



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, May 21, 2024, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: Jolyon Johnson and Cara Christensen

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS (online public comments will not be taken).

MINUTES

1. Approval of the minutes dated May 7, 2024.

APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Report dated May 28, 2024.

AGENDA BILLS

DISCUSSION

3. Review Proposed Update to Financial Policies
4. Enterprise Resource Planning (ERP) Project Status Update
5. Deliberation and Review of Mayor's Proposed 2025-2030 CIP ("Non-Utilities")

6. Upcoming Agenda Items (Informational Only):
 - a. Adopting the Square Footage Tax
 - b. Review of Council Rules of Procedure
 - c. North Bend Memorandum of Understanding (Behavioral Health Specialist)
 - d. Fee for Services Agreement
 - e. Council Chambers Audio and Video Upgrade
 - f. Staffing Plan for Community Development

CITY COUNCIL AGENDA REVIEW

- [7.](#) Review Draft City Council Agenda dated May 28, 2024.

ADJOURNMENT



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MAY 7, 2024

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen.

Mayor Katherine Ross was also present.

City Staff:

Michael Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk (remote); Fletcher Lacroix, IT Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Tami Wood, Revenue Manager; Emily Arteche, Community Development Director (remote); Jeff Hamlin, Parks & Public Works Director (remote); and Andy Latham, IT Support.

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from the April 16, 2024, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated May 13, 2024, was approved to move forward at the May 13, 2024, City Council meeting on the consent agenda.

AGENDA BILLS - There were no agenda bills.

DISCUSSION

3. Review Proposed Update to the Financial Policies. Drew Bouta, Finance Director, spoke to this item via presentation and provided a handout of the draft redlined version for committee consideration. Discussion followed. Committee to review and provide feedback.
4. North Bend Police Services Contract Discussion. Presentation provided by Mike Chambless, City Administrator. Topics included current agreement for police services, automatic renewal, termination, pre-negotiated renewal terms, North Bend status/request, analysis, and next steps. Committee questions followed. This will be brought forward at the May 13, 2024, City Council meeting for Council direction.

5. Work Session to Discuss Council Open House. This matter will be discussed with a to-be-determined future ad hoc committee.
6. Introduction of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities") introduced by Dylan Gamble, CIP Manager. Handouts provided to committee members. Committee is invited to review and provide feedback and questions to Janna Walker and/or Dylan Gamble.
7. Upcoming Agenda Items. Informational Only.

CITY COUNCIL MEETING AGENDA REVIEW:

8. Review Draft City Council Agenda dated May 13, 2024. The agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 7:44 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.



Jerry Knutsen, Financial Service Manager
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Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: May 28, 2024

Subject: CLAIMS REPORT
Approval of payments for the period: April 30, 2024, through May 9, 2024

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
90	5/2/2024	81777	81777	\$ 1,960.32			1,960.32
91	5/9/2024	81778	81881	778,171.48			778,171.48
<i>Grand Total</i>							780,131.80

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
4/30/2024	Navia - 2024 FSA Plan Reimbursements	\$ 416.68		\$ 416.68
4/30/2024	Navia - 2024 HRA Plan Reimbursements	\$ 10,579.85		\$ 10,579.85
5/1/2024	Merchant Card Fees - Bankcard	\$ 8,901.34		\$ 8,901.34
5/2/2024	Merchant Card Fees - Bluefin	\$ 233.69		\$ 233.69
5/2/2024	Merchant Card Fees - Tyler Munis	\$ 67.82		\$ 67.82
5/2/2024	Merchant Card Fees - Merchant Transact	\$ 755.98		\$ 755.98
5/3/2024	Merchant Card Fees - Fiserv Merchant	\$ 129.46		\$ 129.46
5/6/2024	Merchant Card Fees - American Express	\$ 1,083.55		\$ 1,083.55
5/6/2024	Merchant Card Fees - Tyler Munis - American Expre	\$ 42.30		\$ 42.30
5/7/2024	Wire - King Street Purchase		\$ 256,143.43	\$ 256,143.43
5/7/2024	Navia - 2024 HRA Plan Reimbursements	\$ 5,016.44		\$ 5,016.44
<i>Grand Total</i>				283,370.54

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
P5-7-24	5/7/2024				107	\$ 365,399.32	365,399.32
P5-7-24 #2	5/8/2024				1	\$ 1,384.77	1,384.77
PV5-7-24	5/7/2024	62448	62455	\$ 6,433.13	15	\$ 464,576.26	471,009.39
<i>Grand Total</i>							837,793.48

Total **1,901,295.82**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

May 15, 2024

Jerry Knutsen, Financial Operations Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,960.32

For claims warrants numbered 81777 through 81777 & dated 05/02/2024

											#90	
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
US Postmaster	401.18.037.53481.542300.	Postage & Freight	2024	5	INV	Paid	653.44	81777	5/24 UB Postage	Utility Bill Mailing April (mailing date 5/3/2024)	5/1/2024	5/2/2024
US Postmaster	402.20.040.53580.542300.	Postage & Freight	2024	5	INV	Paid	653.44	81777	5/24 UB Postage	Utility Bill Mailing April (mailing date 5/3/2024)	5/1/2024	5/2/2024
US Postmaster	403.22.050.53130.542300.	Postage & Freight	2024	5	INV	Paid	653.44	81777	5/24 UB Postage	Utility Bill Mailing April (mailing date 5/3/2024)	5/1/2024	5/2/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$778,171.48

