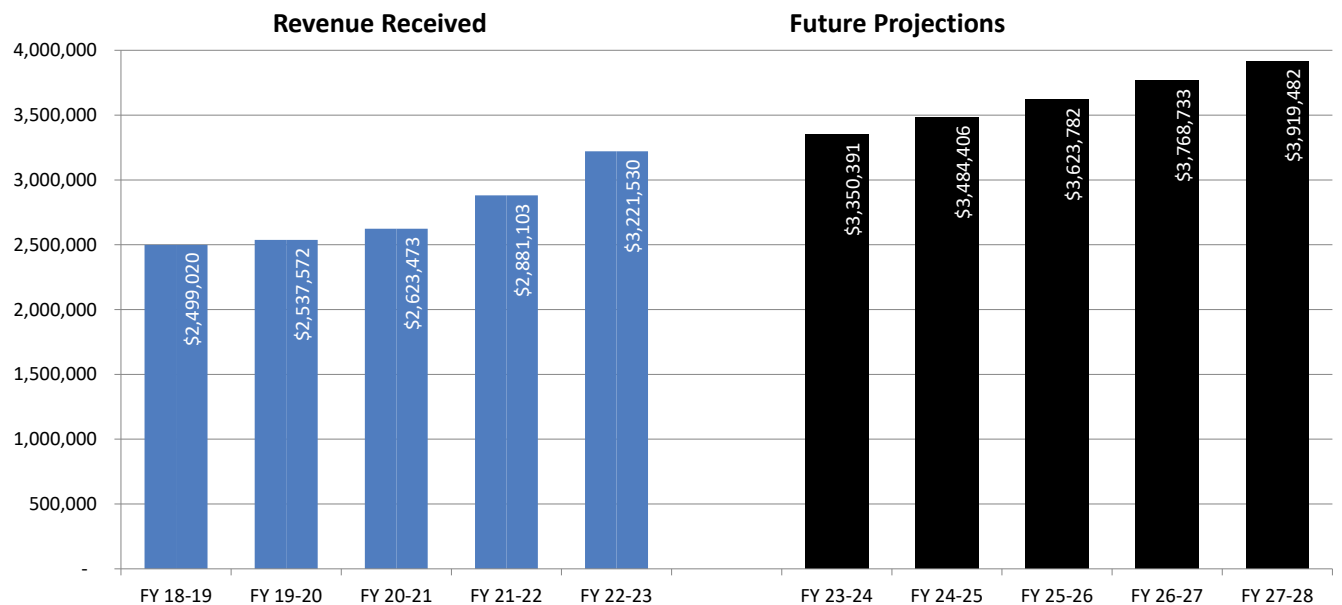
Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department

Redevelopment Agency

Fund/Object

- 200-401000-20000 - Prop Tax Increment-Project 1
- 200-401000-20004 - Prop Tax Increment-Project 6
- 200-401000-20013 - Prop Tax Increment-Project 9
- 200-401000-20008 - Prop Tax Increment-Project 11
- 200-402000-20000 - Prop Tax Haircut-Project 1
- 200-436060 - Administrative Fees-CDA
- 200-450400 - Interest Income

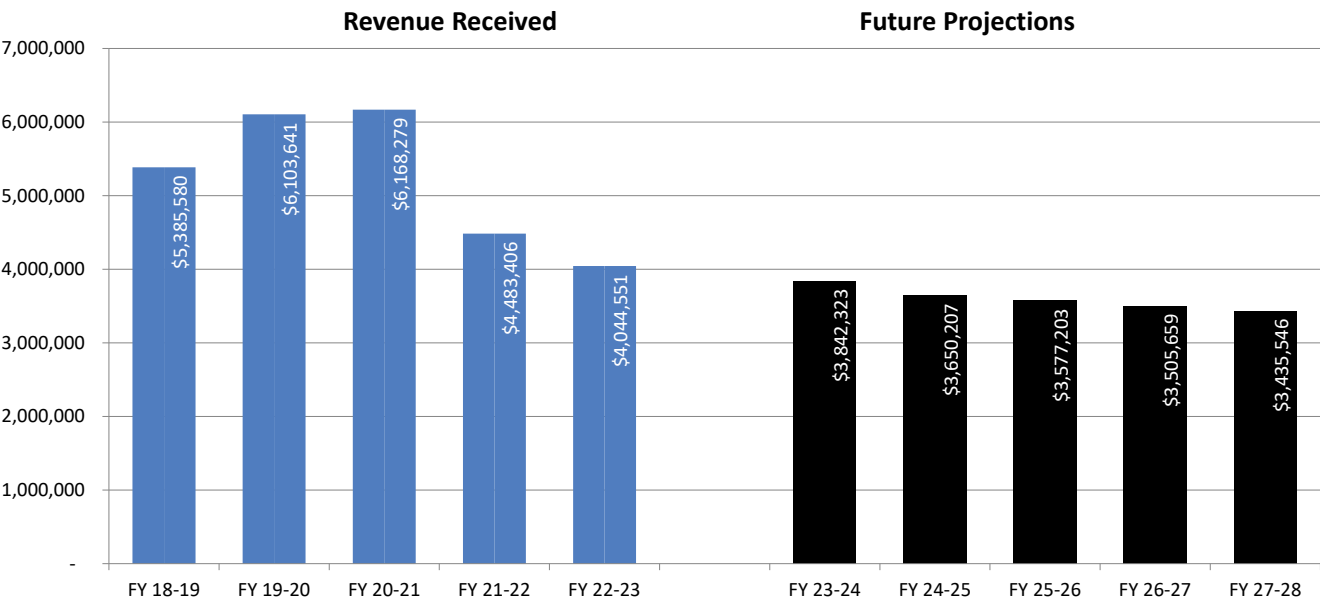
Method Received

RDA funds are remitted annually by Salt Lake County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History



Revenue Source Detail

RDA Housing

Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

Department

Redevelopment Agency

Method Received

The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are

the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of low income housing.

Fund/Object

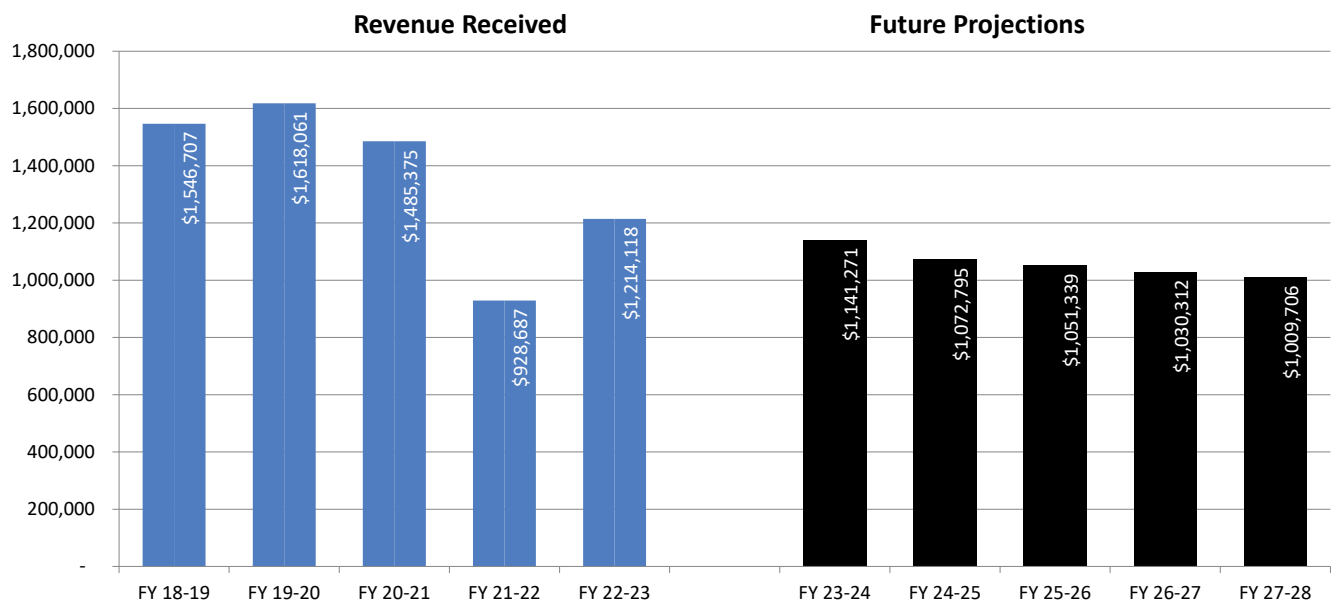
201-401000-20004 - Prop Tax Increment-Project 6
 201-401000-20013 - Prop Tax Increment-Project 9
 201-401000-20008 - Prop Tax Increment-Project 11
 201-450400 - Interest Income

Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah.

In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

Revenue History



Summary

The South Jordan Community Development Area is part of the City’s Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12
202-401000-20010 - Prop Tax Increment-Project 13
202-450400 - Interest Income

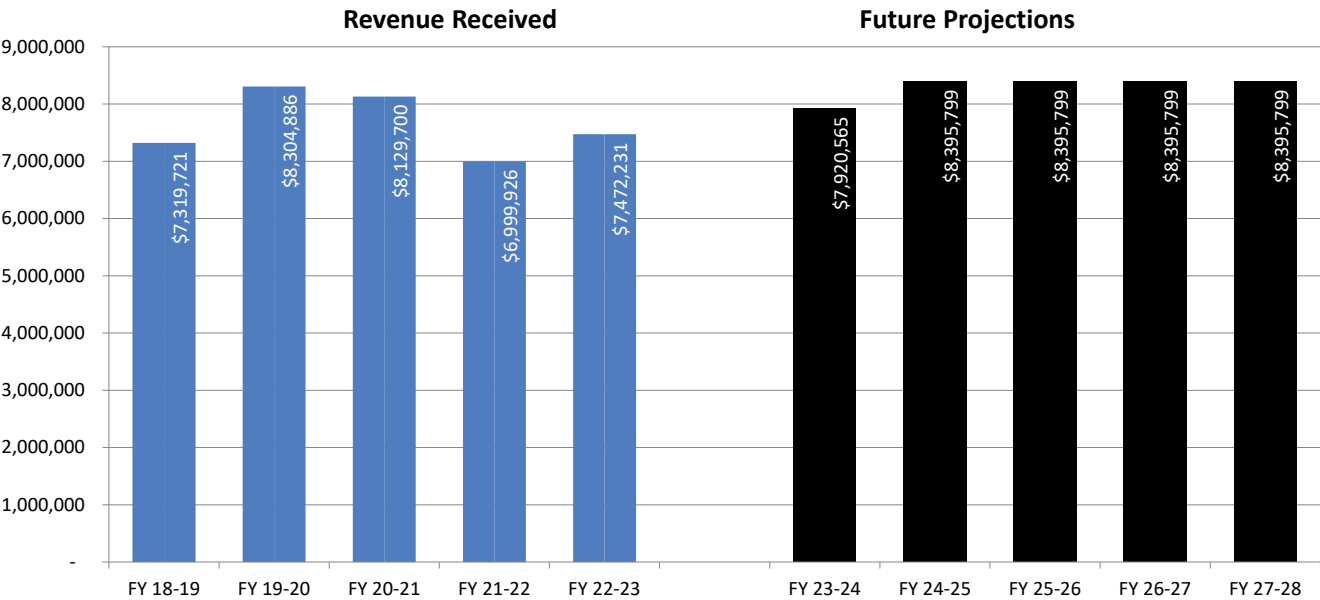
Method Received

Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

Revenue History



Revenue Source Detail

CDBG

Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

Department

Development Services

Fund/Object

210-420400 - CDBG Revenue

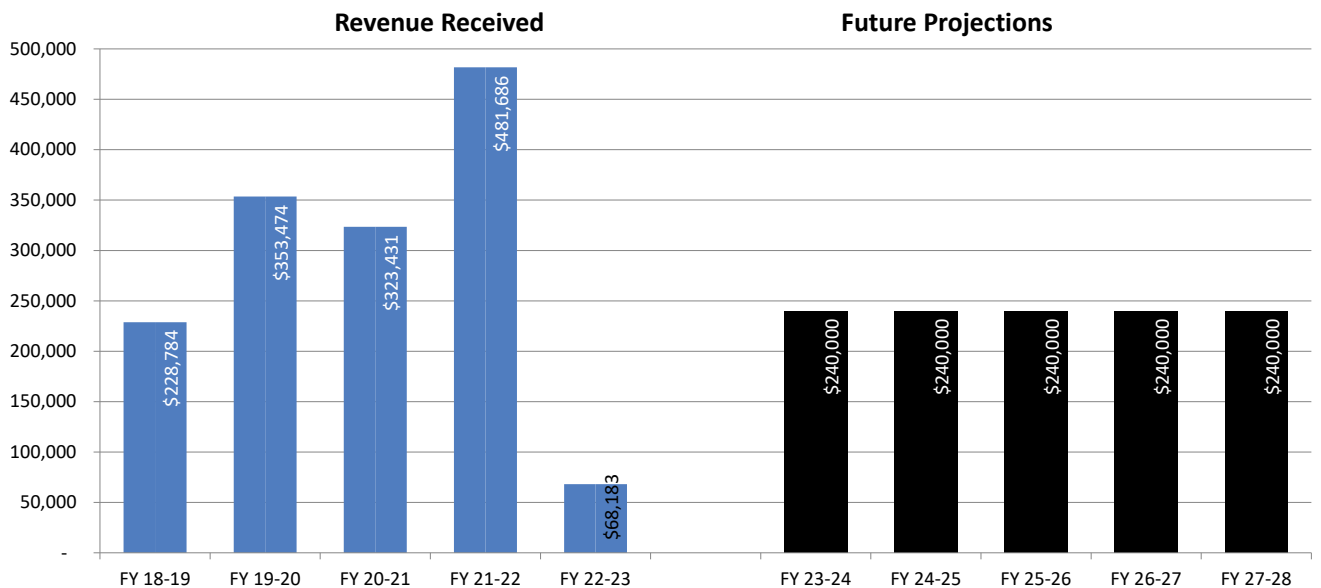
Method Received

CDBG funds are reimbursed by HUD after funds are spent.

Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

Revenue History



South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund’s current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

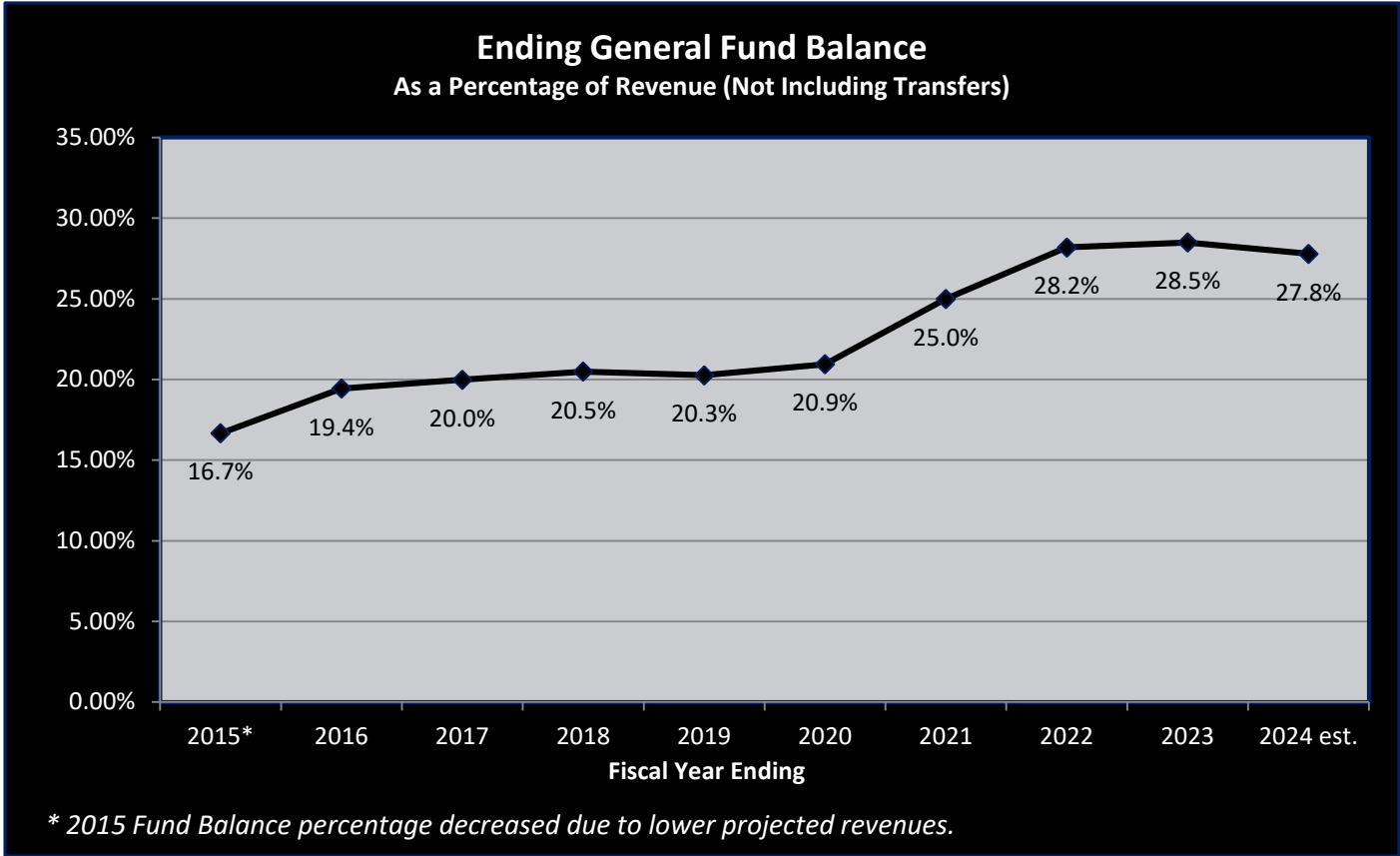
- To have adequate funds in case of an emergency or unexpected events
- To secure the City’s debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2021, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 35% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 35% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 35% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City’s reserved fund balance over the last 10 years.

Reserve fund balance for FY 2023-2024 is estimated to be at 27.8% in the amount of \$18,368,411. The City will continue to build its reserve to the 35% maximum.



Fund Balance Summary

ALL FUNDS						
	FY2023 Fund Balance	FY2024 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
Governmental Funds						
General Fund	19,027,972	19,027,972	66,149,529	(64,301,183)	(1,848,346)	19,027,972
Debt Service Fund	3,708,779	7,183,000	2,169,075	(6,013,325)	3,844,250	7,183,000
Redevelopment Fund	26,566,473	31,453,620	13,185,000	(16,684,084)	(2,029,406)	25,925,130*
Capital Projects Fund	92,722,875	54,032,550	7,646,000	(11,824,328)	606,486	50,460,708*
CDBG Fund	-	-	240,000	(194,000)	-	46,000
Storm Drain Fund	1,027,386	1,027,386	3,655,594	(2,619,667)	(35,000)	2,028,313
Interfacility Transfers	2,049,954	1,315,709	2,514,571	(984,435)	(633,362)	2,212,483
Municipal Building Authority	354,684	354,684	-	-	-	354,684
Total Governmental Funds	145,458,123	114,394,921	95,559,769	(102,621,022)	35,000	107,368,668
Proprietary Funds						
Water Operations Fund	11,579,861	11,579,861	24,113,757	(23,375,726)	(35,000)	12,282,892
Mulligans	784,600	784,600	1,735,386	(2,047,826)	-	472,160*
Sanitation	4,504,092	4,504,092	5,449,885	(6,247,540)	-	3,706,437*
Self Insurance	-	-	733,417	(703,982)	-	29,435
Total Proprietary Funds	16,868,553	16,868,553	32,032,445	(32,375,074)	(35,000)	16,490,924
Total	162,326,676	131,263,474	127,592,214	(134,996,096)	-	123,859,592

*Capital Projects fund balance is estimated to decrease due to several planned capital projects.
 Redevelopment fund balance is estimated to decrease due to new housing projects.
 Mulligans fund balance is estimated to decrease due to planned capital projects and equipment.
 Sanitation fund balance is estimated to decrease due to increases operating expenditures.

All Funds Revenues & Expenditures

ALL FUNDS				
	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Financing Sources:				
Taxes & Fees	46,985,887	50,581,970	49,186,807	51,655,559
Impact Fees	1,487,707	2,350,000	1,538,753	1,575,000
Area Increment	10,992,557	13,505,000	8,400,825	12,160,000
RDA Housing	747,394	760,000	669,632	875,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues & Fees	10,405,647	1,407,511	7,340,332	763,000
Charges for Services	44,706,510	43,321,324	44,678,927	45,579,558
Fines & Forfeitures	489,613	490,000	475,000	470,000
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investment Earnings	3,435,442	590,690	3,357,736	540,691
Misc. Revenue	9,527,419	826,570	4,700,303	2,842,570
Transfers In & Use of Fund Balance	34,380,017	29,560,606	38,151,431	31,943,951
Total Financing Sources	173,266,507	156,153,288	169,551,864	159,536,165
Financing Uses:				
Wages & Benefits	47,010,939	57,014,089	53,277,321	59,899,081
Operating Expenses	31,206,215	35,575,740	28,557,587	36,202,962
Debt Expenditures	7,148,612	9,096,322	7,560,398	6,013,325
Project Expenditures	23,143,635	25,056,464	35,997,001	32,880,728
Transfers Out & Contribution to Fund Balance	64,757,105	29,410,673	44,159,557	24,540,069
Total Financing Uses	173,266,507	156,153,288	169,551,864	159,536,165

General Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Sales Tax	23,441,152	27,447,272	25,338,210	26,605,120
Property Taxes	15,477,927	15,839,035	16,368,756	17,343,382
Franchise Taxes	6,535,539	5,760,031	6,038,597	6,262,706
Transient Room Tax	243,923	151,500	151,500	153,015
Cable TV Fees	479,528	501,810	481,926	484,336
Motor Vehicle Fees	807,818	882,322	807,818	807,000
Penalties & Interest	44,069	10,000	10,000	10,001
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues	653,464	430,000	523,000	523,000
Administration Fees	4,697,758	4,971,385	4,971,385	4,967,696
Charges for Services	4,023,678	3,082,352	3,218,362	3,218,362
Recreation Revenue	308,626	219,600	228,250	233,250
Fines and Forfeitures	489,613	490,000	475,000	470,000
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,566,000
Total General Fund Revenue	64,291,567	64,450,564	63,662,344	66,149,529
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	789,915	1,039,705	1,228,806	1,315,456
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	789,915	1,039,705	1,228,806	1,315,456
Total Rev, Trans in, and Use of Fund Balance	65,081,482	65,490,269	64,891,150	67,464,985
EXPENDITURES				
Wages and Benefits	42,325,462	50,469,353	47,348,528	53,131,304
Operating Expenditures	10,363,384	10,090,639	9,615,429	11,169,879
Total General Fund Expenditures	52,688,846	60,559,992	56,963,957	64,301,183
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	10,413,753	4,930,277	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	0	2,996,916	0
Total Transfers Out and Contribution to Fund Balance	12,392,636	4,930,277	7,927,193	3,163,802
Total Exp, Trans Out, and Cont to Fund Balance	65,081,482	66,490,269	64,891,150	67,464,985

General Fund Revenues

	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES			
Taxes			
Property Tax	15,477,927	16,368,756	17,343,382
Motor Vehicle Tax	807,818	807,818	807,000
Sales and Use Tax	23,441,152	25,338,210	26,605,120
Penalties and Interest	44,069	10,000	10,001
Telecommunications Tax	495,686	498,164	500,655
Energy Sales and Use Tax	6,039,853	5,540,433	5,762,051
Cable TV Franchise Tax	479,528	481,926	484,336
Transient Room Tax	243,923	151,500	153,015
Total Taxes	47,029,956	49,196,807	51,665,560
Licenses and Permits			
Building Permits	2,100,928	2,082,311	2,102,258
Business Licenses	215,079	217,230	219,402
Solid Waste License Fee	173,830	150,000	150,000
Miscellaneous	133,815	121,500	121,500
Total Licenses and Permits	2,623,651	2,571,041	2,593,160
Intergovernmental Revenues			
State and Federal Grants	198,767	463,000	463,000
Liquor Allotment	75,530	60,000	60,000
Total Intergovernmental Revenues	274,297	523,000	523,000
Charges for Service			
Ambulance Fees	2,071,962	2,071,962	2,071,962
Engineering Fees	25,860	20,000	20,000
Plan Check Fees	206,980	25,000	25,000
Zoning and Subdivision Fees	510,730	512,000	512,000
Cemetery Fees	562,054	395,000	395,000
Recreation Fees	308,626	228,250	233,250
Other Services	5,226,012	5,078,284	5,074,597
Total Charges for Services	8,912,225	8,330,496	8,331,809
Fines and Forfeitures	489,613	475,000	470,000
Miscellaneous Revenue			
Investment Earnings	3,856,428	2,500,000	2,500,000
Other Miscellaneous Revenue	1,105,398	66,000	66,000
Total Miscellaneous Revenue	4,961,825	2,566,000	2,566,000
Transfers			
Transfers In	789,915	1,228,806	1,315,456
Total Transfers	789,915	1,228,806	1,315,456
Total Revenue	65,081,482	64,891,150	67,464,985

General Fund Expenditures

	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
EXPENDITURES			
General Government			
General Administration	1,994,498	2,289,019	2,444,196
Information Center	445,890	482,801	442,720
City Commerce	319,881	360,313	366,171
City Recorder	240,327	320,311	459,228
Finance	3,167,119	3,435,889	4,134,938
Human Resources	730,474	819,035	973,843
Office of the City Attorney	1,261,700	1,340,852	1,467,002
Total General Government	8,159,889	9,048,220	10,288,098
Administrative Services			
Administration	368,370	490,225	540,654
Communications	443,691	450,044	496,967
Facilities	1,476,823	1,507,386	1,541,512
Information Services	1,796,617	2,247,266	2,403,787
Justice Court	618,564	657,301	753,298
Risk Management	719,807	0	0
Total Administrative Services	5,423,872	5,352,222	5,736,218
Recreation			
Recreation/Event Programs & Seniors	2,007,652	2,153,506	2,726,144
Total Recreation	2,007,652	2,153,506	2,726,144
Development Services			
Building	1,805,213	1,989,330	1,890,209
Engineering	2,759,355	3,091,178	3,444,572
Planning	842,867	934,201	963,105
Total Development Services	5,407,434	6,014,709	6,297,886
Public Works			
Administration	1,175,358	1,207,552	1,243,571
Parks & Cemetery	4,117,551	4,477,318	5,139,628
Fleet	1,623,549	1,520,671	1,618,698
Street Lighting	528,120	499,349	467,999
Streets	1,848,920	2,222,738	2,763,482
Total Public Works	9,293,499	9,927,628	11,233,378
Public Safety			
Fire	10,922,743	12,024,232	12,940,730
Police & Animal Control	11,473,757	12,443,440	15,078,729
Total Public Safety	22,396,500	24,467,672	28,019,459
Transfers & Contribution to Fund Balance			
Transfers Out	10,413,753	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	2,996,916	0
Total Transfers & Cont. to Fund Balance	12,392,636	7,927,193	3,163,802
Total Expenditures	65,081,482	64,891,150	67,464,985



Mulligans Golf Course

General Fund - Office of the City Manager



Office of the City Manager

The Office of the City Manager provides professional leadership and management to Strategic Services, the Information Center, Human Resources, Finance, City Commerce and the City Recorder's Office.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Executive & Mayor	\$2,238,259	6	68
2. Information Center	\$442,720	6	70
3. Human Resources	\$973,843	4	72
4. Finance	\$4,134,938	20	74
5. City Commerce	\$366,171	2	76
6. City Recorder	\$459,228	2	78
TOTAL EXPENDITURES	\$8,615,159	40	

Department Purpose

South Jordan operates under a Manager form of Government, by Ordinance, and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the City Manager and Mayor's budget.

CORE PROGRAMS

1. Budget & Finance Accountability

2. Operational Excellence

3. Policy Development

4. Strategic Planning

5. Inter-governmental Liaison




6. Boards & Commissions

7. Community Development Block Grant Administration

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Maintain a 75% or higher rating on effective communication with residents (source: Annual Community Survey)	73%	78%	75%
	EC-4 FOSTERS a feeling of community pride, acceptance of others, and a sense of shared responsibility	Increase approval rating of the Mayor & City Council to 65% (source: Annual Community Survey)	53%	57%	65%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain a 78% or higher rating of City service for resident tax dollar (source: Annual Community Survey)	73%	73%	78%
	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.	Increase resident rating indicating that South Jordan is headed in the right direction to 65% (source: Annual Community Survey)	60%	74%	65%

Executive at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,238,259		Full-Time Employees: 6
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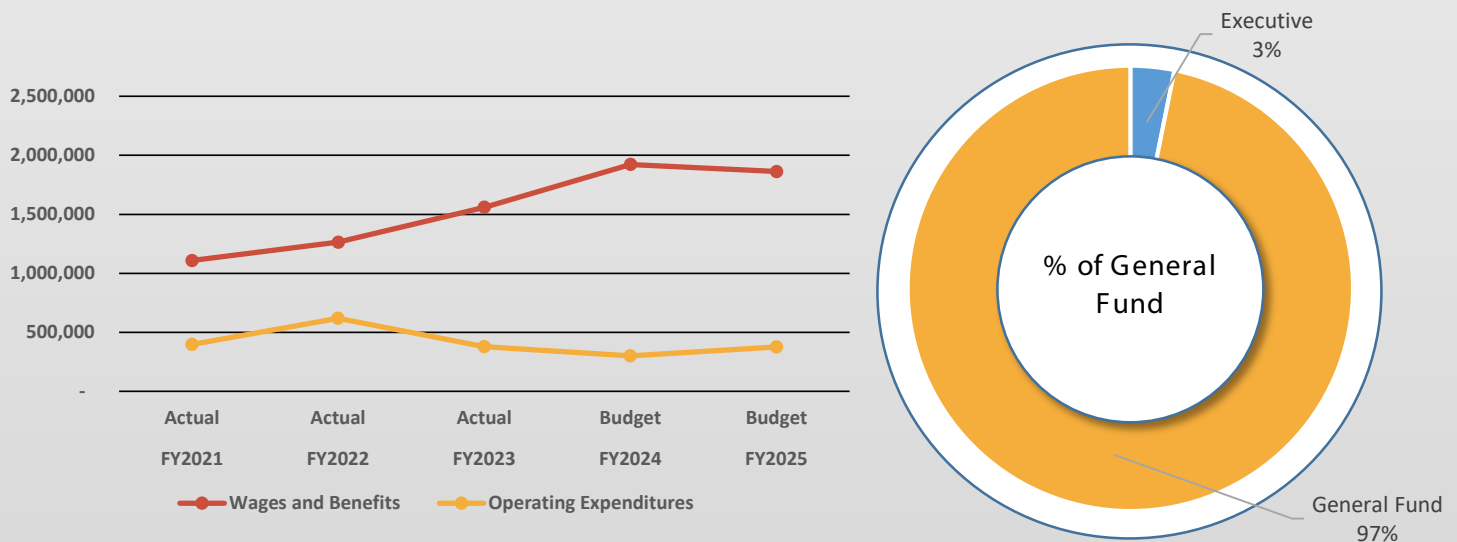
Executive

Office of the City Manager

	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Authorized Positions				
City Manager	1	1	1	1
Assistant to the City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Senior Executive Assistant	1	1	0	0
Director of Strategy & Budget	1	1	1	1
Associate Director of Strategy & Budget	1	1	1	1
Strategy & Budget Analyst	1	1	1	1
TOTAL	7	7	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,559,607	1,922,350	1,798,177	1,862,451
Operating Expenditures	377,567	300,308	322,518	375,808
Total Executive & Mayor	1,937,174	2,223,158	2,120,695	2,238,259



Department Purpose

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

CORE PROGRAMS

1. E-Payments

2. Department Support

3. Mail Processing

4. Service Request Processing

5. Dog Licensing

6. New Resident Orientations

7. Delinquent

8. Account Support

9. Final Utility Account Assessments




10. Business Licensing Support

11. Information Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Decrease the percentage of phone calls to seek service, information, or to file a complaint to 30% annually or less (Annual Community Survey)	34%	38%	30%
		Resolve 80% or more of resident calls at the first contact or one transfer (Annual Community Survey)	78%	79%	80%
		Reduce monthly average call volume to the Info Center at 9,000 calls per month or less as the City grows through improving website services and forms	9,874	9,161	9,000

Information Center at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$442,720		Full-Time Employees: 6
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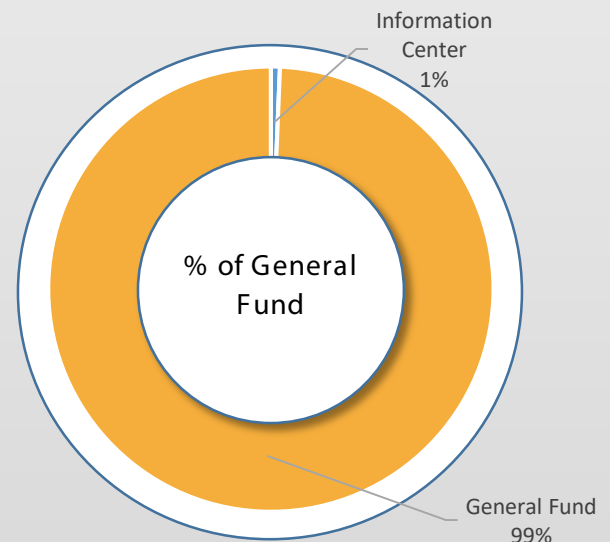
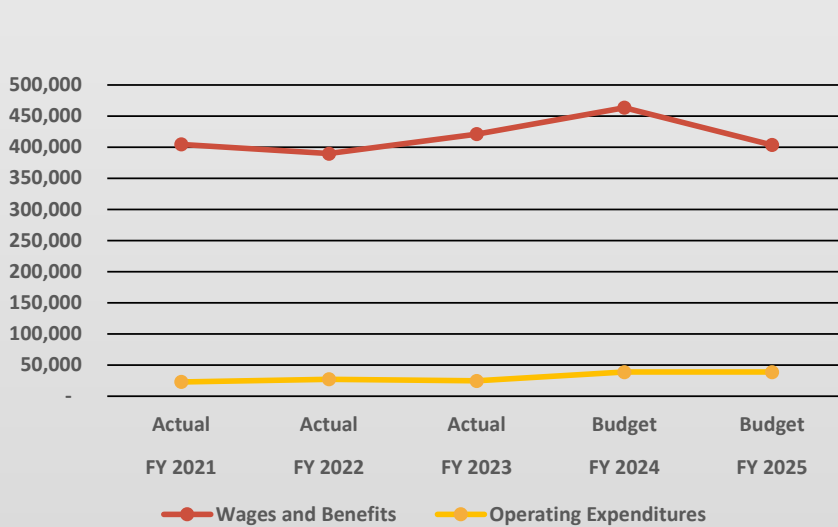
Information Center

Office of the City Manager

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Information Center Agents	5	5	5	6
Information Center Lead	1	1	1	0
TOTAL	6	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	421,147	463,528	451,252	403,745
Operating Expenditures	24,742	38,975	31,549	38,975
Total Information Center	445,890	502,503	482,801	442,720



Department Purpose

The Human Resources division provides a variety of support to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.

CORE PROGRAMS

1. City Leadership Training

2. Employee Handbook Development & Maintenance

3. Employment Verification & Background Checks

4. Federal and State

5. Law Compliance & Reporting

6. Employee Recruitment & Selection

7. Benefits Management



8. Employee Leave Management

9. Employee Recognition

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-1 Workforce ATTRACTS, motivates, develops and retains a high-quality, engaged and productive workforce	Increase the annual percentage of employees who pass probation to greater than 95%	94%	99%	95%
		Increase the annual percentage of employees engaged in the workforce to greater than 50% (source: annual community survey)	79%	75%	50%
		Maintain annual percentage of employees participating in the Tuition Reimbursement program at between 3 and 5%	3%	3%	Between 3 and 5%

Human Resources at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$973,843		Full-Time Employees: 4
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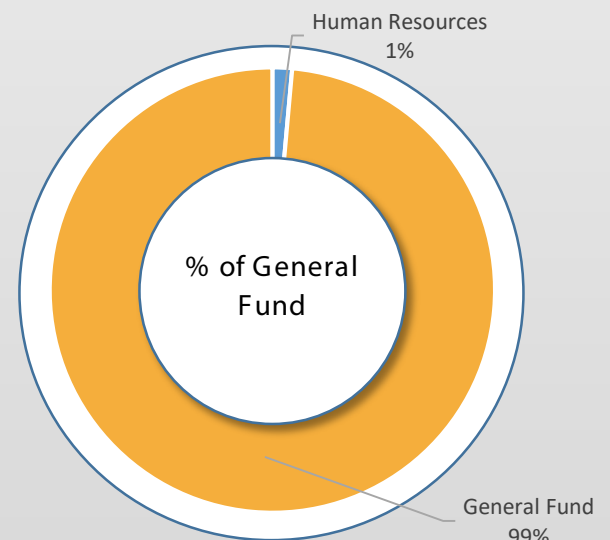
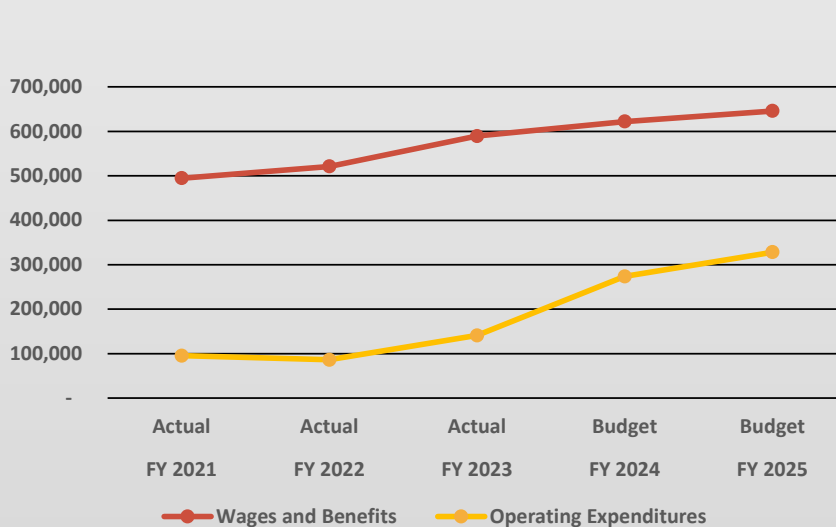
Human Resources

Office of the City Manager

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Human Resources	1	1	1	1
Associate Director of Human Resources	1	1	1	1
HR Generalist	2	2	2	2
TOTAL	4	4	4	4

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	589,279	621,913	612,350	645,676
Operating Expenditures	141,195	273,642	206,685	328,167
Total Human Resources	730,474	895,555	819,035	973,843



Department Purpose

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (ACFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

CORE PROGRAMS

1. Budget Development

2. External Audit

3. Debt Management

4. Internal Audit, Internal Controls & Policy Analysis

5. ACFR Preparation

6. Accounts Payable

7. Cash Investment

8. Management General Ledger

9. Maintenance

10. Payroll Processing & Reporting

11. RFP and Bid Management




12. Budget Analysis and Forecasting

Utility Work Orders

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Increase the number of utility billing payments taken through the City's online payment portal by 5% each year	10%	5%	5%
		Increase the number of vendors paid via electronic file transfer (EFT) by 2% each year	2%	2%	2%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Increase the number of active accounts signed up for paperless billing by 5% each year	14%	5%	5%

Finance at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$4,134,938		Full-Time Employees: 20
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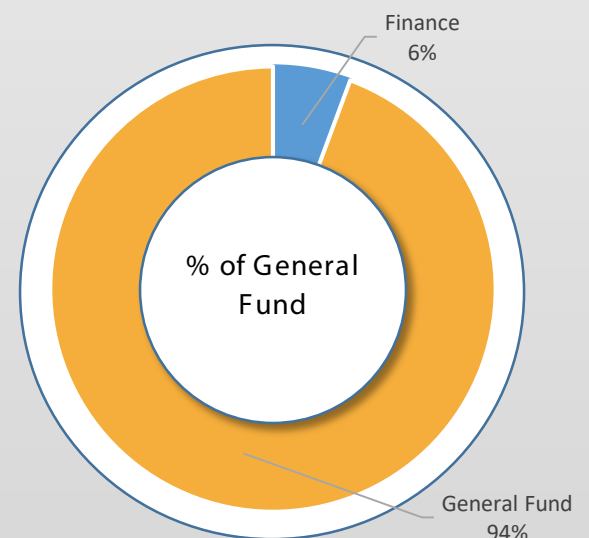
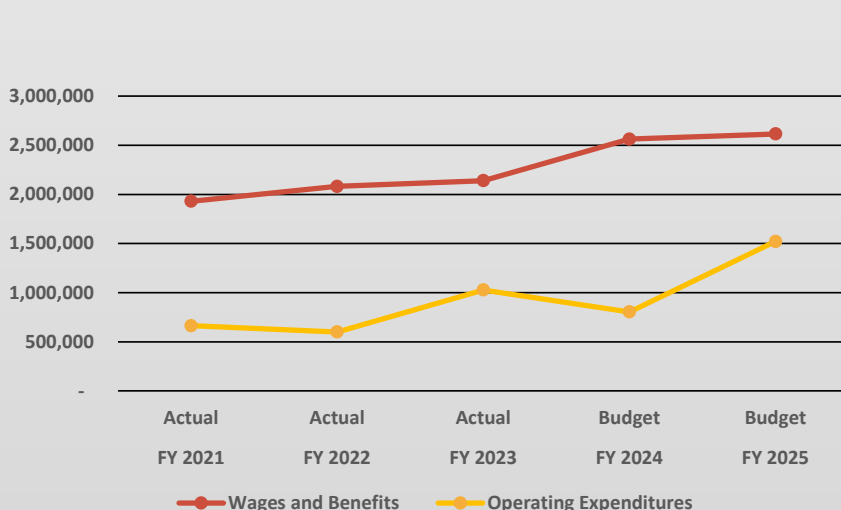
Finance

Office of the City Manager

	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Authorized Positions	Actual	Actual	Actual	Proposed
Chief Financial Officer	1	1	1	1
Deputy Director of Finance	1	1	1	1
Associate Director of Finance	1	1	1	1
City Treasurer	1	1	1	1
Purchasing Coordinator	1	1	1	1
Budget/Accounting Specialist	1	1	1	1
Senior Accounts Payable Specialist	1	1	1	1
Accountant (I, II)	4	4	4	4
Billing Manager	1	1	1	1
Billing Lead	1	1	1	1
Billing Clerk	4	4	4	4
Utility Metering Lead	1	1	1	1
Utility Metering Technician	1	1	1	1
Grant Administrator	0	0	1	1
TOTAL	19	19	20	20

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	2,140,172	2,562,750	2,522,006	2,614,299
Operating Expenditures	1,026,947	804,600	913,883	1,520,639
Total Finance	3,167,119	3,367,350	3,435,889	4,134,938



Department Purpose

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

CORE PROGRAMS

1. Business Licensing

2. Business Expansion (non-Redevelopment Agency)




3. Business Recruitment (non-Redevelopment Agency)

4. Business Retention (non-Redevelopment Agency)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Economic Development (ED)	ED-1 EXPANDS, ATTRACTS and RETAINS a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment	Increase annual new business licenses issued by 1% or more each year	19%	-14%	1%
		Maintain annual active business licenses at 1,298 or more	1,341	1,364	1,298
	ED-2 PROMOTES the community as a safe, attractive and quality place to live, work and play	Increase annual number of employees employed within South Jordan by 3% each year	0.30%	-3.70%	3%
	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual business license renewals at 1,083 or more	1,197	1,292	1,083
		Maintain annual business licenses closed at 159 or less	161	275	159

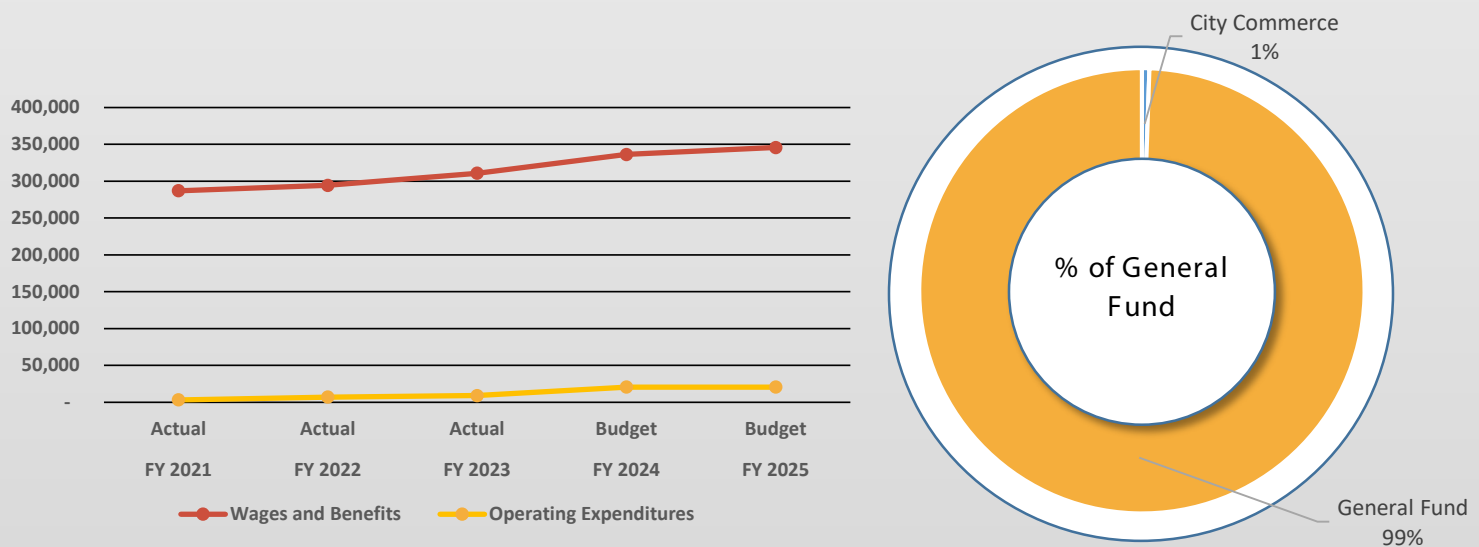
City Commerce at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$366,171		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of City Commerce	1	1	1	1
Executive Assistant	1	1	1	1
TOTAL	2	2	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	310,774	336,193	323,631	345,571
Operating Expenditures	9,107	20,600	36,682	20,600
Total City Commerce & Sustainability	319,881	356,793	360,313	366,171



Department Purpose

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

CORE PROGRAMS

1. Planning Commission Support

2. Records Management

3. City Council Support

4. Redevelopment Agency, Advisory Boards,

5. Committee Support

6. Government Records Management Act (GRAMA) Requests

7. Municipal Code Record Retention

8. Municipal Election

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Maintain 100% of GRAMA requests responded to by the City Recorder to no later than 10 business days, or 5 business days if a request benefits the public rather than the requesting individual (63G-2-204(3)(a))	100%	100%	100%

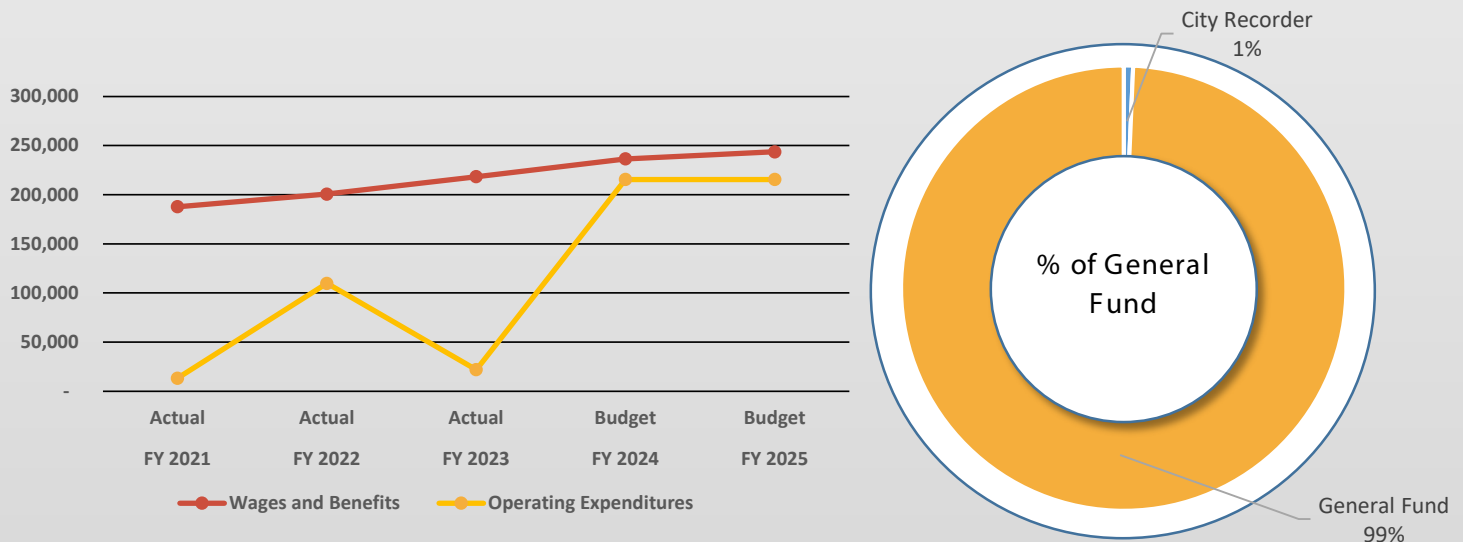
City Recorder at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$459,228		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Recorder	1	1	1	1
Deputy City Recorder	1	1	1	1
TOTAL	2	2	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	218,333	236,453	230,058	243,698
Operating Expenditures	21,995	215,530	90,253	215,530
Total City Recorder	240,327	451,983	320,311	459,228





Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Recreation, Engineering Services, Planning, Fire Services, Public Works and Police Services.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Assistant City Manager	\$205,937	0	80
2. Administrative Services	\$5,736,218	31	83
3. Recreation	\$2,726,144	16	94
4. Engineering Services	\$5,334,781	36	101
5. Planning	\$963,105	7	106
6. Fire Services	\$13,071,108	92	109
7. Police Services	\$15,055,853	92	112
8. Public Works	\$11,233,378	76	115
TOTAL EXPENDITURES	\$54,326,524	349	

Office of the Assistant City Manager

ACM

Department Purpose

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.




CORE PROGRAMS

1. Provide Leadership to City Operations
2. Budget/Finance Accountability
3. Operational Excellence
4. Policy Development

Performance Measures

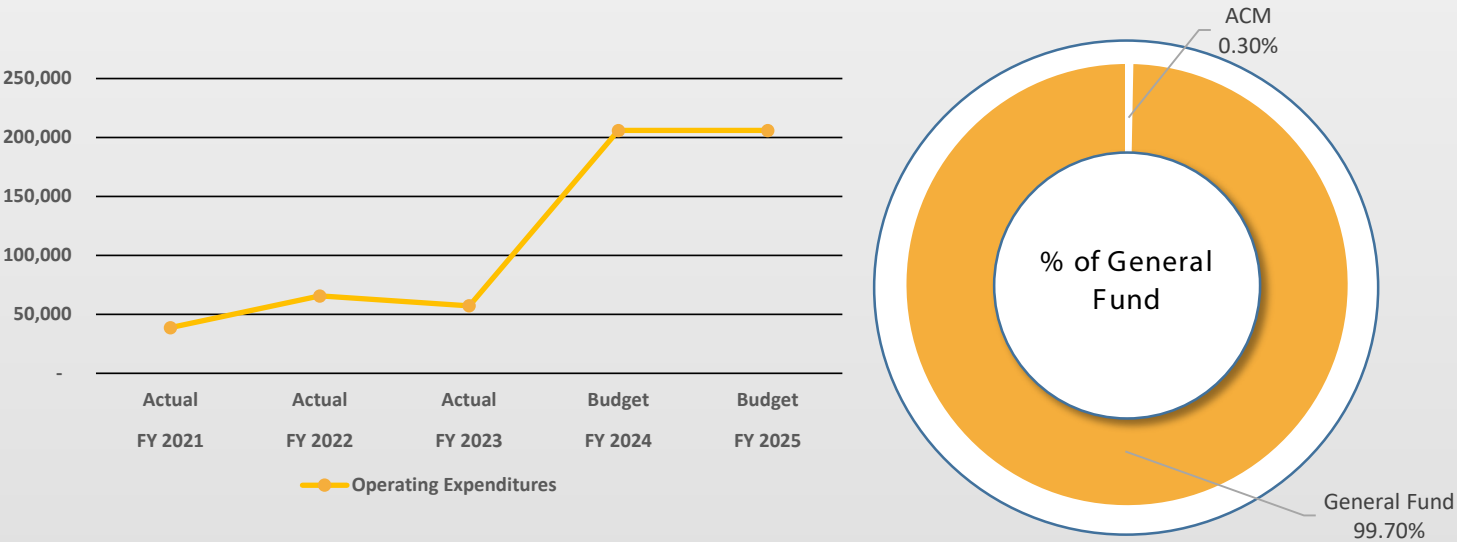
Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health and well-being	Maintain a 85% or higher rating on providing a safe community <i>(source: Annual Community Survey)</i>	88%	89%	88%
Economic Development (ED)	ED-3 ENHANCES a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges	Maintain a 75% or higher rating on promoting commercial and residential growth to improve the City's economy <i>(source: Annual Community Survey)</i>	75%	72%	75%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain a 75% or higher rating on planning for the long-term needs of a growing community <i>(source: Annual Community Survey)</i>	59%	64%	75%

ACM at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$205,937		Full-Time Employees: 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	57,324	205,937	168,324	205,937
Total Assistant City Manager	57,324	205,937	168,324	205,937



General Fund - Administrative Services



Administrative Services

The Administrative Services department provides leadership and administrative support for Communications/Media/Marketing, Information Services, Court, and Facilities.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Administrative Services	\$540,654	3	84
2. Communications/Media/Marketing	\$496,967	3	86
3. Information Services	\$2,403,787	11	88
4. Court	\$753,298	5	90
5. Facilities	\$1,541,512	9	92
TOTAL EXPENDITURES	\$5,736,218	31	

Department Purpose

Administrative Services provides leadership and administrative support for Risk Management, Communications/Media/Marketing, Information Services, Court, Facilities.

CORE PROGRAMS




1. Department Strategic Planning

2. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Achieve a 80% or higher performance rating on communicating effectively with residents	72%	78%	80%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve a 75% or higher performance rating on implementing government policies to efficiently use city resources	71%	75%	75%

Admin Services at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$540,654		Full-Time Employees: 3
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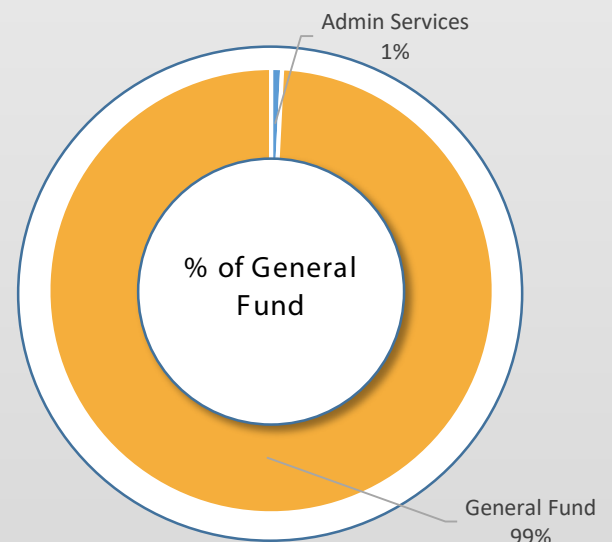
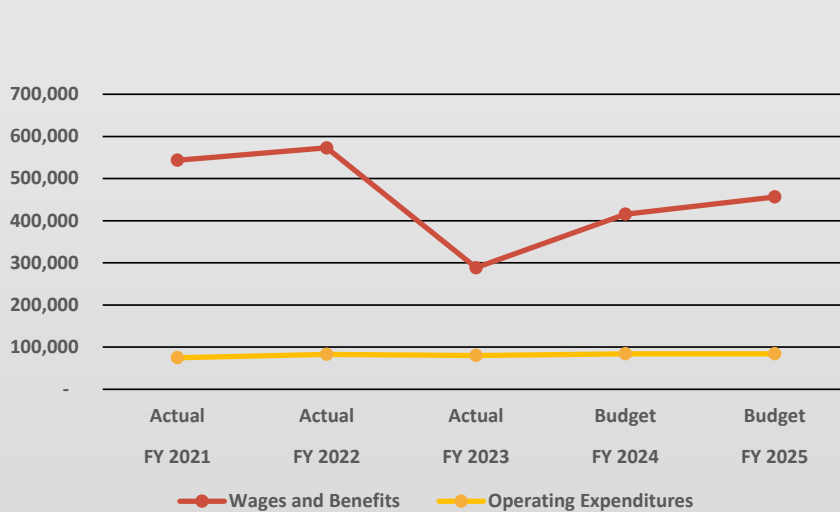
Administrative Services Admin

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Administrative Services	1	1	1	1
Administrative Services Admin Assistant	0	1	1	1
Risk Management Analyst	1	1	1	1
TOTAL	2	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	288,323	415,549	410,690	456,484
Operating Expenditures	80,046	84,170	79,535	84,170
Total Administrative Services	368,370	499,719	490,225	540,654



Department Purpose

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.

CORE PROGRAMS

1. Community Outreach

2. Special Events

3. Social Media

4. Public Information Officer

5. Branding

6. Broadcasting

7. Leisure Guide

8. Recreation




Program Content Marketing

9. Community Outreach (Focus Newsletter)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Maintain City newsletter email open rates at or above the industry average of 45%	64%	70%	45%
	EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members	Maintain total City social media engagement rates at 3% or higher	6%	6%	3%

Communications at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$496,967		Full-Time Employees: 3
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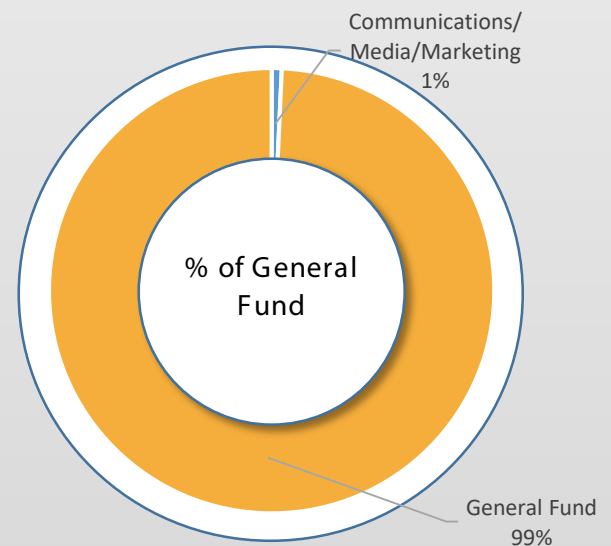
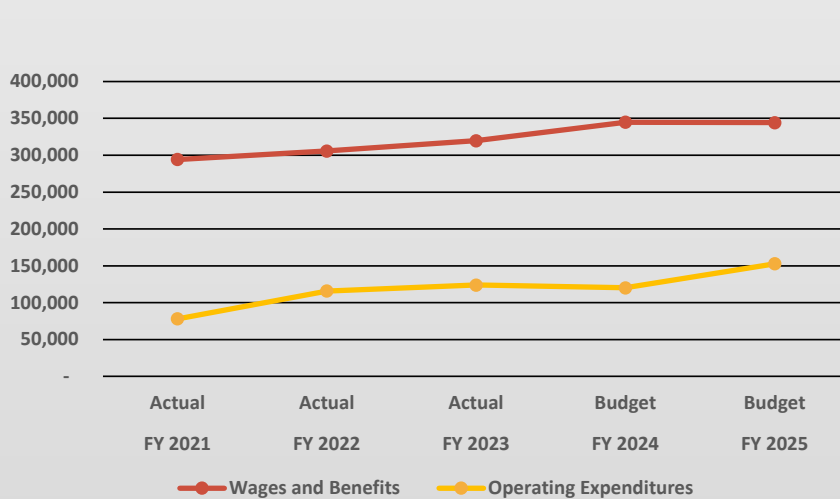
Communications/Media/Marketing

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Communications Manager	1	1	1	1
Communications Specialist	1	1	1	1
Marketing Specialist	1	1	1	1
TOTAL	3	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	319,781	344,829	340,819	344,245
Operating Expenditures	123,910	120,106	109,225	152,722
Total Communications/Media	443,691	464,935	450,044	496,967



Department Purpose

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

CORE PROGRAMS

1. Geographical Information Services (GIS)

2. Software Purchase & Disposition

3. Software Maintenance

4. Data Management -

5. Backup Audio & Video System Operations & Maintenance




6. User Interface/ Maintenance & Disposition

7. Data Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Resolve 85% of employee IT requests in 5 working days or less	85%	84%	85%

Information Services at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,403,787		Full-Time Employees: 11
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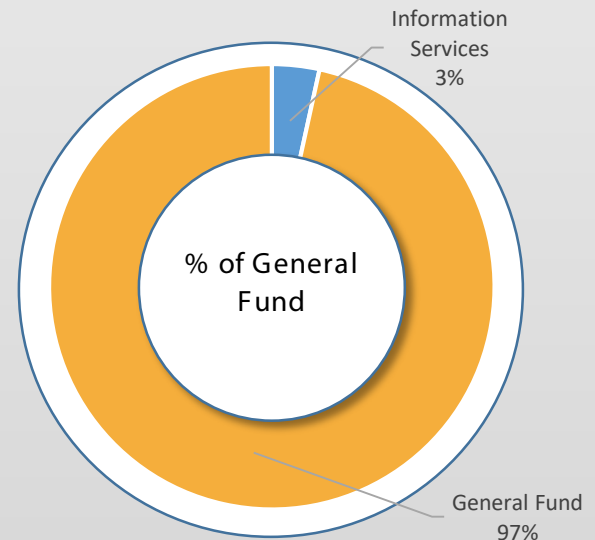
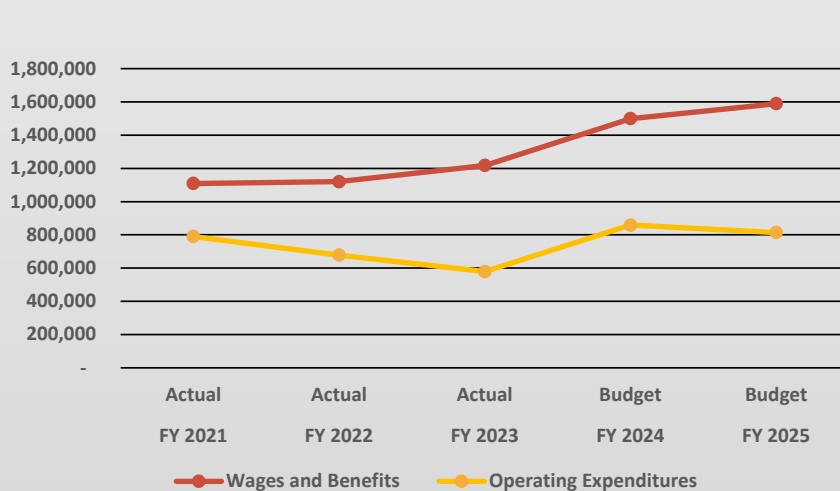
Information Services

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Information Technology	1	1	1	1
Lan/Web Developer	1	1	1	1
Senior IS Technician	1	1	1	1
IS Technician	2	2	2	2
GIS Coordinator	1	1	2	2
GIS Specialist	1	1	0	0
Systems Administrator	2	2	3	3
Database Specialist	1	1	0	0
Cybersecurity System Administrator	0	0	1	1
TOTAL	10	10	11	11

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,218,080	1,499,854	1,411,249	1,590,069
Operating Expenditures	578,536	858,858	836,017	813,718
Total Information Services	1,796,617	2,358,712	2,247,266	2,403,787



Department Purpose

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

CORE PROGRAMS

1. Manage Court Funds

2. Court Security

3. Prisoner Management

4. Judicial Actions




5. Court Process Service

6. Records Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-4 ENFORCES ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community	Maintain a 95% or higher rating on time to disposition small claims (Utah Judicial Council standard is 9 months)	95%	100%	95%
		Maintain a 95% or higher rating on time to disposition for traffic (Utah Judicial Council standard is 3 months)	95%	89%	95%
		Maintain a 95% or higher rating on time to disposition for criminal (Utah Judicial Council standard is 6 months)	95%	69%	95%

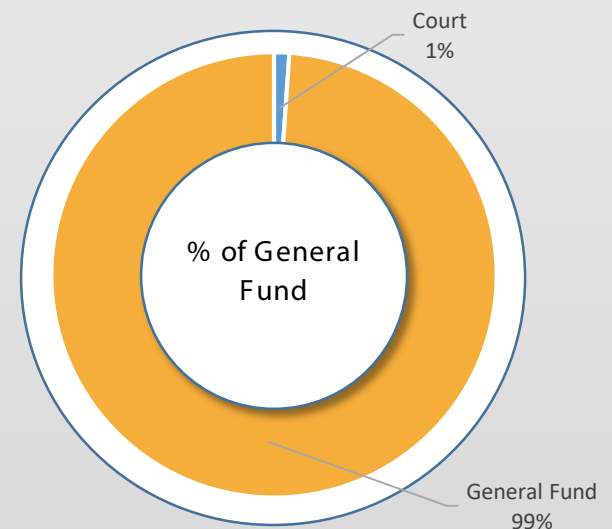
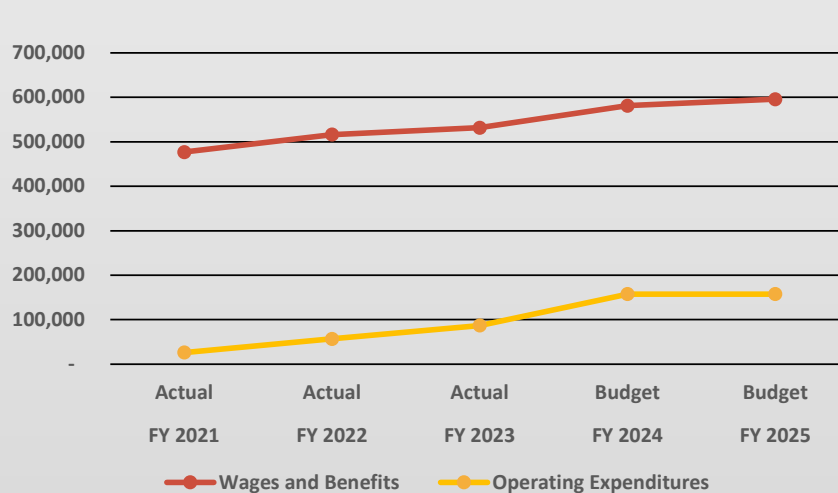
Court at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$753,298		Full-Time Employees: 5
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Judge	1	1	1	1
Justice Court Administrator	1	1	1	1
Lead Court Clerk	0	1	1	1
Justice Court Clerk	3	2	2	2
TOTAL	5	5	5	5

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	531,680	581,000	570,387	595,728
Operating Expenditures	86,884	157,570	86,914	157,570
Total Court	618,564	738,570	657,301	753,298



Department Purpose

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

CORE PROGRAMS

1. Oquirrh Shadows Park Splash Pad Maintenance

2. Preventive Facility Maintenance

3. Work Orders

4. Facility Maintenance Data Management

5. Building

Assessments, Maintenance, Inspections and Repairs




6. Electrical, Mechanical and HVAC Systems Repair and Maintenance

7. Custodial Services

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 80% or higher percentage of service requests completed within 3 days	80%	75%	80%

Facilities at a Glance:

	Location: Facilities Office 4034 South Jordan Pkwy		FY 2024-25 Budget: \$1,541,512		Full-Time Employees: 9
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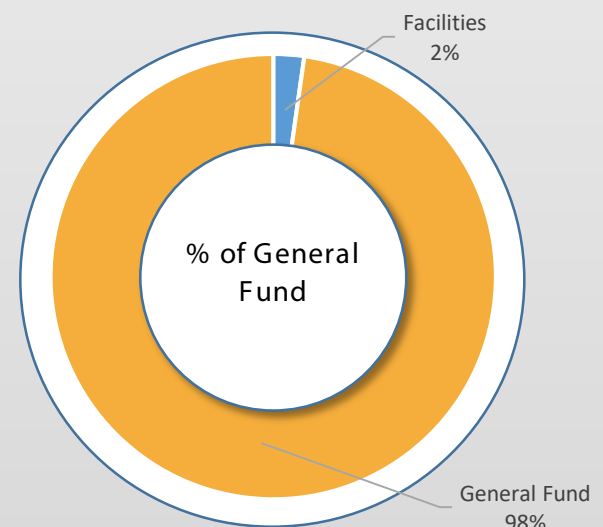
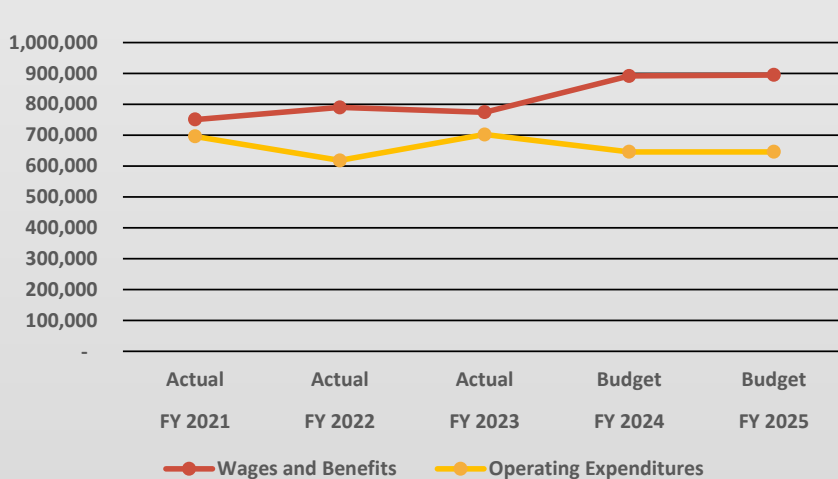
Facilities

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Facilities Manager	1	1	1	1
Facilities Lead Worker	1	1	1	1
Facilities Worker	2	2	2	2
Facilities Administrative Assistant/Lead	1	0	0	0
Custodian	3	3	4	4
HVAC/Facilities Maintenance Worker	1	1	1	1
TOTAL	9	8	9	9

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	774,554	891,849	867,608	895,421
Operating Expenditures	702,269	646,091	639,778	646,091
Total Facilities	1,476,823	1,537,940	1,507,386	1,541,512





Recreation

The Recreation department provides leadership and administrative support for Recreation & Event Programs, Seniors, Gale Center and Mulligans.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Recreation & Event Programs	\$2,314,575	13	95
2. Seniors	\$365,987	3	97
3. Gale Center	\$45,582	0	99
TOTAL EXPENDITURES	\$2,726,144	15	

Recreation/Event Programs

Recreation

Department Purpose

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.




CORE PROGRAMS

1. Grants Giving & Management
2. Public Art Displays, Contest & Events
3. Arts at the Gale
4. Literary Contest
5. SoJo Summer Fest
6. Volunteer Coordination
7. Historical Committee
8. Youth Council
9. Holiday Events
10. Summer Events & Promotions
11. Farmers Market
12. South Jordan City Parade Float

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Recreation Programs (source: Annual Community Survey)	77%	78%	80%
		Maintain annual number of registered participants in City Arts programs at 250 or more	248	372	250
Engaged Community (EC)	EC-3 PROVIDES opportunities to engage and serve, informing and involving the community through a variety of methods	Maintain a 85% or higher rating on providing opportunities to participate in City events, programs, and activities	85%	87%	85%
	EC-4 FOSTERS a feeling of community pride, acceptance of others and a shared responsibility	Maintain 82% or higher rating for Community Events (source: Annual Community Survey)	78%	79%	78%

Rec/Event Programs at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,314,575		Full-Time Employees: 13
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Recreation/Event Programs

Recreation

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Recreation	1	1	1	1
Recreation Customer Service Supervisor	1	1	1	1
Rec Customer Service Assistant	0	0	2	2
Recreation Program Coordinator - Baseball	0	0	0	1
Special Events Coordinator	1	1	1	1
Museum Curator	1	1	1	1
Arts & Culture Program Supervisor	1	1	1	1
Arts Program Coordinator	1	1	1	1
Recreation Program Supervisor	2	2	2	2
Event Coordinator	0	0	0	1
Grant & Sponsorship Coordinator	0	0	0	1
TOTAL	8	8	10	13

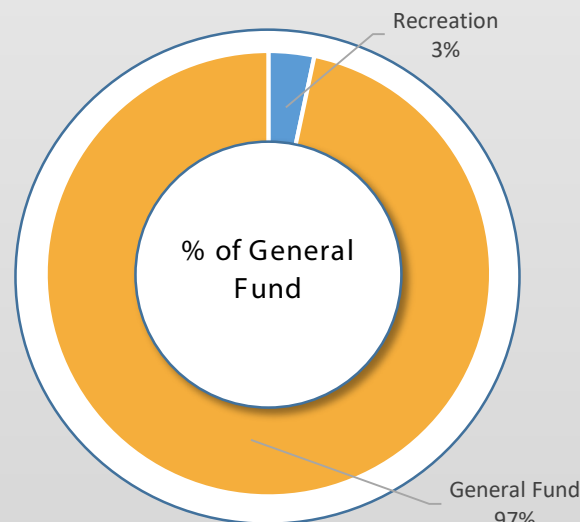
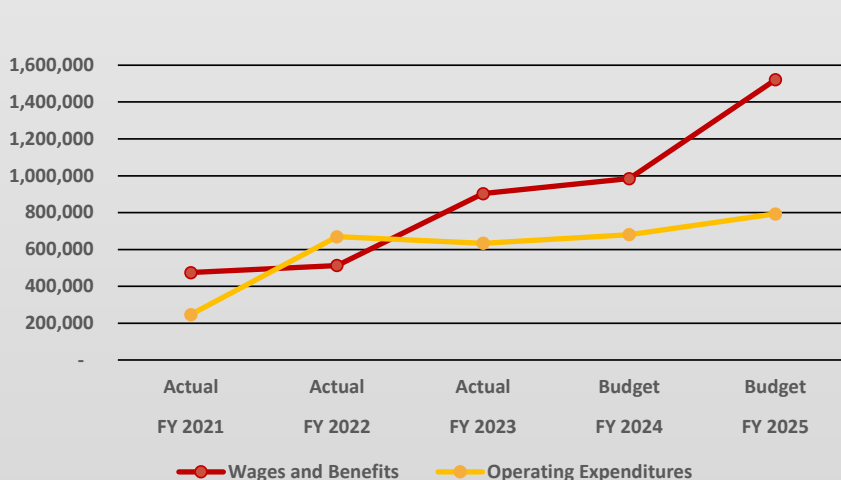
(1) One new Recreation Program Coordinator position was added for the Baseball program.

(2) One new Event Coordinator position was added to meet the needs of the department.

(3) One new Grant & Sponsorship Coordinator position was added to meet the needs of the department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	903,410	984,582	983,025	1,521,347
Operating Expenditures	633,702	680,628	641,177	793,228
Total Recreation/Event Programs	1,537,112	1,665,210	1,624,202	2,314,575



Seniors

Recreation

Department Purpose

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is "home base" for the South Jordan Youth Council.




CORE PROGRAMS

1. Daily Operations & Customer Service
2. Community Senior Recreation Programs
3. Food Management - Senior Meals
4. Senior Transportation
5. Beauty Salon

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 75% or higher rating for Senior Programs <i>(source: Annual Community Survey)</i>	74%	73%	75%
		Maintain annual participation in snior classes and activities at 15,000 or more	15,586	14,321	15,000

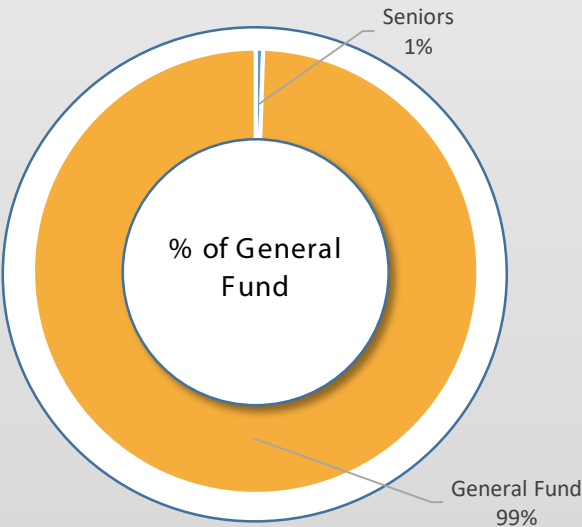
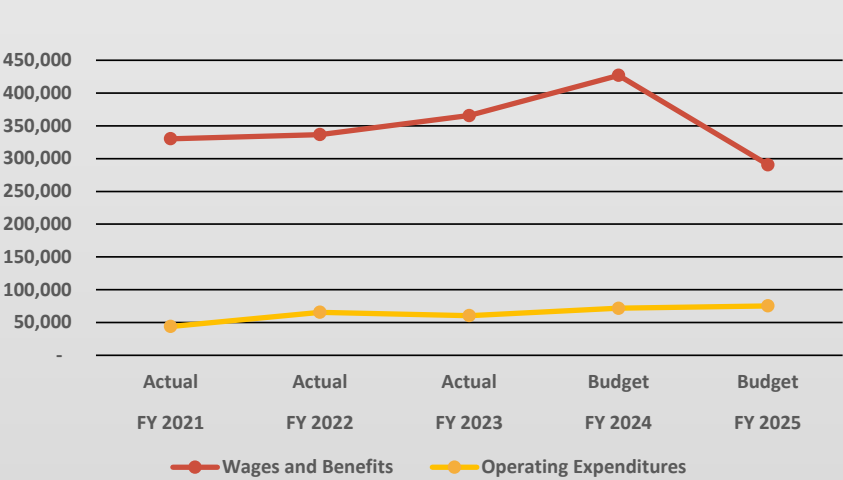
Seniors at a Glance:

	Location: Community Center 10778 S. Redwood Rd.		FY 2024-25 Budget: \$365,987		Full-Time Employees: 3
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Community Center Supervisor	1	1	1	1
Senior Program Assistant	1	1	1	1
Kitchen Assistant	1	1	1	1
Customer Service Assistant	2	2	0	0
TOTAL	5	5	3	3

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	365,860	427,231	422,717	290,727
Operating Expenditures	60,395	71,760	64,874	75,260
Total Seniors	426,255	498,991	487,591	365,987



Department Purpose

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

CORE PROGRAMS

1. Auditorium Maintenance and Rental

2. Exhibit Maintenance, Preservation and Development




3. Volunteer Management and Coordination
4. Museum Mashup Program

5. Gale Center Activities

Performance Measures

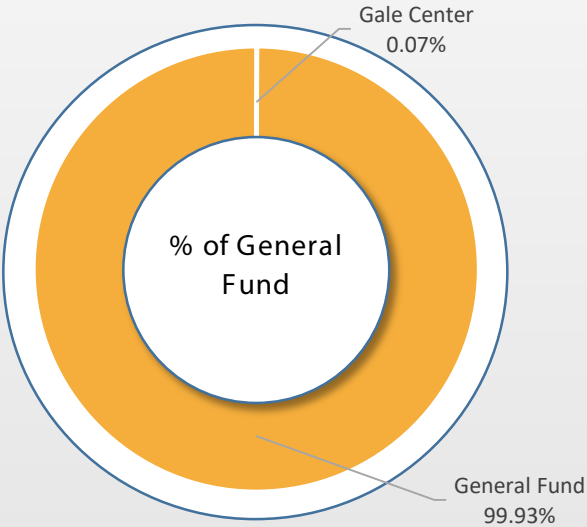
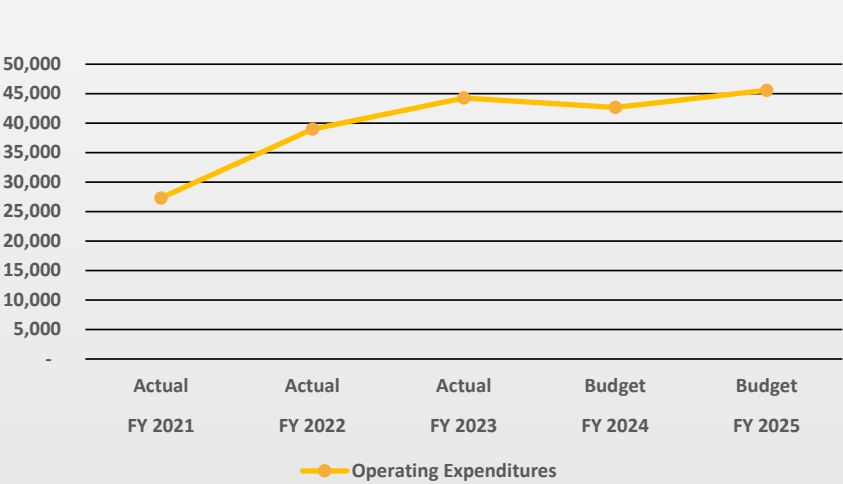
Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Increase annual number of total museum visits by 5%	76%	52%	5%

Gale Center at a Glance:

	Location: Gale Center 10300 S. Beckstead Ln.		FY 2024-25 Budget: \$45,582		Full-Time Employees: 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	44,284	42,682	41,713	45,582
Total Gale Center	44,284	42,682	41,713	45,582



Gale Center of History & Culture

General Fund - Engineering Services



Engineering Services

The Engineering Services Department houses and provides administrative support for Building, Code Enforcement and Engineering.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Building	\$1,890,209	13	102
2. Engineering	\$3,444,572	23	104
TOTAL EXPENDITURES	\$5,334,781	36	

Department Purpose

The Building division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner. Code Compliance inspectors assist in maintaining the aesthetic appeal and property values of the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners

6. Compliance Business License/Home Occupation




7. Compliance Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 95% or higher rating for building inspections completed within 3 days of receiving request	95%	99.95%	95%
		Maintain 95% or higher rating for building plan reviews completed within 14 days	95%	99.88%	95%
	SC-3 ENFORCES the law respectfully and without prejudice	Maintain 90% or higher rating for response time to code complaints within 3 days	95%	99.82%	95%

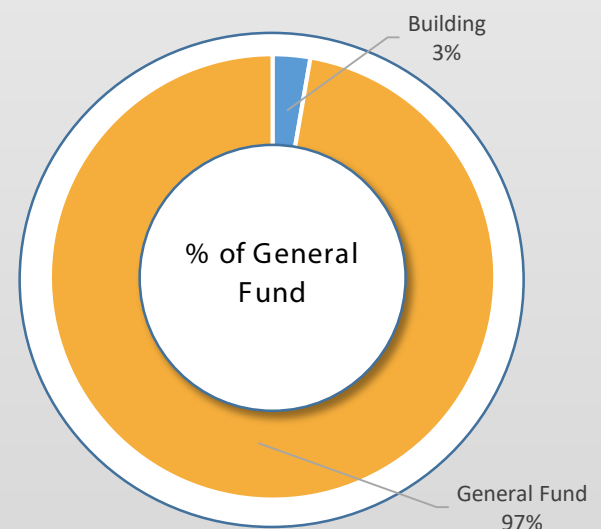
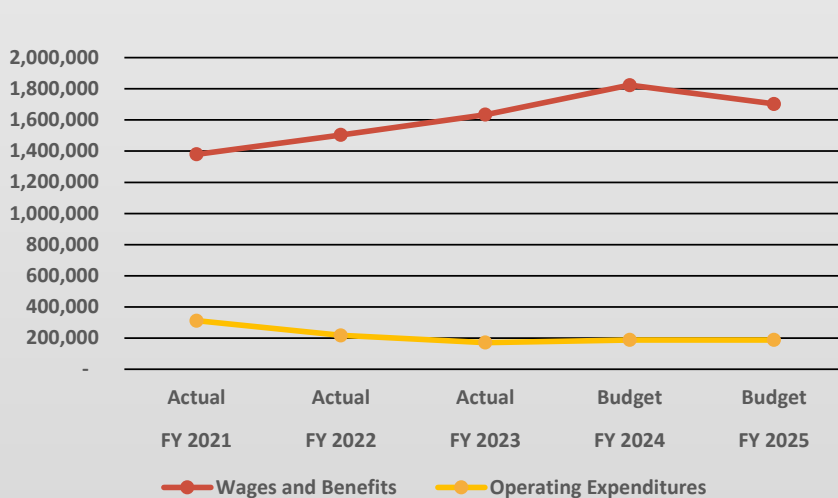
Building at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$1,890,209		Full-Time Employees: 13
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Chief Building Official	1	1	1	1
Fire Marshal	1	1	0	0
Senior Plans Examiner	1	1	1	1
Plans Examiner	1	1	2	2
Assistant Building Official	1	1	1	1
Building/Code Inspector I/II/III	6	6	7	7
Permit Specialist	1	1	0	0
Development Services Assistant II	2	2	0	0
Senior Code Inspector	1	1	1	1
TOTAL	15	15	13	13

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,634,646	1,824,105	1,820,488	1,702,919
Operating Expenditures	170,567	187,290	168,842	187,290
Total Building	1,805,213	2,011,395	1,989,330	1,890,209



Department Purpose

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans and other appropriate industry specifications. The division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP projects. In addition, the division addresses traffic concerns and issues within the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners

6. Compliance Business License/Home Occupation Compliance




7. Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 95% or higher rating for first site plan reviews completed within 3 weeks, and subsequent reviews in 1 week	90%	93.5%	95%
		Maintain a pavement condition index of greater than 85	85	84	85
Safe Community (SC)	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Analyze and respond to traffic complaints within 4 weeks on average	4	2.44	4

Engineering at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$3,444,572		Full-Time Employees: 23
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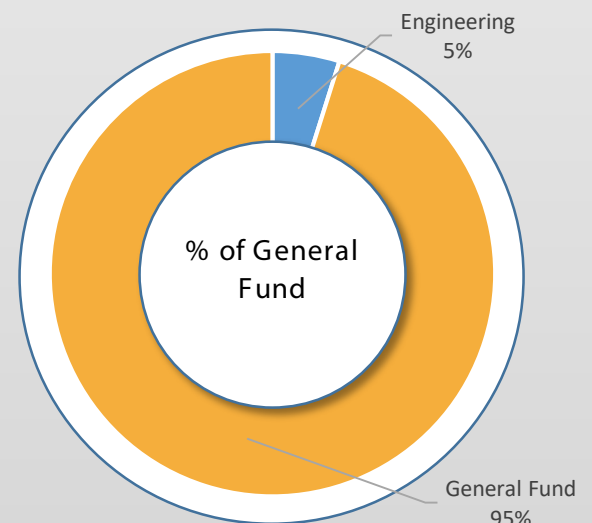
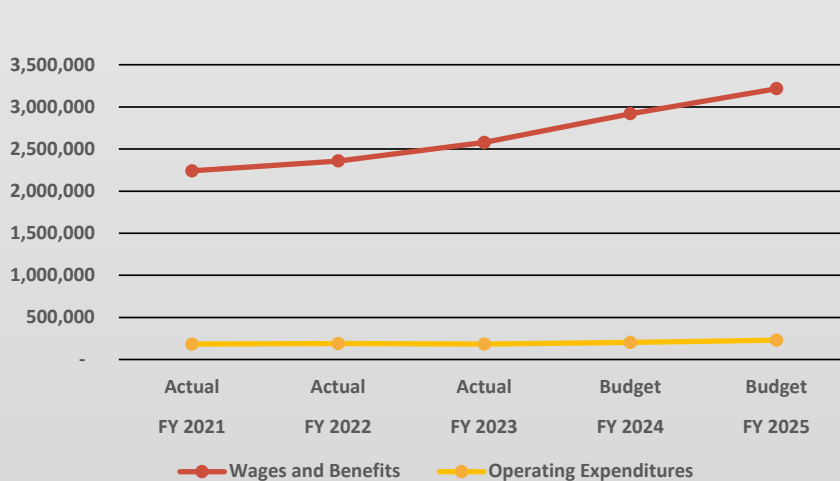
Engineering

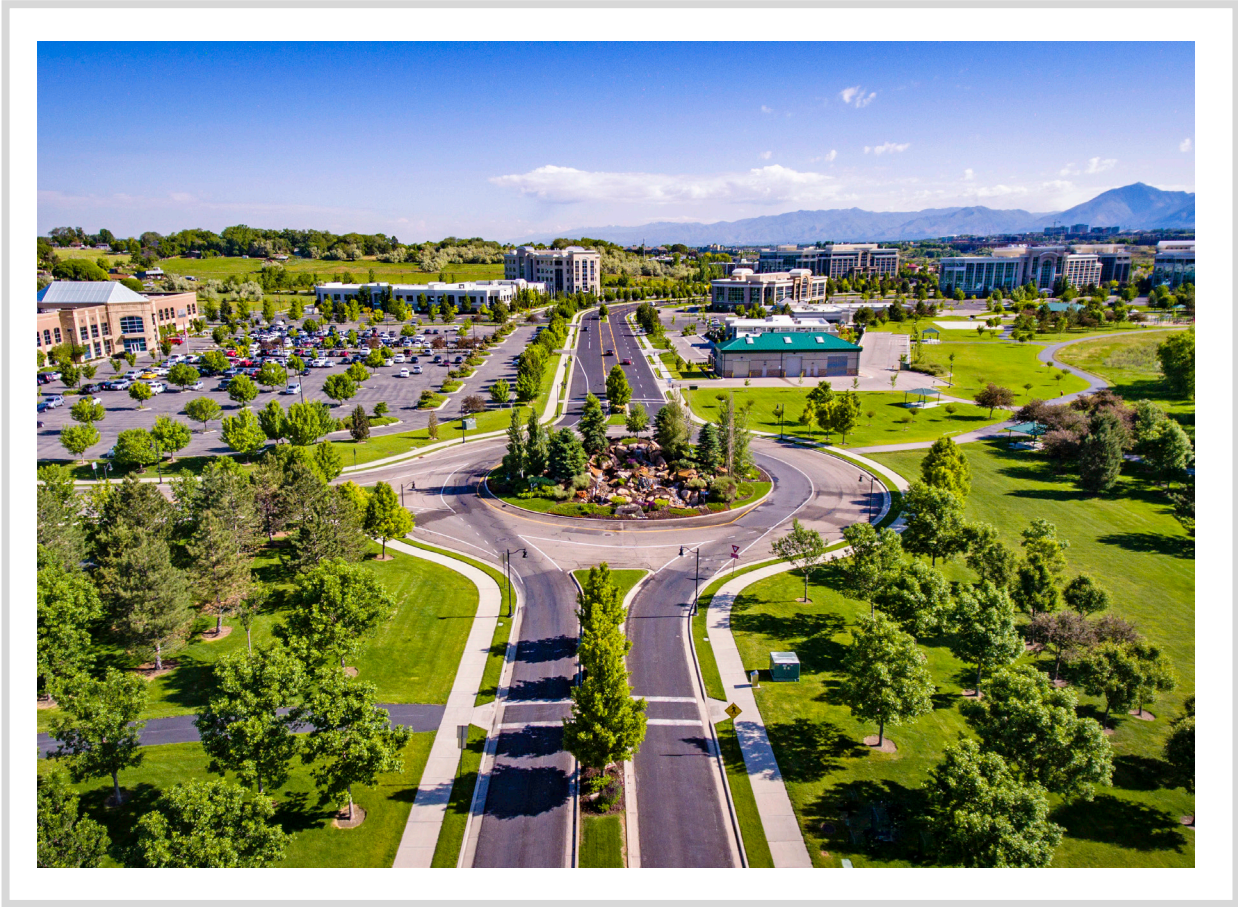
Engineering Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Engineering/City Engineer	1	1	1	1
Deputy City Engineer/Transportation Engineer	1	1	1	1
Supervising Senior Engineer	2	2	2	2
Senior Engineer	2	2	2	2
Construction Manager	2	2	2	2
Engineering Inspector	5	5	5	5
Associate Engineer	2	2	2	2
Engineering Designer	1	1	1	1
Operations Support Supervisor	1	1	1	1
Survey Technician	0	1	1	1
Engineering Permit Technician	1	1	1	1
Administrative Assistant II	0	0	3	3
Customer Service Assistant	0	0	1	1
TOTAL	18	19	23	23

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,576,329	2,918,687	2,898,196	3,215,322
Operating Expenditures	183,026	203,850	192,982	229,250
Total Engineering	2,759,355	3,122,537	3,091,178	3,444,572





Planning

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Planning	\$963,105	7	107
TOTAL EXPENDITURES	\$963,105	7	

Planning

Department Purpose

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes.




