

SOUTH JORDAN CITY  
CITY COUNCIL MEETING

April 1, 2025

**Present:** Mayor Dawn Ramsey, Council Member Patrick Harris, Council Member Kathie Johnson, Council Member Don Shelton, Council Member Tamara Zander, City Manager Dustin Lewis, City Attorney Ryan Loose, Fire Chief Chris Dawson, Director of Planning Steven Schaefermeyer, City Engineer Brad Klavano, Associate Director of Public Works Colby Hill, Police Chief Jeff Carr, Director of Administrative Services Melinda Seager, Director of City Commerce Brian Preece, CFO Sunil Naidu, Director of Strategy & Budget Don Tingey, Communications Manager/PIO, Rachael Van Cleave, CTO Matthew Davis, Senior Systems Administrator Phill Brown, GIS Coordinator Matt Jarman, City Recorder Anna Crookston, Special Events Planning Commissioner Laurel Bevans, Special Events Supervisor Natalie Domino, Park & Rec Administrative Assistant Kaitlin Youd

**Absent:** Council Member Jason McGuire

**Others:** Robin Pierce, Sadie Henderson, Tim Hansen, Midge Treglown, Karissa Guthrie, Megan Zollinger, McKell Christensen, Representative Doug Fiefia, Representative Jordan Teuscher, Representative Tracy Miller, Representative Steve Eliason, Salt Lake County Clerk Lannie Chapman, Brandan Veihl, evanmullaly, Bob, Carissa Guthrie

6:38 P.M.  
REGULAR MEETING

**A. Welcome, Roll Call, and Introduction - *By Mayor, Dawn R. Ramsey***

Mayor Ramsey welcomed everyone present and introduced the meeting.

**B. Invocation – *By Director Council Member, Kathie Johnson***

Council Member Johnson offered the invocation.

**C. Pledge of Allegiance – *By Director of City Commerce, Brian Preece***

Director Preece led the audience in the Pledge of Allegiance.

**D. Recognition of Legislators – *By Mayor Dawn R. Ramsey***

Mayor Ramsey acknowledged and thanked the state legislators who represent South Jordan, recognizing their hard work during the recently concluded legislative session. She expressed appreciation for their ongoing efforts on behalf of the city and the state, noting that the work

continues beyond the session. Mayor Ramsey invited Representatives Doug Fiefia, Jordan Teuscher, Tracy Miller, Steve Eliason, and noting Senator Lincoln Fillmore's absence, to come forward and receive a small gift from the city as a token of gratitude, emphasizing the importance of their collaboration and shared commitment to residents.

#### **E. Minute Approval:**

##### **E.1. March 18, 2025 City Council Meeting**

Council Member Don Shelton noted an amendment previously emailed, amending page 5 changing “general board” to “governing board”.

**Council Member Shelton motioned to approve the March 18, 2025 City Council Meeting as amended. Council Member Harris seconded the motion; vote was 4-0, unanimous in favor. Council Member McGuire was absent from the vote.**

#### **F. Mayor and Council Reports**

##### **Council Member Harris**

- Attended a legislative update after the session ended. Praised South Jordan’s legislators for being responsive and effective. Acknowledged city staff who engaged with lawmakers during the session.
- Participated in the TRAX station groundbreaking event. Highlighted as a major milestone for South Jordan. Celebrated event included the Mayor arriving on a train and “the big Bumblebee.” Noted the station's strategic location near the new Bees Stadium, opening April 8. Emphasized the project’s importance in reducing traffic, which was the top concern in the recent resident survey.
- Attended the Jordan Basin Sewer Board meeting. Reported that all sewer operations are functioning well.

##### **Council Member Don Shelton**

- Met with the Jordan River Commission Executive Director. Reviewed upcoming business and prepared for the Governing Board meeting scheduled for Thursday.
- Attended the legislative roundup event. Found it informative and helpful.
- Participated in the TRAX station opening near the Bees Stadium. Complimented the Mayor’s strong representation of the city.
- Attended the Senior Advisory Committee meeting. Noted continued interest in the status of a new senior center. Reported a high volume of activities and engagement for seniors happening.

##### **Council Member Tamara Zander**

- Family trip to Washington, D.C. visiting daughter interning for Congressman Blake Moore. Toured the White House and saw Marine One land. Received a private tour of the U.S. Capitol led by her daughter. Gained rare access to the Lincoln Room and signed inside the hidden stairwell. Took part in a Capitol Dome Tour, including access to the top exterior near Lady Liberty statue.

