

SOUTH JORDAN CITY
CITY COUNCIL MEETING

NOVEMBER 18, 2025

Present: Mayor Dawn R. Ramsey, Council Member Kathie Johnson, Council Member Don Shelton, Council Member Tamara Zander, Council Member Jason McGuire, City Manager Dustin Lewis, Assistance City Manager Jason Rasmussen, Assistant City Manager Don Tingey, City Attorney Ryan Loose, Fire Chief Chris Dawson, Police Chief Jeff Carr, Deputy City Engineer Jeremy Nielson, CFO Sunil Naidu, Director of Human Resources Teresa Cook, Director of Public Works Raymond Garrison, Director of Planning & Economic Development Brian Preece, Director of Recreation Janell Payne, Director of Administrative Services Melinda Seager, PIO/Communication Manager Rachael Van Cleave, GIS Coordinator Matt Jarman, Police Lieutenant Adrian Montelongo, City Recorder Anna Crookston

Absent: Council Member Patrick Harris

Other (Electronic) Attendance: Brody, Admin

Other (In-Person) Attendance: Patrick Hinds, Tomas Langholt, David Cannon

6:34 P.M.
REGULAR MEETING

A. Welcome, Roll Call, and Introduction - By Mayor Dawn R. Ramsey

Mayor Ramsey welcomed everyone present and introduced the meeting.

B. Invocation – By Council Member, Tamara Zander

Council Member Zander offered the invocation.

C. Pledge of Allegiance – By Scout Troop III, Patrick Hinds

Patrick Hinds led the audience in the Pledge of Allegiance.

D. Minute Approval:

- D.1. October 7, 2025 City Council Study Meeting
- D.2. October 7, 2025 City Council Meeting
- D.3. October 21, 2025 City Council Study Meeting
- D.4. October 21, 2025 City Council Meeting

City Recorder Anna Crookston noted that the minutes were not included in the initial publishing but were inserted on Monday. She offered to resend the updated materials to the council if they

had not had a chance to review them, with the option to approve the minutes at the December meeting.

Mayor Ramsey directed that the approval of the minutes be moved to the December 2 meeting, allowing the council ample time to review them.

E. Mayor and Council Reports:

Council Member Johnson reminded the Youth Council in attendance that they will be meeting on Thursday and visiting Pure SoJo. She encouraged participation, noting that the experience will be impressive for those unfamiliar with the program.

Council Member McGuire attended the Veterans Day breakfast with most of the council, expressing appreciation for the city's tradition of honoring those who have served. He also attended Forever Plaid, a theater production sponsored by the South Jordan Arts Council and produced by Sandbox Theater Company, highlighting its audience interaction and strong performances. He met with the Arts Council to review and prepare for the upcoming March art show, including discussions on categories and definitions for submissions. Additionally, he participated in the Utah League of Cities and Towns legislative policy committee meeting, noting ongoing legislative discussions regarding potential changes to local land use authority. He emphasized the importance of monitoring such legislation, advocating that local governance remains closest to the people.

Council Member Zander shared that she missed the Veterans Day breakfast but celebrated her mother-in-law's 91st birthday. She attended the Titan Awards hosted by the South Valley Chamber of Commerce on October 29, recognizing community leaders in business and service. She also visited downtown Daybreak on November 14 for the ice rink installation and noted the grand opening of the ice skating rink the following day, highlighting the festive atmosphere in America First Square.

Council Member Shelton highlighted several recent activities in the city. He noted the opening of Ace Hardware, the pumpkin promenade at Bingham Creek Regional Park, and meetings with the Senior Advisory Committee. He participated in three legislative policy committee meetings, including two focused on housing, and attended discussions with the Commission on Housing Affordability, which is being restructured. He acknowledged attending Mayor Ramsey's election event and the Wasatch Front Regional Council's Wasatch Choice meeting, providing feedback on regional transportation and transit plans. He also participated in Jordan River Commission meetings and attended a Daybreak diversity and inclusion event, engaging with community members on city perspectives and initiatives. He commented that it had been a very busy period, including election activities.

Mayor Ramsey provided a summary of her recent engagements, noting participation in many events already mentioned by council members. She gave special recognition to the Youth Council and volunteers for their efforts in organizing the Veterans Day breakfast, highlighting their roles in setup, service, and cleanup. She also participated in the ice rink and holiday lights opening at America First Square, noting the private-public partnership that enabled the event and the festive

activities, including musical performances. She attended multiple conferences, including the Utah Transportation Conference, the Utah Land Use Institute, the Ivory Innovations National Conference, and a panel at the Elected Women of Utah Conference, focusing on topics such as public-private partnerships. She acknowledged and praised the Arts Council and Sandbox Theater for Forever Plaid production. She noted ongoing community events such as school musicals and holiday activities throughout South Jordan.

F. Public Comment:

Mayor Ramsey opened the public comment portion of the meeting. There were no comments. Mayor Ramsey closed the public comment portion of the meeting.

G. Action Items:

- G.1. Resolution R2025-58, Supporting America250 and recognizing and approving the South Jordan America250 Utah Community Committee. (By Assistant City Manager, Don Tingey)

Assistant City Manager Don Tingey introduced the Utah America 250 program and logo (Attachment A), explaining that the city is in the process of becoming a partner with the state and other municipalities across Utah. He noted that one of the program requirements is for the City Council to pass a resolution in support of participation. He shared that internal planning and engagement with community partners are already underway, with broad excitement for involvement. He highlighted that upcoming events, including Summer Fest, as well as city communications, will incorporate programming related to the Utah America 250 initiative.

Council Member Zander motioned to approve Resolution R2025-58, Supporting America250 and recognizing and approving the South Jordan America250 Utah Community Committee. Council Member Johnson seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

Mayor Ramsey expressed excitement about participating in the Utah America 250 program. She emphasized that next year will be a nationwide celebration and highlighted South Jordan's enthusiasm for being part of it. She remarked that America belongs to all its residents, regardless of differences, and noted the importance of celebrating democracy and the American experiment. She affirmed that South Jordan is proud to participate and looks forward to the events and activities planned in the coming year.

- G.2. Resolution R2025-59, Approving Privacy Program Policy #300-03. (By Assistant City Manager, Don Tingey)

Assistant City Manager Don Tingey provided an overview of recent state legislation affecting data privacy, noting that House Bill 444 establishes data privacy requirements for all state entities, including municipalities. He reviewed prepared presentation (Attachment B). He summarized the evolution of local government privacy regulations, from GRAMA (Government Records Access Management Act) to HB 491 in 2024, and now HB 444, which requires municipalities to

implement an active citywide data privacy program. He explained that the city has already begun staff training, including an annual eight-minute data privacy awareness video for all employees and leadership. Records officers will also receive training under this program. The policy before the Council represents one of the first steps in compliance with HB 444. He noted that minor typos in the draft policy will be corrected during codification. He emphasized that the city will continue annual efforts to remain compliant, exceeding current privacy practices, and that additional legislative updates on data privacy are expected in upcoming sessions.

Council Member Shelton noted that there were several acronyms in the data privacy policy that he could not identify. He asked for clarification on their meaning and suggested that readers unfamiliar with certain acronyms should reference the footnotes or definitions included in the policy. He requested that staff ensure that acronyms are clearly defined so that all readers can understand the document.

Assistant City Manager Tingey acknowledged Council Member Shelton's concern and confirmed that the acronyms could either be clarified during the discussion or formally added to the policy under a definitions section, ensuring that all terms are clearly explained for future reference.