CORE PROGRAMS

1. Zoning Administration
2. Long Range Planning
3. Development Application Review & Processing
4. Plan Review and Inspection
5. Planning
6. Administration Planning Commission & Architectural Review Committee
7. Variance Application and Appeals Processing

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-1 IMPLEMENTS effective policies and program to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools to ensure diverse and affordable housing types	Maintain 65% or higher rating for Planning & Zoning (source: Annual Community Survey)	61%	60%	65%
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Present at least 3 major text amendments to the City Council annually that clean up Titles 16 and 17	2	1	3
Economic Development (ED)	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual average number of planning reviews on land use applications to less than 3 per application	1.92	1.7	3

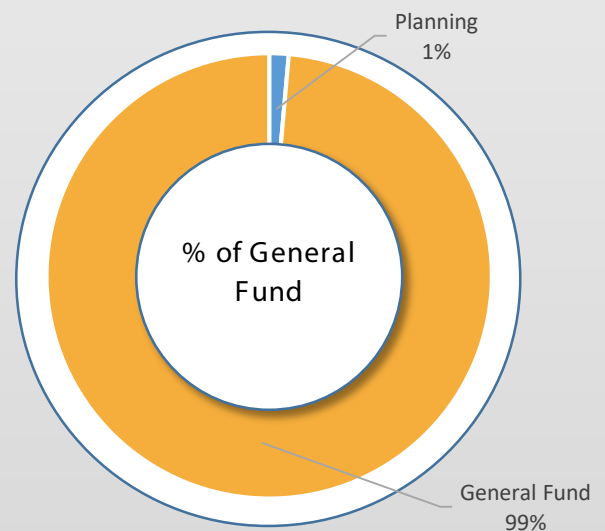
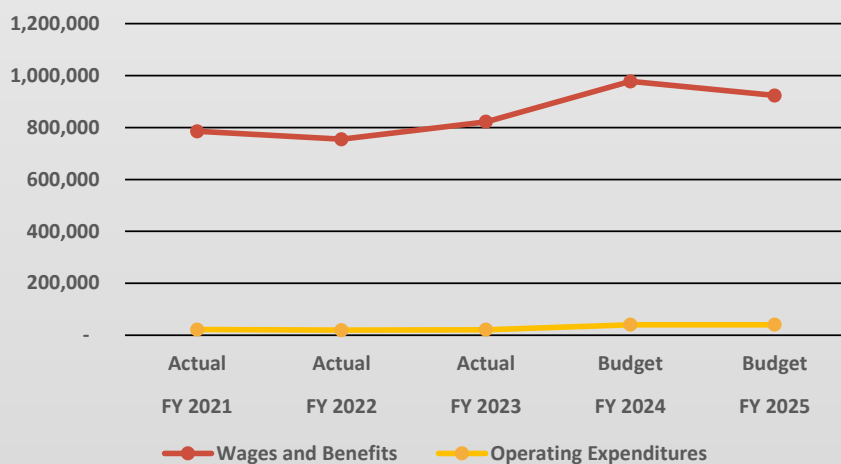
Planning at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$963,105		Full-Time Employees: 7
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Director of Planning	1	1	1	1
City Planner	1	1	1	1
Planner I/II/III	3	3	3	3
Development Services Assistant	1	1	0	0
Planning Permit Technician	1	1	1	1
Long Range Planning Analyst	1	1	1	1
TOTAL	8	8	7	7

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	821,905	977,834	908,669	923,223
Operating Expenditures	20,962	39,882	25,532	9,882
Total Planning	842,867	1,017,716	934,201	963,105



General Fund - Fire Department



Fire Department

The Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Fire	\$12,940,730	92	110
TOTAL EXPENDITURES	\$12,940,730	92	

Department Purpose

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of four stations, calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls, as well as, inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

CORE PROGRAMS

1. Public Access AED

2. Fire Prevention Education

3. Annual Business Inspections

4. Community Education

5. Fire - EMS Emergency Service

6. Emergency

7. Ground Ambulance Service

8. Hazardous Materials Service




9. Technical Rescue Standby Service

10. Interfacility Ground Ambulance Service

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain an 86% or higher resident satisfaction for fire and emergency medical services (source: Annual Community Survey)	86%	87%	86%
		Develop a minimum of three (3) formal written Incident Action Plans annually, with clear direction and a comprehensive list of tactics, resources, and support needed to accomplish emergency readiness objectives in support of medium- and large-scale planned events within the City	3	4	3
	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Maintain annual median 911 Response time to less than 6.5 minutes	6.12	6.08	6.5
	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain ISO fire insurance rating at a 2 or lower	2	2	2

Fire at a Glance:

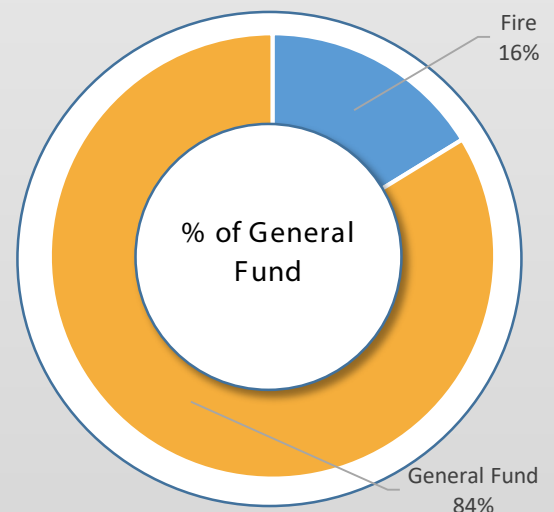
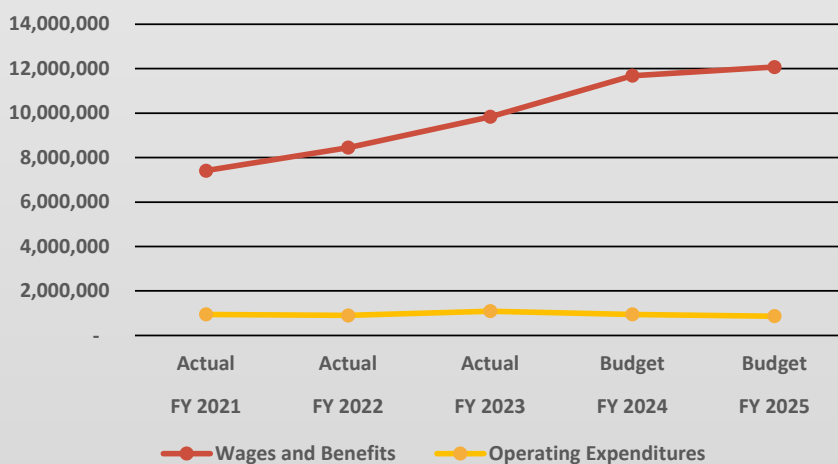
	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$12,940,730		Full-Time Employees: 92
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Fire Department

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Battalion Chief	4	4	4	4
Fire Captain	13	13	13	13
Logistics Coordinator	1	1	1	1
Firefighter Paramedic	30	27	27	27
Firefighter Engineer	12	12	12	12
Firefighter Advanced EMT	16	21	21	21
Firefighter EMT	0	9	9	9
Fire Assistant	1	1	1	1
Fire Inspector	1	1	1	1
Emergency/Safety Manager	1	1	1	1
TOTAL	81	92	92	92

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	9,830,688	11,678,896	11,094,220	12,072,634
Operating Expenditures	1,092,055	942,922	930,012	868,096
Total Fire Department	10,922,743	12,621,818	12,024,232	12,940,730





Police Department

The Police Department is fully dedicated to providing professional police services through engaged community partnerships consistent with the values of South Jordan City.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Police	\$15,078,729	92	113
TOTAL EXPENDITURES	\$15,078,729	92	

Police Department

Department Purpose

The Police Department is fully dedicated to providing an environment of safety, security, confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.




CORE PROGRAMS

1. Police Administration
2. Criminal Investigation
3. Records Management
4. Crossing Guards
5. Training
6. Tactical Unit
7. Community Services
8. City Special Events
9. Patrol Operations
10. Traffic Enforcement
11. Traffic Investigations
12. K-9 Unit
13. Animal Code Enforcement
14. Animal Adoption

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain 82% or higher rating for police services (source: Annual Community Survey)	79%	80%	82%
		Maintain 75% or higher rating for Animal Control Services (source: Annual Community Survey)	75%	73%	75%
		Maintain annual number of dogs and cats rescued, adopted, and returned to owner at 300 or more	427	392	300
	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health, and well-being	Conduct at least 12 community engagement forums (ie. Chat with the Chief, Crime Prevention, Scam Awareness etc.)	6	17	12

Police at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$15,078,729		Full-Time Employees: 92
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Police Department

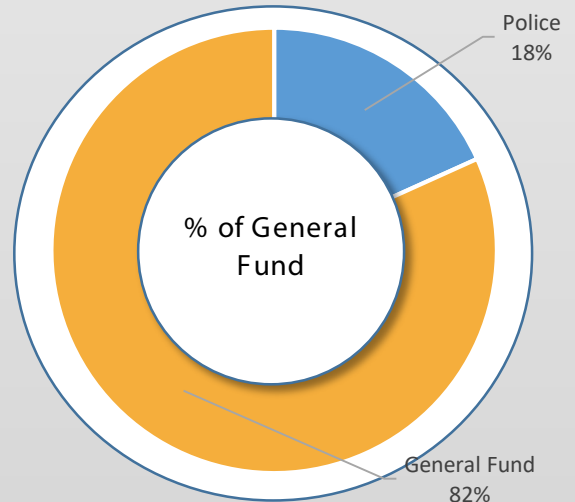
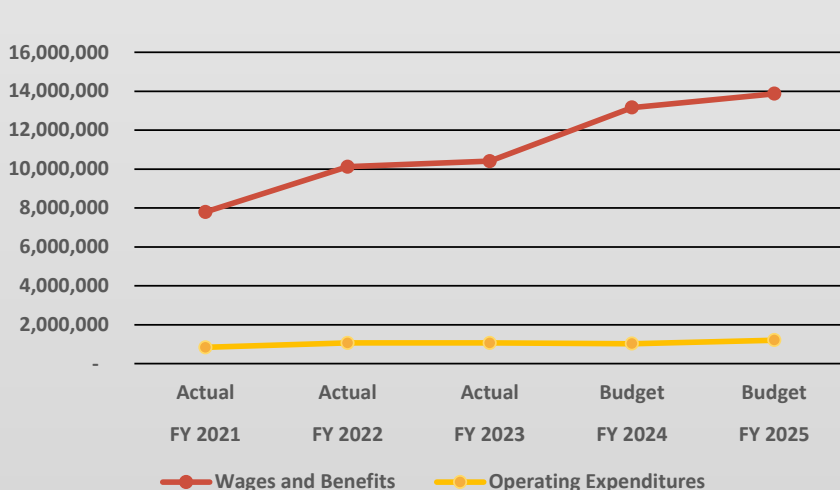


	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Authorized Positions				
Chief of Police	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Lieutenant	3	3	4	4
Master/Senior/Police Officer	55	58	61	62
Police Sergeant	9	9	9	11
Technical Services Specialist	1	1	1	1
Property/Evidence Coordinator	1	1	1	1
Property/Evidence Technician	1	1	1	1
Support Services Supervisor	1	1	1	1
Records Technician	2	2	2	2
Victim Advocate Coordinator	1	1	1	1
Victim Advocate	0	1	1	1
Police Administrative Assistant	1	1	1	1
Animal Control Officer	2	1	1	2
Animal Control Technician	1	1	1	1
Animal Control Supervisor	0	1	1	1
TOTAL	80	84	88	92

- (1) Two new Police Sergeant positions were added to meet the demands of the Department.
 (2) One new Police Officer position was added to meet the demands of the Department.
 (3) One new Animal Control Officer was added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	10,410,839	13,162,138	11,431,613	13,869,528
Operating Expenditures	1,062,918	1,028,575	1,011,827	1,209,201
Total Police Department	11,473,757	14,190,713	12,443,440	15,078,729



General Fund - Public Works



Public Works

The Public Works Department provides leadership and administrative support for Fleet, Parks, Cemetery, Street Lighting and the Streets divisions.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Public Works Admin	\$1,243,571	8	116
2. Fleet	\$1,618,698	6	118
3. Parks	\$4,771,505	34	120
4. Cemetery	\$368,123	3	122
5. Streetlighting	\$469,999	2	124
6. Streets	\$2,786,482	22	126
TOTAL EXPENDITURES	\$11,233,378	75	

Department Purpose

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions: Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation and Fleet Management.

CORE PROGRAMS

1. Department Strategic Planning

2. Budget Oversight

3. Safety Program

4. Performance Management




5. Policy & Procedure Administration

6. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating on developing and maintaining reliable utility systems, transportation needs and facilities (source: Annual Community Survey)	74%	78%	80%

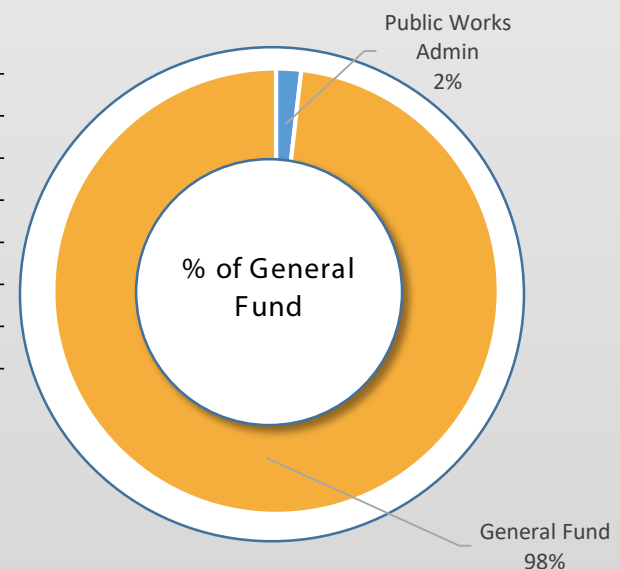
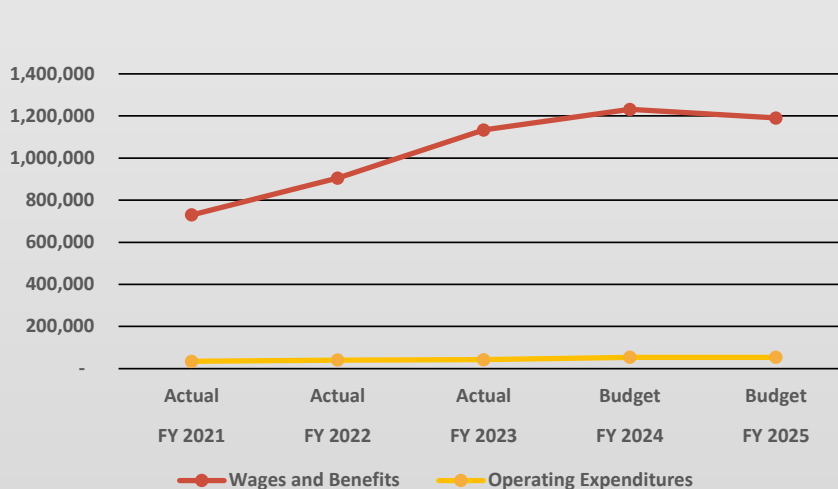
Public Works Admin at a Glance:

	Location: City Hall 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,243,571		Full-Time Employees: 8
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Public Works	1	1	1	1
Associate Director of Public Works	3	3	3	3
Project Foreman	1	1	1	1
Public Works Operations Manager	1	1	1	1
Public Works Customer Service Assistant	2	2	2	2
TOTAL	8	8	8	8

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,133,004	1,230,610	1,160,318	1,189,609
Operating Expenditures	42,355	53,962	47,234	53,962
Total Public Works Admin	1,175,358	1,284,572	1,207,552	1,243,571



Department Purpose

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

CORE PROGRAMS

1. Fleet Repairs

2. Fleet Acquisition

3. Surplus Replacement

4. Fleet Preventative Maintenance




5. Fleet Warranty Administration

6. Bulk Fuel Acquisition and Fuel Site Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain average age of Fleet at 5.5 years	6	6.23	5.5
		Maintain a comeback rate of 1% or less. (This means that of vehicles released back for service, no more than 1% should return to the mechanics for the same issue.)	0.56%	0.57%	1%

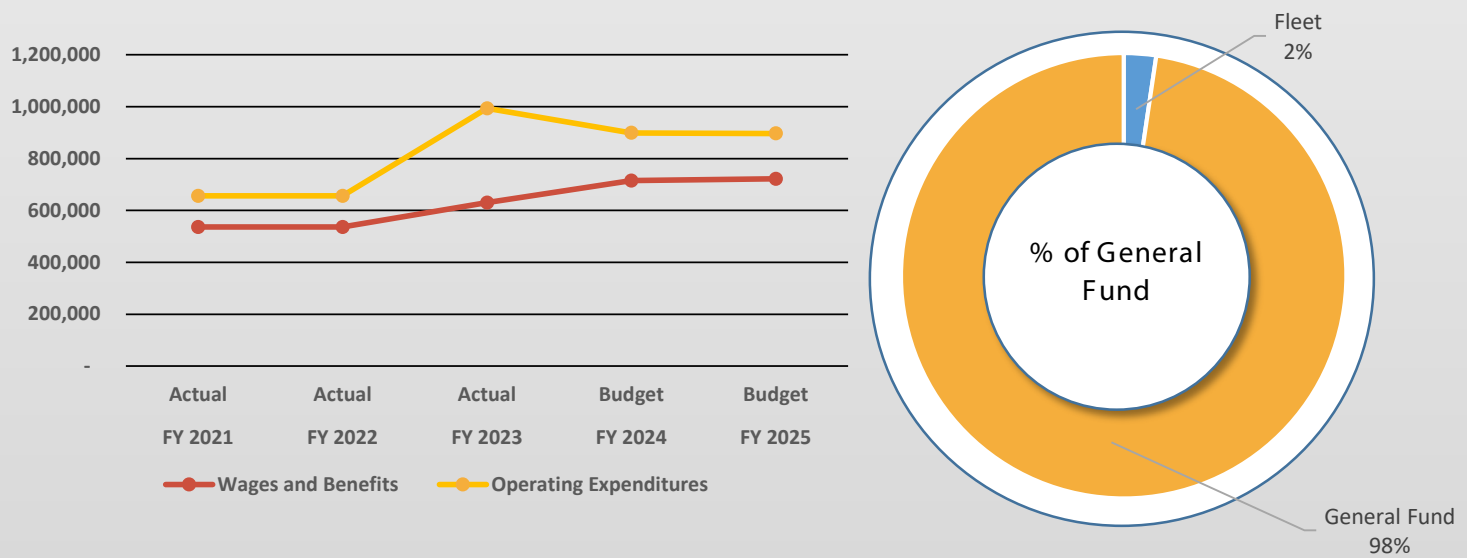
Fleet at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,618,698		Full-Time Employees: 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Fleet Manager	1	1	1	1
Mechanic	3	4	4	4
Fleet Assistant	1	1	1	1
TOTAL	5	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	630,229	714,901	623,199	721,919
Operating Expenditures	993,320	898,779	897,472	896,779
Total Fleet	1,623,549	1,613,680	1,520,671	1,618,698



Department Purpose

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items: playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, pickleball courts and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

CORE PROGRAMS

1. Parks Maintenance

2. Parks Planning

3. Tree Management & Maintenance

4. Snow Plowing

5. Trails & Open Space Maintenance

6. Arbor Day
- Celebration/Tree Planting Events

7. Event Support




8. Streetscape Maintenance

9. Holiday Lights

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 82% or higher rating for Parks & Open Space (source: Annual Community Survey)	81%	81%	82%
	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain 80% or higher rating on creating accessible parks, trails, recreation, and open spaces (source: Annual Community Survey)	81%	85%	81%

Parks at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$4,771,505		Full-Time Employees: 34
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Parks Manager	1	1	1	1
Ballfield Maintenance Foreman	0	0	0	1
Parks Maintenance Supervisor	4	5	5	5
Parks Strip Supervisor	0	1	1	1
Parks Supervisor - Event Support	0	0	0	1
Parks Maintenance Worker (I,II,III)	21	23	23	25
TOTAL	26	30	30	34

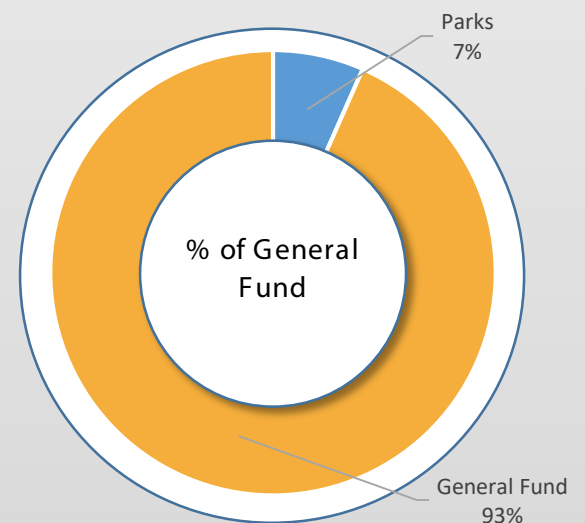
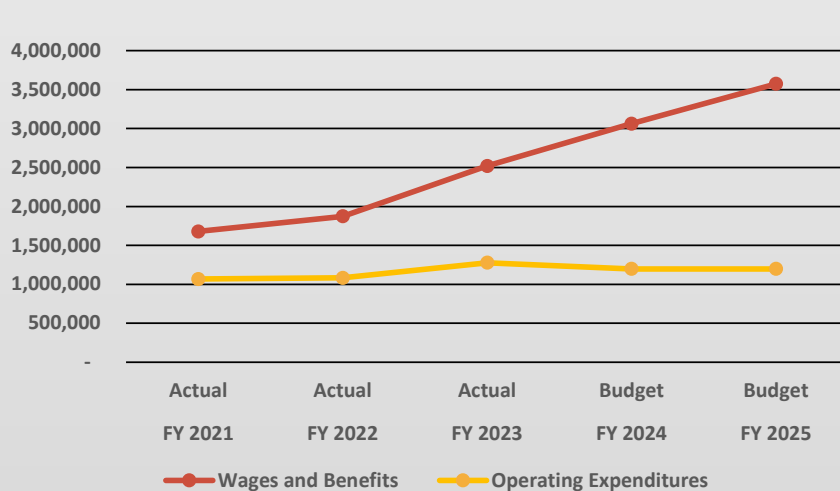
(1) One new Ballfield Maintenance Foreman position was added to meet the demands of the Department.

(2) One new Parks Supervisor position was added for Event Support.

(3) Two new Parks Maintenance positions were added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,519,023	3,062,297	3,004,456	3,573,900
Operating Expenditures	1,277,159	1,197,605	1,131,108	1,197,605
Total Parks	3,796,182	4,259,902	4,135,564	4,771,505



Department Purpose

Every effort is made to maintain the cemetery with the respect and deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

CORE PROGRAMS

1. Facilities Maintenance

2. Grounds Maintenance

3. Burial Services




4. Memorial Day Cemetery Administration

5. Cemetery Administration

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain cemetery at a level one service (weekly mowing and maintaining) 100% of the year	N/A	85%	100%
	DAOS-3 PRESERVES the community's heritage and culture for today's and future generations	Provide annual Memorial Day celebration event	1	1	1

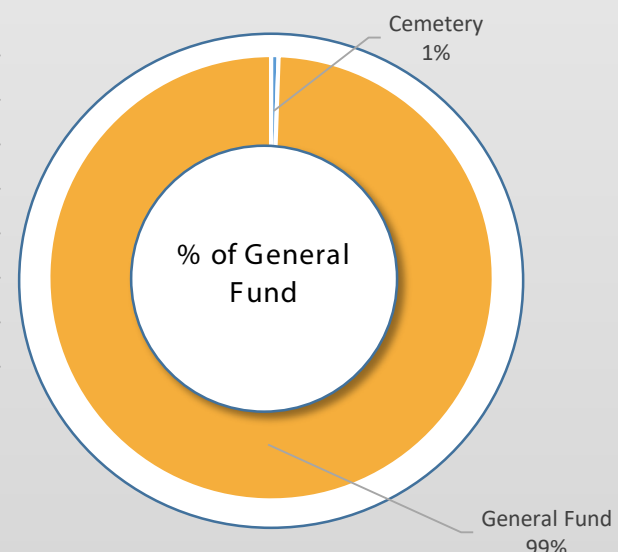
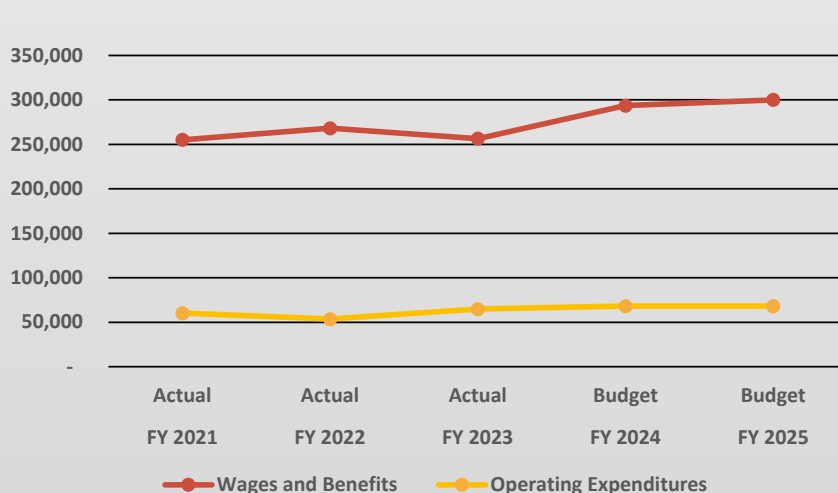
Cemetery at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$368,123		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Cemetery Sexton	1	1	1	1
Cemetery Maintenance Worker	2	2	2	2
TOTAL	3	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	256,525	293,551	281,860	299,996
Operating Expenditures	64,844	68,127	59,894	68,127
Total Cemetery	321,369	361,678	341,754	368,123



Department Purpose

The Streetlight division manages and maintains over 6,800 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

CORE PROGRAMS

1. Snow Removal

2. Blue Staking Infrastructure




3. Holiday Lights and Banners

4. City Wide Electrical Support
5. Street Light Maintenance

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 78% or higher rating for Street Lighting services <i>(source: Annual Community Survey)</i>	N/A	75%	78%
		Increase percentage of functioning streetlights to 100%	99%	99%	100%
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 95% or higher annual percentage of street lights repaired within 3 days of request	95%	100%	95%

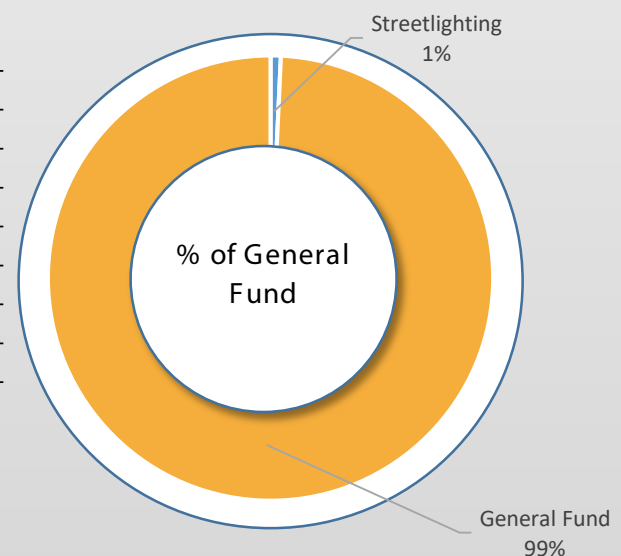
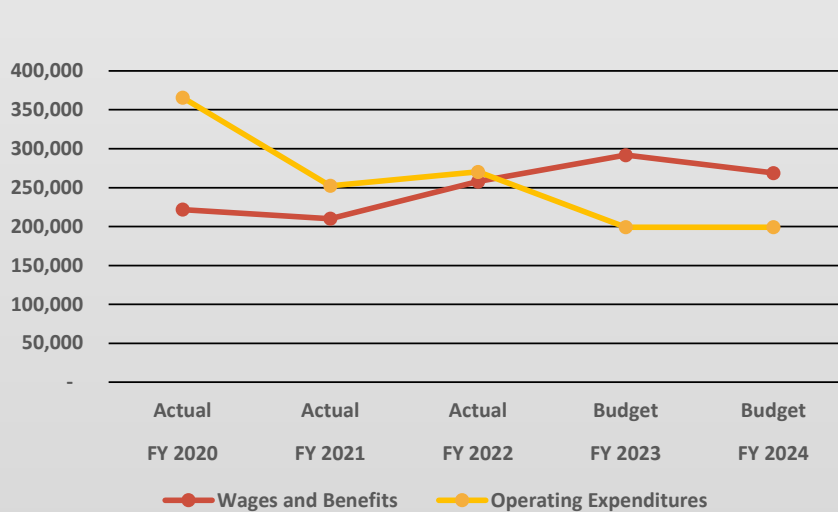
Streetlighting at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$467,999		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Electrician	1	1	2	2
Blue Stake Technician II	2	2	0	0
TOTAL	3	3	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	257,769	291,712	285,715	268,796
Operating Expenditures	270,351	199,203	213,634	199,203
Total Streetlighting	528,120	490,915	499,349	467,999



Department Purpose

The Streets division maintains roads, sidewalks, street signs and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting and creative problem solving.




CORE PROGRAMS

1. Street Sign Maintenance
2. City Wide Street Striping
3. Snow Plowing
4. Road and Bridge/Culvert Maintenance
5. Sidewalk, Curb and Gutter Maintenance
6. Right of Way (ROW) Weed Control
7. Collector Street Fencing Maintenance
8. Event Support
9. City Wide Fabrication

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Surface Maintenance Services (source: Annual Community Survey)	80%	69%	80%
		Increase pot holes repaired within 2 days of request to 100%	95%	100%	100%
		Increase street signs repaired within 1 day of request to 100%	100%	100%	100%
		Maintain 80% or higher rating for Sidewalk Maintenance Services (source: Annual Community Survey)	70%	70%	70%
		Replace and repair at least 25,000 square feet of sidewalk annually	17,137	27,913	25,000
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 80% or higher rating for Snow Removal Services (source: Annual Community Survey)	71%	72%	80%

Streets at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$2,763,482		Full-Time Employees: 22
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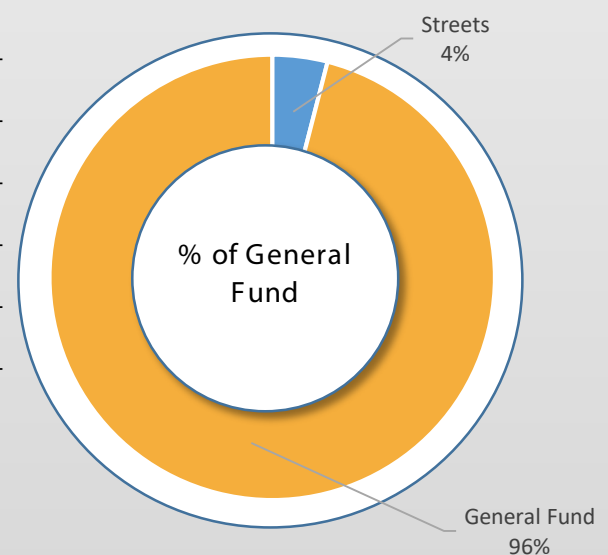
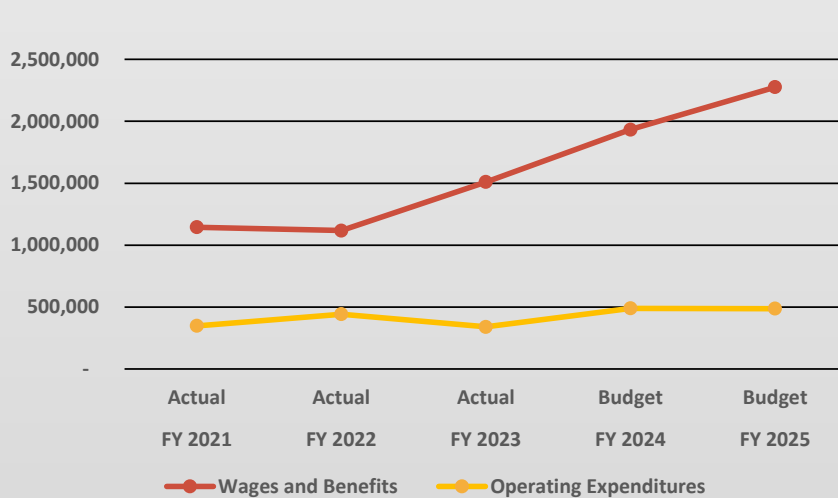
Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Streets/Storm Water Manager	1	1	1	1
Streets Maintenance Supervisor	2	3	3	4
Streets Maintenance Worker (I,II,III)	12	15	15	17
TOTAL	15	19	19	22

(1) One new Streets Supervisor position was added to meet the demands of the Department.

(2) Two new Streets Maintenance positions were added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,510,010	1,933,712	1,806,042	2,276,436
Operating Expenditures	338,910	489,046	416,696	487,046
Total Streets	1,848,920	2,422,758	2,222,738	2,763,482





Office of the City Attorney

The Office of the City Attorney provides a full-scope of in-house legal counsel services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Office of the City Attorney	\$1,467,002	6	129
TOTAL EXPENDITURES	\$1,467,002	6	

Office of the City Attorney

Department Purpose

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel.




CORE PROGRAMS

1. Internal Legal Support - Document Review
2. Internal Legal Support - Civil Case Management
3. Internal Legal Support - Criminal Case Management
4. State and Federal Legislative Affairs
5. Intergovernmental Affairs

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Maintain 80% or higher rating on establishing laws that maintain an orderly community without being overly burdensome <i>(source: Annual Community Survey)</i>	78%	80%	80%
Fiscally Responsible Governance (FRG)	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning	Maintain 75% or higher rating on implementing government policies to efficiently use city resources <i>(source: Annual Community Survey)</i>	71%	75%	75%

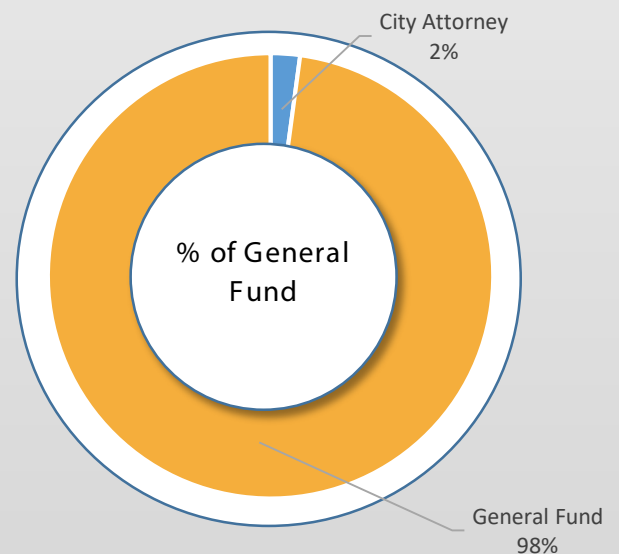
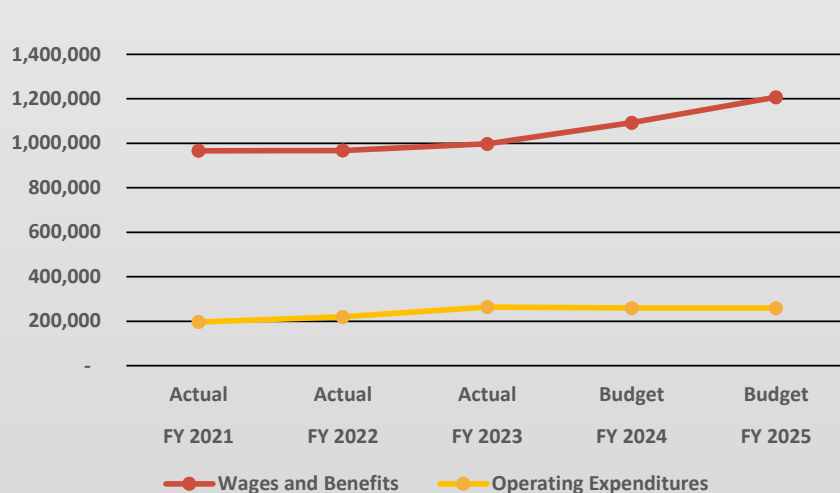
City Attorney at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$1,467,002		Full-Time Employees: 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Attorney	1	1	1	1
Assistant City Attorney/Prosecutor	1	1	1	1
Associate Director of Intergovernmental Affairs	1	0	0	0
Assistant City Attorney	1	1	1	1
Staff Attorney	1	1	1	1
Paralegal	1	1	1	1
Legal Assistant	1	1	1	1
TOTAL	7	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	997,579	1,092,829	1,089,783	1,207,561
Operating Expenditures	264,122	259,441	251,069	259,441
Total Office of the City Attorney	1,261,700	1,352,270	1,340,852	1,467,002



Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

IFT

The Interfacility Transfers fund is used to account for activities related to interfacility ambulance services provided by the Fire Department.

Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

Special Revenue Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
RDA Project Area Increment	3,840,096	4,805,000	3,856,016	4,960,000
RDA Housing	747,394	760,000	669,632	875,000
CDA Project Area Increment	7,152,461	8,700,000	4,544,809	7,200,000
Grant Revenue (CDBG)	68,183	240,000	279,821	240,000
User Fees	6,111,203	5,625,089	6,500,124	6,145,165
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	921,941	42,000	1,012,085	42,000
Other Miscellaneous	74,813	13,000	20,924	13,000
Total Special Revenue Fund Revenue	19,036,092	20,305,089	17,003,411	19,595,165
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	125,000	125,000	125,000	125,000
Use of Fund Balance	1,732,442	1,287,630	33,000	9,960,456
Total Transfers In and Use of Fund Balance	1,857,442	1,412,630	158,000	10,085,456
Total Rev, Trans in, and Use of Fund Balance	20,893,534	21,717,719	17,161,411	29,680,621
EXPENDITURES				
Wages and Benefits	1,468,367	2,142,711	1,729,992	2,002,063
Operating Expenditures	1,805,866	1,935,517	2,100,908	2,235,723
Project Expenditures	4,088,805	5,881,500	4,289,769	16,244,400
Total Special Revenue Fund Expenditures	7,363,039	9,959,728	8,120,669	20,482,186
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	5,730,206	6,284,371	6,284,371	2,822,769
Contribution to Fund Balance	7,800,289	5,473,620	2,756,371	6,375,666
Total Transfers Out and Contribution to Fund Balance	13,530,495	11,757,991	9,040,742	9,198,435
Total Exp, Trans Out, and Cont to Fund Balance	20,893,534	21,717,719	17,161,411	29,680,621

Redevelopment Agency

Special Revenue

Department Purpose

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.



CORE PROGRAMS

1. Provide Administration of the Redevelopment Agency

Project Areas

Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	Completed
2	The Landings (Harmon's)	2002	Completed
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	Completed
8	South Jordan Towne Center	2005	Completed
9	Gateway Central	2017	2031
10	The District	2006	Completed
11	Merit Medical	2007	2036

RDA at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$5,110,000
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Project #1 Towers Increment	372,785	375,000	342,490	0
Project #6 South I-15 Frontage	567,172	830,000	358,751	830,000
Project #9 Gateway Central	1,370,611	2,000,000	1,628,568	2,300,000
Project #11 Merit Medical	1,529,528	1,600,000	1,526,207	1,830,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	84,454	30,000	81,270	30,000
Other Miscellaneous	0	0	0	0
Total Revenues	4,044,551	4,955,000	4,057,286	5,110,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	4,044,551	4,955,000	4,057,286	5,110,000
Operating Expenditures				
Operating Expenditures	318,671	459,823	428,577	544,684
Total Operating Expenditures	318,671	459,823	428,577	544,684
Project Expenditures				
Tax Increment Commitments	1,373,925	1,341,500	1,340,659	1,374,400
Total Project Expenditures	1,373,925	1,341,500	1,340,659	1,374,400

Redevelopment Agency

Special Revenue

	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 22-23	FY 23-24	FY 23-24	FY 24-25
Transfers Out and Contribution to Fund Balance				
Transfer to CDA	125,000	125,000	125,000	125,000
Transfer to Debt Service Fund	765,000	763,625	763,625	0
Transfer to SID	1,218,200	1,214,450	1,214,450	1,213,950
Transfer to General Fund	82,065	19	19	25,000
Contribution to Fund Balance	161,689	1,050,483	184,956	1,826,966
Total Transfers Out and Contribution to Fund Balance	2,351,954	3,153,577	2,288,050	3,190,916
Total Exp, Trans Out, and Cont to Fund Balance	4,044,551	4,955,000	4,057,286	5,110,000

Notes to the Redevelopment Agency Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

RDA Expenditures - Major expenditures include tax increment commitments within the project areas.

Department Purpose



The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

CORE PROGRAMS

- 1. RDA Housing Initiatives



RDA Housing at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$10,835,456
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RDA Housing

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Housing Revenue	747,394	760,000	669,632	875,000
Investment Earnings	466,724	0	536,304	0
Total Revenues	1,214,118	760,000	1,205,936	875,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	543,336	0	9,960,456
Total Transfers In and Use of Fund Balance	0	543,336	0	9,960,456
Total Rev, Trans in, and Use of Fund Balance	1,214,118	1,303,336	1,205,936	10,835,456
Operating Expenditures				
Operating Expenditures	152,970	0	168,380	175,000
Total Operating Expenditures	152,970	0	168,380	175,000
Project Expenditures				
Housing Expenses	0	1,040,000	1,500	10,470,000
Total Project Expenditures	0	1,140,000	1,500	10,470,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	200,000	163,336	163,336	190,456
Contribution to Fund Balance	861,148	0	872,720	0
Total Contribution to Fund Balance	1,061,148	163,336	1,036,056	190,456
Total Exp, Trans Out, and Cont to Fund Balance	1,214,118	1,303,336	1,205,936	10,835,456

Notes to RDA Housing Fund:

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures - The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

Department Purpose

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.


CORE PROGRAMS

1. Provides Administration of the Redevelopment Agency

Project Areas

Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2025


CDA at a Glance:



Location:

City Hall

1600 W. Towne Center Dr.



FY 2024-25 Budget:

\$7,325,000

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Project #12 Commerce Park	4,902,947	6,400,000	3,146,182	5,000,000
Project #13 South Station	2,249,514	2,300,000	1,398,627	2,200,000
Investment Earnings	319,770	0	355,647	0
Total Revenues	7,472,231	8,700,000	4,900,456	7,200,000
Transfers In and Use of Fund Balance				
Transfer from RDA	125,000	125,000	125,000	125,000
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	125,000	125,000	125,000	125,000
Total Rev, Trans in, and Use of Fund Balance	7,597,231	8,825,000	5,025,456	7,325,000
Operating Expenditures				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	14,049	50,000	34,831	50,000
Total Operating Expenditures	134,049	170,000	154,831	170,000
Project Expenditures				
Tax Increment Commitments	2,535,683	3,025,000	2,585,000	3,950,000
Total Project Expenditures	2,535,683	3,025,000	2,585,000	3,950,000
Transfers Out and Contribution to Fund Balance				
Transfer to Capital Equipment	200,000	0	0	300,000
Transfer to General CIP Maint	0	1,250,000	1,250,000	300,000
Contribution to Fund Balance	4,727,498	4,380,000	1,035,625	2,605,000
Total Contribution to Fund Balance	4,927,498	5,630,000	2,285,625	3,205,000
Total Exp, Trans Out, and Cont to Fund Balance	7,597,231	8,825,000	5,025,456	7,325,000

Notes to CDA Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures - The major expenditures is tax increment commitments within the project areas.

Department Purpose



The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

CORE PROGRAMS

- 1. Community Development Block Grant Administration



CDBG at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$240,000
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Community Development Block Grant

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
CDBG Grant	68,183	240,000	279,821	240,000
Total Revenues	68,183	240,000	279,821	240,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	33,000	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	68,183	240,000	279,821	240,000
Operating Expenditures				
Wages and Benefits	0	0	0	0
Public Facilities	0	150,000	234,821	150,000
The Road Home	8,000	10,000	10,000	0
South Valley Sanctuary	10,000	15,000	15,000	0
Assist Inc	0	0	0	0
Utah Community Action Copperview	0	0	0	0
Legal Aid Society of Utah	3,000	8,000	8,000	0
UCA Food Pantry	0	0	0	0
Community Health Clinic	0	0	0	0
Inn Between	0	0	0	0
Suncrest Counseling Grant	0	0	0	0
Utah Community Action Case Management	0	0	0	0
Community Development Corp	2,043	0	0	0
Administrative Charges	45,140	44,000	45,000	44,000
Total Operating Expenditures	68,183	194,000	279,821	194,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	13,000	0	46,000
Total Contribution to Fund Balance	0	46,000	0	0
Total Exp, Trans Out, and Cont to Fund Balance	68,183	240,000	279,821	240,000

Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

Department Purpose




As part of the progressive and proactive Emergency Medical Services program in South Jordan, the South Jordan Fire Department provides Advanced Life Support (ALS) treatment and transport capabilities from all four of its fire stations. This advanced EMS program includes top-tier interfacility Transport services from the University of Utah South Jordan Health Center. These transport services include Basic and Advanced Life Support treatment, respiratory and ventilator care, advanced cardiac monitoring, and medication therapies for both pediatric and adult patients.

CORE PROGRAMS

1. Interfacility Transport Services



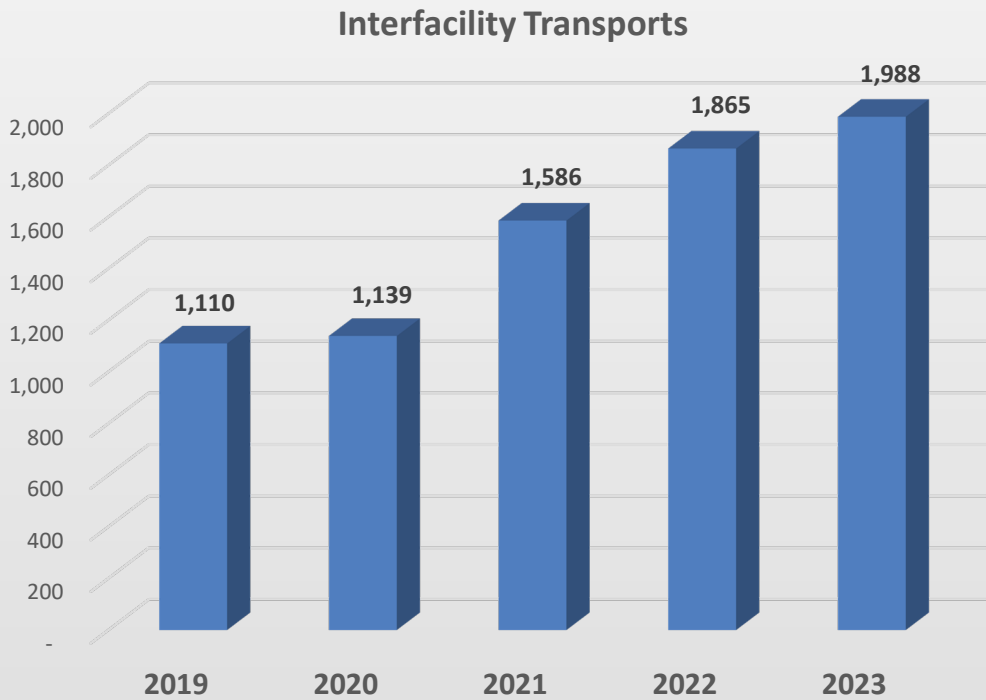
IFT at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$2,514,571		Full-Time Employees: 6
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Interfacility Transfers

Special Revenue

Authorized Positions		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Paramedic		0	0	6	6
	TOTAL	0	0	6	6



Interfacility Transfers



Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Ambulance Fees - Interfacility	2,964,571	2,200,000	2,874,061	2,514,571
Interest Income	17,208	0	18,049	0
Total Revenues	2,981,779	2,200,000	2,892,110	2,514,571
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	744,294	0	0
Total Transfers In and Use of Fund Balance	0	744,294	0	0
Total Rev, Trans in, and Use of Fund Balance	2,981,779	2,944,294	2,892,110	2,514,571
Operating Expenditures				
Wages and Benefits	257,209	794,593	501,688	688,101
Operating Expenditures	424,617	294,701	373,257	296,334
Total Operating Expenditures	681,825	1,089,294	874,945	984,435
Transfers Out and Contribution to Fund Balance				
Transfer to Capital Equipment	0	1,855,000	1,855,000	633,363
Transfer to Debt Service	250,000	0	0	0
Contribution to Fund Balance	2,049,954	0	162,165	896,773
Total Contribution to Fund Balance	2,299,954	1,855,000	2,017,165	1,530,136
Total Exp, Trans Out, and Cont to Fund Balance	2,981,779	2,944,294	2,892,110	2,514,571

Storm Water

Special Revenue

Department Purpose

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.




CORE PROGRAMS

- | | |
|---|--|
| 1. Utah Pollutant Discharge Elimination System (UPDES) Compliance | 6. Incident Response Storm Water Education |
| 2. Storm Water Infrastructure Maintenance | 7. Tree Trimming Support |
| 3. Street Cleaning | 8. Sub-Surface Drain Response |
| 4. Snow Plowing | 9. Event Support |
| 5. Storm Water | |

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Process 85% or more of UPDES permits within 2 business days	86%	88%	85%
		Street sweep the entire City at least 7 times per year	8	9	7

Storm Water at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$3,655,594		Full-Time Employees: 10
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Storm Water & Sanitation Manager	1	1	0	0
UPDES Program Coordinator	1	1	1	1
UPDES Inspector	2	2	2	2
Storm Water Maintenance Lead Worker	1	1	1	1
Storm Water Maintenance Worker (I/II/III)	6	6	6	6
TOTAL	11	11	10	10

Storm Water

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Storm Water Fees	3,146,632	3,425,089	3,626,063	3,630,594
Investment Earnings	33,784	12,000	20,815	12,000
Other Miscellaneous	41,113	13,000	20,924	13,000
Sale of Capital Assets	33,700	0	0	0
Total Revenues	3,255,230	3,450,089	3,667,802	3,655,594
Transfers In and Use of Fund Balance				
Use of Fund Balance	1,732,442	0	0	0
Total Transfers In and Use of Fund Balance	1,732,442	0	0	0
Total Rev, Trans in, and Use of Fund Balance	4,987,672	3,450,089	3,667,802	3,655,594
Operating Expenditures				
Employee Wages and Benefits	1,211,158	1,348,118	1,228,304	1,313,962
Operating Expenditures	707,376	783,893	663,042	855,705
Total Operating Expenditures	1,918,534	2,132,011	1,891,346	2,169,667
Project Expenditures				
Capital Expenditures	179,197	375,000	362,610	450,000
Total Project Expenditures	179,197	375,000	362,610	450,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,941	2,941	2,941	0
Transfer to General CIP	2,887,000	910,000	910,000	0
Transfer to General CIP Maint	0	0	0	35,000
Contribution to Fund Balance	0	30,137	500,905	1,000,927
Total Contribution to Fund Balance	2,889,941	943,078	1,413,846	1,035,927
Total Exp, Trans Out, and Cont to Fund Balance	4,987,672	3,450,089	3,667,802	3,655,594

Used to track those functions which charge fees to cover most or all associated costs.

Water

The Water fund is used to account for the activities of the City’s water operations.

Secondary Water

The Secondary Water fund is used to account for the activities of the City’s secondary water operations.

Sanitation

The Sanitation fund is used to account for the activities of the City’s sanitation operations.

Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

Self Insurance

The Self Insurance fund is used to account for the cost of claims, injuries and losses.

Enterprise Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
User Fees	7,407,569	7,424,656	7,036,207	8,109,858
Sales	22,037,676	21,878,242	22,604,599	22,785,227
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,650,091	373,790	1,522,170	323,790
Miscellaneous Revenue	2,863,611	275,040	938,563	45,040
Impact Fees	440,216	750,000	502,201	550,000
Total Enterprise Fund Revenue	34,567,223	30,920,258	32,781,075	32,032,445
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	6,795,000	7,224,486	7,327,489	5,421,347
Use of Fund Balance	3,120,985	4,314,359	2,270,525	1,570,877
Total Transfers In and Use of Fund Balance	9,915,985	11,538,845	9,598,014	6,992,224
Total Rev, Trans in, and Use of Fund Balance	44,483,208	42,459,103	42,379,089	39,024,669
EXPENDITURES				
Wages and Benefits	3,217,110	4,402,025	4,198,801	4,765,714
Operating Expenses	18,957,465	23,582,584	16,841,250	22,797,360
Debt Expenses	(53,636)	2,230,575	2,224,875	0
Project Expenses	6,872,852	5,340,000	8,174,460	4,812,000
Total Enterprise Fund Expenses	28,993,791	35,555,184	31,439,386	32,375,074
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	6,816,909	6,644,909	6,747,912	5,456,347
Contribution to Fund Balance	8,672,508	259,010	4,191,791	1,193,248
Total Transfers Out and Contribution to Fund Balance	15,489,417	6,903,919	10,939,703	6,649,595
Total Exp, Trans Out, and Cont to Fund Balance	44,483,208	42,459,103	42,379,089	39,024,669

Department Purpose

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.




CORE PROGRAMS

1. Culinary Water Purchase Distribution
2. Culinary Water System Maintenance
3. Water Conservation Program
4. Water Quality Compliance
5. Cross Connection Control
6. New Water Infrastructure
7. Bluestakes - Water Utility Marking
8. Event Support
9. Snow Plowing

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Culinary (drinking) Water <i>(source: Annual Community Survey)</i>	85%	81%	80%
		Repair 100% of all City-side water leaks within 5 hours	N/A	100%	100%
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain water samples complying with water quality standards to 100% <i>(State required, 80 per month min.)</i>	100%	100%	100%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 75% or higher rating for Water Conservation Efforts <i>(source: Annual Community Survey)</i>	64%	66%	75%

Water at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$23,214,539		Full-Time Employees: 26
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Water Foreman	1	1	1	1
Water Maintenance Supervisor	3	3	3	3
Water Maintenance Worker	15	16	16	16
Water Electrician	1	1	1	1
Water Conservation Coordinator	1	1	1	1
Water Quality Technician	1	2	2	2
Backflow Technician	0	0	0	1
PW Customer Service Assistant	1	1	1	1
TOTAL	23	25	25	26

(1) One new Backflow Technician position was added to meet the demands of the Department.

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Water Sales - Base Rate	10,241,699	9,637,436	10,272,748	9,972,227
Water Sales - Consumption	10,947,894	11,430,806	11,434,429	12,003,000
Connection-Reconnection Fees	70,857	0	72,813	0
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,423,105	350,000	1,320,582	300,000
Water Share Lease	8,975	0	8,981	0
Miscellaneous Revenue/Grants	240,136	0	168,817	0
Water Meter Sets	264,857	300,000	298,103	200,000
Hydrant Meter Rental Income	67,885	100,000	47,160	0
Commercial/Landscape Meters	0	15,000	0	15,000
Donated Infrastructure	1,819,531	0	0	0
Sale of Capital Assets	1,710	275,000	15,710	45,000
Total Revenues	25,254,709	22,326,772	23,816,678	22,753,757
Transfers In and Use of Fund Balance				
Transfer from Water Impact Fees	1,300,000	1,300,000	1,300,000	0
Use of Fund Balance	0	2,918,331	0	460,782
Total Transfers In and Use of Fund Balance	1,300,000	4,218,331	1,300,000	460,782
Total Rev, Trans in, and Use of Fund Balance	26,554,709	26,545,103	25,116,678	23,214,539
Operating Expenditures				
Employee Wages and Benefits	1,775,083	2,629,070	2,540,869	2,765,221
Operating Expenses	12,308,487	16,392,501	11,266,950	15,199,971
Principal on Bonds	0	2,170,000	2,170,000	0
Bond Interest Payment	(57,536)	54,250	54,250	0
Trustee Fees	1,650	3,000	0	0
Arbitrage Compliance	2,250	3,325	625	0
Total Operating Expenses	14,029,933	21,252,146	16,032,694	17,965,192
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,957	2,957	2,957	0
Transfer to Water CIP General	4,895,000	5,290,000	5,290,000	4,185,000
Transfer to General CIP	17,000	0	0	0
Transfer to CIP Maint	0	0	0	35,000
Transfer to Secondary Water	0	0	0	1,029,347
Contribution to Fund Balance	7,609,819	0	3,791,027	0
Total Contribution to Fund Balance	12,524,776	5,292,957	9,083,984	5,249,347
Total Exp, Trans Out, and Cont to Fund Balance	26,554,709	26,545,103	25,116,678	23,214,539

Water CIP

Enterprise Fund

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$4,085,000 toward Culinary Water Projects and \$100,000 toward Secondary Water Projects for FY 2024-2025.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

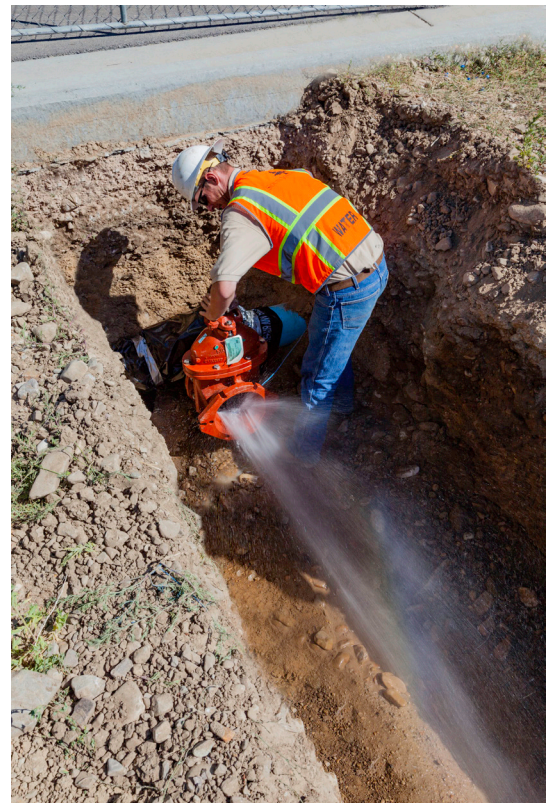
Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement,

and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget					
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	10 Years
Culinary Water Projects	4,085,000	(24,848)	(24,848)	(24,848)	(24,848)	(24,848)	(124,240)
Secondary Water Projects	100,000	497	497	497	497	497	2,485
Total Water Capital Projects	4,185,000	(24,351)	(24,351)	(24,351)	(24,351)	(24,351)	(121,755)

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Water Impact Fees	440,216	750,000	502,201	550,000
Investment Earnings	22,222	0	19,546	0
Grants	36,369	0	0	0
Total Revenues	498,807	750,000	521,747	550,000
Transfers In and Use of Fund Balance				
Transfer from Water Operations	4,895,000	5,290,000	5,290,000	4,185,000
Transfer from Water CIP	0	0	103,003	0
Water Impact Fee Use of Fund Balance	1,049,201	550,000	675,250	0
Use of Fund Balance	1,820,663	0	1,431,600	0
Total Transfers In and Use of Fund Balance	7,764,865	5,840,000	7,499,853	4,185,000
Total Rev, Trans in, and Use of Fund Balance	8,263,671	6,590,000	8,021,600	4,735,000
Project Expenses				
Water Projects	6,441,419	5,190,000	6,229,958	4,085,000
Secondary Water Projects	522,252	100,000	388,639	100,000
Total Project Expenses	6,963,671	5,290,000	6,618,597	4,185,000
Transfers Out and Contribution to Fund Balance				
Transfer to Water Operations	1,300,000	1,300,000	1,300,000	0
Transfer to Water Impact Fees	0	0	103,003	0
Contribution to Fund Balance Water Impact Fees	0	0	0	550,000
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	1,300,000	1,300,000	1,403,003	550,000
Total Exp, Trans Out, and Cont to Fund Balance	8,263,671	6,590,000	8,021,600	4,735,000

Secondary Water

Enterprise Fund

Department Purpose

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.




CORE PROGRAMS

1. Snow Plowing
2. Secondary Water Delivery
3. Event Support
4. Water Share Leasing & Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain average shut down time for secondary pump stations to be no more than 24 hours	N/A	N/A	24

Secondary Water at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,839,347		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Sec Water Maintenance Supervisor	1	1	1	1
Sec Water Maintenance Worker	2	2	2	2
TOTAL	3	3	3	3

Secondary Water

Enterprise Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Irrigation Water Sales	848,083	810,000	894,180	810,000
Investment Earnings	(430)	0	5,969	0
Other Miscellaneous	2,182	0	2,123	0
Total Revenues	849,834	810,000	902,272	810,000
Transfers In and Use of Fund Balance				
Transfer from Water Operations	0	0	0	1,029,347
Use of Fund Balance	0	321,670	11,515	0
Total Transfers In and Use of Fund Balance	0	321,670	11,515	1,029,347
Total Rev, Trans in, and Use of Fund Balance	849,834	1,131,670	913,787	1,839,347
Operating Expenses				
Employee Wages and Benefits	147,572	330,145	232,491	355,513
Operating Expenses	615,538	800,314	680,085	870,021
Total Operating Expenses	763,110	1,130,459	912,576	1,225,534
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	1,211	1,211	1,211	0
Contribution to Fund Balance	85,513	0	0	613,813
Total Contribution to Fund Balance	86,724	1,211	1,211	613,813
Total Exp, Trans Out, and Cont to Fund Balance	849,834	1,131,670	913,787	1,839,347

Department Purpose

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.

CORE PROGRAMS

1. Snow Plowing

2. Spring Clean-up Program

3. Residential Curbside Solid Waste Pickup

4. Neighborhood Dumpster Program

5. Fall Leaf Collection Program
6. Event Support

7. Christmas Tree Disposal Program




8. City Facilities Garbage and Recycling

9. Glass Recycle Program

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 86% or higher rating for Sanitation Services (source: Annual Community Survey)	85%	86%	86%
		Maintain amount of cans repaired or replaced within 1 working day from resident request at 100%	100%	100%	100%
		Keep a weekly average of 80% of neighborhood dumpster stock in the field and being used by residents	N/A	95%	80%
		Maintain 70% or higher rating for Recycling Services (source: Annual Community Survey)	68%	70%	70%
		Maintain yearly contamination rate in recycling cans at 30% or lower	34%	28%	30%
		Recycle 150 tons or more of glass each year	134.5	145.82	150

Sanitation at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$6,247,540		Full-Time Employees: 5
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Sanitation Maintenance Lead Worker	1	1	1	1
Sanitation Maintenance Worker	4	4	4	4
TOTAL	5	5	5	5

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Garbage Fees	4,620,228	4,649,000	4,028,560	4,742,000
Recycling Fees	556,785	540,000	450,624	596,785
Neighborhood Cleanup	89,560	93,000	92,545	95,000
Special Service Pickup	5,580	6,500	5,785	6,500
Investment Earnings	161,762	9,600	127,203	9,600
Increase in Landfill Equity	725,556	0	730,000	0
Miscellaneous Revenue	4,613	0	4,322	0
Sale of Capital Assets	22,800	0	17,100	0
Total Revenues	6,186,884	5,298,100	5,456,139	5,449,885
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	524,358	0	797,655
Total Transfers In and Use of Fund Balance	0	524,358	0	797,655
Total Rev, Trans in, and Use of Fund Balance	6,186,884	5,822,458	5,456,139	6,247,540
Operating Expenses				
Employee Wages and Benefits	513,487	559,703	550,241	569,423
Operating Expenses	4,801,376	5,262,483	4,431,446	5,678,117
Capital Expenditures	119,732	0	406,080	0
Total Operating Expenses	5,434,596	5,822,186	5,387,767	6,247,540
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	272	272	272	0
Contribution to Fund Balance	752,016	0	68,100	0
Total Contribution to Fund Balance	752,288	272	68,372	0
Total Exp, Trans Out, and Cont to Fund Balance	6,186,884	5,822,458	5,456,139	6,247,540

Department Purpose

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.




CORE PROGRAMS

1. Mini-golf
2. Batting Cages
3. Driving Range
4. Golf Course - Executive & Par 3
5. Pro Shop & Concessions
6. Golf Courses - Tournaments & Events
7. Golf Instruction / Lessons

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Mulligans Golf & Games <i>(source: Annual Community Survey)</i>	76%	77%	78%
		Increase annual number of golf participants by 5% each year	N/A	9%	5%
		Maintain annual number of miniature golf participants at 85,000 or more	86,476	85,496	85,000
		Increase annual driving range revenue by 10% each year	N/A	38%	10%

Mulligans at a Glance:

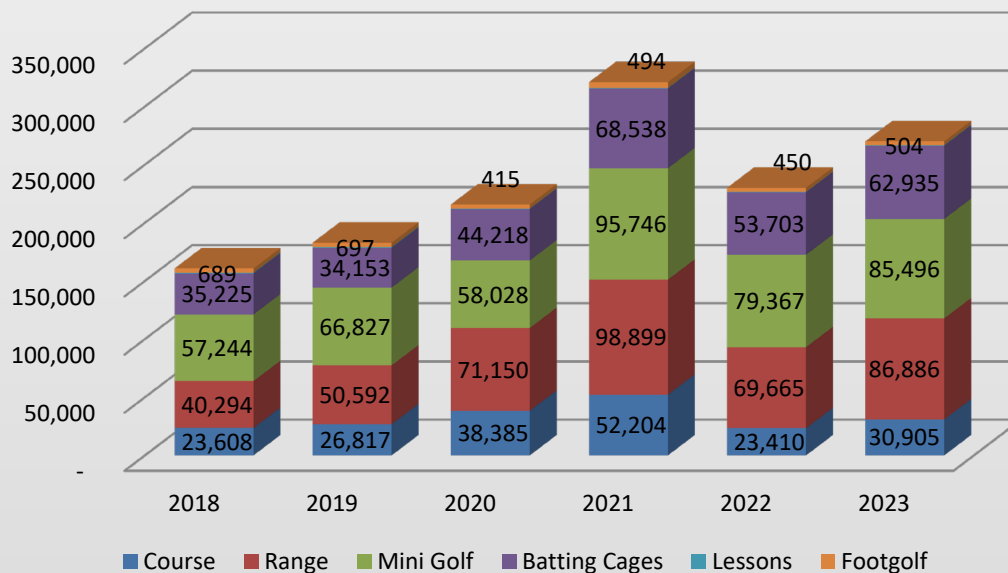
	Location: Mulligans 692 W. 10600 S.		FY 2024-25 Budget: \$1,847,826		Full-Time Employees: 9
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Associate Director of Recreation	1	1	1	1
Mulligan's Customer Service Supervisor	1	2	2	2
Greenskeeper	1	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1	1
Golf Course Maintenance Worker	0	2	2	3
Food Service Coordinator	0	0	0	1
TOTAL	4	7	7	9

(1) One new Food Service Coordinator position was added to meet the demands of the Department.

(2) One new Golf Course Maintenance Worker position was added to meet the demands of the Department.

Activity Usage



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Concession Lease	3,080	0	3,242	0
Instructor Fees	260	26,250	20,190	26,250
Driving Range	642,988	582,486	631,260	582,486
Greens Fees	223,692	310,274	295,618	310,274
Miniature Golf	544,773	449,861	553,981	449,861
Program Revenue	10,190	12,000	14,450	12,000
Golf Cart Rental	78,911	114,057	105,395	114,057
Batting Cages	112,251	118,621	118,572	118,621
Food & Beverages	53,298	53,363	53,300	53,363
Pro Shop	41,731	20,964	40,469	20,964
Rental Revenue	11,668	33,280	12,207	33,280
Investment Earnings	43,432	14,190	48,870	14,190
Other Miscellaneous	269	40	491	40
Total Revenues	1,766,544	1,735,386	1,898,045	1,735,386
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	112,440
Total Transfers In and Use of Fund Balance	0	0	0	112,440
Total Rev, Trans in, and Use of Fund Balance	1,766,544	1,735,386	1,898,045	1,847,826
Operating Expenses				
Employee Wages and Benefits	780,969	883,107	875,200	1,075,557
Operating Expenses	159,946	542,800	639,712	565,269
Total Operating Expenses	940,914	1,425,907	1,514,912	1,640,826
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	469	469	469	0
Transfer to Mulligans CIP	600,000	50,000	50,000	207,000
Contribution to Fund Balance	225,160	259,010	332,664	0
Total Contribution to Fund Balance	825,629	309,479	383,133	207,000
Total Exp, Trans Out, and Cont to Fund Balance	1,766,544	1,735,386	1,898,045	1,847,826

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Investment Earnings	0	0	0	0
Other Miscellaneous	10,446	0	0	0
Total Revenues	10,446	0	0	0
Transfers In and Use of Fund Balance				
Transfer from Mulligans	600,000	50,000	50,000	207,000
Use of Fund Balance	251,120	0	152,160	200,000
Total Transfers In and Use of Fund Balance	851,120	50,000	202,160	407,000
Total Rev, Trans in, and Use of Fund Balance	861,566	50,000	202,160	407,000
Operating Expenses				
Capital Expenditures	494,438	50,000	90,860	332,000
Mulligans Equipment	367,128	0	111,300	75,000
Total Operating Expenses	861,566	50,000	202,160	407,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	861,566	50,000	202,160	407,000

Department Purpose

The Self Insurance division exists to encourage, develop and maintain a safe workplace and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property.




CORE PROGRAMS

1. Incident Investigation & Review
2. Property Insurance and Administration
3. Safety Program Management
4. Liability Insurance and
5. Administration Workers Compensation Administration
6. Surety Bonding
7. Third Party Claim Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve or maintain a Workers Compensation rating below 1.0	1.0	1.08	1.0
		Obtain a liability insurance inspection result of 99% or greater	99%	99%	99%

Self Insurance at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$733,417		Full-Time Employees: 0
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Insurance Premiums & Claims	0	0	186,194	733,417
Total Revenues	0	0	186,194	733,417
Transfers In and Use of Fund Balance				
Transfer from General Fund	0	584,486	584,486	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	584,486	584,486	0
Total Rev, Trans in, and Use of Fund Balance	0	584,486	770,680	733,417
Operating Expenses				
Operating Expenses	0	584,486	770,680	703,982
Total Operating Expenses	0	584,486	770,680	703,982
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	29,435
Total Contribution to Fund Balance	0	0	0	29,435
Total Exp, Trans Out, and Cont to Fund Balance	0	584,486	770,680	733,417

Debt Service Funds

Used to account for money that will be used to pay the interest and principal of long-term debts.

General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for the 2017 Sales Tax Bond and the 2019 Sales Tax Bond.

Other Revenue Bonds

This Bond fund is used to account for the debt service and other expenses related to the 2015 TOD Bond & 2016 SAA Bond. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

LEGAL DEBT MARGIN (dollars in thousands)

	2019	2020	2021	2022	2023
Assessed Value	\$7,109,226	\$7,859,765	\$8,405,649	\$9,314,330	\$12,140,276
Debt Limit (8% of Reasonable Cash Value)	859,782	955,077	1,025,075	1,150,826	1,540,292
Debt applicable to limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	859,782	955,077	1,025,075	1,150,826	1,540,292

BOND RATINGS

FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan (UT) sales tax rev & rfdg bonds ser 2019	Long Term	New Rating	AAA	RO:Sta	20-May-2019

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.

Debt Service Funds Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Investment Earnings	577,856	14,900	546,260	14,900
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Intergovernmental Revenue	0	0	900,000	0
Total Debt Service Fund Revenue	2,188,355	2,168,550	2,831,260	2,169,075
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	5,877,593	5,911,426	6,266,110	3,844,250
Use of Fund Balance	289,957	0	0	0
Total Transfers In and Use of Fund Balance	6,167,550	5,911,426	6,266,110	3,844,250
Total Rev, Trans in, and Use of Fund Balance	8,355,905	8,079,976	9,097,370	6,013,325
EXPENDITURES				
Operating Expenditures	79,500	0	0	0
Debt Expenditures	7,202,249	6,865,747	5,335,523	6,013,325
Total Debt Service Fund Expenditures	7,281,749	6,865,747	5,335,523	6,013,325
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	0	0	0	0
Contribution to Fund Balance	1,074,156	1,214,229	3,761,847	0
Total Transfers Out and Contribution to Fund Balance	1,074,156	1,214,229	3,761,847	0
Total Exp, Trans Out, and Cont to Fund Balance	8,355,905	8,079,976	9,097,370	6,013,325

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows: Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% may be used for water, sewer, and electrical projects.

Includes:

- 2017 Sales Tax Revenue Bond - This was a refund of the 2006 Series Bond, which was issued for constructing a new Public Safety Building, City Hall construction projects, and road improvements.
- 2019 Sales Tax Revenue Bond - This was a refund of the 2008 Series Bond, which was issued for Public Safety projects.

Rating:

2017 Sales Tax Bond: AA by Standard & Poor's
2019 Sales Tax Bond: AAA by Standard & Poor's

Funding Sources:

2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.
2019 Sales Tax Bond - General Fund (sales tax) and RDA.

Additional Information:

See complete Debt Payment Summary on pages 176-178.

Outstanding Principal as of 6/30/24:

2017 Sales Tax Bond - \$16,745,000
2019 Sales Tax Bond - \$12,050,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/24					
Governmental Funds	Issued	Maturity	Principal	Interest	Total
RDA Sales Tax & Tax Increment Revenue Bonds	2015	2032	8,035,000	1,612,950	9,647,950
Special Assessment	2016	2037	20,010,000	4,531,250	24,541,250
Sales Tax Bonds	2017	2040	16,745,000	6,779,400	23,524,400
Sales Tax Bonds	2019	2040	12,050,000	5,036,925	17,086,925
Total Governmental Funds			\$56,840,000	\$17,960,525	\$74,800,525
Total			\$62,300,000	\$20,457,850	\$82,757,850

General Debt Service

Debt Service Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Intergovernmental Revenue	0	0	900,000	0
Investment Earnings	2,273	10,400	2,882	10,400
Total Revenues	2,273	10,400	902,882	10,400
Transfers In and Use of Fund Balance				
Transfer from General Fund	2,437,141	2,726,228	2,726,228	2,160,450
Transfer from Road Impact Fees	149,741	149,612	149,612	149,850
Transfer from Fire Impact Fees	175,000	175,000	175,000	175,000
Transfer from Police Impact Fees	145,000	145,000	145,000	145,000
Transfer from RDA	765,000	763,625	763,625	0
Transfer from MBA	0	0	354,684	0
Transfer from CP Bond Fund	737,511	737,511	737,511	0
Transfer from IFT Fund	250,000	0	0	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	4,659,393	4,696,976	5,051,660	2,630,300
Total Rev, Trans in, and Use of Fund Balance	4,661,667	4,707,376	5,954,542	2,640,700
Operating Expenditures				
Principal on Long-Term Debt	2,002,242	1,934,308	2,249,000	1,330,000
Interest on Long-Term Debt	1,582,444	1,548,439	724,364	1,300,300
Trustee Fees	3,450	6,500	3,450	6,500
Arbitrage Compliance	0	3,900	0	3,900
Total Operating Expenditures	3,588,136	3,493,147	2,976,814	2,640,700
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	1,073,530	1,214,229	2,977,728	0
Total Contribution to Fund Balance	1,073,530	1,214,229	2,977,728	0
Total Exp, Trans Out, and Cont to Fund Balance	4,661,667	4,707,376	5,954,542	2,640,700

Notes to Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

General Debt Service Outstanding Debt



Debt Service Fund

City of South Jordan Sales Tax Revenue Ref Bonds, Series 2017

Fiscal Yr	Principal	Interest	Rates
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
	16,745,000.00	6,779,400.00	

<u>Original Bond:</u>	Sales Tax Revenue Bonds 2001
<u>Refinanced:</u>	2006
<u>Purpose:</u>	\$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006
<u>Funding Source:</u>	General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company
<u>Refunded Bond:</u>	Sales Tax Revenue Bonds 2006
<u>Term:</u>	22 years
<u>Purpose:</u>	\$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements
<u>Funding Source:</u>	General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company
<u>Call Date:</u>	8/15/2026
<u>Callable Amount:</u>	\$14,190,000

City of South Jordan Sales Tax Revenue Ref Bonds, Series 2019

Fiscal Yr	Principal	Interest	Rates
2025	520,000.00	539,750.00	5.00%
2026	550,000.00	513,000.00	5.00%
2027	575,000.00	484,875.00	5.00%
2028	595,000.00	464,550.00	2.00%
2029	620,000.00	443,100.00	5.00%
2030	650,000.00	411,350.00	5.00%
2031	680,000.00	378,100.00	5.00%
2032	715,000.00	343,225.00	5.00%
2033	750,000.00	310,350.00	4.00%
2034	780,000.00	279,750.00	4.00%
2035	815,000.00	247,850.00	4.00%
2036	845,000.00	214,650.00	4.00%
2037	885,000.00	175,625.00	5.00%
2038	1,020,000.00	128,000.00	5.00%
2039	1,020,000.00	77,000.00	5.00%
2040	1,030,000.00	25,750.00	5.00%
	12,050,000.00	5,036,925.00	

<u>Original Bond:</u>	Sales Tax Revenue Bonds 2019
<u>Funding Source:</u>	Sales Tax
<u>Term:</u>	21 years
<u>Purpose:</u>	Construction of new Fire Station 64, police substation, and administration building and other related improvements.
<u>Call Date:</u>	8/15/2029
<u>Callable Amount:</u>	\$8,540,000

Other Revenue Bonds

Debt Service Fund

The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area. The "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued.

Includes:

- 2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.
- 2016 SAA Bond - This bond was issued for road and water improvements within the Special Assessment Area in Daybreak.

Rating:

- 2015 TOD - AA- by Standard & Poor's
- 2016 SAA - AA+ by Standard & Poor's

Funding Source:

- 2015 TOD Bond - RDA, Tax Increment
- 2016 SAA Bond - Special Assessment payments from builders.

Additional Information:

See complete Debt Payment Summary on pages 176-178.

Outstanding Principal as of 6/30/24:

- 2015 TOD - \$8,035,000
- 2016 SAA - \$20,010,000



Daybreak Neighborhood

Other Revenue Bonds



Debt Service Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investments Earnings	574,957	4,500	543,378	4,500
Total Revenues	2,185,456	2,158,150	1,928,378	2,158,675
Transfers In and Use of Fund Balance				
Transfer from RDA	1,218,200	1,214,450	1,214,450	1,213,950
Use of Fund Balance	289,957	0	0	0
Total Transfers In and Use of Fund Balance	1,508,157	1,214,450	1,214,450	1,213,950
Total Rev, Trans in, and Use of Fund Balance	3,693,613	3,372,600	3,142,828	3,372,625
Operating Expenditures				
Operating Expenditures	79,500	0	0	0
Principal on Bonds	2,555,000	2,195,000	1,865,000	2,285,000
Bond Interest Payment	1,055,613	1,173,100	491,959	1,083,125
Trustee Fees	3,500	1,750	1,750	1,750
Arbitrage Compliance	0	2,750	0	2,750
Total Operating Expenditures	3,693,613	3,372,600	2,358,709	3,372,625
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	784,119	0
Total Contribution to Fund Balance	0	0	784,119	0
Total Exp, Trans Out, and Cont to Fund Balance	3,693,613	3,372,600	3,142,828	3,372,625

Other Revenue Bonds Outstanding Debt

Debt Service Fund

City of South Jordan Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Fiscal Yr	Principal	Interest	Rates
2025	850,000.00	363,950.00	5.00%
2026	895,000.00	321,450.00	5.00%
2027	940,000.00	276,700.00	5.00%
2028	985,000.00	229,700.00	5.00%
2029	1,035,000.00	180,450.00	5.00%
2030	1,090,000.00	128,700.00	5.00%
2031	1,120,000.00	74,200.00	3.25%
2032	1,120,000.00	37,800.00	3.38%
Total	8,035,000.00	1,612,950.00	

Original Bond:

Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term:

16 Years

Purpose:

\$13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area

\$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

RDA, Tax Increment Revenues

Call Date:

4/1/2025

Callable Amount:

\$7,185,000

City of South Jordan Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Fiscal Yr	Principal	Interest	Rates
2025	1,260,000.00	630,025.00	4.000%
2026	1,300,000.00	591,825.00	2.000%
2027	1,320,000.00	564,800.00	2.125%
2028	1,365,000.00	523,475.00	4.000%
2029	1,420,000.00	467,775.00	4.000%
2030	1,475,000.00	409,875.00	4.000%
2031	1,540,000.00	349,575.00	4.000%
2032	1,590,000.00	294,925.00	3.000%
2033	1,640,000.00	246,475.00	3.000%
2034	1,690,000.00	195,468.75	3.125%
2035	1,750,000.00	141,718.75	3.125%
2036	1,800,000.00	86,250.00	3.125%
2037	1,860,000.00	29,062.50	3.125%
Total	20,010,000.00	4,531,250.00	

Original Bond:

Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term:

20 Years

Purpose:

\$32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source:

Assessments levied against properties within the Special Assessment Area.

Call Date:

11/1/2026

Callable Amount:

\$16,130,000

Debt Payment Summary by Fiscal Year

Debt Service Fund

FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$520,000	\$810,000	\$1,075,000	\$850,000	\$3,255,000
Interest Payments	539,750	760,550	537,481	363,950	2,201,731
Total Debt Service	\$1,059,750	\$1,570,550	\$1,612,481	\$1,213,950	\$5,456,731
<u>Funding Sources:</u>					
General Fund	1,059,750	1,100,700			2,160,450
RDA				1,213,950	1,213,950
Road Impact Fees		149,850			149,850
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,612,481		1,612,481
Total	\$1,059,750	\$1,570,550	\$1,612,481	\$1,213,950	\$5,456,731

FY 25-26 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$550,000	\$850,000	\$1,105,000	\$895,000	\$3,400,000
Interest Payments	513,000	719,050	504,931	321,450	2,058,431
Total Debt Service	\$1,063,000	\$1,569,050	\$1,609,931	\$1,216,450	\$5,458,431
<u>Funding Sources:</u>					
General Fund	1,063,000	1,099,340			2,162,340
RDA				1,216,450	1,216,450
Road Impact Fees		149,710			149,710
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,609,931		1,609,931
Total	\$1,063,000	\$1,569,050	\$1,609,931	\$1,216,450	\$5,458,431

Debt Payment Summary by Fiscal Year

Debt Service Fund

FY 26-27 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$575,000	\$895,000	\$1,125,000	\$940,000	\$3,535,000
Interest Payments	484,875	675,425	481,928	276,700	1,918,928
Total Debt Service	\$1,059,875	\$1,570,425	\$1,606,928	\$1,216,700	\$5,453,928
<u>Funding Sources:</u>					
General Fund	1,059,875	1,250,425			2,310,300
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,606,928		1,606,928
Total	\$1,059,875	\$1,570,425	\$1,606,928	\$1,216,700	\$5,453,928

FY 27-28 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$595,000	\$815,000	\$1,165,000	\$985,000	\$3,560,000
Interest Payments	464,550	632,675	446,675	229,700	1,773,600
Total Debt Service	\$1,059,550	\$1,447,675	\$1,611,675	\$1,214,700	\$5,333,600
<u>Funding Sources:</u>					
General Fund	1,059,550	1,250,425			2,309,975
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,611,675		1,611,675
Total	\$1,059,550	\$1,570,425	\$1,611,675	\$1,216,700	\$5,458,350

FY 28-29 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$620,000	\$855,000	\$1,215,000	\$1,035,000	\$3,725,000
Interest Payments	443,100	590,925	597,588	180,450	1,812,063
Total Debt Service	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063
Funding Sources:					
General Fund	1,063,100	1,445,925			2,509,025
RDA				1,215,450	1,215,450
Daybreak #1 SAA			1,812,588		1,812,588
Total	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063

Capital Project Funds

Used to account for money that will be used for projects identified in the Infrastructure Improvement & Maintenance and Operations program.

Infrastructure Improvement

The Infrastructure Improvement fund is used to account for improvement projects identified in the IIMO program.

Maintenance & Operations

The Maintenance & Operations fund is used to account for maintenance projects identified in the IIMO program

Capital Equipment

The Capital Equipment fund is used to account for the purchase of City equipment.

Capital Project Funds Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Impact Fees	1,047,491	1,600,000	1,036,552	1,025,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	241,486	150,000	267,221	150,000
Grants	9,684,000	737,511	5,637,511	0
Miscellaneous Revenue	1,838,275	0	997,481	0
Total Debt Service Fund Revenue	18,803,253	8,748,221	15,122,343	7,646,000
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	13,993,014	6,904,563	10,983,909	4,651,715
Use of Fund Balance	1,656,111	2,753,437	9,916,592	5,054,850
Total Transfers In and Use of Fund Balance	15,649,125	9,658,000	20,900,501	9,706,565
Total Rev, Trans in, and Use of Fund Balance	34,452,378	18,406,221	36,022,844	17,352,565
EXPENDITURES				
Transportation Projects	3,083,396	2,379,084	4,195,617	5,005,000
Parks Projects	3,851,945	882,000	866,147	525,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	263,272	40,000	222,820	405,000
Storm Drain Projects	956,836	960,000	1,443,541	50,000
Miscellaneous Projects	575,257	1,050,000	6,338,742	0
Capital Equipment	2,014,568	4,488,000	7,542,606	2,782,328
Total Debt Service Fund Expenditures	12,181,978	13,834,964	23,532,772	11,824,328
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	4,619,654	3,345,623	9,470,825	3,914,850
Contribution to Fund Balance	17,650,746	1,225,634	3,019,247	1,613,387
Total Transfers Out and Contribution to Fund Balance	22,270,400	4,571,257	12,490,072	5,528,237
Total Exp, Trans Out, and Cont to Fund Balance	34,452,378	18,406,221	36,022,844	17,352,565

Capital Improvement Program

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$3,500,000 in general capital funds available for FY 2024-2025. City Council has allocated these funds on capital projects established in the Capital Improvement Program Plan.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 35%. Funds in excess of 35% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 182. Capital equipment to be purchased during this fiscal year are listed on page 185. There are no major non-recurring projects for FY 2025.