**Mayor Dawn Ramsey**

- Met with Congressman Burgess Owens. Productive visit discussing South Jordan's interests at the federal level.
- Attended “Transit Fresh Look” regional meeting. Collaborating with 12 communities to create a unified transit expansion vision. South Jordan is currently the end of the TRAX red line; focus is on southwest Salt Lake and northwest Utah counties. Only two meetings remain; final routes will be submitted to the Wasatch Front Regional Council plan.
- Spent a day presenting Outstanding Educator of the Year awards. Visited Jordan School District teachers, including five awardees in South Jordan. Highlighted as one of her favorite events of the year. Upcoming banquet will be hosted in the new stadium’s conference space.
- Attended South Valley Chamber Women in Business event. Monthly speaker series and networking, this time hosted by Riverton City.
- Attended the TRAX grand opening celebration. Marked the milestone alongside UTA, UDOT, and regional partners. Shared hope that more TRAX stations will open across the valley in coming decades.
- Attended South Jordan Elementary Wonka Jr. production. Applauded the over 1,500 volunteer hours from parents and teachers. Noted the performance was very well done.
- Hosted Ogden City’s Mayor and Deputy Mayor for a tour. Showcased South Jordan’s growth and development. Discussed similarities and differences between the two cities and shared strategies.
- Attended Wasatch Front Regional Council meeting. Reviewed potential funding opportunities relevant to city projects.
- Met with several residents and business owners. Noting a meeting with Council Member Johnson and a business owner exploring expansion in South Jordan. Emphasized the importance of being accessible and responsive to local concerns.

**G. Public Comment**

Mayor Ramsey opened the public comment portion of the meeting.

**Robin Pierce (Resident)** – We need a dog park in South Jordan. I bring my dog to the Herriman dog park and the Sandy dog park. We've also been to the West Jordan dog park. I sent a letter to the board of the Bingham Creek Regional Park, and Mr. Don Tingey replied to me. He let me know that a dog park is on the master plan for the park, but there hasn't been any serious start to it. He said its part of Phase B, but they don't have a timeline yet for when Phase B would begin. I'd just like to push for a dog park because we're 90,000 people and growing, we're a pretty big town in the valley. Herriman is smaller than us, and they have a dog park. Sandy has a dog park. I just thought it might be nice if we had one, too. I feel like Bingham Creek Regional Park is huge and maybe underutilized. People do take their dogs there, but I don't take mine because I prefer to have my dog in a designated, fenced area. I feel more comfortable in a fenced space than just out in the open. She noted Mr. Tingey said fundraising and donations have been approved, but nothing has been initiated yet. I just want to know, if there's something on the books, hoping it's not 10 years out.

Mayor Ramsey noted this is a conversation we've been having. There are a lot of people who agree with you and think it would be great to have a dog park in the city. The challenge, as always, is funding. That said, we are actively discussing it and looking for solutions, ways we could potentially create a plan to make it happen.

Ms. Pierce added people would definitely be willing to donate, maybe cover the cost of a bench or contribute through engraved pavers. I really think people would get involved, because so many residents here have dogs.

Mayor Ramsey closed the public comment portion of the meeting.

#### **H. Presentation Items:**

- H.1. Recognition of Special Events Professional Award – Utah Recreation & Parks Association (URPA) Award presented to Natalie Domino. *(By URPA Assistant Executive Director, McKell Christensen)*

McKell Christensen from the Utah Recreation and Parks Association addressed the council, thanking Mayor Ramsey and the council for their time. She shared that the association represents approximately 1,900 members across the state in parks, recreation, special events, and aging services. She praised South Jordan's Parks and Recreation team for their dedication and leadership in the field. She acknowledged specific staff members, including Janelle Payne for her leadership roles, Colby Hill for delivering a highly rated workshop, Jason Miller for his new position on the board, and Kaitlin Youd for her recent appointment as the Wasatch region representative. Ms. Christensen highlighted the importance of the Parks and Recreation department in fostering community connections and commended the council for their support in helping make these programs successful. She then introduced the recognition of Natalie Domino as the Outstanding Special Events Professional of the Year, commending Natalie Domino for her outstanding contributions to the field and the city of South Jordan. She highlighted her ability to transform community engagement through innovative and inclusive programming. She continues to elevate events in South Jordan and sets a high standard for the state of Utah, ensuring that the events are dynamic, accessible, and reflective of the community's diverse needs. She shared her personal experience working with Ms. Domino on the URPA board for the past two years, emphasizing the "pizzazz" and "glitter" she brings to everything she does.

- H.2. Proclamation in recognition of Arbor Day, April 25, 2025. *(By Mayor, Dawn R. Ramsey)*

Mayor Ramsey read the Proclamation regarding Arbor Day 2025.

#### **I. Action Item:**

- I.1. Resolution R2025-19, Authorizing Mayor Dawn R. Ramsey to enter into an Interlocal Cooperation Agreement with Salt Lake County for services of the Salt Lake County Elections Division during the 2025 Primary and General Municipal Elections. *(By City Recorder, Anna Crookston)*

City Recorder Anna Crookston presented Resolution 2025-19, which authorizes the Mayor to sign an interlocal agreement with the Salt Lake County Elections Division for conducting the 2025 municipal elections. She explained that, as in previous odd years, the city has contracted with the county to manage elections. The scope of work, detailed on page 27 of the packet, outlines the services the county will provide. She noted that there has been a price increase, which was discussed during the study session prior to the meeting. She referred to a redlined version of the agreement included in the packet

Salt Lake County Clerk Lanny Chapman, expressed her honor in serving the county and emphasized the department's commitment to assisting municipalities and service districts during odd-numbered years, which include city and service district elections. She mentioned recent efforts to increase transparency regarding pricing, ensuring that tax dollars are being spent responsibly. She highlighted the importance of fiscal responsibility in light of legislative changes, inflation, and other factors influencing pricing.