Council Member Shelton asked about the surveillance section in the policy, noting it outlines steps the city would take to perform surveillance. He inquired whether there are occasions when surveillance could be conducted without a warrant, as he did not see a requirement in the policy for a judge-issued warrant.

Assistant City Manager Tingey responded that the situations in question are considered high-risk activities. He noted that the Police Chief Jeff Carr recently attended a conference discussing these issues and that some will be addressed in future legislation. He added that tools such as license plate readers, drones, and AI fall under high-risk activities, and the legislature will provide guidance on warrant requirements in upcoming sessions.

City Attorney Ryan Loose explained that Section 13.1 of the policy addresses surveillance, noting that such activities will only occur if permitted by law. He clarified that while the policy doesn't explicitly say "warrant," any judicial authorization falls under "permitted by law." He added that certain tools, like license plate readers, are allowed in public spaces and are also covered by law, and emphasized that the city is actively monitoring relevant legal developments.

Council Member Shelton motioned to approve Resolution R2025-59, Approving Privacy Program Policy #300-03. Council Member McGuire seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

- G.3. Resolution R2025-60, Authorizing Mayor Dawn R. Ramsey to sign the Interlocal Cooperation Agreement between Salt Lake County and the City of South Jordan transferring 5200 West Right-of-Way to the City. (By Assistant City Manager, Don Tingey)

Assistant City Manager Don Tingey reviewed prepared presentation (Attachment C). He explained that when Bingham Creek Park was developed, the park property was originally owned by Salt

Lake County and is now managed by the Park Authority through an interlocal agreement with the city. He noted that 5200 West was not included in the original park transfer because it lay outside the park boundary and had been used by the county Public Works yard as access to the park. Over time, discussions have occurred about transferring 5200 West to become part of the city's transportation network, providing public access from the north into the park. Salt Lake County has agreed to the transfer, signed the interlocal agreement, and the city will assume ownership and maintenance of the road, which also serves the Interstate Brick properties.

Council Member McGuire asked if there are any legal concerns about taking ownership of a road that is outside of the city boundaries.

Assistant City Manager Tingey clarified that the road is actually within the city limits, though its path around the park creates some complexity. He added that it was a good clarifying question and acknowledged it could be hard to see on a map, but confirmed that the corporate boundaries of South Jordan go around that property.

Mayor Ramsey noted that, given how the area has developed, it is now better for the city to own the road rather than the county.

Council Member Shelton asked about the condition of the road, noting that the last time he was on it, it was in poor shape, and inquired whether it remains in that condition.

Assistant City Manager Tingey responded that Deputy City Engineer Jeremy Nielson could provide more details, noting that some initial evaluations of the road have already been completed.

Deputy City Engineer Jeremy Nielson noted that the road's asphalt is in rough condition and will need to be incorporated into the city's pavement preservation plan.

Mayor Ramsey noted that city ownership is preferable, as it will allow the city to maintain and take care of the road.

Council Member McGuire motioned to approve Resolution R2025-60, Authorizing Mayor Dawn R. Ramsey to sign the Interlocal Cooperation Agreement between Salt Lake County and the City of South Jordan transferring 5200 West Right-of-Way to the City. Council Member Johnson seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

- G.4. Resolution R2025-61, Authorizing Mayor Dawn R. Ramsey to sign the Interlocal Cooperation Agreement between Salt Lake County and the City of South Jordan, transferring six (6) Parcels of publicly owned real property located in the Glenmoor Subdivision. (By Assistant City Manager, Don Tingey)

Assistant City Manager Don Tingey reviewed prepared presentation (Attachment D). He explained earlier this year, the city completed a transfer of property from the former Glenmore Special Service District to the city to clarify ownership and allow for grant applications. While reviewing

other properties, staff identified six additional small parcels, county-owned walkways or narrow strips between homes, some of which residents may not even know exist. He noted that the county has agreed to transfer these six parcels to the city. Three parcels currently lack an identified owner, and city staff are researching those. All parcels are very small, totaling less than one-tenth of an acre, and once transferred, the city will work with adjacent residents to determine use, accessibility, or other necessary actions.

Council Member Zander asked if Mr. Tingey has seen this happen before in the city, where random, tiny parcels are found, and what has been done in the past, whether the city contacted the local resident with the closest proximity and how such situations have been handled.

Assistant City Manager Tingey responded that in most cases, the city contacts adjoining property owners. Often, the parcels are entirely within one property, like many in the former Glenmore service district that were once walkways. In those cases, the city deeds the parcels to the property owner because there is no public accessibility and the residents have typically already improved the land. Some parcels are kept open if they lead to public open spaces. The city aims to review and visualize each parcel and return with a full plan for disposition, noting that residents may or may not even be aware of the parcels' existence, and works with them to determine the best resolution.

Council Member Johnson noted that the city has actually been working on this for 20 years, recalling that she remembered it from her first time on the council.

Assistant City Manager Tingey explained that staff discussed how they plan to address about a dozen properties, noting that they typically receive one or two calls per year from residents concerned about fences. Most of these properties are closed at one or both ends, and in past cases, such as in Council Member Shelton's neighborhood, walkways that neighbors no longer wanted were deeded to the adjoining property owners, who now maintain them.

Council Member Shelton noted that these parcels are likely still owned by the county because, when the subdivision was originally developed, the county handled the planning and zoning for the property, and it was not part of South Jordan at that time.

Council Member Johnson added that the property was originally part of a Homeowners Association (HOA).

Council Member Shelton added that, yes, it was part of an HOA, but it was also originally in Salt Lake County, not South Jordan City, and noted that the property has a long and complicated history.

Assistant City Manager Tingey noted that it's interesting there are six remaining parcels, pointing out that there are parcels on either side of neighborhoods that had been transferred in the past but remained under state or county ownership for some reason. He added that, as mentioned, this process has been ongoing for over 20 years, and considering when Glenmore was developed, it's likely been 30 to 40 years.

Mayor Ramsey asked when Glenmore was annexed into South Jordan, transitioning from unincorporated Salt Lake County into the city.

City Attorney Ryan Loose responded that, based on memory and past research, Glenmore was entitled around 1974 and annexed into South Jordan by the early 1980s. He noted that some legal issues arose during development, including individuals going to prison. He added that the city's work on related property matters began in the mid-1990s with efforts by predecessor councils.

Assistant City Manager Don Tingey added that based on his experience working on projects with long-term residents in the area, his understanding is that the annexation occurred in the 1980s.

Mayor Ramsey explained that this item highlights why the City values maintaining local land use planning authority rather than ceding it to the state, noting that decisions are best made by those who live in and understand the community's needs.

Council Member Johnson motioned to approve Resolution R2025-61, Authorizing Mayor Dawn R. Ramsey to sign the Interlocal Cooperation Agreement between Salt Lake County and the City of South Jordan, transferring six (6) Parcels of publicly owned real property located in the Glenmoor Subdivision. Council Member Shelton seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

Mayor Ramsey requested a motion to amend the agenda to add Item H.2, Resolution R2025-63, amending the South Jordan fee schedule to reinstate planned community zone development fees. She explained that the item was intended to be included, but was inadvertently omitted from the printed agenda.