For claims warrants numbered 81778 through 81881 & dated 05/09/2024

											#91	
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
Absher Construction	310.13.702.59418.541060.	Community Ctr. - Design	2024	4	INV	Paid	204,315.34	81778	7	Contractor Fees for Design of Comm Center	4/10/2024	5/9/2024
AMZONCAP	001.07.008.55720.535900.	Small Tools & Equipment	2024	5	INV	Paid	51.22	81779	1RLP-XTG6-YRXN	U.S. Flag-police headshot photog. backdrop	4/26/2024	5/9/2024
AMZONCAP	001.09.014.52210.531000.	Office Supplies	2024	5	INV	Paid	94.06	81779	1J4G-Y64H-6KHR	Trash bags, binding machine and accessories	4/23/2024	5/9/2024
AMZONCAP	001.09.014.52210.531000.	Office Supplies	2024	5	INV	Paid	96.87	81779	1L67-16PP-7P7L	3 ring binders	4/26/2024	5/9/2024
AMZONCAP	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	74.20	81779	1J4G-Y64H-6KHR	Trash bags, binding machine and accessories	4/23/2024	5/9/2024
AMZONCAP	001.06.075.51810.531000.	Office Supplies	2024	4	INV	Paid	42.72	81779	1T3C-DGVP-D6XY	Wrap paper for employee Wellness CH Bulltn Brd.	4/6/2024	5/9/2024
AMZONCAP	001.06.075.51810.531820.	Info Tech Components	2024	4	INV	Paid	211.57	81779	1L7X-FCLF-9CTL	HR-Kim Johnson computer peripherals order	3/12/2024	5/9/2024
AMZONCAP	001.06.075.51810.531820.	Info Tech Components	2024	5	INV	Paid	182.77	81779	1R4D-MCKF-PFL6	Monitor Stand, Computer case- H. Florida	3/21/2024	5/9/2024
APSCO	402.20.040.53555.531300.	Repair & Maintenance Supplies	2024	4	INV	Paid	473.82	81780	24120	Biosolids R&M supplies-belts for blowers	3/28/2024	5/9/2024
ASPECT	001.14.032.55860.541080.	Environmental Services	2024	5	INV	Paid	790.00	81781	552482	Landslide Hazard Area Tree Removal Mitigation	3/18/2024	5/9/2024
ASPECT	001.14.032.55860.541080.	Environmental Services	2024	5	CRM	Paid	-598.50	81781	51667CM	Credit for Invoice 552482	6/2/2023	5/9/2024
Austin Gutwein	001.08.009.52131.543000.	Training & Travel	2024	5	INV	Paid	1,224.96	81782	RE A. Gutwein 3/24	Reimb. A. Gutwein trvl, meals 3/10-3/15 2024	4/25/2024	5/9/2024
Austin Gutwein	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	30.00	81782	RE A. Gutwein 9/23	Reimb. A. Gutwein per diem for trng 9/14-9/15 2023	4/25/2024	5/9/2024
Austin Gutwein	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	150.00	81782	RE A. Gutwein 5/24	Reimb. A. Gutwein per diem for trng 4/30-5/2 2024	4/25/2024	5/9/2024
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2024	4	INV	Paid	1,413.10	81783	1105	BAI Svc- calibration of sensors	3/29/2024	5/9/2024
Brian Lynch	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	225.00	81784	RE B. Lynch 4/23	Reimb. B. Lynch per diem for trng 4/3-6/16 2023	4/25/2024	5/9/2024
Brian Lynch	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	75.00	81784	RE B. Lynch 5/23	Reimb. B. Lynch per diem 5/9-11 2023	4/25/2024	5/9/2024
Brian Lynch	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	225.00	81784	RE B Lynch 5/24	Reimb. B. Lynch per diem 5/19-23 2024	4/25/2024	5/9/2024
CALPORTL	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	1,152.52	81785	96163898	crushed surfacing base course	12/8/2023	5/9/2024
CALPORTL	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	423.08	81785	96168646	Crushed surfacing base course	12/13/2023	5/9/2024
CALPORTL	403.22.050.53130.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	77.34	81785	96084231	quarry spalls	10/5/2023	5/9/2024
CALPORTL	403.22.050.53135.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	93.64	81785	96088103	quarry spalls	10/9/2023	5/9/2024
CDK Construction	417.13.473.59431.548155.	Trees Maint & Replacement	2024	4	INV	Paid	237,943.26	81786	1000790	For Stormpond Fence Replacement @ Osprey & Sorenson	3/31/2024	5/9/2024
Christopher Werre	001.08.009.52140.543000.	Training & Travel	2024	4	INV	Paid	179.00	81787	RE C. Werre 9/23	C. Werre meals/fuel for WHIA Course 9/17-9-21 2023	9/29/2023	5/9/2024
Christopher Werre	001.08.009.52140.543000.	Training & Travel	2024	4	INV	Paid	100.00	81787	RE C. Werre 5/24	C. Werre per diem for WA Homicide Conf. May 2024	3/29/2024	5/9/2024
Christopher Werre	001.08.009.52140.543000.	Training & Travel	2024	4	INV	Paid	50.00	81787	RE C. Werre 5/24- 2	C. Werre per diem for ATF training 5/14-5/15 2024	4/17/2024	5/9/2024
Christopher Werre	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	100.00	81787	RE C. Werre 5/23	Reimb. C. Werre per diem meals 5/9-5/12 2023	4/22/2024	5/9/2024
CINTAS	402.20.040.53580.545200.	Rent - Furniture & Equipment	2024	4	INV	Paid	140.48	81788	9261957830	WRF- AED rental	3/1/2024	5/9/2024
CINTAS	402.20.040.53580.545200.	Rent - Furniture & Equipment	2024	4	INV	Paid	140.48	81788	9265891071	WRF- AED rental	4/1/2024	5/9/2024
City Wide	510.24.053.51850.548200.	Custodial & Cleaning Services	2024	5	INV	Paid	1,370.34	81789	5T1015000127	For Custodial Services 4/23-4/30 2024	4/30/2024	5/9/2024
CIVICPLU	001.14.118.55730.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	7,336.75	81790	299907	Website Updates Tourism Page(s) & annual fee	4/22/2024	5/9/2024
COI	001.08.009.52360.541502.	Jail Services - Issaquah	2024	4	INV	Paid	18,284.06	81791	24000181	Jail housing-Snoqualmie inmates-March 2024	4/18/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	64.66	81792	2268002-0	Markers, highlighters, glass, multi, disinf clnrs	2/12/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	14.32	81792	2268560-0	memo notebooks, multifold towels/dishsoap	2/14/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	43.04	81792	2275118-0	divider folders, nitrile gloves	3/19/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	91.08	81792	2277716-0	binder clips, wrist rest, fan, tissue, urnl screen	4/2/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	194.11	81792	2279955-0	binder dividers, binder, sheet lfr, soap	4/12/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	150.49	81792	2280043-0	office supplies-binders, highlighters, staplers	4/12/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	INV	Paid	96.86	81792	2280349-0	staplers	4/15/2024	5/9/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	4	CRM	Paid	-96.86	81792	C2280043-0	credit inv. #2280349-0 Staplers-picking error	4/16/2024	5/9/2024
COMP PD	001.08.009.52122.531910.	Operating Supplies	2024	4	INV	Paid	476.84	81792	2275118-0	divider folders, nitrile gloves	3/19/2024	5/9/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	4	INV	Paid	194.63	81792	2268002-0	Markers, highlighters, glass, multi, disinf clnrs	2/12/2024	5/9/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	4	INV	Paid	90.20	81792	2268560-0	memo notebooks, multifold towels/dishsoap	2/14/2024	5/9/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	4	INV	Paid	75.68	81792	2277716-0	binder clips, wrist rest, fan, tissue, urnl screen	4/2/2024	5/9/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	4	INV	Paid	12.58	81792	2279955-0	binder dividers, binder, sheet lfr, soap	4/12/2024	5/9/2024
CORPPAY	001.05.005.51420.541000.	Professional Svcs - General	2024	5	INV	Paid	262.50	81793	4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024
CORPPAY	001.05.005.51420.542300.	Postage & Freight	2024	5	INV	Paid	30.45	81793	4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024
CORPPAY	001.05.005.51420.543000.	Training & Travel	2024	5	INV	Paid	556.92	81793	4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024
CORPPAY	001.05.005.51420.549100.	City-Sponsored Expenses	2024	5	INV	Paid	155.00	81793	4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024