**Council Member Zander motioned to approve Resolution R2025-19, Authorizing Mayor Dawn R. Ramsey to enter into an Interlocal Cooperation Agreement with Salt Lake County for services of the Salt Lake County Elections Division during the 2025 Primary and General Municipal Elections. Council Member Johnson seconded the motion.**

Council Member Shelton noted that all of his questions and concerns had been addressed during the work session prior to the meeting. He encouraged anyone interested to check the public meeting records, which will be available.

Council Member Zander expressed appreciation to Recorder Crookston for the transparency and efforts in working with the county to clarify the allocation of funds. She emphasized the importance of transparency regarding taxpayer money and thanked both her and the county for being attentive to this matter. She noted that ensuring constituents feel their tax dollars are being protected is a priority.

#### **Roll Call Vote**

**Council Member Zander - Yes**

**Council Member Johnson - Yes**

**Council Member Harris - Yes**

**Council Member Shelton - Yes**

**Council Member McGuire – Absent**

**The motion passed with a vote of 4-0. Council Member McGuire absent from the vote.**

#### **J. Public Hearing Item:**

- J.1. Resolution R2025-11, Approving the use of Community Development Block Grant (CDBG) funds and authorizing the City to enter into a Grant Agreement for the use of CDBG funds. *(By Senior Accountant, Reid Sanderson)*

Senior Accountant Reid Sanderson reviewed prepared presentation (Attachment A), noting Community Development Block Grant (CDBG) funds are administered by the U.S. Department of Housing and Urban Development (HUD) and must benefit low- and moderate-income residents. The city has identified areas eligible for these funds, and a survey was distributed to these areas to gather community input on needs. The survey received 542 total responses, with 399 responses from direct invites and 143 from social media and newsletters. The main concerns identified were street improvements, park and recreational facilities, sidewalk improvements, and tree planting. The goals for the 2025-2029 Consolidated Plan were determined based on the survey responses and included correcting accessibility deficiencies, maintaining existing housing, improving neighborhoods, and supporting services for vulnerable populations. Nine applications were received for the 2025-2026 funding year, requesting a total of \$339,000, while the estimated available funds are around \$220,000. A committee of seven members reviews the applications using a scoring process based on various criteria, including organizational capacity, project magnitude, effective use of CDBG funding, eligibility, and performance toward the plan's goals. For the 2025-2026 Annual Action Plan, the primary goals are to correct accessibility deficiencies, support vulnerable populations, and maintain existing housing. If the final grant amount is lower than estimated, activities will be adjusted proportionally. The public comment period for the plan will close on April 17, 2025. The next steps for the CDBG program include receiving adjusted funding allocations by mid-July based on final amounts. Comments, signed forms, and final allocations from the Annual Action Plan and Consolidated Plan will be submitted to the county, which will forward them to HUD. Environmental reviews and sub-recipient agreements will be prepared. Once HUD approves the plans and finalizes agreements, it will begin accepting invoices and reports, which typically starts around July 1, though delays are anticipated again this year. The presentation (Attachment A) also included a list of current providers for the program.

Mayor Ramsey opened the public hearing portion of the meeting.

**Carissa Guthris (The Road Home)** - Thanked the City Council for considering their request for funding. She acknowledged that they were not granted funds this year but expressed gratitude for the partnership and the opportunity to serve South Jordan residents. The Road Home provides emergency shelter to approximately 1,000 individuals each night, including around 300 individuals from their family resource center in Midvale. She expressed appreciation for the awarded partners and indicated that The Road Home would be grateful to be considered for funding if additional funds become available.

**Brandon Veihl (Grants Manager for South Valley Services)** - Thanked the City Council for the opportunity to apply for CDBG funds and for the funding recommendation they received. He provided an overview of South Valley Services, which is a domestic violence crisis shelter and supportive service center serving victims across Utah, with a focus on Salt Lake County. In the last fiscal year, the organization served 3,809 clients, providing over 19,000 services across various programs such as case management, victim advocacy, financial education, emergency shelter, clinical services, and housing support. He highlighted specific statistics, including answering 5,538 emergency helpline calls, providing 520 clients with shelter, and offering 2,065 hours of case management. He also mentioned their educational efforts, reaching 6,800

community members through 276 events. He expressed gratitude for the continued partnership and support from the City Council.

Mayor Ramsey closed the public hearing portion of the meeting.