Council Member McGuire motioned to amend the agenda, adding Item H.2. Resolution R2025-63, Amending the South Jordan Fee Schedule to reinstate the Planned Community "PC" Zone development fees. Council Member Johnson seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

H. Public Hearing Items:

- H.1. Ordinance 2025-17, Amending Chapters 16.04.160 (Lots and Parcels), 16.14 (Subdivision Amendment), 17.04.060 (Public Notices), 17.08 (Definitions Generally) of the South Jordan City Municipal Code to comply with changes in State Legislation. (By Long-Range Planner, Joe Moss)

Long-Range Planner Joe Moss reviewed prepared presentation (Attachment E). He explained that the proposed zoning code text amendments are intended to bring the City into compliance with recent state legislation and are expected to be the final code text amendments for the year, pending the next legislative session. He noted that the amendments primarily address requirements from Senate Bill 104 and House Bill 368. Senate Bill 104 affects simple boundary or lot line adjustments and requires changes to documentation and notification procedures. To align with state law and reduce confusion, the City's definition of a property line adjustment would be updated to match the state's term "simple boundary adjustment." The amendments also clarify subdivision

amendment notification requirements, including the introduction of a written objection period that provides property owners a minimum of ten days from the date notices are mailed, ending at least one day before the public hearing. House Bill 368 impacts notice requirements for zoning code text amendments by requiring additional mailed notice to affected entities when amendments are not ministerial in nature. The proposed changes update City code language to reflect state definitions and clarify prior ambiguities related to affected entities, ensuring continued compliance with state law.

Mayor Ramsey opened the public hearing for Ordinance 2025-17. There were no comments. Mayor Ramsey closed the public hearing.

Council Member Johnson motioned to approve Ordinance 2025-17, Amending Chapters 16.04.160 (Lots and Parcels), 16.14 (Subdivision Amendment), 17.04.060 (Public Notices), 17.08 (Definitions Generally) of the South Jordan City Municipal Code to comply with changes in State Legislation. Council Member Shelton seconded the motion.

Roll Call Vote

Council Member Johnson - Yes

Council Member Shelton - Yes

Council Member Zander - Yes

Council Member McGuire - Yes

Council Member Harris - Absent

The motion passed with a vote of 4-0. Council Member Harris was absent for the vote.

- H.2. Resolution R2025-63, Amending the South Jordan Fee Schedule to reinstate the Planned Community “PC” Zone development fees. (By Director of Planning & Economic Development Brian Preece)

Director of Planning & Economic Development Brian Preece explained that during a comprehensive review of City fees and processes conducted last June, some items were inadvertently removed from the fee schedule. As part of that review, one planning fee associated with the Planned Community (PC) zone was omitted after it was assumed the City would not process additional PC zone applications. However, following a large annexation that occurred approximately three years ago, there has been renewed activity involving rezoning from the A-5 zone to the PC zone. During that process, staff discovered that the applicable fee was missing from the adopted fee schedule. After further review, including research conducted by CFO Sunil Naidu, staff confirmed that the fee was included in the current budget but had been removed from the fee schedule during the August update. The proposed amendment simply reinstates the PC zone development fee as it has existed for many years, correcting the earlier oversight.

Mayor Ramsey opened the public hearing for Resolution R2025-63. There were no comments. Mayor Ramsey closed the public hearing.

Council Member Shelton commented that he appreciated the work staff had done and noted that, given the substantial effort required to create a master development agreement for a Planned Community (PC) zone, the fee of \$23 per acre seemed quite low. He expressed concern that the

fee may not fully cover the City's actual costs associated with processing and administering PC zone developments.

Director Preece responded that staff believes the fee will be sufficient, noting that while \$23 per acre may seem low on its own, when applied to a large area, such as 2,300 acres, it amounts to approximately \$50,000. He acknowledged that it was a valid point but indicated the fee does add up in practice. He added that it may or may not fully cover costs, but it is one of those unique situations that is difficult to accurately establish because it occurs so infrequently. He noted that this is only the second time in the city's history that this type of process has been done. Unlike subdivision approvals, where staff can estimate fees based on known hours and roles involved, each planned community zoning request is different, making precise cost recovery challenging. He stated that staff believes the fee will be adequate, while acknowledging there is some uncertainty.

City Attorney Ryan Loose noted that, under state law, the city is only permitted to charge fees for the actual time and services rendered. He explained that while fees do not need to be exact for every individual development, they may be based on studies or averages to reasonably reflect costs. He stated that for a large development, the associated work and staff time will be significant, noting that considerable time has already been spent negotiating the memorandum of understanding, with additional work anticipated for the master development agreement. He concluded that the proposed fee is reasonable, defensible, and appropriate to support completion of the rezoning and master development agreement process.

Director Preece added that a planned community (PC) zone cannot be applied to parcels smaller than 500 acres, so the fee in question would only apply to very large developments. He emphasized that smaller parcels would not be eligible, reinforcing that the fee is appropriately scoped for the scale of projects that qualify.

Council Member Shelton motioned to approve Resolution R2025-63, Amending the South Jordan Fee Schedule to reinstate the Planned Community "PC" Zone development fees. Council Member Zander seconded the motion.

Roll Call Vote

Council Member Shelton - Yes

Council Member Zander - Yes

Council Member Johnson - Yes

Council Member McGuire - Yes

Council Member Harris - Absent

The motion passed with a vote of 4-0. Council Member Harris was absent for the vote.

I. PID Application Acknowledgment: No Vote

- I.1. Review Letter of Intent to create the Downtown Daybreak Public Infrastructure District No. 1 to facilitate construction of the proposed "Downtown Daybreak" Development. (By Director of Planning & Economic Development, Brian Preece)

Director of Planning & Economic Development Brian Preece explained that this is only the second application the city has received for a Public Infrastructure District (PID), and the first one has not yet been fully resolved. This particular application, submitted by Larry H. Miller for the downtown Daybreak development, is a letter of intent to create a PID in accordance with the city's recently adopted and amended PID policy. Staff has reviewed the application and believes it meets the intent of the policy, particularly with the adjustments made to encourage commercial-type developments as opposed to purely residential ones. He noted that there is no vote tonight; a public hearing is scheduled for December 2, at which time the council will have the opportunity to approve or deny the PID. Staff feels comfortable with the application as submitted and believes the necessary information and changes have been addressed, giving the council adequate time to review and consider it prior to the formal vote. He provided a property map (Attachment F) for reference.

Mayor Ramsey clarified that the actual area under consideration for the PID is not the section labeled "PID 1, HTRZ, PIF" on the map. She emphasized that the correct area is the larger, more lightly shaded (milky white) rectangle, and that the darker labeled section is not part of this development or under consideration. She wanted to ensure everyone clearly understands which parcels are included in the proposal.

Director Preece clarified that the darker-labeled area on the map is actually owned by others and is not part of the development under consideration. He emphasized that the correct area is the lightly shaded section and apologized for the earlier confusion.

Mayor Ramsey noted that there is no vote required on this item tonight. The purpose is simply for the Council to review the letter of intent and acknowledge that they have received and understand it.

City Attorney Ryan Loose explained that, pursuant to state law and the city's adopted PID policy, the purpose of sharing the letter of intent now is to make it publicly available. This allows the community to review the request, ask questions, and be informed ahead of the formal public hearing. He noted that the public hearing was properly noticed and will be held on December 2. At that hearing, members of the public can provide comments, and the applicant can respond. This preliminary step ensures that the discussion at the hearing is informed and constructive.