In addition, the Council approved leasing of public safety vehicles, replacing 30 vehicles.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to the City Council for approval.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Road Impact Fees	447,630	500,000	447,456	450,000
Park Impact Fees	265,543	500,000	285,731	250,000
Storm Drain Impact Fees	140,681	150,000	177,890	150,000
Fire Impact Fees	123,005	300,000	50,122	100,000
Police Impact Fees	70,633	150,000	75,353	75,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	211,404	150,000	227,209	150,000
Other Donations and Reimbursements	191,110	0	376,858	0
Other Miscellaneous	385,419	0	571,772	0
Total Revenues	15,827,425	8,010,710	9,395,969	7,646,000
Transfers In and Use of Fund Balance				
Transfer from General Fund	3,974,612	0	0	0
Transfer from Fitness Center	0	0	22,646	0
Transfer from Storm Drain	2,887,000	910,000	910,000	0
Transfer from General CIP	6	0	0	0
Transfer from Water	17,000	0	0	0
Transfer from Gen Local Transit	645,753	0	0	0
Transfer from Class C Road Funds	778,407	0	0	0
Transfer from Fire Impact Fees	0	0	7,350	0
Transfer from Police Impact Fees	0	0	7,350	0
Transfer from CP Bond Proceeds	569,966	0	0	0
Transfer from CDA	0	0	0	300,000
Parks Impact Fee Use of Fund Balance	545,750	0	0	0
Road Impact Fee Use of Fund Balance	0	0	0	1,469,850
Fire Impact Fee Use of Fund Balance	31,513	0	26,389	45,000
Police Impact Fee Use of Fund Balance	63,915	0	76,997	40,000
Use of Fund Balance	0	1,740,000	7,065,978	3,500,000
Total Transfers In and Use of Fund Balance	9,513,923	2,650,000	8,116,710	5,354,850
Total Rev, Trans in, and Use of Fund Balance	25,341,348	10,660,710	17,512,679	13,000,850

Infrastructure Improvement

Capital Improvement

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Project Expenditures				
Transportation Projects	1,466,724	5,384,964	3,066,733	3,980,000
Parks Projects	3,555,542	432,000	292,196	325,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	85,751	0	72,820	300,000
Storm Drain Projects	956,836	960,000	1,213,541	50,000
Miscellaneous Projects	454,040	50,000	963,775	0
Total Project Expenditures	7,955,597	6,826,964	8,532,367	7,712,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	500,000	868,500	868,500	1,100,000
Transfer to General CIP	1,424,160	0	14,700	0
Transfer to General CIP Maint	918,270	1,270,000	1,270,000	1,260,000
Transfer to General Debt Service Fund	469,741	469,612	469,612	469,850
Transfer to Capital Equipment	0	0	4,042,000	1,085,000
Transfer to Storm Drain Impact Fees	6	0	0	0
Contribution to Fund Balance Impact Fees	519,247	828,388	559,414	460,000
Contribution to Fund Balance Local Transit Tax	824,365	0	1,039,132	914,000
Contribution to Fund Balance Class C Road Funds	1,184,077	397,246	716,957	0
Contribution to Fund Balance	11,545,886	0	0	0
Total Transfers Out and Contribution to Fund Balance	17,385,751	3,833,746	8,980,315	5,288,850
Total Exp, Trans Out, and Cont to Fund Balance	25,341,348	10,660,710	17,512,679	13,000,850

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Other Miscellaneous	575,000	0	0	0
Total Revenues	575,000	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General CIP	918,270	1,270,000	1,270,000	1,260,000
Transfer from Water	0	0	0	35,000
Transfer from Storm Water	0	0	0	35,000
Transfer from CDA	0	1,250,000	1,250,000	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	918,270	2,520,000	2,520,000	1,330,000
Total Rev, Trans in, and Use of Fund Balance	1,493,270	2,520,000	2,520,000	1,330,000
Project Expenditures				
Storm Drain Projects	0	1,000,000	230,000	0
Transportation Projects	209,988	1,030,000	778,227	1,025,000
Parks Projects	296,402	450,000	573,951	200,000
Facilities Projects	162,669	40,000	150,000	105,000
Misc Projects	121,218	0	106,886	0
Total Project Expenditures	790,276	2,520,000	1,839,064	1,330,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	702,994	0	680,936	0
Total Contribution to Fund Balance	702,994	0	680,936	0
Total Exp, Trans Out, and Cont to Fund Balance	1,493,270	2,520,000	2,520,000	1,330,000

Capital Equipment

Capital Improvement

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Other Miscellaneous	647,496	0	0	0
Sale of Capital Assets	39,250	0	48,851	0
Total Revenues	686,746	0	48,851	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	4,002,000	1,619,563	1,619,563	1,003,352
Transfer from CDA Fund	200,000	0	0	300,000
Transfer from IFT Fund	0	1,855,000	1,855,000	633,363
Transfer from General CIP	0	0	4,042,000	1,085,000
Use of Fund Balance	0	1,013,437	0	0
Total Transfers In and Use of Fund Balance	4,202,000	4,488,000	7,516,563	3,021,715
Total Rev, Trans in, and Use of Fund Balance	4,888,746	4,488,000	7,565,414	3,021,715
Project Expenditures				
Computer Software & Equipment	8,498	170,000	48,112	100,000
Fire Equipment	103,346	2,000,000	2,540,447	0
Police Equipment	77,136	963,000	183,224	0
Fleet Equipment	1,219,654	1,355,000	4,770,823	2,682,328
Misc Equipment	605,934	0	0	0
Total Project Expenditures	2,014,568	4,488,000	7,542,606	2,782,328
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	2,874,177	0	22,808	239,387
Total Contribution to Fund Balance	2,874,177	0	22,808	239,387
Total Exp, Trans Out, and Cont to Fund Balance	4,888,746	4,488,000	7,565,414	3,021,715

PUBLIC WORKS

1300 W Shields Lane Environmental Study

PROJECT INFORMATION

Location: 1300 W & Shields Lane

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Conduct an environmental study required prior to receiving federal funds to complete the capacity improvement project at 1300 W and Shields Lane.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Total Cost	\$35,000	\$0	\$0	\$0	\$0	\$35,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Subsurface Drain Repairs/Replacement

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Conduct an annual review of subsurface drains throughout the city and make recommended repairs or replacements.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total Cost	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

Operating Impact:

Labor for inspections to recommend repairs or replacements, we are not equipped to replace the drains.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$4,500	\$4,500	\$4,500	\$4,500	\$18,000
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	\$4,500	\$4,500	\$4,500	\$4,500	\$18,000

PUBLIC WORKS

Traffic Signal at Prosperity and Old Bingham Highway

PROJECT INFORMATION

Location: Old Bingham Highway at Prosperity Lane

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Install new traffic signal at Prosperity Lane and Old Bingham Highway (shared project with West Jordan).

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General CIP	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Total Cost	\$300,000	\$0	\$0	\$0	\$0	\$300,000

Operating Impact:

Contract with Salt Lake County to maintain the signal. This is half of the total maintenance as West Jordan will also participate in the maintenance costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200
	Total Operating Costs	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Citywide Canal Culvert Repairs

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Repair canal culverts per annual inspection(s) and recommendations.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total Cost	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Operating Impact:

Bridge canal culvert repairs give us opportunity costs of labor and equipment allowing our asphalt crew to patch larger areas, and the dealing of bridge decks is out of our area of expertise.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$7,880)	\$0	(\$7,880)	\$0	(\$15,760)
	Other	(\$8,452)	\$0	(\$8,452)	\$0	(\$16,904)
	Total Operating Costs	(\$16,332)	\$0	(\$16,332)	\$0	(\$32,664)

PUBLIC WORKS

City-Wide Tree Replacement Program

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Jason Miller/Kevin Ball

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Parks

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Begin replacing some of the over 1,500 City owned trees that have been removed due to death, disease, damage, or vandalism.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

The operational impacts for this project will be minimal. The first year will require supplemental watering, and structural pruning in the third year. These costs will be covered out of the Parks Department budget.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$0	\$2,500	\$0	\$3,500
	Total Operating Costs	\$1,000	\$0	\$2,500	\$0	\$3,500

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Vadanis Sidewalk and ADA Ramps

PROJECT INFORMATION

Location: Approx. 11709 Vandanis Dr

Project Manager: Streets Manager/Engineer

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Install sidewalk and ADA ramps for school pickup and dropoff safety at Early Light Academy.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Total Cost	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Operating Impact:

Opportunity costs saved allowing our cres to stay on trip hazard elimination. Equipment and labor costs listed based on doing 6 ADA ramps.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$8,510)	\$0	\$0	\$0	(\$8,510)
	Other	(\$7,739)	\$0	\$2,500	\$0	(\$7,739)
	Total Operating Costs	(\$16,249)	\$0	\$0	\$0	(\$16,249)

PUBLIC WORKS

Curb & Gutter Replacement

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Streets Manager/Engineer

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Funding for 10200 South Road Improvements.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Transportation Tax	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Total Cost	\$160,000	\$0	\$0	\$0	\$0	\$160,000

Operating Impact:

Cost savings for not having City personnel need to replace or repair curb and gutter.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$1,500)	(\$1,500)	(\$1,500)	(\$1,500)	(\$6,000)
	Other	(\$1,100)	(\$1,100)	(\$1,100)	(\$1,100)	(\$4,400)
	Total Operating Costs	(\$2,600)	(\$2,600)	(\$2,600)	(\$2,600)	(\$10,400)

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Audible Pedestrian Push Buttons

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Streets Manager/Engineer

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Federal Rule 36CFR Part 1190 requires cities to start installing audible pedestrian push buttons on all traffic signal. The City has 58 signals and it will cost about \$8k per signal for the County to make the modification. The thought is to start funding this as a recurring project at \$40k oer year so 5 signals cab be modified per year.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Total Cost	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Operating Impact:

\$200 per year to maintain pedestrian push buttins at each signal.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
	Total Operating Costs	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000

PUBLIC WORKS

Water Conservation Software Application

PROJECT INFORMATION

Location: No Location

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2025

Category: Water

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Create and/or purchase software application that links to meter reading analytic software.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

IT labor to maintain software.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$3,152	\$3,152	\$3,152	\$3,152	\$12,608
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	\$3,152	\$3,152	\$3,1152	\$3,152	\$12,608

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Water Security Cameras

PROJECT INFORMATION

Location: Water Tanks

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Water

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Replace and upgrade security cameras to prevent tampering with water system.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

Once the cameras operate correctly our on call staff will not need to physically go to the site to verify intrusion alarms, thus saving us in overtime costs and opportunity costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$28,000)	(\$28,000)	(\$28,000)	(\$28,000)	(\$112,000)
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	(\$28,000)	(\$28,000)	(\$28,000)	(\$28,000)	(\$112,000)



Dumpster Program

South Jordan At A Glance



Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Incorporation

1935

Government

The City of South Jordan operates under the Council-Manager form of government.

County

Salt Lake County
www.slco.org

School District

Jordan School District
www.jordandistrict.org

Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City.

Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

Area

25.74 square miles

Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,464 feet along state road U-111.

Parks & Open Space

641 acres

Credit Rating

Implied GO = AAA

Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 10th largest city in the state. South Jordan's population was 77,487 in 2020. This represents 54 percent increase since 2010. Approximately 31.8 percent is under the age of 18, and the median age is 33.

Education

South Jordan is part of the Jordan School District. Over 97 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 45 percent have obtained a bachelor's degree or higher.

Income

South Jordan's median household income on average from 2017 to 2021 was \$111,774 and the per capita income in 2021 was \$42,731.

over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 372 residential and 118 commercial building permits in fiscal year 2022.

Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.25 in 2021.

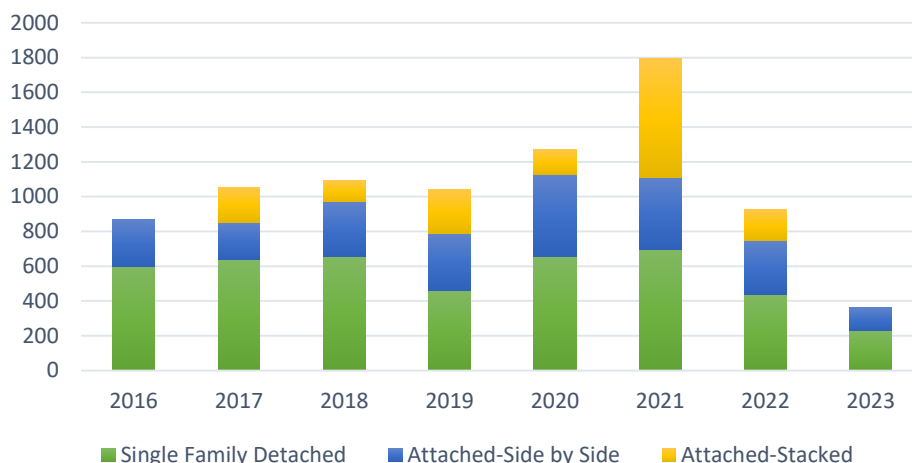
Housing Units

In 2021, 84 percent of the 26,427 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant.

Building Permits

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year

Residential Units Permitted by Year



Principal Employers, FY 2023

Rank	Employer	Number of Employees
1	Merit Medical	2,053
2	Ultradent	1,814
3	Jordan School District	1,805
4	Sam's Club/Wal-Mart Supercenter	811
5	Cricut	800
6	Lucid	800
7	South Jordan City	591
8	Willis Towers Watson	544
9	AdvancedMD	537
10	Merrick Bank Corporation	472
	Total	10,227

South Jordan At A Glance

Top 25 Major Sales/Use Tax Contributors, FY 2023

Walmart	Sportsmans Warehouse Inc	Carmax Superstore
Costco Wholesale	Unique Auto Body	Tim Dahle Nissan
Sam's Club	Jerry Seiner	Hobby Lobby
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Amazon.com	Smiths Food & Drug
Sprouts Farmers Market	Apple Computer Inc	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Target	Bentley Lamborghini	
Perry Brothers Honda World	Microsoft Corp	

Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$2.36 billion in 2023, an increase of 1 percent from the \$2.34 billion in the prior year. Sales and use tax revenue totaled

\$23.4 million in fiscal year 2023, an increase of \$750 million, or 3.3 percent, compared to \$22.6 million in fiscal year 2022.



Principal Property Taxpayers, FY 2023

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$285,338,600
2	eBay Inc	\$212,661,500
3	Merit Medical Systems Inc	\$137,238,350
4	San Tropez Holdings LLC	\$110,939,360
5	SoJo Station LLC	\$102,133,380
6	VP Daybreak Operations/Investments LLC	\$98,095,340
7	GMC Property Management	\$81,772,843
8	Wal-Mart	\$60,175,300
9	Boyer Jordan Heights	\$58,226,800
10	Daybreak LLC: Daybreak Rosemeade LLC	\$55,517,275
	Total	\$1,202,098,748

Fire Protection

FY 2023	Number
Full-time employees	98
Part-time employees	1
Fire stations	4
ISO Rating	2
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	4,165
Flu vaccinations	84
Emergency calls for service (EMS)	6,986
Emergency calls for service (non EMS)	1,903
Patient transports	3,466
Cancelled calls	719
Other (refused care, transferred care, DOA)	2,119
Average response time (Combined)	6:09 min
Inter-facility	11:08 min



Police Protection

FY 2023	Number
Full-time police officers	76
Priority 1 Response time	7:39 min
NIBRS Crimes (Crimes against person, property, society)	2,431
Police Incidents	40,363

Streets & Street Lighting

FY 2023	Number
Pavement lane miles maintained	870.67
Alleyway miles maintained	46.4
Miles of sidewalk maintained	461.59
Number of street lights maintained	6,993
Number of street signs maintained	10,792

Fleet

FY 2023	Number
City vehicles & equipment maintained	417

Water

FY 2023	Number
Residential accounts	23,700
Commercial accounts	1,649
Miles of water lines	503
Fire hydrants	4,148
Average daily water demand (mgd)	14.6
Daily water conveyance capacity (mgd)	36.46
Miles of secondary water lines	116
Secondary water accounts	4,207

South Jordan At A Glance

Storm Water

FY 2023	Number
Miles of storm water pipe	164.4
Storm water detention & retention ponds	182
Storm clean out boxes	5,294

Sanitation

FY 2023	Number
Tons of waste recycled annually	4,980
Tons of refuse collected annually	34,413
Residential sanitation accounts	29,818

Parks

FY 2023	Number
Number of parks	41
Total acreage	
Natural open space area	237.44 acres
Trails	15.61 miles
Park loop walkways	
Number of park playgrounds	26 units

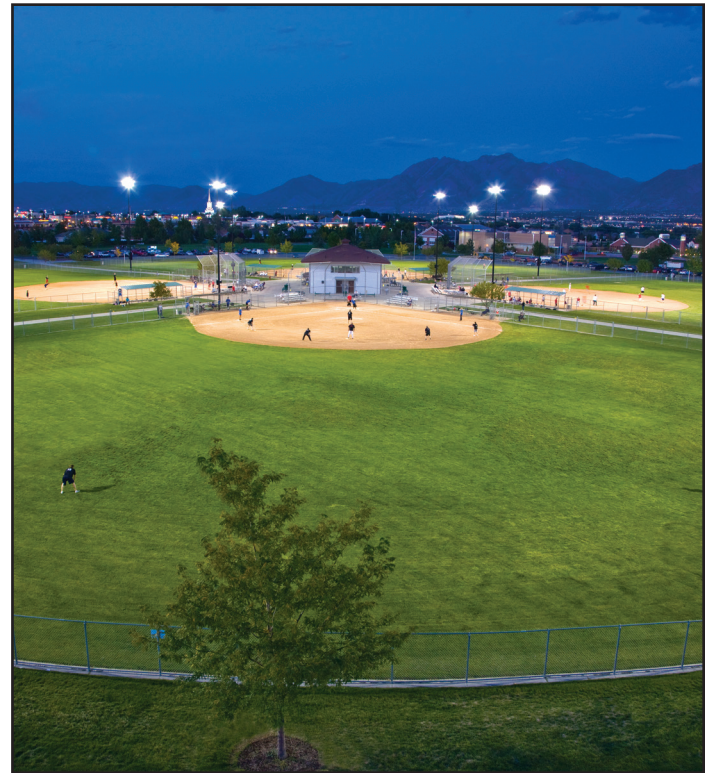
Recreation

FY 2023	Number
Community Events Offered	32
Gale Museum Visitors	12,001
Senior Program Participants	14,321
Senior Lunches Distributed	13,525
Facility Rental Revenue	\$59,774
Recreation Program Participants	8,552

Economics

FY 2023	Number
Sales Tax:	
Taxable Sales	2,369,594,997
Sales Tax Revenue	23,441,152
Property Tax:	
Assessed taxable property value	11,166,603,874
Property Tax Rate	0.001425%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.



South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built

which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.



Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn



History of South Jordan

additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Second Class Designation

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class. Each Utah municipality is classified according to its population. A municipality with a population of 100,000 or more is a city of the first class. A municipality with a population of 65,000 or more but less than 100,000 is a city of the second class. A municipality with a population of 30,000 or more but less than 65,000 is a city of the third class. A municipality with a population of 10,000 or more but less than 30,000 is a city of the fourth class. A municipality with a population of 1,000 or more but less than 10,000 is a city of the fifth class and a municipality with a population under 1,000 is a town.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The

bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 25.74 square miles and is home to more than 87,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.





Summerfest

Fee Schedule

DESCRIPTION		FY 2023-2024
Business License Fees		
Home Occupation		
	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Business License Denial/Revocation Appeal		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
Reasonable Accommodation Hearing		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.

Fee Schedule



DESCRIPTION		FY 2023-2024	
Collection Fees			
Standard Collection (In-State)	30% of amount owed		
Legal (In-State)	30% of amount owed		
Standard Collection (Out-of-State)	50% of amount owed		
Legal (Out-of-State)	50% of amount owed		
Returned Check Fee	\$20		
Returned EFT/ACH Fee	\$20	per returned transaction	
Court Fees			
Plea in Abeyance	\$25		
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court	
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court	
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court	
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court	
Small Claims Appeal	\$240	\$230 to District Court, \$10 to City	
Garnishment Filing Fee	\$50	As per Admin. Office of Court	
Expungement	\$135	\$30 per Certified Copy	
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court	
Record Fees:		CJA Rule 4-202.08	
Audio CD	\$10		
Paper	\$0.25	per image	
Mailing		Actual cost	
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page	
Personnel Time		First 15 min. free	
Clerical Assistant	\$15	per hour	
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)			
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.			
Building Permit Demolition	\$38		
Building Permit Single Family Detached (PRSFD)			
\$0-\$500,000	\$2,786		
\$500,001+	\$3,555		
Building Permits Single Family Attaced (PRSFA)			
\$0-\$500,000	\$2,692		
\$500,001+	\$3,436		
Building Permit Retaining Wall (PRRW)			
\$0-\$500	\$500		
\$501+	\$683		

Fee Schedule

DESCRIPTION	FY 2023-2024
Building Permit Sign (PRSG)	
\$0-\$500	\$223
\$501+	\$343
Building Permit Roof (PRRF)	
Per Permit	\$158
Building Permit AG Bldg (PRGA)	
\$0-\$500	\$218
\$501-\$2,000	\$469
\$2,001-\$40,000	\$720
\$40,001-\$100,000	\$1,020
\$100,001-\$500,000	\$1,447
\$500,001-\$1,000,000	\$2,051
\$1,000,001+	\$2,908
Building Permit Deck (PRDK)	
\$0-\$500	\$174
\$501-\$2,000	\$454
\$2,001+	\$683
Building Permit Detached ACCE (PRDA)	
\$0-\$500	\$805
\$501-\$2,000	\$805
\$2,001-\$40,000	\$1,101
\$40,001-\$100,000	\$1,145
\$100,001-\$500,000	\$1,145
\$500,001+	\$1,431
Building Permit Carport (PRCP)	
\$0-\$500	\$543
\$501-\$2,000	\$577
\$2,001-\$40,000	\$612
\$40,001+	\$652
Building Permit Temp Power (PRTP)	
Per Permit	\$93
Building Permit Gas (PRGS)	
Per Permit	\$274
Building Permit Electrical Only (PREL)	
Per Permit	\$212
Building Permit Appliance (PRAP)	
Per Permit	\$160
Building Permit Residential Solar (PRSO)	
\$0-\$500	\$298
\$501-\$2,000	\$370
\$2,001-\$40,000	\$443
\$40,001-\$100,000	\$517
\$100,001+	\$837

Fee Schedule



DESCRIPTION	FY 2023-2024
Building Permit Residential Pool (PRPO)	
\$0-\$500	\$816
\$501-\$2,000	\$886
\$2,001-\$40,000	\$957
\$40,001-\$100,000	\$957
\$100,001+	\$1,227
Building Permit Residential Addition (PRAD)	
\$0-\$500	\$183
\$501-\$2,000	\$565
\$2,001-\$40,000	\$946
\$40,001+	\$1,856
Building Permit Residential Remodel (PRRR)	
\$0-\$500	\$179
\$501-\$2,000	\$179
\$2,001-\$40,000	\$326
\$40,001-\$100,000	\$326
\$100,001+	\$478
Building Permit Residential Basement (PRBS)	
\$0-\$500	\$386
\$501-\$2,000	\$585
\$2,001+	\$784
Building Permit Commercial R-2 (PRAC)	
\$0-\$1,000,000	\$4,416
\$1,000,001-\$5,000,000	\$16,568
\$5,000,001+	\$32,652
Building Permit Commercial Addition (PRCA)	
\$0-\$500	\$759
\$501-\$2,000	\$1,119
\$2,001-\$40,000	\$1,650
\$40,001-\$100,000	\$2,434
\$100,001-\$500,000	\$2,639
\$500,001-\$1,000,000	\$2,855
\$1,000,001-\$5,000,000	\$2,930
\$5,000,001+	\$4,953
Building Permit Commercial Tenant Improvement (PRCR)	
\$0-\$500	\$598
\$501-\$2,000	\$888
\$2,001-\$40,000	\$1,179
\$40,001-\$100,000	\$1,433
\$100,001-\$500,000	\$2,038
\$500,001-\$1,000,000	\$2,038
\$1,000,001-\$5,000,000	\$2,060
\$5,000,001+	\$3,951

Fee Schedule

DESCRIPTION	FY 2023-2024	
Building Permit Commercial (PRNR)		
\$0-\$100,000	\$3,422	
\$100,001-\$500,000	\$7,183	
\$500,001-\$1,000,000	\$11,505	
\$1,000,001-\$5,000,000	\$16,551	
\$5,000,001+	\$29,453	
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)	
Re-inspection Fee	\$158	
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)	
Additional Plan Review Fee	\$171	
For use of outside consultants for plan checking and inspections	Actual costs	
Accessibility & Energy Review Fee	\$25	
Off Site Cleaning Fee	\$78	
Subdivision Preliminary	\$1,953	base + \$50 per lot
Subdivision Final	\$2,816	base + \$209 per lot
Subdivision Amendment (same regardless of lot number)	\$3,637	
Right-of-Way Vacation	\$1,818	
Site Plan Amendment Review	\$1,352	
Site Plan Review (small site 0-3 acres)	\$5,551	
Site Plan Review (all other site 3+ acres)	\$6,882	
Minor Site Plan Amendment	\$496	
Small Residential Development	\$1,445	
Accessory Living Unit Planning Commission Review	\$642	
Accessory Living Unit Staff Review	\$147	
Conditional Use Permit	\$676	
Land Use Amendment	\$890	
Rezone and Land Use Amendment	\$924	
Rezone	\$890	
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227	
Zone to P-C Zone	\$23	per acre
Rezone with Development Agreement (optional)	\$890	base rezone + \$1,584 Develop. Agreement
Text Amendment	\$1,262	
Annexation	\$1,546	
Sign Permit	\$221	
Sign Permit - Temporary Banner	\$61	
Master Sign Design Guidelines Review	\$288	
Appeal to Planning Commission	\$288	
Appeals to City Council	\$975	

Fee Schedule



DESCRIPTION	FY 2023-2024	
Appeal to Appeal and Variance Hearing Officer	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.	
Bond Landscaping Fee	\$50	if paid with credit card, 3% will be added to total
Impounded Sign Release Fee	\$30	
Nonconforming Use/Lot Review Fee	\$39	
Wind Energy Conversion Systems	\$610	
Residential Chicken Permit	\$76	
Time Extension Fee	Half of application type base fee	
Lot Line Adjustment	\$742	
Zoning Compliance Letter	\$284	
Overtime Inspector fee	\$61	per hour
Overtime Truck Fee	\$53	per day
Curb Cut Encroachment Permit	\$193	
Standard Encroachment Permits	\$263	
Re-Issuance of Encroachment Permit Fee	\$129	
Land Disturbance Fee	\$126	
Re-Issuance of Land Disturbance Permit	\$150	
TV Video Inspection Fee	\$63	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$252	
Streetlight Connection Fee	\$150	per streetlight
Small Wireless Facility - Application Fee	\$100	
Small Wireless Installation (with co-location on a utility pole) - Application Fee	\$250	
Small Wireless Right-of-Way	A provider shall pay a right-of-way rate of the greater of 3.5 percent of all gross revenues related to the provider's use of the City's right-of-way for small wireless facilities or two hundred fifty dollars (\$250.00) annually for each small wireless facility in accordance with Utah Code section 54-21-502(2). A provider does not have to pay this rate if it is subject to the Municipal Telecommunications License Tax under title 10, part 4, Municipal Telecommunications License Tax act.	
Traffic Control Fee (Encroachment Permit)	\$50	per day
Rental Fees		
City Hall		
Council Chambers - Security Deposit	\$250	Refundable if no damage and nothing missing
Council Chambers	\$150	per hour
EV Charging Stations		
Public EV Charging Station	\$.20	per hour for the first 3 hours, \$10 per hour thereafter (no overnight charging)

Fee Schedule

DESCRIPTION		FY 2023-2024	
Public Safety Building			
Oquirrh/Wasatch Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Oquirrh/Wasatch Room		\$150	per hour
Fire Station 64			
Copperview Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Copperview Room		\$150	per hour
Fire Station Community Rooms			
Resident			
Weekdays 8am-5pm (min 2 hrs)		\$25	per hour
Weekdays after 5pm (min 2 hrs)		\$45	per hour
Saturdays (min 2 hrs)		\$45	per hour
Non-resident			
Weekdays 8am-5pm (min 2 hrs)		\$45	per hour
Weekdays after 5pm (min 2 hrs)		\$65	per hour
Saturdays (min 2 hrs)		\$65	per hour
Community Center			
	Resident	\$120	Refundable if no damage and nothing missing
Security Deposit	Non-resident	\$160	Refundable if no damage and nothing missing
Room 126 & 127/Open Seating Area			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$45	per hour
Saturdays & Sundays (min 2 hrs)		\$45	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$65	per hour
Saturdays & Sundays (min 2 hrs)		\$65	per hour
Auditorium			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$95	per hour
Saturdays & Sundays (min 2 hrs)		\$95	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$130	per hour
Saturdays & Sundays (min 2 hrs)		\$130	per hour
Kitchen		Available upon request with auditorium rental at no additional cost (We discourage food on the carpeted areas)	
Gale Center			
Security Deposit		\$120	Refundable if no damage and nothing missing

Fee Schedule



DESCRIPTION		FY 2023-2024	
Auditorium (hourly)			
Resident			
Weekdays 8am-5pm		\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$45	per hour, Minimum 2 hours
Saturdays		\$45	per hour, Minimum 2 hours
Non-resident			
Weekdays 8am-5pm		\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$65	per hour, Minimum 2 hours
Saturdays		\$65	per hour, Minimum 2 hours
Finance Fees			
Annual Report		Free Online	
Telecommunication Franchise Fee Application		\$500	
Fire Department Fees		New Rate	
Fire Inspection/Permit Fees			initial inspection and first re-inspection included with license fee
Annual Life Safety Inspection		\$75	Second re-inspection (third visit)
		\$100	for all subsequent re-inspections after the second
Commercial Sprinkler Plan Review//System Inspection			Per ICC/SJC Valuation Fee Schedule
		\$135	For each re-inspection after the second
Residential Sprinkler Plan Review/System Inspection		\$135	
		\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation		\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal		\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125	per site
Tent/Canopy/Air Supported Structure		\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$250	per display location
Medical Gas Test		\$50	
Hydrant Flow Test		\$50	per request
Emergency Services - Ambulance			
Non-Transport, No Care Provided		No Charge	
	\$25 or less in Supplies	No Charge	
Non-Transport, Care Provided	Helicopter preparation	Maximum allowed by BEMS plus appropriate surcharges	
	> \$25 in Supplies	Maximum allowed by BEMS plus appropriate surcharges	

Fee Schedule

DESCRIPTION			FY 2023-2024	
Ambulance Transport	Basic		Maximum allowed by BEMS plus appropriate surcharges	
	Intermediate		Maximum allowed by BEMS plus appropriate surcharges	
	ALS		Maximum allowed by BEMS plus appropriate surcharges	
	Critical Care		Maximum allowed by BEMS plus appropriate surcharges	
	Interfacility Transfer		Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.	
Ambulance Transport - Mileage	Scene to hospital only		Maximum allowed by BEMS	
Consumable Supplies and Medications			Cost plus appropriate surcharges for stock maintenance and replacement	
Emergency/Standby Services - Cost Recovery				
Apparatus: All			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Equipment: Fire Suppression, Rescue, and Hazardous Materials			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative			Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Personnel: All positions			\$55	per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education				
CPR/AED	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
C.E.R.T.	Resident			Actual cost of supplies only
	Non-resident		\$85	preference given to SJ residents
First Aid Training	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
Disaster Preparedness Training	Resident			Actual cost of supplies only
	Non-resident		\$50	preference given to SJ residents
Off-Site Training Instruction	Resident	\$10	\$40	per extinguisher used
			\$55	per instructor per hour, in addition to per person class fees and applicable supply costs
Other				
Flu Vaccination			\$25	
Fire Applicant Test			Actual per applicant test cost (not to exceed \$50)	

Fee Schedule

DESCRIPTION		FY 2023-2024	
GIS Fees			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies
GRAMA Fees			
Photocopy or print out of regular size record		\$0.25	Per page for records smaller than 11” X 17”
Black and white photocopy or print out of oversized record		\$7	Per page for records larger than 11” X 17”
Color photocopy or print out of oversized record		\$12	Per page for records larger than 11” X 17”
Electronic records, per DVD, CD, USB Drive		Actual cost of device provided	
Audio/Video records, per tape		\$5	
Fax request (long distance within US) per fax number		\$2	
Fax request (long distance outside US) per fax number		\$5	
Mail request (address within US) per address		\$2	
Mail request (address outside US) per address		\$5	
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	
Parks & Recreation Fees			
Pavilion		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
Horse Arena		No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.	
Skate Park Rental		\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.
Special Event Permit Application Fee		\$30	
Expedited Special Events Permit		\$40	Collected if the application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field

Fee Schedule

DESCRIPTION		FY 2023-2024	
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$8	
Children (11 & under)		\$6	
Rerounds (same course)		\$4	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$14	
The Ridge (9 holes) Senior (60 & over) and Junior (11 & under)		\$13	
The Meadows (9 holes)		\$10	
The Meadows (9 holes) Senior (60 & over) and Juniors (11 & under)		\$9	
Golf Cart (per cart)		\$20	
(per person per cart)		\$10	
Pull Carts		\$5	
Rental Clubs		\$10	9 holes
Single Iron		\$2	
Range			
Large Bucket (120 balls)		\$14	
20 Punch Pass		\$238	
10 Punch Pass		\$126	
5 Punch Pass		\$64	
Medium Bucket (80 balls)		\$12	
20 Punch Pass		\$210	
10 Punch Pass		\$108	
5 Punch Pass		\$55	
Small Bucket (40 balls)		\$8	
20 Punch Pass		\$128	
10 Punch Pass		\$67	
5 Punch Pass		\$35	
Golf Instruction			contract agreement

Fee Schedule

DESCRIPTION		FY 2023-2024	
Passes			
Season Pass - Range Only		\$1,000	per year
Season Pass - Range & Golf		\$1250	per year
Season Pass - Junior Golf & Range		\$550	per year
Golf Cart Punch Pass (20 Punches)		\$100	per year
Senior Punch Pass (20 Punches)		\$120	per year
Tennis Courts/Pickleball Courts		No charge for regular play	
	Resident	\$10	per court per hour (Rec. Dept. pre-approval required)
Private Court Use Reservation	Non-resident	\$12	per court per hour (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract	
Memorial Park (Cemetery)			
Burial Type			
<u>Outer Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,195	\$567
	Non-Resident	\$1,695	\$750
Raised Marker Space	Resident	\$1,795	\$750
	Non-Resident	\$2,295	\$990
<u>Island Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,895	\$585
	Non-Resident	\$2,395	\$775
Raised Marker Space	Resident	\$2,295	\$775
	Non-Resident	\$2,859	\$1,025
<u>Cremation Garden</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Ossuary	Resident	\$200	\$100
	Non-Resident	\$300	\$135
Pillow Cenotaph	Resident	\$350	
	Non-Resident	\$465	
Granite Tablet	Resident	\$520	\$250
	Non-Resident	\$690	\$330
Premium Companion	Resident	\$1,795	\$475
	Non-Resident	\$2,360	\$625
Premium Individual	Resident	\$1,090	\$475
	Non-Resident	\$1,430	\$625
Companion Post Marker	Resident	\$1,150	\$375
	Non-Resident	\$1,520	\$495
Individual Post Marker	Resident	\$895	\$375
	Non-Resident	\$1,180	\$495
Tree Estate	Resident	\$9,500	\$250
	Non-Resident	\$12,540	\$330

Fee Schedule

DESCRIPTION		FY 2023-2024	
Bridge Niche	Resident	\$6,875	\$375
	Non-Resident	\$9,075	\$495
Family Columbarium	Resident	\$24,750	\$475
	Non-Resident	\$32,670	\$625
Community Columbarium	Resident	\$1,295	\$375
	Non-Resident	\$1,710	\$495
Cremation Pedestal	Resident	\$19,250	\$475
	Non-Resident	\$25,410	\$625
Niche Boulder	Resident	\$2,750	\$250
	Non-Resident	\$3,630	\$330
Cremation Bench	Resident	\$8,500	\$475
	Non-Resident	\$11,220	\$625
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	
Certificate (Lost or Transferred)		\$5	
Monument Location Fee		\$35	
Repairs		\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
Police Department Fees		New Rate	
Fingerprinting		\$10	per card
Background Checks		\$10	
Right of Access		\$10	
Police Reports		\$5	\$15
Traffic Accident Report		\$5	\$15
Audio/Video Recordings			per hour based on employee wage (based on salary of the lowest paid employee with the necessary skill and training to fulfill the request)
Personnel Costs - Standby		\$30	
Vehicle Fee for Contractual Service		\$7	per hour
Police Clearance Letter		\$9	notary and a background check
Shopping Cart - Recovery Fee		\$5	per occurrence
Shopping Cart - Impound Fee		\$15	per cart
Shopping Cart - Application Fee		\$50	for exemption or administrative hearing
Sex Offender Registry Fee		\$25	
Sex Offender DNA Fee		\$25	

Fee Schedule

DESCRIPTION		FY 2023-2024	
Animal Control Fees			
Dog License		\$10	Eliminate new license fee
Dog License renewal (Sterilized)	\$5	\$10	annually
Dog License renewal (Unsterilized)	\$20	\$35	annually
Senior Citizen - Age 65 (Dog must be altered)		\$5	annually
Vicious Dog Fee (Sterilized)		\$150	annually
Vicious Dog Fee (Unsterilized)		\$250	annually
Vicious Dog Sign		Actual cost of sign	
Impound Fee			
Domestic Animals		\$32	plus \$8 per day
Second Impound		\$50	plus \$8 per day
Third and Above Impound		\$100	plus \$8 per day
Livestock		\$60	plus \$12 per day
Microchip Service		\$20	
Adoption		\$25	
Euthanasia Fee		\$40	
Disposal		\$25	
False Alarm Fees			
1st Time (in a year)		No Charge	
2nd Time (in a year)		No Charge	
3rd Time (in a year)		\$62	
Thereafter (in a year)		\$124	
False Alarm Late Fee		\$11	minimum or 18% Annual Interest Rate
Solid Waste Regulatory Fees			
Commercial Hauler		6%	of all gross receipts payable monthly
Private Hauler		\$120	Annually
Storm Drain Fees		New Rate	
Residential	\$8.51	\$9.02	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface			
Non-residential	\$8.51	\$9.02	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee			
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.51 = \$46.80)			
TV Video Inspection Fee		\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee		\$250 base	plus \$250 per hour
Storm Water Inlet Marker		\$5	per marker
Inlet Filter BMP		\$20-\$30	per filter, depending on size

Fee Schedule

DESCRIPTION		FY 2023-2024	
Maintenance Agreement Inspection Admin Fee		\$200	per inspection plus acreage below
Up to 1 acre		\$375	
1-4.99 acres		\$500	
5-9.99 acres		\$750	plus \$50 per each additional acre over 10
Work Reinstatement Fee		\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)		\$530	plus personnel & equipment costs
Waste Collection Fees		New Rate	
Dumpster		\$40	per weekday
		\$80	per weekend
30 Yard Dumpster		\$160	per weekend
Overweight or Overfilled Dumpsters		\$250	
Unaccepted Items in Dumpster		\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee		\$100	per container
1st Can	\$14.46	\$14.89	per month
Each additional can	\$9.68	\$9.97	per month
Senior Option (70 gallon can)	\$10.71	\$11.03	per month
Early Return of 2nd can < 1 yr		\$54	
Recycling		\$2	per container per month
Suspension Fee (period must be >30 days)		\$22	
Special Services Pickup		\$15	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup		\$10	
Water Rates		New Rate	
Culinary Water Rates			
Monthly Culinary Water Base Rates			
Connection Size	Base Fee Multipliers		
3/4"		\$30.00	
1"	1.09	\$32.80	
1 1/2"	1.12	\$33.50	
2"	1.23	\$37.00	
3"	1.82	\$54.50	
4"	2.47	\$74.10	
6"	4.27	\$128.00	
8"	6.60	\$198.00	
10"	8.00	\$240.00	
Volumetric Culinary Water Rate Structures			
Single Family 3/4" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	

Fee Schedule



DESCRIPTION		FY 2023-2024
Single Family 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 3/4" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
1 1/2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
3" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48

DESCRIPTION		FY 2023-2024	
4" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
6" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
8" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
10" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.48	
Tier 6	\$3.36	\$3.48	
Secondary Water Rates			
Base Rate		\$18	
Pumped Rate		\$5.20	
Secondary Water Share Leasing Administration Fee		\$10	on top of the canal company assessed fee
Cash in lieu of water shares required by development			Market Rate (per acre foot)
New Service Fee		\$17	
Transfer of Service within City Limits		\$12	
Turn on service (excluding new of transferred service)		\$35	
Turn off service (excluding permanent discontinuance of service)		\$35	
Reconnection Fee		\$75	
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter

DESCRIPTION	FY 2023-2024	
Flushing Fee	\$250	plus the cost of water
Commercial Backflow Inspection	\$130	per inspection
Water Pressure Inspection Fee	\$65	per inspection
After Hours Contractor Work Request	\$43	per hour
Water Sample Fee	\$65	per sample
Water Meter Installation Call Back	\$40	and \$40 per additional call back
Water Meter Tampering Fee	\$70	per tampering
Water Meter Fee (3/4")	\$433.29	per meter
Water Meter Fee (1")	\$567.05	per meter
Water Meter Fee (1.5")	\$942.81	per meter
Water Meter Fee (2")	\$1,165.01	per meter
Water Meter Fee (3")	\$2,553.65	per meter
Water Meter Fee (4")	\$3,040.73	per meter
Water Meter Fee (6")	\$4,625.61	per meter
Water Meter Fee (8")	\$5,338.41	per meter
Secondary Water Meter Fee (1")	\$559.13	per meter
Antennas	Actual cost of device	
ERT's	Actual cost of device	
Registers	Actual cost of device	
Non-Metered Base Rate Service Fee	\$1.50	per month
Broken Transponder Replacement Fee	\$102.50	
Late Fee	\$0.50 or 5%	per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100	
Third & Subsequent Violations of the Water Shortage Management Plan	\$500	
Fire Hydrant Fees		
<u>Standard Fees</u>		
Fire Hydrant Deposit (Refundable)	\$2,900	
Fire Hydrant Usage	\$4.45	per 1000 gallons used
<u>3 Month Contract</u>		
Water Usage Payment	\$1,001.25	
<u>6 Month Contract</u>		
Water Usage Payment	\$2,002.50	
<u>12 Month Contract</u>		
Water Usage Payment	\$4,005	
*Water usage payment is an estimated amount for the contract time frame. Water usage will be reassessed at the end of contract. Refund or invoice will be made depending on total amount of water usage.		

Note: Impact Fees are not included in Fee Schedule

Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACFR – (see Annual Comprehensive Financial Report).

Ad Valorem Tax – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Annual Comprehensive Financial Report (ACFR) – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City's budget is based on the modified

accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "++ or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan's fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund's assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government's legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

1600 W. Towne Center Drive • South Jordan, UT 84095
Tel: (801) 254-3742 • Fax: (801) 253-5250
www.sjc.utah.gov



RDA RESOLUTION 2024 - 01

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2024-25.

WHEREAS, the Redevelopment Agency Executive Director has prepared a tentative budget for the Redevelopment Agency for the fiscal year 2024-25; and

WHEREAS, the Redevelopment Agency Board of Directors has reviewed and considered said budget; and

WHEREAS, the Board of Directors hereby finds that it is in the best interest of the citizens of the City of South Jordan to adopt a Tentative Budget for the Redevelopment Agency.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Tentative Budget Adoption. That the attached document entitled Budget for Redevelopment Agency of the City of South Jordan and incorporated herein by reference is hereby adopted as the tentative budget of the Redevelopment Agency for the fiscal year 2024-25.

SECTION 2. Effective Date. This Resolution shall become effective immediately upon passage.

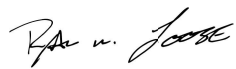
APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS 2ND DAY OF APRIL, 2024 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn R. Ramsey

Attest: _____
Secretary

Approved as to form:



Attorney for the Agency



City of South Jordan
State of Utah

TENTATIVE BUDGET



Fiscal Year
2024-2025

The City of South Jordan

Tentative Budget

Fiscal Year 2024-2025

City of South Jordan
1600 West Towne Center Drive
South Jordan, UT 84095
www.sjc.utah.gov
Phone: (801) 254-3742
Fax: (801) 253-5250

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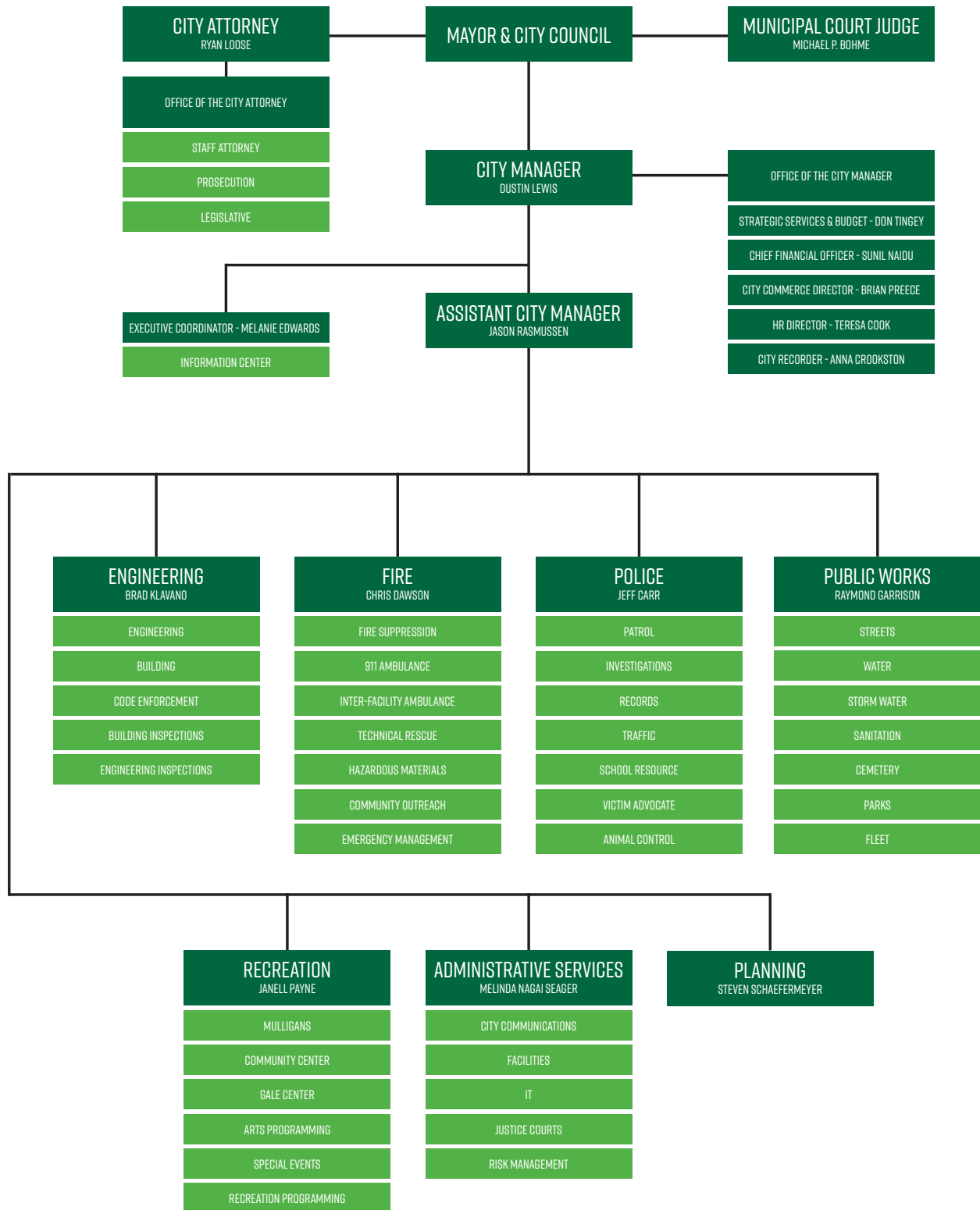
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of South Jordan, Utah for its Annual Budget for the fiscal year beginning July 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

**THE CITY OF SOUTH JORDAN HAS EARNED THE
DISTINGUISHED BUDGET AWARD FOR 30 CONSECUTIVE YEARS.**

Organization Chart



Officials and Staff

Mayor and Governing Body

<i>Mayor</i>	Dawn R. Ramsey	dramsey@sjc.utah.gov
<i>Council Member (1)</i>	Patrick Harris	pharris@sjc.utah.gov
<i>Council Member (2)</i>	Kathie L. Johnson	kjohnson@sjc.utah.gov
<i>Council Member (3)</i>	Donald J. Shelton	dshelton@sjc.utah.gov
<i>Council Member (4)</i>	Tamara Zander	tzander@sjc.utah.gov
<i>Council Member (5)</i>	Jason T. McGuire	jmcguire@sjc.utah.gov

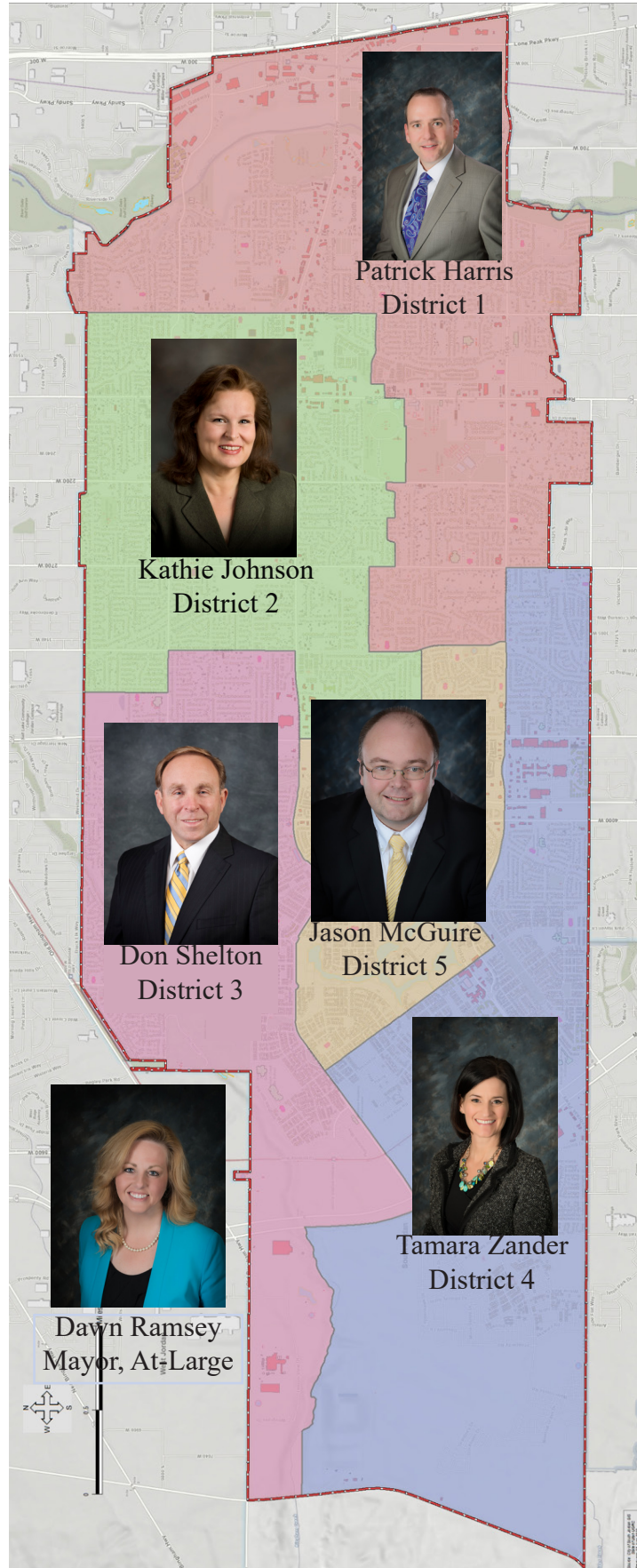
Appointed Officials

<i>City Manager</i>	Dustin Lewis	dlewis@sjc.utah.gov
<i>Assistant City Manager</i>	Jason Rasmussen	jasmussen@sjc.utah.gov
<i>City Attorney</i>	Ryan Loose	rloose@sjc.utah.gov
<i>Municipal Court Judge</i>	Michael Boehm	mboehm@sjc.utah.gov
<i>CFO/Budget Officer</i>	Sunil K. Naidu	snaidu@sjc.utah.gov
<i>City Treasurer</i>	Chip Dawson	cdawson@sjc.utah.gov
<i>City Recorder</i>	Anna Crookston	acrookston@sjc.utah.gov

Executive Team

<i>Director of Strategy & Budget</i>	Don Tingey	dtingey@sjc.utah.gov
<i>Director of Human Resources</i>	Teresa Cook	tcook@sjc.utah.gov
<i>Police Chief</i>	Jeff Carr	jcarr@sjc.utah.gov
<i>Director of City Commerce</i>	Brian Preece	bpreece@sjc.utah.gov
<i>Director of Engineering</i>	Brad Klavano	bklavano@sjc.utah.gov
<i>Director of Planning</i>	Steven Schaefermeyer	sschaefermeyer@sjc.utah.gov
<i>Director of Public Works</i>	Raymond Garrison	rgarrison@sjc.utah.gov
<i>Fire Chief</i>	Chris Dawson	chdawson@sjc.utah.gov
<i>Director of Admin Services</i>	Melinda Seager	mseager@sjc.utah.gov
<i>Director of Recreation</i>	Janell Payne	jpayne@sjc.utah.gov

City Council Districts



City Manager's Message

To the Mayor, City Council, and Members of the Community:

Contained herein is the budget for the City of South Jordan for the Fiscal Year 2024-2025. The budget is the foundation of all the programs and work that is accomplished in the City each year. Significant time and effort has gone into its preparation. As we continue to follow the pattern that was established several years ago, the approach to putting this budget together focused on conservative fiscal responsibility, a strong desire to maintain current service levels, and a vision of a sustainable financial future for our community. This year's fiscal budget continues to maintain our exceptional service levels by allowing the City to retain well-trained and skilled employees, keeps the financial reserves healthy, and provides for the increasing costs of building and maintaining public infrastructure.



City Manager
Dustin Lewis

The City Council has developed a robust and comprehensive strategic plan to guide the City forward and this budget supports the implementation of that plan and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities.

POLICY ISSUES

The City honors its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

SOLUTIONS

The City has adopted the use of priority-based budgeting as a recognized best practice in municipal finance and has been using it for many years as the basis of our budgeting philosophy. As a common sense, data-driven, strategic alternative to incremental budgeting, the philosophy of priority-driven budgeting is that resources can be allocated

according to how effectively a program or service achieves the goals and objectives that are of most significant value to the community.

This budget identifies several strategic drivers that need fiscal resources to keep us current and relevant in our changing growth patterns. We continue to protect our investment in a well-trained and experienced workforce that has some of the best and brightest professionals in their field of expertise. We also have focused on maintaining our infrastructure in a responsible way to try to avoid significant costs in the future.

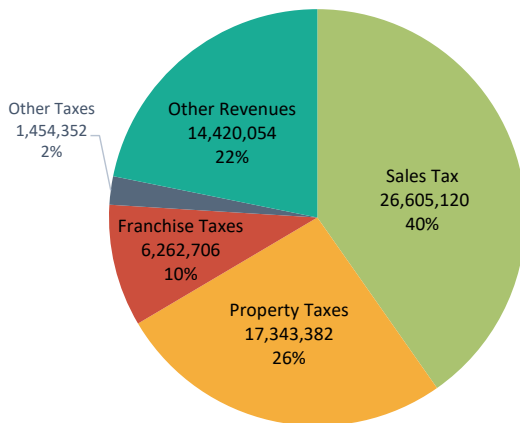
As the City grows, we have a responsibility to ensure our investment in personnel, infrastructure, and services are not eroded over time. After careful evaluations, the following items are some of the major undertakings of this budget; a) fortification of our employee retention program, b) funds for infrastructure, maintenance and projects totaling \$ 14,330,850, b) hiring 17 full-time employees, including 3 recreation personnel, 3 streets personnel, 4 parks personnel, 4 police personnel, 1 Backflow Technician, and 2 Mulligans personnel.



ECONOMIC FACTORS

South Jordan is beginning to see significant retail and employment center growth in the western part of the City. South Jordan City is working to establish a balanced and sustainable economic base that includes property tax revenues, sales tax revenues and good-paying jobs. In order to do this, the City must focus on both regional retail and Class A office park development, expansion of job creation centers, and thereby establishing itself as the economic hub of the Southwest Valley.

City Manager's Message



SOLUTIONS

The City's General Plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption and implementation of these various planning scenarios including key sub-area plans, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The General Plan is important in helping the City be prepared to sustain our levels of service when we reach build out. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation.

The City must continue to build a tax base that is multifaceted, reliable, and truthful.

REGULATORY & LEGISLATIVE CHALLENGES

Cities face external forces, such as a potential recession, emergencies that demand public services, or new federal and state policies that require cities to adjust and adapt. How we adapt depends in large part on our capacity to control resources and manage change.

SOLUTIONS

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. Three principal attributes of cities' capacity to adapt to changing environments are: (1) the state-local framework, including most importantly the constraining effects of the state legislature and the state's financial non-support of its cities; (2) the alignment between a city's economic base and its fiscal budget priorities; and (3) the demands of the city's residents and customers to provide an acceptable level of services. These three attributes create a lens through which we can understand the decision making

room for city officials to respond to so many external forces.

Most recently, cities are experiencing more demand to be part of the solution regarding affordable housing and are subject to such related state enacted legislation and rule-making.

CHANGES IN SERVICE LEVELS OR FEES

Sustainable growth starts with best-in-class city services, such as safe neighborhoods, reliable roads, and great parks. Those best-in-class services drive population growth, as more and more people and business desire to live and work in the community. Where Utah's tax structure does not allow for inflation capture in property taxes we will be facing difficult decision as it relates to taxes and services. Without more commercially based property taxes, the City will continue to find it harder to meet the growth related service demands. Municipal budgets are strongest when they have diversified revenue streams and when cities' taxation system aligns with their economies.

SOLUTIONS

This budget also keeps our debt ratio comparatively low, which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.

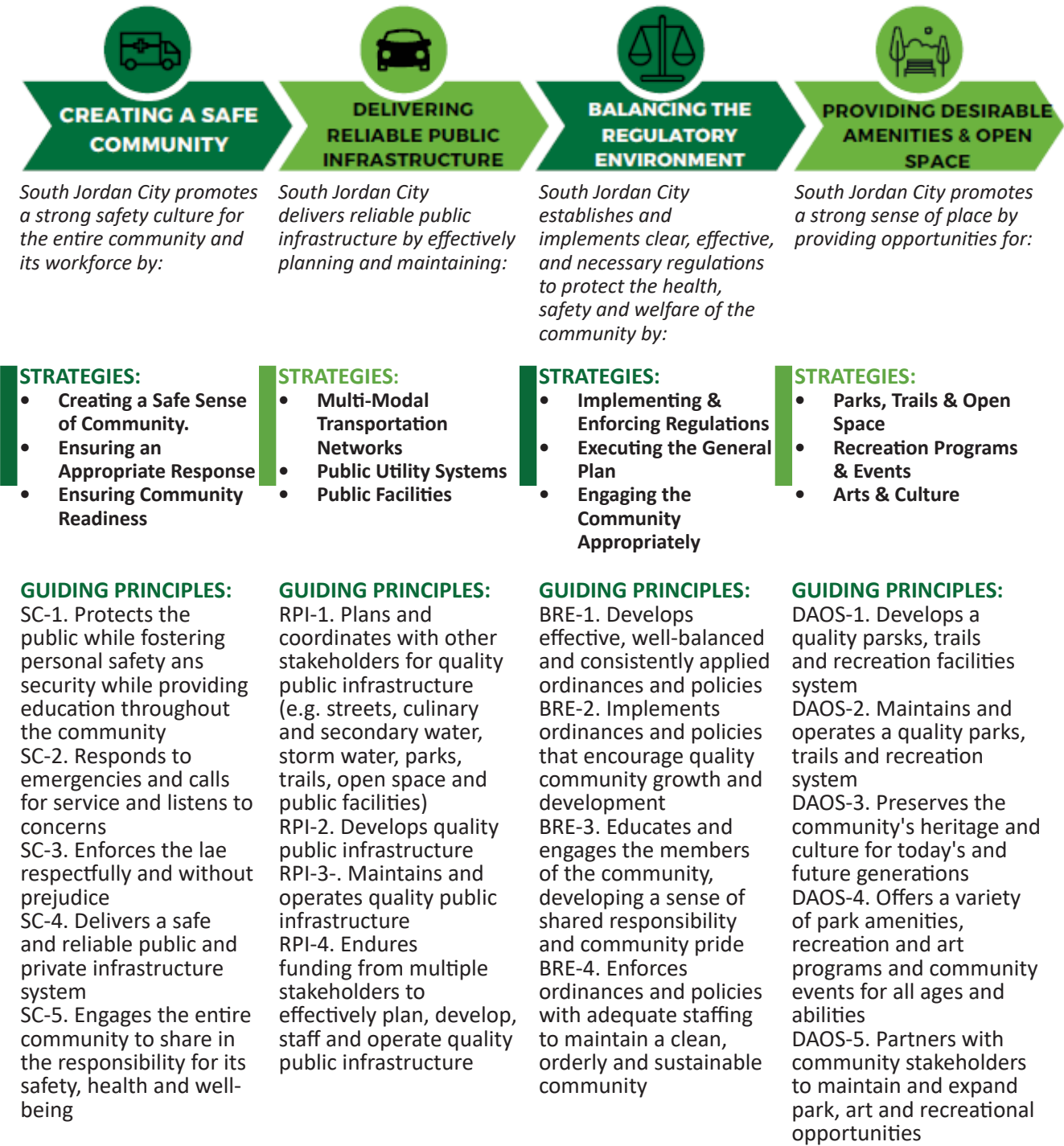
Our Vision

We are a family-oriented community, founded upon principles of accountability, integrity, industry, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Our Mission

South Jordan City provides service-oriented, responsible government, consistent with the community's values, priorities, and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the the future.

Our Priorities

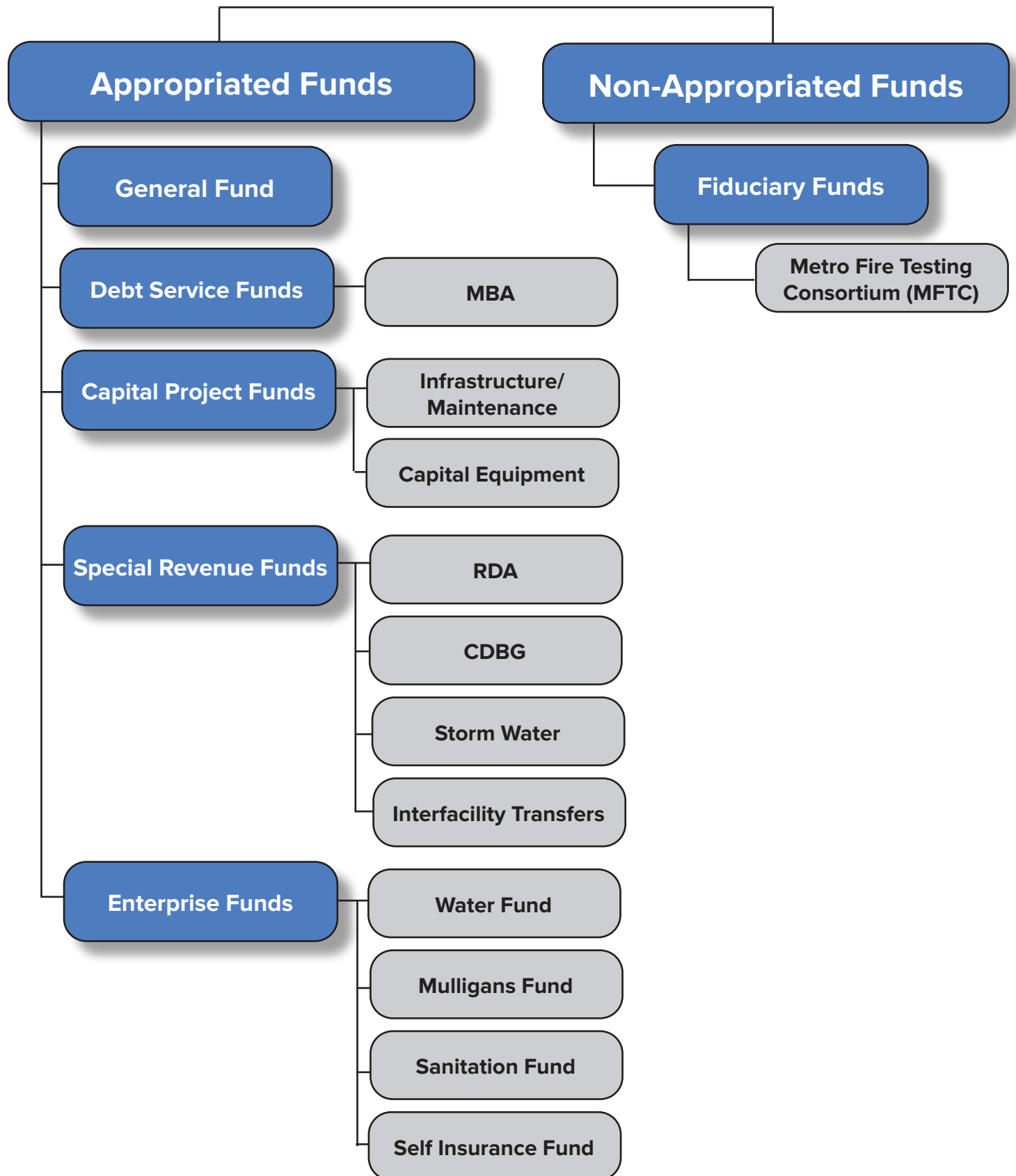




The chart below outlines the process used to create strategic goals.



Fund Organizational Chart



Department	Governmental Funds							Proprietary Funds		
	Major Funds				Non Major Funds			Major Funds	Non Major Funds	
	General Fund	Debt Service	Capital Projects	Redevelopment Agency	Storm Water	IFT	CDBG	Water Fund	Sanitation Fund	Mulligans Fund
Office of the City Manager	8,821,096	6,013,325	-	23,270,456			240,000			
Administrative Services	5,736,218									2,254,826
Recreation	2,726,144									
Engineering Services	5,334,781									
Planning	963,105									
Fire/EMS	12,940,730					2,514,571				
Police	15,078,729									
Public Works	11,233,378		17,352,565		3,655,594			29,788,886	6,247,540	
City Attorney	1,467,002									



City Council Chambers

Fund Types

Governmental Funds

Major Fund Descriptions:

General Fund - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Redevelopment Agency (RDA) Fund - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

Capital Projects Fund - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

Non-Major Fund Descriptions:

Storm Drain Fund - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

CDBG Fund - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

Interfacility Transfers (IFT) Fund - The IFT fund is used to account for the revenues received by the City for Advanced Life Support (ALS) treatment and transport capabilities.

Proprietary Funds

Major Fund Descriptions:

Water Fund - The water fund is used to account for the activities of the City's water operations.

Mulligans Fund - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

Non-Major Fund Descriptions:

Sanitation Fund - The sanitation fund is used to account for the activities of the City's sanitation operations.

Self Insurance Fund - The self insurance fund is used to account for the cost of claims, injuries and losses.

The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2024-2025 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2024-2025 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2024-2025 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year.

Public Participation

Throughout the year, the city communicates with residents via surveys, focus groups, social media, etc. as inputs to decisions about service levels and preferences, community priorities, and organizational performance. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

Basis of accounting and budgeting

The budgets of governmental funds are prepared on a modified accrual basis of accounting. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when they are available and measurable. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period.

All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
Governmental Funds		
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Non-Governmental Funds		
Proprietary Funds	Accrual	Modified Accrual

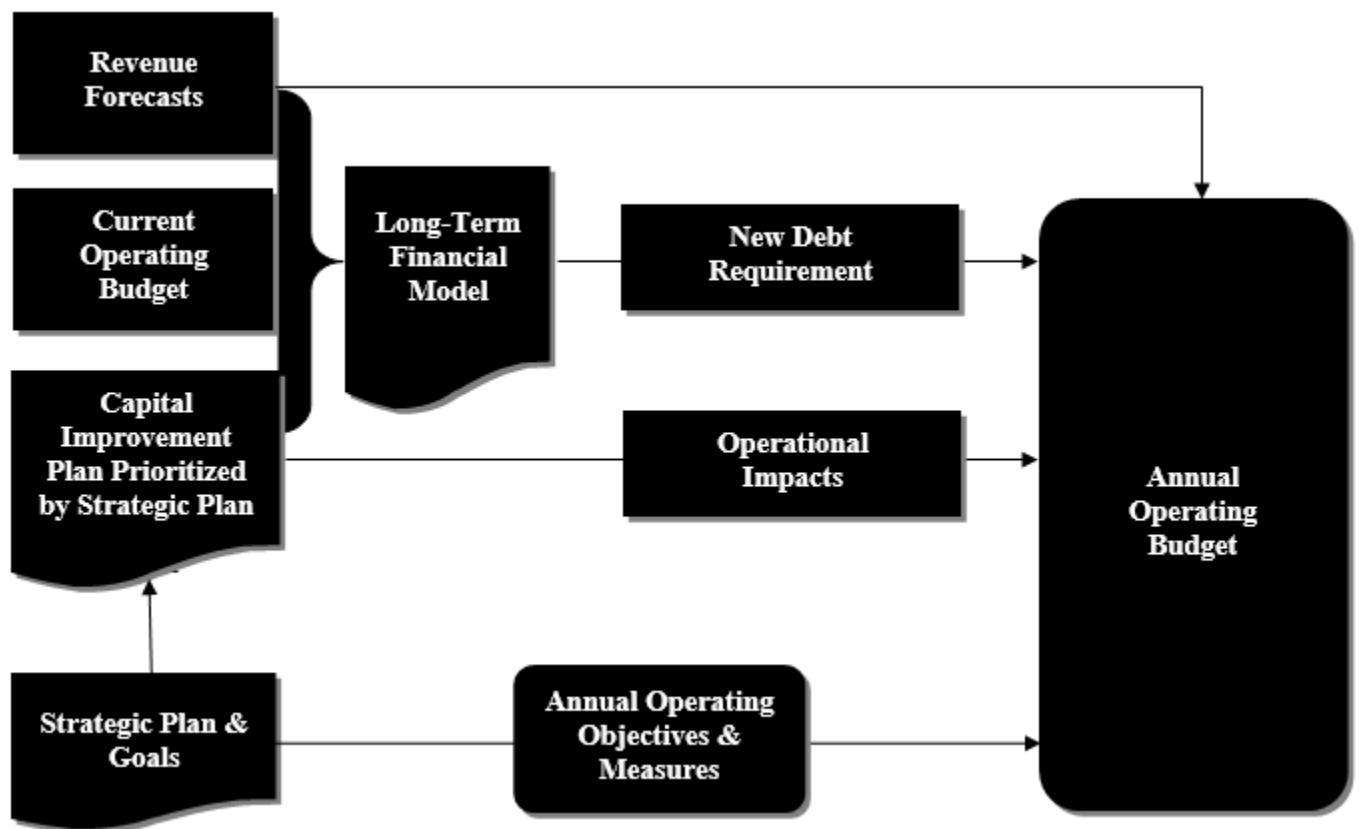
Proprietary Funds do not budget for items such as depreciation, the sale of capital assets, etc.

Budget Process

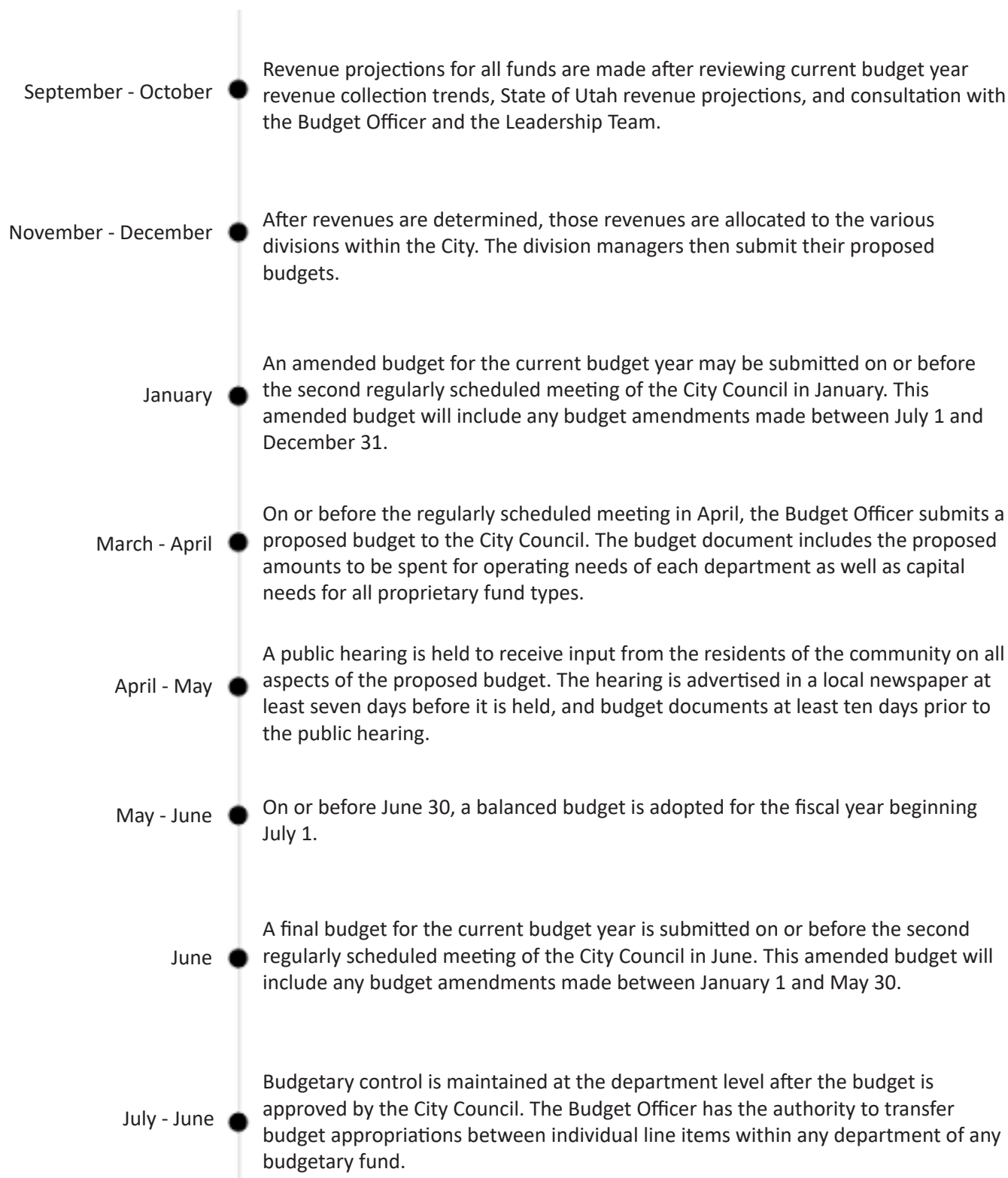
Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

Relationship between the Budget Process and Long-Range Planning



The following are the procedures and timeline followed by the City in the budget process:



Budget in Brief

BUDGET IN BRIEF

The City Council approved the fiscal year 2024 Tentative Budget at the April 2, 2024 City Council meeting.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation; efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals \$169,578,302.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at www.sjc.utah.gov.

Fee Increases for Fiscal Year 2025

The following is a summary of the increased fees for 2025:

**See detailed fee schedule on page 205*

Business License Fees

Business License Denial/Revocation Appeal

Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.

Development Services Fees

Right-of-Way Vacation \$1,818

Fire Department Fees

Consumable Supplies and Medications		Cost plus appropriate surcharges for stock maintenance and replacement	
CPR/AED	Resident	\$25	per person
First Aid Training	Resident	\$25	per person
Disaster Preparedness Training	Resident	\$40	per extinguisher used
Off-Site Training Instruction		\$55	per instructor per hour, in addition to per person class fees and applicable supply costs

Police Department Fees

Police Reports	\$15
Traffic Accident Report	\$15

Animal Control Fees

Dog License	\$10	Eliminate New License Fee
Dog License Renewal (Altered)	\$10	Annually
Dog License Renewal (Non-Altered)	\$35	Annually
Senior Citizen - Age 65 (Dog must be Altered)	\$5	Annually
Vicious Dog Sign	Actual cost of sign	
Euthanasia Fee	\$40	

Storm Water Fees

Residential	\$9.02 per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface	
Non-residential	\$9.02 per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface / 1 ERU = monthly fee	

Waste Collection Fees

1st Can	\$14.89 per month
Each additional can	\$9.97 per month
Senior option (70 gallon can)	\$11.03 per month

Water Rates

SFR 3/4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
SFR 1" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 3/4"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 1"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
1 1/2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68

Budget in Brief

	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
3" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
6" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
8" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
10" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48

FY 2025 ADOPTED BUDGET

The City’s adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2024 through

June 30, 2025. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

Summary of Change - Proposed vs Adopted					
Operating			Capital		
Fund	Proposed	Adopted	Fund	Proposed	Adopted
General Fund	\$67,464,985	\$67,464,985	Class C Road Funds	\$4,157,000	\$4,157,000
Special Revenue Fund	\$29,680,621	\$29,680,621	Transportation Tax	\$2,314,000	\$2,314,000
Debt Service Fund	\$6,013,325	\$6,013,325	General Capital	\$3,500,000	\$3,500,000
Enterprise Fund	\$39,024,669	\$39,024,669	Capital Equipment	\$1,085,000	\$1,085,000

APPROPRIATED BUDGET BY FUND

The City’s total appropriated operating budget of \$159 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

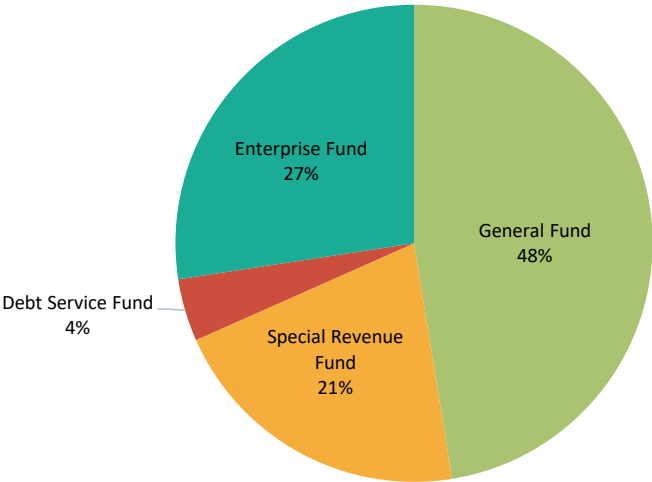
Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to the fund receiving the transfer. In order to determine the

actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

All funds are balanced in fiscal year 2025. The City’s general fund is balanced in 2025.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

Operating Appropriations



Budget in Brief

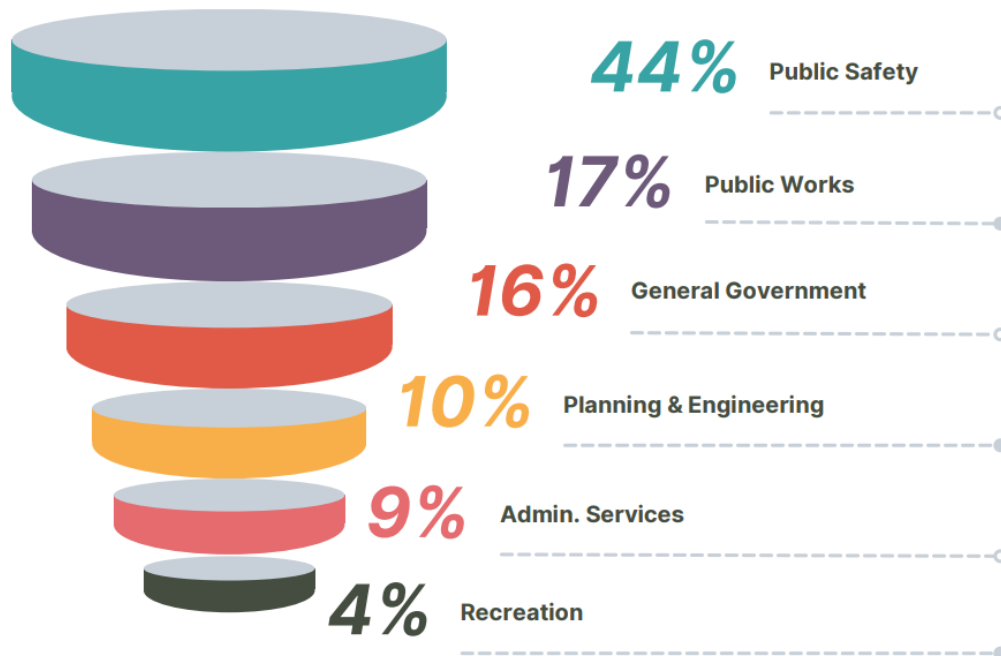
How General Fund Money is Spent

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of \$67 million. This fund encompasses

the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, planning, engineering, recreation, and general government.

Function	Percent	Description
Public Safety	44%	Police/Animal Control/Fire
Public Works	17%	Fleet/Streets/Streetlighting/Parks/Cemetery
General Government	16%	City Manager/ACM/HR/Finance/City Commerce/City Attorney
Planning & Engineering	10%	Planning/Engineering/Building
Admin. Services	9%	Communications/Facilities/Risk/Court/IT
Recreation	4%	Recreation Programs/Seniors/Museum/Special Events/Arts

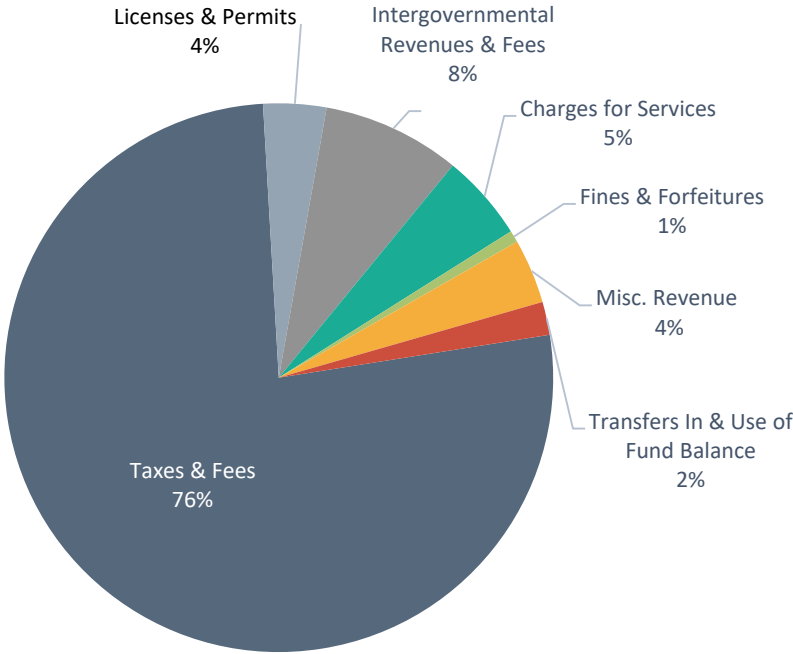
How Money is Spent



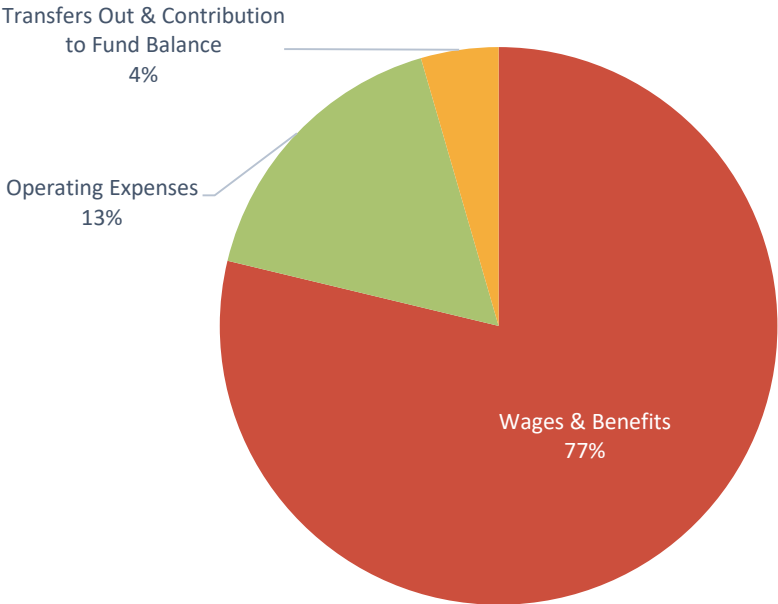
FY 24-25 Principal and Interest Payments

Fund	Principal	Interest	Total
General Fund	\$3,615,000	\$2,383,425	\$5,998,425

Where Money Comes From
General Fund 2025 Adopted, \$67,464,985



How Money is Spent
General Fund 2025 Adopted, \$67,464,985



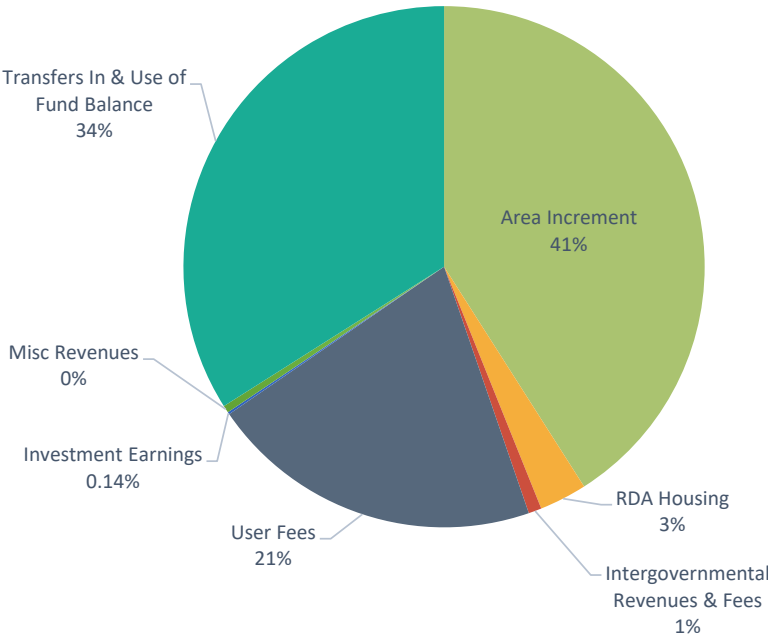
Budget in Brief

Special Revenue Fund

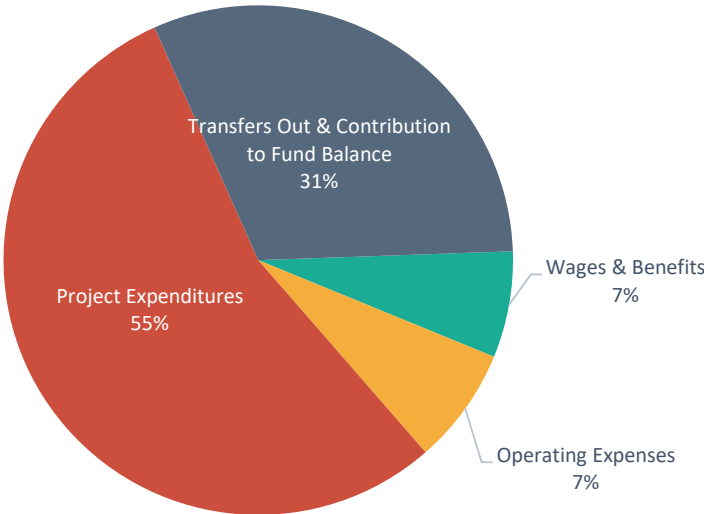
The special revenue funds have an operating budget of \$29 million. Special revenue funds are used to account for

specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG, IFT & Storm Water.