Accountant Sanderson addressed the council's questions (Attachment B), explaining that the city previously contributed to the ASSIST program but stopped funding it in recent years. This change occurred after discussions to use part of RDA funding for similar programs, which led to a shift away from the CDBG program funding such services. RDA funds, however, have since been allocated to other projects. The city is now attempting to reintegrate funding for these programs through CDBG funding. Regarding the comparison between Habitat for Humanity and ASSIST, he clarified that Habitat for Humanity offers similar services, specifically addressing accessibility concerns within homes. While the two programs have some overlap in their objectives, there are some differences in their operations. The rationale for shifting focus to Habitat for Humanity was not to determine which provider is "better," but rather to align the city's funding strategy with the services needed. The rationale for changing from the ASSIST to Habitat for Humanity was that the city reached out to ASSIST this year, inviting them to apply for funding, but ASSIST did not submit an application. Habitat for Humanity, however, did apply and met the need for a program addressing accessibility concerns, which was a significant priority identified through community surveys. The city decided to establish a relationship with Habitat for Humanity to better address those concerns and support accessibility projects. Regarding the Community Health Center, its closest location to South Jordan is in Midvale, though it operates additional locations throughout the valley. When asked if any grantees are located within South Jordan, it was noted that the only program physically based in South Jordan is the ADA ramp program. Other grantees, like the English Skills Learning Center, were not selected this year due to their limited connection to the city and the scoring results from the committee and survey feedback. For Habitat for Humanity, any funding provided by the city will be used primarily for South Jordan residents. The organization is required to report on the number of South Jordan residents served, and this data is reviewed quarterly to ensure the funds are appropriately allocated. When asked about Low and Moderate Area (LMA) eligibility, it was explained that South Jordan City received a special exception from HUD for 25.4%. LMA areas are those deemed eligible for CDBG funding based on income criteria set by HUD. The city has mapped these areas, and the Glenmore area is not included in the LMA-eligible areas.

Mayor Ramsey inquired about the 25% exception, asking for further clarification on how that percentage is determined and the criteria used to qualify areas for Low and Moderate Income (LMI) eligibility.

Accountant Sanderson explained that the Low and Moderate Income (LMI) eligibility map is based on data from the 2020 U.S. Census. The map reflects updated income information by census tract, with darker shaded areas indicating those that exceed the 25.4% LMI threshold required for CDBG funding eligibility. He noted that the most recent update increased the number of qualifying areas in South Jordan from approximately six or seven tracts last year to ten this year. He acknowledged that changes in eligibility occurred between the previous and current data sets, including the Glenmoor area. While part of Glenmoor qualified under the

previous 2010 census-based map, it is no longer eligible under the updated 2020 data. This shift reflects changes in income demographics over the decade.

Council Member Zander asked for clarification on how eligibility is determined for LMI areas. Accountant Sanderson responded that the identification is based on household income, not housing costs. Specifically, the U.S. Department of HUD uses census tract-level income data to determine what percentage of residents in a given area fall below the LMI threshold. If 25.4% or more of households in a tract earn below HUD's defined LMI income limits, that area qualifies for CDBG funding under South Jordan's exception criteria.

Council Member Zander asked for clarification on the process, specifically whether the U.S. Census Bureau collects and calculates the income data and then provides it to HUD, or if HUD does its own analysis to determine the LMI eligibility areas. Accountant Sanderson clarified that the 25.4% threshold is a special exception granted by HUD to South Jordan City due to its relatively low proportion of LMI areas. Normally, for an area to qualify for CDBG funding, at least 51% of households must meet LMI criteria. However, because South Jordan lacks a sufficient number of neighborhoods that meet that standard, HUD has lowered the required threshold to 25.4% for the city, allowing more areas to be eligible for funding. This exception is reviewed and adjusted annually by HUD based on updated demographic and income data.

Council Member Johnson inquired whether the sidewalk repairs, conducted annually, are concentrated solely within the LMI eligible areas, as defined by HUD guidelines for CDBG funding. Accountant Sanderson clarified that sidewalk repairs, particularly those improving wheelchair accessibility, are not limited to LMI-eligible areas. These improvements can occur throughout the city because they serve broader public needs, such as access to grocery stores and public buildings, which aligns with HUD's criteria for ADA-related infrastructure enhancements.

Council Member Johnson asked about the significance of the LMI-designated areas and what limitations they place on the use of funding. Accountant Sanderson clarified that the current funding primarily supports the ADA ramp program, which can be applied citywide since accessibility improvements benefit people across the city, not just in specific areas. However, if future projects were focused on things like park development or tree planting, they would need to be concentrated within the LMI-designated areas to comply with CDBG funding requirements. The ADA program offers more flexibility in terms of location since it serves the broader public need for accessibility.

Council Member Shelton asked for clarification, stating that it sounds like the map is primarily used to calculate funding from HUD. Accountant Sanderson clarified that the map is used by HUD to justify how many low, moderate income areas are eligible, which in turn affects the amount of funding the city receives. He noted that South Jordan is among the lowest in terms of funding from HUD, ranking fourth or fifth lowest in their seven-state area, which means their funding is limited.