CORPPAY	001.05.005.51420.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	100.00	81793 4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024
CORPPAY	001.07.008.55720.543000.	Training & Travel	2024	5	INV	Paid	80.00	81793 4/24 DM	City Credit Card D. McCall	4/23/2024	5/9/2024
CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	91.55	81793 4/24 DM	City Credit Card D. McCall	4/23/2024	5/9/2024
CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	980.10	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.07.008.55720.549300.	Printing	2024	5	INV	Paid	44.91	81793 4/24 DM	City Credit Card D. McCall	4/23/2024	5/9/2024
CORPPAY	001.02.002.51160.549100.	City-Sponsored Expenses	2024	5	INV	Paid	459.70	81793 4/24 DD	City Credit Card D. Dean	4/23/2024	5/9/2024
CORPPAY	001.28.056.57120.531900.	Miscellaneous Supplies	2024	5	INV	Paid	498.09	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.28.056.57120.543000.	Training & Travel	2024	5	INV	Paid	90.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.01.001.51310.531040.	Tech-Prof Books Maps & Manuals	2024	5	INV	Paid	339.82	81793 4/24 MC	City Credit Card M. Chambless	4/23/2024	5/9/2024
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	5	INV	Paid	708.00	81793 4/24 MC	City Credit Card M. Chambless	4/23/2024	5/9/2024
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	5	INV	Paid	514.16	81793 4/24 KR	City Credit Card K. Ross	4/23/2024	5/9/2024
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	5	INV	Paid	40.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.06.007.51423.543000.	Training & Travel	2024	5	INV	Paid	40.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.09.014.52210.531000.	Office Supplies	2024	5	INV	Paid	96.00	81793 4/24 MB	City Credit Card M. Bailey	4/23/2024	5/9/2024
CORPPAY	001.09.014.52210.549100.	City-Sponsored Expenses	2024	5	INV	Paid	1,183.27	81793 4/24 MB	City Credit Card M. Bailey	4/23/2024	5/9/2024
CORPPAY	001.09.014.52220.531050.	Uniforms & Protective Gear	2024	5	INV	Paid	268.13	81793 4/24 MB	City Credit Card M. Bailey	4/23/2024	5/9/2024
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	700.07	81793 4/24 JR	City Credit Card J. Rellamas	4/23/2024	5/9/2024
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	310.00	81793 4/24 MB	City Credit Card M. Bailey	4/23/2024	5/9/2024
CORPPAY	001.06.075.51810.543000.	Training & Travel	2024	5	INV	Paid	40.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.12.019.57680.543000.	Training & Travel	2024	5	INV	Paid	395.00	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CORPPAY	001.12.019.57680.543000.	Training & Travel	2024	5	INV	Paid	24.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.12.028.57680.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	675.06	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CORPPAY	001.14.031.55860.542300.	Postage & Freight	2024	5	INV	Paid	188.70	81793 4/24 CD	City Credit Card Comm. Devlp.	4/23/2024	5/9/2024
CORPPAY	001.14.031.55860.543000.	Training & Travel	2024	5	INV	Paid	25.66	81793 4/24 EA	City Credit Card E. Arsteche	4/23/2024	5/9/2024
CORPPAY	001.14.031.55860.543000.	Training & Travel	2024	5	INV	Paid	40.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.14.031.55860.549100.	City-Sponsored Expenses	2024	5	INV	Paid	16.64	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.08.009.52110.542300.	Postage & Freight	2024	5	INV	Paid	1.63	81793 4/24 MBlack	City Credit Card M. Black	4/23/2024	5/9/2024
CORPPAY	001.08.009.52110.549100.	City-Sponsored Expenses	2024	5	INV	Paid	57.45	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	229.51	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52121.531000.	Office Supplies	2024	5	INV	Paid	54.27	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531000.	Office Supplies	2024	5	INV	Paid	176.12	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531000.	Office Supplies	2024	5	INV	Paid	383.95	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	5	INV	Paid	190.75	81793 4/24 BL	City Credit Card B. Lynch	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	5	INV	Paid	49.05	81793 4/24 MBlack	City Credit Card M. Black	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531820.	Info Tech Components	2024	5	INV	Paid	80.64	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2024	5	INV	Paid	124.46	81793 4/24 BL	City Credit Card B. Lynch	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2024	5	INV	Paid	30.20	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52122.541000.	Professional Svcs - General	2024	5	INV	Paid	220.85	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	-314.82	81793 4/24 MBlack	City Credit Card M. Black	4/23/2024	5/9/2024
CORPPAY	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	80.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	001.08.009.52150.535210.	Office Furnishings	2024	5	INV	Paid	7.61	81793 4/24 ML	City Credit Card M. Liebetrau	4/23/2024	5/9/2024
CORPPAY	001.16.019.54290.543000.	Training & Travel	2024	5	INV	Paid	24.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	5	INV	Paid	190.75	81793 4/24 BL	City Credit Card B. Lynch	4/23/2024	5/9/2024
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	5	INV	Paid	49.05	81793 4/24 MBlack	City Credit Card M. Black	4/23/2024	5/9/2024
CORPPAY	014.08.012.52140.543000.	Training & Travel	2024	5	INV	Paid	754.80	81793 4/24 BL	City Credit Card B. Lynch	4/23/2024	5/9/2024
CORPPAY	014.08.012.52140.543000.	Training & Travel	2024	5	INV	Paid	836.88	81793 4/24 MBlack	City Credit Card M. Black	4/23/2024	5/9/2024
CORPPAY	401.18.019.53410.523300.	Reimb - Dues, Licenses & Cert	2024	5	INV	Paid	106.00	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CORPPAY	401.18.019.53410.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	137.50	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CORPPAY	401.18.037.53481.543000.	Training & Travel	2024	5	INV	Paid	24.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	402.20.019.53510.543000.	Training & Travel	2024	5	INV	Paid	24.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	403.22.019.53110.543000.	Training & Travel	2024	5	INV	Paid	24.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	403.22.030.53190.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	137.50	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CORPPAY	502.11.023.59418.543000.	Training & Travel	2024	5	INV	Paid	40.00	81793 4/24 NW	City Credit Card N. Wiebe	4/23/2024	5/9/2024
CORPPAY	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	31.34	81793 4/24 IQ	City Credit Card J. Quade	4/23/2024	5/9/2024
CP	001.05.005.51420.541000.	Professional Svcs - General	2024	5	INV	Paid	1,751.63	81794 GC0013809	Snoqualmie Municipal Code Updates	4/25/2024	5/9/2024
CRESSY	001.09.014.52250.548000.	Repair & Maintenance Services	2024	5	INV	Paid	492.77	81795 194752	Roll up door repair	3/21/2024	5/9/2024
CRIMINAL	014.08.012.52140.543000.	Training & Travel	2024	4	INV	Paid	95.00	81796 201139511	M. Sanchez- Field Training Office Academy	4/11/2024	5/9/2024
CRYSR	001.08.009.52150.545000.	Operating Rentals & Leases	2024	4	INV	Paid	234.94	81797 5310053 0421124	water cooler rental, drinking water, deliv fee	4/21/2024	5/9/2024
CTV	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	32.65	81798 B371237	Hsheild Paraffin Wax	2/26/2024	5/9/2024
CTV	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	18.06	81798 B372061	4 " Door Stop	3/13/2024	5/9/2024
CTV	001.09.014.52220.531910.	Operating Supplies	2024	5	CRM	Paid	-10.33	81798 B371719	Fill Plate 3Pk return from Inv. # B371657	3/7/2024	5/9/2024
CTV	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	10.33	81798 B371657	Fill Plate 3Pk	3/6/2024	5/9/2024

SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2024	5	INV	Paid	108.00	81864 76926	Seattle Times Publication	4/19/2024	5/9/2024
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2024	5	INV	Paid	108.00	81864 76928	Seattle Times Publication	4/19/2024	5/9/2024
SFFA	001.09.014.52210.549100.	City-Sponsored Expenses	2024	5	INV	Paid	1,143.35	81865 0001	SFFA Annual Awards	4/17/2024	5/9/2024
SHI INT	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2024	5	INV	Paid	318.29	81866 818182402	PD- Gary Horejsi Adobe Pro License	4/10/2024	5/9/2024
Stephanie Butler	001.08.009.52140.543000.	Training & Travel	2024	5	INV	Paid	206.79	81867 RE S. Butler 10/23	Reimb. S. Butler per diem, milg. -trng 10/2-4 2023	10/5/2023	5/9/2024
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2024	4	INV	Paid	2,296.00	81868 152100	Legal Svcs re: Snoqualmie Police Assoc.	2/21/2024	5/9/2024
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2024	4	INV	Paid	2,009.00	81868 153697	Legal Services re: Teamsters Local 763	4/17/2024	5/9/2024
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2024	5	INV	Paid	6,553.22	81868 153696	Legal Services re: Snoqualmie Police Association	4/17/2024	5/9/2024
SW	001.09.014.52220.531910.	Operating Supplies	2024	5	INV	Paid	356.11	81869 INV22930	Elkhart Brass X's 5	4/18/2023	5/9/2024
Tami Wood	001.06.007.51423.531820.	Info Tech Components	2024	5	INV	Paid	19.61	81870 RE T. Wood 4/24	Flash Drive for Utility Billing, Meter Reads	5/1/2024	5/9/2024
Tetra Tech	001.10.017.52560.541000.	Professional Svcs - General	2024	5	INV	Paid	4,000.00	81871 52229863	Emergency Management	4/18/2024	5/9/2024
TODDSTOW	501.23.051.54868.548000.	Repair & Maintenance Services	2024	5	INV	Paid	220.93	81872 46909	#234 tow from pw to ford for driveline issue	4/24/2024	5/9/2024
UFS/BART	403.22.030.53190.541000.	Professional Svcs - General	2024	5	INV	Paid	225.00	81873 2024-1355	Notes for forest stand improvement	4/26/2024	5/9/2024
ULINE	001.08.009.52122.531910.	Operating Supplies	2024	4	INV	Paid	223.49	81874 176373376	15x15x15 boxes, nitrile gloves	4/2/2024	5/9/2024
ULINE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	848.50	81874 176971306	Miscellaneous urban forest supplies	4/16/2024	5/9/2024
UNITEDSI	403.22.030.53190.548000.	Repair & Maintenance Services	2024	4	INV	Paid	185.00	81875 INV-4387701	Portable Toilet Svc. for DOC Operations	3/31/2024	5/9/2024
URBANF	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	8,651.58	81876 10181	Arbor Day tree order	4/15/2024	5/9/2024
UW VMC	001.08.009.52110.541000.	Professional Svcs - General	2024	4	INV	Paid	543.75	81877 800080064-2	G. Horejsi-pre employment physical exam	3/28/2024	5/9/2024
VERIZCS	402.20.040.53580.542000.	Telephone Service	2024	4	INV	Paid	1,115.69	81878 9959895130	Teleph Svc- M2M SCADA Coms	3/23/2024	5/9/2024
WLACE	001.09.014.52220.531910.	Operating Supplies	2024	4	INV	Paid	47.94	81879 15311558	Knuckle guard, dry lube spray	3/19/2024	5/9/2024
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	17.45	81879 15311773	weedwacker trimmer line	4/10/2024	5/9/2024
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	4	INV	Paid	163.49	81879 15311704	Concrete for sign installation	4/3/2024	5/9/2024
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	4	INV	Paid	141.69	81879 15311715	Concrete for sign installation	4/4/2024	5/9/2024
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	1,098.63	81879 15311772	Concrete for sign installation	4/10/2024	5/9/2024
WST	633.13.000.58930.589303.	State Bldg Code Fees Remittanc	2024	4	INV	Paid	1,174.00	81880 BLDCD2023	Remit Bldg Code Fees for 2023	12/31/2023	5/9/2024
Zynnovation	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	5	INV	Paid	6,505.76	81881 2663	Watering supplies for street trees	4/30/2024	5/9/2024