Where Money Comes From
Special Revenue Funds 2025 Adopted, \$29,680,621



How Money is Spent
Special Revenue Funds 2025 Adopted, \$29,680,621

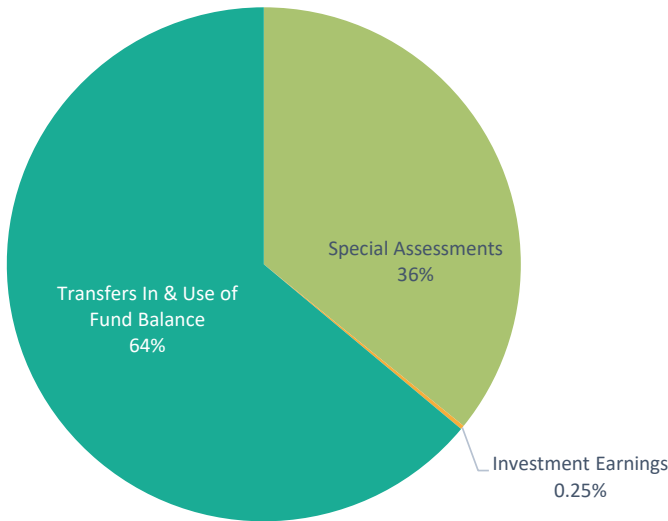


Debt Service Fund

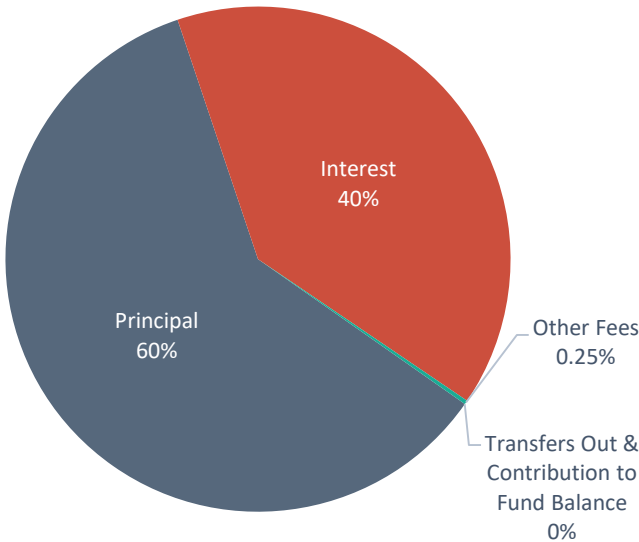
The debt service fund has an operating budget of \$6 million. The debt service fund is used to account for the accumulation of resources and payment of

general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Where Money Comes From
Debt Service Funds 2025 Adopted, \$6,013,325



How Money is Spent
Debt Service Funds 2025 Adopted, \$6,013,325



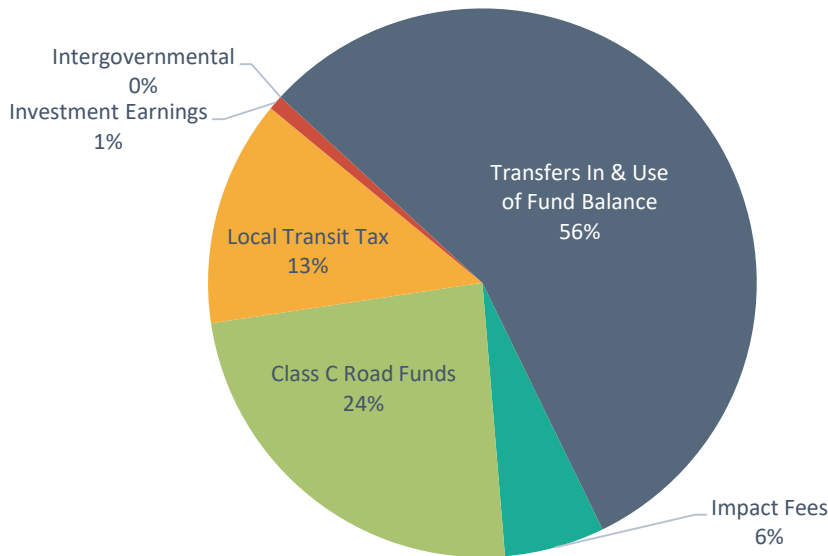
Budget in Brief

Capital Projects Fund

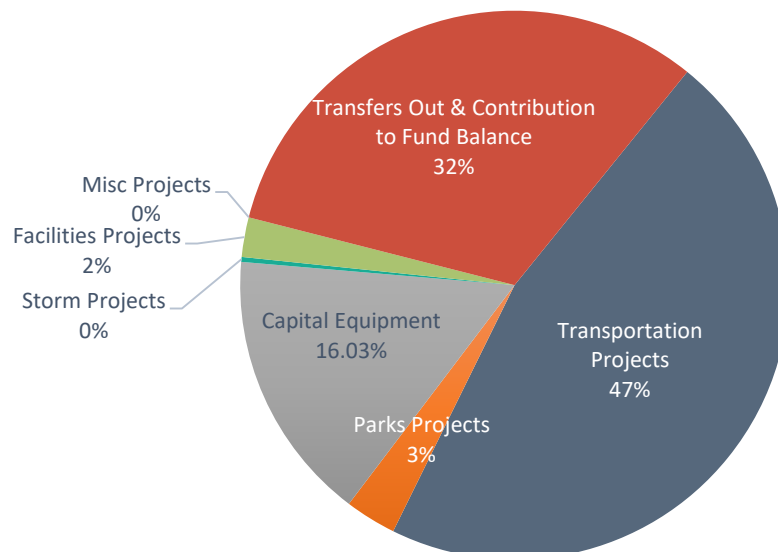
The capital project fund is used to account for new construction, expansion, renovation, or replacement

projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

Where Money Comes From Capital Projects Fund 2025 Adopted, \$17,352,565



How Money is Spent Capital Projects Fund 2025 Adopted, \$17,352,565



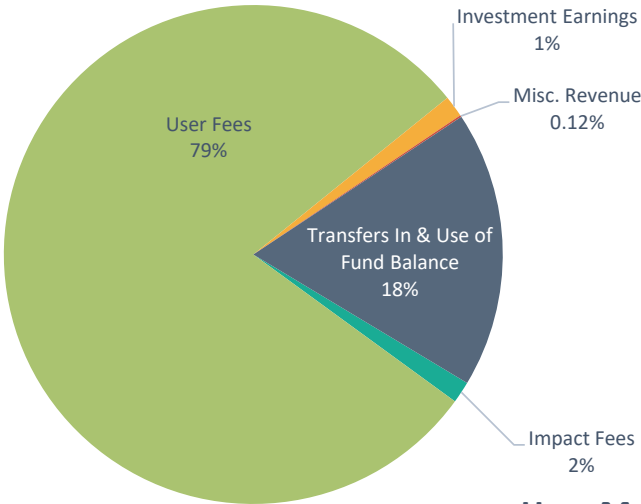
Enterprise Fund

Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the

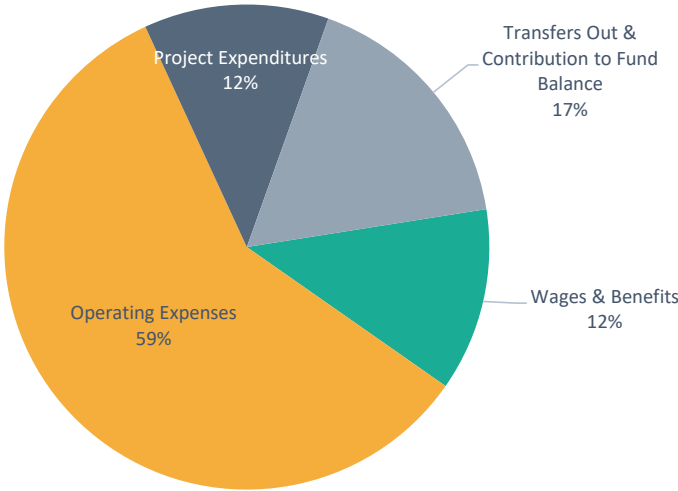
FY 2025 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2025 to support general government services total \$4,967,696.

Fund	Amount
Water	\$3,050,206
Sanitation/Recycling	\$672,566
Mulligans	\$10,000

Where Money Comes From
Enterprise Funds 2025 Adopted, \$39,024,669



How Money is Spent
Enterprise Funds 2025 Adopted, \$39,024,669



Budget in Brief

STAFFING CHANGES

The City has 454 (FTE) employees budgeted in FY 2025. This represents a net increase of 17 FTE's from FY 2024. Funding has been increased to fund the following changes to FTE's:

3.0 FTE's have been added to the Recreation & Event Programs, 3.0 FTE's added to Streets, 4.0 FTE's added to Parks, 4.0 FTE's added to Police, 1.0 FTE added to Water and 2.0 FTE's added to Mulligans.

Total Current FTE	437
Recreation & Event Programs	+3
Streets	+3
Parks	+4
Police	+4
Water	+1
Mulligans	+2
Total Recommended FTE FY 2025	454

SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT

<u>Department</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Budget</u>	<u>FY 24-25 Budget</u>	<u>FY 22-23 FTE's</u>	<u>FY 23-24 FTE's</u>	<u>FY 24-25 FTE's</u>
General Fund						
Executive	\$1,937,174	\$2,223,158	\$2,238,259	7	6	6
Information Center	\$445,890	\$502,503	\$442,720	6	6	6
Human Resources	\$730,474	\$895,555	\$973,843	4	4	4
Finance	\$3,167,119	\$3,367,350	\$4,134,938	19	20	20
City Commerce & Sustainability	\$319,881	\$356,793	\$366,171	2	2	2
City Recorder	\$240,327	\$451,983	\$459,228	2	2	2
Administrative Services	\$368,370	\$499,719	\$540,654	3	3	3
Communications/Media/Marketing	\$443,691	\$464,935	\$496,967	3	3	3
Court	\$618,564	\$738,570	\$753,298	5	5	5
Information Services	\$1,796,617	\$2,358,712	\$2,403,787	10	11	11
Facilities	\$1,476,823	\$1,537,940	\$1,541,512	8	9	9
Recreation & Event Programs	\$1,537,112	\$1,665,210	\$2,314,575	8	10	13
Seniors	\$426,255	\$498,991	\$365,987	5	3	3
Building	\$1,805,213	\$2,011,395	\$1,890,209	15	15	13
Engineering	\$2,759,355	\$3,122,537	\$3,444,572	19	20	23
Planning	\$842,867	\$1,017,716	\$963,105	8	8	7
Fire	\$10,922,743	\$12,621,818	\$12,940,730	92	92	92
Police	\$11,473,757	\$14,190,713	\$15,078,729	84	88	92
Public Works Admin	\$1,175,358	\$1,284,572	\$1,243,571	8	8	8
Fleet	\$1,623,549	\$1,613,680	\$1,618,698	6	6	6
Parks	\$3,796,182	\$4,259,902	\$4,771,505	30	30	34
Cemetery	\$321,369	\$361,678	\$368,123	3	3	3
Streetlighting	\$528,120	\$490,915	\$467,999	3	2	2
Streets	\$1,848,920	\$2,422,758	\$2,763,482	19	19	22
City Attorney	\$1,261,700	\$1,352,270	\$1,467,002	6	6	6
Total General Fund	\$51,867,431	\$60,311,373	\$64,049,664	375	381	395

Department	FY 22-23 Actual	FY 23-24 Budget	FY 24-25 Budget	FY 22-23 FTE's	FY 23-24 FTE's	FY 24-25 FTE's
Enterprise Fund						
Mulligans	\$1,766,544	\$1,735,386	\$1,847,826	7	7	9
Sanitation	\$6,186,884	\$5,822,458	\$6,237,518	5	5	5
Water	\$26,554,709	\$26,545,103	\$23,142,171	25	25	26
Secondary Water	\$849,834	\$1,131,670	\$1,839,347	3	3	3
Total Enterprise Funds	\$35,357,971	\$35,234,617	\$33,066,862	40	40	43
Special Revenue Funds						
Storm Water	\$4,987,672	\$3,450,089	\$3,655,594	11	10	10
Fire IFT	\$2,981,779	\$2,944,294	\$2,514,571	0	6	6
Total Special Revenue Funds	\$7,969,451	\$6,394,383	\$6,170,165	11	16	16
Total Full Benefited Employees	\$95,194,853	\$101,940,373	\$103,286,691	426	437	454

HOW IS THE BUDGET FUNDED?

Property Taxes

Polices services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2025 is projected to be around 1.86 per \$1,000 of taxable valuation. It is estimated that a total of \$17,343,382 will be received from property taxes in FY 2025. This represents a increase of 9.50% from fiscal year 2024.

Property tax increments are also generated within the 5 redevelopment areas. It is estimated that a total of \$4,960,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2025, approximately \$26,605,120 will be received in local option sales tax. This is a 5% increase over FY 2024. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2025 approximately \$153,015 will be received in transient room tax, \$484,336 will be received from cable TV tax, \$6,262,706 will be received from franchise

tax, and \$807,000 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates \$2,505,661 in licenses and permits in FY 2025.

Intergovernmental Revenue

Intergovernmental revenues include any money received from Federal and State grants. The city is estimated to receive \$523,000 in Federal and State grants.

Charges for Services

This includes revenue from charges for services for Water, Storm water, Secondary water, and Mulligans golf course. A 3.5% water usage rate increase has been proposed for the FY 2025 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and publications, park use fees, ambulance fees, Recreation

Budget in Brief

programs, etc. Other charges for services are estimated at \$43,351,072 in FY 2025.

Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2025, special assessment revenue is estimated at \$2.1 million.

Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and institutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2025, the City projects the investment earnings to be \$540,691 citywide.

Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring nature. Miscellaneous revenues are estimated at \$2,842,570 in FY 2025.

ADOPTED CAPITAL IMPROVEMENT PLAN

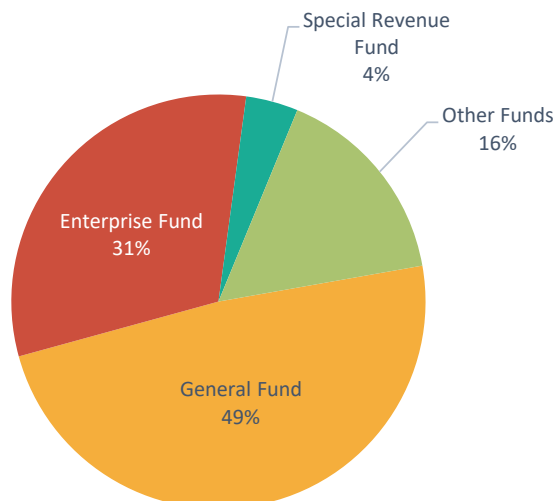
The City of South Jordan's Capital Improvement Plan (CIP) represents the City's five-year plan for capital improvements and totals \$169,578,302. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2025 totals \$3,500,000.

The recommended CIP reflects the City's comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2025 totals \$4,655,000. Approximately \$1.7 million of this will be provided by last year's unspent appropriations. Another funding source representing approximately \$1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of "cash" or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

The following page provides a listing of some of the highlighted projects in the fiscal year 2025 capital budget. (refer to CIP detail page).

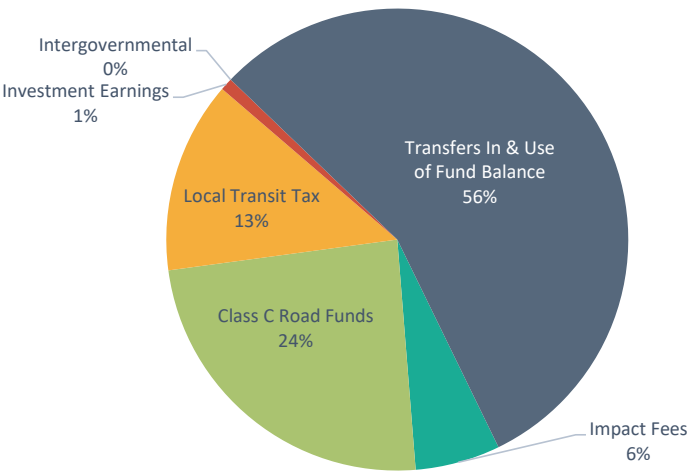
Investment Earnings



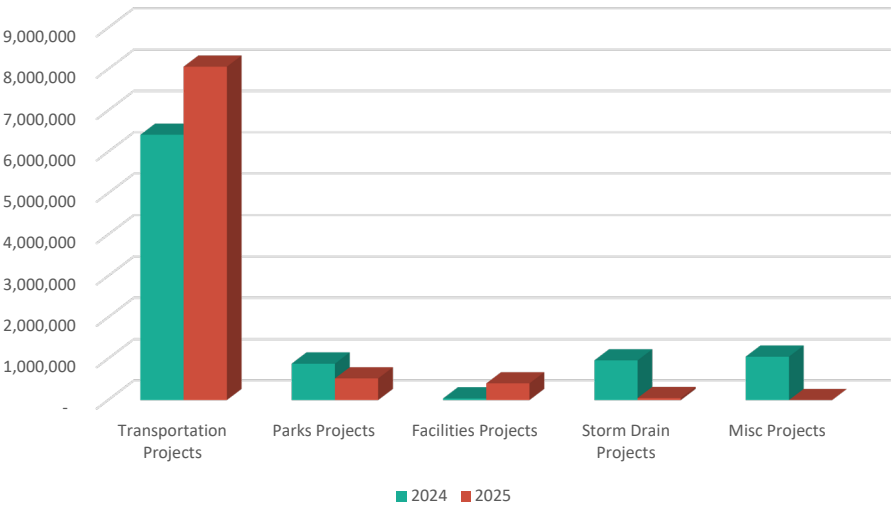
FY 2025 ADOPTED CAPITAL BUDGET HIGHLIGHTS

FY 2024-2025 CIP Funding	
Transportation Projects	\$8,062,000
Parks Projects	\$525,000
Facilities Projects	\$405,000
Storm Water Projects	\$50,000
Water Projects	\$4,185,000
Fleet Equipment	\$2,682,328

Where Money Comes From



Capital Projects FY 2024 vs FY 2025



*Transportation projects increased due to an increase in class C and road tax revenue.

Long-Term Financial Plan

ALL BUDGETED FUNDS

	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
REVENUES							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,817	4,345,257	2,505,661	2,530,718	2,556,025	2,581,585	2,607,401
RDA Areas	11,739,951	14,265,000	13,035,000	10,000,000	9,500,000	8,000,000	7,500,000
Intergovernmental Revenues	11,699,889	2,696,836	7,234,000	7,378,680	7,526,254	7,676,779	7,830,314
Charges for Services	44,706,510	43,321,324	40,611,862	41,017,981	41,428,160	41,842,442	42,260,866
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Special Assessments	1,610,499	2,153,650	2,154,175	2,154,175	2,154,175	2,154,175	2,154,175
Impact Fees	1,487,707	2,350,000	1,575,000	1,575,000	1,575,000	1,575,000	1,575,000
Administration Fees	4,697,758	4,971,385	4,967,696	5,017,373	5,067,547	5,118,222	5,169,404
Investments	3,435,442	590,690	540,691	850,000	800,000	750,000	750,000
Transfers In	22,492,844	21,205,180	15,227,389	15,227,389	15,227,389	15,227,389	15,227,389
Miscellaneous Revenue	9,527,419	826,570	2,842,570	1,000,000	1,000,000	1,000,000	1,000,000
Total Revenues	161,379,333	147,797,862	142,819,603	141,462,002	143,988,323	145,348,902	147,858,094
EXPENDITURES							
Employee Expense	47,010,939	57,014,089	59,899,081	64,092,017	68,578,458	73,378,950	78,515,476
Supplies & Services	26,149,464	30,604,355	1,235,266	31,266,501	31,297,768	31,329,066	31,360,395
Administrative Fees	4,697,758	4,971,385	4,967,696	4,972,664	4,977,636	4,982,614	4,987,597
Debt Service	7,301,582	9,096,322	6,013,325	11,162,001	8,434,775	8,222,525	5,998,425
Capital Outlay & Projects	23,143,635	26,026,464	32,880,728	32,880,728	32,880,728	32,880,728	32,880,728
Transfers Out	27,580,522	21,205,180	15,357,768	15,357,768	15,357,768	15,357,768	15,357,768
Total Expenditures	135,883,900	147,947,795	150,353,864	159,731,679	161,527,133	166,151,650	169,100,389
Net Increase (Decrease) in Fund Balance	25,495,433	(149,933)	(7,534,261)	(18,269,676)	(17,538,810)	(20,802,749)	(21,242,294)
Beginning Fund Balance	154,146,616	179,642,049	179,492,116	171,957,855	153,688,179	136,149,369	115,346,620
Ending Fund Balance	179,642,049	179,492,116	171,957,855	153,688,179	136,149,369	115,346,620	94,104,326

GENERAL FUND							
	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
REVENUES							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,814	4,345,257	2,505,661	2,605,887	2,710,123	2,818,528	2,931,269
Intergovernmental Revenues	653,464	430,000	523,000	549,150	576,608	605,438	635,710
Charges for Services	4,332,304	3,301,952	3,451,612	3,520,644	3,591,057	3,662,878	3,736,136
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Administration Fees	4,697,758	4,971,385	4,967,696	4,992,534	5,017,497	5,042,585	5,067,798
Investments	44,069	10,000	10,001	10,051	10,101	10,152	10,203
Transfers In	789,915	1,039,705	1,315,456	507,869	507,869	507,869	507,869
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,578,830	2,591,724	2,604,683	2,617,706
Total Revenues	65,081,483	65,490,269	67,464,985	69,475,653	72,158,753	74,675,442	77,290,234
EXPENDITURES							
Employee Expense	42,325,462	50,469,353	53,131,304	54,725,243	56,367,000	59,749,020	61,840,236
Supplies & Services	10,363,384	10,675,125	11,169,879	11,281,578	11,394,394	11,508,338	11,623,421
Transfers Out	10,413,754	4,345,791	3,163,802	3,000,000	3,000,000	3,000,000	3,000,000
Total Expenditures	63,102,600	65,490,269	67,464,985	69,006,821	70,761,394	74,257,358	76,463,657
Net Increase (Decrease) in Fund Balance	1,978,883	-	-	468,832	1,397,359	418,084	826,577
Beginning Fund Balance	13,360,675	15,339,558	15,339,558	15,339,558	15,808,390	17,205,749	17,623,833
Ending Fund Balance	15,339,558	15,339,558	15,339,558	15,808,390	17,205,749	17,623,833	18,450,410

Long-Term Financial Plan

WHY

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

EFFECT ON THE BUDGET AND BUDGET PROCESS

City revenues are not keeping up with inflationary costs; specifically the property tax rates are not keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

ASSUMPTIONS

The baseline revenues and expenditures are based on the FY 2023 revised budget as well as the projected growth. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately \$2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

LINKING TO STRATEGIC GOALS

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.

Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

Compliance with Fiscal Standards: The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

Modified Accrual Basis: The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

Fund Accounting: The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

Budget Document: The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and

presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 30 of each year.

Balanced Operating Budget: The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

Investment of Funds: The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

Revenue Projection: All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

Revenue Diversification: An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

Revenue Stabilization Reserves: The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is

Key Fiscal Management Practices

currently 35% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or “one-time only” General Fund expenditures, as approved by the City Council.

One Time Revenues: The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

Debt: The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

Capital Improvement Plan: The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

Capital Needs Financing: The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

Capital Expenditures: All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

Fees: The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

Enterprise Funds: In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

Inter-Fund Borrowing / Transactions Defined: Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City’s enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.

Key Fiscal Management Practices

- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

Compensation Committee: Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

Risk Management: The City operates a risk management and loss prevention program to minimize losses and injuries. The City is self-insured and appropriately finances and insures the cost of claims, injuries and losses.

Budget Adjustments:

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

Budget Oversight: The Budget Officer has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and

proven available.

Priority Based Budgeting: A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

Financial Reporting and Monitoring: The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

Audit Committee: The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

Independent Audit: State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office's Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City's Audit Committee.

Revenue Source Detail

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000. Revenues are forecasted primarily using trend analysis. Other factors such as population growth and the City's general plan are also used.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Self Insurance Fund
- Storm Water Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedule 205-222.



Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City’s second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “truth in taxation”. The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “truth in taxation” is derived.

For FY 2023-2024, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the

page, South Jordan’s property tax rate is comparable to other cities in the Salt Lake County.

Fund/Object

Property Tax - Current: 100-400000

Property Tax - Delinquent: 100-403000

Property Tax - Green Belt: 100-404000

Department

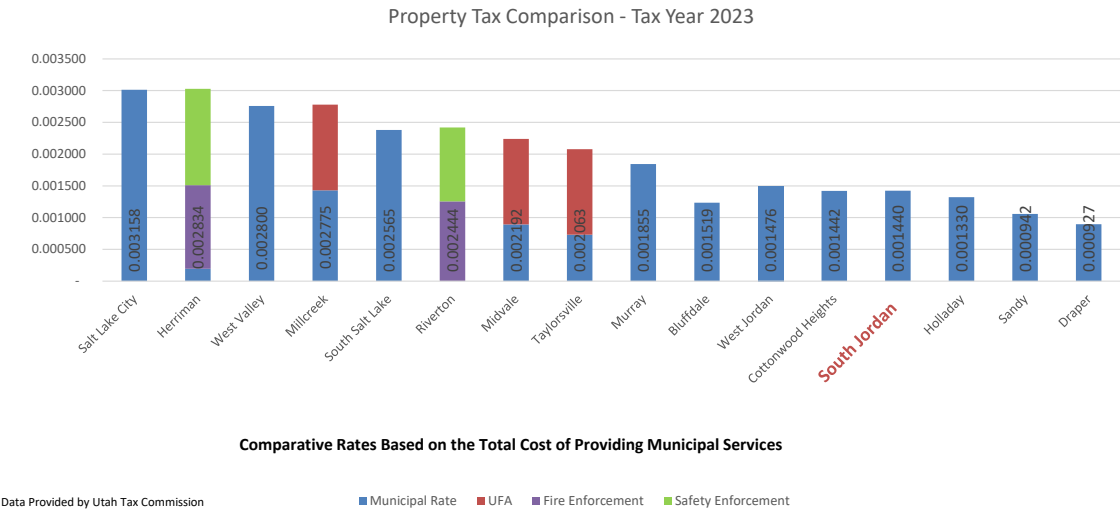
Finance

10-6-133
Maximum tax rate allowed per \$1 taxable value: .007

Definition:

Ad valorem is Latin for “according to value”. An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

45% exempt on primary resident.



Revenue Source Detail

Property Tax

Current Formula

Revenue
Neutral

Taxing Entity Allocation of Property Tax (rate as of 2023):

Previous Year's Budgeted Revenues
Current Year's Adjusted Taxable Value
less New Growth

Organization	% Of Total Mill Levy
Mosquito Abatement	.09%
South Valley Sewer	1.93%
Jordan Valley Water	3.36%
Central Utah Water	3.94%
Salt Lake County Library	4.70%
Salt Lake County	13.74%
State Basic School	13.85%
South Jordan City	14.04%
Jordan School District	41.66%

Current Rate

The current (FY 23-24) property tax rate in South Jordan is .001425.

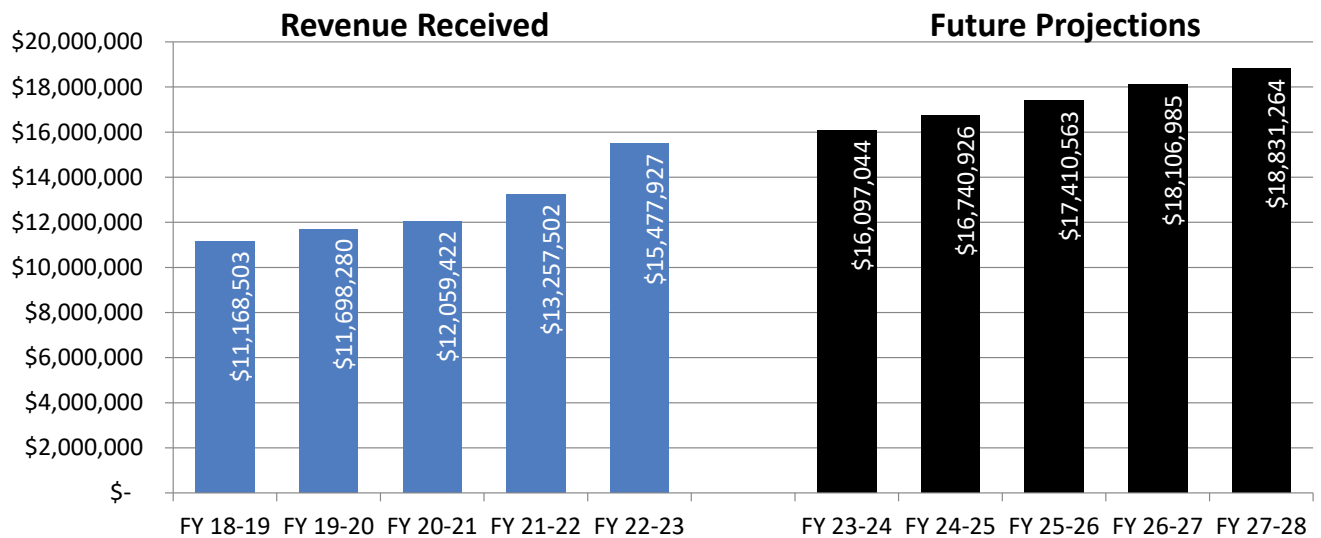
Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

Authorized Uses

General fund, unrestricted.

Collection History & Future Projections



Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Object

100-406000

Department

Finance

Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (7.25%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based

on each city’s population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

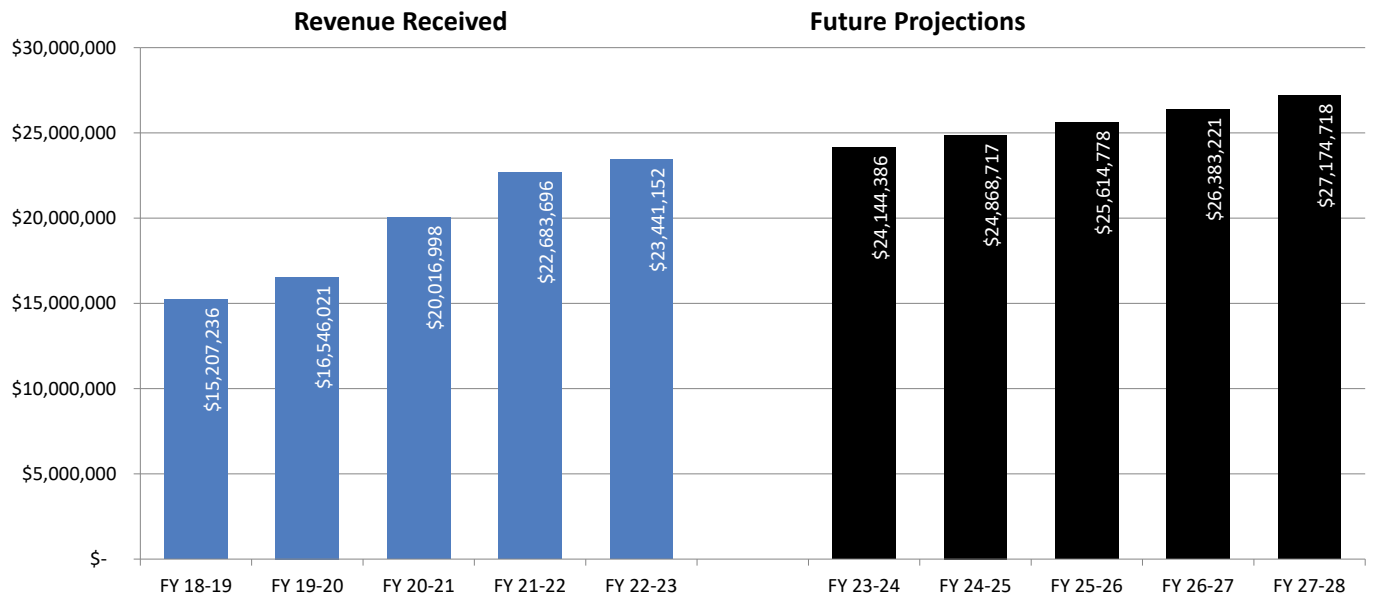
Authorized Uses

The City Council appropriates sales tax revenues to the general fund.

Revenue Source Detail

Sales & Use Tax

Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and Pacificorp as of July 1, 2018 will remit a monthly collection of 6%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & Pacificorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Object

100-408000

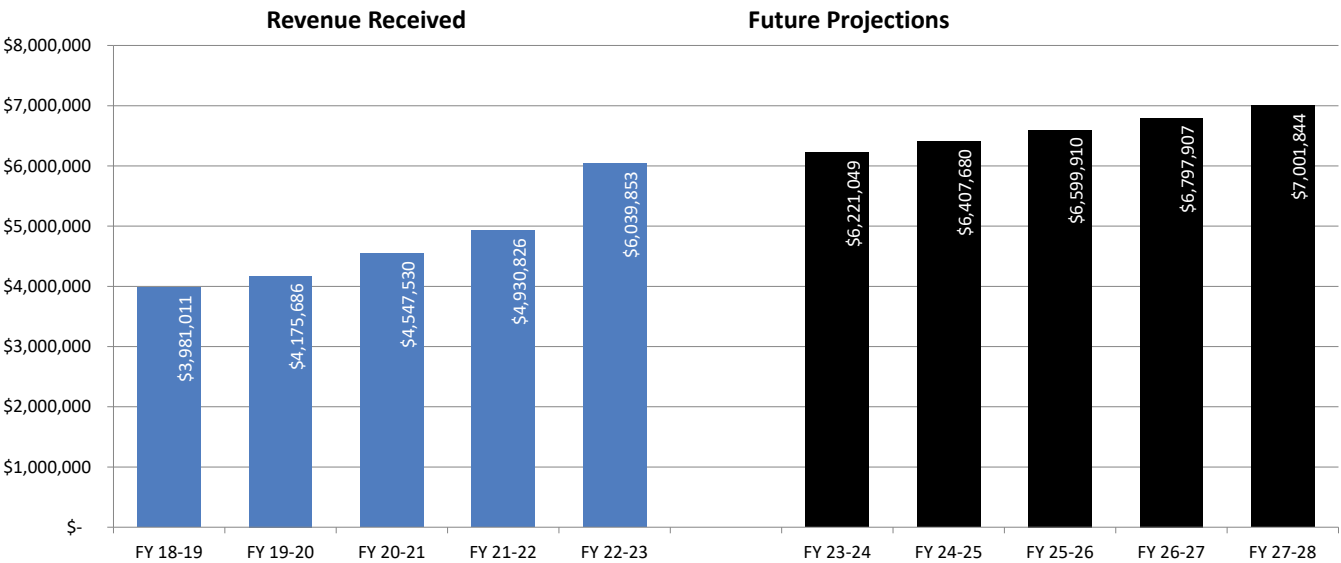
Department

Finance

Current Rate

As of FY 23-24, 6% of revenue earned in South Jordan goes to the City.

Collection History & Future Projections



Revenue Source Detail

Telecommunications Tax

Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

Fund/Object

100-409000

Authorized Uses

General Fund, unrestricted.

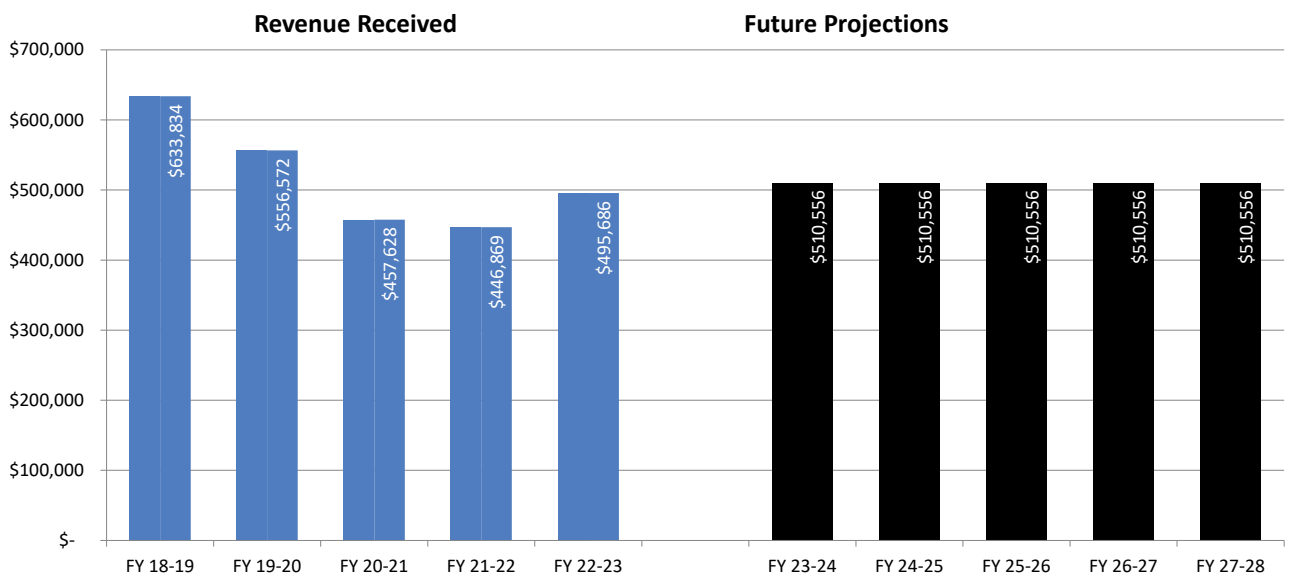
Department

Finance

Current Rate

As of FY 23-24, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

Collection History & Future Projections



Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Object

100-401101

Department

Finance

Current Rate

As of FY 23-24, the current rate collected by South Jordan City is 1%.

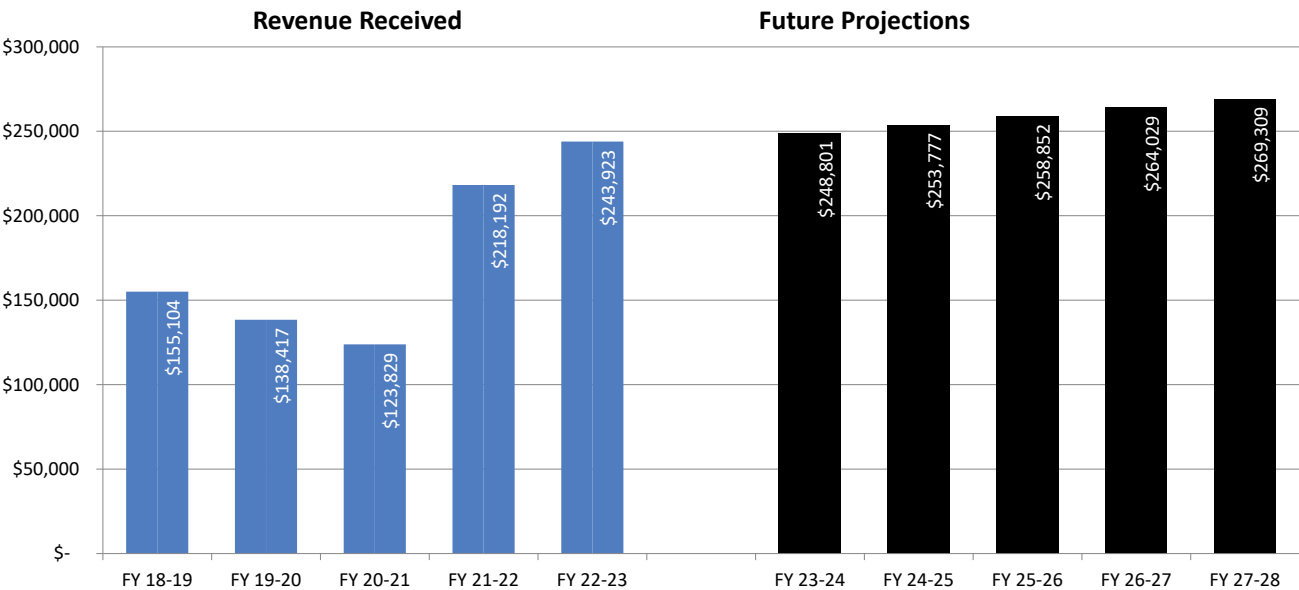
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections



Revenue Source Detail

Cable Television Franchise Tax

Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 23-24, the only two entities that provide this service are Century Link and Comcast.

Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

Fund/Object

100-401100

Authorized Uses

General fund, unrestricted.

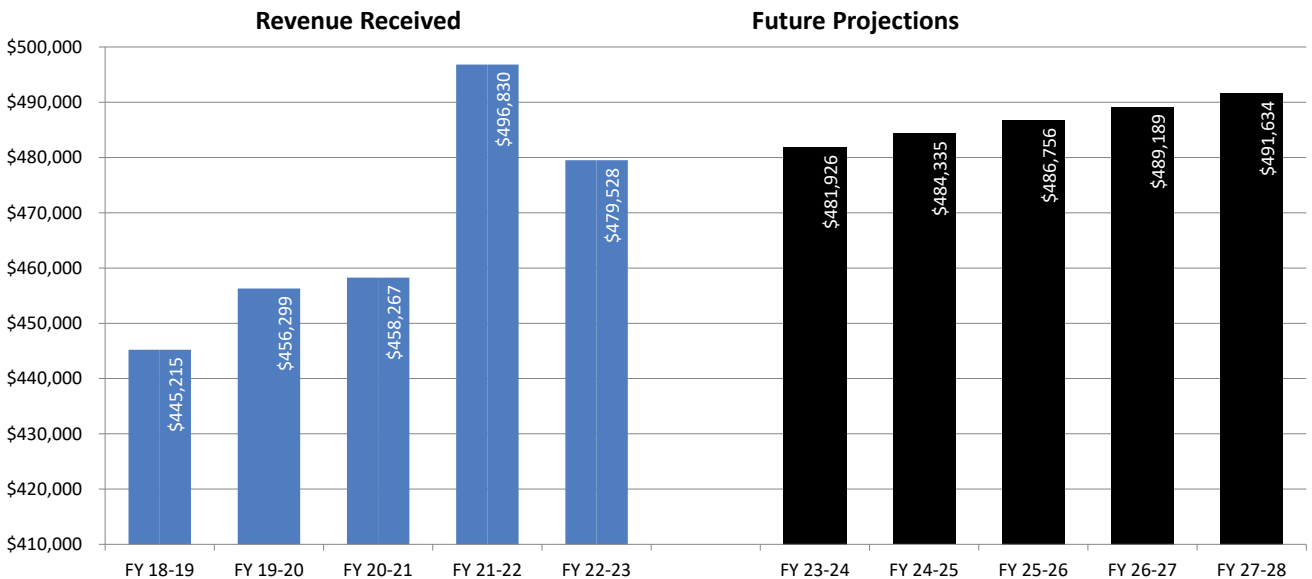
Department

Finance

Current Rate

As of FY 23-24, the current rate is 5%.

Collection History & Future Projections



Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Department

Court

Fund/Object

100-100-440000

Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

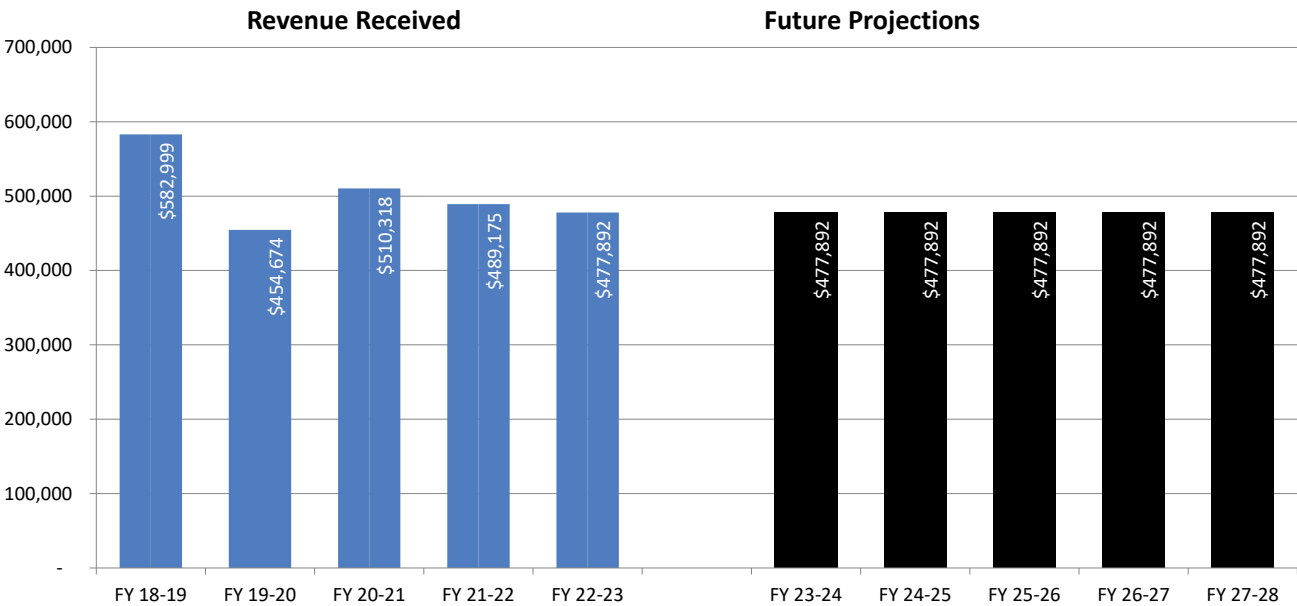
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections



Revenue Source Detail

Licenses & Permits

Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

Current Rate

Fees vary. For the complete fee schedule, see pages 205-222.

Method Received

Permit & License fees are collected by the City as permits are applied for.

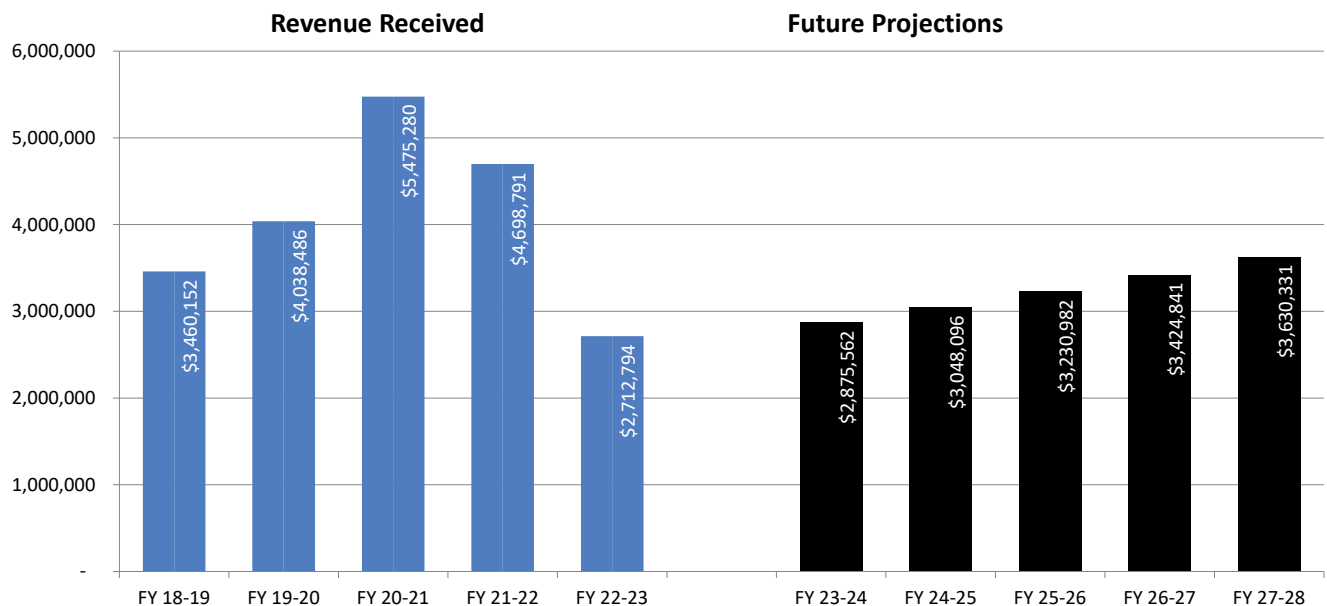
Authorized Uses

General Fund, unrestricted.

Fund/Object

100-416000 - Fire Department Permits
 100-412000 - Business Licenses
 100-413000 - Special Events Permits
 100-414000 - Road Cut Permits
 100-418000 - Dog Licenses
 100-417000 - Solid Waste License Fee
 100420-410000 - Building Permits
 100420-411000 - Electrical, Plumbing, & Mechanical Permits
 100420-415000 - Sign Permits
 100400-431400 - Plan Check Fees

Collection History & Future Projections



Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Fund/Object

- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-437030 - Maps & Publication Fees
- 100-437040 - Cell Tower Lease
- 100-430000 - Ambulance Fee
- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee

- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees
- 100420-431000 - Engineering Fees
- 100420-431200 - After Hours Inspection Fees
- 100400-431700 - Zoning & Subdivision Fees

Method Received

Collected by the City through various methods specific to the fund.

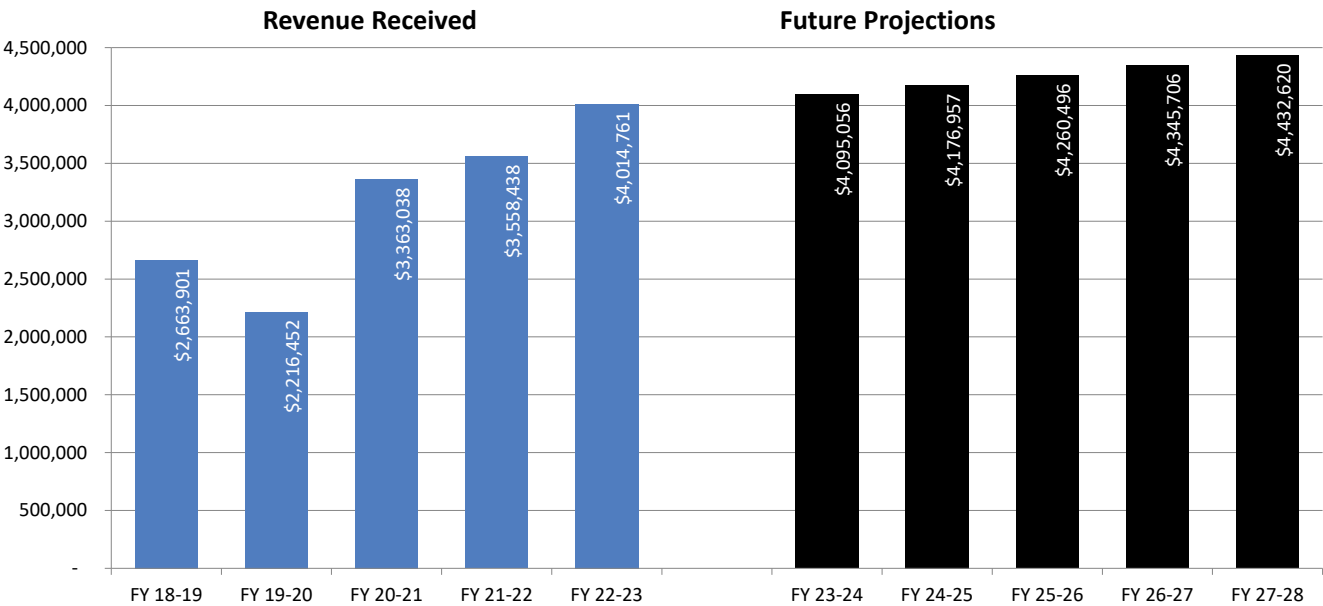
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections



Revenue Source Detail

Water Fund

Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

Primary Activities

- Proactive and reactive maintenance of 458 miles of pipe, 24,863 water connections, and 4,108 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

Method Received

Water Bills are sent out monthly and paid by the resident.

Authorized Uses

All collected funds are restricted to use within the Water Fund.

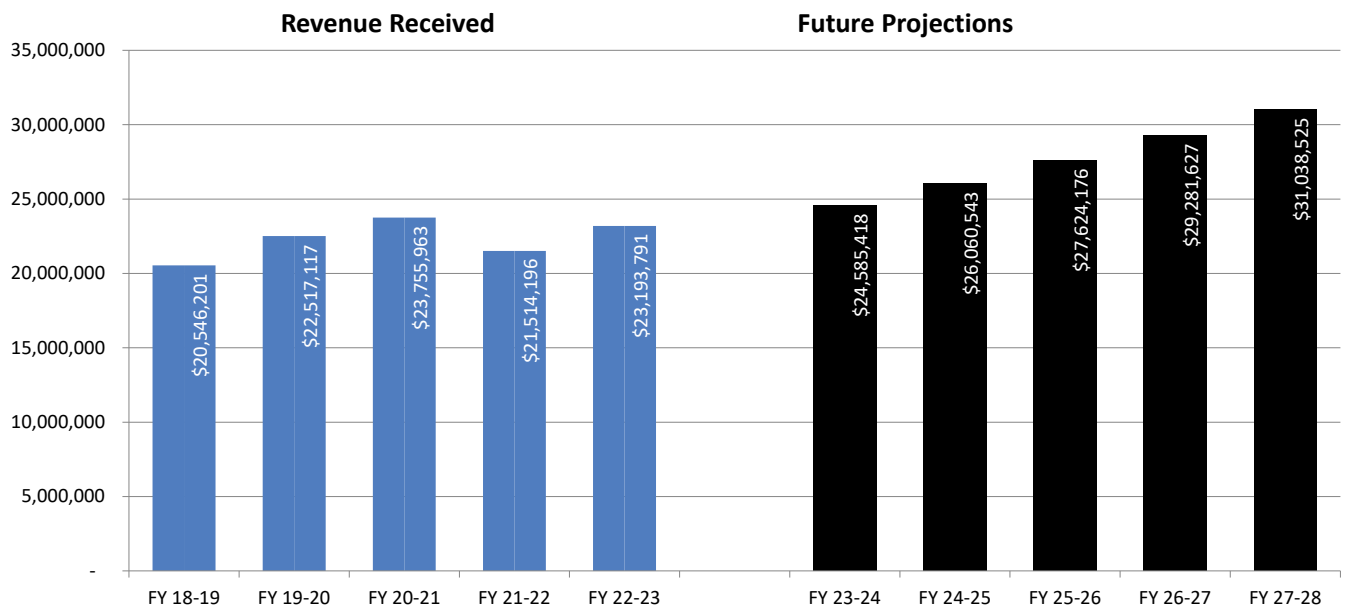
Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 4,200+ secondary water connections and 116 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

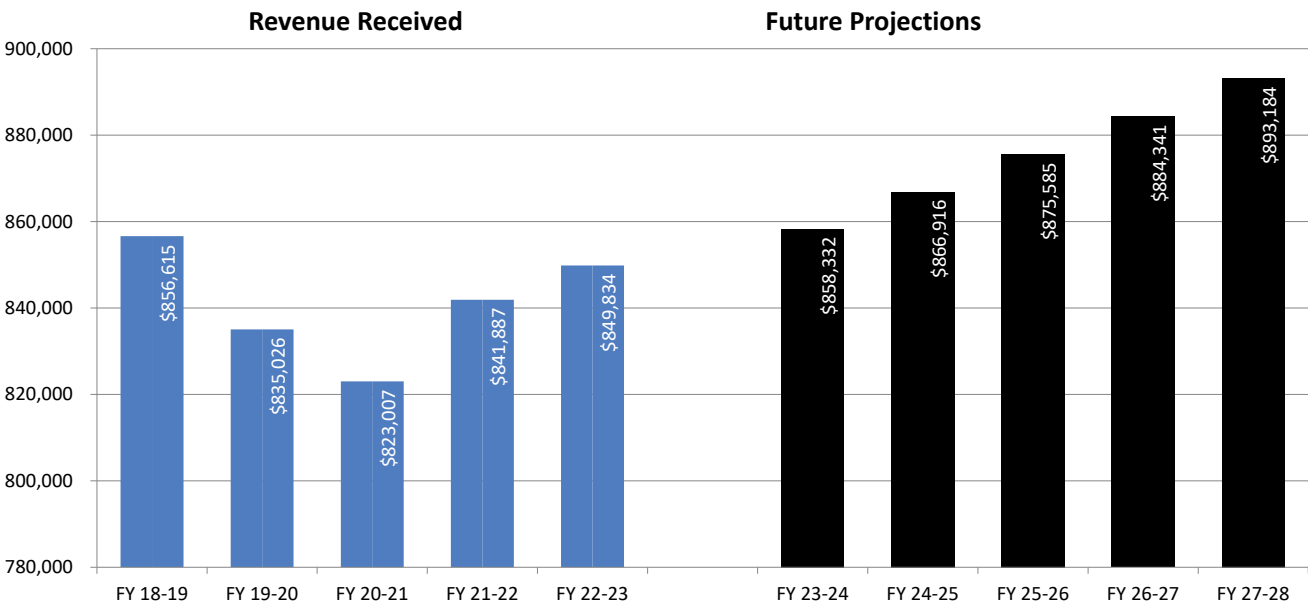
Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Revenue Source Detail

Sanitation Fund

Summary

The Sanitation & Recycling division administers and manages solid waste and refuse services along with curbside recycle pickup and additional recycle services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage & recycle pickup. The Sanitation & Recycling division provides residents with 96-gallon containers for garbage services. It is responsible for the delivery and repair of 20,000+ garbage containers and 17,000+ recycling containers.

Primary Activities

- Residential curbside pickup of garbage material and recycle material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage & recycle containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

Fund/Object

620-432600	Garbage Fees
620-432601	Recycling Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

Method Received

Sanitation & Recycling bills are sent out by monthly and paid by the resident.

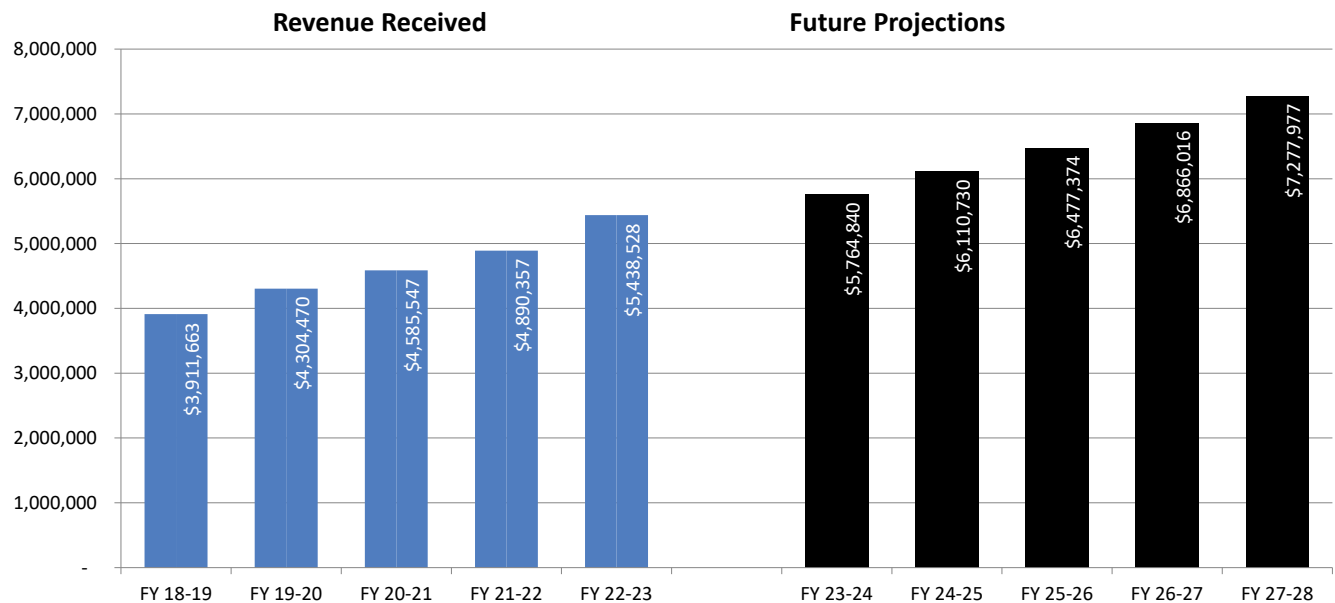
Authorized Uses

All collected funds are restricted for use within the Sanitation & Recycling Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

- Maintaining and operating:
- Two 9-hole golf courses.
 - Driving range with 32 covered and heated stalls.
 - 36 holes of miniature golf.
 - Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

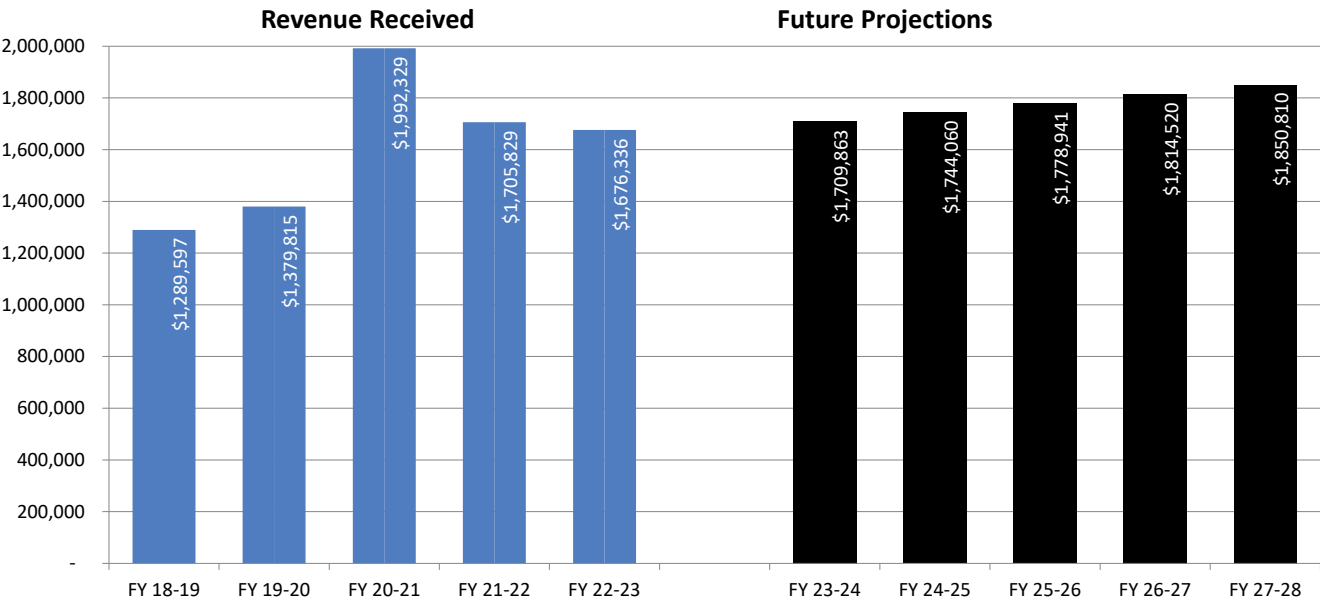
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted for use within Mulligans operations.

Revenue History



Revenue Source Detail

Storm Water Fund

Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

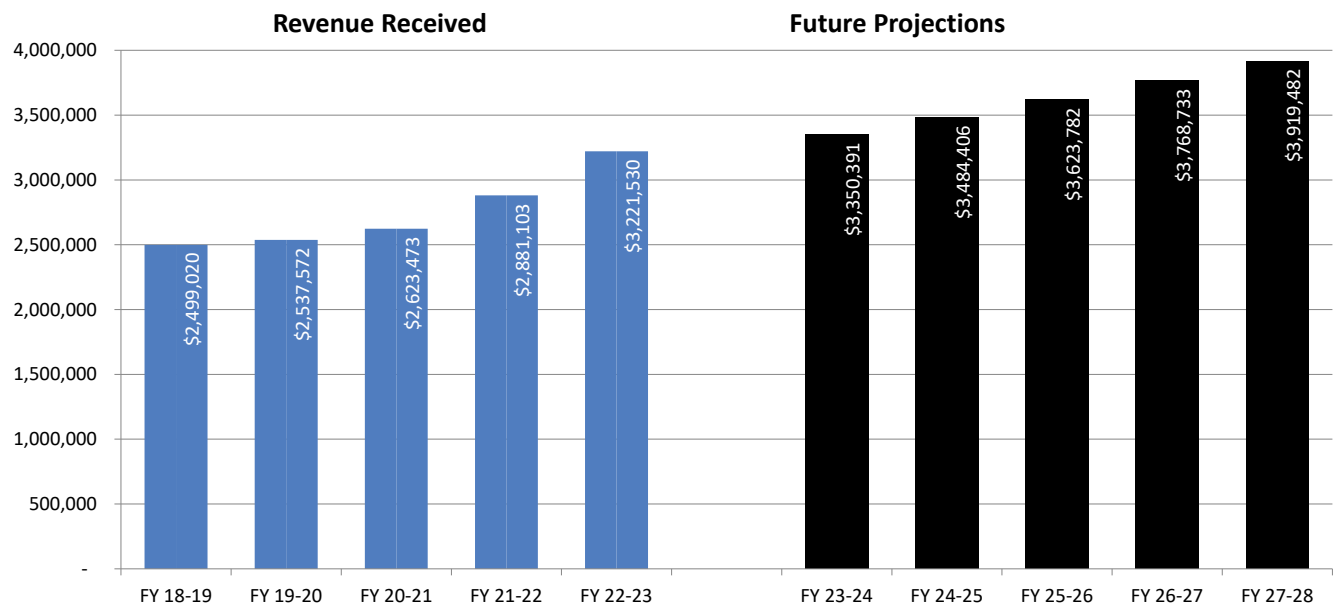
Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History



Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department

Redevelopment Agency

Fund/Object

- 200-401000-20000 - Prop Tax Increment-Project 1
- 200-401000-20004 - Prop Tax Increment-Project 6
- 200-401000-20013 - Prop Tax Increment-Project 9
- 200-401000-20008 - Prop Tax Increment-Project 11
- 200-402000-20000 - Prop Tax Haircut-Project 1
- 200-436060 - Administrative Fees-CDA
- 200-450400 - Interest Income

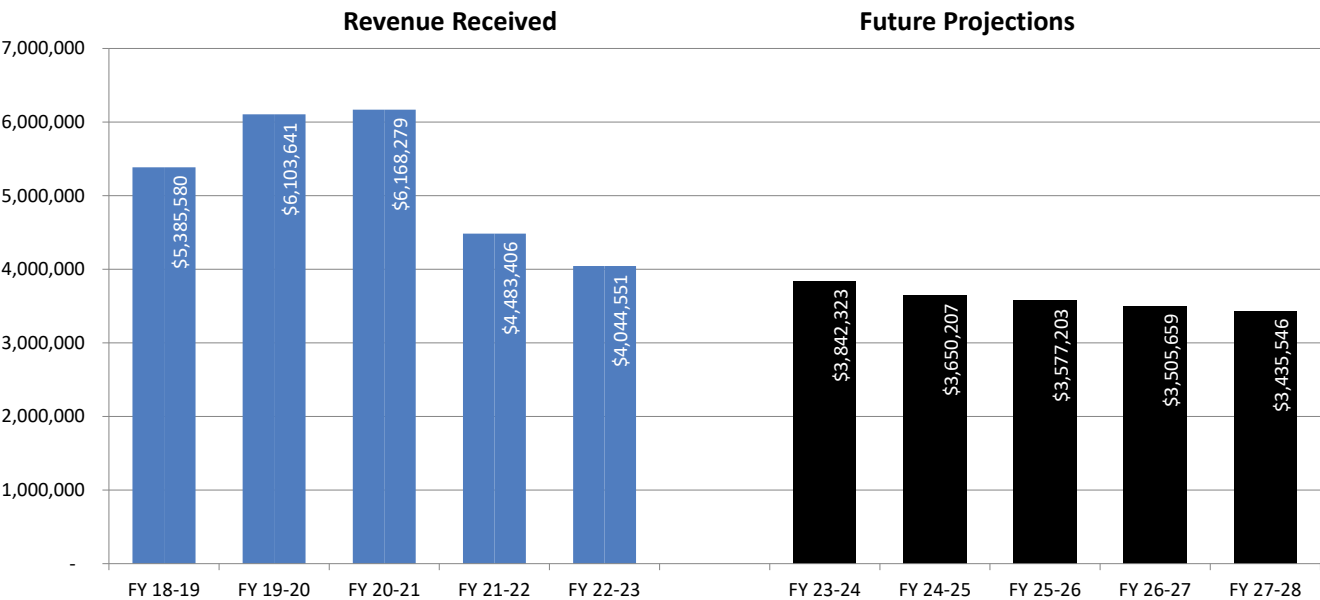
Method Received

RDA funds are remitted annually by Salt Lake County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History



Revenue Source Detail

RDA Housing

Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

Department

Redevelopment Agency

Method Received

The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are

the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of low income housing.

Fund/Object

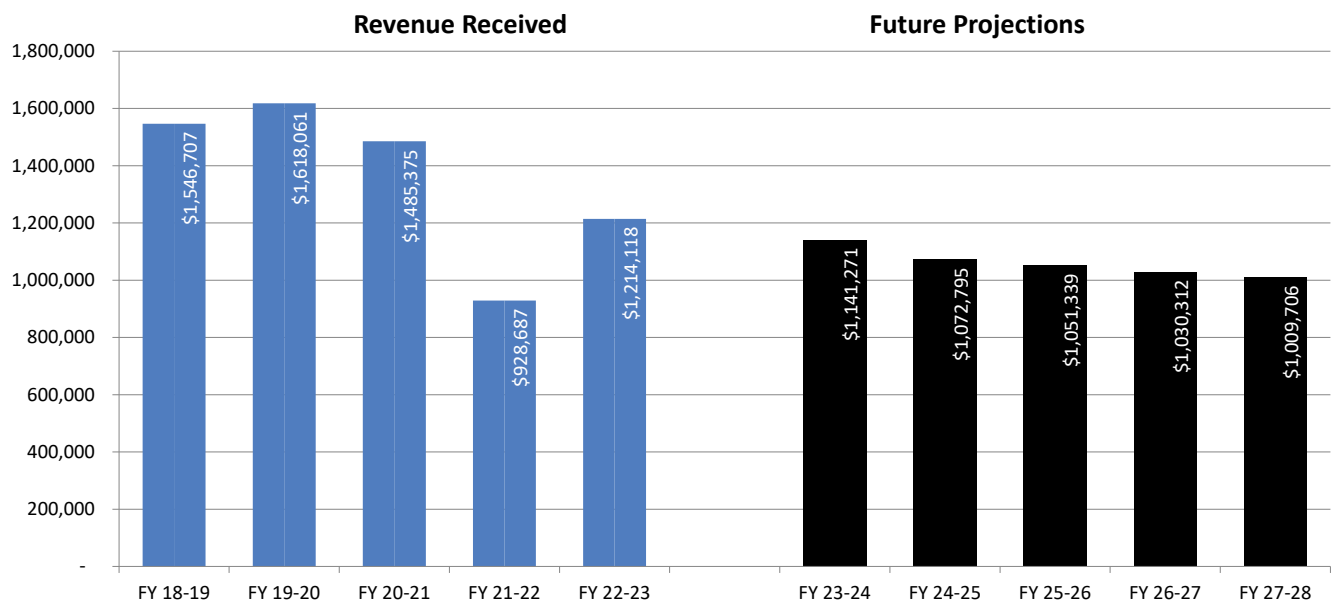
201-401000-20004 - Prop Tax Increment-Project 6
 201-401000-20013 - Prop Tax Increment-Project 9
 201-401000-20008 - Prop Tax Increment-Project 11
 201-450400 - Interest Income

Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah.

In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

Revenue History



Summary

The South Jordan Community Development Area is part of the City’s Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12
202-401000-20010 - Prop Tax Increment-Project 13
202-450400 - Interest Income

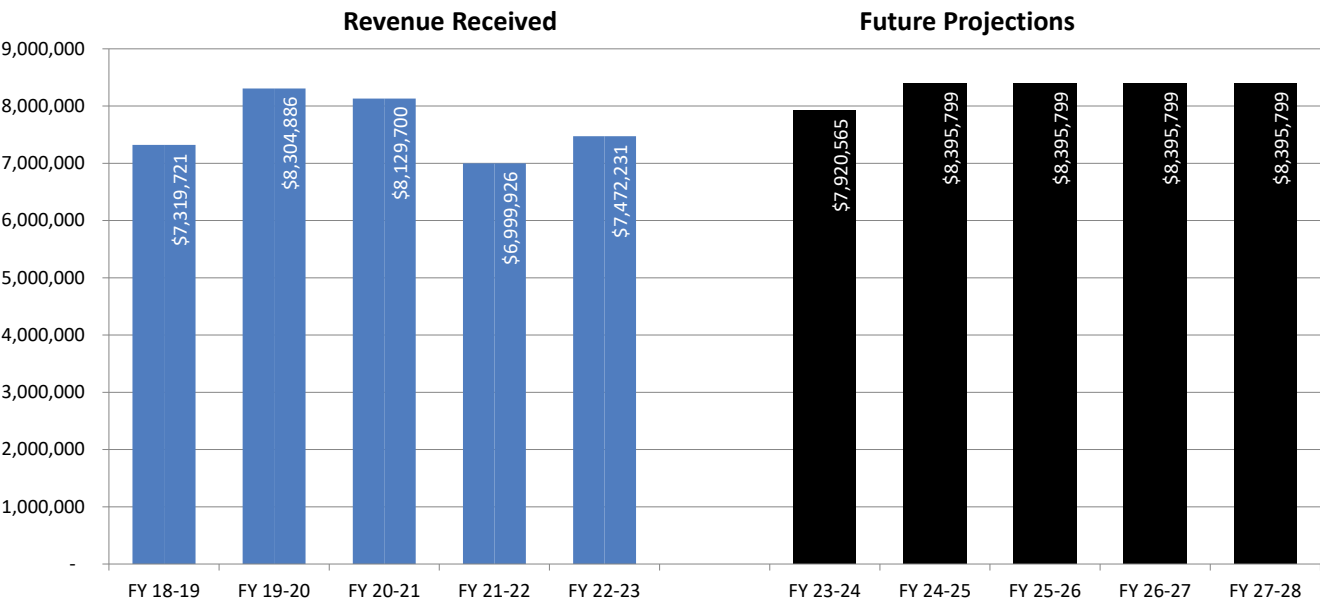
Method Received

Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

Revenue History



Revenue Source Detail

CDBG

Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

Primary Activities

- South Jordan's program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

Department

Development Services

Fund/Object

210-420400 - CDBG Revenue

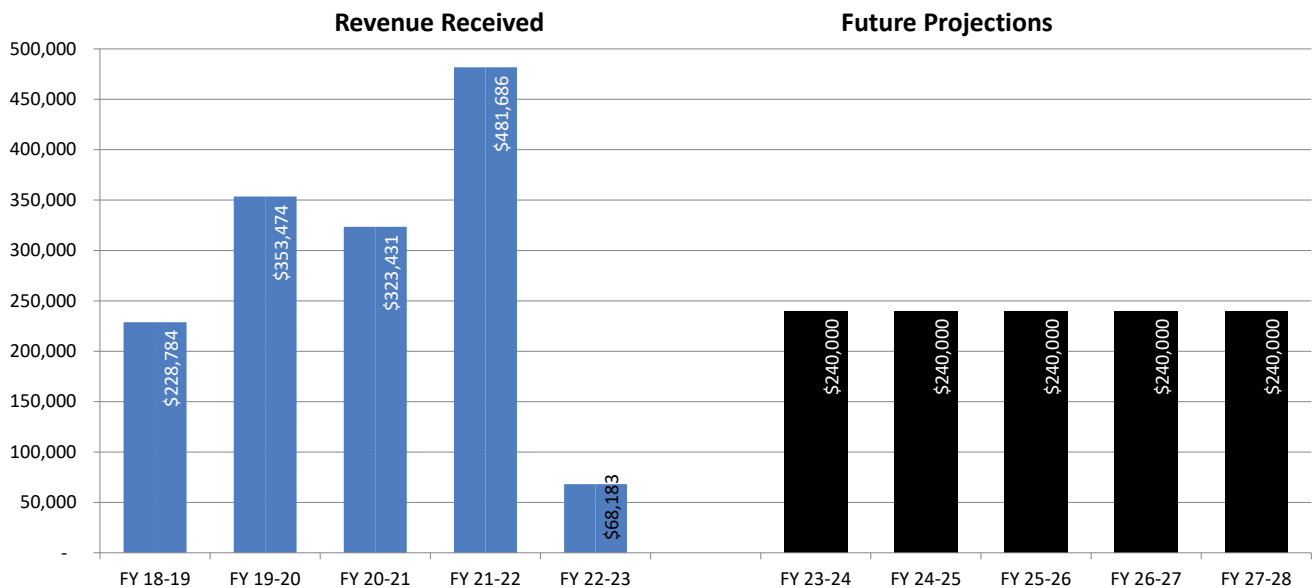
Method Received

CDBG funds are reimbursed by HUD after funds are spent.

Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

Revenue History



South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund’s current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

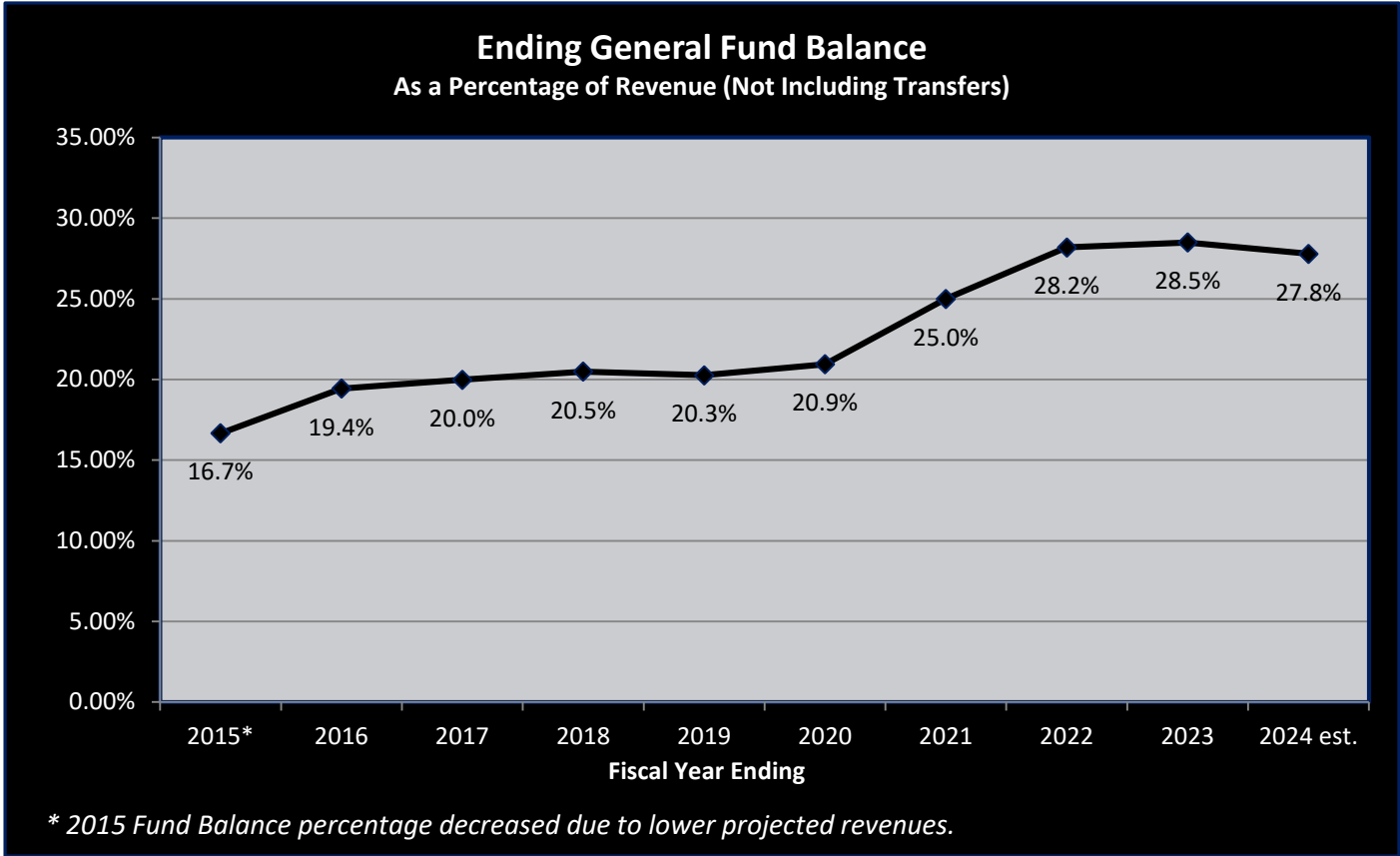
- To have adequate funds in case of an emergency or unexpected events
- To secure the City’s debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2021, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 35% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 35% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 35% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City’s reserved fund balance over the last 10 years.

Reserve fund balance for FY 2023-2024 is estimated to be at 27.8% in the amount of \$18,368,411. The City will continue to build its reserve to the 35% maximum.



Fund Balance Summary

ALL FUNDS						
	FY2023 Fund Balance	FY2024 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
Governmental Funds						
General Fund	19,027,972	19,027,972	66,149,529	(64,301,183)	(1,848,346)	19,027,972
Debt Service Fund	3,708,779	7,183,000	2,169,075	(6,013,325)	3,844,250	7,183,000
Redevelopment Fund	26,566,473	31,453,620	13,185,000	(16,684,084)	(2,029,406)	25,925,130*
Capital Projects Fund	92,722,875	54,032,550	7,646,000	(11,824,328)	606,486	50,460,708*
CDBG Fund	-	-	240,000	(194,000)	-	46,000
Storm Drain Fund	1,027,386	1,027,386	3,655,594	(2,619,667)	(35,000)	2,028,313
Interfacility Transfers	2,049,954	1,315,709	2,514,571	(984,435)	(633,362)	2,212,483
Municipal Building Authority	354,684	354,684	-	-	-	354,684
Total Governmental Funds	145,458,123	114,394,921	95,559,769	(102,621,022)	35,000	107,368,668
Proprietary Funds						
Water Operations Fund	11,579,861	11,579,861	24,113,757	(23,375,726)	(35,000)	12,282,892
Mulligans	784,600	784,600	1,735,386	(2,047,826)	-	472,160*
Sanitation	4,504,092	4,504,092	5,449,885	(6,247,540)	-	3,706,437*
Self Insurance	-	-	733,417	(703,982)	-	29,435
Total Proprietary Funds	16,868,553	16,868,553	32,032,445	(32,375,074)	(35,000)	16,490,924
Total	162,326,676	131,263,474	127,592,214	(134,996,096)	-	123,859,592

*Capital Projects fund balance is estimated to decrease due to several planned capital projects.
 Redevelopment fund balance is estimated to decrease due to new housing projects.
 Mulligans fund balance is estimated to decrease due to planned capital projects and equipment.
 Sanitation fund balance is estimated to decrease due to increases operating expenditures.

All Funds Revenues & Expenditures

ALL FUNDS				
	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Financing Sources:				
Taxes & Fees	46,985,887	50,581,970	49,186,807	51,655,559
Impact Fees	1,487,707	2,350,000	1,538,753	1,575,000
Area Increment	10,992,557	13,505,000	8,400,825	12,160,000
RDA Housing	747,394	760,000	669,632	875,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues & Fees	10,405,647	1,407,511	7,340,332	763,000
Charges for Services	44,706,510	43,321,324	44,678,927	45,579,558
Fines & Forfeitures	489,613	490,000	475,000	470,000
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investment Earnings	3,435,442	590,690	3,357,736	540,691
Misc. Revenue	9,527,419	826,570	4,700,303	2,842,570
Transfers In & Use of Fund Balance	34,380,017	29,560,606	38,151,431	31,943,951
Total Financing Sources	173,266,507	156,153,288	169,551,864	159,536,165
Financing Uses:				
Wages & Benefits	47,010,939	57,014,089	53,277,321	59,899,081
Operating Expenses	31,206,215	35,575,740	28,557,587	36,202,962
Debt Expenditures	7,148,612	9,096,322	7,560,398	6,013,325
Project Expenditures	23,143,635	25,056,464	35,997,001	32,880,728
Transfers Out & Contribution to Fund Balance	64,757,105	29,410,673	44,159,557	24,540,069
Total Financing Uses	173,266,507	156,153,288	169,551,864	159,536,165

General Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Sales Tax	23,441,152	27,447,272	25,338,210	26,605,120
Property Taxes	15,477,927	15,839,035	16,368,756	17,343,382
Franchise Taxes	6,535,539	5,760,031	6,038,597	6,262,706
Transient Room Tax	243,923	151,500	151,500	153,015
Cable TV Fees	479,528	501,810	481,926	484,336
Motor Vehicle Fees	807,818	882,322	807,818	807,000
Penalties & Interest	44,069	10,000	10,000	10,001
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues	653,464	430,000	523,000	523,000
Administration Fees	4,697,758	4,971,385	4,971,385	4,967,696
Charges for Services	4,023,678	3,082,352	3,218,362	3,218,362
Recreation Revenue	308,626	219,600	228,250	233,250
Fines and Forfeitures	489,613	490,000	475,000	470,000
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,566,000
Total General Fund Revenue	64,291,567	64,450,564	63,662,344	66,149,529
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	789,915	1,039,705	1,228,806	1,315,456
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	789,915	1,039,705	1,228,806	1,315,456
Total Rev, Trans in, and Use of Fund Balance	65,081,482	65,490,269	64,891,150	67,464,985
EXPENDITURES				
Wages and Benefits	42,325,462	50,469,353	47,348,528	53,131,304
Operating Expenditures	10,363,384	10,090,639	9,615,429	11,169,879
Total General Fund Expenditures	52,688,846	60,559,992	56,963,957	64,301,183
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	10,413,753	4,930,277	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	0	2,996,916	0
Total Transfers Out and Contribution to Fund Balance	12,392,636	4,930,277	7,927,193	3,163,802
Total Exp, Trans Out, and Cont to Fund Balance	65,081,482	66,490,269	64,891,150	67,464,985

General Fund Revenues

	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES			
Taxes			
Property Tax	15,477,927	16,368,756	17,343,382
Motor Vehicle Tax	807,818	807,818	807,000
Sales and Use Tax	23,441,152	25,338,210	26,605,120
Penalties and Interest	44,069	10,000	10,001
Telecommunications Tax	495,686	498,164	500,655
Energy Sales and Use Tax	6,039,853	5,540,433	5,762,051
Cable TV Franchise Tax	479,528	481,926	484,336
Transient Room Tax	243,923	151,500	153,015
Total Taxes	47,029,956	49,196,807	51,665,560
Licenses and Permits			
Building Permits	2,100,928	2,082,311	2,102,258
Business Licenses	215,079	217,230	219,402
Solid Waste License Fee	173,830	150,000	150,000
Miscellaneous	133,815	121,500	121,500
Total Licenses and Permits	2,623,651	2,571,041	2,593,160
Intergovernmental Revenues			
State and Federal Grants	198,767	463,000	463,000
Liquor Allotment	75,530	60,000	60,000
Total Intergovernmental Revenues	274,297	523,000	523,000
Charges for Service			
Ambulance Fees	2,071,962	2,071,962	2,071,962
Engineering Fees	25,860	20,000	20,000
Plan Check Fees	206,980	25,000	25,000
Zoning and Subdivision Fees	510,730	512,000	512,000
Cemetery Fees	562,054	395,000	395,000
Recreation Fees	308,626	228,250	233,250
Other Services	5,226,012	5,078,284	5,074,597
Total Charges for Services	8,912,225	8,330,496	8,331,809
Fines and Forfeitures	489,613	475,000	470,000
Miscellaneous Revenue			
Investment Earnings	3,856,428	2,500,000	2,500,000
Other Miscellaneous Revenue	1,105,398	66,000	66,000
Total Miscellaneous Revenue	4,961,825	2,566,000	2,566,000
Transfers			
Transfers In	789,915	1,228,806	1,315,456
Total Transfers	789,915	1,228,806	1,315,456
Total Revenue	65,081,482	64,891,150	67,464,985

General Fund Expenditures

	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
EXPENDITURES			
General Government			
General Administration	1,994,498	2,289,019	2,444,196
Information Center	445,890	482,801	442,720
City Commerce	319,881	360,313	366,171
City Recorder	240,327	320,311	459,228
Finance	3,167,119	3,435,889	4,134,938
Human Resources	730,474	819,035	973,843
Office of the City Attorney	1,261,700	1,340,852	1,467,002
Total General Government	8,159,889	9,048,220	10,288,098
Administrative Services			
Administration	368,370	490,225	540,654
Communications	443,691	450,044	496,967
Facilities	1,476,823	1,507,386	1,541,512
Information Services	1,796,617	2,247,266	2,403,787
Justice Court	618,564	657,301	753,298
Risk Management	719,807	0	0
Total Administrative Services	5,423,872	5,352,222	5,736,218
Recreation			
Recreation/Event Programs & Seniors	2,007,652	2,153,506	2,726,144
Total Recreation	2,007,652	2,153,506	2,726,144
Development Services			
Building	1,805,213	1,989,330	1,890,209
Engineering	2,759,355	3,091,178	3,444,572
Planning	842,867	934,201	963,105
Total Development Services	5,407,434	6,014,709	6,297,886
Public Works			
Administration	1,175,358	1,207,552	1,243,571
Parks & Cemetery	4,117,551	4,477,318	5,139,628
Fleet	1,623,549	1,520,671	1,618,698
Street Lighting	528,120	499,349	467,999
Streets	1,848,920	2,222,738	2,763,482
Total Public Works	9,293,499	9,927,628	11,233,378
Public Safety			
Fire	10,922,743	12,024,232	12,940,730
Police & Animal Control	11,473,757	12,443,440	15,078,729
Total Public Safety	22,396,500	24,467,672	28,019,459
Transfers & Contribution to Fund Balance			
Transfers Out	10,413,753	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	2,996,916	0
Total Transfers & Cont. to Fund Balance	12,392,636	7,927,193	3,163,802
Total Expenditures	65,081,482	64,891,150	67,464,985



Mulligans Golf Course

General Fund - Office of the City Manager



Office of the City Manager

The Office of the City Manager provides professional leadership and management to Strategic Services, the Information Center, Human Resources, Finance, City Commerce and the City Recorder's Office.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Executive & Mayor	\$2,238,259	6	68
2. Information Center	\$442,720	6	70
3. Human Resources	\$973,843	4	72
4. Finance	\$4,134,938	20	74
5. City Commerce	\$366,171	2	76
6. City Recorder	\$459,228	2	78
TOTAL EXPENDITURES	\$8,615,159	40	

Department Purpose

South Jordan operates under a Manager form of Government, by Ordinance, and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the City Manager and Mayor's budget.