Council Member Shelton inquired whether a family or individual who is low or moderate income and applies for assistance, such as a wheelchair ramp through Habitat for Humanity, would need to live within a designated low or moderate income area. He clarified that they would not need to



reside in one of those areas but would need to justify the assistance request based on their household income. Accountant Sanderson clarified that individuals applying for assistance, such as a wheelchair ramp through Habitat for Humanity, would need to work with Habitat for Humanity to confirm that they meet the low-income criteria. However, the map pertains only to city-specific projects. Service providers, like Habitat for Humanity, can assist any resident within the city, as long as the individual qualifies based on low or moderate income guidelines, regardless of whether they live in one of the designated areas.

Council Member Shelton inquired if a park could be built using these funds, with the clarification that it would need to be located within one of the designated low and moderate-income areas to qualify for funding.

Accountant Sanderson explained that if a park were to be located outside of one of the low and moderate-income areas, the city would need to justify to HUD that a substantial number of low and moderate-income residents from other areas would utilize the park.

Mayor Ramsey asked about the number of ADA accessibility cutouts that could be completed with the \$116,000 allocated for sidewalk projects and accessibility. City Engineer Brad Klavano stated that last year, the cost for each ADA ramp was approximately \$3,200 to \$3,400, with previous years' costs reaching around \$6,000 per ramp. Given this, if you divide the allocated \$116,000 by the current cost range it will estimate how many ramps could be completed.

Mayor Ramsey expressed some thoughts about the census calculations, noting that some areas labeled as low to moderate income on the map don't appear to meet that standard by most measures. However, she acknowledged and appreciated HUD's support in working with the city. She also recognized the importance of the city's efforts to help those in need and appreciated that the map accurately reflected the city's boundaries. Accountant Sanderson said the map was primarily intended to give an overview of the low to moderate income areas that technically qualify for funding. However, for the current projects the city is working on, such as the ADA accessibility improvements, the city is not strictly tied to these specific areas. The focus is more on ensuring the projects benefit low to moderate income residents, regardless of their exact location within the city.

Council Member Harris inquired about the possibility of allocating an additional \$5,000 to The Road Home, after hearing their presentation. He suggested pulling funds from other entities to make this allocation possible and asked for the council's input on whether there is support for this adjustment.

Council Member Zander expressed support for Council Member Harris's suggestion, mentioning that she had similar thoughts. She appreciated the representative from The Road Home, especially as she is a resident of South Jordan. She voiced his desire to find funds to support The Road Home, asking whether there is flexibility to do so.

Accountant Sanderson clarified that any additional funding for The Road Home would need to come from the public service allocation, as the city is limited to using 15% of the total CDBG funds for public services.

Council Member Harris suggested adjusting the allocations to reduce funding for South Valley Services, Community Health Center, and Legal Aid Center each, to allocate \$5,000 to The Road Home.

Mayor Ramsey expressed support for reallocating \$5,000 to The Road Home, acknowledging the importance of supporting the organization. She mentioned that while \$5,000 may seem like a small amount, it aligns with what the city can do, and she is in favor of including this adjustment in the motion to approve.

**Council Member Harris motioned to approve Resolution R2025-11, Approving the use of Community Development Block Grant (CDBG) funds and authorizing the City to enter into a Grant Agreement for the use of CDBG funds with an amendment to include \$5,000 allocated to the Road Home. Council Member Zander seconded the motion.**

**Roll Call Vote**

**Council Member Harris - Yes**

**Council Member Zander - Yes**

**Council Member Johnson - Yes**

**Council Member Shelton - Yes**

**Council Member McGuire – Absent**

**The motion passed with a vote of 4-0. Council Member McGuire absent from the vote.**

Mayor Ramsey thanked everyone for their efforts, expressing gratitude for the presentation and the work put into the allocations. She also acknowledged and appreciated the partners who serve vulnerable populations, including those from South Jordan and beyond.

**K. Staff Reports and Calendaring Items**

Director of Recreation Janell Payne announced the upcoming Spring Spectacular event this Saturday at the softball complex at City Park from 9:00 to 11:00 a.m., with the candy scramble starting promptly at 10:00 a.m. She also mentioned that registration for the Earth Day races on April 19 is filling up quickly, encouraging participants to register as soon as possible.

City Manager Dustin Lewis shared plans to preload all of this year's race dates onto the council's calendar, allowing council members to look ahead and plan for training if they wish. He also mentioned that a neighboring city had reached out with an invitation to participate in their race, and in return, South Jordan has extended an invitation for them to join the upcoming Glow Run later this year.

Mayor Ramsey reminded the council about the Interfaith Council Easter event on April 14 at America First Field, with free tickets available for all council members. She mentioned that the tickets are electronic and that they will coordinate how to distribute them. Additionally, she reminded the council of the meeting on April 8, where council members are encouraged to wear jerseys, and that custom jerseys will be made for them.