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on *05/07/2024* in the amount of *\$365,399.32* which includes claim warrants numbered ____ - _____ through ____ - _____, totaling *\$0.00* and direct deposits totaling *\$365,399.32*.

Payroll

ACH Check Register

User: 'Ttreptow'
 Printed: 05/06/2024 - 3:21PM
 Batch: 00001.05.2024 - 5-7-24 April C2
 Include Partial: TRUE

Check Date	Check Number	Partial ACH	Employee Name	Amount
05/07/2024	0	False	Bryan Holloway	483.05
05/07/2024	0	False	Catherine Cotton	434.69
05/07/2024	0	False	Louis Washington	334.69
05/07/2024	0	False	Ethan Benson	434.69
05/07/2024	0	False	Jolyon Johnson	434.69
05/07/2024	0	False	Robert Wotton	284.69
05/07/2024	0	False	Cara Christensen	434.69
05/07/2024	0	False	Katherine Ross	1,920.62
05/07/2024	0	False	Deana Dean	3,832.53
05/07/2024	0	False	Tania Holden	3,320.08
05/07/2024	0	False	Jimmie Betts Jr.	3,223.38
05/07/2024	0	False	Brendon Ecker	2,371.06
05/07/2024	0	False	Andrew Latham	2,879.33
05/07/2024	0	False	Andrew Jongekryg	2,340.67
05/07/2024	0	False	Lafleche Lacroix	4,103.05
05/07/2024	0	False	Samantha Brumfield	1,940.59
05/07/2024	0	False	Kimberly Johnson	3,478.48
05/07/2024	0	False	Nicole Wiebe	2,464.06
05/07/2024	0	False	Andrew Bouta	4,418.79
05/07/2024	0	False	Jennifer Hughes	3,337.40
05/07/2024	0	False	Debbie Kinsman	1,966.48
05/07/2024	0	False	Heather Florida	1,247.32
05/07/2024	0	False	Gerald Knutsen	3,636.69
05/07/2024	0	False	Kyla Henderson	2,979.29
05/07/2024	0	False	Janna Walker	4,247.67
05/07/2024	0	False	Tami Wood	3,021.28
05/07/2024	0	False	Gail Folkins	2,320.11
05/07/2024	0	False	Danna McCall	3,489.85
05/07/2024	0	False	Brian Lynch	4,566.41
05/07/2024	0	False	Melinda Black	3,637.39
05/07/2024	0	False	Stephanie Butler	3,097.13
05/07/2024	0	False	Austin Gutwein	4,059.16
05/07/2024	0	False	Joseph Spears	3,861.66
05/07/2024	0	False	Michael Peter	3,576.70
05/07/2024	0	False	Max Bostick	2,414.64
05/07/2024	0	False	Pamela Mandery	4,950.77
05/07/2024	0	False	James Aguirre	4,348.26
05/07/2024	0	False	Michael Liebetau	2,592.21
05/07/2024	0	False	Kobe Hoyla	2,193.14
05/07/2024	0	False	Craig Miller	7,812.62
05/07/2024	0	False	Daniel Moate	5,428.49
05/07/2024	0	False	Marcus Sanchez	7,068.54
05/07/2024	0	False	Joseph Meadows	3,936.74
05/07/2024	0	False	Cory Hendricks	3,350.50
05/07/2024	0	False	Nicholas Schulgen	4,214.43
05/07/2024	0	False	William Natkha	2,236.93