CORE PROGRAMS

1. Budget & Finance Accountability

2. Operational Excellence

3. Policy Development

4. Strategic Planning

5. Inter-governmental Liaison




6. Boards & Commissions

7. Community Development Block Grant Administration

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Maintain a 75% or higher rating on effective communication with residents (source: Annual Community Survey)	73%	78%	75%
	EC-4 FOSTERS a feeling of community pride, acceptance of others, and a sense of shared responsibility	Increase approval rating of the Mayor & City Council to 65% (source: Annual Community Survey)	53%	57%	65%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain a 78% or higher rating of City service for resident tax dollar (source: Annual Community Survey)	73%	73%	78%
	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.	Increase resident rating indicating that South Jordan is headed in the right direction to 65% (source: Annual Community Survey)	60%	74%	65%

Executive at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,238,259		Full-Time Employees: 6
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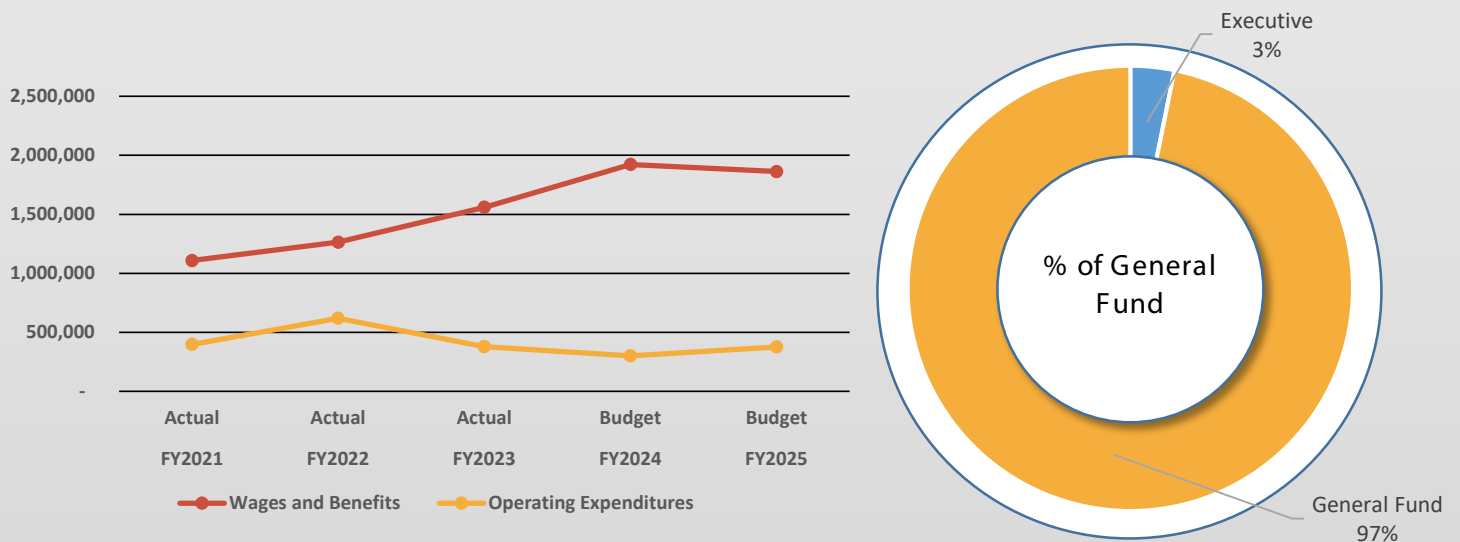
Executive

Office of the City Manager

	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Authorized Positions				
City Manager	1	1	1	1
Assistant to the City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Senior Executive Assistant	1	1	0	0
Director of Strategy & Budget	1	1	1	1
Associate Director of Strategy & Budget	1	1	1	1
Strategy & Budget Analyst	1	1	1	1
TOTAL	7	7	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,559,607	1,922,350	1,798,177	1,862,451
Operating Expenditures	377,567	300,308	322,518	375,808
Total Executive & Mayor	1,937,174	2,223,158	2,120,695	2,238,259



Department Purpose

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

CORE PROGRAMS

1. E-Payments

2. Department Support

3. Mail Processing

4. Service Request Processing

5. Dog Licensing

6. New Resident Orientations

7. Delinquent

8. Account Support

9. Final Utility Account Assessments




10. Business Licensing Support

11. Information Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Decrease the percentage of phone calls to seek service, information, or to file a complaint to 30% annually or less (Annual Community Survey)	34%	38%	30%
		Resolve 80% or more of resident calls at the first contact or one transfer (Annual Community Survey)	78%	79%	80%
		Reduce monthly average call volume to the Info Center at 9,000 calls per month or less as the City grows through improving website services and forms	9,874	9,161	9,000

Information Center at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$442,720		Full-Time Employees: 6
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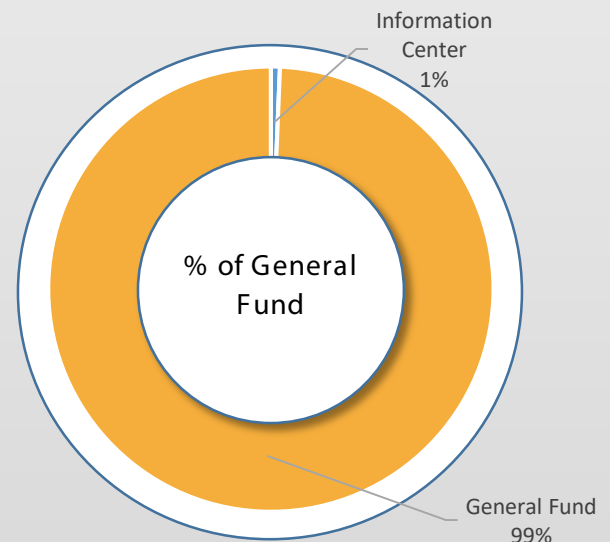
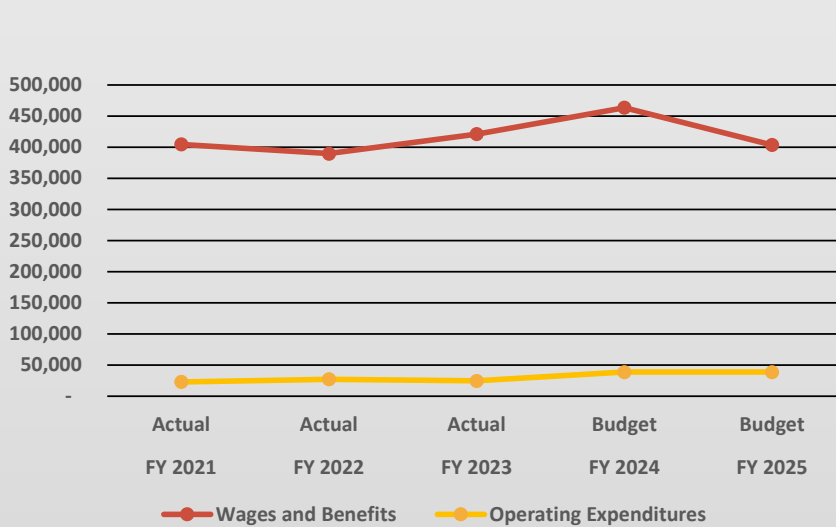
Information Center

Office of the City Manager

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Information Center Agents	5	5	5	6
Information Center Lead	1	1	1	0
TOTAL	6	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	421,147	463,528	451,252	403,745
Operating Expenditures	24,742	38,975	31,549	38,975
Total Information Center	445,890	502,503	482,801	442,720



Department Purpose

The Human Resources division provides a variety of support to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.

CORE PROGRAMS

1. City Leadership Training

2. Employee Handbook Development & Maintenance

3. Employment Verification & Background Checks

4. Federal and State

5. Law Compliance & Reporting

6. Employee Recruitment & Selection

7. Benefits Management




8. Employee Leave Management

9. Employee Recognition

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-1 Workforce ATTRACTS, motivates, develops and retains a high-quality, engaged and productive workforce	Increase the annual percentage of employees who pass probation to greater than 95%	94%	99%	95%
		Increase the annual percentage of employees engaged in the workforce to greater than 50% (source: annual community survey)	79%	75%	50%
		Maintain annual percentage of employees participating in the Tuition Reimbursement program at between 3 and 5%	3%	3%	Between 3 and 5%

Human Resources at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$973,843		Full-Time Employees: 4
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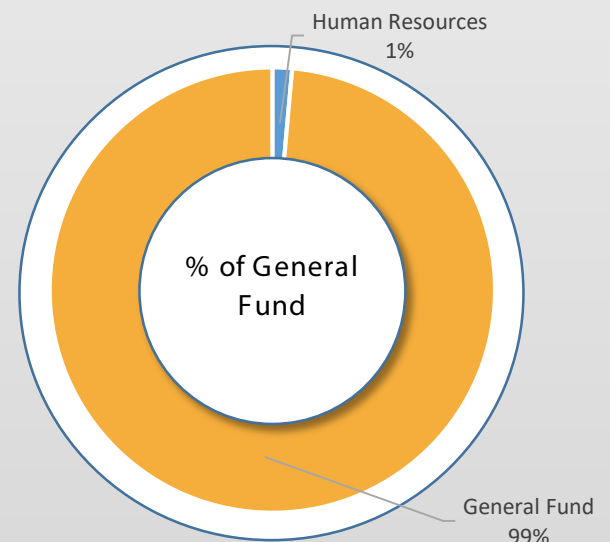
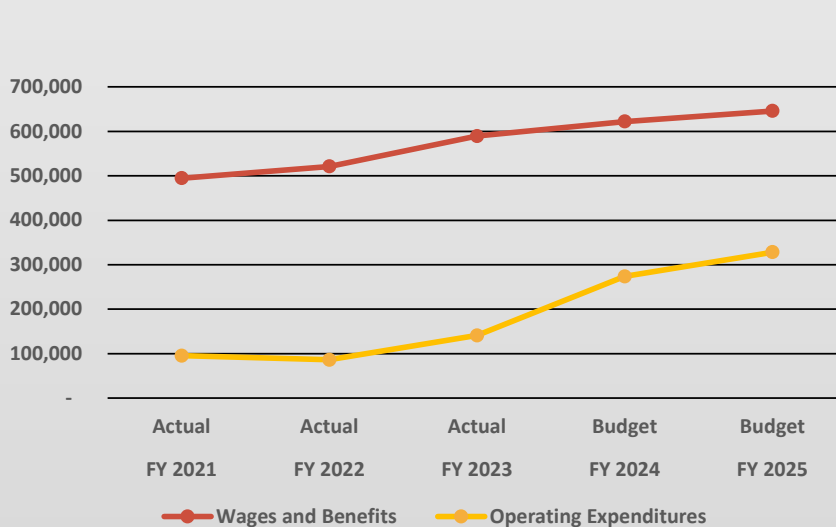
Human Resources

Office of the City Manager

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Human Resources	1	1	1	1
Associate Director of Human Resources	1	1	1	1
HR Generalist	2	2	2	2
TOTAL	4	4	4	4

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	589,279	621,913	612,350	645,676
Operating Expenditures	141,195	273,642	206,685	328,167
Total Human Resources	730,474	895,555	819,035	973,843



Department Purpose

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (ACFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

CORE PROGRAMS

1. Budget Development

2. External Audit

3. Debt Management

4. Internal Audit, Internal Controls & Policy Analysis

5. ACFR Preparation

6. Accounts Payable

7. Cash Investment

8. Management General Ledger Maintenance

9. Payroll Processing & Reporting

10. RFP and Bid Management


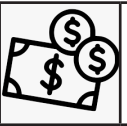

11. Budget Analysis and Forecasting

12. Utility Work Orders

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Increase the number of utility billing payments taken through the City's online payment portal by 5% each year	10%	5%	5%
		Increase the number of vendors paid via electronic file transfer (EFT) by 2% each year	2%	2%	2%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Increase the number of active accounts signed up for paperless billing by 5% each year	14%	5%	5%

Finance at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$4,134,938		Full-Time Employees: 20
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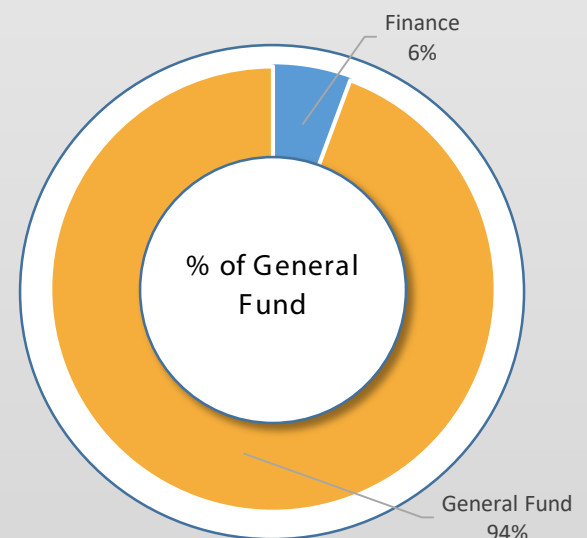
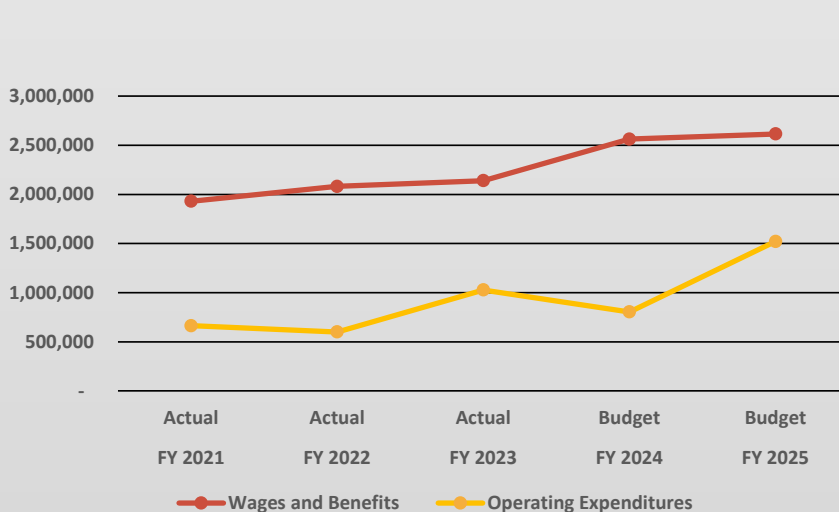
Finance

Office of the City Manager

	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Authorized Positions	Actual	Actual	Actual	Proposed
Chief Financial Officer	1	1	1	1
Deputy Director of Finance	1	1	1	1
Associate Director of Finance	1	1	1	1
City Treasurer	1	1	1	1
Purchasing Coordinator	1	1	1	1
Budget/Accounting Specialist	1	1	1	1
Senior Accounts Payable Specialist	1	1	1	1
Accountant (I, II)	4	4	4	4
Billing Manager	1	1	1	1
Billing Lead	1	1	1	1
Billing Clerk	4	4	4	4
Utility Metering Lead	1	1	1	1
Utility Metering Technician	1	1	1	1
Grant Administrator	0	0	1	1
TOTAL	19	19	20	20

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	2,140,172	2,562,750	2,522,006	2,614,299
Operating Expenditures	1,026,947	804,600	913,883	1,520,639
Total Finance	3,167,119	3,367,350	3,435,889	4,134,938



Department Purpose

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

CORE PROGRAMS

1. Business Licensing

2. Business Expansion (non-Redevelopment Agency)


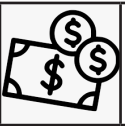

3. Business Recruitment (non-Redevelopment Agency)

4. Business Retention (non-Redevelopment Agency)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Economic Development (ED)	ED-1 EXPANDS, ATTRACTS and RETAINS a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment	Increase annual new business licenses issued by 1% or more each year	19%	-14%	1%
		Maintain annual active business licenses at 1,298 or more	1,341	1,364	1,298
	ED-2 PROMOTES the community as a safe, attractive and quality place to live, work and play	Increase annual number of employees employed within South Jordan by 3% each year	0.30%	-3.70%	3%
	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual business license renewals at 1,083 or more	1,197	1,292	1,083
		Maintain annual business licenses closed at 159 or less	161	275	159

City Commerce at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$366,171		Full-Time Employees: 2
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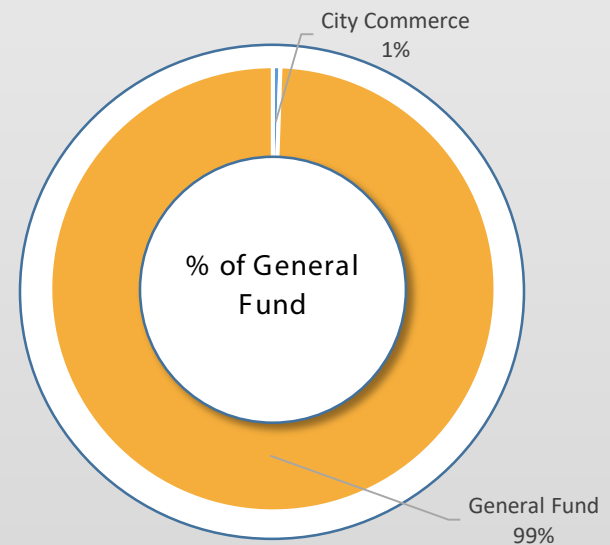
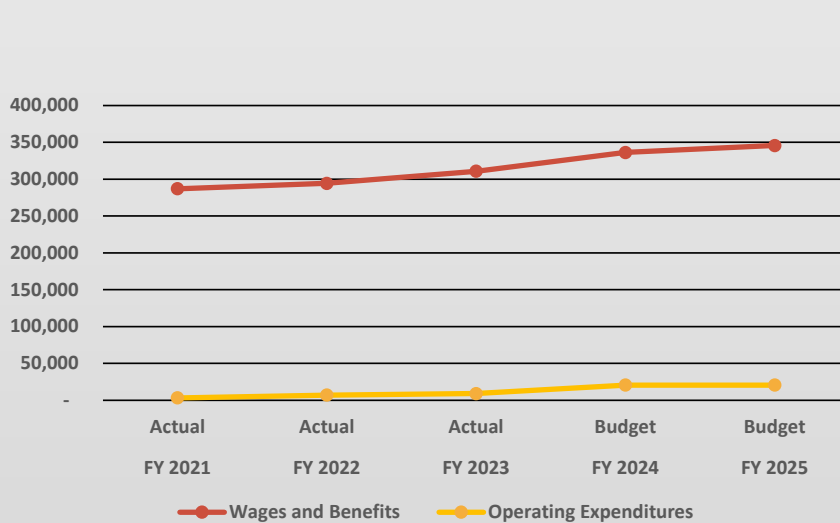
City Commerce & Sustainability

Office of the City Manager

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of City Commerce	1	1	1	1
Executive Assistant	1	1	1	1
TOTAL	2	2	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	310,774	336,193	323,631	345,571
Operating Expenditures	9,107	20,600	36,682	20,600
Total City Commerce & Sustainability	319,881	356,793	360,313	366,171



Department Purpose

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

CORE PROGRAMS

1. Planning Commission Support

2. Records Management

3. City Council Support

4. Redevelopment Agency, Advisory Boards,

5. Committee Support

6. Government Records Management Act (GRAMA) Requests

7. Municipal Code Record Retention

8. Municipal Election

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Maintain 100% of GRAMA requests responded to by the City Recorder to no later than 10 business days, or 5 business days if a request benefits the public rather than the requesting individual (63G-2-204(3)(a))	100%	100%	100%

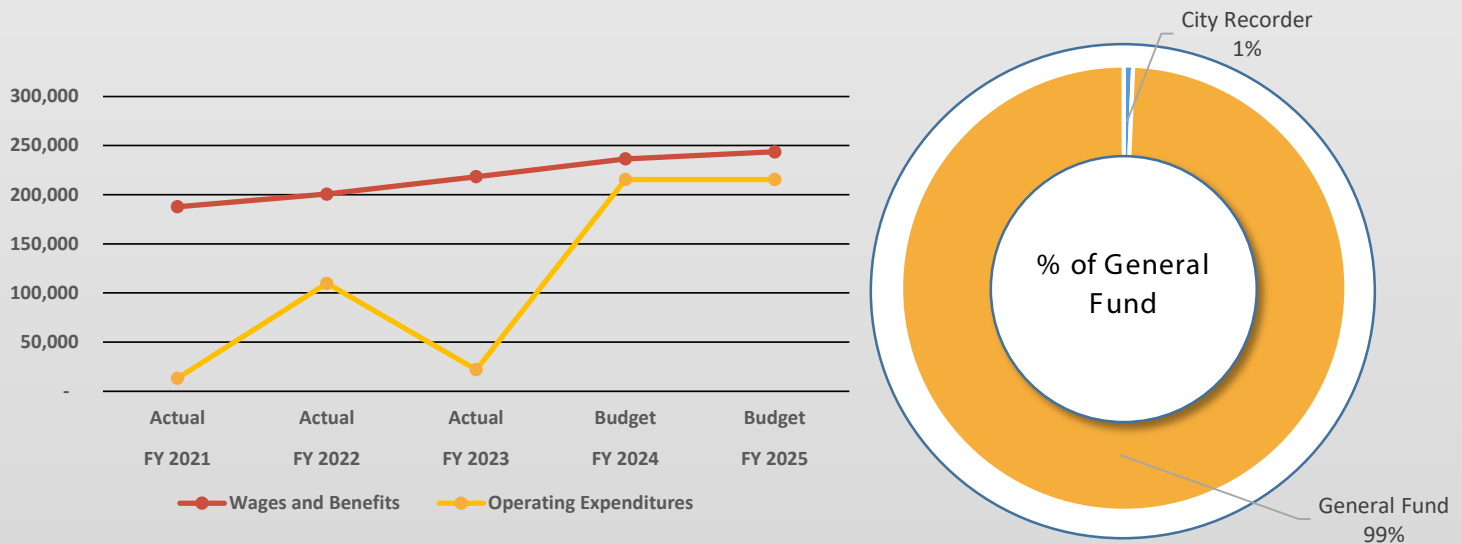
City Recorder at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$459,228		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Recorder	1	1	1	1
Deputy City Recorder	1	1	1	1
TOTAL	2	2	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	218,333	236,453	230,058	243,698
Operating Expenditures	21,995	215,530	90,253	215,530
Total City Recorder	240,327	451,983	320,311	459,228





Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Recreation, Engineering Services, Planning, Fire Services, Public Works and Police Services.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Assistant City Manager	\$205,937	0	80
2. Administrative Services	\$5,736,218	31	83
3. Recreation	\$2,726,144	16	94
4. Engineering Services	\$5,334,781	36	101
5. Planning	\$963,105	7	106
6. Fire Services	\$13,071,108	92	109
7. Police Services	\$15,055,853	92	112
8. Public Works	\$11,233,378	76	115
TOTAL EXPENDITURES	\$54,326,524	349	

Office of the Assistant City Manager

ACM

Department Purpose

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.




CORE PROGRAMS

1. Provide Leadership to City Operations
2. Budget/Finance Accountability
3. Operational Excellence
4. Policy Development

Performance Measures

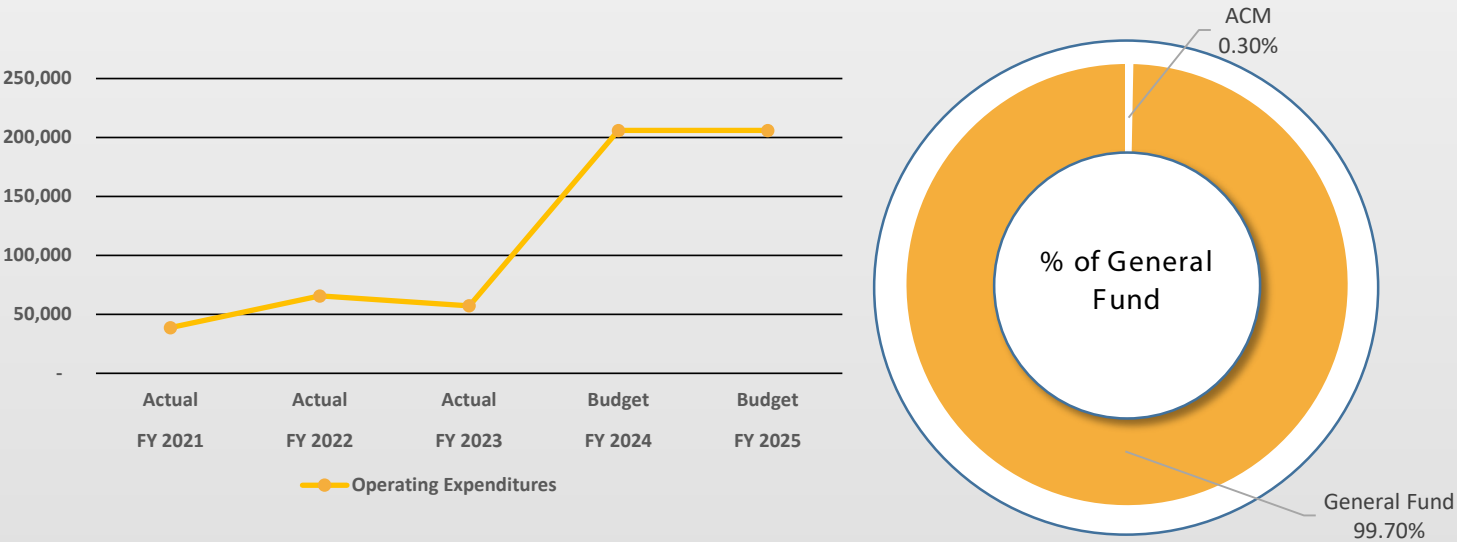
Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health and well-being	Maintain a 85% or higher rating on providing a safe community <i>(source: Annual Community Survey)</i>	88%	89%	88%
Economic Development (ED)	ED-3 ENHANCES a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges	Maintain a 75% or higher rating on promoting commercial and residential growth to improve the City's economy <i>(source: Annual Community Survey)</i>	75%	72%	75%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain a 75% or higher rating on planning for the long-term needs of a growing community <i>(source: Annual Community Survey)</i>	59%	64%	75%

ACM at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$205,937		Full-Time Employees: 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	57,324	205,937	168,324	205,937
Total Assistant City Manager	57,324	205,937	168,324	205,937



General Fund - Administrative Services



Administrative Services

The Administrative Services department provides leadership and administrative support for Communications/Media/Marketing, Information Services, Court, and Facilities.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Administrative Services	\$540,654	3	84
2. Communications/Media/Marketing	\$496,967	3	86
3. Information Services	\$2,403,787	11	88
4. Court	\$753,298	5	90
5. Facilities	\$1,541,512	9	92
TOTAL EXPENDITURES	\$5,736,218	31	

Department Purpose

Administrative Services provides leadership and administrative support for Risk Management, Communications/Media/Marketing, Information Services, Court, Facilities.

CORE PROGRAMS




1. Department Strategic Planning

2. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Achieve a 80% or higher performance rating on communicating effectively with residents	72%	78%	80%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve a 75% or higher performance rating on implementing government policies to efficiently use city resources	71%	75%	75%

Admin Services at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$540,654		Full-Time Employees: 3
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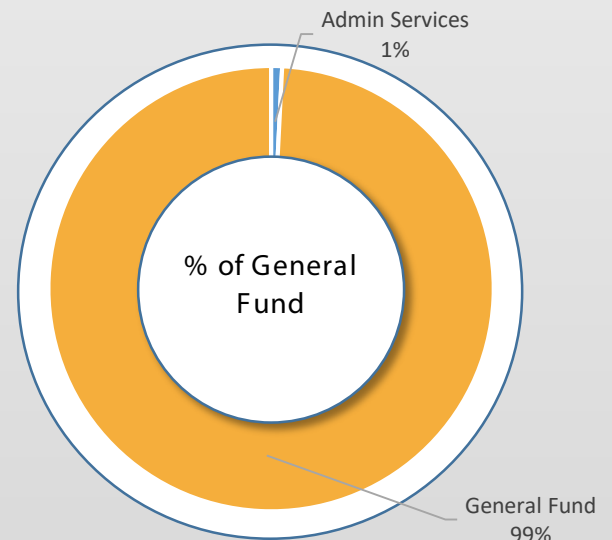
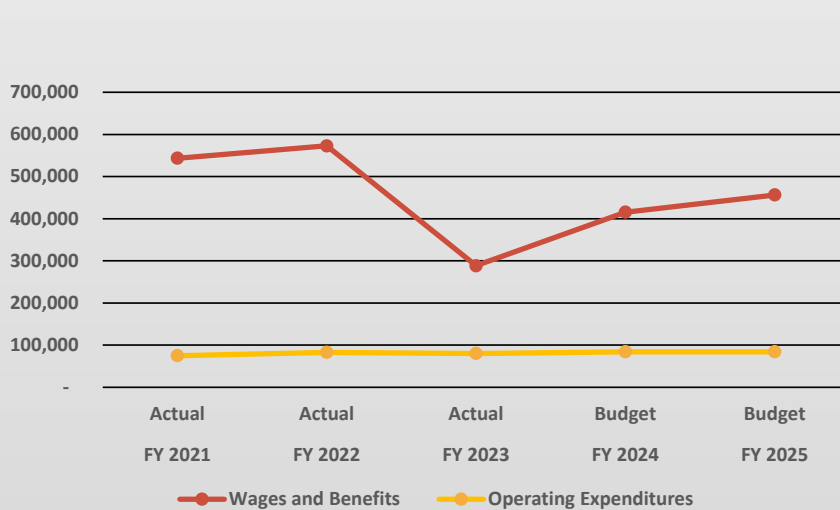
Administrative Services Admin

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Administrative Services	1	1	1	1
Administrative Services Admin Assistant	0	1	1	1
Risk Management Analyst	1	1	1	1
TOTAL	2	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	288,323	415,549	410,690	456,484
Operating Expenditures	80,046	84,170	79,535	84,170
Total Administrative Services	368,370	499,719	490,225	540,654



Department Purpose

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.

CORE PROGRAMS

1. Community Outreach

2. Special Events

3. Social Media

4. Public Information Officer

5. Branding

6. Broadcasting

7. Leisure Guide

8. Recreation




Program Content Marketing

9. Community Outreach (Focus Newsletter)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Maintain City newsletter email open rates at or above the industry average of 45%	64%	70%	45%
	EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members	Maintain total City social media engagement rates at 3% or higher	6%	6%	3%

Communications at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$496,967		Full-Time Employees: 3
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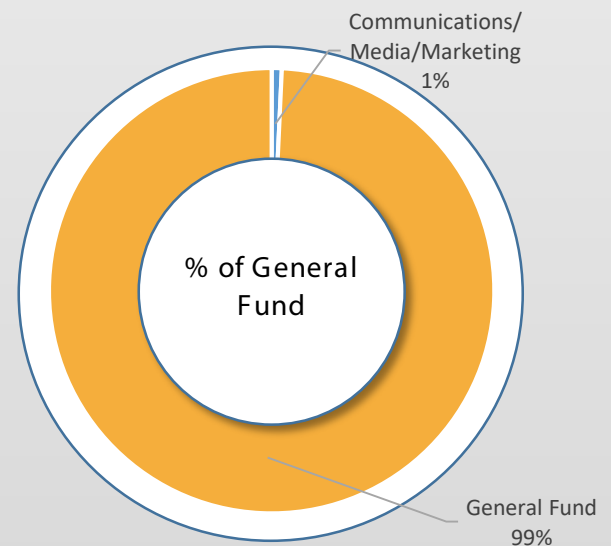
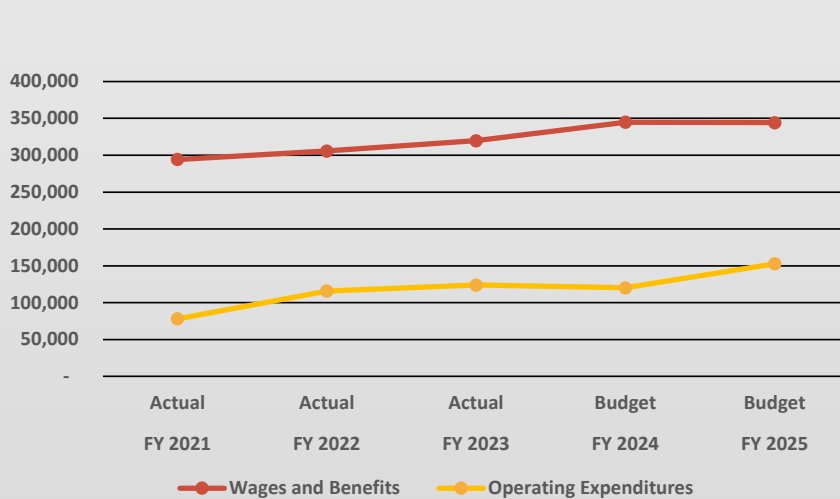
Communications/Media/Marketing

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Communications Manager	1	1	1	1
Communications Specialist	1	1	1	1
Marketing Specialist	1	1	1	1
TOTAL	3	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	319,781	344,829	340,819	344,245
Operating Expenditures	123,910	120,106	109,225	152,722
Total Communications/Media	443,691	464,935	450,044	496,967



Department Purpose

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

CORE PROGRAMS

1. Geographical Information Services (GIS)

2. Software Purchase & Disposition

3. Software Maintenance

4. Data Management -

5. Backup Audio & Video System Operations & Maintenance




6. User Interface/ Maintenance & Disposition

7. Data Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Resolve 85% of employee IT requests in 5 working days or less	85%	84%	85%

Information Services at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,403,787		Full-Time Employees: 11
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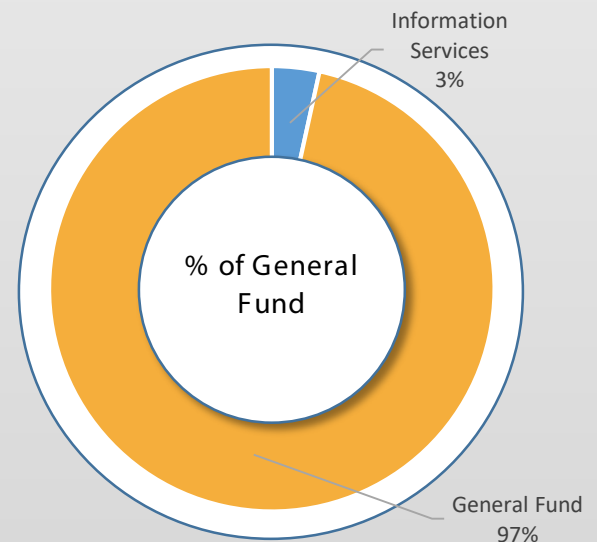
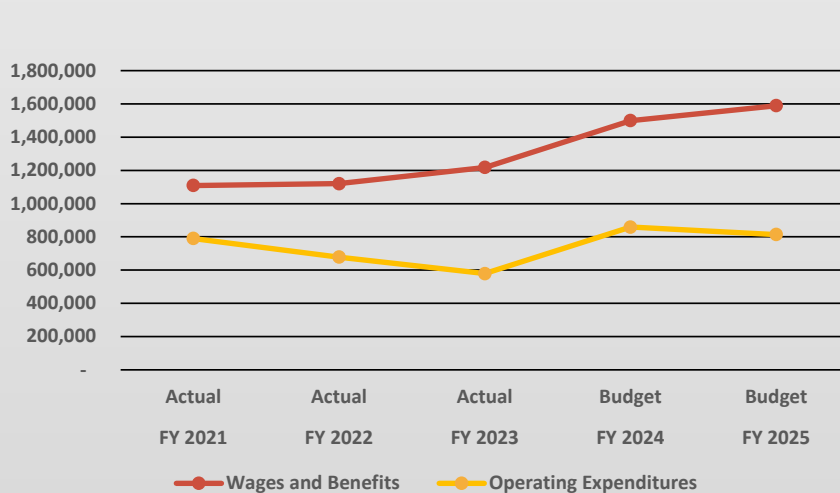
Information Services

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Information Technology	1	1	1	1
Lan/Web Developer	1	1	1	1
Senior IS Technician	1	1	1	1
IS Technician	2	2	2	2
GIS Coordinator	1	1	2	2
GIS Specialist	1	1	0	0
Systems Administrator	2	2	3	3
Database Specialist	1	1	0	0
Cybersecurity System Administrator	0	0	1	1
TOTAL	10	10	11	11

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,218,080	1,499,854	1,411,249	1,590,069
Operating Expenditures	578,536	858,858	836,017	813,718
Total Information Services	1,796,617	2,358,712	2,247,266	2,403,787



Department Purpose

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

CORE PROGRAMS

1. Manage Court Funds

2. Court Security

3. Prisoner Management

4. Judicial Actions




5. Court Process Service

6. Records Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-4 ENFORCES ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community	Maintain a 95% or higher rating on time to disposition small claims (Utah Judicial Council standard is 9 months)	95%	100%	95%
		Maintain a 95% or higher rating on time to disposition for traffic (Utah Judicial Council standard is 3 months)	95%	89%	95%
		Maintain a 95% or higher rating on time to disposition for criminal (Utah Judicial Council standard is 6 months)	95%	69%	95%

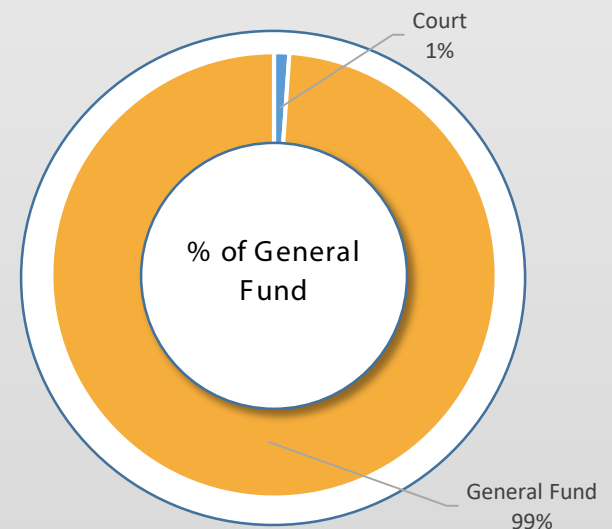
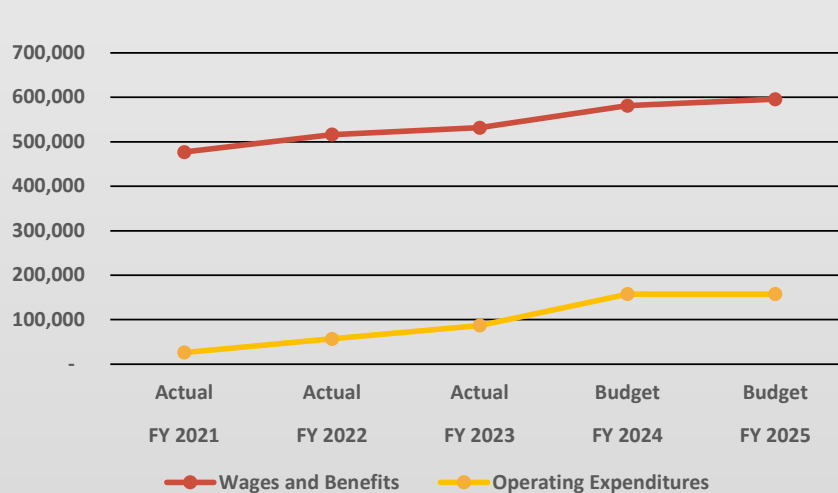
Court at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$753,298		Full-Time Employees: 5
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Judge	1	1	1	1
Justice Court Administrator	1	1	1	1
Lead Court Clerk	0	1	1	1
Justice Court Clerk	3	2	2	2
TOTAL	5	5	5	5

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	531,680	581,000	570,387	595,728
Operating Expenditures	86,884	157,570	86,914	157,570
Total Court	618,564	738,570	657,301	753,298



Department Purpose

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

CORE PROGRAMS

1. Oquirrh Shadows Park Splash Pad Maintenance

2. Preventive Facility Maintenance

3. Work Orders

4. Facility Maintenance Data Management

5. Building

Assessments, Maintenance, Inspections and Repairs




6. Electrical, Mechanical and HVAC Systems Repair and Maintenance

7. Custodial Services

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 80% or higher percentage of service requests completed within 3 days	80%	75%	80%

Facilities at a Glance:

	Location: Facilities Office 4034 South Jordan Pkwy		FY 2024-25 Budget: \$1,541,512		Full-Time Employees: 9
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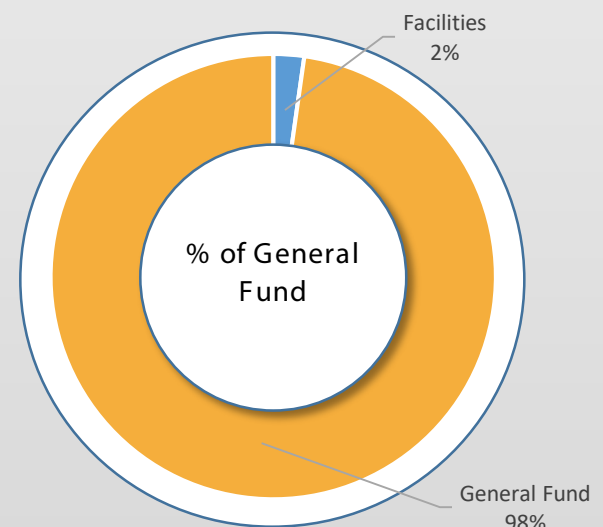
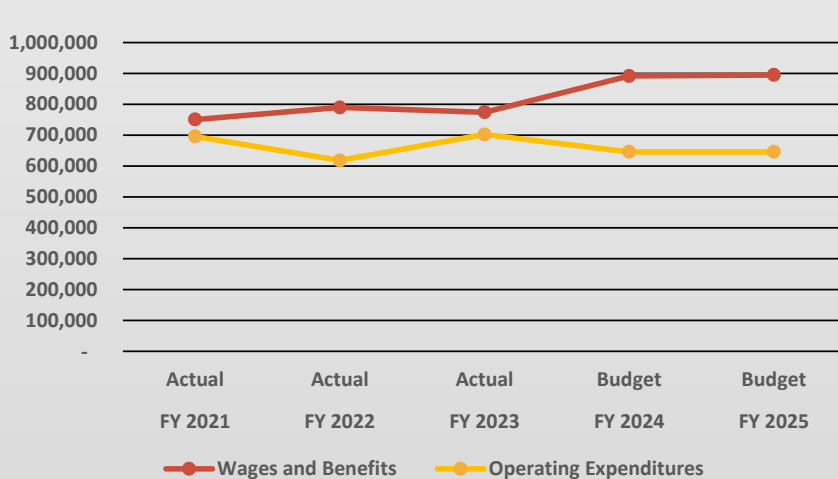
Facilities

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Facilities Manager	1	1	1	1
Facilities Lead Worker	1	1	1	1
Facilities Worker	2	2	2	2
Facilities Administrative Assistant/Lead	1	0	0	0
Custodian	3	3	4	4
HVAC/Facilities Maintenance Worker	1	1	1	1
TOTAL	9	8	9	9

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	774,554	891,849	867,608	895,421
Operating Expenditures	702,269	646,091	639,778	646,091
Total Facilities	1,476,823	1,537,940	1,507,386	1,541,512





Recreation

The Recreation department provides leadership and administrative support for Recreation & Event Programs, Seniors, Gale Center and Mulligans.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Recreation & Event Programs	\$2,314,575	13	95
2. Seniors	\$365,987	3	97
3. Gale Center	\$45,582	0	99
TOTAL EXPENDITURES	\$2,726,144	15	

Recreation/Event Programs

Recreation

Department Purpose

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.




CORE PROGRAMS

1. Grants Giving & Management
2. Public Art Displays, Contest & Events
3. Arts at the Gale
4. Literary Contest
5. SoJo Summer Fest
6. Volunteer Coordination
7. Historical Committee
8. Youth Council
9. Holiday Events
10. Summer Events & Promotions
11. Farmers Market
12. South Jordan City Parade Float

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Recreation Programs (source: Annual Community Survey)	77%	78%	80%
		Maintain annual number of registered participants in City Arts programs at 250 or more	248	372	250
Engaged Community (EC)	EC-3 PROVIDES opportunities to engage and serve, informing and involving the community through a variety of methods	Maintain a 85% or higher rating on providing opportunities to participate in City events, programs, and activities	85%	87%	85%
	EC-4 FOSTERS a feeling of community pride, acceptance of others and a shared responsibility	Maintain 82% or higher rating for Community Events (source: Annual Community Survey)	78%	79%	78%

Rec/Event Programs at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,314,575		Full-Time Employees: 13
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Recreation/Event Programs



Recreation

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Recreation	1	1	1	1
Recreation Customer Service Supervisor	1	1	1	1
Rec Customer Service Assistant	0	0	2	2
Recreation Program Coordinator - Baseball	0	0	0	1
Special Events Coordinator	1	1	1	1
Museum Curator	1	1	1	1
Arts & Culture Program Supervisor	1	1	1	1
Arts Program Coordinator	1	1	1	1
Recreation Program Supervisor	2	2	2	2
Event Coordinator	0	0	0	1
Grant & Sponsorship Coordinator	0	0	0	1
TOTAL	8	8	10	13

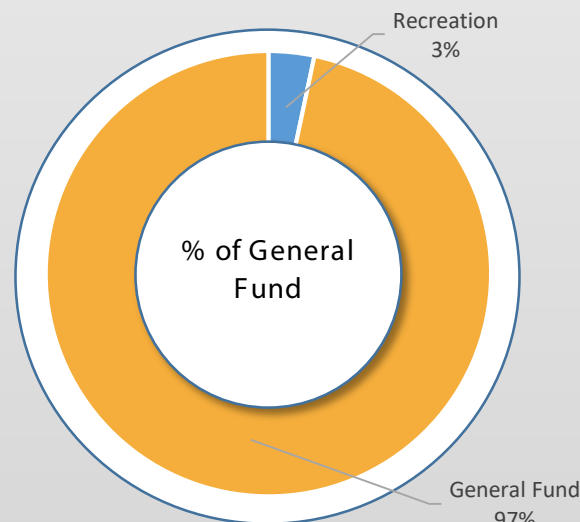
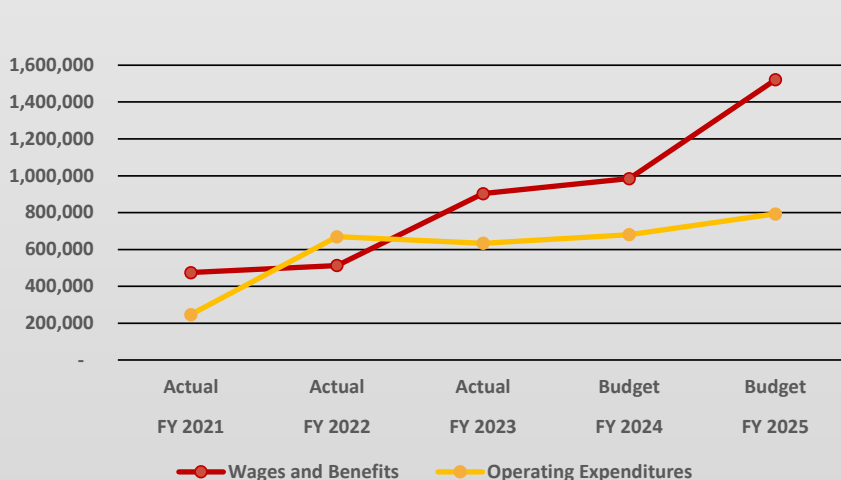
(1) One new Recreation Program Coordinator position was added for the Baseball program.

(2) One new Event Coordinator position was added to meet the needs of the department.

(3) One new Grant & Sponsorship Coordinator position was added to meet the needs of the department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	903,410	984,582	983,025	1,521,347
Operating Expenditures	633,702	680,628	641,177	793,228
Total Recreation/Event Programs	1,537,112	1,665,210	1,624,202	2,314,575



Seniors

Recreation

Department Purpose

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is "home base" for the South Jordan Youth Council.




CORE PROGRAMS

1. Daily Operations & Customer Service
2. Community Senior Recreation Programs
3. Food Management - Senior Meals
4. Senior Transportation
5. Beauty Salon

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 75% or higher rating for Senior Programs <i>(source: Annual Community Survey)</i>	74%	73%	75%
		Maintain annual participation in snior classes and activities at 15,000 or more	15,586	14,321	15,000

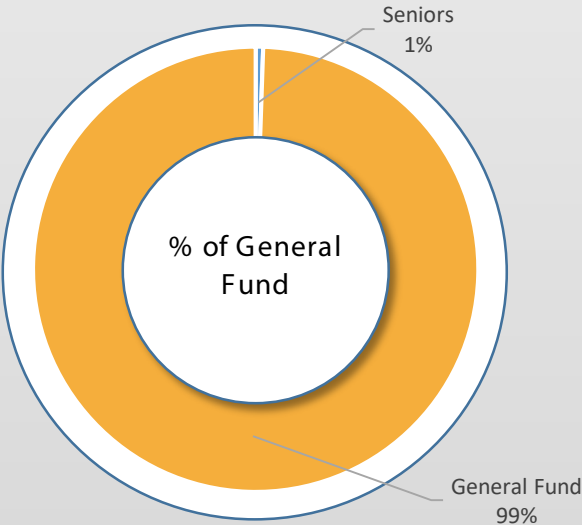
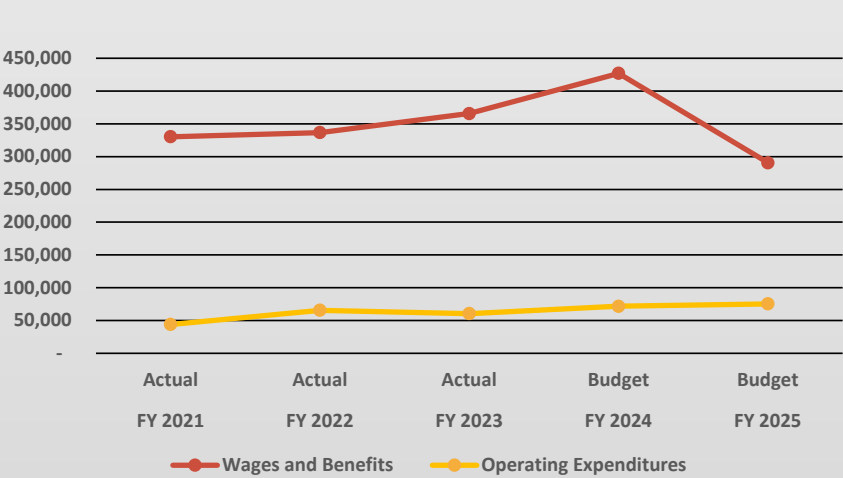
Seniors at a Glance:

	Location: Community Center 10778 S. Redwood Rd.		FY 2024-25 Budget: \$365,987		Full-Time Employees: 3
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Community Center Supervisor	1	1	1	1
Senior Program Assistant	1	1	1	1
Kitchen Assistant	1	1	1	1
Customer Service Assistant	2	2	0	0
TOTAL	5	5	3	3

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	365,860	427,231	422,717	290,727
Operating Expenditures	60,395	71,760	64,874	75,260
Total Seniors	426,255	498,991	487,591	365,987



Department Purpose

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

CORE PROGRAMS

1. Auditorium
Maintenance and
Rental

2. Exhibit
Maintenance,
Preservation and
Development

3. Volunteer
Management and
Coordination




4. Museum Mashup
Program

5. Gale Center
Activities

Performance Measures

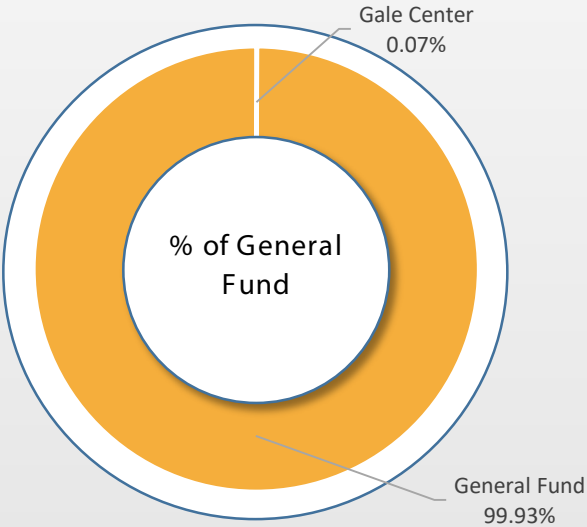
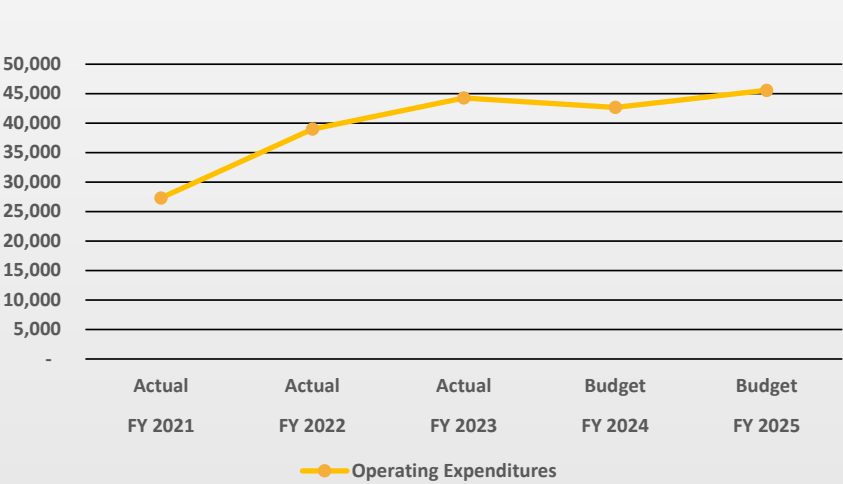
Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Increase annual number of total museum visits by 5%	76%	52%	5%

Gale Center at a Glance:

	Location: Gale Center 10300 S. Beckstead Ln.		FY 2024-25 Budget: \$45,582		Full-Time Employees: 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	44,284	42,682	41,713	45,582
Total Gale Center	44,284	42,682	41,713	45,582



Gale Center of History & Culture

General Fund - Engineering Services



Engineering Services

The Engineering Services Department houses and provides administrative support for Building, Code Enforcement and Engineering.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Building	\$1,890,209	13	102
2. Engineering	\$3,444,572	23	104
TOTAL EXPENDITURES	\$5,334,781	36	

Department Purpose

The Building division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner. Code Compliance inspectors assist in maintaining the aesthetic appeal and property values of the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners

6. Compliance Business License/Home Occupation




7. Compliance Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 95% or higher rating for building inspections completed within 3 days of receiving request	95%	99.95%	95%
		Maintain 95% or higher rating for building plan reviews completed within 14 days	95%	99.88%	95%
	SC-3 ENFORCES the law respectfully and without prejudice	Maintain 90% or higher rating for response time to code complaints within 3 days	95%	99.82%	95%

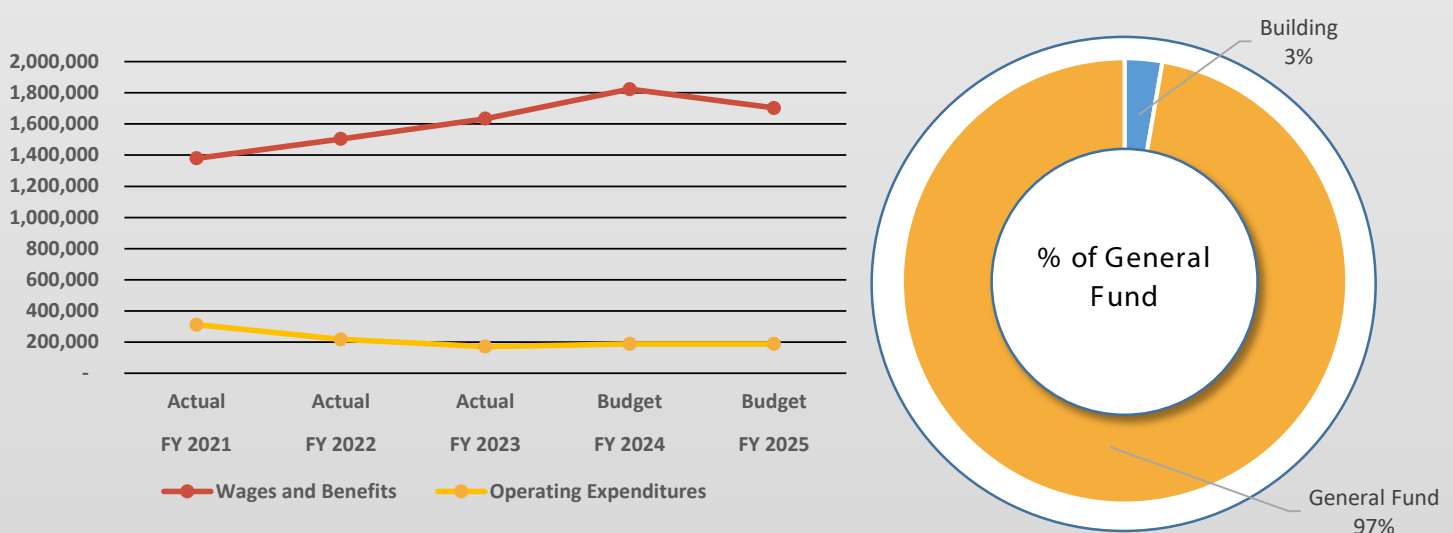
Building at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$1,890,209		Full-Time Employees: 13
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Chief Building Official	1	1	1	1
Fire Marshal	1	1	0	0
Senior Plans Examiner	1	1	1	1
Plans Examiner	1	1	2	2
Assistant Building Official	1	1	1	1
Building/Code Inspector I/II/III	6	6	7	7
Permit Specialist	1	1	0	0
Development Services Assistant II	2	2	0	0
Senior Code Inspector	1	1	1	1
TOTAL	15	15	13	13

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,634,646	1,824,105	1,820,488	1,702,919
Operating Expenditures	170,567	187,290	168,842	187,290
Total Building	1,805,213	2,011,395	1,989,330	1,890,209



Department Purpose

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans and other appropriate industry specifications. The division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP projects. In addition, the division addresses traffic concerns and issues within the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners

6. Compliance Business License/Home Occupation Compliance




7. Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 95% or higher rating for first site plan reviews completed within 3 weeks, and subsequent reviews in 1 week	90%	93.5%	95%
		Maintain a pavement condition index of greater than 85	85	84	85
Safe Community (SC)	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Analyze and respond to traffic complaints within 4 weeks on average	4	2.44	4

Engineering at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$3,444,572		Full-Time Employees: 23
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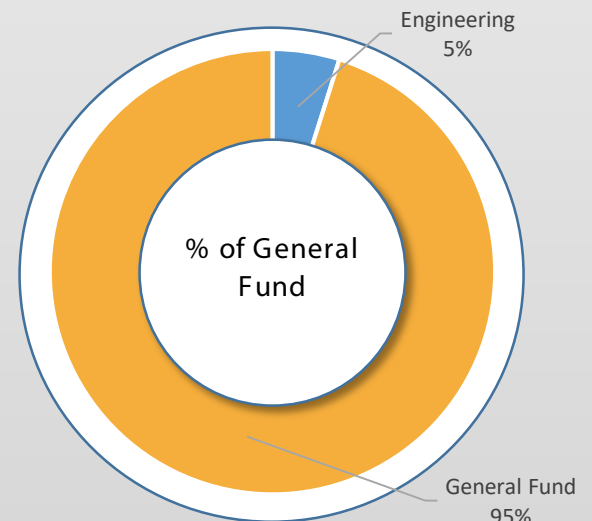
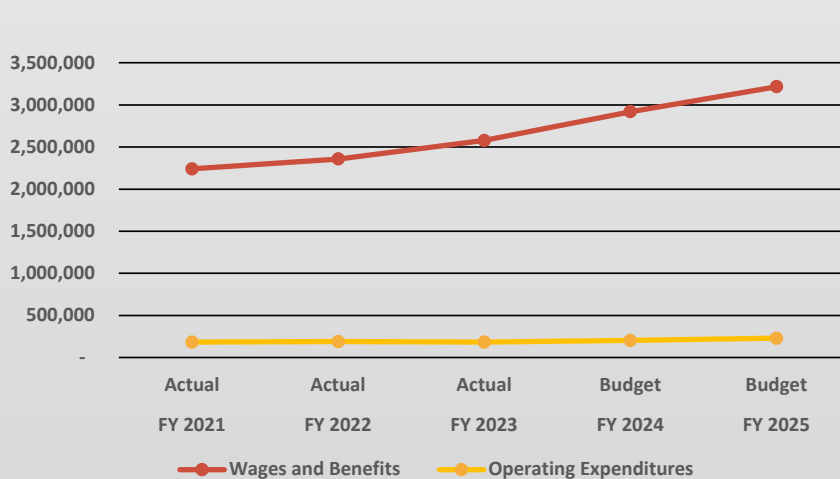
Engineering

Engineering Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Engineering/City Engineer	1	1	1	1
Deputy City Engineer/Transportation Engineer	1	1	1	1
Supervising Senior Engineer	2	2	2	2
Senior Engineer	2	2	2	2
Construction Manager	2	2	2	2
Engineering Inspector	5	5	5	5
Associate Engineer	2	2	2	2
Engineering Designer	1	1	1	1
Operations Support Supervisor	1	1	1	1
Survey Technician	0	1	1	1
Engineering Permit Technician	1	1	1	1
Administrative Assistant II	0	0	3	3
Customer Service Assistant	0	0	1	1
TOTAL	18	19	23	23

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,576,329	2,918,687	2,898,196	3,215,322
Operating Expenditures	183,026	203,850	192,982	229,250
Total Engineering	2,759,355	3,122,537	3,091,178	3,444,572





Planning

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Planning	\$963,105	7	107
TOTAL EXPENDITURES	\$963,105	7	

Planning

Department Purpose

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes.




CORE PROGRAMS

1. Zoning Administration
2. Long Range Planning
3. Development Application Review & Processing
4. Plan Review and Inspection
5. Planning
6. Administration Planning Commission & Architectural Review Committee
7. Variance Application and Appeals Processing

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-1 IMPLEMENTS effective policies and program to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools to ensure diverse and affordable housing types	Maintain 65% or higher rating for Planning & Zoning (source: Annual Community Survey)	61%	60%	65%
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Present at least 3 major text amendments to the City Council annually that clean up Titles 16 and 17	2	1	3
Economic Development (ED)	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual average number of planning reviews on land use applications to less than 3 per application	1.92	1.7	3

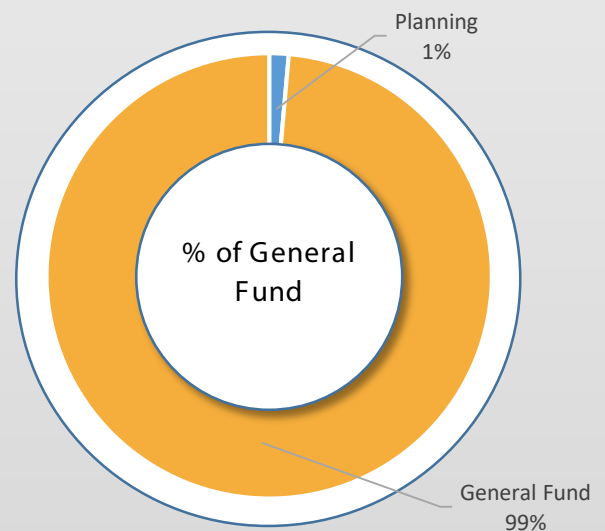
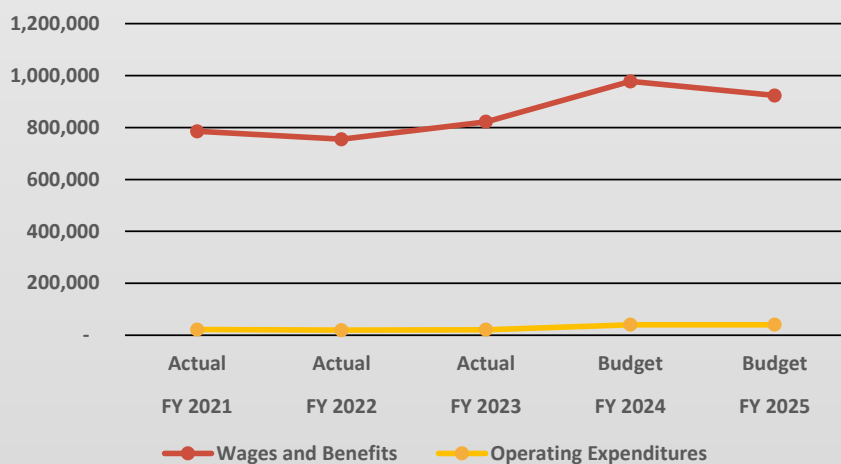
Planning at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$963,105		Full-Time Employees: 7
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Director of Planning	1	1	1	1
City Planner	1	1	1	1
Planner I/II/III	3	3	3	3
Development Services Assistant	1	1	0	0
Planning Permit Technician	1	1	1	1
Long Range Planning Analyst	1	1	1	1
TOTAL	8	8	7	7

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	821,905	977,834	908,669	923,223
Operating Expenditures	20,962	39,882	25,532	9,882
Total Planning	842,867	1,017,716	934,201	963,105



General Fund - Fire Department



Fire Department

The Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Fire	\$12,940,730	92	110
TOTAL EXPENDITURES	\$12,940,730	92	

Department Purpose

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of four stations, calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls, as well as, inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

CORE PROGRAMS

1. Public Access AED

2. Fire Prevention Education

3. Annual Business Inspections

4. Community Education

5. Fire - EMS Emergency Service

6. Emergency

7. Ground Ambulance Service

8. Hazardous Materials Service


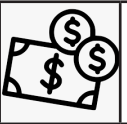

9. Technical Rescue Standby Service

10. Interfacility Ground Ambulance Service

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain an 86% or higher resident satisfaction for fire and emergency medical services (source: Annual Community Survey)	86%	87%	86%
		Develop a minimum of three (3) formal written Incident Action Plans annually, with clear direction and a comprehensive list of tactics, resources, and support needed to accomplish emergency readiness objectives in support of medium- and large-scale planned events within the City	3	4	3
	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Maintain annual median 911 Response time to less than 6.5 minutes	6.12	6.08	6.5
	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain ISO fire insurance rating at a 2 or lower	2	2	2

Fire at a Glance:

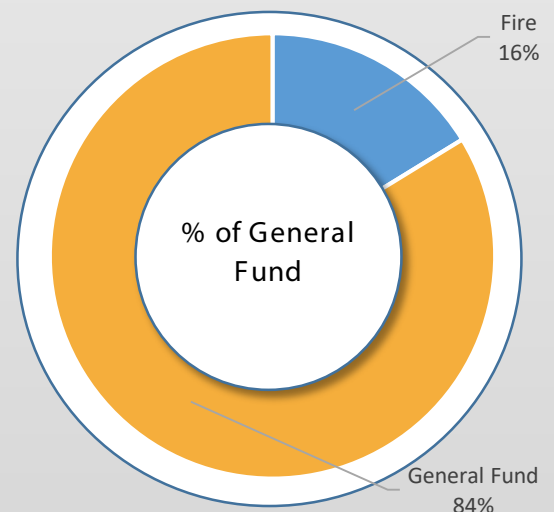
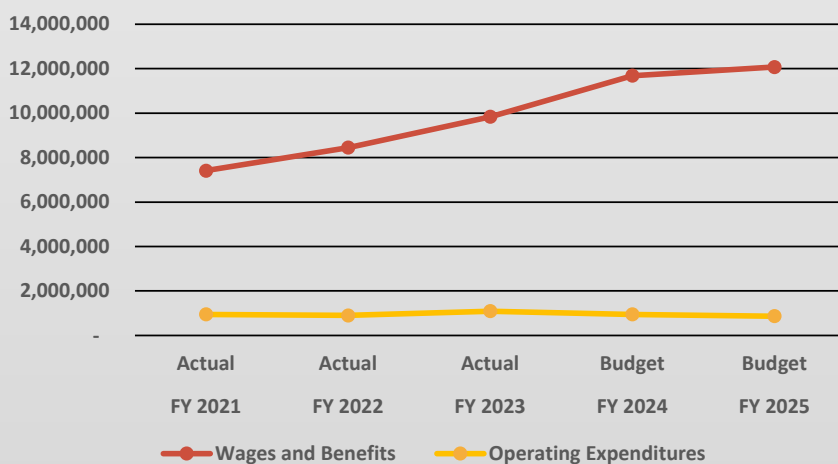
	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$12,940,730		Full-Time Employees: 92
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Fire Department

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Battalion Chief	4	4	4	4
Fire Captain	13	13	13	13
Logistics Coordinator	1	1	1	1
Firefighter Paramedic	30	27	27	27
Firefighter Engineer	12	12	12	12
Firefighter Advanced EMT	16	21	21	21
Firefighter EMT	0	9	9	9
Fire Assistant	1	1	1	1
Fire Inspector	1	1	1	1
Emergency/Safety Manager	1	1	1	1
TOTAL	81	92	92	92

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	9,830,688	11,678,896	11,094,220	12,072,634
Operating Expenditures	1,092,055	942,922	930,012	868,096
Total Fire Department	10,922,743	12,621,818	12,024,232	12,940,730





Police Department

The Police Department is fully dedicated to providing professional police services through engaged community partnerships consistent with the values of South Jordan City.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Police	\$15,078,729	92	113
TOTAL EXPENDITURES	\$15,078,729	92	

Police Department

Department Purpose

The Police Department is fully dedicated to providing an environment of safety, security, confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.




CORE PROGRAMS

1. Police Administration
2. Criminal Investigation
3. Records Management
4. Crossing Guards
5. Training
6. Tactical Unit
7. Community Services
8. City Special Events
9. Patrol Operations
10. Traffic Enforcement
11. Traffic Investigations
12. K-9 Unit
13. Animal Code Enforcement
14. Animal Adoption

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain 82% or higher rating for police services (source: Annual Community Survey)	79%	80%	82%
		Maintain 75% or higher rating for Animal Control Services (source: Annual Community Survey)	75%	73%	75%
		Maintain annual number of dogs and cats rescued, adopted, and returned to owner at 300 or more	427	392	300
	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health, and well-being	Conduct at least 12 community engagement forums (ie. Chat with the Chief, Crime Prevention, Scam Awareness etc.)	6	17	12

Police at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$15,078,729		Full-Time Employees: 92
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Police Department



	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Authorized Positions				
Chief of Police	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Lieutenant	3	3	4	4
Master/Senior/Police Officer	55	58	61	62
Police Sergeant	9	9	9	11
Technical Services Specialist	1	1	1	1
Property/Evidence Coordinator	1	1	1	1
Property/Evidence Technician	1	1	1	1
Support Services Supervisor	1	1	1	1
Records Technician	2	2	2	2
Victim Advocate Coordinator	1	1	1	1
Victim Advocate	0	1	1	1
Police Administrative Assistant	1	1	1	1
Animal Control Officer	2	1	1	2
Animal Control Technician	1	1	1	1
Animal Control Supervisor	0	1	1	1
TOTAL	80	84	88	92

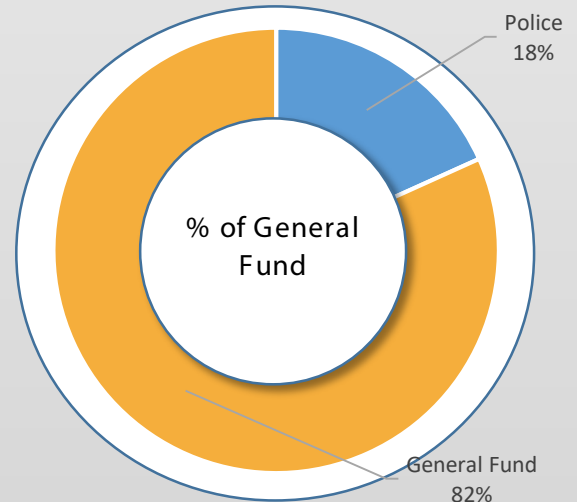
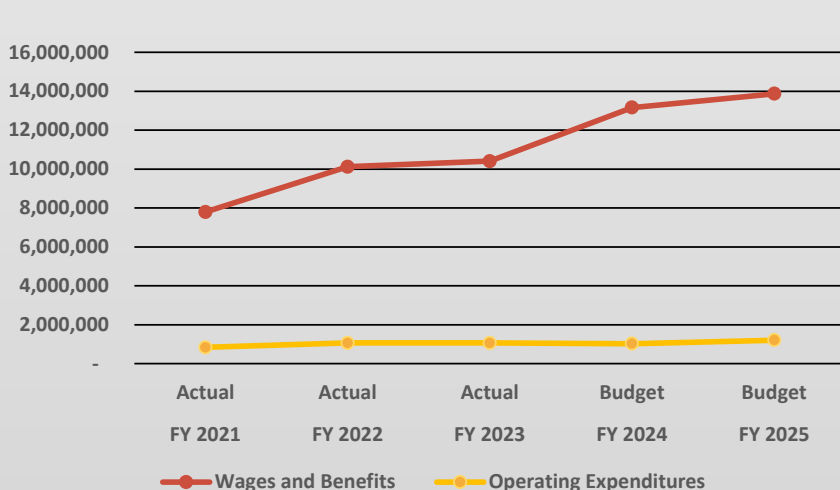
(1) Two new Police Sergeant positions were added to meet the demands of the Department.

(2) One new Police Officer position was added to meet the demands of the Department.

(3) One new Animal Control Officer was added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	10,410,839	13,162,138	11,431,613	13,869,528
Operating Expenditures	1,062,918	1,028,575	1,011,827	1,209,201
Total Police Department	11,473,757	14,190,713	12,443,440	15,078,729



General Fund - Public Works



Public Works

The Public Works Department provides leadership and administrative support for Fleet, Parks, Cemetery, Street Lighting and the Streets divisions.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Public Works Admin	\$1,243,571	8	116
2. Fleet	\$1,618,698	6	118
3. Parks	\$4,771,505	34	120
4. Cemetery	\$368,123	3	122
5. Streetlighting	\$469,999	2	124
6. Streets	\$2,786,482	22	126
TOTAL EXPENDITURES	\$11,233,378	75	

Department Purpose

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions: Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation and Fleet Management.

CORE PROGRAMS

1. Department Strategic Planning

2. Budget Oversight

3. Safety Program

4. Performance Management




5. Policy & Procedure Administration

6. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating on developing and maintaining reliable utility systems, transportation needs and facilities (source: Annual Community Survey)	74%	78%	80%

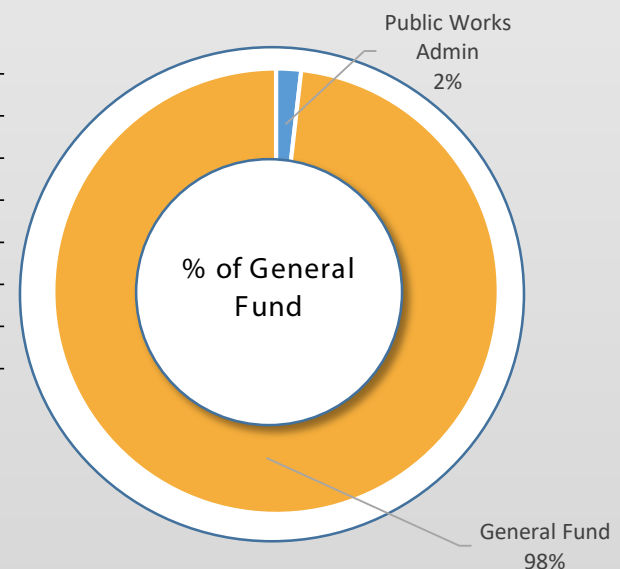
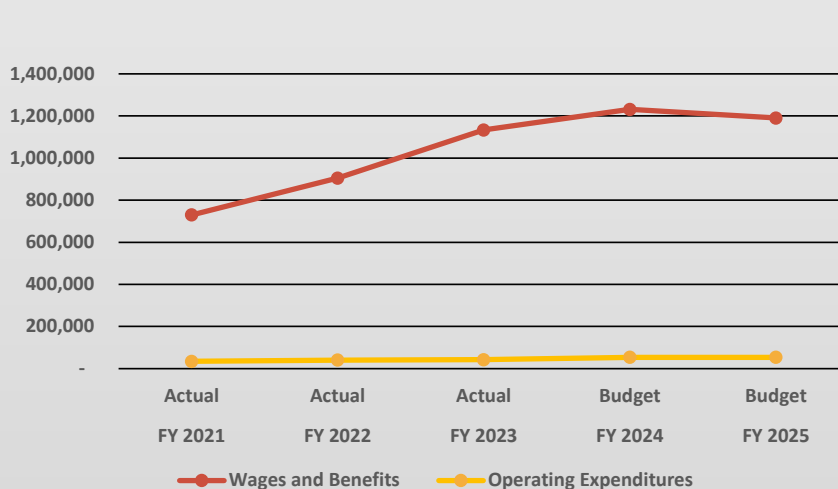
Public Works Admin at a Glance:

	Location: City Hall 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,243,571		Full-Time Employees: 8
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Public Works	1	1	1	1
Associate Director of Public Works	3	3	3	3
Project Foreman	1	1	1	1
Public Works Operations Manager	1	1	1	1
Public Works Customer Service Assistant	2	2	2	2
TOTAL	8	8	8	8

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,133,004	1,230,610	1,160,318	1,189,609
Operating Expenditures	42,355	53,962	47,234	53,962
Total Public Works Admin	1,175,358	1,284,572	1,207,552	1,243,571



Department Purpose

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

CORE PROGRAMS

1. Fleet Repairs

2. Fleet Acquisition

3. Surplus Replacement




4. Fleet Preventative Maintenance

5. Fleet Warranty Administration
6. Bulk Fuel Acquisition and Fuel Site Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain average age of Fleet at 5.5 years	6	6.23	5.5
		Maintain a comeback rate of 1% or less. (This means that of vehicles released back for service, no more than 1% should return to the mechanics for the same issue.)	0.56%	0.57%	1%

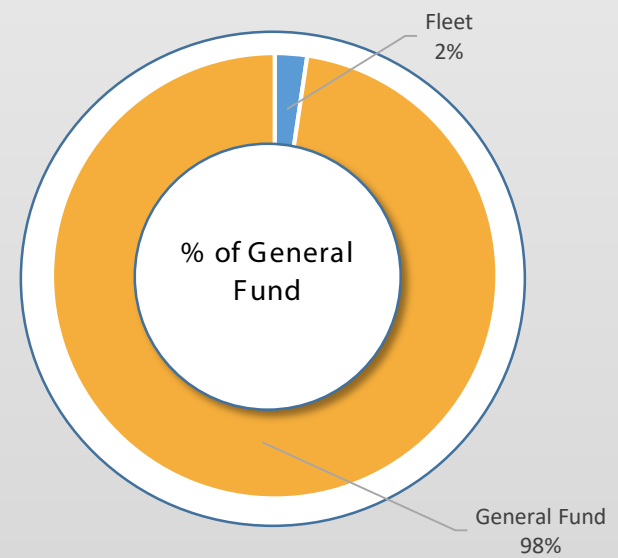
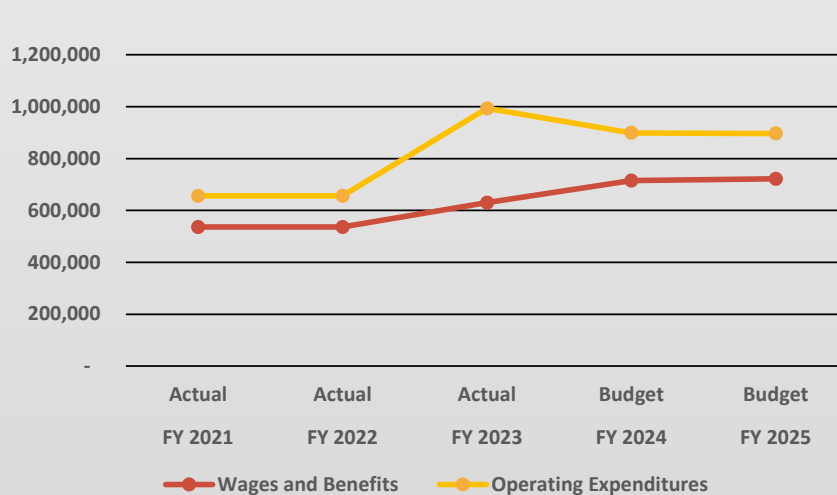
Fleet at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,618,698		Full-Time Employees: 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Fleet Manager	1	1	1	1
Mechanic	3	4	4	4
Fleet Assistant	1	1	1	1
TOTAL	5	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	630,229	714,901	623,199	721,919
Operating Expenditures	993,320	898,779	897,472	896,779
Total Fleet	1,623,549	1,613,680	1,520,671	1,618,698



Department Purpose

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items: playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, pickleball courts and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

CORE PROGRAMS

1. Parks Maintenance

2. Parks Planning

3. Tree Management & Maintenance

4. Snow Plowing

5. Trails & Open Space Maintenance

6. Arbor Day
- Celebration/Tree Planting Events

7. Event Support




8. Streetscape Maintenance

9. Holiday Lights

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 82% or higher rating for Parks & Open Space (source: Annual Community Survey)	81%	81%	82%
	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain 80% or higher rating on creating accessible parks, trails, recreation, and open spaces (source: Annual Community Survey)	81%	85%	81%

Parks at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$4,771,505		Full-Time Employees: 34
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Parks Manager	1	1	1	1
Ballfield Maintenance Foreman	0	0	0	1
Parks Maintenance Supervisor	4	5	5	5
Parks Strip Supervisor	0	1	1	1
Parks Supervisor - Event Support	0	0	0	1
Parks Maintenance Worker (I,II,III)	21	23	23	25
TOTAL	26	30	30	34

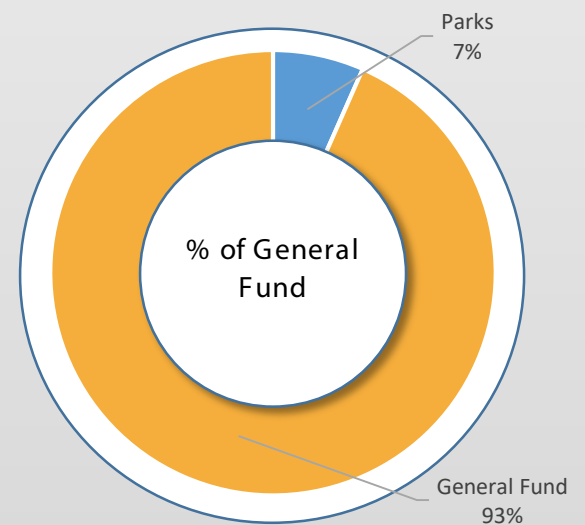
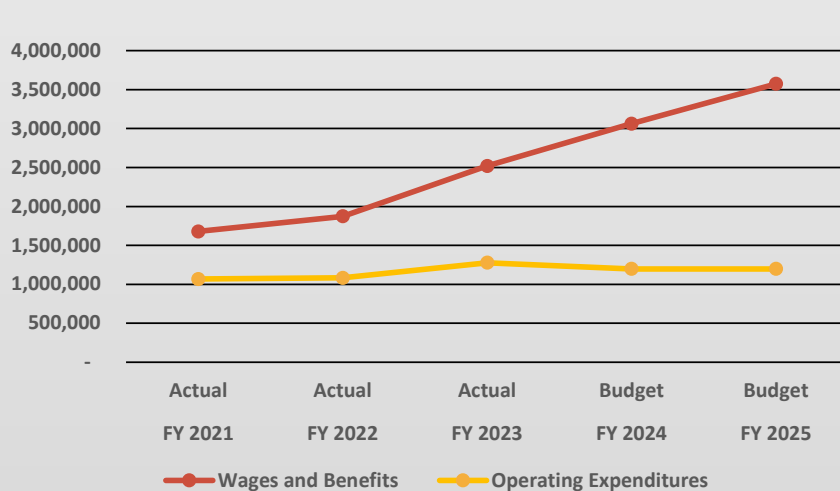
(1) One new Ballfield Maintenance Foreman position was added to meet the demands of the Department.

(2) One new Parks Supervisor position was added for Event Support.

(3) Two new Parks Maintenance positions were added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,519,023	3,062,297	3,004,456	3,573,900
Operating Expenditures	1,277,159	1,197,605	1,131,108	1,197,605
Total Parks	3,796,182	4,259,902	4,135,564	4,771,505



Department Purpose

Every effort is made to maintain the cemetery with the respect and deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

CORE PROGRAMS

1. Facilities Maintenance

2. Grounds Maintenance

3. Burial Services




4. Memorial Day Cemetery Administration

5.