**Council Member Johnson motioned to recess the City Council Meeting and move to City Council Executive Closed Session to discuss the purchase, exchange, or lease of real property. Council Member Zander seconded the motion; vote was 4-0 unanimous in favor. Council Member McGuire absent from the vote.**

*RECESS CITY COUNCIL MEETING AND MOVE TO EXECUTIVE CLOSED SESSION*

**L. Executive Closed Session: 8:15 p.m.**

L.1. Discussion of the purchase, exchange, or lease of real property.

**Council Member Harris motioned to adjourn the City Council Executive Closed Session and move to item L.2 to discuss the character, professional competence, physical or mental health of an individual. Council Member Zander seconded the motion; vote was 4-0 unanimous in favor. Council Member McGuire was absent from the vote.**

L.2. Discuss the character, professional competence, physical or mental health of an individual.

*ADJOURN EXECUTIVE CLOSED SESSION AND RETURN TO CITY COUNCIL MEETING*


**Council Member Zander motioned to adjourn the City Council Executive Closed Session and move back to the City Council Meeting. Council Member Harris seconded the motion; vote was 4-0 unanimous in favor. Council Member McGuire was absent from the vote.**

**Council Member Zander motioned to adjourn the April 1, 2025 City Council Meeting. Council Member Shelton seconded the motion. Vote was 4-0, unanimous in favor. Council Member McGuire absent from the vote.**

**ADJOURNMENT**

The April 1, 2025 City Council Meeting adjourned at 9:28 p.m.

**This is a true and correct copy of the April 1, 2025 City Council Meeting Minutes, which were approved on May 6, 2025.**



**South Jordan City Recorder**

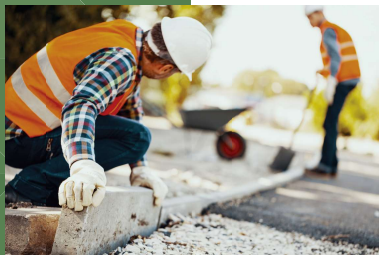
ATTACHMENT A

# 2025-2029 Consolidated Plan & 2025-2026 Annual Action Plan

## Community Development Block Grant

April 1, 2025

Reid Sanderson, Senior Accountant/CDBG Coordinator



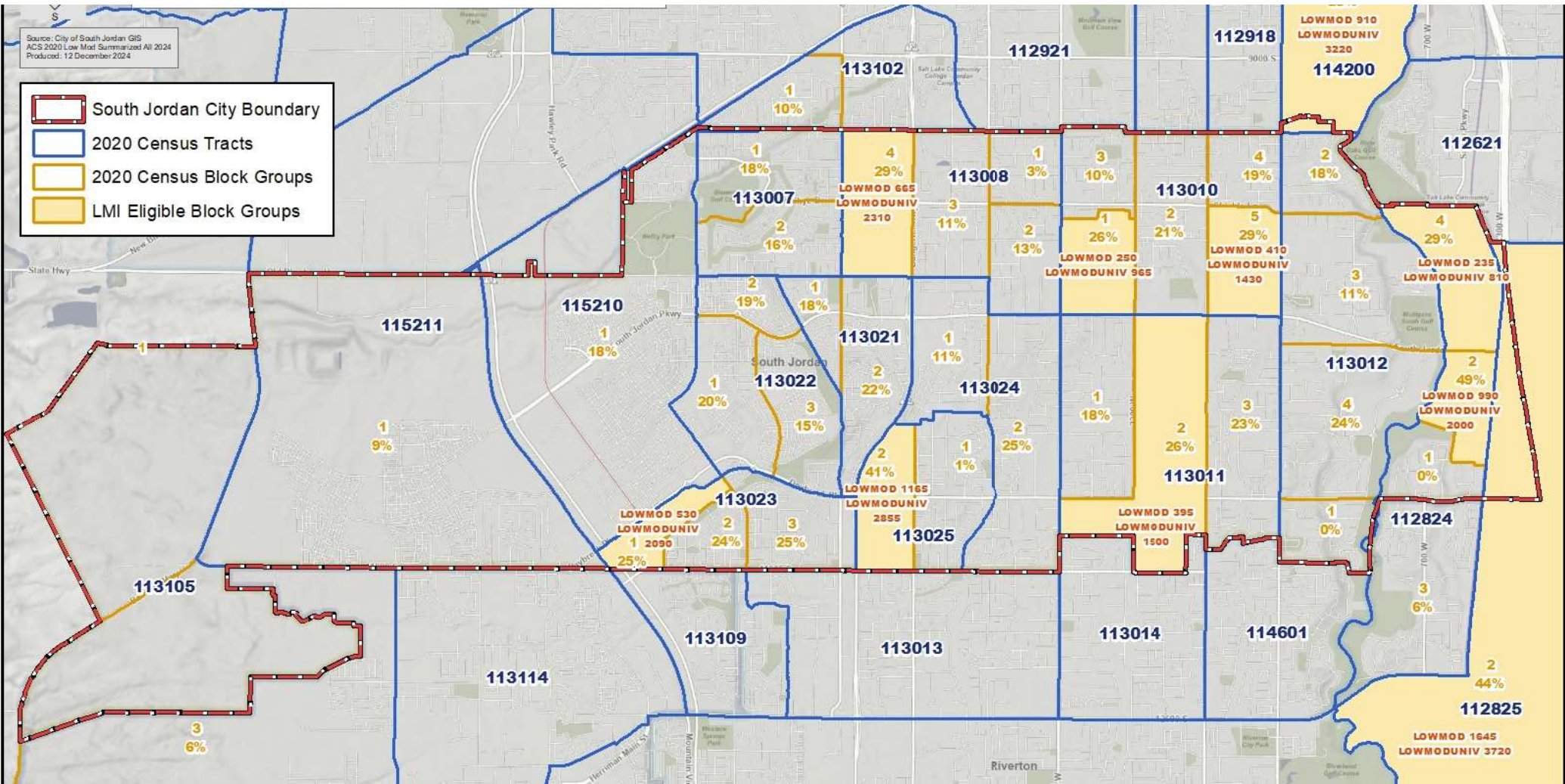
# What are CDBG Funds?

