

SOUTH JORDAN CITY
CITY COUNCIL STUDY MEETING

JANUARY 6, 2026

Present: Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Kathie Johnson, Council Member Don Shelton, Council Member Jason McGuire, City Manager Dustin Lewis, Assistance City Manager Jason Rasmussen, Assistant City Manager Don Tingey, City Attorney Ryan Loose, Police Chief Jeff Carr, Director of Administrative Services Melinda Seager, Director of Human Resources Teresa Robinson, Fire Chief Chris Dawson, Director of Recreation Janell Payne, CFO Sunil Naidu, Director of Planning & Economic Development Brian Preece, Director of Engineering/City Engineer Brad Klavano, Director of Public Works Raymond Garrison, PIO/Communication Manager Rachael Van Cleave, CTO Matthew Davis, Senior System Administrator Phill Brown GIS Coordinator Matt Jarman, City Recorder Anna Crookston

Absent: Council Member Tamara Zander

Other (Electronic) Attendance:

Other (In-Person) Attendance:

4:35 P.M.

REGULAR MEETING

A. Welcome, Roll Call, and Introduction - By Mayor Dawn Ramsey

Mayor Ramsey welcomed everyone present and introduced the meeting.

B. Invocation – By Council Member, Patrick Harris

Council Member Harris offered the invocation.

C. Mayor and Council Coordination

Mayor Ramsey noted that the council had a busy period ahead with the upcoming legislative session and that calendaring items would be addressed later.

D. Discussion/Review of City Council Meeting

Action Item:

- Resolution R2026-01, Proclaiming January 16, 2026 as Religious Freedom Day.

Public Hearing Item:

- Ordinance 2026-01, Vacating a portion of Rosary Way right-of-way east of Kitty Hawk Drive.

Mayor Ramsey reviewed the agenda for the regular meeting, explaining that it was brief and could be completed in a short amount of time. Agenda items included approval of meeting minutes, the annual Religious Freedom Day resolution, and consideration of a small right-of-way vacation in the Daybreak area.

E. Discussion Items:

E.1. Discussion of boards/committee appointments. (By City Manager, Dustin Lewis)

City Manager Dustin Lewis explained that the purpose of the discussion was to review board and committee assignments for 2026, as this was the first meeting of the year with newly re-elected council members. He stated that the intent was not to require changes but to confirm assignments so staff could update records and finalize the list for the year. He distributed copies of the current assignments for council reference (Attachment A). City Manager Lewis reviewed planning commission appointees and noted that their terms run concurrently, stating that no changes were needed under the current structure. He reviewed appointments with the Senior Advisory Committee and the Arts Council. He acknowledged that the Historic Committee remained listed, explaining that although changes to that committee had been discussed earlier in 2025, the related code amendments had not yet been adopted. He stated that the committee would be addressed again in a future agenda item and removed once those changes are approved, with consideration given to transitioning the remaining members. He explained that, unless otherwise directed, staff would assume the council wished to keep current assignments. He then reviewed an alphabetized list of boards and committees (Attachment A). He noted that the South Valley Chamber Board had requested rotation of council representation and asked the council to consider a reassignment. He provided details on meeting frequency and format. After discussion, he confirmed that Council Member Harris would assume the assignment and stated that staff would update and redistribute the revised committee list.

E.2. Annual training update. (By City Attorney, Ryan Loose)

City Attorney Ryan Loose provided the annual training update and thanked council members for submitting required training documentation. He explained that the update was intended to determine council preference for completing required training in 2026. He outlined the required training areas, including open meetings, ethics, land use, and fraud, and noted that many of these requirements are routinely met through participation in external boards, commissions, conferences, and association meetings. He presented several options for meeting training requirements, including continuing the practice of submitting certificates from outside training, scheduling a formal work session, or using a hybrid approach. He recommended a flexible approach that would minimize time spent in work session meetings while still ensuring compliance. Council members discussed preferences, and general agreement was reached to continue submitting certificates throughout the year, with staff tracking completion and following up individually if needed. City Attorney Loose explained that certificates for 2026 would be distributed and tracked by staff, with reminders provided later in the year if any requirements remained outstanding. He emphasized that the goal was to make the process efficient while ensuring statutory compliance.

Council Member McGuire motioned to adjourn the January 6, 2026, City Council Study Meeting. Council Member Johnson seconded the motion. Vote was 4-0, unanimous in favor; Council Member Zander was absent from the vote.

ADJOURNMENT

The January 6, 2026 City Council Study Meeting adjourned at 4:59 p.m.

This is a true and correct copy of the January 6, 2026 City Council Study Meeting Minutes, which were approved on February 3, 2026.



South Jordan City Recorder

ATTACHMENT A

Committee / Board / Assignment	Current Appointment(s)	Process
ARC - Architectural Review Committee	Kathie Johnson	Council decision
Art's Council	Jason McGuire	Council decision
Association of Municipal Councils	Don Shelton	Council decision
Audit Committee	Mayor Ramsey, Don Shelton, Patrick Harris	
Compensation Committee	Mayor Ramsey, Don Shelton, Patrick Harris	
COG - Council of Governments	Mayor Ramsey, Patrick Harris	Automatic for Mayor
COM - Conference of Mayors	Mayor Ramsey	Automatic for Mayor
Historic Committee	Patrick Harris	Assigned by City Manager
Jordan Coalition (JSD)	Mayor Ramsey	Mayor only
JVWCD Executive Committee	Mayor Ramsey	Appointed by Governor
JVWCD Conservation Committee	Mayor Ramsey	Appointed by Governor
LPC - Legislative Policy Committee (ULCT)	Mayor Ramsey, Don Shelton, Jason McGuire, Kathie Johnson	Council decision
Mosquito Abatement Board	Kathie Johnson	Council decision
Senior Advisory Committee	Don Shelton	Council decision
South Valley Chamber Board	Tamara Zander	Council decision
Jordan Basin Sewer Board	Patrick Harris	Council decision
TEC - Taxing Entitiy Committee - Board	City Manager Lewis, Brian Preece	
TEC - Taxing Entitiy Committee - Chair	Brian Preece	
Trans Jordan Board	ACM Rasmussen, Ray Garrison	Council decision
WFRC Technical Advisory Committee	Brad Klavano, Jeremy Nielson	Council decision
Western Growth Coalition		
Youth Council	Kathie Johnson	Council decision
Jordan River Commission	Don Shelton	Council decision