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain cemetery at a level one service (weekly mowing and maintaining) 100% of the year	N/A	85%	100%
	DAOS-3 PRESERVES the community's heritage and culture for today's and future generations	Provide annual Memorial Day celebration event	1	1	1

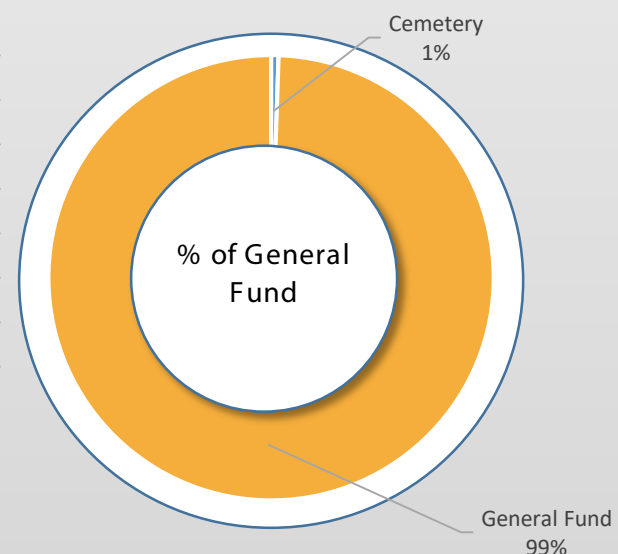
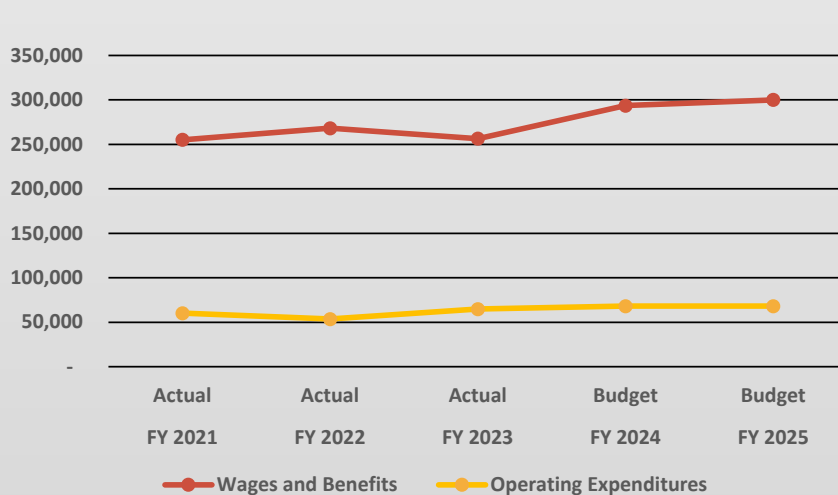
Cemetery at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$368,123		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Cemetery Sexton	1	1	1	1
Cemetery Maintenance Worker	2	2	2	2
TOTAL	3	3	3	3

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	256,525	293,551	281,860	299,996
Operating Expenditures	64,844	68,127	59,894	68,127
Total Cemetery	321,369	361,678	341,754	368,123



Department Purpose

The Streetlight division manages and maintains over 6,800 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

CORE PROGRAMS

1. Snow Removal

2. Blue Staking Infrastructure




3. Holiday Lights and Banners

4. City Wide Electrical Support
5. Street Light Maintenance

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 78% or higher rating for Street Lighting services <i>(source: Annual Community Survey)</i>	N/A	75%	78%
		Increase percentage of functioning streetlights to 100%	99%	99%	100%
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 95% or higher annual percentage of street lights repaired within 3 days of request	95%	100%	95%

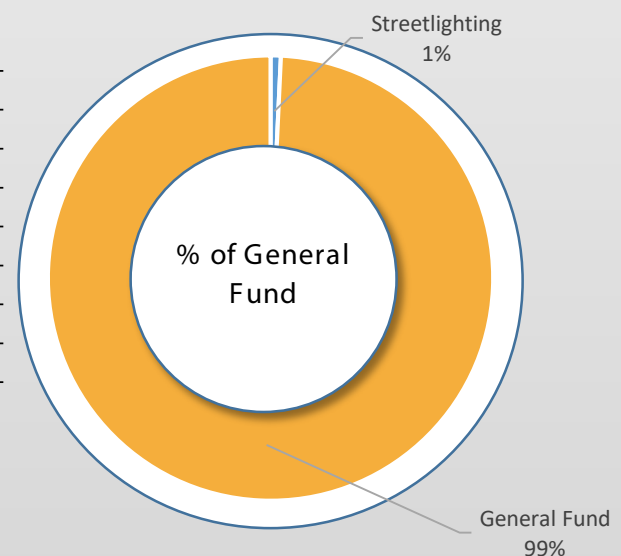
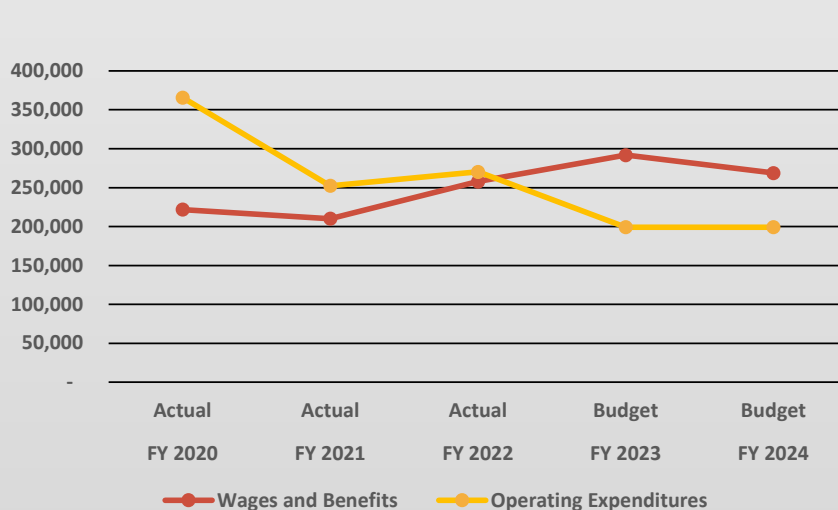
Streetlighting at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$467,999		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Electrician	1	1	2	2
Blue Stake Technician II	2	2	0	0
TOTAL	3	3	2	2

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	257,769	291,712	285,715	268,796
Operating Expenditures	270,351	199,203	213,634	199,203
Total Streetlighting	528,120	490,915	499,349	467,999



Department Purpose

The Streets division maintains roads, sidewalks, street signs and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting and creative problem solving.




CORE PROGRAMS

1. Street Sign Maintenance
2. City Wide Street Striping
3. Snow Plowing
4. Road and Bridge/Culvert Maintenance
5. Sidewalk, Curb and Gutter Maintenance
6. Right of Way (ROW) Weed Control
7. Collector Street Fencing Maintenance
8. Event Support
9. City Wide Fabrication

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Surface Maintenance Services (source: Annual Community Survey)	80%	69%	80%
		Increase pot holes repaired within 2 days of request to 100%	95%	100%	100%
		Increase street signs repaired within 1 day of request to 100%	100%	100%	100%
		Maintain 80% or higher rating for Sidewalk Maintenance Services (source: Annual Community Survey)	70%	70%	70%
		Replace and repair at least 25,000 square feet of sidewalk annually	17,137	27,913	25,000
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 80% or higher rating for Snow Removal Services (source: Annual Community Survey)	71%	72%	80%

Streets at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$2,763,482		Full-Time Employees: 22
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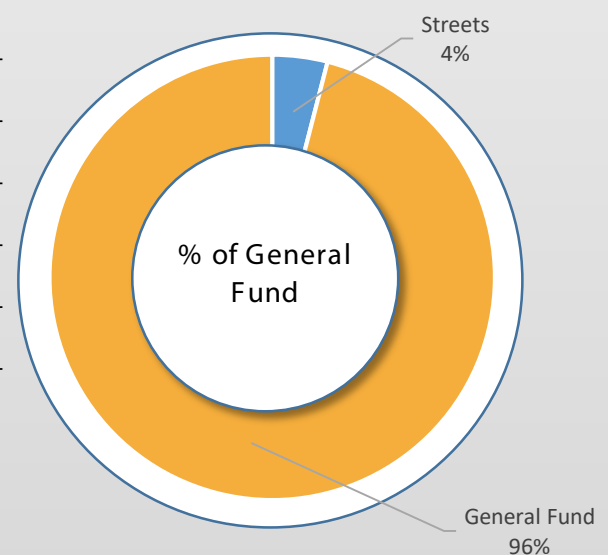
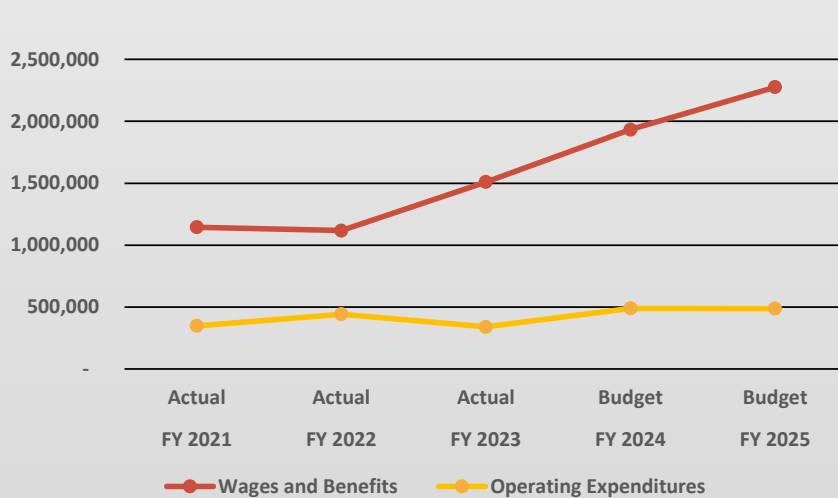
Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Streets/Storm Water Manager	1	1	1	1
Streets Maintenance Supervisor	2	3	3	4
Streets Maintenance Worker (I,II,III)	12	15	15	17
TOTAL	15	19	19	22

(1) One new Streets Supervisor position was added to meet the demands of the Department.

(2) Two new Streets Maintenance positions were added to meet the demands of the Department.

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,510,010	1,933,712	1,806,042	2,276,436
Operating Expenditures	338,910	489,046	416,696	487,046
Total Streets	1,848,920	2,422,758	2,222,738	2,763,482





Office of the City Attorney

The Office of the City Attorney provides a full-scope of in-house legal counsel services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Office of the City Attorney	\$1,467,002	6	129
TOTAL EXPENDITURES	\$1,467,002	6	

Office of the City Attorney

Department Purpose

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel.




CORE PROGRAMS

1. Internal Legal Support - Document Review
2. Internal Legal Support - Civil Case Management
3. Internal Legal Support - Criminal Case Management
4. State and Federal Legislative Affairs
5. Intergovernmental Affairs

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Maintain 80% or higher rating on establishing laws that maintain an orderly community without being overly burdensome (<i>source: Annual Community Survey</i>)	78%	80%	80%
Fiscally Responsible Governance (FRG)	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning	Maintain 75% or higher rating on implementing government policies to efficiently use city resources (<i>source: Annual Community Survey</i>)	71%	75%	75%

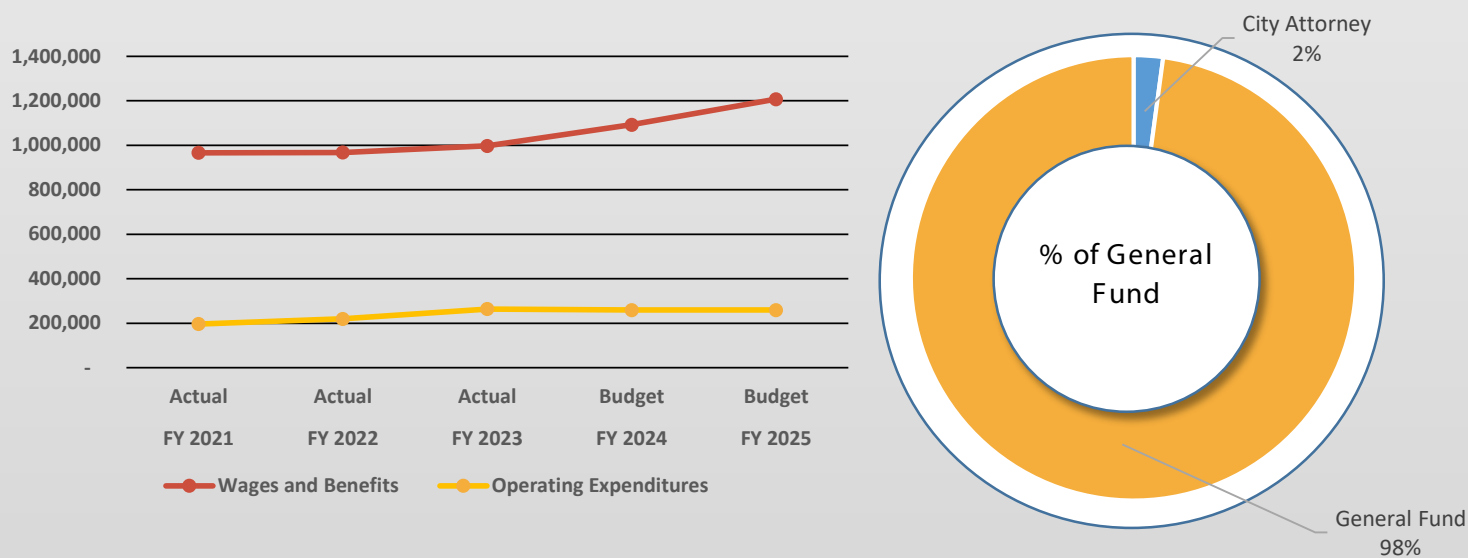
City Attorney at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$1,467,002		Full-Time Employees: 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Attorney	1	1	1	1
Assistant City Attorney/Prosecutor	1	1	1	1
Associate Director of Intergovernmental Affairs	1	0	0	0
Assistant City Attorney	1	1	1	1
Staff Attorney	1	1	1	1
Paralegal	1	1	1	1
Legal Assistant	1	1	1	1
TOTAL	7	6	6	6

Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	997,579	1,092,829	1,089,783	1,207,561
Operating Expenditures	264,122	259,441	251,069	259,441
Total Office of the City Attorney	1,261,700	1,352,270	1,340,852	1,467,002



Special Revenue Funds

Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

IFT

The Interfacility Transfers fund is used to account for activities related to interfacility ambulance services provided by the Fire Department.

Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

Special Revenue Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
RDA Project Area Increment	3,840,096	4,805,000	3,856,016	4,960,000
RDA Housing	747,394	760,000	669,632	875,000
CDA Project Area Increment	7,152,461	8,700,000	4,544,809	7,200,000
Grant Revenue (CDBG)	68,183	240,000	279,821	240,000
User Fees	6,111,203	5,625,089	6,500,124	6,145,165
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	921,941	42,000	1,012,085	42,000
Other Miscellaneous	74,813	13,000	20,924	13,000
Total Special Revenue Fund Revenue	19,036,092	20,305,089	17,003,411	19,595,165
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	125,000	125,000	125,000	125,000
Use of Fund Balance	1,732,442	1,287,630	33,000	9,960,456
Total Transfers In and Use of Fund Balance	1,857,442	1,412,630	158,000	10,085,456
Total Rev, Trans in, and Use of Fund Balance	20,893,534	21,717,719	17,161,411	29,680,621
EXPENDITURES				
Wages and Benefits	1,468,367	2,142,711	1,729,992	2,002,063
Operating Expenditures	1,805,866	1,935,517	2,100,908	2,235,723
Project Expenditures	4,088,805	5,881,500	4,289,769	16,244,400
Total Special Revenue Fund Expenditures	7,363,039	9,959,728	8,120,669	20,482,186
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	5,730,206	6,284,371	6,284,371	2,822,769
Contribution to Fund Balance	7,800,289	5,473,620	2,756,371	6,375,666
Total Transfers Out and Contribution to Fund Balance	13,530,495	11,757,991	9,040,742	9,198,435
Total Exp, Trans Out, and Cont to Fund Balance	20,893,534	21,717,719	17,161,411	29,680,621

Redevelopment Agency

Special Revenue

Department Purpose

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.



CORE PROGRAMS

1. Provide Administration of the Redevelopment Agency

Project Areas

Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	Completed
2	The Landings (Harmon's)	2002	Completed
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	Completed
8	South Jordan Towne Center	2005	Completed
9	Gateway Central	2017	2031
10	The District	2006	Completed
11	Merit Medical	2007	2036

RDA at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$5,110,000
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Project #1 Towers Increment	372,785	375,000	342,490	0
Project #6 South I-15 Frontage	567,172	830,000	358,751	830,000
Project #9 Gateway Central	1,370,611	2,000,000	1,628,568	2,300,000
Project #11 Merit Medical	1,529,528	1,600,000	1,526,207	1,830,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	84,454	30,000	81,270	30,000
Other Miscellaneous	0	0	0	0
Total Revenues	4,044,551	4,955,000	4,057,286	5,110,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	4,044,551	4,955,000	4,057,286	5,110,000
Operating Expenditures				
Operating Expenditures	318,671	459,823	428,577	544,684
Total Operating Expenditures	318,671	459,823	428,577	544,684
Project Expenditures				
Tax Increment Commitments	1,373,925	1,341,500	1,340,659	1,374,400
Total Project Expenditures	1,373,925	1,341,500	1,340,659	1,374,400

Redevelopment Agency

Special Revenue

	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 22-23	FY 23-24	FY 23-24	FY 24-25
Transfers Out and Contribution to Fund Balance				
Transfer to CDA	125,000	125,000	125,000	125,000
Transfer to Debt Service Fund	765,000	763,625	763,625	0
Transfer to SID	1,218,200	1,214,450	1,214,450	1,213,950
Transfer to General Fund	82,065	19	19	25,000
Contribution to Fund Balance	161,689	1,050,483	184,956	1,826,966
Total Transfers Out and Contribution to Fund Balance	2,351,954	3,153,577	2,288,050	3,190,916
Total Exp, Trans Out, and Cont to Fund Balance	4,044,551	4,955,000	4,057,286	5,110,000

Notes to the Redevelopment Agency Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

RDA Expenditures - Major expenditures include tax increment commitments within the project areas.

Department Purpose



The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

CORE PROGRAMS

- 1. RDA Housing Initiatives



RDA Housing at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$10,835,456
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RDA Housing

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Housing Revenue	747,394	760,000	669,632	875,000
Investment Earnings	466,724	0	536,304	0
Total Revenues	1,214,118	760,000	1,205,936	875,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	543,336	0	9,960,456
Total Transfers In and Use of Fund Balance	0	543,336	0	9,960,456
Total Rev, Trans in, and Use of Fund Balance	1,214,118	1,303,336	1,205,936	10,835,456
Operating Expenditures				
Operating Expenditures	152,970	0	168,380	175,000
Total Operating Expenditures	152,970	0	168,380	175,000
Project Expenditures				
Housing Expenses	0	1,040,000	1,500	10,470,000
Total Project Expenditures	0	1,140,000	1,500	10,470,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	200,000	163,336	163,336	190,456
Contribution to Fund Balance	861,148	0	872,720	0
Total Contribution to Fund Balance	1,061,148	163,336	1,036,056	190,456
Total Exp, Trans Out, and Cont to Fund Balance	1,214,118	1,303,336	1,205,936	10,835,456

Notes to RDA Housing Fund:

RDA Housing Tax Increment Revenue - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

RDA Housing Expenditures - The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

Department Purpose

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.



CORE PROGRAMS

1. Provides Administration of the Redevelopment Agency

Project Areas

Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2025

CDA at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$7,325,000
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Project #12 Commerce Park	4,902,947	6,400,000	3,146,182	5,000,000
Project #13 South Station	2,249,514	2,300,000	1,398,627	2,200,000
Investment Earnings	319,770	0	355,647	0
Total Revenues	7,472,231	8,700,000	4,900,456	7,200,000
Transfers In and Use of Fund Balance				
Transfer from RDA	125,000	125,000	125,000	125,000
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	125,000	125,000	125,000	125,000
Total Rev, Trans in, and Use of Fund Balance	7,597,231	8,825,000	5,025,456	7,325,000
Operating Expenditures				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	14,049	50,000	34,831	50,000
Total Operating Expenditures	134,049	170,000	154,831	170,000
Project Expenditures				
Tax Increment Commitments	2,535,683	3,025,000	2,585,000	3,950,000
Total Project Expenditures	2,535,683	3,025,000	2,585,000	3,950,000
Transfers Out and Contribution to Fund Balance				
Transfer to Capital Equipment	200,000	0	0	300,000
Transfer to General CIP Maint	0	1,250,000	1,250,000	300,000
Contribution to Fund Balance	4,727,498	4,380,000	1,035,625	2,605,000
Total Contribution to Fund Balance	4,927,498	5,630,000	2,285,625	3,205,000
Total Exp, Trans Out, and Cont to Fund Balance	7,597,231	8,825,000	5,025,456	7,325,000

Notes to CDA Fund:

RDA/CDA Tax Increment Revenue - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

CDA Expenditures - The major expenditures is tax increment commitments within the project areas.

Department Purpose



The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

CORE PROGRAMS

- 1. Community Development Block Grant Administration



CDBG at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$240,000
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Community Development Block Grant

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
CDBG Grant	68,183	240,000	279,821	240,000
Total Revenues	68,183	240,000	279,821	240,000
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	33,000	0
Total Transfers In and Use of Fund Balance	0	0	0	0
Total Rev, Trans in, and Use of Fund Balance	68,183	240,000	279,821	240,000
Operating Expenditures				
Wages and Benefits	0	0	0	0
Public Facilities	0	150,000	234,821	150,000
The Road Home	8,000	10,000	10,000	0
South Valley Sanctuary	10,000	15,000	15,000	0
Assist Inc	0	0	0	0
Utah Community Action Copperview	0	0	0	0
Legal Aid Society of Utah	3,000	8,000	8,000	0
UCA Food Pantry	0	0	0	0
Community Health Clinic	0	0	0	0
Inn Between	0	0	0	0
Suncrest Counseling Grant	0	0	0	0
Utah Community Action Case Management	0	0	0	0
Community Development Corp	2,043	0	0	0
Administrative Charges	45,140	44,000	45,000	44,000
Total Operating Expenditures	68,183	194,000	279,821	194,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	13,000	0	46,000
Total Contribution to Fund Balance	0	46,000	0	
Total Exp, Trans Out, and Cont to Fund Balance	68,183	240,000	279,821	240,000

Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

Department Purpose




As part of the progressive and proactive Emergency Medical Services program in South Jordan, the South Jordan Fire Department provides Advanced Life Support (ALS) treatment and transport capabilities from all four of its fire stations. This advanced EMS program includes top-tier interfacility Transport services from the University of Utah South Jordan Health Center. These transport services include Basic and Advanced Life Support treatment, respiratory and ventilator care, advanced cardiac monitoring, and medication therapies for both pediatric and adult patients.

CORE PROGRAMS

1. Interfacility Transport Services



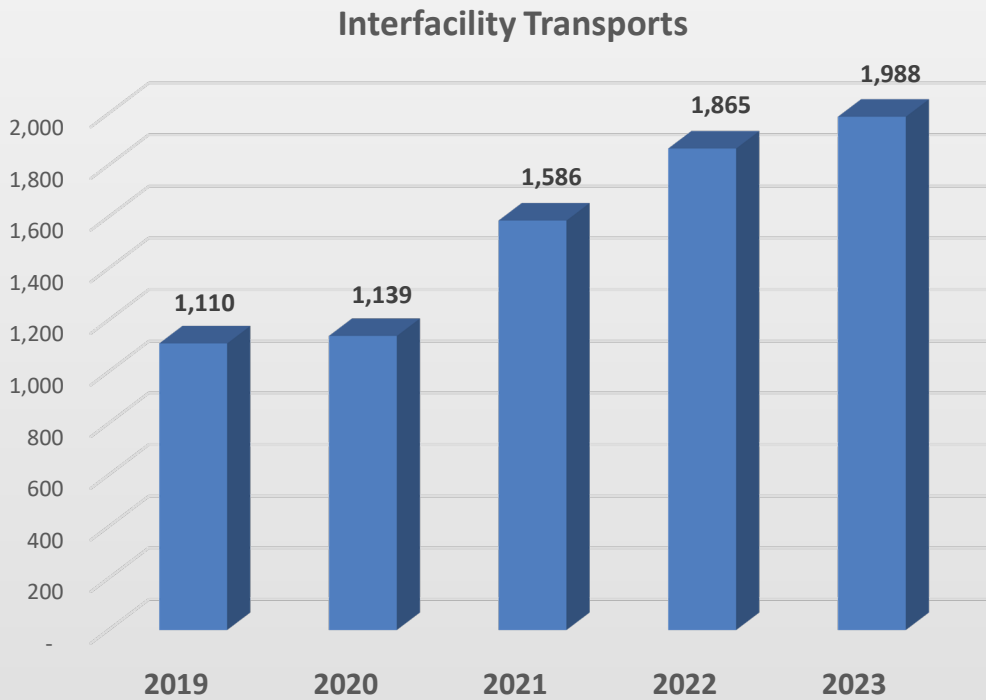
IFT at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$2,514,571		Full-Time Employees: 6
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Interfacility Transfers

Special Revenue

Authorized Positions		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Paramedic		0	0	6	6
TOTAL		0	0	6	6



Interfacility Transfers



Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Ambulance Fees - Interfacility	2,964,571	2,200,000	2,874,061	2,514,571
Interest Income	17,208	0	18,049	0
Total Revenues	2,981,779	2,200,000	2,892,110	2,514,571
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	744,294	0	0
Total Transfers In and Use of Fund Balance	0	744,294	0	0
Total Rev, Trans in, and Use of Fund Balance	2,981,779	2,944,294	2,892,110	2,514,571
Operating Expenditures				
Wages and Benefits	257,209	794,593	501,688	688,101
Operating Expenditures	424,617	294,701	373,257	296,334
Total Operating Expenditures	681,825	1,089,294	874,945	984,435
Transfers Out and Contribution to Fund Balance				
Transfer to Capital Equipment	0	1,855,000	1,855,000	633,363
Transfer to Debt Service	250,000	0	0	0
Contribution to Fund Balance	2,049,954	0	162,165	896,773
Total Contribution to Fund Balance	2,299,954	1,855,000	2,017,165	1,530,136
Total Exp, Trans Out, and Cont to Fund Balance	2,981,779	2,944,294	2,892,110	2,514,571

Storm Water

Special Revenue

Department Purpose

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.




CORE PROGRAMS

1. Utah Pollutant Discharge Elimination System (UPDES) Compliance
2. Storm Water Infrastructure Maintenance
3. Street Cleaning
4. Snow Plowing
5. Storm Water
6. Incident Response
7. Storm Water Education
8. Tree Trimming Support
9. Sub-Surface Drain Response
10. Event Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Process 85% or more of UPDES permits within 2 business days	86%	88%	85%
		Street sweep the entire City at least 7 times per year	8	9	7

Storm Water at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$3,655,594		Full-Time Employees: 10
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Storm Water & Sanitation Manager	1	1	0	0
UPDES Program Coordinator	1	1	1	1
UPDES Inspector	2	2	2	2
Storm Water Maintenance Lead Worker	1	1	1	1
Storm Water Maintenance Worker (I/II/III)	6	6	6	6
TOTAL	11	11	10	10

Storm Water

Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Storm Water Fees	3,146,632	3,425,089	3,626,063	3,630,594
Investment Earnings	33,784	12,000	20,815	12,000
Other Miscellaneous	41,113	13,000	20,924	13,000
Sale of Capital Assets	33,700	0	0	0
Total Revenues	3,255,230	3,450,089	3,667,802	3,655,594
Transfers In and Use of Fund Balance				
Use of Fund Balance	1,732,442	0	0	0
Total Transfers In and Use of Fund Balance	1,732,442	0	0	0
Total Rev, Trans in, and Use of Fund Balance	4,987,672	3,450,089	3,667,802	3,655,594
Operating Expenditures				
Employee Wages and Benefits	1,211,158	1,348,118	1,228,304	1,313,962
Operating Expenditures	707,376	783,893	663,042	855,705
Total Operating Expenditures	1,918,534	2,132,011	1,891,346	2,169,667
Project Expenditures				
Capital Expenditures	179,197	375,000	362,610	450,000
Total Project Expenditures	179,197	375,000	362,610	450,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,941	2,941	2,941	0
Transfer to General CIP	2,887,000	910,000	910,000	0
Transfer to General CIP Maint	0	0	0	35,000
Contribution to Fund Balance	0	30,137	500,905	1,000,927
Total Contribution to Fund Balance	2,889,941	943,078	1,413,846	1,035,927
Total Exp, Trans Out, and Cont to Fund Balance	4,987,672	3,450,089	3,667,802	3,655,594

Used to track those functions which charge fees to cover most or all associated costs.

Water

The Water fund is used to account for the activities of the City’s water operations.

Secondary Water

The Secondary Water fund is used to account for the activities of the City’s secondary water operations.

Sanitation

The Sanitation fund is used to account for the activities of the City’s sanitation operations.

Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

Self Insurance

The Self Insurance fund is used to account for the cost of claims, injuries and losses.

Enterprise Fund Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
User Fees	7,407,569	7,424,656	7,036,207	8,109,858
Sales	22,037,676	21,878,242	22,604,599	22,785,227
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,650,091	373,790	1,522,170	323,790
Miscellaneous Revenue	2,863,611	275,040	938,563	45,040
Impact Fees	440,216	750,000	502,201	550,000
Total Enterprise Fund Revenue	34,567,223	30,920,258	32,781,075	32,032,445
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	6,795,000	7,224,486	7,327,489	5,421,347
Use of Fund Balance	3,120,985	4,314,359	2,270,525	1,570,877
Total Transfers In and Use of Fund Balance	9,915,985	11,538,845	9,598,014	6,992,224
Total Rev, Trans in, and Use of Fund Balance	44,483,208	42,459,103	42,379,089	39,024,669
EXPENDITURES				
Wages and Benefits	3,217,110	4,402,025	4,198,801	4,765,714
Operating Expenses	18,957,465	23,582,584	16,841,250	22,797,360
Debt Expenses	(53,636)	2,230,575	2,224,875	0
Project Expenses	6,872,852	5,340,000	8,174,460	4,812,000
Total Enterprise Fund Expenses	28,993,791	35,555,184	31,439,386	32,375,074
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	6,816,909	6,644,909	6,747,912	5,456,347
Contribution to Fund Balance	8,672,508	259,010	4,191,791	1,193,248
Total Transfers Out and Contribution to Fund Balance	15,489,417	6,903,919	10,939,703	6,649,595
Total Exp, Trans Out, and Cont to Fund Balance	44,483,208	42,459,103	42,379,089	39,024,669

Department Purpose

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.




CORE PROGRAMS

1. Culinary Water Purchase Distribution
2. Culinary Water System Maintenance
3. Water Conservation Program
4. Water Quality Compliance
5. Cross Connection Control
6. New Water Infrastructure
7. Bluestakes - Water Utility Marking
8. Event Support
9. Snow Plowing

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Culinary (drinking) Water <i>(source: Annual Community Survey)</i>	85%	81%	80%
		Repair 100% of all City-side water leaks within 5 hours	N/A	100%	100%
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain water samples complying with water quality standards to 100% <i>(State required, 80 per month min.)</i>	100%	100%	100%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 75% or higher rating for Water Conservation Efforts <i>(source: Annual Community Survey)</i>	64%	66%	75%

Water at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$23,214,539		Full-Time Employees: 26
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Water Foreman	1	1	1	1
Water Maintenance Supervisor	3	3	3	3
Water Maintenance Worker	15	16	16	16
Water Electrician	1	1	1	1
Water Conservation Coordinator	1	1	1	1
Water Quality Technician	1	2	2	2
Backflow Technician	0	0	0	1
PW Customer Service Assistant	1	1	1	1
TOTAL	23	25	25	26

(1) One new Backflow Technician position was added to meet the demands of the Department.

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Water Sales - Base Rate	10,241,699	9,637,436	10,272,748	9,972,227
Water Sales - Consumption	10,947,894	11,430,806	11,434,429	12,003,000
Connection-Reconnection Fees	70,857	0	72,813	0
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,423,105	350,000	1,320,582	300,000
Water Share Lease	8,975	0	8,981	0
Miscellaneous Revenue/Grants	240,136	0	168,817	0
Water Meter Sets	264,857	300,000	298,103	200,000
Hydrant Meter Rental Income	67,885	100,000	47,160	0
Commercial/Landscape Meters	0	15,000	0	15,000
Donated Infrastructure	1,819,531	0	0	0
Sale of Capital Assets	1,710	275,000	15,710	45,000
Total Revenues	25,254,709	22,326,772	23,816,678	22,753,757
Transfers In and Use of Fund Balance				
Transfer from Water Impact Fees	1,300,000	1,300,000	1,300,000	0
Use of Fund Balance	0	2,918,331	0	460,782
Total Transfers In and Use of Fund Balance	1,300,000	4,218,331	1,300,000	460,782
Total Rev, Trans in, and Use of Fund Balance	26,554,709	26,545,103	25,116,678	23,214,539
Operating Expenditures				
Employee Wages and Benefits	1,775,083	2,629,070	2,540,869	2,765,221
Operating Expenses	12,308,487	16,392,501	11,266,950	15,199,971
Principal on Bonds	0	2,170,000	2,170,000	0
Bond Interest Payment	(57,536)	54,250	54,250	0
Trustee Fees	1,650	3,000	0	0
Arbitrage Compliance	2,250	3,325	625	0
Total Operating Expenses	14,029,933	21,252,146	16,032,694	17,965,192
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	2,957	2,957	2,957	0
Transfer to Water CIP General	4,895,000	5,290,000	5,290,000	4,185,000
Transfer to General CIP	17,000	0	0	0
Transfer to CIP Maint	0	0	0	35,000
Transfer to Secondary Water	0	0	0	1,029,347
Contribution to Fund Balance	7,609,819	0	3,791,027	0
Total Contribution to Fund Balance	12,524,776	5,292,957	9,083,984	5,249,347
Total Exp, Trans Out, and Cont to Fund Balance	26,554,709	26,545,103	25,116,678	23,214,539

Water CIP

Enterprise Fund

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$4,085,000 toward Culinary Water Projects and \$100,000 toward Secondary Water Projects for FY 2024-2025.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

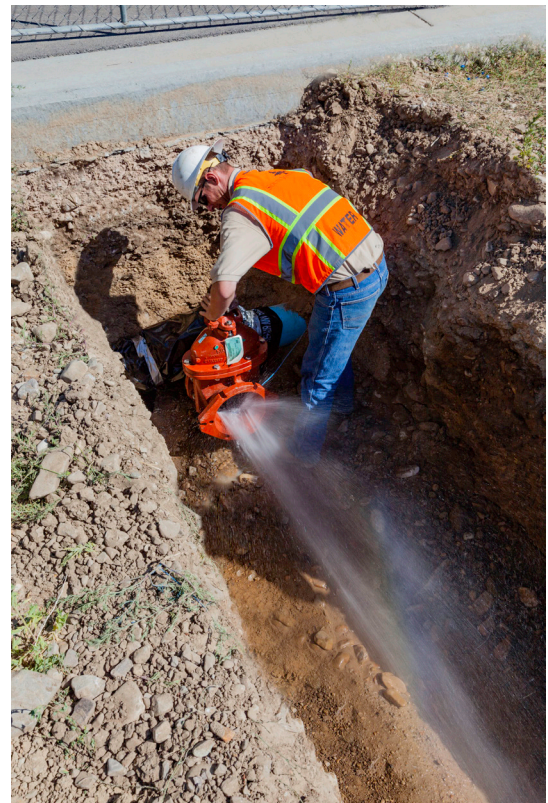
Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement,

and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget					
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	10 Years
Culinary Water Projects	4,085,000	(24,848)	(24,848)	(24,848)	(24,848)	(24,848)	(124,240)
Secondary Water Projects	100,000	497	497	497	497	497	2,485
Total Water Capital Projects	4,185,000	(24,351)	(24,351)	(24,351)	(24,351)	(24,351)	(121,755)

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Water Impact Fees	440,216	750,000	502,201	550,000
Investment Earnings	22,222	0	19,546	0
Grants	36,369	0	0	0
Total Revenues	498,807	750,000	521,747	550,000
Transfers In and Use of Fund Balance				
Transfer from Water Operations	4,895,000	5,290,000	5,290,000	4,185,000
Transfer from Water CIP	0	0	103,003	0
Water Impact Fee Use of Fund Balance	1,049,201	550,000	675,250	0
Use of Fund Balance	1,820,663	0	1,431,600	0
Total Transfers In and Use of Fund Balance	7,764,865	5,840,000	7,499,853	4,185,000
Total Rev, Trans in, and Use of Fund Balance	8,263,671	6,590,000	8,021,600	4,735,000
Project Expenses				
Water Projects	6,441,419	5,190,000	6,229,958	4,085,000
Secondary Water Projects	522,252	100,000	388,639	100,000
Total Project Expenses	6,963,671	5,290,000	6,618,597	4,185,000
Transfers Out and Contribution to Fund Balance				
Transfer to Water Operations	1,300,000	1,300,000	1,300,000	0
Transfer to Water Impact Fees	0	0	103,003	0
Contribution to Fund Balance Water Impact Fees	0	0	0	550,000
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	1,300,000	1,300,000	1,403,003	550,000
Total Exp, Trans Out, and Cont to Fund Balance	8,263,671	6,590,000	8,021,600	4,735,000

Secondary Water

Enterprise Fund

Department Purpose

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.


CORE PROGRAMS

1. Snow Plowing
2. Secondary Water Delivery
3. Event Support
4. Water Share Leasing & Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain average shut down time for secondary pump stations to be no more than 24 hours	N/A	N/A	24

Secondary Water at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,839,347		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Sec Water Maintenance Supervisor	1	1	1	1
Sec Water Maintenance Worker	2	2	2	2
TOTAL	3	3	3	3

Secondary Water

Enterprise Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Irrigation Water Sales	848,083	810,000	894,180	810,000
Investment Earnings	(430)	0	5,969	0
Other Miscellaneous	2,182	0	2,123	0
Total Revenues	849,834	810,000	902,272	810,000
Transfers In and Use of Fund Balance				
Transfer from Water Operations	0	0	0	1,029,347
Use of Fund Balance	0	321,670	11,515	0
Total Transfers In and Use of Fund Balance	0	321,670	11,515	1,029,347
Total Rev, Trans in, and Use of Fund Balance	849,834	1,131,670	913,787	1,839,347
Operating Expenses				
Employee Wages and Benefits	147,572	330,145	232,491	355,513
Operating Expenses	615,538	800,314	680,085	870,021
Total Operating Expenses	763,110	1,130,459	912,576	1,225,534
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	1,211	1,211	1,211	0
Contribution to Fund Balance	85,513	0	0	613,813
Total Contribution to Fund Balance	86,724	1,211	1,211	613,813
Total Exp, Trans Out, and Cont to Fund Balance	849,834	1,131,670	913,787	1,839,347

Department Purpose

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.

CORE PROGRAMS

1. Snow Plowing

2. Spring Clean-up Program

3. Residential Curbside Solid Waste Pickup

4. Neighborhood Dumpster Program

5. Fall Leaf Collection Program
6. Event Support

7. Christmas Tree Disposal Program




8. City Facilities Garbage and Recycling

9. Glass Recycle Program

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 86% or higher rating for Sanitation Services (source: Annual Community Survey)	85%	86%	86%
		Maintain amount of cans repaired or replaced within 1 working day from resident request at 100%	100%	100%	100%
		Keep a weekly average of 80% of neighborhood dumpster stock in the field and being used by residents	N/A	95%	80%
		Maintain 70% or higher rating for Recycling Services (source: Annual Community Survey)	68%	70%	70%
		Maintain yearly contamination rate in recycling cans at 30% or lower	34%	28%	30%
		Recycle 150 tons or more of glass each year	134.5	145.82	150

Sanitation at a Glance:

	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$6,247,540		Full-Time Employees: 5
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Sanitation Maintenance Lead Worker	1	1	1	1
Sanitation Maintenance Worker	4	4	4	4
TOTAL	5	5	5	5

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Garbage Fees	4,620,228	4,649,000	4,028,560	4,742,000
Recycling Fees	556,785	540,000	450,624	596,785
Neighborhood Cleanup	89,560	93,000	92,545	95,000
Special Service Pickup	5,580	6,500	5,785	6,500
Investment Earnings	161,762	9,600	127,203	9,600
Increase in Landfill Equity	725,556	0	730,000	0
Miscellaneous Revenue	4,613	0	4,322	0
Sale of Capital Assets	22,800	0	17,100	0
Total Revenues	6,186,884	5,298,100	5,456,139	5,449,885
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	524,358	0	797,655
Total Transfers In and Use of Fund Balance	0	524,358	0	797,655
Total Rev, Trans in, and Use of Fund Balance	6,186,884	5,822,458	5,456,139	6,247,540
Operating Expenses				
Employee Wages and Benefits	513,487	559,703	550,241	569,423
Operating Expenses	4,801,376	5,262,483	4,431,446	5,678,117
Capital Expenditures	119,732	0	406,080	0
Total Operating Expenses	5,434,596	5,822,186	5,387,767	6,247,540
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	272	272	272	0
Contribution to Fund Balance	752,016	0	68,100	0
Total Contribution to Fund Balance	752,288	272	68,372	0
Total Exp, Trans Out, and Cont to Fund Balance	6,186,884	5,822,458	5,456,139	6,247,540

Department Purpose

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

CORE PROGRAMS

1. Mini-golf
2. Batting Cages
3. Driving Range
4. Golf Course - Executive & Par 3
5. Pro Shop & Concessions
6. Golf Courses - Tournaments & Events
7. Golf Instruction / Lessons

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Mulligans Golf & Games <i>(source: Annual Community Survey)</i>	76%	77%	78%
		Increase annual number of golf participants by 5% each year	N/A	9%	5%
		Maintain annual number of miniature golf participants at 85,000 or more	86,476	85,496	85,000
		Increase annual driving range revenue by 10% each year	N/A	38%	10%

Mulligans at a Glance:

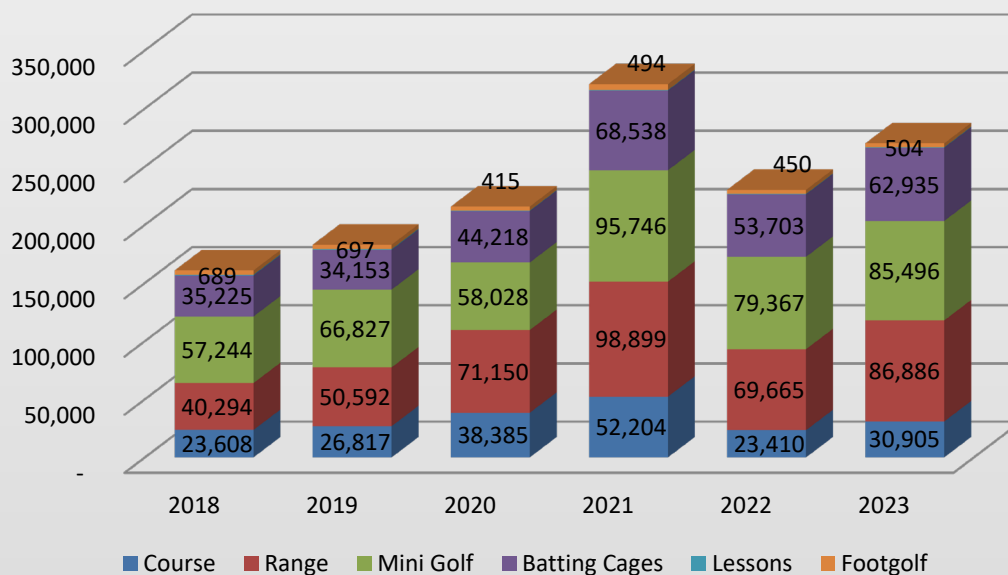
	Location: Mulligans 692 W. 10600 S.		FY 2024-25 Budget: \$1,847,826		Full-Time Employees: 9
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Associate Director of Recreation	1	1	1	1
Mulligan's Customer Service Supervisor	1	2	2	2
Greenskeeper	1	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1	1
Golf Course Maintenance Worker	0	2	2	3
Food Service Coordinator	0	0	0	1
TOTAL	4	7	7	9

(1) One new Food Service Coordinator position was added to meet the demands of the Department.

(2) One new Golf Course Maintenance Worker position was added to meet the demands of the Department.

Activity Usage



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Concession Lease	3,080	0	3,242	0
Instructor Fees	260	26,250	20,190	26,250
Driving Range	642,988	582,486	631,260	582,486
Greens Fees	223,692	310,274	295,618	310,274
Miniature Golf	544,773	449,861	553,981	449,861
Program Revenue	10,190	12,000	14,450	12,000
Golf Cart Rental	78,911	114,057	105,395	114,057
Batting Cages	112,251	118,621	118,572	118,621
Food & Beverages	53,298	53,363	53,300	53,363
Pro Shop	41,731	20,964	40,469	20,964
Rental Revenue	11,668	33,280	12,207	33,280
Investment Earnings	43,432	14,190	48,870	14,190
Other Miscellaneous	269	40	491	40
Total Revenues	1,766,544	1,735,386	1,898,045	1,735,386
Transfers In and Use of Fund Balance				
Use of Fund Balance	0	0	0	112,440
Total Transfers In and Use of Fund Balance	0	0	0	112,440
Total Rev, Trans in, and Use of Fund Balance	1,766,544	1,735,386	1,898,045	1,847,826
Operating Expenses				
Employee Wages and Benefits	780,969	883,107	875,200	1,075,557
Operating Expenses	159,946	542,800	639,712	565,269
Total Operating Expenses	940,914	1,425,907	1,514,912	1,640,826
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	469	469	469	0
Transfer to Mulligans CIP	600,000	50,000	50,000	207,000
Contribution to Fund Balance	225,160	259,010	332,664	0
Total Contribution to Fund Balance	825,629	309,479	383,133	207,000
Total Exp, Trans Out, and Cont to Fund Balance	1,766,544	1,735,386	1,898,045	1,847,826

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Investment Earnings	0	0	0	0
Other Miscellaneous	10,446	0	0	0
Total Revenues	10,446	0	0	0
Transfers In and Use of Fund Balance				
Transfer from Mulligans	600,000	50,000	50,000	207,000
Use of Fund Balance	251,120	0	152,160	200,000
Total Transfers In and Use of Fund Balance	851,120	50,000	202,160	407,000
Total Rev, Trans in, and Use of Fund Balance	861,566	50,000	202,160	407,000
Operating Expenses				
Capital Expenditures	494,438	50,000	90,860	332,000
Mulligans Equipment	367,128	0	111,300	75,000
Total Operating Expenses	861,566	50,000	202,160	407,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	0
Total Contribution to Fund Balance	0	0	0	0
Total Exp, Trans Out, and Cont to Fund Balance	861,566	50,000	202,160	407,000

Department Purpose

The Self Insurance division exists to encourage, develop and maintain a safe workplace and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property.




CORE PROGRAMS

1. Incident Investigation & Review
2. Property Insurance and Administration
3. Safety Program Management
4. Liability Insurance and
5. Administration Workers Compensation Administration
6. Surety Bonding
7. Third Party Claim Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve or maintain a Workers Compensation rating below 1.0	1.0	1.08	1.0
		Obtain a liability insurance inspection result of 99% or greater	99%	99%	99%

Self Insurance at a Glance:

	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$733,417		Full-Time Employees: 0
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Insurance Premiums & Claims	0	0	186,194	733,417
Total Revenues	0	0	186,194	733,417
Transfers In and Use of Fund Balance				
Transfer from General Fund	0	584,486	584,486	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	0	584,486	584,486	0
Total Rev, Trans in, and Use of Fund Balance	0	584,486	770,680	733,417
Operating Expenses				
Operating Expenses	0	584,486	770,680	703,982
Total Operating Expenses	0	584,486	770,680	703,982
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	0	29,435
Total Contribution to Fund Balance	0	0	0	29,435
Total Exp, Trans Out, and Cont to Fund Balance	0	584,486	770,680	733,417

Debt Service Funds

Used to account for money that will be used to pay the interest and principal of long-term debts.

General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for the 2017 Sales Tax Bond and the 2019 Sales Tax Bond.

Other Revenue Bonds

This Bond fund is used to account for the debt service and other expenses related to the 2015 TOD Bond & 2016 SAA Bond. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

LEGAL DEBT MARGIN

(dollars in thousands)

	2019	2020	2021	2022	2023
Assessed Value	\$7,109,226	\$7,859,765	\$8,405,649	\$9,314,330	\$12,140,276
Debt Limit (8% of Reasonable Cash Value)	859,782	955,077	1,025,075	1,150,826	1,540,292
Debt applicable to limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	859,782	955,077	1,025,075	1,150,826	1,540,292

BOND RATINGS

FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan (UT) sales tax rev & rfdg bonds ser 2019	Long Term	New Rating	AAA	RO:Sta	20-May-2019

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.

Debt Service Funds Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Investment Earnings	577,856	14,900	546,260	14,900
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Intergovernmental Revenue	0	0	900,000	0
Total Debt Service Fund Revenue	2,188,355	2,168,550	2,831,260	2,169,075
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	5,877,593	5,911,426	6,266,110	3,844,250
Use of Fund Balance	289,957	0	0	0
Total Transfers In and Use of Fund Balance	6,167,550	5,911,426	6,266,110	3,844,250
Total Rev, Trans in, and Use of Fund Balance	8,355,905	8,079,976	9,097,370	6,013,325
EXPENDITURES				
Operating Expenditures	79,500	0	0	0
Debt Expenditures	7,202,249	6,865,747	5,335,523	6,013,325
Total Debt Service Fund Expenditures	7,281,749	6,865,747	5,335,523	6,013,325
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	0	0	0	0
Contribution to Fund Balance	1,074,156	1,214,229	3,761,847	0
Total Transfers Out and Contribution to Fund Balance	1,074,156	1,214,229	3,761,847	0
Total Exp, Trans Out, and Cont to Fund Balance	8,355,905	8,079,976	9,097,370	6,013,325

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows: Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% may be used for water, sewer, and electrical projects.

Includes:

- 2017 Sales Tax Revenue Bond - This was a refund of the 2006 Series Bond, which was issued for constructing a new Public Safety Building, City Hall construction projects, and road improvements.
- 2019 Sales Tax Revenue Bond - This was a refund of the 2008 Series Bond, which was issued for Public Safety projects.

Rating:

2017 Sales Tax Bond: AA by Standard & Poor's
2019 Sales Tax Bond: AAA by Standard & Poor's

Funding Sources:

2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.
2019 Sales Tax Bond - General Fund (sales tax) and RDA.

Additional Information:

See complete Debt Payment Summary on pages 176-178.

Outstanding Principal as of 6/30/24:

2017 Sales Tax Bond - \$16,745,000
2019 Sales Tax Bond - \$12,050,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/24					
Governmental Funds	Issued	Maturity	Principal	Interest	Total
RDA Sales Tax & Tax Increment Revenue Bonds	2015	2032	8,035,000	1,612,950	9,647,950
Special Assessment	2016	2037	20,010,000	4,531,250	24,541,250
Sales Tax Bonds	2017	2040	16,745,000	6,779,400	23,524,400
Sales Tax Bonds	2019	2040	12,050,000	5,036,925	17,086,925
Total Governmental Funds			\$56,840,000	\$17,960,525	\$74,800,525
Total			\$62,300,000	\$20,457,850	\$82,757,850

General Debt Service

Debt Service Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Intergovernmental Revenue	0	0	900,000	0
Investment Earnings	2,273	10,400	2,882	10,400
Total Revenues	2,273	10,400	902,882	10,400
Transfers In and Use of Fund Balance				
Transfer from General Fund	2,437,141	2,726,228	2,726,228	2,160,450
Transfer from Road Impact Fees	149,741	149,612	149,612	149,850
Transfer from Fire Impact Fees	175,000	175,000	175,000	175,000
Transfer from Police Impact Fees	145,000	145,000	145,000	145,000
Transfer from RDA	765,000	763,625	763,625	0
Transfer from MBA	0	0	354,684	0
Transfer from CP Bond Fund	737,511	737,511	737,511	0
Transfer from IFT Fund	250,000	0	0	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	4,659,393	4,696,976	5,051,660	2,630,300
Total Rev, Trans in, and Use of Fund Balance	4,661,667	4,707,376	5,954,542	2,640,700
Operating Expenditures				
Principal on Long-Term Debt	2,002,242	1,934,308	2,249,000	1,330,000
Interest on Long-Term Debt	1,582,444	1,548,439	724,364	1,300,300
Trustee Fees	3,450	6,500	3,450	6,500
Arbitrage Compliance	0	3,900	0	3,900
Total Operating Expenditures	3,588,136	3,493,147	2,976,814	2,640,700
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	1,073,530	1,214,229	2,977,728	0
Total Contribution to Fund Balance	1,073,530	1,214,229	2,977,728	0
Total Exp, Trans Out, and Cont to Fund Balance	4,661,667	4,707,376	5,954,542	2,640,700

Notes to Debt Service Fund:

Debt - Budgeted debt service payments according to the City's outstanding debt schedule.

General Debt Service Outstanding Debt



Debt Service Fund

City of South Jordan Sales Tax Revenue Ref Bonds, Series 2017

Fiscal Yr	Principal	Interest	Rates
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
	16,745,000.00	6,779,400.00	

Original Bond:

Sales Tax Revenue Bonds 2001

Refinanced:

2006

Purpose:

\$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Refunded Bond:

Sales Tax Revenue Bonds 2006

Term:

22 years

Purpose:

\$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Call Date:

8/15/2026

Callable Amount:

\$14,190,000

City of South Jordan Sales Tax Revenue Ref Bonds, Series 2019

Fiscal Yr	Principal	Interest	Rates
2025	520,000.00	539,750.00	5.00%
2026	550,000.00	513,000.00	5.00%
2027	575,000.00	484,875.00	5.00%
2028	595,000.00	464,550.00	2.00%
2029	620,000.00	443,100.00	5.00%
2030	650,000.00	411,350.00	5.00%
2031	680,000.00	378,100.00	5.00%
2032	715,000.00	343,225.00	5.00%
2033	750,000.00	310,350.00	4.00%
2034	780,000.00	279,750.00	4.00%
2035	815,000.00	247,850.00	4.00%
2036	845,000.00	214,650.00	4.00%
2037	885,000.00	175,625.00	5.00%
2038	1,020,000.00	128,000.00	5.00%
2039	1,020,000.00	77,000.00	5.00%
2040	1,030,000.00	25,750.00	5.00%
	12,050,000.00	5,036,925.00	

Original Bond:

Sales Tax Revenue Bonds 2019

Funding Source:

Sales Tax

Term:

21 years

Purpose:

Construction of new Fire Station 64, police substation, and administration building and other related improvements.

Call Date:

8/15/2029

Callable Amount:

\$8,540,000

Other Revenue Bonds

Debt Service Fund

The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area. The "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued.

Includes:

- 2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.
- 2016 SAA Bond - This bond was issued for road and water improvements within the Special Assessment Area in Daybreak.

Rating:

- 2015 TOD - AA- by Standard & Poor's
- 2016 SAA - AA+ by Standard & Poor's

Funding Source:

- 2015 TOD Bond - RDA, Tax Increment
- 2016 SAA Bond - Special Assessment payments from builders.

Additional Information:

See complete Debt Payment Summary on pages 176-178.

Outstanding Principal as of 6/30/24:

- 2015 TOD - \$8,035,000
- 2016 SAA - \$20,010,000



Daybreak Neighborhood

Other Revenue Bonds



Debt Service Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investments Earnings	574,957	4,500	543,378	4,500
Total Revenues	2,185,456	2,158,150	1,928,378	2,158,675
Transfers In and Use of Fund Balance				
Transfer from RDA	1,218,200	1,214,450	1,214,450	1,213,950
Use of Fund Balance	289,957	0	0	0
Total Transfers In and Use of Fund Balance	1,508,157	1,214,450	1,214,450	1,213,950
Total Rev, Trans in, and Use of Fund Balance	3,693,613	3,372,600	3,142,828	3,372,625
Operating Expenditures				
Operating Expenditures	79,500	0	0	0
Principal on Bonds	2,555,000	2,195,000	1,865,000	2,285,000
Bond Interest Payment	1,055,613	1,173,100	491,959	1,083,125
Trustee Fees	3,500	1,750	1,750	1,750
Arbitrage Compliance	0	2,750	0	2,750
Total Operating Expenditures	3,693,613	3,372,600	2,358,709	3,372,625
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	0	0	784,119	0
Total Contribution to Fund Balance	0	0	784,119	0
Total Exp, Trans Out, and Cont to Fund Balance	3,693,613	3,372,600	3,142,828	3,372,625

Other Revenue Bonds Outstanding Debt

Debt Service Fund

City of South Jordan Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Fiscal Yr	Principal	Interest	Rates
2025	850,000.00	363,950.00	5.00%
2026	895,000.00	321,450.00	5.00%
2027	940,000.00	276,700.00	5.00%
2028	985,000.00	229,700.00	5.00%
2029	1,035,000.00	180,450.00	5.00%
2030	1,090,000.00	128,700.00	5.00%
2031	1,120,000.00	74,200.00	3.25%
2032	1,120,000.00	37,800.00	3.38%
Total	8,035,000.00	1,612,950.00	

Original Bond:

Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term:

16 Years

Purpose:

\$13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area

\$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

RDA, Tax Increment Revenues

Call Date:

4/1/2025

Callable Amount:

\$7,185,000

City of South Jordan Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Fiscal Yr	Principal	Interest	Rates
2025	1,260,000.00	630,025.00	4.000%
2026	1,300,000.00	591,825.00	2.000%
2027	1,320,000.00	564,800.00	2.125%
2028	1,365,000.00	523,475.00	4.000%
2029	1,420,000.00	467,775.00	4.000%
2030	1,475,000.00	409,875.00	4.000%
2031	1,540,000.00	349,575.00	4.000%
2032	1,590,000.00	294,925.00	3.000%
2033	1,640,000.00	246,475.00	3.000%
2034	1,690,000.00	195,468.75	3.125%
2035	1,750,000.00	141,718.75	3.125%
2036	1,800,000.00	86,250.00	3.125%
2037	1,860,000.00	29,062.50	3.125%
Total	20,010,000.00	4,531,250.00	

Original Bond:

Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term:

20 Years

Purpose:

\$32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source:

Assessments levied against properties within the Special Assessment Area.

Call Date:

11/1/2026

Callable Amount:

\$16,130,000

Debt Payment Summary by Fiscal Year

Debt Service Fund

FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$520,000	\$810,000	\$1,075,000	\$850,000	\$3,255,000
Interest Payments	539,750	760,550	537,481	363,950	2,201,731
Total Debt Service	\$1,059,750	\$1,570,550	\$1,612,481	\$1,213,950	\$5,456,731
<u>Funding Sources:</u>					
General Fund	1,059,750	1,100,700			2,160,450
RDA				1,213,950	1,213,950
Road Impact Fees		149,850			149,850
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,612,481		1,612,481
Total	\$1,059,750	\$1,570,550	\$1,612,481	\$1,213,950	\$5,456,731

FY 25-26 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$550,000	\$850,000	\$1,105,000	\$895,000	\$3,400,000
Interest Payments	513,000	719,050	504,931	321,450	2,058,431
Total Debt Service	\$1,063,000	\$1,569,050	\$1,609,931	\$1,216,450	\$5,458,431
<u>Funding Sources:</u>					
General Fund	1,063,000	1,099,340			2,162,340
RDA				1,216,450	1,216,450
Road Impact Fees		149,710			149,710
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,609,931		1,609,931
Total	\$1,063,000	\$1,569,050	\$1,609,931	\$1,216,450	\$5,458,431

Debt Payment Summary by Fiscal Year

Debt Service Fund

FY 26-27 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$575,000	\$895,000	\$1,125,000	\$940,000	\$3,535,000
Interest Payments	484,875	675,425	481,928	276,700	1,918,928
Total Debt Service	\$1,059,875	\$1,570,425	\$1,606,928	\$1,216,700	\$5,453,928
<u>Funding Sources:</u>					
General Fund	1,059,875	1,250,425			2,310,300
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,606,928		1,606,928
Total	\$1,059,875	\$1,570,425	\$1,606,928	\$1,216,700	\$5,453,928

FY 27-28 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$595,000	\$815,000	\$1,165,000	\$985,000	\$3,560,000
Interest Payments	464,550	632,675	446,675	229,700	1,773,600
Total Debt Service	\$1,059,550	\$1,447,675	\$1,611,675	\$1,214,700	\$5,333,600
<u>Funding Sources:</u>					
General Fund	1,059,550	1,250,425			2,309,975
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,611,675		1,611,675
Total	\$1,059,550	\$1,570,425	\$1,611,675	\$1,216,700	\$5,458,350

Debt Payment Summary by Fiscal Year

Debt Service Fund

FY 28-29 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$620,000	\$855,000	\$1,215,000	\$1,035,000	\$3,725,000
Interest Payments	443,100	590,925	597,588	180,450	1,812,063
Total Debt Service	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063
Funding Sources:					
General Fund	1,063,100	1,445,925			2,509,025
RDA				1,215,450	1,215,450
Daybreak #1 SAA			1,812,588		1,812,588
Total	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063

Capital Project Funds

Used to account for money that will be used for projects identified in the Infrastructure Improvement & Maintenance and Operations program.

Infrastructure Improvement

The Infrastructure Improvement fund is used to account for improvement projects identified in the IIMO program.

Maintenance & Operations

The Maintenance & Operations fund is used to account for maintenance projects identified in the IIMO program

Capital Equipment

The Capital Equipment fund is used to account for the purchase of City equipment.

Capital Project Funds Summary

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
REVENUES				
Impact Fees	1,047,491	1,600,000	1,036,552	1,025,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	241,486	150,000	267,221	150,000
Grants	9,684,000	737,511	5,637,511	0
Miscellaneous Revenue	1,838,275	0	997,481	0
Total Debt Service Fund Revenue	18,803,253	8,748,221	15,122,343	7,646,000
TRANSFERS IN AND USE OF FUND BALANCE				
Transfers In	13,993,014	6,904,563	10,983,909	4,651,715
Use of Fund Balance	1,656,111	2,753,437	9,916,592	5,054,850
Total Transfers In and Use of Fund Balance	15,649,125	9,658,000	20,900,501	9,706,565
Total Rev, Trans in, and Use of Fund Balance	34,452,378	18,406,221	36,022,844	17,352,565
EXPENDITURES				
Transportation Projects	3,083,396	2,379,084	4,195,617	5,005,000
Parks Projects	3,851,945	882,000	866,147	525,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	263,272	40,000	222,820	405,000
Storm Drain Projects	956,836	960,000	1,443,541	50,000
Miscellaneous Projects	575,257	1,050,000	6,338,742	0
Capital Equipment	2,014,568	4,488,000	7,542,606	2,782,328
Total Debt Service Fund Expenditures	12,181,978	13,834,964	23,532,772	11,824,328
TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE				
Transfers Out	4,619,654	3,345,623	9,470,825	3,914,850
Contribution to Fund Balance	17,650,746	1,225,634	3,019,247	1,613,387
Total Transfers Out and Contribution to Fund Balance	22,270,400	4,571,257	12,490,072	5,528,237
Total Exp, Trans Out, and Cont to Fund Balance	34,452,378	18,406,221	36,022,844	17,352,565

Capital Improvement Program

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$3,500,000 in general capital funds available for FY 2024-2025. City Council has allocated these funds on capital projects established in the Capital Improvement Program Plan.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 35%. Funds in excess of 35% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 182. Capital equipment to be purchased during this fiscal year are listed on page 185. There are no major non-recurring projects for FY 2025.

In addition, the Council approved leasing of public safety vehicles, replacing 30 vehicles.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to the City Council for approval.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Road Impact Fees	447,630	500,000	447,456	450,000
Park Impact Fees	265,543	500,000	285,731	250,000
Storm Drain Impact Fees	140,681	150,000	177,890	150,000
Fire Impact Fees	123,005	300,000	50,122	100,000
Police Impact Fees	70,633	150,000	75,353	75,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	211,404	150,000	227,209	150,000
Other Donations and Reimbursements	191,110	0	376,858	0
Other Miscellaneous	385,419	0	571,772	0
Total Revenues	15,827,425	8,010,710	9,395,969	7,646,000
Transfers In and Use of Fund Balance				
Transfer from General Fund	3,974,612	0	0	0
Transfer from Fitness Center	0	0	22,646	0
Transfer from Storm Drain	2,887,000	910,000	910,000	0
Transfer from General CIP	6	0	0	0
Transfer from Water	17,000	0	0	0
Transfer from Gen Local Transit	645,753	0	0	0
Transfer from Class C Road Funds	778,407	0	0	0
Transfer from Fire Impact Fees	0	0	7,350	0
Transfer from Police Impact Fees	0	0	7,350	0
Transfer from CP Bond Proceeds	569,966	0	0	0
Transfer from CDA	0	0	0	300,000
Parks Impact Fee Use of Fund Balance	545,750	0	0	0
Road Impact Fee Use of Fund Balance	0	0	0	1,469,850
Fire Impact Fee Use of Fund Balance	31,513	0	26,389	45,000
Police Impact Fee Use of Fund Balance	63,915	0	76,997	40,000
Use of Fund Balance	0	1,740,000	7,065,978	3,500,000
Total Transfers In and Use of Fund Balance	9,513,923	2,650,000	8,116,710	5,354,850
Total Rev, Trans in, and Use of Fund Balance	25,341,348	10,660,710	17,512,679	13,000,850

Infrastructure Improvement

Capital Improvement

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Project Expenditures				
Transportation Projects	1,466,724	5,384,964	3,066,733	3,980,000
Parks Projects	3,555,542	432,000	292,196	325,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	85,751	0	72,820	300,000
Storm Drain Projects	956,836	960,000	1,213,541	50,000
Miscellaneous Projects	454,040	50,000	963,775	0
Total Project Expenditures	7,955,597	6,826,964	8,532,367	7,712,000
Transfers Out and Contribution to Fund Balance				
Transfer to General Fund	500,000	868,500	868,500	1,100,000
Transfer to General CIP	1,424,160	0	14,700	0
Transfer to General CIP Maint	918,270	1,270,000	1,270,000	1,260,000
Transfer to General Debt Service Fund	469,741	469,612	469,612	469,850
Transfer to Capital Equipment	0	0	4,042,000	1,085,000
Transfer to Storm Drain Impact Fees	6	0	0	0
Contribution to Fund Balance Impact Fees	519,247	828,388	559,414	460,000
Contribution to Fund Balance Local Transit Tax	824,365	0	1,039,132	914,000
Contribution to Fund Balance Class C Road Funds	1,184,077	397,246	716,957	0
Contribution to Fund Balance	11,545,886	0	0	0
Total Transfers Out and Contribution to Fund Balance	17,385,751	3,833,746	8,980,315	5,288,850
Total Exp, Trans Out, and Cont to Fund Balance	25,341,348	10,660,710	17,512,679	13,000,850

	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 22-23	FY 23-24	FY 23-24	FY 24-25
Revenues				
Other Miscellaneous	575,000	0	0	0
Total Revenues	575,000	0	0	0
Transfers In and Use of Fund Balance				
Transfer from General CIP	918,270	1,270,000	1,270,000	1,260,000
Transfer from Water	0	0	0	35,000
Transfer from Storm Water	0	0	0	35,000
Transfer from CDA	0	1,250,000	1,250,000	0
Use of Fund Balance	0	0	0	0
Total Transfers In and Use of Fund Balance	918,270	2,520,000	2,520,000	1,330,000
Total Rev, Trans in, and Use of Fund Balance	1,493,270	2,520,000	2,520,000	1,330,000
Project Expenditures				
Storm Drain Projects	0	1,000,000	230,000	0
Transportation Projects	209,988	1,030,000	778,227	1,025,000
Parks Projects	296,402	450,000	573,951	200,000
Facilities Projects	162,669	40,000	150,000	105,000
Misc Projects	121,218	0	106,886	0
Total Project Expenditures	790,276	2,520,000	1,839,064	1,330,000
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	702,994	0	680,936	0
Total Contribution to Fund Balance	702,994	0	680,936	0
Total Exp, Trans Out, and Cont to Fund Balance	1,493,270	2,520,000	2,520,000	1,330,000

Capital Equipment

Capital Improvement

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
Revenues				
Other Miscellaneous	647,496	0	0	0
Sale of Capital Assets	39,250	0	48,851	0
Total Revenues	686,746	0	48,851	0
Transfers In and Use of Fund Balance				
Transfer from General Fund	4,002,000	1,619,563	1,619,563	1,003,352
Transfer from CDA Fund	200,000	0	0	300,000
Transfer from IFT Fund	0	1,855,000	1,855,000	633,363
Transfer from General CIP	0	0	4,042,000	1,085,000
Use of Fund Balance	0	1,013,437	0	0
Total Transfers In and Use of Fund Balance	4,202,000	4,488,000	7,516,563	3,021,715
Total Rev, Trans in, and Use of Fund Balance	4,888,746	4,488,000	7,565,414	3,021,715
Project Expenditures				
Computer Software & Equipment	8,498	170,000	48,112	100,000
Fire Equipment	103,346	2,000,000	2,540,447	0
Police Equipment	77,136	963,000	183,224	0
Fleet Equipment	1,219,654	1,355,000	4,770,823	2,682,328
Misc Equipment	605,934	0	0	0
Total Project Expenditures	2,014,568	4,488,000	7,542,606	2,782,328
Transfers Out and Contribution to Fund Balance				
Contribution to Fund Balance	2,874,177	0	22,808	239,387
Total Contribution to Fund Balance	2,874,177	0	22,808	239,387
Total Exp, Trans Out, and Cont to Fund Balance	4,888,746	4,488,000	7,565,414	3,021,715

PUBLIC WORKS

1300 W Shields Lane Environmental Study

PROJECT INFORMATION

Location: 1300 W & Shields Lane

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Conduct an environmental study required prior to receiving federal funds to complete the capacity improvement project at 1300 W and Shields Lane.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Total Cost	\$35,000	\$0	\$0	\$0	\$0	\$35,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Subsurface Drain Repairs/Replacement

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Conduct an annual review of subsurface drains throughout the city and make recommended repairs or replacements.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total Cost	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

Operating Impact:

Labor for inspections to recommend repairs or replacements, we are not equipped to replace the drains.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$4,500	\$4,500	\$4,500	\$4,500	\$18,000
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	\$4,500	\$4,500	\$4,500	\$4,500	\$18,000

PUBLIC WORKS

Traffic Signal at Prosperity and Old Bingham Highway

PROJECT INFORMATION

Location: Old Bingham Highway at Prosperity Lane

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Install new traffic signal at Prosperity Lane and Old Bingham Highway (shared project with West Jordan).

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General CIP	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Total Cost	\$300,000	\$0	\$0	\$0	\$0	\$300,000

Operating Impact:

Contract with Salt Lake County to maintain the signal. This is half of the total maintenance as West Jordan will also participate in the maintenance costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200
	Total Operating Costs	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Citywide Canal Culvert Repairs

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Repair canal culverts per annual inspection(s) and recommendations.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Total Cost	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Operating Impact:

Bridge canal culvert repairs give us opportunity costs of labor and equipment allowing our asphalt crew to patch larger areas, and the dealing of bridge decks is out of our area of expertise.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$7,880)	\$0	(\$7,880)	\$0	(\$15,760)
	Other	(\$8,452)	\$0	(\$8,452)	\$0	(\$16,904)
	Total Operating Costs	(\$16,332)	\$0	(\$16,332)	\$0	(\$32,664)

PUBLIC WORKS

City-Wide Tree Replacement Program

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Jason Miller/Kevin Ball

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Parks

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Begin replacing some of the over 1,500 City owned trees that have been removed due to death, disease, damage, or vandalism.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

The operational impacts for this project will be minimal. The first year will require supplemental watering, and structural pruning in the third year. These costs will be covered out of the Parks Department budget.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$0	\$2,500	\$0	\$3,500
	Total Operating Costs	\$1,000	\$0	\$2,500	\$0	\$3,500

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Vadanis Sidewalk and ADA Ramps

PROJECT INFORMATION

Location: Approx. 11709 Vandanis Dr

Project Manager: Streets Manager/Engineer

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Install sidewalk and ADA ramps for school pickup and dropoff safety at Early Light Academy.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Total Cost	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Operating Impact:

Opportunity costs saved allowing our cres to stay on trip hazard elimination. Equipment and labor costs listed based on doing 6 ADA ramps.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$8,510)	\$0	\$0	\$0	(\$8,510)
	Other	(\$7,739)	\$0	\$2,500	\$0	(\$7,739)
	Total Operating Costs	(\$16,249)	\$0	\$0	\$0	(\$16,249)

PUBLIC WORKS

Curb & Gutter Replacement

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Streets Manager/Engineer

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Funding for 10200 South Road Improvements.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Transportation Tax	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Total Cost	\$160,000	\$0	\$0	\$0	\$0	\$160,000

Operating Impact:

Cost savings for not having City personnel need to replace or repair curb and gutter.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$1,500)	(\$1,500)	(\$1,500)	(\$1,500)	(\$6,000)
	Other	(\$1,100)	(\$1,100)	(\$1,100)	(\$1,100)	(\$4,400)
	Total Operating Costs	(\$2,600)	(\$2,600)	(\$2,600)	(\$2,600)	(\$10,400)

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Audible Pedestrian Push Buttons

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Streets Manager/Engineer

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Federal Rule 36CFR Part 1190 requires cities to start installing audible pedestrian push buttons on all traffic signal. The City has 58 signals and it will cost about \$8k per signal for the County to make the modification. The thought is to start funding this as a recurring project at \$40k oer year so 5 signals cab be modified per year.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Total Cost	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Operating Impact:

\$200 per year to maintain pedestrian push buttins at each signal.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
	Total Operating Costs	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000

PUBLIC WORKS

Water Conservation Software Application

PROJECT INFORMATION

Location: No Location

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2025

Category: Water

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Create and/or purchase software application that links to meter reading analytic software.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

IT labor to maintain software.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$3,152	\$3,152	\$3,152	\$3,152	\$12,608
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	\$3,152	\$3,152	\$3,1152	\$3,152	\$12,608

Non-Routine Project

Capital Improvement

PUBLIC WORKS

Water Security Cameras

PROJECT INFORMATION

Location: Water Tanks

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Water

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Replace and upgrade security cameras to prevent tampering with water system.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

Once the cameras operate correctly our on call staff will not need to physically go to the site to verify intrusion alarms, thus saving us in overtime costs and opportunity costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$28,000)	(\$28,000)	(\$28,000)	(\$28,000)	(\$112,000)
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	(\$28,000)	(\$28,000)	(\$28,000)	(\$28,000)	(\$112,000)



Dumpster Program

South Jordan At A Glance



Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Incorporation

1935

Government

The City of South Jordan operates under the Council-Manager form of government.

County

Salt Lake County
www.slco.org

School District

Jordan School District
www.jordandistrict.org

Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City.

Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

Area

25.74 square miles

Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,464 feet along state road U-111.

Parks & Open Space

641 acres

Credit Rating

Implied GO = AAA

Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 10th largest city in the state. South Jordan's population was 77,487 in 2020. This represents 54 percent increase since 2010. Approximately 31.8 percent is under the age of 18, and the median age is 33.

Education

South Jordan is part of the Jordan School District. Over 97 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 45 percent have obtained a bachelor's degree or higher.

Income

South Jordan's median household income on average from 2017 to 2021 was \$111,774 and the per capita income in 2021 was \$42,731.

over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 372 residential and 118 commercial building permits in fiscal year 2022.

Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.25 in 2021.

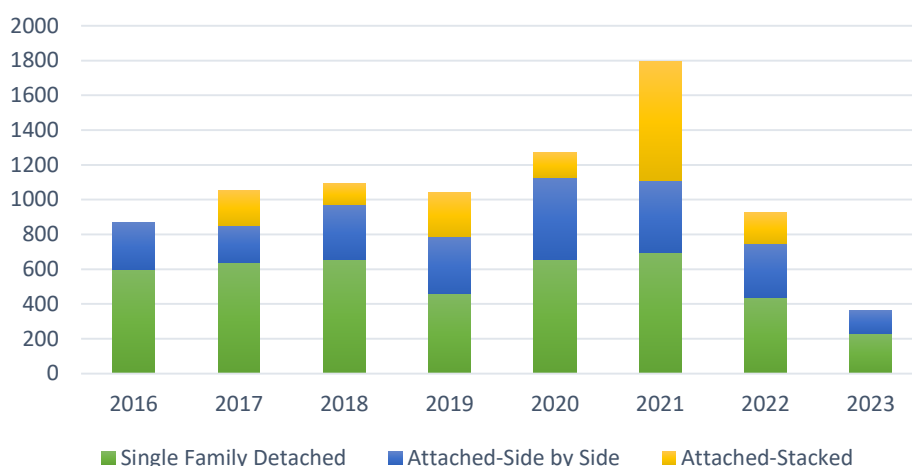
Housing Units

In 2021, 84 percent of the 26,427 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant.

Building Permits

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year

Residential Units Permitted by Year



Principal Employers, FY 2023

Rank	Employer	Number of Employees
1	Merit Medical	2,053
2	Ultradent	1,814
3	Jordan School District	1,805
4	Sam's Club/Wal-Mart Supercenter	811
5	Cricut	800
6	Lucid	800
7	South Jordan City	591
8	Willis Towers Watson	544
9	AdvancedMD	537
10	Merrick Bank Corporation	472
	Total	10,227

South Jordan At A Glance

Top 25 Major Sales/Use Tax Contributors, FY 2023

Walmart	Sportsmans Warehouse Inc	Carmax Superstore
Costco Wholesale	Unique Auto Body	Tim Dahle Nissan
Sam's Club	Jerry Seiner	Hobby Lobby
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Amazon.com	Smiths Food & Drug
Sprouts Farmers Market	Apple Computer Inc	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Target	Bentley Lamborghini	
Perry Brothers Honda World	Microsoft Corp	

Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$2.36 billion in 2023, an increase of 1 percent from the \$2.34 billion in the prior year. Sales and use tax revenue totaled

\$23.4 million in fiscal year 2023, an increase of \$750 million, or 3.3 percent, compared to \$22.6 million in fiscal year 2022.



Principal Property Taxpayers, FY 2023

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$285,338,600
2	eBay Inc	\$212,661,500
3	Merit Medical Systems Inc	\$137,238,350
4	San Tropez Holdings LLC	\$110,939,360
5	SoJo Station LLC	\$102,133,380
6	VP Daybreak Operations/Investments LLC	\$98,095,340
7	GMC Property Management	\$81,772,843
8	Wal-Mart	\$60,175,300
9	Boyer Jordan Heights	\$58,226,800
10	Daybreak LLC: Daybreak Rosemeade LLC	\$55,517,275
	Total	\$1,202,098,748

Fire Protection

FY 2023	Number
Full-time employees	98
Part-time employees	1
Fire stations	4
ISO Rating	2
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	4,165
Flu vaccinations	84
Emergency calls for service (EMS)	6,986
Emergency calls for service (non EMS)	1,903
Patient transports	3,466
Cancelled calls	719
Other (refused care, transferred care, DOA)	2,119
Average response time (Combined)	6:09 min
Inter-facility	11:08 min



Police Protection

FY 2023	Number
Full-time police officers	76
Priority 1 Response time	7:39 min
NIBRS Crimes (Crimes against person, property, society)	2,431
Police Incidents	40,363

Streets & Street Lighting

FY 2023	Number
Pavement lane miles maintained	870.67
Alleyway miles maintained	46.4
Miles of sidewalk maintained	461.59
Number of street lights maintained	6,993
Number of street signs maintained	10,792

Fleet

FY 2023	Number
City vehicles & equipment maintained	417

Water

FY 2023	Number
Residential accounts	23,700
Commercial accounts	1,649
Miles of water lines	503
Fire hydrants	4,148
Average daily water demand (mgd)	14.6
Daily water conveyance capacity (mgd)	36.46
Miles of secondary water lines	116
Secondary water accounts	4,207

South Jordan At A Glance

Storm Water

FY 2023	Number
Miles of storm water pipe	164.4
Storm water detention & retention ponds	182
Storm clean out boxes	5,294

Sanitation

FY 2023	Number
Tons of waste recycled annually	4,980
Tons of refuse collected annually	34,413
Residential sanitation accounts	29,818

Parks

FY 2023	Number
Number of parks	41
Total acreage	
Natural open space area	237.44 acres
Trails	15.61 miles
Park loop walkways	
Number of park playgrounds	26 units

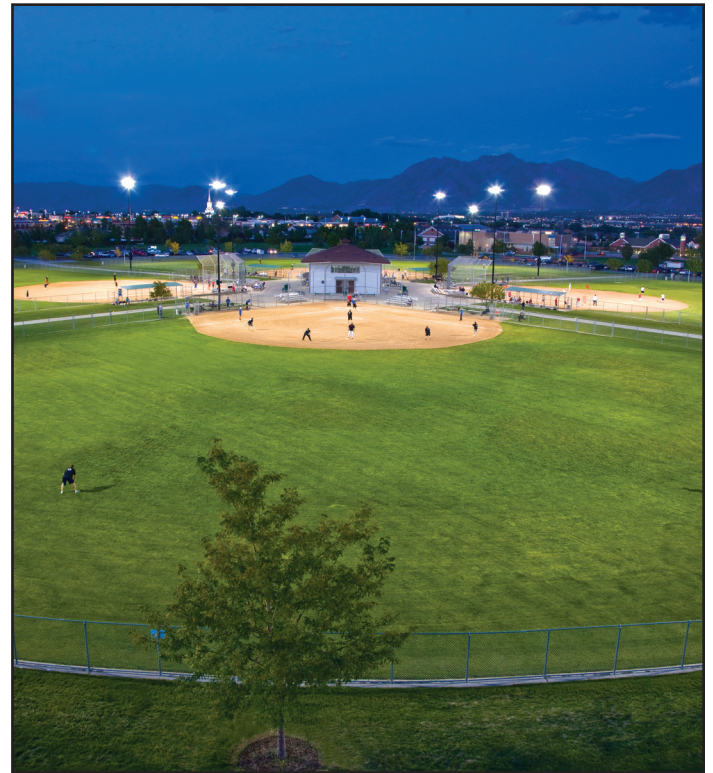
Recreation

FY 2023	Number
Community Events Offered	32
Gale Museum Visitors	12,001
Senior Program Participants	14,321
Senior Lunches Distributed	13,525
Facility Rental Revenue	\$59,774
Recreation Program Participants	8,552

Economics

FY 2023	Number
Sales Tax:	
Taxable Sales	2,369,594,997
Sales Tax Revenue	23,441,152
Property Tax:	
Assessed taxable property value	11,166,603,874
Property Tax Rate	0.001425%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.



South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built

which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.



Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn



History of South Jordan

additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

City of Second Class Designation

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class. Each Utah municipality is classified according to its population. A municipality with a population of 100,000 or more is a city of the first class. A municipality with a population of 65,000 or more but less than 100,000 is a city of the second class. A municipality with a population of 30,000 or more but less than 65,000 is a city of the third class. A municipality with a population of 10,000 or more but less than 30,000 is a city of the fourth class. A municipality with a population of 1,000 or more but less than 10,000 is a city of the fifth class and a municipality with a population under 1,000 is a town.

Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The

bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 25.74 square miles and is home to more than 87,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.





Summerfest

Fee Schedule

DESCRIPTION		FY 2023-2024
Business License Fees		
Home Occupation		
	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Business License Denial/Revocation Appeal		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
Reasonable Accommodation Hearing		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.