- CDBG = Community Development Block Grant
- Administered by the United States Department of Housing and Urban Development (HUD)
- Must be used for eligible CDBG activities that benefit low- and moderate-income persons

**"To develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons."**



# LMI Eligible Areas (Area Exception 25.40% or higher)



# 2025 Community Needs Survey

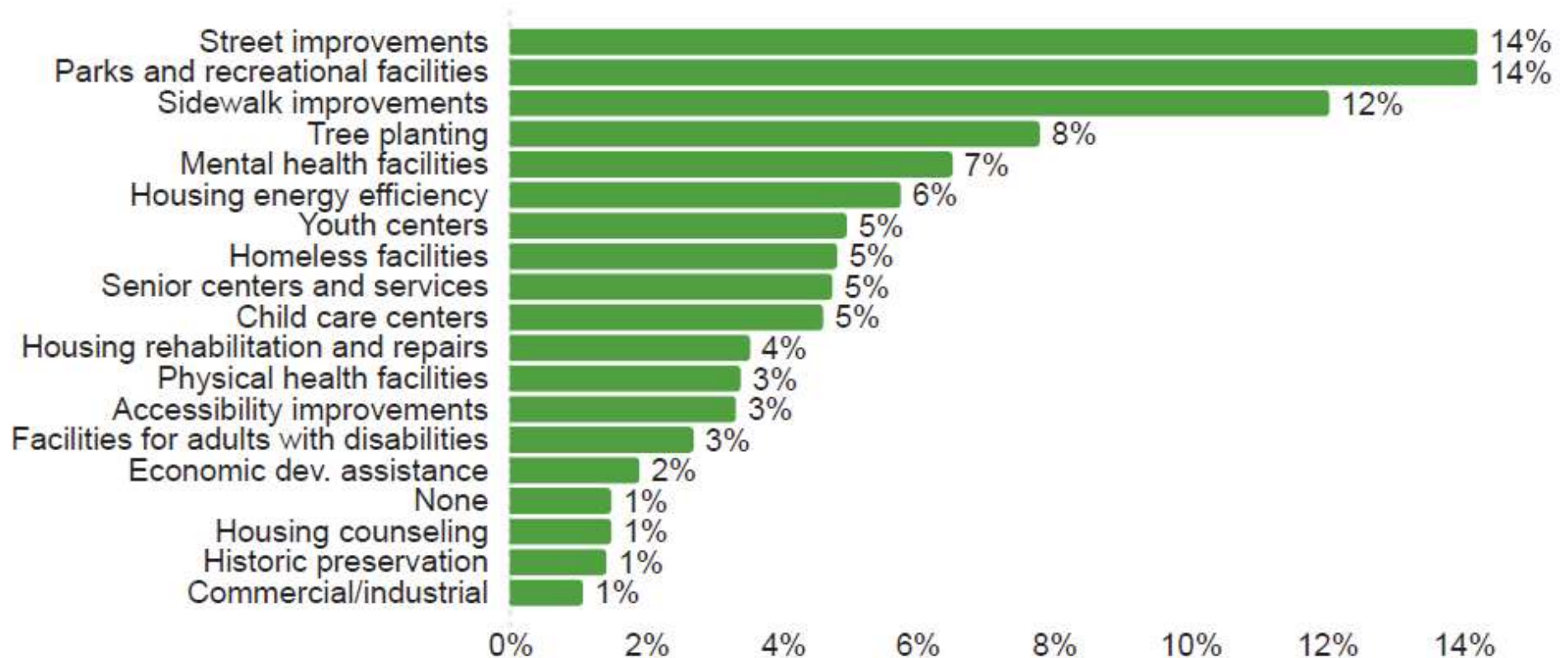
## Survey Distribution

- February 2/19/2025 - 02/27/2025
- Sent by direct email to LMI area residents
- Available to all residents via social media and newsletter link
- 1,924 direct email invites sent with 399 responses
- Open link obtained 143 responses

## *Which of these projects are the most needed in your community?*

This same question was asked in the 2020 survey. The top four categories remain about the same as in 2020.