05/07/2024	0	False	Erik Rasmussen	2,522.46
05/07/2024	0	False	Chase Smith	3,537.73
05/07/2024	0	False	James Kaae	3,877.90
05/07/2024	0	False	Jason Weiss	6,890.90
05/07/2024	0	False	Nigel Draveling	2,946.92
05/07/2024	0	False	Dmitriy Vladis	5,055.86
05/07/2024	0	False	Christopher Werre	3,837.88
05/07/2024	0	False	Gary Horejsi	3,807.65
05/07/2024	0	False	Philip Bennett	4,754.90
05/07/2024	0	False	Justin Ren	2,835.38
05/07/2024	0	False	Kerry O'Neil	2,436.16
05/07/2024	0	False	Dalton Hawk	2,329.12
05/07/2024	0	False	Jason Battles	4,053.61
05/07/2024	0	False	Neil MacVicar	2,921.18
05/07/2024	0	False	Jorge Orozco	3,497.19
05/07/2024	0	False	Austin Hilton	2,522.65
05/07/2024	0	False	Ryan Barnett	3,435.84
05/07/2024	0	False	Michael Chambless	6,041.26
05/07/2024	0	False	Kyle Markwardt	2,428.39
05/07/2024	0	False	Christine Iverson Stinson	2,415.85
05/07/2024	0	False	Lyle Beach	3,720.83
05/07/2024	0	False	Patrick Fry	4,720.82
05/07/2024	0	False	Jeffrey Hamlin	4,921.59
05/07/2024	0	False	Andrew Vining	3,839.90
05/07/2024	0	False	Hind Ahmed	3,956.18
05/07/2024	0	False	Thomas Holmes	6,847.37
05/07/2024	0	False	Alec Bagley	2,448.37
05/07/2024	0	False	Joan Quade	2,292.37
05/07/2024	0	False	Ryan Dalziel	3,069.90
05/07/2024	0	False	Thai Pham	3,199.34
05/07/2024	0	False	Jaron Gentry	2,025.91
05/07/2024	0	False	Jason George	3,509.80
05/07/2024	0	False	Kevin Halbert	2,832.91
05/07/2024	0	False	Timothy Barrett	4,083.82
05/07/2024	0	False	Donald Harris	4,744.00
05/07/2024	0	False	Kevin Snyder	3,736.05
05/07/2024	0	False	Kenneth Knowles	3,786.09
05/07/2024	0	False	Christopher Wilson	2,985.37
05/07/2024	0	False	Todd Shinn	3,571.38
05/07/2024	0	False	Matthew Hedger	4,840.81
05/07/2024	0	False	Richard Allen Hebel	2,139.51
05/07/2024	0	False	John Cooper	3,764.54
05/07/2024	0	False	Emily Arteché	4,728.93
05/07/2024	0	False	Ashley Wragge	2,264.57
05/07/2024	0	False	Ilyse Treptow	3,448.60
05/07/2024	0	False	Rebecca Buelna	2,573.98
05/07/2024	0	False	Dylan Gamble	2,929.09
05/07/2024	0	False	Michael Bailey	5,716.07
05/07/2024	0	False	Jessica Rellamas	1,445.42
05/07/2024	0	False	Tylor Fischer	2,683.10
05/07/2024	0	False	Zachary Schumann	4,225.73
05/07/2024	0	False	Jacob Fouts	4,806.76
05/07/2024	0	False	Darby Summers	3,070.99
05/07/2024	0	False	Theresa Tozier	4,325.77
05/07/2024	0	False	Gregory Heath	3,433.28
05/07/2024	0	False	Albert Wolfe	3,502.94
05/07/2024	0	False	Nicholas Lathrop	4,125.55
05/07/2024	0	False	Matthew West	4,943.27

05/07/2024	0	False	Robert Lasswell	5,854.43
05/07/2024	0	False	Benjamin Parker	4,631.25
05/07/2024	0	False	Peter O'Donnell	4,778.26
				0.00
				365,399.32
		Total Employees:	107	365,399.32

Accounts Payable

Blanket Voucher Approval Document



PV5-7-24

User: ITreptow
Printed: 05/07/2024 - 11:56AM
Warrant Request Date: 5/7/2024
DAC Fund:

Batch: 00001.05.2024 - PV 5/07/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 471,009.39
for claims warrants numbered 62448 through 62455 & dated 5/7/2024.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	78.13
2	AWC BENEFITS	000000000	171,970.60
3	CITY OF SNOQUALMIE	000062448	476.68
4	Dept of Retirement Syst.-PERS	000000000	47,898.93
5	Dept. of Labor & Industries	000000000	16,637.73
6	Dept. of Retirement Syst.- DCP	000000000	22,163.61
7	Dept. of Retirement Syst.- PSERS	000000000	1,253.75
8	Dept. of Retirement Syst.-LEOFF	000000000	30,756.30
9	DiMartino Associates	000062449	378.00
10	Employment Security Dept.	000000000	3,978.09
11	Employment Security Dept.	000000000	3,921.85
12	Employment Security Dept.	000000000	1,063.53
13	IAFF Firepac-Political Affairs Dept.	000062450	2.09
14	IAFF LOCAL #2878	000062451	1,346.11
15	ICMA Retirement Trust -303907	000000000	2,200.00
16	IRS-Payroll EFTPS	000000000	137,648.03
17	NWFFT TRUST	000000000	23,346.54
18	Office of Support Enforcement - DSHS	000000000	1,434.17
19	Snoqualmie Police Association	000062452	800.00
20	Teamsters Local Union #763	000062453	2,037.25
21	Voya Institutional Trust Company	000000000	225.00
22	Western States Police Medical Trust	000062454	493.00
23	WSCFF	000062455	900.00

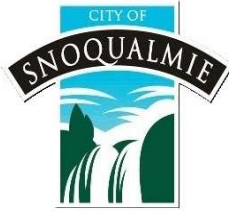
Page Total: \$471,009.39

Grand Total: \$471,009.39

Accounts Payable

Check Detail

User: ITreptow
 Printed: 05/13/2024 - 10:31AM



Check Number Check Date **Amount**

90110 - AFLAC Line Item Account

0	05/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 AFLAC-Pre Tax	631-00-000-231-50-19-000	78.13
	Inv Total		78.13
0 Total:			78.13

90110 - AFLAC Total:

78.13

90000 - AWC BENEFITS Line Item Account

0	05/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 AWC-Life Insurance Police	631-00-000-231-50-14-000	945.00
05/06/2024	PR Batch 00001.05.2024 AWC Life Insurance	631-00-000-231-50-14-000	506.70
05/06/2024	PR Batch 00001.05.2024 AWC-Medical Benefits/HF 500	631-00-000-231-50-14-000	32,456.10
05/06/2024	PR Batch 00001.05.2024 AWC Life Insurance Employee	631-00-000-231-50-14-000	3.30
05/06/2024	PR Batch 00001.05.2024 AWC-Employee Pd Life Add'l	631-00-000-231-50-14-000	50.40
05/06/2024	PR Batch 00001.05.2024 AWC-Vision	631-00-000-231-50-14-000	1,820.06
05/06/2024	PR Batch 00001.05.2024 AWC Long Term Disab. Employee	631-00-000-231-50-14-000	6.28
05/06/2024	PR Batch 00001.05.2024 AWC-Dental Benefits	631-00-000-231-50-14-000	12,308.34
05/06/2024	PR Batch 00001.05.2024 AWC Long Term Disability	631-00-000-231-50-14-000	820.94
05/06/2024	PR Batch 00001.05.2024 Kaiser Medical Benefits/200	631-00-000-231-50-14-000	2,403.90
05/06/2024	PR Batch 00001.05.2024 AWC - Medical Benefits/HF 250	631-00-000-231-50-14-000	120,649.58
	Inv Total		171,970.60
0 Total:			171,970.60

90000 - AWC BENEFITS Total:

171,970.60

90099 - CITY OF SNOQUALMIE Line Item Account

62448	05/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 FSA	631-00-000-231-50-15-000	476.68
	Inv Total		476.68

62448 Total: 476.68

90099 - CITY OF SNOQUALMIE Total: 476.68

90070 - Dept of Retirement Syst.-PERS Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 PERS 3 Employer	631-00-000-231-50-16-000	4,359.41
05/06/2024	PR Batch 00001.05.2024 PERS 3 Employee	631-00-000-231-50-16-000	2,715.77
05/06/2024	PR Batch 00001.05.2024 PERS2 Employee	631-00-000-231-50-16-000	16,339.78
05/06/2024	PR Batch 00001.05.2024 PERS 2 Employer	631-00-000-231-50-16-000	24,483.97

Inv Total 47,898.93

0 Total: 47,898.93

90070 - Dept of Retirement Syst.-PERS Total: 47,898.93

90010 - Dept. of Labor & Industries Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 L&I Employer	631-00-000-231-50-73-000	14,182.87
05/06/2024	PR Batch 00001.05.2024 L&I Employee	631-00-000-231-50-73-000	2,454.86

Inv Total 16,637.73

0 Total: 16,637.73

90010 - Dept. of Labor & Industries Total: 16,637.73

90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 DCP-Employer	631-00-000-231-50-19-000	5,818.50
05/06/2024	PR Batch 00001.05.2024 Deffered Comp Percentage	631-00-000-231-50-19-000	481.11
05/06/2024	PR Batch 00001.05.2024 DCP Flat Employee	631-00-000-231-50-19-000	13,673.50
05/06/2024	PR Batch 00001.05.2024 Defferd Comp Roth Flat	631-00-000-231-50-19-000	728.00
05/06/2024	PR Batch 00001.05.2024 DCP-Employer-Supplement	631-00-000-231-50-19-000	1,462.50

Inv Total 22,163.61

0 Total: 22,163.61

90105 - Dept. of Retirement Syst.- DCP Total: 22,163.61

90075 - Dept. of Retirement Syst.- PSERS Line Item Account

0	05/07/2024			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	05/06/2024	PR Batch 00001.05.2024 PSERS Employee	631-00-000-231-50-16-000	507.38
	05/06/2024	PR Batch 00001.05.2024 PSERS Employer	631-00-000-231-50-16-000	746.37
	Inv Total			1,253.75

0 Total: 1,253.75

90075 - Dept. of Retirement Syst.- PSERS Total: 1,253.75

90030 - Dept. of Retirement Syst.-LEOFF Line Item Account

0	05/07/2024			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	05/06/2024	PR Batch 00001.05.2024 LEOFF 2 Employee	631-00-000-231-50-16-000	18,942.35
	05/06/2024	PR Batch 00001.05.2024 LEOFF 2 Employer	631-00-000-231-50-16-000	11,813.95
	Inv Total			30,756.30

0 Total: 30,756.30

90030 - Dept. of Retirement Syst.-LEOFF Total: 30,756.30

90300 - DiMartino Associates Line Item Account

62449	05/07/2024			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	05/06/2024	PR Batch 00001.05.2024 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	378.00
	Inv Total			378.00

62449 Total: 378.00

90300 - DiMartino Associates Total: 378.00

90022 - Employment Security Dept. Line Item Account

0	05/07/2024			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	05/06/2024	PR Batch 00001.05.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	2,841.57
	05/06/2024	PR Batch 00001.05.2024 WA Cares	631-00-000-231-50-32-000	3,921.85
	05/06/2024	PR Batch 00001.05.2024 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	1,063.53

05/06/2024	PR Batch 00001.05.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	1,136.52
Inv Total			8,963.47
0 Total:			8,963.47
90022 - Employment Security Dept. Total:			8,963.47
90035 - IAFF Firepac-Political Affairs Dept. Line Item Account			
62450	05/07/2024		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 IAFF-FirePac	631-00-000-231-50-50-000	2.09
Inv Total			2.09
62450 Total:			2.09
90035 - IAFF Firepac-Political Affairs Dept. Total:			2.09
90045 - IAFF LOCAL #2878 Line Item Account			
62451	05/07/2024		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	1,346.11
Inv Total			1,346.11
62451 Total:			1,346.11
90045 - IAFF LOCAL #2878 Total:			1,346.11
90100 - ICMA Retirement Trust -303907 Line Item Account			
0	05/07/2024		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 ICMA-Employer Supplement	631-00-000-231-50-19-000	125.00
05/06/2024	PR Batch 00001.05.2024 ICMA-Employee	631-00-000-231-50-19-000	1,362.50
05/06/2024	PR Batch 00001.05.2024 ICMA-Employer	631-00-000-231-50-19-000	712.50
Inv Total			2,200.00
0 Total:			2,200.00
90100 - ICMA Retirement Trust -303907 Total:			2,200.00