Director Preece explained that, for the public's information, a Public Infrastructure District (PID) is a taxing district created over property with the consent of the owners. It is not a tax levied by the city. In this case, the district is not imposing a traditional tax but is structuring what functions like a sales tax through a private agreement among the property owners within the PID. Any revenue collected stays within the district and does not go through the State Tax Commission or affect other areas of the city. The PID serves as a financing mechanism to help fund infrastructure for the project, allowing the property owners to bond against the anticipated revenue. The district will also establish its own governing board, as outlined in the governing documents, which will be discussed further at the public hearing on December 2. He emphasized that participation is voluntary, property owners cannot be forced into a PID, and in this case, all land within the proposed district is owned by a single property owner.

J. Staff Reports and Calendaring Items:

City Manager Dustin Lewis highlighted that a portion of the communications team, along with Assistant City Manager Don Tingey, attended the Golden Spike Awards, where the city received several awards. He Lewis then invited the city's communications PIO/Communications Manager Rachael Van Cleave to share details about the awards that were collected.

PIO/Communications Manager Rachael Van Cleave provided context, explaining that the team had worked very hard over the past year, and the contest's entry period covers roughly August through July of the previous year. The city entered several campaigns across four categories, all of which were accepted as finalists. A week before the event, they learned they were also in the running for "Best of Show," which had been her primary goal when entering the contest. She highlighted that the contest is judged by another state's chapter of the Utah Public Relations Society of America, ensuring impartiality. In the crisis communication category, they entered their response to the house explosion and won the top award in the state, competing against professional consultants who specialize in PR full-time. Additionally, the city won the top category for Community Relations for their "Welcome to South Jordan, the New Home of the Bees" campaign. This campaign also earned them the Best of Show recognition, with judges noting they were only two points shy of a perfect score. She emphasized that these awards reflect the hard work and dedication of the communications team and underscored the significance of their statewide achievement.

Mayor Ramsey emphasized the significance of the recognition, noting that considering the caliber of the other finalists, winning Best of Show and top awards in the state is a major accomplishment for the city and the communications team. She highlighted that this award underscores the quality and impact of the city's campaigns compared to other professional entrants across Utah.

Assistant City Manager Don Tingey reflected that the significance of the win really hit him on the drive home. He noted that, after all the fanfare had ended, he realized not only had the city competed against top-tier entrants, but they had actually beaten them. He added the moment highlighted the team's hard work and excellence.

PIO/Communications Manager Van Cleave praised her team for their exceptional work, highlighting Tyson Cole, their graphic designer, and Joshua Timothy for their rare skill sets, calling them "unicorns." She noted that other cities have expressed interest in replicating their campaigns but lack the talent her team possesses. She also thanked the mayor for participating in the city's creative projects, including cartoons, coloring pages, and the Christmas card, and emphasized that their efforts and success help set a strong, positive reputation for South Jordan.

City Manager Dustin Lewis thanked Rachel Van Cleave and her team for their work, noting the impressive growth in the city's social media presence over the past year. He also reminded the council to mark their calendars for the upcoming Light the Night event on December 5. Details and assignments for council participation will be provided at the December 2 meeting, and he asked everyone to retrieve their coats from last year to use for the event.

Mayor Ramsey expressed appreciation for the city council and staff, highlighting the behind-the-scenes work that keeps the city running, safe, and moving forward. She acknowledged the busy season, the extra roles and duties many have taken on, and thanked everyone for going above and beyond.

Council Member Zander motioned to adjourn the November 18, 2025 City Council Meeting. Council Member Johnson seconded the motion. Vote was 4-0 unanimous in favor; Council Member Harris was absent for the vote.

ADJOURNMENT

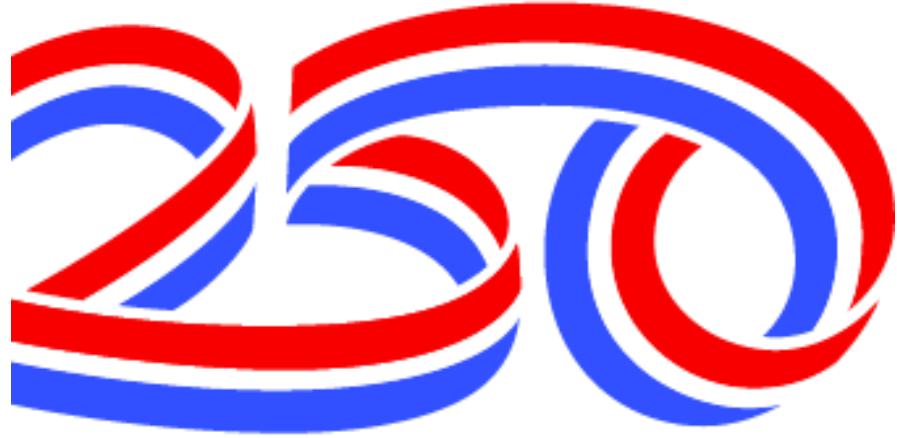
The November 18, 2025 City Council Meeting adjourned at 7:46 p.m.

This is a true and correct copy of the November 18, 2025 City Council Meeting Minutes, which were approved on January 6, 2026.



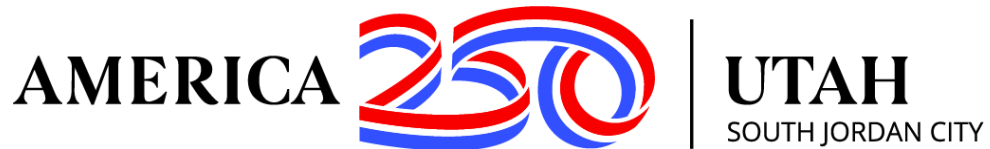
South Jordan City Recorder

AMERICA



UTAH

SOUTH JORDAN CITY



ATTACHMENT A

AMERICA



UTAH

SOUTH JORDAN CITY



Public Records, Private Lives — A Data Drama

Government Data & Records Privacy

Leadership Training: 11.05.2025

Government Data Privacy Act (GDPA)

Utah Office of Data
Privacy



SOUTH JORDAN
UTAH

Data Privacy Evolution

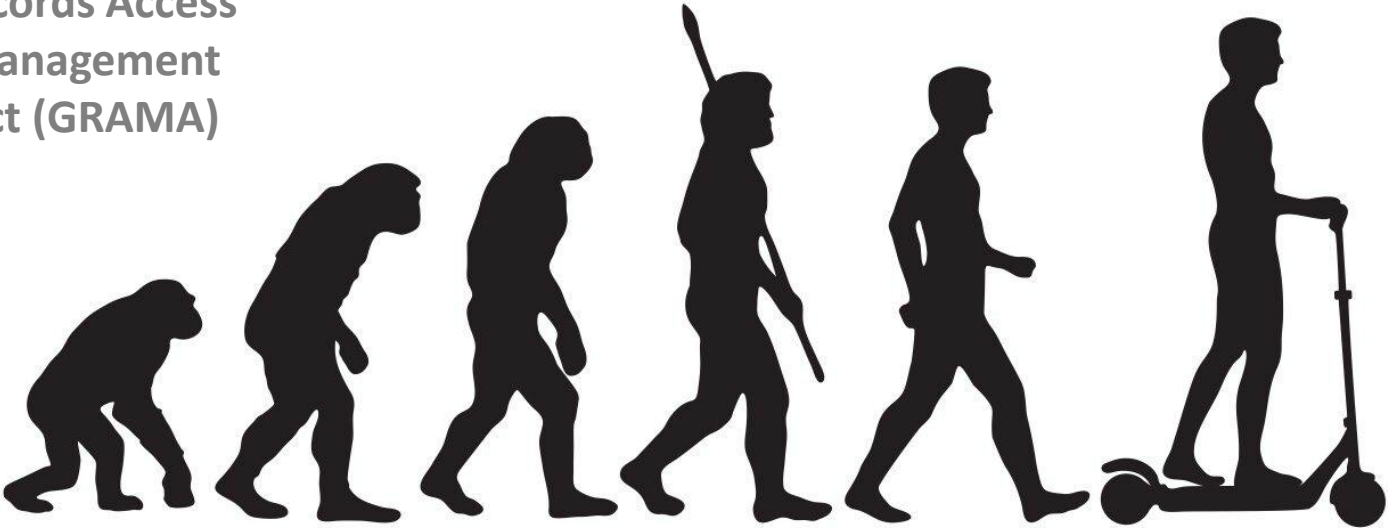


Utah Government Records Access Management Act (GRAMA)