543 Responses





# 2025-2029 Consolidated Plan Goals

- Correct accessibility deficiencies
- Maintain existing housing
- Provide improvements in deficient neighborhoods
- Support services for vulnerable populations

# Committee Scoring Process

## Committee Members

- Planning
- Engineering
- Finance
- Senior Services
- City Manager's Office
- Parks

The ZoomGrants logo is displayed within an orange rectangular box. The word "ZOOMGRANTS" is written in a white, bold, sans-serif font. The "O"s in "ZOOM" are stylized with circular arrows around them, suggesting a digital or online platform.

9 Applications Received  
\$339,000 Requested  
\$220,000 Available



# Scoring Criteria

Weight shown in parentheses

- Organization
  - Capacity (1)
  - Well-established? (1)
- Project
  - Magnitude of people served (2)
  - Effective use of CDBG funds (1)
- Eligibility
  - Serves low- and moderate-income residents (2)
- Performance
  - Advances the 2025 Consolidated Plan goals (1)
  - Clearly advances national objectives and outcomes (1)
  - Likely to be completed in a timely manner (1)
- Activity Eligibility
  - Is it allowed by HUD?



# 2025-2026 AAP Goals

- **Correct accessibility deficiencies**

ADA Ramps (Goal 200 persons assisted)

- **Support services for vulnerable populations**

South Valley Sanctuary, Community Health Centers, Legal Aid Society  
(Goal 1850 persons assisted, 4 persons assisted overnight shelter)

- **Maintain existing housing**

Habitat for Humanity (3 Housing Units)

# PROPOSED ALLOCATIONS

PUBLIC SERVICES		15% CAP \$33,000
	\$13,000	SOUTH VALLEY SANCTUARY
	\$10,000	COMMUNITY HEALTH CENTERS
	\$10,000	LEGAL AID SOCIETY
HARD COSTS		NO CAP
	\$116,526	ADA RAMPS
	\$113,000	NEW PY25
	\$3,526	AMENDED FUNDING PY20
	\$30,000	HABITAT FOR HUMANITY
ADMIN & PLANNING		20% CAP \$44,000
	\$22,000	PROGRAM ADMIN
	\$22,000	ELIGIBLE PLANNING
	\$220,000	TOTAL PY25 ALLOCATION
	\$3,526	PY23 AMENDED FUNDS

# ALLOCATION ADJUSTMENTS

**If the grant amount is lower than estimated \$220,000, all activities will be adjusted based upon the following percentages.**

- Admin and Planning will remain at 20% cap of total grant amount.
- Public Services will be decreased proportionally to remain at 15% cap of total grant amount.
- Habitat for Humanity funding will remain the same with all remaining funds being allocated to the ADA ramp activity under Infrastructure Improvement Project.

**If the grant amount is higher than estimated \$220,000, all activities will be adjusted based upon the following percentages**

- Admin and Planning will remain at 20% cap of total grant amount.
- Public Services will stay as originally allocated besides South Valley Sanctuary funding will be increased to \$15,000.
- Habitat for Humanity funding will remain the same with all remaining funds being allocated to the ADA ramp activity under Infrastructure Improvement Project.

All older funds amended to this year will remain with ADA ramps under either scenario.

**HUD will release final allocations around mid-July.**

# Next Steps

- Continue public comment through April 17 (30-day period)
- Mid-July (Delayed by HUD this year)
  - Adjust amounts based on the final allocation
  - Submit comments, signed forms, and final Annual Action Plan and Consolidated Plan to the County, who submits all plans to HUD
- Prepare environmental reviews and subrecipient agreements
- Once HUD approves, finalize agreements and begin accepting invoices and reports
  - Usually starts on July 1, but will likely be later due to federal HUD delay in allocations

# Need Help Now?





## ATTACHMENT B

CBDG:

- I remember we have contributed to ASSIST in the past. Why have we chosen to not contribute this year?
- Does Habitat for Humanity provide the same services as ASSIST and are they a better provider, what is the rationale for changing?
- Where is the Community Health Center located?
- Are any of the grantees located in South Jordan? Were there any applicants from South Jordan?
- Will any of the funds allocated to Habitat for Humanity be used directly in South Jordan?
- What does LMA Eligible Area mean? It appears that none of the lower Glenmoor area is LMA Eligible is that correct?
- There appears to be a typo on page 39 of the packet, page 4 of the report. I believe it should read living vs leaving.
- Where were the resident surveys sent? How did you determine they were not statistically significant? What was the most common response from the surveys? Did resident feedback impact any goals/strategies/tactics/or providers?