Fee Schedule



DESCRIPTION		FY 2023-2024	
Collection Fees			
Standard Collection (In-State)	30% of amount owed		
Legal (In-State)	30% of amount owed		
Standard Collection (Out-of-State)	50% of amount owed		
Legal (Out-of-State)	50% of amount owed		
Returned Check Fee	\$20		
Returned EFT/ACH Fee	\$20	per returned transaction	
Court Fees			
Plea in Abeyance	\$25		
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court	
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court	
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court	
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court	
Small Claims Appeal	\$240	\$230 to District Court, \$10 to City	
Garnishment Filing Fee	\$50	As per Admin. Office of Court	
Expungement	\$135	\$30 per Certified Copy	
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court	
Record Fees:		CJA Rule 4-202.08	
Audio CD	\$10		
Paper	\$0.25	per image	
Mailing		Actual cost	
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page	
Personnel Time		First 15 min. free	
Clerical Assistant	\$15	per hour	
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)			
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.			
Building Permit Demolition	\$38		
Building Permit Single Family Detached (PRSFD)			
\$0-\$500,000	\$2,786		
\$500,001+	\$3,555		
Building Permits Single Family Attaced (PRSFA)			
\$0-\$500,000	\$2,692		
\$500,001+	\$3,436		
Building Permit Retaining Wall (PRRW)			
\$0-\$500	\$500		
\$501+	\$683		

Fee Schedule

DESCRIPTION	FY 2023-2024
Building Permit Sign (PRSG)	
\$0-\$500	\$223
\$501+	\$343
Building Permit Roof (PRRF)	
Per Permit	\$158
Building Permit AG Bldg (PRGA)	
\$0-\$500	\$218
\$501-\$2,000	\$469
\$2,001-\$40,000	\$720
\$40,001-\$100,000	\$1,020
\$100,001-\$500,000	\$1,447
\$500,001-\$1,000,000	\$2,051
\$1,000,001+	\$2,908
Building Permit Deck (PRDK)	
\$0-\$500	\$174
\$501-\$2,000	\$454
\$2,001+	\$683
Building Permit Detached ACCE (PRDA)	
\$0-\$500	\$805
\$501-\$2,000	\$805
\$2,001-\$40,000	\$1,101
\$40,001-\$100,000	\$1,145
\$100,001-\$500,000	\$1,145
\$500,001+	\$1,431
Building Permit Carport (PRCP)	
\$0-\$500	\$543
\$501-\$2,000	\$577
\$2,001-\$40,000	\$612
\$40,001+	\$652
Building Permit Temp Power (PRTP)	
Per Permit	\$93
Building Permit Gas (PRGS)	
Per Permit	\$274
Building Permit Electrical Only (PREL)	
Per Permit	\$212
Building Permit Appliance (PRAP)	
Per Permit	\$160
Building Permit Residential Solar (PRSO)	
\$0-\$500	\$298
\$501-\$2,000	\$370
\$2,001-\$40,000	\$443
\$40,001-\$100,000	\$517
\$100,001+	\$837

Fee Schedule



DESCRIPTION	FY 2023-2024
Building Permit Residential Pool (PRPO)	
\$0-\$500	\$816
\$501-\$2,000	\$886
\$2,001-\$40,000	\$957
\$40,001-\$100,000	\$957
\$100,001+	\$1,227
Building Permit Residential Addition (PRAD)	
\$0-\$500	\$183
\$501-\$2,000	\$565
\$2,001-\$40,000	\$946
\$40,001+	\$1,856
Building Permit Residential Remodel (PRRR)	
\$0-\$500	\$179
\$501-\$2,000	\$179
\$2,001-\$40,000	\$326
\$40,001-\$100,000	\$326
\$100,001+	\$478
Building Permit Residential Basement (PRBS)	
\$0-\$500	\$386
\$501-\$2,000	\$585
\$2,001+	\$784
Building Permit Commercial R-2 (PRAC)	
\$0-\$1,000,000	\$4,416
\$1,000,001-\$5,000,000	\$16,568
\$5,000,001+	\$32,652
Building Permit Commercial Addition (PRCA)	
\$0-\$500	\$759
\$501-\$2,000	\$1,119
\$2,001-\$40,000	\$1,650
\$40,001-\$100,000	\$2,434
\$100,001-\$500,000	\$2,639
\$500,001-\$1,000,000	\$2,855
\$1,000,001-\$5,000,000	\$2,930
\$5,000,001+	\$4,953
Building Permit Commercial Tenant Improvement (PRCR)	
\$0-\$500	\$598
\$501-\$2,000	\$888
\$2,001-\$40,000	\$1,179
\$40,001-\$100,000	\$1,433
\$100,001-\$500,000	\$2,038
\$500,001-\$1,000,000	\$2,038
\$1,000,001-\$5,000,000	\$2,060
\$5,000,001+	\$3,951

Fee Schedule

DESCRIPTION	FY 2023-2024	
Building Permit Commercial (PRNR)		
\$0-\$100,000	\$3,422	
\$100,001-\$500,000	\$7,183	
\$500,001-\$1,000,000	\$11,505	
\$1,000,001-\$5,000,000	\$16,551	
\$5,000,001+	\$29,453	
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)	
Re-inspection Fee	\$158	
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)	
Additional Plan Review Fee	\$171	
For use of outside consultants for plan checking and inspections	Actual costs	
Accessibility & Energy Review Fee	\$25	
Off Site Cleaning Fee	\$78	
Subdivision Preliminary	\$1,953	base + \$50 per lot
Subdivision Final	\$2,816	base + \$209 per lot
Subdivision Amendment (same regardless of lot number)	\$3,637	
Right-of-Way Vacation	\$1,818	
Site Plan Amendment Review	\$1,352	
Site Plan Review (small site 0-3 acres)	\$5,551	
Site Plan Review (all other site 3+ acres)	\$6,882	
Minor Site Plan Amendment	\$496	
Small Residential Development	\$1,445	
Accessory Living Unit Planning Commission Review	\$642	
Accessory Living Unit Staff Review	\$147	
Conditional Use Permit	\$676	
Land Use Amendment	\$890	
Rezone and Land Use Amendment	\$924	
Rezone	\$890	
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227	
Zone to P-C Zone	\$23	per acre
Rezone with Development Agreement (optional)	\$890	base rezone + \$1,584 Develop. Agreement
Text Amendment	\$1,262	
Annexation	\$1,546	
Sign Permit	\$221	
Sign Permit - Temporary Banner	\$61	
Master Sign Design Guidelines Review	\$288	
Appeal to Planning Commission	\$288	
Appeals to City Council	\$975	

Fee Schedule



DESCRIPTION	FY 2023-2024	
Appeal to Appeal and Variance Hearing Officer	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.	
Bond Landscaping Fee	\$50	if paid with credit card, 3% will be added to total
Impounded Sign Release Fee	\$30	
Nonconforming Use/Lot Review Fee	\$39	
Wind Energy Conversion Systems	\$610	
Residential Chicken Permit	\$76	
Time Extension Fee	Half of application type base fee	
Lot Line Adjustment	\$742	
Zoning Compliance Letter	\$284	
Overtime Inspector fee	\$61	per hour
Overtime Truck Fee	\$53	per day
Curb Cut Encroachment Permit	\$193	
Standard Encroachment Permits	\$263	
Re-Issuance of Encroachment Permit Fee	\$129	
Land Disturbance Fee	\$126	
Re-Issuance of Land Disturbance Permit	\$150	
TV Video Inspection Fee	\$63	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$252	
Streetlight Connection Fee	\$150	per streetlight
Small Wireless Facility - Application Fee	\$100	
Small Wireless Installation (with co-location on a utility pole) - Application Fee	\$250	
Small Wireless Right-of-Way	A provider shall pay a right-of-way rate of the greater of 3.5 percent of all gross revenues related to the provider's use of the City's right-of-way for small wireless facilities or two hundred fifty dollars (\$250.00) annually for each small wireless facility in accordance with Utah Code section 54-21-502(2). A provider does not have to pay this rate if it is subject to the Municipal Telecommunications License Tax under title 10, part 4, Municipal Telecommunications License Tax act.	
Traffic Control Fee (Encroachment Permit)	\$50	per day
Rental Fees		
City Hall		
Council Chambers - Security Deposit	\$250	Refundable if no damage and nothing missing
Council Chambers	\$150	per hour
EV Charging Stations		
Public EV Charging Station	\$.20	per hour for the first 3 hours, \$10 per hour thereafter (no overnight charging)

Fee Schedule

DESCRIPTION		FY 2023-2024	
Public Safety Building			
Oquirrh/Wasatch Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Oquirrh/Wasatch Room		\$150	per hour
Fire Station 64			
Copperview Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Copperview Room		\$150	per hour
Fire Station Community Rooms			
Resident			
Weekdays 8am-5pm (min 2 hrs)		\$25	per hour
Weekdays after 5pm (min 2 hrs)		\$45	per hour
Saturdays (min 2 hrs)		\$45	per hour
Non-resident			
Weekdays 8am-5pm (min 2 hrs)		\$45	per hour
Weekdays after 5pm (min 2 hrs)		\$65	per hour
Saturdays (min 2 hrs)		\$65	per hour
Community Center			
	Resident	\$120	Refundable if no damage and nothing missing
Security Deposit	Non-resident	\$160	Refundable if no damage and nothing missing
Room 126 & 127/Open Seating Area			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$45	per hour
Saturdays & Sundays (min 2 hrs)		\$45	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$65	per hour
Saturdays & Sundays (min 2 hrs)		\$65	per hour
Auditorium			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$95	per hour
Saturdays & Sundays (min 2 hrs)		\$95	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$130	per hour
Saturdays & Sundays (min 2 hrs)		\$130	per hour
Kitchen		Available upon request with auditorium rental at no additional cost (We discourage food on the carpeted areas)	
Gale Center			
Security Deposit		\$120	Refundable if no damage and nothing missing

Fee Schedule

DESCRIPTION		FY 2023-2024	
Auditorium (hourly)			
Resident			
Weekdays 8am-5pm		\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$45	per hour, Minimum 2 hours
Saturdays		\$45	per hour, Minimum 2 hours
Non-resident			
Weekdays 8am-5pm		\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$65	per hour, Minimum 2 hours
Saturdays		\$65	per hour, Minimum 2 hours
Finance Fees			
Annual Report		Free Online	
Telecommunication Franchise Fee Application		\$500	
Fire Department Fees		New Rate	
Fire Inspection/Permit Fees			initial inspection and first re-inspection included with license fee
Annual Life Safety Inspection		\$75	Second re-inspection (third visit)
		\$100	for all subsequent re-inspections after the second
Commercial Sprinkler Plan Review//System Inspection			Per ICC/SJC Valuation Fee Schedule
		\$135	For each re-inspection after the second
Residential Sprinkler Plan Review/System Inspection		\$135	
		\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation		\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal		\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation		\$125	per site
Tent/Canopy/Air Supported Structure		\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display		\$250	per display location
Medical Gas Test		\$50	
Hydrant Flow Test		\$50	per request
Emergency Services - Ambulance			
Non-Transport, No Care Provided		No Charge	
	\$25 or less in Supplies	No Charge	
Non-Transport, Care Provided	Helicopter preparation	Maximum allowed by BEMS plus appropriate surcharges	
	> \$25 in Supplies	Maximum allowed by BEMS plus appropriate surcharges	

Fee Schedule

DESCRIPTION			FY 2023-2024	
Ambulance Transport	Basic		Maximum allowed by BEMS plus appropriate surcharges	
	Intermediate		Maximum allowed by BEMS plus appropriate surcharges	
	ALS		Maximum allowed by BEMS plus appropriate surcharges	
	Critical Care		Maximum allowed by BEMS plus appropriate surcharges	
	Interfacility Transfer		Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.	
Ambulance Transport - Mileage	Scene to hospital only		Maximum allowed by BEMS	
Consumable Supplies and Medications			Cost plus appropriate surcharges for stock maintenance and replacement	
Emergency/Standby Services - Cost Recovery				
Apparatus: All			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Equipment: Fire Suppression, Rescue, and Hazardous Materials			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative			Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Personnel: All positions			\$55	per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education				
CPR/AED	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
C.E.R.T.	Resident			Actual cost of supplies only
	Non-resident		\$85	preference given to SJ residents
First Aid Training	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
Disaster Preparedness Training	Resident			Actual cost of supplies only
	Non-resident		\$50	preference given to SJ residents
Off-Site Training Instruction	Resident	\$10	\$40	per extinguisher used
			\$55	per instructor per hour, in addition to per person class fees and applicable supply costs
Other				
Flu Vaccination			\$25	
Fire Applicant Test			Actual per applicant test cost (not to exceed \$50)	

Fee Schedule

DESCRIPTION		FY 2023-2024	
GIS Fees			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies
GRAMA Fees			
Photocopy or print out of regular size record		\$0.25	Per page for records smaller than 11” X 17”
Black and white photocopy or print out of oversized record		\$7	Per page for records larger than 11” X 17”
Color photocopy or print out of oversized record		\$12	Per page for records larger than 11” X 17”
Electronic records, per DVD, CD, USB Drive		Actual cost of device provided	
Audio/Video records, per tape		\$5	
Fax request (long distance within US) per fax number		\$2	
Fax request (long distance outside US) per fax number		\$5	
Mail request (address within US) per address		\$2	
Mail request (address outside US) per address		\$5	
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	
Parks & Recreation Fees			
Pavilion		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
Horse Arena		No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.	
Skate Park Rental		\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.
Special Event Permit Application Fee		\$30	
Expedited Special Events Permit		\$40	Collected if the application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field

Fee Schedule

DESCRIPTION		FY 2023-2024	
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$8	
Children (11 & under)		\$6	
Rerounds (same course)		\$4	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$14	
The Ridge (9 holes) Senior (60 & over) and Junior (11 & under)		\$13	
The Meadows (9 holes)		\$10	
The Meadows (9 holes) Senior (60 & over) and Juniors (11 & under)		\$9	
Golf Cart (per cart)		\$20	
(per person per cart)		\$10	
Pull Carts		\$5	
Rental Clubs		\$10	9 holes
Single Iron		\$2	
Range			
Large Bucket (120 balls)		\$14	
20 Punch Pass		\$238	
10 Punch Pass		\$126	
5 Punch Pass		\$64	
Medium Bucket (80 balls)		\$12	
20 Punch Pass		\$210	
10 Punch Pass		\$108	
5 Punch Pass		\$55	
Small Bucket (40 balls)		\$8	
20 Punch Pass		\$128	
10 Punch Pass		\$67	
5 Punch Pass		\$35	
Golf Instruction			contract agreement

Fee Schedule

DESCRIPTION		FY 2023-2024	
Passes			
Season Pass - Range Only		\$1,000	per year
Season Pass - Range & Golf		\$1250	per year
Season Pass - Junior Golf & Range		\$550	per year
Golf Cart Punch Pass (20 Punches)		\$100	per year
Senior Punch Pass (20 Punches)		\$120	per year
Tennis Courts/Pickleball Courts		No charge for regular play	
	Resident	\$10	per court per hour (Rec. Dept. pre-approval required)
Private Court Use Reservation	Non-resident	\$12	per court per hour (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract	
Memorial Park (Cemetery)			
Burial Type			
<u>Outer Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,195	\$567
	Non-Resident	\$1,695	\$750
Raised Marker Space	Resident	\$1,795	\$750
	Non-Resident	\$2,295	\$990
<u>Island Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,895	\$585
	Non-Resident	\$2,395	\$775
Raised Marker Space	Resident	\$2,295	\$775
	Non-Resident	\$2,859	\$1,025
<u>Cremation Garden</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Ossuary	Resident	\$200	\$100
	Non-Resident	\$300	\$135
Pillow Cenotaph	Resident	\$350	
	Non-Resident	\$465	
Granite Tablet	Resident	\$520	\$250
	Non-Resident	\$690	\$330
Premium Companion	Resident	\$1,795	\$475
	Non-Resident	\$2,360	\$625
Premium Individual	Resident	\$1,090	\$475
	Non-Resident	\$1,430	\$625
Companion Post Marker	Resident	\$1,150	\$375
	Non-Resident	\$1,520	\$495
Individual Post Marker	Resident	\$895	\$375
	Non-Resident	\$1,180	\$495
Tree Estate	Resident	\$9,500	\$250
	Non-Resident	\$12,540	\$330

Fee Schedule

DESCRIPTION		FY 2023-2024	
Bridge Niche	Resident	\$6,875	\$375
	Non-Resident	\$9,075	\$495
Family Columbarium	Resident	\$24,750	\$475
	Non-Resident	\$32,670	\$625
Community Columbarium	Resident	\$1,295	\$375
	Non-Resident	\$1,710	\$495
Cremation Pedestal	Resident	\$19,250	\$475
	Non-Resident	\$25,410	\$625
Niche Boulder	Resident	\$2,750	\$250
	Non-Resident	\$3,630	\$330
Cremation Bench	Resident	\$8,500	\$475
	Non-Resident	\$11,220	\$625
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	
Certificate (Lost or Transferred)		\$5	
Monument Location Fee		\$35	
Repairs		\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
Police Department Fees		New Rate	
Fingerprinting		\$10	per card
Background Checks		\$10	
Right of Access		\$10	
Police Reports		\$5	\$15
Traffic Accident Report		\$5	\$15
Audio/Video Recordings			per hour based on employee wage (based on salary of the lowest paid employee with the necessary skill and training to fulfill the request)
Personnel Costs - Standby		\$30	
Vehicle Fee for Contractual Service		\$7	per hour
Police Clearance Letter		\$9	notary and a background check
Shopping Cart - Recovery Fee		\$5	per occurrence
Shopping Cart - Impound Fee		\$15	per cart
Shopping Cart - Application Fee		\$50	for exemption or administrative hearing
Sex Offender Registry Fee		\$25	
Sex Offender DNA Fee		\$25	

Fee Schedule



DESCRIPTION		FY 2023-2024	
Animal Control Fees			
Dog License		\$10	Eliminate new license fee
Dog License renewal (Sterilized)	\$5	\$10	annually
Dog License renewal (Unsterilized)	\$20	\$35	annually
Senior Citizen - Age 65 (Dog must be altered)		\$5	annually
Vicious Dog Fee (Sterilized)		\$150	annually
Vicious Dog Fee (Unsterilized)		\$250	annually
Vicious Dog Sign		Actual cost of sign	
Impound Fee			
Domestic Animals		\$32	plus \$8 per day
Second Impound		\$50	plus \$8 per day
Third and Above Impound		\$100	plus \$8 per day
Livestock		\$60	plus \$12 per day
Microchip Service		\$20	
Adoption		\$25	
Euthanasia Fee		\$40	
Disposal		\$25	
False Alarm Fees			
1st Time (in a year)		No Charge	
2nd Time (in a year)		No Charge	
3rd Time (in a year)		\$62	
Thereafter (in a year)		\$124	
False Alarm Late Fee		\$11	minimum or 18% Annual Interest Rate
Solid Waste Regulatory Fees			
Commercial Hauler		6%	of all gross receipts payable monthly
Private Hauler		\$120	Annually
Storm Drain Fees		New Rate	
Residential	\$8.51	\$9.02	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface			
Non-residential	\$8.51	\$9.02	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee			
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.51 = \$46.80)			
TV Video Inspection Fee		\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee		\$250 base	plus \$250 per hour
Storm Water Inlet Marker		\$5	per marker
Inlet Filter BMP		\$20-\$30	per filter, depending on size

Fee Schedule

DESCRIPTION		FY 2023-2024	
Maintenance Agreement Inspection Admin Fee		\$200	per inspection plus acreage below
Up to 1 acre		\$375	
1-4.99 acres		\$500	
5-9.99 acres		\$750	plus \$50 per each additional acre over 10
Work Reinstatement Fee		\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)		\$530	plus personnel & equipment costs
Waste Collection Fees		New Rate	
Dumpster		\$40	per weekday
		\$80	per weekend
30 Yard Dumpster		\$160	per weekend
Overweight or Overfilled Dumpsters		\$250	
Unaccepted Items in Dumpster		\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee		\$100	per container
1st Can	\$14.46	\$14.89	per month
Each additional can	\$9.68	\$9.97	per month
Senior Option (70 gallon can)	\$10.71	\$11.03	per month
Early Return of 2nd can < 1 yr		\$54	
Recycling		\$2	per container per month
Suspension Fee (period must be >30 days)		\$22	
Special Services Pickup		\$15	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup		\$10	
Water Rates		New Rate	
Culinary Water Rates			
Monthly Culinary Water Base Rates			
Connection Size	Base Fee Multipliers		
3/4"		\$30.00	
1"	1.09	\$32.80	
1 1/2"	1.12	\$33.50	
2"	1.23	\$37.00	
3"	1.82	\$54.50	
4"	2.47	\$74.10	
6"	4.27	\$128.00	
8"	6.60	\$198.00	
10"	8.00	\$240.00	
Volumetric Culinary Water Rate Structures			
Single Family 3/4" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	

Fee Schedule



DESCRIPTION		FY 2023-2024
Single Family 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 3/4" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
1 1/2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
3" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48

DESCRIPTION		FY 2023-2024	
4" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
6" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
8" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
10" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.48	
Tier 6	\$3.36	\$3.48	
Secondary Water Rates			
Base Rate		\$18	
Pumped Rate		\$5.20	
Secondary Water Share Leasing Administration Fee		\$10	on top of the canal company assessed fee
Cash in lieu of water shares required by development			Market Rate (per acre foot)
New Service Fee		\$17	
Transfer of Service within City Limits		\$12	
Turn on service (excluding new of transferred service)		\$35	
Turn off service (excluding permanent discontinuance of service)		\$35	
Reconnection Fee		\$75	
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter

DESCRIPTION	FY 2023-2024	
Flushing Fee	\$250	plus the cost of water
Commercial Backflow Inspection	\$130	per inspection
Water Pressure Inspection Fee	\$65	per inspection
After Hours Contractor Work Request	\$43	per hour
Water Sample Fee	\$65	per sample
Water Meter Installation Call Back	\$40	and \$40 per additional call back
Water Meter Tampering Fee	\$70	per tampering
Water Meter Fee (3/4")	\$433.29	per meter
Water Meter Fee (1")	\$567.05	per meter
Water Meter Fee (1.5")	\$942.81	per meter
Water Meter Fee (2")	\$1,165.01	per meter
Water Meter Fee (3")	\$2,553.65	per meter
Water Meter Fee (4")	\$3,040.73	per meter
Water Meter Fee (6")	\$4,625.61	per meter
Water Meter Fee (8")	\$5,338.41	per meter
Secondary Water Meter Fee (1")	\$559.13	per meter
Antennas	Actual cost of device	
ERT's	Actual cost of device	
Registers	Actual cost of device	
Non-Metered Base Rate Service Fee	\$1.50	per month
Broken Transponder Replacement Fee	\$102.50	
Late Fee	\$0.50 or 5%	per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100	
Third & Subsequent Violations of the Water Shortage Management Plan	\$500	
Fire Hydrant Fees		
<u>Standard Fees</u>		
Fire Hydrant Deposit (Refundable)	\$2,900	
Fire Hydrant Usage	\$4.45	per 1000 gallons used
<u>3 Month Contract</u>		
Water Usage Payment	\$1,001.25	
<u>6 Month Contract</u>		
Water Usage Payment	\$2,002.50	
<u>12 Month Contract</u>		
Water Usage Payment	\$4,005	
*Water usage payment is an estimated amount for the contract time frame. Water usage will be reassessed at the end of contract. Refund or invoice will be made depending on total amount of water usage.		

Note: Impact Fees are not included in Fee Schedule

Glossary of Key Terms

Accrual Basis of Accounting – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACFR – (see Annual Comprehensive Financial Report).

Ad Valorem Tax – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

Administrative Fees – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

Adopted Budget – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

Allocation – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

Annual Comprehensive Financial Report (ACFR) – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

Appropriation – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Assessed Valuation – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

Audit – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

Basis of Budgeting – The City's budget is based on the modified

accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

Bond – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Bond Rating – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "++ or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

Bond Refinancing – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Bond Refunding – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

Budget – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

Budgetary Control – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Building Authority Bonds - Bonds secured by specified asset.

Call Date - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

Capital Assets – Assets of significant value and having a useful life of several years.

Capital Carryovers – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

Capital Equipment - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

Capital Improvement Program – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

Capital Outlay – Expenditures which result in the acquisition of capital assets.

Capital Project – Projects involving the purchase or construction of capital assets.

Career Ladder Increases - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

CDBG – (see Community Development Block Grant).

Certified Tax Rate – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

Consolidated Budget – City budget that includes all funds – governmental and proprietary.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

CPI – (see Consumer Price Index).

Debt Service – The payment of principal, interest, and service charges related to long-term debt.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over revenues.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Designated Fund Balance – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

Division – A sub-section within a department that provides specific services.

Encumbrances – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds set aside by an appropriation.

Fiscal Year – The twelve-month period of time to which a budget applies. The City of South Jordan's fiscal year is July 1 through June 30.

Franchise Tax – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

FTE – (see Full Time Equivalent).

Full Time Equivalent – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

Fund – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

Fund Balance – The difference between a fund's assets and its liabilities.

Funding Source - Source of money pledged to pay principal and interest.

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – The group that develops standardized reporting for government entities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

Grant – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

Haircut Provision - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

Impact Fees – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

Infrastructure – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

Interfund Transfers – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Intergovernmental Revenue – Money collected by one level of government and distributed to another level of government.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturity – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

Merit/Wage Compression Increase - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

Modified Accrual Basis of Accounting – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Motor Vehicle Fee – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

Operating Expenditures – The cost for materials and equipment required for a department to perform its functions.

Operating Revenues – Funds received by the City as income to pay for ongoing operations.

Ordinance – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Property Tax – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

RDA – (see Redevelopment Agency).

Redevelopment Agency – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

Refunded - Refinanced to take advantage of lower interest rates.

Reserve – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

Resolution – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

Revenues – Sources of income such as taxes used to finance the operation of government.

Revenue Bonds - Payable from specified revenues such as Sales Tax, User Fees.

Sales Tax – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

Special Assessment – A tax on property owners who receive a benefit not received by all other taxpayers.

Special Improvement District (SID) – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

Special Revenue Fund – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

Tax Base – The total taxable value of property within the local government's legal boundaries.

Tax Increment – Property tax that is collected as a result of increased valuation within an RDA area.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Taxable Value – The assessed value of property less exemptions.

Taxes – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

Transfers – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

Truth in Taxation – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

Undesignated Fund Balance – A portion of a fund balance that has not been designated or reserved for any specific use

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

1600 W. Towne Center Drive • South Jordan, UT 84095
Tel: (801) 254-3742 • Fax: (801) 253-5250
www.sjc.utah.gov



SOUTH JORDAN CITY CITY COUNCIL REPORT

Council Meeting Date: 4/2/24

Issue: RESOLUTION R2024-19 – APPROVING THE 2024–2025 ANNUAL ACTION PLAN FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND AUTHORIZING THE CITY TO ENTER INTO A GRANT AGREEMENT FOR THE USE OF CDBG FUNDS.

Presented By: Katie Olson, Associate Director of Strategy and Budget

Department: Executive

Submitted By: Katie Olson, Associate Director of Strategy and Budget

Staff Recommendation (Motion Ready)

Approve Resolution No. R2024-19, approving the 2024–2025 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds and authorizing the City to enter into a grant agreement for the use of CDBG funds.

Background

The Community Development Block Grant (CDBG) program is administered by the U.S. Department of Housing and Urban Development (HUD) to support the development of viable urban communities with the goals of providing decent housing, a suitable living environment, and expanded economic opportunities. Funds are allocated to projects by recipient communities on an annual basis according to an Annual Action Plan (AAP) with the intent to meet needs and accomplish goals identified in a five-year strategic plan (Consolidated Plan) for the program year. The AAP requires City Council approval and a public hearing.

The City of South Jordan is an annual grantee of CDBG funds. The 2024–2025 program year represents the City’s thirteenth year as a grantee. Projects and project funding included in the 2024–2025 AAP reflect the recommendation of the City’s CDBG Committee (Staff Working Group) based on the set allocation and the objectives and goals of the 2020–2024 Consolidated Plan.

The City is set to receive approximately \$220,000 for the 2024–2025 program year, based on the typical allocations the City has received in the past. HUD has not yet released final allocations. When those are released, funding will be adjusted as allocated in the AAP. The City of South Jordan will submit its AAP with Salt Lake County as a participant of the HOME Consortium.

2024–2025 Annual Action Plan – Project & Estimated Funding Summary

The 2024–2025 AAP was released for public comment on March 19, 2024, prior to HUD’s announcement of official grant allocation amounts. **Because of this, amounts listed for projects**

and activities are based on an estimated \$220,000 grant allocation (determined based on the City's past allocations). **After HUD announces final allocations, the CDBG Coordinator will adjust the estimated amounts** according to the following contingency plan:

- If the grant amount is higher than \$220,000, the final amount of admin and planning will be adjusted to remain at 20% of the total grant amount, public service amounts will stay as originally allocated, and the remaining funds will be allocated to the ADA ramp activity under the Infrastructure Improvement project.
- If the grant amount is lower than \$220,000, all activities will be adjusted based on the following percentages.
 - The final amount for admin and planning will remain at 20% of the total grant amount.
 - The final amount for public services activities will be decreased proportionally to remain at the 15% cap.
 - All remaining funds will be allocated to the ADA ramp activity under the Infrastructure Improvement project.

All older funds amended to this year will remain with ADA ramps under either scenario.

Public Services (using 15% of the 15% Cap)	\$33,000
Domestic violence victim shelter and services (South Valley Sanctuary)	\$15,000
Homeless shelter and services (The Road Home)	\$10,000
Domestic violence legal support services (Legal Aid Society of Salt Lake)	\$8,000
Infrastructure Improvements	\$146,674.94
ADA Ramps	\$146,674.94
2024 Funding	\$143,000
Amended Leftover Funding from Past Grants	\$3,674.94
Planning & Administration (20% Cap)	\$44,000
Program Administration	\$22,000
Eligible Planning	\$22,000
PY 24 Total	\$220,000
Amended Funds	\$3,674.94

STAFF FINDINGS, CONCLUSIONS & RECOMMENDATION

Findings

- The City of South Jordan has previously been approved as a grantee of CDBG funds and is expected to receive approximately \$220,000 in CDBG funds in the 2024–2025 program year.
- Grantees are required to have a Consolidated Plan, which is a 5-year strategic plan, and an Annual Action Plan in place to guide the annual use of HUD program (CDBG, HOME, ESG, HOPWA) funds. In 2020, the City approved the 2020–2024 Consolidated Plan based on a

needs assessment and market analysis that includes a strategic plan to address identified community needs. The 2024–2025 Annual Action Plan, the fifth year of the Consolidated Plan, identifies projects and funding allocations for the program year in accordance with the strategic plan of the 2020–2024 Consolidated Plan.

- The 2024–2025 Annual Action Plan was prepared, as required, in HUD’s online template, the Integrated Disbursement & Information System (IDIS).
- To prepare the 2024–2025 program year projects and allocation recommendations, the City’s CDBG committee evaluated all applications submitted during the application window. The process followed the City’s Citizen Participation Plan.

Conclusion

The 2024–2025 Annual Action Plan is consistent with HUD requirements and the strategies of the 2020–2024 Consolidated Plan.

Recommendation

Based on the Findings and Conclusions listed above, staff recommends that the City Council take public comments and approve Resolution R2024-19—approving the 2024–2025 Annual Action Plan and authorizing the City to enter into a grant agreement for the use of CDBG funds—unless facts are presented that contradict these findings or new facts are presented, either of which would warrant further investigation by Staff.

FISCAL IMPACT

It is anticipated that the City will receive approximately \$1,100,000 in CDBG funds during the term of the 2020-24 Consolidated Plan.

ALTERNATIVES

- Approve the resolution.
- Approve the resolution with modifications.
- Deny the resolution
- Schedule the decision for a future date

SUPPORT MATERIALS

- Resolution No. R2024-19

City Council Action Requested:



Sunil Naidu (Mar 26, 2024 11:33 MDT)

Sunil Naidu
Chief Financial Officer/
Budget Officer

03/26/2024

Date

RESOLUTION R2024 - 19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, APPROVING THE 2024-2025 ANNUAL ACTION PLAN FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND AUTHORIZING THE CITY TO ENTER INTO A GRANT AGREEMENT FOR THE USE OF CDBG FUNDS.

WHEREAS, the Department of Housing and Urban Development (HUD) has developed the CDBG program, as authorized under Title I of the Housing and Community Development Act of 1974, to provide funds to address community needs through the development of viable communities by providing decent housing, a suitable living environment, and expanded economic opportunity; and

WHEREAS, the City of South Jordan (the “City”) has previously qualified for CDBG funds directly from HUD, and the 2024 program year is the City’s thirteenth year as a CDBG grantee; and

WHEREAS, it was determined through a needs assessment and market analysis that needs do exist within the City that are eligible for the use of CDBG funds; and

WHEREAS, a five-year strategic plan (2020-2024 Consolidated Plan) to guide annual spending has previously been approved by the City, and an annual action plan (2024-2025 Annual Action Plan) outlining projects and funding has been prepared in a manner consistent with HUD requirements; and

WHEREAS, the City is required to provide the 2024-2025 Annual Action Plan to Salt Lake County, to be submitted in May; and

WHEREAS, the City Council finds it in the best interest of the health and welfare of South Jordan citizens to approve the 2024-2025 Annual Action Plan and authorize the City to enter into a grant agreement for the use of CDBG Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SOUTH JORDAN CITY, UTAH:

SECTION 1. Approval. The South Jordan City Council hereby approves the 2024-2025 Annual Action Plan, as indicated in Exhibit “A”, and authorizes the City to enter into grant agreements for the use of CDBG funds.

SECTION 2. Effective Date. This Resolution shall become effective immediately upon passage.

[SIGNATURE PAGE FOLLOWS]


**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON
THIS _____ DAY OF _____, 2024 BY THE FOLLOWING VOTE:**

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn R. Ramsey

Attest: _____
City Recorder

Approved as to form:



Office of the City Attorney

Exhibit “A”

2024-2025 Annual Action Plan

The City of South Jordan

2024-24 Annual Action Plan

for the use of
Community Development Block Grant
(CDBG) funds

Fifth year of the
2020-2024 Consolidated Plan

Contact Information

Katie Olson

Associate Director of Strategy and Budget

1600 W. Towne Center Dr.

South Jordan City, Utah 84095

Phone: 801-254-3742

Email: kolson@sjc.utah.gov



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of South Jordan in partnership with the U.S. Department of Housing and Urban Development (HUD) is required to submit an Annual Action Plan (AAP) as a grantee of funding for the Community Development Block Group (CDBG) program. The AAP sets forth the projects, including funding amounts, to be started that program year. These projects are based on the needs, strategic objectives, and expected beneficiaries set forth in the 2020-2024 Consolidated Plan.

The 2024-2025 AAP is the fifth year of the 2020-2024 Consolidated Plan and the City's thirteenth year as a CDBG grantee. In 2012, HUD approved the City as a grantee for the CDBG program. In order to achieve some of the City's housing objectives, the 2012-2016 Consolidated Plan recommended that the City "apply to participate in the Salt Lake County HOME Consortium" (2012-2016 Consolidated Plan, page 52). The City joined the HOME Consortium in 2014. As a member of the HOME Consortium, HUD has directed the City to participate in the update of the County's consolidated plan, resulting in the 2015-2019 Consolidated Plan. The 2020-2024 Consolidated Plan is the City's second consolidated plan under the Consortium.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

See chart.

Goal	Needs Addressed	Category	National Objective	Outcome
Correct accessibility deficiencies	Remove barriers to accessibility	Non-Housing Community Development	Suitable living environment	Accessibility
	Neighborhood Improvements		Expanded economic opportunities	Availability
	Housing rehabilitation Public infrastructure improvements			
Support services for vulnerable populations	Homeless Services and Prevention	Homeless	Suitable living environment	Sustainability
	Senior services and facilities	Non-Homeless Special Needs	Expanded economic opportunities	Affordability
	Services for those experiencing domestic Family & individual crisis services & prevention Essential needs services Housing assistance Training, prevention, and education programs Mental Health Economic recovery from COVID-19		Decent housing	Accessibility

2024 Needs

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Since becoming a grantee, the City has received one of the lowest annual allotment of all CDBG grantees in a seven-state region (Region VIII). The City's annual allocation reflects a relatively small, but rapidly growing, population, and the lack of community concerns, at least at a lower scale, than many other communities face. The City's modest allocation of CDBG funding requires a simple program and careful project selection. The City strives to address the unique and specific existing concerns in the community in a way that is also preventative of those concerns becoming larger future problems.

The 2024-25 AAP represents the fifth year of the City's 2020-2024 Consolidated Plan, which includes the following goals and objectives:

- Correct accessibility deficiencies

- Increase access to affordable housing
- Maintain existing housing
- Improve senior facilities and services
- Provide improvements in deficient neighborhoods
- Support services for vulnerable populations
- Support mental health programs and resources
- Support training, prevention, and education programs
- Support COVID-19 response efforts as needed

At the time of creating this plan, the 2023-24 program year is about 75% complete, with one construction project in progress. Mid-year staffing changes were made to the City's CDBG program to streamline project management and clarify supervisory responsibilities.

In the 2015-2019 Consolidated Plan, the City identified increasing public outreach and generating more resident input as a key area of improvement. Outreach for the 2020-2024 Consolidated Plan involved a significantly increased effort to obtain public input. Though actual turnout was lower than expected, the City heard from target groups in greater numbers than usual. Outreach for the CDBG-CV fund amendments included an online survey that was well responded to by low- and moderate-income individuals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The process used to prepare the Consolidated Plan followed the City's Citizen Participation Plan (attached). The City's Citizen Participation Plan, which was adopted in March 2012 and amended in 2020 and 2022, guides the development of the Consolidated Plans, Annual Action Plans, and amendments to those plans. The Citizen Participation Plan ensures that the community has the opportunity to work in partnership with the City to identify needs and to allocate CDBG funds. The Citizen Participation Plan established the following standards for citizen involvement:

1. All citizen participation is to be done openly.
2. Involvement of low- and moderate-income persons, minorities, project area residents, elderly, handicapped, and others is to be evident.
3. Reasonable efforts to ensure continuity of involvement of citizens throughout all stages of the CDBG program are to be evident.
4. Timely and adequate information is to be given to citizens.
5. Citizens are encouraged to submit their views and proposals regarding the Consolidated Plan and use of CDBG funds.

Throughout the 2023-24 program year, the City has had contact with public service providers, Salt Lake County, other local municipalities, regional agencies, residents, and City departments. These discussions have informed the preparation of the AAP.

A public hearing was held on October 17, 2023, to address community needs and a second public hearing was held on April 2, 2024.

The 2024 Annual Action Plan and Citizen Participation Plan were available for review during a public comment period from March 19 through April 18, 2024. The AAP and Citizen Participation Plan were available at City Hall, at the Community Center (home to senior programs), on the City's website, and by request.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

To be completed after public comment.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed after public comment.

7. Summary

While modest funding amounts limit project types, the City is confident that the 2024-25 allocation of CDBG funds will be used to effectively address needs and benefit residents.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SOUTH JORDAN	
CDBG Administrator	SOUTH JORDAN	Finance
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

South Jordan participates in the Salt Lake County Consortium. The County administers HOME funds; the City is a member of the HOME Committee. For general information, it is worth noting that Salt Lake City also receives HOME, ESG, and HOPWA funds. The State of Utah received HOME, ESG, HOPWA, and HTF funds. The City of South Jordan only works with its own CDBG funds and as a member of the HOME Committee and the Salt Lake County Consortium.

Consolidated Plan Public Contact Information

South Jordan City

Finance Department

1600 W Towne Center Drive

South Jordan, UT 84095

801-446-HELP

Housing and Community Development

Salt Lake County

2001 South State Street

Ste S2-100

PO Box 144575

Salt Lake City, UT 84114

383-468-4901

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

South Jordan City first became a grantee for a HUD program (CDBG) in 2012. In many cases, the preparation of the 2012-2017 Consolidated Plan initiated the City's relationship with many housing and public service providers in the region. Like several cities in Salt Lake County, South Jordan lacks service providers located directly in the City. Providers are physically spread throughout the County, providing their unique type of services to residents from all cities in the county. In the following years, the City has worked to build relationships and reach out to others. The City has sought input from many of those agencies in the preparation its CDBG plans. The CDBG Coordinator has significantly increased awareness of South Jordan's program; however, it continues to be an obstacle that South Jordan's CDBG funds are low and the City's LMI population is low. Most providers prefer to spend time in areas where more help is needed. For many, applying for our funds is not a good use of staff time, since there is little return.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The CDBG Coordinator works with providers funded by the City, including regular phone and email communications and reviews of quarterly reports. The City holds two public hearings each year to address the use of CDBG funds, to which all past and present public service providers are invited. During preparation of the recent Consolidated Plan, the CDBG coordinator contacted service providers, sustainably strengthening name recognition and clarity about who leads which program.

In September 2021, Salt Lake County hosted an open house for organizations interested in applying for CDBG funding. South Jordan was one of the few cities that participated. At the open house, the CDBG coordinator was able to make connections with new potential applicants and raise the visibility of the program among non-profits and other organizations.

In managing the CDBG-CV funds, the CDBG coordinator has also increased communication with service providers. The CV grant resulted in new connections being made with the Community Development Corporation of Utah (who is now providing mortgage assistance with CV funds), which received additional funds for their program through reallocation. In the past, the CDBG Coordinator has attended a monthly non-profit partner meeting, hosted by NeighborWorks of Salt Lake. This regular meeting has enhanced coordination between the City and housing providers.

As a relatively small grantee and receiving a modest amount of CDBG funding, the City has sought to address housing issues through other resources, namely RDA funds. In 2014, the City joined the local HOME Consortium. Participating in the HOME Consortium has introduced the City to a wider range of

housing providers in the community. It has also strengthened the City's relationship and coordination with the County, as the lead agency of the HOME Consortium, and other municipalities in the region, as fellow members of the Consortium.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

There are three Continuums of Care organized in Utah. The local Continuum of Care serves Tooele and Salt Lake County and is overseen by the Salt Lake Valley Coalition to End Homelessness (SLVCEH). It receives approximately \$7.8 million annually from HUD for project funding and collaboration. Salt Lake County provides staffing support to the Salt Lake Valley Coalition to End Homelessness (SLVCEH) whose goal is to establish a strong and effective homeless system structure that:

- Supports a community wide commitment to make homelessness rare, brief, and non-recurring.
- Unites communities and service providers in profoundly new ways.
- Informs funding and policy decisions through a variety of mechanisms, including a report released annually.
- Aligns multiple funding streams for efforts to quickly rehouse homeless individuals and families while minimizing trauma and dislocation caused to homeless individuals, families, and communities.
- Promotes access to and effective utilization of mainstream programs by homeless individuals and families.
- Optimizes self-sufficiency among individuals and families experiencing homelessness
- Reinforces an overall system planning effort which includes all resources, stakeholders, and funding.
- Provides multiple opportunities for client input and feedback.

The SLVCEH convenes eight core function groups (Community Engagement, Client Focus, Crisis Response, Education, Employment, Health and Wellness, Housing, and Legal Rights & Safety) which inform the work of the Steering Committee that fulfills the responsibilities of the Continuum of Care Board. The Coalition is made up of 279 individual members that represent public, private and nonprofit organizations and individuals interested in issues related to homelessness or provide services to those experiencing homelessness.

Since County meetings have decreased in number, South Jordan subscribes to the SLVCEH monthly newsletter to stay on top of opportunities.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds and does not administer the HMIS program.

2. Agencies, groups, organizations and others who participated in the process and consultations

DRAFT

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	THE ROAD HOME
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-going conversations over the course of the current year and via the application process. Continued funding.
2	Agency/Group/Organization	South Valley Sanctuary
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-going conversations over the course of the current year and via the application process. Keep funding.

3	Agency/Group/Organization	The INN Between
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-going conversations over the course of the current year and via the application process.
4	Agency/Group/Organization	Legal Aid Society of Salt Lake
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-going conversations over the course of the current year and via the application process. Continued funding.

5	Agency/Group/Organization	SOUTH JORDAN
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Health Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-going conversations over the course of the current year and via the application process with City representatives in parks, seniors, recreation, planning, engineering, and public works.
6	Agency/Group/Organization	SALT LAKE COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultations beginning for the consolidated plan, including housing data.

Identify any Agency Types not consulted and provide rationale for not consulting

Because the number of South Jordan residents served by outside agencies is low compared to surrounding cities, the City strives to be respectful of the heavy demands being placed on providers currently and primarily uses information communicated throughout the year. This year agencies who applied for funds indicated their needs and the trends they are seeing in their respective spheres.

No agency has been intentionally overlooked. According to our 2020 con plan, there are no deficiencies when it comes to broadband access in any part of the city. There are 5 eligible block groups in the city that have some level of vulnerability to natural hazards that are part of the county-wide Hazard Analysis and Mitigation plan. There were no discussions regarding these elements as part of this years AAP and no identifiable funding opportunities that would address these two areas and meet the national objectives for CDBG funds. The City remains focused on low- and moderate-income improvements.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake County	Continuum of Care plan contains all of the homelessness strategies for the region.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2019 General Plan	South Jordan City	Plan includes Transportation Master Plan and Housing Plan. Goals align with preserving stable neighborhoods, facilitate growth of safe and well-planned neighborhoods, ensuring well-designed moderate income housing, and enhancing public spaces.
South Jordan Moderate Income Housing Plan	South Jordan City	This 2019 housing study goes into detail on unit affordability. However it does not include a full analysis of impediments or racial data. An amendment was approved in 2022 in order to align with updated state requirements.
2014 South Jordan Housing Needs Study	South Jordan City	This housing study, while older than the 2019 one, contains a more full analysis of impediments and was done in conjunction with the County. The study gives more specifics on protected classes and the need for affordable housing.

Table 3 - Other local / regional / federal planning efforts

Narrative

Previously, the Coordinator reached out to all current service providers for a needs statement. Again and again, the theme was affordable housing and that issue still remains in force today. This continues to be the top issue in our City and State. However, the City's CDBG allocation is not a good avenue for addressing affordable housing. The City is doing that through other avenues, primarily RDA funds and involvement on the HOME committee.

The City will updated its affordable housing plans at the end of 2024. Discussions have begun with potential consultants. The County Consortium has also secured a consultant (Root Policy Research) to prepare its Consolidated Plan. On March 11, 2024, the County held its 2024-2025 HUD Consolidated Plan Kick-Off meeting with the consultant. Preliminary data shared echoed the great need for closing Salt Lake County's housing gap. Data also indicates opportunity for encouraging education, business ownership, and wealth among women.

As the final year of the 2020 consolidated plan, South Jordan intends to continue steady with the objectives of the 2020 plan. Looking forward to the 2025 plan, we anticipate increasing outreach and research to help inform that plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Community participation efforts for the Con Plan and amendments for CDBG-CV continue to inform the AAP. In Oct. 2020, the City surveyed residents about COVID's effects, awareness of current service providers, and uses of CDBG-CV funds. Mental health is a top concern among respondents, mirroring the 2020 Con Plan community survey. In the 2020 Con Plan survey, residents listed sidewalk improvements as a top concern, and mental health services ranked in the top for services.

In the Oct. 2020 survey, the most troubling finding was that respondents said they didn't know where to find help in the City. Based on this, the City has increased marketing of the services available through CDBG. Since then, City has strongly increased efforts to improve awareness via postcards to LMI areas, email newsletters (both citywide and to LMI areas), social media ads, print newsletter articles, direct email to providers, and posters. For this planning cycle, social media and email newsletters were used, in addition to the required public notices and newspaper notices.

A public hearing was held on October 17, 2023, to address community needs and a second public hearing for needs and the AAP was held on April 2, 2024. The 2023 AAP and CPP were available for public comment from March 19 through April 19, 2024. The AAP and Citizen Participation Plan were available at City Hall, on the City's website, and by request. Notices for the public hearings and public comment period were published in the two largest regional newspapers, at City Hall, and emailed to public service and housing providers.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Non-English Speaking - Specify other language: translation available upon request</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	To be completed after hearing	To be completed after hearing	To be completed after hearing	https://www.sjc.utah.gov/241/City-Council
2	Newspaper Ad	Non-targeted/broad community	Public notices printed in two regional newspapers for the October 2023 and the April 2024 hearings.	See above	See above	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	Email newsletter that goes Citywide was sent advertising the hearing and plan availability for comment.			
4	Internet Outreach	Non-targeted/broad community	Two posts were made on the City's social media channels advertising the hearing and plan availability for comment.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. The 2024 program year marks the City’s thirteenth year as a CDBG grantee and the tenth year as a member of the HOME Consortium. The City does not anticipate directly administering HOME funds during the duration of this plan. Due to the limited amount of HOME funds expected to be available to the City and in support of the City’s desire to support regional housing and homelessness efforts, it is anticipated the City will reallocate any available HOME funds to the Consortium for administration. A member of the CDBG Staff Committee met with the consortium in March during multiple meetings to hear applicants present their programs that were seeking HOME funds. The consortium voted on the applications and the County presented the recommendations to the County Council during a public hearing in April. The City does not participate in other HUD programs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	220,000	0	3,675	223,675	0	The City estimates it will receive approximately \$220,000 annually. This is the last year of the current Con Plan term.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

No CDBG matching is required. However, the design and preparation of all of our infrastructure improvement projects are done by the City's Engineering department; this staff time is paid for by the City rather than CDBG. As indicated, affordable housing, down payment assistance, and other housing-related projects will be completed using the City's RDA fund, due to its size rather than the City's CDBG grant. The funded public service subrecipients are agencies that serve the region. Funds provided by the City's CDBG grant to these organizations are leveraged by other municipalities, Salt Lake County, the State, other Federal grants, and charitable donations through these organizations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City's Senior Center will continue to be essential to meeting needs identified in this plan. Additionally, it is expected that projects to address improvements and amenities will be built on City-owned property, such as sidewalks, open space, and parks, in neighborhoods that

qualify for funding through the low- and moderate-income area benefit national objective.

Discussion

See above.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Support services for vulnerable populations	2020	2024	Homeless Non-Homeless Special Needs		Essential needs services Family & individual crisis services & prevention Homeless services & prevention Services for those experiencing domestic violence Training, prevention, and education programs Mental Health	CDBG: \$33,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Homeless Person Overnight Shelter: 20 Persons Assisted
2	Correct accessibility deficiencies	2020	2024	Non-Housing Community Development		Neighborhood improvements Public infrastructure improvements Remove barriers to accessibility	CDBG: \$146,675	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Support services for vulnerable populations
	Goal Description	
2	Goal Name	Correct accessibility deficiencies
	Goal Description	

DRAFT

AP-35 Projects - 91.420, 91.220(d)

Introduction

As a relatively small CDBG grantee, the City maintains a simple program. The City intends to maximize the allowable funding of 15% for public services and 20% for planning and administration.

The 2024-2025 AAP was released for public comment on March 19, 2024, prior to HUD's announcement of official grant allocation amounts. Because of this, amounts listed for projects and activities in the version of the plan for public comment are based on an estimated \$220,000 grant allocation (determined based on the City's past allocations).

If the grant amount is higher than the \$220,000 estimate, the final amount of admin and planning will be increased to remain at 20% of the total grant amount, public service amounts will remain as originally allocated, and the remaining funds will be allocated to the ADA ramp activity under the Infrastructure Improvement project.

If the grant amount is lower than the \$220,000 estimate, the final amount of admin and planning will be reduced to remain at 20% of the total grant amount, public service amounts will be reduced proportionally to remain at the 15% cap, and the remaining funds will be allocated to the ADA ramp activity under the infrastructure project. This is due to the cap on admin and public services designated by HUD.

Note that the City is making a minor amendment of 2020 funds. These additional funds are added to the 2024 ADA Ramp Replacements activity. This includes amended funds from 2020: canceled Roseman Activity 113 (\$3,000) and leftover funds from the completed activities Yorkshire Crossing Activity 108 (\$0.38) and ADA ramps Activity 114 (\$674.56), in addition to \$143,000 from 2024 funds.

#	Project Name
1	Public Services (2024)
2	Infrastructure Improvements (2024)
3	Administration & Planning (2024)

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

As usual, funding requests for the 2023-2024 program year exceeded CDBG funds to be received by the City. However, this year saw smaller public service requests. The biggest obstacle is that Utah's greatest need is affordable housing, yet South Jordan's small CDBG grant is not enough to tackle this issue. This is why the City is using RDA funds to meet this need.

Another obstacle is that construction costs have increased dramatically. Bids for ADA ramps are now

triple the cost of past years. This means that each year, the funding covers fewer and fewer items. Despite increased costs, this activity is the best match of funding type and city needs.

The Staff Working Group has the responsibility to review funding requests and make allocation recommendations to the City Council. The committee discussed the above considerations and scored each application on the eight criteria used each CDBG year, including consistency with the goals of the Consolidated Plan, the number of residents projected to benefit, the type and scale of the project, and the capacity of the organization to carry out the project. The highest scoring applications were selected. All recommended activities have been determined to be eligible for use of CDBG funds and beneficial to South Jordan Residents.

DRAFT

AP-38 Project Summary

Project Summary Information

1	Project Name	Public Services (2024)
	Target Area	
	Goals Supported	Support services for vulnerable populations
	Needs Addressed	Homeless services & prevention Services for those experiencing domestic violence Essential needs services Family & individual crisis services & prevention Housing assistance Training, prevention, and education programs
	Funding	CDBG: \$33,000
	Description	This project will include all public services funded during the 2024-25 program year.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Based on the applications by subrecipients, a total of 120 individuals are expected to benefit from the proposed activities. These activities report on individuals, but their services often benefit family members as well, particularly those experiencing domestic violence who also have children. South Jordan's average household size is 3.2. Using that number, we can roughly estimate there will be some benefit to an additional 200 people, touching 120 families. Only the individuals directly receiving services will be reported, however.
	Location Description	All public services will be given at the subrecipient's location.
	Planned Activities	Homeless shelter and services (Road Home: \$10,000), Matrix Code 3T. Domestic violence victim shelter and services (South Valley Sanctuary: \$15,000), Matrix Code 5G Domestic violence victim legal support services (Legal Aid Society: \$8,000), Matrix Code 5G.

2	Project Name	Infrastructure Improvements (2024)
	Target Area	
	Goals Supported	Correct accessibility deficiencies
	Needs Addressed	Neighborhood improvements Remove barriers to accessibility Public infrastructure improvements
	Funding	CDBG: \$146,674.94
	Description	The purpose of this project is to provide infrastructure improvements throughout the City. The primary activity will be upgrading ADA ramps in the City.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Based on past accomplishments from ADA activities and adjusting for rising construction costs, it's estimated that 80 residents with disabilities will be served.
	Location Description	Locations will be determined before the bidding process. A map of ramps needing to be updated is included in the attachments.
	Planned Activities	ADA Ramp Replacements (\$146,674.94), Matrix Code 3L. This includes amended funds from 2020: canceled Roseman Activity 113 (\$3,000) and leftover funds from the completed activities Yorkshire Crossing Activity 108 (\$0.38) and ADA ramps Activity 114 (\$674.56), in addition to \$143,000 from 2024 funds.
3	Project Name	Administration & Planning (2024)
	Target Area	

Goals Supported	<p>Homeless services and prevention</p> <p>Services for those experiencing domestic violence</p> <p>Essential needs services</p> <p>Family and individual crisis services and prevention</p> <p>Senior services and facilities</p> <p>Neighborhood improvements</p> <p>Remove barriers to accessibility</p> <p>Housing rehabilitation</p> <p>Public infrastructure improvements</p> <p>Housing assistance</p> <p>Additional affordable dwellings</p> <p>Training, prevention, and education programs</p> <p>Mental health</p> <p>Economic recovery from COVID-19</p>
Needs Addressed	
Funding	CDBG: \$44,000
Description	This project includes expenses related to program administration of the CDBG program and eligible planning activities. Funds will be used to support employee costs of providing admin and eligible planning activities, related plans, training, travel, public notices and other advertising costs, and ZoomGrants fees.
Target Date	6/30/2024
Estimate the number and type of families that will benefit from the proposed activities	HUD assumes for admin and planning activities that LMI residents are benefited in the same proportion as other activities. The total number of beneficiaries from all activities is included below. No beneficiaries will be reported uniquely for this project.

	Location Description	South Jordan City Hall 1600 W Towne Center Drive South Jordan, UT 84095
	Planned Activities	The City intends to use the full 20% of its grant for planning and admin. Funds may be shifted between the two activities to meet needs. Program Administration, Matrix Code 21A, \$22,000 Eligible Planning, Matrix Code 20, \$22,000

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD has granted an area benefit exception to the City each year since 2014. The 2023 exception allows projects to qualify for the low- and moderate-income national objective in Census block groups where at least 26.87% of the residents are low- or moderate-income. This is a higher percentage than in years past. In 2023, the City annexed land in census tract 1131.05 Group 2, which covers multiple jurisdictions. Most of the land in this tract is outside of the new City boundary. All of the tract land within South Jordan is uninhabited. However, the tract's inhabited area outside of South Jordan has a Low Mod population of 1,575 out of 3,945 residents, 40%. This is now the City's highest Low-Mod tract, even though none of the residents are within City boundaries. The annexation of this land has created a significant shift with formerly eligible tracts in the heart of the City now being outside of our Low Mod exception. The new land is likely to have significant developer-funded improvements in the future, so the City is unlikely to use CDBG funds in this area for now. Due to the relatively small low- and moderate-income population in the City, the City focuses its infrastructure projects on correcting accessibility deficiencies throughout the City. In the past, ADA improvements have been targeted in eligible areas. No particular target areas have been identified for this year's activities. Locations for the ADA ramps will be selected based on available funding and will be chosen prior to the bidding process.

The following block groups have been determined to be eligible at the time that the Consolidated Plan was prepared. These are sourced from the ACS-2015-Low-Mod-Summarized-All-2023 data from HUD:

- Tract 1128.17 Group 2, LMP 38.63%
- Tract 1130.07 Group 1, LMP 28.47%
- Tract 11310.05 Group 2, LMP 39.92%
- Tract 1130.10 Group 1, LMP 29.82%
- Tract 1130.10 Group 3, LMP 35.78%

A map of these areas is attached to the plan.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

No allocations were done based on geography.

Discussion

In 2022, the City's Public Works Department identified 1,184 ADA ramps throughout the City that need to be upgraded, including some that are not owned by the City. Beginning in PY24, the City's Engineering Department will be re-assessing the non-compliant ramps to further categorize which ones need more substantial work (grading, etc.) to bring them into compliance. Low- and moderate-income areas will help drive priority on these ADA upgrades.

Since project funding amounts and bids affect which areas can be completed, the set of ramps to be upgraded will be determined when the project goes out to bid. It is expected that in addition to benefiting those with disabilities, ADA ramps upgrades benefit low and moderate income areas as well. About half of the LMI areas have been brought into compliance.

DRAFT

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Because the City receives a small CDBG allocation, affordable housing efforts are funded through the RDA. These efforts are detailed in AP-85. Efforts to impact public policies are listed here.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Per Utah Code, cities must annually update five-year estimates of moderate-income housing needs and then review and report these findings to the State. The City's full report given to the State is included in the attachments. The City will update this report by the end of 2024. As reported, South Jordan is undertaking several strategies, detailed here.

1. The City continues to implement and publicize the City's Accessory Dwelling Unit ("ADU") ordinance, which conforms to changes in Utah state law, outlines clearer requirements for ADUs and allows for greater flexibility. Improving the ADU ordinance remains a top priority for city staff. Efforts are now underway to provide clear information for residents to answer questions and apply the ordinance consistently. City staff also intends to propose additional amendments to the ADU ordinance that would allow more opportunities for residents to build detached ADUs throughout the City.
2. On February 2, 2021, the City Council approved an amendment to the General Plan to include a plan for two subareas. One of the areas included in the plan is the Jordan Gateway area, which includes a commuter rail station and one bus line. This subarea plan proposes allowing additional housing in this area and repurposing existing parking lots for additional development. To strengthen this subarea plan and comply with recent changes to Utah state law, the City will soon begin a station area plan ("SAP") for this area. The objectives of the SAP are housing availability and affordability, access to opportunities, sustainable environmental conditions, and transportation choices and connections. The SAP area includes all land within a half mile of the commuter rail station, and the plan will look more closely at the zoning and future land use of vacant parcels and redevelopment opportunities of developed parcels..
3. The City recently got approval for a Housing and Transit Reinvestment Zone ("HTRZ") in the center of the mixed-use Daybreak development along an existing light rail line. An HTRZ is a new development tool allowed under Utah state law with the goal of

addressing Utah's housing crisis by facilitating and incentivizing developers to build mixed-use, multi-family and affordable housing within a one-third-mile radius of a fixed rail station. The approved plan proposes at least 4,700 housing units within the HTRZ, with ten percent being designated as affordable housing. The Daybreak community also has new owners, the Larry H. Miller Group ("LHM"), and there has been a renewed effort between the City and LHM to discuss plans and explore ideas and partnerships that will have an effect on affordable housing.

4. The City reduces parking requirements for developments near transit to promote the efficient use of land and lower costs for development. The developer and city analyze parking requirements for each development in these areas and determine if a reduction in parking is warranted.

Discussion

According to the 2014 Analysis of Impediments, South Jordan's affordable housing shortage is particularly problematic for larger households and minority households, which tend to have larger household sizes. The report notes that non-Hispanic white and minority homeownership rates were fairly similar in 2000 (90 and 86 percent, respectively). In 2010, however, that homeownership gap had widened with non-Hispanic whites at 86 percent and minorities at 76 percent. While addressing the first problem is made difficult by developers and the price of land, the City hopes its Down Payment Assistance Program can address the second issue.

Since 2017, the City is approving more ADU applications each year, possibly due to a combination of the City's emphasis on improving ADU regulations, changes in Utah state law, renewed interest in home improvements during 2020 and the challenging housing market.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Due to the amount of CDBG funds and current City demographics, the City maintains a simple CDBG program and meets most needs using funds other than CDBG.

Actions planned to address obstacles to meeting underserved needs

Limited funding and high housing costs are primary obstacles to addressing underserved needs through CDBG. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding. Increased marketing efforts are being made to make more residents with needs aware of the services funded by CDBG. In recent years, the City distributed postcards and an enewsletter to LMI neighborhoods and hung posters around the City. This year, we have focused on public services with an established pipeline of LMI residents.

Actions planned to foster and maintain affordable housing

As the population and number of households continue to rise, the City will have a greater need to provide housing that meets the needs of residents and those interested in moving to the City. According to the City's 2019 Moderate Income Housing Plan, the current shortage plus that additional need each year means that (assuming current distributions of household incomes) the City will have a need of 10,370 affordable housing units by 2024. Approximately five years ago the City had an excess of affordable moderate-income housing, but—despite the City's best efforts—housing affordability is a major statewide issue presenting challenges for all communities.

Since the City receives a small amount of CDBG funds, the City has chosen to tackle affordable housing through other means.

In 2019, the City partnered with Ivory Homes to use RDA funds to provide affordable, deed-restricted units in a new neighborhood along a major transportation corridor (11400 S). The resulting Bingham Court development is now completed. The development includes nine units designated as workforce housing that are deed-restricted to low- and moderate-income families. The nine units have now been sold to a mix of qualified city and school district employees.

In November 2020, the City opened its Down Payment Assistance program to employees, using funds set aside for moderate-income housing from the RDA. The program is now open to anyone qualifying as low- and moderate-income. The goal of the DPA is to expand homeownership opportunities for eligible low- and moderate-income households and to increase home ownership within the City. The Program seeks to give assistance to households who otherwise would not be able to become homeowners, while ensuring home ownership as a successful long-term goal. Workforce Housing also used the DPA.

In 2022 the City Council approved an infill residential project with 30 residential units and required the developer to seek funding from the RDA for at least three low- to moderate-income, deed-restricted units.

The City continues discussions that began in 2022 with development partners to build a large “for rent” senior housing development and senior center using millions of the City’s RDA dollars. The City’s goal is that this project will have more than 150 deeply affordable units that would be deed- and low-income restricted.

The recently approved HTRZ application will allow for at least 470 affordable housing units in the center of the Daybreak community, with easy access to a light rail transit line and a mix of uses within walking distance. The City plans to continue using RDA funds rather than CDBG to pursue affordable housing.

Actions planned to reduce lead-based paint hazards

According to the Housing Plan, the City has 21,839 units. Of these, the Department of Environmental Quality reports 2,601 units built prior to 1978, representing 12% of the City’s housing stock. Lead-based paint is not considered a widespread concern in the City. For similar reasons, the Salt Lake County Health Department has discontinued testing and mitigation programs. The Health Department is now focused on education. It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce those hazards. Information is available from the Salt Lake County Health Department.

Actions planned to reduce the number of poverty-level families

The goals of the Consolidated Plan were created to support the underlying objectives of the City's CDBG program, specifically, the objective to support family and individual stability, self-reliance, and prosperity. In order to meet that objective, preferred public services serve essential immediate needs and provide case management and coordination with other agencies to assist families and individuals in achieving long-term stability. The City strives to fund its full 15% allotment for public services each year. Relatively speaking, poverty rates are low in South Jordan; 2.7% of the City population, an estimated 1,948 persons, live below the poverty level (ACS 2019 5-year estimates, Poverty Status in the Past 12 Months). Supporting limited clientele services through trusted subrecipients helps us target individuals and their needs.

Actions planned to develop institutional structure

The City is constantly striving to most effectively utilize limited CDBG funds to address community needs. We have increased marketing efforts to increase recognition of our subrecipients and their ties to the City. Among City departments and divisions, awareness of the CDBG program and how it can be used is growing significantly, thanks to combined efforts by the CDBG Coordinator and the City's communication department. The City has undergone some staffing changes and is currently in the

process of updating the CDBG Coordinator position to better distribute the responsibilities and supervision.

Actions planned to enhance coordination between public and private housing and social service agencies

The CDBG Coordinator will serve on the HOME Consortium and coordinate with housing providers. In addition, the coordinator will attend the monthly nonprofit coordination meeting sponsored by NeighborWorks.

Discussion

See above.

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Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City maintains a simple program due to low CDBG funding. Funding is only used to benefit persons of low- and moderate-income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The City maintains a simple program due to low CDBG funding. Funding is only used to benefit persons of low- and moderate-income.

Attachments

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Citizen Participation Comments

SOUTH JORDAN CITY CITY COUNCIL MEETING

October 17, 2023

Present: Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Tamara Zander, Council Member Brad Marlor, Council Member Don Shelton, Council Member Jason McGuire, City Manager Dustin Lewis, Assistant City Manager Jason Rasmussen, City Attorney Ryan Loose, Director of Commerce Brian Preece, Director of Strategy & Budget Don Tingey, Fire Chief Chris Dawson, Director of Administrative Services Melinda Seager, Director of Public Works Raymond Garrison, Director of Recreation Janell Payne, CFO Sunil Naidu, Director of Planning Steven Schaefermeyer, City Engineer Brad Klavano, Police Chief Jeff Carr, Communications Manager Rachael Van Cleave, GIS Coordinator Matt Jarman, Senior Systems Administrator Phill Brown, IT Director Jon Day, City Recorder Anna Crookston, Meeting Transcriptionist Diana Baun, Planning Commissioner Laurel Bevans, Long Range Planning Analyst David Mann

Absent:

Others: Susanna Bruening, Travis Ferrin, Alicia Fairbourne, Ray Loo, Lephidar Leo, Brandon Crookston, Audrey Cullimore, Denise Woods, David Cannen, Kathie Johnson, Sam Bishop, Bryce Wilcox, Amanda Covington

6:40 P.M.

REGULAR MEETING

A. Welcome, Roll Call, and Introduction to Electronic Meeting - By Mayor Dawn Ramsey

Mayor Ramsey welcomed everyone and introduced the meeting.

B. Invocation – By Director of Strategy & Budget Don Tingey

Director Tingey offered the invocation.

C. Pledge of Allegiance – Director of City Commerce Brian Preece

Director Preece led the audience in the Pledge of Allegiance.

D. Minute Approval

D.1. September 19, 2023 City Council Study Meeting

D.2. September 19, 2023 Combined City Council & Redevelopment Agency Meeting

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D.3. October 3, 2023 City Council Study Meeting

D.4. October 3, 2023 Combined City Council & Redevelopment Agency Meeting

D.5. October 10, 2023 City Council Special Meeting

Council Member McGuire motioned to approve the following minutes:

- September 19, 2023 City Council Study Meeting
- September 19, 2023 Combined City Council & Redevelopment Agency Meeting
- October 3, 2023 City Council Study Meeting
- October 3, 2023 Combined City Council & Redevelopment Agency Meeting
- October 10, 2023 City Council Special Meeting

Council Member Marlor seconded the motion; vote was unanimous in favor.

Council Member Harris motioned to amend the agenda to switch Items H.1. and H.2. in order, as well as appoint Council Member Marlor as Mayor Pro Tempore when Mayor Ramsey has to leave the meeting tonight. Council Member Zander seconded the motion; vote was unanimous in favor.

E. Mayor and Council Reports

Council Member Jason McGuire

- Attended the Special City Council Meeting on October 10.
- Arts Council had a meeting where they started looking at the budget for the next fiscal year.
- Was unable to attend, but shared about the Dueling Pianos Event hosted by the Arts Council.
- LPC.

Council Member Tamara Zander

- In addition to the events mentioned by Council Member McGuire, she attended a dinner at Council Member Shelton's home with the mayor, council and chiefs of staff.
- Yesterday attended the South Valley Mosquito Abatement District Board Meeting. Last month a new manager was installed, and things are going well.

Council Member Brad Marlor

- Architectural Review Committee Meeting on October 11, with only one item on the agenda for a law firm.
- Closed meeting previously mentioned.
- Ribbon cutting for the Western States Corporate Office Grand Opening down on the river front.
- Dinner at the Shelton's as well.
- Talked about his son Remington's large pumpkins, weighing in at over 100 pounds.

South Jordan City
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Council Member Patrick Harris

- Attended the dinner at the Shelton home.
- Special work session with the rest of the council.
- Met with a developer looking at potentially developing in District 1.
- Trunk or Treat at the Taekwondo Dojo.

Council Member Don Shelton

- Traveled up Big Cottonwood Canyon, saw the eclipse.
- Judged a lip sync competition at the Sagewood Retirement Community, which was held to raise money for the Alzheimer's Association.
- Zion's Bank 150 year anniversary at the local branch.
- Jordan River Commission.
- Discussed legislation around modifying zones to include riparian areas.
- Association of Municipal Councils, LPC, and other meetings already mentioned by other council members.

Mayor Dawn Ramsey

- Attended the dinner at the Shelton home.
- South Valley Chamber's Congressional Event, meeting with some of our congressional delegation.
- Zion's Bank 150th Anniversary.
- Western States ribbon cutting.
- Joint Policy Advisory Committee
- Major Brent Taylor Foundation Board Meeting, asked by the foundation if the city was still interested in hosting one of the future 9/11 events.
- Jordan Valley Water Conservancy District, many good things happening there.
- League Board Meetings.
- She is no longer on the official executive committee for the League of Cities and Towns. However, due to her ex-officio role representing the UEOC on the board she still goes with the executive committee to meet with anyone at the legislature, governor's office, etc.
- Live podcast on LinkedIn.
- Met with several different organizations.
- Utah Aerospace and Defense Launch Kickoff for the rebranding of G-47, the future of Utah's Aerospace and Defense.
- With so many other things happening in our city in the near future, she made the decision to not go on the trade mission with the state to Ukraine. She had already committed to some future events here in the city and she does not want to miss those.
- Many meetings with staff, with lots of good work going on.

F. Public Comment

Mayor Ramsey opened the public comment portion of the meeting.

Ray Loo (Resident) – Provided paperwork to the council (Attachment A). I am here representing Cherry Grove Housing, LLC, located here in the City of South Jordan. The title of my memo is “Violations of my Fifth Amendment and Fourteenth Amendment Rights in an ADU case.” I bought the property in 2020 at 2532 W. Cherry Grove Way, South Jordan, and since then I have a short time and longtime rental business going on without having any problems or issues, my neighbors were okay, I never had any issues at all. This year in July, I was notified by the code compliance department about permits and plans being required, a valid building permit must be obtained for construction work completed on the property, including the accessory structure which is in the back; that it was unlawful to engage in any business without a license. According to state law and county law this petition is unlawful because I am not mandated to have a license within the city because of the housing crisis and the state law commands that. I met with Inspector Audrey Cullimore in July and she informed me that I have to apply for a permit application in order to keep the detached ADU, which I bought in 2020. Everything with the ADU on the back of my property was there at the time when I bought the property. I informed her about this and she told me that she is unaware of that. I told her I was aware of a permit application from the previous owner in 1997, and she told me she was unaware of that, but very condescendingly told me that if I liked, I could apply for a GRAMA record in regards to that. After I had been provided with a document, she told me that even though there was a permit, I have to apply for two permits; for a detached ADU and a building permission, even though I bought the property the way it was with the detached structure in place already. I told her that because of my lack of knowledge on this and because I didn’t want to have any legal contingencies within the City of South Jordan, where I reside, I asked her how I could get into compliance. She practically forced me to apply for permits that she knew, because of the outdated zoning ordinance, would be rejected. Before I went into the application process I mentioned to her whether I could go for the variance, because I knew this was going to be rejected and the variance would be my best option at the time. She told me no, you have to start from the beginning, applying for a building permit, an ADU permit, and we will see after that. She told me in a meeting that she was going to be flexible and work things out with me. After applying for my permits I was notified that they cannot grant the permits because of the outdated ordinances that are in place here. Again, as state and county law command, the creation of ADUs in the whole State of Utah are allowed in order to help mitigate the housing crisis. There is a list of cities that, at this moment, are updating their ordinances in an effort to get in compliance, and those are Salt Lake, Lehi, Cottonwood Heights, and the list goes on. I tried to follow the recommendations, and at some point she told me she doesn’t have anything else to talk with me about, and if I like I can communicate with the zoning and planning department to get my case addressed. I have been in contact with Greg Schindler through two phone calls, informing him about the state and county law. He told me that he is unaware as well about this new state and county law, and that if I like I can send him information about that. I sent him the information, and after that he never replied back to my emails, phone calls or voicemails. I got in contact with David Mann in the planning department and he told me they are going to have a meeting on October 3, in which they are going to try to update the ordinance in an effort to get in compliance

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with the state law. He told me that I should be aware that there are more red flags, or properties in the same situation, within the State of Utah. I told him I have to get in compliance and he told me that I shouldn't be worried because they are going to close my case. On October 4, I received a letter from Inspector Cullimore saying that my four options are to destroy, remove, uninstall or start legal action against the city. I got in contact again with Mr. Mann and I expressed to him what happened, I was told the same thing and said that he never told me that my case would be closed or something like that. At this very moment I feel like my rights were violated, I feel like there is a discrimination case here because there is more properties within the area that have the same issue and have detached structures, including my neighbor, but they are using them as a scapegoat in order to make this outdated ordinance be fully enforced. I am coming to you today, in an effort to express to you that I didn't make the mistake to come to this meeting without talking with a lawyer before, I talked already with six different lawyers and each of them are interested and willing to take my case. However, I felt that I should come today and talk with the city council about my case, in order for you to take serious consideration of my case and behave according to law. I have a deadline of tomorrow to get into compliance, so I don't know if you guys can grant me an extension, or what the process would be until you can work with me to resolve this situation, but this is what's going on right now.

Mayor Ramsey thanked Mr. Loo and noted that they will read through the information presented in Attachment A. He will either hear back from the City Manager or the City Attorney if he is working with legal counsel.

City Manager Dustin Lewis noted that since Mr. Loo is working with an attorney, it would be in the best interest of the city to have the city attorney's office reach out and make contact.

City Attorney Ryan Loose told Mr. Loo to provide his attorney's information and his office would get in contact with that lawyer.

Mr. Loo asked about an extension or the deadline that is coming due tomorrow.

Mayor Ramsey responded that is not something that can be done during public comment, and it's not an agenda item. She asked him to give his information to Attorney Loose and his office will be in contact with Mr. Loo's attorney.

Mayor Ramsey closed the public comment portion of the meeting.

G. Presentation Item

G.1. Recognition of City Recorder, Anna Crookston, for obtaining the Certified Municipal Clerk (CMC) Certification and UMCA State Certification. (By UMCA Board Members)

Alicia Fairbourne and Denise Woods recognized and presented Anna Crookston with her certifications.

H. Action Items

H.1. Resolution R2023-47, Authorizing a purchasing policy exemption for the procurement of a city contract for water sampling testing for the Pure SoJo project without competitive bidding. (By Director of Public Works Raymond Garrison)

****Continued to Item H.2. first, as amended previously in the meeting****

Director of Public Works Raymond Garrison reviewed background information from the Council Report.

Council Member Shelton asked what the downsides would be of an open bid process.

Director Garrison responded that staff looked into that with a lot of discussions on how this could be bid. There are many difficulties with bidding this out because of the wide range of samples required, and the fact that not one lab can do all of them at once. They also want to make sure the lab has the credentials to do the samples with experience on projects similar to ours. They also have to ensure that the Division of Drinking Water is okay with the labs selected.

Council Member Shelton motioned to approve Resolution R2023-47, Authorizing a purchasing policy exemption for the procurement of a city contract for water sampling testing for the Pure SoJo project without competitive bidding. Council Member Zander seconded the motion.

Roll Call Vote

Yes – Council Member Shelton

Yes – Council Member Zander

Yes – Council Member McGuire

Yes – Mayor Pro Tempore Marlor

Yes – Council Member Harris

Motion passes 5-0, vote in favor.

H.2. Resolution R2023-53, Authorizing the Mayor to sign an agreement with the various Daybreak Corporations for the Third Amendment to the Master Development Agreement for the Kennecott Master Subdivision #1 Project. (By City Attorney Ryan Loose)

City Attorney Ryan Loose reviewed background information from the Council Report.

Council Member Zander motioned to approve Resolution R2023-53, Authorizing the Mayor to sign an agreement with the various Daybreak Corporations for the Third Amendment to the Master Development Agreement for the Kennecott Master Subdivision #1 Project, as amended by City Attorney Ryan Loose. Council Member McGuire seconded the motion.

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Roll Call Vote

Yes – Council Member Zander
Yes – Council Member McGuire
Yes – Council Member Harris
Yes – Council Member Marlor
Yes – Council Member Shelton

Motion Passes 5-0, vote in favor.

Mayor Ramsey left the meeting and Brad Marlor stepped in as Mayor Pro Tempore as voted on previously in the meeting. The meeting continued with Item H.1.

I. Public Hearing Items

I.1. Resolution R2023-49, Approving the 2022 Consolidated Annual Performance and Evaluation Report and authorizing submittal to the U.S. Department of Housing and Urban Development and Community Needs Hearing for the 2024-25 Program Year. (By Long Range Planning Analyst David Mann)

Long Range Planning Analyst David Mann reviewed background information from the Council Report and his prepared presentation (Attachment B).

Mayor Pro Tempore Marlor opened the public hearing for comments. There were no comments and the hearing was closed.

Council Member Harris motioned to approve Resolution R2023-49, Approving the 2022 Consolidated Annual Performance and Evaluation Report and authorizing submittal to the U.S. Department of Housing and Urban Development and Community Needs Hearing for the 2024-25 Program Year, along with opening an additional public hearing in February of 2024. Council Member McGuire seconded the motion.

Council Member Shelton asked about the ADA ramps and reasons for not doing any this year.

Planner Mann responded that he believes staff was more focused on completing the Yorkshire project, since it has been on the books since 2020. He did receive an inquiry from the city's engineering department, checking in on how much funding was left for the ADA ramps and an update was given to them at that time.

Council Member Shelton noted that he saw something in the report about senior services and housing, and asked if any of these funds can be used for anything related to that.

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Planner Mann responded that a few years ago when upgrades were being considered for the current senior center, they looked at using CDBG funding. They then discovered that if the building was used for anything else that didn't qualify for CDBG funding it would have to be repaid to HUD.

Council Member Shelton asked if any of these funds could be used for the new senior center that has been announced.

Planner Mann responded that can be looked at and discussed in the future.

Council Member Shelton asked if city staff is being used for installation of the ADA ramps versus contracting it out.

Planner Mann responded that typically that is contracted out.

Roll Call Vote

Yes – Council Member Harris

Yes – Council Member McGuire

Yes – Mayor Pro Tempore Marlor

Yes – Council Member Shelton

Yes – Council Member Zander

Motion passes 5-0, vote in favor.

I.2. Zoning Ordinance 2023-04-Z, Rezoning property located at 11050 S. Bangerter Highway from A-1 Agricultural Zone to the OS-P Park Open Space Subdistrict Zone. (By Director of Planning Steven Schaefermeyer)

Director of Planning Steven Schaefermeyer reviewed background information from the most recently published Council Report (Attachment D) and his prepared presentation (Attachment C).

Mayor Pro Tempore Marlor opened the public hearing for comments. There were no comments and the hearing was closed.

Council Member McGuire motioned to approve Zoning Ordinance 2023-04-A, Rezoning property located at 11050 S. Bangerter Highway from A-1 Agricultural Zone to the OS-P Park Open Space Subdistrict Zone. Council Member Shelton seconded the motion.

Council Member Zander asked about the High Pointe Park Pavilion, and whether it was an HOA Park.

Director of Engineering Brad Klavano responded that it is a city park.

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Council Member Zander asked about the Welby High Pointe Trail System, who maintains that trail.

Director Klavano responded that the city does.

Mayor Pro Tempore Marlor asked about lighting, and if this was solely intended for use during daytime hours.

Staff responded that it is intended solely for use during the daytime hours.

Roll Call Vote

Yes – Council Member McGuire

Yes – Council Member Shelton

Yes – Council Member Harris

Yes – Council Member Zander

Yes – Mayor Pro Tempore Marlor

Motion passes 5-0, vote in favor.

J. Staff Reports and Calendaring Items

Council and staff discussed event on Thursday and the meeting time.

Council Member McGuire motioned to adjourn the City Council Meeting. Council Member Zander seconded the motion; vote was 5-0 unanimous in favor.

ADJOURNMENT

The October 17, 2023 City Council Meeting adjourned at 7:53 p.m.

This is a true and correct copy of the October 17, 2023 City Council Meeting Minutes, which were approved on November 7, 2023.

Anna Crockett

South Jordan City Recorder

Public Comment - Handout.

Attachment A

MEMORADUM

TO: South Jordan City Council.

FROM: Cherry Grove Housing LLC.

DATE: October 17, 2023.

RE: Violations of my Fifth Amendment and Fourteenth Amendment Rights in a ADU case.

FACTS

On July 7, 2020, I purchased the property located at 2532 W. Cherry Grove Way South Jordan Utah with Tax ID No. 27-16-201-023 (Exhibits A and B). Since then, I have run a short time rental business in the property right after the purchase date without any inconvenience and procuring not being a nuisance to my neighbors and area residents. Never did I have any complaint nor a warning during the time I have been running the rental business.

On July 12, 2023, I received a message by email stating that the Code Compliance had received a complaint against me. On this message, the complainer made vicious, groundless and puerile accusations against me such as a lot of traffic and noise during all hours of night. The complainer considers that rentals are prohibited without having read local statutes. In sum, a slanderous accusation of me and my business. On July 18, 2023, without any previous communication or on-site inspection, I received an email from Inspector Cullimore (acullimore@sjc.utah.gov) from the Code Compliance stating that, "(1) PERMITS AND PLANS REQUIRED (...) A valid building permit must be obtained for all construction work completed on the property including the accessory structure located in the back of the property." And, "(2) UNLAWFUL TO ENGAGE IN BUSINESS WITHOUT A LICENSE." The above-mentioned notice stated a deadline for compliance on August 1, 2023.

On July 27, 2023, I met Inspector Cullimore at the South Jordan City offices and then I learnt I was notified because of the detached ADU that has been in the back of the property and my rental business. In a patronizing way, she stated that it does not matter whether or not the detached ADU was there by the time I bought the property, I have to get the detached ADU in compliance if I do not want my property to be sent for legal screening. During the meeting, I also told her that I know that a previous owner of the property back in 1990's had built the ADU. She replied that she was unaware of that and if I want, I can request a copy of the permit.

1. Under the Administrative Procedure Act of 1946, 5 U.S.C. Section 706(A), was the code compliance department's action lawful and their findings and conclusions not arbitrary and capricious in which I should obtain a building permit?

Yes, the code compliance department's actions are unlawful, and their findings and conclusions are arbitrary and capricious.

Both the Fifth Amendment and the Fourteenth Amendment state that no person shall be deprived of life, liberty and property. The Fourteenth Amendment emphasizes this point for local governments. This constitutional doctrine provides the concept of procedural due process of law that implies that official action must meet minimum standards of fairness to the individual, such as the right to adequate notice and a meaningful opportunity to be heard before a decision is made.

At this opportunity, my constitutional rights were violated since the beginning because Inspector Cullimore notified me without having met me first, conducted an on-site inspection to the property, and revised if there is a building permit for the Detached Structure issued to the previous homeowner. Please note that I obtained a copy of the building permit and the report states that inspection was passed and approved (Exhibit C). On the other hand, the Salt Lake County assessor reports in their CAMA data for the property, the condition of the detached ADU as EXCELLENT and its quality as GOOD. Even so, it states that the construction year was in 2020. (Exhibit B) No law in the land mandates a buyer to conduct in-depth inspections to a property if the purchase is in good faith and the ALTA homeowner policy is clean without any lien on it.

Under Utah Law, local governments can enforce the building permit code when "erect, construct, reconstruct, alter, or change the use of any building or other structures within a municipality" which is not the case here. The detached ADU was built before I purchased the property and had no knowledge of whether the ADU was built by complying with South Jordan City's codes and regulations; however, in the light of the evidence the previous homeowner did comply with the building permit. Requesting me to comply with an arbitrary and capricious mandate is a deprivation of my property without an adequate due process of law.

2. Under the Fourteenth Amendment, was the code compliance department's actions unlawful and inconsistent in which it states that my business was unlawful because I was conducting a rental business without a license?

Yes, the code compliance department's actions are unlawful and inconsistent.

The Fourteenth Amendment states that "nor shall any state deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws."

Under Utah law, I am not required by the force of the law to comply with an unlawful mandate. Section 17-50-338 (2) states that "a legislative body may not:
 (a) enact or enforce an ordinance that prohibits an individual from listing or offering a short-term rental on a short-term rental website; or
 (b) use an ordinance that prohibits the act of renting a short-term rental to fine, charge, prosecute, or otherwise punish an individual solely for the act of listing or offering a short-term rental on a short-term rental website."

Requesting me to comply with a non-existent municipal law is unlawful and inconsistent. The Code Compliance department demonstrates their lack of respect of my constitutional rights and their frequent abuse of power under the law.

During the meeting, Inspector Cullimore told me that even if there was a building permit for the ADU, I am required to apply for a second building permit and pay the fees for the ADU. My lack of understanding of the law in Utah and because I did not want to have any problems with the local government and after being told several times that if I do not comply my property would be sent to the legal department for compliance, I agreed to apply for an ADU building permit and paid the fees.

On August 21, 2023, I met for a second time with Inspector Cullimore who told me that the building of detached ADUs are prohibited within the borders of the City of South Jordan. She stated a city ordinance that is full force in South Jordan. She told me many times that she was unaware of Utah and Salt Lake County Municipal codes regarding ADUs and she was unaware of them being permitted in the state and the county.

I asked her if I can go straight to the variance process since my permit application will be denied anyway. Her reply was no. That I have to start from there, meaning, applying for a building permit that I was told that it would be denied anyway because the City of South Jordan prohibits the building of ADUs in residential areas. In other words, she told me that I have to apply for 2 permits, one for the building permit of the Detached Structure and a second one to make an Accessory Dwelling Unit. Each permit costed me \$100. Also, I paid for site, elevation and floor plans over \$2,000. I complied with her requirements under the threat of my property be sent to legal department and despite she knew that her requests of compliance were unlawful. My permits will not be approved. she told me that she will be flexible and work this case out with me. On both meetings, August 1 and 21 of 2023, I met Inspector Cullimore when my CPA was present.

3. Under Utah law, are ADUs prohibited?

Not, the construction of ADUs and the issuance of building permits for ADUs are not prohibited under Utah law.

Under Utah law, it states that "[I]n any area zoned primarily for residential use" (Utah Code Ann. 10-9a-530(2)), (a) "the use of an internal accessory dwelling unit is a permitted use." And, (b) "a municipality may not establish any restrictions or requirements for the construction or use of one of one internal accessory dwelling unit..." In Chapter 10-9a-103, the state law states that "(1) Accessory dwelling unit" means a habitable living unit added to, created within, or detached from a primary single-family dwelling and contained on one lot."

The Salt Lake County—Municipal Code, Chapter 19.15, Section 010, it states that "Salt Lake County recognizes that accessory dwelling units in single-family residential zones can be an important tool in the overall housing plan for Salt Lake County." And, "Detached ADUs are also permitted..." (*idem.* 19.15.030(A)).

Both Utah law and Salt Lake Municipal Code state that detached ADUs are permitted not only statewide but also county wide. Inspector Cullimore's pre-determined actions to have me apply for a building permit (which I did not need it) and for an ADU permit (which should be approved) that would ultimately be denied by the Code Compliance department are a violation of my constitutional rights and property rights across the table. The code compliance's actions are unilateral and discriminatory.

In a federal case law, the Court states that the plaintiff must demonstrate that some authoritative source of law "establishes a definite standard to guide the decisions... rather than confiding the decision to the discretion of the administering authorities." *Gilbert v. Frazier*, 931 F.2d 1581 (7th Cir. 1991). Therefore, Utah law and Salt Lake County—Municipal Code are the sources of law in which the administering authorities must direct for further reference in order for them to make decisions.

4. Under Federal law, was my right of due process of law violated?

Yes, under federal law my right of due process of law was violated.

As said before, both Utah law and Salt Lake County—Municipal Code state clearly that municipalities should issue permits for ADUs. Inspector Cullimore's and the Code Compliance's actions to require me to comply with a law that is outdated in the City of South Jordan and make me pay fees for 2 permits that she knew would end up being denied by the Planning department are violations of my right of due process of law.

The code compliance department and inspector Cullimore's actions are predetermined to harm my budget and deprive me of the right of property. The Gilbert Court states that "an impartial decision maker is essential" in order to make a decision. Local officials are to enforce laws and codes under their statutory authority. Requiring me to apply for a building permit when I do not need it, because I purchased the property AS-IS, that means with the detached unit in the back of my property and requiring me to apply for a ADU permit, knowing that their Planning department would deny me because they are not willing not comply with state and county statutes are violations of my right of due process of law with the purpose of depriving me of the right of property.

In a later date, I reached out to Inspector Cullimore and she told me that after getting my permits denied, my only option is to apply for the variance process and that she is done talking to me and I should reach out to Greg Schindler (gschindler@sjc.utah.gov) and David Mann (dmann@sjc.utah.gov) at the Planning department. In different opportunities, both Mr. Schindler and Mr. Mann asked me to email them the Salt Lake County--Municipal Code, Chapter 19.15, then I reached Mr. Schindler and he told me he had received my email with the municipal code. He told he does not know anything about the current county law in a condescending way. He told me he would check the law with the city attorney and after he never reach me back and/or never answered my emails and phone calls since then. Then, I reached Mr. Mann who is a subordinate to Mr. Schindler in the Planning department.

Mr. Mann told me that after reviewing the statutes of Utah and Salt Lake County regarding the ADU regulations, he told the City of South Jordan will implement those statutes into the South Jordan City Code and permit the building and operation of detached ADUs in defined residential zones and in lots that are at least 0.33 acres. All that is met by my property. I asked Mr. Mann then what we are going to do with my property since I have a deadline set by Inspector Cullimore coming on August 1, 2023, and he literally told me not to worry about that because there are many other properties in the same condition. That is, properties with ADUs within their borders. He told me they will have a meeting on 10/3/2023 and they will close the case against my property. Then, I reached out to him after the meeting and he told me that I have 4 options now: remove, destroy, revert my property or start legal actions.

After listening carefully his options, I told him that he had told me before that under the light of the state and county statutes, they would close my case because there are other properties with the same condition in the City. He denied having said that and referred me to talk with the City Attorney. On an email dated on 10/04/2023, Inspector Cullimore informed of the options I have now regarding my property (Exhibit E).

5. Under Federal law and state law, is the Planning department's actions a violation of my Fourteenth Amendment Rights?

Yes, under federal law it is a violation of my Fourteenth Amendment Rights.

The Code Compliance and the Planning department's actions are a violation of my Fourteenth Amendment Rights because they are ignoring the state and county regarding the ADU statutes. They have also not assessed the case under the light of the law. The officials acknowledge there are other properties in the same condition in the city, but they chose me as scapegoat. The officials acknowledge that there is one state law on ADUs, and two county statutes on ADU that must be implemented in their Code, but they do not want to comply with the state and county law. They misled me to apply for two permits when I do not need to apply for those. Their actions were always patronizing and condescending all the time not willing to find a solution that is better for the citizen and his right of property. They denied me the option of variance without any explanation. Their actions damaged my budget by requiring me pay permit fees and floor plans costs. Thus, they are violating my constitutional rights all across the board.

Therefore, I hereby request to the City Council to heed my case and rule according to the law.

BECOMES MEHMI WHEN SIGNED

* Date of Application April 11, 1997		* City/County/State CITY OF JACKSON		* Receipt No. 5-13-97		* Date Issued 5-13-97		* Permit Number 15047	
* Proposed Use of Structure Private Garage				BUILDING FEE SCHEDULE					
* Bldg. Address 2502 West Cherry Grove Way				Square Ft. of Building VS. 1960 63,000		Building Fees		24 75	
* Address Certificate No.				* Accession Parcel No.		Plan Check Fees		36 19	
* Lot #				* Block		* Subd. Name & Number		Electrical Fees	
* Property Location				* If meters and bounds site instructions		Plumbing Fees		20 00	
* Total Property Area - In Acres or Sq. Ft. .33 acre				* Total Bldg. Site Area Used		Mechanical Fees			
* Owner of Property William Block				* Phone 254-5032		Subtotal		180 94	
* Mailing Address 2512 West Cherry Grove Way				* City - Zip JACKSON, MS		Water			
* Business Name Address				* Business Use, No.		Sewer			
* Architect or Engineer				* Phone		Storm Sewer			
* General Contractor				* Phone		Moving or Demo.			
* Business Address - City - Zip				* State Lic. No.		Temporary Conn.			
* Electrical Contractor				* Phone		Rainspcon			
* Business Address - City - Zip				* State Lic. No.		State Fee		1 81	
* Plumbing Contractor				* Phone		Total		182 75	
* Mechanical Contractor				* Phone		Required		Received	
* Business Address - City - Zip				* State Lic. No.		Approved			
* Previous Usage of Land or Structure (Past 3 yrs) Residential				* Assessor Bldg. Now or Lot		Board of Adjustment			
* Type of Improvement/Kind of Const. [] Sign [X] Build [] Remodel [] Addition [] Repair [] Move [] Convert Use [] Demolish				* No. of offstreet parking spaces		Health Dept.			
* SUB-CHECK				Zone		Zone Approved By			
Disapproved				Date		Sub-Cl. By			
Minimum Setbacks in Feet				Prop. Line		Prop. Line			
Exhibit C				House or House & Garage Attached		STREET			
* Signature of Contractor or Authorized Agent				Date		* Signature of Owner (if owner)		Date	
* Census Tract				Traffic Zone		Coordinate Ident. No.			
* Near S.L.U. Code No.				Old S.L.U. Code No.		Comments:			
* This permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 90 days at any time after work is commenced. I hereby certify that I have read and examined the application and know the facts to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction and that I make this statement under penalty of perjury.				* ACTING CITY ENGINEER, KEVIN MICHAEL APPROVED ENCROACHMENT INTO THE 5' UTILITY EASEMENT LETTER DATED MAY 9, 1997		* Land Use Cert. Electrical Dept. HiBack C.G. & S. Other			
* Bond Required [] Yes [X] No Amount				* This application does not become a permit until signed below.		* Plan OK by			
* Signatures of Approval				Date		* Signatures of Approval		Date	

Planning and Code Determination

Audrey Cullimore <ACullimore@sjc.utah.gov>

Wed 2023-10-04 14:25

To: Ray Loo <rayloo@outlook.com>

Cc: David Mann <DMann@sjc.utah.gov>; Greg Schindler <GSchindler@sjc.utah.gov>; Steven Schaefermeyer <SSchaefermeyer@sjc.utah.gov>; Cory Day <CDay@sjc.utah.gov>; Ty Montalvo <TMontalvo@sjc.utah.gov>

1 attachment (2 MB)

Mailed Notice.pdf;

Ray Loo,

Following Planning and Code's meeting to discuss your case and property the following verdict was decided. Planning verified in the meeting that your unpermitted detached accessory dwelling unit cannot be approved/permitted. Also any future alleged amendment of the ADU code is not applicable to your property and your current code case. Planning has also verified and discussed with Code the options available to you for bringing the property into compliance. They are as follows:

- Obtain a valid/active detached accessory structure permit and convert the detached structure back to a standard accessory structure by the removal of all elements making the structure a dwelling.
- Structure removed from the property completely.
- Escalate case to the legal process, if you are unwilling/unable to come into compliance with either of the options noted above.