Utah Government Data Privacy Act (GDPA)



Utah Government Records Access Management Act (GRAMA) & Utah Government Data Privacy Act (GDPA)



1991	2024	2025	2026
GRAMA	HB 491	HB 444	HB 4323

“YOU
COLLECT IT,
YOU
PROTECT
IT!”

Government Data Privacy Act (GDPA): Overview



What is Utah's Government Data Privacy Act (GDPA)?

“Utah's privacy law for **public sector organizations** that establishes requirements for *protecting personal data*. It **mandates** that *governmental entities must*:

1. *initiate a data privacy program*
2. *collect the minimum necessary data for a specific purpose*
3. *implement policies for data handling and security.*



Overview

Next Steps: Ready, Set Go!

Privacy Program Framework

Key Components:

- Privacy Practices
- Maturity Models for Practices
- Strategies

Ready: Preparation Phase

- Designate a Chief Administrative Officer (CAO)
 - Designate CAO
 - City Manager
 - Appoint records officer
 - City Recorder
 - Departments
 - Ensure annual GRAMA training
 - Initiate Privacy Awareness Training

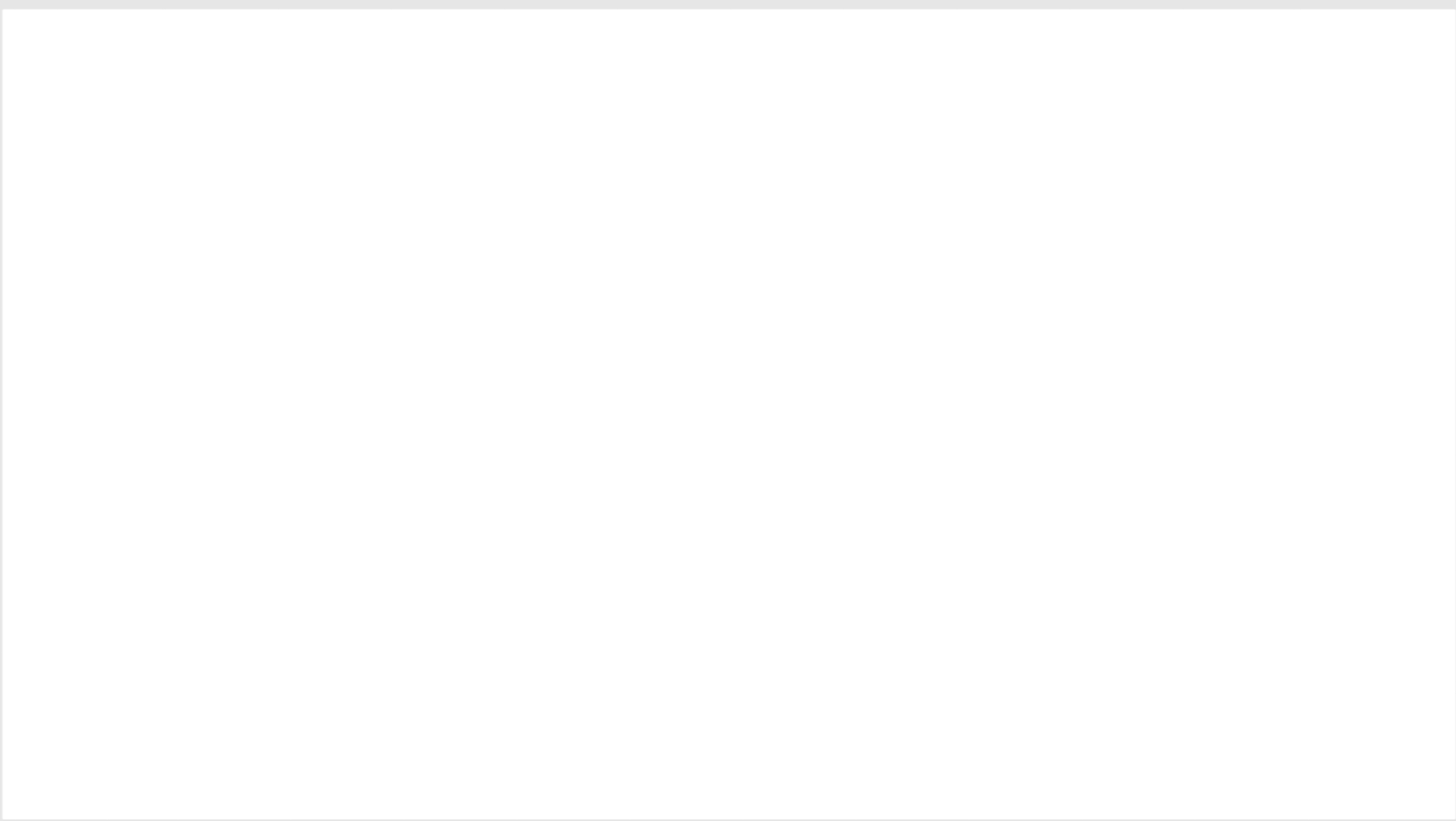
Set: Planning & Assessment Phase

- Complete Privacy Program Report
- Conduct Maturity Assessment
- Identify and Prioritize Strategies

Go: Execution and Monitoring Phase

- Implement Prioritized Strategies
- Utilize Privacy Impact Assessments (PIA)

Annual Awareness Training



City of South Jordan
Privacy Program Policy #300-03



Policy Overview

Policy Draft
City Council (11.18.2025)

Maturity Levels

1. Purpose	
2. Guiding Principles	
3. Scope	
4. Definitions	
4. Governance	
5. Record Series	
6. Awareness Training	
7. Identify	
8. Transparency	
9. Individual Requests	
10. Processing	
11. Information Security	
12. Surveillance	
13. Related Document	
14. References/Authority	