90085 - IRS-Payroll EFTPS Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 FICA Employer	631-00-000-231-50-27-000	28,412.98
05/06/2024	PR Batch 00001.05.2024 Federal Income Tax	631-00-000-231-50-27-000	65,237.35
05/06/2024	PR Batch 00001.05.2024 FICA Employee	631-00-000-231-50-27-000	28,412.98
05/06/2024	PR Batch 00001.05.2024 Medicare Employer	631-00-000-231-50-27-000	7,792.36
05/06/2024	PR Batch 00001.05.2024 Medicare Employee	631-00-000-231-50-27-000	7,792.36

Inv Total 137,648.03

0 Total: 137,648.03

90085 - IRS-Payroll EFTPS Total:

137,648.03

90310 - NWFFT TRUST Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 Dental Benefits	631-00-000-231-50-14-000	1,944.69
05/06/2024	PR Batch 00001.05.2024 Medical/Vision Benefits	631-00-000-231-50-14-000	21,401.85

Inv Total 23,346.54

0 Total: 23,346.54

90310 - NWFFT TRUST Total:

23,346.54

90060 - Office of Support Enforcement - DSHS Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 Child Support	631-00-000-231-50-30-000	1,434.17

Inv Total 1,434.17

0 Total: 1,434.17

90060 - Office of Support Enforcement - DSHS Total:

1,434.17

90180 - Snoqualmie Police Association Line Item Account

62452 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 Police Union Dues	631-00-000-231-50-21-000	800.00

Inv Total 800.00

62452 Total: 800.00

90180 - Snoqualmie Police Association Total: 800.00

90040 - Teamsters Local Union #763 Line Item Account

62453 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 Teamsters Union Dues	631-00-000-231-50-21-000	2,037.25

Inv Total 2,037.25

62453 Total: 2,037.25

90040 - Teamsters Local Union #763 Total: 2,037.25

90095 - Voya Institutional Trust Company Line Item Account

0 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 Voya-Employee	631-00-000-231-50-19-000	125.00
05/06/2024	PR Batch 00001.05.2024 Voya-Employer	631-00-000-231-50-19-000	100.00

Inv Total 225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total: 225.00

90400 - Western States Police Medical Trust Line Item Account

62454 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2024	PR Batch 00001.05.2024 W States Police Medical Trust	631-00-000-231-50-17-000	493.00

Inv Total 493.00

62454 Total: 493.00

90400 - Western States Police Medical Trust Total: 493.00

90120 - WSCFF Line Item Account

62455 05/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number Check Date

A Item 2.

05/06/2024	PR Batch 00001.05.2024 WSCFF-BENEFIT TRUST FF ER	631-00-000-231-50-22-000	900.00
Inv Total			900.00
62455 Total:			<hr/> 900.00
90120 - WSCFF Total:			<hr/> 900.00
Total:			<hr/> <hr/> 471,009.39



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on *05/08/2024* in the amount of *\$1,384.77* which includes claim warrants numbered ____ - _____ through ____ - _____, totaling *\$0.00* and direct deposits totaling *\$1,384.77*.

Payroll

ACH Check Register

User: 'ITreptow'
Printed: 05/07/2024 - 1:34PM
Batch: 00002.05.2024 - Florida Wa Cares adj
Include Partial: TRUE

Check Date	Check Number	Partial ACH	Employee Name	Amount
05/08/2024	0	False	Heather Florida	1,384.77
Total Employees:			1	
				Partial ACH: 0.00
				Regular ACH: 1,384.77
				Total: 1,384.77






Claims Report F&A 5-21-24, CM 5-28-24

Final Audit Report

2024-05-16

Created:	2024-05-15
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAficTUY0FFtxHhTUUQ_IkvLK0iR9ayZTS

"Claims Report F&A 5-21-24, CM 5-28-24" History

-  Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)
2024-05-15 - 4:36:26 PM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
2024-05-15 - 4:37:00 PM GMT
-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
2024-05-16 - 0:36:55 AM GMT
-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2024-05-16 - 0:49:41 AM GMT - Time Source: server
-  Agreement completed.
2024-05-16 - 0:49:41 AM GMT



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Tuesday, May 28, 2024
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross
Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:
1) Click this [link](#)
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

- 1. Solid Waste Contract Hauler Selection

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

Presentations

2. Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
3. Public Financing and Municipal Bonds

Proclamations

4. **Proclamation 24-12:** Emergency Medical Services (EMS) Week
5. **Proclamation 24-13:** Public Works Week

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmieva.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

6. Approve the City Council Meeting Minutes dated May 13, 2024.
7. Approve the Claims Report dated May 28, 2024.

ORDINANCES

8. **AB24-054:** Emergency Housing Code Amendment. Second Reading of Ordinance No.1291.

Proposed Action:

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

9. **AB24-067:** Climate Change Task Order

Proposed Action:

10. **AB24-064:** Motion on Environmental Element

Proposed Action:

11. **AB24-057:** FEMA Repetitive Loss Analysis Final Report Resolution

Proposed Action:

12. **AB24-062:** MOU for Docent Services on Meadowbrook Farm

Proposed Action:

Parks & Public Works Committee:

13. **AB24-063:** 384th Sewer Sidewalk Bid (Sewer Portion)

Proposed Action:

14. **AB24-068:** 384th Sewer Sidewalk Project (Sidewalk Portion)

Proposed Action:

15. Solid Waste Hauler Selection

Proposed Action:

Finance & Administration Committee:

Committee of the Whole:

REPORTS

16. Mayor's Report

17. Commission/Committee Liaison Reports

EXECUTIVE SESSION

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.