Attached you will see Code Enforcement's final notice of correction. This notice includes Planning's formal interpretation, which outlines that your property is not zoned for an external ADU. This notice also lists the violation reference for an unpermitted structure onsite and outlines the deadline of October 13th, 2023 in which all violations must be corrected. Please be advised that if the property is not in compliance by this deadline date your case will automatically be forwarded to our legal department.

Thank you!

Audrey Cullimore | Code Compliance | City of South Jordan
1600 W. Towne Center Drive | South Jordan, UT 84095
O: 801.253.5203 ext 1221 | F: 801.253.5235

[BLOCKEDfacebook%5b.%5dcom/cityofsouthjordan/BLOCKED]

[BLOCKEDtwitter%5b.%5dcom/SouthJordanUTBLOCKED]

[BLOCKEDinstagram%5b.%5dcom/southjordancity/BLOCKED] [BLOCKEDyoutube%5b.%5dcom/channel/UCyb-dQqGhbNzvPFomeQBfQwBLOCKED]

Exhibit
E

<https://outlook.live.com/mtl/0/d/AQXkADAwATE2MjMxLTgxZjI0ODJhNDc0MAAIBMDAKABAA5tpjgReQfCLr%2FX3d%2BRynA%3D%3D>

1:1

SLC >>> Assessor >>> Parcel Search >>> Valuation Summary >>> Printable Version

Parcel 27-16-201-023-0000
Owner CHERRY FRONT HOLDING, LLC
Address 2332 W CHERRY GROVE WY
Total Acreage 0.33
Above Ground sqft. 2056
Property Type 111 - SINGL FAM RES
Tax District 38

Value History

Record	Land Value	Building Value	Market Value	Tax Rate
2023	\$ 211,400	\$ 476,100	\$ 687,500	
2022 1	\$ 207,300	\$ 498,100	\$ 700,400	.0163550
2021 1	\$ 159,500	\$ 344,700	\$ 504,200	.0112960
2020 1	\$ 159,500	\$ 296,000	\$ 455,500	.0120400
2019 1	\$ 124,400	\$ 317,500	\$ 441,900	.0122490
2018 1	\$ 124,400	\$ 286,100	\$ 410,500	.0123100



Land Record

Record ID 1	RESIDENTIAL	Influence Effect	RES-PRIMARY	Lot Shape	REGULAR	Traffic	LIGHT
Int Use	PRIMARY-LOT	Assmt. Class	RES-PRIMARY	Lot Location	APPROACH	Traffic Influence	TYPICAL
Lot Type	PRIMARY-LOT	Lot Depth		Neighborhood	872	Street type	CUL-DE-SAC
Land Class		Acres	0.33	Nbhs Type	STATIC	Street Finish	PAVEM
Income Flag		/one	1114	Nbhs Effect	TYPICAL	Curb Gutter	Y
Seasonal use		Sewer	PUBLIC	Topography	LEVEL	Sidewalk	Y
Influence Type		Number Lots	1				

Residence Record

Building Style	HN	Full Baths	2	Interior Condition	GOOD	Main Floor Area	2056
Assessment Classification	P	3/4 Baths	2	Exterior Condition	AVERAGE	Upper Floor Area	
Exterior Wall Type	BRICK	Hall Bath	1	Overall Condition	GOOD	Finished Attic Area	
Roofing	ASPHALT-SHKE	Number of Kitchens	1	Visual Appeal	AVERAGE	Above Ground Area	2056
Central AC	YES-FA DUCT	Finished fire places	1	Maintenance	MINIMUM	Basement Area	2024
Heating	PRIMARY-CONTR	Year Built	1988	Conformity	EQUAL-IMPRVD	Finished Basement Area	1800
Owner Occupied		Effective Year Built	2008	Usability	AVERAGE	Finished Basement Grade	A
Number of Stories	1.0	Interior Grade	AVERAGE	Primary Kitchen	STANDARD	Garage L Surface Area	
Total Rooms	17	Exterior Grade	GOOD	Quality		Attached Garage S. Area	600
Bedrooms	7	Divers I Grade	AVERAGE	Primary Bath	STANDARD	Detached Garage S. Area	
				Quality		Basement Garage S. Area	
				Percent Complete	100		
						Above Grade Area + Basement Area	4080

Detached Structure

Structure	SHED ENCLSD	Effective Year Built	2021	Replacement Cost New	\$ 17,136
Description		Actual Year Built	2020	Replacement Cost New,	\$ 15,422
Assessment Class	RES-PRIMARY	Quality	GOOD	Less Depreciation	
Units	SQUARE FEET	Condition	EXCELLENT	Sound Value	\$ 0
Measure 1	24	Income Flag		Building Number	
Measure 2	21				

Legal Description

LOT 212, CHERRY HILL ESTATES 42 S.J.R. 6198-0971 6313-1448 6313-1449 9049-533 9050-3399 9052 3776 10202-500/ 10601-8981 0927-901*

[Click here for Classic Parcel Details Page](#)

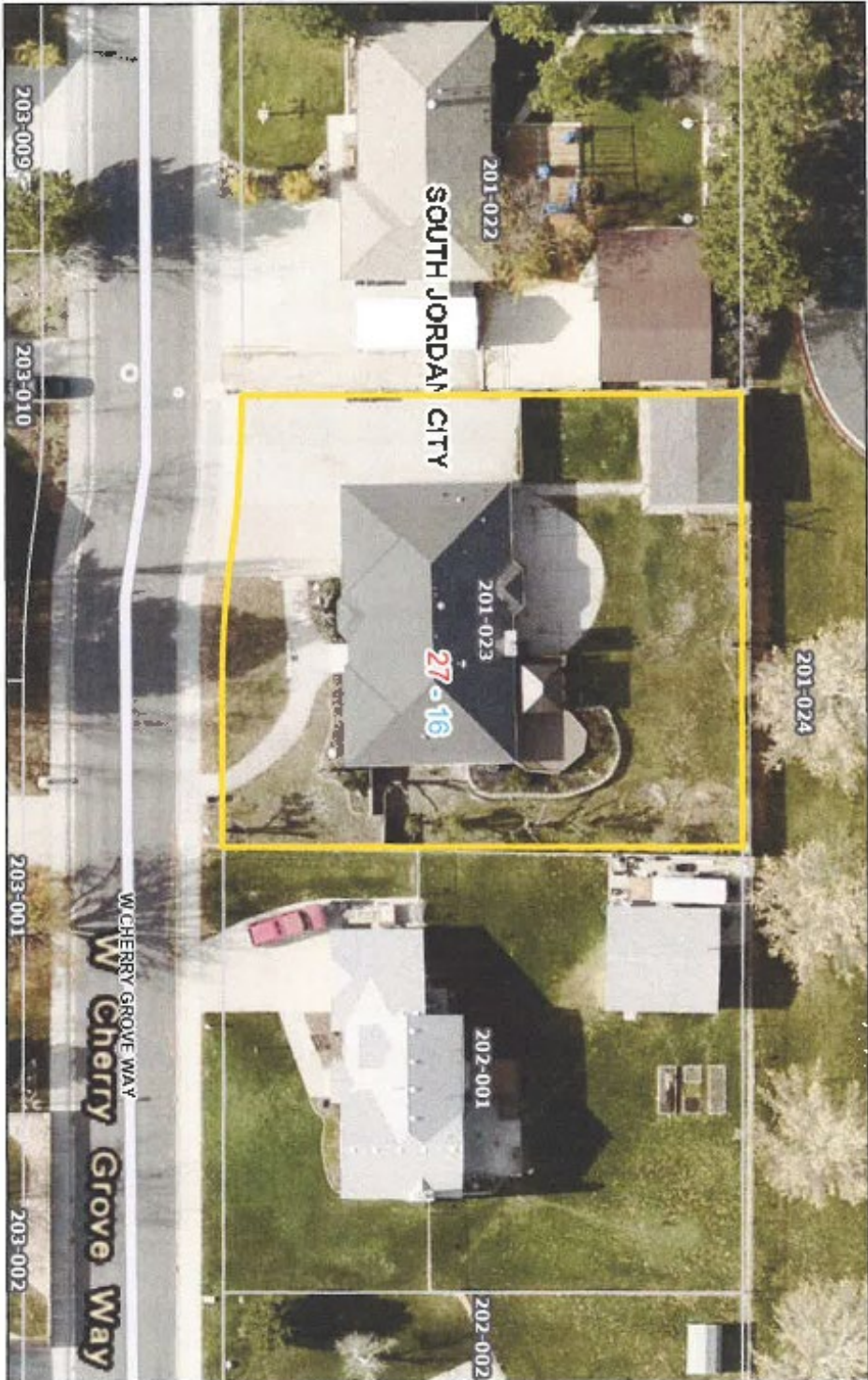
[Search Again?](#)

This page shows the assessor's CIMA data as it was, on May 22, 2023.

Exhibit B.

Exhibit A.

My Map



October 14, 2023

The information displayed on this map is for informational purposes only and does not constitute an offer of insurance or any other financial product. Please consult your agent for more information.

WHEN RECORDED RETURN TO:
CITY OF SOUTH JORDAN
1600 W TOWNE CENTER DRIVE
SOUTH JORDAN, UT 84095

Exhibit
D

Accessory Dwelling Unit Affidavit...

Cherry Grove Housing LLC is the landowner of record of real property (the "subject property") located at 2832 W. Cherry Grove Way in the City of South Jordan, Utah (the "City"). The landowner is applying to construct an Accessory Dwelling Unit (as that term is defined in the ordinances of South Jordan City) on the subject property. I am either the owner or co-owner of the subject property or I am the beneficiary of a trust that owns the subject property or I am an owner of a legal entity that owns the subject property. As a condition of receiving all necessary permits and entitlements to construct and use an Accessory Dwelling Unit on the subject property I personally pledge that myself and any co-owners will comply with all regulations of the Accessory Dwelling Unit Floating Zone as set forth in the ordinances of the City and will personally occupy the property as a full time resident. As a further condition of receiving all necessary permits and entitlements to construct and use an Accessory Dwelling Unit on the subject property I authorize annual inspections of the Accessory Dwelling Unit by authorized South Jordan representatives. I understand that this affidavit must be signed, notarized and recorded at the Salt Lake County Recorder's Office before any permit is issued allowing the construction or use of the proposed Accessory Dwelling Unit.

(signature of property owner)

Dated this 18 day of September, 2023

State of Utah)

)ss

County of Salt Lake)

On the 18 day of September, 2023, personally appeared before me Roy Fevellers the signer(s) of the above instrument, who duly subscribed and swore before me that they executed the same.

NOTARY PUBLIC

Residing in Salt Lake County, Utah

Exhibit A

My Map

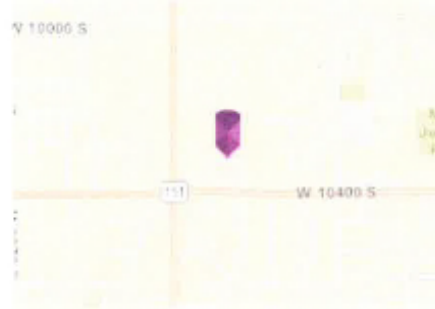


October 14, 2023

This map was created by the Office of the City Clerk, City of South Jordan, Utah, and is provided for informational purposes only. It is not intended to be used as a legal document. The City of South Jordan, Utah, is not responsible for any errors or omissions in this map.

SJCLD -> Assessor -> Parcel Search -> Valuation Summary -> Printable Version

Parcel		Value History	
Parcel	27-16-201-023-0000	Record	Land Value
Owner	CHERRY GROVE HOUSING, LLC		Building Value
Address	7537 W CHERRY GROVE WY		Market Value
Total Acreage	0.33	2023	\$ 211,400
Above Ground sqft	2055	2022 1	\$ 207,300
Property Type	111 - SINGL-FAM RCS	2021 1	\$ 159,500
Tax District	38	2020 1	\$ 159,500
		2019 1	\$ 124,400
		2018 1	\$ 124,400



Land Record

Record ID 1		Influence Effect		Lot Shape		REFRIGER		Traffic	
Lot Use	RESIDENTIAL	Assess. Class	RES PRIMARY	Lot Location		APPROACH		Traffic	LIGHT
Lot Type	PRIMARY-LOT	Lot Depth		Neighborhood		6/2		Street Type	CUL-DE-SAC
Land Class		Area	0.33	Neighborhood		STAKE		Street Finish	PAVED
Income Flag		2018	1114	Neighborhood		TYPICAL		Curb Curb	Y
Seasonal use		Sever	PUBLIC	Topography		LEVEL		Sidewalk	Y
Influence Type		Number of	1						

Residence Record

Building Style		Full Bath		Interior Condition		Main Floor Area	
Assessment Classification	P	3/4 Bath		Exterior Condition	AVERAGE	Upper Floor Area	2056
Exterior Wall Type	BRICK	Half bath		Overall Condition	GOOD	Finished Attic Area	
Roofing	ASPHALT-GRNG	Number of Kitchens	1	Visual Appeal	AVERAGE	Above Ground Area	2056
Central AC	YES-FA-CUCI	Finished Fireplaces	1	Maintenance	MINIMUM	Basement Area	2024
Heating	PRIMARY-CENTRAL	Year Built	1988	Conformity	EQUAL-IMPROV	Finished Basement Area	1940
Owner Occupied		Effective Year Built	2009	Usability	AVERAGE	Finished Basement Grade	A
Number of Stories	1.0	Interior Grade	AVERAGE	Primary Kitchen	STANDARD	Carport Surface Area	
Total Rooms	17	Exterior Grade	GOOD	Quality		Attached Garage S. Area	600
Bedrooms	7	Overall Grade	AVERAGE	Primary Bath	STANDARD	Built-in Garage S. Area	
				Quality		Basement Garage S. Area	
				Percent Complete	100		
						Above Grade Area - Basement Area	4080

Detached Structure

Structure		Effective Year Built		Replacement Cost New	
Description	SHED-ENCLOS	Actual Year Built	2021	Replacement Cost New	\$ 17,136
Assessment Class	RES-PRIMARY	Quality	GOOD	Loss Depreciation	
Units	SQUARE-FEET	Condition	EXCELLENT	Sound Value	\$ 0
Measure 1	24	Income Flag		Building Number	
Measure 2	21				

Legal Description

LOT 212, CHERRY HILL ESTATES #2 S.W. 6188-09/1 6313-1448 6313-1449 9049-333 9050-3398 9052-5/76 * 0202-6007 10601-6931 * 0977-9011

[Click here for Classic Parcel Detail Page](#) [Search Again](#)

This page shows the assessor's CAMA data as it was, on May 22, 2023

Exhibit B

BECOMES PERMIT WHEN SIGNED

*Date of Application MAY 11, 1997		*Date Work Starts		Receipt No.	Date Issued 5-13-97	Permit Number 11-22-10047
*Proposed Use of Structure Private Garage				BUILDING FEE SCHEDULE		
*Bldg. Address 2532 West Cherry Grove Way		*Assessors Parcel No.		Square Ft. of Building	Valuation 13,000	
*Address Certificate No.				<input type="checkbox"/> Rough Basement	Building Fees	126 75
*Lot #		*Block		<input type="checkbox"/> Finish Basement	Plan Check Fees	36 19
*Subd. Name & Number				Common sq. ft.	Electrical Fees	20 00
*Property Location		<input type="checkbox"/> Will notes and discuss with instructions		Garden sq. ft. 525	Plumbing Fees	
*Total Property Area - In Acres or Sq. Ft. .33 acre		Total Bldg. Site Area Used		Type of Bldg.	Mechanical Fees	
*Owner of Property William Block		Phone 254-5032		OK Group U-1	Subtotal	180 94
*Mailing Address 2532 West Cherry Grove Way		City - Zip A. Jordan		No. of Bldgs. 1	Water	
*Business Name Address		Business Lic. No.		No. of Stories 1	Sewer	
*Architect or Engineer		Phone		No. of Bedrooms 0	Storm Sewer	
*General Contractor		Phone		No. of Dwellings 1	Moving or Demo.	
*Business Address - City - Zip		*State Lic. No.		Type of Construction	Temporary Conn.	
*Electrical Contractor		Phone		<input checked="" type="checkbox"/> Frame <input type="checkbox"/> Brick <input type="checkbox"/> Vlt.	Reinspection	
*Business Address - City - Zip		*State Lic. No.		<input type="checkbox"/> Brick <input type="checkbox"/> Block <input type="checkbox"/> Concrete <input type="checkbox"/> Steel	State Fee	1 81
*Plumbing Contractor		Phone		Max. Occ. Load		
*Business Address - City - Zip		*State Lic. No.		*Fire Sprinkler <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Total	182 75
*Mechanical Contractor		Phone		Special Approvals	Required	Received
*Business Address - City - Zip		*State Lic. No.		Board of Adjustment		Approved
*Previous Usage of Land or Structure (Past 3 yrs.) Residential		*Accessory Bldgs. Now on Lot		Health Dept.		
*Dwell. Units Now on Lot				Fire Dept.		
*Type of Improvement/Kind of Const. <input type="checkbox"/> Sign <input checked="" type="checkbox"/> Build <input type="checkbox"/> Remode <input type="checkbox"/> Addition		*Assessors Bldg. Now on Lot		Soil Report		
<input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Convert Use <input type="checkbox"/> Demolish				Water or Well Permit		
*No. of offstreet parking spaces: Covered Uncovered				Traffic Engineer		
SUB-CHECK		Zone P-2.5		Flood Control		
Disapproved		Sub-Chk. By		Sewer or Septic Tank		
Approval		Date		City Engineer (off site)		
Minimum setbacks in Feet				Gas		
Plot Plan				Comments:		
House or House & Garage Attached				ACTING CITY ENGINEER, KEVIN NICHOL APPROVED		
STREET				ENCROACHMENT INTO THE 6' UTILITY EASEMENT		
				LETTER DATED MAY 9, 1997		
				Land Use Cert.		
				Electrical Dept.		
				HIBack C.G. & S.		
				Other		
				Bond Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount		
				This application does not become a permit until signed below.		
				Permit OK by		
				Signature of Contractor or Authorized Agent	Date 5-12-97	
				Signature of Owner (if owner)	Date 5-13-97	
				Census Tract	Traffic Zone	
				Coordinate Ident. No.		
				New S.L.U. Code No.		Old S.L.U. Code No.

Attachment B

2022-23 Annual Accomplishment Report and Community Needs Hearing

Community Development Block Grant

October 17, 2023

David Mann, CDBG Coordinator



What are CDBG Funds?

- CDBG = Community Development Block Grant
- CDBG-CV = funding for CDBG activities that prepare, prevent, and respond to the coronavirus
- Through the US Dept. of Housing and Urban Development (HUD)
- Must be used for eligible CDBG activities that benefit low- and moderate-income (LMI) persons
 - LMI = annual income ~ \$82K for a household of 4
 - Presumed LMI = seniors, persons experiencing abuse, disabled adults, homeless persons, illiterate adults, persons living with AIDS, and migrant farmworkers

"To develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons."

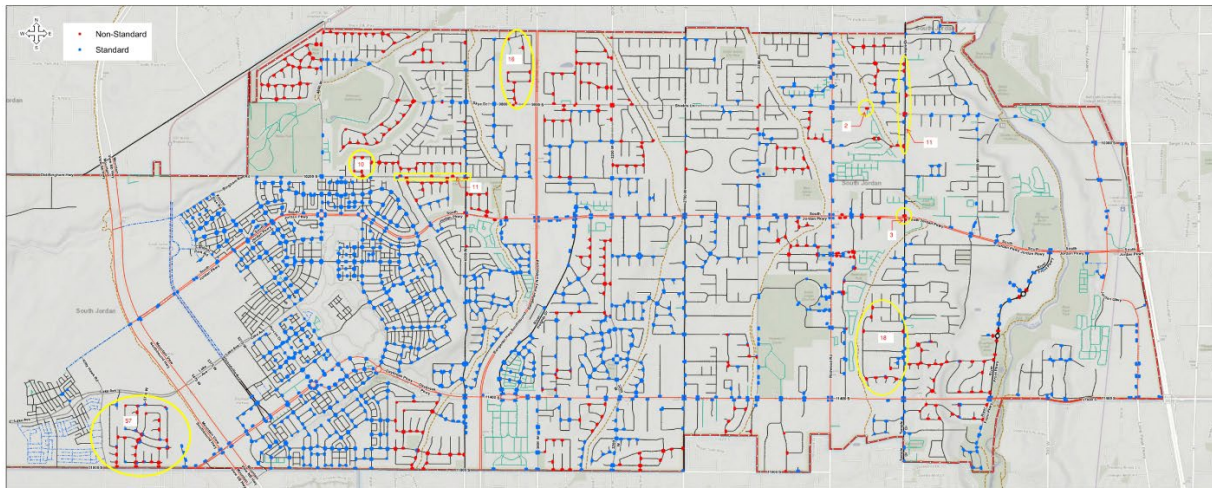
2020-24 Con Plan Goals

- Correct accessibility deficiencies
- Increase access to affordable housing
- Maintain existing housing
- Improve senior facilities and services
- Provide improvements in deficient neighborhoods
- Support services for vulnerable populations
- Support mental health programs and resources
- Support training, prevention, and education programs
- Support COVID-19 response efforts as needed

2022-23 AAP Goals

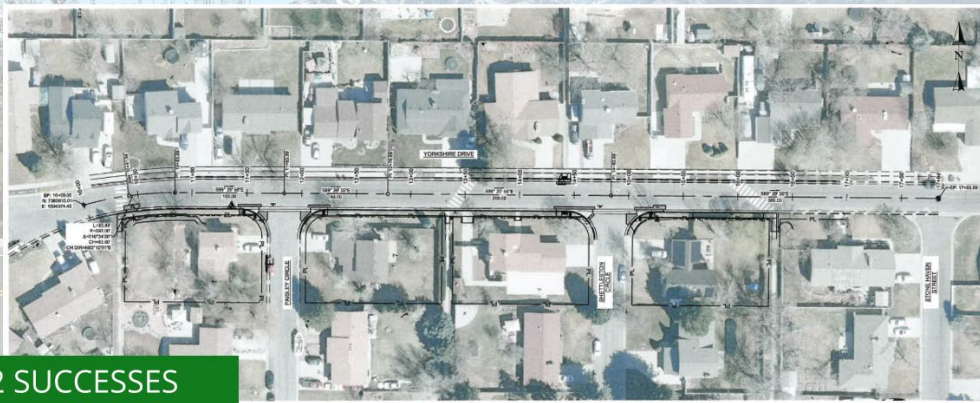
- **Correct accessibility deficiencies**
- Increase access to affordable housing
- Maintain existing housing
- Improve senior facilities and services
- Provide improvements in deficient neighborhoods
- **Support services for vulnerable populations**
- Support mental health programs and resources
- Support training, prevention, and education programs
- Support COVID-19 response efforts as needed

ADA Ramp Project Map



Yorkshire Drive Sidewalk

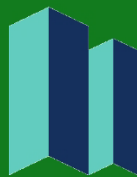
- Installed sidewalk, consolidated 2 school crossings into 1, and relocated existing fencing and utilities.



Activities During the 2022 Program Year

Project/Activity	2022 Beneficiaries	2022 Expenditures	Remaining Funds
Admin/Planning	N/A	\$ 45,140	\$ -
2022 Admin & Planning	N/A	\$ 45,140	\$ -
Infrastructure Improvements	129	\$ 151,059	\$ 186,706
2022 ADA Ramps	129	\$ 151,059	\$ 151,059
2020 Yorkshire Crossing	0	\$ -	\$ 35,647
Public Services	222	\$ 32,200	\$ 11,500
2020 Roseman Dental Services	0	\$ -	\$ 3,000
2022 Community Health Centers - Mental Health	0	\$ -	\$ 3,000
2022 Legal Aid Society	41	\$ 3,000	\$ -
2022 South Valley Sanctuary	36	\$ 10,000	\$ -
2022 The Inn Between	0	\$ -	\$ 5,500
2022 The Road Home	13	\$ 8,000	\$ -
CV Public Services	6	\$ 2,043	\$ 13,046
CV Mortgage Assistance	6	\$ 2,043	\$ 13,046
Total (CDBG)	273	\$ 137,790	\$ 198,206
Total (CV)	84	\$ 92,652	\$ 13,046
Grand Total	357	\$ 230,442	\$ 211,252

Need Help Now?



Next Steps

- Open public hearing for comment on
 - the CAPER
 - needs for the upcoming 2023-24 program year
- Continue public comment through November 20 (30-day period)
 - Anyone can submit a comment via email, mail, or phone to the CDBG Coordinator
- Submit final CAPER to HUD
- HUD reviews and approves the CAPER. They may request revisions

RUSHTON BIKE PARK REZONE

11050 S. Bangerter Hwy







Attachment D

SOUTH JORDAN CITY CITY COUNCIL REPORT

Meeting Date: 10/17/2023

Issue: RUSHTON BIKE PARK REZONE
Rezone from Agricultural (A-1) to Park Open Space (OS-P) Subdistrict

Address: 11050 S. Bangerter Hwy.
File No: PLZBA202300163
Applicant: South Jordan City

Submitted by: Andrew McDonald, Planner I
Ken Short, Supervising Senior Engineer
Presented by: Steven Schaefermeyer, Planning Director

Staff Recommendation (Motion Ready): I move that the City Council **approve** Ordinance No. 2023.-04.Z, rezoning the subject property from Agricultural (A-1) to Open Space Park (OS-P).

ACREAGE:	Approximately 8.26 (acres)
CURRENT ZONE:	A-1
FUTURE LAND USE PLAN:	OS (Open Space)
NEIGHBORING ZONES:	North – OS-P, R-M-5, & R-M-8 South – R-M-6 & Bangerter Hwy West – R-M-5 East – Bangerter Hwy & R-M-8

STANDARD OF APPROVAL:

REZONE:

The rezoning of property may not be considered if the proposed zoning does not conform to the general plan. The following guidelines shall be considered in the rezoning of parcels:

- A. The parcel to be rezoned meets the minimum area requirements of the proposed zone or if the parcel, when rezoned, will contribute to a zone area which meets the minimum area requirements of the zone.
- B. The parcel to be rezoned can accommodate the requirements of the proposed zone.
- C. The rezoning will not impair the development potential of the parcel or neighboring properties.

(City Code §17.22.020)

The Planning Commission shall receive public comment at the public hearing regarding the proposed rezoning and make a recommendation on the rezoning to the City Council (see City Code §17.22.040).

Page 1 of 3

BACKGROUND:

The City would like to develop some vacant property, which has a land use designation of Open Space (OS) in the General Plan, into what will be called the "Rushton Bike Park." The purpose of the application is to make the subject properties consistent with the zoning of other adjacent parcels owned by the City, and City Code requirements. This application involves four City parcels: 27-17-377-006, 27-17-377-010, 27-17-377-009 and 27-17-377-007.

The largest parcel involved is currently serving as a storm water retention basin for the neighboring R-M zoned subdivisions. The retention basin area of the parcel will not be developed as part of the project. The proposed zoning is consistent with another City owned parcel in the same vacant field, which is already zoned OS-P. A concept plan for the project is included.

The other parcels are between Bangerter Hwy. and the Welby-Jacob Canal. These parcels are adjacent to each other and currently zoned A-1. City Code §17.18.060 defines the proposed use as "Outdoor Recreation," which is not permitted in the A-1 Zone. The Park Open Space (OS-P) Subdistrict allows the Outdoor Recreation use as a conditional use. The City anticipates that the associated site plan and conditional use applications will be presented to the Planning Commission during the scheduled October 24, 2023 meeting, if the City Council approves this zone change. The Engineering and Public Works Parks Division hosted a Public Open House Event on September 21, 2023 at the High Pointe Park Pavilion. This event was noticed to the same notice recipients as the public hearing (see attached Notice of Public Open House). City staff has received one written public comment (see attached Public Comment Received).

PLANNING COMMISSION RECOMMENDATION:

On October 10, 2023, the Planning Commission voted unanimously to recommend the City Council approve the zoning change.

STAFF FINDINGS, CONCLUSION & RECOMMENDATION:**Findings:**

- The application meets the rezone standards of review.
- Rezoning the property will place the Rushton Bike Park in compliance with City Code requirements.
- The rezone from A-1 to OS-P is consistent with the General Plan.
- The Welby and High Pointe trail system provides pedestrian and bicyclist access to the project area. Rushton Park will serve as an amenity to the trail system.
- Oceano Dune Court provides additional access and vehicle parking. The cul-de-sac is built larger than City Standard, and can accommodate up to 10 vehicles. Engineering staff feels that this will allow sufficient parking on the cul-de-sac for the short duration of time visitors are using the park.
- Residents and visitors are able to walk from the cul-de-sac to the project area using a paved walkway that bridges the canal.

- The High Pointe Park Pavilion is not able to be privately reserved.
- Engineering is not anticipating Rushton Park attracting large crowds and use by surrounding mountain biking teams and clubs. Rushton Park is not designed or situated to meet the needs and demands of those groups.
- The project is designed to be sensitive to the neighboring subdivisions.
- If approved, the anticipated construction timeframe is between April and June 2024.

Conclusion:

The rezone is consistent with the General Plan and City Code §17.20.030.

Recommendation:

Based on the findings and conclusions listed in this report, Staff recommends that the City Council take comments at the public hearing and **approve** the application, unless, during the hearing, facts are presented that contradict these findings or new facts are presented, either of which would warrant further investigation by Staff.

ALTERNATIVES:

- Approve an amended application
- Deny the proposed application
- Schedule the application for a decision on some future date

SUPPORT MATERIALS:

- Location & Current Zoning Map
- Rushton Bike Park Concept Plan
- Ordinance 2023-04-7
- Notice of Public Open House
- Public Mailing Notice
- Public Comment Received

Andrew McDonald

Andrew McDonald (Oct 10, 2023 09:41 MDT)

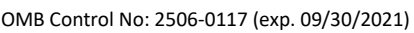
Andrew McDonald
Planner I
Planning & Zoning Department

Department Approval

Steven Schaefermeyer

Steven Schaefermeyer (Oct 10, 2023 09:53 MDT)

Steven Schaefermeyer
Director of Planning & Zoning





ORDINANCE NO. 2023-04-Z

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, REZONING PROPERTY LOCATED AT 11050 S. BANGERTEER HIGHWAY FROM THE A-1 AGRICULTURAL ZONE TO THE OS-P PARK OPEN SPACE SUBDISTRICT ZONE.

WHEREAS, the City Council of the City of South Jordan ("City Council") has adopted the Zoning Ordinance of the City of South Jordan (Title 17 of the City Code) with the accompanying Zoning Map; and

WHEREAS, the Applicant, the City of South Jordan (the "City"), proposed that the City Council amend the Zoning Map by rezoning the below-described property; and

WHEREAS, the South Jordan Planning Commission reviewed the proposed rezoning and made a recommendation to the City Council; and

WHEREAS, the City Council held a public hearing concerning the proposed rezoning; and

WHEREAS, the City Council finds that the rezoning will enhance the public health, safety and welfare and promote the goals of the General Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Rezone. The property described in Application PLZBA202300163, and located at 11050 S. Bangerter Highway, are hereby reclassified from the A-1 Agricultural Zone to the OS-P Park Open Space Subdistrict Zone, on property described/shown in the attached **Exhibit A**.

SECTION 2. Filing of Zoning Map. The Official Zoning Map showing such changes shall be filed with the South Jordan City Recorder.

SECTION 3. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all sections, parts, provisions and words of this Ordinance shall be severable.

SECTION 4. Effective Date. This Ordinance shall become effective immediately upon publication or posting as required by law.

[SIGNATURE PAGE FOLLOWS]

Ordinance 2023-04-Z
Page 1 of 2

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF _____, 2023 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Bradley Marlor	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
 _____ Dawn R. Ramsey

Attest:
 _____ City Recorder

Approved as to form:

Ordinance 2023-04-Z
 Page 2 of 2

EXHIBIT A
(Property Description)

Exhibit A to Ordinance 2023 04 2

Dawn R. Ramsey, *Mayor*
 Patrick Harris, *Councilman*
 Brad Marlor, *Councilman*
 Donald J. Shelton, *Councilman*
 Tamara Zander, *Councilman*
 Jason T. McGuire, *Councilman*



PH: 801.254.3742 EMAIL: info@sjc.utah.gov FAX: 801.254.3393

NOTICE OF PUBLIC OPEN HOUSE

Dear Property Owner:

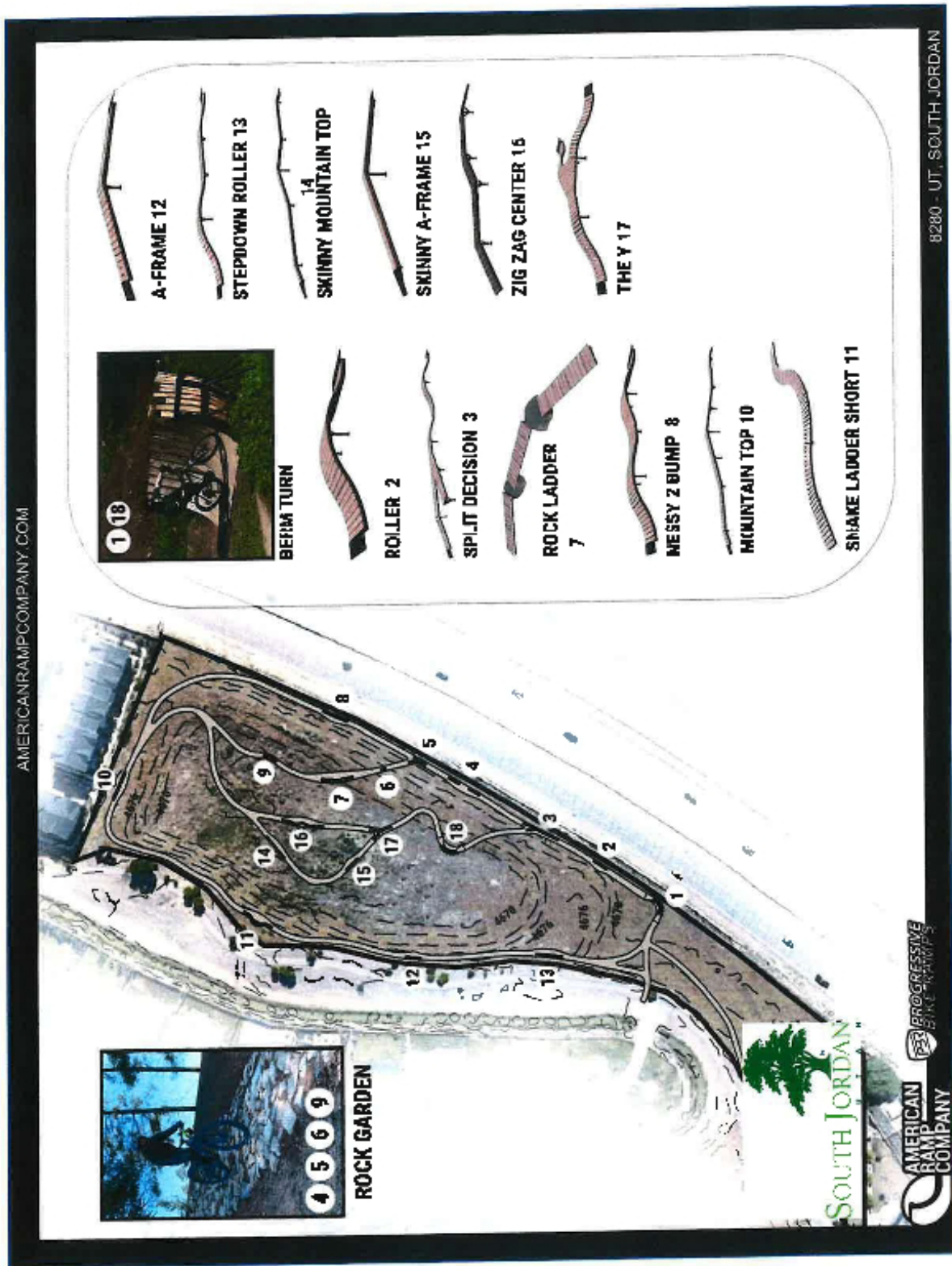
South Jordan City Parks and Engineering Departments will be holding an open house to present drawings showing the proposed bike trail improvements to the Welby and High pointe trail system at 11050 S Bangerter Highway. The improvements consist of adding primitive dirt trails with mountain biking specific features designed to enhance biking skill development.

You are receiving this letter because Salt Lake County records indicate that **you own property within 300 feet of the proposed project**. The Open House will give residents an opportunity to review the plans for the project, ask questions to city staff and provide feedback. City staff is expecting to start construction of the improvements in spring of 2024.

The open house scheduled to be held on **Thursday, September 21st from 5:00 pm to 6:00 pm at the High Pointe Park Pavilion located at 10960 South Oceano Dune Ct, South Jordan City**. All interested parties are invited to attend.

Should you desire further information, you may contact the Engineering Department Capital Improvements Projects Staff at the City offices or by telephone at (801) 254-3742 during regular business hours. Reasonable accommodations for special needs and/or translation services can be arranged upon timely request.

1600 WEST TOWNE CENTER DRIVE SOUTH JORDAN, UTAH 84095 WWW.SJC.UTAH.GOV



Dawn R. Ramsey, Mayor
 Patrick Harris, Council Member
 Bradley G. Marlar, Council Member
 Donald J. Shelton, Council Member
 Tamara Zander, Council Member
 Jason T. McGuire, Council Member



PH: 801.446-HELP @SouthJordanUT

NOTICE OF PUBLIC HEARING

September 29, 2023

Dear Recipient:

South Jordan City has filed an application (PJ.ZHA202300163) to rezone a collection City owned properties located at roughly 11050 S. Bangerter Hwy. The application is to rezone the current zoning designation of A-1 (Agricultural) to the Open Space-Park (OS-P) Subdistrict.

You are receiving this notice because Salt Lake County records indicate that you own property that is within 300' (feet) of the subject properties; or are listed as an affected entity. A map showing the property location is attached to this notice.

The public hearing regarding this proposal that was originally scheduled before the City Council on October 3rd, 2023 has been postponed.

The South Jordan City **Planning Commission** will hold another public hearing for this application **at 6:30 p.m. on Tuesday October 10th, 2023.**

The **City Council** will also hold a public hearing regarding this proposal **at 6:30 p.m. on Tuesday October 17th, 2023.**

Both public hearings will be held in the South Jordan City Council Chambers (1600 W. Towne Center Drive). All interested parties are invited to attend. Virtual attendance can be done by following by providing instructions provided at: <https://www.sjc.utah.gov/254/Planning-Commission> and <https://www.sjc.utah.gov/241/City-Council> on the respective dates. Virtual attendance is contingent upon the user's internet access, not the city. For more information, the published agenda and packet with supporting material will be available to the public by 12 p.m. October 5th, 2023 for Planning Commission at: <https://www.sjc.utah.gov/254/Planning-Commission>; and by 12 p.m. October 13th, 2023 for City Council at: <https://www.sjc.utah.gov/241/City-Council>

Public comments for the Planning Commission may be submitted by in writing by mail; or by emailing Andrew McDonald at amcdonald@sjc.utah.gov, **by 12:00 p.m. on October 5th, 2023; and by 3:00 p.m. on October 17th, 2023 for City Council.** This ensures that any comments received can be reviewed by the Commission, and included in the record prior to the meeting. Any emails or signed letters received will be placed on record. Comments may also be given, and added to the record, during the public comment portion of the hearing.

Should you desire further information, you may contact the South Jordan Planning (Andrew McDonald) or Engineering Departments (Ken Short): (801) 446-4357 during regular business hours or by contacting the email provided.

Respectfully,
 Andrew McDonald, Planner I

1600 WEST TOWNE CENTER DRIVE SOUTH JORDAN, UTAH 84095 SJC.UTAH.GOV

Location Map of Subject Properties



From: Jeff [REDACTED]
Sent: Tuesday, October 3, 2023 3:43 PM
To: Andrew McDonald
Subject: PLZBA202300163

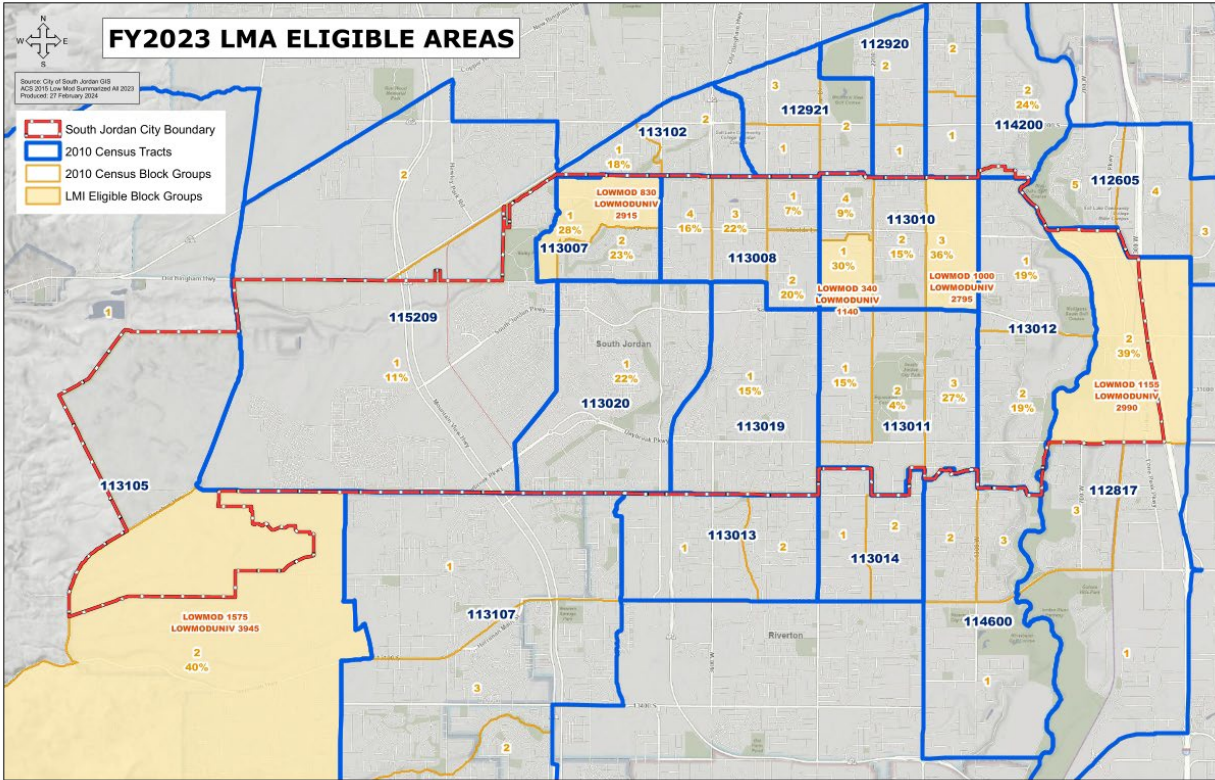
Hey Mr. McDonald,

My name is Jeff Cook and I live at [REDACTED] South Jordan, UT 84009, and unfortunately I cannot attend the public meeting today about putting in the bike track park.

I did want to share my thoughts however, I think the idea for the bike track is really fun, however, I am nervous about using our cul de sac as the parking for the track. We have a lot of little kids amongst all the neighbors and we enjoy the calm that a cul de sac brings. I am nervous about additional cars and people loitering at night.

Also, I know the townhomes right next to where the plan is to put the park are constantly having issues with parking because there is not enough of it. I would bet they would be more than willing to have a parking lot put in near them and potentially pay for part of it if they could use it. Anyways, I wanted to share my opinion, thank you for your time.

Jeff Cook
[REDACTED]



SOUTH JORDAN CITY CITY COUNCIL REPORT

Council Meeting Date: April 2, 2024

Issue: Request to amend Title 5 Business Licenses and Regulations regarding Chapter 5.44 amending the regulations for Massage Businesses.

Submitted By: Brian A. Preece, MPA **Department:** City Commerce-Business License Division

Staff Recommendation (Motion Ready): Adopt Ordinance 2024-08 amending 5.44 of Title 5 Business Licenses and Regulations regarding the business license denial, revocation and appeals processes and the regulation of Massage Businesses.

BACKGROUND:

Chapter 5.44, Massage Businesses, of the City Code, specifies the regulations for licensing and operation of massage businesses.

The recommended amendments to Chapter 5.44 include:

1. Additional and reworded definitions to more specifically define the allowed and disallowed operations within a Massage Business;
2. Requirements for initial and continued registration with the City Business Licensing Division of all massage therapists working at the Massage Business;
3. Exemptions to licensure that include operations such as medical facilities, State licensed cosmetologists and barbers, training rooms of recognized organizations and public and private accredited massage schools;
4. Signifying that the business owner/licensee is responsible for the actions of those employed by and for those receiving services at the Massage Business, whether or not the actions are known; and
5. Defining more specifically unlawful acts and the terms for denial, suspension or revocation of a Massage Business business license.

TEAM FINDINGS, CONCLUSIONS & RECOMMENDATIONS:

CONCLUSIONS & FINDINGS:

1. There exists a need to amend and strengthen the regulation of Massage Business;
2. Clarification of the processes for the denial, revocation and appeals is necessary.

RECOMMENDATION: Adoption Ordinance 2024-08

FISCAL IMPACT: None

ALTERNATIVES:

1. Adopt Ordinance 2024-08 with revisions;
2. Table the adoption of Ordinance 2024-08 to a later date for further discussion;
3. Not adopt Ordinance 2024-08

ALTERNATIVES:

1. Adopt Ordinance 2024-08 with revisions;
2. Table the adoption of Ordinance 2024-08 to a later date for further discussion;
3. Not adopt Ordinance 2024-08

SUPPORT MATERIALS:

City Council Action Requested: Brian. A. Preece March 26, 2024
Brian. A. Preece (Mar 26, 2024 15:50 MDT) Date
Department Head

ORDINANCE NO. 2024 - 08**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, AMENDING CHAPTER 5.44 OF THE SOUTH JORDAN CITY MUNICIPAL CODE.**

WHEREAS, Utah Code §10-8-1 authorizes cities to require licenses; and

WHEREAS, the City of South Jordan (“City”) has enacted Title 5 of the South Jordan City Municipal Code (“City Code”) which regulates business licenses; and

WHEREAS, City Code § 5.44 Massage Business regulates the licensing of massage businesses; and

WHEREAS, based on business practices and enforcement options certain provisions relating to massage business licensees need to be updated; and

WHEREAS, the South Jordan City Council finds it in the best interest of the health, welfare, and safety of the citizens of South Jordan to update the City Code relating to Massage Businesses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Amendment. South Jordan City Municipal Code § 5.44 Massage Businesses, is amended as shown in **Exhibit A**.

SECTION 2. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all sections, parts, provisions and words of this Ordinance shall be severable.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon publication or posting as required by law.

[SIGNATURE PAGE FOLLOWS]

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF _____, 2024 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn R. Ramsey

Attest: _____
City Recorder

Approved as to form:

Office of the City Attorney

Exhibit A

(South Jordan City Municipal Code § 5.44 Massage Businesses)

CHAPTER 5.44 MESSAGE BUSINESSES ESTABLISHMENTS

5.44.101 PURPOSE AND INTENT

5.44.~~010~~102: DEFINITIONS

5.44.~~020~~103: MESSAGE BUSINESS LICENSE REQUIRED;

TRANSFERABILITY APPLICATION; FEES

5.44.030: INVESTIGATION OF APPLICANT AND PREMISES

5.44.040: ISSUANCE OF LICENSE

5.44.050: DISPLAY OF LICENSE

5.44.104: APPLICATION REQUIREMENTS; BACKGROUND CHECKS

5.44.105: EXEMPTIONS

5.44.070: TRANSFER OF OWNERSHIP OF BUSINESS LICENSE PROHIBITED

5.44.080: REVOCATION OF LICENSE; CONDITIONS

5.44.106: DENIAL, SUSPENSION, OR REVOCATION OF LICENSE

5.44.090: VIOLATIONS

5.44.060: PROHIBITED ACTS

5.44.107: UNLAWFUL ACTS; VIOLATIONS

5.44.108: RECORDS; INSPECTIONS

5.44.109: CIVIL PENALTIES

5.44.110: CRIMINAL PENALTIES

5.44.101: PURPOSE AND INTENT

In enacting this chapter, the City Council recognizes that commercial massage therapy is a professional pursuit which can offer the public valuable health and therapeutic services. The City Council further recognizes that, unless properly regulated, the practice of massage therapy and the operation of massage businesses may be associated with unlawful activity and pose a threat to the quality of life in the local community. Accordingly, it is the purpose and intent of this chapter to protect the public health, safety and welfare by providing for the orderly regulation of businesses providing massage therapy services, discouraging prostitution, human trafficking and related illegal activities carried on under the guise of massage therapy, and establishing certain sanitation, health, and operational standards for massage businesses.

5.44.~~010~~102: DEFINITIONS

For the purposes of this chapter, the following words shall have the meanings set forth in this section:

ADVERTISE: To publish, display, or disseminate information and includes, but is not limited to, the issuance of any card, sign, or direct mail, or causing or permitting any sign or marking on or in any building or structure or in any newspaper, magazine, or directory, or any announcement or display via any televised, computerized, electronic, or telephonic networks or media, including advertising through internet sites, online bulletin boards or internet forums.

EQUITY HOLDER: Any natural person who is a shareholder, partner, member, trustee, or other principal owner of the massage business, who owns ten percent (10%) or greater financial

interest in the massage business, whether directly or indirectly through any number of holding entities, partnerships, or trusts.

MANAGING AGENT: Person who is responsible for and will have knowledge of the day to day oversight and operation of the business.

MASSAGE:

- A. The examination , assessment, and evaluation of the soft tissue structures of the body for the purpose of devising a treatment plan to promote homeostasis;
- B. The systematic manual or mechanical manipulation of the soft tissue of the body for the purpose of promoting the therapeutic health and well-being of a client, enhancing the circulation of the blood and lymph, relaxing and lengthening muscles, relieving pain, restoring metabolic balance, or achieving homeostasis, or for any other purpose;
- C. The use of the hands or a mechanical or electrical apparatus in connection with this subsection;
- D. The use of rehabilitative procedures involving the soft tissue of the body;
- E. Range of motion or movements without spinal adjustment as set forth in Utah Code Ann. § 58-73-102. The use of oil rubs, heat lamps, salt glows, hot and cold packs, or tub, shower, steam, and cabinet baths;
- F. Manual traction and stretching exercise;
- G. Correction of muscular distortion by treatment of the soft tissues of the body;
- H. Counseling , education, and other advisory services to reduce the incidence and severity of physical disability, movement dysfunction, and pain;
- I. Activities and modality techniques similar or related to the activities and techniques described in this subsection;

MASSAGE BUSINESS: A business that offers massage in exchange for any form of consideration or advertises as offering massage.

MASSAGE THERAPIST: Any person who administers or offers to administer to another person, for any form of consideration or hire, a massage.

SPECIFIED ANATOMICAL AREAS:

- A. Less than completely and opaquely covered: human genitals, pubic region, buttocks and female breast below a point above the top of the areola.
- B. Human male genitals in a discernibly turgid state even if completely and opaquely covered.

SPECIFIED SEXUAL ACTIVITIES: Acts, simulated acts, exhibitions, representations, depictions or descriptions of:

- A. Human genitals in a state of sexual stimulation or arousal.
- B. Fondling or other erotic touching of human genitals, pubic region, buttocks or female breast.
- C. Intrusion, however slight, of any object, any part of an animal's body, or any part of a person's body into the genital or anal openings of any person's body or into an animal's body.
- D. Cunnilingus, fellatio, anilingus, masturbation, bestiality, lewd exhibition of genitals or excretory function.
- E. Flagellation, mutilation or torture for purposes of sexual arousal, gratification or abuse.

~~MESSAGE ESTABLISHMENT: Any location, place, area, structure or business used for the practice of massaging or instructing massage.~~

~~MASSEUR: Any person who is duly licensed as a massage therapist or a massage apprentice by the state of Utah and gives massages for hire; provided, that a person who is duly licensed by the state of Utah to practice the healing arts, as specified by the Utah massage therapy practice act, shall not be included within this definition.~~

~~PRACTICE OF MESSAGE THERAPY: Activities defined as the practice of massage therapy in the Utah massage therapy practice act.~~

5.44.020103: MESSAGE BUSINESS LICENSE REQUIRED; TRANSFERABILITY APPLICATION; FEES

- ~~A. License Required: It is unlawful for any person to operate, conduct, carry on or maintain a massage establishment business without meeting the requirements of this section and obtaining possessing a valid massage business license for each massage business premises where the massage business operates as required by this chapter.~~
- ~~B. Each massage business license shall specify the name under which the licensee is to operate, the address of the principal place of business, the expiration date, the number of the license, and any other information the City deems necessary.~~

~~State License: It is unlawful for any person to operate a massage establishment or to engage in the business of a masseur or the practice of massage therapy in the city without first being licensed by the state of Utah as a masseur.~~

- ~~C. The massage business shall display the business license in a conspicuous place readily visible to persons entering the licensed massage business premises.~~

~~Requirements For The Issuance Of A License: Every person desiring a massage establishment license shall make application therefor to the business license authority and shall file with the application the following:~~

- ~~1. A statement and verification that the applicant for a massage establishment license is of at least eighteen (18) years of age;~~
- ~~2. A statement describing the services to be provided by the business, with sufficient detail to allow reviewing authorities to determine what business will be transacted on the premises, together with a schedule of usual fees for services to be charged by the licensee and any rules, regulations or employment guidelines under or by which the business intends to practice;~~
- ~~3. A statement detailing the license or permit history of the applicant for the five (5) year period immediately preceding the date of the filing of the application, including whether such applicant previously operated or is seeking to operate, in this or any other county, city, state or territory, has ever had a license, permit or authorization to do business denied, revoked or suspended, or has had any professional or vocational license or permit denied, revoked or suspended. In the event of any such denial, revocation or suspension, state the date, the name of the issuing or denying jurisdiction and state in full the reasons for the denial, revocation or suspension. A copy of any order of denial, revocation or suspension shall be attached to the application;~~
- ~~4. Written disclosures of all convictions of crimes involving moral turpitude within the past five (5) years;~~
- ~~5. Proof that the applicant and all employees are licensed by the state of Utah as masseurs.~~

~~D. Changes In Information: Any change in information required to be submitted under this chapter for a massage establishment business license shall be given, in writing, to the business license authority and the police department within fourteen (14) days after such change.~~

~~E. License Fees: The license fee for a massage establishment shall be set by resolution of the city council.~~

5.44.030: INVESTIGATION OF APPLICANT AND PREMISES

~~The application for such license, together with such other information as is required by the city to be attached thereto, shall be referred to the police department and the health department, and other city departments as appropriate, for investigation and recommendation as to the moral character of the applicant and the sanitary conditions of the premises to be used.~~

5.44.040: ISSUANCE OF LICENSE

~~Upon receipt of the report and recommendation from the police department and the health department, and other city departments as appropriate, the business licensing authority shall act upon the application in granting or denying the license.~~

5.44.050: DISPLAY OF LICENSE

~~Every massage establishment licensed under this chapter shall display in a conspicuous place on the licensed premises, and every masseur licensed by the state shall display in a conspicuous place on the premises where he or she engages in the pursuits of a masseur, the massage establishment license and/or individual's masseur license duly issued by the state, together with a notice listing all persons employed in said massage establishment or engaged in the pursuits of a masseur under the license. This notice shall be in a type which is easily read.~~

5.44.104: APPLICATION REQUIREMENTS; BACKGROUND CHECKS

A. In addition to the requirements set forth in this chapter, the application for a massage business license shall also include:

1. The full name and any other names under which each equity holder of the applicant is or has been known, and the residence address, telephone number, and date of birth of each equity holder of the applicant;
2. The full name, address and phone number of all of the massage business's employees, independent contractors, and any other persons who are performing massage and a copy of their valid Utah massage therapist license and government issued photo identification;
3. Each massage business shall have at least one managing agent in state and each massage business application shall include the full name, address and phone number of all of the massage business's managing agent(s) and a detailed description of the responsibilities of the managing agent(s) and when the managing agent(s) will be expected to be on the massage business premises;
4. A description of the specific types of services to be rendered;
5. Documentary evidence that the officers and managers of the applicant are at least a minimum of eighteen (18) years old;
6. Documentary evidence that the applicant has or will have possession of the massage business premises to be licensed during the term of the license by ownership, lease, rental, or other arrangement;
7. A statement identifying the zone district of the massage business premises; and
8. A detailed diagram showing the configuration of the massage business premises to be licensed as follows:

- a. The diagram shall be no larger than eight and one-half inches by eleven inches (8½" x 11");
 - b. The diagram shall include the dimensions and total square footage of the massage business premises to be licensed but does not need to be drawn to scale;
 - c. The diagram shall designate the use of each room or other definitive area of the massage business premises to be licensed;
 - d. The diagram shall show the type of control of the exterior areas of the massage business premises to be licensed, including, without limitation, fences, walls, and entry/exit points;
 - e. If the massage business premises to be licensed consists of multiple levels, a separate diagram shall be filed for each floor; and
 - f. The massage business premises to be licensed shall be outlined in bold. The Licensing Officer may waive the site diagram for renewal applications if the applicant adopts a diagram that was previously submitted, certifies that the configuration of the massage business premises has not been altered since it was prepared and that the use of any area or room in the massage business premises has not changed.
- B. Each equity holder and managing agent shall meet the general standards and qualifications for an applicant as set forth in this chapter.
- C. Each applicant's, managing agent's, and equity holder's criminal history, any conviction or guilty plea to a charge based upon acts of dishonesty, fraud, deceit, violence, weapons, substance abuse or narcotics, sexual misconduct or prostitution related misconduct of any kind, regardless of the jurisdiction in which the act was committed, may be considered in a decision to grant, renew, revoke, or suspend the license.
- D. In the event the Business License Official takes into consideration information concerning the applicant's, managing agent's, and equity holder's criminal history record, the Business License Official shall also consider any information provided by the applicant or licensee regarding the criminal history record, including, but not limited to, evidence of mitigating factors, rehabilitation, character references, and educational achievements, especially those items pertaining to the period of time between the applicant's last criminal conviction and the consideration of the application for a license or renewal.

5.44.105: EXEMPTIONS

The licensing requirements of this chapter do not apply to:

- A. Public and private schools accredited by the state board of education or approved by the state division of private occupational schools;

- B. Facilities providing massage services by employees of any governmental entity;
- C. Training rooms of a recognized professional or amateur sports organization, dance troupe, bona fide athletic club, or other such athletic organization. For purposes of this section, a bona fide athletic club is an athletic club that receives ten percent (10%) or less of its gross income from providing massages to its members or the public;
- D. Offices, clinics, and other facilities primarily used by state-licensed health care professionals, other than massage therapists, in the ordinary course of their health care profession. For purposes of this section, a licensed massage therapist may provide massage services in a facility that primarily is used for state-licensed health care services other than massage without obtaining a massage business license;
- E. Barber shops, beauty salons, and other facilities at which barbers and cosmetologists licensed by the state provide massage services to the public in the ordinary course of their professions;
- F. A place of business where a person offers to perform or performs massage for not more than seventy two (72) hours in any six-month period and the massage is part of a public or charity event;
- G. A self-employed massage therapist providing massages services at the massage therapist's home. Self-employed massage therapists are subject to the Title 5.38 governing home occupations;
- H. A spa or resort operated on the massage business premises of a hotel with at least one hundred (100) rooms for overnight guests.

5.44.070: TRANSFER OF OWNERSHIP OF BUSINESS LICENSE PROHIBITED

Massage establishment business licenses granted under this chapter shall not be transferable.

5.44.080: REVOCATION OF LICENSE; CONDITIONS

~~Any person, firm or corporation violating any provisions of this chapter shall be guilty of a class B misdemeanor and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.~~

5.44.106: DENIAL, SUSPENSION, OR REVOCATION OF LICENSE

In addition to the grounds set forth elsewhere in the South Jordan City Municipal Code, a massage business license may be denied, suspended, or revoked if the applicant, massage business principal, managing agent, equity holder, employee of the massage business, or independent contractor of the massage business:

- A. Has made a willful misrepresentation in applying for and obtaining a license;

- B. Fails to notify the City within ten days of any change in the information on the application, including, but not limited to, the hiring or termination of certified massage therapists or managing agent, the change of any equity holder information, the change of the business's address, or changes any other change in the registration information.
- C. Has been previously denied a license under this part or has had a license issued under this part suspended or revoked;
- D. Has had a massage business license/permit revoked or suspended in another jurisdiction;
- E. Applicant's operation of a massage business would be a threat to the public health, welfare or safety;
- F. Has violated any provision of this chapter or any other applicable law;
- G. Has failed within the required timeframe to remit payment to the City for any fees, fines or penalties incurred pursuant to this code;
- H. Has been convicted of operating without a license under this chapter or performing any act for which a license is required under this chapter;
- I. Advertises or fails to prevent any advertisement of specified sexual activities, prostitution, escort services, or other sexual services or language in the text of any advertising or any images that would reasonably suggest to a prospective client that any specified sexual activities are available through the massage business or at the massage business premises;
- J. Fails to prevent any unlawful activity to occur on the premises by employees, guests, or others that are or should be under the supervision of the massage business principal, managing agent, or equity holder of the business license.

5.44.090: VIOLATIONS

~~Any person, firm or corporation violating any provisions of this chapter shall be guilty of a class B misdemeanor and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.~~

5.44.060: PROHIBITED ACTS

~~The following acts are prohibited:~~

- ~~A. It is unlawful to serve, to store, or allow to be served, or allow to be consumed, any alcoholic beverage on the licensed premises of a massage establishment.~~
- ~~B. It is unlawful for a premises licensed as a massage establishment to be used for the purpose of housing, sheltering or harboring, or cause or permit the same to be used as living or sleeping quarters by employees or other persons.~~

- ~~C. It is unlawful for a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the genitals or anus of a patron.~~
- ~~D. It is unlawful for a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the breasts of a female patron, except as permitted by the Utah massage therapy practice act.~~
- ~~E. No owner, operator, responsible manager, employee, manager or licensee in charge of or in control of a massage establishment shall permit, nor shall any employee or masseur administer a massage, unless the patron is covered by a covering provided by the establishment, which shall be clean, sanitary and opaque and capable of covering the patron's anatomical areas specified in subsections C and D of this section, and no common use of such covering shall be permitted, nor any reuse permitted, unless the covering has been adequately cleaned and sanitized.~~
- ~~F. With the exception of bathrooms, dressing rooms, or any other room used for dressing purposes, no owner, operator, responsible managing employee, manager or licensee in charge of or in control of any massage establishment shall permit any person in any area within the massage establishment which is used in common by the patrons, or which can be viewed by patrons from such an area, unless the person's anatomical areas specified in subsections C and D of this section are fully covered. Further, no owner, operator, responsible managing employee, manager or licensee in charge of or in control of a massage establishment shall permit any person to be in any room with another person unless all the person's anatomical areas specified in subsections C and D of this section are completely covered.~~
- ~~G. No owner, operator, responsible managing employee, manager or licensee in charge of or in control of a massage establishment shall permit any masseur or employee to be on the premises of a massage establishment during its hours of operation while performing, or available to perform, any task or service associated with the operation of a massage business, unless the masseur or employee is fully covered from the center of the kneecap to the base of the neck, excepting the hands and arms. Such covering must be of opaque material and maintained in a clean and sanitary condition.~~

5.44.107: UNLAWFUL ACTS; VIOLATIONS

- A. It is unlawful for any massage business principal, managing agent, equity holder, employee or independent contractor working or available for work at the business location to:
1. Directly or indirectly, personally or through an agent or employee, conduct any massage business, or to use in connection with the massage business any massage business premises, in whole or in part, without possessing a valid massage business license for each massage business premises where the massage business operates;
 2. Make a willful misrepresentation in applying for or obtaining a massage business license; or
 3. Flee, attempt to flee, elude, hider or prevent inspection pursuant to this code or State law.

B. It is unlawful for any massage business principal, managing agent, and equity holder of a massage business to:

1. Employ any person as a massage therapist or to allow any person to work or be available to work as a massage therapist in a massage business who does not possess both a valid government-issued, photographic identity card and a valid Utah massage therapist license;
2. Encourage, permit, or tolerate any employee or any person working as a massage therapist or client of the massage business to engage in specified sexual activities or to expose the employee's specified anatomical areas within the massage business premises;
3. Fail to keep records as required by this chapter or fail to permit inspection of records as required by this chapter;
4. Fail to immediately report to law enforcement any specified sexual activities occurring in a massage business between an employee of the massage business and a client; or
5. Permit the massage business premises to be used for living or sleeping quarters for any person when not otherwise permitted by this code.

C. It is unlawful for any employee, independent contractor, or any other person to perform or be available to perform a massage on the massage business premises unless that person has a valid Utah massage therapist license and government issued photo identification.

D. It is unlawful for a masseur or anyone acting as a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the genitals or anus of a patron.

E. It is unlawful for a masseur or anyone acting as a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the breasts of a female patron, except as permitted by the Utah massage therapy practice act.

F. It is unlawful for any massage business to operate between the hours of ten o'clock (10:00) P.M. and eight o'clock (8:00) A.M., inclusive.

G. Each massage business principal, managing agent, and equity holder shall not violate, or permit to be violated, any local, State, or Federal law based on acts of dishonesty, fraud, deceit, violence, weapons, substance abuse or narcotics, sexual misconduct, or prostitution related misconduct of any kind, whether or not the acts were committed in the State of Utah.

H. It is unlawful to serve, to store, or allow to be served, or allow to be consumed, any alcoholic beverage on the licensed massage business premises of a massage business.

- I. No message business principal, managing agent, equity holder, manager, licensee, employee, or person in charge of or in control of a message business shall permit, nor shall any employee or masseur administer a message, unless the patron is covered by a covering provided by the business, which shall be clean, sanitary and opaque and capable of covering the patron's anatomical areas, and no common use of such covering shall be permitted, nor any reuse permitted, unless the covering has been adequately cleaned and sanitized.
- J. No message business principal, managing agent, equity holder, manager, licensee, employee, or person in charge of or in control of a message business shall permit any masseur or employee to be on the message business premises of a message business during its hours of operation while performing, or available to perform, any task or service associated with the operation of a message business, unless the masseur or employee is fully covered from the center of the kneecap to the base of the neck, excepting the hands and arms. Such covering must be of opaque material and maintained in a clean and sanitary condition.

5.44.108: RECORDS; INSPECTIONS:

- A. Each message business principal, managing agent, and equity holder shall keep and maintain records for all employees, independent contractors, and persons available to offer massages of the message business during the term of the person's employment and for at least three (3) years thereafter. These records shall, at a minimum, contain the following: name, age, current address and telephone numbers, description of the duties and responsibilities of the person, a copy of the valid government-issued photographic identity card of the person, and a copy of the person's Utah State message therapist's license.
- B. The City may inspect each licensed message business to determine compliance with the provisions of this chapter. The City shall inspect the message business premises and records at any reasonable time during the hours of operation or apparent activity. The licensed message business premises, including any places of storage, shall be open and made immediately available for inspection. Where any part of the licensed message business premises consists of a locked area, the area shall be unlocked and made available for inspection without delay upon request of the South Jordan Police Department or City Business License Division.
- C. A self-employed message therapist who obtains a message business premises exemption shall maintain a copy of the exemption. Upon request of the South Jordan Police Department or the Business License Division, a message therapist who is occupying a message business premises where message is offered shall produce the exemption, the message therapist's state-issued license, and a valid government-issued photographic identity card for inspection.

5.44.109: CIVIL PENALTIES

- A. Each massage business principal, managing agent, equity holder, and person violating or attempting to violate any provision of South Jordan Municipal Code Chapter 5.44 Massage Businesses or other applicable City, County or State codes, shall be subject to the assessment of civil penalties.
- B. Civil Penalties in the amount of up to \$1,000 may be assessed and shall be considered continuing violations under South Jordan City Municipal Code Section 1.28.040.
- C. Each massage business principal, managing agent, and equity holder shall be strictly liable and subject to civil penalties for violations of any of the provisions of Jordan City Municipal Code Chapter 5.44.

5.44.110: CRIMINAL PENALTIES

Any person, firm, corporation or entity violating or attempting to violate any provisions of this chapter shall be guilty of a class B misdemeanor and shall be a continuing violation under South Jordan City Municipal Code Section 1.28.040. The minimum mandatory fine for each violation shall be \$1,000, plus any applicable surcharge and 30 days in jail.

CHAPTER 5.44 MASSAGE BUSINESSES ESTABLISHMENTS

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5.44.101: PURPOSE AND INTENT

In enacting this chapter, the City Council recognizes that commercial massage therapy is a professional pursuit which can offer the public valuable health and therapeutic services. The City Council further recognizes that, unless properly regulated, the practice of massage therapy and the operation of massage businesses may be associated with unlawful activity and pose a threat to the quality of life in the local community. Accordingly, it is the purpose and intent of this chapter to protect the public health, safety and welfare by providing for the orderly regulation of businesses providing massage therapy services, discouraging prostitution, human trafficking and related illegal activities carried on under the guise of massage therapy, and establishing certain sanitation, health, and operational standards for massage businesses.

5.44.~~010~~102: DEFINITIONS

For the purposes of this chapter, the following words shall have the meanings set forth in this section:

ADVERTISE: To publish, display, or disseminate information and includes, but is not limited to, the issuance of any card, sign, or direct mail, or causing or permitting any sign or marking on or in any building or structure or in any newspaper, magazine, or directory, or any announcement or display via any televised, computerized, electronic, or telephonic networks or media, including advertising through internet sites, online bulletin boards or internet forums.

EQUITY HOLDER: Any natural person who is a shareholder, partner, member, trustee, or other principal owner of the massage business, who owns ten percent (10%) or greater financial

interest in the massage business, whether directly or indirectly through any number of holding entities, partnerships, or trusts.

MANAGING AGENT: Person who is responsible for and will have knowledge of the day to day oversight and operation of the business.

MASSAGE:

- A. The examination , assessment, and evaluation of the soft tissue structures of the body for the purpose of devising a treatment plan to promote homeostasis;
- B. The systematic manual or mechanical manipulation of the soft tissue of the body for the purpose of promoting the therapeutic health and well-being of a client, enhancing the circulation of the blood and lymph, relaxing and lengthening muscles, relieving pain, restoring metabolic balance, or achieving homeostasis, or for any other purpose;
- C. The use of the hands or a mechanical or electrical apparatus in connection with this subsection;
- D. The use of rehabilitative procedures involving the soft tissue of the body;
- E. Range of motion or movements without spinal adjustment as set forth in Utah Code Ann. § 58-73-102. The use of oil rubs, heat lamps, salt glows, hot and cold packs, or tub, shower, steam, and cabinet baths;
- F. Manual traction and stretching exercise;
- G. Correction of muscular distortion by treatment of the soft tissues of the body;
- H. Counseling , education, and other advisory services to reduce the incidence and severity of physical disability, movement dysfunction, and pain;
- I. Activities and modality techniques similar or related to the activities and techniques described in this subsection;

MASSAGE BUSINESS: A business that offers massage in exchange for any form of consideration or advertises as offering massage.

MASSAGE THERAPIST: Any person who administers or offers to administer to another person, for any form of consideration or hire, a massage.

SPECIFIED ANATOMICAL AREAS:

- A. Less than completely and opaquely covered: human genitals, pubic region, buttocks and female breast below a point above the top of the areola.
- B. Human male genitals in a discernibly turgid state even if completely and opaquely covered.

SPECIFIED SEXUAL ACTIVITIES: Acts, simulated acts, exhibitions, representations, depictions or descriptions of:

- A. Human genitals in a state of sexual stimulation or arousal.
- B. Fondling or other erotic touching of human genitals, pubic region, buttocks or female breast.
- C. Intrusion, however slight, of any object, any part of an animal's body, or any part of a person's body into the genital or anal openings of any person's body or into an animal's body.
- D. Cunnilingus, fellatio, anilingus, masturbation, bestiality, lewd exhibition of genitals or excretory function.
- E. Flagellation, mutilation or torture for purposes of sexual arousal, gratification or abuse.

~~MESSAGE ESTABLISHMENT: Any location, place, area, structure or business used for the practice of massaging or instructing massage.~~

~~MASSEUR: Any person who is duly licensed as a massage therapist or a massage apprentice by the state of Utah and gives massages for hire; provided, that a person who is duly licensed by the state of Utah to practice the healing arts, as specified by the Utah massage therapy practice act, shall not be included within this definition.~~

~~PRACTICE OF MESSAGE THERAPY: Activities defined as the practice of massage therapy in the Utah massage therapy practice act.~~

5.44.020103: MESSAGE BUSINESS LICENSE REQUIRED; TRANSFERABILITY APPLICATION; FEES

- ~~A. License Required: It is unlawful for any person to operate, conduct, carry on or maintain a massage establishment business without meeting the requirements of this section and obtaining possessing a valid massage business license for each massage business premises where the massage business operates as required by this chapter.~~
- B. Each massage business license shall specify the name under which the licensee is to operate, the address of the principal place of business, the expiration date, the number of the license, and any other information the City deems necessary.

~~State License: It is unlawful for any person to operate a massage establishment or to engage in the business of a masseur or the practice of massage therapy in the city without first being licensed by the state of Utah as a masseur.~~

- C. The massage business shall display the business license in a conspicuous place readily visible to persons entering the licensed massage business premises.

~~Requirements For The Issuance Of A License: Every person desiring a massage establishment license shall make application therefor to the business license authority and shall file with the application the following:~~

- ~~1. A statement and verification that the applicant for a massage establishment license is of at least eighteen (18) years of age;~~
- ~~2. A statement describing the services to be provided by the business, with sufficient detail to allow reviewing authorities to determine what business will be transacted on the premises, together with a schedule of usual fees for services to be charged by the licensee and any rules, regulations or employment guidelines under or by which the business intends to practice;~~
- ~~3. A statement detailing the license or permit history of the applicant for the five (5) year period immediately preceding the date of the filing of the application, including whether such applicant previously operated or is seeking to operate, in this or any other county, city, state or territory, has ever had a license, permit or authorization to do business denied, revoked or suspended, or has had any professional or vocational license or permit denied, revoked or suspended. In the event of any such denial, revocation or suspension, state the date, the name of the issuing or denying jurisdiction and state in full the reasons for the denial, revocation or suspension. A copy of any order of denial, revocation or suspension shall be attached to the application;~~
- ~~4. Written disclosures of all convictions of crimes involving moral turpitude within the past five (5) years;~~
- ~~5. Proof that the applicant and all employees are licensed by the state of Utah as masseurs.~~

~~D. Changes In Information: Any change in information required to be submitted under this chapter for a massage establishment business license shall be given, in writing, to the business license authority and the police department within fourteen (14) days after such change.~~

~~E. License Fees: The license fee for a massage establishment shall be set by resolution of the city council.~~

5.44.030: INVESTIGATION OF APPLICANT AND PREMISES

~~The application for such license, together with such other information as is required by the city to be attached thereto, shall be referred to the police department and the health department, and other city departments as appropriate, for investigation and recommendation as to the moral character of the applicant and the sanitary conditions of the premises to be used.~~

5.44.040: ISSUANCE OF LICENSE

~~Upon receipt of the report and recommendation from the police department and the health department, and other city departments as appropriate, the business licensing authority shall act upon the application in granting or denying the license.~~

5.44.050: DISPLAY OF LICENSE

~~Every massage establishment licensed under this chapter shall display in a conspicuous place on the licensed premises, and every masseur licensed by the state shall display in a conspicuous place on the premises where he or she engages in the pursuits of a masseur, the massage establishment license and/or individual's masseur license duly issued by the state, together with a notice listing all persons employed in said massage establishment or engaged in the pursuits of a masseur under the license. This notice shall be in a type which is easily read.~~

5.44.104: APPLICATION REQUIREMENTS; BACKGROUND CHECKS

A. In addition to the requirements set forth in this chapter, the application for a massage business license shall also include:

1. The full name and any other names under which each equity holder of the applicant is or has been known, and the residence address, telephone number, and date of birth of each equity holder of the applicant;
2. The full name, address and phone number of all of the massage business's employees, independent contractors, and any other persons who are performing massage and a copy of their valid Utah massage therapist license and government issued photo identification;
3. Each massage business shall have at least one managing agent in state and each massage business application shall include the full name, address and phone number of all of the massage business's managing agent(s) and a detailed description of the responsibilities of the managing agent(s) and when the managing agent(s) will be expected to be on the massage business premises;
4. A description of the specific types of services to be rendered;
5. Documentary evidence that the officers and managers of the applicant are at least a minimum of eighteen (18) years old;
6. Documentary evidence that the applicant has or will have possession of the massage business premises to be licensed during the term of the license by ownership, lease, rental, or other arrangement;
7. A statement identifying the zone district of the massage business premises; and
8. A detailed diagram showing the configuration of the massage business premises to be licensed as follows:

- a. The diagram shall be no larger than eight and one-half inches by eleven inches (8½" x 11");
 - b. The diagram shall include the dimensions and total square footage of the massage business premises to be licensed but does not need to be drawn to scale;
 - c. The diagram shall designate the use of each room or other definitive area of the massage business premises to be licensed;
 - d. The diagram shall show the type of control of the exterior areas of the massage business premises to be licensed, including, without limitation, fences, walls, and entry/exit points;
 - e. If the massage business premises to be licensed consists of multiple levels, a separate diagram shall be filed for each floor; and
 - f. The massage business premises to be licensed shall be outlined in bold. The Licensing Officer may waive the site diagram for renewal applications if the applicant adopts a diagram that was previously submitted, certifies that the configuration of the massage business premises has not been altered since it was prepared and that the use of any area or room in the massage business premises has not changed.
- B. Each equity holder and managing agent shall meet the general standards and qualifications for an applicant as set forth in this chapter.
- C. Each applicant's, managing agent's, and equity holder's criminal history, any conviction or guilty plea to a charge based upon acts of dishonesty, fraud, deceit, violence, weapons, substance abuse or narcotics, sexual misconduct or prostitution related misconduct of any kind, regardless of the jurisdiction in which the act was committed, may be considered in a decision to grant, renew, revoke, or suspend the license.
- D. In the event the Business License Official takes into consideration information concerning the applicant's, managing agent's, and equity holder's criminal history record, the Business License Official shall also consider any information provided by the applicant or licensee regarding the criminal history record, including, but not limited to, evidence of mitigating factors, rehabilitation, character references, and educational achievements, especially those items pertaining to the period of time between the applicant's last criminal conviction and the consideration of the application for a license or renewal.

5.44.105: EXEMPTIONS

The licensing requirements of this chapter do not apply to:

- A. Public and private schools accredited by the state board of education or approved by the state division of private occupational schools;

- B. Facilities providing massage services by employees of any governmental entity;
- C. Training rooms of a recognized professional or amateur sports organization, dance troupe, bona fide athletic club, or other such athletic organization. For purposes of this section, a bona fide athletic club is an athletic club that receives ten percent (10%) or less of its gross income from providing massages to its members or the public;
- D. Offices, clinics, and other facilities primarily used by state-licensed health care professionals, other than massage therapists, in the ordinary course of their health care profession. For purposes of this section, a licensed massage therapist may provide massage services in a facility that primarily is used for state-licensed health care services other than massage without obtaining a massage business license;
- E. Barber shops, beauty salons, and other facilities at which barbers and cosmetologists licensed by the state provide massage services to the public in the ordinary course of their professions;
- F. A place of business where a person offers to perform or performs massage for not more than seventy two (72) hours in any six-month period and the massage is part of a public or charity event;
- G. A self-employed massage therapist providing massages services at the massage therapist's home. Self-employed massage therapists are subject to the Title 5.38 governing home occupations;
- H. A spa or resort operated on the massage business premises of a hotel with at least one hundred (100) rooms for overnight guests.

5.44.070: TRANSFER OF OWNERSHIP OF BUSINESS LICENSE PROHIBITED

Massage establishment business licenses granted under this chapter shall not be transferable.

5.44.080: REVOCATION OF LICENSE; CONDITIONS

~~Any person, firm or corporation violating any provisions of this chapter shall be guilty of a class B misdemeanor and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.~~

5.44.106: DENIAL, SUSPENSION, OR REVOCATION OF LICENSE

In addition to the grounds set forth elsewhere in the South Jordan City Municipal Code, a massage business license may be denied, suspended, or revoked if the applicant, massage business principal, managing agent, equity holder, employee of the massage business, or independent contractor of the massage business:

- A. Has made a willful misrepresentation in applying for and obtaining a license;

- B. Fails to notify the City within ten days of any change in the information on the application, including, but not limited to, the hiring or termination of certified massage therapists or managing agent, the change of any equity holder information, the change of the business's address, or changes any other change in the registration information.
- C. Has been previously denied a license under this part or has had a license issued under this part suspended or revoked;
- D. Has had a massage business license/permit revoked or suspended in another jurisdiction;
- E. Applicant's operation of a massage business would be a threat to the public health, welfare or safety;
- F. Has violated any provision of this chapter or any other applicable law;
- G. Has failed within the required timeframe to remit payment to the City for any fees, fines or penalties incurred pursuant to this code;
- H. Has been convicted of operating without a license under this chapter or performing any act for which a license is required under this chapter;
- I. Advertises or fails to prevent any advertisement of specified sexual activities, prostitution, escort services, or other sexual services or language in the text of any advertising or any images that would reasonably suggest to a prospective client that any specified sexual activities are available through the massage business or at the massage business premises;
- J. Fails to prevent any unlawful activity to occur on the premises by employees, guests, or others that are or should be under the supervision of the massage business principal, managing agent, or equity holder of the business license.

5.44.090: VIOLATIONS

~~Any person, firm or corporation violating any provisions of this chapter shall be guilty of a class B misdemeanor and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.~~

5.44.060: PROHIBITED ACTS

~~The following acts are prohibited:~~

- ~~A. It is unlawful to serve, to store, or allow to be served, or allow to be consumed, any alcoholic beverage on the licensed premises of a massage establishment.~~
- ~~B. It is unlawful for a premises licensed as a massage establishment to be used for the purpose of housing, sheltering or harboring, or cause or permit the same to be used as living or sleeping quarters by employees or other persons.~~

- ~~C. It is unlawful for a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the genitals or anus of a patron.~~
- ~~D. It is unlawful for a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the breasts of a female patron, except as permitted by the Utah massage therapy practice act.~~
- ~~E. No owner, operator, responsible manager, employee, manager or licensee in charge of or in control of a massage establishment shall permit, nor shall any employee or masseur administer a massage, unless the patron is covered by a covering provided by the establishment, which shall be clean, sanitary and opaque and capable of covering the patron's anatomical areas specified in subsections C and D of this section, and no common use of such covering shall be permitted, nor any reuse permitted, unless the covering has been adequately cleaned and sanitized.~~
- ~~F. With the exception of bathrooms, dressing rooms, or any other room used for dressing purposes, no owner, operator, responsible managing employee, manager or licensee in charge of or in control of any massage establishment shall permit any person in any area within the massage establishment which is used in common by the patrons, or which can be viewed by patrons from such an area, unless the person's anatomical areas specified in subsections C and D of this section are fully covered. Further, no owner, operator, responsible managing employee, manager or licensee in charge of or in control of a massage establishment shall permit any person to be in any room with another person unless all the person's anatomical areas specified in subsections C and D of this section are completely covered.~~
- ~~G. No owner, operator, responsible managing employee, manager or licensee in charge of or in control of a massage establishment shall permit any masseur or employee to be on the premises of a massage establishment during its hours of operation while performing, or available to perform, any task or service associated with the operation of a massage business, unless the masseur or employee is fully covered from the center of the kneecap to the base of the neck, excepting the hands and arms. Such covering must be of opaque material and maintained in a clean and sanitary condition.~~

5.44.107: UNLAWFUL ACTS; VIOLATIONS

- A. It is unlawful for any massage business principal, managing agent, equity holder, employee or independent contractor working or available for work at the business location to:
1. Directly or indirectly, personally or through an agent or employee, conduct any massage business, or to use in connection with the massage business any massage business premises, in whole or in part, without possessing a valid massage business license for each massage business premises where the massage business operates;
 2. Make a willful misrepresentation in applying for or obtaining a massage business license; or
 3. Flee, attempt to flee, elude, hider or prevent inspection pursuant to this code or State law.

B. It is unlawful for any massage business principal, managing agent, and equity holder of a massage business to:

1. Employ any person as a massage therapist or to allow any person to work or be available to work as a massage therapist in a massage business who does not possess both a valid government-issued, photographic identity card and a valid Utah massage therapist license;
2. Encourage, permit, or tolerate any employee or any person working as a massage therapist or client of the massage business to engage in specified sexual activities or to expose the employee's specified anatomical areas within the massage business premises;
3. Fail to keep records as required by this chapter or fail to permit inspection of records as required by this chapter;
4. Fail to immediately report to law enforcement any specified sexual activities occurring in a massage business between an employee of the massage business and a client; or
5. Permit the massage business premises to be used for living or sleeping quarters for any person when not otherwise permitted by this code.

C. It is unlawful for any employee, independent contractor, or any other person to perform or be available to perform a massage on the massage business premises unless that person has a valid Utah massage therapist license and government issued photo identification.

D. It is unlawful for a masseur or anyone acting as a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the genitals or anus of a patron.

E. It is unlawful for a masseur or anyone acting as a masseur to massage, touch, or apply any instrument or device in the course of practicing or engaging in massage therapy to the breasts of a female patron, except as permitted by the Utah massage therapy practice act.

F. It is unlawful for any massage business to operate between the hours of ten o'clock (10:00) P.M. and eight o'clock (8:00) A.M., inclusive.

G. Each massage business principal, managing agent, and equity holder shall not violate, or permit to be violated, any local, State, or Federal law based on acts of dishonesty, fraud, deceit, violence, weapons, substance abuse or narcotics, sexual misconduct, or prostitution related misconduct of any kind, whether or not the acts were committed in the State of Utah.

H. It is unlawful to serve, to store, or allow to be served, or allow to be consumed, any alcoholic beverage on the licensed massage business premises of a massage business.

- I. No message business principal, managing agent, equity holder, manager, licensee, employee, or person in charge of or in control of a message business shall permit, nor shall any employee or masseur administer a message, unless the patron is covered by a covering provided by the business, which shall be clean, sanitary and opaque and capable of covering the patron's anatomical areas, and no common use of such covering shall be permitted, nor any reuse permitted, unless the covering has been adequately cleaned and sanitized.
- J. No message business principal, managing agent, equity holder, manager, licensee, employee, or person in charge of or in control of a message business shall permit any masseur or employee to be on the message business premises of a message business during its hours of operation while performing, or available to perform, any task or service associated with the operation of a message business, unless the masseur or employee is fully covered from the center of the kneecap to the base of the neck, excepting the hands and arms. Such covering must be of opaque material and maintained in a clean and sanitary condition.

5.44.108: RECORDS; INSPECTIONS:

- A. Each message business principal, managing agent, and equity holder shall keep and maintain records for all employees, independent contractors, and persons available to offer massages of the message business during the term of the person's employment and for at least three (3) years thereafter. These records shall, at a minimum, contain the following: name, age, current address and telephone numbers, description of the duties and responsibilities of the person, a copy of the valid government-issued photographic identity card of the person, and a copy of the person's Utah State massage therapist's license.
- B. The City may inspect each licensed message business to determine compliance with the provisions of this chapter. The City shall inspect the message business premises and records at any reasonable time during the hours of operation or apparent activity. The licensed message business premises, including any places of storage, shall be open and made immediately available for inspection. Where any part of the licensed message business premises consists of a locked area, the area shall be unlocked and made available for inspection without delay upon request of the South Jordan Police Department or City Business License Division.
- C. A self-employed message therapist who obtains a message business premises exemption shall maintain a copy of the exemption. Upon request of the South Jordan Police Department or the Business License Division, a message therapist who is occupying a message business premises where message is offered shall produce the exemption, the message therapist's state-issued license, and a valid government-issued photographic identity card for inspection.

5.44.109: CIVIL PENALTIES

- A. Each massage business principal, managing agent, equity holder, and person violating or attempting to violate any provision of South Jordan Municipal Code Chapter 5.44 Massage Businesses or other applicable City, County or State codes, shall be subject to the assessment of civil penalties.
- B. Civil Penalties in the amount of up to \$1,000 may be assessed and shall be considered continuing violations under South Jordan City Municipal Code Section 1.28.040.
- C. Each massage business principal, managing agent, and equity holder shall be strictly liable and subject to civil penalties for violations of any of the provisions of Jordan City Municipal Code Chapter 5.44.

5.44.110: CRIMINAL PENALTIES

Any person, firm, corporation or entity violating or attempting to violate any provisions of this chapter shall be guilty of a class B misdemeanor and shall be a continuing violation under South Jordan City Municipal Code Section 1.28.040. The minimum mandatory fine for each violation shall be \$1,000, plus any applicable surcharge and 30 days in jail.