Privacy Maturity Model

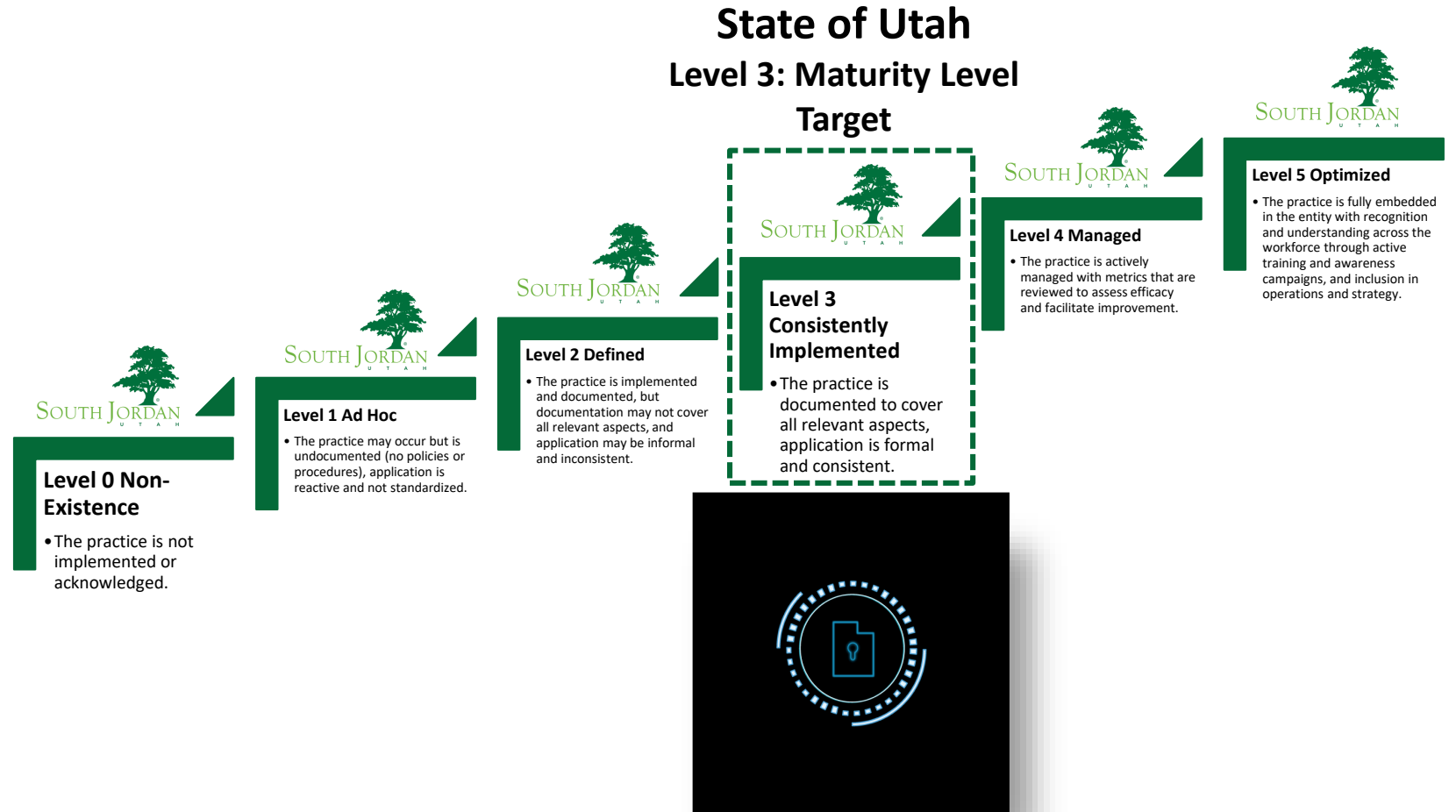
Policy Overview

Policy Draft

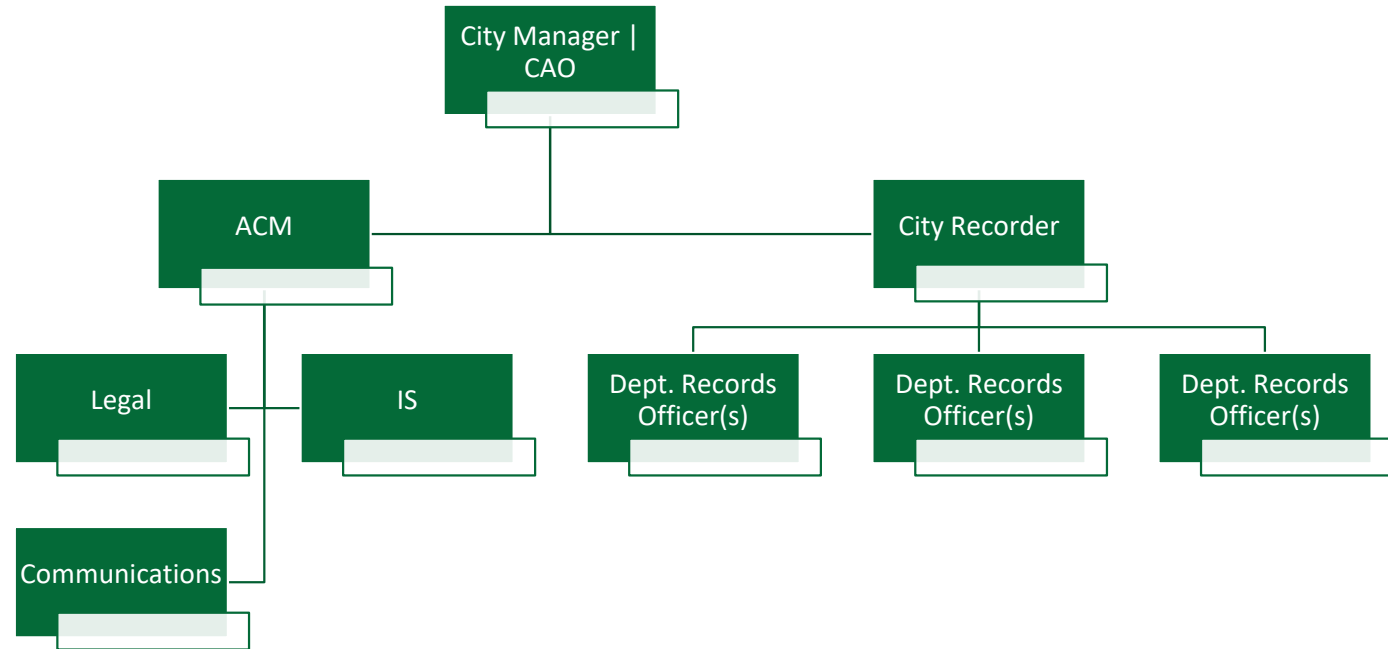
Maturity Levels

Annual Report (31 Dec.)

Completed: Strategies
New: Strategies



City of South Jordan Data & Records Privacy Committee



Next Steps:
Organization
Training
Strategies

Annual Training



Next Steps:

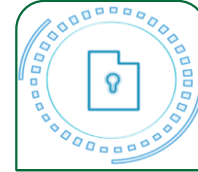
Organization
Training
Strategies

2025-26 Strategies



By 31 Dec. 2025

- **Designate CAO**
 - ✓ complete
- **Awareness training**
 - ALL employees watch video
 - ✓ complete by end of November
- **Initiate a data privacy program**
 - City Council approve policy
 - ✓ complete 18 Nov 2025
 - **Formalize Data Privacy Committee**
 - **Year 0: Required Strategies**
 - Website privacy policy
 - Privacy Notice
 - Develop strategies for 2026
 - **Complete Report for 2025**



By 31 Dec. 2026

- **Awareness training**
 - ALL employees watch video
 - ALL new employees within 30 days of hire
- **Year 1: Execution of data privacy program strategies**
 - Inventory ALL records
 - Initiate privacy notice links on all appropriate forms/records
 - Other strategies (tbd)
 - **Develop strategies for 2027**
 - 2027 strategies (tbd)
 - **Complete Report for 2026**

Next Steps:

Organization
Training
Strategies

Questions

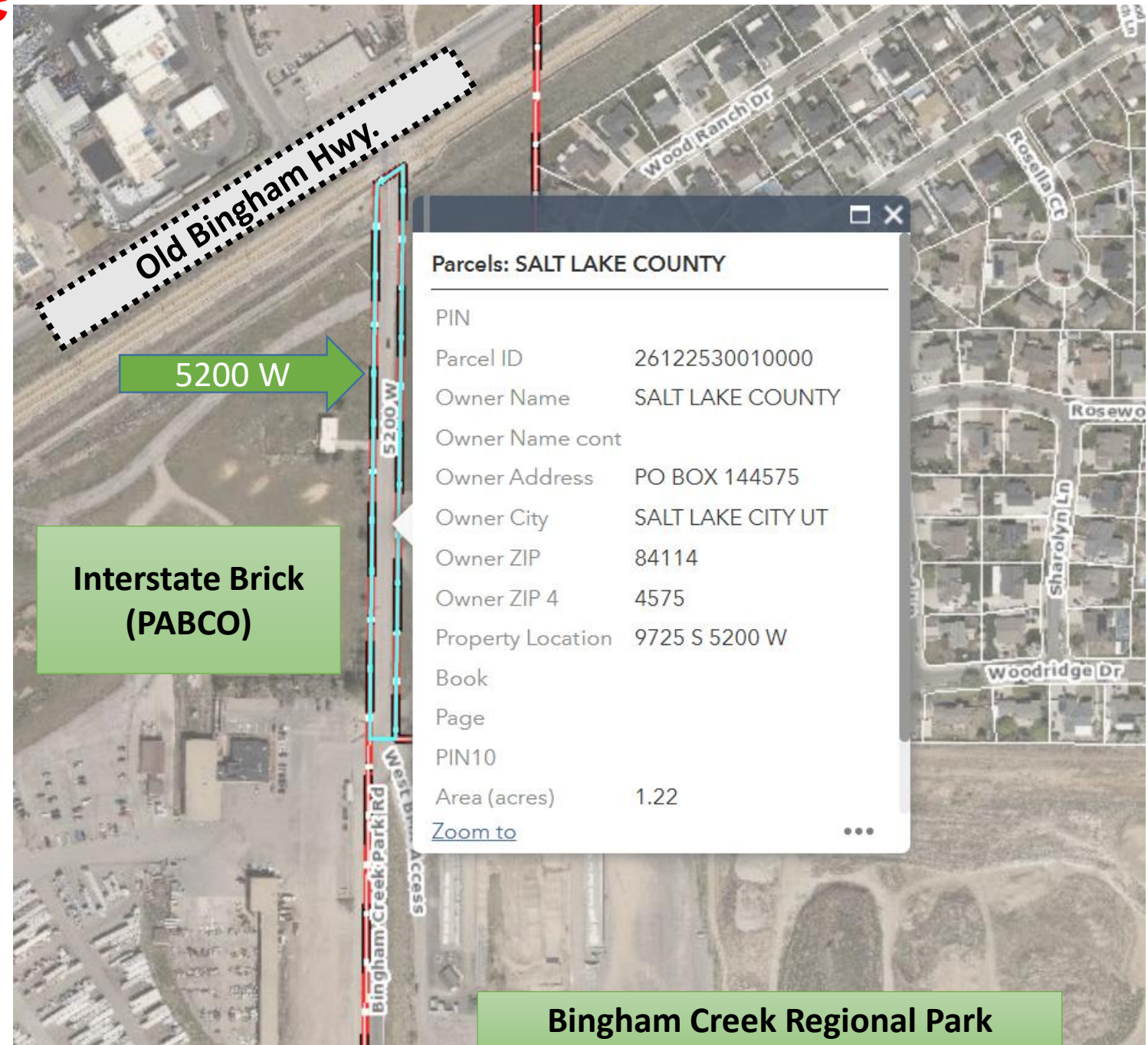


Salt Lake County owned Parcel

5200 W Right of Way

Resolution to ownership:

- SLCo owned parcel for the previous SLCo Welby Pit, SLCo Public Works
 - NOT transferred as part of Bingham Creek Regional Park
- South Jordan City receives ROW by Interlocal Agreement
- ROW added to City's B&C Road lane miles
- South Jordan City maintains ROW as part of City's road network
- 5200 W maintained as public ROW
 - From Old Bingham Hwy to
 - PABCO (Interstate Brick)
 - Bingham Creek Regional Park



ATTACHMENT D

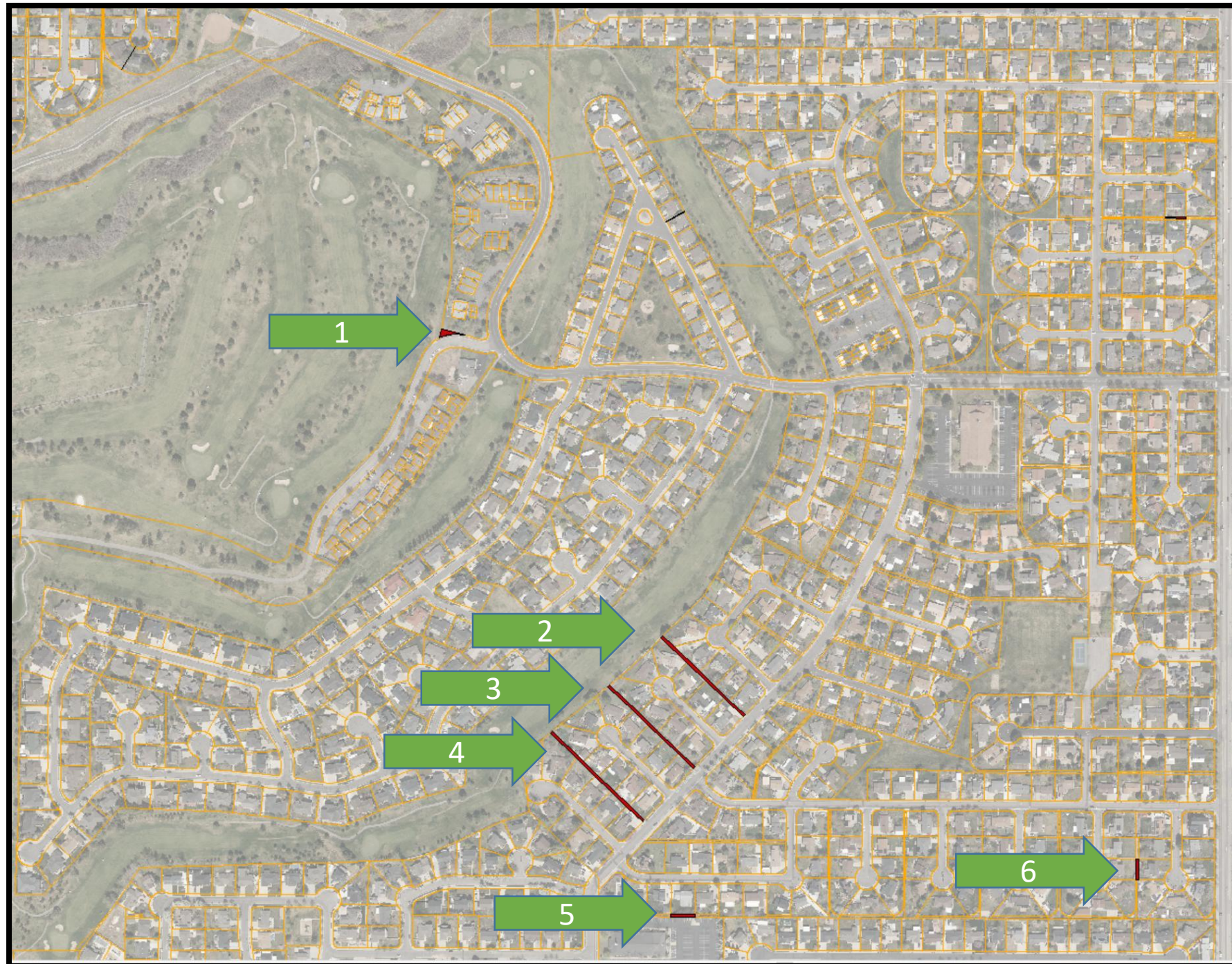
Salt Lake County owned Parcels

6 SLCo Owned Parcel

Glenmoor Area

Resolution to future ownership:

- SLCo transfer to South Jordan City by Interlocal Agreement
- South Jordan City works to transfer to the respective property owners
- ALL properties have been improved and maintained by owners.
- Similar to other properties owned by South Jordan City (previously Glenmoor Special Service District)



City Council

11.18.25





Legislative Code Updates

Ord. 2025-17

Establishes process and qualifications for “simple” boundary line adjustments



Modifies conveyance document requirements

Requires objection period for subdivision amendments

UTAH STATE LEGISLATURE Legislators Bills Code Committees Audits Budget Research and Legal

Home 2025 General Session S.B. 104

S.B. 104 Boundary Line Amendments

Bill Text	Status	Hearings/Debate
<p>Enrolled Printer Friendly</p> <p>Boundary Line Amendments</p> <p>2025 GENERAL SESSION</p> <p>STATE OF UTAH</p> <p>Chief Sponsor: Calvin R. Musselman</p> <p>House Sponsor: Paul A. Cutler</p>	<p>S.B. 104</p> <p>Bill Sponsor:</p>  <p>Sen. Musselman, Calvin R.</p> <p>Floor Sponsor:</p>  <p>Rep. Cutler, Paul A.</p> <p>Drafting Attorney: RuthAnne Oakey-Frost</p> <p>Fiscal Analyst: Andrea Wilko</p>	

LONG TITLE

General Description:
This bill modifies provisions related to boundary changes.

Highlighted Provisions:
This bill:

- modifies definitions applicable to municipal and county land use and development;
- modifies the process for proposing a boundary adjustment;
- modifies the process for creating a boundary establishment;
- modifies the process for a municipality or county to review a proposed boundary adjustment;
- modifies exemptions from plat requirements;
- modifies the process for a subdivision amendment;
- clarifies and creates recording requirements for boundary adjustments and boundary establishments; and
- makes technical and conforming changes.

Money Appropriated in this Bill:
None

Other Special Clauses:
None

Utah Code Sections Affected:
AMENDS:

- 10-9a-103, as last amended by Laws of Utah 2024, Chapter 464
- 10-9a-523, as last amended by Laws of Utah 2021, Chapter 385
- 10-9a-524, as last amended by Laws of Utah 2021, Chapter 385
- 10-9a-529, as last amended by Laws of Utah 2024, Chapter 464
- 10-9a-605, as last amended by Laws of Utah 2020, Chapter 434
- 10-9a-608, as last amended by Laws of Utah 2023, Chapter 501

Bill Tracking
[Track this](#) [My Legislation](#)

Current Version: S.B. 104 S2 Text
Amended 2/18/2025 11:02:239

Substitute #2

Enrolled (Currently Displayed)

Fiscal Note

Documents
Amended Excerpts 2/18/2025 11:02:239

Comparison to Sub #0

Comparison to Sub #1

Senate Amendment 1 (passed on floor)

House Transmittal Letter 1

Senate Transmittal Letter 1

• **Subjects (4)**

• **Sections Affected (14)**

§16.04.160 Lots and Parcels

- Establishes qualifying criteria to determine eligibility for a property line adjustment.
- Updates the required conveyance document materials needed for property line adjustment application including a conveyance of title and diagram of the proposed changes.
- Includes a requirement that approval notices have a disclaimer that any potential error is not the responsibility of the City.


§16.14 Subdivision Amendment

- Clarifies that the Planning Commission is the land use authority for subdivision amendments.
- Clarifies that applicants may petition to have their application heard by the Planning Commission within 45 days of the city receiving the petition.
- Clarifies who is noticed.
- Requires notices include a new written objection period prior to the public hearing.

§17.08 Definitions

- Clarifies the definition of a “property line adjustment” means the same thing as a “simple boundary line adjustments” under state code.

Public Noticing for Zoning Code Amendments

 **UTAH STATE LEGISLATURE**

[Legislators](#)
[Bills](#)
[Code](#)
[Committees](#)
[Audits](#)
[Budget](#)
[Research and Legal](#)

Home
2025 General Session
H.B. 368

H.B. 368 Local Land Use Amendments

Bill Text
Status
Hearings/Debate

Enrolled [Printer Friendly](#)

Local Land Use Amendments

2025 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Stephen L. Whyte

Senate Sponsor: Lincoln Fillmore

LONG TITLE


General Description:
This bill modifies provisions related to land use.

Highlighted Provisions:
This bill:

- ▶ defines terms and modifies definitions;
- ▶ clarifies and modifies statutes regarding municipal annexation and municipal boundary adjustments;
- ▶ renumbers and amends Title 10, Chapter 2, Part 4, Annexation, to Title 10, Chapter 2, Part 8, Annexation and Title 10, Chapter 2, Part 9, Municipal Boundary Adjustments;
- ▶ renumbers and amends the process by which a municipality or county conducts certain plan reviews;
- ▶ modifies notice requirements before a public hearing on a proposed land use regulation;
- ▶ provides that a municipality or county may not require a private individual or entity, including a community association or homeowners association, to permanently maintain or be responsible for a public access amenity or water utility unless certain conditions apply;
- ▶ modifies the process by which a municipality or county inspects and approves or rejects the performance of warranty work;
- ▶ modifies a municipality's or county's process in regulating landscaping;
- ▶ modifies the process for a municipality or county to allow transferable development rights;
- ▶ creates a process by which an applicant may submit an identical floor plan to a municipality for an expedited review;
- ▶ provides that a municipality or county may not require a public hearing for a request for a variance or another land use appeal;


H.B. 368

Bill Sponsor:



Rep. Whyte,
Stephen L.

Floor Sponsor:



Sen. Fillmore,
Lincoln

Drafting Attorney: RuthAnne Oakey-Frost

Fiscal Analyst: Kyra Hudson

Bill Tracking

Track this

[My Legislation](#)

Current Version: H.B. 368 S3

Text

[Substitute #3](#)

Enrolled (Currently Displayed)

Fiscal Note

Documents

[Comparison to Sub #0](#)

[Comparison to Sub #1](#)

[Comparison to Sub #2](#)

[House Transmittal Letter 1](#)

[House Transmittal Letter 2](#)

[Senate Transmittal Letter 1](#)

[Senate Transmittal Letter 2](#)

▶ Subjects (10)

▶ Sections Affected (87)

Public Notices (§17.04.060)

- Require a mailed notice when a text amendment does not qualify as “ministerial”

Questions

Enclosure: Proposed Downtown Daybreak PID NO. 1

Annexation Boundary & Initial Area

ATTACHMENT F

